

## WHISTLER

#### AGENDA REGULAR MEETING OF MUNICIPAL COUNCIL TUESDAY, JULY 15, 2014, STARTING AT 5:30 PM

### In the Franz Wilhelmsen Theatre at Maurice Young Millennium Place 4335 Blackcomb Way, Whistler, BC V0N 1B4

#### **ADOPTION OF AGENDA**

Adoption of the Regular Council agenda of July 15, 2014.

#### ADOPTION OF MINUTES

Adoption of the Regular Council minutes of July 2, 2014.

#### PUBLIC QUESTION AND ANSWER PERIOD

#### PRESENTATIONS/DELEGATIONS

Presentation for Peter Ackhurst	A presentation by Mayor Wilhelm-Morden to Peter Ackhurst in recognition of his work on the Cheakamus Community Forest.
rOde to Joy	A presentation by Ian MacDonald proposing an enhancement to Highway 99, south of Function Junction, involving cut grooves in the road to resonate music through vehicles approaching Whistler.
Whistler Sailing Association	A presentation by Francois Hebert regarding the work of the Whistler Sailing Association.
Economic Partnership Initiative	A presentation by Mike Furey regarding an update on the Economic Partnership Initiative.
	MAYOR'S REPORT

#### **INFORMATION REPORTS**

First Quarter Financial Report Report No. 14-081 File No. 4527

ncial **That** Council receive Information Report No. 14-081 Quarterly Financial Report for the quarter ended March 31, 2014.

AGENDA Regular Council Meeting July 15, 2014 Page 2

Mountainview Drive) No.

2058, 2014

#### ADMINISTRATIVE REPORTS

5520 Old Mill Lane Flood Proofing Exemption Report 14-082	<b>That</b> Council grant an exemption per Section 910 of the <i>Local Government Act</i> – "Construction requirements in relation to flood plain areas", to allow for the construction of a new dwelling at 5520 Old Mill Lane; and further,
File No. SEC 0010	<b>That</b> Council authorize the Mayor and Corporate Officer to execute a Section 219 covenant on the title of the subject property for this exemption, attaching the geotechnical reports prepared by GVH Consulting Ltd. & confirming that the property is safe for the use intended.
2014 Le Diner en Blanc Catering License Capacity Report No. 14-083 File No. 8216.53	<b>That</b> Council endorse a requested capacity of over 500 people for a Catering License event, subject to Liquor Control & Licensing Branch (LCLB), Fire Rescue and RCMP approvals for the <i>"Le Diner en Blanc"</i> event to be held at an RMOW approved location on Thursday, August 28, 2014.
Whistler Village Beer Festival Special Occasion License Capacity Report No. 14-084 File No. 8216.52	<b>That</b> Council endorse a requested capacity of over 500 people for a Special Occasion License (SOL), subject to Liquor Control and Licensing Branch (LCLB), Fire and RCMP approvals for the Whistler Village Beer Festival to be held in Whistler Olympic Plaza on Saturday, September 13, 2014.
Whistler Village Rejuvenation and Reinvestment Initiative Report No. 14-085	<b>That</b> Council receive Administrative Report 14-085 in recognition of the Municipality's commitment to the Whistler Village Rejuvenation & Reinvestment Initiative; and further,
File No. 7108.13	<b>That</b> Council directs Staff to use the report to inform decision making relating to the selective use of the available rejuvenation tools in facilitating renovation and redevelopment projects in Whistler Village.
	MINUTES OF COMMITTEES AND COMMISSIONS
Liquor License Advisory Committee	Minutes of the Liquor License Advisory Committee meeting of June 5, 2014.
	BYLAWS FOR THIRD READING
Land Use Contract Discharge and Zoning Amendment Bylaw (RS1 Zone - 8340	In general terms, the purpose of Land Use Contract Discharge and Zoning Amendment Bylaw (RS1 Zone - 8340 Mountainview Drive) No. 2058, 2014 is to discharge the Land Use Contract registered on title as G2065 and rezone the lands to RS1 (Single Family Residential One).

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Zoning Amendment Bylaw (MC1 Zone -Mountain Commercial One) No. 2057, 2014

**Zoning Amendment** Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014

In general terms, the purpose of Zoning Amendment Bylaw (MC1 Zone -Mountain Commercial One) No. 2057, 2014 is to rezone the subject lands from RR1 (Rural Resource One) to MC1 (Mountain Commercial One), a new site specific mountain commercial zone designation to permit uses for an outdoor recreation enterprise (Whistler/Blackcomb) within the Whistler/Blackcomb Controlled Recreation Area.

In general terms, the purpose of Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liguor Retail) No. 2055, 2014 is to rezone the Whistler Conference Centre, Olympic Plaza and the Upper Village Stroll to allow the sale of packaged liquor when done in conjunction with approved events such as beer festivals, wine festivals and farmers' markets. The bylaw will also generally allow "outdoor assembly" in Whistler Village and Whistler Creek.

#### **BYLAWS FOR ADOPTION**

**Business Regulation** Amendment Bylaw (Auxiliary Retail) No. 2056.2014

Land Use Procedures and Fees Amendment Bylaw No. 2060, 2014

General Local **Government Election** Bylaw No. 2059, 2014

Mail Ballot Authorization and **Procedure Amendment** Bylaw No. 2061, 2014

Neighbourhoods

File No. 3009

The purpose of Business Regulation Amendment Bylaw (Auxiliary Retail) No. 2056, 2014 is to amend the Business Regulation Bylaw to allow retails sales in public places, provided they are auxiliary to a special event.

The purpose of Land Use Procedures and Fees Amendment Bylaw No. 2060, 2014 to define procedures under which an owner of land may apply for a permit, to impose fees for such applications, and to delegate the Council's authority to issue certain permits.

The purpose of General Local Government Election Bylaw No. 2059, 2014 is to provide for the determination of various procedures for the conduct of local government elections and other voting.

The purpose of Mail Ballot Authorization and Procedure Amendment Bylaw No. 2061, 2014 is to amend the Ballot process outlined in the Mail Ballot Authorization and Procedure Amendment Bylaw.

#### **OTHER BUSINESS**

#### CORRESPONDENCE

Fines for Bear Jam Correspondence from Linda McGaw, dated June 28, 2014, requesting fines for Violators vehicles that stop to view wildlife on the highway. File No. 3009 BC Hydro Clear Cutting Correspondence from Darlene Holmes and Herbert Horn, dated July 7, 2014. in Residential

regarding a change in policy resulting in clear cutting by BC Hydro in residential neighbourhoods.

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Howe Sound Community Forum File No. 3009	Correspondence from Ruth Simons, dated July 7, 2014, requesting the Resort Municipality of Whislter renew its commitment to the Howe Sound Community Forum by passing the proposed resolution that "the revised 2013 Howe Sound Community Forum Principles of Cooperation be supported and signatory be executed by the Mayor."
Resources to Support	Correspondence from Shari Green, Mayor of the City of Prince George, dated
Sexually Exploited	June 26, 2014, requesting a similar resolution be passed to that passed by the
Children & Youth	City of Prince George asking UBCM to request the provincial government for
File No. 3009	resources to support sexually exploited children and youth.

#### ADJOURNMENT





#### **MINUTES** REGULAR MEETING OF MUNICIPAL COUNCIL WEDNESDAY, JULY 2, 2014, STARTING AT 5:31 PM

In the Franz Wilhelmsen Theatre at Maurice Young Millennium Place 4335 Blackcomb Way, Whistler, BC V0N 1B4

#### PRESENT:

Mayor N. Wilhelm-Morden

Councillors: J. Crompton, J. Faulkner, J. Grills, D. Jackson, A. Janyk, and R. McCarthy

Chief Administrative Officer, M. Furey Acting General Manager of Corporate and Community Services and Director of Finance, K. Roggeman General Manager of Infrastructure Services, J. Paul Acting General Manager of Resort Experience, J. Rae Acting Director of Planning, M. Laidlaw Acting Corporate Officer, L. Schimek Manager of Communications, M. Comeau Manager of Special Projects, Ted Battiston Manager of Recreation, Roger Weetman Economic Development Officer, Toni Metcalf Senior Planner, Jake Belobaba Planner, Amica Antonelli Recording Secretary, A. Winkle

#### **ADOPTION OF AGENDA**

Moved by Councillor A. Janyk Seconded by Councillor J. Grills

That Council adopt of the Regular Council agenda of July 2, 2014.

CARRIED

#### **ADOPTION OF MINUTES**

Moved by Councillor R. McCarthy Seconded by Councillor A. Janyk

That Council adopt the Regular Council minutes June 17, 2014.

CARRIED

#### PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

#### **MAYOR'S REPORT**

Mayor Wilhelm-Morden reported on Canada Day programming. There were about 4,000 people who attended the parade and the Mayor rode in it with five year-old Mayor for the Day colouring contest winner, Cianna Weetman. There were 43 floats in the parade, and around 640 people attended the pancake breakfast which raised almost \$2,000 for the Food Bank. She reported that there were 2,000 people each night at the Lindi Ortega, Barney Bentall and the Grand Cariboo Opry, Jon and Roy, and Said the Whale concerts. The Vancouver Symphony Orchestra filled the Great Lawn with 4,000 people. They are here all week including quartet, quintet, and full symphony performances. Mayor Wilhelm-Morden congratulated staff, Whistler Presents, and others involved in the programming for that weekend.

Mayor Wilhelm-Morden reported on the opening of BC Passive House in Pemberton.

Mayor Wilhelm-Morden reported that the Council Recognition Event was held in Florence Petersen Park on Wednesday, June 25<sup>th</sup>, and was attended by about 60 people. She thanked staff for organizing the event.

Mayor Wilhelm-Morden reported that the Whistler Excellence Awards were held on June 26<sup>th</sup>. This event gives important recognition to leaders in Whistler's community. She congratulated all of the individuals and organizations that were nominated, as well as all of the winners. Wayne Katz, Sue Adams, Prior Snowboar Manufactory LTD, Pepe Barajas from The Mexican Corner and Infinity Enterprises Group, Starbucks Village North, Ziptrek Ecotours, RDC Fine Homes, and Joan Richoz all were given awards.

Mayor Wilhelm-Morden reported that Saturday night was the Sky High Gala, a fundraiser for the Whistler Blackcomb Foundation. She congratulated Bearfoot Bistro and Whistler Blackcomb Foundation for the event.

Mayor Wilhelm-Morden reported that the BC Bike Race will be in Whistler on July 5<sup>th</sup>. There are about 600 bikers participating in the seven-day race which will end at Whistler Olympic Plaza. The race runs through North Vancouver, Vancouver Island, the Sunshine Coast, Squamish and then Whistler. Some of Whistler's singletrack trails will be busy with bikers during the event.

Mayor Wilhelm-Morden reported that the RMOW is adding new signs and stencils on Whistler Village roadways and sidewalks to educate cyclists and pedestrians. Bike slowing features will also be added between the Day Lots and the Village, and cyclists going to the Whistler Mountain Bike Park are encouraged to ride through the Day Lots. Under the BC Motor Vehicle Act cyclists have the same rights and rules as motorists. This means that cycling isn't permitted on sidewalks. Drivers are reminded to take extra care on the roads: there are numerous cyclists training for the Subaru IRONMAN and the RBC GranFondo in addition to the large number of recreational riders out there. To help make the lines on the highway clearer, the Ministry of Transportation and Infrastructure will be painting the lines between Lorimer Road and Function Junction in August. A new type of recessed, durable, plastic paint will be used this time. A review of Whistler's cycling facilities will

take place over the next year.

Mayor Wilhelm-Morden reported that the RMOW will assess private water connection systems as part of the Cross Connection Control Program. These assessments check private operators for backflow, which could cause contamination of Whistler's drinking water. Backflow is prevented by proper cross connection equipment. Whistler's water quality is very high, so the program is required by permit and is important to safeguard the water system through measures like this. The RMOW has hired the contractor Maintenance Tracking Systems Inc. to contact industrial, commercial, and institutional operators for the next eight weeks. The program is voluntary for the individual contractors, but we are confidant everyone contacted will participate.

Mayor Wilhelm-Morden reported that Whistler has received \$213,969 in Small Community Grant funding and a further \$157,111 in Traffic Fine Revenue this year. The Province's Strategic Community Investment Fund gives financial help to local governments through Small Community Grants and Traffic Fine Revenue. The Small Community Grants are to assist with providing basic services, and the Traffic Fine Revenue is used to enhance policing and community-based public safety.

Mayor Wilhelm-Morden reported that the Sea to Sky Trail has been closed. The bridge is one of Whistler's oldest bridges. It was built and maintained by the Ministry of Forests, Lands and Natural Resources Operations. The RMOW had expected the bridge would stay open until later this year when a new suspension bridge for the trail was complete, however the deterioration of the bridge was more significant than expected. Signs are posted at the Jane Lakes and Daisy Forestry Service Roads as well as at Brandywine Falls to inform trail users. Trail users are still welcome to use other sections of the trail.

Mayor Wilhelm-Morden reported that the Vancouver Canucks will hold their 2014 training camp at Meadow Park Sports Centre from September 19<sup>th</sup> to 22<sup>nd</sup>. This is the fifth time they have held their camp in Whistler over the past twelve years. Practice sessions on the ice are open to the public and complimentary to watch. The practice schedule will be available at a later date.

#### **INFORMATION REPORTS**

Vancouver Symphony Orchestral Institute at Whistler Report No. 14-080 File No. 8220 Moved by Councillor J. Grills Seconded by Councillor A. Janyk

**That** Council receive Information Report No. 14-080, "Vancouver Symphony Orchestral Institute at Whistler."

2013 Annual Energy Moved by Councillor R. McCarthy Consumption & Seconded by Councillor J. Crompton Greenhouse Gas Performance Reporting That Council receive Appendix A to Information Report 14-073, "Whistler Energy Consumption and Greenhouse Gas Performance Trends – 2013 Report No. 14-073 File No. 7215.01 Annual Report".

CARRIED

First Quarter Investment Report – 2014 Report No. 14-075 File No. 4572

Moved by Councillor D. Jackson Seconded by Councillor A. Janyk

That Council receive Information Report No. 14-075 on Investment Holdings as of March 31, 2014.

CARRIED

#### ADMINISTRATIVE REPORTS

Budget Amendment for Meadow Park Sports Centre Pool Roof Replacement Report No. 14-074 File No. 8025.02, Bylaw 2050

Moved by Councillor J. Faulkner Seconded by Councillor R. McCarthy

That Council direct staff to bring forward an amendment bylaw to the Five Year Financial Plan 2014-2018 Bylaw No. 2050, 2014 to increase the 2014 Meadow Park Sports Centre Infrastructure Replacement budget by \$735,000 from the current \$650,000 for the pool roof replacement.

CARRIED

RZ1078 / DP1339 -2007 Karen Crescent Redevelopment Report No. 14-072 File No. RZ1078. DP1339, Bylaw 2053

Moved by Councillor J. Grills Seconded by Councillor D. Jackson

That Council consider adoption of "Zoning Amendment (RM48 – 2007 Karen Crescent) Bylaw No. 2053, 2014"; and further,

That Council approve Development Permit Application 1339 for the development of an 11-unit townhouse project as per the site and architectural plans prepared by AKA Architecture, dated May 20, 2014, the landscape plan prepared by Tom Barratt Ltd. Landscape Architects, dated April 7, 2014, and the riparian area protection plan prepared by Cascade Environmental Resource Group Ltd., dated April 29, 2014, all attached as Appendices B – D to Council Report No. 14-073, subject to the resolution of the following items to the satisfaction of the General Manager of Resort Experience:

- 1. Adoption of Zoning Amendment Bylaw (2007 Karen Crescent) No. 2053, 2014;
- 2. Provision of a letter of credit, or other approved security, in the amount of 135 percent of the costs of the hard and soft landscape works as security for the construction and maintenance of these works; and,
- 3. Approval of the location of the hydro transformer.

MINUTES Regular Council Meeting July 2, 2014 Page 5 Festivals, Events and Moved by Councillor A. Janyk Seconded by Councillor D. Jackson Auxiliary Liquor Retail Uses Report No. 14-078 That Council rescind first and second reading of Zoning Amendment Bylaw File No. 1090, Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014; and, 2055 That Council consider giving first and second reading to Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014 as amended; and further, That Council authorize the Corporate Officer to schedule a public hearing regarding Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014. CARRIED Referral of Squamish-Moved by Councillor J. Crompton Lillooet Regional District Seconded by Councillor J. Faulkner Zoning Bylaw No. 20, 1970, Amendment That Council support the Squamish Lillooet Regional District Zoning Bylaw No. 1335-2014: Amendment Bylaw 1335-2014; and further, **Brew Creek Centre** Expansion That Council authorize the Corporate Officer to forward Council's Report No. 14-079 endorsement to the Board of the Squamish Lillooet Regional District (SLRD). File No. CR0053 CARRIED Moved by Councillor R. McCarthy Land Use Procedures and Fees Amendment Seconded by Councillor J. Faulkner Bylaw No. 2060. 2014 Report No. 14-077 That Council consider giving first, second, and third readings to Land Use File No. 7007.1, Procedures and Fees Amendment Bylaw No. 2060, 2014; and further, Bylaw 2060 That Council direct staff to amend Zoning and Parking Bylaw No. 303 to exempt any development related to or associated with the construction of a detached dwelling or duplex dwelling in any development permit area designated in Official Community Plan Amendment Bylaw No. 1021 1993 from requiring a development permit, if it is deemed that the applicable guidelines were met at time of subdivision. CARRIED 2014 Municipal Election Moved by Councillor D. Jackson **Bylaws** Seconded by Councillor A. Janyk Report No. 14-076 File No. 3007.1, Bylaw That Council consider giving first three readings to "General Local 2059, Bylaw 2061 Government Election Bylaw No. 2059, 2014"; That Council consider giving first three readings to "Mail Ballot Authorization and Procedure Amendment Bylaw No. 2061, 2014.

#### MINUTES OF COMMITTEES AND COMMISSIONS

Public Art Committee Moved by Councillor J. Grills Seconded by Councillor D. Jackson That minutes of the Public Art Committee meeting of March 19, 2014 be received. CARRIED Coat of Arms Committee Moved by Councillor A. Janyk Seconded by Councillor R. McCarthy That minutes of the Coat of Arms Committee meeting of May 12, 2014 be received. CARRIED Advisory Design Panel Moved by Councillor J. Grills Seconded by Councillor R. McCarthy That minutes of the Advisory Design Panel meeting of May 21, 2014 be received. CARRIED BYLAWS TO RESCIND FIRST AND SECOND READINGS **Zoning Amendment** Moved by Councillor D. Jackson Bylaw (Festivals, Events Seconded by Councillor A. Janyk and Auxiliary Liquor Retail) No. 2055, 2014 That first and second readings for Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014 be rescinded.

CARRIED

#### BYLAWS FOR FIRST AND SECOND READINGS AS AMENDED

Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014 Moved by Councillor J. Crompton Seconded by Councillor R. McCarthy

**That** Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014 receive first and second readings as amended.

CARRIED

#### BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Land Use Procedures and Fees Amendment Bylaw No. 2060, 2014 Moved by Councillor R. McCarthy Seconded by Councillor J. Crompton

**That** Land Use Procedures and Fees Amendment Bylaw No. 2060, 2014 receive first, second and third readings.

MINUTES Regular Council Meeting July 2, 2014 Page 7		
General Local Government Election Bylaw No. 2059, 2014	Moved by Councillor J. Faulkner Seconded by Councillor D. Jackson	
Dylaw 110. 2039, 2014	That General Local Government Election Bylaw No. 2059, 2014 rece	ive
	first, second and third readings.	ARRIED
Mail Ballot Authorization and Procedure Amendment Bylaw No.	Moved by Councillor D. Jackson Seconded by Councillor J. Faulkner	
2061, 2014	<b>That</b> Mail Ballot Authorization and Procedure Amendment Bylaw No. 2 2014 receive first, second and third readings.	2061,
	CA	ARRIED
	BYLAWS FOR ADOPTION	
	Melissa Laidlaw, Acting Director of Planning, stated that staff would like confirm that all of the bylaws before Council for adoption this evening a consistent with both of the Resort Municipality of Whistler's Official Community Plan bylaws. Those being, Official Community Plan Adopt 1983, 2011 and Official Community Plan Amendment Bylaw 1021, 199	are tion
Zoning Amendment Bylaw (RM48-2007	Moved by Councillor A. Janyk Seconded by Councillor R. McCarthy	
Karen Crescent) No. 2053, 2014	That Zoning Amendment Bylaw (RM48-2007 Karen Crescent) No. 205	53,
	2014 be adopted.	ARRIED
Zoning Amendment Bylaw (Marihuana	Moved by Councillor J. Faulkner Seconded by Councillor D. Jackson	
Production) No. 2042, 2014	That Zoning Amendment Bylaw (Marihuana Production) No. 2042, 207	14 be
	adopted. CA	ARRIED
Zoning Amendment Bylaw (Liveaboard	Moved by Councillor J. Grills Seconded by Councillor D. Jackson	
Uses) No. 2051, 2014	That Zoning Amendment Bylaw (Liveaboard Uses) No. 2051, 2014 be	<del>;</del>
	adopted. CA	ARRIED
	OTHER BUSINESS	

There were no items of Other Business.

#### CORRESPONDENCE

West Vancouver Polling Station File No. 3007.24	Moved by Councillor A. Janyk Seconded by Councillor D. Jackson	
File No. 3007.24	<b>That</b> correspondence from William L. Caulfield, requesting reinstate the West Vancouver polling place for the upcoming municipal election November be received.	
		CARRIED
Minister of Community Sport and Cultural Development at UBCM	Moved by Councillor A. Janyk Seconded by Councillor J. Crompton	
File No. 3009	<b>That</b> correspondence from Coralee Oakes, Minister of Community, and Cultural Development, dated June 11, 2014, regarding opportus schedule appointments with the Minister at the UBCM Convention place in Whistler September 22 to 26, 2014 be received and referred for consideration.	inities to taking
		CARRIED
Official Opposition at UBCM File No. 3009	Moved by Councillor J. Crompton Seconded by Councillor A. Janyk	
File No. 3009	<b>That</b> correspondence from Selina Robinson, MLA and Official Oppo Critic for Local Government, dated June 23, 2014, requesting a me UBCM and inviting Council to attend the Official Opposition UBCM on Friday September 26, 2014 be received and referred to staff for consideration.	eting at breakfast
		CARRIED
Westray Amendments to Canada's Criminal Code	Moved by Councillor J. Grills Seconded by Councillor A. Janyk	
File No. 3009	<b>That</b> correspondence from Stephen Hunt, Director, United Steelwo dated June 16, 2014, requesting the adoption of a proposed resolu regarding enforcement of the Westray Amendments to Canada's C Code and that a copy be sent to the BC provincial municipal assoc received.	tion riminal
	received.	CARRIED
	ADJOURNMENT	
	Moved by Councillor J. Crompton	
	That Council adjourn the July 2, 2014 Council meeting at 7:30 p.m	

MAYOR: N. Wilhelm-Morden

CORPORATE OFFICER: L. Schimek



# WHISTLER

# REPORT INFORMATION REPORT TO COUNCIL

PRESENTED:	July 15, 2014	<b>REPORT</b> :	14-081
FROM:	Corporate and Community Services	FILE:	4527
SUBJECT:	FIRST QUARTER FINANCIAL REPORT		

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

#### RECOMMENDATION

**That** Council receive Information Report No. 14-081 Quarterly Financial Report for the quarter ended March 31, 2014.

#### REFERENCES

Appendix A – Quarterly Financial Report for the quarter ended March 31, 2014.

#### PURPOSE

The purpose of the report is to provide council with a comparison of the annual budget amounts with year to date actual revenues and expenditures for operating departments and projects as of March 31, 2014.

#### DISCUSSION

Quarterly financial reporting is being prepared by the Resort Municipality of Whistler as a means to provide the community, council and the organization, with a regular overview of financial information. Quarterly financial reporting is a priority identified by council as part of its Council Action Plan priorities of fiscal responsibility and accountability.

Three months into the 2014 fiscal year overall operating revenues are at seven percent and expenditures twent-four percent of their annual budgeted amounts. This compares to six percent and twenty-four percent respectively in the prior fiscal year.

Additional commentary and financial information is provided in the report attached as Appendix A.

#### WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	Common evaluation criteria are used to assess actions.	A financial overview is reported and evaluated on a regular basis.

#### **OTHER POLICY CONSIDERATIONS**

None.

#### **BUDGET CONSIDERATIONS**

There are no direct external costs to prepare the quarterly financial report. All internal costs are accommodated within the annual operating budget of the municipality.

#### COMMUNITY ENGAGEMENT AND CONSULTATION

Financial information will be reported publicly on a regular basis.

#### SUMMARY

Overall municipal operating and project revenues and expenditures are at expected levels as at the end of the first quarter of the fiscal year.

Respectfully submitted,

Ken Roggeman DIRECTOR OF FINANCE for Norm McPhail GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

## FIRST QUARTER FINANCIAL REPORT FOR THE PERIOD ENDED MARCH 31, 2014

The Resort Municipality of Whistler | July 15, 2014

THE PREMIER MOUNTAIN RESORT COMMUNITY MOVING TOWARD A SUSTAINABLE FUTURE



#### INTRODUCTION

Quarterly financial reporting is being prepared by the Resort Municipality of Whistler as a means of providing the community, council and the organization with a regular overview of financial information. Quarterly financial reporting is a priority identified by council as part of its Council Action Plan in the priority areas of fiscal responsibility and accountability.

The primary information provided in the quarterly report is a comparison of the annual budget amounts to actual revenues and expenditures for operating departments and projects. All financial information is based on preliminary, unaudited information reported from the municipal financial system as of the report date. Seasonal variations in municipal operations may affect the proportion of revenues achieved or expenditures incurred to date. This is particularly evident with projects as the project activity may not have commenced or may have incurred few actual expenditures as at the end of the reporting period.

This quarterly report provides information in four parts:

Commentary, pages 2-4

Charts and comments

Summary of Operational Results, pages 5-6

- Summary of primary revenue categories
- Summary of expenditures by division
- Other expenditures and allocations

Operational results are revenues and expenses that the municipality normally carries out on an annual basis. Operational costs are paid for by current year revenues.

Statements of Operational Results, pages 7-14

Revenues and expenditures by department

#### Statements of Net Project Expenditures, pages 15-21

Summary of net project expenditures

Net project expenditures are project costs less funding, if any, from sources outside of the municipality. Projects are used to plan and account for transactions that do not take place every year. Examples are; construction of a bridge, infrastructure maintenance and one-time activities or events.

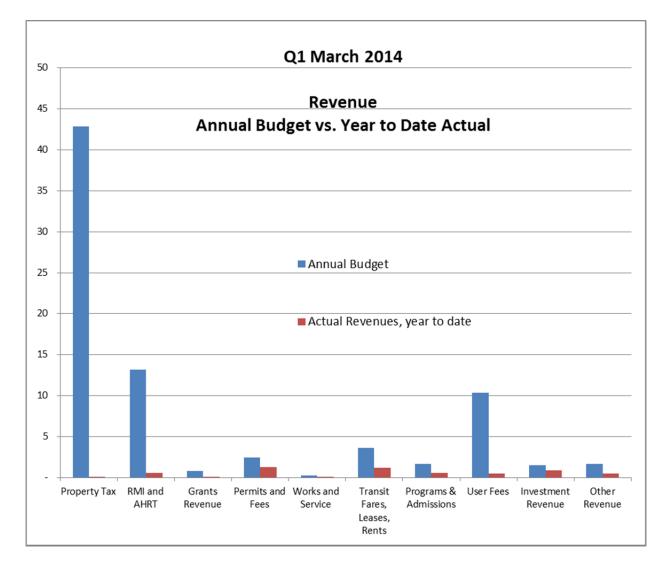
All amounts are presented on a non-consolidated basis which may give rise to some variations from amounts included in the actual Five-Year Financial Plan Bylaw. Non-consolidated means that subsidiary companies of the municipality (Whistler Housing Authority for example) are not included and, interdepartmental sales and purchases have not been removed. The Statements of Operational Results and, Net Project Expenditure are supplementary information and provide additional detail for readers. Quarterly financial reporting follows the fiscal year of the municipality which is January 1 through December 31.

Questions or comments about this report can be made by:

Email – <u>budget@whistler.ca</u> Phone – 604-932-5535 (Toll free 1-866-932-5535)

#### COMMENTARY

Three months into the 2014 fiscal year overall operating revenues are at seven percent and expenditures twent-four percent of their annual budgeted amounts. This compares to six percent and twenty-four percent respectively in the prior fiscal year. The relatively low percentage of budgeted revenue achieved is directly related to the significant property tax and related user fee revenues that will be accounted for in the second quarter of the fiscal year. Permits and Fees and Investment Income have realized a significantly greater proportion of budgeted revenue compared to the same period last year.



Property tax revenue, the largest single source of revenue for the municipality, will be accounted for in the second quarter of the year. This also affects User Fee revenue as a large proportion of user fees are included on the annual property tax notice and are recorded at the same time as property tax revenue. User fees not

on the property tax notice are made up of solid waste and composter tipping fees that are charged throughout the year.

