

WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, AUGUST 16, 2016, STARTING AT 5:30 P.M.**

**In the Franz Wilhelmssen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

ADOPTION OF AGENDA

Adoption of the Regular Council agenda of August 16, 2016.

ADOPTION OF MINUTES

Adoption of the Regular Council minutes of July 26, 2016.

PUBLIC QUESTION AND ANSWER PERIOD

PRESENTATIONS/DELEGATIONS

Summer Saturday
Transportation Update

A presentation by Emma DalSanto, Transportation Demand Management Coordinator regarding an update on the Summer Saturday Transportation initiative.

MAYOR'S REPORT

ADMINISTRATIVE REPORTS

Cross Country Skiing
and Snowshoe Fees for
2016/17 to 2019/20
Report No. 16- 096
File No. 7737

A presentation by municipal staff.

That Council consider providing first three readings to Parks and Recreation Regulation Amendment Bylaw No. 2124, 2016 to amend the cross country and snowshoe fees and charges; and

That Council authorize staff to renew their reciprocal use agreement with the Whistler Sports Legacies Society for the provision of Dual Area Passes for Lost Lake and Ski Callaghan (Whistler Sports Legacies Society and Callaghan Country) trails for the next 4 years with up to an average 30% pass price discount provided on the Lost Lake portion of the combined pass price conditional on reciprocal proportional revenue splitting and a \$5/pass administration fee allowance for the seller; and

That Council authorize staff to provide an Extra Early Bird Pass option and Nicklaus North Only day ticket products; and

That Council authorize staff to offer an additional community night, on Thursday nights, at 50% off regular night rates; and

That Council authorize staff to offer sea to sky corridor Nordic ski clubs a discounted pass price at the same rate established by Ski Callaghan for children and youth registered in a Nordic program at Lost Lake; and

That Council authorize staff to provide a 70 day ski assurance to passholders; and further,

That Council authorize staff to provide up to 25 complimentary annual adult cross country seasons passes for Provincial high performance and national development level athletes including coaches.

SLRD Referral: Canadian Wilderness Adventures
Proposed Rezoning
Report No. 16-097
File No. CR00060

A presentation by municipal staff.

That Council direct staff to provide the response attached as Appendix A to Administrative Report No. 16-097 to the Squamish Lillooet Regional District expressing the Resort Municipality of Whistler's support and conditions of support for the application by Canadian Wilderness Adventures to rezone their existing tenure area to permit existing uses that have been Provincially-approved, some Provincially-approved but unbuilt uses, and some new uses which have not received Provincial approval.

RBC GranFondo
Whistler Catering
Liquor Licence
Report No. 16-098
File No. 8216

A presentation by municipal staff.

That Council approve the Catering License capacity of over 500 for the RBC GranFondo Whistler to be held on Saturday, September 10, 2016, subject to Liquor Licensing and Distribution Branch (LCLB), Whistler Fire Rescue and RCMP approvals.

Whistler Village Beer
Festival Special
Occasion Licence
Report No. 16-099
File No. 8216.52

A presentation by municipal staff.

That Council endorse a requested capacity of over 500 people for a Special Occasion Licence (SOL), subject to Liquor Control and Licensing Branch (LCLB), Fire and RCMP approvals for the Whistler Village Beer Festival to be held in Whistler Olympic Plaza on Saturday, September 17, and Sunday, September 18, 2016.

MINUTES OF COMMITTEES AND COMMISSIONS

Liquor Licence Advisory
Committee

That minutes of the Liquor Licence Advisory Committee meeting of June 9, 2016 be adopted.

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Parks and Recreation
Fees and Charges
Amendment Bylaw No.
2124, 2016.

That Council consider giving first, second and third readings to Parks and Recreation Fees and Charges Amendment Bylaw No. 2124, 2016.

BYLAWS FOR ADOPTION

Land Use Procedures
and Fees Amendment
Bylaw (Fees For Home-
Based Artist Studios)
No. 2122, 2016

That Land Use Procedures and Fees Amendment Bylaw (Fees for Home-Based Artist Studios) No. 2122, 2016 be received.

OTHER BUSINESS

Bylaw Enforcement
Officer Appointments

Whereas the Council of the Resort Municipality of Whistler ("Whistler") wishes to appoint Luc Perrault as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Luc Perrault swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Luc Perrault as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

CORRESPONDENCE

Lower Mainland
Vacancy Tax
File No. 3009

Correspondence from Andrew Weaver, MLA Oak Bay-Gordon Head dated July 13, 2016, regarding Vancouver's introduction of a Vacancy Tax and requesting a response on Whistler's thoughts on the policy.

2016 Small community
and Traffic Fine
Revenue Sharing
Grants
File No. 3009

Correspondence from Peter Fassbender, Minister of Community, Sport and Cultural Development dated July 22, 2016, regarding the 2016 Small Community and Traffic Fine Revenue Sharing Grant.

Speed Issues on
Fitzsimmons Road
South
File No. 3009

Correspondence from Merideth Schutter dated July 30, 2016, requesting that something be done regarding speed control issues on Fitzsimmons Road South in White Gold.

District Energy System
(DES) Issues
File No. 3009

Correspondence from Chris Simeoni dated July 29, 2016, regarding issues with their DES system.

District Energy System (DES) Issues File No. 3009	Correspondence from Robin Jewers dated August 2, 2016, regarding issues with their DES system.
District Energy System (DES) Issues File No. 3009	Correspondence from Jordan Glasser and Amanda Steele, dated August 3, 2016 regarding issues with their DES system.
Teen Driver Safety Week Proclamation File No. 3009.1	Correspondence from Louise Logan, President and CEO, Parachute dated July 27, 2016 requesting a Proclamation and support for National Teen Driver Safety Week October 16 - 22 nd , 2016.
Lakeside Garbage Issues and Suggested Solutions File No. 3009	Correspondence from Jan Tindle, dated July 31, 2016, regarding garbage accumulation after hours at local lakes and suggestions for a solution.

ADJOURNMENT



WHISTLER

MINUTES

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, JULY 26, 2016, STARTING AT 5:31 P.M.**

**In the Franz Wilhelmsen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Mayor N. Wilhelm-Morden

Councillors: S. Anderson, J. Crompton, J. Ford, J. Grills, A. Janyk,
S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Hallisey
General Manager of Corporate and Community Services, N. McPhail
General Manager of Resort Experience, J. Jansen
Director Corporate, Economic and Environmental Services, T. Battiston
Municipal Clerk, L. Schimek
Acting Manager Communications, M. Darou
Manager Building Department, J. Mooney
Senior Planner, M. Laidlaw
Planning Analyst, R. Licko
Planner, F. Savage
Planner, A. Antonelli
Recording Secretary, M. Kish

Mayor Wilhelm-Morden recognized the attendance of Sue Adams, Freedom of the Municipality holder.

ADOPTION OF AGENDA

Moved by Councillor J. Crompton
Seconded by Councillor J. Grills

That Council adopt of the Regular Council agenda of July 26, 2016.

CARRIED

ADOPTION OF MINUTES

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That Council adopt the Regular Council minutes of July 12, 2016.

CARRIED

PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

PRESENTATIONS/DELEGATIONS

A presentation was given by Val Litwin, Chief Executive Officer, Whistler Chamber of Commerce (WCC) regarding WCC Labour and Workforce Survey.

MAYOR'S REPORT

Mayor Wilhelm-Morden began by thanking Val Litwin, CEO for the Whistler Chamber of Commerce for his presentation this evening. Mayor Wilhelm-Morden thanked Val for his years of service as CEO for the Chamber and for the work he has done to make Whistler a great place for both residents and visitors. Mayor Wilhelm-Morden congratulated him on his new position and wished him all the best commenting that it was great for Whistler to have him in the Provincial role immersed in tourism and hoped that we would see more from him in the future.

Mayor Wilhelm-Morden congratulated IRONMAN Canada on a very successful fourth year here in Whistler and successful first IRONMAN Canada 70.3. Mayor Wilhelm-Morden commented that it was very inspiring to see so many athletes competing in the challenging, world-class event and that the weather and conditions were perfect. Mayor Wilhelm-Morden mentioned that someone had commented to her that they had seen the film promo of the event that came out soon after the race was finished which showcased the corridor all the way to Pemberton. Mayor Wilhelm-Morden thanked the organizers and all who took the time to volunteer also thanking residents and visitors for welcoming IRONMAN Canada and accommodating the traffic disruptions and closures that allow the event to take place safely for participants and spectators. Hosting this event builds on the resort community's reputation as a top destination for hosting world class events. It brings athletes and support teams to the region throughout the year for training, and then for up to a week during the event. Mayor Wilhelm-Morden mentioned that IRONMAN Canada brings approximately 8-million dollars in economic benefits to the Sea to Sky region. Mayor Wilhelm-Morden again thanked everyone that worked to make this event a success and that we are looking forward to welcoming IRONMAN Canada again next year on Sunday, July 30. Mayor Wilhelm-Morden commented that she was at the finishing line for an hour around midnight and recommended everyone to come out and see those athletes coming in at that time as they have been on the course for many hours. She mentioned that seeing them cross the finishing line you get a sense of their accomplishment which is amazing to witness.

Mayor Wilhelm-Morden commented that we are now coming into some of the busiest weekends of the summer and the RMOW is pleased to share that we are able to provide transit services free of charge for riders on six Saturdays from start of service, until 6:00 p.m. in the evening, beginning this Saturday, July 30. Mayor Wilhelm-Morden added that we heard from residents at the Community Forum in June that providing transit free of charge to riders could

encourage local ridership. Through the Transportation Advisory Group, we have been able to look at this suggestion and are operating the six free transit Saturdays as a pilot project to measure how well this incentive works. Saturdays were chosen as they are the busiest day of the week for highway traffic and parking volume. Mayor Wilhelm-Morden mentioned that we are continuing to look at ways to reduce congestion in our parking lots and on the highway during peak periods. As part of this, she encouraged residents to plan ahead for travel into the Village during peak periods. In addition to transit, she also encouraged residents to bike or walk the Valley Trail into the Village and to give themselves extra time to find parking if they are driving encouraging residents to consider alternate parking in the Village at times when the Day Lots fill up quickly. There is a full map of other parking options at www.whistler.ca/parking.

Mayor Wilhelm-Morden commented that the RMOW values input from the public and the adoption of suggestions from the community at the recent Community Forum indicates that the Whistler community enthusiastically responds to our invitation to get involved in municipal planning. Mayor Wilhelm-Morden acknowledged the many hours that more than 100 individuals who volunteer on our 16 committees and task forces. Those committees, and events like the Community Forum, are important inputs to our community planning process, along with many other things ranging from long term community plans to trends and budgets. In the weeks following the Community Forum, staff have reviewed the input shared at the various themed tables. Mayor Wilhelm-Morden said she is happy to report on some examples of progress to date of incorporating the community input into action.

Housing:

One of the main issues related to housing had to do with the loss of affordable rental space. The expansion of Air B&B in Whistler as well illegal rental listings were identified and threats to stable housing for our local community members. People requested that the RMOW and Whistler Housing Authority provide more incentives for home owners to restrict rental space to residents. Staff report that the current research study looking at the RMOW's tourist accommodation sector and short-term rental impacts will help to identify solutions. These issues and concerns will continue to be addressed through the Whistler Housing Authority, and in particular, through a November workshop on landlord/tenant rights and responsibilities.

*A Public Hearing was held for Bylaw 2110, 2016 at 6:00 p.m.
The meeting resumed at 6:06 p.m.*

Energy Use:

Mayor Wilhelm-Morden commented that this is also a topic of significant importance to our community members, as indicated by the extensive input into the Community Energy and Climate Action Plan that was already received. A major issue relates to the incentives available to support efficiency upgrades. There are many local and provincial incentive programs available but unfortunately these are not well understood. Staff incorporated this and other relevant concerns, such as increasing awareness about the RMOW Green Building policy, into the Community Energy and Climate Action Plan.

The transportation issues raised were considered along with all of the input shared at that table.

Transportation:

There were numerous comments for regional public transit to support commuting across the Sea to Sky corridor, in addition to expanded local service suggestions. Creative ideas related to new routes and scaled fare systems were shared. The valley trail was recognized as an area that we can more actively promote as one of our best sustainable transportation assets. The RMOW is very active in this area with the Transportation Advisory Group, and all input collected at the Community Forum was shared at their most recent meeting. We can expect to hear more about transportation solutions in the months ahead.

The recent EPI report indicates that our local tourism is stronger than ever, and the issues raised at the Tourism Economy table were focused on how best to sustain that growth. Major themes were around promoting local and authentic products, demonstrating leadership in sustainability, and expanding the festivals and events program. Specific suggestions were shared with the Economic Partnership Initiative committee.

Mayor Wilhelm-Morden added that water conservation is an issue that became acutely important to our community last year. Suggestions shared at the Community Forum could be themed into volumetric metering for businesses, increased education for residents, and required improvements to irrigation for all properties, including rain sensors and rain capture technology. Over the next six months, RMOW staff will be updating the current water use bylaw and those suggestions will be further considered and incorporated wherever possible.

Mayor Wilhelm-Morden commented that fire safety is always top of mind for Whistler residents as we experience global warming. At this time, RMOW staff are working on a strategy to expand the fire smart public education program, as well as creative solutions to maximize existing resources.

Mayor Wilhelm-Morden added that the table she hosted didn't have a specific theme so people were invited to come and speak about whatever was top of mind. Mayor Wilhelm-Morden commented that she heard numerous comments about daycare, both the lack of spaces and affordability. Mayor Wilhelm-Morden added that was the subject of a Committee of the Whole workshop earlier in the day, as well the RMOW has submitted a UBCM Resolution regarding child care and a number of other initiatives that will be coming to us in the months to come.

Much of the feedback shared at the Community Forum confirms priorities and actions already in the Corporate Plan. In some cases the input has been shared with our partners who would be the appropriate agency to consider it in their planning. In some cases the input will be considered in the upcoming 2017 corporate planning and budget process. In a few cases the input may not be possible or appropriate. Mayor Wilhelm-Morden commented that we do appreciate all input and the opportunity to have the dialogue with the community. Mayor Wilhelm-Morden also commented that we will continue to

promote engagement in municipal matters through our community life survey, community advisory committees, partnerships, open house events, and, through social media dialogue and other online tools.

Whistler residents are encouraged to continue to share their feedback and ideas, this time federally, with a question and answer session with our Member of Parliament Pamela Goldsmith-Jones July 27 from 5:00 p.m. until 7:00 p.m. at the Maury Young Arts Centre. There will be an update for the community on her work in the riding and around the world and listening to concerns and ideas from local residents. Mayor Wilhelm-Morden encouraged all who are able, to attend.

In 1999, Whistler and Karuizawa, Japan became the 67th pair of Canadian/Japanese Sister Cities. Both cities boast year-round tourism, a multitude of outdoor recreational activities and both have hosted the Olympic Games. The relationship strengthens economic and cultural ties and promotes tourism between the Town of Karuizawa and the Resort Municipality of Whistler (RMOW). Last year, on Canada Day, Whistler welcomed Mayor Fujimaki and officials from Karuizawa on an exchange here in Whistler. This week Mayor Wilhelm-Morden will be travelling to Japan for a reciprocal exchange - marking the fifth exchange between our cities. Mayor Wilhelm-Morden commented that she would be giving a speech at a welcome ceremony this Saturday that highlight's Whistler's history and the many commonalities between our two cities and how we hope to learn from each other. Mayor Wilhelm-Morden commented that as we are both resort cities and former Olympic host cities, she looks forward to learnings and recommendations from her time in Karuizawa and reporting back to Council with this information.

Councillor Janyk thanked the volunteers of Ironman and commented that she volunteered at an aid station and said that she witnessed how hard the volunteers worked during the course of their shift and the encouragement they gave to the athletes was outstanding. Councillor Janyk commented that she was grateful to the Whistler Mountain Ski Club station as they had a lot of fun encouraging the last runners in to the end of the race.

Councillor Maxwell gave an update on AWARE's Zero Waste Hero's program which is a social enterprise which will provide assistance to event organizers to help plan their event and man waste stations during the day as well as post diversion follow up after the event.

Councillor Maxwell also thanked the organizers of the Bright New Day Reconciliation event that she, three Councillors, staff and other community members attended. It was an event with local First Nations where stories were shared about their experiences and how they are working towards reconciliation. Councillor Maxwell commented that she hoped that other people would attend similar events should they have the opportunity if more are planned for the future in our region.

INFORMATION REPORTS

Planning And Building
Departments Application
Activity Report – 2016
Second Quarter
Report No. 16-089
File No. 7076.01

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That Information Report No.16-089 summarizing the Planning Department and Building Departments application activity for the second quarter of 2016 be received.

CARRIED

ADMINISTRATIVE REPORTS

DVP 1122 - 3359
Lakeside Road Setback
Variance
Report No. 16-090
File No. DVP1122

Moved by Councillor J. Crompton
Seconded by Councillor J. Grills

That Council approve Development Variance Permit Application DVP 1122 to vary the front setback for a basement below an attached garage at 3359 Lakeside Road from 7.6 metres to 5.0 metres as described in Report No. 16-090 and illustrated in Architectural Plans D1.01, D1.02, D1.03, D1.06, D1.07 A2.01, A2.03, and A2.04, prepared by Peter Rose Architecture and Interiors dated November 11, 2015.

Opposed: Councillor S. Maxwell, Councillor J. Ford.

CARRIED

DVP1113 – 1597 &
1599 Tynebridge Lane
Setback Variance
Report No. 16-091
File No. DVP 1113

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That Council approve the issuance of Development Variance Permit DVP 1113 to vary the minimum permitted setback from the front property line at 1597 & 1599 Tynebridge Lane from 2 meters to 0 meters for a retaining wall, and vary the maximum permitted height of a retaining wall from 0.6 meters to 3.85 meters, in order to accommodate an existing retaining wall, as shown on the survey plan prepared by Douglas J. Bush, dated September 16, 2015, attached as Appendix B to Report No. 16-091.

CARRIED

LLR 1256 – Coast
Mountain Brewing
Company – Brewery
Lounge Endorsement
Report No.16-092
File No. LLR 1256

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council pass the resolutions attached as Appendix “A” to Administrative Report No.16-092 providing Council’s recommendation to the Liquor Control and Licensing Branch regarding an Application from the Coast Mountain Brewing Company for an endorsement for a manufacturer (brewery) lounge with an occupant load of 27 persons.

CARRIED

Land Use Procedures
and Fees Amendment
Bylaw (Fees for Home-
based Artist Studios) No.
2122, 2016

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

Report No. 16-094
File No. 7647.01

That Council consider giving first, second and third readings to Land Use Procedures and Fees Amendment Bylaw (Fees for Home-based Artist Studios) No. 2122, 2016.

CARRIED

Community Energy and
Climate Action Plan
Report No. 16-093
File No. A05001

Moved by Councillor J. Ford
Seconded by Councillor A. Janyk

That Council endorse the 2016 Community Energy and Climate Action Plan as attached as Appendix A to Administrative Report No. 16-093.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Transportation Advisory
Group (TAG)

Moved by Councillor J. Crompton
Seconded by Councillor J. Grills

That minutes of the Transportation Advisory Group meeting of June 9, 2016 be received.

CARRIED

Forest and Wildland
Advisory Committee

Moved by Councillor A. Janyk
Seconded by Councillor S. Anderson

That minutes of the Forest and Wildland Advisory Committee meeting of June 8, 2016 be received.

CARRIED

Whistler Bear Advisory
Committee

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That minutes of the Whistler Bear Advisory Committee meeting of June 8, 2016 be received.

CARRIED

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Land Use Procedures
and Fees Amendment
Bylaw (Fees for Home-
based Artist Studios)
No. 2122, 2016

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That Land Use Procedures and Fees Amendment Bylaw (Fees for Home-based Artist Studios) No. 2122, 2016 receive first, second and third readings.

CARRIED

BYLAWS FOR THIRD READING

Zoning Amendment
Bylaw (Whistler RV)
No. 2110, 2016

Moved by Councillor J. Ford
Seconded by Councillor A. Janyk

That Zoning Amendment Bylaw (Whistler RV) No. 2110, 2016 receive third reading.

CARRIED

OTHER BUSINESS

Whistler Housing
Authority Ltd Director
Changes

Moved by Councillor J. Grills
Seconded by Councillor J. Ford

That the written resignation of Sharon Fugman (which has been received at the Company's registered office) as director of the Company be accepted;

That Mike Furey, having consented in writing to act as director of the Company, be appointed as director of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office; and

That the Board of Directors is therefore now composed of the following seven (7) persons:

Jonathan Decaigny
Jennifer C. Ford
Jack Crompton
Mike Furey
Michael Hutchison
Brian Good
John Grills

CARRIED

CORRESPONDENCE

District Energy System
(DES) Issues
File No. 3009

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Gavin Phillipson dated June 16, 2016, regarding issues with his DES be received and referred to staff.

CARRIED

Whistler Blackcomb
Renaissance Project
Trail Access Concerns
File No. 3009

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That correspondence from Rupert Merer dated July 5, 2016, regarding Whistler Blackcomb's Renaissance Project and trail access concerns be received and referred to staff.

CARRIED

Whistler Seawolves
Swim Club Pool Use
Co-operation
File No. 3009

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That correspondence from Stan Kranjc on behalf of Club Members dated July 5, 2016, regarding the successful resolution with the RMOW Recreation Department for ongoing pool lane allocations at Meadow Park Sports Centre be received.

CARRIED

Road Management in
Construction Zones
File No. 3009

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Scott Brick, dated July 7, 2016, regarding issues in management of roads in construction zones in Whistler be received and referred to staff.

CARRIED

Union of British
Columbian Municipality
Convention Meeting
Appointments and
Invitations
File No. 3009

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That correspondence from Selina Robinson, MLA, Opposition Spokesperson for Local Government, Seniors and Sports dated July 5, 2016, regarding meeting appointments and invitations at the upcoming UBCM convention be received.

CARRIED

UBCM FireSmart Grant
– Strategic Wildfire
Prevention Initiative
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That correspondence from Danyta Welch, Policy and Programs Officer, Union of British Columbia Municipalities dated July 11, 2016, regarding the successful grant application for the Strategic Wildfire Prevention Initiative be received.

CARRIED

Community Foundation
of Whistler - 2015
Environmental Legacy
Fund Statement
File No. 3009

Moved by Councillor A. Janyk
Seconded by Councillor S. Maxwell

That correspondence from Carol Coffey, Executive Director Community Foundation of Whistler dated July 15, 2016, regarding the 2015 Environmental Legacy Fund statement and grant distribution through the Community Foundation of Whistler be received.

CARRIED

ADJOURNMENT

Moved by Councillor J. Crompton

That Council adjourn the July 26, 2016 Council meeting at 7:43 p.m.

CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, L. Schimek



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: August 16, 2016

REPORT: 16-096

FROM: Corporate and Community Services

FILE: 7737

SUBJECT: CROSS COUNTRY SKIING AND SNOWSHOE FEES FOR 2016/17 TO 2019/20

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider providing first three readings to Parks and Recreation Regulation Amendment Bylaw No. 2124, 2016 to amend the cross country and snowshoe fees and charges; and

That Council authorize staff to renew their reciprocal use agreement with the Whistler Sports Legacies Society for the provision of Dual Area Passes for Lost Lake and Ski Callaghan (Whistler Sports Legacies Society and Callaghan Country) trails for the next 4 years with up to an average 30% pass price discount provided on the Lost Lake portion of the combined pass price conditional on reciprocal proportional revenue splitting and a \$5/pass administration fee allowance for the seller; and

That Council authorize staff to provide an Extra Early Bird Pass option and Nicklaus North Only day ticket products; and

That Council authorize staff to offer an additional community night, on Thursday nights, at 50% off regular night rates; and

That Council authorize staff to offer sea to sky corridor Nordic ski clubs a discounted pass price at the same rate established by Ski Callaghan for children and youth registered in a Nordic program at Lost Lake; and

That Council authorize staff to provide a 70 day ski assurance to passholders; and further,

That Council authorize staff to provide up to 25 complimentary annual adult cross country seasons passes for Provincial high performance and national development level athletes including coaches.

REFERENCES

This report includes the following appendices for Council's information:

Appendix A: Cross Country Fee Schedule 2016/2017 to 2019/2020 for Bylaw 2124, 2016

Appendix B: Snowshoeing Fee Schedule 2016/2017 to 2019/2020 for Bylaw 2124, 2016

Appendix C: Cross Country and Snowshoeing Fee Calculations for 2016 - 2020

Appendix D: Other Ski Areas Comparison Charts

PURPOSE OF REPORT

To receive Council's approval to adopt a new fee schedule for snowshoeing and cross country skiing for 2016/2017 to 2019/2020 to account for the Annual Adjustment Factor and increasing operating costs while maintaining prices below or equivalent to the industry standard. Staff is seeking authorization to renew their reciprocal use agreements with Ski Callaghan (including Whistler Sports Legacies Society and Callaghan Country) for the provision of dual area passes with allowances for pass discounting conditional on revenue splitting and a small commission provided to the seller to cover administration costs. Staff is seeking consent to provide Extra Early Bird Pass rates for Lost Lake Cross country as a further pass affordability option and to be consistent with a similar pass product offered by Ski Callaghan. Staff is also seeking consent to offer Nicklaus North Only day ticket prices at 50% off from regular Lost Lake Cross Country day ticket pricing as an additional affordable product offering. Furthermore, staff is seeking permission to provide up to 25 annual cross country passes per year for Provincial high performance and national development level athletes (including coaches) coaches to use the Lost Lake Trail network for training purposes.

DISCUSSION

User fees for cross country skiing and snowshoeing are governed by "Recreation Facility Regulation Bylaw No. 1486, 2000" and Council Policy 1-6 "Parks and Recreation Fees and Charges Policy". This report proposes to amend this bylaw to reflect a combination of annual cost increases and industry driven factors within the Cross Country Skiing and Snowshoeing Industry while balancing the Whistler 2020 priorities and strategies within the RMOW's Five Year Financial Plan. At this time, it is recommended that the Fees and Charges Regulation Bylaw No. 2124, 2016 receive first three readings to amend the cross country and snowshoe fees and charges for the next 4 years.

Approximately 10 years ago, cross country skiing fees and charges were increased by 6% from one year to the next (adult day ticket rate went from \$15 to \$16) in attempt to "catch up" to better cover operating expenses and match comparative industry rates. Subsequently, the fees were increased by approximately 2.7% per year for the subsequent 4 years. Prices were kept the same for the 2015/2016 due to poor weather from both the 2013/14 & 2014/15 Nordic seasons. Moving forward, staff recommend a 5% increase every two years in order to keep us aligned with rates at our nearest competitors, Cypress Ski Area and Ski Callaghan. These small increases every 2 years will help to keep in step with operating costs and help maintain marketing collateral costs.

For the upcoming season, there will be approximately 25 kilometres of cross country ski trails within the Lost Lake trail network that require daily patrol and grooming services by the municipality. There are now over 15 kilometres of snowshoe trails and 10 kilometres of free multi-use trails that have added to the operating cost of the existing cross country budget in the areas of trail maintenance, signage and patrol. Over the last several seasons, operating costs have increased as a result of increases in wages, supplies, fuel, and equipment costs. These factors are important in considering cross country fees and charges for the next four years.

Staff proposes a cross country skiing 2016/2017 base rate (adult day ticket rate) of \$21.00. This represents an increase of 5% from the 2015 /2016 rate of \$20.00. This base rate will remain the same for the 2017/2018 season. After the 2017/2018 season (as shown in Appendix A), this rate is proposed to increase by one dollar for the next two years resulting in an average increase of 2.45% per year over 4 years. Snowshoe rates are proposed to increase from \$10.00 last season to \$10.50 for the 2016/2017 & 2017/2018 seasons. After the 2017/2018 season (as shown in Appendix B),

this rate is increased by fifty cents for 2 years resulting in an average increase of 2.45% per year over 4 years.

The proposed Lost Lake cross country and snowshoe fees were compared to the past, present and projected fees at five private ski areas within British Columbia: Cypress, Ski Callaghan, Mount Washington, Manning Park and Silver Star. The results of this analysis are provided in the Appendix D and are referred to throughout this report.

Compared to the other ski areas, the proposed increase at Lost Lake is in line, or even slightly below, the private sectors pricing based on the average percent increase for all day ticket types. Further, the proposed increases in a day ticket at Lost Lake for the subsequent seasons are priced below or equal to the current private sectors pricing. (Appendix D).

A “raw” fee calculation for both cross country skiing and snowshoeing is shown in Appendix C for the next 5 years based on the formulas used to calculate pass fees as per section 5.5 of Council Policy I-6, Parks and Recreation Fees and Charges, as indicated below:

5.5 Cross Country Ski and Snowshoeing Passes

Book of 5	Book of 10	Season	Early Bird	Night
4.5 x AR	8 x AR	14 x AR*	Seas. Pass X 80%	.5 x AR

*Ambassador Pass calculated at 70% Regular Seasons Pass Price for adults only.

Appendix A shows the proposed cross country skiing fee schedule for Bylaw 2124, 2016. Appendix B shows the proposed snowshoe fee schedule for Bylaw 2124, 2016. These fees shown are derived from the “raw” calculation (Appendix “C”) but have been rounded up or down in certain cases for fee listing and marketing purposes.

As identified in the Five Year Financial Plan, the proposed cross country fees and snowshoe fees are structured in a manner to reflect a difference between resident and visitors by offering more affordable pass options compared to the price of a day ticket.

The proposed fee schedule for 2016/2017 to 2019/2020 does not include applicable tax as has been the practice in the past. This is in keeping with the practice of other ski areas and provides revenue certainty as tax programs from senior levels of government change.

Affordability is maintained for cross-country skiing and snowshoeing in a variety of ways:

- The Spirit pass is priced as the most affordable pass product with only a slight increase from previous years.
- Early bird passes are available for both snowshoeing and cross country skiing and are less than comparable pass products at Cypress, Mount Washington and Silver Star.
- Extra Early bird pricing has started to become the industry standard; either being offered in the springtime at the end of the cross country season, or early in the fall. These prices are even lower than the traditional early bird rate and provides additional incentive to purchase a pass early for additional savings. The proposed discount would be up to an average of 25%.

- All cross country passes include access to the snowshoe trails as added value.
- Night skiing rates, starting at 3 pm, are 50% off the day rates.
- The continuation of “Community Night” offering cross country skiing within Lost Lake starting at 3 p.m. every Monday and Thursday night throughout the winter season at 50% off the night rate.
- Formalization of Nicklaus North only day ticket pricing at 50% off the regular Lost Lake Cross Country day ticket rate offering approximately 4 km of gentle beginner cross country ski terrain during daytime hours.
- Free access to the RMOW’s multiuse trails for cross country skiing and access to other non maintained trail areas, such as the Interpretive Forest and Emerald Forest, for snowshoeing.

There have been a number of service adjustments made over the last several years and further service adjustments planned for the future with the goal of reducing operating costs, re-focusing municipal resources and achieving increased operating efficiencies. Below are some examples of service adjustments during the last several years and some planned for the future:

- Since 2011, the primary ticket booth or Daylodge (Lost Lake PassivHaus) and secondary ticket booth (Mons Ticket Booth) have become the responsibility of the Licensed Outdoor Recreation Concessionaire (Cross Country Connection) as part of their license agreement within Lost Lake Park. This was done in an effort to reduce RMOW operating costs related to the previous practice of providing Cross Country Cashiers at both locations for approximately 12 hours per day during the cross country season. This helps to provide increased service levels and multiple access points at a reasonable operating cost
- Since 2003, the RMOW has used a snowcat to keep the trails well groomed on an ongoing basis. A new snowcat was purchased in 2011 at a cost of approximately \$140,000 (amortized over 8 years) to continue a high grooming standard for the paid trail network.
- Most recently, two 4-stroke snowmobiles and two “Ginzu” groomers (high performance grooming attachments for snowmobiles) were added to the cross country fleet due to their ability to provide a quality grooming product when there is a minimal snow base. These machines also have lower operating costs and lower emissions than the snowcat and are used whenever operationally practical for continued cost savings.
- For the past fifteen years the Municipality has partnered with Cross Country Connection to offer programs and rental services (including bike rentals in the summer) to the resort community and enhance their cross country skiing and mountain biking experience within Lost Lake Park.
- For many years, the Municipality has worked closely with the Whistler Nordic Club for the delivery of the Jackrabbit cross country ski program for children, an adult weekly “learn to ski” program, and a weekly Toonie Race program. In 2016, the RMOW renewed their agreement with the Whistler Nordic Club and WORCA for the provision of shared club office space and up to 100 hours per year of booking time at the Lost Lake PassivHaus in recognition of both clubs securing grant funding from the Whistler Blackcomb Foundation received 5 years ago.
- The RMOW operates the Lost Lake PassivHaus as a day lodge facility with washrooms and seating for park users. The Licensed Outdoor Recreation Concessionaire (Cross Country Connection) operates a rental shop and cafe that operates both during the winter and summer months.
- Service adjustments for the upcoming season are planned to reduce the operating costs for the cross country ski operations. An alternative means of grooming the multi-use

portions of the valley trail using a snowmobile “drag” or Ginzu three times per week is being considered.

- Centralized seasonal equipment storage has been moved from the Public Works yard onsite to Lost Lake Park to minimize transport inefficiencies created by offsite storage solutions.
- Lost Lake patrol/trail crew staff schedule to be adjusted throughout the week based on peak usage times and days. Labour schedules have been adjusted within the past few years in the case of low snow or having to officially close the Nordic Network early. In the case of significant early closures, employee reallocation and layoffs have occurred to minimize operating costs.
- Consider Mid-march shutdown date in future years if snow levels and customer demand are insufficient.

Dual area passes are not listed as part of the fee schedule within bylaw 1984 as they are dynamic year to year based on the fees set by each ski area and the discount that each ski area is willing to provide that are added together to determine the dual area pass price. Staff is seeking Councils authority to discount the Lost Lake portion of the combined pass price up to a maximum of 30% to ensure any combined pass product is attractive for the consumer while potentially matching the discount provided by the other partnering ski area. In the past, the discount provided has been in the 20% range for the Lost Lake portion of the pass. Staff would only enter into reciprocal use agreements that offered proportional revenue splitting whereas revenue would be split according to the ratio of the individual ski area pass price, including the provided discount, compared to the final combined pass price. Staff is seeking councils authorization to enter into an agreement between the Resort Municipality and Whistler Legacies Society for the provision of dual area passes (for Lost Lake and Ski Callaghan to the community for the next four years with a maximum average 30% discount provided on the Lost Lake portion of the pass based on the conditions of reciprocal proportional revenue splitting and a minimum \$5/pass administration fee allowance for the seller. Pricing details and discount allowances (for the partner portion of the pass price) have not been confirmed from the Whistler Legacies Society for this dual area pass product at this time.

Municipal staff work collectively with Ski Callaghan and Tourism Whistler on a a joint Nordic co-op marketing program whereas the Municipality and Ski Callaghan contribute funds towards having strong presence in core Nordic publications with this joint funding matched by Tourism Whistler.

Extra Early bird pricing has started to become the industry standard; either being offered in the springtime at the end of the cross country season, or early in the fall. Three of Five areas outlined in Appendix D are now providing an “extra early bird” style option. These prices are even lower than the traditional early bird rate and provides additional incentive to purchase a pass early for additional savings. Last year, was the first year that staff implemented an Extra Early Bird pass option as a “one off” marketing technique in order to maintain customer retention after two poor snow seasons. The program helped to maintain almost the same number of passholders from the past 4 years and has proven to be very successful. The proposed discount would be up to an average of 30% and similar to the price offered for the Whistler Experience pass (formerly referred to as Sprit Pass and/or Ambassador Pass).

Staff have piloted a Nicklaus North Only day ticket product for the last 3 seasons whereas day ticket prices for the trails on the Nicklaus North Golf Course are offered at 50% of the regular day ticket rate. This product has proved to be popular with customers with their own equipment looking for gentle beginner terrain in daylight hours at an affordable price. There are approximately 4 kilometers of trails and last season there were 295 number of Nicklaus North Only day tickets sold.

Staff are seeking to formalize this product offering with the hopes of further promoting this pass option to the resort community.

Monday nights have been increasing popular over the last few years as it is designated "Community Night" whereby night passes are offered at 50% off the regular rates. Staff is seeking Council's authority to add a second "Community Night" on Thursday nights to offer another even more affordable night option for the resort community.

