

WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 21, 2017, STARTING AT 5:30 P.M.**

**In the Franz Wilhelmssen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

ADOPTION OF AGENDA

Adoption of the Regular Council agenda of March 21, 2017.

ADOPTION OF MINUTES

Adoption of the Regular Council minutes of March 7, 2017.

PUBLIC QUESTION AND ANSWER PERIOD

PRESENTATIONS/DELEGATIONS

Fee For Service Report
Backs

A presentation by Maureen Douglas, Executive Director of Arts Whistler reporting back on their Fee for Service.

A presentation by Brad Nichols, Executive Director and Curator of Whistler Museum reporting back on their Fee for Service.

A presentation by Nina Cairn, Director of Trails for WORCA reporting back on their Fee for Service.

A presentation by Lindsay Suckerling, Executive Director of WAG reporting back on their Fee for Service.

Blackcomb Helicopters

A presentation by Steve Gray, Whistler Base Manager for Blackcomb Helicopters regarding Whistler F.I.R.S.T proposal.

MAYOR'S REPORT

ADMINISTRATIVE REPORTS

LLR 1272 – Pangea Pod
Hotel – New Food
Primary Licence with
Hours Past Midnight
Report No. 17- 025
File No. LLR 1272

A presentation by municipal staff.

That Council pass the resolutions attached as Appendix “A” to Administrative Report to Council No.17-025 providing Council’s recommendation to the Liquor Control and Licensing Branch regarding an Application from the Pangea Pod Hotel for new food primary licence with hours past midnight.

RZ1122-Maury Young
Arts Centre and Lands
North Institutional (LNI)
Zone Amendments
Report No. 17-026
File No. RZ 1122

A presentation by municipal staff.

That Council consider giving first and second readings to Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017; and

That Council authorize staff to schedule a public hearing for Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017 and to advertise for the same in a local newspaper.

Five-Year Financial Plan
2016-2020 Amendment
Bylaw No. 2137, 2017
Report No. 17-027
File No. 4530

A presentation by municipal staff.

That Council consider giving first, second and third readings to the Five-Year Financial Plan 2016-2020 Amendment Bylaw No. 2137, 2017.

2017 Budget Guidelines
Report No. 17-028
File No. 4530

A presentation by municipal staff.

That Council direct the Director of Finance to prepare the 2017-2021 five-year financial plan bylaw based on these specific guidelines:

1. To implement a 1.9% increase to property value taxes in 2017 (excluding non-market and property count changes);
2. To implement a 1.0% increase to sewer parcel taxes and user fees (excluding property count changes);
3. No increase to water and solid waste parcel taxes and fees (excluding property count changes)
4. To include the project amounts as described in Appendix A to Administrative Report to Council No. 16-032.

DP 1494 – 4313 Village
Gate Boulevard –
Gateway Loop
Redevelopment
Report No. 17-029
File No. DP 1494

That Council approve the issuance of Development Permit DP 1494 for the proposed Whistler Gateway Loop reconstruction project at 4313 Village Gate Boulevard which includes the following variance to the Zoning Bylaw:

- a) Vary the building setbacks from 10.0 metres to 1.0 metre on the east side and 7.0 metres on the west side for the canopy structure

as illustrated on architectural plans A1.01, A2.01, A2.02, A3.01, A5.01 and A5.11 prepared by Public Architecture, dated 11/25/16, landscape plans L1.0, L1.1, L4.0 Rev. 2 dated 02/09/17 and L5.0, L6.0, L6.1, L6.2, Rev. 0, dated 11/25/16 prepared by P + A landscape architecture, and encroachment plan L0.0 prepared by P + A landscape architecture, dated 03/09/17 attached as Appendix B to Administrative Report to Council No. 17-029 and subject to the resolution of the detailed items specified in the letter attached as Appendix D to Administrative Report to Council No. 17-029 to the satisfaction of the General Manager of Resort Experience.

MINUTES OF COMMITTEES AND COMMISSIONS

May Long Weekend Committee	Minutes of the May Long Weekend Committee meeting of April 28, 2016.
Emergency Planning Committee	Minutes of the Emergency Planning Committee meeting of November 29, 2016.
Liquor Licence Advisory Committee	Minutes of the Liquor Licence Advisory Committee meeting of January 12, 2017.
Recreation Leisure Advisory Committee	Minutes of the Recreation Leisure Advisory Committee meeting of January 12, 2017.
Forest and Wildland Advisory Committee	Minutes of the Forest and Wildland Advisory Committee meeting of February 8, 2017.
Whistler Bear Advisory Committee	Minutes of the Whistler Bear Advisory Committee meeting of February 8, 2017 2017.

BYLAWS FOR FIRST AND SECOND READINGS

Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017	<p>That Council consider giving first and second readings to Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017; and,</p> <p>That Council authorize staff to schedule a public hearing for Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017 and to advertise for the same in a local newspaper.</p>
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BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Five-Year Financial Plan
2016–2020, Amendment
Bylaw No. 2137, 2017

That Council consider giving first, second and third readings to the Five-Year Financial Plan 2016-2020 Amendment Bylaw No.2137, 2017.

BYLAWS FOR ADOPTION

Accommodation Tax
Request Bylaw No. 2134,
2017

That Council adopt Accommodation Tax Request Bylaw No. 2134, 2017.

OTHER BUSINESS

CORRESPONDENCE

Active Communities
Grant
File No. 3009

Correspondence from Juan Solorzano dated February 20, 2017, regarding Letters of Community Interest for the Active Communities Grant.

Old Growth Cutting
File No. 8370

Correspondence from Andrew Logan dated March 1, 2017, requesting that old growth cutting be stopped.

2017 Budget Feedback
File No. 4530

Correspondence from Karen Blaylock dated March 1, 2017, regarding her feedback to the proposed 2017 Budget.

Artificial Turf Response
File No. 8516

Correspondence from Mitch Forster, Whistler Youth Soccer Administrator dated March 2, 2017, regarding their response and presentation around the Artificial Turf proposal.

Housing Situation
File No. 3009

Correspondence from Marion Young dated March 6, 2017, regarding a housing situation she is facing.

Asphalt Plant Concerns
File No. 3009

Correspondence from John Gillespie dated March 7, 2017, regarding his concerns with the Asphalt Plant.

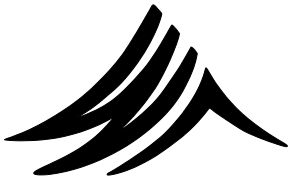
Whistler F.I.R.S.T
Proposal Response
File No. 3009

Correspondence from Andrew Bradley, Operations Manager, for Blackcomb Helicopters dated March 13, 2017, regarding the Whistler F.I.R.S.T proposal.

Whistler F.I.R.S.T
Proposal Response
File No. 3009

Correspondence from Patrick Smyth dated March 13, 2017, regarding his support for the Whistler F.I.R.S.T proposal.

ADJOURNMENT



WHISTLER

MINUTES

REGULAR MEETING OF MUNICIPAL COUNCIL TUESDAY MARCH, 7, 2017, STARTING AT 5:30 P.M.

In the Franz Wilhelmssen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Mayor: N. Wilhelm-Morden

Councillors: S. Anderson, J. Crompton, J. Ford, J. Grills, A. Janyk,
S. Maxwell

Acting CAO/General Manager of Resort Experience, J. Jansen
General Manager of Infrastructure Services, J. Hallisey
General Manager of Corporate and Community Services, N. McPhail
Municipal Clerk, L. Schimek
Manager of Communications, M. Comeau
Planning Analyst, R. Licko
Director of Corporate, Economic and Environmental Services, T. Battiston
Economic Development Officer, T. Metcalf
Manager of Resort Parks Planning, M. Pardoe
Manager of Information Technology, K. Ing
Systems Analyst, H. Paul
Capital Projects Supervisor, A. Chalk
Recording Secretary, M. Kish

ADOPTION OF AGENDA

Moved by Councillor A. Janyk
Seconded by Councillor J. Grills

That Council adopt of the Regular Council agenda of March 7, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by Councillor S. Anderson
Seconded by Councillor J. Crompton

That Council adopt the Regular Council minutes of February 21, 2017.

CARRIED

PUBLIC QUESTION AND ANSWER PERIOD

Dave Buzzard – 9295 Emerald Drive

Mr. Buzzard informed that there is a report that came out today regarding Uber and how they may be coming into British Columbia if the Liberals win the next election.

Mr. Buzzard asked if Council had pondered any community regulations regarding that.

Mayor Wilhelm-Morden replied that it is a bit soon to talk to the Uber issue but that they have talked about the sharing economy over the years and car sharing in the context of the Transportation Advisory Group (TAG). Mayor Wilhelm-Morden commented that they have not talked about Uber in any serious way but will in the future.

Alan Whitney – 8452 Matterhorn Drive

Mr. Whitney thanked Council for the consideration given to his letter regarding logging at Wedge Creek which now becomes the issue of long term logging of old growth forest in the community. Mr. Whitney commented that Whistler needs to decide whether they will be a logging community or a recreational community or an accommodation of the two saying this will be left up to this Council and perhaps the next Council. Mr. Whitney noted that all of Council went into the election not in favour of old growth logging. Mr. Whitney commented that we are now starting to log old growth this week in the Wedge Creek area which is an issue. Mr. Whitney questioned why there has been a change in that regard. Mr. Whitney commented that he appreciated Councillor Maxwell's comments at the budget meeting saying that we move forward in a complex way because of our two partners but would like to know whether Council will give consideration to re-looking at the partnership in the short and long run, not in terms of backing out or getting them to change their minds but looking at the long term partnerships with Whistler Blackcomb as a company and with this valley. The logging that will be taking place around the Comfortably Numb trail and all the old growth areas will not put us forward as a recreational community. Mr. Whitney commented that we would do a lot better as a community if we could produce aerial photos which would show what is happening now and over the next 30 years with the community forest saying that the community needs to know what that will look like. Mr. Whitney commented that the maps the Cheakamus Community Forest (CCF) have are difficult to read. It would be a set of photographs that will show what it looks like now and over the coming years.

Mayor Wilhelm-Morden informed that she was on the CCF board from 2012 to 2016 commenting that she is well aware of these issues. Mayor Wilhelm-Morden commented that she may have misunderstood the first question regarding Mr. Whitney's comment "...that now we are starting with old growth logging". Mayor Wilhelm-Morden informed that there has been no change to logging old growth forests saying we have been doing that all along.

Mayor Wilhelm-Morden commented that she is not sure if the RMOW knew going into this partnership that there was anything specific about old growth logging at the time but that the community forest has a requirement to log 20,000 cubic metres every year and our forests, as they exist now, can't support that target unless old growth is logged considering that the second growth forests won't be ready for another 20 years or so. Mayor Wilhelm-Morden commented that as far as looking at partnerships there is an opportunity now that we have moved into a Memorandum Of Understanding with the two First Nations, Whistler Blackcomb and the Province to look at a

myriad of things. One of those things may well be the partnership in the CCF and if there are other alternatives available to us that meet the needs of the three partners in the CCF for job creation and job training skills outside of logging. Mayor Wilhelm-Morden commented that the existing maps showing where the logging will be taking place are hard to read and it may be helpful if they are displayed in a pictorial fashion rather than mapping which may be helpful. Mayor Wilhelm-Morden commented that whether this community is in favour of logging or not the fact of the matter is we are in a partnership with the two F.N. in the CCF and we need to work with our partners to achieve a solution that satisfies our partners and our community.

Mr. Whitney asked whether this Council would be prepared to go to the Province and just say no as two other Municipalities have recently done. Mr. Whitney asked would Council be prepared to go to our partners and say we are not going to log anymore.

Mayor Wilhelm-Morden informed that there have been many heated discussions at the board already and over the course of the years but whatever the stance the CCF takes with the Ministry it has to be a united front with the three partners. Mayor Wilhelm-Morden commented that we have work to do to establish what that common position will be.

Karin Fecova, – 1245 Mount Fee Road

Ms. Fecova stated she is a resident and co-owner of a home in Cheakamus Crossing.

Ms. Fecova expressed a number of concerns regarding the continuing quarry and asphalt plant operations in the Cheakamus Crossing neighborhood if Whistler Aggregates Ltd.'s request for tenure license is renewed:

- Concern that the quarry is adjacent to the neighbourhood and pollutes the air they breath with dust and toxins.
- Concern that there will be a negative impact on their respiratory system.
- Concerns regarding the trucks that haul crushed gravel and asphalt causing air pollution with dust and toxins as they pass.
- Concerns they compromise the safety of her family as they walk on the bridge that shares the road at the entrance to their neighbourhood.
- The nuisance of constant noises from the quarry during the day including truck beeping and loud crushing rock sounds.
- The unpredictable nuisance of rock blasting that may compromise human safety.

Ms. Fecova questioned what monitoring was done in the past and where the past monitoring location is. Ms. Fecova commented that she was concerned that it was not working properly and not measuring short term peak concentration of pollutants.

Ms. Fecova asked if the RMOW is considering doing more monitoring this summer and whether the RMOW will notify the ministry about the problems with past monitoring and the collected data that is not reflecting immediate effect on the human respiratory system.

James Hallisey, General Manager of Infrastructure Services commented that we have been monitoring since 2010 and that it continues to be updated hourly and that it is available on the website. It has been continually working except for a time when they installed new equipment there about a year ago. It is intended to continue.

Ms. Fecova asked did they consider monitoring on a minute by minute basis in calculating the concentration over a year or 24 hour period that may not be reflective of what somebody can inhale.

James Hallisey informed that the monitoring station actually measures on a minute by minute basis but the provincial guidelines are hourly and daily so the calculations to compare against the provincial guidelines take those one minute measurements and make averages out of them to compare against the provincial standards.

Ms. Fecova asked if it was possible to make public the minute by minute data.

James Hallisey informed that the data is available on the website but if she was not able to download the information that staff would be able to make that available to her.

Mayor Wilhelm-Morden informed that there will be a report to Council later in the meeting regarding the asphalt plant and quarry lease renewal. The RMOW will be submitting comments to the ministry by March 20. Mayor Wilhelm-Morden commented that the RMOW is not the decision makers and suggested that comments be sent to the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) flnroseatoskydistrict@gov.bc.ca. Mayor Wilhelm-Morden commented that the RMOW's position will be that they do not support the renewal of the lease and that they will be making a forceful argument in that regard. The alternative if the government is going to renew the lease is that they only do it for one year to allow time to complete the comprehensive planning process that staff are doing in the Cheakamus Crossing neighbourhood. Mayor Wilhelm-Morden commented that unfortunately she did not believe they will be able to convince the provincial government that the continued operation of the quarry and asphalt plant does not constitute a health risk because of air quality as we do not have the data to support that, but if we talk about neighbourhood compatibility we may stand a chance. Mayor Wilhelm-Morden commented that she was glad to hear that Ms. Fecova had submitted her concerns and that she could encourage her neighbours to do the same.

John Gillespie - #7-1375 Cloudburst Drive (The Terrace) Cheakamus Crossing.

Mr. Gillespie shared some information regarding his next door neighbor who was diagnosed with AML (Acute Myeloid Leukemia) and is in hospital undergoing treatment. Mr. Gillespie informed that his neighbor moved into Cheakamus Crossing in 2010 as did many other people and that he is a non-smoker. Mr. Gillespie informed that if you go to Wikipedia and look up AML there are a few risk factors that cause this disease one of which is the

chemical Benzene which is also a byproduct of asphalt plant production. Mr. Gillespie commented that he thought this would be important information to share. John Gillespie informed that there are 20 children under the age of 10 in the Terrace buildings alone – nearly as many children as there are units.

Mr. Gillespie commented that he has been there for nearly seven years and that he has a three year old son which luckily means he has only been living there for three years commenting that even one year is one year too many. Mr. Gillespie asked how long do we have to wait for a cluster of AML to show up in the Cheakamus Crossing before anything is done about it? John Gillespie commented that obviously it can't be proved that it is the result of the asphalt plant but there is a good chance. Will Council do everything in their power to make sure that asphalt plant is removed respectfully adding that another year is one too many?

Mayor Wilhelm-Morden commented that she agrees with him and that she speaks for Council when she says that they are very opposed to the renewal of the lease for a myriad of reasons. Mayor Wilhelm-Morden expressed sorrow at hearing about the health condition of his neighbor, commenting that Council and staff are doing everything that they can to try and convince the provincial government that it is in nobody's interest to have the lease renewed. Mayor Wilhelm-Morden informed that if he has not already to send his concerns to FLNOR and CC your letters to the Premier, MLA Jordan Sturdy and Minister Steve Thomson and hopefully the right decision will be made.

PRESENTATIONS/DELEGATIONS

A presentation was given by Toni Metcalf, Economic Development Officer regarding an update on the Mayor's Task Force on Resident Housing.

MAYOR'S REPORT

Mayor Wilhelm-Morden, on behalf of Council and the Resort Municipality of Whistler shared condolences with the family and friends of four people who passed away recently.

Mayor Wilhelm-Morden shared condolences on the passing of Ellen Lanchester. Ellen lived in Whistler for many years. She is survived by her brother Arnold, her children Frank Junior, Patrick, Doreen and her foster daughter Shelley, as well as her grandchildren Kristofer and Nicholas. A service will be held on March 11 in Vancouver and Ellen's celebration of life will be in Whistler on July 15.

Mayor Wilhelm-Morden shared condolences on the passing of Kieran McDonogh, who died while snowboarding in an out-of-bounds area on Whistler Mountain.

Mayor Wilhelm-Morden shared condolences on the passing of Corey Lynam, who died in an avalanche in the Callaghan area on Saturday.

Mayor Wilhelm-Morden also shared condolences on the tragic passing of the 14-year-old student from Abbotsford's MEI Secondary school, who died on Blackcomb Mountain on Friday.

Mayor Wilhelm-Morden thanked the 175 individuals who attended the Budget Community Meeting on February 28 along with 32 children who attended that meeting. Mayor Wilhelm-Morden commented that it was an excellent meeting and council and staff really appreciated the turnout and the input from everyone. Mayor Wilhelm-Morden commented that feedback and questions are being carefully considered by staff, the Audit and Finance Committee as well as Council as we decide on the RMOW's work plans and budget. You can find the meeting presentations and displays as well as videos of the meeting at whistler.ca/budget.

Mayor Wilhelm-Morden congratulated Laura Bifano on winning the Street Banner Competition. Laura's images feature scenes of Black Tusk, Ancient Cedars, Alexander Falls and Brandywine Meadows. The winning banner set will be displayed from May until October this year and over the same months in 2018.

Mayor Wilhelm-Morden informed that Whistler residents are invited to help name the two new neighbourhood parks in the Rainbow neighbourhood. The winner of the contest will have the name they suggested used, and also win a one-month pass to Meadow Park Sports Centre. The contest will open on Monday, March 13 and all entries must be submitted by March 31 at midnight. Find out more at whistler.ca/parksnaming.

Mayor Wilhelm-Morden informed that the RMOW's Spring Summer Recreation Guide will be available online from Thursday, March 9. Mayor Wilhelm-Morden commented that this guide details the array of classes and programs available within Whistler to all ages. New programs this year include:

- Adult beginner swimming lessons
- A Red Cross Water Safety Instructor course
- The Roll Model Method of stretching
- Revive classes for balanced training
- A pilates and yoga class for postpartum women and those recovering from injuries
- And two additional running programs: one for beginner runners as well as a Runners Boot Camp

Resident registration for programs begins on March 19. See whistler.ca/recreation.

In response to some questions from the community, Mayor Wilhelm-Morden shared this year's Cheakamus Community Forest logging plans for the Wedge .02 area near the Comfortably Numb trail which began last week. The Wedge .02 project logging contains six openings ranging from .6 to 4.1 hectares. Mayor Wilhelm-Morden commented that no harvesting will take place over the Comfortably Numb trail, but trees will be selectively removed in four places within fifteen metres of one side of the trail. Mayor Wilhelm-Morden was advised that this logging won't be visible from Alpine, Wedgewood Estates, Rainbow or most of Emerald Estates. Of the more

than 33,000 hectares allocated for the Cheakamus Community Forest, approximately 15,000 hectares are protected through a variety of legal and voluntary mechanisms from being commercially harvested. All plans are available at cheakamuscommunityforest.com. Mayor Wilhelm-Morden informed that there will be briefing note that will be taking place on the site tomorrow which will provide more answers as to what the Cheakamus Community Forest does and some of the concerns and issues facing it right now.

Mayor Wilhelm-Morden informed that the British Columbia government has announced a new safety improvement plan for the Lions Bay section of the Sea-to-Sky Highway. A 1.4 kilometre concrete median barrier will be installed where there is currently a landscaped median. The concrete barrier is designed to prevent crossover accidents, such as head-on collisions, and will have reflector strips to improve visibility. The Ministry of Transportation and Infrastructure is investing \$800,000 in the project. Installation of the barrier begins in April 2017 and will be completed in the fall. In addition to the concrete barrier, the Ministry is:

- Looking at ways to improve the incident management protocol for Highway 99
- To speed up re-opening following an incident
- Installing a new webcam on the highway at Lions Bay
- And improving street lights through the area.

Mayor Wilhelm-Morden congratulated Brad Sills for winning the provincial Public Safety Lifeline Volunteer of the Year award for his contribution to Search and Rescue. Brad will be honoured at an awards ceremony at the provincial Legislature on March 9. Mayor Wilhelm-Morden informed that he will also be given a tour of the Parliament Buildings and lunch with the Honourable Naomi Yamamoto, Minister of State for Emergency Preparedness.

Mayor Wilhelm-Morden informed that the Province of British Columbia and Whistler Blackcomb entered into agreements with the Squamish and Lil'wat Nations as part of Whistler Blackcomb's new 60-year Master Development Agreements. Mayor Wilhelm-Morden commented that these agreements are important for the resort to invest in its product that in turn supports tourism in Whistler. In addition, the Province, the RMOW, Whistler Blackcomb and the Squamish and Lil'wat Nations have entered into a memorandum of understanding on how to work together moving forward. Council participated in the celebration at the Squamish Lil'wat Cultural Centre on Friday, February 24, which involved representatives from all parties. Mayor Wilhelm-Morden commented that it was a very positive event and marked an important day in regional relationships. The Lil'wat and Squamish Nations gave the Municipality a beautiful gift during the ceremony. A carving created by Richard Baker that depicts the bear and the beaver. The carving is displayed in the front entrance of municipal hall.

Councillor Grills congratulated Marielle Thompson for her 7th gold medal of the season. As well she picked up her 3rd Crystal Globe as this year's world champion in skier cross.

INFORMATION REPORTS

Artificial Turf Field
Project Update
Report No.17-017
File No. 8516

Moved by Councillor A. Janyk
Seconded by Councillor J. Ford

That Information Report to Council No.17-017 regarding an update to the artificial turf field project be received.

CARRIED

Whistler.ca Update
Report No.17-024
File No. 4956

Moved by Councillor A. Janyk
Seconded by Councillor J. Grills

That Information Report to Council No.17-024 regarding Whistler.ca be received.

CARRIED

The Civic Platform
Project Status Report
Report No.17-018
File No. 4028.01

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Information Report to Council No. 17-018 regarding the Status of the Civic Platform Project be received.

CARRIED

ADMINISTRATIVE REPORTS

CM 79 – 3828 Sunridge
Drive Covenant
Modification
Report No.17-019
File No. CM 79

Moved by Councillor S. Anderson
Seconded by Councillor J. Crompton

That the development covenant registered on the title of 3828 Sunridge Drive as BJ342502 be modified to amend the building envelope for the property by 1.8 metres for a proposed pool/ hot tub development as shown in the proposed building envelope plan attached to Administrative Report to Council No. 17- 019 as Appendix B; and further,

That Council authorize the Mayor and Municipal Clerk to execute the covenant modification.

CARRIED

LLR 128 - Conference
Centre Extension of
Hours for WSSF Event
Report No.17-020
File No. LLR 128

Moved by Councillor A. Janyk
Seconded by Councillor J. Ford

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, April 15, 2017 at the Whistler Conference Centre for a special World Ski & Snowboard Festival event

CARRIED

Whistler Aggregate Ltd.
– Tenure Renewal
Report No.17-022
File No. 2401480

Moved by Councillor J. Ford
Seconded by Councillor A. Janyk

That Council direct staff to respond to the Crown referral (file 2401480) and state the RMOW's opposition to the renewal of gravel quarry License 240035 located adjacent to the residential neighborhood of Cheakamus Crossing,

That notwithstanding the opposition, if the tenure is to be renewed the term of the License should be significantly reduced to a one (1) year period from the requested thirty (30) years; and further

That if the existing tenure is to be renewed, the boundary should be modified to increase the tree buffer and operational setback from the adjacent residential neighborhood.

CARRIED

UBCM Bid
Opportunities
Report No.17-021
File No. 2014.34

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council direct staff to submit a bid for the Resort Municipality of Whistler to host the 2020, 2022, 2024 and 2026 Union of British Columbia Municipalities (UBCM) Conventions; and further,

That should the bid be successful, Council accept the host responsibilities on behalf of the Resort Municipality of Whistler as outlined in Administrative Report to Council No.17-021.

CARRIED

Accommodation Tax
Request Bylaw No.
2134, 2017
Report No.17-023
File No. 2014.34

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That Council consider giving first, second and third readings to Accommodation Tax Request Bylaw No. 2134, 2017.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Transit Management
Advisory Committee

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That minutes of the Transit Management Advisory Committee meeting of May 19, 2016 be received.

CARRIED

Advisory Design Panel

Moved by Councillor J. Grills
Seconded by Councillor A. Janyk

That minutes of the Advisory Design Panel Committee meeting of November 11, 2016 and January 18, 2017 be received.

CARRIED

Transportation Advisory
Group

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That minutes of the Transportation Advisory Group Workshop 7 meeting of January 5, 2017 be received.

CARRIED

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Accommodation Tax
Request Bylaw No.
2134, 2017

Moved by Councillor A. Janyk
Seconded by Councillor J. Ford

That Accommodation Tax Request Bylaw No. 2134, 2017 receive first, second and third readings.

CARRIED

BYLAWS FOR ADOPTION

Zoning Amendment
Bylaw (In-Ground
Basement GFA
Exclusion) No. 2132,
2016

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That Zoning Amendment Bylaw (In-Ground Basement GFA Exclusion) No. 2132, 2016 be adopted.

CARRIED

OTHER BUSINESS

There were no items of Other Business.

CORRESPONDENCE

Sustainable Growth in
Whistler
File No. 3009

Moved by Councillor A. Janyk
Seconded by Councillor J. Crompton

That correspondence from Rhonda Millikin dated February 21, 2017, regarding concerns for sustainable growth in Whistler be received and referred to staff.

CARRIED

Conference Centre
Parkade Concerns
File No. 4715

Moved by Councillor A. Janyk
Seconded by Councillor J. Ford

That correspondence from Jessica Deinum dated February 25, 2017, regarding concerns with the condition and security of the Conference Centre parkade be received and referred to staff.

CARRIED

Human Values Day
Proclamation
3009.1

Moved by Councillor A. Janyk
Seconded by Councillor J. Ford

That correspondence from Ron Naidoo dated February 25, 2017, requesting that April 24, 2017 be proclaimed Human Values Day be received and proclaimed.

CARRIED

Logging in Wedge Creek
Concerns
File No. 8370

Moved by Councillor J. Crompton
Seconded by Councillor S. Maxwell

That correspondence from Alan Whitney dated February 25, 2017, regarding his concerns for the scheduled logging cuts in the Wedge Area and requesting that the plan for logging be stopped be received and referred to staff.

CARRIED

ADJOURNMENT

Moved by Councillor J. Crompton

That Council adjourn the March 7, 2017 Council meeting at 8:41 p.m.

CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, L. Schimek



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 21, 2017

REPORT: 17-025

FROM: Resort Experience

FILE: LLR 1272

SUBJECT: LLR 1272 – PANGEA POD HOTEL – NEW FOOD PRIMARY
LICENCE WITH HOURS PAST MIDNIGHT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council pass the resolutions attached as Appendix “A” to Administrative Report to Council No.17-025 providing Council’s recommendation to the Liquor Control and Licensing Branch regarding an Application from the Pangea Pod Hotel for new food primary licence with hours past midnight.

REFERENCES

Applicant: Pangea Pod Hotel
Location: 4333 Sunrise Alley

Appendices:

- “A” – RMOW Resolution – New Food Primary Licence with Hours Past Midnight
- “B” – Location Plan
- “C” – Letter from applicant dated October 19, 2016
- “D” – Occupant load stamped plan for second floor
- “E” – Occupant load stamped plan for third floor
- “F” – Minutes of March 9, 2017 LLAC Meeting (relevant excerpts)

PURPOSE OF REPORT

This report presents an application from the new Pangea Pod Hotel for a new food primary licence with hours past midnight. For this type of application, the provincial Liquor Control and Licensing Branch (LCLB) requires a resolution from local government Council addressing prescribed regulatory criteria and a recommendation as to whether the licence should be approved.

DISCUSSION

New Pangea Pod Hotel

The three upper floors of the Whistlerview Condos building at 4333 Sunrise Alley in Whistler Village are being renovated and converted into a “pod” hotel (see location plan of Appendix “B”). The Pangea Pod Hotel is under construction on the second, third and fourth floors of building. (Carlbergs Gift Shop is on main floor at Village Stroll level.) The hotel will comprise nine suites with a total of 88 “pods” (individual sleeping units, each consisting of a bed and a fold-down computer table). Washrooms, showers, change rooms and bike/ski storage are shared by guests staying in the suites of pods. There will be a reception, kitchen, café and dining lounge on the second floor and a seasonal deck patio on the third floor, all primarily for use of hotel guests but also open to the public.

Application for New Food Primary Licence

The Pangea Pod Hotel is applying for a new food primary licence for portions of the second and third floors. The pertinent details of the liquor licence application are:

Requested Hours of Service	
Monday through Sunday	9 a.m. to 1 a.m.
Requested Capacity	
Second floor café	30 persons
Second floor guest dining lounge	74
Third floor seasonal deck patio	<u>38</u>
Total	142 persons

See the applicant letter of Appendix “C” for the rationale for the licence application. For the areas to be licensed see the second floor occupant load stamped plan of Appendix “D” and the third floor occupant load stamped plan of Appendix “E”. The applied for hours of liquor service conform to the municipal hours of liquor service guidelines for restaurants of Council Policy G-17 *Municipal Liquor Licensing Policy*.

LCLB Review Process

For a new food primary licence application with hours past midnight the LCLB requires local government comment in the form of a resolution from Council addressing the impact of noise in the immediate vicinity of the establishment, the general impact on the community, whether the hours past midnight may result in the service area being operated contrary to its primary purpose, the views of residents and a recommendation as to whether the licence application should be approved.

Municipal Review Process

For a new food primary licence with hours past midnight Council Policy G-17 specifies a 30-day public advertising period, a LLAC referral/report/recommendation and a staff report to Council with a resolution to the LCLB in a prescribed format. Also part of the municipal review is a referral of the proposed floor plan drawing of the establishment for building code compliance and a determination of occupant load.

Liquor Licence Advisory Committee Review Process

A summary of the Pangea Pod Hotel proposal was referred by e-mail to LLAC members on January 12, 2017 and members were asked to provide their initial comments on the application. Staff then prepared a report, which was presented at the March 9, 2017 meeting of the committee. The report addressed the LLAC review criteria regarding the rationale for the hours of liquor service and the potential impacts on the resort community. The applicant provided a further explanation for the proposed establishment and addressed LLAC member questions about the application. (Relevant excerpts of the minutes of the LLAC meeting are attached herein as Appendix “F”.) The committee then passed the following motion:

That Liquor Licence Advisory Committee support the application from Pangea Pod Hotel for a new food primary licence with hours of liquor service to 1 a.m.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	The nine suites in the hotel, with a total of 88 pod sleeping units will not have any cooking facilities. The café and dining lounge will offer a convenient food and beverage amenity to guests staying in the pod units. The café, dining lounge and seasonal deck patio will serve guests staying in the hotel, but the establishment will also be open to the public.
Economic	The Whistler economy provides opportunities for achieving competitive return on invested capital	The café, dining lounge and patio will support the success of the new pod hotel by providing a food and beverage service amenity to patrons of the hotel and a dining opportunity for resort visitors and residents.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Visitors and residents can readily immerse themselves in nature, free from noise and light pollution	The main concern with licensed establishments with liquor service past midnight is late night noise, especially when nearby accommodation units can be disturbed. If the application is approved there is not expected to be significant noise from the establishment. The second floor café and dining lounge are entirely within the interior of the hotel. The third floor seasonal deck patio will need to be managed in a manner that will not disturb guests of the hotel or neighbouring accommodations. Management will be requested to turn off outdoor speakers, if any, by 10 p.m. The Good Neighbour Agreement commits the establishment to limit noise disturbances, to close doors and windows by 10 p.m. and to comply with RMOW Noise Control Bylaw No. 1660, 2004.
Health & Social	Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness and they avoid the abusive use of substances that evidence indicates have negative effects on physical and mental health	Any new liquor service establishment has the potential for over-service and/or excessive consumption. The hotel owner has signed a Good Neighbour Agreement that commits it to procedures and training to avoid potentially adverse effects of their products and services.

OTHER POLICY CONSIDERATIONS

Under policies developed and supported by the Liquor Licence Advisory Committee and in Council Policy G-17 *Municipal Liquor Licensing Policy*, an application for a new food primary licence with hours past midnight specifies a public advertising period, a building code and fire code compliance review, a LLAC referral/report/recommendation, a staff report to Council and a Council resolution to the LCLB in a prescribed format.

COMMUNITY ENGAGEMENT AND CONSULTATION

In compliance with municipal policy the applicant advertised the proposed new food primary licence with hours past midnight in the December 22 and December 29, 2016 editions of Pique Newsmagazine, and they posted a sign at the establishment (commencing December 22, 2016) in order to provide opportunity for public comment. The advertisements and sign requested that any comments be provided in writing to municipal staff on or before January 21, 2017. No comments were received.

SUMMARY

This report presents an application from the Pangea Pod Hotel for a new food primary licence with hours past midnight. The report also provides a resolution in support of the application for Council's consideration that addresses criteria specified by the LCLB. This resolution is a result of the application of municipal policy and consultation with the community.

Respectfully submitted,

Frank Savage
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

APPENDIX A

General Manager,
Liquor Control and Licensing Branch

RE: Application for a new food primary licence with hours past midnight for the Pangea Pod Hotel located at 4333 Sunrise Alley in Whistler.

At the Council meeting held on March 21, 2017 the Council passed the following resolution with respect to the application for the above named new food primary licensed establishment:

“Be it resolved that:

1. The Council recommends the issuance of the food primary licence with hours past midnight for the following reasons:

The proposed licensing will provide for improved customer service for both visitors and residents and will not have any significant negative impacts on the resort community. The applicant has entered into a Good Neighbour Agreement and Noise Mitigation Plan with the Municipality.

2. The Council’s comments on the prescribed considerations are as follows:

- (a) The potential for noise in the immediate vicinity of the establishment:

If the application is approved there is not expected to be significant noise from the establishment. The second floor café and dining lounge are entirely within the interior of the hotel. The third floor seasonal deck patio will need to be managed in a manner that will not disturb guests of the hotel or neighbouring accommodations. Management will be requested to turn off outdoor speakers, if any, by 10 p.m. The Good Neighbour Agreement commits the establishment to limit noise disturbances, to close doors and windows by 10 p.m. and to comply with RMOW Noise Control Bylaw No. 1660, 2004.

- (b) The general impact on the community if the application is approved:

If the application is approved the impact on the community will likely, on balance, be positive by meeting the service expectations of both visitors and residents. Negative impacts on the community are not anticipated as a result of the requested change to the licence.

- (c) Whether the hours past midnight may result in the service area being operated in a manner that is contrary to the primary purpose:

The café, dining lounge and deck patio will be operated by the hotel to provide food and beverage service to its guests. Any noise, disturbances or other negative impacts of the licensed establishment would be detrimental to the enjoyment of those guests. Therefore, it is unlikely that the service area will be operated in a manner that is contrary to its primary purpose as a food and beverage amenity for guests of the hotel.

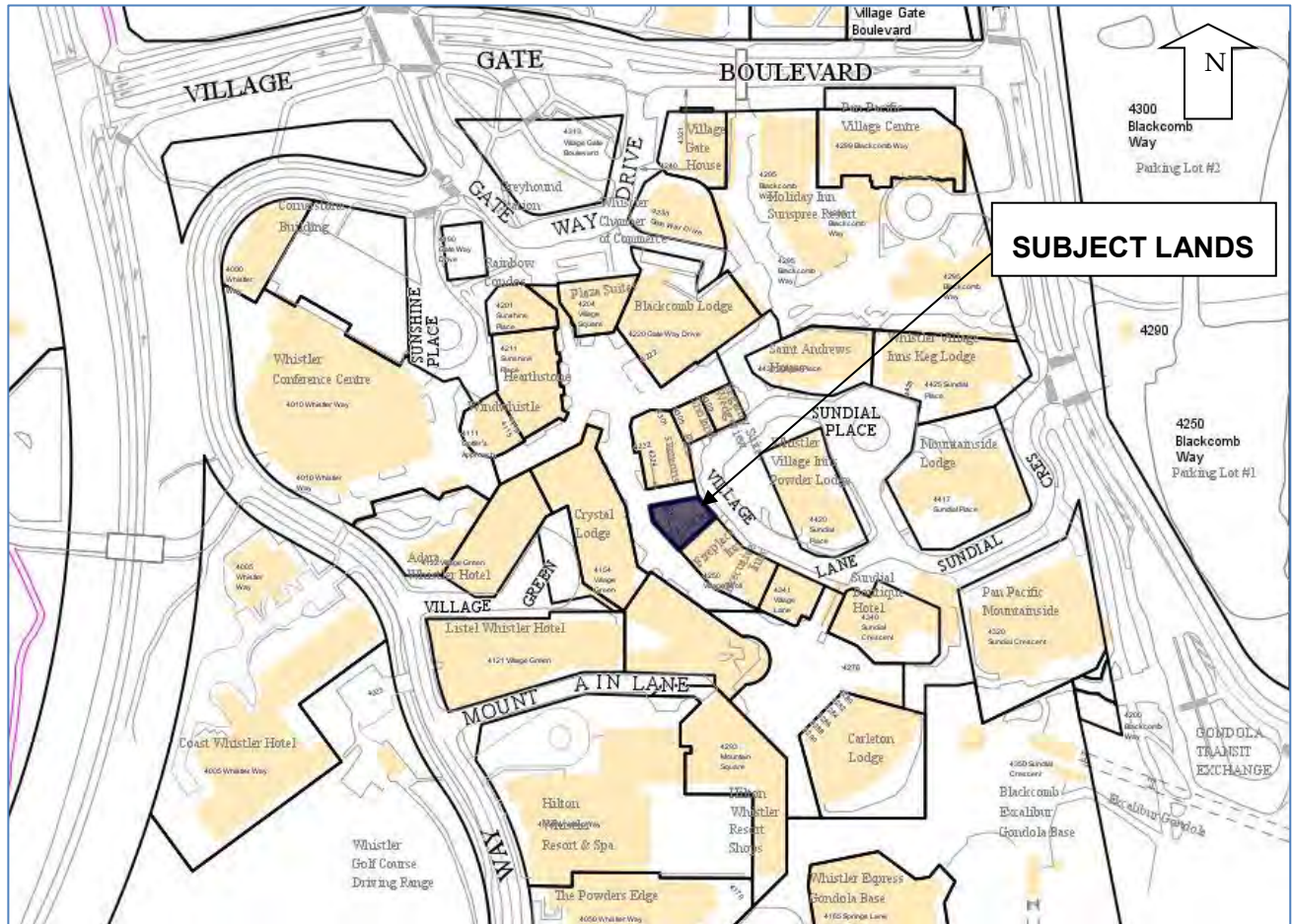
- (d) The views of residents:

Council believes that residents are in favour of the application and that residents are not opposed to the application. The method used to gather the views of residents was placement of an information sign at the front of the establishment (on December 22, 2016) and advertisements in the December 22 and December 29, 2016 editions of Pique Newsmagazine. No comments were received. Further, the municipal Liquor Licence Advisory Committee, a committee of municipal Council comprising various community representatives, voted to support the application.”

The undersigned hereby certifies the above resolution to be a true copy of the resolution passed by the Council of the Resort Municipality of Whistler on March 21, 2017.

Sincerely,

Laurie Anne Schimek
MUNICIPAL CLERK
Resort Municipality of Whistler





Experts in liquor licensing for the success of your business

October 19, 2016

Hand Delivered

Frank Savage
Planning and Development
Resort Municipality Whistler
4325 Blackcomb Way
Whistler B.C. V0N 1P4



Dear Frank,

Re: Application for a food primary liquor license at Pangea Pod Hotel & Lounge 4333 Sunrise Alley, Whistler, BC, V0N 1B4. Applicant: Pangea Whistler Enterprises Inc.

The writer's working with Russell Kling on the application for a food primary license for the Pangea Pod Hotel & Lounge at the above civic address in Whistler. The applicant is applying for a food primary license, in order to provide food and beverage service to guests staying in the hotel. This food primary license application follows closely and mirrors the food primary licenses that other hotels in Whistler have, in that will provide a restaurant/café area for dining as well as an outdoor patio area. The applicant will also provide room service to the guests staying in the hotel, from this food primary licensed area. The licensed hours being sought at this time are 9am - ~~12 midnight~~ *1am B/H*

The primary customer base will be guests staying in the hotel, but it may serve also tourists visiting Whistler.

This food primary licensed establishment will provide an additional dining option for both residents and tourists visiting Whistler. Due to the small size of the establishment, we do not anticipate it will have any detrimental effect on the community. This is not a liquor license, nor is it proposing to have extensive entertainment. This licensed capacity of the interior area is only 104 persons and the proposed patio will have a capacity of 38 persons. The applicant will comply with the Resort Municipality of Whistler noise bylaw and other appropriate considerations.

An important factor of this consideration is that this is the licensing of a hotel. The licensee is committed to ensuring that the licensing of this establishment does not interfere with the primary purpose of this establishment, which is the provision of quality hotel, room accommodation to hotel guests and their enjoyment of the facility. In other words the licensee will make certain that any operation of this food primary licensed establishment is not offensive to the guests staying in the hotel. As well as this food primary licensed establishment is located internal to the hotel and is in close proximity to guests accommodation units.

If further information is required, please do not hesitate to contact me.

