

WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 7, 2017, STARTING AT 5:30 P.M.**

**In the Franz Wilhelmssen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

ADOPTION OF AGENDA

Adoption of the Regular Council agenda of March 7, 2017.

ADOPTION OF MINUTES

Adoption of the Regular Council minutes of February 21, 2017.

PUBLIC QUESTION AND ANSWER PERIOD

PRESENTATIONS/DELEGATIONS

Mayor's Task Force on
Resident Housing
Update

A presentation by Toni Metcalf, Economic Development Officer regarding an update on the Mayor's Task Force on Resident Housing.

MAYOR'S REPORT

INFORMATION REPORTS

Artificial Turf Field
Project Update
Report No.17-017
File No. 8516

A presentation by municipal staff.

That Information Report to Council No.17-017 regarding an update to the artificial turf field project be received.

Whistler.ca Update
Report No.17-024
File No. 4956

A presentation by municipal staff.

That Information Report to Council No.17-024 regarding Whistler.ca be received.

The Civic Platform
Project Status Report
Report No.17-018
File No. 4028.01

A presentation by municipal staff.

That Information Report to Council No. 17-018 regarding the Status of the Civic Platform Project be received.

ADMINISTRATIVE REPORTS

CM 79 – 3828 Sunridge
Drive Covenant
Modification
Report No.17-019
File No. CM 79

A presentation by municipal staff.

That the development covenant registered on the title of 3828 Sunridge Drive as BJ342502 be modified to amend the building envelope for the property by 1.8 metres for a proposed pool/ hot tub development as shown in the proposed building envelope plan attached to Administrative Report to Council No. 17- 019 as Appendix B; and further,

That Council authorize the Mayor and Municipal Clerk to execute the covenant modification.

LLR 128 - Conference
Centre Extension of
Hours for WSSF Event
Report No.17-020
File No. LLR 128

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, April 15, 2017 at the Whistler Conference Centre for a special World Ski & Snowboard Festival event.

Whistler Aggregate Ltd. –
Tenure Renewal
Report No.17-022
File No. 2401480

A presentation by municipal staff.

That Council direct staff to respond to the Crown referral (file 2401480) and state the RMOW's opposition to the renewal of gravel quarry License 240035 located adjacent to the residential neighborhood of Cheakamus Crossing,

That notwithstanding the opposition, if the tenure is to be renewed the term of the License should be significantly reduced to a one (1) year period from the requested thirty (30) years; and further

That if the existing tenure is to be renewed, the boundary should be modified to increase the tree buffer and operational setback from the adjacent residential neighborhood.

UBCM Bid Opportunities
Report No.17-021
File No. 2014.34

A presentation by municipal staff.

That Council direct staff to submit a bid for the Resort Municipality of Whistler to host the 2020, 2022, 2024 and 2026 Union of British Columbia Municipalities (UBCM) Conventions; and further,

That should the bid be successful, Council accept the host responsibilities on behalf of the Resort Municipality of Whistler as outlined in Administrative Report to Council No.17-021.

Accommodation Tax
Request Bylaw No.
2134, 2017
Report No.17-023
File No. 2014.34

A presentation by municipal staff.

That Council consider giving first, second and third readings to Accommodation Tax Request Bylaw No. 2134, 2017.

MINUTES OF COMMITTEES AND COMMISSIONS

Transit Management Advisory Committee	Minutes of the Transit Management Advisory Committee meeting of May 19, 2016.
Advisory Design Panel	Minutes of the Advisory Design Panel Committee meeting of November 11, 2016 and January 18, 2017.
Transportation Advisory Group	Minutes of the Transportation Advisory Group Workshop 7 meeting of January 5, 2017.

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Accommodation Tax Request Bylaw No. 2134, 2017	That Council consider giving first, second and third readings to Accommodation Tax Request Bylaw No. 2134, 2017.
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BYLAWS FOR ADOPTION

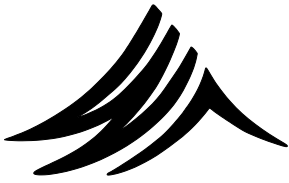
Zoning Amendment Bylaw (In-Ground Basements GFA Exclusion) No. 2132, 2016	That Council adopt Zoning Amendment Bylaw (In-Ground Basement GFA Exclusion) No. 2132, 2016.
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OTHER BUSINESS

CORRESPONDENCE

Sustainable Growth in Whistler File No. 3009	Correspondence from Rhonda Millikin dated February 21, 2017, regarding concerns for sustainable growth in Whistler.
Conference Centre Parkade Concerns File No. 4715	Correspondence from Jessica Deinum dated February 25, 2017, regarding concerns with the condition and security of the Conference Centre parkade.
Human Values Day Proclamation 3009.1	Correspondence from Ron Naidoo dated February 25, 2017, requesting that April 24, 2017 be proclaimed Human Values Day.
Logging in Wedge Creek Concerns File No. 8221.4	Correspondence from Alan Whitney dated February 25, 2017, regarding his concerns for the scheduled logging cuts in the Wedge Area and requesting that the plan for logging be stopped.

ADJOURNMENT



WHISTLER

MINUTES

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, FEBRUARY 21, 2017, STARTING AT 5:30 P.M.**

**In the Franz Wilhelmssen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Mayor: N. Wilhelm-Morden

Councillors: S. Anderson, J. Crompton, J. Ford, J. Grills, A. Janyk,
S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Hallisey
General Manager of Corporate and Community Services, N. McPhail
General Manager of Resort Experience, J. Jansen
Municipal Clerk, L. Schimek
Manager of Communications, M. Comeau
Manager of Resort Operations, D. Patterson
Manager of Building Department, J. Mooney
Manager of Resort Parks Planning, M. Pardoe
Senior Planner, M. Laidlaw
Senior Planner, J. Belobaba
Capital Projects Supervisor, A. Chalk
Planner, R. Brennan
Planning Analyst, R. Licko
Planning Analyst, B. McCrady
Recording Secretary, M. Kish

ADOPTION OF AGENDA

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That Council adopt of the Regular Council agenda of February 21, 2017.
CARRIED

ADOPTION OF MINUTES

Moved by Councillor S. Maxwell
Seconded by Councillor A. Janyk

That Council adopt the Regular Council minutes of February 7, 2017.
CARRIED

PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

MAYOR'S REPORT

Mayor Wilhelm-Morden thanked everyone who answered the Community Life Survey by phone, in person or online. The survey has closed now. Mayor Wilhelm-Morden conveyed that 300 full-time residents as well as 200 part-time residents completed the phone survey as well 200 seasonal residents completed the survey in person and over 300 residents completed the online survey. Mayor Wilhelm-Morden commented that this survey helps the RMOW monitor trends and performance for the community and the organization, therefore helping to guide decisions.

Mayor Wilhelm-Morden informed that the budget community meeting will be held on Tuesday, February 28 at the Maury Young Arts Centre. The budget community meeting is a great chance to learn about factors affecting the municipality's Corporate Plan and budget, key projects and initiatives, and ongoing operations funded by your tax dollars. Planning by the municipality takes place year-round and there are few decisions made by Council that don't have financial implications. Mayor Wilhelm-Morden commented that our work is informed by long-range plans, and we receive feedback throughout the year through surveys, including the community life survey, data monitoring, recommendations from committees of council, and other open houses and community forums. For more information, visit whistler.ca/budget for updates. Mayor Wilhelm-Morden informed that if you have questions, contact staff or Council by email budget@whistler.ca.

Mayor Wilhelm-Morden informed that the RMOW is offering homeowners a \$250 rebate on home energy evaluations. The evaluation involves an assessment of the home with advice on how to save hundreds or even thousands of dollars in utility program rebates. Homeowners will also be told how to get ongoing reductions in their monthly bills. An evaluation costs an average of \$400, so the \$250 rebate is a significant saving. Sign up now to get one of the 40 remaining spots. To find out more visit whistler.ca/powerdown. Mayor Wilhelm-Morden commented that she has participated in this program and said that it was very worthwhile.

Mayor Wilhelm-Morden informed that following last year's successful pilot season, food trucks will be operating at Rainbow Park and Lost Lake Park this summer. The RMOW is accepting applications from food truck vendors. Interested vendors should apply by March 31. Please visit whistler.ca/bidopportunities for details.

Mayor Wilhelm-Morden informed that artists and designers are invited to submit proposals for the 2017 spring and summer street banner designs. These banners will be hung on light posts through Whistler Village. The deadline for proposals is 3:00 p.m. on Monday, February 27. Please visit whistler.ca/bidopportunities for more details.

Mayor Wilhelm-Morden informed that poetry lovers are invited to submit unpublished, original poems for the RMOW's annual Poet's Pause poetry competition. Poems can be submitted under two themes:

- Listening
- And togetherness

The winning poems will be read at the April 11 Council meeting as part of National Poetry Month and their writers will receive a prize of \$200 each. These poems will be displayed at the Poet's Pause sculpture sites at Alta Lake Park. The deadline for submissions is Thursday, March 16, 2017. For more details, visit whistler.ca/poetrycompetition.

Mayor Wilhelm-Morden commented that a few days ago she had observed a young man with a large hockey bag, skates and stick run for and miss his bus. Mayor Wilhelm-Morden then said she observed the bus stopping further down the road in a place that is not normally a pick-up and drop off area so that he could get on the bus. Mayor Wilhelm-Morden thanked Whistler Transit and the driver for doing this.

Councillor Grills commented that early in the month he visited Park City, Alta and Snowbird and noted that Park City has a free transport service and Snowbird has premium parking spaces close to lifts for cars that have three or more passengers. Councillor Grills commented that it looked like this was a self-policed cooperation, no-one was managing the parking, but there were signs identifying that it was for high occupancy vehicles. Councillor Grills informed that both Big and Little Cotton Canyons had park and ride shuttle services at the mouth of the canyon for people who did not want to take the 20 minute drive up taking advantage of the free parking and transport. Councillor Grills commented that it was good timing for the trip as they were able to use their Epic Pass for three days in Park City noting that Snowbird and Alta are part of the mountain collective as well.

Councillor Ford informed that BC Transit is having an engagement session March 2 at the Whistler Public Library in the Fireplace Lounge from 4:30 p.m. to 7:00 p.m. Councillor Ford commented that they would love to see people who are interested in engaging with BC Transit come out to the event.

Councillor Ford reminded that with the warmer weather coming, now would be a good time to become bear smart by removing attractants off properties in anticipation of the bears waking up.

INFORMATION REPORTS

Planning And Building
Departments Application
Activity Report – 2016
4th Quarter
Report No. 17-009
File No. 7076.01

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council receive Information Report to Council No.17-009 summarizing the Planning Department and Building Department application activity for the fourth quarter of 2016.

CARRIED

ADMINISTRATIVE REPORTS

DVP01127 –
8200 Bear Paw Trail –
Your Independent Grocer
Sign Variance
Report No. 17-011
File No.DVP01127

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council approve the issuance of Development Variance Permit DVP01127 for the proposed signs located at 8200 Bear Paw Trail to permit the following variances to the Sign Bylaw:

1. Vary Section 4.1 (d) to permit a window sign as substitution for a hanging sign as the third permitted sign on the Your Independent Grocer business frontage;
2. Vary the maximum permitted lettering height from 300 mm to 490 mm on Sign A and from 300 mm to 630 mm on Sign C;

As illustrated on the Your Independent Grocer (YIG) Sign Design Plans R11 dated January 30, 2017, prepared by International Neon, attached as Appendix C to Administrative Report to Council No. 17- 011.

CARRIED

DP 1543 – 8080
Nesters Road –
Industrial Development
Report No. 17-010
File No. DP1543

Moved by Councillor A. Janyk
Seconded by Councillor J. Ford

That Council approve the issuance of Development Permit DP 1543 for the proposed industrial development at 8080 Nesters Road (Lot B) as per the architectural plans A1.1, A2.1, and A3.1, and the site and landscape plans L0.1, L0.2, L1.1, L1.1S, L1.2, L1.3, L2.1, L2.2, L2.3, L3.1 and L4.1 prepared by Crosland Doak Design, revision dated Feb. 7, 2017, attached as Appendix B to Administrative Report to Council No. 17- 010, subject to the resolution of the detailed items specified in the letter attached as Appendix E to Administrative Report to Council No. 17- 010 to the satisfaction of the General Manager of Resort Experience.

CARRIED

DP 1548 – 4865
Painted Cliff Road
Report No. 17-012
File No. DP1548

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That Council authorize development approval under the Blackcomb Land Use Contract for DP 1548 consisting of renovations to Building One in the Snowbird development located at 4865 Painted Cliff Road per the architectural plans 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 (Revision 2) prepared by ATA Architectural Design Ltd., dated 16-12-5, attached as Appendix A to Administrative Report to Council No. 17- 012, subject to modification of development covenant GC9176 to reflect the proposed changes to the satisfaction of the General Manager of Resort Experience; and further,

That Council authorize the Mayor and Municipal Clerk to execute the amending covenant.

CARRIED

UBCM Applications:
Alpine Meadows &
CCF5
Report No. 17-013
File No. 8337.01

Moved by Councillor A. Janyk
Seconded by Councillor J. Grills

That Council direct staff to undertake the requisite grant management and internal support for the proposed activities described in UBCM Operational Fuel Treatment and Maintenance Program application (Alpine Meadows – Block 2) attached as Appendix A to Administrative Report to Council No.17-013; and further

That Council direct staff to undertake the requisite grant management and internal support for the proposed activities described in UBCM Operational Fuel Treatment and Maintenance Program application (CCF5) attached as Appendix B to Administrative Report to Council No.17- 013.

CARRIED

Whistler Village Land
Company - Parkade B
Waterproofing Contract
Award
Report No. 17-014
File No. 8900.04

Moved by Councillor S. Maxwell
Seconded by Councillor S. Anderson

That Council authorizes the RMOW to enter into a contract with Jacob Bros. Construction Inc. for the construction of the St. Andrews Alley Plaza Restoration project to an upset limit of \$1.331 million.

That Council authorizes the RMOW to commence the St. Andrews Alley Plaza Restoration project.

CARRIED

2017 Gateway Loop
Reconstruction - Tender
Award
Report No. 17-015
File No. 573

Moved by Councillor A. Janyk
Seconded by Councillor J. Grills

That Council award the contract in the amount of \$3,788,902.00 (exclusive of GST) to Wilco Civil Inc. in accordance with their tender proposal dated December 21, 2016 for construction of the civil works as described in Tender E121-02 – Gateway Loop Redevelopment Phase 1 Construction of Site Works; and,

That Council award the contract in the amount of \$2,571,130.00 (exclusive of GST) to B. Cusano Contracting (2007) Ltd. in accordance with their tender proposal dated December 21, 2016 for construction of the roof structure as described in Tender E121-03 – Gateway Loop Redevelopment Phase 2 – Construction of Transit Shelter.

Opposed: Councillor J. Ford and Councillor J. Crompton

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Forest and Wildland
Advisory Committee

Moved by Councillor A. Janyk
Seconded by Councillor J. Grills

That minutes of the Forest and Wildland Advisory Committee meeting of January 11, 2017 be received.

CARRIED

Whistler Bear Advisory
Committee

Moved by Councillor J. Crompton
Seconded by Councillor S. Maxwell

That minutes of Whistler Bear Advisory Committee meeting of January 11, 2017 be received.

CARRIED

OTHER BUSINESS

There were no items of Other Business.

CORRESPONDENCE

Asphalt Plant Lease
Extension Concerns
File No. 714

Moved by Councillor S. Maxwell
Seconded by Councillor J. Crompton

That correspondence from Diana Nagy dated February 2, 2017, regarding her concerns for the lease extension for the asphalt plant in Cheakamus Crossing be received and referred to staff.

CARRIED

Canadian Fallen Heroes
Foundation
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That correspondence from Toni Hall dated February 7, 2017, regarding youth initiatives for researching and honouring the fallen men and women that served Canada and requesting sponsorship of the program through purchase of an ad be received.

CARRIED

Chamber Week
Proclamation
File No. 3009.1

Moved by Councillor J. Ford
Seconded by Councillor A. Janyk

That correspondence from Melissa Pace, Chief Executive Officer of the Chamber of Commerce, dated February 15, 2017, requesting that Council proclaim February 20-24, 2017 as Chamber Week be received and proclaimed.

CARRIED

My Sea to Sky -
Concerns for Proposed
Woodfibre LNG Export
Facility
File No. 3009

Moved by Councillor A. Janyk
Seconded by Councillor J. Ford

That correspondence from Delena Angrignon, Co-Founder My Sea to Sky, dated February 15, 2017, regarding concerns for Proposed Woodfibre LNG Export facility and asking for support in opposition to the proposal be received.

CARRIED

ADJOURNMENT

Moved by Councillor J. Crompton

That Council adjourn the February 21, 2017 Council meeting at 7:35 p.m.
CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, L. Schimek



REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: March 7, 2017

REPORT: 17- 017

FROM: Resort Experience

FILE: 8516

SUBJECT: ARTIFICIAL TURF FIELD PROJECT UPDATE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Information Report to Council No.17-017 regarding an update to the artificial turf field project be received.

REFERENCES

Appendix A – Artificial Turf Field - Needs Assessment Presentation, Committee of the Whole, December 6, 2016

Appendix B - Artificial Turf Field – Conceptual Site Development Scenarios

PURPOSE OF REPORT

The purpose of this report is to provide Council with a work-in-progress update to the artificial turf field project. Topics include a summary and key findings from the needs assessment phase, a site suitability analysis, artificial turf health and recycling considerations, more refined capital and operating budget estimates, and external funding opportunities. This information is provided in consideration of the larger municipal budget process currently underway.

DISCUSSION

In response to community discussion and the Recreation and Leisure Master Plan, the RMOW began investigations into an artificial turf field in 2015. Initially an indoor multi-purpose field based recreation facility was considered, but it became apparent that capital and operating costs were significant - the focus of the project turned to a simpler and less costly outdoor artificial turf field. This summary was presented to Council at a December 2015 Committee of the Whole meeting.

In 2016 an outdoor artificial turf field needs assessment was undertaken and presented to Council at their December 6, 2016 Committee of the Whole meeting. Since then, staff have advanced various aspects of this project. These are discussed in this report for information purposes.

Needs Assessment Summary

The purpose of the assessment was to confirm the need for an artificial turf field facility. Key findings are summarized below, and a copy of the Committee of the Whole presentation is appended to this report as Appendix A.

Locally, regionally and nationally the popularity of soccer is increasing. Regionally, the popularity trajectory is thought to be positive because of:

- soccer's ongoing growth and popularity
 - Youth soccer 23% growth over last five years
 - Whistler Secondary Community School's soccer academy
 - Vancouver Whitecaps' Sea to Sky Soccer Academy
- relatively low cost to participate
- gender equity
- racial diversity
- increased media profile
 - Success of Canadian Women's National Team
 - Three Canadian Major League Soccer franchises

Locally, there is real demand for additional local hours primarily in early and late season, a poorer weather and earlier darkness timeframe. Evidence of demand includes:

- Whistler's existing grass fields are typically not ready to play until mid to late May, and close in mid-October. The late outdoor season start relative to the Lower Mainland or Squamish leagues that Whistler teams play in puts Whistler teams at a competitive disadvantage. Playing in an interior league with a similar outdoor field availability schedule to Whistler is not practical;
- Adult soccer is capped at eight teams due to field unavailability;
- Youth soccer has reduced programs despite membership growth and relocated some activities elsewhere;
- Whistler rep teams' home fields are in Squamish;
- Continued growth in youth membership;
- Booking conflicts; and
- Other traditional user groups are being turned away.

The Myrtle Philip fields are the preferred choice for soccer users because of their size, Class B quality and their central location. The two fields provide a critical mass of efficiency and foster a sense of social community. However the fields are at or very near maximum use during peak times, and keeping the fields in playable condition has proven to be challenging. Historically these fields have been overused - horticultural standards recommend a 250 hour per season limit and soccer itself has exceeded 500 hours of use per season in the past. The 500 hours does not include use by the School District whose property the fields are upon, or casual use.

Other rectangular fields with capacity elsewhere in the resort community are not used for quantitative and qualitative reasons. These include small size, poorer quality, lack of ancillary facilities, increased volunteer effort to utilize, and lack of a critical mass to foster a positive social atmosphere.

If developed, an artificial turf field with lights would:

- Provide a field-of-play standard comparable to and expected from most other jurisdictions;
- Provide certainty around poor weather;

- Lengthen the available season from 21 to approximately 35 weeks (40%) adding 250 of prime time and 1150 non-prime time hours;
- Remove 420 hours from existing grass fields to reduce wear and allow for other users;
- Allow return of 85 hours of youth soccer programming cancelled due to lack of field availability;
- Transfer 80 hours from out of town play to Whistler;
- Add 30 to 40 hours to meet capped adult league demand;
- Add 30 to 40 hours of anticipated third party programming;
- Transfer 120 hours from indoor to outdoor; and
- Extend existing youth programming by 230 hours.

Illumination of an artificial turf field would fully leverage the investment. Illumination adds approximately 440 hours over half of which would be during the early and late season prime time hours. Providing a new lit grass field, while increasing available hours is not playable in the early and late seasons, which is the primary need. Lighting an existing grass field would not result in additional available hours because over use is an ongoing challenge.

In summary, additional field space will be required to accommodate growth, participation levels are currently constrained by lack of hours, demand is primarily but not solely focused on spring season, there are limited opportunities for other user groups, field overuse is an ongoing challenge, and demand is anticipated to continue to increase over time.

Site Suitability

Six potential sites have been considered for a rectangular shaped artificial turf field. These include the four sites identified in the 2015 *Whistler Multi Use Recreation Facility - Investigative Study*, as well as two additional sites for full study consideration purposes. The six sites are:

- Whistler Community Secondary School - the existing large sized field;
- Meadow Park - the area of the existing ball diamonds;
- Spruce Grove Park - the area in front of the existing field house as well as the space temporarily occupied by the Whistler Waldorf School;
- Myrtle Phillip Community School - one of the two larger and lower fields;
- Cheakamus Crossing - a brownfield site below Bayly Park accessed off of Jane Lakes Forest Service Road; and
- Bayly Park – the area of the existing gravel soccer field.

With regard to the Bayly Park site, its location overtop of the former municipal landfill has previously excluded it from consideration because of a differential settlement risk. However, new information about the landfill's settlement rates as well as the artificial turf field's ability to address localized repair now makes it a candidate site, with the knowledge that a localized repair(s) is likely. More information about this is provided below.

Each of the six potential sites has its own set of unique challenges and opportunities which impact neighbourhood fit, usability, potential partnerships, and capital and operating costs. For the purposes of this phase of work, each of the six sites has been evaluated against the following criteria:

- Land ownership - while several sites are operated by the RMOW, two are owned by School District 48, and three have Provincial Crown interests;
- Fit - within resort community, neighbourhood, site and or co-facility, parking, illumination, security, noise, available hours;
- Environmental considerations;

- Geographic considerations - field orientations, annual snowfall, solar exposure;
- Future development potential and resort community needs;
- Other sport development opportunities; and
- Partnership potential.

To better compare sites relative to one another a matrix was developed. Note that the criteria are not weighted.

CRITERIA	HIGH SCHOOL	MEADOW PARK	SPRUCE GROVE	MYRTLE PHILIP	CHEAK XING	BAYLY PARK
Land Ownership	B	A	A	B	B	A
Land Purchase Required	A	A	A	A	B	A
Site Centrality & Highway Traffic	B	B	A	A	C	C
Neighbourhood Traffic Impact	B	B	B	B	B	B
Parking Availability	C	A	A	C	B	A
Illumination Impact	B	B	B	B	A	B
Noise Impact	A	A	B	A	A	A
Physical Site Fit	A	A	A	A	A	A
Existing Site Synergies	A	A	A	A	B	A
Future Devel / Expan Potential	B	C	C	A	A	C
Adds to Soccer Field Inventory	C	A	A	C	A	C
Displace Other Uses	A	C	C	B	A	A
Site Safety/Security	B	A	A	C	A	A
Daytime School Use Conflict	C	A	A	C	A	A
Tree/Habitat Loss	A	A	B	A	A	A
Riparian Encroachment	B	A	A	A	A	A
Snowfall, early season use	C	B	B	B	A	A
Utility Services Connection	C	A	A	B	C	A
Maintenance Risk	A	A	A	A	A	C
Extraordinary Devel Cost	B	A	A	A	C	A

Table 1: Site Suitability Matrix. A/Green = best. C/Red = worst.

Site Suitability Discussion

Whistler Secondary Community School (High School) – existing larger rectangular field

An artificial turf field at the Whistler Secondary Community School site fits within the space occupied by the existing grass field and would be a significant improvement. There is good compatibility of uses with the high school in general and the Schools' soccer academy program specifically. There is limited future expansion of related uses on the smaller adjacent field. Inclusion of a 400 metre running track around the artificial turf field while possible would likely impact the adjacent forest and may have riparian considerations. There may be partnership opportunities with School District 48.

The site is not centrally located within the resort community. Parking is limited and in higher demand because of non-school hour programming. There is little room for expansion of parking. The existing railcar style bridge over a watercourse would need to be upgraded to accommodate construction and emergency vehicles. This site requires a significant extension of underground services from the school, even to provide a basic flush washroom. This site receives the highest snowfall of the six possible sites, meaning it will be the last of the sites to be playable without mechanical snow removal.

The extent of visual impact of lighting has not been modelled, but it is thought to have some impact on the Alpine Meadows, Nicklaus North, Rainbow and Baxter Creek neighbourhoods.

Meadow Park - existing ball diamonds

An artificial turf field at Meadow Park fits rather well upon the site and would add another rectangular field to Whistler's inventory. Parking is readily available, and washrooms are nearby. Servicing requirements are minimal. There is an opportunity to provide direct pedestrian connectivity with the Meadow Park Sports Centre. The extent of visual impact of lighting has not been modelled, but it is thought to have some impact on the Alpine Meadows and Nicklaus North neighbourhoods. The light poles themselves may be a visual detractor to the views at this location.

Developing a rectangular field at this site would obviously eliminate the two existing soft ball diamonds. Use of the diamonds has been steadily increasing over the last five years – in 2016 each diamond accommodated approximately 230 hours of use. These hours are difficult to transfer to another diamond as the diamonds at Spruce Grove are not designed for soft ball and are at capacity on weekday evenings and weekends. There are also operational and programmatic synergies and efficiencies when same facilities are located together, like the two existing ball diamonds at this location, the three at Spruce Grove Park, or the two rectangular fields at Myrtle Philip. One possible compromise option at Meadow Park would be to overlap one diamond with a rectangular turf field at additional cost. This option is included in Appendix B Conceptual Site Development Scenarios appended to this report, as well as capital budget estimates below.

Three additional items should be noted about this site:

- The existing underground drainage and irrigation systems in Meadow Park are near the end of their useful lifespan and consideration should be given to their replacement.
- During the planning phase of the 2010 Games, the ball diamonds site in Meadow Park was identified as the most logical and operationally efficient location for an second indoor ice arena, should a second facility every be required in the resort community. While the ball diamonds are some distance from the existing ice arena, there are real reasons why a new ice arena could not be located closer to the existing sports centre, without introducing significant costs and environmental concerns. The Recreation and Leisure Master Plan suggests protecting space for a future second ice sheet should it ever be required in the community's distant needs.
- Meadow Park, in comparison to Rainbow, Lakeside, Lost and Alpha Lake Parks is less intensively used in Whistler's busy summer months. There may be redesign opportunities that increase family programming in the park, potentially reducing demand at other parks.