Other seasonal variations and factors that impact the proportion of revenue achieved as of the end of the reporting period include:

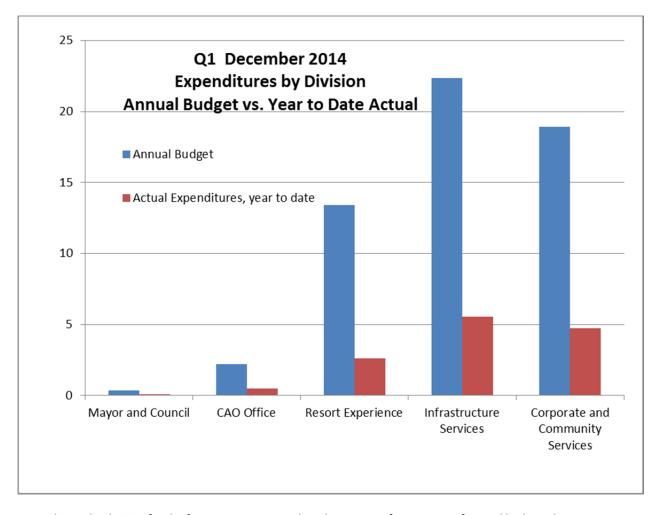
Resort Municipality Initiative (RMI) and Additional Hotel Room Tax (MRDT)

- MRDT revenues include amounts for the month of January only. Reporting and recording of MRDT revenue is normally reported and recorded eight weeks after each month end.
- A significant portion of the RMI grant from the province of BC will be accounted for in the second quarter.

Leases and Rents

• Leases include annual parking stall leases that have been accounted for during the first quarter. Programs and Admissions

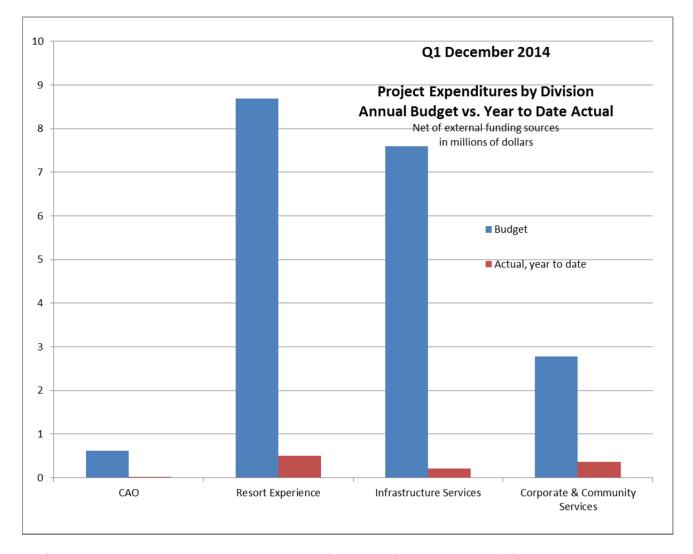
 Program revenue includes Cross Country revenue, most of which is generated during the first quarter of the fiscal year.



Expenditures by division for the first quarter are at or less than twenty-five percent of annual budgeted amounts. The Resort Experience division has utilized the least of the annual division budget. This division

includes departments such as Parks/Village Operations that will incure a larger proportion in the second and third quarters of the fiscal year.

Operating revenues and expenditures for individual departments can be found on the Statements of Operational Results.



As of March 31, 2014, actual net project expenditures are five percent (2012 three percent) of total budgeted expenditure for the year.

A significant amount of project costs are not received until later in the fiscal year, and not all budgeted project activities will necessarily take place during the fiscal year due to unplanned or unforeseen factors. As projects are usually funded from municipal reserves, financial resources not used during the year will remain in the reserves until required and this does not directly impact the operating surplus or deficit for future fiscal planning purposes.

Net expenditures by individual project can be found on the Statements of Net Project Expenditures.

#### **Resort Municipality of Whistler**

Summary of Operational Results

For the Quarter ended March 31, 2014, (Unaudited)

	Annual	Actuals	% Budget	
	Budget	YTD	Used to Date	Notes
Revenues	<u> </u>			
Property Tax	42,860,055	1,853	0%	(4)
RMI and MRDT	13,138,318	565,009	4%	(5)
Grants Revenue	790,544	72,599	9%	.,
Permits and Fees	2,448,300	1,238,055	51%	(6)
Works and Service	278,434	17,964	6%	.,
Transit Fares, Leases, Rents	3,585,177	1,206,496	34%	
Programs & Admissions	1,636,750	547,864	33%	
User Fees	10,328,015	478,328	5%	(7)
Investment Revenue	1,478,219	890,814	60%	(8)
Other Revenue	1,699,828	455,811	27%	(-)
	78,243,639	5,474,792	7%	
Expandituraa	10,210,000	0,,.02		
Expenditures				
Mayor and Council	371,184	87,387	24%	
		- ,		
CAO Office	2,186,628	488,211	22%	
De sert Francisco -	40,405,004	0.044.040	400/	
Resort Experience	13,425,264	2,614,316	19%	
Infrastructure Services	22,356,036	5,570,248	25%	
Corporate and Community Services	18,920,058	4,715,799	25%	
Total Division Expenses	57,259,171	13,475,961	24%	
Revenue Miscellaneous	0	0	0%	
Gen Ops - Debt Service	219,134	0	0%	(3)
Bank Charges & Interest	50,000	9,103	18%_	
Corp Expense Miscellaneous	2,333,575	1,000,087	43%	(1)
Gen Ops - Contributions to/from Other Funds	6,316,753	0	0%	(2)
General Operating B/S Water Ops - Contributions to/from Other Funds	0 4,221,872	1,536 0	0% 0% <sup>F</sup>	(2)
Sewer - Debt Service	836,550	0	0% 0%	(3)
Sewer Ops - Contributions to/from Other Funds	2,625,460	0	0%	(2)
Solid Waste - Fees & Charges	5,000	682	14%_	
Solid Waste - Debt Service	325,275	0	0%	(3)
Solid Waste - Contributions to/from Other Funds	150,000	0	0%*	(2)
Other Expenditures	17,083,619	1,011,409	6%	
Internal Resources Expenses and Tran	oforo To Dooo			
Internal Recoveries, Expenses and Tran	ISIELS I U RESE	1765.		
Interdepartmental Allocations	1,583,181	1,143,907		
Repayment of Composter Loan	(932,104)	(77,523)		
Total Internal Transactions	2,515,285	1,221,430		

 Future Expenditures/Transfers/Reserve Contributions
 1,385,564

 Unallocated Revenues
 0

See next page for notes

(10,234,008)

0

Notes:

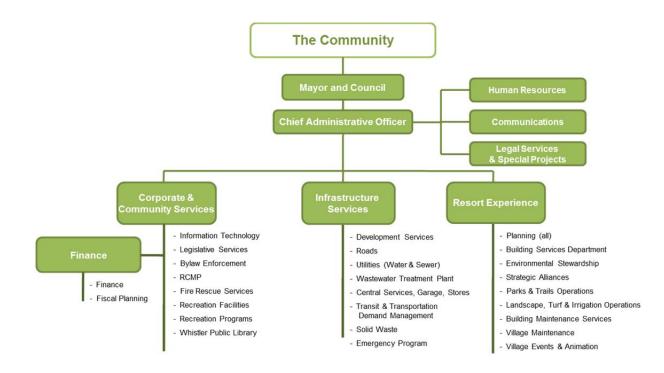
- (1) AHRT allocation to Tourism Whistler and, Community Enrichment Program (CEP) and Fee for Service costs. Greater amounts to Tourism Whistler and CEP are usually paid in the first or second quarters of the fiscal year.
- (2) Planned contributions to operating and capital reserves.
- (3) There are no long term debt payments during the first quarter of the fiscal year.
- (4) Most property tax and related revenues are accounted for during the second quarter of the fiscal year.
- (5) RMI and MRDT revenues are received well after the end of the quarter and have not been accounted for yet.
- (6) A significant proportion of Permit and Fee revenue has been earned during the first quarter due to: - Pay parking revenue has exceeding budgeted amounts;
  - Most business license fee revenue is accounted for in the first quarter of the fiscal year; and
  - Building permit revenue has exceeded budgeted amounts.
- (7) Most users fees are billed on the annual property tax notice and accounted for during the second quarter of the fiscal year.
- (8) Investments performed well during the first quarter and are a reflection of the turn around from the low performance experienced at the end of the previous fiscal year. See the first quarter investment report in the June 17, 2014 council package for more details.

#### STATEMENTS OF OPERATIONAL RESULTS

Information is categorized by division and reported for each department within the division.

Revenues and expenses are reported separately for each department.

The figure outlined below illustrates the RMOW's organizational structure.



#### **Resort Municipality Of Whistler** Statement of Operational Results by Department For the quarter ended March 31, 2014 (unaudited)

Division 1100 Mayor and Council	Annual Budget	Actuals YTD	% Budget Used to Date	
Mayor & Council				
Expenses	371,184	87,387	24%	
Total	371,184	87,387		
Mayor and Council Total	371,184	87,387		

#### Resort Municipality Of Whistler

Statement of Operational Results by Department

#### For the quarter ended March 31, 2014 (unaudited)

Division 1200 CAO Office	Annual Budget	Actuals YTD	% Budget Used to Date
Administrator			
Revenues	0	(120)	0%
Expenses	1,396,453	301,838	22%
Total	1,396,453	301,718	
Policy & Program Development			
Expenses	0	2,345	0%
Total	0	2,345	
Human Resources			
Revenues	0	0	0%
Expenses	790,175	184,028	23%
Total	790,175	184,028	
CAO Office Total	2,186,628	488,091	

#### **Resort Municipality Of Whistler**

Statement of Operational Results by Department For the quarter ended March 31, 2014 (unaudited)

Division 5000 Resort Experience	Annual Budget	Actuals YTD	% Budget Used to Date	
Strategic Alliances				
Revenues	(78,241)	(10,000)	13%	1
Expenses	167,282	39,122	23%	
Total	89,041	29,122		
Village Events and Animation				
Revenues	(3,732,181)	(6,625)	0%	2
Expenses	3,783,694	885,395	23%	
Total	51,513	878,770		
Division Administration				
Revenues	(125,000)	0	0%	2
Expenses	442,481	83,660	19%	
Total	317,481	83,660		
Park/Village Operations				
Revenues	(1,618,289)	(198,808)	12%	3
Expenses	6,484,870	1,035,232	16%	2
Total	4,866,581	836,424		
Planning (ALL)				
Revenues	(60,200)	(26,001)	43%	5
Expenses	1,426,178	306,521	21%	
Grants & Contributions	(57,000)	(18,760)	33%	5
Project Expenditures	55,900	20,583	37%	5
Total	1,364,878	282,343		

.....continued on next page

6

#### Resort Experience continued......

Environment Stewardship				
Revenues	0	0	0%	
Expenses	260,190	47,887	18%	_
Total	260,190	47,887		
Building Department Services				
Revenues	(583,800)	(378,667)	65%	
Expenses	804,668	195,916	24%	_
Total	220,868	(182,751)		
esort Experience Total	7,170,553	1,975,456		

Notes:

1 Most budgeted revenue is primarily for RMI contributions that will be accounted for at the end of the fiscal year.

2 Most budgeted revenue is primarily for MRDT contributions that will be accounted for at the end of the fiscal year.

3 A significant amount of budgeted revenue is for RMI that will be accounted for at the end of the fiscal year.

4 A greater proporation of operating expenditures are incurred during the second and third quarters of the fiscal year.

5 The Planning Department includes contributions and costs resulting from development applications. Cost of processing development applications are recovered from the applicatn. Timing and amount of costs and contributions is dependent on the timing and number of development applications received.

6 The Building Department has realized a significant amount of permit revenue from the Audain Art Museum. These fees are not collected from the builder and an offseting cost is accounted for in a project.

#### **Resort Municipality Of Whistler**

Statement of Operational Results by Department For the quarter ended March 31, 2014 (unaudited)

Division 6000 Infrastructure Services	Annual Budget	Actuals YTD	% Budget Used to Date
General Manager			
Expenses	388,612	84,085	22%
Total	388,612	84,085	
Development Services/Engergy Mgmt			
Revenues	(8,500)	(2,649)	31%
Expenses	662,105	154,023	23%
Total	653,605	151,374	
Transportation			
Revenues	(14,000)	0	0%
Expenses	2,257,412	717,741	32%
Total	2,243,412	717,741	
Central Services			
Revenues	(2,636,496)	(656,212)	25%
Expenses	2,137,657	592,062	28%
Total	(498,839)	(64,151)	
Environmental Operations			
Revenues	(2,216,525)	(516,796)	23%
Expenses	2,216,525	516,796	23%
Total	(0)	0	

.....continued on next page

1 1 Infrastructure Services continued......

frastructure Services Total	(1,228,452)	3,121,415		
Total	(2,874,669)	723,560		
Expenses	4,478,260	780,724	17%	_
Revenues	(7,352,929)	(57,163)	1%	
Sewer Fund				
Total	(3,479,809)	500,738		
Expenses	2,949,585	508,788	17%	_
Revenues	(6,429,394)	(8,050)	0%	
Water Fund				
Total	2,549,580	669,021		
Expenses	6,308,400	1,592,427	25%	_
Revenues	(3,758,820)	(923,407)	25%	
Transit				
Total	(210,345)	339,046		
Expenses	4,539,685	933,713	21%	_
Revenues	(4,750,030)	(594,666)	13%	
Solid Waste				

Notes:

1 All expenditures of the Environmental Operations Department are allocated to the Water and Sewer funds.

2 All or most of these revenues are billed on the annual property tax notice in the second quarter of the fiscal year.

3 Budgeted expenditures include administration costs allocated from the operating fund and are not accounted for until the end of the fiscal year.

#### **Resort Municipality Of Whistler**

Statement of Operational Results by Department For the quarter ended March 31, 2014 (unaudited)

Division 7000 Corporate and Community Services	Annual Budget	Actuals YTD	% Budget Used to Date	
Finance				
Revenues	-95,500	-8,211	9%	
Expenses	1,694,290	464,679	27%	
Total	1,598,790	456,469		
Legislative Services				
Revenues	-21,760	-1,710	8%	
Expenses	895,466	182,333	20%	
Total	873,706	180,622		
Information Technology				
Revenues	0	-1,200	0%	
Expenses	1,202,814	363,859	30%	
Total	1,202,814	362,659		
Bylaw				
Revenues	-1,985,800	-844,897	43%	
Expenses	1,347,484	289,675	21%	
Total	-638,316	-555,222		
RCMP				
Revenues	-409,801	-33,210	8%	
Expenses	3,666,860	798,693	22%	
Total	3,257,059	765,483		

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Corporate and Community Services continued......

porate and Community Services Total	13,179,909	2,835,463		
Total	273,790	56,515		
Expenses	273,790	57,265	21%	_
Revenues	0	(750)	0%	
Corporate and Community Services General				
Total	1,680,746	307,018		
Project Expenditures	0	0	0%	_
Expenses	3,229,746	832,846	26%	
Revenues	(1,549,000)	(525,828)	34%	
Meadow Park Sports Centre				
Total	784,437	227,202		
Expenses	1,857,319	578,648	31%	
Recreation Revenues	(1,072,882)	(351,446)	33%	
Total	831,810	158,515		
Expenses	994,510	251,454	25%	-
Revenues	(162,700)	(92,939)	57%	
Whistler Public Library				
Total	3,315,072	876,202		
Expenses	3,383,822	896,348	26%	_
Revenues	(68,750)	(20,146)	29%	

Notes:

1 Budgeted revenue includes school tax administration fees that will be accounted for in the second quarter of the fiscal year.

2 A significant proporation of parking revnue is earned during the first quarter of the fiscal year and has been greater than planned. Most business licence fee revenue is accounted for during the first quarter of the fiscal year.

3 Budgeted revenue includes traffic fine sharing revenue from the Strategic Community Investement Fund program of the province and is accounted for during the second half of the fiscal year.

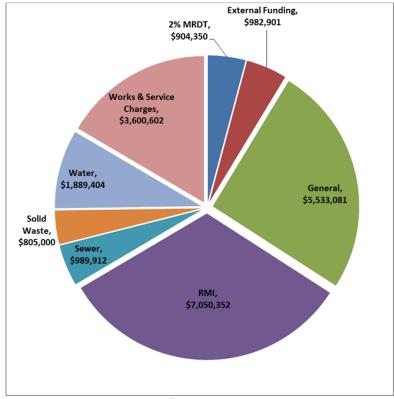
4 Revenue and expenditure includes Cross Country Ski amounts that mostly accounted for during the first quarter of the fiscal year.

5 Meadow Park Sports Centre typically realizes a larger proportion of revenue during the first quarter of the fiscal year.

#### STATEMENTS OF NET PROJECT EXPENDITURE

Projects are used to plan and account for transactions that do not take place every year and are most often funded from municipal reserves. Projects can vary in size and carry over many years. At any given time, a division may have several projects in progress. Current policy is to allocate an annual budget to the project based on the work anticipated for the coming year.

For 2014 the budgeted amount to be funded from reserves and external sources is \$21.8 million. The chart below provides a breakdown of funding sources for projects in 2014 and the amount that each will be contributing.



Projects are sorted by division and categorized as follows:

#### **Annual Recurring Projects**

Projects that are carried out on a regular, periodic basis but he type and scope of the work may change. Maintenance and reconstruction projects for example.

#### **Continuing Projects**

Projects that were planned for a prior year and will continue into the next year.

#### New Projects

Projects that have a start and end date within the five year financial plan and, are not an annual recurring project.

#### **Other Projects**

Projects that have been included in prior financial plans and are subject to discussion with senior levels of government.

#### **Statement of Project Position**

For the quarter ending March 31, 2014, (unaudited)

DIVISION 1200	Annual	Actuals	% Budget
CAO Office	Budget	YTD	YTD
Annual Recurring Projects			
Collective Bargaining	36,000	0	0%
Continuing Projects			
Website	15,000	-12,380	-83%
Audain Art Museum	2,000	-1,121	-56%
Energy Upgrade Incentives (Res & Com)	15,000	0	0%
Community Energy Plan Update	-20,000	0	0%
Corporate Communications	40,000	1,438	4%
New Projects			
Learning, Education and Cultural Tourism Ir	150,000	160	0%
Conference Centre Expansion Study	40,000	0	0%
Spearhead Hut Project Support	150,000	0	0%
Village Gate and Taxi Loop Enhancement	25,000	0	0%
Whistler Welcome Strategy Update	150,000	0	0%
Human Resources Records Management	12,000	0	0%
Other Projects			
OCP Litigation	0	14,878	0%
CAO Office Total	615,000	2,974	

#### **Resort Municipality of Whistler**

#### **Statement of Project Position**

For the quarter ending March 31, 2014, (unaudited)

DIVISION 5000	Annual	Actuals	% Budget
Resort Experience	Budget	YTD	YTD
Annual Recurring Projects			
Olympic Plaza Enhancements	89,500	2,624	3%
General Improvements - Environment	30,000	71	0%
Village Enhancement	150,000	3,472	2%
Subdivision Signs	5,000	20	0%
Parks Accessibility Program	25,000	0	0%
<b>Community Wildfire Protection</b>	297,045	40,797	14%
Bear Management Program	30,000	37	0%
Valley Trail Reconstruction	110,000	2,488	2%
Air Quality Management Plan	5,000	0	0%
Annual Building Maintenance	90,000	3,036	3%
Cheakamus Community Forest / Forestry Co	39,000	4,601	12%
<b>Recreation Trail Program</b>	50,000	485	1%
Park Operations General Improvement	200,000	7,143	4%
Ecosystem Monitoring Program	25,000	0	0%
Continuing Projects			
Village Host Booth Renovation	12,000	0	0%
<b>Resort Municipality Initiative Projects</b>	47,500	0	0%
<b>Conference Centre Improvements</b>	285,491	0	0%
Municipal Hall Rejuvenation	100,000	91,313	91%
Streetscape Guide and Regulations	4,200	200	5%
<b>Recreation Leisure Master Plan</b>	10,000	0	0%
Library	(250,000)	73	0%
Whistler Gateway Project	33,000	5,138	16%
Village Square & Mall Rejuvenation	1,500,000	6,965	0%
Valley Trail Mons RR Xing to Cypress Pl	15,000	0	0%
Funicular / Inclined Elevator	12,500	0	0%
Energy Reduction Program	0	5,378	0%
Spruce Grove Valley Trail Bridge Removal	18,000	0	0%
Cheakamus Bridge Sea to Sky	191,811	2,822	1%
Bayly Park (Cheakamus Crossing Park)	127,644	16,278	13%
<b>Rainbow Theatre Renovation</b>	475,000	298,986	63%
Alpine Trail Program	272,000	2,688	1%

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1

Resort Experience continued......

New Projects			
<b>Rainbow Park Event Power Upgrade</b>	10,000	0	0%
Sponsorship Policy	25,000	0	0%
Public Art Project	20,000	0	0%
Park and Trail Summer Survey	15,000	441	3%
<b>Basic Toilet Service at WCSS Field</b>	5,000	0	0%
<b>Building Department File Scanning</b>	139,000	0	0%
Cultural Connector	65,000	0	0%
REX GIS Project	15,000	0	0%
Skate Park Rejuvenation Plan	25,000	0	0%
Western Toad Underpass	19,500	0	0%
Lost Lake Park North Bridge Replacements	565,000	1,700	0%
19 Mile Creek Valley Trail Lighting	38,400	0	0%
Municipal Hall Continuing Improvements	80,000	0	0%
Blackcomb Way Valley Trail Lights	117,500	0	0%
<b>Building Asset Replacement Program</b>	150,000	0	0%
Emerald Valley Trail Segmented Retaining V	350,000	0	0%
Fire Hall 1 Parking Area Resurfacing	32,000	0	0%
Fitzsimmons Creek Trail Upgrades	127,000	0	0%
Former Hostel Site Improvements	133,200	0	0%
Lakeside Park Parking Area Paving	35,000	0	0%
Train Wreck Pedestrian Bridge	75,000	0	0%
WVLC Parkade Rehabilitation Program	267,250	0	0%
Alpha Lake Dog Park Rebuild & Upgrade	125,000	0	0%
Other Projects			
Visitor Amenity Hub	2,251,200	0	0%
Resort Experience Total	8,684,741	496,754	

Notes:

1 The second and final half of the Green Municipal Fund Grant for the energy efficient operation of the Whistler Public Library

is expected to be received in 2014 and will replenish reserve funds used to pay for library construction in prior years.

#### **Resort Municipality of Whistler**

#### **Statement of Project Position**

For the quarter ending March 31, 2014, (unaudited)

DIVISION 6000	Annual	Actuals	% Budget
Infrastructure Services	Budget	YTD	YTD
Annual Recurring Projects			-
Water Annual Reconstruction	450,000	19,310	4%
Water Loss Reduction Program	5,000	0	0%
Sewer Annual Reconstruction	200,000	0	0%
Reservoir Upgrades	50,000	0	0%
Fire Hydrant Maintenance	85,000	0	0%
Benchmarking Water	1,500	0	0%
Reservoir Cleaning	100,000	0	0%
Solid Waste Annual Reconstruction	400,000	4,380	1%
Groundwater Monitoring for Final Capital	26,000	0	0%
Workplace Safety-Maint. and Oversight - WA	10,000	0	0%
Annual Reconstruction - Roads	1,600,000	3,150	0%
Fitz Creek Gravel Removal	270,000	12,277	5%
Bridge Reconstruction Program	120,000	0	0%
Fleet Replacement	1,433,803	103,271	7%
<b>Central Services Annual Reconstruct</b>	30,000	0	0%
Continuing Projects			
WWTP Process - Energy Optimization	30,000	83	0%
WWTP Annual Reconstruction	250,000	18,158	7%
West Side Alta Lake Sewers	380,000	(710)	0%
Environmental Monitoring - Cheakamus Riv	0	27,839	0%
Zone 775 Water Infrastructure Update	200,000	4,205	2%
Source Water Protection Plan	21,904	0	0%
Major Water Infrastructure Renewal Program	936,000	3,728	0%
PLC Replacement Program	55,000	0	0%
Long Term Water Supply Plan Update	30,000	0	0%
Infra. Capacity Analysis-GFA Exclusions Wa	20,000	0	0%
Infra. Capacity Analysis-GFA Exclusions Sev	20,000	0	0%
Workplace Safety-Maint. and Oversight - SE	10,000	0	0%
Solid Waste Contract Development	0	7,611	0%
LWMP Review	50,000	0	0%
Master Sewer Plan	150,000	0	0%
Benchmarking Sewer	7,500	0	0%
Function or 21 Mile Supply Well	0	683	0%
Stormwater Management Plan	0	4,500	0%
Fitz Creek Debris Barrier & Sediment Basin	20,000	0	0%
Cheakamus North Connector Road Design	0	0	0%

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Infrastructure Services continued......

#### **New Projects**

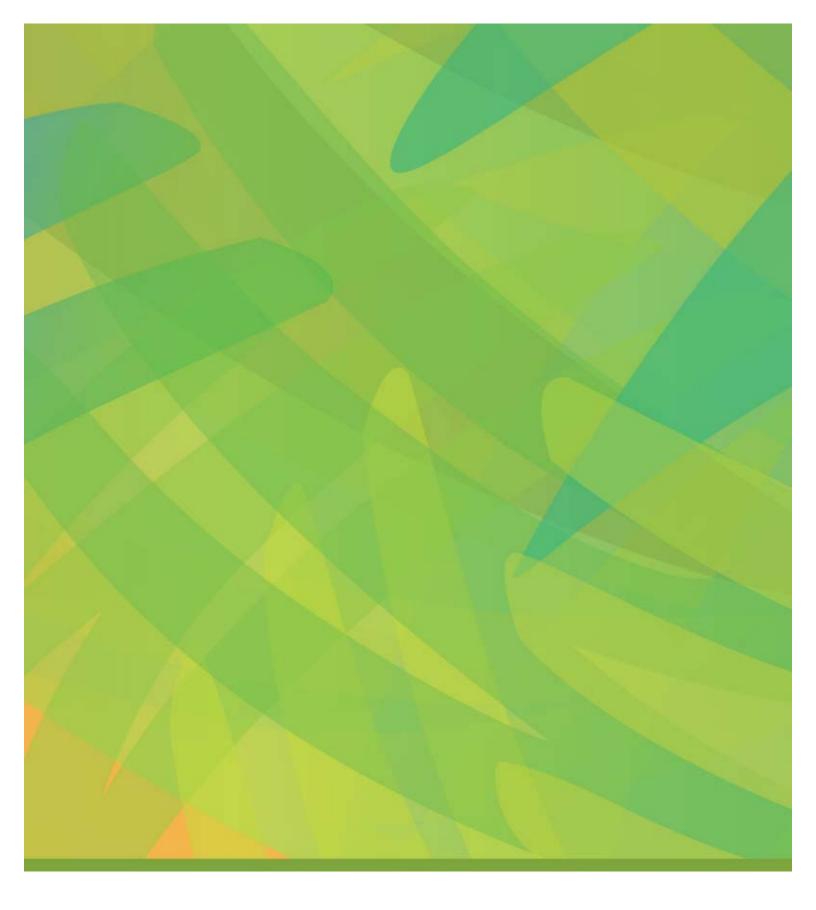
Compost Facility	325,000	0	0%
WWTP Site Cross-Connection Prevention	0	5,637	0%
Emerald Well Water Quality	20,000	0	0%
Fortis Site Master Plan	20,000	0	0%
MMBC Depot Upgrades	60,000	0	0%
GIS Plateform Change to ESRI	25,500	0	0%
Mapping Updates - Orthophotos and LiDAR	88,000	0	0%
Emergency Planning Equipment and Updates	44,000	0	0%
Pedestrian Crossing Light - Alta Lk Road	175,000	0	0%
Flood Plain Mapping	30,000	0	0%
Fitz Creek Freeboard Deficiency Study	20,000	0	0%
Fitz Creek Early Warning System	50,000	0	0%
Bus Shelter - Cheakamus Lake Rd at Hwy 9	80,000	0	0%
Bus Shelter Cheakamus Crossing - Legacy V	50,000	0	0%
<b>Rebuild PWY Stores/Reception Area</b>	50,000	0	0%
Infrastructure Services Total	7,599,207	214,119	

### **Resort Municipality of Whistler**

### **Statement of Project Position**

For the quarter ending March 31, 2014, (unaudited)

DIVISION 7000	Annual	Actuals	% Budget
Corporate and Community Services	Budget	YTD	YTD
Annual Recurring Projects			
Municipal Elections	80,000	472	1%
<b>Computer Systems Replacement</b>	196,651	88,133	45%
Library Furniture and Equipment	63,000	0	0%
Library Collection	100,000	22,528	23%
<b>MPSC Recreation Equipment</b>	125,000	6,791	5%
MPSC Infrastructure Replacement	625,000	176,719	28%
<b>Recreation Accessibility Upgrades</b>	25,000	0	0%
<b>Recreation Services Equipment</b>	55,000	1,993	4%
<b>Recreation Services Infrastructure Replacen</b>	85,000	8,153	10%
Firefighting Equipment Replacement	50,000	-447	-1%
Project Fires Record Management System	63,740	0	0%
Continuing Projects			
Financial Systems Modifications	140,300	0	0%
Property Appraisal for Insurance Purposes	17,000	0	0%
Local Infrastructure & Server Room	122,595	181	0%
Corporate Software	50,000	0	0%
Fiber-Optic Network Improvements	0	0	0%
Smoking Regulation Communication	0	0	0%
Structural Protection Units	153,200	0	0%
New Projects			
Records Management	60,650	42,040	69%
UBCM 2014 Convention	50,000	10,000	20%
Whistler Coat of Arms	6,000	640	11%
Cemetery Software	7,500	0	0%
Conference Microphone System - Council C	20,000	0	0%
Customer Service Strategy	170,000	0	0%
Reserve Policy Planning	50,000	0	0%
Email Replacement	80,000	0	0%
PS Building Space Utilization - Fire Bylaw IT	50,000	0	0%
Library Infastructure & Improvements	42,873	0	0%
MPSC Rejuvenation Study	100,000	-4,700	-5%
Recreation Department Software Upgrades	35,000	0	0%
Strategic Planning	35,000	5,000	14%
Animal Shelter Flooring	18,000	4,376	24%
Fire Smart Neighbourhood Program	25,000	-1,570	0%
Asset Inventory Audit	25,000	0	0%
Turnout Gear Decon Washer	7,500	0	0%
RCMP Facility Maintenance	46,600	0	0%
Corporate and Community Services Total	2,780,609	361,879	0 / <b>U</b>
corporate and community betvices rotal	<u></u>		



### THE RESORT MUNICIPALITY OF WHISTLER

Host Mountain Resort 2010 Olympic and Paralympic Winter Games

 
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# WHISTLER

## **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	July 15, 2014	REPORT:	14-082
FROM:	Resort Experience	FILE:	SEC 0010
SUBJECT:	5520 OLD MILL LANE FLOOD PROOFING EXEMPTION		

### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

### RECOMMENDATION

**That** Council grant an exemption per Section 910 of the *Local Government Act* – "Construction requirements in relation to flood plain areas", to allow for the construction of a new dwelling at 5520 Old Mill Lane; and further,

**That** Council authorize the Mayor and Corporate Officer to execute a Section 219 covenant on the title of the subject property for this exemption, attaching the geotechnical reports prepared by GVH Consulting Ltd. & confirming that the property is safe for the use intended.

