

WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 17, 2015, STARTING AT 5:30 PM**

**In the Franz Wilhelmsen Theatre at Maurice Young Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

ADOPTION OF AGENDA

Adoption of the Regular Council agenda of March 17, 2015.

ADOPTION OF MINUTES

Adoption of the Regular Council minutes of March 3, 2015.

PUBLIC QUESTION AND ANSWER PERIOD

MAYOR'S REPORT

ADMINISTRATIVE REPORTS

RZ1091 – 7115 Nesters
Road – First and
Second Readings of
Zoning Amendment
Bylaw 2073
Report No. 15-038
File No. RZ1091,
Bylaw 2073

That Council consider giving first and second readings to “Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015”;

That Council authorize the Corporate Officer to schedule a public hearing regarding “Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015” and to advertise for same in the local newspapers; and further,

That Council direct staff to advise the applicant that before consideration of adoption of Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015, the following matters shall be completed to the satisfaction of the General Manager of Resort Experience:

1. Modification of Covenant BP030171 to release the portion of the parcel to be rezoned to TP4 zone from the tree preservation area;
2. Grading and revegetation of areas adjacent to the LCB1 tree preservation area; and,
3. Payment of any outstanding rezoning application fees.

Commercial Vehicle
Parking Program
Report No. 15-039
File No. 4700

That Council direct staff to launch the proposed Commercial Parking Program pilot project on Main Street.

2015 Fee for Service
Agreements
Report No. 15-040
File No. 3004.3

That Council authorize the Mayor and Corporate Officer to execute Fee For Service Agreements with Whistler Animals Galore in the amount of \$80,000, Whistler Arts Council in the amount of \$618,700, Whistler Museum and Archives Society in the amount of \$165,000 and, Whistler Chamber of Commerce for \$145,000, for the 2015, 2016 and 2017 calendar years subject to approval of the annual Municipal budget and favourable annual outcome reporting.

2015 Budget Guidelines
Report No. 15-041
File No. 4530

That Council direct the Director of Finance to prepare the 2015-2019 five-year financial plan bylaw based on these specific guidelines:

1. To implement a 1.7% increase to property value taxes and solid waste fees in 2015 (excluding non-market and property count changes);
2. To implement a 1.5% increase to water parcel taxes and user fees (excluding property count changes);
3. To implement a 1.0% increase to sewer parcel taxes and user fees (excluding property count changes); and
4. To include the project amounts as described in Appendix A to Administrative Report No. 15-041.

MINUTES OF COMMITTEES AND COMMISSIONS

Liquor License Advisory
Committee

Minutes of the Liquor License Advisory Committee meeting of December 4, 2014.

Audit and Finance
Standing Committee

Minutes of the Audit and Finance Standing Committee meeting of February 17, 2015.

BYLAWS FOR FIRST AND SECOND READINGS

Zoning Amendment
Bylaw (Heidi Haus
Pension) No. 2073,
2015

The purpose of Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015 is to rezone a 182.8 square metres portion of the split-zoned property at 7115 Nesters Road from LCB1 to TP4 to legitimize the existing pension development.

BYLAWS FOR ADOPTION

Zoning Amendment
Bylaw (CT11 Zone –
8017 Highway 99) No.
2076, 2015

In general terms, the purpose of the proposed Bylaw is to amend the CT11 (Community and Transportation Infrastructure One) Zone to:

- change the amenity requirements to permit an option for a pedestrian underpass at the railway track immediately north of the subject lands in addition to the currently permitted pedestrian bridge, and
- add restrictions to the permitted outdoor recreation uses, restrict the maximum permitted gross floor area and restrict the maximum permitted floor space ratio.

OTHER BUSINESS

CORRESPONDENCE

Proposed Cell Tower
File No. AS000001

Correspondence from Mike Suggett, dated February 27, 2015, regarding the proposed cell tower on Lorimer Road.

Illegal Spaces Task
Force Committee
File No. 7645.01

Correspondence from David Girard, CHBA Sea to Sky Committee Chair, dated February 24, 2015, regarding the Illegal Spaces Task Force Committee and committee membership.

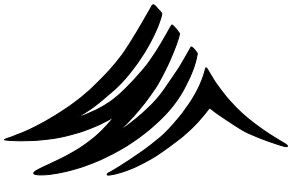
Municipal Services
File No. 3009

Correspondence from Tristan A. Galbraith, dated March 2, 2015, and March 8, 2015, regarding municipal services, policing and social services in Whistler.

Daffodil Month
Proclamation
File No. 3009.1

Correspondence from Huda Al-Saedy, Manager of Annual Giving for the Canadian Cancer Society – BC & Yukon Division, dated February 23, 2015, requesting a proclamation of April as Daffodil Month.

ADJOURNMENT



WHISTLER

MINUTES

REGULAR MEETING OF MUNICIPAL COUNCIL TUESDAY MARCH 3, 2015, STARTING AT 5:30 PM

In the Franz Wilhelmsen Theatre at Maurice Young Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Mayor N. Wilhelm-Morden

Councillors: S. Anderson, J. Crompton, J. Ford, J. Grills, A. Janyk,
S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Paul
General Manager of Corporate and Community Services, N. McPhail
General Manager of Resort Experience, J. Jansen
Director of Planning, M. Kirkegaard
Corporate Officer, S. Story
Manager of Communications, M. Comeau
Senior Planner, M. Laidlaw
Planner, A. Antonelli
Emergency Program Coordinator, E. Marriner
Environmental Coordinator, T. Symko
Recording Secretary, A. Winkle

ADOPTION OF AGENDA

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Council adopt of the Regular Council agenda of March 3, 2015.

CARRIED

ADOPTION OF MINUTES

Moved by Councillor J. Grills
Seconded by Councillor S. Maxwell

That Council adopt the following minutes of Council meetings:

- Regular Council minutes of February 17, 2015
- Public Hearing minutes of February 17, 2015 for Bylaw 2076
- Public Hearing minutes of February 17, 2015 for Bylaw 2072

CARRIED

PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

PRESENTATIONS/DELEGATIONS

Years of Service Recognition

A presentation was given by Mayor Wilhelm-Morden recognizing Barrett Fisher, President and CEO of Tourism Whistler, for 25 years of service.

At 5:37 p.m. a five minute recess was called.

At 5:41 p.m. the meeting resumed.

MAYOR'S REPORT

Mayor Wilhelm-Morden thanked everyone who attended the 2015 budget community meeting last Wednesday night. She reported that she was in attendance, along with the rest of Council and senior staff. She commented on the attendance from the public, including some younger members of the community, and the questions and comments that were received. The display materials are now online. The municipality is still seeking community input. A short survey can be completed online until the end of day tomorrow at whistler.ca/budget. The preliminary budget will be presented at the regular Council meeting on March 17, and Mayor Wilhelm-Morden encouraged the public to attend the meeting or watch the meeting online.

Mayor Wilhelm-Morden reported that the Whistler Presents for part of the Summer Concert Series has been announced. Michael Franti, Nahko & Medicine for the People, and the High and Mighty Brass Band will be performing as part of the August Long Weekend. This is the first of six weekends of live concerts at Whistler Olympic Plaza this summer. In addition, the RMOW has confirmed that the Vancouver Symphony Orchestra will perform as part of the Canada Day celebrations and again on Friday, July 3 and Saturday, July 4. The municipality will announce the entire Festivals, Events and Animation concert line-up for this summer in the coming months. The RMOW's Whistler Presents Summer Concert Series is produced in partnership with the Province of British Columbia and has received excellent visitor feedback over the past five years.

Mayor Wilhelm-Morden reported that as part of the TED Conference in Vancouver, TEDActive returns to Whistler this month from Monday, March 16 to Friday, March 20. The theme of the conference is Truth and Dare. The main element of the TED conference in Vancouver is a series of 18-minute talks by a wide range of speakers on an equally wide range of topics with the goal to share ideas. TEDActive in Whistler features screening of the talks and a satellite conference. TED, the Whistler Public Library, and the Whistler Centre for Sustainability have collaborated to offer free screenings of the TED Talks at the library for the general public. A discussion will also be held on March 19 from 2 to 5 p.m. about TED's Session 10 talk about "Building from Scratch". Visit whistlerlibrary.ca for more information. Visit ted.com to find out more about TED.

Mayor Wilhelm-Morden reported that in the closed meeting earlier today, Council appointed Brad Nichols to the Coat of Arms Committee as the Whistler Museum representative. This follows the resignation of Sarah

Drewery, the former Executive Director of the Whistler Museum. Brad is the Collections Manager and Interim Executive Director.

Mayor Wilhelm-Morden reported that the Mayor's Poetry Challenge will be held again this year, and invited all writers to submit original poems to the Poet's Pause Poetry Competition. The poems are for display at the Alta Lake Park sculpture site. And they will also be read at an April Council meeting as part of the Mayor's Poetry Challenge to celebrate National Poetry Month. The deadline for entries is Tuesday, March 31, 2015 at 3:00 p.m. For more information, visit whistler.ca/poetspause.

Mayor Wilhelm-Morden reported that reports have been coming in from around the valley that the bears are waking up. At this time of year none of their natural foods are available. This means it is especially important to store garbage, recycling and other bear attractants securely. When bears access garbage or human food, they quickly learn to return again and again. This is dangerous for the bears—as well as for humans. Any bear that enters a building is classified as a public safety risk by the Conservation Officer Service and is destroyed if caught. For more information, visit whistler.ca/bears.

Mayor Wilhelm-Morden reported that Whistler bus drivers have begun calling out bus stops to help bus riders who are unfamiliar with the route. This improvement will also help the partially sighted. The transit service has also benefitted from two new bus shelters in the busy Function Junction and Cheakamus Crossing areas.

Mayor Wilhelm-Morden congratulated Whistler Blackcomb for having the Peak to Peak Gondola included in the Guinness World Records. The Peak to Peak Gondola has been awarded the "Highest Cable Car Above Ground" and the "Longest Unsupported Span Between Two Cable Car Towers". The gondola is 436 metres above the valley floor and moves between two towers that are three thousand and twenty four metres apart.

Mayor Wilhelm-Morden reported that a fundraiser will be held to benefit the BC Alzheimer's Society at Creekbread on March 16 from 5:00 p.m. to 9:00 p.m. in celebration of Pierre Marc Jette breaking the world record for the most vertical feet skied in a single year. He accomplished this in four months. There will be a silent auction and prizes available.

Mayor Wilhelm-Morden reported that the Forest and Wildland Advisory Committee has an opening. The committee examines issues about forestry, land use, commercial and public recreation around Whistler. Applicants should be familiar with Whistler and have a background in forestry, ecology, backcountry recreation or resource management. Visit the Committees of Council Current Opportunities page on whistler.ca for more information. The application deadline is 4:30 p.m. on Monday, March 9.

Mayor Wilhelm-Morden reported that an open house about the skateboard park revitalization will take place at Delta Whistler Village Suites on Thursday, March 12 from 6:30 p.m. to 8:00 p.m. During the meeting, municipal staff will

provide a progress update on the project and a preliminary plan will be presented for discussion. Visit whistler.ca/skatepark for more information.

Mayor Wilhelm-Morden thanked Jessie Morden and about 20 community members, including members of Council, who spend several of hours on Sunday, March 1, picking up garbage along the highway and some municipal roads. More than 60 bags of trash were collected. Mayor Wilhelm-Morden thanked Tim Koshul and the Cinnamon Bear Bar and Grille for refreshments after the event.

ADMINISTRATIVE REPORTS

Declaration of the Right
to a Healthy
Environment
Report No. 15-034
File No. 8377

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That Council endorse the Declaration of the Right to a Healthy Environment as presented in the revised Appendix A, distributed at the March 3, 2015 Regular Meeting of Council.

CARRIED

Moved by Councillor A. Janyk
Seconded by Councillor J. Grills

That staff be directed to notify UBCM and FCM of Council's endorsement of the Declaration of the Right to a Healthy Environment.

CARRIED

Agreement for Disaster
Relief Services
Report No. 15-035
File No. 850

Moved by Councillor J. Ford
Seconded by Councillor S. Anderson

That Council endorse the proposed Agreement for Disaster Relief Services between the Resort Municipality of Whistler and Canadian Red Cross presented in Appendix A to Administrative Report 15-035.

CARRIED

DP 1390 – Clocktower
Storefront Renovations
(4341 Village Lane)
Report No. 15-036
File No. RZ1096,
DP1390

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That Council approve Development Permit Application No. 1390 for the development of commercial storefront renovations for the Clocktower Hotel, as per the site and architectural plans prepared by Urban Design Group Architects, dated December 5, 2014, attached as Appendix A to Administrative Report No. 15-036, subject to the resolution of the following items to the satisfaction of the General Manager of Resort Experience:

1. Adoption of Zoning Amendment Bylaw (CC1 Zone – Clocktower Hotel), No. 2070, 2014;
2. Provision of a letter of credit, or other approved security, in the amount of 135 percent of the costs of the hard and soft landscape works as security for the construction and maintenance of these works;

3. Registration of a covenant on title requiring that all development is constructed according to the site and architectural plans prepared by Urban Design Group Architects, dated December 5, 2014; and,
4. Registration of an encroachment agreement for structural landscape features on municipal property; and further,

That Council authorize the Mayor and Corporate Officer to execute any necessary legal documents for this application.

CARRIED

RZ1100 – 8017 Highway
99 – Amendments to
CT11 Zone
Report No. 15-037
File No. RZ1100, Bylaw
2076

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Council consider giving third reading to Zoning Amendment Bylaw (CT11 Zone – 8017 Highway 99) No. 2076, 2015.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Recreation and Leisure
Advisory Committee

Moved by Councillor A. Janyk
Seconded by Councillor J. Grills

That the following minutes of Recreation and Leisure Advisory Committee meetings be received:

- September 11, 2014.
- October 9, 2014
- November 13, 2014

CARRIED

Emergency Planning
Committee

Moved by Councillor S. Maxwell
Seconded by Councillor J. Ford

That minutes of the Emergency Planning Committee meeting of October 6, 2014 be received.

CARRIED

Finance and Audit
Standing Committee

Moved by Councillor J. Grills
Seconded by Councillor J. Crompton

That minutes of the Finance and Audit Standing Committee meeting of February 2, 2015 be received.

CARRIED

Forest and Wildland
Advisory Committee

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That minutes of the Forest and Wildland Advisory Committee meeting of January 14, 2015 be received.

CARRIED

BYLAWS FOR THIRD READING

Zoning Amendment
Bylaw (CT11 Zone –
8017 Highway 99) No.
2076, 2015

Moved by Councillor S. Maxwell
Seconded by Councillor J. Grills

That Zoning Amendment Bylaw (CT11 Zone – 8017 Highway 99) No. 2076, 2015 receive third reading.

CARRIED

BYLAWS FOR ADOPTION

Zoning Amendment
Bylaw (CC1 Zone –
Clock Tower Hotel), No.
2070, 2014

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That Zoning Amendment Bylaw (CC1 Zone – Clock Tower Hotel), No. 2070, 2014 be adopted.

CARRIED

Zoning Amendment
Bylaw (Development
Permit Exemptions) No.
2071, 2014

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That Zoning Amendment Bylaw (Development Permit Exemptions) No. 2071, 2014 be adopted.

CARRIED

OTHER BUSINESS

There were no items of Other Business.

CORRESPONDENCE

Declaration of the Right
to a Healthy
Environment
File No. 8377

Moved by Councillor J. Grills
Seconded by Councillor A. Janyk

That correspondence from Kelly Ridley, Manager of Legislative Support for the City of Port Moody, dated February 23, 2015, regarding a resolution by the Port Moody City Council declaring that every citizen has the right to live in a healthy environment, and requesting Council's support of this initiative be received.

CARRIED

LMLGA Convention
File No. 2083

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Chuck Puchmayr, President of the Lower Mainland Local Government Association (LMLGA) regarding the 2015 Lower Mainland Local Government Association convention be received.

CARRIED

British Columbia
Aboriginal Network on
Disability Society
File No. 3009

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That correspondence from Neil Belanger, Executive Director of the British Columbia Aboriginal Network on Disability Society (BCANDS), dated February 11, 2015, requesting support of the initiative through a community donation of \$200 to the British Columbia Aboriginal Network on Disability Society, and a short video clip of the organization's support be received.

CARRIED

Landscape Architecture
Day
File No. 3009.1

Moved by Councillor S. Maxwell
Seconded by Councillor A. Janyk

That correspondence from Tara Culham, Executive Director, dated February 16, 2015, requesting April 24, 2015 be proclaimed "Landscape Architecture Day" be received and proclaimed.

CARRIED

Pregnancy and Infant
Loss Awareness Day
File No. 3009.1

Moved by Councillor A. Janyk
Seconded by Councillor J. Crompton

That correspondence from Mark, Robyn and Owen Edmondson, dated February 18, 2015, requesting October 15, 2015 be proclaimed "Pregnancy and Infant Loss Awareness Day," and that the lights on the bridge across the Fitzsimmons Creek be changed to the campaign colours of pink and blue for that evening with a sign explaining the event and municipal support of the issue be received; and further,

That "Pregnancy and Infant Loss Awareness Day" be proclaimed, and staff be directed to change the lights on the bridge, and erect a sign with an explanation of the event.

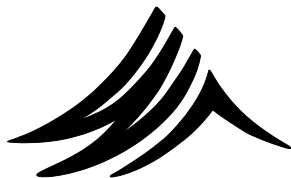
CARRIED

ADJOURNMENT

Moved by Councillor J. Crompton

That Council adjourn the March 3, 2015 Council meeting at 6:21 p.m.

CARRIED



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 17, 2015

REPORT: 15-038

FROM: Resort Experience

FILE: RZ1091, Bylaw 2073

SUBJECT: RZ1091 – 7115 NESTERS ROAD – FIRST AND SECOND READINGS OF
ZONING AMENDMENT BYLAW 2073

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first and second readings to “Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015”;

That Council authorize the Corporate Officer to schedule a public hearing regarding “Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015” and to advertise for same in the local newspapers; and further,

That Council direct staff to advise the applicant that before consideration of adoption of Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015, the following matters shall be completed to the satisfaction of the General Manager of Resort Experience:

1. Modification of Covenant BP030171 to release the portion of the parcel to be rezoned to TP4 zone from the tree preservation area;
2. Grading and revegetation of areas adjacent to the LCB1 tree preservation area; and,
3. Payment of any outstanding rezoning application fees.

REFERENCES

Location: 7115 Nesters Road
Legal Description: Lot 15 District Lots 4752 and 4753 Group 1 NWD Plan LMP44921
Applicant: Jim Gruetzke, owner representative
Zoning: TP4 (Tourist Pension Four) and LCB1 (Leisure Conservation Buffer One Zone)
Appendices: “A” Location Map
“B” Site plan of proposed portion of property to be rezoned
“C” Photograph of removed carport
“D” Photograph of removed retaining wall
“E” Photograph of relocated shed
“F” Letters from neighbours

PURPOSE OF REPORT

This report presents Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015, a bylaw to amend the split-zoned property located at 7115 Nesters Road by rezoning a portion from LCB1 (Leisure Conservation Buffer One) zone to TP4 (Tourist Pension Four). The report recommends

that Council consider giving first and second readings to the Bylaw, and direct staff to schedule the public hearing.

DISCUSSION

Background

Zoning Amendment Application No. 1091 was reviewed by Council on January 13, 2015 (See Report No. 15-010 for background information and RMOW policy analysis). The rezoning application request is to amend the TP4 zone to legitimize the existing pension allowing for the existing gross floor area, building setbacks and eight guestrooms. Council authorized staff to proceed with further review of the application and to prepare the necessary zoning amendment bylaw for Council consideration.

At the January 13, 2015 meeting, Council also requested staff to provide further information regarding the following items; carport encroachment; status of wood retaining wall in the LCB1 portion of the backyard; location of the tool shed; setback variances; and noise control measures.

Rezoning Proposal

Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015

Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015 has been prepared for Council consideration of first and second readings. The proposed amendment will rezone a 182.8 sq.m portion of the split-zoned lot from LCB1 (Leisure Conservation Buffer One) to TP4 (Tourist Pension Four) to create sufficient lot area for the TP4 zoned portion of the parcel to comply with the Floor Space Ratio (FSR) of 0.35, a parcel size large enough to have eight guestrooms as contained in the existing pension, and 3 metres side setbacks to permit a similar configured structure to be rebuilt if the existing structure is more than 75% destroyed. The proposed parcel area for rezoning is illustrated in Appendix B attached to this report.

In 1996 the RMOW adopted a bylaw amendment to the TP4 zone, initiated by the RMOW, which increased side yard setbacks for a pension building from 3 metres to 6 metres for all TP4 zone parcels. At that time, staff indicated the amendment made the existing Heidi Haus building legally nonconforming as per Section 911 of the Local Government Act. This section of the LGA permits nonconforming buildings to remain and to be able to obtain permits to maintain the building. However, if the structure is more than 75% destroyed, the new building would be required to meet the required 6 metres side yard setbacks.

The existing pension is located on a portion of the property which is only 16 metres in width in total. If the existing structure should be more than 75% destroyed it will be difficult to rebuild a pension to comply with the required 6 metres side yard setbacks and a 4 metres wide building envelope. Therefore, Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015 includes an amendment to reduce the side yard setbacks for this property from 6 metres to 3 metres to ensure the pension structure could be constructed with 3 metres side yard setbacks similar to the existing structure. This provides certainty for the existing and future owners of the property that a pension structure could be constructed of a similar size with a conventional layout on the property.

Additional Information

Carport Encroachment

The applicant has removed the carport and associated deck area above, from the side yard as shown in the photograph attached as Appendix C. This has eliminated the structural encroachment onto the adjacent property at 7111 Nesters Road and the encroachment in the setback area.

Retaining Wall

The applicant has removed the wood retaining wall in the property's backyard as shown in the photograph attached as Appendix D and has slope graded the newly exposed edge to create an at-grade edge with the LCB1 zoned (natural treed buffer area) portion of the property.

Storage Shed

The applicant has reduced the size of the shed and relocated it fully onto the proposed TP4 zone portion of the property as shown in attached Appendices B and E.

Variances

Administrative Report No. 15-010 indicated that variances may be required for the existing pension structure, retaining wall and location of the storage shed depending on the owners decisions regarding these items, and if required would be outlined in a further report to Council.

Variances are not required because the proposed amendments to the TP4 zone side yard setbacks outlined in Zoning Amendment Bylaw (Heidi Haus pension) No. 2073, 2015 would permit a pension with 3 metres side yard setbacks; the retaining wall was removed; and the storage shed was reduced in size and relocated onto the proposed TP4 portion of the parcel where it would be permitted.

Noise Monitoring

On January 14, 2015 the property owners submitted an email outlining the following measures they have put in place regarding monitoring guests:

1. In-house manager monitors guests, particularly in the evening.
2. In-house manager will brief arriving guests at check-in regarding no noise after 10pm
3. The hot tub is locked after 10 pm.
4. A hired security guard from Sea to Sky Security patrols in the evening to check on noise levels and that the hot tub is locked.
5. Posted signs state "No noise after 10 pm, bylaw" on the property.

The owners have provided letters from the neighbours living in the house and suite at 7119 Nesters Road indicating they have no noise issues with the Heidi Haus operations as shown in attached Appendix F.

WHISTLER 2020 ANALYSIS

The proposed zoning bylaw amendment is consistent with the Whistler 2020 policy. The Whistler 2020 analysis was provided in Administrative Report No. 15-010 to Council on January 13, 2015 attached as Appendix F.

OTHER POLICY CONSIDERATIONS

Official Community Plan

The proposed zoning bylaw amendment is consistent with the Municipality's Official Community Plan Bylaw No. 1021, 1093. A summary was provided in Administrative Report No. 15-010 to Council on January 13, 2015.

Green Building Policy

Whistler's Green Building Policy provides direction for commitments in respect of green building features for proposed rezoning. A summary was provided in Administrative Report No. 15-010 to Council on January 13, 2015.

Works and Services Charges Bylaws

A summary evaluation was provided in the Administrative Report No. 15-010 to Council on January 13, 2015. Applicable fees will be assessed and collected at time of building permit application.

Employee Housing Service Charge Bylaw

A summary evaluation was provided in the Administrative Report No. 15-010 to Council on January 13, 2015.

BUDGET CONSIDERATIONS

The proposed development is subject to rezoning application processing fees and building permit fees.

All costs associated with staff time for the rezoning application, public hearing, notices, and legal fees will be paid by the applicant and all fees will be required to be paid in full as a condition of consideration of adoption of the zoning amendment bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION

An information sign has been posted at the subject property to allow for public inquires about the application. A public hearing, which is subject to public notice requirements, is required as part of the statutory process for bylaw consideration and adoption. This report requests Council authorization for staff to schedule a public hearing.

SUMMARY

This report presents Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015 for Council consideration of 1st and 2nd readings for the property located at 7115 Nesters Road. The rezoning application will create the necessary amendments for this split-zoned property to create sufficient lot area for the TP4 zoned portion of the parcel to comply with the Floor Space Ratio (FSR) of 0.35, required parcel size and 3 metres side setbacks to permit the eight guestrooms contained in the existing pension to remain.

The zoning amendment bylaw is presented for Council consideration of first and second readings and scheduling of a public hearing.

Respectfully submitted,

Robert Brennan MCIP, RPP
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

LOCATION MAP

7115 Nesters Road – Heidi Haus



Site Plan & Key Plan
w/ Descriptive Survey

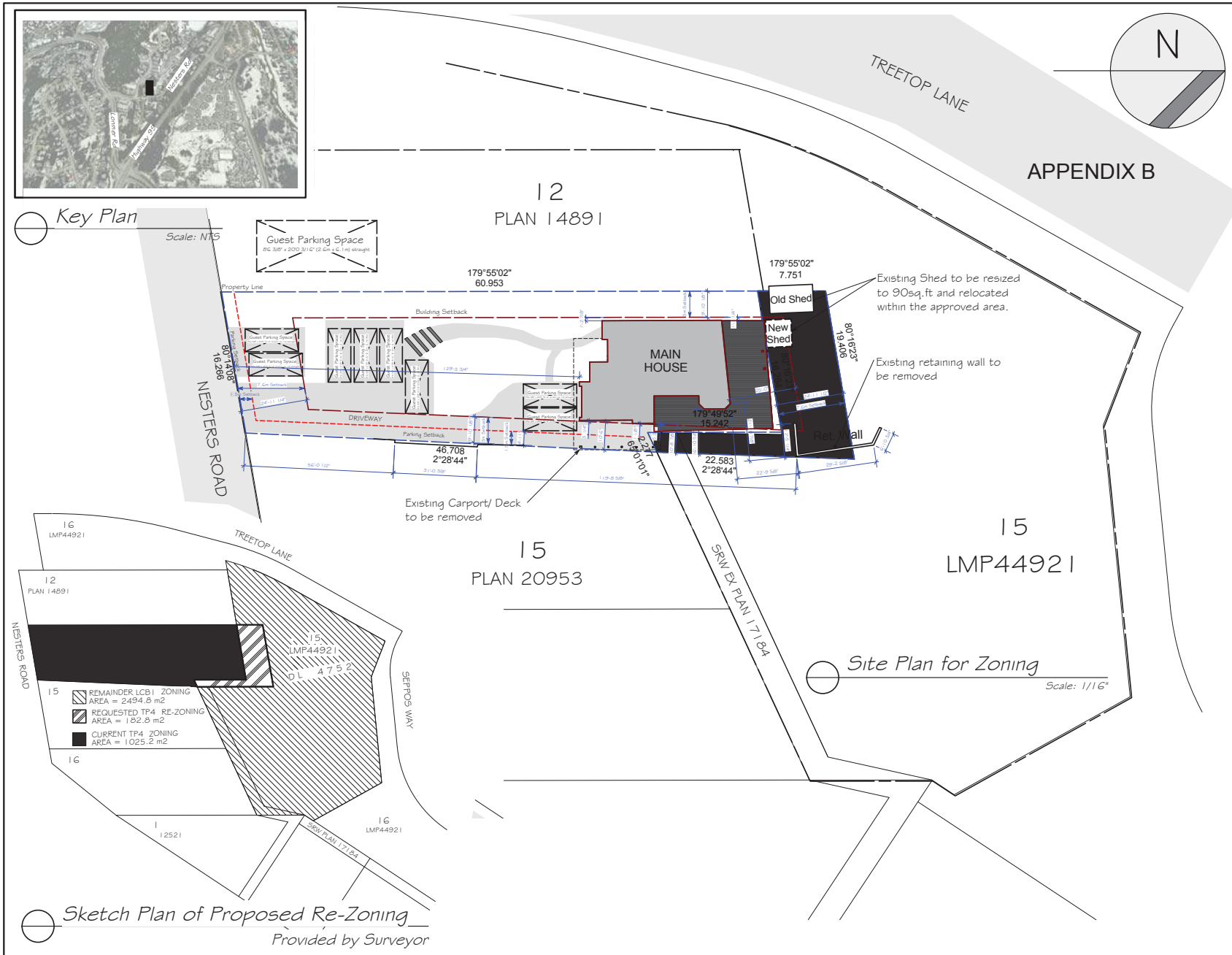
1/16" (Imperial Scale)

A-001

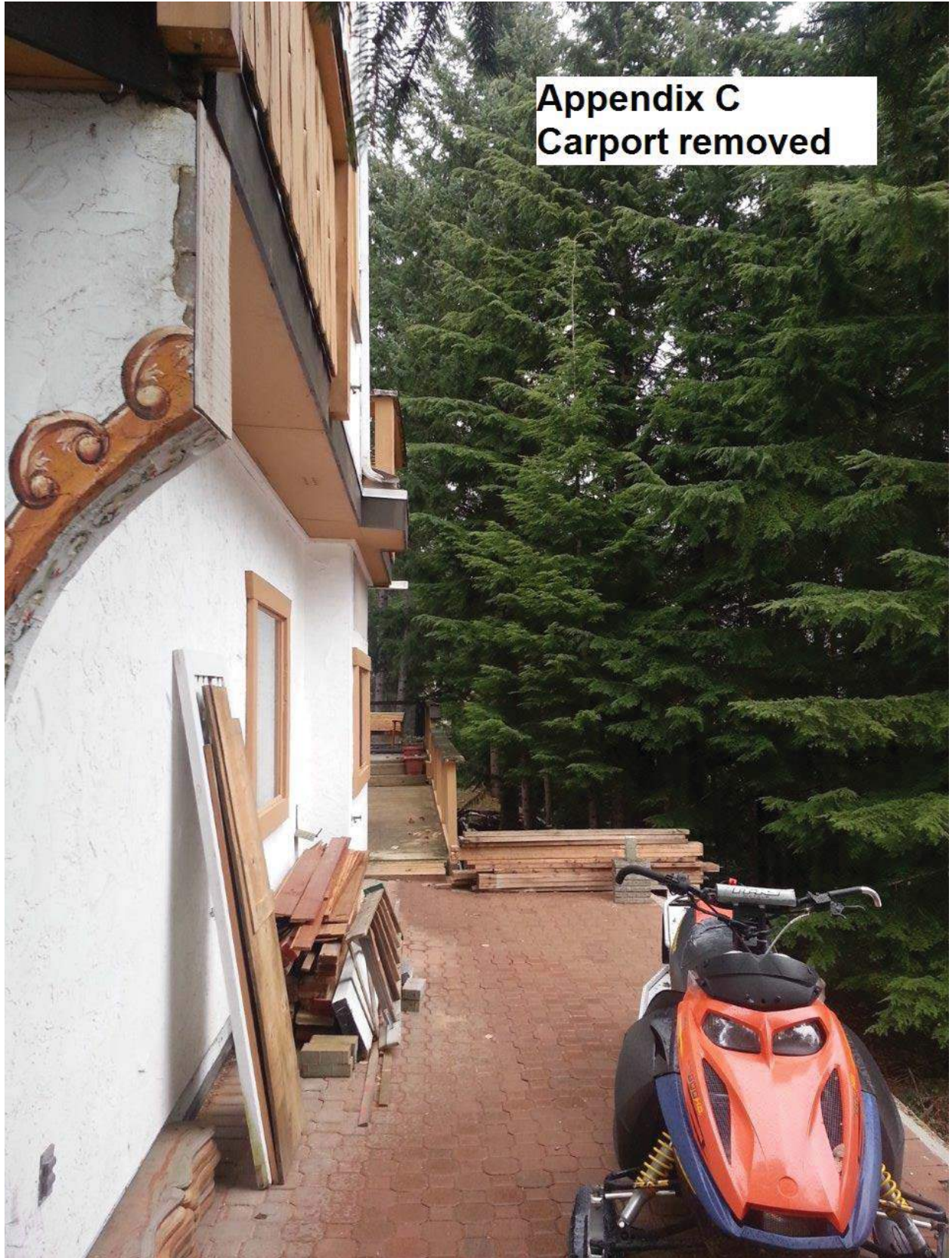
2. Issue for Zoning Permit. Oct 21, 2014.