Last season, in conjunction with Ski Callaghan, discounted pass prices were offered to children and youth who were registered in a Nordic program at Lost Lake. Staff established the fee based on the fee that was established by Ski Callaghan for this program. Staff is seeking Council's authority to continue this practice with the goal of offering affordable pass products for families committing their children or youth to Nordic skiing programs for the season.

Last season, as a result of the poor season the year before, staff offered a 70 day ski assurance guarantee to all passholders whereas pass holders would be provided with a 1% credit for each day that the ski area is short of 70 "skiable days" as determined by staff. Ski Callaghan offers a 100 day ski assurance, however, due the low elevation of the Lost Lake Cross Country ski trails and the fact that the municipality used to offer a 10 week ski guarantee, staff were more comfortable offering a 70 day ski assurance. Staff is seeking Council's support of a formal 70 day ski assurance guarantee.

Lost Lake has been approached in the last five years to continue to provide an average of 15 complimentary passes for provincial high performance and national development level athletes and coaches for training purposes. Providing passes to these athletes supports local athletes in their sport development while providing a higher profile of the Lost Lake ski area within the Nordic athletic community. Staff is seeking authorization to provide up to 25 passes for these athletes and coaches on an annual basis as required.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Physical and social infrastructure attract and support work and investment	Through our RFP process we have created a very successful partnership with Cross Country Connection which supports employment for our local community.
Economic	Effective partnerships with government and tourism organizations support economic health	Our partnerships with Cross Country Connection, Whistler Nordics, Ski Callaghan, Whistler Chamber of Commerce, WORCA, Whistler Blackcomb and Tourism Whistler support community and tourist development.
Finance	The resort community effectively and efficiently balances its costs and expenditures.	Through our partnership with Cross Country Connection we have been able to reduce operating expenses and through continual evaluation of how we are doing business we are continuing to be more fiscally responsible from one season to the next.
Health and Social	Community members accept responsibility for their own health, and that of other members of the community, by participating in the activities identified in this description of success.	Our support of WORCA and Whistler Nordics is an example of how this service supports community health and social development

Partnerships	Partners work together to achieve mutual benefit.	It is in our best interest to work proactively with Cross Country Connection and Ski Callaghan, as the more successful they are the more successful we are.
Partnerships	Recreation and leisure are part of the Whistler lifestyle and all community members are able and encouraged to participate.	Our pricing and pass programs allow for access by all.
Recreation & Leisure	Visitors are aware of and have access to a variety of recreation and leisure offerings at a range of price points.	Through weekly advertising in the Question and continual updates through our communications department, website and ihost program visitors have many opportunities to discover the Lost Lake Trails during our cross country skiing and snowshoeing season.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Natural Areas	Continual learning about natural areas and species informs appropriate restoration and protection efforts.	Squamish Lil'wat cultural center has is an offsite partner that provides guided tours on the natural environment at Lost Lake. At this time the winter
Finance	The cost of maintaining the resort community is shared.	Maintaining Lost Lake Trails in the winter is solely the municipalities' responsibility at this time.
Recreation & Leisure	The cost of amenities is covered within the resort community's financial means and is equitably shared among stakeholders	The municipality is responsible for covering the financial expenses of maintaining this amenity

OTHER POLICY CONSIDERATIONS

Although base rate fees are established according to competitive analysis and market conditions, the remaining fees categories and pass prices for Lost Lake are derived from formulas embedded in Council Policy I-6.

BUDGET CONSIDERATIONS

The overall goal of increasing cross country fees and charges is to keep revenues in line with costs related to operating the department and to ultimately achieve a net zero based budget in a normal snow year. Based on the proposed fee increases for the next five years and recent increases of operational costs the budget impact of the proposed fee increases is estimated to be relatively neutral over the next five years, or potentially achieve the "net zero" base mark in a normal snow year. The current cost recovery on the Cross Country ski and snowshoe program from the 2015/2016 season was approximately 85% with consideration of a 20% pass discount provided to returning passholders due to the poor 2014/2015 season .

COMMUNITY ENGAGEMENT AND CONSULTATION

The proposed cross country fees and charges were not presented to the Recreation and Leisure Advisory Committee (RLAC) as timing didn't allow for this as there were no RLAC meeting scheduled for the month of July or August.

If adopted by Council, the amended fee schedules will be advertised in the Question and Pique newspaper starting in early September until the Early Bird deadline of November 23rd, 2016. The proposed fee structure will also be displayed on the Municipality's website towards the end of summer each year. Dual area passes will be advertised in a similar manner at such time that all parties are prepared to release this information to the public.

SUMMARY

The proposed Cross Country skiing fee increases are in line with operational cost increases and fall slightly below Cypress as the most comparative ski area (terrain size) while the proposed snowshoeing fee increases is at par with Cypress as the most comparative ski area.

Staff is proposing new fee schedules for both cross country skiing and snowshoeing that will assist in ensuring financial sustainability to the operation in average snow years while presenting fee schedules that are priced equal to or below that of the Cross Country Skiing and Snowshoeing Industry standard.

Staff is seeking Councils authorization renew its agreement with Whistler Sports Legacies Society for the provision of dual area passes for both Lost Lake and Ski Callaghan with up to an average 30% discount provided on the Lost Lake portion of the pass conditional on reciprocal proportional revenue splitting and a minimum \$5/pass administration fee allowance for the seller.

Staff is seeking Councils permission to provide an Extra Early Bird Pass option and Nicklaus North Only day ticket products.

Finally, Staff is also seeking consent to provide up to 25 complimentary Lost Lake passes per year to provincial high performance and national development level athletes and coaches.

Respectfully submitted,

Kristen Beattie

CROSS COUNTRY SUPERVISOR

for

Roger Weetman

MANAGER OF RECREATION

for

Norm McPhail

GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

**Appendix A:
Cross Country Fee Schedule for Bylaw 2124, 2016**

2016/2017

	Adult	Youth	Child	Family
Day Rate	\$21.00	\$12.60	\$10.50	\$42.00
Night*	\$10.50	\$6.30	\$5.25	\$21.00
Nicklaus North Only**	\$10.50	\$6.30	\$5.25	\$21.00
Book of 5	\$94.50	\$56.75	\$47.25	\$189.00
Book of 10	\$168.00	\$100.75	\$84.00	\$336.00
Whistler Experience Pass***	\$206.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$235.00	\$141.00	\$117.50	\$470.00
Seasons Pass	\$294.00	\$176.50	\$147.00	\$588.00
Early Bird Night Pass	\$117.50	\$70.50	\$58.75	\$235.00
Seasons Night Pass	\$147.00	\$88.25	\$73.50	\$294.00

All fees do not include any applicable taxes

**Night skiing to begin at 3 p.m.*

*** Nicklaus North Golf Course use only*

****With proof of completion of the Whistler Experience program offered by Whistler Chamber "offsite" tickets available to commercial businesses at 75% of day ticket fee*

Groups of 20 or more are eligible for a 25% discount if purchased at the same time

50% off day tickets for SD48 students (parents and teachers) while participating in school

All cross country passes are valid for access to snowshoeing trails

50% off night skiing on Mondays & Thursdays

**Appendix B:
Snowshoe Fee Schedule for Bylaw 2124, 2016**

2016/2017

	Adult	Youth	Child	Family
Day Rate	\$10.50	\$6.30	\$5.25	\$21.00
Book of 5	\$47.25	\$28.50	\$23.75	\$94.50
Book of 10	\$84.00	\$50.50	\$42.00	\$168.00
Whistler Experience Pass*	\$103.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$117.50	\$70.50	\$58.75	\$235.00
Seasons Pass	\$147.00	\$88.25	\$73.50	\$294.00

All fees do not include any applicable taxes

**With proof of completion of the Whistler Experience program offered by Whistler Chamber
"offsite" tickets available to commercial businesses at 75% of day ticket fee*

Groups of 20 or more are eligible for a 25% discount if purchased at the same time

50% off day tickets for SD48 students (parents and teachers) while participating in school

2017/2018

	Adult	Youth	Child	Family
Day Rate	\$10.50	\$6.30	\$5.25	\$21.00
Book of 5	\$47.25	\$28.50	\$23.75	\$94.50
Book of 10	\$84.00	\$50.50	\$42.00	\$168.00
Whistler Experience Pass*	\$103.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$117.50	\$70.50	\$58.75	\$235.00
Seasons Pass	\$147.00	\$88.25	\$73.50	\$294.00

2018/2019

	Adult	Youth	Child	Family
Day Rate	\$11.00	\$6.60	\$5.50	\$22.00
Book of 5	\$49.50	\$29.70	\$24.75	\$99.00
Book of 10	\$88.00	\$52.75	\$44.00	\$176.00
Whistler Experience Pass*	\$108.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$123.25	\$74.00	\$61.75	\$246.50
Seasons Pass	\$154.00	\$92.50	\$77.00	\$308.00

2019/2020

	Adult	Youth	Child	Family
Day Rate	\$11.00	\$6.60	\$5.50	\$22.00
Book of 5	\$49.50	\$29.70	\$24.75	\$99.00
Book of 10	\$88.00	\$52.75	\$44.00	\$176.00
Whistler Experience Pass*	\$108.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$123.25	\$74.00	\$61.75	\$246.50
Seasons Pass	\$154.00	\$92.50	\$77.00	\$308.00

Appendix C: Cross Country and Snowshoeing fee calculations for 2016-2020

Cross Country Skiing Fees calculation sheet for 2016/2017 Season

(BR=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
		Adult	Youth	Child	Family
BR	Day Rate	\$21.00	\$12.60	\$10.50	\$42.00
.5 X BR	Night*	\$10.50	\$6.30	\$5.25	\$21.00
.5 X BR	Nicklaus North Only**	\$10.50	\$6.30	\$5.25	\$21.00
4.5 X BR	Book of 5	\$94.50	\$56.70	\$47.25	\$189.00
8 X BR	Book of 10	\$168.00	\$100.80	\$84.00	\$336.00
Seasons Pass X 70%	Whistler Experience Pass***	\$205.80	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$235.20	\$141.12	\$117.60	\$470.40
14 X BR	Seasons Pass	\$294.00	\$176.40	\$147.00	\$588.00
EB Seasons pass X 50%	Early Bird Night Pass	\$117.60	\$70.56	\$58.80	\$235.20
Seasons pass X 50%	Seasons Night Pass	\$147.00	\$88.20	\$73.50	\$294.00

Cross Country Skiing Fees calculation sheet for 2017/2018 Season

(BR=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
		Adult	Youth	Child	Family
BR	Day Rate	\$21.00	\$12.60	\$10.50	\$42.00
.5 X BR	Night*	\$10.50	\$6.30	\$5.25	\$21.00
.5 X BR	Nicklaus North Only**	\$10.50	\$6.30	\$5.25	\$21.00
4.5 X BR	Book of 5	\$94.50	\$56.70	\$47.25	\$189.00
8 X BR	Book of 10	\$168.00	\$100.80	\$84.00	\$336.00
Seasons Pass X 70%	Whistler Experience Pass***	\$205.80	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$235.20	\$141.12	\$117.60	\$470.40
14 X BR	Seasons Pass	\$294.00	\$176.40	\$147.00	\$588.00
EB Seasons pass X 50%	Early Bird Night Pass	\$117.60	\$70.56	\$58.80	\$235.20
Seasons pass X 50%	Seasons Night Pass	\$147.00	\$88.20	\$73.50	\$294.00

Cross Country Skiing Fees calculation sheet for 2018/2019 Season

(BR=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
		Adult	Youth	Child	Family
BR	Day Rate	\$22.00	\$13.20	\$11.00	\$44.00
.5 X BR	Night*	\$11.00	\$6.60	\$5.50	\$22.00
.5 X BR	Nicklaus North Only**	\$11.00	\$6.60	\$5.50	\$22.00
4.5 X BR	Book of 5	\$99.00	\$59.40	\$49.50	\$198.00
8 X BR	Book of 10	\$176.00	\$105.60	\$88.00	\$352.00
Seasons Pass X 70%	Whistler Experience Pass***	\$215.60	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$246.40	\$147.84	\$123.20	\$492.80
14 X BR	Seasons Pass	\$308.00	\$184.80	\$154.00	\$616.00
EB Seasons pass X 50%	Early Bird Night Pass	\$123.20	\$73.92	\$61.60	\$246.40
Seasons pass X 50%	Seasons Night Pass	\$154.00	\$92.40	\$77.00	\$308.00

Cross Country Skiing Fees calculation sheet for 2019/2020 Season

(BR=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
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Appendix C:
Cross Country and Snowshoeing fee calculations for 2016-2020

		Adult	Youth	Child	Family
BR	Day Rate	\$22.00	\$13.20	\$11.00	\$44.00
.5 X BR	Night*	\$11.00	\$6.60	\$5.50	\$22.00
.5 X BR	Nicklaus North**	\$11.00	\$6.60	\$5.50	\$22.00
4.5 X BR	Book of 5	\$99.00	\$59.40	\$49.50	\$198.00
8 X BR	Book of 10	\$176.00	\$105.60	\$88.00	\$352.00
Seasons Pass X 70%	Whistler Experience Pass***	\$215.60	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$246.40	\$147.84	\$123.20	\$492.80
14 X BR	Seasons Pass	\$308.00	\$184.80	\$154.00	\$616.00
EB Seasons pass X 50%	Early Bird Night Pass	\$123.20	\$73.92	\$61.60	\$246.40
Seasons pass X 50%	Seasons Night Pass	\$154.00	\$92.40	\$77.00	\$308.00

Appendix C: Cross Country and Snowshoeing fee calculations for 2016-2020

All fees do not include any applicable taxes

**Night skiing to begin at 3 p.m.*

***Nicklaus North Golf Course use only*

****With proof of completion of the Whistler Experience program offered by Whistler Chamber*

"off-site" tickets available to commercial businesses at 75% of day ticket fee

Groups of 20 or more are eligible for a 25% discount if purchased at the same time

50% off day tickets for SD48 students (parents and teachers) while participating in school program

ALL CROSS COUNTRY PASSES ARE VALID FOR ACCESS TO SNOWSHOEING TRAILS

50% off night skiing on Mondays & Thursdays

Snowshoeing Fee Calculations 2016/2017

(BR=Base Rate and AR=Adult Rate)

BR=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
		Adult	Youth	Child	Family
BR	Day Rate	\$10.50	\$6.30	\$5.25	\$21.00
4.5 X BR	Book of 5	\$47.25	\$28.35	\$23.63	\$94.50
8 X BR	Book of 10	\$84.00	\$50.40	\$42.00	\$168.00
Seasons Pass X 70%	Whistler Experience Pass***	\$102.90	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$117.60	\$70.56	\$58.80	\$235.20
14 X BR	Seasons Pass	\$147.00	\$88.20	\$73.50	\$294.00

Snowshoeing Fee Calculations 2017/2018

(BR=Base Rate and AR=Adult Rate)

BR=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
		Adult	Youth	Child	Family
BR	Day Rate	\$10.50	\$6.30	\$5.25	\$21.00
4.5 X BR	Book of 5	\$47.25	\$28.35	\$23.63	\$94.50
8 X BR	Book of 10	\$84.00	\$50.40	\$42.00	\$168.00
Seasons Pass X 70%	Whistler Experience Pass***	\$102.90	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$117.60	\$70.56	\$58.80	\$235.20
14 X BR	Seasons Pass	\$147.00	\$88.20	\$73.50	\$294.00

Appendix C:
Cross Country and Snowshoeing fee calculations for 2016-2020

Snowshoeing Fee Calculations 2018/2019

(BR=Base Rate and AR=Adult Rate)

R=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
		Adult	Youth	Child	Family
BR	Day Rate	\$11.00	\$6.60	\$5.50	\$22.00
4.5 X BR	Book of 5	\$49.50	\$29.70	\$24.75	\$99.00
8 X BR	Book of 10	\$88.00	\$52.80	\$44.00	\$176.00
Seasons Pass X 70%	Whistler Experience Pass***	\$107.80	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$123.20	\$73.92	\$61.60	\$246.40
14 X BR	Seasons Pass	\$154.00	\$92.40	\$77.00	\$308.00

Snowshoeing Fee Calculations 2019/2020

(BR=Base Rate and AR=Adult Rate)

BR=Base Rate and AR=Adult Rate)		100% of AR	60% of AR	50% of AR	2 X AR
		Adult	Youth	Child	Family
BR	Day Rate	\$11.00	\$6.60	\$5.50	\$22.00
4.5 X BR	Book of 5	\$49.50	\$29.70	\$24.75	\$99.00
8 X BR	Book of 10	\$88.00	\$52.80	\$44.00	\$176.00
Seasons Pass X 70%	Whistler Experience Pass***	\$107.80	N/A	N/A	N/A
Seasons Pass X 80%	Early Bird Seasons Pass	\$123.20	\$73.92	\$61.60	\$246.40
14 X BR	Seasons Pass	\$154.00	\$92.40	\$77.00	\$308.00

Appendix D: XC Season Pass Comparison

		Proposed	Proposed	Proposed	Proposed	% increase
	2015/16	2016/17	2017/18	2018/19	2019/20	

Lost Lake Trails

Adult Regular	\$280.00	\$294.00	\$294.00	\$308.00	\$308.00	5% increase every 2 years
Youth Regular	\$168.00	\$176.50	\$176.50	\$185.00	\$185.00	
Child Regular	\$140.00	\$147.00	\$147.00	\$154.00	\$154.00	
Adult Spirit Pass	\$196.00	\$206.00	\$206.00	\$216.00	\$216.00	
Adult Early Bird	\$224.00	\$235.00	\$235.00	\$246.00	\$246.00	
Youth Early Bird	\$134.40	\$141.00	\$141.00	\$147.00	\$147.00	
Child Early Bird	\$112.00	\$117.50	\$117.50	\$123.00	\$123.00	
Adult Extra Early Bird (25% off)	\$199.00	\$219.00	\$219.00	\$231.00	\$231.00	
Youth Extra Early Bird	\$119.00	\$129.00	\$129.00	\$138.00	\$138.00	
Child Extra Early Bird	\$99.00	\$109.00	\$109.00	\$115.00	\$115.00	

Pass Sales Timeline	Extra Early Bird: September 1 - October 10th	25% discount
	Early Bird: October 11th - November 23rd	20% discount
	Regular: November 24th and beyond	

Cypress Mountain

	2015/16	2016/17	% increase
Adult Regular		\$319.00	
Youth Regular		\$219.00	
Child Regular		\$189.00	
Adult Pre-Season		\$289.00	
Youth Pre-Season		\$189.00	
Child Pre-Season		\$159.00	
Adult Early Bird	N/A	\$259.00	
Youth Early Bird	N/A	\$159.00	
Child Early Bird	N/A	\$129.00	

Pass Sales Timeline:	Discount
Early Bird - until Sept 30	20%
Pre-season - Oct 1 - Nov 1	10%

Seasonal Notes
Night Operations end as of March 15th

Silver Star Mountain*

	2015/16	2016/17	
Adult Regular	\$212.00	\$200.00	
Youth Regular	\$123.00	\$111.00	
Child Regular	\$113.00	\$101.00	
Adult Early Bird		\$155.00	5.6% decrease
Youth Early Bird		\$115.00	
Child Early Bird		\$95.00	

Pass Sales Timeline	Discount
Early Bird: until October 31st	22.25%

Mt. Washington**

	2015/16	2016/17
Adult Regular	\$419.00	unavailable

Pass Sales Timeline	Discount
---------------------	----------

Youth Regular	\$319.00		
Child Regular	\$209.00		
Adult Early Bird	\$289.00		
Youth Early Bird	\$219.00		
Child Early Bird	\$149.00		

Early Bird: July 2 - Sept 30 30.00%

Whistler Olympic Park	2015/16	2016/17	
Adult Regular	\$365.00		\$400.00
Youth Regular	\$180.00		\$185.00
Child Regular	\$180.00		\$185.00
Adult Early Bird	\$315.00		\$350.00
Youth Early Bird	\$150.00		\$160.00
Child Early Bird	\$150.00		\$160.00
Adult Extra Early Bird	N/A		\$300.00
Youth Extra Early Bird	N/A		\$150.00
Child Extra Early Bird	N/A		\$150.00

9.6% increase

Pass Sales Timeline	Discount
<i>Extra Early Bird: Sept 1 - Oct 10</i>	25.00%
<i>Early Bird: Oct 11 - Nov 23</i>	12.25%

Manning Park	2015/16	2016/17	
Adult Regular			\$325.00
Youth Regular			\$275.00
Child Regular			\$225.00
Adult Early Bird			\$275.00
Youth Early Bird			\$225.00
Child Early Bird			\$175.00
Adult Extra Early Bird			\$225.00
Youth Extra Early Bird			\$175.00
Child Extra Early Bird			\$125.00

Pass Sales Timeline	Discount
<i>Extra Early Bird: Mar 15-June 30</i>	30.00%
<i>Early Bird: July 1 - Oct 31</i>	15.00%

All pricing excludes applicable taxes

Lost Lake - 25km of XC Ski trails & 14km of snowshoe trails
 Cypress - 19km of XC Ski trails & 11km of snowshoe trails
 Silver Star - 55km of XC Ski trails & 16km of snowshoe trails
 Mt. Washington - 55km of XC Ski trails & 22km of snowshoe trails
 Ski Callaghan - 87km of XC Ski trails & 33km of snowshoe trails
 Manning Park - 64km of XC Ski trails & 15km of snowshoe trails



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: August 16th 2016
FROM: Resort Experience
SUBJECT: SLRD REFERRAL: CANADIAN WILDERNESS ADVENTURES PROPOSED REZONING.

REPORT: 16-097
FILE: CR00060

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council direct staff to provide the response attached as Appendix A to Administrative Report No. 16-097 to the Squamish Lillooet Regional District expressing the Resort Municipality of Whistler's support and conditions of support for the application by Canadian Wilderness Adventures to rezone their existing tenure area to permit existing uses that have been Provincially-approved, some Provincially-approved but unbuilt uses, and some new uses which have not received Provincial approval.

REFERENCES

Appendix A – Recommended response to the Squamish Lillooet Regional District (SLRD).
Appendix B – Canadian Wilderness Adventures Draft Management Plan
Appendix C – Summary of approved, proposed and constructed CWA facilities.
Squamish-Lillooet Regional District Growth Strategy Bylaw No. 1062 (not attached).
Squamish Lillooet Regional District Electoral Area D Official Community Plan
Bylaw No. 1135-2013 (not attached).

PURPOSE OF REPORT

The purpose of this report is to provide Council with a review and recommended response to the SLRD's referral of Zoning Amendment bylaw 1478-2016. Bylaw 1478-2016 is the result of an application by Canadian Wilderness Adventures (CWA) to amend the SLRD Area D Zoning Bylaw mainly to permanently authorize CWA's existing, provincially-approved facilities which are currently authorized through several Temporary Use Permits. The proposed amendment bylaw would also permit some new facilities including Provincially-approved but unbuilt facilities authorized under CWA's existing Crown Land Tenure and new facilities which have not been approved by the Province but are included in CWA's application for an expanded Crown Land Tenure.

DISCUSSION

Background

Canadian Wilderness Adventures currently operates outdoor recreation facilities and tours in the Callaghan Valley under a Provincial Crown Land Tenure and Temporary Use Permits from the SLRD. CWA's existing facilities are located within and adjacent to the RMOW boundary in the Callaghan Valley, with tours staged from Whistler Village. CWA's tenure area also overlaps the Cheakamus Community Forest's (CCF's) non-exclusive forestry tenure. Facilities already constructed under CWA's existing Crown tenure include:

- Four staff cabins
- Maintenance facilities
- A reception building
- Horse corrals and barns
- Warming huts

CWA is currently seeking separate approvals from the Province and SLRD to authorize existing and proposed activities and facilities. Two separate applications are currently under consideration:

1. CWA has submitted an application to the SLRD to rezone their existing tenure area to BC4-Backcountry Commercial, a new site-specific zone which authorizes pre-existing CWA activities and facilities, some provincially-approved but unbuilt facilities, and some new facilities and activities which have not been formally approved by the Province. Proposed new facilities and activities include: a welcome centre and café, celestial observatory, film support services, eight employee housing units, rafting, kayaking, zip-lines and tent camping sites.
2. CWA has submitted an application to the Ministry of Forests Lands and Natural Resource Operations (MFLNRO) to expand its existing commercial recreation lease. The application includes additional new activities and facilities and an expanded tenure area of 215 hectares. CWA's draft management plan, submitted as part of their MFLNRO application, is attached as Appendix B. The referral for the commercial recreation lease was considered by Council on June 21st 2016. Council approved staff's recommendation to oppose the application and the recommended response was submitted to the Province on June 22nd 2016.

Appendix C provides a detailed breakdown of facilities and uses included in the proposed BC4 zone and also indicates which facilities and uses have been constructed, which facilities have already received provincial approval, and which facilities are included in CWA's application for expanded Crown Land Tenure.

Proposed Response

Staff are recommending that Council support CWA's rezoning application conditional on amendments being made to the BC4 Zone. The proposed response is consistent with the RMOW's response to CWA's application for expanded Crown Land Tenure, while recognizing that CWA's rezoning proposal is limited mainly to existing uses and does not include a major accommodation or food and beverage component. The requested changes and rationale are provided in detail in Appendix A and are summarized below:

1. Include “forest management activity” as a permitted use in the BC4 Zone: The Cheakamus Community Forest (CCF) holds a forestry tenure which overlaps CWA’s existing tenure area. This amendment ensures CCF activities will not be in conflict with the new zoning.
2. Limit permitted uses to existing facilities and existing locations: The proposed BC4 zone does not limit permitted facilities to existing facilities or particular locations. This change is recommended to ensure facilities are not relocated into undeveloped or undesirable areas. However, the proposed response supports allowing the new tent sites and washrooms as these are seen as low impact developments in an already developed area.
3. Exclude kayaking, rafting, zip-lining, and 4X4 Skills tracks from the permitted uses in in the BC4 Zone: The location and scale of these uses are not defined in the proposal nor have they received provincial approval, making it impossible to determine their potential impact. For example, zip-line facilities are shown in the general vicinity of Alexander Falls and, depending on the location of these facilities, may have visual or noise impacts for visitors viewing the falls from the Alexander Falls recreation site. There may be other impacts of allowing these uses that are unknown at this time. The response indicates that the RMOW may reconsider its position on the non-motorized uses if more detail related to their location, design and scale is provided.
4. Reduce permitted employee housing units to existing staff cabins: CWA currently operates four staff cabins and the proposed rezoning would permit an additional eight cabins. The rezoning proposal primarily relates to existing facilities and the proposed additional cabins are seen as a significant precedent that requires further policy consideration in the context of the RGS update.

It is staff’s understanding the existing cabins provide housing for on-site caretakers and the keeping of the horses for horseback trail riding. The introduction of additional cabins seeks to more generally address employee housing needs on site. RMOW staff recognizes that housing is a corridor issue, however, the proposed rezoning and additional cabins creates a precedent for settlement in a non-settlement area. This issue should be addressed through the RGS update process and updated employee housing policies and strategies for the region. An Employee Housing forum with Elected Officials is a key component of the approved update process. Any rezoning which allows employee housing in non-settlement areas should not be considered until the RGS update process is complete.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	1. Limits to growth are understood and respected.	By primarily supporting only existing facilities, the recommended response is consistent with W2020 policies that support only limited growth into natural areas surrounding Whistler.
	4. To maintain vibrancy, Whistler Village is the core of the resort community	
	7. Continuous encroachment on nature is avoided.	
	15. Smart growth policies and initiatives contribute to the financial health of the community.	

Economic	3. Whistler's tourism economy is progressive and ensures the highest and best use of limited financial, social and natural resources in the long-term.	If endorsed by the SLRD, the recommended bylaw changes will allow CWA to continue its existing operations, while restricting expansion until a more comprehensive planning for the Callaghan Valley is completed.
	10. Whistler's core accommodation base and long-term investments made in the community are protected.	
	11. Effective partnerships with government and tourism organizations support economic health.	
	13. Whistler is an integral part of the region's economy and works collaboratively with stakeholders.	
Natural Areas	5. Backcountry areas are protected from overuse and degradation.	The recommended response is consistent with Whistler's policies on protecting natural areas and recognizes the need to approach growth in these areas cautiously to prevent overuse and overdevelopment which would be achieved through a comprehensive plan for the Callaghan Valley..
Visitor Experience	11. A comfortable carrying capacity of the resort, its amenities, and the surrounding natural environment is respected.	
Recreation and Leisure	5. Recreational experiences reflect an appropriate balance between adventure, challenge and safety, and exist within the comfortable carrying capacity of the amenity.	

OTHER POLICY CONSIDERATIONS

Provincial Land and Resource Management Plan

The Provincial Sea to Sky Land and Resource Management Plan (LRMP) applies to CWA's existing proposed tenure areas. CWA's tenure crosses three management zones as defined under the LRMP:

1. The 19 and 21 mile Creeks-Upper Madely Wildland Management Zone
2. The Callaghan Cultural Management Area
3. The Front Country Area

CWA's proposed uses in each of these zones appears consistent with permitted uses outlined in the LRMP for these zones. The Province has advised that the LRMP is considered when applications to add new uses to Crown Land Tenures are made.

Regional Growth Strategy (RGS)

The Regional Growth Strategy designates the Callaghan Valley as a 'Non-Settlement Area' and limits tourism growth in these areas. The RGS generally supports 'Backcountry Resorts' within the region, and because CWA's rezoning application does not contain a significant food and beverage or accommodation component, it would be considered a Backcountry Resort under the RGS.

The existing RGS which is currently being updated, calls for a sub-area plan for the Callaghan Valley. As part of the RGS review it is expected that land use and development policies for the Callaghan Valley will be clarified. Limiting the zoning amendments to allow for existing and temporary uses, will insure uses are not introduced to the Callaghan Valley that may conflict with future changes to the RGS and as may be determined through comprehensive planning of the Callaghan Valley taking into consideration other existing and proposed tenures and uses.

BUDGET CONSIDERATIONS

Costs for RMOW staff to review the SLRD referral are covered under existing planning department budgets.

COMMUNITY ENGAGEMENT AND CONSULTATION

RMOW staff have met with the applicant and the applicant's consultant and have also been in contact with the Province's Land Officer in the preparation of the recommendations contained in this report. Council's response to the proposal will be forwarded to the SLRD and will be considered in conjunction with any other public/government feedback the SLRD will undertake. Subsequently, further consultation by the RMOW is not required at this time.

SUMMARY

Staff are recommending that Council support the application by Canadian Wilderness Adventures to amend the SLRD Zoning bylaw, on the condition that the proposed BC4 zone be modified to:

1. Include "forest management activity" as a permitted use in the BC4 Zone,
2. Limit permitted uses to existing facilities and existing locations,
3. Exclude kayaking, rafting zip lining, and 4X4 Skills tracks from the permitted uses in the BC4 Zone, and
4. Reduce permitted employee housing units to existing staff cabins

The proposed response in Appendix A recognizes that expanding facilities within the Callaghan should be limited until a further review of uses in the Callaghan Valley is completed. The response is consistent with RGS and Whistler 2020 policies on growth in natural areas and the RMOW's previous response to the Province on CWA's application for expanded tenure considered by Council on June 21st 2016.

Respectfully submitted,

Jake Belobaba
SENIOR PLANNER
for
Jan Jansen
GENERAL MANAGER of RESORT EXPERIENCE

Appendix A: RMOW Comments on Canadian Wilderness Adventures Proposal for Expanded Crown Land Tenure

The RMOW supports the adoption of SLRD bylaw 1478-2016 on the condition that, prior to adoption, the bylaw be amended to:

1. Add “forest management activity only in association with logging operations conducted pursuant to a Community Forest Agreement under the Forest Act” as a permitted use in the BC4 zone and to add the following definition of “forest management activity”:

“forest management activity” means an activity, process or use, including structures and facilities that support the activity, process or use, that is listed below and that is related to or carried out for the production or harvesting of forest resources.

- a) silviculture and timber harvesting activities;
 - b) transportation, delivery, and handling;
 - c) dryland sorting and scaling;
 - d) road, bridge and trail construction and maintenance;
 - e) drilling and blasting;
 - f) storage and repair of equipment and vehicles;
 - g) slash and prescribed burning;
 - h) treatment of noxious weeds, introduced plants, competing vegetation, other pests and damaging agents;
 - i) protection of forest crops including but not limited to fire protection and suppression and wildlife management;
 - j) safety and security measures;
 - k) water storage, including reservoirs for providing water for fire protection purposes or other use;
 - l) soil production, improvement or processing;
 - m) site rehabilitation and improvement;
 - n) disposal of wood waste;
 - o) harvesting and sale of botanical forest products;
 - p) portable processing of forest resources;
 - q) forest management administration.
2. Limit permitted commercial recreation uses in the BC4 Zone to those constructed prior to the adoption of the BC4 Zone with the exception of the 36 tent sites and accessory washroom/shower facilities.
3. Limit the locations of commercial recreation facilities permitted in the BC4 Zone to the locations approved under CWA's existing Crown Land Tenure approved by the Province.
4. Exclude from the permitted uses of the BC4 Zone, kayaking, rafting zip lining, and 4X4 Skills tracks.
5. Reduce the number of permitted employee housing dwelling units to the four existing staff cabins and reduce the associated gross floor area limit for employee housing to a maximum total floor area of 100 m².

The RMOW's rationale for requesting these amendments is as follows:

1. The Cheakamus Community Forest (CCF) holds a forestry tenure which overlaps CWA's existing tenure area. Although logging is provincially regulated, related activities may be subject to zoning regulations and therefore, the BC4 zone should include "forest management activities" as a permitted use.
2. The RMOW is not opposed to non-motorized outdoor recreation use in the Callaghan Valley, however, the RMOW requests that kayaking, rafting, and zip lining be removed from the BC4 zone at this time. The location and scale of these uses, particularly zip-line facilities, have not been clearly defined nor have these activities been approved by the Province. The RMOW is willing to reconsider supporting these uses if more detail pertaining to their location and scale is provided.
3. The RMOW does not support expanding staff accommodation at this time as the rezoning application is primarily to authorize existing land uses and the proposed additional cabins are seen as a significant precedent that requires further policy consideration in the context of the RGS update.

It is the RMOW's understanding that the existing cabins provide housing for on-site caretakers and the keeping of the horses for horseback trail riding. The introduction of additional cabins seeks to more generally address employee housing needs on site. RMOW recognizes that housing is a corridor issue, however, the proposed rezoning and additional cabins creates a precedent for settlement in a non-settlement area. This issue should be addressed through the RGS update process and updated employee housing policies and strategies for the region. An Employee Housing forum with Elected Officials is a key component of the approved update process. Any rezoning which allows employee housing in no-settlement areas should not be considered until the RGS update process is complete.

4. The RMOW is not supportive of expanding motorized outdoor recreation in the Callaghan Valley in the form of 4x4 skills tracks and requests that the BC4 Zone and accompanying definitions of motorized outdoor recreation specifically exclude 4X4 skills tracks as a permitted use.
5. The proposed wording of the BC4 Zone does not specify locations for permitted uses. Although the RMOW supports most of the uses in the proposed BC4 Zone, many of these uses are only appropriate in certain locations. Subsequently, the RMOW is requesting that the locations of permitted uses in the BC4 Zone be limited to the locations shown in CWA's existing Provincially-approved Crown Land Tenure. Similarly, CWA's approved Crown Land Tenure includes a number of unbuilt facilities which are permitted uses in the BC4 Zone. Limiting facilities to those which have been constructed (with the exception of the 36 tent sites and washroom/shower facilities) prevents an existing facility from being relocated or replaced in another location which may be less desirable, such as a location that is currently undeveloped.

Adventure Tourism Tenure Management Plan Replacement **DRAFT**

Prepared for:

Canadian Wilderness Adventures Ltd.



P.O Box 701
Whistler, B.C. V0N 1B0

August 7, 2014

Prepared by:



www.cascade-environmental.ca

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CERG File # 056-09-01

FLNRO File #: 2407109

We, the undersigned, have reviewed and authorize the Canadian Wilderness Adventures Ltd. Management Plan.

X

Allan Crawford
President, Canadian Wilderness Adventures Ltd.
Date (dd/mm/yyyy): ____/____/____

X

Scott Shaw-MacLaren
Resource Manager, Ministry of Forests, Lands and
Natural Resource Operations
Date (dd/mm/yyyy): ____/____/____

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Adventure Tourism Tenure Management Plan Replacement **DRAFT**

EXECUTIVE SUMMARY

Established as a snowmobile tour company under the name Canadian Snowmobile Adventures in 1993, Canadian Wilderness Adventures (CWA) operates in the Callaghan Valley and on Blackcomb Mountain. In the past 20 years, the company has grown from a small operation with six snowmobiles, to a multi-sport adventure tourism operator, providing outdoor experiences to over 20,000 guests in 2013.

