

REGULAR MEETING OF MUNICIPAL COUNCIL AGENDA

Tuesday, December 17, 2019, 5:30 p.m.

Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

- 1. CALL TO ORDER
- 2. ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of December 17, 2019.

3. ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting and Public Hearing Minutes of December 3, 2019.

- 4. PRESENTATIONS AND DELEGATIONS
 - 4.1 Community Enrichment Program Report Back Howe Sound Women's Centre

A presentation by Shana Murray, Community Programs Director, and Laurie Hannah, Community Program Manager, Howe Sound Women's Centre regarding the 2019 Community Enrichment Program.

4.2 Community Enrichment Program Report Back - Sea to Sky Community Services Society

A presentation by Christina Rupp, Better at Home Coordinator, Sea to Sky Community Services Society regarding the 2019 Community Enrichment Program.

- 5. PUBLIC QUESTION AND ANSWER PERIOD
- 6. MAYOR'S REPORT
- 7. INFORMATION REPORTS
 - 7.1 Wildfire Protection Program Review 2019 Report No. 19-158 File No. 8337

A presentation by municipal staff.

That Council receive Information Report No. 19-158 regarding the 2019 wildfire protection program.

7.2 2019 Community Enrichment Program Reporting Forms Report No. 19-159 File No. 3004

No presentation.

That Council receive Information Report No. 19-159 regarding the 2019 Community Enrichment Program Reporting Forms.

8. ADMINISTRATIVE REPORTS

8.1 DVP01186 – 9145 Summer Lane – Setback Variances Report No. 19-160 File No. DVP01186

A presentation by municipal staff.

That Council approve the issuance of Development Variance Permit DVP01186 for the proposed development located at 9145 Summer Lane to vary the following setbacks:

- 1. Vary the east side setback from 3.0 metres to 1.8 metres for thee deck support posts.
- 2. Permit the proposed deck to project to within 0.9 metres of the east side parcel line.

All as shown on the architectural plans 0.0, 1.0 and 2.0 received by the Resort Municipality of Whistler November 12, 2019 prepared by Justin Stack attached as Appendix "C" to Administrative Report to Council No. 19-160.

8.2 Community Emergency Preparedness Fund – Indigenous Cultural Safety Training for Emergency Management Personnel Report No. 19-161 File No. 854

A presentation by municipal staff.

That Council endorse the Indigenous Cultural Safety Training for Emergency Management Personnel Grant Application and, if successful, direct staff to provide overall grant management as per the Union of British Columbia Municipalities' grant requirements.

8.3 Fire and Life Safety Bylaw Report No. 19-162 File No. 2260

A presentation by municipal staff.

That Council consider giving first, second and third readings to the "Fire and Life Safety Bylaw No. 2201, 2019"; and

That Council consider giving first, second and third readings to the "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety Bylaw) No. 2260, 2019"; and

That Council consider giving first, second and third readings to the "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety Bylaw) No. 2261. 2019".

8.4 Solid Waste Tipping Fee Increases Report No. 19-163 File No. 605

A presentation by municipal staff.

That Council consider giving first, second and third readings to "Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019".

8.5 Credit Card Service Fee Bylaw No. 2259, 2019 Report No. 19-164 File No. 2259

No presentation.

That Council consider giving first, second and third readings to "Credit Card Payment Service Fee Bylaw No. 2259, 2019".

8.6 Amendments to Council Policy A-03: Investments Report No. 19-165 File No. A-03

No presentation.

That Council adopt the amended version of *Council Policy A-03*: *Investment Policy* attached as Appendix "A" to Administrative Report to Council No. 19-165.

8.7 Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019 Report No. 19-166 File No. 4350

A presentation by municipal staff.

That Council consider giving first, second and third readings to the "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019"

8.8 Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019 Report No. 19-167 File No. 4530

No presentation.

That Council consider giving first, second and third readings to the "Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019".

9. MINUTES OF COMMITTEES AND COMMISSIONS

9.1 Measuring Up Select Committee of Council

Regular Meeting Minutes of the Measuring Up Select Committee of Council of February 10, 2016, May 3, 2017 and May 1, 2019.

9.2 Advisory Design Panel

Regular Meeting Minutes of the Advisory Design Panel of September 18 and October 16, 2019.

9.3 Board of Variance

Regular Meeting Minutes of the Board of Variance of September 30 and October 28, 2019.

10. BYLAWS FOR READINGS

10.1 Fire and Life Safety Bylaw 2201, 2019

That "Fire and Life Safety Bylaw 2201, 2019" be given first, second and third readings.

10.2 Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety) No. 2260, 2019

That "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety) No. 2260, 2019" be given first, second and third readings.

10.3 Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety) No. 2261, 2019

That "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety) No. 2261, 2019" be given first, second and third readings.

10.4 Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019

That "Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019" be given first, second and third readings.

10.5 Credit Card Payment Service Fee Bylaw No. 2259, 2019

That "Credit Card Payment Service Fee Bylaw No. 2259, 2019" be given first, second and third readings.

10.6 Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019

That "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019" be given first, second and third readings.

10.7 Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019

That "Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019" be given first, second and third readings.

11. BYLAWS FOR ADOPTION

11.1 Business Licence and Regulation Bylaw No. 2253, 2019

That "Business Licence and Regulation Bylaw No. 2253, 2019" be adopted.

11.2 Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019

That "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019" be adopted.

11.3 Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019

That "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019" be adopted.

12. OTHER BUSINESS

12.1 Whistler Community Services Society Board Appointments

That Council appoint Councillor C. Jewett in place of Councillor R. Forsyth to serve on the Whistler Community Services Society Board of Directors.

13. CORRESPONDENCE

13.1 UBCM Meeting with Minister of Mental Health and Addictions File No. 2014

Correspondence from Judy Darcy, Minister of Mental Health and Addictions, regarding the meeting at UBCM.

13.2 Modernizing the Motor Vehicle Act File No. 2014

Correspondence from Mayor Fred Haynes, District of Saanich, regarding Modernizing the Motor Vehicle Act.

13.3 Invitations from Vancouver and Victoria to collaborate on Accountability for Climate Change File No. 3009

Correspondence from Anna Barford, Community Organizer, Georgia Strait Alliance and Andrew Gage, Staff Lawyer, West Coast Environmental Law, regarding invitations from Vancouver and Victoria to collaborate on Accountability for Climate Change.

13.4 Cheakamus Crossing Pedestrian Safety File No. 3009

Correspondence from Lindsey Ataya, regarding Cheakamus Crossing Pedestrian Safety.

13.5 RZ1157 5298 Alta Lake Road File No. RZ1157

Correspondence from Stephanie Sloan, regarding RZ1157 5298 Alta Lake Road.

13.6 Chemicals in Ski Wax File No. 3009

Correspondence from William MacIsaac, regarding chemicals in ski wax.

14. TERMINATION

That the Regular Council Meeting of December 17, 2019 be terminated.



REGULAR MEETING OF MUNICPAL COUNCIL MINUTES

Tuesday, December 3, 2019, 5:30 p.m.
Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT: Mayor J. Crompton

Councillor A. De Jong Councillor R. Forsyth Councillor J. Ford Councillor J. Grills Councillor C. Jewett

ABSENT: Councillor D. Jackson

STAFF PRESENT: Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Resort Experience, J. Jansen General Manager of Infrastructure Services, J. Hallisev

Director of Human Resources, D. Wood Director of Planning, M. Kirkegaard

Director of Finance, C. Price Municipal Clerk, A. Banman

Manager of Communications, M. Comeau Manager of Protective Services, L. DeBou

Acting Senior Planner, R. Licko

Transportation Demand Management Coordinator, E. DalSanto

Emergency Program Coordinator, E. Marriner

Planning Analyst, S. Johnson Council Coordinator, N. Cooper

OTHERS: Mature Action Community Chair Kathy White

Mature Action Community Board Member Michael D'Artois

1. CALL TO ORDER

Mayor J. Crompton recognized that the Meeting is being held on the traditional territories of the Lil'wat Nation and the Squamish Nation.

2. ADOPTION OF AGENDA

Moved By Councillor R. Forsyth
Seconded By Councillor C. Jewett

That Council adopt the Regular Council Meeting Agenda of December 3, 2019.

3. ADOPTION OF MINUTES

Moved By Councillor J. Ford

Seconded By Councillor J. Grills

That Council adopt the Regular Council Meeting Minutes of November 19, 2019.

CARRIED

4. PRESENTATIONS AND DELEGATIONS

4.1 Employee Recognition Week Awards

A presentation was given by Mayor Jack Crompton and Chief Administrative Officer Mike Furey regarding Employee Recognition.

5. PUBLIC HEARING - ZONING AMENDMENT BYLAW (GLACIER 8 – RM13 ZONE) NO. 2250, 2019 - 6:00 p.m.

Councillor A. De Jong declared a conflict on this item. (Perceived bias as Whistler Blackcomb is his employer.)

Councillor A. De Jong left the Meeting at 6:00 p.m.

5.1 Call to Order

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

5.2 Purpose of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019"

As stated in the Notice of Public Hearing, the purpose of the "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019" is to modify the existing RM13 Zone to permit 66 additional dwelling units in a 6-storey building for employee housing and include additional floor area for employee service uses on the lands.

5.3 Presentation

A presentation was given by Acting Senior Planner R. Licko.

5.4 Submissions from the Public

Sarah McCullough, Director Community and Government Relations, Whistler Blackcomb, 6343 Easy Street

Ms. McCullough spoke in support of the bylaw, and acknowledged that Whistler Blackcomb recognises that there is still work ongoing with some of the outstanding items, and is committed to working with the RMOW to resolve these. She noted that Whistler Blackcomb is looking forward to bringing the project forward for approval to help fulfill the needs of the community and Whistler Blackcomb.

Nicole Baudisch, Senior Manager of Employee Services and Housing, Whistler Blackcomb, 109-2005 Nordic Place

Ms. Baudisch spoke in support of the bylaw. She noted that this project will give more than beds. She noted that since being announced, she has heard many comments from employees who are excited about this project. She noted that housing is an important part of achieving staffing levels, and for staff retention. Ms. Baudisch noted that the beds will not only benefit Whistler Blackcomb, but the 240 beds will be a win for the community businesses as the project will allow employees of other businesses to secure those places in the valley previously occupied by Whistler Blackcomb staff.

5.5 Correspondence

Municipal Clerk A. Banman indicated that one piece of correspondence was received in opposition to the proposed Bylaw.

5.6 Motion to Close the Public Hearing

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That the Public Hearing for "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019" be closed at 6:12 p.m.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

6.1 Mature Action Community - UBCM 2020 Age Friendly Community Funding

Councillor A. De Jong returned to the Meeting at 6:12 p.m.

A presentation was given by Mature Action Community Chair Kathy White and Board Member Michael D'Artois regarding UBCM 2020 Age Friendly Community Funding.

7. PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

8. MAYOR'S REPORT

Whistler Housing Authority

Mayor J. Crompton noted that the Whistler Housing Authority rental building at 8350 Bear Paw Trail opens to tenants this month. He added that all 20 of the units have been allocated to tenants on the Whistler Housing Authority's rental waitlist with 36 new tenants moving in this month. He noted that the building prioritized seniors; the new residents have a median age of 59. Mayor J. Crompton noted that a new rental building opened last month on 1020 Legacy Way, providing homes for 54 local employees and their families.

Skating at the Whistler Olympic Plaza

Mayor J. Crompton noted that skating at the Whistler Olympic Plaza outdoor rink opened on Friday. The rink is now open daily from 11 a.m. until 8:30 p.m., with two closures for ice maintenance. The rink is free to use, and skate rentals are \$7.00. He added that when the weather permits, snow is being made for the nearby Snow Zone. He reminded the community that skating in the Village is a great alternative to skating on lakes, since lake ice safety isn't monitored in Whistler. More information can be found online at whistler.ca/skating.

Meadow Park Sports Centre expansion update

Mayor J. Crompton provided an update on the Meadow Park Sports Centre Expansion. He noted that the work causes some noise during the construction period from approximately 8:00 a.m. to 5:00 p.m. Monday to Friday, but is not expected to cause any facility closures. More information can be found online at whistler.ca/fitnesscentreproject.

RMOW's Open Data Portal

Mayor J. Crompton noted that new geographic data is now available to the public through the RMOW's Open Data Portal. He noted that the data makes it possible for users to view, analyze and download publicly available municipal spatial information. He added that this data could be used to create maps and digital applications, and that spatial data about lakes, rivers and reservoirs has been added recently, as well as data about municipal parks, multi-use trails and the Valley Trail. More information can be found online at whistler.ca/maps.

Electric Vehicle Economy panel

Mayor J. Crompton attended the Electric Vehicle Economy panel discussion on November 20, 2019. He noted that the event was a collaboration between Whistler Learning Centre and Inspiratia, the organizers of the Electric Vehicle and Sustainability Summit Whistler.

Whistler Film Festival

Mayor J. Crompton noted that the 19th annual Whistler Film Festival begins Wednesday December 4, 2019. He noted that this year's event includes 96 film screenings, special guests and on-stage interviews with artists, events, and industry and talent programs. He added that he will be attending the Opening Night Film as well as the Awards Ceremony.

Happy Birthday

Mayor J. Crompton wished former Councillor Roger McCarthy a happy 70th birthday.

CivX

Mayor J. Crompton noted that he attended the Lower Mainland LGA CivX conference last week. He noted that CIVx brings municipal staff and members of council together to discuss issues of importance to both. He added that this year's event was focused on access and equality in local government.

Council Recognition Event and Indigenous Tourism Start-up Program Launch

Mayor J. Crompton noted that the RMOW hosted the Council Recognition event on November 21, 2019 at the SLCC. He added that it was fun to celebrate with all the committee volunteers who give so much to Whistler. Mayor J. Crompton added that on the same evening at the SLCC, the Indigenous Tourism Start-up Program Launch event held their pitch night and noted that this was also a great event. He congratulated all the presenters especially Cass Aurora whose wine barrel sauna business was chosen by the panel.

The Vital Café on Consumption

Mayor J. Crompton noted that the Vital Café on Consumption took place on November 20, 2019. He added that Sue Maxwell provided some great insights on how to reduce what is used, and noted that there was a number of great roundtable discussions on the topic. The Vital Signs podcast can be found online at https://www.whistlerfoundation.com/vital-signs.

Condolences

Mayor J. Crompton shared his condolence with the family and friends of Byron Audley Gracie. He noted that Byron was a keen skier and raced for Mount Seymour Ski Club and the UBC ski team in the late fifties and early sixties, and that he was one of the first Whistler mountain Ski Club ski coaches. Byron was also an expert ski boot fitter and was passionate about improving ski boot performance. Byron's idea and direction eventually became the renowned Intuition Sports liners.

Councillor C. Jewett

Councillor C. Jewett noted that the recently Arts Whistler Holiday Market at the Westin hotel was successful and a great community event, and thanked the organisers. Councillor C. Jewett noted that the Mountain FM and Westin Christmas Breakfast will take place on December 5, 2019. She also noted that the Annual Whistler Waldorf Christmas Fair is scheduled for December 7, 2019; and that there will be a celebration for artist Emily Carr's birthday at the Audain Museum on 13 December, 2019.

Councillor J. Ford

Councillor J. Ford noted that December 1 to 7 is Influenza Vaccination Week and encouraged the community to consider getting the vaccination.

Councillor A. De Jong

Councillor A. De Jong noted that in conjunction with AWARE, he will be launching a new campaign to encourage businesses to keep their doors closed, and reduce the use of outdoor burners. He congratulated AWARE for their Eco Citizen video, which will also be used by the Whistler Chamber of Commerce in their training. Councillor A. De Jong noted that Whistler Blackcomb was open for the ski season on schedule and thanked the snowmaking and grooming teams for their hard work.

9. INFORMATION REPORTS

9.1 Bylaw Dispute Adjudication System (Ticketing) Report No. 19-152 File No. 4700.5

Moved By Councillor A. De Jong

Seconded By Councillor J. Ford

That Council receive Information Report No. 19-152 regarding an update on the Bylaw Dispute Adjudication System.

CARRIED

10. ADMINISTRATIVE REPORTS

154.

10.1 LLR1341 – Conference Centre Extension of Hours for Whistler Pride and Ski Festival Event Report No. 19-153 File No. LLR1341

Moved By Councillor C. Jewett

Seconded By Councillor J. Grills

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, February 1, 2020 at the Whistler Conference Centre for a special Whistler Pride and Ski Festival event.

CARRIED

10.2 DVP1185 – 1350 Cloudburst Drive – Setback Variance Report No. 19-154 File No. DVP1185

Moved By Councillor R. Forsyth
Seconded By Councillor C. Jewett

That Council approve the issuance of Development Variance Permit DVP1185 for the proposed development located at 1350 Cloudburst Drive to vary the minimum front setback from 10.0 metres to 7.8 metres for Buildings 8, 9 and 10 to recognize six existing fin wall foundations and seven posts, as shown on the Survey Plan prepared by Douglas Bush Survey Services Ltd., dated September 5, 2019, attached as Appendix "C" to Administrative Report to Council No. 19-

10.3 Community Emergency Preparedness Fund – Volunteer and Composite Fire Departments Equipment and Training Report No. 19-155 File No. 854

Moved By Councillor C. Jewett
Seconded By Councillor R. Forsyth

That Council endorse the Self Contained Breathing Apparatus Air Management Project application and, if successful, direct staff to provide overall grant management as per the Union of British Columbia Municipalities' grant requirements.

CARRIED

10.4 Whistler Transit System Annual Operating Agreement Amendment No. 1 Effective December 7, 2019 Report No. 19-157 File No. 546

Moved By Councillor J. Ford Seconded By Councillor J. Grills

That Council authorize the Mayor and Municipal Clerk to execute the "2019-2020 Whistler Transit System Annual Operating Agreement Amendment – December 7, 2019" for the period April 1, 2019 through March 31, 2020 attached as Appendix "A" to Administrative Report to Council No. 19-157.

CARRIED

10.5 2020 Budget Guidelines Report No. 19-156 File No. 4350

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That Council direct the Director of Finance to prepare the "Five-Year Financial Plan 2020-2024 Bylaw" based on these specific guidelines:

- To implement a 2.8 per cent increase to property value taxes in 2020;
- To implement a 2.0 per cent increase to sewer parcel taxes and user fees in 2020;
- To implement a 2.0 per cent increase to solid waste parcel taxes and fees in 2020.
- To implement a 2.0 per cent increase to water parcel taxes and user fees in 2020; and
- To include the project amounts as described in Appendix "A" and attached to Administrative Report to Council No. 19-156.

Amendment:

Moved By Mayor J. Crompton
Seconded By Councillor C. Jewett

That project P-075 be amended to be fully funded out of the RMI reserve.

Motion as Amended:

The main motion as amended with the final wording being as follows:

That Council direct the Director of Finance to prepare the "Five-Year Financial Plan 2020-2024 Bylaw" based on these specific guidelines:

- To implement a 2.8 per cent increase to property value taxes in 2020;
- To implement a 2.0 per cent increase to sewer parcel taxes and user fees in 2020:
- To implement a 2.0 per cent increase to solid waste parcel taxes and fees in 2020:
- To implement a 2.0 per cent increase to water parcel taxes and user fees in 2020;
- To include the project amounts as described in Appendix "A" and attached to Administrative Report to Council No. 19-156, with the exception that project P-075 be amended to be fully funded from the RMI reserve.

CARRIED

11. MINUTES OF COMMITTEES AND COMMISSIONS

11.1 Liquor Licence Advisory Committee

Moved By Councillor C. Jewett

Seconded By Councillor R. Forsyth

That the Regular Meeting Minutes of the Liquor Licence Advisory Committee of March 14, 2019 be received.

CARRIED

11.2 Forest and Wildland Advisory Committee

Moved By Councillor A. De Jong

Seconded By Councillor J. Ford

That Regular Meeting Minutes of the Forest and Wildland Advisory Committee of October 9, 2019 be received.

CARRIED

11.3 Whistler Bear Advisory Committee

Moved By Councillor A. De Jong

Seconded By Councillor C. Jewett

That the Regular Meeting Minutes of the Whistler Bear Advisory Committee of October 9, 2019 be received.

11.4 Recreation and Leisure Advisory Committee

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That the Regular Meeting Minutes of the Recreation and Leisure Advisory Committee of October 10, 2019 be received.

CARRIED

12. BYLAWS FOR THIRD READING

12.1 Business Licence and Regulation Bylaw No. 2253, 2019

Moved By Councillor J. Ford

Seconded By Councillor J. Grills

That "Business Licence and Regulation Bylaw No. 2253, 2019" be given third

reading.

CARRIED

12.2 Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019

Moved By Councillor J. Ford

Seconded By Councillor J. Grills

That "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and

Regulation) No. 2254, 2019" be given third reading.

CARRIED

12.3 Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019

Moved By Councillor R. Forsyth

Seconded By Councillor A. De Jong

That "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019" be given third reading.

CARRIED

13. BYLAWS FOR ADOPTION

13.1 Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2243, 2019

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That "Parks and Recreation Fees and Charges Regulation Amendment Bylaw

No. 2243, 2019" be adopted.

14. OTHER BUSINESS

14.1 Bylaw Officer Appointment

Moved By Councillor C. Jewett

Seconded By Councillor R. Forsyth

Whereas the Council of the Resort Municipality of Whistler ("Whistler") wishes to appoint Kyle Forder as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Kyle Forder swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Kyle Forder as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

CARRIED

14.2 Notification of Committee Appointments

Mayor J. Crompton noted that the following committee appointments have been made:

The following individuals were appointed to the Forest and Wildland Advisory Committee for a three-year term:

- Christine Bilodeau
- Dr. Rhonda Milikin
- Dan Raymond

The following individuals were appointed to the Whistler Bear Advisory Committee:

- Margot Webster
- Adrien Baudoin

The following individuals were appointed to the Zero Waste Select Committee:

- Sue Maxwell
- Councillors Arthur De Jong and Cathy Jewett (Chair)

15. CORRESPONDENCE

15.1 2020 Budget Feedback

Moved By Councillor J. Ford Seconded By Councillor J. Grills

That four pieces of correspondence Budget from the following individuals, regarding the 2020 be received and referred to staff:

- Brandon Smith;
- Linda Zurkirchen;
- Adam Naundorf; and
- Benoit Reneault.

15.2 Support For Staff Housing Initiatives File No. 3009

Moved By Councillor C. Jewett

Seconded By Councillor A. De Jong

That correspondence from Jackie Bissillion, Owner and President, Whistler Personnel Solutions, regarding support for staff housing initiatives, be received and referred to staff.

CARRIED

15.3 RZ1157 - 5298 Alta Lake Road File No. RZ1157

Moved By Councillor J. Ford

Seconded By Councillor C. Jewett

That correspondence from Blair Russel and Jennifer Munro, regarding RZ1157 - 5298 Alta Lake Road be received and referred to staff.

CARRIED

15.4 DVP1185 - 1350 Cloudburst Drive File No. DVP1185

Moved By Councillor C. Jewett

Seconded By Councillor R. Forsyth

That correspondence from Scott Laird, regarding DVP1185 - 1350 Cloudburst Drive be received and referred to staff.

CARRIED

15.5 UBCM – 2020 Age Friendly Community Funding

Moved By Councillor C. Jewett

Seconded By Councillor J. Ford

That correspondence from Kathy White, Chair, Mature Action Community, regarding UBCM – 2020 Age Friendly Community Funding be received and referred to staff.

CARRIED

CARRIED

16. TERMINATION

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That the Regular Council Meeting of December 3, 2019 be terminated at 8:00 p.m.

Mayor, J. Crompton

Municipal Clerk, A. Banman



WHISTLER

INFORMATION REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-158
FROM: Resort Experience FILE: 8337

SUBJECT: WILDFIRE PROTECTION PROGRAM REVIEW 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council receive Information Report No. 19-158 regarding the 2019 wildfire protection program.

PURPOSE OF REPORT

The purpose of this report is to describe the wildfire protection program activities undertaken in 2019 and to give an overview of planned 2020 activities.

DISCUSSION

Council identified expanding wildfire protection activities as a top priority at its 2016 to 2018 retreats. Council continues to focus on mitigating and adapting to climate change and reducing the risk of wildfire is a key adaptation strategy. To that end, staff planned and delivered a robust wildfire mitigation program that encompasses:

- Fuel thinning projects in high priority forested areas (both wildland urban interface and intermix areas, and landscape level fuel breaks)
- Fuel thinning for critical infrastructure sites within the Whistler Urban Development Containment Area (WUDCA),
- The FireSmart program to support local residents on private lands, and treat forest understory in municipal forest land, and
- The inclusion of a Wildfire Development Permit Area (DPA) in the new Official Community Plan.

Given that 2018 was the worst BC wildfire season on record with 1,298,454 hectares lost to wildfire, it is important that Whistler continues to tackle this significant risk on a multitude of fronts. Although 2019 experienced fewer wildfires in BC, climate modelling clearly shows longer, hotter, drier summers is the trend. In the last few years, the public has responded very positively and engagement continues to gain momentum. Wildfire is top of mind during the summer for many residents and the interest in reducing risk to properties has increased significantly.

The RMOW's wildfire protection program focuses on three key areas:

- Wildfire fuel reduction projects
- FireSmart public education and support
- Policy development and process improvements

Wildfire Protection Program Review 2019 December 17, 2019 Page 2

The Environmental Stewardship Manager oversees the wildfire protection program and specifically delivers the wildfire fuel reduction projects (forest thinning), Protective Services manages the FireSmart program, and Whistler Fire Rescue Services (WFRS) supports fuel reduction activities around various critical infrastructure sites. Planning department staff took the lead on preparing the Wildfire Development Permit area guidelines and schedule.

The conclusion of the UBCM's Strategic Wildfire Prevention Initiative (SWPI) and introduction of the Community Resilience Investment (CRI) program has resulted in significantly less funding for Whistler's wildfire fuel reduction projects. Previously, the SWPI program would provide up to \$400,000 per year but CRI now only provides up to \$150,000 which is shared between the FireSmart program and the fuel reduction program. For 2020, the RMOW applied for \$100,000 toward the FireSmart program and \$50,000 toward the Wildland Urban Interface (WUI) fuel management program.

Although initially planned for 2019, the Rainbow interface area in partnership with Cheakamus Community Forest is on hold until external funding can be confirmed. The CCF applied for funding from the Forest Enhancement Society BC to complete Phase II Cheakamus Lake Road and Rainbow but was only awarded a portion of the funds. It was decided to focus on completing the Cheakamus Lake Road project with the given funds. Rainbow remains on the priority list and funding will continue to be pursued.

Wildfire Fuel Reduction Projects

The RMOW's Wildfire Protection Strategy annually targets 30 hectares of WUI areas to be thinned, and 40 hectares of landscape fuel breaks.

In 2019, the following fuel thinning projects were undertaken:

- Kadenwood the RMOW was awarded a maximum of \$400,000 through the UBCM Strategic Wildfire Protection Initiative (SWPI) to thin 24 hectares with the remaining costs covered by the RMOW General Fund project budget. Alpine Axeceleration completed the work in October.
- Spruce Grove Wildland Urban Interface Site The RMOW released an RFP for a 3-year fuel thinning contract in the Wildland Urban Interface (WUI) and awarded it to Alpine Axeceleration. Work began in autumn on the 16 hectare site located on the western edge of Lost Lake from Scandinave Spa to the Passive House. Alpine Axeceleration completed 8 hectares at the north end of the site and will complete the work in spring 2020. It will continue delivering projects identified by Blackwell & Associates which prepared a list of high priority WUI sites to be completed including near the high school, Nesters Hill, Kadenwood, etc.
- Cheakamus Lake Forest Service Road This area is within the Cheakamus Community Forest's tenure and Lil'wat Forestry Ventures was assigned the work. The 32 hectare Phase I site was largely completed over winter 2018-2019 with clean up in autumn 2019. Work on Phase II, an additional 40 hectares, will commence out to the Cheakamus Lake trail parking lot in December/January. The CCF will receive up to \$688,000 from the Forest Enhancement Society for Phase I and \$528,000 for Phase II with the RMOW covering one third of total project costs. The work program and project budget estimates are being reviewed to ensure the work can be completed within the available funds.

Wildfire Protection Program Review 2019 December 17, 2019 Page 3

• Critical Infrastructure Sites – Whistler Fire Rescue Services (WFRS) conducted fuel thinning at eight high priority rated sites, mainly related to water and sewer infrastructure, in addition to 15 medium and 31 low priority rated infrastructure sites.

FireSmart Program Highlights

The FireSmart Coordinator and the FireSmart crew exceeded expectations in 2019. Some highlights include:

- Proclamation of Wildfire Community Preparedness Day by Mayor and Council
- Two crews of three staff were established allowing service seven days a week from May to October
- The FireSmart Community Chipper Service removed vegetation from over 250 properties.
- The Adopt-a-Trail campaign continued with four community groups donating time (Rotary Club of Whistler Millennium, Whistler Blackcomb Habitat Improvement Team, Fairmont Chateau Whistler, and BDO)
- Crew work resulted in over nine hectares of municipal forest understory treatment
- 27 Strata FireSmart work day events were supported
- Two strata properties received FireSmart Canada Community Recognition Status
- 42 forty-yard bins were used in the community to remove vegetation
- 27 Strata/Community assessments were completed and reports delivered
- Over 100 single family dwelling assessments were completed with homeowners
- Over 311,000 kilograms of chips were taken to the Callaghan transfer station for use in the soil amendment production process

Whistler Fire & Rescue Services (WFRS)

In addition to the critical infrastructure fuel thinning, WFRS participated in an interagency exercise in May 2019 with BC Wildfire and Whistler Blackcomb. It also took part in a helicopter evacuation exercise facilitated by the RMOW Emergency Program in November.

WFRS completed dangerous tree removal at P264 Taluswood Pump Station located at 2642 Whistler Road. WFRS also budgeted dangerous tree removal and slope stabilization work that will be completed this year at the following locations:

- P265 Sunridge Pump Station 3840 Sunridge Drive
- P282 Alta Lake road PRV 5590 Alta Lake Road
- P247 Community Booster Pump 4290 Blackcomb Way
- P288 Gondola Transit Exchange 4195 Blackcomb Way
- P252 Highland Control Valve 2101 Whistler Road
- P268 Lorimer Road PRV 4100 Blackcomb Way
- P118 Arena Pool SLS 8107 Camino Drive

Each of these sites are now ready for additional WFRS-led 'critical-infrastructure' fuel thinning in 2020.

Policy Development and Process Improvements

- A Wildfire Development Permit Area (DPA) was developed and integrated into the updated OCP. This DPA will regulate building materials (particularly roofing), and landscaping across three risk levels throughout the valley. A brochure was developed to assist the public in understanding the new process.
- Planning, Building and Environmental Services revised development referral processes to integrate wildfire risk reduction measures and information requirements.
- Website updated with associated information.

2020 Program Initiatives

The RMOW will continue to focus on the three priority areas of wildfire fuel reduction, the FireSmart program, and policy development and process improvements. A funding application was submitted to the UBCM Community Resiliency Investment program for \$150,000 to contribute to the FireSmart program and WUI fuel thinning. Program highlights for 2020 are as follows:

- Wildfire Fuel Reduction projects
 - Cheakamus Lake Road in partnership with Cheakamus Community Forest. Funded by Forest Enhancement Society of BC and RMOW. The CCF expects to complete approximately 40 hectares by late spring 2020.
 - Spruce Grove/White Gold project completed by Alpine Axeceleration by summer 2020, and will continue to the next priority location, likely Nesters Hill, as identified by Blackwell & Associates.
- FireSmart Program
 - Ongoing FireSmart Community Chipper Service
 - Continuation of FireSmart assessments, both strata properties and single family dwellings, and community work days
 - Continued public outreach and education
- WFRS Critical Infrastructure Fuel Thinning
 - Additional medium and lower- priority critical infrastructure sites to be thinned by WFRS
 - Identification and preparation (danger tree assessments and any required slope stabilization) to ready additional sites for ongoing critical infrastructure thinning work
- Policy Development and process improvements
 - Public education and resources will be provided regarding the new Wildfire DPA

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	Senior levels of government recognize the value of the resort community and support its success	Both the UBCM Community Resiliency Investment Program and the Forest Enhancement Society BC recognize the risk of wildfire in the Whistler area, the serious consequences should one occur, and support our efforts with significant funding.
Partnership	Partners work together to achieve mutual benefit	The RMOW and Cheakamus Community Forest partner on fuel thinning projects that achieve the wildfire program objectives as well as employment objectives for the CCF.
Health and Social	The resort community is safe for both visitors and residents, and is prepared for potentially unavoidable emergency events	The wildfire program minimizes risk and increases safety in the community.

The RMOW's wildfire program does not move our community away from any of the adopted Whistler2020 Descriptions of Success or other policy direction.

OTHER POLICY CONSIDERATIONS

The RMOW Wildfire program aligns with the Community Wildfire Protection Plan, Whistler Wildfire Protection Strategy and the OCP.

BUDGET CONSIDERATIONS

In 2019, the RMOW budgeted approximately \$1.445 million for the wildfire program with an actual estimated spend of \$945,000 and an accrual of \$981,100 in grants from the previous years. In addition, Protective Services budgeted \$400,000 for the FireSmart program.

The wildfire project S018 was underfunded in 2019 due to a delay in receiving grant money from the UBCM Strategic Wildfire Protection Initiative. At this time, the grant funding is expected to be received in 2020.

The new UBCM Community Resiliency Investment (CRI) program which replaced the Strategic Wildfire Prevention Initiative, can now provide up to \$150,000 for FireSmart Community programs including wildfire fuel thinning projects. Staff applied for \$150,000 in 2020 distributing it between the FireSmart program and wildfire fuel thinning. Funding decisions will be made by UBCM in the new year.

In November, the CRI program announced a new funding program in addition to its FireSmart Community program. Funding for the new Crown Land Wildfire Risk Reduction (WRR) category is administered and implemented by the B.C. government to mitigate threats in high-risk areas around communities and critical infrastructure. The Sea to Sky District FLRNO staff assigned to administer the program are currently developing a priority list for the district. RMOW staff shared the Blackwell plans with provincial staff to ensure Whistler priorities are considered. In anticipation of a positive outcome, staff included \$200,000 in funding from the WRR program in the 2020 budget.

In addition, the Forest Enhancement Society of BC has now fully allocated its current funding and will have no more funds to distribute unless the provincial government adds more funds. The

Wildfire Protection Program Review 2019 December 17, 2019 Page 6

landscape fuel treatment program relies heavily on the FESBC funding and a new funding source will have to be found to continue after 2020.

COMMUNITY ENGAGEMENT AND CONSULTATION

The residents of Whistler are now very aware of wildfire as a risk to our community and are actively seeking the services provided by the RMOW. Through the RMOW website, social media, and FireSmart Coordinator activities, the community is learning how to reduce its risk.

SUMMARY

The RMOW continues to focus on securing external funding and delivering programs in the three focus areas:

- Wildfire fuel reduction projects including critical infrastructure fuel thinning
- FireSmart public education and support
- Policy development and process improvements

The RMOW achieved strong community recognition and support for wildfire risk reduction and FireSmart program activities and continues to move ahead with projects in 2020.

Respectfully submitted,

Heather Beresford ENVIRONMENTAL STEWARDSHIP MANAGER for Jan Jansen GENERAL MANAGER OF RESORT EXPERIENCE



PRESENTED: December 17, 2019 REPORT: 19-159
FROM: Corporate and Community Services FILE: 3004

SUBJECT: 2019 COMMUNITY ENRICHMENT PROGRAM REPORTING FORMS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council receive Information Report No. 19-159 regarding the 2019 Community Enrichment Program Reporting Forms.

REFERENCES

Appendix "A" – Council Policy A-7: *Community Enrichment Program*Appendix "B" – 2019 Community Enrichment Program Reporting Forms:

- Association of Whistler Area Residents for the Environment (AWARE) (Sea to Sky Climate Change Symposium)
- BC Luge Association
- Community Foundation of Whistler
- Ecole La Passerelle
- Howe Sound Women's Centre Society (Prevention, Education, Advocacy, Counselling and Empowerment)
- Howe Sound Women's Centre (Whistler Women's Centre)
- Sea to Sky Community Services Society (Better at Home)
- Sea to Sky Community Serviced Society (Whistler Multicultural Network)
- Sea to Sky Community Services Society (Whistler Parent and Tot Program)
- The Point Artist Run Centre
- The Whistler Writing Society
- Whistler Adaptive Sports Program

- Whistler Blackcomb Freestyle Ski Club
- Whistler Community Services Society
- Whistler Gymnastics Club
- Whistler Learning Centre
- Whistler Mature Action Community
- Whistler Mountain Ski Club
- Whistler Naturalists Society
- Whistler Nordics Ski Club
- Whistler Quilters' Guild Society
- Whistler Sailing Association
- Whistler Sea Wolves Swim Club
- Whistler Singers
- Whistler Skating Club
- Whistler Sport Legacies
- Whistler Tennis Association
- Whistler Waldorf School Society
- Whistler Youth Soccer Club
- Zero Ceiling Society of Canada

Please note, some information that is part of the receipts, personal information and business information has been redacted in adherence to the *Freedom of Information and Protection of Privacy Act BC (FOIPPA)*.

2019 Community Enrichment Program Reporting Forms December 17, 2019 Page 2

PURPOSE OF REPORT

The purpose of this Report is to demonstrate how the 2019 Community Enrichment Program grant recipients utilized the grant monies awarded to each organization, and for Council to receive the information contained within the 2019 Community Enrichment Program Reporting Forms provided by the recipient organizations.

DISCUSSION

Each year through the Community Enrichment Program ("CEP"), the Resort Municipality of Whistler (RMOW) financially supports local non-profit organizations and societies that benefit the resort community and move it closer to the Whistler2020 vision.

The amount provided to each selected organization varies, but can only be up to 50 per cent of a program's total cost. To qualify for a CEP grant, applicants must operate in one of the following categories:

- 1) Environment
- 2) Social Service
- 3) Community Service
- 4) Recreation and Sport
- 5) Arts and Culture

The successful applicants were announced at the Regular Council meeting on April 16, 2019. Evaluations of the applications followed Council Policy A-7: *Community Enrichment Program* attached as Appendix "A" to this Report.

Three organizations, AWARE, the Howe Sound Women's Centre Society and the Sea to Sky Community Services, each received a total of \$10,000 or more for their programing. These organizations are required to present to Council at the Regular Council Meeting on December 17, 2019 to share how the CEP funds were used and to answer any questions Council may have in regard to funding use, their including impact on the organization and the community. AWARE have advised that their program 'Sea to Sky Climate Change Symposium' has had a number of developments relating to the project that has pushed them beyond the CEP reporting timeline. The Climate Action Conference that was originally scheduled for Fall 2019 has been rescheduled to Spring 2020. Therefore the funding awarded to AWARE for the 2019 CEP program will not be spent until Spring 2020. Due to this, AWARE will not be presenting to Council at the December 17, 2019 Regular Council Meeting.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture and Heritage Strategy	The community is passionate about the arts, culture and heritage, which have become a part of Whistler's spirit and community life, and is alive with creative energy and aesthetic appreciation. A range of authentic and creative arts, cultural and heritage opportunities are	This is achieved through the Grants awarded for the Whistler Quilters' Guild, the Point-Artist Run Centre Society, the Whistler Singers and the Whistler Writing Society.

	meaningful, accessible and financially affordable to residents and visitors. Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy.	
Health and Social Strategy	Community members and visitors maintain and improve their physical, mental and spiritual and social health through prevention and treatment services. Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness. Whistler is accessible and inclusive for community members and visitors with disabilities.	This was achieved through the grants awarded for the Community Foundation of Whistler, Howe Sound Women's Centre, Sea to Sky Community Services Society, Whistler Community Services Society, Whistler Mature Action Community, Whistler Adaptive Sports Program and Zero Ceiling Society.
Learning Strategy	A high quality kindergarten through postsecondary education system offers a diversity of programs that meet the needs and expectations of the community. Diverse, affordable and accessible lifelong learning opportunities exist to meet the community's needs.	This was achieved through the grants awarded for the Whistler Secondary School Scholarship, Whistler Learning Centre. Ecole La Passerelle and the Whistler Waldorf School.
Natural Areas Strategy	An ecologically functioning and viable network of critical natural areas is protected and, where possible restored. Backcountry areas are protected from overuse and degradation. Community members and visitors act as stewards of the natural environment.	This was achieved through the grants awarded for AWARE's Sea to Sky Climate Change Symposium, and the Whistler Naturalists Society.
Recreation & Leisure	Residents and visitors of all ages and abilities enjoy activities year-round that encourage healthy living, learning and a sense of community. Recreation and leisure are part of the Whistler lifestyle and all community members are able and encouraged to participate. The resort community is globally recognized as a leader in innovative recreation products and services. Recreational experiences reflect an appropriate balance between adventure, challenge and safety, and exist within the comfortable carrying capacity of the amenity.	This was achieved through the grants awarded for the BC Luge Association, Whistler Blackcomb Freestyle Ski Club, Whistler Gymnastics Club, Whistler Mountain Ski Club, Whistler Nordics Ski Club, Whistler Sailing Association, Whistler Sea Wolves Swim Club, Whistler Skating Club, Whistler Sport Legacies, Whistler Tennis Association and Whistler Youth Soccer Club.

2019 Community Enrichment Program Reporting Forms December 17, 2019 Page 4

Partnership	Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision. Partners work together to achieve	All awarded grants help the Resort Community work towards Partnership to achieve mutual benefit.
	mutual benefit.	

BUDGET CONSIDERATIONS

The RMOW, through the CEP, awarded successful applicants a grand total of \$136,800 in 2019 grant funds.

COMMUNITY ENGAGEMENT AND CONSULTATION

The CEP was advertised to local non-profit organizations on the RMOW website as well as through an ad in the Pique Newsmagazine that ran for three consecutive weeks. As the CEP is an annual funding opportunity, many organizations are routinely aware of the application period.

SUMMARY

The purpose of this Report is to provide Council with the details of how the 2019 CEP grant recipients utilized the grant monies and for Council to receive the 2019 CEP Reporting Forms provided by the recipient organizations.

Respectfully submitted,

Lisa Bast LEGISLATIVE SERVICES ADMINISTRATIVE ASSISTANT

for

Alba Banman MUNICIPAL CLERK

for

Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



COUNCIL POLICY

POLICY NUMBER: A-7 DATE OF RESOLUTION: DECEMBER 6, 2004

AMENDED: JANUARY 22, 2007, JANUARY

26, 2016, JANUARY 23, 2018

COMMUNITY ENRICHMENT PROGRAM

1.0 The Community Enrichment Program (CEP) funding, will provide funding to non-profit organizations and societies based within the Resort Municipality of Whistler (RMOW) that are considered by Council to be contributing to the general interest and advantage of the Whistler Community.

2.0 Funding under this Program will not be approved for special events.

3.0 Applying for CEP Funding:

3.1 All applications are to be submitted to:

Legislative Services Department (Community Enrichment Program) Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V0N 1B4 corporate@whistler.ca Tel: 604-935-8117

Fax: 604-935-8109

- 3.1 The CEP application period opens January 25 of each year.
- 3.2 CEP Grant Application Forms must be received by 4 p.m. on February 15 of each year.
- 3.3 Applicants must submit their application on the Grant Application Form. All questions on the application must be answered, or have included a written reason for incomplete answers. Applicants are not to submit any documentation that has not been expressly requested in the application form.

- 3.4 Applicants must provide a brief (five minute maximum) in-person presentation of their application at a future scheduled Committee of the Whole Council Meeting; Legislative Services Department staff will provide applicants with a date.
- 3.5 Applicants must be a registered society or charity and must provide evidence of the same by attaching proof of registered not-for-profit society status or registered charity status.
- 3.6 Applicants must raise a minimum of 50 per cent of their annual budget from other sources beyond CEP funding.
- 3.7 Applicants must ensure the accuracy of their organization's contact information and update the Legislative Services Department of any changes.
- 3.8 Applicants must provide their most recent audited financial statements and/or valid financial information supporting the request for funding.
- 3.9 Applicants must provide an itemized budget for their project, or an operating budget, to disclose how the grant will be spent. Salaries, rent, physical assets etc. must be specifically identified.
- 3.10 The cost of renting municipal facilities is not to be part of a grant request as the rental rates set for non-profit organizations are already subsidized.
- 3.11 All approved funding will be issued to successful grant recipients no later than April 30 each year.
- 4.0 Non-compliance with any part of this Policy may disqualify the applicant.
- 5.0 Under special conditions, Council shall have the discretion to exempt any of the above terms.

6.0 Reporting to the RMOW:

- All grant recipients must complete a Grant Reporting Form and submit it to the Legislative Services Department by 4 p.m., December 1 of the year that the grant was awarded.
- 6.2 Grant Reporting Forms must be completed and all accompanying documentation must be submitted by the stated due date and time; failure to do so may result in ineligibility for grant funds for one granting cycle (one year).
- 6.3 Organizations that received \$10,000 or less must:

- 6.3.1 Complete the prescribed Grant Reporting Form and send it to the attention of the Legislative Services Department at the contact information set out.
- 6.3.2 Include a financial breakdown of how CEP grant monies were spent.
- 6.3.3 Include copies of receipts pertaining to how CEP grant monies were spent.
- 6.4 Organizations that received \$10,000 or more must:
 - 6.4.1 Complete the prescribed Grant Reporting Form and send it to the attention of the Legislative Services Department.
 - 6.4.2 Write a press release and distribute to local media, post to the organization's website and on their social media platforms (where applicable) that outlines the project and acknowledges the RMOW's contribution, and provide copies of the release to the Legislative Services Department.
 - 6.4.3 Include a financial breakdown of how CEP grant monies were spent.
 - 6.4.4 Include copies of receipts pertaining to how CEP grant monies were spent.
 - 6.4.5 Make a five minute in-person presentation to Council at a Regular Council Meeting outlining to Council and senior staff how the CEP grant money was utilized.
 - 6.4.5.1 Inform the Legislative Services Department of the name(s) of those presenting by 4 p.m., December 1.
 - 6.4.5.2 Provide copies of all presentation materials (speeches, speaking notes, PowerPoint presentations) to the Legislative Services Department by 4 p.m., December 1.

7.0 Whistler Secondary School Grant

- 7.1 As part of the yearly CEP Grant Budget, Council will award two \$1,000 scholarships to two members of the Whistler Secondary School graduating class. The Scholarship Committee of Whistler Secondary School will put forward to Council a list of recommendations and Council will make two selections based on the following criteria:
 - 7.1.1 Strong academic performance: the student must achieve a "B" average or higher.

- 7.1.2 Demonstrated school and community involvement: students should indicate on their application form any extra-curricular activities and community involvement.
- 7.1.3 Preference will be given to those identifying financial need: if applicable, students should identify financial need on their application form and include any initiatives taken to help offset post-secondary costs (e.g., summer and/or part-time employment, etc.)
- 7.2 Process and timeline:
 - 7.2.1 Whistler Secondary School will provide the application forms to the students.
 - 7.2.2 Whistler Secondary School will submit their recommendations, including applications, to the Legislative Services Department by the end of April.
 - 7.2.3 Council will select the two recipients at a Council Meeting in May.
 - 7.2.4 The two selected recipients will receive their scholarships in June.

Certified Correct:	
Brooke Browning	
Municipal Clerk	

GENERAL INFORMATION

Name of Organization:	Association of Whistler Area Residents for the Environment (AWARE)
Society Registration Number:	892079443RR0001 (Charitable Registration)
Mailing Address:	PO Box 1370, Whistler, V0N 1B0
Contact Name & Phone Number:	Claire Ruddy Phone on file
Email Address:	cruddy@awarewhistler.org
Grant Amount Issued:	\$10,000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.		
Please see attached l	Please see attached letter.		

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.	
New one-time project		

GRANT INFORMATION

Grant Results – Financial Breakdown			
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	190,000		
General operations:	20,000		
One-time project / program:	40,000	10,000	Venues, Honorariums, Audio Visual, Advertising, Project Staff Time
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	\$ 250,000	10000	0.04 /o (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:		
A financial b	A financial breakdown showing how the grant funds were spent. (Required)		
Copies of re	eceipts showing how the grant was spent. (Required)		
Ex: social r	ews release or organizational collateral recognizing the RMOW as a supporter. nedia posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)		
Other:			
Other: All av	ailable project completion		
ORGANIZATIOI	N AUTHORIZATION:		
Submitted by:	Claire Ruddy		
Phone number:	on file		
Email:	cruddy@awarewhistler.org		
Date:	30 Nov 2019		
Signature:			

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X



Nov 30 2019

Dear Mayor, Council & RMOW CEP Grant Program Coordinating Staff

RE: 2019 Community Enrichment Program (CEP) Grant

In the Spring 2019 CEP grant cycle AWARE was awarded \$10,000 to support the convening of a Climate Action Conference. Due to a number of developments relating to this project we have scheduled the conference for Spring of 2020 (originally propose for Fall 2019). This pushes us beyond the CEP reporting timeline but has given us time to secure additional funds and we believe strengthen the project. As a result we are unable to submit a full report of outcomes at this time but we are happy to share some updates on the project:

- In relation to goals, outcomes & target audiences Conference goals and format have been developed based on the desired outcomes which are tied to securing commitments to tangible climate actions. Target audiences for the conference have been identified based on the greatest opportunity to create change and impact (in the context of climate impacts). We are currently developing the conference agenda with partners and reaching out to potential speakers, etc.
- In relation to geographic scope Mayor and Council asked during CEP presentation whether the conference could be organised with partners throughout the Sea-to-Sky. As a collaborative organisation with existing partnerships and understanding of S2S communities shared climate challenges and opportunities we are developing the agenda with a regional approach so that conference sessions will be applicable to all communities. The event will be open to all though specific efforts will be made around engagement of attendees from identified target audiences.
- In relation to funding As a reminder the original CEP application was for \$20,000, which we intended to match to a project budget of \$40,000 through further grants, sponsorships and participation fees. We gratefully received a CEP grant award of \$10,000. Since then we have worked to secure remaining project budget and secured funding currently sits at \$20,000.
 - \$5,000 has been secured through the WB Foundation EnviroFund and we have another
 \$5,000 pledged.
 - \$10,000 was donated by a local business specifically to provide an additional youth component of the project.
- In relation to conference duration The conference was presented as a multi-day program. Given funds secured (50% of projected core conference funds) savings have been identified in offering the program as one full day of core conference program with satellite events designed to provide additional engagement and collaborative activation of the public, youth and non-government organisations. We believe this approach will allow us to maintain the engagement of the broad mix of audiences originally identified within secured funds.

We are and will continue to engage with staff, Council and partners as this project is delivered through Spring. We hope to see Mayor, Councillors and RMOW staff attend the conference and look forward to reporting back in full upon completion.

Sincerely,



GENERAL INFORMATION

Name of Organization:	BC Luge Assocation	
Society Registration Number:	S-0022738	
Mailing Address:	4910 Glacier Lane, Whistler, BC V8E 0C2	
Contact Name & Phone Number:	Shane Holland, President	
Email Address:	admin@bcluge.ca	
Grant Amount Issued:	\$2,500	

GRANT INFORMATION

Building on past success of the learn to luge program, BC Luge is working again with the Whistler Sliding Development Centre (WSDC) to enhance the Learn to Luge sessions. These session are offered to the public with the intention of growing awareness and participation for the sport in the Sea to Sky region, and in particular, the sessions target Whistler residents to join the regular luge program. Last winter, we had over 100 new athletes try the sport and have had eight new athletes join our luge programs. We anticipate helping WSDC with several sessions to be run over 2019/2020 winter, dependent on sliding track capacity. We will fully spend \$1,000 of the CEP grant during the winter program, supplemented by additional fundraising BCLA has ongoing.

We used the balance of the CEP funding (\$1,500) to support our advertising and promotional efforts, targeting local families to increase interest in the sport. Specifically, funds were used to create a professional, short video that was used on websites, social media and shared by email to promote awareness of the sport as a option for youth in Whistler. The video provides a tool to be used for several years.

Was This a New Program or Activity? If yes, please describe if the program was a success or needs improvement, and if it will continue in future years
--

Learn to Luge is not new to BCLA and it continues to grow and evolve. Thanks in part to the RMOW's previous support, we were able to increase the number of sessions offered and to include combined sessions for new athletes and our existing athletes to help encourage new athletes to sign up. We have had volunteers from our Board of Directors come out to speak with our new athletes and their families to help answer any questions and concerns. We anticipate building on last year's success in 2019-20 and will continue to develop and grow Learn to Luge programs in future seasons. The video provides a tool to help entend the reach of the learn to luge program.

GRANT INFORMATION

Grant Results – Financial Breakdown				
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.	
Salaries:	0	0		
General operations:	\$ 19,687	\$ 1,500	Grant funds used to create a professional video for luge athlete recruitent (used on social media, etc)	
One-time project / program:				
Physical asset(s):				
Rent (RMOW facilities):		N/A		
Rent (other facilities):	\$ 4,725		Track fees from Whistler Sliding Centre for sanctioned races	
Other:	\$ 3,575	\$ 1,000	Track/professional fees for learn to luge events at Whistler Sliding Centre	
Totals	\$ 27,987	\$ 2,500	8.0 % (Grant amount ÷ Annual budget amount)	

Additional Information:	Please list any additional information regarding your grant that you would like to report.
Thank you for your ongoing suppor	t.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form	:
(Ex. Social	breakdown showing how the grant funds were spent. (Required) - Page 3 of 4 - Video invoice attached eceipts showing how the grant was spent. (Required) - Sample WSL invoice for a news release or organizational collateral recognizing the RMOW as a supporter. The media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)	i fecom uge in 1
Other:		
Other:		
ORGANIZATIO	N AUTHORIZATION:	7
Submitted by:	Shane Holland, President	
Phone number:		
Email:	admin@bcluge.ca	
Date:	November 30, 2019	
Signature:		

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

WHISTLER SPORT LEGACIES 1080 LEGACY WAY WHISTLER, BC V0N 1B1 (604) 964-0067 FINANCE@WHISTLERSPORTLEGACIES.COM



Sales Invoice

BC LUGE ASSOCIATION SHANNON DIDIER 4910 GLACIER LANE PO BOX 1578 Whistler, BC V0N 1B0 (604) 964-0038

Account Number: Credit Limit:

2006

22,000.00

		Qty	Sales	GST	PST	Trans.	Total
353020000	LEARN TO LUGE, MARCH 201	9 18	/03/2019 to 18	/03/2019			
24/03/2019 2:53:01	SKEL.25HR - SKELETON PSO/CLUB .25HR				0.00		472.50
18/03/2019 1	2:00:00 AM MARCH 21 17:30-19:00						
24/03/2019 2:53:01	COACHDOM - COACH DOMESTIC				0.00		78.75
18/03/2019 1	2:00:00 AM ARNITA ANCENA	~ _ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~					
24/03/2019 2:53:01	ADMINFEE - ADMINISTRATION FEE		98		0.00		58.68
18/03/2019 1	2:00:00 AM						
Totals For Inve	oice 353020000				0.00		609.93
	7.1.4. 001				2.00		609.93
	Totals for BC Luge Asso	ciation	33	, 	0.00		009.93

Sample from winter 18/19

Please make cheques payable to: Whistler Sport Legacies

Payment Terms on all invoices: Net 30 Days Interest charge: 2.00%/month compounded on all overdue invoices (26.82% per annum).

GST# 856133590RT0001 PST# 1013-3456

Printed: Tuesday 21/05/2019 10:05:37 AM

WHISTLER SPORT LEGACIES

Page: 1

RED COUCH PRODUCTIONS LTD. HST# 867089054 1176 WHITEWATER DRIVE WHISTLER, BC VON1B1

Darryl Palmer 604-938-3770 Invoice

Invoice Number: Order Number:

10147 982 01/31/19

Issue Date:

Due Date: 03/02/19 Sales Person: darrylpalmer

BC LUGE

Qty	Description	Unit price	Tota
1	Shoot and Edit recruitment video		
		•	
			·
		Sales Tax	\$75.0
		Total Due	\$1,575.

Please contact us for more information about payment options.

Thank you for your business.

GENERAL INFORMATION

Name of Organization:	Community Foundation of Whistler
Society Registration Number:	S-39764 BN 87174 8943 RR0001
Mailing Address:	Box 1184 Whistler, BC VON 180
Contact Name & Phone Number:	Claire Mozes, 604-935-8080
Email Address:	cmozes@whistlerfoundation.com
Grant Amount Issued:	\$1000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

The funding from the RMOW supported our Neighbourhood Small Grants Program (NSG). This program provides small grants of up to \$500 for groups of neighbours to come up with and implement their own ideas for how to strengthen their community.

\$500 dollars was granted to Cheakamus Crossing Block Party and \$500 was granted to Spring Creek Fire Smart & BBQ event, These funds supported their events directly.

Was This a New Program or Activity	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
------------------------------------	---

This program was run under Resilient Streets by the Centre for Sustainability. The Whistler Community Foundation will continue to host the Neighbourhood Small Grants program with support of the Vancouver Foundation, and hopefully the RMOW as well since there is such a wonderful community impact felt by all who have attended these events.

2019 Community Enrichment Program Grant Reporting Form - Page 2 of 4

GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	4500		Time spent on organizing and supporting grant receipients
General operations:	1000		Overhead costs associated with time spent organizing
One-time project / program:	4000	1000	In total \$3370 was used for Neighbourhood Small Grant projects
Physical asset(s):	0		
Rent (RMOW facilities):	0	N/A	
Rent (other facilities):	350		Cheque presentations and wrap up event
Other:	1500		Marketing material, ads, food
Totals	\$ 11350	1000	11 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
	would like to roport.

In our wrap up event, the overwhelming consensus from event organizers is that this program is incredibly valuable in creating community connections. People reported a noticeable difference when they saw neighbours greeting each other, talking about common issues and interacting with each other more often.

Thank you very much for contributing to the Neighbourhood Small Grants Program.

Claire

2019 Community Enrichment Program Grant Reporting Form- Page 3 of 4

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form		
A financial	breakdown showing how the grant funds were spent. (Required)		
Copies of	receipts showing how the grant was spent. (Required)		
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)		
(Ex: social (Required	media posts, website content, printed collateral, newspaper ads, etc.)		

ORGANIZATION AUTHORIZATION:

Submitted by:	Claire Mozes	
Phone number:	604-935-8080	
Email:	cmozes@whistlerfoundation.com	-
Date:	Nov. 19, 2019	
Signature:		

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

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2019 Community Enrichment Program Grant Reporting Form - Page 4 of 4

2019 Neighbourhood Small Grants Application Form

WH-NSG-19-1-012 Whistler Easy Street Block Party

PART1: Applicant Information Main Applicant Name: Address: Whistler, BC, Email: Phone: Co-Applicant Name: Address: Vhistler, BC, Email: Phone: Name of partner organization staff, if cheque is to be issued on behalf of the applicant(s) Organization: Staff: Phone: **PART2: General Information** No Have you applied to the Neighbourhood Small Grants (NSG) program before? If yes, how many years have you received funding? No Are you applying for a project funded in previous years? If your project was funded in the past, please describe why this project is needed again. How will this year's project expand, change, add to or be different from previous years? PART3: Details about your project What is the name of your project? Please use an easy title that you can remember. Easy Street Block Party

Block party

Please describe your project with as much detail as possible. In this section tell us about your idea and vision. How will your project build relationships between neighbours and involve people who live in your neighbourhood?

In the past few years there has been a lot of new people move to our neighbourhood. We would like to host a summer block party so that all our new neighbours can get to know each other. With so many young families it is an ideal event to bring people together and build community. Our block party will take place September 7, 2019. If our grant is approved we will be contacting the RMOW to arrange for our street to be blocked off for the event. The neighbourhood will be invited to gather and get to know each other. We will have games set up for people to play and our hope is to be able to have a BBQ and provide food for all the families that come. This will allow for children to play freely without having to worry about traffic. Our vision is to have all our neighbours gather in the large cul de sac at the end of the road. We would like to have some community organizations come such as Aware and Whistler Fire Service. By inviting Aware our hope is to bring awareness and educate our neighbours about the importance of recycling and the environment. Our hope is to make our block party 0 waste by having everyone bring their own plates and cups etc. We would like to have the Whistler firefighters there to educate our neighbours on proper fire safety and to bring the fire truck for the kids to see. Basically we want to provide a reason for our community to get together and get to know each other. We feel this will go a long way in helping to start build our community and encourage community involvement and support.

NSG Program Goals

- Connect and engage neighbours
- · Share neighbours' skills and knowledge
- . Increase Sense of Belonging and responsibility to your community
- · Respect and celebrate diversity

How does your project meet one or more goals of the NSG program?

Our block parties primary purpose is to connect and engage neighbours. In a community that has many new residents I think its essential to have events like these that allow neighbours the opportunity to connect and form new friendships. When neighbours are giving the opportunity to get to know each other it grows the community as a whole. It allows a place to discover new things such skills and knowledge you maybe didn't know about before. It also has the opportunity to build local business by getting to know what each of your neighbours does for work. Our block party will create a space for dialogue to talk about issues that might be effecting our community and help people come together to make positive changes. When people feel valued and engaged it allows for a sense of belonging. Our hope is that everyone will leave the block party with a greater sense of belonging and responsibility for our community. We want everyone who comes to our block party to feel respected. We will celebrate diversity and everyone will be welcome.

When will your project and/or event take place? Include the month, day, and year.

From September 7, 2019 To

Where will your project and/or event take place?

Our project will take place in the Easy Street cul de sac on September 7, 2019. We will be contacting the RMOW to have the road blocked off to make it safe for people and kids to walk around freely.

Approximately how many people will participate or directly benefit from your project?

More than 100 people

How did you hear about the Neighbourhood Small Grants program?

Community Foundation of Whistler

How will you promote the project and reach out to and/or include people in the community? Give as many details as possible.

We will put up a poster at the community mailboxes, create a facebook page for the event and spread the word by talking to neighbours and going door to door to invite them.

PART4: Budget

EXPENSES	Amount
Food	\$1,000.00
Supplies (Itemize) BBQ Rental	\$75.00
Space rental	
Promotional materials (flyers, posters)	\$40.00
Honorarium (Please note honorarium fees can't exceed \$100)	
Liability insurance if applicable	
Permit fees if applicable	
Total Expenses of your project	\$1,115.00
How much are you asking from the NSG Program?	\$500.00

REVENUE	Amount
NSG Grant	\$500.00
Donations	
Sponsors	
Other:	
Total	\$500.00

If you don't receive the full grant amount that you are requesting, how will you change your project?

If we do not receive the whole amount for our grant we will have to invite less people to our event.

PART5: Additional Supporting Documents

Attached file(s):

2019 Neighbourhood Small Grant Recipients

Community Foundation of Whistler

Application Number	Grant Recipient	Applicant Address	Project Title	Appr Amo	oved unt
WH-NSG-19-1-020		Whistler, BC, \	Alta Lake Community Gardens	\$	500.00
WH-NSG-19-1-018		Whistler, BC	Sunset Ridge Community Clean-Up	\$	300.00
WH-NSG-19-1-017		Whistler, BC	Emerald Neighbourhood BBQ	\$	350.00
WH-NSG-19-1-016		Whistler, BC	Whiski Jack summer block party	\$	200.00
WH-NSG-19-1-013		Whistler, BC	West Side greet,eat and swim	\$	320.00
WH-NSG-19-1-012		Whistler, BC	Easy Street Block Party	\$	500.00
WH-NSG-19-1-011		Whistler, BC	Cheakamus Crossing Block Party	\$	500.00
WH-NSG-19-1-010		Whistler, BC	19Mile Neighbourhood Clean-up and Spring Revitalization & Volunteer BBQ	\$	500.00
WH-NSG-19-1-009		office Whistler, BC	r Tamarisk Spring Work Party	\$	500.00
WH-NSG-19-1-007		Whistler, BC	Spring Creek Firesmart & BBQ	\$	500.00
		<u> </u>	TOTAL	\$	4,170.00

2019 Neighbourhood Small Grants Application Form

WH-NSG-19-1-007 Whistler Spring Creek Firesmart & BBQ

PART1: Applican	t Information	
Main Applicant		
Name:		
Address:	, Whistler, BQ	
Email:		
Phone:		
Co-Applicant		
Name:		
Address:	, Whistler, BO	
Email:		
Phone:		
Name of partner organization so	staff, if cheque is to be issued on behalf of the applicant(s)
Staff:		
Phone:		
PART2: General 1	Information	
Have you applied to the Neighb	ourhood Small Grants (NSG) program before?	No
If yes, how many years have y	ou received funding?	
,, ,	•	
Are you applying for a project	funded in previous years?	No
	the past, please describe why this project is needed again. o or be different from previous years?	. How will this year's
PART3: Details a	bout your project	
What is the name of your proje	ect? Please use an easy title that you can remember.	
Spring Creek Firesmart & BBQ		

Please describe your project with as much detail as possible. In this section tell us about your idea and vision. How will your project build relationships between neighbours and involve people who live in your neighbourhood?

Our neighbourhood of The Glades plans to hold a Firesmart work-party in which all residents/homeowners will be invited to pitch in and improve the property areas (not currently addressed by landscaping) for fire safety reasons. We'll be removing fire hazards such as dead wood, debris, small fir trees and branches under 9', and brush undergrowth. We are planning to hold the event on June 29th, as there are some owners that don't live in Whistler and will visit for the July 1 holiday. One of the FireSmart firefighters from the municipality will bring tools and equipment so we can clear the neighbourhood property of fire hazards, as well as lead us and educate us on removal of potential hazards. After the work-party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$500 grant will be spent on coffee and pastries in the morning, and BBQ food and beverages for the post-cleanup BBQ. We will also ask all neighbours to bring a potluck item of salad, appetizer or dessert to add to the BBQ. This gives us an opportunity to connect and engage with neighbours at a purposeful event that will also improve the appearance and safety of our properties and neighbourhood. Afterwards, we'll have a chance to talk to and eat with our neighbours, and it's a great way for everyone to meet everyone else in a casual, social setting after our hard work doing FireSmart activities. In addition, some homeowners do not live in our neighbourhood full time, so it's a great opportunity to meet the people that live in Vancouver or farther afield, or are folks who are new to the neighbourhood.

NSG Program Goals

- · Connect and engage neighbours
- Share neighbours' skills and knowledge
- Increase Sense of Belonging and responsibility to your community
- · Respect and celebrate diversity

How does your project meet one or more goals of the NSG program?

The Firesmart work party and BBQ is the perfect opportunity for all of our neighbours to connect, engage, and be involved in the improvement and safety of our common property. Everyone will be encouraged to pitch in, from small children to seniors, as we have a wide range in ages of residents, homeowners and renters. Those who find the physical labour challenging will be able to assist with the coffee break, food preparation and set-up of the BBQ. The event offers a chance for everyone to show their responsibility to our shared community, and the social aspect will increase a sense of belonging. When you get to know your neighbours there is a greater feeling of security, because you know there are people you can call on in times of emergency, or even when you need help with small things, like forgetting to close your garage door after you've left the house. Since some homeowners don't live in the community, it's a good way for the all the neighbours to meet at once. Every year there are a few new residents too, and the BBQ offers a chance for everyone to meet our new neighbours. We will also be sharing knowledge, skills and tools to undertake and complete the FireSmart activities which will involve cutting, sawing, chopping and hauling wood and debris materials into piles, and then loading it into a woodchipper on loan from the municipality. The potluck gives us the chance to share some of our diverse backgrounds in the foods we bring. Our neighbourhood is diverse in that there are young married couples, young families, families with teens and retirees. The workparty and BBQ give every person a chance to fit in by doing a common activity that everyone can participate in.

When will your project and/or event take place? Include the month, day, and year.

From June 29, 2019 To June 29, 2019

Where will your project and/or event take place?

Our Firesmart Cleanup & Neighbourhood BBQ will take place outdoors, in the gardens and forested area in and around The Glades neighbourhood in Spring Creek Whistler. We will have the coffee break and BBQ in the garage of one of the

neighbours.

Approximately how many people will participate or directly benefit from your project?

51-100 people

How did you hear about the Neighbourhood Small Grants program?

Community Foundation of Whistler

How will you promote the project and reach out to and/or include people in the community? Give as many details as possible.

We will be sending emails to all homeowners and renters in our neighbourhood, as well as posting a flyer in the garbage room. Flyers will also be distributed to front doors. A request to RSVP will be made so we have an idea of how many will attend.

PART4: Budget

EXPENSES	Amount
Food	\$480.00
Supplies: Please note that large equipment purchase such as computers is not eligible	
Space rental	
Promotional materials (flyers, posters)	\$20.00
Honorarium (Please note honorarium fees can't exceed \$100)	
Liability insurance if applicable	
Permit fees if applicable	
Total Expenses of your project	\$500.00
How much are you asking from the NSG Program?	\$500.00

	REVENUE	Amount
NSG Grant		\$500.0
Donations		
Sponsors		
Other:		
Total		\$500.00

If you don't receive the full grant amount that you are requesting, how will you change your project?

If we don't receive the full grant we'll ask neighbours to contribute to the food and beverages for the coffee break and BBQ.

PART5: Additional Supporting Documents

Attached file(s):

May 1, 2019

Dan Wilson Whistler Centre for Sustainability 4325 Blackcomb Way Whistler, BC V0N 1B4

Dear Dan,

Re: Neighbourhood Small Grants

The Whistler Neighbourhood Grants Committee has selected 10 grant recipients for this year's Neighbourhood Small Grants program.

Enclosed is our cheque for \$4,170 reflecting the total amount that we require to distribute to these grant recipients. We have also enclosed the names and addresses of the grant recipients.

We deeply appreciate the Whistler Centre for Sustainability's assistance in helping us to distribute the grants to these individuals. Our cheque presentation event is planned for May 15th and as such, we require the cheques to be prepared by this date.

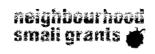
I would also like to invite you to join us at the Neighbourhood Small Grants Kick off and cheque presentation on May 15th.

If you have any questions about the cheques, please get in touch with me at cooffey@whistlerfoundation.com or

Sincerely,

Carol Coffey Executive Director





Grant Agreement

Name:

Rebecca Wood Barrett

Name of Project:

Spring Creek Firesmart & BBQ

Project No:

WH-NSG-19-1-007

By Signing this form, I agree to the following terms:

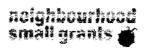
- I will carry out the Neighbourhood Small Grant (NSG) project as approved by the Neighbourhood Small Grant committee, and ensure that my project follows the necessary municipal bylaws, regulations and permit requirements.
- 2. I will inform the NSG program coordinator in the event that my project activities change.
- 3. I will not hold the Neighbourhood Small Grants Program, Community Foundation of Whistler, the Vancouver Foundation, or the Whistler Centre for Sustainability directors, staff, or volunteers, including the project coordinators and committee members, liable for any negative consequences or claims arising from carrying out your project.
- My project will be completed by November 30, 2019.

ebecca Wood

May 14/2019

- 5. I will return the grant money if the project is not completed by November 30th and I also agree to return any unspent grant money to the Project Coordinator.
- 6. I agree to my email being addes to an email group in order to stay in touch with other people involved in the Neighbourhood Small Grants Program.
- 7. I will ensure that my project is free, accessible and inclusive and that we don't charge entrance fees, request donations and/or fundraise for other projects and organizations
- 8. I agree to ensure that my project story is documented with photos, videos, and/or by writing a short narrative and submitted them to the NSG coordinator.





Grant Agreement

Name:

Christie Power and/or Sue Hargrave

Name of Project:

Easy Street Block Party

Project No:

WH-NSG-19-1-012

By Signing this form, I agree to the following terms:

- I will carry out the Neighbourhood Small Grant (NSG) project as approved by the Neighbourhood Small Grant committee, and ensure that my project follows the necessary municipal bylaws, regulations and permit requirements.
- 2. I will inform the NSG program coordinator in the event that my project activities change.
- 3. I will not hold the Neighbourhood Small Grants Program, Community Foundation of Whistler, the Vancouver Foundation, or the Whistler Centre for Sustainability directors, staff, or volunteers, including the project coordinators and committee members, liable for any negative consequences or claims arising from carrying out your project.
- 4. My project will be completed by November 30, 2019.
- 5. I will return the grant money if the project is not completed by November 30th and I also agree to return any unspent grant money to the Project Coordinator.
- 6. I agree to my email being addes to an email group in order to stay in touch with other people involved in the Neighbourhood Small Grants Program.
- I will ensure that my project is free, accessible and inclusive and that we don't charge entrance fees, request donations and/or fundraise for other projects and organizations
- 8. I agree to ensure that my project story is documented with photos, videos, and/or by writing a short narrative and submitted them to the NSG coordinator.

llesa McAuliffe	
Print Name	*
Signature	
14 May 2019	
Date	

GENERAL INFORMATION

Name of Organization:	Ecole La Passerelle
Society Registration Number:	895960433RR0001
Mailing Address:	1509 spring creek drive, Whistler, BC, V8E 0A2
Contact Name & Phone Number:	604-932-9602
Email Address:	mireille_turcotte@csf.bc.ca
Grant Amount Issued:	5 000\$

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
•	I trip to les Deux Alpes possible for families that could not have afforded it otherwise, and so made the dren equal opportunities, confidence, and pride in their french community.
From the grant application, wexpectations on all three.	e set three points that would indicate the success of the program, and we feel we have exceeded our
For this three-grade cohort of	f students, success looks like:
their community international	ly.
bilingualism in Canada.	

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
tweaks to run again in a few years with the next group	the community, it was a great success, and as such it would require only minor of Grades 6 and 7. sool in Les Deux Alpes and see if they might be interested in coming here.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
✓ A financial	breakdown showing how the grant funds were spent. (Required)
✓ Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) I only if your organization received \$10,000 or more)
Other:	
Other	
Outer	
ORGANIZATIO	ON AUTHORIZATION:
Submitted by:	Louis Joncas
Phone number:	
Email:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Date:

Signature:

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

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GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:			
General operations:			
One-time project / program:	60735	5000	Reducing the cost of travel for children that could not afford the trip
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	60735 \$	5000	8.2 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
made the kids proud and confident.	to get the grant and the wrap up with parents, having reporters and the mayor present really at, the impact on the children of the whole adventure was way beyond what the parents and the
Thank you!!!	

Expenses Transport 32 60,00 \$ 1905,86 \$ Tight to Lyons return 12 kids under 12 1017,00 \$ 12,204,00 \$ 19 kids and Adults 13 and up 1135,00 \$ 21565,00 \$ Bus to Les Deux Alpes return 2 1324,63 \$ 2649,26 \$ Total Transport 38 224,12 \$ Total Transport 38 224,12 \$ Total Transport 39 16 255,11 \$ Inght in a mountain hut with food 31	Expenses Transport 32 60,00 \$ 1905,86 \$ Tight to Lyons return 12 kids under 12 1017,00 \$ 12,204,00 \$ 19 kids and Adults 13 and up 1135,00 \$ 21565,00 \$ Bus to Les Deux Alpes return 2 1324,63 \$ 2649,26 \$ Total Transport 38 224,12 \$ Total Transport 38 224,12 \$ Total Transport 39 16 255,11 \$ Inght in a mountain hut with food 31	Budget Les Deux Alpes School trip	Revisé 23	eleves		
Transport 12	Transport 32	Expenses	Millar			
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Flight to Lyons return 12 kids and Adults 13 and up 1135,00 \$ 21 204,00 \$ 1	Flight to Lyons return 12 kids under 12 1017.00 12 2004.00 5 19 kids and Adults 13 and up 1135.00 \$ 21 565,00 \$	AND A STORY OF THE CONTRACT OF				
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Don RBC - \$ Pizza Diner supported by Creekbread 1 500,00 \$	Don RBC - \$ Pizza Diner supported by Creekbread 1 500,00 \$ Total revenue 60 731,63 \$	Funds Paid by Parents Parents and Children paying full fare 7 Children whose parents requested some 21 Teachers and Children Requiring full assis 3 Funds raised By the Association des Pare Funds Raised By the Students Participati Student cooked and served Shepherds Pi 960 Meals Student prepared take home meals 200 Meals Student individual fundraising enterprise 25 Students Skeleton Event Supported by Whistler sp 50 Sliders Wine Raffle	assistance 1 000,00 stance - ents de école ing in the trip e Lunch 3,00 9,00 100,00 ort legacies 31,70	\$ la passerelle \$ profit \$ profit \$	20 000,00 - 5 591,63 2 880,00 1 835,00 2 610,00 1 585,00	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
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Booking Confirmation

Our Ref : 25729 Destination : Lyon-Lyon Saint Exupery Agent : Shannon Aishford

Arpt(LYS)-France

Web Ref : 50333861 Departure Date: 17-Jun-2019 Agent Phone : 1-844-862-8466 EXT 1241

Agent Email: shannon@pctravel.ca

Description		Amount	Total
Flight: Pass Fare 524.25	Airline Tax 610.75	1,135.00	1,135.00
Flight: Pass Fare 524.25	Airline Tax 610.75	1,135.00	1,135.00
Flight: Pass	sengers:	1,135.00	1,135.00
Fare 524.25	Airline Tax 610.75		
Flight: Pass		1,135.00	1,135.00
Fare 524.25	Airline Tax 610.75		
Flight: Pass Fare 524.25	Sengers: Airline Tax 610.75	1,135.00	1,135.00
Flight: Pass		1,135.00	1,135.00
Fare 524.25	Airline Tax 610.75		
Flight: Pass	sengers:	1,135.00	1,135.00
Fare 524.25	Airline Tax 610.75		





Flight: Passengers:	1,135.00	1,135.00
Fare Airline Tax 524.25 610.75		
Flight: Passengers: Fare Airline Tax	1,135.00	1,135.00
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Flight: Passengers: Fare Airline Tax 524.25 610.75	1,135.00	1,135.00
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524.25 610.75	4 425 00	4 425 00
Flight: Passengers: Fare Airline Tax 524.25 610.75	1,135.00	1,135.00
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Fare Airline Tax 524.25 610.75		
Flight: Passengers:	1,017.00	1,017.00
Fare Airline Tax 406.25 610.75		
Flight: Passengers:	1,017.00	1,017.00
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Fare Airline Tax	1,017.00	1,017.00
406.25 610.75		
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Fare Airline Tax 406.25 610.75		





Flight: Passengers: 1,017.00 1,017.00 Fare Airline Tax 406.25 610.75 Flight: Passengers: 1,017.00 1,017.00 Fare Airline Tax 406.25 610.75
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Flight: Passengers: 1,017.00 1,017.00 Fare Airline Tax 406.25 610.75
Flight: Passengers: 1,017.00 1,017.00 Fare Airline Tax 406.25 610.75
Flight: Passengers: 1,017.00 1,017.00 Fare Airline Tax 406.25 610.75
Total for Service : 25,942.00
Already Paid : 25,942.00 Balance due : 28-Dec-2018 CAD 0.00

RECEIPT

Date *	Payment Method	Amount	Currency
16-Apr-2019	MASTER CARD	10,000.00	CAD
17-Apr-2019	VISA	1,116.00	CAD
18-Apr-2019	MASTER CARD	500.00	CAD
23-Apr-2019	MASTER CARD	14,226.00	CAD









Booking Confirmation

Our Ref : 38503 Destination : Lyon-Lyon Saint Exupery Agent : Shannon Aishford

Arpt(LYS)-France

Web Ref : 50333921 Departure Date: 17-Jun-2019 Agent Phone : 1-844-862-8466 EXT 1241

Agent Email: shannon@pctravel.ca

Description		Amount	Total
Flight: Passen	gers:	987.00	987.00
Fare 375.82	Airline Tax 611.18		
Flight: Passen	gers:	987.00	987.00
Fare 375.82	Airline Tax 611.18		
Flight: Passen Fare 293.82	gers: Airline Tax 611.18	905.00	905.00
Total for Service	· .		2,879.00
Sales Tax	•		3.00
Total	Į.		2,882.00
Already Paid	:		2,882.00
Balance due	: 16-Apr-2019	CAD	0.00

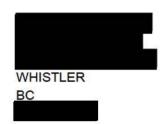
RECEIPT

Date *	Payment Method	Amount	Currency
16-Apr-2019	MASTER CAR	2,882.00	CAD









Booking Confirmation

Our Ref : 38627 Destination : Lyon-Lyon Saint Exupery Agent : Shannon Aishford

Arpt(LYS)-France

Web Ref : 52641174 / NIKSE Departure Date: 17-Jun-2019 Agent Phone : 1-844-862-8466 EXT 1241

Agent Email: shannon@pctravel.ca

Description		Amount	Total
Flight: Passengers:		1,138.73	1,138.73
Fare 519.00	Airline Tax 619.73		
Flight: Passen	gers:	374.96	374.96
Fare 289.00	Airline Tax 85.96		
Total for Service	• F		1,513.69
Sales Tax	9		1.00
Total	9		1,514.69
Already Paid	*		1,514.69
Balance due	: 17-Apr-2019	CAD	0.00

RECEIPT

	Payment Method Amount	Date *
CAD	VISA 1,139.73	17-Apr-2019
CAD	VISA 374.96	17-Apr-2019
	VISA 374.96	17-Apr-2019









Booking Confirmation

Our Ref : 38623 Destination : Paris-Charles De Gaulle Intl Agent : Shannon Aishford

Arpt(CDG)-France

Web Ref : 52641214 Departure Date: 17-Jun-2019 Agent Phone : 1-844-862-8466 EXT 1241

Agent Email: shannon@pctravel.ca

Description Flight: Passengers:		Amount	Total
		991.21	991.21
Fare 380.00	Airline Tax 611.21		
Total for Service	j		991.21
S <mark>ales Ta</mark> x	:		1.00
Total	;		992.21
Already Paid			992.21
Balance due	: 17-Apr-2019	CAD	0.00

RECEIPT

Date *	Payment Method	Amount	Currency
17-Apr-2019	VIS	992.21	CAD

Insurance status

Declined - Call PC 1-844-862-8466 to add







1-844-862-8466 Main Line Website https://www.pctravel.ca



Booking Confirmation

: Shannon Aishford Our Ref : 38502 Destination : Lyon-Lyon Saint Exupery Agent

Arpt(LYS)-France

Agent Phone: 1-844-862-8466 EXT 1241 Web Ref : 50382181 Departure Date: 17-Jun-2019

Agent Email ; shannon@pctravel.ca

Description Amount Total 1,115.00 1,115.00

Flight: Passengers:

Fare Airline Tax 477.19 637.81

Total for Service 1,115.00

Sales Tax 1.00

1,116.00 Total

Already Paid 1,116.00

Balance due 16-Apr-2019 CAD 0.00

RECEIPT

Date *	Payment Method	Amount	Currency
16-Apr-2019	MASTER CARD	1,116.00	CAD

Insurance status

MR. SAMUEL REMEMBER BAKER Declined - Call PC 1-844-862-8466 to add





GENERAL INFORMATION

Name of Organization:	Howe Sound Women's Centre Society
Society Registration Number:	S-16716
Mailing Address:	P. O. Box 2052, 38021 Third Ave., Squamish BC V8B 0B4
Contact Name & Phone Number:	Shana Murray, Community Program Director Phone: 604.892.5748
Email Address:	cpm@hswc.ca
Grant Amount Issued:	\$7,000.00

GRANT INFORMATION

	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
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The PEACE (Prevention, Education, Advocacy, Counselling and Empowerment) Program offers support and counselling services to children, youth and their families in Whistler and Pemberton who are experiencing conflict through abuse/violence in relationships and/or separation and divorce. The HSWC receives funding for 17 hours a week from the Ministry of Public Safety and Solicitor General for both communities. To maintain a 0 waitlist the program has been operating at 23 hours per week. The \$7000 funded by the RMOW goes towards approximately 5 hrs per week of the counsellor wages and benefits. In addition, to meet the growing needs of the two communities the HSWC has made the decision to fund an additional 9 hours, from our Social Enterprise. With the funds from the Ministry of Justice, Community Enrichment grant and from our Social Enterprise we can continue to offer 31 hours per week in order maintain a 0 or minimal waitlist and to effectively meet the needs of the children, youth and families within Whistler and Pemberton.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
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GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$52,918.71	\$7,000.00	Counsellor salaries & benefits for additional counselling hours.
General operations:	\$5,253.85		Prog and office supplies, travel, telecommunications, training, IT, audit
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):	\$3,615.92		Monthly rent towards office space
Other:			
Totals	\$61,788.48	\$7,000.00	11 % (Grant amount ÷ Annual budget amount)

Additional Information: Please list any additional information regarding your grant that you would like to report.

To date in 2019, we have supported 17 children and youth through one to one counselling, 36 through support groups and 20 girls through our summer camp program. This includes 202 counselling hours, 95 group counselling hours, and 86 parent support hours.

With our additional PEACE program hours in 2019, we were able to support an addition 5 children through individual counselling and 18 children through support groups.

Please note that we do not have any receipts for this grant due to all funds going towards wages.