Drawn By:
Scott Densmore

Question	
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Appendix C
Carport removed





Appendix E
Relocated shed



Date: Feb 2nd 2015

I, Laurie (Beth) Gattafoni _____, and my family live at

7119 Nesters Road (Back unit) _____,

do not find there is any noise problems or other disturbances

coming from Haus Heidi at 7115 Nesters Road, Whistler.

signature: Laurie Gattafoni

Name: Laurie Gattafoni

Date: Feb. 2nd 2015

I, FREDERIC LAMOTHE, and my family live at

7119 NESTERS RD.

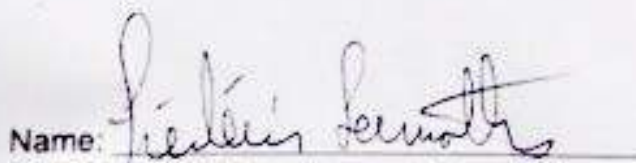
do not find there is any noise problems or other disturbances

coming from Haus Heidi at 7115 Nesters Road, Whistler.

signature:



Name:





REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 17, 2015

REPORT: 15-039

FROM: Corporate and Community Services

FILE: 4700

SUBJECT: COMMERCIAL VEHICLE PARKING PROGRAM

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council direct staff to launch the proposed Commercial Parking Program pilot project on Main Street.

PURPOSE OF REPORT

The purpose of this report is to advise Council of the proposed changes to the Commercial Parking program (Main Street).

DISCUSSION

Staff presented the proposed Commercial Parking Program pilot project to Council on January 27, 2015. Council directed staff to consult with the merchants on Main Street regarding the proposed changes to ensure that their input was considered. Bylaw Officers conducted a door to door campaign with merchants on Main Street. On March 6, 2015 a community open house was held. Participants supported the proposed changes to the loading zones and new commercial parking decal eligibility criteria.

Staff recommend that we proceed with rolling out the program to create two different types of commercial loading zones, one for vehicles under twenty (20) feet and the second for vehicles over twenty (20) feet. Six (6) existing pay parking stalls will be converted to commercial loading zones for the smaller vehicles

As previously presented, an application process will ensure that candidates are eligible for a commercial parking decal based on the following criteria:

- vehicles are used for the collection or delivery of goods, wares, merchandise or other commodities in the ordinary course of business
- insured for business use
- valid business licence
- no outstanding parking tickets

Vehicles used by businesses for administrative or sales-related tasks are not eligible for the commercial parking program.

A comprehensive communication plan and sign package has been developed. Staff will monitor the program and gather feedback to determine if the changes resolve the current issues.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Transportation	Transportation preferences and options are developed, promoted and supported so that inter community mobility minimizes the negative impacts of traditional modes of travel.	Additional commercial parking spaces will help facilitate quicker, safer deliveries and minimize illegal stopping on roadways
Transportation	The transportation system efficiently meets both the short and long-term needs of all users.	Creating two types of commercial loading zones will meet the needs of small business operators and large delivery companies.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
	None	

OTHER POLICY CONSIDERATIONS

The changes to the commercial parking program are consistent with the powers delegated to the Municipal Engineer to establish commercial loading zones as set out in Section 17 (h) of *Parking and Traffic Bylaw No. 1512, 2001*.

BUDGET CONSIDERATIONS

The advertising budget and sign changes will cost approximately \$2000.

COMMUNITY ENGAGEMENT AND CONSULTATION

An open house on March 6th, 2015 provided merchants and interested parties an opportunity to view the proposed plans and provide feedback. In addition, Bylaw Officers conducted a door to door campaign with merchants on Main Street and received strong support for the proposed changes.

A community advisory media release is drafted and will be released if Council supports this program. Information will be posted on the Whistler.ca website and ads will run in the Pique for two consecutive weeks.

SUMMARY

The proposed changes to the Commercial Parking Program will add additional commercial loading zone parking spaces to the inventory and provide better access to prime spaces for the larger vehicles.

Respectfully submitted,

Sandra Smith
SUPERVISOR OF BYLAW SERVICES
for
Norm McPhail
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 17, 2015

REPORT: 15-040

FROM: Resort Experience

FILE: 3004.3

SUBJECT: 2015 FEE FOR SERVICE AGREEMENTS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed

RECOMMENDATION

That Council authorize the Mayor and Corporate Officer to execute Fee For Service Agreements with Whistler Animals Galore in the amount of \$80,000, Whistler Arts Council in the amount of \$618,700, Whistler Museum and Archives Society in the amount of \$165,000 and, Whistler Chamber of Commerce for \$145,000, for the 2015, 2016 and 2017 calendar years subject to approval of the annual Municipal budget and favourable annual outcome reporting.

REFERENCES

Appendix A – Whistler Animals Galore
Appendix B – Whistler Arts Council
Appendix C – Whistler Museum and Archives
Appendix D – Whistler Chamber of Commerce

PURPOSE OF REPORT

Fee for Service Agreements to community groups require Council approval as permitted under the Community Charter

DISCUSSION

The Resort Municipality of Whistler provides financial assistance on an annual basis to not for profit community organizations and societies delivering a service to the benefit of the Resort Municipality.

Fee for Service agreements have been entered into with Whistler Animals Galore, Whistler Chamber of Commerce, Whistler Arts Council and, Whistler Museum and Archives Society in previous years. Past RMOW contributions and 2015 - 2017 requests are as follows.

Fee for Service Contributions	2012	2013	2014	2015 Request	2016 Request	2017 Request
Whistler Animals Galore	60,000	60,000	60,000	80,000	80,000	80,000
Whistler Arts Council	536,800	536,800	536,800	618,700	618,700	618,700

Whistler Museum and Archives	150,000	150,000	150,000	165,000	165,000	165,000
Whistler Chamber of Commerce	110,000	110,000	110,000	155,000	155,000	155,000
Total	\$856,800	\$856,800	\$856,800	1,018,700	1,018,700	1,018,700

Fee for Service applications have been included in the appendices. Although the applicants have provided a three year funding request Council may choose to enter into agreements for a lesser period of time.

Whistler Animals Galore – 2015 - 2017 request for \$80,000 annually

Whistler Animals Galore is a non-profit society dedicated to protecting and enhancing the lives of lost, unwanted and homeless animals in the Sea-to Sky corridor between Whistler and Mount Currie.

WAG operates Whistler's animal shelter and offers safety and hope to lost, abandoned and harmed animals in the region. WAG provides veterinary care, spaying and neutering, socialization, training, and rehoming services to animals in need. WAG is also a resource to the Whistler region providing education, advocacy, and support for animal care. WAG also provides programs that work reducing the number of homeless and neglected animals in the Sea to Sky Region.

In previous years WAG received annual Fee for Service contributions of \$60,000.00. The request for \$80,000 represents a 25% increase and would in part be directed to labour costs to recruit, train and manage WAG's extensive volunteer base.

The request for \$80,000 represents 32% of WAG's \$248,000 annual budget.

Whistler Arts Council – 2015 – 2017 request for \$618,700 annually

The Arts Council has applied for \$618,700.00 annually to continue the delivery of cultural programs and operation of Maurice Young Millennium Place.

The Arts Council is a registered charity established in 1982 with a mandate to build and integrate arts into the fabric of the Whistler community. It advocates for the arts and local artists; provides the community access to the arts and vice versa; provides resources and information to the community, outside organizations and local artists by acting as a referral service, co-programmer and information network.

The Arts Council operates the Scotia Creek Gallery and produces a number of festivals, events and programs throughout the year including the Performance Series which attracted more than 3,000 residents and visitors in 2014 as well as community programming including year-round ongoing and drop-in workshops for children, youth and adults, films, community theatre, music and dance.

WAC also delivers programming and events beyond the doors of MYMP including the popular Whistler Art Workshops at the Lake Alta Station House as well as the Whistler Childrens Festival now relocated to Whistler Olympic Plaza, ArtWalk and Bizarre Bazaar.

For 2015 and 2016 WAC will focus on initiatives, programs, events, festivals that enhance the visitor experience, enrich community life, build local/regional relationships, build capacity, and help develop Whistler as an emerging cultural tourism destination.

The Fee for Service request includes costs associated with the operation of MYMP which WAC assumed in 2010.

In previous years WAC received annual Fee for Service contributions of \$536,800.00. The request for \$618,700 represents a 15% increase that would be utilized to cover increased costs to deliver programs, events and operational costs.

The request for \$618,700 represents 48% of WAC's \$1,254,488 annual budget.

Whistler Museum and Archives Society – 2015 - 2017 Request \$165,000 annually

The mandate of the Whistler Museum and Archives Society (WMAS) is “to collect, preserve, document, and interpret mountain life for the benefit and enrichment of the public.” The Museum’s vision is “to become one of the leading institutions in the collection, preservation, documentation, and interpretation of mountain life.” The Museum fulfills these objectives through the use of innovative exhibitions, educational programs, tours and multimedia projects, which collectively provide a cultural centre and learning forum.

The Whistler Museum reopened its doors to the public after a two year hiatus to welcome the world during the 2010 Games and featured a new exhibit, Whistler’s Olympic Journey, and completed an update to the new exhibit the Whistler Olympic Games experience. In 2013 WMAS launched its newest exhibit “The Evolution of Skiing in Whistler” as well as curated satellite exhibits in various places throughout Whistler including Passiv Haus, Four Seasons, Whistler Public Library, MY Millennium Place and Village Stroll. WMAS also managed its significant collection, exhibits, produced the Speakers Series, Kids Apres, Crafts in the Park, school programs, heritage walking tours, Children’s and Big Kids LEGO building competition to name a few.

In 2015 WMAS proposes to continue to manage the collections and deliver programs similar to past years but will also seek to find a new permanent home. Once a location has been established a fundraising campaign will be launched.

The services that the Whistler Museum and Archives Society provides support the development of cultural tourism and are considered a Resort Community priority.

In previous years WMAS received annual Fee for Service contributions of \$150,000.00. The request for \$165,000 represents a 10% increase that would be utilized to cover increased operational costs.

The request for \$165,000 represents 55% of WMAS's \$298,000 annual budget.

Whistler Chamber of Commerce – 2015 – 2017 request \$155,000 annually

The Chamber has applied for a Fee for Service Agreement in the amount of \$ 155,000 for programs that further the Resort Community’s objective of providing service excellence to its guests.

The Whistler Chamber of Commerce (Chamber) is a not-for-profit voluntary organization of businesses and associations with a 40-year history in supporting local commerce and enhancing visitor experience. The Chamber’s purpose is to make business easy for its 600 plus members.

In 2013- 2014 the Chamber undertook an extensive assessment of the long-standing Spirit Program which and, by building on existing strengths and challenging old assumptions was rebranded into The Whistler Experience. In 2014/15 the program engaged over 4,000 people with numerous people attending more than one session.

Looking ahead, the Chamber will continue to evolve the program, grow participation and training for organizations of various sizes and, match the RMOW Fee for Service contribution starting in 2015/2016. It should be noted that \$10,000 annual funding for the #TheMostStoked has been included in the Fee for Service application.

In previous years WCC received annual Fee for Service contributions of \$110,000.00 and an additional \$12,000 in 2014 and \$10,000 in 2015 for #TheMostStoked campaign funded from the Festivals, Events and Animation program. The request for \$155,000 represents a 31% increase that would be utilized to cover increased costs associated with delivering the Whistler Experience and #TheMostStoked campaign.

The #TheMostStoked campaign is a seasonal campaign that was initiated as a result of low snow condition in 2014 and a similar circumstance in 2015. It is not possible to predict future snowfall and the need for the campaign should therefore be considered on a year to year basis.

The request for \$155,000 represents 19% of WCC's \$740,000 annual budget

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture and Heritage	Arts, culture and heritage, and their local creators and contributors, are appreciated and supported as cornerstones of the resort community's health, vitality and economic prosperity.	Arts and cultural programs are the foundation of services offered by the Whistler Arts Council and Museum and Archives Society
Economic	Whistler's tourism economy is progressive and ensures the highest and best use of limited financial, social and natural resources in the long run.	Arts and Culture programs delivered by WAC and WM&A enrich the visitor experience and contribute to Whistler visitor based economy.
Finance	Common evaluation criteria are used to assess actions and spending priorities, ensuring that all resource allocations strategically move Whistler toward its vision.	Limited funding is judiciously allocated to non-profit societies to maximize community and resort benefits
Partnership	Partners work toward aligned budgeting processes that leverage limited resources for increased effectiveness and efficiency.	The RMOW continues to foster relationships with community partners to deliver necessary services to the Resort Community
Health and Social	Community members and visitors learn about and enjoy experiences with other cultures and generations through activities and events.	Programs and initiatives offered by the Museum and Archives Society convey Whistler's history to the community and visitors.

W2020 Strategy	AWAY Descriptions of success that resolution moves us toward	Comments
	none	

OTHER POLICY CONSIDERATIONS

The Municipality recognized that the not for profit organizations requesting funding offer valuable services directly and/ or indirectly to the community and visitors however, funding is limited and the benefits must be carefully considered within the constraints of the proposed 2015 budget. The draft 2015 budget incorporates

BUDGET CONSIDERATIONS

The total annual funding requested through Fee for Service applications for the year 2015 totals \$1,018,700. Fee for Service funds are funded through general operating and RMI funds for specific programs.

The Municipality recognizes that the not for profit organizations requesting funding offer valuable services directly and/ or indirectly to the community and visitors however, funding is limited and the benefits must be carefully considered. The draft 2015 budget incorporates the recommended contribution amounts in this report.

Moving forward it is incumbent on the recipients of Fee for Service Funding to explore operational efficiencies, means by which services are delivered and other sources of funding to manage escalating costs and ensure flexibility around future funding considerations.

COMMUNITY ENGAGEMENT AND CONSULTATION

The RMOW engages with the various organizations to foster a close working relationship and will continue to ensure goal and outcome reporting is clearly defined.

Applicants provided presentations to Council and the public on February 17, 2015 outlining their services and funding request.

SUMMARY

Fee for Service applications are submitted to Council for consideration and recommendations to allocate funds to individual organizations for the 2015, 2016 and 2017 calendar years subject to approval of the annual RMOW budget.

Respectfully submitted,

Jan Jansen
General Manager Resort Experience

RESORT MUNICIPALITY OF WHISTLER FEE FOR SERVICE APPLICATION FORM

Name of Organization:	Whistler Animals Galore Society (WAG)
Society Registration Number:	S-29799 - Registered charity #879198729RR0001
Main Activity:	WAG is a non-profit organization operating Whistler's Animal Shelter on behalf of the RMOW. The organization is dedicated to ensuring that animals at the shelter receive humane treatment and proper care. WAG provides a safe and nurturing environments to abandoned, unwanted, lost, and abused animals. WAG provides veterinary care, spaying and neutering, socialization, training, exercise, and adoption services to animals in need. WAG is also a resource to the Whistler region, providing education, advocacy, and support for animal care to reduce the number of homeless and neglected animals in the Sea to Sky Region.
Mailing Address:	P.O. Box 274, Whistler, BC, V0N 1B0
Contact Name & Daytime Phone Number:	Eve Wexler, Executive Director 604 935-8364
Email Address:	eve@whistlerwag.ca

1. Purpose of funding: WAG is applying for a grant from the Resort Municipality of Whistler in order to assist with the costs of operation of the shelter and general WAG activities above and beyond the revenues generated by the fundraising initiatives.

2. Current Year Activities and Community Benefit: 2015 – 2016 - 2017

ON-GOING INITIATIVES

Coin box (on-going)

The coin box initiative is an on-going fundraising initiative requiring minimal labor cost while providing for much needed critical care funds and other veterinary expenditures. This initiative keeps the community informed of specific animals' needs and the use of funds.

Save our Tails pub night (March)

A fun night at our local pub The Longhorn. It is an event Show casing a local artist music band and an opportunity to increase awareness of the shelter's objectives and roles in the community and in particular among the young crowd!

Crankworks booth (2 weekends in March)

Dogfest – WSSF (April)

Dog Docks (August?)

WAG hosts a booth a both events with coin boxes, WAG merchandise for sale, information, "hug a puppy" with a donation, or other PR fun time. This year, WAG is in discussion with the WESTIN to help promote the K9 Wine and Dine and Woof weekend at the booths. These booths benefit the community by showing visitors from around the world RMOW and residents' the commitment and dedication to the animals in the Sea to Sky Corridor. The initiatives rely on volunteers and represent over \$1000 of revenues with low expenditures.

Spring/Summer Newsletter mail out and Christmas Newsletter mail out (December)

WAG is revamping the mail out Newsletters replacing the Monthly feature to two per year, spring and Christmas period. The mailouts will be in high quality print and mailed to the top 200 donors as well as sent by email to all mailing lists with the DONATE online option. Reducing the number of Newsletters will keep the initiative fresh, interesting with the most heart warming stories of the period. The community benefits by receiving the best stories of the previous six months, keeping the residents/donors informed about the use of their generous contributions.

Purdy's partnership (Easter & Christmas)

This is an online partnership with Purdy's during Easter and Christmas where for every dollar spent WAG receives 25% of the revenue. The community benefits by conveniently placing their order online, picking it up directly from WAG at their convenience while contributing to a great cause.

Dog Days of Summer (August)

A summer fundraiser expanding on the former "dog wash". Bake sale, WAG and pet merchandise sale, grooming and bathing facilities, raffles and more. Fun for the entire family during one of the only quiet weekends of the summer.

K9 Wine and Dine - collaboration with the Westin (October)
and Woof weekend market (October)

This will be the second year that WAG and the Westin work in collaboration to expand the scope of this event. WAG is still in discussion with the Westin for creative ways to generate additional revenues beyond the K9 Wine and Dine event.

Currently, events will include:

- Whistler's Famed K9 Wine & Dine Gala for people and Their dog
- Pet Marketplace seminars and demos
- Energizing agility performances

Photos with Santa (December)

This event is mainly aimed as an appreciation event from WAG to the local community for their long term and on-going support.

3. Proposed Fund-raising Activities:

NEW OR IN DEVELOPMENT INITIATIVES:

Coat checks participation with Fairmont (on going)

The Coat checks initiative assists in providing a service to the Fairmont, developing a network of supporters among the business community while providing a good source of revenue to WAG, at no expense to WAG. WAG will approach other hotels to pursue the possibility of developing similar initiatives.

Fundrazr (February and on-going as opportunity arises)

New online initiative. Will benefit the community by Show casing local artists.

Year book (February-March)

In 2014 WAG experimented with the creation of a yearbook to thank donors who contributed in amounts over \$1,000. The reception was great. This year WAG is increasing the reach of this project. We will print 50 copies and use these in a number of fundraising and appreciation initiatives. It benefits the community by placing a "face" and showing the positive outcomes of all the animals that benefited from their contributions.

Wanderlust

Currently applying to Wanderlust – Kula Market to have booth with coin boxes, WAG merchandise for sale, information, with a donation, or other PR activity.

4. Number of Members/ Participants In Organization (if applicable) - 7 staff and volunteers

5. Amount Requested:

	Annual Budget	Amount Requested	
Salaries	\$180,000	\$59,000	
General operations	\$65,000	\$21,000	32.7
One-time project / program	\$2,000	Grants	32.3
Physical asset	\$1,000	Grants	
Rent (RMOW facilities)	n/a	n/a	
Rent (other facilities)	n/a	n/a	
Totals	\$248,000	\$80,000	32.3%

6. Have you applied for any other loans or grants? If so:

Name of Grantor	Yes	Approved No	Pending	Amount \$	If rejected, state reason
Vancouver Foundation	x			\$7,280	
Animal Welfare Foundation of Canada			x	\$3,000	

7. A copy of the organization's most recent *financial statements* X and *operating/project budget* X are attached

8. Does the organization have any outstanding debts with the municipality? If so, please state the amount and date of the debt outstanding: \$ _____ Date: _____

Please read the following statements and sign the application only if in agreement with these statements.

- If this application is accepted, it is agreed the funds will be used for the above described purpose.--All organizations receiving funding must report back on an annual basis as outlined.
- Funding is provided on an individual basis each year and is not to be considered an ongoing source of funding. Funds are not automatically renewed or increased each year.
- The RMOW will not take an active involvement in the operation of the community organization and will not accept responsibility for any liabilities resulting from the actions of the organization.

Date: January 26, 2015 Name: Eve Wexler _____ Position: Executive Director _____

Signature: _____

By signing this application, I agree to the terms and conditions-and confirm the statements made in this application are true and complete.

FUNDING CRITERIA

The RMOW Fee for Service Program is aligned with key initiatives contained within the Economic Partnership Initiative, and W2020 to help move the resort community toward our vision of success and provide services required by the RMOW.

Applicants must demonstrate how the requested funding will provide services required by the community and/or visitors. To do this, please provide a proposal outlining the scope of the services to be delivered for both in 2015, 2014 and 2016.

All proposed initiatives *must*:

1. Move Whistler toward success, as defined by the Whistler 2020 Vision, Priorities, and Directions
2. Support Focus Areas and Key Strategies within the Economic Partnership Initiative

Additionally, proposed initiatives *should*:

3. Provide a benefit to the resort community and contribute to organizational self-sufficiency

For more information regarding the details of the Economic Partnership Initiative, Whistler 2020 vision, Strategy area descriptions of success, or the application of Whistler's Sustainability objective, visit: [Whistler 2020.ca](http://Whistler2020.ca) or Whistler.ca.

Please complete this form and provide additional supporting documents and submit it to the General Manager of Resort Experience by 4:30 p.m. on Friday, January 30, 2015.

Submitted by: Eve Wexler

Organization: Whistler Animals Galore Society (WAG)

Phone: 604 935-8364

Email: eve@whistlerwag.com

Date: January 26, 2015

Whistler 2020

1. SUCCESS: How does the initiative help move Whistler towards success, as defined by the Whistler 2020 Vision, Priorities and Direction?

Key Priorities:

1. Enriching Community Life
2. Enhancing the Resort Experience
3. Ensuring Economic Viability

Key Descriptions of Success:

Cultural opportunities are a part of Whistler's spirit and community life.

A range of authentic cultural opportunities are meaningful, accessible and affordable to residents and visitors

Whistler has a diversified and year-round tourism economy

Community members and visitors maintain and improve their physical, mental, spiritual and social health

Community members exercise and engage in leisure and other stress relieving activities that assist in preventing illness

Community members and visitors are civil and law abiding and they respect each other's physical space and emotional boundaries.

The community is safe for both visitors and residents and is prepared for potentially unavoidable emergency events.

Diverse, affordable and accessible lifelong learning opportunities exist to meet the community's needs

Residents and visitors of all ages and abilities enjoy activities year-round that encourage healthy living, learning and a sense of community

Visitors are aware of and have access to a variety of recreation and leisure offerings at a range of price points.

Innovative benefits help make it affordable to live in Whistler

WAG Successes:

- Positive image of a caring society
- Support and pride in our dog-friendly culture
- WAG's reputation for excellent care of its animals helps distinguish Whistler
- Community members have the opportunity to volunteer and make a difference to themselves and to the animals
- WAG provides opportunities to celebrate animals
- The shelter provides a place where visitors and community can come and walk dogs, play with cats and puppies. WAG visits help grieving pet owners, and visitors missing their animals.
- Visiting the shelter and walking dogs is a free year-round activity that diversifies and enhances the visitor experience
- WAG supplies pet food to the food bank
- WAG subsidizes spaying and neutering services for low income families
- Learning opportunities for volunteers and the community
- WAG encourages good citizenship through education about dog licensing, leash laws, and proper disposal of dog waste.
- WAG works towards sustainable revenue sources
- WAG participates in ESS planning
- WAG's fundraisers create new and diverse relationships between businesses, and assists in promoting the businesses involved

Description

WAG was created by, is supported by, and reflects a local culture that values animals, both domestic and wild. The community is proud of WAG, one of its animal welfare organizations. Living closely with animals, be they domestic or wild, is a way of life in Whistler. These close relationships require a respect and understanding of animals. WAG works hard to live up to and perpetuate these values and ideas within the community. These values are reflected in our main activity of providing care to homeless animals.

By removing homeless animals from the environment, and providing a healthy and safe environment, WAG helps to create the image of an attractive, caring community. Many years ago, there were a large number of stray animals in Whistler. Through our efforts to spay, neuter, and educate, WAG has helped to greatly reduce the number of stray animals in Whistler. WAG plans and participates in events that seek to bring together and celebrate the community's love for animals. Good examples include the Dog Fest, Creekside Halloween Bash, the Annual Dog Wash, Photos with Santa, and the K9 Wine and Dine.

WAG works hard to distinguish itself as unique among animal sheltering organizations. Whistler's shelter is known throughout the province for its exceptionally high standard of care, training and rehabilitation of animals, as well for its strict adoption procedures. In this manner, WAG helps to distinguish Whistler from other destinations and projects an image of a caring and progressive community.

WAG also provides members of the community, and visitors the opportunity to volunteer. One of the priority values for WAG as an organization is **quality of life**. Volunteers may work directly with animals, enriching both the lives of the animals and their own lives. Volunteers are also invited to contribute to the organization in any means that fulfills them. For example, many individuals choose to raise funds or awareness for WAG through their hobbies or artistic endeavours. WAG embraces these ideas and communicates them with the community.

Our volunteer programming, whether it be fundraising activities or working with animals, provides members of the community the opportunity to interact with one another and foster friendships. Our dog walking program provides volunteers, be they resident or visitors, a healthy opportunity for exercise that also contributes to the health of the shelter dogs. Many volunteers find working with the animals to be spiritually, emotionally and physically therapeutic.

Learning opportunities for the community exist at WAG at no cost to the visitor or volunteer. For example, WAG can provide information handouts to the public at no charge. Volunteering provides learning opportunities in a diversity of areas, from animal health and animal behaviour, to fundraising and event planning. Our youth program educates our communities children and they pass on their learning to everyone they meet.

WAG provides an affordable opportunity for recreation in the community, particularly to short-term residents. Many short-term residents and tourists choose to spend leisure time at the animal shelter or walking WAG dogs. The WAG animal shelter offers visitors a unique year-round activity that is suitable for families and is available at no cost. Visitors to Whistler are thrilled to learn that they can take a shelter dog for a walk. It has become one the top 10 things to do for après in Whistler.

Every effort is made to help visitors feel welcome at the animal shelter. The facility offers visitors a very pleasant experience and the opportunities to interact with animals in a clean, safe environment. Thus, WAG works towards diversifying the experience of visitors to Whistler. Many visitors report to WAG that they visit the shelter annually and it is often a highlight of their vacation. It is an enjoyable experience for them to meet the animals, talk with WAG staff, volunteers and other visitors, and share stories and information.

WAG provides a social service to the community by providing an agency that people can turn to when they cannot keep their animals or when they find stray animals. WAG also seeks to create a safe and mutually respectful environment through the promotion of dog licenses, leash laws, educating dog owners on the importance of training and socializing their pets, and through dog bite prevention education for children.

WAG is often the recipient of donated pet food that cannot be used in the shelter. This food is given to Whistler Community Services to be distributed to those in need through the Whistler Food Bank. This project will help to ensure that community members can provide proper food to their pets during difficult times. WAG also includes other charities in their fundraising; examples of this are For The Love of Dogs which benefits both CARDA and WAG, as well as photos with Santa where people are asked to make donations to the food bank.

Through our Financial Assistance for Neuter and Spay (FANS) program, we help make responsible pet ownership more affordable for low income residents.

WAG participates in the Emergency Social Services and is working towards being prepared to operate an Animal Reception Centre in the event of a community emergency.

WAG has endeavoured to work towards sustainable funding through the creation of an endowment fund with the Community Foundation of Whistler. This fund allows WAG and members of the community to make a long-term investment towards our animal welfare objectives. WAG attempts to set budgets and undergo projects which are realistic and achievable for an organization of its size.

One of the greatest reasons for the community's pride in WAG is that it belongs to the community. WAG is supported financially by the community, and is directed by members of the community. In this way, WAG makes use of local talent and skills and provides an avenue for the development of skills in local individuals.

Key Priority: Protecting the Environment	WAG Successes <ul style="list-style-type: none">• Promotion of keeping dogs on leash to protect streams, natural vegetation, and wild life• Promotion of proper disposal of pet waste to protect water quality• In-shelter recycling• Seeking to minimize carbon emissions through efficient transport
Key Descriptions of Success: <i>The resort community is clean and well maintained</i> <i>Whistler is well on its way to achieving zero waste</i> <i>Community members and visitors act as stewards of the natural environment</i> <i>Transportation options are developed so that the negative impacts of traditional modes of travel are minimized.</i>	
Description WAG contributes to the stewardship of the natural environment and protection of sensitive areas through our efforts to encourage responsible pet ownership. WAG encourages leashing	

of dogs which helps prevent dogs from attacking wildlife and disturbing sensitive ecosystems. WAG also encourages dog owners and its volunteers to pick up dog waste. Large volumes of dog waste left in the environment can enter waterways and contribute to bacterial contamination of the water. This can pose a health risk to humans and other animals that are making use of our lakes and rivers. Pet waste can also contribute to eutrophication of lakes, which in turn has adverse effects on fish and aquatic organisms.

Our volunteer dog walkers are encouraged to make use of the existing trail system in Whistler, rather than wandering off marked trails.

Additionally, WAG spays or neuters all of the animals within its care and encourages all pet owners spay or neuter their animals. A primary reason for spaying and neutering is to control the pet population and avoid straining the resources of the community.

WAG works to educate the public about interfering with wildlife, particularly in situations of injured wildlife.

WAG has an in-shelter recycling program to reduce our waste stream. Also, with the addition of the new composting container, WAG is beginning to divert dog waste to the compost stream.

Though WAG must transport animals to and from the veterinary clinics on occasion, WAG as much as possible, seeks to make the minimum number of trips necessary and has created a treatment room in the shelter. In this way, our carbon emissions are drastically reduced.

Key Priority:	WAG Successes
Partnering for Success	<ul style="list-style-type: none">• Partnerships with local governments (RMOW, Village of Pemberton, Mount Currie Band)• Partnerships with local businesses such as Whistler Animal Hospital, Nesters Market, Edgewater Lodge, Four Seasons, Chateau, Gone Bakery and the Creekside Market• Local sponsorship of the WAG Membership program• Local businesses support WAG's fundraising events• WAG helps promote dog friendly Whistler by listing information about local businesses on our website
Key Descriptions of Success: <i>Effective partnerships with government and tourism organizations support economic health</i> <i>Partners work together to achieve mutual benefit</i> <i>Residents, businesses, and local government work in partnership to achieve a shared vision</i> <i>Stakeholders work together on decisions that affect them and collaborate with neighbouring municipalities and First Nations</i>	
Description: WAG has many partnerships within the community. Many of these relationships involve a cooperative spirit that values quality of life for animals and people. WAG works with Whistler Animal Control Officers to seek proactive means of owner education and animal control. WAG has partnerships with many local businesses that provide mutually beneficial relationships and help reduce expenses for WAG. WAG works with the Village of Pemberton on animal control issues and also works with PAWS and other animal welfare organizations.	

WAG has established a positive relationship with the First Nations community of Mount Currie, who suffers from a variety of animal control and animal welfare problems. This partnership resulted in the first ever Spay and Neuter program for Mount Currie which has now resulting in 190 dogs being spayed or neutered. We have also created a new partnership with the SPCA to take on animals from outside of Whistler, mainly from the Mt. Currie area.

2. SUSTAINABILITY: How does the initiative move Whistler toward our four Sustainability Objectives, as defined by The Natural Step sustainability principles?

i) Does the initiative increase OR decrease Whistler's dependence on fossil fuels and on extracted metals and minerals that will accumulate in the environment? How?

Decrease:

The WAG animal shelter is located within a reasonable walking distance for visitors and is accessible via public transport. The facility provides visitors and volunteers with a bike storage area and thus encourages the use of bicycles rather than cars. WAG does not own or operate its own vehicles. Within the shelter, WAG recycles paper, plastic and cans. WAG also makes use of old towels, carpet, blankets, plastic toys and animal crates that are donated by local residents and businesses, thus reusing items rather than purchasing new ones. While energy is consumed for heat and power in the animal shelter, the shelter is equipped with an energy efficient washer and dryer, and the staff try to be as energy smart as possible.

ii) Does the initiative increase OR decrease Whistler's dependence on chemicals and other manufactured substances that build up in the environment?

Increase/Decrease

WAG must balance concern for the environment and staff with the need to control disease in the shelter through the use of commercial chemical disinfectants. The most commonly used disinfectants are Peroxiguard (accelerated hydrogen peroxide) and chlorine bleach (sodium hypochlorite).

As chlorine and accelerated hydrogen peroxide are acutely toxic in concentrated amounts, staff are careful to dilute chemicals properly and dispense in a controlled manner in order to reduce the amount of chemicals used. Both products break down very, very quickly into innocuous and do not persist in the natural environment.

iii) Does the initiative physically harm OR help life-supporting natural systems? How?

Help

WAG does not advocate the direct destruction of nature. WAG encourages the public to walk dogs on leash in order to prevent the destruction of natural areas and disturbance

of wildlife. WAG also encourages the public to pick up dog waste in order to preserve the integrity of our local streams.

WAG promotes spaying and neutering as a way to control the animal population and ensure that the number of animals in the community does not exceed the number of stable and responsible homes available. Investment in spaying and neutering of pets prevents the greater cost of catching, caring for, and re-homing a large number of homeless animals.