Spruce Grove Park - Waldorf area plus existing parking

Like Meadow Park, an artificial turf field fits rather well upon the site. In fact the 1996 Parks Visions Master Plan identified a multi-sport field generally in this location, and the servicing installed for the existing field house anticipated this future field. This centrally located site does require a greater scope of site reconfiguration including the replacement of approximately 35 parking spaces. A somewhat underutilized 60 vehicle overflow parking area exists nearby, and in the short term project costs could be reduced by not immediately building the 35 replacement stalls. The compatibility with the tournament quality ball diamonds is excellent, and offers some multi-sport use potential. The extent of visual impact of lighting has not been modelled, but it is thought to have some impact on the Spruce Grove neighbourhood.

Clearly the development of this site necessitates the relocation of the Whistler Waldorf School that currently occupies the site via a municipal lease arrangement.

Myrtle Philip Community School – lower rectangular field

Located on School District 48 property, this centrally located site is a relatively good fit and easy build for an artificial turf field. There is obvious compatibility with the other grass field as bundling similar amenities together offers operational and programmatic advantages. Development of an artificial turf field at this site improves an existing field as opposed to adding a new field to Whistler's inventory. By doing this, the full value of the investment would not be realized in that the maximum number of hours would be less than if an entirely new field were developed elsewhere.

An improved field at this location would generate additional traffic and parking demands to the school property and Balsam Way residents, and there is little opportunity to expand parking. This may also introduce personal security concerns to SD48 and students. Existing washrooms located in Balsam Park are small and located some distance from the potential artificial turf field. There is a real cost to provide more immediate washrooms to the possible site. The existing small ball diamond facility would need to be relocated to the upper field. The extent of visual impact of lighting has not been modelled, but it may have some impact on the Tapley's neighbourhood.

Cheakamus Crossing - Jane Lakes Forest Service Road

Located at the southern end of the resort community, this site is a rather flat brownfield site. It receives considerably less snowfall than the sites further north, and consequently is snow free earlier in the spring. Development of this site would offer a new field to Whistler's inventory, and there is potential for expansion for related athletic facilities. There is good use compatibility with the Athletes' Centre operated by Whistler Sport Legacies located in nearby Cheakamus Crossing.

However this site possesses significant constraints. Through the 2010 Games Legacy Agreement it is available to the municipality for resident restricted housing purposes only. Developing a sport field would require negotiation with the Province to amend the existing covenant. Consideration would need to be given to highest and best use of the site and whether displacing employee housing is warranted. The necessary utility services tie in points are located a long distance from the site, meaning it is expensive to provide these services. Lastly the access road is a Forest Service Road likely requiring upgrade or other costs to the municipality.

Bayly Park – existing gravel rectangular field

This option would be a significant upgrade to the existing underutilized gravel field. As an upgrade with easy construction access, the amount of site disturbance is relatively small. Utility services are located in the adjacent Legacy Way roadway. Parking can be easily expanded at low cost. This site receives the least amount of snowfall when compared to the other sites, and because of its solar and wind exposure is by far the earliest to be naturally snow free. There is good use compatibility with other Park uses as well as the Whistler Sport Legacy's Athletes' Centre across the street. There is some expansion potential either by oversizing the field on one side or end, as well as additional space to the south. However, inclusion of a 400 metre running track or second field is not possible.

Possible constraint to this site is it not being centrally located within the larger resort community. This however is somewhat offset by the size of existing and potential residential population within the Cheakamus Crossing neighbourhood. The extent of visual impact of lighting has not been modelled, but would have some impact on the neighbourhood, in particular the buildings closest to the field.

Settlement Risk – Bayly Park

The largest constraint of this site is a risk of differential settlement due to its location overtop of the closed municipal landfill. Previously this risk was one concern which precluded development of a grass soccer field at this site. What has changed is a better understanding of the settlement rates and knowledge regarding the ability to repair any localized differential settlement at the surface.

Previous studies have identified a potential landfill membrane settlement of up to 1.75 metres over a 35 year period, starting from landfill closure in 2006. The same amount of settlement is anticipated at the surface.

Site excavation in 2011 revealed that the membrane had settled between 0.4 and 0.9 metres, meaning that approximately half of the anticipated settlement had occurred. Presumably additional settlement has occurred since 2011. Additional settlement is expected over the next 25 years through to 2041.

Settlement risk cannot be mitigated by pre-loading the site because of the landfill's waste decomposition process and weight sensitivities with the landfill's membrane. Settlement risk can be partially mitigated by adapting the artificial turf field construction methods and choice of materials. Another portion of settlement risk can be addressed when the turf product is replaced at the end of its 10-15 year useful lifespan. At that time typical practice is to re-level the turf's subsurface, and this would occur at Bayly Park.

The remaining 10-15 year turf lifespan settlement risk is managed through periodic repair to settled areas. Repair involves cutting open the subsided area, filling with gravel, levelling, and stitching the shock pad and turf back together.

This type of repair is not a foreign concept in the artificial turf industry. A 2015 repair to an artificial turf field in the Lower Mainland involved a 2.4m deep sinkhole that formed when subsurface organic waste decomposed and collapsed. The turf in the affected area was removed, additional organics removed from the hole, gravel was used to fill the hole, and the turf was glued and stitched back together. The cost of this repair was in the \$50,000 range.

Differences between this example and what might be expected at Bayly Park is that the depth of hole at Bayly Park would be considerably less given the remaining settlement expected. At Bayly Park the effect of a large sub-membrane decomposition cavity would be partially mitigated by the bridging characteristics of the membrane, a geotextile located above the membrane, and the artificial turf's shock pad.

Given this information, the municipality's retained consultant for the artificial turf project R.F. Binnie and Associates Ltd (Binnie) reports that the site is feasible to accommodate an artificial turf field - but only with the clear understanding that construction of the field and lighting will require a different approach than typical sites, and that it is quite likely that localized settlement repairs will be periodically necessary. The frequency and scope of the repairs is not predictable at this time, but should be budgeted for.

Binnie recommends that the membrane be resurveyed in order to confirm settlement rates and for due diligence purposes.

Conceptual Site Development Scenarios

Graphic representation of all six of the scenarios discussed above are located in Appendix B Conceptual Site Development Scenarios.

Artificial Turf Product - Crumb Rubber Health Concerns

Over the past several years, national media has reported concerns about the human health impacts of “crumb rubber infill” (CRI) commonly used in artificial turf fields. Binnie’s project team includes an elected member to the Board of Directors to the Synthetic Turf Council, an international organization dedicated to serving as an information resource for synthetic turf. Consequently Binnie is well informed to provide research and opinion on this topic.

Binnie reports the following facts:

- Crumb rubber is a recycled vehicle tire product and used to give artificial turf fields properties similar to real grass. It is used in approximately 90% of artificial turf fields in North America, and offers best value of infill products when considering cost and performance.
- In 2014, concerns were raised in Washington State regarding a potential connection between synthetic turf with crumb rubber infill and Washington youth soccer players who had developed various types of cancer.

In response, the Washington Department of Health and the University of Washington School of Public Health formed a project team to investigate possible issues related to soccer playing and cancer. The recently released findings concluded that *“the available research suggests exposures from crumb rubber are very low and will not cause cancer among soccer players. The Washington State Department of Health recommends that people who enjoy soccer continue to play regardless of the type of field surface”*.

- In response to public concern in the United States, the US Environmental Protection Agency (EPA) initiated a study involving research/white paper review and CRI toxicity testing on 40 fields. Partnering with the EPA are the Centers for Disease Control and Prevention, National Center for Environmental Health/Agency for Toxic Substances and Disease Registry (CDC-NCEH/ATSDR), and the US Consumer Product Safety Commission (CPSC).

The results of the EPA’s study, when complete will be significant for the industry, and will presumably provide additional clarity on the safety of CRI. A status report is intended to be released in 2017.

- In 2015, Vancouver Coastal Health issued a position statement to Municipalities stating that based on their review, they consider there to be no increased human health risk associated with artificial turf fields containing crumb rubber.

RMOW staff note that a 2016 Dutch study conducted by the National Institute for Public Health and the Environment reported that the health risk from playing on artificial turf fields, which are common throughout the Netherlands and elsewhere as low-maintenance alternatives to natural grass, is “virtually negligible.”

Alternatives to CRI exist at a cost premium of \$150,000 to \$200,000 per field. In respect of concerns and the ongoing EPA study, municipal budget estimates include a line item for an alternative to CRI infill product.

Artificial Turf Product – Recycling

At the end of its useful lifespan, artificial turf is typically removed and shipped to a turf recycling depot where the turf fibre is separated from the backing materials, and each material is processed into small pellets or beads and incorporated into other manufactured products including plastic lumber, various household products and other materials.

The infill material is reclaimed with the end use dependent on the type of infill. The most common infill material, crumb rubber, can be reused in rubberized asphalt, as infill for artificial turf fields, as ground cover for equestrian facilities, or returned to the crumb rubber manufacturer where it is returned to the crumb rubber market.

At this time municipal staff are not aware of any adaptive re-use of artificial turf field product.

Capital Budget Estimates

As mentioned previously the opportunities and constraints of each site impact capital development and operating/maintenance costs. The table below provide a higher “Class D” level of budget estimate for each of the sites as well as the two options at Meadow Park.

	HIGH SCHOOL	MEADOW 1	MEADOW 2	SPRUCE GROVE	MYRTLE PHILIP	CHEAK XING	BAYLY PARK
Construction	3,100,000	2,900,000	3,700,000	3,100,000	3,000,000	5,000,000	2,100,000
Consulting 10%	310,000	290,000	370,000	310,000	300,000	500,000	210,000
Contingency 20%	620,000	580,000	740,000	620,000	600,000	1,000,000	420,000
TOTAL	\$4,030,000	\$3,770,000	\$4,810,000	\$4,030,000	\$3,900,000	\$6,500,000	\$2,730,000

Table 2: Class D Capital Budget Estimates

At the December 6, 2016 Committee of Whole meeting the projected capital costs were stated as a range between \$4.2 and \$6.2 million depending on which site was developed, and did not consider Bayly Park as a possibility. The updated information presented in this report demonstrates that several cost options below \$4.2 million exist. The reason for the reduction at this end of the range is because of the inclusion of Bayly Park, a reduction in underground servicing needs, and more detailed cost information. By comparison the capital construction cost of an irrigated sand based field comparable to the Spruce Grove softball fields (but without lights, fencing, utility servicing, consulting fees and contingency) is in the range of \$600,000.

It should be expected that the artificial turf product be replaced every 10-15 years depending on intensity of use and UV exposure. The cost for this is approximately \$800,000 and includes re-leveling. Current municipal practice is to carry lifecycle replacement costs within the capital budget process. This turf replacement figure is excluded from the figures above.

Operating Budget Estimates

In general terms the annual costs to maintain an artificial turf field is approximately \$25,000 to \$35,000 which includes hydro for illumination costs. The exception to this would be the Bayly Park site where the anticipated periodic settlement repair is expected and would increase operating costs, but not necessarily on an annual basis.

Typical operating costs can be partially or fully offset by charging user fees. As part of the project engagement process all groups expressed a willingness to pay increased fees to use an artificial turf facility. This includes youth groups who are currently exempt from paying municipal sport field user fees as per Council policy I-06.

For reference purposes, the municipality's existing rectangular natural grass fields cost approximately \$20,000 each per year, a portion of which is offset by user fees. By comparison, the ice arena at the Meadow Parks Sports Centre is subsidized approximately \$600,000 per year by municipal taxpayers.

Potential External Funding Opportunities

Through the engagement process for this project a number of potential external funding opportunities have been anecdotally mentioned. Securing external funding typically is more successful when a project advances to a point if being viewed as 'real' which usually includes confirmation of a location and design development drawings. This project is not yet at that stage.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Continuous encroachment on nature is avoided.	All of the possible scenarios use existing developed or brownfield sites.
Natural Areas	Developed and recreation areas are designed and managed to protect as much of the natural environment within and around them as possible.	All of the possible scenarios use existing developed or brownfield sites.
Partnership	Partners work toward aligned budgeting processes that leverage limited resources for increased effectiveness and efficiency	There is partnership potential both in terms of capital and operating costs.
Recreation and Leisure	Residents and visitors of all ages and abilities enjoy activities year-round that encourage healthy living, learning and a sense of community.	Provision of an artificial turf field will extend the playable season by 40% offering increased recreation opportunities.
Recreation and Leisure	Recreation and leisure are part of the Whistler lifestyle and all community members are able and encouraged to participate.	Whistler continues to diversify its scope of recreational offerings.
Recreation and Leisure	Local and regional stakeholders use a collaborative and comprehensive approach to developing amenities and offerings, and to resolving user conflicts.	This project has used an inclusive and regional stakeholder engagement process.
Recreation and Leisure	Recreation and leisure infrastructure and practices minimize the degradation of natural areas and are transitioning toward sustainable use of energy and materials.	All of the possible scenarios use existing developed or brownfield sites. An artificial turf removes requirement for potable water. Artificial turf products are recyclable.
Water	All potable water is used sparingly and only used to meet appropriate needs.	An artificial turf removes requirement for potable water.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
None at this time		

OTHER POLICY CONSIDERATIONS

One of the Key Findings of the 2015 Recreation and Leisure Master Plan (RLMP) is that *“Municipal assets play a strong role in providing easy access to recreation and sport, fostering lifelong activity participation, as well as developing athletes and sport. These are components of Whistler’s identity.”*

Pursuit of an artificial turf field is consistent with recommendations from the RLMP. Specifically, Key Strategy 3.3 of the RLMP states: *“Develop an additional grass or artificial turf rectangular field to reduce unsustainable wear on existing fields and meet growing demand”* as an immediate priority. The RLMP also includes recommendation to continue to facilitate third-party sport training programs and lessons.

BUDGET CONSIDERATIONS

The draft 2017 – 2021 Five Year Financial Plan proposes a budget amount that is an average of the seven different scenarios identified within this report. Should Council wish to advance the project through the budget process a Financial Plan amendment could be considered for a lower cost option.

	2017	2018
Professional Fees	160,000	165,000
Construction	0	3,220,000
Contingency	0	708,000
TOTAL	\$160,000	\$4,093,000
TOTAL BUDGET 2017 + 2018		\$4,253,000

Table 3: Draft 2017 – 2021 Five Year Financial Plan Budget

The 2016 budget for this project was \$150,000 however only \$48,000 was expended. The 2016 expenditures provided topographical survey information, needs assessment and conceptual site planning and costing services.

The \$100,000 of 2016 funds not expended is proposed to be re-budgeted to 2017.

Funds expended in 2015 (\$16,300) provided a preliminary geotechnical investigation of one site and the *Whistler Multi-Use Recreation Facility Investigative Study* report, the latter of which was presented at Committee of the Whole on December 1, 2015.

Staff are optimistic that some external funding will become available to the project, and have noted \$100,000 of revenue in the proposed draft 2017 - 2021 Five Year Financial Plan. External funds would be used to offset municipal costs, unless the donor specifically wishes to fund a project component not currently within the project scope.

COMMUNITY ENGAGEMENT AND CONSULTATION

Over the course of the needs assessment and planning phases of this project, stakeholders have been directly engaged through a 2016 focus group sessions and ongoing correspondence. This includes both rectangular-shaped field users (soccer, football, rugby) and diamond-shaped field users (baseball, slow pitch, and softball).

Municipal staff have discussed this project in the context of regional implications with soccer and municipal representatives in Pemberton and Squamish. Similar higher level conversations have occurred with representatives from School District 48, Whistler Sport Legacies and the Whistler Blackcomb Foundation.

Three letters advocating for an artificial turf field in Whistler have been received from Whistler Secondary Community School students.

This project is a common topic at the Recreation and Leisure Advisory Committee where resolutions in 2014 through to 2017 have identified it as a top priority.

The project was first presented to Committee of the Whole on December 1, 2015. A number of members of the public attended that meeting. The project returned to Committee of the Whole on December 6, 2016.

SUMMARY

This reports serves as an interim update on the artificial turf field project. Findings from the 2016 needs assessment are provided. Recent efforts on site feasibility, health and recycling of artificial turf products, capital and operating budget estimates and external funding opportunities are presented to Council for information purposes in consideration of the larger municipal budget process.

Respectfully submitted,

Martin Pardoe
MANAGER RESORT PARKS PLANNING
For
Jan Jansen
GENERAL MANAGER RESORT EXPERIENCE

Artificial Turf Field

Project Update – Needs Assessment

December 6, 2016

RESORT MUNICIPALITY OF WHISTLER

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Agenda

- Process Overview
- Needs Assessment
- Potential Future Phases
- Discussion and Questions

Process

- Recreation and Leisure Master Plan

- ✓ With relevant partners explore opportunities and feasibility to develop an indoor multi-sport publically accessible facility.
- ✓ Develop an additional grass or artificial turf rectangular field to reduce unsustainable wear on existing fields and meet growing demand.
- ✓ Continue to facilitate third-party sport training programs and lessons.

Process

- Recreation and Leisure Advisory Committee
 - ✓ October 9, 2014
 - Priority 1. Large indoor recreation facility feasibility and scoping study.
 - ✓ October 8, 2015 resolution
 - *That Recreation Leisure Advisory Committee, in consideration of the municipal budget process recommends four priorities - address indoor/outdoor sport fields; support park ranger program, improve upon dog issues in the community; and support reinvestment in the Meadow Park Sports Centre.*

Process

- Phase I

- ✓ Multi Use Recreation Facility Investigative Study (Q4 2015)
 - Explore indoor facility
 - Lead to exploration of an outdoor artificial turf facility
 - Includes order of magnitude costs
- ✓ Outcome – further investigate a full size outdoor artificial turf field with illumination



Process

- Phase II

- ✓ Facility Needs Assessment
 - Validate assumptions
 - Inform the RMOW of the need for a facility
 - Confirm the type of facility required to meet these needs, or if these needs can be satisfied another way
 - Understand potential opportunities and issues
 - Inform decision making
- ✓ Phase II conclusion - Council update
- ✓ Potential Future Phases...

Process – To be Confirmed

- Phase III
 - ✓ Site Selection Process, Business Case Analysis, Environmental Considerations, Project Brief, Prelim Costing, Council consideration
- Phase IV
 - ✓ Design development, construction drawings, tender for construction, Council construction contract review and award
- Phase V
 - ✓ Construction

Needs Assessment

- Stakeholder Engagement
- Existing Fields Assessment
- Existing Use Characteristics
- Participation Trends
- Other Issues
- Key Findings
- ATF Projection
- Conclusions

Stakeholder Engagement

- Stakeholders
 - ✓ WYSC, Adult Soccer, Co Ed Soccer, Women's Soccer
 - ✓ Football, Ultimate, V-Ball, Rugby
 - ✓ Whistler Slo Pitch, S2S Baseball
 - ✓ SD48, WSL
- Interviews
 - ✓ Pemberton Soccer
 - ✓ District of Squamish
 - ✓ Whistler Secondary Community School
- Questionnaire, meetings, other follow up
- Recreation and Leisure Advisory Committee updates

Existing Fields Assessment

- Field Classification System

- ✓ Class AA (artificial turf)
 - multi-use, field lighting, field house and/or washroom
- ✓ Class A (grass)
 - single use for soccer; ball diamond infield; good drainage, high quality turf; field house and/or washroom
- ✓ Class B (grass)
 - medium quality turf; multi-use with ball diamond infield; good drainage and surface; optional field house or washrooms
- ✓ Class C (grass)
 - lower quality turf, poor drainage, no support facilities
- ✓ Class D (gravel – all weather)
 - All weather field with lights

Existing Fields Assessment

- Myrtle Philip Lower (2)

- ✓ Class B
- ✓ Home of soccer
- ✓ Heavily used
- ✓ Some surface uniformity and drainage issues
- ✓ No wash or change rooms
- ✓ Parking issues

- High School (1)

- ✓ Class C
- ✓ Used mostly by SD48
- ✓ Surface uniformity, drainage and shade issues
- ✓ No wash or change rooms
- ✓ Parking issues

- Bayly Park gravel (1)

- ✓ Class D –
- ✓ Used primarily in spring and fall
- ✓ No change rooms

Existing Fields Assessment

- Myrtle Philip Upper (2)
 - ✓ Too small to rate
 - ✓ Used primarily by SD48
- Spring Creek School (1)
 - ✓ Too small to rate
 - ✓ Used primarily by SD48
- Meadow Park Ball Diamonds (2)
 - ✓ Class C
 - ✓ Some surface uniformity and drainage issues
 - ✓ Short outfield
 - ✓ No change room
- Spruce Grove Ball Diamonds (3)
 - ✓ Close to class A
 - ✓ Short outfield for some levels
 - ✓ 'Home' of baseball and slo pitch

Existing Use Characteristics

- Outdoor season typically late-May to mid-October
- Total soccer hours on municipal fields
 - ✓ Average approx. 1100 hrs annually
- Other rectangular users on municipal fields
 - ✓ Average approx. 350 hrs annually
 - ✓ Does not include SD48 hours
- Comparatively
 - ✓ Diamond field users Spruce Grove slo pitch and baseball – 1800 hrs
 - ✓ Meadow Park baseball – 450 hrs

Existing Use Characteristics

- Lower Myrtle Philip fields traditional “home” to soccer
 - ✓ Two fields offer flexibility and foster critical mass
 - ✓ At or very near capacity during peak seasons without SD48 use
 - ✓ Ongoing struggle to maintain field condition as demand exceeds turf’s ability to survive

Existing Use Characteristics

- Reduce use at Myrtle Philip
 - ✓ Season shortened by 2 weeks in October
 - ✓ Youth soccer dispersed hours and cut programs
 - Spruce Grove ball fields, Bayly Park
 - Pemberton, Squamish
 - Indoors
 - Reduced local hours
 - ✓ Adult soccer dispersed hours and capped number of teams
 - High School
 - ✓ Both Youth and Adult host fewer and less significant tournaments

Existing Use Characteristics

- Why not use other fields?

- ✓ Quantitative

- Too small
 - Lesser quality
 - Lack support facilities
 - May not be available

- ✓ Qualitative

- Lack of efficiency of effort for largely volunteer based organizations
 - Gear relocation/set up/take down inconvenience factor
 - Further complicate scheduling
 - Too small to create social critical mass

Existing Use Characteristics

- Snapshot - WYSC

- ✓ Largest soccer user with 500+ members
 - 5 -17 yo
 - 5 year trend – growth
 - 2 year trend – stable
- ✓ Books an additional 475 hours for indoor and out of town play
 - Indoor at schools and tennis centre October – May (330 hrs)
 - Travels to Pemberton and Squamish for training and rep league “home” games October - May (145 hrs)
- ✓ Rep teams
 - Linked to Lower Mainland winter schedule
 - 5 or 6 teams (18-20 players/team)
 - Play and train outside of Whistler



Other Issues

- More hours in current season
 - ✓ Limiting factors
 - Grass cannot sustain intensity of use
 - Lack of illumination
- Earlier season start and later finish
 - ✓ Limiting factors
 - Grass not ready to go until mid to late May, too wet in October
 - Lack of illumination
- Participation levels impacted by lack of hours
 - ✓ Youth and adult booking conflicts, limits
 - ✓ Reduced and capped programs
- Event 'weather certainty'

Participation Trends - Local

- Soccer

- ✓ Growth

- WYSC grown 23% over last five years
 - Increase from 1 to 5 youth rep teams
 - Adult soccer now capped at 8 teams due to lack of field space

- ✓ Whistler Secondary School Soccer Academy

- ✓ Sea to Sky Soccer Academy (Vancouver Whitecaps)

- ✓ Similar and consistent growth in Pemberton and Squamish

- Other “Rectangular Field” Sports

- ✓ Football, Ultimate, V-Ball, Rugby

- ✓ Athlete dry land training (WSL and others)

- Baseball & Slo Pitch

- ✓ Growth and unmet demand

- ✓ Slo pitch league capped due to lack of field space

Participation Trends – Non Local

- Lower Mainland region (includes Whistler)
 - ✓ Soccer growing faster than other regions of BC
- British Columbia
 - ✓ Less gender disparity than other provinces
 - ✓ Participation levels are increasing consistent with population growth rate
 - Not the same for other activities
- Canada
 - ✓ Next to swimming, soccer is the most participated sport by Canadian children 5-14 yo
 - ✓ Soccer #3 for older youth and adult
- Major League Soccer
 - ✓ Vancouver Whitecaps impact
 - ✓ Higher attendance at 2016 MLS Eastern Semi Final than 2016 CFL Grey Cup

Key Findings

- Locally, regionally and nationally the popularity of soccer is increasing.
 - ✓ Regionally, the popularity trajectory is thought to be positive
 - soccer's current popularity
 - relatively low cost to participate
 - gender equity
 - racial diversity
 - increased media profile
 - Canadian Women's National Team
 - Three Canadian Major League Soccer franchises

Key Findings

- There is real demand for additional local hours primarily in early and late season
 - ✓ A poorer weather and earlier darkness timeframe
 - ✓ Lengthen season from 21 to 35 weeks (40%)
 - ✓ Adult soccer is capped at eight teams
 - ✓ Youth soccer has reduced programs and moved activities elsewhere
 - ✓ Rep teams home fields are in Squamish
 - ✓ Late outdoor season start relative to the Lower Mainland or Squamish puts Whistler teams at a competitive disadvantage

Key Findings

- The Myrtle Philip fields are the preferred choice for soccer users
 - ✓ Size, two fields
 - ✓ Class B quality
 - ✓ Centrally located
- These fields are at or very near maximum use during peak times
 - ✓ Historically these fields have been overused
 - Horticultural standards; North Vancouver 250 hour limit
 - Soccer use has exceeded 500 hours
 - WYSC proactive in redistributing hours & reducing programs
 - ✓ Excluded from this are hours used by SD48 or casual 'pick up' use
 - ✓ Demand has been distributed elsewhere

Key Findings

- Other fields with capacity are not used for quantitative and qualitative reasons
 - ✓ Size, quality, ancillary facilities, convenience, volunteer effort, social
- Additional field space will be required to accommodate growth
- Diamond field bookings increasing; there is un-met demand
- Anecdotally there is un-met ice arena demand

ATF Projection

- Effectively lengthen season from 21 to 35 weeks (40%)
 - ✓ March 15 – November 15
 - ✓ 1350 additional hours
 - 250 prime time hours
- Illumination required to fully realize opportunity
- Provide an field-of-play standard comparable to and expected from most other jurisdictions
- Poor weather certainty

ATF Projection

- WYSC Snapshot – Transferred Hours

- ✓ Hours transferred from existing outdoor typical season
 - 420 hours from other fields (May-Oct)
 - Reduce wear, allow for growth or other users
- ✓ Hours transferred from indoor to outdoor
 - 120 of 330 hours
- ✓ Hours transferred from out of town to Whistler
 - 80 of 145 hours
 - Rep league players from Whistler (95) and Pemberton (50)
- ✓ Excludes hours transferred from other users



