

## GENERAL INFORMATION

Name of Organization:	Pathways Serious Mental Illness Society
Society Registration Number:	SOO35266
Mailing Address:	205 - 1865 Marine Dr, West Vancouver, BC V7V 1J7
Contact Name & Phone Number:	Emma Chapman (604) 926-0856
Email Address:	executivedirector@pathwayssmi.org
Grant Amount Issued:	\$7,000

## GRANT INFORMATION

<b>Purpose of Grant</b>	<i>Explain in detail how the funding was spent. Please note, this year, we advised that the funds were not tied to your original request, but to use the funds as best deemed by your organization.</i>
<p>Pathways Serious Mental Illness Society (Pathways SMIS), is a volunteer-driven, working primarily with family members/caregivers of those who suffer from serious mental illness providing peer support, education, advocacy, programs and services, at no cost to the community.</p> <p>Family-to-Family Education program: This course is offered as a peer-to-peer educational program, taught by trained family-member volunteers who teach the cohort of students. The teachers offer a lot of understanding and compassion, as they too have a loved one with a serious mental illness. Pathways offers the course twice a year and we are looking to expand this program in 2021, due to an increase in demand in 2020.</p> <p>In 2020, we adapted the course to be delivered online via Zoom. We saw an increase in demand for our Family-to-Family course; from 47 people who registered for our 'in-person' Fall course in 2019, to 130 people who register their interest for the 'online' Fall course of 2020.</p> <p>By moving our programs online, we increased accessibility for all service users, and particularly, for the safety of our staff and volunteers, and those most at risk due to Covid-19. This has meant we have recruited volunteers and dedicated more staff time to supporting our service users in a Technical capacity.</p> <p>Our Awareness and Early Intervention program have an impact on reducing the stigma and discrimination experienced by the mentally ill and promoting their acceptance by the community at large.</p> <p>Our centre provides support through a number of means: one-to-one support; our Family Navigator helps people find suitable information and services they need; and support group sessions facilitated by family member volunteers who deliver the peer-to-peer sessions. All of our services are being delivered online due to covid-19.</p> <p>We believe this increased demand was a result of a number of factors, including:</p> <ul style="list-style-type: none"> <li>- Moving our programs online have made them more accessible for people/families affected by serious mental illness</li> <li>- Moving the support groups and course online has allowed us to expand into new communities – physical presence is no longer a barrier</li> <li>- The Family-to-Family course has been condensed to an 8-week course – making it more manageable, less of a time commitment and therefore more accessible for people</li> <li>- Moving the support groups and course online has made it less of a time commitment, and therefore more accessible for people</li> </ul> <p>The fund were spent on helping Pathways SMIS deliver the above programs and towards salaries of staff working on delivering these programs.</p>	

<b>Was This a New Program or Activity?</b>	<i>If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.</i>
<p>No, it was an existing program but we made adaptations to the program to enable us to deliver them online. Moving to delivering our program online has made them more accessible to the community up in Whistler and Sea to Sky. We have seen an increase in the uptake of our programs and services. We would like to continue building on this success, make improvements with the new changes we have made and work to expand the program given the increase in demand.</p>	


# GRANT INFORMATION

<b>Grant Results – Financial Breakdown</b>			
	<b>Annual Budget (\$)</b>	<b>Grant <u>Awarded</u> (\$)</b>	<i>Provide a brief description of the specific amount that was spent.</i>
Salaries:	154,906	5,500	Partial Salary of Program Coordinator and Executive Director
General operations:	30,711		
One-time project / program:	14,186	1,000	\$500 - Family-to-Family Program \$500 Support Group Whistler/Sea to Sky
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):	16,715		
Other:	82,285	500	Sea to Sky phone
<b>Totals</b>	<b>\$ 282,087</b>	<b>7,000</b>	<b>2.48 %</b> (Grant amount ÷ Annual budget amount)

<b>Additional Information:</b>	<i>Please list any additional information regarding your grant that you would like to report.</i>

<b>Attachments:</b>	<i>Please indicate the attachments you are including with your Grant Reporting Form:</i>
<input checked="" type="checkbox"/> A financial breakdown showing how the grant funds were spent. <b>(Required)</b> <input checked="" type="checkbox"/> Copies of receipts showing how the grant was spent. <b>(Required)</b> <input type="checkbox"/> Copy of a news release or organizational collateral recognizing the RMOW as a supporter. (Ex: social media posts, website content, printed collateral, newspaper ads, etc.) <b>(Required only if your organization received \$10,000 or more)</b> <input type="checkbox"/> Other: <input style="width: 100%; height: 20px;" type="text"/> <input type="checkbox"/> Other: <input style="width: 100%; height: 20px;" type="text"/>	