CWA is currently offering a variety of adventure tourism activities, including snowshoe, dogsled, ATV, snowmobile, snow cat, backcountry ski, horseback tours, hiking and nature tours; as well as mountain dining and logistical support for film projects. CWA plans to refine its offerings to include activities recognized under its current Management Plan, such as mountain biking, ATV, Jeep, canoe/kayak tours, camping and accommodation. As part of this resubmission, CWA plans to add river rafting, zip lining and canyoning to its tour options and is applying to marginally adjust its tenure area to include lands previously rescinded for the Olympics and to allow for these opportunities.

CWA currently has prior approval or approval in principal for the following existing and planned improvements and facilities:

- Callaghan Adventure Base Area, a central lodge (Mohabi Lodge) with 36 auxiliary cabins, spa, washrooms and showers and dog kennels;
- Staff accommodations;
- Mechanized base of operations, including parking, a storage shed, security cabin, reception and change facility, woodshed, snowmobile/ATV compound as well as a horse corral, shelter and shed;
- Maintenance Shop and fuel storage;
- Warming hut (Sproatt Lake Hut) with a dock on Sproatt Lake, and
- Celestial observatory.

Additionally CSA intends to construct the following:

- Trapper's Camp cabin on Totem Pole Lake;
- Lower Gold Mine Site Cabin;
- Northair Lodge at North Air Lake;
- Harry Hut, shelter;
- Sproatt Lake Cabin ancillary guest cabins;
- Zip lines, canopy walks and suspension bridges, and
- Storage Barn for river rafts and equipment.

CWA is a locally-owned Whistler-based operation that provides 45-60 jobs and helps diversify the regional economy. With the inclusion of planned and proposed activities, CWA will employ up to 100 area residents. CWA is committed to growth and job creation, promoting stewardship and appreciation of nature by offering fun nature experiences for staff and guests alike. The objective of this commercial recreation renewal and expansion is to allow Canadian Wilderness Adventures to adjust its operating area, to continue to grow its product mix and to safely provide a lasting contribution to both Whistler's and BC's tourism economy by creating new visitor experiences and resident career opportunities. CWA provides clients with a variety of recreation experiences through a diversity of remote, varied terrain.

CWA's operations focus on environmental values and overlapping uses including:

- Ensuring wildlife encounters are managed according to the 2006 *Wildlife Guidelines for Backcountry Tourism/Commercial Recreation in British Columbia*.
- Ensuring overlap with other resource interests are identified and mitigated.



Adventure Tourism Tenure Management Plan Replacement **DRAFT**

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Adventure Tourism Tenure Management Plan Replacement **DRAFT**

INTRODUCTION

The Canadian Wilderness Adventures Ltd. (CWA) Callaghan operation is located approximately 12 km south of Whistler, on the west side of the Sea to Sky Highway 99, in the Callaghan Valley. The area is approximately 85 km north of Vancouver. CWA submits this Management Plan as an Tenure Replacement for its License of Occupation # 2407109 (2007) filed under its preceding operating name; Canadian Snowmobile Adventures Ltd.. This Tenure Management Plan is intended to respond to the changes in land use following the 2010 Olympic and Paralympic Winter Games and the establishment of Whistler Olympic Park. In the intervening years since the Games, two new resource initiatives have occurred on Mount Sproatt and the CWA tenure; the Cheakamus Community Forest (CCF) and the Resort Municipality of Whistler (RMOW) / Recreation Sites and Trails Branch of the BC Ministry Forests, Lands and Resource Operations (FLNRO) recreation trails plan. CWA is engaged in ongoing consultation with these organizations to avoid conflict while accommodating their respective mandates.

The Management Plan requirements include:

1. Description of the operation and areas of use.
2. Overlap with environmental and cultural values.
3. Overlap with other resource interests.
4. New application areas (Extensive Use Areas).
5. New Intensive Use Areas, including the delineated base areas lands.
6. Addition and expansion of trails
7. Integration with the Cheakamus Community Forest.
8. New adventure tourism activities

This Management Plan deals specifically with the application area referred to as the Lower Callaghan/Mount Sproatt area. Although this document occasionally references the operational activities of Canadian Wilderness Adventures on Whistler and Blackcomb Mountains, those activity offerings fall outside the terms of reference of this document.

In the interest of providing a comprehensive Management Plan, the entire scope of proposed activities and extents of tenure are provided. CWA will begin development of, and operation within, extensive and intensive use areas as market conditions and regulatory approvals allow.

This Management Plan update includes new application areas previously held by CWA's parent company Canadian Snowmobile Adventures (CSA) but relinquished prior to the establishment of the Whistler Olympic Park (WOP) and prior to settlement of the Legacy Lands Agreement.

General Overview of Business

Starting operations in 1993, Canadian Wilderness Adventures Ltd. is a Whistler-based outdoor recreation company specializing in adventure based recreation. CWA offers a range of year round mechanized and non-mechanized activities for visitors to the Sea-to-Sky corridor.

The CWA operations base, hereafter referred to as the Callaghan Adventure Base, is located in the Callaghan Valley, approximately 20 km from the village of Whistler. The Callaghan Adventure Base composes a matrix of sites and uses including a Primary Site and a number of Secondary Sites. CWA's current Callaghan Valley Extensive Use Area tenure encompasses approximately 3904 ha on the slopes of Mount Sproatt. CWA has applied for an additional 216 ha, that if granted, will bring the total operating area to approximately 4120 ha. The Callaghan Adventure Base area is approximately 7 ha in size and includes cabins, dog kennels, equipment storage, registration centre and ancillary facilities. The base area is parcelled according to the use type, intensity and corresponding tenure type as follows:

1. Primary Lease (Future Lodge Site – "Mohabi Lodge", Callaghan Adventure Base) – 1.34 ha
2. Secondary Lease (Maintenance Area) – 0.29 ha
3. Secondary Lease (Mechanized Area) – 0.63 ha
4. Secondary Licence of Occupation (Non-mechanized Area, Dog Kennels, Horse and Main Barn, Parking) – 1.71 ha
5. Secondary Licence of Occupation (Staff Accommodation/Campsite Area) – 3.0 ha



Adventure Tourism Tenure Management Plan Replacement **DRAFT**

Within the tenure there are a number of Intensive Use Sites, including but not limited to those found in the Callaghan Adventure Base. These sites are existing or planned ancillary use improvements across the CWA tenure and include the following previously approved Secondary Sites identified in the approved 2007 Management Plan:

1. Secondary Lease Sproatt Lake Cabin (additional 6-8 guest cabins proposed) – 0.28 ha existing cabin and parcel.
2. Secondary Lease “Celestial Observatory” and radio tower (repeater) – intensive use parcel not yet created.
3. Subalpine Emergency Shelter – no longer planned due to RMOW/FLNRO trails planning initiative.

The following ancillary Intensive Use Sites are proposed for approval and described in this Management Plan as Secondary Sites:

1. Spike (Gold Mine Site) – 0.02 ha
2. Secondary Lease (Northair Lodge) – 0.06 ha
3. Spike (Trapper’s Cabin) – 0.02 ha
4. Spike (Harry Hut) – 0.01 ha
5. Secondary Licence of Occupation (Storage Barn) – 0.14
6. Zip Lines, Canopy Walks, Canyoning and Rope Courses – areal extents to be determined

Two Intensive Use Site is proposed within the tenure as a Temporary Site:

1. Temporary Site (Hidden Lake Camp) – mapped location only, tent site with pit toilet
2. Labyrinth (Northair Skills Area) – Derelict foundations of abandoned gold ore processing plant

Key Areas of Concern

The existing and proposed tenure area occupies approximately 4120 ha and extends 7 km up the east side of *Callaghan Creek* where it veers northeast and follows the *Whistler Olympic Park (WOP)* boundary into the Beverley/Madely Lakes drainage. The tenure area also extends east to the southerly aspect of Mount Sproatt, skirting the *Twenty-one Mile Creek Watershed* boundary of (RMOW water supply). The tenure is shared with the *Cheakamus Community Forest* and the *Sproatt Alpine Trail Network*. See Map 1 for a Location and General Overview Map of the tenure renewal area.

Description of Operator

Canadian Wilderness Adventures Ltd. was incorporated in the Province of British Columbia in November 1993 as Canadian Snowmobile Adventures. Canadian Wilderness Adventures Ltd. conducts business under the banner of Canadian Wilderness Adventures, which includes Canadian Snowmobile Adventures, Canadian All Terrain Adventures, Canadian Water Adventures, Canadian Dogsled Adventures, Canadian Snowshoe Adventures and Canadian Mountain Productions/Services and is duly incorporated pursuant to the laws of the Province of British Columbia.

Incorporation Number: BC0457680

The records office of CWA
Law office of Nick Davies
1075 W Georgia Street #2010
Vancouver, BC V6E 3C9

The business address of CWA
PO Box 701
Whistler, B.C. V0N 1B0

Contact:
Reception (604) 938-1616
Allan Crawford (604) 932-8809

History of Operations

CWA began operations in 1993 from a rented premises located in the Kids Camp facility at the base of Blackcomb Mountain in Whistler, BC. Initially, the company’s fleet consisted of six snowmobiles, and operations



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were restricted to the evening hours of the winter months. Operations consisted of guided snowmobile tours on Blackcomb Mountain through a negotiated arrangement with Blackcomb Skiing Enterprises Ltd, to which a fee was paid based on a percentage of gross revenues.

A snowcat was purchased, re-designed and equipped as a snow coach to take customers for rides and social activities during the evening hours and used to groom the trails by day. The snow coach also allowed the company to solicit and obtain additional clients in the film and multimedia industry because it had the equipment and crew necessary to transport both people and supplies to remote wilderness locations.

.As clients requested more product options, and with a "moratorium" in place preventing issuance of Commercial Recreation tenures in the Sea to Sky Corridor, CWA obtained a road use permit to operate in the backcountry, providing the opportunity to offer daytime adventure activities to their clientele. On August 1, 1993 CWA applied for a Road Use Permit (RUP) with the BC Ministry of Forests (MOF) to operate on the upper Lillooet/Meager Creek Forest Service Roads (FSR). The permit was granted on January 4, 1994. CWA also began assessing the Lower Callaghan/Madely Lake area late 1993. On October 3, 1994, CWA submitted its first application to the MOF for road use in Lower Callaghan/Madely Lake area. At the request of BC Lands (Ministry of Environment, Lands and Parks), CWA filed a statement of interest on November 24, 1996 under the Commercial Backcountry Recreation Policy.

In the spring of 1994 CWA began working with film crews, providing snowmobiles for activities on Blackcomb Mountain. There were additional film shoots in the Lower Callaghan Valley/Madely Lake area in 1994.

In the summer of 1994, CWA began assessment of commercial recreation development potential in the Lower Callaghan Valley/Madely Lake area.

By the beginning of the 1996 fiscal year, the company expanded its fleet of snowmobiles from six to seventeen to meet growing demands for business. During that year, CWA also added All Terrain Vehicles (ATV's) to its fleet in order to provide a year round product for guests and year round employment for the staff. In June of 1996, CWA commenced operation of ATV tours. Use of ATV's also extended the snowmobiling season well into the summer, because it became possible for customers to ride an ATV from the company's base to the snow line.

In the summer of 1997 CWA investigated 4x4 assisted mountain bike descents the Lower Callaghan Valley/Madely Lake area. CWA also operated ATV tours on Blackcomb Mountain during this time.

In 2001, CWA was issued a short term (5 years) License of Occupation for the purpose of conducting a wide range of Commercial Recreation (CR) activities in the Callaghan Valley. In 2007, with the 2010 Olympic and Paralympic Winter Games pending, and in response to the formation of the Whistler Olympic Park (WOP) Nordic venue and public ski area, CWA voluntarily relinquished a portion of its tenure in exchange for its currently delineated tenure area and a long term (30 year) License of Occupation.

In the fall of 2011, CWA purchased river raft equipment with the intent of developing a commercial guiding product and testing the viability of the river for tour operations in the Cal-Check area of Callaghan Creek.



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Map 1 – Location and General Overview Map



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Existing Activities

CWA activities are located in the Callaghan Valley, Blackcomb Mountain, and Bralorne, B.C. Within the Callaghan Valley, the following tours and activities are currently offered:

1. Snowmobile tours
2. Snowmobile-assisted ski and snowboarding tours
3. Snowcat-assisted ski touring
4. Snowcat tours
5. Dogsled/dog carting tours
6. Snowshoe tours
7. ATV tours
8. Sightseeing safaris (4X4 tours)
9. Hiking
10. Horseback riding
11. Gold Mine Tours
12. Technical skills tracks
13. Adventure events (Igloo building courses, venue rentals)
14. Film support services/productions



Photo 1: ATV Tour in Callaghan Valley

Future Activities

This Management Plan update is intended to support an application to make additional minor adjustments to the CWA tenure that will allow for incorporation of the following activities as part of the CWA product offering:

1. Sleigh rides
2. Mountain biking
3. Tree canopy tours and zip lines
4. River trek canyoning
5. River rafting tours
6. Outdoor edu-recreation and film experience
7. Camping
8. Lodge accommodation



SECTION 1: DESCRIPTION OF THE OPERATION & ACTIVITIES OFFERED

1.1 General Description of Operation

1.1.1 General Area

The CWA Callaghan operation is located approximately 12 km south of Whistler, on the west side of the Sea to Sky Highway 99, in the Callaghan Valley. The area is approximately 85 km north of Vancouver.

The current tenure area occupies approximately 3904 ha and extends 7 km up the east side of Callaghan Creek where it veers northeast and follows the WOP boundary into the Beverley/Madely Lakes drainage. The tenure area also extends east to the southerly aspect of Mount Sproatt, skirting the watershed boundary of Twenty-one Mile Creek (RMOW water supply). See Map 2 – Extensive Use Tenure Area for the existing tenure area and proposed tenure expansion area.



Map 2 – Extensive Use Tenure Area



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This Management Plan describes a number of existing client services and activities approved under previous Management Plans (Current Experiences Offered). As well, a number of new proposed activities are described (New Experiences Proposed) for consideration and approval by the Adventure Tourism Section of the Ministry of Forests, Lands and Resource Operations (FLNRO). Likewise, existing approved facilities and infrastructure, planned and approved, but not yet constructed facilities are described in this Management Plan. The “approved but not yet constructed” facilities are carried over from previously accepted Management Plans (referred to in this document as “Existing Completed Improvements” and “Previously Approved Improvements”). Proposed facilities are also described in this Management Plan for approval by the Adventure Tourism Section of FLNRO (referred to in this document as “Proposed New Improvements”) and presented in Map 3 – Intensive Use Areas – Overview. In an effort to clarify the status of trails and intensive use sites in the Management Plan the map folio uses the terms “approved” and “proposed”. In the trails legend, status is further differentiated by season of use and type of trail user (mechanized vs. non-mechanized).

1.1.2 Base Operation

CWA currently stages all tours out of the Carleton Lodge (Whistler Village) and transports clients to the Callaghan Adventure Base located 12 km down the Sea to Sky Highway from Whistler Village, 8 km up the West Callaghan Road and 0.5 km down the East Callaghan FSR. In the future, as the base facility is developed, CWA will bring traffic in from the highway to the base. This current base of operations is established under a Temporary Use Permit on Crown Land with the Squamish-Lillooet Regional District and includes storage sheds, maintenance buildings, dog kennels and offices. A permanent base of operations in the Callaghan Valley at this location is previously approved by the Province of British Columbia. CWA is currently in the process of applying to the Squamish Lillooet Regional District (SLRD) for appropriate zoning. A plan of the base facility is provided in Map 4a – Intensive Use Sites - Base of this Management Plan.

This location complements the WOP by offering an additional range of activities for visitors to the Callaghan area. These offerings would include a variety of summer and winter recreational opportunities, both mechanized and non-mechanized.

1.1.3 Existing Completed Approved Improvements

CWA has completed the following improvements to the tenure area.

A. Callaghan Adventure Base Area

- a. Site preparation completed for Olympic security camp (from 2009, see Map 2 and Map 4a)
- b. Mechanized base of operations for Snowmobile/ATV (Secondary Lease) (from 2010, see Map 4a)
- c. Access road/driveway from current FSR and new WOP public road
- d. Parking area for equipment, shuttle buses and staff
- e. Client reception and change facility (Atco trailer)
- f. Guide office/sales kiosk
- g. Woodshed
- h. Security cabin
- i. Machinery shed
- j. Port-a-potty(s) and pit toilet
- k. Locking compound for snowmobiles
- l. Horse corral with shelter and tack and hay shed



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Map 3 – Intensive Use Areas - Overview





Map 4a – Intensive Use Sites - Base







Plate 1: Pit toilet at snowmobile base



Plate 2: Client reception building





Plate 3: Artist's Rendering of the Modular Equipment Storage and Maintenance Shed

- B. Maintenance Yard/Shop and equipment storage facility (Secondary Lease) (from 2007, see Map 4a)
 - a. Wood workshop with security/caretaker quarters
 - b. Materials storage shed
 - c. Works yard
 - d. Woodshed
- C. Dog Sled Base Area (contained within Non-mechanized area, Secondary Licence of Occupation) (from 2008, see Map 4a)
 - a. Covered shelter
 - b. Guest reception building
 - c. Musher/animal caretaker cabin
 - d. Dog food shed
 - e. Equipment shed
 - f. Gear drying shed
 - g. Woodshed
 - h. Water tower
 - i. Staging for dogsled activities
- D. Main Barn (contained within Non-mechanized area, Secondary Licence of Occupation) (from 2010, see Map 4a)
 - a. Barn
 - b. Guest reception and change facility/smoker cook shed
 - c. Wrangler Cabin
 - d. Machinery shed (sleighs, wagon, tractor, etc.)
 - e. Chicken coops/Pig Pen/Horse corrals
 - f. Wood shed
 - g. Guest seating
 - h. Horse shelters



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- i. Hay storage
 - j. Port-a-potty
 - k. Covered first aid trailer
- E. Snowshoe Base (contained within Non-mechanized area, Secondary Licence of Occupation) (from 2007, see Map 2 and Map 4a)
 - a. Gear storage building
 - b. Caboose with decks, teepee and gazebo, client change and warming
 - c. Wash house
 - d. Woodshed
 - e. Potable well water and septic fields
- F. Sproatt Lake Cabin (Secondary Lease) (from 2010, see Map 2 and Map 4c)
 - a. Alpine cabin
 - b. Woodshed with Outhouse/composting toilet
 - c. Guide Cabin
- G. Skills areas (Extensive Use Licence of Occupation) (2009, see Map 2, and Map 4b)
 - a. ATV K6 Skills Area
 - b. Summer/winter snowmobile/ATV skills practice area on existing Northair Mine site
 - c. Labyrinth (existing foundations of gold ore processing facility)
 - d. Frank and Beans Skills Area (from 2007, ongoing development)

1.1.4 Other Previously Approved Improvements

- A. Future Lodge Site - Mohabi Lodge (Primary Lease) (from 2015, see Map 4a)
 - a. Guest accommodations (approximately 10,000 ft². lodge with 18 guest rooms) with full-service food and beverage kitchen/pub and theatre/events hall
 - b. Guest welcome center café/Hemloft, activity booking desk and retail
 - c. Outdoor amphitheatre and stage
 - d. Pond
 - e. Greenhouse/garden
 - f. Washrooms/showers (approximately 250 ft²)
- B. Cabin and Camping / Staff Accommodations Area (Secondary Licence of Occupation) (from 2015, see Map 4a)
 - a. Spa (approximately 500 ft²) with change rooms (approximately 250 ft²)
- C. 12 Staff cabins (approximately 250 ft²)
- D. 24 Guest cabins (approximately 350 ft² each)
- E. 36 Tent sites
- F. Maintenance Shop (Secondary Lease) (from 2014, see Map 4a)
 - a. Building (approximately 5000 ft²)
 - b. Parts and equipment storage shed
 - c. Fuel storage

1.1.5 Proposed New Improvements

The following phased intensive use improvements within the tenure area yet to be approved include:

- A. Trapper's Cabin and Totem Pole Lake Dock (Spike) (from 2012, see Map 4a)
 - a. Existing small log cabin (approximately 80 ft²)
 - b. Sauna building
 - c. Dock and boardwalk
- B. Lower Gold Mine Site Cabin (Spike) (see Map 3 and 4b)
 - a. Small rustic framed cabin (approximately 200 ft²)
 - b. Small storage shed (approximately 100 ft²)
 - c. Covered sluice boxes
 - d. Horse corral
 - e. Micro-power peloton wheel
 - f. 4X4 skills track
- C. Northair Lodge (Secondary Lease) (see Map 3 and 4b)
 - a. Log Cabin (approximately 720 ft²)
 - b. Outhouse
 - c. Caretaker/chef hut (approximately 300 ft²)



- d. Dock
- e. Firewood, hay, tool shed (approximately 220 ft²)
- f. 4x4 skills track
- 1. Harry Hut (Spike) (from 2014, see Map 3 and Map 4c)
 - a. Rustic cabin (approximately 400 ft²)
 - b. Food service/dining tables
 - c. Guest and caretaker bunks
 - d. Storage shed for hay and gear
 - e. Wood shed
 - f. Outhouse
- 2. Sproatt Lake Cabins
 - a. 6-8 guest cabins within approved Secondary Lease area (100 ft² each)
- 3. Canyoning (see Map 5)
 - a. Rappel lines
 - b. Riverside safety line
 - c. Canopy walks and swings
 - d. Zip lines
 - e. Tree houses
 - f. Suspension bridges/cable ride (Callaghan Falls)
- 4. River Rafting Put-ins and Take-outs on Callaghan Creek (from 2015, see Map 5)
 - a. Access trails
 - b. Put-in and take-out areas
 - c. Boardwalk to be constructed at raft put-in and take-out
 - d. Storage Barn to be constructed at raft put-in (see Map 4d and 5)
 - i. Approximately 280 ft² storage for rafts and equipment
 - ii. Hitching post for horses
- 5. Celestial observatory (from 2020, see Map 4c)
 - a. Facility with telescope and educational workshop space
 - b. Full-service food and beverage kitchen/dining room
 - c. Guest and caretaker rooms
- 6. Hidden Lake Camp (Temporary Site) (from 2014, see Map 2 and 4 b)
 - a. Pit toilet
 - b. Camp fire ring



Map 4b – Intensive Use Sites – Mine sites





Map 4c – Intensive Use Sites – Alpine Cabins





Map 4d – Intensive Use Sites – Storage Barn





Map 5 – Canyoning Infrastructure





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1.1.6 Access

At present, all clients are transported to the Callaghan Adventure Base from Whistler Village via courtesy van.

The Callaghan Adventure Base of operations is accessed via the Callaghan Valley Road on the west side of Callaghan Creek. CWA will establish and maintain access to their new base of operations from the point where the Callaghan Creek FSR meets the Callaghan Valley Road. Clients are transported via van shuttle service from Whistler Village or use their own vehicles to access the operations base.

1.1.7 Staff

CWA currently employs 50-60 staff; the majority of these are full-time positions. CWA management and key staff positions are described below. Staff numbers will increase with additions of new activities and tours.

Table 1. CWA Positions and Staff Qualifications		
Staff Category	Employees	Experience and/or Certificates
Senior Manager	1	<ul style="list-style-type: none"> • Bachelor of Commerce Honours Degree • Major in Marketing • 20 years as owner/manager of CWA • certified guide in canoeing, rafting, snowmobiling • wilderness/occupational first aid • film/photography studies and experience • resort development studies • construction and equipment operator • management studies • film production management • recreational land use studies • world adventurer /research explorer
General Manager	1	<ul style="list-style-type: none"> • Business Administration and Marketing Degree • 14 years with CWA • 3 years full time guiding experience • 4 years Operations Manager experience • Primary Care Paramedic • Search and Rescue Ground Search Technician • CAA Ski Area Management Avalanche Level 1 • Full time Senior Instructor with BCSF • Advanced Wilderness First Aid/Instructor • CPRC with AED Endorsement • Occupational First Aid
Front Desk Manager	1	<ul style="list-style-type: none"> • In-house training • 6 years with CWA
Operations Manager	1	<ul style="list-style-type: none"> • Diploma of Adventure Tourism • 8 years with CWA • 6 years guiding experience • 5 years Operations Manager • Advance Wilderness First Aid • CAA Ski Area Management Avalanche Level 1 • Instructor BCSF • Avalanche Awareness Certificate • CPRC with AED endorsement



Table 2. CWA Positions and Staff Qualifications		
Staff Category	Employees	Experience and/or Certificates
Backcountry and Water Division Manager	1	<ul style="list-style-type: none"> • 14 years with CWA • CPRC with AED endorsement • Advanced Wilderness First Aid • 7 years guiding experience • 4 years supervisor/division manager • Extensive Water Certifications • Ground Search and Rescue Technician
Sales Manager	1	<ul style="list-style-type: none"> • 5 years in sales & front desk with CWA • 5 years with CWA • Hotel sales experience • Marketing diploma • In-house marketing training
In Resort Sales and Marketing Manager	1	<ul style="list-style-type: none"> • BA Business • Dipl. Tech. Marketing and Communication
Marketing Manager	1	<ul style="list-style-type: none"> • 1 year experience as Graphic Designer • 10 years experience in Marketing • 3 years experience as Account Manager with Design Firm • 1.5 years with CWA • Dipl. Graphic Design School • Marketing degree
Shop Manager/Head Mechanic	1	<ul style="list-style-type: none"> • Licensed Automotive Technician • 15 years with CWA • 24 years mechanic experience • Licensed Millwright • Licensed Vehicle Inspector • Bombardier Snowcat Technician • Level 1 Supervisory Pyrotechnician • Firefighter—Level 2
Guides	~30	<ul style="list-style-type: none"> • 80 hour First Aid course with CPR C ticket • Class 4 unrestricted drivers license • Intensive in-house training program
Advanced Guides	5	<ul style="list-style-type: none"> • Avalanche Level 1 (Ski Area Management) • Swift Water Rescue Technician • BC Raft Guides License • CSGA License (Canadian Ski Guides Association) • Fire Suppression (Bush/Urban/Industrial) • Food Safe BC Certifications • Marine Radio Operators License

CWA attracts and employs highly qualified, career-minded staff and takes pride in offering a challenging work environment that allows individuals to grow with the company. Employment opportunities include guides, drivers, reservation agents, and more. All are required to have the necessary industry standard certifications. These certifications include first aid, canoe guide certification, snow safety and avalanche training. In addition, CWA conducts in-house guide training and sponsors out-of-house skills development for key staff.



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1.2 Commercial Recreation Activities Offered on Crown Land

1.2.1 Current Experiences Offered

Clients reserve their activity package via the Internet, telephone, fax, or in person and complete documentation for an activity at the Carleton Lodge in Whistler Village. They are transported by passenger van/bus to the Callaghan Adventure Base facility where a safety and orientation briefing takes place. This includes describing responsible use of mechanized vehicles or applicable equipment, the use of all safety equipment, and wilderness preparedness.

Before the arrival of clients, the guides assemble to review the weather conditions and forecast; and/or trail conditions.

Depending on the season, clients can choose between snowmobile, ATV, snowcat, ski touring, dogsled, snowshoe, canoe and 4x4 van/jeep tours. These are described below according to the season:

Winter Experiences

Snowmobile Tours

A typical day involves clients arriving at the Callaghan Adventure Base by shuttle from Whistler Village, for set departures depending on the duration of the tour desired by the client. After an orientation and safety session, clients are introduced to their snowmobiles and riding techniques. Explicit tour and riding procedures (including desired behaviour for wildlife encounters) are presented to ensure a safe and responsible experience is enjoyed by all. Meals are packed in and served depending on the type and duration of tour.

CWA snowmobile tours in the Callaghan/Sproatt area typically involve 1-10 groups of up to 8 snowmobiles, with each group led by a guide on the lead snowmobile. Tour duration is from 2 to 8 hours and offers a range of challenges from safety focused family outings to excursions over challenging terrain for advanced snowmobilers.

The intent of these tours is to provide clients with a winter subalpine and forested viewscape experience. Tours include several stops along the way, providing clients with vistas of natural features as well as food and refreshments.

CWA is committed to providing sustainable and environmentally friendly recreation opportunities, priding itself on equipping clients with cleaner and quieter four-stroke snowmobile engines and anticipating moving to electric models when they become available. CWA sponsors engineering researchers at McGill University, designing improvements in snowmobile efficiency technology. Specific tour details are listed below.





Photo 2: Snowmobile Tour at Sproatt Lake Cabin

Callaghan Cruiser - Easiest

Journey through the pristine Callaghan Valley to the historic Northair Goldmine site for a fabulous introduction to the backcountry. Follow wide, winding trails to an open play area. Experience the perfect mix of easy riding and spectacular scenery – ideal for first time snowmobilers and families.

Departures: 9:00 am, 1:00 pm, 3:30 pm, Duration: 3 hours

Wilderness Run - Moderate

Carve your way through the remote backcountry of the Callaghan Valley to our rustic cabin on Mount Sproatt. Rugged BC wilderness surrounds you while you ride through thickly forested trails and across frozen lakes. Discover awe-inspiring landscape and experience the excitement and freedom of a truly Canadian backcountry adventure.

Departures: 8:00 am, 11:30 am & 3:00 pm, Duration: 3 hours

Backcountry X - Advanced

Let our experienced and professional backcountry guides show you a real Canadian big mountain adventure! Blast through mounds of deep, limitless snow in our rugged wilderness terrain. This extreme ride is designed to enhance your style, challenge your skill and push your limits. Previous snowmobile experience is recommended. Lunch included.

Departures: 8:00 am & 12:30 pm, Duration: 4 hours

The Powderhound - Advanced

Climb, carve and kick up some fresh powder! Our skilled, professional guides will get your adrenaline pumping as they lead you to this new frontier on our top of the line 4 stroke machines. Access terrain that is unattainable by any other means. Conquer the infamous 'Staircase' and blast through rolling hills of powder where 360 degree views of Whistler, Black Tusk and Howe Sound surround you. Avalanche safety equipment included along with a deli-style lunch.

Departure: 8:00 am, Duration: 7 hours



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Snowmobile-assisted Ski and Snowboarding Tours

By popular demand, bring your board(s) and we will provide the sleds. The opportunity to experience Whistler-style backcountry skiing and boarding by snowmobile is offered on the slopes of Mount Sproatt. Groups of up to 12 riders with skis and/or snowboards are led by a lead guide and an assistant guide. The tours will be provided in half day and full day packages. Breakfast and or lunch will be provided at the Sproatt Lake Hut and will be catered to meet the client's needs.

Snowcat-assisted Ski Touring

Enjoy a backcountry ski touring experience on the upper slopes of Mount Sproatt, supported by snowcat transport from the Callaghan Adventure Base to the alpine areas. The group starts the day with a hearty breakfast at the alpine cabin, followed by a safety orientation and transceiver training session before heading off for their day-touring experience. Groups are guided or self guided according to preference and experience. Ski touring is a full day activity with groups of up to 16 people.

Snowcat Tours

Snowcat tours are conducted on existing trails (see Map 2), with a focus on the existing trail to access the alpine of Mount Sproatt. The tours include stops and experiences at some of the following, depending on client interest and package options:

- Dinner and entertainment at the Sproatt Lake Hut or observatory
- Snowcat assisted tobogganing, skiing, or snowshoeing
- Snowcat assisted film or photo shoot excursions

A typical day involves clients arriving at the Callaghan Adventure Base by van from Whistler Village, for set departures depending on the duration of the tour desired by the client. After an orientation and safety session, clients are introduced to the snowcat and they board for the trip up to the alpine on Mount Sproatt. Explicit tour procedures (including desired behaviour for wildlife encounters and snow safety) ensure a safe and responsible experience is enjoyed by all. Meals are usually provided at the Sproatt Lake Hut and the tours may also include ski touring or snowshoeing in the alpine or sub-alpine areas.

Dogsled Tours

A typical day involves clients arriving at the Callaghan Adventure Base by van from the Whistler Village, for set departures depending on the duration of the tour desired by the client. After an orientation and safety session, clients are introduced to the musher and the dog team with a tour of the kennels. Tour procedures, including desired behaviour for wildlife encounters and dog safety, ensure a safe and responsible experience is enjoyed by all.

Trapper's Run - All Abilities

A real Canadian experience. Let your eager and powerful dog team lead you into the magnificent old growth forest of the Callaghan Valley. Stop and learn about the history of our Canadian fur trappers. Join your professional musher in harnessing and staging the dogs, learn the commands and feel the thrill of driving your own team. Relax with your family as you ride a mellow mix of open and winding trails for an unforgettable winter journey, with plenty of photo opportunities.

Departures: 8:30 am, 12:00 pm & 3:30 pm, Duration: 3 hours

Bonnie and Clyde's Getaway - All Abilities

Cruise through narrow winding trails of old growth forest, graced with great cedar giants that are hundreds of years old. Pass white capping rivers that lead you to Canadian Dogsled Adventures' Igloo. Here you can strap on snowshoes, if required, and in minutes you'll be trekking to one of British Columbia's top 10 waterfalls, the spectacular 140 ft Alexander Falls. Cozy back into your sled and then hang on as your team of sled dogs do what they love to do most, RUN! Tucked comfortably into your enclosed bed toboggan, you'll be chasing a piece of Canadian History.

Departures: 8:30 am, 12:00 pm & 3:30 pm, Duration: 3 hours





Photo 3: Dogsled Tour in Callaghan Valley

Snowshoe Tours

A typical day involves clients arriving at the Callaghan Adventure Base by van from Whistler Village, for set departures depending on the duration of the tour. After an orientation and safety session, clients head out into the forest with their guides. Guides present tour procedures, including desired behaviour for wildlife encounters and snow safety, to ensure a safe and responsible experience is enjoyed by all.

The Medicine Trail - Healthy Fitness

Walk through a forest full of mystery along an historic trapper's path. Learn traditional knowledge while you snowshoe and enjoy tasting healing teas from plants that grow along The Medicine Trail. Travel deep into a special ancient forest in the Callaghan Valley. Hear a brief history of the area's traditional uses and ways of the past. Let your imagination roam as you gaze upon giant cedar, fir and hemlock trees that provide a canopy high above. Finish back at the caboose for a rejuvenating snack by the fire.

Departures: 9:00 am & 1:00 pm, Duration: 3.5 hours (round trip)

Callaghan Snowshoe Cookout - All Abilities

Explore the Callaghan Valley by moonlight as you put on your snowshoes and head out to Totem Lake. Your headlamp lights the way as the twilight descends amongst the ancient old-growth forest. Come together around our campfire and experience a true Canadian cookout. A catered one-pot meal feeds your family as you dine under the stars – just like the cowboys. It is the perfect evening activity for families and couples looking to cozy by the fire surrounded by wilderness. Departure: 5:00 pm, Duration: 3 hours (round trip)

Sleigh Rides

Traditional sleigh rides for up to 16 people use the Totem trail from the Callaghan Adventure Base to Trapper's Cabin. The duration is approximately 2 hours and includes hot refreshments and a campfire. This area is shown on Map 3.



Photo 4: Snowshoe Tour on the Medicine Trail



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Summer Experiences

ATV Tours

A typical day involves clients arriving at the Callaghan Adventure Base by van from Whistler Village, for set departures depending on the duration of the tour. After an orientation and safety session, clients are introduced to their ATVs and riding technique. Explicit tour and riding procedures (including desired behaviour for wildlife encounters) ensure a safe and responsible experience is enjoyed by all. Meals are packed in and served depending on the type and duration of tour.

The Lower Callaghan/Sproatt area supports a range of tours with a variety of destinations and themes. Current use involves 1 to 10 groups of up to 8 ATVs. Duration ranges from 3 to 4 hours. Guests are shuttled by bus and ATVs are transported by trailer to the base area.



Photo 5: ATV Tour on Established Wilderness trails

Call of the Wild

Explore the spectacular Callaghan Valley, with its unique geographical setting and phenomenal scenery. With its rugged natural terrain and the Northair historical gold mine site, discover why the Callaghan is Whistler's most inspirational setting for adventure.

Departure: 9:00 am, Duration: 3 hours

Wild Wild West

A more challenging ATV ride through the rugged terrain of the Callaghan Valley. Experience the pristine wilderness of Whistler's backcountry as you travel along forested trails, past pristine lakes, across narrow bridges and through specialized ATV playgrounds.

