

WHISTLER

MINUTES

REGULAR MEETING OF BOARD OF VARIANCE COMMITTEE
MONDAY, MARCH 25, 2024, STARTING AT 5:00 P.M.

Remote Meeting

Held via Zoom – Link available at:

[Board of Variance | Resort Municipality of Whistler](#)

BOARD PRESENT	Meetings attended since appointment
J. Charters, Chair	10/10
R. Williamson	5/5
J. Cooper	7/9
STAFF PRESENT	
Planning Analyst, L. Clarke	N/A
Interim Recording Secretary, M. Urbani	N/A
PUBLIC PRESENT	
Sarah Olnier, new Council appointed Board of Variance member (term effective April 1, 2024)	N/A

CALL TO ORDER

RMOW Planning Analyst, L. Clarke recognized the Resort Municipality of Whistler is grateful to be on the shared, unceded territory of the Lílwat People, known in their language as Lílwat7úl, and the Squamish People, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.

ADOPTION OF AGENDA

Moved by: J. Cooper

Seconded by: R. Williamson

That the Board of Variance Committee adopt the Agenda of March 25, 2024 as presented.

CARRIED

ADOPTION OF MINUTES

Moved by: R. Williamson

Seconded by: J. Cooper

That the Board of Variance Committee adopt the Committee Minutes of June 26, 2023 as presented.

CARRIED

NOMINATION AND SELECTION OF CHAIR

J. Charters, Chair invited BOV members to discuss and propose by vote or acclamation the BOV Chair. The Board members discussed that historically the Board member in their third year of their three-year term serves as Chair. Through member discussion, vote and acclamation the following positions were filled:

J. Charters nominated J. Cooper

Moved by: J. Charters

Seconded by: R. Williamson

CARRIED

REVIEW OF MEETING PROCEDURES AND BOV MOTIONS

RMOW Planning Analyst, L. Clarke provided an overview of meeting procedures and BOV motions.

The following documents were provided to the Board members:

1. RMOW Board of Variance Bylaw No. 2412, 2023;
2. Local Government Act (LGA) Division 15 Board of Variance Sections 536-544; and
3. Local Government Management Association of BC, Board of Variance Guide.

L. Clarke provided a high-level overview of the documents provided, with a focus on the Boards authority and powers, terms of reference, procedures, conflict of interest, the role of staff, and a detailed review of LGA Sections 536-544. The Board members and staff had an open discussion about the information presented.

OTHER BUSINESS

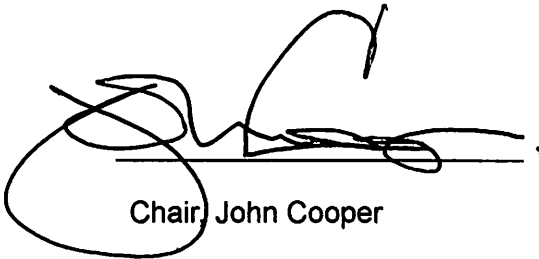
1. There was discussion of changing to an earlier meeting start time of 5:00pm instead of 5:30pm. It was unanimously agreed by the Board members that the start time would remain as is.
2. Staff and Board members acknowledged it was J. Charters final meeting of his term and thanked him for his years of service on the Board.

TERMINATION

Moved by: J. Cooper
Seconded by: R. Williamson

That the Board of Variance Committee meeting of March 25, 2024 be terminated at 6:22 p.m.

CARRIED

A handwritten signature in black ink, appearing to be "John Cooper", written over a horizontal line.

Chair, John Cooper

Signing on behalf of Chair,
Jim Charters

Laurie-Anne Bourdon

Recording Secretary Laurie-Anne
Bourdon

Signing on behalf of
Interim Recording Secretary, Monica
Urbani