	A Section of the Control of the Cont		
Attachments:	Please indicate the attachments you are including with your Grant Reporting Form		
✓ A financial breakdown showing how the grant funds were spent. (Required)			
Copies of receipts showing how the grant was spent. (Required)			
Copy of a news release or organizational collateral recognizing the RMOW as a supporter. (Ex: social media posts, website content, printed collateral, newspaper ads, etc.) (Required only if your organization received \$10,000 or more)			
✓ Other: PEAC	CE Program Brochure		
Other:			
ORGANIZATIO	N AUTHORIZATION:		
Submitted by:	Shana Murray		
Phone number:	604.892.5748		
Email:	cpm@hswc.ca		
Date:	November 29th, 2019		
Signature:			

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Howe Sound Women's Centre Society Program: PEACE-W/P

Budget 2019/2020

		Monthly	Yearly
	REVENUE		
4000	Davission		
	Revenues	50.00	700.00
	Administration Fee	58.33	700.00
	Donations in Kind	0.00	0.00
	Donations	291.67	3,500.00
	Donations-Gift certificates	0.00	0.00
	Transportation		
	Memberships	0.00	0.00
	Rental Income-PPTH	0.00	0.00
4067	Rental Income-3rd Ave suites	0.00	0.00
4069	Rental Income-Admin space	0.00	0.00
le/4081 Taxable	Pearls 2nds Store Income	0.00	0.00
	Pearl's Sales - Reusable Bags	0.00	0.00
4090	Concession Sales	0.00	0.00
4099	Net Sales	350.00	4,200.00
4100	Grant Revenue		
	Gaming Grant	0.00	0.00
	HRDC-Summer Student	0.00	0.00
4120	McReary Youth Foundation	0.00	0.00
4130	PSSG - PEACE & MOS	3,890.00	46,680.00
	BC Housing	0.00	0.00
4133	SCU grant	0.00	0.00
4150	VCH - Southern Ststlium	0.00	0.00
	Grants: Other	666.67	8,000.00
	PSSG - SOWC	0.00	0.00
	Total Grant Revenue	4,556.67	54,680.00
	Fundraising Revenue (in-House)		
	Fundraising Events	0.00	0.00
	Raffle Tickets	0.00	0.00
	Silent Auction	0.00	0.00
4390	Total Fundraising Revenue	0.00	0.00
4400	Other Revenue		
4440	Interest Revenue	0.00	0.00
4460	Miscellaneous Revenue	0.00	0.00
4470	Sales Tax Commission	0.00	0.00
	Amortization of deferred capital re	0.00	0.00
	Total Other Revenue	0.00	0.00

TOTAL REVENUE	4,906.67	58,880.00
EXPENSE		
5110 COGS	0.00	0.00
5210 Fundraising costs	0.00	0.00
5400 Wages and Benefits	0.00	0.00
5402 Executive Director Salary	0.00 603.20	0.00 7,238.40
5404 Program/Business Manager Wages5405 Program Coordinator	0.00	0.00
5406 Support Workers Wages (fulltime)	0.00	0.00
5408 Support Workers (Casual/relief)	0.00	0.00
5409 W/C Support	0.00	0.00
540 Administration Wages	0.00	0.00
5412 PEACE Consellors	2,820.99	33,851.90
5420 El Expense	77.73	932.75
5430 CPP Expense	174.63	2,095.61
5435 Vacation Pay Expenses	222.57	2,670.87
5440 WCB Expense	23.97	287.63
PPTH On-Call	0.00	0.00
5442 Stat @ 1.5	0.00	0.00
Average Days Pay	24.13	289.54
Wellness Pay	68.48	821.81
5445 Compassionate/Retro/Other Wages	3.42	41.09
PSH On-Call	0.00	0.00
5455 MSP Expense	34.24	410.90
5470 Employee Benefits	121.19	1,454.26
5480 Contracted Counselling Supervision	50.00	600.00
5485 Volunteer Honarium	0.00	0.00
5487 Consultant Fee	0.00	0.00
5489 Indirect Labour Allocation	185.33	2,223.95
5490 Total Payroll Expense	4,409.89	52,918.71
5500 Program Costs		
5505 Client/Program supplies & Food	54.06	648.75
5510 Staff Development and Training	50.00	600.00
5515 Program staff travel/Auto Reimb.	121.84	1,462.10
5520 Client Travel	0.00	0.00
5521 Client Rent Subsidy	0.00	0.00
5525 Office Supplies (program)	23.75	285.00
5530 Resource Materials	0.00	0.00
5535 Telecommunications	70.00	840.00
5540 Printing/photocopying/postage	11.50	138.00
5545 Advertising/Promotion (program)	20.63	247.50
5550 Memberships and Dues	1.00	12.00
5560 Volunteer Expenses	0.00	0.00

5565 Childcare Expenses	0.00	0.00
5570 Computer/IT Expenses	45.31	543.75
5575 Miscellaneous Expenses	0.42	5.00
5580 Garbage Removal	0.00	0.00
5585 Meeting Expenses	0.00	0.00
5590 Workshop expense	0.00	0.00
5595 Cash Over/Under	0.00	0.00
5599 Total Program Expenses (non-Wage)	398.51	4,782.10
		,
5600 Facilities Costs		
5605 Shelter Cost (rent)	0.00	0.00
5610 Office Cost (rent)	301.33	3,615.92
5615 Contracted Facilities Support	0.00	0.00
5620 Utilities (Gas, cable, hydro,water)	0.00	0.00
5625 Repairs and Maintenance	0.00	0.00
5630 Equip & Furniture (non-capital exp)	0.00	0.00
5635 Insurance	0.00	0.00
5640 Security	0.00	0.00
5645 Property Taxes	0.00	0.00
5690 Morgage Interest	0.00	0.00
5698 Facilities Rent Reovery Allocation	0.00	0.00
5699 Total Facility Expense	301.33	3,615.92
Joss Total Facility Expense	301.33	3,013.92
5700 Administrative Costs		
5705 Accounting and Audit Expenses	15.94	191.25
Admin facilities (rent,ultilites)	0.00	0.00
5715 Telecommunications (admin)	0.00	0.00
5720 Advertising and Promotion (admin)	0.00	0.00
5723 Office Supplies (Admin)	0.00	0.00
5725 Printing/Photocopying/Postage	0.00	0.00
5730 Equip. lease costs	6.19	74.25
5735 Internet/website/IT support	2.75	33.00
5740 AGM/Admin/Board meeting expenses	1.08	13.00
5745 Legal & professional Fees	0.00	0.00
5750 Bank charges & Interest Expenses	6.94	83.25
5755 Contract Bookkeeping	0.00	0.00
1 0	0.00	0.00
5760 Garbage removal		
5765 Misc. contractors		0.00
F770 Incurence	0.00	0.00
5770 Insurance	0.00	0.00
5775 Meals & entertainment - staff	0.00 6.42	77.00
5775 Meals & entertainment - staff 5780 Donation	0.00 6.42 0.00	77.00 0.00
5775 Meals & entertainment - staff	0.00 6.42	77.00
5775 Meals & entertainment - staff5780 Donation5799 Total General & Admin. Expenses	0.00 6.42 0.00	77.00 0.00
5775 Meals & entertainment - staff 5780 Donation 5799 Total General & Admin. Expenses 5800 Other Expenses	0.00 6.42 0.00 39.31	77.00 0.00
5775 Meals & entertainment - staff 5780 Donation 5799 Total General & Admin. Expenses 5800 Other Expenses 5801 Subcontract Services	0.00 6.42 0.00 39.31	77.00 0.00 471.75
5775 Meals & entertainment - staff 5780 Donation 5799 Total General & Admin. Expenses 5800 Other Expenses	0.00 6.42 0.00 39.31	77.00 0.00

Building Relocation expenses	0.00	0.00
5807 Rental Unit Expenses	0.00	0.00
5808 Amortization	0.00	0.00
5809 Bad Debt Expense	0.00	0.00
5840 Loss on Capital Asset Disposal	0.00	0.00
5850 Total Other Expenses	0.00	0.00
TOTAL EXPENSE	5,149.04	61,788.48
NET INCOME =	-242.37	-2,908.48
Capital Additions		
Computer equipment	0.00	0.00
Furniture & equipment	0.00	0.00
Mortgage Principal	0.00	0.00
Micro Loan lending	0.00	0.00
Micro Loan repayments	0.00	0.00
Total Capital Additions	0.00	0.00
Net Income less Capital Additions	-242.37	-2,908.48



HSWC operates on the traditional, unceded territories of the Skwxwú7mesh, Lilwat7úl, and Lower Stl'atl'imx Nations. As an organization we respect the history of this land and its Nations, working towards true reconciliation and inclusivity in our shared communities.

OUR MISSION

The Howe Sound Women's Centre Society promotes women's equality and the empowerment of women and their children. We work from a feminist* perspective. By responding to and working for change, we honour the diversity of women's lives and meet the evolving needs of women and children throughout the sea to sky corridor

*Women and men who believe in women's rights and equality throughout society.

OUR VISION

We envision a day when all women and their children are valued and lead healthy lives – supported, connected to the community, and violence free.

CONTACT US

24 HOUR CRISIS LINE: 604-892-5711 Toll Free 1-877-890-5711

WOMEN'S CENTRE - SQUAMISH 38021 Third Avenue PO Box 2052 Squamish, BC V8B 0B4

T: 604-892-5748 F: 604-892-5749

WOMEN'S CENTRE - WHISTLER 1519 Spring Creek Drive Whistler, BC V8E 0A2 T: 604-962-8711

F: 604-892-5749

www.hswc.ca



Funded by







CHILDREN, YOUTH & FAMILY PROGRAMS

Squamish, Whistler, Pemberton

Helping families in the Sea to Sky Corridor since 1981



Program for Children and Youth Experiencing Violence Prevention, Education, Advocacy,

Counselling and Empowerment





Howe Sound Women's Centre Society



The counselling program works to prevent the intergenerational cycle of violence so children and youth can grow up and build healthy relationships for themselves.

Possible signs of witnessing violence: Emotional problems such as frequent crying, guilt, anger, anxiety, sadness, confusion, depression, nightmares, fears, and/or phobias.

Behavioural problems such as aggression, withdrawal, poor social skills, adjustment difficulties, poor problem solving skills, and/or acting out

Physical problems such as headaches, eating disorders, bed wetting, stomach aches, vomiting, nausea, and/or nervous tics.



If you are in crisis call: 604-892-5711 Toll free: 1-877-890-5711 (24 hours)

THE GOALS OF THE COUNSELLING PROGRAM ARE:

- To provide a safe environment for children to talk about their feelings and help teach healthy ways to express them.
- To create an opportunity for children to deal with traumatic events in their lives.
- To enhance self-esteem and safety awareness issues.
- To promote effective problem solving and coping skills.

- To help children define and protect their personal boundaries.
- To help children understand that they are not alone and they are not at fault for traumatic events in their lives.
- To help children/youth to recognize their strengths and increase their self-confidence.
- To help children/youth to identify support networks

OTHER CHILDREN AND YOUTH PROGRAMS

GIRLS GROUPS: 8-10 week groups for girls ages 7-12. Groups focus on empowerment, building self-esteem, healthy communications, body image, boundaries and much more.

GIRLS SUMMER CAMPS: 5 day camps for girls ages 8-12, camps focus on self-expression, community, nature, self-care, friendship and more.

YOUTH EDUCATION PROGRAM:

Educational presentations in schools that promote awareness and discussions around relationships. Topics include healthy/unhealthy relationships, bullying, violence in relationships, sexual exploitation, safety online, healthy communication, boundaries, where to get help and more.

For more information on the Youth Education Programs and groups and/or camps call 604-892-5478.

GENERAL INFORMATION

	Howe Sound Women's Centre Society
Name of Organization:	
Society Registration Number:	S-16716
Mailing Address:	P. O. Box 2052, 38021 Third Ave., Squamish BC V8B 0B4
Contact Name & Phone Number:	Laurie Hannah, Community Program Manager (Whistler & Pem) Phone: 604.905.9446
Email Address:	psh@hswc.ca
Grant Amount Issued:	\$11,000.00

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.	
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The purpose of the grant was to support the operating costs and support programs for Whistler Women's Centre (WWC), a branch of the Howe Sound Women's Centre Society which includes our P.EA.C.E. program, our Homeless Prevention Program, our Outreach Program, our affordable housing units and our Pearls Safe Home clients in Pemberton. The grant funded our Drop-in Centre to operate the drop-in center for 5 days a week, with drop-in hours on Tuesday, Wednesday and Thursday and by appointment on Mondays and Fridays. We continue to offer safe, confidential support services to vulnerable women and their children, in particular those experiencing high conflict, violence or abuse. Grant funds have allowed for additional outreach hours to attend community meetings in Mt. Currie and the Lower Lakes Communities, provide community education and violence prevention, and to meet with clients outside of office hours.

This past year we have even expanded our Drop-in programing by offering a monthly women's circle called She Recovers with a volunteer community facilitator, a monthly Le Lache League meeting facilitated by another community volunteer, a women's circle for 10 women from N'Quatquq as well as our regular on going programming such as our Karma Yoga Program and our Mama Baby Connection Program. The WWC is the northern hub for the HSWC and enables a wealth of necessary community programming to occur to support community members.

Was This a New Program or Activity?

If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

This is not a new program, however with our communities constantly changing the Whistler Women's Centre strives to respond to the needs of the community with new programs. As our Third Party Reporting (TPR) has been rolling out we have completed two reports in 2019 which involves reporting sexual assaults anonymously to the RCMP. We have also continued to bring awareness and educate service providers and the serve industry of the TPR resource as well as other reporting options for women in the corridor. The WWC is actively responding to and supporting women, children and families who have been impacted by the housing crisis in the corridor through our Homeless Prevention Program. We have also expanded our drop-in programming to include a monthly women's circles, a three week First Nations women's group from N'Quatqua, and a monthly healthy eating on a budget program starting in January 2020 which is a collaboration with the Whistler Welcome Center, that we are very excited to offer.

GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$47,204.30	\$11,000.00	Support Worker salaries & benefits for additional support and outreach hours
General operations:	\$8,727		Prog and office supplies, travel, telecommunications, training, IT, audit
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):	\$13,080.08	utura in mi	Monthly rent towards office space
Other:	\$500		Fundraising costs
Totals	\$ \$69,511.38	\$11,000.00	16 % (Grant amount ÷ Annual budget amount)

Additional Information:

Please list any additional information regarding your grant that you would like to report.

The funding from the RMOW has enabled us to increase our drop-in hours which has allowed for five days of service for Whistler, Pemberton, Mt. Currie and surrounding area residents, drop-in hours on Tuesday to Thursday and by appointment on Mondays and Fridays. In addition to our crisis intervention support services, the WWC hosts a weekly yoga program including child-minding, a prenatal program called Mama Baby Connection, a monthly outreach to local First Nation Communities where we do a Women's Centre pop-up. Our clothing donations have been increasing which allows us to give more to neighboring communities. All programs are offered for free on a drop-in basis, providing low barrier health and wellness opportunities for all women, including those who may require additional support to mitigate the effects of violence and abuse.

As of Oct 2019, the WWC has supported 996 women and 318 children/youth through drop-in, women's groups and outreach services and 149 women and 160 children/youth through our Homeless Prevention Program. Please note that we do not have any receipts for this grant due to all funds going towards wages.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
✓ A financial I	preakdown showing how the grant funds were spent. (Required)
Copies of re	eceipts showing how the grant was spent. (Required)
(Ex: social i	ews release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
✓ Other: Drop-	in Program Brochure
Other:	
	TO THE THE PARTY OF THE PARTY O
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Shana Murray
Phone number:	604.892.5748
Email:	cpm@hswc.ca
Date:	November 29th, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Howe Sound Women's Centre Society Program: Drop-In Centre Whistler

Budget 2019/2020

		Monthly	Yearly
	REVENUE		
4000) Revenues		
4010	Administration Fee	0.00	0.00
4020	Donations in Kind	0.00	0.00
4030	Donations	1,166.67	14,000.00
4040	Donations-Gift certificates	0.00	0.00
4050) Transportation		
4060) Memberships	0.00	0.00
406	Rental Income-PPTH	0.00	0.00
4067	Rental Income-3rd Ave suites	0.00	0.00
4069	Rental Income-Admin space	0.00	0.00
4081 Taxable	Pearls 2nds Store Income	0.00	0.00
	Pearl's Sales - Reusable Bags	0.00	0.00
4090	Comcession Sales	0.00	0.00
4099	Net Sales	1,166.67	14,000.00
4100	Grant Revenue		
	Gaming Grant	666.67	8,000.00
4120	HRDC-Summer Student	0.00	0.00
	McReary Youth Foundation	0.00	0.00
4130	PSSG - PEACE & MOS	0.00	0.00
4135	BC Housing	0.00	0.00
	SCU grant	0.00	0.00
4150	VCH - Southern Ststlium	0.00	0.00
4160	Grants: Other	1,833.33	22,000.00
4165	PSSG - SOWC	0.00	0.00
4190	Total Grant Revenue	2,500.00	30,000.00
420(Fundraising Revenue (in-House)		
	5 Fundraising Events	666.67	8,000.00
	Raffle Tickets	0.00	0.00
4220	Silent Auction	0.00	0.00
4390	Total Fundraising Revenue	666.67	8,000.00
	Other Revenue		
	Interest Revenue	0.00	0.00
	Miscellaneous Revenue	0.00	0.00
	Sales Tax Commission	0.00	0.00
	Amortization of deferred capital re	0.00	0.00
4500	Total Other Revenue	0.00	0.00

TOTAL REVENUE	4,333.33	52,000.00
EXPENSE		
LAF LINGE		
5110 COGS	0.00	0.00
5210 Fundraising costs	41.67	500.00
5400 Wages and Benefits		
5402 Executive director salary	0.00	0.00
5404 Program/Business Manager Wages	0.00	0.00
5405 Program Coordinator	0.00	0.00
5406 Support Workers Wages (fulltime)	2,651.91	31,822.88
5408 Support Workers (Casual/relief)	0.00	0.00
5409 W/C Support	0.00	0.00
5410 Administration Wages	0.00	0.00
5412 PEACE Consellors	0.00	0.00
5420 El Expense	61.63	739.56
5430 CPP Expense	131.27	1,575.23
5435 Vacation Pay Expenses	106.08	1,272.92
5440 WCB Expense	18.56	222.76
PPTH On-Call	0.00	0.00
5442 Stat @ 1.5	0.00	0.00
Average Days Pay	106.08	1,272.92
Wellness Pay	53.04	636.46
5445 Compassionate/Retro/Other Wages	2.65	31.82
PSH On-Call	0.00	0.00
5455 MSP Expense	26.52	318.23
5470 Employee Benefits	87.51	1,050.16
5480 Contracted Counselling Supervision	50.00	600.00
5485 Volunteer Honarium	8.33	100.00
5487 Consultant Fee	0.00	0.00
5489 Indirect Labour Allocation	630.11	7,561.36
5490 Total Payroll Expense	3,933.69	47,204.30
5500 Buoman Coats		
5500 Program Costs5505 Client/Program supplies & Food	100 22	1,300.00
5510 Staff Development and Training	108.33 50.00	600.00
5515 Program staff travel/Auto Reimb.	158.33	
5520 Client Travel		1,900.00 800.00
	66.67	
5521 Client Rent Subsidy 5525 Office Supplies (program)	0.00 50.00	0.00 600.00
5525 Office Supplies (program)5530 Resource Materials	0.00	0.00
5535 Telecommunications	100.00	1,200.00
5540 Printing/photocopying/postage	20.83	250.00
	20.63 41.67	500.00
5545 Advertising/Promotion (program) 5550 Memberships and Dues		
5550 Memberships and Dues	0.00	200.00
5560 Volunteer Expenses	16.67	200.00

565			
	Childcare Expenses	0.00	0.00
570	Computer/IT Expenses	25.00	300.00
575	Miscellaneous Expenses	0.00	0.00
580	Garbage Removal	0.00	0.00
585	Meeting Expenses	0.00	0.00
590	Workshop expense	0.00	0.00
595	Cash Over/Under	0.00	0.00
599	Total Program Expenses (non-Wag	637.50	7,650.00
600	Facilities Costs		
605	Shelter Cost (rent)	0.00	0.00
610	Office Cost (rent)	887.09	10,645.08
615	Contracted Facilities Support	180.00	2,160.00
620	Utilities (Gas, cable, hydro,water)	0.00	0.00
625	Repairs and Maintenance	0.00	0.00
630	Equip & Furniture (non-capital exp)	0.00	0.00
635	Insurance	22.92	275.00
640	Security	0.00	0.00
645	Property Taxes	0.00	0.00
690	Morgage Interest	0.00	0.00
698	Facilities Rent recovery Allocaiton	0.00	0.00
699	Total Facility Expense	1,090.01	13,080.08
700	Administrative Costs		
	Accounting and Audit Expenses	40.42	485.00
705	Accounting and Audit Expenses Admin facilities (rent,ultilites)	40.42 0.00	485.00 0.00
705			
705 715	Admin facilities (rent,ultilites)	0.00	0.00
705 715 720	Admin facilities (rent,ultilites) Telecommunications (admin)	0.00 0.00	0.00 0.00
705 715 720 723	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin)	0.00 0.00 0.00	0.00 0.00 0.00
705 715 720 723 725	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00
705 715 720 723 725 730	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs	0.00 0.00 0.00 0.00 0.00 11.25	0.00 0.00 0.00 0.00
705 715 720 723 725 730 735	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support	0.00 0.00 0.00 0.00 0.00 11.25 9.17	0.00 0.00 0.00 0.00 0.00 135.00
705 715 720 723 725 730 735 740	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00	0.00 0.00 0.00 0.00 0.00 135.00 110.00
705 715 720 723 725 730 735 740	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees	0.00 0.00 0.00 0.00 0.00 11.25 9.17	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00
705 715 720 723 725 730 735 740 745 750	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00
705 715 720 723 725 730 735 740 745 750	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 130.00 0.00
705 715 720 723 725 730 735 740 745 750 755	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal	0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 130.00 0.00
705 715 720 723 725 730 735 740 755 760 765	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors	0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 130.00 0.00 0.00
705 715 720 723 725 730 735 740 755 760 765	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00	0.00 0.00 0.00 0.00 135.00 110.00 80.00 130.00 0.00 0.00 0.00
705 715 720 723 725 730 735 740 745 760 765 770	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance Meals & entertainment - staff	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00 0.00 10.42	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 130.00 0.00 0.00 0.00 125.00
705 715 720 723 725 730 745 750 765 760 775 780	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance Meals & entertainment - staff Donation	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00 0.00 10.42 0.00	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 130.00 0.00 0.00 0.00 125.00 0.00
705 715 720 723 725 730 745 750 765 760 775 780	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance Meals & entertainment - staff	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00 0.00 10.42	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 130.00 0.00 0.00 0.00 125.00
705 715 720 723 725 730 735 740 755 760 765 770 775 780 799	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance Meals & entertainment - staff Donation Total General & Admin. Expenses	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00 0.00 10.42 0.00	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 130.00 0.00 0.00 0.00 125.00 0.00
705 715 720 723 725 730 745 750 765 770 775 780 799	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance Meals & entertainment - staff Donation Total General & Admin. Expenses	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00 10.42 0.00 89.75	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 0.00 0.00 0.00 125.00 0.00 1,077.00
705 715 720 723 725 730 735 740 745 750 765 770 775 780 799	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance Meals & entertainment - staff Donation Total General & Admin. Expenses Other Expenses Subcontracting Services	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00 10.42 0.00 89.75	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 0.00 0.00 0.00 125.00 0.00 1,077.00
705 715 720 723 725 730 745 750 765 770 775 780 799 800 801 802	Admin facilities (rent,ultilites) Telecommunications (admin) Advertising and Promotion (admin) Office Supplies (Admin) Printing/Photocopying/Postage Equip. lease costs Internet/website/IT support AGM/Admin/Board meeting expenses Legal & professional Fees Bank charges & Interest Expenses Contract Bookkeeping Garbage removal Misc. contractors Insurance Meals & entertainment - staff Donation Total General & Admin. Expenses	0.00 0.00 0.00 0.00 0.00 11.25 9.17 1.00 6.67 10.83 0.00 0.00 0.00 10.42 0.00 89.75	0.00 0.00 0.00 0.00 135.00 110.00 12.00 80.00 0.00 0.00 0.00 125.00 0.00 1,077.00

-1,459.28	-17,511.38
0.00	0.00
	0.00
	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
-1,459.28	-17,511.38
5,792.62	69,511.38
0.00	0.00
	0.00
	0.00
	0.00
	0.00
0.00	0.00
	0.00 0.00 0.00 0.00 0.00 0.00 5,792.62 -1,459.28 0.00 0.00 0.00 0.00 0.00 0.00

Howe Sound Women's Centre Society Financial Statements For the year ended March 31, 2018

Howe Sound Women's Centre Society Financial Statements For the year ended March 31, 2018

	Contents
Independent Auditors' Report	2 - 3
Financial Statements	
Statement of Financial Position	4
Statement of Operations	5
Statement of Changes in Net Assets	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 16
Schedule 1 - MPSSG - CWWA & MOS Programs	17





BDO Canada LLP 202 - 1200 Alpha Lake Road Whistler BC VON 1B1 Canada

Independent Auditors' Report

To the Members of the Howe Sound Women's Centre Society

We have audited the accompanying financial statements of Howe Sound Women's Centre Society, which comprise the Statement of Financial Position as at March 31, 2018, and the Statements of Operations, Changes in Net Assets and Cash Flows for year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, Howe Sound Women's Centre Society derives revenue from cash donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Howe Sound Women's Centre Society. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenue, fundraising revenue, Pearl's Value & Vintage revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2018 and 2017, current assets as at March 31, 2018 and 2017, and net assets as at April 1 and March 31 for both the 2018 and 2017 years. Our audit opinion on the financial statements for the year ended March 31, 2017 was modified accordingly because of the possible effects of this limitation in scope.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Howe Sound Women's Centre Society as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in the Canadian accounting standards for not-for-profit organizations have been applied on a consistent basis.

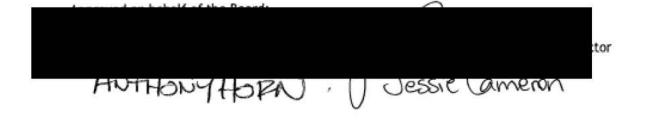
Chartered Professional Accountants

BBO Canada LLP.

Whistler, British Columbia June 15, 2018

Howe Sound Women's Centre Society Statement of Financial Position

March 31		2018		2017
Assets				
Current Cash (Note 2) Term deposits (Note 3) Accounts receivable (Note 4) Prepaid expenses	\$	464,840 407,555 57,585 9,377	\$	332,249 285,020 59,428 5,565
	2	939,357		682,262
Property and equipment (Note 5)	-	783,027	_	794,540
	\$	1,722,384	\$	1,476,802
Liabilities and Net Assets				
Liabilities				
Current Accounts payable and accrued liabilities (Note 6) Deferred contributions from operations (Note 7) Deferred client rental subsidies (Note 7) Current portion of mortgage payable (Note 8)	\$	126,150 155,708 21,528 16,793	\$	104,688 140,156 - 16,321
		320,179		261,165
Mortgage payable (Note 8)		309,365		327,316
Deferred capital contributions (Note 9)	<u>-</u>	266,225		274,847
	_	895,769	_	863,328
Net Assets Invested in property and equipment Unrestricted	_	366,545 460,070		351,965 261,509
	_	826,615	_	613,474
	\$	1,722,384	\$	1,476,802



Howe Sound Women's Centre Society Statement of Operations

For the year ended March 31		2018		2017
Devenues				
Revenues Grants (Notes 11 and 12)	\$	767,326	\$	812,867
Pearl's Value & Vintage	Ψ	539,345	Ψ	447,843
Fundraising		14,055		16,883
Donations (Note 11)		68,146		46,723
Contract services		231,197		230,140
Rental		41,000		41,829
Amortization of deferred capital contributions (Note 9)		8,622		6,970
Other revenue	_	21,450		7,128
		1,691,141		1,610,383
Expenditures				
Advertising and promotion		5,190		4,744
Amortization		15,822		18,104
Bad debts Park charges and interest		275		1,031
Bank charges and interest Client rental subsidy (Note 7)		6,654 36,972		6,507
Conferences and workshops		1,125		4,563
Consultant fee		25,811		8,792
Fundraising and events		5,261		5,689
Insurance		9,213		9,766
Interest on long-term debt		9,030		11,780
Meals and entertainment		5,465		3,979
Memberships and licences		1,813		1,786
Office		25,492		21,001
Professional fees		16,099		20,474
Rent		98,122		93,241
Repairs and maintenance		19,342		14,063
Salaries and benefits (Note 13)		1,075,567		1,046,201
Staff and client travel		27,920		24,342
Staff training and professional development		14,092		11,530
Subcontract rental subsidy program (Note 7)		-		84,000
Supplies Telecommunications		28,006		26,312
Utilities		19,987 30,742		18,690 25,608
Loss on disposal of capital assets		30,74Z -		5,397
		1,478,000		1,467,600
Excess of revenues over expenses for the year	\$	213,141	\$	142,783
Execuse of teverides over expenses for the year	Ψ	213,141	Ψ	142,703

Howe Sound Women's Centre Society Statement of Changes in Net Assets

For the year ended March 31

	Invested in Capital assets	Unrestricted	I 2018	2017
Balance, beginning of year	\$ 351,965	\$ 261,509	\$ 613,474	\$ 470,691
Excess (deficiency) of revenues over expenses for the year	(7,200)	220,341	213,141	142,783
Interfund transfers Capital acquisitions Mortgage principal payments	4,301 17,479	(4,301) (17,479)	-	- -
Balance, end of year	\$ 366,545	\$ 460,070	\$ 826,615	\$ 613,474

Howe Sound Women's Centre Society Statement of Cash Flows

For the year ended March 31	2018	2017
Cash provided by (used in)		
Operating activities Excess of revenues over expenses for the year Items not requiring cash Amortization	\$ 213,141 \$	142,783
Deferred capital contributions recognized as revenue Deferred operating contributions recognized as revenue Loss on disposal of capital assets	(8,622) (137,151) -	(6,970) (206,265) 5,397
	83,190	(46,951)
Changes in non-cash working capital balances Accounts receivable	1,843	(13,385)
Prepaid expenses Accounts payable and accrued liabilities	(3,812) 21,462	(4) 45,247
Deferred contributions from operations Deferred client rental subsidies Deferred capital contributions	152,695 21,528 -	217,379 - 38,454
	276,906	240,740
Investing activities Acquisition of property and equipment	(4,301)	(4,318)
Investment in term deposit	 (122,535)	(35,504)
	 (126,836)	(39,822)
Financing activity Repayment of long-term debt	(17,479)	(17,104)
Increase in cash during the year	132,591	183,814
Cash, beginning of year	332,249	148,435
Cash, end of year	\$ 464,840 \$	332,249

1. Summary of Significant Accounting Policies

Purposes of the Society

The Howe Sound Women's Centre Society (the "Society") is a not-for-profit organization incorporated under the Society Act (British Columbia) on October 7, 1981 and became a registered charitable organization on May 1, 1982. On November 28, 2016, the Society Act (British Columbia) was replaced with the Societies Act (British Columbia). The Society transitioned to the new act on March 15, 2018.

The Society operates two drop-in centres, a transition house and a safe house, providing both support and shelter to women and children in abusive situations in the Sea to Sky corridor, from the lower mainland and other areas of Canada.

The Society also operates Pearl's Value & Vintage, a second-hand furniture and clothing store located in downtown Squamish, British Columbia. It accepts used, donated items from the community, and exchanges them for cash donations to further assist with the funding of the Society's operations.

The Society operates two residential rental apartments located above its drop-in centre, and two apartments located in Pemberton. Rental income earned assists the Society with the costs to operate and maintain these rental units, and in the case of the Squamish units, offset costs of the drop-in centre.

The Society promotes equality and empowerment, and works from a feminist perspective, supporting women and children, honouring the diversity of their lives, and responding to, and working for change. The Society believes this work contributes to the well-being of the entire community.

In the event of winding up or dissolution, the Society's bylaws states that the net funds and assets of the Society remaining after the satisfaction of its debts and liabilities shall be available for distribution to organizations concerned with social problems or organizations promoting the same purposes of the Society at the time of winding-up or dissolution.

Basis of Accounting

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Income Taxes

The Society is exempt from income tax under Section 149(1)(I) of the Income Tax Act.

Howe Sound Women's Centre Society Notes to the Financial Statements

March 31, 2018

1. Summary of Significant Accounting Policies (continued)

guaranteed investment certificates with a duration of fewer than

ninety days from the date of acquisition.

Term deposits Term deposits consist of guaranteed investment certificates with

maturities of greater than 90 days from the date of acquisition.

Invested in Property and Equipment

Net assets invested in property and equipment represents the Society's

investment in property and equipment.

Property and Equipment

Property and equipment are recorded at cost on the statement of financial position. Amortization is charged over the expected useful

life of the assets, estimated as follows:

life of the assets, estimated as follows:

Buildings 20/ 25 years straight line basis
Furniture and fixtures 5/10 years straight line basis
Computer equipment 3 years straight line basis

Leasehold improvements 25% declining basis

Impairment of Long-Lived Assets

In the event that facts and circumstances indicate that the Society's long-lived assets no longer have any long-term service potential to the Society, the excess of the asset's net carrying amount over any residual value is recognized as an expense in the statement of operations.

Revenue Recognition

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Restricted contributions for the acquisition of property and equipment are deferred and amortized over the remaining useful life of the asset acquired.

Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

Revenue from contract services is recognized at the time the services are provided.

Revenue from the sale of donated goods at Pearl's Value & Vintage is recognized at the time of cash receipt.

Rental revenue is recognized evenly each month over the term of the lease.

1. Summary of Significant Accounting Policies (continued)

Mortgage Payable

The mortgage payable is classified as a current liability for the portion of the loan that is repayable or matures within the current year, or when a covenant violation gives the lender the discretion to demand full payment of the loan before its maturity date, unless the lender provides a written guarantee that the loan will remain in effect or be renewed for periods extending beyond the next year.

Financial Instruments

The Society's financial instruments consist of cash, term deposits, accounts receivable, accounts payable and accrued liabilities, and mortgage payable. Financial assets are tested for impairment when changes in circumstances indicate an asset could be impaired. The Society initially measures its financial instruments at fair value and subsequently at amortized cost using the effective interest rate method, less any provision for impairment.

Use of Estimates

The preparation of financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Areas of significance requiring management to exercise judgment on the determination of estimates includes collectability of accounts receivable, useful lives of property and equipment, assessment of impairment, completeness of accounts payable and accrued liabilities, and the allocation of expenses to various programs and grants. Actual results could differ from management's best estimates made in the preparation of these financial statements and may have an impact on future periods.

Donated Inventory

The inventory items in the Pearl's Value and Vintage location are 100% donated and have no cost value for financial statement purposes. The economic value of the donated items is not realized or recorded until patrons exchange cash donations for those items.

Contributed Materials and Services

Management has chosen to not recognize contributed materials or services for donations provided to the Society or directly associated with its programs. As such, these contributions to the Society have not been recognized in the Society's financial statements.

2. Cash

Cash consists of cash on hand and bank balances held at one financial institution. The bank accounts earns interest at the prevailing marketing rates. Funds of \$45,851 (2016 - \$43,004) are set aside for the Society's BC Gaming Community grant in a separate bank account.

The Society has an authorized operating line of credit in the amount of \$25,000 with Squamish Savings (Division of Vancity) for working capital purposes, bearing interest at a rate of Vancity prime plus 1% per annum. As at year-end, the balance of the operating loan is \$NiI (2017 - \$NiI).

3. Term Deposits

During the year, the Society held three term deposits which mature April 7, June 2, and November 4, 2018, earning interest at 1.05% - 1.25% per annum.

4. Accounts Receivable

	 2018	2017
GST rebate Back in Motion Other	\$ 7,001 39,173 11,411	\$ 1,241 43,472 14,715
	\$ 57,585	\$ 59,428

5. Property and Equipment

			2018	2017
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Land Buildings Furniture and fixtures Computer equipment Leasehold improvements	635,760 390,639 47,048 37,705 23,473	261,857 32,919 36,193 20,629	635,760 128,782 14,129 1,512 2,844	635,760 139,886 11,448 3,654 3,792
Zodoonord Improvemente	\$ 1,134,625	\$ 351,598	\$ 783,027	\$ 794,540

The Society's property and equipment is measured at net book value which consists of historic cost less accumulated amortization. The net book value of property and equipment is not reflective of its fair market values.

6. Government Remittances

Included in accounts payable and accrued liabilities are \$34,464 (2017 - \$22,038) of government remittances.

7. Deferred Contributions from Operations

The deferred contributions from operations consist of non-restricted grants that are received in the current year for future periods and restricted grants that have been received but will be spent on the designated purpose in future periods.

Restricted grants consist of gaming funds to operate Whistler and Squamish drop-in centres, and grants restricted in use to specific programs as listed below.

As at year-end, funds that were deferred are as follows:

<u>-</u>	2018		2017
Restricted contributions to be spent in future periods:			
BC Housing - Aboriginal Transportation Fund \$	7,919	\$	7,281
BC Ministry of Justice - SARC Program	3,000		16,984
Community Foundation of Whistler -	•		
Mama Baby Connection Program	-		1,300
District of Squamish - Drop in Centre funding	10,000		10,000
MPSSG - PEACE and MOS Programs	19,008		-
Ministry of Housing and Social Development - Gaming	43,000		43,000
Province of BC - Pemberton Outreach	5,000		5,000
Province of BC - Training for Cultural Diversity	1,917		5,000
Squamish Savings Emergency Loan Program	20,000		-
Thompson River University - Outdoor Program	168		4,969
Vancouver Foundation - Women's Wisdom Program	2,500		
<u>_</u>	112,512		93,534
Operating grants received in advance:			
Operating grants received in advance: BC Housing	43,196		46,622
\$	155,708	\$	140,156

During the year, restricted contributions received and recognized for these grants are as follows:

	2018	2017
Balance, beginning of year Contributions received in the year and deferred Recognized as revenue	\$ 93,534 \$ 109,507 (90,529)	84,979 170,757 (162,202)
Balance, end of year	\$ 112,512 \$	93,534

7. Deferred Contributions from Operations (continued)

The Society receives funding from BC Housing to operate a Homeless Prevention Program that provides rental subsidies. During the year, the Society ended its subcontracting agreement for this program and administered the program internally. Restricted contributions received in the year were as follows:

	 2018	2017
Balance, beginning of year Contributions received in the year and deferred Recognized as revenue and client rental subsidies	\$ - \$ 89,000 (67,472)	89,000 (89,000)
Balance, end of year	\$ 21,528 \$	

Funders provide monies restricted to certain programs and projects which must be spent for that purpose. However, many expenses incurred by the Society are for shared services, and as a result, expense allocations amongst programs and projects are management's best estimate. As this determination is inherently uncertain, deferred contributions may be materially different from that presented.

8. Mortgage Payable

	2018	2017
Squamish Savings (Division of Vancity) Commercial Mortgage, 38021 Third Avenue, Squamish, B.C., interest at 2.84%, repayable bi-weekly at \$1,018 including interest, due June 9, 2019 Less: current portion of mortgage payable	\$ 326,158 (16,793)	\$ 343,637 (16,321)
	\$ 309,365	\$ 327,316

The mortgage is secured by a first charge on the land and building, a General Security Agreement and an assignment of rents.

The principal payments in the next two years are expected as follows:

2019 2020	\$ 16,793 309,365
	\$ 326,158

9. Deferred Capital Contributions

Deferred contributions related to capital represent restricted contributions for the purchase of the drop-in centre and various renovations to the properties.

The changes in the deferred contributed balance for the year are as follows:

	 2018	2017	
Unamortized balance, beginning of year Contributions received in the year Amortized to revenue	\$ 274,847 - (8,622)	\$	243,363 38,454 (6,970)
Unamortized balance, end of year	\$ 266,225	\$	274,847

The Society has received contributions totaling \$175,865 (2017 - \$175,865) towards the acquisition of stage 2 transition housing. As of March 31, 2018, these funds have not been utilized. Once utilized, these funds will be amortized into revenue over the estimated useful life of the asset acquired.

10. Operating Leases

The Society has committed to a number of leases for the rental of equipment and office space. The minimum lease payments, including GST and operating costs incorporated into the agreements, in each of the next five years are as follows:

2019 2020 2021 2022 2023	\$ 59,729 3,094 774 -
	\$ 63,597

11. Grant and Donation Revenue

Grant revenue is from the following sources:

	2018	2017
BC Housing Management Commission	\$ 564,797	\$ 567,865
Ministry of Justice	106,492	103,575
Province of British Columbia	3,084	10,000
Ministry of Housing and Social Development - Gaming	43,000	43,000
Resort Municipality of Whistler	14,000	14,000
District of Squamish	10,000	10,000
Ministry of Justice Civil Forfeiture	13,984	25,974
Canadian Women's Foundation	-	14,863
Whistler Blackcomb Foundation	-	7,240
Other grants	11,969	16,350
	\$ 767,326	\$ 812,867

Donation revenue was derived primarily from corporations and individuals.

During the year, the Society entered into two forgivable loan agreements with BC Housing Management Commission for capital maintenance at the Transition House and Safe Home for a maximum of \$94,300 and \$4,600, respectively. These loans are forgivable over 10 years. During the year, \$567 and \$4,045, respectively, was received under these agreements and recognized as grant revenue.

12. Economic Dependence

BC Housing, the Ministry of Justice, and the Ministry of Housing and Social Development provided 43% (2017 - 46%) of the Society's revenue recognized in 2018. As a result, the Society is economically dependent on the Provincial Government of British Columbia for the funding required to deliver its services and programs.

13. Remuneration of Directors, Employees and Contractors

On November 28, 2016 the Society Act (British Columbia) was repealed and replaced with the Societies Act (British Columbia) ("New Act"). The New Act requires that all Societies transition to the New Act before November 28, 2018. The New Act requires that the Society disclose the total remuneration paid to the Directors, for either being a director or for acting in another capacity, as well as the total number of employees or contractors with annual remuneration equal to or greater than \$75,000 and the aggregate remuneration of those employees.

During the year the amounts paid to Directors of the Society for acting in their noted capacity was \$NiI (2017 - \$NiI). A total of 0 (2017 - 0) employees received remuneration in excess of \$75,000 which resulted in expenditure of \$0 (2017 - \$0).

14. Financial Instrument Risk

The Society, through its financial assets and liabilities, is exposed to various risks. The following analysis provides an assessment of those risks as at March 31, 2018. These risks remain unchanged from prior year.

(a) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is potentially exposed to credit risk on its cash, term deposits, and accounts receivable (described in Notes 2, 3, 4). To mitigate this risk, the Society has deposited its cash and investments with reputable financial institutions. The credit risk on accounts receivable arises from organizations in a similar not-for-profit sector.

(b) Liquidity Risk

Liquidity risk is the risk that the Society encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be required to repay restricted use funding where the Society is unable to meet those restrictions; will be forced to sell financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities and mortgage payable (Note 8). The Society has a credit line available to help manage its liquidity.

(c) Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed interest rate investments and the value of its fixed interest rate mortgage payable (Notes 3 and 8).

It is management's opinion that the Society is not exposed to significant currency risks arising from financial instruments. There have been no changes to the Society's financial instruments risk exposure from prior year.

15. Comparative Figures

The comparative figures have been reclassified to conform with the financial statement format adopted in the current year.

Howe Sound Women's Centre Society Schedule 1 - Ministry of Justice - PEACE & MOS Programs Schedule of Revenue and Expenses

For the year ended March 31		2018	2017
Revenues Grants Donations Grants - Other Other	\$	106,492 \$ 7,235 6,000 2,267	103,575 7,598 2,801 3,670
Expenses		121,994	117,644
Salaries and benefits			
Program manager Support worker wages Counsellors Benefits		20,425 8,259 55,428 18,244	26,573 8,736 44,157 18,012
Victim service program delivery expenses		102,356	97,478
Facilities (rent, utilities and maintenance) Program delivery related travel Office supplies Promotion and outreach Telephone Memberships Computer and IT expenses Staff training Meeting and other miscellaneous expenses	_	7,581 2,107 4,686 595 2,422 334 199 1,078 2,211	9,883 2,223 2,678 307 1,402 180 7 431 437
Administration expenses		21,213	17,548
Management and administrative support wages Accounting and audit Other	_	10,567 984 1,820 13,371	11,297 1,457 1,738 14,492
Total expenses		136,940	129,518
Deficiency of revenues over expenses for the year	\$	(14,946) \$	(11,874)



HSWC operates on the traditional, unceded territories of the Skwxwú7mesh, Lilwat7úl, and Lower Stl'atl'imx Nations. As an organization we respect the history of this land and its Nations, working towards true reconciliation and inclusivity in our shared communities.

OUR MISSION

The Howe Sound Women's Centre Society promotes women's equality and the empowerment of women and their children. We work from a feminist* perspective. By responding to and working for change, we honor the diversity of women's lives and meet the evolving needs of women and children throughout the Sea to Sky Corridor.

*Women and men who believe in women's rights and equality throughout society.

OUR VISION

We envision a day when all women and their children are valued and lead healthy lives – supported, connected to the community, and violence free.

CONTACT US

24 HOUR CRISIS LINE: 604-892-5711 Toll Free 1-877-890-5711

WOMEN'S CENTRE - SQUAMISH 38021 Third Avenue PO Box 2052 Squamish, BC V8B 0B4 T: 604-892-5748

F: 604-892-5749

WOMEN'S CENTRE - WHISTLER 1519 Spring Creek Drive Whistler, BC V8E 0A2 T: 604-962-8711 F: 604-892-5749 www.hswc.ca



Funded by







WOMEN'S CENTRE

Squamish & Whistler

Helping women and children in the Sea to Sky Corridor since 1981





Howe Sound Women's Centre Society



Abuse takes many forms. It can be physical, psychological, emotional, sexual, and/or financial.

Our trained support workers are available for women wanting to talk about their options and receive both practical and emotional support during their decision making process.

Have you been searching for answers to difficult questions about your relationship?

Are you wondering if you are experiencing abuse?

What are next steps if you decide to leave?

What are your rights?

Speak with a support worker at the Women's Centre Monday-Thursday 10am-4pm for support and information.



24 Hour Crisis Line: 604-892-5711 Toll free: 1-877-890-5711 WOMEN'S CENTRE Monday-Thursday 10am-4pm

The Women's Centre is a centralized location for the Society and is a welcoming space for all women to ask for and receive support, resources and referrals in a caring and non-judgmental environment. Our trained support staff are available to answer questions and to provide empowerment and guidance based on what clients identify as their primary need in their current situation and the difficulties they are presented with.

SERVICES INCLUDE:

- Crisis support
- Referrals and assisted access (filling out forms, support with calls)
- Computer access
- Faxing, photocopying, printing
- Free Family Law Legal Clinics
- Women's and children's clothing
- Toiletries and necessities
- Voucher program for Pearls V & V
- Yoga by donation
- Wellness programs and groups

HOWE SOUND WOMEN'S CENTRE

PEARL'S PLACE TRANSITION HOUSE:

Emergency transitional housing in a safe and secure environment for women and their children who have experienced abuse. Food and basic necessities are provided (max. 30 day stay). Pet friendly.

PEARL'S SAFE HOME:

Temporary emergency shelter addressing the short term needs of women and children in the northern corridor who are fleeing abuse (up to a 10 day stay).

OUTREACH WHISTLER:

Sister services to the Squamish Drop in Centre, accessed on a by-appointment basis by calling 604 962-8711 Monday - Thursday 10am-4pm

SOCIETY'S PROGRAMMING

CHILDREN, YOUTH FAMILY COUNSELLING: Individual and group counselling for children ages 3-18 who have experienced abuse or a difficult separation or divorce.

HOMELESS PREVENTION PROGRAM: Temporary rental subsidy and support services to help women who have experienced or at risk of abuse secure safe housing.

SEXUAL ASSAULT RESPONSE:

If you have been sexually assaulted and are considering making a third party report, receive support with this process.

MULTICULTURAL OUTREACH SUPPORT: Support for women who have experipage dalpuse. Focus on immigrant & refugee women.

GENERAL INFORMATION

Name of Organization:	Sea to Sky Community Services
Society Registration Number:	S14102
Mailing Address:	Box 949, Squamish, BC, V8B 0A7
Contact Name & Phone Number:	Christina Rupp 604 567 9090
Email Address:	Christina.rupp@sscs.ca
Grant Amount Issued:	\$5000.00

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

The funding that we received for the Better at Home program has enabled us to invest extra time in Whistler. In the area of light housekeeping we are now able to offer a monthly service to several clients, this is provided by a paid contractor. Our Program Coordinator has been enabled, by the funding, to participate in Community events in order to reach out to prospective clients, other health care professionals and possible volunteers. We have participated in events and presentations at the Whistler Library and at WCCS. Including Seniors Day on October 1st and the WCSS Health Fair on October 30. Unfortunately we have not been able to offer snow ploughing service in Whistler yet, for two reasons. The cost for paying for this type of service per hour is very high, also we found that companies prefer to work on bigger snow ploughing projects and were not able to shovel paths or clean the snow off a car. They prefer to work with bigger equipment which does not work for what we would require. (This service cannot be offered by volunteers because of liability concerns).

Transportation, both locally and as far as Vancouver is offered to all clients.

\ \ \	Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
1		

The Better at Home program for the Sea to Sky Corridor is going into its 7th year and hopefully will continue into the future.

GRANT INFORMATION

Grant Results – Financial Breakdown								
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.					
Salaries:	83869.36	3000.00	Spent on wages for both program coordinator and cleaning contractor					
General operations:	17558.88	2000.00	Spent on mileage for coordinator & contractor, as well as advertising/promotion workshop supplies					
One-time project / program:	5000.00							
Physical asset(s):								
Rent (RMOW facilities):		N/A						
Rent (other facilities):								
Other:								
Totals	\$ 106,428.24	5000,00	4.7 % (Grant amount ÷ Annual budget amount)					

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
✓ A financial	breakdown showing how the grant funds were spent. (Required)
✓ Copies of r	eceipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Christina Rupp
Phone number:	604 567 9090
Email:	Christina.rupp@sscs.ca
Date:	November 28, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Better at Home Funding Financial Breakdown - CEP Grant

FUNDING	
CEP Grant	\$ 5,000.00
Total Funding	\$ 5,000.00

EXPENSES									
Salaries / Contract									
Wages									
Program Coordinato	r \$	572.10							
Houskeeping Coordin	nator \$	1,283.94							
Total - Wages	\$	1,856.04							
Mileage									
Program Coordinator	r \$	231.28							
Houskeeping Coordin	nator \$	466.80							
Total - Mileage	\$	698.08							
Total Salaries/Contract	\$	2,554.12							
Advertising / Promotion									
Advertising									
The Pique	\$	94.50							
Whistler Recreation	Guide \$	131.25							
Total - Advertising	\$	225.75							
Promotions									
Various - see sheet	\$	285.29							
Total - Promotions	\$	285.29							
Total Advertising / Promotion	\$	511.04							
Workshops / Presentations									
Various - see sheet	\$	199.96							
Total Workshops / Presentations	\$	199.96							
Total Expenses	\$	3,265.12							

Remaining of Grant	\$	1,734.89
remaining of Grant	Ψ	I,/ 3T.03

Salaries / Contracts Better at Home program

Staffing Costs									
Salaries					-				
Program Coordinator	Hrly Wage	Date	Hours	Cost	Reason / Notes	Mileage	Period Ending	KMs	\$/KM Total
		15-Apr		\$	Admin		30-Nov	1567.35	0.49 \$ 231.28
		7-May		\$	Meet & greet with new client and cleaning contractor				\$ -
		30-May	2	\$	Workshop at WCSS, Meet & Greet with a volunteer and client				\$ -
		1-Oct	6	\$	Seniors Day event at the Whistler Library				\$ -
		31-Oct	4	\$	WCSS Health Fair, workshop at the Whistler Library				\$ -
				\$ -		T			\$ -
				\$ -		T			\$ -
				\$ -					\$ -
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				\$ -		<u> </u>			\$ -
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				\$ -		 			\$ -
				\$ -		 			\$ -
				\$ -		 			\$ -
				\$ -		 			\$ -
TOTAL - Salaries			15	\$ 572.10		_			\$ 231.28
Contract									
Housekeeping Contractor	Period Ending	Cost	GST	Total (incl. GST)	Reason / Notes	Mileage	Period Ending	KMs	\$/KM Total
	30-Nov	\$ 1,222 80	\$ 61.14	\$ 1,283.94			30-Nov	472.00	0.49 \$ 466.80
			\$ -	\$ -					\$ -
			\$ -	\$ -					\$ -
			\$ -	\$ -					\$ -
			\$ -	\$ -					\$ -
		1	\$ -	\$ -		-			\$ -
		1	\$ -	\$ -		⊣			\$ -
		1	\$ -	\$ -		⊣ I			\$ -
TOTAL - Contract		\$ 1,222.80	\$ 61.14	\$ 1,283.94					\$ 466.80
TOTAL Salaries / Contracts				\$ 1.856.04					\$ 698.08

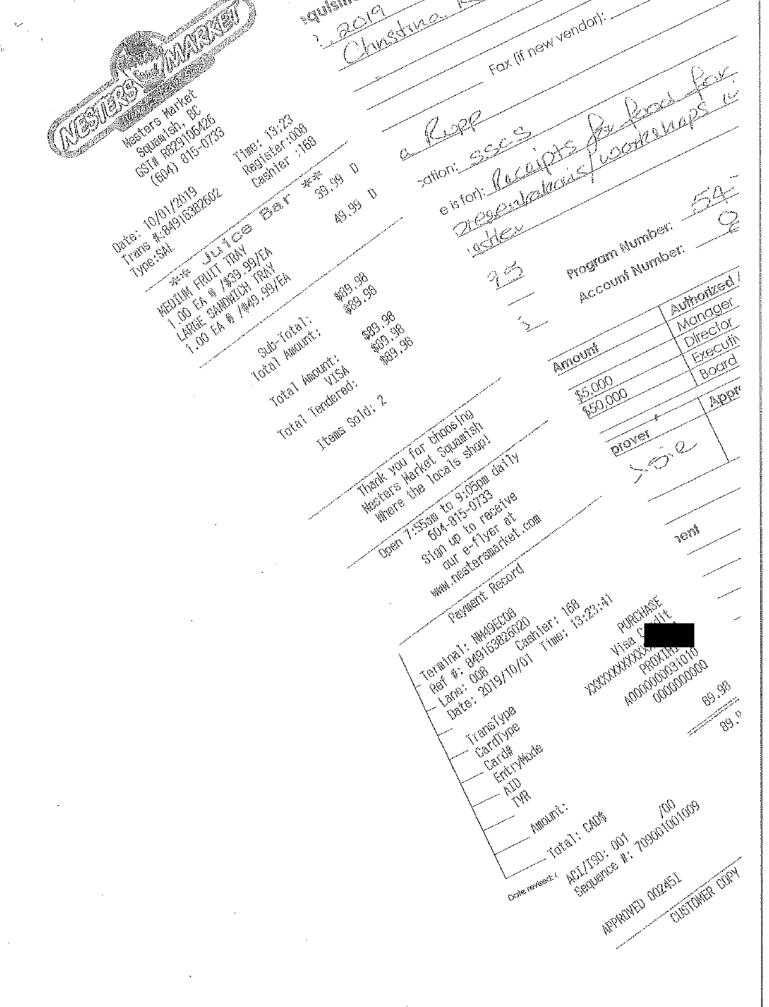
Advertising / Promotions

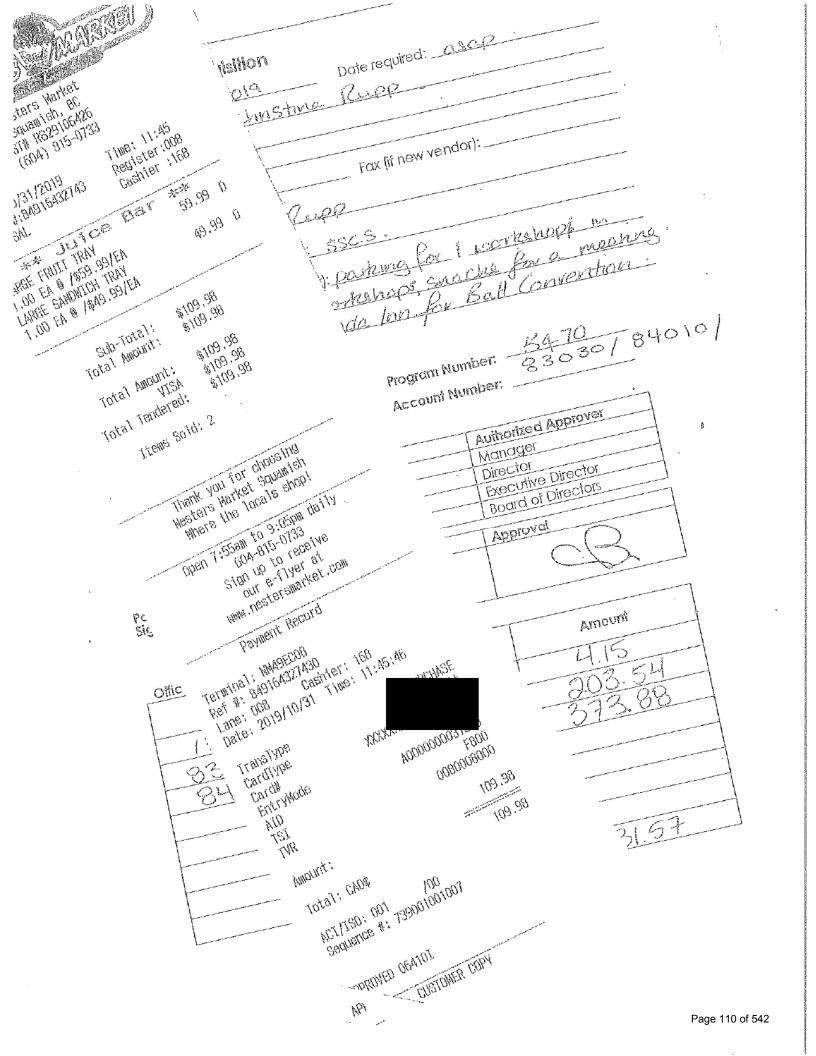
Advertising / Promotion Costs						
Advertising						
The Pique	Date	Cost	GST	Total (incl. GST)	Date Paid	Reason / Notes
	15-Aug		2.20			Aug 15 Edition / online for 1 week
	15-Aug	46 00	2.30	48.30	12-Aug	Aug 15 Edition / online for 1 week
		-	-	-		
		-	-	-		
-		-	-	-		
-		-	-	-		
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-		-		-		
-		-		-		
-		-		-		
-		-		-		
Total		\$ 90.00	4.50			
Whistler Recreation Guide	Date	Cost	GST	Total (incl. GST)	Date Paid	Reason / Notes
Windlet Hedreutien Guide		\$ 125.00	6.25		Pending	nesson y notes
-		-	-	-		
		-	-	-		
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<u> </u>		-	-	-		
		-	-	-		
<u> </u>		-	-	-		
Total		\$ 125.00	6.25	\$ 131.25		

motions								
Purchase / Product	Date	Cost	GST	Total (incl. GST)	Date Paid	Reason / Notes		
Better at Home Tote Bags	1-Sep	\$ 271.70	13.59	\$ 285.29	30-Sep			
		-	-	-				
		-	-	-				
		-	-	-				
		-	-	-				
		-	-	-				
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		-	-	-				
		-	-	-				
		-	-	-				
		-	-	-				
Total	<u> </u>	\$ 271.70	13.59	\$ 285.29				

Workshops & Presentations

shops & Presentations					
Event	Date	Cost	GST	Total (incl. GST)	Reason / Notes
Whistler Seniors Day	1-Oct	\$ 89.98	\$ -	\$ 89.98	Food for event
ICBC Presentation	31-Oct	109.98	ı	109.98	Food for event
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
L Advertising / Promotions		\$ 199.96	\$ -	\$ 199.96	





Christina Rupp

From:

noreply@adperfect.com

Sent:

Wednesday, August 21, 2019 12:50 PM

To:

Christina Rupp

Subject:

Your Pique Newsmagazine Ad PQE003030 has been approved!



Your classified ad receipt

Your Pique Newsmagazine ad PQE003030 has been approved for publication on the following dates:

Run Schedule: Print Ad: August 15, 2019 to August 15, 2019 Web Ad: August 15, 2019 to August 21, 2019 * Run schedule is the period your ad will run and may not reflect the actual days.

Ad number: PQE003030

Ad title: Better at Home is looking for Volunteers

Your card has been charged as follows:

Sub total: \$46.00

Tax (GST): \$2.30

Grand total: \$48.30

Billed amount: \$48.30

GST#: 84515 3105 RT0001

Any applicable charges will appear as Pique Newsmagazine on your statement. Please note that due to possible formatting changes to make the ad appear more clearly in print, the Grand Total may be higher than the Billed Amount. The Billed Amount reflects what your credit card has actually been charged.

Christina Rupp

From:

noreply@adperfect.com

Sent:

Wednesday, August 21, 2019 12:46 PM

To:

Christina Rupp

Subject:

Your Pique Newsmagazine Ad PQE003027 has been approved!



Your classified ad receipt

Your **Pique Newsmagazine** ad **PQE003027** has been approved for publication on the following dates:

Run Schedule: Print Ad: August 15, 2019 to August 15, 2019 Web Ad: August 15, 2019 to August 21, 2019 * Run schedule is the period your ad will run and may not reflect the actual days.

Ad number: PQE003027

Ad title: Better at Home, helping Seniors to live independently

Your card has been charged as follows:

Sub total: \$44.00

Tax (GST): \$2.20

Grand total: \$46.20 Billed amount: \$46.20

GST#: 84515 3105 RT0001

Any applicable charges will appear as **Pique Newsmagazine** on your statement. Please note that due to possible formatting changes to make the ad appear more clearly in print, the Grand Total may be higher than the Billed Amount. The Billed Amount reflects what your credit card has actually been charged.

GENERAL INFORMATION

Name of Organization:	Whistler Multicultural Network/Sea to Sky Community Services
Society Registration Number:	Registered charity #119161107 RR0001 Registered society #S14102
Mailing Address:	38024 Fourth Ave. Box 949 Squamish, BC V8B 0A7
Contact Name & Phone Number:	Bekah Jones
Email Address:	bekah.jones@sscs.ca
Grant Amount Issued:	\$4500

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
------------------	---

YTD the grant has covered:

- Additional 2 hours/week for Multicultural Outreach Worker
- Costs of kitchen equipment & supplies for Multicultural Community Kitchens
- Honoraria for immigrant cooks facilitators.
- Baking with children sessions.
- Set up of Community garden and upkeep.
- Research and development of Community Kitchen digital badge program
- Working on forming partnership with Womens Centre

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
No	

GRANT INFORMATION

Grant Results – Fin	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$6153	\$2917.50	\$1772.34 (2hrs/week) (this will continue through the program year)
General operations:	\$2510	\$800	Supplies, equipment \$548.35, honoraria \$345
One-time project / program:	\$300	\$300	Community Garden set up \$321.47
Physical asset(s):	0	0	
Rent (RMOW facilities):	\$256	N/A	
Rent (other facilities):	\$1132	0	
Other:	\$1110	\$482.5	
Totals	\$11681 \$	\$4500	38.5 /o (Grant amount ÷ Annual budget amount)

Additional Information:

Sea to Sky Community Services was the receiving agency for this grant and is providing reports back to the RMOW on how the grant was spent. Note: the program runs year round and salary/costs will be incurred till end March 2020. This year we have had one multicultural community kitchen every month, with an average of 14 participants. Participants have been a good mix of Canadian born community members and immigrants, and we now have a waitlist of cooks wanting to share their food with the community.

Multicultural food at the Whistler Multicultural Festival in June 2019 was again managed and delivered by volunteer immigrant cooks, including Moroccan newcomers. The Multicultural Kitchen cookbook was presented at the 2019 Whistler Writers' Festival and a catering company produced some of the dishes from the book. The cookbook is now online at www.welcomewhistler.com and volunteers are actively working to add details and stories from ongoing community kitchens. This program will partner with the Howe Sound Women's Centre to deliver a series of healthy eating on a budget workshops starting January 2020.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
✓ A financial	breakdown showing how the grant funds were spent. (Required)
Copies of re	eceipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Bekah Jones
Phone number:	
Email:	bekah.jones@sscs.ca
Date:	29/11/19
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Multicultural Network: Multicultural Community Kitchens program

Financial Costs breakdown April 1 to November 30 2019

Salary (average 2 hours/week for Multicultural Outreach Worker)	1772.34
Operating supplies (general supplies, kitchen supplies)	548.35
Volunteer honoraria (cooks for monthly Multicultural kitchens)	345.00
One-time program costs (immigrant garden set up)	321.47
Total costs	2987.16

The program will run until March 30^{th} 2020, the remaining budget will be used for salary and operating costs of future workshops.



1005 ALPHA LAKE ROAD 604-932-1903 WHISTLER, B.C. V8E 0H5 Phone: (604)932-1903 P.S.T 10163772 G.S.T 820248334

2363196 HOOKS, ADHS CUP WHT 6CD CD @ \$4.79/CD \$4.79 Item Total 4.79 G.S.T 0.24 P.S.T 0.34 Sub Total 5.37

Total Due

5.37

02 860849 3:11 pm 2019-0ct-17



WHISTLER'S EVERYTHING STORE! LOCALLY OWNED AND OPERATED Thank You for Shopping Local

Whistler Home Hardware

TYPE: PURCHASE

ACCT: VISA

AMOUNT:

5.37

CARD NUMBER: DATE/TIME: REFERENCE #:

19/10/17 15:11:05

AUTHOR. #: 03163I INVOICE NUMBER: 02860849

66239972 0017800270 H

VISA CREDIT A0000000031010

01/027 APPROVED - THANK YOU

NO SIGNATURE TRANSACTION

-- IMPORTANT --Retain This Copy For Your Records

*** CUSTOMER COPY ***

ALPINE LOCK AND SAFE LTD 2 1040 MILLAR CREEK ROAD WHISTLER, BC. VON 1B1 604-932-1138

SALE

REF#: 00000010

Batch #: 310 15:05:52 10/17/19 APPR CODE: 065821

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AMOUNT

\$4.50

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VISA CREDIT AID: A0000000031010 TVR: 00 00 00 00 00

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ALPINE LOCK AND SAFE L'TD 2 1040 MILLAR CREEK ROAD WHISTLER, BC. VON 1B1 604-932-1138

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AMOUNT

\$5.81

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VISA CREDIT AID: A0000000031010 TVR: 00 00 00 00 00

THANK YOU / MERCI

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RONA Squamish

39009 Discovery Way Squamish, BC, V8B 0E6 604-892-3551

ITEM PRICE 34411028001 51.99 EA TIMER WATER SINGLE GR/BL 51.99GP 408889050008 1 19.59 EA LANDSCAPE FABRIC 40"X50'1.750Z 19.59GP

Subtotal:

\$71.58

GST: PST: \$3.58

Total:

\$5.01 \$80.17

Visa

\$80.17

Acct# *******

Auth# 029138

AIR MILES Carte/card: 8011 054 6679

========= AIR MILES ========== AM Card: 8011 054 6679

Dream: 1,512

Employee: Michele

GST/HST # 103039624

RONA inc. PST # 1011-7214

Exchange or Refund on any product in its original packasing within 90 days of purchase with receipt. Some exceptions may apply.

Interested in a career with RONA? Apply on-line at www.careers.rona.ca *************************

9744 61450 10 01

WOLL COLU D 1171



Willingdon #548 4500 Still Creek Drive

Burnaby, BC V5C 0E5

N9 Member

972194 GARDEN BED

89.99 GP

972194 GARDEN BED SUBTOTAL

89.99 GP 179,98

TAX

21.60

**** TOTAL

XXXXXXXXXXX ACCT: MASTERCHRU

REFERENCE #: 66276584-0010016270 C

2019/05/04 15:18:18 AUTH #: 045620

Invoice Number: 013627 Purchase - CAPITAL ONE

A0000000041010 0000008000 E800

01 APPROVED - THANK YOU 027

AMOUNT: 201.58

IMPORTANT - retain this copy

for your records CUSTOMER COPY

MasterCard CHANGE

201.58 0.00

(P) PST 7%

12,60

(G) GST 5%

9.00

TOTAL NUMBER OF ITEMS SOLD = 2015:20:20:14:18:18 548 13 213 162

DP#: 162 Name: KYLA W

Thank You! Please Come Asain

G = GST P=PST GST #121476329RT Whee: 548 Trm: 13 Trn: 213 0P: 162













Nesters Market Whistler, BC GST# R829106425 (604) 932-3545

Date: 07/24/2019 Frans #:81017371436 Register:003 Type:SAI Cashier :141 Date: 07/24/2019

Time: 09:03

** Gift Card Purchas GIFT CARD PURCHASE 50.00 D

> Sub-Total: \$50.00 Total Amount:

\$50.00

Total Amount:

\$50.00 \$50.00

Total Tendered: \$50.00

> Thank, you for shopping at Nesters Market Whistler!

> > Sign up to receive our e-fiver at www.nestersmarket.com

Payment Record

Terminal: NM10EC03 Ref #: 810173714360

Lane: 003 Cashier: 141 Date: 2019/07/24 Time: 09:03:22

TransType CardType Card# EntryMode AID

PURCHASE VISA CREDIT XXXXXXXXXXXX PROXIMITY

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Amount: Total: CADS

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Nesters Market Whistler, BC GST# R829106426 (604) 932-3545

Date: 10/18/2019 Type:SAL

Cashier :143

** Produce ** DRANGE PUMPKINS CON GROWN 29.90 D 10 # /\$2.99/EA Savings -20.00

> Sub-Total: Total Amount:

\$29.90 \$29.90

Total Amount: \$29.90 VISA \$29.90 Total Tendered: \$29.90

Items Sold: 10

Savings: \$20.00

Walmart > !< HOW DID WE DO TODAY? Complete our short customer survey at SURVEY.WALMART.CA for a monthly chance to 1of 3 \$1000 GIFT CARDS Rules and regulations apply. See contest rules for details.

39210 DISCOVERY WAY
SQUAMISH. BC
V8B ON!
504-815-4337 OT IR# 01890
COOK I SHEETS 08280188905! \$11.97 EE
COOK I SHEETS 08280188905! \$11.97 EE
PITCHER 003100920346 \$7.97 EE
STREET 003100920 Rules and regulations apply. See contest rules for details VISA CREDIT **** **** ** APPROVAL # 035701 REF # 001001968 TRANS ID - 303296618788141 AID A0000000031010 TC OC115C50BE5975F7 TERMINAL # WMTCJ020105 *Pin Verified 10/23/19 10:11:21 \$0.00 # ITEMS SOLD 14
TC# 7703 4461 0294 7068 052
THANK YOU FOR SHOPPING WITH US
10/23/19 10:11:21

CUSTOMER COPY

Step 3 of 3

Thank you for shopping at RONA.

A confirmation email will be sent shortly with all the details of your order.

Order number: 6993453 Authorization number: 08038I Order date: May 15, 2019



This purchase may give you up to 5 AIR MILES® Reward miles*.

* For more information, please read conditions for the Air Miles reward program.

PICK-UP LOCATION

RONA Whistler

1350 , Alpha Lake Road Whistler, British Columbia V8E 0H9

Phone: (604) 932-3620

You will receive an email when your items are ready for pick-up. Please bring along identification issued by government as well as a copy of the pick-up notice email.

BILLING ADDRESS

Bekah Jones



Credit Card Type: visa

Card Number: **** **** 6536

Change or cancel your order

YOUR SHOPPING CART (13 items)

1 X 3-TUBE SPRINKLER/SOAKER HOSE - 50'

ANDERSON Article #85885014 5/15/2019 Confirmation | RONA

Ð	Confirmation RONA	
READY IN 2 HOURS [◊]		\$17.84
9 X GARDEN SOIL - 0.3-0.02-0.01 - 1	8 KG (50 L)	
QUALI GROW Article #12965031		
READY IN 3 TO 7 DAYS [◊]		\$61.11
I X BIOMAX(R) MANURE COMPOST	- 15 KG	
C-I-L Article #89465025		
READY IN 3 TO 7 DAYS [◊]		\$5.99
I X TOMATO, FRUIT AND VEGETABL	E FERTILIZER - 453 G	
MIRACLE-GRO Article #12675330		
READY IN 3 TO 7 DAYS [◊]		\$7.19
I X "LIGHT DUTY" GARDEN HOSE - 5/	/8" X 100'	
ANDERSON Article #85885015		
READY IN 3 TO 7 DAYS [◊]		\$25.49
SUBTOTAL (13 ITEMS)		\$117.62
GST (103039624)		\$5.88
PST (10117214)		\$8.23
ΓΟΤΑL		\$131.73

RONA inc. cannot guarantee availability of products. In addition, RONA inc. accepts no responsibility for damages resulting from stock-outs or delays in availability of products. Should RONA inc. find itself unable to deliver the product or products you ordered on its website, you will be advised by email or by phone.

PICK-UP IN STORE:

Most orders are prepared within 2 hours during normal store operating hours. Some larger orders may take up to 48 hours. You will be notified by email when your order is ready for pick-up.

[♦] Information regarding the delivery method for your purchase:



Allocate to #9072 Multicultural Community Kitchen

Billed To

Attention: Carole Stretch

Whistler Welcome Centre and Settlement

Services

Canada

Date of Issue 10/30/2019

Due Date 10/30/2019 Invoice Number

2891

Amount Due (CAD)

\$278.25

Description	Rate	Qty	Line Total
Website Design Welcome Whistler Website final amount due	+GST		\$265.00
	Subtotal		265.00
	GST (5%) #821030657RT0001		13.25
	Total		278.25
	Amount Paid Amount Due (CAD)		0.00 \$278.25

Terms

Thank you for your business, please send payment within 15 days of receiving this invoice.

\$69.72 website update to recipe plug-in



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Partners and Funders



Capilano University - coordinates and delivers funding, administration, literacy, language and other programming

Whistler Public Library - provides our central, accessible location in Whistler

Sea to Sky Community Services - provides staff, resources and space for programming

Whistler Community Services - provides space for settlement services and appointments

Whistler Multicultural Network - provides access to funding for Multicultural Community Kitchens, Parenting in Another Culture, and the Whistler Multicultural Festival. The advisory board provides input and direction to Welcome Centre program, services and activities planning.

Funding for our programs and activities come from a range of federal, provincial and local government, and other agencies.

Our funding sources and sponsors in the past year:

British Columbia Ministry of Advanced Education (MAVED)

British Columbia Settlement and Integration Services (BCSIS)

BC Multiculturalism

Community Foundation of Whistler

Immigration, Refugees and Citizenship Canada (IRCC)

Real Estate Association of Whistler

Resort Municipality of Whistler (RMOW)

Vancouver Coastal Health























Multicultural Community Kitchens program



The Whistler Multicultural Network thanks Sea to Sky Community Services and the RMOW for their sponsorship of the Multicultural Community Kitchens program

Garden and nutrition

GENERAL INFORMATION

Name of Organization:	Sea to Sky Community Services
Society Registration Number:	119161107RR0001
Mailing Address:	Box. 949 Squamish, BC V8B 0A7
Contact Name & Phone Number:	Donna Bent 604-892-5796 ext 234
Email Address:	donna.bent@sscs.ca
Grant Amount Issued:	\$7800.00

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
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This funding is used to support staff wages to run our Whistler Parent-Tot Drop-in program, as per its original intent. This "purposeful play" program runs three hours a day, three days a week, at Myrtle Philip Community School during the school year. This drop-in program is for parents and children up to 5 years of age. About 30 moms, dads, grandparents and care providers attend each session with their children, where children can play, socialize and parents can gain knowledge, support and simply have fun. The program is run by a qualified early child educator. We believe this program is a great benefit to children's and parents' health and wellbeing. Trained facilitators provide children and families with quality experiences that support social, emotional and cognitive development. This happy, healthy, structured environment helps to support the success of children when they enter kindergarten. This program supports care providers health and wellbeing by reducing isolation and developing parenting skills.

This program is an important 'first contact' with our organization, and introduces us to children who may need further support services. We bring in guest speakers such as the community nutritionist, hygienist, health nurse and other child development specialists to provide learning opportunities for parents.

We are looking forward to our busy winter season and we have lots of fun activities planned for the children and families in the program.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

GRANT INFORMATION

Grant Results – Financial Breakdown				
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.	
Salaries:	15,000	7,800	The grant funding was used to support wage costs of the program.	
General operations:	1,000			
One-time project / program:				
Physical asset(s):				
Rent (RMOW facilities):	7,000	N/A		
Rent (other facilities):				
Other:				
Totals	\$ 23,000	7,800	34 % (Grant amount ÷ Annual budget amount)	

Additional Information:	Please list any additional information regarding your grant that you would like to report.
Thank you for your continued support	ort!

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:				
✓ A financial	A financial breakdown showing how the grant funds were spent. (Required)				
Copies of r	Copies of receipts showing how the grant was spent. (Required)				
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)				
√ Other: Unab	le to provide receipts as funds were put towards covering wages and benefits costs.				
Other:					
ORGANIZATIO	N AUTHORIZATION:				
Submitted by:	Donna Bent				

Submitted by:	Donna Bent
Phone number:	604-892-5796 ext 234
Email:	donna.bent@sscs.ca
Date:	Nov. 29, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Sea to Sky Community Services Society Whistler Parent Tot 2019

Wages and Benefits

April - May 12hrs/week	3,477.66
June- Novemebr 12hrs/week	3,477.66
December - March 12 hrs/week	5,564.26
Management	2,633.60
Management	2,633.60
	17,786.78



For Immediate Release Nov. 29, 2019

RMOW awards \$17,300 in grants to Sea to Sky Community Services

Squamish, British Columbia, Canada – Whistler seniors, immigrants, and parents with young children will benefit from \$17,300 in grant funding awarded to Sea to Sky Community Services (SSCS) by the Resort Municipality of Whistler (RMOW).

The funding was received as part of the RMOW's annual Community Enrichment Program (CEP), which supports not-for-profit organizations or societies that benefit the resort municipality.

SSCS received \$7,800 for its Parent & Tot program, \$5,000 for Better at Home, and \$4,500 for the Whistler Multicultural Network. The Parent & Tot program will use the money to support staff wages for its drop-in program, which encourages social, emotional and cognitive development in children, while offering parents and caregivers a place to gain knowledge and support. Better at Home will use the funding to develop a larger client and volunteer base for its seniors outreach programming. The grant will also support partnering organizations in Whistler to provide workshops that are designed to fit the needs of seniors. The Whistler Multicultural Network will use the grant money to support the costs of kitchen equipment, supplies, and honorariums for chefs at its Multicultural Community Kitchens. Funds will also be used to help set up a community garden, and support additional hours for a Multicultural Outreach Worker.

"We would like to thank the RMOW for their continued support," said Jaye Russell, Executive Director at SSCS. "Without their Community Enrichment Program, we would not be able to provide these much-needed programs and social services to Whistler residents."

This year, Whistler council approved a total of \$136,800 in grant funding for 30 community groups as part of the CEP.

- 30 -

Contact:

Steven Hill, Communications and Marketing Manager Sea to Sky Community Services Society 604 892 5796, ext. 279 steven.hill@sscs.ca

GENERAL INFORMATION

Name of Organization:	The Point Artist-Run Centre
Society Registration Number:	S-56503
Mailing Address:	5-5678 Alta Lake Rd. Whistler, BC V8E 0C3
Contact Name & Phone Number:	Stephen Vogler
Email Address:	thepointinfo@gmail.com
Grant Amount Issued:	\$5000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
Please see attached (The Point 2019 CEP	summary (The Point-CEP 2019 summary.docx), and financial statement FSpdf).

Was This a New Program or Activity? If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

Sundays at The Point has been in existence for nine years. PARC's Grant Writing Program is in its second year.

GRANT INFORMATION

Grant Results – Fin	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	18,170		Artistic Director Summer Events Assistant
General operations:	59,988		Arts workshops, camps, mentorships performances, etc.
One-time project / program:	10,121	4,000	Sundays at The Point (kitchen staff, manager, musicians' fees, graphics)
Physical asset(s):			
Rent (RMOW facilities):	5000	N/A	Rental of The Point Artist-Run Centre (former hostel)
Rent (other facilities):			
Other:	1,000	1,000	Grant Writing Program (grant writer and mentor)
Totals	\$ 94,279	5,000	5.3 % (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
Some grant applications are in prog completion. SV	ress with deadlines early in the new year. Those invoices will be available upon

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
✓ A financial	breakdown showing how the grant funds were spent. (Required)
Copies of re	eceipts showing how the grant was spent. (Required)
(Ex: social	ews release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	
OPGANIZATIO	N AUTHORIZATION:
Submitted by:	Stephen Vogler
Phone number:	
Email:	
Date:	November 25, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

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Stephen Vogler, *Chair*The Point Artist-Run Centre Society
#5-5678 Alta Lake Road
Whistler, BC V8E 0C3
thepointinfo@gmail.com
www.thepointartists.com

Lisa Bast Administrative Assistant Legislative Services Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V8E 0X5 Email: lbast@whistler.ca

Wednesday, November 27, 2019

Dear Lisa Bast,

The Point Artist-Run Centre (PARC) would like to thank the RMOW for its 2019 Community Enrichment Program grant which supported PARC's Sundays at The Point series as well as a grant writing program.

Eighty percent of this year's funds (\$4000) allowed PARC to continue its Sundays at The Point open house series which welcomes the community and visitors to the heritage site on Alta Lake every Sunday in the summer. For the ninth consecutive year, guests enjoyed live music on the back porch, the *Obstacles* art show on display in the lodge, arts activities for children, and the opportunity to enjoy food and beverages in a family oriented setting.

We believe that the elements included in Sundays at The Point add value to the site, enabling visitors to experience the heritage property through the lens of the arts. The mix is approximately 50 percent locals and 50 percent visitors, making it a great event for locals and tourists to interact. By opening the lodge and having food, refreshments, arts activities and entertainment available, we believe that the site will become known as an anchor point in a valley-wide cultural tour that is gradually being developed in Whistler. While café sales were slightly down this year due to a less sunny summer, PARC will continue to market the open houses as an all-weather event. The funds from the CEP grant were used to pay for kitchen and front-of-house staff, musicians' fees, and graphic design for publicity. Receipts are included in the attached PDF.

Twenty percent of PARC's CEP grant this year (\$1000) was used to fund its grant-writing program. As in 2018, PARC has enlisted the services of a grant writer to work with one or more in-house administrators to explore new sources of funding for the organization. Last year, the program resulted in a first-time Canada Summer Jobs grant (over \$3000) and a much-increased BC Arts Council grant (\$1575 in 2018 to \$4000 in 2019). This year's grant writing program has so far resulted in a \$900 Member Group Grant from Arts Whistler, and is completing other applications over the next two months. The idea behind

this program is to build greater capacity in the organization and of course to increase funding.

The Point Artist-Run Centre greatly appreciates the commitment of the RMOW in supporting PARC's open house arts programming and in building greater capacity within the organization.

Thank you.

Sincerely,

Stephen Vogler, *Chair and Artistic Director* The Point Artist-Run Centre Society

Sundays at The Point 2019 Financial Statement

Expenses

Staff	3480
Musicians	1400
Cafe food costs	1977
Cafe alcohol costs	369
Posters, advertising	150
Rent	840
Insurance	250
SOL & tax	346
Program Administration	1250
Total Expenses	10062

Income

Cafe sales	5121
CSJ grant (portion of)	1000
CEP grant	4000
Total Income	10121
Surplus/Deficit	59

PARC Grant Writing Program 2019

Expenses

Grant writer/in house	To be invoiced	250
Grant writer/contract	To be invoiced	750
Total Expenses		1000
Income		
CEP grant		1000

CEP grant	1000
Total Income	1000
Surplus/Deficit	0

INVOICE

Date: July 21, 2019

Whistler, BC

To: The Point Artist-Run Centre

5-5678 Alta Lake Rd. Whistler, BC V8E 0C3

Qty.	UNIT	Description	Unit Price	Amount
	Live Music Performance			
		PAID BY CASH		
			Subtotal	\$150.00
			Total	\$150.00

Thank you,



PROJECT FOR STEP EN VOGLER T E POINT ARTIST RUN CENTRE 5678 A ta Lake Road Wh st e BC (6 4 698 5482 hepon ar s s com

DESIGNER C RISTINE RAYMOND Christine@altcreativehouse.ca

SUNDAYS AT THE	POINT 2019				
SONDATS AT THE	1 0111 2013				
SERVICES POS ER DES GN	5°				
	THE POINT ARTIST-	RUN CENTRE			
	Agreed Fixed rate Agreed Fixed rate	Poster Social Media Content Creation		\$	
	Dead ne June 22 2 19				
				Ş	
		/	TOTAL		
		/	due		50

RMS & COND ONS

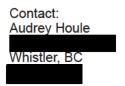
he o a d e s o be paden reywhn30 days o compe on o he proeciness saed o herwise he Poin Aris in Cenire and A. Crealive Holse agree hala designs are he sole properly of he designer as per agreed ixed rale. He design is obein no manner allered, siewed or ized or any other occasion without permission. As per helixed rale, A. Crealive Holse wirevise helwor within reason, mely requested in order or oir designer o completely or projection me, a normal on, vision and graphic elemens missible provided within a minimism of bis ness days priorio dead ne, niane or io accommodate as minimism energy existing the respective forms.

Aude Ray Music

Performance, concert



INVOICE #0013 DATE: 08/22/19



Bill To:

For: Flag Stop Theatre & Arts Festival August 10-11th 2019

THE POINT ARTIST RUN CENTRE 5678 Alta Lake Rd. Whistler, British Columbia Canada Whistler BC V0N1B5 CA

+1.6046985482

thepointinfo@gmail.com

DESCRIPTION	AMOUNT
Solo performance, guitar/vocals/loops of 2 hours with a intermission of one hour. (12-3 pm) at The Point, On August 11th, 2019	
Performance with Vancouver IMPROV SPORT August 10th	
TOTAL	250\$

Make all cheques payable to Audrey Houle

For E-Transfer : musique@auderay.com

If you have any questions concerning this invoice, contact 604-906-2753 or booking@auderay.com

Merci!

Invoice

Sold to: The Point Artist Run Center 5-5678 Alta Lake Rd, Whistler BC

From: Cam Salay BC

Live music

Sunday Aug 4 / 2019

\$ 250.00



Paid INV0002

NAME The Pont Art st-Run Centre

ADDRESS 5-5678 A ta Lake Rd.

