

GENERAL INFORMATION

Name of Organization:	Whistler Valley Quilters' Guild
Society Registration Number:	S - 57306
Mailing Address:	#326 - 3309 Ptarmigan Place, Whistler BC V8E 0V6
Contact Name & Phone Number:	Sarah Leyshon-Hughes [REDACTED]
Email Address:	[REDACTED]
Grant Amount Issued:	\$2,000.00

GRANT INFORMATION

Purpose of Grant	<i>Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.</i>
<p>Each year, the Guild endeavours to hold a 2 day Workshop for our members, focusing on teaching new skills, or improving "older" skills related to quilting. This year, we were required to change our format to a virtual setting, recognizing the importance of maintaining Covid-19 protocols and yet at the same time, providing members with something substantive in terms of both socialization and education. The workshop was conducted by Krista Hennebury, a North Shore quilter and educator, who had set up her classes, normally done in person, via Zoom. She related to our group on a group lecture, pre-prepared videos for demonstration segments, and answered questions from the group when delivering live segments. The theme was "improv modern quilt design" and six different techniques were explained, demonstrated, and members were able to work on the technique in their respective homes, asking questions when they ran into trouble. The grant from CEP enabled the Guild to provide the instruction and as well, the materials required for the workshop. Volunteers from the group made up the packages, delivered these by car or by mail and ensured that all participants were able to connect to the workshop by running a few pre-workshop sessions on how to set up and use the features of Zoom. Using the virtual features for the workshop also meant that those of our membership who are out of town were also able to participate.</p> <p>Without the support of the CEP, it would be difficult for these workshops to be provided each year. The Community benefits from the improved quality of the works produced (community quilts, ice bags, and this year, masks and scrub caps have been donated from the group), as well as providing a social connection for members in this year of isolation. We are very grateful for the support and hope it will continue in future years.</p>	

Was This a New Program or Activity?	<i>If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.</i>
<p>This workshop was new, in that the topic was new to our Members. Krista has taught our group in previous years on different topics however in person, over a 2 day workshop. Each year, different subject matter and instructors are sought after to assist with the development of skills and creative inspiration of our members. It is definitely hoped with the continued support of the community, new workshops can be continued in the future.</p>	



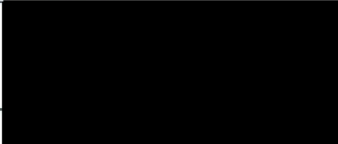
GRANT INFORMATION

Grant Results – Financial Breakdown			
	Annual Budget (\$)	Grant Awarded (\$)	<i>Provide a brief description of the specific amount that was spent.</i>
Salaries:			
General operations:			
One-time project / program:		\$2,000.00	See Budget Report attached
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	\$ 17,255.00	2,000.00	11 % <i>(Grant amount ÷ Annual budget amount)</i>

Additional Information:	<i>Please list any additional information regarding your grant that you would like to report.</i>
<p>Please see the specific budget for the workshop itself attached. Note that material supplies which were surplus to the event are part of the materials used to create community quilts, etc. We contributed approximately 25 quilts to the community, 310 Icebags and approximately 200 masks and scrub caps to the Health Care Centres, in Mount Currie, Pemberton and Whistler. Doing the workshop via Zoom eliminated the need for transportation, housing and meal costs for the instructor. Also attached for your information are photos of some of the projects completed by our members from the workshop</p>	

Attachments:	<i>Please indicate the attachments you are including with your Grant Reporting Form:</i>
<input checked="" type="checkbox"/>	A financial breakdown showing how the grant funds were spent. (Required)
<input checked="" type="checkbox"/>	Copies of receipts showing how the grant was spent. (Required)
<input type="checkbox"/>	Copy of a news release or organizational collateral recognizing the RMOW as a supporter. (Ex: social media posts, website content, printed collateral, newspaper ads, etc.) (Required only if your organization received \$10,000 or more)
<input type="checkbox"/>	Other: <input style="width: 100%;" type="text"/>
<input type="checkbox"/>	Other: <input style="width: 100%;" type="text"/>

ORGANIZATION AUTHORIZATION:

Submitted by:	Sarah Leyshon-Hughes
Phone number:	
Email:	
Date:	November 16th, 2020
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Valley Quilters' Guild Workshop Financial Report

Krista Hennebury Oct 24/25 2020

Income:

21 Participants	\$	840.00
CEP Grant	\$	2,000.00
	\$	<u>2,840.00</u>

Expenses:

Zoom Set Up	\$	224.00
Teacher Fee & Exp	\$	1,050.00
Supplies	\$	1,414.00
	\$	<u>2,688.00</u>



INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Zoom GST/HST Number: 786 568 113 RT 0001

Invoice Date: 09/01/2020
Invoice #: INV39283180
Payment Terms: Due Upon Receipt
Due Date: 09/01/2020
Account Number: 3006577309
Currency: CAD
Account Information: Whistler Valley Quilters Guild
9214 Wedgemount Plateau Drive,
Whistler, British Columbia V8E 1M1
Canada

whistlerquiltguild@gmail.com

Remittance Details should be sent to:
Finance@zoom.us

Purchase Order Number:

Customer VAT/Tax Number:

Zoom W-9

CHARGE DETAILS

Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Annual Quantity: 1 Unit Price: CAD200.00	09/01/2020-08/31/2021	CAD200.00	CAD24.00	CAD224.00

INVOICE TOTALS

Subtotal:	CAD200.00
Total (Including Tax):	CAD224.00
Invoice Balance:	CAD0.00

TAX DETAILS

Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Annual	Provincial Sales Tax (PST) 7.000%	State	CAD200.00	CAD14.00
Standard Pro Annual	Goods and Service Tax (GST) 5.000%	Federal	CAD200.00	CAD10.00
			Total Tax	CAD24.00

Workshop 1: Speed Date with Improv

Time and Date: Saturday, October 24, 2020 (10 a.m. to 4:30 p.m with 30 minute offline lunch break)
AND Sunday, October 25, 2020 (9 a.m. to noon)

Location: Krista Hennebury's pro- ZOOM account. A link for the workshop meeting will be sent to the guild liaison a few days before the class. The guild liaison will distribute the link to paid students via email. The "classroom" will be open 15 minutes early to give everyone a chance to check in.

NOTE: the instructor will take care to provide the best online learning experience possible for students. The instructor cannot take responsibility for technical issues that may arise for individual students during class such as spotty WiFi, audio difficulties or failed hardware device. Please encourage your guild members to download the ZOOM program and familiarize themselves with it prior to class.

The guild will provide a ZOOM assistant to check in students, keep student audio on mute during instructional periods and assist the teacher with handling questions if necessary. Krista will give this person "co-host" capability

Fee: \$700 Saturday + \$350 Sunday = \$1050 total

*pd ch #470
Oct 20 2020.*

Handout fee: none. A word file containing my class handouts will be emailed about 10 days prior to the workshop to the guild contact for distribution to students. Students will be responsible for printing their own copies to have on hand during the workshop. This material is copyrighted to Krista Hennebury and is intended for the sole use of registered students ONLY.

Equipment needed for teacher: none

Participant Limit: Workshops are limited to 20 participants. Please consult instructor regarding additional participants. ** permission granted to Mary Forseth to open the class to more than 20 Whistler Quilt Guild members **

FEES

Full fees (\$1050) shall be paid upon completion of the workshop (within 48 hours) via e-transfer to [REDACTED] or by mailed personal cheque with email notification that the "cheque is in the mail".

The Fine Print

WVQG, its officers, employees, agents and representatives assume no responsibility for the Instructor and shall not be liable to the Instructor for bodily injury, death, property damage or loss of any nature whatsoever that may arise (directly or indirectly) during or in relation to the workshop(s) and presentations referred to in this contract or in the course of travelling to or from the workshop(s) and lectures. The Instructor is solely responsible for obtaining her own insurance coverage for travel, medical, health, bodily injury, death, and property loss or damage. The Instructor shall and does indemnify and hold WVQG, its officers, employees, agents and representatives harmless from any and all claims (whether based on tort, fiduciary obligations, contract or otherwise) that the Instructor may have against WVQG, its officers, employees, agents and representatives for bodily injury, death, property damage or loss of any nature whatsoever that may arise (directly or indirectly) during or in relation to the workshop(s) and lectures referred to in this agreement.



Kona Solids - Copen - (K001-1084) - Full Bolt
(15yd) x 1

147.99 CAD



Kona Solids - Grelow (K001-476) - Full Bolt
(15yd) x 1

147.99 CAD

Kona Solids - White (K001-1387) - Full Bolt
(15yd) x 1

147.99 CAD



Kona Solids - Black (K001-1019) - Full Bolt
(15yd) x 1

147.99 CAD

Discount	-32.00 CAD
Subtotal	559.96 CAD
Shipping	0.00 CAD
GST	28.00 CAD
PST	39.20 CAD

Total **627.16 CAD**

*\$1254.32
pd ch # 468
09/18/2020*

Customer information

Shipping address

[Redacted]

Billing address

[Redacted]

Whistler, British Columbia V8E 0H5
Canada

Whistler, British Columbia V8E 0H5
Canada

Shipping method

Canada Post Expedited

Payment method

VISA Ending in [Redacted] — 627.16 CAD

*627.16
627.16
1254.32*



Kona Solids - Chartreuse (K001-1072) - Full Bolt
(15yd) x 1

147.99 CAD

Kona Solids - White (K001-1387) - Full Bolt
(15yd) x 1

147.99 CAD



Kona Solids - Black (K001-1019) - Full Bolt
(15yd) x 1

147.99 CAD



Kona Solids - Azalea (K001-419) - Full Bolt
(15yd) x 1

147.99 CAD

Discount -32.00 CAD

Subtotal 559.96 CAD

Shipping 0.00 CAD

GST 28.00 CAD

PST 39.20 CAD

Total **627.16 CAD**

Customer information

Shipping address

[Redacted shipping address]

Billing address

[Redacted billing address]

Whistler, British Columbia V8E 0H5
Canada

Whistler, British Columbia V8E 0H5
Canada

Shipping method

Canada Post Expedited

Payment method

VISA Ending in [Redacted] -- 627.16 CAD

Invoice #D1978

October 6, 2020 at 4:48 PM

From Dinkydoo Fabrics



INVOICE #D1978

Complete your purchase

Hi [REDACTED]

You can click below to pay for the extra yardage.