### REFERENCES

Owners:	Irish Holdings Inc.
Location:	5520 Old Mill Lane
Legal Description:	Strata Lot 2,
	Strata Plan VR. 2481,
	District Lot 2246
Current Zoning:	RSE1 (Residential Single Estate One)

Appendix A – Location Plan

Appendix B - Diagrams

### PURPOSE OF REPORT

This report seeks Council's consideration to grant an exemption to the flood proofing requirements at 5520 Old Mill Lane in order to accommodate the construction of a new dwelling at this address.

### DISCUSSION

### History

The subject property is located on the West side of Old Mill Lane, to the East of Alta Lake Road. Scotia Creek flows near the Northwest corner of the parcel. The lay of the land is such the elevation of Scotia Creek is significantly higher than the elevation of the building site. The subject parcel is physically separated from the creek by a natural ridge of land. 5520 Old Mill Lane Flood Proofing Exemption Page 2 July 15, 2014

RMOW records indicate that the original dwelling on the lands was developed in 1971 under Squamish Lillooet Regional District Building Permit 133 (issued May 20, 1971). This dwelling was torn down in the summer of 2013 to make way for a new single family home at this address.

Section 910 of the Local Government Act authorizes a local government to specify, by bylaw, flood proofing requirements including setbacks from watercourses and flood control levels. To that end, Part 5.4 of Zoning & Parking Bylaw 303, 1983 outlines flood proofing requirements throughout the valley. Applicable regulations in this case are:

- 1. A 15 m setback from the natural boundary of Scotia Creek; and
- 2. That areas used for habitation or storage of goods be no lower than 1.5 metres above the natural boundary of Scotia Creek.

This parcel conforms to the first requirement as the building envelope is 30 plus metres from the creek; however, the second requirement is more problematic. As noted, the creek is considerably higher than the building envelope. Information submitted indicates that the creek is at approximately 653.5 m elevation while the building lot varies between approximately 649 m & 651 m elevation.

In the summer of 2013, the RMOW received an application for a section 910 flood proofing exemption (File: SEC00006), in order to construct a new 250 m<sup>2</sup> dwelling on the lands. Supporting documentation included a geotechnical report confirming that the lands were safe for the use intended, per the requirements of the Local Government Act. Council approved this exemption request on August 20<sup>th</sup>, 2013. A covenant attaching the geotechnical report to the property title was subsequently registered with the LTO and Building Permit No. BP2848 was issued on October 3<sup>rd</sup>, 2013.

### **Current Application**

During building construction, a crawlspace area was further excavated and converted into a below grade mechanical room. Since this work wasn't shown in the drawings submitted under File SEC00006, it cannot be considered as an area exempted from the Zoning Bylaw's flood proofing requirements by way of Council's resolution at the time; therefore, the applicants have returned with a further section 910 flood proofing exemption for Council's consideration.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
none		

### WHISTLER 2020 ANALYSIS

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
None		

### **OTHER POLICY CONSIDERATIONS**

### Local Government Act

Section 910 (4) (b) authorizes Council to grant an exemption to the flood proofing requirements provided it has received a report from a professional geotechnical engineer certifying that the lands are safe for the use intended. To that end, RMOW staff is in receipt of two reports (the original report from August 2013 plus a supplementary report specific to this application) from GVH

5520 Old Mill Lane Flood Proofing Exemption Page 3 July 15, 2014

Consulting Ltd (Geotechnical Engineers) addressing flood proofing and geotechnical concerns consistent with legislated requirements. The first report is already attached to the title as described above. Staff recommends that the second report also be appended to a Section 219 Land Title Act restrictive covenant, to provide notice for any future owners.

### **Riparian Area Regulations**

Cascade Environmental Group prepared a RAR report in July of this year, outlining environmental concerns & mitigating steps. This report has been accepted by the province.

### **BUDGET CONSIDERATIONS**

There are no significant budget implications associated with this proposal. Section 910 Exemption application fees provide for recovery of costs associated with processing this application.

### COMMUNITY ENGAGEMENT AND CONSULTATION

None required.

### SUMMARY

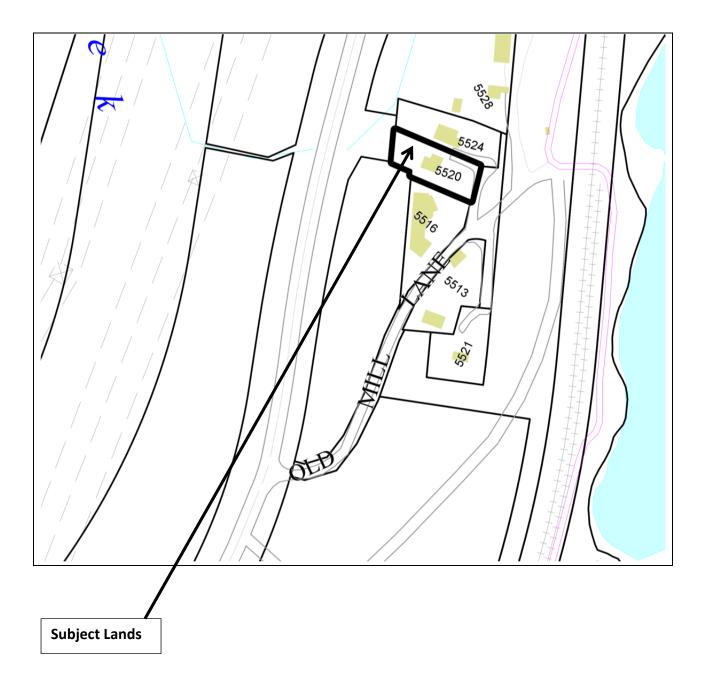
This application is before Council for consideration to exempt 5520 Old Mill Lane from the flood construction level requirement of Zoning Bylaw 303. Per the requirements of Section 910 of the Local Government Act, two reports in support of this application have been prepared by a Professional Geotechnical Engineer. Both reports will be attached to the property title by way of section 219 covenant.

Council had previously approved a similar exemption for this property under File SEC00006 in August 2013.

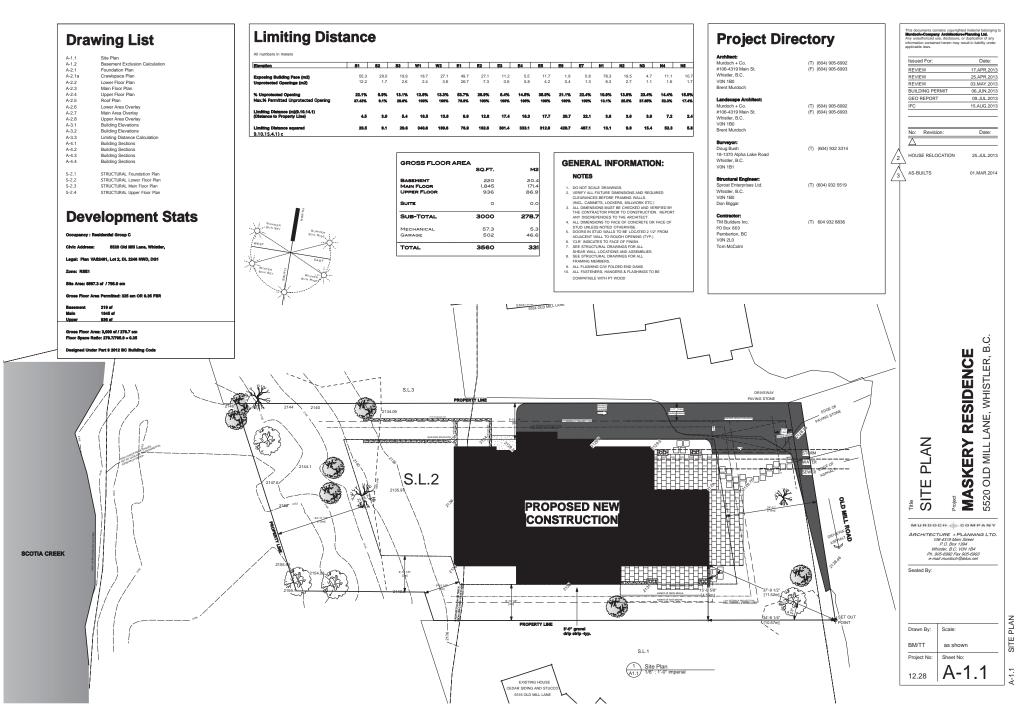
Respectfully submitted,

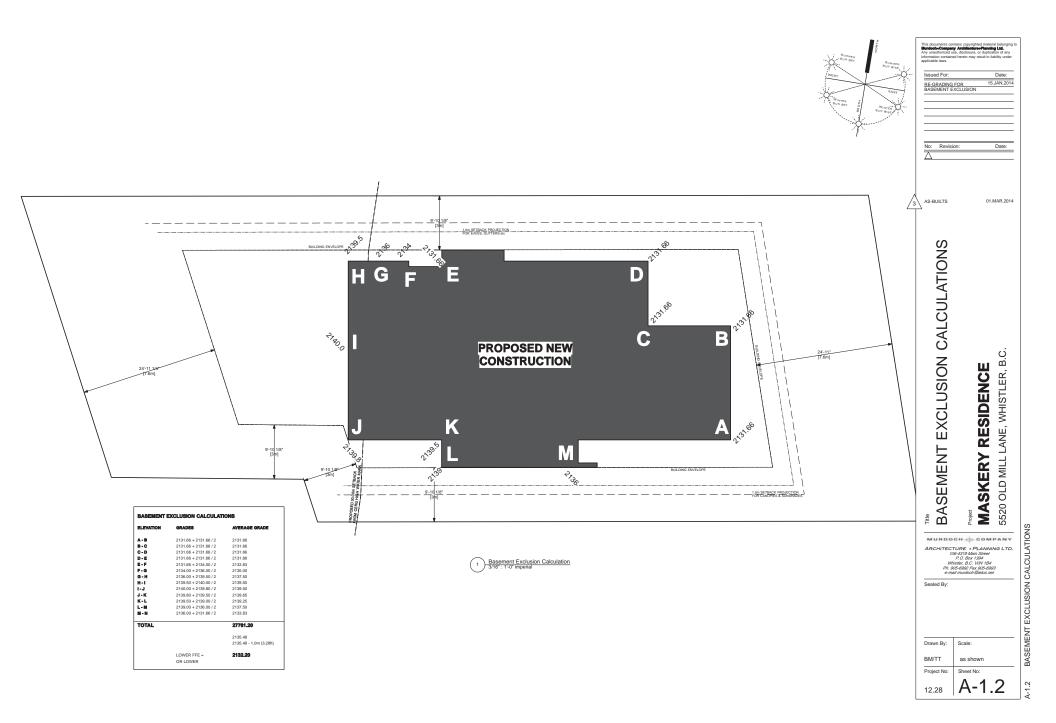
Roman Licko PLANNING TECHNICIAN For Jan Jansen GENERAL MANAGER, RESORT EXPERIENCE