Departure: 12:00 pm, Duration: 4 hours





Photo 6: Summer Sightseeing at Alpine Cabin

Sightseeing Safaris

Sightseeing safaris are conducted during summer months on existing trails. The tours include stops and experiences at some of the following, depending on client interest and 'package' options:

- Alexander Falls photo opportunity,
- Mount Sproatt: lunch stop at the warm up hut or observatory,
- Northair Lakeside activities including canoeing, labyrinth walk through existing ruins, nature watching, or fishing,
- Night sky viewing at the observatory,
- Gold panning introduction.

Sightseeing safaris are conducted using 4X4 buses or Jeep Wrangler Rubicons. The tours are typically of 3-4 hour duration (although longer custom trips are available), and involve travel on the FSR network to points of interest including the subalpine terrain on Mount Sproatt, Northair Mines, and Alexander Falls. CWA activities occur completely outside the 21 Mile Creek watershed reserve (Map 2). The route is chosen to ensure that the sensitive sub-alpine ecosystem, as well as that the community watershed is protected.

Dog Carting

As a summer alternative to dog sledding, teams of dogs will pull a wheeled cart on existing trails as part of the dogs' required summer training and exercising. As with the winter offering, the dog carting tour starts with a visit to the kennel. The dog carting loop will extend from the kennels to the Trappers Camp at Totem Pole Lake, utilizing a soft surfaced, shaded trail. The tours will typically be 2 hours in duration, with stops at water ponds for cooling and resting dogs. Dog walks will also be integrated into existing tours.

Hiking

Hiking tours are fully integrated with the extents of the tenured land base and will focus on areas of intact old growth forest. Hiking will occur on the Medicine Trail and Alexander Falls, for 2 hours to half a day. Hiking access to Sproatt Lake and the alpine areas of Mount Sproatt may be pack horse supported and will typically be for a full day. Multi-day tours may also be offered.





Photo 7: Vistas from Goldmine Site

Horseback Riding

Horseback tours will take place on the trail network across the extent of the tenured land base ranging from the valley bottom to the alpine of Mount Sproatt. Tours are of half day, full day and multi day duration, taking advantage of the Sproatt Lake cabin as well as other camp sites. Proposed overnight sites include camping around the various cabins and the Hidden Lake tent site. The trail network is shown on Map 2.

Hokey Pokey – Gold Rush Tour

Travelling from the base by horseback or horse drawn wagon, clients will visit the Gold Mine site and the Miner's Cabin, panning for gold from a sluice box at the historic gold mine. These areas are shown on Maps 2 and 4b. This tour is for the faint of heart! The horse's power will be felt but speeds will be kept to a minimum for your comfort level. You'll get to ride nice and easy wide trails to stunning viewpoints. You'll stop for a refreshing break at a beautiful little creek falls before climbing through switch backing forest trails up to a historic goldmine. Once at the abandoned Northair Goldmine site you'll get to try your hand at panning for gold, with any luck you'll strike it rich!

Departure: 9:00 am, Duration: 3 hours round trip from Whistler.



Photo 8: Old Growth Forest En Route to Waterfalls

Hidden Valley – Waterfalls trip

Are you ready to step into real nature? This tour rides deep into a stunning old growth forests that's so quiet you might even hear your heart beat. The horses will take you along a wagon trail path that follows the gorgeous Callaghan creek. Expect to see 1000 year old trees, get energized by the 150 foot waterfall and relish in the beauty of the area with the horses. It is as if you returned to the olden days.

Departure: 12:00 pm & 3:30 pm, Duration: 3 hours round trip from Whistler



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Horse or Tractor drawn Wagon Rides

Staged out of the Callaghan Adventure Base, horse drawn wagons capable of seating up to 16 passengers take groups on tours of the old growth forest, typically to the Mine Site, Trapper's Camp or other combination of activities. Refreshments are served at the end of the tour. The tours are typically 2-4 hours in duration.

All Season Experiences

Adventure Events

In addition to commercial recreation operations, CWA also provides backcountry adventure catering services for large group activities like weddings, corporate team building conferences and family reunions. Group activities are centered in the Callaghan Adventure Base area, although smaller groups may be hosted at the alpine cabin on Mount Sproatt. Adventure activities are developed specifically to meet the needs of the client groups and are selected from the existing range of activities described in this management plan.

- Wilderness first aid training
- Avalanche courses
- Orienteering and other outdoor travel/safety skills courses
- Ecological tours
- Themed festivals
- Wild West and other themed activities such as:
 - Barn dances and cook-outs
 - Horseshoes
 - Roping
 - Smoking meat
 - Mechanical bull riding
 - Square dances
 - Themed saloon
- Log cabin and canoe building courses
- Interpretive courses on local vegetation
- Outdoor film/photo school courses



Photo 9: Summer Events at the Main Barn



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Film Support Services/Productions

In addition to commercial recreation operations, CWA also provides film industry support through its Canadian Mountain Productions division (CMP). CMP was established to meet the needs of production companies looking to shoot outdoor footage in the Whistler area for use in films and commercials. Since 1994 CMP has assisted in the production of dozens of feature films, more than 75 TV commercials, and hundreds of still photo shoots for fashion magazines, editorials and news articles. CMP has established a reputation as being reliable, safe and knowledgeable, and is the leading outfitting production/location company in Whistler.

While, to date, these commercial services have not involved a recreational component, CWA intends to integrate their in-house film production and photo shoot expertise and facilities with recreation and education activities in the Callaghan/Sproatt area. This will provide clients with unique film/photo educational and recreation experiences. It will also provide prospective film/photo professionals with a unique opportunity to learn the craft of film shooting, production, and editing in an outdoor recreational setting.

1.2.2 New Experiences Proposed

CWA intends to broaden the scope of outdoor experiences available to clients by offering a range of proposed non-mechanized and mechanized activities. Clients would be able to select from a variety of routes (conditions permitting) and experiences for either self-guided or guide/instructor led depending on the activity. Guided outings would be catered and include cultural and/or nature activities. Tours involving mechanized recreation would include a safety and familiarization instruction session. All tours will include a briefing on wildlife encounter procedures.

The tours would typically involve groups of up to 20 guests with instructors, guides and drivers as appropriate. Tour duration will be from 2 to 8 hours depending on clients' choice, ability, and conditions. Guests would either register for tours at the Whistler Village reservation facilities or at the proposed facility operation base in the tenure renewal area.

Summer Experiences

Mountain biking

Mountain bike tours will be provided on the existing trail network. Mountain Bike experiences will be offered as a cross country product and an all mountain product supported by uphill transport by 4X4. The tours are of half and full day duration. The trail network is shown on Map 2.

Technical Skills Areas

Located near the lower gold mine site, the Northair mine site, the K6 area and the Frank and Bean trail area, technical skills areas will train clients off road skills. These areas are shown on Map 2.

Tree Canopy Tours and Zip Lines

Tree canopy tours with zip lines will be conducted in an area adjacent to the Alexander Falls Recreation Site, along Callaghan Creek, and on the lower slope of Mount Sproatt. A noise/vegetation buffer zone between the Recreation Site boundary and the zip line activities will ensure that CWA's activities maintain the peace and serenity of the visitor experience to the Alexander Fall Recreation Site. See Map 5 for the general location of zip lines and river rafting (described below).

Tree Canopy Tours

Tree canopy tours will be conducted using buses, capable of seating up to 24 passengers, to move groups from the Callaghan Adventure Base to the tour start point near Alexander Falls. The zip line experience integrates the thrill of the zip line with natural history interpretive presentations by the guide. A series of zip lines, rope courses and trails will lead clients back to the bottom of the proposed tenure expansion, and then back to the Callaghan Adventure Base, where refreshments are served at the end of the tour. The tours are typically 3-4 hours in duration. This area is shown on Maps 2 and 5.

The Canadian Flyer 01

Located on the lower flank of Mount Sproatt (see Map 5), this proposed zip line will allow guests to fly 1.2 km's, face down/headfirst from a forestry lookout tower to the Callaghan Adventure Base. This zip line adventure will have the biggest drop and highest speeds in the Whistler Area.



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River Trek Canyoning

The zip line tours will also be offered as a package integrated with river rafting for an experience referred to as River Trek Canyoning (see Map 5). This guided adventure activity uses a range of travel modes including rappelling, floating, hiking, swinging and zipping. The Tours will start near Alexander Falls and extend down to the river rafting take-out, or to the end of the proposed tenure extension. The tours will be approximately 4 hours in duration.

River Trek Canyoning

Guests will embark on a 9 km extreme wilderness adventure down Callaghan Creek. Zip line over 150 foot Alexander Falls, trek through a nearly inaccessible canyon up into canopy of monster old growth trees where guests can sit in the tree house, swing like Tarzan before jumping aboard a white water raft for a class 3 whitewater rafting trip down the creek over a 10 foot waterfall. The last trek of the journey includes several non-technical zip lines over the famous white waterfall kayaking canyon back to the bottom of the valley. This area is shown on Map 5.

River Rafting Tours

CWA seeks to offer a half-day river adventure on Callaghan Creek. Individual and small group clients book trips by phone, over the internet or at the base in Whistler Village.

On a typical day the client will arrive at the Carleton Lodge base to fill out a waiver form before being transferred to the Callaghan Adventure Base for outfitting. Upon arrival at the put-in of the river run, the rafts and gear will be unloaded and the groups are assigned to rafts. Each group is introduced to their river guide and given a safety orientation. The safety orientation covers paddling positions, strokes, swift water rescue and man overboard drills in conformance with requirements of appropriate regulations. The put-in locations are selected with a number of key attributes in mind, including safe access and aesthetics. The guide provides instruction and paddling directions to the clients.

Depending on the preferences of the group, the guide will provide interpretive commentary and stories of the natural history of the river.

At the end of the trip, the shuttle meets the rafting party at the designated take-out. The guides load the rafts and gear on the shuttle trailer or bus, and the group returns to the base to dry off, clean up and enjoy a meal or another activity.

Callaghan Creek Adventure

The Callaghan Creek Adventure is a half day, guided whitewater trip involving "Class II-III" rapids with paddle propulsion. The trip includes lunch or a snack at the Callaghan Adventure Base after the trip, equipment and return shuttle from Whistler. The length of season is generally May through September. This area is shown on Map 5.



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Outdoor Edu-Recreation Pavilion and Film Experience

The common theatre area located in the main lodge (see Map 4a) will be the central activity area for a range of outdoor recreation related training workshops and skills development courses. These programs would entail one-day to two-week stays at the lodge, with guests staying in the rooms or in the satellite cabins. These activities would be conducted throughout the year, but concentrated during traditionally less busy tourist 'shoulder season' months. Proposed product offerings would include:

- outdoor film/photo school camps
- fishing and fly fishing courses
- yoga, pilates, wellness
- tree climbing and canopy camping
- paintball, archery, low power air rifle shooting range
- guide training courses

The proposed film-related recreation experiences are tourism product offerings that CWA is very excited about developing. With the same brand of innovation displayed in pioneering snowmobile and ATV tours within ski areas, CWA plans to build on its established reputation as a film industry support service provider by offering edu-recreational experiences to clients. Edu-recreation sport video excursions put clients behind the camera and in the picture during their chosen outdoor activities. CWA will provide skills development for shooting in an outdoor setting, using professional film equipment and rigging.



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Table 2. Extensive Areas of Use									
Activity Report				Client Days					
Activity/Activities	Specific References on Map	Season/Frequency of Use	Typical Period of Use	Year Started	Current Year	Next Year	Year 3	Full Capacity	Year Full Capacity Reached
Snowmobile tours	Tenure area	Winter/7 days/wk	Nov–May	1998	6700	7500	8250	9000	2016
Sled Ski and Boarding	Tenure Area	Winter/7 days/wk	Nov–May	2012	20	150	360	1200	2018
Snowcat tours	Road Network	Winter/7 days/wk	Nov–May	2007	50	150	400	3000	2018
Snowcat Ski tours	Tenure area	Winter/7 days/wk	Nov–Apr	2012	40	200	300	2200	2020
Sleigh rides	Tenure area	Winter/7 days/wk	Nov–Apr	2016	0	0	200	1500	2020
Dogsled tours	Tenure area	Winter/7 days/wk	Nov–May	2009	2300	2500	2800	3000	2020
Dog Carting	Tenure area	Summer/7 days/wk	Apr–Nov	2012	400	400	800	800	2020
Snowshoe tours	Tenure area	Winter/7 days/wk	Nov–Apr	2009	600	750	850	1000	2016
ATV tours	Road Network	Summer/7 days/wk	April–Dec	1998	1500	3000	4000	5500	2016
Sightseeing Safaris	Road Network	Summer/7 days/wk	April–Dec	2014	200	200	300	2000	2020
Gem/Goldmine Tours	Tenure area	Summer/7 days/wk	June–Oct	2014	200	200	400	960	2020
Hiking	Tenure area	Summer/7 days/wk	May–Nov	2016	0	120	500	2000	2020
Mountain bike tours	Tenure area	Summer/7 days/wk	May–Nov	2016	0	0	500	3000	2020
Horseback tours	Tenure area	Summer/7 days/wk	May–Dec	2014	500	800	2000	5000	2020
Horse drawn wagon rides	Tenure area	Summer/7 days/wk	May–Dec	2014	100	100	200	1500	2020
Catered Adventure Events	Tenure area	All year/7 days/wk	May–Dec	2010	600	1200	3000	5000	2020
Edu-Recreation and Film Experience	Tenure area	All year/7 days/wk	May–Dec	2010	0	100	200	1500	2020
Technical Skills Areas	Tenure area	Summer/7 days/wk	May–Nov	2014	50	100	150	200	2016
Tree canopy tours	Tenure Area	All year/7 days/wk	Year-round	2015	0	500	5000	12000	2020
River Trek Canyoning	Callaghan Creek below Alexander. Falls	Summer/7 days/wk	Apr–Oct	2016	0	0	2000	2000	2020
River Rafting	Callaghan Creek below Alexander. Falls	Summer/7 days/wk	Apr–Oct	2015	0	1500	3000	8000	2020
Totals					12810	18970	35210	70360	



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1.2.3 Improvements

Extensive Area

Access to the CWA operations base is via the new Callaghan Valley road. The Ministry of Transportation and Infrastructure (MOT) assumed responsibility for road access up to the WOP (Callaghan Valley Road) starting in 2007 – 08 and CWA maintains access from the Callaghan Valley road starting at the Callaghan Creek bridge crossing to its operational base via the Callaghan FSR. CWA supports outcomes that facilitate public access and use of the area while providing visitors with a range of services and activities that complement the WOP.

The tenure area includes several lower elevation, dead-end resource roads; a legacy of past mining and forestry operations. CWA uses these grown-in resource roads as trails to access areas of its tenure. For example, the former Northair Mine site access is used to provide instruction/practice for snowmobile and ATV use. All of the existing and proposed trails delineated in Map 2 are used by CWA for its operations. Some work may be required to enhance the network into routes for specific tours. Mechanized trails are generally kept separate from non-mechanized trails and different trail building standards apply to each. CWA's preference is to keep these old resource roads in a rough, semi-decommissioned state to allow an adventurous, nature-like experience. To that end, CWA will maintain drainage and creek crossings at a wilderness trail level, protecting water quality and preventing erosion. CWA also wishes to work with FLNRO and the Cheakamus Community Forest to keep the gate on the Northair Mine Site access road closed to protect fragile alpine areas from public individuals who may venture off trail. Keys would be provided to emergency personnel including Whistler Search and Rescue, appropriate fire and medical services, and other emergency bodies as needed. Some public parking would be maintained at the gate for hikers and public users.

Completed trail improvements consist primarily of trail construction to connect dead-ends, brushing of existing overgrown resource roads, and construction of a 4x4/snowcat trail that links the operations base with the Sproatt Lake Hut. Limited timber removal was required for trail and facility development. CWA considers these to be trails, not roads, and considers maintenance of these trails as wilderness single or double track critically important to the quality of its tour experience. As such, CWA has accepted responsibility for maintaining the old resource roads within its tenure as trails. Construction of new trails commenced in the summer of 2008 under a License to Cut (#L47753). CWA also signed a Forest Service Road Maintenance Agreement (#11250-32/6102) for the Callaghan Creek Forest Service Road in June, 2012.

Snowmobiling occurs throughout the tenure, with the exception of non-mechanized trails. Maintained snowmobile trails are used for climbing and for beginners. Winter maintenance of recreation trails will include snowcat grooming for snowmobiling, sleigh rides and dog-sledding. Public access and use is currently unrestricted. As a public recreation management mechanism for Mount Sproatt, CWA signed a Partnership Agreement to manage the trails and parking within its tenure for recreational use by the public (See Appendix 3). CWA is authorized to collect fees under section 22(1) of the *Forest Recreation Regulation* to offset costs for maintaining parking and grooming the access trail onto Mount Sproatt. The size of the parking lot will be controlled at an agreed number of stalls to discourage illegal and uncontrolled mechanized access by the public into the Twenty-one Mile Creek watershed.

Hiking, horseback, and mountain biking tours will use single track trails designed to conform to the Whistler Trail Standards (RMOW, 2003), depending on use and feasibility. These trails will be used for ski touring in winter. CWA classifies trails as All-Season Mechanized, Non-Mechanized and Winter Mechanized. Trails are represented on all maps as existing or proposed.

The following sites are also included in the extensive area. CWA does not seek leases for these sites but will maintain them as amenities within the extensive use area of the tenure.

- Sled-dog rest stop (Igloo Site Map 2)
 - Wooden frame, covered with snow in winter
- Horse shoe pit (Map 2)
 - Existing gravel pit
 - Horseshoe pits
 - Rainwater barrels for watering horses
- Skills Areas at Northair site, the Gold Mine site, Frank and Bean Trail and K6 area (Map 2)
 - Previously disturbed sites used for ATV practice



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1.3 Intensive Use Sites

This section details the Intensive Use Sites contained within the Canadian Wilderness Adventure Extensive Use Area and describes their integration with the CWA product and service delivery. Canadian Wilderness Adventures is guided by a vision of sustainable eco-friendly design - both in its choice of recreational vehicles and in its approach to construction. CWA intends to build with a range of materials and technologies that incorporate creativity with green building design. For example, CWA intends to use recycled and salvaged materials for its staff accommodations and infrastructure buildings, pending SLRD building permit approvals. This approach presents a unique opportunity to reuse and recycle materials in a cost-effective manner.

This Management Plan builds on the 2007 Management Plan with the addition of a number of new intensive use sites. The intensive uses range from a simple remote hut to an operations base with several buildings and a lodge to accommodate guests, staff, and equipment. These are explained below with accompanying maps appended. CWA's additional intensive use sites accommodate new proposed activities within the proposed tenure expansion including river raft take-out, zip line and canyon tours at such time as tenure areas are confirmed and exact locations and structures of these tours are determined.

Photo 10: Special event at the Callaghan Adventure Base



1.3.1 Callaghan Adventure Base

The Callaghan Adventure Base is composed of 5 Intensive Use parcels with an overall area of approximately 6.97 ha. This will accommodate the staging areas, lodge, shop, cabins, and staff housing as well as additional uses described as follows. Currently, trailers are used under a Temporary Use Permit with the Squamish Regional District until rezoning for the lodge and base is completed

- A. Mohabi Lodge – Map 4a
 - a. Primary Lease
 - i. Approximately 10,000 ft²
 - ii. Water obtained from well
 - iii. Wastes treated through septic field
- B. Non-mechanized Base – Map 4a
 - a. Secondary Licence of Occupation
 - i. Kennels
 - ii. Stables
 - iii. caretaker huts (Map 4a)
- C. Dog Sled Base Area
 - i. Sled dogs housed in kennels approximately 1500 ft²
- D. Horse Base Area
 - i. Horses housed in stables approximately 1600ft²



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- E. Snowshoe Base Area
- F. Parking area for guests, staff, and tour buses – parking at base managed by CWA
- G. Main Barn, Caboose, Washrooms and storage buildings
- H. 2 rustic caretaker huts approximately 400 ft²
 - i. Water supplied by well supplemented by rainwater tank
 - ii. Wastes from a self-contained facility are serviced by pump truck
 - iii. Septic Field
- I. Equipment Shed
 - i. 600 ft² shed located next to Main Barn
 - ii. Machinery storage facility
- J. Gear/clothing change room
 - i. Approximately 1700 ft²
 - ii. Constructed from recycled shipping containers
 - iii. Secure storage for equipment and clothing for guests and staff
- K. Mechanized Base – Map 4a
 - a. Secondary Lease
 - i. Access road/driveway from current FSR and new WOP public road
 - ii. Parking area for equipment, shuttle buses and staff
 - iii. Client reception building and change facility (Atco trailer, see Plate 2)
 - iv. Guide office/sales kiosk (100ft²)
 - v. Woodshed (100ft²)
 - vi. Security cabin (250 ft²)
 - vii. Machinery shed (100 ft²)
 - viii. Port-a-potty(s) and pit toilet (see Plate 1)
 - ix. Locking compound for snowmobiles (0.05 ha)
 - x. Horse corral with shelter and tack and hay shed (0.1 ha)
- L. Camping / Staff Accommodation
 - a. Secondary Licence of Occupation
 - i. Staff accommodations (additional staff accommodation construction anticipated in 2015)
 - ii. 12 cabins, approximately 250 ft² each
 - iii. Water obtained from well supplemented with rainwater tanks
 - iv. Power supplemented by solar/wind power
 - v. Wastes treated through septic field
 - vi. Spa Area (re-located from the Sproatt Lake Cabin in 2007 Management Plan to the Cabin/Campsite Area)
 - vii. Hot/Meditation tubs
 - viii. Cold tubs
 - ix. Grotto
 - x. Change Rooms/Showers (approximately 250 ft²)
 - xi. Spa Treatment Hut (approximately 500 ft²)
 - xii. 36 tent sites (construction anticipated in 2014) and 24 guest cabins (construction anticipated from 2015 onward)
 - xiii. Approximately 350 ft² each
 - xiv. Based on minimal footprint rustic log cabin style design
 - xv. Water obtained from well supplemented by rainwater tanks
 - xvi. Wastes treated and managed through septic field, composting toilet and port-a-potties
 - xvii. Wash houses or in-cabin facilities
- M. Maintenance shop and equipment storage facility – Map 4a
 - a. Secondary Lease
 - i. Approximately 5000 ft²
 - ii. Equipment, fuel storage and machine maintenance facility
 - iii. Water from well supplemented by rainwater tanks
 - iv. Wastes treated through septic field – oils, etc. shipped away for disposal
 - v. Five structures:
 - Wood shop with security guard living area
 - Snowcat/Machine/repair shop
 - Recycle yard shed
 - Storage shed



- Small wood shed
- N. Sproatt Lake Cabin/multipurpose facility – Map 4c
 - a. Secondary Lease
 - i. Approximately 600 ft²
 - ii. Anticipated activities include tour groups, weddings, functions, events, spa health/wellness activities, yoga instruction/classes
 - iii. Accommodation for 20 people in 6-8 - 100 ft² guest cabins (proposed addition – construction anticipated in 2014)
 - iv. Caretaker accommodation on premises
 - v. Includes equipment storage shed for winter and summer recreation activities
 - vi. Bottled potable water
 - vii. Wastes from self-contained facility are serviced by ATV or snowcat; composting toilets are contemplated in the future

1.3.2 Proposed Intensive Uses

- A. Northair Lodge – Map 4b
 - a. Secondary Lease
 - i. Approximately 720 ft² log cabin
 - ii. Outhouse (to be removed once septic field installed)
 - iii. Approximately 300 ft² caretaker/chef hut
 - iv. Approximately 220 ft² firewood/gear shed
 - v. Dock/Boathouse
- B. Trapper's Cabin and Dock, Totem Lake – Map 4a
 - a. Spike
 - i. Approximately 80 ft²
 - ii. Floating dock for canoe launching, events, fishing, nature viewing, and practicing yoga
 - iii. Incorporates sauna facility
 - iv. Wastes from a self-contained facility are serviced by ATV or snowcat
- C. Harry Hut - Map 4c
 - a. Spike
 - i. Approximately 400 ft²
 - ii. Rustic design with optimal viewing opportunities
 - iii. Tour destination and catering facility summer and winter
 - iv. Rough accommodation for 8
 - v. Kitchen and dining facility
 - vi. Potable water is supplied as needed
 - vii. Wastes from a self-contained facility are serviced by ATV or snowcat
 - viii. Storage shed for hay and gear (100 ft²)
 - ix. Wood Shed (100 ft²)
 - x. Wind and solar power
- D. Gold Mine Site – Map 4b
 - a. Spike
 - i. 225 ft² Rustic miner's cabin for gold panning tour equipment
 - ii. 100 ft² Storage Shed
 - iii. Covered sluice boxes
 - iv. Assorted mining relics
- E. Celestial observatory - Map 4c
 - a. Secondary Lease
 - i. Facility with telescope and educational workshop space (1000ft²)
 - ii. Full-service food and beverage kitchen/dining room (1000ft²)
 - iii. Guest and caretaker rooms (1000ft²)
- F. Hidden Lake Camp - Map 2 and 4 b)
 - a. Temporary Site
 - i. Pit toilet
 - ii. Camp fire ring
- G. Cayoning (Rafting, Zip Lines and Canopy Walks) – Map 5
 - a. Tenure type to be determined by FLNRO based on engineered design.



- i. Rappel lines
- ii. Riverside safety line
- iii. Canopy walks and swings
- iv. Zip lines
- v. Tree houses
- vi. Suspension bridges/cable ride (Callaghan Falls)
- vii. Storage Barn (Rafting) – Map 4d
- viii. Hitch for horses and dog teams
- ix. Horse corral
- x. 280 ft² hut for raft and safety gear storage
- xi. River Rafting Put-ins and Take-outs on Callaghan Creek
- xii. Access trails
- xiii. Put-in and take-out areas
- xiv. Boardwalk to be constructed at raft put-in and take-out
- H. Northair Skills Area Layrinh – Map 2
 - a. Temporary Site.
 - i. Using existing foundations of Gold ore processing area.
 - ii. Concrete remains to be repurposed as an outdoor art gallery and labyrinth/maze tour stop

CWA is aware that appropriate zoning is required for development of the intensive use facilities and that permits are needed for the installation of septic fields. Construction of intensive use sites will not commence until these are obtained. CWA is also aware that setbacks from streams are required as part of the Riparian Areas Regulation and the appropriate permits will be obtained before commencing construction. Buildings are currently constructed as temporary facilities as per the terms of CWA's current Temporary Use Permit with the Squamish Lillooet Regional District (SLRD).



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Table 3: Details of Intensive Use Sites

Map #	Site	Existing Use	Frequency of Use	Period of Use	Desired Exclusivity	Proposed Use	Environmentally Sensitive Areas	Distance to Sensitive Area
2	Celestial Observatory	None	Daily	All year	Fully exclusive	Observatory	No concerns	
4a	Mechanized Base	ATV/snowmobile storage	Daily	All year	Fully exclusive	Zip line Landing	Callaghan Creek	>30 m
		Horse Corral				Horse stabling		
		Gear Storage				No change		
	Non-Mechanized Base	Dogsled base	Daily	All year	Fully exclusive	No change	Callaghan Creek	>30 m
		Snowshoe base						
		Horse base						
		Staff accommodation						
	Maintenance Yard/Shop	Fuel and Equipment Storage	Daily	All year	Fully exclusive	No Change	Callaghan Creek	>30 m
		Caretaker accommodation						
4a	Mohabi Lodge	Cleared, pre-loaded site	Daily	All year	Fully exclusive	Lodge Amphitheatre Restaurant/Cafe	Callaghan Creek	>10 m from Top of Ravine
4a	Camping/Staff Accommodation	Camping	Daily	All year	Fully exclusive	Campsites Spa Staff Accommodation	Callaghan Creek	>30 m
4a	Trappers Cabin	Cabin	Daily	All year	Fully exclusive	Floating wood dock Sauna	Totem Lake	On Lake >15 m
4b	Sproatt Lake Cabin	Cabin	Daily	All year	Fully exclusive	6-8 Guest cabins Caretaker accommodation	No concerns	
	Harry Hut	Cabin	Daily	All year	Fully exclusive	Cabin	No concerns	
	Gold Mine Site	Storage Shed	Daily	All year	Fully exclusive	Cabin	Mine shaft discharge stream	>15 m
	Northair Lodge	Outhouse	Daily	All year	Fully exclusive	Accommodation / Septic field	Northair Lake	>15 m
						Floating wood dock		On Lake
	Hidden Lake Camp	None	Occasional	Summer	Fully exclusive	Outhouse	Hidden Lake	>15 m



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Table 3: Details of Intensive Use Sites

Map #	Site	Existing Use	Frequency of Use	Period of Use	Desired Exclusivity	Proposed Use	Environmentally Sensitive Areas	Distance to Sensitive Area
	Labyrinth	Derelict concrete foundations	Daily	Summer	Public	Labyrinth	None	
5	Canyoning	None	Daily	Summer	Fully exclusive	Rappel lines, safety lines, canopy walks	Riparian areas, trees	< 15 m
4d	Storage Barn	None	Daily	All year	Fully exclusive	Storage barn	Callaghan Creek	>15 m
5	Zip Lines	None	Daily	All year	Fully exclusive	Zip lines	Callaghan Creek	>15 m
	Suspension Footbridge	None	Daily	All year	Public	Suspension footbridge	Callaghan Creek	< 15 m
	Rafting	None	Daily	Summer	Fully exclusive	Put-ins, take-outs	Callaghan Creek	< 15 m



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SECTION 2: OVERLAP WITH ENVIRONMENTAL AND CULTURAL VALUES

Canadian Wilderness Adventures is aware that their tenure area is home to many species of aquatic and terrestrial wildlife. CWA strongly supports initiatives that minimize impacts to wildlife and has developed wildlife encounter procedures for guided tours to that effect. These are aligned with the *Wildlife Guidelines for Backcountry Tourism/Commercial Recreation in British Columbia* (2006), as amended from time to time, when carrying out authorized activities associated with File 2407109.

The tenure area occupies the easterly and southerly valley walls of the Callaghan Valley, plus subalpine and alpine areas of Mount Sproatt and an un-named sub-peak of Rainbow Mountain. Elevations in the application area range from 500 m to 1800 m above sea level. Commonly occurring vegetation types and related environmental conditions in the area are described using the biogeoclimatic ecosystem classification system widely used in BC. The application area contains three distinct biogeoclimatic subzones distributed across an altitudinal gradient:

- *CWHms1* - moist sub-maritime Coastal Western Hemlock – southern variant
- *MHmm2* - moist maritime Mountain Hemlock – leeward variant
- *ATc* - Alpine Tundra – coastal variant

Climax forests in the *CWHms1* subzone are characterized by western hemlock, Douglas-fir, western red cedar and amabilis fir. Understory species include Alaskan blueberry and well developed moss layers.

Climax forests in the *MHmm2* subzone are characterized by western hemlock, mountain hemlock and amabilis fir, with subalpine fir occurring less commonly. Understory species include Alaskan blueberry, black huckleberry, oval-leaved blueberry, five-leaved bramble, white flowered rhododendron and mosses.

The *ATc* subzone remains unclassified primarily due to its lack of forest cover. Vegetation consists of ground cover of heathers, sedges and wild flowers with occasional krummholz occurring near exposed peaks.

The lower Callaghan Valley, including lower elevation aspects of the tenure area, is characterized by a past history of extensive forestry and mining activities. Most of the remaining native forest cover in the tenure area is mature timber (<20 year of age), with pockets of old growth forest.

2.1 First Nations

CWA initially contacted the Lil'Wat and Squamish First Nation on August 12, 1998, soliciting input for use of traditional lands. As part of the Callaghan Legacy Agreement associated with the 2010 Olympic and Paralympic Winter Games, the Squamish and Lil'Wat First Nations were consulted regarding land use by the Province of British Columbia and the Vancouver Olympic Organizing Committee (VANOC). CWA's tenure agreement in 2007 was a direct result of those discussions. CWA will ensure that the First Nations traditional use of the extensive areas will remain unimpeded. Further, CWA has carried out First Nations traditional use survey work for all trails and developments. On October 16, 2007 a representative (Johnny Jones) from the Lil'Wat Nation surveyed all existing and proposed intensive use sites and trails and identified specific trees and one small trappers' camp site for preservation. Should any additional excavation be considered, works will be in keeping with recommendations of the survey report.





Photo 11: Johnny Jones of Lil'Wat Nation Conducting Traditional Use Survey

The members of the Squamish and Lil'Wat First Nations are periodically consulted for input regarding habitat mitigation strategies to ensure protection of plant gathering activities. However, the identified areas of concern are located outside the CWA tenure (Lower Callaghan Lake road, Edna Creek, and from the area north of Alexander Falls to Callaghan and Madely Lakes). CWA recognizes the need to protect culturally significant vegetation from contamination by weed control activities, particularly at berry picking areas.

2.2 Fish Values

Callaghan Creek, flowing on the western margin of the CWA tenure area, is known to be fish bearing. The BC Fish Wizard database identifies the presence of Dolly Varden/Bull trout and Rainbow trout in this watercourse. The potential occurrence of Cutthroat trout in the tenure area is identified in the BC Conservation Data Centre (CDC). Other watercourses in the tenure area, such as Sproatt Creek, Anomaly Creek, and Vanwest Brook, as well as several un-named water bodies and creeks, are not listed as fish bearing by Fish Wizard BC or Fisheries Inventory Data Queries BC. Two small creeks draining from the CWA tenure area into the 2010 Nordic Venue area are mapped as 'Potential Fish Bearing Streams' in ENKON (2003).

CWA will comply with all relevant Riparian Area Regulation, *Water Act*, and *Fisheries Act* regulations prior to works around a Streamside Protection and Enhancement Area (SPEA).

2.3 Wildlife Values

CWA is committed to responsible backcountry conduct. Encounters with wildlife species are considered detrimental when the result is injury or an excessive expenditure of energy by the animal in order to avoid or flee the situation, or if habituation occurs. The primary objective of CWA's wildlife management plan is to avoid physiological and/or behavioural disruption of animals, as discussed in *A Strategy to Manage Backcountry Recreation in Relation to Wildlife and Habitats* (Wilson and Hamilton, 2004). The Wildlife Guidelines will be adhered to when carrying out activities authorized by CWA's Crown land tenure.

CWA has developed a wildlife viewing and encounter protocol, which all guiding staff receives training in and implements as part of the tour experience. The goal of this protocol is to eliminate, or at the very least minimize, negative-conditioning incidences for wildlife as a result of CWA activities. Guides are also trained to understand the effects of different types of disturbance (low-grade vs. harmful/intrusive) and to recognize behavioral responses of animals to human detection (e.g. visual vs. olfactory detection). They are also trained to recognize important habitats that require a high avoidance priority for mechanized activity. Wildlife encounters are recorded by noting the actions taken by CWA employees and the response of the animal(s) in question. CWA guides will seek to diligently identify and avoid a number of important habitats, including:

- MOE identified polygons, landscape features, or other areas designated to protect sensitive wildlife species
- nests during breeding/rearing season or occupancy



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- den sites (occupied or unoccupied)
- food cache sites of any species
- carcasses or kill sites of any species
- important foraging areas for wolverines such as talus slopes where marmots and pikas occur, riparian areas, or berry patches
- important grizzly bear areas such as avalanche slopes, early green-up sites, berry patches, or riparian thickets
- riparian and aquatic habitats
- winter mountain goat habitat

The tenure area contains a range of habitat values and is part of a region that provides habitat for listed wildlife. A total of four Red (extirpated, endangered or threatened) and nine Blue listed animal species potentially occur in the tenure area, according to their habitat requirements.

Grizzly bears found in the Callaghan Valley area are part of the Squamish – Lillooet population unit. Suitable grizzly habitat occurs within the tenure application area (areas of early spring green-up, avalanche tracks, berry-bearing patches, sedge meadows, and riparian thickets). The draft Sea to Sky LRMP maps the Grizzly Bear Linkage Potential of the tenure area as low, medium, and high depending on specific locations.

CWA will ensure the *Wildlife Guidelines for Backcountry Tourism/Commercial Recreation in British Columbia* (2006) for grizzly bear management are followed by ensuring a minimum of a 500m buffer zone for mechanized and a 100 m buffer zone for non-mechanized CWA activity is maintained.