Sincerely,

[Signature]
Bert Hick
President

RISING TIDE CONSULTANTS



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- Issues
- 16.09.16
Issue for Liquor Licensing
 - 17.01.03
Issue for Liquor Licensing

revisions

architect's seal



BRICAULT DESIGN

407 Cordova St. W
Vancouver BC
604.739.9730

Project Title

PANGEA POD
4333 Sunline Alley
Whistler, BC

scale

1/4" = 1'-0"

project code

POD

drawn

SS

checked

SS

drawing title

Second Floor

Proposed Plan

drawing number

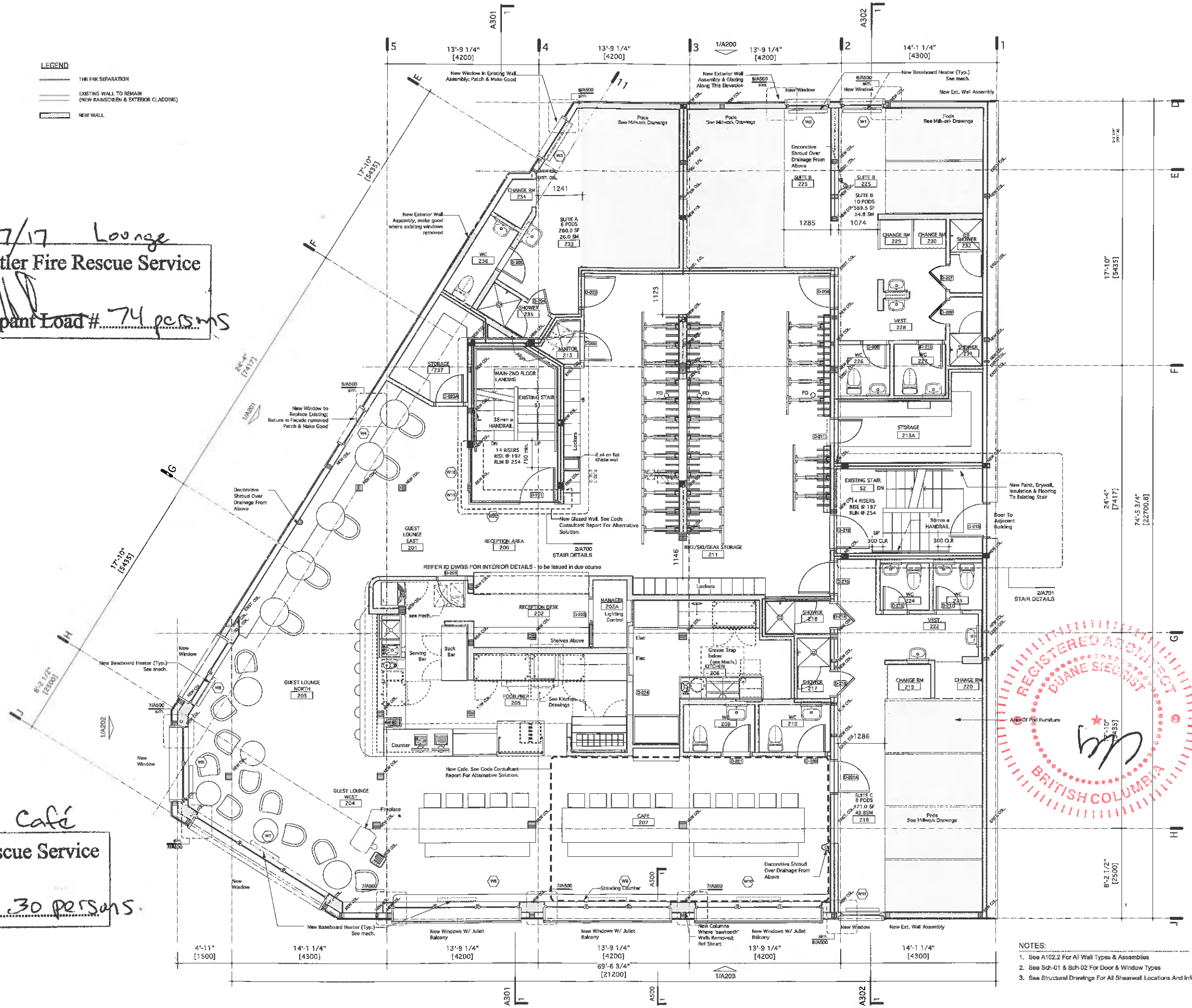
A102

LEGEND

- 1/4" FIR SEPARATION
- EXISTING WALL TO REMAIN
(NEW RAINSCREEN & EXTERIOR CLADDING)
- NEW WALL

JAN 17/17 Lounge
Whistler Fire Rescue Service
Occupant Load # 74 persons

JAN 17/17 Café
Whistler Fire Rescue Service
Occupant Load # 30 persons



- NOTES:
1. See A102.2 For All Wall Types & Assemblies
 2. See Sch-01 & Sch-02 For Door & Window Types
 3. See Structural Drawings For All Shearwall Locations And Information



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revisions

architect's seal



BRICAULT DESIGN
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Vancouver BC
604.738.9730

Project Title
PANGAEA POD
4333 Sunrise Alley
Whistler, BC

scale

1/4" = 1'-0"

project code

POD

drawn

SS

checked

SS

drawing title

Third Floor

Proposed Plan

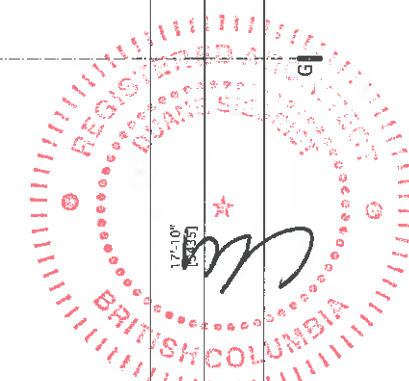
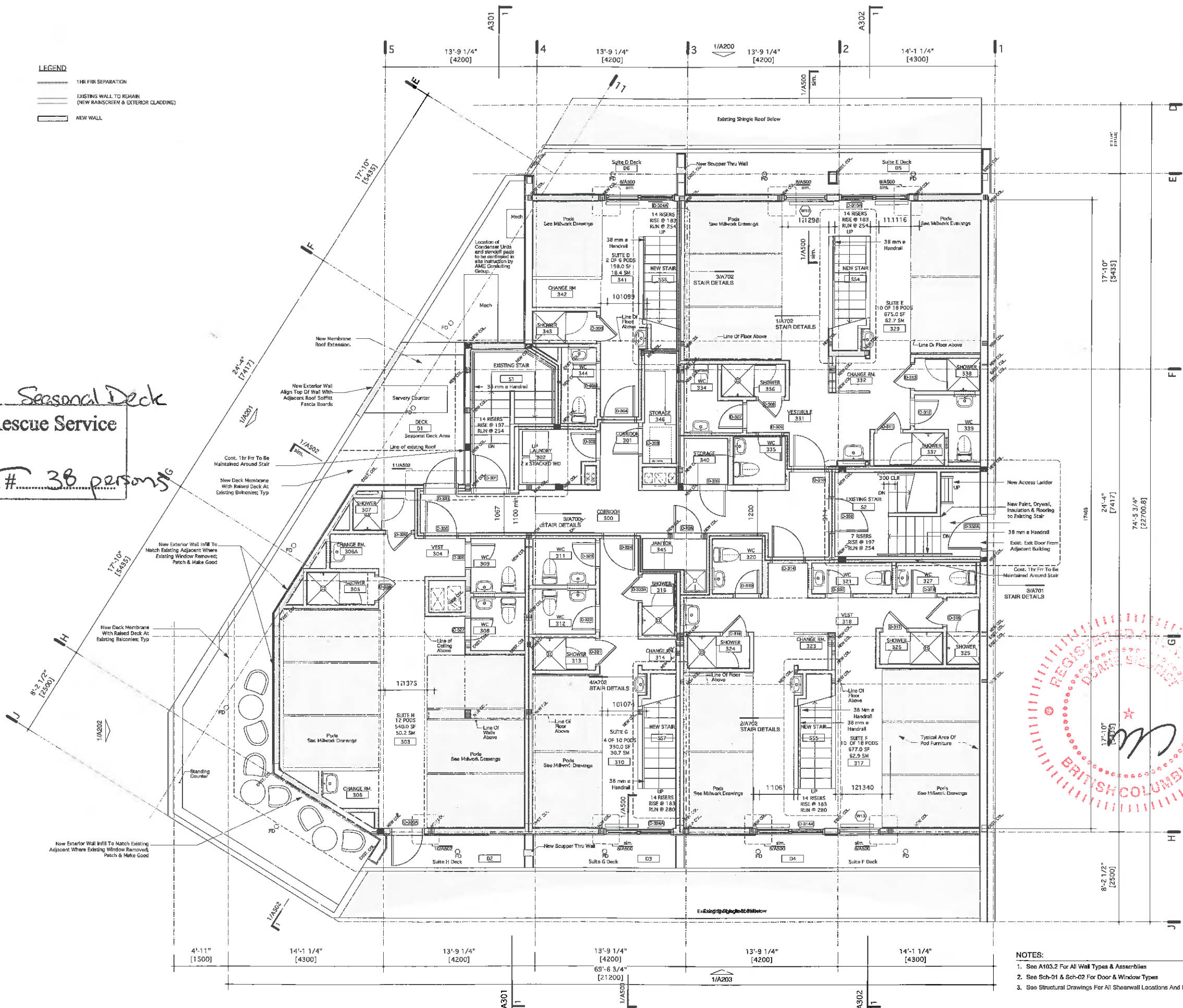
drawing number

A103

LEGEND

- 1 HR FIRE SEPARATION
- EXISTING WALL TO REMAIN (NEW RAINTSCREEN & EXTERIOR CLADDING)
- NEW WALL

JAN 17/17 Seasonal Deck
Whistler Fire Rescue Service
Occupant Load # 36 persons



- NOTES:
1. See A103.2 For All Wall Types & Assemblies
 2. See Sch-01 & Sch-02 For Door & Window Types
 3. See Structural Drawings For All Shearwall Locations And Information

Minutes of March 9, 2017 LLAC Meeting (Relevant Excerpts)

File No. LLR1272 – Pangea Pod Hotel New Food Primary Licence

Frank Savage introduced Bert Hick, liquor licensing consultant, and Russell Kling, developer of the Pangea Pod Hotel. A report had been distributed to LLAC members prior to the meeting, and Frank presented an overview of the Pangea Pod Hotel liquor license application:

- The application is for a new food primary establishment with hours of service past midnight.
- For this type of application the LCLB requires a resolution from local government Council. Municipal policy requires a referral, review and recommendation from the LLAC.
- The proposal is for a licensed café and lounge on the second floor and a seasonal deck outdoor patio on the third floor, with hours of liquor service from 9 a.m. to 1 a.m. daily. The second floor interior capacity would be 104 persons and the third floor deck patio capacity would be 38 persons.
- Application details were referred by e- mail to LLAC members for comment, and no issues or concerns were identified.
- Frank then reviewed the application in accordance with the LLAC review criteria:
 - The establishment will primarily serve the guests of the hotel but will also be open to the public. The 88 pod sleeping units do not have cooking facilities, so the café and lounge will provide a convenient amenity for hotel guests.
 - Noise from the interior will not be a problem for the community, because doors and windows will be closed by 10 p.m. Noise from the patio is unlikely to be a problem, because outdoor speakers will be turned off by 10 p.m. In general the hotel will not want its guests disturbed by noise from the licensed areas.
 - There were no comments received during the 30-day public notification period.

Following was a presentation from the Pangea Pod Hotel representative and consultant regarding the new food primary licence. Presented to committee on the hotel development plans and the need for a food primary licence in this hotel. The representatives explained the idea around the pod hotel and how the food primary licence will benefit the guest experience and the Whistler resort community.

LLAC member questions/answers and comments:

- Anticipated guests are 30 to 45 year old single travelers.
- Estimated nightly room rate – approximately \$100
- Hotel confirmed outdoor music will be off by 10 p.m.
- LCLB liquor inspector questioned the term “lounge”, usually associated with a liquor primary establishment. The architect will amend plans submitted to LCLB to use the term “dining lounge”
- Support and encouragement from all sectors in the LLAC. No concerns were expressed

Moved by Kevin Wallace
Second by Mike Wilson

That Liquor Licence Advisory Committee support the application from Pangea Pod Hotel for a new food primary licence with hours of liquor service to 1 a.m.

CARRIED



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 21, 2017
FROM: Resort Experience
SUBJECT: RZ1122-MAURY YOUNG ARTS CENTRE AND LANDS NORTH
INSTITUTIONAL (LNI) ZONE AMENDMENTS

REPORT: 17-026
FILE: RZ 1122

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first and second readings to Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017; and

That Council authorize staff to schedule a public hearing for Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017 and to advertise for the same in a local newspaper.

REFERENCES

Administrative Report –15-139: Council Report from November 17th, 2015 (Not attached)

Appendices: A – Arts Whistler Consultation Summary

PURPOSE OF REPORT

This report recommends that Council consider giving first and second readings to Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017. The proposed bylaw adds “institution” and “assembly” as permitted uses in the Lands North Institutional (LNI) zone. The LNI zone applies to the Maury Young Arts Centre (MYAC) and four other municipally-owned properties in Village North. The proposed zoning amendments will provide clarification of zoning for community-serving, public and institutional uses in the LNI zone and further implement the recommendations of the Community Cultural Plan by explicitly recognizing arts facility as a permitted use and permitting auxiliary retail sales of local artwork in MYAC.

DISCUSSION

Background

The proposed zoning amendment has been prepared for Council consideration as part of the implementation process for the Community Cultural Plan. The following provides a summary of the consultation and bylaw development process, followed by a description of the existing bylaw framework and proposed bylaw amendments.

Whistler Community Cultural Plan

On September 3rd 2013, Council received the Community Cultural Plan which contained 31 recommendations to promote arts, heritage and culture in Whistler. There were a number of recommendations related to supporting local artists and opportunities to showcase and sell their work, as follows:

- Recommendation # 4: Provide opportunities for local artists to develop and showcase their work.
- Recommendation #5: Ensure local artists have opportunities to earn income from their work.
- Recommendation #14: Create a more visible community art gallery featuring Sea to Sky artists.
- Recommendation #28: Revise existing by-laws that prohibit sales through home-based studios.

These recommendations were brought forward collectively as a single initiative that focused on three specific opportunities for showcasing local artists: 1) Artist and Artisan Markets, 2) 2) Home-based Artist Studios, and 3) Community Cultural Facilities. These were all similar in nature and each required municipal policy/regulatory changes to implement.

In 2015, together with Whistler Arts Council (now Arts Whistler), staff undertook a comprehensive engagement process that focused on these three opportunities and involved workshops sessions with key stakeholders including representatives from Whistler's arts community, local artists and commercial galleries and arts-related businesses. The process undertaken, and the ideas, understandings and guiding principles developed through these sessions were summarized in Administrative Report to Council No. 15-139, November 17, 2015. In general, the engagement process revealed that there was general support to proceed with policy/bylaw changes to implement each of the three opportunities, with an underlying expectation that changes would focus on supporting local emerging artists in an equitable manner that took into consideration the interests of private sector businesses including the commercial galleries.

The Artist and Artisan Market, and Home-based studio opportunities have been implemented and this report addresses the third opportunity, showcasing and allowing sales of local artist works in Community Cultural Facilities. The focus is to implement zoning changes to clarify this use for Maury Young Arts Centre, the home of Arts Whistler and the community's 'hub' for local arts and culture.

Prior to introducing the proposed bylaw amendments Arts Whistler has undertaken additional consultation with local commercial art galleries. The purpose of this consultation was to clarify the nature and extent of sales activities and mitigate any potential concerns. This included an understanding that retail sales would be limited as an auxiliary use and that the operating model would be focused on showcasing and providing opportunities for local emerging artists that would not compete with the commercial galleries. This further consultation, along with Arts Whistler's proposed 'conditions of product offerings' and letters of support, is summarized in a memo from Arts Whistler, and included in this report as Appendix "A".

Current Use of MYAC

The Maury Young Arts Centre is owned by the RMOW and leased to Arts Whistler for its operations including its offices, a foyer gift shop, theatre and public gallery. The primary use of MYAC is as an arts facility, and as identified as above, the intent is for MYAC to serve as the community's 'hub' for arts and culture.

Approximately 165 square meters (1,776 square feet) of MYAC, 10% of the total floor area, is used to showcase local artwork and artisan crafts with limited sales. This space is comprised of two distinct areas referred to as the “gallery” and the “gift shop”. The gallery is a 100-square meter (1,076 square foot) space located in the upper foyer of MYAC and is mainly used as exhibition space for 10-12 exhibits per year. It also services as the reception and foyer for various community events, and group “assemblies” and programming in the Franz Wilhelmsen theatre. Although some sales do occur in the gallery, its primary purpose is as a public gallery to showcase local emerging artists and to provide space for locally-themed arts programming and events. The gift shop is located on the ground floor foyer of MYAC and is approximately 65 square meters (700 square feet) in size. The gift shop was created in response to requests from local artists for display space to sell their work. Pieces sold from the gift shop are typically priced between \$50-500 with annual sales revenue totalling approximately \$8,000. This equates to approximately 0.5% of Arts Whistler’s total budget. From a zoning perspective, the gallery and gift shop are considered complementary, and incidental to the MYAC facility, making them “auxiliary” to the principal use of the property as an arts facility. This is consistent with the stakeholder consultations and the proposed “conditions of product offerings.”

MYAC Zoning and Regulatory Considerations

MYAC is zoned Lands North Institutional (LNI). The LNI zone permits a wide range of community-serving public, recreational, institutional and civic uses. The permitted uses specified are those that were envisioned at the time the property, along with other “amenity lands” that were also zoned LNI were transferred to the RMOW by the Province in 1991 as part of the Whistler Village expansion and “Lands North” master plan. The current uses of the property are considered to be in keeping with the nature of the uses permitted under existing zoning, however, under the zoning bylaw only those uses that are specified are expressly permitted and the specified uses do not adequately address the existing and proposed uses associated with MYAC and the sale of works from local artists.

To clearly provide for these uses, the proposed zoning amendment bylaw amends the LNI zone to add “institution” and “assembly” as permitted uses, as described below.

In addition, there is a covenant registered on the property in favour of the province that corresponds with the existing zoning. Staff have discussed the terms of the covenant with the Province and anticipate that amending the covenant will not be required as the proposed uses are in keeping with the uses envisioned when the property was transferred to the RMOW.

Zoning Amendment Bylaw

The proposed zoning amendment bylaw will provide clarification of permitted uses for the LNI zone by adding “institution” and “assembly” as permitted uses. These uses are already defined in the zoning bylaw:

“institution” means a college, court of law, community centre, recreation and arts facility, federal, provincial and municipal building, fire hall, jail and prison, library, museum, public hospital, and public school.

“assembly” means a gathering of persons for civic, cultural, charitable, entertainment, political, travel, religious, social, education, recreation and philanthropy in a building.

The uses permitted under “institution” provide a wider range of uses than currently permitted in the LNI zone, including “arts facility”, and the term “assembly” will explicitly provide for the wide range of

programming taking place in MYAC. As the LNI zone already allows “auxiliary uses”, the retail sales of artwork in the MYAC “gallery” and “gift shop” will be permitted as an auxiliary use to “arts facility”.

The proposed zoning amendment bylaw also limits the scale of auxiliary retail in conjunction with a recreation and arts facility to 165 square meters, which is equivalent to the combined area of the existing gallery and gift shop. By accommodating existing MYAC operations with modifications to an existing “institutional” zone, and limiting retail sales to the gallery and gift shop areas, the zoning framework clearly establishes civic uses as the principal use of the site.

There are also four other properties zoned LNI to which the zoning amendment bylaw will apply, all of which are located in Whistler Village:

1. The Whistler Health Care Centre.
2. “Lot 21” (a small parcel of land adjacent to the Whistler Public Library in Florence Peterson Park).
3. Municipal Hall.
4. “Lot 1” (one of several lots that make up Whistler Olympic Plaza).

All the above properties are owned, in whole or in part, by the RMOW¹. For consistency and administrative reasons, applying the amendments to the entire LNI zone is recommended rather than creating a site specific zone for MYAC. Given RMOW ownership of these properties, staff is not concerned that the addition of “institution” and “assembly” may allow for some additional uses that may not be contemplated for these properties.

Covenant BE49900

As noted above staff is seeking confirmation from the Province that the proposed amendments are consistent with the terms of covenant BE49900 and that no amendments to the covenant will be required. In the unlikely event the Province does require a covenant amendment, the amendment can be brought forward for Council consideration at a later date.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Locally owned and operated businesses thrive and are encouraged as an essential component of a health business mix.	Local and emerging artists will benefit from the proposed bylaw and this will contribute to the resort community's cultural development and offering and its contribution to the local economy.
Visitor Experience	Whistler proactively anticipates market trends.	The Community Cultural Plan and the EPI recognized arts and cultural offerings as key components of Whistler's economic diversification strategy. Implementing these recommendations is a proactive step into emerging markets.

¹ The Whistler Health Care Centre is owned jointly by the RMOW and the Whistler Health Care Foundation. The RMOW is the sole owner of all other LNI-zoned properties.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
None		

OTHER POLICY CONSIDERATIONS

Section 4.13 of Official Community Plan Bylaw 1021 1993, outlines criteria for considering zoning amendments. The table below provides a summary of these criteria in relation to the proposed bylaw.

OCP Criteria	Comments
Proposals that increase the bed unit capacity of the municipality will only be considered if the development: provides clear and substantial benefits to the resort; is supported by the community in the opinion of Council; will not cause unacceptable impacts on the community, resort or environment; and meets all applicable criteria set out in the OCP.	n/a
Capable of being served by Municipal water, sewer and fire protection services.	Yes. All LNI zoned properties are located in areas with sewer, water and fire protection services.
Accessible via the local road system.	Yes. All LNI properties are located within Whistler Village.
Environmental Impact Assessment/Initial Environmental Review	N/A. No new development is proposed in conjunction with the zoning amendment bylaw.
Traffic volumes and patterns on Highway 99 and the local road system.	No significant increase in traffic volumes is anticipated. The amendment bylaw must be approved by the Ministry of Transportation and Infrastructure (MOTI) prior to adoption.
Overall patterns of development of the community and resort	Consistent with the OCP Policy 4.5.3 - Cultural facilities should be located primarily in the Whistler Village, Blackcomb and Whistler Creek areas, and in conjunction with other community facilities. All properties zoned LNI are located in Whistler Village.
Municipal Finance	Refer to the Budget Considerations section of this report.
Views and Scenery	n/a
Existing Community and Recreation Facilities	No anticipated impacts.
Employee Housing	Employee works and service charges are not payable.
Heritage Resources	n/a
The project must exhibit high standards of design, landscaping and environmental sensitivity.	No development is proposed with the zoning amendment bylaw.
The project will not negatively affect surrounding areas by generating excessive noise or odours.	No negative effects are anticipated.
The project maintains high standards of quality and appearance.	No development is proposed with the rezoning. Any future development of the site will require a development permit adhering to the DP guidelines for form and character.
No development will be approved if it would negatively impact a designated Municipal trail system, recreation area, or open space.	No impacts.

BUDGET CONSIDERATIONS

This rezoning is a municipal initiative and part of the 2016/17 Planning Department work program. All costs of preparing the bylaw and required public notifications are provided for under the existing Planning Department budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

As described in the Background section of this report, there has been a comprehensive community engagement and consultation process that has been conducted prior to bringing the proposed zoning amendment bylaw forward for Council consideration. This has included community consultation occurring through the development of the Community Cultural Plan; the initial engagement process related to implementing the recommendations related to supporting opportunities for local artists to showcase and sell their work; and more recently the outreach and consultation conducted by Arts Whistler relating to gallery and gift shop sales at MYAC. Further details of the outreach conducted by Arts Whistler, along with Arts Whistler's proposed 'conditions of product offerings' and letters of support, is summarized in the memo from Arts Whistler in Appendix "A".

In addition, a public hearing is required prior to any consideration of adoption of the zoning amendment bylaw, as required by the *Local Government Act*.

SUMMARY

The proposed zoning amendment bylaw will clarify zoning for existing community serving public and institutional uses in the LNI zone and legitimize limited retail sales of art from MYAC. The latter is a desired outcome of the Community Cultural Plan, providing opportunities for local artists to develop and showcase their work. Overall the proposed zoning amendment bylaw is consistent with Whistler 2020, the Official Community Plan and the outcomes of the public engagement process that has been undertaken. Subsequently staff recommend that Council give first and second readings to the proposed zoning amendment bylaw and authorize staff to schedule a public hearing.

Respectfully submitted,

Jake Belobaba, Senior Planner
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



MEMO: Rezoning The Gift Shop and Gallery Space at Maury Young Arts Centre

To: John Rae, RMOW
C.c.: Jan Jansen, Mike Kirkegaard, Jake Belobaba, RMOW
From: Maureen Douglas, Executive Director, Arts Whistler
Date: February 2, 2017

Background:

Arts Whistler is requesting a rezoning of The Gallery and The Gift Shop (to be renamed Artisan Shop) in the Maury Young Arts Centre to enable us to sell local and regional artist and artisan products under the correct zoning. Prior to 2010, the building, then operating as Maurice Young Millennium Place, had a primary role as an interfaith place of worship for the Whistler community. As such, product sales were not anticipated when the building zoning was established. But now that the building operates as the Maury Young Arts Centre – a hub for arts, culture, and heritage activities – one of our service offerings is the sale of local artisan works. In order to operate this function successfully, a change to the original zoning of the building is required.

Arts Whistler and the Maury Young Arts Centre:

Arts Whistler assumed management of the municipally owned Maury Young Art Centre (MYAC) in 2010. As the lead agency for implementing arts, culture, and heritage (ACH) strategies identified in the Whistler 2020 action strategy, Arts Whistler agreed to help achieve the goal of making MYAC a significant community hub for ACH. Over the past six years, much progress has been made in achieving this goal, including theatrical productions, workshops, exhibits in The Gallery, and sale of artwork made by local and regional artists in The Gift Shop – all of which has increased public engagement in the building and generated a sense of community pride.

Working to Deliver Whistler's ACH Objectives:

Arts Whistler's efforts to make MYAC an exhibition and sales space for local artists and artisans has been driven by several recommendations of the **Whistler Cultural Plan (WCP)**, including:

- Provide opportunities for local emerging artists to develop and showcase their craft,
- Ensure that local artists have opportunities to generate income from their work,
- Create a more visible community art gallery featuring Sea to Sky artists, and
- Implement the infrastructure recommendations in the "Vision and Programming Plan for Millennium Place" over the next 10 years.

Additionally, the **Cultural Tourism Development Strategy (CTDS)** identified that:

- Cultural tourists value and seek shopping options – especially boutique shopping experiences that feature local and regional artists and craft persons.
- According to research, 87% of passionate cultural travelers like to take home "local and regional memorabilia" from the destination they visit.
- The CTDS recommended a strategy to showcase local and regional artists and artisanal products in the Village.
- The **2016 RMOW Corporate Plan** supports ongoing development of the Cultural Connector (of which three venues have gift shops), and continued implementation of WCP and CTDS recommendations.



Models Elsewhere:

Across Canada, the majority of community cultural centres have gift shops that support the mission of the organization. In B.C., notable examples include:

- **Surrey Arts Centre** has a Gift Shop operated by the non-profit Surrey Art Gallery Association, which offers a selection of unique and finely crafted artworks by artists and raises funds to support the Surrey Art Gallery.
- **The Gallery Store in the Vancouver Art Gallery** is considered to be one of Vancouver's greatest treasures, featuring a uniquely Canadian selection of contemporary art merchandise, including a substantial online store. Proceeds support Vancouver Art Gallery operations.
- **The Gallery Store in the Nanaimo Art Gallery** sells work by Canadian and Vancouver Island artists and designers with a focus on one-of-a-kind handmade creations. Proceeds support local artists and Art Gallery programs.

Models in Whistler:

In Whistler, gift shops are permitted in other not-for-profit and/or charitable ACH ventures – specifically Audain Art Museum, the Whistler Museum, and the Squamish Lil'wat Cultural Centre. MYAC is the only cultural facility that does not have appropriate zoning to permit sale of artwork and artisan goods.

Public Consultations:

2015

In 2015, the Municipality held a series of public consultations that focused on permitting sales of locally made artwork, specifically from home-based art studios, from a potential new artisan market, and from community cultural facilities. The resulting consensus was that the commercial sector was not opposed to sales from home studios, that an artisan market would be a valued attraction, and that a community art gallery (including auxiliary sales) was an important element of Whistler's overall cultural mix. All three potential sales venues would help support emerging local artists, particularly those whose work is not easily marketable through traditional retail outlets. It was recognized that the type of work sold in the Gift Shop was distinctly different, both in nature and price, from work sold in commercial galleries and that the focus on "locally hand-made work" provides a unique visitor experience not available elsewhere. A summary of these public consultations was included in an administrative report to Council on November 17, 2015.

2017

In early 2017, Arts Whistler staff met with the art gallery community to request letters of support for our Gift Shop rezoning request. Attached to this document you will find letters of support from the majority of art gallery operators. There are one or two who did not respond to our request for a meeting or letter of support. There are currently 12 art galleries and/or gift shops operating in Whistler (not including the Maury Young Arts Centre). We have provided letters of support from nine of them. This majority of support is, in part, a demonstration of the collaborative approach that Arts Whistler has taken over the past year to forge a more actively supportive relationship with the art gallery community. With our enhanced and revitalized marketing tools, we have provided extensive promotion for art galleries (through Arts Scene, website, weekly advertising, and special events) in an effort to increase local and visitor engagement with the galleries.

In our recent meetings with commercial art galleries, the art gallery operators have expressed their understanding of Arts Whistler's role in fostering emerging local and regional artists. They recognize that Arts Whistler's Gallery and Gift Shop play an important role in giving artists a forum in which to develop their professional potential. We are in discussions with the art gallery community to assist us with a professional development series for artists interested in learning how to make the leap from community gallery and gift shop exhibitor to the world of fully professional art gallery exhibition and representation.



Purpose of the Gallery and Gift Shop in MYAC:

Like most community art galleries, The Gallery and Gift Shop in MYAC are operated by a non-profit society, in this case Arts Whistler, which retains 20-30% of sales to support ongoing programs and activities that further its charitable purposes and strategic priorities, including:

- Supporting the development and creative expression of Whistler's artists and groups,
- Fostering rich and diverse cultural offerings,
- Growing the contribution of arts, culture, and heritage to the resort economy, and
- Strengthening its organizational capacity.

By contrast, Whistler's nine commercial art galleries are for-profit, privately owned businesses that operate in an extremely competitive, and potentially profitable market. Both share a common goal of attracting a greater number of visitors and potential art purchasers. Towards this end, there are many opportunities for collaborative marketing and programming, as evidenced by the new "Culture Maps" that include both commercial and non-profit galleries.

The Gallery is a 1,076 sq. ft. space located in the upper foyer of MYAC, representing Whistler's only community art gallery. It typically stages 10-12 exhibits per year, with 800+ people attending opening receptions throughout 2015. There is an online application process, and shows are determined based on their relevance, range of work, and potential for community dialogue. While some sales do occur in the Gallery (average price of \$400, with occasional pieces over \$1,000) this is not the Gallery's primary purpose, which is to:

1. Showcase the diverse work of emerging regional artists (including youth and First Nations), as well as some professional artists, typically not represented by commercial galleries in Whistler,
2. Provide opportunities for the public to interact with regional artists who gain inspiration from the community in which they reside,
3. Collaborate with other community groups in bringing attention to common issues of concern (e.g. Whistler Museum, Bear Aware, Whistler Secondary, Whistler Community Services Society),
4. Connect with other community art galleries and provide opportunities for exchange exhibits, thereby providing local artists with exposure outside of Whistler,
5. Engage residents and visitors in an ongoing dialogue about issues and ideas that affect our community, country, and world, through the medium of artistic interpretation, e.g.
 - "Unordinary Lives", a photography exhibition of people daily life in war-torn Afghanistan,
 - "Sacred Headwaters", publicizing a critical issue and support for the well-being of BC's important headwaters,
 - "History of Mountain Biking", profiling the trails, terrain, talent, and passion that makes mountain biking in Whistler special, and
 - "40 Years, 40 Stories", sharing anecdotes and important moments from Whistler's history, celebrating the 40th anniversary of the Resort Municipality.

The Gift Shop is located on the ground floor foyer of MYAC, which is approximately 700 sq. ft. It was started in response to requests from the artist community to provide display space to support local artisans in selling their work and to build Arts Whistler membership in Whistler's creative community. Featured work must be hand-made by local or regional artists, reflecting original ideas of the artist, and must be well designed and skillfully finished. Typically, participating artists have been previously juried as part of a related program, such as ArtWalk or the Holiday Market. The Gift Shop provides a platform to showcase the depth and breadth of local artists, whose work would otherwise be hard to find throughout the Valley.



The average price of individual items is \$50, but some pieces are valued over \$500. The Gift Shop's sales in 2015 were slightly over \$8,000, an increase of 18% over 2014, and while this provided much-needed income and motivation to local artists, it represents less than 0.5% of Arts Whistler's total budget. However, these extremely modest sales are in part due to the zoning limitations currently impacting The Gift Shop. Due to the present zoning restrictions, we do not actively market our local artisans or The Gift Shop, which has severely limited the artists' sales potential.

Together, The Gallery and The Gift Shop represent approximately 10% of the total square footage of MYAC (see attached floor plan). On occasion, The Gallery also exhibits in The Gift Shop space. Both are multi-purpose spaces, serving as the theatre foyer — hosting receptions, weddings, and meetings. The Gift Shop in particular serves as the general reception area for the Arts Centre, as well as a one-stop information centre for arts and culture activities throughout the resort.

Arts Whistler's Conditions of Product Offerings:

1. Work must be locally made (Sea to Sky region) artisan or artistic works. Most featured artists have been juried in an Arts Whistler program. Occasionally, regional or further afield artists are part of a Gallery exhibition with work for sale. This is work that would normally not be featured in Whistler's commercial art galleries.
2. The price on works in The Gift Shop normally ranges from \$40 to \$500.
3. The price on works in The Gallery normally ranges from \$400 to \$1,500. Some exceptions apply such as during ArtWalk, when experienced and established Sea to Sky artists participate in this important Whistler visual showcase, helping to elevate the visibility of emerging artists.
4. With respect to artists engaged with other galleries, Arts Whistler's artists' contract for The Gallery includes a statement indicating that all artists are responsible for upholding their contractual agreements with any other venues showcasing their work and it is at Arts Whistler's discretion to remove work if notified by a venue that the artist is in breach of contract by exhibiting works with us.

Rezoning Request to the RMOW:

Based on recommendations of the WCP and CTDS, and on the results of public consultations, Arts Whistler requests that the existing covenant restricting commercial sales in the Maury Young Art Centre be removed and zoning approved to legally permit the sale of local and regional artwork from The Gift Shop and The Gallery.

The following is a summary of the rationale for moving forward with this request:

1. The Gift Shop and The Gallery have been operating since 2010, with virtually no objections from local merchants.
2. Both help promote the careers of local artists and provide authentic and accessible cultural experiences for residents and visitors.
3. Management of both The Gift Shop and The Gallery by Arts Whistler ensures that proceeds from sales are dedicated to making MYAC a true "hub" for ACH.
4. Consultation with the commercial art gallery sector resulted in us receiving majority support for sales in The Gift Shop.
5. In many cases, The Gift Shop is the starting point for exploration of other cultural amenities in Whistler, both commercial and non-profit.
6. Other community and non-profit cultural facilities have zoning that permits sales from gift shops.
7. Gallery exhibits and Gift Shop sales help advance several recommendations of the WCP, CTDS, EPI, and RMOW Corporate Plan.
8. The Cultural Connector, which links Whistler's six key cultural facilities, includes three legal gift shops, each of which is distinctive; therefore our request creates consistency and applies fairness by extending commercial zoning to MYAC.



Artist Testimonials on the Importance of the MYAC Gallery and Gift Shop

Terri Gercovich – Jewelry and Textile Artisan

"It's so great to have an establishment like Arts Whistler to display, sell, and promote my work. Hand making items takes a lot of work and it can be difficult to find an outlet to showcase your designs. It's important for the artists in Whistler to feel supported by the community and by the visitors to our town. People who visit Arts Whistler have a chance to see for themselves the artistic talent we have in Whistler, and also have the opportunity to take a piece of 'Whistler art' home with them."

Mark Gribbon- Photographer

"It is great to have a free local gallery where we are able to showcase our work. Since my latest showing at the gallery, I have been asked to display my work in one of the local high end hotels, and as well it has led to a commercial job for the hotel that will surely turn into a recurring client. It is so important for the community to have and nurture venues like The Gallery, because in turn you are nurturing the local artists and the local art scene. A place like The Gallery is usually the first venue that a lot of artists show and giving them a chance to show is so important in the beginning of a career to help them make those connections in the community."

Jocelyn Harris – Jewelry Artisan

"I am pleased that there is a space dedicated to showcasing work by local artists. Having a space like The Gift Shop available to artists like me, helps to get my work out into the public eye, which allows my client circle to grow. Having my work viewed and hopefully loved, by new people on a regular basis, keeps me in a position to stick with my passion for jewelry design."

Dave Petko – Visual Artist

"I find The Gallery at the Maury Young Arts Centre to be a huge asset to local artists such as myself as it gives us a professional venue to showcase our work. I have shown at The Gallery in group and solo exhibits over the years and hope to do so again for years to come. The Gallery is a place where the arts loving community of Whistler, and even Pemberton and Squamish can come and view art, purchase art, see a play or a band or a spoken word performance, and have a great night out which doesn't involve going to the bars and dealing with the sort of riff-raff there; all the while supporting culture in Whistler. I feel there is a need for a public gallery in Whistler. Without such a venue we would be showing our fine works of art from our studio apartments and if you have ever rented in Whistler, you would know that is not an option."

Randy Smith – Visual Artist

"The Gallery has really helped me as an artist because it is pretty much the only free space gallery for artists! As an established artist in the Whistler community with no affiliation to big name galleries in town, The Gallery is extremely helpful! I see The Gallery as a huge asset to the Whistler community! The Gallery's role as the only public art gallery and place for emerging artists to showcase and sell their work is a must and previously in Whistler as a local artist I have struggled to find space to show my art and now I can count on having a place to call home for my work!"

Sean St.Denis - Photographer

"The Gallery has helped me get great exposure by supplying a space to display my art that I would never have been able to attain on my own. After the *Out of Bounds* event held there, I have been more recognized locally. As an artist I see The Gallery as a huge asset due to its larger reputation as an art center and it alone draws large numbers of people to see art/artists that can't get that kind of spotlight on their own. A public gallery in Whistler is important for the smaller, lesser known artist that can't get recognized on their own. I think visitors who come to Whistler enjoy seeing local talent but as it's very difficult for artists to have their work represented by the larger galleries in town. This is why a public gallery such as The Gallery is so important."



Kathleen Tennock – Ceramic Artist

"I think The Gift Shop has so much to offer to the community as well as the artist in Whistler that I would be very sad to see its future compromised in any way. In a town where the arts are so active and studio space within the core of the Village is so expensive, a community gift shop and gallery has tremendous value. I have had the opportunity to show my work both in The Gift Shop and at The Gallery at a number of occasions, both as part of a group show and as an individual exhibitor. It has given me great exposure to the local and visiting public and has resulted in a good number of sales both directly and indirectly. The location of The Gallery has the added advantage of combining both the visual and performing arts in one venue and therefore reaching an even greater audience. As a member of the Whistler Pottery Club, The Gift Shop has given our members the opportunity to show in a group setting for added exposure for our club and its emerging artists."

Laurel Terlesky – Visual Artist

"The Gallery and The Gift Shop are one of the rare spaces reserved for artistic showcasing in Whistler. The Sea to Sky is abundant with artists but limited in spaces for showing work in a professional manner and for artists to showcase a variety of their talents. The Gallery (at the Maury Young Arts Centre) has allowed me to show among other high calibre artists and helped me to grow my patron support.

The Gallery offers a space for community and visitors to socially gather and also offers a space for reflection on ideas presented by artists. Art plays an incredibly important role in education and communication. Having a space dedicated towards this is a foundation that people can return to again and again in order to strengthen our bonds with our neighbours locally and internationally. A public gallery is a crucial place for artists to exhibit. In order to be able to access the community in a more constructive way by engaging on social issues and observations through creativity, artists need to operate outside of the commercial sphere. Having a dedicated space for both local and international artists to make use of would benefit the social community and open spaces for dialogue."

Kate Zessel – Visual Artist

"I love having my work in the Arts Whistler space. They not only provide artists the opportunity to showcase their work in different spaces and various exhibitions but also gives them a space to sell their work directly from The Gift Shop. Their continuous support of the local artist community is unwavering and allows everyone to enjoy what Whistler has to offer."

Jennifer Zizman – Visual Artist

As a local Whistler artist I've found The Gallery and The Gift Shop to be a very valuable community asset. It has provided me with a venue to display my artwork to a large population of viewers, including both locals and out of town visitors. As an artist this is both exciting and encouraging. I've created a lot of new artwork specifically because I know I will be showing the work at The Gallery. There are not many public places to properly display fine art in Whistler. There are only a few professional galleries and they cater to specific buyer preferences. As well it can take a very long time to get work shown in a private gallery, which can really dampen an artist's creativity if they feel they have nowhere to show their work to their community. Through showing at The Gallery and having my cards for sale in The Gift Shop, I've met other local artists. These connections always encourage creativity and build the cultural presence. I am very grateful for the opportunities which The Gallery and The Gift Shop has presented to me as both an artist and a member of the Whistler community."

Letters of Support from Whistler's Commercial Art Galleries follow:



Arts Whistler – Fostering Collaborative Arts and Culture Success

Arts and Culture Info Centre — The Canadian Heritage grant is enabling Arts Whistler to reposition its lobby area as an arts and culture information centre. We will provide information on all ACH experiences, including art galleries. The lobby will include large video screens that will present Whistler's cultural offerings on dynamic information screens (including video) as well as provide display space for professionally produced ACH brochures and rack cards. We will actively encourage visitors to explore Whistler's daily ACH offerings including art galleries, as well as promote ACH special events that take place throughout the year.

The Gallery and the Artisan Shop — With the cosmetic lobby upgrades for Arts Whistler's ACH info centre program, we will also be upgrading the presentation quality of the artisan wares area. To that end, we want to familiarize you with the purpose and function of the Gallery and Artisan Shop.

Purpose — The Gallery located in the Maury Young Arts Centre is the only community gallery in Whistler. Of the 31 recommendations contained within the Whistler Cultural Plan, several support the importance of an enhanced community art gallery, not just to provide opportunities for local artists to showcase their work, but also as a venue in which diverse collaborations can address social issues through creative expression.

- The work showcased is made up of over 70% Sea to Sky artists (Lions Bay to Lillooet).
- The Gallery showcases a diverse range of work by emerging regional artists and artisans typically not represented by commercial galleries. The Gallery also hosts artist group exhibits and community collaborations that engage residents and visitors in a dialogue about issues and ideas that affect our community, through the medium of artistic interpretation.
- As the local venue for emerging and mid-level career artists, Arts Whistler also uses The Gallery and Artisan Shop to educate emerging artists and help them to develop their skills.
- The Gallery and Artisan Shop provide an opportunity for the Whistler community to explore and embrace the arts and has the potential to serve as a "feeder gallery" — helping successful local artists transition into professional local commercial galleries.
- With respect to artists engaged with other galleries, The Gallery's artist's contract includes a statement indicating that all artists are responsible for upholding their contractual agreements with any other venues showcasing their work and it is at Arts Whistler's discretion to remove work if notified by a venue that the artist is in breach of a contract.
- The Artisan Shop primarily features local artisan wares such as jewelry, pottery, local artist prints, and textiles, giving local emerging and professional artisans a forum in which to exhibit and sell their creations.

How Does It Function?

- The Gallery and Artisan Shop are not-for-profit initiatives and earn very modest revenue (approximately \$10,000 in gross annual sales) that is applied to supporting Arts Whistler's many programs.
- 20% commissions received by Arts Whistler go into supporting The Gallery's operations, covering costs such as signage creation, maintenance of the space, staff time to program the art exhibits and equipment.

When arts and culture thrive we all succeed!

Business: Adele Campbell Gallery
supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre.

Signed: [Signature] Print Name: Elizabeth Harris
 Title: Owner Operator Email: art@adelecampbell.com Date: Jan. 10/17



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Business: ART JUNCTION

supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre

Signed: _____

Print Name: HARVEY LIM

Title: OWNER

Email: info@artjunction.ca

Date: 10 JAN 2017



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Business: AUDAIN ART MUSEUM

supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre

Signed: [Signature] Print Name: SUZANNE E. GREENING

Title: EXECUTIVE DIRECTOR Email: sgreening@audainartmuseum.com Date: Jan 16, 2017



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Business: British Columbian Precious Opal + Jewellery
supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre.

Signed: Chris Yorke-Hardy **Print Name:** Chris Yorke-Hardy
Title: owner/operator **Email:** opalchris@outlook.com **Date:** 1/24/2017



Arts Whistler – Fostering Collaborative Arts and Culture Success

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Purpose – The Gallery located in the Maury Young Arts Centre is the only community gallery in Whistler. Of the 15 recommendations contained within the Whistler Cultural Plan, several support the importance of an advanced community art gallery, not just to provide opportunities for local artists to showcase their work, but also as a venue in which diverse collaborations can address social issues through creative expression.

- The work showcased is made up of over 70% fee to the artist (some may be different).
- The Gallery showcases a diverse range of work by emerging regional artists and artisans typically not represented by commercial galleries. The Gallery also hosts artist group exhibits and community collaborations that engage residents and visitors in a dialogue about issues and ideas that affect our community, through the medium of artistic interpretation.
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How Does It Function?

- The Gallery and Artisan Shop are not for profit initiatives and earn very modest revenue (approximately \$10,000 in gross annual sales) that is applied to supporting Arts Whistler's many programs.
- 20% contributions received by Arts Whistler go into supporting The Gallery's operations, covering costs such as signage creation, maintenance of the space, staff time to program the art exhibits and equipment.

When arts and culture thrives we all succeed!

Business: CRYSTAL LODGE ART GALLERY

Supports and/or facilitates access and to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre.

Signed: _____

Print Name: PENNY ETTER

Title: CO-OWNER

Email: art@crystalldgeartgallery.com

Date: Jan 11/17

artswhistler.com | info@artswhistler.com | Maury Young Arts Centre, 4335 Blackcomb Way, Whistler, BC V8E 0B6 | 604.855.3610

Low resolution file sent to Arts Whistler



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Business:

Fathom Stone Art Gallery

& classes

supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre.

Signed:

Fathom

Print Name:

Jon G. Fathom

Title:

owner / Founder

Email:

whistler@fathomstone.com

Date:

Jan/25/2017



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Business: Mountain Galleries at the Fairmont
supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre.

Signed: [Signature] **Print Name:** ELIZABETH PEACOCK

Title: GALLERY MANAGER **Email:** whistler@mountaingalleries.com **Date:** Jan 30, 2017



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Business: SQUAMISH LIL'WAT CULTURAL CENTRE
supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre.

Signed: [Signature] Print Name: BRADY SMITH
 Title: CEO Email: brady.smith@SLCC.ca Date: 9/13/2017

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Business: Suzanne Johnston Gallery Studio

supports and/or has no objection (circle one) to Arts Whistler's continued operation of The Gallery and Artisan Shop at the Maury Young Arts Centre.

Signed: 

Print Name: Suzanne Johnston

Title: Gallery Owner / Artist

Email: suzannej@whistlerspa.com

Date: January 13, 2017

RESORT MUNICIPALITY OF WHISTLER
Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses
in the LNI Zone) 2129, 2017

A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may in a zoning bylaw pursuant to the *Local Government Act*, divide the whole or part of the municipality into zones, and regulate within a zone, the use of land buildings and other structures, the density of the use of land buildings and other structures, the siting size and dimensions of uses that are permitted on the land and the location of uses on the land and within buildings and other structures;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017".
2. Zoning and Parking Bylaw No. 303, 2015 is amended by:
 - (a) adding "assembly" and "institution" to the list of permitted uses in the LNI Zone under subsection 21 (1) of Part 17; and
 - (b) immediately after subsection 21 (2) of Part 17, adding the heading "Other Regulations" and the following text to be numbered subsection 21 (3):

"The maximum floor area for retail sales auxiliary to a recreation and arts facility use is 165 square metres."