Wh st er, BC, Canada

V8E 0C3

EMA L thepo nt nfo@gma .com

DATE August 18, 2019
DUE Due on rece pt

Cayley Fee Music cay ey.fee@hotma .com

		DUE	\$0.00
		PAID	\$150.00
		TOTAL	\$150.00
		SUBTOTAL	\$150.00
Music			
DESCRIPTION	UNIT PRICE	QTY	TOTAL

INVOICE	Hospitality Services		BILL TO:	Year
Whistler			The Point Artist- Run Centre	2019
Projects	services	date	rate	
Point Cleaning	cleaning and preparation for summer hours	June 28	\$	
			\$120.00	BALANCE OWING

Date: July 7, 2019

Whistler, BC

To: The Point Artist-Run Centre

5-5678 Alta Lake Rd. Whistler, BC V8E 0C3

Qty.	UNIT	Description	Unit Price	Amount
	Live Music Performance	,		\$150.00
		PAID BY CASH		
			Subtotal	\$150.00
			Subiolal	φ150.00
			Total	\$150.00

Thank you,

Date: June 30, 2019



To: The Point Artist-Run Centre

5-5678 Alta Lake Rd. Whistler, BC V8E 0C3

Qty.	UNIT	Description	Unit Price	Amount
	Live Music Performance	1 set of live music at Sunday at The Point June 30, 2019		\$150.00
		PAID BY CASH		
			Cubtotal	¢450.00
			Subtotal	\$150.00
			Total	\$150.00

Thank you,



Date: September 1, 2019



To: The Point Artist-Run Centre

5-5678 Alta Lake Rd. Whistler, BC

V8E 0C3

Qty.	UNIT	Description	Unit Price	Amount
	Cooking	Head cook for Sundays at The Point, June 30, July 7, 14, 21, August 4,11,18 and September 1, 2019.		\$1600.00
		PAID BY E-TRANSFER		
			Subtotal	\$1600.00
			Total	\$1600.00

Thank you,

PAPA JOSH MUSIC WHISTLER, BC VON 1B2 Cell: Email: boomerangfarm@gmail.com

Invoice

Invoice #047

Date: July 19, 2019

Erraii. boomerangiarme gman.ec

To:

CHEQUES PAYABLE TO:

The Point Artist-Run Centre

Description	Amount
PAPA JOSH MUSIC PERFORMANCE	

total: \$150.00

RECEIPT

Sean Rose

Whistler, BC

BILL TO The Point Artist-Run Centre Society 5-5678 Alta Lake Rd.

Whistler, BC V8E 0C3

RECEIPT# RECEIPT DATE

75

01/09/2019

DESCRIPTION AMOUNT

Music performance at The Point on Sunday, September 1, 2019.

TOTAL

\$ 150.00

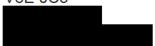


Date: June 30, 2019

Invoice #30-06-2019

Stephen Vogler

5-5678 Alta Lake Rd. Whistler, BC V8E 0C3



To: The Point Artist-Run Centre

5678 Alta Lake Rd.

Whistler, BC

V8E 0C3

thepointinfo@gmail.com

Qty.	UNIT	Description	Unit Price	Amount
	Set	Live music by Stephen Vogler for Sunday at The Point June 30, 2019, 2:00-3:00pm (No PST/GST with this supplier) PAYABLE UPON RECEIPT		\$100.00
			Subtotal	\$100.00
			Castotal	\$100.00
			Total	\$100.00

Thank you for your business.

Stephen Vogler

INVOICE	Hospitality Services		BILL TO:	Year
Whistler BC			The Point Artist- Run Centre	2019
Projects	services	event dates	rate	
Sunday at the Point	floor manager / bartender	July 14 2019	\$120.00	paid
Sunday at the Point	floor manager / bartender	July 21 2019	\$120.00	paid
Sunday at the Point	floor manager / bartender	August 4 2019	\$120.00	paid
Sunday at the Point	floor manager / bartender	August 11 2019	\$120.00	to be paid

INVOICE	Hospitality Services		BILL TO:	Year
wnistler			The Point Artist- Run Centre	2019
Projects	services	event date	rate	
Sunday at the Point	floor manager / bartender	June 30 2019	\$120.00	paid
Sunday at the Point	floor manager / bartender	July 7 2019	\$120.00	paid
			4400.00	
			\$120.00	Balance

GENERAL INFORMATION

Name of Organization:	Whistler Adaptive Sports Program Society
Society Registration Number:	S0049510
Mailing Address:	Box 708
Contact Name & Phone Number:	Chelsey Walker
Email Address:	cwalker@whistleradaptive.com
Grant Amount Issued:	\$8,000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
------------------	---

\$8,000 was funded to provide needed bursaries to low income Whistler Residents ages 3 and up to access our sport, therapeutic and recreational programs. Individuals were eligible to apply for up to \$1,000 per year across our four season programming. The bursary covers approximately 30% of the annual Sport Academy fees for our regular Sport Academy athletes and the athletes pay to remaining 70% of their sport fees out of their own discretionary income. Bursary recipients must pass a financial means test and are vetted by a three person Bursary Committee.

Whistler Adaptive has received 10 bursary applications since receiving this CEP grant, totaling \$10,000 in funding requests, from Whistler Residents with physical, sensory and cognitive disabilities. The bursaries will allow them to participate in the following programs: skiing, snowboarding, alpine race, Nordic, swim, triathlon, running, strength & conditioning, hiking, biking, canoeing, kayaking, rowing, stand up paddle boarding, yoga and more.

We anticipate receiving even more applications as we head into our winter season programming.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
Existing activity.	

GRANT INFORMATION

Grant Results – Financial Breakdown								
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.					
Salaries:	178919	0	Includes hourly employees					
General operations:	226130							
One-time project / program:								
Physical asset(s):	50454		Depreciation expense					
Rent (RMOW facilities):		N/A						
Rent (other facilities):	2759							
Other:	13256	8,000	Bursaries					
Totals	\$ 471517 \$	1.7	(Grant amount ÷ Annual budget amount)					

Additional Information:	Please list any additional information regarding your grant that you would like to report.
-------------------------	--

We don't have receipts to submit with this report as the bursaries are applied as a credit to invoices/programming delivered to the bursary recipients.

We are seeing individuals who are new to Whistler Adaptive start to apply for bursaries, which increases the reach and impact provided by this CEP grant, within our community.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
✓ A financial	breakdown showing how the grant funds were spent. (Required)
✓ Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Chelsey Walker
Phone number:	604-905-4493
Email:	cwalker@whistleradaptive.com
Date:	November 27, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

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Whistler Adaptive Sports Program Budget for 2019 and Budget 2020

		tual Result ly 31 2018	Budget 2019	A	ctual Result 2019 to July 31	Budget 2020
	=Items included on the fundraising cashflow tab					
General Fund	draising	\$ 100,621	\$ 110,545	\$	48,904	109,588
	RVYC Gala	\$ 45,545	\$ 55,545		43,833	57,588
	Additional Fundraising Efforts	\$ 55,076	\$ 15,000		1,416	15,000
	Cornucopia					
	Downhill Derelicts		\$ 40,000		3,655	37,000
Grants		\$ 104,288	\$ 151,800	\$	114,971	189,089
	Directed Grants	\$ 104,288		\$	6,447	20,000
	Abercrombie		\$ 67,000	\$	57,983	70,350
	CFOW		\$ 2,000	\$	2,500	2,000
	WB Foundation		\$ 40,000			16,500
	Other recurring		\$ 5,000	\$	12,236	5,000
	Previously deferred		\$ 37,800	\$	30,805	70,239
	Kathy + Richard Clarke			\$	5,000	5,000
Donations		\$ 33,213	\$ 60,000	\$	122,341	120,000
Corporate sp	onsorship and charitable contributions	\$ 30,964	\$ 45,000	\$	25,635	\$ 20,000
	Scotiabank		\$ 5,000			
	Delta Whistler Village Suites	\$ 14,150	\$ 5,000	\$	16,038	\$ 15,000
	TELUS		\$ 5,000			
	New Sponsors	\$ 16,814	\$ 30,000	\$	9,597	\$ 5,000
Program Rev	renije	\$ 116,383	\$ 117,794	\$	115,167	\$ 125,745
Water Sports		\$ 5,831	\$ 7,307	\$	4,641	\$ 8,549
	orts (Whistler) & Swimming	\$ 8,411	\$ 8,500	\$	11,019	\$ 9,945
Nordic Sport		\$ 6,882	\$ 7,570	\$	6,319	\$ 8,857
Alpine Ski Ra	ce, Alpine Competitions, Adaptive SB BX	\$ 4,205	\$ 4,626	\$	5,180	\$ 5,412
	ining & Certification Courses	\$ 14,938	\$ 16,432	\$	11,750	\$ 16,500
Other activiti	ies and accomodation flow through	\$ 13,482	\$ 14,307	\$	11,008	\$ 15,000
Pemberton P	rogramming	\$ 200	\$ 480	\$	540	\$ 565
Whistler Ada	ptive Ski & Snowboard	\$ 52,834	\$ 40,228	\$	47,208	\$ 42,000
Camps		\$ 1,940	\$ 2,570	\$	1,890	\$ 3,010
	ogramming and Fee for Service Agreement	\$ 6,250	\$ 15,000	\$	15,000	\$ 15,000
Equipment R	entals and Hand-cycle Rentals	\$ 705	\$ 776	\$	540	\$ 907
Membership	Dues	\$ 10,500	\$ 11,840	\$	12,418	12,430
Equipment S	ales		\$ 800			
Interest Inco	me on Reserves	\$ 352	\$ 213	\$	4	\$ 217
Endowment	Fund Revenues		\$ 1,495			2,625
Misc Revenu	e	\$ 777	\$ 800	\$	239	\$ 250
Net Funds Re	eceived	\$ 397,098	\$ 500,288	\$	442,273	579,944

Expenditures and Reserves

Executive Director Comp	\$	53,294	\$	55,683	\$	55,665	\$	72,582
Executive Director Compensation	\$	47,554	\$	49,920	\$	49,920	\$	62,40
Executive Director Bonus Package Executive Director Benefits Package, EI and CPP	\$	5,740	\$	5,763	\$	5,745	\$	10,18
dditional Staffing & Contractors	\$	71,984	\$	99,813	\$	123,254	\$	143,72
Sport Program Supervisor	\$	37,573	\$	49,127	\$	49,275	\$	50.64
Summer Student Compensation	\$	6,613	\$	11,435	\$	4,477	\$	11,71
Booking Agent	\$	8,920	\$	6,177	\$	1,303	\$	10,06
Volunteer and Training Coordinator							\$	16,50
Additional Program Staff/Contractors as Needed	\$	13,994	\$	23,737	\$	61,905	\$	45,00
Bookkeeper	\$	3,546	\$	8,000	\$	4,574	\$	8,00
Payroll Service Fee	\$	1,338	\$	1,338	\$	1,721	\$	1,80
Executive Director Expenses	\$	1,961	\$	1,750	\$	2,594	\$	3,00
Board of Director's Expenses/ Meeting Expenses	\$	287	\$	750	\$	1,033	\$	50
AGM Expenses	\$	534	\$	700	\$	375	\$	50
Member appreciation	\$	520	\$	2,000	\$	3,070	\$	3,00
Bursary	\$	10,424		\$20,000	\$	13,256	\$	15,00
Equipment Maintenance, minor capital spending	\$	5,315	\$	8,000	\$	7,299	\$	12,00
Uniforms			\$	5,000	\$	1,231	\$	18,00
Misc		-1	\$	200				
Marketing	\$	3,232	\$	4,000	\$	7,114	\$	7,50
Office Expenses/Supplies	\$	7,233	\$	5,000	\$	7,424	\$	5,00
Consultation Fees/Audit	\$	3,180	\$	3,360	\$	3,180	\$	3,18
Training Staff Volunteer and Board Members	\$				·	,	\$	2,00
Whistler Athletes Centre Office Rental & Storage	\$	10,770	\$	3,081	\$	2,759	\$	2,80
Jeff Harbers Adaptive Centre Operations/Upkeep/Capital fund	\$	6,198	\$	6,200	\$	5,820	\$	6,20
	,	0,138	7	0,200	Ą	3,020	\$	2,50
Association Memberships							ş	2,30
Insurance	\$	34,784	\$	39,453	\$	40,665	\$	40,90
Commercial General Liability	\$	23,826	\$	27,319	\$	27,419	\$	28,06
Equipment/Facility Insurance	\$	6,772	\$	6,822	\$	6,922	\$	7,52
D&O Insurance	\$	1,502	\$	1,502	\$	1,502	\$	1,50
Worksafe BC Participant AD&D and Medical Coverage	\$	2,684	\$	3,810	\$	4,822	\$	3,81
Program Expenses	\$	99,543	\$	118,913	\$	116,438	\$	132,15
Water Sports (Whistler)	\$	9,343	\$	9,343	\$	13,125	\$	10,74
Dry-Land Sports (Whistler) & Swimming	\$	9,611	\$	10,792	\$	11,511	\$	12,41
Nordic Sports	\$	6,015	\$	6,795	\$	7,049	\$	7,81
Contract Training & Certification Courses	\$	17,202	\$	13,037	\$	18,843	\$	14,99
Other activities and accomodation flow through	\$	13,071	\$	14,730	\$	10,547	\$	16,94
Alpine Race & Competitions, SB X	\$	372	\$	2,000	\$	179	\$	2,30
Pemberton Programming	\$	863	\$	1,100	\$	996	\$	1,26
Whistler Adaptive Ski & Snowboard	\$	38,018	\$	40,372	\$	41,802	\$	46,42
Camps	\$	1,694	\$	10,969	\$	992	\$	12,61
Squamish Based Programming and Fee for Service	\$	701	\$	5,500	\$	11	\$	6,32
Equipment Rentals Program Audit	\$	536	\$ \$	275 4,000	\$ \$	47 4,740	\$	31
Fundraising Expenses	\$	28,131	\$	29,778	\$	22,352		25,27
Bank expenses	\$	3,862	\$	3,792	\$	4,609		3,79
GST Expense	\$	8,008	\$	10,596	\$	3,102	\$	7,19
PST Expense			\$	6,923			\$	6,92
Endowment Fund Contribution				•				
otal Expenditures	\$	349,259	\$	424,991	\$	421,064	\$	513,72
				•				•
et Funds Rec'd over Expenditures & Reserves ess - Depreciation	\$	47,839 51,008	\$	75,296 51,008	\$ \$	21,209 50,454		66,21 50,45
ess - Depreciation let Funds rec <u>ognized √esike</u> xpenses	-\$	3,169	\$	24,288	-Ś	29,245		15,76
CEL MIND I CONSTITUEN AND INC. 1962	-9	3,109	P	44,400	- پ	43,445		10,/1

Whistler Adaptive Sports Program Budget for 2019 and Budget 2020

	51,000
	(37,000)
	 (70,239)
	(40,475)
Capital Purchase Deposits	
Purchases: Ski	
Purchases: Summer Equipment	
Purchases: Office	
Purchases: Summer Equipment	
Capital Requests 2020	
Purchases: Ski	\$ 6,800
Purchases: Ski	\$ 6,800
Purchases: Ski	\$ 500
Purchases: Ski	\$ 1,500
Purchases: Nordic	\$ 2,500
Purchases: Summer	\$ 4,000
Purchases: Summer	\$ 3,700
Purchases: Office	1,000
	\$ 26,800

For further information contact Chelsey Walker - 604-905-4493

Page 162 of 542 WASP Approved Budget 2020 final with July 31 results RMOW

Whistler Adaptive Sports
Program Society
Financial Statements
For the year ended July 31, 2019

Whistler Adaptive Sports Program Society Financial Statements For the year ended July 31, 2019 (Unaudited-see Notice to Reader)

	Contents
Notice to Reader	2
Financial Statements	
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Notes to Financial Statements	6 - 7



Tel: 604-932-3799 Fax: 604-932-3764 www.bdo.ca

BDO Canada LLP 1200 Alpha Lake Road Suite 202 Whistler BC V8E 0H6 Canada

Notice to Reader

On the basis of information provided by management, we have compiled the Statement of Financial Position of the Whistler Adaptive Sports Program Society as at July 31, 2019 and the Statement of Operations and Changes in Net Assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

A former Manager of BDO Canada LLP is a director of the Whistler Adaptive Sports Program Society.

BDO Canada LLP

Chartered Professional Accountants

Whistler, British Columbia October 22, 2019

Whistler Adaptive Sports Program Society Statement of Financial Position (Unaudited - see Notice to Reader)

July 31		2019	 2018
Assets			
Current Cash and cash equivalents (Note 2) Accounts receivable Prepaid insurance	\$	168,087 55,875 36,841	\$ 69,612 113,775 35,541
		260,803	218,928
Capital assets (Note 3)	_	461,105	 520,940
	\$	721,908	\$ 739,868
Liabilities Liabilities			
Current Accounts payable and accrued liabilities Deferred contributions - operations Deferred contributions - capital assets	\$	14,311 182,984 215,084 412,379	\$ 11,778 146,932 233,007
Net assets Invested in capital assets Unrestricted	_	246,022 63,507 309,529	 287,933 60,218 348,151
=	\$	721,908	\$ 739,868

Whistler Adaptive Sports Program Society Statement of Operations (Unaudited - see Notice to Reader)

For the year ended July 31		2019	2018
Revenues Program revenues Fundraising and donations Grants Miscellaneous	\$	117,667 \$ 196,881 114,971 12,754	117,112 164,798 105,108 11,628
		442,273	398,646
Expenses Administration Advertising Amortization Bank charges Board charges Bursary allotment Fundraising Insurance Maintenance Professional fees Program expenses Wages and benefits		13,106 10,184 59,834 4,609 4,003 13,256 22,352 40,665 7,299 3,180 123,441 178,966	26,016 3,752 52,441 5,354 3,232 10,989 28,131 34,784 5,315 3,180 105,155 124,321
Excess (deficiency) of revenues over expenses for the year	\$	(38,622) \$	(4,024)
access (deficiency) of revenues over expenses for the year	7	(30,022) 3	(4,024)

Whistler Adaptive Sports Program Society Statement of Changes in Net Assets (Unaudited - see Notice to Reader)

For the year ended July 31

	Invested In Capital Assets	Restricted	Un- d restricted	2019	2019
_	Capital Assets	Kestricter	u restricted	2019	2018
Balance, beginning of year	\$ 287,933	\$ -	\$ 60,218	\$348,151	\$ 352,175
Excess (deficiency) of revenue over expenses for the year		-	21,212	(38,622)	(4,024)
Purchases of capital assets	-		-		
Deferred contributions _	17,923	-	(17,923)		
Balance, end of year	\$ 246,022	\$ -	\$ 63,507	\$309,529	\$ 348,151

Whistler Adaptive Sports Program Society Notes to Financial Statements (Unaudited - see Notice to Reader)

July 31, 2019

Nature of business

The Whistler Adaptive Sports Program Society is incorporated under the Society Act of British Columbia. The Society is a Local Multi-Sport Organization which has affiliations with multiple Provincial, National Sports Organizations and Disability Sport Organizations. An example of this is that the Society is Zone 5 of the BC Adaptive Snowsports (previously Disabled Skiers Association of British Columbia), and operates under Canadian Adaptive Snowsports. On November 28, 2016, the Society Act (British Columbia) was replaced with the Societies Act (British Columbia). The Society transitioned to the new act on February 23, 2018.

The Society is volunteer based and develops and delivers sports, recreation and therapeutic programming for individuals and athletes with a disability over all four seasons. Whistler Adaptive owns the Whistler Adaptive Ski and Snowboard Program and there is a Program Agreement with Whistler Blackcomb to deliver snow sports instruction on Whistler Blackcomb venues. Whistler Adaptive Ski and Snowboard lesson revenues are charged and collected by Whistler Blackcomb as the billing agent of Whistler Adaptive Sports Program Society. Services provided by Whistler Blackcomb to the Whistler Adaptive Ski and Snowboard Program are charged at cost. Any excess of revenues over expenses in the Whistler Adaptive Ski and Snowboard Program are provided to the Whistler Adaptive Sports Program. Any excess of expenses over revenues is absorbed by Whistler Blackcomb.

The Society receives financial support from a wide range of donors and is a registered charity in Canada. There is significant value to services provided by volunteers and donations in kind. The value of volunteers' donated services cannot be reasonably estimated and, therefore, is not recorded in these financial statements.

The Society is a not for profit organization and is therefore exempt from income tax under Section 149(1)(F) of the Income Tax Act.

2. Cash and cash equivalents

The Society's bank accounts are held at one financial institution, earn interest at prevailing market rates, and consist of the following:

Scotiabank chequing account	\$ 130,763
Scotiabank GIC account	37,324
Cash and cash equivalents	\$ 168,087

Whistler Adaptive Sports Program Society Notes to Financial Statements (Unaudited - see Notice to Reader)

July 31, 2019

3. Capital assets

Capital assets include the Jeff Harbers Adaptive Sports Centre, program delivery equipment such as sit skis, trail riders, an elevator for participants with a disability at Whistler Mid-Station, and office equipment.

Capital assets are stated at cost less accumulated amortization. Amortization based on the estimated useful life of the asset is calculated as follows:

Jeff Harbers Adaptive Sports Centre straight-line 20 years Equipment and machinery straight-line 5 years

	_			2019	2018
	_	Cost	 ccumulated mortization	Net Book Value	Net Book Value
Jeff Harbers Adaptive Sport Centre Equipment and machinery	\$	721,639 116,103	\$ 286,754 89,883	\$ 434,885 26,220	\$ 471,126 49,814
	\$	837,742	\$ 376,637	\$ 461,105	\$ 520,940

4. Remuneration of Directors, Employees and Contractors

On November 28, 2016 the Society Act (British Columbia) was repealed and replaced with the Societies Act (British Columbia) ("New Act"). The New Act requires that all Societies transition to the New Act before November 28, 2018. The New Act requires that the Society disclose the total remuneration paid to the Directors, for either being a director or for acting in another capacity, as well as the total number of employees or contractors with annual remuneration equal to or greater than \$75,000 and the aggregate remuneration of those employees.

No Directors received remuneration and no employees received remuneration in excess of \$75,000 in both 2019 and 2018.

GENERAL INFORMATION

Name of Organization:	Whistler Blackcomb Freestyle Ski Club
Society Registration Number:	S0026555
Mailing Address:	P.O. Box 766, Whistler, BC V0N 1B0
Contact Name & Phone Number:	Chris Muir 604-905-8788
Email Address:	chris@freestylewhistler.com
Grant Amount Issued:	1750

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
remainder of the amount on NCCI	Eying 1 of our long term coaches to obtain their Air level 3 & 4 so that they can safety operate our new Airbag (\$1100). We also used the Competition Development multi-sport modules for coaches looking at competing their Competition Development level. main goal of having all coaches on snow this upcoming winter certified to operate the Airbag.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
No	

GRANT INFORMATION

Grant Results – Fin	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	210167.49	0	11 Coaches + 1 Director
General operations:	61692	1750	Administration, uniforms, equipment, hosting expenses, professional development, coach travel costs etc.
One-time project / program:	0	0	
Physical asset(s):	0		
Rent (RMOW facilities):	N/A	N/A	
Rent (other facilities):	0		
Other:	0		
Totals	271859.49 \$	0.6%	(Grant amount ÷ Annual budget amount)

11

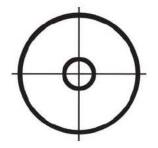
Additional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
✓ A financial	preakdown showing how the grant funds were spent. (Required)
✓ Copies of re	eceipts showing how the grant was spent. (Required)
(Ex: social i	ews release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) conly if your organization received \$10,000 or more)
Other:	
Other:	
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Chris Muir
Phone number:	604-905-8788
Email:	chris@freestylewhistler.com
Date:	November 29th, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X



Chris Miur BC Freestyle

(604) 905-8788

Kaliber Coaching

#16-7410 Flint St. Pemberton, BC V0N 2L1

Phone: Email: Payment Terms Due upon receipt Invoice # 000020 Date 11/04/2019

Business / Tax # 75011 3524 BC 0001

Description Total

Air 2 RE-EVALUATION

Re-evaluation of Air 2 for Robbie Dagg Location: Airhouse Squamish

Date: April 3rd-5th

Pay 50% 2019-05-15 Will pay remainder 2020-05-01

 Subtotal
 \$400.00

 Total
 \$400.00

Chris Miur BC Freestyle

Page 1 of 1 Page 174 of 542

CANADIAN FREESTYLE SKI AS

Pay 50% 2019-05-15 Will by remainder 2020-05-01

TRANSACTIO	N RECORD
Α	PPROVED
TYPE	PURCHASE
ORDER ID	
AMOUNT (CAI	D) \$700.00
CARD NUM ACCOUNT	VISA
DATE REF NUM	May 01 2019 12:06PM 661975240016690020 M
AUTH CODE	081721
	OVED - THANK YOU 027

Please keep this email as your transaction receipt.

This receipt has been sent from an unmonitored email account. Do not reply to this email.

Begin forwarded message:

From: "Freestyle Canada" < donotreply@goalline.ca>

Date: August 26, 2019 at 1:49:28 PM PDT

To: "Brandon Fritz"

Subject: Competition Development Air Doubles on Tramp - 2019 - FC - Freestyle BC

Reply-To: "Freestyle Canada" < sandra@freestylecanada.ski>

Competition Development Air Doubles on Tramp - 2019

Thank you for your registration. | Merci pour votre inscription.

Contact Sandra Haziza (sandra@freestylecanada.ski) if you have any questions | Contactez Sandra Haziza (sandra@freestylecanada.ski) si vous avez des questions.

Registration Data

Coach Information

First Name Brandon Last Name Fritz

Access Code

Birthdate

Email Address

Gender

Address

Whistler City / Hometown

Province / State

Postal / Zip Code Phone Number

NCCP Number

Given Consent?

BC

Yes (On 2019-08-26 1:46 pm)

Receipt

Programs and Products

Item Quantity Totals Currency Comp-Dev Air Doubles on Tramp - Com-Dev Air Doubles on Tramp

Total Paid \$450.00 CAD

Credit Card Transaction ID:

Login Here to Manage Your Account



Receipt - viaSport

OTY Description Price Discount Total

Manage a Sport Program \$120.00

NCCP#:



REÇU - viaSport

OTY Description Price Discount Total

Manage a Sport Program

Total \$120.00

Nº de PNCE:

Thank you for registering for Air 1: Squamish 2019 - Fall Course

The course facilitator will contact you via email a few days before the course begins. Should you require any additional information and/or a payment receipt please contact seb@freestylebc.ski.

A reminder that all coaches are required to have an active membership with Freestyle Canada, Snowboard Canada or Gymnastics BC.

Please review the information below and contact us if any changes are needed:

- Payment of 349 from with card ending 3943 was successful.
- First Name
- Last Name

Address

- Street Address
- City?
 Squamish
- Province/State
- Country Canada
- . Date of birth?
- Email Address?
- Phone Number?
- Sport Affiliation Freestyle Skiing
- Freestyle Canada Membership

 Voc
- Do you have any other instructing or coaching credentials?
 Headstartpro Guy
- What is your NCCP number?
- Refund Policy Yes

Quantity	Language	Course	Price	subtotal
	English	Introduction to Long-Term Development in Sport and Physical Activity		\$ 24.95
	English	Effective Board Governance		\$ 24.95
			subtotal	\$ 49.90
			Tax 1	\$ 2.50
			Tax 2	\$ 0.00
			Total	\$ 52.40
			GST/HST number 86565 519	95
Payment Information Order number	S4L5389			
Governing Body				
Ordered by	Chris Muir			
Method of payment	Credit Card			
Name on card	Chris Muir			
		Expiry: 12/2020		
Account Number	14			
Account Number authcode	ch_1FFuOx0	SD5ypOlz9viYPtK4kV		



Receipt - viaSport

QTY Description Price Discount Total

Manage a Sport Program

Total \$120.00

Visa: xxxxxxxxxxxxxx

Date: 30-Aug-2019 1:02 AM

NCCP#:



REÇU - viaSport

Manage a Sport Program Strotal \$120,00

Nº de PNCE:



FREESTYLE Freestyle Whistler: Coach Development Funds

	2019	Date	Course Name	Organizing Body	Cost
Robbie Dagg		April 2019	Air 2	Freestyle BC	\$
Robbie Dagg		April 2019	Air 3/4	Freestyle BC	\$
Brandon Fritz		July 2019	Air Doubles	Freestyle Canada	\$
Cam Smith		September 2019	Air 1	Freestyle BC	\$
Chris Muir		September 2019	Mange a Sport Program	NCCP	\$
Chris Muir		September 2019	Coaching & Leading Effectively	NCCP	\$
Chris Muir		September 2019	Board Governance	Sport4Life	\$
Chris Muir		September 2019	LTAD Development	Sport4Life	\$
					\$ 2,191.40

GENERAL INFORMATION

Name of Organization:	Whistler Community Services Society
Society Registration Number:	138203906 RR 0001
Mailing Address:	P.O. 900, Whistler BC, V0N 1B0
Contact Name & Phone Number:	Gizem Kaya, 604-932-0113
Email Address:	gizem@mywcss.org
Grant Amount Issued:	\$5000

GRANT INFORMATION

Purpose of Grant

Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

Our Counselling Assistance program subsidizes financially restricted individuals, couples and families who would like to see a counselor but could not otherwise afford the cost. Those who meet the financial criteria can access a subsidy up to \$65/hour towards 6 hours of counselling. An

Outreach worker will review the list of qualified counselors or psychologists with community members to find the best match. Depending on the client s financial situation, WCSS will subsidize a certain amount. Average visit will cost the client \$35 and will cost WCSS \$65 per session. After meeting with an outreach worker and making sure the financial & residential criteria is met, then the community member is approved for 6 sessions the same year. Currently, Whistler Community Services Society works in partnership with Clinical Counsellors to provide this program who are private contractors To access the program, community members must meet the following financial criteria: Family Size Total Family Income

One Person \$30,000

One Person with one dependant \$35,000 (add \$2,500 for each additional dependant)

Couple \$40,000 (add \$2,500 for each additional dependant)
The grant provided by the RMOW was directly put into funding subsidized Clinical Counselling sessions for financially restricted individuals and families who reside/work in Whistler or have children going to schools in Whistler. Since April 1st 2019, our Counselling Assistance Program supported 72 individuals in total for up to 6 sessions

Currently, depending on the client s financial situation the client pays \$35-\$50 per session to the counsellor and WCSS pays \$65 to \$50 per session. When there's extenuating circumstances and the Outreach Worker assesses the financial limitations of a client, WCSS may cover the full portion of Clinical Counselling Sessions on a needs basis.

Organization's response: In this case, Outreach Worker will discuss with their manager the need and WCSS may make an exception and cover the full cost of \$100 per session. We ask that clients exhaust other options such as Extended Health Benefits, Women's Specific Counselling and/ or VCH's free services.

Our Outreach Workers do a great job of explaining why we need to make sure the other options are explored before accessing our Counselling Assistance Program. We have a due diligence to ensure as a charity we are not double paying for a service that's already available wages. Thanks to our partnerships with local clinical counsellors WCSS only pays \$100 an hour rather than \$150 or more.

Currently, the program is running over budget and the full year is expected to be more expensive than anticipated. In the first half of fiscal 2019-20 WCSS has approved 69 new applications compared to the total number of applications being 94 for 2018-19. So far, WCSS actually spent \$16,721 and the total expected cost for the year is \$34,031.

Was ⁻	This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
N/A		

GRANT INFORMATION

Grant Results – Fin	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	n/a		
General operations:	n/a		
One-time project / program:	n/a		
Physical asset(s):	n/a		
Rent (RMOW facilities):	n/a	N/A	
Rent (other facilities):	n/a		
Other:	22,050	5000	Subsidized Clinical Counsellor fees.
Totals	\$ 22,050	4.4	% (Grant amount ÷ Annual budget amount)

Additional Information:

Currently, the program is running over budget and the full year is expected to be more expensive than anticipated. In the first half of fiscal 2019-20 WCSS has approved 69 new applications compared to the total number of applications being 94 for 2018-19. So far, WCSS actually spent \$16,721 and the total expected cost for the year is \$34,031. The program is overbudget due to increased need in the community. We used 71% of our budget in 5 months. The program managers have investigated the increase in applications and have concluded that this wasn't a result of 100% subsidies and was a result of increased volume of applicants. Another factor that contributes to this is the long waitlist to see a counsellor though the provincial health care system. This can sometimes be 2-3 months of a wait.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of re	eceipts showing how the grant was spent. (Required)
(Ex: social i	news release or organizational collateral recognizing the RMOW as a supporter. In media posts, website content, printed collateral, newspaper ads, etc.) In media posts, website content, printed collateral, newspaper ads, etc.) In media posts, website content, printed collateral, newspaper ads, etc.)
Other:	
Other:	
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Gizem Kaya
Phone number:	604-932-0113
Email:	gizem@mywcss.org
Date:	11/18/2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Community Services Society General Ledger Report 04/01/2019 to 11/07/2019 Sorted by: Transaction Number

Date	Comment	Source #	JE#	Debits	Credits	Balance
04/12/2019		1076 billing#3	3 J144	130.00	0.00	37,222.80 Cr
04/12/2019		1018 billing#3	3 J145	130.00	0.00	37,092.80 Cr
04/12/2019		1081 billing#3	3 J146	195.00	0.00	36,897.80 Cr
04/12/2019		1191	J147	130.00	0.00	36,767.80 Cr
04/12/2019		1192	J148	100.00	0.00	36,667.80 Cr
04/12/2019		1139 billing#2	2 J149	200.00	0.00	36,467.80 Cr
04/12/2019		1190	J150	130.00	0.00	36,337.80 Cr
04/12/2019		1159	J152	390.00	0.00	35,947.80 Cr
04/12/2019		1170	J153	300.00	0.00	35,647.80 Cr
04/12/2019		1187	J215	255.00	0.00	34,817.50 Cr
05/02/2019		1169	J244	480.00	0.00	33,688.30 Cr
04/23/2019		1201	J259	600.00	0.00	32,276.05 Cr
05/01/2019		1197	J396	200.00	0.00	30,641.85 Cr
05/01/2019		1205	J397	130.00	0.00	30,511.85 Cr
05/01/2019		1196	J398	195.00	0.00	30,316.85 Cr
05/31/2019		1196 billling#	2 J641	130.00	0.00	35,598.55 Cr
05/31/2019		1197 billing#2	2 J642	100.00	0.00	35,498.55 Cr
05/31/2019		1205 billing#2	2 J643	130.00	0.00	35,368.55 Cr
05/10/2019		1152 billing#2	2 J659	133.25	0.00	34,435.80 Cr
04/30/2019		1158 billing#2	2 J660	266.50	0.00	34,169.30 Cr
04/30/2019		1146 billing#2	2 J661	199.88	0.00	33,969.42 Cr
04/30/2019		1171	J662	66.62	0.00	33,902.80 Cr
04/30/2019		1142	J663	66.63	0.00	33,836.17 Cr
05/14/2019		1188	J664	333.13	0.00	33,503.04 Cr
04/30/2019		1204	J665	76.87	0.00	33,426.17 Cr
04/30/2019		1156 billing#2	2 J666	230.63	0.00	33,195.54 Cr
05/16/2019		1194	J667	600.00	0.00	32,595.54 Cr
05/27/2019		1186	J668	205.00	0.00	32,390.54 Cr
05/27/2019		1182	J669	133.25	0.00	32,257.29 Cr
05/08/2019		1193	J670	133.25	0.00	32,124.04 Cr
05/28/2019		1180	J671	615.00	0.00	31,509.04 Cr
05/27/2019		1185	J672	512.50	0.00	30,996.54 Cr
05/08/2019		1143 billing#2	2 J673	66.63	0.00	30,929.91 Cr
05/08/2019		1145 billing#2	2 J674	205.00	0.00	30,724.91 Cr
04/30/2019		1186	J675	133.25	0.00	30,591.66 Cr
06/01/2019		1206	J762	200.00	0.00	30,888.04 Cr
06/01/2019		1164	J763	65.00	0.00	30,823.04 Cr
		_				

06/01/2019	1163	J764	260.00	0.00	30,563.04	Cr
07/02/2019	1221	J1049	240.00	0.00	33,579.81	Cr
07/02/2019	1197 billing#3	J1050	100.00	0.00	33,479.81	Cr
07/02/2019	1224	J1051	130.00	0.00	33,349.81	Cr
07/02/2019	1205 billing#3	J1052	65.00	0.00	33,284.81	Cr
07/11/2019	1207	J1388	100.00	0.00	38,501.29	Cr
07/23/2019	1157 billing#2	J1533	102.50	0.00	23,060.47	Cr
07/23/2019	1233	J1534	133.25	0.00	22,927.22	Cr
07/23/2019	1146 billing#3	J1535	66.62	0.00	22,860.60	Cr
07/23/2019	1222	J1536	102.50	0.00	22,758.10	Cr
07/23/2019	1186 billing#2	J1537	66.63	0.00	22,691.47	Cr
07/23/2019	1204 billing#2	J1538	76.88	0.00	22,614.59	Cr
07/23/2019	1234	J1539	205.00	0.00	22,409.59	Cr
07/23/2019	1232	J1540	102.50	0.00	22,307.09	Cr
07/23/2019	1188 billing#2	J1541	66.63	0.00	22,240.46	Cr
07/23/2019	1162 billing#2	J1542	51.25	0.00	22,189.21	Cr
07/23/2019	1220	J1543	66.62	0.00	22,122.59	Cr
08/01/2019	1197 billing #4	J1550	100.00	0.00	22,022.59	Cr
07/31/2019	1196 billng#3	J1551	65.00	0.00	21,957.59	Cr
07/31/2019	1231	J1552	240.00	0.00	21,717.59	Cr
07/31/2019	1221 billing #2	J1553	160.00	0.00	21,557.59	Cr
07/31/2019	1224 billing#2	J1554	130.00	0.00	21,427.59	Cr
07/23/2019	1228	J1571	235.75	0.00	21,191.84	Cr
09/07/2019	1254	J1970	195.00	0.00	26,080.50	Cr
09/07/2019	1191 billing#2	J1971	260.00	0.00	25,820.50	Cr
09/07/2019	1192 billing#2	J1972	400.00	0.00	25,420.50	Cr
09/07/2019	1203	J1973	325.00	0.00	25,095.50	Cr
09/07/2019	1088 billing#2	J1974	195.00	0.00	24,900.50	Cr
09/07/2019	1223	J1975	195.00	0.00	24,705.50	Cr
09/07/2019	1218	J1976	65.00	0.00	24,640.50	Cr
09/07/2019	1219	J1977	130.00	0.00	24,510.50	Cr
09/07/2019	1209	J1978	180.00	0.00	24,330.50	Cr
09/07/2019	1125 billing#2	J1979	200.00	0.00	24,130.50	Cr
09/07/2019	1225	J1980	300.00	0.00	23,830.50	Cr
08/29/2019	1231 billing#2	J2021	120.00	0.00	23,235.59	Cr
08/29/2019	1221 billing#3	J2022	80.00	0.00	23,155.59	Cr
08/29/2019	1224 billing#3	J2023	65.00	0.00	23,090.59	Cr
10/02/2019	1235	J2309	205.00	0.00	22,461.09	Cr
10/02/2019	1236	J2310	133.25	0.00	22,327.84	Cr
10/02/2019	1142 #2	J2311	66.63	0.00	22,261.21	Cr

10/02/2019	1204 #	‡3 J2312	76.87	0.00	22,184.34 Cr
10/02/2019	1162 #	‡3 J2313	205.00	0.00	21,979.34 Cr
10/02/2019	1157 #	‡3 J2314	102.50	0.00	21,876.84 Cr
10/02/2019	1234 #	‡2 J2315	102.50	0.00	21,774.34 Cr
10/02/2019	1220 #	‡2 J2316	133.25	0.00	21,641.09 Cr
10/02/2019	1233 #	‡2 J2317	66.62	0.00	21,574.47 Cr
10/02/2019	1249	J2318	199.87	0.00	21,374.60 Cr
10/02/2019	1228 #	‡2 J2319	133.25	0.00	21,241.35 Cr
10/02/2019	1263	J2320	205.00	0.00	21,036.35 Cr
10/02/2019	1258	J2321	133.25	0.00	20,903.10 Cr
10/08/2019	1018 #	‡2 J2342	65.00	0.00	20,288.85 Cr
10/10/2019	1189	J2664	600.00	0.00	23,538.47 Cr
10/01/2019	1197 E	Billing #£ J2735	100.00	0.00	22,930.55 Cr
10/31/2019	1267	J2736	200.00	0.00	22,730.55 Cr
10/31/2019	1265	J2737	120.00	0.00	22,610.55 Cr
10/31/2019	1255	J2738	130.00	0.00	22,480.55 Cr
			16,721.51	0.00	

GENERAL INFORMATION

Name of Organization:	Whistler Gymnastics
Society Registration Number:	S-35901
Mailing Address:	1090 Legacy Way, Whistler BC , V8E 0K3
Contact Name & Phone Number:	Teal Ready 604-902-3457
Email Address:	info@whistlergymnastics.com
Grant Amount Issued:	\$6250.00

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant
	application form and how the purpose/goals of the grant request were met.

Whistler Gymnastics requested support for the following:

 Professional Development - in particular Trampoline/Freestyle certification and or Parkour certification. Our goal is to increase the number of coaches that are certified to lead these programs so that we can move forward with providing our community safe access to these sports.

We spent the following Professional Development portion of our CEP Grant on: Trampoline Level 2 Certification of 3 coaches. Trampoline Level 1 Certification of 7 Coaches. CFSA Doubles Freestyle Certification of 1 Coach. National Double Mini Training Camp in Alberta for our Competitive Trampoline Head coach. Total Spent: \$2540

2) Website Development: requested support to develop new website to improve optics, customer service etc. We hired an independent contractor Mark Goodwin at Mountain Creative. We now have a up to date, clean, easy to use, streamlined, and visually appealing website up and running! A ton of positive member feedback so a big success for us. Total Cost: \$4000

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
0.	

GRANT INFORMATION

-25	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$455,005.00		
General operations:	\$120,124.00		
One-time project / program:		\$4000	Portion of the Grant spent on new website development.
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):	\$81,000		Pemberton (\$25,000) Whistler (\$56,000)
Other:		\$2250	Portion of CEP Grant spent of professional development. Enhancement of coaching staff certification in higher risk sport dev.
Totals	656,129.00 \$	\$6250 (less than 1%)	1 %/6 (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

A financial	
A financial	breakdown showing how the grant funds were spent. (Required)
✓ Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	
Other	
	ON AUTHORIZATION: Teal Ready
RGANIZATIO	
ubmitted by:	Teal Ready
ubmitted by:	Teal Ready 604-902-3547

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X



Whistler Gymnastics Invoice

FROM

Mark Godwin

Creative Mountain
317 Patricia Street
Jasper, Alberta, TOE 1E0
Canada
mark@creativemountain.ca

SSUED ON

Sep 14, 2019

TO

Whistler Gymnastics

Whistler Gymnastics 1090 Legacy Way, Whistler, BC, V8E 0K3, Canada info@whistlergymnastics.com

DUEON

Sep 24, 2019

Milestone Payment - The website is complete \$3,000.00 complete \$3,000.00

PAYMENT

The client can pay via wire transfer or mailed check.

The client will pay the processing fees for an online payment.

LATE FEES

If this invoice is unpaid by Sep 24, 2019, a non compounding late fee of 5.0% accrues monthly on the outstanding amount.

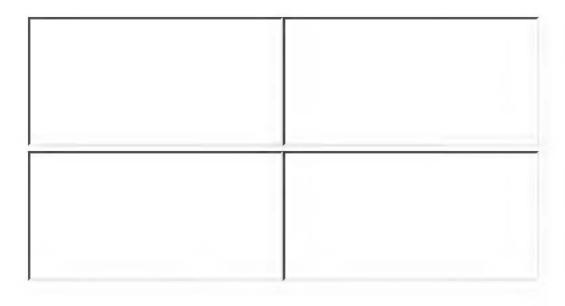
NOTES

Pay by Interac e Transfers using the following email address:

Thank you for your business, its has been a fantastic opportunity to work with you on this project.

CONTRACT

Whistler Gymnastics (May 27, 2019)



NVO CE # 1005

Whistler Gymnastics Invoice

FROM TO Mark Godwin Whistler Gymnastics Creat ve Mounta n Wh st er Gymnast cs 317 Patr c a Street nfo@wh st ergymnast cs.com Jasper, A berta, TOE 1E0 Canada mark@creat vemounta n.ca SSUED ON DUE ON May 27, 2019 Jun 10, 2019 TEM NAME UNTS RATE TOTAL \$1,000.00 M estone Payment

CONTRACT

Whistler Gymnastics (May 27, 2019)

Whistler Gymnastics Club General Ledger Report 07/01/2019 to 11/15/2019 Sorted by: Date

		Date	Comment	Source #	JE#	Debits
5483	Proff Development/Travel					
		07-17-2019		0717 MC	J158	84.00
		07-24-2019		7617	J313	350.00
29	701	07-30-2019		0730 MC 2	J162	84.00
		07-30-2019		0730 MC 1	J170	84.00
	24	07-31-2019	LearningFacCourse, Gymnastics BC	7570	J95	300.00
		07-31-2019		0731 MC 1	J164	84.00
		07-31-2019		0731 MC 2	J166	84.00
		07-31-2019		0731 MC 3	J168	84.00
	**	08-13-2019	Gymnastics BC	160394 BennsTG2	J315	189.00
	0-	09-10-2019		0904 & WAG Retreat	J317	133.35
		09-16-2019		pdf TL	J193	177.00
		09-24-2019		7601	J310	150.00
		09-25-2019		pdf KJ	J260	20.00
		09-25-2019		pdf CT 0918	J264	23.00
		09-25-2019		0925 MC	J285	47.25
		09-26-2019		Cash	J301	47.25
		09-26-2019		Karin NCCP Empower	J327	50.00
		09-26-2019		Charlie TG Lev 2	J328	189.00
	X	09-27-2019	Steven Shore	CompDevAirTG	J294	450.00
	**	09-30-2019	Steven Shore	Found TG	J286	84.00
	4	(09-30-2019	Steven Shore	Level 2 TG	J287	189.00
		09-30-2019		Artistic	J288	84.00
		09-30-2019	-	Intro	J289	84.00
		09-30-2019		Theory	J290	84.00
	×	10-11-2019	Allyson Sutton	Syd Found TG	J363	84.00
	₩	10-11-2019	Allyson Sutton	Syd Lev 2 TechTG	J364	189.00
		11-01-2019		1104 pdf	J462	88.60
		11-08-2019		Jo Clinic	J460	498.29
						4,014.74

Generated On: 11/08/2019

Whistler Gymnastics Club General Ledger Report 07/01/2018 to 06/30/2019

Sorted by: Date

		Date	Comment Source #	JE#	Debits
5483	Proff Development/Travel				
		08-17-2018	Ethical Decisi	ons J154	85.00
30	12	09-25-2018	Psych/Princip	als J414	152.25
		09-26-2018	Sept Exp	J403	60.00
		09-28-2018	8371	J410	325.24
		10-05-2018	8375	J439	35.00
		10-11-2018	Parkour Cour	se J497	624.75
		10-12-2018	Active Start F	ounda J503	924.00
		10-12-2018	Loon Lake TO	J507	300.00
		10-26-2018	Oct 4	J527	99.75
		10-26-2018	8391	J1106	26.25
		11-19-2018	Loon Lake	J595	117.00
		11-20-2018	McKenzie GF	Intro J752	252.00
		11-20-2018	Skylar GF - In	tro J753	252.00
		12-03-2018	Tramp Spring	s/Party J945	400.00
		12-05-2018	1205etsf	J700	21.00
		12-07-2018	DD397	J699	42.00
		12-21-2018	DD414	J773	84.00
		12-31-2018	8358	J882	189.00
	6-	6 01-08-2019	Gabby Flynn Level 2 Tramp	J1163	189.00
		01-09-2019	Cash	J1165	302.55
		01-18-2019	Found Theory	J889	84.00
		01-18-2019	Found Artistic	J890	84.00
		01-18-2019	Found AS	J891	84.00
		01-18-2019	Found Inro	J893	84.00
		6 01-31-2019	Sydnee Sutton GFA Courses	X 3 J942	252.00

EdmontonTC, Tanya Liquorish

pdf0215

5x First Aid

First Aid Course

J1012

J2142

J2143

357.32

600.00

120.00 6,146.11

02-15-2019

06-30-2019

06-30-2019

Generated On: 11/08/2019

orted by: Date	Comment	Source #	JE#	Debits	Credits	Balance
38 InfoTe	chnology					- D
38/17/2018	ciliology	8348	J158	122.08	-	122.08 D
39/14/2018		8349	J355	180.08	₹	302.16 D
		8417	J682	1,902.60	2	2,204.76 D
11/29/2018		8431	J781	170.63	5	2,375.39 D
12/21/2018		1002648	J1238	812.70		3,188.09 D
12/31/2018		1284	J1239	170.63		3,358.72 D
01/03/2019		0103 Int	J1240	12.19		3,370.91 D
01/03/2019		5030	J1367	1,457,40	-	4.828.31 C
04/10/2019		Cash	J1705	204.75	2	5,033.06 E
05/27/2019		0527 MC	The same of the sa	1.000.00	25	6.033.06 E
C)5/27/2019	Web Site, CReative Mountain	0527 etsf	J2178	642.60	_	6,675.66 D
06/30/2019		0705 MC	J1969	The state of the s		10,175.66
2)6/30/2019	CReative Mountain	Bal Web Design	J2180	3,500.00		10,175.00
				10,175.66		

GENERAL INFORMATION

Name of Organization:	Whistler Learning Centre
Society Registration Number:	Society #: S-64840, Charitable #: 796454122 RR0001
Mailing Address:	PO Box 1475, Whistler, BC V0N 1B0
Contact Name & Phone Number:	Suki Cheyne, Executive Director
Email Address:	contact@whistlerlearningcentre.com
Grant Amount Issued:	\$5,000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
------------------	---

The CEP Grant of \$5,000 was spent on the salary of the sole member of staff who manages the operations of the WLC. The ED undertook the following activities to support the 2019 CEP grant goals:

- Launch a speaker series: business plan developed in spring with first event delivered on November 23 on subject of Electric Vehicles, next event due to take place Feb/Mar 2020 on subject of Autonomous Vehicles.
- Launch an Indigenous cultural awareness course for employers: Course research concluded July, curriculum development commenced August, pilot course ready spring 2020.
- Deliver 1st year Business and Leadership courses: Three BCIT courses delivered in fall to local residents, 2020 community needs survey currently underway to inform 2020 programming.
- Continue to deliver a concierge service and host post secondary courses in Whistler: UNBC Danger Tree Assessor courses delivered in spring and fall, as well as Chainsaw Handling & Safety Course in spring, WLC concierge services utilized to deliver local workshops through independent instructors.

Was This a New Program or Activity? If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

The WLC is a somewhat new entity that is building a strong foundation for life long learning for the benefit of the Whistler community. The growth and delivery of its activities and programs is directly linked to resources. The 2019 grant contributed to the development of the new 2019 programs and offerings outlined above; these programs will continue to grow and evolve to meet the changing needs of the community as funding allows.

GRANT INFORMATION

Grant Results – Financial Breakdown				
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.	
Salaries:	72,000	5,000	\$23,509 spent to date on wages (5 months into financial year)	
General operations:	23,650			
One-time project / program:	5,000			
Physical asset(s):	NA			
Rent (RMOW facilities):	NA	N/A		
Rent (other facilities):	5040			
Other:				
Totals	\$ 105,690	5,000	4.7 % (Grant amount ÷ Annual budget amount)	

	Please list any additional information regarding your grant that you would like to report.
--	--

The WLC Executive Director activities in 2019 are contributing to the Whistler community in the following ways: exposure to new ideas from global thought leaders, developing stronger relationships between Lil'wat and Whistler communities, creating professional development opportunities for local workforce that increase staff retention, remove travel & time cost barriers to post-secondary education, provide access to accredited education without leaving home, family, or job, that develop the local workforce. The WLC is grateful for the CEP grant which is enriching the local community by supporting the development of these new life long learning opportunities. Thank you.

Attachments:	ease indicate the attachments you are including with your Grant Reporting Form:				
A financial breakdown showing how the grant funds were spent. (Required)					
Copies of receipts showing how the grant was spent. (Required)					
Copy of a news release or organizational collateral recognizing the RMOW as a supporter. (Ex: social media posts, website content, printed collateral, newspaper ads, etc.) (Required only if your organization received \$10,000 or more)					
Other:					
Other:					
ORGANIZATIO	N AUTHORIZATION:				
Submitted by:	Suki Cheyne, Executive Director				
Phone number:	Phone number: 604-932-7600				
Email:	contact@whistlerlearningcentre.com				
Date:	28 November 2019				
Signature:					

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

WHISTLER LEARNING CENTRE 2016 - 2020 BUDGET YEAR END 30 JUNE

0 0 0 0,000 5,320 0	ACTUAL 0 0 0 20,000 30,320 0 2,340	30,000 69,000	2,343 55,000 0	5,326 0 8,778 119,000 5,000	75 27,771 4,362 45,000	160 27,771 6,000 45,000	ACTUAL* 0 0 450
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0	-			5,000	6,500	13,000	0
	2,340		0	40,000	0	15,000	
5,320		1,000	0	0	0	0	10,000
	\$52,660	\$114,845	\$57,343	\$178,104	\$83,708	\$106,931	\$25,450
795	795	825	663	5,000	499	2,000	477
117	142	200	39	200	191	100	12
2,182	23,832	5,000	0	3,000	0	3,000	246
	1,104		572	1,000	473	1,000	495
3,600	3,600	1,850	1,900	1,900	1,900	2,000	0
4,097	4,076	4,000	828	3,000	171	1,000	67
	600	10,050	5,262	5,040	4,575	5,040	1,878
	0	2,500	1,774	5,000	3,665	5,000	-4,866
3,417	3,418	3,000	3,473	5,500	3,777	3,000	0
	0	67,900	47,293	72,000	64,482	72,000	23,509
	229		1,034	1,050	1,071	1,050	321
	31		78	500	123	500	0
	0	1,000	0	1,000	0	500	0
2,631	2,631	1,500	787	1,500	443	700	0
6,839	\$40,457	\$97,825	\$63,703	\$105,690	\$81,370	\$96,890	\$22,138
2 /21	\$12.203	\$17.020	.\$6.360	\$72 /11/	\$2.228	\$10.041	\$3,312
0,401	712,203	\$17,020	- 20, 300	712,714	72,330	210,041	73,312
SO	\$0	\$68,481	\$12,203	\$5,843	CE 0.12	CQ 404	\$7,993
		4	712,203	23,043	\$3,843	\$8,181	21,993
	4,097 3,417 2,631	3,600 3,600 4,097 4,076 600 0 3,417 3,418 0 229 31 0 2,631 2,631 6,839 \$40,457 8,481 \$12,203	3,600 3,600 1,850 4,097 4,076 4,000 600 10,050 0 2,500 3,417 3,418 3,000 0 67,900 229 31 0 1,000 2,631 2,631 1,500 6,839 \$40,457 \$97,825	3,600 3,600 1,850 1,900 4,097 4,076 4,000 828 600 10,050 5,262 0 2,500 1,774 3,417 3,418 3,000 3,473 0 67,900 47,293 229 1,034 31 78 0 1,000 0 2,631 2,631 1,500 787 6,839 \$40,457 \$97,825 \$63,703 8,481 \$12,203 \$17,020 -\$6,360	3,600 3,600 1,850 1,900 1,900 4,097 4,076 4,000 828 3,000 600 10,050 5,262 5,040 0 2,500 1,774 5,000 3,417 3,418 3,000 3,473 5,500 0 67,900 47,293 72,000 229 1,034 1,050 31 78 500 0 1,000 0 1,000 2,631 2,631 1,500 787 1,500 6,839 \$40,457 \$97,825 \$63,703 \$105,690 8,481 \$12,203 \$17,020 -\$6,360 \$72,414	3,600 3,600 1,850 1,900 1,900 1,900 4,097 4,076 4,000 828 3,000 171 600 10,050 5,262 5,040 4,575 0 2,500 1,774 5,000 3,665 3,417 3,418 3,000 3,473 5,500 3,777 0 67,900 47,293 72,000 64,482 229 1,034 1,050 1,071 31 78 500 123 0 1,000 0 1,000 0 2,631 2,631 1,500 787 1,500 443 6,839 \$40,457 \$97,825 \$63,703 \$105,690 \$81,370 8,481 \$12,203 \$17,020 -\$6,360 \$72,414 \$2,338	3,600 3,600 1,850 1,900 1,900 2,000 4,097 4,076 4,000 828 3,000 171 1,000 600 10,050 5,262 5,040 4,575 5,040 0 2,500 1,774 5,000 3,665 5,000 3,417 3,418 3,000 3,473 5,500 3,777 3,000 0 67,900 47,293 72,000 64,482 72,000 229 1,034 1,050 1,071 1,050 31 78 500 123 500 2,631 1,500 787 1,500 443 700 6,839 \$40,457 \$97,825 \$63,703 \$105,690 \$81,370 \$96,890 8,481 \$12,203 \$17,020 -\$6,360 \$72,414 \$2,338 \$10,041

#	At	Nov	13	201	C

^{**} ED was a consultant in YE 2017, now FT position in Salaries & Benefits

2019/20 Income Breakdown	
Commisions:	
BCIT PME (\$1699.8)	
BCIT OB (\$935.45)	
BCIT DMKG (1566.35)	
BCIT NEG (NA)	
	O
Service/Membership Fees:	
BCIT Bus & Lead (\$6,000)	
RMOW Whistler 101	
RMOW FN (6,000 in 2019/20)	
	O
Independent Courses:	
AIM Changer (\$450+ Comm)	450
	450
Donations/Sponsorship:	
Bob & Sue Adams	10,000
Leslie & Shep Alexander	5,000
	15,000
Grants:	
RMOW CEP	
CFOW (1500 pending)	
	0
Misc:	
Loans	10,000
CFOW (1500 pending)	

10000

Payroll Deductions Online Calculator Result

Employee's name:

Employer's name:

Pay period frequency:

Date the employee is paid:

Province of employment:

Federal amount from TD1:

Provincial amount from TD1:

Salary or wages income

Total cash income

Taxable income for the pay period

Pensionable earnings for the pay period

Insurable earnings for the pay period

Federal tax deduction

Provincial tax deduction

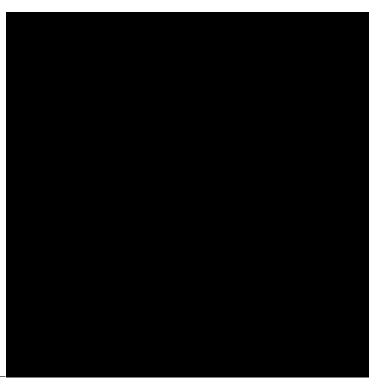
Total tax deductions

CPP deductions

El deductions

Total deductions

Net amount



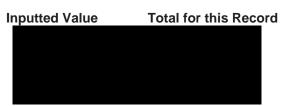
Year-to-Date Amounts

Pensionable earnings

CPP contributions

Insurable earnings

El premiums



Employer Remittance Summary

Employee's name:

Date the employee is paid:

Employee CPP contributions

Employer CPP contributions

Subtotal of Canada Pension Plan (CPP)

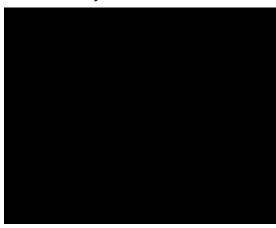
Employee El contributions

Employer El contributions

Subtotal of Employment Insurance (EI)

Tax deductions

For this calculation, remit this amount



The printed calculations created by PDOC are **not intended to be used as a statement of earnings.** Please contact your employment standards representative for all of the information legally required on a statement of earnings specific to your province or territory.

Payroll Deductions Online Calculator Result

Employee's name:

Employer's name:

Pay period frequency:

Date the employee is paid:

Province of employment:

Federal amount from TD1:

Provincial amount from TD1:

Salary or wages income

Total cash income

Taxable income for the pay period

Pensionable earnings for the pay period

Insurable earnings for the pay period

Federal tax deduction

Provincial tax deduction

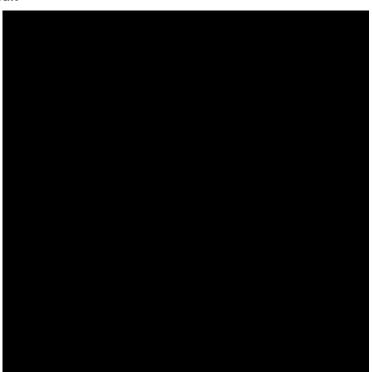
Total tax deductions

CPP deductions

El deductions

Total deductions

Net amount



Year-to-Date Amounts

Pensionable earnings

CPP contributions

Insurable earnings

El premiums



Employer Remittance Summary

Employee's name:

Date the employee is paid:

Employee CPP contributions

Employer CPP contributions

Subtotal of Canada Pension Plan (CPP)

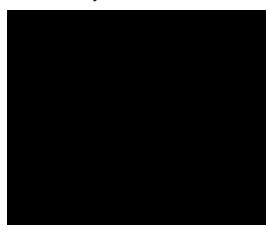
Employee El contributions

Employer El contributions

Subtotal of Employment Insurance (EI)

Tax deductions

For this calculation, remit this amount



The printed calculations created by PDOC are **not intended to be used as a statement of earnings.** Please contact your employment standards representative for all of the information legally required on a statement of earnings specific to your province or territory.

GENERAL INFORMATION

Name of Organization:	Whistler Mature Action Community (Whistler MAC)
Society Registration Number:	S-33807
Mailing Address:	P.O. Box 913, Whistler, BC V0N 1B0
Contact Name & Phone Number:	Kathy White - Chair 1-604-616-6933
Email Address:	chair@whistlermac.org (and)
Grant Amount Issued:	\$2000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

The grant enabled the Mature Action Community Society to contract the Whistler Centre for Sustainability to help us develop a new Strategic Plan.

We conducted a survey of all MAC members followed by two focus groups with many community members. The strategic plan developed from these efforts provides MAC with a one page document that helps us update:

- 1. our vision, mission, focus areas and goals;
- 2. what our Society's priorities should be; and
- 3. what our key deliverables (actions or projects) should be for the next two years.

The resulting MAC strategic plan is a working document that will help guide our organization to deliver on the needs of Whistler's 55+ community.

Was This a New Program or Activity?	If yes, please describe if the program was a success or
	needs improvement, and if it will continue in future years.

This new initiative was focused on creating a 2-year strategic plan for MAC that will help us deliver better programs and partnerships to benefit the 55+ community in Whistler. We were successful in updating our vision and mission, as well as in articulating our goals, priorities and key deliverables for how we will move forward over the next two years.

GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.		
Salaries:					
General operations:					
One-time project / program:	\$7,340.00	\$2000	Strategic Plan Facilitation by: Whistler Centre for Sustainability		
Physical asset(s):					
Rent (RMOW facilities):		N/A			
Rent (other facilities):					
Other:					
Totals	\$ \$7,340.00	\$2000	27 % (Grant amount ÷ Annual budget amount)		

Additional Information: Please list any additional information regarding your grant that you would like to report.	
,	

Whistler MAC's volunteer Board will use the strategic plan to guide advocacy, support and deliverable action steps for the membership and to the benefit of the Whistler community.

In this respect we request that the RMOW apply for the UBCM – 2020 Age Friendly Community Grant of \$25,000 and, if successful, then undertake age-friendly action planning in 2020. Whistler MAC Board is happy to assist the RMOW and other community organizations with the process, in order to submit by the deadline January 17, 2020.

Age-friendly action planning would help Whistler prepare for the future as our community moves from 40 years young into setting an example of how fun it is to age in place in Whistler.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
✓ A financial	breakdown showing how the grant funds were spent. (Required)
✓ Copies of r	eceipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other: Whis	tler MAC Strategic Plan
Other:	

ORGANIZATION AUTHORIZATION:

Submitted by:	Kathy White, Chair Whistler MAC
Phone number:	1-604-616-6933
Email:	chair@whistlermac.org (and)
Date:	November 28, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Financial Breakdown

Development of survey	\$ 1,270
2. Compilation of survey responses	\$ 1,720
3. Design of workshops	\$ 840
4. Conduct workshops and compile results	\$ 2,100
5. Draft plan and review	\$ 420
6. Finalize plan	\$ 280
7. Whistler Centre for Sustainability Fee Discount	(\$ 2,222)
8. Strategic Plan – MAC Coffee / Tea / Food	\$ 272
9. Whistler Chamber Meeting Room – Sept'19 Focus Groups	\$ 215
10.Taxes	\$ 220.40
	\$ 5,115.40
RMOW Grant	(\$ 2,000)
MAC Cost	\$ 3,115.40

MAC Strategic Plan 2020-2021: (Approved MAC Board – Working Document)

This strategic plan was developed to guide and focus MAC's efforts and resources over the next two years. The priorities and key deliverables will be pursued as resources permit and as opportunities arise, and they will be adjusted as necessary when new information becomes available.

Vision ¹	Whistler is an inclusive, supportive community where residents can actively and comfortably age in place.						
Mission ²	We connect, engage and advocate for Whistler seniors.						
Focus Areas³ Goals⁴ Priorities Key Deliverables	Recreation and social participation Recreation, culture, learning and other social events connect and engage seniors. Continue to coordinate a set of social opportunities that engage seniors. Reduce MAC's core social offerings slightly to reallocate some resources to other priorities. Explore options for hosting and/or promoting an online 'meet up' platform enabling seniors to coordinate social activities amongst	Housing and supported living Seniors can remain in Whistler, enabled by a range of seniors' housing options, as well as home services that extend housing suitability. Refocus MAC's housing efforts on delivering seniors housing options that extend beyond the WHA inventory. Explore and identify alternative seniors housing options that extend beyond WHA options.	Transportation and public places Transportation options and public spaces and public buildings are safe, accessible and comfortable for seniors. Advocate for local and regional transportation solutions that are inclusive of and well suited for seniors. Lobby for a regional Handy-Dart or other door-to-door service to transport seniors for medical appointments.	Health and social services Health care and home health support services meet the needs of seniors and are either accessible locally or by suitable transportation options. Advocate for timely access to medical services and long-term care services in the Corridor. Secure representation on Vancouver Coastal Health Authority board or advisory group.	Respect and inclusion Seniors are valued, treated with respect and included in all aspects of community life and decision-making; they rarely encounter ageism. Represent the interests and needs of Whistler seniors in community decision-making. Secure and maintain representation on key community boards, committees and advisory groups focusing on but not limited to housing, health, transportation and recreation. Participate in community planning initiatives as they arise.	Organizational capacity MAC has the capacity ⁵ to deliver on the goals and our mission and vision. Increase membership (support), and improve MAC's relevance and recognition in the community. Refresh MAC's identity/brand. Survey seniors and upcoming seniors to understand needs and barriers to engagement with MAC. Establish a communication channel to regularly connect with Whistler seniors. Identify and build strategic relationships with Whistler organizations (e.g. Alpine Club, AWARE, WORCA, seniors ski team) Secure reliable sources of revenue Conduct a review of and make recommendations for a new revenue model for MAC, considering	
	themselves.	Advocate for and promote the delivery of the most suitable and needed seniors housing options.	participate on Whistler's Transportation Advisory Group on behalf of seniors.		☐ Encourage the RMOW to apply for UBCM funding to develop an age-friendly action plan in 2020.	membership and fee-based models. Inventory local, provincial and national grants for which MAC is eligible, and pursue them as needed.	

¹ What we are aiming to achieve in Whistler. ² How we will achieve our Vision. ³ What we focus on. ⁴ What we're aiming to achieve in each focus area. Note: More detailed goal statements, as well as indicators and targets can also be developed to provide more guidance. ⁵ Includes the financial and human resources (incl. board, volunteers and members), partnerships, public relations, communications channels, etc. needed

Whistler Centre for Sustainability 4325 Blackcomb Way Whistler, British Columbia V8E 0X5

INVOICE

Invoice No.:

1105

1

Date:

06/30/2019

Ship Date:

Page:

Re: Order No.

Sold to:

Ship to:

Whistler Mature Action Community

PO Box 913 Whistler, BC V0N 1B0

Business No.: 85317 5891

Quantity	Description	Tax	Unit Price	Amount
	For June 2019 Strategic Planning:			
4	Refine planning objectives and develop framework (includes client calls/meetings)	G		
4	Member questionnaire development (SWOT, key issues, goals, role and programs)	G		
2	Member questionnaire development (SWOT, key issues, goals, role and programs)	G		
1	Discount 20%	G		
	Subtotal:		10.	
	G - GST 5%			
	GST			50.80
Shipped B	y: Tracking Number:			
Comment	i	To	otal Amount	1,066.80
Cold Du				
Sold By:				Page 209 of 542

Whistler Centre for Sustainability 4325 Blackcomb Way Whistler, British Columbia V8E 0X5

INVOICE

1127 Invoice No.:

Date: 08/31/2019

Ship Date:

Page: 1

Re: Order No.

Ship to: Sold to:

Whistler Mature Action Community

PO Box 913 Whistler, BC V0N 1B0

Business No.: 85317 5891

Quantity	Description	Tax	Unit Price	Amount
	For July and August 2019 Strategic Planning:			
8	Questionnaire results compiled (including paper versions), draft SWOT and goals Above work is pro bono	G G		
8	Questionnaire results compiled (including paper versions), draft SWOT and goals	G		
6	Workshop 1+2 design, agendas and materials	G		
1	Discount 20%	G		
	Subtotal: G - GST 5%			
	GST			57.60
Shipped By	/: Tracking Number:			
Comment:		To	otal Amount	1,209.60
Sold By:				

Whistler Centre for Sustainability 4325 Blackcomb Way Whistler, British Columbia V8E 0X5

INVOICE

1129 Invoice No.:

Date: 09/30/2019

Ship Date:

Page: 1

Re: Order No.

Ship to: Sold to:

Whistler Mature Action Community

PO Box 913 Whistler, BC V0N 1B0

Business No.: 85317 5891

Quantity	Description	Tax	Unit Price	Amount
	For September 2019 Strategic Planning:			
4	Workshop 1 re: framework, vision, mission, goals and SWOT	G		
5	Compile session outcomes and revised vision, mission and goals	G		
6	Workshop 2: Refine goals, develop strategic priorities and deliverables	G		
3	Draft 'plan on seems send to board/staff for review	G		
2	Final 'plan on a page' content and 4-page booklet design	G	·	
1	Discount 20% of	G		
	Subtotal:			2,240.00
	G - GST 5% GST			112.00
Shipped By	r: Tracking Number:			
Comment:		To	otal Amount	2,352.00
Sold By:				

GENERAL INFORMATION

Name of Organization:	Whistler Mountain Ski Club
Society Registration Number:	S-8101
Mailing Address:	2028 Rob Boyd Way, Whistler, BC, V8E 0B6
Contact Name & Phone Number:	Mark Tilston, Executive Director
Email Address:	marktilston@wmsc.info
Grant Amount Issued:	\$3,125

GRANT INFORMATION

Purpose	of Grant
----------------	----------

Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

The grant monies were spent as a part of the cost of a 7-day Coaches Symposium from December 3 to 9th to develop critical skills that will count for the Entry Level and Development Level certification with NCCP for all our coaches. The courses delivered were:

Prevention & Recovery

Making Ethical Decisions

Leading drug free sport

Developing Athletic Ability

Coaching & Leading effectively

Psychology of Performance

Mentorship

Design a Basic Program

Managing conflict

Basic Mental Skills

Fundamental Movement Skills

Was This a New Program or Activity?

If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

No, it is an ongoing priority to hire and develop the most qualified coaches possible to deliver the WMSC programme and as a part of this priority we provide continual professional development opportunities at the onset of each season.

GRANT INFORMATION

Grant Results – Fin	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$672,505	\$3,125	\$6,992.57 was spent on the week long coaches symposium
General operations:			
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	\$ 672,505	\$3,125	0.46 % (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Attachments: Please indicate the attachments you are including with your Grant Reporting Form						
A financial breakdown showing how the grant funds were spent. (Required)							
✓ Copies of re	eceipts showing how the grant was spent. (Required)						
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)						
Other:							
Other:							
ORGANIZATIO	N AUTHORIZATION:						
Submitted by:	Mark Tilston						
Phone number: 604-698-8459							
Email: marktilston@wmsc.info							
Date:	November 29, 2019						
Signature:							

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

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Alpine Coaches Summit Schedule and Prices: 11 Courses 8 Days

Date	<u>Time</u>	Course	Hrs.	_	Hrl	y rate	Fee	Facilitator
Sun. Nov. 3	9am – 6pm	Prevention & Recovery		7.33				
Mon. Nov. 4	9:00 - 12:30	MED		4				
Mon. Nov. 4	2:00 - 6:00	Leading drug free sport		4				
Tues. Nov. 5	8:30 - 6:00	DAA		9.5				
Wed. Nov. 6	8:30 - 6:00	Coaching & Leading		9.5				
Thurs. Nov. 7	9:00 - 5:00	Psychology of Perform.		8				
Fri. Nov. 8	9:00 - 4:00	Mentorship		7.5				
Sat. Nov. 9	8:30 - 1:00	Design a Basic Program		3.5				
Sat. Nov. 9	2:00 - 7:00	Managing conflict		5	ĺ			
Sun. Nov. 10	9:00 - 1:00	Basic Mental Skills		4	ĺ			
Sun. Nov. 10	2:00 - 6:00	FMS		4	ĺ			
		TOTAL FACILITATOR FEE		66.33		\$68.77	\$4,583.27	
Other Expenses		Volume	Unit	t Price	Tot	al		<u>-</u>
Travel		256	\$	0.6	\$	140.80]	
		250	\$	0.6	\$	137.50	1	
Accomodation		3	\$	40.0	\$	120.00		
Food Honorarium		2	\$	10.0	\$	20.00	1	
Manuals	Digital	110	\$	10.0	\$	1,100.00	Based on 10	copies
Workbooks	Garabaldi Graphic	99	\$	9.0	\$	891.00	Based on 10	copies
Lunch		88	3	15	\$	1,320.00	1	
Snacks / Coffee		88	3	10	\$	880.00	1	
		Total Other Expenses			\$	4,609.30		
	'	Other expenses ph			\$	69.49		
							_	
		Grand Total Expenses w/ food				\$9,192.57		
SAVINGS		Grand Total Expenses w/ 1000				33,132.37	1	
Admin & Coodination	on Time (UDC)	15		30.00	ć	450.00	lmootings fir	nding LF's, schedueling, liase with viaSport and updating t
Admin & Coodinatio	on time (HKS)			250.00	\$		No travel ex	
				250.00	÷			penses
Room Rental			\$ \$	-	\$	-	full days	
Discounted Accomo	odation	3	\$	40.00	\$	120.00	J	
					\$	1,320.00		

Sales / Invoices

Page 1/1 Sales / Invoices INV05037 Date 2019-11-06

Whistler Sport Legacies

1080 Legacy Way Whistler BC V8E 0K3

Customer:

Whistler Mountain Ski Club

2028 Rob Boyd Way Whistler BC V0N1B2

Customer ID	Salesperson ID	Shipping Method	Payment Terms ID					
3036			Net 30					
Description: Amount								
on			\$4,648.19					
	3036	3036	3036					

Subtotal	\$4,648.19
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Payment	\$0.00
Total Due	\$4,648.19

Please make cheques payable to: Whistler Sport Legacies

Payment terms: Net 30 Days GST# 856133590RT0001

PST# 1013-3456

Financial Statements of

WHISTLER MOUNTAIN SKI CLUB

And Independent Auditors' Report thereon

Year ended April 30, 2019



KPMG LLP PO Box 10426 777 Dunsmuir Street Vancouver BC V7Y 1K3 Canada Telephone (604) 691-3000 Fax (604) 691-3031

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Whistler Mountain Ski Club

Qualified Opinion

We have audited the financial statements of Whistler Mountain Ski Club (the Entity), which comprise:

- the statements of financial position as at April 30, 2019
- the statement of operations for the year then ended
- the statement of changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our auditors' report, the financial statements present fairly, in all material respects, the financial position of the Entity as at April 30, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Entity derives revenue from fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Entity. Therefore, we were not able to determine whether, as at and for the years ended April 30, 2019 and 2018, any adjustments might be necessary to revenues and excess (deficiency) of revenues over expenses reported in the statements of operations, excess (deficiency) of revenues over expenses reported in the statements of cash flows and current assets and unrestricted net assets reported in the statements of financial position. Our opinion on the financial statements for the year ended April 30, 2018 was qualified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Financial Statements" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

 Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of
 expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Entity in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding period.

Chartered Professional Accountants

Vancouver, Canada September 21, 2019

KPMG LLP

Statement of Financial Position

April 30, 2019, with comparative information for 2018

	2019	2018
Assets		
Current assets:		
Cash (note 3)	\$ 337,796	\$ 567,046
Restricted cash (note 3)	9,248	9,754
Accounts receivable	94,264	139,458
Due from government agencies	-	5,267
Inventory	40,463	42,222
Prepaid expenses	46,122 527,893	26,343
	527,893	790,090
Capital assets (note 4)	728,225	746,485
	\$ 1,256,118	\$ 1,536,575
Accounts payable and accrued liabilities Deferred revenue Due to government agencies	\$ 160,092 20,417 18,624 199,133	\$ 404,043 7,000 - 411,043
Net assets:		
Bursaries fund	5,235	5,740
Net capital contributed	319,511	369,293
Invested in capital assets	728,225	746,485
Sports school fund	4,014	4,014
	1,056,985	1,125,532
	\$ 1,256,118	\$ 1,536,575
See accompanying notes to financial statements.		
Approved on behalf of the Board:		
		_,
Director		_ Director

Statement of Operations

Year ended April 30, 2019 with comparative information for 2018

2040	l la constata de el	Bursaries	Net capital	Invested in capital	T-1-1
2019	Unrestricted	fund	contributed	assets	Total
Revenue:					
Club cabin (schedule 1)	\$ 45,714	\$ -	\$ -	\$ -	\$ 45,714
Fundraising (schedule 2)	201,449	-	98,946	-	300,395
Race program (schedule 3)	1,766,288	-	-	-	1,766,288
Whistler Cup (schedule 4)	414,031	-	-	-	414,031
Memberships	29,378	-	-	-	29,378
Miscellaneous	4,783	-	-	-	4,783
D.M. National Training					
Centre (note 7)	19,400	-	-	-	19,400
	2,481,043	-	98,946	-	2,579,989
Expenses:					
Club cabin (schedule 1)	75,857	-	-	-	75,857
Fundraising (schedule 2)	51,667	-	-	-	51,667
Race program (schedule 3)	1,820,434	-	-	-	1,820,434
Whistler Cup (schedule 4)	410,835	-	-	-	410,835
Administrative (schedule 5)	196,400	10,400	-	-	206,800
D.M. National Training					
Centre (note 7)	3,991	-	-	-	3,991
Amortization	-	-	-	78,952	78,952
	2,559,184	10,400	-	78,952	2,648,536
Excess (deficiency) of					
revenue over expenses	\$ (78,141)	\$ (10,400)	\$ 98,946	\$ (78,952)	\$ (68,547)

		<u> </u>	Net	Invested	
2019	Unrestricted	Bursaries fund	capital contributed	in capital assets	Total
2018	Unirestricted	Turia	contributed	asseis	Total
Revenue:					
Club cabin (schedule 1)	\$ 45,506	\$ -	\$ -	\$ -	\$ 45,506
Fundraising (schedule 2)	165,391	-	101,071	-	266,462
Race program (schedule 3)	1,679,603	-	-	-	1,679,603
Whistler Cup (schedule 4)	453,164	-	-	-	453,164
Memberships	22,523	-	-	-	22,523
Miscellaneous	4,361	-	-	-	4,361
D.M. National Training					
Centre (note 7)	24,586	-	-	-	24,586
	2,395,134	-	101,071	-	2,496,205
Expenses:					
Club cabin (schedule 1)	55,535	-	-	-	55,535
Fundraising (schedule 2)	42,803	-	-	-	42,803
Race program (schedule 3)	1,706,347	-	-	_	1,706,347
Whistler Cup (schedule 4)	480,016	-	-	-	480,016
Administrative (schedule 5)	125,077	8,700	-	-	133,777
D.M. National Training					
Centre (note 7)	11,079	-	-	-	11,079
Amortization	-	-	-	69,000	69,000
_	2,420,857	8,700	-	69,000	2,498,557
Excess (deficiency) of					
revenue over expenses	\$ (25,723)	\$ (8,700)	\$ 101,071	\$ (69,000)	\$ (2,352)

See accompanying notes to financial statements.

Statement of Changes in Net Assets

Year ended April 30, 2019 with comparative information for 2018

		Bursaries	Net capital	Invested in capital	Sports school	
2019	Unrestricted	fund	contributed	assets	fund	Total
Net assets, beginning of year	\$ -	\$ 5,740	\$ 369,293	\$ 746,485	\$ 4,014	\$ 1,125,532
Excess (deficiency) of revenue over expenditures	(78,141)	(10,400)	98,946	(78,952)	-	(68,547)
Interfund transfers: Purchases of capital assets Transfer to eliminate deficit Bursary transfer	- 78,141 -	- - 9,895	(60,692) (78,141) (9,895)	60,692 - -	- - -	- - -
	78,141	9,895	(148,728)	60,692	-	-
Net assets, end of year	\$ -	\$ 5,235	\$ 319,511	\$ 728,225	\$ 4,014	\$ 1,056,985
2018	Unrestricted	Bursaries fund	Net capital contributed	Invested in capital assets	Sports school fund	Total
2018	Unirestricted	Turia	Contributed	asseis	Turiu	Total
Net assets, beginning of year	\$ -	\$ 4,545	\$ 380,272	\$ 739,053	\$ 4,014	\$ 1,127,884
Excess (deficiency) of revenue over expenditures	(25,723)	(8,700)	101,071	(69,000)	-	(2,352)
Interfund transfers: Purchases of capital assets	-	-	(76,432)	76,432	-	-
Transfer to eliminate deficit Bursary transfer	25,723	9,895	(25,723) (9,895)	-	-	-
Darbary transition	25,723	9,895	(112,050)	76,432	-	-
Net assets, end of year	\$ -	\$ 5,740	\$ 369,293	\$ 746,485	\$ 4,014	\$ 1,125,532

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended April 30, 2019, with comparative information for 2018

		2019		2018
Cash provided by (used in):				
Operations:				
Receipts from members, students and rentals	\$	2,318,199	\$	2,248,694
Receipts from fundraising efforts		320,401		378,883
Bursaries paid in the year		(10,400)		(8,700)
Expenditures to vendors and employees		(2,745,597)		(2,132,662)
Expenditures for fundraising		(51,667)		(42,803)
		(169,064)		443,412
Investing:				
Purchase of capital assets		(60,692)		(76,432)
Increase (decrease) in cash		(229,756)		366,980
Cash, beginning of year		576,800		209,820
Cash, end of year	\$	347,044	\$	576,800
Cook is comprised of:				
Cash is comprised of: Cash	\$	337,796	\$	567,046
Restricted cash	Ψ	9,248	Ψ	9,754
restricted oddri		0,240		3,734
	\$	347,044	\$	576,800

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended April 30, 2019

1. Nature of operations:

Whistler Mountain Ski Club (the "Club") is incorporated under the Societies Act (British Columbia). On November 28, 2016, the new Societies Act (British Columbia) became effective and the Club has transitioned to the new act as of April 30, 2018. The Club was established in 1968 for the purpose of fostering an interest in the sport of skiing. Its current mission is to provide world-class racing and training opportunities for alpine skiers. The operations of the Club are to be chiefly carried on in the Whistler Mountain area in the Province of British Columbia.

The Club is non-taxable under the Income Tax Act as a non-profit organization.

2. Significant accounting policies:

(a) Basis of presentation:

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations ("Accounting Standards for NPO's").

(b) Fund accounting:

The resources and operations of the Club have been segregated for accounting purposes into the following funds:

- The bursaries fund is used to provide economic help to athletes in the programs. Each year, 10% of the grant received in the net capital contributed fund has been designated by the Board of Directors to be transferred to the bursaries fund.
- The sports school fund is funding restricted for the development of a new sports school program.
- The net capital contributed fund accounts for the net funds contributed to date through a corporate sponsorship program. These funds have been internally restricted by the Board of Directors for purchases of capital assets or other expenditures as approved by the Club's Board of Directors. 10% of the grant received in the year is transferred to the bursaries fund.
- The invested in capital assets fund accounts for the net investment by the Club in its current capital assets.

The unrestricted net assets represent the cumulative results of general operations over the lifetime of the Club, net of any interfund transfers.

(c) Revenue recognition:

The Club follows the restricted fund method of accounting for contributions.

Unrestricted contributions from fundraising, sales, memberships, and sponsorships are recognized as revenue in the year received or receivable, if the amount to be received can be reasonably established and collection is reasonably assured.

All other restricted contributions are recognized as revenue of the appropriate restricted fund upon receipt.

Notes to Financial Statements

Year ended April 30, 2019

2. Significant accounting policies (continued):

(d) Deferred revenue:

Deferred revenue, if any, represents funds received as prepayment toward future training.

(e) Capital assets:

Capital assets are recorded at cost. The Club records amortization on its assets over the estimated useful life of the assets as follows:

Asset	Basis	Rate
Furniture and equipment Vehicles Computer equipment Building and improvements	Straight-line Straight-line Declining balance Declining balance	5 year 3 year 30% 4% - 20%

The carrying amount of a capital asset is tested for recoverability whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized when the asset's carrying amount is not recoverable and exceeds its fair value.