ATF Projection

- WYSC Snapshot - New Hours

- ✓ Extension of existing programming through longer season

- March 15 – May 15 = 125 new hours
- October 15 – November 15 = 105 new hours

- ✓ Realistic New Programming

- 135 hours
 - Whitecaps Rep & Development Program
 - Tournaments
 - Pro D Day camps

- ✓ Total New Hours

- $125+105+135 = 365$

- ✓ Excludes new hours from other users



ATF Projection

- **Projected Capital Costs**

- ✓ Full Size Artificial Turf Field with illumination and fencing \$3.2m
- ✓ Site servicing costs vary with location
 - Low \$1.0m
 - High \$3.0m
- ✓ Cost Range \$4.2m to \$6.2m
- ✓ Includes servicing for a change room/washroom building
- ✓ Excludes building construction

- **Projected Operating Costs**

- ✓ Depends how booking and hydro (lighting) handled
 - \$25,000 to \$35,000 (grass approx. \$20,000)
 - Users have expectation to pay rates comparable to Lower Mainland
 - Excludes life cycle turf replacement

Needs Assessment Conclusion

- Currently, participation levels are constrained by lack of hours
- Demand is anticipated to increase over time
- Demand is primarily but not solely focused on spring season
- A new facility would provide opportunities for other user groups and eliminate overuse issues

Other Considerations

- RLAC Nov 24, 2016 Resolution

- ✓ *That RLAC support the expenditure of funds to complete more detailed analysis as outlined in Phase III with the outlook of construction in 2018.*

- RLMP – Key Findings

- ✓ *“Municipal assets play a strong role in providing easy access to recreation and sport, fostering lifelong activity participation, as well as developing athletes and sport. These are components of Whistler’s identity.”*

Next Steps

- Conclude Needs Assessment
- Consider Phase III in 2017 Budget Process
 - ✓ Determine suitability of potential sites
 - High School
 - Meadow Park
 - Spruce Grove
 - Myrtle Philip lower
 - Cheakamus Crossing
 - ✓ Each location has its unique challenges and opportunities
 - Ownership
 - Fit
 - Site Services (water, sewer, electrical, communications)
 - Weather
 - Lighting
 - Parking
 - Proximity
 - Development Costs

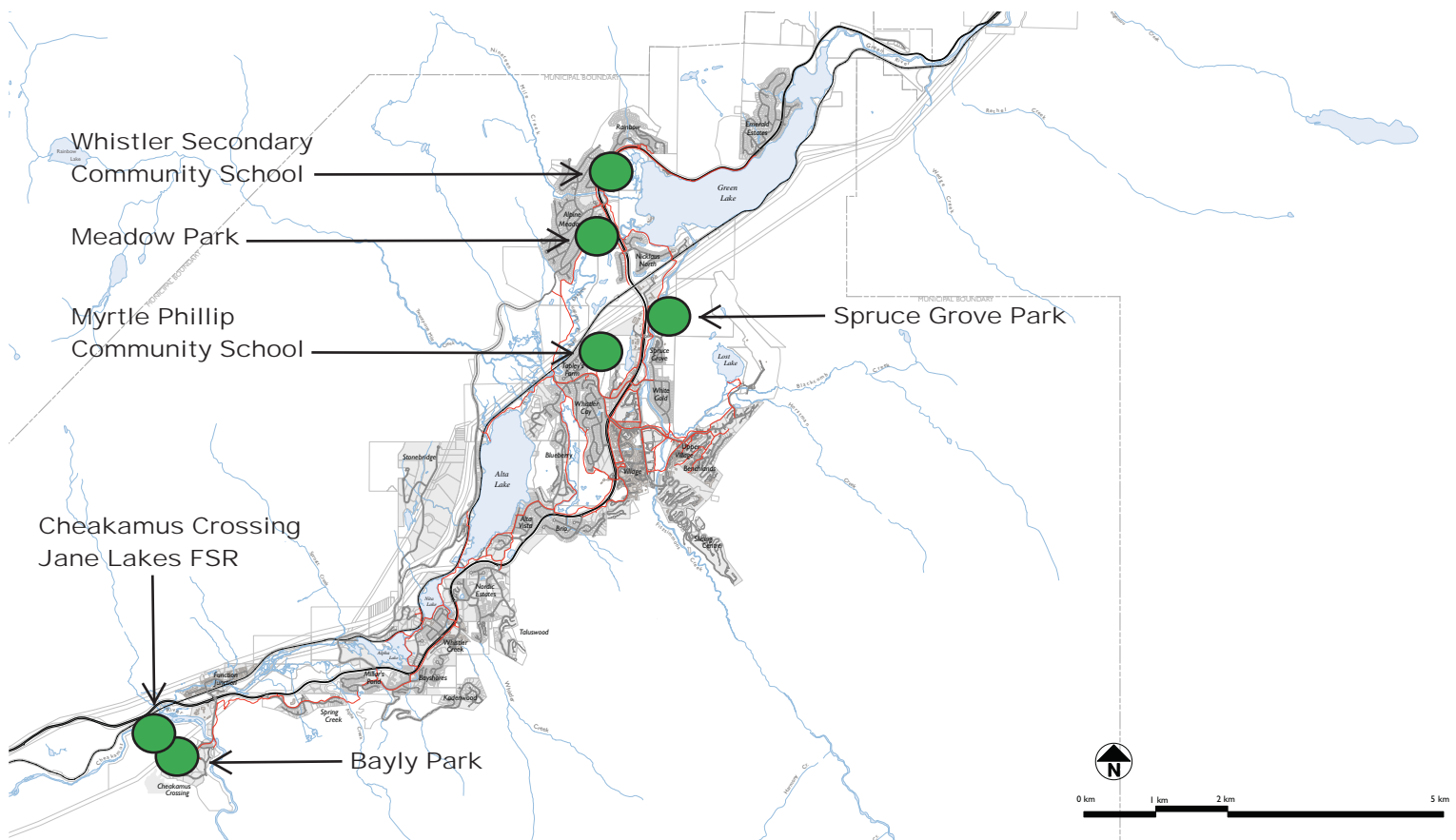
Phase III Scope

- Matrix of site issues for comparative analysis
- Preliminary layout drawings
- More detailed cost information
- Artificial turf environmental considerations
- Consider findings and determine next steps

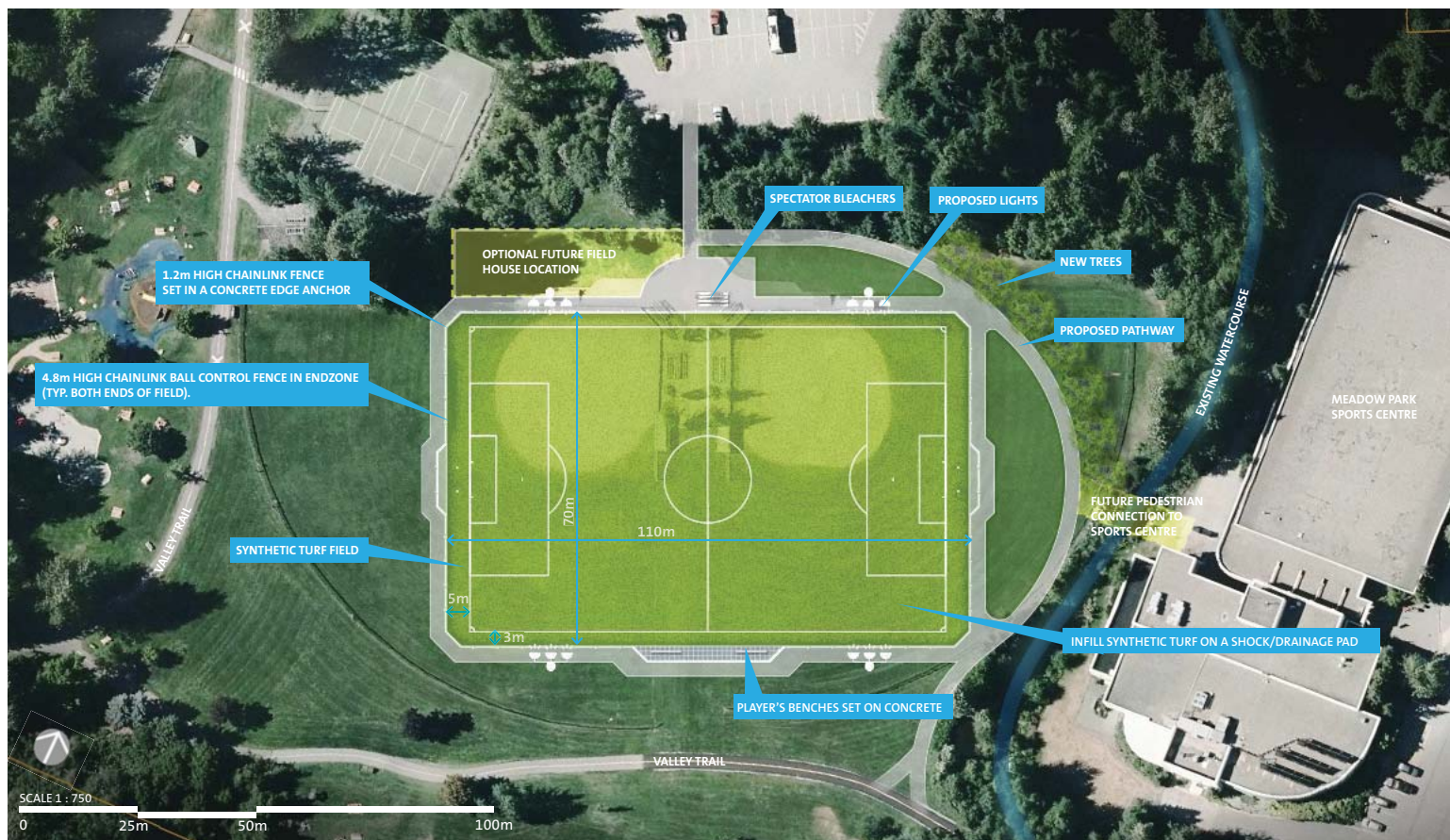
Artificial Turf Field Needs Assessment

- Questions and Discussion

Appendix B - Artificial Turf Field - Conceptual Site Development Scenarios

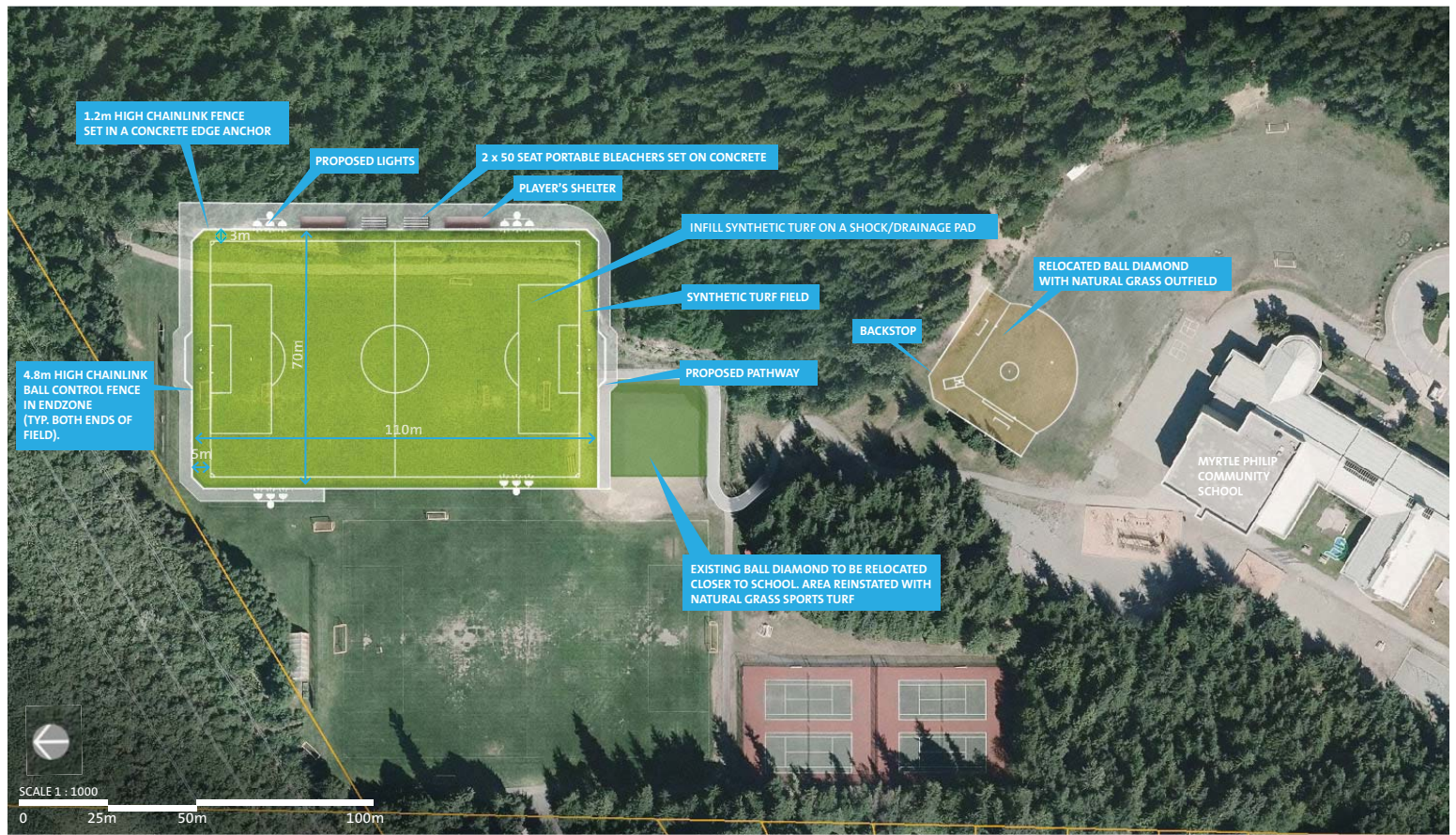


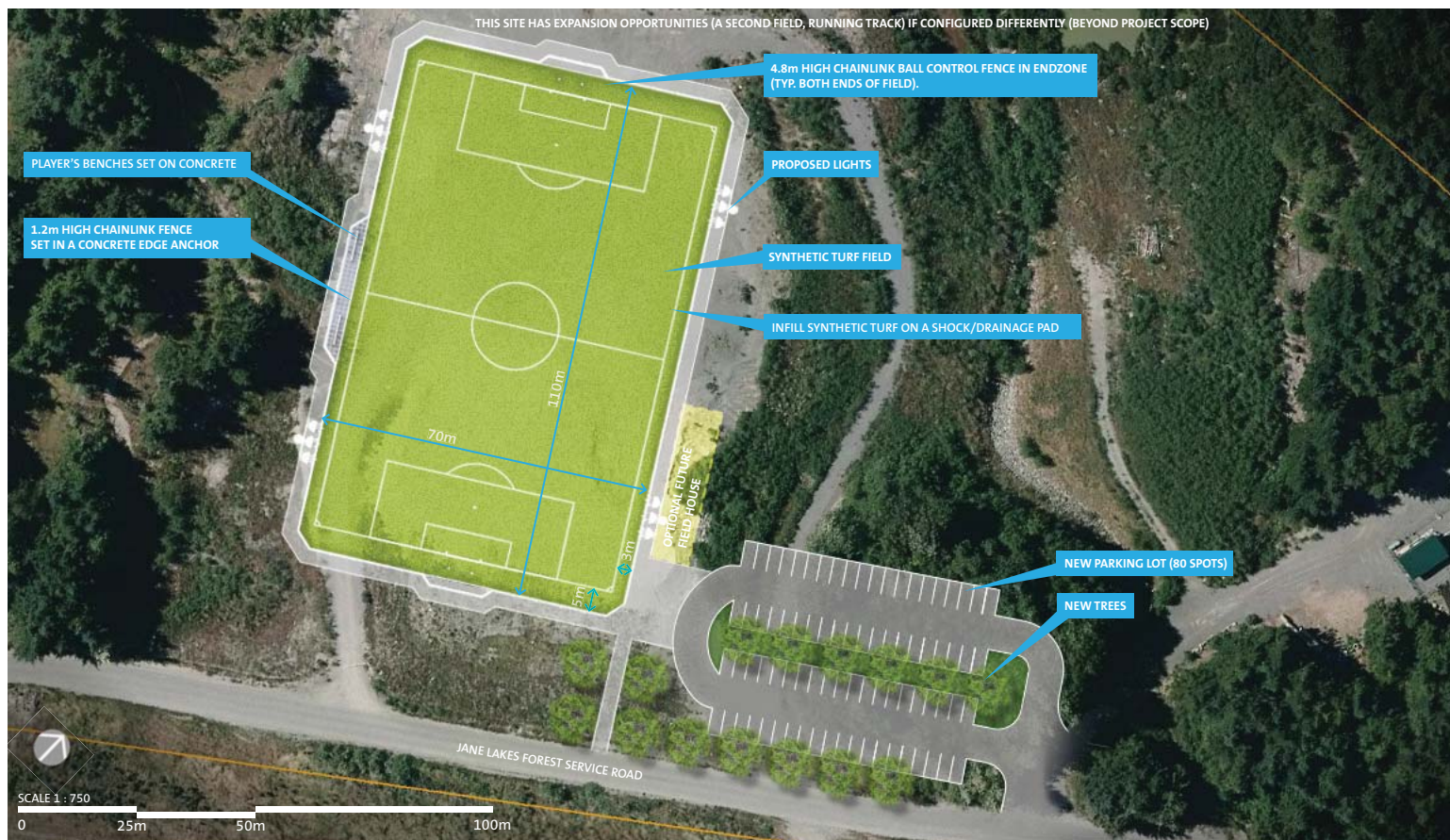
















REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: March 7, 2017

REPORT: 17- 024

FROM: Chief Administrator Office

FILE: 4956

SUBJECT: WHISTLER.CA UPDATE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Chief Administrative Officer be endorsed.

RECOMMENDATION

That Information Report to Council No.17-024 regarding Whistler.ca be received.

PURPOSE OF REPORT

The purpose of this information report is to provide Council with an update regarding the software, design and operation of the municipal website, Whistler.ca.

DISCUSSION

Rationale

The municipality's website, Whistler.ca, hosts a wide range of information for community members, businesses, resort guests, partners, media and other stakeholders and has more than 900,000 page views annually. The site is also a portal for online services provided by the municipality, and a resource for RMOW staff in their daily work and delivery of services to the public.

A robust website is one essential component to the RMOW's commitment to open and transparent communication and exceptional customer service as outlined in the *Corporate Plan*, *Customer Service Strategy* and guiding policy for constituency relations and corporate communications.

The website is a cost-effective way of sharing information and keeping community members and other stakeholders informed about RMOW programs, services, and initiatives, and a critical portal for municipal online service delivery. The municipal website is also a key tool to support the organization and community in the event of an emergency.

Our research with full and part time residents indicates that online is the preferred channel for communications and service delivery.

A website is a virtual front desk of the organization. Ongoing evolution, updates and evaluation are important to ensuring the resource is effective, up to date, user friendly and technically sound, and meets the expectations of our community.

History and background

Whistler.ca was launched to the public in January 2005 using a content management system (CMS) which was later determined to be ineffective. In 2006, a local company was contracted to refresh the design of the website and move it over to a new CMS.

Over time, the requirements of the organization from both an information, community expectation and technology and security standpoint, outgrew the site's capacity. The need to move forward with an updated site had been identified by the Communications Department when the department was established in the summer of 2008. At that time the focus of the department was largely the 2010 Winter Games, and resources initially went into the development of what became a very successful 2010 Winter Games municipal website—whistler2010.com—with plans to consider improvements to the whistler.ca site following the Games.

Post Games, the Communications and IT Departments worked together to do an extensive review and major redesign of Whistler.ca resulting in an earlier version of the current version of the website, which was launched in September 2011. Ongoing updates have continued since then.

The 2011 redesign addressed technical issues related to the content management system. It also improved the design, navigation, and functionality of the website to improve the user experience for website visitors and the efficiency of staff in updating content. The site incorporated more extensive RMOW information and archives. A mobile site was launched in 2011.

The updated site created a foundational website, providing the flexibility to grow and change with expanded content, features, new technology and demands.

In early 2014 a major design update was completed including the enhancement of the mobile site, which was switched to responsive design functionality. In 2015 backend improvements were made to the site.

The Community Life Tracking survey and other monitoring, increased usage over time, as well as and the growing expectation of the public to offer a strong website tool to share information and provide services, have been the basis for continued development and evolution of Whistler.ca.

Goals

The goals of the website are as follows:

- The community is using whistler.ca (website and mobile site) as the main source of information for municipal operations, programs and initiatives.
- Whistler.ca communicates the business of the RMOW through compelling visuals, intuitive navigation, effective search tool and concise information.
- All RMOW departments are engaged in utilizing the website as an information sharing and service delivery tool for their programs, services and initiatives.
- Whistler.ca promotes awareness and understanding of RMOW projects, initiatives and services and includes the depth of information needed for a municipal website.

- Whistler.ca provides a platform for community engagement tools such as surveys, polls, comments and other contributions.
- The RMOW's commitment to transparency and engagement is demonstrated.
- The website continually evolves to address new customer service, community engagement, informational and technical requirements.
- The website works with other online tools such as the Whistler Today e-newsletter and social media tools (Facebook, Twitter and Instagram) to provide access to municipal information on a day to day basis, and in the event of an emergency.
- The website is the municipal portal for online service delivery.

Audiences

Whistler.ca has a variety of user groups. Primary audiences and their information requirements for the website include:

1) Whistler and Sea to Sky residents, including part time and seasonal residents

This audience visits whistler.ca for a diverse array of information including municipal news, programs, services and council information. In addition, there is an increasing need to provide information on events and public engagement opportunities/events for this audience.

2) Business community

This audience seeks information on bylaws, regulations and procedures relating to permits, signage and licensing as well as RMOW initiatives related to business. In addition, this audience may be interested in policy and planning work as well as calls for tenders and requests for proposals.

3) Visitors to Whistler

This audience may visit the site directly or be directed to whistler.ca as a secondary source through a partner website. They generally seek information relating to maps, recreation and events.

4) Local, national and international media

Local, regional and sometimes national and international media visit the website for news, council reports and background information.

5) National and international partners, governments and organizations

Whistler is known as a leader in progressive resort development and sustainability and management of a successful 2010 Olympic and Paralympic Winter Games in partnership with Vancouver, and draws a diverse audience for general community information.

6) RMOW Council and staff

The site is a resource for RMOW Council and staff in their daily work and delivery of services to the public.

Evidence-based decision making

Updates and enhancements to Whistler.ca are made based on ongoing feedback from the public and RMOW staff, partners, and review of website best-practices. This includes surveys conducted with public and staff, feedback from public, partners, managers, and departments.

The Community Life Tracking Survey, the RMOW's annual random survey of 500 residents, provides statistically relevant information for a number of areas that help inform the website and other communications activities and services. Here are some of the findings from the most recent survey (late 2015).

Sharing public information and service delivery channels

Respondents feel the best ways to share public information with the community are: local newspaper (76% permanent residents and 61% part time residents), website (53% permanent residents and 51% part time residents), and e-newsletter/email (42% permanent residents and 53% part time residents).

The preferred choices for the delivery of administrative services from Municipal Hall were website/email (66%), in person (19%) and telephone (11%).

The most popular ways to provide administrative services to permanent residents were online (63%) and in person (23%). The most popular ways to provide administrative services to part time residents were also online (70%) and in person (12%).

Providing Input to the Municipality

To provide input to the municipality, respondents prefer to use email (52%), have one-on-one conversations with councillors or staff (38%), and online surveys (36%). A larger proportion of second homeowners (60%) prefer email than permanent residents (46%).

Satisfaction with Website

The majority of respondents (79%) say they are satisfied with access to municipal information via the website. When benchmarked with comparable communities, residents of Whistler are more satisfied (79%) with access to municipal information via the website than the normative benchmark (51%), with a significantly larger proportion of Whistler residents feeling "very satisfied" (37% in Whistler vs. 17% norm). In our benchmark communities, the average satisfaction level was 34%, less than half of the Whistler ranking.

Website analytics

A variety of analytics are reviewed regularly to track activity and user trends on whistler.ca. Every month we review our analytics and SEO rankings to look for ways to improve what we are doing.

The site attracted 982,571 website visits last year and 223,984 unique visitors. Fifty-nine per cent of the users access the site by mobile device and 14 per cent access with a tablet.

The average time spent on the website was two minutes and 28 seconds in 2016, up from two minutes and eight seconds the previous year.

The top ten pages most viewed in 2016 include the following:

1. Homepage
2. HR current opportunities

3. Meadow Park Sports Centre
4. Recreation overview
5. Careers
6. Events calendar
7. Recreation rates and passes
8. Parking
9. Fitness classes
10. Recreation Guide page

Website updates

The website is managed by the Communications Department with input and contributions from the entire organization. Communications manages the day-to-day operation, the overall design and functionality, software, and analytics. The department also engages and oversees contractors involved in the software development and management of the site.

Up to 50 staff contributors are involved in the creation and maintenance of 37 sections and 350 pages of content—text, images and other information—under the management and oversight of the Communications Department.

The software that runs the site is Drupal 7. The website undergoes software and design updates every two to three years, with ongoing tweaks on a regular basis. The municipality is constantly making programming updates to improve functionality and enhance usability.

Some of the focussed work in 2016 included:

- enhanced hyperlinks and headlines
- improved mobile navigation
- improved mobile homepage, including slider
- added commenting feature
- added gallery option to pages
- added ability to customize banners
- added commenting feature option to pages

Work planned in 2017 includes the most recent software upgrade for the Drupal platform, which is a significant update that will be conducted in the last quarter of the year. Such software updates and investments are necessarily once every several years with the following one scheduled for 2021. Software upgrades are essential to maintaining site security as well as ensuring that the site is compatible with the continuing evolution with the Internet.

A design refresh will be researched in the second and third quarters of the year and implemented in the fourth quarter. The design updates will be informed by research already on file as well as internal and external feedback through surveys and focus groups. Plans include work to update the web page header, footer and menus, as well as implementing a mobile friendly “flat” design. Minor design updates are done on an ongoing basis, while larger updates such as this occur every several years.

Other focuses for work in 2017 will include improved accessibility, as well as the one-time costs for integration of new municipal online services led by the Information Technology Department, including Civic Platform and newly updated GIS map. These add to the variety of other online

services accessed through Whistler.ca. A focus will be determining how to best deliver and efficient, streamlined and customer centric portal for municipal information and services.

An improved analytics plan is also getting underway for 2017 which will include more automated reporting and dashboards that will help the Communications Department and other departments with a major focus on the website tool with more customized accessible data.

The website update work this year builds on foundational Whistler.ca features including the following:

- robust search engine tool
- council report and bylaw archives
- portal for online services features for payments, permits, council meeting video, and other services
- regularly updated homepage news, advisories and dynamic feature stories
- “I want to” menu
- events calendar

WHISTLER 2020 ANALYSIS

Communications, customer service delivery and community engagement – all supported by Whistler.ca – are key elements contributing to and supporting the community’s ability to move toward its collective Whistler 2020 vision.