Given first and second readings this _____ day of _____, 2017.

Pursuant to Section 890 of the *Local Government Act*, a Public Hearing was held this _____ day of _____, 2017.

Given third reading this _____ day of _____, 2017.

Approved by the Minister of Transportation this _____ day of _____, 2017.

Adopted by the Council this ____ day of _____ 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
Zoning Amendment Bylaw (Institution and Assembly
Uses in the LNI Zone) 2129, 2017.

Laurie Anne Schimek,
Municipal Clerk

DRAFT



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 21, 2017

REPORT: 17- 027

FROM: Corporate and Community Services

FILE: 4530

SUBJECT: FIVE-YEAR FINANCIAL PLAN 2016-2020 AMENDMENT BYLAW NO.2137, 2017

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the Five-Year Financial Plan 2016-2020 Amendment Bylaw No. 2137, 2017.

REFERENCES

Appendix 1 – Schedule A of Five-Year Financial Plan 2016-2020 Amendment Bylaw 2137, 2017

Appendix 2 – Schedule B of Five-Year Financial Plan 2016-2020 Amendment Bylaw 2137, 2017

Appendix 3 – Property location diagram

PURPOSE OF REPORT

The purpose of this bylaw is to amend Five-Year Financial Plan 2016-2020 Bylaw No. 2118, 2016 for the purposes of acquiring parkland.

DISCUSSION

Council has directed staff to negotiate the purchase of a parcel of land adjacent to the North end of Green Lake as shown on Appendix 3. RMOW has entered into a purchase agreement for the property subject to adoption of this financial plan amendment bylaw.

Total purchasing costs to be funded during 2017 and included in the amended financial plan is \$6,503,000. Funding is approximately \$6,754 from the Parkland Reserve and the balance from the General Capital reserve.

After the acquisition there will be no further balance remaining in the Parkland Reserve until such time as contributions are directed to be made to the reserve or designated parkland is sold by the municipality.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	<ul style="list-style-type: none"> Whistler tourism economy is progressive and ensures the highest and best use of limited financial, social and natural resources in the long-term Whistler proactively seizes economic opportunities that are compatible with tourism, and effectively adapts to changing external conditions. 	<ul style="list-style-type: none"> Ensuring recreational infrastructure needs are met will contribute to a successful tourism economy Diversification of tourism offerings to further include Whistler's heritage will contribute to a diversified tourism base
Finance	<ul style="list-style-type: none"> The long-term consequences of decisions are carefully considered. 	<ul style="list-style-type: none"> Property acquisition costs will be managed within available funds
Natural Areas	<ul style="list-style-type: none"> Developed and recreation areas are designed and managed to protect as much of the natural environment within and around them as possible 	<ul style="list-style-type: none"> Recreational development within the site will be consistent with established environmental values
Recreation and Leisure	<ul style="list-style-type: none"> The resort community is globally recognized as a leader in innovative recreation products and services. Recreation and leisure is a core contributor to the Whistler economy. 	<ul style="list-style-type: none"> Acquisition of parkland will enable Whistler to respond to increases in visitor demand for summer recreational opportunities
Visitor Experience	<ul style="list-style-type: none"> The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again. 	<ul style="list-style-type: none"> Historical and natural features will be showcased to further expand breadth of recreational and cultural offerings.

OTHER POLICY CONSIDERATIONS

Section 165 of the Community Charter requires municipalities to prepare a five-year financial plan to be adopted annually by bylaw. Once adopted, the plan is in effect until it is amended, and may be amended by bylaw at any time.

BUDGET CONSIDERATIONS

The five-year financial plan sets the budget for the next five years, and is reformulated annually. It can be revised at any time by bylaw, and is being revised to reflect proposed changes.

COMMUNITY ENGAGEMENT AND CONSULTATION

The five-year financial plan amendment bylaw is being presented at a regular Council meeting and is consistent with Council direction

SUMMARY

This bylaw, the Five-Year Financial Plan 2016-2020 Amendment Bylaw No. 2137, 2017, amends the original budget bylaw to provide for the acquisition of land adjacent to the North end of Green Lake. Total purchasing costs are budgeted to be \$6,502,000.

Respectfully submitted,

Ken Roggeman
DIRECTOR OF FINANCE
for
Jan Jansen
RESORT EXPERIENCE

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2016 - 2020
CONSOLIDATED PROJECT SUMMARY**

**AMENDMENT BYLAW 2127, 2016
SCHEDULE A**

	2016	2017	2018	2019	2020
REVENUE					
General Fund					
Property Taxes	36,002,013	37,082,073	37,656,846	38,127,556	38,832,916
Other Property Tax	1,021,348	1,023,919	1,026,018	1,027,958	1,031,453
Government Grants	397,013	397,013	397,013	397,013	397,013
Fees and Charges	9,779,177	10,033,532	10,354,865	10,539,133	10,745,962
Investment Income	2,188,981	1,947,146	1,968,685	2,263,977	2,307,006
RMI Grant	8,390,945	6,685,888	6,685,888	6,685,888	6,685,888
2% MRDT	4,840,907	4,913,521	4,962,656	5,012,282	5,062,405
Works and Service Charges	525,026	525,026	525,026	525,026	525,026
Water Fund					
Parcel Taxes	3,838,233	3,867,886	3,901,636	3,931,775	3,962,144
Fees and Charges	2,802,389	2,823,036	2,846,639	2,867,613	2,888,743
Works and Service Charges	59,980	59,980	59,980	59,980	59,980
Sewer Fund					
Parcel Taxes	3,959,103	4,003,150	4,047,711	4,088,943	4,130,614
Fees and Charges	3,556,340	3,596,740	3,637,604	3,675,337	3,713,464
Works and Service Charges	164,906	164,906	164,906	164,906	164,906
Solid Waste Fund					
Parcel Taxes	-	-	-	-	-
Fees and Charges	4,451,929	4,454,939	4,457,950	4,460,960	4,463,970
Government Grants	444,687	444,687	444,687	444,687	444,687
	82,422,975	82,023,443	83,138,110	84,273,034	85,416,177
EXPENDITURE					
General Fund					
Payroll and Goods & Services	46,785,234	47,833,370	48,795,320	49,757,270	50,719,221
Debt Interest & Principal	686,968	683,768	680,569	239,299	239,301
Residents & Partners	3,829,629	3,875,749	3,906,958	3,938,479	3,970,314
Contingency	557,753	570,311	581,146	591,976	602,792
Water Fund					
Payroll and Goods & Services	2,051,500	2,093,813	2,135,556	2,177,303	2,219,050
Debt Interest & Principal	-	-	-	-	-
Sewer Fund					
Payroll and Goods & Services	2,663,034	2,741,147	2,819,094	2,897,040	2,974,986
Debt Interest & Principal	1,403,786	1,403,786	1,403,786	1,403,786	1,403,786
Solid Waste Fund					
Payroll and Goods & Services	4,275,492	4,362,781	4,364,664	4,365,960	4,365,965
Debt Interest & Principal	838,861	647,311	510,490	510,490	510,490
	63,092,255	64,212,038	65,197,582	65,881,601	67,005,905

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2016 - 2020
CONSOLIDATED OPERATING SUMMARY**

**AMENDMENT BYLAW 2127, 2016
SCHEDULE A Cont'd**

	2016	2017	2018	2019	2019
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	1,866,267	1,607,829	1,532,713	1,663,432	1,801,769
Recreation Works Charges Reserve	278,578	278,578	278,578	278,578	278,578
Transportation Works Charges Reserve	216,056	216,056	216,056	216,056	216,056
Employee Housing Charges Reserve	30,392	30,392	30,392	30,392	30,392
RMI Reserve	3,577,045	1,871,988	1,871,988	1,871,988	1,871,988
2% MRDT Reserve	616,348	642,840	660,767	678,873	697,160
General Capital Reserve	5,043,348	5,000,000	5,000,507	5,271,204	5,141,578
Vehicle Replacement Reserve	564,416	1,014,416	1,014,416	1,014,416	1,014,416
Library	-	-	-	-	-
General Operating Surplus (Deficit)	0	(0)	(0)	(0)	(0)
General Operating Reserve	946,504	884,825	925,298	957,086	953,788
Water Works Charges Reserve	59,980	59,980	59,980	59,980	59,980
Water Capital Reserve	3,020,000	3,000,000	3,000,000	3,000,000	3,000,000
Water Operating Reserve	487,617	499,860	504,897	505,931	502,474
Water Operating Surplus (Deficit)	(0)	(0)	(0)	(0)	(0)
Sewer Works Charges Reserve	164,906	164,906	164,906	164,906	164,906
Sewer Capital Reserve	1,922,690	1,922,690	1,922,690	1,922,690	1,922,690
Sewer Operating Reserve	386,574	385,561	387,907	384,754	380,344
Sewer Operating Surplus (Deficit)	0	0	0	(0)	0
Solid Waste Capital Reserve	150,000	200,000	300,000	300,000	300,000
Solid Waste Operating Reserve	-	31,484	69,433	71,147	74,153
Solid Waste Surplus (Deficit)	(0)	0	0	0	(0)
	19,330,720	17,811,405	17,940,528	18,391,432	18,410,272
REVENUE LESS EXPENDITURE AND TRANSFERS	0	0	0	0	0

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2016 - 2020
CONSOLIDATED PROJECT SUMMARY**

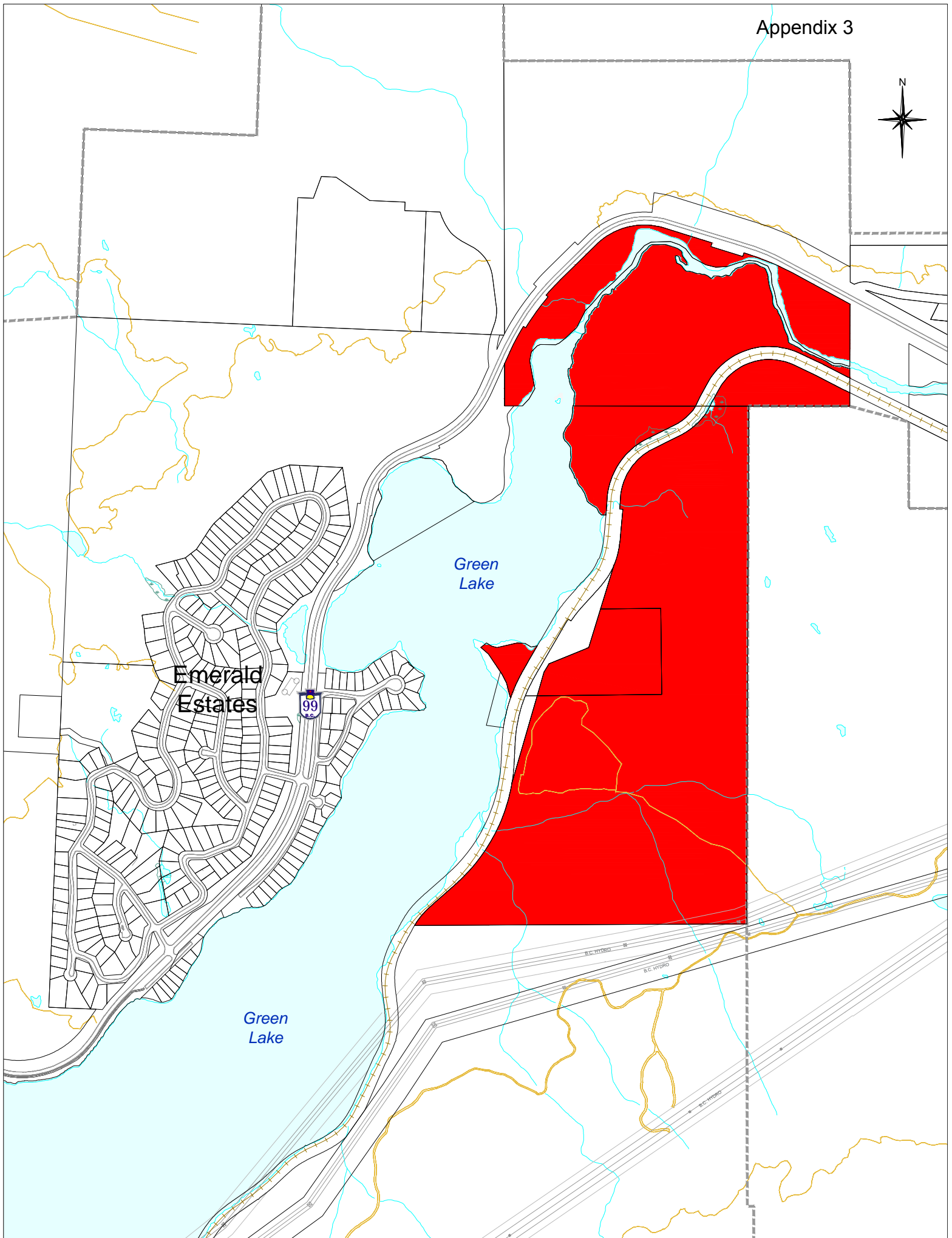
**AMENDMENT BYLAW 2127, 2016
SCHEDULE B**

	2016	2017	2018	2019	2020
REVENUE AND OTHER SOURCES OF FUNDING					
General Fund					
Government Grants	126,414	43,555	41,144	35,626	35,626
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	155,000	155,000	155,000	155,000	155,000
Debt Proceeds	-	-	-	-	-
Other Contributions	155,035	-	62,174	-	-
Water Fund					
Government Grants	6,743	5,000	5,000	5,000	5,000
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	-	-	-	-	-
	443,192	203,555	263,318	195,626	195,626
EXPENDITURE					
General Fund					
Non-capital Expenditure	4,449,151	4,515,390	2,495,830	802,560	2,487,000
Infrastructure Maintenance	4,089,530	4,134,424	3,823,524	1,950,944	2,982,000
Capital Expenditure	14,237,245	13,816,176	5,849,921	2,186,928	3,229,957
Water Fund					
Non-capital Expenditure	287,600	244,000	2,069,000	130,000	48,000
Infrastructure Maintenance	878,134	2,318,000	480,000	630,000	350,000
Capital Expenditure	12,565,000	2,953,000	763,000	198,000	100,000
Sewer Fund					
Non-capital Expenditure	5,000	-	40,000	40,000	50,000
Infrastructure Maintenance	770,000	370,000	210,000	210,000	210,000
Capital Expenditure	920,000	2,940,000	1,940,000	270,000	270,000
Solid Waste Fund					
Non-capital Expenditure	-	-	-	-	-
Infrastructure Maintenance	150,000	150,000	150,000	150,000	150,000
Capital Expenditure	1,315,000	1,615,000	30,000	730,000	30,000
All Funds					
Depreciation	10,516,471	11,097,216	11,523,699	11,695,357	11,763,056
	50,183,130	44,153,206	29,374,974	18,993,789	21,670,013

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2016 - 2020
CONSOLIDATED PROJECT SUMMARY**

**AMENDMENT BYLAW 2127, 2016
SCHEDULE B Cont'd**

	2016	2017	2018	2019	2020
TRANSFERS (TO) FROM OTHER FUNDS (RESERVES)					
RMI Reserve	3,620,658	1,470,000	450,000	150,000	150,000
2% MRDT Reserve	684,600	764,830	528,270	490,000	490,000
General Capital Reserve	11,920,409	14,808,144	6,703,261	2,345,374	4,485,953
Recreation Works Charges	262,986	-	-	-	-
Parking Reserve	-	-	-	-	-
Parkland Reserve	549,414	-	-	-	-
Vehicle Replacement Reserve	984,029	3,711,456	2,504,634	1,089,738	703,004
Library Reserve	151,039	45,000	60,000	45,000	-
General Operating Reserve	2,317,859	1,643,005	1,535,242	1,239,934	1,229,374
Housing Works Charges	2,200,000	-	-	-	-
WVLC Surplus	-	-	-	-	-
Transportation Works Charges	902,803	1,610,000	1,114,550	239,760	1,600,000
Water Capital Reserve	12,223,291	4,815,850	1,723,850	443,000	345,000
Water Operating Reserve	570,380	343,000	1,293,000	503,500	141,500
Water Works and Service Charges	903,600	308,250	84,750	-	-
Sewer Capital Reserve	1,784,500	3,261,900	1,514,400	480,000	480,000
Sewer Operating Reserve	32,900	6,000	46,000	46,500	56,500
Sewer Works and Service Charges	-	-	-	-	-
Solid Waste Capital Reserve	85,000	35,000	-	-	-
Solid Waste Operating Reserve	30,000	30,000	30,000	30,000	30,000
	<u>39,223,468</u>	<u>32,852,435</u>	<u>17,587,957</u>	<u>7,102,806</u>	<u>9,711,331</u>
ADJUSTMENTS FOR NON CASH ITEMS AND CHANGES TO NET FINANCIAL ASSETS					
Depreciation	10,516,471	11,097,216	11,523,699	11,695,357	11,763,056
Increase (Decrease) in due from WHA	5,000,000	(5,000,000)			
(Increase) decrease MFA debt principal	(5,000,000)	5,000,000			
	<u>10,516,471</u>	<u>11,097,216</u>	<u>11,523,699</u>	<u>11,695,357</u>	<u>11,763,056</u>
REVENUE AND TRANSFERS LESS EXPENDITURE	<u>(0)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



RESORT MUNICIPALITY OF WHISTLER

“FIVE-YEAR FINANCIAL PLAN 2016-2020 AMENDMENT BYLAW NO. 2137, 2017”

A BYLAW

TO AMEND “FIVE-YEAR FINANCIAL PLAN 2016 - 2020 BYLAW NO. 2118, 2016”

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter*;

AND WHEREAS the Council deems it necessary and appropriate to amend the five-year financial plan for the years 2016 to 2020;

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Five-Year Financial Plan 2016–2020, Amendment Bylaw No. 2137, 2017”.
2. Schedules “A” and “B” of Five-Year Financial Plan 2016-2020 Bylaw No. 2118, 2016 are replaced by Schedules “A” and “B” attached to and forming part of this bylaw.

GIVEN FIRST, SECOND, and THIRD READINGS this _____ day of _____, ____.

ADOPTED by Council this ____ day of _____, ____.

Nancy Wilhelm-Morden
Mayor

Laurie-Anne Schimek
Municipal Clerk

I HEREBY CERTIFY that this is a true copy
of “Five-Year Financial Plan 2016 – 2020,
Amendment Bylaw No. 2137, 2017”.

Laurie-Anne Schimek
Municipal Clerk



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 21, 2017

REPORT: 17- 028

FROM: Corporate and Community Services

FILE: 4530

SUBJECT: 2017 BUDGET GUIDELINES

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council direct the Director of Finance to prepare the 2017-2021 five-year financial plan bylaw based on these specific guidelines:

1. To implement a 1.9% increase to property value taxes in 2017 (excluding non-market and property count changes);
2. To implement a 1.0% increase to sewer parcel taxes and user fees (excluding property count changes);
3. No increase to water and solid waste parcel taxes and fees (excluding property count changes)
4. To include the project amounts as described in Appendix A to Administrative Report to Council No. 16-032.

REFERENCES

Appendix A – Proposed Project Listing

Appendix B – Proposed Departmental Revenue and Expenditure Summary

PURPOSE OF REPORT

The purpose of this report is to advise Council of staff's proposed budget guidelines and to obtain a Council resolution for the basic guidelines to be used when preparing the Five-Year Financial Plan, 2017-2021. The five-year financial plan bylaw is scheduled to be brought forward for consideration and adoption by Council at the April 11th and April 25th, 2017 regular meetings.

DISCUSSION

Preparation of the 2017 budget is guided by the RMOW Corporate Plan and evidence gathered through ongoing committees, surveys and studies. The Transportation Advisory Group (TAG), Economic Partnership Initiative and, Recreation and Leisure Advisory Committee (RLAC) to name a few, and are part of a year round planning process.

Conservative increases have been made to non-tax revenue sources such as a parking and building permit fees due to the strong economic activity in the resort, and indexing fees for municipal facilities. This helps to offset increased costs and supports continuing efforts to maintain

resident and visitor service levels. New growth also known as “Non Market Change”, to the assessment roll is estimated to increase property tax revenues by up to 1.3%. New growth results new development and expansion of development on existing footprints.

During the budget preparation process staff has worked to find economies that, along with revenue increases, can offset increased expenditures. This combination of finding economy and revenue increases enables revenues to equal expenditures for 2017 while continuing with stable reserve contributions for future opportunities and, asset maintenance and replacement.

An important aspect of 2017 budget preparation and balancing revenues and expenditures is anticipating as much as possible, how future year's revenue requirements impact tax and fee changes. Increasing revenue requirements are normal for local governments as with other organizations and individuals but we work towards not experiencing large changes from one year to the next.

The proposed project listing attached as appendix A includes more than one hundred and sixty-five projects with a total possible 2017 expenditure of thirty-six million dollars. Actual expenditure will be dependent on project actualization and completion during the year.

Thirteen of the projects make up twenty-four million (67%) of the proposed thirty-six million dollar project expenditure budget. These significant projects include projects such as:

- Gateway Loop Reconstruction
- Fleet Replacement
- WVLC Parkade Rehabilitation Program
- Community Wildfire Protection
- Annual Reconstruction - Roads
- New Nesters Waste Depot Site
- Village Square & Mall Rejuvenation - Way-finding
- Emerald Water Quality Upgrades
- Major Water Infrastructure Renewal Program
- Recreation Infrastructure Replacement
- Sewer Annual Reconstruction
- Customer Service Strategy (Civic Platform)
- Cultural Connector

These significant projects reflect community investments that support corporate goals, including; a vibrant local economy and resort community, stewardship of natural assets and infrastructure management.

During 2015, council directed staff to support the proposal for a new resident restricted rental development in Cheakamus Crossing. To support this development the financial plan includes two budget amounts. Firstly to transfer the balance of the employee housing reserve, approximately two million dollars, to the Whistler Housing Authority. Secondly, to make a short term borrowing from the Municipal Finance Authority and relend the money to the Whistler Housing Authority. The purpose of both budget amounts is to construct resident restricted rental development. All debt payments and related borrowing costs will be paid by Whistler Housing Authority. As this would be a short term borrowing under section 175 of the Community Charter, it must be repaid within five years.

OTHER POLICY CONSIDERATIONS

None.

COMMUNITY ENGAGEMENT AND CONSULTATION

The financial budget of the municipality is impacted throughout the year by many planning and engagement inputs. This has culminated in several budget specific meetings, including this one and the Feb 28, 2017 community meeting. In addition, budget information, presentations and videos have been available on the municipal website. The Feb 28 community meeting was attended by approximately one hundred and seventy-five members of the public and there have been more than 40 email messages received with respect to the budget.

SUMMARY

The proposed 2017 budget provides for reasonable increases to municipal property tax and utility revenue while maintaining levels of service to the community and resort visitors. Leadership from the Finance and Audit Committee along with the efforts of municipal staff at all levels has enabled this to be possible.

Respectfully submitted,

Ken Roggeman
DIRECTOR OF FINANCE
for
Norm McPhail
GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

PROPOSED 2017-2021 PROJECT BUDGETS

Community Meeting

February 28, 2017

DRAFT

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SUMMARY OF PROPOSED PROJECTS

Projects proposed for the 2017-2021 financial plan consist of 182 projects. Total budgeted cost in 2017 is \$35 million. This includes up to \$9 million of 2016 project budget that was not utilized. The previous financial plan, 2016-2020 included \$26 million in project costs for the 2017 year. Much of the proposed increase to 2017 project costs arises from 2016 budget amounts being carried forward.

2017 Projects

182 Projects

\$35 million

Includes \$9 million not utilized from 2016 budget

PROPOSED PROJECTS BY DIVISION AND DEPARTMENT

The following table provides a summary of proposed project amounts by Division and Department for the years 2017 through 2021. The amount of 2016 project budget not used is identified in the Carry Fwd column. Budget not used is calculated from the 2016 approved project budgets, less the preliminary 2016 year end actual project costs.

Project Name	Carry Fwd	2017	2018	2019	2020	2021
Department Total: Administrator	35,000	555,630	218,270	180,000	213,000	153,000
Department Total: Corporate, Economic & Environmental S	235,772	846,838	931,500	1,124,000	1,124,000	1,124,000
Department Total: Human Resources	45,000	60,000	-	-	-	-
Division Total: CAO Office	315,772	1,462,468	1,149,770	1,304,000	1,337,000	1,277,000
Department Total: Corporate and Community Services Gen	328,000	538,500	50,000	-	-	-
Department Total: Finance	37,420	17,080	-	-	-	-
Department Total: Fire Rescue Service	15,000	201,660	177,782	178,926	169,533	-
Department Total: Information Technology	378,500	564,500	261,424	251,424	37,000	-
Department Total: Meadow Park Sports Centre	649,586	764,820	1,131,565	280,484	1,345,580	113,775
Department Total: Protective Services	30,001	169,528	-	-	-	-
Department Total: Recreation	14,000	60,000	30,000	30,000	30,000	-
Department Total: Whistler Public Library	58,500	134,200	180,200	166,200	157,200	183,200
Division Total: Corporate and Community Services	1,511,007	2,450,288	1,830,971	907,034	1,739,313	296,975
Department Total: Central Services	6,000	2,556,000	3,256,000	1,956,000	1,606,000	1,356,000
Department Total: Development Services/Energy Mgmt	14,400	-	-	-	-	-
Department Total: General Manager	2,015,000	4,805,032	365,000	-	-	-
Department Total: Sewer Fund	466,673	1,080,150	3,431,000	4,392,000	2,707,500	2,860,000
Department Total: Solid Waste	430,000	1,660,000	190,000	880,000	180,000	880,000
Department Total: Transit	19,700	25,000	85,000	35,000	35,000	35,000
Department Total: Transportation	253,000	2,645,000	605,000	420,000	1,870,000	420,000
Department Total: Water Fund	907,783	3,730,600	4,828,400	2,847,000	1,414,000	1,124,000
Division Total: Infrastructure Services	4,112,556	16,501,782	12,760,400	10,530,000	7,812,500	6,675,000
Department Total: Division Administration	339,000	580,420	1,608,000	628,000	178,000	150,000
Department Total: Planning (ALL)	1,080,733	2,316,873	5,878,000	2,420,000	1,135,000	2,110,000
Department Total: Resort Operations	1,882,280	2,595,000	3,654,100	899,520	660,000	660,000
Division Total: Resort Experience	3,302,013	5,492,293	11,140,100	3,947,520	1,973,000	2,920,000
	9,241,348	25,906,831	26,881,241	16,688,554	12,861,813	11,168,975

CAO PROJECTS

PROJECT: A034, AUDAIN ART MUSEUM-FOUNDERS PROGRAM

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

Project Manager: Furey, Michael

Project Classification: New Projects

Planning and Other

Description (Public)

The Audain Art Museum (AAM) will house one of the world's finest collections of old First Nations masks, a superb collection of Emily Carr paintings, and works by some of Canada's post war artists, who are known throughout the country as the British Columbia modernists. The creation of an art museum is consistent with long-term plans to build cultural tourism in Whistler. This project will provide a significant opportunity for both the Audain Art Museum and the resort community with the potential to enhance the visitor experience and to continue to build on Whistler's reputation as a destination for recreation, arts, and culture. In support of the significant cultural asset to the community and cultural tourism, RMOW will contribute to the AAM Society, \$100,000 over a four year period. RMOW will be recognized as a founding member of the AAM.

Budget

Subproject	Category	2017	2018	2019	2020	2021
AAM Founding Member Contribution	Project Services	25,000.00	25,000.00	25,000.00	25,000.00	0.00
	Total	25,000.00	25,000.00	25,000.00	25,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A041, WEBSITE

DIVISION: CAO OFFICE

DEPARTMENT: COMMUNICATIONS

Project Manager: Comeau, Michele

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

This project will continue to improve the municipal website, the virtual front desk of the municipality, to meet the needs of residents and visitors as technology and the demand for online services and information evolve. The project will include updates to navigation, usability, functionality, design and site security of whistler.ca for desktop and mobile platforms. Highlights for 2017 include a required upgrade of the backend content management system; redesign work for the homepage and main template; content updates; and integration with GIS and other online service applications

Budget

Subproject	Category	2017	2018	2019	2020	2021
General Website Development	Project Services	105,300.00	45,000.00	45,000.00	80,000.00	45,000.00
	Total	105,300.00	45,000.00	45,000.00	80,000.00	45,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A049, HOME ENERGY ASSESSMENT REBATE

DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: Continuing Projects

Planning and Other

Description (Public)

"Since August of 2014, this project (Power Down to Save Up) has been providing municipal rebates on home energy assessment services executed on eligible local homes, by nationally certified energy advisors. This project initiated with a \$40,000 grant from BC Hydro (Best Practice research, communication plans and advertising) as well as a \$60,000 investment by the RMOW. Since August of 2014 almost 200 assessments have been completed and interest in the program remains high. Moreover, many participants have used the assessment to catalyze further retrofit rebates from BC Hydro and FortisBC - thereby reducing their home energy consumption.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Energy Upgrade Incentives (Res & Com) - General	Project Services	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Energy Upgrade Incentives - Communication/Advertising	Project Services	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	Total	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A051, CORPORATE COMMUNICATIONS

DIVISION: CAO OFFICE

DEPARTMENT: COMMUNICATIONS

Project Manager: Comeau, Michele

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

The corporate communications project will contribute to the effectiveness municipal communication with the public; awareness of RMOW programs, projects and services; and engagement of the community. Work this year will include coordination of community engagement opportunities; updates to corporate communications tools such as the e-newsletter and corporate photography; and strategic communications planning activities.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Corporate Communications - General	Project Services	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	Total	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A053, LEARNING AND EDUCATION INITIATIVES

DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: Continuing Projects

Planning and Other

Description (Public)

Funds to advance and catalyze incremental learning and education opportunities. Supported initiatives will be consistent with the recommendations of the EPI: Summary of Key Findings Report, as well as the framework developed in the Learning & Education Task Force Report.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Learning, Education and Cultural Tourism Initiatives - General	Project Services	75,000.00	50,000.00	50,000.00	50,000.00	50,000.00
	Total	75,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

PROJECT: A056, LARGE GROUP & CONFERENCE GROWTH

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: New Projects

Planning and Other

Description (Public)

As key partners in the EPI, both RMOW and TW have a common goal to grow the resort community economy, with a key objective being to promote stable levels of overnight stays on a year-round basis. This project aims to support the deployment of local in-kind resources in order to increase our ability to attract resort-wide conference business.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Large Group & Conference Growth - General	Project Services	24,830.00	38,270.00	0.00	0.00	0.00
	Total	24,830.00	38,270.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

PROJECT: A058, SPEARHEAD HUT PROJECT SUPPORT

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: Continuing Projects

Planning and Other

Description (Public)

Support for the development of the Russet Lake Hut, the first backcountry hut associated with the broader Spearhead Huts System project. The Spearhead Huts project has a mandate to provide high quality, low cost year-round recreation opportunities in Garibaldi Provincial Park for BC residents and visitors, as well as to reduce environmental impacts of recreation in the Spearhead Traverse area of Garibaldi Park.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Spearhead Hut Project Support - General	Project Services	150,000.00	0.00	0.00	0.00	0.00
	Total	150,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI	100
	0
	0
	0

PROJECT: A062, TOURISM RESEARCH ECONOMIC MODELLING

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: New Projects

Planning and Other

Description (Public)

This project will continue to develop and update economic analytics associated with the EPI model and other associated fiscal and commercial expenditures trends. The existing EPI model has been a highly useful tool for planning, budgeting and ongoing decision support. Given the growth of resort visitation and activity over the last few years, ongoing updates to the model and associated metrics and analyses are required to ensure that the model's insights and outputs are as accurate as possible.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Tourism Research Economic Modeling	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	Total	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A063, LONG TERM FISCAL FUNDING ANALYSIS

DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: New Projects

Planning and Other

Description (Public)

Research, assessment and scenario analysis of long term resort funding tools and mechanisms (RMI, MRDT etc...).

Budget

Subproject	Category	2017	2018	2019	2020	2021
Long Term Fiscal Funding Analysis - General	Project Services	20,000.00	0.00	0.00	0.00	0.00
Long Term Fiscal Funding Analysis - MRDT Application	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	30,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A067, RETAIL MIX PROJECT

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: New Projects

Planning and Other

Description (Public)

Implementing key recommendations of the 2016 Whistler Village Retail Mix project (EPI recommended action in 2014). Recommendations include collaborative learning to share resources, customer trends, minimize workforce shortage; ensuring communications throughout the resort to enable proactive business planning; ongoing regulation modification and/or updates; and continue to expand performance measurements and enhance data collection.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A068, PROJECT MANAGERS WORKING GROUP SUPPORT

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: New Projects

Planning and Other

Description (Public)

Legal, procurement and training support for the cross-divisional Project Managers Working Group. Costs and fees associated with external oversight to support the standardization of key contract terms, procurement resources and project management tools.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	8,000.00	5,000.00	5,000.00	3,000.00	3,000.00
	Total	8,000.00	5,000.00	5,000.00	3,000.00	3,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A070, MAYORS TASK FORCE ON RESIDENT HOUSING

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: New Projects

Planning and Other

Description (Public)

The Mayor's Task Force on Resident Housing is comprised of local stakeholder organizations and community representatives – each in a unique position to contribute to the understanding, evaluation and planning of Whistler's resident housing initiatives. The Task Force seeks to leverage the collaborative task force process, the interest and involvement of local businesses and relevant member organizations, as well as leveraging municipal governance and jurisdiction toward the following primary community goals:

- i. Ensuring that Whistler continues to meet its minimum local labour force target (i.e. 75% of the Whistler labour force resides within Whistler)
- ii. Ensuring that both market housing and WHA resident restricted housing supply is effectively supporting Whistler's community housing affordability and labour force goals

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	30,000.00	0.00	0.00	0.00	0.00
RMOW/WDC/WHA land remuneration process review	Project Services	15,000.00	0.00	0.00	0.00	0.00
Housing Needs & Demand Survey	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	95,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: A071, LEGACY LANDS FISCAL/LEGAL PLANNING

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Battiston, Ted

Project Classification: New Projects

Planning and Other

Description (Public)

Review of medium to long term legal/fiscal management options and corporate/governance responsibilities associated with multiple RMOW subsidiary organizations.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	12,500.00	0.00	0.00	0.00	0.00
	Total	12,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C006, RECORDS MANAGEMENT

DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Byrch, Sharon

Project Classification: New Projects

Maintenance and Repair

Description (Public)

RMOW Council meeting records are vital, authoritative records which capture and provide evidence of the key actions and decisions of Council. The management of these records is highly legislated and they must be kept available permanently. Many years of Council meeting records only exist in paper and are at risk of loss or damage. This project will digitized all paper Council meeting records and make them accessible electronically in the RMOW's recordkeeping system where they can be easily referenced, used, and managed as proper records.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Council Meeting Records Digitization and Commercial Records Storage	Project Services	20,000.00	15,000.00	0.00	0.00	0.00
	Total	20,000.00	15,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
Res - General Operating Reserve	0
	0
	0

PROJECT: C028, WHISTLER COAT OF ARMS

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Schimek, Laurie-Anne

Project Classification: Continuing Projects Capital Additions

Description (Public)

The Coat of Arms has been completed. A Coat of Arms replica for display in the reception area of the Municipal Hall and a Chain of Office for the Mayor to wear for formal occasions are items that need to be designed and or completed.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Whistler Coat of Arms - General	Project Services	660.00	0.00	0.00	0.00	0.00
Chain of Office	Project Services	3,000.00	0.00	0.00	0.00	0.00
Replica for front desk	Project Services	4,500.00	0.00	0.00	0.00	0.00
	Total	8,160.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C036, 2018 UBCM CONVENTION

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Schimek, Laurie-Anne

Project Classification: New Projects

Planning and Other

Description (Public)

The RMOW was successful in their bid to host the 2018 UBCM Convention. The Union of British Columbia Municipalities (UBCM) has existed as the voice of local government in BC for over 100 years. This convention is the main forum for UBCM policy making. The RMOW has successfully hosted UBCM Conventions in 2002, 2010 and 2014. This convention is held annually in September and brings over 2,000 delegates to Whistler including local government Council members and staff, provincial government representatives including cabinet ministers and individuals from related associations, media and staff. In 2016, a deposit is due to cover the costs associated with the Whistler Conference Centre.

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Other Revenue	-5,000.00	-60,000.00	0.00	0.00	0.00
General	Project Services	0.00	110,000.00	0.00	0.00	0.00
	Total	-5,000.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	41
	0
	0
	0

PROJECT: C037, 2017 FCM BOARD OF DIRECTORS MEETING

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Schimek, Laurie-Anne

Project Classification: New Projects

Planning and Other

Description (Public)

In March of 2017, the RMOW will host the Federation of Canadian Municipalities (FCM) Board of Directors Meeting. FCM has been the national voice of municipal government since 1901. With over 2,000 members, FCM represents the interests of municipalities on policy and program matters that fall within federal jurisdiction. The RMOW hosted the FCM Annual Conference and Municipal Expo in 2009 which brought over 2,000 delegates to the resort. In 2017, the RMOW will host the Board of Directors and senior FCM staff which will be approximately 150 people. The RMOW is financially responsible for hosting a welcome reception and a dinner as well as lending computer equipment and technical support for the duration of the event.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Dinner at Conference Centre	Project Services	15,000.00	0.00	0.00	0.00	0.00
Reception at Audain	Project Services	13,000.00	0.00	0.00	0.00	0.00
	Total	28,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C038, COMPREHENSIVE FEES AND CHARGES BYLAW

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Schimek, Laurie-Anne

Project Classification: New Projects

Planning and Other

Description (Public)

In 2015, the Legislative Services department conducted an audit on all active, amended and in progress bylaws that contain fees and/or charges. It was identified that over 60 bylaws contain fees and/or charges. For ease of use for the public and staff, the RMOW will amalgamate all fees and charges into one stand alone bylaw. A consultant will be hired to complete this work. This project was not able to be completed in 2016 so we are carrying it over to 2017.

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	5,000.00	0.00	0.00	0.00	0.00
	Total	5,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C040, DIGITIZATION OF BYLAWS AND ARCHIVAL MATERIALS

DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Byrch, Sharon

Project Classification: New Projects

Maintenance and Repair

Description (Public)

Our municipal bylaws are vital records of enduring public interest and archival value, and are highly referenced. Currently, our signed bylaw collection is primarily in paper form, and requires digitizing to ensure its preservation, and to make the collection more accessible. The physical documents need transferring to archival materials for proper storage. This project provides for both the digitization and indexing of the signed bylaws, and their archival materials for storage. The bylaws are currently being digitized. We expect the digitization and archiving to be completed by the end of the first quarter in 2017.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Digitization of Bylaw	Project Services	6,000.00	0.00	0.00	0.00	0.00
Archival Materials	Project Supplies	1,500.00	0.00	0.00	0.00	0.00
	Total	7,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C056, EMERALD FOREST COMPANIES - DISSOLUTION

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Schimek, Laurie-Anne

Project Classification: New Projects

Planning and Other

Description (Public)

There are four RMOW companies associated with the Emerald Forest park lands. Costs associated with maintaining these companies is approximately \$15,000 per year. Staff would like to dissolve the companies to reduce and hopefully eliminate these yearly costs all together.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C058, COUNCIL MEETING FURNITURE REPLACEMENT

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Schimek, Laurie-Anne

Project Classification: New Projects

Capital Additions

Description (Public)

The furniture used for Regular Council meetings at Maury Young Arts Centre is in need of replacement.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Supplies	30,000.00	0.00	0.00	0.00	0.00
	Total	30,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: P001, GENERAL IMPROVEMENTS - ENVIRONMENT

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

The General Improvements Environment budget is provided to complete a variety of smaller environmental projects or events such as creating/maintaining interpretive signs, managing invasive species, carrying out habitat improvement projects, and delivering events such as BC Rivers Day and EnviroFest.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Envirofest	Project Services	2,000.00	4,500.00	4,500.00	4,500.00	5,000.00
Interpretive Signs	Project Services	1,500.00	6,000.00	7,000.00	7,000.00	2,000.00
Miscellaneous	Project Services	3,000.00	3,500.00	3,500.00	3,500.00	5,000.00
Sea to Sky Invasive Species Council	Project Services	5,000.00	0.00	0.00	0.00	0.00
Whistler Biodiversity Challenge	Project Services	9,500.00	8,000.00	7,000.00	7,000.00	7,000.00
2013-WaterTrax Database	Project Services	2,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Species at Risk - Environment	Project Services	7,000.00	7,000.00	7,000.00	7,000.00	10,000.00
	Total	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: P044, REX GIS PROJECT

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Continuing Projects Planning and Other

Description (Public)

Geographic Information Systems (GIS) provide a method for storing, displaying and analyzing data to inform decision-making. The Environmental Stewardship department will add information including but not limited to sensitive biodiversity areas, stream setbacks, water quality data, and as-built documents to the RMOW GIS.

Budget

Subproject	Category	2017	2018	2019	2020	2021
REX GIS Projects - General	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	Total	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: P067, INVASIVE SPECIES MANAGEMENT

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Continuing Projects Planning and Other

Description (Public)

Invasive plant species are a growing risk to green spaces and infrastructure and their management is identified in the Community Energy and Climate Adaptation Plan as an adaptation strategy. As our summers grow longer, hotter and drier, the ability of certain plants, like Japanese knotweed, to thrive in Whistler increases. It is more cost efficient and effective to take strong and coordinated action before the plants become a widespread problem. The RMOW will continue to work closely with the Sea to Sky Invasive Species Council to coordinate activities and increase efforts on municipal lands.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00
	Total	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: S018, COMMUNITY WILDFIRE PROTECTION

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

The RMOW is committed to reducing the risk of wildfire to our community. A number of fuel management, or "FireSmart" projects have been carried out over the last decade in Lost Lake Park, Kadenwood, Brio, and above the Benchlands. In 2014, the RMOW launched its landscape level fuel break program with Phase I of a fuel reduction program along the gravel Callaghan forest service road. Provincial funding is sought for completing a fuel thinning project adjacent to Alpine Meadows in 2017, and above Big Timber Park/Millar's Pond in 2018. In addition, Phase II of the Callaghan project will continue to the RMOW boundary.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Community Wildfire Protection - General	Project Services	62,500.00	62,500.00	950,000.00	950,000.00	950,000.00
RMOW 2014 Operational Treatment (Rainbow)	Project Services	689,600.00	0.00	0.00	0.00	0.00
Wildfire Consultant	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Landscape Fuel Break	Project Services	665,000.00	450,000.00	450,000.00	450,000.00	450,000.00
Brio Operational Treatment	Project Services	276,000.00	0.00	0.00	0.00	0.00
Big Timber/Kadenwood Prescription	Project Services	28,700.00	0.00	0.00	0.00	0.00
Big Timber/Kadenwood Operational Treatment	Project Services	0.00	630,000.00	0.00	0.00	0.00
Comprehensive Prescription Plan	Project Services	0.00	250,000.00	250,000.00	250,000.00	250,000.00
Community Wildfire Protection - General	Provincial Grants	-50,000.00	-50,000.00	-450,000.00	-450,000.00	-450,000.00
RMOW 2014 Operational Treatment (Rainbow)	Provincial Grants	-400,000.00	0.00	0.00	0.00	0.00

Landscape Fuel Break	Provincial Grants	-388,850.00	-250,000.00	-250,000.00	-250,000.00	-250,000.00
Brio Operational Treatment	Provincial Grants	-88,000.00	0.00	0.00	0.00	0.00
Big Timber/Kadenwood Operational Treatment	Provincial Grants	0.00	-400,000.00	0.00	0.00	0.00
	Total	814,950.00	712,500.00	970,000.00	970,000.00	970,000.00

Reserve Funding	Percent
Res - General Operating Reserve	56
	0
	0
	0

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PROJECT: S019, BEAR MANAGEMENT PROGRAM

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

The RMOW achieved the Ministry of Environment's Bear Smart Community status in 2011. To fulfill its ongoing commitments, Whistler will continue to participate in the Whistler Bear Advisory Committee, provide public education, and continue to improve the solid waste management system in order to reduce human-bear conflict. The RMOW contributes funds to the Conservation Officer Service which provides Whistler with a higher level of service for bear-related issues than otherwise possible.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Bear Management Program - General	Project Services	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Bear Management Program - Conservation Officer Truck	Project Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Bear Management - COS Cost Share	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Bear Smart Program Assistant	Project Services	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
	Total	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: T024, AIR QUALITY MANAGEMENT PLAN

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

The RMOW is a member of the Sea to Sky Clean Air Society whose objective is to implement the Sea to Sky Air Quality Management Plan. The primary purpose of the plan is to ensure clean air throughout the corridor air shed. It defines actions that will help maintain healthy air through an integrated planning approach. An implementation plan was updated in 2015 which outlines tasks and responsibilities which the RMOW and other participants are committed to achieving each year. Each participating municipality contributes to the development and implementation of the plan.