(f) Financial instruments:

Financial instruments are measured at fair value on origination or acquisition, adjusted by, in the case of financial instruments that will not be subsequently measured at fair value, financing fees and transaction costs, which are amortized using the straight-line method. All other transaction costs are recognized in operations in the year incurred. All financial instruments are subsequently recorded at cost or amortized cost.

Financial assets are assessed for impairment on an annual basis at year-end if there is an indicator of impairment. If there is an indicator of impairment, the Club determines if there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset. If there has been a significant adverse change, the carrying value of the financial asset is reduced to the greater of the present value of expected cash flows, the amount that could be realized by selling the asset, and the amount that could be realized by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the impairment, not exceeding the initial carrying value.

(g) Contributed services:

Volunteers contribute significant time each year to assist in carrying out the Club's activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Notes to Financial Statements

Year ended April 30, 2019

2. Significant accounting policies (continued):

(h) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. Significant areas requiring the use of management estimates relate to revenue recognition and the determination of useful lives of capital assets for calculating amortization.

(i) Related party transactions:

Monetary related party transactions and non-monetary related party transactions that have commercial substance are measured at the exchange amount when they are in the normal course of business, except when the transaction is an exchange of a product or property held for sale in the normal course of operations. Where the transaction is not in the normal course of operations, it is measured at the exchange amount when there is a substantive change in the ownership of the item transferred and there is independent evidence of the exchange amount.

All other related party transactions are measured at the carrying amount.

(j) Comparative information:

Certain of the information presented for comparative purposes has been reclassified to conform to the financial statement presentation adopted for the current year.

3. Cash and restricted cash:

		2019		2018
Cash - general and capital funds	\$	347,044	\$	576,800
Less restricted cash:				
Sports school fund		4,014		4,014
Bursary fund		5,234		5,740
		9,248		9,754
	\$	337,796	Φ.	567,046
	Ψ	331,130	Ψ	307,040

The Club has a line of credit of up to \$50,000 that is secured by a general security agreement over all assets of the Club. The Club has not drawn on this line of credit.

Notes to Financial Statements

Year ended April 30, 2019

4. Capital assets:

2019	Cost	cumulated nortization	Net book value
Building and improvements Furniture and equipment Computer equipment Vehicles	\$ 1,295,320 290,926 19,328 98,889	\$ 642,610 239,092 12,667 81,869	\$ 652,710 51,834 6,661 17,020
	\$ 1,704,463	\$ 976,238	\$ 728,225
2018	Cost	cumulated nortization	Net book value
Building and improvements Furniture and equipment Computer equipment Vehicles	\$ 1,280,604 259,318 18,433 85,416	\$ 614,324 211,271 10,942 60,749	\$ 666,280 48,047 7,491 24,667
	\$ 1,643,771	\$ 897,286	\$ 746,485

5. Economic dependence:

The Club is economically dependent on Whistler Blackcomb for its operations. Whistler Blackcomb owns the mountain on which the Club runs its athlete training and races. All athletes are required to have a ski pass from Whistler Blackcomb, but no further amounts are charged to the Club for use of the mountain.

6. Financial risks:

It is management's opinion that the Club is not exposed to significant interest, currency or credit risks arising from its financial instruments.

Liquidity risk is the risk that the Club will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Club manages its liquidity risk by monitoring its operating requirements. There has been no change to the risk exposures from 2018.

Notes to Financial Statements

Year ended April 30, 2019

7. Related party transactions:

In 2012, the Dave Murray National Training Centre Society (the "Society"), previously known as the Legacy Training Centre, was incorporated to develop, fund, establish and manage a training facility in Whistler, B.C. The Society is a not-for-profit organization and accordingly is not taxable under the *Income Tax Act*.

The Club has significant representation on the Board of the Society. The Club also entered into an agreement on March 22, 2012 to manage the operations of the Society. Given the aforementioned relationships, the Club has significant influence over the operations of the Society.

8. Remuneration:

For the fiscal year ending April 30, 2019, the Whistler Mountain Ski Club paid remuneration of \$75,000 or greater to the following employees for services:

Employee position/Contractor service	Amount
Executive director ¹ Marketing and sponsorship advisor/Assistant coach ²	\$ 114,162 92,649

¹ includes salary and bonus

No amounts were paid to the Board of Directors during the year.

² includes salary and commission

Club Cabin - Schedule of Operations

Schedule 1

Year ended April 30, 2019, with comparative information for 2018

	2019	2018
Revenues: Club cabin rental, including monthly suite, gym and hourly meeting room rentals	\$ 45,714	\$ 45,406
Expenses:		
Insurance	9,013	7,969
Maintenance and repairs	42,814	23,219
Supplies	2,165	1,776
Utilities and other	21,865	22,571
	75,857	55,535
Deficiency of revenue over expenses	\$ (30,143)	\$ (10,129)

Fundraising - Schedule of Operations

Schedule 2

Year ended April 30, 2019, with comparative information for 2018

	2019	2018
Revenues:		
Sponsorship	\$ 57,500	\$ 62,500
Donations	9,434	1,045
Gaming grant	28,000	28,000
Grants, sponsorship	98,946	101,071
Grants, other	3,125	-
Fundraising events	46,331	18,021
Ski swap - Whistler	55,618	54,147
Socials	1,441	1,678
	300,395	266,462
Expenses:		
Sponsorship	25,049	31,467
Fundraising events expense	16,575	1,292
Ski swap - Whistler	7,517	7,483
Socials	2,526	2,561
	51,667	42,803
Excess of revenue over expenses	\$ 248,728	\$ 223,659

Race Program - Schedule of Operations

Schedule 3

Year ended April 30, 2019, with comparative information for 2018

	2019	2018
Revenues:		
Fundraising - National Sport Trust Fund	\$ 241,344	\$ 300,214
Alpine assessments	45,882	40,339
Awards ceremony	7,250	8,130
FIS races Whistler	22,509	22,207
Clothing	29,148	31,694
Dryland	17,970	11,506
Extra day fees	100,675	90,788
Program fees	373,168	307,354
Races at Whistler	28,133	32,796
Trips, races and camps away	481,158	428,391
Summer and other training camps	393,647	366,766
Visiting racer fees	25,404	39,418
	1,766,288	1,679,603
Expenses:		
Alpine	96,787	77,426
Clothing	22,013	24,100
Coaches appreciation	14,099	13,548
Coaching wages and expenses	735,081	713,662
Executive director's contract	114,162	93,043
Professional development	8,939	7,315
Equipment repair	987	1,601
Dry land	6,771	5,154
Trips, races, and camps away	444,105	407,808
Racing, Whistler	23,540	29,585
Racing, FIS	18,911	17,234
Summer camps	295,734	281,872
Vehicles	29,115	22,850
Other	10,190	11,149
	1,820,434	1,706,347
Deficiency of revenue over expenses	\$ (54,146)	\$ (26,744)

Whistler Cup - Schedule of Operations

Schedule 4

Year ended April 30, 2019, with comparative information for 2018

		2019		2018
Revenues:				
Entry fees and other	\$	239,158	\$	240,539
Grant	•	12,500	•	-
Merchandise sales		11,881		23,392
Sponsorship		150,492		189,233
		414,031		453,164
Expenses:				
Advertising and promotion		71,152		74,933
Team costs		75,751		82,465
Off hill animation		10,418		13,175
Merchandise expense		17,524		16,207
Contract wages		35,927		57,909
On-hill operations		63,544		83,477
Food and beverage		136,519		151,850
		410,835		480,016
Excess (deficiency) of revenue over expenses	\$	3,196	\$	(26,852)

Administrative Expenses

Schedule 5

Year ended April 30, 2019, with comparative information for 2018

	2019	2018
Administrative expenses:		
Accounting and legal	\$ 14,774	\$ 15,330
Administrative services	123,810	66,969
Advertising and promotion	11,287	6,348
Bad debt expense	151	5,243
Bank charges and interest	17,931	8,463
Bursaries and sponsorships	10,400	8,700
Meetings	5,619	4,726
Miscellaneous	645	685
Office	19,087	15,527
Telephone	3,096	1,786
Total administrative expenses	\$ 206,800	\$ 133,777

GENERAL INFORMATION

Name of Organization:	Whistler Naturalists
Society Registration Number:	S0040150
Mailing Address:	Box 845 Whistler BC V0N 1B0
Contact Name & Phone Number:	Kristina Swerhun & Bob Brett
Email Address:	whistlernaturalists@gmail.com
Grant Amount Issued:	\$9,475

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

The mission of the Whistler Naturalists is to increase local knowledge of and appreciation for the natural world in the Whistler area. When people know more about nature, they are much more likely to care for nature. The goals of our three programs are: a) public education, and b) scientific research.

Our annual BioBlitz and Fungus Among Us events fulfill both these goals because they:

- a) Provide opportunities for the public to learn about Whistler's natural history and increase the connection people feel to the natural world. This benefits our entire community since connection to nature inspires stewardship. Both events had scientists visiting local classes and had public events available for the entire community. Our main emphasis over the past few years for BioBlitz and Fungus Among Us has been to increase our presence in local schools and this past year has been our best. Our scientists presented to more classes than ever before (50) which means approximately 1,000 students learned more about local nature. We plan to expand this program even more in 2020.
- b) Generate scientific data that provides up-to-date natural areas information that act as a tremendous benefit in the development of greater environmental awareness and, as a scientifically-defensible baseline for use in planning decisions and policy development.

For both these events the majority of funds go towards providing room, board, recognition and some travel expenses to our visiting scientists, many the top experts in their field in BC. Our organizing team is also made of volunteers and no funds went towards salaries.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
No	

GRANT INFORMATION

Grant Results – Financial Breakdown					
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.		
Salaries:	0				
General operations:	38,152	9,475	Meals, accommodation, recognition, travel, promotion, supplies, admin		
One-time project / program:	0				
Physical asset(s):	0				
Rent (RMOW facilities):	667	N/A	Insurance for Alpha Lake Park (BB), Myrtle Philip rental (FAU)		
Rent (other facilities):	0				
Other:	137,589		In kind		
Totals	\$ 181,320	9,475	5 % (Grant amount ÷ Annual budget amount)		

Additional Information:	Please list any additional information regarding your grant that you would like to report.
Thank you for your continued support	ort!

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:			
✓ A financial	breakdown showing how the grant funds were spent. (Required)			
✓ Copies of re	eceipts showing how the grant was spent. (Required)			
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)			
Other:				
Other:				
ORGANIZATIO	N AUTHORIZATION:			
Submitted by:	Kristina Swerhun & Bob Brett			
Phone number:	&			

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

whistlernaturalists@gmail.com

December 1, 2019

Email:

Date:

Signature:

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Naturalists Financials Year end October 31, 2019

Revenue	
Community Foundation of Whistler	30,000
Resort Municipality of Whistler	9,475
Earned	4,874
Memberships	330
Organization's Contributions:	
In-kind labor	124,513
In-kind materials and other	13,075
Total Revenue	\$ 182,268

Expenditure	Description	
Rentals	Facility/equipment	667
Meals	For scientists	4,718
Accommodation	For scientists	11,545
Promotion		510
Recognition	e.g. T-shirts	1,992
Honoraria/travel expenses	For scientists	15,239
Supplies		1,323
Photography/videography		973
Project management	AWARE	825
Admin		684
BC Nature Dues		345
Organization's Contributions:		
In-kind labour		124,513
In Kind materials & other		13,075
Total Expenditure		\$ 181,320
NET		\$ 948

BioBlitz	Fungus Among Us	Birding	Glacier Studies	Admin (3% grants)
19,400	5,335	1,940	2,425	900
5,796	3,395			284
39	4,835			
				330
90,520	20,493	10,000	1,000	2,500
8,850	2,225	1,000	500	500
\$ 124,605	\$ 36,283	\$ 12,940	\$ 3,925	\$ 4,514

55	612			
2,753	1,697	267		
11,351	3,734	194		
510	-			
1,992	1,178			
7,206	5,583	200	2,250	
135	94	1,094		
763	210			
600	165	60		
				684
				345
90,520	20,493	10,000	1,000	2,500
8,850	2,225	1,000	500	500
\$ 124,734	\$ 35,991	\$ 12,815	\$ 3,750	\$ 4,029
\$ (129)	\$ 292	\$ 125	\$ 175	\$ 485

INVOICE: E08750 2019-06-14



Client/Organization					Telephone		Event Date		Event #
Julie Burrows							2019-06-09 (Sun)		E08750
Address					Booking Contact Julie Burrows		Booking Email		Sales Rep Hana
City, St/Prov Postal									
Whistler, BC V0N	1B1								
13			vega	ın chili -					\$195.00
13				baguette					\$65.00
1			H	Heating Fee					\$75.00
50		Pl	lates and C	Cutlery: Biode	egradable				\$75.00
1				sic Delivery					\$29.00
1			re	efund \$60 @	Ø -\$60.00				-\$60.00
	Food	Beverage	Liquor	Equipment	Labor	Delivery	Other Int	er Gather	Total
Subtotal	\$200.00	\$0.00	\$0.00	\$75.00	\$0.00	\$104.00	\$0.00	\$0.00	\$379.00
Taxes	\$13.00	\$0.00	\$0.00	\$3.75	\$0.00	\$5.20	\$0.00	\$0.00	\$21.95
Total	\$213.00	\$0.00	\$0.00	\$78.75	\$0.00	\$109.20	\$0.00	\$0.00	\$400.95
							Paid		\$400.95
							Balance		\$0.00
Tax Breakdown									
GST		\$21.95							
T-4-1		\$21.05							

Tax Breakdown	
GST	\$21.95
Total	\$21.95

			PAYMENTS MADE
Payment	Date	Method	Card Number
\$460.95	2019-06-07	Visa	
-\$60.00	2019-06-13		

Thank you for your business.

Please note that all menu items are prepared in a kitchen that uses tree nuts, dairy, eggs, soy, wheat and shellfish.

5% GST has been added to all items and a 18% service charge where applicable(liquor will be charged a 10% PST and 5%

GST).

GST# 863404158 PST# 1012-2990

Bob - BioBlitz 2019 expenses

CFOW Group	<u>Date</u>	<u>Amount</u>	GST	<u>Description</u>
Meals	2019-06-05	63.63	2.75	Wine for welcome reception
Meals	2019-06-06	280.18	10.75	Dusty's dinner for school presenters
Meals	2019-06-07	72.86	2.90	Southside Deli breakfast for school presenters
Meals	2019-06-07	5.93	0.25	Alpine Café - coffee with Kevin Bell
Meals	2019-06-07	40.83	1.77	lunch for school presenters
Other	2019-06-07	150.22	0.00	site recon, schools, event (259 km)
Other	2019-06-13	33.20	1.58	mail shirts, cheques, insect samples
		646.85	20.00	
				•
Meals Total		463.43	18.42	
Other Total		183.42	1.58	

		JUS who had Bubble
	JN 6 Dinace for British	BC LIQUORSTORES CELEBRATE LIFE ENJOYRESPONSIBLY
DUSTY'S BAR WHISTLER 4545 BLACKCOMB WAY WHISTLER, BC VON 181	Welcome To	BCLS#101 Pemberton 102 - 7445 Frontier St. RR1 Pemberton , BC VON 2L1 Phone: (604) 894-6534
Merchant ID: 8888888855883624 Term ID: 83444834 Clerk ID: 8 2259883	Dusty's Bar 2019-6-6 19:35	Fax: (604) B94-5496
Purchase	WB Dusty's Bar Check: 73369246 Table: 25 Server: Chantel Guests: 8	31738 25.99 GL SAUVIGNON BLANC - SANTA CAROLI 1X3L Regularly 28.99
Transaction Record INTERAC	Terminal: 7337	Container Deposit 0.20 3512 28.99 GL CABERNET SAUVIGNON - SANTA CAR 1X3L
XXXXXXXXXXXX AID: A0000002771010	6 Pop Spring Deal 25.50 @ 4.25	Container Deposit 0.20
Entry Method: Chip Batch#: 000041	1 Vegan Wings 16.00 1 Side Yam 6.00 2 Dustys Burger 37.00	Subtotal 54.98
06/06/19 21:15:37	@ 18.50 1 ++Sub Yam Fries\$ 2.50 2 Veggte Burger 34.00	Container Deposit Subtotal 0.40 1 PST Liquor 10% 5.50 G - GST 5% 2.75
Ref#:000034000112 Inv #: 001040 Appr Code: 002834	# 17.00 1 Veggie Burger 19.00	Total 63.63
Amount: \$ 233.48 Tip: \$ 46.78	Add Cheddar \$ 1 Chicken Club 17.50 2 Southwest Salad 28.00 6 14.00	BC Liquor Store # 101
Total: \$ 288.18	3 JUG WhatlrSeason 69.00 0 23.00 1 Daily Bowl 14.00	Jun 05 2019 02:46 pmlrans# 101586391790 TRANSACTION RECORD
00 Approved. Thank You!	1 CAN Windstorm 7.75 *D 40% Spring Deal -67.20 1 Side Wedges 6.00	
Customer Capy	SUBTOTAL Total discount Net total 215.05 Service Charge 0.00	
	GST 10.75 PLT 7.68 Gratuity 0.00	
	AMOUNT DUE 233.48 Tip 0.00	

	15% - 42.34 18% - 50.81 20% - 56.45 280.18	



	WHISTLER	
	TLER, BC VON1B TPS#: 119321495	
2019/06/13 CC/CC540247	12:07:45 W/G3	- 03 TR3269962
G 5% \$1.05 - STAMP	2@\$1.05	\$2.10
G 5% Ltr other	10\$3.12	\$3.12
Actual Weight 0 To V8L1M8	.155kg	
G 5% XPost	10\$11.79	\$11.79
Actual Weight 0 Volumetric Eq. (28.000cm X 20.00 To V8N2N6	0.56	
This is your Tra	acking # 4 7 0 0 1 4 6 9	937
G 5% Coverage \$100.00	1@\$0.00	\$0.00
G 5% Fuel Surcharge	10\$1,41	\$1.41
G 5% XPost	1@\$11.79	\$11.79
Actual Weight 0. To VOR2H0	192kg	
This is your Tra		
G 5% Coverage \$100.00	1@\$0.00	\$0.00
G 5% Fuel Surcharge	10\$1.41	\$1.41
For complete terms and Postal Guide at www.ca	conditions consult t	he Ceneda st Office.
Sender warrants t do(es) not contai	that the shipped	item(s) matter.
SUBTL		\$31.62

\$1.58 Total \$31.62 + 1.58 = \$33.20.

Stark ART

#19 1400 Park Street
Pemberton BC V0N 2L1
vanessastarkart@gmail.com
vanessastarkart.com

INVOICE

INVOICE TO

Whistler Naturalists

INVOICE # 1058DATE 05-06-2019DUE DATE 20-06-2019TERMS Net 15

DESCRIPTION	QTY	RATE	AMOUNT
T-shirt and poster design Design for the Whistler Pemberton BioBlitz 2019	ı		
Great working with you guys again!	SUBTOTAL		
Feel free to pay by card, through e -transfer, Paypal or cheque. Thanks again!	DISCOUNT 20% TOTAL		450.40
	BALANCE DUE		Φ4EO 4O

PUREBREAD

1040 MILLAR CREEK VON1B1
WHISTLER BC
23622928
GW2362292801

PURCHASE

06-08-2019

16:46:27

Acct #

C

Card Type VI

Name: L SHOUP

A0000000031010

VISA CREDIT

Trace # 14962

Inv. # 16171

Auth # 088165

RRN 001266073

Total

\$150.00

(001) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

GST # 877922856



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ACCOUNT.					ROOM#:	ARRIVE:	6/05/19	
NAME	BOB	BRETT			UNIT TYPE:	DEPARTURE:	6/10/19	
ADDRESS					# PERSONS:	52.7	-,,	
-LDDINLOO					Please confirm departure date:			
	WHISTLER		BC 8	01229999	Please commitm departure date:			
	CANADA		ъс о	01223333				
		TIDIE 2010	10					
	BIORLITZ	JUNE 2019	- LO		KEY AUTHORIZATIONS: (for your security, keys	will only be issued to the guests	
					listed below:			
PHONE	NO-							
	CF1BB69							
	436060840				De deser Communitation			
	436200856	412			Package Components:			
	ADDRESS:							
Please incl	ude your E-mail addres	ss to receive informati	on regarding i	resort programs and specials.				
NOTICE D	CHESTS: Done are	not nermitted at Lana	nde and Firet	Tracks Lodge, the fine is \$250.0	,			
				es will be allowed in all buildings				
for no char		on annually particular						
				esult in a \$250.00 charge plus				
	al housekeeping fee of							
	r will not be responsible quest in excess of \$10		he shipping o	any package or mail on				
Denail of a	describercess or \$10	G.GD.						
GUEST'	S SIGNATURE:				Package Total:	Dennei	t Received:	
Early depa	rtures and late arriva	ls will be charged th	e entire rese	rved stay.	rankage rola.	Берозі		
CHECK	COUT TIME IS	11:00 AM.					C/I Associate	

I ACKNOWLEDGE THAT THE MANAGEMENT IS NOT RESPONSIBLE FOR ANY VALUABLES LEFT IN UNIT. I AGREE THAT MY LIABILITY FOR RENTAL AND OTH-ER CHARGES IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES. I AGREE THAT I AM PERSONALLY RESPONSIBLE FOR ALL COSTS OF CLEANING REQUIRED IN ADDITION TO NORMAL CLEANING SERVICES NECESSITATED BY THE CONDITION IN WHICH I LEAVE THE RENTAL UNIT AND FOR ALL COSTS TO REPAIR ANY DAMAGE THAT I OR ANY OTHER GUEST OR INVITEE CAUSE TO THE RENTAL UNIT.

DATE	REFERENÇE	DESCRIPTION		CHARGES/ CREDITS
6/05/19	436200856413	APPLIED DEPOSIT RECEIVED ON 05/24/19		7,216.74-
6/07/19 XFR FRM	436220859497 436090845035	GROUP SETTLEMENT KEVIN BELL FRM 06/05/19 TO 06/07/19	L332	684.40
6/09/19 XFR FRM	436240862091 436090845023	GROUP SETTLEMENT STEVE JOYA FRM 06/07/19 TO 06/09/19	L521	755.80
6/09/19 XFR FRM	436240862099 436090845011	GROUP SETTLEMENT MATTHEW BEATTY FRM 06/07/19 TO 06/09/19	L337	515.23
6/09/19 XFR FRM	436240862104 436090844999	GROUP SETTLEMENT MALLORY CLARKE	L316	497.38
6/09/19 XFR FRM	436240862115 436090845005	FRM 06/07/19 TO 06/09/19 GROUP SETTLEMENT ANDY MACKINNON	L331	728.22
6/09/19 XFR FRM	436240862174 436190856109	FRM 06/06/19 TO 06/09/19 GROUP SETTLEMENT STEPHANIE HURST	L433	497.38
		FRM 06/07/19 TO 06/09/19		

Legends HST/GST #881309215 RT0001

First Tracks Lodge HST/GST #883997215 RT0002

Evolution HST/GST #819702812 RT0001



Lodging Ovations in Whistler Creekside 2036 London Lane ● Whistler, British Columbia ● VON1B2 Phone 604-938-9999 ● LodgingOvations.com

THANK YOU FOR VISITING LODGING OVATIONS. WE HOPE YOU ENJOYED YOUR STAY AND ARE PLANNING TO RETURN SOON. FOR RESERVATIONS OR BILLING QUESTIONS CALL 1-877-799-3250

ACCOUNT					ROOM #.	ARRIVE.	0/03/13
NAME	BOB	BRETT			UNIT TYPE:	DEPARTURE:	6/10/19
ADDRESS	PO BOX 845				# PERSONS:		
					Please confirm departure date:		
	WHISTLER CANADA		BC 80	1229999			
	BIOBLITZ J	UNE 2019	- LO		KEY AUTHORIZATIONS: listed below:	for your security, keys	will only be issued to the gue
PHONE	NO:						
	CF1BB69						
	4360608405	78					
FOL ID:	4362008564	12			Package Components:		
	ADDRESS:						
Please incl	ude your E-mail address	to receive informat	ion regarding res	ort programs and specials.			
Dogs are p for no char	ermitted at Evolution. Pei ge.	ts assisting person	s with disabilities	acks Lodge, the fine is \$250.00 will be allowed in all buildings			
	All properties are non-smoking, failure to comply with this policy will result in a \$250.00 charge plus An additional housekeeping fee of \$50 per hour to restore the unit.						
The keeper	will not be responsible for guest in excess of \$100.0	or the receipt of or		ny package or mail on			
	S SIGNATURE: _		h	ad atom	Package Total:	Deposi	t Received:
	rtures and late arrivals COLIT TIME IS 1	_	ne empre reserve	ed stay.			C/I Associate

I ACKNOWLEDGE THAT THE MANAGEMENT IS NOT RESPONSIBLE FOR ANY VALUABLES LEFT IN UNIT. I AGREE THAT MY LIABILITY FOR RENTAL AND OTH-ER CHARGES IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES. I AGREE THAT I AM PERSONALLY RESPONSIBLE FOR ALL COSTS OF CLEANING REQUIRED IN ADDITION TO NORMAL CLEANING SERVICES NECESSITATED BY THE CONDITION IN WHICH I LEAVE THE RENTAL UNIT AND FOR ALL COSTS TO REPAIR ANY DAMAGE THAT I OR ANY OTHER GUEST OR INVITEE CAUSE TO THE RENTAL UNIT.

DATE	REFERENCE	DESCRIPTION		CHARGES/ CREDITS
6/09/19 XFR FRM	436240862223 436090844993	GROUP SETTLEMENT BRENT MATSUDA	L334	461.68
6/09/19 XFR FRM	436240862250 436090844987	FRM 06/07/19 TO 06/09/19 GROUP SETTLEMENT BOB BRETT	L430	331.76
6/09/19 XFR FRM	436240862354 436090844981	FRM 06/07/19 TO 06/09/19 GROUP SETTLEMENT ELKE WIND	L436	717.07
6/09/19	436240862358	FRM 06/05/19 TO 06/09/19 GROUP SETTLEMENT		755.80
XFR FRM 6/09/19	436090845017 436240862395	KAREN NEEDHAM FRM 06/07/19 TO 06/09/19 GROUP SETTLEMENT	L639	720.10
XFR FRM	436190856139	KEVIN BELL FRM 06/07/19 TO 06/09/19	L332	1 067 70
6/10/19 XFR FRM	436250863246 436090845029	GROUP SETTLEMENT ADOLF CESKA FRM 06/07/19 TO 06/10/19	L538	1,062.30
6/11/19	436260864976	CONFERENCE SERVICES 3X \$150 MR RENTAL FEE		450.00
		GST		22.50

Legends HST/GST #881309215 RT0001

First Tracks Lodge HST/GST #883997215 RT0002

Evolution HST/GST #819702812 RT0001



Lodging Ovations in Whistler Creekside 2036 London Lane • Whistler, British Columbia • VON1B2 Phone 604-938-9999 • LodgingOvations.com

THANK YOU FOR VISITING LODGING OVATIONS. WE HOPE YOU ENJOYED YOUR STAY AND ARE PLANNING TO RETURN SOON. FOR RESERVATIONS OR BILLING QUESTIONS CALL 1-877-799-3250

ACCOUNT NAME ADDRESS	BOB BRETT PO BOX 845		ROOM #: UNIT TYPE: # PERSONS: Please confirm departure date:	ARRIVE: DEPARTURE:	
	WHISTLER CANADA BIOBLITZ JUNE 2019	BC 801229999 - LO	KEY AUTHORIZATIONS:	for your security, keys	will only be issued to the guests
RES ID: FOL ID: E-MAIL :	: CF1BB69 436060840578 436200856412 ADDRESS:	1	Package Components:		
NOTICE TO Dogs are p for no chan All propertion An addition	es are non-smoking, failure to comply with al housekeeping fee of S50 per hour to res	gends and First Tracks Lodge, the fine ns with disabilities will be allowed in all this policy will result in a \$250.00 char store the unit.	is \$250,00. buildings ge plus		
behalf of a	will not be responsible for the receipt of or guest in excess of \$100.00. S SIGNATURE:			Deposi	t Received:
	irtures and late arrivals will be charged (K-OUT TIME IS 11:00 AM.	the entire reserved stay.	-	·	C/I Associate

I ACKNOWLEDGE THAT THE MANAGEMENT IS NOT RESPONSIBLE FOR ANY VALUABLES LEFT IN UNIT. I AGREE THAT MY LIABILITY FOR RENTAL AND OTH-ER CHARGES IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES. I AGREE THAT I AM PERSONALLY RESPONSIBLE FOR ALL COSTS OF CLEANING REQUIRED IN ADDITION TO NORMAL CLEANING SERVICES NECESSITATED BY THE CONDITION IN WHICH I LEAVE THE RENTAL UNIT AND FOR ALL COSTS TO REPAIR ANY DAMAGE THAT I OR ANY OTHER GUEST OR INVITEE CAUSE TO THE RENTAL UNIT.

DATE	REFERENCE	DESCRIPTION	CHARGES/ CREDITS
6/11/19	436260864978	CONFERENCE SERVICES ZX \$75 PRJTR & SCRN FEE GST TOTAL	150.00 7.50 1,140.38
		TOTAL PAYMENT: ** CURRENT FOLIO BALANCE DUE:	7,216.74 1,140.38

Legends HST/GST #881309215 RT0001

First Tracks Lodge HST/GST #883997215 RT0002

Evolution HST/GST #819702812 RT0001



Effective Date of Agreement: Tuesday, May-21-2019 Contract Due Date: Wednesday, May-22-2019

	CLIENT INFORMATION		WHISTLER BLACKCOMB INFORMATION		
Name: ("Client")	Snowline Research	Name: ("Whistler Blackcomb")	Whistler Mountain Resort Limited Partnership and Blackcomb Skiing Enterprises Limited Partnership, each by its general partner, Whistle Blackcomb Holdings Inc.		
Contact Name:	Bob Brett	Contact Name:	Jon Urpens		
Contact Title:		Contact Title:	Sales Manager		
Address:	PO Box 845 Whistler, British Columbia, V0N 1B0 Canada	Address:	Suite 329 – 2055 Lake Placid Road Whistler, British Columbia, V8E 0B6 Canada		
Phone No.:		Phone No.:	(604) 905-3007		
Fax No.:		Fax No.:	(604) 932-1844		
Email:	bob@snowlinereasearch.ca	Email:	jeurpens@vailresorts.com		
Wednesday, June 5, 2019 – Monday, June 10, 2019 (or such other date(s) as may be agreed in writing between the parties)					
	A	UTHORIZATION			
	s between Whistler Blackcomb and the Client. his Agreement, and understand it includes limi	By signing below, the Clitations of liability. Whistler Mounta	ient acknowledges and confirms that they have rea ain Resort Limited Partnership artner, Whistler Blackcomb Holdings Inc.		
and understand t	his Agreement, and understand it includes limi	Whistler Mounts by its General Passignature of Autor Printed Name: E	ain Resort Limited Partnership artner, Whistler Blackcomb Holdings Inc. horized Customer Representative		
Client Signature Printed Name: Britle:	his Agreement, and understand it includes limi	Whistler Mounts by its General Passignature of Autoprinted Name: E Blackcomb Skii by its General Passignature of Autoprinted Name: E	ain Resort Limited Partnership artner, Whistler Blackcomb Holdings Inc. chorized Customer Representative lanor Bushfield ng Enterprises Limited Partnership artner, Whistler Blackcomb Holdings Inc. chorized Customer Representative		

TERMS AND CONDITIONS

1. BOOKING - FACILITIES AND SERVICES

Upon receipt by Whistler Blackcomb of a copy of this Agreement signed by Client and payment of the Initial Deposit, Whistler Blackcomb will provide to Client the lodging accommodations and facilities for an event or events as set out in this Agreement.

2. LODGING OVATIONS ACCOMMODATIONS

Whistler Blackcomb will provide to Client the following lodging accommodations ("Reserved Rooms") room type and rates:

	Wed	Thur	Fri	Sat	Sun	Total	Rate	Anticipated Revenue
	June 5	June 6	June 7	June 8	June 9	Rooms		
Legends 1 Bedroom	0	0	2	2	0	4	\$143.00	\$572.00
(LSL1)								
Legends 2 Bedroom	0	1	6	6	0	13	\$199.00	\$2,587.00
(LSL2)								
Legends 3 Bedroom	1	1	3	3	1	9	\$295.00	\$2,655.00
(LSL3)								
Room Tax (16%)								\$930.24
Meeting Room 1	0	0	1	1	0	2	\$150.00	\$300.00
Meeting Room 2	0	0	0	1	0	1	\$150.00	\$150.00
Meeting Room Tax (5%)								\$22.50
Total Estimated Cost								\$6,559.00
Total Estimated Cost								\$7,216.74
with Tax								

Room Reservation Procedures & Minimum Length of Stay:

Rooming List: Client will submit a rooming list of guests to be staying in the Reserved Rooms to their Service Manager. The rooming list must be received by the cutoff date of 2019-05-24 ("Room Block Cut Off Date"). If the rooming list is not received by this date, the Reserved Rooms will be released for sale and further reservation requests from Client will be subject to space availability.

Please note the minimum length of stay requirement for this booking is: Variable

Attrition

Whistler Blackcomb is holding 26 Reserved Rooms for Client's use during the period stipulated above, which, excluding service charges, will generate total revenues of CAD \$5,814.00 (net and not inclusive of taxes or commissions) ("Anticipated Room Night Revenue"). Whistler Blackcomb will allow a 10% reduction in the Anticipated Room Night Revenue between now and 60 days prior to Client's first arrival date, and a further 10% reduction between 59 days and 30 days prior to Client's first arrival date, provided that Client makes a prior written request for each of these reductions. At the conclusion of Client's stay, Whistler Blackcomb will subtract from the Anticipated Room Night Revenue the actual room revenue derived from Client's booking under this Agreement (excluding revenue derived from individuals who have booked pre and post program stays) and the amount of any attrition allowed by Whistler Blackcomb. The difference will be posted as a charge to Client's Master Account, plus applicable taxes and any service charges. The Client will pay such charge by the due date stipulated by Whistler Blackcomb.

Occupancy:

Children 18 and under are complimentary when sharing a room with their parent/legal guardian. Maximum occupancy for each room is listed above. An additional charge of \$25.00 for each extra adult in the room over the base occupancy will be applied per night.

<u>Lodging Accommodation - Rules and Requirements:</u>

Client will comply with the Lodging Ovations Rules and Requirements, which are attached to this Agreement and which form an integral part of this Agreement. The Client will ensure that all guests staying in Reserved Rooms comply with the Lodging Ovations Rules and Requirements.

Other Facility and Service Fees:

Check In/Out

Please note: Guest are to check in/out at Legends - 2036 London Lane, Whistler BC V8E 0N7

Check-in time is 4:00pm. Check-out time is 11:00am. The Front Desk can arrange to hold luggage for those guests attending functions on the day of departure so that they may also check out by 11:00am to avoid late check-out charges. Late check-out charges are as follows:

Check out up until 2:00pm \$80.00

Check out after 2:00pm Full day room rate

Requests to retain rooms beyond 11:00am may be made directly to the Front Desk on the morning of departure; however, there is no guarantee that the time can be extended.

Upon check in, each guest will be required to present a valid credit card, on which an amount of sufficient pre-authorization can be obtained to cover all applicable room charges for the length of the guest's stay. All charges which are the direct responsibility of the individual guest must be paid in full upon departure by cash or credit card.

Parking

Secure underground parking will be made available to guests staying in the Reserved Rooms for the duration of their stay at \$17.00 CAD per night plus tax.

Concessions:

Discounted Meeting Space \$150.00 per day, savings of \$1,050.00

3. PAYMENTS

Deposits and Payments - Lodging Ovations Accommodation - Rooming list

The Client will pay to Whistler Blackcomb the amounts set out below by the dates specified for the Reserved Rooms:

Transaction Type	Charge Type	Date	Amount
Charge	Initial Deposit	Wednesday, May 22, 2019	\$7,216.74 (100% of Estimated Costs with tax)
Charge	Final Balance	Within 30 days post event	Any remaining master account balance

The Client acknowledges and agrees that the deposit for Reserved Rooms will not be refunded, even if the Client later cancels the Reserved Rooms booking.

The final payment is due on the Balance Due date set out above, together with the final rooming list. The Client acknowledges and agrees that the final payment will not be refunded if the Reserved Rooms booking is cancelled within 30 days of the first Arrival Date.

Client may pay amounts owing for accommodations by credit card or wire transfer as follows:



Vehicle Rentals Sales Leasing Renter

Lyske, Robert

North Vancouver, BC

The Driving Force Inc. 2685 Gilmore Avenue Burnaby, BC V5C 4T7 (236) 521-0982 Fax: (604) 881-4668 Toll Free: (800) 936-9353

www.drivingforce.ca

00143619 Vehicle No.

Branch

2018 Cadillac Escalade ESV Platinum Description

Invoice No.1714667

4WD 4dr Platinum

19

1GYS4KKJ1JR188453 VIN

Reservation No. 01694468

License No. HA225K Colour Black

Date and Time Out Jun07/19 07:58 Date and Time In Jun09/19 17:00

Return to Burnaby

Kms Out 22,303 Kms In 22,937 Kms Driven 634 Kms Allowed (Max 2 Weeks) Unlimited

Km Rate Over Allowed

Kms Charged

Other Charges

Vehicle License Fee

Rental Charges

\$525.00 Days @

OK TO DRIVE WITH VALID LICENSE

Destination: whistler

This vehicle shall not be driven, operated or used by anyone not specifically named in this agreement or in violation of any terms of this agreement.

Please initial here

X

DECLARATION OF INSURANCE

Public Liability and Property Damage DF Renter

Physical Damage including comprehensive X DF Renter

IMPORTANT MESSAGES

Purchasing Loss Damage Waiver Declining Loss Damage Waiver (LDW) By signing below, the renter accepts LDW at the

By signing below, the renter is declining LDW and agrees to pay DF for all loss or damage to the vehicle, HOWEVER INCURRED,

(regardless of fault).

FULL VALUE

Renter's Signature: Loss Deductible

rate per day or part thereof as recorded in the

the renter accepting LDW, the renter is

section entitled "Loss Damage Waiver Fees." By

respons ble to pay the amount of the deductible listed below PER OCCURENCE and DF agrees to waive the renter's financial responsibility for damage to the vehicle. However, if the renter

has violated any of the terms and conditions of this rental agreement, the renter is respons ble

for all loss or damage to the vehicle and/or loss

DECLINED

or damage to DF.

Initial

Renter's Signature:

X

I am authorized as the Renter, or by the person named as the Renter, to enter into this contract, and I acknowledge that I have read and understood and agree to be bound by the Terms and Conditions set forth on the front and back of this Agreement. Renter authorizes DF to use unsigned credit voucher(s) to process payments (as defined in Section 7 on the reverse of this form) against the credit card provided at the

The compliance with any and all applicable commercial vehicle regulations is the respons bility of the Renter. Any violations, collisions, or Commercial Vehicle Safety Alliance inspections that occur while this rental agreement is in effect may be transferred to the Customer's Carrier Profile.

Billing Information

Rental Charges \$525.00 LDW \$0.00 Other Charges \$5.25 GST # R102214632 (5%) \$26.74 PST (7%) \$37.12 **PVRT** \$4.50

Total Charges \$598.61 Deposit taken \$800.00

Refunded - \$201.39

Payment Information

Jun07/19 MC 5191XXXXXXXXX3415 Jun10/19 MC 5191XXXXXXXXX3415

\$800 00 - \$201.39 Page 250 of 542

\$5.25

ON FILE Renter's Signature

CHEURON 2698 CAPILANO RD NORTH VANCOUVER BC

2019-06-09 16:34:11

STORE #: 43841 TRANS #: 875633 GST #: R181745552

PUMP 3 REGULAR 10.805L AT \$1.399/L

ACCT:

\$ 14.00

GST INCLUDED \$ 0.67

TOTAL \$ 14.00

TYPE: PURCHASE

UISA

REFERENCE #: 66282296 8811838158C AUTH 823398 PETRO-CANADA 1448 PORTAGE RD PEMBERTON BC USN 2L8 (684) 894-5388

GST 754348688 PST 11033800 PC0125424:6828501 TERMINAL: 016828557 PAYPOINT: 016828501

2819-86-89 12:30

PUMP 07
REGULAR
LITRES L 80.622
PRICE/L \$ 1.520
FUEL SALES \$122.55*

TOTAL OWED \$122.55

TOTAL PAID CREDIT CARD \$122.55

* GST INCL. \$ 5.84

UISA CREDIT A0000000031010 0080000000 F800 INUDICE 437138

Tim Hortons.

Order #: 107

Restaurant #5791 2010 London Ln Whistler, BC VON 1B2

Take Out	
20 Sausage - Brek Sand 20 Homestyle Biscuit	\$79.80
20 Bacon - Brek Sand 20 Homestyle Biscuit	\$79.80
20 Egg - Brek Sand 20 Homestyle Biscuit	\$69.80
1 Camb 35 Orig Blend	\$57.34
1 Take 12 Specialty Tea	\$22.59
1 Orange Pekoe 1 Take 12 Specialty Tea 1 Honey Lemon	\$22.59
Subtotal:	\$331.92
GST:	\$16.60
Total Tax:	\$16.60
irand Total:	\$348.52
nange Due:	\$348.52
ahian OUTER a	\$0.00

Cashier: SHIFT 2

Kristina's 2019 BioBlitz expenses

What	Total	GST	Where
			Main Street
Wed dinner x 2	32.40	1.40	Noodles
Thurs lunch x 8	32.83	1.30	Samurai Bowl
	26.52	1.06	Samurai Bowl
	49.81	2.06	Samurai Bowl
Fri lunch x 1	14.49	0.60	La Cantina
Fri lunch x1	7.34	0.35	Nesters
Fri dinner	392.49	18.69	Avalanche
Sat sandwiches	341.25	16.25	Creekside Market
T-shirts & printing	1,596.42	71.40	Black Fish Clothing
T-shirts extra colour	228.06	10.20	Black Fish Clothing
Sat insurance Alpha Lake Park	55.00		RMOW
Facebook ads	30.00		Facebook
			Rocky Mtn
Chocolate for prizes	32.13	1.53	Chocolate
Supplies - paper, name tags, etc.	76.95	3.44	Garibaldi Graphics
Jump drives	15.75	0.75	Longon Drugs
Photos for thank-you cards	8.96	0.40	Foto Source
Volly appreciation	135.24	5.60	Tandoori
Mileage 184 km	105.70		\$0.58/km

3,181.34 135.03



whistler.ca/recreation
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler
British Columbia
Canada, V8E 1K1
Tel: 604-935-7529 (PLAY)

Contract # FA-0301

1 QTY Insurance (Facility \$55.00

Booking)

1 QTY Bio Blitz 2019 \$0.00

(08/06/2019)

Event ID: 00001723

SUBTOTAL \$55.00 GOODS AND SERVICE \$0.00

TAX 5%

TOTAL \$55.00

INITIAL PAYMENT \$55.00

CREDIT CARD TEND \$55.00

STATUS Success
Payment# PYMT-70815
Payment Date 05/06/2019 09:46:27

Approval# 08836F

Customer

Kristina Swerhun (Naturalists - Com

munity)

Type Sale

Transaction# 68434

Transaction Date

05/06/2019 09:46:28

ITEMS SOLD 2 TOTAL QTY SOLD 2

GST REG # 107889115

INVOICE

Whistler Naturalists

Invoice Date 17 May 2019

Invoice Number INV-1065 Black Fish Clothing 9 -1212 Alpha Lake Rd WHISTLER BC VON 1B1 CANADA

Description	Quantity	Unit Price	Tax	Amount CAD
Anvil 6750 and 6750L in Heather Galapagos Blue with black print			12%	1,386.00
S-2				
M - 16				
L - 25				
XL - 16				
XXL - 5				
WS - 4				
WM - 17				
WL - 11				
WXL - 3				
Kids t-shirts closest to Galapagos blue child4 - 2			5%	42.00
YM - 1				
			Subtotal	1,428.00
		TOTAL	GST 5%	71.40
		TOTAL PST	- BC 7%	97.02
	20	TO'	TAL CAD	1,596.42

Due Date: 24 May 2019



INVOICE

Whistler Naturalists

Invoice Date 5 Jun 2019

Invoice Number INV-1079 Black Fish Clothing 9 -1212 Alpha Lake Rd WHISTLER BC VON 1B1 CANADA

Description	Quantity	Unit Price	Tax	Amount CAD
Extra colour added to adult t-shirt print			12%	198.00
Extra colour added to youth t-shirt			5%	6.00
			Subtotal	204.00
		TOTAL	GST 5%	10.20
		TOTAL PST	- BC 7%	13.86
		TO [*]	TAL CAD	228.06

Due Date: 7 Jun 2019



#305-2071 Lake Placid Road Whistler, B.C. GST# R881387104

BIO BLITZ BUNWICH

325.00 G

SUBTOTAL 325.00

325.00

SUBTOTAL 325.00 GST 5% 16.25 TOTAL 341.25 CREDIT CARD 341.25

Item Count 65

THANK YOU!!

Creekside Market #305 - 2071 Lake Placid Road Whistler, B.C.

TYPE: PURCHASE

ACCT: VISA

AMOUNT:

341.25

CARD NUMBER:

01/027 APPROVED - THANK YOU

-- IMPORTANT --Retain This Copy For Your Records

*** CUSTOMER COPY ***

6/19/2019 3:54 PM

Whistler's Foto Source

Unit #300, 4241 Village Stroll

Whistler BC VON 1B4

Crystal: (604) 932-6612

Cashier:

1 RICK

GENERAL / GENERAL Account:

Account ID: CO150

Phone:

Invoice No: 358142

* * * * * * * REPRINT * * * * * *

Work Order: W00000307980

BAG413039

0.11 70 8.00

REPRINT 3.5X5

Sets: 1 Prints: 70

8.00 SUBTOTAL 0.56 PST 0.40 GST 8.96 TOTAL VISA 8.96 0.00 Change

GST # 105667091

20% RESTOCKING FEE ON ALL RETURNS.

NO RETURNS ON BATTERIES / CHARGERS / MEMORY IF OPEN.



GET DEALS! LIKE US ON FACEBOOK

SAVE TIME ORDER ONLINE WWW.AVALANCHEPIZZA.COM THANK YOU!

Order: 793234 6/7/2019 2:37 pm Delivery CHRISTINA, LEGENDS MEDIA RODM (604) 907-2339

2	Extra Large Pizza	37.20
	Add C.B.R	9.60
2	Extra Large Pizza	37.20
	Add CLASSIC	12.80
2	Extra Large Pizza	37.20
	Add HAWAIIAN	6.40
3	Extra Large Pizza	55,80
	Add GREEK	24.00
3	Extra Large Pizza	55.80
	Add VEGGIE LOVERS	24.00
1	Extra Large Pizza	18.60
	Add CHEESE LOVERS	4.80
1	Extra Large Pizza	18.60
	Add SWEET & SPICY	6.40
1	Medium Pizza	13.20
	Add 12"GLUTEN FRE	3.20
	Add GREEK	6.00

 Sub Total:
 370.80

 TAX:
 18.69

 Fuel Surcharge:
 3.00

Total Discounts: Total:

tal: 392.

FACEBOOK | INSTAGRAM
@avalanchepizzawhistler
#whispizza | Bite me. Share me.

Main Street Noodles 114-4368 Main Street Whistler, BC Canada, V0N1B4 Tel: 604-962-1068 Printed June 5, 2019 at 6:49 PM

Order #: 96

Party Name: Kristina

Note: 4815 Glacier Lane 14-5

WH CUSTOMER Tel:604935766

Tel:6049357665

SAVE TIME ORDER ONLINE @ WWW.MAINSTREETNOODLES.COM

Tip Guide: 10%=\$3.10 15%=\$4.85 20%=\$6.20



Seconds

Mountain Square (Whistler) 4293 Mountain Square #210 Whistler, British Columbia VGV 184

1-804-932-4120 GST# R8/3036/3/RT0001 • 12298/3800

CUSTOMER RECEIPT

Receipt No. 874181123 Associate: Beatiful Data/Time: 65/2016 11 56 AM Till: S01PSCB

Qty	Description	Price	Extended
3	Flower Sucker Dark		18.00
3	Flower Sucker Milk	6.00	18.00
		10%;	-5.40
		Itiam Total:	12.60
6 Uni	t(s)	Earn Total;	30.60
		Stream Columbia PST	0.00
		Cincida GST,	1.53
		The same of the sa	-
		Total:	32.13

ACCT#: XXXX-XXXX-XXXX

32.13

Return Policy:

Thank you for shapping with Rucky Mountain Chocolate! Due to food safety concerns, we cannot accept refunds or exchanges on nor-reflictive products.

Like usl www.facendox 20 mHot kychocCanada Follow us @RockyChocCanada



TRANSACTION RECORD

532.13

PE IRD NUMBER TE/TIME F NUMBER TH CODE PURCHASE 2014-26-02 11:58:06 (Btr) 3:285 0014940340 H

OUNT

V AID DC TVR VISA CREDIT A0003000031010 000000000 IA500C (1E9423751

NO SIGNATURE PROPERTY.

BLOBINZ

Garibalds Graphics
H4 - 1200 Alpha Lake Road
Whistler BC
VME DN6
(604) 932-8777

In # 1 270925 10:41:18 An

Lav # 1 270925 10:41:18 An

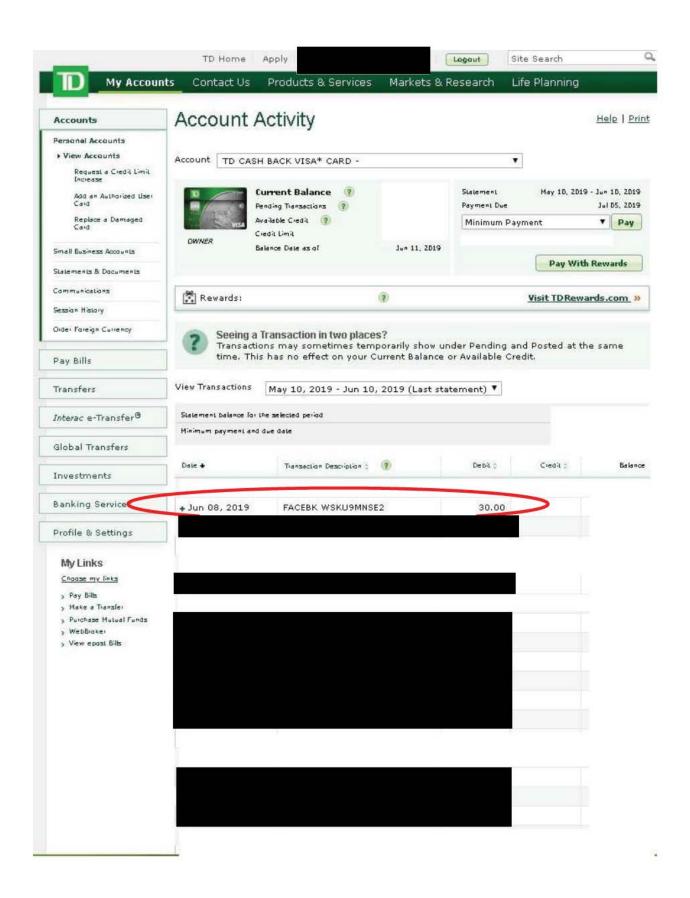
Cashler # 1 MARIA

Eust # 1 1 ###CASH GNLERR

HAME MADDE W/CORD 3"X4" WHITE SUPK ENVIROIDU PAPER BISXII 20M ENVIRO LIBI EDPY SOUPK ACCENT PAPER LIR ASMO COUGAR WHITE 250PK

> Subtotal 68,70 697 3,44 997 4,91 Total 76,95

THARK YOU FOR SHOFFING RIVERS



Kenn Bell Soudench

Mesters Market Whistler, BC GST# R829106426 (504) 932-3545

Date: 06/07/2019 Time: 12:10 Trans #:81017280540 Register:003 Type:SAL Cashier:134

** Celi **
NESTERS DWN MEDTRNN VEGGIE 6.99 GD
1.00 EA @ /\$6,99/EA

Sub-Total: \$6.99 GST \$0.35 Total Amount: \$7.34 Total Amount: \$7.34 VISA \$7.34 Total Tendered: \$7.34

Items Sold: 1



 bl:36
 Ref:110007

 Suests:1
 Chk:110367

 Francisco
 6/7/2019 12:

SubTotal 12.00
GST 0.60
Total 12.60
Chg Tip 1.89
VISA "4914 14.49
Amount Paid 14.49

LA CANTINA 209-7015 NESTERS ROAD WHISTLER VON 1B7

MUCHAS GRACIAS AMIGOS!!

YPE : PURCHASE

CCT: VISA MOUNT: \$12.60 IP: \$1.89 OTAL: \$14.49

01 APPROVED - THANK YOU 027

Important - retain this copy for your records"

CUSTOMER COPY

Samurai Sushi 101-2011 Innsbruck Dr. Whistler, BC V8E ON3

> THU JUNE 6,2019 CHECK #253499-1

1 Curry Spec 1 MISO Veggie Ramen \$13.25 1 Ramen Spicy \$1.25 SUB-TOTAL \$27,25 GST \$1.30 TOTAL \$28.55

Time: 12:51 1 CUSTOMER

HR

** LD SQUAMISH (604) 898-8270 ** LOOKING FOR WORK? www.londondruss.com

R'MAID TAKEALONGS 3.59 B R'MAID TAKEALONGS 3.59 B R'MAID TAKEALONGS 3.59 B ALWAYS 10.99 VERBATIM 16G USB 2 14.99 B TAX 3.09 BAL 39.84 Visa 39.84 XXXXXXXXXXXX4914 AUTH: 07243F CHANGE

(P)ST 1.80 (G)ST 1.29 6/10/19 16:42 0080 92 0206 59718 (B)OTH = G.S.T. + P.S.T.

LONDON DRUGS LIMITED GST #R103378972



DUPLICATE

WHISTLER SAMURAI BOWL 2011 INNSBRUCK DR 101 BC WHISTLER

DUPLICATE

VISA CARD TYPE 2019/06/06 DATE 0748 12:51:30 TIME RECEIPT NUMBER H84021476-001-001-241-0

PURCHASE AMOUNT TIP TOTAL

\$28.55 \$4.28

VISA CREDIT A0000000031010 55EA48D648D0E48E 0000000000-

APPROVED

AUTH# 03906F THANK YOU

01-027

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE

Samurai Sushi 101-2011 Innsbruck Dr. Whistler, BC V8E ON3

> THU JUNE 6,2019 CHECK #253495-1

1 Samurai Wrap 1 PHO Spec		\$8.50
1 Spicy Chic Sauce SUB-TOTAL		\$0.75 \$22.00
GST	\$23	\$1.06

Time: 12:47 1 CUSTOMER

HR

Samurai Sushi 101-2011 Innsbruck Dr. Whistler, BC V8E ON3

THU JUNE 6,2019 CHECK #253491 1

1 Karage Wrap 1 Curry Spec 1 meat tofu 1 Pork-Veggie G 2 Sml Veg Donburi 1 WAII 1 Veg Gyoza Spc	\$7.50 \$12.75 \$0.00 \$0.00 \$15.00 \$6.00
SUB-TOTAL GST	\$6.00 : \$41.25
TOTAL	\$2.06

Time: 12:39 1 CUSTOMER

HR

DUPLICATE

WHISTLER SAMURAI BOWL 2011 INNSBRUCK DR 101 WHISTLER BC

DUPLICATE

CARD *********4914
CARD TYPE VISA
DATE 2019/06/06
TIME 5614 12:47:41
RECEIPT NUMBER
H84021476-001-001-240-0
PURCHASE
AMOUNT \$23.06
TIP \$3.46
TOTAL
\$26.52

VISA CREDIT A0000000031010 90EDB271D2DE9ACA 00000000000-

APPROVED

AUTH# 02255F 01-027 THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE

DUPLICATE

WHISTLER SAMURAI BOWL 2011 INNSBRUCK DR 101 WHISTLER BC

DUPLICATE

CARD	VISA
CARD T	
DATE	2019/06/06
-	0713 12:39:31
TIME	
RECEIP H8402	T NUMBER 1476-001-001-239-0

PURCHASE AMOUNT TIP TOTAL

\$43.31 \$6.50

\$49.81

VISA CREDIT A0000000031010 4041D732BC5B422C 00000000000

APPROVED

AUTH# 07952F THANK YOU 01-027

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE

#12

Tandoori Grill on Hill 4368 Main St. Whistler,BC VON 1B4 Phone (604)905-4900

Time: 05:57PM Date: Jun 20, 2019 Server: Tandoori Bill: 166937 Table : 12 17.00 1 Eggplant Bharta 17.00 Aloo Gobi 16.00 1 Channa Masala 18.00 1 Malai Kofta 1 Vegetable Pakora 4 Boiled Rice 10.00 16.00 4 Garlic Nan 18.00 112.00 Subtotal

Total

117.60

5.60

Food

112.00

Open Time : Jun 20, 2019 05:20PM

Gst 890234438

YOUR COMMENTS ARE WELCOME

YUUR CUMMENIS ARE WELCOM

tandooriwhistler.com/contacts-guestbook

U.S. exchange 1.30

TANDOORI GRILL ON HILL
INC
4368 MAIN ST #201
WHISTLER BC
CARD
************4914

CARD TYPE VISA
DATE 2019/06/20
TIME 4346 17:57:33
SERVR ID 004
TABLE # 166937
RECEIPT NUMBER C82004130-001-048-003-0
PURCHASE

PURCHASE
AMOUNT
TIP \$117.60
TOTAL \$17.64

\$135.24

VISA CREDIT A0000000031010 ECD811E452F1168E 8080008000-6800 5650F82CF1579638 8080008000-7800

APPROVED

AUTH# 02004F THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Joern Rohde Photography

8106 Cedar Springs Road Whistler, BC V8E 0G2 CANADA 604-938-8007 joern@whistlerinns.com GST/HST number 838238905

GST/HST number 838238905 RT 0001 PST/QST number 1003-7514

INVOICE

Invoice # INV-264
Reference # n/a

Invoice date 06/18/2019

Due date 07/18/2019

Amount due \$262.50

Invoice for

Whistler Naturalists
Kristina Swerhun

Main Address PO Box 845 Whistler BC V0N 1B0 Canada Deliver To Canada

Item	Qty/Hrs	Price/Rate	Sales tax	Amount
Bio Blitz Pemberton June 8, 2019 Image shoot			GST 5%	\$250.00
			Subtotal	\$250.00
Comments:			GST	\$12.50
Bio Blitz Pemberton June 9, 2018: 08:30-12:48- 4.25 hrs			PST	\$0.00
		_	Total	\$262.50
		,	Amount due	\$262.50

Terms & Conditions

No restrictions/expiry. No third party usage without prior permission.



TANTALUS RESORT LODGE 4200 WHISTLER WAY WHISTLER, BC VON 1B4 (604) 932-4146 Fax (604) 932-2405

Whistler Naturalists Date 3-Jun-19

Invoice 1910WHISTL

Due: \$3,678.25

Att: Bob Brett

Bob@snowlineresearch.ca

Arrival	Departure	Details	Amount	Cost	Total	Hotel	GST (5%)	Total
			<u></u>		Charge	Tax	PST (8%)	
16-Oct-19	20-Oct-19	1 x Two Bedroom Suite			\$580.00	\$17.40	\$75.40	\$ 672.80
17-Oct-19	20-Oct-19	1 x Two Bedroom Suite			\$390.00	\$11.70	\$50.70	\$ 452.40
17-Oct-19	20-Oct-19	1 x One Bedroom Suite			\$390.00	\$11.70	\$50.70	\$ 452.40
18-Oct-19	20-Oct-19	3 x Two Bedroom Suite			\$870.00	\$26.10	\$113.10	\$ 1,009.20
18-Oct-19	20-Oct-19	2 x One Bedroom Suites			\$520.00	\$15.60	\$67.60	\$ 603.20
		Parking x1			\$465.00		\$23.25	\$ 488.25

Amount Due CDN

\$ 3,678.25

R119459923

Thank you



TANTALUS RESORT LODGE 4200 WHISTLER WAY WHISTLER, BC VON 1B4 (604) 932-4146 Fax (604) 932-2405

Whistler Naturalists 26-Jul-19

Invoice 56888294

Att: Bob Brett 604-932-8900

Bob@snowlineresearch.ca

Arrival	Departure	Details	Amount	Cost	Total Charge	Hotel Tax	GST (5%) PST (8%)		Total
22-Jul-19	26-Jul-19	3 x Two Bedroom Suite			\$2,748.00	\$82.44	\$357.24	\$	3,187.68
26-Jul-19		Final Payment	<u> </u>		_			-\$	3,187.68

Amount Due CDN \$ -

R119459923

Thank you

Bob Brett Expenses to July 27, 2019

July BioBlitz	Mileage legging reads (2 days)	Total 200.00	GST inc.	
July BIOBIILZ	Mileage - logging roads (2 days) Wednesday dinner	200.00	10.00	Palmer's Gallery (\$200 towards total bill of ~\$393)
	July BioBlitz total expenses	\$400.00	\$10.00	
Domain hosting	whistlerbioblitz.ca	29.36	1.40	Paid to: namespro.com
		*		
	TOTAL CLAIM	\$429.36	\$11.40	



From: Namespro.ca <support@namespro.ca> To: bob@snowlineresearch.ca Cc: Subject: Namespro.ca - Your order has been confirmed 7.1.1.1.2.1.3.1.4.1.5.1.6.1.7.1.8 Dear Bob, Below is the summary of your order: -----Invoice number: 327329794 ______ Renewal: - whistlerbioblitz.ca (2 years) _____ SubTotal: C\$27.96 Tax: C\$1.40 Grand total: C\$29.36

Ch#622

19-07-22

20:09

SALES DRAFT

GLC Bar & Grill

(604)905-2065

MERCH ID:

CASHIER: Beatri

TERMINAL: 7362 WB GLC

CAD Visa

NAME: NUMBER:

SWERHUN/KRISTINA XXXXXXXXXXXX

EXPIRE:

XX/XX 07409F

AMOUNT:

334.88

CHECK:

73627080

TABLE:

-A14-

TOTAL:

334.88

TIP

46.69

TOTAL

381.57

X_ SIGNATURE

PLEASE PRINT YOUR NAME

Welcome To Garibaldi Lift Co.

2019-7-22

18:28

WB GLC

Check: 73627080 Table: -A14-Server: Beatrix Guests: 13

Terminal: 7362

WB A Regular 1 CAN Guinness	8.00
	4.52
1 Juice 1 JUG MillSt Lager	22.00
2 JUG TRAILHOP IPA	44.00
@ 22.00 1 Pop -	4.50
1 Nachos	30.00
1 Nachos 1 Porchetta Sandwi	19.00
3 Fish Tacos	49.50
@ 16.50	22.00
1 Burger Add Crsp Onion \$	
1 2pc Karagge Fish	21.00
1 Zpc Kalagge 1100	11.25
1 Kids Fingers 1 GLC Margherita F	21.00
Add Chorizo \$	
1 Chicken T/A	15.00
2 Tempeh Burger	33.00
@ 16.50 1 BTL Growers Pch	6.50

SUBTOTAL	311.27
Total discount	0.00
	311.27
Net total	0.00
Service Charge	0.00

GST 15.56 PLT 8.05 Gratuity 0.00

AMOUNT DUE

334.88

This guide is provided for your convenience

15% - 46.69 18% - 56.03 20% - 62.25

Thank you

Joern Rohde Photography

8106 Cedar Springs Road Whistler, BC V8E 0G2 CANADA 604-938-8007 joern@whistlerinns.com

GST/HST number 838238905 RT 0001 PST/QST number 1003-7514

INVOICE

Invoice # INV-271 Reference # n/a

Invoice date 10/22/2019

Due date 11/21/2019

Amount due \$210.00

Invoice for

Whistler Naturalists Kristina Swerhun Main Address PO Box 845 Whistler BC V0N 1B0 Canada Deliver To Canada

Item	Qty/Hrs	Price/Rate	Discount (%)	Discount	Sales tax	Amount
Image Shoot-Fungus Amongus			_		GST 5%	\$200.00

Comments:

Forage: 08:30-11:10 Ident: 14:50-15:30

GST \$10.00
PST \$0.00
Total \$210.00

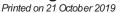
\$200.00

Subtotal

Amount due	\$210.00
------------	----------

Terms & Conditions

No restrictions on first party image usage. Any other usage must be pre-authorized by photographer.





Resort Municipality of Whistler 4325 Blackcomb Way Whistler. BC, V0N 1B4

Myrtle Philip Community Centre Meadow Park Sports Centre **Outdoor Facility Bookings**

604-935-8468 604-935-8366 604-935-8465

Rental bookings are not confirmed until we receive a copy of this Facility Rental Agreement signed by the Licensee and accompanied by the initial rental fee payment, insurance and damage deposit, if any.

Contract

Contract #: FA 0410 Date: 09 Dec 2018 Contract FA 0410 Fungus Among Us Fa 2019 Prepared by: Me ssa Ksh Name:

RMOW GST#: 107889115 Status: Tentat ve

Client Information

Name: Kr st na Swerhern (non proft) Account: Whast er Natura sts (Indoor) Phone #: Email: wh st ernatura sts@gma .com

Address:

Facility Rental Summary									
Repeat	Facility	Day	Start	End	Date Range	# Sess.			
	M ar Room	Fr	06:00 PM	09:30 PM	18 Oct 2019	1			
	MPCC K tchen	Fr	06:15 PM	07:30 PM	18 Oct 2019	1			
	Toad Ha	Fr	06:15 PM	07:30 PM	18 Oct 2019	1			
	Toad Ha	Sat	08:00 AM	03:00 PM	19 Oct 2019	1			
	MPCC K tchen	Sat	09:00 AM	03:00 PM	19 Oct 2019	1			
	M ar Room	Sat	11:00 AM	05:00 PM	19 Oct 2019	1			

Exclusions, Additions & Modifications Туре **Facility** Day Start End Date

Facility Fees								
Name	Subtotal	Discount	Tax	Total Price	# of Booking(s)			
M ar Room	\$111.20	\$0.00	\$5.56	\$116.76	1			
M ar Room	\$190.62	\$0.00	\$9.53	\$200.15	1			
MPCC Ktchen	\$27.74	\$0.00	\$1.39	\$29.13	1			
MPCC K tchen	\$27.74	\$0.00	\$1.39	\$29.13	1			
Toad Ha	\$29.85	\$0.00	\$1.49	\$31.34	1			
Toad Ha	\$167.16	\$0.00	\$8.36	\$175.52	1			

Extra Fees								
Name	#	Unit Price	Total Usage	Subtotal	Tax	Total Price		
Insurance (Fac ty Book ng)	1	\$15.00	1 sess on	\$15.00	\$0.00	\$15.00		
Insurance (Fac ty Book ng)	1	\$15.00	1 sess on	\$15.00	\$0.00	\$15.00		

Extra Fees Details

Extras per Contract

Extras per Reservation

Wh st er Natura sts (Indoor) (18 Oct

2019)

Unit Price Subtotal **Total Price** Name Tax Insurance (Fac ty Book ng) \$15.00 / tem \$15.00 \$0.00 \$15.00

Extras per Booking								
Wh st er Natura sts (Indoor)								
Date & Time	Field	Name	#	Unit Price	Total Usage	Subtotal	Tax	Total Price
19 Oct 2019 (12:00 AM 12:00 AM)	Toad Ha	Insurance (Fac ty Book ng)	1	\$15.00	1 sess on	\$15.00	\$0.00	\$15.00

Facility & Extra Summary									
Field	Date	Day	Time		Fees	Extra Fees	Discount	Tax	Total
M ar Room	18 Oct 2019	Fr day	06:00 PM	09:30 PM	\$111.20	\$0.00	\$0.00	\$5.56	\$116.76
Toad Ha	18 Oct 2019	Fr day	06:15 PM	07:30 PM	\$29.85	\$0.00	\$0.00	\$1.49	\$31.34
MPCC Ktchen	18 Oct 2019	Fr day	06:15 PM	07:30 PM	\$27.74	\$0.00	\$0.00	\$1.39	\$29.13
Toad Ha	19 Oct 2019	Saturday	08:00 AM	03:00 PM	\$167.16	\$15.00	\$0.00	\$8.36	\$190.52
MPCC K tchen	19 Oct 2019	Saturday	09:00 AM	03:00 PM	\$27.74	\$0.00	\$0.00	\$1.39	\$29.13
M ar Room	19 Oct 2019	Saturday	11:00 AM	05:00 PM	\$190.62	\$0.00	\$0.00	\$9.53	\$200.15

Invoice		
Due Date	Amount	Remaining Balance

Contract Total									
Rental Fee	Rental Tax	Extra Fees	Extra Tax	Total with Tax					
\$554.31	\$27.72	\$30.00	\$0.00	\$612.03					

The Resort Mun c patty of What er agrees to grant permason to What er Natura ats (Indoor) represented by Krat na Swerhern (non-proft) permss on to use the Fac tes as out ned nth s contract.

1. Conditions of Use

Non Proft Number S4010.

Ste Pan:

o Not required

On s te Food/A coho /Beverages:

- o Prov d ng Own Food/A coho /Beverages: Yes
- o Caterer/ Food/A coho /Beverages Serv ce Prov der(s): TBC
- o Prov d ng Own hot p ate for cook ng

Event Serv ces and Prov ders:

o L quor: No

K tchen:

- o K tchen has m ted funct on . No raw meat or f sh can be cooked from th s k tchen
- o Pease bring your own equipment, serving utens is and supplies.
- o K tchen must be eft as found. A surfaces must be w ped down and a overf ow garbage and recyc ng removed from the fac ty by the user.

Cean ng and recyc ng:

o User agrees to remove their recycling and garbage and clean up after their booking. Facility Attendant will assist and supply equipment.

Insurance:

- o Certificate of Insurance (A): No
- o Cert f cate of Insurance Rece ved: No
- o A Sport Insurance purchased from RMOW (B): Yes. \$15 for a meeting form up to 100 people for the 12th and \$25 for up to 100 people no a coho for the 13th

2. General Terms

2.a) User agrees:

- 1. To take respons b ty for determining that the fac it es are suitable for their use at the beginning of each use.
- 2. To ensure that the ruse w not directly or indirectly contravene provisions of any aw, statute, regulation, by aw, enactment page 272 of 542

CHECK # 1855687 DATE 10/17/15
TIME 8:16PM ****** DUPLICATE CHECK *******

1-DINING : DANI1111

ITEMS ORDERED	THUOMA
1 SML EMERALD SALD 1 GATE BURGER	9.00
1 FALAFEL	18.50
1 CLUBHOUSE	17.50
1 COD TACOS	16.75
1 FISH & CHIPS	19.00
1 STEAK& GUINNESS	19.75
1 THURS CHICKEN TIKKA	13.00
2 THURS VEGGIE TIKKA	26.00
1 VANIL ICE CREAM	6.00
3 chips	0.00
1 *rosemary chips	2.50
1 ELDERFLOWER COLLINS	10.75
1 PINT 1516	7.40
1 PINT COAST	7.40
1 PINT BACKCOUNTRY	7.40
1 PINT BLACK & BLUE	8.25

SUBTOTAL 209.20 SERVICE 37.67 GST 12.35 Liquor Tax

12.35 4.13

TOTAL DUE

263.35

Windependent Grocer

SEWAK'S YIG WHISTLER Your Independent Grocer 1887 Welcome #

33-BAKERY INSTORE

2164600 CPCK CHOC CRITR GMR 6.00 SUBTOTAL 6.00 G=GST 5% 6.00 @ 5.000%

TOTAL 6.30

GLOBAL PAYMENTS MERCHANT # 76443435704 Sewak s YIG Whistler 8200 Bear Paw Trail Whistler BC TERM Z0188702C SLIP # 232800 RETAIN THIS COPY FOR YOUR RECORDS ** Purchase
CARD # ********
UISA CREDIT

** Proximity
EXP **/** REF # 108001001024 AUTH # 08612I AID: A0000000031010 TSI 0000 TVR 0000000000 10/18/2019 12:26:20 \$ 6.30 APPROVED

No Signature Required

CREDIT TN PC Optimum Points Redeemed Closing Balance 2500

GST # 77405-1890 RT0001

THANK YOU FOR SHOPPING AT SEWAK'S YIG OWNER: RAUI SEWAK

USE YOUR PCF CARD TO COLLECT POINTS!!

REDEEM HERE FOR FREE GROCERIES

02 2328

THE US HOW WE DID TODAY! VISIT .STOREOPINION.CA OR CALL

12:26

Bob FAU 2019 Expenses

Date	<u>Vendor</u>	<u>Detail</u>		Total	GST incl.	Notes
Oct 18th	Samurai Sushi	lunch after Bryce's school presentation		44.72	1.81	
Oct 19th	Nesters	bread for Sat. night; coffee for afternoon		11.94	0.00	Subtracted \$5.00 for personal use of coffee
	Nesters	milk for Saturday afternoon coffee		1.79	0.00	
	Bread Bunker	bread for Sat. night		16.75	0.80	
Oct 20th	Bob	mileage 106 km @ \$0.58		64.48	0.00	_
			Total	\$139.68	\$2.61	



Pasta Lupino 121 - 4368 Main Street Whistler BC VON 1B4 (604) 905-0400 G.S.T. # 87452 4325

Tb1:0	Ref:244222				
Ameliah	Chk:282093 10/18/2019 4:39 pm				
2 Meat Lasagna Tra 2 Veg Lasagna Tray 17 Caesar Salad Cat 17 Green Salad Cate 3 Full Loaf Bread	88.00 er 51.00				
SubTotal GST	296.00 13.90				
Total	309.90				
Total Due	309.90				

Thank you for dining with us.

Visit our Facebook page for deals and specials.
www.facebook.com/pastalupino

Eat Pasta, Ride Fasta!

Pasta Lupino

121- 4368 MAIN STREET WHISTLER, BC VON 1B4 6409050400

Cashier: Brooke S.

Transaction 102024

Total	\$309.90
Tip	\$46.49
CREDIT CARD SALE VISA 2179	\$356.39

18-Oct-2019 4:42:29PM \$356.39 | Method: EMV

VISA CREDIT YYYYYYXXXXX

Ref #: 929100526911 Auth #: 06904F MID: ******5888 AID: A0000000031010 AthNtwkNm: VISA PIN VERIFIED

Eat Pasta Ride Fasta

***** Your Fortune Quote is :

If you wish to know the mind of a man, listen to his words



*** REPRINT ***

The Green Moustache
122 - 4340 Lorimer Road
Whistler, BC
Canada, V0N1B2
Tel: 6049623727
Printed October 19, 2019 at 12:13 PM

-REPRINT-

October 19, 2019 at 12:09 PM Order #: 92015 Party Name: 80 GST 5% #:

REPRINT-Buddha Bowl Buddha Bowl \$12.75 \$12.75 Soup \$7.95

> Food Total \$33.45

Sub Total GST 5% \$33.45 \$1.67 PST \$0.00

> Total \$35.12

FLASH DEFAULT *0854 (Auth#: 150749) Total Tips

\$40.39 \$5,27

Thank You Please Come Again!

2019 Fungus Among Us Expenses - Kristina Swerhun

When	What		Total	GST
3-Oct	Black Fish Clothing		801.92	35.8
17-Oct	La Cantina		65.57	2.72
17-Oct	La Cantina		109.28	4.53
16-Oct	Main St. Noodles		88.42	3.43
18-Oct	Samurai Sushi		30.36	1.45
18-Oct	Tandoori Grill		232.45	9.63
14-Sep	Garibaldi Graphics		93.78	4.19
19-Oct	Tantalus Lodge		3,733.75	149.61
	Su	ıbtotal	5,155.53	175.56
	Kristina overpaid for July BB Tanta	alus	490.57	_
	Total o	heque	4,664.96	
	Food		526.08	
	Supplies		93.78	
	Accommodation		3733.75	
	Recognition		801.92	

Garibaldi Beaphics #4 - 1200 Alpha Lake Road Whistler BC 1996 OH8 (604) 932-6977 Bus. # 8132066978

Txox ₩	: 398127	9/14/2019
Inv #	: 376167	12:12:43 P
	# # SHAYLEEN	2
Dust #	: 1	***CASM SALE***
LICE1BK		37.25 GP
DESCRIPTION OF THE K	INK CARTRIDGE	161 BLACK
11615 KAME BAD	SE W/CORD 3"K4"	31.50 GP
54136		18.99 RP
APER 36	X100 BANQUET	TABLE COVER ROLL
	Subtotal	83.73
	GST	4.19
	FET	5.86
	Total	93.78

THANK YOU FOR SMEPPING AT SARIBALDI GRAPHICS!



MUCHAS GRACIAS AMIGOSII



Main Street Noodles 114-4368 Main Street Whistler, BC Canada, V0N1B4 Tel: 604-962-1068 Printed October 16, 2019 at 6:05 PM

> Order #: 65

Party Name: Kristina Note: Tantalus lodge 4200 Whistler way Room 420

> CUSTOMER Tel:604 907 2339

Pad Thai + \$3.00: Tofu + 3. Spicy		\$14,00
2 x Main St Signature + \$4.00: Pork Belly + 3. Spicy		\$30.00
Crispy Chili Beef + 3. Spicy		\$13.50
Chow Mein + \$3.00: Tofu + 3. Spicy		\$11.00
******Delivery Charge	****	\$3.00
	Food-Total	\$71.50

Food Total \$71.50 Sub Total \$71.50 GST \$3.43 Liquor Tax \$0.00

Total \$74.93

SAVE TIME ORDER ONLINE

@
WWW.MAINSTREETNOODLES.COM

Tip Guide: 10%=\$7.15 15%=\$10.72 20%=\$14.30

MAIN STREET NOODLES 4368 MAIN STREET WHISTER, BC V0N1B4 6049621068

SALE

MID: 6453642 TID: 002	DEE#	00000001
CONTRACTOR OF THE PARTY OF THE		
Batch #: 289001	RRN:	00000001
10/16/19		18:57:00
APPR CODE: 01094F		
VISA		Chip
******		** **

AMOUNT TIP TOTAL \$74.93 \$13.49 \$88.42

APPROVED

VISA CREDIT
AID: A0000000031010
TVR: 80 80 00 80 00
TSI: 78 00

BY ENTERING A WERIFIED PIN. CARDHOLDER AGREES
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH
ISSUERS AGREEMENT WITH CARDHOLDER
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU / MERCI!

CUSTOMER COPY

#27

Tandoori Grill on Hill 4368 Main St. Whistler,BC V8E 186 Phone (604)905-4900

	e: Oct 18, 2019 ver: Naresh	Time:	01:25F	M
	1: 172001	Table	: 27	
2 1 1 1 1 1 1 4 5	Vegetable Pakora Lamb Masala Eggplant Bharta Aloo Gobi Palak Chicken Prawn Biryani Prawn Curry Mushroom pulao Ric Garlic Nan	е		20.00 22.00 17.00 17.00 18.00 28.00 24.00 24.00 22.50
F (M) (A)	Subtotal Gst 890234438	*****		192.50

[ota]

202.13

boo

192.50

Ipen Time : Oct 18, 2019 12:40PM

YOUR COMMENTS ARE WELCOME

tandooriwhistler.com/contacts-guestbook

US Exch. rate 1.25

TANDOORI GRILL ON HILL INC 4368 MAIN ST #201 WHISTLER BC

CARD	* * * * * * * * * *
CARD TYP	PE VISA
DATE	2019/10/18
TIME	3744 13:28:19
SERVR II	003
CHECK #	172001
TABLE #	27
RECEIPT	NUMBER
C82017	205-001-613-004-0

PURCHASE AMOUNT TIP

TOTAL

\$202.13 \$30.32

\$232.45

VISA CREDIT A0000000031010 F2993224275F302C 8080008000-6800 9B9C56CBF60BEEDC 8080008000-7800

APPROVED

AUTH# 04587F THANK YOU 01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



* DUPLICATE *



TANTALUS RESORT LODGE 4200 WHISTLER WAY WHISTLER, BC VON 1B4 (604) 932-4146 Fax (604) 932-2405

Whistler Naturalists

Date 20-Oct-19

Invoice 1910WHISTL

Att: Bob Brett 604-932-8900

Due: \$0.00

Bob@snowlineresearch.ca

Arrival	Departure	Details	Amount	Cost	Total Charge	Hotel Tax	GST (5%) PST (8%)		Total
16-Oct-19	21-Oct-19	Two Bedroom Suite	1 4/		\$2,175.00	\$65.25	\$282.75	\$	2,523.00
16-Oct-19	21-Oct-19	1 x One Bedroom Suite	A		\$650.00	\$19.50	\$84.50	\$	754.00
		Parking x1			\$435.00		\$21.75	\$	456.75
20-Oct-19		Payment	T					-\$	3,733.75

Amount Due CDN \$ Thank you

R119459923



INVOICE

Whistler Naturalists

Invoice Date 3 Oct 2019

Invoice Number INV-1216

Reference QU-0105 Black Fish Clothing 9 -1212 Alpha Lake Rd WHISTLER BC VON 1B1 CANADA

Description	Quantity	Unit Price	Tax	Amount CAD
Yupoong unstructured cap 6245PT with embroideries Loden >			12%	646,00
Set up fee - one time fee to turn logo into a stitch file for mushroom or text logo			12%	70.00
			Subtotal	716.00
		TOTAL	GST 5%	35.80
		TOTAL PS	Γ - BC 7%	50.12
	*	то	TAL CAD	801.92

Due Date: 10 Oct 2019



Kingfisher Blue Productions

INVOICE

Kingfisher Blue Productions Michael Marchment 30 - 1400 Park Street Pemberton, British Columbia, Canada, V0N2L1

Whistler, BC VON 1B0



INVOICE # 00013

BILL TO

Whistler Naturalists Society **INVOICE. DATE** PO Box 845 2019-10-03

DESCRIPTION PRICE BioBlitz Recap Film Ziptrek Contribution Total \$1500 - Ziptrek Contribution \$1000 **Total Owing** \$500

Terms & Conditions

Payment is due within 15 days



INVOICE

Whistler Naturalists

Invoice Date 21 Nov 2019

Invoice Number INV-1284

Black Fish Clothing 9 -1212 Alpha Lake Rd WHISTLER BC V0N 1B1 CANADA

Description	Quantity	Unit Price	Tax	Amount CAD
Yupoong unstructured cap 6245PT with x embroideries Loden x			12%	330.00
			Subtotal	330.00
		TOTAL	_ GST 5%	16.50
		TOTAL PS	T - BC 7%	23.10
		тс	TAL CAD	369.60

Due Date: 28 Nov 2019



PAYMENT ADVICE

To: Black Fish Clothing 9 -1212 Alpha Lake Rd WHISTLER BC V0N 1B1 CANADA

Amount Enclosed	
Due Date	28 Nov 2019
Amount Due	369.60
Invoice Number	INV-1284
Customer	Whistler Naturalists

Enter the amount you are paying above

Travel Exp./Honoraria Fungus Among Us 2019

Name	Total	Chq#	Notes
	450	625	
	450	626	
	250	627	
	250	628	
	250	629	
	100	630	
	100	631	
	200	632	
	350	633	
	200	634	
	500	635	
	100	636	
	100	645	
	100	646	
	100	637	
	0		Did not accept
	350	639	
	500	640	
	100	641	
	200	624	
	100	647	
	100	648	
	0		Did not accept
	350	643	
	100	649	
	100	650	
	5,400	•	

Travel Expenses BioBlitz 2019

Name	Total	Chq #	Notes
	400	583	
	600	584	
	0		Did not accept
	200	586	
	500	588	
	400	589	
	200	590	
	600	591	
	200	592	
	100	593	
	150	594	
	0		Did not accept
	300	596	
	300	597	
	300	598	
	200	599	
	300	600	
	4,750		

GENERAL INFORMATION

Name of Organization:	Whistler Nordic Ski Club
Society Registration Number:	S-46776
Mailing Address:	Po Box 591 Whistler BC V0N 1B0
Contact Name & Phone Number:	Sadie Brubaker, Executive Administrator Tony Peiffer, President (604) 868-5070
Email Address:	admin@whistlernordics.com
Grant Amount Issued:	\$4000

GRANT INFORMATION

Purpose	of	Grant
----------------	----	--------------

Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

The primary purpose of this grant is to contribute to a portion of the wages of the Skills Development Program (SDP) coaches, the Master's Program coaches and the SDP Coordinator's payroll. Whistler Nordics also offers a Master's Program which is a high-level training and skate ski technique program for Masters skiers. Coaching wages for these programs is the largest expense to our club. We intend to use CEP funding to assist with the coaching wages for these programs so we can continue to offer the community affordable, nationally sanctioned programs with certified coaches. We would also like to spend some of our CEP funds on a new tent for shelter and a meeting place during races and special events. We have worked with the RMOW in the last two seasons to build a kids terrain park at Lost Lake which has been a successful endeavor and has added value to the SDP programs. We would like to put a small amount of our CEP funds to continue the growth of this terrain park. Lastly, we would like to put a portion of the CEP funds towards Toonie Race Promotions which take place at Lost Lake. The club has seen the most successful participation in the Toonie races this year and would like to continue to invest in growing the events to highlight the fun and recreational part of cross country skiing.