The WAG building was built on a previously developed piece of land.

iv) Does the initiative interfere with OR support others' abilities to meet their basic needs. How?

WAG believes that members of the community have the right to conduct their lives in a safe environment. We make every attempt to educate dog owners about the importance of training, socialization and control over their animal in order to prevent situations in which dogs endanger the lives of others.

WAG also acts as a place where both visitors and locals can come and spend time getting love and attention from cats and dogs. We have many people come in either mourning for, or missing a pet. WAG acts as a place to remember and heal.

WAG pays its staff fair wages, and has policies set in place that allow for a safe and rewarding work environment. We also offer medical benefits for full time staff.

3. FLEXIBLE PLATFORM: Is the initiative a flexible platform for future progress toward sustainability? How? (Identify the steps that can be taken towards meeting our sustainability objectives in the future)

WAG continues to strive to be a more financially self-sufficient organization. A firm definition of the WAG brand and the development of a clear communications strategy is a key tool for communicating to our constituents messages about the uniqueness of WAG. Concise and deliberate communications will help foster relationships with local businesses and individuals in order to increase donations and identify creative ways to raise funds.

The vision of WAG is to bring about a time in our communities when all animals are treated humanely and with respect. Through education we can create a strong bond between pet and owner, enabling both to realize the other's needs. These kinds of bonds create a safer and cleaner community.

To the best of our ability, WAG attempts to determine the current needs of the community and in turn forms a response to the need. For example, recently WAG has identified a need in the community of Whistler to educate pet owners on the hazards of coyotes in the area, the factors affecting dog aggression, the high instance of dog bites among children in Whistler, and the dangers of mixing pets with very young children. Through school education programs we hope to teach children how to read dogs' body postures, and therefore help them to avoid injury.

WAG is examining positive and permanent solutions to the problem of unwanted and homeless animals. The practice of animal sheltering is not a sustainable solution that will reduce the flow of unwanted and homeless animals. For this reason, WAG works towards solutions such as spay and neutering and education.

4. FINANCIAL RETURN: Does the initiative provide a financial return to the organization and contribute to organizational self-sufficiency?

As WAG is requesting funding for general operating expenses, it cannot be said that the existence of WAG provides a financial return in itself. However, WAG makes every effort to create a sustainable funding system. A good example of a sustainable funding structure is our partnership with the RMOW. Under WAG's contract with the RMOW, WAG operates the dog impound, cares for impounded animals and re-homes unclaimed animals. In exchange the RMOW provides WAG with an animal shelter facility. This is a very good example of resource sharing. In many communities the animal shelter is a municipally operated facility. In Whistler, the community can take advantage of having an organization with charitable status as the shelter operator, thus encouraging tax deductible donations to help fund operations.

RESORT MUNICIPALITY OF WHISTLER FEE FOR SERVICE APPLICATION FORM

Name of Organization:	WHISTLER ARTS COUNCIL
Society Registration Number:	S-17322
Main Activity:	Develop arts programs, events and festivals that contribute to and develop Whistler's cultural life, community programs and cultural tourism; provide leadership in community-wide cultural planning; offer services, information, operational assistance to cultural community and third party event producers; operator of Maurice Young Millennium Place.
Mailing Address:	c/o Millennium Place, 4335 Blackcomb Way, Whistler, BC V0N 1B4
Contact Name & Daytime Phone Number:	Doti Niedermayer, Executive Director - 604 935 8234
Email Address:	dniedermayer@artswhistler.com

1. Purpose of funding:

The purpose of this Fee for Service application is to provide assistance to the Whistler Arts Council to:

1. Continue as operator of Maurice Young Millennium Place as a "hub for arts & culture" for residents and visitors;
2. Maintain its role as the umbrella organization for arts and culture in Whistler with a mandate for cultural development, cultural services, and community building programming;
3. Continue its leadership role and community partnership in implementing action items from municipal or community task forces/committees related to long-term sustainability objectives (e.g. Community Cultural Plan; Cultural Tourism Development Strategy; Festivals, Events and Animation Working Group; Whistler Events Working Group; One Whistler)
4. Support its infrastructure to manage and deliver significant RMOW / FE&A projects including Whistler Street Entertainment, Winter Animation (Family Après) and New Year's Eve programming throughout the year.
5. Support the vital cultural programs, events and festivals WAC delivers throughout the year for residents and visitors.

2. Current Year Activities and Community Benefit:

WAC provides numerous services to the community:

- Managing MYMP as Whistler's "cultural hub"
- Producing events and festivals that reflect the culture of Whistler and attract visitors to the resort
- Providing opportunities for local/regional artists to showcase their work and animate the Village
- Collaborating with third party event producers to integrate arts programming into non-arts events (Crankworx, Tourism Whistler programming, *Whistler Presents*, GranFondo, etc).
- Leadership and advocacy in representing cultural interests in various planning processes

Maurice Young Millennium Place (MYMP):

WAC manages MYMP on behalf of the RMOW with a mandate to create Whistler's hub for arts, culture, and inspiration. The building is home to a 238-seat theatre, a Community Art Gallery, multi-purpose and meeting rooms, and technical services (all managed by WAC), plus a Youth Centre, Daycare, Village Host office, Interfaith Society office (managed by others).

MYMP has become an active meeting place to celebrate visual, multi-media and performing arts and mountain life. Several strategies have resulted in a substantial increase in building usage, now approximating 50,000 visitors annually (exceeding that of the public library).

Programs in MYMP:

1. Community Art Gallery (Scotia Creek Gallery):

WAC continues to successfully operate the only public art gallery space in Whistler, with monthly rotating exhibits featuring professional & emerging artists from the Sea to Sky Corridor and Lower Mainland. In 2014 the Gallery featured work from 250 artists, often in collaboration with community groups such as Bear Aware, Community Services Society, Whistler Secondary, and Whistler Museum, thereby raising awareness of community issues and local history, as well as showcasing local artists. A small gift shop has been very successful in increasing visibility and sales for local artisans. The Gallery is open 6 to 7-days per week, and receives a steady stream of residents and visitors interested in experiencing local/regional arts and culture.

2. Performance Series:

This annual series of theatre, music, dance and comedy for family and adults was established in 1987 to feature touring professional Canadian & international artists, at an affordable price. The Performance Series provides a complement to Whistler's recreational sport experiences, is one of the only alternatives to the bar scene for youth and adults, and is one of the few programs in Whistler focused on family programming. The annual series is programmed in partnership with other BC presenters and has featured top touring groups such as International Guitar Night, BC Boys Choir, and Tokyo Police Club. This program has enabled WAC to develop and maintain regional and national relationships with Canadian artists, agents, presenters, arts organizations and funders, an important factor in ensuring Whistler has a cultural identity and presence on the regional and national stage. It has become flagship event within MYMP, with 15 performances in 2014 attracting 3,000 residents and visitors of all ages, mostly to $\frac{3}{4}$ or full house audiences, and increasingly complemented with animations appropriate to the genre of the performance (i.e. "more than just a show").

Survey results:

- 77% of Perf Series survey respondents report that they are Extremely Satisfied with the performances.
- 69% are full time residents living in Whistler, Pemberton or Squamish.
- 50% of the visitors are from Vancouver and the Lower Mainland and 21% are international visitors.

3. Community Programs:

In 2012, a community consultation process helped develop a vision and programming plan for MYMP that reflected the needs of the community and visitors seeking cultural experiences. Since then, WAC has significantly increased community programming in the building with year-round ongoing and drop-in workshops for children, youth and adults, films, community theatre, music and dance. Some programs are generated internally by WAC; others are offered in partnership with independent producers.

Since 2012, attendance at workshops annually offered in MYMP has nearly tripled, from 207 to 596, and revenues from workshops has more than quadrupled.

4. Community usage:

To meet the mandate of becoming a hub for arts & culture for Whistler, WAC provides space to community groups at a significant subsidized rate. In 2014, the number of community bookings in the building was 664 (in 2012, the number was 324), reflecting a significant growth in community use and programming partnerships. Examples include the Whistler Children's Chorus, Youth Band, Whistler Quilters' Club, Short Skirt Theatre, thereby consolidating a variety of programs within a central, community "hub" for arts and culture.

5. Commercial rentals:

To help offset some of the loss of rental revenues through community usage, WAC has developed a sales strategy to increase commercial rentals to conferences and the private sector. WAC has initiated relationships with Tourism Whistler and other resort hotel conference sales staff to develop opportunities for cross-sales and promotion.

Commercial rentals and associated food & beverage sales accounted for 50% of MYMP operating costs in 2014, with the balance coming from the RMOW, foundations and in-kind donations. In actual dollars, commercial rentals and associated food & beverage income has increased by 18% since 2012. Commercial rentals in 2012 were 379; in 2014 – 633.

6. Third-party usage:

MYMP also hosts or provides space and technical services for many third party events and festivals that economically impact Whistler including Wanderlust, VSO, Whistler Film Festival, Whistler Writers Festival, and Whistler Street Entertainment.

Beyond the doors of MYMP - Cultural activities throughout the community:

1. Whistler Art Workshops on the Lake:

Housed at the Alta Lake Station House, WAC presents two- to four-day workshops with beginner, intermediate and advanced instruction in watercolour, acrylic, oil, drawing, photography, and First Nations arts by local, provincial and Canadian professional artists. The program has a loyal following with significant repeat attendees from the Lower Mainland and continues to attract new participants by offering popular professional artists who bring their own followers. The intent of the program is to increase offerings of cultural programming for destination visitors, as well as residents, and in turn provide economic and professional opportunities for local artists. Since its inception, the participation of "destination" visitors is steadily increasing indicating a strong appetite for this type of cultural programming. The target audience is 35-65 year-old residents, second homeowners and visitors; in 2014, 140 participants enrolled in 8 workshops with 13 instructors. Ongoing drop-in life drawing and open painting are also offered as part of the program for residents and visitors not able to take full courses.

Survey results:

- Participants are split between second home owners (37%), visitors (31%) and residents (26%).
- 50% of the visitors to this program stay in hotels while in Whistler.
- Satisfaction with the program is exceptionally high; 95% of participants reported that they were 'very satisfied 6/6' with the level of instruction, and is good value for money (81% strongly agree).

2. Whistler Children's Festival (CAF):

Celebrating its 32nd anniversary in 2015, CAF remains one of WAC's most popular programs. The move to Whistler Olympic Plaza in 2013 doubled attendance (now at 6,000 over the week-end) and significantly increased the profile of the festival in the Lower Mainland, the Pacific Northwest and beyond. CAF is an authentic, family event featuring over 30 hands-on art workshops, plus roving and main stage children's performers.

The festival receives significant support from local business owners, the municipality and a diverse base of volunteers, including young artists, youth and seniors. Programming partnerships also include: Whistler Museum, Whistler Library, Squamish Lil'wat Cultural Centre, Bear Aware, WORCA, RCMP and Whistler Fire. The target audience includes 3-12 year-old young people and their parents, including Sea to Sky residents and visitors primarily from the Pacific Northwest.

Survey results:

- There was a visitor increase of 9% to the 2014 Whistler Children's Festival, compared to 2013.
- 83% were likely or very likely to recommend Whistler Children's Festival to friends and family.

3. ArtWalk:

ArtWalk is a three-month annual event that features artists and artisans in non-traditional host venues in Whistler Village with the objectives to:

- Bring artists into the Village creating opportunities to exhibit work to a wide audience in high-traffic establishments and raise the profile of artists and the arts in Whistler;
- Create relationships with the business community and small business owners in the resort;
- Provide visitors to Whistler with a free recreational cultural activity that reflects local culture;
- Drive traffic to small businesses with a comprehensive program that included up to 50 venues and a widely distributed brochure with map.

Since its inception in 2004, ArtWalk has proven to be extremely successful with participating artists, host venues and visitors. The target audience is 30-65 year-old visitors and residents. Attendance in 2014 was over 15,000 people, viewing the work of 60 artists in 50 venues throughout Whistler Village.

Survey results:

- 67% of respondents stated that ArtWalk was an important or key deciding factor in their decision to come to the Village.
- 89% stated that ArtWalk had a positive or very positive influence on their overall experience of Whistler.
- 77% of ArtWalk patrons stayed in rented accommodation.

4. Bizarre Bazaar:

The annual artisan market, now in its 25th year, continues to be popular with artisans, residents and visitors to Whistler. With over 6,000 attendees in 2014, Bizarre Bazaar provides local artisans and artists a professional forum to sell their products. As one of the only events that offers a retail outlet for local artisans in the winter months, Bizarre Bazaar creates opportunities for economic viability and exposure for individual artisans attempting to make a living from their craft. It provides residents and visitors an opportunity to see and purchase unique locally produced products. It is also an important indoor offering on the American Thanksgiving weekend when the weather is not always perfect for outdoor activities. Bizarre Bazaar is also a well-established community event, driving community members to the Village for this popular social gathering. Surveys have always been overwhelmingly in favour of providing this event for Whistler.

Through the ongoing success of Bizarre Bazaar and the relationships developed with a broad range of artisans from the region, WAC has been able to expand this economic opportunity to other times of the year, e.g. the *Made in Whistler* program has been ongoing since 2012 at the Westin Hotel.

Survey results:

- 53% of attendees are not local residents: they are second home owners, visitors or seasonal residents.
- Overall satisfaction with the event is very high: 66% reported that they would be 'very likely (10)' to recommend Bizarre Bazaar to a friend.

5. Community Cultural Advocacy:

WAC allocates significant annual board planning and staff time to act as an "umbrella" organization that represents the larger arts, culture and heritage sector of Whistler, e.g. Community Cultural Plan, Cultural Tourism Development Strategy, Festivals and Events Working Group, OCP, etc. In 2014, with funding from the RMOW, WAC engaged a community cultural officer to facilitate recommendations from the Community Cultural Plan, the Cultural Tourism Development Strategy, and related initiatives.

Proposed activities for 2015 and 2016:

- > **Focus for 2015 & 2016:** Initiatives, programs, events, festivals that enhance the visitor experience, enrich community life, build local/regional relationships, build capacity, and help to develop Whistler as an emerging cultural tourism destination:

WAC will continue to offer its key programs, events and festivals, as well as represent the broader arts, culture and heritage community in building cultural capacity and working closely with key resort partners to ensure economic diversification and viability of the resort. Key initiatives for 2015 include creation of a new long-term vision and strategic plan for the WAC Board, renewing the lease of MYMP, and integrating ongoing activities with those of the new Community Cultural Officer.

Maurice Young Millennium Place:

During 2015, WAC will work towards renewing its lease of MYMP, and continue striving to make it a hub for arts and culture. It will also pursue a potential name change to more adequately reflect its role in the community and its strategic position along the new "Cultural Connector".

1. Community Art Gallery (Scotia Creek Gallery):

With the anticipated opening of the Audain Art Museum across the street from MYMP in 2015, the Community Art Gallery is well positioned to capitalize on the anticipated increase in media attention and cultural tourism. The RMOW's Cultural Connector project will add to this excitement, linking MYMP with 5 other cultural institutions through improved physical, visual and experiential connectivity, creating a unique cultural precinct extending between the Village and Upper Village. This represents a significant opportunity for the Gallery to increase exposure for local artists, and will require additional resources for potential upgrades to the Gallery, exhibit preparation and promotion. A more appropriate name for the gallery may also be considered.

2. Performance Series:

2015 will see a continuation of the Performance Series as "More than just a show", featuring theatre, music, dance & comedy to complement Whistler's active lifestyle in the intimacy of the Wilhelmsen theatre.

3. Community Programs & Community Usage:

Recommendations from the 2012 consultation process continue to be integrated into community programming for MYMP, addressing the interests of residents and visitors. Recommendations from the Community Cultural Plan will also guide development of ongoing programs and services at MYMP for 2015 and 2016. These include internally-produced community programs as well as numerous partnerships & co-productions with community groups. As there are now times when the building is being used at maximum capacity, we need to consider how best to manage increasing expectations from the community for continued usage.

WAC has been coordinating community arts learning with other community non-profits to help avoid competing schedules and increase awareness. A coordinated calendar has been recommended as a pilot project in 2014.

4. Commercial rentals & Third-party usage:

Continued growth of commercial rental incomes and third party producers will continue to be a priority for 2015 & 2016. However, as the building is now approaching maximum capacity at times, this will create conflict between commercial vs. community usage. We will continue to balance these conflicting uses and seek to use alternative space for community programs as required. Renewal of WAC's lease with the RMOW for management of MYMP in 2015 may provide a solution to this emerging problem by expanding WAC's areas of usage over time.

5. Operating costs:

Success in increasing building usage and commercial rentals since 2012 has been accompanied by an increase of 23% in wages, even though current salaries are still not in any way competitive with similar salaries elsewhere, creating a significant challenge for WAC to attract and retain qualified staff. We have experienced significant turnover with the loss of senior programming, development and operations managers in 2014. Replacement staff have come in at higher wages creating a need for an increase in budget for basic salaries in 2015, as well as anticipated small increases to long-term staff over time.

Additional operating increases include janitorial labour at MYMP, service contracts such as Carney's. MYMP also requires two new servers in 2015 and the cost of installation.

Beyond the doors of MYMP – Cultural activities throughout the community:

1. Ongoing programs:

- Whistler Children's Festival - Whistler's signature summer event for the family market
- ArtWalk - Adding arts and culture to the Village Stroll
- Bizarre Bazaar - Whistler's only exclusive artisan's market,
- Whistler Art Workshops on the Lake - inspirational learning experiences on tranquil Alta Lake

2. Community Cultural Advocacy:

Together with the new Community Cultural Officer, WAC will continue to represent interests of the broader community and work cooperatively and proactively to deliver on numerous initiatives developed from various community-wide task forces or planning committees including the Community Cultural Plan, the Cultural Tourism Development Strategy, OCP, Festivals, Events & Animation strategy, One Whistler, Whistler Events Working Group.

3. Other community initiatives (funded separately) will continue for 2015 and 2016:

Champion of Arts & Culture Award: WAC initiated this annual award in 2004 in partnership with the Whistler Chamber of Commerce to recognize local businesses or cultural community leaders for their community involvement. The program's goals are to increase the business sector's awareness of the value of arts and culture, its impact on the economy and tourism, and develop positive, long-term relationships between business and arts.

Member Group Grants: WAC has distributed a modest fund each year on behalf of the BC Arts Council to groups for cultural programming or organizational development. The program enables WAC to solidify relationships with other groups and encourage the development of other programmers and producers in various arts disciplines. Recipients of Member Group Grants include: Whistler Writers Group for the Whistler Writers Festival, Whistler Pottery Club, Whistler Secondary School Drama Club, Whistler Children's Chorus, Whistler Valley Quilters Guild and Howe Sound Music Festival

Bursaries and Awards: Annual art awards are presented to graduating students from Myrtle Philip Community School, Spring Creek Community School, Signal Hill Elementary School, Whistler Secondary School, Pemberton Secondary School and Xit'olacw Community School in Mt. Currie. The program recognizes achievement in all arts disciplines and encourages participation in the arts.

Workshops: WAC provides annual professional development opportunities for artists and artisans in the region including portfolio development, business and marketing skills facilitated by professionals, all offered at affordable rates. The benefits of professional development for artists are to: increase capacity of the local cultural sector; increase local artists ability to be eligible for funds from the BC Arts Council or Canada Council for the Arts; provide artists with an opportunity to participate in regional/national art competitions; and to find

Strategic Planning: WAC continues ongoing strategic planning to ensure its role in the community is relevant, valued and viable, and to determine long-term goals that incorporate the changing context of Whistler and the opportunities related to cultural tourism, Whistler Festivals, Events and Animation and the Whistler Community Cultural Plan. In 2015, WAC will develop a new 5-Year strategic plan.

3. Proposed Fundraising Activities:

While the RMOW funds a number of WAC initiatives, WAC continually leverages this with significant additional funding from public and private agencies within and outside of the resort. In addition, it generates earned revenues from a variety of sources including: ticket sale revenues; corporate and individual entry fees for programs; corporate sponsorships; grants from foundations; private donations through the Patron Program; fundraising events; programming partnerships with third-party event producers; donations in-kind from service providers; membership fees; fees for service; commercial and NFP room rentals; MYMP gift shop sales commissions, alcohol sales; and program workshop fees.

The WAC *Patron Program* was implemented to create an avenue to encourage individual residents and second homeowners to participate in building the arts in Whistler by donating funds to existing and new programs. The *Patron Program* has increased revenues from donations over the last three years and raised awareness of the arts with residents, second homeowners and visitors to Whistler.

WAC has a Development Manager to increase revenues from corporate sponsorships for WAC programs and Millennium Place. We are continually researching new funding opportunities from multiple sources.

WAC receives significant value-in-kind from local business which reflects the community's support of arts and culture programs. The 2014 revenues from value-in-kind were over \$23,000 for artist accommodation, production costs and supplies, catering, advertising/promotion.

4. Number of Members/ Participants In Organization**Members:** 250**Artists in database:** 244**Activities in Millennium Place:****2012:** 703 (324 Community; 379 Commercial) – 47% / 53%**2014:** 1,297 (Community/arts & culture: 664; Commercial: 633) – 51.2% / 48.8%**5. Amount Requested:**

	Annual Budget	Amount Requested for 2015 & 2016	
Maurice Young Millennium Place			
* Salaries	387,712	250,000	
General operations	139,525	100,000	
Programming initiatives	133,827	80,000	
Rent (other facilities)			
Whistler Arts Council			
* Salaries	319,472	125,000	
Operations	88,463		
Programming initiatives	185,489	63,700	
Other FFS: Cultural Officer, Whistler Street Entertainment, Family Après, New Year's Eve – pending budget approvals	Not included in this calculation. Included in WAC 2015 budget attached.		
Totals	1,254,488	\$ 618,700	48%

Notes:

- MYMP & WAC Salaries include Programming Initiative salaries
- Above request does not include funds for other Fee for Service contracts: WSE, Family Après, New Year's Eve at Millennium Place, Community Cultural Officer. WAC's total budget including other FFS is \$1,678,238.
- Requested increase assists, in part, with covering costs of higher wages which have remained flat since 2012. Increases have also been incurred with service contracts including janitorial labour and Carney's waste removal.

6. Have you applied for any other loans or grants? If so:

Name of Grantor	Yes	No	Pending	\$ Amount	If rejected, state reason
Canadian Heritage – Building Communities through Arts & Heritage			XX	\$17,000	Project funding support for Whistler Children's Festival
Province of BC–BC Touring Council	XX			\$6,000	Funding support for Performance Series
Province of BC-BC Arts Council–Basic Assistance	XX			\$17,701	Funding support for basic assistance
Province of BC - BC Arts Council – Cmty Festivals			XX	\$8,000	Project funding for Whistler Children's Festival
Province of BC – Direct Access Gaming	XX			\$45,000	Project funding for various WAC programs and festivals
Whistler Blackcomb Foundation	XX			\$20,000	Capital asset purchases for <i>Whistler Blackcomb Presentation Technology Fund</i> at Millennium Place

RBC Foundation		XX	\$10,000	Funding support for Children's Festival
Hamber Foundation		XX	\$2,000	Funding support for Children's Festival
BC Hydro		XX	\$2,000	Funding support for MYMP Cmty Programming
TELUS Foundation		XX	\$5,000	Funding support for Performance Series
CIBC Foundation		XX	\$3,000	Funding support for Performance Series
Community Foundation of Whistler		XX	\$5,000	Funding support for MYMP Community Programming

7. A copy of the organization's most recent *financial statements* ☒ and *operating/project budget* ☒ are attached

8. Does the organization have any outstanding debts with the municipality? If so, please state the amount and date of the debt outstanding: N/A

Please read the following statements and sign the application only if in agreement with these statements.

- If this application is accepted, it is agreed the funds will be used for the above described purpose.--All organizations receiving funding must report back on an annual basis as outlined.
- Funding is provided on an individual basis each year and is not to be considered an ongoing source of funding. Funds are not automatically renewed or increased each year.
- The RMOW will not take an active involvement in the operation of the community organization and will not accept responsibility for any liabilities resulting from the actions of the organization.

Date: February 3, 2015

Name: Doti Niedermayer

Position: Executive Director

Signature: 

By signing this application, I agree to the terms and conditions and confirm the statements made in this application are true and complete.

FUNDING CRITERIA

The RMOW Fee for Service Program is aligned with key initiatives contained within the Economic Partnership Initiative, and W2020 to help move the resort community toward our vision of success and provide services required by the RMOW.

Applicants must demonstrate how the requested funding will provide services required by the community and/or visitors. Please provide a proposal outlining the scope of the services to be delivered for both in 2015 and 2016.

All proposed initiatives *must*:

1. Move Whistler toward success, as defined by the Whistler 2020 Vision, Priorities, and Directions
2. Support Focus Areas and Key Strategies within the Economic Partnership Initiative

Additionally, proposed initiatives *should*:

3. Provide a benefit to the resort community and contribute to organizational self-sufficiency

For more information regarding the details of the Economic Partnership Initiative, Whistler 2020 vision, Strategy area descriptions of success, or the application of Whistler's Sustainability objective, visit: Whistler2020.ca or Whistler.ca.

Please complete this form and provide additional supporting documents and submit it to the General Manager of Resort Experience by 4:30 p.m. on Friday, January 30, 2015.

Submitted by: Doti Niedermayer

Organization: Whistler Arts Council

Phone: 604-935-8234

Email: dniedermayer@artswhistler.com

Date: February 3, 2015

Enclosures:

- Audited financial statements for Jan 1-Dec 31, 2013 (review engagement)
- WAC Annual Report 2013
- Examples of brochures and materials 2014 programs
- (2014 financial statements will be available in April)

Whistler Museum



2015, 2016 & 2017

FEE FOR SERVICE APPLICATION

The Resort Municipality of Whistler

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Introduction

Since reopening in late 2009 the Whistler Museum has grown to be an important part of the Whistler community as well as an important offering to Whistler visitors.

The Fee for Service award of \$300,000 for the past 2 years (\$150,000 per year) has allowed the museum to employ three core staff members, without which the functions of the museum would be severely threatened. With the stability provided by these core staff we have been able to leverage this funding to embark on a strong grant-writing initiative, with all 6 of our grant applications being approved. It also allowed us to earn revenue for ourselves in a multitude of ways – from admissions to event tickets to photo reproduction services.

Some highlights of 2013 & 2014 include:

- \$143,000 in additional funds secured in 2013 & 2014 through an extensive grant writing program
- Finished the backlog in our artifact cataloguing. 100% of the artifacts in the Whistler Museum are now on our database! This is a significant achievement that can be boasted by very few museums
- Made good headway into reducing our archive cataloging backlog, including several major collections such as the Whistler Question Collection and the Blackcomb Mountain Collection.
- Curated a new permanent exhibit on the Evolution of Skiing in Whistler
- Created several satellite exhibits throughout Whistler, including at Passiv Haus and the Four Seasons, MY Millennium Place and the Village Stroll.
- Increased our strong social media following – 3618 followers on Facebook, Instagram and Twitter (almost doubling our following since 2012)
- “Whistorical,” the Museum’s blog, reached 70,000 views

WMAS continued to offer exciting and meaningful programming year-round. 2014 Events and Programs included:

- Speaker Series
- Heritage Walking Tours (daily – June, July and August)
- Kids Après
- Children’s LEGO Building Competition
- ‘Big Kids’ LEGO Building Competition for adults
- Crafts in the Park
- Feeding the Spirit (part of Welcome Week)
- Canada Day Parade
- Private bookings for exhibit tours and walking tours
- Contributors to Children’s Art Festival, Multicultural Festival, Bioblitz, Crafty by Nature, Art Walk

WMAS also provides a number of services including:

- Exhibits – WMAS currently has four permanent exhibits on the following subjects: pioneers, evolution of skiing, the 2010 Winter Games and natural history.
- Archive service (readers coming to do their own research or staff responding to enquiries)
- Photo reproductions (for individuals, businesses, media)
- Multi-media presentations for private groups
- School programs
- Gift shop (featuring local artisans)

- Private walking tours
- Facility rental
- Preserving Whistler's history – it is important to recognize that without our efforts much of Whistler's heritage would be irrevocably lost.
- Researching and publishing Whistler's forgotten stories through articles in our blog, the Question, Mountain Life blog, Whistler the Magazine, Pique, the Lost Duck and several other publications.

The Whistler Museum and Archives is extremely prolific on a small budget. Museum staff and the Board of Trustees are passionate about the organization and are constantly striving to find new and exciting ways to bring our heritage to our visitors and the local community.

In order to keep the Museum's doors open and to continue offering our services to the public, adequate funding is needed. While the Museum has been very successful in grant initiatives, it is important to realize that these funds were secured for specific projects, with a beginning, middle and end. It is necessary to have a stable funding base in order to retain the staff who write these grant proposals and manage the resulting projects. There are no grants that provide operating funds. Funds approved from the RMOW, through Fee for Service, provide the Museum with its absolute base funding, with which WMAS can leverage additional funds.

Currently, the Museum employs three full-time staff: one year-round Executive Director, one year-round Collections Manager and one year-round Programs & Marketing Manager. The Museum also employs a part-time year-round accountant. These positions are the core for successful Museum functionality. The responsibilities of staff include all aspects of Museum operations from raising funds, educational program planning, research and visitor services and marketing, to collections and archival management and fiscal responsibilities. It is essential to maintain current staff levels over the following years for the Museum to maintain its core functions.

As the Museum strengthens and develops, it is vital that WMAS has financial stability. The Whistler Museum always strives to be as efficient as possible and is always looking for ways to increase our self-generated revenue – in 2014 we raised \$48,000¹ from our events, admissions, gift shop, photo reproductions, private tours, presentations and other services. These funds alone however, are not enough for ongoing operational needs.

The Whistler Museum and Archives Society respectfully asks Council to approve \$495,000 over three years (\$165,000/annum) to ensure that our organization can continue to thrive, grow and be an integral part of the Whistler community.

¹ (Our total sales in our financials for 2014 was \$102,000, however \$54,000 of this was an in-kind donation.)

RESORT MUNICIPALITY OF WHISTLER FEE FOR SERVICE APPLICATION FORM

Name of Organization:	Whistler Museum & Archives Society
Society Registration Number:	S22112
Main Activity:	Heritage preservation and community education
Mailing Address:	4333, Main Street, Whistler, V0N 1B4
Contact Name & Daytime Phone Number:	Sarah Drewery, Executive Director 604 932 2019
Email Address:	curator@whistlermuseum.org

1. Purpose of funding: To support and facilitate the Museum and Archives Society's operating budget for the 2015, 2016 & 2017 fiscal years.
2. Current year activities and community benefit: Please see Appendix I
3. Proposed activities for 2015: Please see Appendix II
4. Proposed activities for 2016: Please see Appendix III
5. Proposed fund-raising activities: Please see Appendix IV
6. Number of Members / Participants In Organization (if applicable): 92
5. 7. Amount Requested:

	Annual Budget (2015)	Amount Requested	
Salaries	\$218,000	\$140,000	
General operations	\$80,000	\$25,000	
One-time project / program			
Physical asset			
Rent (RMOW facilities)			
Rent (other facilities)			
Totals	\$298,000	\$165,000	55%

NB The amounts requested for 2016 & 2017 are identical to 2015 (\$165,000).

8. Have you applied for any other loans or grants? If so:

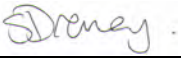
Name of Grantor	Yes	No	Pending	Amount \$	If rejected, state reason
Young Canada Works in Heritage			✓	\$19,500	
Direct Access Funding (Programs only)	✓			\$25,500	
Provincial - Gaming Policy & Enforcement Branch					
AFOW	✓			\$20,000	
Young Canada Works Internship Program	✓			\$10,000	

9. A copy of the organization's most recent *financial statements* ☒ and *operating/project budget* ☒ are attached
10. Does the organization have any outstanding debts with the municipality? If so, please state the amount and date of the debt outstanding: \$ n/a Date:

Please read the following statements and sign the application only if in agreement with these statements.

- If this application is accepted, it is agreed the funds will be used for the above described purpose.--All organizations receiving funding must report back on an annual basis as outlined.
- Funding is provided on an individual basis each year and is not to be considered an ongoing source of funding. Funds are not automatically renewed or increased each year.
- The RMOW will not take an active involvement in the operation of the community organization and will not accept responsibility for any liabilities resulting from the actions of the organization.

Date: 30 Jan 2015 _____ Name: Sarah Drewery _____ Position: Executive Director _____

Signature:  _____

By signing this application, I agree to the terms and conditions and confirm the statements made in this application are true and complete.

Submitted by: Sarah Drewery, Executive Director _____

Organization: Whistler Museum & Archives Society _____

Phone: 604 932 2019 _____

Email: curator@whistlermuseum.org _____

Date: 30 Jan 2015 _____

FUNDING CRITERIA

The RMOW Fee for Service Program is aligned with key initiatives contained within the Economic Partnership Initiative, and W2020 to help move the resort community toward our vision of success and provide services required by the RMOW.