Table 4. Listed Wildlife Potentially Occurring in CWA Tenure Area				
Common name	Status		Habitat requirements	Probable occurrence in CWA area
	BC list ¹	COSEWIC ²		
Band-tailed pigeon	Blue	SC	Various riparian coastal and interior forest types below 1000m	High
Barn Swallow	Blue	T	Open habitats, often near water, nesting in buildings, under bridges, caves, cliff crevices.	Low
Bull Trout	Blue	SC	Deep pools in cold rivers and larger tributary streams. Headwater streams with stable channels, high stream complexity <15° C.	Med
Clodius Parnassian (<i>claudianus</i> subspecies)	Blue	–	Open mountain woods, in meadows, and around rocky outcrops	Low
Clodius Parnassian (<i>pseudogallatinus</i> subspecies)	Blue	–	Open mountain woods, in meadows, and around rocky outcrops	Low
Coastal Tailed Frog	Blue	SC	Clear, cold swift-moving mountain streams with coarse substrates in older forest sites.	High
Cutthroat Trout, <i>clarkii</i> subspecies	Blue	–	Small, low gradient coastal streams with good riparian cover <18° C on small clean gravel substrates	Med
Dun Skipper	Red	T	Open moist areas and disturbed areas (right of ways, ditches) where larval food plants occur	Low



Table 4. Listed Wildlife Potentially Occurring in CWA Tenure Area				
Common name	Status		Habitat requirements	Probable occurrence in CWA area
	BC list ¹	COSEWIC ²		
Emma's Dancer	Blue	–	Riffle areas of flowing waters, with or without coarse substrate. Lakeshores in association with streams	Med
Fisher	Blue	–	Low to mid-elevation large tracts (>100 ha) dense forests <2500 m. in elevation.	Med
Great Blue Heron (<i>fannini</i> subspecies)	Blue	SC	Aquatic areas <0.5 m deep, fish bearing streams, undisturbed nesting in tall trees	Low
Green Heron	Blue	–	Aquatic areas <0.5 m deep including swamps and shore margins	Low
Green Sturgeon	Red	SC	Coastal marine waters, estuaries, and the lower reaches of large rivers. Rivers are use for spawning	Low
Grizzly Bear	Blue	SC	Non-forested or partially forested sites with a wide range of foraging behaviours and choice of habitats.	High
Keen's Myotis	Blue	DD	Nocturnal insectivore (bat). Little available information.	Unknown
Lewis's Woodpecker	Red	T	Open forest and woodland, often logged and burned with open tree canopy, a brushy understory with ground cover and dead trees.	Low
Long-billed Curlew	Blue	SC	Prairies and grassy meadows, generally near water	Low
Marbled Murrelet	Red	T	Heavily forested old-growth coastal habitats <20 km from shore.	Low
Monarch	Blue	SC	Open areas and grasslands including meadows, wetlands, old-field and roadside areas. Breeding requires areas with showy milkweed.	Low
Northern Goshawk (<i>laingi</i> subspecies)	Red	T	Mature and old growth forest, preferably late seral conifer forests with open forest understory and high canopy cover	High
Northern Red-legged Frog	Blue	SC	Wetlands, pools, and riparian areas of upland forests.	High
Olive-sided Flycatcher	Blue	T	Various forest and woodland habitats	Med
Pacific Water Shrew	Red	E	Low bank, riparian habitats associated with wet coniferous/mixed forests.	Low



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Table 4. Listed Wildlife Potentially Occurring in CWA Tenure Area

Common name	Status		Habitat requirements	Probable occurrence in CWA area
	BC list ¹	COSEWIC ²		
Peregrine Falcon (<i>anatum</i> subspecies)	Red	SC	Cliff sides of lake, marsh or river valleys with abundant prey species, such as waterfowl.	Low
Peregrine Falcon (<i>pealei</i> subspecies)	Blue	SC	Coastal beaches, tidal flats, reefs, islands, marshes, estuaries and lagoons.	Low
Prairie Falcon	Red	NAR	Primarily open situations, especially in mountainous areas, steppe, plains or prairies.	Low
Propertius Duskywing	Blue	SC	Sea level to mid-elevation areas with mixed woodlands	Low
Rusty Blackbird	Blue	SC	Wet areas, including flooded woods, swamps, marshes and the edges of ponds	Low
Sharp-tailed Snake	Red	E	No unifying description of habitat. occurs in a variety of habitats from relatively open Garry Oak meadows to relatively open Douglas-fir stands	Low
Sooty Grouse	Blue	–	Forested habitat, lowland forest and coniferous forests	Med
Spotted Owl	Red	E	Old growth, dense, multi-layer canopy coniferous forest with a range of snags and nesting hollows available.	Low
Vivid Dancer	Red	C	Outlet streams of hot springs and tiny, spring-fed streams	Low
Western Pine Elfin (<i>sheltonensis</i> subspecies)	Blue	–	Found in the vicinity of the larval food plants: Lodgepole Pine, White Pine and Black Spruce	Low
Western Screech-Owl (<i>kennicottii</i> subspecies)	Blue	T	Riparian and low elevation forest habitats. Associated with coniferous or mixed forests	Med
Western Toad	Blue	SC	Shallow, littoral zones of lakes, temporary and permanent pools and wetlands, bogs and fens, and roadside ditches	Med
Wolverine (<i>luscus</i> subspecies)	Blue	SC	A range of habitat types from valley bottoms to alpine meadows.	Low

¹ Species are assigned to one of four provincial lists depending on their Sub-National Conservation Status. The status categories used here for BC include: Red – candidates for Extirpated, Endangered, or Threatened, and Blue – species or subspecies considered to be of Special Concern.

² COSEWIC – the Committee on the Status of Endangered Wildlife in Canada: E – endangered, T – threatened, SC – special concern, DD – data deficient.

Larger wildlife that may occur in the tenure that require special management considerations (but are not specifically Blue or Red listed), include mountain goat and black bear. Wintering mountain goat range exists within the eastern margin of the tenure boundary (see Map 6).



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Spatial and topographical separation of CWA activities and winter goat habitat will ensure that CWA ground-based mechanized activities stay outside the default 500 m line-of-sight buffer of identified winter goat habitat, as specified in the current MOE *Wildlife Guidelines for Backcountry Tourism/Commercial Recreation* (2006).

Black bears occur frequently in the Callaghan Valley and are likely to be encountered during the snow free months. CWA will ensure guides are familiar with the *Wildlife Guidelines for Backcountry Tourism/Commercial Recreation in British Columbia* (2006) and will incorporate wildlife avoidance procedures for animal encounters.

The Callaghan Valley has low winter capability for moose and deer due to lack of suitable habitat (prohibitive snow depths). In winter months, the distribution of large and medium carnivores that rely on moose and deer (i.e. cougar, wolf and wolverine) will likely coincide with the distribution of their prey. Without an abundant prey base, these carnivores will have a limited in distribution within the lower Callaghan and the tenure application area.

CWA staff will receive training to ensure they are able to recognize, record and report major wildlife sightings, such as wolverine tracks and/or large mammal den sites, as per the current *Wildlife Guidelines for Backcountry Tourism/Commercial Recreation in British Columbia* (2006), to the Ministry of Environment (Fish and Wildlife Branch).

Potential adverse effects of CWA operations on environmental/wildlife values include the following:



Map 6 – Mountain Goat Winter Range/LRMP





Table 5. Potential Adverse Environmental Effects and Mitigation Strategies	
Potential Adverse Effects	Mitigation Strategies
Air pollution	<ul style="list-style-type: none"> • Use of 4-stroke engines on recreation vehicles • Provide regular engine maintenance • Reduce idling time for vehicles
Soil compaction and/or root system damage	<ul style="list-style-type: none"> • Keep mechanized vehicles on established routes and areas • Design of appropriate routes that avoid sensitive soils and/or root systems • Ensure ATVs ride in single file • Avoid off-trail riding in soft/wet conditions • Trail management: decommission/rehabilitate eroded trails
Integrity of vegetation communities	<ul style="list-style-type: none"> • Use existing trails where possible • Use native species for landscaping • If invasive plants occur in an area, restrict activities when dispersal is likely (i.e. seed dispersal) • Identify protected communities/ecosystems within operating area and avoid disturbing • Use rock/gravel routes where possible • Ensure horse feed is invasive plant free
Water pollution	<ul style="list-style-type: none"> • Implement appropriate plans for treating and disposing of human and solid wastes • Use or construct bridges/structures that keep vehicles out of waterways and riparian zones • Cross waterways at right angles • Landscape with native plants to eliminate the use of herbicides/pesticides • Carry fuel spill kits on tours • Cache fuel >100 m from watercourses • Observe refueling regulations (BC Fire Code compliance for storage tanks)
Disruption of wildlife behaviour	<ul style="list-style-type: none"> • Ensure guide training in animal encounter response/management (consult 2006 <i>Wildlife Guidelines for Backcountry Tourism/Commercial Recreation in British Columbia</i> and review for changes/updates) • Record and report wildlife encounters/action taken • Do not feed, harass, or handle wildlife • Ensure dogs cannot disrupt wildlife • Maintain required distances from larger wildlife and den sites for mechanized and non-mechanized activities, based on current guidelines • Observe government approved recovery planning strategies for listed wildlife (e.g. grizzly bear) • Identify and avoid wildlife trees • Identify and avoid den sites (500 m default buffer), especially for larger mammals such as wolverine and grizzly bear
Wildlife habituation to human presence and/or food	<ul style="list-style-type: none"> • Maintain sufficient distances to avoid wildlife behaviour changes (500 m default buffer) • Do not feed wildlife • Ensure garbage containment systems are wildlife proof
Damage to fish habitat and populations	<ul style="list-style-type: none"> • Avoid activities in watercourses and in the riparian zone where possible • Choose stream crossings away from spawning and/or rearing habitats • Follow desired behaviours for water quality



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2.4 Water Values

The tenure area's eastern boundary adjoins the RMOW's community watershed. CWA understands of the importance of keeping mechanized recreation out of the Twenty-one Mile Creek watershed and will ensure its mechanized activities do not encroach on the watershed. CWA anticipates no negative impacts to the community watershed by remaining outside the watershed boundary.

CWA now uses well water for all its potable water needs and has let this license lapse. BC water licence reports indicate two licences granted for water in the adjoining Whistler Olympic Park tenure. These licences are for Callaghan Creek, Madely Creek and tributaries of both.

CWA intends to use well water for its potable water supplies. CWA will apply for the appropriate permits in accordance with the relevant regulations for its groundwater activities. It is unlikely that there will be any impacts to the quality or quantity of surface or groundwater resulting from CWA's activities.



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SECTION 3: OVERLAP WITH EXISTING USE

3.1 Mineral Tenure

The BC Mineral Titles Online mapping indicates there are currently two mineral claims on the tenure area. These are claims 370791 and 374271. Details of these claims are in the table below. The information was obtained on January 7, 2014. Below is the tenure overlap acknowledgment statement:

Table 6. Mineral Titles in CWA Tenure Area				
Tenure #	Claim Owner	Claim Name	Status	Good to Date
370791	International Northair Mines	Brandywine	Good	Aug 03, 2015
374271	Northwest Landscape Supply	Call #1	Good	Mar 26, 2015

The following statement is an acknowledgement of mineral tenure overlap with CWA tenure:

I acknowledge that the mineral tenures listed above overlap with my area of use and understand that I may have to coordinate access and activities with the tenure holders. I further acknowledge that additional mineral tenures may be located in my area of use in the future and that I may have to coordinate access and activities with the tenure holders.

X

Allan Crawford,
President, Canadian Wilderness Adventures
Date (dd/mm/yyyy): ____/____/____



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3.2 Timber Tenure and Forest Use

With the formation of the Cheakamus Community Forest (CCF) there is now a single forestry tenure covering the entire CWA tenure area.

- Forest Tenure ID: 1429397
 - Issued by: MOFR
 - Status: Active
 - Type: Community Forest Limited Partnership

CCF has developed an Ecosystem Based Management approach to the Community Forest and as such is committed to working with commercial operators to ensure silvicultural activities remain compatible with commercial recreation activities.

The CCF has voiced some concerns with uncontrolled snowmobiling in regenerating cut blocks. This activity can result in damage to juvenile trees. Trees most vulnerable to this type of damage are between 50 cm and 1.5 m in height. In order to avoid this type of impact, CWA proposes to identify vulnerable cut blocks in the summer and to restrict activity in those areas. Clients are educated in the rationale for avoiding vulnerable cut blocks. Issues relating to silviculture damage should not be a concern with ATVs, snowcats and 4X4's since they are restricted to roads, trails and designated areas.

CWA and CCF will continue to work together to develop a mutually beneficial plan for timber harvesting in CWA's tenure area. CWA also wishes to work with CCF to control alpine access by gating the mine site road.

3.3 Land Use Planning, Local or Regional Zoning Requirements

The area tenured to CWA as an existing operator is consistent with the Sea to Sky Land Resource Management Plan (LRMP) designated land uses in the Callaghan Valley as developed by the Province. A portion of the upper alpine areas within CWA's tenure is currently classified as a Wildland Zone.

Under the 2007 *Agreement on Land Use Planning Between The Squamish First Nation and The Province of British Columbia*, non-mechanized backcountry recreation activities (commercial and non-commercial) are permitted throughout Wildland Zones. Pre-existing mechanized tenures are allowed to persist (ILMB, 2007). See Map 6 for LRMP planning guidelines and directions.

3.4 Adventure Tourism, Recreation and Guide Outfitter Territories

Adventure Tourism

No conflicting or overlapping commercial tenures are identified in the CWA tenure renewal area. Adjacent tenure holders include the Whistler Olympic Park, Blackcomb Snowmobile. See Map 7 for adjacent tenures.

FLNRO Recreation Office recently granted a recreation permit to Discovery Tours for 4X4 sightseeing within CWA's existing tenure at the Alexander Falls Recreation Site without consultation or soliciting input from CWA. In addition, Whistler Olympic Park and the CCF have discussed establishing trails within CWA tenure to expand their competing service opportunities beyond their existing tenure. The presence of competing commercial interests on the same land base does cause concern with regards to safety, public perception and client care.

The RMOW initiated a trail building program on Mount Sproatt in 2012 with an aim to creating a network of public hiking and mountain biking trails. CWA worked with the Trails Planning Working Group to mitigate conflicts with trail design. However, CWA is concerned that development and use of trails by the and Whistler Olympic Park clients within CWA tenure will lead to increased conflict and risk of injury between unmanaged public and mechanized tours. CWA is actively working with the Trails Planning Working Group to address CWA's exposure to liability.

Hunting

There is no known hunting or guiding operations in the application area. The lower portions of the application area are within the Resort Municipality of Whistler where the discharge of firearms is prohibited.



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Trapping

There are two trap line licenses covering the CWA tenure area. One is listed as 'Inactive' and the other is an 'Active' license issued by MOE Trap line Area 96068 and Identifier TR0211T006. CWA has never encountered the licensee, nor has CWA ever had any conflict with the licensee. CWA will continue to avoid any conflict with the trap line interest.

Guide Outfitter

There are no known guide outfitter operations currently mapped for the tenure renewal area.



Map 7 – Existing Crown Tenures





REFERENCES

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APPENDICES

Appendix 1 – Hazards and Safety Plan

☐

I certify that I have prepared a Hazards and Safety Plan which meets or exceeds Workers Compensation Board and approved industry standards and that my operation will meet the requirements of this plan.

CWA's Safety Plan is currently on file with the Ministry. A safety plan for proposed river rafting operations can be found herein.

X

Allan Crawford,
President, Canadian Wilderness Adventures
Date (dd/mm/yyyy): ____/____/____



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Appendix 2 – Whitewater Rafting Safety Plan



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Canadian Waters - River Rafting Safety Plan



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1.0 Introduction

Given the nature of the white water environment, outside assistance at an accident scene often arrives too late to be effective. Canadian Wilderness Adventures' (parent company for Canadian Waters) goal is to provide a timely and effective response through preplanning and training.

2.0 Purpose of Emergency Response Plan

1. Describe and define a working incident management structure.
2. Direct internal staff within other CWA departments to effectively and efficiently assist.
2. Outline internal staff roles and responsibilities with external agencies.
3. Outline roles and responsibilities for outside agencies through mutual aid agreements.
4. Provide an annually updated resource call list.

3.0 Definitions

- **Near miss-** any occurrence that displays an obvious potential for death, injury, or equipment loss/damage.
- **Incident-** any occurrence where equipment was lost and/or damaged.
- **Accident-** any occurrence that resulting in injury, death, and/or loss of equipment.
- **Incident Management Structure-** a management structure that is designed to define the roles of individual rescuers, the flow of communication, and leadership.
- **Mutual Aid Agreement-** a document that defines the named agencies' capabilities, availability, call-out procedures, and costs. It also defines the relationship between both agencies and the amount of assistance to be given.
- **Internal Resources-** equipment or people that exist within CWA and are available at the time of incident.
- **External Resources-** equipment or people from outside companies and organizations.
- **Classification of Incident-** the Site Rescue Leader will assess for the severity of the incident. The severity will dictate the amount of internal and/or external resources required to resolve the problem.
 - **Code 1-** an incident has occurred. The trip can solve the problem with the internal resources on scene. The trip will be delayed.
 - **Code 2-** an incident that will require internal resources
 - **Code 3-** an incident that will require outside external and internal resources
- **SRL-** Site or Scene Rescue Leader: usually the most senior Raft guide on scene of an incident i.e. The Rafting Trip Leader (TL) or Assistant TL (ATL)
- **BRL-** Base Rescue Leader (Dispatch): Usually the most senior operations person or office person. The CWA Operational Lead hand, Operational Manager, or General Manager
- **Access Point-** a predetermined point on the river that has a call designation (i.e. AP#3-Road Bridge). The AP has a marked path from the river to the road. The nature of the trail, length, estimated time of travel, and best mode of travel have all been predetermined and documented. APs will be marked on both the BRL's and SRL's operational maps. They are referred with both a numeric symbol and a geographic location in respect to both major river landmarks and roadways.

4.0 Incident Management Structure

The Emergency Response Plan is designed to organize people and equipment to be effective and efficient in responding to river incidents. It allows CWA Staff to call for assistance from other CWA Staff and other Rescue Agencies. The more severe the incident the more agencies are involved. Every incident, regardless of specifics, follows common actions by all staff (see Section 11).

The Incident Management Structure defines roles for guides on scene. Communication between each role is crucial to the overall effectiveness of operation. More details on incident management are provided in section 11 of this document. In summary, the Trip Leader (Site Rescue Leader) (TL SRL) directs the overall efforts of the team on scene. The TL SRL directs all internal and external resources on scene. The Lead Hand/Manager (Base Rescue Leader) assists the TL SRL in any way possible, and directs required internal CWA resources, external resources, and Media Relations.



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5.0 Communication

The office, shuttle vehicle, trip staff, and other CWA departments will communicate using a combination of cell phones, VHF portable and base radios. The office staff and external resources will communicate through phone when first the call out for assistance happens. CWA staff - guides, lead hands, Operations Manager have external resource channels programmed into the VHF portable radios.

6.0 The River

CWA's river adventure is a one hour white water trip (three hour round trip from Whistler Village) on a 6 km section of water. The river runs adjacent to the main Callaghan Valley Forest service road, Callaghan Valley Road and current CWA tenure and access trails. The river runs past the current dogsled base, maintenance yard and ATV Lodge. The river has a series of Access Points along the length.

Access Points have paths/transportation routes that link the nearest road to the river.

Access Points are chosen for:

- Ease of travel
- Location- each Access Point is placed below a significant river hazard or difficult white water section (see maps)

All Access Points have the following documented:

- The distance, transportation recommendation and/or quality of footing, and estimated time of travel via said suitable vehicle
- Eddies to stop the boats in
- All Access Points are marked with weather proof, high visibility signs.
- The Lead Hand/Operation's Manager (Base Rescue Leader), Trip Leader/Head Guide (Site Rescue Leader), and all of the mutual resources will have a marked topographical map that showcase and define these Access Points. (The rescue response map).

All parties involved will have a common benchmark of terms to work from. Using common terminology and clearly denoted landmarks on a map will reduce confusion when involving external resources in an accident. The rescue maps and directions will be stored in PDF format and maybe forwarded electronically if so required.

7.0 Tour Structure and Guides

The CWA trip will have the following group equipment and certifications (beyond what is defined in the Rafting Regulations set out by the Ministry of Environment) The Trip Leader will have a valid Swift Water Rescue Technician certification and a minimum 80 hour first aid certification and carry: a map of the river with the rescue response and resource information sheet; Site Rescue Leader Form; Rigging Form; Gopher Form; First Aid/ Safety Form (Incident Management System Cards); one throw bag containing an appropriate length of static rope for the given river. The trip will also carry a minimum of two communication devices (one being a hand held VHF radio with the appropriately marked channels, the other is a cell phone); and a Level III first aid kit that contains an epinephrine kit, quick splint, and a set of oropharyngeal airways (OPA), pocket mask and one set of adjustable cervical collars.

The group gear is carried to let the trip handle a variety of problems internally more effectively. The Guides will use the IMS Cards to help organize the rescue efforts. The Trip Leader (SRL) will request external resources as required.

8.0 Shuttles

The CWA shuttle will have the following equipment:

- One VHF radio with the appropriately marked channels
- One throw bag, helmet, PFD and paddle
- A durable copy of the CWA Dispatch form river rescue response map and the appropriate river resource information
- A map of the surrounding area with emergency services and hospital centers marked
- In the event of an incident, the CWA Shuttle Staff will act as a primary internal resource for the trip. The driver of every shuttle will be familiar with all Access Points for the trip. The driver may be requested by the Trip Leader/Head Guide (SRL) to respond to the riverside with equipment. The driver may also be asked to assist external resources in gaining access to the accident site or AP.



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- Extra Over the Embankment (rappelling) kit containing with 12.5mm static line, multiple anchors, carabineers, prussics, pulleys, descent control devices, work gloves, 2 helmets, 2 harnesses, edge protection, flagging tape, and glow sticks.

9.0 CWA Boat House

The CWA Boat House will store the following:

- The CWA Emergency Response Plan
- The Resources List, CWA Dispatch form, Media Relations form
- A full size 1:50000-scale map of the river and surrounding area
- CWA river rescue response map
- River rescue gear
- One backboard, a set of stiff neck collars, and a strapping system

In the event of an incident, the CWA Boat House will act as a muster/rally/collection point for all resources. The Canadian Adventure Base location houses living quarters for numerous CWA full time staff and managers. The Canadian Adventure Base runs daily summer dog carting and ATV tours and will often have at least one lead hand on radio and cell phone at any given time with the possibility of multiple Managers, numerous tour guides and maintenance staff working close by.

All of the available CWA staff will be trained in assisting during a call for help and will have local knowledge of access points and rescue procedures, as well as knowledge of the river rafting operation.

Each CWA Lead-hand will be familiar with all Access Points for the trip. The lead-hand may be requested by the TL (SRL) to respond to the riverside with equipment. The lead hand may also be asked to assist external resources in gaining access to the accident site or access point.

10.0 CWA Office – Carleton Lodge reservations desk, and Base 7

CWA's reservations centre is located in Carleton Lodge in the heart of Whistler Village. This year round reservations desk is open from 8:00-8:00 pm, 7 days per week during the high rafting season. Full time Sales Agents are trained to work as dispatch and coordinate resources in the event of an emergency.

The Accountant, Sales Manager, Operations Manager and General Manager are located at CWA's Base 7 offices, all employees are trained in the Emergency Response Plan and can coordinate resources as required for any incident.

Our office at Base 7 also serves as a snowmobile and ATV base where we have many operational staff working year round, these staff are trained in advanced first aid and our Emergency Response Plan.

The CWA office staff will have access to the following:

- CWA Emergency Response Plan
- Resources Lists, CWA Dispatch form, Media Relations Form
- secure phone lines
- full size 1:50000-scale map of the river and surrounding area
- CWA River rescue response map and the appropriate river resource information
- VHF radio with appropriately marked channels
- secure quiet room
- access to further river rescue gear

In the event of an incident, the CWA Office Staff will appoint the most senior staff member or Lead hand as the Base Rescue Leader and execute the Emergency Response Plan. The CWA Office (either at the Carlton Lodge or Base 7) will be the working location for the Base Rescue Leader and Media relations.

11.0 Incident Management Response and Reporting

Canadian Wilderness Adventures, the parent company of Canadian Waters, Canadian All Terrain Adventures, operates year round in both mechanized and non-mechanized adventures. All of our guides that work in the mechanized division have a minimum 80 hour first aid certification with CPR-C and AED. As well, they are



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required to have a class IV driver's license so they can act as shuttle drivers. All staff are trained in Incident Management and CWA's Emergency Response Plan.

All CWA Managers are trained in Critical Incident Stress programs to ensure that they can help individuals who have been involved in an incident that may cause additional stress above and beyond their normal days work. The Managers have the ability to bring in outside resources to aid staff or clients who may require services.

The following pages define individual job descriptions and roles within Canadian and the Incident Management System IMS.

11.1 Office Staff instructions for responding to an emergency

Your job is to coordinate and help resource the Emergency Response Plan

1. Open Emergency Response Plan for River Rafting
2. Ensure that your priority is to help the Trip Leader (SRL) with taking proper notes, times of communication and ensuring that the information on the Emergency Response Plan is completed. Once a decision is made, ensure that you complete any tasks requested of you in a timely manner. If required, secure an area in or around the Office so that you can concentrate, listen and help dispatch resources.
3. Senior Office Staff member becomes Base Rescue Leader (Dispatcher). Begin to use CWA emergency dispatch form from Emergency Procedures Folder for river.
4. Contact any Operational Lead hands and Operations staff and pass off dispatch duties as appropriate. You may be required to continue note taking or dispatching resources as required.

11.2 River Manager/Lead Hand (Base Rescue Leader) – Dispatch

Your job is to assist the Trip Leader (Site Rescue Leader), Guide on scene and control the flow of resources and information at the Base Area.

1. ESTABLISH communication with the Trip Leader (SRL) and note time on Emergency Response Plan (ERP). For all communication please note timing of calls made to/from internal staff and external resources.
2. REQUEST the following information from the Trip Leader (SRL) record on ERP form:
 - a. Code of accident
 - b. Location of accident
 - c. Name of client
 - d. Age/Sex and Nature of Injury
 - e. Resources required
 - f. Location resources required
3. ASSIGN the ERP Form to another staff member and ensure it is completed. Ensure the name of the person completing the form is noted.
4. ORGANIZE resources.
5. DISPATCH resources to location requested by Trip Leader (SRL).
6. UPDATE Trip Leader (SRL) of the following
 - a. resources available
 - b. resources estimated time of arrival and the location the resources are arriving to
7. APPOINT/BRIEF a Media Relations person (Owner/GM/Ops Manager). Direct all extraneous and media communication to this person. Name: _____
8. UPDATE the Trip Leader (SRL) as the situation proceeds of changes to status of the resources available.
9. ACCOUNT for all CWA guests and staff at the end of the incident.



10. ORGANIZE a briefing for all staff and resources at scene at earliest possible time. If incident involved severe injury or death of staff or guest then arrange for a CIS (Critical Incident Stress) counselor to present at scheduled debriefing. Also ensure that Insurance Company and Lawyer are contacted regarding emergency and to work on Witness Statements from clients.

11.3 Trip Leader (Site Rescue Leader SRL)

Your job is to organize and execute a safe and effective rescue and to delegate as many tasks as possible to other staff to allow you to concentrate on the overall scene.

-keep track of timing as much as possible to ensure internal/external resources are timely

- | | | |
|-------------------------|---------------------|----------|
| 1. S - Sit | REMEMBER SAFETY OF: | Yourself |
| T - Think | | Team |
| O - Observe | | Guests |
| P - Plan your next Move | | Victim |

2. DELEGATE a Rigger, Gopher, and First Aid. Combine roles as needed.

3. STABILIZE the situation and secure:

- guests
- victim
- equipment

4. CALL to Base and describe:

- code of accident
- location of accident
- resources required, location needed, via which Access Point

5. DIRECT resources as they arrive.

6. ENSURE COMPLETION of all phases of the operation

- Locate
- Access
- Stabilize
- Evacuate

7. ACCOUNT for all personnel on scene.

8. Sign in/out with the River Manager/Lead Hand (base rescue leader)

11.4 Rigger

Your job is to reach the victim(s). Keep it simple and safe (KISS).

- | | | |
|-------------------------|---------------------|----------|
| 1. S - Sit | REMEMBER SAFETY OF: | Yourself |
| T - Think | | Team |
| O - Observe | | Guests |
| P - Plan your next Move | | Victim |

2. ASSESS the situation and hazards.

3. PLAN on how to reach the victim(s).

4. GATHER all equipment necessary and notify Trip Leader (SRL) of needs.

5. BUILD system to reach/evacuate victim(s) and notify Trip Leader (SRL) of needs.

6. STABILIZE victim on shore with first aid team.

7. EVACUATE the victim to nearest Access Point as directed by Trip Leader (SRL).



11.5 Guide (Gopher) – any CWA operations employee

Your job is to assist all team members and communicate team needs to the Trip Leader (SRL).

- | | | |
|-------------------------|---------------------|----------|
| 1. S - Sit | REMEMBER SAFETY OF: | Yourself |
| T - Think | | Team |
| O - Observe | | Guests |
| P - Plan your next Move | | Victim |
-
2. CONFER with Trip Leader (SRL). Define a plan.
 3. ASSIST Rigger with operations.
 4. ASSIST First Aid with operations.
 5. COMMUNICATE with all team members and Trip Leader (SRL).
 6. ACCOUNT for all team members at the end of operation, sign in/out with River Manager/Lead Hand (base rescue leader).



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11.6 Guide - First Aid/Safety

Your job is to reach and stabilize the victim(s). Safety of the operation is paramount.

- | | | |
|-------------------------|---------------------|----------|
| 1. S - Sit | REMEMBER SAFETY OF: | Yourself |
| T - Think | | Team |
| O - Observe | | Guests |
| P - Plan your next Move | | Victim |

2. OBSERVE operation. Keep safety as focus.
3. PERFORM duties of reaching and stabilizing victim.
4. PACKAGE and prepare victim(s) for evacuation.
5. TRAVEL with victim(s) till higher medical help takes over.

11.7 Media Relations – Owner, General Manager, Operations Manager

Your job is to communicate accurate information to the media at the discretion of the companies, individuals, and families involved.

1. SECURE the command area from unwanted intrusions.
2. CONFER with Company Owner, Insurance Company, Lawyer, RCMP, and River Manager/Lead Hand (Base Rescue Leader). You must obtain current information before creating a news release including all pertinent information from the scene and from the Emergency Response Plan
3. DEVELOP news release.
 - a. State only facts
 - b. Write/approve a public statement
 - c. Refer to enclosed Guidelines for Spokesperson
4. PREPARE an area to receive family and friends of those involved in accidents involving severe injury and/or death.
5. INFORM the families and friends involved.
6. HOLD a press conference and release the prepared public statement.
7. MONITOR media for 48 hours and correct stories that are inaccurate.

12.0 Mutual Aid Agreements

Whistler Search & Rescue

Overview

The following package details Canadian Snowmobile Adventure's agreement with Whistler Search and Rescue (WH. SAR).

Request for Aid

1. A request for aid will be made by CWA if deemed necessary by the staff involved. The notification will occur through the pager callout system initiated by the RCMP at 911.
2. Whistler Search and Rescue will respond with the necessary equipment for a white water rescue. This will include:
 - a. proper thermal wear for the white water rescue environment
 - b. proper personal safety gear including white water PFD, white water helmet, knife and whistle



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- c. proper communication capabilities
- d. no less than 4 rescuers

3. Whistler SAR will receive notification that details the river, the nearest Access Point to the accident and extra equipment needed.

4. Utilizing the enclosed maps Whistler SAR will be able to access the scene as quickly as possible.

5. Whistler search and rescue will allow the CWA staff on scene to direct their efforts for up to 8 hours from the SAR teams initial arrival, unless otherwise decided by CWA staff.

6. Whistler Search and Rescue will take accountability of their people at the end of the rescue and check out as a group with CWA staff.

Reciprocal Request for Aid

Whistler SAR can request aid from CWA staff

1. If deemed necessary Whistler SAR will make a request for aid. The notification will occur through the CWA head office [(604) 938-1554 and (604) 938-1616] and resources will be mobilized by Owner, GM, Ops Manager, River Manager and/or Lead Hand.

2. CWA Staff will respond with the necessary equipment for a white water rescue. This will include:
- a. Proper thermal wear for the white water rescue environment
 - b. Proper personal safety gear including white water PFD, white water helmet, a knife, a whistle.
 - c. No less than 4 rescuers.

3. CWA head office will receive notification that details the point of assembly for the CWA Staff, number of staff needed, and extra equipment needed.

4. CWA staff will allow the Whistler Search and Rescue members on scene to direct their efforts for up to 8 hours from the CWA teams initial arrival, unless otherwise decided by Whistler Search and Rescue members.

CWA staff will take accountability of their people at the end of the rescue and check out as a group with Whistler Search and Rescue.

	<i>Signature</i>	<i>Date (dd/mm/yyyy)</i>
Whistler Search and Rescue	_____	____/____/____
Canadian Wilderness Adventures	_____	____/____/____
Witness	_____	____/____/____
Witness	_____	____/____/____

13.0 Critical Incident Stress

13.1 Post Incident Management: Acute Critical Incident Stress

Critical Incident Stress may occur during any accident/incident that involves a responder who perceives (real or otherwise) the accident to involve severe injury/death to him/her, other team members and/or other friends/family. Accidents involving graphic scenes of injury and patient duress/suffering can also create a CIS reaction among the responders (T. Snelgrove).

Ordinary, Everyday Life



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The challenges experienced in everyday life see individuals react with a variety of emotional responses. Individuals mentally process the stimuli (i.e. sights, smells) taken in at the time of the experience. Successful processing of stimuli at the time of the situation leads to the coping or resolving of the experience.

The Not-SO Ordinary, Or Everyday Life

Individuals placed in a life threatening or a similarly stressful situation will sometimes cope by processing only a small portion of the stimuli present in the environment at the time of the accident. The “excess” stimuli and emotional response is stored in the individual's memory. Repeated critical situations see the build-up of residual excessive stimuli in the individual's memory. The memory of the sights, smells, and emotions become displaced and misallocated with everyday events. The person will begin to process these “memories” over time in an attempt to place the emotions with the event. The inability of the individual to cope/process the event in a positive manner can lead to an ever-increasing emotional and physical crisis over time. An effective defusing, debriefing, and the identifying of individuals experiencing difficulty with the event are key components to promoting closure.

Acute Critical Incident Stress – General Information

For detailed information, refer to *Critical Incident Stress Interventions* and *Signs and Symptoms of Acute Critical Incident Stress* (Source: Easton-Snelgrove Inc, J. Mitchell)

Staff members may observe colleagues experiencing CIS respond with some of the following signs and symptoms:

- poor attention span
- memory and concentration problems
- inappropriate emotional response e.g. laughing, crying at inappropriate times
- display no emotional response (numbing)
- loss of coordination, disorientation
- nausea, upset stomach, sweating and profuse tremors
- anxiety, guilt and fear
- grief and depression
- withdrawal from others
- feeling lost, abandoned and helpless
- anger, resentment and scapegoat

Post Traumatic Stress Syndrome/Disorder

Post traumatic stress syndrome is the combined mental and emotional reactions to the accumulative effects of repeated CIS exposure.

The individual's inability to process past memories of critical incidents is the leading contributor to PTSS. Often the individual associates past critical incident stress memories with everyday stimuli; producing a strong emotional and physical response in the individual (i.e. the smell of latex gloves will induce nausea and vomiting). The continuing inability of the person to process the CIS memories and the ongoing association of emotions from the critical incident with everyday stimuli create a disabling effect (Goldenson).

Common Symptoms Include:

- recurrent and intrusive recollections of the event
- recurrent dreams of the event
- sudden acting or feeling as if the traumatic event were reoccurring, because of an association with an environmental or ideational stimulus
- hyper-alertness or startle response
- sleep disturbances
- guilt about behaviour or actions at scene
- avoidance of activities that arouse recollection of the traumatic event



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13.2 Post-Incident Debrief – as part of CWA's follow up paperwork: initiated by Operations Manager and or River Manager

The Post-Incident debrief is designed to be a period of initial expression of emotional reactions and to permit education of CIS and the possibility of further support services. A technical debriefing consists of a review of the sequence of events and actions at the scene. The debriefing should be completed after an initial defusing.

(Source: Critical Incident Stress: Interventions.) Follow the guidelines for a post incident defusing:

1. Do directly after event-3-4 hrs maximum.
2. Have all staff involved present.
3. Allow 90 minutes as a minimum.
4. Have the session lead by a trained peer-defuser.
5. Allow for a secure and comfortable environment.