Budget

Subproject	Category	2017	2018	2019	2020	2021
S2S Air Quality - General	Project Services	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	Total	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X006, CHEAKAMUS COMMUNITY FOREST

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

The RMOW is a partner with the Squamish and Lil'wat First Nations in the Cheakamus Community Forest. The CCF surrounds the community of Whistler, and the land is managed using the ecosystem-based management (EBM) plan. The EBM plan integrates sustainable land use and harvesting, First Nations' cultural and spiritual values, recreation, views, wildfire management, and climate change. A strategic, integrated plan for the CCF guides future land use and harvesting decisions.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Cheakamus Community Forest - General	Project Services	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	Total	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: X032, ECOSYSTEM MONITORING PROGRAM

**DIVISION: CAO OFFICE
ENVIRONMENTAL SERVICES**

DEPARTMENT: CORPORATE, ECONOMIC &

Project Manager: Beresford, Heather

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

The OCP, Whistler2020 and the Corporate Plan identify protecting the environment as a community priority. The ecosystem monitoring program identified key indicators and focuses on at-risk species, wetland species, small mammals, plants, and invasive species to detect trends and support the Whistler2020 and community indicator monitoring program. The data is collated, mapped, and analyzed to inform land use planning.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Ecosystem Monitoring	Project Services	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	Total	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: H002, COLLECTIVE BARGAINING

DIVISION: CAO OFFICE

DEPARTMENT: HUMAN RESOURCES

Project Manager: Wood,Denise

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

Collective Bargaining for CUPE. The CUPE agreement expired December 31, 2015. This is a contractual obligation affecting Utilities, Central Services and the Waste Water Treatment Plant employees.

Budget

Subproject	Category	2017	2018	2019	2020	2021
HR Collective Bargaining	Project Services	35,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: H011, ATTENDANCE MANAGEMENT PROGRAM

DIVISION: CAO OFFICE

DEPARTMENT: HUMAN RESOURCES

Project Manager: Wood,Denise

Project Classification: New Projects

Planning and Other

Description (Public)

Creation and implementation of a formal attendance management program.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Attendance Management Program	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: H012, ASBESTOS CONTAINING MATERIAL INVENTORY SURVEYS

DIVISION: CAO OFFICE

DEPARTMENT: HUMAN RESOURCES

Project Manager: Wood, Denise

Project Classification: New Projects

Planning and Other

Description (Public)

As per WorkSafe BC regulations (6.4): the RMOW as employer must ensure that a qualified person prepares an inventory of all asbestos containing materials in the workplace, keep the inventory at the workplace, and keep it current. The RMOW must create an inventory, test all buildings constructed prior to 1990 and set up a system to monitor and document inspections of asbestos containing material.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Asbestos containing material inventory surveys	Project Services	60,000.00	0.00	0.00	0.00	0.00
	Total	60,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

CORPORATE AND COMMUNITY SERVICES PROJECTS

PROJECT: C031, CUSTOMER SERVICE STRATEGY (CIVIC PLATFORM)

DIVISION: CORPORATE AND COMMUNITY SERVICES
CORPORATE AND COMMUNITY SERVICES GENERAL

DEPARTMENT:

Project Manager: McPhail, Norm

Project Classification: Continuing Projects Capital Additions

Description (Public)

Phase II: Enhance the overall customer service experience including telephone, walk in, email and website. The intention of this is to align ourselves with more of full service functionality to assist our customers navigate through our department by department experience.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Customer Service Strategy - Corporate Software	Project Services	375,000.00	50,000.00	0.00	0.00	0.00
Customer Service Strategy - Consulting	Project Services	275,000.00	0.00	0.00	0.00	0.00
Customer Service Strategy - Training	Project Services	25,000.00	0.00	0.00	0.00	0.00
Customer Service Strategy - Corporate Software	Project Supplies	116,500.00	0.00	0.00	0.00	0.00
	Total	791,500.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C045, SEA TO SKY CORRIDOR EVACUATION TRANSPORTATION PLAN

DIVISION: CORPORATE AND COMMUNITY SERVICES
CORPORATE AND COMMUNITY SERVICES GENERAL

DEPARTMENT:

Project Manager: Marriner, Erin

Project Classification: New Projects

Planning and Other

Description (Public)

Develop a Sea to Sky Corridor Evacuation Transportation Plan that provides a strategy to evacuate an entire community in the Sea to Sky Corridor, or in a very extreme case, the entire corridor from a transportation-based perspective.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Sea to Sky Corridor Evacuation Transportation Plan	Project Services	15,000.00	0.00	0.00	0.00	0.00
	Total	15,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C055, FIRST NATIONS CULTURAL LIAISON

**DIVISION: CORPORATE AND COMMUNITY SERVICES
CORPORATE AND COMMUNITY SERVICES GENERAL**

DEPARTMENT:

Project Manager: McPhail, Norm

Project Classification: New Projects

Planning and Other

Description (Public)

First Nations Cultural Liaison: includes hosting events at SLCC for staff.

Budget

Subproject	Category	2017	2018	2019	2020	2021
First Nations Cultural Liaison	Project Services	15,000.00	0.00	0.00	0.00	0.00
	Total	15,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: S044, MAY LONG WEEKEND COMMITTEE

**DIVISION: CORPORATE AND COMMUNITY SERVICES
CORPORATE AND COMMUNITY SERVICES GENERAL**

DEPARTMENT:

Project Manager: McPhail, Norm

Project Classification: New Projects

Planning and Other

Description (Public)

Additional funding for Protective Service staff (enhanced police, fire and bylaw enforcement) during events such as May Long Weekend, Pemberton Festival, Crankworx and peak services time periods.

Budget

Subproject	Category	2017	2018	2019	2020	2021
MLWC and Special Events	Project Services	25,000.00	0.00	0.00	0.00	0.00
Hire of Private Security	Project Services	5,000.00	0.00	0.00	0.00	0.00
	Total	30,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: S049, WHISTLER FIRE RESCUE SERVICE CHANGE MANAGEMENT CONSULTING

**DIVISION: CORPORATE AND COMMUNITY SERVICES
CORPORATE AND COMMUNITY SERVICES GENERAL**

DEPARTMENT:

Project Manager: McPhail, Norm

Project Classification: New Projects

Planning and Other

Description (Public)

Whistler Fire Rescue Service Change Management Consulting.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Whistler Fire Rescue Service Change Management Consulting	Project Services	15,000.00	0.00	0.00	0.00	0.00
	Total	15,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C032, RESERVE POLICY PLANNING

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FINANCE

Project Manager: Roggeman, Ken

Project Classification: Continuing Projects

Planning and Other

Description (Public)

This project is the continuation of Reserve Policy work undertaken during 2015 and seeks to align asset management plans with short and long term financial planning. Demonstration of and undertaking of asset management planning is now a requirement for continued Federal gas tax funding. The municipality has a number of asset condition reports and replacement plans, some based on external consultants and others from internal observations. The project consists of three primary components:

- 1) Summarize current asset inventory and condition. Gap analysis.
- 2) Select three to five staff from across divisions to participate in asset management education. External funding may be available for a portion of the cost.
- 3) Based on gap analysis and education, identify needs and consider outside consultant to assist with developing formal asset management policy in 2018.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Asset Management	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C051, PCI COMPLIANCE

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FINANCE

Project Manager: Peatfield, Maureen

Project Classification: New Projects

Planning and Other

Description (Public)

The Payment Card Industry Data Security Standard (PCI DSS) is a proprietary information security standard for organizations that handle branded credit cards from the major card schemes including Visa, MasterCard, American Express, Discover, and JCB. The PCI Standard is mandated by the card brands and administered by the Payment Card Industry Security Standards Council. The standard was created to increase controls around cardholder data to reduce credit card fraud. Validation of compliance is performed annually, either by an external Qualified Security Assessor (QSA) or by a firm specific Internal Security Assessor (ISA) that creates a Report on Compliance (ROC) for organizations handling large volumes of transactions, or by Self-Assessment Questionnaire (SAQ) for companies handling smaller volumes.

Project objective are to increase staff awareness of PCI requirements and complete SAQ.

Budget

Subproject	Category	2017	2018	2019	2020	2021
PCI Consulting	Project Services	4,500.00	0.00	0.00	0.00	0.00
	Total	4,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C052, PROCUREMENT POLICY REVIEW AND TEMPLATE DEVELOPMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FINANCE

Project Manager: Peatfield, Maureen

Project Classification: New Projects

Planning and Other

Description (Public)

Review of draft procurement policy and development of procurement templates

Budget

Subproject	Category	2017	2018	2019	2020	2021
Procurement Policy Review	Project Services	8,000.00	0.00	0.00	0.00	0.00
Procurement Template Development	Project Services	12,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C054, PARKING LEASE REVIEW

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FINANCE

Project Manager: Peatfield, Maureen

Project Classification: New Projects

Planning and Other

Description (Public)

Legal review of parking leases, determination of appropriate yearly costs to cover operating and contribution towards asset replacement.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: S013, FIREFIGHTING EQUIPMENT REPLACEMENT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RESCUE SERVICE**

DEPARTMENT: FIRE

Project Manager: Playfair, Geoffrey

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

This project is used to provide funding for the updating and/or replacing of equipment used by the Fire Rescue Service in the performance of its mandated duties. Keeping pace with technological advances helps the WFRS meet the demands placed upon it to provide an exceptional level of service to the community. This funding ensures that the WFRS has the reliable and modern equipment it needs in order to meet both firefighter safety requirements and the overall emergency needs of the residents and guests of Whistler.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Firefighting Equipment Replacement - General	Project Services	56,100.00	57,222.00	58,366.00	59,533.00	0.00
	Total	56,100.00	57,222.00	58,366.00	59,533.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: S032, FIRE SMART NEIGHBOURHOOD PROGRAM

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RESCUE SERVICE**

DEPARTMENT: FIRE

Project Manager: Playfair, Geoffrey

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

Incentive based program for homeowners to reduce wildfire risk on their properties. Assistance will be provided will be to homeowners and stratas on a 1st come 1st served basis. Providing cost effective tools , information and assistance to homeowners will assets residents with meeting the Fire smart goals. The development of a Wildfire Development Permit Area will define areas of high risk within the community and implement design standards that modify that risk.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Fire Smart Neighbourhood Program - General	Project Services	100,000.00	100,000.00	100,000.00	100,000.00	0.00
	Total	100,000.00	100,000.00	100,000.00	100,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: S034, PROJECT FIRES RECORD MANAGEMENT SYSTEM

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RESCUE SERVICE**

DEPARTMENT: FIRE

Project Manager: Playfair, Geoffrey

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

Current mobile work tablets do not meet ECOMM requirements and as such can no longer exchange digital information required for effective fire service records management. Replacement tablets required.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Project Fires Record Management System - General	Project Services	15,000.00	10,000.00	10,000.00	10,000.00	0.00
	Total	15,000.00	10,000.00	10,000.00	10,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: S037, TECHNICAL RESCUE PROGRAM

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RESCUE SERVICE**

DEPARTMENT: FIRE

Project Manager: Playfair, Geoffrey

Project Classification: New Projects

Planning and Other

Description (Public)

Ongoing training costs of Swift water Rescue and Confined Space Rescue Programs. These programs provide emergency response to the increasing recreational activities on rivers and in the many confined spaces in both RMOW workplace as well as throughout the community that require specialized rescue.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Swift Water	Project Services	10,560.00	10,560.00	10,560.00	0.00	0.00
	Total	10,560.00	10,560.00	10,560.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: S040, LIVE FIRE TRAINING PROP

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RESCUE SERVICE**

DEPARTMENT: FIRE

Project Manager: Playfair, Geoffrey

Project Classification: New Projects Capital Additions

Description (Public)

To enhance the training opportunities, including a confined space simulator, on and in a building

Budget

Subproject	Category	2017	2018	2019	2020	2021
Live Fire Training prop	Project Supplies	15,000.00	0.00	0.00	0.00	0.00
	Total	15,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: S047, FORESTRY PICK UP EQUIPMENT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RESCUE SERVICE**

DEPARTMENT: FIRE

Project Manager: Playfair, Geoffrey

Project Classification: New Projects Capital Additions

Description (Public)

To purchase equipment for the two new crew cab pick up trucks that will enhance wildfire response.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Forestry Pick Up Equipment	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: I001, COMPUTER SYSTEMS REPLACEMENT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
INFORMATION TECHNOLOGY**

DEPARTMENT:

Project Manager: Ing, Kerry

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

This capital project take the approximate value of existing IT assets such as servers, workstations, printers, displays and peripherals and expects a 5 year replacement of these assets. This program was started in 2007 for the ongoing, annual capital replacement of inventory that had attained its expected useful life.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Computers Systems Replacement - WorkStations and Servers	Project Services	149,000.00	189,424.00	189,424.00	0.00	0.00
Computer Systems Replacement - Printer	Project Supplies	75,000.00	0.00	0.00	0.00	0.00
Computer Systems Replacement - Asset Tracking	Project Supplies	15,000.00	0.00	0.00	0.00	0.00
	Total	239,000.00	189,424.00	189,424.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: I005, LOCAL INFRASTRUCTURE & SERVER ROOM

**DIVISION: CORPORATE AND COMMUNITY SERVICES
INFORMATION TECHNOLOGY**

DEPARTMENT:

Project Manager: Ing, Kerry

Project Classification: Continuing Projects Capital Additions

Description (Public)

Local Infrastructure project includes all network equipment for the secure transport of data. Switches, routers, firewall, security software, wireless (WLAN) access points and controllers, cabling and air conditioning are part of the ongoing maintenance, upkeep, improvement and replacement of RMOW data network equipment and services. Additionally, third party audits, assessments and contract services for network architecture and security methodology are including in this project.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Network Security	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	0.00
Network Fibre	Project Supplies	85,000.00	0.00	0.00	0.00	0.00
Network Security	Project Supplies	50,000.00	0.00	0.00	0.00	0.00
LAN Infrastructure	Project Supplies	180,000.00	0.00	0.00	0.00	0.00
WLAN	Project Supplies	25,000.00	0.00	0.00	0.00	0.00
	Total	355,000.00	15,000.00	15,000.00	15,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: I006, CORPORATE SOFTWARE

**DIVISION: CORPORATE AND COMMUNITY SERVICES
INFORMATION TECHNOLOGY**

DEPARTMENT:

Project Manager: Ing, Kerry

Project Classification: Continuing Projects Capital Additions

Description (Public)

This project consists of major upgrades to organizational applications that provide digital services for services such as business permit issuance, finance (ERP), document and records management, communications and recreation services. Capital is used for continual improvements, version upgrades and installation of new or replacement services.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Tempest - Calls for Service	Project Services	7,000.00	0.00	0.00	0.00	0.00
SharePoint - MySites	Project Services	50,000.00	0.00	0.00	0.00	0.00
SharePoint - Consultants	Project Services	35,000.00	15,000.00	15,000.00	15,000.00	0.00
Agresso 2016 System Improvements	Project Services	30,000.00	0.00	0.00	0.00	0.00
Records Management - Collabware POC 2	Project Services	25,000.00	0.00	0.00	0.00	0.00
Tempest - Version 8 Upgrade	Project Services	15,000.00	0.00	0.00	0.00	0.00
Tempest - IS-REX Enablement	Project Services	15,000.00	0.00	0.00	0.00	0.00
Agresso - Exp Pack Knowly	Project Services	20,000.00	0.00	0.00	0.00	0.00
Agresso - Exp Pack Task Management	Project Services	20,000.00	0.00	0.00	0.00	0.00
Perfect Mind Implementation	Project Services	80,000.00	35,000.00	25,000.00	0.00	0.00
Microsoft Licenses	Project Supplies	20,000.00	0.00	0.00	0.00	0.00
	Total	317,000.00	50,000.00	40,000.00	15,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

DRAFT

PROJECT: I011, COUNCIL SOFTWARE SOLUTION

**DIVISION: CORPORATE AND COMMUNITY SERVICES
INFORMATION TECHNOLOGY**

DEPARTMENT:

Project Manager: Ing, Kerry

Project Classification: New Projects

Planning and Other

Description (Public)

Automated software solution to efficiently create and archive RMOW Council meetings tasks such as agenda creations, reports, presentations, discussions and decisions.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Supplies	32,000.00	7,000.00	7,000.00	7,000.00	0.00
	Total	32,000.00	7,000.00	7,000.00	7,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: M001, RECREATION EQUIPMENT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PARK SPORTS CENTRE**

DEPARTMENT: MEADOW

Project Manager: Weetman, Roger

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

This is an annual ongoing project where recreation equipment for public use is purchased and or upgraded. The Fitness Centre requires the most consideration in replacement of equipment annually, including items like (treadmills, stationary bikes, weight lifting apparatus, and specialized training equipment). The Studio replacement and upgrade considerations also include stationary bikes and other specialized training equipment. The Nanatarium annually upgrades and replaces items like foamies, mats, tot dock, life jackets, lane ropes, diving blocks, basketball hoop, and kids play toys for public swim sessions and swim lesson programs. The Arena requires replacement of shooter tutors, border patrol, hockey nets, rental skates, helmets, and plastic hockey sticks for public skating sessions. This budget is also an ongoing Recreation Equipment Replacement budget for the Recreation Departments' Community Centres, Cross Country Skiing Operations, the Youth Centre and LUNA program.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Fitness Centre	Project Services	37,525.00	27,875.00	11,875.00	47,350.00	20,710.00
Fitness Studio	Project Services	10,900.00	4,700.00	7,000.00	1,500.00	23,900.00
Pool	Project Services	67,276.00	6,480.00	8,640.00	7,920.00	14,900.00
Arena	Project Services	6,000.00	7,500.00	6,000.00	7,500.00	6,000.00
Other	Project Services	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Spring Creek	Project Services	500.00	0.00	500.00	0.00	0.00
Myrtle Phillip	Project Services	11,800.00	6,550.00	11,500.00	8,050.00	14,000.00
High School	Project Services	1,500.00	500.00	1,500.00	500.00	1,500.00
Youth Centre/Luna	Project Services	7,110.00	13,960.00	3,560.00	13,260.00	8,265.00
Cross Country	Project Services	32,000.00	10,500.00	10,700.00	11,000.00	11,000.00
Drop In Sports	Project Services	1,500.00	1,000.00	1,500.00	1,000.00	1,500.00
League/Tournaments	Project Services	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
	Total	188,111.00	91,065.00	74,775.00	110,080.00	113,775.00

Reserve Funding	Percent
Res - General Capital Reserve	100

	0
	0
	0

DRAFT

PROJECT: M002, RECREATION INFRASTRUCTURE REPLACEMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: MEADOW

PARK SPORTS CENTRE

Project Manager: Weetman, Roger

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

This is an ongoing infrastructure replacement budget for the Recreation Department. The budget is in place to upgrade or replace aging infrastructure as required at the Meadow Park Sports Center, Community Centres, Spruce Grove Field House, Lost Lake PassivHaus and the cross country ski and snowshoe trail network. Key projects for 2016 include phase 2 of the MPSC roof replacement project, replacing the hot tub pumps and filters, reconstruction of the steam room, re-flooring of the fitness centre's stretching area (& Sonya Dery Room) and renovating the North Shore Credit Union Room.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Access to Sani Lines	Project Services	50,500.00	0.00	0.00	0.00	0.00
Pool Mechanical Room	Project Services	0.00	0.00	0.00	41,000.00	0.00
Pool Painting	Project Services	0.00	0.00	0.00	55,000.00	0.00
Fitness Centre	Project Services	34,000.00	17,000.00	2,000.00	7,000.00	0.00
Pool	Project Services	148,000.00	75,000.00	15,000.00	130,000.00	0.00
Arena	Project Services	0.00	74,000.00	0.00	287,500.00	0.00
Other	Project Services	59,900.00	26,000.00	20,000.00	200,000.00	0.00
Roof Replacement	Project Services	95,500.00	0.00	0.00	0.00	0.00
Report & Studies	Project Services	45,000.00	45,000.00	45,000.00	45,000.00	0.00
Myrtle Phillip	Project Services	0.00	45,000.00	15,000.00	15,000.00	0.00
Spruce Grove Field House	Project Services	30,000.00	35,000.00	0.00	0.00	0.00
Youth Centre/Luna	Project Services	4,500.00	5,000.00	5,000.00	0.00	0.00
Cross Country	Project Services	67,709.00	10,000.00	6,709.00	10,000.00	0.00
PassivHaus	Project Services	7,000.00	7,500.00	7,000.00	0.00	0.00
Infrastructure Improvements	Project Services	232,700.00	556,000.00	30,000.00	85,000.00	0.00
HVAC & Dehumidifiers	Project Services	26,200.00	5,000.00	5,000.00	300,000.00	0.00
Squash	Project Services	5,000.00	0.00	15,000.00	0.00	0.00

Lighting	Project Services	53,000.00	0.00	0.00	0.00	0.00
Flooring	Project Services	35,000.00	140,000.00	40,000.00	60,000.00	0.00
Other	Project Supplies	24,500.00	0.00	0.00	0.00	0.00
Cross Country	Project Supplies	18,500.00	0.00	0.00	0.00	0.00
	Total	937,009.00	1,040,500.00	205,709.00	1,235,500.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

DRAFT

PROJECT: M012, MPSC VALLEY TRAIL EXTENSION

DIVISION: CORPORATE AND COMMUNITY SERVICES
PARK SPORTS CENTRE

DEPARTMENT: MEADOW

Project Manager: Weetman, Roger

Project Classification: New Projects

Capital Additions

Description (Public)

To add a section of Valley Trail along the front of MPSC which connects to the existing Valley Trail on either side of the building. This will allow for safer access to MPSC for pedestrians and cyclists year around. The goal is have this project partly funded by a grant available through BikeBC.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Project Contingency	Project Services	58,430.00	0.00	0.00	0.00	0.00
Other	Project Services	35,400.00	0.00	0.00	0.00	0.00
Site Demo & Prep	Project Services	60,356.00	0.00	0.00	0.00	0.00
Hard Landscaping	Project Services	151,000.00	0.00	0.00	0.00	0.00
Contract admin/site safety	Project Services	50,000.00	0.00	0.00	0.00	0.00
Landscaping	Project Supplies	21,702.00	0.00	0.00	0.00	0.00
General	Provincial Grants	-87,602.00	0.00	0.00	0.00	0.00
	Total	289,286.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Parks & Rec Capital Reserve	77
	0
	0
	0

PROJECT: C046, BYLAW REVISIONS

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PROTECTIVE SERVICES**

DEPARTMENT:

Project Manager: Debou, Lindsay

Project Classification: New Projects

Planning and Other

Description (Public)

Bylaw revisions and amendments to enhance understanding, advance policies and simplify processes that support compliance. Revisions and amendments will be applied to the following bylaws: Smoking, Noise, Business Regulation, Bylaw Notice Enforcement Bylaw, Animal Control, and Property Maintenance. Some of this amendments will extend into 2018.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Bylaw Revisions	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C047, DAY LOT 3 G MODEMS

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PROTECTIVE SERVICES**

DEPARTMENT:

Project Manager: Debou, Lindsay

Project Classification: New Projects

Maintenance and Repair

Description (Public)

The current modems on all of our parking meters are running on a 2G modem. We need to upgrade each meter to 3G because the 2G service is ending.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Day Lot 3G modems	Project Services	500.00	0.00	0.00	0.00	0.00
Day Lot 3G modems	Project Supplies	9,509.00	0.00	0.00	0.00	0.00
	Total	10,009.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: C048, PARKING METER DOOR UPGRADES (2)

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PROTECTIVE SERVICES**

DEPARTMENT:

Project Manager: Debou, Lindsay

Project Classification: New Projects

Maintenance and Repair

Description (Public)

Replacement of 2 older parking meters. This will replace the internal components and keeping the structure of the machine as a cost savings.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Parking Meter Upgrades	Project Services	300.00	0.00	0.00	0.00	0.00
Parking Meter Upgrades	Project Supplies	9,492.00	0.00	0.00	0.00	0.00
	Total	9,792.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C049, STREET PARKING 3 G MODEMS

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PROTECTIVE SERVICES**

DEPARTMENT:

Project Manager: Debou, Lindsay

Project Classification: New Projects

Maintenance and Repair

Description (Public)

The current modems on all of our parking meters are running on a 2G modem. We need to upgrade each meter to 3G because the 2G service is ending.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Street Parking 3G Modems	Project Services	600.00	0.00	0.00	0.00	0.00
Street Parking 3G Modems	Project Supplies	10,627.00	0.00	0.00	0.00	0.00
	Total	11,227.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C053, PARK RANGER PROOF OF CONCEPT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PROTECTIVE SERVICES**

DEPARTMENT:

Project Manager: Debou, Lindsay

Project Classification: Continuing Projects Planning and Other

Description (Public)

In the Summer of 2016 we piloting the Park Ranger program with existing staff resources. RLAC has endorsed to continue the program and for 2017 we will be conducting a proof of concept in continuation of the previous years success. This role will be responsible for communicating and educating Park etiquette and promoting public safety.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	13,501.00	0.00	0.00	0.00	0.00
	Total	13,501.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C057, ILLEGAL NIGHTLY ENFORCEMENT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PROTECTIVE SERVICES**

DEPARTMENT:

Project Manager: Debou, Lindsay

Project Classification: New Projects

Planning and Other

Description (Public)

Proactive enforcement of illegal nightly rentals and assistance with business licensing for legal nightly rentals.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Illegal nightly enforcement Officer	Project Services	100,000.00	0.00	0.00	0.00	0.00
	Total	100,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: S043, SEA TO SKY ROAD CLOSURE PROTOCOL

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PROTECTIVE SERVICES**

DEPARTMENT:

Project Manager: Debou, Lindsay

Project Classification: New Projects

Planning and Other

Description (Public)

Sea to Sky Road Closure Protocol: including: Consulting Study on Economic Impacts of 99 Hwy Crash Investigations and related road delays; and
Electronic Highway 99 Condition Notification Signage.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Consulting Study on Economic Impacts of Hwy 99 Delays	Project Services	30,000.00	0.00	0.00	0.00	0.00
Electronic Highway 99 Condition Notification Signage	Project Services	5,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: M005, RECREATION ACCESSIBILITY UPGRADES

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RECREATION**

DEPARTMENT:

Project Manager: Weetman, Roger

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

This project allows for the construction and upgrades required at Resort Municipality of Whistler recreation facilities that allows improved access to the facility and all amenities specifically for aging populations, people accessing our facilities who are on an exercise program as part of a prescribed injury rehabilitation program prescribed by a physician, physiotherapist, massage therapist or other specialist and individuals with disabilities. MPSC Lift analysis planned for 2016.

Budget

Subproject	Category	2017	2018	2019	2020	2021
MPSC Accessibility Upgrades	Project Services	29,000.00	10,000.00	10,000.00	10,000.00	0.00
	Total	29,000.00	10,000.00	10,000.00	10,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P033, WHISTLER OLYMPIC PLAZA ICE RINK

**DIVISION: CORPORATE AND COMMUNITY SERVICES
RECREATION**

DEPARTMENT:

Project Manager: McPhail, Norm

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

To provide annual ongoing capital budget for purchase/replacement of lights, equipment, padding, matting, rentals skates, repair chiller, etc. for winter operations at Whistler Olympic Plaza.

Budget

Subproject	Category	2017	2018	2019	2020	2021
WOP Ice Amenity - Equipment & Infrastructure	Project Supplies	45,000.00	20,000.00	20,000.00	20,000.00	0.00
	Total	45,000.00	20,000.00	20,000.00	20,000.00	0.00

Reserve Funding	Percent
Res - RMI	100
	0
	0
	0

PROJECT: L001, LIBRARY FURNITURE AND EQUIPMENT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PUBLIC LIBRARY**

DEPARTMENT: WHISTLER

Project Manager: Tracy, Elizabeth

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

The Library Furnishing and Equipment Budget is a recurring project that is funded by the Library Capital Reserve (funded by the donations of individuals and fundraising by the library Board of Trustees). Funds are allocated to improve, update and replace aging assets within the library. In 2017 this funding will go to complete the children's area changes, replace aging community room technology, add finishes to the library deck, upgrade catalog computer monitors, refinishing millwork, improve the efficiency of the Material's Management staff work space and support the reorganization of our collection to a browsing Dewey-less configuration. In addition, the Library Board of Trustees has allocated grant money for the rejuvenation of the whistler Public Library's Friend's Society. The grant make allowances for contract services, events and marketing collateral related to the project.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Library Equipment	Project Services	75,500.00	60,000.00	45,000.00	35,000.00	60,000.00
Library Equipment	Provincial Grants	-17,000.00	0.00	0.00	0.00	0.00
	Total	58,500.00	60,000.00	45,000.00	35,000.00	60,000.00

Reserve Funding	Percent
Res - Library Reserve	100
	0
	0
	0

PROJECT: L002, LIBRARY COLLECTION

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PUBLIC LIBRARY**

DEPARTMENT: WHISTLER

Project Manager: Tracy, Elizabeth

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

This is the budget that supports the annual purchase of library materials and resources. Items purchased with this budget include all circulating materials: books, music CD's, DVD's, audiobooks, magazines and online resources. Examples of current successful online resources include Overdrive Library2Go, Indie Flix, Zinio, One Click Digital, Mango Languages, Lynda.com, Hoopla and Press Display and reference databases like Consumer Reports, Auto Repair and Novelist. This is a recurring project budget and yearly library expense. In 2017 we will continue to source resources that make books, movies, music, newspapers and learning available 24-7 from our Website.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Library Collections - General	Project Services	119,200.00	120,200.00	121,200.00	122,200.00	123,200.00
	Total	119,200.00	120,200.00	121,200.00	122,200.00	123,200.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: L007, LIBRARY 2018-21 STRATEGIC PLAN

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PUBLIC LIBRARY**

DEPARTMENT: WHISTLER

Project Manager: Tracy, Elizabeth

Project Classification: New Projects

Planning and Other

Description (Public)

This budget will support the facilitation, creation and production of the 2018-21 Whistler Public Library Strategic Plan. This project will be funded by the Library Capital Reserve (paid for by fundraising and donations).

Budget

Subproject	Category	2017	2018	2019	2020	2021
Planning Facilitator	Project Services	5,000.00	0.00	0.00	0.00	0.00
	Total	5,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Library Reserve	100
	0
	0
	0

PROJECT: L009, LIBRARY QUIET/DLC SPACE ASSESSMENT

**DIVISION: CORPORATE AND COMMUNITY SERVICES
PUBLIC LIBRARY**

DEPARTMENT: WHISTLER

Project Manager: Tracy, Elizabeth

Project Classification: New Projects

Planning and Other

Description (Public)

One of the outcomes of the 2014-17 strategic plan was the need to carve out true quiet space within the library. With our current desktop technology in the Digital Learning Centre (DLC) aging and in need of replacement, it is a good time to evaluate repurposing the DLC as such a space and implementing technology that could be loaned and accessed throughout the library. The goal of this assessment would be to have a clear plan and a budget for 2018. The resulting plan in 2018 will be funded by the library capital fund and grant money.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Space Planning Consultant	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

INFRASTRUCTURE SERVICES PROJECTS

PROJECT: Y001, FLEET REPLACEMENT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: CENTRAL SERVICES

Project Manager: Hallisey, James

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

Replacement of the RMOW vehicle fleet in 2017 will include: parks maintenance equipment, several pickup trucks and cars.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Vehicle Purchases	Project Services	2,500,000.00	3,200,000.00	1,900,000.00	1,550,000.00	1,300,000.00
Equipment Recapitalization	Project Services	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	Total	2,530,000.00	3,230,000.00	1,930,000.00	1,580,000.00	1,330,000.00

Reserve Funding	Percent
Res - Vehicle Replacement Reserve	100
	0
	0
	0

PROJECT: Y014, CENTRAL SERVICES ANNUAL RECONSTRUCT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: CENTRAL SERVICES

Project Manager: Andiel, Justin

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Work required in 2017 includes capital maintenance and replacement for major Garage, Fuel Pump and Stores equipment.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Central Services Annual Reconstruct - General	Project Services	32,000.00	26,000.00	26,000.00	26,000.00	26,000.00
	Total	32,000.00	26,000.00	26,000.00	26,000.00	26,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: E127, DES ENERGY EFFICIENCY STUDY

**DIVISION: INFRASTRUCTURE SERVICES
SERVICES/ENERGY MGMT**

DEPARTMENT: DEVELOPMENT

Project Manager: Ertel, Jeff

Project Classification: New Projects

Planning and Other

Description (Public)

Data collection and analysis to compare; energy, GHG, and lifecycle cost performance of Whistler's DES versus electric baseboard heat on electric boiler, which will better distinguish between heat pump use and other power uses in the home.

Budget

Subproject	Category	2017	2018	2019	2020	2021
DES Energy Efficiency Study - General	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E129, DEVELOPMENT SERVICES RENOVATIONS

**DIVISION: INFRASTRUCTURE SERVICES
SERVICES/ENERGY MGMT**

DEPARTMENT: DEVELOPMENT

Project Manager: Ertel, Jeff

Project Classification: New Projects

Maintenance and Repair

Description (Public)

This project is for additional improvements at Municipal Hall and in particular, the Development Services area which is located on the lower floor. Upgrades to record and equipment storage areas are required. The improvements will align with the new appearance of the lower reception areas and can be seen as an overall customer service improvement.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Development Services Renovations - General	Project Services	4,400.00	0.00	0.00	0.00	0.00
	Total	4,400.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: E119, EARTHQUAKE HAZARD MITIGATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: GENERAL MANAGER

Project Manager: Marriner, Erin

Project Classification: Continuing Projects

Planning and Other

Description (Public)

The purpose of the project is to survey municipal facilities and identify non-structural components that are vulnerable to failure in an earthquake and that as a result could cause injury. The scope will include recommendations of cost-effective retrofitting techniques to mitigate potential hazards.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Emergency Planning Equipment and Updates - General	Project Services	30,000.00	15,000.00	0.00	0.00	0.00
	Total	30,000.00	15,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: E121, GATEWAY LOOP RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: GENERAL MANAGER

Project Manager: Dunlop, Jim

Project Classification: New Projects

Capital Additions

Description (Public)

This project will be for the construction of a significant upgrade to the Gateway Loop area. The amount budgeted includes all surface and sub-surface works, landscaping, site furnishings and a shelter structure.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Construction supervision (including for shelter)	Project Services	190,000.00	0.00	0.00	0.00	0.00
Civil, sub-surface and landscape construction	Project Services	3,788,902.00	0.00	0.00	0.00	0.00
Shelter construction	Project Services	2,571,130.00	0.00	0.00	0.00	0.00
Utility relocations	Project Services	150,000.00	0.00	0.00	0.00	0.00
Site furnishings	Project Services	90,000.00	0.00	0.00	0.00	0.00
	Total	6,790,032.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	90
Res - RMI	10
	0
	0

PROJECT: E139, CIVIC PLATFORM, INFRASTRUCTURE SERVICES SET UP

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: GENERAL MANAGER

Project Manager: Day, Michael

Project Classification: New Projects

Planning and Other

Description (Public)

Software analysts and programmers to assist Infrastructure Services with integrating Accela

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	0.00	350,000.00	0.00	0.00	0.00
	Total	0.00	350,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	25
Res - Sewer Operating Reserve	25
Res - Solid Waste Operating Reserve	25
Res - Water Operating Reserve	25

PROJECT: E010, SEWER ANNUAL RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

2017 Work Plan includes:

Completion of Trunk Sewer inspection work begun in 2016 plus planned 2017 program

Two sewer repairs in Village Common area resulting from 2016 sewer inspection (may exceed \$350,000)

Six Manhole Repairs

Budget

Subproject	Category	2017	2018	2019	2020	2021
Sewer Annual Reconstruction - General	Project Services	100,000.00	140,000.00	140,000.00	140,000.00	140,000.00
S126 NE Sector Lift Station repair/upgrade	Project Services	0.00	70,000.00	0.00	0.00	0.00
Grease Reduction Bylaw	Project Services	2,500.00	0.00	0.00	0.00	0.00
Annual Sewer Inspection Program	Project Services	152,323.00	70,000.00	70,000.00	70,000.00	70,000.00
Specified Manhole Repairs	Project Services	60,000.00	0.00	0.00	0.00	0.00
Planned Sewer Repair Program	Project Services	380,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
S114 Taylor Way SLS Power and Control	Project Services	50,000.00	330,000.00	0.00	0.00	0.00
S120 PWY SLS Power and Control	Project Services	50,000.00	330,000.00	0.00	0.00	0.00
S121 Millar's Pond Power and Control	Project Services	0.00	0.00	0.00	100,000.00	500,000.00
S123 Nic North SLS Rehabilitation	Project Services	0.00	150,000.00	500,000.00	0.00	0.00
S116 Blueberry Satellite SLS Power and Control	Project Services	0.00	0.00	0.00	50,000.00	330,000.00

S103 Crabapple SLS Rehabilitation	Project Services	0.00	0.00	150,000.00	500,000.00	0.00
	Total	794,823.00	2,590,000.00	2,360,000.00	2,360,000.00	2,540,000.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

DRAFT

PROJECT: E018, WWTP ANNUAL RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

2017 reconstruction works to include 5-year 100,000 hour centrifuge rebuild, additional valve actuators for the Secondary Clarifiers, replacing slinging and rigging equipments.

Budget

Subproject	Category	2017	2018	2019	2020	2021
WWTP Annual Reconstruction - General	Project Services	83,000.00	270,000.00	270,000.00	270,000.00	270,000.00
WWTP Capital Maintenance Plan	Project Services	10,000.00	0.00	0.00	0.00	0.00
Alum - Automate Control	Project Services	5,000.00	0.00	0.00	0.00	0.00
Bioreactor - Automate pH Control	Project Services	6,500.00	0.00	0.00	0.00	0.00
WWTP Landscape Improvements	Project Services	10,000.00	0.00	0.00	0.00	0.00
Quintannual centrifuge Rebuild Program	Project Services	27,500.00	0.00	0.00	27,500.00	0.00
Garberator Impacts Review	Project Services	12,000.00	0.00	0.00	0.00	0.00
Replacement Polymer Equipment	Project Services	5,000.00	0.00	0.00	0.00	0.00
Hazardous Material H&S Improvements	Project Services	60,000.00	0.00	0.00	0.00	0.00
Replace Slinging and Rigging Equipment	Project Supplies	15,000.00	0.00	0.00	0.00	0.00
Valve Actuators for Secondary Clarifiers	Project Supplies	18,000.00	0.00	0.00	0.00	0.00
TEW Supply to Soda Ash	Project Supplies	20,000.00	0.00	0.00	0.00	0.00

	Total	272,000.00	270,000.00	270,000.00	297,500.00	270,000.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

DRAFT

PROJECT: E025, ALTA VISTA SERVICES UPGRADE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Capital Additions

Description (Public)

This project will implement the recommendations from the Alta Vista Sewer Lateral Surcharging study completed in 2014. The project costs reflect a comprehensive and integrated infrastructure rehabilitation in Alta Vista including water main replacement, sewer lift station, drainage improvements and repaving.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Alta Vista Sewer Replacements	Project Services	0.00	57,000.00	560,000.00	0.00	0.00
Alta Vista Watermain Replacements	Project Services	0.00	12,000.00	112,000.00	0.00	0.00
Alta Vista Drainage Improvements	Project Services	0.00	100,000.00	500,000.00	0.00	0.00
Alta Vista Road Resurfacing	Project Services	0.00	2,000.00	500,000.00	0.00	0.00
	Total	0.00	171,000.00	1,672,000.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	32
Res - Water Capital Reserve	18
Res - General Capital Reserve	50
	0

PROJECT: E027, ENVIRONMENTAL MONITORING - CHEAKAMUS RIVER

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

Cheakamus River monitoring is undertaken every five years to providing ongoing verification of the impact of the WWTP, as well as possible changes in river ecology unrelated to the WWTP, and to ensure any regulatory questions regarding the river condition can be addressed with a firm foundation in fact.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Cheakamus River Habitat Monitoring	Project Services	0.00	40,000.00	40,000.00	0.00	0.00
	Total	0.00	40,000.00	40,000.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

PROJECT: E100, WWTP PRIMARY BLDG RETROFITS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Capital Additions

Description (Public)

The WWTP Primary Treatment building is one of the largest energy consumers in the RMOW. A 2012 project study and business case evaluation identified various heating- and safety-related improvements with a strong financial return. The focus of 2017 works will be continued implementation of those recommendations.

Budget

Subproject	Category	2017	2018	2019	2020	2021
WWTP Primary Building Ventilation Retrofit	Project Services	125,000.00	0.00	0.00	0.00	0.00
WWTP Primary Building control system	Project Supplies	100,000.00	0.00	0.00	0.00	0.00
WWTP Primary Building boiler & pipeline	Project Supplies	0.00	250,000.00	0.00	0.00	0.00
	Total	225,000.00	250,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROJECT: E104, LWMP REVIEW

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

RMOW's Liquid Waste Management is required by the Province to be updated every five to ten years.

Budget

Subproject	Category	2017	2018	2019	2020	2021
LWMP Review - General	Project Services	5,000.00	0.00	0.00	50,000.00	50,000.00
	Total	5,000.00	0.00	0.00	50,000.00	50,000.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROJECT: E133, PRIMARY TANK FLOW EQUALIZATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Browning, Trish

Project Classification: New Projects

Capital Additions

Description (Public)

Complete work to convert two primary sedimentation tanks to use as flow equalization to smooth out daily peaks in flow. Will include equipment, programming, contract work.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Primary Tank Flow Equalization - Equipment Purchase	Project Supplies	80,000.00	0.00	0.00	0.00	0.00
	Total	80,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROJECT: E134, SECONDARY CLARIFIER TANK 403 REFURBISHMENT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Browning, Trish

Project Classification: New Projects

Maintenance and Repair

Description (Public)

Mechanical equipment of SC403 were not replaced or refurbished as SC401 and SC402 were during the 2009 WWTP upgrade. Mechanical equipment is showing significant rusting, and will need to be assessed, and likely replaced.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Secondary Clarifier Tank 403 Refurbishment	Project Services	60,000.00	0.00	0.00	0.00	0.00
	Total	60,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROJECT: E137, SECONDARY RAS CONTROL OPTIMIZATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

Project Manager: Day, Michael

Project Classification: New Projects

Capital Additions

Description (Public)

Limited Secondary Clarifier control capabilities results in a high proportion of high phosphorus emissions issues at the WWTP. This project includes consulting, design and construction of solutions to secondary control limitations.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Secondary RAS Control Optimization - Equipment Purchase	Project Supplies	110,000.00	110,000.00	50,000.00	0.00	0.00
	Total	110,000.00	110,000.00	50,000.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROJECT: E063, COMPOST FACILITY

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

Project Manager: Woodward, Gillian

Project Classification: Continuing Projects

Capital Additions

Description (Public)

A preliminary design and cost estimate for dry storage of woodchips was completed in 2013. This study identified fabric roof structures as the lowest cost option to provide this storage, and a combination of two or three structures was identified to store enough wood to provide the composter with dry woodchips through the winter.

This project has been phased over five years, with the smallest building being constructed in 2014, and a review of the performance of that building being done before we proceed with the second and third buildings in future years.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Construction	Project Services	0.00	0.00	700,000.00	0.00	700,000.00
	Total	0.00	0.00	700,000.00	0.00	700,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: E088, SOLID WASTE ANNUAL RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

Project Manager: Woodward, Gillian

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

The 2017 solid waste annual reconstruction work plan will include ongoing replacement of minor pieces of equipment for the composter system, some additional paving at the WTS, improving site drainage at the Composter and miscellaneous solid waste consulting.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Compost Yard Improvements	Project Services	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Compost PLC Replacement	Project Services	100,000.00	0.00	0.00	0.00	0.00
	Total	250,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: E115, NEW NESTERS WASTE DEPOT SITE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

Project Manager: Woodward, Gillian

Project Classification: Continuing Projects

Capital Additions

Description (Public)

This project will design and construct a new waste management depot at the former Fortis Gas site on Nesters Road. Construction began in 2016 and will be completed in 2017.

The RMOW will provide the Whistler Community Services Society (WCSS) with an interest free loan of \$850,000 (half of the estimated building costs) to assist them with construction of a new building at the new waste management depot site on Nesters Road. This building will allow WCSS to consolidate their operations into a single location that is relatively central in Whistler. The Re-Use-It Centre will occupy the lower floor of this new building and the upper floor will contain WCSS offices and space for the delivery of their many social services programs. The \$850,000 interest-free loan will be paid back to the RMOW over the 50-year term of the lease for the property.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Fortis Site Master Plan - General	Project Services	795,000.00	0.00	0.00	0.00	0.00
WCSS Building Loan	Project Services	850,000.00	0.00	0.00	0.00	0.00
	Total	1,645,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: E130, SOLID WASTE OUTREACH PROGRAM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

Project Manager: Woodward, Gillian

Project Classification: New Projects

Planning and Other

Description (Public)

Continue Solid Waste Bylaw outreach program to allow a successful implementation of an updated bylaw in 2017.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Solid Waste Outreach general	Project Services	60,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	Total	60,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - Solid Waste Operating Reserve	100
	0
	0
	0

PROJECT: E135, COMPOST HEAT SYSTEM REPAIRS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

Project Manager: Woodward, Gillian

Project Classification: New Projects

Maintenance and Repair

Description (Public)

This project will repair and rebuild the compost heat recovery system. Significant corrosion problems were encountered with the initial materials used for this system, and they will be replaced by corrosion resistant materials. Once these problems are fixed, the system will allow us to reduce propane use at the composter by approximately 90%.