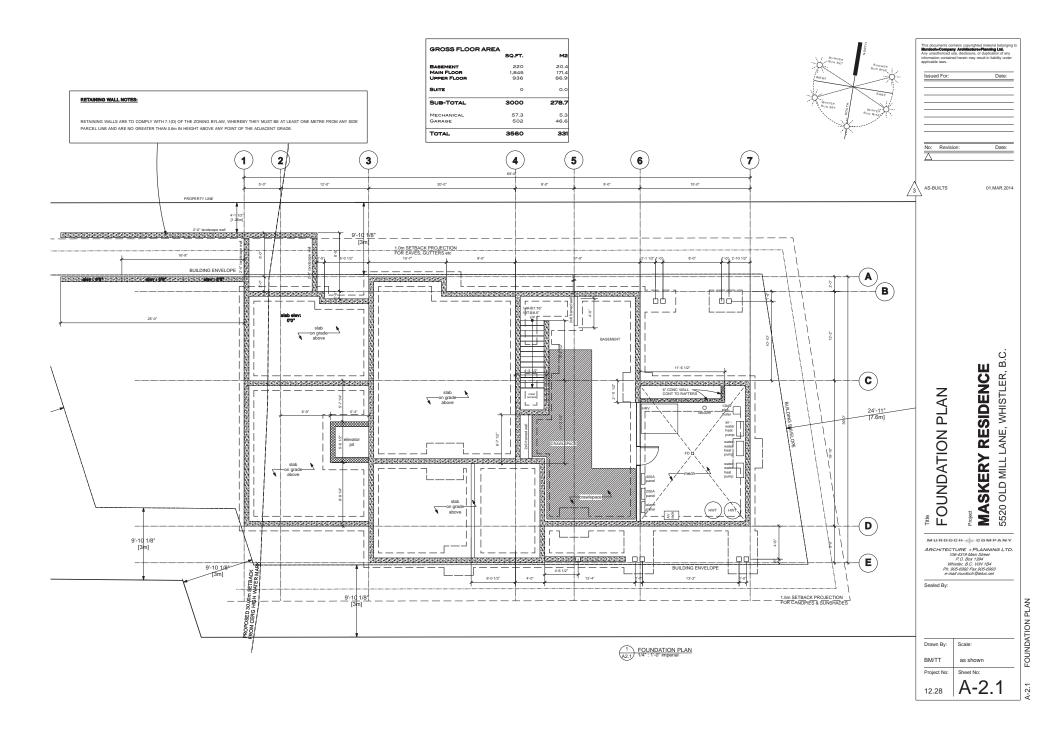
### APPENDIX A

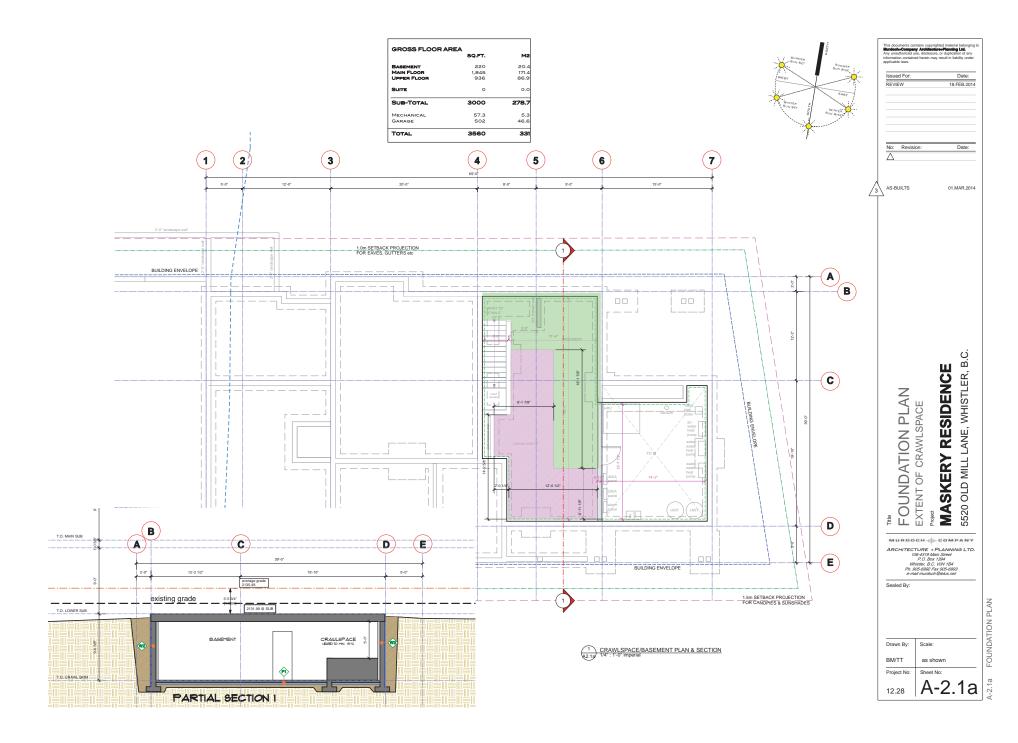


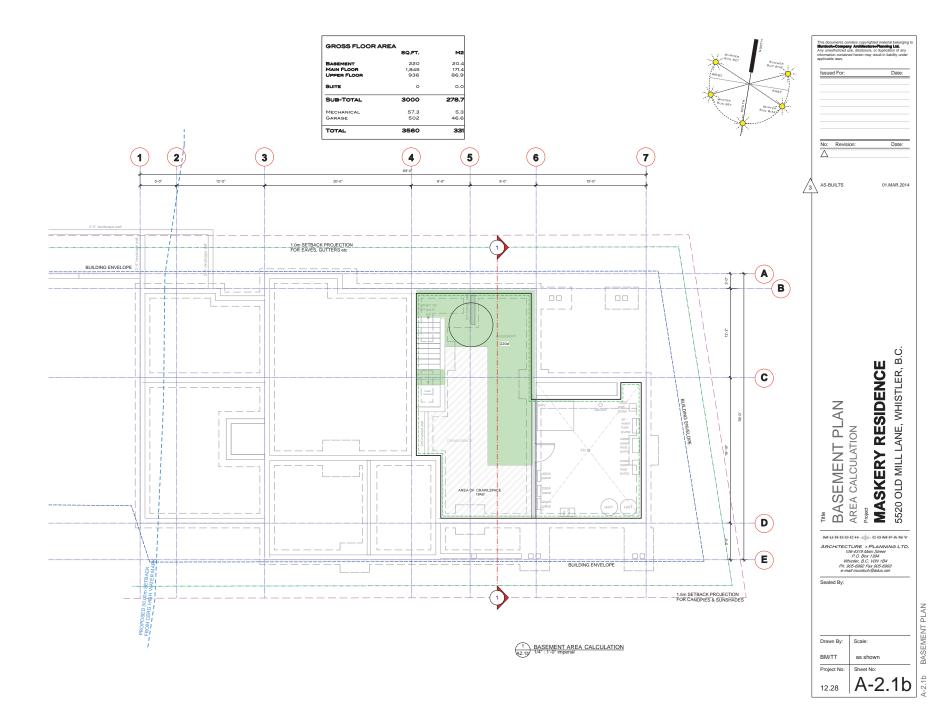
### APPENDIX B

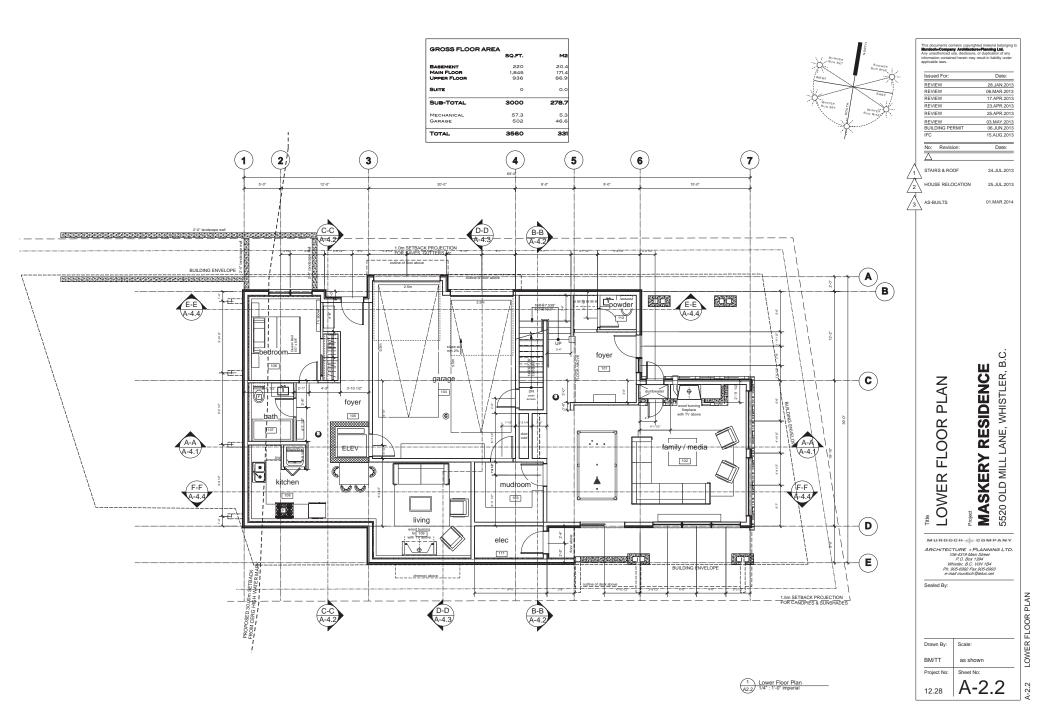


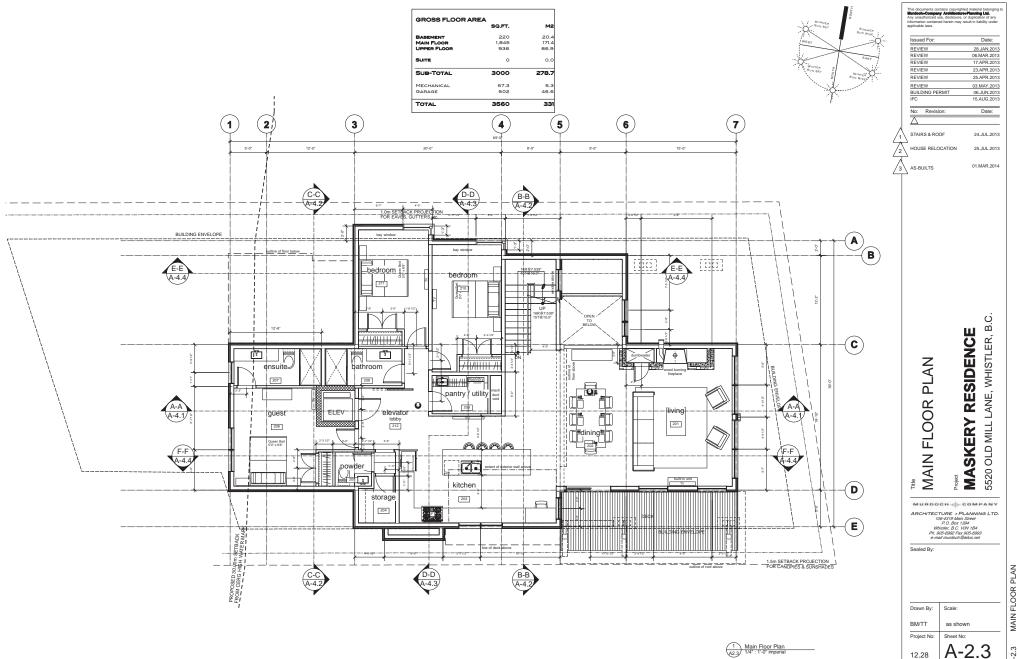






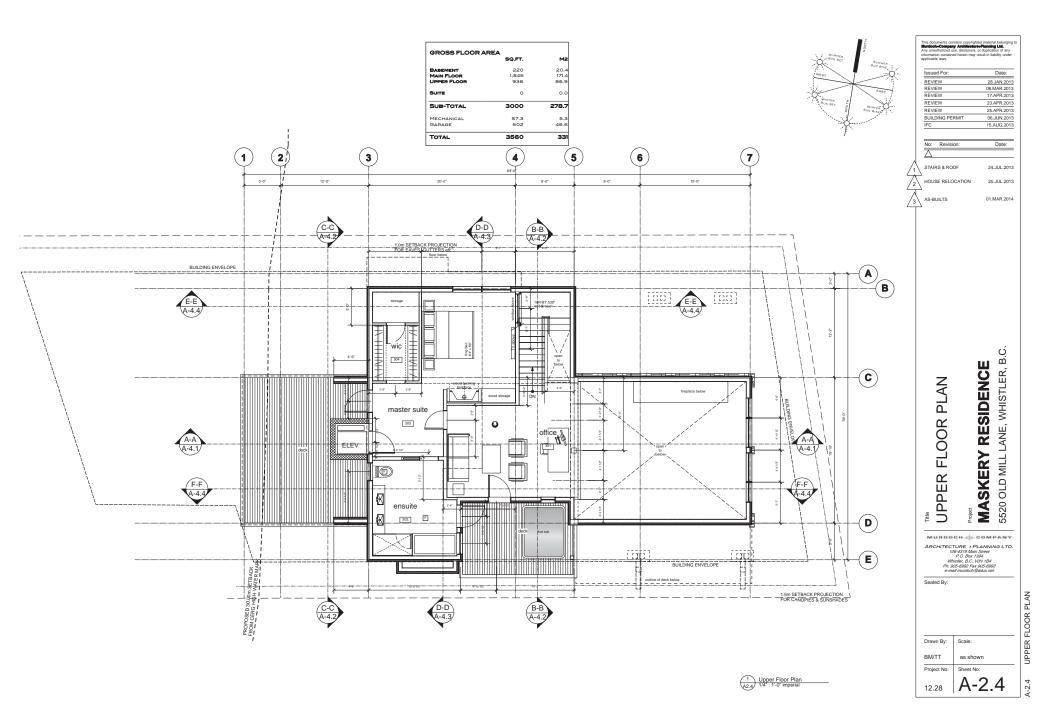


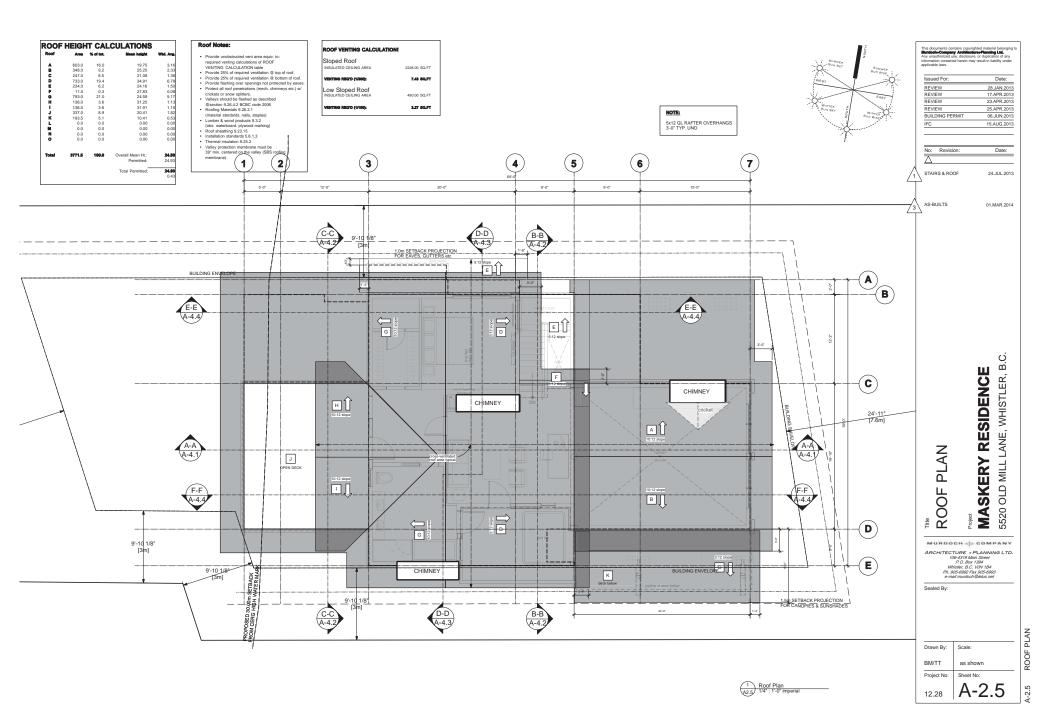


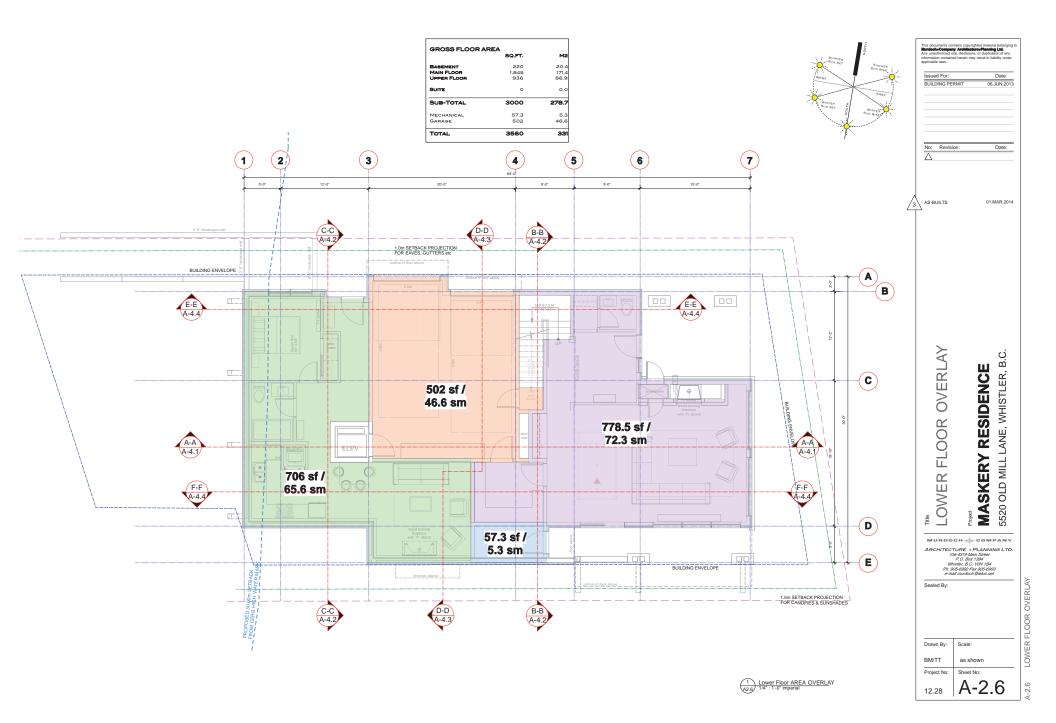


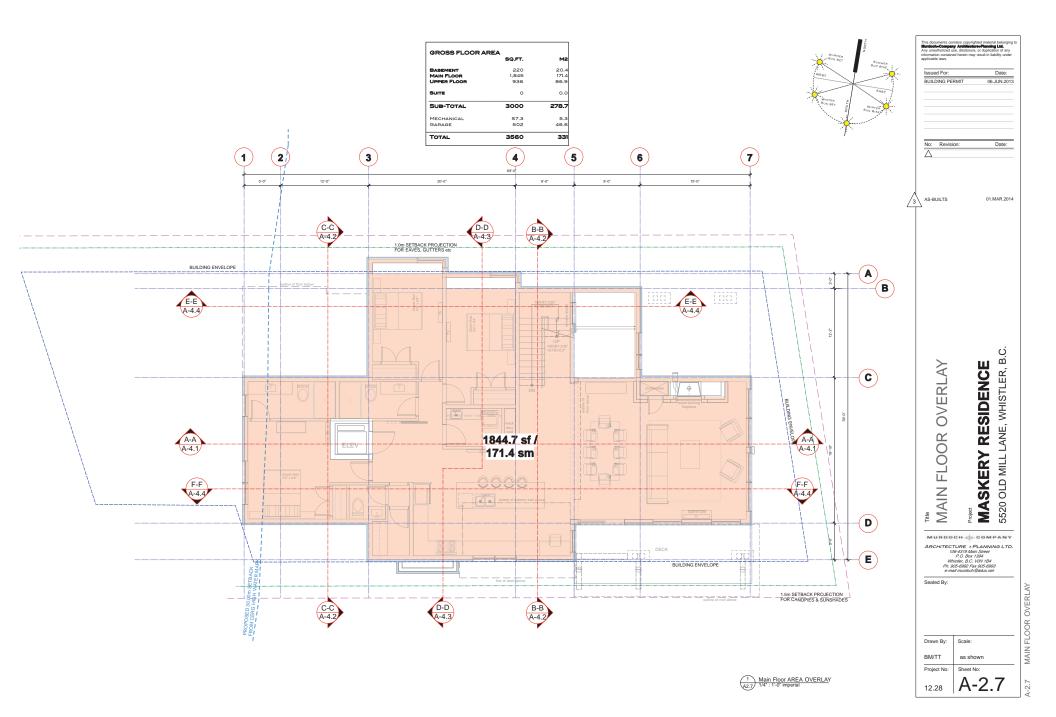
A2.3 Main Floor Plan

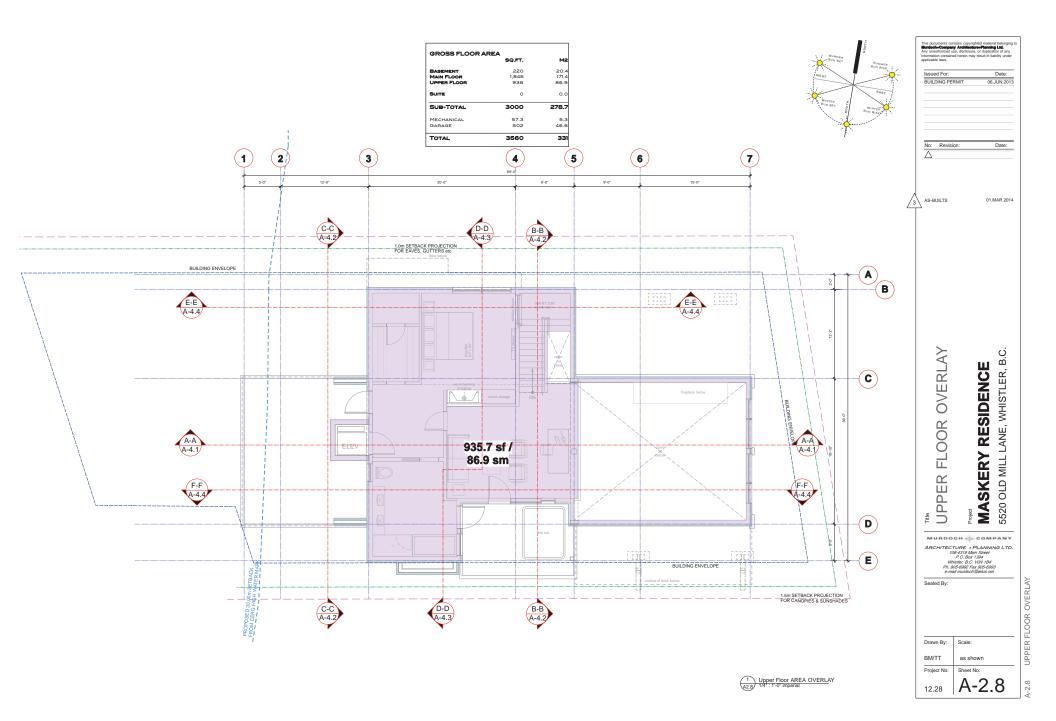
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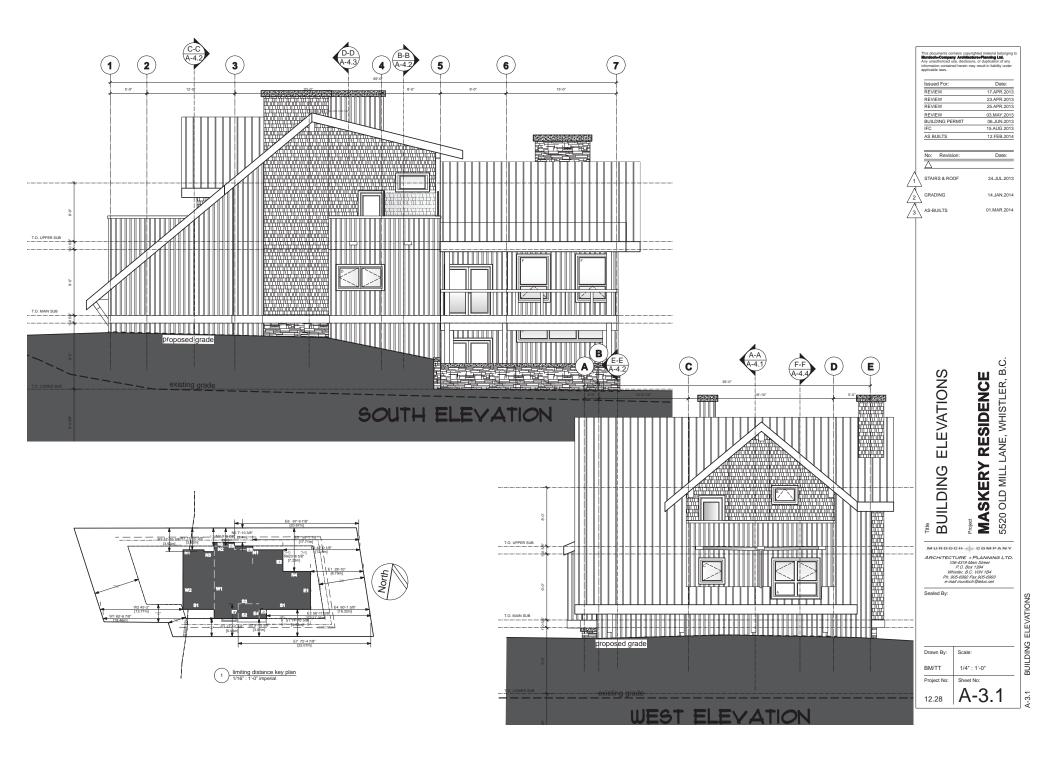


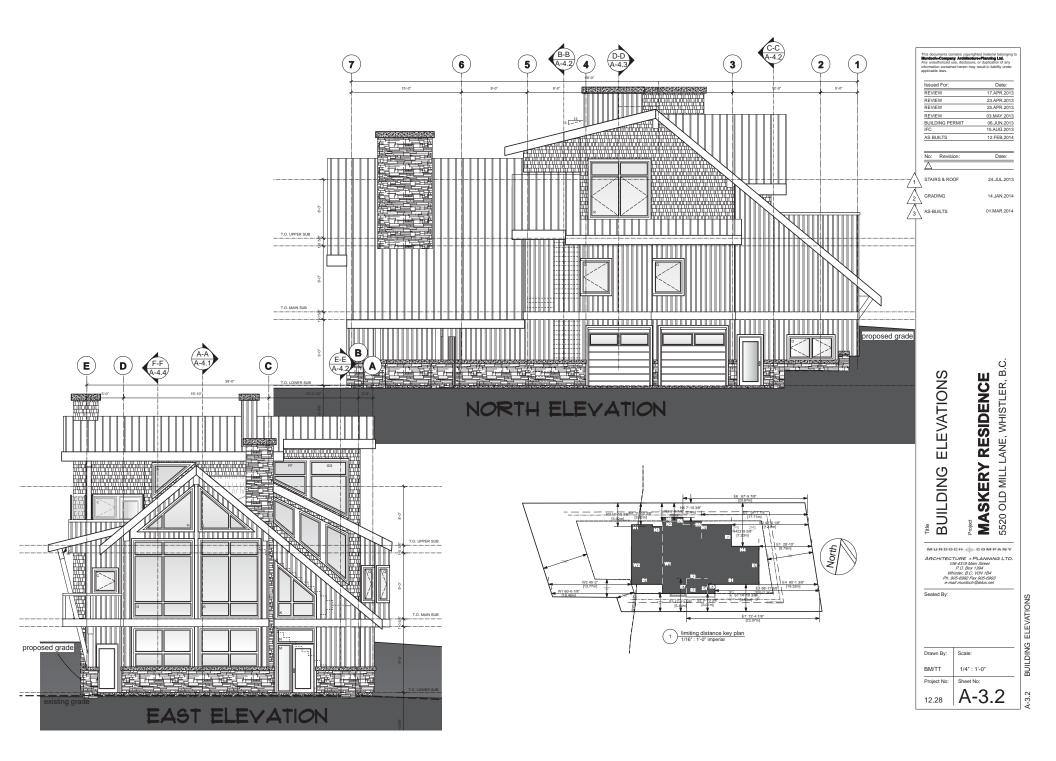


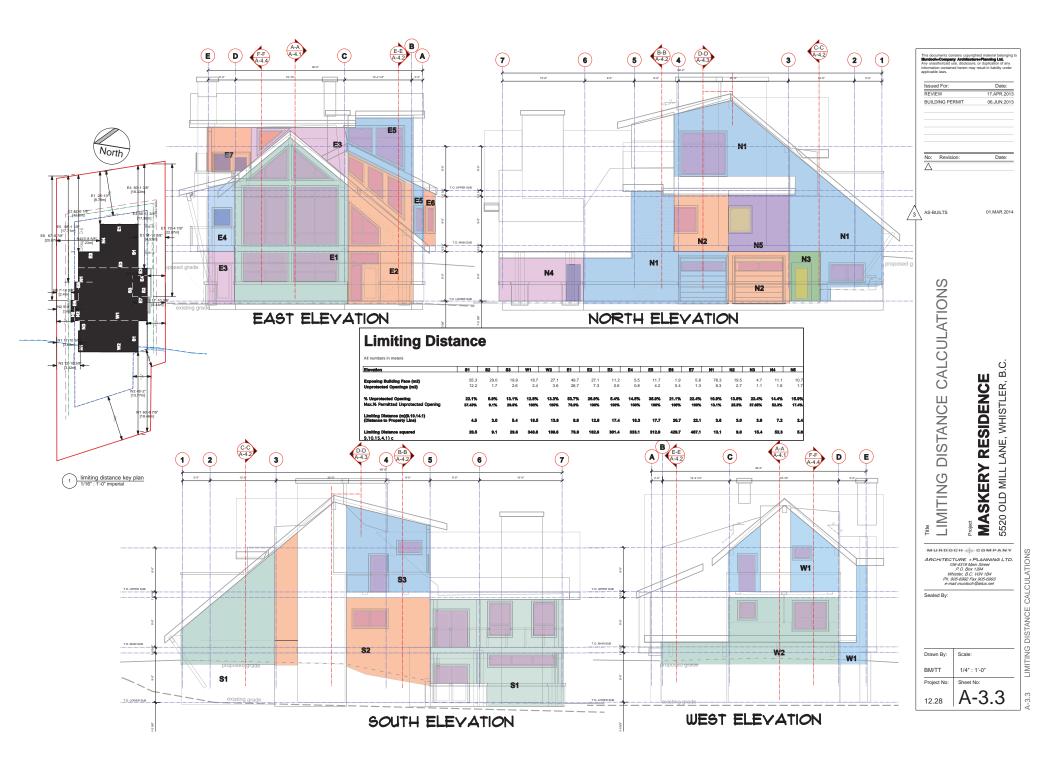


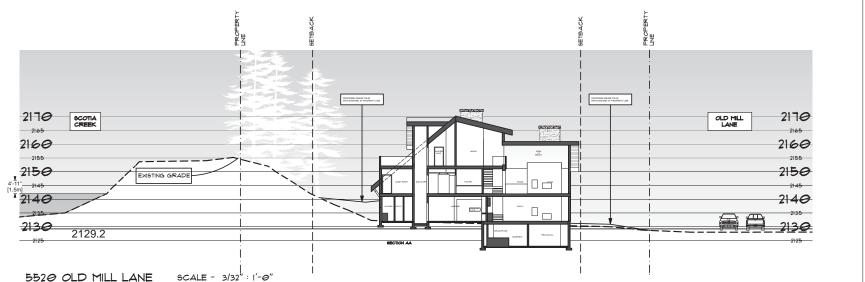


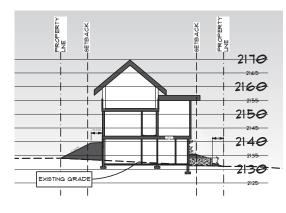








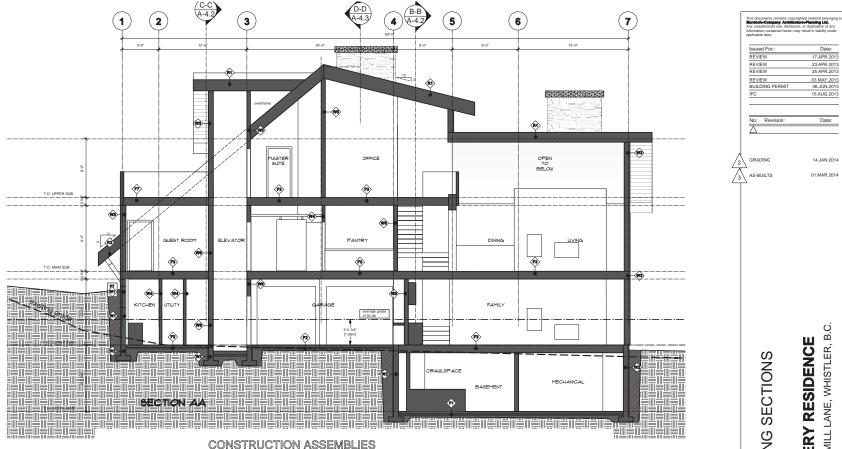




5520 OLD MILL LANE



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#### FLOOR TYPES

### FI CONCRETE FLOOR eldmcoet • CONCRETE TO ENG SPECS • 6 MIL UV. POLY VAPOUR BARRIER • 2' RIGID INSULATION • COMPACTED GRAVEL TO GEOTECH SPECS • UNDISTURBED BEARING STRATA

### CONCRETE FLOOR slab on grade • 4° CONCRETE C/W 6X6WWM • 6 MIL UV. POLY VAPOUR BARRIER • 5° RIGID INSULATION • COMPACTED GRAVELTO

GEOTECH SPECIFICATIONS • UNDISTURBED BEARING STRATA

### TUP: FLOOR III/CONCRETE TOPPING (RADIANT HEAT WITHIN) SHEATHING SUBFLOOR TO ENG SPECS GLUED AND SCREWED TO FLOOR JOISTS TO ENG. SPECS INSULATION BETWEEN JOISTS TO U/S PLY RESILIENT CHANNEL @ 24"O.C. 5/8" GWB - PAINT FINISH

F4 FLOOR OVER EXTERIOR SPACE FLOOR FINENS (SEE FLANS) FLOOR FINENS (SEE FLANS) PLY SUBFLOOR TO ENG. SPECS WOOD FLOOR JOISTS TO ENG. SPECS 6 ML POLY VB R 228 BATT INSULATION TYVEK AIR BARRIER 1 X5 PINE TAG SOFFIT C/W CONTINUUS VENTING

 PECK OVER TERACE
 HYDRAPRESSED PAVERS ON LEVELLERS
 YEV'SBS TORCH ON MEMBRANE ON
 '3/16' HAL BOARD
 '7 SHEATHING TO ENG. SPECS
 'DECK JOISTS TO ENG. SPECS
 (SLOPED & Z'N TO DRAIN)
 '2X6 CEDAR T&G WITH CONTINUOUS
 VENTING F6 TERRACE ON GRADE

#### PATIO PAVERS ON LEVELLING SAND COMPACTED GRAVEL TO GEOTECH SPECS COMPACTED SUBGRADE OR UNDISTURBED STRATA

HYDRAPRESSED PAVERS HYDRAPRESED PAYERS +HYDRAPRESED PAYERS SPACERS (LEVELING PEDESTAL) 2 PLY SBS TORCH ON MEMBRANE ON 3/16" HAL BOARD •PRESSURE TREATED SHEATHING YO FAXO ENCOMPOSITION

### TO ENG SPECS PURLINS TO SLOPE - 2% DECK JOISTS TO ENG. SPECS. R28 BATT INSULATION OR SPRAY INSUL BETWEEN FLOOR JOISTS • 6 MIL U.V. POLY VAPOUR BARRIER • 6 MIL U.V. POLY VAPOUR BARRIER + 1/2" GWB

W4 INTERIOR WALL • 1/2" GWB • 2X4 STUDS @ 16" O.C U.N.O CA4 STUDS (# 16' O.C.U.N.O
 R12 BATT INSULATION WITHIN
 1/2" GWB ( USE TILE BACKER
 BOARD FOR TILE FINISH) W5 INTERIOR WALL

WALL TYPES

POUNDATION WALL
 Living space
 • DRAIN MAT / PROTECTION BOARD
 • 2 COATS BITUINIOUS
 DAMPPROOFING
 (90 MILS REINFORCED)
 • RI CONC WALL TO ENG SPECS.

R/I CONC WALL TO ENG SPEC
 2x STUD WALL AS FURRING
 W/ R24 2b SPRAY INSUL
 6 MIL U.V. VAPOUR BARRIER
 1/2' GWB OR TILE BACKER
 BOARD FOR TILED WALLS

DRAIN MAT
 2 COATS BITUMINOUS
 DAMPPROOFING
 R/I CONC TO ENG SPECS.

► STERIOR WALL
 SIDING (SEE FINISH LEGEND A-3.1)
 1X PT RAINSCREEN STRAPPING -BORATE TREATED TYP.
 TYVEK BULEDING WRAP - POSITIVELY LAPPED, TAPED & SEALED
 122 EXTERIOR GRADE PLY NAILED @ 470.0

4"0.C. • 2X6 STUDS @ 16" O.C. U.N.O. • R24 2h SPRAY INSULATION

1/2" GWB (TILE BACKER BOARD WHERE FINISH IS TILE)

W2 FOUNDATION

WS EXTERIOR WALL

ELEVATOR WALL - 2X6 STUDS & 16' O.C. U.N.O - R12 BATT INSULATION WITHIN - 1/2' GWB (USE TILE BACKER BOARD FOR TILE FINISH) • 1/2" GWB • 2X6 STUDS @ 16" O.C U.N.O • R12 BATT INSULATION WITHIN • 1/2" GWB ( USE TILE BACKER BOARD FOR TILE FINISH)

### RI TYPICAL 10:12 TIMBER ROOF (R28) EXTERIOR WALL-STONE CLAD (INSULATED) STONE CLAD (RISULATED) STONE CLADMA GUT THES (REFER TO ELEVATIONS) TYVER BULLIONG WRAP. POSITIVELY LAPPED, TAPED & SEALED 11/2" EXTENDING RADE PLY SHEATHING NALED § 4" OC. U.N.O. R82 AB SFRAT INSULATION 11/2" ONE

### FURRED OUT AT SOUTH ELEVATION LOWER FLOOR ONLY WITH ADDITIONA 200 FRAMING.

WALL
 WALL
 \* 1X P.T. RAINSCREEN STRAPPING (USE HOT DIPPED FASTENERS)
 \* SIDING (SEE FINISH LEGEND A-3.1)

AT EAVES: • FINISHED 1x T & G DECKING • 5X12 GLULAM ROOF RAFTERS TO ENG. SPECS 6x12 ROOF (uninsulated) St2 ROOF (uninsulated) • CORRUGATED METAL ROOFING • HIGH TEMP S.A. MEMBRANE • 6'ICE & WATER SHIELD • SHEATHING TO ENG. SPECS • 1X4 STRAPPING SEE STRUCT. • 1x T&G DECKING • 5X12 GLULAM RAFTERS, SEE STRUCT. W7 EXTERIOR WING WALL SDING (SEE FINISH WALL
 SDING (SEE FINISH LEGEND A-3.1)
 1X P.T. RAINSCREEN STRAPPING DORATE TREATED TYP.
 (USE HOT DIPPED FASTENERS)
 TYVEK BUILDING WRAP - POSITIVELY EXTERIOR GRADE PLY NAILED TO ENG SPECS 2X6 STUDS @ 16" O.C. U.N.O. EXTERIOR GRADE PLY NAILED TO ENG SPECS

### PT PRESSURE TREATED FOUNDATION WALL Living space • ORAIN MAT / PROTECTION BOARD • COATS BITUMINOUS DAMPPROOFING SPECS • TYVEK BUILDING WRAP - POSITIVELY LAPPED, PRE-STRIPPED @ BUILDING DAMPPROFING (9) MLLS RENFORCED) \*2x8 P.T. FRAMED WALL o'w R24 2b: SPACE FILLED WITH BATT INSUL \*2x4 FRAMED WALL (FURRED WALL) BATT INSULATION WITH BATT INSUL 2:x4 FRAMED WALL (FURRED WALL) BATT INSULATION WITHIN 1:2' (3W) = PAINT FINISH OR TILE BACKER BOARD FOR TILED WALLS

ROOF TYPES

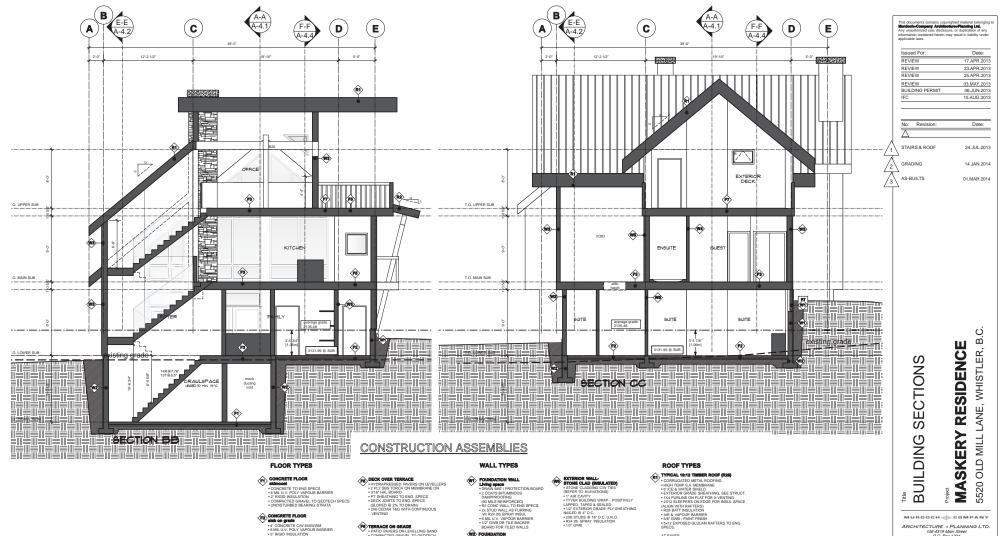
HIGH TEMP S.A. MEMBRANE
 6' ICE & WATER SHIELD

D METAL ROOF

EVEX WE RESOLVE EVEX WE REAL AND A RESOLVE EVEX WE REAL AND A REAL AND A

TO BE READ IN CONJUNCTION WITH P.T. DETAIL ON ABK-2





CONCRETE FLOOR alab on grade • 4" CONCRETE CIVI EXEWVM • 5 MILUV, POLY VAPOUR BARRIER • 5" RIGID INSULATION • COMPACTED GRAVEL TO GEOTECH SPECIFICATIONS • UNDISTURBED BEARING STRATA

 TP. FLOOR
 TO FLOOR STEELOPPING (RADIANT HEAT WITHIN)
 SHELTONE TO ENG SPECS
 CLOOR JOINTS TO ENG SPECS
 NIGULATION BETWEEN JOINTS TO USE DY
 SHELTONE DETWIEN JOINTS TO USE DY
 SHELTONE PAINT FINISH
 2 47-0. F4 FLOOR OVER EXTERIOR SPACE

FLOOR FINENS (SEE FLANS) FLOOR FINENS (SEE FLANS) PLY SUBFLOOR TO ENG. SPECS WOOD FLOOR JOIST TO ENG. SPECS 6 ML POLY VB R28 BATI INSULATION TYVEK AIR BARRIER \*1X6 FINE TAG SOFFIT CAW CONTINUOUS VENTING

(SLOPED @ 2% TO DRAIN) 2X6 CEDAR T&G WITH CONTINUOUS

PATRO PAVERS ON LEVELING SAND
 PATRO PAVERS ON LEVELING SAND
 OWPACED GRAVEL TO GEOTECH
 SPESS
 COMPACTED SUBGRADE OR
 UNDISTURBED STRATA

 HYDRAPRESSED PAVERS
 SPACERS (LEVELING PEDESTAL)
 2 PLY SBS TORCH ON MEMBRANE ON
 3/16" HAL BOARD
 PRESSURE TREATED SHEATHING PRESSURE TREATED SHEATHING TO ENG SPECS PURLINS TO SLOPE - 2% DECK JOISTS TO ENG. SPECS. R28 BATI INSULATION OR SPRAY INSUL BETWEEN FLOOR JOISTS 6 MIL U.Y. POLUY VAPOUR BARRIER +1/2' GWB

- INTERIOR WALL
   1/2" GWB
   224 STUDS @ 16" O.C U.N.O
   R12 BATT INSULATION WITHIN 1/2" GWB ( USE TILE BACKER
   BOARD FOR TILE FINISH) W5 INTERIOR WALL 1/2" GWB
   2X6 STUDS @ 16" O.C U.N.O
   R12 BATT INSULATION WITHIN

W3 EXTERIOR WALL

(REFER TO ELEVATIONS) •1' AIR CANTY \*TYVEK BUILDING WRAP - POSITIVELY LAPPED, TAPED & SEALED •12' EXTERIOR GRADE PLY SHEATHING NAILED & 4' O.C. 2X6 STUDS & 16' O.C. U.N.O. \*R24 zb SPRAY INSULATION \*12' GWB KITCONC WALL TO ENG SPEI
 2x STUD WALL AS FURRING
 W R24 2b SPRAY INSUL
 6 MIL U.V. VAPOUR BARRIER
 1/2' GWB OR TILE BACKER
 BOARD FOR TILED WALLS POUNDATION
 DRAIN MAT
 COATS BITUMINOUS
 DAMPPROCEING
 R/I CONC TO ENG SPECS. FURRED OUT AT SOUTH ELEVATION LOWER FLOOR ONLY WITH ADDITIONAL 2008 FRAMING.