Follow these general steps when undertaking a defusing:

1. Introduction - explains the purpose of the defusing and establishes rules of conduct.
 - no critiquing
 - confidentiality essential
 - share the facts
2. Facts - Simply let the group outline the events and relate emotional response.
3. Impact - Ask the group "What was the worst part?" Allow for ventilation of feelings. Do not probe or dwell on any one individual. The purpose is to get out the initial reactions and go home.
4. Education - Discuss CIS and the resources available.
5. Current Functioning - Provide some time for a discussion of individual's current status ensuring that all are capable of taking care of themselves. Set date and time for a technical debriefing.
6. Communicate - Follow-up with individuals that appear distressed.



14.0 Trip Report

RAFTING TRIP REPORT

DATE: ____ / ____ / ____

(dd/mm/yyyy)

Trip Time: _____

River Section: _____

Put In: _____

Take Out: _____

RIVER: _____

Total # of Boats: _____

Total # of Boaters: _____

of Safety Kayakers: _____

of Fam or Contra: _____

River Conditions:

Gauge: _____	Level: High Med Low	CFS/CMS _____
--------------	---------------------	---------------

Weather Conditions:

Temperature (°C)	Valley: _____	W/B Alpine: _____	River: _____
Winds: Calm Light Moderate Strong	Direction: N S E W		
Weather: Sunny Clear Overcast Obscured (fog) Rain (Light/Heavy)			

TOUR PARTICULARS:

Guide Initial	Title	Guides Name	Raft #	Raft Size	P/O	# of Guests	Incidents (Location)
	Trip Leader						
	Assistant T.L.						
	Guide1						
	Guide2						
	Guide3						
	Guide4						
	Safety Kayak						
	Guide boat						
WILDLIFE SEEN							

TOTAL INCIDENT BRIEF: (Please check & add Location & #'s of each occurrence)

SWIMMERS		WRAPS	
FLIP: (FULL / TIP (Dump Truck))		Other	
KAYAK Involvement		10.40 FORM	
		INCIDENT REPORT	

Comments:

PRINT NAME: _____ SIGNATURE: _____



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15.0 Pre-Trip Safety Speech

1. Describe nature, difficulty and general hazards of the trip clearly enough to help the guests make a more informed choice. []
2. Confirm guests have read, understood and signed the waiver form. []
3. Question guests about medical conditions. []
4. Question guests about swimming ability. []
5. Confirm that guests are not using drugs or alcohol. []
6. Check that guests are properly dressed and equipped: footwear, life jacket, helmet, thermal protection, glasses strap, jewelry. []
7. Demonstrate proper fitting of life jacket. []
8. Instruct guests to wear their life jacket at all times. []
9. Check guests' life jackets. []
10. Explain how to properly fit a helmet. []
11. Demonstrate how to enter, exit and move in a raft. []
12. Describe hazards while moving in a raft including slippery fabric, movement of raft, hard objects, etc. []
13. Demonstrate correct seating position in a raft. []
14. Demonstrate correct foot position and handholds. []
15. Explain the procedures and identify who will be handling lines and holding on to the raft when arriving at or leaving the riverbank. []
16. Explain that clients should expect the raft to spin and move sideways and/or backwards. []
17. Demonstrate what is expected from a hold on command (including how to place the paddle while holding on if applicable). []
18. Demonstrate what is expected from a lay low command as an aid in staying in the raft. []
19. Explain how clients should secure their personal equipment including hats, glasses strap, and jewelry. []
20. Demonstrate use of a bailing bucket or explain self-bailing features as applicable. []
21. Explain the buddy system (before and after the buddy falls overboard). []
22. Instruct guests to stay calm, not panic, and to be prepared for the gasp reflex if they should fall overboard. []
23. Explain the use of the perimeter line. []
24. Demonstrate how to assist swimmer back into raft. []
25. Describe how to offensively swim back to the boat and the importance of doing so. []
26. Demonstrate the paddle reach assist (even if this is an oar or motor safety talk). []
27. Demonstrate use of the throw bag/rope. []
28. Describe the safety kayak assist (even if this is an oar or motor safety talk). []
29. Explain defensive swim procedure and breathing techniques. []
30. Explain the importance of avoiding wood hazards as a swimmer. []
31. Demonstrate how to avoid swimming into wood hazards. []
32. Demonstrate what to do if you swim into a wood hazard and explain the importance of doing it properly/having the correct body position. []
33. Explain how to get to shore if swimming and describe how to avoid foot entrapment. []
34. Explain procedure for raft hitting rocks or similar solid hazards and demonstrate what is expected from a high side command. []
35. Explain procedure for raft hitting submerged wood hazards (i.e. Logjams/strainers). []
36. Explain procedure for raft hitting above water wood hazards (i.e. Sweepers). []
37. Explain flipped raft procedure. []
38. Demonstrate how to get out from underneath a raft. []
39. Explain how and why swimmers should avoid getting caught downstream of a raft. []



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Canadian Waters Safety Speech (point form version)

A. Welcome/Introduction

B. Personal Protective Equipment (PPE)

- Lifejacket
- Helmet
- Clothing
- Footwear

C. Raft

- Description
- Type (Motor/Oars/Paddle)
- Seating Positions
- Thwarts
- Floors
- Outside Lines
- "Oh Shizzer" Lines
- Oar Frames/Motors/Guide Motor Box (if used)

D. Paddles

- T-Grips
- Holding/Safety
- Efficient Paddling Technique
- Commands

E. Safety (5 Rescue Techniques)

- Pulling people back in
- Swimming techniques - Defensive/Aggressive, Direction, Feet, Breathing, wood etc
- Calmness/quiet in boat, team work
- Falling out:
 - outside line grab
 - paddle pass
 - solo swim back to boat/shore or boat chase
 - throw Bags
- Flip drill: re-flip or capsize paddle

F. Other Info

- Honesty/Scared - share with guide
- Medical requirements (Offer to listen quietly away from other guests)
- Trip Outline
- Photos
- Personal equipment/gear such as cameras, water
- Safety Kayaker
- River hazards such as wood



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Canadian Waters Safety Speech (long version)

Welcome/Introduction

Welcome to Canadian 01 Rafting Adventures in the Callaghan Valley, Whistler, B.C.

My name is.....

Who has been white water rafting before?

The river we are going down today is the Callaghan River, it is 6 km long and flows alongside the rafting base and the road, the Callaghan is a grade 3 (upwards grade 4) on a scale of 1-6, one being a lake, six meaning certain death. The river is glacial fed so the water is very cold. The river is of a continuous nature which is typical for British Columbia meaning all the rapids tend to flow into one another like one continuous wave train this makes the river a lot of fun but also means there is not much time to rest, so everybody has to work hard as a team and we will all have a lot of fun.

Introduction: If anybody has any questions at any time feel free to ask and I will do my best to answer them. If anybody is a non-swimmer, has any medical conditions we should be aware of or takes any medications that need to come along on the trip, or for that matter anything at all that the guide needs to be aware of please feel free to take any of us to one side and have a private talk.

We are going to have a lot of fun today but I need to talk about a few things so everybody knows what to do should things not go according to plan. For those who have been rafting before, you will always learn something new so everybody please pay close attention and anything you do not understand please ask.

Personal Protective Equipment

Personal Floatation Device – PFD should fit snug, allowing enough room to breathe however tight enough so that as the jacket floats upwards it takes you long with it, also fellow paddlers/guides can lift you out of the water by the lapels and you will not fall through. It is mandatory at all times that when near the water your PFD is buckled up. If you should adjust it at any time have a guide check it to ensure it is properly adjusted.

Helmets – The helmet should fit comfortably and should not be over tight, but snug so that it will not move around on your head. It is mandatory once we are at the river to wear the helmet at all times with the chin strap fastened.

Clothing – The neoprene wetsuits are designed to keep a warm layer of water near your body and insulate you from the cold river water. A snug fit works better than loose fit.

Wearing proper layer systems work for warmth, no cotton underneath, and outer wear is also protective.

Footwear – The neoprene booties are to protect your feet from the cold water and sharp rocks.

When walking on the bank of fast flowing rivers, take your time and be careful of your footing as there are sharp slippery rocks and steep banks.

Paddles

This is a **paddle**, everybody gets one. One hand holds onto the t-grip at all times as most accidents happen due to people hitting others with this grip end of their paddle; the other hand holds onto the shaft as far down as is comfortable this will give you the most power when paddling

Raft

This is a **raft**, how do we get into the raft, we stay low, moving slowly with multiple points of contact so we are less likely to fall out. You sit like this on the top of the outside tube of the raft, if you sit leaning inside then you are likely to get bounced into the raft and if you sit on the outside of the tube more likely to get thrown outside of the raft, so sit on the top of the tube facing forward ready to paddle. Place your feet like this under the thwart (tube) in front and/or into one of the many foot cups. This is to help you stay in the raft.

Rafting Teamwork

I will introduce the main paddle commands now and your individual guide will introduce the rest of the commands later when we split into groups.

'Forward paddle' we lean forward put the whole of the blade into the water and pull back with your whole body.- forward paddle.

'Back paddle' put the whole of the blade into the water, lean back and pull with the top hand push with the bottom hand. -back paddle.

'Stop' this means **take your paddle out of the water and wait for the next command.**



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When we paddle we always paddle in time together as a team, the best way to do this is the two paddlers in the very front paddle consciously in time together and everybody behind is watching the timing of the person in front. It is more important to work as a team with good, well timed strokes this way the boat moves forward in a series of movements rather than snaking around in a waving line. The guide can therefore anticipate the movement of the raft and hit the better waves. Also one or two effective strokes are better than 4 or 5 poor ones, and often very few strokes are needed move the raft around in the river. Sometimes the guide will turn the raft sideways, this is normal in order to move the raft across the river from one current flow to another current flow.

As we paddle through the waves the boat will bend and flex, and you could be getting pushed around by these movements, if you stay sitting on the top of the tube with your feet firmly anchored then you should not fall out of the boat, the more contact points you have the less likely you are to fall out. Your butt, both feet and your paddle provide stability so paddling is helping you stay in the boat, however we do not always paddle, and if your guide asks you to stop paddling this is for a reason, maybe we are taking a break or letting another raft catch up or the guide is turning the boat for the next move.

When the waves crash into the boat it is best to lean forward aggressively into them, so when they hit you the water bounces off, if however you lean backwards cowering away from the wave then when the water hits you it can knock you further backwards and out of the boat.

Safety

Swimming drill

If you happen to see your feet and sky in the same picture then it is likely you are falling out of the boat and into the water, so quickly grab hold onto the perimeter line that goes all around the outside of the boat as you fall out and you are then still connected to the raft and it will be easier to rescue you.

The first thing you will notice is how cold the water is and it can take your breath away so stay calm, do not panic and get back into the raft.

How do you get back in?

Hold onto the line with both hands and push down with your arms, kick with your legs and pull yourself back into the raft. The person opposite you inside the raft can help and should come to your aid; they stash their paddle under the thwart, move over to your side staying low in the raft, grab the person by the lapels on their jacket and pull them in on top of you as you fall back into the center of the raft.

Why does the person opposite you come to help?

The reason for this is so the raft is still balanced and everybody else is still ready to paddle. We may still need to maneuver the raft to get to a certain place in the river or chase somebody else in the water, so everybody else listen to what the guide is saying or we may all end up in the water.

- a. If you fall in and did not manage to hold on to the perimeter line then this means you will need to get back to the raft. Look up, turn around until you see the raft and immediately swim aggressively towards the raft, grab hold onto the perimeter line with both hands, push down with your arms and kick with your legs and pull yourself back into the raft.
- b. If when you look up you are further from the raft, somebody can reach toward you with their paddle offering you the t-grip end and pull you back to the boat, hold onto the line with both hands and push down with your arms kick with your legs and pull yourself back into the raft.
- c. If when you look up you are even further from the raft, the guide will call your name, blow a whistle get your attention and may throw you a rope. This is a bag of rope, when thrown the rope pays out and you hold onto the rope with both hands at your chest, if you hold onto the bag then you will go further from the raft as the rest of the rope pays out, so hold onto the rope with both hands, (It is important never to wrap the rope around you in any way as this is very dangerous and at some point you will want to be able to let go.) roll onto your back and we will pull you back to the boat. On your back the water comes around your head and creates an air pocket allowing you to breathe; if however you stay on your front the water hits you in the face likened to falling when water skiing and you cannot breathe.
- d. So you fall out of the raft and you didn't grab the perimeter line, nobody passed you a paddle or threw you a rope, this means you are on your own and nobody can do anything to save you and you need to do something about your own situation. Stay calm, do not panic and concentrate on breathing through the waves, as you come to the top of a wave hold your breath as your head gets covered in water, then



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as you descend down the over side take a breath. A good technique is to close your teeth and put your head to the side to help prevent the water from entering your airway

- e. *When swimming in the river do one of three things **swim to any raft, swim to shore or swim away from wood.***

Two ways to swim in a river:

1. The defensive position lay on your back with your feet downstream of you to fend off any rocks, keep your butt up to avoid rocks, and steady yourself with your arms, you can relax get your breath back and see what is coming up in the river. The problem with this position is that you will just keep flowing downstream and flowing downstream. When you see a safe place to go on the river you can navigate by pointing your head towards the shore you wish to go to, and do the back stroke and this will pull you very effectively across the current.
2. The second swimming position is turning onto your front and swimming aggressively toward where you want to go. Whenever you are in the water the guide may point in a certain direction, we always point you the safe direction to go. Whenever you get to shore stay where you are and we will come find you, please do not go running off into the bush.

The safety kayaker

Another person out with us today is the safety kayaker. They can move fast around the river and may come to help you. Please do as they say, you can hold onto the line behind the kayak and they can pull you back to the raft, please do not grab onto anything else, and if they tip upside down move away so they can re-right themselves. If the kayaker asks you to let go then let go, they are not abandoning you but maybe you are in a safe place on the river now. They know the river really well and sit up high in the water and can see what the river is doing.

Foot entrapment

It is very important to never stand up in moving water this is one of the three things I want everybody to remember. If you stand up your foot may become trapped in rocks or debris under the water and the power of the water is so strong your body is forced forward drowning you, so always keep your feet up and swim until your belly is on the shore.

Raft vs. Rock

Another way you may fall out of the boat is if the raft hits a rock on one side and it slows this side down suddenly which can throw you forward out of the boat. So always be looking forward anticipating rocks just hiding under the water.

I may call the command 'hold on get down', this means let go of your paddle shaft hold onto the perimeter line next to your hip and slide toward the middle of the raft onto your heels, stay on your feet to avoid hitting your knees on rocks and so you can quickly get back to the seat, get your head down, it is however very useful to keep looking forward to see what is coming up.

If at any point you feel nervous feel free to adopt this safety position but please bear in mind that the guide does need people to paddle to help move the boat in order to successfully navigate the river. So if everybody is on the bottom of the boat it is like turning the engine off in a car.

Wrap drill/highside

If the rock is much bigger and out of the water and we hit it sideways the raft will stop against the rock but the water is still moving down river toward the raft therefore it will flow into the raft and tip us upside down. To prevent this from happening the guide will call '**jump left' 'jump right' or 'highside'** this means the appropriate people move to the other side of the raft, look for the gap in front of the person opposite you and get onto their outside tube, the people on the high side lean in so you do not fall out of the raft. This technique lifts the upstream side of the raft in the air allowing the water to go under the raft and not into it.

Anytime the raft hits something sideways always lean to this side as this is the safest thing to do.

Flip drill

If we do flip the raft upside down then everybody is in the water. Stay calm, do not panic and get out from under the raft, the floatation of the PFD will hold you against the raft so put your arms above you, push down and walk one direction until you pop out, then hold on to the perimeter line and stay connected to the raft. When holding



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onto the perimeter line work your way to the upstream side of the raft so if the raft was to hit an object you are not trapped between.

The guide can do one of three things, climb on top of the raft and turn it the right way up, get everybody on to the upside down raft, or swim the raft into shore. Most useful is re-righting the raft this means that everybody will all need to be holding onto the same side of the raft so if the guide asks you to let go they are not abandoning you but will flip the raft quickly over then you can grab the line again and get back into the raft.

Wood, Logs, Trees

These are the most dangerous thing on any river at any time. As the river cuts in to the bank a tree can fall into the river, we call these sweepers or strainers. **Sweepers** are above the water level and we duck under them, just put your head forward and protect your face. A **strainer** is so called because the water goes through but boats, paddles and people do not, like a spaghetti strainer. If you are swimming in the river and you notice a tree in front of you, you will need to turn on to your front and swim aggressively across the river in to the current that flows freely past the tree. If you are swimming and notice you will not make it then as a last resort (two raft lengths from the wood) turn onto your front and now swim aggressively toward the tree in an attempt to get up onto the tree. Swim hard put both hands on to wood and do the “push up of/for life” get your head and chest up and over the wood and into the water behind the tree.

This is one of the three things I want you to remember, it sounds nasty because it is, but the chances are we are going to go down the river hit some big waves and have a great time. All this information will go with you to pass on to somebody else another time to help them.

Okay what are the three most important things to remember?

1. feet up
2. swim toward the raft
3. swim away from wood

This talk is not meant to scare you but educate you!

Everybody still want to go?

Should you want to end the trip, it is possible in only a few locations along the river due to the access trails linking to the main trail running adjacent to the river.



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16.0 Emergency Response Map



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17.0 CWA Incident command framework

Divisions

Multiple incidents in different locations

e.g. Callaghan Division and Blackcomb Division

or River Division and ATV Division due to two separate incidents (both in Callaghan)

or On River as incident gets swept downstream: Rafting Downstream division and Horse shoe falls Division

Create two Divisions

Divide the incident geographically due to the needs of the incident

Create team leader for each location

Branches and Groups

Multiple tasks happening for same incident

Create an extra branch or group

- a) On river task force to extract from river on to the safety of land, and
- b) On land team to administer first aid, and
- c) Transportation unit to move off site towards muster point.

Multiple tasks are happening with different groups of individuals.

In general

Command

Sets all objectives and priorities

Has overall responsibility of the incident

Operations

Conducts tactical operations to carry out the plan

Develops tactical objectives and organization

Directs all resources

Planning

Develops the action plan to accomplish the objectives

Situation unit-Collects and evaluates information

Resource unit-Maintains information on personnel and equipment status

Documentation unit-Maintains all documents relevant to the incident

Logistics

Provides support to meet incident needs (supplies, facilities)

Provides services (communications, medical)

The important basics:

- Pass clear orders
- clear initial order less radio traffic and less confusion
- A rescue goes best when all the personnel at the scene are fairly clear on four things:
- Who am I working for?
- Who is working for me?
- What are we doing?
- How long, and with what, are we doing it?
- Remember the 'span of control'
- A leader can only adequately direct a maximum of seven others, after that further divisions or groups need to be created
- Do not 'micro manage'
- Give directions and input only to those directly under him to those
- Make sure you lead with the mouth and not the hand



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- Make sure the logistics division has the support needed to insure that rescuers have warmth, food, rest and medical care
- Make sure operations is thinking one step ahead
- Have plan 'B' ready
- While current plans are being implemented, direct the operation to consider what people and equipment will be needed in the event that the current plan does not work.
- What will need to be done next?



18.0 River signals and guide cheat sheets

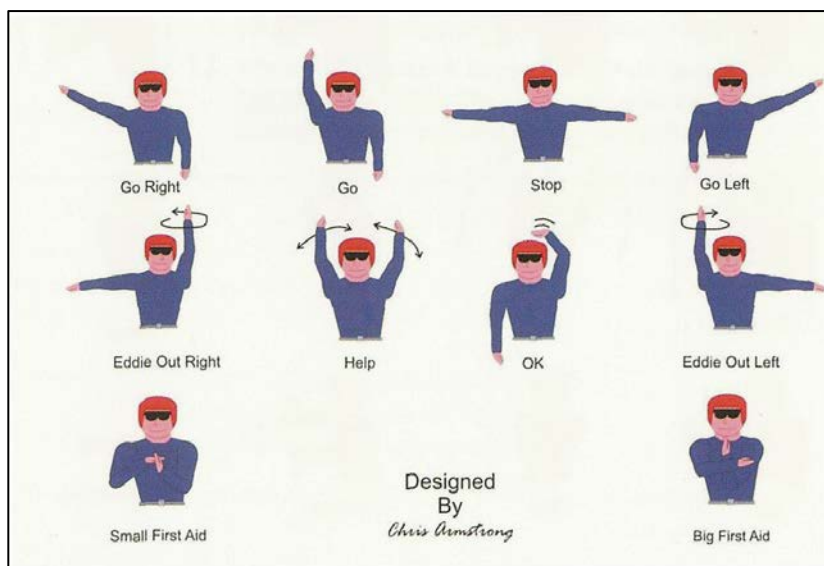


Figure 1: Hand Signals

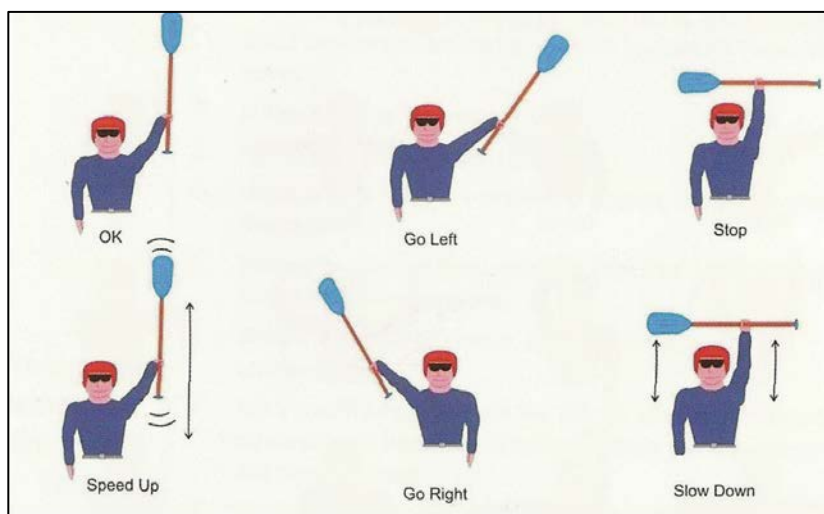


Figure 2: Paddle Signals

1	One Blast	Stop, Look, Attention
2	Two Blasts	Up River
3	Three Blasts	Down River
3---3-	Three Repeated Blasts	EMERGENCY HELP REQUIRED

Figure 3: Whistle Signals



Foot Entrapment

Foot entrapment is the number one killer of moving water related deaths in the World!

- While swimming, always keep your feet near the surface, and never try to stand up in water deep enough to float you. Feet can be entrapped or vertically pinned in rock cracks, between rocks and under debris and tree roots.
- Do not put your feet down until you reach a safe eddy or rescuers have swung you to shore on a thrown line. If your foot gets caught, the water pushes your body over and can hold you underwater. You would likely stay stuck until rescued or unconscious.



Figure 4: Foot Entrapment: a dangerous, but avoidable, situation

The Defensive Swim - the first thing

- The first thing you need to do after an unexpected swim is get on your back with your feet pointing downstream.
- Floating in this defensive swimming position, you can evaluate what lies ahead, and you are well protected.

The Body Position (below)

- Look at your toes.
- The knees should be bent and heels placed slightly lower than the buttocks.
- The hands and arms are used to steady yourself and move you around in the river.

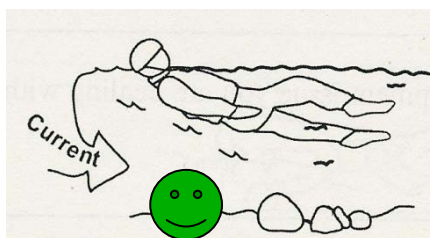


Figure 5: Correct body position

Fending Off Obstacles

- From the defensive swimming position, on your back with your feet up, you can evaluate what is coming up downstream.
- Use your legs and arms to fend off rocks and other obstacles.
- **When you see a hazard to avoid, an eddy or shore for safety angle your body and backstroke to maneuver.**



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Strainers and Body Entrapment

- Entrapment by wood is the number one killer of moving water related deaths in British Columbia!
- Wood, logs and Trees are the most dangerous thing found in any river anytime.

What are Strainers?

Strainers are things like logs, brush or tree branches lying across the river that allow water to pass, but hold back solid objects, like a spaghetti strainer that keeps the pasta and only allows the water through. A person would likely stay stuck until rescued or going unconscious.



Figure 6: Body Entrapment

If you notice a possible hazard down river then you need to be floating in the water that flows freely past the danger. Change to an aggressive swimming position and swim at a right angles to the current until you are in the current that avoids the danger, and return to floating on your back.

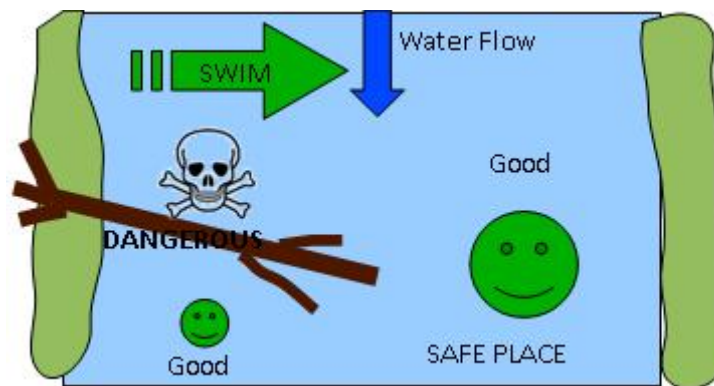


Figure 7: Strainer avoidance – best method

If it is apparent you will not avoid the strainer, then a different strategy is required:

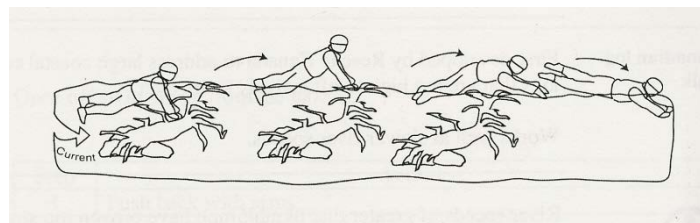


Figure 8: Strainer avoidance – alternate method

When being swept into a strainer, swim aggressively towards it, building momentum and try to pull/push up or lunge over the obstruction.



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Appendix 3 – Management Agreements with the Province



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Appendix C – Summary of approved, proposed and constructed CWA facilities.

Use/Facility	Approved by Province in existing approved tenure	Constructed	Included in SLRD Zoning Application
Location: Callaghan Adventure Base Area			
Site preparation completed for Olympic security camp	Yes	Yes	Yes
Mechanized base of operations for Snowmobile/ATV	Yes	Yes	Yes
Access road/driveway from current FSR and new WOP public road	Yes	Yes	Yes
Parking area for equipment, shuttle buses and staff	Yes	Yes	Yes
Client reception and change facility (Atco trailer)	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Guide office/sales kiosk	Yes	Yes	Yes
Woodshed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Security cabin	Yes	Yes	Yes (Max 25m ² /Cabin 300m ² Total)
Machinery shed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Port-a-potty(s) and pit toilet	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Locking compound for snowmobiles	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Horse corral with shelter and tack and hay shed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)

Location: Maintenance Yard/Shop and equipment storage facility			
Wood workshop with security/caretaker quarters	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area 1,600m2 & Max 25m2/Cabin 300m2 Total)
Materials storage shed	Yes	Yes	Yes
Works yard	Yes	Yes	Yes
Woodshed	Yes	Yes	Yes
Dog Sled Base Area	Yes	Yes	Yes
Covered shelter	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Guest reception building	Yes	Yes	Yes
Musher/animal caretaker cabin	Yes	Yes	Yes (Max 25m2/Cabin 300m2 Total)
Dog food shed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Equipment shed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Gear drying shed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Woodshed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Water tower	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Staging for dogsled activities	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Main Barn	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and

			Accessory Uses in Tenure Area is 1,600m ²)
Barn	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Guest reception and change facility/smoker cook shed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Wrangler Cabin	Yes	Yes	Yes (Max 25m ² /Cabin 300m ² Total)
Machinery shed (sleighs, wagon, tractor, etc.)	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Chicken coops/Pig Pen/Horse corrals	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Wood shed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Guest seating	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Horse shelters	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Hay storage	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Port-a-potty	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Covered first aid trailer	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m ²)
Location: Snowshoe Base			

Gear storage building	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Caboose with decks, teepee and gazebo, client change and warming	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Wash house	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Woodshed	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Potable well water and septic fields	Yes	Yes	Yes
Location: Sproatt Lake Cabin			
Alpine cabin	Yes	Yes	Yes (Considered a "Warming Hut" Max total GFA for all Accessory Buildings and Accessory uses in Tenure Area is 1,600m2)
Woodshed with Outhouse/composting toilet	Yes	Yes	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Guide Cabin	Yes	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Location: Skills Areas			
Summer/winter snowmobile/ATV skills practice area on existing Northair Mine site	No	Yes (expansion proposed but not approved by Province)	Yes
Labyrinth (existing foundations of gold ore processing facility)	No	Yes (expansion proposed but not approved by Province)	Yes

Frank and Beans Skills Area	No	Yes (expansion proposed but not approved by Province)	Yes
Location: Future Lodge Site			
Guest accommodations (approximately 10,000 ft2. lodge with 18 guest rooms) with full-service food and beverage kitchen/pub and theatre/events hall	Yes	No	No
Guest welcome center café/Hemloft, activity booking desk and retail	Yes	No	Yes (Max 380 m2)
Outdoor amphitheatre and stage	Yes	No	Yes
Pond	Yes	Yes	Yes
Greenhouse/garden	Yes	No	No
Washrooms/showers (approximately 250 ft2)	Yes	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Location: Cabin and Camping / Staff Accommodations Area			
Spa (approximately 500 ft2) with change rooms (approximately 250 ft2)	Yes	No	No
12 Staff cabins (approximately 250 ft2)	Yes	Four Constructed	Yes (Max 25m2/Cabin 300m2 Total. May only be used for employees working in CWA's tenure area)
24 Guest cabins (approximately 350 ft2 each)	Yes	No	No
36 Tent sites	Yes	No	Yes
Maintenance Shop	Yes	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Building (approximately 5000 ft2)	Yes	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Parts and equipment storage shed	Yes	No	Yes (Max total GFA for all Accessory Buildings and

			Accessory Uses in Tenure Area is 1,600m2)
Fuel storage	Yes	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Location: Trapper's Cabin and Totem Pole Lake Dock (Spike)			
Existing small log cabin (approximately 80 ft2)	Yes	Yes	No
Sauna building	No	No	No
Dock and boardwalk	No	No	Yes
Location: Lower Gold Mine Site Cabin (Spike)			
Small rustic framed cabin (approximately 200 ft2)	No	No	No
Small storage shed (approximately 100 ft2)	No	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Covered sluice boxes	No	No	No
Horse corral	No	No	No
Micro-power peloton wheel	No	No	No
4X4 skills track	No	Yes (expansion proposed but not approved by Province)	Yes
Location: Northair Lodge			
Log Cabin (approximately 720 ft2)	No	No	No
Outhouse	No	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Caretaker/chef hut (approximately 300 ft2)	No	No	No
Dock	No	No	Yes
Firewood, hay, tool shed (approximately 220 ft2)	No	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)

4x4 skills track	No	Yes (expansion proposed but not approved by Province)	Yes
Location: Harry Hut (Spike)			
Rustic cabin (approximately 400 ft2)	No	No	No
Food service/dining tables	No	No	No
Guest and caretaker bunks	No	No	No
Storage shed for hay and gear	No	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Wood shed	No	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Outhouse	No	No	Yes (Max total GFA for all Accessory Buildings and Accessory Uses in Tenure Area is 1,600m2)
Location: Sproatt Lake Cabins			
6-8 guest cabins within approved Secondary Lease area (100 ft2 each)	No	No	No
Location: Canyoning (Callaghan Creek)			
Rappel lines	No	No	Yes
Riverside safety line	No	No	Yes
Canopy walks and swings	No	No	Yes
Zip lines	No	No	Yes
Tree houses	No	No	Yes
Suspension bridges/cable ride (Callaghan Falls)	No	No	Yes
Location: River Rafting Put-ins and Take-outs on Callaghan Creek			
Access trails	No	No	Yes
Put-in and take-out areas	No	No	Yes
Boardwalk to be constructed at raft put- in and take-out	No	No	Yes

Storage Barn to be constructed at raft put-in Approximately 280 ft2 storage for rafts and equipment	No	No	Yes
Hitching post for horses	No	No	Yes
Location: Celestial Observatory			
Facility with telescope and educational workshop space	Approval in principle	No	Yes
Full-service food and beverage kitchen/dining room	Approval in principle	No	No
Guest and caretaker rooms	Approval in principle	No	No
Location: Hidden Lake Camp (Temporary Site)			
Pit toilet	No	No	Yes
Camp fire ring	No	No	Yes



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: August 16, 2016

REPORT: 16 - 098

FROM: Resort Experience

FILE: 8216

SUBJECT: RBC GRANFONDO WHISTLER CATERING LIQUOR LICENCE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the Catering Licencecapacity of over 500 for the RBC GranFondo Whistler to be held on Saturday, September 10, 2016, subject to Liquor Licensing and Distribution Branch (LCLB), Whistler Fire Rescue and RCMP approvals.

REFERENCES

Appendix A - RBC GranFondo Whistler Event Plan with Site Plan

PURPOSE OF REPORT

RBC GranFondo Whistler's request for a Catering Licencecapacity of over 500 people is brought forward for Council's consideration.

DISCUSSION

The RBC GranFondo Whistler held on September 10, 2016 is a large scale fully supported ride from Vancouver to Whistler with 4500 participants and 1500 friends, family, staff & volunteers are expected. Riders will finish along Blackcomb Way with post ride celebrations held in Whistler Olympic Plaza.

Whistler Olympic Plaza will include a stage for awards, entertainment i.e. DJ, sponsor activations, photo backdrop, various athlete services, The Family Zone, as well as food and beverages. *Appendix A* provides a more detailed overview of the event, a security plan, and includes a site layout of Whistler Olympic Plaza.

Organizers, TOIT Events, have contracted Whistler Cooks who will be using their Catering Licenceendorsement to serve food and alcoholic beverages as part of the celebrations allowing participants, friends, family, media, residents and guests to enjoy the festivities and welcome those who biked to Whistler. Catering licencefood and alcohol services have been implemented for this event for the past 6 years without any issues reported by LCLB, RCMP, Fire Rescue and municipal event staff.

The liquor service will occur in a fenced space within Whistler Olympic Plaza. Service hours are 10:00am to 4:00pm with last call at 3:30pm. The maximum capacity requested for the licensed area is 6000 people including volunteers, event staff, service staff, security, entertainers, media, participants, support teams and families. Not all riders will arrive at the same time. The inflow of participants peaks between noon and 3:00pm in Olympic Plaza.

All riders 19 years + will be identified with a non-transferable coloured wrist bracelet confirming proper ID was shown. Only people with this bracelet will be served alcohol. Non-participants may obtain a bracelet on site with proof of age. Professional security will be positioned throughout the licensed area. The catering licence will permit minors to access the licenced area. The security plan is subject to approval by the LCLB and RCMP.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage	Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy	Provide opportunities for arts & crafts, music entertainment, and road cycling has become part of Whistler's culture.
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	Room night driver, multiple business sectors benefit from the event
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	The animation and atmosphere generated by the event enhances the visitor experience. "There's always something going on in Whistler"

OTHER POLICY CONSIDERATIONS

Council Policy G-17 Municipal Liquor Licensing Policy requires approval from Council for any Catering Licensed event for more than 500 people. The maximum occupant load requested for the licensed area in Whistler Olympic Plaza is 6000, as determined by Whistler Fire Rescue Service in conformance with the Council Policy G-17 and the BC Fire Code.

BUDGET CONSIDERATIONS

None

COMMUNITY ENGAGEMENT AND CONSULTATION

The event is well known to the community. Planning meeting are required by MOTI involving corridor stakeholders. Further, the RMOW requires 3-4 planning meetings including RCMP, Fire Rescue, Bylaw Services and Resort Operations.

SUMMARY

The RBC GranFondo Whistler on September 10th, 2016, is a large scale, fully supported ride along the Sea to Sky highway from Vancouver to Whistler. Organizers hired Whistler Cooks who will use their Catering Licence endorsement to serve food and alcoholic beverages as part of the celebrations. The celebration area is Whistler Olympic Plaza. Service hours are 10:00am to 4:00pm with a last call at 3:30pm. The requested maximum capacity is 6000 for Olympic Plaza. Due to participant demographics, location of venue and timing of the event, municipal staff support the use of a Catering Licence for a capacity of more than 500 persons, subject to LCLB, Fire Rescue, RCMP and Council approval.