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	135,000.00	0.00	0.00	0.00	0.00
	Total	135,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

PROJECT: E136, OMMR CERTIFICATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

Project Manager: Woodward, Gillian

Project Classification: New Projects

Planning and Other

Description (Public)

Compost Facility OMMR certification process consulting services.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	0.00	10,000.00	0.00	0.00	0.00
	Total	0.00	10,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

PROJECT: T055, BUS SHELTER REPLACEMENTS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSIT

Project Manager: Dal Santo, Emma

Project Classification: Continuing Projects

Capital Additions

Description (Public)

This project will replace the bus shelter on Whistler Road near the Rim Rock restaurant. The existing shelter has past its useful life span and is due to be replaced. Several improvements to the existing design will be made as part of this project.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Bus Shelter - General	Project Services	44,700.00	50,000.00	0.00	0.00	0.00
	Total	44,700.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: T062, TRANSIT TRACKING APP

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSIT

Project Manager: Woodward, Gillian

Project Classification: New Projects

Planning and Other

Description (Public)

The Transit Management Committee has expressed a desire to have a mobile APP developed that will allow some form of on-line tracking and scheduling for transit buses utilizing real-time information. It is expected that this project will involve the development of a first phase of APP development and perhaps the acquisition of some hardware that will provide the data to a central location.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Transit App	Project Services	0.00	35,000.00	35,000.00	35,000.00	35,000.00
	Total	0.00	35,000.00	35,000.00	35,000.00	35,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: T001, ANNUAL RECONSTRUCTION - ROADS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Engineering design and a significant paving program is scheduled in 2017.

Budget

Subproject	Category	2017	2018	2019	2020	2021
PW Annual Reconstruction	Project Services	1,650,000.00	150,000.00	150,000.00	1,600,000.00	150,000.00
	Total	1,650,000.00	150,000.00	150,000.00	1,600,000.00	150,000.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

PROJECT: T006, FITZ CREEK GRAVEL REMOVAL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

This project will remove the annually deposited sediment from Fitzsimmons Creek to maintain flood protection levels as prescribed in the five operations and maintenance manuals for the various sections of dike along Fitzsimmons Creek, and provides funding for the associate flow monitoring and Fitz slump monitoring.

Budget

Subproject	Category	2017	2018	2019	2020	2021
PW Fitz Creek Gravel	Project Services	350,000.00	270,000.00	270,000.00	270,000.00	270,000.00
	Total	350,000.00	270,000.00	270,000.00	270,000.00	270,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: T017, BRIDGE RECONSTRUCTION PROGRAM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

No work in 2017.

The bridge inspection will be repeated every 5 years (next in 2018) to ensure accurate information that allows the bridges to be properly maintained at the lowest long-term cost.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Bridge Reconstruction Program	Project Services	0.00	35,000.00	0.00	0.00	0.00
	Total	0.00	35,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: T027, FITZ CREEK DEBRIS BARRIER & SEDIMENT BASIN

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: Continuing Projects Maintenance and Repair

Description (Public)

Engineering and design for the safety improvements were completed in 2015, and installation of walkways to allow safe access to the inspection and maintenance locations will be completed in 2017.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Fitz Creek Sediment Basin	Project Services	35,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

PROJECT: T052, FLOOD PLAIN MAPPING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: Continuing Projects Planning and Other

Description (Public)

Detailed flood plain mapping will be produced in two phases. Phase 1 was completed in 2015 and involved flood plain mapping along Fitzsimmons Creek. Phase 2 of the project will occur in 2017 and will involve flood plain mapping for other critical areas of Whistler if grant funding is received.

The information from this mapping exercise will be used for flood protection planning and determining where improvements need to be made to critical infrastructure.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Flood Plain Mapping - General	Project Services	175,000.00	50,000.00	0.00	0.00	0.00
	Total	175,000.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: T059, LED STREETLIGHT REPLACEMENT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: New Projects

Planning and Other

Description (Public)

To date, only a few of Whistler's streetlights have been upgraded to LED technology. In 2016 a business case was completed and partial funding from BC Hydro received to replace all Village & Village North ornamental "Domus"-style street lights on Village Gate Boulevard, Lorimer Road, Northlands Boulevard, and Blackcomb Way (Nancy Green Drive to Sundial Crescent) as well as all cobra-head-style street lights municipal-wide.

Budget

Subproject	Category	2017	2018	2019	2020	2021
LED Streetlight Assessment - General	Project Services	320,000.00	0.00	0.00	0.00	0.00
	Total	320,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: T060, TAPLEY'S FLOOD PROTECTION IMPROVEMENTS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: New Projects

Capital Additions

Description (Public)

Options to improve flood protection for the Tapleys Farm area were reviewed in 2015, a design completed in 2016 and construction will be completed in 2017. Some further study will also be done to determine the scope of potential larger scale changes.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Tapley's Flood Protection Options Assessment - General	Project Services	183,000.00	0.00	0.00	0.00	0.00
	Total	183,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: T061, TRAFFIC STUDIES TO SUPPORT REACTIVATION OF TAG

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Dal Santo, Emma

Project Classification: New Projects

Planning and Other

Description (Public)

Several traffic studies will be updated to allow the reactivated Transportation Advisory Group (TAG) to consider the current problems and potential solutions to improve traffic flow within Whistler and between Whistler and Vancouver.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Traffic Studies to support reactivation of TAG - General	Project Services	100,000.00	0.00	0.00	0.00	0.00
	Total	100,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: T063, TRAFFIC LIGHT REPLACEMENT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: New Projects

Capital Additions

Description (Public)

Replace controllers and in road sensors for Municipal traffic lights as the current hardware is past its useful lifespan, and has frequent failures.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	60,000.00	0.00	0.00	0.00	0.00
	Total	60,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

PROJECT: T065, LOT 5 BIOFILTRATION EVALUATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

Project Manager: Woodward, Gillian

Project Classification: New Projects

Planning and Other

Description (Public)

The biofiltration stormwater system located in Lot 5 requires review for treatment effectiveness. If the current ponds are not providing sufficient treatment, an oil/water separation and grit trap may be installed.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	25,000.00	100,000.00	0.00	0.00	0.00
	Total	25,000.00	100,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

PROJECT: E004, WATER ANNUAL RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

In 2017 the Water Annual Reconstruction project plans include:

Fixing actual or imminent watermain, equipment or infrastructure failures as they arise

Soil and pipe condition assessments for any break locations, and many minor upgrades to the treatment and distribution infrastructure

Budget

Subproject	Category	2017	2018	2019	2020	2021
Drinking Water Corrosiveness Plan	Other Revenue	-33,000.00	0.00	0.00	0.00	0.00
Water Annual Reconstruction - General	Project Services	100,000.00	250,000.00	250,000.00	250,000.00	250,000.00
Drinking Water Corrosiveness Plan	Project Services	20,000.00	0.00	0.00	0.00	0.00
Water Meter - Usage Analysis	Project Services	22,000.00	0.00	0.00	0.00	0.00
NSite/SmartIQ software implementation	Project Services	9,200.00	0.00	0.00	0.00	0.00
W219/P280 Ground Fault repair	Project Services	20,000.00	0.00	0.00	0.00	0.00
W219 power supply/conduit repair	Project Services	75,000.00	0.00	0.00	0.00	0.00
P247 Community PS Rehab	Project Services	0.00	150,000.00	0.00	0.00	0.00
P255 Painted Cliff PRV Rehab	Project Services	0.00	0.00	0.00	30,000.00	150,000.00
P256 Glacier Dr PRV Rehab	Project Services	0.00	0.00	0.00	30,000.00	150,000.00
P268 Lorimer PRV Rehab	Project Services	0.00	0.00	20,000.00	100,000.00	0.00
P252 Highland PRV Rehab	Project Services	0.00	0.00	0.00	30,000.00	150,000.00

Decommission 6" Haulback WM	Project Services	13,000.00	0.00	0.00	0.00	0.00
W202 Well Station Rehab	Project Services	0.00	50,000.00	500,000.00	0.00	0.00
W210 Well Station Rehab	Project Services	0.00	50,000.00	500,000.00	0.00	0.00
	Total	226,200.00	500,000.00	1,270,000.00	440,000.00	700,000.00

Reserve Funding	Percent
Res - Water Capital Reserve	97
	0
	0
	0

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PROJECT: E040, RESERVOIR UPGRADES

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

This project will upgrade specified reservoirs and clear wells to improve water quality.

Budget

Subproject	Category	2017	2018	2019	2020	2021
DWQ-Sunridge Reservoir Rechlorination System	Project Services	50,000.00	50,000.00	0.00	0.00	0.00
DWQ-Upper Taluswood Reservoir Rechlorination System	Project Services	0.00	50,000.00	50,000.00	0.00	0.00
DWQ-Stonebridge Reservoir Rechlorination System	Project Services	0.00	0.00	50,000.00	50,000.00	0.00
Blackcomb Reservoir Recommissioning	Project Services	0.00	0.00	0.00	50,000.00	50,000.00
	Total	50,000.00	100,000.00	100,000.00	100,000.00	50,000.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E051, OLYMPIC RESERVOIR RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Capital Additions

Description (Public)

In 2014 the candidate locations and volume requirements for a new reservoir for the Whistler Village Zone (775) to replace Olympic Reservoir were evaluated. In 2015, the best site was determined to be just uphill from the current reservoir site, and a Crown Land permit was applied for. Approval was received in December 2015. The existing reservoir was replaced in 2016.

In complement to this work, a simplifying redesign and rework of other Zone 775 water infrastructure will be completed in 2017 in order to address progressive historic supply changes and to improve reliability, hydraulics and water quality in the zone.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Replace Olympic Reservoir	Project Services	175,000.00	0.00	0.00	0.00	0.00
	Total	175,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E055, MAJOR WATER INFRASTRUCTURE RENEWAL PROGRAM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Capital Additions

Description (Public)

Future works include:

Replacement of AC pipe in White Gold

Kadenwood-Baxters PRV replacement; replacement or refurbishment of various building, valve chambers, etc.

Replace aged piping in Emerald

Budget

Subproject	Category	2017	2018	2019	2020	2021
Alpine Watermain Replacement	Project Services	5,000.00	0.00	0.00	0.00	0.00
Alpine Watermain Replacement - Paving	Project Services	1,100,000.00	0.00	0.00	0.00	0.00
	Total	1,105,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E056, FIRE HYDRANT MAINTENANCE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Annual maintenance of RMOW fire hydrants. 2017 work expanded to include all Function Junction Hydrants.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Fire Hydrant Maintenance - General	Project Services	100,000.00	80,000.00	80,000.00	80,000.00	80,000.00
	Total	100,000.00	80,000.00	80,000.00	80,000.00	80,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	95
	0
	0
	0

PROJECT: E065, ALTA LAKE CONNECTOR REPAIRS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Maintenance and Repair

Description (Public)

This project will examine options and implement a solution to repair the water main beneath Alta Lake.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Alta Lake Connector Repairs - General	Project Services	0.00	0.00	50,000.00	200,000.00	0.00
	Total	0.00	0.00	50,000.00	200,000.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E066, BENCHMARKING WATER AND SEWER

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

Periodic comparative benchmarking of water and sewer systems in other municipalities is essential information required by management to determine the relative costs and benefits of RMOW's water system. This informs proposed changes to RMOW's water programs, provides year-to-year performance tracking, and performance analysis in comparison to other municipalities.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Sewer Program Fees	Project Services	19,000.00	12,000.00	13,000.00	13,000.00	13,000.00
	Total	19,000.00	12,000.00	13,000.00	13,000.00	13,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	50
Res - Sewer Operating Reserve	50
	0
	0

PROJECT: E067, RESERVOIR CLEANING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

This project permits all RMOW reservoirs and clear wells to be cleaned, inspected and repaired in rotation over each five year period.

Where significant equipment replacement requirements become apparent during inspection, works will be funded from this project or from E004 Water Annual Reconstruct or other Projects as appropriate.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Reservoir Cleaning - General	Project Services	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	Total	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E073, CROSS CONNECTION PREVENTION PROGRAM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Planning and Other

Description (Public)

Ongoing program to access and direct compliance with cross connection control requirements in order to safeguard water system users from potentially contaminated drinking water.

This program is a requirement under our VCHA Permit to Operate the water system.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Cross Connection Prevention Program-General	Project Services	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	Total	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E079, LONG TERM WATER SUPPLY PLAN UPDATE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Planning and Other

Description (Public)

Periodic updates to the long-term water supply plan are required to ensure future demands can be met.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Long Term Water Supply Plan Update - General	Project Services	0.00	40,000.00	20,000.00	0.00	0.00
	Total	0.00	40,000.00	20,000.00	0.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E080, SPRING CREEK BOOSTER STATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Planning and Other

Description (Public)

As identified in the 2016 Water Conservation and Supply Plan presented to Council, a new water booster station in Spring Creek is required to supply surplus water from Cheakamus Crossing and Function Junction to the Village (via the Baxter Reservoir). The required capacity of this facility was determined as part of the 2015 update to RMOW's Water Supply Strategy. The work will be designed in 2017 and constructed in 2018.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Spring Creek Booster Station - General	Project Services	100,000.00	2,300,000.00	100,000.00	0.00	0.00
	Total	100,000.00	2,300,000.00	100,000.00	0.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E089, ANNUAL GROUNDWATER MONITORING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Planning and Other

Description (Public)

Ongoing, annual production and monitoring well sampling, condition assessment, and water quality testing is required to ensure our drinking water wells continue to be safe and productive.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Groundwater Monitoring	Project Services	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00
	Total	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E107, NEW 21 MILE AQUIFER SUPPLY WELL AND PUMP STATION IMPROVEMENTS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: New Projects

Capital Additions

Description (Public)

The project includes the commissioning of a second water well in Rainbow Park along with repairs to existing cabling and flow monitoring, and related works at P280 including the installation of a lift pump and replacement of aged power equipment.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Function or 21 Mile Supply Well - General	Project Services	240,000.00	0.00	0.00	0.00	0.00
	Total	240,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E108, ALPINE RESERVOIR LEVEL CONTROL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Capital Additions

Description (Public)

The Alpine reservoirs couldn't be filled by the 21-Mile Creek supply because one of the Alpine reservoirs lacks appropriate level control. This project to address this system limitation by installing an altitude control valve and kiosk at the Alpine reservoir was largely completed in 2016, with some minor items to be completed in 2017.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Alpine Reservoir Level Control - General	Project Services	36,000.00	0.00	0.00	0.00	0.00
	Total	36,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E109, CRITICAL WATER/SEWER INFRASTRUCTURE FLOOD PROTECTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

Review critical water/sewer infrastructure exposure to and readiness for flood conditions. Implement flood protection measures as required.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Critical Infrastructure Flood Protection - General	Project Services	75,000.00	300,000.00	300,000.00	300,000.00	0.00
	Total	75,000.00	300,000.00	300,000.00	300,000.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	50
Res - Sewer Capital Reserve	50
	0
	0

PROJECT: E110, DEMOLISH ABANDONED WATER INFRASTRUCTURE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Capital Additions

Description (Public)

Much of RMOW's water infrastructure has been constructed on crown land under a long term permit. These permits may require RMOW to restore these lands once the permitted use has ended. Demolition of the Olympic reservoir is included in this project for 207.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Demolish Abandoned Water Infrastructure - General	Project Services	331,000.00	48,000.00	48,000.00	0.00	0.00
	Total	331,000.00	48,000.00	48,000.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E112, SCADA HMI, SITE TELEMETRY & ALARMS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Maintenance and Repair

Description (Public)

SCADA Control, Telemetry and Alarms are essential to the operations of Water, Sewer and WWTP. This program ensures this system is maintained, robust, and disaster-prepared.

Budget

Subproject	Category	2017	2018	2019	2020	2021
SCADA Communications, Alarm and Control Strategy	Project Services	265,000.00	150,000.00	100,000.00	100,000.00	100,000.00
	Total	265,000.00	150,000.00	100,000.00	100,000.00	100,000.00

Reserve Funding	Percent
Res - Water Capital Reserve	50
Res - Sewer Capital Reserve	50
	0
	0

PROJECT: E113, WATER CONSERVATION PROGRAM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Annual Recurring Projects

Planning and Other

Description (Public)

This project will continue program activities related to reducing water consumption through public awareness, education, enforcement, and other means.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Water Conservation Program - General	Project Services	22,700.00	22,000.00	22,000.00	22,000.00	22,000.00
Water Metering Options Review	Project Services	2,900.00	0.00	0.00	0.00	0.00
Once-through Cooling Options Review	Project Services	25,000.00	0.00	0.00	0.00	0.00
ICI Water Meter Inventory and Condition Assessment	Project Services	28,783.00	0.00	0.00	0.00	0.00
	Total	79,383.00	22,000.00	22,000.00	22,000.00	22,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E114, EMERALD WATER QUALITY UPGRADES

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: Continuing Projects

Maintenance and Repair

Description (Public)

Installation of second primary disinfection barrier to pathogenic organisms including Giardia and Cryptosporidium, specifically, UV disinfection as described in ODK's 2012 Drinking Water Supply Plan. In addition, in order to provide further security to the Emerald water supply, below ground well head, electronics and valves at the pump station will be moved above-ground. Any available grant opportunities that arise in 2016 & 2017 will be pursued.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Replace Emerald Water Station	Project Services	1,565,600.00	0.00	0.00	0.00	0.00
Integrated Washroom and Irrigation Station	Project Services	0.00	702,400.00	50,000.00	0.00	0.00
	Total	1,565,600.00	702,400.00	50,000.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E124, 21 MILE CREEK SOURCE WATER PROTECTION PROGRAM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: New Projects

Planning and Other

Description (Public)

Works and activities undertaken in accordance with the VCH mandated 21 Mile Creek Source Water Protection Plan (SWPP).

Budget

Subproject	Category	2017	2018	2019	2020	2021
New outhouse with holding tank at Rainbow Lake	Project Services	17,200.00	0.00	0.00	0.00	0.00
	Total	17,200.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E126, WATER SUSTAINABILITY ACT COMPLIANCE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: New Projects

Capital Additions

Description (Public)

Bill 18 - 2014 BC Water Sustainability Act will impose new requirements with the implementation of associated regulations planned for 2015. Requirements include: consideration of environmental flow needs for all water sources, volume-based fees for ground water extraction, limits on surface water extraction by interval. Values are contingency amounts - specifics are as yet unknown. Overspends will be supported from Water Annual Reconstruction funds.

Budget

Subproject	Category	2017	2018	2019	2020	2021
21 Mile Creek - monitoring	Project Services	45,000.00	0.00	0.00	0.00	0.00
	Total	45,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROJECT: E138, VAN WEST WATER SYSTEM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Ertel, Jeff

Project Classification: New Projects

Capital Additions

Description (Public)

The RMOW is moving towards ownership of the Van West Water System (Function Junction). Testing and inspection of the system will be done in 2017, with the purchase of the system anticipated in 2018.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	50,000.00	250,000.00	0.00	0.00	0.00
	Total	50,000.00	250,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E140, BAXTER'S RESERVOIR VALVE STATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: New Projects

Capital Additions

Description (Public)

Repair/replacement of two deep valve stations near Baxter's Reservoir.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Baxter's Reservoir Valve Station	Project Services	0.00	100,000.00	350,000.00	0.00	0.00
	Total	0.00	100,000.00	350,000.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROJECT: E141, AC PIPE REPLACEMENTS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

Project Manager: Day, Michael

Project Classification: New Projects

Capital Additions

Description (Public)

Replace local water supply pipe sections which include segments of AC pipe.

Budget

Subproject	Category	2017	2018	2019	2020	2021
White Gold AC Pipe Replacement	Project Services	0.00	65,000.00	185,000.00	0.00	0.00
	Total	0.00	65,000.00	185,000.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

RESORT EXPERIENCE PROJECTS

PROJECT: C012, CONFERENCE CENTRE ANNUAL BUILDING REINVESTMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Jansen, Jan

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Annual re-investment in the Whistler Conference Centre is required to ensure all maintenance needs are adequately addressed. This project contributes to the long term viability of the Conference Centre and ensures this Municipal asset is maintained to an acceptable standard.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Conference Centre Improvements - Annual Building Reinvestment	Project Services	270,000.00	380,000.00	150,000.00	150,000.00	150,000.00
	Total	270,000.00	380,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - RMI	100
	0
	0
	0

PROJECT: P041, BUILDING DEPARTMENT FILE SCANNING

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Mooney, Joseph

Project Classification: Continuing Projects

Planning and Other

Description (Public)

Rebudget of 2014 project that requires integration into Sharepoint. Project to digitize Building permit construction plans for all structures within the municipality other than single family dwellings.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Building Department File Scanning - Scanning	Project Services	109,000.00	0.00	0.00	0.00	0.00
	Total	109,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: X079, SEISMIC AND EMERGENCY POWER REVIEW

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Planning and Other

Description (Public)

This project a continuation from 2016 intended to complete a seismic stability review and emergency back-up power of the five key administrative buildings, Municipal Hall, PSB, My Place, Library & PWY. This information will provide insight into the safety & reliability of these buildings post disaster and will inform development planning in future years. In 2016, preliminary design began for back up power at the four locations not currently serviced by a generator. 2017 will see completion of detailed design and tender documentation. In addition, in 2017 an Arc Flash Analysis will be completed at the four locations to review risk and implement safety measures.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Back-up power design	Project Services	62,000.00	0.00	0.00	0.00	0.00
Siesmic Review	Project Services	55,000.00	0.00	0.00	0.00	0.00
Back-up power construction	Project Services	0.00	950,000.00	450,000.00	0.00	0.00
Arc Flash Analysis	Project Services	17,920.00	0.00	0.00	0.00	0.00
	Total	134,920.00	950,000.00	450,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: X080, PWY RECEPTION, ACCESSIBLE WASHROOM & LUNCHROOM UPGRADES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Capital Additions

Description (Public)

This project is intended to complete upgrades to the second floor unisex washroom to meet accessible requirements and to purchase meeting room chairs. This washroom will be the only second floor washroom to meet accessible needs. The meeting room chairs in the Public Works Yard have exceeded their expected life some time ago and are in need of replacement intended. A portion of this project will be used for that purchase.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Accessible Washroom	Project Services	20,000.00	0.00	0.00	0.00	0.00
Meeting Room furniture	Project Supplies	15,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X081, BUILDING SYSTEMS MANAGEMENT REVIEW

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Planning and Other

Description (Public)

In 2016, the Building Systems Maintenance Review provided a report summarizing the findings from a review and analysis of our current facility maintenance practices across the organization. The report identified a number of missing or incomplete data including building condition assessments. This request is intended to continue with the assessments and is to continue in the development of short and long term preventative maintenance and asset management planning .

Budget

Subproject	Category	2017	2018	2019	2020	2021
Multi-year Planning	Project Services	15,000.00	0.00	0.00	0.00	0.00
Building Condition Assessments	Project Services	80,000.00	0.00	0.00	0.00	0.00
PM planning	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	115,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: X082, BREEZEWAY HEAT TRACE REPAIR

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

The Village breezeway is located between Gateway Loop and Village Sq. The Breezeway is often considered the main pedestrian access to the Village. The stairs leading to the breezeway are not protected from weather. For public safety reasons and to align with the Village development guidelines an electric snow melt system is embed in the concrete stairs. Over the past couple of years two segments of snow melt cable have failed and are no longer functioning. This budget is intended to repair these segments.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Construction	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X092, CHEAKAMUS CROSSING LIGHT REPLACEMENT PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

This project is intended to continue the replacement of the angled Valley Trail lights in Cheakamus Crossing. As part of the original Cheakamus Crossing development, a unique light fixture was installed along the Valley trail and sidewalks which are costly to replace. A number of these fixtures have failed or have been damaged and no longer function. This project will replace fixtures with a lamp similar to those used on the Spring Creek trail.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Contract Services	Project Services	56,000.00	28,000.00	28,000.00	28,000.00	0.00
	Total	56,000.00	28,000.00	28,000.00	28,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X093, LIGHTING CONTROLS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Capital Additions

Description (Public)

Lighting Control is software based automaton for both colour changing architectural lighting (as seen at the Innuksuk, Gazebo, Rings, Agitos and Covered Bridge) and scheduled on/off control for general purpose lighting circuits. This project is intended to continue with improvements to the existing lighting control systems in addition to the development of a comprehensive plan for future expansion and improved control.

In 2016, a significant gap in the network was addressed to now provide communication to the covered bridge. In addition, an inventory and a configuration analysis was completed in 2016. Future work will procure and configure software to manage the existing control and expansion going forward.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Planning and design	Project Services	10,000.00	0.00	0.00	0.00	0.00
Sightlines bridge	Project Services	5,000.00	0.00	0.00	0.00	0.00
Ring and Agetos	Project Services	5,000.00	0.00	0.00	0.00	0.00
Fitz covered bridge	Project Services	5,000.00	0.00	0.00	0.00	0.00
Pavilion ambient lighting	Project Services	2,500.00	0.00	0.00	0.00	0.00
	Total	27,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X094, MY ARTS CENTRE BUILDING IMPROVEMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

In 2016, a number of interior upgrades were completed in the theater gallery, main floor and to the lower floor area as requested by the Arts Council to update the appearance. In 2017, this project is intended to engage a design consultant will work with the Arts Council and the RMOW to develop plans to address the aging theater furnishings and finishes. In addition, a number of minor improvements will continue from 2016 including upgrades to the millwork and additional flooring replacements.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Gallery upgrades	Project Services	40,000.00	0.00	0.00	0.00	0.00
Theater upgrades	Project Services	25,000.00	250,000.00	0.00	0.00	0.00
Project Manangement	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	75,000.00	250,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X095, RCMP DETACHMENT SPATIAL NEEDS ANALYSIS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Chalk, Timothy

Project Classification: New Projects

Planning and Other

Description (Public)

This project is to review office space utilization for the RCMP detachment located in the Public Safety Building. This exercise will seek to understand the operational requirements, specifications and guidelines to compare them against current configuration. The objective is to receive a report outlining deficiencies to guide future decisions.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Office configuration	Project Services	7,000.00	0.00	0.00	0.00	0.00
	Total	7,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X106, CENOTAPH RELOCATION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

Project Manager: Pardoe, Martin

Project Classification: New Projects

Capital Additions

Description (Public)

The cenotaph is currently located adjacent to the main fire hall and parking area. During 2017 the municipality will relocate the cenotaph to Whistler Olympic Plaza to better accommodate Remembrance Day ceremonies and improve the visibility of the cenotaph on a year round basis. Project costs include a rough estimate for establishing a new accessible platform and relocation from the cenotaph's current location.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	40,000.00	0.00	0.00	0.00	0.00
	Total	40,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: C042, CONFERENCE CENTRE PORTALS RECONSTRUCTION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Maintenance and Repair

Description (Public)

The Whistler Way entry to the Village adjacent to the Whistler Conference Centre requires upgrading to meet the Village design standard. Existing concrete stairs, ramp and retaining walls as well as planting beds need to be rebuilt at this important Village entry.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Conference Centre Portals Reconstruction	Project Services	250,000.00	0.00	0.00	0.00	0.00
	Total	250,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

PROJECT: P005, VILLAGE ENHANCEMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

Village Enhancement represents an annual reinvestment in the Village to repair and improve the public realm. Specifically, these investments include repairs to the stroll, accessibility and safety improvements, replacement of site furnishings, improved lighting and interpretative information.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Village Enhancement Misc	Project Services	5,000.00	25,000.00	50,000.00	50,000.00	50,000.00
Village Park fountain pump replacement	Project Services	18,000.00	0.00	0.00	0.00	0.00
Inclusive Playground Improvements	Project Services	5,000.00	0.00	0.00	0.00	0.00
Accessibility	Project Services	5,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Street Banners	Project Services	20,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Repairs	Project Services	30,000.00	40,000.00	40,000.00	40,000.00	40,000.00
Lamp posts and electrical	Project Services	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Furnishings	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Vegetation mgmt & view re-establishment	Project Services	40,000.00	25,000.00	0.00	0.00	0.00
Hydro kiosk wraps	Project Services	2,000.00	0.00	0.00	0.00	0.00
	Total	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0

	0
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PROJECT: P032, VILLAGE SQUARE & MALL REJUVENATION - WAY-FINDING

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Battiston, Ted

Project Classification: Continuing Projects

Capital Additions

Description (Public)

This project is comprised of a number of related initiatives identified in the EPI work and developed in 2014 namely, Portals and Banners, Master Way-Finding and Welcome Strategy, and the Whistler Village 3.0 stakeholder engagement process. These initiatives contribute to improved way finding, orientation in the Village and to key destination within the Valley, and support distinct neighbourhood identities for subareas of Whistler Village. 2015 projects will be completed in 2016 and further design development and implementation of vehicular signage within the Village area and trail/park signage will also be undertaken.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Master Way-Finding / Welcome Strategy	Project Services	757,606.00	0.00	0.00	0.00	0.00
Phase III Wayfinding	Project Services	845,000.00	210,000.00	0.00	0.00	0.00
	Total	1,602,606.00	210,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI	100
	0
	0
	0

PROJECT: P042, CULTURAL CONNECTOR

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: Continuing Projects

Capital Additions

Description (Public)

The Cultural Connector project celebrates Whistler's emergence as a vibrant cultural destination and serves to improve the physical, visual, experiential connectivity between six significant cultural institutions.

While these six facilities all stand on their own merits, and while it is currently possible to walk between all of them, they would offer greater resort value as a physically connected and branded whole rather than as individual assets. Physical connectivity could be improved in select locations. This project is the continuation of the implementation phase which started in 2015, itself flowing from the 2014 planning and design phase.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Cultural Connector- Professional fees	Project Services	121,500.00	40,000.00	40,000.00	0.00	0.00
Cultural Connector - Contingency	Project Services	63,500.00	60,000.00	60,000.00	0.00	0.00
Route wayfinding fabrication and install	Project Services	19,249.00	0.00	0.00	0.00	0.00
Relocate SLCC kiosk	Project Services	19,848.00	0.00	0.00	0.00	0.00
Construction	Project Services	375,903.00	400,000.00	400,000.00	0.00	0.00
	Total	600,000.00	500,000.00	500,000.00	0.00	0.00

Reserve Funding	Percent
Res - RMI	100
	0
	0
	0

DRAFT

PROJECT: P049, WOPL WASHROOM EXPANSION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Capital Additions

Description (Public)

This project proposes to increase the availability of public washrooms at Whistler Olympic Plaza. Access to existing overutilized public facilities would be improved and preliminary design and costing for new and or expanded facilities would be developed to inform future decision making.

Budget

Subproject	Category	2017	2018	2019	2020	2021
WOPL Washroom Expansion - Professional Services	Project Services	50,000.00	0.00	0.00	0.00	0.00
WOPL Washroom Expansion - Construction	Project Services	0.00	600,000.00	0.00	0.00	0.00
	Total	50,000.00	600,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P050, VALLEY TRAIL CYCLING REVIEW

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Planning and Other

Description (Public)

This project proposes to address a number of cycling related issues pertaining mainly to the Valley Trail network. Cycling on Valley Trails located within a municipal road right-of-way is currently restricted under the provincial Motor Vehicle Act, unless authorized by bylaw. In order to achieve designation, a safety review of these Valley Trail sections as well as the crosswalks they lead to is required. The review will also include the remaining Valley Trail network, sidewalks and relevant municipal bylaws to ensure that cycling as a permitted use is applied consistently across the municipality. Consideration will also be given to Valley Trail portions within the highway right-of-way.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Valley Trail cycling Review - Contract Services	Project Services	15,000.00	10,000.00	10,000.00	10,000.00	0.00
Implementation	Project Services	50,000.00	40,000.00	40,000.00	40,000.00	0.00
	Total	65,000.00	50,000.00	50,000.00	50,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: P051, ARTIFICIAL TURF FIELD

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Planning and Other

Description (Public)

This project builds upon previous work in 2015 and 2016 and in 2017 will deliver a business case analysis, environmental analysis, undertake a site selection process and develop more detailed costing information. Preliminary site analysis and costing suggest that there are site options that could significantly lower project costs. Staff will report back to council with site options and costs to seek direction on specific location and associated costs. Council will consider the study outcomes before further budget is used to advance detailed design, costing and project tendering.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Professional fees	Project Services	160,000.00	165,000.00	0.00	0.00	0.00
Construction	Project Services	0.00	3,220,000.00	0.00	0.00	0.00
Contingency	Project Services	0.00	708,000.00	0.00	0.00	0.00
Contingency	Provincial Grants	0.00	-100,000.00	0.00	0.00	0.00
	Total	160,000.00	3,993,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	98
	0
	0
	0

PROJECT: P053, PARK REJUVENATION INITIATIVE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Planning and Other

Description (Public)

Flowing from the Recreation and Leisure Master Plan, and in response to resort community demands, this project will develop a land acquisition strategy, review existing park capacity issues, and inform a longer term future redevelopment process for four of Whistler's major resort parks - Rainbow, Meadow, Spruce Grove and Lost Lake Parks.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Rainbow Park Expansion and Rejuvenation	Project Services	0.00	75,000.00	1,500,000.00	0.00	0.00
Meadow Park Rejuvenation	Project Services	0.00	0.00	0.00	85,000.00	1,750,000.00
Spruce Grove Expansion	Project Services	0.00	0.00	0.00	0.00	30,000.00
Lost Lake Beach Area Rejuvenation	Project Services	0.00	0.00	0.00	0.00	30,000.00
	Total	0.00	75,000.00	1,500,000.00	85,000.00	1,810,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P058, WAYSIDE PARK CONCESSION BUILDING REPLACEMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Planning and Other

Description (Public)

The existing watercraft concession building at Wayside Park is reaching the end of its useful lifespan. This project will explore and implement a new facility.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	0.00	0.00	20,000.00	300,000.00	0.00
	Total	0.00	0.00	20,000.00	300,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P059, MUNICIPAL PARKS AND TRAILS STANDARDS UPDATE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Planning and Other

Description (Public)

Municipal parks and trails construction standards are out of date and require updating to reflect new issues, products, and proven methods of practice.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Design and review	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: P060, MAURY YOUNG ARTS CENTRE EXTERNAL SIGNAGE UPGRADE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Maintenance and Repair

Description (Public)

With the recent renaming of Millennium Place, rebranding of WAC to Arts Whistler, and with Whistler's emergence as a cultural destination, this project proposes to replace the building's ineffective external signage.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Design	Project Services	2,000.00	0.00	0.00	0.00	0.00
Production	Project Services	25,000.00	0.00	0.00	0.00	0.00
Installation	Project Services	8,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P061, PASSIVHAUS WASHROOM AND LANDSCAPE FRONTAGE IMPROVEMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Capital Additions

Description (Public)

This project proposes to provide a public washroom facility external to the PassivHaus building at the entrance to Whistler's largest park, Lost Lake Park. Additional landscape frontage improvements will occur at the same time to coincide with the Cultural Connector.

Budget

Subproject	Category	2017	2018	2019	2020	2021
design, construction	Project Services	0.00	150,000.00	0.00	0.00	0.00
	Total	0.00	150,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P062, FITZSIMMONS CONNECTOR WASHROOM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Capital Additions

Description (Public)

Provision of a fully functioning public washroom along the Fitzsimmons Connector Valley Trail that connects Village Centre to the Upper Village. In addition to the Valley Trail users, this service would also provide for users of the Day Lots, Skatepark, Bike Skills and Jump Park, and Rebagliatti Park.

Budget

Subproject	Category	2017	2018	2019	2020	2021
design, approval, construction	Project Services	0.00	0.00	50,000.00	400,000.00	0.00
	Total	0.00	0.00	50,000.00	400,000.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P064, PLANNING INITIATIVES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Kirkegaard, Michael

Project Classification: New Projects

Planning and Other

Description (Public)

Priority Planning Initiatives - Tourist Accommodation Review, Land Use Contract Discharge, Housing Needs Assessment and Cheakamus Crossing Phase 2 Master Plan. Capital funding required for external technical expertise, and community engagement.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Tourist Accommodation Review	Project Services	50,000.00	0.00	0.00	0.00	0.00
Land Use Contract Discharge	Project Services	15,000.00	0.00	0.00	0.00	0.00
Housing Needs Assessment	Project Services	30,000.00	0.00	0.00	0.00	0.00
Cheakamus Crossing Phase 2 Master Plan	Project Services	70,000.00	0.00	0.00	0.00	0.00
	Total	165,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: P065, VILLAGE 3.0 / OTHER INITIATIVES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: New Projects

Planning and Other

Description (Public)

Village 3.0 investments are made to support Municipal reinvestment initiatives in the Village area. 2017 preliminary projects include a public art piece in the Upper Village Stroll area along the Cultural Connector, Crosswalk improvements on Main Street, street furnishings and review of fire access barriers.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Public Art	Project Services	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
Other WV3.0 Initiatives	Project Services	50,000.00	90,000.00	90,000.00	90,000.00	90,000.00
Main St Crosswalk improvements	Project Services	20,000.00	0.00	0.00	0.00	0.00
Street furnishings	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Fire access barriers	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: P068, BAYLY PARK IMPROVMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

Project Manager: Pardoe, Martin

Project Classification: Continuing Projects

Capital Additions

Description (Public)

Demand for parks services at Bayly Park continues to increase with new neighborhood development and from out-of-neighborhood interest. This project proposed to undertake the following improvements: expand parking, add a tennis rebound wall to the tennis court, add internal circulation trails, address unfinished landscape areas, and improve drainage and water services infrastructure.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Professional Services	Project Services	10,000.00	0.00	0.00	0.00	0.00
Implementation	Project Services	130,000.00	0.00	0.00	0.00	0.00
Contingency	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	150,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Parks & Rec Capital Reserve	100
	0
	0
	0

PROJECT: A046, OLYMPIC PLAZA ENHANCEMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Andrea, Robert

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Design and development of vehicle load rated trench drain covers for the refrigeration trench around the perimeter of the ice rink and installation of a power distribution kiosk for Host Information kiosk and family après area.

Budget

Subproject	Category	2017	2018	2019	2020	2021
WOPL Pavilion Improvements	Project Services	75,000.00	0.00	0.00	0.00	0.00
Electrical Service upgrade to ihost kiosk	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	85,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI	100
	0
	0
	0

PROJECT: P023, PARKS ACCESSIBILITY PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

Accessible upgrade projects proposed for 2017-2018 include: Accessible picnic tables and path upgrades including hard surfaces to community green houses, dock ramp transition upgrades, installation of a mechanical lift system at Rainbow Park dock and Wayside park dock, door latch replacements to accessible standards for all hard courts. Any other priorities as identified by the measuring up committee.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Parks Accessibility	Project Services	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	Total	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: T021, VALLEY TRAIL RECONSTRUCTION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Proposed project for 2017 - 2018 as follows: Resurface VT from Whistler Golf Course Clubhouse to Blueberry Drive parallel Hwy 99, replace failing lighting poles on Spruce-Fitz Walk VT, railway crossing upgrades at bottom of Lorimer and at Alta Lake Station, Nordic Bridge upgrades for approaches and deck surface.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Valley Trail Reconstruction	Project Services	300,000.00	110,000.00	110,000.00	110,000.00	110,000.00
	Total	300,000.00	110,000.00	110,000.00	110,000.00	110,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

PROJECT: X004, ANNUAL BUILDING MAINTENANCE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Annual Building Maintenance is a reoccurring budget intended to address larger maintenance projects. In 2017, this project will see a number of interior and exterior refinishing tasks to extend the useful life of the building assets.. Highlights for 2017 include continued exterior refinishing at the Whistler Olympic Pavilion and Park Public washrooms.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Miscellaneous	Project Services	0.00	50,000.00	50,000.00	50,000.00	50,000.00
Park Facility Painting	Project Services	20,000.00	0.00	0.00	0.00	0.00
PSB - HVAC Building Automation	Project Services	20,000.00	0.00	0.00	0.00	0.00
PWY interior area painting	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X008, RECREATION TRAIL PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Projects proposed for 2017-2018 will include: River Runs Through it further structure repairs and replacements along with further trail surface improvements, reconstruction and signing of Blueberry Park hiking trail with decommissioning of unnecessary spurs, Rainbow Falls loop trail improvements, the installation of recreation trail way finding signage based on the recreation trail way finding master plan, continued trail surface improvements in Lost Lake, potential layout for recreation trail at Jane Lakes, rebuild Green Lake Loop connection to Sea to Sky Trail at wedge, new Zappa trail at north end of Lost Lake to create a great single track connection to S2S. Improve way finding and clean up spurs on Cut Yer Bars. Budget includes Fee for Service funds to WORCA for trail maintenance and rehabilitation.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Recreation Trail Program	Internal Charges	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Recreation Trail Program	Internal Inventory	500.00	500.00	500.00	500.00	500.00
Recreation Trail Program	Project Payroll Costs	46,000.00	46,000.00	46,000.00	46,000.00	46,000.00
Recreation Trail Program	Project Services	31,500.00	31,500.00	31,500.00	31,500.00	31,500.00
Recreation Trail Program	Project Supplies	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	Total	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

PROJECT: X012, PARK OPERATIONS GENERAL IMPROVEMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Projects proposed for 2017-2018: First generation tire docks to be replaced on alta and alpha lakes, park bench replacement program, bike rack purchases and installations, tennis court fence repairs, slide replacement at Balsam, park and trail fringe green up improvements, green houses, improve portage takeout on RGD, park furniture replacements including picnic tables and drinking fountains to include bottle filling stations, recreation and VT engineers bridge inspections, disk golf course improvements, slack line installations, Medley bridge abutment replacement, dog agility features.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Infrastructure Reinvestment	Project Services	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
	Total	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00

Reserve Funding	Percent
Res - MRDT 2%	50
Res - General Capital Reserve	50
	0
	0

PROJECT: X055, ALPINE TRAIL PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Patterson, David

Project Classification: Continuing Projects

Capital Additions

Description (Public)

Establishing an Alpine Trail Network that will enhance the resort tourism product. Work in 2017 and 2018 will build on the great progress of 2014 - 2016 trail construction and strategically complete the key trail connections of the Sproatt Rainbow Trail Development Plan with nearly 40km of Alpine trail network . The budget includes support for trail construction being undertaken by WORCA and ACC.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Alpine Trail Program - Construction	Internal Charges	5,000.00	5,000.00	0.00	0.00	0.00
Alpine Trail Program - Construction	Project Payroll Costs	86,000.00	86,000.00	0.00	0.00	0.00
Alpine Trail Program - Construction	Project Services	200,000.00	200,000.00	0.00	0.00	0.00
Alpine Trail Program - Construction	Project Supplies	9,000.00	9,000.00	0.00	0.00	0.00
	Total	300,000.00	300,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI	100
	0
	0
	0

PROJECT: X058, MUNICIPAL HALL CONTINUING IMPROVEMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: Continuing Projects

Capital Additions

Description (Public)

The intent of the project is to complete interior and exterior renovations to Municipal Hall to address functional and customer service needs. In 2016, upgrades included changes to address sound control and additional office requirements. In 2017, projects include upgrades to the entryway steps and handrails, flooring replacement for the main floor in addition to design for the roof replacement .

Budget

Subproject	Category	2017	2018	2019	2020	2021
Wayfinding	Project Services	10,000.00	0.00	0.00	0.00	0.00
Municipal Hall Continuing Improvements - Entrance	Project Services	25,000.00	0.00	0.00	0.00	0.00
Municipal Hall Continuing Improvements - Flooring	Project Services	35,000.00	0.00	0.00	0.00	0.00
Roof and siding replacement - design	Project Services	50,000.00	0.00	0.00	0.00	0.00
Roof and siding replacement - construction	Project Services	0.00	500,000.00	0.00	0.00	0.00
Fire Code Upgrade	Project Services	12,000.00	0.00	0.00	0.00	0.00
West arcade retaining wall repairs	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	182,000.00	500,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

DRAFT

PROJECT: X060, BUILDING ASSET REPLACEMENT PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: Annual Recurring Projects

Capital Additions

Description (Public)

This is a reoccurring project intended to complete maintenance and repair of building operating systems. The projects are based on the 2014 Building Condition Assessment Report in addition to regular inspection and asset replacement schedules. Highlights for 2017 include roof membrane repair at the Public Works Yard, on-going Library refinishing, review and replacement of HVAC in PSB and MYAC exterior rejuvenation. As a result of continued poor weather a carry forward from 2016 is \$50,000 is required to complete the PWY roofing.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Building Asset Replacement Program - Contract Services	Project Services	0.00	150,000.00	150,000.00	150,000.00	150,000.00
My Place envelop repairs	Project Services	45,000.00	0.00	0.00	0.00	0.00
Library exterior refinishing and weather protection	Project Services	25,000.00	25,000.00	0.00	0.00	0.00
Public Works Yard roof & envelop repairs	Project Services	90,000.00	95,000.00	0.00	0.00	0.00
Public Safety Building HVAC replacement	Project Services	40,000.00	0.00	0.00	0.00	0.00
	Total	200,000.00	270,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

DRAFT

PROJECT: X064, FORMER HOSTEL SITE IMPROVEMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: Continuing Projects

Maintenance and Repair

Description (Public)

This project includes improved parking lot access and grades, safety upgrades to the public stairs and kitchen ventilation upgrades.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Former Hostel Site Improvements - General	Project Services	25,000.00	0.00	0.00	0.00	0.00
Parking Lot	Project Services	30,000.00	0.00	0.00	0.00	0.00
	Total	55,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X066, TRAIN WRECK PEDESTRIAN BRIDGE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: Continuing Projects

Capital Additions

Description (Public)

This existing section of the "Trash" trail from the Sea to Sky trail to the suspension bridge either gets rebuilt or a new alignment needs to be built to facilitate the large numbers of public going to Train Wreck. This 700 meter trail would be built to a type 2 trail standard.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Train Wreck Pedestrian Bridge - General	Project Services	24,500.00	0.00	0.00	0.00	0.00
	Total	24,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X067, WVLC PARKADE REHABILITATION PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

This is a recurring annual budget is intended for maintenance projects to extend the life of the WVLC parkades. The information is based on a Capital Expenditure Plan prepared by Read Jones Christofferson. In 2017 works to include Lot B waterproofing, fire sprinkler cross connection and electrical room upgrades.

