

**RESORT MUNICIPALITY OF WHISTLER**

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## STAFF REPORT TO COUNCIL

**PRESENTED:** January 23, 2024  
**REPORT:** 24-013  
**FROM:** Legislative Services Department  
**FILE:** 0500-02-0007  
**SUBJECT:** WHISTLER HOUSING AUTHORITY LTD. – 2023 ANNUAL FILING

### RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager of Corporate Services and Public Safety be endorsed.

### RECOMMENDATION(S)

**That** Council of the Resort Municipality of Whistler (RMOW) in open meeting assembled, hereby resolves that the RMOW, as shareholder of Whistler Housing Authority Ltd. pass the Shareholder's Resolutions attached as Appendix A to this Administrative Report No. 24-013, and that the Shareholder's Resolutions be executed by the corporate signatories on behalf of the RMOW.

### PURPOSE OF REPORT

The purpose of this report is to seek Council's approval and execution of the annual shareholder's resolutions of Whistler Housing Authority Ltd. (WHA).

☐ Information Report      ☒ Administrative Report (Decision or Direction)

### DISCUSSION

#### **Background**

The WHA was incorporated in 1989 and is a wholly owned subsidiary of the Resort Municipality of Whistler (RMOW). The WHA was created to oversee the development, administration and management of resident restricted housing in Whistler. Embracing the goal of housing at least 75 per cent of employees locally within Whistler, the WHA continues to maintain and augment Whistler's inventory of resident restricted housing so that both rental and ownership accommodation are available and affordable for Whistler employees and retirees in perpetuity.

Since the WHA's inception, Whistler's inventory of employee restricted housing has grown to 1,166 employee rental units and 1,190 employee restricted ownership units. The WHA manages Whistler's Employee Housing Program and inventory through the organization's staff of six employees. In 2023, the WHA broke ground on another new employee restricted rental building in Cheakamus Crossing that will provide an additional 48 rental units for the community's workforce. This new employee housing building is scheduled to be occupied later this summer.

A company incorporated under the *Business Corporations Act* is required by statute to hold an Annual General Meeting (AGM) each year. This report presents the documents to support this requirement.

Prior to the AGM, the Directors review and approve the prior year's financial statements and appoint the officers for the next year. The Directors' Resolutions, attached as Appendix B, appointed George D. Maxwell as President and Jacki Bissillion as Vice-President and Secretary of WHA.

## **Analysis**

The annual Shareholder's Resolutions for 2023 include the following resolutions:

1. Waive the 2023 Annual General Meeting:

The holding of the Annual General Meeting may be waived by a unanimous resolution of the shareholder of the WHA. The WHA's annual reference date is December 7, 2023.

2. Financial Statements:

The 2022 Financial Statements of the WHA are attached to this report as Appendix C. It is noted that the financial statements are for the year ending December 31, 2022. Due to the annual reference date of the WHA being December 7 each year, the 2023 Financial Statements do not get presented for approval until the next AGM.

3. The appointment of Directors for the next year, namely:

Jen Ford  
Jack Crompton  
Virginia Cullen  
Jacki Bissillion  
Jessie Morden  
David Brownlie  
George D. Maxwell

4. The appointment of an Auditor:

BDO Canada is recommended as the WHA auditor.

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## **POLICY CONSIDERATIONS**

### **Relevant Council Authority/Previous Decisions**

Section 182 of the *Business Corporations Act* provides that a company may consent in writing to all of the business required at the AGM of a company.

### **2023-2026 Strategic Plan**

The 2023-2026 Strategic Plan outlines the high-level direction of the RMOW to help shape community progress during this term of Council. The Strategic Plan contains four priority areas with various associated initiatives that support them. This section identifies how this report links to the Strategic Plan.

## Strategic Priorities

☒ Housing

*Expedite the delivery of and longer-term planning for employee housing*

☐ Climate Action

*Mobilize municipal resources toward the implementation of the Big Moves Climate Action Plan*

☐ Community Engagement

*Strive to connect locals to each other and to the RMOW*

☐ Smart Tourism

*Preserve and protect Whistler's unique culture, natural assets and infrastructure*

☐ Not Applicable

*Aligns with core municipal work that falls outside the strategic priorities but improves, maintains, updates and/or protects existing and essential community infrastructure or programs*

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## BUDGET CONSIDERATIONS

All costs are included within the existing Legislative Services Department budget.

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## LÍL'WAT NATION & SQUAMISH NATION CONSIDERATIONS

The RMOW is committed to working with the Líl'wat People, known in their language as *L'il'wat7úl* and the Squamish People, known in their language as the *Skwxwú7mesh Úxwumixw* to: create an enduring relationship; establish collaborative processes for Crown land planning; achieve mutual objectives; and enable participation in Whistler's resort economy.

There are no specific considerations to include in this report.

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## COMMUNITY ENGAGEMENT

Level of community engagement commitment for this project:

☒ Inform    ☐ Consult    ☐ Involve    ☐ Collaborate    ☐ Empower

No external engagement is planned or required for this report.

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## REFERENCES

Appendix A – 2023 WHA Shareholder's Resolutions

Appendix B – 2023 WHA Directors' Resolutions

Appendix C – WHA Financial Statements ending December 31, 2022

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## SUMMARY

This report seeks Council's approval of the Shareholder's Resolutions of the Company and execution by corporate signatories to confirm approval.

**SIGN-OFFS**

**Written by:**

Lucy Wyn-Griffiths,  
Legislative and Privacy Coordinator

**Reviewed by:**

Pauline Lysaght,  
Manager of Legislative Services/Corporate  
Officer

Ted Battiston,  
General Manager of Corporate Services and  
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Virginia Cullen,  
Chief Administrative Officer