Respectfully submitted,

Bob Andrea
MANAGER, VILLAGE ANIMATION & EVENTS
for
Jan Jansen
GM, RESORT EXPERIENCE



**EVENT PLAN FOR RBC GRANFONDO WHISTLER
SEPTEMBER 10, 2016
OLYMPIC PLAZA, WHISTLER**

Event Overview

GranFondos are mass participation cycling events that have enjoyed incredible popularity in Europe for decades, and are gaining momentum in North America. The 2010 RBC GranFondo Whistler was the first world-class Gran Fondo in Canada, this year will mark the 7th annual RBC GranFondo Whistler to be held on September 10, 2016.

Loosely translated from Italian, GranFondo means "big ride." Rides are often 100 km or more for a large number of cyclists at a variety of skill levels. Everyone from the competitive cyclist to the amateur wanting to challenge themselves over distance and time enjoy these events. While these are not races, top finishers are often recognized.

The event also has an entertainment component highlighting various music concerts at the Celebration Plaza. The Celebration Plaza will take place at Whistler's Olympic Plaza on September 10, 2016.

TOIT Events is the event management company organizing the RBC GranFondo Whistler. Celebration Plaza festivities including food and beverage will be supplied by Whistler Cooks Catering and MJG - Brewpub, Restaurant, Distillery, Brewery + Retail.

Celebration Plaza Event Schedule

RBC GranFondo Whistler is scheduled to take place on September 10, 2016. The event schedule is as follows:

10:00AM	First Riders Expected	Day Lot 4, Whistler
10:00AM - 4:00PM	Celebration Plaza	Whistler Olympic Plaza
1:00PM	Awards	Celebration Plaza
4:00PM	Finish Line Closes	Day Lot 4, Whistler
4:30PM	Bike Check Closes (all bikes to be picked up by 4:30PM)	Day Lot 4, Whistler

Event Description

The festivities will start around 10:00am just in time to welcome the first riders in Whistler. With the beginning of the race starting at 6:40am we anticipate the elite riders to make their way across the finish line around 10:00 am. We will organize festivities throughout the day as the rest of the 4,500 participants arrive until 4:00 pm.

The peak periods for Celebration Plaza will be between 12pm-3pm. Alcohol will be served from 10:00am-4:00pm with a crowd flush between 12pm – 3pm. Last drinks will be called at 3:30pm.

Celebration Plaza includes (please refer to the map in Appendix A):

- Awards Ceremony
- Kids festivities
- Free live entertainment
- Food and refreshments by Whistler Cooks Catering and MJG - Brewpub, Restaurant, Distillery, Brewery + Retail.

As per the attached diagram Celebration Plaza will contain a licensed area- as indicated by the purple lines. There will be two controlled access point s– one lane will be for the entrance and one lane for the exit at each.

The entertainment will run from 10AM – 4:00PM. There will be one DJ on stage playing family friendly soft rock, pop and blues style music.

Celebration Plaza includes (please refer to the map in Appendix A):

Main Service List for Celebration Plaza	GFW Must Have Requirements
Announcer Stage/Entertainment	Needed for awards/music – MC/DJ needed - on the main stage while utilizing RMOW sound. As well, this is where we will present our awards. This will require access to power. We will plug into the speaker system in the Celebration plaza.
Beer Garden – Full plaza fencing	There will be 4ft plaza fencing sourced Moduloc. There will be roughly 1000ft of fencing which will be placed around the outside of the entire celebration space. Double fencing or 6ft fencing will be ordered in locations where this is required. The fencing will be put up on Friday, September 9, 2016. It will enclose all aspects of the celebration space.
F & B	Provided by Whistler Cooks Caterers and MJG - Brewpub, Restaurant, Distillery, Brewery + Retail for both the main food and AC tent.
Family Zone	Provided by Whistler Arts Council and Cycling BC iRide program.
Toilets/Portalets	There will be 8 portable toilets dropped outside of the fencing by the celebration plaza. Please see site layout for location.
Alta Classe Zone	Tent location - 40x60 marquee tent located on the cement part of the celebration plaza with a 20x60 with fence around the front to prohibit general access. This tent will be included within the fenced boundary to ensure it falls under the licensed area. This space will be Whistler Cooks Catering.
Liquor License	Whistler Cooks Catering will apply under their catering liquor license.
Security	For entrances with volunteers providing wristbands. Please see specific security details in document on pg. 4-5.
AV	Celebration Plaza AV will link into the RMOW system. We will work with our own electrician, as well as Scott McPhee to ensure all needs are met. Power will be needed.
Event Signage	Need event signage to match the tent locations, etc (provided by GranFondo). Specific signage will be used for entry into beer garden. (see pg. 6)

As per the attached diagram Celebration Plaza will be a licensed area- as indicated by the blue lines. There will be two controlled access points one lane, will be for the entrance and one lane for the exit at each.

The entertainment will run from 10AM – 4:00PM. Music will be provided by 2 DJs from Gibbons entertainment who have played at this event over the past few years and understand our family friendly clientele.

Number of Expected Participants/Capacity

The expected attendance for the RBC GranFondo Whistler is comprised of the following:

Riders- 4,500
Event staff/Volunteers- 400
Family/Friends – 1500

The crowd capacity within Celebration Plaza is limited to 6,000 people based on numbers provided by RMOW.

Demographics

Gran Fondo demographics based on the 2012 GranFondo Whistler are as follows:

- 35+ yrs (86%)
- Participation by age (GFW2012): 25-34 = 13%; 35-44 = 31%; 45-54 = 35%; 55+ = 21%.
- Median age of 46(M)/44(F); 72% male / 28% female
- 78% married, 59% of which with children.

It is anticipated that there will be approximately 500 guests at the event under the age of 19 years- typically young children of participants.

Security and Event Plan

The licenced area will have two access points; all security guards will be briefed regarding crowd control and capacity numbers. Four foot sections of Moduloc fencing will be erected around the entire Celebration Plaza.

1. Entrance (controlled entry point – check wristband or I.D and identify with wristband)
2- persons
2. Exit (controlled exit point) – 2 persons
3. Rovers – 2 persons
4. Relief/Logistics – 2 persons
5. Security Manager – 1 persons
6. Asset Management (night) – 1 persons

1. ENTRANCE:

There will be two entrances to the celebration plaza for guests. Security officers and a volunteer monitor will be posted to the entrances to monitor patrons entering the fenced in area. RBC GranFondo participants will be ID's when they pick up their rider number prior to the event and will be given a non-transferable wristband. Participants over 19 years of age will have a coloured

(TBD) wristband that will confirm they are over 19 years of age, there will be a different coloured wrist band for those under the age of 19. The security personnel and all volunteers will be educated in what the wristband will look like.

General Public: The officers will conduct ID Checks (one must be a government issued photo ID) and a colour coded wristband will be provided to those people over 19 years. For those under the age of 19 a different coloured wrist band will be issued.

The entrance guards will also assist with general security issues including bag check.

2. EXIT:

The exit will also be a controlled point and will be resourced by one guard above. No patrons will be permitted to enter through the exit lane and no alcohol will be permitted to leave the Celebration Plaza.

3. ROVERS

Two security officers will patrol the beer garden area. The rovers will assist other security officers as required.

To ensure that there is prevention of over service, intoxication and service to minors the following measures will be put in place:

- A professional security company will be engaged- United Protection Service to deliver the security plan
- Security personnel will look for signs of intoxication and not permit access to the Celebration Plaza to intoxicated individuals
- Security will be present at the entrance/exit to check for ID and ensure no alcohol is taken outside of the fenced in area
- An event phone will be available for patrons to call a taxi or family/friends to collect them
- Security personnel will be instructed to keep patrons inside the beer garden and control capacity

RCMP members (regular or auxiliary) are expected to be on the grounds during the event. RCMP, private security, and event organizers should agree on what criteria to use for dealing with problem event participants or spectators. In general, as behaviour warrants in dealing with problem individuals, the phases of imposing security intervention should include warnings, ejection, and arrest

Event Staff – Food & Beverage will be managed by the Whistler Cooks Catering Company and MJG - Brewpub, Restaurant, Distillery, Brewery + Retail. The Celebration Plaza will have a minimum of 20 staff at all times in the form of managers, servers, cashiers and cooks. All personnel serving alcohol work in the food and beverage industry and hold their Serving It Right certificate.

Signage

All signage will be submitted to RMOW for approval. Most signage will be of informational nature versus promotional. Here is the list of signs to be produced:

Signs will be posted at the entrance to the beer garden advising patrons they may be subject to search and ID Checks.

TERMS of ENTRY

1. Alcohol will be served to only those of legal age and with the proper identification. GranFondo Canada retains the right to refuse entry or remove individuals at their discretion.
2. All bags are subject to a search by security officers
3. Patrons may not leave the venue with alcohol.
4. No smoking - This site is a non-smoking venue.
5. Have a great time! *(Those found to be causing a disturbance will be asked to leave)*

Communications

Security officers and RCMP members will not be monitoring the same radio frequency. Therefore, communications between the security supervisor and RCMP must be maintained via cellular telephone. Each security officer will be equipped with a radio and surveillance unit ear piece in order to hear radio communications during concert times. Communications between RCMP and security officers will occur via the security supervisor.

Security and the RCMP will have contact with the Event Communication Centre.

Volunteer Roles

Role: Security Assistant

Description: Support Security at entrances by putting on wristbands

Number: 2







Hours: 10:00am - 4:00pm

2016 Entertainment Plan

The stage will be the Celebration Plaza main stage. We will have entertainment on stage from the start of the celebration to the finish: from 10:00 am to 4:00 pm. The stage will have a DJ for the entire event day, however will need to be used throughout the day to present the awards to the various winners.

Family Zone

The Family Zone will encourage all participants to come to Whistler with the family and stay overnight. The details still being planned, however some items we will be using are below. We are currently working with Whistler Arts council to determine and exact plan.

-  Jazz the Balloon
-  Paint on People (Face Painting)
-  Decorate your Bike Plate
-  Ira Pettie Family entertainer
-  Photo Cutouts
-  Bicycle Billy

Additional Operational Components

Electrical: We will apply for the electrical permit with the RMOW. We will work with them in regards to electrical needs.

Permit/Licenses: We have applied for the overall permit of the space, however liquor permit will be applied through Whistler Cooks Catering and will be an extension of their license.

Set-Up:

Friday, September 9th, 12:00 pm – Set-up of stage, tents, signage, barricades,

F&B will set up on Friday, September 9th, 2016 between 2pm-6pm.

Saturday, September 10th, 5:00 am – Partners' activation set-up, food and beverage area, inside of tents, family zone, etc.




Take-Down: This will take place starting Saturday, September 10, 2016 at 4:00pm.

Clean-Up & Waste Management: Clean-up services will be contracted out to a waste management company. They will provide one garbage and one recycling container and come do a site clean-up on the Saturday evening.

We would like to look at waste management opportunities with RMOW for the celebration space.

Business Licences:

Business Licenses from RMOW will be obtained for the following area/activities:

-  Massage services
-  Food & Beverage services
-  Merchandise sales services

Parking:

While Lot 1,2,3 and 5 will remain open to the public the only access will be via Lorimer road which will create congestion. We will have a volunteer positioned at Lot 5 to ensure that only people with access to our 50 reserve spots will access them.

Together with Whistler Blackcomb, we will need to find a way to effectively manage congestion in the parking lots.

Vendor Suppliers 2016:

Tents: Apex

Portable Wash-rooms: Carney's/Pit Stop

Security: Gibbons Global

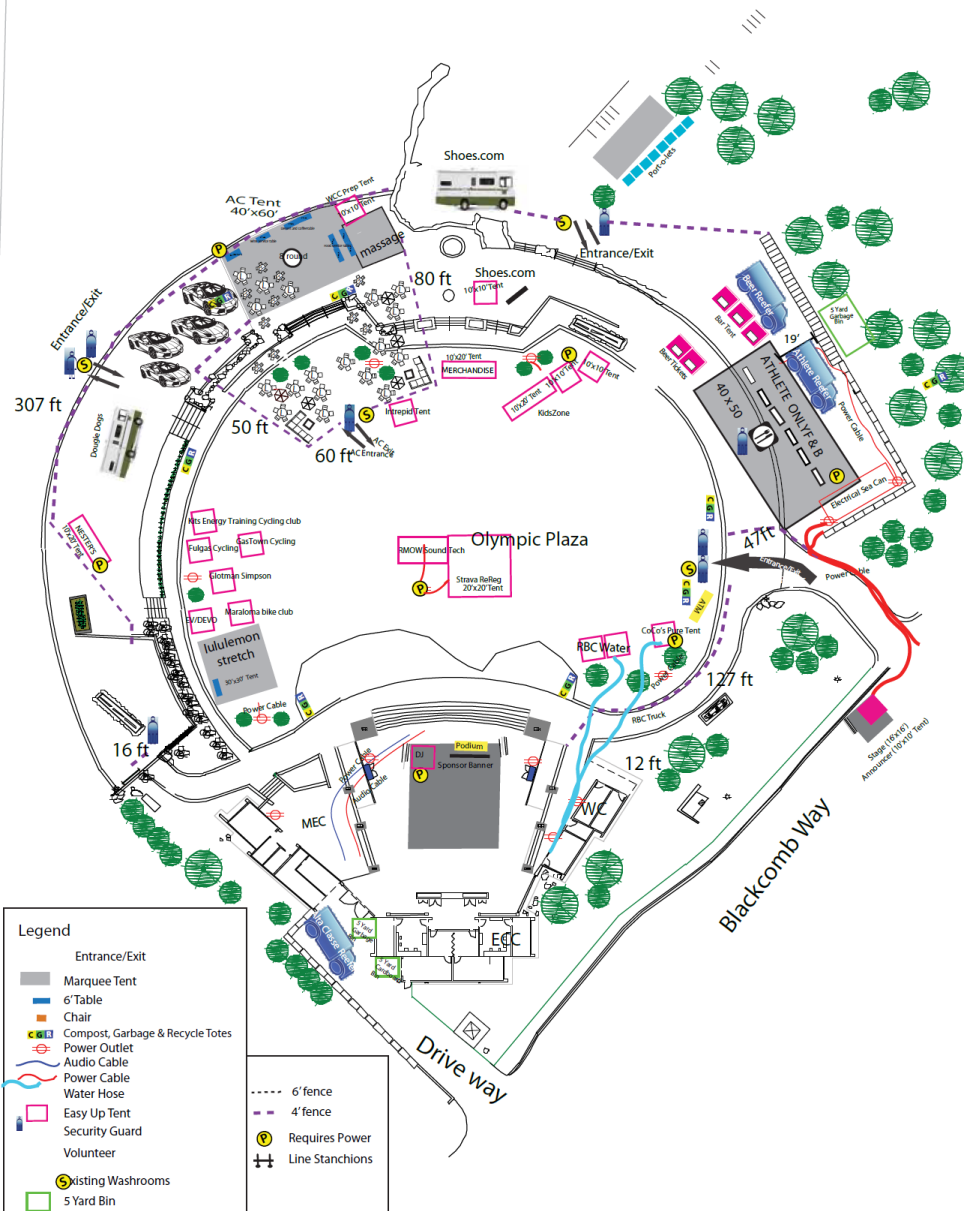
Radios: BC Communication

Fencing: Moduloc

Waste Management: Carney's/Pit Stop

AV: Promosa

DJ: Gibbons Global





REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: August 16, 2016

REPORT: 16-099

FROM: Resort Experience

FILE: 8216.52

SUBJECT: WHISTLER VILLAGE BEER FESTIVAL SPECIAL OCCASION LICENCE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council endorse a requested capacity of over 500 people for a Special Occasion Licence (SOL), subject to Liquor Control and Licensing Branch (LCLB), Fire and RCMP approvals for the Whistler Village Beer Festival to be held in Whistler Olympic Plaza on Saturday, September 17, and Sunday, September 18, 2016.

REFERENCES

Appendix A – Overall festival information including security deployment plan

Appendix B – Site plan

PURPOSE OF REPORT

A SOL with a requested capacity of over 500 people is brought forward for Council's consideration.

DISCUSSION

Gibbons Festivals & Events Co. is producing the third annual "*Whistler Village Beer Festival*" (Festival) to be held September 15-18, 2016 including SOL events with a requested capacity over 500 people on Saturday, September 17, and Sunday, September 18, 2016.

The goal of the Festival is to assist increasing visits to Whistler during a need period. The Festival will feature beer tasting events in Whistler Olympic Plaza with 60 beer companies providing samples of 120+ types of beer.

Liquor service at the beer tasting events will be provided with a SOL and all servers and supervisors will have "Serving it Right". Whistler Community Services Society (WCSS) will hold the licence and will benefit from a charitable contribution. WCSS has received \$15,000 in donations from the event thus far. Gibbons Festivals & Events Co. will provide licenced staff to provide security services. Tickets to attend the beer tasting events will go on sale soon.

The beer tasting events include a contest whereby attendees vote for their favorite beers. The winning beers will be served at participating Whistler licenced venues for one year. Activities at Whistler Olympic Plaza will also include music, educational activations, and local businesses will be providing food at the event (requirement of SOL). *Appendix B* includes a liquor service area layout for the Plaza.

The SOL service area will occur within a fenced space in Whistler Olympic Plaza. Liquor service hours being requested are noon to 5:30pm with last call at 5:00pm. The maximum capacity being requested for the licenced area each day is 3,000 people, reduced from 3,700 last year to improve guest experience. Capacity includes ticket holders, event staff, beer company service staff, security, entertainers, etc.

All attendees must be 19 years or older and will be required to show 2 pieces of government issued identification to enter the licenced area. Professional licenced security personnel will be positioned throughout the licenced area and at the entry/exit gates. There will be an appropriate number of toilets available for attendees and a complete site clean-up after the event.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage	Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy	The Whistler Village Beer Festival assists in positioning Whistler as a destination for culinary arts which include beer and wine.
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	As above.
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	As above.

OTHER POLICY CONSIDERATIONS

Council Policy G-17 Municipal Liquor Licensing Policy requires approval from Council for any Special Occasion Licenced or Catering Licence event for more than 500 people. The maximum occupant load for the area to be licenced is approved by Whistler Fire Rescue Service in conformance with the Council Policy G-17 and the BC Fire Code.

BUDGET CONSIDERATIONS

None

COMMUNITY ENGAGEMENT AND CONSULTATION

The event is well known to the community. Planning meetings with the RMOW are required including RCMP, Bylaw Services, Fire Rescue, and Resort Operations.

SUMMARY

The third annual Whistler Village Beer Festival will occur on September 15-18, 2016, featuring beer tasting events in Whistler Olympic Plaza on Saturday, September 17, and Sunday, September 18, 2016 from noon to 5:30pm with last call at 5:00pm. The event producer will utilize licenced staff to provide security at the beer tasting event. The requested maximum capacity is 3,000 people for the licenced area within Whistler Olympic Plaza. RMOW staff support the SOL application over 500 people subject to approval by LCLB, Fire Rescue, RCMP and Council.

Respectfully submitted,

Bob Andrea
MANAGER, VILLAGE ANIMATION & EVENTS
for
Jan Jansen
GENERAL MANAGER, RESORT EXPERIENCE

Whistler Village Beer Festival

Sept 14-19, 2016

Contents

1. Festival Overview
2. Main Event
3. Security Plan & Guidelines
4. Security Deployment Plan

Whistler Village Beer Festival

Sept 14-19, 2016

Introduction

Hopping into its fourth year of operations, the Whistler Village Beer Festival continues to push the limits of creative and unique programming for beer lovers across the globe. After continued growth in our third year, we're refocusing on creating a festival that will keep the beer festival scene fresh and exciting.

What's New in 2016?

- Re-focusing of Master Crafters event to a more social, customer-to-brewer focused experience
- Continued partnership with the BC Craft Brewers Guild for an ultimate trade/industry event
- Celebration of local music and culture with the addition of the main stage line-up into an after dark concert series distributed amongst our supporting partners venues
- The additional and showcasing of craft cideries
- New to the brewers culinary showcase we will introducing a traditional Beef Steak dining experience
- At least 3 breweries who are new to the industry (including one from Whistler and one from Squamish) as well as at approximately 7 breweries who have not attended WVBF before.

Festival Elements

Educational Program

New this year, we have initiated meetings with the Whistler Learning Center with a goal of looping in an educational component and promoting the launch of this new local programing. Currently, WLC has established relationships with SFU, BCIT and UNBC and will be hosting courses with each institution beginning early fall. Relevant to celebrating beer in the mountains, the flagship course will be the 4 day SFU Brew Master course scheduled for September 12-16. This will be a perfect segue into WVBF.

Culinary Program

Barley and the Beast will return to the Grill & Vine after another successful year in 2015. Great pairings of craft beer and sensational food from their team is a recipe that needs no alterations. In addition, there will be several events hosted in local venues around craft beer and specialty menu items, the main one happening at the Dubh Linn Gate Pub. The event is based around the 'Brooklyn Beefsteak' held on the Thursday night and is being described as: *"An all-you-can-eat Sirloin Steak dinner lubricated liberally with beer, boisterous conversation and furiously fun live music. In lieu of napkins and cutlery, diners will be outfitted with their own apron and served meat on disks of bread. Not for vegetarians or children."*

Beer Talk

We will be utilizing the FE&A funding to re-create 'Master Crafters'. We feel this event can be one of the best of our programming and all it needs it a little re-structuring. Rather than a panel discussion, we will be looking to have Brewmasters present small expositions on their story as well as a specialty cask for attendees to sample. This event will be held on the Friday evening after Barley & The Beast and take place on the back patio of the Westin.

Main Event

Similar to 2015, our number one focus of the Main Event is customer experience. We are excited to welcome approximately 7 breweries who have not yet attended this festival as well as approximately 3 who will be debuting into the circuit at WVBF. We have reduced capacity to a total of 3000 for 2016, while keeping breweries at 60 total. We will

APPENDIX A

be introducing 'Cider Corner' as ciders are becoming more and more popular, especially among the women that make up 50% of our attendees and gluten-free/intolerant individuals.

Whistler Village Beer Festival

Event Components

- 3000 ticket holders
- Sampling of over 100 beers
- Additional beer tokens and merchandise for purchase
- Sponsor booth activations
- Lawn games and furniture
- 3 local food trucks
- On location radio coverage

Anticipated Schedule

Friday, September 16th

8am: Set up begins with vendors and persists throughout the day
11am: Security stationed on Blackcomb Way to deter anyone parking in bus stall
12m: Breweries begin to set up (scheduled in waves)
6pm: Overnight security begins
7pm: Set up completed

Saturday, September 17th & Sunday, September 18th:

8am: Overnight security relieved
8am: All WVBF staff on site to do final site walk through
10am: Final sound check
10:30am: Volunteer Meeting
10:45am: Brewery Meeting (may include liquor inspector and police)
11am: Security team briefed & in position
11:45am: Music begins (switching between 3 live acts & radio playlist until end of day)
12pm: Entry for all ticket holders begins. VIP & Media get express entry (while still undergoing bag & ID checks plus receiving wristbands), GA will be in a separate, switchback entrance corral
4:30pm: 15minute last call for beer tokens (only sold in packs of 5)
4:45pm: End of beer token sales
5pm: End of beer service
5pm: Vendors secure product, music ends, security staff begin encouraging patrons to finish up and move towards nearest exits. Buckets for unconsumed product will be at every exit with security staff ensuring no patron leaves the grounds with alcohol in sampling cup (which they are allowed to keep if they feel so inclined)
5:15pm: Begin site cleanup for Sunday's Main Event (Saturday only)
5:40pm: Site clear of all patrons
6pm: Site is locked down and night security begins
7pm: All breweries vacate premises. Only infrastructure remains for removal on Monday (Sunday only)

Monday, September 19th:

7am: Overnight security relieved
7am: Vendors begin showing up to tear down

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4pm: Site cleared and open to public

Supplier List

Category	Company	Contact Name	Contact Email
Security	Gibbons	Terry Clark	Terry@GibbonsHospitality.com
Tenting	Event Rental Works	Rob Megeney	rmegeney@eventrentalworks.com
Fencing & Scrim	Modu-Loc	Adam Carison	Acarison@moduloc.ca
Waste Management/Recycling	Carney's	Ray	Ray@Carneyswaste.com

Whistler Village Beer Festival

Security Plan & Guidelines

Saturday, September 17th & Sunday, September 18th, 2016

Entry Protocol

- Entrance will be situated and confined to the area directed surrounding the Olympic torch. Process will be as follows:
 - o Start of crowd control will be verbally communicated and well signed that entry past that point requires 2 pieces of valid ID and a ticket printout/proof of purchase on phone
 - o Crowd control will be set into 3 sections; 2x non-wheelchair accessible (stairs), 1x disabled access ramp
 - o At the front of the crowd control, ALL guests (including VIP, Vendors & Media) will be required to present 2 pieces of valid ID
 - There are no children or dogs allowed on site for any reason, including infants, toddlers and puppies (this information will be provided online before purchasing tickets).
 - o Guests who have had a successful ID check will proceed down the stairs towards ticket scan and presale tokens.
 - o Once ticket has been scanned, they will receive a wristband. Once they proceed to lawn and into the festival grounds, they will receive their sampling mug and gain access to all vendors.
 - o No re-entry privileges. Once the guest has left the premise, they are no longer allowed back in. This will be stated on their tickets, on signage, as well as verbally announced by security at each exit.
 - o Security will monitor exits to stop anyone from leaving site with alcohol in their glass. There will also be signage on all exits stating "No alcohol past this point".

Wristbands

- Each day will have the date stamped on it as well as be a different colour for each day. There will also be a different colour for each ticket type.

FOR EXAMPLE ONLY:

Saturday GA: Neon Orange

Saturday VIP: Metallic Silver

Sunday GA: Neon Purple

Sunday VIP: Metallic Red

Staff: Neon Blue

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Fire & Emergency Exits

- All fire & emergency exits will be equipped with a sliding gate and staffed by security. There is no re-entry and all staff will monitor this; any participant with a wristband will not be allowed onto the grounds once they have left site (wristband to be removed by staff)
- Locations:
 - o Ramp by Olympic Rings
 - o Back entrance to pavilion (behind stage)
 - o Behind food court area, close to the footway to the road
 - o Main Entrance
 - o Stairway between ramp & entrance

Security Personnel

- Roaming police will be on site for the duration of both Saturday & Sunday
- 1x BST licensed security member per 75 capacity = 54 licenses
 - o 3x front of crowd control
 - o 3x Line for ID (1x front of each line up)
 - 8 patrons at a time will be let through so as to stagger/control the flow
 - o 4x ID check
 - o 4x Emergency exits
 - o 3x 'No-Man's Land' (between back of west facing booths (left side) and the village stroll businesses to ensure no unauthorized entry, exit or removal/entry of alcohol occurs.
 - o 10x retail and token line up control
 - o 5x on-site licensed management
 - o 2x roaming/floating security, responsible for monitoring condition and safety of all guests, protecting the perimeter, monitoring vendors for any over-service, overall guest experience as well as tactful removal of any patrons showing signs of over-intoxication to the nearest exit and assuring no re-entry by removal of wristband.

Perimeter

- As per previous years, fencing to the east side of the site, adjacent to the stroll and neighbouring businesses will be fenced off with 4ft fencing at stroll level. The area between the top of the stroll and the back side of the exhibitor booths will create a patrolled "no-man's land", fenced at the top, patrolled in the middle and enhanced by the planters, stairs and other obstacles permanently in that area. This set-up will provide ample protection and no obstruct the view or aesthetics to the general public. The west of the perimeter, beginning after the disabled entrance will be made of 6-8ft mesh fencing (as this side will mainly be out of site from passers-by on the stroll and increase area by not having to be double-spaced, shorter fencing. All exits will have a sliding fence panel and a security staff member. In 2016, fencing will also be extended to the edge of the sidewalk on Blackcomb way to prevent 'break-ins' happening through the forested area.
- During load in on Friday, we will block off 20 spots along the grass side of Lot 4 for breweries to unload and walk their collateral across the road into Olympic Plaza. There will also be security/traffic attendants who will ensure that breweries do not park in the bus areas near the park.
- Suppliers & Vendors will use the Festival Deliveries entrance between the hospital and the park.

Responsible Service

- All volunteers, sales & ticket staff, brewers & reps, pouring staff, vendors and security will possess valid Serving It Right certification. All appointed security staff would carry both their Basic Security License and Serving It Right certifications as well as easy identification with wristbands.
- SIR & BSL numbers will be held on file in the office, accessible via security manager or volunteer coordinator.

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- Patrons may purchase a maximum of 10 tokens at a time. This equates to 2x 20oz pints; the maximum a patron can legally have in front of them in a liquor primary license. However, they will only have a 4oz pint at a one-time to consume. After 4:30pm token sales will be reduced to 5 per patron to discourage drinking at an irresponsible rate near the end of the festival. All patrons require 2 pieces of ID as required by BC provincial law.

Conduct of our Volunteers & Staff

- The holder of the SOL, event managers, and volunteers, including security staff are not permitted to drink alcohol or be intoxicated while performing their duties. When off duty, event managers, volunteers and security staff will not wear event T-shirts, nametags, badges, armbands, hats, or any other article that would identify them as staff of the Whistler Village Beer Festival.
- Everyone involved with the event, including food kiosk operators, cleaners, entertainers, etc. will refrain from illegal activities, disorderly conduct, or any other action that might affect public safety. Anyone found to be involved in any illegal activities, disorderly conduct, or any other action that may affect public safety will be removed from the festival, regardless of their role at the festival. Our contract security or the RCMP will intervene as required.

Minors

- **Persons under 19 years of age are not allowed to attend the Whistler Village Beer Festival.**
- Our security Operations maintains strict access and egress control over the exit and entrance points at the Park.

On-Site Security

PURPOSE

- Onsite security will identify and monitor, taking appropriate action when necessary, any persons that are intoxicated, unruly, threatening or using intimidating behaviour or fighting. If the person or persons are intoxicated, unruly, threatening, or using intimidating behaviour or fighting the person or persons will be removed from the Festival grounds. Security, along with the production team will be monitoring best/legal practice from all exhibitors to ensure responsible service and transactions (tokens) are made for every pour.
- Any person or persons found to be in possession of, or actively using prohibited substances, RCMP will be contacted immediately and will provide care and control of the person or persons.

IDENTIFICATION CHECK

- All persons including guests, volunteers, brewery staff and food services staff are all required to present valid identification, as defined by LCLB. The first piece must include the person's name, signature, birth date and picture. The second piece must include signature and/or picture
- No one is admitted, for any reason, under the age of 19. This includes children of any age, including babies in strollers.

SECURITY CHECK

- All bags, purses or other containers will be examined as a condition of entry to the Festival.

RIGHT-OF-REFUSAL

- To forbid entry or request that a person leave if they are intoxicated or their presence in the licensed establishment is undesirable. Not to allow person to enter establishment within 24 hours after being asked to leave.

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CROWD CONTROL

- Maintain clear and orderly pathways and prevent access into restricted areas.

FIRST-AID

- As the event is under 5000 attendees, we will not require on-site first aid. The site is adjacent to the medical centre and all emergency services will be notified in advance of the event.

NO OUTSIDE FOOD OR DRINK

- No outside food or drink will be permitted on site. This includes all forms of snack food or prepared meals. Drinks whether sealed or not are not permitted. Guests have the option to dispose of the item, return it to their vehicle, if appropriate, or turn it over to the Festival for disposal. Festival volunteers will not take responsibility for any items surrendered to them, nor will the Festival make any attempts to store or return the items to the guests.

Special Notes

MEDIA

- The media do not have special privileges to the site. If the Media do want access to the site, they must have media tickets and therefore enter the site via the VIP/Media Gate and must conform to all the rules and restrictions at that gate. If the media want access to the site and do not have media tickets they are to be refused access and the Director of the Festival (Ann Marie Lauer)/Security Manager (Terry Clark) must be contacted. It will be at the discretion of the Director of the Festival as to whether or not media will be allowed on site.

EJECTED GUESTS

- The decision to eject Guests from the Festival is at the discretion of security, Whistler RCMP, Liquor Inspectors, Security Manager (Terry Clark) or the Director of the Festival. Guests that have been ejected from the site must have their wristbands, if present, removed.

EJECTED VOLUNTEERS/BREWERS/FOOD SERVICES

- Depending on the infraction, the decision to eject Volunteers, Brewers or Food Services personnel from the Festival is at the discretion of the Security Liaison Coordinator or the Director of the Festival. If the matter is related to intoxication, or other criminal infraction then the decision to eject Volunteers, Brewers or Food Services personnel from the Festival is at the discretion of security, RCMP, the Security Liaison Coordinator or the Director of the Festival.
- All exhibiting breweries are required to take a token per pour (regardless of it being a sip or a 4 ounce sample) under the terms and conditions of their participation. In 2016, we are introducing a staff member for each brewery; this will help breweries to interact with guests more as well as ensure proper service, token collection, setup according to their schedule, and correct, clean removal and teardown of their booth.
- Volunteers are not allowed to consume alcoholic beverages at any time during, or prior to their shifts, this includes while on a break.
- Brewers and Food Services staff should not be consuming alcohol while at their booths. LCDB regulations apply to the Festival and govern both Brewers and Food staff.
- The on-site use of prohibitive drugs (most notably marijuana), by Volunteers, Brewery Staff, Food Services Staff, Guests, or any other persons within the Festival, is strictly prohibited. Persons found on-site using prohibitive

APPENDIX A

drugs will be removed from the Festival immediately and will have their Festival privileges revoked for the remainder of the Festival.

WHEEL CHAIR ACCESS

- Persons in wheelchairs will have to enter the site via the handicapped access ramp, to the left of the General Admission crowd control.

EMERGENCY SERVICES CORRIDOR

- All outside emergency personnel and vehicles including Police, Fire and Ambulance Services will enter and exit via the loading bay, behind the Pavilion.

REFUNDS

- Refunds will not be given for any reason, except at the discretion of the Security Manager, or the Director of the Festival.

Site Map

- Please see file attached.

Contact

Ann Marie Lauer

General Manager | Gibbons Festivals & Events
604-902-3646 | annmarie@gibbonswhistler.com

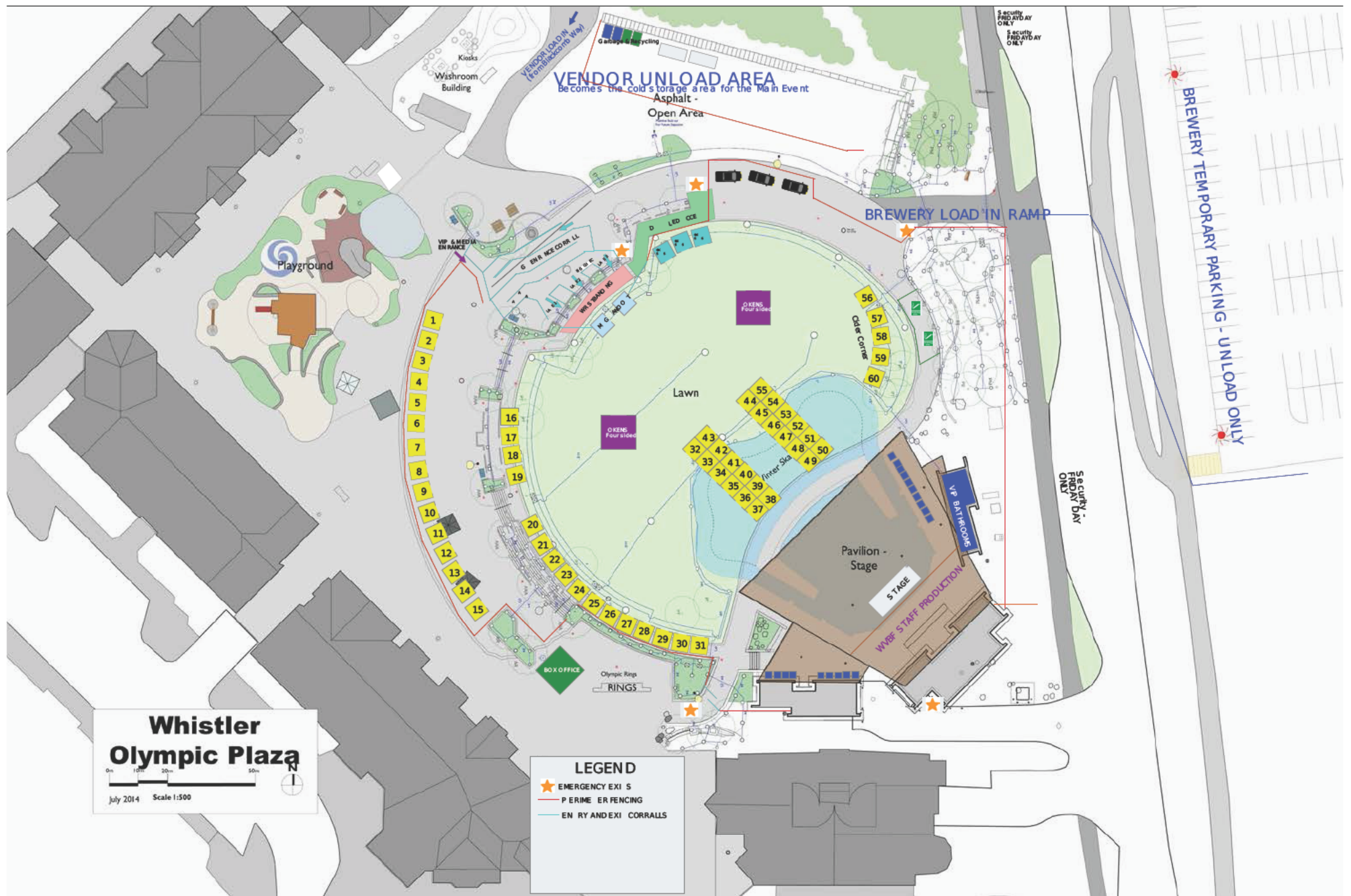
Katrina Frew

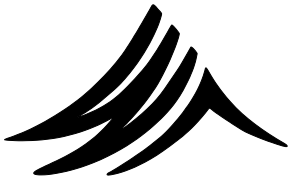
Director | Gibbons Festivals & Events
604-966-4726 | katrina@gibbonswhistler.com

Terry Clark

Security Manager
604-966-4789 | terry@gibbonswhistler.com

www.wvbf.ca





WHISTLER

MINUTES

REGULAR MEETING OF LIQUOR LICENCE ADVISORY COMMITTEE

THURSDAY, JUNE 9 STARTING AT 8:45 A.M.