Applicants must demonstrate how the requested funding will provide services required by the community and/or visitors. To do this, please provide a proposal outlining the scope of the services to be delivered for both in 2015, 2014 and 2016.

All proposed initiatives *must*:

1. Move Whistler toward success, as defined by the Whistler 2020 Vision, Priorities, and Directions
2. Support Focus Areas and Key Strategies within the Economic Partnership Initiative

Additionally, proposed initiatives *should*:

3. Provide a benefit to the resort community and contribute to organizational self-sufficiency

For more information regarding the details of the Economic Partnership Initiative, Whistler 2020 vision, Strategy area descriptions of success, or the application of Whistler's Sustainability objective, visit: Whistler 2020.ca or Whistler.ca.

Please complete this form and provide additional supporting documents and submit it to the General Manager of Resort Experience by 4:30 p.m. on Friday, January 30, 2015.

Appendix I: Current year activities and community benefit

2014 has been another successful year for the Museum. This year 6247 people visited the museum exhibits.

In 2014, the Whistler Museum also embarked on a number of programs, which were all well attended. In addition to exhibit visits, WMAS attracted a further 957 people to our building through our programs and events. WMAS also held a number of events outside the museum and attracted approximately 500 people. In total, the Museum provided services to approximately 7800 individuals (admissions, on-site and external events and programs).

We also have a popular blog “Whistorical” which is packed with stories of Whistler’s past that we don’t have the space to tell in our exhibits. Our blog has had 70,000 views since its inception in May 2011. We also have a weekly column in the Whistler Question, a bi-weekly article in The Lost Duck and a bi-weekly contribution to Mountain Life blog. All these activities help to spread information and get people excited and engaged with Whistler’s heritage.

The following outline some of the activities that the Museum has engaged in over the past year:

Collections

A lot of work goes on quietly behind the scenes at the Museum. There is a large backlog of work to be done dating from the times when the Museum had no dedicated Collections Manager. Highlights of 2014 included:

- Completed the artifact catalogue – 100% of museum artifacts are now recorded on our database
- Cataloguing several archive collections including the Blackcomb Mountain collection and the Whistler Question collection
- Conducted oral history interviews with present community members and families of pioneers
- Digitization of hundreds of photographs and publications
- Digitization of Florence Petersen’s film collection

Exhibits

2013 saw the launch of our newest exhibit “The Evolution of Skiing in Whistler”. Curated by our Collections Manager, Bradley Nichols, the exhibit charts the history of skiing in our valley. Funded by the Whistler Blackcomb Foundation and the Province of BC, the exhibit represents about a third of our gallery space and is packed full of interactive features, including the original Whistler gondola.

We also have curated satellite exhibits in various places throughout Whistler including: Passiv Haus, Four Seasons, Whistler Public Library, MY Millennium Place and the Village Stroll.

Open by Donation

In October 2014 the museum decided to open by donation on a trial basis. The results have been extremely successful. Visitor numbers have increased by 84% and even our revenue from admissions has increased slightly. We will continue to monitor the effects of being open by donation, but it seems very likely that this will become a permanent policy as it affects both visitor numbers and revenue positively.

Speaker Series

In 2014 WMAS continued its popular Speaker Series. Speakers included Roger McCarthy, Rob Boyd and Peter Alder. Many of our speaker's events were either at or very close to filling the Museum's capacity. This program is largely attended by locals and is a great way of getting the community together in the setting of the museum.

Kids Après

Kids Après is a popular program that has been running in the winters at the museum for 2 years. Free family programming is provided in the museum once a week during February and March. 450 people took part in this program in 2013 and 2014. Kids Après is an excellent contribution to the Resort Experience.

Crafts in the Park

Partnering with the Whistler Public Library the Whistler Museum launched a new family program for the summers in the newly improved Florence Petersen Park. The theme was "Whistler through the ages" and each week represented a different decade of Whistler's history. The program ran for 8 weeks and attracted 176 people.

School Programs

In 2014 the Whistler Museum provided educational programming to 190 students both in the Museum and in classrooms.

Heritage Walking Tours

Our guided walking tour of the village takes participants through Whistler's last 100 years of colourful history from our pioneer roots to the 2010 Olympic Games. These tours take place daily throughout June, July and August and are by donation.

Attendance stats:

2007: 50
2008: 89
2009: 383
2010: 172*
2011: 295
2012: 326
2013: 356
2014: 274

*Without Provincial Gaming monies, the Museum was unable to pay for advertising for the Heritage Walking Tours in 2010.

Children's LEGO Building Competition

Children build their own creations based upon a theme and have a chance to win prizes. In 2014 the Museum welcomed 50 children and their families into the Museum – which meant that over 100 people spent the afternoon here. This event is very popular and we even have families drive up from Vancouver especially to attend!

Attendance stats (children)

2008: 50

2009: 23

2010: 50

2011: 50

2012: 50

2013: 50

2014: 50

Big Kids LEGO Building Competition

A fun event that attracts the 20-something demographic, the adults LEGO building contest was once again a fun event in 2014 attracting 20 competitors, plus spectators.

Feeding the Spirit, sponsored by Whistler's Creekside Market

Whistler's newest locals are invited to the Museum to enjoy free food, a chance to win prizes and the opportunity to mingle with long-time locals. This event runs as part of Welcome Week and is a valuable way of introducing newcomers to the town and our community.

Attendance levels

2006: 100

2007: 85

2008: 130

2009: Event was not held because of Museum relocation

2010: 75

2011: 160

2012: 150

2013: 91

2014: 90

Multi-Media Tours

The Museum creates and performs a variety of multi-media tours for tour groups, conferences, etc. These presentations can be given either in the Museum or in any other building. In 2014 WMAS gave private tours to 260 people.

Canada Day Celebrations

In 2014 the Museum once again participated in the Canada Day Parade. WMAS contributed to the Resort Experience on Canada Day by opening by donation on Canada Day and had a strong attendance.

Community Benefit

The Whistler Museum & Archives acts as the custodian of Whistler's heritage. Without records there are no means of verifying information, and with time the past can be permanently forgotten. Florence Petersen started the museum because she was concerned that the pioneer history of Whistler would be lost. It is WMAS's firm belief that without her efforts this would indeed have been the case. Whistler changes so rapidly and is so forward-thinking that few people pause to take the time to ensure that our story is being recorded. WMAS provides the extremely valuable benefit to this community of preserving their heritage.

WMAS also aims to engage our community with a variety of entertaining and educational events and many of them are strongly attended by local people. The Museum provides an excellent venue for community members to meet, reminisce and participate in dialogue and discussion as a community. The Speaker Series is a perfect examples of this.

Appendix II: Proposed activities for 2015

New Museum Building

The Whistler Museum aims to find a new permanent facility for itself over the coming 5-10 years. We are currently in the process of finding a location for the new facility and are working with Crosland Doak to assess the feasibility of various sites. Once a location has been determined then our fundraising campaign can begin. This activity will be the main focus of the work of the Board of Trustees over the coming years.

Collections

The Museum will continue to add to and preserve our impressive collection of artifacts and archives throughout 2015 and beyond. The collection is the lifeblood of the museum and we will continue to devote our efforts into preserving and disseminating information about Whistler's heritage. In 2015 we are planning to:

- Finish cataloguing the Greg Griffith collection
- Unveil our online archive database which is now sufficiently populated to warrant introducing to the public
- Catalogue further collections in our archive backlog
- Continue work on upgrading our storage facilities to ensure that we have the best environment for storing our collections as possible
- We have successfully applied to Young Canada Works for their 'internship' program for the past 2 years. This year we will apply again. This will be a 6-month position working in the archives and if the application is successful it will make a big dent in the cataloguing backlog.

Exhibits

The Museum is planning several upgrades to our exhibit including the introduction of a taxidermy wolf, a moving replica of the PGE railway train and a multi-lingual audio guide in 5 languages.

Speaker Series

The Speaker Series is one of the Museum's most popular event and we are set to run 5 more events in 2015.

Crafts in the Park

This family event proved very popular in 2014 and the WPL and WMAS are eager to collaborate again on the program this summer.

Kids Après

Kids Après will take place in February this year. This year we will experiment in running the program daily during school holidays rather than weekly over a longer period of time.

School Programs

School programs will continually be developed and provided to school children.

Heritage Walking Tours

The Heritage Walking Tours are one of our signature programs and we will continue to operate them daily throughout June, July and August 2015.

Children's Lego Building Competition

LEGO is our most popular children's program at the Museum and we will definitely be holding the competition again in 2015.

Big Kids LEGO Building Competition

In 2015 this event will be repeated as it is much-loved by its attendants.

Feeding the Spirit, sponsored by Whistler's Creekside Market

Feeding the Spirit is an annual program and an established part of Welcome Week. This program will go ahead in 2015 and beyond.

Multi-Media Tours

In 2015 we will continue to offer and build upon our multi-media services. The Museum always strives to conduct as many of these programs as possible as it is an important part of our revenue.

Canada Day Celebrations

The Museum will be participating in Canada Day Resort Experience in 2015

Appendix III: Proposed activities for 2016 & 2017

The following annual events described in detail in Appendix II are intended to take place in 2016 & 2017:

- Speaker Series
- Crafts in the Park
- Kids Après
- School Programs
- Heritage Walking Tours
- Children's LEGO building Competition
- Big Kids LEGO building Competition
- Feeding the Spirit
- Multi-Media Tours
- Canada Day animation
- Volunteer Fair

The Museum will also continue to develop and preserve our collection, create new satellite exhibits, and work in every way possible to fulfill our mandate "To collect, preserve, document and interpret the natural and human history of mountain life – with an emphasis on Whistler – and to provide a forum in which to present an innovative range of exhibitions and educational programs to enrich the lives of residents and guests."

Throughout 2016 & 2017 the museum will also be working on its campaign for a new building.

New events, projects and other endeavours are constantly being developed. The above reflects our current and projected core work. WMAS has a passionate staff and strives to always be fresh in its programs and to develop new and exciting initiatives.

Appendix IV: Proposed fundraising activities

WMAS raises funds in a variety of ways. We run the organization very efficiently and offer a large number of services on a small operating budget.

Our most successful means of raising funds is through grants from various bodies such as the provincial and federal government and private institutions. In 2014 staff applied 6 grants all of which were approved. In total WMAS raised \$71,400 from grants in 2014 and \$71,600 in 2013.

We also raise funds through the following services:

- Admission costs
- Event tickets and liquor sales at events
- Photograph reproductions
- Gift shop
- Private walking tours and multimedia presentations
- School programs
- Facility rental
- Summer heritage walking tours
- Membership
- Charitable donations
- Sales of Florence Petersen's book (Florence donated "First Tracks" to the museum as a fundraiser)
- Fundraising events such as the Creekbread benefit night

These sources of fundraising add up to approximately \$50,000 p.a.

In 2015-2017 WMAS will continue to engage in all the above activities. We are always striving to find new ways to raise funds and to increase the revenues for the services we already provide.

However, it is important to remember that without core funding from the RMOW it would be impossible for us to raise these funds as there would not be staff to write the grants and provide the services. Museums are community amenities (like parks and libraries) and while income can be generated from gift shop sales, admissions and programs, the Whistler Museum is not currently in a position to be completely self-sustaining. Furthermore, identifying and securing grants can be unpredictable. For example, the Federal National Archives Development Program grant for cataloguing archives was cut completely in 2012.

It is imperative for the functioning of the museum that our core operating costs are covered as this allows us to flourish, expand and bring in more revenue to further our mandate, benefit the community and enhance the resort experience.

Appendix V: Funding Criteria

Economic Partnership Initiative

The Whistler Museum supports Focus Areas and Key Strategies within the Economic Partnership Initiative in the following ways:

1.2 Expand weather independent attractions

The Whistler Museum is an indoor attraction that is perfect for bad weather days. Our visitor numbers always increase in the event of bad weather. We provide a low cost weather-proof amenity for visitors.

1.3 Support and improve the Village Experience

With the new “by donation” policy the Whistler Museum provides a truly affordable experience to visitors in the Village. A visit to the museum greatly enhances the Village Experience by giving resort guests a sense of the authentic Whistler and providing context for their visit.

2.1 Expand cultural tourism products and programming

This key strategy recommends implementing the recommendations in the *Whistler Community Cultural Plan* and Steven Thorne’s report: *Whistler’s Cultural Tourism Strategy*. Both these documents have many recommendations directly relating to the Whistler Museum.

In Stephen Thorne’s report he prioritizes the need for place-based cultural tourism. The Whistler Museum is the essence of place-based cultural tourism as the whole museum is devoted to promoting Whistler’s culture, heritage and natural history. Visitors leave the museum understanding Whistler in a more meaningful way and feeling more connected to the resort and the community.

In the *Whistler Community Cultural Plan* there are several recommendations that relate directly to the Whistler Museum:

11) *Create archival storage that ensures the safe storage, preservation and community use of historical artifacts.* The Museum’s storage facilities have improved greatly over the past few years, but they are still of a temporary nature. With a new museum building these problems will be resolved.

12) *Highlight stories of Whistler’s heritage throughout the Village via decentralized displays.* The Museum already pursues as many opportunities as possible to create satellite exhibits. We currently have displays in Passiv Haus, Four Seasons, Whistler Public Library, MY Millennium Place and the Village Stroll. We are eager to pursue more opportunities for external displays in 2015 and beyond.

13) *Develop a new interactive Whistler Museum.* Work on creating a new Museum building is underway.

There are also many recommendations that the Museum will contribute to as part of a wider community initiative such as recommendations 23, 24 & 25.

Whistler 2020

The Whistler Museum contributes to the vision of success for sustainability as outlined in Whistler 2020 in the following ways:

Enriching Community Life

Enriching community life is one of the two key priorities of WMAS. The Museum aims to act as a repository for community memory and a forum for community events. Our well-attended event program is largely populated by local residents and gives them an opportunity to mix with each other and resort visitors. Our online presence also has a strong local following. The Museum aims to create an authentic sense of place and contributes to the creation of a strong social fabric in the Whistler community. For example the speaker series is often attended by a mixture of locals who have been here for several decades and members of the community who have only been here a short time, giving both groups a chance to meet and celebrate our vibrant heritage.

Enhancing the Resort Experience

Enhancing the resort experience is the second of the two key priorities of WMAS. Our exhibits provide an insight into the authentic Whistler culture and allow guests to understand that Whistler is not just a recent phenomenon, but a place with an interesting and complex history. We also provide a number of programs that attract resort visitors – from Kids Après in the winters to Crafts in the Park in the summers. Museum visits are by donation giving visitors an affordable option in an expensive town and contributing to the diversity of price-points for experiences available in the resort. We also provide a much-needed activity for a rainy day!

Protecting the Environment

WMAS has a large natural history exhibit which aims to educate both visitors and residents on subjects such as bear safety and the importance of biodiversity as well as instilling an interest and understanding of the natural world around them and encouraging a sense of stewardship. The Museum also conducts grant-funded projects on environmental subjects. An example of this is the Forest History Project, which created a database identifying all the areas of forest fires, logging and urbanization in the valley since 1900. We also work closely with the Whistler Naturalists and take part in BioBlitz annually. In our own operations WMAS always strives to adopt sustainable practices such as recycling & composting, using paper bags in our gift shop and using re-usable mugs and glasses for our events.

Ensuring Economic Viability

At the present time Whistler understands the need to diversify the offerings for our visitors and expand into cultural tourism. Heritage is a key component of cultural tourism and, serving as the repository for community memory, the Whistler Museum is a truly authentic Whistler experience. WMAS aims to develop cultural tourism in Whistler through its in-house exhibits, satellite exhibits, interpretive signage and a variety of programs. Our efforts contribute to the creation of an attractive resort with diverse offerings.

Partnering for Success

As a small organization WMAS is well aware of the need to partner for success. In 2014 we have worked with RMOW, AWARE, Whistler Arts Council, Whistler Naturalists, Whistler Public Library, Whistler Community Services Society and the Village Hosts, to name just a few.

We are also members of the non-profit network and look for ways to share resources and knowledge with other non-profits. We aim to work with local businesses whenever possible, such as promoting local products at our events and selling the work of local artisans in our gift shop.

**Application for Fee for Service
The Whistler Experience
2015-18**

Whistler Chamber of Commerce

RESORT MUNICIPALITY OF WHISTLER FEE FOR SERVICE APPLICATION FORM

Name of Organization:	Whistler Chamber of Commerce
Society Registration Number:	NA
Main Activity:	Business association
Mailing Address:	201-4230 Gateway Drive, Whistler, BC, V0N 1B4
Contact Name & Daytime Phone Number:	Val Litwin, CEO, 604 932 5922 x22
Email Address:	val@whistlerchamber.com

1. Purpose of funding:
To enable the Chamber to further develop and execute The Whistler Experience program. The program provides service solutions that empower individuals and organizations to design and create outstanding service experiences. This program enhances 2 priorities within Whistler 2020: it ensures Economic Viability by improving the Resort Experience and It fulfills EPI strategy 4.3.2.
2. Current Year Activities and Community Benefit:
The Chamber's purpose is to make business easy for our members. Our board and staff elevate Whistler's business. Our purpose and values guide the development and execution of The Whistler Experience. This winter season (2014/15) the program has engaged more than 4,000 people in our community.
3. Proposed Fund-raising Activities: see attached Application
4. Number of Members/ Participants In Organization (if applicable) - 619 members as of Jan 31, 2015

5. Amount Requested: See Application – Point 9 – Financial projections

	Annual Budget	Amount Requested
Salaries		
General operations		
One-time project / program		See Application
Physical asset		
Rent (RMOW facilities)		
Rent (other facilities)		
Totals	\$740,000	\$ 155,000
		21%

6. Have you applied for any other loans or grants? If so:

Name of Grantor	Yes	Approved No	Pending	Amount \$	If rejected, state reason
NA					

7. A copy of the organization's most recent *financial statements* x ☐ and *operating/project budget* x ☐ are attached
8. Does the organization have any outstanding debts with the municipality? If so, please state the amount and date of the debt outstanding: \$ _____ Date: _____

Please read the following statements and sign the application only if in agreement with these statements.

- If this application is accepted, it is agreed the funds will be used for the above described purpose.--All organizations receiving funding must report back on an annual basis as outlined.
- Funding is provided on an individual basis each year and is not to be considered an ongoing source of funding. Funds are not automatically renewed or increased each year.
- The RMOW will not take an active involvement in the operation of the community organization and will not accept responsibility for any liabilities resulting from the actions of the organization.

Date: Feb 3, 2015

Name: Val Litwin

Position: CEO

:

By signing this application, I agree to the terms and conditions-and confirm the statements made in this application are true and complete.

FUNDING CRITERIA

The RMOW Fee for Service Program is aligned with key initiatives contained within the Economic Partnership Initiative, and W2020 to help move the resort community toward our vision of success and provide services required by the RMOW.

Applicants must demonstrate how the requested funding will provide services required by the community and/or visitors. To do this, please provide a proposal outlining the scope of the services to be delivered for both in 2015, 2014 and 2016.

All proposed initiatives *must*:

1. Move Whistler toward success, as defined by the Whistler 2020 Vision, Priorities, and Directions
2. Support Focus Areas and Key Strategies within the Economic Partnership Initiative

Additionally, proposed initiatives *should*:

3. Provide a benefit to the resort community and contribute to organizational self-sufficiency

For more information regarding the details of the Economic Partnership Initiative, Whistler 2020 vision, Strategy area descriptions of success, or the application of Whistler's Sustainability objective, visit: Whistler2020.ca or Whistler.ca.

Please complete this form and provide additional supporting documents and submit it to the General Manager of Resort Experience by 4:30 p.m. on Friday, January 30, 2015.

Submitted by: Val Litwin

Organization: Whistler Chamber of Commerce

Phone: (604) 932 5922 x22

Email: val@whistlerchamber.com

Date: Feb 3, 2015

Application for Fee for Service

The Whistler Experience 2015-18

Executive Summary

The Whistler Experience leverages world-class learning partnerships to deliver content, supported by science.

In 2013/14 the Chamber underwent a comprehensive review process with resort partners and the business community. As a result, substantial changes to the Spirit Program were made which required rebranding Spirit into The Whistler Experience. Feedback on year 1 of The Whistler Experience has been phenomenal.

Future success of the program and the resort's ability to become the No. 1 resort town in the world of service will largely depend on the community's ability to endorse the program and create powerful Whistler experiences that the guests do not stop talking about. The Chamber as the community's leader on customer service solutions has developed a thorough Strategy 2015-18 and identified 5 key areas for investment.

The Chamber has successfully employed an entrepreneurial approach to funding. However, delivering The Whistler Experience will be difficult without Fee for Service funding of \$155,000 per annum compared to \$110,000 plus \$10,000 in 2014/15. This represents an increase of 29%. However, with the new model of The Whistler Experience, Fee for Service will only fund 41-45% of program costs. In the past, Fee for Service funded about 80% of the costs of the Whistler Spirit program.

Incremental Fee for Service funding will be used to pay for workshop content (including UVic fees), better tools to facilitate implementation and better measurement.

1. Chamber: Purpose and values

The Chamber's purpose is to make business easy for our members. Our purpose and values (Timely support, We Are Resourceful and to Provide Leadership Through Service - guide the development and execution of The Whistler Experience.

2. Strategic Focus: The Whistler Experience

Throughout the 2013/14 winter season, the Chamber undertook an extensive assessment of the long-standing Spirit program. By building on existing strengths and challenging old assumptions, the Chamber rebranded the Spirit Program into The Whistler Experience:

The Whistler Experience embraces all Chamber initiatives that elevate Service in Whistler. The Whistler Experience is a service solution that teaches teams how to plan for and deliver powerful experiences customers won't stop talking about. It features programs like the ServeUs Challenge offering employers service feedback and recognition and no-cost engagement initiatives like #TheMostStoked to keep front line service enthusiasm high.

The Whistler Experience (evolving out of the Service Strategy and the Spirit Program) is seen as a key role of the Whistler Chamber as a resort partner.

Vision: To become the #1 resort town in the world for service

Purpose (external): Elevating The Whistler Experience

Purpose (internal): Elevating The Whistler Experience and to create exceptional word of mouth

Values: Elevate the people. Elevate the experience. Elevate the community.

3. Whistler 2020 and Economic Partnership Initiative (EPI)

The Whistler Experience enhances 2 priorities within Whistler 2020, it ensures Economic Viability by improving the Resort Experience and it fulfills EPI strategies 4.3.2. and 4.3.3.

The Chamber has assumed other EPI strategies (1.3.4. Retail mix evaluation for Whistler Village, 5.2.5 Develop a leaseholder rate schedule tool and 5.3.4 Advance Working Visa Barrier issues related to labour) which are all on track.

4. Goals 2015-18

Goals for the next 3 years are focused on participation and implementation:

Goals 2015-18	2014/15 (actual as of Jan 31, 2015)	2015/16	2016/17	2017/18
Whistler Experience program participants	4,066	4,100	4,200	4,300
No of attendees at Whistler Experience events (incl. individuals who attend more than one session)	5,582 (last year: 4,200)	6,000	6,300	6,500
No of organizations actively embracing Moments of Power training: large organizations (over 250 employees)/ medium sized (50-249 employees)/ small businesses (up to 49 employees)	1/1/1	2/10/10	3/20/20	3/30/30
Measurement*	existing and in development			

* Could be a blend of ServeUs scores, responses to a qualitative service question TW asks resort guests, UVic research as well as service scores/awards businesses receive that embrace the UVic framework.



PETER B. GUSTAVSON
School of Business
Executive Programs
The world looks different from here.

5. The Whistler Experience – Whistler’s Service Solution

In year 1 (winter season 2014/15), the Chamber made considerable improvements:

- We partnered with UVic’s Gustavson School of Business and Mark Colgate. The community received tremendous value thanks to this partnership (see paragraph 5 – success metrics)
- We provided world-class training options to inspire and educate participants. Training tools (practical handouts, Trainer Kit) helped to reinforce take-aways and facilitate implementation.
- We worked closely with resort partners, sponsors and the business community to create a program that met a need.
- We invested in the rebrand as well as marketing & communications to update the community on the opportunities the rebranded Whistler Experience offers. The Chamber invested in all-time high of \$14,000 in marketing expenses. Additionally, we received value in kind of \$18,000 from local media to promote the program.

6. Program successes after 1st year – success metrics

- As of Jan 31, almost 5,600 attendees have received Whistler Experience training.
- ‘Likelihood to recommend’ scores for all workshops demonstrate that the community approves the new program direction. In particular Mark Colgate’s flagship workshops in December 2014 reached an all-time high with a score of 9.4 on a scale of 0-10 (2013/14: 8.0).
- Business representatives, such as Maureen Douglas, endorsed the program in outstanding [video testimonials](#).
- Starting in October 2014 Whistler Blackcomb embraced and implemented Mark Colgate’s framework. Other partners started to implement it as well.
- Thanks to the partnership between UVic and the Whistler Chamber, a large number of Whistler representatives were able to attend executive training at a fraction of the cost. If the same training had been taken at UVic, the total cost would have been more than \$461,000 (not considering transportation and accommodation costs). The actual training cost for participating organizations was less than \$67,000, thus saving the community more than \$394,000. This calculation does not consider the value for the individual who can now add this high level executive training course to their CV.

Value of training received for December workshops (the cost of the same courses if taken through Executive Education at the University of Victoria)	\$461,535
Minus: workshop fees paid by attendees and their employers	-\$66,978
Total value community received thanks to the partnership between the Whistler Chamber and UVic	\$394,557

- In response to feedback from the F&B sector (the largest sector in the program), Whistler Experience participants were able to attend Wine 101 at a highly discounted cost (\$25 vs. \$99). This 2.5 hour course taught basic wine knowledge and pairing with the goal to increase confidence and sales.
- The community asked us to invite celebrities so they can listen to inspirational stories. In November Vikram Vij, restaurateur, retail magnate and CBC Dragon, shared his incredible success story. The event was very well received by the 214 attendees.
- The Whistler Chamber, the RMOW and TW leveraged the Resort Information Trade Show and boosted attendance. 17% of the total number of attendees came to the Trade Show to qualify for their Whistler Experience benefits (incl. Spirit Pass).

7. Funding mix 2014/15

To fund program improvements, the Chamber took an entrepreneurial approach and attracted a mixture of funding streams:

- Event fees: Higher attendance at Whistler Experience training sessions thanks to deep local partner engagement - about 350 seats were sold in bulk. To drive registration revenue, we picked a world-class partner and offered a variety of diverse event options.
- Sponsorship revenue: For the first time total sponsorship revenue totaled \$27,000, up by 150% compared to the previous year. Gibbons Life became the presenting sponsor. Taxback.com and The Grocery Store sponsored individual sessions.
- The program participation fee was increased by \$5 per person (from \$30 to \$35).

8. Program challenges moving forward

- To reach the vision of becoming the #1 resort town in the world of service, the community will embark on a journey. It takes a lot of effort and stamina to work towards the vision as well as to maintain high service levels.
- Since we are delivering a program for the same audience with exceptionally high return rates year after year, it takes time and \$ to sustain high engagement levels. Significant and ongoing investment is required for high quality speakers, training material, year-round engagement, marketing & communications, technology and HR.
- The current registration system is relatively complicated and inflexible. It doesn't make business easy. We have repeatedly heard that it deters individuals from signing up which makes it more difficult for our community to reach our vision and goals.

9. Opportunities

The Whistler Experience program has the opportunity to position Whistler as the best resort to work, play & learn about customer service and sales.

This opportunity becomes even more important in view of looming changes to work visa regulations which potentially impact 20-30% of the winter workforce. In the medium term it could become a key strategy for attracting and retaining Canadians.

We are therefore proposing these next steps

1. Create and implement a certification system for individuals and businesses. Once implemented, individuals will be able to complete their Certificate for Service

Excellence (if a variety of courses is taken). The certificate will be issued in partnership with the University of Victoria.

2. Better engage the small business community and niche markets.
3. Apply with resort partners for national and international awards that recognize Whistler for excellent service.

10. Key INITIATIVES 2015-18

Success over the next 3 years will be determined by the Chamber's ability to

- Continue to drive community buy-in for the program's vision, goal and service solutions.
- Offer world-class training events and engagement throughout the year. Provide comprehensive service solutions to create and consistently deliver outstanding experiences.
- Build a new Whistler Experience registration system and e-commerce platform (2015)
- Clarify measuring tools to track program progress on ROI in partnership with UVic and resort partners (2015).

11. Key INVESTMENTS 2015-18

To drive key initiatives, the Chamber and community need to invest in

- World-class speakers and training content
- Top training material, online resources and engagement tools to ensure organizations implement service solutions
- Expanded ServeUs Challenge and recognition for best impact (in partnership with UVic and resort partners)
- Marketing & communications
- New Whistler Experience registration system and e-commerce platform that provides the flexibility to market The Whistler Experience (thus saving HR resources)

12. Funding request

The Whistler Chamber proposes to fund key investments for The Whistler Experience with Fee-for-Service and own funds. We request Fee-for-Service for \$155,000, an investment to be matched by the Chamber starting 2015/16 through to 2017/18.

The Chamber has developed a model that allowed us to reduce Fee for Service funding from 80% of program costs in 2013/14 (last year of the Spirit Program) to 41% (1st year of The Whistler Experience) and 45% in 2015/16 to accommodate one time investments.

Program expenses (see notes below)	2013/14 - actual	2014/15 - forecasted	2015/16	2016/17	2017/18
Fee for Service investment from RMOW	122,000	120,000	155,000	155,000	155,000
Chamber investment	30,307	176,270	187,000	205,000	207,000
% of program expenses funded by Fee for Service	80%	41%	45%	43%	43%
Total Expenses	152,307	296,270	342,000	360,000	362,000

Incremental Fee for Service funding will be used to pay for

1. Workshop content (including UVic fees)
2. Better tools to facilitate implementation, and
3. Better measurement.

Notes:

1. In 2013/14 and 2014/15 the Chamber has received funding for #TheMostStoked campaign. This social media competition aims to find the two most stoked-on-Whistler, exceptional-service-delivering people in town.

For transparency reasons, the annual funding for #TheMostStoked has been added to this Fee for Service application.

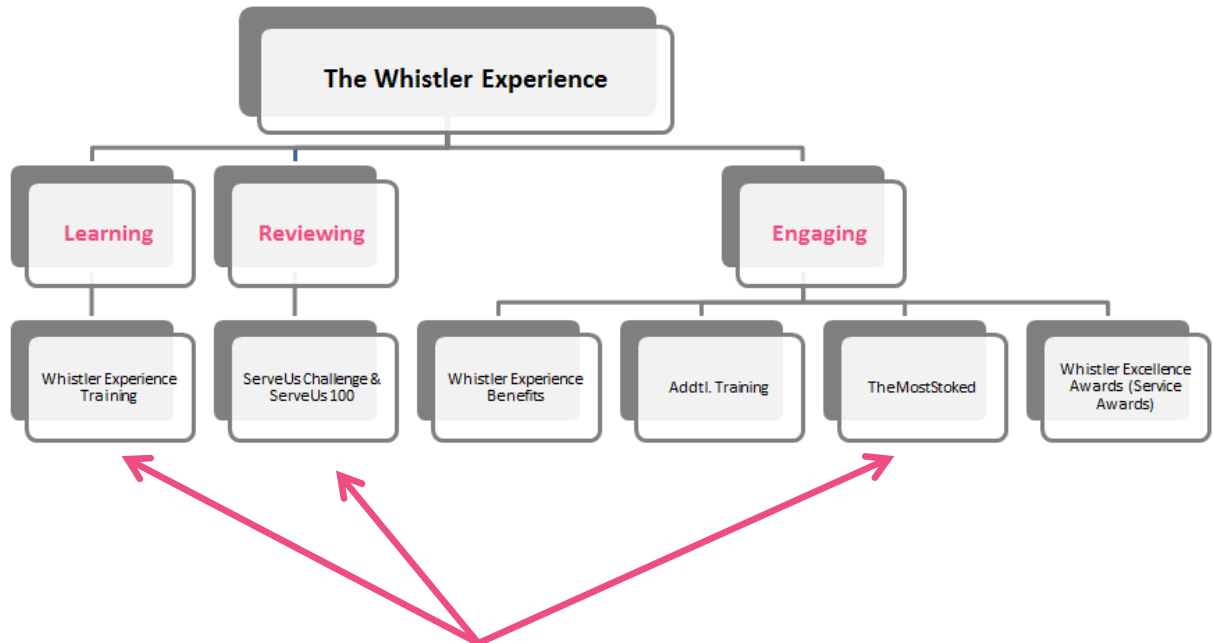
2. Due to the many program upgrades, in 2014/15 considerably more project management/HR time went into the development and implementation of The Whistler Experience. It is anticipated that the need for more project management will continue in future. It is therefore reflected in the calculation of program expenses.

Appendix A

The Whistler Experience - Program description 2014/15

The Whistler Experience is a suite of programs powered by UVic that leverages learning partnerships to deliver world-class content, supported by science. It will teach your team how to deliver powerful experiences your customers won't stop talking about.

The Whistler Experience has 3 pillars, Learning, Reviewing and Engaging.



