

Community Emergency Preparedness Fund Emergency Support Services 2023 Application Form

Please complete and return the application form by **January 27, 2023**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

SECTION 1: Applicant Information	AP <i>(for administrative use only)</i>
Local Government or First Nation Applicant: Resort Municipality of Whistler	Date of Application: Jan 26, 2023
Contact Person*: Kerry Hannah	Position: Emergency Social Services Coordinator
Phone: 604-966-4845	E-mail: khannah@whistler.ca

* Contact person must be an authorized representative of the applicant (i.e. staff member or elected official).

SECTION 2: For <u>Regional Projects Only</u>
<p>1. Identification of Partnering Applicants. For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 4 in the Program & Application Guide for eligibility.</p> <p>N/A</p>
<p>2. Rationale for Regional Projects. Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.</p> <p>N/A</p>

SECTION 3: Project Information
<p>3. Project Information</p> <p>A. Project Title: Resort Municipality of Whistler Emergency Social Services Preparedness Grant</p> <p>B. Proposed start and end dates. Start: May 1, 2023 End: April 30, 2024</p>

4. Project Cost & Grant Request:

- A. Total proposed project cost: \$20,349.00
- B. Total proposed grant request: \$17,749.00
- C. Have you applied for or received funding for this project from other sources? If yes, please indicate the source and the amount of funding received or applied for.
No

5. Project Summary. Provide a brief summary of your project in 150 words or less.

In 2022 the Resort Municipality of Whistler acquired a 20-foot shipping container under the Emergency Support Services (ESS) Resiliency Project. This initiative will capitalize on the ESS Resiliency Project by acquiring necessary supplies and equipment for the container and organizing it into easily deployable units. This project will also include joint functional exercises with the District of Squamish (DOS) to improve the operational readiness of the ESS volunteers and interoperability between neighboring emergency programs. One exercise will be held out of the DOS container at Brennan Park. The second exercise will be hosted by RMOW out of our mobile response container.

6. Emergency Plan. Describe the extent to which the proposed project will specifically support recommendations or requirements identified in the local Emergency Plan.

The RMOW Comprehensive Emergency Plan consists of the All-Hazards Plan, as well as a number of annexes, addressing specific hazards or needs including the Community Risk Assessment Report, the Multimodal Evacuation Plan and, the Community Wildfire Protection Plan.

This project supports requirements in the Evacuation Plan (provision of an evacuee centre for evacuated residents to gather and receive services) and requirements and recommendations in the Mass Care Plan (provide effective and efficient emergency support services for evacuees) by enhancing the RMOW ESS supply/equipment inventory and improving the RMOW operational readiness through the acquisition of additional deployable ESS response logistics resources (i.e., reception centre and mass care kits, RDA kits, light and power sources) that can be quickly accessed to support a reception centre or group lodging facility. Furthermore, the functional exercises will improve the operational readiness of the ESS volunteers.

SECTION 4: Detailed Project Information

7. Proposed Activities. What specific activities will be undertaken as part of the proposed project? Refer to Section 6 of the Program & Application Guide for eligibility.

The specifics of this project include: planning and acquiring supplies/equipment to build upon existing ESS Reception Centre and group lodging inventory in the container; organizing new equipment into deployable units (i.e., reception centre and group lodging kits); developing operational procedures and safety protocols for the storage site; and running through joint functional ESS exercises with DOS and RMOW volunteers in Squamish and Whistler which will help evaluate the effectiveness of the deployment of resources, policy, procedures and training and improve interoperability with neighboring

communities. Whistler's exercise will be based on the RMOW's mobile response unit. A functional exercise will be held in Squamish to provide the opportunity to test the operational readiness of RMOW & DOS ESS. Accommodation and per diem will be provided for ESS volunteers to incentivize volunteers to travel to the training in Squamish. (The RMOW estimates approx 10 volunteers will attend the training)

8. Modernization of local ESS programs. How will the proposed activities support the modernization of the local ESS program? Will the Evacuee Registration & Assistance (ERA) Tool be implemented?

This project will improve the RMOW overall response logistics and enhance using the ERA Tool. The new emergency power and lighting sources will support using the ERA Tool on laptops and ipads, and increase the capacity to run a reception centre/group lodging facility. While new equipment will support the overall modernization of DOS ESS, the functional exercises will include a refresher on using the ERA Tool.