Budget

Subproject	Category	2017	2018	2019	2020	2021
St Andrews Alley (Blackcomb Lodge) - waterproofing	Project Services	1,210,000.00	0.00	0.00	0.00	0.00
General & soft costs	Project Services	62,230.00	101,850.00	9,520.00	0.00	0.00
Contingencies	Project Services	121,050.00	145,500.00	13,600.00	0.00	0.00
Engineering, permits & testing	Project Services	109,000.00	218,250.00	20,400.00	0.00	0.00
Lot A - seal, heel bead replacement & wall joint repairs	Project Services	85,000.00	0.00	0.00	0.00	0.00
Lot D - caulking, heel bead replacement & sealer	Project Services	74,000.00	0.00	0.00	0.00	0.00
Lot A - Waterproof replacement predesign	Project Services	20,000.00	1,455,000.00	0.00	0.00	0.00
Lot A - asphalt & waterproof condition evaluation	Project Services	6,500.00	0.00	0.00	0.00	0.00
Lot C - expansion joint design & tender	Project Services	0.00	8,500.00	136,000.00	0.00	0.00
Fire System cross connection compliance	Project Services	40,000.00	0.00	0.00	0.00	0.00

Lot A - Electrical Room construction	Project Services	18,000.00	0.00	0.00	0.00	0.00
	Total	1,745,780.00	1,929,100.00	179,520.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	50
Res - Transportation Works Charges	50
	0
	0

DRAFT

PROJECT: X071, ANNUAL ELECTRICAL MAINTENANCE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: Annual Recurring Projects

Maintenance and Repair

Description (Public)

Annual Electrical Maintenance is a reoccurring project intended to address larger scope preventative maintenance projects, primarily with lighting. The work will include complete relamp of buildings, parkades and trails every five years. With each project area Power Smart opportunities and technological upgrades will be reviewed. the benefit is to improve efficiencies and service levels by replacing every lamp every five years at or near the end of its expected service life. The success of this program will be a significant reduction of lamp failure, improved efficiency in energy and service delivery and a decrease in delays for repair. In 2016, a lamp replacement occurred at the Public Works Yard, Lot C underground parkade and a number of LED low energy Valley Trail lamps were installed. In 2017, the Library, Lot D and several more Valley Trail/Village lights will be replamped

Budget

Subproject	Category	2017	2018	2019	2020	2021
Annual Electrical Maintenance - Facilities	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Annual Electrical Maintenance - Parkades	Project Services	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Annual Electrical Maintenance - Trail & Stroll lighting	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Annual Electrical Maintenance - Festive Lighting Upgrades	Project Services	20,000.00	20,000.00	0.00	0.00	0.00
	Total	65,000.00	65,000.00	45,000.00	45,000.00	45,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0

	0
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PROJECT: X077, PUBLIC WORKS YARD MECHANICS SHOP HVAC

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

As requested by Central Services, this project will include the replacement and upgrade to the HVAC for the mechanics shop building. Currently there is an undersized and antiquated roof mounted air conditioner servicing the Mechanics Shop. This unit has surpassed its service life and requires replacement. This project will include the supply and installation of a new unit suitably sized for the shop. This HVAC unit will also provide additional heating. This project is re-budgeted from 2016 and expanded to include cooling for the fabrication shop. The project is expected to be complete in the spring of 2017.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Public Works Yard Mechanics Shop HVAC - Contract Services	Project Services	125,000.00	0.00	0.00	0.00	0.00
	Total	125,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X083, WARMING HUT RETAINING WALL

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Maintenance and Repair

Description (Public)

The timber landscape retaining wall around the Lost Lake Warming Hut has reached its end of life.

A replacement in stone that incorporates an outdoor patio should be constructed as a longer term cost effective approach and enhancement to the function of the building and space.

A site review with survey and concept plan was created in 2016. Construction would be scheduled early spring to complete prior to summer.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Construction	Project Services	75,000.00	0.00	0.00	0.00	0.00
	Total	75,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X084, TENNIS COURT RECONSTRUCTION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Maintenance and Repair

Description (Public)

5 of Whistler parks tennis courts are in need of significant surface repairs to ensure a safe and enjoyable experience.

Works include removal of old asphalt due to root damage, removal of organics below grade, re-compacting, new asphalt, acrylic top coat, new lines.

Locations include Brio, Taluswood , Whitegold, Myrtle Phillips and a top coat resurface at Alpha.

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	50,000.00	50,000.00	50,000.00	0.00	0.00
	Total	50,000.00	50,000.00	50,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X086, PARK AND TRAIL ASBUILT SURVEYS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Planning and Other

Description (Public)

Field data collection with GPS, photos and data entry of meaningful park trail and irrigation assets.

All of the information will be recorded and entered into the municipal GIS program.

This work will greatly improve the tracking of our assets, improve efficiency with information availability, maintenance and inspections.

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	25,000.00	25,000.00	10,000.00	0.00	0.00
	Total	25,000.00	25,000.00	10,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT: X088, NESTERS CROSSING TO MYRTLE PHILLIPS VALLEY TRAIL

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Capital Additions

Description (Public)

With the development of Nesters crossing an opportunity is available to build a valley trail connection from the new development to Lorimer Road at Myrtle Phillips School. This connection will provide an excellent commuter route and recreational access to areas beyond. This planning project provides funds to survey and field fit a trail route for future considerations.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Planning	Project Services	6,000.00	0.00	0.00	0.00	0.00
	Total	6,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X089, PARKWOOD VALLEY TRAIL

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Capital Additions

Description (Public)

Parkwood Valley Trail designation is required to safely identify this increasingly busy route and intersection.

Trail lighting will be provided in 2016.

Curb & gutter, asphalt surfacing, trail markings, signs and crosswalks will be provided in 2017. The work will be coordinated with the water main replacement works

Projected Operating Costs to be applied to Programs 5343, 5334, 5337. Account detail available from Lorne Russell

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	100,000.00	0.00	0.00	0.00	0.00
	Total	100,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X090, FITZSIMMONS BIKE PARK

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Capital Additions

Description (Public)

This project involves the relocation and redesign of the jump park, bike skills area and pump track. Engineer reports, planning consultation and prospective builders have been engaged to support the layout. The layout change is part of the larger parks planning concept for the Fitzsimmons youth park and working in conjunction with the Cultural Connector planning.

2017 Design, Tender, Build.

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	200,000.00	0.00	0.00	0.00	0.00
	Total	200,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X091, PARK AND TRAIL SIGN IMPLEMENTATION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Capital Additions

Description (Public)

Project funding would facilitate the build and installation of the sign designs associated with the recreational trail signage program beyond those included in the master wayfinding strategy.

Budget

Subproject	Category	2017	2018	2019	2020	2021
General	Project Services	100,000.00	50,000.00	0.00	0.00	0.00
	Total	100,000.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X096, ACCESS CONTROL UPGRADES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

This project is an audit and redevelopment of our security and access control services with the intent to clean up inventory and database records. In addition, there will be a analysis of the existing system to understand opportunities for improvements and integration.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Security network connection	Project Services	10,000.00	0.00	0.00	0.00	0.00
Access Control upgrades	Project Services	15,000.00	0.00	0.00	0.00	0.00
	Total	25,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X097, OBOE ROOM UPGRADES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

This project is intended to complete a number of upgrades to the Oboe Room to improve occupant comfort and usability. The work includes ventilation upgrades, audio/visual improvements and access reconfiguration to the public corridor.

Budget

Subproject	Category	2017	2018	2019	2020	2021
HVAC	Project Services	12,000.00	0.00	0.00	0.00	0.00
AV upgrades	Project Services	5,000.00	0.00	0.00	0.00	0.00
Construction	Project Services	7,000.00	0.00	0.00	0.00	0.00
	Total	24,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X098, LIBRARY IMPROVEMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

The Whistler Public Library opened in 2008, since then the activity in the building has surpassed expectation and the building is beginning to show wear. The project is to repair the squeaky raised floor, carpet replacement/reinstallation and for interior wall refinishing of the public areas. Some effort will also be directed toward a solution for the wearing solid window panels.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Raised floor repairs	Project Services	15,000.00	0.00	0.00	0.00	0.00
Flooring replacement	Project Services	35,000.00	0.00	0.00	0.00	0.00
Interior painting	Project Services	10,000.00	0.00	0.00	0.00	0.00
Window panel refinishing	Project Services	5,000.00	0.00	0.00	0.00	0.00
Spacial needs assessment	Project Services	25,000.00	0.00	0.00	0.00	0.00
	Total	90,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X099, RAINBOW PARK HOLDING TANK EXPANSION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Capital Additions

Description (Public)

Installation of a second septic holding tank for Rainbow Park washroom is required to keep up with daily demand at this very busy park.

Pump trucks are often required to pump daily on summer weekends to avoid overflow levels.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Supply/Install	Project Services	40,000.00	0.00	0.00	0.00	0.00
Engineering	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X100, ALPHA LAKE WASHROOM SHOWER

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Russell, Lorne

Project Classification: New Projects

Capital Additions

Description (Public)

Installation of an outdoor shower on the exterior side of the existing Alpha Lake Washroom.

This addition is required for public to rinse off after lake swimming to avoid duck itch.

This amenity is consistent with all other lake parks.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X101, PUBLIC SAFETY BUILDING HVAC REPLACEMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

The Public Safety Building currently utilizes 6 water chiller units to provide heat and cooling, this project is intended to replace the 25 year old HVAC units as they have reached the end of life

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	25,000.00	0.00	0.00	0.00	0.00
Engineering, permits and fees	Project Services	10,000.00	0.00	0.00	0.00	0.00
Supply & install	Project Services	150,000.00	0.00	0.00	0.00	0.00
Contingency	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	205,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X103, PWY WORKER SAFETY AND YARD CONFIGURATION PLANNING

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Planning and Other

Description (Public)

This project will review the existing yard configuration and use in terms of snow shed management and wash down bay. The scope of work includes development of an updated plan, user engagement and design development of conceptual plans addressing the concerns.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X104, LAKESIDE PARK SEWER REPAIR

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

Over the past few years staff have experienced blockages in the sewer line leaving the park washroom. Exploration into the problem determined that there has been settlement in the line which forms a blockage. Given the high use in the facility, the pipe will be replaced to correct the slope and with a larger pipe to reduce potential for future issues.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	35,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT: X105, MEADOW PARK WASHROOM WATER SERVICE REPAIR

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

Project Manager: Chalk, Timothy

Project Classification: New Projects

Maintenance and Repair

Description (Public)

In November 2016, low water pressure was reported in the Meadow Park washroom. Preliminary investigation into the problem suggests there is a water service line failure at the edge of the building. This project is intended to repair the water line and restore the landscape. Work is expected to be complete early spring.

Budget

Subproject	Category	2017	2018	2019	2020	2021
Default SubProject	Project Services	25,000.00	0.00	0.00	0.00	0.00
	Total	25,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

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PROPOSED DEPARTMENTAL OPERATING BUDGETS, 2017

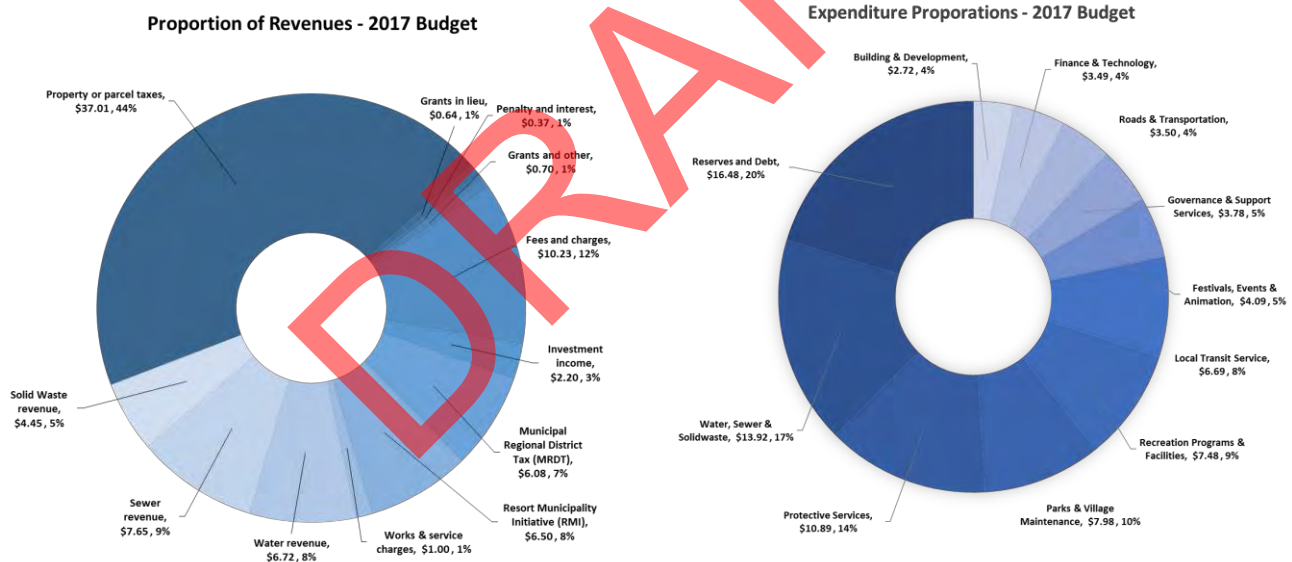
With comparisons to preliminary 2016 actuals and
budgets

The Resort Municipality of Whistler | February 21, 2017

This document contains a summary of proposed departmental operating revenues and costs for the fiscal year January through December, 2017. Amounts are also provided for preliminary 2016 actuals and budgets. Operating amounts are typically for work that is carried out from one year to the next.

All amounts are presented on a non-consolidated basis which may give rise to variations from amounts included in the actual Five-Year Financial Plan Bylaw. Non-consolidated means that subsidiary companies of the municipality (Whistler Housing Authority for example) are not included and, interdepartmental sales and purchases have not been removed. This information is presented in the same format and order as the quarterly financial reports that are prepared during the year.

Certain types of revenue and costs not allocated to a specific department are not included in this document. Examples are property taxes, investment income and reserve contributions. These amounts are not allocated as they are not directly related to operational activities. In addition, the scope of work, environmental conditions, council priorities and other factors will give rise to variations in year over year changes. As such, this document is intended to provide an overview of revenues and the financial resources required to provide services and, revenues generated, at a departmental level.



Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 1100 Mayor and Council	2016 Preliminary Actual Results	2016 Budget	2017 Proposed Budget
Mayor & Council			
Revenues	0	0	0
Expenses	398,715	406,747	417,846
Total	398,715	406,747	417,846
Mayor and Council Total	398,715	406,747	417,846

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Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 1200 CAO Office	2016 Preliminary Actual Results	2016 Budget	2017 Proposed Budget
Administrator			
Revenues	0	0	0
Expenses	468,010	433,184	418,675
Total	468,010	433,184	418,675
Communications			
Revenues	0	0	0
Expenses	464,055	477,478	524,997
Total	464,055	477,478	524,997
Corporate, Economic & Environmental Services			
Revenues	(26,894)	(10,600)	(17,700)
Expenses	1,318,578	1,447,320	1,578,176
Total	1,291,684	1,436,720	1,560,476
Human Resources			
Revenues	0	0	0
Expenses	841,393	819,327	843,267
Total	841,393	819,327	843,267
CAO Office Total	3,065,141	3,166,709	3,347,415

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 5000 Resort Experience	2016 Preliminary Actual Results	2016 Budget	2017 Proposed Budget
Strategic Alliances			
Revenues	(83,241)	(83,241)	0
Expenses	167,902	157,021	165,627
Total	84,661	73,780	165,627
Village Events and Animation			
Revenues	(3,510,144)	(3,696,528)	(3,554,923)
Expenses	3,367,141	3,742,827	3,814,762
Project Expenditures	0	0	0
Total	(143,003)	46,299	259,839
Division Administration			
Revenues	(76,491)	(75,000)	(75,000)
Expenses	404,165	404,664	388,258
Total	327,674	329,664	313,258
Resort Operations			
Revenues	(1,772,949)	(1,722,046)	(2,898,445)
Expenses	6,631,261	6,692,317	6,983,103
Project Expenditures	0	0	0
Total	4,858,311	4,970,271	4,084,658
Planning (ALL)			
Revenues	(70,569)	(81,200)	(82,500)
Expenses	1,390,643	1,527,683	1,550,869
Grants & Contributions	(101,839)	(98,000)	(106,000)
Project Expenditures	107,375	62,800	105,815
Total	1,325,610	1,411,283	1,468,184
Building Department Services			
Revenues	(1,196,544)	(786,000)	(854,221)
Expenses	932,243	977,672	991,893
Total	(264,301)	191,672	137,672
Resort Experience Total	6,188,952	7,022,969	6,429,237

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 6000 Infrastructure Services	2016 Preliminary Actual Results	2016 Budget	2017 Proposed Budget
General Manager			
Revenues	0	0	0
Expenses	385,569	344,520	313,327
Project Expenditures	0	0	0
Total	385,569	344,520	313,327
Development Services/Energy Mgmt			
Revenues	(35,788)	(8,500)	(126,000)
Expenses	511,921	575,377	729,627
Grants & Contributions	0	0	0
Total	476,133	566,877	603,627
Transportation			
Revenues	(2,917)	0	0
Expenses	2,358,977	2,317,973	2,392,341
Project Expenditures	0	0	0
Total	2,356,060	2,317,973	2,392,341
Central Services			
Revenues	(2,797,841)	(2,816,184)	(2,855,779)
Expenses	2,264,688	2,249,013	2,256,252
Total	(533,152)	(567,171)	(599,527)
Environmental Operations			
Revenues	(2,228,374)	(2,269,309)	(2,350,041)
Expenses	2,216,323	2,269,309	2,350,041
Total	(12,052)	0	(0)

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Solid Waste				
Revenues	(6,412,834)	(5,489,566)	(6,411,439)	
Expenses	5,679,144	4,840,853	5,545,587	
Total	(733,690)	(648,713)	(865,852)	2
Transit				
Revenues	(3,852,892)	(3,726,800)	(3,791,800)	
Expenses	6,444,049	6,472,400	6,627,400	
Total	2,591,157	2,745,600	2,835,600	
Water Fund				
Revenues	(6,731,489)	(6,640,622)	(6,738,741)	
Expenses	3,193,882	3,112,490	3,207,003	
Project Expenditures	0	0	0	
Total	(3,537,607)	(3,528,132)	(3,531,738)	3
Sewer Fund				
Revenues	(7,848,698)	(7,527,443)	(7,673,394)	
Expenses	4,512,809	4,624,313	4,747,038	
Project Expenditures	28,728	0	0	
Total	(3,307,160)	(2,903,130)	(2,926,356)	2
Infrastructure Services Total	(2,314,743)	(1,672,176)	(1,778,578)	

Notes:

- 1 All costs are allocated 70% to water and 30% to sewer.
- 2 Net pays for debt principal and reserve contribution.
- 3 Net funds reserve contributions.

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 7000 Corporate and Community Services	2016 Preliminary Actual Results	2016 Budget	2017 Proposed Budget
Finance			
Revenues	(104,707)	(90,910)	(96,860)
Expenses	1,912,901	2,007,819	1,951,509
Project Expenditures	0	0	0
Total	1,808,194	1,916,909	1,854,649
Information Technology			
Revenues	(64,808)	(55,700)	(64,800)
Expenses	1,421,071	1,422,898	1,489,131
Project Expenditures	0	0	0
Total	1,356,263	1,367,198	1,424,331
Protective Services			
Revenues	(3,147,782)	(2,668,877)	(2,947,900)
Expenses	5,473,053	5,495,035	5,799,280
Project Expenditures	0	0	0
Total	2,325,271	2,826,158	2,851,380
Fire Rescue Service			
Revenues	(17,692)	(50,000)	(38,200)
Expenses	4,388,935	4,134,974	4,294,830
Total	4,371,243	4,084,974	4,256,630
Whistler Public Library			
Revenues	(169,927)	(153,300)	(163,700)
Expenses	1,095,287	1,064,223	1,127,391
Total	925,361	910,923	963,691
Recreation			
Revenues	(1,277,935)	(1,174,245)	(1,210,546)
Expenses	2,023,494	2,014,557	2,039,736
Project Expenditures	0	0	0
Total	745,560	840,312	829,189
Meadow Park Sports Centre			
Revenues	(1,818,499)	(1,650,658)	(1,768,621)
Expenses	3,330,612	3,363,900	3,481,863
Project Expenditures	0	0	0
Total	1,512,113	1,713,242	1,713,242
Corporate and Community Services General			
Revenues	0	0	0
Expenses	268,927	260,995	270,651
Total	268,927	260,995	270,651
Corporate and Community Services Total	13,312,933	13,920,711	14,163,763

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THE RESORT MUNICIPALITY OF WHISTLER

Host Mountain Resort
2010 Olympic and Paralympic
Winter Games

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REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 21, 2017
FROM: Resort Experience
SUBJECT: DP 1494 – 4313 VILLAGE GATE BOULEVARD – GATEWAY LOOP
REDEVELOPMENT

REPORT: 17- 029
FILE: DP 1494

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Permit DP 1494 for the proposed Whistler Gateway Loop reconstruction project at 4313 Village Gate Boulevard which includes the following variance to the Zoning Bylaw:

- a) Vary the building setbacks from 10.0 metres to 1.0 metre on the east side and 7.0 metres on the west side for the canopy structure

as illustrated on architectural plans A1.01, A2.01, A2.02, A3.01, A5.01 and A5.11 prepared by Public Architecture, dated 11/25/16, landscape plans L1.0, L1.1, L4.0 Rev. 2 dated 02/09/17 and L5.0, L6.0, L6.1, L6.2, Rev. 0, dated 11/25/16 prepared by P + A landscape architecture, and encroachment plan L0.0 prepared by P + A landscape architecture, dated 03/09/17 attached as Appendix B to Administrative Report to Council No. 17-029 and subject to the resolution of the detailed items specified in the letter attached as Appendix D to Administrative Report to Council No. 17-029 to the satisfaction of the General Manager of Resort Experience.

REFERENCES

Location: 4313 Village Gate Boulevard
Legal Description: Lot 49 District Lot 1902 Plan 18817
Owner: Resort Municipality of Whistler
Zoning: LP1 (Leisure Park One)

Appendices: 'A' Location Map
'B' Architectural and landscape plans
'C' Draft Advisory Design Panel minutes February 15, 2017
'D' Letter to Applicant

PURPOSE OF REPORT

This report seeks Council's approval of the issuance of Development Permit DP 1494, an application for the redevelopment of the Gateway Loop to improve the guest arrival experience, transportation function and capacity, and pedestrian experience at 4313 Village Gate Boulevard. This municipal project is part of the on-going Whistler Village Rejuvenation Initiative and supports Whistler's Transportation Planning and congestion management initiatives.

The proposed development is subject to development permit guidelines for form and character, protection of development from hazardous conditions and protection of the natural environment.

The development permit is subject to Council approval as the proposal involves the development of a building greater than 20 square metres in floor area.

DISCUSSION

Background

The Gateway Loop was designed as the primary drop off point and entry into Village Square in the Whistler Village Master Plan developed by Eldon Beck and it remains an important arrival and entry point for Whistler Village. Since the original design, Whistler has experienced tremendous growth in visitation; Whistler Village has grown and evolved and the current design and facilities do not adequately meet the needs of the resort community. The proposed project, is a major redevelopment of this area that has undergone an extensive design development process, from conceptual planning through detailed site planning and design that has involved a comprehensive community engagement process, including reviews by the municipal Advisory Design Panel.

Staff initiated work exploring conceptual options for improving both the function and form of the Gateway bus and taxi loop area in the spring of 2014.. This work was precipitated by recommendations 1.1.5 and 1.1.7 of the EPI: Summary of Key Findings Report and was informed by previous related studies and reports including: the Whistler Welcome Strategy (2003), the Sea to Sky TDM Study (2003); the Whistler Intermodal Transportation Plan (2004) and the Whistler Transportation Plan (2004), among others. Input and feedback from key Gateway Loop users and stakeholders on key objectives for redevelopment of the area, alternative concepts and the proposed design was obtained through the design development and review process. Stakeholder representation included Visitor Centre staff, Whistler Council, Taxis, Pacific Coach Lines, Greyhound, Whistler Transit, Whistler Connections, the Hotel Association, RMOW Parks and Road staff, Tourism Whistler and the Whistler Chamber of Commerce.

On February 21, 2017, Council authorized staff to award the project as presented by Administrative Report to Council No: 17-015. Staff recommended support for the design as it is believed to best address the overall objectives of the project, the necessary scope of work to be completed and the quality of development that is deemed to be required in this key location in Whistler Village.

The proposed redevelopment has been reviewed relative to the applicable Whistler Village design guidelines and has been reviewed by the Advisory Design Panel.

Proposed Development

The proposed redevelopment of the Gateway Loop transportation plaza and parking area is shown on the architectural and landscape plans provided in Appendix B. The following describes the proposed development:

- Adding a 526.23 square metres canopy structure to provide cover for people arriving and departing Whistler Village by bus or coach as well as cover for the bus doors and luggage holds. To enhance the legibility of this sculptural form and maximize pedestrian and bus maneuvering space at grade, small diameter galvanized steel columns will be used.
- Enlarging the surface area to improve waiting area for bus passengers, parking capacity for buses, short term parking stalls and taxi waiting area.
- Providing parking for 8 bus bays, an increase of 5 stalls from the current 3 stalls.
- Reconfiguring the existing metered short term parking stalls from 11 to 10 stalls but adding 3 longer stalls to accommodate short term parking for recreational vehicles.
- Improving the pedestrian circulation routes to and from the bus plaza, Visitor Centre, the main entrance into Whistler Village, the taxi zone and nearby transit stops with raised and marked pedestrian crossings.

- Providing a permanent wall and gate installation (for use at peak times) at the taxi loop to direct patrons into waiting taxis and eliminate the existing temporary fencing.
- Improving the lighting of the area for security while using directional light to reduce the amount of spillage illumination beyond the plaza or taxi zone.
- Providing an area for future art installations to further enhance the pedestrian experience of this area.
- Improved landscaping to create a balance between a park-like setting and improved visual sight lines to the Visitor Centre, the main entrance into Whistler Village, the taxi zone and the nearby transit stops.

Advisory Design Panel Review

The proposal was reviewed by the Advisory Design Panel on March 16, 2016 and on February 15, 2017. Prior to the February meeting, the applicant made improvements to the design to address Panel's comments from the first meeting. On February 15, 2017 the Panel supported the project with the following motion:

That the Advisory Design Panel supports the project and its improvement in urban design, landscape, pedestrian flow and overall form of development. The Panel strongly supports the civil design, site layout, lighting, way finding, and overall structure. Panel encourages staff and the design team to consider Panel's comments regarding details related to provision of light beneath the roof structure, roof colour, and simplification of hard landscape materials and detailing, and paving patterns to add value to the project, and further contemplate integration of potential washrooms if they are to be incorporated in the future.

The panel supported staff working with the design team to finalize the recommended design details. The minutes of the February ADP meeting are attached as Appendix C for reference.

WHISTLER 2020 ANALYSIS

Overall, the proposal supports the Whistler 2020 strategies for Visitor Experience, Transportation and Built Environment and addresses.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor Experience	Communication, travel and services are seamless and convenient at all phases of visitors' trips, from prior to departure until after returning home	The upgraded Gateway Loop facility will significantly improve the arrival and departure experience for visitors travelling by highway coach to and from Whistler.
Transportation	Transportation alternatives and options are developed, promoted and supported so that inter-community mobility minimizes the negative impacts of traditional modes of travel	The upgraded Gateway Loop facility will make highway coach travel to and from Whistler a more attractive alternative with the ability of this facility to accommodate a greater capacity of visitors while still increasing the efficiency and convenience of the trips.
Transportation	The convenience and seamlessness of the alternative transportation system to, from and within Whistler ensures usage rates continue to rise.	The upgraded Gateway Loop facility will provide a location for seamless (and weather protected) transfers from highway coaches to smaller shuttles and taxis.
Transportation	Residents, businesses and visitors are increasingly aware of the importance and benefits of alternative transportation choices	The upgrade of the Gateway Loop facility will be a clear message that the community places high importance on providing excellent facilities for alternative modes of transportation.

Built Environment	Building design, construction and operation is characterized by efficiency, durability and flexibility for changing and long-term uses	The design of the upgraded Gateway Loop facility utilizes durable materials that meet the Whistler Village Design Guidelines and no significant additional maintenance costs are anticipated. This design also allows for expansion in the future as the resort increases in visitation.
-------------------	--	--

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Finance	The resort community effectively and efficiently balances its costs and expenditures	While the cost of construction for this project exceeds the estimated cost, this is a long-term investment and service fees will be explored to mitigate the cost impact on Whistler taxpayers.

OTHER POLICY CONSIDERATIONS

Zoning Analysis

The property is zoned LP1 (Leisure Park One). The proposed development is consistent with the LP1 zone and all other applicable regulations of Zoning and Parking Bylaw N. 303, 2015, except for building setbacks from property lines.

The development permit includes the following variance to Zoning and Parking Bylaw No. 303:

1. Subsection 1(7) of Part 11 of the Zoning bylaw requires a building setback from all parcel lines of 10 metres. This subsection is to be varied to permit the setback to be reduced from 10 metres to 1.0 metre on the east side and from 10 metres to 7.0 metres on the west side for the canopy structure.

These variances are attributable to the unique configuration and composition of the development area as shown on the encroachment plan attached in Appendix B. The area consists of a small parcel zoned LP1 in the centre and is surrounded by additional vegetated areas within road rights of way. The canopy structure is located on the zoned parcel however the 10 metres setbacks from all parcel lines cannot be met given the small parcel size and the site programming to maximize the number of bus stalls. Staff support the setback variances for the canopy structure. It does not affect the adjacent road and is in keeping with the immediately surrounding CC1 and CC1-E zoned parcels that have no setback regulations.

OCP Development Permit Guidelines

The property is subject to the Lands North development permit area which contains guidelines for form and character, the protection of development from hazardous conditions and the protection of the natural environment.

Objectives	Comments
Continue high standard of urban design, architecture and landscape architecture.	The proposal reflects a high standard of design. The roof canopy's geometrical design was inspired by the basalt rock formations found in the local landscape and contributes to the image of the village while expressing individuality in its' design.
Contribute to the image of a cohesive village yet still express individuality in design.	

Create a “user friendly” atmosphere with pedestrian orientated street furnishings and site features (public art) that enhance the space and enhance views of the village and mountains.	The overall plan achieves this “user friendly” atmosphere with the improved landscaping, site layout and circulation routes while improving the visibility of the new transportation plaza.
Guidelines	Comments
All building materials are to be sufficiently durable and shall be detailed to withstand Whistler’s harsh climate. The use of natural stone is required at ground level; both for building base and for streetscape elements.	Proposed materials for the canopy structure, walls, pavers, street furnishings are durable to withstand Whistler’s harsh climate. The use of natural stone and column configuration are to be addressed as a condition of development permit issuance
Roof design is important for snow management, and is a major contributor to village character. The color of roof materials should be neutral or muted in order to blend with or enhance the colors of the natural landscape.	The canopy roof design is modulated with up turned slopes at the east and west ends and the roof surface is sloped inward for snow and runoff catchment drains located within the support columns. The color of the roof and flashing are to be addressed as a condition of development permit issuance.
Surface parking areas be screened by a combination of walls, fences, landscaping and berms.	Existing tree stands and terrain will be removed and replaced with an extensive landscaping plan that includes 63 trees (46 deciduous, 17 conifers), over 930 shrubs and over 1,500 ground cover, ferns, perennials and grasses that are suitable for Whistler’s climate and will create a pedestrian friendly and accessible area which compliments the adjacent landscaping.
Retain existing tree stands and existing terrain where possible	
Landscaping and screening elements must be able to with stand Whistler’s harsh climate conditions and coordinated with adjacent landscaping.	

To mitigate impacts of construction activity on the Whistler Village resort experience and on Village businesses and property owners the applicant will use the Whistler Village Construction Management Strategy. The provision of a Construction Management Strategy plan is a condition of development permit issuance.

Snow Shed Policy

Council Snow Shed Policy G-16 requires any building subject to a development permit to undergo a snow shed analysis, prepared by a certified engineer, and used solely for the benefit of the building design team. The submission of the snow shed analysis report is a condition of development permit issuance.

Green Building Policy

Council Green Building Policy G-23 requires the applicant to provide a green building project checklist, which responds to each of the green building objectives outlined in Section 2.0 of Policy G-23. The submission of the checklist is a condition of development permit issuance.

Legal Encumbrances

The proposed development complies with the flood proofing covenants registered on the title of the property.

BUDGET CONSIDERATIONS

This is a municipal project and the municipality's direct costs of processing and reviewing this application have been covered through the project's capital budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

Infrastructure Services held Council workshops in 2015 and a community open house on May 4, 2016. Feedback from these engagements have been incorporated into the design of this project.

The project has been reviewed by the Council-appointed Advisory Design Panel and has addressed the Panel's recommendations.

SUMMARY

This report seeks Council's approval of the issuance of Development Permit DP 1494, an application for the redevelopment of the Gateway Loop area at 4314 Village Gate Boulevard, subject to the resolution of some detailed items as specified in this report.

Respectfully submitted,

Robert Brennan, MCIP
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Subject Property

1 Plan detail - signage
10 / A2.01 1:10

2 Section detail - signage at top
A2.01 1:10

3 Section detail - signage at grade
1 / A2.01 1:10

4 Elevation detail - monument signage
3 / A2.01 1:20

10 Floor plan
1 / A2.01 1:100

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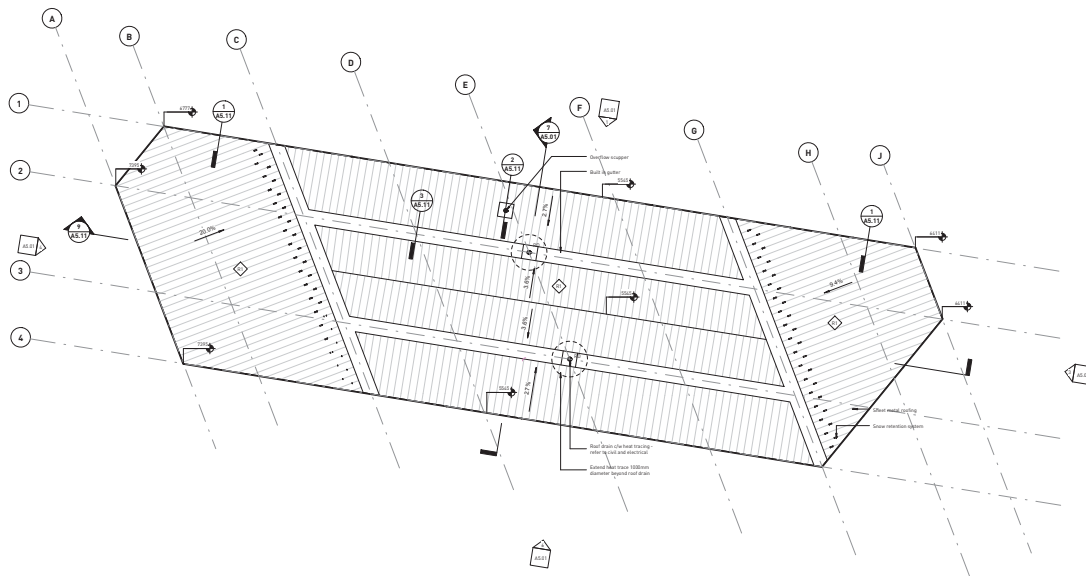
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1	2014-11-25			ISSUED FOR PERMIT					
2	2014-11-25			REVISED FOR PERMIT					
3	2014-11-25			REVISED FOR PERMIT					
4	2014-11-25			REVISED FOR PERMIT					
5	2014-11-25			REVISED FOR PERMIT					
6	2014-11-25			REVISED FOR PERMIT					
7	2014-11-25			REVISED FOR PERMIT					
8	2014-11-25			REVISED FOR PERMIT					
9	2014-11-25			REVISED FOR PERMIT					
10	2014-11-25			REVISED FOR PERMIT					

Gateway Loop Redevelopment Ph 2 Construction of Transit Shelter
4213 Village Green Boulevard, Mississauga, ON

L1 Plan, Details

Project No: 1424 Drawing No: 1
Date: November 25, 2014
A2.01

Note: All conditions shall not show exact location. The proposed conditions shall be permitted. All proposed conditions shall be permitted. All proposed conditions shall be permitted.



Note: All conditions shall not show exact
existing. No proposed conditions shall be
permitted. All proposed structural
replacements shall be indicated.

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Rev	Date	Drawn	Check	Description of Revision	Rev	Date	Drawn	Check	Description of Revision
1	11/25/2014			ISSUED FOR PERMIT					
2	11/25/2014			REVISIONS					
3									
4									
5									
6									
7									
8									
9									
10									

Gateway Loop Redevelopment Ph 2 Construction of
Transit Shelter

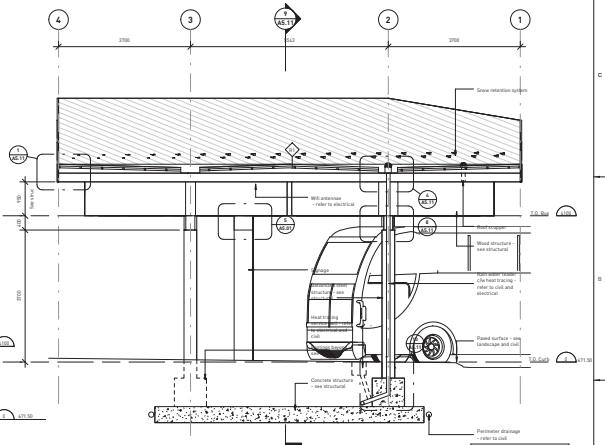
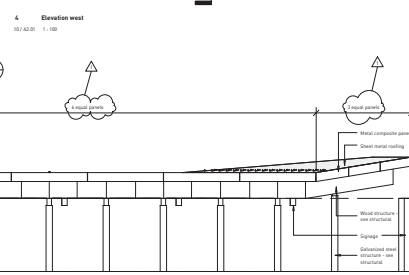
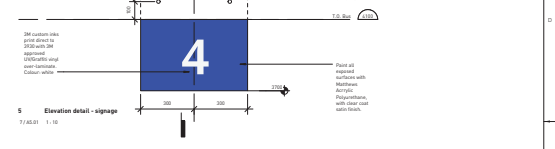
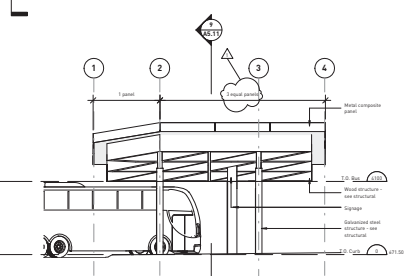
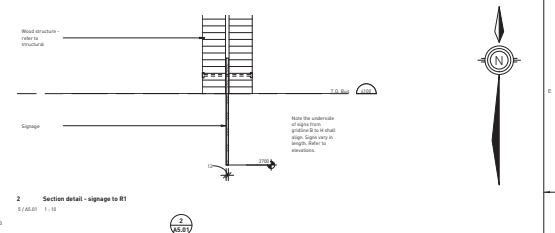
1211 Village Gate Boulevard, Wheat Ridge, CO

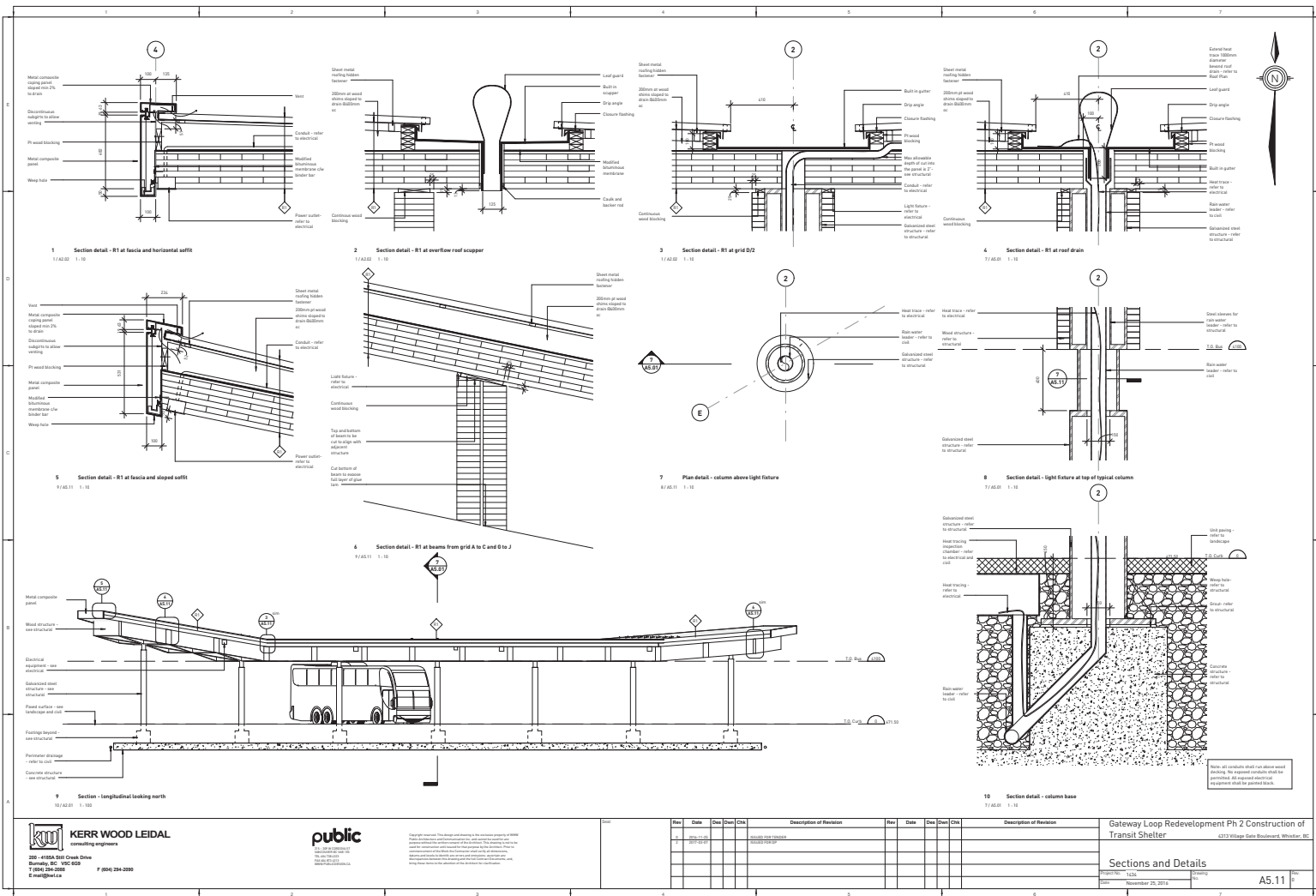
Roof Plan

Project No: 1425
Date: November 25, 2014
Drawing No: A2.02



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Rev	Date	Drawn	Check	Description of Revision	Rev	Date	Drawn	Check	Description of Revision
1	10/16/2011			Initial Design					
2	11/16/2011			Revised Design					
3	12/16/2011			Final Design					

Gateway Loop Redevelopment Ph 2 Construction of Transit Shelter
2013 Village Green Boulevard, Baltimore, MD
Sections and Details
Project No: 1025
Date: November 25, 2011
A5.11



According to the last census report, Whistler's population has now reached 11,800.

PRESENTATIONS

Gateway Bus and Taxi
Loop Reconstruction
2nd Review
File No. DP1494

The applicant of team of James Hallisey, General Manager of Infrastructure Services; Martin Pardoe, Manager of Resort Parks Planning; Jim Dunlop, Engineering Technologist, RMOW; Brian Wakelin, Public Architecture entered the meeting.

Planner Robert Brennan, RMOW introduced the project which came to the design panel in March of 2016. The project is returning with revisions based on input from that meeting.