Thanks!

Michelle

or Visit our store

Order summary



Kona Solids - Alegria (K001-405) - Robert Kaufman x 4.0 yards

49.44 CAD



Kona Solids - Cactus (K001-199) - Robert Kaufman x 3.0 yards

37.08 CAD

HALL-SAC BONBONS	667888010134	1.50	FP
HALL-SAC BONBONS	667888010134	1.50	FP
HALL-SAC BONBONS	667888010134	1.50	FP
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HALL-SAC BONBONS	667888010134	1.50	FP
HALL-SAC BONBONS	667888010134	1.50	FP
BRUSHES	667888374113	1.25	FP

Subtotal	86.52 CAD
Shipping	0.00 CAD
GST	4.33 CAD
PST	6.06 CAD

SUBTOTAL *# 11.76 - bags* \$53.25
 GST 5% \$1.99

Total **96.91 CAD**

PAID

Used 2 GC's \$40
\$56.91 pd by
VISA 10/07/2020

01/027 APPROVED - THANK YOU

NO SIGNATURE TRANSACTION

-- IMPORTANT --

Retain This Copy For Your Records

*** CUSTOMER COPY ***

PRICES MAY INCLUDE ECO FEES
 (WHEN APPLICABLE)
 NO EXCHANGE
 NO RETURN

THANK YOU FOR SHOPPING AT DOLLARAMA

2020-10-10 19:19:51
000859 01 312454

7870

WWW.DOLLARAMA.COM

reply to this email or contact us at info@dinkydoo.ca

Reimbursement Form

Name: [REDACTED]

Oct 28 2020

Pd Ch #

Date: Description

Amount

10-20-10	Workshop - Envelopes	Workshop	\$	1.69
10/13/20	Mailing Workshop Kits	Workshop	\$	67.47
10/20/20	Mailing Gift to Krista	Workshop	\$	13.45
10/20/20	Chocolate for Krista	Workshop	\$	8.40

\$	91.01
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WHISTLER
4360 Lorimer Rd Unit 106
WHISTLER, BC V0N1B0
GST/TPS#: 119321495

02:03:18 01
W/G1 TR3438683

TRANSACTION RECORD

PURCHASE

VISA \$67.47CAD

*****1287
20/10/13 14:03:12
66287064 0010033050 H
093856

DIT 031010
NUMBER 343868301

01 APPROVED-THANK YOU 027

NO SIGNATURE TRANSACTION

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CARDHOLDER COPY

Canada Post / Postes Canada
WHISTLER
4360 Lorimer Rd Unit 106
WHISTLER, BC V0N1B0
GST/TPS#: 119321495

2020/10/20 02:06:54
CC/CC640247 W/G2 TR34411

TRANSACTION RECORD

TYPE PURCHASE

ACCT VISA \$13.45CAD

*****1287
20/10/20 14:06:2
66287063 0010037320
08811

VISA CREDIT
A0000000031010
0080008000 F800

INVOICE NUMBER 344117601

01 APPROVED-THANK YOU 027

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TVR: 00 00 00 00 00
WHISTLER, BC V0N1B0
604 892 5344

Merchant ID: 6025302 Ref #: 015
Term ID: 001

WHISTLER, BC V0N1B0
604 892 5344

XXXXXXXXXXXX1287

VISA Entry Method: Proximity

10/10/20 11:43:59

Inv #: 000015 Appr Code: 021966

Apprvd Batch#: 283001

Total: \$ 1.69

Application Label: VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00
TST: 00 00

Merchant Copy
NO SIGNATURE REQUIRED

VISA 1.69

THANK YOU FOR SHOPPING AT...
SARIBALDI GRAPHICS!

FRESH ST. MARKET

4330 Northlands Blvd.
Whistler, BC V0N 1B4
604-938-2850
www.freshstmarket.com
GST # 746874882 R10001

WHISTLER CHOCOLATE-DARK ORANG 4.00 g
1 @ 2/\$8.00
* You Saved 0.59
WHISTLER CHOCOLATE-DRK SEA SL 4.00 g
1 @ 2/\$8.00
* You Saved 0.59

SUBTOTAL 8.00
GST @ 5% 0.40
TOTAL 8.40
CREDIT CARD 8.40

You Saved \$1.18
Item Count 2

Plant your roots with us and grow,
send your resume to
jobcandidates@freshstmarket.com