Most of the Fee for Service has been used to upgrade the Whistler Experience training, but also to improve the ServeUs Challenge and run the unsolicited mystery shopper program, the ServeUs 100. In 2013/14 and 2014/15 \$10-12,000 has been received to develop and execute the #TheMostStoked social media campaign.

Appendix B

KPIs 2014/15 (as of Jan 31, 2015)

- No of people participating in The Whistler Experience : 4,055
- No of attendees at Whistler Experience training sessions: 5,582
- 'Likelihood to recommend' per event:

Level	Event	2014/15								2013/14	
		# ppl attending training events		Likelihood to recommend		% giving a 9 or 10		% 7 or 8 - Actual	% <7 - Actual	Likelihood to recommend (avg)	% giving a 9 or 10 (avg)
		Actual	Goal	Actual	Goal	Actual	Goal				
3	2MOP - Oct 7	137	185	8.4	8.5	56%	60%	38%	6%	8.0	45%
	2+2 MOP (WB) - Nov 7	90	90	8.2	8.5	58%	60%	26%	16%		
	Vikram - Nov 20	214	212	7.7	8.5	39%	60%	33%	28%		
	Dec 10 MOP 1-4	258	201	9.3	8.0	80%	60%	20%	0%		
	MOP 10 - MOP 5-8	201	201	9.2	8.0	82%	60%	18%	0%		
	Be a Coach	225	211	8.9	8.0	82%	60%	6%	12%		
	Dec 10/11 -total/avg	684	613	9.4	8.0	82%	60%	18%	0%		
2	Online tutorial	2,223	2,000	7.7	8.0	49%	60%	24%	27%	8.5	65%
	Wine 101	54	60	8	8.5	0%	65%	100%	0%	NA	NA
	Trade Show	108	250	9.8	8.5	100%	65%	0%	0%	9.0	74%
1	Welcome Sessions	1,221	1,345	7.6	8.5	38%	65%	35%	26%	8.8	67%

Received an all-time high 'Likelihood to recommend' of 9.4 on a scale of 0-10 for the UVic flagship workshops with Mark Colgate in December 2014 (Moments of Power 1-8 and Be A Coach)

Appendix C



Strategy 2015-18

Executive Summary

The Whistler Experience leverages world-class learning partnerships to deliver content, supported by science.

In 2013/14 the Chamber underwent a comprehensive review process with resort partners and the business community. As a result, substantial changes to the Spirit Program were made which required rebranding Spirit into The Whistler Experience. Feedback on year 1 of The Whistler Experience has been phenomenal.

Future success of the program and the resort's ability to become the No. 1 resort town in the world of service will largely depend on the community's ability to endorse the program and create powerful Whistler experiences that the guests do not stop talking about. The Chamber as the community's leader on customer service solutions has developed a thorough Strategy 2015-18 and identified 5 key areas for investment.

The Chamber has successfully employed an entrepreneurial approach to funding. However, delivering The Whistler Experience will be difficult without Fee for Service funding of \$155,000 per annum compared to \$110,000 plus \$10,000 in 2014/15. This represents an increase of 29%. However, with the new model of The Whistler Experience, Fee for Service will only fund 41-45% of program costs. In the past, Fee for Service funded about 80% of the costs of the Whistler Spirit program.

Incremental Fee for Service funding will be used to pay for workshop content (including UVic fees), better tools to facilitate implementation and better measurement.

Key initiatives 2015-18

- Continue to drive community buy-in for vision, goal and service solutions
- World-class training events and engagement throughout the year (provide the content and the inspiration required to engage more than 6,000 people in the resort year after year). Provide comprehensive service solutions to create and deliver outstanding experiences.
- New Whistler Experience registration system and e-commerce platform (2015)
- Clarify measuring tools to track program progress on ROI (2015)

Key investments 2015-18

- Invest in world-class speakers and content
- Develop material and online resources that are relevant, customized and ensure implementation of learning solutions
- Invest in marketing and communication
- Expand ServeUs Challenge for best impact (in partnership with UVic and resort partners)
- Build a program participation platform that is easy to use for members, employees and staff

1. Whistler Experience - Vision, purpose and values

The Whistler Experience embraces all Chamber initiatives that elevate Service in Whistler. The Whistler Experience is a service solution that teaches teams how to plan for and deliver powerful experiences customers won't stop talking about. It features programs like the ServeUs Challenge offering employers service feedback and recognition and no-cost engagement initiatives like #TheMostStoked to keep front line service enthusiasm high.

The Whistler Experience (evolving out of the Service Strategy and the Spirit Program) is seen as a key role of the Whistler Chamber as a resort partner.

Vision: To become the #1 resort town in the world for service

Purpose (external): Elevating The Whistler Experience

Purpose (internal): Elevating The Whistler Experience and to create exceptional word of mouth

Values: Elevate the people. Elevate the experience. Elevate the community.

2. Assessment - Success factors 2014/15

- UVic partnership
 - A partner with the reputation and commitment to providing world-class content
- Content
 - Relevant & fresh content based on science
 - UVic content married with inspirational presentation by Vikram Vij
- Deep local partner engagement through process, updates and value creation (resort partners, learning partner, sponsors and business community)
- Marketing & Communication
 - Significant investment into new Whistler Experience brand, marketing & communications.
 - Leveraged partnerships for full impact
 - Pre-selling raised awareness and commitment from the community
 - Inspired employer-driven registration (bulk buying) through old and new partners (included resort partner sign-ups)

3. KPI – Benchmarking

Internal KPIs

- As of Jan 31, 5,582 attendees received Whistler Experience training in 2014/15
- Likelihood to recommend individual workshops, in particular Mark Colgate's December workshops received a likelihood to recommend of 9.4 (2013/14: 8.0)
- Number of businesses embracing Whistler Experience

External KPIs

- ServeUs Challenge and ServeUs 100 scores
- Cooperate with TW to add service question (3Rs)
- Opportunity to partner with UVic to measure impact
- Whistler being recognized for outstanding customer service by third parties (e.g. Ski Magazine, trip advisor, awards)

4. SWOT (1st year)

Strengths

- Strong enrollment in overall program, outstanding feedback
- Solid, holistic partnership with UVic
- Providing robust service solutions (learning modules, mystery shopping program, recognition for businesses and employees)

Weaknesses

- Inflexible registration system (doesn't make business easy for members, employees or staff)
- Significant annual investments in technology, content, people and marketing required to create an impact with members and employees (considering the high return rate of Level 3 and 2s)
- Missing certification system for individuals and businesses who attend or actively use Whistler Experience service solutions

Opportunities

- Introduce certification system for individuals and businesses
- Ensure better enrolment from small businesses
- Earning the reputation as the best mountain resort to work, play & learn about customer service and sales (Chamber sees its role to contribute to "work & learn" as it is an important differentiator for the resort in view of increasing skills shortages)

Threats

- Business model cannot be maintained by participation fees only. It requires creative funding from outside the membership.
- If Spirit Pass becomes less attractive, resort buy-in will diminish.

5. Goals 2015-18

Goals	2014/15 (actual as of Jan 28, 2015)	2015/16	2016/17	2017/18
Whistler Experience program participants	4,039	4,100	4,200	4,300
No of attendees at Whistler Experience events (incl. individuals who attend more than one session)	5,582	6,000	6,300	6,500
No of organizations actively embracing Moments of Power training: large organizations (over 250 employees)/ medium sized (50-249 employees)/ small businesses (up to 49 employees)	1/1/1	2/10/10	3/20/20	3/30/30
Measurement*	existing and in development			

* Could be a blend of ServeUs scores, responses to a qualitative service question TW asks resort guests, UVic research as well as service scores/awards businesses receive that embrace the UVic framework.

INITIATIVES 2015-18

6. Key initiatives 2015-18

- Continue to drive community buy-in for vision, goal and service solutions
- World-class training events and engagement throughout the year (provide the content and the inspiration required to engage more than 6,000 people in the resort year after year). Provide comprehensive service solutions to create and deliver outstanding experiences.
- New Whistler Experience registration system and e-commerce platform (2015)
- Clarify measuring tools to track program progress on ROI (2015)

INITIATIVES IN DETAIL

7. Partnerships

Resort & business partners

- Continue to engage WB, RMOW and TW to create relevant service solutions with easy to apply take-aways
- Continue to engage new local partners (business and non-profit)

Learning partners

- Continue to build on holistic relationship with UVic to elevate content and provide ongoing business support
- Evaluate additional learning partners that provide world-class content

Sponsors

- Secure 1 or 2 big sponsors

8. Target Market

Core Market

- Build on those 496 businesses which participated in the program as well as owners, managers and supervisors who attended workshops for the content (not for the Spirit Pass) in 2014/15

New Markets

- Within Whistler: penetrate small business community, engage First Nations, reach out to demographics that traditionally participate less in The Whistler Experience (e.g. WSS, athletes, older demographics, second home-owners)
- Seek out 'friendly' markets outside Whistler

9. Learning – Service Solutions

Content

- Finalize a 3-5 year strategy with UVic
- Combine foundational content with new content, science with inspiration. Offer diverse learning environments, i.e. work with UVic, an additional learning institution and inspirational speakers

Workshop and Event timing

- Focus on fall season but offer year round learning opportunities

Tools & Support

- Develop relevant, easy to implement material, such as Trainer Kits and a self-evaluation tool
- In the medium term start building an online store with webinars, training resources and tools that makes it easy for member businesses to implement and maintain UVic service framework their organizations, elevate their staff and ensures professional development

10. Reviewing

- Improve and expand the **ServeUs Challenge** to provide more organizations with meaningful feedback
- Continue to use ServeUs 100 as a benchmark
- Future opportunities to be explored with TW and UVic and be reported to community every 6 months

11. Engaging

- Facilitate **peer coaching** sessions to provide participants with ongoing support while they implement learning solutions
- Offer **certification options** for individuals and businesses
- Secure more WE benefits – possibly open up group of Whistler Experience benefit providers
- Recognize employees and businesses through ServeUs Challenge
- Service Awards (as part of the Whistler Excellence Awards)
- #TheMostStoked social media campaign

12. Marketing & Communication

- Invest in Marketing & Communications and leverage partnerships to drive national story
- Continue pre-selling and selling courses in bulk to employers
- Communicate certification options for individuals and businesses
- If program is nominated for or wins an award, use for PR

13. Operations

- Rebuild Whistler Experience registration platform and e-commerce system
- Identify HR resources
- Apply for program awards in 2016

14. Competitive Analysis and potential for The Whistler Experience

If the Chamber in partnership with the community pursues this strategy, we have the opportunity to reposition The Whistler Experience among customer service programs worldwide.

The program already enjoys engagement numbers that are the envy of other resorts but this year's numbers prove that market penetration can even be increased. By elevating the content, creating implementation strategies and integrating service solutions, we will advance the program sophistication that will set Whistler apart from its competitors. This will be instrumental in achieving our vision of becoming the No 1 resort town in the world of service.

The Journey of Competitive Positioning of selected Customer Service programs
(subjective ranking)



BUSINESS MODELL

15. Revenue model

- Workshop fee per person (possibly offering wholesale discounts)
- Targeted bulk sales to key local partners
- Sponsorship revenue of \$27-50,000
- Fee-for-Service
- Build 'friendly' markets outside Whistler
- ServeUs Challenge
- Grants (Chamber – employer grants)

16. Key investments 2015-18

- Invest in world-class speakers and content
- Develop material and online resources that are relevant, customized and ensure implementation of learning solutions
- Invest in marketing and communication
- Expand ServeUs Challenge for best impact (in partnership with UVic and resort partners)
- Build a program participation platform that is easy to use for members, employees and staff
- Ongoing peer coaching



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 17, 2015

REPORT: 15-041

FROM: Corporate and Community Services

FILE: 4530

SUBJECT: 2015 BUDGET GUIDELINES

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council direct the Director of Finance to prepare the 2015-2019 five-year financial plan bylaw based on these specific guidelines:

1. To implement a 1.7% increase to property value taxes and solid waste fees in 2015 (excluding non-market and property count changes);
2. To implement a 1.5% increase to water parcel taxes and user fees (excluding property count changes);
3. To implement a 1.0% increase to sewer parcel taxes and user fees (excluding property count changes); and
4. To include the project amounts as described in Appendix A to Administrative Report No. 15-041.

REFERENCES

Appendix A – Proposed Project Listing

Appendix B – Proposed Departmental Revenue and Expenditure Summary
(for reference only)

PURPOSE OF REPORT

The purpose of this report is to advise Council of staff's proposed budget guidelines and to obtain a Council resolution for the basic guidelines to be used when preparing the Five-Year Financial Plan, 2015-2019. The five-year financial plan bylaw is scheduled to be brought forward for consideration and adoption by Council at the March 31st and April 14th, 2015 regular meetings.

DISCUSSION

Preparation of the 2015 budget is guided by the RMOW Corporate Plan and reflects the increasing visitation and development in the community due to economic recovery, growth in non-tax revenue sources and, continued savings for maintenance and replacement of municipal infrastructure. The proposed increases to property value taxes and utility parcel taxes and fees mark the first effective increase since the zero and zero changes that began three years ago.

An important aspect of 2015 budget preparation and closing the gap between revenues and expenditures is anticipating as much as possible, how future year's revenue requirements impact on future budgets.

In the budget preparation process staff has worked hard to find savings that, along with revenue increases, can offset increased expenditures. These have included new growth in assessment roll, facility and volume related fees, increasing receipts of Municipal and Regional District Tax (Hotel Tax), and increased utilization of RMI for resort programming. This combination of savings and revenues increases helps to bridge the gap between revenues and expenditures for 2015. It is important to note that increased tax revenue requirements are normal for local governments but we work towards not experiencing large changes from one year to the next.

During the 2015 budget process staff has discussed options for managing unplanned expenditures without the need to increase operating budgets and revenue requirements. As budgeting practices have become more conservative, staff have once again been instructed to not include contingencies in departmental operating budgets. Instead, it is proposed that the financial plan include one line for contingency items that is funded from operating reserves and does not impact current year tax revenue requirements.

The proposed project listing attached as appendix A includes more than one hundred and fifty projects with a total possible 2015 expenditure of twenty-seven and half million dollars. While this is one of the larger dollar amounts that have been proposed in the annual budgets, actual expenditure will be dependent on project actualization and completion during the year.

More than three quarters of the individual projects are annual in nature or a continuation of projects that were started in the prior year. Eleven of the projects make up sixteen of the proposed twenty-seven and half million dollar project budget. These significant projects include projects such as:

- Fleet Replacement, including Fire Rescue apparatus
- Gateway Loop Reconstruction
- Village Square & Mall Rejuvenation
- Community Wildfire Protection
- Skate Park Rejuvenation Plan
- Cultural Connector
- Major Water Infrastructure Renewal Program

These significant projects reflect community investments that support corporate goals, including; a vibrant local economy and resort community, stewardship of natural assets and infrastructure management.

OTHER POLICY CONSIDERATIONS

None.

COMMUNITY ENGAGEMENT AND CONSULTATION

The March 17, 2015 council meeting is the second event where members of the community can view and/or listen to budget information and provide feedback. Information from today and the

February 25, 2015 Community Meeting is available for the public to view on the municipal website (www.whistler.ca).

SUMMARY

The proposed 2015 budget provides for reasonable increases to municipal property tax and utility revenue while maintaining or increasing levels of service to the community and resort visitors. Leadership from the Finance and Audit Committee along with the efforts of municipal staff at all levels has enabled this to be possible.

Respectfully submitted,

Ken Roggeman
DIRECTOR OF FINANCE
for
Norm McPhail
GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

PROPOSED PROJECT LISTING, 2015-2019

GENERAL AND UTILITY FUNDS

The Resort Municipality of Whistler | March 2015

This document contains a summary of costs and descriptions of planned projects for the years 2015 through 2019.

Projects are used to plan and account for transactions that do not take place every year and are most often funded from municipal reserves. Projects can vary in size and carry over multiple years. The project descriptions in this document have been separated by fund. General fund followed by utility funds. Projects are also sorted and subtotaled into the following categories:

Annual Recurring Projects

Projects that are carried out on a regular, periodic basis but the type and scope of the work may change. Maintenance and reconstruction projects for example.

Continuing Projects

Projects that were planned for a prior year and will continue into the next year.

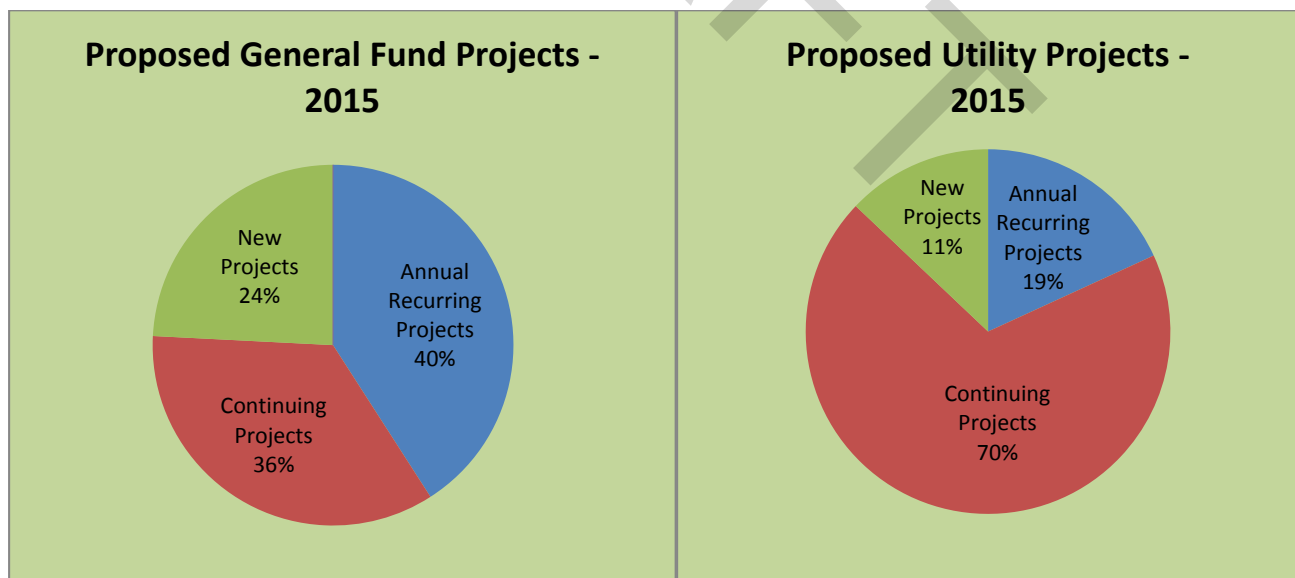
New Projects

Projects that have a start and end date within the five year financial plan and, are not an annual recurring project.

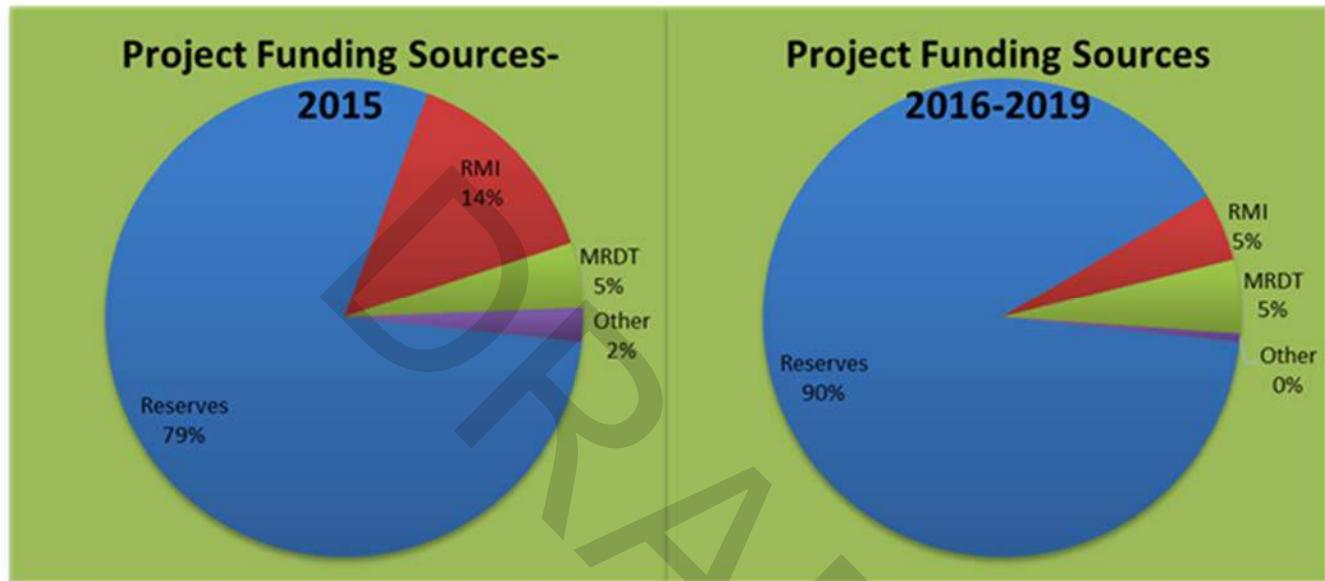
Other Projects

Projects that have been included in prior financial plans and are subject to discussion with senior levels of government or other matters.

The proportion of projects in each category are shown in the charts below.



For 2015 the budgeted amount proposed to be funded from reserves and external sources is \$27.2 million. The charts below provide the breakdown of funding sources for projects in 2015 and the following four years.