At Municipal Hall – Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Accommodation Sector Representative, Chair, Colin Hedderson
Food & Beverage Representative – Restaurants, Vice-chair, Kevin Wallace
Food & Beverage Sector Representative – Pubs, Mike Wilson (by phone)
Food & Beverage Sector Representative – Nightclubs, Terry Clark
Public Safety Department Representative, RCMP, Rob Knapton
Whistler Fire Rescue Service Representative, Mitch Hunter
RMOW Staff Representative, Secretary, Frank Savage
Liquor Control and Licensing Branch (LCLB) Inspector, Holly Glenn
Recording Secretary, Shannon Perry

REGRETS:

Whistler Community Services Society Representative, Jackie Dickinson
Councillor, Andrée Janyk

GUEST:

Michael Kompass – Fitzsimmons Pub

Meeting called to order – 8:49 a.m.

ADOPTION OF AGENDA

Moved by Kevin Wallace
Seconded by Terry Clark

That Liquor Licence Advisory Committee (LLAC) adopt the Liquor Licence Advisory Committee agenda of June 9, 2016

CARRIED

ADOPTION OF MINUTES

Moved by Kevin Wallace
Seconded by Terry Clark

That Liquor Licence Advisory Committee adopt the Liquor Licence Advisory Committee minutes of October 8, 2015

CARRIED

COUNCIL UPDATE

Councillor Janyk was unable to attend due to a conflict with another meeting; she extended her apologies to the committee.

Mitch Hunter entered the meeting at 8:55 a.m.

PRESENTATIONS/DELEGATIONS

Fitzsimmons Pub
Permanent Change to
a Liquor Primary
Licence, File No. LLR
1258

Frank Savage presented to the LLAC highlights of the staff report regarding the Fitzsimmons Pub structural change application to install a new outdoor patio in front of the establishment:

- For this type of application the LCLB requires a resolution from local government Council. Municipal policy requires a referral, review and recommendation from the LLAC.
- The proposal is for a 26 person capacity patio separated from the indoor pub by an unlicensed pedestrian walkway.
- In the e-mail referral to LLAC members the Accommodation sector representative expressed concerns that late night noise from the patio could potentially disturb guests staying in rooms adjacent to the Upper Village Stroll and that restricted patio hours could be considered.
- No comments were received during the 30-day public notification period.
- The Fitzsimmons Pub is in good standing based on its compliance history.
- The small patio could provide an alternative outdoor amenity for the Upper Village.
- The owner has agreed to turn off amplified patio music (if any) by 10:00 p.m. and to close the patio earlier than the 1:00 closing time of the establishment, if necessary.

Michael Kompass, owner/operator of Fitzsimmons Pub, presented to LLAC regarding the new patio.

- The patio is intended for spring and summer usage (weather dependent) and currently do not plan to use during winter.
- There will be no amplified music on the patio in conformance with requirements of the Glacier Lodge strata agreement.
- No plans to have lights and heaters for the patio as it is for a casual open outdoor space, and the pub plans to close the patio early.
- The pub features B.C. craft beer on tap and envisions the patio as an amenity for patrons who prefer outdoor seating in good weather.

Questions from LLAC members:

Q: Why no patio heaters? Is that too great of limitation?

A: The patio location is desired for outdoor sunny days finishing around 9:00 – 10:00 p.m.

Q: Are you willing to include a restriction on patio amplified music after 10:00 p.m.?

A: Yes, happy to add a clause to the good neighbour agreement.

LLAC member comments:

- RMOW Resort Experience representative supports the application, provided there is no objectionable noise from the patio.
- LCLB inspector: No concerns with the application
- Restaurant sector representative supports the application as it is a great addition to the Upper Village. Further suggested that patio hours should be consistent with other similar establishments. Patio noise can be controlled with good management practices.
- RCMP representative: Provided that noise is managed, the time of closing the patio is not a concern
- Nightclub sector representative: No concerns with the application
- Fire Department representative: No concerns with the application
- Accommodation representative: Supports application; a new guest experience in the Upper Village will be provided by the patio.
- Pub sector representative: Full support; provides animation to Upper Village.

Moved by Kevin Wallace
Seconded by Terry Clark

That the Liquor Licence Advisory Committee supports the application by the Fitzsimmons Pub for a new 26 person capacity outdoor patio.

CARRIED

Michael Kompass left the meeting 9:20 a.m.

Provincial Liquor Policy
Changes

Frank Savage reported on some recent provincial liquor policy changes:

- The restaurant lounge endorsement to food primary licences has been eliminated, because all restaurant seats are now food optional, provided the focus of the establishment is on the service of food.
- All food primary establishments with a patron participation entertainment (PPE) endorsement for dancing are now permitted to have dancing until 1:00 a.m. on New Year's Eve (PPE normally ends at midnight)
- An auction for six new B.C. wine store licences was recently announced by the LCLB. The new wine stores must be included within an eligible grocery store.
- Liquor can now be delivered by room service to hotel guests 24 hours a day, provided that food is also available and the serving establishment is located on the same property as the hotel.

LLAC members were asked for any comments or concerns with previously implemented provincial liquor policy changes, especially the introduction of Happy Hour and the change which permits liquor service in food primary establishments (restaurants) without the necessity of ordering food.

- RCMP: no concerns or comments. The changes have not led to any policing problems.
- Restaurant sector representative: The changes have been positive for restaurants and the resort community as a whole. The reduced drink and food pricing of happy hour has brought people into the restaurants earlier in the day, spreading out demand.

- Nightclub sector representative: Previous happy hour troubles have died down, as nightclubs are no longer seeing as many people who had been heavily drinking and then trying to get into nightclubs.
- Fire Department representative: Staff have noticed a decline in call-outs in the Village due to fights and overdoses.

LLAC members were advised of potential changes to provincial liquor policies currently being considered by the LCLB:

- Approximately 60% of the provincial government recommendations have been implemented.
- LCLB is reviewing the provisions in the Liquor Control and Licensing Act regarding public consumption of liquor.
- Implementation of recommendation #37, to permit a restaurant to fully transition away from food service and operate as a bar or nightclub is under consideration. An LCLB consultation paper proposes that an interested restaurant would have to apply for a new liquor primary licence, a process which would ensure that local government would have full opportunity for input on such a transition.
- Implementation of recommendation #38, to permit museums, galleries, spas and other businesses to apply for a food primary or liquor primary licence, even though the service of food (or beverage) would not be the primary focus of the business
- Streamlining the new liquor primary application process by permitting the applicant to apply to local government at the same time as applying to the LCLB

Mitch Hunter left the meeting at 9:49 a.m.

OTHER BUSINESS

Coast Mountain Brewery at Function Junction has applied for a manufacturing licence. They have also applied for a brewery lounge endorsement to their manufacturing licence, so they can sell beer for consumption on site and up to 20% liquor of other types.

Next meeting will be July 14, 2016 starting at 8:45 a.m.

ADJOURNMENT

Moved by Rob Knapton

That Liquor Licence Advisory Committee adjourn the June 9, 2016 meeting at 10:02 a.m.

CARRIED

CHAIR: Colin Henderson

SECRETARY: Frank Savage

**RESORT MUNICIPALITY OF WHISTLER
PARKS & RECREATION FEES & CHARGES AMENDMENT BYLAW NO. 2124, 2016**

**A BYLAW TO AMEND PARKS & RECREATION
FEES & CHARGES REGULATION BYLAW NO. 1486, 2000**

WHEREAS the Council of the Resort Municipality of Whistler has acquired, constructed and operated Cross Country Skiing and Snowshoeing trails;

AND WHEREAS the Council may, by bylaw pursuant to Section 194 of the *Community Charter*, make rules and regulations governing the management, maintenance, improvement, operation, control and use of community property and may charge fees for admission to and use of the community property;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Parks and Recreation Fees and Charges Amendment Bylaw No. 2124, 2016".
2. Parks & Recreation Fees and Charges Regulation Bylaw No. 1486, 2000 is amended by:
 - a) Replacing Appendix 5a with Appendix A attached to this bylaw.
 - b) Replacing Appendix 5b with Appendix B attached to this bylaw.

GIVEN FIRST, SECOND AND THIRD READING this __ day of _____, ____.

ADOPTED by the Council this __ day of _____, ____.

Nancy Wilhelm-Morden
Mayor

Laurie-Anne Schimek
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Parks and Recreation Fees and Charges Amendment Bylaw No. 2124, 2016".

Laurie-Anne Schimek
Municipal Clerk

**Appendix A:
Cross Country Fee Schedule for Bylaw 2124, 2016**

2016/2017

	Adult	Youth	Child	Family
Day Rate	\$21.00	\$12.60	\$10.50	\$42.00
Night*	\$10.50	\$6.30	\$5.25	\$21.00
Nicklaus North Only**	\$10.50	\$6.30	\$5.25	\$21.00
Book of 5	\$94.50	\$56.75	\$47.25	\$189.00
Book of 10	\$168.00	\$100.75	\$84.00	\$336.00
Whistler Experience Pass***	\$206.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$235.00	\$141.00	\$117.50	\$470.00
Seasons Pass	\$294.00	\$176.50	\$147.00	\$588.00
Early Bird Night Pass	\$117.50	\$70.50	\$58.75	\$235.00
Seasons Night Pass	\$147.00	\$88.25	\$73.50	\$294.00

All fees do not include any applicable taxes

**Night skiing to begin at 3 p.m.*

***Nicklaus North Golf Course use only*

****With proof of completion of the Whistler Experience program offered by Whistler Chamber*

"offsite" tickets available to commercial businesses at 75% of day ticket fee

Groups of 20 or more are eligible for a 25% discount if purchased at the same time

50% off day tickets for SD48 students (parents and teachers) while participating in school program

All cross country passes are valid for access to snowshoeing trails

50% off night skiing on Mondays & Thursdays

**Appendix A:
Cross Country Fee Schedule for Bylaw 2124, 2016**

2017/2018

	Adult	Youth	Child	Family
Day Rate	\$21.00	\$12.60	\$10.50	\$42.00
Night*	\$10.50	\$6.30	\$5.25	\$21.00
Nicklaus North Only**	\$10.50	\$6.30	\$5.25	\$21.00
Book of 5	\$94.50	\$56.75	\$47.25	\$189.00
Book of 10	\$168.00	\$100.75	\$84.00	\$336.00
Whistler Experience Pass***	\$206.00	N/A	N/A	N/A
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Appendix A:
Cross Country Fee Schedule for Bylaw 2124, 2016

2018/2019

	Adult	Youth	Child	Family
Day Rate	\$22.00	\$13.20	\$11.00	\$44.00
Night*	\$11.00	\$6.60	\$5.50	\$22.00
Nicklaus North Only**	\$11.00	\$6.60	\$5.50	\$22.00
Book of 5	\$99.00	\$59.40	\$49.50	\$198.00
Book of 10	\$176.00	\$105.60	\$88.00	\$352.00
Whistler Experience Pass***	\$216.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$246.50	\$148.00	\$123.25	\$493.00
Seasons Pass	\$308.00	\$185.00	\$154.00	\$616.00
Early Bird Night Pass	\$123.25	\$74.00	\$61.75	\$246.50
Seasons Night Pass	\$154.00	\$92.50	\$77.00	\$308.00

All fees do not include any applicable taxes

**Night skiing to begin at 3 p.m.*

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Appendix A:
Cross Country Fee Schedule for Bylaw 2124, 2016

2019/2020

	Adult	Youth	Child	Family
Day Rate	\$22.00	\$13.20	\$11.00	\$44.00
Night*	\$11.00	\$6.60	\$5.50	\$22.00
Nicklaus North Only**	\$11.00	\$6.60	\$5.50	\$22.00
Book of 5	\$99.00	\$59.40	\$49.50	\$198.00
Book of 10	\$176.00	\$105.60	\$88.00	\$352.00
Whistler Experience Pass***	\$216.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$246.50	\$148.00	\$123.25	\$493.00
Seasons Pass	\$308.00	\$185.00	\$154.00	\$616.00
Early Bird Night Pass	\$123.25	\$74.00	\$61.75	\$246.50
Seasons Night Pass	\$154.00	\$92.50	\$77.00	\$308.00

All fees do not include any applicable taxes

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50% off night skiing on Mondays & Thursdays

Appendix B:
Snowshoe Fee Schedule for Bylaw 2124, 2016

2016/2017

	Adult	Youth	Child	Family
Day Rate	\$10.50	\$6.30	\$5.25	\$21.00
Book of 5	\$47.25	\$28.50	\$23.75	\$94.50
Book of 10	\$84.00	\$50.50	\$42.00	\$168.00
Whistler Experience Pass*	\$103.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$117.50	\$70.50	\$58.75	\$235.00
Seasons Pass	\$147.00	\$88.25	\$73.50	\$294.00

All fees do not include any applicable taxes

**With proof of completion of the Whistler Experience program offered by Whistler Chamber*

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Groups of 20 or more are eligible for a 25% discount if purchased at the same time

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Appendix B:
Snowshoe Fee Schedule for Bylaw 2124, 2016

2017/2018

	Adult	Youth	Child	Family
Day Rate	\$10.50	\$6.30	\$5.25	\$21.00
Book of 5	\$47.25	\$28.50	\$23.75	\$94.50
Book of 10	\$84.00	\$50.50	\$42.00	\$168.00
Whistler Experience Pass*	\$103.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$117.50	\$70.50	\$58.75	\$235.00
Seasons Pass	\$147.00	\$88.25	\$73.50	\$294.00

All fees do not include any applicable taxes

**With proof of completion of the Whistler Experience program offered by Whistler Chamber*

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50% off day tickets for SD48 students (parents and teachers) while participating in school program

**Appendix B:
Snowshoe Fee Schedule for Bylaw 2124, 2016**

2018/2019

	Adult	Youth	Child	Family
Day Rate	\$11.00	\$6.60	\$5.50	\$22.00
Book of 5	\$49.50	\$29.70	\$24.75	\$99.00
Book of 10	\$88.00	\$52.75	\$44.00	\$176.00
Whistler Experience Pass*	\$108.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$123.25	\$74.00	\$61.75	\$246.50
Seasons Pass	\$154.00	\$92.50	\$77.00	\$308.00

All fees do not include any applicable taxes

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Appendix B:
Snowshoe Fee Schedule for Bylaw 2124, 2016

2019/2020

	Adult	Youth	Child	Family
Day Rate	\$11.00	\$6.60	\$5.50	\$22.00
Book of 5	\$49.50	\$29.70	\$24.75	\$99.00
Book of 10	\$88.00	\$52.75	\$44.00	\$176.00
Whistler Experience Pass*	\$108.00	N/A	N/A	N/A
Early Bird Seasons Pass	\$123.25	\$74.00	\$61.75	\$246.50
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**RESORT MUNICIPALITY OF WHISTLER
LAND USE PROCEDURES AND FEES AMENDMENT BYLAW
(Fees for Home-Based Artist Studios) NO. 2122, 2016**

A BYLAW TO AMEND LAND USE PROCEDURES AND FEES BYLAW NO. 2019, 2012

WHEREAS a local government that has adopted an official community plan bylaw or a zoning bylaw must, by bylaw, define procedures under which an owner of land may apply for an amendment to the plan or bylaw or for the issue of a permit under this Part; and

WHEREAS a local government may, by bylaw, impose application fees for the issuance of a temporary use permit.

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Land Use Procedures and Fees Amendment Bylaw (Fees For Home-Based Artist Studios) No. 2122, 2016 ".
2. Land Use Procedures and Fees Bylaw No. 2019, 2012 is amended by changing the fee for an application for a temporary use permit under Schedule A, item 6, from \$750 to \$600.

Given first, second and third readings this 26th day of July, 2016.

Adopted by the Council this ____ day of _____ 2016.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of Land Use Procedures and Fees Bylaw Amendment Bylaw (Fees for Home-Based Studios) No. 2122, 2016.

Laurie-Anne Schimek
Municipal Clerk

From: Weaver.MLA, Andrew <Andrew.Weaver.MLA@leg.bc.ca>

Sent: July 13, 2016 10:34 AM

To: Weaver.MLA, Andrew

Subject: Office of Andrew Weaver - Vacancy Tax

Dear Mayor and Council,

Please find attached a letter concerning the introduction of a vacancy tax in Vancouver.

The House will be sitting for this issue in less than two weeks' time and I hope to be able to reflect your feedback over the course of the debate.

Best Wishes,

Andrew

*Andrew Weaver, MLA
Oak Bay – Gordon Head
Legislative Assembly, Room 027
Andrew.weaver.mla@leg.bc.ca
Tel: 250-387-8347*

Andrew Weaver, M.L.A.
Oak Bay-Gordon Head

Constituency Office:
219 - 3930 Shelbourne Street
Victoria, BC V8P 5P6
Phone: 250 472-8528
Fax: 250 472-6123
e-mail: Andrew.Weaver.MLA@leg.bc.ca



**Province of
British Columbia**
Legislative Assembly

Legislative Office:
Room 027
Parliament Buildings
Victoria, BC V8V 1X4

July 13th, 2016

Dear Mayor and Council,

I am writing you concerning this week's announcement that the BC Government will be reconvening the BC Legislature in order to make amendments to the *Vancouver Charter*, to provide the statutory power required for the City of Vancouver to implement a "vacancy tax".

I am deeply concerned that far from moving forward on this issue, the government's piecemeal approach risks taking a complex regional issue, and introducing a new element of chaos into the equation.

My hope, in writing you today, is that we might be able to start a dialogue about vacancy taxes - whether they are a policy that your community is considering, and whether if implemented, they are best done at a regional level for the lower mainland as a whole. My fear is that given how interconnected the municipalities are in the lower mainland, a fractured approach to this issue may lead to regional disparity and increasing impacts in certain communities.

However, given your proximity to this issue, I would be very interested in hearing your thoughts, as you are on the frontline trying to deal with the concerns of our shared constituents.

Thank you very much for your time – I look forward to your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A. Weaver'.

Andrew Weaver
MLA Oak Bay – Gordon Head
Leader, BC Green Party

From: LGIF CSCD:EX <LGIF@gov.bc.ca>

Sent: Friday, July 22, 2016 3:07 PM

To: info

Subject: Unconditional Grant Funding Letter - June 2016 Payment

Ref: 167872

Her Worship Mayor Nancy Wilhelm-Morden
and Councillors
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

Email: info@whistler.ca
cc: kroggeman@whistler.ca

Dear Mayor Wilhelm-Morden and Members of Council:

I am pleased to inform you of the 2016 Small Community and Traffic Fine Revenue Sharing grants for your municipality. These provincial grant programs support strong and vibrant communities by ensuring municipalities have the necessary fiscal capacity to provide good governance and community safety to their citizens.

For 2016, the Province of British Columbia will provide approximately \$103.4 million to municipalities throughout British Columbia (\$48.5 million through Small Community Grants and \$54.9 million through Traffic fine Revenue Sharing). This amount will be marginally lower than the 2015 funding because, if you recall from last year, the Province advanced approximately \$5 million from the 2016 budgeted grant amount to the 2015 grant payment. This was a one-time adjustment.

If you have any questions or comments regarding your grant amount, please feel free to contact Ms. Jennifer Richardson, Policy Analyst, Local Government Infrastructure and Finance Branch, by email at: Jennifer.Richardson@gov.bc.ca or by telephone at: 250-356-9609.

Unconditional Grant Funding	Purpose	Payment Date	Amount
Small Community Grants	Local government services	June 29, 2016	\$326,874
Traffic Fine Revenue Sharing Grants	Defray the cost of local police enforcement	June 29, 2016	\$239,349

Sincerely,

"Original signed by"

Peter Fassbender
Minister of Community, Sport and Cultural Development
Minister Responsible for TransLink

July 30, 2016
Dear Mayor and Council,

My name is Merideth Schutter. I was in Municipal Hall the other day to express my concern about the traffic/speed control on our street in White Gold. We have a home on Fitzsimmons Road South which we spend every weekend in and all summer. My husband, our three children and myself absolutely LOVE the area. We bike and walk everywhere. We hope to actually relocate to Whistler in the near future as my husband is looking to expand his business up here.


We do, however have a major concern with the speed of driving down the street. Fitzsimmons is a bike path with huge pedestrian and bike traffic all day and evening. We love that about it!

Cars race down the street all day, every day as there is no stop signs or speed bumps for approx 4 blocks. It is very dangerous. It would appear very very few cars actually go anywhere close to the speed limit. Most speed at very dangerous levels. Yesterday, a young girl was almost killed by a truck going over 80 km right outside our home.

I live in constant fear for my kids, dogs, tourists and neighbours. Kids are often on Fitz alone heading to the bike park.

One of the other issues is that tourists race down Fitzsimmons trying to access Lost lake or Passive House (all year round). It is a dead end street but signage is very limited and poor. People race one way to find it is the wrong way so they are frustrated and race back at even faster speeds. Better signage is a must.

Please help me to have this addressed. Many of our neighbours live here full time, have kids and are very concerned. How would I go about creating change? Thanks for your time. I suggest better signage and speed bumps...I know they are an issue for fire trucks, but they are vital. Maybe traffic circles? Please don't hesitate to call with questions. I would love to hear a plan before we have a tragedy on our street.

 *Merideth Schutter*
7/30/2016 4:12:41 PM EDT

Merideth Schutter

Vancouver:
4888 Marguerite St.
Vancouver, BC V6J4G9
604-999-8665

Whistler:
7292 Fitzsimmons Road South

Submitted on Friday, July 29, 2016 - 13:38

Full Name: Chris Simeoni

Mailing Address: #55 -1275 Mount Fee Road V0N 1B1 Civic address if different from mailing address:

Email Address: simeoni21@hotmail.com

Phone Number: 6049661935

Your Message: Good afternoon council, I am simply writing to once again express my deepest frustrations about my Cheakamus crossing DES system. I know these letters must sound like a broken record, I'm not a whiner but the DES systems are broken and the issues are very real. Once again my DES has red screened this morning(July 29th, 2016).Less than 4 months ago we had the same issue and our DES was "professionally" serviced and flushed. (Costing us over \$1000 just since the start of 2016 plus des payments ontop) . I feel sick this morning after seeing this, ironically only a couple of days after paying my quarterly DES bill. I really hope and beg the municipality of Whistler to step up and fix/resolve this once and for all. We are the workers, the families, the future of whistler and can/should not be put under financial stress. The longer we procrastinate the worse its going to get....please make this a priority Please sign the form by entering your initials: cs

Submitted on Tuesday, August 2, 2016 - 12:59 Submitted by anonymous user: 207.81.86.86 Submitted values are:

Full Name: Robin Jewers

Mailing Address: 55 1275 Mount Fee Road Whistler BC V0N 1B1 Civic address if different from mailing address:

Email Address: robinjewers@hotmail.com

Phone Number: 6049667513

Your Message:

Nancy,

Another Red Screen??!! But I just had my system flushed and "fixed" for \$1000 in March! Its august, my heat is switched off. I apologize in advance if my tone sounds angry. It is more frustrated. I am upset that the municipality in which I pay taxes, in which I pay for a system that does not work, cares more about festivals and bringing more and more traffic to our sweet little town than us.

I am a resident of Cheakamus Crossing. I am the first owner of my home, and had our system 'maintained' as your office said we must do. Vague to tell us to maintain, as the manual came out nearly 5 1/2 years later.

I find it interesting that your council feels like it is working fine and a great system. Clearly you had heat in your probably million dollar home this winter, so of course when these letters cross your desk, you just pass them on as we are babies and its a fine working system. Sorry, you probably don't have time to deal with us residents, as you are a busy lawyer pretending to care about our issues when I doubt that's the case. Ive worked with lawyers, I get it, your busy. But guess what, Us residents run this town. We are the blood, sweat and tears that make this bubble not burst. Step up and be your residents mayor please.

Unfortunately here in Cheakamus the bubble is freaking bursting. Families that can barely afford to cover their costs and clothe their children are hit with bills for hundreds, if not thousands of dollars to maintain and fix a system you put in for us? IT DOES NOT WORK!!!! Clearly the message must not be getting through to you guys over there.

We paid \$1000 this winter for a flush. The guy from Western Tech told me himself this system was a wrong fit for the community. Regardless that it is now funding his retirement plan, he still said its going to continually need attention as the PH in our water is not right for it.

FIX THIS! You now have an opportunity to make things right here. Take out these systems, or give us the option to opt out. Why should I be paying you for something that is always broken? I would not pay for a phone bill if i had no phone.

Please sign the form by entering your initials: RJ

From: Jordan Glasser [<mailto:jordan@opusathletics.com>]

Sent: Wednesday, August 03, 2016 11:42

To: Nancy Wilhelm-Morden <nwilhelm-morden@whistler.ca>; Jen Ford <jford@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Steve Anderson <sanderson@whistler.ca>; John Grills <jgrills@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>; Andr  e Janyk <ajanyk@whistler.ca>; Wanda Bradbury <WBradbury@whistler.ca>

Subject: D.E.S. Chekamus Crossing

Dear Mayor and Council,

I am the owner of a unit in Chekamus Crossing. To be more specific, an end unit in The Heights. And am one of the disgruntled and frustrated ones with the lack of resources that have come with the heating system known to us as the DES.

I initially struggled with writing this letter, and is why it has taken so long to arrive in your inbox. My delay was ignorant. Ignorant because I had faith. Faith that the municipality, you the council, a council who should represent my demographic, the young families that make up the fabric of this town. But, in recent news, articles in the local papers, and feedback from our DES council, it is clear that is not the case. Not even close.

Even though "everyone" knows the DES is a ticking time bomb, and is a big problem for anyone living in a single family home in chekamus. It is continuously being brushed off as not a big deal. Or no smoking gun.

So, even though you have heard in various different ways, by various different people, I too must share my personal feedback on a system, that is not living up to any standards.

I will start by sharing the fact that I am not an original owner. I moved in to my unit in 2012. And my one fear upon purchasing in chekamus was the DES. And it still is. And that fear is simple; it will cost me a lot of money. One could argue that I had a choice not to purchase in chekamus, however, ask anyone hoping to purchase a condo with a garage through the WHA waitlist, and you'll learn that either buy what's presented, or you may never get that chance again. In the meantime those in this predicament can continue to pray that whatever rental unit they are currently residing remains available to you and your family at an affordable rate. This is life for long term Whistlerites, common enough that it parallels one of your existing counsellors, which is only a sample of 7.

So I did choose to purchase. And the unit I took over, was in the midst of DES trouble. From the time of purchase to taking possession, the original malfunctioning unit was replaced under warranty. So I cannot comment on their displeasure accurately, but I do know that it costs them a lot of money in repairs, inflated hydro bills, and no support system. This was part of the reason they sold their unit. Once I took possession of the unit, they were unable to provide to me any maintenance manual, any resources for upkeep. Only a high five and a handshake wishing me luck. And hoping that the newly warrantied unit would cause us less grief than what their previous experience.

Over the course of 4 years of living in my unit, I have averaged \$1000 in repairs and maintenance per year. Some of it was due to system failures. And some was maintenance that, even in hindsight, I don't know was appropriate. I will elaborate. I hired a trustworthy technician, based on his advice, we set the system up for flushing, and underwent said flushing as he brought the system back up to a standard he felt was appropriate. Not a standard that was set forth by the muni, or the home owner guidelines. To this day, even given the guidelines on the RMOW website, I cannot say it was appropriate maintenance or not. All I know is that I was doing whatever I could to ensure that I wasn't going to be without heat in the winter, since we had a baby that year. And as first time parents, we were more protective about having reliable heat in the house. More specifically, I was doing whatever I could to ensure I didn't have to run my heating system through hydro. As that was a cost that I could not afford. If my DES were to fail in winter months, which it has previously, I did not want to have to choose between no heat or over inflated hydro bills. Which will now bring me to my hydro bills itself. In winter months, over a 2 month cycle, my hydro bills exceed \$500. If I was forced to use hydro to heat my system, and not the DES, that could easily double. Depending on how long it took for my system to be restored. And, I don't believe any studies asked how long it took for a technician to fix a problem. But in my 4 experiences, it took anywhere from 4 days to 2 weeks.

If you would like to know what it costs me to heat my house under this green initiative. Here are my costs breakdown:

\$782.48 I pay annually to the DES.

\$1000 was my average repair and maintenance over a 4 year span.

\$1583.92 in Last 12 months of hydro.

My point in cost breakdowns may or may not resonate with you. And that's fine. Don't feel sorry for me. But this still doesn't account for the any major repairs in the system that are sure to arise as it ages. And yes, I am lucky enough to own a property in Whistler. But I, as is the rest of chekamus, have no choice to continue to use a system that isn't a greener system. Isn't cost effective. And Is continually breaking down. Continuing to cost individual owners time and money that they do not have the resources to maintain this system. (Don't think for a second the maintenance guidelines on the RMOW website will fix 6 years of misuse.) And, more importantly, the system doesn't do what's promised. As it does not deliver warm enough water to our houses to make for efficient heating of our water. It has extremely inappropriate sized hot water tanks that have been continually overloading our system. Combined with inappropriate tap water running through our pipes. And once again, a lack of a maintenance system that will keep our systems running smoothly.

My goal here is for you to take responsibility. I understand that this system was not your decision. And is not your mess. It was left to you by a previous councils' decisions. And I am sure if you had the choice you would not have chosen to install this System with the information we have now. Nor would the previous council. However, this is where we find ourselves. Please don't keep ignoring this problem because you don't want it to cost your council money. Please don't allow more locals, more families, to continue to pour their hard earned money down the drain, as you wait for the problem to boil over. Take action now. Don't force this to be litigious.

Don't force us to take legal action. As that appears is the only choice you are leaving us with, as the problems keep arising.

Sincerely,

Jordan Glasser and Amanda Steel

Home owners unit 17, the Heights.



4325 Blackcomb Way
Whistler, BC V0N 1B4

Re: Canada's National Teen Driver Safety Week

Dear Mayor and Council,

On behalf of Parachute, Canada's leader in injury prevention, I am writing you today to draw your attention to **Canada's National Teen Driver Safety Week taking place October 16-22, 2016**. This year, National Teen Driver Safety Week (NTDSW) will focus on distracted driving as well as drug impaired driving, challenges we all face right across Canada.

Teen driver safety is important. While young people only make up 12% of the licensed drivers, they account for approximately one fifth of all road-related injuries and fatalities. In Canada motor vehicle collisions lead to over 14,000 hospitalizations and 161,000 emergency room visits annually. In addition to the human cost, the financial cost is over \$2.1 billion per year. We know that over 90% of these injuries, deaths and cost could be prevented. With these alarming statistics in mind, I think you would agree, now is the time to prevent injuries and let Canadians live long lives to the fullest.

This is the fourth year Parachute is leading National Teen Driver Safety Week in Canada. **Last year NTDSW witnessed an impressive amount of interest and support with 524 community events, and support from eight provinces and over 35 municipalities. Now, more than ever, we hope you will join the growing number of Canadians who are supporting National Teen Driver Safety Week. Your leadership can help save lives.**

We are asking you to introduce the attached proclamation to officially recognize National Teen Driver Safety Week, and lend your support to NTDSW via social and traditional media between Oct 16-22.

Please let me know if you will introduce a proclamation, and help raise awareness of National Teen Driver Safety Week. Thank you in advance for your leadership in helping Parachute, and all Canadians, take a stand on Teen Driver Safety.

Sincerely,

Louise Logan, BA JD
President & CEO, Parachute

Parachute Leaders in Injury Prevention
300-150 Eglinton Ave. E.
Toronto, ON M4P 1E8

TEMPLATE

NATIONAL TEEN DRIVER SAFETY WEEK

WHEREAS, driving is an important and exciting right of passage for youth. It is also one of the riskiest activities for young people to engage in;

WHEREAS, teen driver safety is a significant issue in Canada. Young drivers are over represented in all road-related injuries and fatalities.

WHEREAS, National Teen Driver Safety Week is a week dedicated to raising awareness and seeking solutions to preventable teen deaths on the road across Canada. Everyone has a role to play in creating change amongst their peers, in classrooms and in their communities;

THEREFORE, I/We, _____, _____ of _____, do hereby proclaim **the third full week in October as National Teen Driver Safety Week.**

SEMAINE NATIONALE SUR LA SÉCURITÉ DES CONDUCTEURS ADOLESCENTS

ATTENDU QUE apprendre à conduire est un rite de passage important et excitant pour les jeunes, mais que c'est également une des activités les plus risquées pour les jeunes ;

ATTENDU QUE la sécurité des conducteurs adolescents est un problème majeur au Canada et que les jeunes conducteurs sont surreprésentés parmi les victimes de blessures et les décès qui résultent d'accidents de la route ;

ATTENDU QUE la Semaine nationale sur la sécurité des conducteurs adolescents est une semaine dédiée à sensibiliser le public et à trouver des solutions pour éviter les décès d'adolescents sur les routes de l'ensemble du Canada et que nous jouons tous un rôle dans la mise en œuvre du changement parmi nos pairs, dans les salles de classe tout comme dans nos communautés ;

Je/Nous, _____, _____ de _____
déclare/déclarons en conséquence, par la présente, **la troisième semaine d'octobre la Semaine nationale sur la sécurité des conducteurs adolescents.**

To the Mayor and Council

I am a long time resident of Lakeside Road in Alta Vista. My work often keeps me out of town during the summer months, but when I am at home, the early morning routine always involves a quick pee/poo dog walk down the road to Lakeside Park. When the weather is cool and damp, the silence is broken only by the sound of the sprinklers and the honking of the fleeing geese. It always makes me happy to see that a few of them have broken through the fence – they are not on my lawn! When the weather has been warm and sunny the crows are in control and are noisily cawing to protect their bits of leftover food and garbage. My Golden Retriever knows that crows mean food and she systematically begins her grid search, going from picnic table to picnic table and then moves over to the overflowing bearproof bins. Yes, it's another garbage letter, but I have a solution. The muni parks staff finishes work long before sundown in the summer and I wouldn't want to see valuable tax dollars going towards overtime garbage pickup. It is also unreasonable to attempt a staff schedule that tries to predict when the parks will be busy. Why not bring on a few capable neighbourhood volunteers who would work in conjunction with the muni to do a garbage pickup/removal at sundown. In exchange they could be given a pass to the rec centre and/or the Lost Lake ski trails. They could even make some small change returning the empties, as I have not yet observed that the professional bidders include the park in their rounds. Anecdotally I have heard that confrontations with Lakeside drunks might be a concern, but given the appropriate personality in the job, it shouldn't be a problem. I think that Whistler needs to put aside for a while the drive to always be bigger and better and to come up with some innovative solutions to the big city problems that are gradually overtaking tiny town.

Jan Tindle

3341 Lakeside Rd

604-932-5196