The Whistler Nordics financial year runs from April 2019 to March 2020 and due to the seasonal nature of the sport the majority of the activities of the club take place over the winter season, therefore the funds have not been spent as yet. The club's financial statement shows a healthy income as all monies collected will be disbursed over the next 4 months between Dec and March once on-snow programs commence next month. Specifically funds will be used towards:

- Coach wages (hired and due to start Dec 7)
- Coach training via the National Coaching Certification Program (NCCP) (in process)
- Youth Skill Development Program Coordinator wages (just recently started working PT for upcoming season)
- New Tent (currently sourcing quotes)
- -Terrain Park (hope to have up and running with some new features at Lost Lake in time for our January program start)
- -Toonie Race Promotions (advertising will start in December for January and February Toonies)

Was This a New Program or Activity?

If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

This is an annual program, its success is demonstrated by the number of youth registered. Most of our programs are currently full and we are holding a wait list of interested participants at the Jack Rabbit 3-4 level, the Track Attack Level and the Masters Level. We are currently recruiting for the Bunnies (age 5) and the Jack Rabbit 1 - 2 (age 6 & 7) levels. The Skills Development Program has been running for the past 17 years and is aligned with the Sport Canada/ Cross Country Canada's Long Term Athlete Development Pathway (LTAD). Yes these programs will definitely continue to run in future years.

GRANT INFORMATION

Grant Results – Financial Breakdown					
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.		
Salaries:	\$31, 400	\$4000	Coaching and Skill Develovopment Coordination		
General operations:	\$22,850		WB Trailer, Safety, Trail Passes, Accounting, Legal, Volunteer Cost		
One-time project / program:	\$3,000	\$			
Physical asset(s):	\$26,000		Trailer Acquisition WOP		
Rent (RMOW facilities):	\$900	N/A			
Rent (other facilities):					
Other:	\$12,650				
Totals	\$ ^{\$71,200}	5%	(Grant amount + Annual budget amount)		

Additional Information:	Please list any additional information regarding your grant that you would like to report.	

Overall the funds are facilitating the club's efforts to grow participation in Nordic skiing at LOST LAKE. The Whistler Nordics remain immensely grateful to the RMOW for the Community Enrichment Grants we receive and the complimentary coaches trail passes, and to the Austrian Passive Group, Austrian government and Whistler Blackcomb Foundation for space and time set aside for use of the Passiv Haus at Lost Lake.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:					
A financial breakdown showing how the grant funds were spent. (Required)						
Copies of r	eceipts showing how the grant was spent. (Required) Not spent yet					
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)					
Other:						
Other:						
ORGANIZATIO	N AUTHORIZATION:					
Submitted by:	Sadie Brubaker					
Phone number:	604 907 1400					
Email:	admin@whistlernordics.com					
Date:	Nov. 28, 2019					
Signature:						

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Nordic Ski Club Financial Statement YE 2019 & YE 2020 Budget Financial Year April 1 - March 31 As of Nov 22, 2019

	YE 2019	YE 2020	YE 2020
REVENUES	BUDGET	ACTUAL	BUDGET
Events			
Coast Cup/CVXC	\$3,000.00	\$0.00	\$500.00
Toonie	\$1,200.00	\$0.00	\$500.00
Local Regional Camps	\$8,500.00	\$7,110.18	\$9,100.00
Other/AGM (CCBC/Chili Social)	\$500.00	\$2,256.88	\$0.00
Fundraising (Creekbread)	\$6,000.00	\$190.00	\$3,000.00
Fundraising (SWAP)	\$5,000.00	\$0.00	\$5,300.00
Total Events	\$24,200.00	\$9,557.06	\$18,400.00
Programs			
Adult/Masters	\$4,000.00	\$3,426.00	\$5,000.00
Kids - Skill Development Program	\$14,080.00	\$12,595.00	\$15,000.00
Training	\$0.00	-\$300.00	\$0.00
Devos	\$6,000.00	\$0.00	\$0.00
Total Programs	\$24,080.00	\$15.721.00	\$20,000.00
Total Programs	\$24,000.00	\$13,721.00	\$20,000.00
Grants			
Gaming Grant	\$0.00	\$0.00	\$9,500.00
CCBC Head Coach Grants	\$0.00	\$0.00	0
Resort Municipality of Whistler CEP	\$7,000.00	\$4,000.00	\$4,000.00
Whistler Blackcomb Foundation Grant	\$26,000.00	\$1,236.72	\$0.00
Total Grants	\$33,000.00	\$5,236.72	\$13,500.00
Trail Passes (WOP/RMOW)	\$4,200.00	\$2,520.00	\$4,500.00
Membership Dues	\$7,350.50	\$3,091.00	\$6,000.00
Retail	\$1,500.00	\$0.00	\$0.00
Bank Interest	\$200.00	\$106.40	\$0.00
Volunteer / Officials Training	\$0.00	\$0.00	\$0.00
		1111 38	
Sponsorship / Donations	ec 000 00	\$0.00	67 000 00
Cross Country Canada	\$6,000.00		\$7,800.00
CCC Coach Development Grant	\$3,500.00 \$0.00	\$0.00	\$0.00
5		\$0.00	\$600.00
Donations		20 101 00	0.400.00
Donations RBC Exchange Program Total Sponsorship / Donations	\$400.00 \$9,900.00	\$9,184.00 \$9,184.00	\$400.00 \$8,800.00

	YE 2019	YE 2020	YE 2020		YE 2019	YE 2020
DISBURSEMENTS	BUDGET	ACTUAL	BUDGET	NET	BUDGET	ACTUAL
Events				Events		
Coast Cup/CVXC	\$1,000.00	\$0.00	\$500.00	Coast Cup/CVXC	\$2,000.00	\$0 00
Toonie	\$1,200.00	\$0.00	\$1,000.00	Toonie	\$0.00	\$0 00
Local Regional Camps	\$8,500.00	\$7,161.18	\$9,100.00	Local Regional Camps	\$0.00	\$-51 00
Other/AGM	\$850.00	\$0.00	\$400.00	Other/AGM	\$-350.00	\$2,256 88
Fundraising (Creekbread)	\$0.00	\$0.00	\$300.00	Fundraising (Creekbread)	\$6,000.00	\$190 00
Fundraising (SWAP)	\$3,000.00	\$155.61	\$3,050.00	Fundraising (SWAP)	\$2,000.00	\$-155 61
Total Events	\$14,550.00	\$7,316.79	\$14,350.00	Total Events	\$9,650.00	\$2,240.27
Programs		8		Programs	1 1	
Adult/Masters	\$2,000.00	\$0.00	\$4,000.00	Adult/Masters	\$2,000.00	\$3,426 00
Kids - Skill Development Program	\$3,800.00	\$0.00	\$900.00	Kids - Skill Development Program	\$-3,320.00	\$11,527 01
SDP Coaches	\$8,200.00	\$0.00	\$9,000.00			
SDP Coordinator	\$5,400.00	\$1,067.99	\$5,400.00	Coach Training	\$-2,500.00	\$-300 00
Coach Training	\$2,500.00	\$0.00	\$2,000.00	Devos - Coach & Expenses	\$-4,000.00	\$0 00
Devos - Coach & Expenses	\$10,000.00	\$0.00	\$0.00	Consumables	\$-3,500.00	\$-1,076.48
Consumables	\$3,500.00	\$1,076.48	\$1,500.00	Scholarship/Bursary	\$-2,000.00	\$0 00
Scholarship/Bursary	\$2,000.00	\$0.00	\$0.00	WCB	\$-250.00	\$0 00
WCB	\$250.00	\$0.00	\$500.00	Total Programs	\$-13,570.00	\$13,576.53
Total Programs	\$37,650.00	\$2,144.47	\$23,300.00			
				Grants	\$33,000.00	\$5,236.72
				Donations	\$9,900.00	\$9,184 00
WB Trailers & Safety Equip	\$26,000.00	\$0.00	\$675.00	WB Trailers & Safety Equip	\$-26,000.00	\$0 00
Trail Passes (WOP/RMOW)	\$4,200.00	\$0.00	\$4,500.00	Trail Passes (WOP/RMOW)	\$0.00	\$2,520 00
Memberships (CCBC Dues etc)	\$5,061.00	\$3,119.20	\$6,000.00	Memberships (CCBC Dues etc)	\$2,289.50	\$-28 20
Retail	\$1,500.00	\$0.00	\$0.00	Retail	\$0.00	\$0 00
Bank Interest & Service Charges	\$240.00	\$130.50	\$200.00	Bank Interest & Service Charges	\$-40.00	\$-24.10
Volunteer / Officials Training	\$1,000.00	\$0.00	\$0.00	Volunteer / Officials Training	\$-1,000.00	\$0 00
Accounting / Legal	\$4,000.00	\$0.00	\$1,500.00	Accounting / Legal	\$-4,000.00	\$0 00
Meetings, Stationary & Postage	\$500.00	\$374.44	\$400.00	Meetings, Stationary & Postage	\$-500.00	\$-374.44
Administrator	\$15,000.00	\$3,038.75	\$13,000.00	Administrator	\$-15,000.00	\$-3,038.75
Advertising	\$1,400.00	\$1,963.20	\$2,100.00	Advertising	\$-1,400.00	\$-1,963 20
Board Expense	\$1,200.00	\$198.29	\$950.00	Board Expense	\$-1,200.00	\$-198 29
Equipment	\$1,000.00	\$2,151.68	\$0.00	Equipment	\$-1,000.00	\$-2,151 68
Facility rental - WOP	\$1,300.00	\$0.00	\$300.00	Facility rental - WOP	\$-1,300.00	\$0 00
Facility rental - Passive House	\$1,800.00	\$0.00	\$900.00	Facility rental - Passive House	\$-1,800.00	\$0 00
Internet/Tel (Hosting/Domains)	\$700.00	\$0.00	\$700.00	Internet/Tel (Hosting/Domains)	\$-700.00	\$0 00
Travel	\$1,000.00	\$0.00	\$1,000.00	Travel	\$-1,000.00	\$0 00
Volunteer Appreciation	\$3,500.00	\$654.30	\$2,000.00	Volunteer Appreciation	\$-3,500.00	\$-654 30
Total Operating Costs	\$31,400.00	\$8,380.66	\$22,850.00	Total Operating Costs	\$-31,400.00	\$-8,380.66
TOTAL DISBURSEMENTS	\$121,601	\$21,092	\$71,200	NET	\$(17,171)	\$24,325

GENERAL INFORMATION

Name of Organization:	Whistler Sailing Association
Society Registration Number:	S-0054286
Mailing Address:	6468 Balsam Way, Whistler BC, V8E 0C5
Contact Name & Phone Number:	Francois Hebert, General Manager or Patrick McCurdy, President
Email Address:	info@whistlersailing.com
Grant Amount Issued:	\$2500

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

The grant was use to purchase 55 helmets for kids & youth to be used during summer sailing camps.

The main goal of the helmets was to improve safety for our summer camp participants.

The kids must now wear a helmet in addition to their lifejacket when sailing.

This was achieved in 2019. We had no serious head injuries to report this season. The implementation was very successful as it turns out there is a psychological benefit to helmet use. Wearing helmets on the water reduced fear in our students which resulted in more learning and fun. It also allowed students to sail safely in stronger wind conditions.

Our only regret is that we didn't do this sooner!

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
no .	

GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	136347		
General operations:	20457	0	
One-time project / program:	2460	0	
Physical asset(s):	15000	2500	The grant was spend to purchase new sailing specific helmets.
Rent (RMOW facilities):	7200	N/A	
Rent (other facilities):	500	0	
Other:			
Totals	181964	2500	1.3 % (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
Thank you for your support.	

2019 Community Enrichment Program Grant Reporting Form-Page 3 of 4

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:					
✓ A financial breakdown showing how the grant funds were spent. (Required)						
Copies of r	Copies of receipts showing how the grant was spent. (Required)					
(Ex. social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)					
Other:						
Other:						
CONTROL OF THE PARTY OF THE PAR	7.11 - 1100 00000 100 000000					
ORGANIZATIO	N AUTHORIZATION:					
Submitted by:	Francois Hebert					
Phone number:	604 902 4836					
Email:	info@whistlersailing.com					
Date: November 1st 2019						
Signature:						

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way. Whistler, B.C.VE8 05X



Lies #	inv Date	rest page	PO #		ShipVia	Waybill No
238926	05/02/2019	03/27/2019	PO#:	SRB	Via:	

WHISTLER SAILING ASSOCIAT
SEE SHIP TO:*****
WHISTLER, BC
CA

WHISTLER SAILING ASSOCIAT
SEE SHIP TO:*****

WHISTLER, BC
CA

		QUy			
GUCB0029WHGY	SUP, INFLATABLE 10'-7"6" DEEP, 240LBS MAXWHITE W/GREY		EACH	\$0.00	\$0.00
GUAC0104BLBL	EVO HELMET L BLUEBLBLAC0104-B3		EACH	\$0.00	\$0.00
GUAC0104RERBJNR	EVO HELMET JNR REDREREAC0104-B3		EACH	\$0.00	\$0.00
GUAC0104YEYESM	EVO HELMET S-M YELLOWYEYEAC0104-B3		EACH	\$0.00	\$254.10

Subtotal 254.10

Disc Amt	0.00
Net Total	254.10
Freight	0.00
Misc	0.00
Sales Tax	30.50
Total	284.60



(40° B	Inv Date	Kord Date	ir) h	1/4 (5)	ShipVia	Wayojil No
238926	05/02/2019	03/27/2019	PO#:	SRB	Via:	

Bill To WHISTLER SAILING ASSOCIAT
SEE SHIP TO:******
WHISTLER, BC

WHISTLER SAILING ASSOCIAT
SEE SHIP TO:******
WHISTLER, BC
CA

	Description	ÇEY			
GUCB0029WHGY	SUP, INFLATABLE 10'-7"6" DEEP, 240LBS MAXWHITE W/GREY	į.	EACH	\$0.00	\$0.00
GUAC0104BLBL	EVO HELMET L BLUEBLBLAC0104-B3		EACH	\$0.00	\$0.00
GUAC0104RERBJNR	EVO HELMET JNR REDREREAC0104-B3		EACH	\$0.00	\$0.00
GUAC0104YEYESM	EVO HELMET S-M YELLOWYEYEAC0104-B3		EACH	\$0.00	\$254.10

Subtotal 254,10

Disc Amt	0.00
Net Total	254.10
Freight	0.00
Misc	0.00
Sales Tax	30.50
Total	284.60

GENERAL INFORMATION

Name of Organization:	Whistler SeaWolves Swim Club
Society Registration Number:	S-0051771
Mailing Address:	c/o Lynda Harnish, Whistler, BC V8E 0C6
Contact Name & Phone Number:	Lynda Harnish,
Email Address:	info@whistlerseawolves.comand
Grant Amount Issued:	\$1,500.00

GRANT INFORMATION

Proportion and California and Association and	Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
-		

Funding received from this past year's CEP Grant helped cover the payroll costs associated with administering the second year of our Junior Swim-Coach-in-Training Program ("Learn to Coach").

This program allows our more senior swim club athletes to explore coaching as both a career and a life skill. It also provides them with the opportunity to earn money while remaining active in swimming throughout their secondary school years.

Though our head coach's guidance, these junior coaches build-on and expand their own knowledge of the sport of swimming; they then transfer their own enthusiasm onto the next generation of potential participants in this program.

Was This a New Program or Activity?	If yes, please describe if the program was a success or
	needs improvement, and if it will continue in future years.

No, this is not a new program. This is the second year we have offered it to our more senior swimming athletes.

We see that by continuing to offer this type of program annually, our club not only benefits from having additional coaching assistance on the pool deck--in a town where qualified coaches are difficult to find--but we also have had the added benefit of these older participants staying much longer in the sport themselves; thus realizing less yearly attrition.

GRANT INFORMATION

Grant Results – Financial Breakdown					
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.		
Salaries:	\$54,665	\$1,500	Payroll costs of administering, advising and accounting for the program.		
General operations:	\$17,899	\$0.00	N/A		
One-time project / program:	\$0.00	\$0.00	N/A		
Physical asset(s):	\$0.00	\$0.00	N/A		
Rent (RMOW facilities):	\$20,208	N/A	N/A		
Rent (other facilities):	\$0.00	\$0.00	N/A		
Other:	\$11,443	\$0.00	N/A		
Totals	104,215 \$	\$1,500	1.4 % (Grant amount ÷ Annual budget amount)		

Additional	Information:	1
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Please list any additional information regarding your grant that you would like to report.

On behalf of the Whistler SeaWolves Swim Club's Board of Directors and coaches, we would like to extend a heart-felt thank you for making this past years' season a great success.

It is through the generous support of local individuals, businesses and the RMOW that we are able to ensure that children of all ages who are interested in competitive swimming are able to practice, progress, and ultimately participate in local, regional, as well as national events. In particular, this year we had our first "grass-roots" athlete (i.e. began swimming with our club in 2012) just qualify for the upcoming Canadian Olympic Trials--in March of 2020; furthermore, she returns each year from University, after exams in the spring, to help coach as well as assist with our Junior Coaching Program.

As we continue to grow as an organization, we know that it is our club's partnerships with our sponsors that are vital to our continued success. We again thank you for your monetary support. You are truly appreciated!

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:				
✓ A financial t	preakdown showing how the grant funds were spent. (Required)				
Copies of receipts showing how the grant was spent. (Required)					
(Ex: social r	ews release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)				
✓ Other: Copy	of our WEBSITE page describing our Junior Coaching Program and Our Sponsors				
Other:					
ORGANIZATIO	N AUTHORIZATION:				
Submitted by:	Lynda Harnish				
Phone number:					
Email:	info@whistlerseawolves.com and				
Date:	November 20, 2019				
Signature:					

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Seawolves Swim Club

July 2018 through June 2019

72 EV 20		
Coaching Fees		
Head Coach	18,771.47	
Admin Head Coach	9,904.97	
Junior Coaches	3,030.00	V
Learn to Coach	1,527.00	
Masters	3,849.75	
Meet Coaching	8,678.14	
Other Coaches	7,759.26	
Other Coaches - Admin	390.00	
Other Coaching Fees - CPP	443.61	
Other Coaching Fees - El	311.00	
Total Coaching Fees	54,665.20	
Equipment		
Pool Equipment	2,056.34	
Training Supplies	1,988.23	
Total Equipment	4,044.57	
Meet Expenses		
Coach HotelMeet	2,572.27	
Coach Per Diem—Meet	945.00	
Coach Travel Expenses-Meet	2.908.49	
The state of the s	2,000.10	
Total Meet Expenses	6,425.76	
Meet Registration Fees	34-200 24-	
Away Meet Fee Swimmer Invoicing	-6,720.00	
Meet Registration Fees - Other	5,244.75	
Total Meet Registration Fees	-1,475.25	*
Pool Rental fees		
Rental lanes (Lanes-Regular)	15,233.79	
Rental fees (Lanes-Masters)	4,974.96	
Total Pool Rental fees	20,208.75	
Team Gear		
Team Gear Sales	-2,613.00	
Team Suits and Gear	5,151.31	
Team Swim Caps—Registration	335.45	
Total Team Gear	2,873.76	
Total Expense	92,775.79	
Total Experies		
Other Expense		
Advertising	500.85	
Banking/Billing Fees (non-Reg)	568.92	
Coach (cell allow/record check)	410.00	
Credit Card Process Fees-Active	4,729.18	
Meetings/AGM Costs	1,898.52	
Miscellaneous Expense	0.00	
Office Supplies	116.27	
Registration Sys Subscription	390.28	
Swimmers Awards/Prizes	109.14	
Swimmers Socials/Events	1,093.29	
Thank You Gifts & Condolences	1,325.63	
Website Design & Hosting Fees	300.72	
2014 19 1 19 1 19 1 19 1 19 1 19 1 19 1 1	11 440 90	
Total Other Expense	11,442.80	

WSWSC
Junior Coaching Program--RMOW CEP Grant
Spring 2019

Learn to Coach Oversight Position	Supervision Role	Rate	Hours	Total Pay
Brandi Higgins (Head Coach)	Admin of Program On-Deck Advisory	\$		\$ 310.50 * \$ 862.50 *
Katarina Kranjc (Asst Coach)	Asst Coach On-Deck Advisory	\$		\$ 114.00
Jacob Spierings (Asst Coach)	Asst Coach On-Deck Advisory	\$		\$ 114.00 *
Lynda Harnish (Acct/Admin)	Accounting for Jr Coach Payroll	\$		\$ 126.00 *
	Actual Amount incurred			\$1,527.00
RMOW Spring 2019 CEP Grant	for Development of Junior Coaching	, Program		\$1,500.00

^{*} Hours/Rates (Total Pay) are included in individual payroll checks for these Employees. Copies of Gross Payroll checks for these individuals can be provided upon request if necessary. Hours/Rates (Total Pay) allocated to this Program are re-classed into our specific financial account--LEARN TO COACH--as incurred in each period period. This is a summary of the Hours/Rates from June 2018 to June 2019, and thus the Actual Amount Incurred for the Program.

Junior Coach Program - Meet our Junior Coaches



The Whistler Sea Wolves initiated the Junior Coach Program in the Spring of 2018. The Program is meant to ensure quality coaching staff through a training program that sets our own swimmers on the path to become successful instructors, and, in due course, qualified NCCP swim coaches. Junior coaches are drawn from the Platinum (Senior) group of swimmers, and must be actively swimming and competing to continue in the program. The junior coaches will develop their skills through being mentored, working on deck with younger swimmers, shadowing of qualified coaches, and working through a theoretical component based on the NCCP Level 1 course.

SUPPORT AND ASSOCIATIONS

















GENERAL INFORMATION

Name of Organization:	Whistler Singers
Society Registration Number:	5-46764 Not for profit
Mailing Address:	Whistles BC
Contact Name & Phone Number:	Javet Hamer
Email Address;	
Grant Amount Issued:	\$2000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
Honorariums	for musical director and accompanist
	ettacked invoices and cheques
	O Company of the comp

Was This a New Program or Activity? If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

This is the second year of this initiative to create Sustainability and ensure quality of leadership and artistic support.

It seems to be successful in achieving our good—the chair is robust + growing. This will continue in future years

GRANT INFORMATION

Grant Results – Fin	rant Results – Financial Breakdown		·
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	3555	2000	total spent on honorariums
General operations:	900		
One-time project / program:			
Physical asset(s):	5001		choir scarves
Rent (RMOW facilities):	1600	N/A	
Rent (other facilities):	708		
Other:			
Totals	\$ 7800	2000	25 % (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
A financia	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	
Outor	
RGANIZATIO	N AUTHORIZATION:
Submitted by:	Janet Hamer
hone number:	
Email:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

November 1 2019

Date:

Signature:

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

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WHISTLER SINGERS HONORARIA INVOICES

Carol Harwood – accompanist
September to December 2019 rehearsals per rehearsal concert per event Total due: \$490
Allyn Pringle – accompanist
October 29 & November 5 2019 rehearsals per rehearsal Total due: \$70
Alison Hunter – music director
September to December 2019 months @ per month Total due: \$1200
Please make separate cheques





GENERAL INFORMATION

Name of Organization:	Whistler Skating Club
Society Registration Number:	S-28906
Mailing Address:	P.O. Box 373, Whistler, B.C. V0N 1B0
Contact Name & Phone Number:	Eva Bergersen
Email Address:	board@whistlerskatingclub.ca
Grant Amount Issued:	\$2,500

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
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CANSKATE SUPPLIES:

The Can Skate program annually requires badges and ribbons to reward skaters as they progress through the basics of learning to skate. In October 2019 the Club purchased Badges and Ribbons for the Can Skaters in our program for a total of \$1,696.49.

COACH DEVELOPMENT

\$350 was spent for a Club's Coach to attend the Can Skate Course in March 2019 and another \$320 was spent on a Provincial Coach Course in June 2019. In total the Club has spent \$670 on Coach Development using up the \$340 carry forward from 2017 CEP Grant and \$330 from the 2019 CEP Grant.

SKATER DEVELOPMENT IN THE AREA OF DANCE:

The National Ice Dance Competitor that had coached our skaters in the past was unable to come to Whistler the spring of 2018 and in the spring of 2019 the Whistler Skating Club decided not to pursue hiring a another Dance Coach so the funds were not spent. In the Spring of 2020 the Skating Director will be reviewing the options for coaches from Vancouver or Squamish to assist in the development of our current senior skaters, the amount to carry forward from 2018 RMOW CEP Grant is \$2,500.

As of November 30th the Club has spent \$2026 from the 2019 CEP Grant leaving a balance of \$474 which will be used for a Skate Canada Coaching Course in the Spring of 2020. The Total carry-forward for th Club is \$2500 for the Dance Coach from (2018 CEP) and \$474 for Coach Development from the (2019 CEP).

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

GRANT INFORMATION

Grant Results – Financial Breakdown			
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	96,678		
General operations:	5,000	1,696	CanSkate Badges and Ribbons
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):	27,500	N/A	
Rent (other facilities):	1,152		
Other:	8,280	804	Skate Canada Coach Certification Courses, note balance of \$474 to be spent in 2020.
Totals	138,610 \$	2,500	1.8 % (Grant amount ÷ Annual budget amount)

Additional Information:

Financial statements attached are from our Club's Fiscal Year End July 31, 2019. The receipts for Badges relate to expenses after the year end. Note last fiscal year the Club had higher than foretasted revenue in all our programs so revenue was above budget and there was a surplus. The club is not forecasting to have a surplus again this year.

From the 2018 CEP Grant the club alloted \$2500 for funding Skater Development in the Area of Dance which will be used Spring of 2020 for a Dance Coach to assist with the development of our club's skaters. The Club is also planning to have one of their coaches attend further Certification the spring of 2020 in Vancouver which will use the balance of the \$474 alloted to Coach's Development and further Certification from the 2019 CEP Grant.

The Club would like to thank the Continued support of the RMOW which provides additional funding for the club to continue to provide innovative training so locals in Whistler can excel in the sport of Figure Skating and achieve their goals right here in the community of Whistler.

Attachments: Please indicate the attachments you are including with your Grant Reporting Fo					
A financial breakdown showing how the grant funds were spent. (Required)					
✓ Copies of re	eceipts showing how the grant was spent. (Required)				
(Ex: social r	ews release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)				
Other:					
Other:					
ORGANIZATIO	N AUTHORIZATION:				
Submitted by:	Eva Bergersen				
Phone number:					
Email:	board@ whistlerskatingclub.ca				
Date: November 29, 2019					

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Signature:

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Skating Club Income Statement Aug 01, 2018 to Jul 31, 2019

REVENUE

Fees & Revenue		
Annual Program Fees	107,526.95	
Summer Camp Fees	15,299.12	
Winter Program Fees	0.00	
RMOW Programs after Admin F	25,872.82	
Skate Canada Membership Fees	5,860.00	
Drop In Fees Full Season Discounts	0.00 -2,509.10	
Club Registration Fees	140.00	
Family Discounts	0.00	
Credit Card Fees	-3,744.32	
Total Program Fees		148,445.47
Grants & Contributions		17,500.00
Contributions and Sponsorships		3,500.00
Grant Funding Carried Forward Used Skates / Equipment Sales		1,000.00 142.00
Fundraising		890.98
Ice Show Revenues - Dinner Tic	766.40	333.33
Ice Show Rev - Lobby Fundraisi	1,675.00	
Ice Show Rev - Donations	983.00	
Ice Show - Workshop Fees	0.00	
Total Ice Show Revenues		3,424.40
Net Fees & Revenue		174,902.85
Other Revenue		24.00
Interest Revenue		21.06
Total Other Revenue		21.06
TOTAL REVENUE		174,923.91
EXPENSE		
Program Expenses		
Program Expenses Coaching Fees	71,590.12	
Coaching Fees Guest Ice Coach Fees	625.00	
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees	625.00 19,204.67	
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin	625.00 19,204.67 10,950.00	
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA	625.00 19,204.67	102 106 74
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees	625.00 19,204.67 10,950.00	103,196.74 29 181 50
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA	625.00 19,204.67 10,950.00	29,181.50
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental	625.00 19,204.67 10,950.00	
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental	625.00 19,204.67 10,950.00	29,181.50 4,113.75
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions Business Fees & Licenses	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21 90.00
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions Business Fees & Licenses Insurance	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21 90.00 413.18
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions Business Fees & Licenses Insurance Interest & Bank Charges	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21 90.00 413.18 427.58
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions Business Fees & Licenses Insurance	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21 90.00 413.18
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions Business Fees & Licenses Insurance Interest & Bank Charges Office Supplies	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21 90.00 413.18 427.58 894.24
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions Business Fees & Licenses Insurance Interest & Bank Charges Office Supplies Printing & Website Miscellaneous Expenses Club Wear	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21 90.00 413.18 427.58 894.24 539.77 0.00 0.00
Coaching Fees Guest Ice Coach Fees Coaching Admin Fees Volunteer Program Admin Coaching Fees PA Total Coaching Fees Ice Rental Off Ice Coach & Studiio Rental Summer Camp Expenses Program Tools Program Supplies Skate Canada Fees Music / Audio Equipment Total Program Expenses General & Administrative Expe Travel - Coaches - Competition Travel - Skater's Professional Development Advertising & Promotions Business Fees & Licenses Insurance Interest & Bank Charges Office Supplies Printing & Website Miscellaneous Expenses	625.00 19,204.67 10,950.00 826.95	29,181.50 4,113.75 9,775.85 760.20 6,806.55 1,493.92 155,328.51 2,427.93 0.00 1,765.96 62.21 90.00 413.18 427.58 894.24 539.77 0.00

Whistler Skating Club Income Statement Aug 01, 2018 to Jul 31, 2019

Bursary Expense		500.00
Telephone		0.00
Awards Banquet		717.68
Ice Show - Costumes	250.35	
Ice Show - Arena Rental	450.68	
Ice Show - Music	13.86	
Ice Show - Performer Expenses	975.00	
Ice Show - Props & Sets	106.16	
Ice Show - Misc Supplies	238.58	
Ice Show - Advertising	0.00	
Ice Show - Lobby Fundraising	0.00	
Ice Show - Workshop	0.00	
Total Ice Show Expenses		2,034.63
Total General & Admin. Expen		11,007.18
TOTAL EXPENSE	166,335.69	
NET INCOME		8,588.22



Receipt for March CanSkate Course - Club Coach - BH1P1B1423F1

1 message

no-reply@wufoo.com <no-reply@wufoo.com> Reply-To: akiliby@skatecanada.ca Fri, Jan 18, 2019 at 11:22 AM







Jan 18, 2019 2:22pm Transaction ID BH1P1B1423F1

Receipt for March CanSkate Course - Club Coach - BH1P1B1423F1

Thank you for registering for the March CanSkate Course. Further information will be emailed to you after the registration deadline (or when the registration capacity is reached).

Whistler,BC

Paid \$175

Description

Price

Base Price

\$350.00

Total \$350.00

Credit Card: **

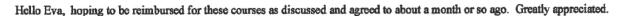
Amount Paid: \$350.00

From: Dianne Diamond

Subject: Fwd: Receipt for 2019 Provincial Coach Course - BF0P1C682EE6

Date: April 3, 2019 at 6:10 PM

To: Eva & James



Thanks so much, Dianne

--- Forwarded message -----

From: Skate Canada BC/YK Section < no-reply a ventoo com>

Date: Wed, Apr 3, 2019 at 6:06 PM

Subject: Receipt for 2019 Provincial Coach Course - BF0P1C682EE6

To:

Puld 04/05/2019

Apr 3, 2019 9:06pm

Transaction ID BF0P1C682EE6

Receipt for 2019 Provincial Coach Course -**BF0P1C682EE6**

Congratulations! You have now registered for the June Provincial Coach course. Further information will be emailed to you shortly.

Rilling Address

Whistler.B CA

Description

Price

Please check all of the courses you would like to attend

\$160.00

Pairs Skating & Synchronized Skating - June 8

Please check all of the courses you would like to attend

\$160.00

Ice Dance - June 9

Total \$320.00

Credit Card: ***

Amount Paid: \$320.00



1120 Morrison Unive, UNIT 1 Ottawa, ON K2H 8M7 Phone: 613.736.8288 Fax: 613.736.8705

INVOICE

\$1,585.25

\$30.45

\$80.79

\$0.00

QST REGISTRATION NO.	HST REGISTRATION NO.	INVOICE NUMBER	INVOICE DATE
1218028451	887959617	IN-109188-01	Oct 25, 2019

S 0 Whistler, BC Phone: D Ext: Fax: Attn:Melissa McLachian

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1	Whistler, BC	Phone:
P		Ext:
т		Fax:
ò	Attn:Melissa McLac	hlan

109188				ntered By Veb Order	Acct. Mana	•
Date Printed Order Date Date Due Terms 10/25/2019 Oct 25, 2019 PayPal		Page 2 of 2				
Description			Size	Colour	Price	Total
CanSkate Ri 2 (pk 25)	bbon - Control 2 / Rub	ans de Patinage Plus - Maîtrise	N/A	N/A	\$18.00	\$36.00
CanSkate Ri 5 (pk 25)	bbon - Control 5 / Rub	ans de Patinage Plus - Maîtrise	N/A	N/A	\$18.00	\$36.00
CanSkate Ri 6 (pk 25)	bbon - Control 6 / Rub	ans de Patinage Plus - Maîtrise	N/A	N/A	\$18.00	\$36.00
	Description CanSkate Ri 2 (pk 25) CanSkate Ri 5 (pk 25) CanSkate Ri CanSkate Ri	Description CanSkate Ribbon - Control 2 / Rub 2 (pk 25) CanSkate Ribbon - Control 5 / Rub 5 (pk 25) CanSkate Ribbon - Control 6 / Rub	Description CanSkate Ribbon - Control 2 / Rubans de Patinage Plus - Maîtrise 2 (pk 25) CanSkate Ribbon - Control 5 / Rubans de Patinage Plus - Maîtrise 5 (pk 25) CanSkate Ribbon - Control 6 / Rubans de Patinage Plus - Maîtrise	Date Due Oct 25, 2019 Description CanSkate Ribbon - Control 2 / Rubans de Patinage Plus - Maîtrise N/A 2 (pk 25) CanSkate Ribbon - Control 5 / Rubans de Patinage Plus - Maîtrise N/A 5 (pk 25) CanSkate Ribbon - Control 6 / Rubans de Patinage Plus - Maîtrise N/A	Printed Order Date Due Oct 25, 2019 PayPal Description Size Colour CanSkate Ribbon - Control 2 / Rubans de Patinage Plus - Maîtrise N/A N/A 2 (pk 25) CanSkate Ribbon - Control 5 / Rubans de Patinage Plus - Maîtrise N/A N/A 5 (pk 25) CanSkate Ribbon - Control 6 / Rubans de Patinage Plus - Maîtrise N/A N/A	Printed Order Date Due Oct 25, 2019 PayPal 2 of Description Size Colour Price CanSkate Ribbon - Control 2 / Rubans de Patinage Plus - Maîtrise N/A N/A \$18.00 CanSkate Ribbon - Control 5 / Rubans de Patinage Plus - Maîtrise N/A N/A \$18.00 5 (pk 25) CanSkate Ribbon - Control 6 / Rubans de Patinage Plus - Maîtrise N/A N/A \$18.00



SUB TOTAL



ANY DISCREPENCIES MUST BE REPORTED WITHIN 48 HOURS OF RECEIPT OF MERCHANDISE.

1120 Morrison Drive, UNIT 1 Ottawa, ON K2H 8M7 Phone: 613.736.8288 Fax: 613.736.8705 3

INVOICE

IN-109188-01	Oct 25, 2019
	IN-109188-01

H Whistler, BC Phone:
Ext:
Fax:

Attn:Melissa McLachlan

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L	Whistler, BC	Phone:
D		Ext:
т		Fax:
0	Attn:Melissa M	cLachlan

	109188	Acct No.	Cust. PO		ntered By Veb Order	Acct. Mar	_
	te Printed	Order Date	Date Due		Terms	Page	
1(0/25/2019		Oct 25, 2019		PayPal	1 of	2
<u>nits</u>	Description			Size	Colour	Price	Total
٦.	Agility Progr	ess Sheet		N/A	N/A	\$2.00	\$2.00
	Balance Pro	gress Sheet		N/A	N/A	\$2.00	\$2.00
	Control Prog	ress Sheet		N/A	N/A	\$2.00	\$2.00
	CanSkate R Pré-Patinage	ibbon - Pre-CanSkate Plus (pk 25)	/ Rubans de Patinage Plus -	N/A	N/A	\$18.00	\$144.00
10	CanSkate B	adge - Awesome / Écu	sson de Patinage Plus - Super	N/A	N/A	\$1.49	\$298.00
10	CanSkate Ba	adge - Stage 1 / Écuss	son de Patinage Plus - Étape 1	N/A	N/A	\$1.49	\$149.00
)0	CanSkate Badge - Stage 2 / Écusson de Patinage Plus - Étape 2				N/A	\$1.49	\$298.00
j	CanSkate B	adge - Stage 3 / Écuss	on de Patinage Plus - Étape 3	N/A	N/A	\$1.49	\$37.25
;	CanSkate Ba	adge - Stage 4 / Écuss	son de Patinage Plus - Étape 4	N/A	N/A	\$1.49	\$37.25
)	CanSkate Ba	adge - Stage 5 / Écuss	on de Patinage Plus - Étape 5	N/A	N/A	\$1.49	\$74.50
;	CanSkate Ba	adge - Stage 6 / Écuss	on de Patinage Plus - Étape 6	N/A	N/A	\$1.49	\$37.25
	CanSkate Ri (pk 25)	bbon - Agility 1 / Ruba	ns de Patinage Plus - Agilité 1	N/A	N/A	\$18.00	\$54.00
	CanSkate Ri (pk 25)	bbon - Agility 2 / Ruba	ns de Patinage Plus - Agilité 2	N/A	N/A	\$18.00	\$18.00
	CanSkate Ri (pk 25)	bbon - Agility 5 / Ruba	ns de Patinage Plus - Agilité 5	N/A	N/A	\$18.00	\$36.00
	CanSkate Ri (pk 25)	bbon - Agility 6 / Ruba	ns de Patinage Plus - Agilité 6	N/A	N/A	\$18.00	\$36.00
	CanSkate Ri Équilibre 1 (p		bans de Patinage Plus -	N/A	N/A	\$18.00	\$54.00
	CanSkate Ri Équilibre 2 (p		bans de Patinage Plus -	N/A	N/A	\$18.00	\$54.00
	CanSkate Ri Équilibre 5 (p		bans de Patinage Plus -	N/A	N/A	\$18.00	\$36.00
	CanSkate Ri Équilibre 6 (p		oans de Patinage Plus -	N/A	N/A	\$18.00	\$36.00
	CanSkate Rii 1 (pk 25)	bbon - Control 1 / Rub	ans de Patinage Plus - Maîtrise	N/A	N/A	\$18.00	\$72.00

ANY DISCREPENCIES MUST BE REPORTED WITHIN 48 HOURS OF RECEIPT OF MERCHANDISE.

Thank you for your business. NOTE: 25% restocking fee will be applied to returned merchandise; \$35.00 fee will be charged for returned cheques; 2% interest per month is applicable on all overdue accounts.

*** Please note, all invoices paid with a credit card after 30 days from the invoice date will be charged a 2% surcharge. ***

GENERAL INFORMATION

Name of Organization:	Whistler Sport Legacies
Society Registration Number:	S-51925
Mailing Address:	1080 Legacy Way, Whistler BC, V8E 0K3
Contact Name & Phone Number:	Tami Mitchell, 604-964-0031
Email Address:	tmitchell@whistlersportlegacies.com
Grant Amount Issued:	\$4300.00

GRANT INFORMATION

	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
--	---

Every Wednesday at our Active After School Club at Spring Creek Community School, we have 17 kids join us in active games, fundamental movement skill development, mindfulness and health literacy Sessions.

Thanks to the support from the Community Enrichment Grant, we were able to keep the program affordable for the families and keep the programing going for the length of the school year.

The money received went to Leader training, equipment, club shirts to build a sense of belonging and paying the leaders for the tremendous work they do to ensure they provide a quality lesson and build a safe environment to learn in for the participants.

\$1,014 for Physical Literacy Equipment

\$312 for club T-shirts

\$2,974 a portion of the cost for the two leaders wage for the Fall 15 week session

Was This a New Program or Activity? If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

Yes this program was a new program in hopes to elevate the over burden RMOW after school program at Myrtle Philip school for this age group 5 - 7 year olds.

The program is a huge success in the way it helped parents get one more after school care taken care of.

We offered Monday's as well but did not get enough participants for the program to run on that day.

Parents feedback is that they need pick up to be later, especially if they finish work at 5pm in the village they will not get to spring creek till closer to 5:30. For now we will run the program through the Winter and Spring months, to align with the school year and at the end of the school year evaluate what to do for next school year.

GRANT INFORMATION

Grant Results – Fin	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$6,120	\$2,974.00	34 week program, only completed 10 weeks so far. 2 leaders for a ratio of 1:8 (9). \$30/ hi for 3 hours a week.
General operations:	\$1,326	\$1,326.00	Equipment, T-shirts for participants and leaders and our youth in training who volunteer.
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):	\$2,266.82	N/A	Spring creek community school half a gym rental. 2.5 hours once a week for 34 weeks.
Rent (other facilities):			
Other:			
Totals	9,712.82	\$4,300.00	44 % (Grant amount ÷ Annual budget amount)

Additional Information:

Please list any additional information regarding your grant that you would like to report.

Since cost of participation is a barrier to many families, having the grant helped us price our program the same as RMOW's after school program. This helped community members even though the cost of running the program at Spring Creek is a lot more. We can not provide our program leaders many hours, so we pay a high hourly rate.

If we had 3 more participants register we would have broke even. But Whistler Sport Legacies decided to run the program at a loss so that the 17 kids who did register had after school care.

This budget does not included the cost of administration hours it took to run the program, including admin time, promotion, printed materials, first aid materials. All that is in kind product from within WSL's overall program budget.

Attachments:	achments: Please indicate the attachments you are including with your Grant Reporting Form					
✓ A financial	breakdown showing how the grant funds were spent. (Required)					
✓ Copies of r	receipts showing how the grant was spent. (Required)					
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)					
✓ Other:	ram Flyer					
✓ Other:	am fall Schedule					
ORGANIZATIO	N AUTHORIZATION:					
Submitted by:	Tami Mitchell					
Phone number:	604-964-0031					
, 110/2021	tmitchell@whistlersportlegacies.com					

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Nov. 12, 2019

Email:

Date:

Signature:

Please contact the Legislative Services Department at corporate@whistler.ca if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Community Enrichment Grant Budget

Whistler Sport Legacies - Active After School Club

REVENUE

Participants

17

\$270

\$4,590

EXPENSES

RMOW FACILITY RENT	\$2,266.82				
Program Participant Shirts	\$312.00				
PROGRAM LEADER TRAINING					
PROGRAM LEADER 1 WAGE	\$3,060				
PROGRAM LEADER 2 WAGE	\$3,060				
PHYSICAL LITERACY					
<u>EQUIPMENT</u>					
bean Bag Hop Scotch	\$54				
Rainbow ribbon wands	\$29				
Floor Target toss	46.75				
Hooopklipperz	71.25				
Softee Hockey set	184				
Foam Noodles	78.5				
Mats	85.8				
Exercise bands	21.5				
instruction Message boards	278				
Floor Marker superset	166				
TOTAL EXPENSES	\$9,713				
CEP GRANT	\$4,300				
PROGRAM REVENUE	\$4,590				
TOTAL REVENUE	\$8,890				
PROFIT/LOSS	-\$823				

FLAGHOUSE,

FLAGHOUSE

50 EAST WILMOT ST. SUITE 201

RICHMOND HILL, ONTARIO L4B 3Z3

GST# R133046763

PLEASE REFER TO YOUR ACCOUNT NO., OUR INVOICE AND ORDER NO. IN ALL COMMUNICATIONS REGARDING THIS INVOICE

INVOICE

FLAGHOUSE

50 EAST WILMOT ST. SUITE 201 RICHMOND HILL, ONTARIO L4B 3Z3

GST# R133046763

YOUR ACCOUNT NO. TAMI MITCHELL WHISTLER SPORT LEGACIES

Star IV III U....

I I BILL I TO: I	WHISTLER SPORT LEGACIES 1080 LEGACY WAY WHISTLER, BC V8E 0K3 CANADA						1080 LEGACY WAY WHISTLER, BC V8E 0K3 CANADA				
: ! !	L								MTCHELL ASE ORDER N	IUMB	10/18/2019 ER AND DATE
; ;		OUR ORDER NO.	INV. DATE	SHIPPED VIA	DATE SHIPPED						
L >	V01979	65	11/11/2019								
ORDERED	SHIPPED	ITEM N	NO.	T. DOLNOPULDING TO SEE STREET	DESCRIPTION				UNIT PRIC	E	EXTENDED AMOUNT
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				*** Amount Cha	rged to: VISA						1,306.10
PAST DUE ACCOUNTS ARE SUBJECT TO A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% TO BE APPLIED TO THE UNPAID BALANCE, DAMAGES, SHORTAGES OR ANY OTHER DISCREPANCIES SHOULD BE REPORTED TO THE CUSTOMER SERVICE DEPARTMENT			TAGE RATE OF E. DAMAGES, SHOULD BE	PST 81.63	GST 58.31	FO	DΒ	SHIPPING 152.1	& HANDLING		FOTAL DUE

IMMEDIATELY.

ORIGINAL

Please return bottom portion with payment: YOUR ACCOUNT NO. BILL TO: WHISTLER SPORT LEGACIES 13992219 TAMI MITCHELL 1080 LEGACY WAY WHISTLER SPORT LEGACIES WHISTLER, BC V8E 0K3 CANADA 1080 LEGACY WAY SHIP TO: WHISTLER, BC V8E 0K3 CANADA OUR INV. NO./ORDER NO, DATE SHIPPED SHIPPED VIA INV. DATE V0197965 11/11/2019 SHIPPING & HANDLING FOB GST/HST TOTAL DUE 81.63 58.31 152.11 \$.00

Active After School Club, **Ecole Spring Creek**



Whistler Sport Legacies invites spring creek students in Kindergarten and Grade 1 to become part of the PLAY Ecole Spring Creek Club. (Physical Literacy And You) An active after school program where certified coaches will lead participants through a wide variety of fundamental movement skills through play and participation. Leaders will provide a positive Physical Literacy experience preparing kids for life long participation in physical activities.

Who: Kindergarten and Grade 1 (Looking for Gr. 6& 7 leaders in training)

Need min. 8 kids for program to run.

Where: Ecole Spring Creek Community School gymnasium and outdoor fields

When: Monday's and Wednesday's Sept. 9 – Dec. 18, 2019, 2:30 – 5:00pm

No class Oct. 14 or Nov. 11

What: Games to develop coordination, agility, balance, and cooperation, in a safe positive

learning environment. Participants will be exposed to many lifelong skills and

increase strength, power, speed, flexibility and teamwork.

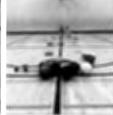
\$234- Monday's /\$270- Wednesday Cost

If register for 2 days a week, 28 sessions, receive a 30% discount. \$343.00

Includes an active afterschool Club T-shirt

Registration: www.whistlersportlegacies.com/afterschoolclub





93% of children are NOT meeting Canadian Physical Activity Guidelines?

*Source: Active Canada 20/20









Active After School Program Schedule

Wednesday's Sept. 11 - Dec. 18, 2019



DATE	THEME	PHYSICAL LITERACY	MULTI-SPORT CARRY OVER
Sept. 11	Happy Faces	Introductions, ice breaker games and Fundamental Movement Introduction to Landings and Running	Soccer, Football, Rugby, field hockey, trail running, Triathlon, Gymnastics, Softball etc.
Sept. 18	Animal Crakers	Locomotor: Run, Skip, Jump, Hop, Swinging, Rotating	Basketball, gymnastics, obstacle course racing, etc.
Sept. 25 11:10-1:15	Space Day	Object Control- Throw, Strick, Trap, Dribbling	Racquet ball, Squash, softball, quidditch ect
Oct. 2	Under the Sea	Object Control- Kick, Punt, Roll, Strike	Soccer, football , Lacrosse, Hockey, etc.
Oct. 9 1:35 - 3:35	Super Hero	Balance Movements	Skiing, biking, gymnastics, trampoline etc.
Oct. 16	Fast and Furious	Tag Games, Relays	HEALTH LITERACY TOPICS
Oct. 23	Warriors	Obstacle Course	*Healthy Eating
Oct. 30	Monster mash	Manipulatives with objects in hangs	*Hydration
Nov. 6	Builders and Breakers	Manipulatives with objects and feet	*Positive Self Talk
Nov. 13	Weird Science	Balance, Stability and Body Control	*Emotions
Nov. 20	Take Me Out To The Ball Game	Locomotor and Object Control	*My Happy Place
Nov. 27	Looney Tunes	Cooperative Games	*Body Language
Dec. 4	Circus Crazies	Manipulatives, hand eye coordination, Partner Work	*Healthy Heart
Dec. 11	Bring It On	Plyometric	*Names of Muscles
Dec. 18	Sports Day	Fun Day; All Fundamental Movement Skills	*Communication

GENERAL INFORMATION

Name of Organization:	Whistler Tennis Association
Society Registration Number:	S0069748
Mailing Address:	c/o Lynda Harnish Whistler BC V8E 0C6
Contact Name & Phone Number:	Judy Keith 604-967-3900
Email Address:	info@ whistlertennisassociation.ca and
Grant Amount Issued:	\$1,800

GRANT INFORMATION

Purpose	of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
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Funding received from the 2019 CEP grant helped cover the costs of the Go Fest fun tennis and pickle ball tournaments held on May 19, specifically the catering cost of \$787.50 for the BBQ social afterwards. Both of these tournaments were mixed doubles (men and women) and all ability levels. The tournaments were held at different times of the day. The tennis tournament had 32 participants and the pickle ball tournament had 28 participants. A BBQ social was held later in the day that included participants from both groups so the tennis and pickle ball players were able to interact and mingle at the end of the competitive play.

Another pickle ball tournament was held on June 16, 2019.

In addition, tennis round robin socials were held on April 28, July 7 (Wimbledon in Whistler-Strawberries and Cream), August 24, and September 28.

These events meet our goal to comprise a mixture of competitions in both tennis and/or pickle ball as well as the goal of fun play and socialization.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.						
No this is a continuation/extension of our Monthly Socials.							

GRANT INFORMATION

Grant Results – Financial Breakdown						
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.			
Salaries:						
General operations:						
One-time project / program:	\$2,179.28					
Physical asset(s):						
Rent (RMOW facilities):		N/A				
Rent (other facilities):						
Other:	\$2,126.04	\$1,800	Only \$1,047.23 of the \$1,800 was spent on catering/food for events			
Totals	\$ 4,305.32	\$1,800	41.8 /o (Grant amount ÷ Annual budget amount)			

Additional Information:	Please list any additional information regarding your grant that you would like to report.
-------------------------	--

Due to limited court availability and other time constraints, not all of the mini tennis and pickle ball tournaments planned were actually held. Therefore, only \$1,047.23 of the \$1,800 grant funds was spent. The balance of \$752.77 will be refunded to the RMOW.

We would like to extend our appreciation to the RMOW for approving the WTA's first ever CEP grant application. The funds contributed to the success of the GO FEST tennis and pickle ball community events.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
✓ A financial	breakdown showing how the grant funds were spent. (Required)
✓ Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) I only if your organization received \$10,000 or more)
Other:	
Other:	
ODC ANIZATIO	NI ALITHODIZATION.
ORGANIZATIC	ON AUTHORIZATION:
Submitted by:	Judy Keith
Phone number:	604-967-3900
Email:	info@ whistlertennisassociation.ca and

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

November 29, 2019

Date:

Signature:

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

WTA FINANCIAL REPORT 2019 CEP GRANT

Grant Amount	Income \$	1,800.00	Expenses		Balance	
Go Fest Tournaments			\$	787.50		
April 28 Round Robin Social			\$	63.91		
July 7 Wimbledon Round Robin			\$	71.87		
August 24 Robin Robin Social			\$	73.16		
September 28 Round Robin Social			\$	50.79		
	\$	1,800.00	\$:	L,047.23	\$	752.77

Go Fest Weekend Community Events

	•			Re	venues	Fxr	enses
Mixed Do	ubles Tennis Event (May 19, 2019 4pm)				· ciiucs		7011303
Revenues:	ables fellins Everit (ividy 15, 2015 4pm)						
Neveriues.	Entry Fee	\$	20.00				
	Participants	Y	32				
	Total Revenues		32	\$	640.00		
	Total Nevertues			Y	040.00		
Expenses							
Expenses	Balls	\$	48.00				
	Court Fees		192.00				
	Prizes		110.00				
	Total Expenses	Ψ	110.00			\$	350.00
	Total Expenses					Ţ	330.00
Pickleball	Tournament (May 19, 2019, 11am)						
Revenues:							
nevenues.	Entry Fee	\$	25.00				
	#participants	Ψ	28				
	Total Revenues			\$	700.00		
	Total November			Υ	, 00.00		
Expenses							
	Balls	\$	25.00				
	Court Fees		210.00				
	Prizes		150.00				
	Total Expenses	•				\$	385.00
						•	
Communit	y BBQ (May 19, 530pm)						
					-		
	#participants		75				
	Invoice from Cater inc	\$	750.00				
	*750 + tax (delivered at 50% disc)		787.50				
	Total Expenses					\$	787.50
	•						
Summary							
	Total Revenues			\$:	1,340.00		
	Total Expenses					\$ 1	L,522.50
	Community foundation grant usage			\$	787.50		
	Net					\$	605.00
	Schools Program Subsidy (MPCS June 10-20, 2019)					\$	605.00
	Net - Break Even					\$	1 1 1 1



Cater Inc. SOLD TO: 3202 Huntleigh Cres.
North Vancouver, B.C.
V7H 1E1
(604) 907-3463

Whistler Tennis Association Contact: Kirk Patterson

Invoice Date: Nov 2, 2019

DATE	ITEM	PRICE	QUANTITY	TOTAL
May 25,	Adult Buffet			\$750.00
2019				
			Sub Total	\$750.00
			GST 5%	\$37.50
			Total	\$787.50

Authorization:	

Whistler Tennis Association Reimbursement Request Form

**Receipts with amounts circled must be attached

Date:	WTA	APRIL	28	2019	58C/A1			
Requested By:	75.00			Macinto Aconosici e Aconosici				
DESCRIPTION OF EXPENSE	AMOUNT \$\$							
1. Foob	_	\$	63.	31.				
2.		\$						
3.	_	\$						
4.		\$						
5. (attach additional sheet if necessary)		\$						
TOTAL REQUESTED:			63.9					
MAKE CHECK PAYABLE TO:		_			ourle schie Assensie			
NOTES:	PRANSPARA STUDENT AND STUDENT AND STUDENT AND ADDRESS		- to more administrative and a second	OPPONIONE SENTENCE CONTRACTOR SENTENCE SENTENCE SENTENCE SENTENCE SENTENCE SENTENCE SENTENCE SENTENCE SENTENCE	n 1864 til sammen som en men som en men som en men som en men som en			
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	Date Paid: / Amount: 🍜 🎖	03.91						
	Check #: 6 or Cash Amou				SALES SERVICES SERVIC			
	If Cash: Signa	ture by Re	cipient-					

WTA SOCIAL.

APPIL 28 2019

Undependent

Hector's YIG Garibald: Wighlands

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1 0 #3.49 E	В		3.49
27-PRODUCE			
06148394611	TOM GRAPE PINT	R	3.99
4070	CELERY STALKS	开	5.99
4593	CUCUMBER ENGLISH	R	1.99
35-DEL1			
06038319693	PC SPLENDO ANTIP	- 11	5.99
06038321018	PC RED PPR HMS	6	6.99
SUBTOTAL		3	7.72
U=BS1 54	9.48 # 5.000%		0.47

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REGISTER OF THE CONTROL OF THE CONTR

TOTAL

No Signature Required

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Whistler Tennis Association Reimbursement Request Form

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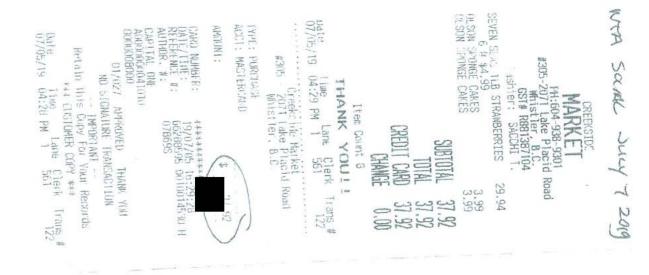
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Whistler Tennis Association Reimbursement Request Form

**Receipts with amounts circled must be attached

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The UPS Store

7he UPS Store #157 102 - 4369 MAIN ST. Whistler, BC VON164 (604) 932-7028

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Thank you for visiting our store, we look forward to doing business with you again soon. JSIT us online today at www.theupsstore.ca/157 CREEKSIDE MARKET PH: 504-938-9301

PH:504-938-9301 #305 2071 Lake Placid Road Whistler, B.C. GST# R80:387104 Cashier: CHRISTIAN U.

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Whistler Tennis Association Reimbursement Request Form

**Receipts with amounts circled must be	attached .
Date:	WIA SOCIAL SEPTEMBER, 28th.
Requested By:	
DESCRIPTION OF EXPENSE	AMOUNT \$\$
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Complete our short costomer survey at

SURVEY.WALMART.CA to a monthly chance to

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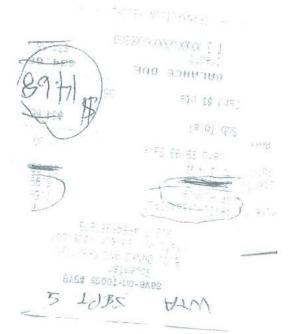




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THANK YOU!!





GENERAL INFORMATION

Name of Organization:	Whistler Valley Quilters' Guild
Society Registration Number:	S - 57306
Mailing Address:	, Whistler BC
Contact Name & Phone Number:	Sarah Leyshon-Hughes
Email Address:	
Grant Amount Issued:	\$1,000.00

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant
	application form and how the purpose/goals of the grant request were met.

A two day workshop on Free Motion Quilting was held for members of the Whistler Valley Quilters' Guild (WVQG) at Istken Hall on November 2 and 3, 2019 led by Julie Plotniko, an instructor from Parksville. Julie is a well known figure in the quilting world, teaching at national and international conferences as well as locally, and members were able to create quilting designs which they never thought possible, based on previously learned skills. In addition to the techniques of free motion quilt design, Julie met with each participant to ensure their machines were properly set up to create the designs being taught, and corrected set ups as necessary. Our satisfaction survey indicated all members felt the workshop was of value to their individual creative efforts, as well as meeting and exceeding their expectations of the workshop.

The Guild is very appreciative of the contribution made by the CEP to enable these workshops to be held each year. As a result, the members enhanced their skills, which in turn is reflected in the quality of the quilts produced for their personal use, gifts and for the community for those in need. We hope this generous support will continue in future years.

Was This a New Program or Activity?

If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

This program is new, in that the topic and instructor were new to the Guild members, however the Guild is looking to continue each year with a 2 day workshop on an ongoing basis. Each year, different subject matter and instructors are sought after to enhance the skills of members, and inspire their creative endeavours. It is definitely hoped that with the support of the community, these workshops can continue in the future.

GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:			
General operations:	463.00		
One-time project / program:			
Physical asset(s):		1000.00	
Rent (RMOW facilities):		N/A	
Rent (other facilities):	934.00		
Other:	16,254.00		
Totals	17,651. \$	1,000.	5.6 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
*	

Please see specific budgeting report attached with respect to the costs of running the workshop itself attached.

Also, please note the cost of premises rental was, for this year only, donated to the Guild by the SLCC which allowed us the use of Istken Hall, tables and chairs for the two days. This was a one time event, for which the Guild is extremely grateful.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
✓ A financial	breakdown showing how the grant funds were spent. (Required)
✓ Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Sarah Leyshon-Hughes, President Whistler Valley Quilters' Guild
Phone number:	
Émail:	
Date:	November 27th, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Whistler Valley Quilters' Guild Workshop Financial Report

Julie Plotniko	Nov 2/3 2019		
Income: 18 Participants CEP Grant	\$ \$	1,045.00 1,000.00 2,045.00	

Expenses: Room Renta

Room Rental	
Teacher Fee & Exp	\$ 1,489.14
Supplies	\$ 33.51
	\$ 1,522.65

Invoice

Julie Plotniko

Do what you love and love what you do!

Date: Nev 3 7219 Invoice #: 110319

To: Whitle: Valley Galters Guild

Payable to

Julie Plotniko

Parksville B.C.

	Hours Description Price Quilting Workshops	4	Ine Total 1,100.00
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	Botanical Free Motion Quilting		
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Subtotal \$ 1,412.00

Total \$ 1,412.00

(Reimbursed to Jennifer Patterson)

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IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GENERAL INFORMATION

Name of Organization:	Whistler Waldorf School Society
Society Registration Number:	898172416RR0001
Mailing Address:	P.O. Box 1501 Whistler, BC V0N1B0
Contact Name & Phone Number:	Jen Dodds, Admissions Manager; 604-932-1885
Email Address:	jen@whistlerwaldorf.com Info@whistlerwaldorf.com (general box)
Grant Amount Issued:	\$2800.00

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
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The Whistler Waldorf School sought funding to be used to help fund the creation of a new Group Childcare facility licensed to provide care for 16 children aged 30 months to school age per day in the Spring Creek Community Services Building. Funding was used to support capital purchases that were essential to the new centre including equipment and furnishings.

If yes, please describe if the program was a success or
needs improvement, and if it will continue in future years.

This is a new not-for-profit childcare centre that has come to fruition from the financial support of a four grants including the CEP, donations received at the Whistler Waldorf Gala and the immense efforts of several individuals - much of which has been volunteer time. The centre has opened up to the public twice for general information sessions and the first official day of care offered is Monday, December 2, 2019. We are opening with 9 children enrolled and we have several more in a wait pool who are eligible to receive care in January upon turning 30 months old. While we are not at full capacity yet, we are pleased with the amount of interest that we have received and will continue to advertise and offer information sessions in the hopes that families who require care know that it is available.

GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	1,468.505	2,800.00	
General operations:	331,079.00		
One-time project / program:			
Physical asset(s):	122,738	2800.00	Capital purchases essential to a new Gorup Childcare facility (see attached description)
Rent (RMOW facilities):	11,000	N/A	
Rent (other facilities):			
Other:	240,458		
Totals	2,173,780 \$	2800.00	0.12 % (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
See attached	photos of the new space!

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
	breakdown showing how the grant funds were spent. (Required) eceipts showing how the grant was spent. (Required)
Copy of a r (Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	hotos of new centre.
Other:	
ORGANIZATIO	N AUTHORIZATION:
Submitted by:	Jonnifiz Odds
Phone number:	1604-932-1885
Email:	jon@whistlerwaldorf.com
Date:	Nov 29, 2019
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

THANK YOU FOR SUPPORTING CHILDCARE

The Whistler Waldorf School Societywishes to thank the Province of British Columbia, the Whistler Blackcomb Foundation, the Resort Municipality of Whistlerand the Community Foundation of Whistler for helpingto fund the creation of 16 new and critically needed childcare spaces in our community.

In addition, the school would like toacknowledge the ongoing support of MLA Jordan Sturdy, WCSS executive director Jackie Dickinson and Roger Weetman of the RMOW. Their letters of support helped strengthen the Whistler Waldorf School's provincial grant application allowing us the opportunity to operate the new childcare centre. Gratitude also goes out to the Sea to Sky Community Services Society for their patience and flexibility as the facility leaseholder.

A final thank you to themany individuals who supported this important initiative by giving generously at the Whistler Waldorf School fundraising gala held this past June.

Through the generous efforts of all the above, the Whistler Waldorf School is excited to expand its early childhood programming. Whistler Waldorf's ticensed group childcareprogram encourages the development of social skills through creative play, enriching stories and ample time in nature. The new program will be located in Spring Creek and isprojected to open in late autumn.

For more information about this new program, please feel free to whistlerwaldorf.com or contactadmissions@whistlerwaldorf.com.

Thank you all for supporting our local children and their families.

Rubsena Sandhu // Director of Education Whistier Waldorf School

Letters to Editor neck of Aug 29

AR



NEWS » WHISTLER

September 11, 2019

Whistler Waldorf School is expanding its Early Years program

Sixteen new licensed group childcare spaces will soon be available in Spring Creek

By Pique Staff



SHUTTERSTOCK

AS FAMILIES CONTINUE TO STRUGGLE when it comes to finding suitable childcare throughout the Sea to Sky corridor, the Whistler Waldorf School is doing what it can to help.

Whistler Waldorf is doubling the number of licensed group childcare spaces it currently offers by opening a second satellite program, to be located at the Sea to Sky Community Services building in Spring Creek, the school announced this week.

That equates to 16 new licensed group childcare spaces, intended for children aged two-and-a-half years (30 months) to school age, with minimum two-day or multi-day program options available.

The new Spring Creek centre is projected to open later this fall.

As Rubeena Sandhu, Whistler Waldorf's Head of School explains, the new Spring Creek program will follow a similar format to Whistler Waldorf School's pre-existing Little Cedars program, while reflecting Waldorf's educational principles.

"Waldorf playschool is a place for nurturing and cultivating a child's intrinsic curiosity and natural propensity to learn through play," she said in the release.

"It is a developmentally-appropriate learning environment where child-directed creative play, story time, artistic activities and outdoor exploration are teaching children essential skills. As a registered not-for-profit society, we appreciate the access to funding to help us deal with the strong demand for playschool spaces and look forward to serving more families in the Whistler and Pemberton communities."

These new childcare spaces are jointly funded by the Childcare BC New Spaces Fund, the Whistler Blackcomb Foundation, the Resort Municipality of Whistler and the Community Foundation of Whistler. "Numerous individuals have also supported this important initiative by giving generously at Whistler Waldorf School's annual fundraising gala," the release added.

Because the Whistler Waldorf School is an approved participant in B.C.'s Child Care Fee Reduction Initiative, the centre may also provide a reduction of up to \$350 per month per child as part of the 2019/20 Child Care Operating Funding Program, according to the release.

Families looking to learn more are encouraged to visit whistlerwaldorf.com/earlyyearscentre or contact admissions@whistlerwaldorf.com to submit an application package.

Tags: Whistler

O Comments Sort by Oldest

Add a comment...

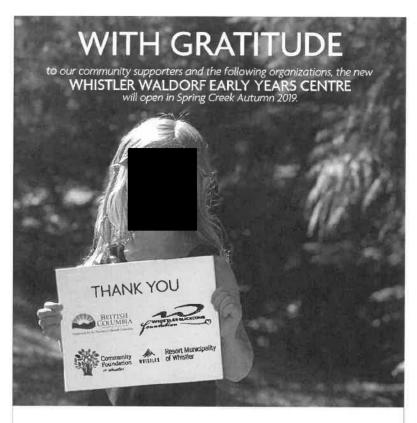
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READERS ALSO LIKED...

Body of Willy Lynskey, missing for over a year, found in Banff National Park Police say death of former Whistler resident is not considered suspicious

by Brandon Barrett and Megan Lalonde

Museum targets Lot 21 for new building
With archival storage at 98%, museum space at a premium
by Braden Dupuis



 $THE \,WHISTLER \,WALDORF \,SCHOOL \,WOULD \,LIKE \,TO \,EXPRESS \,A \,HEARTFELT \,THANK \,YOU \,to \,the \,Province of \,BC \,and \,these \,local \,charitable \,organizations \,for \,helping \,fund \,the \,\,creation \,of \,16 \,new \,Whistler \,Waldorf \,Group \,Childcare \,spaces \,for \,children \,30 \,months \,to \,school \,age.$

To inquire about enrolling your child, please contact admissions@whistlerwaldorf.com
A few class spaces also remain in the elementary and high school.
Email admissions@whistlerwaldorf.com or call 604.932.1885



Post Details



Whistler Waldorf School

walder Published by Jennifer Dodds

· September 6

The Whistler Waldorf School Society is excited to announce the expansion of its Early Years programming to a new facility south of Whistler in Spring Creek!

Projected open: Late autumn 2019

What: 16 new group childcare spaces for children aged 30 months - school age... See More



Whistler EARLY YEARS Waldorf CENTRE

Get More Likes, Comments and Shares

Boost this post for \$5 to reach up to 870 people.

4,616
People Reached
40

812 Engagements

Boost Post

5 Comments 8 Shares

Like

Comment

Share



Performance for Your Post

4,616 People Reached

162 Reactions, Comments & Shares

112 Like	32 On Post	80 On Shares
19 Love	8 On Post	11 On Shares
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Wow	On Post	On Shares

20 Comments	5 On Post	15 On Shares

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650 Post Clicks

19	56	575
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NEGATIVE FEEDBACK

0 Hide Post	1 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Post Details



Whistler Waldorf School

Whistier Published by Jennifer Dodds · August 29

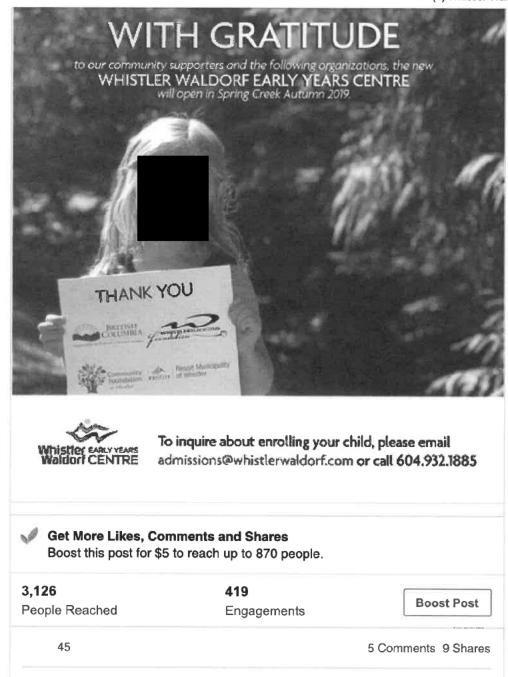
The Whistler Waldorf School Society would like to express a heartfelt thank you to the Province of BC, The Whistler Blackcomb Foundation, the Resort Municipality of Whistler (RMOW), and the Community Foundation of Whistler for helping fund the creation of 16 new Whistler Waldorf Group Childcare spaces for children 30 months to school age.

For more details please visit whistlerwaldorf.com.

Performance for Your Post								
3,126 People Reached								
136 Reactions, Comments & Shares								
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Share



Comment

Love

Breakdown of how grant funds here spent

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Category Indoor play structures (e.g.	Item	Vendor	Budget Cost per unit	Quantity	Item Total	Shipping cost	pst 7%	GST 5%	Purchase	Order sent	arrival date	Invoice #	Payment completion Date	
climbers, tunnels, mats, cushions)	Maria	A AND A CONTRACTOR	7499											
Cusinons)	Play Stand Play Stand Arches	Mercurius	410		2 820		57.4	41	918.4 Oct 7th			RMOW Mercurius 2		
	Wooden Clothes Pegs	Mercurius Mercurius	80		2 160		11.2	8		Oct 7th		RMOW Mercurius 2		
Outdoor play equipment (e.g. nature-based landscaping, climbers,	wooden clothes regs	Welcurius	16	K 3	8 128	•	8.96	6.4	143.36	Oct 7th		RMOW Mercurius 2		
basketball hoop, wheeled	A 7 2 5 .5 .5	50%												
toys)	Bucket - plastic-red	Mercurius	15		6 90		6.3	4.5				RMOW Mercurius 2		
	Rake-Plastic-red	Mercurius	19		6 114		7.98	5.7	127.68	Oct 7th		RMOW Mercurius 2		
December 1. S. S. S.	Scoop- Plastic - Red	Mercurius	6.5		6 39	ķ.	2.73	1.95	43.68	Oct 7th		RMOW Mercurius 2		
Dramatic play furniture (e.g activity tables, Indigenous drums/drumming logs, child size sink/stove/fridge/work		i												
hench)	yellow Silk hemmed plant dyed 92x92cm golden	Mercurius	27		2 54		3.78	2.7	60.48	Oct 7th		RMOW Mercurius 2		
	yellow Silk hemmed plant dyed 92x92cm Autun	Mercurius	27		2 54		3.78	2.7	60.48	Oct 7th		RMOW Mercurius 2		
	Orange Silk hemmed plant	Mercurius	27		2 54		3.78	2.7	60.48	Oct 7th		RMOW Mercurius 2		
	dyed 92x92cm Pink Silk hemmed plant	Mercurius	27		2 54	E	3.78	2.7	60.48	Oct 7th		RMOW Mercurius 2		
	dyed 92x92cm lilac Silk hemmed plant dyed 92x92cm light	Mercurius	27		2 54		3.78	2,7	60.48 Oct 7th			RMOW Mercurius 2		
	blue Silk hemmed plant dyed 92x92cm light	Mercurius	27		2 54		3.78	2.7	60.48	Oct 7th		RMOW Mercurius 2		
	green Silk hemmed plant dyed 92x92cm dark	Mercurius	27		2 54		3.78	2.7	60.48	Oct 7th		RMOW Mercurius 2		
	blue Painting drying and	Mercurius	27	1 1	2 54		3.78	2.7	60.48	Oct 7th		RMOW Mercurius 2		
	storage with boards	Scholar's Cho	557.99	9	557.99		39.0593	27.8995	624.9488	Sep 11th	Oct 22nd	S010305678 RMOW	CEP	
	small baskets set of 12	Scholar's Cho	107.99	(c. 3)	1 107.99		7.5593	5.3995	120 0499	San 11th	Oct 22nd	\$010205670 BMOU	CED	
	Home Depot PO# 1	Home depot			1 241.12		16.8784		5.3995 120.9488 Sep 11th Oct 22nd 12.056 270.0544 Oct 5th Oct 5th			S010305678 RMOW PO# Home Depot 1		
	8. 50	235116770	8 850.474700		14 101000		20.0704	12.030	270.0344	OCC 3CII	OCI SUI	roa nome bepot 1	Decision	
				Total Items			188.307	134.505	3012 912	F				
				Total Grant	•									
				total items 109.					-212.912					

** ACKNOWLEDGEMENT **

Order #: S010305678 P/O # : RMOW CEP

Printed: 14:01:50 11 SEP 2019

Page # : 1 of 1

Scholar's Choice 2323 Trafalgar St PO Box 7214

LONDON ON N5Y 587

1-800-265-1095 Fax 519-455-2214

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WHISTLER WALDORF SCHOOL 7324 KIRKPATRICK WAY WHISTLER, BC V8E 0E8

** C.O.D. ** C.O.D. ** C.O.D. **

Ship To:

WHISTLER WALDORF EARLY YEARS CENTRE

ATTN: NINA MOORE / RMOW CEP

1519 SPRING CREEK DRIVE WHISTLER, BC V8E 0A2

Phone:

	Ship Via	Warehouse					
08/22/19 10/02/19	WEBFREE	Shp 1 Prc 20					
Salesperson	Release #	Freight Allowed					
Catherine Babb		Yes					
Product Description		Unit Price Net					
005-PT631		107.99					
Small Baskets Set Of	12						
172-99332		557.99					
Drying and Storage							
	SUBTOTAL	665.98					
	GST/HST	33.30					
	PST	46.62					
	Total Amount	745.90					
	Product Description 005-PT631 Small Baskets Set Of 172-99332	O8/22/19 10/02/19 WEBFREE Salesperson Release # Catherine Babb Product Description 005-PT631 Small Baskets Set Of 12 172-99332 Drying and Storage SUBTOTAL GST/HST PST					

MERCURIUS CANADA PRICELIST 2019

WWS EY Centre PO RMOW Mercurius 2

250 Dog Lake Road, Thunder Bay, Ontario

Tel: 807-345-9557 Fax: 807-345-9559

Email: orders@mercuriuscanada.ca

COMPLETE ASSORTMENT

Code	QTY ordered	Article Description	Unit	Price CAN \$	Total
35348101	2	Silk light 22 gsm 92cm x 100cm - Lemon yellow	Pkg	26.00	52.00
35348102	2	Silk light 22gsm 92cm X 100cm - Golden yellow	Pkg	26.00	52.00
35348103	2	Silk light 22gsm 92cm X 100cm - Autumn orange	Pkg	26.00	52.00
35348105	2	Silk light 22gsm 92cm X 100cm - pink	Pkg	26.00	52.00
35348106	2	Silk light 22gsm 92cm X 100cm - lilac Pkg		26.00	52.00
35348109	2	Silk light 22gms 92cm x 100cm - Light blue	Pkg	26.00	52.00
35348110	2	Silk light 22gsm 92cm X 100cm - Dark blue Pkg		26.00	52.00
35348111	2	Silk light 22gsm 92cm X 100cm - Light green	Pkg	26,00	52.00
70500002	2	Play stand	Pcs	450.00	900.00
70500003	2	Play stand arches	Pcs	90.00	180.00
70900104	6	Sand pit toy - rake	Pcs	19.00	114.00
70900109	6	Sand pit toy - scoop	Pcs	6.50	39.00
70900511	6	Sand pit toy - bucket	Pcs	15.00	90.00
70910000	16	Wooden clothes peg	Pcs	16.00	256.00

1,995.00

Received NOV 19/2020 Invoice not yest received from Vendor.

Category	Item	Vendor	Budget Cost per unit	Quantity	Iten	n Total	Shipping cost	PST	GST	Total Purchase order Amount
CAPITAL PUCHASES - APPLIED TO RMOW CEP GRANT										
Honsewares (e.g. pots/pans, dishes, flatware, brooms, garbage										
caus, diaper disposal units)	HDX bucket	Home Depot	\$12.98	1	\$	12.98		\$0.91	\$0.65	
	Mop	Home Depot	\$17.49	1	\$	17.49		\$1.22	\$0.87	
	HDX Dustpan set	Home Depot	\$5.98	2	\$	11.96		\$0.84	\$0.60	
	HDX Bowl brush set	Home Depot	\$6.98	1	\$	6.98		\$0.49	\$0.35	
	mop refill	Home Depot	\$8.99	2	\$	17.98		\$1.26	\$0.90	
	angle broom	Home Depat	\$14.98	1	\$	14.98		\$1.05	\$0.75	
	broom	Home Depot	\$10.49	1	\$	10.49		\$0.73	\$0.52	
	entry mats	Home Depot	\$27.56	2	\$	55.12		\$3.86	\$2.76	
Permanent outdoor equipment (e.g. fencing, covered entrance,		·								
outdoor playground prep)	hose hanger	Home Depot	\$20.00	1	\$	20.00		\$1.40	\$1.0D	
Outdoor play equipment (e.g. nature-based landscaping,			,		•			*		
climbers, basketball hoop, wheeled toys)					Ś	-		\$0.00	\$0.00	
	50m Garden Hose	Home Depot	\$32.83	1	Ś	32.83		\$2.30	\$1.64	
	Rotating hose nozzle	Home Depot	\$14.48	1		14.48		\$1.01	\$0.72	
	Grand total		*	-	-	\$215.29		\$15.07	\$10.76	\$241.12
						+		A	4-0110	45-42-25



066296056626 TM 3x4 <A>
2827.56
071736050027 Mop <A>
071736050034 Mop Refill <A>
071736050157 Angle broom <A>
071738050157 Broom <A>

55.12 17.49

17.98 14.98 10.49

11.96 12.88 12.88 12.88

/U-1: U0007 43138 A: HIER VICTORIA

05/10/19

02:19 PM

20.00 <

1900 U' TED BLVD, COQUITLAM, B.C. FERD W. HE STR MGR 604-540-6226 More doing." More saving.

P.O.#/JOB NAME: EY CENTRE HD

AUTH CODE 030884/5074064 VChip Read AID 40000000031010 TVR 0080008000 IAD 06010A03642002 TSI F800 ARC 00

CAD\$ 241.12 V TA Verified By PIN VISA CREDIT

215.29 10.76 15.07 \$241.12

XXXXXXXXXX

5% GST R135772911
7% PST R008665
7% PST R008665
RETURN POLICY DEFINITIONS
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POLICY ID DAYS POLICY EXPIRES ON
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Mercurius Canada Ltd

250 Dog Lake Rd Thunder Bay, ON P7G 2G2 807-345-9557, 807-345-9559 (fax)

> Invoice To Whistler Waldorf School C43 P.O. Box 1501, 7324 Kirkpatrick Way Whistler, B.C. V0N 1B0 Romy Grayson

Invoice

Date	Invoice #	
18/10/2019	1690	

Ship To

Whistler Waldorf School C43 P.O. Box 1501, 7324 Kirkpatrick Way Whistler, B.C. VON 1B0

P.O. No.	Terms	Project
WWS EY Centre P	20 days	

Balance Due

Item	Description	Qty	Rate	Amount
35348101 35348102 35348103 35348105 35348106 35348109 35348110 15348111 10500002 10500003 10900104 0900109 0900511 0910000	Silk - plant coloured dyed - lemon yellow Silk plant colour dyed 22g 92 x 100cm Gold Yellow Silk Plant colour dyed 22g - 92x100 - Autumn Orange Silk plant colour dyed 22g - 92x100cm Peach Silk Plant colour dyed 22g - 92x100cm - Lilac Silk - plant coloured dyed - Light blue Plant dyed silk - dark blue - Imetre Silk Plant colour dyed 22g - 92x100 - light green Play Stand Play Stand Arches Rake - plastic - red Scoop - plastic - red Bucket - plastic - red Wooden clothes peg - pcs - Only 10 in stock Freight GST On Sales	2 2 2 2 2 2 2 2 2 2 2 6 6 6 6 10	26.00 26.00 26.00 26.00 26.00 26.00 26.00 450.00 90.00 19.00 6.50 15.00 16.00	52.0 52.0 52.0 52.0 52.0 52.0 52.0 900.0 180.00 114.00 90.00 160.00
		Total		\$2,308.95
		Payme	nts/Credits	\$0.00

GST/HST No.

856718135

\$0.00

\$2,308.95





Photos of new Whistler Waldorf Early Years Centre in Spring Creek_CEP 2019







GENERAL INFORMATION

Name of Organization:	The Whistler Writing Society
Society Registration Number:	S-49419
Mailing Address:	
Contact Name & Phone Number:	Stella Harvey
Email Address:	
Grant Amount Issued:	\$3,000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
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The grant was used to fund approximately half the fee for our 2019 Writer in Residence author, Cornelia Hoogland. Ms. Hoogland's fee was \$6,141 (\$5700 in honorarium, \$286 for ferries, and \$155 for mileage). We charged a program fee (totaling \$2700), and with the Community Enrichment Program amount of \$3,000, Ms. Hoogland's fee was covered.

9 participating writers were involved, and they each had one-on-one meetings about their manuscripts with Cornelia over September and October, beginning Sep. 3, 2019, at The Cabin at Cypress Point. The WIR program also provided four group seminars on different aspects of writing craft, writing life and the publishing industry. This type of intensive, craft-focused instruction is not available in Whistler except through this program. The CEP grant is important to our local writers because it makes the program affordable to residents in the Sea to Sky Corridor.

The Whistler Writing Society took care of all other costs associated with the program, including the author's travel and accommodation, administration and promotion of the program.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
-------------------------------------	---

No, this is not a new program. This is the 12th year we have provided a Writer in Residence Program for our emerging and experienced writers right here in Whistler.

GRANT INFORMATION

Grant Results – Financial Breakdown			
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	6141	3000	Instructor Fees
General operations:	1000		Administration and supplies
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):	1850	N/A	
Rent (other facilities):			Accommodation and meeting writing space.
Other:	1000		Advertising/marketing
Totals	\$9991	3000	30% (Grant amount ÷ Annual budget amount)

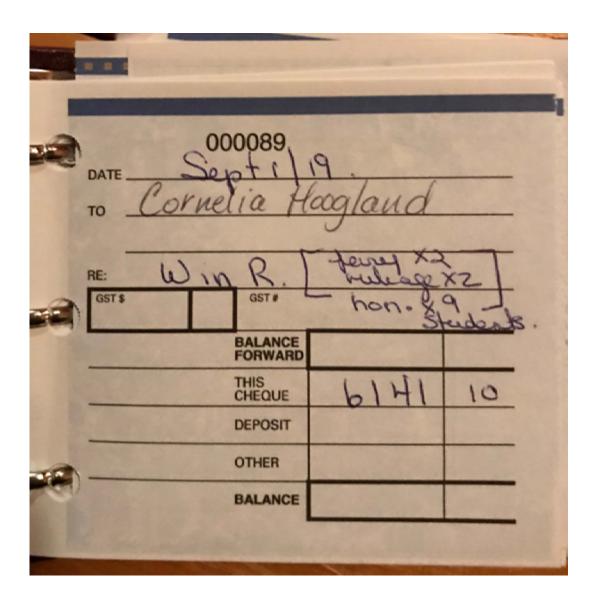
Additional Information:	Please list any additional information regarding your grant that you would like to report.
rogram participants told us how much they enjoyed working with Cornelia and how wonderful the program in terms of moving their writing forward.	

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:		
X A financ	ial breakdown showing how the grant funds were spent. (Required)		
X Copies of	of receipts showing how the grant was spent. (Required)		
(Ex: social (Requ ired	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)		
Other:			
ORGANIZATIO	N AUTHORIZATION:		
Submitted by:	Stella Harvey		
Phone number:			
Email:			
Date:	November 12, 2019		
Signature:			

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X



GENERAL INFORMATION

Name of Organization:	Whistler Youth Soccer Club
Society Registration Number:	S-45988
Mailing Address:	PO Box 1203, Whistler B.C. V0N1B0
Contact Name & Phone Number:	Erin Crawford
Email Address:	whistlersoccer@hotmail.com
Grant Amount Issued:	\$6,000

GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
------------------	---

The primary goal of grants is to continue to keep the costs of participation for families low. We are happy to say we are still one of the most affordable recreation options, offering roughly 7 months of coached play for under \$500. The grant money helps us cover the costs of providing additional coaches.