James Hallisey provided background on the project stating the following:

1. The Gateway Loop project has been an extensive process between staff and Council to come up with the concept of what the RMOW wants to see as the front door to Whistler.
2. There was public consultation in 2016 with regard to the size and scope of this project and whether or not this area needed a simple update or something on a much larger scale.
3. After discussion between staff and Council along with public consultation, staff was directed to take a medium approach. This meant staying within the current street footprint, but significantly altering the form and function of the existing area.
4. Visitors arriving into Whistler by buses and shuttles need a better first impression of Whistler other than a grove of trees. This project will provide a more inviting front door to Whistler.
5. The project went out for tender in the summer of 2016 with the goal to begin construction in the fall. Tenders came back in July of 2016 with two non-local bids.
6. Bids were two to three times above the estimated budget for this project.
7. Staff had discussions on how to get the needs of the project met without compromising the design or the input from panel, while trying to stay closer to the budget.
8. Local contractors informed staff that the major issue is the two very different scopes of work with the roof and civil & landscape. Staff made the decision to split the tender package into two packages; civil & landscape and roof structure.
9. New tenders went out in the fall of 2016 and again there were no local bids. Two bids on civil tender and four bids on roof structure were received and the bid pricing was similar to the first tender, with the roof structure greater than previous.
10. The consensus is that the Gateway Loop Project is necessary regardless of the bid cost. This project is to be the front door to Whistler and will be represented for decades to come.

11. At the February 21st Council Meeting, staff will recommend to Council to award the tenders requiring an increase in the budget for the project.

Martin Pardoe advised on the following:

12. The project site is located at Village Gate Boulevard as you arrive at Whistler Village from Highway 99.
13. Visitors arriving by bus or shuttle at this location would disembark and leave in a number of directions.
14. There will be hard edge seating along a retaining wall situated beside the bus structure and new vegetation behind that retaining wall will act as a buffer.
15. As part of the way finding portion of this project, there will be directional signs to facilitate an easier transition off the buses.
16. There will also be signs directing visitors to the public bus stops both inbound and outbound on Village Gate Boulevard.
17. In response to panel concerns over lack of washrooms at the site, an area was identified to address this issue in a future phase.
18. Staff want to evaluate the needs and demands before a commitment can be made with respect to the development of washrooms at the site.
19. Currently, visitors can access washroom facilities at the Information Centre and at Blackcomb Lodge.
20. A small plaza area with bike boxes in front of Tommy Africa's will be created to enable visitors to lock their bikes in a secure container, if they decide to ride to the village.
21. As bars empty at night, there is a unique situation where everyone wants to get into the handful of taxis located at the taxi loop in front of Tommy Africa's.
22. Current practice to facilitate a smoother flow in the taxi area is to funnel people using a series of temporary barriers. The location of existing lighting means the taxi area is not well lit, so an emergency generator provides additional lighting for the area.
23. The project will address the loading issue in the taxi area by constructing three low walls that have retractable gates, which when deployed, will swing outward creating a barrier and a funnel for taxi customers to a single loading position for access to a taxi. At the end of the evening, the gates can be swung back into and stored in the low walls.
24. To address the low lighting issue, permanent lighting will be added to the west end of the taxi loop area, with the option to add additional lighting at the other end of the area if deemed necessary.
25. Plant material choices were revised based on Municipal staff knowledge and working history with plants and trees that are able to cope with Whistler's harsh weather. Particularly ornamental trees that provide a degree of showing and beauty to the project.
26. As a cost saving measure, a location beside the bus structure has been identified and designed so that public art pieces could be added in a future phase. In this first phase, this area will be finished with the interlocking pavers as part of the hard landscaping. Staff would like to

see the how the new space is used before deciding on permanent public art pieces.

27. In previous versions of the plan, benches were aligned with columns underneath the roof. In the interest of cost saving and efficiency and for the project to proceed, staff did not want to commit to the location of permanent benches at this time. The Municipality has a large supply of benches that can be used in different configurations to see how many benches are needed and in future may proceed with a permanent bench install.
28. Village type lighting consistent with Municipal standards will be installed along the pedestrian corridor.
29. Hard landscape in the form of interlocking pavers will be used predominantly throughout the pedestrian areas with the addition of concrete sections where the buses pull in.
30. Basalt slab inserts serve as a welcome mat where visitors step off the buses. The basalt rock accent is also used as part of the overall design inspiration of the new way finding signs in the village.

Brian Wakelin advised on the following revisions:

31. At each bay there is a fixed number sign providing the number for each bus bay.
32. Panel suggested at the last meeting that digital dynamic signage for the assignment of buses be considered. The revised roof canopy structure includes conduits that this type of signage could be added in a future phase.
33. Panel suggested that washrooms within the structure in the form of pavilion style would be useful for bus and shuttle passengers. This was further reviewed by staff and concluded that any structures under the canopy was more an impediment with respect to visibility and pedestrian movements through the space. Therefore the washrooms in the revised design are to be considered in a separate identified and pre-serviced location in a future phase.
34. The original roof plan was altered to cover the bus and luggage loading areas. The material choices remain unchanged. Roof structure slope is designed to stop snow shedding onto passengers and loading areas.
35. Suggestion for glass or green roof structures were analyzed and would involve a larger column size, beam size and cross laminated timber size. Sizing up to go to a glass or green roof style would add bulk and dimension and costs, or reduce the area underneath which is weather protected which staff believed was contradictory to the project objectives.
36. The canopy structure palette consists of laminated spruce pine, galvanized steel columns and black metal for the roof finishing material.

Panel offers the following comments.

Site Context and Landscaping

1. The site plan is well thought out.
2. Some panelists recommend having future washrooms closer for practicality instead of where they are currently proposed, and to further contemplate their integration into the shelter if they are to be proposed in the future.
3. Local plant knowledge informing plant choice is well received.
4. Using the planting plan as an integral part of the site design to direct pedestrian traffic and limit jaywalking is well thought out.

Form and Character

1. There is strong support from panel to remain with the roof structure as originally designed as opposed to a glass or green roof.
2. The increase in the roof coverage over the luggage doors on the buses is supported and will improve the user experience.
3. Panel has mixed ideas about adding skylights to the roof structure and encourages staff to consider how more light can be incorporated under the structure.
4. With respect to the public art area, panel agrees with staff that the space could be developed in a later phase and the appropriate use identified before committing to a public art space.

Materials, Colours and Details

1. A panel member felt there is still a bit of a disconnect between the architecture and the landscape.
2. Panel supports the colour palette with the exception of the black roof. A lighter color for the roof is suggested.
3. Panel suggested the round columns could echo the basalt design further.
4. Panel suggested the opportunity to simplify the wall material detailing.
5. The basalt slab welcome mats at each bus bay are well received.

Moved by Dale Mikkelsen
Seconded by Tony Kloepper

That the Advisory Design Panel supports the project and its improvement in urban design, landscape, pedestrian flow and overall form of development. The Panel strongly supports the civil design, site layout, lighting, way finding, and overall structure. Panel encourages staff and the design team to consider Panel's comments regarding details related to provision of light beneath the roof structure, roof colour, and simplification of hard landscape materials and detailing, and paving patterns to add value to the project, and further contemplate integration of potential washrooms if they are to be incorporated in the future.

CARRIED

OTHER BUSINESS

ADJOURNMENT

Moved by Dale Mikkelsen

That Advisory Design Panel adjourn the February 15, 2017 committee meeting at 4:26 p.m.

CARRIED

CHAIR: Dale Mikkelsen, UDI

SECRETARY: Melissa Laidlaw

APPENDIX D

James Hallisey / Jim Dunlop
Infrastructure Services
Resort Municipality of Whistler

March 13, 2017

RE: DP 1494 – 4313 Village Gate Boulevard – Gateway Loop Redevelopment

The following provides a list of outstanding items to be provided and reviewed to the satisfaction of the General Manager of Resort Experience as a condition of development permit approval.

1. Provide architectural drawings that address details related to the design of the canopy columns.
2. Provide a snow shed analysis report prepared by a certified engineer.
3. Provide a written checklist which responds to the objectives in Green Building Policy G-23.
4. Provide a final lighting plan meeting zoning bylaw requirements.
5. Provide a written Whistler Village Construction Management Strategy plan.
6. Provide 1 full size hard copy and 1 pdf of the architectural, landscape and civil drawings for development permit issuance.

Regards,

Robert Brennan
Planner

RESORT MUNICIPALITY OF WHISTLER
Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses
in the LNI Zone) 2129, 2017

A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may in a zoning bylaw pursuant to the *Local Government Act*, divide the whole or part of the municipality into zones, and regulate within a zone, the use of land buildings and other structures, the density of the use of land buildings and other structures, the siting size and dimensions of uses that are permitted on the land and the location of uses on the land and within buildings and other structures;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017".
2. Zoning and Parking Bylaw No. 303, 2015 is amended by:
 - (a) adding "assembly" and "institution" to the list of permitted uses in the LNI Zone under subsection 21 (1) of Part 17; and
 - (b) immediately after subsection 21 (2) of Part 17, adding the heading "Other Regulations" and the following text to be numbered subsection 21 (3):

"The maximum floor area for retail sales auxiliary to a recreation and arts facility use is 165 square metres."

Given first and second readings this _____ day of _____, 2017.

Pursuant to Section 890 of the *Local Government Act*, a Public Hearing was held this _____ day of _____, 2017.

Given third reading this _____ day of _____, 2017.

Approved by the Minister of Transportation this _____ day of _____, 2017.

Adopted by the Council this ____ day of _____ 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
Zoning Amendment Bylaw (Institution and Assembly
Uses in the LNI Zone) 2129, 2017.

Laurie Anne Schimek,
Municipal Clerk

DRAFT

RESORT MUNICIPALITY OF WHISTLER

“FIVE-YEAR FINANCIAL PLAN 2016-2020 AMENDMENT BYLAW NO. 2137, 2017”

A BYLAW

TO AMEND “FIVE-YEAR FINANCIAL PLAN 2016 - 2020 BYLAW NO. 2118, 2016”

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter*;

AND WHEREAS the Council deems it necessary and appropriate to amend the five-year financial plan for the years 2016 to 2020;

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Five-Year Financial Plan 2016–2020, Amendment Bylaw No. 2137, 2017”.
2. Schedules “A” and “B” of Five-Year Financial Plan 2016-2020 Bylaw No. 2118, 2016 are replaced by Schedules “A” and “B” attached to and forming part of this bylaw.

GIVEN FIRST, SECOND, and THIRD READINGS this _____ day of _____, ____.

ADOPTED by Council this ____ day of _____, ____.

Nancy Wilhelm-Morden
Mayor

Laurie-Anne Schimek
Municipal Clerk

I HEREBY CERTIFY that this is a true copy
of “Five-Year Financial Plan 2016 – 2020,
Amendment Bylaw No. 2137, 2017”.

Laurie-Anne Schimek
Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
ACCOMMODATION TAX REQUEST BYLAW NO. 2134, 2017**

**A BYLAW TO REQUEST THAT THE PROVINCE IMPOSE AN ACCOMMODATION TAX
UNDER THE PROVISIONS OF THE PROVINCIAL SALES TAX ACT**

WHEREAS the Council of the Resort Municipality of Whistler initially adopted, "Additional Hotel Room Tax Levy Bylaw No. 618, 1987" on February 8, 1987;

AND WHEREAS the Council of the Resort Municipality of Whistler wishes to raise revenue for the prescribed purposes of financing tourism marketing, programs and projects;

AND WHEREAS, the *Provincial Sales Tax Act* as amended in 2015, permits a municipality to request, by bylaw, that the Lieutenant Governor in Council make a regulation to provide for an additional tax levy, not to exceed three percent, on the purchase price of accommodation sold within a designated accommodation area;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the, "Accommodation Tax Request Bylaw No. 2134, 2017".
2. The Lieutenant Governor in Council is hereby requested to make a regulation under section 240 *Provincial Sales Tax Act* declaring that section 123 (1) of the Act applies at a rate of three percent in respect of accommodation purchased within the Resort Municipality of Whistler.
3. The revenue collected from the tax and paid to the Municipality may only be expended consistent with the prescribed purposes of the *Provincial Sales Tax Act*.
4. "Additional Hotel Room Tax Levy Bylaw No. 618, 1987" is hereby repealed.

GIVEN FIRST, SECOND AND THIRD READING this 7th day of March, 2017.

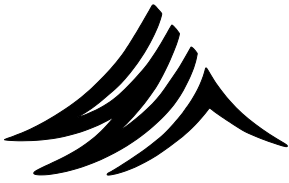
ADOPTED by the Council this __ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
"Accommodation Tax Request Bylaw No. 2134, 2017"

Laurie-Anne Schimek,
Municipal Clerk



WHISTLER

MINUTES

REGULAR MEETING OF THE MAY LONG WEEKEND COMMITTEE

THURSDAY, APRIL 28, 2016, STARTING AT 11:00 A.M.

In the Piccolo Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Chair, Councillor J. Grills
General Manager, Delta Whistler, Jeff Kennedy
Director of Hospitality, Gibbons Group, Terry Clark
Member at Large, Nicole Shannon
RCMP Staff Sergeant, Steve LeClair
Manager of Protective Services, Shannon Story
RMOW Manager, Village Animation and Events, B. Andrea
Recording Secretary, Rose Lawrence

REGRETS:

RMOW General Manager, Corporate and Community Services, N. McPhail

ADOPTION OF AGENDA

Moved by S. LeClair
Seconded by N. Shannon

That the May Long Weekend Committee adopt the May Long Weekend Committee agenda of April 28, 2016.

CARRIED

ADOPTION OF MINUTES

Moved by N. Shannon
Seconded by T. Clark

That the May Long Weekend Committee adopt the Open and Closed May Long Weekend Committee minutes of January 18, 2016.

CARRIED

PRESENTATIONS/REPORTS

Manager of Protective
Services

S. Story introduced herself as the new Manager of Protective Services.

2016 May Long
Weekend Plans

An update was given by S. Story and S. LeClair regarding planning to date for the May Long Weekend as well as stakeholder outreach.

- Go Fest An update by B. Andrea was given regarding the schedule for GO Fest and a discussion was held.
- Whistler Community Church An update by S. Story was given regarding the request to host a booth at the Town Plaza gazebo and a discussion was held.
- Updated Terms of Reference A review by S. Story was given regarding input into new committee membership and a discussion was held. The group discussed moving Nicole Shannon to the new Retail Merchants Sector representative and moving Terry Clark to the Liquor Primary Sector representative and then recruiting for one restaurant sector representative and one community member-at-large to join the committee.

OTHER BUSINESS

There were no items of Other Business.

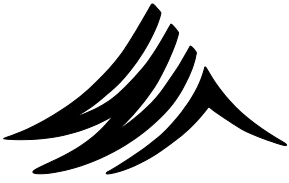
ADJOURNMENT

Moved by S. LeClair

That the May Long Weekend Committee adjourn the April 28, 2016 meeting at 12:06 p.m.

CARRIED

CHAIR: Councillor J. Grills



WHISTLER

MINUTES

REGULAR MEETING OF EMERGENCY PLANNING COMMITTEE TUESDAY, NOVEMBER 29, 2016, STARTING AT 1:30 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Mayor, Nancy Wilhelm-Morden
Councillor, Jen Ford
RMOW Chief Administrative Officer, Mike Furey
RMOW General Manager of Infrastructure Services, James Hallisey
RMOW General Manager of Resort Experience, Jan Jansen
RMOW General Manager of Corporate and Community Services, Norm McPhail
Whistler Fire Rescue Chief, Geoff Playfair
RCMP Staff Sergeant, Rob Knapton
RMOW Acting Manager of Protective Services, Lindsay DeBou
RMOW Emergency Program Coordinator, Erin Marriner
Whistler Transit Representative, Juan Carlos Gomez
Whistler Fire Rescue Captain, Tony DelBosco
School District#48 representative, Ian Currie
Whistler Blackcomb representative, Kira Cailles
RMOW Recording Secretary, Evangeline Cannon

REGRETS:

Vancouver Coastal Health, Samantha Wilbur
BC Ambulance Service, William Macdonald

ADOPTION OF AGENDA

Moved by G. Playfair
Seconded by L. Debou

That the Emergency Planning Committee adopt the Emergency Planning Committee agenda of November 29, 2016.

CARRIED

ADOPTION OF MINUTES

Moved by J. Jansen
Seconded by M. Furey

That the Emergency Planning Committee adopt the Regular Emergency Planning Committee minutes of May 24, 2016.

CARRIED

PRESENTATIONS/DELEGATIONS

Safety Briefing

Pre-meeting safety briefing presented by E. Marriner; E. Marriner briefed attendees on safety protocols should an emergency occur during the meeting.

General Emergency Program Update

E. Marriner provided an update on several current Emergency Program initiatives including the Crown Land Tenure Application for the Gin Peak Repeater Site, the October 22nd public Emergency Preparedness session at the Whistler Library, The Great BC Shake Out, volcanic activity on Mount Meager, growing regional partnerships, and auxiliary power to municipal facilities. A discussion was held. Note: Chair Mayor N. Wilhelm-Morden questioned the recent loss of FM radio transmission in Whistler.

Action item: E. Marriner will look into gaps in service of FM radio and report back to the group.

RMOW and RCMP Staffing Update

N. McPhail reported that Kara Triance has been hired as the new Inspector of Regional RCMP to replace Neil Cross. Pat Mulhall has been hired as the new Staff Sergeant, as Steve LeClair retired in June. L. DeBou reports that a FireSmart Coordinator has been hired at the RMOW on a term position. Scott Rogers, Fire Smart Coordinator is working with Strata's encouraging the adoption of FireSmart initiatives and creating a manual for future FireSmart work.

Kira Cailles joined the meeting at 1:40 p.m.

R. Knapton joined the meeting at 1:43 p.m.

Comprehensive Emergency Management Plan: Flood Hazard Specific Guide

A presentation by E. Marriner regarding the Comprehensive Emergency Management Plan – Flood Hazard Specific Guide. A discussion was held.

Action item: Chair Mayor N. Wilhelm-Morden suggested that the Flood Hazard Specific Guide be presented to Council.

Canadian Red Cross Agreement

A presentation by E. Marriner regarding the success of the Canadian Red Cross Agreement in 2015 and 2016, and a recommendation from staff that the RMOW extend the agreement another three years. E. Marriner reports that the partnership is significantly benefiting the RMOW and the community. Squamish, Pemberton and the Squamish-Lillooet Regional District also have agreements with the Canadian Red Cross.

2017 Emergency Program Budget Requests

E. Marriner provided information regarding a 2016 budget request to complete a Sea to Sky Corridor Evacuation Transportation Plan; if approved in the budget process, this will be a cost-share with District of Squamish. The RMOW Evacuation Plan provides a robust plan to evacuate people within the RMOW jurisdiction; the Sea to Sky Evacuation plan will provide a strategy to evacuate an entire community in the Sea to Sky corridor and what the highway capacity and operational requirements are for mass evacuation in the corridor.

Action item: Chair Mayor N. Wilhelm-Morden suggested that staff look at lessons learned from the evacuation in Fort McMurray; and whether or not Fort McMurray had an evacuation plan.

Update to Committee Terms
of Reference

A recommendation from staff that the Emergency Planning Committee Terms of Reference be updated; specifically sections pertaining to Committee Membership, Quorum, Public Attendance at Meetings, Frequency of Meetings, Minutes, and Committee Appointments including the addition of a secretary and recording secretary.

That staff take the updated Terms of Reference to Council for endorsement.

Moved by J. Jansen
Seconded by J. Ford

2017 Meeting Schedule

Proposed meeting schedule for the Emergency Planning Committee for 2017:

- Thursday March 2, 2017; 8:30am to 10am
- Thursday June 15, 2017; 2:30pm to 4pm
- Thursday September 14, 2017; 2:30pm to 4pm
- Thursday December 7, 2017; 2:30pm to 4pm.

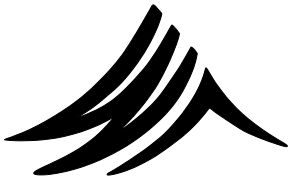
All meetings will be held in the Flute Meeting room at Municipal Hall.

OTHER BUSINESS

M. Furey notes that he would like to see the traffic/parking management plan begin to be worked on for the Holiday season. Would like to see flaggers out at the congested areas again this season. N. McPhail noted RMOW hired consultants to study road closures, preventative and follow up processes. Engineering is also working diligently with the Transportation Advisory Group to study data, trends etc. MOTI met with Engineering recently and made some suggestions on tweaks that can be made to local Hwy services to facilitate as smooth Hwy flow as possible.

ADJOURNMENT 2:15 pm

CHAIR: Mayor, Nancy Wilhelm-Morden



WHISTLER

MINUTES

**REGULAR MEETING OF LIQUOR LICENCE ADVISORY
COMMITTEE
THURSDAY, JANUARY 12, 2017, STARTING AT 8:45 A.M.**

**At Municipal Hall – Flute Room
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Accommodation Sector Representative, Chair, Colin Hedderson
Food & Beverage Sector Representative – Pubs, Mike Wilson
Food & Beverage Sector Representative – Nightclubs, Terry Clark
Food & Beverage Representative – Restaurants, Vice-Chair, Kevin Wallace
Whistler Fire Rescue Service Representative, Geoff Playfair
Whistler Community Services Society Representative, Cheryl Skribe
Councillor, Steve Anderson
RMOW Staff Representative, Secretary, Frank Savage
Recording Secretary, Shannon Perry

REGRETS:

Public Safety Department Representative, RCMP, Rob Knapton
Liquor Control and Licensing Branch (LCLB) Inspector, Holly Glenn

GUESTS:

Bert Hick, Rising Tide Consultants

Vice-Chair Kevin Wallace called the meeting to order at 8:50 a.m.

ADOPTION OF AGENDA

Moved by Mike Wilson
Seconded by Cheryl Skribe

That Liquor Licence Advisory Committee adopt the Liquor Licence Advisory Committee agenda of January 12, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by Mike Wilson
Seconded by Terry Clark

That Liquor Licence Advisory Committee adopt the Liquor Licence Advisory Committee minutes of November 10, 2016.

CARRIED

COUNCIL UPDATE

Liquor Licence Advisory Committee welcomed the new council representative Steve Anderson.

Councillor Anderson informed that this year's New Year's Eve celebrations report from RCMP included more liquor related infractions than the previous year. Councillor Anderson also reported on his 2016 tour of Whistler Village with MLA John Yap, Parliamentary Secretary for Liquor Policy Review and author of the 2014 B.C. Liquor Policy Review Report.

PRESENTATIONS/DELEGATIONS

Bar Oso New
Liquor
Primary Patio
File No.
LLR1271

Frank Savage introduced Bert Hick from Rising Tide Consultants who is acting on behalf of Bar Oso for this application. A report had been distributed to LLAC members prior to the meeting, and Frank presented an overview of the Bar Oso application for a new eight person patio:

- For this type of application the LCLB requires a resolution from local government Council. Municipal policy requires a referral, review and recommendation from the LLAC.
- The proposal is for an eight person capacity outdoor patio to the right of the entry door.
- In addition the upper floor interior capacity will be increased from 28 to 30 persons and the lower floor interior capacity will be reduced from 70 to 62 persons. The proposed total capacity (including patio) will then be 100 persons, the maximum permitted by the number of washrooms in the establishment.
- Application details were referred by e- mail to LLAC members for comment, and no issues or concerns were identified.
- No comments were received during the 30-day public notification period.
- Bar Oso is in good standing based on its compliance history.
- Frank then reviewed the application in accordance with the LLAC review criteria:
 - The establishment will continue to serve its existing customer base of visitors and residents.
 - There is a high demand for patios in summer and après ski. The proposed patio facing Village Common is in a key location and would provide an alternative outdoor amenity along the Village Stroll.
 - Noise from the patio is unlikely to be a problem for the community: the patio is small, Bar Oso does not have a history of noise or disturbances, outdoor speakers will be turned off by 10 p.m.
 - There were no comments received during the 30-day public notification period.
- Mr. Hick then made a brief presentation explaining the rationale for the new patio and the benefits to the resort. Bar Oso is owned by the Aquilini Group, who also own Araxi Restaurant. It is intended to operate and manage the Bar Oso patio in the same manner as the Araxi patio. It will provide a small amenity but will not be a problem for the community.

Questions & Answers:

LLAC members then had the opportunity to ask questions of Mr. Hick regarding the proposed patio.

- Whistler Fire Rescue Service representative inquired about the door at the far end of the proposed patio. It is an emergency exit door from the hotel. Therefore, the establishment must ensure that there is clear access to the exit at all times and that this requirement should be added to the good neighbour agreement. Mr. Hick agreed and will convey this requirement to Bar Oso management.
- The proposed patio is entirely on private property will not reach the Village Stroll.

LLAC Member Comments:

All LLAC members then expressed support for the patio application, as it will bring more atmosphere to the area and will provide more needed patio seats to this area of Whistler Village.

Moved Mike Wilson
Second Terry Clark

That the Liquor Licence Advisory Committee supports the application from Bar Oso for the addition of an eight person capacity patio, with the condition that fire access be maintained.

CARRIED

There were no issues or concerns with the proposed changes to reduce the interior occupant load of the establishment, and LLAC members concluded that a recommendation to Council was not necessary.

Bert Hick left the meeting at 9:16 a.m.

Colin Hedderson entered the meeting at 9:20 a.m.

Provincial Liquor
Policy
Changes

A presentation from Frank Savage on the capacities of restaurants, pubs and nightclubs with a focus on Whistler Village “neighbourhoods”. The previously discussed goals and objectives of a licensing decision making framework were reviewed, considering the new types of liquor licence applications that may be expected as a result of the new provincial liquor policies. The primary role of the LLAC on licence applications was reviewed, which is to provide advice to Council on licensing decisions where a resolution from local government Council is required by the provincial Liquor Control and Licensing Branch (LCLB).

As follow-up from the November 10, 2016 meeting, LLAC food & beverage sector and accommodation sector representatives had committed to obtaining feedback from their sector members regarding interest in applying for liquor licence changes enabled by the new provincial policies.

LLAC member comments and questions:

- Food primary (restaurant) sector: Restaurant Association of Whistler members were polled about their interest in applying for a dual

licence (a food primary licence until, say, 10 p.m. and then a liquor primary licence until closing). No responses were received to date.

- Accommodation sector: Hotel Association of Whistler members were advised on a new LCLB policy which will permit a patron to carry a drink from a hotel bar or restaurant to their hotel room and the new policy which will permit a hotel to serve a drink to guests at check-in. No responses were received.
- Can any “other business” apply for a food primary or liquor primary licence? Yes, the LCLB has not set limitations on what types of businesses that can apply. Businesses with a food primary licence would need to satisfy all of the food service requirements.
- If a food primary licensed restaurant or an “other business” applies for a liquor primary licence, local government would have a full opportunity to review and comment on such an application. If local government Council recommended against issuing a licence, the LCLB could not issue a licence.
- Nightclub sector representative: the sector’s biggest concern is late night security. Will a food primary establishment switching to liquor primary at night have trained staff to provide the same level of security as a nightclub to manage late-night clientele? Also a concern about late night entertainment – are there ways of ensuring that a “lounge” does not turn into a nightclub? Can we put terms and conditions in the liquor licence as to what types of entertainment are permitted?

LLAC members had been sent the current and proposed criteria from Council Policy G-17, *Municipal Liquor Licensing Policy*, which the LLAC must use in reviewing liquor licence applications. Proposed changes to the suggested review criteria were discussed:

- Can the review criteria include “Encourage/maintain the independent nature of the Whistler food and beverage sector”? This objective is included in the proposed Decision Making Framework, which is also proposed for inclusion in the Council Policy.
- Evaluation criteria for “other businesses” applying for a liquor primary licence needs consideration. How do we ensure an existing small business does not turn into bar?
- The potential for negative impacts on the community must be considered, and the LLAC should be able to make recommendations on measures to mitigate against those impacts.

OTHER BUSINESS

Next meeting Thursday, February 9, 2017.

ADJOURNMENT

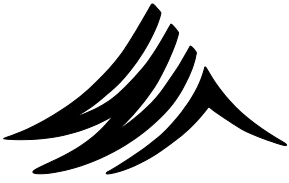
Moved by Cheryl Scribe

That Liquor Licence Advisory Committee adjourn the January 12, 2017 meeting at 10:21 a.m.

CARRIED

CHAIR: Colin Hedderson

SECRETARY: Frank Savage



WHISTLER

MINUTES

REGULAR MEETING OF RECREATION LEISURE ADVISORY COMMITTEE

THURSDAY, JANUARY 12, 2017, STARTING AT 4:30 P.M.

At Municipal Hall – Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Murray Lunn, Member at Large
Bob Calladine, Member at Large
John Konig, Member at Large
Meredith Kunza, Tourism Whistler representative
Roger Weetman, Manager, Recreation, RMOW
Stephanie Sloan, Member at Large
Josie Chuback, Member at Large
Colin Pitt-Taylor, Member at Large
Chris Kaipio, Member at Large
Dave Clark, Member at Large
Eric Wight, Member at Large
Roger Soane, Member at Large
Martin Pardoe, Manager, Resort Parks Planning, RMOW
Councillor, Jen Ford
Recording Secretary, Shannon Perry

REGRETS:

Ian Currie, Howe Sound School District 48 representative

GUESTS:

Heather Beresford, Environmental Stewardship Manager, RMOW and
Cheakamus Community Forest Administrator

Meeting called to order at 4:30 p.m.

ADOPTION OF AGENDA

Items added to the agenda; discussion of Whistler Golf Course, Meadow Park Sports Centre Ice Rink demands, Holborn update.

Moved by Bob Calladine
Second by John Konig

That Recreation Leisure Advisory Committee adopt the Recreation Leisure Advisory Committee agenda of January 12, 2017

CARRIED

ADOPTION OF MINUTES

Moved by Josie Chuback
Seconded by Bob Calladine

That Recreation Leisure Advisory Committee adopt the Recreation Leisure Advisory Committee minutes of November 24, 2016

CARRIED

PRESENTATIONS

- | | |
|---|--|
| New Council Appointee | A brief introduction from Councilor Jen Ford, followed by a round the table introduction from Recreation Leisure Advisory Committee members. |
| RLAC Meeting Dates, Start Time and Frequency | A discussion regarding Recreation Leisure Advisory Committee meeting dates, start times and frequency was held. It was decided that May to November meetings will have an early start of 3 pm and a 4pm start during winter season. Meetings to remain on a monthly basis. |
| Cheakamus Community Forest Draft Access Management Plan | <p>A Presentation from RMOW Environmental Stewardship Manager regarding the Cheakamus Community Forest Draft Access Management Plan</p> <p>Firstly a quick background on the Cheakamus Community Forest. Followed by a review and explanation of the Cheakamus Community Forest road tenure map, resource constraints map, recreation opportunities map.</p> <p>To review CCF website go to http://www.cheakamuscommunityforest.com
For discussed harvesting maps click here</p> |

Comments:

SLRD believe Cheakamus Community Forest are to control new trail maintenance on Sproatt Mountain. Correction, RMOW and WORCA worked together building the trails (also worked with Canadian Wilderness Adventures) and are responsible for maintenance.

Cheakamus Community Forest tenure is a legal obligation with the province to harvest trees.

Old growth continues to be harvested. Cheakamus Community Forest attempts to balance the second growth and old growth harvesting to minimize impacts to old growth.

- | | |
|---|--|
| RLAC 2017 Priorities and Municipal Budget | A discussion regarding 2017 priorities and municipal budget process including an explanation from Parks Planning Manager and review of three priority submissions from RLAC members. |
|---|--|

RLAC committee discussed such items as; Multi-use field, Lost Lake entrance at the Passiv Haus, dogs in Whistler parks, Meadow Park Sports

Centre infrastructure, Meadow Park drainage (included in the 5 year capital plan and also considered potentially through the artificial turf project), water (lake) access, what are the future plans, are locations being reserved for future options.

Agreed top priorities were artificial turf, water access, an integrated comprehensive dog management strategy, ongoing reinvestment in MPSC.

Artificial Turf Project
Update

A presentation by Parks Planning Manager regarding an update on Artificial Turf Project.

Parks Planning Manager presented the Artificial Turf Field Needs Assessment to the Committee of a Whole at their December 5, 2016 meeting. The presentation was very similar to what was presented to RLAC at their November 2016 meeting. Staff have initiated the next phase of the project which is to further explore the feasibility of the five candidate sites and more detailed costing. Results will be shared with RLAC and Council and be considered via the larger municipal budget process. If supported, then a site selection process will be initiated.

Blue Community Initiative

A discussion about this program and Whistler's potential interest in participating in the initiative to make a declaration recognizing water as a human right and banning the sale of bottled water in public facilities and at municipal events.

Staff outlined:

- A ban on the sale of bottle water at municipal facilities was introduced via Council in 2009 and implemented in 2010; however there has been limited follow through.
- RLAC previously discussed a similar topic in June and July of 2015. At that time RLAC members reported that a large number of plastic bottles are still being sold in the parks (pop, juice); destination guests are upset that there is no bottled water available, do not wish to purchase a sugar filled beverage, have concerns about drinking out of a fountain, and have no interest in spending money on bottled tap water; and that any public water bottle filling station needs to be attractive to guests and look clean and hygienic.
- Parks Operations will replace current public drinking water fountains with ones that have ability for water bottle filling when the current fountains reach the end of their useful lifespan.

A discussion regarding the merits of the Blue Community program and the excellent quality yet lack of guest knowledge of Whistler's drinking water occurred.

Moved by Josie Chuback
Second by Stephanie Sloan

That Recreation Leisure Advisory Committee recommends that the municipality play a leadership role in recognizing water as a human right and continue to ban the sale of bottled water, and review other opportunities to

complement the initiative to reduce plastic bottle waste and promote and protect our clean water.

CARRIED

NEW BUSINESS

Whistler Golf Course

A Committee member questioned whether the existing Whistler Golf Course represents the highest and best use of the subject lands, and what the forum would be to have that discussion. Perhaps the golf course could be reduced to a nine-hole executive course or more family friendly pitch and putt, and a portion be used for a community center or employee housing or some other use.

Staff agreed to forward this topic to senior staff for feedback.

Meadow Park Sports Centre Ice Rink Demand

A Committee member enquired why adding a second sheet of arena ice was not being considered in the context of an artificial turf field discussion.

Staff responded on the following points:

- The community currently has a dedicated ice arena and tournament quality ball fields, and that the equivalent amenity does not exist for rectangular field users, and will not exist even with the provision of one artificial turf field;
- The existing ice arena is subsidized annually by Whistler taxpayers by approximately \$600,000;
- The capital cost to construct an ice arena is in the \$15 to \$20 million range;
- Most communities in BC with a population of less than 20,000 have only one sheet of ice; and
- The Recreation and Leisure Master Plan recommends protecting space for a potential future second ice sheet, and this will be considered in the artificial turf field site selection process.

Holborn Update

A Committee member enquired about the status of the Holborn property.

Staff responded by advising that the RMOW has not received a development or rezoning application.

A concern was raised that should a rezoning be applied for, that by the time a formal application was received the amenity associated with the rezoning may have already been directed at a higher level without RLAC input. RLAC would like the opportunity to share its perspective on what a rezoning amenity might be ahead of any possible rezoning application.

Staff agreed to forward this concern to senior staff for feedback.

NEXT MEETING

March 9, 2017 at 4 pm

ADJOURNMENT

Moved by Josie Chuback

That Recreation Leisure Advisory Committee adjourn the January 12, 2017 committee meeting at 6:40 p.m.

CARRIED

CHAIR: Murray Lunn



WHISTLER

MINUTES

REGULAR MEETING OF FOREST & WILDLAND ADVISORY COMMITTEE

WEDNESDAY, February 8, 2017, STARTING AT 3:00 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

File: 8221.03

Name	Meetings to Date: 2
Present:	
AWARE, Claire Ruddy, Chair	1
Member at Large, Derek Bonin	2
Member at Large, Arthur DeJong	2
WORCA, Todd Hellinga	2
Member at Large, Johnny Mikes	2
Member at Large, Trevor Burton	1
Member at Large, Kathi Bridge	1
Member at Large, Mac Lowry	1
Regrets:	
Member at Large, Candace Rose-Taylor	1
Councillor Andree Janyk	0
Member at Large, Colin Rankin	1
Recording Secretary	
Heather Beresford	2

Adoption of Agenda

ADOPTION OF AGENDA

Moved by T. Hellinga
Seconded by D. Bonin

That the Forest & Wildland Advisory Committee adopt the Forest & Wildland Advisory Committee agenda for February 8, 2017.

CARRIED

Adoption of Minutes

ADOPTION OF MINUTES

Moved by D. Bonin
Seconded by K. Bridge

That the Forest & Wildland Advisory Committee adopt the Forest & Wildland Advisory Committee minutes for January 11, 2017.

CARRIED

Verbal Reports

Council:

- N/A

AWARE:

- Planning mode
- AGM March 1

WORCA:

- Planning, applications
- Open house March 2 at Forlise

M. Lowry arrived at 3:13 p.m.

RMOW:

- H. Beresford will be managing Wildfire Protection Program
- Wildfire Protection Strategy received by Council January 24.
- UBCM funding application being prepared for Alpine Meadows area.
- RMOW and CCF to begin developing a Memorandum of Understanding for conducting fuel thinning on CCF tenure.

Cheakamus Community Forest:

- Board of Directors meeting February 28
- Access Management Plan – 2017 action plan will be confirmed at BOD meeting

RMOW Wildfire Protection Strategy

Presentation by Heather Beresford, RMOW Environmental Stewardship Manager.

Council received the Wildfire Protection Strategy prepared by B.A. Blackwell & Associates at its January 24, 2017 meeting.

H. Beresford presented the Council powerpoint presentation. See Appendix A.

Budget option being proposed delivers 30 hectares of Wildland Urban Interface area (within 500 m of structures, funded by UBCM) and 40 hectares of fuel breaks. Would treat 25% of high priority areas over 10 years.

Discussion

- Need to update RMOW emergency response plans to include wildfire scenario. Share with public.
- Link CCF harvesting with wildfire management thinning

MINUTES

Regular Forest & Wildland Advisory Committee Meeting

February 8, 2017

Page 3

- Discussion regarding helicopter availability. Concern that there may not be enough resources available if provincial crews busy fighting fires in other parts of the province. Consider advocating for a provincial fire response team with ground crew and helicopter to be on standby in Whistler during high hazard times.
- Ensure that tree protection covenants allow for thinning for wildfire risk reduction purposes
- Managing fuels is one aspect, but also need to plan for and implement initial response teams, training, treating around critical infrastructure. Critical to have an effective response in place if a fire starts.
- Consider hiring an initial response team who could also do other work on the ground when not fighting fires
- RMOW Park Rangers could give out fire risk information and be trained to fight small fires.
- Discussion regarding wildfire fuel thinning prescriptions. Recommendation to thin more heavily so that treatment is more effective and lasts longer, but doesn't negatively affect habitat.
- Suggest holding a wildfire open house to help get message out to public.
- FWAC will follow CCF/RMOW MOU. Members could attend the RMOW budget open house and ask questions.

FWAC Priorities 2017

Access Management Plan Subcommittee was unable to prepare draft comments on the plan for this meeting. Move to March agenda.

At December meeting, FWAC members discussed possibility of meeting with Recreation and Leisure Advisory Committee (RLAC) and Trail Planning Working Group (TPWG) to discuss priorities. Staff from the committees and working group met to discuss.

Staff comments:

- Staff appointed to these committees and working group discuss the minutes and recommendations, advise senior staff and take actions.
- We agree that the groups have some overlapping interests, particularly around trails and access. Staff will ensure that any new trail proposals will come to all three committees for review and comments.
- M. Pardoe provided the following as RLAC's 2017 priorities: artificial turf, water access (seeking improved boat access to Whistler's lakes), an integrated comprehensive dog management strategy, ongoing reinvestment in MPSC.
- The TPWG only meets twice a year and provides FWAC with its newsletter each time.
- M. Pardoe sits on both RLAC and TPWG and offered to do an annual spring presentation to FWAC to share RLAC and TPWG news.
- Given that the main overlap is about trails and access, and that trying to get approximately 30 people together for a meeting could be

challenging and would need a strong focus/reason for being there, suggestion to invite Steve Rochetta, MOE biologist, to come and do a presentation on grizzly bear research, and then the attendees could hold a discussion to share thoughts/recommendations on grizzly bears and recreation trails & access, and to discuss other general topics of shared interest.

Other Business

OTHER BUSINESS

Future Agenda Items:

- March: Visual Quality Objectives
- TBD: Presentation by Bob Cunneyworth, FLNRO Compliance and Enforcement Officer
- April: M. Pardoe, RMOW Parks Planner – RLAC & TPWG update

ADJOURNMENT

Moved by K. Bridge

That the Forest & Wildland Advisory Committee adjourn the February 8, 2017 meeting at 5:01 p.m.

CARRIED

CHAIR: C. Ruddy

RECORDING SECRETARY: H. Beresford

APPENDIX A – Wildfire Protection Strategy presentation slidedeck points

Wildfire Protection Strategy Information Report to Council January 24, 2017

- B.A. Blackwell & Associates prepared the Wildfire Protection Strategy in 2016
- Combines Community Wildfire Protection Strategy and Landscape Level Fire Behaviour model report.
- The Wildfire Protection Strategy is a comprehensive plan with recommendations

Background

- Presentation to Senior Management Team September 9, 2016
- Presented draft plan to Committee of the Whole October 18, 2016
- Final draft delivered December 2016
- Senior Management Team briefed

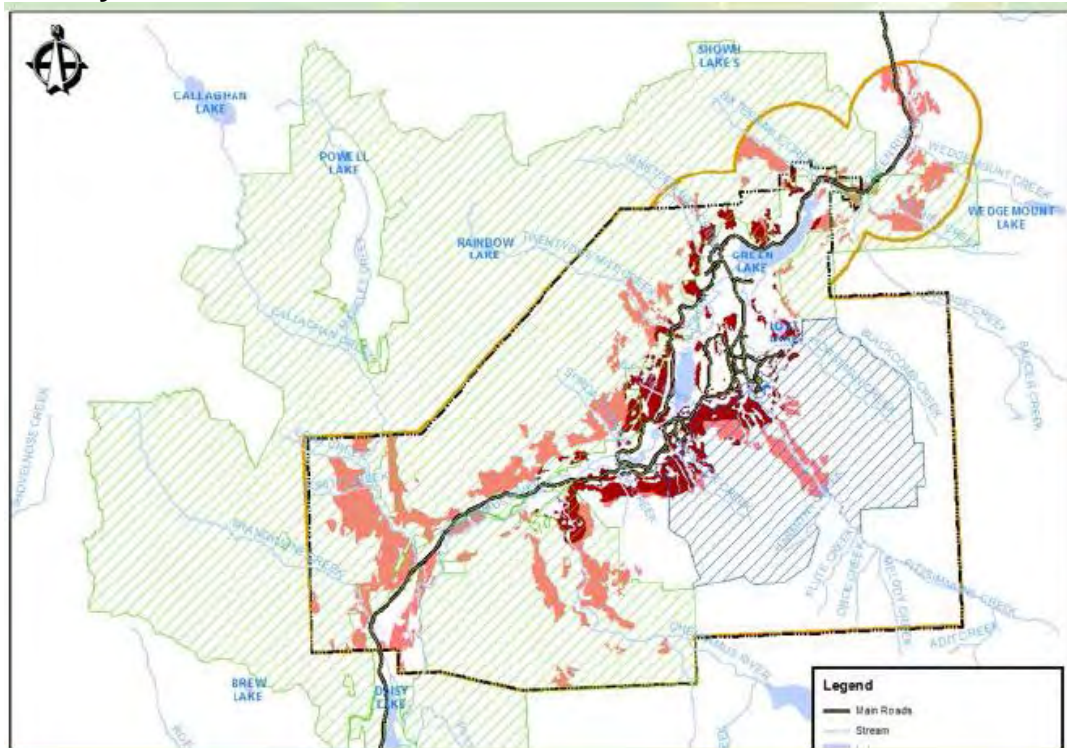
Policy Support

- Community Energy & Climate Action Plan
 - Climate model predicts longer, hotter, drier summers
 - CECAP identifies wildfire as a top risk, and includes Adaptation Objective 1:

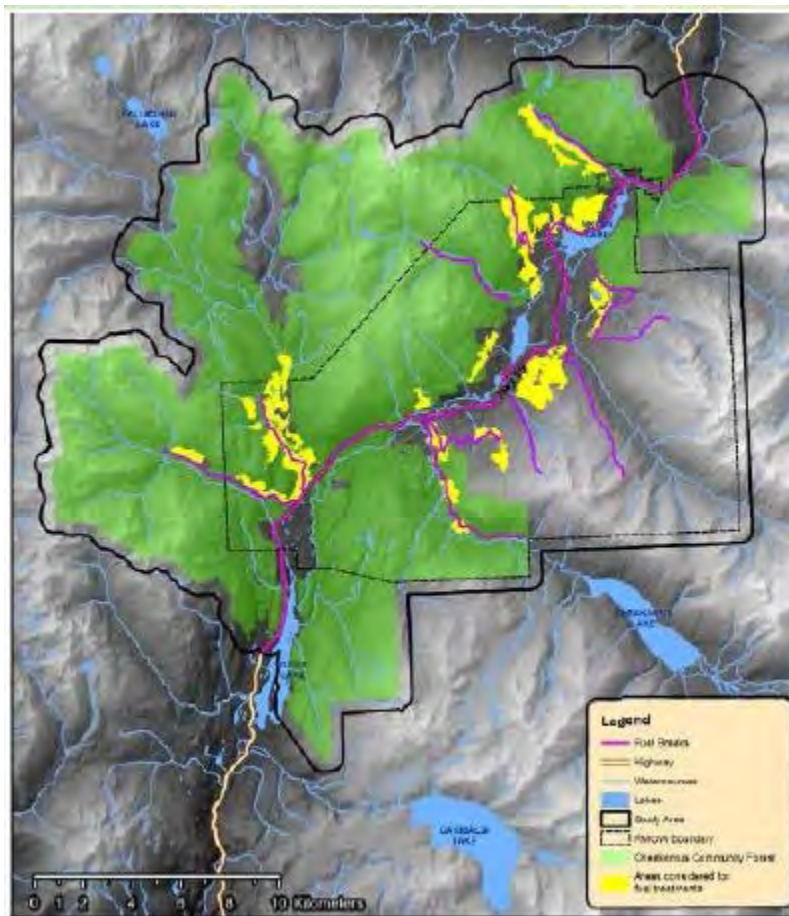
Minimize the threats posed by wildfire and interface fire to human health and safety, private property, infrastructure, wildlife, habitat and biodiversity.