	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects	29,590,359	385,150	29,205,209	7,275,931
Annual projects are typically carried out on a regular, periodic basis but the type and scope of work may change.				
Air Quality Management Plan	25,000	0	25,000	5,000
The RMOW is a member of the Sea to Sky Clean Air Society whose objective is to implement the Sea to Sky Air Quality Management Plan. The primary purpose of the plan is to ensure clean air throughout the corridor air shed. It defines actions that will help maintain healthy air through an integrated planning approach. An implementation plan was developed in 2008 and being updated in 2015 which outlines tasks and responsibilities which the RMOW and other participants are committed to achieving each year. Each participating municipality contributes to the development and implementation of the plan.				
Annual Building Maintenance	90,000	0	90,000	90,000
Annual Building Maintenance is a recurring project intended to assist with larger maintenance and repair projects. Highlights for 2015 include exterior painting of Fire Hall 1 and training center improvements for Fire Hall 2.				
Annual Electrical Maintenance	45,000	0	45,000	45,000
Annual Electrical Maintenance is a new recurring budget intended to address larger scope preventative maintenance projects, primarily with lighting. The work will include a complete re-lamp of buildings, parkades and trail lights over a five year cycle. With each project area Power Smart opportunities and technological upgrades will be considered. The benefit is to improve efficiencies and service levels by replacing every lamp at or near the end of its expected service life.				
Annual Reconstruction - Roads	2,200,000	0	2,200,000	150,000
2015 will be the first year of a reduced annual road reconstruction budget, and only minor asphalt patching and a limited amount of thermoplastic line painting will be done this year. Purchase of additional confined space entry equipment, replacement of sand loading equipment, and traffic light re-wiring to improve reliability are included in the 2015 program.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects				
Bear Management Program	150,000	0	150,000	30,000
The RMOW achieved the Ministry of Environment's Bear Smart Community status in 2011. To fulfill its ongoing commitments, Whistler will continue to participate in the Black Bear Working Group, provide public education, and continue to improve the solid waste management system in order to reduce human-bear conflict. The RMOW contributes \$15,000 annually to the Conservation Officer Service which provides Whistler with a higher level of service for bear-related issues than otherwise possible.				
Bridge Reconstruction Program	145,000	0	145,000	110,000
An engineering inspection of all eleven of Whistler's road bridges was completed in 2013, and maintenance work required by the results of that study will be completed as part of this project in 2014 and 2015. The bridge inspection will be repeated every 5 years (next in 2018) to ensure accurate information that allows the bridges to be properly maintained at the lowest long-term cost.				
Building Asset Replacement Program	750,000	0	750,000	150,000
This project was based on the 2013 Building Assessment Report. The report focused the major mechanical, electrical and building structure and envelop for the following five facilities, Municipal Hall, Public Safety Building, Millennium Place, Public Works Yard and the Public Library. The intent of the report was to develop a long term preventative maintenance forecasting tool and is intended to provide continued funding for replacement and/or rehabilitation work outlined in the report.				
Central Services Annual Reconstruct	671,000	0	671,000	75,000
Work required in 2015 includes replacement of shop compressor, reconstruction of PWY gate system, capital maintenance and replacement plan development for major garage and PWY equipment.				
Cheakamus Community Forest / Forestry Consulting	22,000	0	22,000	7,000
The RMOW is a partner with the Squamish and Lil'wat First Nations in the Cheakamus Community Forest. The CCF surrounds the community of Whistler, and the land is managed using the ecosystem-based management (EBM) plan. The EBM plan integrates sustainable land use and harvesting, First Nations' cultural and spiritual values, recreation, views, wildfire management, and climate change. A strategic, integrated plan for the CCF guides future land use and harvesting decisions.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects				
Collective Bargaining	36,000	0	36,000	36,000
Collective Bargaining for IAFF. The IAFF Agreement expired on December 31, 2010; we commenced bargaining on November 24, 2011. This is a contractual obligation affecting Whistler Fire Service employees.				
Community Wildfire Protection	1,965,200	300,400	1,664,800	685,200
The RMOW is committed to reducing the risk of wildfire to our community. A number of fuel management, or "FireSmart" projects have been carried out over the last decade in Lost Lake Park, Kadenwood and above the Benchlands. In 2014, the RMOW launched its landscape level fuel break program with Phase I of a fuel reduction program along the Callaghan forest service road 01. Provincial funding has been approved to complete a FireSmart project above Millar's Pond in 2015, and prepare plans for work above Alpine Meadows in 2016. In addition, Phase II of the Callaghan project will continue to the RMOW boundary.				
Computer Systems Replacement	972,120	0	972,120	214,424
This capital project take the approximate value of all existing assets from switches, servers, workstations, controllers, etc. and expects a 5 year replacement of these assets. This program was started in 2007 so that an ongoing capital replacement of inventory was attainable as it required to much manpower and risk to replace all at once.				
Conference Centre Improvements	923,284	32,000	891,284	323,284
2007 building analysis undertaken by Omnicron as well as ongoing maintenance assessments have identified the need for capital improvements and general facility upkeep. This project contributes to the long term viability of the Conference Centre and ensures this Municipal asset is maintained to an acceptable standard				
Corporate Communications	50,000	0	50,000	10,000
The corporate communications project is intended to increase effectiveness of public information, support the customer service strategy and help build understanding and participation in RMOW programs and initiatives with municipal audiences, including second homeowners. The project also includes initiatives that ensure consistent use of corporate identity to represent municipal programs, services, and facilities including logo and graphic guidelines, templates, photography, video and other applications. In addition, the project will contribute toward building awareness and recognition, while increasing understanding and enrolment in municipal programs.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects				
Ecosystem Monitoring Program	125,000	0	125,000	25,000
The OCP, Whistler2020 and the Corporate Plan identify protecting the environment as a community priority. The ecosystem monitoring program identified key indicators and focuses on at-risk species, wetland species, small mammals, plants, and invasive species to detect trends and support the Whistler2020 indicator monitoring program. The data is collated, mapped, and analyzed to inform land use planning.				
Fire Smart Neighbourhood Program	284,895	0	284,895	84,895
Incentive based program for homeowners to reduce wildfire risk on their properties. Annual chipping contract to be awarded and will be available to homeowners on a 1st come 1st served basis. Providing cost effective tools to homeowners will assets residents with meeting the Fire smart goals. The development of a Wildfire Development Permit Area will define areas of high risk within the community and implement design standards that modify that risk.				
Firefighting Equipment Replacement	250,000	0	250,000	50,000
This project is used to provide funding for the updating and/or replacing of equipment used by the Fire Rescue Service in the performance of its mandated duties. Keeping pace with technological advances helps the WFRS meet the demands placed upon it to provide an exceptional level of service to the community. This funding ensures that the WFRS has the reliable and modern equipment it needs in order to meet both firefighter safety requirements and the overall emergency needs of the residents and guests of Whistler.				
Fitz Creek Gravel Removal	1,350,000	0	1,350,000	370,000
This project will remove the annually deposited sediment from Fitzsimmons Creek to maintain flood protection levels as prescribed in the five operations and maintenance manuals for the various sections of dike along Fitzsimmons Creek, and provides funding for the associate flow monitoring and Fitz slump monitoring. In addition, this project will advance the goal of having a long-term approval for the flood protection maintenance works in place for 2015. No gravel was removed in 2014, so \$100,000 of the unspent 2014 budget has been moved to 2015 in anticipation of the extra work require to remove approximately 2 years worth of gravel.				
Fleet Replacement	7,870,000	0	7,870,000	2,327,018
Replacement of Fire Rescue/Fire Pumper, 1 ton pickup truck x5, 3/4 ton pickup truck x1, 1/2 ton pickup truck x3, Backhoe x3, Tractor x1, Sedan x1, and Flail mower x1.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects				
General Improvements - Environment	120,000	0	120,000	30,000
The General Improvements Environment budget is provided to complete a variety of smaller environmental projects or events such as creating/maintaining interpretive signs, managing invasive species, carrying out habitat improvement projects, and delivering events such as BC Rivers Day and EnviroFest.				
Library Collection	572,000	0	572,000	100,000
This is the budget that supports the annual purchase of library materials and resources. Items purchased with this budget include all circulating materials: Books, music cd's, DVD's, audiobooks, magazines and electronic resources. Examples of current successful electronic resources include the library's Zinio, One Click Digital, Mango Languages, Library To Go and reference databases like Ebsco, Consumer Reports and Novelist. This is a recurring project budget and yearly library expense. In 2015 we also plan to add electronic resources that will make movies, music and newspapers available 24-7 from our Website.				
Library Furniture and Equipment	308,750	52,750	256,000	98,750
The Library Furnishing and Equipment Budget is a recurring project that is funded by the Library Capital Reserve (funded by the donations of individuals and fundraising by the library Board of Trustees). Funds are allocated to improve and refurbish infrastructure within the library. In 2014, this funding along with a grant from the American Friends of Whistler made it possible for the library to improve the service area. In 2015 we will continue to revitalize existing furnishings to the level of the new service area. Most of our existing furniture has not been updated since 2008 when the library opened. This will not only include chairs and ottomans, but the refinishing of wood surfaces around the library. A portion of these funds will also go to incremental improvements of the Youth Services area. The Library Capital Reserve is funded solely by donations from individuals and fundraising by volunteers and the library Board of Trustees. In 2015 the library will also be receiving a grant from the Whistler Blackcomb Foundation to build the library sun deck overlooking the Florence Petersen Park. This project would complete the deck that was originally outlined in the plans for the Whistler Public Library, but was canceled. The completed deck would serve to complement the recently completed Florence Petersen Park. The deck will benefit our residents and visitors by creating an additional point of access to the library, providing a space opportune for additional library, non-profit and municipal programming, as well as public rental. In addition, the deck will serve as an extension of the library's exterior space when weather is optimal, offering a comfortable place to enjoy library materials while soaking up the sun and enjoying the beauty of Whistler. Some of the programming imagined for this area would be live music, readings, small performances, outdoor films and container gardening for kids. We also believe that the alternate entrance/exit would provide easier access to the park and the museum.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects				
MPSC Infrastructure Replacement	3,665,350	0	3,665,350	1,190,350
This is an ongoing infrastructure replacement budget for the Recreation Department. The budget is in place to upgrade or replace aging infrastructure as required at the Meadow Park Sports Center, Community Centres, Spruce Grove Field House, Lost Lake PassivHaus and the cross country ski and snowshoe trail network. Key projects for 2015 include a significant pool mechanical room refurbishing (i.e.-replacing pool filters and pumps), design/tendering for phase 2 of roof replacement at MPSC (with construction budgeted for 2016), reconstruction of the MPSC steam room and sauna, renovating the kitchen in Lost Lake PassivHaus to a commercial grade and performing a Life Cycle assessment for the Meadow Park Sports Centre.				
Olympic Plaza Enhancements	60,000	0	60,000	60,000
There are a number of service boxes in the Whistler Olympic Plaza that have not held up to snow clearing equipment or the heavy loading of trucks and equipment. This project will include the replacement of the boxes with a more suitable concrete box and steel lid. There are 6 boxes to replace. Additionally the chain-link fence at the north end of the site will be replaced.				
Park Operations General Improvement	800,000	0	800,000	200,000
The General Improvements budget is required to regularly replace and refurbish park infrastructure and provide minor improvements to park spaces.				
Parks Accessibility Program	125,000	0	125,000	25,000
In keeping with the municipality's Measuring Up commitment to become a more inclusive community, funding has been provided to identify and remedy access barriers in the parks system. Based on a park accessibility audit and input from the RMOW Measuring Up coordinator and committee, the RMOW is working through the list on a phased approach over a number of years.				
Project Fires Record Management System	166,340	0	166,340	48,860
Fire Database requires upgrading, as it is no longer a supported version and is outdated and unprofessional looking. Current formatting and report builder is not useful. Joining of project Fires would allow access to real-time data onboard computers, updated pre-fire plans, and updated reporting capabilities. Would free-up server capacity as the database would be hosted by ECOMM.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects				
Recreation Accessibility Upgrades	75,000	0	75,000	15,000
This project allows for the construction and upgrades required at Resort Municipality of Whistler recreation facilities that allows improved access to the facility and all amenities specifically for aging populations, individuals rehabilitating from injuries and individuals with disabilities.				
Recreation Equipment	587,395	0	587,395	184,750
This is an annual ongoing project where recreation equipment for public use is purchased and or upgraded. The Fitness Centre requires the most consideration in replacement of equipment annually, including items like (treadmills, stationary bikes, weight lifting apparatus, and specialized training equipment). The Studio replacement and upgrade considerations also include stationary bikes and other specialized training equipment. The Natatorium annually upgrades and replaces items like foamies, mats, tot dock, life jackets, lane ropes, diving blocks, basketball hoop, and kids play toys for public swim sessions and swim lesson programs. The Arena requires replacement of shooter tutors, border patrol, hockey nets, rental skates, helmets, and plastic hockey sticks for public skating sessions. This budget is also an ongoing Recreation Equipment Replacement budget for the Recreation Departments' Community Centres, Cross Country Skiing Operations, the Youth Centre and LUNA program.				
Recreation Trail Program	250,000	0	250,000	50,000
The Recreational Trail Program has been running in the Lost Lake Park area with the construction of trails such as "Tin Pants, Molly Hogan and Zappa trails". Similar to work in previous years the 2015 program would focus on the reconstruction of existing trails with rerouting of overly steep sections and rebuilding weak and heavily used trail sections. Recreation trails are extremely popular, sustainable, part of the healthy lifestyle and provide a great visitor experience.				
Storm water Management Plan	270,000	0	270,000	0
This two part project consists of a continuation of our long-term watershed studies and the implementation of recommendations of previous studies. The RMOW is committed to maintaining public safety and water quality within our community. Building on previous reports, the RMOW will continue to review the storm water infrastructure system to ensure that it continues to perform effectively in terms of flood management and water quality. This study will complete the analysis of individual watersheds in Whistler. Design of the Alta Vista storm water improvements is scheduled for 2016 with implementation of the upgrades (re-grading and a new culvert) scheduled for 2017.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Annual Recurring Projects				
Valley Trail Reconstruction	550,000	0	550,000	110,000
This project is intended to complete larger scale reconstruction on the Valley Trail where trail condition is beyond regular maintenance. Projects are identified through regular trail inspections and each section identified is prioritized with consideration to public safety and frequency of maintenance. Maintaining a high level of service in the trail system will provide a good visitor experience while encouraging trail use and reducing vehicle use.				
Village Enhancement	600,000	0	600,000	150,000
Village Enhancement represents an annual reinvestment in the Village to repair and improve the public realm. Specifically, these investments include repairs to the stroll, accessibility and safety improvements, replacement of site furnishings, additional public art, improved lighting and interpretative information.				
Website	147,000	0	147,000	47,000
The project will continue to improve the municipal website, the virtual front desk of the RMOW, as new community needs, priorities and technologies evolve. The project will include ongoing updates to navigation, usability, functionality, and design of whistler.ca. Updates may include improvements to search engine optimization, the website calendar, integration with social media, electronic newsletter database management, a potential required update to the website content management system and other initiatives to support municipal communications and customer service. 2015 work will include migration of relevant performance indicators from whistler2020.ca to the municipal website, whistler.ca. In addition, functionality to provide community engagement options (for example, discussion boards or forums) may be considered within the scope of this project.				
Whistler Olympic Plaza Ice Rink	125,000	0	125,000	20,000
To provide annual ongoing capital budget for purchase/replacement of lights, equipment, padding, matting, rentals skates, repair chiller, etc. for winter operations at Whistler Olympic Plaza.				
WVLC Parkade Rehabilitation Program	3,244,025	0	3,244,025	158,400
This is a recurring annual budget is intended for maintenance projects to extend the life of the WVLC parkades. The information is based on a Capital Expenditure Plan prepared by Read Jones Christofferson. In 2014, the repairs involved a variety of smaller maintenance repairs such as concrete T flange repairs, slab on grade repairs and surface deck patches. 2015 will see a continuation of deck maintenance, surface and slab on grade repair in addition to design and public engagement for Lot B (Blackcomb Lodge) waterproof membrane repair.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects	11,630,318	70,000	11,560,318	6,560,318
Continuing projects are typically projects that were planned for the prior year and have carried into the current year.				
Alpine Trail Program	1,200,000	-	1,200,000	300,000
The goal of this program would be to develop a network of multi use Alpine trails that provide a world class trail experience that is respectful of the environment, safe and affordable over the long term. Both the hiking and biking communities support the upgrade of existing trails as well the development of new multi-use trails in the Alpine.				
Alta Vista Sewer Lateral Upgrade	1,840,000	-	1,840,000	-
This project will implement the recommendations from the Alta Vista Lateral Surcharging study completed in Q1 2014. The 2017 project costs reflect a comprehensive and integrated infrastructure rehabilitation in Alta Vista including water main replacement and repaving.				
Asset Inventory Audit	5,000	-	5,000	5,000
Asset audit required to provide more accurate data for future replacement of equipment. Project proposed to complete in 2014, but will carry into 2015 to complete.				
Blackcomb Way Valley Trail Lights	10,000	-	10,000	10,000
This project is a continuation of the Valley Trail lighting project along Blackcomb Way. In 2014, lamp posts and fixtures were installed and lit along the west edge of the Valley Trail. Due to seasonal conditions the final landscaping and clean up was not completed and is proposed for 2015.				
Building Department File Scanning	139,000	-	139,000	139,000
Re-budget of 2014 project that requires integration into Sharepoint. Project to digitize Building permit construction plans for all structures within the municipality other than single family dwellings.				
Bus Shelter - Cheakamus Lake Road	35,000	-	35,000	35,000
Install a bus shelter at on Cheakamus Lake Road at Highway 99 Northbound. As a result of the recent service changes resulting in the reduction in direct service into Function to permit more service in Cheakamus Crossing, this stop has become busy enough to become a priority candidate for an enclosed bus shelter.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects				
Cheakamus North Connector Road Design	1,440,000	-	1,440,000	-
A right-of-way has been established through private developments for the Cheakamus North Connector Road that will link the Bayshores neighbourhood to the Spring Creek neighbourhood. This linkage will provide an off-highway route for bus service and provide redundancy in our transportation network. This budget is for preliminary design of the road, and timing for construction will be determined in the future. Construction costs have been estimated at \$1.4 million, the RMOW has a deferred contribution of \$400,000 from the Cheakamus North development, and this cost estimate will be refined as part of the preliminary design. This connector road will facilitate efficient connection for the school, the new social services facility, and it will improve Transit and snow clearing efficiency in the Bayshores and Spring Creek neighbourhoods.				
Community Energy & Climate Action Plan	75,000	30,000	45,000	65,000
The 2012 draft OCP includes the following policy, "Ensure that the municipality's Energy and Climate Action Plan is updated every five years". The current RMOW integrated Energy, Air Quality and Greenhouse Gas Management Plan was completed in 2004 (ten years ago). In 2004, the community collectively spent approximately \$55 million annually on energy; however in 2013, the total had risen to more than \$80 million per year. Much has changed over this period of time both in terms of infrastructure (e.g. propane to natural gas conversion and the associated pipeline) as well as policy (OCP, Climate Action Charter, Provincial Energy Plan, UN IPCC Reports) and given these changes, our Community Energy & Emission Plan needs to be updated to reflect the new context and the new challenges.				
Conference Centre Expansion Study	50,000	-	50,000	50,000
Undertake a detailed business plan for the potential expansion of the Whistler Conference Centre. This phase II study will include detailed sensitivity analyses of key assumptions, an evaluation of multiple funding strategies as well as the exploration of potential grant funding support. The plan will also advance the quality and detail of forecasted construction and development costs as well as develop multiple phasing scenarios for further consideration. The purpose of the business planning process is to further refine and test the overall strength of the potential investment in building expansion in terms of its anticipated 'returns' in incremental local economic activity.				
Cultural Connector	1,380,000	-	1,380,000	600,000
The Cultural Connector project celebrates Whistler's emergence as a vibrant cultural destination and serves to improve the physical, visual, experiential connectivity between six significant cultural institutions. While these six facilities all stand on their own merits, and while it is currently possible to walk between all of them, they would offer greater resort value as a physically connected and branded whole rather than as individual assets. Physical connectivity could be improved in select locations. This project is the start of the implementation phase flowing from the 2014 planning and design phase.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects				
Customer Service Strategy	375,000	-	375,000	375,000
Phase II: Enhance the overall customer service experience including telephone, walk in, email and website. The intention of this is to align ourselves with more of full service functionality to assist our customers navigate through our department by department experience.				
Earthquake Hazard Mitigation	60,000	-	60,000	15,000
The purpose of the project is to survey municipal facilities and identify non-structural components that are vulnerable to failure in an earthquake and that as a result could cause injury. The scope will include recommendations of cost-effective retrofitting techniques to mitigate potential hazards.				
Emerald Valley Trail Segmented Retaining Wall	309,890	-	309,890	309,890
The Emerald retaining wall has suffered significant erosion and deterioration in sections and requires a long-term solution. This project has been evaluated by geotechnical engineers, laboratory testing of the blocks has been performed and a report created by Opus Dayton Knight has identified options to rectify the erosion damaged retaining wall along this Valley Trail and Sewer ROW. The option associated with this budget is based on the quotation received and awarded thru the 2014 tendering process. 1/4 of the work was completed in 2014, the contractor is scheduled for work to commence in spring of 2015 pending budget approval. This project is needed to sustain the wall to its original lifespan.				
Fiber-Optic Network Improvements	40,000	40,000	-	40,000
The Fiber optic improvements for 2015 are intended to expand the Olympic legacy fiber network into new areas that will create opportunities for income from rental of fiber, enable broadcast services for events and, minimize municipal operating expenses where new connectivity is required or current connectivity is rented from telecommunications providers. Third parties who request new fiber network installation are required to pay installation costs in advance.				
Fitz Creek Debris Barrier & Sediment Basin	25,000	-	25,000	25,000
Engineering and design for the safety improvements were completed in 2014, and installation of walkways to allow safe access to the inspection and maintenance locations will be completed in 2015.				
Flood Plain Mapping	70,000	-	70,000	30,000
Detailed flood plain mapping will be produced in two phases. In 2015 the flood plain associated with Fitzsimmons Creek will be mapped in detail with the new detailed LIDAR information (topographic data) that will be available in early 2015. Phase 2 of the project will occur in 2016 and will involve flood plain mapping for other critical areas of Whistler. The information from this mapping exercise will be used for flood protection planning and determining where improvements need to be made to critical infrastructure.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects				
Former Hostel Site Improvements	110,000	-	110,000	110,000
This project will provide improvements to the former Hostel site to maintain building asset integrity while enhancing the community and guest experience. Renovations would include exterior and interior upgrades to the existing lower level buildings, and improved parking lot access.				
Games Legacy Art	150,000	-	150,000	150,000
The Games Legacy Art Project will lead to creation of art inspired by the 2010 Games experience. Completion in 2015 will involve bronze casting, fabrication and installation. While the project is delayed, the wood carving and the first bronze casting have been completed.				
GIS Platform Change to ESRI	152,500	-	152,500	152,500
This is the 2nd phase of the project initiated by Infrastructure Services. This project is designed to change the RMOW's Geographic Information System (GIS) platform from MapGuide by AutoDesk, to a more useful and all-encompassing GIS developed by Esri, known as ArcServer. ArcServer is the industry standard in GIS and used by the District of Squamish, the SLRD, and the majority of cities in the Lower mainland, Vancouver Island and the Interior of BC. The current MapGuide system has very limited functionality. Switching platforms to ArcServer will enable data queries that have results displayed graphically (very useful for asset inventory management), the creation of interactive maps with added pop-ups that highlight: charts, webpages, photos etc., maps that can be shared easily with field staff, members of the public, the business community and developers, accurate site analysis for development proposals, and viewing maps in 3 dimensions.				
Home Energy Assessment Rebate	28,000	-	28,000	28,000
Since August of 2014, this project (Power Down to Save Up) has been providing municipal rebates on home energy assessment services executed on eligible local homes, by nationally certified energy advisors. This project initiated with a \$40,000 grant from BC Hydro (Best Practice research, communication plans and advertising) as well as a \$60,000 investment by the RMOW. After four months in market almost 100 assessments have been completed and interest in the program remains high. Moreover, many participants have used the assessment to catalyze further retrofit rebates from BC Hydro and FortisBC - thereby reducing their home energy consumption. Current project funding will lapse prior to the end of 2015, so these funds will ensure that at current uptake rates, the Power Down to Save Up incentive program can remain funded through to the end of 2015.				
Learning and Education Initiatives	95,000	-	95,000	95,000
Funds to advance and catalyze incremental learning and education opportunities. Supported initiatives will be consistent with the recommendations of the EPI: Summary of Key Findings Report, as well as the framework developed in the Learning & Education Task Force Report.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects				
Local Infrastructure & Server Room	212,250	-	212,250	212,250
This project has 89,000 carry over from 2014 as we working trying to work with the valley lighting project on Blackcomb way that started late. This project is to replace fiber going to Public Works Yard and connection to Meadow Park complex. This replaces some fiber that is in the ground and has bad pairs in as it was not installed in proper conduit in early years. This also included some disc space additions and another VM server to enable further expansion and testing prior to going live for existing applications and upgrades.				
Mapping Updates	39,413	-	39,413	39,413
Obtain new Orthophotos (aerial photos) and LiDAR data. New Orthophotos with a 10cm accuracy displaying current information is an important feature/tool that is accessible to staff and all members of the public through our GIS. This project will ensure that the RMOW is offering and presenting the most current information. LiDAR data can be obtained with a savings when collected during the same flight time as the Orthophotos. LiDAR produces extremely high accuracy data with three-dimensional representations of structures and geographic features. Even in a forest, LiDAR is able to penetrate through foliage to determine the ground elevation and map physical features with very high resolution. LiDAR data will be used to create a new terrain model with very accurate contours. The Fitzsimons Creek Management Plan is an example of a project that would benefit from LiDAR data.				
Municipal Hall Continuing Improvements	185,000	-	185,000	185,000
This project is broken into three components: HR sound control, Infrastructure Services flooring replacement and the completion of the vestibule door replacement. Based on acoustical considerations, a ceiling will be installed over the HR area in Municipal Hall. The work will include a suspended drywall ceiling complete with upgrades to lighting and ventilation. The fire monitoring system will be upgraded to meet BC Fire code requirements. In Infrastructure Services the flooring will be replaced since it has gone beyond its service life. This is the final portion of the original flooring on the lower floor. The vestibule door replacement was previously approved in the 2014 budget and included the replacement of the existing doors to improve energy efficiency and customer experience.				
Property Appraisal for Insurance Purposes	13,600	-	13,600	13,600
A comprehensive review and compilation of the replacement value of all insured municipal assets in order to ensure that insurance coverage is adequate and complete.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects				
RCMP Facility Maintenance	67,930	-	67,930	67,930
This project will include upgrades to the video collection and recording equipment in the RCMP detachment to satisfy the requirements of the RCMP Protective Technical Services branch. In short, the work will include the addition of five new cameras and the reconfiguration of the existing equipment to accept them. This project also includes a carry over from 2014 for administration area improvements such as fixtures and furniture.				
Rebuild PWY Store/Reception Area	85,000	-	85,000	85,000
Reorganization of the ground floor Central Services office area reflecting elimination of dedicated receptionist function and expansion of centralized stores inventory is required to improve inventory availability and control. In 2015, the PWY reception area will be reconstructed to provide guest waiting area, security, consolidate stores/reception desks, and expand inventory racking.				
Recreation Leisure Master Plan	10,000	-	10,000	10,000
Funds are required to prepare and produce final documents. This includes the main report and supporting graphics (maps, charts, photos). The project was not completed in 2014 due to other municipal priorities.				
Reserve Policy Planning	17,420	-	17,420	17,420
The goal of this project is to develop policies that enable the municipality to rationalize, plan and communicate the future funding for maintenance and replacement of capital assets. The project is driven by the corporate strategy of "demonstrating excellence in the delivery of core municipal infrastructure services". The municipality has invested hundreds of millions of dollars in assets that are key to community safety, transportation, water and sewer services, business activities and quality of life. These assets require maintenance, repair and eventual replacement that falls outside the scope of regular municipal operating expenditures. Through an understanding of when these events are expected to take place, a plan can be developed to estimate annual savings required to pay for these future expenditures. Policies for estimating and funding reserve balances are necessary in order for staff to rationalize and communicate funding requirements to Council and Community members. It is expected that this project will require two to four years of work for completion.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects				
REX GIS Project	30,000	-	30,000	15,000
Geographic Information Systems (GIS) provide a method for storing, displaying and analyzing data to inform decision-making. The project will convert paper-based and stand-alone information, reports, and surveys into digital data in order to deliver a streamlined administrative process internally and for the public. Over the next three years, REX will add information including but not limited to Tree Retention Areas, interpretive sign locations, water quality data, trail counts and as-built documents to the RMOW GIS.				
Skate Park Rejuvenation Plan	807,600	-	807,600	807,600
This project builds upon and implements the 2014 preliminary design and costing work. It will add a new phase three to the Skate park and is supported by the draft Recreation and Leisure Master Plan.				
Spearhead Hut Project Support	150,000	-	150,000	150,000
Support for the development of the Russet Lake Hut, the first backcountry hut associated with the broader Spearhead Huts System project. The Spearhead Huts project has a mandate to provide high quality, low cost year-round recreation opportunities in Garibaldi Provincial Park for BC residents and visitors, as well as to reduce environmental impacts of recreation in the Spearhead Traverse area of Garibaldi Park.				
Strategic Planning	5,000	-	5,000	5,000
Phase two of Alpine Meadows Fire Hall II replacement and relocation. Expected to wrap-up January 2015.				
Train Wreck Pedestrian Bridge	30,000	-	30,000	30,000
This project would provide a pedestrian bridge over the Cheakamus River linking Train Wreck with Trash and S2S trails. There is currently no legal access to the historic Train Wreck site and trail system due to CN rail crossings. This project was initiated in 2014 but tendered prices significantly exceed budgeted funds and a review of other crossing location is required to reduce costs. Based on a favourable review of sites and construction cost estimates, bridge construction would be considered in 2016.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
Continuing Projects				
Valley Trail Mons RR Xing to Cypress Pl	1,009,000	-	1,009,000	1,009,000
This project is for the estimated RMOW share of the costs for the construction of a valley trail railway underpass between Cypress Place sub division and Nesters Crossing inclusive of trail approaches and lights. Construction of this south valley trail segment and CN Rail underpass would be by a third party private developer. Connecting valley trail segments to the north and south require lighting and some asphalt installed. When complete there would be a continuous illuminated valley trail from Meadow Park to Nesters Road.				
Village Square & Mall Rejuvenation	1,370,215	-	1,370,215	1,370,215
This project is comprised of a number of related initiatives identified in the EPI work and developed in 2014 namely, Portals and Banners, Master Way-Finding and Welcome Strategy, and the Whistler Village 3.0 stakeholder engagement process. These initiatives contribute to an enhanced sense of arrival to Whistler Village, improve way finding, orientation in the Village and to key destination within the Valley, and support distinct neighbourhood identities for subareas of Whistler Village. 2015 projects will focus on implementation of portals and banners, way finding systems in Whistler Village as well as, localized improvements such as access from Day Lot 3 to the intersection of Village Gate Boulevard and Blackcomb Way, blue Village Stroll vehicle access gate modifications, unique furniture for Village Square, and Main Street cross walk improvements.				
Whistler Coat of Arms	8,500	-	8,500	8,500
On November 5, 2013, Council authorized staff to apply to the Canadian Heraldic Authority to receive armorial bearings(a coat of arms) from the Canadian Crown from the powers exercised by the Governor General. Whistler's application was accepted on January 27, 2014. Council also created a Select Committee of Council entitled 'Coat of Arms Committee' to work with the Canadian Heraldic Authority to create a Coat of Arms for Whistler. The Committee met throughout 2014 and has now settled on a working concept for the Coat of Arms and it is now ready to go to the artist for preliminary design. Once the Coat of Arms is complete and launched to the community, we will work with the Mayor to design a Chain of Office to be used for ceremonial purposes.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
New Projects	4,693,258	38,000	4,655,258	4,338,218
New projects are typically projects that have a start and end date within the five year financial plan.				
Air Quality Equipment Purchase	50,000	-	50,000	50,000
The provincial Ministry of Environment needs the air quality monitoring equipment they loaned to us in 2010 for another location. We will have to return the equipment to them in April 2015. This project will provide for the purchase and installation of similar (or better) air quality monitoring equipment to continue monitoring particulate matter in Cheakamus Crossing.				
Alta Lake Station House Envelope Repair	105,000	-	105,000	105,000
Alta Lake Station house is located on the west shore of Alta Lake in Alta Lake Park. The house was constructed in the 1960's and acquired by the Municipality in 2003. The building roof and siding are not providing sufficient protection from the environment and needing to be replaced. While the envelope work is being undertaken the building insulation package will be upgraded.				
Alta Vista Works Yard upgrades	89,100	-	89,100	89,100
This project will address a number of required maintenance and repair items at the Alta Vista Works Yard, previously the Old Highways Yard, including emergency exit stair replacement, yard area lighting, storm drainage upgrades, out building roof replacements (2) and building painting.				
Artificial Turf Field and Structure	45,000	-	45,000	45,000
This project will undertake geotechnical investigations, preliminary design, costing and maintenance of operating costs for a weather protected artificial turf sport field. Supporting infrastructure including but not limited to an all season enclosure, site servicing, lighting, washrooms, change rooms and parking will be considered as part of this project. Project outcomes will be used to inform future decision making and provide an understanding of development and operating costs.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
New Projects				
BMX Track	95,000	-	95,000	95,000
Construct a BMX track and associated facilities at Bayly Park that enhances and Resort cycling opportunities while providing skills training for beginners to World Class BMX, Skier Cross and Snowboard Cross athletes. This facility would be located on the landfill that is typically unusable due differential settlement expected over time. Local, regional, provincial and national events could be held here in the future.				
Corporate Software	449,978	-	449,978	437,178
This project consists of major upgrades to products Tempest - Tax and ticketing along with Agresso our financials. These are both major upgrades that have not been done as they required external resources not budgeted. Both of these products have features that will not be supported in 2016 in current versions we are running. There is also photo project to import into Sharepoint and Virus scan product change.				
Council Cameras COTW	18,400	-	18,400	18,400
This project is to enable recordings in Flute meeting room for the Committee of the Whole with similar setup to council meetings streaming. This would also allow Shaw to re-broadcast these meetings as well.				
DES Study	40,000	-	40,000	40,000
Data collection and analysis to compare; energy, GHG, and lifecycle cost performance of Whistler's DES versus electric baseboard heat. To better distinguish between heat pump use and other power uses in the home. Further compare Whistler's DES to other DES in use.				
Development Services Renovations	30,000	-	30,000	30,000
This project is for additional improvements at Municipal Hall and in particular, the Development Services area which is located on the lower floor. Upgrades to record and equipment storage areas are required. The improvements will align with the new appearance of the lower reception areas and can be seen as an overall customer service improvement.be seen as an overall customer service improvement.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
New Projects				
Environmental Bylaw Amendment	10,000	-	10,000	10,000
The Environmental Bylaw was adopted in spring 2014. A key function of the bylaw was to implement the provincial Riparian Areas Regulation in tandem with the riparian Development Permit areas designated in the 2013 OCP. When the OCP was quashed, the RMOW was no longer able to meet its requirement to implement the RAR. This amendment will enable the RMOW to do so.				
EPI Model Update	20,000	-	20,000	20,000
This project will update the key raw data inputs used within the EPI model (summer '11 and winter '11/'12) to the most currently available (target: 14 summer, 14/15 winter). The existing EPI model has been a highly useful tool for planning, budgeting, and ongoing decision support. Given the growth of resort visitation and activity over the last two years, an update to the model is required to ensure that the model's insights and outputs are as accurate as possible.				
Fire Hall Infrastructure Improvements	100,000	-	100,000	100,000
Reintegration of command and support staff into the fire hall 1 will require a renovation to the building. A space needs analysis of both Fire Hall 1 and Fire Hall 2 is to be undertaken to assess the current building condition and determine the operational requirements and most effective use of the space for current and future operational needs.				
Games Cauldron Repair	40,000	-	40,000	40,000
The 2010 Olympic and Paralympic Winter Games Cauldron is showing signs of wear and cracking. Repair and refinishing is required to retain this Games artefact. This project would address only structural and cosmetic repair of the structure itself and not the internal gas plumbing.				
Gateway Loop Reconstruction	2,000,000	-	2,000,000	2,000,000
This project will include the final consultation with stakeholders and the public, pre-design, preliminary design, design, contract preparation, and construction. The final amounts will be dependant upon the outcome of the current public consultation exercise. At this preliminary stage, a placeholder amount of \$2 million is used.				
Highway Intersection Capacity Analysis	50,000	-	50,000	50,000
This project will allow for a review of the capacity of highway intersections between Whistler and Vancouver, and make recommendations about how capacity of those intersections could be improved.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
New Projects				
Irrigation Central Control Upgrade	231,000	-	231,000	231,000
This project will replace the current irrigation central control system. The existing system purchased in 1995 is now obsolete. Available upgrades to current system are not well supported or sustainable in the long term. An alternative control system is well developed and in use in most lower mainland municipalities & school districts with proven local support. The new system will allow the addition of new irrigation areas that the previous system is incapable of providing.				
LED Streetlight Assessment	15,000	-	15,000	15,000
To date, only a few of Whistler's streetlights have been upgraded to LED technology. It is a good time to assess the business case for replacing current streetlights with LED lights as LED technology has been quickly improving. This project will include an assessment of both replacing the lights as they fail, and a complete replacement of all the streetlights in Whistler.				
Library Website Feasibility Study	10,000	-	10,000	10,000
The library's current website was created in 2007 in preparation for the new library. Best-practices state that we should be evaluating our web presence every 5 years and we are now at 7. As outlined in the 2014-2017 strategic plan, we are committed to improving the library's 24-7 access as well as creating a virtual environment representative of the service model implemented in 2012. With a new website we would be seeing a patron-centered/user-intuitive design along with a content management system that allows more control of content and changes from the library's end. This funding would be used to conduct a study to assess the library and patron needs for the Website, estimate cost of a reconstruction or redesign, and create a formal bid based upon the findings in preparation for the 2016 budget.				
Lost Lake Light Replacement	110,000	-	110,000	110,000
Existing HPS lighting around Lost Lake Park has exceed its life expectancy and is now under performing and increasing in maintenance costs. New low energy LED fixtures have been proven extremely effective for both low maintenance and lower energy use.				
Lost Lake Special Events Upgrade	58,400	-	58,400	58,400
Lost lake Special Event area see significant private bookings during the summer season. This project would see the grass area drainage and irrigation rebuilt to allow for special events use, re grading to eliminate settlement, replacement of the growing medium to provide better growing conditions and removal of maturing trees to open up the site to more light and special event use.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
New Projects				
Meadow Park Sport Field Conversion	15,000	-	15,000	15,000
This project considers the conversion of existing Meadow Park single-use ball diamonds to a multi-use rectangular grass field, and upgrade the Park's irrigation and drainage infrastructure. Project design and costing would be developed to inform future decision making. This project is identified as a direction in the draft Recreation and Leisure Master Plan.				
MYMP Waterproofing and Landscape Repair	400,000	-	400,000	100,000
Based on the 2013 Building Assessment Report, this project will address the sub grade waterproofing problems and storm drainage deficiencies at Millennium Place. The report noted a number of areas where water appears on interior walls below grade in addition to settlement in the paver surfaces around the building. In 2015, further exploration below grade into the materials and cause of the water leaks will be completed followed by development of a detailed design for remediation. Tender documents will be prepared and issued for repair in 2016.				
New Rainbow Park Volleyball Court	20,000	5,000	15,000	20,000
The Whistler volleyball scene has been growing sharply and is now attracting larger tournaments to Rainbow park. WOVA (Whistlers Outdoor Volleyball Association) has been growing its membership with nearly 300 members and 60 teams in 2014. The association has setup grass courts on a number of occasions to facilitate the demand for space and lineups are common for court use on sunny summer days. An additional court is warranted to meet the growing demand.				
Postage Machine	10,000	-	10,000	10,000
The RMOW utilizes a postage machine to send out mail. Our machine stopped working in late 2014 and it is too old to be repaired. We are currently using a temporary machine on loan, however, we need to invest in a new one in 2015.				
PWY Mechanic Shop HVAC	50,000	-	50,000	50,000
This project will include the replacement and upgrade to the HVAC for the mechanics shop building. This unit has surpassed its service life and requires replacement. This project will include the supply and installation of a new unit suitably sized for the shop. This HVAC unit will also provide additional heating.				

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
New Projects				
Supplies Cupboard for Front Reception	5,000	-	5,000	5,000
After the renovations were completed at the Front Reception Desk at Municipal Hall, it was discovered that the front reception staff require some storage behind their desk for some reference material that they use on a daily basis. This project proposes to construct a cupboard to coordinate with the cupboard behind the finance reception desk.				
Tapley's Flood Protection Options Assessment	33,000	33,000	-	33,000
This project will review options to improve flood protection for the Tapley's Farm area.				
Technical Rescue Program	203,380	-	203,380	161,140
Provision of Swift water Rescue and Confined Space Rescue Programs. Increasing recreational opportunities on fast moving waters requires training in swift water rescue. There are many confined spaces in both RMOW workplace as well as throughout the community that require specialized rescue techniques and equipment.				
Traffic Studies to support reactivation of TAG	50,000	-	50,000	50,000
Several traffic studies will be updated to allow the reactivated Transportation Advisory Group (TAG) to consider the current problems and potential solutions to improve traffic flow within Whistler and beyond Squamish.				
Transit Tracking APP	50,000	-	50,000	50,000
The Transit Management Committee has expressed a desire to have a mobile APP developed that will allow some form of on-line tracking and scheduling for transit buses utilizing real-time information. It is expected that this project will involve the development of a first phase of APP development and perhaps the acquisition of some hardware that will provide the data to a central location.				