 SIDING (SEE FINISH LEGEND A-3.1)
 1X PT RAINSCREEN STRAPPING BORATE TREATED TYP.
 TYVEK BUILDING WRAP - POSITIVELY EALERICK WING WALL
 SIDING (SEE FINISH LEGEND A-3.1)
 1X P.T. RAINSCREEN STRAPPING BORATE TREATED TYP.
 (USE HOT DIPPED FASTENERS)
 TYVEK BUILDING WRAP - POSITIVELY
 IAPDED

 TYYEK BUILDING WRAP - POSITIVELY LAPPED, TAPED & SEALED
 'L2' EXTERIOR GRADE PLY NAILED @ 4'D.C. 2X6 STUDS @ 16' O.C. U.N.O. R24 2b SPRAY INSULATION 1/2' GWR (TILE BACKER BOARD WHERE FINISH IS TILE) LAPPED • EXTERIOR GRADE PLY NAILED TO ENG • 2X6 STUDS @ 16" O.C. U.N.O. • EXTERIOR GRADE PLY NAILED TO ENG SPECS • TYVEK BUILDING WRAP - POSITIVELY LAPPED, PRE-STRIPPED @ BUILDING WALL • 1X P.T. RAINSCREEN STRAPPING (USE HOT DIPPED FASTENERS) • SIDING (SEE FINISH LEGEND A-3.1)

### ELEVATOR WALL 2X6 STUDS @ 16' O.C. U.N.O R12 BATT INSULATION WITHIN 1/2' GWB (USE TILE BACKER BOARD FOR TILE FINISH) 1/2" GWB ( USE TILE BACKER BOARD FOR TILE FINISH)

PRESUME TREATED CONCATTON WALL Uning pace - CONSTITUTION -TO BE READ IN CONJUNCTION WITH P.T. DETAIL ON ABK-

AT EAVES: • FINISHED 1x T & G DECKING • 5X12 GLULAM ROOF RAFTERS TO ENG. SPECS

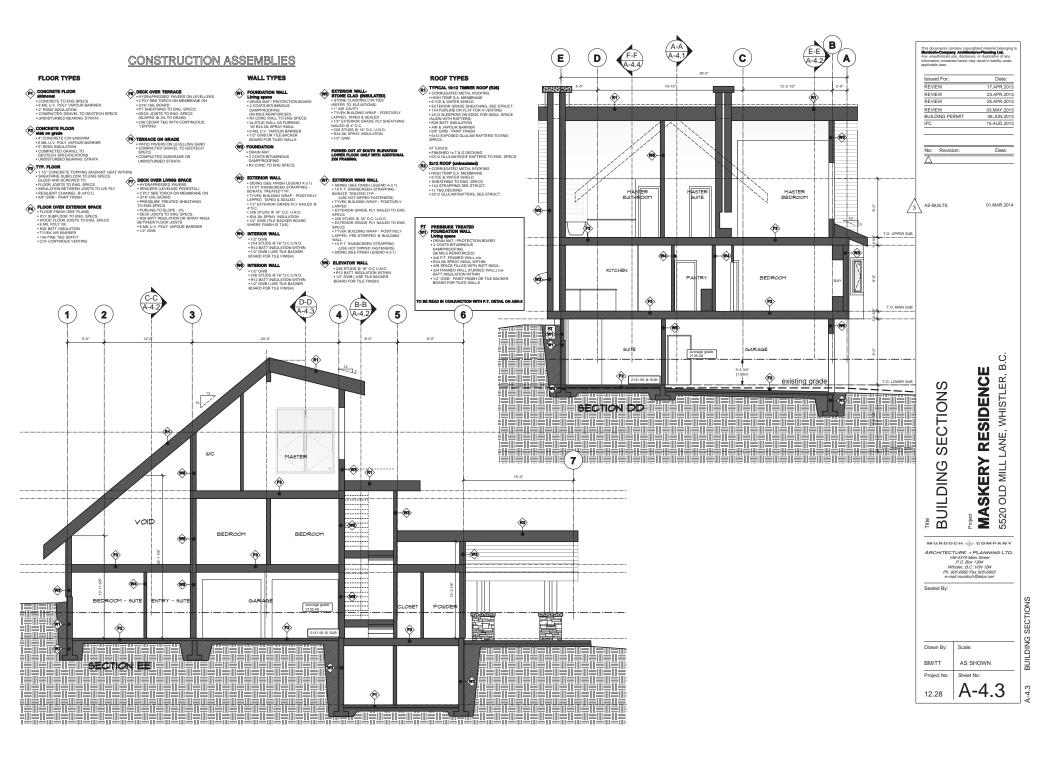
SHEATHING TO ENG. SPECS
 1X4 STRAPPING SEE STRUCT.
 1x T&G DECKING
 5X12 GLULAM RAFTERS, SEE STRUCT.

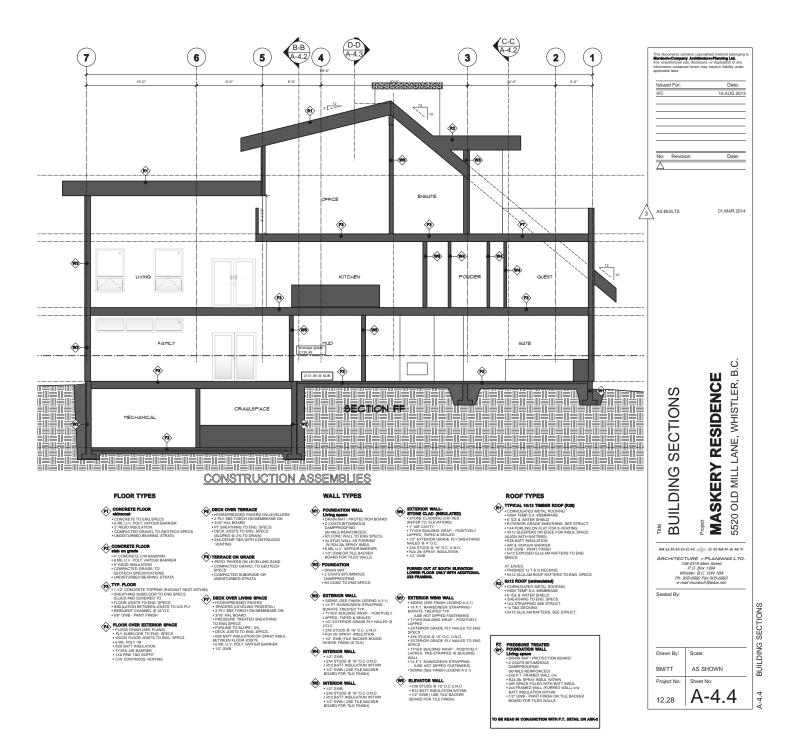
• 5X12 GLULAM ROOF RAFTERS TO • 5X12 GLULAM ROOF RAFTERS TO • CORRUGATED METAL ROOFING • HIGH TEMP S.A. MEMBRANE • 6' ICE & WATER SHIELD • SHEATHING TO ENG. SPECS

BUILDING MASKERY 5520 Project MURDOCH -COMPANY ARCHITECTURE + PLANNING LTD 106-4319 Main Street P. O. Box 1394 Whistler, B.C. VON 1B4 Ph. 905-6992 Fax 905-6993 e-mail murdoch @telus.net Sealed By: Drawn By: Scale: BM/TT AS SHOWN Project No: Sheet No: A-4.2 12.28

BUILDING A-4.2

SECTIONS







# WHISTLER

## **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	July 15, 2014	REPORT:	14-083
FROM:	Resort Experience	FILE:	8216.53
SUBJECT:	2014 LE DINER EN BLANC CATERING LICENSE CAPACITY		

### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

### RECOMMENDATION

**That** Council endorse a requested capacity of over 500 people for a Catering License event, subject to Liquor Control & Licensing Branch (LCLB), Fire Rescue and RCMP approvals for the *"Le Diner en Blanc"* event to be held at an RMOW approved location on Thursday, August 28, 2014.

### REFERENCES

None

### **PURPOSE OF REPORT**

A Catering License event with a requested capacity of over 500 people is brought forward for Council's consideration.

### DISCUSSION

Kristen Robinson Productions, working with Bearfoot Bistro Catering, is producing the inaugural Whistler version of *Le Diner en Blanc* to be held on Thursday, August 28, 2014, 5pm-10pm at an RMOW approved location.

Le Diner en Blanc events occur in numerous locations around the world and are positioned as a large-scale "chic picnic" held at a secret location that is revealed at the last minute. In many locations, *Le Diner en Blanc* events attract thousands of attendees who conduct themselves with decorum, elegance and etiquette. The inaugural Whistler *Le Diner en Blanc* seeks to attract visitors to Whistler and to enhance the experience of attendees. The inaugural Whistler *Le Diner en Blanc* will be held mid-week with a pre-determined capacity of 750 attendees to test the viability of the event and assess impacts on the resort.

Liquor service at the *Le Diner en Blanc Whistler* will be provided with the Bearfoot Bistro's Catering License Endorsement and servers and supervisors will have Serving it Right accreditation.

The liquor service area will occur within a fenced space. Liquor service hours being requested are 5pm to 10pm. The maximum capacity being requested for the licensed area is 750 people at any one time including patrons, event staff and security.

All attendees must be 19 years of age or older and will be required to show 2 pieces of government issued identification to enter the licensed area. One security person per 100 guests will be positioned throughout the licensed area and at the entry/exit gates. There will be an appropriate number of toilets available for attendees and a complete a site clean-up after the event.

### WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	<i>Le Diner en Blanc</i> is a high-profile event that will promote culinary tourism in Whistler.
Economic	Whistler proactively seizes economic opportunities that are compatible with tourism, and effectively adapts to changing external conditions	As above.
Visitor Experience	Visitors feel genuinely welcome; Visitors perceive Whistler products, services and activities to be excellent value	As above.
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	As above.

### **OTHER POLICY CONSIDERATIONS**

Council Policy G-17 Municipal Liquor Licensing Policy requires approval from Council for any Special Occasion Licensed or Catering License event of more than 500 people. The maximum occupant load for the area to be licensed is approved by Whistler Fire Rescue Service in conformance with the Council Policy G-17 and the BC Fire Code.

### **BUDGET CONSIDERATIONS**

None

### COMMUNITY ENGAGEMENT AND CONSULTATION

*Le Diner en Blanc* has been discussed with the Whistler Events Working Committee. The concept received conditional support with a provision that the event does not have a negative impact on local restaurant business. Further, RMOW staff reviewed and support the inaugural event.

### SUMMARY

The inaugural *Le Diner en Blanc Whistler* will occur on Thursday, August 28, 2014, 5pm-10pm at an RMOW approved location and seeks to attract visitors to Whistler and to enhance the experience of attendees. The inaugural Whistler event is mid-week and will be limited to 750 guests as a test of the event's viability and impacts on the resort.

Respectfully submitted,

Bob Andrea MANAGER, VILLAGE ANIMATION AND EVENTS for 2014 Le Diner en Blanc Catering License Capacity Page 3 July 15, 2014

Jan Jansen GENERAL MANAGER OF RESORT EXPERIENCE



# WHISTLER

### **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	July 15, 2014	REPORT:	14-084
FROM:	Resort Experience	FILE:	8216.52
SUBJECT:	WHISTLER VILLAGE BEER FESTIVAL SPECIAL CAPACITY	OCCASIC	ON LICENSE

### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

### RECOMMENDATION

**That** Council endorse a requested capacity of over 500 people for a Special Occasion License (SOL), subject to Liquor Control and Licensing Branch (LCLB), Fire and RCMP approvals for the Whistler Village Beer Festival to be held in Whistler Olympic Plaza on Saturday, September 13, 2014.

### REFERENCES

Appendix A – Minutes from Liquor License Advisory Committee (relevant excerpts) Appendix B – Security Information and site plan

### PURPOSE OF REPORT

A SOL with a requested capacity of over 500 people is brought forward for Council's consideration.

### DISCUSSION

Gibbons Hospitality Group is producing the second annual *"Whistler Village Beer Festival"* (Festival) to be held September 11-14, 2014 with an SOL event on Saturday, September 13th, 2014. The goal of the Festival is to aid in increasing visits to Whistler. The Festival will feature a beer tasting event in Whistler Olympic Plaza with approximately 50 participating beer companies and 150 beer brands.

Liquor service at the beer tasting event will be provided with a SOL and all servers and supervisors will have Serving it Right. Whistler Community Services Society will hold the license and will benefit from a charitable contribution. Gibbons Life (a division of Gibbons Hospitality Group) will provide licensed staff to provide security services. Tickets to attend the beer tasting event will cost \$35. The price of entry includes a souvenir 5-ounce tasting mug, 5 beer tasting tokens, and a \$5.00 off-site food voucher.

The beer tasting event includes a contest whereby attendees vote for their favorite beers. The winning beers will be served at participating Whistler licensed venues for one year. Activities at Whistler Olympic Plaza will also include music, educational activations, and food will be available on site (requirement of SOL). Appendix A includes a liquor service area layout for the Plaza.

The SOL service area will occur within a fenced space in Whistler Olympic Plaza. Liquor service hours being requested are 1:00pm to 5:30pm with last call at 5:00pm. The maximum capacity being requested for the licensed area is 4500 people including ticket holders, event staff, beer company service staff, security, entertainers, etc.

All attendees must be 19 years or older and will be required to show 2 pieces of government issued identification to enter the licensed area. Professional licensed security personnel will be positioned throughout the licensed area and at the entry/exit gates. There will be an appropriate number of toilets available for attendees and a complete site clean-up after the event.

### WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage	Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy	The Whistler Village Beer Festival assists in positioning Whistler as a destination for culinary arts which include beer and wine.
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	As above.
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	As above.

### **OTHER POLICY CONSIDERATIONS**

Council Policy G-17 Municipal Liquor Licensing Policy requires approval from Council for any Special Occasion Licensed or Catering License event for more than 500 people. The maximum occupant load for the area to be licensed is approved by Whistler Fire Rescue Service in conformance with the Council Policy G-17 and the BC Fire Code.

### **BUDGET CONSIDERATIONS**

None

### COMMUNITY ENGAGEMENT AND CONSULTATION

The Whistler Village Beer Festival was presented to Liquor License Advisory Committee (LLAC). The presentation included an overview of the event and Q & A. The LLAC passed a motion to support the Whistler Village Beer Festival. Appendix B includes relevant excerpts from the minutes.

### SUMMARY

The second annual Whistler Village Beer Festival will occur on Saturday, September 13th, 2014, featuring beer tasting in Whistler Olympic Plaza from 1:00pm to 5:30pm with a last call at 5:00pm. The event producer will utilize licensed staff to provide security at the beer tasting event. The requested maximum capacity is 4,500 people for the licensed area within Whistler Olympic Plaza. The LLAC supports the Whistler Village Beer Festival, and RMOW staff support the SOL application over 500 people subject to approval by LCLB, Fire Rescue, RCMP and Council.

Respectfully submitted,

Bob Andrea MANAGER, VILLAGE ANIMATION & EVENTS for Jan Jansen GENERAL MANAGER, RESORT EXPERIENCE

## February 6, 2014 LLAC Meeting Minutes (Relevant Excerpts)

### Whistler Village Beer Festival

Matt Fraser, and Liam Peyton of The Gibbons Hospitality Group entered the meeting and made a presentation on the plans for the festival.

- 1. Festival dates: Thursday, September 11 to Sunday, September 14, 2014.
- 2. Some changes to the brand from the 2013 festival, including increased programming.
- 3. Physical footprint of the festival will be the outline of Whistler Olympic Plaza.
- 4. The applicants have worked with Bob Andrea, RMOW Manager of Village Animation & Events, regarding venue layout at the plaza.
- 5. Industry trade event, Friday, September 12, 5:00 8:00 p.m.; anticipate 500 700 attendees; a Special Occasion License (SOL) required.
- 6. Main event Saturday, September 13, 12:00 5:00 p.m.; anticipate 4,000 attendees; SOL required.
- 7. Ticketing system remains the same as 2013 festival, \$35 ticket includes wrist band for samples.
- 8. Ballots and voting for Best in Festival will be online through smart phone.
- 9. \$5 food vouchers for use at other participating venues/restaurants.
- 10. More food added to the main Saturday event. Food provided by local restaurants.
- 11. Addition of two new pavilions.
- 12. Entertainment by a German Rhineland band.
- 13. Addition of brewers dinner and lunch series on Thursday, Friday and Saturday.
- 14. Educational component, including a speaker from beer certificates program.
- 15. Intent to drive room nights and destination visitors to the resort on an underutilized weekend.
- 16. Approach hotels to coordinate room packages and festival tickets.
- 17. Prize packages for brewers, 1<sup>st</sup> 2<sup>nd</sup> & 3<sup>rd</sup> place. Contract with local bars for sale of their product.
- 18. Sale of beer only, no spirits.
- 19. No minors permitted at either SOL licensed event.

LLAC Member Questions and Comments:

- 1. Is a charity required to hold the SOL? Yes, under current legislation. The charity will be Whistler Community Services Society, same as 2013.
- 2. GranFondo event September 6, 2014. Have the with GranFondo event organizers been approached regarding infrastructure such as fencing? No, but a great idea.
- 3. Pub sector: endorse this event with unanimous support; timing is good.
- 4. Nightclub sector: 100% support for the event.
- 5. RCMP: 2013 event was well run, no major concerns; further discussions with applicant regarding costs associated with the event.
- 6. Councillor: this event fills another weekend; positive for community and corridor; good timing, there is an explosion of craft brewing in BC.
- 7. Accommodation sector: "summer is from Mudder to Beer"; fantastic to spread out one more week; like the early programming; like to see even further development of programming as the event progresses; like extra nights for destination visitors.
- 8. RMOW Resort Experience Dept.: enthusiastic; Province has identified local liquor manufacturing and craft brewing as a tourism opportunity; potential growing festival; happy to see greater focus on food and larger venue.

Moved by Mike Varrin Seconded by Ian Lowe **That** LLAC supports the application by The Gibbons Hospitality Group for the Special Occasion License for the 2014 Whistler Village Beer Festival.

CARRIED.

Whistler Village Beer Festival September 13<sup>th</sup> 2013 Whistler Olympic Plaza Requested Hours - 12-6pm Requested Occupancy - 4500 4000 Tickets 200 VIP & Media 200 Exhibitors & Staff

### Schedule

(Large Body of set-up will begin Friday in advance of the Friday Trade Event – SOL to follow)

8am – Fencing & Perimeter

**9am –** Bannering/POS

10am - Product Load In (Staggered per zone)

11:30am – Security Team Brief & In Position

**11:45am –** Exhibitor Briefing

**12am** – Entry for VIP & Media, & 750 "Gate Crasher" tickets (\$10 more expensive than General Admission, permits guest entrance privileges 1 hour ahead of GA) **12am** – Music Begins (Oompa Band)

**1pm** – General Admission and all other ticket holders entry begins

**3pm** – Live act finishes, transfer to Radio playlist (as per 2013)

**4:30pm –** 15 Minute Last Call for beer tokens

**4:45pm** – End of Beer Token sales

**5pm –** End of Beer Service

**5pm** – Vendors secure product, music ends, security staff begin encouraging patrons to finish up and move towards the nearest exits. Buckets for undrunk product will be at every exit with security staff making sure no product is leaving the licensed area.

**5:40pm –** Site cleared of all patrons

5:45pm - Begin site strike

6pm – End of Requested License Hours

### **Entry Protocol**

Entrance will be situated and confined to the area directed surrounding the Olympic torch. The entry process will be as follows:

- 1. Start of crowd control will be verbally communicated and well signed that entry past this point requires possession of 2 pieces of valid ID and a ticket printout.
- 2. Crowd control will be set into 3; 2 x non-wheelchair accessible (stairs), 1 disabled access (ramp)
- 3. At the front of the crowd control, ALL guests will be required to produce 2 pieces of valid ID.
- 4. ID'd guest will proceed down the stairs towards ticket scan.

5. Once ticket is scanned, they will receive a wristband, and a few paces afterwards, once on the lawn, receive a prepackaged mug containing drink tokens.

## **Fire Exits**

All fire/emergency exits are going to be staffed with a sliding gate. They will be located at;

- Ramp by Olympic rings & concessions (Last years entrance)
- Back entrance to pavilion
- Behind food court area, close to the footway to the road
- Main Entrance
- Stairway between ramp (1<sup>st</sup> Emergency Exit) & Entrance

Security Personnel

- 1 BST licensed security member per 75 capacity = 54 BST licenses
  - 3 Front of Crowd Control
  - 3 Line > ID (1 at each front of line-up)
    - 8 patrons at a time from the front of the line will be sent through for ID to stagger/control the flow
  - o 4 ID Check
  - 4 on Emergency Exits (1 Each)
  - 3 in No Mans Land situated between the back of the West facing booths (to the left) and the village stroll businesses ensuring no unauthorized entry, exit, or removal/entry of alcohol occurs.
  - $\circ \quad 10 \ retail \ and \ token \ line \ up \ control$
  - o 5 On-site licensed management
  - 22 roaming/floating security, responsible for monitoring condition and safety of all guests, protecting the perimeter, monitoring vendors for any over-service, tactful removal of any patrons showing signs of over-intoxication to the nearest exit and assuring no re-entry by black "x"ing them and removal of wristband & overall guest experience.

## Perimeter

As per the attached diagram, fencing to the East of the site, adjacent to the stroll and neighboring businesses will be fenced off with **4ft fencing at stroll level** (As advised by Sgt. Rob Knapton). The area between the top of the stroll and the back side of the exhibitor booths will create a patrolled "no mans land", fenced at the top, patrolled in the middle and enhanced by the planters, stairs and other obstacles permanently in that area. This set-up will provide ample protection and not obstruct the view/aesthetics to the general public by using tall, unsightly, mesh fencing. The west of the perimeter, beginning after the disabled entrance will be made of 8ft mesh fencing (as this side will mainly be out of site from passers-by on the stroll and increase area by not having to made double spaced, shorter fencing. All exits will have sliding/wheeled fencing and a security staff member.

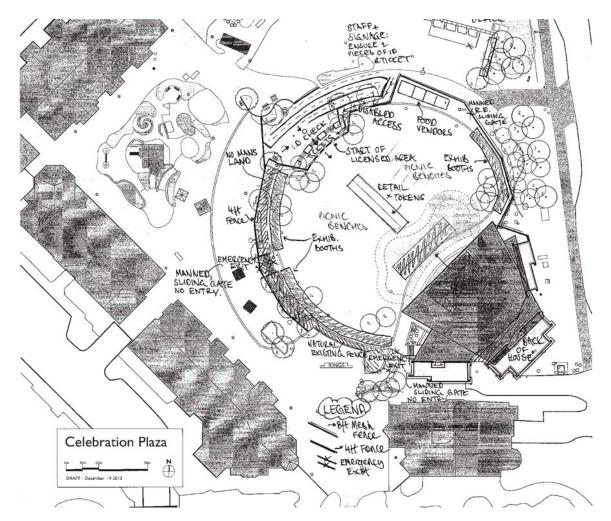
## **Responsible Service**

All volunteers, sales and ticket staff, vendors and security staff will possess valid Serving It Right. All appointed security staff would carry both their Basic Security License & Serving It Right certification.

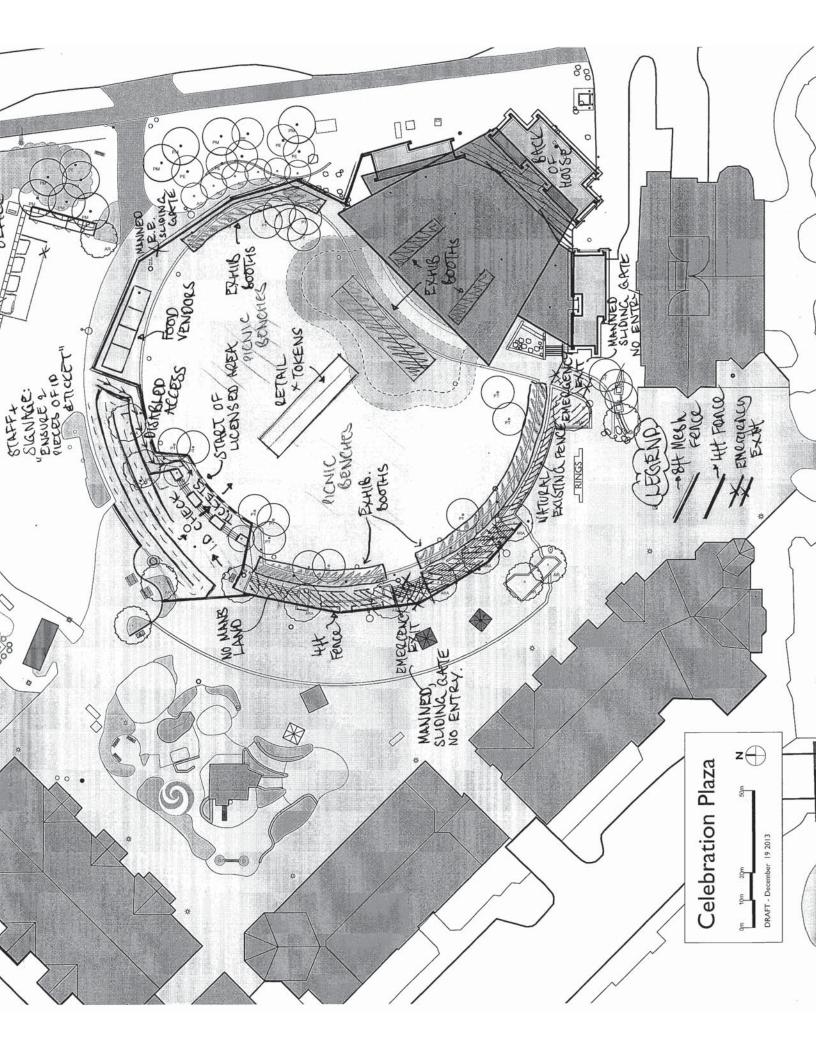
SIR & BST numbers will be held on file in the office, accessible via the security manager or volunteer coordinator.

Patrons can purchase a maximum of 10 tokens at a time, this equates to 2 20oz pints, the maximum a patron can have infront of them in a liquor primary license, however, they will only have 4oz at a time infront of them. After 4:30pm, token sales will be reduced to 5 per patron for the last 15 minutes to ensure patrons are not drinking at an irresponsible rate towards the end.

All patrons require 2 pieces of ID as required by BC provincial law. It will be advised to have the credit card booked on as further verification.



## See attached for larger image:





# **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	July 15, 2014
FROM:	Resort Experience

**REPORT:** 14-085

FILE: 7108.13

SUBJECT: WHISTLER VILLAGE REJUVENATION AND REINVESTMENT INITIATIVE

## COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

## RECOMMENDATION

**That** Council receive Administrative Report 14-085 in recognition of the Municipality's commitment to the Whistler Village Rejuvenation & Reinvestment Initiative; and further,

**That** Council directs Staff to use the report to inform decision making relating to the selective use of the available rejuvenation tools in facilitating renovation and redevelopment projects in Whistler Village.

## REFERENCES

Appendix A Existing Policy Framework

A1: Whistler 2020

A2: Economic Partnership Initiative

A3: Whistler Village Enhancement Strategy

A4: Official Community Plan (1993)

Appendix B Whistler Village Density Policy

## PURPOSE

The purpose of this report is gain endorsement from Council with respect to the use of Municipal tools available to support Whistler Village Rejuvenation and Reinvestment proposals; raise awareness through enhanced communications; and proactively engage with property owners for potential redevelopment opportunities.

Whistler Village Rejuvenation and Reinvestment Initiative Page 2 July 15, 2014

## DISCUSSION

## Background

The Village Rejuvenation & Reinvestment Initiative is one of the recommended actions from the Economic Partnership Initiative (EPI): Summary of Key Findings Report endorsed by Council in November, 2013.

Per the EPI report, Action 1.1.3 recommends that the RMOW 'Develop a Resort Rejuvenation Initiative that considers – among other options – tax exemptions, as a potential tool to attract reinvestment, refresh aging infrastructure and encourage reinvestment in existing buildings and infrastructure.' With many buildings in Whistler Village (the Village) approaching 25-30+ years of age, it is key to ensure continuity of investment in the maintenance as well as the upgrade of our key tourist assets, and to ensure the visitors' village experience offers a competitive comparison with other world class resort destinations.

The members of the project team are:

- Mike Furey CAO
- Jan Jansen GM, Resort Experience
- Mike Kirkegaard Director of Planning
- Ted Battiston Manager, Special Projects
- Toni Metcalf Economic Development Officer
- Other staff as required

The project team initiated its work in January 2014 by articulating an overall goal and specific objectives that reflect the high level desired outcomes for the initiative. These are as follows.