OTHER POLICY CONSIDERATIONS

Corporate Plan

The RMOW *Corporate Plan* sets out the strategic plan for the RMOW. It identifies corporate goals, key corporate indicators and corporate strategies for the organization including the following:

Corporate goals

1. Policies, programs and services are reliably delivered with exceptional customer service.
2. The local government maintains a high level of community trust and engagement.

Corporate strategies

1. Ensure community engagement is structured to effectively support municipal decision making.
2. Execute on organizational commitments to improve customer service.
3. Demonstrate excellence in the delivery of core municipal services and facility management.

The website contributes to achieving these priorities, goals and strategies.

Corporate Communications Policy

The Corporate Communications Policy outlines the overall approach to communications including objectives to “build awareness of the corporation among Whistler stakeholders” and “foster the Whistler public’s understanding of and involvement in their local government.”

Customer Service Strategy

The RMOW's vision for customer service success:

The Resort Municipality of Whistler has a customer-oriented approach to delivering municipal services founded on efficient service practices, strategically integrated policies, and effective use of available tools, resources and technology.

The goal and several strategies outlined in the Customer Service Strategy are pertinent to the website.

Goal

1. The goal of the RMOW Customer Service Strategy is to increase service consistency, quality and access.

Strategies

1. Automate customer service requests
2. Consolidate customer service contacts
3. Enhance access to information

BUDGET CONSIDERATIONS

The draft 2017 Five-Year Financial Plan includes \$105,300 in 2017 that will cover the work on the updates outlined in this report.

The website has been identified as having a high return on investment. It is one of the most affordable and effective ways to share information with the community.

COMMUNITY ENGAGEMENT AND CONSULTATION

Whistler.ca plays an important role in providing information and services, supporting partnerships, and demonstrating a commitment to openness in decision making, accountability and transparency at the RMOW.

The website is a tool to share information and support engagement with community members and to receive feedback through surveys, contact databases and potentially online discussions, and comment options.

The development of the updated Whistler.ca involved input from the community and staff.

A launch survey will be available on the home page of the newly launched website to collect feedback regarding the website.

SUMMARY

A robust website is one essential component to the RMOW's commitment to open and transparent communication and exceptional customer service. Whistler.ca hosts a wide range of information and services for RMOW stakeholders.

Websites are a critical tool for municipalities and other organizations and provide a very cost effective way to share information and deliver services.

Ongoing review and updates help to ensure the tool is effective and up to date.

The 2013 update builds on the current website, which was originally launched in 2005. The work was undertaken to streamline and improve the user experience, to reflect changes to online technology, add additional features and content, and introduce a new mobile site.

The updated site provides a foundational website, with the flexibility to continue to grow and change with new technology and demands.

Respectfully submitted,

Michele Comeau
MANAGER, COMMUNICATIONS
for
Mike Furey
CHIEF ADMINISTRATIVE OFFICER



REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: March 7, 2017

REPORT: 17- 018

FROM: Corporate and Community Services

FILE: 4028.01

SUBJECT: THE CIVIC PLATFORM PROJECT STATUS REPORT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Information Report to Council No. 17-018 regarding the status of the Civic Platform Project be received.

REFERENCES

Appendix A – The Civic Platform Quick Reference Guide for Staff

PURPOSE OF REPORT

The purpose of this report is to update Council on the status of the Civic Platform project. The Civic Platform contract award was approved by Council in April 2016 and the project commenced in May. The project is nearing completion and this report summarizes the work completed and remaining as well as to recognize the formalized change management program that is being implemented to ensure high levels of user adoption of the software. Furthermore the report provides awareness the planning stage will soon be underway for the use of the system as a web-based, online portal and mobile application for citizens to report an issue, submit a service inquiry and request for information.

DISCUSSION

Background

The 2014 RMOW Customer Service Strategy identified the lack of an organizational-wide work order fulfillment process as a deterrent to increasing the customer service levels. The report stated:

- The lack of a broadly available service request (work order) system is a significant barrier to customer service automation. Improvements in this area would provide significant service improvements and could meaningfully reduce the overall cost of customer service delivery and improve the ability to manage, integrate and measure customer service across the organization.

Furthermore:

- A variety of current organization level technical systems (ex. financial, Geographical Informations Systems (GIS), document management, online services, asset management and work order) lack effective integration of broader enterprise level data. This fact makes it difficult to develop (maintain and continually improve) integrated customer service processes and notifications.

Based upon the analysis provided by the Customer Service Strategy, staff were tasked with defining business requirements, drafting and issuing a Request for Quotations (RFQ), evaluating, shortlisting and selecting a lead vendor to commence contract negotiations for a work order system.

This solution is a software application that, among its features, allows citizens to submit a request to the RMOW and receive status notifications via their laptop, tablet or Smartphone. From an internal point of view, the software application will automate and archive all staff work related to the service requests.

In practical terms, the software allows a citizen to use their Smartphone or tablet device to inform the RMOW of a deficiency (ex. pothole) as well as submit a service request (ex. Freedom of Information request). After clicking 'submit', the request is electronically sent to the appropriate department and staff will receive the notification (i.e. "Pothole on Lorimer") on their desktop or mobile device. The workflow activities associated with filling the pothole are stored electronically and accessible on the worker's computer, tablet and Smartphone. When complete the software automatically notifies the requestor with an email informing that the pothole is filled and stores all work activities in its database. This data is accessible in report form, for management analysis of service level performance.

There are several vendors that develop work order systems and after an extensive competitive RFQ and lead candidate vetting process, Accela's Civic Platform software suite and system integrator, Victoria-based Avocette Technologies were selected.

The Civic Platform Project

The Civic Platform project began in May 2016. The first phase of the project – Initiation – included tasks such as the project kick off, development of the project plan, the project charter and a series of preparation workshops for the subsequent phases. Unfortunately, near the beginning of the project, progress was hampered by staffing turnover at the RMOW and at Avocette and these caused delays and a need to re-establish alignment on project deliverables and expectations.

Once the staffing issues were resolved, the project resumed and the teams started the To-Be Analysis phase. The table below provides a summary of the To-Be stage and the project's remaining stages, descriptions and status:

Stage / Scope	Description	Status
To Be Analysis	Conduct analysis capture and document the As-Is and To-Be business process for the following work groups: Information Technology, Facilities and Construction Management (FCM), Waste Water Treatment Plant and Solid Waste Services. Significant portion of effort was the identification and categorization of assets, their	Completed

	attributes and the work required for their installation, maintenance and retirement.	
Solution Foundation Prototype	Demonstrate and review the online, website prototype of functional areas for IT and FCM to confirm alignment of configuration with To-Be analysis documents.	Completed
Solution Foundation	Configuration of Solution Foundation for IT and FCM departments. The Solution Foundation is the working system; the online web portal for the intake of service request and the work order and asset management system.	In-Flight
Interfaces	Gather and document functional interface requirements specifications for integration of the solution foundation to key RMOW systems including: <ul style="list-style-type: none"> • ESRI ARCGiS – to leverage online mapping services. • Microsoft Exchange – to combine Outlook services such as Calendar to the Civic Platform work order management system. 	In-Flight
Report Development	Reports are defined as anything that can be viewed and printed from the system, including but not limited to, reports on service request response and closure times, work orders per department, asset utilization and department, division and organizational service levels.	ETA: March
Training	Training is designed to ensure IT and FCM staff are knowledgeable with the back office functionality in time for its deployment. Also, system administration technical training will be provided to help RMOW become increasingly self-sufficient with configuration changes and steadily decrease reliance on system integrators such as Avocette Technologies.	ETA: April
User-Acceptance Testing	Avocette and RMOW will create use case scenarios and assign staff to test the system, provide feedback and make the needed changes before the system is ready for Go-Live.	ETA: May
Go-Live	There will be a pre and post stages for the Go-Live phase of the project. Deliverables include final preparations and the inclusion of an Avocette resource on site one week before Go-Live and one week after.	ETA: June

Go Live includes:

RMOW staff use the Civic Platform for issuing service requests to IT and Facilities and Construction Management. IT and FCM receive the requests in the Civic Platform's back office system for the tracking, assignment, communication and closure of the work orders.

Project Deliverables

The project deliverables are as follows:

- Conduct the To-Be Analysis for Facilities and Construction Management, Information Technology, Solid Waste and the Waste Water Treatment Plant;
- Complete onboarding of FCM and IT to the Civic Platform – including the identification and uploading of service request, work order flow and asset data;
- Enable all staff to submit service requests to FCM and IT through the Civic Platform;
- Acquire the technical and analytical knowledge to reduce reliance on Avocette Technologies for the onboarding of departments and the development of the system;
- Create the organizational cultural norms to assist with the transition from the current, paper-based, manual-generated business model to the online, web-based and mobile friendly system.

The Civic Platform Change Management Program

The Civic Platform is a software system that will change the RMOW's existing operating models. Currently and as discussed in previous reports and presentations, the RMOW is reliant upon paper-based, manual processes to complete the day to day tasks. Civic Platform digitizes and archives the information and workflow associated to a service request and corresponding work order and the software system represents a significant cultural change to the existing RMOW operating model.

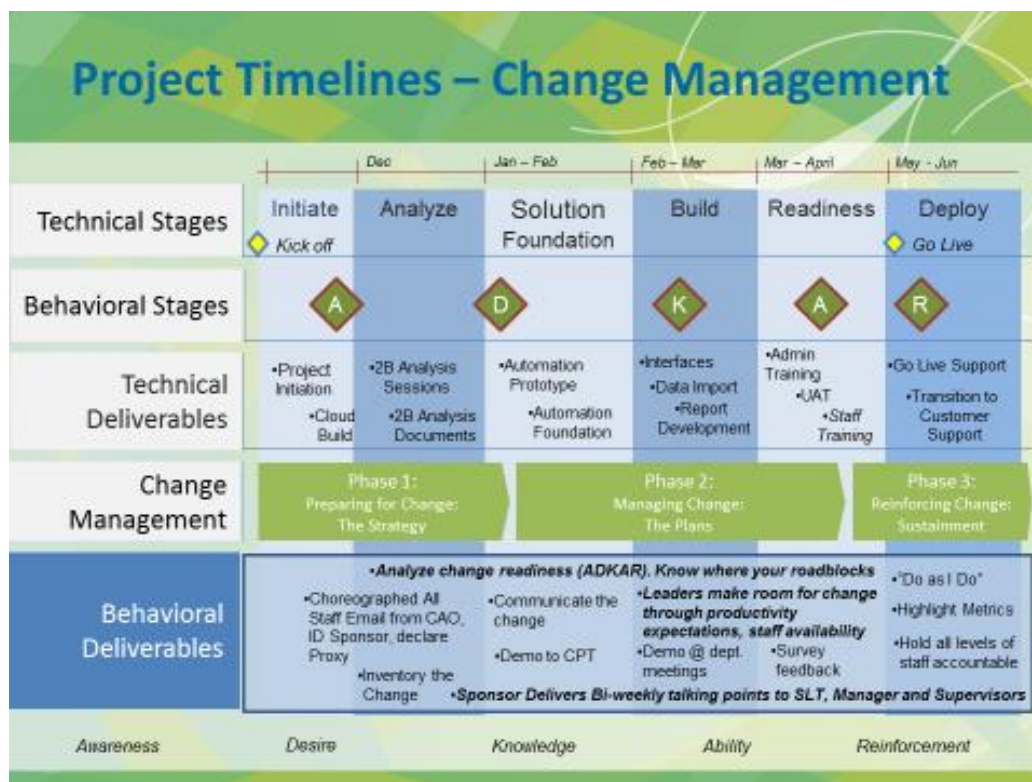
User adoption is critical to success of the project and the realization of the benefits on the investment. Although the system includes an intuitive user interface, it will require staff to migrate from their current processes – which may have been in place for several years. This move away from a comfort zone will be disruptive, a formalized change management program has been initiated to help all users embrace the technology and recognize its benefits to their departments and to the organization.

The change management program is adopted from the Prosci ADKAR model. The acronym ADKAR is explained as follows:

- **Awareness:** Creating awareness within the RMOW staff of the business need for the project and the impact the Civic Platform will have on their day to day tasks. Staff-wide communications, printed materials, references during staff assemblies, committees and manager meetings all contribute to creating the required awareness of the upcoming change (Appendix A is an example of an all-staff communications);
- **Demand:** Ensuring RMOW staff are engaged, early and often about the change and creating a sense of urgency within each department for adoption and utilization of the system;
- **Knowledge:** Establishing formal and informal user training, making information about the system and perhaps a demo site accessible so management and staff gain the fundamental education on system functionality and utilization;

- **Ability:** Migrating the conceptual to the practical through pre-Go-Live activities including 'live demo's', instructor led workshops and controlled test groups for the submission of service requests and completion of the associated work order;
- **Reinforcement:** To defend against reverting back to what was known, management, team leaders will be tasked with continually engaging their staff to build and ritualize the new habits of leveraging the Civic Platform for the intake of service requests, the collection of work orders, assignment of tasks, tracking of asset utilization and the two dialogue with the requestor.

Senior Management have adopted the Prosci model and Heather Paul, Systems Analyst and Technical Lead on the Civic Platform project, is Prosci certified and is spearheading the change management program and effort. The change management activities, representing the behavioral changes required to achieve project success, are aligned to the project's technical stages. As per the diagram below, as we move to the state of technical readiness, the change management effort will have the RMOW to a state of cultural readiness and positively impact the immediate and long-term levels of user adoption and satisfaction.



The Civic Platform – Next Steps

Phase one of the Civic Platform project will create the technical and operating procedure foundation for the organization's evolution from paper-based process to digitized, web-based and mobile-friendly systems. Furthermore, the Civic Platform, when launched to the public will assist with the

RMOW's transformation to an increasingly digitally enabled service organization that communicates with its client base through web-based, mobile tools that includes smartphone and tablet applications ("apps"). The Civic Platform is a robust tool with a purpose-built design specific to local government and the following initiatives are being considered for the latter half of 2017 and early 2018:

- Completion of To-Be analysis and onboarding of two Infrastructure Services departments: Solid Waste and the Waste Water Treatment Plan to the system;
- Project initiation and implementation of RMOW shared service departments such as Communications, Customer Service and Legislative Services to the system;
- Planning, design and implementation of public facing online tools and mobile apps that integrate with www.whistler.ca to become the online intake portal of service request and information requests from the public;
- Increasing RMOW staff technical and analytical skills to attain self-sufficiency for the onboarding of departments and the system improvements for internal and external (i.e. public) usability;
- Establishing the schedule for the onboarding of departments and workgroups post 2017 and into 2018 and 2019;
- Formalizing the RMOW Change Management program to assist with managing staff expectation and mitigating against productivity disruption that technology-based initiatives can create for an organization.

It is the expectation that beginning in 2018, the Civic Platform will be introduced to the public. As RMOW public facing departments become ready, online and mobile app submission for service and information requests will be made available. In alignment to the surfacing of the tool to the public, RMOW departments and workgroups will be on-boarded to the system and replace their existing processes with the software and its tools. It is not expected that all departments will be enabled on the system however priority is being given to departments that engage directly with the public. This to enable public interaction on the civic platform in 2018.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Building design, construction and operation is characterized by efficiency, durability and flexibility and long-term uses.	The automated preventative maintenance functionality can extend the anticipated useful life for building operations.
Economic	Physical and local infrastructure attract and support work and investment.	The physical and local infrastructure is proactively maintained through the use of the Civic Platform – and therefore can continue to be relied upon to attract and support work and investment.
Energy	The energy system is continuously moving towards a state, whereby a build	The system provides work flow data and graphical maps for incident location

	up of emissions and wastes into air, land and water is eliminated.	identification to optimize operational efficiencies by mitigating vehicle trips to a site. Citizen Access Portal allows customer to submit service requests without needing to travel to Municipal Hall or another RMOW location.
Materials and Solid Waste	Whistler offers the same or higher quality services using less materials than in the past. Increased business performance and economic opportunities are being realized as a result of smart materials management.	Infrastructure and assets' useful life are extended. Infrastructure and asset work order data can be analyzed and used for evidence-based decision making to assess current business performance, identify areas for improvement and devise strategies to enhance the overall performance.
Visitor Experience	The resort is comfortable, functional, safe, clean and well-maintained.	RMOW infrastructure and assets are proactively maintained to ensure high availability and safe usage by all users.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
None	None	None

OTHER POLICY CONSIDERATIONS

None

BUDGET CONSIDERATIONS

In spite of the challenges presented at the beginning of the project, its progress is tracking to the 2017 budget target. The original timeline had the go-live date for the latter half of April 2017. As identified in the table above, the go-live date is scheduled to be late May / early June 2017.

COMMUNITY ENGAGEMENT AND CONSULTATION

None

SUMMARY

Respectfully submitted,

Kerry Ing
 MANAGER, INFORMATION TECHNOLOGY
 for
 Norm McPhail
 GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

Any staff who communicate with IT or Building Services, will be affected by this change

What Happens Now:

When staff need help from IT or Building services, they call or write an email to Helpdesk or Building Services

- Response times are slow. Staff have a hard time seeing the work in progress. Any workflow between responsible departments or peers is a manual burden

What the Future Holds:

Staff will be asked to fill out an online form when contacting IT or Building Services.

- By getting all the required info up front, staff can move straight to helping you out! *Response times are faster and staff use the online tool for full transparency and updates on the work being done*

1 Through Civic Platform, staff will be able to **submit a service request through their computer** or mobile device.

2 That request would be **received by the department** and assigned to the appropriate staff members, who would then **take action**.

3 The **work order activities** associated with completing the request **are stored** electronically.

4 When complete the software **automatically notifies the requestor by email**.

What is the change?

- Civic Platform is **software designed for local government**;
- Significant** technical & process **change**;
- Includes **Work Order Management, Asset Management, & Preventative Maintenance**;
- Also includes **Citizen Engagement portals** (to be introduced in early 2018);
- It is being adopted by the **IT and Building Services** Departments **this spring**;
- This means, **anyone with a computer login** will be using this tool by Spring 2017.

What are the Benefits?

- Access to **real time status** of your Service Requests;
- Increase the value, experience, and speed** of our peer-to-peer and external customer facing **services**;
- Part of our **Customer Service Strategy**
- Increase and promote **collaboration** across departments;
- Extend the useful lives** of our municipal infrastructure;
- Enable the public** to connect with our core services.

New!

Resort Municipality of Whistler Avoce+te TECHNOLOGY TOGETHER

Organize team requests into Collections

Logged in as: Janine Brown Collections (0) Reports (1) Account Management Logout

Search...

Home Service Request Run Reports Search

Create Service Request Search Applications

Records

Showing 1-10 of 11 | Download results | Add to collection

Date	Record Number	Record Type	Description	Status	Action	Short Notes
12/19/2016	IT-TICKET-0009-2016	IT Service Request				
12/06/2016	IT-TICKET-0006-2016	General Service Request				

DASHBOARD

Home Service Request

Create Service Request Search Applications

IT Service Request

1 Enter Information 2 Attachments 3 Review 4 Submit

General Information

* User Name:

* Requestor Email:

Application on behalf of staff member: ☐

On Behalf of Staff Member:

Department:

* Call back number:

Priority:

* Expected Completion Date:

Service Request Details

* Category:

Microsoft Application:

Are you Wireless or Wired?:

Valid Asset: ☐

What is Your Computer Name?:

Tell us who you are
(Some data will auto-fill)

Set your priority

Describe your incident or request

Simple 'Question Trees' are used to help get us working faster on your request

NEW SERVICE REQUEST

The Civic Platform Project

✓ How did we get here? ✓ Where are we now? ✓ Where are we going?

Project Champions and Sponsors

Mike Furey, CAO
Norm McPhail, GM, Corporate & Community Services

Project Managers

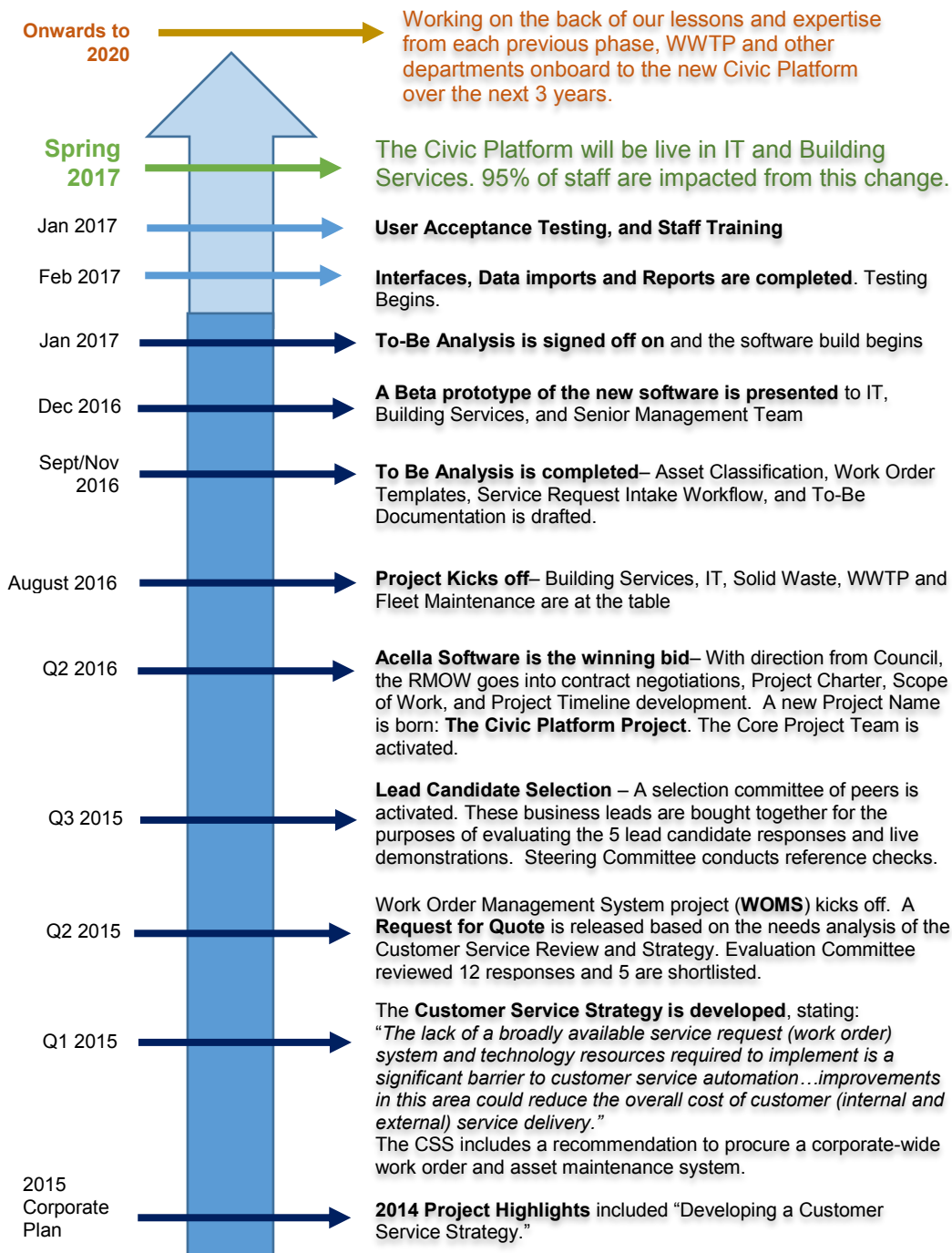
Kerry Ing, Manager Information Technology
Andy Chalk, Capital Projects Supervisor

2016 Core Project Team

Annie Gaudette – Park Ops
Lorne Russell – Parks
Andrew Zubacs - Parks
LA Schimek – LSD
Heather Paul – IT
Sami Chouinard – IT
Phil Cartwright - IT
Vanessa Pocock – IT
Trish Browning – WWTP
Andrew Tucker – Utilities
Dan Ross – Bldg Services
Wayne Coughlin – Bldg Services
Gary Grant – Facilities Maint.
Pam Zajac – Central Services
Justin Andiel – Central Services
Chris Wike - Utilities
Tim Brooksbank - Roads

2015 Selection Committee

Annie Gaudette – Park Ops
Lorne Russell – Parks
Andrew Zubacs - Parks
Paul Beswetherick - LS
Melissa Darou &
Claire Piech - Communications
Dave Shaw – Recreation
LA Schimek – LSD
Heather Paul – IT
Wendy Barker – IT
Vanessa Pocock – IT
Adam Wicks – IS
Monica Urbani – Planning



For more information or questions, talk to your manager or contact Kerry Ing or Andy Chalk



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 7, 2017

REPORT: 17- 019

FROM: Resort Experience

FILE: CM 79

SUBJECT: CM 79 – 3828 SUNRIDGE DRIVE COVENANT MODIFICATION

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That the development covenant registered on the title of 3828 Sunridge Drive as BJ342502 be modified to amend the building envelope for the property by 1.8 metres for a proposed pool/ hot tub development as shown in the proposed building envelope plan attached to Administrative Report to Council No. 17- 019 as Appendix B; and further,

That Council authorize the Mayor and Municipal Clerk to execute the covenant modification.

REFERENCES

Location: 3828 Sunridge Drive
Legal: Strata Lot 50, District Lot 4750, LMS2202
Owner: David Hyo Joon Noh
Zoning: RT6 (Two Family Residential Six)

Appendices: A – Location Plan
B – Existing and Proposed Building Envelope Plans

PURPOSE OF REPORT

This report requests Council's consideration of Covenant Modification CM 79, an application to modify the existing development covenant registered on the title of 3828 Sunridge Drive as BJ342502 by realigning the rear building envelope line to accommodate a proposed pool/ hot tub area.

DISCUSSION

As can be seen in Appendix A, the subject parcel is a developed single family lot on the northwest side of Sunridge Drive. The existing dwelling on the lands was developed under Building Permit BP000914, issued in August of 2005. Sunridge drive curls tightly around this parcel and its neighbours in such a way that both the front and rear parcel lines are on the street.

The Sunridge Plateau neighbourhood is regulated by the RT6 (Two Family Residential Six) Zone which permits detached and duplex dwellings. The Zoning Bylaw permits pools and hot tubs in all zones.

All the Sunridge lands are further controlled by development covenants registered on the individual property titles. These covenants are site specific and provide additional regulations for:

- Building type (detached or duplex dwelling)
- Maximum gross floor area per parcel
- Maximum building height
- Maximum grade change
- Building envelopes

The property owner is proposing to expand the building envelope rearward to accommodate development of a patio incorporating a proposed swimming pool/ hot tub at a future date. This requires amendment of the covenant. The proposal is shown in Appendix B. This proposal adheres to all the requirements of the covenant apart from the building envelope.

Staff note that the rear portion of the subject property is a dedicated tree preservation area that will remain unaffected. This tree preservation area sits well below the developable portion of the lot and is separated by an existing retaining structure. Currently the building envelope sits 4.0 m away from the tree preservation area. CM79 proposes to move the rear building envelope boundary 1.8 metres rearward to the existing retaining wall resulting in a 2.2 metre horizontal separation between the building envelope and the tree preservation.

The existing building envelope is bisected directly behind the dwelling by a private service easement in favour of a neighbouring parcel which restricts developable area in the back yard. This hardship has led to the request to extend the envelope rearward.