RESORT MUNICIPALITY OF WHISTLER PROPOSED GENERAL FUND PROJECTS

	Budget 2015 to 2019	External Funding	Reserve Funding	Budget 2015
New Projects				
Valley Trail Cycling Review	20,000	-	20,000	20,000
This project proposes to address a number of cycling related issues pertaining primarily to the Valley Trail network. This work will ensure best practices regarding cycling safety is understood and inform future planning and regulatory initiatives.				
Whistler 40th Anniversary Celebration	40,000	-	40,000	40,000
The RMOW was incorporated in 1975. The 40th anniversary celebration for the Resort Municipality of Whistler is scheduled for September 6, 2015. Opportunity to use the 40th anniversary to build community pride, engage stakeholders and celebrate and build awareness of the RMOW and its contributions, programs and services. Opportunity to recognize founders that worked towards incorporating Whistler. Potential to collaborate with resort partners celebrating milestones : Tourism Whistler and Whistler Blackcomb. Potential to produce a 40th Anniversary RMOW brochure and video.				
Whistler Cay Entrance - Reconstruction Program	85,000	-	85,000	85,000
Whistler Cay Drive is one of two entrance points to Whistler Cay Estates. This project is designed to reconfigure the existing layout (removal of the centre median) with improved safety features for pedestrians and cyclists.				
WOPL Washroom Expansion	15,000	-	15,000	15,000
This project considers an increase to the availability of public washrooms at Whistler Olympic Plaza. Access to existing underutilized public facilities would be improved and preliminary design and costing for new and or expanded facilities would be developed to inform future decision making.				
Large Group & Conference Business Growth	130,000	-	130,000	130,000
As key partners in the EPI, both RMOW and TW have a common goal to grow the resort community economy, with a key objective being to promote stable levels of overnight stays on a year-round basis. This project aims to support the deployment of local in-kind resources in order to increase our ability to attract resort-wide conference business.				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
Annual Recurring Projects	6,666,500	-	6,666,500	1,811,500
Annual projects are typically carried out on a regular, periodic basis but the type and scope of work may change.				
Benchmarking Water	36,000	-	36,000	11,000
Periodic comparative benchmarking of water systems in other municipalities is essential information required by management to determine the relative costs and benefits of RMOW's water system. This informs proposed changes to RMOW's water programs, provides year-to-year performance tracking, and performance analysis in comparison to other municipalities.				
Critical Water/Sewer Infrastructure Flood Protection	150,000	-	150,000	-
Certain critical water and sewer infrastructure lies within flood-prone areas either not or insufficiently protected against major flood events. Once flood plain mapping is complete (planned for 2014-2015) review and planning will be conducted in 2016 to determine required protective measures.				
Fire Hydrant Maintenance	450,000	-	450,000	90,000
Annual maintenance of RMOW fire hydrants.				
Groundwater Monitoring for Final Capital	26,000	-	26,000	26,000
The condition of all RMOW groundwater wells will be reviewed and recommendations made on when wells may need repair, redevelopment or replacement. In 2015 the new Rainbow well will begin inclusion in the monitoring program. Commencing 2016, program will transition to Operating budget.				
Reservoir Cleaning	500,000	-	500,000	100,000
This project permits all RMOW reservoirs and clear wells to be cleaned, inspected and repaired in rotation over each five year period. Where significant equipment replacement requirements become apparent during inspection, works will funded from this project or from E040 Reservoir Upgrades as appropriate.				
Reservoir Upgrades	250,000	-	250,000	50,000
This project will upgrade specified reservoirs and clear wells to improve water quality.				
Sewer Annual Reconstruction	1,337,500	-	1,337,500	537,500
The 2015 work plan will includes fixing the broken pump base at Spruce Grove lift station, designing and installing the permanent lift station by-pass to support repair work. Remaining Sewer SCADA integration work (\$10,000), further soil corrosiveness investigation (\$5,000), grease reduction program, with potential workshops and stakeholder education (\$5,000), Flushing and CCTV sewers in a portion of cross-bore hazard areas (\$50,000), construction of private CN crossing for maintenance access to the sewer trunk main Function Junction to Alta Lake Rd., purchase of spare/backup Sewer Lift Station pumps for SL stations without a spare, fixing imminent and actual sewer main breaks, and major equipment failures as they arise throughout the year.				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
Annual Recurring Projects				
Solid Waste Annual Reconstruction	750,000	-	750,000	150,000
The 2015 solid waste annual reconstruction work plan will include elimination of infiltration to the Waste Transfer Station (WTS) sewer system, ongoing replacement of minor pieces of equipment for the composter system, some additional paving at the WTS, improving site drainage at the Composter, electrical upgrades at the Function Junction depot site, the preparation of long-term facility capital plans, miscellaneous solid waste consulting, and a communications plan to further divert organics and recyclables from garbage.				
Water Annual Reconstruction	1,300,000	-	1,300,000	260,000
In 2015 the Water Annual Reconstruction project plans include: Fixing actual or imminent watermain, equipment or infrastructure failures as they arise Completing SCADA consolidation work begun in 2014 ~\$25,000 Soil and pipe condition assessments for any break locations (~\$17,000 for three locations)				
Water Conservation Program	120,000	-	120,000	22,000
As recommended and accepted by Council in 2013, program activities related to reducing water consumption through public awareness, education, enforcement, and other means.				
Water Loss Reduction Program	160,000	-	160,000	100,000
This is an ongoing project to reduce Unaccounted For Water (UFW) use in Whistler through a zone-metering program as specified in Dayton and Knight's report. 2015 work will build on the 2013 full Zone loss analysis, and 2014 Emerald street-by-street field analysis. Funds are to support any required equipment rentals and acoustic or other detection services. Capital repairs or replacements will occur under E004 or E055 as appropriate.				
Workplace Safety-Maint. and Oversight - WATER	60,000	-	60,000	20,000
Ongoing third-party audits of documentation and work practices; safety procedure document maintenance; and general direction to the Water Utility safety program. Includes purchase and install of minor safety-related equipment and technology. In 2015, updates will be performed on confined space hazard assessments and procedures.				
WWTP Annual Reconstruction	1,527,000	-	1,527,000	445,000
The protective barrier linings in Primary Tanks 1 and 2 require replacement. An engineering inspection in 2014 recommended prompt replacement of these linings to prevent future damage to the underlying tanks. It is proposed a long term capital maintenance plan be developed covering all plant equipment, buildings and building systems.				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
Continuing Projects	25,020,416	142,362	24,878,054	6,601,316
Continuing projects are typically projects that were planned for the prior year and have carried into the current year.				
Alpine Reservoir Level Control	200,000	-	200,000	200,000
The Alpine reservoirs can't be filled by the 21-Mile Creek supply because one of the Alpine reservoirs lacks appropriate level control. This project will address this system limitation by installing an altitude control valve and kiosk at Alpine reservoir.				
Alta Lake Connector Repairs	250,000	-	250,000	-
This project will examine options and implement a solution for the underwater water main beneath Alta Lake. This connection is one of the three major water supply connections to Whistler Village, and requires extensive repair if it is to remain in service. Options considered will include decommissioning, repair, and replacement.				
Benchmarking Sewer	24,000	-	24,000	-
Contract for comparative benchmarking of RMOW's sewer system vs. other, comparable, municipalities. Benchmarking will determine relative costs, quality and service levels every two years, with the water and sewer systems evaluated on alternating years.				
Compost Facility	1,400,000	-	1,400,000	-
A preliminary design and cost estimate for dry storage of woodchips was completed in 2013. This study identified fabric roof structures as the lowest cost option to provide this storage, and a combination of two or three structures was identified to store enough wood to provide the composter with dry woodchips through the winter. This project has been phased over five years, with the smallest building being constructed in 2014, and a review of the performance of that building being done before we proceed with the second and third buildings in future years.				
Cross Connection Prevention Program	92,362	92,362	-	92,362
The permit to operate the Whistler water supply and distribution system includes a condition that the RMOW will complete a backflow and cross-connection control program. The project will phase in a Cross Connection Control Program as directed by Vancouver Coastal Health. This program will ensure the water distribution system is protected from contamination thru backflow.				
Environmental Monitoring - Cheakamus River	120,000	-	120,000	40,000
Cheakamus River monitoring is undertaken every five years to providing ongoing verification of the impact of the WWTP, as well as possible changes in river ecology unrelated to the WWTP, and to ensure any regulatory questions regarding the river condition can be addressed with a firm foundation in fact. 2015 work will use the data gathered in 2013/2014 to forecast the future river condition due to future effluent volumes and potential changes to the WWTP operating permit.				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
Continuing Projects				
Fortis Site Master Plan	340,000	-	340,000	40,000
This project will develop a plan for an improved waste management depot at the former Fortis Gas site on Nesters Road.				
Function or 21 Mile Supply Well	280,000	-	280,000	280,000
This project has been created to facilitate additional groundwater development, as recommended in the 2013 Long Term Water Supply Update report. 2015 work in the 21 Mile Creek Well Field follows on from the successful well pump test in 2013. Well completion is predicated on completion of environmental investigations, submission of an Aquifer Impact Statement, and receipt of approvals/permit. This regulation-related work can be performed in parallel with engineering design. Future works may include an additional well in the 21 Mile Creek Aquifer, and/or a well in Function Junction.				
Infra. Capacity Analysis-GFA Exclusions Sewer	20,000	-	20,000	20,000
Analysis will determine the residual capacity remaining within water and sewer infrastructure systems that can support Gross Floor Area (GFA) exclusions. On May 15, 2012, the RMOW adopted zoning amendment bylaw 1992, 2012, which now excludes basement floor areas from GFA calculations for detached and duplex dwellings. (based on average finished ground calculations noted in Bylaw 1992, 2012). The increased density permitted with this initiative may have an impact on infrastructure capacity within existing neighborhoods. This analysis will identify neighborhoods that may experience residual capacity issues due to this initiative.				
Infra. Capacity Analysis-GFA Exclusions Water	20,000	-	20,000	20,000
Analysis will determine the residual capacity remaining within water and sewer infrastructure systems that can support Gross Floor Area (GFA) exclusions. On May 15, 2012, the RMOW adopted zoning amendment bylaw 1992, 2012, which now excludes basement floor areas from GFA calculations for detached and duplex dwellings. (based on average finished ground calculations noted in Bylaw 1992, 2012). The increased density permitted with this initiative may have an impact on infrastructure capacity within existing neighborhoods. This analysis will identify neighborhoods that may experience residual capacity issues due to this initiative.				
Long Term Water Supply Plan Update	5,000	-	5,000	5,000
Update to the 2013 Long Term Water Supply Plan.				
LWMP Review	120,000	50,000	70,000	50,000
Recurring updates to the RMOW Liquid Waste Management Plan as required by regulation. LWMP directs all liquid waste management including sewer, wastewater treatment, and storm water management.				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
Continuing Projects				
Major Water Infrastructure Renewal Program	13,021,100	-	13,021,100	4,966,000
2013 study provided a priority list, timeframe, and estimated costs for replacement of all Whistler water infrastructure. The 2015 work will update the study, and continue implementing the highest priority major capital works. Current and future works will include: Alpine Water main Replacements Replacement of AC pipe in White Gold Kadenwood-Baxters PRV replacement; replacement or refurbishment of various building, valve chambers, etc. Replace aged piping - Emerald				
Master Sewer Plan	140,000	-	140,000	70,000
Once the Sewer Master plan is developed it will identify strategic system improvements. It will provide the RMOW with an overall infrastructure assessment, a formal monitoring and maintenance plan, and a long-term capital reserve and replacement plan for existing sewer infrastructure. Work commence in autumn of 2014, and is planned to finish in Q1 of 2015. Funding will also support targeted sewer inspections in 2015, to better inform the post-report works planning process.				
PLC Replacement Program	500,000	-	500,000	100,000
The current hardware used to control most of the larger and critical water stations and communicate with the SCADA system is no longer supported by the manufacturer. The Motorola "Moscad" product line has been replaced with the "ACE" product line. Motorola no longer provides replacement hardware in the Moscad series. Replacement of this hardware will ensure a high degree of reliability at the sites in question and help prevent an any negative service or environmental impacts due to control failure of the sewage lift stations.				
Spring Creek Booster Station	475,000	-	475,000	-
A new water booster station in Spring Creek may be required to supply groundwater from Function Junction to the Village (via the Baxter Reservoir). The required capacity of this facility will be determined as part of an update to the 2012 Water Supply Strategy.				
Upgrade 21 Mile Creek Intake	275,000	-	275,000	-
Upgrade 21 Mile Creek Intake as follows: 1) Design and implement replacement for existing rip-rap wall with realigned concrete retaining wall and handrail - improved water quality and winter worker safety 2) Design and implement bubbler system to prevent ice adhering to wall and weir 3) If required by new water regulations, install creek flow monitoring system either here or by rehabilitating unused Env Canada flow monitoring station further (different Project #)				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
Continuing Projects				
West Side Alta Lake Sewers	2,187,954	-	2,187,954	207,954
Installation of a sewer to service the lots on Alta Lake Road not already connected to a municipal sewer. Paving will be funded separately from General Fund (with a corresponding reduction in other Roads works in 2015). The cost estimate provided is based on Shallow Road Alignment, less the cost of the five lots connected in 2014. Estimated cost for Rail Alignment is \$4,377,500. Final alignment, configuration and costs are to be determined. A separate project reflecting connection of RMOW Parks properties (Hostel lands, Rainbow Park) is to be separately submitted if required.				
Workplace Safety-Maint. and Oversight - SEWER	100,000	-	100,000	60,000
Ongoing third-party audits of documentation and work practices; safety procedure document maintenance; and general direction to the Sewer Utility safety program. 2015 work will continue updates to confined space hazard assessments and procedures as required by WorkSafe BC in their 2014 inspection report. Subsequent years' costs as yet indeterminate. Minor infrastructure improvements related to sewer and waste water treatment will also be charged to this project.				
WWTP Primary Bldg. Retrofits	150,000	-	150,000	-
The WWTP Primary Treatment building is one of the largest energy consumers in the RMOW. The 2012 E100 project study and business case evaluation identified various heating-related improvements in the WWTP Primary Treatment building with a strong financial return. These improvements will be implemented progressively over a number of budget cycles to provide opportunity for evaluation. The focus of 2016 works will be improvements to the HVAC control system required to further reduce building heat energy, and replacing the boilers and fixing or replacing leaking pipes.				
Zone 775 Water Infrastructure Update	5,300,000	-	5,300,000	450,000
In 2014 the best candidate locations and volume requirements for a new reservoir for the Whistler Village Zone (775) to replace Olympic Reservoir were determined. In 2015, a candidate site will be selected for detailed (build-ready) design, engineering estimate, and permit completion. If time permits following design, site prep and some piping work will occur before freeze-up. Reservoir construction is expected to occur in 2016. In complement to this work, a simplifying redesign of other Zone 775 water infrastructure will be completed in order to address progressive historic supply changes and to improve reliability, hydraulics and water quality in the zone. Any available opportunities for Infrastructure Grant funding assistance will be pursued by staff.				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
New Projects	3,195,000	-	3,195,000	1,070,000
New projects are typically projects that have a start and end date within the five year financial plan.				
21 Mile Creek Source Water Protection Program	25,000	-	25,000	25,000
Phase I project (Source Water Risk Assessment and conceptual program plan) was completed in 2014. Phase II in 2015 will result in a formal plan and budget for future and on-going works and tasks required of by various agencies and RMOW departments to mitigate source water contamination and supply volume risks.				
DES Boiler Replacement	235,000	-	235,000	235,000
The two DES boilers require replacement in February/March 2015.				
Bio Solids Disposal Options Assessment	40,000	-	40,000	40,000
This project provides for planning and implementation for handling excess bio solids that cannot be processed at the Whistler Compost Facility due to capacity limitations. An internal assessment of the anticipated excess tonnage will be carried out, as well as having specialist consultants review disposal options for this excess material.				
Demolish Abandoned Water Infrastructure	225,000	-	225,000	-
Much of RMOW's water infrastructure has been constructed on crown land under a long term permit. These permits may require RMOW to restore these lands once the permitted use has ended. RMOW has a number of abandoned water intakes and reservoirs which require demolition and site remediation.				
Emerald Well Water Quality	750,000	-	750,000	750,000
Installation of second primary disinfection barrier to pathogenic organisms including Giardia and Cryptosporidium, specifically, UV disinfection as described in ODK's 2012 Drinking Water Supply Plan. In addition, in order provide further security to the Emerald water supply, below ground well head, electronics and valves at the pump station will be moved above-ground. In order to expedite implementation of these protections, a design-build approach will be used.				
Emergency Power Supply	20,000	-	20,000	-
The 21-Mile Creek UV and booster stations, and the Lost Lake booster station lack on-site permanent backup power. This project to develop feasibility assessment/emergency power supply plan for these sites, with future works to include design an implementation of backup power systems once requirements known.				
Reservoir Water Quality	1,500,000	-	1,500,000	-
A 2014 engineering review indicated substantial capital investments would be required to achieve higher water quality at three remote reservoirs, by means of installing chlorination systems. Further study will be required to identify strategies with lower costs and lower use of hazardous chemical concentrations.				



**RESORT MUNICIPALITY OF WHISTLER
PROPOSED UTILITY FUND PROJECTS**

	Budget 2015 to 2019	External Funding	RMOW Reserve Funding	2015 Budget
New Projects				
SCADA Site Telemetry & Alarms	140,000	-	140,000	20,000
SCADA Site Telemetry and Alarms - Water -AND- SCADA Site Telemetry and Alarms - Sewer. These co-projects have been in the five year plan for a number of years, and were included in the 2013 five-year plan. Future work to comprise an overarching study to determine overall SCADA communications and control requirements, architecture, and capital plan. Information was received Nov 2014 that the alarming equipment used at 45 water and sewer stations will not be supported effective April 2015. The equipment must be replaced early in 2015 to ensure ongoing water and sewer system operation.				
Water Sustainability Act Compliance	185,000	-	185,000	-
Bill 18 - 2014 BC Water Sustainability Act will impose new requirements with the implementation of associated regulations planned for 2015. Requirements include: consideration of environmental flow needs for all water sources, volume-based fees for ground water extraction, limits on surface water extraction by interval. Values are contingency amounts - specifics are as yet unknown. Overspends will be supported from Water Annual Reconstruction funds.				
WWTP Equalization & Air Handling	75,000	-	75,000	-
The 2014 BC Hydro-funded WWTP Process-Energy Optimization report identified substantial cost and energy savings would be achievable through replacement of existing highly inefficient blowers and fans. This, combined with issues of premature blower failure and control problems, indicate the need to undertake an engineering review and redesign of the entire the foul- and fresh-air blower networks at the WWTP. Additional power and chemical savings, combined with increased process stability are possible with implementation of equalization. 2015 works to include technical evaluation of chemical and hydro savings vs. cost and feasibility of equalization.				



DRAFT

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PROPOSED DEPARTMENTAL OPERATING BUDGETS, 2014

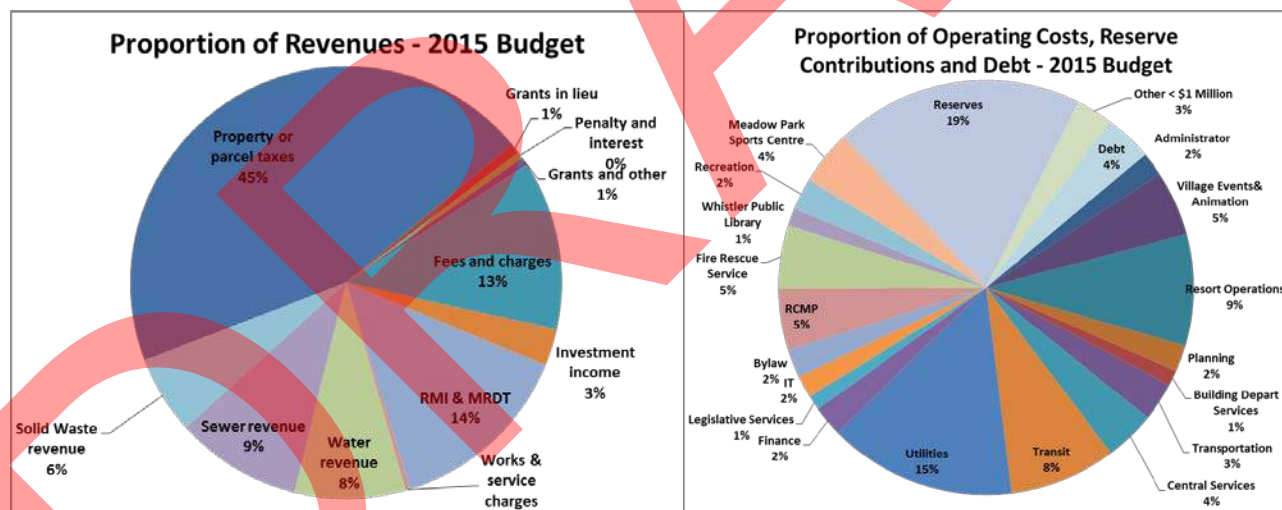
With comparisons to 2013 actuals and 2014 budgets

The Resort Municipality of Whistler | March 17, 2015

This document contains a summary of proposed departmental operating revenues and costs for the fiscal year January through December, 2015. Amounts are also provided for 2013 actuals and 2014 budget. Operating amounts are typically for work that is carried out from one year to the next.

All amounts are presented on a non-consolidated basis which may give rise to variations from amounts included in the actual Five-Year Financial Plan Bylaw. Non-consolidated means that subsidiary companies of the municipality (Whistler Housing Authority for example) are not included and, interdepartmental sales and purchases have not been removed. This information is presented in the same format and order as the quarterly financial reports that are prepared during the year.

Certain types of revenue and costs not allocated to a specific department are not included in this document. Examples are property taxes, investment income and reserve contributions. These amounts are not allocated as they are not directly related to operational activities. In addition, the scope of work, environmental conditions, council priorities and other factors will give rise to variations in year over year changes. As such, this document is intended to provide an overview of revenues and the financial resources required to provide services and, revenues generated, at a departmental level.



Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 1100 Mayor and Council	2013 Actual Results	2014 Budget	2015 Proposed
Mayor & Council			
Revenues	(2,191)	0	0
Expenses	367,783	371,184	376,804
Total	365,592	371,184	376,804
Mayor and Council Total	365,592	371,184	376,804

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 1200 CAO Office	2013 Actual Results	2014 Budget	2015 Proposed
Administrator			
Revenues	(18,125)	0	0
Expenses	1,241,334	1,396,453	1,452,686
Total	1,223,209	1,396,453	1,452,686
Policy & Program Development			
Revenues	0	0	0
Expenses	13,140	0	0
Project Expenditures	0	0	0
Total	13,140	0	0
Human Resources			
Revenues	0	0	0
Expenses	781,349	790,175	820,377
Total	781,349	790,175	820,377
CAO Office Total	2,017,698	2,186,628	2,273,063

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 5000 Resort Experience	2013 Actual Results	2014 Budget	2015 Proposed
Strategic Alliances			
Revenues	(75,241)	(78,241)	(78,241)
Expenses	163,041	167,282	172,170
Total	87,800	89,041	93,929
Village Events and Animation			
Revenues	(3,233,277)	(3,732,181)	(3,772,001)
Expenses	3,294,124	3,783,694	3,890,366
Project Expenditures	0	0	0
Total	60,846	51,513	118,365
Division Administration			
Revenues	(125,000)	(125,000)	(100,000)
Expenses	551,474	442,481	431,025
Total	426,474	317,481	331,025
Resort Operations			
Revenues	(1,516,110)	(1,618,289)	(1,634,544)
Expenses	5,994,467	6,484,870	6,656,670
Project Expenditures	0	0	0
Total	4,478,357	4,866,581	5,022,126
Planning (ALL)			
Revenues	(77,069)	(60,200)	(67,750)
Expenses	1,142,112	1,426,178	1,559,713
Grants & Contributions	(117,087)	(57,000)	(98,000)
Project Expenditures	119,156	55,900	62,500
Total	1,067,111	1,364,878	1,456,463
Environment Stewardship			
Revenues	(577)	0	(10,000)
Expenses	243,595	260,190	276,949
Total	243,019	260,190	266,949
Building Department Services			
Revenues	(738,511)	(583,800)	(686,874)
Expenses	786,409	804,668	908,772
Total	47,899	220,868	221,898
Resort Experience Total	6,411,506	7,170,553	7,510,754

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 6000 Infrastructure Services	2013 Actual Results	2014 Budget	2015 Proposed
General Manager			
Revenues	0	0	0
Expenses	326,466	388,612	410,981
Project Expenditures	0	0	0
Total	326,466	388,612	410,981
Development Services/Energy Mgmt			
Revenues	(17,258)	(8,500)	(8,500)
Expenses	472,636	662,105	572,681
Grants & Contributions	0	0	0
Total	455,377	653,605	564,181
Transportation			
Revenues	(7,060)	(14,000)	0
Expenses	2,115,149	2,257,412	2,315,617
Project Expenditures	0	0	0
Total	2,108,089	2,243,412	2,315,617
Central Services			
Revenues	(2,621,135)	(2,636,496)	(2,771,794)
Expenses	1,980,997	2,137,657	2,223,761
Total	(640,138)	(498,839)	(548,033)
Environmental Operations			
Revenues	(2,072,006)	(2,216,525)	(2,306,686)
Expenses	2,083,143	2,216,525	2,306,686
Total	11,137	(0)	0

Continued.....

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Division 6000 Infrastructure Services	2013 Actual Results	2014 Budget	2015 Proposed
Solid Waste			
Revenues	(4,689,244)	(4,750,030)	(5,318,372)
Expenses	4,312,158	4,539,685	4,891,124
Total	(377,086)	(210,345)	(427,248)
Transit			
Revenues	(3,584,960)	(3,758,820)	(3,816,000)
Expenses	5,669,575	6,308,400	6,365,400
Total	2,084,615	2,549,580	2,549,400
Water Fund			
Revenues	(6,415,834)	(6,429,394)	(6,553,453)
Expenses	2,792,643	2,949,585	3,073,398
Project Expenditures	0	0	0
Total	(3,623,191)	(3,479,809)	(3,480,055)
Sewer Fund			
Revenues	(7,442,854)	(7,352,929)	(7,454,203)
Expenses	4,235,978	4,478,260	4,592,718
Total	(3,206,876)	(2,874,669)	(2,861,485)
Infrastructure Services Total	(2,861,607)	(1,228,452)	(1,476,641)

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 7000 Corporate and Community Services	2013 Actual Results	2014 Budget	2015 Proposed
Finance			
Revenues	(98,354)	(95,500)	(91,500)
Expenses	1,651,080	1,694,290	1,841,733
Project Expenditures	0	0	0
Total	1,552,726	1,598,790	1,750,233
Legislative Services			
Revenues	(22,785)	(21,760)	(12,800)
Expenses	783,666	895,466	852,526
Total	760,882	873,706	839,726
Information Technology			
Revenues	(38,853)	0	(25,000)
Expenses	1,122,189	1,202,814	1,334,027
Project Expenditures	0	0	0
Total	1,083,337	1,202,814	1,309,027
Bylaw			
Revenues	(2,141,056)	(1,985,800)	(2,126,250)
Expenses	1,205,262	1,347,484	1,339,313
Total	(935,794)	(638,316)	(786,937)
RCMP			
Revenues	(267,894)	(409,801)	(420,960)
Expenses	3,401,732	3,666,860	3,742,149
Total	3,133,837	3,257,059	3,321,190

Continued.....

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Division 7000 Corporate and Community Services	2013 Actual Results	2014 Budget	2015 Proposed
Fire Rescue Service			
Revenues	(62,628)	(68,750)	(71,500)
Expenses	3,491,909	3,383,822	3,842,071
Total	3,429,282	3,315,072	3,770,571
Whistler Public Library			
Revenues	(169,491)	(162,700)	(150,800)
Expenses	980,157	994,510	1,055,289
Total	810,667	831,810	904,489
Recreation			
Revenues	(1,132,581)	(1,081,732)	(1,139,027)
Expenses	1,771,902	1,858,461	1,940,498
Project Expenditures	1,043	0	0
Total	640,364	776,729	801,471
Meadow Park Sports Centre			
Revenues	(1,543,397)	(1,549,000)	(1,585,600)
Expenses	3,081,350	3,229,746	3,280,953
Project Expenditures	0	0	0
Total	1,537,953	1,680,746	1,695,353
Corporate and Community Services General			
Revenues	0	0	0
Expenses	143,316	273,790	274,851
Total	143,316	273,790	274,851
Corporate and Community Services Total	12,156,569	13,172,201	13,879,974

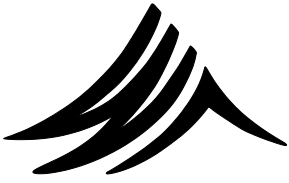
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WHISTLER

MINUTES

**REGULAR MEETING OF LIQUOR LICENCE ADVISORY
COMMITTEE
THURSDAY, DECEMBER 4, 2014, STARTING AT 8:45 A.M.**

**In the Piccolo Room at Whistler Municipal Hall
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Accommodation Sector Representative, Colin Hedderson
Food & Beverage Sector Representative – Pubs/Bars, Edward Calvey
Food & Beverage Sector Representative – Restaurants, Vice-chair
Brenton Smith
Whistler Community Services Society Representative, Jackie Dickinson
Whistler Fire Rescue Service (WFRS) Representative, Sheila Kirkwood
Councillor, Andrée Janyk
Liquor Control and Licensing Branch (LCLB) Inspector, Holly Glenn
RMOW Staff Representative, Secretary, Frank Savage
Recording Secretary, Shannon Perry

REGRETS:

Public Safety Representative, RCMP, Rob Knapton
Food & Beverage Sector Representative – Nightclubs, Terry Clark

GUESTS:

Blackcomb Liquor Store and Fitzsimmons Pub – Michael Kompass
Whistler Blackcomb catering – Stephanie Spence

CALL TO ORDER

Meeting called to order by Vice-chair Brenton Smith at 8:50 a.m.

ADOPTION OF AGENDA

Moved by Sheila Kirkwood
Seconded by Jackie Dickinson

That the Liquor Licence Advisory Committee adopt the Liquor Licence
Advisory Committee agenda of December 4, 2014.

CARRIED.

ADOPTION OF MINUTES

Moved by Edward Calvey
Seconded by Sheila Kirkwood

That the Liquor License Advisory Committee adopt the Regular Liquor
Licence Advisory Committee minutes of October 16, 2014.

CARRIED.

ELECTION OF CHAIR AND VICE CHAIR

Moved by Jackie Dickinson
Second by Shelia Kirkwood

That the Liquor Licence Advisory Committee elect Brenton Smith as chair.

CARRIED

Moved by Brenton Smith
Second by Jackie Dickinson

That the Liquor Licence Advisory Committee elect Colin Henderson as vice-chair.

CARRIED

COUNCIL UPDATE

Councillor Janyk provided an update of the most current topics being discussed by Council.

- New service strategy presented to Council by Norm McPhail
- Council to attend retreat December 17 and 18, 2014

PRESENTATIONS/DELEGATIONS

Fitzsimmons Pub
File No. LLR 1203

Frank Savage presented on the Fitzsimmons Pub application and advised of the following:

- The Fitzsimmons Pub is applying for a structural change to a liquor primary licence to relocate from its current location in the Glacier Lodge to an existing unit in the same building. Relocating would increase the liquor license capacity to 42 persons from the current capacity 20 persons.
- The relocation is necessary because the Blackcomb Liquor Store is in a re-zoning process to expand into the current pub space. The new unit is a couple of doors down in the Glacier Lodge.
- The current hours of liquor service are 11 a.m. to 1 a.m. Monday through Saturday and 11 a.m. to midnight on Sunday. These would remain unchanged in the new location
- Local community input: applicant posted an ad in consecutive editions of Pique Newsmagazine and a sign was posted for at the site for 30 days, with comments due by November 29. No comments were received.
- Good Standing review was referred to LCLB, RCMP, Fire department, Building department and Bylaw department. No compliance issues were identified, so the Fitzsimmons Pub is deemed to be in Good Standing.
- Analysis of LLAC review criteria: The capacity increase will benefit the community, including residents and visitors. Not likely to be parking issues, traffic impacts or policing/crowd control concerns. As for potential noise impacts, the establishment in its existing location has not been a problem for the community, and it is not likely the additional 22 person capacity increase will be a source of additional noise.

Michael Kompass, owner/operator of the Fitzsimmons Pub and Blackcomb Liquor Store elaborated on the application and benefits of the pub relocation

- The increasing to a capacity of 42 persons from its current small capacity of 20 will allow for financial growth of the locally owned business.
- Guest experience will benefit by not having to turn away groups of patrons. The expanded business will better satisfy the market demand for an après ski lounge atmosphere.
- The relocation of the pub will permit the Blackcomb Liquor Store to expand and meet demand.

LLAC Member Questions and Comments

- Q: How will the change affect the Upper Village? A: The changes will add life to the commercial area along the Upper Village stroll and support a small local business
- Q: How will staffing be affected by the change? A: Plan one additional staff person to supplement the current two staff with overlapping shifts. If there are any challenges then staffing will be increased.
- Q: What is the food program for the pub? A: Catering has been used in the past, a cold food menu is offered at the moment and the Fitzsimmons pub is in discussion with the landlord to use the kitchen at the former Ciao Thyme establishment next door. The LCLB liquor inspector clarified that food service is not an LCLB requirement of the liquor primary licence.
- Q: How will noise impacts on the accommodation unit above be managed? A: Live music was discontinued two years ago after noise complaints were received; no issues since. There is a concrete floor on the second level and insulation will be installed in the pub ceiling space to provide a further sound barrier. Signs will be posted at the door to advise guests to keep the noise down when leaving the pub.
- Q: Will there be a patio? A: Currently there is no plan for a patio, but may investigate in future.
- Q: Does the liquor store size increase come to LLAC? A: No, it goes to Council through the rezoning process.
- Q: Has parking space been considered? A: There are a number of parking options in the area, but only a small number of spaces assigned to the liquor store and pub. Many customers walk from accommodation units.

There were no further comments or questions from LLAC members.

Moved by Brenton Smith
Seconded Sheila Kirkwood

That the Liquor License Advisory Committee supports the application from Fitzsimmons Pub to increase the liquor primary interior capacity from 20 persons in its current location to a capacity of 42 persons in its new location.

CARRIED.

The applicant Michael Kompass left the meeting at 9:21a.m.

A total of 73 recommendations for liquor policy change were made by the Ministry of Justice; to date, approximately 20 have been implemented. These are the three latest, implemented on November 24, 2014:

1. Temporary Use Areas for Ski Hills and Golf Courses (Policy Directive No. 14-16):

- The new policy would allow each of Whistler and Blackcomb Mountains and each of Whistler's three golf courses to apply to extend its liquor licence to one or more locations on its property for up to 26 times a year. In effect, it will be a permanent licence change, and local government will have a one-time opportunity to provide input to the LCLB in the form of a resolution from Council.
- LCLB Inspector suggested that up to four areas could be used and that licensees would most likely use their liquor primary licence.
- Capacity of individual areas needs to be determined – LCLB policy does not require an "official occupant load" of individual areas, but local government may.

Councillor Janyk left the meeting at 9:32 a.m.

- The temporary use areas must be outdoors and can have liquor service until 10 p.m. at the latest.
- Whistler Blackcomb is open to discussion of the locations and types of events.
- Notication process for planned licensed events will be similar to catering licensed events: minimum seven days for small events; minimum 21 days for large (>500 people) events. Council Policy G-17 requires Council approval for catered or Special Occasion Licensed events for more than 500 people. May consider similar policy for ski area or golf course events.
- Local government may also stipulate other conditions. Community interests need to be considered.