The goal of the Village Rejuvenation & Reinvestment Initiative is to:

## Support & facilitate reinvestment in upgrades to the existing infrastructure of Whistler Village, whilst ensuring the Village retains its high quality building assets, its unique character and sense of place, consistent with a world class destination resort.

Specifically, the objectives are to:

- I. accelerate re-investment in existing infrastructure within Whistler Village during the next three to five years
- II. support reinvestment in upgrades to aging buildings and landscape, especially at key access portals, or in main thoroughfares/high visitor traffic areas of Whistler Village
- III. further any other municipal revitalization goals for Whistler Village.

As indicated the initiative is directed to reinvestment in Whistler Village, the core commercial area of the municipality as defined in the municipality's Official Community Plan. The focus of efforts is also intended to be directed at projects with a visible positive impact, resulting in upgrades to the built environment; the initiative in not intended to incentivize investment in maintenance and repair.

Work to date has included a scoping of the initiative and its desired outcomes; a review of existing municipal policy; review of historic and potential renovation and redevelopment projects; and a comprehensive assessment of a wide breadth of tools available to the municipality to attract and

facilitate reinvestment, available under the authorities of the Local Government Act and the municipality's regulatory and policy framework.

Staff also engaged with key Village property owners in April 2014, so there is awareness of redevelopment initiatives that are under consideration by these owners.

It should also be noted that local business owners in the Whistler Village are already working together, and have recently established both formal and informal structures to improve their businesses. For example, business owners on Main Street are working together to improve consumer accessibility to their businesses, and more recently, the Whistler Association of Retailers and Merchants (WARM) have formally come together to pursue common interests and goals. These initiatives are related and complimentary to the Village 3.0 neighbourhood planning process.

Finally, staff developed a conceptual guideline to serve as a structured approach for the application of available tools. This guideline is intended to provide a framework and direction for discussions between staff and proponents in the development of reinvestment projects for Council consideration.

This report presents this work for Council discussion and endorsement. With direction from Council, staff proposes to establish this report as reference for the Village Rejuvenation and Reinvestment Initiative and the guideline for application of available tools; and subsequently proactively engage with property owners regarding potential redevelopment projects.

## **Policy Framework**

There is a solid foundation of existing municipal policy already in place that provides both 1) support and 2) direction for the Whistler Village Rejuvenation and Reinvestment Initiative. Key policy documents are:

- Whistler2020
- Economic Partnership Initiative (2013)
- Whistler Village Enhancement Strategy (2001)
- Whistler Village Density Policy (2008)
- Official Community Plan (1993)

Whistler 2020 provides appropriate rationale and support for the stated goals and objectives of the Whistler Village Rejuvenation and Reinvestment Initiative and for the use of available tools to catalyze the desired rejuvenation and reinvestment. The EPI provides specific direction, with the above-noted action item, to develop and pursue this initiative.

The Whistler Village Enhancement Strategy is a comprehensive document that recognized the importance of Whistler Village as a key asset to the resort community, provided overall direction for the desired character and experience for the Village, and provided a wide range of recommendations addressing physical improvements, management and programming.

The Whistler Village Density Policy is a policy document adopted by Council that provides specific guidance to consideration renovation and redevelopment projects in the Village. Though the focus was on projects altering building massing and forms, and requesting additional density in the

original Village area, much of the content of the policy is considered to be directly applicable and transferrable to this Whistler Village Rejuvenation and Reinvestment Initiative.

The Whistler Village Density Policy was prepared through an extensive consultation process working with a Council-appointed CC1 (Core Commercial One) Task Force whose mandate was to establish policies for consideration of renovation and redevelopment projects, and protection of the fundamental design principles of Whistler Village. The Task Force was comprised of two Council representatives, three property owner/developer representatives, two project architects, two members of the Advisory Design Panel, a community member at large and Eldon Beck, designer of Whistler Village.

Through the process the Task Force established Guiding Principles and a specific itemized list of improvements resulting from renovation and redevelopment projects considered to be of public benefit to the Village experience. The process also established application review procedures that incorporated measures and general rules pertaining to potential density increases.

The Official Community Plan (1993) is the current legal framework for land use, development, and related matters in more detail, and supplements all the above Policy. It sets out specific policies and objectives for types of developments throughout the Whistler area, and further defines Development Permit Areas establishing objectives, justification and guidelines to be followed for developments within each jurisdiction.

Staff have summarized the most relevant policies from the policy documents described above for reference in Appendix A. The Whistler Village Density Policy is included in its entirety as Appendix B. Staff recommends that the Guiding Principles (CC1 Task Force Consensus) is of direct relevance to this initiative. Schedule 1 of the policy – Resort Community Benefits Associated with Existing Developments in Whistler Village – continues to be valid, as targeted improvements for upgrades that are recognized as having public benefit, and for consideration of the use of applicable tools for catalyzing reinvestment. The procedures of this policy place limitations on amounts of potential density; it is recommended that these need to be considered on a case by case basis depending on individual project circumstances and public benefits derived. The policy also is valid relative to the use of other available tools described below.

## Analysis of Available Municipal Tools

In summary, nine key tools have been identified as available for use by the municipality in achieving the EPI strategy to 'Support & encourage reinvestment in the resort product'. Applicability of tools, individually or in combination is related to the level of reinvestment, scale of outcomes, and specific project circumstances and opportunities.

The effectiveness of each tool was reviewed relative to the magnitude of financial impact that may be expected from each, as well as comparisons against public interest priorities, existing policy drivers, economic development goals and tax equity considerations.

Whistler Village Rejuvenation and Reinvestment Initiative Page 5 July 15, 2014

The nine key municipal tools identified to support rejuvenation of the village for the public benefit, are as follows:

## 1. Property Tax Exemptions

- May be a partial or full exemption, up to a maximum of 10 years, on:
  - a) municipal tax payable on current assessed property value, and/or
    b) the additional municipal tax payable on any incremental assessed property value after the new development

## 2. Covenant Conversion

- Current restrictions apply to ensure appropriate tourist accommodations in the village
- Potential changes to restrictions on owner usage may be selectively considered to enhance occupancy

## 3. Rezoning for use

- Amendment to use of commercial space and/or building accommodations
- 4. Rezoning for density relating to Accommodation
  - Possible allocation of bed units and/or gross floor area, consistent with OCP policies.

## 5. Rezoning for density relating to Commercial space

- Possible infill additions to gross floor area

## 6. Public investments

- RMOW investment in public spaces, with examples being portals, way finding, signage, garden beds, pavements, gazebos etc
- May be paired with private investments on adjacent lands, for example, to have consistency and/or efficiency of approach (for example through partnership agreements)

## 7. Business Improvement Area

- Form of a local area service that is established by Bylaw and subject to special rules
- Allows Council to grant money (which is recovered in whole or in part by means of a local service tax) to an organization established for the sole purpose of planning and implementing a business promotion scheme for a business improvement area.
- Established by a local 'neighbourhood' business community, and made up of elected persons from owners/tenants within the neighbourhood
- Types of initiatives traditionally include marketing, festival animation, street cleaning, newsletters, shopfront grants program, public amenities such as washrooms.

## 8. Construction window extension

- Formalize the allowing of a limited number of significant development projects to continue constructions into the peak Summer period

## 9. Encroachment license agreements

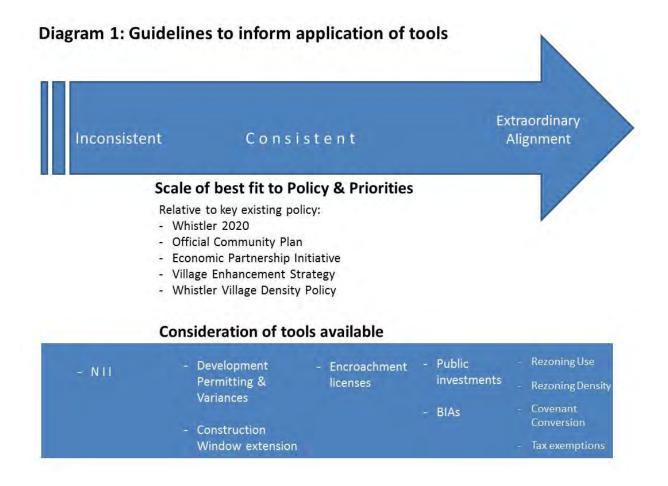
- Allowing development and amenities to be placed, erected or built on public right of way
- Generally where private property adjoins Municipal property
- Possible review of license fees applicable

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## **Guideline for Application of Tools**

Staff have developed a guideline to inform and support decision making in relation to development applications, in line with this initiative's goal and objectives – taking into consideration, that at a minimum, any development is expected to comply and adhere to the existing policies and principles as described above.

It should be noted that Policy tools will not be contemplated for projects and developments that are considered business as usual reinvestments, and/or an ongoing part of building and property management, such as repairs and maintenance.



Many of the above tools have been used in the past by the municipality, for various amenity, renovation and redevelopment projects, providing some precedent for the application of the tools. Diagram 2 highlights a selection of historical projects to illustrate how the tools may apply in the future. These historical precedents reflect a range of project types that vary in scale and scope, location, ownership and nature of improvements.

## Diagram 2: An historical sample of the application of Municipal Tools

Example project types	Precedent projects		Tools applied
Repairs & Maintenance; Ongoing Building management needs	Carleton Lodge building envelope		Development Permit
Restaurant patios; enhanced pedestrian connections	Araxi's, Citta's, Sundial;	Based on extent of	Encroachment
Landscape works Public spaces owned privately and by RMOW	Village Square, Mountain Square, Town Plaza	consistency and alignment with Policy & Regulation: 1. Whistler 2020	Public / Private paired Investments
Selective covenant conversions;		2. Official Community Plan	Covenants
Major renovations with >3mth construction time frame	Carleton Lodge; Tyndall Stone Lodge Crystal Lodge, Sundial	3. Economic Partnership Initiative	Construction window extension
Retail infill to enhance pedestrian orientation; storage & operations	Blackcomb Lodge Gatehouse Clocktower	<ol> <li>Village Enhancement Strategy</li> <li>Whistler Village Density Policy</li> </ol>	Rezoning Density - commercial
Protect, convert or prohibit certain uses	Village 8 cinemas		Rezoning – Use
Major redevelopments / community amenities	Crystal Lodge North Wing Pan Pacific Whistler Village Centre		Rezoning density - Accommodation

## POLICY CONSIDERATIONS

The policy framework for this initiative and consideration of available tools has been described above in detail and is presented for Council feedback and direction.

## **BUDGET CONSIDERATIONS**

There are no direct budget implications resulting from this report.

## COMMUNITY ENGAGEMENT AND CONSULTATION SUMMARY

There has been extensive community engagement in the policy framework that underpins this initiative. This includes the historic task force processes for the Village Enhancement Strategy and Whistler Village Density Policy and EPI processes. Consultation and collaborative efforts with Whistler Village stakeholders is occurring on an ongoing basis, including the recent Village property owners meeting, and the Whistler Village 3.0 neighbourhood planning and stakeholder engagement.

Staff also facilitated a workshop with key property owners in the Village in April 2014, so there is awareness of the initiatives under consideration by those owners. Further engagement with property and business owners in the Village is suggested following Council endorsement of this report.

The proposed guideline and accompanying policy framework for the Whistler Village Rejuvenation and Reinvestment Initiative is presented in this report for Council consideration and for public information.

## SUMMARY

This report provides an overview of work completed by staff to advance the Village Rejuvenation & Reinvestment Initiative, and presents a range of regulatory and policy tools that may be considered for development applications, with an associated guideline and policy framework for application of the available tools. These are presented for Council consideration and public information, with subsequent further proactive engagement anticipated by Staff with property and business owners in the Village.

Respectfully submitted,

Mike Kirkegaard Director of Planning and Toni Metcalf Economic Development Officer for Jan Jansen GENERAL MANAGER, RESORT EXPERIENCE

## Appendix A Existing Policy Framework

This appendix summarizes relevant policies from existing documents that support and provide direction to the Whistler Village Rejuvenation and Reinvestment Initiative. They are presented in the following order:

- Whistler2020
- Economic Partnership Initiative (2013)
- Whistler Village Enhancement Strategy (2001)
- The Official Community Plan (1993)

## Appendix A1 – Whistler 2020

The proposed recommendations are capable of moving the community <u>toward</u> the following Whistler2020 Descriptions of Success.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments	
Built Environment	<ul> <li>The built environment is attractive and vibrant, reflecting the resort community's character, protecting viewscapes and evoking a dynamic sense of place</li> </ul>	The proposed recommendations provide a framework for applying potential tools designed to support and catalyze improvements to the function, attractiveness, and aesthetics of Whistler's built environment – with a focus on Whistler Village	
	<ul> <li>To maintain vibrancy, Whistler Village is the core of the resort community</li> </ul>		
	• The built environment is safe and accessible for people of all abilities, anticipating and accommodating wellbeing needs and satisfying visitor expectations		
	<ul> <li>Building design, construction and operation is characterized by efficiency, durability and flexibility for changing and long-term uses</li> </ul>		
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	The proposed recommendations provide a potential framework for considering methods and means of partnering in support of the shared economic success of key Village building assets.	
	<ul> <li>Whistler's core accommodation base and long-term investments made in the community are protected</li> </ul>		
	<ul> <li>Effective partnerships with government and tourism organizations support economic health</li> </ul>		
Finance	<ul> <li>Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities</li> </ul>	The proposed recommendations provide a potential framework for considering methods and means of partnering in support of the shared economic success of key Village building assets.	
	• Whistler has a healthy economy that generates revenue to contribute to the resort's funding base.		
Partnership	<ul> <li>Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision</li> </ul>	The proposed recommendations provide a potential framework for considering methods and means of	

	Partners work together to achieve mutual benefit	partnering in support of the shared economic success of key Village building assets.
Visitor Experience	<ul> <li>Community members and organizations work collectively to ensure exceptional experiences that exceed visitor expectations</li> </ul>	The proposed recommendations provide a framework for applying potential tools designed to support and catalyze improvements to the function, attractiveness, and aesthetics of Whistler's built environment – with a focus on Whistler Village
	• The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	
	<ul> <li>The resort is comfortable, functional, safe, clean and well-maintained</li> </ul>	

The proposed recommendations have the potential to move the community <u>away</u> from the following Whistler2020 Descriptions of Success.

W2020 Strategy	AWAY Descriptions of success that resolution moves us toward	Comments
Built Environment	<ul> <li>Limits to growth are understood and respected</li> <li>The new and renovated built environment has transitioned towards sustainable management of energy and materials</li> </ul>	The overall size and function of the Whistler's building assets (especially key commercial buildings) needs to respect parallel municipal goals pertaining to growth management, resort character, and potential increases in the use of energy and materials.
Finance	<ul> <li>Whistler lives within its financial means</li> <li>The resort community effectively and efficiently balances its costs and expenditures</li> </ul>	Support for potential re-investment must not replace or create dependencies on municipal tools and/or resources to cover routine building investment, or private business-as-usual costs.
	• Financial principles, practices and tools employed by both the public and private sectors encourage behaviour that moves Whistler toward success and sustainability	
Visitor Experience	<ul> <li>A comfortable carrying capacity of the resort, its amenities, and the surrounding natural environment is respected</li> </ul>	The overall size and function of the Whistler's building assets (especially key commercial buildings) needs to respect parallel municipal goals pertaining to growth management, resort character, and potential increases in the use of energy and materials.

## Appendix A2 – Economic Partnership Initiative

The highest level Objectives of the EPI Initiative are to:

- 1. Encourage long-term resiliency and diversity in the resort product
- 2. Promote stable levels of overnight stays on a year-round basis
- 3. Protect and strengthen the core winter tourism product, and
- 4. Optimize the strategic alignment of resort partners and stakeholders.

In particular, Key EPI Strategies relevant to the proposed redevelopment and transfer of land include:

Focus Area 1 Support Product Reinvestment & Development

Strategy 1.1 Support and encourage reinvestment in the resort product

Strategy 1.3 Support and improve the Village experience

Focus Area 4: Improve Guest Experience

Strategy 4.3 Ensure all sectors embrace the importance of high quality guest experiences

Additionally, the Village Rejuvenation and Reinvestment Initiative itself is a recommended action from Strategy 1.1 above, which is identified as having a 'near term' target date.

## Appendix A3 - Whistler Village Enhancement Strategy

The Whistler Village Enhancement Strategy (Council Policy G-15, 2001) provides a strategic policy framework for consideration of projects and programs to enhance Whistler Village. One of the major goals of the strategy is to support and facilitate reinvestment in properties in Whistler Village, and in particular upgrades to aging properties that do not meet current high standards for quality and maintenance.

The Enhancement Strategy contains 119 policies; however, the specific policies most applicable to the redevelopment proposal described above are included below for reference:

- Encourage and help to facilitate upgrades to aging properties that do not meet current high standards for quality and maintenance.
- Fund the development of detailed designs and the construction of upgrades and enhancements to Village Square and Mountain Square and adjacent spaces connected by Village Stroll, working with adjacent property and business owners
- Initiate and facilitate cost efficient, cooperative repair programs for stairs, sidewalks and planter rock walls on private properties, on a cost recovery basis.
- Fund the development of detailed designs and the construction of upgrades and enhancements to Village Square and Mountain Square and adjacent spaces connected by Village Stroll, working with adjacent property and business owners
- Support land exchanges, leases, license agreements and encroachment agreements for private use of Municipally owned and managed lands that result in significant enhancement projects for Whistler Village
- Support and provide joint funding for projects of general public benefit that may be appropriately located on private property.

## Appendix A4 – Official Community Plan (1993)

The 1993 Official Community Plan contains detailed policies regarding land use, development, servicing the reduction of greenhouse gas emissions, and protection of the natural environment.

Specific policies of relevance to the Village Rejuvenation and Reinvestment Initiative are outlined below, together with the background to the policies.

#### 4.1 RESIDENTIAL AND COMMERCIAL ACCOMMODATION

#### BACKGROUND

... At present, there appears to be little need to further increase the ultimate size of Whistler, as the community already has considerable remaining approved capacity for all forms of development. It is imperative to make good use of the "breathing room" afforded over the short term to comprehensively address questions about the long-range future of Whistler. Because there is already significant capacity for additional development, the Municipality will be very careful about considering additional approvals. The Comprehensive Development Strategy describes how the Municipality will use the results from the extensive monitoring system and community consultation to determine what kinds and amounts, if any, of additional development capacity should be approved.

Proposed developments will be evaluated in accordance with Section 4.13.

#### 4.3 COMMERCIAL DEVELOPMENT (Bylaw 1487)

4.3.1 The development of restaurant and licensed premises and retail space will be focused primarily in the commercial areas shown on Schedule D. These commercial areas may also contain office uses.

#### 4.5 COMMUNITY FACILITIES

#### BACKGROUND

Whistler is now firmly positioned as a premier winter and summer resort, and will continue to improve in many respects as amenities and facilities associated with committed projects are constructed. With these achievements in place, it is important to focus on community needs and to place emphasis on the provision of community and cultural facilities.

#### POLICIES

- 4.5.1 The Municipality will monitor community facility requirements and identify land requirements and will preserve sites to accommodate required community and cultural facilities.
- 4.5.2 The Municipality will monitor community requirements and plan lands which the Municipality owns to maximize efficiency and to respond to community and cultural priorities.
- 4.5.3 Cultural facilities should be located primarily in the Whistler Village, Blackcomb and Whistler Creek areas, and in conjunction with other community facilities.

#### 4.13 EVALUATING PROPOSALS FOR OCP AND ZONING AMENDMENTS (Bylaw 1938, 2010)

#### BACKGROUND

The approach to considering development proposals is based entirely on the growth management strategy and policies contained in the Comprehensive Development Plan.

Proposed amendments to the OCP or Zoning Bylaw, especially those which would significantly increase the accommodation capacity within the existing Municipal boundaries, will only be approved under very special circumstances, and must comply with the criteria under this section. These criteria have been prepared to ensure that the goals and objectives of the Official Community Plan and the Comprehensive Development Plan are satisfied. Proposed OCP amendments or rezonings that are of a minor or technical nature must conform with this Part, but it is assumed that the evaluations can be brief and guickly conducted.

#### POLICIES

- 4.13.1 The criteria contained in this section will be used to evaluate all proposed amendments to the OCP and the Zoning Bylaw for the purposes of allowing development.
- 4.13.2 Proposed OCP amendments or rezonings that increase the bed-unit capacity of the Municipality will only be considered if the development:
  - a) provides clear and substantial benefits to the community and the resort;
  - b) is supported by the community, in the opinion of Council;
  - c) will not cause unacceptable impacts on the community, resort, or environment; and
  - d) meets all applicable criteria set out in the Official Community Plan.

The Municipality will annually review its growth management policies and determine what kinds and amounts of additional development, if any, are appropriate, necessary, or regarded as likely to yield benefits to the community and the resort. If this annual review identifies kinds of development that should be considered, the Municipality will consider amending the Official Community Plan.

- 4.13.3 All proposed developments must meet the following mandatory conditions:
  - e) The project must exhibit high standards of design, landscaping, and environmental sensitivity.
- 4.13.4 In addition to other requirements, proposals for business, service commercial or light industrial development will only be approved if:
  - the project will not negatively affect surrounding areas by generating excessive noise, light or odours;
  - the project maintains high standards of quality and appearance.
- 4.13.8 No development will be approved if it would negatively impact a designated Municipal trail system, recreation area, or open space area.

#### 5.0 DEVELOPMENT PERMIT AREA #1 - WHISTLER VILLAGE

#### 5.1 AREA

Development Permit Area #1 known as Whistler Village, as shown on Schedules P and Q.

#### 5.3 JUSTIFICATION (Bylaw 901)

Whistler Village is the primary focus of visitor, tourist and commercial facilities in the Resort Municipality of Whistler. Peak outdoor tourist activities are seasonal in nature and occur in the Village during the summer months. The Village design is pedestrian oriented and minimizes surface parking. The coordination of building design,landscaping and servicing will assist the Municipality in achieving the objective of providing and maintaining the special character and quality of the Village. Whistler Village is also located in Fitzsimmons Creek Floodplain, which presents a potential hazard to public safety and property.

#### 5.4 GUIDELINES

Development Permits issued for each designation category in this area shall be in accordance with the Whistler Village Design Guidelines in addition to the following guidelines.

#### 5.4.1 FORM AND CHARACTER

The design of buildings and any redevelopment shall continue the existing high standard of environmental design and architecture.



## THE RESORT MUNICIPALITY OF WHISTLER COUNCIL POLICY

**POLICY NUMBER:** 

G-24

DATE OF RESOLUTION: JUNE 16, 2008

## WHISTLER VILLAGE DENSITY POLICY

## I.O SCOPE OF POLICY

This policy applies to all rezoning applications for all parcels within the CCI and CCI-E zones that propose to increase the permitted density for a parcel beyond the base density<sup>1</sup> for that parcel.

## 2.0 OBJECTIVES

The principal objective of this policy is to provide clear guidance to property owners, applicants, staff, Council and the public regarding the criteria and procedures for the municipality's consideration of any proposal to increase the base density for any parcel located within the CCI and CCI-E zone.

The policy is intended to support a number of broader municipal objectives, which are identified in Section 3.0 Guiding Principles.

## 3.0 GUIDING PRINCIPLES

## **Historic Perspective**

The municipality has pursued a carefully planned and controlled approach to the design and development of Whistler Village. This approach has sought to adhere to a number of design principles that were considered to be very important during the initial design of the Village in 1978, and were established in the Whistler Village Master Plan.

The quality of the pedestrian system and the location and scale of public places was the controlling fabric of the Village. Where possible, these spaces were to have sunlight even in winter months, views of mountains, a comfortable scale, architectural design that was appropriate to the mountain environment and the presence of a mountain landscape throughout. Within the original Village (represented by parcels within the CCI and CCI-E zones), each building was to have individual character and personality; diversity was paramount. The desired size and general form of each building was established based upon the design principles.

Development of the Village followed a proposal call process, where the siting, scale, massing, volumetrics, density and uses were designated for each development parcel in concert with the Whistler Village Master Plan.

<sup>&</sup>lt;sup>1</sup> Base density refers to the maximum permitted gross floor area of a site/parcel as established by Zoning Amendment Bylaw (CCI Zone Base Density Amendment) No. 1670, 2004 and Zoning Amendment Bylaw (CCI-E Zone Base Density Amendment) No. 1832, 2008.

Proposed designs were reviewed relative to the Whistler Village Design Guidelines, and were approved by the municipality by Development Permit. Approved Development Permits were registered on the title of each property, and the development of the parcel was restricted to the approved Development Permit through statutory covenants registered in favour of the municipality.

The result of this approach is an award-winning pedestrian oriented Village that has become a model of success for the design of mountain resort villages. The protection and pursuit of the Village design principles is considered to be critical to the guest experience and the economic success of the resort community. To remain competitive, the municipality must carefully consider and support proposals that support these principles and further resort community objectives related to the resort experience and the municipality's sustainability principles.

Development of the Village occurred through the early 1980's with many projects struggling to complete construction due to the economic recession and high interest rates of this period. As a result, many of the buildings developed during this period do not have an appealing design and were not designed or built to last. These buildings and properties have the potential to be redeveloped in a way that enhances the visual quality of the Village as experienced from the Village Stroll and the public spaces that are linked throughout the Village. There are also opportunities to make improvements that enhance building safety, the hospitality experience, operational efficiency, building durability and building efficiency.

## **Municipal Policy Context**

These opportunities for improvements to existing development in Whistler Village, which may involve changes to the volumetrics and density of a property, must be recognized as a benefit to Whistler. They must also be considered in the context of the higher-level principles, policies and initiatives of the municipality, which are:

- Whistler 2020, Moving Towards a Sustainable Future
- RMOW Official Community Plan
- RMOW Zoning and Parking Bylaw
- Whistler Village Development Permit Guidelines
- Whistler Village Enhancement Strategy
- Whistler Sustainable Retail Study

## CC1 Task Force Consensus

In addition, this policy has been developed in consideration of a number of more specific principles that have been defined through the public consultation process and endorsed by the Council approved CC1 Task Force. These principles provide insight and rationale for the policy and the future consideration of development applications seeking density increases.

- a) Ensure that the new policy supports Whistler's vision, priorities and directions as expressed in Whistler 2020.
- b) Recognize the value of Whistler Village as a key asset of the resort community.
- c) Recognize that Whistler Village must improve its quality and continue to evolve to remain competitive in the resort marketplace.
- d) Recognize that improved properties enhance the resort experience, support increased visitation, and are a measurable benefit to the resort community.

- e) Facilitate reinvestment in Whistler Village that enhances its quality and character, without negatively impacting the fundamental design principles of the original Whistler Village Master Plan.
- f) Maintain and reinforce the unique and authentic experience of Whistler Village:
  - Maintain the mountain village scale
  - Support variety and diversity
  - Maintain connections to the mountain environment
  - Protect views and solar access
  - Emphasize the pedestrian focus.
- g) Base approval decisions on good planning and design, and these approvals should not be compromised to achieve desired amenities.
- h) Additional density should not be granted as a necessity or solution to making reinvestment and upgrades occur.
- i) Require rejuvenation and enhancement to occur within the defined design parameters of this policy and the higher-level principles, policies and initiatives of the municipality referenced above.
- Recognize that the density for each parcel in Whistler Village is a function of location, context, site-specific characteristics and maintaining the fundamental design principles of Whistler Village, as established in the original Whistler Village Master Plan.
- k) From a design, aesthetic and experiential perspective, building volumetrics (massing, height, shape, form, scale, relationships, views, solar access) are a more relevant measure of development density than gross floor area. Gross floor area should not be the singular focus.
- l) There is limited potential to add additional density within Whistler Village; however, there are buildings that would be enhanced by modifications to their existing volumetrics.
- m) Where additional development density is determined to be acceptable, any requirements for further public amenities should be based on a predictable process with clear guidelines.
- n) Pursue development that encourages diversity and unique expressions of Whistler's mountain village character and culture.
- o) Seek to add diversity to the accommodation mix.
- p) Seek to support local unique businesses.
- q) Achieve buildings that are "built to last" through quality design, materials and construction.
- r) Recognize that in some cases demolition of existing buildings may be warranted, as compared to renovation.
- s) Develop good tools for analysis and standardize submission requirements and procedures for careful and consistent evaluation of proposed developments.
- t) Define, document and prioritize critical views and solar access for the Village as a whole based on a comprehensive analysis.
- u) Increase clarity and certainty in the development review and approval process; clearly establish the policies, procedures and guidelines.

## 4.0 **PROCEDURES**

The following procedures and criteria shall apply to the municipality's consideration of any and all proposals for additional density within the CC1 and CC1-E zones beyond the base density.

## **General Requirements**

- 1. A rezoning is required for any proposed increase in development density beyond the base density. All rezonings are at the discretion of municipal Council.
- 2. The absolute maximum density for any parcel shall be no greater than a floor space ratio of 3.50 square metres of gross floor area per square metre of parcel area.
- 3. Any application that proposes an increase in density that would result in an increase in bed unit capacity shall be evaluated relative to the municipality's growth management policies and applicable criteria established within the municipality's Official Community Plan or any other related policy of the municipality.

The number of existing bed units for a property shall be established as the greater of the estimated bed unit allocation for the original approved development permit and the number allocated based on any subsequent development permit or building permit approved by the municipality.

