



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: January 5, 2021
FROM: Corporate and Community Services
SUBJECT: WHISTLER HOUSING AUTHORITY LTD. – 2020 ANNUAL FILING

REPORT: 21-004
FILE: VAULT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That the Council of the Resort Municipality of Whistler (the “Municipality”) in open meeting assembled, hereby resolve that the Municipality, as the sole shareholder of Whistler Housing Authority Ltd. (the “Company”), pass the consent resolutions of the Company’s shareholders, which is attached to Administrative Report to Council No. 21-004 as Appendix “A”, and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

REFERENCES

Appendix “A” – 2020 Shareholder’s Resolutions
Appendix “B” – 2020 Directors’ Resolutions
Appendix “C” – 2019 Financial Statements

PURPOSE OF REPORT

The purpose of this report is to seek Council’s approval for the Mayor and Corporate Officer to execute the annual Shareholder’s Resolutions of the Company.

DISCUSSION

Whistler Housing Authority was created in 1989 to oversee the development, administration and management of resident restricted housing in Whistler. Embracing the goal of housing at least 75 per cent of employees locally within Whistler, the Company continues to maintain and augment its inventory of resident restricted housing so that both rental and ownership accommodation are available and affordable for Whistler employees and retirees in perpetuity.

The annual corporate filing resolutions for the Company are due to be signed and filed with the registered corporate office.

Shareholder Resolutions

The Shareholder’s Resolutions dated with effect from December 7, 2020 include:

1. The appointment of directors, namely:

Jonathan Decaigny
Jennifer C. Ford
Duane Jackson
John Grills
Dale Mikkelsen
Virginia Cullen
George D. Maxwell

2. The appointment of an auditor:

BDO Canada

3. The waiver of the holding of the 2020 Annual General Meeting:

The holding of the Annual General Meeting may be waived by a unanimous resolution of the shareholder of the Company. The Company's annual reference date that would have been deemed to be appropriate for the holding of the Annual General Meeting is December 7, 2020.

4. Financial Statements:

The 2019 financial statements of the Company are attached to this report as Appendix "C" for acceptance by Council.

Director Resolutions

The directors of the Company have approved the 2019 financial statements, attached as Appendix "C" and the Directors' Resolutions, attached as Appendix "B".

Consistent with the related Council resolution from Dec 1, 2020, and with effect from January 1, 2021, the directors also resolved to accept the resignation of Duane Jackson as a director, vice-president and secretary; to appoint Jack Crompton as a director, vice-president and secretary; and to appoint Jennifer Ford as president; and further that any two directors be authorized to sign the 2019 financial statements.

OTHER POLICY CONSIDERATIONS

Pursuant to Section 182 of the *Business Corporations Act*, the shareholder may consent to all the business required to be transacted at the Annual General Meeting of the Company.

BUDGET CONSIDERATIONS

There will be minimal costs incurred for the filing of the documents with the Registrar of Companies. All costs associated with the filing of the documents will be accommodated within the existing Legislative Services' budget.

SUMMARY

This Report seeks Council's approval of the Shareholder's Resolutions of the Company as attached to this report as Appendix "A". The corporate resolutions will be filed with the registered corporate office upon signing.

Respectfully submitted,

Pauline Lysaght
LEGISLATIVE AND PRIVACY COORDINATOR

for

Brooke Browning
MUNICIPAL CLERK

for

Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES