



WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, APRIL 25, 2017, STARTING AT 5:30 P.M.**

**In the Franz Wilhelmsen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

ADOPTION OF AGENDA

Adoption of the Regular Council agenda of April 25, 2017.

ADOPTION OF MINUTES

Adoption of the Regular Council minutes of April 11, 2017 and the Public Hearing minutes of April 11, 2017.

PUBLIC QUESTION AND ANSWER PERIOD

PRESENTATIONS/DELEGATIONS

Memorandum of Understanding - Lil'wat and Squamish First Nations, the Province and Whistler Blackcomb

A presentation by Mike Furey, Chief Administrative Officer regarding the Memorandum of Understanding with Lil'wat and Squamish First Nations, the Province and Whistler Blackcomb.

Fee for Service Report Back – Whistler Chamber of Commerce

A presentation from Melissa Pace, Chief Executive Officer of the Whistler Chamber of Commerce regarding the Fee for Service Report for the Whistler Chamber of Commerce.

Community Needs Assessment Results

A presentation from Carol Coffey, Executive Director of the Community Foundation of Whistler regarding the Community Needs Assessment Results.

MAYOR'S REPORT

INFORMATION REPORTS

DCC Construction / Review Of Business Licence Report No. 17-034

A presentation by municipal staff.

File No. 11358

That Information Report to Council No.17-034 regarding the suspension of Business Licence No. 2017-6720 issued to DCC Construction be received for information.

2017 Memorandum of Understanding between the Squamish Nation, the Lil'wat Nation, the Government of British Columbia, the Resort Municipality Of Whistler, and Whistler Blackcomb
Report No. 17-041
File No. 3024

That Information Report to Council No.17-041 regarding the February 24, 2017 Memorandum of Understanding between the Squamish Nation, the Lil'wat Nation, the Government of British Columbia, the Resort Municipality Of Whistler, and Whistler Blackcomb, be received.

ADMINISTRATIVE REPORTS

DVP 1106 – 2521 Whistler Road – Parking and Retaining Wall Variances
Report No.17-035
File No. DVP 1106

A presentation by municipal staff.

That Council approve the issuance of Development Variance Permit 1106 for the proposed development located at 2521 Whistler Road to:

- a) Vary the length of the parking space from 5.5 metres to 5.0 metres.
- b) Vary the parking space from 1.5 metres to 0 metres from a parcel boundary.
- c) Vary the retaining wall setback from 2 metres to 0 metres from the parcel boundary and the retaining wall varies in height from 0 metres to up 2.45 metres

as shown on the plans prepared by Crosland Doak Design, dated March 19, 2017, attached as Appendix B to Administrative Report to Council No. 17-035.

Drinking Water Week Proclamation
Report No.17-036
File No. 200.2, 3009.1

A presentation by municipal staff.

That Council proclaim Drinking Water Week within the Resort Municipality of Whistler for the week of May 7 to 13 in the year 2017.

Proclamation Of Wildfire Community Preparedness Day & Emergency Preparedness Week
Report No.17-037
File No. 855, 3009.1

A presentation by municipal staff.

That Council proclaim May 6, 2017 as Wildfire Community Preparedness Day in the Resort Municipality of Whistler; and

That Council proclaim May 7-13, 2017 as Emergency Preparedness Week in the Resort Municipality of Whistler.

Bylaw Dispute
 Adjudication System
 Report No.17-038
 File No. 4700.5

A presentation by municipal staff.

That Council authorize staff to pursue development of a Bylaw Dispute Adjudication System for the RMOW as outlined in this Administrative Report to Council No. 17-038; and

That Council direct staff to write to the Court Services Branch of the Ministry of the Attorney General to advise of Council's intent to establish a Bylaw Dispute Adjudication System.

2017 Property Tax And
 Utility Rate Bylaws
 Report No.17-039
 File No. Bylaws 2143,
 2144, 2145, 2146, 2147

That Council consider giving first, second and third readings to the following bylaws attached to Administrative Report to Council No.17-039:

"Tax Rates Bylaw No. 2143, 2017"

"Sewer Tax Bylaw No. 2144, 2017"

"Water Tax Bylaw No. 2145, 2017"

"Sewer User Fee Amendment Bylaw No. 2146, 2017"

"Solid Waste/Recycling Rates Amendment Bylaw No. 2147, 2017"

Tourdex.com Systems
 Inc. 2016 Annual Filing
 Report No. 17-040
 File No. Vault

That the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolve that the Municipality, as one of the shareholders of Tourdex.com Systems Inc., pass the consent resolutions of the shareholders of Tourdex.com Systems Inc., copies of which are attached to Administrative Report to Council No.17-040 as Appendix A, and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

Whistler.com Systems
 Inc. 2016 Annual Filing
 Report No. 17-042
 File No. Vault

That the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolve that the Municipality, as one of the shareholders of Whistler.com Systems Inc., pass the consent resolutions of the shareholders of Whistler.com Systems Inc., copies of which are attached to Administrative Report to Council No.17-042 as Appendix A, and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

MINUTES OF COMMITTEES AND COMMISSIONS

Forest and Wildland
 Advisory Committee

Minutes of the Forest and Wildland Advisory Committee meeting of March 8, 2017.

Whistler Bear Advisory
 Committee

Minutes of the Whistler Bear Advisory Committee meeting of March 8, 2017.

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

2017 Property Tax And
 Utility Rate Bylaws

That Council consider giving first, second and third readings to the following bylaws:

"Tax Rates Bylaw No. 2143 2017"

"Sewer Tax Bylaw No. 2144, 2017"

"Water Tax Bylaw No. 2145, 2017"

"Sewer User Fee Amendment Bylaw No. 2146, 2017"

“Solid Waste/Recycling Rates Amendment Bylaw No. 2147, 2017”

BYLAWS FOR THIRD READING

Zoning Amendment
Bylaw (Maury Young
Arts Centre and
Institution and Assembly
Uses in the LNI Zone)
2129, 2017

That “Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017” receive third reading.

BYLAWS FOR ADOPTION

Five-Year Financial
Plan 2016–2020,
Amendment Bylaw No.
2137, 2017

That “Five-Year Financial Plan 2017-2021 Bylaw No. 2141, 2017” be adopted.

OTHER BUSINESS

CORRESPONDENCE

Brain Tumour Awareness
Month
File No. 3009.1

Correspondence from Susan Marshall, Chief Executive Officer for the Brain Tumour Foundation of Canada, dated March 29, 2017, requesting that the Fitzsimmons bridge be lit Orange any day in May in support of Brain Tumour Awareness Month.

Homerun Program –
Real Estate Association
of Whistler
File No. 2150

Correspondence from Patricia Dagg, Administrator for Real Estate Association of Whistler dated April 6, 2017, requesting that all licensed Whistler rental agents be considered for the RMOW – Whistler Housing Authority Homerun Program rental referrals.

Artificial Turf
File No. 8516

Correspondence from Daniel Jonckheere dated April 10, 2017, regarding his opposition to the installation of an artificial turf field.

Trans Mountain
Expansion Project –
Response Letter to the
Mayor
File No. 4912

Correspondence from Kevin Jardine, Associate Deputy Minister, Environmental Assessment Office dated April 11, 2017, regarding a response to Mayor Wilhelm-Morden’s letter dated February 16, 2017 regarding the Trans Mountain Expansion Project concerns.

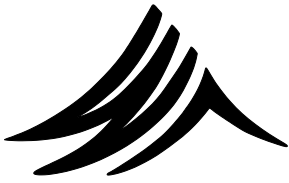
Ovarian Cancer
Awareness Day
File No. 3009.1

Correspondence from Tracy Kolwich, director of the Western Region for Ovarian Cancer Canada received April 11, 2017, requesting that the Fitzsimmons Bridge be lit Teal on May 8, 2017 in support of Ovarian Cancer Awareness Day.

Howe Sound
UNESCO Biosphere
Region Initiative
Designation Support
File No. 3009

Correspondence from Ruth Simons, Executive Director, The Future of Howe Sound Society dated April 19, 2017, requesting support by signing the resolution of the Initiative for Howe Sound United Nations Educational, Scientific and Cultural Organization (UNESCO) Biosphere Region Designation.

ADJOURNMENT



WHISTLER

MINUTES

REGULAR MEETING OF MUNICIPAL COUNCIL TUESDAY, APRIL 11, 2017, STARTING AT 5:30 P.M.

In the Franz Wilhelmssen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Mayor: N. Wilhelm-Morden

Councillors: S. Anderson, J. Crompton, J. Ford, J. Grills, S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Hallisey
General Manager of Corporate and Community Services, N. McPhail
General Manager of Resort Experience, J. Jansen
Municipal Clerk, L. Schimek
Manager of Communications, M. Comeau
Director of Finance, K. Roggeman
Director of Corporate, Economic and Environmental Services, T. Battiston
Manager Resort Parks Planning, M. Pardoe
Senior Planner, J. Belobaba
Acting Manager of Protective Services, L. Debou
Parks Planner, K. McFarland
Recording Secretary, M. Kish

ABSENT: Councillor A. Janyk

ADOPTION OF AGENDA

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That Council adopt of the Regular Council agenda of April 11, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council adopt the Regular Council minutes of March 21, 2017 with an amendment to correct typos and a defeated motion under “Budget Guidelines, Report No. 17-028”.

CARRIED

PUBLIC QUESTION AND ANSWER PERIOD

Anne Townley – 8344 Ski Jump Rise

Ms. Townley stated that she attended the Budget open house and noted that the Mayor said that the Economic Partnership Initiative (EPI) Committee was being tasked with looking into studying the growth of what is occurring in Whistler right now. Ms. Townley stated that from her understanding the mandate of the EPI committee and their membership seems to focus on investment and growth.

Ms. Townley asked how broad a look the EPI will be taking. Will they look at the social issues affecting the community? Will they be talking with social service providers in this community?

Mayor Wilhelm-Morden said that the EPI will be meeting at the end of the month and will be the first time they will be looking at this question. They will be looking primarily at the economic influences and factors but may well consider the social aspects.

Chief Administrative Officer, Mike Furey commented that the EPI is just one group that makes recommendations to Council. There are other important influences for housing and transportation that are informed by the Transportation Advisory Committee and the Mayor's Task Force on Housing. Mr. Furey commented that once we get all the ideas from these committees we then bring them together for Council to consider. The array of housing and transportation needs and other aspects like economic and social needs will determine the path forward and engage the community along the way.

Ms. Townley asked if the community would then have an opportunity at an open house to provide input on where the community feels it would like to go.

Mayor Wilhelm-Morden said she believed so and that they are feeling their way along with this. Mayor Wilhelm-Morden commented that the RMOW have looked at what the status of the various recommendations were and then the discussion came up as to where they want this to end and how busy is too busy. Mayor Wilhelm-Morden informed that at the EPI meeting they will flesh this out a bit more and discuss what that process will look like stating that it is early days in the process still.

John Wood – 8573 Drifter Way

Mr. Wood stated that he is becoming concerned with the community's direction commenting that he retired here and has been coming to Whistler since the 60's following along with the growth of Whistler, participating and volunteering in the community. Mr. Wood commented that the original vision of Whistler inspired by the likes of Eldon Beck and Al Raine has come to fruition – in fact probably reaching that vision a few years back. Mr. Wood commented that you can't turn back the clock and the important thing is that you don't get somewhere you don't want to be.

Mr. Wood asked that with Whistler Blackcomb's (WB) Master Plan revision how can this community cope with what the WB has in its plan and what he feels will be further development that will bring an extra 400,000 people to the community.

Mayor N. Wilhelm-Morden informed that this is a Question and Answer session and asked that he provide a question.

Mr. Wood commented that with all the issues that are taking place with housing, transportation, crowding in our parks and trails even the committees that were created to help come up with solutions to address the issues and how to pay for them have not been successful. Mr. Wood asked how we are even considering expanding the business level adding more attractions to the valley before these issues are dealt with. Mr. Wood stated that it is not fair that the people who live here cannot go to a park or store because of overcrowding.

Mayor Wilhelm-Morden stated that we have not considered the proposed business as there has been no rezoning applications dropped off at the Hall. Once there is there will be ample opportunity for the public to speak to the merits of the proposals and for Council to consider the pros and cons of the proposal. Mayor Wilhelm-Morden commented that the discussion is premature without this.

Mr. Wood commented that he read about a Memorandum of Understanding with The Province, Whistler Blackcomb and First Nations and the RMOW.

Mayor Wilhelm-Morden informed that the CAO will be making a presentation in two weeks' time at a Regular Council meeting to touch briefly on the Master Development Agreement (MDA) with the WB, the Province and the two First Nations and the MOU between those groups and the RMOW. Currently the renewal of the MDA is an agreement between those parties about the 60 year renewal regarding the lease for Blackcomb and Whistler Mountains. Mayor Wilhelm-Morden commented that there is some discussion about development and opportunities in that agreement but until there is a rezoning application the RMOW are not considering it.

Mr. Wood continued that he didn't know how they can continue to develop without overwhelming this community.

Mayor Wilhelm-Morden commented that a lot of people share his concerns.

John Sinclair – 1500 Spring Creek Road

Mr. Sinclair said that he wanted to talk about the budget and asked if there were any rules with how the budget is presented to the community in digital or paper format?

Mayor Wilhelm-Morden commented that she did not believe there were any rules.

Mr. Sinclair stated that he would appreciate being able to see the three previous years budgets. Mr. Sinclair gave an example saying that it is easy to forget about consultants so when it is presented that we are “having consultant fees” he commented that he doesn’t know how much has already been spent on consulting fees. Mr. Sinclair commented that going forward he would like to see the three previous year’s budget lines and wondered if that was a problem.

Mayor Wilhelm-Morden said she did not think it would be a problem stating that he could go to Whistler.ca/budget and pose questions stating that Mr. Roggeman, the Director of Finance will be eager to respond to requests for information.

Mr. Sinclair acknowledged the previous speaker by asking whether the Mayor, Council and staff have not had any discussions regarding the uptake of this new Renaissance Program.

Mayor Wilhelm-Morden commented that was not what was said and stated that plans were presented at a Committee Of The Whole meeting at least once – and that they have gone to open houses that the Whistler Blackcomb has held. Mayor Wilhelm-Morden stated that there has been no re-zoning applications submitted.

Dawn Titus – 8440 Bear Paw Trail

Ms. Titus stated that she has been a resident of Whistler for 33 years and is a retired teacher with a Bachelor of Arts in Biology and that she is here to present her opposition to the synthetic turf field in Whistler.

Mayor Wilhelm-Morden commented that this is a question and answer period and that it is not the time for presenting and encouraged Ms. Titus to ask her question with a brief preamble.

Ms. Titus informed that Professor Bruce Lanphear from SFU was quoted in the US today asking for a moratorium on artificial turf until its safety is proven. Gaboury Benoit for Yale State said that crumb rubber artificial turf is a witch’s brew of toxic substances. Using toxic turf in our community would be an experiment in our children’s health. Presently the City of Vancouver is replacing crumb rubber artificial turf with an alternate source due to the growing health concerns in the City of Vancouver.

Ms. Titus commented that many tax payers that she has spoken to had no idea that this was even coming forward in the budget. Ms. Titus commented that unless you were involved in the soccer organization or a member of the Recreation and Leisure Advisory Committee and attended the meetings - which many people in the community do not have the ability to do because of constraints with jobs and family - you would have no idea that this was coming forward until it was presented in the Pique. Ms. Titus said it is dangerous, too expensive and it is not one of the prioritized needs of our community. Ms. Titus asked how something like this can even be considered when it does not meet specifically any of the conditions of the Natural Step

which is part of the comprehensive sustainability plan in the Whistler2020 plan.

Mr. Jan Jansen, General Manager of Resort Experience commented that Council has benefited from a lot of research that staff have undertaken. Staff have come forward for Committee of the Whole meetings over the last few years and presented various findings with respect to crumb rubber infill research as well as the maintenance costs associated with the establishment of turf and artificial turf fields. Mr. Jansen commented that there has been a thorough investigation of the different alternatives out there as well as the considerations around utilization and the needs around the community. Mr. Jansen commented from a staff perspective there has been a lot of work undertaken in that regard and with the project being viewed from a lot of different angles commenting that the information has been presented to Council.

Ms. Titus commented that the answer did not meet her question around meeting the conditions for a sustainable society, "To eliminate our contributions to systematic increase of substances extracted from the earth's crust; heavy metals, fossil fuels". Ms. Titus commented that artificial turf falls into that area notwithstanding the fact that it has to be taken up probably within ten years and taken away to be replaced by another one. Ms. Titus commented that she does not see how that fits the Whistler2020 at all.

Mr. Jan Jansen referred to the March 7, 2017 Council Report that is posted on Whistler.ca. Mr. Jansen commented that he is aware that the Manager of Parks Planning has met with Ms. Titus and reviewed elements of the report. Specific to that there is a section in the report that is called "Whistler2020 Analysis" that he refers anybody to view which points to eight areas within the Whistler2020 strategy that it references moving us towards sustainability.

Ms. Titus asked each of the Councilors if they will be voting in favour of this crumb rubber toxic turf and would they be willing then to be held personally liable for any health concerns that might come forward in the future as Professor Bruce Lanphear clearly states is a good possibility. Ms. Titus continued that he will be quoted in this week's Pique which is a very thorough article by Mr. Dupuis.

Mayor Wilhelm-Morden stated that they will not be discussing legal liability at this Question and Answer Period. Mayor Wilhelm-Morden commented that Councilors acting in good faith in making a decision would not be exposed to personal liability. Mayor Wilhelm-Morden stated that Councilors have received confirmation from staff with respect to studies that have been conducted so far. The budget provides \$160,000 for something other than crumb rubber if between now and the time the decision is made about what the surface of the field is going to be if crumb rubber comes to light as causing some sort of hazard. Mayor Wilhelm-Morden commented that she had spent 45 minutes with Ms. Titus a couple of weeks ago going over all of this as well.

Ms. Titus commented that research undertaken by Professor Lanphear was not included in the report by staff to Council and she wondered how much information was given to Councillors so they could make a good decision.

Mayor Wilhelm-Morden commented that there has been an onslaught of information on all sides.

Ms. Titus stated that she hoped that a good decision will be made for the health and welfare of the children of the community.

Mayor Wilhelm-Morden recognized the attendance of Garry Watson, holder of the Freedom of the Municipality of Whistler.

Dominic Moreau – 9154 Emerald Drive

Ms. Moreau informed that she has been a resident since 2005 and works five days a week, enjoys the outside and volunteers at Meadow Park Sports Centre.

Ms. Moreau commented that she has found herself moving back and forth from Whistler to Vancouver because of the lack of affordable housing. Ms. Moreau commented that she, like many other community members who work in Whistler face the stress of having to move at a high cost as well housing has been lost due to rent going up, unsafe living conditions, illegal evictions and houses selling just to name a few. Ms. Moreau asked what has been done to provide affordable, stable and safe housing over the last five to ten years.

Mayor Wilhelm-Morden commented that the Whistler Housing Authority was transferred six million dollars in land value comprising of lots 1A and B and Lot 16 for construction of resident restricted housing. In addition at Rainbow the RMOW is in the process of moving forward with development of resident restricted housing on Lot 10. Mayor Wilhelm-Morden commented that those projects are going to come to fruition in the next two to three years. In 2010 Rainbow subdivision came online as did Cheakamus Crossing which were for resident restricted housing and provided a significant supply. The Whistler Housing Authority has 30 million in assets currently which is all devoted towards resident restricted housing. Mayor Wilhelm-Morden commented that the RMOW is ahead of the curb compared to most communities in BC and other comparable communities around the world in that 75 percent of our workforce lives within the boundaries of the RMOW. Mayor Wilhelm-Morden recognizes that there is a continuing issue stating that the Mayor's Task Force on Housing was formed and that they are currently gathering information from which recommendations will be made. Mayor Wilhelm-Morden informed that there is a housing survey online that everyone is encouraged to fill in.

Ms. Moreau informed that she tried to go on the site but it was too busy.

Mayor Wilhelm-Morden encouraged everyone to persevere with the website survey as it is important to fill in and informed that the RMOW is doing everything they can to look into the issue of affordable housing.

Claire Ruddy – 4725 Spearhead Drive

Ms. Ruddy informed that to get details and past presentations to Council and things that were said in discussions she would go to the www.whistler.ca/municipal-gov/council/watch-council-meetings. Ms. Ruddy commented that there are lot of discussions raised tonight that would be very helpful to follow up on to get more information that might not be detailed in the minutes. Ms. Ruddy mentioned that the message on the Whistler website says that they are aware there is a problem accessing and viewing the videos. Ms. Ruddy commented she has tried on four separate devices over the last month without success and commented that in terms of the community being aware of the discussions happening at Council meetings and the transparency of information and access to information it would be great if Council could direct staff to make it a priority to get that up and running and if not to come up with another alternative for hosting the videos of Council meetings like uploading to Youtube.

Norm McPhail, General Manager of Corporate and Community Services commented that the IT manager is aware of the issue and is expecting a fix in the upcoming weeks.

Ms. Ruddy commented that there are a lot of big conversations taking place and it would be helpful to have access to the videos.

Norm McPhail stated that it is important and that the RMOW is making it a priority.

PRESENTATIONS/DELEGATIONS

Mayor's Poetry Challenge

Mayor Wilhelm-Morden provided the results of the ninth Poet's Pause Poetry Competition. The poetry competition received fifty-three entries from a total of thirty-nine poets. Jurors selected Susan Alexander's poem, *Sword Ferns in Spring*, for the theme of Listening. Diana Joy's poem, *Be*, was chosen for the Togetherness theme. In addition to being read at this Council meeting, these poems will be displayed for a year at the Poet's Pause sculpture sites in Alta Lake Park. Artist Joan Baron hoped her installation would inspire creative: the three hundred and twenty-two poems received in this contest over the years indicate that it does. Mayor Wilhelm-Morden thanked Kevin McFarland, who has organized this poetry contest since Joan's sculptures were first installed in 2007. Kevin is planning to retire this summer, so this is his final year. You can read the winning poems at whistler.ca/poetrycompetition.

The selected poets did a reading of their winning poems.

Mayor Wilhelm-Morden recessed the Regular Council meeting for a Public Hearing at 6:02 p.m.

Mayor Wilhelm-Morden reconvened the meeting at 6:13 p.m.

Braille Literacy Program *The presentation of the Braille Literacy Program did not take place.*

MAYOR'S REPORT

Mayor Wilhelm-Morden informed that work commenced this month on the Gateway Loop Enhancement Project.

All shuttles, private buses and taxis are now running from Day Lot 3. The car park has portable toilets and a Visitor Information Kiosk for convenience. Use of the Gateway Loop is expected to recommence after June 30. Please visit for more information whistler.ca/gatewayloop.

Mayor Wilhelm-Morden informed that Whistler's community housing needs survey is online now. The survey is for anyone who works, lives or owns property in Whistler. Mayor Wilhelm-Morden encouraged anyone who hasn't participated in the phone or intercept survey to take part. The survey builds on work by the Mayor's Task Force on Resident Housing and will help the task force better understand the current housing situation. Find the survey at whistler.ca/housing.

Mayor Wilhelm-Morden updated that the Emerald Water Quality Upgrade Project for water disinfection using ultraviolet light has received federal and provincial funding.

- The project has received one point two million dollars in federal contributions;
- Eight hundred and twenty-nine thousand dollars in provincial contributions; and
- the Resort Municipality of Whistler is contributing four hundred and twenty-seven thousand dollars.

Mayor Wilhelm-Morden informed that the water treatment plan upgrades will add an ultraviolet plant to make the system a two-barrier standard for disinfection. Mayor Wilhelm-Morden thanked the Government of Canada and Province of British Columbia for investing in our community infrastructure.

Mayor Wilhelm-Morden informed that on Sunday, the Lil'wat and Squamish Nations held a wonderful celebration with Whistler Blackcomb at the top of Whistler Mountain. It was a ceremony built on two agreements that were signed and announced in February:

- the Whistler Blackcomb Master Development Agreement (MOU) with the Province, which included the Lil'wat and Squamish nations as signatories; and
- a Memorandum of Understanding between the Province of British Columbia, Lil'wat and Squamish First Nations, Whistler Blackcomb and the Resort Municipality of Whistler.

Mayor Wilhelm-Morden commented that she was honoured to be asked to be a witness at the ceremony and said she was very pleased to see our communities moving forward together.

Mayor Wilhelm-Morden commented that the MOU sets out a process to continue to build our relationships with First Nations and achieve provincial approval of our OCP. CAO, Mike Furey will present the MOU at the next Council meeting on April 25.

Mayor Wilhelm-Morden informed that B.C. | Canada 150 has contributed a \$48,000 grant for refurbishing Whistler's interpretive panels. The grant comes from the "Celebrating B.C. Communities and their Contributions to Canada" program from the BC Museums Association, Heritage BC and the Ministry of Community, Sport and Cultural Development. The project will update and refresh existing panels as well as add panels where warranted. Currently there are approximately 100 panels within Whistler that cover a range of subjects including human heritage and natural history. The project will begin this month.

Mayor Wilhelm-Morden reported that the winter activities offered by the Resort Municipality of Whistler attracted plenty of visitors and residents.

- Lost Lake Cross Country attracted a total of 35,000 visits, including:
- 26,000 skier visits
- 8,600 snowshoer visits.

Mayor Wilhelm-Morden commented that Skating at Whistler Olympic Plaza and sliding in the Snow Zone attracted 28,000 people. The popular Family Après series, that has weekly performers and musicians, handed out over 3,000 bags of popcorn and more than 400 litres of hot chocolate over the winter.

Mayor Wilhelm-Morden reported that Chili Thom is being honoured with a Lifetime Achievement Award at the 2017 Whistler Excellence Awards on May 11. This award is being presented by the Resort Municipality of Whistler. The award celebrates excellence in the areas of service, innovation, sustainability, outstanding leadership in the arts, business and community service. The Whistler Excellence Awards are hosted by the Whistler Chamber in partnership with the Community Foundation of Whistler and Arts Whistler.

Mayor Wilhelm-Morden informed that she was pleased to attend the Vancouver Board of Trade presentation of awards to Michael Audain and Yoshi Karasawa and Whistler Blackcomb for their contributions to the community. The awards took place last Monday evening and there were over 800 people in attendance and it was an evening celebrating everything to do with Whistler.

Mayor Wilhelm-Morden reported that BC Transit has announced that all buses in Whistler will be fully equipped with specialized bike racks that provide extra room for thicker tires.

- The racks are ideal for mountain bikes.
- Installation of the twenty-three racks will begin this month.

Whistler's transit buses move to the spring schedule on Tuesday, April 18. Please go to bctransit.com/whistler for more information.

Mayor Wilhelm-Morden reported that the Highway 99 work at the Ten Mile Slide section, 16 kilometres north of Lillooet, is underway. The section has morning and afternoon closures from Monday to Saturday each week. Drive BC has reported that the road will remain open from Friday, April 14 to Monday, April 17 for the long weekend. The closures will resume on Tuesday, April 18 until April 29. Please visit Drive BC's website for details and updates.

On behalf of Council and the Resort Municipality of Whistler Mayor Wilhelm-Morden shared her condolences with the family and friends of Eileen Rose Buchholz who passed away on March 27. Eileen was born in England in 1920 and moved to Canada in 1946. She had family in Whistler and spent time here over the years and loved Christmas and the parks especially Rainbow Beach, Lost Lake and the River of Golden Dreams.

On behalf of Council and the Resort Municipality of Whistler Mayor Wilhelm-Morden shared her condolences with the family and friends of Kat Sullivan. Kat lived in the community for many years and used to work for the RMOW. She was a respected and talented member of Whistler's building community.

Mayor Wilhelm-Morden shared condolences with the family and friends of Dr. Ruth Gibson. Ruth practiced in Whistler as a physician and as a ski patrol doctor for the past nine years.

ADMINISTRATIVE REPORTS

Healthy Communities
Partnership Agreement
Report No.
File No. 4069

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council endorse the Healthy Communities Partnership Agreement between the Resort Municipality of Whistler and Vancouver Coastal Health attached as Appendix A to Council Report 17-030.

CARRIED

Whistler Wayfinding
Signage Phase III -
Award Of Fabrication
And Installation
Contract
Report No. 17-031
File No. P032

Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson

That Council authorize the Mayor and Corporate Officer to execute a contract with Knight Signs for the execution of the work described in *RFP #P032-2017a: Whistler Wayfinding Signage Phase III - Fabrication & Installation* in the amount of \$1,408,691.

CARRIED

Five-Year Financial Plan
2017-2021
Report No. 17-033
File No. 4530

Moved by Councillor J. Grills
Seconded by Councillor J. Crompton

That Council consider giving first, second and third readings to the Five-Year Financial Plan 2017-2021 Bylaw No. 2141, 2017.

CARRIED

2017 Community
Enrichment Program
Report No. 17-
File No. 3004

Moved by Councillor J. Grills
Seconded by Councillor J. Ford

That Council approve the 2017 Community Enrichment Program grants funded from general revenue as follows:

Association of Whistler Area Residents for the Environment (AWARE)	\$8000
Whistler Naturalists Society	\$9000
North Shore Schizophrenia Society	\$3700
Sea to Sky Community Services Society (SSCSS) – Communities that Care	\$3100
Sea to Sky Community Services Society (SSCSS) - Whistler Parent-Tot Program	\$10,000
Sea to Sky Community Services Society (SSCSS) - Whistler Multicultural Network	\$4900
Howe Sound Women's Centre Society (HSWC) – Whistler Women's Centre	\$8000
Howe Sound Women's Centre Society (HSWC) – Children Who Witness Abuse	\$6000
Whistler Waldorf School Society	\$2500
Zero Ceiling Society of Canada	\$2000
Whistler Community Services Society (WCSS) – Whistler Tool Library	\$6000
Myrtle Philip Community School (MPCS) – Parent Advisory Council (PAC)	\$0
Whistler Secondary School Scholarship	\$2000
parkrun Canada	\$0
Whistler Adaptive Sports Program Society (WASP)	\$7000
BC Luge Association	\$2000
Whistler Gymnastics Club	\$6150
Whistler Minor Hockey Association	\$6000
Whistler Mountain Ski Club	\$4250
Whistler Nordics Ski Club	\$5425
Whistler Blackcomb Freestyle Ski Club	\$2925
Whistler 2010 Sport Legacies Society	\$0
Whistler Sailing Association	\$7000
Whistler Sea Wolves Swim Club	\$1875
Whistler Skating Club	\$3000
BC School Sports	\$0
Whistler Youth Soccer Club	\$8000
Whistler Roller Girls Society	\$1000
First Nations Snowboard Association	\$4000
Whistler Writing Society (The Vicious Circle)	\$3000
The Point Artist-Run Centre Society	\$3750
Whistler Children's Chorus	\$2000
Whistler Valley Quilters' Guild	\$2000
TOTAL	\$134,575

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Transportation Advisory
Group

Moved by Councillor S. Anderson
Seconded by Councillor J. Crompton

That minutes of the Transportation Advisory Group meeting of February 27, 2017 be received.

CARRIED

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Five-Year Financial Plan
2017-2021 Bylaw No.
2141, 2017

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council consider giving first, second and third readings to the “Five-Year Financial Plan 2017-2021 Bylaw No. 2141, 2017”.

CARRIED

BYLAWS FOR THIRD READING

Zoning Amendment
Bylaw (Maury Young
Arts Centre and
Institution and Assembly
Uses in the LNI Zone)
2129, 2017

No action was taken on this bylaw.

BYLAWS FOR ADOPTION

Five-Year Financial
Plan 2016–2020,
Amendment Bylaw No.
2137, 2017

Moved by Councillor J. Grills
Seconded by Councillor J. Ford

That “Five-Year Financial Plan 2016-2020 Amendment Bylaw No.2137, 2017” be adopted.

CARRIED

OTHER BUSINESS

There were no items of Other Business.

CORRESPONDENCE

RMOW Budget
Comments and
Questions
File No. 4530

Moved by Councillor J. Grills
Seconded by Councillor J. Crompton

That correspondence from Patrick Smyth, dated February 28, 2017 regarding his opposition to the 2017 Budget with comments and suggestion be received.

CARRIED

RMOW Property Tax
Increase Opposition
File No. 4530

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Patrick Smyth, dated March 2, 2017 regarding his opposition to the proposed property tax increase be received.

CARRIED

Trigeminal Neuralgia
Awareness
File No. 3009.1

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That correspondence from Kathy Somers dated March 23, requesting that the Fitzsimmons Bridge be lit Teal on October 7, 2017 in recognition of Trigeminal Neuralgia awareness be received and directed to staff.

CARRIED

Audain Museum
Directional Signage
File No. 3009

Moved by Councillor J. Grills
Seconded by Councillor S. Maxwell

That correspondence from Doug Baker dated March 14, 2017 requesting better directional signage to the Audain Museum be received and referred to staff.

CARRIED

LNG Illegal Lobbyists
File No.3009

Moved by Councillor S. Anderson
Seconded by Councillor J. Crompton

That correspondence from Tracey Saxby dated March 16, 2017 regarding illegal donations from staff and lobbyists of Woodfibre LNG to the BC Liberal party be received.

CARRIED

Air Traffic Concerns
File No. 3009

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Mike Suggett dated March 20, 2017 regarding his concerns of air traffic in Whistler be received and referred to staff.

CARRIED

Old Growth Logging
File No. 8370

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That correspondence from Angela Mellor dated March 21, 2017 regarding her concerns for old growth logging in Whistler be received and referred to staff and the Cheakamus Community Forest Board.

CARRIED

Provincial Opposition
Newsletter Update
File No. 3009

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Selena Robinson, MLA for Coquitlam-Maillardville dated March 21, 2017 regarding updates from the official opposition to the Provincial Government for local Government and Sport be received.

CARRIED

National Organ and
Tissue Donation
Awareness Week
File No. 3009.1

Moved by Councillor J. Grills
Seconded by Councillor J. Ford

That correspondence from Tanya Colledge, Community Initiatives & Social Media Coordinator for BC Transplant dated March 23, 2017 requesting that the Fitzsimmons Bridge be lit up green April 23-29, 2017 in support of National Organ and Tissue Donation Awareness Week be received and directed to staff.

CARRIED

Federation of Canadian
Municipalities (FCM)
Legal Defense Fund

Moved by Councillor J. Crompton
Seconded by Councillor S. Maxwell

That correspondence from Clark Somerville, FCM President dated March 24, 2017 requesting financial support towards the FCM Legal Defense Fund be received and referred to staff.

CARRIED

Park and Wildlife Control
Suggestions
File No. 3009

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Mike Suggett dated April 4, 2017 regarding his concerns and suggestions for wildlife control be received and referred to staff.

CARRIED

ADJOURNMENT

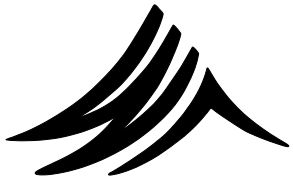
Moved by Councillor J. Crompton

That Council adjourn the April 11, 2017 Council meeting at 7:11 p.m.

CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, L. Schimek



WHISTLER

MINUTES

**PUBLIC HEARING OF MUNICIPAL COUNCIL
TUESDAY, APRIL 11, 2017 STARTING AT 6:02 P.M.**

**In the Franz Wilhelmsen Theatre at Maury Young Arts Centre – Formerly
Millennium Place
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT

Mayor: N. Wilhelm-Morden

Councillors: S. Anderson, J. Crompton, J. Ford, J. Grills, S. Maxwell

Chief Administrative Officer, M. Furey

General Manager of Infrastructure Services, J. Hallisey

General Manager of Corporate and Community Services, N. McPhail

General Manager of Resort Experience, J. Jansen

Municipal Clerk, L. Schimek

Manager of Communications, M. Comeau

Director of Finance, K. Roggeman

Director of Corporate, Economic and Environmental Services, T. Battiston

Manager Resort Parks Planning, M. Pardoe

Senior Planner, J. Belobaba

Acting Manager of Protective Services, L. Debou

Parks Planner, K. McFarland

Recording Secretary, M. Kish

ABSENT: Councillor A. Janyk

This Public Hearing is convened pursuant to *Section 464* of the *Local Government Act* R.S.B.C. 2015, c.1 to allow the public to make representations to Council respecting matters contained in “Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) No. 2129, 2017”(the “proposed Bylaw”).

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

As stated in the Notice of Public Hearing,

The PURPOSE OF ZONING AMENDMENT BYLAW (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) No. 2129, 2017

In general terms, the purpose of the proposed Bylaw is to amend the Lands North Institutional Zone to add “assembly” and “institution” as permitted uses in the LNI zone and to limit the scale of auxiliary retail in conjunction with a recreation and arts facility to 165 square meters.

Submissions

Mayor Wilhelm-Morden called for submissions by the public.

Mark Simpson – 4360 Lorimer Road

Mr. Simpson stated that he is an employee of Whistler Blackcomb and a staff manager for Vancouver Affordable Housing Agency (VAHA).

Mr. Simpson stated that he has been trying to get a bit more information around the Bylaw amendment proposed primarily for the adjacent zones 4365 Blackcomb Way and 4380 Lorimer Road which is connected around the side of the property that he resides in.

Mr. Simpson asked that Council consider the green space surrounding these areas if any development were to take place in the future.

Is Council aware of the future plans and development agendas for these zones and do these areas have anything to do with Zoning and Parking Bylaw 303, 2015 which talks to zoning for churches, bus transit areas, recreation facilities and safety buildings, Municipal fire hall and auxiliary buildings and health and medical centres.

Jan Jansen, General Manager of Resort Experience commented that the areas in question were included in the presentation to Council for the LNI 1 zoned properties which include the Medical Centre in Lot 1, Olympic Plaza, Florence Peterson Park - Lot 21 which may have been included in the original plans for Village North, a potential church, Maurice Young Arts Centre, Municipal Hall which includes the Public Safety Building, Fire Hall. Mr. Jansen continued that this bylaw legitimizes the existing uses for the sites and is not associated with any development plans for those sites beyond what you already see out there.

Mr. Simpson wanted clarification as to what the amendment is then referring to and if there is any future design for a transit facility or bus parking bay.

Mr. Jansen commented that the particular zoning has to do with the uses read out by the Mayor at the beginning of the Public Hearing speaking to

assembly and institutions and that there is no correlation between those uses and any development and is simply legitimizing the uses of the LNI 1 zones.

Mr. Simpson commented he understood that but wanted to clarify that once these amendments are approved that the potential is there to develop in the future.

Mr. Simpson asked that whatever decisions are made for one of the last green spaces left in the village that it be considered for its value to the community before any development is considered.

Kim Maitland – 6304 Lorimer Road

Ms. Maitland informed that she works for Arts Whistler as the Marketing Manager and is an artist that provides art to the gift shop in the facility at Maury Young Arts Centre (MYAC). Ms. Maitland informed that MYAC is one of the only places in town that she can sell her art.

Cheryl Massey – 8605 Forest Ridge Drive

Ms. Massey commented that she is delighted to see this bylaw put forth. Ms. Massey commented that she finds it very important to support local artists and to provide venues that are accessible for artists to be able to sell their work locally.

Andrea Mueller – 3044 St. Anton Way

Ms. Mueller commented that she works for Arts Whistler at MYAC and displays her work in the gallery and the gift shop at MYAC. Ms. Mueller informed that she has worked for Arts Whistler for almost nine years running the gift shop and gallery and informed that they have put on almost 80 community art exhibits and have brought in shows from international artists and showcase over 190 local artists a year. Ms. Mueller commented that she was happy to see the bylaw proposed so that they can continue to program and showcase local artists work.

Mayor Wilhelm-Morden called three times for submissions from the public.

Correspondence

Laurie-Anne Schimek, Municipal Clerk, indicated that there were two letters of correspondence received in support of the proposed Bylaw.

ADJOURNMENT

Hearing no further comments, the Public Hearing adjourned at 6:13 p.m.

Mayor, N. Wilhelm-Morden

Municipal Clerk, L. Schimek



REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17- 034

FROM: Corporate and Community Services

FILE: 11358

SUBJECT: DCC CONSTRUCTION / REVIEW OF BUSINESS LICENCE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Information Report to Council No.17-034 regarding the suspension of Business Licence No. 2017-6720 issued to DCC Construction be received for information.

PURPOSE OF REPORT

The purpose of this report is to update Mayor and Council that the Business Licence Inspector has suspended the Business Licence No. 2017-6720 issued to DCC Construction for six weeks. The licence holder has accepted this suspension as reasonable, and has confirmed that, moving forward after the suspension, the licence holder will adhere to municipal policies, regulations and bylaws.

REFERENCES

Appendix A - Administrative Report to Council No. 17-016 - Notice of Hearing Report

BACKGROUND

The background information resulting in the Business Licence Inspector's suspension of Business Licence No. 2017-6720 is attached in the Administrative Report originally prepared for consideration by Council dated April 11, 2017, and attached to this Report for information.

DISCUSSION

The rationale for the Business Licence Inspector's suspension of Business Licence No. 2017-6720 is attached in the Administrative Report originally prepared for consideration by Council dated April 11, 2017, and attached to this Report for information.

BUDGET CONSIDERATIONS

Costs associated with investigation, hearing proceedings and the administration of a licence suspension, including staff time and legal fees, as applicable. This investigation and reporting has consumed a significant amount of time which involved numerous departments within the municipality. Including but not limited to; Building department, Fire department and Bylaw.

SUMMARY

The Resort Municipality of Whistler (RMOW) Business Licence Inspector has issued a business licence suspension to the business for six weeks related to work executed under a building permit to decommission a suite and construct an addition at 2349 Gondola Way.

This is based on the information provided that the business submitted revisions on a building permit that were rejected by the Building Department, because they did not meet zoning and regulatory requirements. It was discovered later by a municipal Building Inspector that additional levels were concealed and exceeded the maximum allowable density by 349.8 square metres (3765 sq. ft.).

The business holder has met with the Business Licence Inspector and formerly apologized and has confirmed that, moving forward after the suspension, the licence holder will adhere to municipal policies, regulations and bylaws.

Respectfully submitted,

Lindsay DeBou
ACTING MANAGER, PROTECTIVE SERVICES
for
Norm McPhail
GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 11, 2017

REPORT: 17-016

FROM: Corporate and Community Services

FILE: #11358

SUBJECT: DCC CONSTRUCTION / REVIEW OF BUSINESS LICENSE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

WHEREAS the Resort Municipality of Whistler considers there to be reasonable cause to suspend Business Licence No. 2017-6720 for operating in contravention of "Zoning and Parking Bylaw No. 303, 2015", "Business Licence Bylaw No. 567, 1987", "Building and Plumbing Regulation Bylaw No. 1617, 2002" as well as B.C. Building Code.

THEREFORE be it resolved:

THAT 2017 Business License No. 2017-6720 issued to DCC Construction be suspended, with a suspension period from the date of this resolution through to and including July 11, 2017.

BACKGROUND

The business known as DCC Construction (hereby known the business); Darren Chalmers (hereby known as the business owner) has held a valid business license with the RMOW since September, 2009. During this time, the owner operated with a license as a General Contractor / home based business which is required to adhere to the home occupation guidelines in "Zoning and Parking Regulation Bylaw 303, 2015."

On July 10, 2015 building permit #BP3379 was issued for 2349 Gondola Way to decommission a suite and to add an addition. A later site inspection raised concerns when the formwork did not reflect that of the submitted plans / drawings. It was requested that the business not continue until new plans / drawings were submitted. These revisions included a fourth level which was rejected by the building department. The RMOW inspectors met with the contractor on site after rejection of plans only to discover the fourth level walls had been poured with a slab over. At this time the owner claimed the space was only a crawl space. A later complaint was received and investigated, in which the inspector discovered two levels of underground development which had not been authorized. The business owner refused access to the residence to all staff of the Resort Municipality of Whistler.

1. Legislative Authority to Suspend or Cancel Business Licences and Hearing Procedures

Under section 60(2) of the *Community Charter* (the "*Charter*") a council may suspend or cancel a business licence for **reasonable cause**. Section 60(3) of the *Charter* further stipulates that before a

business licence can be suspended or cancelled, the licence holder must be given **notice** of the proposed action and an **opportunity to be heard**. The notice must set out the basis for the proposed suspension or cancellation.

In accordance with section 60 the *Charter* requirements and the principles of natural justice, this staff report (the “Administrative Report to Counsel”) sets out the basis for the proposed action to suspend Business Licence No. 2017-6720. As outlined above, the Licensee must be given an opportunity to respond to Report allegations and to present contrary evidence should he wish to do so. Council must then objectively weigh the evidence presented by Municipal staff and evidence presented by the Licensee and determine whether there is reasonable cause to suspend or cancel the licence. An example of what may constitute reasonable cause includes that the Licensee has ceased to comply with a bylaw or has otherwise ceased to meet the lawful requirements to carry on the business as licenced.

In being provided an opportunity to be heard by Council, the Licensee may: 1) submit written materials to be circulated in advance of the hearing for consideration at the hearing, and 2) address Council directly at the time of the hearing personally or through a representative. At the hearing, Council may ask clarifying questions of the licensee and Municipal staff in response to their respective presentations.

In rendering a decision on Business Licence No. 2017-6720, Council has discretion to: 1) uphold the licence, 2) suspend the licence, 3) suspend the licence with conditions, 4) cancel the licence, or 5) adjourn the proceedings.

2. Legislative Authority to Inspect and Enter Property

2.1 Inspection

Under section 16 of the *Charter*, municipal employees (e.g. bylaw, building, fire) may enter on or into property for the purpose of carrying out inspections to determine whether all regulations, prohibitions and requirements are being met. Section 16 of the *Charter* further specifies that this authority may only be exercised at reasonable times, in a reasonable manner and with at least 24 hours written notice to the occupant of a dwelling.

Provisions in the Zoning Bylaw [section 5.4], Business Licence Bylaw [sections 10 (b) and (d)] and Building Bylaw [sections 7.2] reiterate this statutory authority to inspect premises for compliance.

2.2 Entry Warrant

Under section 275 of the *Charter*, a justice may, on satisfactory affidavit evidence, issue a warrant authorizing municipal employees to enter on or into property for the purpose of conducting the inspection authorized by the warrant. An example of what may constitute reasons that necessitate issuing an entry warrant include that prior attempts to conduct an inspection have been denied or otherwise obstructed.

PURPOSE OF REPORT

To present for Council’s consideration evidence obtained by the Resort Municipality of Whistler staff (building, bylaw, fire) during inspections and investigations initiated as a result of allegations that the business owner was operating in contravention of “Resort Municipality of Whistler, Building and Plumbing Regulation Bylaw No. 1617, 2002”, “Resort Municipality of Whistler; Zoning and Parking Bylaw No. 303, 2015” as well as B.C. Building Code.

More specifically, the alleged violations are:

Building and Plumbing Regulation Bylaw No. 1617, 2002:

- 6.1 - No person shall commence or continue any construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building, structure or plumbing system including excavation or other work related to construction unless a building official has issued a valid and existing permit for the work.
- 6.3 - No person shall knowingly submit false or misleading information to a building official in relation to any permit application or construction undertaken pursuant to this bylaw.
 - Intended construction plans were submitted on March 4, 2016, these were rejected accordingly. The plans were then revised and submitted on June 28, 2016, with a diminished scope which met zoning and regulatory requirements, and as such was approved. The initially submitted plans including the lower floors, that had been rejected on March 30, 2016, were then constructed covertly.
- 6.5 - No owner shall do any work or permit others to do any work that is substantially at variance with the approved descriptions, plans and specifications of a building, structure, or other works for which a permit has been issued, unless that variance has been accepted in writing by a building official.
 - Contractor constructed 3 unpermitted floors.
- 6.6 - No person shall obstruct the entry of a building official or other authorized official of the Resort Municipality of Whistler on property in the administration of this bylaw.
 - On November 28, 2016, Darren Chalmers refused access to a building official and the fire chief.
- 7.2.1 - A building official may enter any land, building, structure, or premises at any reasonable time for the purpose of ascertaining that the regulations of this bylaw are being observed.
- 16.1 - Every owner shall ensure that all construction complies with the Building Code, this bylaw and other applicable enactments respecting safety.
 - WorksafeBC was believed to have not been notified regarding a project on this site, contrary to the Workers Compensation Act. WorksafeBC was not known to have attended the site to ensure that safe work procedures were met.
- 17.4 - The owner or his agent shall give not less than 48 hours notice, exclusive of Saturdays, Sundays and statutory holidays, to the Resort Municipality of Whistler when requesting an inspection and shall obtain an inspection and receive a building official's acceptance of the following aspects of the work prior to concealing it:
 - 17.4.1 potable water service, sanitary service and storm service is installed;

- 17.4.2 foundation forms excluding the structural aspects of the foundation;
 - 17.4.3 perimeter drain tiles and damp-proofing, prior to backfilling;
 - 17.4.4 preparation of ground, including ground cover, when required, is complete and prior to the placing of a concrete slab;
 - 17.4.5 factory built chimneys and fireplaces and solid fuel burning appliances are roughed-in;
 - 17.4.6 masonry chimneys and fireplaces when;
 - 17.4.6.1 the smoke chamber is complete but before the chimney is constructed;
 - 17.4.6.2 the chimney is roughed-in;
 - 17.4.7 framing and sheathing, excluding the structural aspects, is complete;
 - 17.4.8 any underground plumbing is installed and tested;
 - 17.4.9 plumbing system rough-in and test;
 - 17.4.10 bathtubs, showers and site constructed shower pans and test;
 - 17.4.11 insulation and vapour barrier are installed;
 - 17.4.12 completed fireplaces and solid fuel burning appliances;
 - 17.4.13 plumbing fixtures;
 - 17.4.14 substantial completion of the building or structure or part of the building or structure for occupancy, but before occupancy takes place of the whole or a part of the building or structure.
- 18.2 - An occupancy permit shall not be issued by a building official unless:
 - 18.2.1 All letters of assurance have been submitted when required in accordance with sections 9.1.10, 9.1.11, 10.1.12, 10.2.4, 15.1 and 15.2 of this bylaw.
 - 18.2.2 All aspects of the work requiring inspection and acceptance pursuant to section 17.4 of this bylaw have both been inspected and accepted or the inspections and acceptance are not required in accordance with section 17.1 of this bylaw.
 - Inadequate inspections were conducted. Occupancy would not be granted based on not meeting the requirements outlined in 17.4

Zoning and Parking Bylaw No. 303, 2015

- Part 12 – 1. RS1 Zone (3) the maximum permitted gross floor area of a detached dwelling is **465 square metres (5005 sq. ft.)** or a floor space ratio of 0.35, whichever figure is lower. (Bylaw No. 905) (4) Notwithstanding subsection (3), the maximum permitted gross floor area of a detached dwelling situated on lands within a bare land strata plan is the figure obtained when the total area of a bare land strata plan (exclusive of those portions intended to provide access routes) is multiplied by 0.35 and divided by the maximum total number of bare land strata lots in that plan, and regardless of any provision herein the maximum gross floor area of a detached dwelling shall not exceed **465 square metres (5005 sq. ft.)**.
 - 2349 Gondola Way as it is currently constructed is approximately **835 square metres (8988 sq. ft.)**. Based on 2349 Gondola Way being a **851 square metre (9160 sq. ft.)** lot, the maximum GFA of a detached dwelling permitted on this lot is **297.8 square metres (3205 sq. ft.)**. Additionally, **187.4 square metres (2017 sq. ft.)** was excluded based on the excluded area allowance under the zoning bylaw, at the time of the last approved plans (July 25, 2016). That puts the current detached

dwelling at **349.8 square metres (3765 sq. ft.)** over the maximum allowable density for an RS1 lot.

- (9) The maximum permitted height of a building is **7.6 metres (24'11")**
 - This was varied to **10.1 meters (33'0")**
 - The as-built building adds at least **4 meters (13'1.5")** to the building height as per the zoning bylaw

2012 BC Building Code:

- Division A – Part 1 – 1.3.3.3. (1) Part 9 applies to all buildings of 3 storeys or less...
 - 2349 Gondola Way as it is built is 6 storeys and does not conform to Part 9 of the BC Building CodeThe permit was for construction to Part 9 requirements.
- Division B – Part 3 – 3.2.2.50
 - May require a building of this height to have sprinkler system
- Division B – Part 9 - 9.9.9.1 & Part 3 – 3.3.4.4. – Exits or egress doors located no more than 1 storey up or down.
 - Lowest floor of the house requires you to travel 2 storeys up to egress the floor.

REFERENCES

Appendix A – Building Permit Tasks Record

Appendix B – Email to DCC re GFA

Appendix C – Email referencing code consultant

Appendix D – Letter from Davies Geotechnical Inc.

Appendix E – Email to DCC revision rejected

Appendix F – Stop work order June 14, 2016

Appendix G – Images of illegal space

Appendix H – Stop work order Nov 24, 2016

Appendix I – December 2, 2016 Image of vehicles at residence

Appendix J – December 14, 2016 Image of vehicles at residence

FILE HISTORY – Time Line

- April 20, 2015 - Building permit application received. (Appendix A)
- June 3, 2015 - Initial plans reviewed.

- June 28, 2015 - Revised plans received. (Appendix A)
- July 10, 2015 - Building permit #3379 issued. Action pending; decommission a suite and add an addition. 104.98 sq m of excluded area approved.
- August 18, 2015 – Building inspection; unsafe work / retaining walls and unsafe fill. (Appendix A)
- September 3, 2015 – Building Inspection; partial water service. (Appendix A)
- November 10, 2015 – Plumbing inspection; during which it was noted a revised permit would be required. The business owner was questioned regarding large forms below lower deck. He advised they were part of permit. Site inspection raised concerns over formwork not show on drawings. Confirmed that formwork not per approved plans. Revisions requested and the business owner was cautioned not to continue.
- November 12, 2015 – Building inspection; Partial framing (basement / garage). (Appendix A)
- November 19, 2015 - Plan check; plan revisions received. (Appendix A)
- November 20, 2015 – Plan check; a file review was conducted at which time. Additional information was required and requested via email. The business owner was contacted and advised of same. He responded by offering to submit plans for approval. At this time he was cautioned not to continue in case the proposed work was not approved. (Appendix A)
- December 7, 2015 – Plumbing inspection; Tub / shower inspection within the permitted areas completed. (Appendix A)
- January 4, 2016 – The business owner was sent an e-mail requesting an update regarding revisions. This included a reminder of gross floor area (GFA) implications. (Appendix B)
- January 4, 2016 – The business owner responds by email stating he intends to provide a code consultant report and that the architect is currently completing the plan changes. (Appendix C)
- February 10, 2016 – Partial Fire-stopping. Inspection to review rating of pot light boxes. (Appendix A)
- February 16, 2016 – A letter was received from Davies Geotechnical Inc. with regards to a natural flooding event which precipitated surface water entering a neighbouring property. (Appendix D)
- March 4, 2016 – Revised plans received. (No appendix as plans were rejected)

- March 8, 2016 – Plan revisions reviewed. Details submitted detailing a 4th level of excluded area below 3rd level excluded area which were rejected. (No Appendix as plans were rejected)
- March 30, 2016 – The business owner was advised via email that recent revisions were rejected. Explanation included the plan showing a room under the main kitchen. This space was denied due to being a basement below a basement, as well as the site coverage was over 35% (36%). (Appendix E)
- April 19, 2016 – Sewer inspection; representatives of the Building and Engineering Departments attended the property. The site visit was made in order to review a sewer inspection chamber which had been tampered with by the contractor. It was discovered that the natural land grade had been modified by the contractor to conceal the fact that they had made unlawful modifications to the sewer line by extending the manhole upwards of 8 feet. (Appendix A)
- June 14, 2016 - Stop work order was posted for work at variance to Building permit #3379. (Appendix F)
- June 14, 2016 – RMOW Inspectors met with the business owner on the site to discuss the revision, specific to the “denied space”. Fourth level walls had been poured complete with a concrete slab over (no municipal inspections). The business owner advised inspectors that space had been filled prior to slab placement; indicating engineering reports would be provided. (Appendix A)
- June 28, 2016 – Plan revisions received. (Appendix A)
- July 13, 2016 – Fire department attended a fire which had occurred on the deck.
- July 14, 2016 – Fire inspection; Inspection of residence post fire, where visual observations were made in an attempt to identify suspected illegal space which would reflect previously rejected plans, results of observations were unfounded at this time. (Appendix A)
- July 22, 2016 – GHL Alternate Solution Report dated July 14, 2016, was received regarding building height and limiting distance. This report included the first storey as the proposed area that was previously rejected March 8, 2016. (Appendix A)
- July 25, 2016 – Plan check; plan revisions approved. (Indicating 4th level removed) approved. (Appendix A)
- September 26, 2016 – An anonymous phone complaint was received alleging illegal spaces being developed below grade. Further, that covert methods including surveillance cameras were being utilized in an effort to avoid discovery by inspectors.

- Between September 26 and October 17, 2016 – RMOW inspector met with the business owner on site to determine validity of complaint. No outward indication of developed underground space; the business owner insisted that there was no basis to the complaint.
- October 17, 2016 – Plumbing inspection; partial plumbing final during which observations were made in effort to establish services or access which may support allegations of illegal space. No supporting evidence was located at this time. (Appendix A)
- October 26, 2016 – Building inspection; partial building final. A previously secured room was made accessible to the inspector by the business owner upon demand. (Appendix A)
- November 22, 2016 – Plumbing inspection; final. (Appendix A)
- November 24, 2016 – During a drive past the residence by a building official, five 'Custom Air' HVAC vehicles parked in the driveway and road were observed. Inspector went on site to investigate and discovered a panel of cladding that had been removed, which created a doorway to a room. The room was noted on the approved drawing to be a crawl space. There was also a staircase to the left of the doorway that lead to two additional levels of underground development below the concrete lower deck.

The business owner was contacted by phone and advised of the vehicles located at the residence. He stated that the team was making repairs to the mechanical system. The inspector then advised him that he was standing inside of the illegal space, to which there was no immediate response. The inspector stated a stop work order would be posted and that as the business owner he would need to contact his site supervisor and pull everyone off the site. (Appendix G)

- November 24, 2016 – Stop work order was posted for work at variance to Building permit #3379. (Appendix H)
- November 28, 2016 – Fire inspection; during attendance with Fire Chief, an HVAC vehicle was again on site. The business owner could be observed inside on the first floor of the illegal space. He advised RMOW staff that the home owner's lawyer advised him not to allow anyone from RMOW on-site. The business owner was again reminded of pending fines if work was continued with stop work order in place. He stated the work being done was repairs applicable to the permitted area. This could not be confirmed without access to the building.
- December 2, 2016 – During a drive past the residence by a building official, two 'Custom Air' HVAC vehicles were observed parked at property (one in driveway, one next door). (Appendix I)
- December 14, 2016 - During a drive past the residence by a building official, a single 'Custom Air' vehicle was observed in the driveway south of 2349 Gondola Way, along with the business owner vehicle. (Appendix J)

- December 14, 2016 – Building manager and inspector met with property owner's representatives including; Mark Sager of Sager LLP & Brett. Discussions were regarding the illegal construction, stop work orders, lack of inspections and the extent of the illegally built space. Mark Sager submitted revisions for review. (Appendix A)
- December 15, 2016 – Phone call; Mark Sager contacted Jay K. of the RMOW to advise that he had held a meeting with the property owner. They are requesting to pull the plans from the queue for plan review. They intend to resubmit at a later date.
- January 4, 2017 - A drive past the residence was completed by a building official, there was no observations of activity to report.

OTHER POLICY CONSIDERATIONS

In rendering a decision on Business Licence No. 2017-6720, Council has discretion to:

1) uphold the licence, 2) suspend the licence, 3) suspend the licence with conditions, 4) cancel the licence, or 5) adjourn the proceedings.

BUDGET CONSIDERATIONS

Costs associated with investigation, hearing proceedings and the administration of a licence suspension, including staff time and legal fees, as applicable. This investigation and reporting has consumed a significant amount of time which involved numerous departments within the municipality. Including but not limited to; Building department, Fire department and Bylaw.

SUMMARY

DCC Construction; Mr. Darren Chalmers has been engaged and employed as a contractor in Whistler since 2009 and is aware of his responsibilities as a contractor to follow the regulations as set out by the Resort Municipality of Whistler. As the business owner, he was clearly operating outside the boundaries of numerous regulations while being employed by the property owners of 2349 Gondola Way, under Building Permit # 3379. Darren Chalmers' decision to disregard the regulations in the manner in which he did, undermines the regulations, laws and policies which are put in place to ensure the safety of our community and the home owners he represents.

He made a conscious decision to fabricate information and mislead municipal staff in the execution of their duties. The decision of the Mayor and Council should reflect this negligent behavior accordingly and to demonstrate that this behaviour will not be tolerated in our community.

Respectfully submitted,

Tara Merrie
BYLAW OFFICER, BYLAW SERVICES
for
Lindsay DeBou

ACTING MANAGER, PROTECTIVE SERVICES

for

Norm McPhail

GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

Resort Municipality of Whistler

Folder Details

Number: BP003379 **Type:** RESIDENTIAL
Status: IN-PROGRESS
Application: Apr 20, 2015 **Issued:** Jul 10, 2015 **Completed:**
Expires: **Approved:** Jul 02, 2015

Subject: SF-Add & decommission suite
Purpose: To decommission a suite and build an addition.
 In conjunction with PLP-2349
 Exist GFA = 222.64 sq m
 Exist. Excluded Area = 74.79 sq m
 New Excluded Area = 30.19 sq m

 Total Floor Area 327.62 sq m

Address: 2349 GONDOLA WAY
Legal: PL VAS2639 LT 21 DL 7135 NWD

Zone:
P.I.D.: 015-966-658

Owner: FERGUSON, SCOTT A
Address: COUSTON CASTLE OTTERSTON LOCH ABERDOUR, FIFE KY3 0RX UNITED KINGDOM

Phone: 604-338-4502

Builder: DCC CONTRACTING
Address: PO BOX 1264 WHISTLER BC V0N 1B0

Phone: 604-935-2239

Plumber: MIKE LEE MECHANICAL
Address: P.O. BOX 163 SQUAMISH, BC V0N3G0

Phone: 604-892-1115

Task Name	Status	Start Date	End Date
APPLICATION REVIEWED	ACCEPTED	Apr 20, 2015	Apr 20, 2015
Checklist Items	Status	Date	
HOME WARRANTY REGISTRATION			
PROOF OF OWNERSHIP			
BP APPLICATION FORM			
SECTION 219 COVENANTS, ETC.			
PP APPLICATION FORM			
PLUMBING FIXTURE COUNT FORM			
DAMAGE DEPOSIT FORM			
LETTER OF AUTHORIZATION			
HEALTH SEPTIC APPROVAL			
VALUE OF RENOVATION			
SURVEY PLAN OF EXISTING BLDG			
PRE PERMIT INSPECTION			
SITE PLAN W/PRKING/ROAD ACCESS			
FLOOR PLANS			
ELEVATIONS			
SECTIONS			
STRUCTURAL SEAL ON ENG PLANS			
SNOW LOAD			
LETTER OF ASSURANCE, B1,B2			
PROOF OF INSURANCE			
GEOTECHNICAL ENGINEERING			
ENGINEERING FOR RETAIN WALLS			
CULVERT REFERRAL			
Checklist Items	Status	Date	
SUFFICIENT INFORMATION RECEIVED			
STATUTORY RIGHT OF WAY REQUIREMENTS			
SERVICE INFORMATION MARKUP			
ROADS INSPECTION - CULVERT SIZING.			

FILE OUT

\\vm-tempest\Live\REPORTS\CD000041.QRP

FINAL PLAN REVIEW	APPROVED	Jul 02, 2015	Jul 02, 2015
Checklist Items	Status	Date	
DEFICIENCIES RESOLVED	COMPLETED	Jul 02, 2015	
REFERRALS OK	COMPLETED	Jul 02, 2015	
FINAL ZONING	COMPLETED	Jul 02, 2015	
FINAL CODE & FILE REVIEW	COMPLETED	Jul 02, 2015	
REVIEW CHARGES	COMPLETED	Jul 02, 2015	
PRINT FEE SLIP	COMPLETED	Jul 02, 2015	
PRINT 1 COPY OF BP	COMPLETED	Jul 02, 2015	
NOTIFY APPLICANT TO PICK UP	COMPLETED	Jul 02, 2015	
FIRE DEPT REFERRAL			
GREEN BUILDING FINAL - GM			
GREEN BUILDING FINAL-PLANNER			
GREEN BUILDING INITIAL - GM			
GREEN BUILDING INITIAL-PLANNER			
PARKS DEPT REFERRAL			
PLAN REVIEW	COMPLETED	Jul 02, 2015	Jul 02, 2015
Checklist Items	Status	Date	
MICROFICHE CHECK	COMPLETED	Jul 02, 2015	
OCCUPANCY GRANTED	COMPLETED	Jul 02, 2015	
OLD PERMIT#	COMPLETED	Jul 02, 2015	
REFERRALS	NA	Jul 02, 2015	
ZONING REVIEW	COMPLETED	Jul 02, 2015	
CODE & FILE REVIEW	COMPLETED	Jul 02, 2015	
SEND DEFICIENCY LETTER	COMPLETED	Jul 02, 2015	
PLAN REVIEW	COMPLETED	Jul 03, 2015	Jul 03, 2015
Checklist Items	Status	Date	
MICROFICHE CHECK			
OCCUPANCY GRANTED			
OLD PERMIT#			
REFERRALS			
ZONING REVIEW			
CODE & FILE REVIEW			
SEND DEFICIENCY LETTER			
PLANNING REFERRAL			
PLUMBING PLAN CHECK	APPROVED	Jul 02, 2015	Jul 10, 2015
REVISIONS OF PLANS	RECEIVED	Nov 19, 2015	
WHA STIPULATED SUM CONTRACT			
FINANCE TO SET UP UTILITY CHGS	NA	May 19, 2016	May 19, 2016
PAYMENT FOR ISSUANCE	COMPLETED	Jul 10, 2015	Jul 10, 2015
Checklist Items	Status	Date	
FEE SLIP RETRIEVED FROM FOLDER			
APPLICANT PAYS FEE TO FINANCE			
APPL PROVIDES PROOF OF PAY			
BP PACKAGE ISSUED			
PERMIT ISSUED	COMPLETED	Jul 10, 2015	Jul 10, 2015
REVISIONS OF PLANS	APPROVED	Jun 28, 2016	Jul 25, 2016
REVISIONS OF PLANS	RECEIVED	Mar 04, 2016	
REVISIONS OF PLANS	RECEIVED	Dec 14, 2016	
BUILDING/FIREPLACE/SITE FINAL	PARTIAL	Oct 26, 2016	Oct 26, 2016
Checklist Items	Status	Date	
DRAWING REVIEW	ACCEPTED	Oct 26, 2016	
SITE GRADING, RETAINING WALLS & BUILDING ELEVATION	ACCEPTED	Oct 26, 2016	
CIVIC ADDRESS	ACCEPTED	Oct 26, 2016	
SECURITY -DEADBOLTS/PEEPHOLE	ACCEPTED	Oct 26, 2016	
EXTERIOR FINISHES	ACCEPTED	Oct 26, 2016	

EXTERIOR STAIRS, DECKS AND GUARDS	ACCEPTED	Oct 26, 2016
SMOKE AND CO DETECTION	ACCEPTED	Oct 26, 2016
INTERIOR STAIRS, HANDRAILS AND GUARDS	ACCEPTED	Oct 26, 2016
HEATING AND VENTILATION SYSTEMS	ACCEPTED	Oct 26, 2016
INTERIOR FINISHES	ACCEPTED	Oct 26, 2016
ELECTRICAL COMPLETE	ACCEPTED	Oct 26, 2016
FIREPLACE FINAL	ACCEPTED	Oct 26, 2016

BUILDING/FIREPLACE/SITE FINAL

Checklist Items**Status****Date**

DRAWING REVIEW
 SITE GRADING, RETAINING WALLS & BUILDING
 ELEVATION
 CIVIC ADDRESS
 SECURITY -DEADBOLTS/PEEPHOLE
 EXTERIOR FINISHES
 EXTERIOR STAIRS, DECKS AND GUARDS
 SMOKE AND CO DETECTION
 INTERIOR STAIRS, HANDRAILS AND GUARDS
 HEATING AND VENTILATION SYSTEMS
 INTERIOR FINISHES
 ELECTRICAL COMPLETE
 FIREPLACE FINAL

BUILDING/FIREPLACE/SITE FINAL

Checklist Items**Status****Date**

DRAWING REVIEW
 SITE GRADING, RETAINING WALLS & BUILDING
 ELEVATION
 CIVIC ADDRESS
 SECURITY -DEADBOLTS/PEEPHOLE
 EXTERIOR FINISHES
 EXTERIOR STAIRS, DECKS AND GUARDS
 SMOKE AND CO DETECTION
 INTERIOR STAIRS, HANDRAILS AND GUARDS
 HEATING AND VENTILATION SYSTEMS
 INTERIOR FINISHES
 ELECTRICAL COMPLETE
 FIREPLACE FINAL

CHIMNEY/FIREPLACE ROUGH-IN

Checklist Items**Status****Date**

MANUAL ON SITE FOR FACTORY BUILT
 APPLICANCE
 CLEARANCES TO COMBUSTIBLES
 COMBUSTION AIR
 MASONARY CONSTRUCTION
 HEARTH PROTECTION
 CHIMNEY HEIGHT - 2 & 10 RULE
 ENGINEERING REQUIRED?

COVENANTS - PREPARED BY OWNER

COVENANTS - REGISTERED AT LTO

DAMPROOF

Checklist Items**Status****Date**

DAMPROOFING
 WATERPROOFING
 DRAIN TILE
 DRAIN ROCK
 STORM/DAYLIGHT OR ROCK PIT
 GEOTECH APPROVAL

CLEANOUTS

FIREPLACE/CHIMNEY FINAL

Checklist Items

MANUAL ON SITE
CHIMNEY HEIGHT
CHIMNEY CAP
MANTLE
HEARTH
COMBUSTION AIR
CO DETECTOR

Status**Date**

FIRESTOPPING

Checklist Items

DROP CEILINGS
FURNACE RETURN AIR
FURRED WALLS
CHIMNEY CHASES
10 FT INTERVALS

PARTIAL
Status

Feb 10, 2016
Date

Feb 10, 2016

FIRESTOPPING

Checklist Items

DROP CEILINGS
FURNACE RETURN AIR
FURRED WALLS
CHIMNEY CHASES
10 FT INTERVALS

Status**Date**

FOUNDATION

Checklist Items

P.ENG FIELD REVIEW
GEOTECHNICAL FILED REVIEW
DRAWING REVIEW
FOOTINGS
FOUNDATIONS
FOOTINGS AND FOUNDATIONS
REINFORCING PLACED
SURVEY -SETBACKS/R.A.R/FLOODPROOFING

Status**Date**

FRAMING

Checklist Items

P.ENG. FIELD REVIEW
DRAWING REVIEW
PARKING
BUILDING HEIGHT ELEVATIONS (GRADES AS PER
DRWGS)
SETBACKS
FLOODPROOFING
R.A.R.
ROOF FRAMING
GENERAL FRAMING
WALL SHEATHING
VENTILATION
WINDOWS - TEMPERED GLASS/NAFS/EGRESS
STAIRS
FIRESTOPPING
VAPOUR BARRIER - POLY PANS
PLUMBING ROUGHED-IN
ELECTRICAL ROUGHED-IN

Status**Date**

INSULATION/VAPOUR BARRIER

Checklist Items	Status	Date	
INSULATION MATERIALS			
VAPOUR BARRIER / AIR BARRIER			
JOINTS TAPED / CAULKED			
WINDOWS AIR SEALED			
BOX JOISTS INSULATED			
FREEZE PROTECTION			
EXTERIOR EXPOSURES INSULATED			
POTLIGHTS			
PERIMETER DRAIN			
Checklist Items	Status	Date	
DRAIN TILE			
DRAIN ROCK			
STORM/DAYLIGHT OR ROCK PIT			
GEOTECH APPROVAL			
CLEANOUTS			
SEWER/WATER LINE			
Checklist Items	Status	Date	
DEPTH OF BURY			
BEDDING			
S&W DRAWING			
CLEANOUTS			
TEST			
MATERIALS			
SHEATHING			
Checklist Items	Status	Date	
REVIEW OF DRAWING DETAILS			
MATERIALS			
NAILING			
SITE VISIT	COMPLETED	Apr 19, 2016	Apr 19, 2016
SITE VISIT	COMPLETED	Jun 14, 2016	Jun 14, 2016
Comments			
GENERAL			previous work done without a permit for the deck area requires sign off by p eng. sealed field memo from registered professional required for slab on grade deck. fiels memo must specify that no void spaces exist under any of the concrete decks. nw
SITE VISIT	COMPLETED	Jun 14, 2016	Jun 14, 2016
SITE VISIT	COMPLETED	Jul 14, 2016	Jul 14, 2016
SLAB PREPARATION			
Checklist Items	Status	Date	
REVIEW OF DRAWINGS			
COMPACTION/FILL			
INSULATION			
VAPOUR BARRIER			
BOND BREAK			
PERIMETER INSULATION			
REINFORCING STEEL/MESH			
WATER LINE	CANCELLED	Sep 02, 2015	Sep 02, 2015
Checklist Items	Status	Date	
DEPTH OF BURY			
BEDDING			
S&W DRAWING			
TEST			
MATERIALS			

WATER LINE	SCHEDULED	Sep 03, 2015
Checklist Items	Status	Date
DEPTH OF BURY	ACCEPTED	Sep 03, 2015
BEDDING	ACCEPTED	Sep 03, 2015
S&W DRAWING		
TEST		
MATERIALS		

WATER LINE	SCHEDULED	Sep 08, 2015
Checklist Items	Status	Date
DEPTH OF BURY		
BEDDING		
S&W DRAWING		
TEST		
MATERIALS		

ROADS FINAL		
UTILITIES FINAL		
DAMAGE DEPOSIT REFUND		
HWY USE REFUND		
OCCUPANCY CHECKLIST-CLOSE		
Checklist Items	Status	Date
CLOSE PERMITS IN TEMPEST		
REMOVE DUPLICATE DOCUMENTS		
ADDRES ON EVERY PG OF PLANS		
COPY-SURVEY IN PROPERTY FILE		
COPY OCCUPANCY-PROPERTY FILE		
CHEQUE REQUEST SENT		
CHEQUE/OCC MAILED		
SCAN/ATTACH TO TEMPEST		

OCCUPANCY REVIEW - BUILDING		
Checklist Items	Status	Date
BUILDING INSPECTIONS COMPLETE		
PLUMBING INSPECTIONS COMPLETE		
FLOOD SURVEY		
FLOOD GRADING		
FOUNDATION SURVEY		
BLDG HT SURVEY		
STRUCTURAL - SCHED C-B		
GEOTECH ENG - SCHED C-B		
REVISED ARCHITECTURAL DRWGS		
REVISED STRUCTURAL		
FIRE SUPPRESSION CONFIRMATION		
FIRE SUPPRESSION DRWGS		
WATER METER		
SEWER/WATER DRAWING		
HVCI CHECKLIST		
GAS NOTIFICATION		
ELECTRICAL NOTIFICATION		
CRAWLSPACE COVENANT		
BUILT GREEN CERTIFICATION		
LFG MITIGATION		
RETAINING WALL		
OTHER SCHED C-B		
OTHER SCHEDULE C-B.....		
OTHER		
OTHER.....		
PLANNING APPROVAL		
ENGINEERING APPROVAL		
FIRE APPROVAL		

PARKS APPROVAL
OCCUPANCY DEFICIENT LTR
PRINT OCCUPANCY PERMIT

OCCUPANCY SCHEDULE N
FOLLOW UP
DRAWINGS IN BOX
FILE COMPLETION

Checklist Items
RELEASE BONDS,LOC'S
PREPARE FILE FOR MICROFICHE

Status

Date

SCANNED DOCUMENTS
SCANNED DRAWINGS

Deficiencies

confirmation that deck was constructed as slab on grade by registered professional.
confirmation no void spaces on property
as discussed with Darren on Oct. 18 access to entire house including wine room to
confirm no hidden spaces
no framing inspection on record according to Darren he is getting registered professional
to sign off on everything including code compliance
Remove bed from lower floor study at the rear of the house
Remove cooktop surface from upstairs kitchen, based on the approved plans.
Remove bed from loft
Air intake pipe needs a cover on the south side
Exterior and interior guards don't conform to code. Plywood has been strapped to
the guard to conform to the code.
Waterline not ready
Fire rated pot light boxes complete
Bedding Ok. Test n/c (water line)
1.5 inch Water Line

Completed

Completed Date

NO

NO

NO

NO

NO

NO

NO

NO

NO

NO

NO

NO

Charge Type

Units

Chrg Amt

OS Amount

On Dpst

<8 1/2 X 11

44.00

65.56

0.00

>8 1/2 X 11

29.00

83.52

0.00

ALTERNATE SOLUT

1.00

235.14

0.00

BP FEE

500,000.00

4,309.40

0.00

DRAINTILE

1.00

39.99

0.00

PLAN REVISIONS

5.00

293.90

0.00

PROF PLAN DISC

4,309.40

-215.47

0.00

STOP WORK FEE

1.00

2,000.00

0.00

TITLE INCL GST

1.00

21.00

0.00

GST

149.08

7.45

0.00

PST

149.08

10.44

0.00

Conditions

* 48 hours is required to book inspections.

* 13.4 "permit shall expire and the rights of the owner under the permit shall terminate if:" 13.4.2 "work is discontinued for a period of 12 months"

Events

Effective Date

FOLDER APPROVAL

Folder approved as of Jul 02, 2015 by RDIAMOND

Jul 02, 2015

FOLDER ISSUE

Folder issue date (via TASK Completion) was set to Jul 10, 2015 by TMITCHELL on Jul 10, 2015

Jul 10, 2015

STATUS UPDATE

TASK STATUS CHANGE CAUSED FOLDER STATUS TO BE CHANGED FROM IN-PROGRESS TO ACTIVE

Jul 10, 2015

STATUS UPDATE

TASK STATUS CHANGE CAUSED FOLDER STATUS TO BE CHANGED FROM ACTIVE
TO IN-PROGRESS

Jan 10, 2017

Jay Klassen

From: Nelson Wall
Sent: Monday, January 04, 2016 10:53 AM
To: dccfinefinishing@gmail.com
Cc: Ivo Tanner; Ryan Johnson
Subject: RE: BP 3379 2349 Gondola Way

Darren,

Where are we at with the revisions? It is important to get this looked at before you are too far along to confirm GFA is still ok.

Regards,

Nelson

Nelson Wall
RESORT MUNICIPALITY OF WHISTLER
TEL: 604-935-8146

From: Nelson Wall
Sent: Friday, November 20, 2015 10:59 AM
To: 'dccfinefinishing@gmail.com'
Cc: Ivo Tanner; Ryan Johnson
Subject: BP 3379 2349 Gondola Way

Hi Darren,

We have received the revised plumbing schematic drawing for the above property.

I checked the plans at the Municipal Hall when Ivo and I returned from the plumbing inspection. There appears to be some changes to the original approved plans; please submit 2 complete sets of revised drawings with detail as follows.

- 1- "Bubble" or "cloud" (your architect will know what I mean) the affected areas
- 2- Provide a cover sheet detailing the changes with notations for which pages on the drawings the change is located
- 3- Any changes to calculations from the original approved drawings (area, height, lot coverage etc.)
- 4- Highlight any changes to plumbing and plumbing fixtures from the original plans, and changes in water service

Please provide this asap so we can keep on top of this.

Thanking you in advance,

Nelson

Nelson Wall
BUILDING INSPECTOR I
Building

RESORT MUNICIPALITY OF WHISTLER

4325 Blackcomb Way
Whistler, B.C. V0N 1B4
TEL: 604-935-8146
E-MAIL: nwall@whistler.ca

WEBSITE: www.whistler.ca

Whistler was the proud Host Mountain Resort for the 2010 Olympic and Paralympic Winter Games

Jay Klassen

From: Darren Chalmers <dccfinefinishing@gmail.com>
Sent: Monday, January 04, 2016 11:00 AM
To: Nelson Wall
Subject: RE: BP 3379 2349 Gondola Way

Hi Nelson

We have the code consultant report now and the architect is doing the changes on the plans. Hopefully we'll see the plan submitted in the next 2 weeks.

Thanks
Darren

Dcc Construction
box 1264
Whistler BC
V0N 1B0
1 604 935 2239
www.dccconstruction.ca

On Jan 4, 2016 10:53 AM, "Nelson Wall" <nwall@whistler.ca> wrote:

Darren,

Where are we at with the revisions? It is important to get this looked at before you are too far along to confirm GFA is still ok.

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Nelson

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Thanking you in advance,

Nelson

Nelson Wall
BUILDING INSPECTOR I
Building

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Whistler was the proud Host Mountain Resort for the 2010 Olympic and Paralympic Winter Games

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Date: February 16th, 2016

Project: 2349 Gondola Way, Whistler
Job No.: M101

Attn: DCC Construction – Darren

No. of Pages: 1

Subject: Culvert Overflow Incident Review

Davies Geotechnical Inc. was on site on February 16th, 2016 to review the slopes at 2349 Gondola Way, Whistler.

Davies Geotechnical Inc. had been informed that at some time prior to our visit, a culvert east of the property at a higher elevation was blocked and created a large amount of water and debris that flowed west downhill through the client's property and onto a neighbour's to the west. Upon discussion with DCC Construction, it was mentioned that a large amount of water and debris, approximately 14 excavator bucket scoops, was observed at the street level and approximately 2-3 feet of debris was observed in the western neighbour's backyard.

While on site, Davies Geotechnical Inc. reviewed any issues this caused. It was observed that a majority of the water flow ran down the southern side of the home, overtop of the newly constructed stairs. This water and debris then continued down the slope in the backyard, into the treed area and over the rock bluff on the neighbour's property. It was observed that, silts and loose gravels from the stairs and in-construction staging area were taken down the slope.

Davies Geotechnical Inc. could not fully assess the slope in the backyard as a majority was covered with snow; however, it was observed that the exposed slope was covered with large and small rip rap rocks. In addition, upon observation, the slope appeared to be as indicated in the provided survey and geotechnical analysis previously completed by Davies Geotechnical Inc.

Davies Geotechnical Inc. recommends that a final inspection be completed once the entire slope is exposed and not covered with snow. The issues described above are primarily due to an unusual and extreme incident. Davies Geotechnical Inc. believes that the slopes are safe, pending a final inspection.

Signed: 
DAVIES GEOTECHNICAL INC.
David Zawierucha, P.Eng



Note: The contents of this transmittal are confidential and intended for the recipient(s) only.

Jay Klassen

From: Ryan Johnson
Sent: Wednesday, March 30, 2016 3:45 PM
To: 'Darren Chalmers'
Subject: 2349 Gondola Way BP3379

Greetings,

In regards to the proposed revision to this permit, thanks for your patience, I needed time to review it, then brought it to the Planners meeting then a subsequent Planning referral was required.

The proposed revision cannot be permitted.

Current GFA #'s:

-Total permitted Gross Floor area for BB3379 as currently approved is 222.6 m2.

Maximum GFA is 297.8 m2.

This leaves a maximum additional floor area of 75.2m2/809.4sf.

-No new floor area shall be added below the existing lower floor area plan (gym floor area plan and outdoor gym area plan are not permissible), per the following:

Part 5 26. (1)(a)(i), you can only exclude one level of basement. You cannot exclude a basement below another basement, as it is not defined as a storey. This cannot be appealed.

-The grade shall not be lowered at the back of the building. Previous BOV appeal for this property allowed a height increase to 10.1m. Proposed revision increases height to 12.4m. Planning would not support an appeal if this was sought at the Board of Variance.

-Maximum Site Coverage (35%) is exceeded at 36%.

Moving forward, what can be permitted is a maximum Gross Floor area increase of 75.2m2/809.4sf on either the living or master floor areas (current proposal exceeds allowable at 1176sf). There is also potential to add a small amount of excluded floor area to the lower floor area plan, to a maximum of 125% of the living floor above.

So either build to the current approved plans, or submit 2 sets of revised drawings proposing what can be permissible. If required I can be available by appointment upon request.

Note: I am only keeping one set of Architectural drawings for this proposed revision for reference. If I don't hear back from you to come and pick them up within 2 weeks the other set of Architecturals, and both sets of structural drawings will be shredded.

Regards

Ryan Johnson
PLAN CHECKER II
Building

RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way
Whistler, B.C. V0N 1B4
TEL: 604-935-8148

E-MAIL: rjohnson@whistler.ca

WEBSITE: www.whistler.ca

Whistler was the proud Host Mountain Resort for the 2010 Olympic and Paralympic Winter Games

NOTICE

ADDRESS

2349 Gondola Way

STOP WORK

REASON:

All at Variance
with BP #3379

BYLAW NO.

1617

THIS NOTICE MUST NOT BE REMOVED WITHOUT APPROVAL OF
THE UNDERSIGNED

DATE

July 14, 2016

INSPECTOR

[Signature]



WHISTLER

4325 BLACKCOMB WAY
WHISTLER, BC VON 1B4
TELEPHONE 604-935-8150































RF 279

NOTICE

ADDRESS

2349 GONDOLA WAY

STOP WORK

WORK OUTSIDE OF

BYLAW NO.

1617

REASON:

THE PERMITTED PLANS

SCANNED

THIS NOTICE MUST NOT BE REMOVED WITHOUT APPROVAL OF
THE UNDERSIGNED

DATE

Nov. 24/16

INSPECTOR

[Signature]



WHISTLER

4325 BLACKCOMB WAY
WHISTLER, BC VON 1B4
TELEPHONE 604-935-8150







REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17-041

FROM: Chief Administrator's Office

FILE: 3024

SUBJECT: 2017 MEMORANDUM OF UNDERSTANDING BETWEEN THE SQUAMISH NATION, THE LIL'WAT NATION, THE GOVERNMENT OF BRITISH COLUMBIA, THE RESORT MUNICIPALITY OF WHISTLER, AND WHISTLER BLACKCOMB

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the CAO be endorsed.

RECOMMENDATION

That Information Report to Council No.17-041 regarding the February 24, 2017 Memorandum of Understanding between the Squamish Nation, the Lil'wat Nation, the Government of British Columbia, the Resort Municipality Of Whistler, and Whistler Blackcomb, be received.

REFERENCES

Appendix A – February 24, 2017 - Memorandum of Understanding (MOU) Between the Squamish Nation, the Lil'wat Nation, the Government of British Columbia, the Resort Municipality of Whistler, and Whistler Blackcomb

PURPOSE OF REPORT

The purpose of this report is to provide Council with a copy of the February 24, 2017 MOU between the Squamish Nation, the Lil'wat Nation, the Government of British Columbia, the Resort Municipality of Whistler, and Whistler Blackcomb.

DISCUSSION

The Resort Municipality of Whistler (RMOW) has collaborated with the Lil'wat and Squamish Nations over the years and wishes to build on that relationship. One of the more significant recent partnerships was the success of the 2010 Olympic and Paralympic Winter Games which celebrated First Nations' culture and Whistler's mountain culture through a variety of forums and venues. The Legacy Agreement was also an important outcome of the 2010 Games and provided First Nations with an increased presence and opportunities in Whistler. The Squamish Lil'wat Cultural Centre has become a central point of cultural celebration in Whistler, and an important contributor to the tourism economy. The raising of two Welcoming Figures in the Village is a further symbol of our shared desire to live and succeed together. The RMOW also has a strong partnership with the Lil'wat Nation and Squamish Nation in the management of the Cheakamus Community Forest.

Despite this strong foundation, there is much more we can do to build our relationships with the Lil'wat and Squamish Nations.

Continuing with that partnership, the Squamish and Lil'wat First Nations, the Government of British Columbia and Whistler Blackcomb have negotiated agreements necessary to replace the Whistler Blackcomb Master Development Agreement and Master Plans. RMOW, whilst not a signatory to the Phase I Umbrella Agreement and the obligations set out therein, has applauded its conclusion and is very willing to engage with the Nations, the Province and Whistler Blackcomb.

With Council's endorsement, the RMOW has entered into a Memorandum of Understanding (MOU) with the Government of British Columbia, Lil'wat Nation, Squamish Nation and Whistler Blackcomb, which sets out a process for further work to explore interests related to land use and planning in Whistler as identified in the MOU. This MOU recognizes that we need to work toward resolution of the approval of Whistler's updated Official Community Plan. To these ends, the RMOW has agreed to enter into discussion regarding how best to move forward to achieve these common interests. The conclusion of the Whistler Blackcomb agreements and signing of the MOU are each steps toward our continued collective success.

The MOU attached to this report demonstrates the commitment and partnership of all parties to work toward shared interests and community priorities. Moreover, as we move forward exploring these shared interests, the RMOW is committed to ongoing community engagement, consideration and consultation.

WHISTLER 2020 ANALYSIS

The resolution included within this report moves the community toward the following Whistler2020 Descriptions of Success:

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Partnership	<ul style="list-style-type: none"> • Stakeholders work together on decisions that affect them and collaborate with neighbouring municipalities and First Nations • Partners work together to achieve mutual benefit • Trust is established and maintained among Whistler Partners and stakeholders 	The MOU demonstrates the commitment and partnership of all parties to work toward shared interests and priorities. It also further demonstrates that the continued strong working relationship with First Nations is important to the RMOW.
Economic	<ul style="list-style-type: none"> • Whistler is an integral part of the region's economy and works collaboratively with stakeholders • Effective partnerships with government and tourism organizations support economic health 	The MOU acknowledges mutual interests in Whistler for each of the signatories.
Arts, Culture & Heritage	<ul style="list-style-type: none"> • Whistler's people and history, the natural environment and First Nations culture are retained, celebrated and reflected through authentic and diverse offerings 	The MOU, and the commitment to work together provides a foundation for stronger First Nations participation in Whistler.

Any future decisions associated with, or subsequent to the MOU, will be assessed against community priorities and objectives, highlighting any aspects that have the potential to move the community either toward or away from our Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

The strengthening of relationships between the signatories included within the MOU is consistent with the existing OCP as well as OCP Amendment Bylaw 1983, 2011.

BUDGET CONSIDERATIONS

The MOU itself does not impose any direct additional budget implications on the RMOW. Internal resources applied to the discussions and considerations referred to within the MOU will be from within departmental budgets, and any potential future costs associated with the ongoing work would be brought forward to Council consistent with existing fiscal planning and procurement policies and procedures.

COMMUNITY ENGAGEMENT AND CONSULTATION

The MOU was the result of dialogue and consultation between local First Nations, Provincial representatives and municipal staff.

Two public events—February 24 and April 9, 2017—were hosted by Lil'wat and Squamish Nations and Whistler Blackcomb to celebrate the signing of the Agreements and the partnerships.

Consistent with statutory regulations, any and all potential updates to the Whistler OCP will include community engagement, consideration and ongoing consultation.

SUMMARY

This report provides a Council with a copy of the MOU between the Squamish Nation, the Lil'wat Nation, the Government of British Columbia, the Resort Municipality of Whistler, and Whistler Blackcomb.

Respectfully submitted,

Mike Furey
Chief Administrative Officer

MEMORANDUM OF UNDERSTANDING (MOU)

This MOU dated the 24 day of February 20 17 ("Effective Date")

BETWEEN:

Squamish Nation

AND

Lil'wat Nation

AND

Government of British Columbia, as represented by the Ministry of Forests, Lands and Natural Resource Operations ("**FLNRO**") and the Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink ("**CSCD**")

AND

Resort Municipality of Whistler

AND

Whistler Mountain Resort Limited Partnership, and Blackcomb Skiing Enterprises Limited Partnership, by their general partner Whistler Blackcomb Holdings Inc. (together, "**Whistler Blackcomb**")

(each a "**Party**" and collectively the "**Parties**" to this MOU)

- A. Whereas the Squamish Nation, the Lil'wat Nation, the Government of British Columbia and Whistler Blackcomb have been negotiating the legal understandings necessary to replace the Whistler Blackcomb Master Development Agreements and Master Plans.
- B. Whereas two phases of work are necessary: Phase I, being an agreement between the Squamish Nation, Lil'wat Nation, Province and Whistler Blackcomb, setting out matters for which agreement related to outcomes have been concluded (the "Umbrella Agreement"); and Phase II, to achieve objectives having to do with development opportunities, crown land management and community planning and the participation of the Resort Municipality of Whistler.
- C. Whereas, the signatories to the Umbrella Agreement agree that the enforceability of replaced Whistler Blackcomb Master Development

Agreements and updated Master Plans will not be challenged as a result of any outcomes from Phase II.

- D. Whereas the Resort Municipality of Whistler, whilst not a signatory to the Umbrella Agreement and the obligations set out therein, has applauded its conclusion and has indicated that it is very willing to re-engage with the Nations, the Province and Whistler Blackcomb in Phase II discussions and welcomes the opportunity to resume active dialogue on these matters.

NOW THEREFORE, the Parties to this Memorandum of Understanding ("MOU") agree as follows:

1. PURPOSE:

The purpose of this MOU is to:

- a) Identify the key interests that form the basis of the Phase II work.
- b) Signify the commitment of the Parties to work in a collaborative and timely manner on the key interests and on other matters that may be agreed upon from time to time.
- c) Establish a broad management framework for the undertakings contemplated in Phase II.

2. KEY INTERESTS

The Parties agree to work together and explore the following key interests with the view of finding mutually agreeable outcomes:

- a) Transfer of the Kadenwood Lands to the First Nations in exchange for the Emerald Lands, as depicted on the plans appended to this MOU as "Appendix A";
- b) Appropriate development opportunities at Kadenwood, South Base or other suitable locations in the Controlled Recreation Area;
- c) An approach to the value of the options lands required for the South Base opportunities, or other suitable locations in the Controlled Recreation Area, that would accrue to the First Nations as part of their relationship with Whistler Blackcomb under the Land Development Agreement, provided such approach does not adversely impact Whistler Blackcomb's right to purchase option lands pursuant to the 2017 MDAs.

- d) A long-term property tax exemption from the Resort Municipality of Whistler for the Squamish Lil'wat Cultural Center;
- e) Development of a management planning process with respect to Crown lands outside of the boundaries of the Whistler Blackcomb Controlled Recreation Area, but within the boundaries of the Resort Municipality of Whistler;
- f) First Nations' support for the approval by the Ministry of CSCD of a new Official Community Plan for the Resort Municipality of Whistler;
- g) Recognition in the Official Community Plan of the Kadenwood, South Base, or other suitable development opportunities within the Controlled Recreation Area; and
- h) Consideration by the Ministry of Community, Sport and Cultural Development of possible recommendation for legislative amendment to remove the requirement for Ministerial approval of future Official Community Plans or amendments to them.

3. MANAGEMENT OF PHASE II WORK

The Parties will, at the time of their approval of this MOU, appoint a staff level working committee comprised of representatives of each of the Parties. This committee will:

- a) Determine the priority for addressing the key interests;
- b) Establish work plans and terms of reference for examining the key interests;
- c) Ensure that the necessary resources and technical expertise are in place to complete the work plans in a timely manner. (It is anticipated that technical consultants will be necessary to support a planning exercise for residential development opportunities on the South Base.);
- d) Examine options with respect to reaching agreement on key interests;
- e) Report regularly to their principals. The committee as a whole will report on a bi-monthly basis to the Parties;
- f) Commence Phase II work upon execution of this MOU and continue that work throughout 2017, or as otherwise agreed in writing by the Parties;
- g) Recognize that the implementation of the Whistler Blackcomb Master Development Agreements and Master Plans will require considerable effort

and will seek clear direction from the Parties with respect to the coordination of that work and that of Phase II; and

- h) Consider whether facilitative 3rd party leadership would be useful in Phase II.

4. COMMUNICATION

The parties acknowledge that:

- a) The success of Phase II depends critically on a shared commitment to open, timely and transparent communication;
- b) Information provided within the context of Phase II may be subject to the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165, as amended from time to time; and.
- c) Some information provided in Phase II may require an agreement that it be treated in a confidential manner.

5. TERM OF MEMORANDUM OF UNDERSTANDING

- a) This MOU will take effect upon the Effective Date.
- b) The Parties agree that this MOU may require amendment from time to time by mutual consent. Such revisions must be agreed to in writing and adopted by each of the Parties.
- c) This MOU will remain in effect unless terminated by one or more of the Parties by providing 60 days' notice in writing, to be delivered by hand, facsimile or registered mail.

6. NOTICE

- a) Any notice, direction, certificate, consent, determination or other communication required or permitted to be given or made under this Agreement will be in writing and will be effectively given and made if (i) delivered personally, (ii) sent by prepaid courier service or mail, or (iii) sent prepaid by fax or other similar means of electronic communication, in each case to the applicable address set out below:

If to the Ministry of FLNRO, to:

Attention: ADM, Integrated Resource Operations
PO Box 9352
Stn Prov Gov
Victoria, BC
V8W 9M1
Fax: 250 387-3291

If the Ministry of CSCD,

Attention: ADM, Local Government Division
PO Box 9490 Stn Prov Gov
Victoria, BC
V8W 9N7
Fax: 250 387-7973

If to Lil'wat Nation, to:

Attention: Chiefs and Council
P.O. Box 602
Mount Currie, BC
V0N 2K0
Fax: 604-894-6841

If to Squamish Nation, to:

Attention: Chiefs and Council
PO Box 86131, North Vancouver, BC
V7L 4J5
Fax: 604-980-4523

If to Whistler Blackcomb, to:

Attention: Chief Operating Officer
4545 Blackcomb Way, Whistler, BC
V0N 1B4
Fax: 604-938-7527

If to Resort Municipality of Whistler, to:

Attention: Chief Administrative Officer
4325 Blackcomb Way, Whistler, BC
V0N 1B4
Fax: 604-935-8109

- b) **Deemed Delivery** Any communication so given or made will be deemed to have been given or made and to have been received on the day of delivery if delivered, or on the day of faxing or sending by other means of recorded electronic communication, provided that such day in either event is a business day and the communication is so delivered, faxed or sent before

5:00 p.m. (Pacific time) on such day. Otherwise, such communication will be deemed to have been given and made and to have been received on the next following business day. Any such communication sent by mail will be deemed to have been given and made and to have been received on the fifth business day following the mailing thereof; provided however that no such communication will be mailed during any actual or apprehended disruption of postal services. Any such communication given or made in any other manner will be deemed to have been given or made and to have been received only upon actual receipt.

- c) **Change of Address** Any Party may from time to time change its address by giving written notice to the other Parties.

7. EFFECT OF THE MEMORANDUM OF UNDERSTANDING

- a) This MOU does not fetter the legislative jurisdiction of the Council of the Squamish Nation, the Council of the Lil'wat Nation, the Council of the Resort Municipality of Whistler, or the Government of British Columbia.
- b) This MOU does not affect any statutory or common law entitlement of the Squamish Nation or Lil'wat Nation to be consulted, or to have their claim to any Aboriginal title or right accommodated, by any person or governmental entity having a statutory or common law obligation to engage in such consultation or accommodation.
- c) This MOU does not create, recognize, affirm, deny or amend any legally enforceable rights or outcomes.

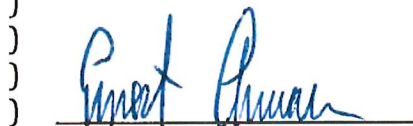
IN WITNESS THEREOF the Parties have hereunto affixed their signatures as of the day year written above.

SIGNED in the presence of:



Witness

) **LIL'WAT NATION:**
)
)
)
)
)
)
)
)



Ernest Armann, Chief Operations Officer

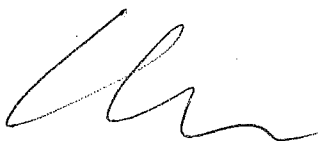
) **WHISTLER MOUNTAIN RESORT**
) **LIMITED PARTNERSHIP** by its general
) partner Whistler Blackcomb Holdings Inc.:

)
)
)
) Dave Brownlie
Dave Brownlie

) **BLACKCOMB SKIING ENTERPRISES**
) **LIMITED PARTNERSHIP** by its general
) partner Whistler Blackcomb Holdings Inc.;

)
) 
) Dave Brownlie

SIGNED in the presence of:



Witness

) **RESORT MUNICIPALITY OF WHISTLER:**

)

)

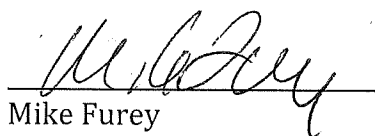
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)

)

)



Mike Furey

Appendix A
Kadenwood Lands and Emerald Lands Plans

EPC 129

SCALE : 1 : 2500





ALL DISTANCES SHOWN ARE IN METRES

THE INTENDED PLOT SIZE OF THIS PLAN IS 863mm IN WIDTH BY 559mm IN HEIGHT. IN SIZE WHEN PLOTTED AT A SCALE OF 1 : 2500

LEGEND

Bearings are astronomic and are derived from Plan 12883.

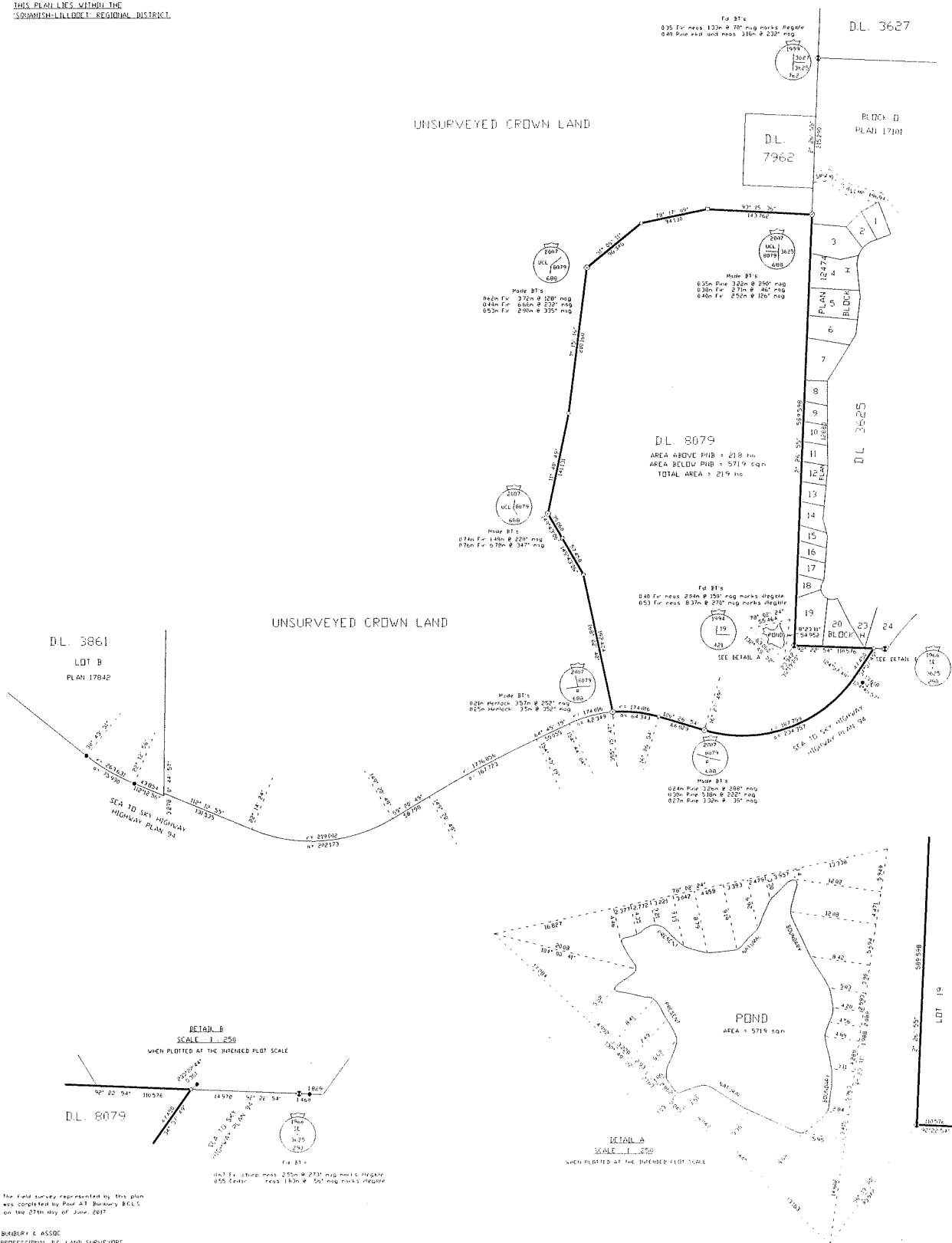
Found	Placed
-------	--------

-  Standard Rock Post [Type 2]
 Lead Plug [Type 3]
 Standard Capped Post [Type 4]
 Standard Iron Post [Type 5]
 PNR Denotes Present Natural Boundary

PHB Denotes Present Natural Boundary

Bearings to Bearing Trees are Magnetic

THIS PLAN LIES WITHIN THE
'SQUANISH-LILLOOET' REGIONAL DISTRICT.



The field survey represented by this plan was completed by Paul AT Buxbury BCLC on the 27th day of June, 2017.

BUTBURY & ASSOC
PROFESSIONAL BC LAND SURVEYORS.
SQUAMISH & WHISTLER, BC
2203-1100 MILLAR CREE ROAD WHISTLER BC. PH-332-3770

W-3495 FB 1920 Pg 18-76 FB 1922 Pg 37-46 FILE 64-86601

MINISTER FILE NUMBER 240997



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017
FROM: Resort Experience
SUBJECT: DVP 1106 – 2521 WHISTLER ROAD – PARKING AND RETAINING WALL VARIANCES

REPORT: 17-035
FILE: DVP 1106

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit 1106 for the proposed development located at 2521 Whistler Road to:

- a) Vary the length of the parking space from 5.5 metres to 5.0 metres.
- b) Vary the parking space from 1.5 metres to 0 metres from a parcel boundary.
- c) Vary the retaining wall setback from 2 metres to 0 metres from the parcel boundary and the retaining wall varies in height from 0 metres to up 2.45 metres

as shown on the plans prepared by Crosland Doak Design, dated March 19, 2017, attached as Appendix B to Administrative Report to Council No. 17-035.

REFERENCES

Owners: MK Holdings Ltd
Location: 2521 Whistler Road
Zoning: RS1 (Single Family Residential One)
Legal Description: Lot 6, Block C, District Lot 7162, Plan 13162

Appendices: A – Location Plan
B – Proposed Plans
C – Photos of subject property

PURPOSE OF REPORT

This report seeks Council's consideration of Development Variance Permit DVP 1106 and recommends that Council approve the proposed variances to "Zoning and Parking Bylaw 303, 1983" for parking and retaining wall related variances at 2521 Whistler Road. The variances will enable the required parking for the dwelling at 2521 Whistler Road to be relocated off of the street and onto the subject property, as required by "Zoning and Parking Bylaw 303, 1983".

Section 498 of the *Local Government Act* authorizes Council to vary regulations contained in a zoning bylaw by way of a development variance permit.

DISCUSSION

The owners are proposing to relocate their parking from the street and onto their property as part of a renovation at 2521 Whistler Road in the Nordic neighbourhood (Appendix A). Variances are requested for the parking space length, parking space setback from the front property line and for the retaining walls.

The subject property is a 7,500 square foot lot is currently developed with a single family home built in 1971. The existing detached dwelling is located up a slope on a naturally vegetated rocky outcrop (Appendix C –Photos of subject property). The planned addition to the dwelling is at the rear of the property. A carport is proposed at the front of the property which will enable the existing parking to be moved from the road right of way and onto the subject property. The proposed carport and addition to the dwelling meet all provisions of the zoning bylaw. Parking and retaining wall variances will be needed due to the rocky outcrop and steep slope up to the existing deck and dwelling. 4 existing fir trees will have to be removed in the front setback area to enable the parking to be located on the subject property.

Staff previously brought DVP 1106 to Council October 20, 2015 for their consideration. The proposal at the time was to vary the on-site parking requirement from 3 parking spaces to 0 parking spaces. Staff recommended that Council deny the application based on the lack of staff support and neighbour concerns received. Council made the following resolution at their October 20, 2015 meeting:

“That Council not approve the issuance of Development Variance Permit DVP 1106 for the proposed development located at 2521 Whistler Road to:

- a) Vary the parking requirement from 3 parking spaces to 0 parking spaces.

as shown on the plans prepared by Crosland Doak Design, dated June 22, 2015, attached as Appendix B to Administrative Report No. 15-122; and

That Council direct staff to work with the property owner to attempt to achieve a compromise situation whereby:

- 1. The parking spaces do not need to go the full 24 feet back: and,
- 2. As many as the mature trees as possible be preserved.

Staff met with the client’s agent a number of times in 2016 and came up with a compromise that will allow the parking to be located wholly on the subject property while maintaining the majority of the mature trees and vegetation on site.

The variance requests for the property have changed slightly since the 2015 Council meeting as plans have been revised to achieve a compromise solution. The applicant proposes to vary:

Variance Request	Zoning and Parking Bylaw No. 303, 1983 Regulation
1. Vary the parking regulations as follows: a) The length of the parking space is varied from 5.5 metres to 5.0 metres.	Part 6.5(1)a – Covered Parking and Loading Spaces states: (1) A parking space which has a roof or other structure above it shall: (a) be not less than 2.5 metres in width, clear of all abutments and 5.5 metres in length; and

b) Vary the setback for a parking space from 1.5 metres to 0 metres from the parcel boundary.	(b) have a minimum vertical clearance of 2.13 metres. Section 6.4(7) – In all other zones, no parking space shall be located within 1.5 metres of a parcel boundary.
2. Vary the retaining wall regulations as follows: a) The retaining wall setback from 2 metres to 0 metres from the parcel boundary and the retaining wall varies in height from 0 metres to up 2.45 metres.	<i>Part 5.7(1)(d) Projections into Required Setback Areas:</i> (d) landscape features including planters, stairs, walkways, decks, retaining walls and decorative walls, provided such features are not greater than .6 metres in height above point of the adjacent grade and are set back at least one metre from any side parcel line and at least two metres from the front and rear parcel lines.

The planned development and proposed parking and retaining wall variances are shown on the proposed plans included as Appendix B.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	Parking will be provided on the subject property and parking will no longer occur on the Municipal Road right of way.
Transportation	Whistler's transportation system is safe and enjoyable.	The staff recommendation supports a safe transportation system.
W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
	n/a	

OTHER POLICY CONSIDERATIONS

DVP Criteria

Staff have established criteria for consideration of development variance permits. The proposed variances are considered to be consistent with the criteria as described in the table below.

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	Streetscape will remain close to existing look with only the addition of the carport at the front of the property. Removing parking from the road right of way improves streetscape.
Works with the topography on the site, reducing the need for major site preparation or earthwork.	Providing parking on site requires some additional removal of existing natural features and landscaping but it is there will be no major site preparation or earthwork.

Maintains or enhances desirable site features, such as natural vegetation trees and rock outcrops.	Natural vegetation, trees and the rock outcrop are maintained as much as possible. Arborist survey notes most of the vegetation will maintain trees that will be healthy.
Results in superior siting with respect to light access resulting in decreased energy requirements.	N/A
Results in superior siting with respect to privacy.	NA
Enhances views from neighbouring buildings and sites.	Proposed variances would result in less site disturbance than strict adherence to the zoning bylaw would require.
Potential Negative Impacts	
Is inconsistent with neighbourhood character.	N/A
Increases the appearance of building bulk from the street or surrounding neighbourhood.	N/A
Requires extensive site preparation.	Some additional site preparation is required to provide parking on-site.
Substantially affects the use and enjoyment of adjacent lands. (e.g. reduces light access, privacy, and views.	N/A
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	N/A
Requires a height variance to facilitate gross floor area exclusion.	N/A.
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations.	No impacts on services as parking will be provided for on the subject property.

ZONING AND PARKING BYLAW 303

The property is zoned RS1. The requested variances to “Zoning and Parking Bylaw 303, 1983” are described in the Discussion section of this report. The proposed development meets all other regulations of “Zoning and Parking Bylaw 303, 1983.”

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP 1106 is posted on the property.

Notices were sent to surrounding property owners in March 2017. At the time of writing this report no correspondence has been received from neighbours during the notification period. If any correspondence is received prior to the Council meeting it will be provided to Council at the meeting.

SUMMARY

This report seeks Councils consideration of Development Variance Permit DVP 1106 and recommends that Council approve the proposed variances to “Zoning and Parking Bylaw 303, 1983” for parking and retaining wall related variances at 2521 Whistler Road.

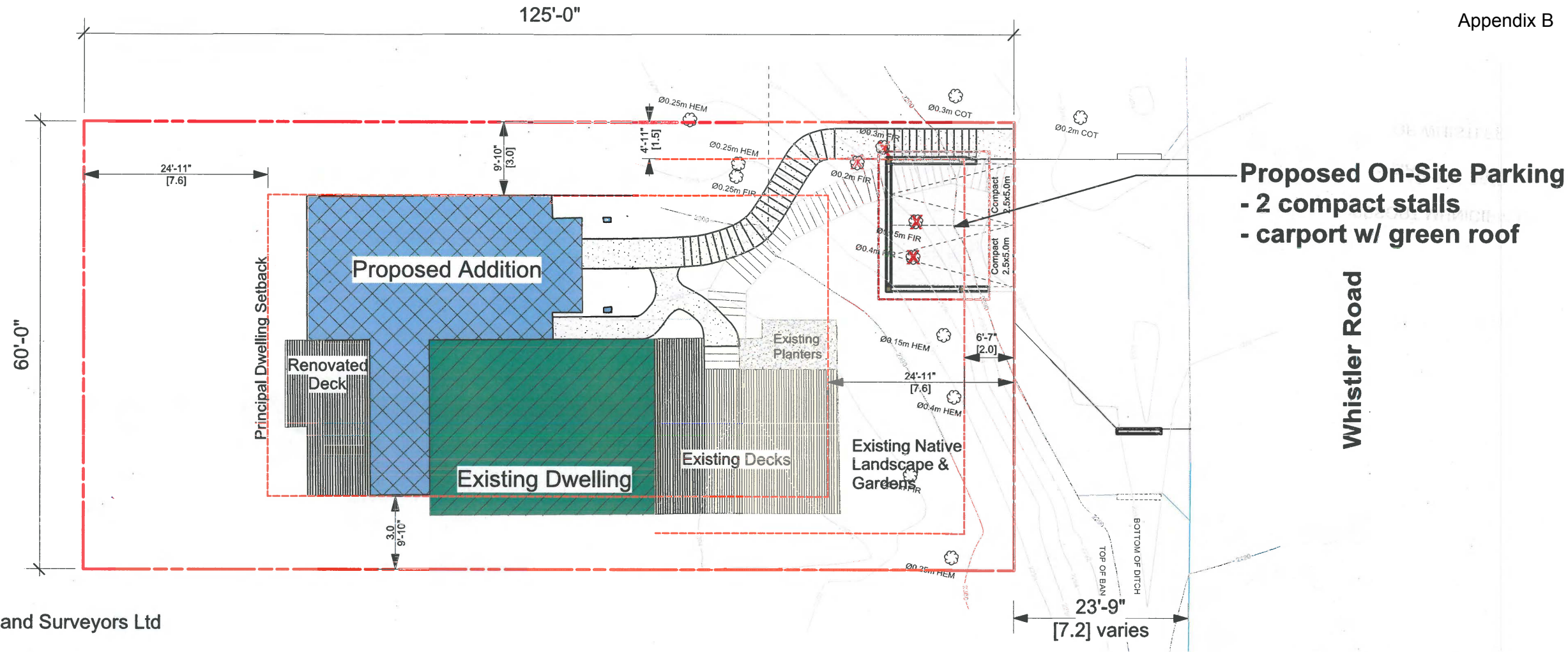
Respectfully submitted,

Kevin Creery
PLANNING ANALYST
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Appendix A – Location Plan



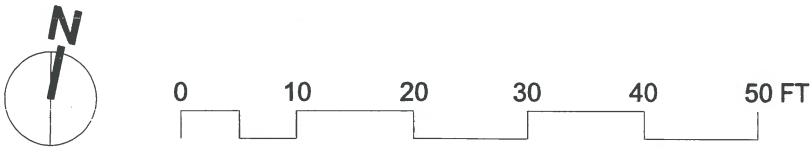
Subject Property

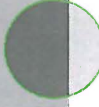


Note:
Site survey data from RB Brown Land Surveyors Ltd
-Survey Dated 30 Sep 2009
Tree Survey data from McElhanny Associates
-Survey Dec 21, 2015

Civic Address: 2521 Whistler Road		
Legal Address: Lot 6, Bk C, DL 7165, Gp 1, NWD, Plan 13162		
Zone- RS1		
	sf	m2
Site Area:	7,500	697
Allowable (0.35 fsr)	2,625	243.9
Existing Floor Area:	1130	105
Existing Below Grade Bsmt*	580	54
Proposed Total Floor Area:	2159	201
Proposed Total Below Grade Bsmt*	1120	104
Existing On Site Parking	0 Spaces	
Proposed On Site Parking **	2 Space	
* Basement exclusion area		
** 2 compact spaces per staff email Feb 2, 2017		

RESORT MUNICIPALITY
MAR 19 2017
OF WHISTLER





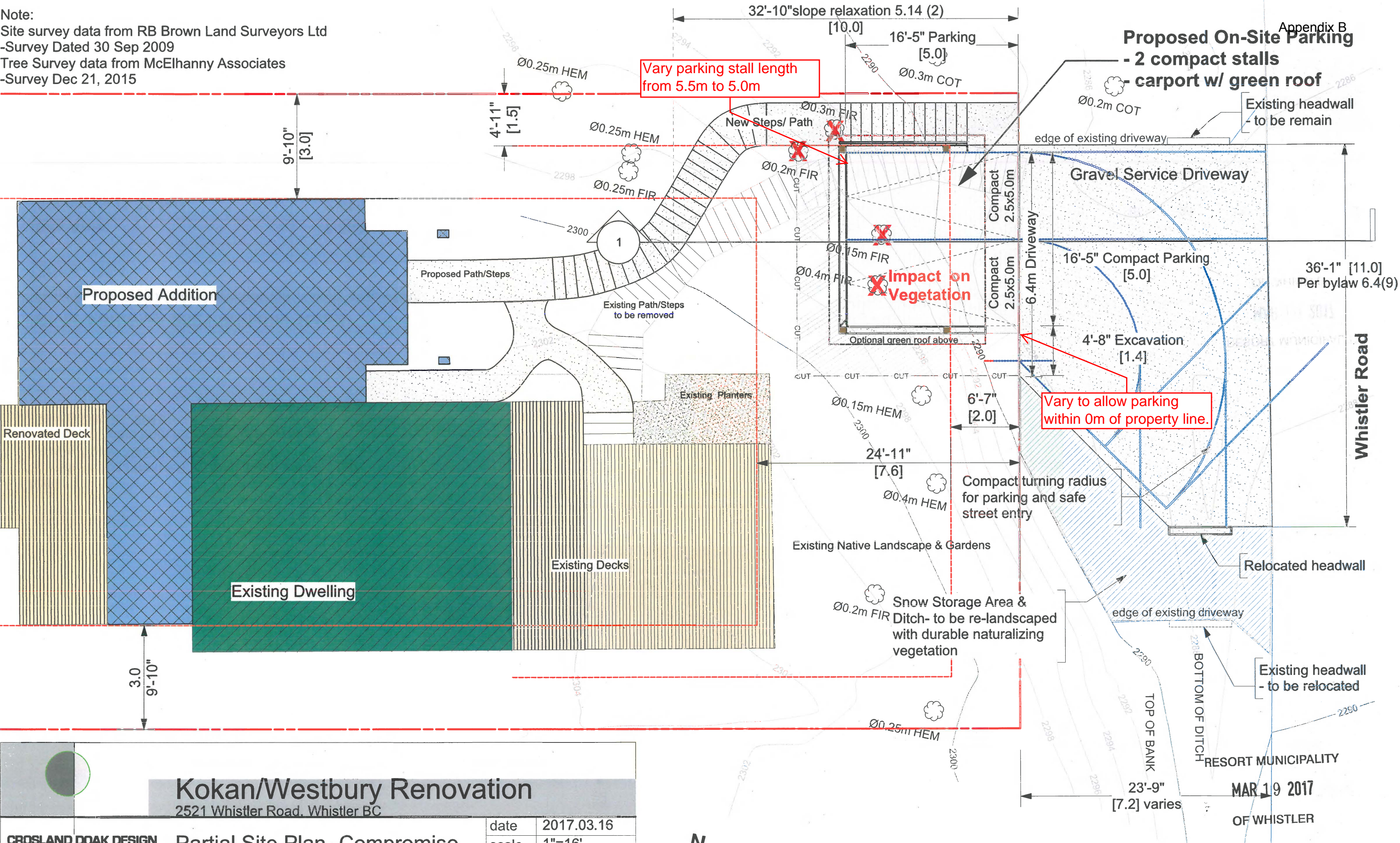
Kokan/Westbury Renovation
2521 Whistler Road, Whistler BC

CROSLAND DOAK DESIGN
Landscape
Architecture +
Building Design
3121 Alta Vista Road Whistler, BC V0N 1B3 (604) 986-8309 info@CroslandDoakDesign.com

Site Plan- Proposed

date	2017.03.16
scale	1"=16'
A0-0.5	

Note:
Site survey data from RB Brown Land Surveyors Ltd
-Survey Dated 30 Sep 2009
Tree Survey data from McElhanny Associates
-Survey Dec 21, 2015





Kokan/Westbury Renovation
2521 Whistler Road, Whistler BC

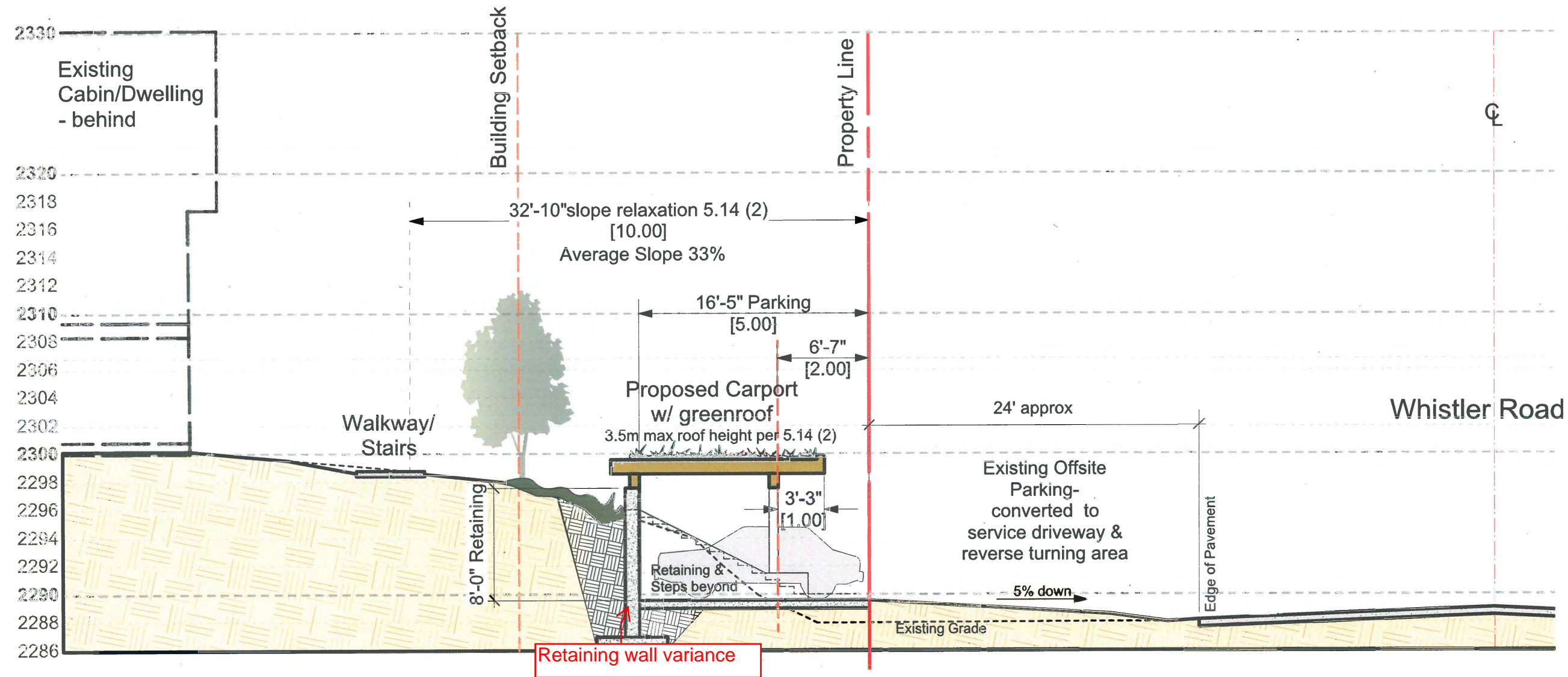
Partial Site Plan- Compromise
2-Compact Onsite Parking

date 2017.03.16
scale 1"=16'
A0-1.5

CROSLAND DOAK DESIGN
Landscape
Architecture +
Building Design

3121 Alta Vista Road Whistler, BC V0N 1B3 (604) 988-8309 info@CroslandDoakDesign.com

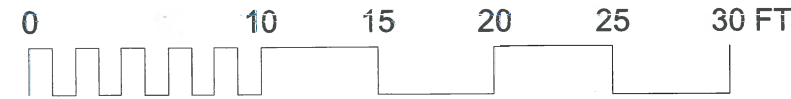


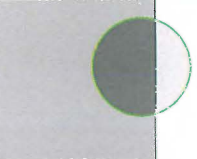


RESORT MUNICIPALITY
MAR 19 2017
OF WHISTLER

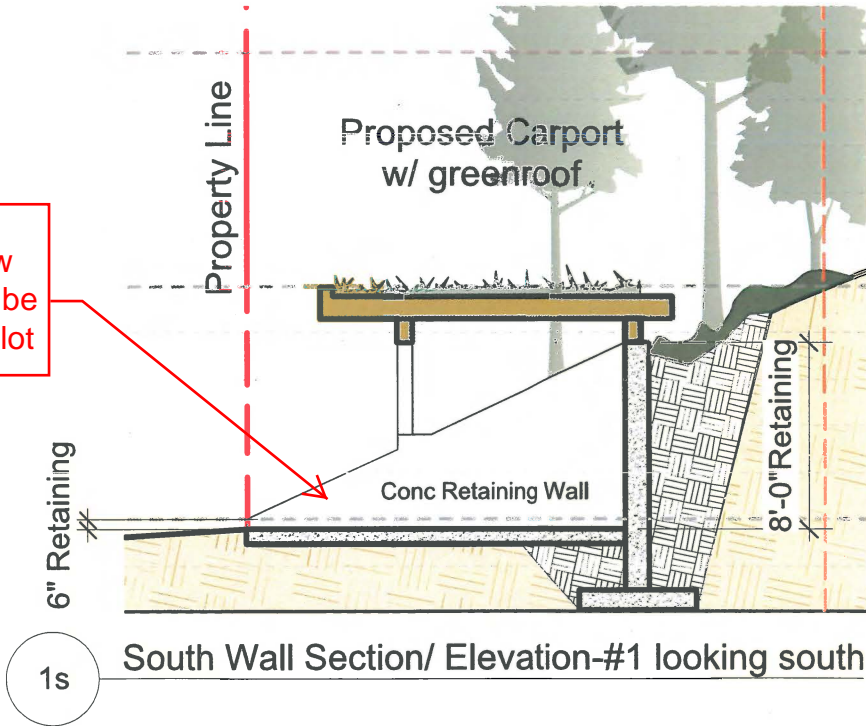
1 Section-#1 looking north

'Compact Parking'- 2 Stalls



	Kokan/Westbury Renovation	
	2521 Whistler Road, Whistler BC	
CROSLAND DOAK DESIGN Landscape Architecture + Building Design	date	2017.03.16
	scale	1/8"=1'-0"
	A0-2.5	
3121 Alta Vista Road Whistler, BC V0N 1B3 (604) 986-8309 info@CroslandDoakDesign.com		

Retaining wall
variances to allow
for the carport to be
built on a sloped lot



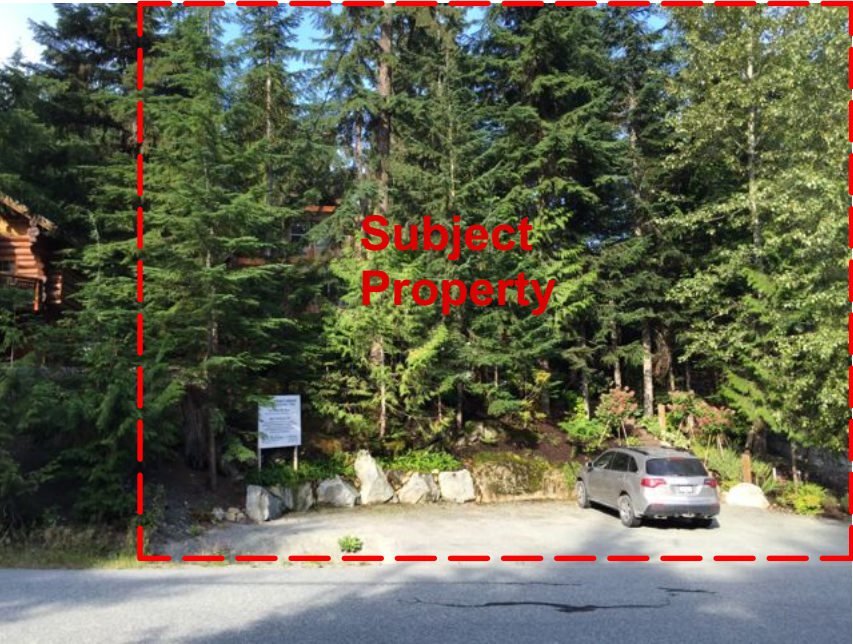
1s South Wall Section/ Elevation-#1 looking south



**Street Frontage
Landscape & Native Trees**



Whistler Way- Looking North



Whistler Way- Looking West

		Kokan/Westbury Renovation	
		2521 Whistler Road, Whistler BC	
CROSLAND DOAK DESIGN Landscape Architecture + Building Design 3121 Alta Vista Road Whistler, BC V0N 1B3 (604) 966-8309 info@CroslandDoakDesign.com	Streetview Photos	date	Aug 27, 2015
		scale	
		A0-3	



Existing 1971 Cabin -to be retained & renovated




Appendix C



Existing Deck & Fireplace -to be retained



Existing Trees & Landscape- to be retained

		Kokan/Westbury Renovation 2521 Whistler Road, Whistler BC	
CROSLAND DOAK DESIGN Landscape Architecture + Building Design	Site Photos Existing to be retained with relaxation	date	Aug 27, 2015
		scale	
		A0-4	
3121 Alta Vista Road Whistler, BC V0N 1B3 (604) 966-8309 info@CroslandDoakDesign.com			



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17-036

FROM: Infrastructure Services

FILE: 200.2

SUBJECT: 2017 DRINKING WATER WEEK PROCLAMATION

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council proclaim Drinking Water Week within the Resort Municipality of Whistler for the week of May 7 to 13 in the year 2017.

PURPOSE OF REPORT

BC Water & Waste Association (BCWWA) together with the province of British Columbia has proclaimed May 7 to 13, 2017 “Drinking Water Week” in British Columbia. The Resort Municipality of Whistler has been asked to support this initiative by providing community engagement events to promote Drinking Water Week.

REFERENCES

Appendix A – Letter of Support for Drinking Water Week

DISCUSSION

BCWWA's mandate is to safeguard public health and the environment in all water and wastewater matters. The provincial Drinking Water Committee asks that all municipalities and regional districts in British Columbia proclaim Drinking Water Week from May 7 to 13 2017. Drinking Water Week is a public awareness campaign to demonstrate the value of our drinking water and its role in maintaining our quality of life. The goal is to increase public appreciation of our water and the need to conserve and protect it, as well as the need to manage wastewater responsibly. The RMOW's objectives to support this initiative will include the following:

- Proclaiming May 7 to 13, 2017 as Drinking Water Week
- Providing Drinking Water Week presence on our website
- Coordinating a Drinking Water Week theme with Family Together Time at the Whistler Public Library
- Free showing of Canadian documentary “Water on the Table” followed by an interactive discussion led by Michael Day, RMOW Utilities Group Manager.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	Residents and visitors are educated about and encouraged to protect and conserve natural water resources.	The goal of Drinking Water Week is to raise awareness of the value of our water and the need to protect and conserve it.

Water	All potable water is used sparingly and only used to meet appropriate needs.	By raising awareness of the value of our drinking water we are ensuring future generations recognise the importance of conservation efforts.
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W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
N/A	N/A	N/A

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

Our overall Drinking Water Week costs are being managed to minimize expenses within the approved 2017 operating budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

A variety of communication strategies will be used to promote Drinking Water Week. As per previous years, the RMOW will be adding a “Drinking Water Week” banner to our website.

Activities for Drinking Water Week will include engaging children by coordinating a drinking water theme at Whistler’s Public Library Family Together Time. Children attending this event will have the opportunity to build a miniature water cycle model to take home. In conjunction with this event, the library will be creating a mural relating to Drinking Water Week. The mural will demonstrate the Water Cycle and explain how it functions. In addition to this mural, the library will be provided with a working model demonstrating the actual water cycle in real time.

Finally, on May 11, 2017, the library will provide a free showing of the Canadian documentary “Water on the Table” with an interactive discussion to follow hosted by Michael Day, RMOW Utilities Group Manager.

SUMMARY

That Council proclaim Drinking Water Week within the Resort Municipality of Whistler for the week of May 7 to 13 in the year 2017.

Respectfully submitted,

Luc Perreault, AScT
Engineering Technologist
For
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



THE RESORT MUNICIPALITY OF WHISTLER

4325 Blackcomb Way
Whistler, BC Canada V0N 1B4
www.whistler.ca

TEL 604 932 5535
TF 1 866 932 5535
FAX 604 935 8109

Drinking Water Week 2017 Letter of Support

April 25th, 2017

The Resort Municipality of Whistler proudly supports Drinking Water Week 2017.

Drinking Water Week, May 7th - 13th, 2017, is a public awareness campaign organized by the BC Water & Waste Association (BCWWA) and supported by the Province of BC. The campaign goals are to raise awareness of the value of our drinking water by highlighting water conservation and protection as well as the people and processes that make it all happen.

The RMOW is proud to participate in Drinking Water Week 2017. We believe that this campaign will help engage the public to play an active role in protecting our region's water and watersheds, and will create a lasting awareness of the value of our water.

The BCWWA has created a variety of Drinking Water Week materials to help educate the public and promote behavior change. Resources and province wide initiatives include educational children's activities, an interactive Drinking Water Week website (www.drinkingwaterweek.org), the Community Water Challenge, and tours of local watersheds and treatment plants. We believe holding these types of activities here in Whistler, and making use of the resources provided at no cost by the BCWWA, will ensure a highly effective campaign.

The RMOW strongly supports the goals of this important campaign. We recognize that water plays a vital role in our daily lives, and believe that the public should be made aware of the many ways in which clean, accessible water enhances our quality of life. The RMOW will be holding various Drinking Water Week events, and we encourage citizens to take part and learn more about our region's water systems.

Sincerely,

Nancy Wilhelm-Morden

Mayor, Resort Municipality of Whistler



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017
FROM: Corporate & Community Services
SUBJECT: PROCLAMATION OF WILDFIRE COMMUNITY PREPAREDNESS DAY & EMERGENCY PREPAREDNESS WEEK

REPORT: 17-037
FILE: 855

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council proclaim May 6, 2017 as Wildfire Community Preparedness Day in the Resort Municipality of Whistler; and

That Council proclaim May 7-13, 2017 as Emergency Preparedness Week in the Resort Municipality of Whistler.

PURPOSE OF REPORT

The purpose of this administrative report is to promote Wildfire Community Preparedness Day in the Resort Municipality of Whistler (RMOW) and to encourage community members to undertake FireSmart activities to help reduce the risk of wildfire damage to their homes and neighbourhoods.

Secondly, this administrative report aims to promote Emergency Preparedness Week in the RMOW and to encourage residents and businesses to take actions to prepare themselves for emergencies.

DISCUSSION

Wildfire Community Preparedness Day

FireSmart Canada has declared May 6, 2017 as Wildfire Community Preparedness Day in Canada. Wildfire Community Preparedness Day is an ideal opportunity for communities across Canada to learn more about preventing fires and reducing wildfire risks. The RMOW is encouraging individual homeowners to take a close look at their properties to determine how they could make them more fire-resistant by using simple FireSmart principles.

FireSmart activities may include:

- trimming and thinning out trees, shrubs and other vegetation;
- removing flammable material from the property, such as dead wood or tree needles;
- ensuring that woodpiles and other easily ignited items are stored away from buildings; and
- using fire-resistant construction and landscaping materials.

Wildfire Community Preparedness Day also provides an opportunity to remind residents and backcountry users to report wildfires, unattended campfires, and open burning violations to the BC Forest Service at *5555 on a cellphone or 1-800-663-5555 toll-free.

Residents are also reminded that a permit is required for both campfires and garden debris burning in the RMOW. Permits are free of charge and available on the municipal website. Campfires are not permitted in Whistler when the Fire Danger Rating is high or extreme. Garden Debris Burning is permitted with a valid permit between April 28th and May 15th, 2017. A free FireSmart Home

Assessment will be conducted as part of the permit process for both campfire and garden debris burning permits.

Emergency Preparedness Week

Emergency Preparedness Week (May 7-13, 2017) is a Canada-wide initiative to encourage people to prepare for emergencies and disasters. Emergency Preparedness Week provides an opportunity to engage with residents, businesses and visitors, showing them how to prepare and explaining how doing so can reduce the risks and consequences of a major emergency or disaster.

Emergency Preparedness Week encourages people to take three simple steps to become better prepared to face a range of emergencies:

- Know the risks
- Make a plan
- Get an emergency kit

Activities Planned for Wildfire Community Preparedness Day and Emergency Preparedness Week

Emergency Preparedness & FireSmart Booth

This year, to mark both Wildfire Community Preparedness Day and Emergency Preparedness Week the RMOW will host an Emergency Preparedness & FireSmart Booth outside Nester's Market on Saturday, May 6th from 10-4pm to emergency preparedness and FireSmart information with community members and visitors.

Emergency Program staff and volunteers will be on-hand to answer questions about emergency preparedness and to distribute emergency preparedness information. There will be an Emergency Preparedness Kit raffle and emergency kits for purchase.

The Whistler Fire Rescue Service will be on-hand to distribute the recently updated FireSmart Homeowner's Manual that was developed specifically to help homeowners reduce the risk of personal property damage from wildfire. The manual contains lots of helpful fire prevention tips and is available online at: <http://bcwildfire.ca/Prevention/firesmart.htm>. In addition, residents will be able to register at the FireSmart booth for a free FireSmart Home Assessment.

Municipal Chipper Rounds

Saturday, May 6th from 10-4pm, municipal staff will be completing neighborhood rounds with a truck and chipper to collect trees, limbs, and brush from homeowners FireSmart activities. Community members who would like to arrange for the municipal chipper to pick-up debris at their property are asked to contact Scott Rogers, FireSmart Coordinator at 604-966-4173 to arrange pick-up.

Family Together Time at the Whistler Public Library – Craft with an Emergency Preparedness Theme

Family Together Time at the Whistler Public Library on Saturday May 13th, 2017 from 3:30-4:30p.m. will have an emergency preparedness theme. Families will have the opportunity to gather emergency preparedness information and make Fairy Lanterns to take home. This activity is drop-in, free of charge, and all craft supplies are provided.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Health & Social	The resort community is safe for both visitors and residents, and is prepared for potentially unavoidable emergency events.	FireSmart activities will help to prevent wildfires and reduce the likelihood of a large uncontrollable wildfire in Whistler. Emergency preparedness measures will enhance Whistlers ability to plan for, respond to and recover from an emergency.
Learning	Learning opportunities foster collaboration, trust and community engagement and build the community's capacity for achieving Whistler's vision of success and sustainability for future generations.	FireSmart education will help the community understand the need to reduce the risk of wildfire in Whistler. EP Week provides for a great opportunity to educate the community about emergency preparedness. Increased awareness will enhance the capacity for Whistlers success when faced with an emergency.
Visitor Experience	Communication, travel and services are accessible, seamless and convenient at all phases of visitors' trips, from prior to Departure until after returning home.	Visitors to Whistler who have the unfortunate experience of being impacted by an emergency or disaster will be provided the best possible outcome.
Visitor Experience	The Resort is comfortable, functional, safe, clean and well-maintained.	Increasing preparedness for wildfires and other emergencies will improve the response to and recovery from emergencies and contribute to a safe and well maintained community.

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

Activities planned for Wildfire Community Preparedness Day and Emergency Preparedness Week are within the Emergency Program budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

Community members will be engaged through public outreach events identified in the discussion above.

SUMMARY

The purpose of this administrative report is to raise the public's awareness of Wildfire Community Preparedness Day and Emergency Preparedness Week and to promote FireSmart activities and emergency preparedness in the RMOW.

Respectfully submitted,

Erin Marriner
EMERGENCY PROGRAM COORDINATOR
and
Scott Rogers
FIRESMART COORDINATOR
for
Norm McPhail
GENERAL MANAGER OF CORPORATE & COMMUNITY SERVICES



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17-038

FROM: Corporate and Community Services

FILE: 4700.50

SUBJECT: BYLAW DISPUTE ADJUDICATION SYSTEM (TICKETING)

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council authorize staff to pursue development of a Bylaw Dispute Adjudication System for the RMOW as outlined in this Administrative Report to Council No. 17-038; and

That Council direct staff to write to the Court Services Branch of the Ministry of the Attorney General to advise of Council's intent to establish a Bylaw Dispute Adjudication System.

REFERENCES

Appendix A – 78 Local Governments listed on the Bylaw Adjudication System

Appendix B – Comparative Flow Chart: Enforcement Processes for Local Government Bylaw Infractions

PURPOSE OF REPORT

To obtain Council's approval to pursue development of a Bylaw Notice Dispute Adjudication System for the Resort Municipality of Whistler and to direct staff to prepare a Bylaw Notice Enforcement Bylaw and related consequential amendments/documentation to the impacted bylaws and polices.

DISCUSSION

Background

In 2003, the Provincial Government introduced the *Local Government Bylaw Notice Enforcement Act* (the "Act") and worked with the City of West Vancouver, the City of North Vancouver and the District of North Vancouver on a pilot project to provide an efficient, cost effective administrative process for dealing with local government bylaw infractions outside of the Provincial Court system. As shown in Appendix A, 78 more local governments across the Province have established their own bylaw notice enforcement and dispute adjudication systems under the *Act*.

The experience with the North Shore Adjudication Model Pilot Project showed that:

- the number of parking tickets disputed dropped by 94%;
- the length of time for a ticket dispute to be heard and decided went down by 10%;
- there was an 81% increase in collection of outstanding fines;

- residents are generally satisfied with the speed and fairness of the system;
- bylaw related document service was significantly reduced, and
- the total annual operating costs for resolution of bylaw ticket issues declined.

In order to implement such a system local governments are required to have the Ministry of Attorney General enact a regulation to make the Act applicable to them. This request can be made in writing after a Council resolution approves the Bylaw Adjudication System.

Under the enabling legislations, local governments may establish a local bylaw dispute adjudication system which replaces the Provincial Court as the venue for resolving disputes of minor municipal bylaw violations in areas such as animal control, business license, zoning, signs, parking, building code, noise, tree, and fire prevention.

Currently, some of these types of disputes are adjudicated by the Provincial Court and require the attendance of RMOW Bylaw Officer's at court. The officers are often required to spend valuable productive time waiting to provide evidence at court. In addition, there is a lengthy backlog of disputed tickets awaiting trial dates from the Provincial Court.

Under the legislation, local governments are able to establish:

- offences to be dealt with by issuing a bylaw notice (ticket);
- the amount of penalty for contravention of the specified bylaws;
- the period for paying or disputing a ticket;
- the process for disputing a ticket; and
- officers to screen and review disputed tickets with power to enter into compliance agreements.

As shown in Appendix B there is a sample flow chart of the bylaw adjudication process. To reduce costs staff can still appoint a Screening Officer to cancel a Bylaw Notice if the allegation did not occur. There is also an opportunity for the screening officer to enter a compliance agreement to acknowledge the contravention and set out remedies. If the person wants to continue with the dispute it will be heard by an adjudicator who will decide if the contravention occurred.

A. Current situation

At present, the RMOW uses a court-based model where disputed Municipal Information Tickets (MTIs) are dealt with in the Provincial Court system. The current court-based processes are complex, resource intensive, and can be very lengthy and costly. Many bylaw infractions are minor in nature and the delays are lengthy, continuing to proceed under the Provincial Court process with respect to those infractions is not justifiable. Currently, parking tickets are not included in the Municipal Ticket Bylaw and there is no additional dispute process beyond our Administrative staff who act as Screening Officer's. This limits a fair process for residents who want a chance for recourse.

B. Benefits

The adoption of the bylaw adjudication system for enforcing minor bylaws infractions has many benefits. They include:

a) **Improved service to citizens** – The existing court-based model is complicated, time consuming, costly, and lengthy. Those municipalities that have adopted the bylaw adjudication system have indicated that not only are citizens pleased with the flexibility of dispute scheduling. For example disputes can be made by phone or in person. The municipalities that have implemented bylaw adjudication have found that the increased credibility leads to increased payment rates and reduced bylaw dispute rates (i.e. more people opt to pay without disputing).

b) **Increased revenue and operating efficiencies** – Under a bylaw notice dispute adjudication system, all penalties are due and payable upon receipt unless disputed. As such, the RMOW can proceed with the collection of all unpaid penalties, after specific steps are taken as defined by the *Local Government Bylaw Notice Enforcement Act* and the bylaw notice enforcement bylaw established by the municipality. Further, staff are not required to attend the adjudication hearings in person and therefore are able to enforce the bylaws.

c) **Reduced court dependency** - Under a bylaw adjudication system, disputes are heard by an independent adjudicator rather than a judge in Provincial Court. This greatly reduces the court time needed for dealing with minor parking disputes and frees up that time to be used for more serious infractions.

d) **Fair penalties:** Provides the statutory authority for local governments to issue tickets with penalties up to \$500, including potential surcharges.

e) **Reasonable service requirements:** Tickets can be issued by reasonable measures such as in mail whereas MTI's must be served in person. This poses as a challenge to enforce bylaws such as illegal nightly rentals when the home owner is not present.

C. Procedure for implementation

With Council authorization to pursue development of a bylaw dispute adjudication system, staff would prepare proposals for basic terms of the required bylaw for future consideration by Council. This would include proposals for the:

- specific bylaw infractions to be enforced under the system;
- time periods for payment and dispute of tickets;
- identification of officers to screen bylaw disputes;
- the amount of fines and fees

In addition, specific policies, processes and procedures would be established:

- to guide the work of officers charged with screening tickets;
- for undertaking the adjudication process;
- to assign specific staff duties and responsibility for the new system;
- to support the process through development of communication material, necessary forms, and other document materials;
- to partner with the SLRD or District of Squamish;
- to guide the Communication plan;
- to prepare budget changes; and
- to create forms, software, letters, tickets etc.

Staff would also determine staffing and cost implications of the new process. Based on the experience in other jurisdictions, it is expected that cost of operating the bylaw adjudication system and the related processing of disputed tickets would be substantially offset by the fines collected and would not necessarily result in additional operating costs for the RMOW. These and other aspects of the proposed system would be reported to Council prior to advancement of the necessary bylaws to implement a new ticketing system.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor experience	The resort is comfortable, functional, safe, clean and well-maintained	This is another tool to promote overall Public Safety.
Resident Housing	Residents enjoy housing in mixed-use neighbourhoods that are intensive, vibrant and include a range of housing forms.	This system will allow officers to effectively issue tickets for infractions that impede this description of success.
Partnership	Partners work together to achieve mutual benefit. Partners work toward aligned budgeting processes that leverage limited resources for increased effectiveness and efficiency.	Potential to partner with the SLRD to share resources and expertise.
Health and Social	Community members and visitors are civil and law-abiding, and they respect each other's physical space and emotional boundaries.	This is another tool to promote overall Public Safety.
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities.	Staff efficiencies and an opportunity for shared resources and increase in revenue.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
	None identified	

BUDGET CONSIDERATIONS

2017 Project Costs:

- Staff time: 8-12 months;
- Legal expertise: Est. 5,000;
- New parking ticket design: \$500; and

2018 Project Costs:

- Term Screening Officer may be required to set up the initial documentation or use of existing customer service staff.

Annual Operating costs: \$5,000 to pay for a shared adjudicator with the SLRD.

Revenue opportunities:

- increased revenue by increasing fine amounts;
- new system requires payment of \$25.00 dollars in order to dispute after a screening officer has reviewed the ticket;
- utilize small claims court if funds are not received after the adjudication process (Langford reports over 95-100% of tickets paid after they implemented this); and
- increased tickets due reasonable service delivery and less complex dispute system

SUMMARY

The RMOW is looking to ensure that the regulatory provisions of its bylaws are understood and complied with, and that bylaw contraventions are dealt with in a fair, equitable and cost efficient manner for all concerned.

The bylaw dispute adjudication system has potential application to a variety of bylaws, and was specifically designed to deal effectively with minor bylaw violations in areas such as animal control, business licence, zoning, signs, parking, building code, environmental, lawn sprinkling, noise, and park matters. A bylaw dispute adjudication system would provide an additional mechanism for the RMOW to achieve compliance with bylaws in a more efficient manner. The Municipal Ticket System and all current bylaws would still remain in place. Bylaw Officer's will also continue to gain voluntary compliance through education and compliance agreements.

With Council approval of these recommendations, and receipt of a positive response from the Ministry of the Attorney General for this initiative, staff would undertake to complete the development of the necessary administrative, policy and bylaw components of a bylaw dispute adjudication system for the RMOW for subsequent Council consideration and approval.

Respectfully submitted,

Lindsay DeBou
Acting Manager of Protective Services
for
Norm McPhail
GENERAL MANAGER of Corporate and Community Services.