- Council 2016 Retreat priority to “Expand wildfire protection activities.”
- Wildfire Protection Plan identifies 4,000 hectares of high hazard Crown land within RMOW boundary
 - 1,200 hectares within 500m of structures
- 1,500 hectares of high priority areas identified for fuel breaks

Priority 1 & 2 Treatment Areas



Proposed Fuel Breaks



Wildfire Protection Strategy Recommendations

17 Recommendations in total

2017 focus

Planning aspects:

- Finalize strategic planning, including information gathering, phasing, funding and personnel resources
- MOU with Cheakamus Community Forest
- Develop multi-year plan

On the Ground Operations:

- Continue fuel thinning projects
- Continue FireSmart public outreach and assessments

2018 focus

Planning aspects:

- Establish 3-5 year fuel thinning contract
- Begin developing 10 year action plan of fuel thinning prescriptions
- Implement a web-based tool for homeowners
- Create a Wildfire Development Permit Area

On the Ground Operations:

- Continue fuel thinning projects
- Continue FireSmart public outreach and assessments



WHISTLER

MINUTES

REGULAR MEETING OF WHISTLER BEAR ADVISORY COMMITTEE

February 8, 2017, STARTING AT 8:30 A.M.

At Decker Room
RMOW Public Works Yard

PRESENT:

Co-Chair, RMOW, H. Beresford
Co-Chair, Get Bear Smart, S. Dolson
Conservation Officer Service, S. Gravel
RMOW Bylaw Services, T. Lunn
Whistler Blackcomb, A. DeJong

Public:

Whistler Wildlife Protection Group, I. Minic-Lukac
Wind River Bear Institute, Lori Homstol
AWARE/C2C Grizzly Bear Initiative, C. Ruddy

REGRETS:

RMOW Councillor J. Ford
Carney's Waste Systems, P. Kindree
RCMP. Sgt. R. Knapton
Member at Large, C. Hedderson

ADOPTION OF AGENDA

Moved by A. DeJong
Seconded by S. Dolson

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory
Committee agenda of February 8, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by T. Lunn
Seconded by S. Dolson

That Whistler Bear Advisory Committee adopt the Regular Whistler Bear
Advisory Committee minutes of January 11, 2017.

CARRIED

Conservation
Officer Service

A discussion led by Sgt. S. Gravel regarding COS activities.

- Bear Response Plan – M. Badry will review against the Bear Smart Community Program goals
- No wildlife issues. Currently reorganizing and planning.

C. Ruddy arrived at 8:50 a.m.

- B. Mueller will be back in uniform in March.
- COS hiring 8 auxillary officers for province. Unknown if one will be assigned to Whistler area.
- Coquitlam was designated a Bear Smart community February 7.
- Bear Response Plan – COS does not want to create alternative policy or matrix, but identify more non-lethal approaches and response for Whistler. GBS handed out its Bear Management Action Plan (dated April 2010). Bear response plan will articulate officer response within Whistler context.

Bylaw Services A discussion led by T. Lunn regarding RMOW Bylaw Services activities.

- Very quiet
- Park Rangers program will operate again in 2017

ACTION: COS, Bylaw Services Park Ranges and Bear Smart Program Assistant to meet in spring and coordinate bear management efforts.

Discussion regarding communicating successes to public. Add “success stories” as an agenda item, and consider publishing a monthly story. Key messages are that the issues are complex, and everyone needs to play their part.

ACTION: H. Beresford meet with RMOW Communications to discuss opportunity to share a monthly story through Communications department resources.

Carney's
Update N/A

WB Update A discussion led by A. DeJong regarding WB activities.

- Quiet on the mountain

Discussion regarding AWARE and Grizzly Bear Initiative (GBI) activities. GBI is working on plans and signs. AWARE is finishing a waste/recycling management guide including bear information for event planners related to the upcoming bylaw update. AGM is March 1.

RMOW Update A discussion led by H. Beresford regarding RMOW activities.

- Natasha Dudley, biologist at Cascade Environmental Resource Group, was chosen by Council as the new member-at-large to replace N. Fitzgerald.
- H. Beresford and A. Tucker, Solid Waste and Transportation Manager, developing system for improving efficiency and tracking contractors who bring residential waste to compactor sites.
- WBAC Garbage Update bylaw comments forwarded to A. Tucker.
- Bear Response Plan – RMOW and COS committed to completing as soon as possible in 2017.
- Solid waste facilities and RMOW planning process. RMOW staff discussing processes for ensuring that solid waste facilities are planned appropriately to service the volume of waste produced.

Get Bear Smart
Society Update

A discussion led by S. Dolson regarding GBS activities.

- Developing bear management guidelines for special events
 - 5 key tips:
 - Natural vegetation management along race route
 - Improving sight lines
 - Hire COS and/or 3rd party bear contractors
 - Meet with all participants before race to share bear information
 - All participants must carry pepper spray

Discussion regarding fact that RMOW, GBS and AWARE all have or are developing special event guidelines. Need for coordination.

ACTION: S. Dolson, C. Ruddy and H. Beresford meet to coordinate messages and delivery of the guidelines.

Previous Action
Updates

- Complete

ADJOURNMENT

Moved by S. Dolson

That the Whistler Bear Advisory Committee adjourn the February 8, 2017 meeting at 9:54 a.m.

CARRIED

CO-CHAIR: S. Dolson

RECORDING SECRETARY: H. Beresford



February 20, 2017

Re: Call for Letters of Community Interest for an Active Communities Grant

Dear Local Government Partners,

As recently announced, the Province of British Columbia has partnered with BC Healthy Living Alliance and the regional health authorities to introduce grants in support of BC's Physical Activity Strategy.¹ Active Communities Grants will assist local governments in strengthening existing cross-sector partnerships, and their community-based actions, to increase physical activity levels. Increasing physical activity opportunities for vulnerable children – including those in early childhood, youth and families is the recommended priority focus in the VCH Region. However, community-identified local priorities will also be considered.

We invite you to express your community's interest and readiness to partner with us to increase physical activity in your community through a one-time-only Active Communities Grant. This opportunity complements other Healthy Communities funding available to local governments² and is open to Municipalities, Regional Districts and First Nations working in cross-sector collaboration with community partners (including Vancouver Coastal Health). Please see additional guidelines and further information attached.

Selected local governments will be notified in June 2017, to begin work in partnership with VCH staff on project development. Project implementation and evaluation will run from August 2017 to October 2018. Projects will be provincially funded to a maximum of \$30,000 (per local government) with a total \$353,800 of grants to be awarded within the VCH region. Some examples of potential projects include policy development, staff training and program development aimed at healthier community design, supporting active play or active transportation, and/or improving inclusivity of programming for vulnerable children, youth and families.

If you are interested, please submit a brief "Letter of Community Interest" (LOCI) before 5pm on April 19, 2017 to community.investments@vch.ca. Please see attached checklist of what to include in your letter.

We hope that you consider this opportunity to work with us on building more active communities, and look forward to the possibility of working with you on this initiative.

Sincerely,



SOLORZANO

Juan Solorzano
Executive Director, Population Health



¹ <http://www.health.gov.bc.ca/library/publications/year/2015/active-people-active-places-web-2015.pdf>

² Other Ministry of Health funding to local governments and their partners in support of increasing physical activity include Plan H, Age Friendly Communities and Healthy Schools Network. Please consult the [Plan H](#), [CivicInfo BC](#) and [Healthy Schools Network](#) websites for more information.

FURTHER INFORMATION

Active Communities Grants – Vancouver Coastal Health Timeline

Phase One

Submission of Letters of Community Interest (LOCI) and Selection of Communities

- Letters of Community Interest (LOCI) will be accepted until 5pm on April 19, 2017. Please submit LOCI by email to community.investments@vch.ca.
- LOCI express your community's need,³ interest and readiness to work in partnership with VCH on increasing physical activity opportunities. Please see attached LOCI Checklist. Increasing physical activity opportunities for vulnerable children – including those in early childhood, youth and families is the recommended priority focus in the VCH Region. However, community-identified local priorities will also be considered.
- Municipalities, Regional Districts and First Nations within the Vancouver Coastal Health Region⁴ working in cross-sector collaboration with community partners (including Vancouver Coastal Health) are eligible to submit a LOCI. Local governments may collaborate to submit joint applications.⁵

Phase Two

Project Development, Implementation and Evaluation

- All Municipalities, Regional Districts and First Nations will be notified in June 2017 as to whether or not they have been accepted to proceed to Phase Two.
- Selected Municipalities, Regional Districts and First Nations will work in collaboration with Vancouver Coastal Health staff (June to August 2017 as needed) to develop projects funded up to a maximum \$30,000 Active Communities Grant per local government.⁶
- Project implementation and evaluation (August 2017 to October 2018) with continued support from VCH staff.⁷
- Project Evaluation reports due December 2018.

³ Community-level physical activity rates can be found for adults through *My Health, My Community* (https://www.myhealthmycommunity.org/Portals/0/Documents/MHMC%20survey_%20Municipal%20barcharts%20Physical%20Activity%20VCH%20only%2003%20FEB%202017.pdf), and for children and youth through the *BC Adolescent Health Survey* (www.mcs.bc.ca/2013_AHS_Reports).

⁴ The Vancouver Coastal Health Region includes Vancouver, Richmond, North Shore, Sunshine Coast, Powell River, Sea-to-Sky and the Central Coast.

⁵ Unincorporated communities are eligible with submission through their Regional District. Municipalities, Regional Districts and First Nations may submit a joint-LOCI for consideration. Collaborative partnerships include existing and/or emergent Healthier Community Tables, as well as local government partnerships with school districts, divisions of family practice, and sport and recreation organizations.

⁶ Selected Municipalities, Regional Districts and First Nations will be notified of value of project grant to be awarded prior to Project Development phase for planning purposes. In the case of jointly submitted LOCI, project funding will be assessed to a maximum of \$30,000 per local government involved in the joint-submission.

⁷ VCH project development, implementation and evaluation support may include research/data support, participation on Project Committees and/or Working Groups, evaluation support, etc.



Vancouver Coastal Health Active Communities Grant Project Criteria

One-time-only Active Communities Grants are intended to support sustainable, community-level changes. Some examples of potential projects include policy development/implementation, partnership building, developing or enhancing supportive social and physical environments, and staff training in areas such as Healthy Community Design, Active play, Active transportation, and/or Inclusive, accessible physical activity programming.

If selected, local governments will work with VCH staff to develop, implement and evaluate one-time-only project(s) to be funded by the BC Healthy Living Alliance through the BC Physical Activity Strategy Action Plan, according to the following Active Communities Grant guidelines:

- Project activities must address increasing opportunities for physical activity, specifically through at least one of improving access, inclusion and healthy community design.
- Increasing physical activity opportunities for vulnerable⁸ children – including those in early childhood, youth and their families with lower rates of physical activity is the recommended priority focus for projects in the VCH Region. However, projects addressing community-identified, evidence-driven local priorities will also be considered.
- Projects must be one-time-only in nature and intent, or have secured sustainability plans for continuation beyond one-time-only funding. Examples of suitable projects include one-time-only: program enhancements/expansions, pilot projects,⁹ program research/planning, staff training, partnership building, and organizational capacity building.
- Projects must demonstrate a link to broader and longer-term local policies, strategies and/or other initiatives.
- Projects must be based within, and primarily serve residents of, the VCH region (Vancouver, Richmond, North Shore, Sunshine Coast, Powell River, Sea-to-Sky and/or Central Coast).
- Projects must demonstrate existing or planned active collaboration with Vancouver Coastal Health, and other cross-sector community partners.
- Project expenses must be reasonable in relation to proposed activities, and estimates well supported.
- All proposed activities must be completed, and all funding spent, before October 31, 2018.
- Administrative activities exceeding 10% grant value are not fundable.
- Minor capital expenditures are permissible, but must not exceed 40% of the grant value and must have a clear and definable benefit to communities and be clearly linked to planning or programming to increase physical activity opportunities at the community level. Capital is broadly defined as 'tangible assets' that are required to support the planning or programming for physical activity as laid out in the proposal. It will be up to the review panels to make that determination.

For more information...

Please email community.investments@vch.ca or call Naomi Ashton at 604-714-3780.

⁸ Vulnerable population groups include those made vulnerable by ability/disability, citizenship status, ethno-cultural or religious background, gender, health, language, place of residence, sexuality, and/or socio-economic circumstances.

⁹ To be eligible, pilot projects must also be one-time-only in nature and intent. OTO Pilot Project proposals should include clearly developed demonstration goals (i.e., definition of what needs testing and/or demonstrating), evaluation strategies and sustainability plans beyond the pilot phase. These should include reasonable assurance of future funding should the pilot be successful.

Letters of Community Interest (LOCI) Checklist

LOCI express your need, interest and readiness to partner with VCH to increase physical activity rates in your community. Increasing physical activity opportunities for vulnerable children – including those in early childhood, youth and families is the recommended priority focus in the VCH Region. However, community-identified local priorities will also be considered.

Your **brief** (max. 2 pages) Letter of Community Interest should answer **ALL** of the following questions:

- ☐ Who should be contacted regarding this submission? Please complete the Primary Contact Information Form below and submit with your LOCI.
- ☐ Please indicate within what vulnerable community or communities (e.g., neighbourhood(s), cultural community(-ies), or other specific population(s)) you are planning to focus your efforts? Why?
- ☐ (Optional): Please briefly describe any project idea(s) you may be considering at this point for the funding.¹⁰
- ☐ What additional supports (e.g., staff and financial resources, etc.) would you be able to contribute to the development, implementation and evaluation of a successful project?
- ☐ How will this fit with your broader, longer term policies, strategies and/or other initiatives?
- ☐ How does your local government currently collaborate with Vancouver Coastal Health? How do you foresee this grant supporting/enhancing that partnership?
- ☐ Who are your existing or planned community partners? How do you foresee this grant supporting/enhancing these partnerships?

Submission DEADLINE:

Letters of Community Interest (LOCI) must be **received before 5pm on April 19, 2017**. We will confirm receipt of letters by email. Please mail or email your LOCI to:

VCH Population Health Community Investments
232 – 520 West 6th Avenue Vancouver, BC V5Z 1A1

community.investments@vch.ca

Primary Contact Information Form	
Name of Municipality(-ies), Regional District(s) and/or First Nation(s):	
Mailing Address:	
Primary Contact Person re: Letter of Community Interest	
Contact Phone #:	

¹⁰ Note that selected local governments will work in partnership with VCH staff on project development as part of Phase Two. Project ideas described in your LOCI thus are preliminary and may change during Phase Two. Funding decisions will not be based on preliminary project ideas.

PHYSICAL ACTIVITY

VANCOUVER COASTAL HEALTH
DATA & TRENDS

canadian PHYSICAL ACTIVITY GUIDELINES:



**60 MINUTES
per DAY**

(of moderate to vigorous physical activity - MVPA)

**150 MINUTES
per WEEK**

(or 30 minutes per day)
(of moderate to vigorous physical activity)

CHILDREN & YOUTH

Less than 2 in 7 adolescents (12-17) in Vancouver Coastal Health (VCH) are meeting PA Guidelines



VCH — **13.6%**

BC avg — **17%**

**rates
DECREASE**
from ages 6 - 19



MALES are
MORE ACTIVE
than **FEMALES**



Children are

83 HOURS / DAY

PA Strategies are needed to both increase periods of activity during the day, but also to decrease long periods of sitting or sedentary behaviours.

ADULTS

Less than 50% of adults in VCH report they are meeting the PA Guidelines, and rates vary widely by community (click here to see where your community sits)



AND Canadian adults
avg **25 mins**
of MVPA / day

(Source: 2014 Canadian Health Survey on Active Living)



Well below
the PA guidelines

HOW ARE WE DOING?

(Source: 2014 Canadian Health Survey on Active Living)

ORGANIZED SPORT
ACTIVE PLAY
ACTIVE TRANSPORTATION

OVERALL

PHYSICAL LITERACY
SLEEP
SEDENTARY BEHAVIOURS

PHYSICAL ACTIVITY IS ASSOCIATED WITH BETTER HEALTH AND GREATER HAPPINESS
SEDENTARY BEHAVIOUR IS A RISK FACTOR FOR AT LEAST 25 CHRONIC DISEASES

Vancouver
Coastal Health
Preventing disease. Promoting health.

SUBMIT A LETTER OF COMMUNITY INTEREST FOR BC ACTIVE COMMUNITIES GRANTS TO
BY APRIL 19, 2017

From: andrew logan [<mailto:andrewlogan13@gmail.com>]
Sent: Wednesday, March 01, 2017 21:24
To: Mayor's Office <mayorsoffice@whistler.ca>
Subject: Stop old growth forest cutting please

To Mayor and Council

I am appalled that this community would consider regressing to our sad history of resource development without thought to it's importance to future residents. Please take measures to protect our areas' old growth forests for future generations. When these are gone it will be too late. Leave the very little of these special areas intact.

I was not aware that our leaders would condone such actions without proper consultation of those of us who rely on our environment. These serious situations require our input. My family and friends will be watching this issue very closely. We will weigh in politically during the next election. Thank you for your time and concern.

Andrew Logan
503 3100 panarama ridge whistler BC
V0N1B3
604 9061919
andrewlogan13@gmail.com

Submitted on Wednesday, March 1, 2017 - 22:39

Full Name: Karen Blaylock

Mailing Address: 9109 Summer Lane, Whistler, BC V0N 1B9 Civic address if different from mailing address:

Email Address: ckblaylock@yahoo.com

Phone Number: 6049325603

March 1, 2017

Dear Mayor, Council, RMOW Staff,

After attending the February 28 Budget Information session, reading through the online budget information provided by the RMOW and talking to several people I have a few suggestions and concerns.

First

I hope you are still in the process of making decisions and my efforts to make a difference by attending the meeting and writing you are not wasted.

Second

Housing for resort staff seems to me the biggest priority Council should have since if we don't have adequate or affordable housing options for people coming here to work, we don't have much of a resort.

Over the years (1968 to the present) I have seen and heard stories about high rent and housing conditions the young people who make our resort work are subjected to. As a member of Whistler's Emergency Social Services I am also aware of the crowded conditions, accommodations without fire alarms or fire escape options that young people renting are exposed to in order to 'live their dream in Whistler'.

I have often wondered why the RMOW doesn't implement a higher tax rate for home owners who rent rooms out as it might provide much needed WHA program income to the RMOW. I realize that rental owners might seem to be providing a much needed service to the area but I have also wonder how many renting out rooms in their houses declare the income to the Canada Revenue Agency and how many just pocket the money with no real benefit to anyone but themselves.

Third

Soccer is a great sport and provides much needed affordable activity and sport participation for the children of many families in Whistler who can not afford downhill skiing and/or mountain biking. The sport fields also provide an affordable alternative for adult recreation.

I would love to see affordable, sustainable, ecologically friendly sport fields available for all field sport activities in Whistler.

I do not think extending the season for field use is a viable reason to install an artificial turf field or fields in Whistler! Will you plow it next if there is too much snow in the spring? And why didn't you use artificial turf in the Olympic Plaza field if it is so great?

There has been quite a bit of publicity in the last few years about the health issues associated with artificial turf fields: cancer and higher incidence of injuries come to mind.

In addition, the breakdown of plastics when exposed to ultraviolet radiation from the sun causes plastic particles to enter our food chain and water systems: this is a very good reason to dismiss artificial turf as an option. I have been on the artificial turf fields in Surrey B.C. and have seen the pieces of plastic that cling to shoes and clothes after walking on the fields.

I urge you to come up with a plan that uses real, live, sustainable, turf for the fields of Whistler and think building another field is a better option than artificial turf.

Fourth

Water is a huge issue in Whistler: please spend more money educating people on it's proper use, improving our infrastructure, fine those who misuse it and regulate more closely what and how it is used.

I would also like to see some of the RMOW fields and grassy areas go un-watered and turn brown instead of tapping our aquifers to extinction.

I realize you work hard to make things work.

Thank-you

Karen Blaylock

604.932.5603

ckblaylock@yahoo.com

Please sign the form by entering your initials: KB

From: WYSC Administration [<mailto:whistlersoccer@hotmail.com>]
Sent: Thursday, March 02, 2017 19:03
To: Wanda Bradbury <WBradbury@whistler.ca>; Mayor's Office <mayorsoffice@whistler.ca>
Cc: Steve Anderson <sanderson@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; John Grills <jgrills@whistler.ca>; Andrée Janyk <ajanyk@whistler.ca>; Jen Ford <jford@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>
Subject: Supporting the AT Field Project
Importance: High

Dear Mayor and Council,

Firstly thank you for the presentation by staff and comments made by council at the Budget Meeting, it was very informative.

I would like to follow up and share with you a presentation that Whistler Youth Soccer Club (WYSC) has produced in order for us, as a club, and for our members to understand the many reasons why we strongly support the Artificial Turf Field Project.

Thank you for the work that you do for our community as a whole and I hope that you too will support this project.

on behalf of WYSC President, PJ O'Heany

Mitch (Michelle) Forster
Administrator - Whistler Youth Soccer Club
www.whistlersoccer.com

PO Box 1203
Whistler, BC, V0N 1B0
e: whistlersoccer@hotmail.com
c: 604 902 0400

Field User Group Presentation

A Detailed Summary - Supporting the Artificial
Turf Field Project

Contents

1.	Field Classification System	Page 3
2.	Whistler's Field Inventory	Page 4
3.	State of Whistler's Fields	Page 5-6
4.	Length of Day / Length of Season	Page 7-8
5.	Field Use Data	Page 9
6.	What does 1 Artificial Turf Field deliver?	Page 10
7.	Comparing Differences	Page 11-14
8.	The Lifespan of an AT Field	Page 15
9.	Field Users	Page 16
10.	Individual Vs Team Sports	Page 17
11.	Whistler's Growth and Changing Demographic	Page 18
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14.	Next Steps	page 21-22

1/ Field Classification System

- ▶ Class AA (artificial turf)
 - ▶ •**multi**-use, field lighting, field house and/or washroom
- ▶ Class A (grass)
 - ▶ •**single use for soccer; ball diamond infield; good drainage, high quality turf;** field house and/or washroom
- ▶ Class B (grass)
 - ▶ •**medium quality turf; multi**-use with ball diamond infield; good drainage and surface; optional field house or washrooms
- ▶ Class C (grass)
 - ▶ •**lower** quality turf, poor drainage, no support facilities
- ▶ Class D (gravel -all weather)
 - ▶ •**All weather field with** lights (from 4-11pm)

2/ Whistler's Field Inventory

*Spring Creek and Myrtle Philip Upper fields are too small to rate

AA	A	B	C	D
Artificial Turf	High quality turf, good drainage	Medium quality turf, good drainage	Lower quality turf, poor drainage	All weather (gravel) with lights
Unlimited use	Max use 250hrs/year	Max use 126hrs/year	Max use 72hrs/year	Unlimited Use
	Spruce Grove Baseball Diamonds (close to 'A' rating) x 3	Myrtle Philip x 2	Whistler Secondary x 1 Meadow Park Baseball Diamond x 1	Bayly Park x 1 (no lights)

3/ State of Whistler's Fields

- ▶ Our field assets are 20 years old and without reinvestment these assets will continue to deteriorate and fail to meet our growing needs
- ▶ Our fields are in a state of disrepair with no significant repair or replacement work done to upgrade them to date. Like any other assets, sports fields get old and need repair/replacement
- ▶ Grass fields are extremely hard to keep in optimum shape due to our constantly changing climate (frost, sun, rain) which impacts quality from year to year
- ▶ Over the past few years the RMOW has worked tirelessly to keep Myrtle Philip in its best condition which includes restricting use and maintenance closures
- ▶ There is a massive misconception in the community that current fields are underutilized... nothing could be further from the truth
- ▶ Current field user hours are well beyond our fields capacity

3/ State of Whistler's Fields (cont...)

- ▶ WYSC has worked with the RMOW and has moved some youth soccer bookings off the fields at Myrtle Philip to play on baseball diamonds so as not to overuse the grass. We also have to move indoors pre and post outdoor season because the outdoor season is so short
- ▶ Recent research shows that all our fields are considered B grade or **lower, with only 1 'almost A' grade field (Spruce Grove)**
- ▶ Spring Creek and Myrtle Philip Upper Fields are too small to rate
- ▶ To keep **an 'A' grass** field in optimum condition the recommended use is:
250 hrs over 12 months
- ▶ Whistler has a 5 month period so 250 hrs during this condensed timeframe makes it very difficult to maintain grass quality, regardless of the weather
- ▶ Some fields are already in need of complete redevelopment at an estimated \$400K each for grass only (High School, Myrtle Philip & Meadow Park)

4/ Length of Season/Length of Day

Grass (A,B,C)

vs

Artificial Turf (AA)

- ▶ Late May - Mid October = 5 months

- ▶ Playing time each day from 4pm until:

7pm - Spring

8pm - Summer

6pm - Fall

- ▶ Mid March - Mid Nov = 8 months



40% more playing time or
60% with lights

- ▶ Playing time each day from 4pm until:
10pm -Spring/Summer/Fall (with lights)



Increasing playing time each day

- ▶ 125% more - Spring
- ▶ 75% more -Summer
- ▶ 250% more - Fall

4.1 Usage Guidelines for Soccer Field (Source District of North Vancouver)

Source: WYSC Soccer Field Needs Assessment – Oct 2014

Field Class	Hrs. per week	Games per week	Seasonal Hrs.	Weeks of play
AA (synthetic)	Unlimited	Unlimited	Unlimited	Unlimited
A (grass)	8 - 12	4 - 6	250	36
B (grass)	12 - 16	6 - 8	126	20
C (grass)	18	9	72	20
D (gravel)	Unlimited	unlimited	unlimited	Unlimited

4.2 Actual Seasonal Usage - (based on WYSC hours booked for 2013-14 season)

Source: WYSC Soccer Field Needs Assessment – Oct 2014

Field Class	Hrs. per week	Games per week	Seasonal Hrs.	Weeks of play
AA (synthetic)	NA	NA	NA	NA
A (grass)	21	8-12	545	14
B (grass)*	School usage 4	0	64	14
C (grass)	NA	NA	NA	NA
D (gravel)*	3	0	120	36

* Official games are not permitted on these fields

5/ Field Use Data

Source: RMOW Committee of the Whole Artificial Turf Field Project - Needs Assessment Update

Total soccer hours on municipal fields

- ▶ Average approx. 1100 hrs annually

Other rectangular users on municipal fields

- ▶ Average approx. 350 hrs annually

*Does not include SD48 hours

Comparatively

- ▶ Diamond field users Spruce Grove slo pitch and baseball -1800 hrs
- ▶ Meadow Park baseball - 450 hrs

6/ What does 1 AT field deliver?

1 Artificial Turf field will deliver what any number of grass fields can never deliver.....

- ▶ The RMOW could build or renovate more grass fields however the useable season remains unchanged
- ▶ The investment return on grass does not increase
- ▶ Years are variable but in 2015/2016 the playing season would have been extended by more than 5 months due to late snow fall in December and early snow melt in March

1 Artificial Turf field will:

- ▶ Increase the playing season by 60%
- ▶ Increase playing time each day by 75% and up to 250% depending on season (Spring, Summer, Fall, due to lights)
- ▶ Have no restriction on playing time
 - **'A' grass has max. 250hrs/year and 'AA' has unlimited/year**

7/ Comparing Differences - Maintenance

Grass (A,B,C)

- ▶ Maintenance cost /year = \$20K
 - seeding, fertilizing, watering, drainage, cutting, lining
- ▶ Lighting cost approx. \$20-30K
 - if installed to existing grass field
- ▶ Environmental Impact
 - Mowers use fuel to cut grass twice/week
 - Fertilizer used to grow/maintain grass
- ▶ **Grass is not as 'green' as you think**

Artificial Turf (AA)

- ▶ Maintenance cost /year=\$7-10,000
 - re-distributing rubber pellets only
- ▶ Lighting cost approx.\$20-30K
 - some will be covered by user fees
- ▶ Environmental Impact
 - Machine to distribute pellets used only a couple of times per year
 - Uses recycled rubber and/or other products available

8.1/ Comparing Differences - Maximum Use

Grass (A,B,C)

A class = 250 hrs/year

B class = 126 hrs/year

C class = 72 hrs/year

- ▶ Max recommended use hours per year (over 12 months)
- ▶ **NOTE: Whistler's season is only 5 months**
 - The condensed timeframe means wear and tear on grass is even greater and more damaging within a shorter period of time ie: less time for regrowth between use

Artificial Turf (AA)

AA class = unlimited/year

- Except when covered with snow

8.2/ Comparing Differences - Field Use

Recommended Use/year on Whistler's grass field inventory

- ▶ Spruce Grove(A) = $3 \times 300 = 900$ hrs/yr
- ▶ Myrtle Philip (B) = $2 \times 126 = 252$ hrs/yr
- ▶ High School = (C) = $1 \times 72 = 72$ hrs/yr
- ▶ Meadow Park = (C) = $1 \times 72 = 72$ hrs /yr
- (Spring Creek and MP Upper are too small to rate, Bayly Park is gravel)
- Soccer field max use is 250hrs/year whereas baseball field max use is higher at 300hrs/year due to less impact on grass, however both soccer and baseball are played on Spruce Grove.

= 1296 hrs/year TOTAL field hours*

*Total field hours available in Whistler based on recommended use guidelines and our current field inventory

Actual Use/year on Whistler's grass field inventory

Source: RMOW Committee of the Whole
Artificial Turf Field Project - Needs
Assessment Update

- ▶ Soccer Users = 1100hrs
- ▶ Other Rectangular Users = 350hrs
- ▶ Diamond Field Users = 2250hrs

*not including SD48

= 3700 hrs/year TOTAL field hours*

Current field use is 285% more than recommended use

*Total field hours (not including SD48 hrs) currently being used in Whistler during a FIVE month season

8.3/ Comparing Differences - Summary

- ▶ The replacement cost of a field with grass or artificial turf are in fact very similar
- ▶ Comparing pitch to pitch
The difference in cost between the actual grass and the actual turf is only approx. \$300-\$700,000
- ▶ The majority of costs are associated with site preparation, drainage, lights, fencing, team dug outs, which are the same whether building a grass or artificial turf field
- ▶ An artificial turf field will save the RMOW in operating costs.... every year
- ▶ Concerns over safety of AT field material has been cleared by recent study, 20 December, 2016
 - [Dutch Study: Synthetic fields with rubber crumbs are safe](#)

9/ The Lifespan of an AT Field

- ▶ Normal lifespan of an AT field is 10 years, based on a 12 month usable season
- ▶ The lifespan of an AT field in Whistler will therefore be greater than most jurisdictions
 - Whistler is under snow for at least 3-4 months which means 30-40% of time it is un-useable
 - The lifespan will therefore increase by 30-40%
 - Lifespan of an AT field in Whistler will increase from 10 years to 13-14years
- ▶ Saving 13-14yrs @ \$20,000 per year of grass maintenance costs, the value can instead go to replacing the AT turf when required

10/ Field Users

The RMOW has done much of its research based on WYSC hours because we are one of the largest user groups however there are many field users in Whistler which include:

- ▶ Whistler Youth Soccer Club - 400-500 players
- ▶ Adult Co-Ed Soccer League - 8 teams (restricted by field availability)
- ▶ **Women's Soccer League**
- ▶ Football
- ▶ Ultimate
- ▶ Rugby
- ▶ Volleyball
- ▶ SD48
- ▶ Whistler Sport Legacies
- ▶ Whistler Slo Pitch and Sea2Sky Baseball
- ▶ ***New* Over 40's Soccer League** - Whistler Middle-aged Football Club (WMFC)

11/ Individual vs Team Sports

- ▶ Whistler is predominately a ski resort and as such many disciplines are competed as individuals
- ▶ Team sports are an essential and vital part of our community and we need to ensure that we have the opportunity to continue to play and grow all of these sports with appropriate facilities
- ▶ Not only is soccer the most popular sport in the world, it is the cheapest sport in Whistler and the only sport that is growing in numbers across Canada
- ▶ The cost of team sports is far lower than winter/individual sports
- ▶ There are many families that can no longer afford to ski in Whistler because the cost is prohibitive
- ▶ Cross training is an important part of any sport and having a field to use for more months per year and more hours per day would be an asset to the whole community, including skiers

12/ Whistler's Growth and Changing Demographic

- ▶ The RMOW foresaw Whistler's growth 20 years ago and put money into field development at that time
- ▶ The population in 1996 was 7,172 residents, today we have 11,854 residents, **an increase of 65%** however there has been no increase in the number of grass fields. Source: Statistics Canada - Census figures for Whistler, BC
- ▶ Statistics show a **45% increase** of families living in private dwellings from 3160 in 1996 to 4612 in 2016.
- ▶ As the housing crisis peaks every few years and the cycle continues, there is continued demand from families wanting to stay in Whistler
- ▶ Whistler has matured into more than just a ski town with a vibrant local community. There is a demand for a more diverse range of activities which includes; soccer, ultimate, rugby, dance (The Vibe) martial arts (Whistler Awesome Arts Academy), gymnastics (Oros) and many other variations from skiing and mountain biking which typically defines Whistler on the international stage
- ▶ Whistler is now a year-round resort for Adventure Tourism, Arts & Culture and Adventure Sports so investing in a quality facility will be an asset to our community

13/ Looking to the future....

- ▶ Whitecaps Academy is currently based out of Squamish however the participation numbers currently show that more players from Pemberton and Whistler are participating in their programs
- ▶ Jay DeMerit (former Vancouver Whitecaps Captain) started Rise and Shine Captains Camps in Pemberton last summer. The camp offers players an opportunity to learn the skills required to create a balance of elite soccer training on the field, and all encompassing life skills training off the field
- ▶ Whistler Secondary High School Soccer Academy started 2-3 years ago and continues to be a huge success
- ▶ The Athletes Lodge in Cheakamus continues to have world class athletes train in Whistler with no quality outdoor facility to use
- ▶ An AT field increases opportunities to host more team based sports in Whistler including many youth sports teams from Vancouver/Lower Mainland interested in staying and using a quality facility

14/ In Summary

- ▶ **It's time to invest in our community field assets**
 - Whistler ranked as the fastest-growing community in BC and #4 in Canada by Statistics Canada in the 2016 Census
 - **Whistler's population has mushroomed to 11,854, a 20.7% increase from 6 years ago**
- ▶ Investing in an AT field will lengthen our playing season from 5 to 8 months and increase playing time every single day
- ▶ Operating (labour) costs of an AT are significantly less than grass
- ▶ Field quality is a higher standard and will always be consistent regardless of our challenging and constantly changing weather conditions
- ▶ An AT field has so many opportunities for the whole community, not just soccer
- ▶ WYSC will participate in fundraising opportunities to support the AT Field Project and will look for community support and grant funding opportunities

Next Steps.....

1. Council Meetings

March 7	Summary of RMOW 2017 Budget Community Meeting
March 21	Council provides Budget direction and tax rates to staff
April 11	First three readings of Budget
April 25	Budget adopted

*Attendance at any of these meetings is encouraged to support the Artificial Turf Project

Next steps.....

2/ If Artificial Turf Project is approved by Council in the 2017 Budget

- ▶ RMOW moves to PHASE III
Source: RMOW Committee of the Whole Artificial Turf Field Project - Needs Assessment Update
- ▶ Determine site suitability
- ▶ Matrix of site issues for comparative analysis
- ▶ Preliminary layout drawings
- ▶ More detailed cost information
- ▶ Artificial turf environmental considerations
- ▶ Consider findings and determine next steps

Whistler Youth Soccer Club will work with the RMOW to support the Artificial Turf Field Project by:

- Launching a fundraising campaign
- Continuing to seek community business partners to assist with reducing costs associated with building and construction material costs
- Explore and apply for grant funding opportunities

Submitted on Monday, March 6, 2017 - 17:22

Full Name: Marion Young

Mailing Address: 6642 Cedar Grove Lane

Civic address if different from mailing address:

Email Address: myoung@tourismwhistler.com Phone Number: 7788355427 Your Message:

Mayor and Council,

I have been a resident of Whistler for 14 months, after having moved here in November of 2015 from North Vancouver. In that time I have been fortunate with work opportunities and gained valuable experience in a temporary position with Whistler Blackcomb before moving to a permanent position at Tourism Whistler. I am fortunate to live in Whistler for countless reasons and I love being able to promote the experiences here through my work.

Since my move to Whistler I have been living in a house in Whistler Cay with 4 roommates. Several of my roommates have been living there upwards of 5 years and I was fortunate to move in with them in an affordable place to live. While it wasn't a dream living situation for a number of reasons, it worked and we were lucky to live there. In January 2017 one of my roommates had the opportunity to move in to a smaller place and by him letting our landlord know he was moving out, our lease had been broken.

Our landlord approached us with an unusual proposition that I feel Council as well as the Emergency Task Force for Housing should be aware of. He requested we come forward with suggested rates of rental for the house, which I found to be unorthodox but we obliged based on what we could afford, the current conditions of the house and what had been paying previously. Our landlord took that in to consideration while at the same time also putting out the request on Craigslist for businesses only to take over the lease based on what he had read about the Home Run program. See posting here: <https://whistler.craigslist.ca/apa/6002574966.html>. He didn't set a rate for the house but requested businesses input bids and he would take the best bid, ours included.

This situation was upsetting and frustrating for many reasons, but especially considering everyone living in our household works in Whistler. I feel that Council and Emergency Task Force should be aware that the loss of our house is a byproduct of the Home Run Program, not solely of course. I do think the Home Run program is a great idea and I am not trying to criticize it, rather I would like for yourself and others to be aware of this situation happening to residents of the community.

As a resident who will soon be without a place of residency, I am interested in helping out with the housing crisis that is plaguing Whistler. Please be in touch if you know of how I could contribute to making Whistler a sustainable place to live.

Thank you for reading this.

Best,

Marion Young

Please sign the form by entering your initials: MY

From: Gillespie, John (CWR) [<mailto:John.Gillespie@Fairmont.com>]

Sent: Tuesday, March 07, 2017 12:13

To: Mayor's Office <mayorsoffice@whistler.ca>

Subject: FW: Whistler Asphalt Plant

Importance: High

Mayor & Council,,

I am writing to express my grave concerns (no pun intended) / fears regarding the possible renewal / extension of the license to operate an asphalt plant within the Cheakamus Crossing neighborhood in Whistler.

I am sure you have received many letters on this subject so I will try to keep mine short. I just wanted to pass on a few facts below, the first 4 which you may not be aware of.

- 1) My next door neighbor was diagnosed approximately one month ago with AML (Acute Myeloid Leukemia)
- 2) He is currently in Vancouver undergoing Chemotherapy treatments
- 3) He moved into the Cheakamus neighborhood at its inception in 2010.
- 4) He is a non smoker
- 5) A major risk factor for Leukemia is benzene.
- 6) A byproduct of Asphalt Plant Production is Benzene

I also moved into the neighborhood at its inception and now have a 3 year old son. There are at least 20 children under 9 years of age living on our cul de sac of only 27 units. I don't know the science behind all of this but I suspect you can certainly understand my fears / concerns about the extension of the asphalt plant for **ANY** period of time.(3,5,10 or 30 Years) Having lived in the neighborhood for 7 years already as have the majority of residents, another 10 Years would mean living next to an asphalt plant for 17 years. We were led to believe the asphalt plant would be relocated out of the neighborhood when we moved in.

Could the information I have provided above be the proverbial canary in the coal mine? Is it really worth the risk to wait and see if a cluster of cases develops over the long term? If such a situation developed what might the local or provincial governments liability be financially?

Thank you for your consideration. Please do everything within your power to assure the license is not renewed.

John Gillespie
#7 – 1375 Cloudburst Drive
The Terrace
Cheakamus Crossing.
604-907-0833



March 13, 2017

RE: Whistler FIRST Proposal

Dear Whistler Council Members,

We are writing to you in regards to the recent F.I.R.S.T. helicopter firefighting proposal to Council.

The FIRST proposal highlighted the fact that the Whistler valley is facing more aggressive fire behavior due to climate change. We agree with this, and acknowledge that all British Columbia is facing the same reality, however, we do not agree that the FIRST proposal will offer Whistler any additional fire support that Whistler that is not currently provided.

The FIRST proposal is suggesting the use of a dedicated Bell 412, giving R.M.O.W "its own quick-strike firefighting helicopter capable of responding to new fires in 15 minutes or less." What Mr. Wild is describing is an Initial Attack Helicopter. This is, in fact already available to Whistler via BC Forest Service (BCFS) and Blackcomb Helicopters (BH).

During High or Extreme fire danger ratings, BCFS - Coastal Fire Center will hire BH or another local operator on short term contracts to fulfill this need. Mr. Wild argues that "they (BCFS) is doing a great job, it's just that they're tasked to protect such a large area that sometimes things get missed,". In our experience, over many years fighting forest fires in the Whistler area, fires do not get "missed". Even when BCFS does not hire us on an Initial Attack contract, we remain available to them, R.M.O.W, Whistler Blackcomb, Whistler SAR, RCMP, etc., for all emergency services. This is a proven fact over our 26 years of consistent service.

Our company is built on the concept of the "Multi-Mission Helicopter". This means that our aircraft, at any time, can be rapidly re-configured from one mission to another. An A-star doing a Whistler tour can be returned to base in minutes, re-fueled, reconfigured for fire operations with firefighting bucket attached, and airborne again without stopping the rotor blades. This multi mission flexibility has allowed BH to rapidly respond to over 1000 rescues and medevacs in Whistler alone, along with many wild fires. Furthermore, BH has multiple back-up aircraft in case additional air support is required and/or in case of a mechanical issue.

As you know, Blackcomb Helicopters has been a full-time Whistler business for 26 years. During that time, we have developed a close working relationship with R.M.O.W, Whistler Blackcomb, Whistler Fire Department, Whistler SAR, and many other businesses and the community in general.





With over 50 employees in the Whistler corridor with bases in Whistler, Squamish, Pemberton and Lillooet, and 18 helicopters, we have grown along with Whistler to provide a safe, dependable, world class helicopter service. As a local company, we provide over \$50,000.00 in charitable donations annually to the Whistler corridor, along with training flight donations for local SAR groups and the annual Remembrance Day fly by.

The service we have provided to Whistler is something the whole community can be proud of. It was (and is) accomplished with local employees dedicated to helping their own community when emergencies happen. We are very concerned that Whistler Council may consider the FIRST proposal without being aware that Blackcomb Helicopters provides the same service, at virtually no cost to R.M.O.W. As we understand it, FIRST is not a Whistler organization, and would engage helicopters and staff from a non-local company at a cost of \$1,000,000.00 annually. If RMOW wishes to expand their wild fire fighting capability, Blackcomb Helicopters would be happy to discuss this idea and find a solution that would allow us to continue our long-standing relationship without incurring significant costs to the RMOW.

Should the Council request further information please do not hesitate to contact me directly.

Sincerely,

Andrew Bradley
Operations Manager
C 604 9671606
O 604 9381700



From: Patrick Smyth [<mailto:patrick@whistler.tc>]

Sent: Monday, March 13, 2017 10:34

To: Steve Anderson <sanderson@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Jen Ford <jford@whistler.ca>; John Grills <jgrills@whistler.ca>; Andrée Janyk <ajanyk@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>; Nancy Wilhelm-Morden <nwilhelm-morden@whistler.ca>

Cc: Wanda Bradbury <WBradbury@whistler.ca>

Subject: Whistler FIRST

Importance: High

Dear Council:

I support the proposal put forward by Whistler FIRST to provide a dedicated firefighting helicopter capable of quick strike aerial support and rescue within Resort Municipality of Whistler (RMOW) boundaries and the surrounding areas. As someone posted on social media, **Not everybody always knows why is the lifeguard sitting on his or her chair is there for until they drowning.**

We live in place surrounded by trees. This is nothing new. What has changed is the growth of the population, increased density, increased pressure in our recreational areas by people who are not fire-smart and climate event changes/extremes.

This is the kind of budget line item that is worthy of the RMOW.

Warmest Regards,

Patrick Smyth
PO Box 666
Whistler, BC V0N 1B0
Mobile: 604.250.1074