Staff consider that there are no visual impacts with this application. The existing dwelling screens the back yard from the front and the existing tree preservation screens the yard from the rear.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The proposed minor change to the building envelope does not affect the allowable density on the lands. Any works will still need to conform to both the RT6 zone and development covenant BJ342502.
W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
	None	

OTHER POLICY CONSIDERATIONS

Development covenant BJ342502, which provides building envelope restrictions, will need to be amended to reflect the proposed changes.

Zoning and Parking Bylaw 303, 2015 expressly permits development pools and hot tubs on residential parcels in Subsection 3(6) of Part 5.

BUDGET CONSIDERATIONS

Application fees provide for recovery of costs associated with this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

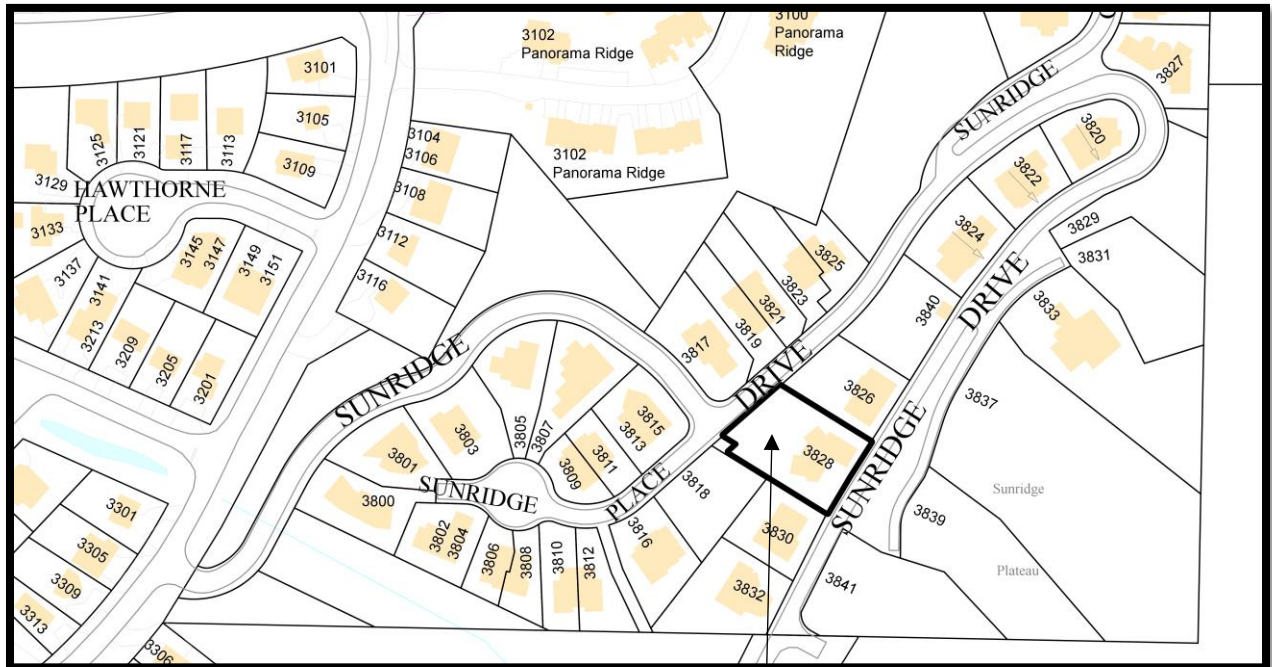
None required.

SUMMARY

Covenant modification file CM0079 proposes a minor amendment to the rear building envelope line at 3828 Sunridge Drive. Staff recommend modification of development covenant BJ342502 to reflect the proposed changes.

Respectfully submitted,

Roman Licko
PLANNING ANALYST
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



Subject Lands

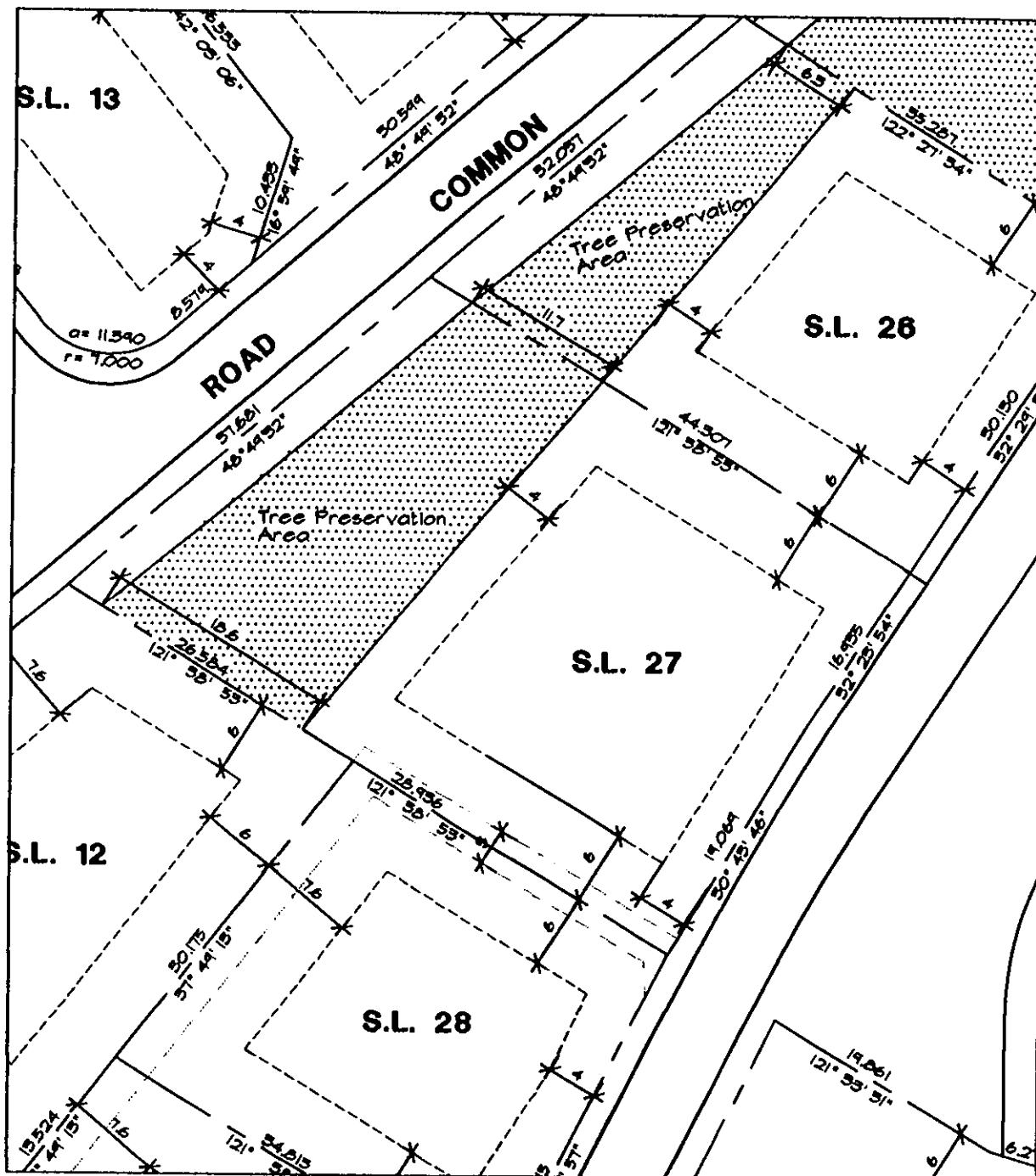
Existing Building Envelope

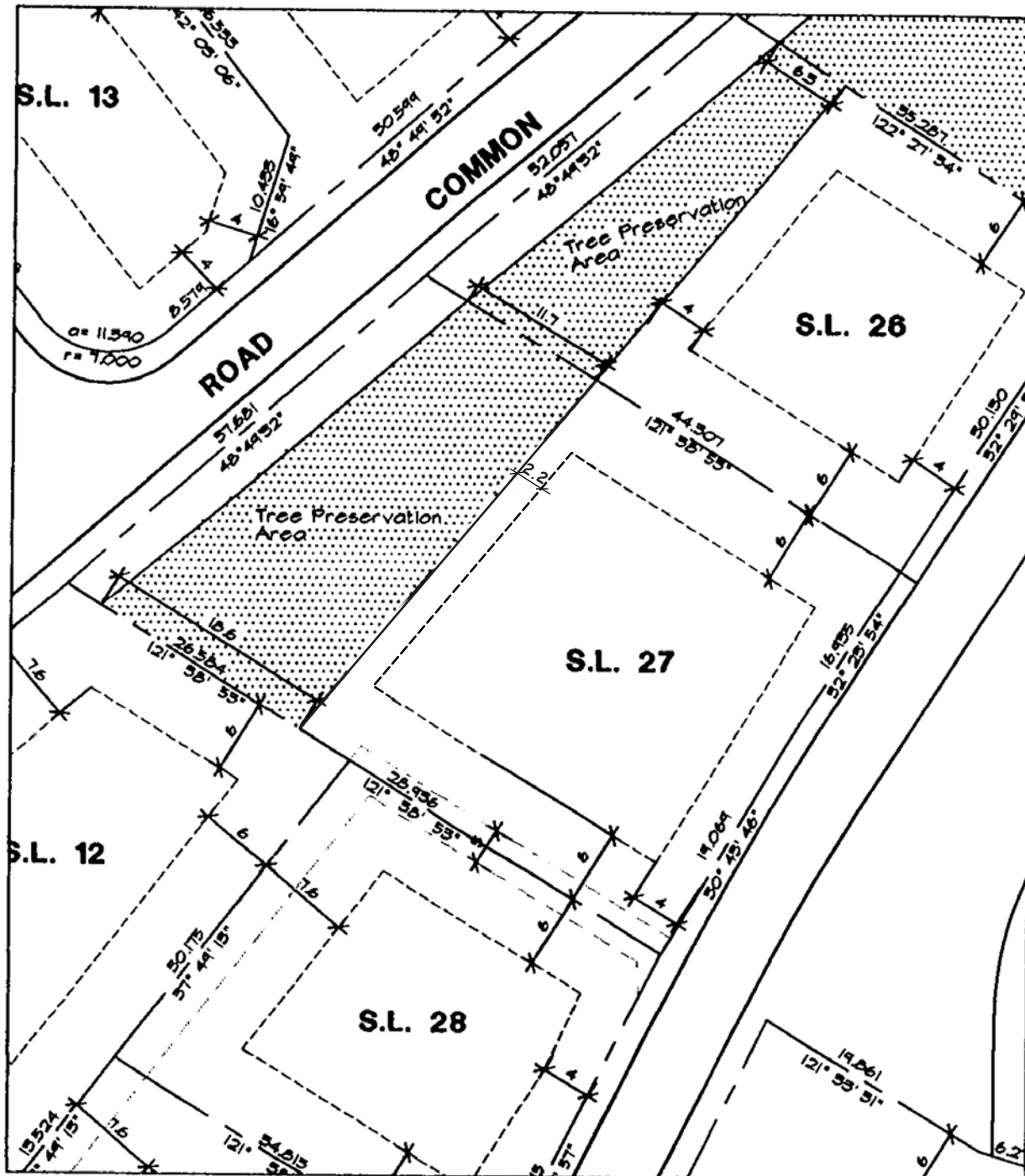
Appendix B

Page 15

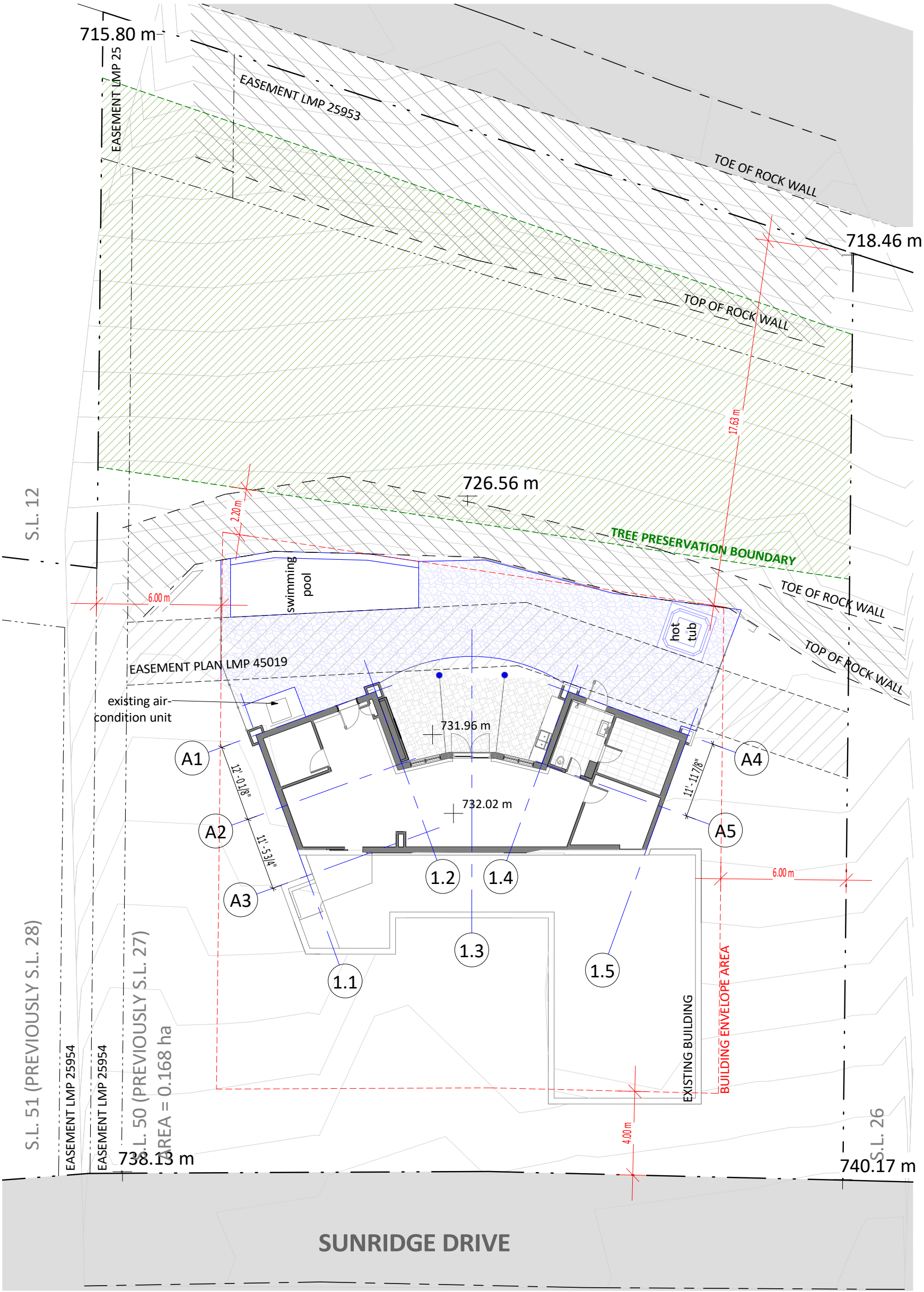
SCHEDULE CSketch Plan of Building Envelopes

Strata Lot #27



SCHEDULE CSketch Plan of Building Envelopes**Strata Lot #27**

Scale: 1:500



1 DP - SITE PLAN - FUTURE DEVELOPMENT

1/16" = 1'-0"



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 7, 2017

REPORT: 17- 020

FROM: Resort Experience

FILE: LLR 128

SUBJECT: LLR 128 - CONFERENCE CENTRE EXTENSION OF HOURS FOR WSSF EVENT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, April 15, 2017 at the Whistler Conference Centre for a special World Ski & Snowboard Festival event.

REFERENCES

Appendix “A” – Conference Centre “The End” event information

PURPOSE OF REPORT

Municipal policy requires Council approval for any sale of liquor past 2:00 a.m. This report requests that Council authorize hours of liquor sale to 4:00 a.m. on the night of April 15, 2017 for The End party event at the Whistler Conference Centre, part of the annual World Ski & Snowboard Festival (WSSF). Existing Council policy supports a WSSF event at the Whistler Conference Centre with a 4:00 a.m. closing time for liquor service, subject to annual review, Council approval and plans approved by the Municipality for the mitigation of potential negative impacts.

DISCUSSION

The April 7-16, 2017 World Ski & Snowboard Festival is produced by Watermark Communications in partnership with Whistler Blackcomb and Tourism Whistler. The festival is a celebration of Whistler's mountain culture, featuring ten days of skiing, snowboarding, sports events, free daily outdoor concerts, after-parties with top DJs, fashion shows, film, photography and art. WSSF 2017 is the twenty-second consecutive festival, attracting visitors to the resort from across North America and internationally at a time when resort occupancy might otherwise be lower.

Proposed “The End” Party Event

The Whistler Conference Centre operates under Tourism Whistler's liquor-primary license No. 106769, which permits hours of liquor sale from 11:30 a.m. to 1:30 a.m., Monday through Saturday and 11:00 a.m. to 1:00 a.m. on Sunday. Tourism Whistler has applied to the Municipality and to the Liquor Control and Licensing Branch (LCLB) for a temporary extension of hours of liquor sale until 4:00 a.m. for the event on the final Saturday night of the festival. Tourism Whistler has provided event information in Appendix “A” describing the benefits to the festival and to the resort community of having the extended hours event on the second weekend of the festival. The End party, planned for an attendance of 1,500, has been the iconic and very successful “all night dance party” event of the festival for several years. The extended hours generates additional revenue to support WSSF marketing and free programming and to secure a higher level of DJ talent, which drives visitation, creates memorable visitor experiences and generates greater media attention.

Mitigation of Potential Negative Impacts

The 2017 WSSF takes place in mid-April, a time when the resort occupancy rates would otherwise be lower. The End party event is not likely to be a problem for the resort community for the following reasons:

- Noise from the late night event will be substantially confined to the Conference Centre and should not be objectionable outside of the building. A small smoking section will be provided outside of the doors to the surface parking lot and will be monitored for noise by event security staff.
- Attendees will be advised by signage in the venue to be respectful of those staying in accommodation units in the Village.
- Exiting attendees will be reminded by event and security staff to encourage quiet and respect.
- Patrons waiting for taxis will line up inside of the Conference Centre under the supervision of event security personnel. Event organizers will communicate with taxi companies as taxis are needed and advise them to pick up passengers at the double doors facing the parking lot.
- Patrons leaving after 3:00 a.m. will not likely interact with those leaving nightclubs, which end liquor sales at 2:00 a.m.

The Whistler Detachment of the RCMP have been involved in the ongoing planning for the festival, will have adequate policing resources throughout the festival, and Watermark has committed to pay for additional policing resources that may be necessary to manage the late night event. The RCMP supports the application for extended closing hours to 4:00 a.m. for the event.

The proposed measures should mitigate the potential for noise and disturbances from patrons leaving the event. Similar events with identical formats and 4:00 a.m. closing have been conducted annually since 2008 on the second Saturday night of the festival without negative impacts on the community.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	The World Ski & Snowboard Festival is a ten-day celebration of music, art, sport and mountain culture that attracts visitors and media attention to the resort.
Visitor Experience	Community members and organizations work collectively to ensure exceptional experiences that exceed visitor expectations	The End party event provides an opportunity for the food and beverage sector, local government and enforcement agencies to work together to enable memorable visitor experiences while maintaining order and respecting the rights of other residents and visitors.
Arts, Culture & Heritage	Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy	The End party is a feature WSSF event. The annual festival generates a large number of room nights, provides free concerts and animation to the Village and maintains Whistler's position as a leader in mountain culture events.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Visitors and residents can readily immerse themselves in nature, free from noise and light pollution	Noise from patrons leaving an event serving alcoholic beverages can be disruptive to visitors staying in the Village. Event organizers are arranging taxi service to be available at the Conference Centre so that patrons will not have to walk through the Village to the taxi loop. The taxi line-up will be indoors. Patrons leaving after 3:00 a.m. will not likely interact with those leaving nightclubs, which end liquor sales at 2:00 a.m. The End party event has not been a problem in the past, and the RCMP supports the late closures for the event.
Health & Social	Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness and they avoid the abusive use of substances that evidence indicates have negative effects on physical and mental health	Any extended opportunity for the sale of alcohol has the potential for over-service. The applicant has signed a Good Neighbour Agreement that commits the establishment to procedures and training to avoid potentially adverse effects of their products and services. TW serving staff and managers are Serving It Right certified.

OTHER POLICY CONSIDERATIONS

Council policy on extended hours of liquor sale was established by the adoption of Business Regulation Amendment Bylaw (Licensed Premises) No. 1616, 2002. This regulation restricts the hours of liquor sale to between 9:00 a.m. and 2:00 a.m. except to the extent that Council may authorize extended hours for specified dates, either generally or in respect of individual premises specified in the authorizing resolution. This exception was included in the regulation as recommended by the municipal Liquor Licence Advisory Committee specifically to accommodate special dates, such as New Year's Eve, or special events that have a community-wide benefit.

Council Policy G-17 includes a policy on temporary extension of closing hours. The policy states, "The Municipality does not support extensions of closing hours for licensed establishments past 2:00 a.m., except for specific dates/events established by policy or for proposals that are determined by Council to generate extraordinary benefits to the resort community and do not have any unacceptable negative impacts on the community or the resort." One of the specific events/dates established by the policy is:

"World Ski & Snowboard Festival event at the Whistler Conference Centre – permitted closing to 4:00 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the Conference Centre being in Good Standing."

The End party event satisfies these criteria and is appropriate for Council consideration.

The RMOW liquor licence application review process takes into consideration the compliance and enforcement history of the licensee and operator of the establishment. The Whistler Detachment of the RCMP has reviewed the applicant's compliance history and determined them to be in "Good Standing".

COMMUNITY ENGAGEMENT AND CONSULTATION

In accordance with Council Policy G-17, the request for extended hours has been referred to individual members of the municipal Liquor Licence Advisory Committee for their comment. (Under the LLAC process, the committee as a whole does not consider the application and there is no formal recommendation from the committee.) There were no concerns expressed by LLAC members.

SUMMARY

This report presents an application from Tourism Whistler for a temporary extension of hours of liquor sale until 4:00 a.m. on the night of Saturday, April 15, 2017 for The End party event as part of the World Ski & Snowboard Festival. Staff recommends that Council approve the extension of hours of sale for the event.

Respectfully submitted,

Frank Savage
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Excerpt from Council Policy G-17 Municipal Liquor Licensing Policy

C. Applicants for extensions of closing hours must complete the following:

1. Reason Extension of Hours Requested

Description of the event and why an extension of hours is requested
World Ski and Snowboard Festival – April 7 - 16, 2017 Extended hours at Whistler Conference Centre on April 15th, 2017 to 4 am for “The End” party. “The End” party has become an iconic event at the Festival that draws over a thousand visitors to the resort and provides revenues to support the marketing and other free programming.
<input type="checkbox"/> Check here if an extension of licensed area is also proposed for the event. If so, applicants are encouraged to contact Whistler Fire Services in advance.

2. Benefits of Proposed Extension of Hours

Check all that apply	Benefit to Resort Community	Explanation for each boxed checked (quantify where possible)
<input checked="" type="checkbox"/>	Unique and critical benefit to a recognized festival /event	<ul style="list-style-type: none"> - Memorable visitor experiences. - Contributes to resort economy. - Drives visitation.
<input checked="" type="checkbox"/>	Incremental room nights generated	<ul style="list-style-type: none"> - Sales of 1500+ tickets annually for one event. - Talent being secured will drive visitation with a majority of tickets sold to destination visitors. - 6000 room nights directly related to the festival.
<input checked="" type="checkbox"/>	Exceptional entertainment (live or other)	<ul style="list-style-type: none"> - Internationally recognized DJ's will be performing.
<input checked="" type="checkbox"/>	Positive media attention	<ul style="list-style-type: none"> - 5 million + in media generated annually. - Many media outlets will be in attendance.
<input checked="" type="checkbox"/>	Favourable audience demographic	<ul style="list-style-type: none"> - Repeat visitors - Highly anticipated by visitors - Successful record for past 10 years
<input type="checkbox"/>	Corporate group	
<input checked="" type="checkbox"/>	Charitable benefit	<ul style="list-style-type: none"> - Coat check ticket sales to be donated to a charity.
<input checked="" type="checkbox"/>	Benefit to multiple business sectors	<ul style="list-style-type: none"> - Food & Beverage, Taxi, Hotels, Ski Ticket Sales

<input type="checkbox"/>	Other benefit to Resort Community (specify)	
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3. Mitigation/Management of Potential Negative Impacts of Proposed Extension of Hours

Potential Noise Impacts	Measures Proposed
Noise impacts on accommodation units from establishment – interior areas	NONE – over the last eleven years there have been no noise complaints
Noise impacts on accommodation units from establishment – patio	<ul style="list-style-type: none"> - Inside event - There is a small smoking section outside LOT A doors of Conference Centre that is monitored by security personnel for noise disruptions
Noise impacts on accommodation units from dispersing patrons	<ul style="list-style-type: none"> - Taxis at doors, security and event personnel encouraging quiet departures. - Sign placed in venue reminding respect of neighbors
Policing Resources	Measures Proposed
The RCMP may determine that additional policing resources are required if extended hours are approved. If so, do you agree to pay for the additional policing costs?	- Additional policing costs are paid for by Watermark Communications inc.
<input type="checkbox"/> Yes <input type="checkbox"/> No Have you contacted the RCMP regarding the need for additional policing resources for the proposed event?	
Late Night Transportation	Measures Proposed
Late night transportation services (transit and taxis) are limited. Explain the transportation measures you intend to take so that dispersing patrons do not cause unacceptable noise impacts on those staying in accommodation units.	<ul style="list-style-type: none"> - Work with Taxis. Majority of guest have hotels in village. - Event staff will call taxis directly for guests if necessary
Other	Measures Proposed
In the box provided explain any other measures you propose to mitigate the potential negative impacts associated with an extension of hours	<ul style="list-style-type: none"> - Bonded, licensed security is hired for the event. - Security ratio inside the event is 1 per 75 guests - 2 ambulance attendance are on property to ensure patron well being - Patron dispersal is directed into the Lot A parking, adjacent to the Taxi Loop. - Responsible beverage consumption will be key messaging for the event



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 7th, 2017

REPORT: 17- 022

FROM: Infrastructure Services

FILE: 2401480

SUBJECT: WHISTLER AGGREGATES LTD. – TENURE RENEWAL

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council direct staff to respond to the Crown referral (file 2401480) and state the RMOW's opposition to the renewal of gravel quarry License 240035 located adjacent to the residential neighborhood of Cheakamus Crossing,

That notwithstanding the opposition, if the tenure is to be renewed the term of the License should be significantly reduced to a one (1) year period from the requested thirty (30) years; and further

That if the existing tenure is to be renewed, the boundary should be modified to increase the tree buffer and operational setback from the adjacent residential neighborhood.

REFERENCES

Appendix A – Referral Package (Replacement Application)

PURPOSE OF REPORT

Staff request Council's direction to provide comments back to the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) declaring the RMOW's opposition to the renewal of Crown License No. 240035.

DISCUSSION

Crown License No. 240035 is the agreement between the province of British Columbia and the Licensee (Whistler Aggregates Ltd.). The referenced License is for a gravel quarry that is located immediately adjacent to the residential neighborhood of Cheakamus Crossing. The Licensee has recently applied for a thirty (30) year extension to their current tenure. The current tenure has expired as of March 1st, 2017 with operations continuing on a month by month basis until final determination of this application has been made. The RMOW has been given until March 20th, 2017 to submit staff feedback. Public comments can be sent directly to FLNRO at:

FLNRO.SeaToSkyDistrict@gov.bc.ca

Pending Council's directions, RMOW staff will be responding to FLNRO stating opposition to the tenure renewal. Relocation of the quarry is the preferred option. Notwithstanding the opposition to this crown tenure, if a renewal does occur staff request that the term of the license be significantly reduced.

Having a quarry operation in such close proximity to a residential community warrants a more thoughtful and time conscious review, therefore staff will be recommending that the term be reduced to a one (1) year period. It is important to note that the RMOW will be undertaking a major community planning exercise considering Whistler's resident housing shortage. Through this exercise, the potential for additional residential infill housing opportunities and land bank options will be considered within the vicinity of the tenure area.

Additionally, if a renewal does occur the tenure boundary should be modified to increase the separation between the residential neighborhood and the quarry operations. The existing tree buffer should also be increased through reforestation efforts.

FLNRO will be requesting that the Licensee provide an updated survey, operations plan and environmental management plan for the tenure. Staff will request copies of these documents and ask for an opportunity to review and provide additional feedback. There may be procedures available to reduce impacts on the adjacent residential community when considering best practices and industry standards.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Health & Social	Whistler organizations and stakeholders work together to meet the health and social needs of community members and visitors.	Continued collaboration with the province, regional government and the Licensee will be essential to find a mutually agreeable solution.
Resident Housing	The planned flexibility within neighborhood design, housing form, and housing tenure enables the adaptability to meet changing housing needs and future affordability considerations.	The RMOW will be undertaking a major community planning exercise for this area and will be considering Whistler's resident housing shortage and land bank options.

OTHER POLICY CONSIDERATIONS

N/A

BUDGET CONSIDERATIONS

A \$95,000 capital project exists in the draft 2017 budget to allow for a review of resident restricted housing needs and affordability goals (project A070).

SUMMARY

Pending Council's direction, the RMOW will be responding to FLNRO stating opposition to the tenure renewal. Notwithstanding staff opposition, if a renewal does occur staff will be requesting the following:

- the term be reduced to a one (1) year period;
- the tenure boundary should be modified to increase the separation between the residential neighborhood and the quarry operations;
- the existing tree buffer should be increased through reforestation efforts;
- to receive copies of the updated survey, operations plan and environmental management plan for review and provide opportunities to reduce impacts on the adjacent residential community.

Respectfully submitted,

Jeff Ertel
MANAGER OF DEVELOPMENT SERVICES
for
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



REPLACEMENT APPLICATION

ALL APPLICATIONS MUST ACCOMPANY ITEMS AS PER LETTER ATTACHED

INFORMATION REGARDING APPLYING FOR CROWN LAND AVAILABLE AT
www.for.gov.bc.ca/Land_Tenures/crown_land_application_information/general_information_for_applications.html

PART 1. NAME(S) AND MAILING ADDRESS

Applicant Name:

FULL LEGAL NAME of Individual(s), Company or Society,
 Ministry or Government Agency Your File: 2401480
Whistler Aggregates Ltd.

**Are you an Agent submitting this application
 on behalf of your client?**

☐ Yes ☒ No

Letter of Agency attached ☐ Yes ☐ No

Contact Name for Company or Ministry Applicants:

FRANK SILVERI

Agent Name & Mailing Address:

Applicant Mailing Address:

[Redacted Address]

_____ postal code _____

Agent Contact Numbers:

Phone: _____ Fax: _____

Agent Email Address:

Applicant Contact Numbers: Phone: _____
 Daytime Phone: _____ Fax: 604-291-1983

Applicant Email Address: frank@customblacktop.com

Is the Applicant or the Applicant's Spouse a Provincial Government Employee

☐ Yes ☒ No

(FOR OFFICE USE ONLY. To address application processing for Provincial Government Employees go to the Land Procedure: Allocation Procedures - Applications)

For applications made by more than one individual: ☐ Joint Tenants or ☐ Tenants in Common

For your information: Joint Tenants: on the death of one tenant the interest passes to surviving tenant.

Tenants in Common: on the death of one tenant the interest passes to the beneficiaries of the estate.

BC Inc. #, BC Registration # or Society #:

GST Registration #:

Age: 19 or over ☐ Yes ☐ No

Canadian Citizen or Permanent Resident ☐ Yes ☐ No

Do you hold another Crown land tenure? ☐ Yes ☐ No If yes, provide File Number:

Period of Projected Use:

☐ Two years or less ☐ Two to five years ☐ Five to ten years ☐ Ten to thirty years ☒ More than thirty years

Application Type: ☐ new application ☒ replacement application – file number 2401480
☐ investigative permit application ☐ amendment application – file number _____

Proposed Use/Tenure Type: (e.g. powerline right of way, gravel quarry licence): GRAVEL QUARRY LICENCE

FOR OFFICE USE ONLY

RECEIVED
 (date/time received)

AUG 12 2016

File Number:

2401480

Project Number:

Disposition ID:

853939

Client Number:

Ministry of Forests, Lands and Natural Resource Operations
 1100-014-0000
 FrontCounter BC

Log No. 64033 D.A.
\$525.00 CHQ. #1608



Whistler Aggregates Ltd.

*3010 Norland Avenue, Burnaby
B.C. V5B 3A6*

Whistler Aggregates Ltd.

Management Plan

August 2016



Whistler Aggregates Ltd.

***3010 Norland Avenue, Burnaby
B.C. V5B 3A6***

Whistler Aggregates Ltd.

Section A – Project Overview

- Quarry Rock / Sand and Gravel for construction purposes.
- Quarry is located south of Highway 99 from the Function Junction intersection. Proceed along roadway past the new Athletes Village to entranceway to quarry.
- NTS Map Sheet Numbers 92J005/4 92J/3 92J/03E – Latitude 50° / 05' / 30" N and Longitude 123° / 02' / 45" W.
- All access plans and construction schedules are as per previously approved mine plan filed on February 7th, 2003.

Section B – Project Description

I – Description of work

- Estimated annual production : 100,000 tonnes
- Products include pit run, crushed and screened aggregates.
- Height of working face : 6 to 8 metres
- No water supply or waste water treatment is in effect.
- Schedule for work phases as per previously submitted mine plan dated February 7th, 2003.
- Asphalt plant is located on a portion of the land as per Resort Municipality of Whistler zoning and Bylaws.

II – Present state of Land

- The property is zoned for Resource Extraction and is used primarily for that function.
- The access road is a well maintained gravel road.

III – Reclamation Program

- Reclamation program to follow the previously accepted plan submitted in February, 2003.
- The land, after reclamation is complete, will be returned to Forestry.
- Reclamation will take place as required by the Health, Safety and Reclamation Code for Mines in BC.

Whistler Telephone – 604-932-2042

Tel: 604 291-7599

Fax: 604 291-1983



Whistler Aggregates Ltd.

3010 Norland Avenue, Burnaby

B.C. V5B 3A6

I, Frank Silveri, on behalf of Whistler Aggregates Ltd., hereby make application to undertake the mining activities described in this Management Plan and in accordance with the *Mines Act* and the Health, Safety and Reclamation Code for Mines in British Columbia.

Applicant Signature
Whistler Aggregates Ltd.

Per: 

Frank Silveri, President

Date: AUG 11, 2016

PLAN SHOWING AREA OF APPLICATION TO ACQUIRE CROWN LAND AND
AMEND LICENSE No. 240035 IN THE VICINITY OF D. L. 8073
GROUP 1, NEW WESTMINSTER DISTRICT

B.C.S. 92 J 005

SCALE 1:2000

ALL DISTANCES SHOWN ARE IN METRES



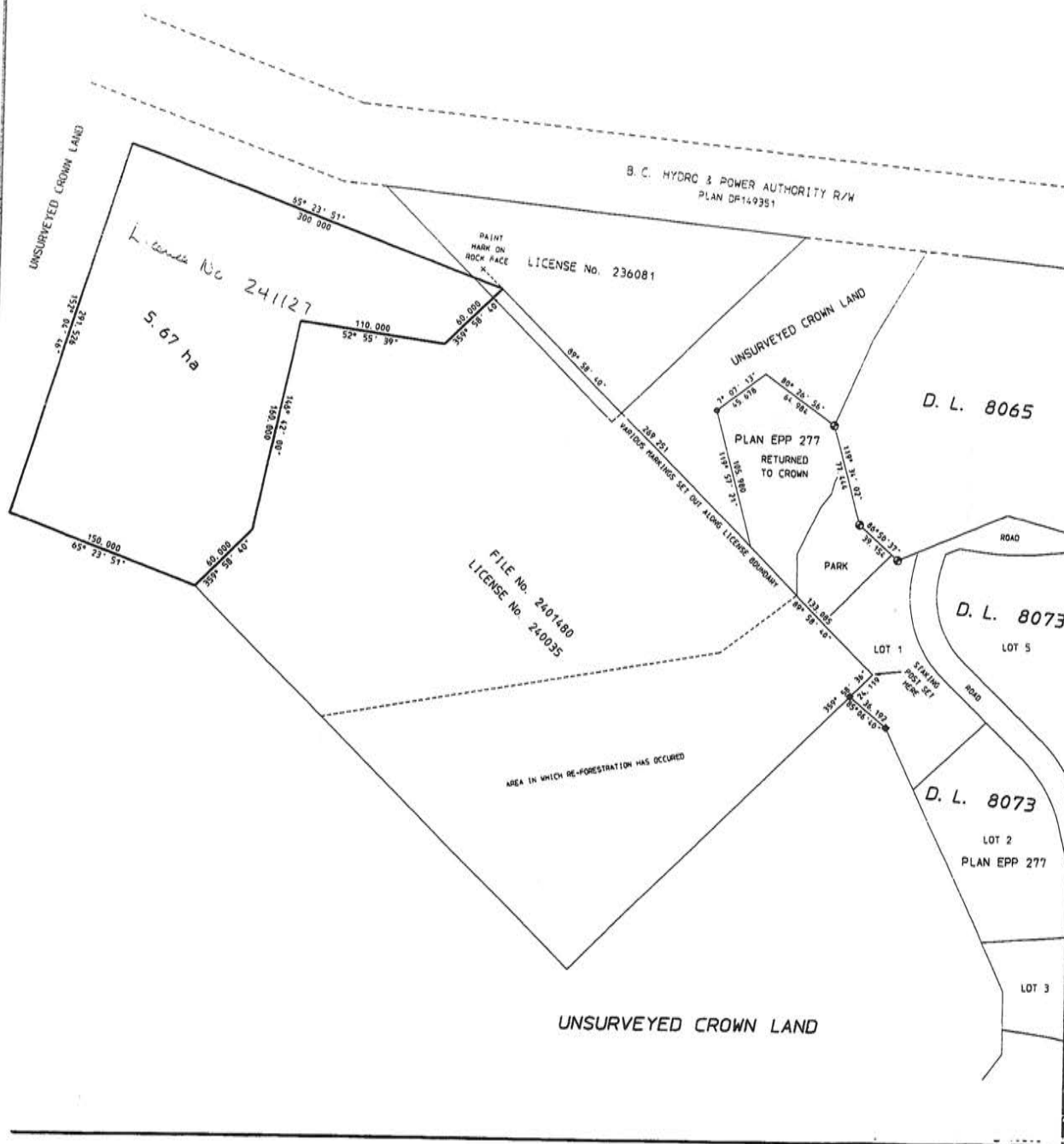
LEGEND

Bearings are astronomic and are derived
from Survey Plan of D. L. 8073

Found Placed

- Lead Plug (Type 3)
- ⊙ Standard Capped Post (Type 4)
- Standard Iron Post (Type 5)

UNSURVEYED CROWN LAND





REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 7, 2017

REPORT: 17- 021

FROM: Corporate, Economic & Environmental Services

FILE: 2014.34

SUBJECT: UBCM BID OPPORTUNITIES

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Director of Corporate, Economic & Environmental Services be endorsed.

RECOMMENDATION

That Council direct staff to submit a bid for the Resort Municipality of Whistler to host the 2020, 2022, 2024 and 2026 Union of British Columbia Municipalities (UBCM) Conventions; and further,

That should the bid be successful, Council accept the host responsibilities on behalf of the Resort Municipality of Whistler as outlined in Administrative Report to Council No.17-021.

PURPOSE OF REPORT

The purpose of this report is to seek Council's approval for staff to submit a bid to host the 2020, 2022, 2024 and 2026 Union of British Columbia Municipalities Convention in the Resort Municipality of Whistler (RMOW).

DISCUSSION

The Union of BC Municipalities (UBCM) has existed as the voice of local government in British Columbia for over 100 years and since 1979 has maintained a hundred percent membership of all municipalities in BC. UBCM serves all local governments in BC by representing their common interests, especially with the federal and provincial governments.

The UBCM Convention, held every year near the end of September, is the main forum for UBCM policy-making. It provides an opportunity for local governments of all sizes and from all areas of the province to come together, share their experiences and take a united position. There are typically over 2,000 delegates that attend the convention including local government members, various provincial government representatives, speakers and individuals from related associations, media and staff.

The UBCM Convention is held every second year in Vancouver, and in the years when the Convention is not held in Vancouver, another host community in BC can bid. The RMOW successfully hosted the UBCM Convention in September 2002 and 2010, and 2014. Whistler will again host the UBCM Convention from September 10-14th, 2018.

The UBCM Convention typically represents approximately 3,000 – 3,500 room nights for the Resort.

The UBCM Executive has issued an invitation for communities to express their interest and commitment to host one or all of the 2020, 2022, 2024 and 2026 conventions. Future available convention dates are as follows:

Year	Dates	Host Community
2019	Sept. 21 – Sept 27	Vancouver
2020	Sept. 21 – Sept 25	available
2021	Sept. 13 – Sept 17	Vancouver
2022	Sept. 19 – Sept 23	available
2023	Sept. 18 – Sept 22	Vancouver
2024	Sept. 23 – Sept 27	available
2025	Sept. 15 – Sept 19	Vancouver
2026	Sept. 21 – Sept 25	available

Host Responsibilities

Should the RMOW be successful in securing one or more of the proposed UBCM Conventions it will be responsible for the following:

- **Meeting facilities** – contracting and financing.
 The RMOW must provide, without charge to UBCM, facilities, stages, chairs and other setup details for the Convention business, social and associated sessions. The RMOW must secure the entire Conference Centre for this Convention.
- **Delegates Welcome Reception** – organizing and financing.
 Approximately 1,200 delegates attend the welcome reception which would be held at the Whistler Conference Centre.
- **Delegates Partners' Program & Registration** – organizing/staffing (this is designed to be break even or make a profit to help cover other costs). For the 2014 Convention Whistler.com took on this role. The hope would be for this practice to continue for future conferences.
- **Hotel Accommodations** – Securing required hotel blocks (UBCM will sign contracts with hotels). 600-1,200 rooms are needed per night from Sunday to Thursday.
- **Other Administrative duties as agreed upon** (assisting with securing space for Minister Meetings, study tours, additional social events etc.)

Should the RMOW want to secure a bid for one or all of these four years, a letter must be sent to the UBCM Executive by March 15, 2017 confirming the RMOW's interest and commitment in hosting one or all of the conventions and ranking the years wanted in order of preference. Staff recommend that the bid be made for all four years.

As per past practice, Tourism Whistler and the RMOW will actively collaborate and share responsibilities in the delivery of the Host responsibilities outlined above.

Overall, hosting the UBCM Conventions most supports the Whistler 2020 economic, partnership and visitor experience strategies.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Whistler has a diversified and year-round tourism economy.	The UBCM Convention brings significant group business to Whistler during the shoulder season when there are generally lower occupancy rates.
	Whistler proactively seizes economic opportunities that are compatible with tourism and effectively adapts to changing external conditions.	
	Effective partnerships with government and tourism organizations support economic health.	
Partnership	Decisions consider the community's values as well as short and long-term social, economic and environmental consequences.	Hosting the UBCM Conference will economically benefit the entire Resort, and provides a good opportunity to discuss matters of interest and concern with Provincial representatives and decision makers.
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again.	The Study Tours and Partners Programs will focus on the best that Whistler has to offer and provide a great visitor experience.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Finance	The resort community effectively and efficiently balances its costs and expenditures.	It is anticipated that the incremental costs borne by the municipality to host the Convention result in substantially more significant economic benefits to the resort community.

OTHER POLICY CONSIDERATIONS

Hosting the convention is aligned with the Vision and Strategies of the 'Our Partners' Focus area of the EPI: Update Summary of Key Findings and Economic Planning Report:

FOCUS AREA VISION: We build leadership through **strategic partnerships** with community, regional, and senior government stakeholders. Partnerships optimize alignment by identifying shared interests and creating synergies to strengthen Whistler's competitive advantage, and realize the full potential of the Whistler offer.

BUDGET CONSIDERATIONS

In 2010, it cost approximately \$100,000 to host the UBCM Convention. This included the rental of the Whistler Conference Centre, the food & beverage and décor associated with the Opening Reception and other administrative costs. Costs for the UBCM 2014 Convention were in much the same range.

In 2010, the RMOW added a \$20 nightly room surcharge to each delegate's hotel room to help cover RMOW costs associated with hosting the Convention. In 2010 approximately 3,500 room nights were sold within the convention block and the RMOW received a reimbursement of \$68,760. As a result of the room surcharge, the convention ended up costing the RMOW \$31,240. Net RMOW costs in 2014 were also approximately \$33,000 after being offset by room night surcharges.

It is anticipated that hosting future conventions would represent similar incremental costs (\$30,000-\$40,000) to the RMOW. Consistent with past practice, these costs would be funded from general reserves.

COMMUNITY ENGAGEMENT AND CONSULTATION

The RMOW will continue to work with Tourism Whistler to put together the bid proposals. Should Council wish to proceed, and the RMOW is successful in being awarded one, or more of the future available conventions then the RMOW and Tourism Whistler continue to work with Whistler hotels to secure appropriate room blocks at competitive room rates.

SUMMARY

This report seeks Council's approval for staff to submit a bid to host the 2020, 2022, 2024 and 2026 UBCM Conventions.

Respectfully submitted,

Ted Battiston
DIRECTOR, CORPORATE, ECONOMIC AND ENVIRONMENTAL SERVICES



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: February 21, 2017 **REPORT:** 17- 023
FROM: Corporate, Economic & Environmental Services **FILE:** 2014.34
SUBJECT: ACCOMMODATION TAX REQUEST BYLAW No. 2134, 2017

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Director of Corporate, Economic, and Environmental Services (CEES) be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to Accommodation Tax Request Bylaw No. 2134, 2017.

REFERENCES

Appendix A – Accommodation Tax Request Bylaw No. 2134, 2017

PURPOSE OF REPORT

The purpose of this report is to request Council's consideration of first, second and third readings for the Accommodation Tax Request Bylaw No. 2134, 2017.

DISCUSSION

The Resort Municipality of Whistler (RMOW) adopted Bylaw No. 618, the Additional Hotel Tax Room Levy Bylaw in 1987. Consistent with opportunity made available under Section 34 of the Hotel Room Tax Act, this bylaw requested that the Province initiate a 2% hotel tax to cover the sale of all taxed nightly accommodations within the municipality. The original purpose of the revenue created within this program was to assist with the financing and operating of specific tourism-related facilities (the Valley trail system, acquisition of recreational lands, as well as the development of parks and beaches within the community).

Over time, the senior regulations were amended, and the 'prescribed purposes' of the revenues created through the Additional Hotel Tax evolved to become, "tourism promotion, projects and programs", and more recently, "tourism marketing, programs and projects".

Currently, revenues created through the additional hotel tax program (now titled, Municipal and Regional District Tax (MRDT)), are shared between the RMOW which invests in *tourism programs and projects* across the community, but primarily on the operations and enhancement of Whistler Village; and Tourism Whistler (TW) which invests their share of the revenues on *tourism marketing* initiatives. Collectively, RMOW and TW investments now total more than \$5.5M per year.

Throughout the Province there has been strong interest in communities gaining the ability to increase the hotel tax from 2% to 3% on taxed nightly accommodations. This interest has been demonstrated by a wide variety of stakeholders including the accommodation sector and their regional associations; destination marketing organizations as well as the local governments that currently are subject to the 2% hotel tax rate (approx. 50 communities across the Province).

The Whistler community is similarly interested in raising the accommodation tax from the currently levied 2% to 3% on all overnight accommodation subject to the Provincial Sales Tax. Support for this increase has been demonstrated collectively by the multi-stakeholder Economic Partnership Initiative Committee, as well as by constituent members of the committee, specifically including the Hotel Association of Whistler (HAW) as well as Tourism Whistler. The formal support of these latter stakeholder groups (i.e. the accommodation sector, and the local DMO) is a prerequisite for making application to the Province for the 3% rate.

This bylaw is only one of the many elements required to formally request that the Province increase the accommodation tax in Whistler to the new 3% rate. In addition to this bylaw and a number of other administrative submissions, key additional requirements include:

- A five year strategic plan developed in conjunction with the DMO, and supported by the local accommodation sector,
- Evidence of consultation with tourism industry stakeholders,
- Demonstrated support of the accommodation sector,
- Confirmation of consultation with Destination BC (DBC) representatives,
- Demonstrated commitment to the Tourism Events Program Sponsorship undertaking.

It is important to note that Bylaw No. 2134 does not in itself raise the local accommodation tax. The accommodation tax is governed by the *Provincial Sales Tax Act* and only the Province, through the Lieutenant Governor in Council, is empowered to enact the rate change.

Building on the ongoing consultation of the EPI Committee, the RMOW is currently finalizing the five year strategic plan (based on the strategic planning work of the EPI Committee), working with TW on one-year tactical plans for all MRDT revenues (current 2% as well as incremental 1% in the future), liaising with the accommodation sector to ensure alignment and support, as well as working with both DBC and Ministry of Finance staff on all required elements of the submission.

Once the full 3% MRDT application is submitted to DBC, and any additional information is provided to ensure consistency with the associated application guidelines, DBC reviews and forwards to the Ministry of Finance for processing. The Ministry undertakes an additional review and if satisfied, initiates amendments to the *Designated Accommodation Area Tax Regulation* with Cabinet. Once confirmed, the Ministry will inform the RMOW of the effective date of the new rate, as well as any changes to the approved uses of the revenue from the tax.

WHISTLER 2020 ANALYSIS

The recommendation moves Whistler toward the following Whistler2020 Descriptions of Success:

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Whistler has a diversified and year-round tourism economy	MRDT revenues support the growth of the tourism sector in Whistler. The oversight and management of the revenues demonstrate a collaborative approach by community stakeholders; while the revenues themselves provide critical funding for tourism marketing, programs and projects in the community.
	Whistler's tourism economy is progressive and ensures the highest and best use of limited financial, social and natural resources in the long-term	
	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	
	Effective partnerships with government and tourism organizations support economic health	
	The Whistler community shares resources and works together to compete in the destination resort market	
	Whistler is an integral part of the region's economy and works collaboratively with stakeholders	
Finance	The resort community effectively and efficiently balances its costs and expenditures	MRDT revenues help to ensure that the entire funding burden of the local tourism economy is not supported by property tax revenues. Rather that visitor accommodation tax revenues help to support the ongoing costs of tourism marketing, programs and projects within the resort community.
	The cost of maintaining the resort community is shared	
	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities	
	Senior levels of government recognize the value of the resort community and support its success	
	Whistler has a healthy economy that generates revenue to contribute to the resort's funding base	
Partnership	Partners work together to achieve mutual benefit	
Visitor Experience	Community members and organizations work collectively to ensure exceptional experiences that exceed visitor expectations	MRDT revenues are an important revenue source to ensure that key resort amenities and services are adequately funded, and ensure high levels of visitor experience.
	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	
	The resort is comfortable, functional, safe, clean and well-maintained	

The recommendation could potentially move the community away from the following Whistler2020 Descriptions of Success:

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	The increased accommodation tax will slightly increase end-user accommodation costs in Whistler.

OTHER POLICY CONSIDERATIONS

This recommendation is consistent with the 2016 Updated Summary of Key Findings and Economic Planning Report.

BUDGET CONSIDERATIONS

Once the additional 1% accommodation tax is fully enacted, the incremental revenue to the community is estimated to be approximately \$2 to 2.5M annually (depending on visitation, rates and other associated factors). These incremental funds are net of the required contribution to the Tourism Event Program sponsorship undertaking (approximately \$500-600K annually), and these incremental funds will be shared approximately equally between the RMOW and TW similar to existing agreements. Finally, consistent with Provincial regulation, it should be noted that these MRDT revenues can only be invested in, “tourism marketing, programs and projects”.

COMMUNITY ENGAGEMENT AND CONSULTATION

This initiative has been discussed many times through the EPI process, included in the EPIs recommended action plan(s), and shared through related Open House event. All members of the EPI committee are supportive of requesting the increased accommodation tax rate. Ongoing coordination and alignment with TW and HAW will continue throughout the finalization of the remaining application elements.

SUMMARY

This report seeks Councils approval of first second and third readings for the Accommodation Tax Request Bylaw No. 2134. The purpose of the bylaw is to request that the Province, through the Lieutenant Governor in Council, consider amending the *Designated Accommodation Area Regulation* of the *Provincial Sales Tax Act* to raise the Accommodation Tax levied in Whistler from 2% to 3%.

Respectfully submitted,

Ted Battiston
DIRECTOR, CORPORATE, ECONOMIC AND ENVIRONMENTAL SERVICES

**RESORT MUNICIPALITY OF WHISTLER
ACCOMMODATION TAX REQUEST BYLAW NO. 2134, 2017**

**A BYLAW TO REQUEST THAT THE PROVINCE IMPOSE AN ACCOMMODATION TAX
UNDER THE PROVISIONS OF THE PROVINCIAL SALES TAX ACT**

WHEREAS the Council of the Resort Municipality of Whistler initially adopted, "Additional Hotel Room Tax Levy Bylaw No. 618, 1987" on February 8, 1987;

AND WHEREAS the Council of the Resort Municipality of Whistler wishes to raise revenue for the prescribed purposes of financing tourism marketing, programs and projects;

AND WHEREAS, the *Provincial Sales Tax Act* as amended in 2015, permits a municipality to request, by bylaw, that the Lieutenant Governor in Council make a regulation to provide for an additional tax levy, not to exceed three percent, on the purchase price of accommodation sold within a designated accommodation area;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the, "Accommodation Tax Request Bylaw No. 2134, 2017".
2. The Lieutenant Governor in Council is hereby requested to make a regulation under section 240 *Provincial Sales Tax Act* declaring that section 123 (1) of the Act applies at a rate of three percent in respect of accommodation purchased within the Resort Municipality of Whistler.
3. The revenue collected from the tax and paid to the Municipality may only be expended consistent with the prescribed purposes of the *Provincial Sales Tax Act*.
4. "Additional Hotel Room Tax Levy Bylaw No. 618, 1987" is hereby repealed.

GIVEN FIRST, SECOND AND THIRD READING this __ day of ____, 2017.

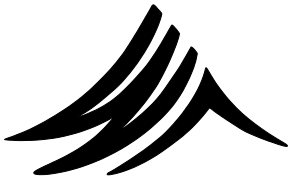
ADOPTED by the Council this __ day of ____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
"Accommodation Tax Request Bylaw No. 2134, 2017"

Laurie-Anne Schimek,
Municipal Clerk



MINUTES

REGULAR MEETING OF THE TRANSIT MANAGEMENT ADVISORY COMMITTEE (TMAC) THURSDAY MAY 19, 2016, STARTING AT 11:00

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Steve Anderson, RMOW Councillor – TMAC Chair
Bill Murray, Citizen-at-Large
Scott Pass, Citizen-at-Large
Kevin Schubert, BC Transit – Director Regional Transit
Juan Carlos Gomez, Whistler Transit Ltd. – Manager
James Hallisey, RMOW – General Manager Infrastructure Services
Emma DalSanto, RMOW – TDM Coordinator & Recording Secretary

GUESTS:

Matthew Boyd, BC Transit – Regional Planning Work Lead
Steve Antil, Whistler Transit Ltd. – Service Delivery Manager, *alternate*

ADOPTION OF AGENDA

*Moved by Scott Pass
Seconded by Bill Murray*

That the Agenda of the Transit Management Advisory Committee (TMAC) agenda of May 19, 2016 be adopted as with the addition of the following items under Other Business:

- *Winter 2016/2017 Schedule*
- *Pets on Board Policy*
- *CUTA Conference Highlights*

CARRIED

ADOPTION OF MINUTES

*Moved by Scott Pass
Seconded by Bill Murray*

That the Minutes of April 12, 2016 of the Transit Management Advisory Committee (TMAC) be adopted with minor corrections.

CARRIED

PRESENTATIONS/DELEGATIONS

Federal and Provincial Funding

Provincial Funding:

- BC Transit reported that there was no new information to share regarding the Provincial Funding announced in February.
- BC Transit has sent Whistler an Expansion Memorandum of Understanding (MOU) regarding proposed expansion for 2017 through 2020 and requires a formal response by the end of June.

Federal Funding:

- The Federal Minister of Infrastructure and Communities - Minister Sohi, announced at the Canadian Urban Transit Association (CUTA) conference earlier this week that \$120 billion have been assigned to the new Public Transit Infrastructure Fund (PTIF) for public transit related capital and infrastructure projects in two phases over approximately 10 years.
- Phase 1 (2016/2017-2018/2019):
 - \$3.4 billion
 - Under this new initiative, funding will be allocated to municipalities based on ridership
 - \$460,490,000 has been earmarked for BC. The federal government announced that they are open to funding up to 50% eligible costs instead the usual 1/3, 1/3, 1/3 formula.
 - BC Transit anticipates have more information will be known by at the June 2016 Workshop in Whistler with regards to the grant application process.
- Phase 2:
 - The Federal Minister is seeking input from key stakeholders regarding the structure of Phase 2.
 - Plans to announce the Phase 2 program in the fall.

Sea To Sky Transit Future Plan (S2S TFP)

BC Transit circulated printed copies of the S2S TFP Executive Summary. The full report should be available in hard copy and on-line in the next month.

Implementation Update:

- BC Transit has prepared the Expansion Memorandums of Understanding (MOUs) for Pemberton, Whistler and Squamish based on the short-term recommendations from the S2S TFP
- BC Transit Planning group is developing the process to:
 - Initiate the S2S Transit Corridor Study and Governance Analysis

BC Transit to initiate the corridor study work with all of the local partners soon to ensure the work is undertaken to provide adequate time for review and discussion prior to 2017/18 service expansions.

2016/2017 AOA Transit Budget

RMOW staff presented the BC Transit Annual Operating Agreement (AOA) costs in a chart outlining operating and lease fees for the Facility/Equipment and Fleet/On-Road Service.

- From 2013 to 2017, total system costs have increased from \$11.2 to \$11.9 million or 6%.

- This has included the addition of two buses in December 2013.
- 2016/2017 is the first year that RMOW will no longer receive a \$78,333 PTIP federal grant.
- BC Transit and the RMOW have identified a problem with the AOA Ridership and Revenue number budget estimates and are committed to fixing it to better match year end actuals for the 2017/2018 AOA budget.

BC Transit and RMOW staff presented the Expansion Memorandum of Understanding (MOU) regarding proposed expansion for the Whistler Transit System 2017 through 2020.

- The 750 expansion hours identified for 2017/2018 were derived from the recently adopted Sea to Sky Transit Future Plan
- The 2018-2019 proposed expansion requires fleet.
- BC Transit requires formal confirmation of the local government's intent to commit to the expansion in 2017/18 and confirm the local government is prepared to budget appropriately for the subsequent two years of proposed expansion initiatives in the form of the MOU.
- Next steps would be for BC Transit to work with the local partners on the details of the expansion priorities to inform the 2017 budget process.

*Moved by Scott Pass
Seconded by Bill Murray*

TMAC recommends that Council approve the 2016-2017 Annual Operating Agreement as presented at the May 19, 2016 TMAC meeting.

CARRIED

*Moved by Scott Pass
Seconded by Steve Anderson*

WHEREAS the 2017/2018 Whistler Transit System proposed service expansion as outlined in the Expansion MOU is aligned with the short term recommendations in the Sea to Sky Transit Future Plan as recently endorsed by Council;

TMAC recommends THAT Council directs staff to work with BC Transit to develop a detailed operation plan for the 750 service hours in 2017/2018;

AND THAT Council directs staff to work with TMAC and TAG to develop the direction of the proposed service hour increases for the 2018/2019 and 2019/2020 expansion which will require additional vehicles to the Whistler Transit System fleet.

CARRIED

Staff Housing 2015-2016 Pilot Project Summary Report

The 2015/2016 Staff Housing Pilot Project consisted of two parts – 1) Full Winter (December 12, 2015 – April 3, 2016) and 2) Late Winter/WSSF (April 4 – 17, 2016).

- Whistler Blackcomb lead the full winter 2015/2016 Staff Housing Pilot Project bringing in the sponsors from last year and adding a new sponsor
- Ridership in 2015/2016 project was even higher than in 2014/2015

- The free hours were expanded to include two extra free trips daily and eleven extra days to match the full winter schedule
- Many of the evening trips were at capacity
- If Whistler Blackcomb and partners would like to continue this program in winter 2016/2017, we need to consider adding service (more buses) on the Route 7 from 8 to 10pm.
- This pilot project demonstrates the potential that reducing fares has on increasing transit ridership in the Whistler context.
- Early in the 2016 an opportunity arose to have FIDO sponsor all trips on the Staff Housing bus during the World Ski and Snowboard Festival (WSSF)
 - RMOW staff worked with FIDO staff to make this happen
 - the free service was appreciated by WSSF patrons and Staff Housing route residents
- Whistler Blackcomb will present the full results to Council in June

Whistler Transit System Year over Year Performance

BC Transit presented the Whistler Transit System Performance summary from 2011 to 2016. This data is gathered by the Operating Company from Gondola Transit Exchange at least twice per month during peak periods. The purpose is to identify trends to determine if, and where, additional analysis is required. There are four categories used for this purpose:

- On-time Performance (buses arriving and leaving at Gondola Transit Exchange) – there has been continuous improvement since reporting began in 2012 which may be attributed to scheduling efforts and fleet changes
- Missed Trips – there has been a continuous decline in missed trips. Accidents were the largest contributing factor to missed trips followed by construction and break-downs.
- Passenger Pass Ups have improved since 2012/2013
- Customer Comments are also tracked to identify trends in passenger perception and to influence operational issues such as schedules

Discussion:

- TMAC asked how Whistler compares to other systems.
- TMAC requested that BC Transit share the most recent research on the maximum walking distances for service types.

ACTION: BC Transit staff will work with Whistler Transit Ltd and RMOW staff to use these results to improve the 2016/2017 winter schedule.

TMAC 2105 Outstanding Actions & Resolutions

RMOW staff gave a status update on the following Actions and Resolutions:

- *Moved by Bill Murray, Seconded by Scott Pass*
Whereas, the size and shape of the current bus shelter poster was originally designed in 1991 when the Whistler Transit System only had less than half the service it has today; TMAC requests
THAT BC Transit work with TMAC to redesign the bus shelter poster over the summer of 2013 to be more readable.

- This will be included in the 2016/2017 Annual marketing Plan for the Whistler Transit System. See next item on the Agenda.
- **ACTION 2:**
RMOW staff will return to the next meeting with a proposed outline for a “Spring Creek Transportation and Transit Options Assessment” that TMAC can review and consider as a recommendation to Council.
 - RMOW staff are working with an independent consultant to review this area and will bring the report to TMAC at a future meeting.
- **Action 6:**
TMAC requests that staff research the possibility of employers receiving carbon tax credits related to the purchase or subsidy of transit fare products for staff travel at work or staff commutes.
 - BC Transit is required to measure GHG emission and purchase offsets to get to net-zero emissions. BC Transit must report bus GHG emissions but is not required to purchase offsets for bus emissions based on the fact that public transit reduces the use and thus emissions from private vehicles. Therefore, the potential “carbon tax credits” related to transit use are already not available for sale to a third party.
- **ACTION 1:**
That TMAC requests BC Transit get the updated metrics for the Colorado Resorts transit systems originally collected in the 2011 Whistler Transit System review and present them to the next TMAC meeting comparing them with the metrics in the transit future plan.
 - BC Transit presented an update of fare free public transit in the US.
 - For more information, download the TCRP Synthesis 101 – Implementing and Outcomes of Fare-Free Transit Systems at http://onlinepubs.trb.org/onlinepubs/tcrp/tcrp_syn_101.pdf
 - Simpson-Curtin Rule: estimates that a 10% fare increase will result in a 3% drop in ridership. Conversely, a 100% decrease in fares would be expected to result in a ridership increase of 30%.
 - TMAC noted that the 2010 Winter Olympic and Paralympic Games and Staff Housing Pilot Project experience indicates more than a 30% increase in ridership in Whistler.

Updates

MoTI Highway Betterment Program Application

- Whistler met with MoTI staff and toured all projects listed by TMAC.

BC Transit Hydrogen Bus Project

- Funding ended March 31, 2014
- BC Transit has sold the vehicles and they are being removed from Whistler
- Listed below is the link to the Hydrogen Fuel Cell project summary report:
 - <http://ballard.com/email/email11271301.aspx>
 - www.nrel.gov/docs/fy15osti/62683.pdf

Winter Schedule

- Planning for winter 2016-2017 will start in the next month
- Will include review of Valley Connector routing including the Emerald portion of the route with an eye toward route efficiency and ways to increase ridership
 - Issues include narrow road way (snow and parked vehicles)

CUTA Conference Update – deferred

Pets on Board Policy Update - deferred

Next Meeting

The next TMAC meeting will be scheduled July or August 2016.

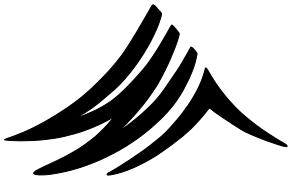
ADJOURNMENT

Moved by Bill Murray

That Transit Management Advisory Committee (TMAC) adjourns the May 19, 2016 regular TMAC meeting at 1:30 p.m.

CARRIED

CHAIR: Steve Anderson



WHISTLER

MINUTES

**REGULAR MEETING OF ADVISORY DESIGN PANEL
WEDNESDAY, NOVEMBER 16, 2016, STARTING AT 3:05 P.M.**

**In the Flute Room at Whistler Municipal Hall
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

MBCSLA, Julian Pattison
UDI, Co-Chair, Dale Mikkelsen
Member at Large, Pat Wotherspoon
Member at Large, Rylie Thiessen
Councillor, Steve Anderson
Mike Kirkegaard, Director of Planning
Senior Planner & ADP Secretary, Melissa Laidlaw
Planner, Robert Brennan
Andrew Tucker, Engineering Technologist
Recording Secretary, Karen Olineck

REGRETS:

Architect AIBC, Brigitte Loranger
Architect AIBC, Chair, Duane Siegrist
MBCSLA, Kristina Salin
Architect AIBC, Tony Kloepper

Call to Order

Dale Mikkelsen assumed the role of Chair and called the meeting to order at 3:05 p.m.

ADOPTION OF AGENDA

Moved by Julian Patterson
Seconded by Pat Wotherspoon

That Advisory Design Panel adopt the Advisory Design Panel agenda of November 16, 2016.

CARRIED

ADOPTION OF MINUTES

Moved by Dale Mikkelsen
Seconded by Pat Wotherspoon

That Advisory Design Panel adopt the Regular Advisory Design Panel minutes October 19, 2016.

CARRIED

COUNCIL UPDATE

Councilor Anderson provided an update of the most current topics being discussed by Council. A staff report on amendments to basement exclusions was accepted by Council. Staff is currently preparing an amendment bylaw for Council's consideration. The new rules will more clearly define what is or is not a basement.

Director of Planning, Mike Kirkegaard advised that Council may withhold building permits that are contrary to the bylaw that is currently under preparation. Consideration will be given to projects that are currently under development and that are reliant on the current rules. Council gave direction to staff to bring forward any projects in contravention of the bylaw that is under preparation that may have an impact on neighbors. Council will then decide whether or not to withhold these permits.

PRESENTATIONS

WCSS Building
2nd Review
File No. DP001528

The applicant team of Joe Redmond, Richard Diamond, Doug Treleaven, Cheryl Skribe, Anne Townley, Whistler Community Services Society (WCSS); Shelley Donald, Jayne Song, aka architecture; and Crosland Doak, Crosland Doak Design.

Joe Redmond provided background on the project stating the following:

The development is located on a portion of a municipally owned parcel (Lot 2) that will also contain the new garbage and recycling facilities that are under construction. The WCSS will lease the portion of parcel that their building will be developed on. The parking and servicing infrastructure for all of Lot 2 is being provided by the RMOW.

The WCSS building has two major functions:

1. The Re-Use It Centre portion is where donated goods come in and are sorted for display and retail, items can also be stored on site and rotated on a seasonal basis, then brought back into retail area of the building for display again.
2. Community Services portion of the building includes; Food Bank, counseling services and other social outreach programs. It is separate in its activity and requirements from the Re-Use-It Centre. The Community Services portion is located on the third floor, providing clients with the privacy they require.

All proceeds from the retail and distribution activities, as well as donations and grants go back into the programs of the Community Services.

The funds for the new building are coming out of the WCSS Building Reserve Fund. The money spent on the building does not go into the Community Services programs but ultimately the building will benefit the Community Services.

Jayne Song advised on the following.

3. There were concerns about visibility and topography regarding site circulation and ability for people to drop off items. This was address by providing more parking spaces and dedicating two spaces for dropping off items.
4. Other changes since the previous meeting was the RMOW supported lease boundary changes to ensure the canopy extended over the full width of the pedestrian walkway of 1.9 metres. The previous canopy ended at the lease boundary which only provided weather protection coverage over approximately half of the walkway. The site plan has additional minor adjustments to accommodate the required BC hydro kiosk in a landscaped area on the north side of the lot.
5. The interior of the building remained largely unchanged. The retail entrance includes more glazing for people to be able to see into the store, while the entrance to the Social Services area is more discreet.
6. With regards to building elevations, there was concern by the panel at the previous meeting that the visible portions of the building from Nesters Road needed to have a more distinct presence. The revisions includes changes to the east and north elevations with additional glazing and split canopy heights to create a two storey exterior for the retail area of the building with views into the interior vaulted space and a lower canopy height for the remainder of the building's north elevation. Directional graphics combined with discreet lettering remain as part of the proposal to provide appropriate direction to people to the various uses in the building.

Crosland Doak advised on the following.

7. The changes to parking stall widths conform to (and exceed) the minimum requirement in the RMOW zoning bylaw. This also allowed additional solid screening/fencing adjacent the WAG dog run.
8. An additional rendering shows the landscaping proposes to preserve the existing trees on the south side of the parking entrance and recommends a similar planting of trees for the north side to provide some screening of the long north elevation from the road. The existing mature trees on the south side of the entrance have remained in place since the interior of the lot was cleared for the previous propane facility without showing any decline over the last ten years.
9. Changes to the bridge structure from the concrete rail to a lightweight bridge with the objective being to source and reuse a salvaged bridge

Panel offers the following comments:

Site Context and Landscaping

1. Panel cautioned about adequate sightlines at the intersection relative to the landscaping.

Form and Character

1. Panel felt that the changes to the pedestrian canopy strengthens the presence of the building alongside Nesters Road.
2. Panel felt that the changes to the retail frontage reinforced a sense of arrival and identity.
3. Panel felt that the east building facade above the canopy was simplified more than the original version, perhaps too simplified.

Materials, Colours and Details

1. There was a suggestion by a panel member for the applicant to consider cost of replacement of the roof membrane of a conventional roof with a green roof over the lifespan of the roof.
2. A panel member felt that there was a lost opportunity to celebrate the bridge and advised the applicant to consider special signage or color or some other way to highlight the bridge; this would support pedestrian access and way-finding from Nesters Road.

Moved by Dale Mikkelsen
Seconded by Pat Wotherspoon

That the panel thanks the applicant for addressing panel's previous comments and for returning for feedback, and that with attention to sight lines, visibility and signage and minor improvements to the east façade on the second level, the panel supports the application and support staff working with the applicant to finalize the application.

CARRIED

The applicant team left the meeting.

OTHER BUSINESS

A December meeting is not confirmed at this time.

Senior Planner Melissa Laidlaw advised that 2017 ADP appointments will be brought to Council at their closed meeting in January, 2017.

ADJOURNMENT

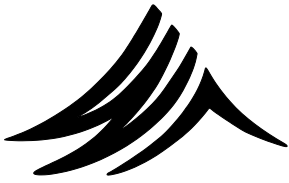
Moved by Dale Mikkelsen

That Advisory Design Panel adjourn the November 16, 2016 committee meeting at 3:58 p.m.

CARRIED

CHAIR: Dale Mikkelsen, UDI

SECRETARY: Melissa Laidlaw



WHISTLER

MINUTES

**REGULAR MEETING OF ADVISORY DESIGN PANEL
WEDNESDAY, JANUARY 18, 2017, STARTING AT 2:50 P.M.**

**In the Flute Room at Whistler Municipal Hall
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Architect AIBC, Zora Katic
Architect AIBC, Tony Kloepfer
MBCSLA, Julian Pattison
Member at Large, Pat Wotherspoon
Architect AIBC, Brigitte Loranger
Councillor, John Grills
Senior Planner & ADP Secretary, Melissa Laidlaw
Recording Secretary, Karen Olineck

REGRETS:

Member at large, Ryley Thiessen
UDI, Dale Mikkelsen
MBCSLA, Kristina Salin

- | | |
|---|---|
| Call to Order | Melissa Laidlaw, Senior Planner, called the meeting to order at 2:50 p.m.
There was a member welcome and round table introductions. |
| Meeting Procedures | Melissa Laidlaw, provided an overview of meeting procedures, ADP terms of reference, anticipated projects for review in 2017, and panel motions. |
| Election of Chair and
Co-Chair for 2017 Term | Moved by Tony Kloepfer
Seconded by Brigitte Loranger

That Advisory Design Panel elect Dale Mikkelsen, as Chair for the 2017 term.

CARRIED

Moved by Pat Wotherspoon
Seconded by Brigitte Loranger

That Advisory Design Panel elect Tony Kloepfer, Architect AIBC as Co-Chair for the 2017 term.

CARRIED |

ADOPTION OF AGENDA

Moved by Brigitte Loranger
Seconded by Zora Katic

That Advisory Design Panel adopt the Advisory Design Panel agenda of January 18, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by Pat Wotherspoon
Seconded by Zora Katic

That Advisory Design Panel adopt the Regular Advisory Design Panel minutes of November 16, 2016.

CARRIED

COUNCIL UPDATE

Councillor Grills welcomed the panel members and provided an update of current topics being discussed by Council. The municipality held a Transportation Community Forum on January 17, 2017 respecting Whistler's transportation challenges. The forum was well attended and feedback was provided by transportation advisors and by the public.

A panel member requested notice of an ADP meeting be given well in advanced of the customary week notice.

PRESENTATIONS

The applicant team of Crosland Doak, Crossand Doak Design, and Steve Bayly, property owner entered the meeting.

Robert Brennan, Planner, introduced the project which is located in an industrial subdivision with the primary use of establishing a large outdoor storage facility with up to 309 shipping containers, along with oversize parking and a two storey caretaker and office building.

Crosland Doak advised on the following.

1. The site was zoned CT11 in 2012 which refers to Community and Transportation Infrastructure uses in generals. This zoning permits many uses, including outdoor storage, vehicle maintenance and storage.
2. Flexibility of this development will meet the demand of the community.
3. This site was studied extensively and there is a full flood mitigation plan for the entire development.
4. Important to the project is the critical link in the valley trail system with the extension of the adjacent valley trail to the underpass beneath the CN Rail dedicated at the time of zoning.

5. The site is 1.5 hectares in size and is bordered by a 20 metre buffer with the valley trail between the parcel and the highway, a 10 metre mature landscape buffer on the property adjacent to the CN Rail right of way is to the north and Nesters Road is to the south.
6. The site is surrounded by more landscaped buffer than is needed, with the proposed ring of perimeter containers with their paint scheme and treed graphics acting as an additional buffer, along with extensive landscaping for screening other outdoor storage activities in the centre of the property.
7. Garbage and recycle facility will be contained and wildlife proofed by being placed in two separate shipping containers.
8. Available area for snow storage is 1000 square metres as shown on drawing presented at the meeting, which is suggested to be more than sufficient.
9. A lighting plan and fixtures were approved with the industrial subdivision and will be used on this parcel. A copy of the light standard was circulated at the meeting.
10. This project is meeting the community need and is built with community consideration in mind.

Panel offers the following comments:

Site Context and Landscaping

1. Panel felt the landscape and drainage site plan are very well thought out.
2. Panel felt the proposed gabion wall is acceptable but cautioned the need to handle sensitively and specify rock type.
3. Panel noted concern over the lack of a clarity for the entrance once through the entry gate as the location of the long containers block sightlines to the office. Panel found the lightening scheme acceptable with the added comment that the lighting be installed to not cast or reflect light onto adjacent properties.
4. Panel felt the snow storage areas spread around the property makes more sense than in the rear as suggested appeared acceptable.
5. Concerns over the durability of shipping containers. As advised by Mr. Bayly, the purchase of one-use containers and painting these containers should alleviate these concerns.

Materials, Colours and Details

1. Panel noted concern that compaction of the gravel over time by machinery and equipment will affect site drainage.
2. Panel recommended implementing a system for monitoring the control of contaminated runoff on and from the site.
3. Panel felt the use of multiple colours as presented on the caretakers building is not supported. Consider choosing one color to be represented, or an extension of the container graphics.
4. Panel suggested a dark powder coated chain-link fence to blend the fence into the landscape.
5. Panel supported the proposed forest graphics on the containers and further suggested consistency to the colours of the containers so it doesn't look like a port.

Moved by John Grills
Seconded by Tony Kloepper

That the Advisory Design Panel supports the project as presented with consideration of Panel's comments for further refinement. Panel does not need to see this project return for further review.

CARRIED

ADJOURNMENT

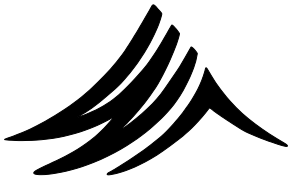
Moved by Tony Kloepper

That Advisory Design Panel adjourn the January 18, 2017 committee meeting at 4:25 p.m.

CARRIED

CO-CHAIR: Tony Kloepper , Architect AIBC

SECRETARY: Melissa Laidlaw



WHISTLER

File 546

MINUTES

TRANSPORTATION ADVISORY GROUP (TAG) WORKSHOP 7

Thursday, January 5, 2017, STARTING AT 2:30 p.m.

In the Flute Room

4325 Blackcomb Way, Whistler, BC, V0N 1B4

PRESENT:

Nancy Wilhelm-Morden, RMOW Mayor - Chair

Andrée Janyk, RMOW Councillor

Steve Anderson, RMOW Councillor

Mike Furey, RMOW – CAO

Mark Sedgwick, WB – VP Information Technology

Karen Goodwin, Tourism Whistler – VP Market Development & Sales

Mecki Facundo, Whistler Chamber of Commerce – Manager, Whistler Experience

Janusz Sobieniak, Citizen-at-Large

Bill Murray, Citizen-at-Large

Crosland Doak, Citizen-at-Large

Scott Pass, Citizen-at-Large

Matthew Boyd, BC Transit – Regional Planning Work Lead

Don Legault, MOTI – Operations Manager, Howe Sound and Sunshine Coast

James Hallisey, RMOW – General Manager Infrastructure Services

Emma DaSanto, RMOW – TDM Planner

GUESTS:

Andrew Tucker, RMOW - Acting Manager of Transport and Waste Management

Lisa Trotter, BC Transit, Senior Regional Transit Manager South Coast Region

Randi Kruse, Kruse Consulting

Ted Battiston, RMOW - Director, Corporate, Economic & Environmental Services

Cheeying Ho, Executive Director – Whistler Centre for Sustainability

Jennifer Walczyk, RMOW – Administrative Assistant for Infrastructure Services & Recording Secretary

REGRETS:

Jan Jansen, RMOW – GM of Resort Experience

ADOPTION OF AGENDA

Moved by M. Facundo

Seconded by B. Murray

That the Agenda of the Transportation Advisory Group (TAG) of January 5, 2017 be adopted as circulated.

CARRIED

ADOPTION OF MINUTES

Moved by M. Facundo

Seconded by K. Goodwin

That the Minutes of November 8, 2016 of the Transportation Advisory Group (TAG) be adopted as circulated.

CARRIED

PRESENTATIONS

Introductions: Crosland Doak is the newly appointed Citizen-at-Large.

Transportation Today
Presentations

Sea to Sky Regional Transit Results:

Lisa Trotter, BC Transit Senior Regional Transit Manager presented the preliminary results of the Sea to Sky Corridor Regional Transit Survey conducted in October/November 2016. Over 2,500 surveys were completed with 800 respondents from Whistler. When the report is finalized it will be presented to all regional Councils, the SLRD Board and then posted on www.bctransit.com/seatosky

Nancy Wilhelm-Morden arrived at 2:45pm.

Ted Battiston arrived at 2:50pm.

Questions regarding sustainable funding for regional transit were raised and need further discussion. Commuter vs. visitor transit was also briefly discussed.

Transportation Social Marketing Research and Action Strategy:

Randi Kruse and Ted Battiston presented the results of the work initiated through the Climate Action and Energy Plan.

Within the climate action plan the RMOW has launched a social media based study to tackle transportation demand issues. This work is usually not taken on by the RMOW. The roads in Whistler have become more and more crowded as of late and it's easy to blame others. When addressing problems we need to get to the root of the problem. Social marketing will tackle the knowledge and beliefs of people in order to make a change in people's behavior. The social norm needs to change in order for others to change. Over 1000 surveys were filled out and the information acquired from these surveys will lead to a plan on action.

Cheeying Ho arrived at 3:10pm

TAG members are asked to review the draft report circulated with the agenda for future discussion.

Transportation
Tomorrow Exercise 7

2016 Parking Study Report:

TAG members are asked to review the Draft 2016 Parking Study Report and to send final comments to E. DalSanto by January 12. The final report will be posted on www.whistler.ca/movingWhistler later this month.

TAG Action Planning Discussion:

The Whistler Center for Sustainability has been contracted to help facilitate discussion and assist with the engagement process at the January 17, 2017 Community Transportation Forum.

Short Term Priorities for 2017:

Discussion of Transportation Community Forum:

Discussion of priorities has been narrowed down to 9 goals. We want to make sure that we are talking about the winter and its problems that it poses as well as the rest of the year and other problems we face. Ideas such as another pilot project with free transit will potentially be rolled out again next summer. Studies that focus on intersection issues might be useful. Infrastructure improvements will be considered as well as better parking systems and management. Communications and transportation apps may be developed to make the transfer of information more readily available.

Mark Sedgwick arrived at 4:00pm.

Nancy Wilhelm-Morden left briefly at 4:00pm returned 4:10pm

Key messages include: what is being done now to mitigate traffic problems, what will be done, and what is being studied in the future to find more solutions. The past year has been about gathering evidence to create recommendations for the future. The forum should present the evidence and report on what we can do right now and hear what the community thinks about the 2017 recommendations that TAG could present to council.

All TAG members were asked:

- What is the top message you want to tell/teach people?
- What are the top one or two things that you want feedback on?

The forum is being designed in a way that provides information to the public and then asks for feedback in return.

Updates and Other
Business

- The Community Transportation Forum is set for Tuesday January 17, 2017. All TAG members are planning to participate.
- The Highway Incident Investigation study is underway and preliminary results are expected later this winter.

Next Meeting

The next TAG meeting will be scheduled end of February 2017 to review the feedback from the January 17, 2017 Community Transportation Forum.

ADJOURNMENT

Moved by S. Pass

***That** Transportation Advisory Group (TAG) adjourns the January 5, 2017 regular TAG meeting at 5:05 pm.*

CARRIED

CHAIR: Nancy Wilhelm-Morden

**RESORT MUNICIPALITY OF WHISTLER
ACCOMMODATION TAX REQUEST BYLAW NO. 2134, 2017**

**A BYLAW TO REQUEST THAT THE PROVINCE IMPOSE AN ACCOMMODATION TAX
UNDER THE PROVISIONS OF THE PROVINCIAL SALES TAX ACT**

WHEREAS the Council of the Resort Municipality of Whistler initially adopted, "Additional Hotel Room Tax Levy Bylaw No. 618, 1987" on February 8, 1987;

AND WHEREAS the Council of the Resort Municipality of Whistler wishes to raise revenue for the prescribed purposes of financing tourism marketing, programs and projects;

AND WHEREAS, the *Provincial Sales Tax Act* as amended in 2015, permits a municipality to request, by bylaw, that the Lieutenant Governor in Council make a regulation to provide for an additional tax levy, not to exceed three percent, on the purchase price of accommodation sold within a designated accommodation area;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the, "Accommodation Tax Request Bylaw No. 2134, 2017".
2. The Lieutenant Governor in Council is hereby requested to make a regulation under section 240 *Provincial Sales Tax Act* declaring that section 123 (1) of the Act applies at a rate of three percent in respect of accommodation purchased within the Resort Municipality of Whistler.
3. The revenue collected from the tax and paid to the Municipality may only be expended consistent with the prescribed purposes of the *Provincial Sales Tax Act*.
4. "Additional Hotel Room Tax Levy Bylaw No. 618, 1987" as amended is hereby repealed.

GIVEN FIRST, SECOND AND THIRD READING this __ day of ____, 2017.

ADOPTED by the Council this __ day of ____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
"Accommodation Tax Request Bylaw No. 2134, 2017"

Laurie-Anne Schimek,
Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
ZONING AMENDMENT BYLAW (IN-GROUND BASEMENT GFA EXCLUSION)
NO. 2132, 2016**

A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, by bylaw, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, and prohibit any use in any zone;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (In-Ground Basement GFA Exclusion) Bylaw No. 2132, 2016".
2. Zoning and Parking Bylaw No. 303, 2015, is amended as follows:

2.1 In Part 2, by inserting the following definition in appropriate alphabetical order:

“in-ground basement floor area” means that portion of the lowest floor of a building, at least 50% of the exterior wall height of which is below the level of finished ground adjoining the wall, and for this purpose wall height means the vertical distance from the level of the finished floor to the underside of the floor system above;”

2.2 In Part 5 General Regulations, by inserting the following as subparagraphs 26(1)(a)(i) and (ii) and renumbering remaining subparagraphs accordingly:

“(i) basement floor area in existence on May 12, 2012 having an elevation at least 1 metre below the average level of finished ground adjoining the exterior walls of the building, to a maximum of 125% of the floor area of the storey immediately above, and for this purpose the Municipality may require a building permit applicant to provide a statutory declaration as to the existence of basement floor area on May 12, 2012;

(ii) in-ground basement floor area to a maximum of 125% of the gross floor area of the storey immediately above;”

Given first and second readings this 6th day of December, 2016.

Pursuant to Section 464 of the *Local Government Act*, a Public Hearing was held this 10th day of January, 2017.

Given third reading this 24th day of January, 2017.

Approved by the Minister of Transportation this 23rd day of February 2017.

Adopted by the Council this ____ day of _____, 2016.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a
true copy of Zoning Amendment
Bylaw (In-Ground Basement GFA
Exclusion) No.2132, 2016.

Laurie-Anne Schimek,
Municipal Clerk

DRAFT

From: Rhonda Millikin [<mailto:rmillikin@echotrack.com>]

Sent: Tuesday, February 21, 2017 22:03

To: Mayor's Office <mayorsoffice@whistler.ca>

Subject: Sustainable growth in Whistler

Mayor and Council

I am about to retire from my day job to focus on my company (EchoTrack), from the cabin my husband and I were lucky enough to purchase in Whistler in 2011. We love Whistler.

Every time I'm running in the alpine or swimming in Lost Lake, gazing across the mountains from the ski hill, shopping at Rebuild It or at Nester's, I appreciate how lucky I am to be a part of this community. That said, I'm scared that what I'm hoping to retire to, will no longer be here. The waterpark at the base of Blackcomb is an example of something I believe is better kept in the urban city, rather than in our community of natural wonders.

I'm 3rd generation of BC; an ornithologist by profession, working internationally in conservation, and supporting graduate students in Canada and Internationally.

Could I serve your team somehow to help preserve the unique natural beauty of Whistler? I would hope to allow visitors to see that nature is enough, and success is possible with slow, sustained growth.

Regards,
Rhonda

Rhonda L. Millikin, Ph.D., M.Sc., R.P., Bio.

President, EchoTrack Inc.

1015 Ironwork Passage,

Vancouver, B.C., Canada

Phone and Text: 778-927-1691 (new number)

Skype: EchoTrack

rmillikin@echotrack.com

www.echotrack.com

Submitted on Saturday, February 25, 2017 - 14:41 Submitted by anonymous user: 75.156.77.250
Submitted values are:

Full Name: Jessica Deinum

Mailing Address: 2-2728 Cheakamus Way

Civic address if different from mailing address:

Email Address: jessicadeinum@gmail.com

Phone Number: 6049025588

Your Message:

Hello, thank you for taking the time to read my email.

I regularly park at the conference center underground parking, and there is constantly an issue with littering, vandalism and overall disregard for this area. Walking to my car before or after work it is common to have to walk around or through vomit, urine, empty liquor bottles, cigarette butts, couples making out, or people loitering and drinking in the stairwells. Today I noticed there's new graffiti on the door to the lowest level. Someone also left a bag of their garbage there last week.

Overall the staff (correct me if I'm mistaken but I believe it's Whistler employees who end up being responsible for this) do a good job of keeping this area cleaned up, but it would be great if we could help reduce the amount of disregard for this area.

I think the presence of security cameras, even inexpensive ones would help deter people from this kind of behavior, it would also give a sense of security for those of us like myself who work at the night clubs and walk to our cars late at night amongst all the drunk patrons. Having one at the initial door going into the stairwell from outside and then one high in the corner of the area with the stairwells, along with a sign stating that you could be fined or charged for activity caught on camera may help deter people from abusing the building. The smell of urine is almost always present regardless of how often it gets cleaned, and a lot of tourists use those parking spots as well and shouldn't be welcomed into the village by walking through that.

Thank you again for taking the time to read my email and for your consideration of this matter.

Please sign the form by entering your initials: JD

The results of this submission may be viewed at:

<https://www.whistler.ca/node/20256/submission/2664>

Submitted on Saturday, February 25, 2017 - 18:11 Submitted by anonymous user: 147.194.24.10
Submitted values are:

Full Name: Ron Naidoo

Mailing Address: 6255 Kingston Road Toronto M1c 1L1 Civic address if different from mailing address:

Email Address: rnaidoo@walkforvalues.com Phone Number: 416 2583708 Your Message:

To Mayor and Council,

On behalf of the Steering Committee and the large number of community volunteers at the Walk for Values, we like to express our deep gratitude to raise awareness to practice Human Values and to building the "Communities of Character". Canada is a great country and we are proud of its multiculturalism and the rich values we hold.

This is the 15th year while we celebrate Canada's 150 years that we again take an important step walking together at the Walk for Values 2017, not for "fund" raising but taking a pledge to transform self and the community by practicing values. The Walk for Values started in 2003 when street violence took place in Malvern area of Toronto. Your support for this Walk and the proclamation of "HUMAN VALUES DAY" on April 24, 2017 will bring greater awareness about human values that shape our lives and the future of our children. Please be rest assured, we will continue to work diligently to spread your message of living in harmony, caring for each other and our environment, in every city in Canada and around the world.

We have attached with this mail the following documents for your records:

- 1) A write up about the Walk for Values and how it is spreading the Values and helping us to be better citizens of this great country
- 2) Prime Minister's message from last year's event
- 3) Ontario Premier's message from last year's event
- 4) City's that issued Proclamations in the past

With your dynamic leadership, you have paved the path to a new wave of thinking, inspiring all of us to act lovingly, to do what's right for the city and the nation.

We look forward to your support in proclaiming April 24, 2017 as the "Human Values Day".

Please sign the form by entering your initials: rn

The results of this submission may be viewed at:

<https://www.whistler.ca/node/20256/submission/2665>



Walk for Values

A Walk for me, my family and my community!

www.walkforvalues.com



Celebrating 15 Years of Walk For Values and Honouring 150 Years of Canada

What is Walk for Values?

This is a walkathon which was started in the town of Malvern, ON., in 2003 by the Parent Council of the Sathya Sai School of Canada, a private elementary school, registered with the Ontario Ministry of Education. The school's thrust is **Education in Human Values**, where the staff, parents, students and volunteers all focus on *integrating human values* into the regular curriculum.

In 2004, this Walk became a national event being conducted annually in the cities of Ottawa, Kingston, Toronto, Saskatoon, Winnipeg, Edmonton, Calgary, and Coquitlam where representatives from Vancouver, Surrey, and Abbotsford join together with the City's Teddy Bear Parade. In 2007, it continued at Dundas Square, in downtown Toronto and in 2007, it also became *international* when it was done in Australia in 5 major cities on a national scale. Today it has spread over 4 continents in 30 major cities across the world. This is **the little Walk that grew** from just over 3000 walkers in Malvern in 2003 to over 5000 participants in 2010 at Yonge-Dundas Square, the heart of downtown Toronto, growing by the end of 2014 to an annual **international event** covering 28 major cities in 4 continents and counting! Since 2013, this Walk is being conducted from the prestigious **Nathan Phillips Square**, at Toronto City Hall.

This Walk is aimed at raising awareness of the importance of practicing **positive values** at helping in the eradication of violence, bullying, drugs, crime, disrespect and greed in our society. The uniqueness of the event is that **it is not a fundraiser**. Rather, each participant resolves to make the community richer **by pledging to practice a value of his or her choice**. In this way, it is a **"walk of love"** aimed at making our city, one citizen at a time, richer in our commitment to human values as a first step towards raising our social conscience.

Mission Statement

"Walk for Values" is a walk designed to raise awareness of *Human Values* and to promote individual and collective responsibility for the progress of humanity, one step at a time.

Vision Statement

A non-monetary, non-denominational event, this unique initiative, based on the five basic universal human values of Truth, Right Conduct, Peace, Love and Non-violence, is part of a global drive to seed human consciousness with timeless affirmations such as hope, kindness, patience and honesty, along with other positive values deemed integral to the sustenance and survival of mankind.

It calls for an honest self-examination from all its participants who identify areas for personal growth and pledge to practice associated values not only for self-transformation but also collectively for social, environmental and global reformation.

The Objective of the "Walk for Values"

The objective of the "Walk for Values" is to give members of the community, participating organisations and students a clearer understanding of the importance of a values-based life. Basic Human Values of truth, right conduct, peace, love and non-violence have been on the decline in our communities and our nations. We can see this in the daily reports in the newspapers, radio and TV news broadcasts. Guns, violence and drugs have infiltrated our streets, our communities and our families. By doing nothing we contribute to the increase of this decline. As responsible citizens, we simply must do something about it. This WALK is an opportunity to fulfil that responsibility in a positive way by raising the awareness of human values in our community.



Walk for Values

A Walk for me, my family and my community!

www.walkforvalues.com



Celebrating 15 Years of Walk For Values and Honouring 150 Years of Canada

The Values we walk for are Values to live by

TRUTH - honesty, integrity, optimism, excellence

RIGHT CONDUCT - courtesy, gratitude, fairplay, perseverance, determination, responsibility, sacrifice, initiative, leadership, courage, duty, ethics

PEACE - contentment, discipline, humility, patience, satisfaction, self-control, self-confidence, self-respect, understanding, modesty

LOVE - caring, compassion, reverence, forgiveness, generosity, kindness, enthusiasm, tolerance, dedication, devotion, unity

NON-VIOLENCE - gentleness, consideration, moderation, cooperation, brotherhood, equality, cultural respect, social justice

Current Locations, touching the 4 A-continents of America, Australia, Asia and Africa:

Canada: Ottawa, Kingston, Toronto, Saskatoon, Winnipeg, Edmonton, Calgary Fort McMurray and Coquitlam.

Australia: Sydney, Melbourne, Adelaide, Canberra, Perth and Brisbane. **USA:** New York, Austin, Houston, Dallas,

Raleigh, Seattle, Detroit, Ann Arbor, Chicago and Tempe. **India:** Chandigarh, Visakhapatnam New Delhi. **New Zealand:**

Auckland. **Malaysia:** Kampala. **Hong Kong:** The city of Hong Kong. **Africa:** Cape Town and Johannesburg.

Event Highlights focusing on the Tenth Anniversary, 2013

- It's not a fund raiser, but an event to promote Human Values and Character Development.
- The only major public event that supports & promotes excellence in Character in communities
- Collection of non-perishable food items - **with goal of 10 tons** - on a **National** basis for the Food Banks across Canada
- Conducting a **National Blood Donation** drive in partnership with CBS
- Collecting new and re-usable **clothing** to be distributed to the needy
- Donated **108 Children's' beds to charity** through the agency of 'Furniture Bank'
- Colorful floats, music bands and participation by other local public schools
- Motivational keynote speakers from the various community organizations
- **"Go Green"** was the theme for 2009 and continues as an underlying goal of all events
- Promotion of family values with fun games and prizes for children
- Leaders from the three levels of Government and other community organisations lead the parade
- Ignite Partner of Pan Am Games
- Alliance Partner for Canada 150

Respectfully submitted,

Ron Naidoo (For Walk for Values, Toronto.)

Hosted by the Parent Council - Sathya Sai School, Sathya Sai International Organization, Canada
451 Ellesmere Rd., Toronto, ON., Canada M1R 4E5; T. 416-297-7970; F. 416-297-0945; www.sathyasaischool.ca
Values Without Borders!



PRIME MINISTER • PREMIER MINISTRE

June 19, 2016

Dear Friends:

I am delighted to extend my warmest greetings to everyone taking part in the 14th annual Walk for Values in Toronto.

What started as a community initiative in Malvern in 2003 has grown to an annual event in cities across Canada and around the world. Today, Canadians of all ages and from all backgrounds have taken a pledge to practice a basic human value that will enrich their personal lives and help make the world a better place. As they do so, they will have a wonderful opportunity to reflect on our blessings as a nation and on the values we hold dear: peace, freedom, respect, compassion and diversity.

I would like to commend all those walking today for their commitment to promoting unity and harmony, one step at a time. I would also like to thank the organizer, Sathya Sai School of Canada, for working together with community sponsors and volunteers to make this event such a success.

Please accept my best wishes for a memorable experience.

Sincerely,

The Rt. Hon. Justin P.J. Trudeau, P.C., M.P.
Prime Minister of Canada





Premier of Ontario - Première ministre de l'Ontario

June 19, 2016

A PERSONAL MESSAGE FROM THE PREMIER

On behalf of the Government of Ontario, I am delighted to extend warm greetings to everyone participating in the 14th Walk for Values.

Since its inception, the dedicated organizers of Walk for Values have inspired participants to make a conscious commitment to adopt one or more of the values of love, peace, truth, non-violence and good conduct. This event does much to raise awareness of the importance of tolerance, respect and understanding among citizens, communities and nations.

I commend everyone taking part in today's walk, as well as the organizers, sponsors and volunteers. Your participation demonstrates your commitment to making positive choices, and inspires others — of all ages and from all backgrounds — to do the same.

Please accept my sincere best wishes for a memorable and inspirational walk.

A handwritten signature in black ink that reads 'Kathleen Wynne'.

Kathleen Wynne
Premier

2015



Walk For Values

A walk for me, my family, and my community!



is proud to celebrate

“Walk For Values Day”

as proclaimed by the Mayors and Members of Council
in the following Canadian municipalities.



City of Edmonton
May 30th, 2015



City of Markham
May 31st, 2015



Town of Oakville
May 31st, 2015



City of Pickering
May 31st, 2015



City of Brampton
June 3rd, 2015



City of Ottawa
June 7th, 2015



City of Toronto
June 11th, 2015



City of Saskatoon
June 15-20th, 2015



City of Oshawa
June 25th, 2015



Town of Ajax
July 9th, 2015



Town of Whitchurch-Stouffville
July 16th, 2015



Cape Breton County
November 23rd, 2015



City of Cornwall
November 23rd, 2015



City of Estevan
November 23rd, 2015



Town of Gananoque
November 23rd, 2015



Town of Goderich
November 23rd, 2015



City of Nanaimo
November 23rd, 2015



Town of Parry Sound
November 23rd, 2015



Municipality of Port Hope
November 23rd, 2015



City of Prince Albert
November 23rd, 2015



City of Quinte West
November 23rd, 2015



Town of Richmond Hill
November 23rd, 2015



City of Stratford
November 23rd, 2015



City of St. Thomas
November 23rd, 2015



City of Thunder Bay
November 23rd, 2015



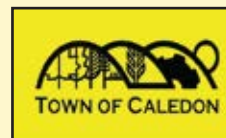
Town of Whitby
November 23rd, 2015



City of Yellowknife
November 23rd, 2015



Town of Aurora
November 26th, 2015



Town of Caledon
November 26th, 2015



City of Orillia
November 26th, 2015

www.walkforvalues.com

Values Without Borders!

From: Alan Whitney [<mailto:alwhitney@telus.net>]

Sent: Saturday, February 25, 2017 12:09

To: Wanda Bradbury <WBradbury@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Steve Anderson <sanderson@whistler.ca>; Jen Ford <jford@whistler.ca>; John Grills <jgrills@whistler.ca>; Andrée Janyk <ajanyk@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>

Cc: Claire Ruddy <cruddy@awarewhistler.org>

Subject: Logging in the Wedge Creek area.

To the Mayor and Council,

I owe it to you Madame Mayor, and to all of you as councillors the respect of informing you that the letter attached has been sent to the PIQUE. I urge you all to stop the plan of the CCF board to begin logging of the cuts in the Wedge area; because they will be visible from our town for years to come, because some of it involves old growth forest, and because it adversely effects the Comfortably Numb trail. I am told this work is set to start as early within a few weeks.

There are of course other deeper philosophical issues with respect to our surrounding forests, but for now, please just stop what is about to happen in this one place, so you can consider the other implications.

As I was the chair of FWAC when we negotiated the Community Forest, I was well aware that it could be either positive or negative for Whistler. Well we got it. I do not want to have to regret it. Unfortunately it falls on your shoulders to make it positive. Maybe the present scene can be a catalyst for reviewing what a community forest can be, and reviewing what a community forest board should be doing. If however this plan is allowed to go ahead, I expect it will be a catalyst for actions that ends up negatively for council, and it will not be wholly your fault.

I would be only too happy to present any of this to council, but am aware that it is possible that this logging and roadbuilding may proceed before the next council meeting.

Respectfully

Alan Whitney

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604 932 3107

8452 Matterhorn Drive

Whistler, B.C. V0N 1B8

To the editor,
PIQUE Newsmagazine

The residents of Whistler need to be aware that we are about to lose an area of forest around the mouth of Wedge Creek, and the northern end of our Comfortably Numb trail. Some of this area is old growth forest, and is part of the largest contiguous block of old growth near our community. In reality this forest stretches from the boundaries of Blackcomb Mountain through to Wedge Creek and contains stands of Cedar marked for cutting. As such we can bet that this forest is home for several important species, and some species at risk.

Members of AWARE, of WORCA (who helped to construct the Comfortably Numb Trail in the first place), and those community members who see logging here in Whistler as an industry of the past, and especially those living on the west side who will see some of this for years to come, need to get active on this. There is an assumption that you were informed of this before. If the above is a surprise it is not our fault, you were not informed. Six cut-blocks visible from our community, partially in old growth forest, are about to be logged.

The fact that this area is to be logged by the Cheakamus Community Forest (the CCF)-Whistler's and our partner's community forest - does not make it any different than if it were to be being logged by any other forest company. And while there is no indication from the CCF website that these cut-blocks will be visible - or not - from our valley west side (that is, from homes in Wedge Estates, Emerald, Rainbow and Alpine Meadows) it certainly looks as if most if not all will be, and thus they will have a negative visual impact on our community for years to come.

I believe our community has not had a real opportunity to make an informed choice about what we are giving up, and what benefit we are receiving. My expectation of our mayor and council is that they inform the community if this choice has been made and if the benefits and losses have been considered and communicated. In the mayor's 2011 campaign she went on record as saying that "Whistler cannot be in the business of logging old growth forest", and in 2014 identified the Community Forest as our main environmental challenge". At that time every candidate elected agreed that we should not be logging old growth.

I was both a member of - and for a time, the chair of - the Forest and Wildlands Advisory Committee to the RMOW during the several years that we debated about, and lobbied for, a Community Forest.

The major advantages for the Community Forest were (as outlined in the excellent Community Forest Website) the gaining of control by the community of what was logged, how it was logged, some negotiation in the AAC, and the enabling of more controlled thinning in areas that could threaten the townsites in a time of forest fires. This of course may have been an illusion.

The major disadvantages we considered, are not as well outlined in the same website. One of the biggest concerns was saddling a future RMOW Council with looking like a forest company, which is certainly a possibility with this new logging venture. The final structure for the Cheakamus Community Forest was to have a board independent of both FWAC and the RMOW council. If the CCF board does not answer to FWAC and thus to council then do we really have a *COMMUNITY* forest at all. Another concern was, of course, dealing with the Ministry of Forests and their prescribed AAC (annual allowable cut).

We spent several meetings debating whether the Ministry would or could face the political backlash of taking back a community forest if we consistently cut far less than our AAC. We debated the inadequacies of the ministry's definition of what was old growth, and considered the unsightly blocks above Alpine Meadows, and to the west of Green Lake, that were only just recovering 50 years after the logging, and still visible within the Whistler boundaries. We talked of a community forest that was a recreational forest and a carbon sink even when these ideas did not fit with those of the Ministry of Forests. This was in a day when Whistler was not considered as influential to the overall government coffers as it is today, yet we still asked the question of whether a government in power would or could force Whistler to log. Interestingly other BC towns are now asking about keeping their community forests for carbon credits.

Clearcuts visible from our town, and any logging of old growth were just two of the issues what we were trying to avoid by getting a community forest. The Wedge cut-blocks impinge on the Comfortably Numb trail, which was subsidized by the RMOW, and which expands our recreational draw for both hiking and biking. The cut-block at higher elevation will take us back to the days when you had to drive through a view-scape of logging. Under this plan there will be a renewal of roads originally constructed decades ago, (for much smaller logging trucks), that are now overgrown, and some new roads as well. Roads, are at least as damaging to the overall environment as clearcuts, and can radically change the travel patterns of sheltered species.

All of this to what end? The amount of net cash gain for all of the community forest scarcely amount to the taxes on a half dozen of the homes that will be effected. I'm sure the net cash benefit will be far smaller than the amount of subsidy originally made by the

RMOW for the trail construction. The cash gain for our two partners will be equally small. The voters will unfairly condemn a council that had little say in this, and who may not know the extent of what is planned. In all this looks like a game with a much higher downside than upside.

I know that we have partners in the CCF, and that this has sometimes led to differences. But we know that there is an environmental community among both of our partners, as well as a nurtured reputation of stewardship among all the first nations of B.C. Leadership from the Whistler partner involves playing these cards, and as jobs are important to our partners, looking at real alternatives perhaps in forest lands interpretation, or if we are concerned with logging jobs, then in the very necessary tree thinning that needs to go on.

The CCF can rightly say that they made attempts to communicate to the Whistler community that this logging was going to happen this spring. Open houses were held. But the issue of these clearcuts being visible to residents on the west side, the issue of having a popular hiking and biking trail changed from being in the woods to being mostly in the woods but also alongside clearcuts, and the issue of logging old growth was not advertised in the invitation to come to the open house meetings. That these meetings were not well attended does not in my opinion mean that our community does not care if we log our valley again, or if we log old growth, and certainly does not mean that we were all informed.

In making this inquiry, it has become evident that the logging and roadbuilding at Wedge is to start in the next few weeks. If we are to stop this we have to ask our council to get the CCF to stop this plan. If we really have a *COMMUNITY* Forest, then the community needs to have a chance to inform the council and thus the CCF board of their wishes. The goal in negotiating for a community forest, truly was to gain control of what happened with our forested lands. What happens then is a council matter. If the Wedge Creek logging starts before the community can react it would indicate to me that we should have stayed with the status quo of logging company ownership, and with the protests that changed them.

We are not a logging community, we are a resort community. Most of us are very proud of the advancements that we have made in this regard as well as in our opportunities for educating the sense of wonder of our many guests. Diminishing our beautiful valley just for the very outmoded concept of the AAC, for a very small revenue stream, as a way to subsidize fire management, or as a way to train workers in what one can see as a sunset industry, as well as the cutting of any old growth, is way too shortsighted.

Please let your councillors know where you stand. Ask for a re-examination of this plan.
Time is of the essence.

Alan G. Whitney
Whistler, (since 1987)