9. Capacity Building. Describe how the proposed project will increase emergency response capacity (i.e. having the physical resources and the skills to respond to emergencies) in your community.

The Operational Readiness Project enables RMOW ESS volunteers to have easily deployable resources at hand in the event of a major emergency/disaster. Access to the secured ESS supplies will be provided for RMOW ESS, as well as a select group of RMOW Staff from departments such as the Emergency Program, Meadow Park Recreation Centre and Whistler Fire Rescue. Therefore this project increases emergency response capacity by improving overall resource availability, logistics and operational readiness of ESS delivery.

10. Host Community Capacity. Describe how the proposed project will increase emergency response capacity as a host community?

This project will increase the RMOW capacity as a host community through the acquisition of new deployable ESS supplies for major emergencies/disasters. Additional resources and associated planning improves the RMOW mass care capabilities including the ability to support evacuees from neighbouring jurisdictions such as the Squamish Lillooet Regional District (SLRD), Pemberton and Squamish.

11. Transferability. Describe the extent to which the proposed project may offer transferable resources and supplies and knowledge sharing with other local governments and/or First Nations (e.g. ESS volunteers/responders, training resources, cots, blankets, etc.).

This project is transferable between the RMOW and other local government and First Nations in the Sea-to-Sky Corridor region, as the RMOW will make all ESS supplies and equipment available if mutual aid assistance is required for a neighbouring community. The goal is to have resources available at the container and volunteers from both RMOW and DOS trained in deploying the equipment efficiently.

12. Partnerships. In addition to Question 1, if applicable, identify any partners you will collaborate with on the proposed project and specifically outline how you intend to work together and enhance mutual aid.

N/A

13. Evaluation. How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes? (e.g. tracking the number of training events and recruitments, external evaluators, etc.)

Two functional exercises are planned to evaluate the effectiveness of the deployment resources, policy, procedures, and training. RMOW will invite ESS volunteers from Squamish to come and join in the exercise to improve cooperation, facilitate mutual aid and ensure interoperability in the corridor. Whistler ESS volunteers will take part in a similar exercise in Squamish. Following each exercise, lessons-learned will be captured and shared among stakeholders in the Sea-to-Sky corridor, and an action plan for any improvements or changes put in place for implementation.

14. Progress to Date. If you received funding under prior CEPF intakes for the Emergency Support Services funding stream, please describe the progress you have made in increasing ESS capacity through prior projects.

In 2020, the RMOW Emergency Support Services (ESS) Modernization Project enhanced RMOW ESS delivery effectiveness and efficiency by procuring technology (including tablets, wireless modems & printers, and associated hardware) to provide modern ESS support through the ERA-tool to those in need. Virtual in-house training was provided to ESS volunteers to familiarize volunteers with the then-new ERA tool and associated procedures.

In 2022, under the Emergency Support Services (ESS) Resiliency Project, the RMOW acquired a 20-foot shipping container as well as 50 year water and freeze dried food. Having a storage and deployment location has ensured that future ESS, including mass care, can continue to be delivered without potential disruption and that the resources are safely and effectively stored and deployable.

The proposed Operational Readiness Project will further help improve the overall capacity of RMOW ESS with better logistics and deployment of resources for a major emergency as well as enhance mutual aid between neighboring communities.

15. Additional Information. Please share any other information you think may help support your submission.

N/A

SECTION 5: Required Attachments

Only complete applications will be considered for funding.

The following separate attachments are required to be submitted as part of the application:

- Council or Board resolution, Band Council resolution or First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.

- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
- For regional projects only: Council or Board resolution, Band Council resolution or First Nation resolution from each partnering applicant that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

SECTION 6: Signature Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC.

I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant's jurisdiction (or appropriate approvals are in place) and (3) we understand that this project may be subject to a compliance audit under the program.

Name: Kerry Hannah	Title: Emergency Social Services Coordinator
Signature*: <i>A certified electronic or original signature is required.</i>	Date: February 2, 2023

* Signatory must be an authorized representative of the applicant (i.e. staff member or elected official).

Submit applications to:
 Local Government Program Services, Union of BC Municipalities
 E-mail: cepf@ubcm.ca