**ORGANIZATION AUTHORIZATION:**

Submitted by:	Emma Chapman
Phone number:	(604) 926-0856
Email:	executivedirector@pathwayssmi.org
Date:	30-11-2020
Signature:	

**Thank you for submitting your Community Enrichment Program Grant Reporting Form.**

Please contact the Legislative Services Department at [corporate@whistler.ca](mailto:corporate@whistler.ca) if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X



Monthly

INVOICE

Zoom Video Communications Inc.  
 55 Almaden Blvd, 6<sup>th</sup> Floor  
 San Jose, CA 95113  
 billing@zoom.us  
 Zoom GST/HST Number: 786 568 113 RT 0001

Invoice Date: 11/23/2020  
 Invoice #: INV53531700  
 Payment Terms: Due Upon Receipt  
 Due Date: 11/23/2020  
 Account Number: 52890085  
 Currency: CAD  
 Account Information: Pathways SMIS  
 1865 Marine Drive,  
 West Vancouver, British Columbia V7V 1J7  
 Canada

Remittance Details should be sent to:  
 Finance@zoom.us

info@pathwayssmi.org

Purchase Order Number:

Customer VAT/Tax Number:

Zoom W-9

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
<b>Charge Name: Standard Pro Monthly</b> Quantity: 3 Unit Price: CAD20.00	11/23/2020-12/22/2020	CAD60.00	CAD7.20	CAD67.20

INVOICE TOTALS	
<b>Subtotal:</b>	CAD60.00
<b>Total (Including Tax):</b>	CAD67.20
<b>Invoice Balance:</b>	CAD67.20

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Monthly	Provincial Sales Tax (PST) 7.000%	State	CAD60.00	CAD4.20
Standard Pro Monthly	Goods and Service Tax (GST) 5.000%	Federal	CAD60.00	CAD3.00
			<b>Total Tax</b>	<b>CAD7.20</b>



Monthly

INVOICE

TRANSACTIONS					
				<b>Invoice Total</b>	<b>CAD67.20</b>
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount	
11/23/2020	P-57736637	Payment		CAD0.00	
				<b>Invoice Balance</b>	<b>CAD67.20</b>

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

10

Payment  
Oct 6



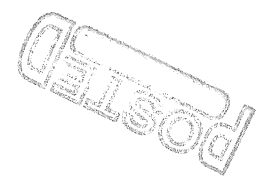
### Invoice

No: 31264

621 West Pender St.  
Vancouver, BC V6B 1W7

Date: 10/5/20  
Customer PO:

Pathways SMIS  
205-1865 Marine Drive  
West Vancouver BC V7V1J7




Quantity	Description	Amount
9	F2F Leader Manual -Pathways - FINAL Intro + Classes 1-6 - October 2020, Letter 20# 20lbs Bond_Drilled, 264 sheets, printed digital on 2 sides	\$ 261.36
9	Custom Xerox Tabs 9x15 Includes Setup	\$ 133.55
9	3" White Econo Binders Including spine and cover 0.75	\$ 90.00
3	Local delivery (s) to Maple ridge, Pitt Medows and Vancouver	\$ 45.00
Sales Rep: admin Taken by: admin		
G.S.T 86818 6230		
Wanted: Mon 10/5/20		
F2F Leader Manual -Pathways - FINAL Intro + Classes 1-6 -		
		SUBTOTAL \$ 529.91
		G.S.T \$ 26.50
		P.S.T \$ 37.09
		SHIPPING \$ 0.00
		TOTAL \$ 593.50
		AMOUNT DUE \$ 593.50

7

Monthly

**From:** Cloudways Notification <no-reply@cloudways.com>  
**Sent:** 2-Oct-20 11:57 PM  
**To:** Info  
**Subject:** Cloudways - Invoice successfully paid



Hi [REDACTED]

A quick note to let you know that we have successfully charged the invoice listed below:

---

Invoice Number: 1042638  
Amount: USD 10.50  
Account: info@pathwayssmi.org

*#14.26*

---

You can view this invoice in the [invoice section](#) inside platform.