2. UBrew/UVin establishments can change name to Ferment-on-Premises (Policy Directive No. 14-17):

Nothing relevant to LLAC responsibilities.

3. All-ages events in liquor primary establishments (Policy Directive No. 14-18):

- Unlicensed events for all ages would be permitted in liquor primary establishment, provided that liquor is not served and liquor is secured.
- There are potential problems with patron safety as there would be no parental supervision required. Use of drugs or alcohol before and after an event is a significant concern.
- Many concerns expressed that nightclub, bar, pub environments are not suitable for youth, even if no liquor is served.
- Brenton will discuss with other nightclub operators.

4. LCLB retail policy update

- Recent announcement that government liquor stores will be able to extend hours to the same as private stores and have refrigeration to enable selling cold beer and wine.
- There is still a moratorium on new private retail store licenses, though there is a possibility of relocating private stores from other jurisdictions.
- Changes are to be effective April 2015.

OTHER BUSINESS

None

ADJOURNMENT

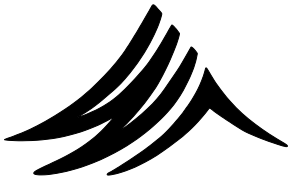
Moved by Colin Hedderson

That Liquor License Advisory Committee adjourn the December 4, 2014 committee meeting at 9.59 p.m.

CARRIED

CHAIR:

SECRETARY: Frank Savage



WHISTLER

MINUTES

**REGULAR MEETING OF THE AUDIT AND FINANCE
STANDING COMMITTEE OF COUNCIL
TUESDAY, FEBRUARY 17, 2015, STARTING AT 11:00 A.M.**

**In the Flute Room
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Mayor , Nancy Wilhelm-Morden
Councillor , Jack Crompton
Councillor , John Grills
CAO, Mike Furey
General Manager of Resort Experience, Jan Jansen
General Manager of Infrastructure Services, Joe Paul
Director of Finance, Ken Roggeman
Recording Secretary, Rose Lawrence

REGRETS:

General Manager of Corporate and Community Services, Norm McPhail
Manager of Financial Services, Anna Lamb

ADOPTION OF AGENDA

Moved by Councillor J. Crompton
Seconded by Mayor N. Wilhelm-Morden

That the Audit and Finance Standing Committee of Council adopt the Agenda of February 17, 2015.

CARRIED

ADOPTION OF MINUTES

Moved by Councillor J. Crompton
Seconded by Mayor N. Wilhelm-Morden

That the Audit and Finance Standing Committee of Council adopt the Minutes of February 2, 2015.

VERBAL REPORTS AND DISCUSSION

Budget

A presentation was given by K. Roggeman, Director of Finance, regarding an update to the preliminary operating budget information.

*At 12:06 p.m. the meeting recessed for lunch.
At 12:15 p.m. the meeting resumed.*

MINUTES

Regular Audit and Finance Standing Committee of Council Meeting

February 17, 2015

Page 2

A discussion was held regarding preliminary operating budget information. A draft version of the *Proposed Project Listing 2015-2019, General and Utility Funds* was circulated.

Next meeting Scheduled for March 10, 2015.

ADJOURNMENT

Moved by Councillor J. Crompton

That the Audit and Finance Standing Committee of Council adjourn the February 17, 2015 Audit and Finance Committee meeting at 1:15 p.m.

CARRIED

Director of Finance, Ken Roggeman

RESORT MUNICIPALITY OF WHISTLER
ZONING AMENDMENT BYLAW (Heidi Haus Pension) NO. 2073, 2015
A BYLAW TO AMEND THE RESORT MUNICIPALITY OF WHISTLER
ZONING AND PARKING BYLAW NO. 303, 1983

WHEREAS the Council may in a zoning bylaw pursuant to the *Local Government Act*, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones and require the provision of parking spaces and loading spaces for uses, buildings and structures;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as “Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015”.
2. The land that is the subject of this Bylaw is a portion of Lot 15, District Lots 4752 and 4753, Group 1, New Westminster District, Plan LMP44921, shown outlined in heavy black line on the sketch plan attached as Schedule 1 to this Bylaw.
3. Schedule “A” to Zoning and Parking Bylaw No. 303, 1983 is amended by changing the zoning designation of the land described in Section 2 of this Bylaw from Leisure Conservation Buffer One (LCB1) to Tourist Pension 4 (TP4).
4. Section 15 of Zoning and Parking Bylaw No. 303 is amended by deleting subsection 2.6.2 and substituting the following:

“The minimum permitted side setback is 6 metres, provided that the minimum permitted side setback on the portion of the land legally described as Lot 15, District Lots 4752 and 4753, Group 1, New Westminster District, Plan LMP44921 that is within the TP4 Zone is 3 metres.”

Given first and second reading this __ day of ____, ____.

Pursuant to Section 890 of the *Local Government Act*, a Public Hearing was held this __ day of ____, ____.

Given third reading this __ day of ____, 2015

Approved by the Minister of Transportation and Infrastructure this __ day of ____, ____.

Adopted by the Council this __ day of ____, ____.

Nancy Wilhelm-Morden
Mayor

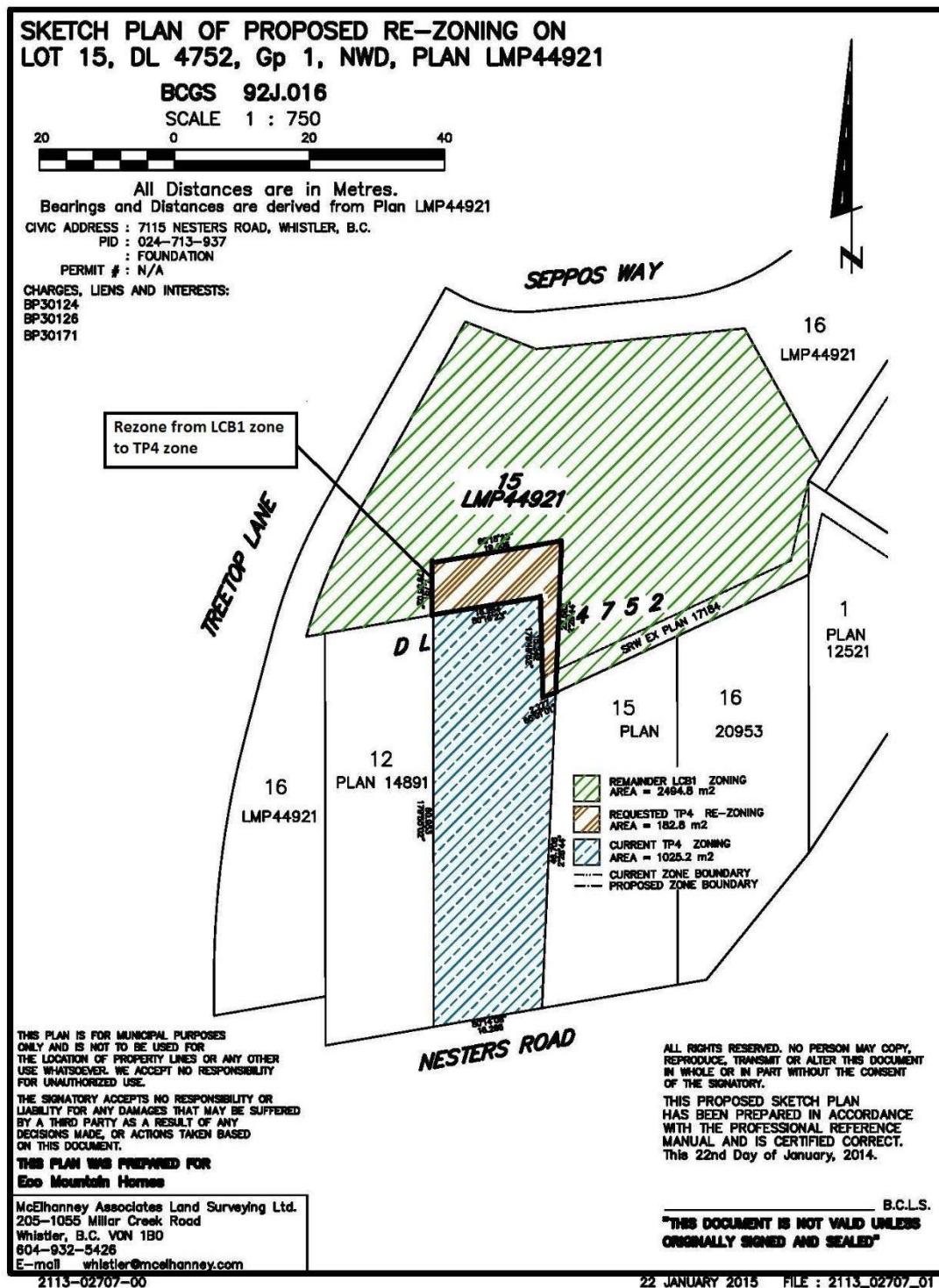
Shannon Story
Corporate Officer

"Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015"

I HEREBY CERTIFY that this is a true
copy of "Zoning Amendment Bylaw
(Heidi Haus Pension) No. 2073, 2015"

Shannon Story
Corporate Officer

Schedule A to Zoning Amendment Bylaw (Heidi Haus Pension) No. 2073, 2015



RESORT MUNICIPALITY OF WHISTLER

ZONING AMENDMENT BYLAW (CTI1 ZONE – 8017 HIGHWAY 99) No. 2076, 2015

A BYLAW TO AMEND THE RESORT MUNICIPALITY OF WHISTLER ZONING AND PARKING BYLAW NO. 303, 1983

WHEREAS the Council may in a zoning bylaw pursuant to the *Local Government Act*, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones and require the provision of parking spaces and loading spaces for uses, buildings and structures;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as “Zoning Amendment Bylaw (CTI1 Zone – 8017 Highway 99) No. 2076, 2015”.
2. The land that is the subject of this Bylaw is land within the Commercial Transportation Infrastructure One (CTI1) Zone, legally described as Lot 1, District Lots 1757 and 2105, Plan 17097, and shown outlined in heavy black line on the sketch plan attached as Schedule 1 to this Bylaw.
3. Section 9, Industrial Zones, of Zoning and Parking Bylaw No. 303, 1983 is amended as follows:
 - (a) subsection 11 that was added by section 2(c) of Zoning Amendment Bylaw (Community and Transportation Infrastructure One) No. 1860, 2008 is renumbered subsection 16 and all provisions within that subsection and all references to those provisions are renumbered accordingly;
 - (b) by replacing the term “indoor and outdoor recreation” in subsection 16.1(d) with the term “indoor recreation”;
 - (c) by inserting the following text as subsection 16.1(k) and renumbering the remaining permitted uses in subsection 16.1 in the appropriate alphabetical order:

non-motorized outdoor recreation, excluding rifle range and paintball facility, and excluding any other non-motorized outdoor recreation use that is likely, because of noise or dust it generates, to cause a nuisance to the owners, occupiers or users of adjacent lands or to the public”;
 - (d) by replacing the text in subsection 16.2.2 with the following text:

“Despite subsection 16.2.1, the maximum permitted gross floor area of all buildings and structures on all parcels in the CTI1 Zone is increased to 18,581 square metres, and land in the CTI1 zone may be subdivided, if the owner has provided the following amenities to the Municipality at the time of issuance of a building permit authorizing construction of buildings or structures that would increase the density of development in the zone above 500 square meters or at the time of deposit of the subdivision plan, as the case may be;”
 - (e) by replacing the word “bridge” with the words “bridge or underpass” in subsections 16.2.2.3 and 16.2.3, and in the sketch plan that appears immediately after subsection 16.8.13;

Zoning Amendment Bylaw (CTI1 Zone – 8017 Highway 99) No. 2076, 2015

- (f) by replacing the text in subsection 16.2.2.4 with the following text:

"provision of either a valley trail pedestrian bridge or underpass of the railway track to the north of the CTI1 Zone constructed to a design approved by the Municipality and connecting the new public trails in the CTI1 Zone with existing or proposed trails to the north of the railway track including such authorization from Canadian National Railways or the railways regulatory authority as are required for the public use of the overpass or underpass in perpetuity; if a bridge is provided it must have a clear inside width of at least 3.7 metres, and if an underpass is provided it must a clear inside width of at least 3.6 meters, and in either case the grades generally must not exceed 5%."

- (g) by inserting the following text as subsection 16.2.4:

"The maximum permitted floor space ratio is 0.5."

Given first and second readings this 3rd day of February, 2015.

Pursuant to Section 890 of the *Local Government Act*, a Public Hearing was held this 17th day of February, 2015.

Given third reading this 3rd day of March, 2015.

Approved by the Minister of Transportation and Infrastructure this 9th day of March, 2015.

Adopted by the Council this ____ day of _____, ____.

Nancy Wilhelm-Morden
Mayor

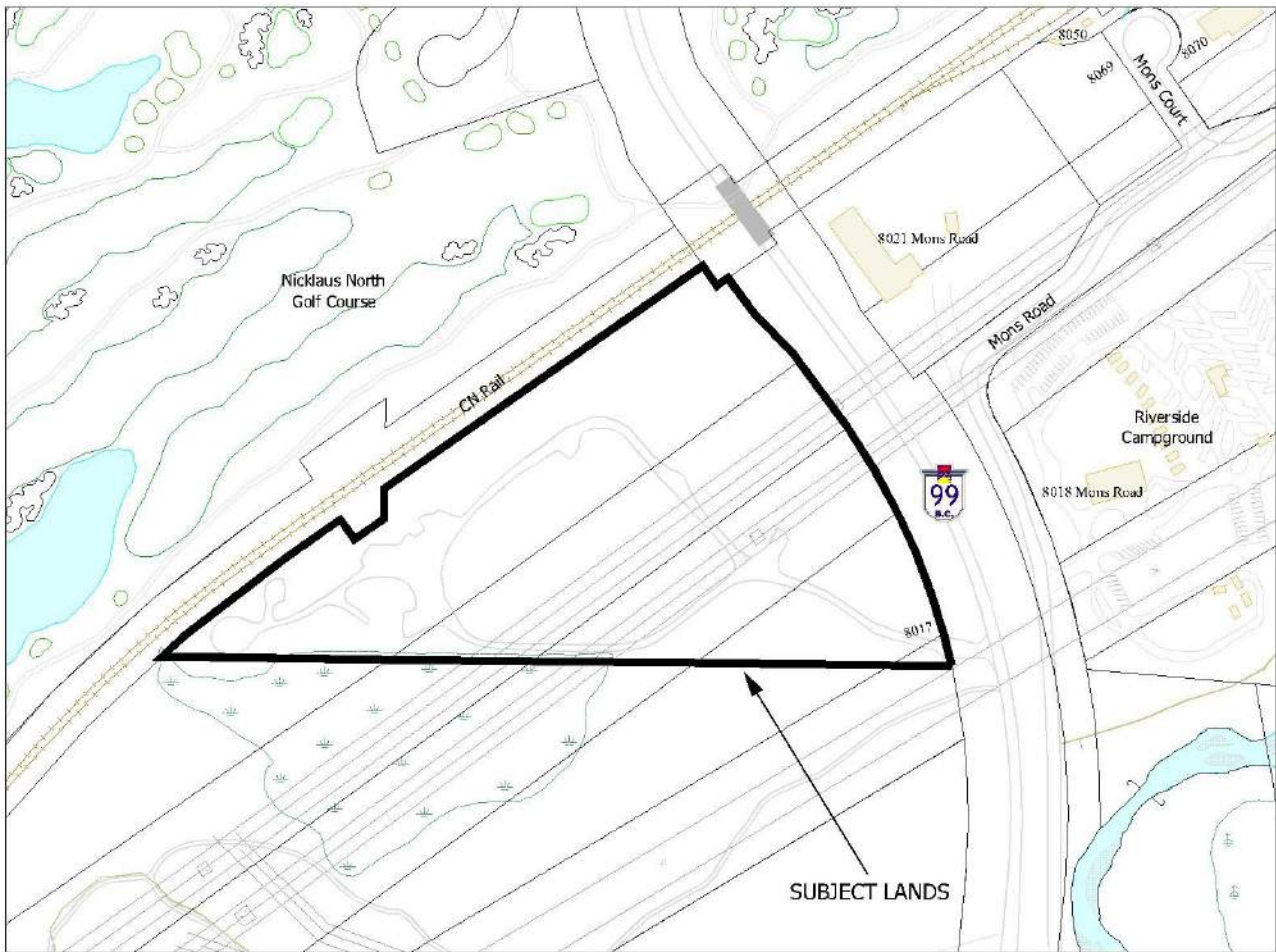
Shannon Story
Corporate Officer

I HEREBY CERTIFY that this is a true copy of "Zoning Amendment Bylaw (CTI1 Zone – 8017 Highway 99) No. 2076, 2015"

Shannon Story
Corporate Officer

Zoning Amendment Bylaw (CT11 Zone – 8017 Highway 99) No. 2076, 2015

Schedule 1 to Zoning Amendment Bylaw (CT11 Zone – 8017 Highway 99) No. 2076, 2015





Rmow

4325 Blackcomb Way

Whistler BC V0N 1B4

ndjs

Fri. Feb 27/15

9179 Emerald Dr.

Whistler B.C

V0N 1B4

* Concerning the Application for
the Cell Tower on Horner Road.

Dear Mayor & Council

I was asked to attend the
original public presentation
at Myrtle Philip School on
a dark rainy night in December
of 2014. Opponents asked me
to come & beef up the numbers
of opponents as I do not have
a cell. I car pooled with
a friend as I do not own
an automobile either.

As I sat through the meeting many people spoke out against the tower while testing the reception of their existing cell phone service.

I listened to everyone's concerns and came home to think about what was really happening in Whistler.

{ - 100 people with cell phones were against a cell tower.
- that's like 100 skiers against a new lift. I thought.

We were told to E-mail our MHA with our concerns.

So a few days after the meeting I phoned John Westons

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Office personally.

I suggested he come up to Whistler for a meeting with this group of concerned citizens.

We set a date over the phone and I phoned the group to let them know of the possibility of the meeting and the date.

John Weston's Office was ~~super~~ surprised that out of 50 emails I was the only one to phone.

The meeting was held ~~and~~ and I was not invited to its secret location. I was told 8 was the number of people to

attend but in reality it was 20.

There has ^{been} newspaper stories letters to the editor and no doubt letters to council. There is a petition with around 1200 signatures.

I have read how people want cell service in the underground parking - on the lake while sailing and in their whine cellars.

Is it all about money? Devaluing property - making money - is it all about looking bad?

5

One way or the other a lot of people have come out about the cell tower and cell service one way or the other.

Earlier in the summer during fire season the RMOW put on a public meeting about Fire Smart - 5 people came out - no one seemed concerned.

In December/14 we had 3 high water events - one caused Flooding
the next big rain sand bags were made available for public - no one came out!

6. MJD

There are CORPORATIONS & people coming here to make money on our success and give nothing back no doubt.

The more we rely on technology the weaker we get. There is a general dumbing down of society happening. Probably 50% of cell phone transmissions are useless 20% criminal and the rest necessary.

Many years ago I used to service the towers on Sprout Mtn. for the Whistler T-V. society. Fly up with new batteries, shovel snow knock ice off the antenna

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MJD

and ski out. The TV was for the enjoyment of the people and the TV Society was doing something good for the community. So I felt good too until I found all the old batteries were being tossed off the top of Spraat Mt. into the headwaters of maybe Scotie Creek. I reported this discovery to the M&E and the TV Society were ordered to clean up the mess. I no longer was invited to fly up Spraat for maintenance but everyone else still watched T.V.. I am not in favor of the tower. Mike Suggitt

From: David Girard <david@peakventures.ca>
Date: February 24, 2015 at 5:06:19 PM PST
To: "nancywhilhelm-morden@whistler.ca" <nancywhilhelm-morden@whistler.ca>
Subject: Illegal Spaces Task Force Committee

Dear Mayor and Council,

I hope this note arrives to find you well and enjoying some of this unseasonably spring like weather we've been experiencing.

Now that the election is behind us and Mayor, Council and Staff have had time to adjust and get settled in, I felt this may be a good time to reconnect the Illegal Spaces Task Force Committee and set some direction and priorities for our next steps.

Since the last formal meeting for this committee, we were reminded of the importance of our efforts with the ISTFC in a most unfortunate way, that being the devastating Spruce Grove fire which demonstrated the realities of what remains to be addressed in our built environment with respect to illegal spaces. The basement exclusion amendment was a great first step and based on feedback that Staff has provided, seems to be gaining momentum and is helping bring properties into conformance. Yet I think we can all agree we still have a some work ahead of us in order to address the areas within our structures that are not addressed by the basement exclusion bylaw amendment.

Recognizing it's been quite some time since the task force has met, I felt it may be appropriate to start by confirming the individuals that will be engaging on a regular basis and who the actual task force members are.

From the CHBA's perspective, our representatives on the task force can remain as is, however I would think there may be a need to adjust some of the seats at the table from the RMOW's perspective. i.e. I understand Steve Anderson has been appointed to the committee and we welcome his involvement. There may be other considerations that I'm not aware of.

Additionally, we would propose that Duane Jackson be invited to remain involved as a "member at large" from the community in order to ensure we continue to benefit from the years of experience and knowledge that he brings to the table.

I would welcome the opportunity to review the next steps with the appropriate staff/committee member when time permits.

Thanking you in advance.

David Girard
CHBA Sea to Sky Committee Chair

604-938-0688
1410 Alpha Lake Road
Whistler, BC

From: Tristan [mailto:tristan@crittergetritter.com]
Sent: Monday, March 02, 2015 11:08 PM
To: Mayor's Office; Editor at Whistler Question; Clare Ogilvie
Subject: The rest of our lives: Whistler Bi-Law, Fire Department, Police and Social Services.

Dear Mayor and Council:

A day in the life Whistler Bi-Law, Fire Department, Police and Social Services, is problems in the rest of our lives. Like it or not it's a failing duality and slow moving dilemma. In this Whistler Council problem again Whistler is headed sideways.

Bi-law hands out tickets, socializes and complains socialism and its legitimacy problems.

Not sure if the Fire Department is really any-thing different except they might make more cash. Opps its not. We already checked it out when we checked out the budget and tried to have a small brush fire in our back yard while fire smarting. They tried to get us a ticket saying its a hazard burning in the middle of Winter. Very strange.

Police investigate crimes: mostly domestics, petty thefts; drugging due to falsified idols; observes motives with landlord and tenant disputes, and if there lucky do something that allows them to use there expensive and fancy equipment or take a conference call. Ask Alex Jones or Infowars.com about crime(s).

Social services help people that complain about life, its too hard, maybe the crack is; there sick, disabled, its to expensive yet have alcohol and drug addictions; or, better put, have false idols.

The leadership is not vindicated here, its been falsified using a lack of pragmatism's in a modern day Whistler, Canadian and our 'globafied' identity. Its a convoluted joke. Rather than out smarting the ozone, global warming, the automobile/coal equation and our environment; were talking about the bears, garbage problems, homelessness, plastic bags and food shelters. We're worrying about what others think, and ignoring something more important, maybe Vail and Aspen, using initiative with strength, dictation and a common sense. Smart people ask questions. Why they banned guns, a good brawl or duel to settle things; fireplaces, wood stoves and sufficiency; and, hunting/trapping and living off much of British Columbia's magnificent and abundant crown land. It is a wake up call for our, Mayor, long term Councilors and many real human being locals hopefuls that may or may not remain in tact after someone gets us out of all of this mess.

Bi-Law, Fire Department, Police and Social Services may seem like not the only ones looking for something to do. Pro skiers, lawyers, our mayor, council and soon to be can always help. These Whistler capital costs represent over 25 percent of our municipal budget and while the top American businesses fly our pro skiers around the globe to make pro ski movies, the Liberals keep flying South Pacific investors in like we are a modern day Disney Land and while most of us forget what has got us here from the get go, and from the least this is very upsetting.

In this town it has already been vindicated you cannot beat a good business person. Already too many muster a vendetta against being successful and furthermore, there is no difference, when we all lack leadership credentials, that are professional, well connected and increasingly pragmatic with attached social structure.

If we are going to sympathize for the sick, poor, those not well off, or any municipal jurisdiction in need of affluence lets start with where it began with better private business people and those that got us here with good leadership, decent unique and vindicated ideas with credentials and that are dictated plenty. Both fiscally budgetary and monetarily it's common sense that are going to build a better Whistler not the over lawed socialistic and communist mindset eating up over 1/4 of our income. This has been going on too long and its time for change, affluence, luxury and something more accurately representing what this great town and village are all about.

Mr. Muster
Tristan A Galbraith (604) 902-741

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Tristan Galbraith
Critter Get Ritter
(604) 902-7417

PO box 754 8160 Alpine Way
Whistler, BC

From: Tristan [<mailto:tristan@crittergetritter.com>]

Sent: Sunday, March 08, 2015 6:57 PM

To: Mayor's Office

Subject: Mayour and Council

Dear Sir, Madam and Affected Parties(s):

Whistler Bi-Law, Fire Department, Police and Social Services, monetarily, is vindictive in the rest of our lives and like it or not it's a failing duality and slow moving dilemma in the wrong direction. Especially for youth, or young adults; working professionals and young growing families, it vindicates irrational aptitudes that our public services here to do less with more and use its monetary wealth to generate outcomes, and if we are to continue thriving independently as a leading ski, bike, kids, golf and spa resort community it is just the opposite we need to do. More with less, is what vindicates Whistler, a likely continuation of our flourishing success, and to continue developing leadership as a top iconic Canadian resort and destination.

Thank you to Bi-Law Services for the notice about business licensees and signage, as well as meeting on Friday over at Municipal Hall however the posted accusations are trivial and a little ironic given I had just ran for town council, the youngest, most excellent and only with the freshest proven ideas during the past 20 years. Not to mention following foot steps of forefathers and sisters, many fallen, and despite the trivial acquisitions, having two young and successful businesses, and being a youth business person and leader. Although thankful for the hard work over at Municipal Hall, I would rather you utilize our traditional utilitarianism traditions, rather than over bureaucratized paperwork since in an entirety does not constitute what Whistler is about. What myself and many others are asking, is your re-evaluation of proceedings including general bi-laws, there design, and job tasking, and a through in, through out, youth and young adult leadership incentive, and initiation of a task force to assist in business and the private sector. Its could be called keeping up with the times. What should be substantiated here is greater town leadership, top down, through the management at Bi-Law, Police, Fire, Social

Services and vindicated through all departments; and to initiate change, including a greater municipal representation, and assistance in setting up youth incentive to be a viable part of the work force, and thus a continuation of vivid, and animated Whistler Municipal representation.

Whistler, Whistlerlites, and our iconic identity is to seek sufficiency, with a strength, fortitude and structure, and through iconic identity a well initiated survival this has been the case day one. Most of us are hikers, hunters, trappers, fisherman, skiers, bikers, campers, cooks, carpenters, loggers and housemen/women. We are prepared for disaster such as giant snow/ice storm or a hydro outage and a self-sufficient aptitude is what got us to this point through the ups and downs of the community, its growth, well being, etc. To condemn Critter Get Ritter under trivial acquisitions of firewood for sale signs given the likelihood of an economically disaster; or earth quake, solar flare, major power outage and snow storm is thus to condemn exactly that. Our self sufficiency and survival as independent human beings as well as an iconic Whistler identity. Yet these are not trivial, and although we understand there is a job to do, recommendations should subside fiscally sound while developing the resort, and a greater private sector partnership with the Bi-Law, Fire, Police, Social Services and appropriate departments.

Correspondence in business and fiscal impunity's regarding firewood and for sale signs; disaster and sufficiency preparations including moving radiation proof sea can 4 feet, is one of the problems decaying Whistler, Whistler Community, Whistler Business, Whistlers leaders and thus is a Whistler mayoral problem. It vindicates a lack of cognition or amplitude from our private sector, and is deteriorating our iconic identities through an increasingly globalized attempt at liberal connotations. Through the big two: Jobs and taxes, it is not only consuming our municipal services but private sector too. It has been over 17 years since someone has sold firewood or wood stoves here in Whistler. Simply put running an iconic Whistler business with identity trump the more consumed, crony initiated trendy business, spaces left vacant or running at a loss that nowadays are more of a commonplace. Selling wood stoves and firewood does not require Bi-Law, Fire, Police or Social Service to constitute force. A simple pat on the shoulder and thank you it would have done the trick.

Here is an excellent citation about the municipality, municipal employees, its monetarily wealth and that this former ski professional could not remain living here or even have a young family if it were not for the Whistler public sector. Hugo Harrisson — from freeski superstar to happy muni worker, By Michel Beaudry, January 23, 2014 <http://www.piquenewsmagazine.com/whistler/hugo-harrisson-andmdash-from-freeski-superstar-to-happy-muni-worker/Content?oid=2543455> Again, what we ask, is that you must re-evaluate public proceedings including general Bi-Law, Police, Fire, and Social Services job design, description, there job scope; and consistencies at youth and through young adult leadership. Managing and growing our lives in the private sector includes and is not limited to entrepreneurship, helping others, and running a profitable business. Set up a task force initially and within a few years, in addition to, on a non budgetary basis you are creating more work with less: more jobs and tax revenue and even still a greater community incentive at leadership is vouched.

Regardless of doing more with less at Fire, Police and Bi-law, Whistlers proven identities in business, our mindsets, and likelihood of change or development is evident and of course we will adhere to Susan's recommendations. We are thankful for any work, including the cognition, advancement and ongoing municipal proceedings. We will continue to muster success at young business people, budding entrepreneurs and even those capable of being an accountant, lawyer, business person and even town politicians. Leaders here such as myself recognize and initiate what got us here in the first place. We realize and vouch for Whistler, our success, commitment to excellent and importantly founding forefathers and sisters.

Already too many call out child like vendettas against being successful in this town, yet from 1960, day one, it has been vindicated you cannot beat a good business person here. Because of this, it could be argued again much of Whistler is not adapting with the times, and through these accusations a treasonous and communist mindset has been exonerated, including vendettas against youth, young adults; successfulness in business, and through in and through out someone successful with fresh new ideas comes in or out of our community at the top of there game. Moreover, there is no difference, when a strong majority lack the leadership credentials, are professional enough to make the calls, adapt and well connected to increasing pragmatism's. Although

disturbing to say, a greater part of coming into place with a social fabric is that those that cannot adapt will be left behind.

Despite my history, and young age, including sports and educational successes, sufficient business(s) and fan base here in town and the Sea to Sky communities, I still find time to write these letters, manage numerous jobs, staff, tasks, a house, and websites everyday because I have an iconic identity with strength and fortitude. I am a leader and need not re-mention I was the youngest candidate in our municipal election during the past 20 years and as a successful person in business and life, there is no need to hide behind logic. As a strong pioneer of Whistler including the Pemberton/Squamish Valleys we need to address concerns outlined publicly about doing more for the private sector and young adults here.

In closing, we demand Whistler back. A greater fortitude with assistance from the Municipality in the private sector, through budgeting, managing and running fiscally responsible businesses; and through young adult leadership including a greater accountability, stronger voice articulating for our past, culture; and, as well importantly a thankfulness for being here apart of the team in the wonderful community. Doing less with more vindicates an iconic Whistler deposition, utilitarianism and structure that is not only on budget as a commonplace but also apart of our history, culture and as well our proven iconic and transparent identities.

Thank you, Regards, Tristan A Galbraith

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Tristan Galbraith
Crittter Get Ritter
(604) 902-7417

8160 Alpine Way



Canadian Cancer Society
Société canadienne du cancer

Monday, February 23, 2015

4325 Blackcomb Way
Whistler V0N 1B4

Dear Mayor Nancy Wilhelm-Morden,

Re: Daffodil Month Proclamation

The Canadian Cancer Society's Daffodil Campaign begins in April. This spring, we are asking Canadians across the country to buy and wear our daffodil pin to support people who have been affected by cancer and to remember those we've lost to the disease. Cancer has touched far too many Canadians. The daffodil pin is a bright and hopeful symbol of support to show people know that no one faces cancer alone and we won't give up until all forms of the disease are defeated.

Daffodil pins are being distributed around the country and our goal is to see the daffodil pin on every collar coast to coast throughout the month of April.

We respectfully request your office issue a proclamation of Daffodil Month in April. A suggested proclamation is written below.

Proclamation:

Whereas the Canadian Cancer Society's British Columbia and Yukon Division continues to be a leader in funding outstanding cancer research, undertaking cancer prevention initiatives and delivering support services to people with cancer and their families.

Whereas the Canadian Cancer Society's British Columbia and Yukon Division consistently demonstrates a collaborative approach to cancer control and represents the interests of all citizens of Whistler affected by cancer.

Whereas the Canadian Cancer Society's British Columbia and Yukon Division assists the public in taking steps to reduce the risk of cancer by adopting prevention strategies and advocates for healthy public policies that makes healthier choices easier choices.





Canadian Cancer Society
Société canadienne du cancer

Therefore, let it be known that **the month of April shall be proclaimed the Canadian Cancer Society's Daffodil Month** *in the City of Whistler.*

Sincerely,

Huda Al-Saedy
Manager, Annual Giving
Canadian Cancer Society – BC & Yukon Division