The Kicking in Schools program saw our technical head coach Mark Freeman provide soccer clinics at a local Elementary School in a joint venture with the school. This during school hours prorgam exposes any child that wants to participate and try soccer the opportunity.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
No.	

GRANT INFORMATION

Grant Results – Financial Breakdown				
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.	
Salaries:	\$27, 437.50	\$5,000	Coaching wages for technical coach as well as age group coaches. Actual \$9142.50 / Grant \$1,000	
General operations:	\$37, 682			
One-time project / program:				
Physical asset(s):				
Rent (RMOW facilities):	\$13,177.91	N/A		
Rent (other facilities):	\$8,043.25			
Other:	\$9,000	\$1000	Kicking in Schools Actual \$6030 / Grant \$1000	
Totals	94,340.66	\$6,000	6.3 (Grant amount ÷ Annual budget amount)	

Additional Information:

Being able to practice and play on the AVJ Field as well as the deicision to join various Lower Mainand Leagues simplified our field rental costs and stack practices into three nights a week - which in turn allowed us to provide a technical coach on site working with multiple teams at the same time. While other Clubs are seeing membership drop, Whistler Youth Soccer is poised to see an increase as we attract more players back, and new players to the Club as we keep them involved and having fun.

The WYSC once again would like to thank the RMOW for their conribution to sport in Whistler and for their grant.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:				
✓ A financial	A financial breakdown showing how the grant funds were spent. (Required)				
✓ Copies of re	eceipts showing how the grant was spent. (Required)				
(Ex: social	Copy of a news release or organizational collateral recognizing the RMOW as a supporter. (Ex: social media posts, website content, printed collateral, newspaper ads, etc.) (Required only if your organization received \$10,000 or more)				
Other:					
Other:					
ORGANIZATIO	N AUTHORIZATION:				
Submitted by:	Erin Crawford				
Phone number:					
Email:	whistlersoccer@hotmail.com				
Date:	November 27, 2019				
Signature:					

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X



Legislative Services Department (CEP) Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V0N 1B4

November 27, 2019

Dear RMOW Mayor and Council,

On behalf of the Coaches, Board of Directors and over 300 youth participants of the Whistler Youth Soccer Club, we would like to thank the RMOW for its CEP grant in the amount of \$6,000.00.

These funds are vital to our organization—enabling us to increase competitive strength and skill level and provide quality training sessions for athletes and coaches and attend tournaments.

Our 2019 grant application funding request was used for:

1/ Technical Directors and part time coaching staff wages

2/ Kicking in Schools

This year we changed our programming to match the winter season and the local sports that most of our players participate in.

In the Spring we ran a Run Jump Throw Kick preschool program aimed at exposing and developing Physical Literacy to our newest players. We were able to bring in a certified Run Jump Throw Wheel coach in to teach the basics of movement and soccer to our 3 and 4 year olds.

Our Head Coach delivered the Kicking in School program for 10 days in May and June. The funding provided by the Community Enrichment Program covered the planning and implementation of the program.

Finally, our club relies on the expertise of our coaching staff to deliver quality programming for all our age groups. They coach, plan and guide our wonderful volunteer coaches. Supporting them is a priority. Through your generous funding, we are able to provide additional time on the field for our coaching staff to be present during all our training sessions.

I have included a summary of breakdown of expenses outlined in our grant application for reference.

Kind Regards,

Erin Crawford

Erin Crawford

Administrator Whistler Youth Soccer Club Box 1203, Whistler BC, V0N 1B0

whistlersoccer@hotmail.com

WHISTLER YOUTH SOCCER CLUB RMOW--COMMUNITY ENRICHMENT PROGRAM

2019 GRANT REQUESTED \$ 8,000.00

	2019 GRANT APPROVED	\$ 6,000.00
1	Coaching	\$ 5,000.00
2	Kicking In Schools	\$ 1,000.00

	SELECTION OF ACTUAL AMOUNTS SPENT ON ABOVE CATEGORIES May 1, 2019 to November 30, 2019:						
	Grant Category	Chq#	<u>Date</u>	Payee	Description	Actual Amount	Grant Funds Spent
1	COACHING						\$5,000.00
-		612	2019-06-17		Preschool RJT Kick Program Coach	\$187.50	
l		632	2019-08-01		Technical Director Wages	\$ 1,440.00	
l		642	2019-09-21		Jr Coach Wages	\$ 506.25	
l		644	2019-09-30		Technical Director Wages	\$4,500.00	
		647	2019-09-30		Coaching Wages	\$ 1,590.00	
		651	2019-09-30		Coahcing Wages	\$ 918.75	
						\$ 9,142.50	
2	KICKING IN	603	2019-05-26		May 17 hours Planning/Organizing	\$2,340.00	\$1,000.00
1000	SCHOOLS	615	2019-07-03		June 17 hours Planning/Organizing	\$3,690.00	
						\$ 6,030.00	
						\$ 15,172.50	\$6,000.00





GENERAL INFORMATION

Name of Organization:	Zero Ceiling Society of Canada
Society Registration Number:	897518916RR0001
Mailing Address:	1519 Spring Creek Drive, Whistler, BC, V8E 0A2
Contact Name & Phone Number:	Ms. Chris Wrightson, 604.962.5000
Email Address:	chris@zeroceiling.org
Grant Amount Issued:	\$4000.00

GRANT INFORMATION

Purpose of Grant

Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

We requested funding for the Graduate Outreach Program for Work 2 Live program graduates. Work 2 Live is a comprehensive supportive housing and employment program that empowers young people at risk of homelessness to successfully transition to adulthood. Work 2 Live serves eight young people each year. Participants graduate after 12 months in the program, and we support them to transition to independent housing and employment - with many choosing to remain in Whistler.

The Graduate Outreach Program recognizes the importance of providing ongoing support for young people as they manage the transition to adulthood. We believe no young person should ever "age out" of our services - they can access support for as long as they choose. For many young people, the Work 2 Live program is a family, and we strive to provide all the ongoing support that a family provides to other young adults.

Individualized support from qualified, experienced staff is one of the core factors in the success of the Work 2 Live program and beyond. In 2019, we increased our part-time Youth Case Worker position to a full-time position. This increased our capacity to provide comprehensive support to graduates as well as program participants. In 2019, our Program Manager and Youth Case Worker supported graduates with:

- Finding and maintaining secure, stable, independent housing
- Securing and maintaining meaningful employment and a steady income
- Accessing further training, education, or certifications
- Further developing life skills
- Accessing mental health and other health supports

Graduate support is provided as requested, and is highly individualized. In 2019, we supported 12 graduates in some or all of the ways listed above. Most are recent graduates (including hose who completed the program in 2019), but we continue to provide support to some graduates from 2015 onwards.

Graduates also participate in weekly programming including Ride Day (snowboarding/mountain biking) and Family Dinner (our healthy eating program). Not only do they benefit from the sense of belonging and community these programs provide, they also act as valuable mentors and role models for current program participants.

Was This a New Program or Activity?

If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.

The Graduate Outreach Program began as the "Alumni Relations" project in 2017. We have continued to expand the program since then, and were pleased to provide more comprehensive support than ever in 2019. Graduate Outreach has become an incredibly valuable part of the Work 2 Live program. It improves long-term, sustainable outcomes for young people in their housing, work, life skills, and health. We will continue to deliver the Graduate Outreach Program and the explore further opportunities to support our graduates to pursue their personal goals.

GRANT INFORMATION

Grant Results – Financial Breakdown				
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.	
Salaries:	\$127,187	\$4,000		
General operations:	\$12,563			
One-time project / program:	\$1,000			
Physical asset(s):				
Rent (RMOW facilities):		N/A		
Rent (other facilities):				
Other:	\$93,956		Group activities, life skills training and certifications	
Totals	\$ 234,706	4,000	1.7 % (Grant amount ÷ Annual budget amount)	

	Please list any additional information regarding your grant that you would like to report.
--	--

The Annual Operating Budget provided is for the entire Work 2 Live Program, serving 8 participants and up to 8 graduates. The requested grant amounts are specifically for the Graduate Outreach Program.

Other includes: Program delivery: outdoor activities, family dinners, professional support services, housing and related expenses, training and certifications, mentor program, transition fund, life skills workshops, group activities, participants transportation. Includes value of in-kind contributions

General operations includes: Insurance, transportation, telecommunications, client management software, communications

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:			
✓ A financial	breakdown showing how the grant funds were spent. (Required)			
✓ Copies of re	eceipts showing how the grant was spent. (Required)			
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)			
Other:				
Other:				
ORGANIZATION AUTHORIZATION:				
Submitted by:	Chris Wrightson			
Phone number:	604 962 5000			
Email:	chris@zeroceiling.org			
Date:	November 20, 2019			

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Signature:

Please contact the Legislative Services Department at corporate@whistler.ca
if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VE8 05X

Zero Ceiling Society of Canada Profit & Loss

January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
4000 · Revenue 4010 · Grants	122,214.50
4020 · Government	18,518.00
4030 · Events	80,640.11
4040 · 3rd Party Income	25,146.64
4050 · Major Gifts	44,400.26
4060 · Donations	9,423.37
Total 4000 · Revenue	300,342.88
Total Income	300,342.88
Gross Profit	300,342.88
Expense	
Depreciation Expense	1,952.51
5000 · General & Administrative Exp	44.004.05
5010 · Executive Director	14,624.25
5020 · ED Payroll Taxes 5030 · Employee Benefits	948.77 1.180.79
5040 · WCB	1,404.43
5050 · Board of Directors Expenses	136.71
5060 · Profl Training / Dev - ED/BOD	1,960.50
5070 · Strategic Planning	300.52
5080 · Office Rent	552.50
5090 · Office Supplies & Equipment	2,193.53
5100 · Professional Fees - Accounting 5110 · Corp Canada - Govt Reporting	918.23 20.00
5120 · Bank Charges & Interest	663.63
5130 · Insurance - Directors & Office	596.88
5140 · Telecommunications -ED & Office	1,481.65
5150 · Website Hosting & Maintainance	243.23
5160 · CRM	1,108.80
5170 · Operational Meetings	467.62
5180 · Volunteer Appreciation 5190 · Industry Memberships	454.45 357.00
5210 · Miscellaneous G&A	-3,829.48
Total 5000 · General & Administrative Exp	25,784.01
6000 Fundraising Expenses	
6010 · Fundraising Payroll	48,909.25
6020 · Fundraising Payroll Taxes	3,117.69
6030 · ZC Fundraising Events	5,163.79
6040 · 3rd Party Events 6060 · Fundraising Transaction Fees	112.50 216.97
6070 · Fundraising Meetings	369.36
6080 · Communications & Marketing	1,359.06
6090 · Transportation & Park - ED & Ad	3,017.09
6100 · Miscellaneous Fundraising	24.00
Total 6000 · Fundraising Expenses 66000 · Payroll Expenses	62,289.71 0.00
7000 · Programming Expenses	0.00
7090 · Work 2 Live Expenses	
7100 · Programming Management	64,346.36
7110 · PC's Payroll Taxes	4,174.68
7120 · Youth Worker Expense	13,202.80
7130 · Youth Worker Tax	880.41 611.75
7140 · Professional Support Services 7170 · Group Activities	611.75 980.84
7170 · Group Activities 7180 · Bus Passes	3,740.00
7190 · Meetings / Meals with Youth	3,235.00
7200 · Laundry Cards	135.95
7210 · Certifications	1,512.29

Zero Ceiling Society of Canada Profit & Loss

January through December 2018

	Jan - Dec 18
7220 · Graduation Event	1,221.22
7230 · Graduation Fund	4,261.47
7250 · Accommodations	9,175.22
7260 · Housing Supplies	410.92
7270 · Insurance - CGL & Volunteers	2,043.88
7280 · Insurance - Car	299.00
7290 · Transportation & Parking	2,863.02
7300 · Telecommunications - Youth	5,442.56
7340 · Client Management Software	1,400.00
7350 · Miscellaneous Expenses	4,184.10
Total 7090 · Work 2 Live Expenses	124,121.47
7500 · Adventure Sessions Expenses	
7510 · Programming Management	8,774.39
7520 · PC's Payroll Taxes	569.38
7530 · Insurance	1,193.88
Total 7500 · Adventure Sessions Expenses	10,537.65
Total 7000 · Programming Expenses	134,659.12
Total Expense	224,685.35
Net Ordinary Income	75,657.53
Net Income	75,657.53

Zero Ceiling Society of Canada Balance Sheet

As of 31 December 2018

	31 Dec 18
ASSETS Current Assets Chequing/Savings	407 400 07
Scotiabank Current	187,403.97
Total Chequing/Savings	187,403.97
Other Current Assets Other Debtors	247.04
Total Other Current Assets	247.04
Total Current Assets	187,651.01
Fixed Assets Accum Amort - Computer Eq Computer Equipment	-5,279.44 5,279.44
Total Fixed Assets	0.00
TOTAL ASSETS	187,651.01
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable Accounts Payable	7,422.31
·	7,422.31
Total Accounts Payable	1,422.51
Credit Cards Scotiabank Visa	1,518.33
Total Credit Cards	1,518.33
Other Current Liabilities Accrued Expenses Other Creditors Payroll Liabilities	3,700.00 190.00 3,814.99
Total Other Current Liabilities	7,704.99
Total Current Liabilities	16,645.63
Total Liabilities	16,645.63
Equity *Retained Earnings Net Income	95,347.85 75,657.53
Total Equity	171,005.38
TOTAL LIABILITIES & EQUITY	187,651.01



WHISTLER

REPORT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-160

FROM: Resort Experience FILE: DVP01186

SUBJECT: DVP01186-9145 SUMMER LANE - SETBACK VARIANCES

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit DVP01186 for the proposed development located at 9145 Summer Lane to vary the following setbacks:

1. Vary the east side setback from 3.0 metres to 1.8 metres for thee deck support posts.

2. Permit the proposed deck to project to within 0.9 metres of the east side parcel line.

All as shown on the architectural plans 0.0, 1.0 and 2.0 received by the Resort Municipality of Whistler November 12, 2019 prepared by Justin Stack attached as Appendix "C" to Administrative Report to Council No. 19-160.

REFERENCES

Location: 9145 SUMMER LANE

Legal: PLAN VAP12207 BLOCK A LOT 16 DISTRICT LOT 3625 NEW WESTMINSTER

DISTRICT GROUP 1.

Owner: BLOOMFIELD, JONATHAN

Zoning: RS1 (Single Family Residential One)

Appendices: "A" - Location Map

"B" - Site Photos

"C" - Architectural Plans

"D" - Correspondence received

PURPOSE OF REPORT

This Report seeks Council's consideration for setback variances to "Zoning and Parking Bylaw No. 303, 2015" to allow an existing deck to be reconstructed within the east side setback at 9145 Summer Lane.

Council has the authority to vary "Zoning and Parking Bylaw No. 303, 2015" through Section 498 of the *Local Government Act*.

DVP01186 – 9145 Summer Lane – Setback Variances December 17, 2019 Page 2

DISCUSSION

Site context

The subject site is located in the Emerald Estates neighbourhood and is zoned RS1 (Single Family Residential One). The site is a 766 square metre corner lot with frontages on Summer Lane and Lakeshore Drive. It is developed with a two storey detached dwelling. The site slopes from west to east, towards Green Lake and the existing deck is located on the north east corner of the dwelling.

See Appendix "A" for location of the subject site.

Description of Proposal

The owners are proposing to replace an existing deck with a new deck in the same location at 9145 summer lane in Emerald Estates.

The proposed deck is to be sited in the same location as the existing deck. Three support posts are proposed to be reconstructed in existing locations with the closest post located 1.8 metres from the east side parcel line. The north east corner of the deck is proposed to be located 0.9 metres from the parcel line at its closest point.

The deck support structure is to be constructed of wood with a stained finish on concrete footings, similar to the existing deck. The proposed guard is to be stained wooden posts with a black metal railing and the deck boards, a brown composite.

An elevation showing the appearance of the proposed deck has been provided in Appendix "C".

Site photos showing the siting and materials of the existing deck have been provided in Appendix "B".

Rationale

The proposed variances are requested in response to the existing deck becoming unsafe to use due to it coming to the end of its useful life. The owners would like to retain a deck at the same location to maintain this amenity on their property but need to replace the deck with a safe structure that complies with the current BC Building Code.

In order to maintain a view of the lake between the neighbouring garage and houses, as well as not reducing solar access to the lower level or to the deck itself, replacing the deck in the current location is preferred.

Site photos showing the condition of the deck, views to and from the deck, and the adjacent buildings have been provided in Appendix "B".

The requested variances are described below:

Variance Request	Zoning and Parking Bylaw No. 303, 2015 Regulation		
Vary the east side setback from	Part 12 – Subsection 1		
3.0 metres to 1.8 metres for a	(14) The minimum permitted side setback for a detached dwelling		
deck replacement.	325 square metres or less is 3 metres.		
2. Permit the proposed deck to	Part 5 – Subsection 7		
project to within 0.9 metres of the	(7) The following features are permitted in setback areas:		
east side parcel line.	(b) unenclosed stairwells, balconies, porches, canopies and sunshades, provided such projections do not projects more than:		
	i.) 1.5 metres into required front and side setback areas; and		
	ii.) 2 metres in into required rear parcel setback area;		
	provided the foundations or supports for such projections do		
	not encroach into a required setback area.		

The requested variances are identified on the architectural plans attached as Appendix "C".

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
	Limits to growth are understood and respected.	There will be no additional density as a result of the proposed variances.
Built Environment	The built environment is attractive and vibrant, reflecting the resort community's character, protecting viewscapes and evoking a dynamic sense of place.	The proposal is consistent with the neighbourhood character and will be a positive addition to the built environment.
	Continuous encroachment on nature is avoided.	There will be no additional encroachment on nature as a result of the proposed variances.

DVP01186– 9145 summer lane – setback variances does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Development Variance Permit Criteria

Staff have established criteria for consideration of development variance permits. The proposed variances are considered to be consistent with these criteria as described in the table below.

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	The portion of proposed deck subject to the required variance is not visible from the street. The affected neighbour has provided letter of support attached Appendix "D".
Works with the topography on the site, reducing the need for major site preparation or earthwork.	Replacement of existing deck in same location. No major site preparation required.
Maintains or enhances desirable site features, such as natural vegetation, trees and rock outcrops.	No vegetation removal or changes to site features required.
Results in superior siting with respect to light access resulting in decreased energy requirements.	No changes to light access as the result of the proposed deck.
Results in superior siting with respect to privacy.	No changes to existing siting.
Enhances views from neighbouring buildings and sites.	The replacement deck will enhance views by refreshing the look of the dwelling from neighbouring properties making an improvement on the existing deck. Materials and colours are complementary to the dwelling. The affected neighbour has provided letter of support attached Appendix "D".

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	The proposed deck is a replacement of an existing structure, materials and colour are similar to existing.
Increases the appearance of building bulk from the street or surrounding neighbourhood.	The proposed deck is not visible from the street and is a replacement of an existing structure.
Requires extensive site preparation.	Minimal site preparation required.
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	No change to current enjoyment of adjacent land. Light access, privacy and views will remain the same. The affected neighbour has provided letter of support attached Appendix "D".
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	A frontage variance is not required.
Requires a height variance to facilitate gross floor area exclusion.	A height variance is not required.
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	Does not affect services.

Zoning and Parking Bylaw No. 303, 2015

The property is zoned RS1. The requested variances to "Zoning and Parking Bylaw No. 303, 2015" are described in the Discussion section of this report. The proposed deck replacement meets all other regulations of "Zoning and Parking Bylaw No. 303, 2015".

Legal Encumbrances

There are no legal encumbrances registered on title in favour of the RMOW.

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP01186 is posted on the property.

Notices were sent to surrounding property owners in November, 2019. At the time of writing this report, one letter of support has been received from the neighbour to the east (adjacent to the deck), which states that they have no issue with replacement of the deck in the same location as it has been located there for many years and a new deck will enhance the view of 9145 Summer Lane from their property. This letter is attached as Appendix "D".

Any letters received following the preparation of this report will be presented to Council at the time of consideration of the application

DVP01186 – 9145 Summer Lane – Setback Variances December 17, 2019 Page 5

SUMMARY

Development Variance Permit DVP01186 proposes variances to "Zoning and Parking Bylaw No. 303, 2015" to allow an east setback of 1.8 metres for proposed deck supports and the proposed replacement deck to project to within 0.9 metres from the east parcel line at 9145 Summer Lane. Staff recommend approving the issuance of the development variances.

Respectfully submitted,

Philip Gibbins PLANNING ANALYST

for Jan Jansen GENERAL MANAGER OF RESORT EXPERIENCE

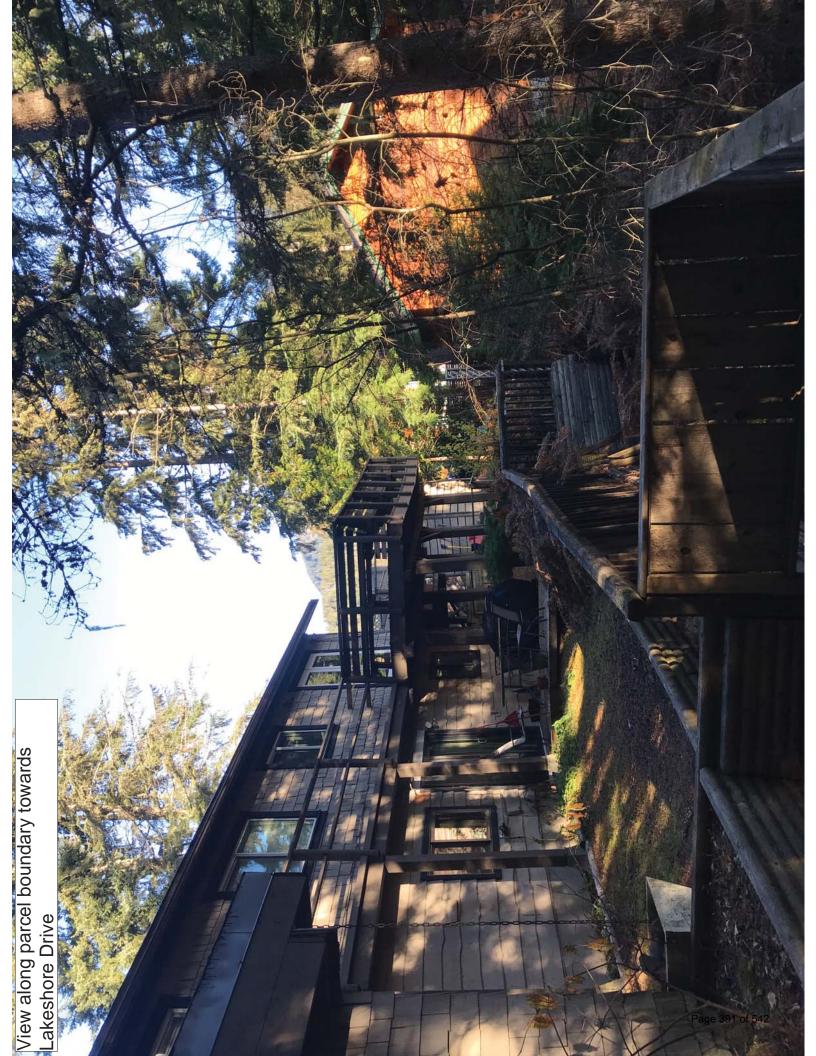
LOCATION MAP

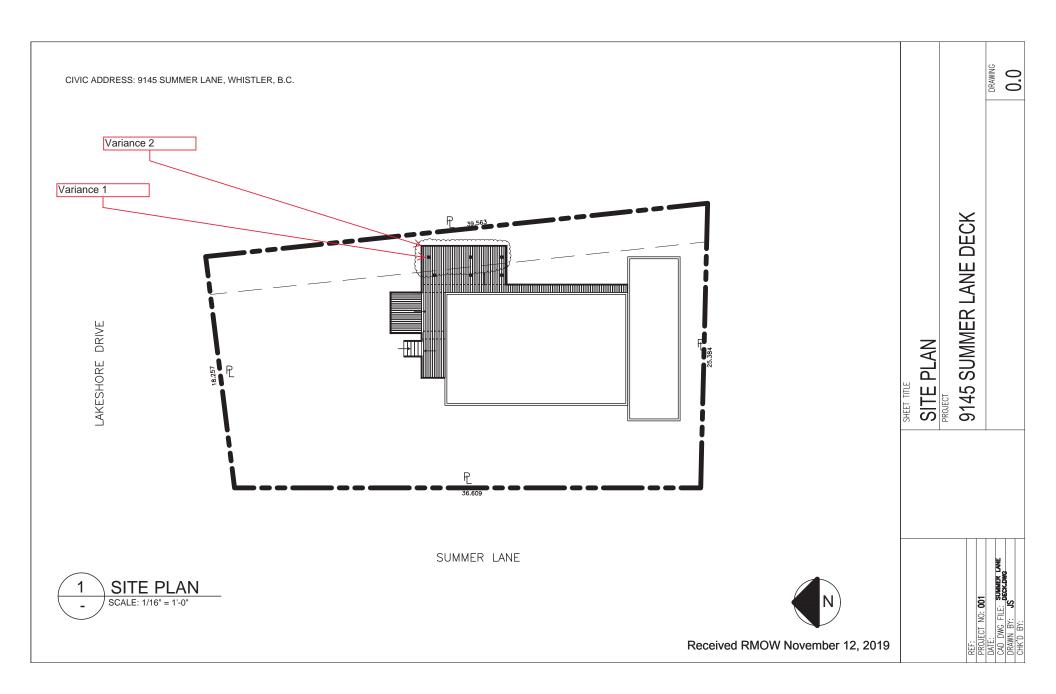


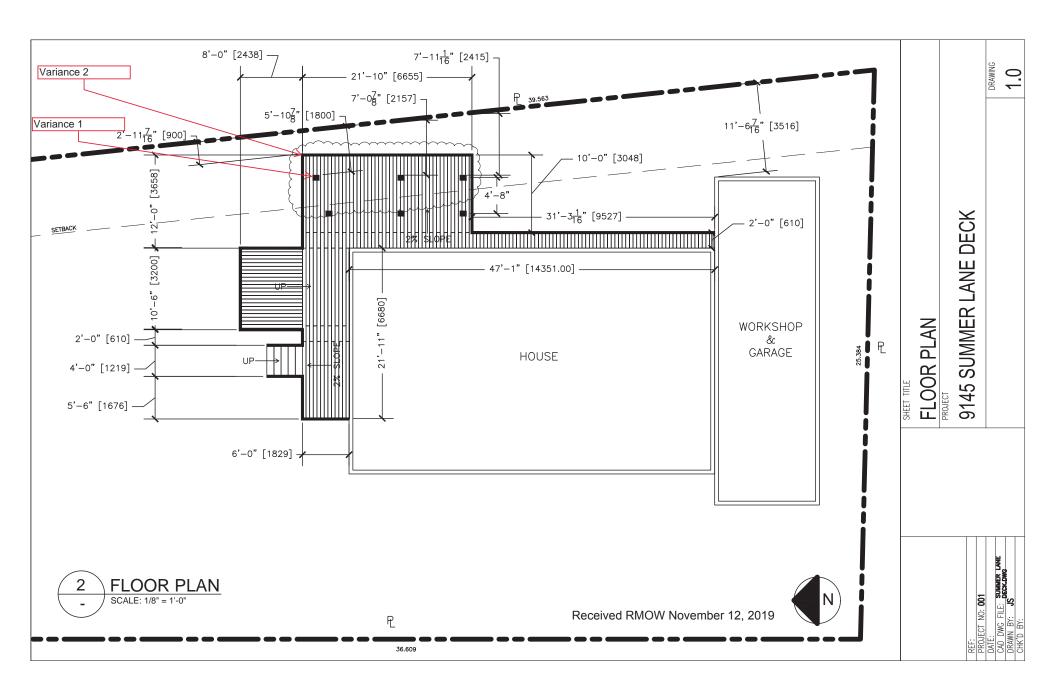


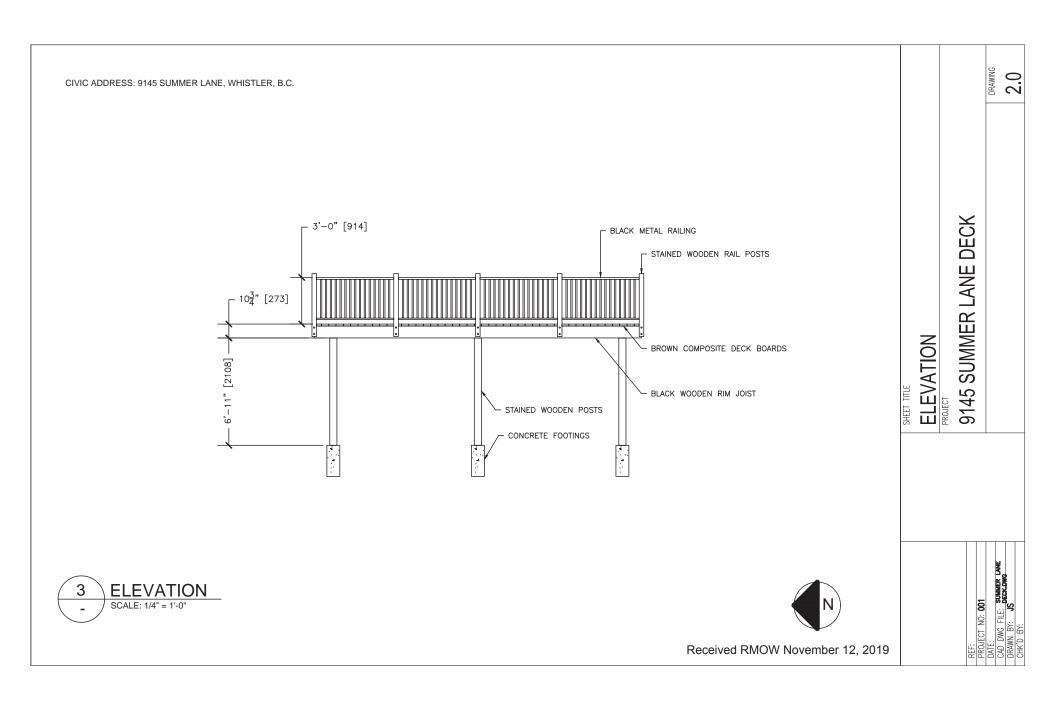














20th July 2019

Letter of Support - Replacement of Existing Deck at 9145 Summer Lane

TERRY AND ELAINE GRAHAM

I have discussed the plans that my neighbours Jonathan Bloomfield have for replacing the deck at 9145 Summer Lane, that is adjacent to our shared property line, in its existing position.
We understand that the post and footings supporting the deck are currently within the 3.0 metre setback (at approx. 1.8m) and that the deck itself also projects within the 1.5 metre allowed distance from the property line (at 0.9m). We have no objection to that remaining the case, as it has been for many years.
With this knowledge we hereby give our support to this project and have no objection to the location of the deck as outlined above. Replacement of the old dilapidated deck will, if anything, enhance the view of the house from our property and will not impact us in any negative way.
Regards,



WHISTLER

ORT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-161

FROM: Corporate and Community Services **FILE:** 854

SUBJECT: COMMUNITY EMERGENCY PREPAREDNESS FUND – INDIGENOUS

CULTURAL SAFETY TRAINING FOR EMERGENCY MANAGEMENT

PERSONNEL

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council endorse the Indigenous Cultural Safety Training for Emergency Management Personnel Grant Application and, if successful, direct staff to provide overall grant management as per the Union of British Columbia Municipalities' grant requirements.

REFERENCES

Appendix "A": Indigenous Cultural Safety Training for Emergency Management Personnel Grant Application and Proposed Budget

PURPOSE OF REPORT

The purpose of this report is to obtain Council's endorsement of a grant application to the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF). The application seeks to fund Indigenous Cultural Safety Training for Emergency Management Personnel in the RMOW. For the RMOW to be eligible for UBCM grant funding a Council Resolution indicating support for the grant application and direction to provide overall grant management must be submitted with the application.

DISCUSSION

Background

UBCM is currently accepting grant applications to the CEPF Indigenous Cultural Safety & Cultural Humility Training Program. The intent of this funding stream is to provide emergency management personnel with cultural safety and humility training in order to effectively partner with and provide assistance to Indigenous communities during times of emergency.

The Líl'wat Nation and Squamish Nation assert Aboriginal rights and title over the lands and waters that fall within the RMOW municipal boundary. In 2018, the Squamish Nation, Líl'wat Nation, and the RMOW signed a Protocol Agreement formalizing a cooperative relationship in the spirit of reconciliation. The Protocol is a framework for the establishment of stronger government-to-government relations and serves as a tool for ongoing collaboration between communities.

In ongoing effort to further this collaboration, the RMOW is applying to UBCM to fund cultural safety training for 40 emergency management personnel, including Emergency Operations Centre staff and first responders. The goal of this training initiative is to equip staff with the knowledge, understanding, and skill to work effectively and respectfully with Indigenous people and

Community Emergency Preparedness Fund – Indigenous Cultural Safety Training for Emergency Management Personnel December 17, 2019
Page 2

communities during emergencies. Following the completion of this training the RMOW will be in a better position to offer support to the Líl'wat Nation and the Squamish Nation during and after emergencies.

The training course was developed collaboratively by the Whistler Learning Centre (WLC), Líl'wat Nation, and the British Columbia Institute of Technology (BCIT). The training will be delivered by BCIT.

The course is broken into two parts. Part One is a single full-day course. Forty staff will attend Part One. The specific course content for Part One includes:

- Creating a Safe and Inclusive Space
- Histories of the Lílwat7ul
- Culture and Traditions of the Lílwat

Part Two is a two-day course; Part One is a pre-requisite to Part Two. It is intended that ten staff will also attend Part Two training. The specific course content for Part Two includes:

- An Overview of Intercultural Competency
- Cross Cultural Leadership
- Practical Workplace Tools and Application

Course participants will gain an understanding of the history, culture, and traditions of the Líl'wat and the historical importance of the local territory. The training includes instruction on what makes for a safe and inclusive work environment to ensure emergency management personnel can provide support during emergencies in a safe and respectful way.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities	The RMOW is continuously looking for opportunities for provincial funding. If the grant application is successful, the cost of the training course, course location, and food will be covered by the Province.
Learning	Residents and visitors have many opportunities to actively learn about the resort community, the natural environment and First Nations culture	The course learning outcomes include understanding the history, culture, and traditions of the Lil'wat and the historical importance of the local territory.
Partnerships	Partners support each other and live up to the agreements established within partnerships	The Protocol Agreement between Líl'wat Nation, Squamish Nation, and the RMOW establishes a framework for stronger government-to-government relations between communities. Providing Indigenous Cultural Safety Training to emergency management personnel is a step in continuing to build the partnership established in the agreement.

Community Emergency Preparedness Fund – Indigenous Cultural Safety Training for Emergency Management Personnel December 17, 2019
Page 3

OTHER POLICY CONSIDERATIONS

The RMOW lies within the unceded traditional territories of the Líl'wat Nation and Squamish Nation. Relations building and collaboration with neighboring Indigenous communities is a priority for the RMOW and this is reflected in several RMOW Policy documents including:

- Protocol Agreement
- Draft RMOW Official Community Plan (third reading version)
- RMOW 2019 Corporate Plan

BUDGET CONSIDERATIONS

The cost of the training, training location, and meals will be funded with grant funds. Staff time to administer the grant and attend the training will be covered within the RMOW 2020 operating budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

The RMOW's plan to apply to the Indigenous Cultural Safety Training for Emergency Management Personnel was presented at the October Emergency Planning Committee Meeting and the November Sea to Sky Emergency Program Coordinator meeting. The committee supports the grant application.

SUMMARY

The RMOW wishes, through UBCM grant funding, to provide 40 emergency management personnel with Indigenous Cultural Safety Training. The goal of this training is for RMOW emergency management personnel to gain the cultural self-awareness and skills to collaborate effectively with Indigenous communities before, during, and after emergencies.

Respectfully submitted,

Erin Marriner
EMERGENCY PROGRAM COORDINATOR

for

Ted Battiston

GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



Community Emergency Preparedness Fund Indigenous Cultural Safety & Cultural Humility Training 2019 Application Form

Please complete and return the application form by <u>December 13, 2019</u>. All questions are required to be answered by typing directly in this form. If you have any questions, contact <u>cepf@ubcm.ca</u> or (250) 387-4470.

SECTION 1: Applicant Information	AP- (administrative use only)
Name of Local Government or First Nation: Resort Municipality of Whistler	Date of Application: November 20, 2019
Contact Person*: Erin Marriner	Position: Emergency Program Coordinator
Phone: 604-935-8473	E-mail: emarriner@whistler.ca

^{*} Contact person must be an authorized representative of the applicant.

SECTION 2: For Regional Projects Only

 Identification of partnering communities. For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 2 of the Program & Application Guide for eligibility.

N/A

2. Rationale for regional projects. Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.

N/A

SECTION 3: Project Summary

3. Name of the project.

Indigenous Cultural Safety Training for Emergency Management Personnel

4. Proposed project cost and grant request.

Total proposed project cost: \$16,138.81 Total grant request: \$16,138.81

Have you applied for or received funding for this project from other sources?

No

5. Project summary. Provide a summary of your project in 150 words or less.

This project will deliver Indigenous Cultural Safety Training to RMOW emergency management personnel including Emergency Operations Centre staff and first responders. The goal of the training is to equip emergency management personnel with the knowledge, understanding, and skill to work effectively and respectfully with Indigenous people and communities during emergencies. The Líl'wat Nation and Squamish Nation assert Aboriginal rights and title over the lands and waters that fall within the RMOW municipal boundary. This training will enable the RMOW to offer support to all communities in the Sea to Sky Corridor impacted by emergencies, including our valued Indigenous communities.

SECTION 4: Detailed Project Information

6. A. Proposed activities. What specific activities will be undertaken as part of the proposed project? Refer to Section 4 of the Program & Application Guide for eligibility.

The proposed activities for the project include:

- Course delivery to forty emergency management personnel. Forty staff will attend Part 1 (one-day) of the course. Ten of these staff will attend Part 2 (two-day) of the course.
- Rental of the Longhouse at the Squamish Líl'wat Cultural Centre
- In-house catering provided by the Squamish Líl'wat Cultural Centre
- Travel and accomodation costs for the Instructor
- **B**. As outlined in the Program & Application Guide, higher application review scores will be given to applications that meet certain criteria. Based on this, will the training activities be:
- Developed and delivered by an Indigenous organization. If yes, please describe:
- The course was developed collaboratively by the Whistler Learning Centre (WLC), Líl'wat Nation, and the British Columbia Institute of Technology (BCIT). The training will be delivered by BCIT.
- ☑ In-person and supportive of social-emotional experiential learning. If yes, please describe:
- The training will be delivered in-person in a classroom setting to provide learners with an opportunity to build relationships and engage in dialogue with the instructor and other learners.
- Inclusive of relationship building with local Indigenous Peoples, nation(s) and/or Indigenous organizations. If yes, please describe: The WLC, Líl'wat Nation, and BCIT developed the cultural awareness course in collaboration. The full course will be reviewed by the Líl'wat Language and Cultural Committee prior to delivery.
- ☑ Delivered via Indigenous owned and run facilities, catering, etc. If yes, please describe:
- The training will be hosted at the Squamish Líl'wat Cultural Centre. The Squamish and Líl'wat Nations built the Squamish Líl'wat Cultural Centre to house and showcase both their unique nations' art, history and culture. The Centre's purpose is to share their cultural knowledge and inspire understanding and respect amongst all people.

Food for course participants will be purchased from the Squamish Líl'wat Cultural Centre inhouse catering service.

7. Emergency management personnel. Please indicate who will receive the training.

Emergency Operations Centre staff and first responders will receive the training.

8. Learning outcomes. How will the proposed activities meet the intended learning outcomes of the funding stream? How will the proposed activities increase partnerships and build capacity to provide assistance to Indigenous communities during times of emergency?

The training course developed by Líl'wat Nation, the WLC, and BCIT is titled Indigenizing the Workplace: Background and Application (Working Title).

The course is broken into two parts. Part 1 is a one-day course. The specific course content for Part 1 includes:

- Creating a Safe and Inclusive Space
- Histories of the Lílwat7ul
- Culture and Traditions of the Lílwat

Part 2 is a two-day course; Part 1 is a pre-requisite to Part 2. The specific course content for Part 2 includes:

- An Overview of Intercultural Competency
- Cross Cultural Leadership
- Practical Workplace Tools and Application

The course learning outcomes align with the intended learning outcomes of the funding stream in many ways. Specifically, in understanding the history, culture, and traditions of the Líl'wat and the historical importance of the local territory. The course will educate participants on what makes for a safe and inclusive work environment to ensure emergency management personnel can provide support during emergencies in a safe and respectful way.

The goal of this training is for RMOW emergency management personnel to gain the cultural self-awareness and skills to collaborate effectively with Indigenous communities before, during, and after emergencies. Following the completion of this training the RMOW will be in a better position to provide emergency-related support to the Líl'wat Nation and Squamish Nation.

9. Relationship building in advance of training. Please describe the extent to which the local government and Indigenous Peoples (and/or an Indigenous consultant) have worked together to identify the local training needs.

In 2018, the Squamish Nation, Líl'wat Nation, and the RMOW signed a Protocol Agreement formalizing a cooperative relationship in the spirit of reconciliation. The Protocol is a framework for the establishment of stronger government-to-govenrment relations. Emergency management is not listed specifically in the Protocol, but the Protocol does speak extensively to working together in the spirit of reconciliation and cooperation to achieve mutual benefits. By equipping emergency management personnel with this training, and the tools to work with Indigenous people and communities in a safe and respectful way, we are embracing an opportunity to work collaboratively with Indigenous communities and further cooperative relationships.

The Sea to Sky Emergency Program Coordinator group is a regional emergency planning group that meets quarterly to discuss emergency management issues and initiatives that impact Sea to Sky Communities and discuss opportunities to collaborate on emergency management initiatives. The group includes the RMOW, Village of Pemberton, District of Squamish, Líl'wat Nation, Squamish Nation, Village of Lions Bay, and the Squamish Lillooet Regional District. The

group is currently working to establish a process to better support each other during emergencies.

10. Transferability. Describe the extent to which the proposed project may offer transferable resources and learning outcomes to other local governments and Indigenous Peoples in BC (i.e. training materials)

The training providers recognize that when delivering cultural awareness training, it is important to recognize the diversity that exists among Indigenous people and communities. Each Indigenous community has its own unique history, culture, and traditions and the training will reflect this. As mentioned, the WLC and BCIT are working with Lil'wat Nation to develop the training with the intent that it can be customized in future for different communities, each of which have their own characteristics. The RMOW sees this project - Indigenous Cultural Safety and Awareness Training - as an initial step, aiming to expand the training and engagement in the future.

11. Evaluation. How will relationships with Indigenous communities be strengthened through project design and delivery? How will learnings be tracked and recorded in terms of how they might inform practice, operations, policy development, legislative change, and/or inform practice during activation? Will benchmarks be used to measure outcomes (i.e. pre and post reflective surveys, number of people trained)?

We believe, that by engaging in this training, RMOW emergency management personnel will be in a better position to offer support all communities in the Sea to Sky Corridor experiencing emergenices, including Indigenous communities. While emergencies are in nature a negative experience, they often provide opportunities for relationship building and collaboration leaving people with a better understanding of the systems, practices, culture, resilence, and strength of the community.

The benchmarks used to measure outcomes will include:

- number of emergency management personnel that attend the training
- pre and post reflective survey
- increased level of collaboration between the RMOW and local Indigenous communities in an emergency management context
- **12. Additional Information.** Please share any other information you think may help support your submission.

The RMOW is committed to reconciliation, as defined by the Truth and Reconciliation Commission of Canada as "establishing and maintaining a mutually respectful relationship between Aboriginal and non-Aboriginal peoples in this country." In order for this commitment to work in the practice of emergency management in the Sea to Sky Corridor, emergency management personnel must be trained in cultural awareness and safety. This grant opportunity and training will provide the RMOW Emergency Program with the tools to engage and collaborate in a respectful and safe way with local Indigenous communities.

SECTION 5: Required Application Materials

	y complete applications will be considered for funding. The following separate attachments are uired to be submitted as part of the application:
	Local government Council or Board resolution, Band Council resolution or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
\boxtimes	Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
	For regional projects only: local government Council or Board resolution, Band Council resolution or Treaty First Nation resolution from each partnering applicant that <u>clearly states</u> their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

SECTION 6: Signature		
I certify that to the best of my knowledge, all information is accurate.		
Name: Erin Marriner	Title: Emergency Program Coordinator	
Signature: Tin Marriner An electronic of original signature is required.	Date: December 3, 2019	

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Indigenous Cultural Safety Training for Emergency Management Personnel Budget

<u>Item</u>	Cost
Part 1 (Modules 1-3) – 40 People	
Course Cost for Group 1 (20 People) i	\$1150
Course Cost for Group 2 (20 People)	\$1150
Traditional Welcome	Complimentary
Squamish Lil'wat Cultural Centre Longhouse	\$950
Rental for Group 1	
Squamish Lil'wat Cultural Centre Longhouse	\$950
Rental for Group 2	
Squamish Lil'wat Cultural Centre In-house	\$946
Catering for Group 1	
Squamish Lil'wat Cultural Centre In-house	\$946
Catering for Group 2	
Travel and Accommodation Cost for Instructor	\$800
Part 2 (Modules 4-6) – 10 (People)	
Course Cost	\$4500
Traditional Welcome	Complimentary
Squamish Lil'wat Cultural Centre Longhouse	\$950
Rental for Day 1	
Squamish Lil'wat Cultural Centre Longhouse	\$950
Rental for Day 2	
Squamish Lil'wat Cultural Centre In-house	\$495.50
Catering for Day 1	
Squamish Lil'wat Cultural Centre In-house	\$495.50
Catering for Day 1	
Travel and Accommodation Cost for Instructor	\$800
Total	\$13,483
Total including PST ^{II}	\$16,138.81

ⁱ The maximum number of participants per group for Part 1 is 20 people. Part 1 will be run twice to accommodate all 40 participants.



WHISTLER

REPORT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-162

FROM: Corporate and Community Services FILE: 2260

SUBJECT: FIRE AND LIFE SAFETY BYLAW

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the "Fire and Life Safety Bylaw No. 2201, 2019"; and

That Council consider giving first, second and third readings to the "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety Bylaw) No. 2260, 2019"; and

That Council consider giving first, second and third readings to the "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety Bylaw) No. 2261, 2019".

REFERENCES

- "Fire and Life Safety Bylaw No. 2201, 2019" (Not attached)
- "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety Bylaw) No. 2260, 2019" (Not attached)
- "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety Bylaw) No. 2261, 2019" (Not attached)

PURPOSE OF REPORT

This Report presents to Council the new "Fire and Life Safety Bylaw No. 2201, 2019". This new bylaw is an update and consolidation of the existing "Fire Protection and Fireworks Bylaw No. 2046, 2014", the "Fire and Security Alarm Systems Bylaw No. 1955, 2010" and the "Inspection and Testing of Fire Protection Equipment Bylaw No. 1754, 2006".

DISCUSSION

As part of the Whistler Fire Rescue Service's Operational Service Review (Behr Report 2015) it was recommended that the Whistler Fire Rescue Service consolidate all existing fire bylaws to centralize all the fire service regulations. As such, the new Fire and Life Safety bylaw consolidates the existing fire bylaws as well as updating the bylaw with current practices and regulations.

While preparing the new bylaw, staff referenced Fire Bylaws from other municipalities including the City of Vancouver and the District of West Vancouver. In addition, staff met in person with the District of West Vancouver Fire Services to discuss their Fire Bylaw in detail.

SELECT HIGHLIGHTS OF THE NEW BYLAW INCLUDE:

- Fireworks Permitted only on four days per year
- Campfire Permits Campfire permits required
- No open burning permitted except for campfires with permits
- Fire and Security Alarms Increased fines for False alarms
- Expanded enforcement and Fire Order options
- Inclusion of a process for reconsideration of a Fire Order for procedural fairness
- Expanded Fees and Cost Recovery

FIREWORKS

Consumer Fireworks will only be permitted to be used on four days per year (January 1, October 31, November 1 and December 31). Confining consumer fireworks to these four days will meaningfully reduce associated fire hazard and is consistent with increased restrictions on consumer fireworks in other jurisdictions.

High Hazard Fireworks and Pyrotechnics displays executed by a trained pyrotechnician will still be allowed, but will require a Fireworks Permit. This would cover, for example, the Fire and Ice show at the base of Whistler in the winter and any movie pyrotechnics.

CAMPFIRE PERMITS

Campfire permits will continue to be required for all backyard campfires. Campfires may still be banned when the fire danger warrants. Backyard burning of garden debris will no longer be permitted. Garden debris can be taken to the transfer stations or can be chipped as part of the FireSmart Chipper program that starts in the spring of each year.

FIRE AND SECURITY ALARMS

The fees for false alarms will increase to cover the cost of attendance by the Fire Department for fire Alarms, and the RCMP attendance for security alarms deemed false. As per Schedule B of the bylaw, there is an escalating set of fees designed to encourage building owners to maintain their automatic alarm systems in an effective manner. Many communities follow the same practice of escalating fees. The first and second alarm within a 12-month period is free, attendance at a third alarm is \$200, and the fourth alarm or greater is \$300 per occurrence.

RECONSIDERATION OF A FIRE ORDER

If a person contravenes or fails to comply fully with any provision of this Bylaw, or if conditions exist in or upon any Premises which, in the opinion of the Fire Chief or a Fire Inspector, constitute a Fire Hazard or other danger to life or property, the Fire Chief or a Fire Inspector may issue a written fire order requiring that person to take such action as is necessary to ensure compliance with this Bylaw or to remove or otherwise deal with the Fire Hazard or other danger, and every person who receives an order under this section shall carry out that order by the date or time required. A fire order can be reconsidered by the Fire Chief within three days of the fire order being received. This provides for an appeal process and adds a level of procedural fairness to the bylaw.

Fire and Life Safety Bylaw December 17, 2019 Page 3

PENALTIES

The "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety) No. 2260, 2019 will add the Fire and Life Safety bylaw schedule to the Bylaw Notice Enforcement Bylaw. The Bylaw Notice fine amount is to a maximum of \$500. Additionally the "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety) No. 2261, 2019" will allow for fines over \$500 to be issued in circumstances where it is warranted.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments		
Health & Social	The resort community is safe for both visitors and residents and is prepared for potentially unavoidable emergency events.	The updated Fire and Life Safety bylaw adds regulations to improve the safety of both visitors and residents.		
Visitor experience	The resort is comfortable, functional, safe, clean and well-maintained	The visitor experience is safe and well-maintained through effective regulation.		

The compilation and dissemination of "Fire and Life Safety Bylaw No. 2201, 2019," "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety Bylaw) No. 2260, 2019, "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety Bylaw) No. 2261, 2019" does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

CORPORATE PLAN

The Corporate Plan has a goal of: "A vibrant local economy and safe, resilient resort community is effectively reinforced by organizational activities." The updated and consolidated Fire and Life Safety Bylaw will add regulations to better ensure a safe and resilient resort community.

BUDGET CONSIDERATIONS

Legal expenses to draft and prepare the bylaw were included in the 2019 operating budget. Any fine revenue generated from enforcement of the bylaw is received as general revenue to the Municipality.

COMMUNITY ENGAGEMENT AND CONSULTATION

If the new bylaw is endorsed by Council, the RMOW website will be updated with the bylaw information and will be shared in the Whistler Today newsletter.

Fire and Life Safety Bylaw December 17, 2019 Page 4

SUMMARY

This Bylaw, "Fire and Life Safety Bylaw No. 2201, 2019" is intended to replace the existing "Fire Protection and Fireworks Bylaw No. 2046, 2014", "Fire and Security Alarm Systems Bylaw No. 1955, 2010" and the "Inspection and Testing of Fire Protection Equipment Bylaw No. 1754, 2006." The "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety) No. 2260, 2019" and "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety) No. 2261, 2019" will allow for fines to be issued consistent with the new bylaw.

Respectfully submitted,

John McKearney
FIRE CHIEF
and
Kevin Creery
PROTECTIVE SERVICES PLANNING ANALYST

for

Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



WHISTLER

REPORT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 **REPORT:** 19-163

FROM: Infrastructure Services FILE: 605

SUBJECT: SOLID WASTE TIPPING FEE INCREASES

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to "Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019".

REFERENCES

"Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019" (Not attached).

PURPOSE OF REPORT

The purpose of this report is to request that Council approve an amendment to "Solid Waste Bylaw No. 2139, 2017". The requested changes include an amendment to the existing definition "Clean Yard Waste" and to add a bylaw definition of "Clean Land Clearing Wood Waste".

Council is also being asked to approve the proposed increases to selected solid waste tipping fees or "tip fees" charged at the Whistler Transfer Station.

Background

Included in Whistler's Solid Waste Management Strategy (adopted by Council in 2013), tip fees collected at the Callaghan transfer station need to be adjusted from time to time to balance revenues received from waste producers with expenses to manage and dispose of the waste received.

Tip fees were last updated in 2018. Different tip fees are used for different types of waste to incentivise waste reduction and diversion while balancing the risk of seeing an increase of illegal dumping because some waste producers feel the costs are too high to dispose of their waste responsibly. Aligning tip fees with other local community's waste management programs lowers the risk of waste moving up and down the highway from one community to another for disposal.

Discussion

To effectively address change in how certain types of waste are managed, bylaw definitions need to be updated. The definition of "Clean Yard Waste" identified in "Solid Waste Bylaw No. 2139, 2017" Schedule "A", historically meant stumps and branches or other plant matter from land clearing or landscaping work, and did not include invasive species. The cost to manage land clearing material has increased compared to yard waste. To ensure disposal costs are properly aligned between these two waste types it is recommended Yard Waste and Land Clearing are defined separately in the solid waste bylaw and that their respective tip fees are set to reflect their respective handling and disposal costs.

Solid Waste Tipping Fee Increases December 17, 2019 Page 2

The new proposed definitions for each are as follows:

"Clean Yard Waste" means plant matter that is generated from landscape maintenance, is disposed of at the municipal compost facility, and does not include invasive species.

"Clean Land Clearing Wood Waste" means the material produced from the removal of trees and stumps and large branches and does not contain dirt or rocks or invasive species, from an area as required due site alterations or land clearing projects, but does not include material generated by RMOW community forest management programs.

Increases to tip fees create more incentive for waste producers to divert waste from landfill, to provide a balance between revenues received from waste producers and with the costs to dispose of the waste, and to keep tip fees in line with other local community's disposal tip fees.

The tip fees proposed for increase at this time are as follows:

Landfill Waste

The tip fee for landfill waste is proposed to be increased to \$170 per tonne to match the tip fee charged by the District of Squamish at their landfill. Making this change minimizes the risk of landfill waste generated in Whistler from being transported down to the Squamish or vice versa, waste coming to Whistler. This change also attempts to narrow the gap between the actual cost of disposing landfill waste and the tip fee collected from waste producers, while balancing the incentive for illegal dumping.

Mixed Waste

The tip fee for loads that have more than 25 per cent contamination (landfill waste mixed with recyclables or compost) will be increased to \$375 per tonne to match the tip fee charged by the District of Squamish. This change increases the incentive for waste producers to source separate their waste, keeping more waste out of the landfill.

Biosolids

In 2019 a new operating contract was executed by the municipality which decreases the operating cost to compost organic material at the Whistler Compost Facility. The increase in the tip fee to \$150 per tonne is to more accurately reflect the variable costs of processing material collected from primarily Whistler and the District of Squamish.

Land Clearing Clean Wood Waste

There are costs to grinding up land clearing material received at the compost facility that is not already chipped. The increase in tip fee reflects the cost to mobilize large chipping equipment to the Whistler Compost Facility to grind the material. Clean wood waste is require for the compost process to produce a quality soil amendment that's sold each year to local landscape companies.

Dirty Wood Waste

Due to changes in the disposal market for Dirty Wood Waste an increase in tip fee is required at this time to cover the increased cost of disposal for this waste type. This tip fee increase is still more cost effective for waste producers in comparison to the alternative which is to send the material to the landfill and pay those higher tip fees.

Solid Waste Tipping Fee Increases December 17, 2019 Page 3

Bulky Items

This waste stream is comprised of mostly large furniture. There is no extended producer responsibility program for bulky items and this material is difficult to recycle, usually disposed of into the landfill waste. This amendment increases the tip fee for Landfill Waste so the Bulky Items tip fee should also reflect the higher tip fee.

Figure 1.

A comparison between the existing rates and the proposed increased tip fees:

Solid Waste Type	Current tip fee	Proposed tip fee
Minimum Charge at the Transfer Station	\$5 per vehicle	No Change
Biosolids	\$140 per tonne	\$150 per tonne
Clean Land Clearing Wood Waste: Unchipped Chipped	\$30 per tonne Free	\$80 per tonne No Change
Yard Waste Unchipped Chipped	\$30 per tonne Free	No Change No Change
Dirty Wood Waste	\$80 per tonne	\$135 per tonne
Bulky Items	\$155 per tonne	\$170 per tonne
EPR Recyclable Materials (except tires)	Free	No Change
Landfill Waste (including construction waste)	\$155 per tonne	\$170 per tonne
Mixed Waste (waste stream with more than 25% recyclables)	\$325 per tonne	\$375 per tonne
Organics (food scraps or food waste)	\$75 per tonne	No Change
Mattresses	\$20 each	No Change
Recyclables	Free	No Change
Large Appliances with refrigerant with no refrigerant Passenger and Light Truck Tires	\$25 per unit Free \$10 per tire \$25 per tire with rim	No Change No Change No Change
Gypsum Board	\$290 per tonne	No Change
Invasive Species and Noxious Plant matter	\$30 per tonne	No Change
Hazardous Waste	Not Accepted	No Change
Unsecured Loads	\$30 per load	No Change
Septage A – All liquid Waste delivered via meter at the WWTP except as identified in "B" and "C" below	\$30.00 per cubic meter	No Change
B – Septage delivered from residential septic tanks within the RMOW	\$2.75 per cubic meter	No Change
C- Aerated holding tanks within the RMOW as approved under RMOW Bylaw No. 551, Septage from RMOW Transfer Station and Whistler Compost Plant	\$1.50 per cubic meter	No Change

The minimum charge for Solid Waste disposal at the Municipal Transfer Station is \$5 per load (with the exception of any material or item indicated as FREE) and a maximum of five mattresses tipped at any one time.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments	
Materials & Solid Whistler is well on its way to achieving its waste "zero waste" goal. The proposed bylaw amendment incentivise waste diversion and the municipality.		The proposed bylaw amendments will incentivise waste diversion and reduce cost to the municipality.	
Materials & Solid Waste The community is committed to providing infrastructure capable of continually decreasing our residual wastes.		Charging fees directly to waste producer's helps makes the solid waste utility that manages the infrastructure more self-sufficient.	
Finance	Whistler lives within its financial means.	Charging differential tip fees creates incentives that result in an overall reduction of solid waste operating costs.	
Finance	The resort community effectively and efficiently balances its costs and expenditures.	Adjusting tip fees from time to time balances revenues with the expenses required to manage the received waste.	

Amending definitions or increasing tip fees does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Adjusting tip fees when required is supported by the updated draft OCP policy regarding waste reduction. The policy asks that the community develop, expand and promote programs and infrastructure that increases local recycling diversion rates, especially of organics, and encourages the reduction and reuse of products and materials. Increasing costs of disposal does create that incentive, but must be balanced with the risk of illegal dumping.

BUDGET CONSIDERATIONS

Setting appropriate tip fees helps balance revenues and the expenses required to manage the collected waste. Consideration must be made to increasing the risk of illegal dumping in or around the community. Tip fees charged to the waste producers directly avoids the need to increase annual solid waste parcel fees to the community.

Tip fees were last increased at the beginning of 2018 and costs to manage and dispose of waste has increased since then. Tip fees on those selected wastes, if approved by Council, will be charged at the Transfer Station beginning January 7, 2020.

COMMUNITY ENGAGEMENT AND CONSULTATION

If the proposed changes are approved by Council, new tip fees will be posted at the transfer station truck scale and on the municipal website. https://www.whistler.ca/services/waste-management/garbage/waste-transfer-station

SUMMARY

One of the goals of Whistler's Solid Waste Management Strategy (adopted by Council in 2013) is to make the solid waste utility financially self-sufficient. One of the actions staff can take to achieve this is

Solid Waste Tipping Fee Increases December 17, 2019 Page 5

to increase tip fees collected at the Callaghan transfer station to balance that revenue with the cost to manage and dispose of that waste, minimizing contributions to the utility from the general budget.

Costs to manage land clearing material have increased compared to costs for yard waste. To ensure disposal costs for different waste types are properly aligned it is recommended that clean yard waste and clean land clearing wood waste are defined separately in the bylaw, then charged accordingly to the waste producers visiting the transfer station.

Respectfully submitted,

Andrew Tucker
MANAGER OF TRANSPORTATION AND WASTE MANAGEMENT
for
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



WHISTLER

REPORT

ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-164

FROM: Corporate and Community Services FILE: 2259

SUBJECT: CREDIT CARD PAYMENT SERVICE FEE BYLAW NO. 2259, 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to "Credit Card Payment Service Fee Bylaw No. 2259, 2019".

REFERENCES

"Credit Card Payment Service Fee Bylaw No. 2259, 2019" (Not attached)

PURPOSE

This Report presents the "Credit Card Payment and Service Fee Bylaw No. 2259, 2019" for Council's consideration. This bylaw will allow for the payment of various taxes, fees and services via credit card. A credit card payment service fee of 2.2 per cent will be added to the transaction.

DISCUSSION

The Resort Municipality of Whistler (RMOW) currently allows for payment of most fees and services with the exception of property taxes and utility fees by credit card. The cost of processing credit card transactions has to date been funded through general taxation. This Bylaw proposes that all taxes, fees and charges with the exception of those outlined in section three of the Bylaw be assessed a payment service fee of 2.2 per cent to cover the cost of processing credit card payments. The purpose of this Bylaw is to allocate, where payment options are expanded, the cost of the service to the individual or business who benefits from it. For example, residents who pay development cost charges or building permit costs using the new credit card payment option, will be responsible for the additional processing cost associated with this payment type.

In the past the Resort Municipality has not permitted payment of property taxes and utilities via credit cards due to the high cost associated with processing these fees. This policy will allow property owners who voluntarily choose to pay these taxes and utilities by credit card the opportunity to do so. The RMOW is required to charge a late payment fee of ten per cent on all properties where property taxes were not received by the due date (five per cent the day following the tax due date and a further five per cent effective October 1); this policy will provide another option for tax payers to pay their property taxes and utilities online, using a credit card. In some cases this additional payment option could help an individual pay more promptly and potentially avoid a late payment charge.

Credit Card Service Fee Bylaw No. 2259, 2019 December 17, 2019 Page 2

This fee is made possible through a new module offered by our land management municipal software (Tempest). Service payments that are excluded from the processing fee fall into one of several categories: they are processed through a separate software program, are punitive fines or are low dollar value in nature. Specific excluded payments are detailed in section three of the Bylaw.

OTHER POLICY CONSIDERATIONS

Section 194 of the *Community Charter* allows municipalities to impose fees with respect to all or part of a service of the municipality, the use of municipal property, or the exercise of authority to regulate, prohibit or impose requirements.

COMMUNITY ENGAGEMENT AND CONSULTATION SUMMARY

The "Credit Card Payment Service Fee Bylaw No. 2259, 2019" is presented at an open meeting of Council on December 17, 2019.

Management consulted with the finance departments of the City of Burnaby, the City of New Westminster and the City of Langley who are all using the credit card fee module in Tempest and are charging a fee to process credit cards on various taxes, fees and services in their communities. All three cities indicated satisfaction with the module.

SUMMARY

Staff requests that Council consider giving first three readings of the "Credit Card Payment Service Fee Bylaw No. 2259, 2019" on December 17, 2019 and adoption on January 7, 2020 in order to charge a credit card payment service fee on all taxes, fees and charges paid to the RMOW by credit card with the exception of those listed in section three of the Bylaw.

Respectfully submitted.

Maureen Peatfield
MANAGER OF FINANCIAL SERVICES

for Carlee Price DIRECTOR OF FINANCE

for

Ted Battiston

GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



WHISTLER

REPORT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-165

FROM: Corporate and Community Services **FILE**: A-03

SUBJECT: AMENDMENTS TO COUNCIL POLICY A-03: INVESTMENTS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council adopt the amended version of *Council Policy A-03*: *Investment Policy* attached as Appendix "A" to Administrative Report to Council No. 19-165.

REFERENCES

Appendix "A" - Council Policy A-03: Investment Policy, original with proposed changes marked

Appendix "B" - Council Policy A-03: Investment Policy, proposed revised

PURPOSE OF REPORT

The purpose of this Report is to present the amended version of *Council Policy A-03: Investment Policy* for Council's consideration.

DISCUSSION

The Investment Policy guides RMOW's investment approach, within the constraints of the Community Charter. This Policy was last revised in 2004, and updates are proposed to increase readability, and to replace references to roles, organizations and indices that no longer exist.

The updated Investment Policy was reviewed and supported the Audit and Finance standing committee.

OTHER POLICY CONSIDERATIONS

None

BUDGET CONSIDERATIONS

RMOW's current portfolio of investments measures approximately \$100 million in combined value, and generates between \$2 - 2.5 million in investment income per year. This investment income is credited to reserves, which ultimately reduces the in-year funding required from ratepayers to support reserve balances. The investment portfolio also acts as the source of funds to support for large and valuable capital projects. Ensuring the preservation of the capital within these reserves holds primacy over the generation of returns for that reason.

Amendments to Council Policy A-03: Investment Policy December 17, 2019 Page 2

COMMUNITY ENGAGEMENT AND CONSULTATION

Not applicable for this policy amendment.

SUMMARY

The revised *Council Policy A-03: Investment Policy* includes contemporary wording and references, and demonstrates improved readability for members of council, staff and interested members of the public.

Respectfully submitted,

Carlee Price DIRECTOR OF FINANCE

for Ted Battiston GENERAL MANAGER OF RESORT EXPERIENCE



COUNCIL POLICY

POLICY NUMBER:	A-3	DATE OF RESOLUTION:	April 5 <u>December 17</u> , 20 <u>19</u> 04
INVESTMENTS			

1.0 Policy

It is the policy of the Resort Municipality of Whistler ("the Municipality") to invest Municipal funds in a manner which will maximize the safe return on its cash by way of short, medium and long term debt and fixed income investments that comply with the statutory requirements of the Community Charter.

2.0 Strategy

Recognizing a generally positive yield curve for fixed <u>income</u> investments and debt instruments, the Municipality's <u>short term investments</u> will <u>aim to target invest its cash with</u> maturities that match the cashflow demands of its operations.

3.0 Scope

This investment policy applies to all <u>eash-liquid financial</u> assets of the Municipality. These funds are accounted for in the annual Financial Reporting and include <u>Reserve and Trust</u> funds, as well as working capital.÷

3.1 Funds

General Operating Fund
General Capital Fund
Water Operating Fund
Water Capital Fund
Sewer Operating Fund
Sewer Operating Fund
Sewer Capital Fund
Solid Waste Management Operating Fund
Solid Waste Management Capital Fund
Reserve Funds
Trust Funds

4.0 Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

4.1 Standard of Prudence:

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

5.0 Objectives

The investment of Municipal funds must reflect abe conservative philosophy of minimized risk as to interest rates and maturities based on the following objectives:

5.1 ______Safety and Preservation of Capital:

Investments shall be <u>diversified</u>, <u>and</u> undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio <u>with diversified investments in order to minimize potential losses on individual securities</u>.

5.2 Liquidity:

The investment portfolio will remain sufficiently liquid to enable the Municipality to meet all <u>those</u> operating requirements; which might be reasonably anticipated.

5.3 Return on Investment:

The investment portfolio shall be designed managed with the objective of attaining a market rate of return (as defined in section 12.0) throughout budgetary and economic cycles, subject to the constraints of the Municipality's diversification, preservation of capital and liquidity requirements.

6.0 Delegation of Authority

Authority to manage the Municipality's investment program is derived from the <u>Section 149 of the Community Charter</u>.

One of the municipal officer positions must be assigned the responsibility of financial administration, including the keeping of all funds and securities of the municipality, and investing funds until required in authorized investments.

6.1 Management Responsibility:

Management responsibility for the investment program is hereby delegated to the General Manager of Corporate Services Director of Finance, who shall establish and maintain written procedures for the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the General Manager of Corporate Services Director of Finance. The General Manager of Corporate Services Director of Finance shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of designated employees.

7.0 Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment employees and officials shall disclose to the Municipal Clerk any material financial interests in financial institutions and/or investment dealers that conduct business with the Municipality.

8.0 Authorized Investment Dealers and Institutions

The Finance Department will maintain a list, approved by General Manager of Corporate Services, of financial institutions and investment dealers authorized to provide investment services. QAll qualified bidders for investment transactions will-must be:

- <u>be mMembers</u> in good standing of the <u>Investment Industry Regulatory Organization of Canada; or</u>
- <u>b)</u> <u>Investment Dealers Association (regulated by the B.C. Securities Commission),</u> Chartered Bank; ors.
- c) Credit Unions; or
- a)d) and tThe Municipal Finance Authority of British Columbia.

9.0 Authorized and Suitable Investments

The Municipality is empowered by the Community Charter to invest in the following types of securities:

Money borrowed or revenue raised that is not immediately required may be invested or reinvested by the council in one or more of the following:

- a) securities of Canada or of a province;
- b) securities guaranteed for principal and interest by Canada or by a province;
- c) securities of a Municipality or regional district;
- d) securities of the Greater Vancouver Water District, if the Municipality is in or partly in the district;

- e)d) securities of the Municipal Finance Authority of British Columbia;
- investments guaranteed by a chartered bank;
- deposits in a savings institution, or non-equity or membership shares of a credit union; and
- h)g) pooled investment funds under section 16 of the Municipal Finance Authority Act.

10.0 Diversification

The Municipality RMOW will diversify its investments by security type and institution issuer and maturity. With the exception of securities issued by the Municipal Finance Authority and/or guaranteed by the Government of Canada, n. Not more than twenty-five (25) percent of the Municipality's total investment portfolio will be invested with a single province, regional district, or financial institution (with the exception of the Municipal Finance Authority).

11.0 Portfolio Guidelines

The Municipality will invest directly or by way of pooled investments in a Money MarketShort Term portfolio, an Intermediate portfolio and a Long TermBond portfolio.

The Short Term portfolio seeks to match as closely as possible To the extent possible, the Municipality will match its investments with anticipated e anticipated cash flow requirements to the next taxation due date. Maximum term for investments in this portfolio is one year. These investments generally do not allow early redemption.

The maximum maturity of instruments in the Money Market portfolio is one year or less. The maximum term to maturity in the Intermediate portfolio is up to two years and up to seven years in the Bond portfolio The Long Term debt portfolio includes investments with remaining term to maturity of up to seven years. Investments will be purchased with the intention of holding them to maturity, although the opportunity to sell prior to maturity may be exercised where market conditions warrant.

The value of the Municipality's Bond portfolio shall not exceed the aggregate of the Municipality's statutory and non-statutory reserves.

12.0 Performance Targets

The investment portfolios will be designed to obtain a market average rate of return, taking into account the Municipality's investment risk constraints, cash flow requirements, and active management strategy. This policy recognizes that the reliability of performance evaluation (i.e. comparison to benchmarks) increases with the duration of the measurement period.

Portfolio performance will be measured against the Municipal Finance Authority Pooled Funds, both Short Term and Long Term.

The benchmark rates of return shall be:

12.1 Money Market Portfolio:

To exceed twenty five basis points (0.25%) above the yield of the Scotia McLeod thirty (30) Day Treasury Bill Index.

12.2 Intermediate Portfolio:

To achieve a return of fifty basis points (0.50%) above the yield of the Canada One (1) Year Treasury Bill.

12.3 Bond Fund:

To achieve a return of forty-five basis points (0.45%) above the yield of the Scotia McLeod Short Term Bond Index.

13.0 Relationships

The Municipality shall develop and maintain sound working relationships with the local financial institutions, investment consultants, investment dealers and other deposit institutions.

14.0 Competitive Bids

The Municipality shall solicit competitive verbal quotations for the purchase and sale of securities when it is prudent to do so. This policy recognizes that from time to time, offerings of value may require immediate action. Under such circumstances, competitive bids may not be sought provided that value can be substantiated by market data information services.

15.0 Safekeeping and Custody

All security transactions entered into by the Municipality shall be conducted on a delivery versus payment (DVP) basis. Settlement may take place at the main branch of the Municipality's custodial bank or alternatively in any Canadian city, and will be held by the same bank, or alternatively, shall be registered with the Central Depository for Securities (CDS).

1. 15.1 Authorization:

2.1. The custodial bank shall not accept delivery or payment without prior authorization and instructions from the Municipality.

ii. 15.2 Evidence:

3.2. All transactions shall be evidenced by a contract advice from the investment dealer, as well as a settlement advice from the custodial bank.

iii. 15.3 Registration:

A-3 - Investments - April 6 December	
17, 201904 Page 6	

4.3. All securities that are in registerable form shall be registered in the name of the Resort Municipality of Whistler, or the nominee of the Municipality's custodial bank.

iv. 15.4 Internal Control:

5.4. The General Manager of Corporate Services Director of Finance shall establish an annual process of independent review by an external auditor to evaluate compliance with policies and procedures.

16.0 Reporting

The General Manager of Corporate Services Director of Finance is charged with the responsibility of reporting to Council on investment holdings on a quarterly basis and investment performance on an annual basis. The report will identify deviations from policy and will include summary information on investment holdings.

Certified Correct:

Brenda Sims Alba Banman, Municipal Clerk



COUNCIL POLICY

POLICY NUMBER: A-3 DATE OF RESOLUTION: December 17, 2019

INVESTMENTS

1.0 Policy

It is the policy of the Resort Municipality of Whistler ("the Municipality") to invest Municipal funds in a manner which will maximize the safe return on its cash by way of short, medium and long term debt and fixed income investments that comply with the statutory requirements of the Community Charter.

2.0 Strategy

Recognizing a generally positive yield curve for fixed income investments and debt instruments, the Municipality's short term investments will aim to target maturities that match the cashflow demands of its operations.

3.0 Scope

This investment policy applies to all liquid financial assets of the Municipality. These funds are accounted for in the annual Financial Report and include Reserve and Trust funds, as well as working capital.

4.0 Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

5.0 Objectives

The investment of Municipal funds must be conservative based on the following objectives:

5.1 Safety and Preservation of Capital:

Investments shall be diversified, and undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

5.2 Liquidity:

The investment portfolio will remain sufficiently liquid to enable the Municipality to meet all those operating requirements which might be reasonably anticipated.

5.3 Return on Investment:

The investment portfolio shall be managed with the objective of attaining a market rate of return (as defined in section 12.0) throughout budgetary and economic cycles, subject to the constraints of the Municipality's diversification, preservation of capital and liquidity requirements.

6.0 Delegation of Authority

Authority to manage the Municipality's investment program is derived from the Section 149 of the Community Charter.

Management responsibility for the investment program is hereby delegated to the Director of Finance, who shall establish and maintain written procedures for the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance. The Director of Finance shall be responsible for all transactions undertaken.

7.0 Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment employees and officials shall disclose to the Municipal Clerk any material financial interests in financial institutions and/or investment dealers that conduct business with the Municipality.

8.0 Authorized Investment Dealers and Institutions

The Finance Department will maintain a list of financial institutions and investment dealers authorized to provide investment services. Qualified bidders for investment transactions must be:

- a) Member in good standing of the Investment Industry Regulatory Organization of Canada; or
- b) Chartered Bank; or
- c) Credit Union; or
- d) The Municipal Finance Authority of British Columbia.

9.0 Authorized and Suitable Investments

The Municipality is empowered by the Community Charter to invest in the following types of securities:

- a) securities of Canada or of a province;
- b) securities guaranteed for principal and interest by Canada or by a province;
- c) securities of a Municipality or regional district;
- d) securities of the Municipal Finance Authority of British Columbia;
- e) investments guaranteed by a chartered bank;
- f) deposits in a savings institution, or non-equity or membership shares of a credit union; and
- g) pooled investment funds under section 16 of the Municipal Finance Authority Act.

10.0 Diversification

The RMOW will diversify its investments by issuer and maturity. Not more than twenty-five (25) percent of the Municipality's total investment portfolio will be invested with a single province, regional district, or financial institution (with the exception of the Municipal Finance Authority).

11.0 Portfolio Guidelines

The Municipality will invest directly or by way of pooled investments in a Short Term portfolio, and a Long Term portfolio.

The Short Term portfolio seeks to match as closely as possible anticipated cash flow requirements to the next taxation due date. Maximum term for investments in this portfolio is one year. These investments generally do not allow early redemption.

The Long Term debt portfolio includes investments with remaining term to maturity of up to seven years. Investments will be purchased with the intention of holding them to maturity, although the opportunity to sell prior to maturity may be exercised where market conditions warrant.

12.0 Performance Targets

The investment portfolios will be designed to obtain a market average rate of return, taking into account the Municipality's investment constraints.

Portfolio performance will be measured against the Municipal Finance Authority Pooled Funds, both Short Term and Long Term.

13.0 **Competitive Bids**

The Municipality shall solicit competitive verbal quotations for the purchase and sale of securities when it is prudent to do so. This policy recognizes that from time to time, offerings of value may require immediate action. Under such circumstances, competitive bids may not be sought provided that value can be substantiated by market data information services.

14.0 **Safekeeping and Custody**

All security transactions entered into by the Municipality shall be conducted on a delivery versus payment basis. Settlement may take place at the Municipality's custodial bank in any Canadian city, and will be held by the same bank, or alternatively be registered with the Central Depository for Securities (CDS).

- 1. Authorization: The custodial bank shall not accept delivery or payment without prior authorization and instructions from the Municipality.
- 2. Evidence: All transactions shall be evidenced by a contract advice from the investment dealer, as well as a settlement advice from the custodial bank.
- 3. Registration: All securities that are in registerable form shall be registered in the name of the Resort Municipality of Whistler, or the nominee of the Municipality's custodial bank
- 4. Internal Control: The Director of Finance shall establish an annual process of independent review by an external auditor to evaluate compliance with policies and procedures.

15.0 Reporting

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	investment holdings on a quarterly basis and investment performance on an annual basis. The report will identify deviations from policy and will include summary information on investment holdings.
Certific	ed Correct:
Alba B	Banman, Municipal Clerk



WHISTLER

REPORT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-166

FROM: Corporate and Community Services FILE: 4350

SUBJECT: FIVE-YEAR FINANCIAL PLAN 2019-2023 AMENDMENT BYLAW NO. 2265, 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019"

REFERENCES

Appendix "A" – Schedule A of "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019"

Appendix "B" – Schedule B of "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019"

PURPOSE OF REPORT

This Report seeks first three readings of the "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019" to amend "Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019" for the purposes discussed below.

DISCUSSION

Project T001 - Upgrade Roads

The 2019 road reconstruction projects consisted of upgrades to roads and cross walks in Function Junction, several main roads (Spring Creek Drive, Whistler Way, and Eva Lake Road), several sections of Valley Trail, and the Myrtle Phillip School Tennis court.

Cost overruns totalling \$61,000 were incurred for these projects due to the following:

- Additional costs were incurred for traffic control in Function Junction due to challenges with paving and painting the roads and pedestrian pathway amidst ongoing busy traffic.
- Overtime payment to Alpine Paving for delays during paving Spring Creek Drive due to management of the elementary school traffic flow and staff prioritizing the needs of the school over paving activities.
- Additional consulting fees were paid to manage contract administration by ISL Engineering.
- Cost overruns for additional paving areas that were greater than areas bid in the tender package, but were deemed necessary for an upgrade by staff.

Staff plan to better mitigate cost over runs for the 2020 planned budget by better planning for traffic management and quantities of asphalt required to upgrade the road and valley trail system.

Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019 December 17, 2019 Page 2

Project S018 Community Wildfire Protection

S018 Community Wildfire Protection is expected to exceed its 2019 budgeted expenditure of \$494,450 by approximately \$405,000 in the 2019 fiscal year. Spending in each of the subprojects (detailed on pp 149-150 in Appendix "A" of Report 19-028) is expected to end the year within budgeted amounts. However, it is now understood that grants worth a combined \$900,000 that were budgeted as credits against this project will not materialize. The reason for this is that these were one-time grants for work completed in 2018, and for which accounting had already been complete in that year. Their inclusion in the 2019 Budget Amounts was done in error, and resulted from a miscommunication between Finance and the Project Manager. Internal processes have since been strengthened and this type of error should not occur again. An amendment to the Five-Year Financial Plan Bylaw is proposed to increase this budget to \$899,450 in light of current and correct understanding of this project's available funding sources.

OTHER POLICY CONSIDERATIONS

Section 165 of the *Community Charter* requires municipalities to prepare a five-year financial plan to be adopted annually by bylaw. Once adopted, the plan is in effect until it is amended, and may be amended by bylaw at any time.

BUDGET CONSIDERATIONS

The five-year financial plan sets the budget for the next five years, and is prepared annually. It can be revised at any time by bylaw, and is being revised to reflect proposed changes.

COMMUNITY ENGAGEMENT

The "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019" is being presented at a Regular Council Meeting. Consistent with *Community Charter* requirements.

SUMMARY

This Bylaw, the "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019" is to amend "Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019" in order to increase the budget allocation to projects T001 and S018. The result of these changes is an increase in the transfers from the General Operating and General Capital Reserves as detailed on Schedule "B" of the Five-Year Financial Plan 2019-2023.