- 4. Any application that proposes an increase in commercial uses excluding auxiliary uses, greater than 5 percent of the base density for the parcel or greater than a total gross floor area of 250 square metres shall be evaluated relative to the municipality's growth management policies and applicable criteria established within the municipality's Official Community Plan or any other related policy of the municipality.
- 5. As a general rule the maximum additional density shall be limited to no greater than 10 percent of the base density<sup>1</sup> established for the parcel.
- 6. All applications shall specify the resort community benefit achieved by the proposed density increase (refer to Schedule 1).
- 7. Proposals for increased density will be considered within two general categories, according to the procedures established for each category. The categories are:
  - 1. Proposed developments that seek to add density within the existing building envelope.
  - 2. Proposed developments that seek to add density through modifications to the existing building envelope.
- 8. For rezoning applications that are generally supported by this policy, the municipality will facilitate the application and review process as follows:
  - The municipality will accept and review development permit applications and building permit applications simultaneously with the processing of the rezoning application, at the applicants risk;
  - Waive the review of the application by the Advisory Planning Commission if the proposed development is consistent with the municipality's Official Community Plan;

- Waive the holding of a public open house;
- Waive the holding of a public hearing on the proposed bylaw if the proposed bylaw is consistent with the municipality's Official Community Plan, as permitted by Section 890(4) of the Local Government Act, and give notice that the public hearing is waived as per Section 893 of the Local Government Act;
- When a public hearing is required, waive individual notices of the public hearing if 10 or more parcels owned by 10 or more persons are the subject of the bylaw alteration, as per Section 892(7) of the Local Government Act.

The procedures and criteria applicable to each category, and sub-categories within each, are presented as follows.

## Applications for Additional Density within Existing Building Envelope

- 1. The municipality will generally support requests for additional density for auxiliary uses that enhance the operations of the property (refer to Schedule 1), subject to:
  - a. The proposed addition will not be permitted to displace existing space used for the same purpose. This is intended to prevent substitution of existing space for commercial purposes.
  - b. The proposed location, use, rationale and amount of area for the additional space shall be clearly documented as part of the rezoning.
  - c. The zoning amendment shall restrict the additional space to the specified use.
  - d. The amount of additional area permitted for these uses shall be related to the density and use of the existing building, and shall generally not exceed 10 percent of the base density for the parcel or greater than a total gross floor area of 500 square metres.
- 2. The municipality will generally support requests for additional density for commercial uses and accommodation uses, subject to:
  - a. Any proposed additional density shall not compromise existing operation and maintenance requirements or existing public amenities.
  - b. Additional area proposed for accommodation use shall not increase the allocated bed unit capacity.
  - c. The amount of additional area permitted for these uses shall be related to the density and use of the existing building, and shall generally not exceed 5 percent of the base density for the parcel or greater than a total gross floor area of 250 square metres.

## Applications for Additional Density that Modifies Existing Building Envelope

- 1. Applications that seek to add density in a way that modifies the existing building envelope are subject to the same criteria as for applications for additional density within the existing building envelope and further are subject to a two-step design evaluation process as follows:
  - a. <u>Step One: Initial Review</u>
    - i. At a form and massing level of detail, evaluate the proposed design changes relative to the Whistler Village Design Guidelines, the Whistler Village View Protection

Guidelines and the Whistler Village Solar Access Protection Guidelines. Ensure the design meets the design guidelines relative to views, urban scale, solar aspect and context from public spaces within the Village. Utilize conceptual models for these evaluations – require physical models and 3-D computer models.

- ii. Staff and the municipal Advisory Design Panel review the conceptual models. Staff prepares an assessment of the proposed benefits and potential impacts and prepares a recommendation to Council.
- iii. Council shall consider the recommendation and pass a resolution as to whether or not it supports the application for further processing and detailed design development, and specifying any conditions of support where applicable.
  - If the proposed project violates any of the design principles in paragraph i then the project should not proceed.
  - If the proposed project does not violate the design principles in paragraph i and achieves targeted community benefits then the project shall be supported for further detailed design development and consideration.
- b. <u>Step Two: Detailed Design and Project Definition</u>
  - i. Complete the detailed design of the project.
  - ii. Evaluate the detailed design relative to the Whistler Village Design Guidelines, the Whistler Village View Protection Guidelines and the Whistler Village Solar Access Protection Guidelines. Ensure the design continues to meet the design guidelines relative to views, urban scale, solar aspect and context from public spaces within the Village. Maximize potential design improvements considering the improvements identified in Schedule 1.
  - iii. Review the final design with the Advisory Design Panel.
  - iv. Present the proposed final design to Council for consideration in conjunction with Council's consideration of the zoning amendment bylaw required for the proposed density increase. Complete Development Permit consideration and processing in conjunction with processing of the zoning amendment bylaw.
- 2. Applications that add density strictly as a result of modifications to the building envelope to implement "rain screen" or other similar technologies that enhance building durability and efficiency will be generally supported provided they satisfy step two of the design review evaluation described above.

## 5.0 SCHEDULES AND FORMS

The following schedules and forms apply as referenced within this policy.

Schedule 1: Resort Community Benefits Associated with Improvements to Existing Developments in Whistler Village

Certified Correct:

Shannon Story Corporate Officer

## Schedule 1 Resort Community Benefits Associated with Improvements to Existing Developments in Whistler Village

Eldon Beck Associates conducted a design assessment of existing buildings and properties within Whistler Village in February 2005. This assessment highlighted a number of design conditions that detract from the quality and character of the Village and its appeal. These conditions represent opportunities for potential improvements to existing developments that could produce measurable benefits to the resort community. Further opportunities have been identified consistent with the Whistler Sustainable Retail Strategy, Whistler Village Enhancement Strategy and Whistler 2020 Moving Toward a Sustainable Future. Targeted improvements have been categorized and listed below to aid in the design and assessment of proposed redevelopment and renovation projects. This list is not considered to be comprehensive or exhaustive; other unidentified improvements may also be considered to be of measurable benefit to the resort community and should also be recognized within this policy.

## Urban Design and Architectural Improvements

- 1. <u>Enhancement of the pedestrian precinct</u>
  - Changes of uses that promote social life in public spaces
  - Improvements in ease of access to stores
  - Improvements in storefront visibility, life, colour and interest
  - Changes to the base of buildings, improvement of the building connection to the land
  - Entrance improvements (shelter, welcoming, personality)
  - Preservation/creation of intimate, close up views
  - Preservation/creation of distant mountain views
  - Improvements in solar access, brightness, colour, delight
  - Improvements to the landscape
  - Year-round outdoor seating improvements (variety of seating for viewing and sun/shade opportunities)
  - Public art
- 2. <u>Modification of roof forms</u>
  - Forms better suited to mountain shapes and views
  - Resolution of snow dump issues (which impact on the form and usability of pedestrian spaces)
  - Improved forms that contribute to village visual harmony
  - Forms that protect the building envelope
- 3. <u>Modification of building facades</u>
  - Changes that promote horizontal rather than vertical forms
  - Windows and balconies that are direct, well shaped, not cute

- Surface colours and textures that catch the light, are not dull
- Facades that are weather resistant

## **Operational Improvements**

- Green building enhancements
- Customer service improvements such as public washrooms and front desk facilities (checkin and guest services)
- Operations and maintenance improvements such as storage facilities, maintenance workshops, recycling and composting space, loading, staff facilities, end of trip facilities, on-site laundry facilities and on-site office and administration facilities.
- Safety improvements (seismic, fire safety)
- Accessibility improvements
- Sound proofing





#### **MINUTES** REGULAR MEETING OF LIQUOR LICENSE ADVISORY COMMITTEE THURSDAY, JUNE 5, 2014, STARTING AT 8:45 A.M.

## In the Flute Room at Whistler Municipal Hall 4325 Blackcomb Way, Whistler, BC V0N 1B4

## PRESENT:

Accommodation Sector Representative, Colin Hedderson
Food & Beverage Sector Representative – Nightclubs, Terry Clark
Food & Beverage Sector Representative – Pubs/Bars, Chair, Mike Varrin
Food & Beverage Sector Representative – Restaurants, Vice-chair, Brenton Smith
Public Safety Representative, RCMP, Rob Knapton
Whistler Community Services Society Representative, Jackie Dickinson
Whistler Fire Rescue Service (WFRS) Representative, Chris Nelson
Councillor, John Grills
RMOW Staff Representative, Secretary, Frank Savage
RMOW Senior Planner, Jake Belobaba
Recording Secretary, Kay Chow
Administrative Assistant, Shannon Perry

#### **REGRETS**:

Liquor Control and Licensing Branch (LCLB) Inspector, Holly Glenn

Call to Order

Mike Varrin called the meeting to order 8:48 a.m. Round table introductions.

## **ADOPTION OF AGENDA**

Moved by R. Knapton Seconded by C. Hedderson

**That** the Liquor License Advisory Committee adopt the Liquor License Advisory Committee agenda of June 5, 2014.

CARRIED.

## **ADOPTION OF MINUTES**

Moved by B. Smith Seconded by T. Clark

**That** the Liquor License Advisory Committee adopt the Regular Liquor License Advisory Committee minutes of May 1, 2014.

CARRIED.

## COUNCIL UPDATE

Councillor Grills extended condolences to the RCMP regarding the loss of

> three of their members who died in the line of duty and a speedy recovery to the two members injured in the line of duty in Moncton, NB. Council update: Longhorn patio application approved; consider a pre-approval process for future development permit applications involving increased license capacities; GLC application approved; SOL for Tough Mudder Expo & Beer Garden approved; OCP litigation, B.C. Supreme Court ruled in favour of the petitioner, First Nations; Mayor Wilhelm-Morden announced that she will be seeking another term as mayor of Whistler.

## PRESENTATIONS/DELEGATIONS

Retail Liquor Sales at Festivals and Special Events File No. RZ1090

- Frank Savage advised on the following.
- 1. Recommendation # 31 from the 2013 BC Liquor Policy Review would permit BC liquor manufacturers to offer products for sample and sale at temporary offsite locations; e.g. farmers' markets.
- 2. Recommendation # 32 would allow patrons to purchase liquor showcased at festivals or competitions.
- 3. March 2014 Provincial Government indicated that these two recommendations (among several others) are high priority for implementation; LCLB policy preparation under way.
- 4. Enabling legislation Bill 15 has received Royal Assent.
- 5. Recommendation # 31 & 32 will require further LCLB regulations and policy implementation. They are not currently in force, although this may happen in the near future.
- 6. The Upper Village Farmers Market have indicated that they are interested in providing sampling and sales of BC liquor product as soon as it is permitted.
- 7. The Whistler Beer Festival have not requested offsite sales. Retail sales may be a future consideration; recommendation # 32 would enable this.

*Mike Kirkegaard, Director of Planning, RMOW entered the meeting at 8:56 a.m.* 

- 8. Current municipal zoning bylaw restricts sale of packaged liquor for offsite consumption to nine locations within Whistler.
- To enable these two recommendations the municipal Planning Dept. introduced amendments on May 20, 2014 to the Zoning Bylaw and the Business Regulation Bylaw to permit retail sale of packaged liquor at the Upper Village Stroll and Whistler Olympic Plaza as part of a festival or special event.
- 10. Public Hearing scheduled July 2, 2014.
- 11. Municipal Council requests LLAC comments.

Jake Belobaba advised on the following.

- 12. The review recommendations are very specific, must be BC liquor product, events such as farmers markets.
- 13. The Whistler Zoning Bylaw and Business Regulation Bylaw require amendments because retail liquor sales are currently spot zoned to nine sites. The Business Regulation Bylaw prohibits retail sales and soliciting of sales in any public place. Core event areas are currently zoned for

different permitted land uses.

- 14. Proposed Zoning Bylaw amendments:
  - i. Create a definition for "outdoor assembly".
  - ii. Allow retail sales of packaged liquor as an auxiliary use to approved outdoor assembly uses in Whistler Olympic Plaza and the Upper Village Stroll.
- 15. Proposed Business Regulation Bylaw amendments:
  - i. Allow limited sale of any retail good when done in conjunction with a special event.
  - ii. Restrict packaged liquor sales to the Upper Village Stroll and Whistler Olympic Plaza.
- 16. Colour map of designated core commercial area, with two highlighted sites for special events permitting retail liquor sales, Whistler Olympic Plaza and Upper Village Stroll.
- 17. Proposed amendments are supportive of existing policy as outlined in OCP and Whistler 2020. This type of use does not conflict with the goals for promotion of festivals and events such as farmers' markets.
- 18. Community benefits; enhances promotion of festivals and events.
- 19. Council consideration given May 20, 2014.
- 20. The July 2, 2014 Public Hearing date may change pending other issues.
- 21. Staff will review further when regulation changes are implemented by the Province.

## LLAC Member Questions and Comments

- Restaurant Sector: what are the impacts or benefits to the Blackcomb Liquor Store? What are the benefits of the Sunday and Wednesday Farmers' Market? Is there an offset because the BC Liquor Stores are closed on Sundays? Is there an opportunity for the Blackcomb Liquor Store to get involved? Staff responded that there is a working relationship between the Farmers' Market manager and the Blackcomb Liquor Store.
- 2. Accommodation Sector: applaud proactive approach given the vague timeline; great to see the motion moving forward and municipal preparation.
- 3. Councillor: Consider including trade events and wine festivals such as Cornucopia and the Whistler/Blackcomb Foundation wine tasting fundraiser at this time. The word "sample" needs further definition. The Wednesday afternoon Upper Village Farmers Market is a very minor event compared to the Sunday event which is very busy and full, it's not likely that there will be any liquor sampling occurring on Wednesday.
- 4. Nightclub Sector: if the Public Hearing for the bylaw amendments is scheduled for July 2, when will they be approved? Possibly that evening or at the next Council meeting pending Provincial approvals.
- 5. Pub Sector: recommendation # 31 specifies BC liquor product; does recommendation # 32 specify BC liquor product? Would it be open to any liquor product? It is not specified in # 32, this would allow liquor products from other jurisdictions to be part of festivals and competitions.
- 6. Pub Sector: is the entire Farmers' Market area a red line area or is it a red line specific to the sample booth? For example can a patron obtain a sample from in front of the Chateau and then walk down the stroll while sipping the sample? The tasting will be subject to Provincial regulations, which may be similar to winery tastings, you cannot leave the premises. Since there really aren't any premises, can you wander around the

market and not leave the property? The provincial regulations and policies will likely establish limitations and restrictions, sampling will most likely be confined to the booth.

- RCMP: echo Councillor's comments to consider including the Conference Centre for Cornucopia event. Staff responded that future bylaw amendments could include spot zoning.
- 8. Restaurant Sector: wine manufacturers participating in Cornucopia have expressed excitement with these proposed changes as there has been general declining interest; the current regulations are quite stifling.
- RMOW: Cornucopia organizers have commented that the new liquor regulations pertaining to festivals and competitions would enhance the value of the Cornucopia wine festival, if the wine manufacturers are permitted to sell their product at the event.
- 10. Pub Sector comment: Both these changes reflect the unique environment of the resort municipality; having local regional products tie into the experience will be a real benefit to the community; a great initiative.
- 11. There was further discussion regarding the merits of including other potential locations such as the Conference Centre in the proposed bylaw amendment, which could support events such as Cornucopia.

Moved by F. Savage Seconded by B. Smith

**That** the Liquor License Advisory Committee endorse the bylaw changes as proposed with the expectation that RMOW regulations will be reviewed again after the Province has formally amended the liquor regulations.

CARRIED.

Mike Kirkegaard left the meeting.

## **OTHER BUSINESS**

Frank Savage advised on the following.

- 1. Bill 15: The Liquor Control and Licensing Amendment Act, 2014 received Royal Assent on May 29, 2014.
- 2. Two minor changes took effect, only one applicable to Whistler resort regarding off-site liquor storage.
- 3. Other proposed changes requiring LCLB regulations before coming into force:
  - > Allowing liquor sales in grocery stores.
  - Allowing happy hours.
  - Permitting sales of wine, beer and spirits at off-site retail locations such as farmers markets.
  - Allowing patrons to buy bottles of liquor to take home that are showcased at festivals or competitions.
  - Streamlining the process for facilities such as ski hills and golf courses to temporarily extend their licensed area to another part of their property.
  - Allowing wineries, breweries and distilleries to set up low risk tasting venues at their manufacturing site.
  - Permitting wineries, breweries and distilleries to offer patrons liquor products that they did not produce.

Update: Liquor Policy Review Proposed Changes

- Expanding Serving It Right.
- 4. Further updates can be obtained from the LCLB website <u>http://www.pssg.gov.bc.ca/lclb/</u>.

Next Meeting The next meeting is scheduled for Thursday, July 3, 2014.

## ADJOURNMENT

Moved by M. Varrin

**That** the Liquor License Advisory Committee adjourn the June 5, 2014 committee meeting at 9:28 a.m.

CARRIED

CHAIR: Mike Varrin

SECRETARY: Frank Savage

#### RESORT MUNICIPALITY OF WHISTLER

#### LAND USE CONTRACT DISCHARGE AND ZONING AMENDMENT BYLAW (RS1 ZONE - 8340 MOUNTAINVIEW DRIVE) NO. 2058, 2014

#### A Bylaw to authorize the discharge of a Land Use Contract pursuant to Section 930(2) of the *Local Government Act* and to amend the Whistler Zoning and Parking Bylaw 303.

**WHEREAS** on January 3, 1979, the Resort Municipality of Whistler adopted the Resort Municipality of Whistler Zoning Bylaw No. 9, 1975, Land Use Contract Approval Bylaw (Young and Taggart) approving and authorizing the execution of a Land Use Contract respecting certain land within the boundaries of the Municipality, which Land Use Contract was registered in the Lower Mainland Land Title Office under number G2065,

**AND WHEREAS** the owner of the parcel of land legally described as Lot 29, Except Part in Plan 17958, District Lot 7301, Plan 15206 (PID: 007-689-705), which is one of the parcels that is subject to the Land Use Contract, has requested that the Land Use Contract be discharged from title to that parcel,

**AND WHEREAS** the Council wishes to discharge the Land Use Contract from title to that parcel and to amend the zoning applicable to that parcel,

**NOW THEREFORE** the Council of the Resort Municipality of Whistler, in open meeting assembled, enacts as follows:

- 1. The Land Use Contract registered in the Lower Mainland Land Title Office under number G2065 shall be discharged from title to the land legally described as Lot 29, Except Part in Plan 17958, District Lot 7301, Plan 15206 (PID: 007-689-705).
- 2. Zoning and Parking Bylaw No. 303, 1983 is amended by changing the zoning designation under Schedule "A" Zoning Map for the land legally described as Lot 29, Except Part in Plan 17958, District Lot 7301, Plan 15206 (PID: 007-689-705) to RS1 (Residential Single Family One) as shown in heavy black outline and identified on the plan annexed to this bylaw as Schedule "1".
- 3. The Mayor and Corporate Officer are hereby authorized to execute on behalf of the Municipality such documents as may be required in order to discharge the Land Use Contract as contemplated by this bylaw, including an agreement to such discharge between the Municipality and the owner of Lot 29, Except Part in Plan 17958, District Lot 7301, Plan 15206 (PID: 007-689-705), and the Corporate Officer is hereby directed to cause such further steps to be done as may be required to discharge the Land Use Contract from that parcel.
- 4. This bylaw may be cited for all purposes as "Land Use Contract Discharge and Zoning Amendment Bylaw (RS1 Zone 8340 Mountainview Drive) No. 2058, 2014".

GIVEN FIRST READING this 17<sup>th</sup> day of June, 2014.

GIVEN SECOND READING this 17<sup>th</sup> day of June, 2014.

Pursuant to Section 890 of the Local Government Act, a Public Hearing was held this this \_\_ day of

GIVEN THIRD READING this \_\_ day of \_\_\_\_\_, \_\_\_\_.

\_, \_\_

Land Use Contract Discharge and Zoning Amendment Bylaw (RS1 Zone - 8340 Mountainview Drive) No. 2058, 2014

APPROVED by the Minister of Transportation and Infrastructure this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_,

ADOPTED by the Council this \_\_\_ day of \_\_\_\_\_, \_\_\_\_.

Nancy Wilhelm-Morden, Mayor

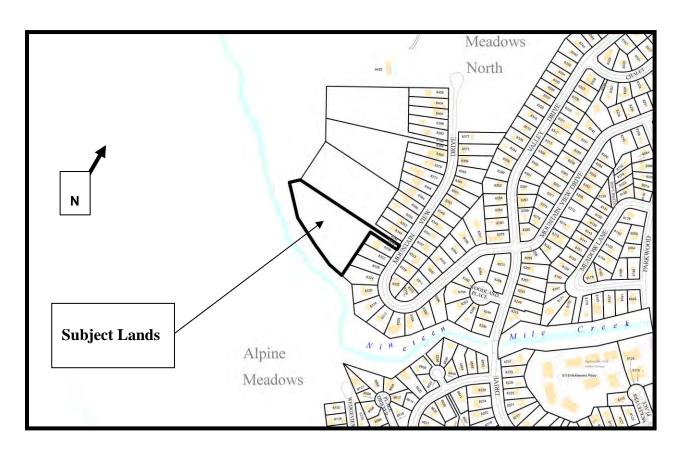
Shannon Story, Corporate Officer

I HEREBY CERTIFY that this is a true copy of "Land Use Contract Discharge and Zoning Amendment Bylaw (RS1 Zone - 8340 Mountainview Drive) No. 2058, 2014"

Shannon Story, Corporate Officer

Land Use Contract Discharge and Zoning Amendment Bylaw (RS1 Zone - 8340 Mountainview Drive) No. 2058, 2014

## Schedule 1



#### 8340 Mountainview Drive To be zoned RS1

#### RESORT MUNICIPALITY OF WHISTLER ZONING AND PARKING AMENDMENT BYLAW NO. 2057, 2014

#### A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO.303, 1983

**WHEREAS** Council may, in a zoning bylaw pursuant to Sections 903, 904 and 906 of the *Local Government Act*, R.S.B.C. 1996, c.323, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, require the provision of parking spaces and loading spaces for uses, buildings and structures, and establish different density regulations for a zone, one applicable to the zone generally and the other to apply if conditions are met; and

**NOW THEREFORE** the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

- 1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (MC1 Zone Mountain Commercial One) No. 2057, 2014"
- 2. Zoning and Parking Bylaw No. 303, 1983 is amended by:
  - (a) amending Section 6 "Parking and Loading Regulation" by deleting section 4.1.4 (a) and replacing it with the following:
    - "4.1.4 (a) Parking spaces and driveways, except those driveways, which connect a parking area to a highway, are prohibited in setback areas in the Tourist Accommodation Zones, Commercial Local One Zone, Commercial Local Two Zone, Commercial Core Two Zone and Mountain Commercial One Zone."
  - (b) amending Section 6 "Parking and Loading Regulation" by adding a new Section 4.3 "MC1 Zone Parking" as follows:

#### "MC1 Zone Parking

- 4.3 At the option of an owner or occupier of land in the MC1 Zone, required vehicle parking spaces may be provided on land other than that to be developed, provided that at least 25 vehicle parking spaces are provided in the MC1 zone, the alternate parking site is located within 100 metres of the MC1 zone, and the condition set out in Section 4.2.1(b) (ii) is met."
- (c) adding a new Section 8A with the heading "MOUNTAIN COMMERCIAL ZONES" in Table of Content after Section 8 "COMMERCIAL ZONES" and before Section 9 "INDUSTRIAL ZONES".
- (d) adding a new category "Mountain Commercial Zones" to Section 7 under the heading "MC Zones" after "C Zones";
- (e) adding "MC1" to Section 7 under the heading, "MC Zones" and adding under the heading, "Mountain Commercial Zones", the following:

"Mountain Commercial One (Bylaw No. 2057, 2014)".

- (f) amending Schedule "A" Zoning Map by changing the zoning designation of all of the lands contained in the parcel to MC1 (Mountain Commercial One) as shown in heavy black outline and identified on the plan annexed to this Bylaw as Schedule "1".
- (g) adding to Section 8A in numerical order the Zoning District Schedule "MC1" as annexed to this Bylaw as Schedule "2".

- (h) by amending Section 23, Schedule "A", "Legend of Zones", by adding a new heading "Mountain Commercial Zones";
- (i) by amending Section 23, Schedule "A", "Legend of Zones", by adding under the heading, "Mountain Commercial Zones" the following:

"Mountain Commercial One (MC1)".

3. If any section or phrase of this bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this Bylaw.

GIVEN FIRST READING this 17<sup>th</sup> day of June, 2014.

GIVEN SECOND READING this 17<sup>th</sup> day of June, 2014.

Pursuant to Section 890 of the Local Government Act, a Public Hearing was held this this \_\_ day of

GIVEN THIRD READING this day of , .

APPROVED by the Minister of Transportation and Infrastructure this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_,

ADOPTED by the Council this \_\_\_ day of \_\_\_\_\_, \_\_\_\_.

Nancy Wilhelm-Morden, Mayor

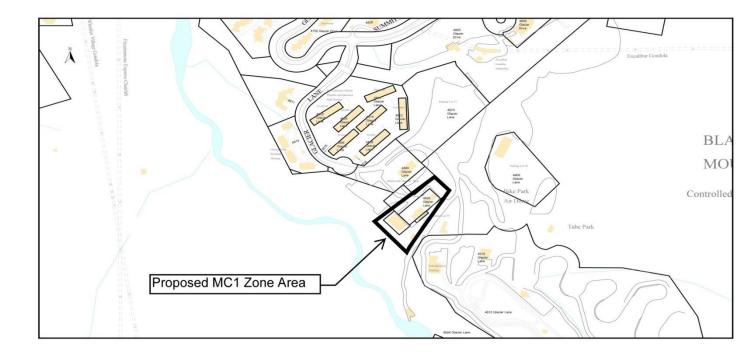
\_, \_\_\_

Shannon Story, Corporate Officer

I HEREBY CERTIFY that this is a true copy of "Zoning Amendment Bylaw (MC1 Zone – Mountain Commercial One) No. 2057, 2014"

Shannon Story, Corporate Officer

## SCHEDULE 1 4890 Glacier Ln – Whistler/Blackcomb to be zoned MC1 (Mountain Commercial One)



# **SCHEDULE 2**

# MC1 MOUNTIAN COMMERCIAL ONE

# MC1 Zone (Mountain Commercial One) (Bylaw No. 2057, 2014)

# <u>Intent</u>

The intent of this zone is to provide for limited office and industrial uses related directly to the operation of an outdoor recreation enterprise within the Whistler/Blackcomb Controlled Recreation Area.

1 In the MC1 Zone:

# Permitted Uses

- 1.1 The following uses are permitted, and all other uses are prohibited:
  - (a) auxiliary buildings and auxiliary uses including vehicle parking;
  - (b) administration of an outdoor recreation enterprise in the Controlled Recreation Area, including telephone and online marketing and sales of patron passes to the area;
  - (c) assembling, repairing and maintenance of signage, barriers and similar minor equipment used exclusively in the operation of an outdoor recreation enterprise in the Controlled Recreation Area, provided the use is totally enclosed within a building or structure.

# <u>Density</u>

1.2 The maximum permitted gross floor area for the MC1 zone is 3,400 square metres.

# <u>Height</u>

1.3 The maximum permitted height of a building or structure is the lesser of 12 metres and 3 storeys.

# Site Area

1.4 Land in the MC1 zone may not be subdivided and the minimum site area for all uses is 7910 square metres.

# Site Coverage

1.5 The maximum permitted site coverage is 25 percent.

#### Page 5

# <u>Setbacks</u>

- 1.6.1 The minimum permitted front setback is 28 metres.
- 1.6.2 The minimum permitted rear setback is 6 metres.
- 1.6.3 The minimum permitted side setback is 16 metres.

# **Off-Street Parking and Loading**

1.7 Off-street parking and loading spaces shall be provided and maintained in accordance with the regulations contained in Section 6 of this Bylaw.

# Other Regulations

- 1.8.1 Auxiliary storage yards shall be screened from adjacent parcels and roads.
- 1.8.2 Setback areas described in Section 1.6 not used for parking shall be landscaped to visually screen and separate the buildings, structures and parking areas from any road or driveway.