Feel free to get in touch with us via Live Chat for questions/comments.


We appreciate your business!


Thank you,  
Cloudways Team  
[www.cloudways.com](http://www.cloudways.com)

*Every invoice you pay counts towards our cause. [Click here](#) on how we're supporting entrepreneurship beyond borders.*

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Mosta MST2653, Malta.

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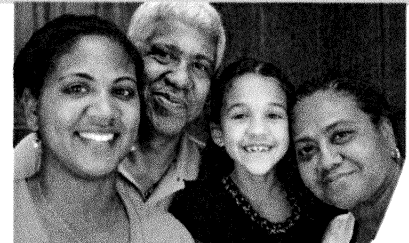
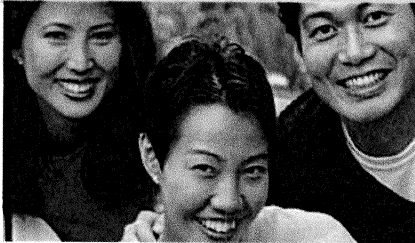
01/12/20  
 Accrual Basis

**Pathways Serious Mental Illness Society**  
**Transaction Detail By Account**  
 April through October 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
Cheque	15/04/2020	Payroll		Mid Apr Salary - 2...	10300 · Vancit...	1,230.47	1,230.47
Cheque	30/04/2020	Apr 30-DD		End Apr Salary - ...	10300 · Vancit...	1,230.47	2,460.94
Cheque	15/05/2020	May 15-DD		Mid May Salary - ...	10300 · Vancit...	1,230.47	3,691.41
Cheque	31/05/2020	May 31-DD		End May Salary - ...	10300 · Vancit...	1,230.47	4,921.88
Cheque	15/06/2020	June 15-DD		Mid June Salary - ...	10300 · Vancit...	1,230.47	6,152.35
Cheque	30/06/2020	June 30-DD		End June Salary - ...	10300 · Vancit...	1,230.47	7,382.82
Cheque	15/07/2020	July 15-DD		Mid July salary - ...	10300 · Vancit...	1,230.47	8,613.29
Cheque	31/07/2020	July 31-DD		End July salary - ...	10300 · Vancit...	1,430.47	10,043.76
Cheque	15/08/2020	Aug 15-DD		Mid Aug salary - ...	10300 · Vancit...	1,430.47	11,474.23
Cheque	31/08/2020	Aug 31-DD		End Aug salary - ...	10300 · Vancit...	1,430.47	12,904.70
Cheque	15/09/2020	Sep 15 DD		Mid Sep salary - ...	10100 · Vancit...	1,430.47	14,335.17
Cheque	30/09/2020	Sep 30 DD		End Sep salary - ...	10100 · Vancit...	1,430.47	15,765.64
Cheque	15/10/2020	Oct 15,20		Mid Oct salary - 2...	10100 · Vancit...	1,430.47	17,196.11
Cheque	31/10/2020	Oct 30,20		End Oct salary - 2...	10100 · Vancit...	1,430.47	18,626.58
						<u>18,626.58</u>	<u>18,626.58</u>

# Pathways Serious Mental Illness Society

## WHISTLE / SEA to SKY FAMILY SUPPORT GROUPS



**FREE support groups for family and friends  
of a loved one dealing with a mental illness including:  
(Schizophrenia, Depression, Bipolar and Anxiety Disorders and PTSD)**

- ◆ Facilitated by family members who have an ill relative and the experience of navigating the system.
- ◆ Help your family/friend access the support they need.
- ◆ Talk to family members in similar situations.

### **DETAILS:**

**Support groups are held monthly  
via Zoom:**

- **First Friday at 12:00 PM**
- **Second Thursday at 7:00 PM**
- **Third Thursday at 4:30 PM**
- **Last Saturday at 10:00 AM**

**VISIT:** [https://pathwayssmi.org/  
monthly-support-groups/](https://pathwayssmi.org/monthly-support-groups/)

### **TO REGISTER:**

**Email:**

**Familysupport@pathwayssmi.org**

**Call:**

**Sea to Sky: 604-390-0110 or**

**Lower Mainland: 604-926-0856**



  
**PATHWAYS** FAMILIES  
HELPING  
FAMILIES  
Serious Mental Illness Society