Respectfully submitted,

Carlee Price
DIRECTOR OF FINANCE

for

Ted Battiston

GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED OPERATING SUMMARY

BYLAW 2265, 2019 SCHEDULE A

	2019	2020	2021	2022	2023
REVENUE					
General Fund					
Property Taxes	39,180,627	40,062,191	40,963,590	41,885,271	42,827,690
Other Property Tax	1,008,200	1,030,885	1,054,079	1,077,796	1,102,047
Government Grants	688,906	700,000	705,000	710,000	715,000
Fees and Charges	11,943,016	12,181,876	12,425,514	12,674,024	12,927,505
Investment Income	2,273,900	2,383,900	2,493,900	2,603,900	2,713,900
RMI Grant	6,940,000	6,900,000	6,900,000	6,900,000	6,900,000
MRDT	11,300,000	11,300,000	11,300,000	11,300,000	11,300,000
Works and Service Charges	606,107	600,000	600,000	600,000	600,000
Water Fund					
Parcel Taxes	3,966,915	4,046,253	4,127,178	4,209,722	4,293,916
Fees and Charges	3,017,812	3,078,168	3,139,732	3,202,526	3,266,577
Works and Service Charges	47,500	50,000	50,000	50,000	50,000
Sewer Fund					
Parcel Taxes	4,189,416	4,273,204	4,358,668	4,445,842	4,534,759
Fees and Charges	3,873,417	3,950,885	4,029,903	4,110,501	4,192,711
Works and Service Charges	198,770	200,000	200,000	200,000	200,000
Solid Waste Fund					
Fees and Charges	5,898,154	6,016,117	6,136,439	6,259,168	6,384,352
Government Grants	481,000	480,000	485,000	490,000	495,000
	95,613,740	97,253,480	98,969,005	100,718,751	102,503,455
EXPENDITURE		1,639,740	1,715,524	1,749,746	1,784,705
General Fund				, ,	, ,
Payroll and Goods & Services	53,396,486	55,425,553	57,531,724	59,717,929	61,987,210
Debt Interest & Principal	239,299	239,299	239,299	239,299	239,299
Residents & Partners	7,844,150	7,813,650	7,773,650	7,843,650	7,693,650
Contingency	647,172	658,331	680,954	704,401	728,702
Water Fund	,	,	,	,	,
Payroll and Goods & Services	1,894,138	1,922,550	1,951,388	1,980,659	2,010,369
Debt Interest & Principal	-	-	_	-	_
Sewer Fund					
Payroll and Goods & Services	2,813,851	2,856,059	2,898,900	2,942,383	2,986,519
Debt Interest & Principal	1,370,453	1,370,453	1,370,453	1,210,453	1,210,453
Solid Waste Fund	, , ,	, ,	, ,		, ,
Payroll and Goods & Services	5,545,774	5,628,961	5,713,395	5,799,096	5,886,082
Debt Interest & Principal	472,255	472,255	472,255	472,255	472,255
	74,223,578	76,387,110	78,632,018	80,910,125	83,214,540

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED OPERATING SUMMARY

BYLAW 2265, 2019 SCHEDULE A Cont'd

-	2019	2020	2021	2022	2023
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	2,000,000	2,146,090	2,245,044	2,342,468	2,442,957
Recreation Works Charges Reserve	305,350	300,000	300,000	300,000	300,000
Transportation Works Charges Reserve	260,257	250,000	250,000	250,000	250,000
Employee Housing Charges Reserve		45,000	45,000	45,000	45,000
RMI Reserve	2,747,590	2,475,000	2,250,000	1,950,000	1,050,000
2% MRDT Reserve	1,617,656	650,000	315,000 -	, ,	
General Capital Reserve	4,716,967	4,787,722	4,859,537	4,932,430	5,006,417
Parking Reserve	-	-	-	-	-
Parkland and ESA Reserve	_	_	-	_	_
Vehicle Replacement Reserve	992,582	1,240,000	1,000,000	1,000,000	1,000,000
General Operating Surplus (Deficit)	-	-	-	-	-
General Operating Reserve	1,454,860	1,575,000	1,575,000	1,575,000	1,575,000
Water Works Charges Reserve	47,500	50,000	50,000	50,000	50,000
Water Capital Reserve	3,180,586	3,228,295	3,276,719	3,325,870	3,375,758
Water Operating Reserve	573,375	581,976	590,706	599,566	608,560
Water Operating Surplus (Deficit)	-	-	-	-	-
Sewer Works Charges Reserve	198,770	200,000	200,000	200,000	200,000
Sewer Capital Reserve	2,016,569	2,046,818	2,077,520	2,108,683	2,140,313
Sewer Operating Reserve	448,568	448,568	448,568	448,568	448,568
Sewer Operating Surplus (Deficit)	-	-	-	-	-
Solid Waste Capital Reserve	861,890	874,818	887,941	901,260	914,779
Solid Waste Operating Reserve	(32,359)	(32,917)	(34,048)	(35,220)	(36,435)
Solid Waste Surplus (Deficit)	-	-	-	-	-
		20,866,370	20,336,987	19,808,625	19,288,916

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED PROJECT SUMMARY

BYLAW 2265, 2019 SCHEDULE B

•	2019	2020	2021	2022	2023
REVENUE AND OTHER SOU	RCES OF FU	INDING			_
General Fund					
Government Grants	1,903,110	232,000	250,000	92,500	-
Contribution from Developers	-	-	· -	-	-
Equipment disposal proceeds	-	-	_	-	-
WHA construction loan	-	(5,000,000)	_	-	-
Other Contributions	200,000	-	_	_	-
WCSS loan payments	50,000	50,000	50,000	50,000	50,000
Water Fund					
Government Grants	558,659	-	_	_	-
Other Contributions	-	-	-	-	_
Sewer Fund					
Government Grants	-	-	-	-	_
Solid Waste Fund					
Government Grants	390,000	-	-	-	-
	3,101,769	(4,718,000)	300,000	142,500	50,000
EXPENDITURE					
General Fund					
Non-capital Expenditure	2,483,375	1,353,198	624,067	734,751	434,476
Infrastructure Maintenance	14,988,055	12,133,200	6,641,300	4,989,600	3,694,200
Capital Expenditure	11,011,089	3,388,060	2,009,520	2,990,228	2,591,054
WCSS loan	-	-	-	_	-
Water Fund					
Non-capital Expenditure	893,500	957,500	1,698,500	1,794,500	390,500
Infrastructure Maintenance	4,604,000	2,515,000	1,405,000	3,025,000	580,000
Capital Expenditure	5,000	120,000	-	-	, -
Sewer Fund					
Non-capital Expenditure	785,000	597,000	827,000	817,000	617,000
Infrastructure Maintenance	5,874,000	3,695,000	4,675,000	3,210,000	2,210,000
Capital Expenditure	570,000	3,140,000	520,000	-	· · · · · -
Solid Waste Fund					
Non-capital Expenditure	105,000	40,000	40,000	40,000	_
Infrastructure Maintenance	455,891	447,428	422,428	332,428	322,428
Capital Expenditure	630,000	150,000	50,000	, -	_
All Funds	,	,			
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
	54,751,803	41,283,280	32,059,708	31,480,400	24,786,551

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED PROJECT SUMMARY

BYLAW 2265, 2019 SCHEDULE B Cont'd

		2019	2020	2021	2022	2023
TRANSFERS	(TO) FROM					
	NDS (RESERVES))				
RMI Rese	` '	5,953,280	4,599,480	1,789,480	495,480	369,080
2% MRD	Γ Reserve	1,072,282	701,000	626,000	626,000	620,300
General C	apital Reserve	9,636,550	4,328,544	1,500,278	969,779	883,574
Recreation	Works Charges	1,528,321	600,000	400,000	600,000	-
Vehicle R	eplacement Reserve	3,264,813	1,454,916	880,000	2,341,245	1,925,089
Library Re		62,000	35,000	60,000	35,000	45,000
General O	perating Reserve	2,492,163	1,851,016	1,621,625	1,664,569	1,461,679
Transporta	ation Works Charges	3,240,000	3,072,500	2,147,500	1,890,000	1,415,000
Water Cap	oital Reserve	4,765,341	3,413,125	2,935,000	4,540,000	780,000
Water Ope	erating Reserve	358,500	192,500	183,500	279,500	190,500
Sewer Cap	oital Reserve	6,264,000	6,821,875	5,180,000	3,210,000	2,210,000
Sewer Op	erating Reserve	785,000	597,000	827,000	817,000	617,000
Solid Was	te Capital Reserve	695,891	597,428	472,428	332,428	322,428
Solid Was	te Operating Reserve	105,000	40,000	40,000	40,000	-
	=	40,223,141	28,304,386	18,662,815	17,841,007	10,839,658
	=	40,223,141				
ADJUSTMEN	= NTS FOR NON CA		AND CHAN	GES TO NE	Γ FINANCIA	AL ASSETS
		ASH ITEMS				
Depreciati	on	ASH ITEMS 12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
Depreciati WCSS loa	on in	ASH ITEMS	12,746,893 (50,000)			
Depreciati WCSS loa	on in struction loan	ASH ITEMS 12,346,893	12,746,893	13,146,893	13,546,893	13,946,893



RT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 17, 2019 REPORT: 19-167

FROM: Corporate and Community Services **FILE:** 4530

SUBJECT: FIVE-YEAR FINANCIAL PLAN 2020-2024 BYLAW NO. 2258, 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the "Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019".

REFERENCES

"Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019" (Not attached)

PURPOSE

The Five-Year Financial Plan 2020-2024 sets out the proposed revenue sources and expenditures for the municipality for the period January 1, 2020 to December 31, 2024.

DISCUSSION

The *Community Charter* requires municipalities to approve a five-year financial plan bylaw each year prior to the adoption of the annual property tax bylaw before May 15, 2020. The attached bylaw and schedules reflect the following guidelines as adopted at the December 3, 2019 Regular Council Meeting:

- 1. To implement a 2.8 per cent increase to property value taxes in 2020;
- 2. To implement a 2.0 per cent increase to sewer parcel taxes and user fees in 2020;
- 3. To implement a 2.0 per cent increase to water parcel taxes and user fees in 2020;
- 4. To implement a 20 per cent increase solid waste parcel taxes and fees in 2020; and
- 5. To include the project amounts as described in Appendix "A" to Administrative Report to Council No. 19-156 with the exception that project P-075 be amended to be fully funded from the RMI reserve.

During the budget preparation process staff has worked to find methods to deliver expected service levels efficiently, in an environment of generally rising costs and volumes of purchased goods and services. Reasonable changes have been made to expectations for non-tax revenue sources such as parking and building permit fees. Strong economic activity in the resort has endured and indexed fees for municipal facilities give staff a degree of visibility. These revenue increases reduce the weight borne by property taxes for meeting the financial needs of a growing community. Expected expenditures for 2020 include reserve contributions that are up relative to last year with the exception of the General Operating Reserve Contribution. Reductions in contributions to this reserve are the result of, and offset

Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019 December 17, 2019 Page 2

by, operating projects whose nature now dictates that the project expenditures are better situated in the operating budget. Reserve contributions are meant to ensure that the future capital maintenance requirements of existing fixed infrastructure can be met, and that the RMOW is financially prepared for potential opportunities, or for unexpected operating interruptions

OTHER POLICY CONSIDERATIONS

Section 165 of the *Community Charter* requires municipalities to prepare a five-year financial plan to be adopted annually by bylaw. Once adopted, the plan is in effect until it is amended, and may be amended by bylaw at any time.

Section 165 (3.1) requires additional disclosure regarding the proportion of revenues from each source and the objectives and policies in relation to the distribution of property value taxes among the different classes. This information is provided in Schedule "C" of the Bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION SUMMARY

Community engagement and consultation is an ongoing process throughout the year and includes the Community Life Survey, the Festivals, Events and Animation Oversight Committee, public meetings, and online information.

On November 12, 2019 a public open house was held for community members to view budget information, provide comments and ask questions of staff and Council. This provided an opportunity to hear about community planning, proposed projects and changes proposed for the 2020 operating budget. Written feedback was collected at the event, and in the weeks that followed through both email and the post. Suggestions for improving projects were the most common type of comment, and the washrooms (P075) and Bayly Park (P051) most referenced. On balance the feedback received was positive and constructive.

All presentations are available to the public on the budget pages of the municipal website.

SUMMARY

The Financial Plan Bylaw sets out the proposed revenues, expenditures and transfers for the years 2020 through 2024. Consistent with the Community Charter, this Bylaw guides all municipal operating and capital spending across the organization. This Bylaw is being presented to Council for consideration of the first three readings prior to adoption.

Respectfully submitted.

Carlee Price
DIRECTOR OF FINANCE

for

Ted Battiston

GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



MINUTES

REGULAR MEETING OF MEASURING UP SELECT COMMITTEE OF COUNCIL (MUSCC) WEDNESDAY, FEBRUARY 10, 2016, STARTING AT 9:05 A.M.

In the Fissile Room at Whistler Municipal Hall 4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Accommodation Sector, Doug Andrews
Mature Action Committee, Sue Lawther
Member at Large, Ted Winkle
Tourism Whistler, Mary Ann Collishaw
Whistler Adaptive Sports Program, Chelsey Walker
Whistler Blackcomb, Matt Davies
Whistler Community Services Society, Cathy Martin
Councillor, Jen Ford
Senior Planner, RMOW, Jake Belobaba
Recording Secretary, Karen Olineck

REGRETS:

Whistler Chamber of Commerce, Sarah MacWilliams Member at Large, Wendy Aitken

ADOPTION OF AGENDA

Moved by Councillor Jen Ford Seconded by Ted Winkle

That MUSCC adopt the MUSCC agenda of February 10, 2016.

CARRIED

ADOPTION OF MINUTES

Moved by Matt Davies Seconded by Chelsey Walker

That MUSCC adopt the Regular MUSCC minutes of September 2, 2015.

CARRIED

COUNCIL UPDATE

Councillor Ford thanked all the members for their hard work with the Committee. Upcoming projects will be discussed with members at a later date.

MINUTES
Regular Measuring Up Select Committee of Council Meeting
February 10, 2016
Page 2

ITEMS FOR DISCUSSION

Review of Meeting Procedures

Jake Belobaba provided and overview of the meeting procedures and roles.

Nomination and Selection of Chair & Vice Chair Moved by Councillor Jen Ford Seconded by Mary Ann Collishaw

That Measuring Up Select Committee of Council elected Chelsey Walker as Chair, and nomination of Wendy Aitken as Vice Chair for the 2016 term. Motion to vote on selection of Vice Chair at next meeting.

CARRIED.

OTHER BUSINESS

- 1. Discussion about the new GIS software platform, its accessibility & functionality which will be presented at the next meeting.
- 2. Discussion of current projects by members and how they relate to the committee. Members discussed potential collaboration on projects.
- 3. Suggestion for Erin Marriner to do another presentation on Emergency Planning at the next meeting.

ADJOURNMENT

Moved by Chelsey Walker

That MUSCC adjourn the February 10th, 2016 committee meeting at 9:48 a.m.

CARRIED.

CHAIR: Chelsey Walker

RECORDING SECRETARY: Karen Olineck



MINUTES

REGULAR MEETING OF MEASURING UP SELECT COMMITTEE OF COUNCIL (MUSCC) WEDNESDAY, MAY 03, 2017, STARTING AT 9:15 A.M.

In the Fissile Room at Whistler Municipal Hall 4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Accommodation Sector, Doug Andrews
Mature Action Committee, Sue Lawther
Tourism Whistler, Mary Ann Collishaw
Whistler Adaptive Sports Program, Chelsey Walker
Whistler Community Services Society, Cheryl Skribe
Councillor, Jen Ford
Senior Planner, RMOW, Jake Belobaba
Recording Secretary, Karen Olineck

REGRETS:

Councillor, Jen Ford Whistler Blackcomb, Matt Davies Member at Large, Jenny Angus (Conference Call)

ADOPTION OF AGENDA

Moved by Sue Lawther Seconded by Cheryl Skribe

That MUSCC adopt the MUSCC agenda of May 3, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by Cheryl Skribe Seconded by Doug Andrews

That MUSCC adopt the Regular MUSCC minutes of February 10, 2016.

CARRIED

ITEMS FOR DISCUSSION

Nomination and Selection of Chair & Vice Chair Moved by Sue Lawther Seconded by Mary Ann Collishaw

That Measuring Up Select Committee of Council elected Chelsey Walker as Chair, and nomination of Doug Andrews as Vice Chair for the 2017 term.

CARRIED.

UPDATES

Committee members provided general updates.

- Cheryl Skribe gave an overview of the new WCSS building being constructed at Nesters Road and the accessibility plans for the new building.
- 2. Mary Ann Collishaw gave an update of upcoming events with Tourism Whistler. This summer is expected to be 1% above 2016 numbers and the winter was the busiest on record. Many events planned to fill the shoulder season.
- 3. Sue Lawther of the Mature Action Committee talked about the Annual General Meeting and the challenges that seniors face with respect to housing and feeling a sense of belonging.
- 4. Chelsey Walker with Whistler Adaptive Sports Program remarked on the amazing winter they had with all programs selling out. Whistler Adaptive Sports Program is also planning to do programming in Squamish and continue programming in Pemberton.

OTHER BUSINESS

Suggested topics for future meetings:

1. Jake Belobaba will present on the updates to the BC Building Act with a focus on the accessibility component. At the next meeting, Jake to talk about Committee Procedures regarding agenda items.

MINÛTES Regular Measuring Up Select Committee of Council Meeting May 3, 2017 Page 3

- 2. Request for Erin Mariner to present an update to EOC plans regarding services available for people with accessibility issues during an EOC activation.
- 3. Extend an invite to Christine Burns of the Recreation Department to present on "Future of Inclusion Committee."
- 4. Suggestion was made to make updates from each committee member a regular agenda item.

ADJOURNMENT

Moved by Chelsey Walker

That MUSCC adjourn the May 3rd, 2017 committee meeting at 10:40 a.m.

CARRIED.

CHAIR: Chelsey Walker

RECORDING SECRETARY: Karen Olineck



MINUTES

REGULAR MEETING OF MEASURING UP SELECT COMMITTEE OF COUNCIL (MUSCC) WEDNESDAY, MAY 01, 2019, STARTING AT 9:10 A.M.

In the Oboe Room at Whistler Municipal Hall 4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Accommodation Sector, Doug Andrews
Mature Action Committee, Sue Lawther
Tourism Whistler, Mary Ann Collishaw
Whistler Blackcomb, Matt Davies
Member at Large, Dave Ashton
Senior Planner, RMOW, Jake Belobaba
Measuring Up Coordinator, RMOW, Sarah Tipler
GIS Coordinator, RMOW, Vanessa Pocock
Recording Secretary, RMOW, Karen Olineck

REGRETS:

Councillor, Jen Ford Whistler Adaptive Sports Program, Chelsey Walker Whistler Community Services Society, Jackie Dickinson Member at Large, Olivia Rey

ADOPTION OF AGENDA

Moved by Sue Lawther Seconded by Doug Andrews

That MUSCC adopt the MUSCC agenda of May 1, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by Sue Lawther Seconded by Doug Andrews

That MUSCC adopt the MUSCC minutes of February 28, 2018.

CARRIED

MINUTES Regular Measuring Up Select Committee of Council Meeting May 1, 2019 Page 2

ITEMS FOR DISCUSSION

Mapping – Updating Access Whistler Map and Digitizing Accessible Infrastructure on GIS Sarah Tipler commented on the following:

- 1. For the past 18 months, Planning has been in consultation with IT on how to get the accessibility infrastructure into a digitized format that can be used in a variety of different ways.
- 2. This focused on key elements like the annual walk through with Village Maintenance to identify areas that require repairs and regular maintenance to help better track items in the Village.
- 3. Once the map is digitized, it will be on the GIS with the goal to also have this interface easily accessible to the public so they can access it on handheld devices.
- 4. Planning also had conversations with Tourism Whistler and Village Host about the use of the current physical map.
- 5. Planning had conversations with the City of North Vancouver about their current mapping technology, which includes things like classifying all their roads. Also, if there is an obstruction on the road their mapping can be set to indicate that there may be an impediment on the sidewalk and it directs the public to other routes. The classification will also include things related to grade like slope, stability and repair needed.
- 6. Currently, the RMOW's GIS has the slope of ramps going up to the concourse levels. We would like it to indicate that if you have a mobility impairment and want to use lower effort, then you can chose an alternate route. This would make the application as user friendly as possible.

Vanessa Pocock commented on the following:

- In consultation with Infrastructure Services and Village Maintenance, IT identified some accessibility features that require repair and maintenance.
- 2. Planning and IT would like to take the pdf map with all the accessible features throughout the Village and create a digitized copy of them.
- The goal is also to create a condition assessment forum where the public can go into the Village, choose an accessible feature and complete a condition assessment against it. This will involve identifying if that feature exists, is damaged or needs some maintenance. This will make it user friendly.
- 4. The hardest part will be keeping it up-to-date and different departments will have to identify the features that are not going to change. There is hard to track work being done in the Village that will impact pathways, etc.
- 5. Initial response to the data is to add and repair features in the Village.
- 6. We will also create a story map linked to wayfinding that identifies features like free parking lots and direction options.
- 7. Once we have all the data and condition assessments, we can release this interactive accessibility map quickly, but gathering the data will take a while.

MINUTES
Regular Measuring Up Select Committee of Council Meeting
May 1, 2019
Page 3

RMOW Accessibility Information

Sarah Tipler commented on the following:

- 1. The RMOW currently has an Access Whistler map to give information to staff about accessibility features around Whistler.
- PLANAT used to be the key website that looked at rating venue accessibility, which was implemented by the Rick Hansen Foundation. However, in 2016 the program was terminated and was replaced by the Rick Hansen Foundation Accessibility Certification Program (RHFAC).
- 3. This is the first of its kind in North America, which provides accessibility training using the CSA Standard and Universal Design. The emphasis is also on customer service.
- 4. The Rick Hansen Foundation is working with a number of organizations like Google, Expedia, etc. to get RHFAC accessibility ratings included in their listings. The RHFAC program is currently in Canada with the goal to take it globally.

Accessibility and Universal Design in the New OCP

Sarah Tipler commented on the following:

1. The OCP went through second reading with Universal Design embedded in it.

OTHER

Member Dave Ashton commented on how pleased he was with the design of the stairs at the Gondola Transit Exchange bus loop, particularly the decision to put handrails in the middle of the stairs.

TERMINATION

Moved by Sue Lawther

That the MUSCC Committee Meeting of May 1, 2019 be terminated at 10:25 a.m.

CARRIED.

ACTING CHAIR: Sue Lawther

RECORDING SECRETARY: Karen Olineck



MINUTES

REGULAR MEETING OF ADVISORY DESIGN PANEL WEDNESDAY, SEPTEMBER 18, 2019 STARTING AT 2:10 P.M.

In the Flute Room 4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Architect AIBC, Peter Lang
Architect AIBC, Pablo Leppe
Architect AIBC, Derek Fleming
MBCSLA, Julian Pattison
UDI, Dale Mikkelsen
Member at Large, Pat Wotherspoon
MBCSLA, Grant Brumpton
Member at Large, Ben Smith
Planning Director, Mike Kirkegaard
Planner, Stephanie Johnson
Recording Secretary, Karen Olineck

ADOPTION OF AGENDA

Moved by Peter Lang Seconded by Ben Smith

That Advisory Design Panel adopt the Advisory Design Panel agenda of September 18, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by Pat Wotherspoon Seconded by Julian Pattison

That Advisory Design Panel adopt the Regular Advisory Design Panel minutes of July 17, 2019.

CARRIED

COUNCIL UPDATE

Mike Kirkegaard provided an update of the most current topics being discussed by Council. A number of projects from Planning came to Council including the discharge of a Land Use Contract (LUC) for the Bayshores neighbourhood. We currently have a number of neighbourhoods and major development areas that were developed under the LUC in the 1970s and 1980s. The Province has legislated their termination with timelines for communities to adopt zoning by the end of 2022.

A number of Employee Housing projects were also on Council's agenda. Seven projects have been brought to Council thus far. Council recommended that five continue with the process. There are apartment projects in single family neighborhoods with market components to help reduce rent, to make them affordable and to allow for different tenure types. At the last Council meeting, the Hillman Project on Westside Road was given permission to proceed by Council. The rezoning project in Cheakamus Crossing received first and second readings.

The Rainbow Ridge Development project was also brought forward to Council. Council decided not to proceed with this project based on issues related to lack of new access to the development.

DP 1688 7226 Fitzsimmons Rd N 1st Review

PRESENTATIONS/DELEGATIONS

The applicant team of Inga Roecker and Allie Shiell, AIR Studio; Tom Barratt, Tom Barratt Landscape Architects entered the meeting at 2:25 p.m.

Stephanie Johnson, Planning Analyst RMOW introduced the project. This proposal is by the BC Conference of the Mennonite Brethren Church to construct a new place of worship. Approximately 800 square metres in size and is located in DPA #19 and is subject to the DPA guidelines for protection of natural environment and protection of development from hazardous conditions.

In conjunction with the rezoning application for this subject property a restrictive covenant was registered on title as a condition requiring that the form and character of any proposed Community Church on this site be reviewed by Advisory Design Panel.

Staff is requesting review of this project based on universal design guidelines for Site Planning, Form and Character, Building and Landscape Design and Snow Management.

Inga advised on the following:

- We are excited to work with the Church Community to get their vision realized and to expand programming and ministry space to better serve its members.
- 2. What was most important to the client was to have an informal gathering space rather than traditional use of space. A communal

- kitchen where the congregation can be served and events can be catered, is also central to the programming of the Church. Classrooms and a multi-purpose room are also proposed.
- 3. The applicant seemed happy with the configuration and the discussion was around how this would look on the site.
- 4. The parking location was chosen because of the existing access easement and statutory right of way in this location. A point to note is that parking spaces will not always be full; however, the rezoning process required 66 spaces and this proposal accommodates that.
- 5. The main entrance has accessible parking near the loading zone.
- 6. The building was slightly angled to distinguish it from the residential homes. We felt it should stand on its own.
- 7. We are hoping to have an environmentally sound building with the material choices and would use a stacked effect to facilitate air current from the building. We will be utilizing natural rather than artificial light and working with cross ventilation is also proposed. We are considering working with fibrous cement board, but this material is not finalized.
- 8. The use of stain glass at the entrance and street elevation is proposed.
- Wherever overhang exists on the building, we are considering the use of wood paneling, and also the use of wood in the interior of the building.
- 10. We were conscious of the elevation to housing along the site and are attempting to bring the scale down. The building is one storey to ao that is can appear more residential in scale.

Tom Barratt advised on the following:

- 1. This is a large scale site without a large budget. We have to work within this parameter.
- 2. This is a flat open site and to make this work and meet the flood level, we are going to lift the driveway up to allow for better drainage fairly deep ditches.
- 3. There will be more concentrated planting of perennial and maple near the large entry plaza and also a lot of grass mixture which will fit nicely into the neighborhood.

Panel offers the following comments.

Site Context and Circulation, including accessibility

- 1. Consider better context and renderings to show integration of building to the neighbourhood.
- 2. Screening of cars is imperative and multi-use surfaces is strongly supported for play and gathering.

- 3. Panel noted that parking on south side is problematic and is fundamental to the neighbourliness of the Church. Further consideration for screening and sensitivity.
- 4. Panel noted that parking will impact the quality of the arrival space and interaction of coming and going; needs to be a front plaza with consideration of grades and accessibility and other needs such as bike racks and seating.
- 5. Carefully consider site grading and drainage in regard to how the site is accessed/utilized.

Building Massing, Architecture Form and Character

- 1. Panel in agreement that scale and massing is appropriate.
- 2. Panel ask client to give careful consideration to the aesthetic of the roof, particularly in regard to the mechanical systems that may inevitably need to be added despite Passive goals.
- 3. Panel will need to see the mechanical and structural needs of the building to fully understand the potential site impacts.
- 4. Panel would like more consideration and evolution of the design on the north side of the building facing the majority of neighbouring homes.

Materials, Colours and Lighting

1. Panel noted that clear simple forms and sophisticated detailing and use of materials will be important. Panel like this simple palette, but it will be very challenging to deliver well.

Hard and Soft Landscaping

- 1. Panel recommends better screening to the north side and asked applicant to consider its contextual relationship to neighbours, particularly if there is not an extensive landscaping treatment.
- 2. Panel noted that there needs to be a correlation between the building and the landscape they need to have a dialogue; landscape forms for play; water, movement and connection.
- 3. Panel noted that landscape needs further attention to increase the quality of spaces as a public building.
- 4. Consider opportunities to preserve trees on the northeast and east end of site; review survey and field truthing.
- 5. Pay attention to reducing total number of parking stalls at entry-way and along the south aspect to minimize impacts to neighbouring home.

 Consider gaps in the parking for additional planting and softening of the south edge.
- 6. Panel asked applicant to focus on multi-use aspect of the larger parking area at the east end of the site.

Moved by Ben Smith Seconded by Peter Lang

That the Advisory Design Panel would like to see this project return for a more thorough review once the building, building systems, site, and landscape design is more advanced, with strong attention paid to rationalizing the site layout and its relationship to its neighbours and landscape, while seeking resolution in materiality, thoughtful parking, multi-use/integrated spaces, neighbourliness, and an opportunity for a residential unit.

CARRIED

The applicant team left the meeting at 3:10 p.m.

OTHER BUSINESS

TERMINATION

Moved by Pablo Leppe Seconded by Ben Smith

That the ADP Committee Meeting of September 18, 2019 be terminated at 3:20 p.m.

CARRIED

CHAIR: Dale Mikkelsen, UDI

SECRETARY: Mike Kirkegaard



MINUTES

REGULAR MEETING OF ADVISORY DESIGN PANEL WEDNESDAY, OCTOBER 16, 2019 STARTING AT 2:10 P.M.

In the Flute Room 4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Architect AIBC, Peter Lang
Dale Mikkelsen, UDI
Member at Large, Pat Wotherspoon
MBCSLA, Grant Brumpton
Councillor, Duane Jackson
Planner, Roman Licko
Recording Secretary, Karen Olineck

ADOPTION OF AGENDA

Moved by Pat Wotherspoon Seconded by Grant Brumpton

That Advisory Design Panel adopt the Advisory Design Panel agenda of October 16, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by Peter Lang Seconded by Grant Brumpton

That Advisory Design Panel adopt the Regular Advisory Design Panel minutes of September, 18 2019.

CARRIED

COUNCIL UPDATE

Councillor Jackson provided an update of the most current topics being discussed by Council. Staff plans to be back to Advisory Design Panel with Cheakamus Parcel A project. Building applications have slowed slightly with the majority of application being teardown.

PRESENTATIONS/DELEGATIONS

DP 1712 8080 Nesters Road 2nd Review The applicant team of Steve Bayly, Shana Peachman, Mons Holdings Ltd; Dustin Christmas, Creus Engineering; Heike Stippler, Heike Deigns Inc; Kristina Salin, KSalin Land Planning entered the meeting at 2:20 p.m.

Roman Licko, RMOW introduced the project. This is a revision to the landscape at 8080 Nesters Road which is a storage facility. There are changes to landscaping and to the building. There were some proposals by the applicant for planting in the ditch which was not supported by the Municipality.

Steve advised on the following:

- We came up with the idea of a storage facility using shipping containers but the hardest part is the issue of drainage because of the large flat sites.
- When the landscaping plan was done, the design failed to contemplate drainage into the perimeter ditches and trees were incorrectly shown planted in the ditches. The Municipality is not in support of this.
- 3. We substituted many of the cedar trees under the powerlines with other species more appropriate for long term maintenance.
- 4. The other design issue was at the entry with five shipping containers next to a fence and the snow dump area. This caused a lot of problems with snow removal. We removed the gabions as a design feature, in favour of poured in place concrete wall that would support signage and help with snow removal.
- 5. In the area near the underpass and overpass close to the railway, we added additional planting in that area.
- 6. The caretaker's building, although a pleasant design, seemed impractical as it was very expensive to build. The crawl space was filled with water because it was the same height as the adjacent ditch. We also had issues with leaking windows.
- 7. We are now going to a pre-fabricated building design as it is more simplistic, but still meets the design language of the site with deck overhangs and a shed roof.

Materials, Colours and lighting

1. Reconsider building material and colour to add more interest to the building particularly in the area more visible from the valley trail.

Hard and Soft Landscaping

- 1. In support of raised vegetable or herb planter on the south side of the building. Ensure the planter is irrigated as it is partially covered by the balcony above.
- Panel member questioned the deletion of gabion walls in favour of concrete walls and asked that the applicant consider the environmental impact of concrete, but at this point the concrete walls are already in place.

Moved by Peter Lang Seconded by Grant Brumpton

That the Advisory Design Panel supports the landscape revisions as shown and constructed. The ADP generally supports the intent of a more cost effective, simple pre-fabricated building, but would like the proponent to work with the designer to re-introduce some character elements such as an enhanced roofline, building detailing, and architectural interest to better support the initial DP application that will better support the quality of the landscaping, particularly on the public facing sides. The project does not need come back to Panel.

CARRIED

The applicant team left the meeting at 3:05 p.m.

Christina Salin advised on the following:

- 1. Compared to many other storage facilities, this facility has a lot of inviting landscaping and is quite beautiful.
- 2. There are now swales with drain rocks that were not on the original plan depicting where drainage was necessary and instead trees were proposed in that area.
- 3. There were sculptural gabion walls originally proposed for the front entrance which seemed to be excessive and didn't allow for much planting. There are now concrete walls that allow for more planting.
- 4. Substitutions were made under the hydro lines with smaller trees being planted.
- 5. The section that was originally proposed as grass intended for the caretaker, was removed and now planted similarly to the rest of site.
- 6. Planting proposed in the ditches along the fence line at the top of the swale, was revised to be dogwood as it provides good visual barrier and is low-growing and works well in wet environments.

Dustin Christmas advised on the following:

- 1. The proposed revision is to the caretaker building and one of the reasons for the revision is that the crawlspace in the previous building had water leakage issues.
- 2. This building is slab on grade, shed roof, low slope and conforms to the general aesthetics of the Whistler Building Guideline.
- 3. Cantilever portion of the second storey was removed. We now have a continuous wall from the ground which will be positioned to the east side of the property saddling the valley trail.
- 4. We are replacing the metal roof with a single pitched roof with eaves on all sides.
- 5. We reduced the deck space to only be at the south end of the building for simplification of maintenance and construction.

Panel offers the following comments.

Site Context and Circulation, including accessibility

1. Panel in general support of site context and circulation as this is an industrial building on and industrial site.

Building Massing, Architecture Form and Character

- 1. Panel asked applicant to consider building and architecture details so it is not so monolithic particularly on the side facing the valley trail.
- 2. Consider increasing deck space to give more protection to the entry with more roof overhang.
- 3. Enhance roof line to create more character and to better protect the deck and exit stairs.
- 4. The building can be enhanced with careful nuance of material changes and highlights without adding significant cost.

3

OTHER BUSINESS

TERMINATION

Moved by Pat Wotherspoon Seconded by Peter Lang

That the ADP Committee Meeting of October 16, 2019 be terminated at 3:15 p.m.

CARRIED

CHAIR: Dale Mikkelsen, UDI

SECRETARY: Roman Licko



MINUTES BOARD OF VARIANCE HEARING MONDAY, SEPTEMBER 30, 2019, STARTING AT 5:30 P.M.

In the Flute Room at Municipal Hall 4325 Blackcomb Way, Whistler, British Columbia V8E 0X5

In Attendance:

Board: D. Girard, Acting Chair

C. Lamont

Staff: R. Licko, Planner

K. Olineck, Secretary

Public: Steve Clarke, member of the public. Applicant or representative

was not present at the meeting.

APPROVAL OF AGENDA

Moved by D. Girard Seconded by C. Lamont

That the Board of Variance agenda of September 30, 2019 be approved as presented.

CARRIED

ADOPTION OF MINUTES

Moved by D. Girard Seconded by C. Lamont

That the Board of Variance minutes of August 26, 2019 as presented.

CARRIED

APPLICATION

BOV No. 200 2933 Kadenwood Dr

VARIANCE:

- 1. Vary the allowable projection for a balcony at the rear of the property from 2.0 metres to 3.0 metres;
- 2. Vary the rear setback for five deck support columns from 3.0 metres to 2.0 metres.

BOARD DECISION:

The Board sees no issues with requested variances and voted to approve the variances as presented.

That the following variances be approved:

- 1. Vary the allowable projection for a balcony at the rear of the property from 2.0 metres to 3.0 metres;
- 2. Vary the rear setback for five deck support columns from 3.0 metres to 2.0 metres.

as described below, and as illustrated on the Plans BV1, BV2, BV3, by C.S. Clark, date stamp received July 22, 2016.

CARRIED

It was moved by David Girard that the meeting be terminated at 5:45 p.m.

Acting Chair

Secretary



MINUTES

BOARD OF VARIANCE HEARING MONDAY, OCTOBER 28, 2019, STARTING AT 5:27 P.M.

In the Flute Room at Municipal Hall 4325 Blackcomb Way, Whistler, British Columbia V8E 0X5

In Attendance:

Board: D. Girard, Acting Chair

J. Murl

Staff: R. Licko, Planner

K. Olineck, Secretary

Public: Ian and Allison Van Gruen, 6818 Beaver Lane. Crosland Doak,

Crosland Doak Design. Wendy King, Casey Manarey, 6814

Beaver Lane (neighbours).

APPROVAL OF AGENDA

Moved by D. Girard Seconded by J. Murl

That the Board of Variance agenda of September 30, 2019 be approved as presented.

CARRIED

ADOPTION OF MINUTES

That the Board of Variance minutes of September 30, 2019 as presented.

DEFERRED

APPLICATION

BOV No. 201 6818 Beaver Lane

VARIANCE:

1. Vary the front setback for the proposed single storey auxiliary building from 7.6 m metres to 5.0 metres.

Crosland Doak commented on the following:

- 1. Applicant would like to build an accessible dwelling in order to rent to persons with mobility issues or for their own us as they age.
- 2. This was a conscious decision to construct a smaller mass and not have the parking move. The other option would be to building a two storey building with garage in the location proposed for the one storey building. This would make a significantly larger building and forces a storey of stairs to get to the second floor, which is what the owners want to avoid.
- **3.** The lower mass in the same location we believe is a better solution for the neighbourhood and for the owners, with a suite as part of the property.
- **4.** The RS1 Zoning Bylaw permits an auxiliary building on the property.
- **5.** The elevation towards the neighbours is fairly simple with views of the Mountain between the two buildings.

Wendy King and Casey Manarey (neighbours) commented on the following:

- 1. According to Board of Variance Bylaw sections 540 542, a hardship must exist for the Board to be able to grant a variance.
- 2. The hardships the applicants are presenting do not meet the requirements under section 540 of the bylaw, which states that hardship must be to the property owner.
- **6.** We are in agreement with the hardship of accessibility and the need for it, but the building can be relocated on the property and would therefore not require a variance.
- 7. The claims of hardship seems to be more preference than hardships.
- **8.** If this variance is granted, then the tree which sits on both properties will have to be removed and this will affect the natural environment and we do not agree with the tree removal.
- 9. The proposed dwelling will obstruct our view of the golf course trees off Beaver Lane and will impact the amount of light we receive.

BOARD DECISION:

David Girard, Acting Chair

The Applicant, their representative and neighbours of 6814 Beaver Lane left the room at 6:10 pm and returned at 6:20 pm.

The applicant did not make the case for undue hardship. The variance as presented, was denied.

That the following variances be approved:

1. Vary the front setback for the proposed single storey auxiliary building from 7.6 m metres to 5.0 metres.

as described below, and as illustrated on the Plans AA0.3, AA1.3 by Crosland Doak, date stamp received September 19, 2019.

DENIED

It was moved by David Girard that the meeting be terminated at 6:25 p.m.

Secretary

RESORT MUNICIPALITY OF WHISTLER

FIRE AND LIFE SAFETY BYLAW 2201, 2019

A BYLAW TO REGULATE FIRE PROTECTION SERVICES, FIREWORKS, AND THE SAFETY AND PROTECTION OF PERSONS AND PROPERTY

WHEREAS pursuant to section 8(2) of the *Community Charter*, a municipality may provide any service that the council considers necessary or desirable;

AND WHEREAS pursuant to section 8(3)(d) of the *Community Charter*, a municipality may, by bylaw, regulate, prohibit and impose requirements in relation to firecrackers, fireworks and explosives;

AND WHEREAS pursuant to section 8(3)(g) of the *Community Charter*, a municipality may, by bylaw, regulate, prohibit and impose requirements in relation to the health, safety and protection of persons or property;

NOW THEREFORE, the Council of the Resort Municipality of Whistler, in open meeting assembled, enacts as follows:

PART 1 – CITATION

1.1. This Bylaw may be cited for all purposes as "Fire and Life Safety Bylaw No. 2201, 2019."

PART 2 - COMPLIANCE WITH FIRE CODE

2.1. Any person who contravenes, violates or fails to comply with a provision of the Fire Code commits an offence under this Bylaw.

PART 3 – INTERPRETATION

Words and Phrases

3.1. Unless specifically defined in this Bylaw, words and phrases used in this Bylaw shall be construed in accordance with the meanings assigned to them in the *Fire Services Act*, the British Columbia Building Code, the Fire Code, and the *Community Charter*, as the context and circumstances require.

References

3.2. Any reference to the Fire Chief shall include a reference to any person duly authorized by the Fire Chief to exercise any of the Fire Chief's powers or to carry out any of the Fire Chief's duties under this Bylaw, including the Fire Chief's deputy.

Definitions

- 3.3. In this Bylaw:
 - (a) "Actual Costs" means:
 - (i) for goods and services provided using contractors and suppliers, all amounts invoiced to the Municipality plus a 15% administration fee; and

- (ii) for services provided using the Municipality's own forces and equipment, a fee calculated using the hourly rates prescribed in Schedule "C" of this Bylaw;
- (b) "Building" means any structure used or intended for supporting or sheltering any use or occupancy;
- (c) "Campfire Permit" means a current and valid permit issued by the Fire Rescue Service authorizing a person to carry out the fire-related activities described in the permit;
- (d) "Consumer Fireworks" means all Fireworks other than High Hazard Fireworks and Movie Pyrotechnics;
- (e) "Dangerous Goods" means those products or substances that are regulated under the Canada Transportation of Dangerous Goods Act and its Regulations, as amended or replaced from time to time;
- (f) "Danger Class Website" means the website maintained by the Wildlife Management Branch of the Province of British Columbia for the purpose of providing the current Fire Danger Rating;
- (g) "False Alarm" means the activation of a fire alarm system or security alarm system as a result of which services, including fire and police services, are provided by or on behalf of the Resort Municipality and the providers of the services do not find any evidence of fire, fire damage, smoke, criminal activity or unauthorized entry;
- (h) "Fire Alarm System" means a device or devices installed on or in a real property and designed to issue a warning of a fire by activating an audible alarm signal or alerting a monitoring facility but does not include a fire alarm system that is intended to alert only the occupants of the dwelling unit in which it is installed;
- (i) "Fire Chief" means the person appointed as the fire chief for the Municipality, acting as the head of the Fire Rescue Service;
- (j) "Fire Code" means the British Columbia Fire Code Regulation made under the *Fire Services Act*, as amended or replaced from time to time;
- (k) "Fire Danger Rating" means the current fire danger rating for the Municipality, as issued by the British Columbia Wildfire Management Branch or its successor in function;
- (I) "Fire Hazard" means any condition, arrangement or act which increases the likelihood of fire or which may provide a ready fuel supply to augment the spread or intensity of a fire, or which may obstruct, delay, hinder, or interfere with the operations of the Fire Rescue Service or the egress of occupants in the event of a fire;
- (m) "Fire Inspector" means the Fire Chief and every Member authorized to carry out fire inspections in the Municipality;
- (n) "Fire Protection" means all aspects of fire safety, including but not limited to, fire prevention, firefighting or suppression, pre-fire planning, fire investigation, and fire and life safety education;

- (o) "Fire Rescue Service" means the fire rescue service established for the Municipality and continued under this Bylaw;
- (p) "Fire Safety Plan" means a fire safety plan for a Building required under the Fire Code or this Bylaw that includes, without limitation:
 - (i) emergency procedures to be used in case of fire;
 - (ii) training and appointment of designated supervisory staff to carry out fire safety duties;
 - (iii) documents showing the type, location and operation of fire emergency systems;
 - (iv) the holding of fire drills;
 - (v) the control of Fire Hazards; and
 - (vi) inspection and maintenance of facilities for the safety of the Building's occupants;
- (q) "Fireworks" includes, but is not limited to: cannon crackers, fireballs, firecrackers, mines, Roman candles, sky rockets, squibs, torpedoes, and other explosive products or devices manufactured to intentionally produce an explosion, detonation or pyrotechnic effect, but does not include caps for toy products, Christmas crackers, or model rocket engines;
- (r) "Fireworks Permit" means a current and valid document issued by the Fire Chief or a Member authorizing a person to carry out the Fireworks-related activities described in the permit;
- (s) "High Hazard Fireworks" includes rockets, serpents, shells, bombshells, tourbillions, maroons, large wheels, bouquets, barrages, gerbs, comets, croissettes, mines, bombardos, waterfalls, fountains, batteries, illumination, set pieces, pigeons, and firecrackers and fireworks classed as display fireworks under the federal *Explosives Regulation*, 2013;
- (t) "High Risk Construction Activity" means:
 - (i) mechanical brushing;
 - (ii) disk trenching;
 - (iii) preparation or use of explosives;
 - (iv) using fire- or spark-producing tools, including cutting tools
 - (v) using or preparing fireworks or pyrotechnics;
 - (vi) grinding, including rail grinding;
 - (vii) mechanical land clearing;
 - (viii) clearing and maintaining rights of way, including grass mowing;

- (ix) using battery powered or electric cutting tools; and
- (x) any of the following activities carried out in a cutblock excluding a road, landing, roadside work area or log sort area in the cutblock:
 - (A) operating a power saw;
 - (B) mechanical tree felling, woody debris piling or tree processing, including de-limbing;
 - (C) welding;
 - (D) portable wood chipping, milling, processing or manufacturing;
 skidding logs or log forwarding unless it is improbable that the skidding or forwarding will result in the equipment contacting rock;
 - (E) yarding logs using cable systems;
- (u) "Incident" means a fire, explosion, situation where a fire or explosion is imminent, or any other situation presenting a danger or possible danger to life, to property or to the environment to which the Fire Rescue Service has responded;
- (v) "Incident Commander" means the Member assuming command at the scene of an Incident;
- (w) "Member" means a person employed by the Municipality and holding a position within the Fire Rescue Service;
- (x) "Movie Pyrotechnics" means any Fireworks used by a person or corporation for the purpose of commercial photography, video, film or television productions and includes special effect pyrotechnics under the federal Explosives Regulations, 2013;
- (y) "Municipality" means the Resort Municipality of Whistler;
- (z) "Occupier" includes any lessee, tenant and licensee of any Building or Premises;
- (aa) "Owner" means a person who has ownership or control of real or personal property, and includes, without limitation:
 - (i) the registered owner of an estate in fee simple;
 - (ii) the registered holder of the last registered agreement for sale; and
 - (iii) the tenant for life under a registered life estate; and
 - (iv) in relation to common property and common facilities in a strata plan, the strata corporation;
- (bb) "Premises" includes the whole or any part of a parcel of real property and any Buildings located on the property; and
- (cc) "Vacant Premises" includes a Premises, Building or other structure in respect of which water or electricity service has been intentionally discontinued, other than for temporary maintenance, repair or upgrading, so that the condition of the Premises is not suitable for

human habitation or other occupancy that is normally permitted.

Conflict

3.2 In the event of a conflict, discrepancy, variation or inconsistency between this Bylaw and the *Fire Services Act*, the Fire Code, or the British Columbia Building Code, the provisions of the *Fire Services Act*, the Fire Code or the Building Code, as the case may be, shall prevail over the provisions of this Bylaw to the extent of any conflict, discrepancy, variation or inconsistency.

Application

3.3 The provisions of this Bylaw apply to all Buildings, structures, Premises and conditions within the Municipality, including Buildings under construction.

PART 4 - FIRE RESCUE SERVICE

Continuation

4.1 The Fire Rescue Service is hereby continued for the purpose of providing the services contemplated under this Bylaw.

Limits on Jurisdiction

- 4.2 The limits of the jurisdiction of the Fire Rescue Service extend to the boundaries of the Municipality, and no apparatus or equipment of the Fire Rescue Service shall be used beyond the limits of the Municipality without:
 - (a) an express written agreement with the local authority providing for the supply of firefighting and rescue services outside the boundaries of the Municipality; or
 - (b) the approval of Council and, if required by the *Community Charter*, the consent of the local authority.

Prevention, Control and Enforcement

4.3 The Fire Rescue Service may take all necessary measures for the prevention, suppression, control and extinguishment of fires, for mitigating the effects of incidents involving Dangerous Goods, and for the protection of life and property, including conducting assistant response and administering emergency medical services.

Responsibilities of Fire Chief

4.4 The Fire Chief shall be responsible for the management, control and supervision of the Fire Rescue Service, including the Members, all Buildings, apparatus and equipment associated with the Fire Rescue Service.

Powers of Fire Chief

4.5 The Fire Chief may exercise one or more of the following powers in addition to those powers granted under the *Fire Services Act*:

- (a) make and enforce rules for the proper and efficient administration and operation of the Fire Rescue Service and change, replace or withdraw those rules;
- (b) enter on and inspect Premises for conditions that may cause a fire, increase the danger of a fire or increase the danger to persons or property from fire;
- (c) enter Premises for the purpose of responding to an Incident;
- (d) take measures considered necessary to prevent and suppress fires, including the demolition of Buildings and other structures to prevent the spreading of fires;
- (e) require an Owner or Occupier to undertake any actions the Fire Chief considers necessary for the purpose of removing or reducing any thing or condition the Fire Chief considers is a Fire Hazard or increases the danger of fire; and
- (f) enforce the Fire Code, this Bylaw and any other bylaws, rules, orders and regulations of the Municipality for the prevention and suppression of fire and the protection of life and property.

Powers of the Incident Commander

- 4.6 The Incident Commander may:
 - (a) enter those Premises at which the Incident occurred, and any neighbouring Premises, and may cause to enter the Premises any Member, apparatus or equipment deemed necessary in order to combat, control or deal with that Incident; and
 - (b) cause the demolition of any Building or part of a Building which, in the opinion of the Incident Commander, must be demolished in order to prevent the spread of fire or further damage to property, injury to persons, or possible loss of life.

Inspection of Buildings

- 4.7 The Fire Rescue Service shall implement annual inspections of all hotels and public buildings as defined by the *Fire Services Act*.
- 4.8 Every Owner of a Premises liable for inspection under section 4.7 of this Bylaw shall pay the annual Inspection Service Fee for the Premises in the amount set out in Schedule "B" of this Bylaw.
- 4.9 If a Premises inspected under section 4.7 of this Bylaw requires more than one re-inspection to determine that an unsatisfactory condition has been addressed, then the Owner of the Premises shall pay the re-inspection fee for the second re-inspection and for each subsequent re-inspection in the amount set out in Schedule "B" of this Bylaw.

PART 5 – GENERAL PROHIBITIONS

No Interference

- 5.1 No person shall impede or hinder in any way the execution of the duties of any Member or any other person under the direction of the Incident Commander in charge at an Incident.
- 5.2 No person shall interfere with or refuse to permit any Member to enter into or upon Premises in relation to which an alarm or other request for assistance has been received or in or upon which a Member has reasonable grounds to believe that an Incident has occurred or may occur.

No Unauthorized Entry

- 5.3 No person shall, except as authorized by the Fire Chief or the Incident Commander in charge at an Incident:
 - (a) enter any Building or Premises threatened by an Incident;
 - enter within any area designated by ropes, guards or tape erected by or under the direction of a peace officer or a Member across or around any street, lane, alley or Building; or
 - (c) refuse to move from such designated area when directed to do so by a peace officer or Member.

Traffic Control

5.4 All persons at or near an Incident shall obey all traffic control directions given by a peace officer or a Member.

False Representations

5.5 No person shall make false representations as to being a Member of the Fire Rescue Service, or wear or display any Fire Rescue Service badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.

No Driving Over Equipment

5.6 No person shall drive a vehicle over any hose or other equipment of the Fire Rescue Service unless so directed by a peace officer or Member. In addition to any penalty imposed under this Bylaw, a person who damages Fire Rescue Service equipment shall be liable to pay for the costs associated with fixing or replacing such damaged equipment.

PART 6 – FIRE REGULATIONS

Campfires and Other Open Air Burning

No person shall light, ignite, start or burn, or cause, suffer or allow to be lighted, ignited, started or burned, any open air fire, including a campfire, or any fire in a portable incinerator, unless the fire is authorized by a Campfire Permit or is specifically permitted under this Bylaw.

Discarding Burning Substances

6.2 No person shall discard, throw down or drop any lighted match, cigarette or other burning substance into or near any combustible material.

Barbecues and propane fueled fire pits

- 6.3 A person may use:
 - (a) a natural gas or propane gas fueled fire contained within a fire pit or barbecue; or
 - (b) a cooking stand or barbecue in a municipal park;

without a Campfire Permit.

6.4 Despite section 6.3 of this Bylaw, if at any time the Fire Danger Rating for the Municipality reaches "high" or "extreme", no person shall use any barbecue in a municipal park other than a propane barbecue.

Restrictions

- 6.5 No person shall light, ignite, start, maintain or burn a campfire unless:
 - (a) the person holds a Campfire Permit or the campfire is in a designated fire pit within a Provincial, Federal or private campground;
 - (b) the campfire is for recreational or ceremonial purposes:
 - (c) the campfire is burning material in one pile not exceeding 0.5 metres in width and 0.5 metres in height;
 - (d) the campfire is separated at least 3 metres in all directions from combustible materials;
 - (e) the campfire is not prohibited by a ban issued by the BC Wildlife Service for the Coastal Fire Centre Region; and
 - (f) the Fire Danger Rating is indicated as "low" or "moderate" on the Danger Class Website as of 3:00PM that same day.

Campfire Bans

- 6.6 Where the Fire Chief deems it expedient to do so, or where the Fire Chief considers hazardous fire conditions to exist, the Fire Chief may temporarily ban campfires in the Municipality, and no person shall light, ignite, start or burn a campfire or any other open fire when such a ban is in place.
- 6.7 Sections 6.1 and 6.6 do not apply to propane-fueled portable fire pits in which no other fuel is used.
- 6.8 If at any time the Fire Danger Rating for the Municipality reaches "extreme", the Fire Chief may temporarily close any or all parks and trail systems in the Municipality, and no person shall enter into any closed park or trail system.

Construction Bans

6.9 If at any time the Fire Danger Rating for the Municipality reaches "high" or "extreme", no person shall carry on any high risk construction activity within 10 metres of a forest except in strict accordance with the Whistler Fire Rescue Service Interface Construction and Maintenance Regulations attached to this Bylaw as Schedule "A".

Fire Rescue Service Open Air Burning

6.10 The Fire Chief may, from time to time, authorize open air burning for the carrying out of training exercises conducted by the Fire Rescue Service or burning debris as part of an authorized wildfire fuel management project. Burning will be conducted in accordance with the Provincial Open Burning Smoke Control Regulation.

Campfire Permit Applications

6.11 Every application for a Campfire Permit, shall be made in the form prescribed by the Fire Chief as amended from time to time.

Campfire Permit Assessment

6.12 In response to a Campfire Permit application, a Member shall perform a site visit and do an ignition potential and suppression capability assessment based on the Wildfire Exposure Assessment and FireSmart Home Assessment published by Fire Smart Canada. The results of the assessment shall be made available to the Owner of the Premises.

Campfire Permit Issuance

- 6.13 Where an application for a Campfire Permit is made under 6.11 the Fire Rescue Service may issue the Campfire Permit if:
 - (a) the Premises have been inspected by a Member in accordance with 6.12;
 - (b) the proposed activity complies with this Bylaw and all other applicable Provincial and Federal enactments and bylaws of the Municipality;
 - (c) the Member who performed a site visit determines that the proposed activity can be conducted with minimal risk of uncontrolled spreading of fire or nuisance smoke; and
 - (d) the applicant has paid the applicable fee prescribed in Schedule "B" of this Bylaw.
- 6.14 If an applicant is not issued a Campfire Permit following an inspection of a Premises, the applicant may request a re-inspection at a later date by paying the applicable fee prescribed in Schedule "B" of this Bylaw.

Duration of Campfire Permits

6.15 A Campfire Permit is valid for four years and upon the expiry of the Campfire Permit, a person seeking to renew the permit must make a new Campfire Permit application in accordance with this Bylaw.

Conditions of Campfire Permit

6.16 The Fire Rescue Service may issue the Campfire Permit subject to any conditions intended to eliminate any Fire Hazard in the immediate area. The conditions of the Campfire Permit must be met before any fire or other activity authorized by the Campfire Permit commences.

Accumulation of Combustibles

- 6.17 No person shall accumulate or permit the accumulation of combustible materials or plant growth in or around Premises in such a manner as to endanger property or to constitute a Fire Hazard.
- A Fire Inspector may issue an order to any Owner or Occupier of a Premises to remove or otherwise deal with an accumulation of materials or plant growth on those Premises and, upon receipt of such order, that Owner or Occupier shall take whatever action is specified in the Fire Inspector's order within the time period specified therein, failing which the Fire Rescue Service may take whatever action is deemed necessary to remove the Fire Hazard at the expense of the Owner or Occupier of the Premises.

Fire Damaged Buildings

6.19 The Owner of any Building damaged by fire, explosion or similar event shall immediately act to ensure that the Building is guarded and that all openings and points of entry into the Building are kept securely closed and fastened in a manner acceptable to the Fire Chief so as to prevent the entry of unauthorized persons.

Vacant Premises

- 6.20 The Owner of any Vacant Premises shall act promptly to ensure that, at all times:
 - (a) the Premises are free from litter, debris and accumulations of combustible or flammable materials that may constitute a fire hazard; and
 - (b) all openings in any vacant Building are securely closed and fastened in a manner acceptable to the Fire Chief to prevent the entry of unauthorized persons.

Floating Fire Lanterns

6.21 No person shall light or release a floating fire lanterns anywhere within the Municipality.

PART 7 – FIREWORKS REGULATIONS

Use of Fireworks

- 7.1 No person shall sell, give, possess, light, explode, activate or dispose of any Fireworks in the Municipality except in strict accordance with this Bylaw.
- 7.2 No person shall light, explode or activate any Consumer Fireworks on any day other than January 1, October 31, November 1 and December 31 of each year.

Fireworks Permit

- 7.3 Every person must obtain a Fireworks Permit issued by the Fire Rescue Service to sell, transfer, possess, light, explode, activate or dispose of any:
 - (a) High Hazard Fireworks; or
 - (b) Movie Pyrotechnics.

Fireworks Permit Application

7.4 Every application for a Fireworks Permit shall be made in the form prescribed by the Fire Chief from time to time.

Fireworks Permit Issuance

- 7.5 Where an application for a Fireworks Permit is made to the Fire Rescue Service in the prescribed form, the Fire Rescue Service may issue the Fireworks Permit if the applicant is over the age of 18 and:
 - (a) has submitted proof acceptable to the Fire Chief that the applicant holds a valid display supervisor endorsement, senior pyrotechnician endorsement, or special effects pyrotechnician endorsement, obtained in accordance with Part III of the Explosives Regulations made under the *Explosives Act* (Canada);
 - (b) has submitted a Fire Safety Plan in a form acceptable to the Fire Chief;
 - (c) has submitted a site plan for the location at which the applicant intends to light, explode or activate the High Hazard Fireworks or Movie Pyrotechnics, which site plan must be drawn to scale, showing the direction of firing, separation distances, positions of ramps and motors, any significant ground features, rights of way, Buildings and structures, overhead obstructions, parking areas, spectator viewing areas, fallout zones, traffic control patterns and locations of emergency vehicles;
 - (d) has submitted an event description, including a time schedule of the event, attendance estimates, lists of Fireworks to be used, firing procedures, emergency response attendance, list of crew members and clean-up procedures;
 - (e) has submitted proof of valid liability insurance by providing a copy of the applicant's insurance policy, which policy shall list the name of the insurance company, the name of the insured, the policy coverage dates, the type of coverage, the coverage amounts, and the policy number; and
 - (f) has paid the applicable fee prescribed in Schedule "B" of this Bylaw.

Fireworks Permit Conditions

- 7.6 The Fire Rescue Service may impose terms and conditions with respect to a Fireworks Permit in relation to:
 - (a) the manner in which High Hazard Fireworks and Movie Pyrotechnics may be lit, exploded or activated;
 - (b) the hours during which High Hazard Fireworks and Movie Pyrotechnics may be lit, exploded or activated;
 - (c) the level of required Fire Protection to be provided at the site when High Hazard Fireworks and Movie Pyrotechnics are lit, exploded or activated; and
 - (d) minimizing nuisance and public safety concerns.

Regulations

- 7.7 Every holder of a Fireworks Permit shall:
 - (a) only sell, give, possess, light, explode, activate or dispose of those High Hazard Fireworks and Movie Pyrotechnics specified in the Fireworks Permit and in accordance with the terms and conditions of the Fireworks Permit;
 - (b) present the Fireworks Permit to any seller from whom the Fireworks Permit holder is purchasing High Hazard Fireworks or Movie Pyrotechnics;
 - (c) ensure that sufficient Fire Protection is provided, at the Fireworks Permit holder's cost or expense, at any site on which High Hazard Fireworks and Movie Pyrotechnics are to be ignited, lit, explode or activate in accordance with:
 - (i) the Fire Safety Plan submitted with the application for a Fireworks Permit; and
 - (ii) any terms and conditions imposed by the Fire Rescue Service;
 - (d) ensure that High Hazard Fireworks and Movie Pyrotechnics are lit, exploded or activated only under the direct supervision of the Fireworks Permit holder; and
 - (e) ensure that the Premises on which the High Hazard Fireworks and Movie Pyrotechnics are lit, exploded or activated is cleared of all resulting debris.

PART 8 - FIRE AND SECURITY ALARM SYSTEMS

Activation of Fire Alarm System

- 8.1 No person shall activate a Fire Alarm System unless:
 - (a) there is a fire;
 - (b) the person reasonably believes that a fire or other Incident is occurring or is

imminent; or

- (c) the activation is carried out for testing purposes by a person designated a Registered Fire Protection Technician under the *Applied Science Technologists and Technicians Act*.
- 8.2 No person shall activate a Fire Alarm System for a mischievous purpose.

Designation of Contact Persons

8.3 Every Owner and Occupier of any Premises with a Fire Alarm System or automatic sprinkler must submit to the Fire Rescue Service on an annual basis the names and phone numbers of at least one contact person available twenty-four hours per day to attend, enter and secure the Premises when notified to do so by the Fire Rescue Service.

Responsibilities of Contact Persons

8.4 Every contact person designated under section 8.3 must have full access to the Premises for which they have responsibility and must attend at the Premises within thirty minutes of being notified by the Fire Rescue Service to do so, in order to take control of and secure the Premises, and release the Fire Rescue Service from the Incident on completion of its assistance response.

Failure of Contact Persons to Attend

- 8.5 Where a contact person designated under section 8.3 fails to attend at the Premises for which they have responsibility within thirty minutes of being notified by the Fire Rescue Service to do so:
 - (a) the Fire Rescue Service may use whatever means necessary to gain entry to the Premises to investigate the alarm without payment to the Owner or Occupier of any compensation whatsoever for damaged caused to the Premises by such forced entry; and
 - (b) the Municipality may charge the Owner or Occupier of the Premises the Actual C osts to the Municipality for all time during which the Fire Rescue Service equipment and Members remained on standby at the Premises, commencing after the thirty minute time period specified in this section, until such time as a contact person, Owner or Occupier attends at, provides access to, or secures the Premises.

Changes to Designated Contact Person

- 8.6 If at any time during the year:
 - (a) there is a change to the name or phone number of a contact person that the Owner or Occupier has designated under section 8.3; or
 - (b) an Owner or Occupier wishes to change its designated contact person;

that Owner or Occupier shall submit the new information to the Fire Chief, in the form prescribed by the Fire Chief from time to time.

System Protection Pull Station Covers

8.7 Every Owner or Occupier of Premises who leases or otherwise provides a fire alarm system for the Premises must install pull station covers, meeting the ULC/ORD- C268.16-97 standard.

Fees

The Municipality may charge the Owner or Occupier of real property the fees for a False Alarm originating from that property in the amounts set out in Schedule "B" of this Bylaw.

PART 9 – EMERGENCY ACCESS AND EVACUATION

Fire Safety Plans

- 9.1 Every Owner or Occupier of any Building required by the Fire Code to have a Fire Safety Plan prepared in cooperation with the Fire Rescue Service shall:
 - (a) prepare the Fire Safety Plan in a form, format and diagram template acceptable to the Fire Chief and submit the Fire Safety Plan to the Fire Chief;
 - (b) pay the fee prescribed in Schedule "B" of this Bylaw;
 - (c) review the Fire Safety Plan at least annually in accordance with the requirements of the Fire Code and, if material changes have occurred in relation to the Building, use, or occupancy, submit an updated Fire Safety Plan to the Fire Rescue Service for review; and
 - (d) locate a copy of the Fire Safety Plan next to the alarm panel on the Premises in a highly visible weather proof box with a minimum size of 30cm x 30cm to allow for reference and review by the Fire Rescue Service.

Failure to Prepare Plans

9.2 If the Owner or Occupier of any Building required to have a Fire Safety Plan fails to prepare, submit or update the required plan in accordance with this Bylaw, the Fire Rescue Service may prepare and update the required plan and may charge the Owner or Occupier the fee prescribed in Schedule "B" of this Bylaw.

Street Addresses

- 9.3 An Owner of real property in the Municipality shall ensure that street addresses and suite numbers are displayed in accordance with the following requirements:
 - (a) the civic address that the Municipality has assigned to that property must be displayed and must be legible from the street or roadway fronting the property at all times of day and night, with each address number being not less than twenty centimetres in height;

- (b) where a property includes multiple Buildings with separate addresses assigned to each of the buildings, the Building address shall be displayed on each Building in accordance with paragraph (a);
- (c) where more than one property is accessed by a common driveway, the civic address for each property shall be displayed at the entry to the driveway in accordance with paragraph (a);
- (d) where a Building is set back from the street or roadway fronting the property such that the assigned civic address is not clearly identifiable due to the distance from the street or roadway, or where landscaping or architectural appendages or other obstructions obstruct the visibility, the assigned civic address shall be displayed at the driveway entrance from the street or road serving the Building as well as on the Building itself;
- (e) where a Building includes multiple individual units with separate suite numbers assigned to each unit, the suite number for each unit shall be displayed in a visible location at the entry to the unit, with each suite number being not less than twenty centimetres in height; and
- (f) all letters and numbers must be of a colour which contrasts with the background colour of the Building or other surface on which they are mounted.
- 9.4 The Owners and Occupiers of property located in a multi-residential complex shall ensure that a site plan for the complex is posted at the main driveway entrance to the complex, which site plan shall:
 - (a) be visible at all times of day and night upon entry to the complex;
 - (b) indicate the location, address or number of each unit in the complex, and the points of access to each unit; and
 - (c) be of a size that enables first responders to easily read and determine the location and address of each unit without having to exit the emergency response vehicle.

PART 10 - FIRE PROTECTION EQUIPMENT

Connections for Building Sprinkler and Standpipe Systems

10.1 Every Owner and Occupier of a Building shall ensure that Fire Rescue Service connections for sprinkler and standpipe systems for the Building are clearly identified, functional, kept in good repair and maintained clear and free from obstructions at all times.

Fire Hydrants on Private Property

- 10.2 Every Owner and Occupier of a Premises on which a fire hydrant is located shall:
 - (a) maintain the space around the hydrant with stable ground cover and a clear and unobstructed area for a radius of at least one metre;
 - (b) the base of hydrant should be 0.75 metres above finished grade at the hydrant.

- (c) maintain ground cover and clearance around the hydrant so as to provide a clear view of the hydrant from the street when being approached from either direction;
- (d) ensure the hydrant is maintained in good working condition at all times and that the hydrant is inspected, serviced and tested at least yearly in accordance with the requirements of the Fire Code;
- (e) at least yearly, have the hydrant flushed and drained; and
- (f) provide the Fire Chief with a written report of the inspection, servicing and testing performed on the hydrant during the previous twelve months.

Use of Fire Hydrants

- 10.3 No person shall use or take water from any fire hydrant in the Municipality or make any attachment thereto without first obtaining a Hydrant Use Permit or the written permission of the General Manager of Infrastructure Services.
- 10.4 A person may apply for a Hydrant Use Permit by:
 - (a) submitting the form of application specified by the General Manager of Infrastructure Services:
 - (b) agreeing to the conditions of use specified in the Hydrant Use Permit;
 - (c) paying the application fee applicable to the duration of permit sought as prescribed in Schedule "B" of this Bylaw; and
 - (d) paying a deposit in the amount prescribed in Schedule "B" of this Bylaw, which deposit is only to be refunded once backflow preventer valves provided by the Municipality are returned.
- 10.5 Upon receipt of a complete application under section 10.4 of this Bylaw, the General Manager of Infrastructure Services may:
 - (a) issue a Hydrant Use Permit; or
 - (b) refuse to issue a Hydrant Use Permit if the proposed use is deemed an by the General Manager of Infrastructure Services to be an inappropriate use of hydrant water or is expected to compromise the Municipality's water supply or firefighting capability.
- 10.6 No person shall tamper with any mechanical operation of a fire hydrant in the Municipality.
- 10.7 No person shall mechanically open any fire hydrant in the Municipality unless authorized to do so by the General Manager of Infrastructure Services.

Inspection and testing of fire protection equipment

- 10.8 Every person who is required under any provision of the British Columbia Fire Code to perform or cause to be performed an inspection or test of Fire Protection equipment for a hotel, motel, apartment building, strata building, boarding house, lodging house or public building, or to perform or cause to be performed an inspection or test of fire suppression systems in commercial kitchen exhaust systems, shall ensure that the inspection or test is performed by a person designated a Registered Fire Protection Technician under the *Applied Science Technologists and Technicians Act* and in accordance with the British Columbia Fire Code.
- 10.9 Every person who is required to obtain an inspection or a test referred to in section 10.8 of this Bylaw shall ensure that the inspection or test is recorded, or the Fire Protection equipment tagged and labeled, in accordance with the British Columbia Fire Code and any regulations or bylaws under the *Applied Science Technologists and Technicians Act*.

PART 11 - INSPECTION OF PREMISES

Authority for Inspection

- 11.1 Every Member is hereby authorized to enter at all reasonable times upon any Premises to inspect and determine whether or not:
 - (a) the Premises are so used or occupied that fire would endanger life or property;
 - (b) combustible or explosive materials are being kept on the Premises or other flammable conditions exist in or about the Premises so as to endanger life or property;
 - (c) in the opinion of the Member, a Fire Hazard exists in or about the Premises; or
 - (d) the requirements of this Bylaw and the Fire Code are being complied with.

Entry for Inspection

11.2 No person shall obstruct, hinder or prevent the Fire Chief or any Member from entering into or upon any Premises for the purpose of inspecting the Premises in the course of their duties.

Provision of Information

11.3 Every Owner and Occupier of a Premises shall provide all information and shall render all assistance required by the Fire Chief or any Member in connection with the inspection of the Premises pursuant to this Bylaw.

False Information

11.4 No person shall purposely withhold or falsify any information required by the Fire Chief or any Member, nor refuse to assist in the carrying out of any inspection of a Premises pursuant to this Bylaw, the Fire Code or the *Fire Services Act*.

PART 12 - ENFORCEMENT

Fire Orders

12.1 If a person contravenes or fails to comply fully with any provision of this Bylaw, or if conditions exist in or upon any Premises which, in the opinion of the Fire Chief or a Fire Inspector, constitute a Fire Hazard or other danger to life or property, the Fire Chief or a Fire Inspector may issue a written order requiring that person to take such action as is necessary to ensure compliance with this Bylaw or to remove or otherwise deal with the Fire Hazard or other danger, and every person who receives an order under this section shall carry out that order by the date or time required.

Serving of Fire Orders

- 12.2 An order made by the Fire Chief or a Fire Inspector under this Bylaw may be served:
 - (a) by delivering it or causing it to be delivered to the person to whom it is directed;
 - (b) by sending the order by mail to the last known property Owner of the Premises that are the subject of the order; or
 - (c) if the person to whom it is directed cannot be found, is not known or refuses to accept service of the order, by posting a copy of the order in a conspicuous place on the Premises that are the subject of the order.
- 12.3 If an order has been posted in accordance with section 12.2 of this Bylaw, a person must not remove, deface or destroy the order.

Dating of Fire Orders

12.4 Every order issued by the Fire Chief or a Fire Inspector shall state a date or time by which the order shall be carried out, which date or time shall be determined in the discretion of the issuer, having regard to the degree of urgency involved in correcting or removing conditions which may tend to increase the hazard of fire or danger to life and property.

Inspection Upon Completed Remediation

- 12.5 Upon completion of all work required in an order made pursuant to this Bylaw, the person to whom the order was directed shall notify the Fire Chief of such completion and the Fire Chief or a Fire Inspector shall attend at the Premises to inspect the work.
- 12.6 If the Fire Chief or a Fire Inspector attends at the Premises in accordance with section 12.5 and discovers that the work is incomplete or not compliant with this Bylaw or the Fire Code, the person to whom the initial order was directed shall complete or correct the work in the time specified by the Fire Chief or the Fire Inspector, and the Fire Chief or a Fire Inspector shall attend at the Premises to inspect the work. If the work is still incomplete or not compliant with this Bylaw or the Fire Code, and the Fire Chief or Fire Inspector must attend at the Premises to re-inspect the work, the person to whom the initial order was directed shall pay the re-inspection fee prescribed in Schedule "B" of this Bylaw.

Representations to the Fire Chief

- 12.7 A person who receives an order may request the Fire Chief consider cancelling or revising the order by delivering written submissions to the Municipality's corporate officer no later than 3 days before the day by which the order must be carried out.
- 12.8 After considering written submissions provided under section 12.7, the Fire Chief may affirm, modify or cancel an order issued under this Bylaw.

Municipal Action at Defaulter's Expense

12.9 Where a person has received an order made pursuant to the provisions of this Bylaw, has been given an opportunity to make written submissions to the Fire Chief in respect of the matter and has failed to comply with an order by the date specified in the order, the Municipality may, by its employees, servants or agents, enter the Premises and effect such work as is required in the order at the cost and expense of the recipient of the order, payable upon the date stated on an invoice issued by the Municipality.

Penalties

12.10 A person who:

- (a) contravenes, violates or fails to comply with any provision of this Bylaw, any Campfire Permit or Fireworks Permit, or any order issued under this Bylaw;
- (b) suffers or allows any act or thing to be done in contravention or violation of this Bylaw, any Campfire Permit or Fireworks Permit, or any order issued under this Bylaw; or
- (c) fails or neglects to do anything required to be done under this Bylaw, any Campfire Permit or Fireworks Permit, or any order issued under this Bylaw;

commits an offence and, upon conviction, shall be liable to a fine of not more than Ten Thousand Dollars (\$10,000.00), and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence.

Enforcement by Bylaw Notices or Municipal Ticket Information

12.11 This bylaw may be enforced by means of a ticket issued under the Bylaw Notice Enforcement Bylaw No. 2174, 2018 or Municipal Ticket Information System Bylaw No. 1719, 2005 as amended from time to time.

PART 13 - FEES AND COST RECOVERY

Inspection and Search Fees

13.1 Every person who obtains any of the following inspections or searches by the Fire Rescue Service must pay the applicable fee prescribed in Schedule "B" of this Bylaw:

- (a) a special request inspection of a Building, structure or site to determine compliance with this Bylaw or the Fire Code;
- (b) a file search on occupancies of a Premises for outstanding Fire Code violations, infractions or other related information.

Nuisance and Dangerous Goods Incidents

13.2 Every person having responsibility for the transport, storage or use of Dangerous Goods or owning land on which Dangerous Goods are stored shall be liable to pay the Actual Costs incurred by the Fire Rescue Service for the clean-up and safe disposal of all such Dangerous Goods that spill or escape as a result of any Incident, which Actual Costs include the equipment repair, replacement and decontamination costs.

Fees and Costs may be Added to Taxes

- 13.3 A fee imposed under this bylaw in relation to work or services to real property, including a response to a False Alarm, that remains unpaid on December 31 in any year may be added to and form part of the taxes payable on that property as taxes in arrears.
- 13.4 If this Bylaw authorizes or requires the Municipality to provide work or services to real property at the Owner's or Occupier's expense, and the costs incurred and invoiced by the Municipality for carrying out such work or services remain unpaid on December 31 of the year in which they were due and payable, the Municipality may recover those costs from the Owner of the property by adding them and causing them to form part of the taxes payable on the property as taxes in arrears.

PART 14 – SEVERABILITY

14.1 If any part, section, subsection or phrase of this Bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion shall be severed and the remainder of this Bylaw will be deemed to be enacted without the invalid portion.

PART 15 - REPEAL OF PREVIOUS BYLAWS

15.1	5.1 The following bylaws of the Municipality are hereby repealed:			
	(a) Fire Protection and Fireworks Bylaw No	. 2046, 2014;		
	(b) Fire and Security Alarm Systems Bylaw	No. 1955, 2010; and		
	(c) Inspection and Testing of Fire Protection	n, Equipment Bylaw No.	1754, 2006.	
GIVE	EN FIRST, SECOND and THIRD READINGS	this day of	, 2019.	
ADO	PTED this day of, 2019			
	Crompton,	Alba Banman,		
iviayo	Mayor Municipal Clerk			

Fire and Life Safety Bylaw No. 2201, 2019 Page 21

I HEREBY CERTIFY that this is a true copy of "Fire and Life Safety Bylaw No. 2201, 2019".

Municipal Clerk, A. Banman

SCHEDULE A: FIRE RESCUE SERVICE:

INTERFACE CONSTRUCTION AND MAINTENANCE REGULATIONS

The Resort Municipality of Whistler experiences "High" and "Extreme" fire danger ratings, as defined by BC Wildfire Service. This creates a situation where construction in the wildland urban interface can be a potential source of ignition resulting in a wildfire.

The interface areas in the Resort Municipality of Whistler are those areas where development and maintenance activities are taking place in areas next to or among forested areas. To determine if your construction site is subject to these regulations, contact fire@whistler.ca to arrange for a site inspection.

The Whistler Fire Rescue Service referred to the Wildfire Regulations (B.C. Reg. 38/2005) as a guideline in developing these regulations. They have been modified from their Industrial application to reflect the urban construction environment.

Goal of the regulations:

The goal of these regulations is to ensure that sources of ignition are eliminated and/or mitigation measures are put in place to reduce the risk of wildfires during Fire Danger Ratings High and Extreme.

The following regulations shall apply to construction and other sites, such as a property undergoing tree service work, unless a site specific exemption has been granted.

Restrictions During High Fire Danger Rating

When the fire danger rating is High, all high risk construction activity as defined in the Fire and Life Safety Bylaw 2201, 2018 being carried on within 10 metres of the forest (the "interface area") shall cease at 1300 hours each day.

Examples of high risk construction activity include:

- a. Blasting
- b. Excavating
- c. Drilling
- d. Grinding
- e. Hot works

A fire watch shall be maintained for a minimum of two hours after construction ceases.

Despite the above, the following activities may continue after 1300 hours during a High fire danger rating:

- a. Work inside a structure
- b. Use of electrically powered equipment as authorized by a permit issued by the Fire Rescue Service
- c. Work with hand tools
- d. Heavy-duty equipment or small engines may continue to work in areas around a site where they are not within 10 metres of the forest.

High risk construction activities in the interface area may resume to a regular schedule when the fire danger rating is moderate or low.

Fire and Life Safety Bylaw No. 2201, 2019 Schedule A Page 2

Restrictions During Extreme Fire Danger Rating

When the fire danger rating is Extreme, all high risk construction activity as defined in the Fire and Life Safety Bylaw 2201, 2018 in the interface area shall cease.

Examples of high risk construction activity include:

- a. Blasting
- b. Excavating
- c. Drilling
- d. Grinding
- e. Hot works

A fire watch shall be maintained for a minimum of two hours after construction ceases.

Despite the above, the following activities may continue during an Extreme fire danger rating:

- a) Work inside a structure
- b) Use of electrically powered equipment under a permit issued by the Fire Rescue Service
- c) Work with hand tools
- d) Heavy-duty equipment or small engines may continue to work in areas around a site where they are not within 10 metres of the forest

When the fire danger rating falls from Extreme to High, high risk construction activities in the interface area may resume to the restrictions during high fire danger rating.

All construction restrictions shall be lifted when the fire danger rating is moderate or low.

Exemptions

A person may apply for an Exemption to the above stated restrictions by submitting an application in a form acceptable to the Fire Chief and pay the fee set out in Schedule "B" to the Fire and Life Safety Bylaw 2201, 2018.

In response to an application, the Fire Rescue Service may grant an exemption to the above stated construction restrictions on the condition that the person take mitigating measures prescribed by a member of the Fire Rescue Service after a site specific inspection.

Mitigating measures may include any or all of the following:

- a) Reduction of fuel
- b) Changing moisture content of fuel
- c) Provision of firefighting equipment
- d) Designated smoking area
- e) Other measures as determined necessary

An Exemption may be rescinded for failure to comply with the prescription for mitigating measures or for other reasons as determined by the Fire Chief or designate.

Note: The ability to apply water to increase fuel moisture content may be impacted by sprinkler restrictions and will be monitored. This may result in an Exemption being rescinded. Construction sites using municipal fire hydrants will be required to obtain a Hydrant Usage Permit.

To apply for an Exemption to the Construction Restrictions contact <u>fire@whistler.ca</u> or call 604-935-8260 to arrange for a site inspection.

SCHEDULE "B"

FEES AND COST RECOVERY

FIRE RESCUE SERVICES WORK OR SERVICE	SECTION	FEE
Inspection Service Fee: Premises less than or equal to 5,000 square feet in floor area	4.8.	\$100.00 per year
Premises greater than 5,000 square feet in floor area		\$150.00 per year
Re-inspection fee (2 nd and subsequent re-inspection)	4.9	\$300.00 per inspection
Fixing, replacing damaged equipment	5.6	Actual Costs
Campfire Permit Application/Inspection	6.13	No Fee
Campfire Permit Re-Inspection	6.14	\$100.00
Fireworks Permit application	7.4(f)	\$100.00
Attendance – standby service	8.5(b)	Actual Costs
False Alarm – First or Second Alarm within 12-Month Period	8.9	No Fee
Third Alarm with 12-Month Period Fourth Alarm or greater Alarm within 12- Month Period		\$200.00 \$300.00
Review - Fire Safety Plan	9.1(b)	Actual Cost
Hydrant Use Application Fee	10.4(c)	\$75.00 per hydrant per day
Re-inspection after an order	12.6	\$150.00 per inspection
Special request fire inspection	13.1(a)	\$150.00
File search	13.1(b)	\$100.00
Nuisance and Dangerous Goods spill response and abatement	13.2	Actual Costs
Work in default	13.3	Actual Costs
Application for Interface Construction Restriction Exemption Permit	Schedule A	\$150.00

SCHEDULE "C"

Fire Service Hourly Rates

1 Fire Truck and 4 firefighters	\$575 per hou
1 Fire Truck and 2 firefighters	\$285 per hour
Fire plan review by fire official	\$150 per hour

RESORT MUNICIPALITY OF WHISTLER

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW (FIRE AND LIFE SAFETY) NO. 2260, 2019

A BYLAW TO AMEND BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Bylaw Notice Enforcement Bylaw No. 2174, 2018";

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend "Bylaw Notice Enforcement Bylaw No. 2174, 2018";

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

- 1. This Bylaw may be cited for all purposes as the "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety) No. 2260, 2019".
- 2. "Bylaw Notice Enforcement Bylaw No. 2174, 2018" is amended by:
 - (a) deleting the table in Schedule "A" of "Bylaw Notice Enforcement Bylaw No. 2174, 2018" titled "Fire Protection & Fire Works Bylaw No. 2046, 2014" and replacing it with the table in Schedule "A" titled "Fire and Life Safety Bylaw No. 2201, 2019" attached to, and forming part of this Bylaw.

GIVEN FIRST, SECOND and THIRD READING	S this	_ day of	, 201
ADOPTED this day of, 2019.			
Mayor, J. Crompton	Municipal	Clerk, A. Banman	<u> </u>
I HEREBY CERTIFY that this is a true copy of the "Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety) No. 2260, 2019".			
Municipal Clerk A Banman			

Bylaw Notice Enforcement Amendment Bylaw (Fire and Life Safety) No. 2260, 2019 Schedule "A"

Fire and Life Safety Bylaw No. 2201, 2019

DESIGNATED EXPRESSION	SECTION(S)	Discounted Penalty	Penalty	Compliance Agreement Available
Obstruct fire official	5.1	\$300.00	\$500.00	NO
Obstruct entry to premises	5.2	\$300.00	\$500.00	NO
Failure to vacate incident Area	5.3	\$300.00	\$500.00	NO
Disobey traffic direction by fire official	5.4	\$300.00	\$500.00	NO
Impersonate Fire Rescue Service member	5.5	\$300.00	\$500.00	NO
Drive over fire equipment	5.6	\$300.00	\$500.00	NO
Prohibited open air fire	6.1	\$300.00	\$500.00	NO
Discarding burning substance	6.2	\$300.00	\$500.00	NO
Prohibited barbecue in park	6.4	\$300.00	\$500.00	NO
Prohibited campfire	6.5	\$300.00	\$500.00	NO
Campfire during ban	6.6	\$300.00	\$500.00	NO
Entry into closed park	6.8	\$300.00	\$500.00	NO
High risk construction activity	6.9	\$300.00	\$500.00	NO
Dangerous accumulation of combustibles	6.17	\$300.00	\$500.00	NO
Failure to secure fire damaged building	6.19	\$300.00	\$500.00	NO
Failure to secure vacant premises	6.20	\$300.00	\$500.00	NO
Prohibited floating lantern	6.21	\$300.00	\$500.00	NO
Fireworks contrary to bylaw	7.1	\$300.00	\$500.00	NO
Fireworks on prohibited day	7.2	\$300.00	\$500.00	NO

DESIGNATED EXPRESSION	SECTION(S)	Discounted Penalty	Penalty	Compliance Agreement Available
Fireworks contrary to permit	7.7	\$300.00	\$500.00	NO
Pull false alarm	8.1	\$300.00	\$500.00	NO
Mischief alarm	8.2	\$300.00	\$500.00	NO
No pull station covers	8.7	\$300.00	\$500.00	NO
Failure to update safety plan	9.1(c)	\$300.00	\$500.00	NO
Failure to display safety plan	9.1(d)	\$300.00	\$500.00	NO
Failure to number premises	9.3	\$300.00	\$500.00	NO
Obstructed or broken sprinkler or standpipe	10.1	\$300.00	\$500.00	NO
Failure to maintain proper hydrant	10.2	\$300.00	\$500.00	NO
Prohibited use of water from hydrant	10.3	\$300.00	\$500.00	NO
Tamper with hydrant	10.6	\$300.00	\$500.00	NO
Open hydrant without permission	10.7	\$300.00	\$500.00	NO
Failure to display inspection results	10.9	\$300.00	\$500.00	NO
Obstruct inspection	11.2	\$300.00	\$500.00	NO
Provide false information	11.4	\$300.00	\$500.00	NO

RESORT MUNICIPALITY OF WHISTLER MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION AMENDMENT BYLAW (FIRE AND LIFE SAFETY) NO. 2261, 2019

A BYLAW TO AMEND "MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION BYLAW NO. 1719, 2005"

WHEREAS the Council of the Resort Municipality of Whistler has adopted Municipal Ticket Information System Bylaw No. 1719, 2005";

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the "Municipal Ticket Information System Bylaw No. 1719, 2005";

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

- 1. This Bylaw may be cited for all purposes as the "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety) No. 2261, 2019".
- 2. "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005" is amended by:
 - (a) replacing the words "Fire Protection and Fireworks Bylaw No. 2046, 2014" in Schedule "A" of Municipal "Ticket Information System Implementation Bylaw No. 1719, 2005" with the words "Fire and Life Safety Bylaw No. 2201, 2019"; and
 - (b) deleting the table attached as Schedule "B6" to "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005" and replacing it with the table attached as Schedule "A" to this Bylaw.