# **RESORT MUNICIPALITY OF WHISTLER**

# ZONING AMENDMENT BYLAW (Festivals, Events and Auxiliary Liquor Retail) NO. 2055, 2014

# A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 1983

**WHEREAS** Council may in a zoning bylaw pursuant to the *Local Government Act*, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, and prohibit any use in any zone;

**NOW THEREFORE** the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

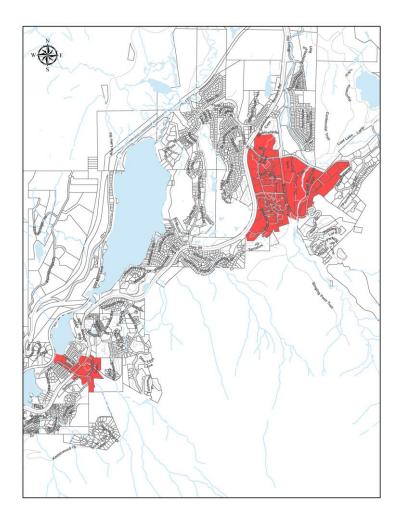
- 1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014".
- 2. Zoning and Parking Bylaw No. 303, 1983 is amended as follows:
  - a. In Section 2—Definitions, by adding a the following definition of outdoor assembly:

"outdoor assembly" means a temporary gathering of persons for civic, cultural, charitable, entertainment, political, travel, religious, social, educational, recreational and philanthropic purposes outdoors or in temporary structures and includes the temporary sale of liquor as an auxiliary use;

b. By inserting the Heading "Outdoor Assembly in Villages" and inserting as Subsection 26.1 under Section 5 the following text and graphic:

26.1 In addition to the permitted uses in Sections 8 through 21, outdoor assembly is permitted in the Creekside Village, Whistler Village and Blackcomb Village. Within the areas shown in red in Figure 5-A

Figure 5-A : Outdoor Assembly Areas



And renumbering the sections of the bylaw that follow accordingly

c. And by adding to the table in Schedule 'D' the following

Olympic Plaza, 4365 Blackcomb Way, & 4334 Main St	Lot 1 District Lot 5028 New Westminster Distric Group 1, Plan LMP219, Except Plan LMP6463, & DL 5275, EP's LMP222 LMP224 LMP221 LMP226 LMP4764 LMP5302 LMP5532, Lot B District Lot 5272 Group 1 EP LMP24002 Plan LMP24001	Same as Legal	Temporary retail sales and sampling of packaged liquor in conjunction with an approved event.
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Upper Village Stroll, 4545 Blackcomb Way	Lot 34 District Lot 3866 Plan 22981	Same as Legal Description	Temporary retail sales and sampling of packaged liquor in conjunction with an approved event.
Whistler Conference Centre 4010 Whistler Way	Lot 40 Except Portions In Plans 21429 And 22561 District Lot 1902 Plan 18662	Same as Legal Description	Temporary retail sales and sampling of packaged liquor indoors and in conjunction with an approved event.

GIVEN FIRST READING this 20<sup>th</sup> day of May, 2014.

GIVEN SECOND READING this 20<sup>th</sup> day of May, 2014.

FIRST AND SECOND READINGS RESCINDED this 2<sup>nd</sup> day of July, 2014.

GIVEN FIRST AND SECOND READINGS this 2<sup>nd</sup> day of July, 2014.

Pursuant to Section 890 of the *Local Government Act*, a Public Hearing was held this \_\_\_\_\_ day of \_\_\_\_\_\_, \_\_\_\_.

GIVEN THIRD READING this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

APPROVED by the Minister of Transportation and Infrastructure this \_\_\_\_ day of

ADOPTED by the Council this \_\_\_ day of \_\_\_\_\_, \_\_\_\_.

Nancy Wilhelm-Morden Mayor Shannon Story Corporate Officer

I HEREBY CERTIFY that this is a true copy of Zoning Amendment Bylaw (Festivals, Events and Auxiliary Liquor Retail) No. 2055, 2014.

# **RESORT MUNICIPALITY OF WHISTLER**

# BUSINESS REGULATION AMENDMENT BYLAW (Auxiliary Retail) NO. 2056, 2014

# A BYLAW TO AMEND BUSINESS REGULATION BYLAW NO. 739, 1989

**WHEREAS** Council is authorized by Section 8 of the *Community Charter* to regulate, by bylaw, in relation to business, and the protection and enhancement of the well-being of its community.

**NOW THEREFORE** the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

- 1. This Bylaw may be cited for all purposes as "Business Regulation Amendment Bylaw (Auxiliary Retail) No. 2056, 2014".
- 2. Business Regulation Bylaw No. 739, 1989 is amended, by inserting as Section 3:

3. Notwithstanding section 2(d), selling or offering for sale goods, including the sale and sampling of packaged liquor, is permitted, provided that:

a) the goods and their sale are naturally and customarily incidental and subordinate to an outdoor assembly use approved by the Resort Municipality of Whistler,

b) the sale of goods does not involve canvassing or soliciting, and

c) the sale and sampling of packaged liquor is limited to Olympic Plaza and the Upper Village Stroll.

And renumbering the sections that follow as sections 4 through 17

GIVEN FIRST READING this 20<sup>th</sup> day of May, 2014.

GIVEN SECOND READING this 20<sup>th</sup> day of May, 2014.

GIVEN THIRD READING this this 20<sup>th</sup> day of May, 2014.

ADOPTED by the Council this <u>day of</u>, <u>,</u>

Nancy Wilhelm-Morden Mayor

I HEREBY CERTIFY that this is a true copy of Business Regulation Amendment Bylaw (Auxiliary Retail) No. 2056, 2014.

#### RESORT MUNICIPALITY OF WHISTLER LAND USE PROCEDURES AND FEES AMENDMENT BYLAW NO. 2060, 2014

#### A Bylaw to amend the land use procedures and fees bylaw

WHEREAS the Council has adopted Land Use Procedures and Fees Bylaw No. 2019, 2012 and wishes to amend the bylaw;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

- 1. This Bylaw may be cited for all purposes as "Land Use Procedures and Fees Amendment Bylaw No. 2060, 2014".
- 2. Land Use Procedures and Fees Bylaw No. 2019, 2012 is amended as follows:
  - a. by inserting in s. 19(a) after the words "Multi-Family Residential Development" the words "and all development permit areas designated in Official Community Plan Amendment Bylaw No. 1021, 1993".
  - b. by adding as ss. 19(h) and (i) the following:

(h) exercise the powers of the Council under s. 929 of the *Local Government Act* in relation to building permit applications in respect of any parcel of land any portion of which is in a "riparian assessment area" as defined in the Riparian Areas Regulation, and in doing so the General Manager may:

- i. require the applicant to provide a report by a "qualified environmental professional" as defined in the Riparian Areas Regulation before the building permit is issued, prepared in accordance with the Assessment Methods set out in the Regulation and containing the certifications and opinions described in the Regulation;
- ii. require that the applicant implement any measures identified in the report as necessary to protect riparian areas from the effects of the development, including the registration of a s. 219 covenant obliging the owner of the land to comply with such measures on an ongoing basis, as a condition of issuing the building permit; and
- iii. on behalf of the Resort Municipality, execute any covenant granted for the purpose described in subsection (ii).

(i) on behalf of the Resort Municipality, execute any discharge or modification of a s. 219 covenant restricting gross floor area, but only to the extent that the covenant being modified or discharged is inconsistent with a zoning bylaw definition of gross floor area or restricts the use of a

#### Land Use Procedures and Fees Amendment Bylaw No. 2060, 2014

crawlspace that did not constitute gross floor area at the time the covenant was granted.

- c. by adding to Schedule B the following:
- any development related to or associated with the construction of a detached dwelling or duplex dwelling, including the subdivision of land for that purpose.

GIVEN FIRST, SECOND AND THIRD READINGS this 2<sup>nd</sup> day of July, 2014.

ADOPTED by the Council this \_\_\_ day of \_\_\_\_\_, \_\_\_\_.

Nancy Wilhelm-Morden Mayor Shannon Story Corporate Officer

I HEREBY CERTIFY that this is a true copy of Land Use Procedures and Fees Amendment Bylaw No. 2060, 2014.

# **RESORT MUNICIPALITY OF WHISTLER**

# **GENERAL LOCAL GOVERNMENT ELECTION BYLAW NO. 2059, 2014**

A bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting.

**WHEREAS** under the *Local Government Act,* Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and other voting;

**AND WHEREAS** the Council of the Resort Municipality of Whistler wishes to establish voting procedures and requirements under that authority;

**NOW THEREFORE**, the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

# 1. CITATION

This Bylaw may be cited for all purposes as "General Local Government Election Bylaw No. 2059, 2014."

# 2. ACCESS TO NOMINATION DOCUMENTS

As authorized under section 73 of the *Local Government Act*, public access to nomination documents delivered to the chief election officer will be made available for public inspection at Municipal Hall during its regular office hours from the time of delivery until 30 days after the declaration of the election results. These documents will also be available on the Resort Municipality of Whistler website within the same time frame.

#### 3. ADDITIONAL ADVANCE VOTING OPPORTUNITIES

(a) In addition to the required advance voting opportunity on:

Wednesday, November 5, 2014 at Whistler Public Library 4329 Main Street Whistler, British Columbia 8:00 a.m. to 8:00 p.m.

the following day is hereby established as an additional advance voting opportunity for the 2014 general local election:

Saturday, November 8, 2014 At Whistler Municipal Hall 4325 Blackcomb Way Whistler, British Columbia 8:00 a.m. to 8:00 p.m. General Local Government Election Bylaw No. 2059, 2014 Page 2

# 4. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with section 141 of the *Local Government Act*.

# 5. SEVERABILITY

If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, sub-paragraph, clause or phrase.

# 6. REPEAL

"General Local Government Elections Bylaw, No. 1974, 2011" is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME this 2<sup>nd</sup> day of July, 2014.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

Mayor: Nancy Wilhelm Morden

Corporate Officer: Shannon Story

I HEREBY CERTIFY that this is a true copy of "General Local Government Election Bylaw No. 2059, 2014".

#### **RESORT MUNICIPALITY OF WHISTLER**

# MAIL BALLOT AUTHORIZATION AND PROCEDURE AMENDMENT BYLAW NO. 2061, 2014

A bylaw to amend the Mail Ballot Authorization and Procedure Bylaw to allow mail ballots to be entered into a vote tabulating unit before the close of general voting day.

**WHEREAS** pursuant to Section 100 of the *Local Government Act*, Council may, by bylaw, permit voting by mail ballot and establish procedures therefor;

**NOW THEREFORE,** the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:** 

- 1. This Bylaw may be cited for all purposes as "Mail Ballot Authorization and Procedure Amendment Bylaw No. 2061, 2014".
- 2. Mail Ballot Authorization and Procedure Bylaw No. 1975, 2011 is amended by deleting section 5.3 and replacing it with "The chief election officer shall give notice to all candidates of the opportunity for scrutineers to be present at 4:00 p.m. on the Thursday two days before general voting day, in the presence of at least one other person and any scrutineers who choose to be present, the chief election officer or designate shall open all secrecy envelopes referred to in section 5.2 and shall feed them into a vote tabulating unit that has been designated specifically for mail ballots, after which the chief election officer shall ensure that no more ballots can be inserted at that time, secure the memory pack and not generate a register tape."

In this bylaw, the term "vote tabulating unit" and "register tape" have the meaning under the "Automated Voting Machines Authorization Bylaw No. 1599, 2002."

- 3. Section 5.4 is deleted and replaced with "Where an outer envelope and its contents are received by the chief election officer or designate between 4:00 p.m. on the Thursday two days before general voting day and the close of voting on general voting day, the provisions of section 5.1 of this bylaw with regard to acceptance of the certification envelopes shall apply and the chief election officer or designate shall retain such certification envelopes in their possession until the close of voting and at that time shall open such certification envelopes in the presence of at least one other person plus any scrutineers present, and shall open the secrecy envelope and shall feed them into a vote tabulating unit that has been designated specifically for mail ballots."
- 4. Section 5.5 is deleted and sections 5.6 and 5.7 are renamed as 5.5 and 5.6
- 5. Section 5.7 is added and states: "If after inserting a mail ballot into the vote tabulation unit, the ballot is returned by the vote tabulation unit, the chief election officer or designate will, using the ballot return override procedure, reinsert the returned ballot into the vote tabulation unit to count any acceptable marks that have been made correctly. Any ballot counted by the vote tabulator unit is valid and acceptable marks contained on such ballots will be counted in the election subject to any determination made under judicial recount."
- 6. Section 5.8 is added and states: "During any period that the vote tabulating unit is not functioning, the chief election officer or designate shall insert the mail ballots, into the emergency ballot compartment. If the vote tabulating unit:
  - (a) becomes operational, or
  - (b) is replaced with another vote tabulator unit,

the ballots in the emergency ballot compartment shall, at the close of voting on general voting day, be removed and under the supervision of the chief election officer or designate, be reinserted into the vote tabulating unit to be counted.

In this bylaw, the term "emergency ballot compartment" has the meaning under the "Automated Voting Machines Authorization Bylaw No. 1599, 2002."

Given first, second and third reading this 2<sup>nd</sup> day of July, 2014

Adopted by Council this \_\_ day of \_\_\_\_\_, \_\_\_\_.

Nancy Wilhelm-Morden Mayor Shannon Story, Corporate Officer

I HEREBY CERTIFY that this is a true copy of Mail Ballot Authorization and Procedure Amendment Bylaw No. 2061, 2014.

From: Linda [mailto:linski@telus.net] Sent: Saturday, June 28, 2014 7:04 PM To: Mayor's Office Subject: Fines for 'bear jam' violators

http://www.calgaryherald.com/news/alberta/Charges+laid+after+Ko otenay+visitors+ignore+bear+rules/9926034/story.html

Dear Mayor and Council.

I attach a link to a press cutting from recent events in the Kootenays. You will see this refers to visitors being issued fines for wilfully ignoring rules regarding stopping on the highway to view and photograph wildlife, in this case grizzlies and black bears.

I have long wondered why we do not make a greater effort here, to do exactly this.

Yesterday on the drive home from Squamish, I witnessed at least 10 vehicles (including TWO Chinese or Asian tour buses) stopped on the side of the highway to view a solitary bear that was grazing about 100 feet from the side of the road. People were out of their vehicles, with cameras.

Sylvia Dolson of Bearsmart informs me she has tried to get such action implemented through yourselves and the RCMP, and through the Ministry of Highways, but with no effect.

I believe the 'bears next 60km' signs just south of Function Junction, and north of Squamish, are totally ineffective, and we need stronger measures, including NO-STOPPING signs that totally PROHIBIT stopping to view wildlife, and which warn that fines will be issued. This needs to be supported by Bylaw officers and RCMP patrolling this stretch of highway in order to issue such fines. The publicity resulting from just a handful of such fines, would hopefully prove to be at least partly a deterrent.

Also, as we seem to grow increasingly popular with tour groups from overseas, particularly Asian countries, I would like to know where the responsibility lies for educating the owners of these tour groups about the correct approach to wildlife in our area. I understand the excitement of visitors when they see one or more of these beautiful creatures for the first time, but they must be made to understand that they endanger the bears, and themselves, by stopping on the highway or approaching the bears.

Bearsmart are amazing in what they do, but their resources are limited, and I feel our Municipality could be doing a great deal more to help and support them.

I hope we can anticipate your support in this.

Respectfully,

Linda McGaw

3369 Panorama Ridge

Whistler V0N 1B3

604-935-2800.

Darlene Holmes and Herbert Horn 5626 Westport Rd. West Vancouver, B.C. V7W 1V1 Home: (604) 921-9861 Email: <u>Herbert.Horn@telus.net</u> Darlene\_Holmes@telus.net

July 7, 2014

Mayor and Council Districts of British Colombia

# RE: BC Hydro Clear Cutting in Residential Neighborhoods

Dear Mayor and Council;

We would like to make you aware of an issue we believe is an issue for the entire province of British Columbia.

We have owned the property at 5626 Westport Rd, West Vancouver since 1995. A BC Hydro Right-of-Way runs through the lower part of our lot.

In the past BC Hydro was always considerate when it came to trimming the vegetation under and around the power lines to mitigate the visual impact of power lines and hydro poles in the neighbourhood. This policy has now changed. BC Hydro told us that from now on and over the next five (5) years they will clear cut 7.5 meters on either side of the power lines, 15 meters in total and everything that lies below. That is a 49 foot tunnel of clear cutting!!! They started last year at the property 5653 Westport Rd in West Vancouver and continued this year with other properties in our community. There might be other properties that have been impacted that we are not aware off. A West Kelowna property has also been ravished by BC Hydro recently.

There was never a community consultation process. They only targeted individual private properties. West Vancouver District was also not consulted.

They had a consultant come through the neighbourhood last year assessing which trees would need to be removed. He identified one dead hemlock tree on our property. He also pointed out that BC Hydro would have a consultation process and they work with the community to minimize the impact. The consultant noted our concerns and ensured us these would be part of the report. It seems this report was not used.

Over the last year we expected a community consultation process which never happened. Instead they came to our property and told us that they would clear cut and afterwards they will assess if any other trees would need to be removed.

There was absolutely no consideration given to the property logistics, i.e. view and impact to the value, privacy, nor to the appearance of the neighbourhood. We provided our thoughts and pointed out critical tree branches and canopies that were very important to us to maintain the privacy we have always enjoyed. We expected that there might be some consideration given but that did not happen.

Last Monday, we had no other option but to squat on our own property beside the trees they were felling to prevent BC Hydro from further clear cutting. They withdrew their crew and promised another community consultation process. Most of our property is in ruins but the little bit of privacy from our upper living space remains. They have removed over 40 trees in the name of "safety".

We believe that the change in policy as the representative from BC Hydro pointed out will not only impact our neighbourhood but also the entire West Vancouver community, all of the Northshore and all urban areas in BC for that matter.

What BC Hydro has actually done to our neighbourhood is devastating, unforgivable and should stop. This clear cut has little to do with safety but is all about cost savings for BC Hydro. As this practice can be applied anywhere in BC, I believe that the BC communities as well as the BC Government needs to be aware of what they are allowing BC Hydro to do.

British Columbia is beautiful and a great place to live. We need to keep it that way. We are attaching some pictures of the before and after for your viewing. We are hopeful that some action can be taken.

Sincerely,

Darlene Holmes & Herbert Horn 604-921-9861







Howe Sound Community Forum

July 7, 2014

Mayor Wilhelm-Morden and Council, Resort Municipality of Whistler, <u>mayorsoffice@whistler.ca</u>

Dear Mayor and Council,

# Re: Support for Revised Principles for Cooperation

Please join the other communities and renew your commitment by passing the following resolution:

# "The revised 2013 Howe Sound Community Forum Principles of Cooperation be supported and signatory be executed by the Mayor".

The Resort Municipality of Whistler signed the Howe Sound Community Forum *Principles For Cooperation* Agreement, September 20<sup>th</sup>, 2002, together with 12 signatories, including three Regional Districts; Greater Vancouver Regional District, Squamish Lillooet Regional District, Sunshine Coast Regional District; the Squamish First Nation; the District of West Vancouver; Bowen Island Municipality; the Town of Gibsons; the District of Squamish, the Gambier Island Local Trust Committee; the Village of Lions Bay; and Village of Pemberton.

RMOW Council members have attended meetings of the Forum held over the past couple of years and your Council has expressed support for a comprehensive management plan for Howe Sound.

Communities around Howe Sound have renewed their support for the <u>revised</u> Principles for Cooperation and I am following up on behalf of the member communities to request the Resort Municipality of Whistler to renew its commitment to these principles. This request follows two unanswered requests, one sent from the Sunshine Coast Regional District in 2012 and another from the District of West Vancouver in 2013. Attached you will find the revised document and listing of resolutions passed by other member communities.

Once agreed, the original document for signature will follow.

Sincerely,

Ruth Simons, on behalf of The Howe Sound Community Forum c/o Box 465 Lions Bay, B.C. VON 2E0 604 921-6564 ruth.simons@futureofhowesound.org

# **Principles For Cooperation**

# **Howe Sound Community Forum**

To provide an overview of the need, purpose and structure for cooperative efforts by interested local governments and First Nations in the Howe Sound area.

# 1. Statement of Purpose

To provide a forum for local governments, Regional Districts and First Nations discussion to maintain and enhance the economic, environmental, cultural and social well being of the Howe Sound for the benefit of present and future generations.

# 2. Rationale (The Need)

The Howe Sound Community Forum will enhance collective action among local governments, regional districts and First Nations by:

- Providing a common forum for dialogue
- Sharing knowledge and information to avoid duplication of effort and to enhance any single organization's capacity for action
- Promoting the use of transparent processes that encourage awareness and involvement.

# 3. Scope (The area)

The Howe Sound area includes the marine waters and all the municipal, regional district, local trust committee and First Nation lands that drain into these waters, the surrounding airshed on the east side of the Strait of Georgia between Point Atkinson and Gower Point, and interested adjacent communities.

# 4. Common Vision

The Howe Sound Community Forum envisions that communities within the Howe Sound area can be healthy, productive and sustainable by:

- promoting compact and complete communities;
- encouraging safe and livable communities;
- encouraging an integrated transportation system;
- preserving a healthy and natural environment;
- nurturing cultural heritage
- supporting sustainable use of resources;
- fostering a vibrant and dynamic economy;
- raising awareness about land use; and
- ensuring the public is informed and encouraged to be active.

# 5. Shared Values

The Howe Sound Community Forum will involve the collective efforts of a wide variety of governments, First Nations, non-government organizations, the private sector, educational institutions and individuals to pursue the following values and objectives. The Forum shares the following values and objectives.

# Value...Spirit of Sharing

Objective – The many interests and organizations in the Howe Sound can strengthen the effectiveness of programs by openly sharing information and knowledge.

# Value... Action Orientation

Objective – The Howe Sound Community Forum will encourage groups to take actions that produce positive observable results and public benefit to communities.

# Value...Efforts towards Sustainability

Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region.

# Value.. The need for Cooperation

Objective –Governments, First Nations and organizations will be encouraged to work together.

#### Value...Stewardship

Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum.

#### Value... Transcending Jurisdictions

Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability.

# Value...Focus and Transparency

Objective – Forum member programs will encourage clear objectives and use accountable processes that are available to Howe Sound Community Forum members and the public.

#### Value... Respect for Diversity

Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared interest in the sustainability of Howe Sound.

# 6. Structure (The Members)

A hosting community from the membership will act as the focal point and be responsible to coordinate meetings and agenda material.

The hosting community will rotate among the Howe Sound Community Forum members and meetings will be held annually, or more frequently, as requested by any member or as predicated by local issues.

Task forces or sub forums may be established to focus on specific projects.

Charter members of the Howe Sound Community Forum include elected representatives of:

District of Squamish	Greater Vancouver Regional District
Resort Municipality of Whistler	Squamish-Lillooet Regional District
Squamish Nation	Village of Lions Bay
District of West Vancouver	Sunshine Coast Regional District
Gambier Island Local Trust Committee	Bowen Island Municipality
Village of Pemberton	Town of Gibsons

# 7. Activities (Action and Results)

The Howe Sound Community Forum members are not expected to make decisions as a body and will achieve its objectives through activities that build on the talents, knowledge and actions of its individual members by:

- Facilitating information exchange about local or regional projects
- Supporting members by sharing information, research and best practices
- Apprise the public of topical and important matters that affect us all
- Identifying areas of public policy that require attention and projects that deserve the support of the Forum members
- Assessing progress through benchmark, monitoring, and program assessments; and
- Promoting transparency and accessibility by the Forum members.

Therefore, all the parties of the Howe Sound Community Forum comm	it to respect the Principles for Cooperation
Approved by the District of Squamish thisday of, by	Rob Kirkham, Mayor
Approved by the Bowen Island Municipality thisday of,	by Jack Adelaar, Mayor
Approved by the Squamish Nation thisday of, by	lan Campbell, Chief
Approved by the Gambier Island Local Trust Committee thisday o	f, by David Graham, Chair
Approved by Metro Vancouver thisday of, by	Greg Moore, Chair
Approved by the Town of Gibsons thisday of, by	Wayne Rowe, Mayor
Approved by the Village of Lions Bay thisday of, by	Brenda Broughton, Mayor
Approved by Squamish Lillooet Regional District thisday of	, by Patricia Heintzman, Chair
Approved by the Sunshine Coast Regional District thisday of	
Approved by the Resort Municipality of Whistler thisday of	Garry Nohr, Chair , by Nancy Wilhelm-Morden, Mayor
Approved by the Village of Pemberton thisday of, by	Jordan Sturdy, Mayor
Approved by the District of West Vancouver thisday of,	
<b>4</b>   P a g e	September 25, 2013 671006

Local	Resolution passed	Date
Governments SCRD Board	As signatories to the Howe Sound Community Forum, the Sunshine Coast Regional District has reviewed the revised 2013 Principles of Cooperation and concluded that they reflect our goals and expectations for Howe Sound Community Forum. Therefore, please be advised that the Sunshine Coast Regional District supports the revised Principles of Cooperation adopting the following resolution at their October 24, 2013 meeting: 474/13 Recommendation No. 5 Howe Sound Community Forum THAT the General Manager of Planning and Development and staff	Nov. 7, 2013
	report dated October 2, 2013 titled "Summary of Howe Sound Community Forum September 25, 2013 Meeting" be received; AND THAT the Sunshine Coast Regional District sign the revised 2013 Howe Sound Community Forum Principles of Cooperation and inform the Howe Sound Community Forum. Please find attached a copy of my signature endorsing the 2013 Principles of Cooperation.	
SLRD Board	Letter from SLRD to Brent Leigh, "The Board of the Squamish Lillooet Regional District would like to offer their support for the revised Howe Sound Community Forum Principles of Cooperation, and endorses those principles" Signed by SLRD Board Chair Patricia Heintzman	October 7, 2013
District of West Vancouver	"The revised 2013 Howe Sound Community Forum Principles of Cooperation be supported and signatory be executed by the Mayor" Report to Council - Supported by Council	December 19, 2013
Resort Municipality of Whistler		
Village of Lions Bay	Approved by the Village of Lions Bay this $\frac{24^{4}}{day}$ of $\frac{3}{2}$ , 2012 by Brenda Broughton, Mayor	July 24, 2013

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# Revised Principles of Cooperation – September 25, 2013

Islands Trust	February 22, 2013 File Number: 3070-30 Howe Sound Community Forum	February 22, 2013
	Howe Sound Community Forum Members	
	Re: Signature to the revised Principles for Cooperation	
	Dear Member,	
	As Chair of the Gambier Local Trust Committee, I have been asked by the committee to approve and sign the revised Principles of Cooperation.	
	Attached is a copy of the Principles approved by the Gambier Island Local Trust Committee for your file.	
	Sincerely,	
	D.	
	David Graham Chair, Gambier Island Local Trust Committee	
Village of Pemberton	Please be advised that at the Village of Pemberton Regular Council Meeting No. 1325, held Tuesday, February 5, 2013, Council passed the following resolution: Moved/Seconded THAT the revised Howe Sound Community Forum Principles of Cooperation" be supported; AND THAT the existing membership on the Howe Sound Community Forum be maintained with a review of participation in 2014; AND THAT the Mayor or alternate represent the Village and attend Howe Sound Community Forum Meetings. CARRIED	Feb. 5, 2013
Town of Gibsons	At the December 4, 2012 Regular Council Meeting Council adopted resolution No. R2012-355 as follows: MOVED by Councillor Johnson	Dec. 4, 2012
	SECONDED by Councillor Tretick THAT Mayor Rowe be authorized to sign the Howe Sound Community Forum's revised "Principles for Co-operation".	
	CARRIED	

District of Squamish	Refer to minutes April 15 <sup>th</sup> mtg. Staff Recommendation: THAT the District of Squamish support the revised Howe Sound Community Forum Principles of Cooperation and endorses those principles; AND THAT District of Squamish as a member of the Howe Sound Community Forum support further exploring the possible benefits of applying the Cumulative Effects Framework to Howe Sound. <u>Community Forum(2).pdf</u> Passed	April 15, 2014
Municipality of Bowen Island	June 10, 2013 Regular Council meeting: RES #13-132 It was Moved and Seconded That Council approve the Howe Sound Community Forum (HSCF) Revised Principles for Cooperation, dated May 25, 2013; and That Mayor Adelaar be requested to sign the HSCF Revised Principles for Cooperation on behalf of Bowen Island Municipality. CARRIED UNANIMOUSLY	June 10, 2013
Metro Vancouver	Revised (2013) Howe Sound Community Forum Principles for Cooperation Designated Speaker: Tom Pearce, Regional Planner, Planning, Policy and Environment That the GVRD Board be a signatory to the Revised (2013) Howe Sound Community Forum Principles for Cooperation. Approved by Intergovernmental and Administration Committee (subject to confirmation of minutes). Recommendation to GVRD Board on agenda for May 2 <sup>nd</sup> , 2014 It was MOVED and SECONDED That the Board adopt the recommendations contained in the following items presented in the May 2, 2014 GVRD Board Consent Agenda: 2.2 Revised (2013) Howe Sound Community Forum Principles for Cooperation CARRIED	April 3, 2014
Squamish Nation		

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# **OFFICE OF THE MAYOR**

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 p: 250.561.7609 | f: 250.561.0183 | www.princegeorge.ca Official Host City – 2015 Canada Winter Games

June 26, 2014

Dear Mayor and Council:

# Subject: Submission for the 2014 Union of British Columbia Municipalities Conference – Resources to Support Sexually Exploited Children & Youth

At the City of Prince George Regular Council Meeting held on June 9, 2014, Council received a report from the Standing Committee on Intergovernmental Resolutions regarding 2014 Union of British Columbia (UBCM) Resolutions and unanimously resolved to send the following resolution to UBCM for inclusion with the 2014 UBCM Convention materials.

RESOURCES TO SUPPORT SEXUALLY EXPLOITED CHILDREN & YOUTH

CITY OF PRINCE GEORGE

**WHEREAS** the issue of sexual exploitation of children and youth is an increasing problem in communities throughout the province;

**AND WHEREAS** the provincial government has ceased funding toward services that support communities to develop prevention, education, enforcement and intervention strategies to address the sexual exploitation of children and youth:

**THEREFORE BE IT RESOLVED** that UBCM request the provincial government to identify the issue of sexual exploitation of children and youth as a priority and reinstate long term, dedicated funding for communities throughout the province to develop and maintain services for sexually exploited children and youth.

The Council of the City of Prince George encourages you to pass a similar resolution and support this resolution at the UBCM convention in Whistler this September.

Sincerely,

Mayor Shari Green City of Prince George