

## Appendix A – Survey Results from C&Q Period

	C&Q Period at the beginning of the meeting	Allow comments as well as questions	Reduce the time limit for each speaker to 3 minutes	Speakers must sign up in advance of the meeting	Restricts comments and questions to agenda topic on previous 2 meetings	Order of speakers is order of the sign up	Overall time limit to C&Q Period is 30 minutes	Allow the chair the discretion to extend the time limit of C&Q Period and time limit of each speaker
<b>1</b>		Somewhat important to make comments	Definitely agreed it was enough time to articulate question	Definitely improves meeting efficiency	Definitely agreed that improved efficiency			
<b>2</b>		Very important to make comments	Somewhat agree it was enough time	Somewhat agree that it improves meeting efficiency	Somewhat agreed improved efficiency			
<b>3</b>		Very unimportant to make comments	Somewhat agree it was enough time	Definitely disagree improves meeting efficiency; Neither agree nor disagree that it was simple and accessible	Definitely disagree - felt this question was skewed		No, should be more time to make sure all questions and comments have been received	

4		Somewhat important to make comments	Definitely agreed it was enough time to articulate question	somewhat agree that it improves meeting efficiency	Somewhat disagreed - missing opportunities to hear from the community on issues it might be dealing with in near future			
5	Useful to have opportunity to ask questions before a vote on a particular agenda item.	Very important to make comments	Definitely agreed it was enough time to articulate question	Definitely agree it was simple and accessible; definitely agree it improved meeting efficiency	Neither agree nor disagree improves efficiency; wanted to be able to discuss on each item before it's voted on			
6		Neutral	Definitely disagreed could articulate	Somewhat disagree it simple and accessible to do; agree pre-registering improves efficiency	Neither agree nor disagree improves efficiency;			
7		Very important to make comments	Neither agree nor disagree	Somewhat disagree it improved meeting efficiency	Neither agree not disagree improves efficiency			

8		Very important to make comments.	Definitely disagree that it was enough time. There should be a better solution to offering and enforcing three minutes only and it doesn't indicate interest in engaging with the public.	Somewhat disagree signing up to speak was simple and accessible; definitely disagree signing up improves meeting efficiency.	Somewhat disagreed it improved efficiency.		There should be more time allocated to C&Q Period to accommodate until all questions and comments have been received. Questioned whether many C&Q would exceed the 30 minute limit	
9		Very important to make comments.	Definitely agree 3 minutes was enough time. Very useful format, extend the duration for each speaker and question period time in agenda.	Definitely agree signing up was simple and accessible and somewhat agree it improved meeting efficiency.	Neither agree nor disagree it improves meeting efficiency.		30 minutes was not enough time and it should actually be 60 minutes.	