3. Schedule "A" attached to this E	Bylaw forms part of this Bylaw.	
GIVEN FIRST, SECOND and THIRD	READINGS this day of	, 2019.
ADOPTED this day of	, 2019.	
J. Crompton, Mayor	A. Banman, Municipal Clerk	

I HEREBY CERTIFY that this is a true copy of the "Municipal Ticket Information System Implementation Amendment Bylaw (Fire and Life Safety) No. 2261, 2019"

_____ A. Banman,

Municipal Clerk

Schedule "A"

Municipal Ticket Information System Implementation Amendment Bylaw No. 2261, 2019

SCHEDULE B6

Municipal Ticket Information System Implementation Bylaw No. 1719, 2005 Fire and Life Safety Bylaw No. 2201, 2019

DESIGNATED EXPRESSION	SECTION(s)	Fine
Obstruct fire official	5.1	\$1000.00
Obstruct entry to premises	5.2	\$1000.00
Failure to vacate incident Area	5.3	\$500.00
Disobey traffic direction by fire official	5.4	\$300.00
Impersonate Fire Rescue Service member	5.5	\$1000.00
Drive over fire equipment	5.6	\$300.00
Prohibited open air fire	6.1	\$500.00
Discarding burning substance	6.2	\$500.00
Prohibited barbecue in park	6.4	\$500.00
Prohibited campfire	6.5	\$500.00
Campfire during ban	6.6	\$1000.00
Entry into closed park	6.8	\$500.00
High risk construction activity	6.9	\$1000.00
Dangerous accumulation of combustibles	6.17	\$300.00
Failure to secure fire damaged building	6.19	\$500.00
Failure to secure vacant premises	6.20	\$500.00
Prohibited floating lantern	6.21	\$500.00
Fireworks contrary to bylaw	7.1	\$1000.00
Fireworks on prohibited day	7.2	\$1000.00
Fireworks contrary to permit	7.7	\$1000.00
Pull false alarm	8.1	\$300.00
Mischief alarm	8.2	\$300.00
No pull station covers	8.7	\$300.00
Failure to update safety plan	9.1(c)	\$300.00
Failure to display safety plan	9.1(d)	\$300.00
Failure to number premises	9.3	\$300.00
Obstructed or broken sprinkler or standpipe	10.1	\$300.00
Failure to maintain proper hydrant	10.2	\$300.00

Prohibited use of water from hydrant	10.3	\$300.00
Tamper with hydrant	10.6	\$300.00
Open hydrant without permission	10.7	\$300.00
Failure to display inspection results	10.9	\$300.00
Obstruct inspection	11.2	\$1000.00
Provide false information	11.4	\$300.00

RESORT MUNICIPALITY OF WHISTLER

SOLID WASTE AMENDMENT BYLAW (TIPPING FEES) NO. 2267, 2019 A BYLAW TO AMEND THE "SOLID WASTE BYLAW NO. 2139, 2017"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Solid Waste Bylaw No. 2139, 2017";

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler "Solid Waste Bylaw No. 2139, 2017";

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS**:

- This Bylaw may be cited for all purposes as the Resort Municipality of Whistler "Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019".
- 2) "Solid Waste Bylaw No. 2139, 2017" is amended:
 - a) In Schedule "A Additional Definitions", by deleting the definition of "clean yard waste", and inserting the following new definition:

"clean yard waste" means:

- i. plant matter that is generated from landscape maintenance and is finally disposed at the municipal compost facility and does not include invasive species.
- b) In Schedule "A Additional Definitions", by adding the new definition "clean land clearing wood waste":

"clean land clearing wood waste" means:

- i. material produced from the removal of trees, including stumps and large branches and does not contain dirt or rocks from an area, required due to site alterations or land clearing project, but may not include material generated by RMOW community forest management programs.
- c) By replacing Schedule "D" with Schedule "D" attached to, and forming part of this bylaw.

 GIVEN FIRST, SECOND and THIRD READINGS this _____ day of ______ 2019.

 ADOPTED this ____ day of ______, 2020.

 Jack Crompton,

 Alba Banman,

Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019".

Alba Banman, Municipal Clerk

Mayor

SCHEDULE D TIPPING FEES

SOLID WASTE BYLAW NO. 2139, 2017 (Solid Waste Amendment Bylaw (Tipping Fees) No. 2267, 2019)

The minimum charge for Solid Waste disposal at the Municipal Transfer Station is \$5/Load (with the exception of any material or item indicated as FREE). A maximum of five (5) mattresses can tipped at any one time.

Solid Waste Type	TIPPING FEE
Minimum Charge at Transfer Station Scale	\$5 per vehicle
Biosolids	\$150 per tonne
Clean Land Clearing Wood Waste	\$80 per tonne
	Chipped: FREE
Clean Yard Waste	\$30 per tonne
	Chipped: FREE
Dirty Wood Waste	\$135 per tonne
Bulky Items	\$170 per tonne
EPR Recyclable Materials (except tires)	FREE
Landfill Waste (GARBAGE)	\$170 per tonne
Mixed Waste	\$375 per tonne
Food Scraps or Food Waste	\$75 per tonne
Mattresses	\$20 each
Large Household Appliances	\$25 each
- with refrigerant	
Large Household Appliances	FREE
- without refrigerant	
Passenger and Light Truck Tires	\$10 per tire
	\$25 per tire with a rim
Gypsum Board	\$290 per tonne
Invasive Plant Species and Noxious Plant Matter	\$30 per tonne
Hazardous Waste	NOT ACCEPTED
Unsecured Loads	\$30 per load
SEPTAGE	\$30.00/m ³
A – All Liquid Waste delivered via meter at the WWTP	
except as identified in "B" and "C" below.	
B – Septage delivered from residential septic tanks within the RMOW.	\$2.75/m ³
C – Aerated holding tanks within the RMOW as approved under the RMOW Bylaw No. 551, Septage from RMOW transfer station and Whistler Compost Plant.	\$1.50//m ³

RESORT MUNICIPALITY OF WHISTLER CREDIT CARD PAYMENT SERVICE FEE BYLAW NO. 2259, 2019

A BYLAW TO ESTABLISH A FEE FOR RECOVERY OF CREDIT CARD FEES IN THE RESORT MUNICIPALITY OF WHISTLER

WHEREAS the Resort Municipality of Whistler incurs credit card merchant fees on payments made by credit card;

AND WHEREAS under Section 194 of the *Community Charter*, a Council may impose fees with respect to all or part of a service of the municipality, the use of municipal property, or the exercise of authority to regulate, prohibit or impose requirements;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, enacts as follows:

INTRODUCTION

1. This Bylaw may be cited for all purposes as the "Credit Card Payment Service Fee Bylaw No. 2259, 2019".

SPECIFIC TERMS AND CONDITIONS

- Except as set out in section 3, when a credit card or a mobile device is used to pay for fees
 and charges payable to the Resort Municipality of Whistler in both card-present and card-notpresent environments, a service charge of 2.2 per cent of the final transaction amount, net of
 all discounts and rebates, shall be assessed and charged to the payor in addition to the final
 transaction amount.
- 3. The service charge imposed under section 2 does not apply to the following exempt fees or charges:
 - a) Recreation program registrations and services
 - b) Transit products
 - c) Library products and services
 - d) Dog license applications, renewals and impound fees
 - e) Bylaw and RCMP violation tickets and fines
 - f) Pay parking
 - g) RCMP fees and services
 - h) Transfer Station charges paid directly at site
- 4. The service charges assessed and charged under this Bylaw are non-refundable.
- 5. This Bylaw is effective January 8, 2020.

SEVERANCE

. If any section, subsect be invalid by the decis the validity of the rema	ion of any court of	competent jurisdiction	•	
GIVEN FIRST, SECON	D and THIRD REA	DINGS this da	ay of	, 2019.
ADOPTED this d	ay of,	2020.		
J. Crompton Mayor		Alba Banman Municipal Clerk		
I HEREBY CERTIFY the of the "Credit Card Serv 2259, 2019."	•	у		
Alba Banman Municipal Clerk				

RESORT MUNICIPALITY OF WHISTLER

FIVE-YEAR FINANCIAL PLAN 2019-2023 AMENDMENT BYLAW NO. 2265, 2019

A BYLAW TO AMEND "FIVE-YEAR FINANCIAL PLAN 2019 - 2023 BYLAW NO. 2225, 2019"

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter*;

AND WHEREAS the Council deems it necessary and appropriate to amend the five-year financial plan for the years 2019 to 2023;

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS**:

- 1. This Bylaw may be cited for all purposes as the "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019".
- 2. Schedules "A" and "B" of the "Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019" are replaced by Schedules "A" and "B" attached to and forming part of this Bylaw.

GIVEN FIRST, SECOND, and THIRD READINGS this	s day of	_, 2019.
ADOPTED by Council this day of	, 2020.	
Jack Crompton,	Alba Banman,	
Mayor	Acting Municipal Clerk	
LUEDEDV OFDTIEV II A III		
I HEREBY CERTIFY that this is a true copy of "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2265, 2019".		
Tanonamone Bylaw No. 2200, 2010		
Alba Dannar		
Alba Banman,		

Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED OPERATING SUMMARY

BYLAW 2265, 2019 SCHEDULE A

	2019	2020	2021	2022	2023
REVENUE					
General Fund					
Property Taxes	39,180,627	40,062,191	40,963,590	41,885,271	42,827,690
Other Property Tax	1,008,200	1,030,885	1,054,079	1,077,796	1,102,047
Government Grants	688,906	700,000	705,000	710,000	715,000
Fees and Charges	11,943,016	12,181,876	12,425,514	12,674,024	12,927,505
Investment Income	2,273,900	2,383,900	2,493,900	2,603,900	2,713,900
RMI Grant	6,940,000	6,900,000	6,900,000	6,900,000	6,900,000
MRDT	11,300,000	11,300,000	11,300,000	11,300,000	11,300,000
Works and Service Charges	606,107	600,000	600,000	600,000	600,000
Water Fund					
Parcel Taxes	3,966,915	4,046,253	4,127,178	4,209,722	4,293,916
Fees and Charges	3,017,812	3,078,168	3,139,732	3,202,526	3,266,577
Works and Service Charges	47,500	50,000	50,000	50,000	50,000
Sewer Fund					
Parcel Taxes	4,189,416	4,273,204	4,358,668	4,445,842	4,534,759
Fees and Charges	3,873,417	3,950,885	4,029,903	4,110,501	4,192,711
Works and Service Charges	198,770	200,000	200,000	200,000	200,000
Solid Waste Fund					
Fees and Charges	5,898,154	6,016,117	6,136,439	6,259,168	6,384,352
Government Grants	481,000	480,000	485,000	490,000	495,000
	95,613,740	97,253,480	98,969,005	100,718,751	102,503,455
	95,015,740				
EXPENDITURE		1,639,740	1,715,524	1,749,746	1,784,705
General Fund					
Payroll and Goods & Services	53,396,486	55,425,553	57,531,724	59,717,929	61,987,210
Debt Interest & Principal	239,299	239,299	239,299	239,299	239,299
Residents & Partners	7,844,150	7,813,650	7,773,650	7,843,650	7,693,650
Contingency	647,172	658,331	680,954	704,401	728,702
Water Fund					
Payroll and Goods & Services	1,894,138	1,922,550	1,951,388	1,980,659	2,010,369
Debt Interest & Principal	-	-	-	-	-
Sewer Fund					
Payroll and Goods & Services	2,813,851	2,856,059	2,898,900	2,942,383	2,986,519
Debt Interest & Principal	1,370,453	1,370,453	1,370,453	1,210,453	1,210,453
Solid Waste Fund					
Payroll and Goods & Services	5,545,774	5,628,961	5,713,395	5,799,096	5,886,082
Debt Interest & Principal	472,255	472,255	472,255	472,255	472,255
	74,223,578	76,387,110	78,632,018	80,910,125	83,214,540
	7-1,225,570	, 0,507,110	70,002,010	3097109123	00,217,070

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED OPERATING SUMMARY

BYLAW 2265, 2019 SCHEDULE A Cont'd

-	2019	2020	2021	2022	2023
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	2,000,000	2,146,090	2,245,044	2,342,468	2,442,957
Recreation Works Charges Reserve	305,350	300,000	300,000	300,000	300,000
Transportation Works Charges Reserve	260,257	250,000	250,000	250,000	250,000
Employee Housing Charges Reserve		45,000	45,000	45,000	45,000
RMI Reserve	2,747,590	2,475,000	2,250,000	1,950,000	1,050,000
2% MRDT Reserve	1,617,656	650,000	315,000 -	, ,	
General Capital Reserve	4,716,967	4,787,722	4,859,537	4,932,430	5,006,417
Parking Reserve	-	-	-	-	-
Parkland and ESA Reserve	_	_	-	_	_
Vehicle Replacement Reserve	992,582	1,240,000	1,000,000	1,000,000	1,000,000
General Operating Surplus (Deficit)	-	-	-	-	-
General Operating Reserve	1,454,860	1,575,000	1,575,000	1,575,000	1,575,000
Water Works Charges Reserve	47,500	50,000	50,000	50,000	50,000
Water Capital Reserve	3,180,586	3,228,295	3,276,719	3,325,870	3,375,758
Water Operating Reserve	573,375	581,976	590,706	599,566	608,560
Water Operating Surplus (Deficit)	-	-	-	-	-
Sewer Works Charges Reserve	198,770	200,000	200,000	200,000	200,000
Sewer Capital Reserve	2,016,569	2,046,818	2,077,520	2,108,683	2,140,313
Sewer Operating Reserve	448,568	448,568	448,568	448,568	448,568
Sewer Operating Surplus (Deficit)	-	-	-	-	-
Solid Waste Capital Reserve	861,890	874,818	887,941	901,260	914,779
Solid Waste Operating Reserve	(32,359)	(32,917)	(34,048)	(35,220)	(36,435)
Solid Waste Surplus (Deficit)	-	-	-	-	-
		20,866,370	20,336,987	19,808,625	19,288,916

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED PROJECT SUMMARY

BYLAW 2265, 2019 SCHEDULE B

	2019	2020	2021	2022	2023
EVENUE AND OTHER SOU	RCES OF FU	JNDING			
General Fund					
Government Grants	1,903,110	232,000	250,000	92,500	-
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	-	-	-	-	-
WHA construction loan	-	(5,000,000)	-	-	-
Other Contributions	200,000	-	-	-	-
WCSS loan payments	50,000	50,000	50,000	50,000	50,000
Water Fund					
Government Grants	558,659	-	-	-	-
Other Contributions	-	-	-	-	-
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	390,000	-	-	-	-
	3,101,769	(4,718,000)	300,000	142,500	50,000
EXPENDITURE					
General Fund					
Non-capital Expenditure	2,483,375	1,353,198	624,067	734,751	434,476
Infrastructure Maintenance	14,988,055	12,133,200	6,641,300	4,989,600	3,694,200
Capital Expenditure	11,011,089	3,388,060	2,009,520	2,990,228	2,591,054
WCSS loan	=	=	-	-	-
Water Fund					
Non-capital Expenditure	893,500	957,500	1,698,500	1,794,500	390,500
Infrastructure Maintenance	4,604,000	2,515,000	1,405,000	3,025,000	580,000
Capital Expenditure	5,000	120,000	-	-	-
Sewer Fund	,	,			
Non-capital Expenditure	785,000	597,000	827,000	817,000	617,000
Infrastructure Maintenance	5,874,000	3,695,000	4,675,000	3,210,000	2,210,000
Capital Expenditure	570,000	3,140,000	520,000	-	-
Solid Waste Fund	,	, ,	,		
Non-capital Expenditure	105,000	40,000	40,000	40,000	-
Infrastructure Maintenance	455,891	447,428	422,428	332,428	322,428
Capital Expenditure	630,000	150,000	50,000	,	,
All Funds	- ,	- ,			
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
	54,751,803	41,283,280	32,059,708	31,480,400	24,786,551

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED PROJECT SUMMARY

BYLAW 2265, 2019 SCHEDULE B Cont'd

		2019	2020	2021	2022	2023
TRANSFERS	(TO) FROM					
	NDS (RESERVES))				
RMI Rese	` '	5,953,280	4,599,480	1,789,480	495,480	369,080
2% MRD	Γ Reserve	1,072,282	701,000	626,000	626,000	620,300
General C	apital Reserve	9,636,550	4,328,544	1,500,278	969,779	883,574
Recreation	Works Charges	1,528,321	600,000	400,000	600,000	-
Vehicle Re	eplacement Reserve	3,264,813	1,454,916	880,000	2,341,245	1,925,089
Library Re		62,000	35,000	60,000	35,000	45,000
General O	perating Reserve	2,492,163	1,851,016	1,621,625	1,664,569	1,461,679
Transporta	ation Works Charges	3,240,000	3,072,500	2,147,500	1,890,000	1,415,000
Water Cap	oital Reserve	4,765,341	3,413,125	2,935,000	4,540,000	780,000
Water Ope	erating Reserve	358,500	192,500	183,500	279,500	190,500
Sewer Cap	oital Reserve	6,264,000	6,821,875	5,180,000	3,210,000	2,210,000
Sewer Ope	erating Reserve	785,000	597,000	827,000	817,000	617,000
Solid Was	te Capital Reserve	695,891	597,428	472,428	332,428	322,428
Solid Was	te Operating Reserve	105,000	40,000	40,000	40,000	-
	=	40,223,141	28,304,386	18,662,815	17,841,007	10,839,658
	=	, ,				
ADJUSTMEN	= ITS FOR NON CA		AND CHAN	GES TO NE	Γ FINANCIA	AL ASSETS
		ASH ITEMS				
Depreciati	on	ASH ITEMS 12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
Depreciati WCSS loa	on n	ASH ITEMS	12,746,893 (50,000)			
Depreciati WCSS loa	on n struction loan	ASH ITEMS 12,346,893	12,746,893	13,146,893	13,546,893	13,946,893

RESORT MUNICIPALITY OF WHISTLER

FIVE-YEAR FINANCIAL PLAN 2020-2024 BYLAW NO. 2258, 2019

A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR 2020-2024

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter;*

AND WHEREAS the Council deems it necessary and appropriate to adopt a five-year financial plan for the years 2020 to 2024;

NOW THEREFORE, the Municipal Council of the Resort Municipality of Whistler ENACTS AS FOLLOWS:

- 1. This Bylaw may be cited for all purposes as the "Five-Year Financial Plan 2020-2024 Bylaw No. 2258, 2019".
- 2. That Council adopt the Five-Year Financial Plan for the years 2020-2024 inclusive, for each year of the plan, as set out in Schedules A, B and C attached hereto and forming a part of this Bylaw as follows:

Schedule A – Consolidated Operating Summary Schedule B – Consolidated Project Summary Schedule C – Supplementary Information

GIVEN FIRST, SECOND, and THIRD READINGS this __ day of ______, 2019.

ADOPTED this __ day of ______, 2020.

Jack Crompton,
Mayor

Alba Banman,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Five-Year Financial Plan 2020-2024
Bylaw No. 2258, 2019".

Alba Banman.

Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2020 - 2024 CONSOLIDATED OPERATING SUMMARY

BYLAW 2258, 2019 SCHEDULE A

	2020	2021	2022	2023	2024
REVENUE					
General Fund					
Property Taxes	40,279,453	41,789,932	43,357,055	44,982,945	46,669,805
Other Property Tax	1,038,450	1,061,815	1,085,706	1,110,134	1,135,112
Government Grants	704,742	705,000	710,000	715,000	715,000
Fees and Charges	12,545,859	12,796,776	13,052,712	13,313,766	13,580,041
Investment Income	2,430,590	2,500,590	2,610,590	2,760,590	2,930,590
RMI Grant	7,500,000	6,900,000	6,900,000	6,900,000	6,900,000
MRDT	10,000,000	10,000,000	10,275,000	10,634,625	10,868,587
Works and Service Charges	452,000	475,000	475,000	475,000	475,000
Water Fund					
Parcel Taxes	4,046,253	4,127,178	4,209,722	4,293,916	4,379,794
Fees and Charges	3,077,667	3,139,220	3,202,005	3,266,045	3,331,366
Works and Service Charges	50,000	50,000	50,000	50,000	50,000
Sewer Fund					
Parcel Taxes	4,269,708	4,355,102	4,442,204	4,531,048	4,621,669
Fees and Charges	3,973,508	4,052,978	4,134,038	4,216,718	4,301,053
Works and Service Charges	160,000	175,000	175,000	175,000	175,000
Solid Waste Fund					
Fees and Charges	5,933,108	6,051,770	6,172,806	6,296,262	6,422,187
Government Grants	554,096	550,000	500,000	525,000	550,000
	97,015,434	98,730,363	101,351,836	104,246,049	107,105,204
EXPENDITURE		, ,	, ,	, ,	
General Fund					
Payroll and Goods & Services	54,880,686	56,966,152	59,130,866	61,377,839	63,710,197
Debt Interest & Principal	237,817	237,817	237,817	237,817	237,817
Residents & Partners	8,191,600	8,191,600	8,416,869	8,711,459	8,903,112
Contingency	565,728	602,310	623,345	645,148	667,747
Water Fund	303,720	002,510	023,313	013,110	007,717
Payroll and Goods & Services	1,992,331	2,032,177	2,072,821	2,114,277	2,156,563
Debt Interest & Principal	1,772,331	2,032,177	2,072,021	2,114,277	2,130,303
Sewer Fund					
Payroll and Goods & Services	2,546,392	2,597,320	2,649,266	2,702,252	2,756,297
Debt Interest & Principal	1,038,986	1,038,986	878,986	878,986	878,986
Solid Waste Fund	1,030,700	1,030,700	070,200	3,0,700	0,0,000
Payroll and Goods & Services	5,248,939	5,327,673	5,407,588	5,488,702	5,571,033
Debt Interest & Principal	472,255	472,255	472,255	472,255	472,255
1	. ,	, , , , ,	, , ,	. , 20	, , , ,
	75,174,734	77,466,290	79,889,813	82,628,735	85,354,005

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED OPERATING SUMMARY

BYLAW 2258, 2019 SCHEDULE A Cont'd

	2020	2021	2022	2023	2023
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	2,075,000	2,251,065	2,348,489	2,484,978	2,637,978
Recreation Works Charges Reserve	250,000	245,000	260,000	260,000	260,000
Transportation Works Charges Reserve	200,000	175,000	200,000	210,000	220,000
Employee Housing Charges Reserve	2,000	5,000	5,000	5,000	5,000
RMI Reserve	3,270,412	2,250,000	1,950,000	1,050,000	1,050,000
MRDT Reserve	(133,095)	315,000	285,000	410,720	(82,000)
General Capital Reserve	5,637,031	5,947,068	6,274,156	6,619,235	6,983,293
Parking Reserve	-	-	-	-	-
Parkland and ESA Reserve	_	-	-	-	_
Vehicle Replacement Reserve	1,028,214	1,077,476	1,028,612	1,138,723	1,129,852
General Operating Surplus (Deficit)	-	-	-	-	-
General Operating Reserve	1,261,430	1,111,430	1,118,450	1,339,503	1,339,503
Water Works Charges Reserve	50,000	50,000	50,000	50,000	50,000
Water Capital Reserve	3,653,349	3,408,125	3,459,247	3,511,136	3,563,803
Water Operating Reserve	71,714	72,789	73,881	74,989	76,114
Water Operating Surplus (Deficit)	-	-	-	-	-
Sewer Works Charges Reserve	160,000	175,000	175,000	175,000	175,000
Sewer Capital Reserve	2,525,923	2,410,500	2,446,658	2,483,357	2,520,608
Sewer Operating Reserve	603,195	603,195	603,195	603,195	603,195
Sewer Operating Surplus (Deficit)	-	-	-	-	_
Solid Waste Capital Reserve	1,213,814	1,197,540	1,215,503	1,233,736	1,252,242
Solid Waste Operating Reserve	(28,286)	(30,115)	(31,167)	(32,257)	(33,387)
Solid Waste Surplus (Deficit)	-	=	=	=	-

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED PROJECT SUMMARY

BYLAW 2258, 2019 SCHEDULE B

•	2020	2021	2022	2023	2024
REVENUE AND OTHER SOU	RCES OF FU	JNDING			
General Fund					
Government Grants	1,121,500	300,000	92,500	-	-
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	-	-	-	-	-
WHA construction loan	(5,000,000)	-	-	-	-
Other Contributions	200,000	-	-	-	-
WCSS loan payments	50,000	50,000	50,000	50,000	50,000
Water Fund					
Government Grants	-	-	-	-	-
Other Contributions	-	-	-	-	-
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	335,000	-	-	-	-
	(3,293,500)	350,000	142,500	50,000	50,000
EXPENDITURE					
General Fund					
Non-capital Expenditure	1,810,020	683,200	525,200	140,000	55,000
Infrastructure Maintenance	15,611,404	9,584,406	7,121,256	6,198,356	4,253,507
Capital Expenditure	10,584,775	3,685,145	3,558,137	2,657,615	1,979,600
WCSS loan	-	-	-	-	-
Water Fund					
Non-capital Expenditure	1,137,500	1,822,500	1,857,500	1,812,500	457,500
Infrastructure Maintenance	3,190,000	2,960,000	2,385,000	8,830,000	620,000
Capital Expenditure	186,350	113,850	1,000,000	1,000,000	, -
Sewer Fund	•	,			
Non-capital Expenditure	762,000	842,000	832,000	582,000	582,000
Infrastructure Maintenance	5,629,500	10,022,500	3,321,000	2,480,000	2,815,000
Capital Expenditure	678,650	576,150	- -	-	-
Solid Waste Fund					
Non-capital Expenditure	110,000	110,000	110,000	110,000	110,000
Infrastructure Maintenance	480,000	325,000	350,000	575,000	185,000
Capital Expenditure	1,130,000	10,000	10,000	10,000	10,000
All Funds					
Depreciation	13,249,083	13,649,083	14,049,083	14,449,083	14,849,083
-	54,559,282	44,383,834	35,119,176	38,844,554	25,916,690

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2019 - 2023 CONSOLIDATED PROJECT SUMMARY

BYLAW 2258, 2019 SCHEDULE B Cont'd

	2020	2021	2022	2023	2024
TRANSFERS (TO) FROM					
OTHER FUNDS (RESERVES))				
RMI Reserve	10,190,963	2,459,250	764,500	464,500	249,500
MRDT Reserve	865,050	643,000	608,900	581,800	575,500
General Capital Reserve	6,056,170	4,385,951	2,651,641	3,081,273	1,904,092
Recreation Works Charges	366,100	600,000	400,000	600,000	_
Vehicle Replacement Reserve	3,206,945	880,000	2,341,246	1,925,090	1,350,000
Library Reserve	64,000	60,000	50,000	45,000	_
General Operating Reserve	2,273,969	1,642,046	1,388,300	1,025,800	961,500
Transportation Works Charges	3,361,500	3,282,500	2,907,500	1,272,500	1,247,500
Water Capital Reserve	4,156,350	4,588,850	4,900,000	11,390,000	830,000
Water Operating Reserve	357,500	307,500	342,500	252,500	247,500
Sewer Capital Reserve	6,308,150	10,598,650	3,321,000	2,480,000	2,815,000
Sewer Operating Reserve	762,000	842,000	832,000	582,000	582,000
Solid Waste Capital Reserve	1,575,000	35,000	360,000	585,000	195,000
Solid Waste Operating Reserve	110,000	110,000	110,000	110,000	110,000
- -	39,653,699	30,434,751	20,977,593	24,395,471	11,067,606
ADJUSTMENTS FOR NON CA	SH ITEMS	AND CHAN	GES TO NE	Γ FINANCIA	AL ASSETS
Depreciation	13,249,083	13,649,083	14,049,083	14,449,083	14,849,083
WCSS loan	(50,000)	(50,000)	(50,000)	(50,000)	(49,999)
WHA construction loan	5,000,000	(50,000)	(50,000)	(50,000)	(47,777)

Proportion of total proceeds proposed to be raised from each funding source in 2020

	% of Total	
Funding Source	Revenue	Dollar value
Property Taxes	41.85%	41,317,903
Parcel Taxes	8.42%	8,315,961
Fees and Charges	26.53%	26,192,142
Investment income	2.46%	2,430,590
Debt	0.00%	-
Government Grants	2.75%	2,715,338
Transfer taxes	17.73%	17,500,000
Other	0.25%	250,000
Total	100%	98,721,934

The municipality will continue to pursue revenue diversification to minimize the overall percentage of revenue raised from property taxes wherever possible. The objective is to maintain a reasonable tax burden by maximizing other revenue sources, lowering the cost of municipal services and shifting the burden to user fees and charges where feasible.

Proposed distribution of property tax revenue in 2020

	% of Total	
	Property	Dollar value,
Property Class	Taxation	completed roll
Class 1 - Residential	67.20%	27,765,631
Class 2 - Utilities	1.45%	599,110
Class 5 - Light industry	0.15%	61,977
Class 6 - Business other	29.70%	12,271,417
Class 8 - Recreational	1.50%	619,769
Total	100%	41,317,903

The municipality will continue to set tax rates to ensure tax stability by maintaining a consistent proportionate relationship between classes. The proposed distribution shown above is consistent with the prior year. In order to maintain the current share of taxation between property classes, minor adjustments are made to the tax ratios to account for market based assessment variation between the classes. This policy provides a balanced tax impact among property classes.

RESORT MUNICIPALITY OF WHISTLER FIVE-YEAR FINANCIAL PLAN 2020 - 2024

BYLAW 2258, 2019 SCHEDULE C Cont'd

PERMISSIVE EXEMPTIONS

As permitted by the Community Charter, council has granted exemptions from municipal property taxes for the following general purposes:

- * Land and improvements surrounding a statutorily exempt building for public worship.
- * Properties owned or held by a not-for-profit organization whose purpose is to contribute to the well-being of the community with the provision of cultural, social, educational or recreational services.

Permissive exemptions for municipal property taxes in 2020 are estimated to be \$517,512

THE RESORT MUNICIPALITY OF WHISTLER

BUSINESS LICENCE AND REGULATION BYLAW NO. 2253, 2019

A BYLAW TO PROVIDE FOR THE GRANTING OF BUSINESS LICENCES, TO FIX AND IMPOSE LICENCE FEES AND TO REGULATE CERTAIN BUSINESSES IN THE RESORT MUNICIPALITY OF WHISTLER

WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to provide for business licensing and to regulate the operation of businesses in the Resort Municipality;

AND WHEREAS the Council of the Resort Municipality of Whistler wishes to protect its reputation as a world class destination and resort, and prevent nuisances and misleading business practices in the Resort Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler **ENACTS AS FOLLOWS**:

DEFINITIONS

1. In this bylaw:

"ATM" means an automatic teller machine or the business of providing an automatic teller machine:

"activity tour or promotion business" means the marketing or providing of recreational activities:

"bank" includes a bank, credit union, trust company or other similar institution that, among other things, accepts deposits, invests money, or lends money;

"body shop business" means the business of painting or doing bodywork on vehicles:

"business" means "business" as defined in the Community Charter,

"bylaw enforcement officer" means a person appointed from time to time by Council as a Bylaw Enforcement Officer, Parking Enforcement Officer or a person appointed for the purpose of enforcing bylaws in the Resort Municipality, or a Royal Canadian Mounted Police officer:

"Council" means the Council of the Resort Municipality;

"direct sales" means marketing goods or services to people in their homes, workplaces, or in public places, whether door to door, over the phone, on foot, or from a vehicle;

"escort agency" means the business of providing or furnishing an escort or partner on an intermittent basis for a social occasion or function:

"fractional interest" means a one-quarter or less interest in a parcel, which the owner holds as a tenant in common or in the form of ownership points;

"garage business" means the business of repairing vehicles, but does not include painting or doing bodywork on vehicles;

"hotel" has the same meaning as in the Tourist Accommodation Regulation Bylaw;

"hotel business" has the same meaning as in the Tourist Accommodation Regulation Bylaw;

"licence" means a valid business licence issued by the Resort Municipality;

"licence inspector" means the Supervisor of Bylaw Services, the Manager of Protective Services or any other person appointed from time to time by *Council* for the purpose of carrying out the provisions of this bylaw;

"liquor primary licensed establishment" means a premises at a fixed address and requires a liquor primary licence pursuant to the Liquor Control and Licensing Act:

"market" means sell, offer for sale, promote, canvass, solicit, rent, advertise, book, arrange or facilitate rental, and includes handing out free samples or commercial flyers, or placing, posting or erecting advertisements physically or online, but does not include the mere provision of a neutral space or location for such marketing in newspapers, bulletin boards or online;

"occupant load" means the number of persons permitted in a building or area of a building pursuant to all applicable municipal, building and fire related bylaws and enactments in effect from time-to-time:

"person" includes any individual, firm, corporation or formal or informal partnership carrying on a business;

"premises" means a legal parcel, and may include more than one parcel where the parcels have a single civic address;

"private outdoor area" means a privately owned or leased outdoor patio area;

"public place" includes a road, highway, park, pedestrian walkway, plaza, or public parking lot, and includes all outdoor areas leased, controlled or operated by Whistler Blackcomb or the Whistler Village Land Company;

"publication box" means a rack or box containing published materials for distribution for free or by payment;

"publishing business" means the business of printing or publishing books, newspapers, magazines, flyers, leaflets, including the publication of materials over the Internet;

"registered society" means a not-for-profit society registered and in good standing with the Registrar of Companies under the Societies Act;

"Resort Municipality" means the corporation of the Resort Municipality of Whistler, or its geographic area:

"restaurant with liquor service" means premises at a fixed address where prepared food, beverages, or both are served to the public for a fee and requires a food primary licence pursuant to the Liquor Control and Licensing Act but does not include a liquor primary licensed establishment;

"restaurant without liquor service" means premises at a fixed address where prepared food, beverages excluding liquor, or both are served to the public for a fee, but does not include a liquor primary licensed establishment or a restaurant with liquor service;

"ski lift operation" means a business providing chair lifts, towropes, gondolas and similar services for ascending a mountain;

"special event" has the same meaning as in Special Event Bylaw No. 2171, 2019;

"strata development" means a building, group of buildings, or a part of a building, in a strata development governed by a strata corporation under the Strata Property Act;

"taxi business" means the provision of a taxi, limousine or similar vehicle with a driver for a fee;

"time share business" means the marketing of time share interests or ownership points in property, and, for the purpose of this bylaw, is a distinct business from the actual operation of a hotel or tourist accommodation property that is used in whole or in part by customers/clients of the time share business;

"time share premises" has the same meaning as in the Tourist Accommodation Regulation Bylaw;

"tourist accommodation business" has the same meaning as in the Tourist Accommodation Regulation Bylaw;

"tourist accommodation property" has the same meaning as in the Tourist Accommodation Regulation Bylaw;

"Tourist Accommodation Regulation Bylaw" means Resort Municipality of Whistler Tourist Accommodation Regulation Bylaw No. 2142, 2017;

"transportation network services business" means the business of connecting drivers of passenger directed vehicles with passengers who hail and pay for the services through the use of an online platform, where such drivers pick up passengers within the Resort Municipality;

"Zoning Bylaw" means Resort Municipality of Whistler Zoning and Parking Bylaw No. 303, 2015.

2. Reference to another bylaw or enactment in this bylaw is a reference to that bylaw or enactment as it may be amended, replaced or in effect from time to time.

BUSINESS LICENCES

Requirements

- 3. No *person* may carry on any *business* in the *Resort Municipality* without a valid and subsisting *licence* for that class of *business*.
- 4. A *person* must not carry on any *business* in the *Resort Municipality* except at the *premises* identified in a valid and subsisting *licence* for that *business*.
- 5. Every *person* who operates a *business* at more than one *premises* must apply for and maintain a separate *licence* in respect of each separate *premises*.
- 6. Every *person* who operates more than one *business* or class of *business* at a single *premises* must apply for and maintain a separate *licence* in respect of each class of *business* at that *premises*.
- 7. Every holder of a *licence* must keep a copy of the *licence* posted in a conspicuous place in the *premises*, vehicle, place or structure in respect of which the *business* is carried out or undertaken and for which the *licence* is issued.
- 8. Every holder of a *licence* for a *tourist accommodation business* shall post their *licence* number in a conspicuous place on any *marketing* for the business.
- 9. Notwithstanding any other provisions of this bylaw, the holder of a licence for a *transportation network services business* may provide such services throughout the *Resort Municipality*, and need not post its *licence*.
- 10. Notwithstanding any other provisions of this bylaw, the following activities do not require a *licence*:
 - (a) fundraising activities carried on by a *registered society*, provided that the entire proceeds of the activity are provided to that *registered society* or another *registered society*;
 - (b) an educational course or program provided by a community or continuing education facility, or by a school operated pursuant to the *School Act*, including fundraising activities to support such programs; or
 - (c) a garage or yard sale.
- 11. The issuance of a *licence* shall not be deemed to be a representation by the *Resort Municipality* to the licence holder or to anyone else that the *business* complies with all applicable bylaws or other enactments. The licence holder shall ensure compliance with all bylaws and other enactments.

Licence Applications

- 12. Every *person* applying for a new *licence* must, at the time of making the application, pay to the *Resort Municipality* the New Licence Administration Fee specified in Schedule "A" in addition to the annual fee specified for that *business* in Schedule "A" and comply with s. 13.
- 13. Every application for a new *licence* under this bylaw:
 - (a) must be made on the form provided by the *licence inspector* for that purpose; and
 - (b) may be required by the *licence inspector* to contain the following information when applicable:
 - (i) the name, address and phone number of the applicant and *business* owner;
 - (ii) the class of *business* as listed in Schedule "A" to this bylaw;
 - (iii) a brief description of the nature of the business;
 - (iv) a description of the *business premises*, including the legal description and civic address:
 - the square footage of the business premises, including a copy of a plan of the commercial space when requested;
 - (vi) proof of ownership, a lease or other arrangement permitting the *business* to use the *premises* for the period of the *licence*;
 - (vii) proof of any certification, licence, permit, approval, qualification, or plan that may be required by a federal, provincial or local authority with respect to the *business*, including a solid waste management plan, if required, pursuant to the Resort Municipality of Whistler Solid Waste Bylaw No. 2139, 2017;
 - (viii) reasonable proof of insurance if insurance is required under this bylaw or any other bylaw or enactment;
 - (ix) the type of liquor licence, including any endorsements, issued to the business under the Liquor Control and Licensing Act;
 - (x) proof of a permit issued to the *business* under the *Food Premises* Regulation under the *Public Health Act*;
 - (xi) where a licence fee is based on occupant load or another unit of business capacity, the occupant load or other description of the business capacity; and

- (xii) any additional information the *licence inspector* reasonably requests in order to assist in determining whether the applicant may be issued a *licence*.
- 14. Every *person* applying to renew a *licence* must pay to the *Resort Municipality* the annual fee specified for that *business* in Schedule "A" and any information the *licence inspector* reasonably requests in order to assist in determining whether the licence may be renewed on or before January 31 each calendar year.
- 15. Where a *business* does not clearly fall into a listed class in Schedule "A", the *licence inspector* may process the licence application on the basis of the class of business most similar to the applicant's *business*.
- 16. No *person* shall make any material misrepresentations on the licence application.
- 17. All *licences* issued under this bylaw shall apply only to the *person* to whom it was issued and no other *person* shall have the right to use such *licence*.

Licence Periods

- 18. *Licences* issued under this bylaw are valid for the period commencing January 1 and expiring December 31 of each year unless cancelled under this bylaw.
- 19. Notwithstanding s. 18, a *licence* for a *special event* shall be for no more than 6 consecutive weeks or 42 non-continuous days in a calendar year and shall explicitly state its term of validity.
- 20. Notwithstanding s. 18, a *hotel business licence* for a *hotel* that is subject to the *Strata Property Act*, except a *hotel business licence* for *time share premises*, shall expire on the earlier of December 31 of each year and the date on which a *hotel business licence* is issued to a new operator for the *hotel business* pursuant to a business licence application accompanied by a resolution passed by a ¾ vote under the *Strata Property Act* authorizing the applicant to operate the *hotel business*.

Licence Changes

- 21. Every *person* intending to make any of the following changes to a *business* for which the person holds a *licence*:
 - (a) a change to a mailing address of the licence holder for the business;
 - (b) a change to the name of the *business*; or
 - (c) a change to a term or condition on which the *licence* was issued;

must complete and submit to the *licence inspector* a change in licence form, and pay to the *Resort Municipality* the licence change fee stated in Schedule "A".

Licence Inspector's Powers and Duties

- 22. Upon being satisfied that a licence application, renewal, or change meets the requirements for issuance, renewal, or change of a *licence* in this bylaw, the *licence inspector* may issue, renew or change a *licence*.
- 23. No *licence* shall be granted to a *person* for a *business* unless the *licence inspector* is satisfied on the information available that:
 - (a) the zoning of the *business premises* permits the *business* activity;
 - (b) the owner or operator of the *business* complies with this bylaw and all other bylaws and enactments that are applicable to the *business* and its *premises*; and
 - (c) all licence fees, and any outstanding fees or fines owed to the *Resort Municipality* in relation to the *business*, or any other *business* operated by the same applicant, have been paid.
- 24. Subject to section 16 of the *Community Charter*, the *licence inspector* or a *bylaw* enforcement officer may enter business premises at a reasonable time to inspect and determine whether the regulations and requirements of this bylaw or a licence are being met.
- 25. At any time, the *licence inspector* may require a licence holder to provide proof of any certification, licence, permit, approval, qualification or plan that may be required by this bylaw, or by a federal, provincial or local authority with respect to the *business*.
- 26. The *licence inspector* may impose terms and conditions with respect to a *licence* in relation to:
 - (a) the duration of the *licence*;
 - (b) the hours of operation of the *business*;
 - (c) the maximum number of occupants allowed at the premises; or
 - (d) any other terms or conditions related to compliance with this bylaw or another applicable bylaw or other enactment.
- 27. A *licence* issued under this bylaw to a *business* is subject to every term and condition applicable to that *business* stated in the *licence* and this bylaw.
- 28. The *licence inspector* may refuse, suspend, or cancel a *licence* where the *licence inspector* is satisfied that:
 - (a) the licence holder has failed to ensure compliance with a provision of this bylaw or a term or condition of the *licence* applicable to the *business*; or
 - (b) for other reasonable cause pursuant to the *Community Charter*.

- 29. The *licence inspector* may impose conditions on a *licence* in relation to the refusal, suspension or cancellation of the *licence*.
- 30. An applicant or licence holder who wishes *Council* to reconsider the *licence inspector's* decision to refuse, suspend, or cancel a *licence* must, within ten business days of the date of the refusal, suspension or cancellation, deliver to the Municipal Clerk of the *Resort Municipality* a written request stating the grounds upon which the request is based.
- 31. The Municipal Clerk must refer a request made under s. 30 to a regular or special *Council* meeting, and notify the applicant or licence holder of the time and place at which *Council* will reconsider the decision of the *licence inspector*.

GENERAL BUSINESS REGULATIONS

- 32. No licence holder shall contravene, or permit or allow the contravention of, any term of this bylaw in relation to their *business*.
- 33. No licence holder shall contravene, or permit or allow the contravention of, any term or condition of their *licence*.
- 34. Every *person* who owns or operates a *business* must comply with all bylaws and enactments applicable to that *business* as a term and condition of their *licence*.
- 35. No *person* who owns or operates a *business* may cause, allow or permit that *business* to cause a nuisance to other *business* owners, residents, or members of the public.
- 36. No *person* shall *market* goods or services, or carry on any *business*, in a *public* place without a *licence* for the *business* together with:
 - (a) any other applicable permit or approval issued by the Resort Municipality, or
 - (b) a lease from the Whistler Village Land Company, authorizing the activity at the times and locations indicated.
- 37. No *person* shall conduct *business* in a *private outdoor area* unless the *business* is also *licenced* to operate in an adjacent indoor *premises*.

SPECIFIC BUSINESS REGULATIONS

Time Shares

38. As a condition of a *licence* issued in respect of a *time share business*, every *time share business* shall display a sign or signs in a conspicuous place in the premises in respect of which the business is carried out and for which the *licence* is issued that state: "This business premises is licenced to market TIME SHARES by the Resort Municipality of Whistler."

- 39. The signs referred to in s. 38 must comply with Sign Bylaw No. 558, 1987 and have the word "TIME SHARES" printed in capital letters of not less than 150 millimeters in height, in a colour that contrasts with the background, and be visible to anyone approaching each entrance to the *premises* in which the *time share business* is located. Where a *time share business* is conducted in conjunction with another class of business in a single *premises*, signs must be posted so that they are visible from both outside the *premises* and in the part of the *premises* where the *time share business* is conducted.
- 40. No *person* shall carry on a *time share business* in the same *premises* as any other *business*, with the exception of an *activity tour or promotion business*.
- 41. No *person* shall carry on a *time share business* outside of the *premises* for which it has been licenced.
- 42. No *person* shall *market* time share interests, *fractional interests* or ownership points in property while that person is in a *public place*, or within the common property of a *strata development*.

Dog Sled Operators and Outdoor Kennels

- 43. Every *person* licenced to carry on a *business* that involves the keeping of dogs outdoors must:
 - (a) ensure that each dog is secured with a tangle free chain at least 5 feet in length, or kept in an enclosure at least 75 square feet in area when inside the kennel;
 - (b) ensure that each dog has the ability to sit on top of their individual dog shelter while chained as required;
 - (c) provide a separate shelter for each dog that:
 - (i) is made of wood, plastic or similar material;
 - (ii) provides sufficient space to allow each dog the ability to turn about freely and easily, stand, sit, stretch and lie in a normal position; and
 - (iii) provides sufficient insulation for each dog and prevents moisture from accumulating:
 - (d) change the bedding in the dog shelters regularly to ensure it is clean and dry;
 - (e) ensure that all dog shelters are dug out as necessary to maintain position on the surface of snow accumulations;
 - (f) maintain a compound enclosed by fencing at least six feet high to contain the animals:
 - (g) ensure that fencing is dug out as necessary to maintain height relative to the surface of snow accumulations:

- (h) install flood lighting at the site of the enclosure to assist in evening operations and incident intervention;
- (i) ensure daily cleanup and sanitization of the kennel compound including both food waste and animal feces;
- (j) dispose of all animal feces generated by the business through a municipally licenced waste disposal provider and provide a copy of the contract between the operator and the waste disposal company to the *licence inspector* upon request;
- (k) provide separate pens for female dogs in heat and female dogs with litters;
- (I) have a dog licence for each dog from the *Resort Municipality* and ensure that all dogs have identification tags or tattoos;
- (m) provide to the Resort Municipality, at the time of business licence issuance, the name and telephone number of a contact person who can be contacted 24 hours a day in the event of an emergency at the business premises or a complaint about the animals, and update this information whenever there is a change in personnel;
- (n) allow the *licence inspector*, *bylaw enforcement officer* or, if the *licence inspector* deems it necessary, an officer of the Society for the Prevention of Cruelty to Animals to inspect the business at reasonable times; and
- (o) cease all commercial dog sledding or outdoor kennel operations until any violation of the foregoing regulations is corrected to the satisfaction of the *licence* inspector.

Food and Beverage Businesses

- 44. No person who operates or markets a *liquor primary licensed establishment* or a restaurant with liquor service shall:
 - (a) advertise or solicit in relation to that business:
 - (b) permit or cause any other person to advertise or solicit in relation to that business,

in any public place where persons under the age of 19 may be present.

Direct Sales

45. No *person* shall attend at any residence for the purpose of selling, soliciting or taking orders for goods, materials, publications or services of any kind unless a previous appointment for such attendance has been made with a *person* who is expected to be at the residence at the time.

Vehicle Service and Repair

46. *Garage businesses* and body shop businesses must be licenced separately, and must not be conducted in the same *premises*.

Printing and Publishing

- 47. Every *person* carrying on the *business* of providing *publication boxes* shall, at the time the *person* applies for or renews a *business licence*, provide a list of all *publication boxes* the *person* owns or operates in the *Resort Municipality*, the location of each *publication box* and a description of the materials distributed by the *publication box*.
- 48. As a condition of a *licence* issued for a *business* that provides *publication boxes*, the licence holder must keep all *publication boxes* in good repair and immediately remove any graffiti.
- 49. As a condition of a *licence* issued for a *publishing business*, every *business* that publishes and distributes maps of the *Resort Municipality* not endorsed by the *Resort Municipality* must print on the page that contains the map in at least 14-point font the following: "This map is not an official map of Whistler and is not endorsed by the Resort Municipality of Whistler".
- 50. As a condition of all *licences*, every *person* who permits a *publication box* to be located on its *business premises* must not permit more than four *publication boxes* to be located on the *premises*.
- 51. Section 50 does not apply to publication boxes that only distribute newspapers that are published at least on a monthly basis.

OFFENCES

- 52. A *person* who:
 - (a) carries on a *business* without holding a valid *licence* for that *business*:
 - (b) fails to display a valid *licence* as required by this bylaw;
 - (c) fails to provide any documentation or information as required by this bylaw;
 - (d) carries on or remains open for *business* after receiving notice that the *licence* for that *business* has been suspended or cancelled;
 - (e) breaches any term or condition of their a *licence*; or
 - (f) violates any provision of this bylaw

commits an offence of this bylaw, and is liable on conviction to a fine or penalty of up to \$10,000 for each offence.

GENERAL

Municipal Clerk, A. Banman

- 53. If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, it shall be severed from the bylaw and the remaining portions shall remain in full force and effect as if the bylaw had been enacted without the invalid portion.
- 54. Schedules "A" attached hereto and form part of this bylaw.
- 55. This bylaw repeals and replaces "Business Licence Bylaw No. 567, 1987", "Business Regulation Bylaw No. 739, 1989", "Vehicles for Hire Regulation Bylaw No. 1494, 2002", and all amending bylaws.
- 56. This bylaw may be cited as "Business Licence and Regulation Bylaw No. 2253, 2019".

GIVEN FIRST AND SECOND READINGS this 5th day of November, 2019.

NOTICE given under sections 59(2)(a) and (3) of the *Community Charter* on the 7th and 14th days of November, 2019.

GIVEN THIRD READING this 3rd	day of December, 2019.
ADOPTED this day of	, 2019.
Mayor, J. Crompton	Municipal Clerk, A. Banman
I HEREBY CERTIFY that this is a the "Business Licence and Regular 2253, 2019".	• •

Schedule "A"

BUSINESS LICENCE FEES

The following fees must be paid in accordance with this bylaw:

- 1. New licence administration fee \$25.00.
- 2. Change of licence fee \$10.00.
- 3. Annual licence fee is \$190.00 unless otherwise set out below, to a maximum annual fee of \$2000.00:

Business Classification	Minimum Fee (Plus Unit Fee if applicable)	Unit Fee
Automatic Teller Machine Company	\$100.00	\$50.00/ATM
Bank	\$350.00	
Dog Sled or Outdoor Kennel Operators	\$500.00	
Escort Agency	\$500.00	
Liquor Primary Licensed Establishment	\$50.00	\$5.00/person based on occupant load
Restaurant with Liquor Service	\$50.00	\$2.00/person based on occupant load
Restaurant without Liquor Service	\$200.00	
Taxi Business	\$200.00	
Transportation Network Services	\$200.00	
Publication Box Provider (does not include publication boxes that only distribute newspapers)	\$200.00	\$25.00/box
Ski Lift Operation	\$200.00	\$85.00/lift
Special Event	\$100.00 per event	\$25.00/vendor, service provider or exhibitor
Campground	\$190.00	\$5.00/site
Hotel Business	\$190.00	\$10.00/guest unit
Tourist Accommodation Business (other than Campground and Hotel Business)	\$190.00	\$25.00/tourist accommodation property
Time Share Business	\$200.00	
Registered Society	No fee	

RESORT MUNICIPALITY OF WHISTLER

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW (BUSINESS LICENCE AND REGULATION) NO. 2254, 2019

A BYLAW TO AMEND "BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018".

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Bylaw Notice Enforcement Bylaw No. 2174, 2018";

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the "Bylaw Notice Enforcement Bylaw No. 2174, 2018";

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

- 1. This Bylaw may be cited for all purposes as the "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019".
- 2. "Bylaw Notice Enforcement Bylaw No. 2174, 2018" is amended by:
 - (a) adding the table attached as Schedule "A" to this Bylaw to the tables listed in Schedule "A" of "Bylaw Notice Enforcement Bylaw No. 2174, 2018".
 - (b) repealing the tables in Schedule "A" of "Bylaw Notice Enforcement Bylaw No. 2174, 2018 titled as the Business License Bylaw No. 567, 1987 and Business Regulation Bylaw 739, 1989.
- 3. Schedule "A" attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST AND SECOND READINGS this 5th day of November, 2019.

	2 cm. day cc.c
GIVEN THIRD READING this 3rd day of Dece	ember, 2019.
ADOPTED this day of, 201	9.
Mayor, J. Crompton	Municipal Clerk, A. Banman
I HEREBY CERTIFY that this is a true copy of "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254,	f the
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Schedule "A"

Business Licence and Regulation Bylaw No. 2254, 2019

DESIGNATED EXPRESSION	SECTION(S)	Discounted Penalty	Penalty	Compliance Agreement Available (50% of Penalty)
Carry on business without a licence	3	\$300	\$500	No
Carry on <i>business</i> at a <i>premises</i> not identified in <i>licence</i>	4	\$100	\$150	No
Licence not posted in a conspicuous place in the <i>premises</i> , vehicle, place or structure	7	\$100	\$150	No
Licence number not posted in a conspicuous place on any marketing for the business	8	\$250	\$500	No
Contravene, or permit or allow the contravention of, any term or condition of <i>licence</i>	33	\$200	\$300	No
Cause, allow or permit <i>business</i> to cause a nuisance	35	\$150	\$200	No
Market goods or services, or carry on business, in a public place without a licence and applicable permit or approval	36 (a)	\$300	\$350	No
Market goods or services, or carry on business, in a public place without a licence and lease	36 (b)	\$300	\$350	No
Conduct business in a private outdoor area	37	\$300	\$350	No
Carry on a <i>time share business</i> in same <i>premises</i> as any other <i>business</i>	40	\$500	\$500	No
Carry on a <i>time share business</i> outside of <i>premises</i> for which it has been licenced	41	\$500	\$500	No

Advertise or solicit in relation to a business in a public place where persons under the age of 19 may be present.	44	\$500	\$500	No
Fail to provide documentation or information	52 (c)	\$250	\$500	No
Carry on or remain open for business after receiving notice that licence has been suspended or cancelled	52 (d)	\$400	\$500	No

RESORT MUNICIPALITY OF WHISTLER

MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION AMENDMENT BYLAW (BUSINESS AND LICENCE REGULATION BYLAW) No. 2255, 2019

A BYLAW TO AMEND "MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION BYLAW NO. 1719, 2005"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005";

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005";

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

- 1. This Bylaw may be cited for all purposes as the "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019".
- 2. "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005" is amended by:
 - (a) rescinding the table attached as Schedule B3 and B12 "A" to of "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005" and replacing B3 with the table attached as Schedule B3 to this bylaw.
- 3. Schedule "A" attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST and SECOND READINGS	S this 5th day of November, 2019.
GIVEN THIRD READING this 3rd day of	December, 2019.
ADOPTED this day of	_, 2019.
Mayor, J. Crompton	Municipal Clerk, A. Banman
I HEREBY CERTIFY that this is a true co "Municipal Ticket Information System Im Amendment Bylaw (Business Licence ar No. 2255, 2019".	plementation

Schedule B3

Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019

Business Licence and Regulation Bylaw 2253, 2019

DESIGNATED EXPRESSION	SECTION(S)	Penalty
Carry on business without a licence	3	\$500
Carry on business at a premises not identified in licence	4	\$500
Licence not posted in a conspicuous place in the premises, vehicle, place or structure	7	\$500
Licence number not posted in a conspicuous place on any marketing for the business	8	\$1000
Contravene, or permit or allow the contravention of, any term or condition of <i>licence</i>	33	\$500
Cause, allow or permit <i>business</i> to cause a nuisance	35	\$500
Market goods or services, or carry on business, in a public place without a licence and applicable permit or approval	36 (a)	\$500
Market goods or services, or carry on business, in a public place without a licence and lease	36 (b)	\$500
Conduct business in a private outdoor area	37	\$500
Carry on a time share business in same premises as any other business	40	\$500
Carry on a <i>time share business</i> outside of <i>premises</i> for which it has been licenced	41	\$500
Advertise or solicit in relation to a business in a public place where persons under the age of 19 may be present.	44	\$500
Fail to provide documentation or information	52 (c)	\$500
Carry on or remain open for <i>business</i> after receiving notice that <i>licence</i> has been suspended or cancelled	52 (d)	\$500

Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019



NOV 2 2 2019 1146234

His Worship Jack Crompton Mayor of Whistler 4325 Blackcomb Way Whistler BC V8E 0X5

Dear Mayor Crompton and Councillors:

I am writing to thank you for meeting with me at the Union of British Columbia Municipalities Convention, which took place September 23 to 27, 2019, at the Vancouver Convention Centre in Vancouver, British Columbia.

We are greatly encouraged by the success of this year's convention, themed Resiliency + Change. With nearly 2,000 community leaders in attendance, local governments came together with a cohesive voice to discuss the needs and resources of communities, raised issues and ideas important to their communities, and learned about commonalities across the province.

In our meeting, we discussed areas of success in Whistler, including Anxiety BC's pilot project with high school students, wonderful contributions to the community made by public library staff, and positive feedback regarding the Communities that Care Initiative.

We also had an opportunity to discuss some of the challenges you've faced as a community, including a lack of local resources with most mental health services being located in Pemberton or Squamish, difficulty attaching care to members of the transient population, and the need for more resources and supports for children, youth, and young adults.

In terms of supports for children and youth, the Province recently announced \$8.8 million in funding for school districts to support mental health in schools. I encourage you to bring this funding to the attention of your school district. Additional information on the new funding can be found online: https://news.gov.bc.ca/releases/2019MMHA0100-001708.

There are also a number of online and telehealth resources available to help increase access to care for rural and remote residents. I have included a mental health resource list that may be of interest to you and your community.

Our government continues to be committed to making the mental health and addictions system work for all British Columbians by providing people with care when, where, and how they need it.

As mentioned in our meeting, British Columbia's *A Pathway to Hope: A roadmap for making mental health and addictions care better for people in British Columbia* (the Roadmap) was released in June 2019. The Roadmap is designed to improve the mental health and wellness of all British Columbians by ensuring people get access to the services they need to tackle problems early on. You can view The Roadmap here: https://news.gov.bc.ca/files/BCMentalHealthRoadmap 2019.pdf.

This targeted approach is the beginning of a much larger, more enhanced, and comprehensive way we view and deliver mental health and addictions care in BC. The Roadmap will allow all people living in BC to thrive in their communities, while equally valuing mental, physical, emotional, and spiritual health and well-being.

Thank you again for your input and participation. I look forward to continuing to work with you as we move forward to improve mental health and addictions services for all British Columbians.

Yours sincerely,

Judy Darcy Minister

Page 525 of 542



Rural & Remote Mental Health and Substance Use Services

Ensuring access through online and tele-health resources

We recognize British Columbians living in rural and remote areas are faced with unique challenges in accessing appropriate and culturally safe mental health and addictions services. Virtual care services have the potential to bridge existing gaps in service by providing timely access to appropriate interventions and helping people locate supports before they reach crisis.

To support this, the Ministry of Mental Health and Addictions, along with the Ministry of Health, is investing in innovative technology to provide individuals and physicians with free, user-friendly access to reliable information, screening tools, and psychological support. This includes providing mental health and substance use services to rural and remote communities through mobile clinical teams, e-Mental Health, tele-health, and travel assistance programs for both patients and physicians.

e-Mental Health and Substance Use Resources

HealthLink BC: (healthlinkbc.ca or 811) provides medically-approved information on more than 5,000 health topics, including mental health and substance use

Mental Health and Substance Use Service Map: (gov.bc.ca/gov/content/mental-health-support-in-bc/map) a searchable listing of mental health and substance use resources and services, organized by community.

Mental Health and Substance Use Hub: (gov.bc.ca/gov/content/mental-health-support-in-bc) offers options for self-help, self-care, and links to resources.

BC Mental Health and Substance Use: (<u>bcmhsus.ca</u>) provides a network of services for BC residents across the province.

HeretoHelp: (heretohelp.bc.ca) is a project of the BC Partners for Mental Health and Addictions Information and offers resources to help people prevent and manage mental health and substance use problems.

Bounce Back: (bouncebackbc.ca or 1 866 639-0522) is an evidence-based program for adults experiencing symptoms of mild to moderate depression and anxiety. Bounce Back offers self-directed Cognitive Behavioural Therapy with over-the-phone coaching.

Additional Useful Online Resources:

(interiorhealth.ca/YourCare/MentalHealthSubstanceUse/MentalHealth/Documents/Useful%20Online%2 OResources.pdf) a substantive list of online resources created by Interior Health.



Crisis Lines

310-Mental Health: call 310-MENTAL (310-6789 - no area code needed) toll-free anywhere in BC to access emotional support, information and resources specific to mental health and substance use issues.

Crisis Intervention and Suicide Prevention Centre of BC: (crisiscentre.bc.ca or 1 800 SUICIDE – 1 800 784-2433) provides emotional support to youth, adults and seniors in distress, 24 hours a day, 7 days a week.

Kuu-us Crisis Line Society: (toll-free at 1 800 588-8717, local youth at 250-723-2040 or local adults at 250-723-4050) provides indigenous, culturally safe 24/7 telephone crisis supports, with specific care for youth and elders.

Youth in BC (<u>youthinbc.com</u> or 1 866 661-3311) is a 24/7 crisis line that connects youth with support, information and resources. It also has an online chat feature available from 12pm – 1am daily.

Child and Youth Resources

erase (<u>erase.gov.bc.ca</u>) – Expect Respect & a Safe Education is a government website with a section on substance use with resources for educators, students, and parents

Compass Mental Health (compassbc.ca or 1 855 702 7272) a provincial phone and web-based consultation service for primary care and community providers to access evidence-based supports for children and youth living with mental health challenges and problematic substance use.

Kelty Mental Health Resource Centre (<u>keltymentalhealth.ca</u> or 1 800 665-1822) is a free, provincial resource centre that provides information, resources, peer support and system navigation to children, youth and families across BC who are struggling with mental health and/or substance use challenges.

Foundry Online: (foundrybc.ca) a youth and young adult-centric interactive website offering self-assessments and connections to early supports. This site aligns with brick and mortar Foundry sites across BC to better integrate care for youth and young adults with mental health and substance use challenges.

Confident Parents: Thriving Kids: (cptka.inputhealth.com) is a phone-based coaching service for parents to help reduce mild to moderate anxiety and behavioural problems in children aged 3 to 12.

From: Mayor < Mayor@saanich.ca>

Date: December 6, 2019 at 1:21:24 PM PST **To:** Jack Crompton < <u>jcrompton@whistler.ca</u>>

Subject: Follow up to 2019-Nov-28 Letter to Premier from Mayor Haynes

Good Afternoon Mayors,

Further to my correspondence of November 28 addressed to Premier Horgan regarding modernization of the *Motor Vehicle Act*, would you kindly advise whether you and your Council are in support of the requested changes. If so, would you consider sending a letter to the Premier?

Thank you, Fred Haynes

Fred Haynes Mayor

District of Saanich 770 Vernon Ave. Victoria BC V8X 2W7

t. 250-475-5510 f. 250-475-5440 mayor@saanich.ca www.saanich.ca

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The Corporation of the District of Saanich | Mayor's Office

770 Vernon Avenue Victoria BC V8X 2W7 | T 250-475-5510 | F 250-475-5440 | www.saanich.ca

November 28, 2019

via email: premier@gov.bc.ca

The Honourable John Horgan, M.L.A. Premier of British Columbia PO Box 9422 Stn Prov Govt Victoria, BC V8W 9V1

Dear Premier Horgan:

RE: Modernizing the Motor Vehicle Act

We compliment you that British Columbia is recognized as a leader on so many levels. Consequently, Saanich Council received with disappointment your Deputy Director, South Coast Region's letter of November 5, 2019 (attached). We believe continued inaction to update the Motor Vehicle Act is concerning and contradicts a number of Provincial plans, studies and publications. We question why outdated statutory speed limits are retained while we continue to see unacceptable fatalities, collisions, and serious injury rates on our roads, far higher than many other progressive countries.

For the past three years local governments have been waiting, hoping, for change following the Ministry of Public Safety and Solicitor General's January 2016 publication of *Moving to Vision Zero: Road Safety Strategy Update and Showcase of Innovation in British Columbia.* And then the March 2016 publication from the Provincial Health Officer, *Where the Rubber Meets the Road: Reducing the Impact of Motor Vehicle Crashes on Health and Well-being in British Columbia.* Understandably, there was a period of silence as these documents circulated through government agencies and local municipalities followed by the Provincial Election in early 2017.

In the past couple of years we've seen two more plans, *Move Commute Connect* from CleanBC in December 2018 and most recently the *BC Active Transportation Design Guide*. Taken together, we have four excellent planning documents and it is time for action. Specifically, significant updates to the Motor Vehicle Act to support, protect and encourage healthy transportation choices and much safer roads.

The current legislative reality of enacting municipal bylaws to change the speed limit on every block of every street is an administrative burden, but not one that can't be overcome. Rather, it is the financial burden and visual clutter of having to install the tens of thousands of signs province-wide that is at issue. More importantly, the current piecemeal nature in which speed



limits are being lowered lacks consistency, effectiveness and safety. More cost-effective, consistent and safer solutions rest with changes that can be made through the Motor Vehicle Act.

We are looking for changes to your laws governing our roads to help end the epidemic of road crash fatalities, serious injuries, collisions, and near misses. We believe this is an opportunity for leadership from our Honourable Premier in directing action similar to the nation-leading impaired driving laws enacted in 2011 which were followed by an immediate and sustained drop in fatalities and serious injuries.

The broad and far reaching support for this change across British Columbia is shown by endorsed resolutions at UBCM in 1999, 2003, 2006, 2009, 2011, 2015, and 2019. As fellow politicians we understand that some issues are so large they transcend multi-election cycles and party lines. This is evident by the repeated discussions at UBCM. Road safety is not a political issue that can be continuously delayed and deferred, with endless studies and reports that wither with each change of government. We must do better. We can do better.

On behalf of the District of Saanich, and in the spirit of your leadership for all communities in British Columbia, we respectfully ask that you act swiftly and make the changes to the Motor Vehicle Act needed to improve road safety in our wonderful province.

With hope,

Mayor Haynes

CC:

Saanich Council
The Honourable Claire Trevana, MLA, Minister of Transportation & Infrastructure
MLA s of Greater Victoria
Mayors of British Columbia
President of the Union of British Columbia Municipalities





His Worship Mayor Fred Haynes District of Saanich 770 Vernon Ave. Victoria, BC V8X 2W7

Dear Mayor Haynes,

Re: UBCM 2019 Follow Up – MoTI Staff Meetings

Thank you for taking the time to meet with me at the recent Union of British Columbia Municipalities (UBCM) Convention in Vancouver on September 24th, 2019.

I appreciated the opportunity to discuss your concerns on lowering default speed limits.

Though the Ministry of Transportation and Infrastructure does not plan on amending the MVA to redefining the current speed limit, the ministry will continue to engage with District of Saanich to ensure road safety for all users are supported. For more information, please refer to the B7 UBCM Resolution 2019 and the ministry's response found at the UBCM website.

If you have any further questions or concerns, please do not hesitate to or District Manager, Michael Pearson directly by telephone at at	contact our VID or via e-mail
Thank you again for taking the time to meet with me.	
Sincerely,	

Janelle Staite, P.Eng Deputy Director, South Coast Region

Main Office: 208-477 Wallace St., Nanaimo, BC V9R 5B7 Phone: 250-753-3459 | Fax: 250-753-2567



Suite 90 (Mezzanine) 425 Carrall St. Vancouver, BC V6B 6E3 Phone: 604-633-0530

Date: November 28, 2019 Resort Municipality of Whistler Via corporate@whistler.ca Attn: Mayor and Council

Re: Invitations from Vancouver and Victoria to collaborate on Accountability for Climate Change

Thank you for your leadership in supporting moves towards Accountability for Climate Change. The stories you have told in your letters, to the global fossil fuel companies and the Provincial government, have contributed to the global conversation by bringing in your local perspectives. We know that the Carbon Majors are starting to hear your messages because the way that Saudi Aramco, Shell, and other global companies are talking about climate change and their business models is shifting. While these corporations are not yet walking the walk, they are taking the first steps to notify their shareholders of liability risks associated with their products and to distance themselves from coalitions that promote climate denial. They need to move further to align their business decisions with the Paris Accord.

It's important to keep the pressure on.

On June 27th 2019, Vancouver City Council passed a motion instructing Mayor Kennedy Stewart to reach out to local governments across Canada to investigate possible joint legal strategies to hold fossil fuel companies accountable for climate costs. There are obvious advantages to municipalities working together on this issue.

As well, at the recent UBCM Convention, the City of Victoria announced that Joseph Arvay, one of Canada's top litigators, is drafting a legal opinion about the potential for a class action lawsuit by BC communities against fossil fuel companies, seeking compensation for climate costs. We understand that Mr. Arvay will be making the opinion available to interested municipalities on a confidential basis.

We are writing today to encourage you to explore the legal options related to climate costs for your own local governments. It is significant that many BC local governments have already written letters to fossil fuel companies pointing out the moral responsibility of those companies for local climate costs. However, recovering climate costs from fossil fuel companies and transforming their business practices may require stronger action.

We ask that you reach out directly to Victoria's Mayor and Council (mayorandcouncil@victoria.ca) and to the Vancouver Mayor's office (Kennedy.Stewart@vancouver.ca), and the two councillors who moved this motion (Jean.Swanson@vancouver.ca) and Christine.boyle@vancouver.ca) to discuss options and opportunities for collaboration. Legal strategies offer pathways to a fairer allocation of climate costs like infrastructure upgrades, and can have an impact on global corporate responsibility. Litigation is one legal strategy (although not the only one), and we've enclosed a backgrounder for local governments on what a class action lawsuit by BC local governments might look like.

Understanding the pros and cons of available legal strategies does not commit you to a particular next step, but allows you to be better informed.

The fights about tobacco, asbestos and opioids have shown that when powerful companies believe that they can make a lot of money while leaving consumers and taxpayers to pay for the damages associated with the use of their products, the resulting business decisions harm us all. Fossil fuel companies have known since the 1960s that their products would contaminate the global atmosphere, causing temperatures and sea levels to rise, increased drought and extreme weather, etc. Rather than working to address climate change, the companies worked to delay action - and they will continue to prioritize developing their fossil fuel reserves if they can expect to make still more profits without paying any of the costs.

We know that your climate action and leadership is not limited to corporate climate accountability, and want to commend you for your work in reducing your own greenhouse gas footprint. We know that if every level of government followed the leadership that you are showing, we would be better off.

We are writing to extend our support for your council taking these actions, and our interest in working with you to explore legal strategies to get real climate action, and to amplify and celebrate your climate leadership in all activities.

Sincerely:

Anna Barford Community Organizer

Georgia Strait Alliance

Andrew Gage Staff Lawyer

West Coast Environmental Law

Georgia Strait Alliance
Caring for Our Coastal Waters

CC Mayor Crompton (jcrompton@whistler.ca)

Encl



SUING FOSSIL FUEL GIANTS

AN INTRODUCTION FOR LOCAL GOVERNMENTS

Andrew Gage, Staff Counsel

In January 2017, over 50 BC-based environmental groups asked the province's local governments to consider a class action lawsuit to recover a share of their climate-related costs from global fossil fuel companies. Since then the State of Rhode Island, New York City, San Francisco and a dozen other local governments in the U.S. have launched such lawsuits, and in BC there is growing interest in ways to pay for rising costs of climate change and to press fossil fuel companies to pay a fair share of those costs.

Why do climate lawsuits matter to our communities and our planet?

BC communities face millions, and collectively, billions, of dollars of expenditures to prepare for and recover from events made worse by climate change (wildfires, flooding, coastal erosion, drought, etc.). Canada is warming twice as fast as the global average, and in 2018 Canadian governments paid an estimated \$5.7 billion to rebuild public infrastructure harmed by extreme weather, much of it attributable to climate change.

Currently taxpayers pay all of these costs. At the local level, elected officials who want to maintain existing levels of services will need to find ways to pay for mounting climate costs. Provincial and federal funding is uncertain, and raising local taxes is challenging.

Fossil fuel giants should pitch in to address climate costs

Fossil fuel companies — Chevron, ExxonMobil and other global corporations — share responsibility for causing climate change, as do all of us who use their products. Unlike

taxpayers, however, the fossil fuel companies are escaping responsibility for climate costs. Climate litigation can hold fossil fuel companies legally accountable for a fair share of the bill.

Demanding that fossil fuel companies take responsibility for harm caused by their products reduces the burden on taxpayers. It also helps fossil fuel companies, their investors and governments value the costs and benefits of oil, gas and coal more realistically by including some of the climate costs of fossil fuel products on the corporate balance sheet. Corporate behaviour and investment is already shifting as a result of climate litigation, with companies investing more in renewable energy and disclosing risks related to fossil fuels.

Like climate change, climate litigation has a global impact

Climate litigation targets global fossil fuel companies for their *global* operations, giving local governments the power to demand accountability beyond Canada's borders. Canadian law on international disputes allows BC municipalities to sue global companies in Canadian courts because harm is experienced in BC.²

Insurance Bureau of Canada. "Severe Weather Causes \$1.9B in Insured Damage in 2018" (Jan. 16, 2019). For every \$1 paid out in insurance, IBC estimates that Canadian governments pay out \$3 to recover public infrastructure. \$1.9B in insured losses means approx \$5.7 billion in taxpayer costs.

² Gage, A. and Wewerinke, M. <u>Taking Climate Justice</u> <u>into our own Hands</u>. (Vancouver: West Coast Environmental Law, 2015).

What might a class action lawsuit look like?

The specifics would be up to the local governments and their lawyers. However, based on our research, and with input from senior litigation specialists, West Coast has the following general recommendations:

A class action	A class action would reduce the costs of multiple lawsuits by allowing plaintiffs to work together to settle key questions of fossil fuel company responsibility for climate change. BC's class action rules protect parties from having to pay the other side's legal fees if they lose.
Brought by local governments for climate adaptation costs	Legally, to protect their citizens, local governments must build infrastructure now to withstand future climate patterns, based on the best available science. A court is likely to accept the link between current costs and climate change, giving the municipalities the right to sue to recover the costs.
In nuisance	Nuisance is unreasonable interference with property, including municipal infrastructure (private nuisance) or with our common rights and interests in a healthy global atmosphere (public nuisance).
Against fossil fuel companies	Just five companies (Chevron, Exxon Mobil, Saudi Aramco, British Petroleum and Shell) are responsible for approximately 14% of historic greenhouse gas emissions. ³ A lawsuit could claim a contribution from each company based on their respective percentage as well as the efforts of companies to mislead the public and delay action on climate change.

Big Tobacco, Asbestos, and Big Pharma all learned that if you sell products that you know will cause massive harm, sooner or later you will be sued.⁴ The same goes for the fossil fuel industry.

How can we manage the costs of litigation?

Class actions provide for flexibility in funding. Options to manage costs include:

- sharing the costs, based on each community's ability to pay and desire to play an active role in the litigation;
- crowdfunding from members of the public;
- funding from private foundations or philanthropists; and
- hiring lawyers and experts willing to work at a reduced rate, or on a contingency basis.

The first stage of a class action lawsuit is to ask a judge to certify that the case should be allowed to proceed as a class action. Successful certification may raise the profile of the case and increase options for funding (including using any settlements to fund the litigation against remaining companies).

Parties in class action lawsuits in BC are not generally required to pay defendants' legal costs.

R. Heede. *Tracing anthropogenic carbon dioxide and methane emissions to fossil fuel and cement producers, 1854-2010,* Climatic Change [Vol. 122: 1-2, January 2014], pp. 229-241.

⁴ M. Olszynski et al. From Smokes to Smokestacks: Lessons from Tobacco for the Future of Climate Change Liability. Georgetown Environmental Law Review [Vol 30:1] 1.

Why sue fossil fuel companies?

There's no way around it: solving climate change means dealing with our collective fossil fuel dependency. Plentiful and relatively cheap energy from fossil fuels has benefitted modern society, but we're now realizing that there were enormous deferred costs to our communities.

In a society relying on fossil fuels, we're all responsible for climate change. That means that both consumers AND producers need to take responsibility. Fossil fuel companies, along with consumers, *share* responsibility for climate change.

Right now taxpayers carry the entire burden of climate costs caused by fossil fuels, while fossil fuel producers continue to make a lot of money from selling them. Asking companies to bear *some* of those costs is not about blaming the industry or denying individual responsibility – it's about acknowledging our shared responsibility.

Chevron, Exxon Mobil and other fossil fuel companies knew in the 1960s that their products would cause climate change and devastating impacts to communities around the world. Still, they chose to:

- undermine technology in solar, wind and low-emission vehicles (among others) that could have offered consumers lesspolluting choices;
- fund and participate in misinformation campaigns designed to mislead the public (consumers) on climate science;
- lobby against laws and international agreements intended to fight climate change.⁵

How long will climate litigation take?

On average class action lawsuits in Canada take three to four years, but complex litigation against fossil fuel companies could take significantly longer. However, once a class action is filed it would have immediate impacts.

Facing climate lawsuits in the U.S. and possible litigation elsewhere, oil giants like Chevron⁶ and Saudi Aramco⁷ have already warned their investors to factor this type of litigation into their investment decisions. As well, oil giants have demonstrated an increased interest in climate action since being sued:

- ExxonMobil endorsed a proposal for a U.S. carbon tax starting at \$40/tonne that would also protect oil companies against U.S. litigation⁸ a cynical move, but it shows how seriously the company takes the risks of litigation.
- Shell increased investments in renewable energy to \$2 billion/year shortly after being sued in the U.S., and has plans to increase that to \$4 billion/year;⁹
- Shell, and to a lesser extent Chevron and ExxonMobil, have recently withdrawn from industry associations that oppose climate action.¹⁰

⁵ CIEL. <u>Smoke and Fumes: The Legal and Evidentiary</u> <u>Basis for Holding Big Oil Accountable for the Climate</u> <u>Crisis</u> (November 2017), last accessed 10 April 2019.

ThinkProgress. "Chevron is first oil major to warn investors of risks from climate change lawsuits" (Mar. 2, 2017).

Climate Home News. "Saudi Aramco says climate lawsuits 'could result in substantial costs'" (Apr. 2, 2019).

Vox. "Exxon is lobbying for a carbon tax. There is, obviously, a catch." (Oct. 18, 2018).

The Guardian. <u>"Shell says it wants to double green energy investment"</u> (Dec. 26, 2018).

Reuters. <u>"Citing climate differences, Shell walks away from U.S. refining lobby"</u> (Apr. 2, 2019).

Why litigate, instead of carbon pricing?

A global price on carbon for the actual costs of burning fossil fuels would be ideal. Such a price would shift investment decisively to renewables, while providing revenue to communities harmed by climate change. A global price would not allow companies to move around to avoid it.

But global pricing systems – for example, the International Oil Spill Compensation Funds – have often emerged *as the result* of national efforts to secure liability (through courts or legislation) against international polluters.¹¹

Without the possibility of litigation, fossil fuel producing countries have in the past opposed carbon pricing proposals, leaving it to individual countries to take action. In Canada, a carbon price (unlike a lawsuit under Canadian law) applies only to Canadian emissions, affecting only a small portion of global GHG emissions.

In the absence of strong global action to regulate greenhouse gases, litigation is a way for communities to build momentum for corporate and government climate action.

How do climate accountability letters and legislation relate to a class action lawsuit?

Many BC communities are sending climate accountability letters to fossil fuel companies demanding compensation, and calling on the provincial government to enact a law to clarify the legal responsibility of these companies. Along with litigation, climate accountability letters and legislation are important tools in the toolbox for holding fossil fuel companies accountable for harm caused by their products.¹²

Climate accountability letters are an accessible way for a community to call attention to the moral and legal responsibility of fossil fuel companies for local climate costs. They help shift corporate and public dialogue about who should pay for climate costs, and demonstrate to courts, legislators and corporations that there is public interest in seeing fossil fuel companies pay a fair share. They do not commit a local government to taking other legal action.

Climate lawsuits can, and should, be brought under existing legal rules — but fossil fuel companies and their corporate lawyers are going to aggressively argue that those rules shouldn't apply to them. A Liability for Climate-related Harms Act could answer fundamental questions and shorten years of litigation and appeals. Similar to the Tobacco Damages Recovery Act from the 1990s, and the more recent Opioid Damages and Health Care Recovery Act, BC could enact legislation that would clarify liability around climate costs. ¹³

Conclusion

A lawsuit by BC's local governments against global fossil fuel companies for climate costs will ensure that governments, corporations and investors start to address the true costs of fossil fuels in their financial decisions. Knowing that they may need to pay for the harm caused by their products gives these companies a strong incentive to invest their considerable expertise and resources in building a sustainable future. At the same time climate litigation helps ensure our communities have the resources needed to protect themselves from climate change.

For more information, contact Staff Lawyer Andrew Gage at agage@wcel.org.

P.D. Lowry. The Shipowner and Oil Pollution Liability. McGill Law Journal (1972) Vol 18(4) 577.

Gage, A. <u>Climate Accountability Letters: An Introduction for Local Governments</u>. (West Coast Environmental Law, 2017).

Gage, A. and Wewerinke, M. <u>Taking Climate Justice</u> <u>into our own Hands</u> (West Coast Environmental Law, 2015).

From: Lindsey Ataya

Sent: Tuesday, December 3, 2019 9:26 AM

To: Council

Subject: Cheakamus Crossing pedestrian safety

Hello,

I am writing to voice a shared concern among Cheakamus Crossing residents surrounding vehicle speed and pedestrian safety.

We are a traffic calmed neighbourhood with a 30 km/hr sign at the entrance (and each strata has its own posted speed limits as well I believe). Other than this initial signage when entering the neighbourhood, there is no indication of the speed limit throughout municipal roads. Although Bayley Park runs along the length of the entire neighbourhood, there is no playground zone signage.

There is a problem with people driving too fast (definitely over 30 km/hr) throughout the whole neighbourhood, but it is of particular concern along the strip of Legacy Way between the daycare and hostel, where parents are loading/unloading their children, often having to park on the opposite side of the street because of limited parking. This area also includes several crosswalks with direct access to Bayley Park. Although these crosswalks are well-marked, some are partially obstructed by landscaping, and drivers are failing to stop for pedestrians.

There are so many children living in our neighbourhood as well as children that have reason to visit cheakamus crossing due to the daycare, gymnastics center, park, playground, BMX track and soccer fields. Residents are concerned about the safety of these children.

Although the speed limit is already posted at 30 km/hr, I do believe that more signage is necessary to remind drivers of the daycare and park nearby. Keeping in mind as well that with the hostel and Athlete's Centre we get many drivers that are not familiar with the neighbourhood. If these drivers happen to miss that first sign coming into the neighbourhood, they have no way of knowing the speed limit as they drive through. They are also less likely to know that there is a park and daycare along Legacy Way.

I've noticed that there is a school zone sign in the area around Whistler Children's Centre in Whistler Cay, and don't see any reason Mountain Minis shouldn't fall under the same regulations. Raised crosswalks in high-pedestrian traffic areas would also be beneficial to force drivers to slow down as they approach.

There is reason to be concerned that pedestrian safety will become an increasing concern as the population in Cheakamus Crossing rises with new development. I think the following requests are reasonable and necessary to ensure pedestrian safety in our growing neighbourhood:

- 30 km/hr signage throughout the neighbourhood Legacy Way, Cloudburst Drive, Mount Fee Road.
- School zone signs on Legacy Way in the area surrounding Mountain Minis daycare
- Playground zone signs on Legacy Way for the length of Bayley Park (this could also be extended to Jane Lakes Road)
- Raised crosswalk on Legacy Way at the corner of Mountain Minis Daycare and the Common Park. This crosswalk in particular would also benefit from a button/flashing light similar to the one found at the main crosswalk in Function Junction. Obstructive landscaping should also be removed in the area of this crosswalk

• Raised crosswalk and/or flashing light at the crosswalk on Legacy Way at Madely Road

I am available to walk through the neighbourhood with a member of council and point out areas of concern if that would be helpful. I am sure there are other residents who could provide input as well, based on their own observations.

Thank you so much for your consideration, I look forward to our concerns being addressed.

Lindsey Ataya | Graphic Designer Lindsey Ataya Creative

December 10, 2019

Mayor and Council Resort Municipality of Whistler Regarding: 5298 Alta Lake Road Rezoning Application RZ1157

"RZ1157 proposes to rezone the lands from TA17 (Tourist Accommodation Seventeen) to a new zone that would allow for development of 15 employee restricted townhomes, 22 tourist accommodation townhomes, an amenity building, and a Municipal park containing the existing cabin and barn."

I am not against this proposal, although I question the density.

I hope that staff negotiate diligently to keep the scale/density of this project as low as possible. This is a beautiful lakefront property that should not be overdeveloped.

What I really question though, is the Tourist Accommodation zoning. As a municipality we worked, and continue to work diligently to keep nightly rentals out of residential neighbourhoods. There is no need for TA zoning in this area; far from the village and/or mountain lift access.

Whistler was designed to have most of the TA zoned properties within walking distance to the village and the mountain base areas in order to keep neighbourhoods quiet, peaceful and family-friendly. Illegal nightly rentals can be a disruption to homeowners with party noise, extra traffic, laundry, catering trucks taxis and buses invading their neighbourhoods.

I know the Jorden Lane homes are all TA zoned but these homes, along with the Kadenwood homes, were TA zoned to fulfill a need. There was a demand for TA zoned homes so that groups of families/friends could come to Whistler and stay together. Giving Kadenwood and Jorden Lane TA zoning helped to take the illegal single family home nightly rentals out of our existing neighbourhoods.

There is not a demand for TA zoned Townhouses. As a matter of fact, the opposite is true. Village and Benchland Townhouses and Condo Hotels are not

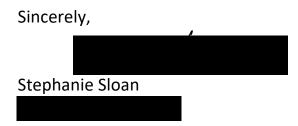
fully occupied. The low occupancy level for existing TA beds is an on-going concern for Tourism Whistler's accommodation sector.

Why do these developers not only get increased density, but TA zoning as well? I know this property has TA zoning as it stands now, but it is going through a rezoning process, so TA zoning doesn't have to 'run' with the development. The current TA zoning is for a small Lodge and cabins – not anywhere near the density of 22 Market Townhouses and 15 Employee restricted Townhouses.

TA zoning will increase traffic over and above residential zoning. The Alta Lake Road, Highway 99 intersection is already a problem. The Prism Lands market and employee housing development at 1501 Alta Lake Road will also add additional stress to that badly congested intersection.

You have to ask yourself if you would like to live in a Townhouse development with potential disruption from a nightly rental townhouse right next door. It could be a nice place to live – but not with TA Zoning.

Please consider removing the Tourist Accommodation Zoning from this development.



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