Local Governments that have implemented the Bylaw Adjudication System

Column 1 Date Act Applies	Column 2 Local Government
October 28, 2016	Ballenas-Winchelsea Local Committee
February 1, 2006	Bowen Island Municipality
April 1, 2009	Cariboo Regional District
April 1, 2007	City of Abbotsford
October 1, 2008	City of Burnaby
September 1, 2005	City of Chilliwack
September 1, 2005	City of Coquitlam
May 1, 2009	City of Cranbrook
July 31, 2015	City of Dawson Creek
February 1, 2006	City of Duncan
January 1, 2010	City of Kelowna
September 26, 2012	City of Nanaimo
May 3, 2004	City of North Vancouver
August 1, 2009	City of Parksville
January 1, 2010	City of Penticton
July 14, 2014	City of Port Alberni
October 1, 2008	City of Port Coquitlam
October 28, 2016	City of Prince George
September 1, 2005	City of Richmond
September 1, 2005	City of Surrey
February 1, 2011	City of Vancouver
May 1, 2010	City of Vernon
September 30, 2013	City of Williams Lake
December 22, 2015	Corporation of the City of Enderby
October 1, 2010	Corporation of the City of Nelson
April 1, 2009	Corporation of the City of New Westminster
December 22, 2015	Corporation of the City of Victoria
May 26, 2014	Corporation of the Township of Esquimalt

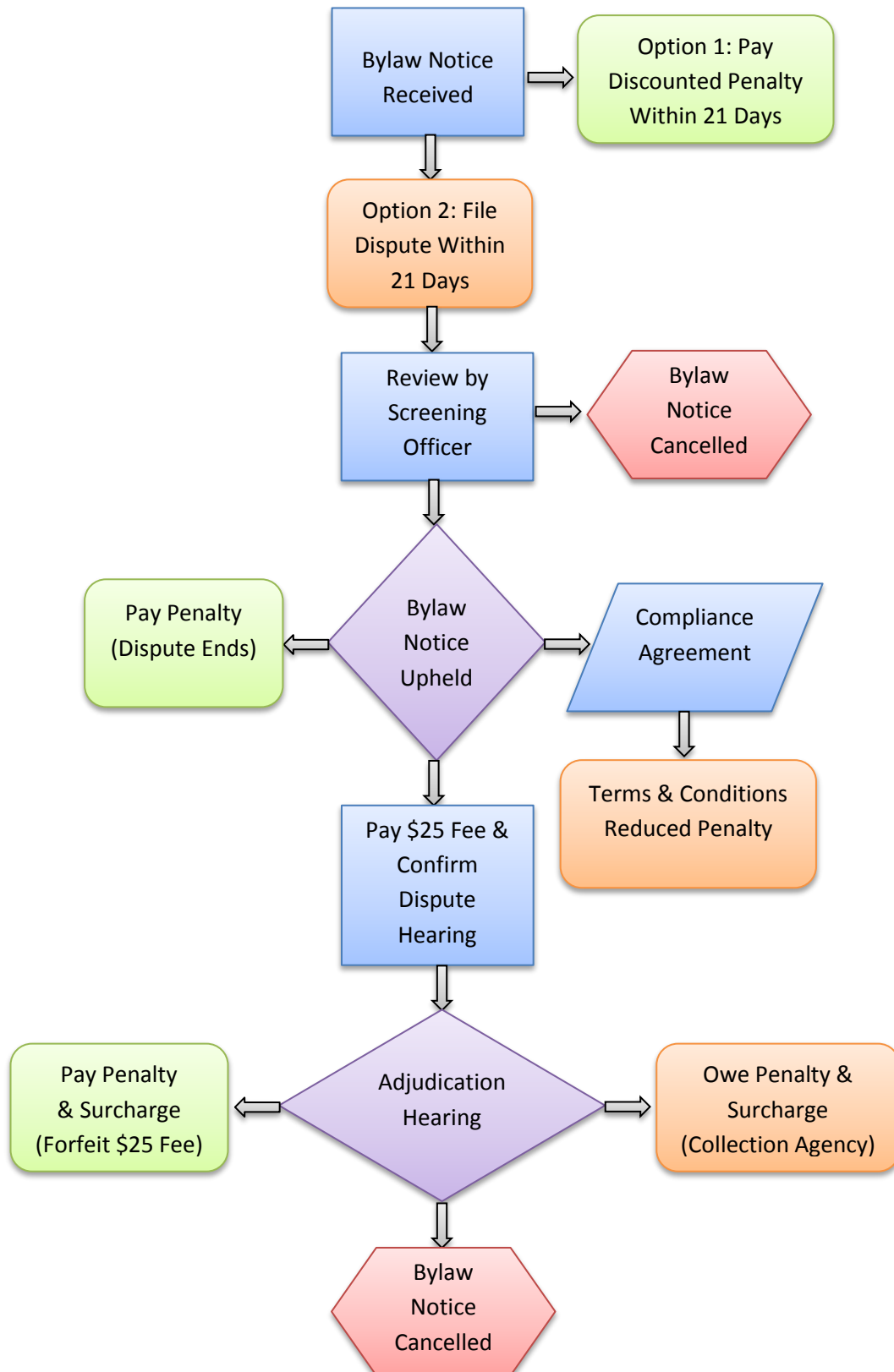
Local Governments that have implemented the Bylaw Adjudication System

February 1, 2010	Denman Island Local Trust Committee
June 21, 2012	District of Barriere
September 30, 2013	District of Coldstream
September 1, 2005	District of Hope
September 1, 2005	District of Kent
February 1, 2010	District of Lake Country
May 1, 2011	District of Maple Ridge
May 3, 2004	District of North Vancouver
January 1, 2010	District of Peachland
January 1, 2007	District of Pitt Meadows
September 26, 2012	District of Sechelt
January 1, 2007	District of Squamish
January 1, 2010	District of Summerland
October 1, 2009	District of Tofino
December 22, 2014	District of Wells
January 1, 2010	District of West Kelowna
May 3, 2004	District of West Vancouver
February 1, 2006	Fraser Valley Regional District
May 1, 2011	Gabriola Island Local Trust Committee
February 1, 2010	Galiano Island Local Trust Committee
February 1, 2010	Gambier Island Local Trust Committee
March 1, 2009	Greater Vancouver Regional District
May 1, 2011	Hornby Island Local Trust Committee
May 1, 2011	Lasqueti Island Local Trust Committee
May 1, 2011	Mayne Island Local Trust Committee
February 1, 2010	North Pender Island Local Trust Committee
May 16, 2011	Northern Rockies Regional Municipality
August 1, 2011	Peace River Regional District
September 30, 2013	Regional District of Central Kootenay

Local Governments that have implemented the Bylaw Adjudication System

February 4, 2013	Regional District of Central Okanagan
October 28, 2016	Regional District of Kootenay Boundary
January 1, 2010	Regional District of Okanagan-Similkameen
February 1, 2010	Salt Spring Island Local Trust Committee
February 1, 2010	Saturna Island Local Trust Committee
May 1, 2011	South Pender Island Local Trust Committee
July 31, 2015	Squamish-Lillooet Regional District
November 30, 2010	Sun Peaks Mountain Resort Municipality
November 30, 2010	Sunshine Coast Regional District
September 15, 2011	The Corporation of Delta
November 25, 2013	The Corporation of the Village of Fruitvale
February 1, 2006	The Municipality of the Village of Lions Bay
May 1, 2011	Thetis Island Local Trust Committee
September 30, 2013	Thompson-Nicola Regional District
November 30, 2010	Town of Creston
May 1, 2010	Town of Gibsons
November 26, 2012	Town of Golden
February 1, 2010	Town of Oliver
July 1, 2008	Township of Langley
February 12, 2007	Village of Harrison Hot Springs
June 21, 2012	Village of Valemount

BYLAW NOTICE ENFORCEMENT AND DISPUTE ADJUDICATION PROCESS





REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17-039

FROM: Corporate and Community Services

FILE: Bylaws 2143, 2144,
2145, 2146, 2147

SUBJECT: 2017 PROPERTY TAX AND UTILITY RATE BYLAWS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the following bylaws attached to Administrative Report to Council No. 17-039:

"Tax Rates Bylaw No. 2143, 2017"

"Sewer Tax Bylaw No. 2144, 2017"

"Water Tax Bylaw No. 2145, 2017"

"Sewer User Fee Amendment Bylaw No. 2146, 2017"

"Solid Waste/Recycling Rates Amendment Bylaw No. 2147, 2017"

REFERENCES

Appendix A - Tax Rates Bylaw No. 2143, 2017

Appendix B - Sewer Tax Bylaw No. 2144, 2017

Appendix C - Water Tax Bylaw No. 2145, 2017

Appendix D - Sewer User Fee Amendment Bylaw No. 2146, 2017

Appendix E - Solid Waste/Recycling Rates Amendment Bylaw No. 2147, 2017

PURPOSE OF REPORT

The purpose of this report is to seek Council's approval of the 2017 property tax rate bylaws, Sewer, Water and Solid Waste User fee bylaws.

DISCUSSION

Property Value Taxes

The tax rate bylaws establish the 2017 tax rates for all classes of properties and are consistent with the proportion and distribution of property taxes, parcel taxes, and Sewer and Water user fees as set out in the Five-Year Financial Plan for 2017, as is required per the *Community Charter* sections 197(1) and permitted in section 194(1).

Municipal governments in British Columbia are required to collect taxes on behalf of the Provincial government and regional taxing authorities as well as for general municipal purposes. These tax rates and amounts are not budgeted or controlled by council and comprise about forty per cent of

all property value taxes collected by the municipality. The amounts levied must be remitted to the province and regional taxing authorities for school, hospital, Regional District and BC Assessment purposes, they are not municipal revenue.

Regional District and Hospital rates are calculated based on the annual requisition amount provided by these agencies, whereas other authorities set the rates for School, BC Assessment and Municipal Finance Authority taxes.

The impact of the municipal tax rate change from last year on the amount of tax payable will vary based on an individual's property assessment. Only a property with a change in assessed value of exactly the average rate will have a change of exactly 1.9% in municipal taxes. Properties with a change in assessed value greater or less than the average will have a greater or lesser tax change. The rates have been calculated so that total municipal property value tax revenues will increase by 1.9% to meet the funding requirements as laid out in the 2017 Five-Year Financial Plan.

Sewer, Water and Solid Waste Charges

Water and sewer parcel taxes are flat rate taxes levied on every property within 100 meters of service. User fees are levied for use of the Water and Sewer systems and vary according to use. Sewer Parcel taxes and User fees will increase 1.0%. There is no increase to water parcel and user fees or residential solid waste user fees.

The amendment to the "Garbage Disposal and Wildlife Attractants Bylaw No, 1861,2008 " is to clarify the language in section 23 and Schedule C. The original bylaw and subsequent amendments did not make reference to the composter fee in section 23.

Sewer, water and solid waste user fees for most residential properties are included on the property tax bill. Commercial properties and residential properties with non-municipal water or sewer will receive a separate annual utility bill for user fees.

OTHER POLICY CONSIDERATIONS

The *Community Charter* section 197(1) requires the adoption of the annual property tax bylaws before May 15 each year in order to levy property taxes for the year.

BUDGET CONSIDERATIONS

The property and parcel tax amounts as set out in the attached bylaws are consistent with the revenue requirements in the Five-Year Financial Plan as proposed for the 2017 fiscal year.

COMMUNITY ENGAGEMENT AND CONSULTATION

Property and parcel tax revenue requirements, including the proportion and distribution of property and parcel taxes amongst property classes, have been part of the community consultation process of the Five-Year Financial Plan.

SUMMARY

The Bylaws detail the annual tax rates and user fees required to raise the municipal revenue from these sources as provided in the financial plan. Provincial legislation directs that property tax rates are calculated based on the budgeted tax revenue required to provide municipal services and the assessed value and class of properties within municipal boundaries as determined by BC

Assessment. These rates also include the amounts to be collected for the year by the municipality to meet its taxing obligations to the Regional District and the Hospital District.

Respectfully submitted,

Maureen Peatfield
MANAGER OF FINANCIAL SERVICES
for

Ken Roggeman
DIRECTOR OF FINANCE
for

Norm McPhail
GENERAL MANAGER COMMUNITY AND CORPORATE SERVICES

RESORT MUNICIPALITY OF WHISTLER

TAX RATES BYLAW NO. 2143, 2017

**A BYLAW FOR THE LEVYING OF TAX RATES FOR MUNICIPAL,
HOSPITAL AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2017**

The Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Tax Rates Bylaw No. 2143, 2017".
2. The following tax rates are hereby imposed and levied for the year 2017:
 - (a) For all lawful GENERAL PURPOSES OF THE MUNICIPALITY on the assessed value of land and improvements taxable for general Municipal purposes, rates appearing in column "A" of the Schedule "A" attached hereto and forming a part hereof.
 - (b) For HOSPITAL PURPOSES on the assessed value of land and improvements taxable for regional hospital district purposes, rates appearing in column "B" of the Schedule "A" attached hereto and forming a part hereof.
 - (c) For PURPOSES OF THE SQUAMISH LILLOOET REGIONAL DISTRICT on the assessed value of land and improvements taxable for general Municipal purposes, rates appearing in column "C" of the Schedule "A" attached hereto and forming a part hereof.
3. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of ____ 2017.

ADOPTED by Council this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Tax Rates
Bylaw No. 2143, 2017".

Laurie-Anne Schimek,
Municipal Clerk

BYLAW NO. 2143, 2017

SCHEDULE "A"

General Municipal Rate

	Class	"A" General Municipal Rate
01	Residential	2.092
02	Utility	21.000
05	Industrial	11.937
06	Business / Other	9.436
08	Recreation	9.535

Hospital District Requisition Rate

	Class	"B" Hospital District Requisition Rate
01	Residential	0.0371
02	Utility	0.1299
05	Industrial	0.1261
06	Business / Other	0.0909
08	Recreation	0.0371

Regional District Requisition Rate

	Class	"C" Regional District Requisition Rate
01	Residential	0.0442
02	Utility	0.4437
05	Industrial	0.2522
06	Business / Other	0.1994
08	Recreation	0.2015

RESORT MUNICIPALITY OF WHISTLER

SEWER TAX BYLAW NO. 2144, 2017

A BYLAW TO IMPOSE A SEWER TAX

WHEREAS a Municipality may construct, acquire, operate and maintain sewers and sewage disposal facilities and may establish rates and charges to be imposed upon land and improvements and may provide a formula for imposing the cost of those municipal works and services;

AND WHEREAS pursuant to Section 200 of the *Community Charter*, the Municipality may impose a parcel tax to provide all or part of the funding for a service;

AND WHEREAS the benefiting area herein defined is that area of land within the Municipality which, in the opinion of Council, benefits or will benefit from the sewers and sewage disposal facilities of the Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Sewer Tax Bylaw No. 2144, 2017".
2. In this Bylaw,

"benefiting area" means that area of land in which is located every parcel a boundary of which is within one hundred (100) meters of any part of a trunk sewer main and for which there is access permitting installation and maintenance of a connecting sewer line or holding tank between the parcel and the trunk sewer main; and

"parcel" means a parcel of real property in the benefiting area and includes a strata lot.
3. A rate and charge of two hundred, sixty nine dollars and forty four cents (\$269.44) is hereby imposed as a tax against each parcel for the year ending December 31, 2017.
4. The owner of each parcel shall pay not later than July 4, 2017 the tax imposed by Section 3 hereof against that parcel.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of _____, 2017.

ADOPTED by the Council this __ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Sewer Tax Bylaw
No. 2144, 2017".

Laurie-Anne Schimek,
Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER

WATER TAX BYLAW NO. 2145, 2017

A BYLAW TO IMPOSE A WATER TAX

WHEREAS a Municipality may construct, acquire, operate and maintain trunk water main and water supply systems and may establish rates and charges to be imposed upon land and improvements and may provide a formula for imposing the cost of those municipal works and services;

AND WHEREAS pursuant to Section 200 of the *Community Charter*, the Municipality may impose a parcel tax to provide all or part of the funding for a service;

AND WHEREAS the benefiting area herein defined is that area of land within the Municipality which, in the opinion of Council, benefits or will benefit from the trunk water main and water supply systems of the Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Water Tax Bylaw No. 2145, 2017".
2. In this Bylaw,

"benefiting area" means that area of land in which is located every parcel a boundary of which is within one hundred (100) metres of any part of a trunk water main and for which there is access permitting installation and maintenance of a connecting water line between the parcel and the trunk water main; and

"parcel" means a parcel of real property in the benefiting area and includes a strata lot.
3. A rate and charge of two hundred, seventy six dollars and fifty-nine cents (\$276.59) is hereby imposed as a tax against each parcel for the year ending December 31, 2017.
4. The owner of each parcel shall pay not later than July 4, 2017 the tax imposed by Section 3 hereof against that parcel.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of _____, 2017

ADOPTED this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Water Tax Bylaw
No. 2145, 2017".

Laurie-Anne Schimek,
Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER

SEWER USER FEE AMENDMENT BYLAW NO. 2146, 2017

A BYLAW TO AMEND THE "SEWER USER FEE BYLAW NO. 1895, 2009"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Sewer User Fee Bylaw No. 1895, 2009"

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler "Sewer User Fee Bylaw No. 1895, 2009";

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the Resort Municipality of Whistler "Sewer User Fee Amendment Bylaw No. 2146, 2017".
2. Effective January 1, 2017, Schedule "A" of "Sewer User Fee Amendment Bylaw No. 1895, 2009" is hereby replaced with the Schedule "A" attached to and forming part of this bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this _____ day of _____, 2017.

ADOPTED by the Council this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of " Sewer User Fee
Amendment Bylaw No. 2146, 2017"

Laurie-Anne Schimek,
Municipal Clerk

SEWER USER FEE AMENDMENT BYLAW NO. 2146, 2017

SCHEDULE "A"

SEWER USER FEES

FLAT FEE

1	Single family residential and Bed & Breakfast	171.37
2	Duplex (not strata titled)	
	i) first residential unit	171.37
	ii) each additional unit	381.96
3	Duplex (strata titled), per strata lot	
4	Apartment or Multiple Family Residential parcel (not strata titled)	
	i) first residential unit	171.37
	ii) each additional unit	381.96
5	Dormitory Housing (any housing unit with a gross floor area of 45 square meters or less located within a non-stratified building containing 10 or more such housing units and normally rented for continuous periods of 30 days or more)	
	i) first residential unit	85.69
	ii) each additional unit	189.95
6	Hotel or Motel (not strata titled)	
	i) first residential unit	171.37
	ii) each additional unit	381.96
7	Pension (not strata titled)	
	i) first residential unit	85.69
	ii) each additional unit	85.69
8	Pension - residential prtion	
9	Mobile home parks (not strata titled)	
	i) first rental space	171.37
	ii) each additional space	381.96
10	Trailer, Recreational Vehicles, Campgrounds each space	
11	Apartment of Multiple Family Residential Parcel (strata titled), per strata lot	171.37
12	Hotel or Motel (strata titled), per strata lot	171.37
13	Mobile home parks (strata titled), per strata lot	171.37
14	Schools - each classroom	385.06

SEWER USER FEE AMENDMENT BYLAW NO. 2146, 2017

SCHEDULE "A"

SEWER USER FEES

PER SQUARE FOOT

15 Public restrooms, Laundries, Laundromats, Car Washes, & Breweries each square foot	2.15
16 Restaurants, Bars, Lounges, Discotheques, Cabarets, Public Houses each square foot	1.03
17 Business, Commercial, Industrial, Hostels, Other each square foot	0.28
18 Pools, Aquatic Centres, Waterslides each square foot	0.28

PER CUBIC METRE

19 Metered rates (based on metered water volumes)	
First 6,000 cubic metres	1.12
Next 12,000 cubic metres	0.92
Next 24,000 cubic metres	0.72
Greater than 42,000 cubic metres	0.57

MINIMUM CHARGE

20 Minimum annual charge for a strata-titled unit, or the first unit in a non-strata building	126.98
21 Minimum annual charge for each additional dwelling unit in a non-strata building	338.61

RESORT MUNICIPALITY OF WHISTLER

SOLID WASTE/RECYCLING RATES AMENDMENT BYLAW NO. 2147, 2017

A BYLAW TO AMEND THE Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008”

WHEREAS the Council of the Resort Municipality of Whistler has adopted “Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008”;

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler “Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008”

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the Resort Municipality of Whistler “Solid Waste/Recycling Rates Amendment Bylaw No. 2147, 2017”.
2. That all parts of section 23 be replaced with:
 - a) Every person who delivers domestic garbage or waste to the municipal Waste Transfer Station or septage to the Waste Water Treatment Plant will be charged tipping fees as prescribed in Section “B”
 - b) The owner of each residential or tourist accommodation parcel that does not possess on its property and utilize on a regular basis throughout the current year a commercial garbage container shall be charged, on the annual municipal tax notice, a Solid Waste and Recycling fee as prescribed in Schedule “C” to this bylaw.
 - c) The owner of each parcel with an assessed improvement value greater than zero shall be charged, on the annual municipal tax notice, a Composter fee as prescribed in Schedule “C” to this bylaw.
3. Schedule “C” of “Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008” is hereby replaced with Schedule “C” attached hereto and forming part of this bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of ____ 2017.

ADOPTED by Council this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Solid Waste/Recycling Rates
Amendment Bylaw No. 2147, 2017".

Laurie-Anne Schimek,
Municipal Clerk

SCHEDULE C

**SOLID WASTE/RECYCLING RATES AMENDMENT
BYLAW NO. 2147, 2017**

SOLID WASTE/RECYCLING RATES

Each residential or tourist accommodation parcel that does not possess on its property and utilize on a regular basis throughout the current year a commercial garbage container shall be charged, on the annual municipal tax notice, a Solid Waste and Recycling fee of one hundred and ninety seven dollars thirty cents (\$197.30) per parcel that shall be paid by the same due date as the property taxes.

Each parcel with an assessed improvement value greater than zero shall be charged, on the annual municipal tax notice, a Composter fee of one hundred three dollars seventy three cents (\$103.73) per parcel that shall be paid by the same due date as the property taxes.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17-040

FROM: Chief Administrator's Office

FILE: Vault

SUBJECT: TOURDEX.COM SYSTEMS INC. 2016 ANNUAL FILING

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Director of Corporate, Economic and Environmental Services be endorsed.

RECOMMENDATION

That the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolve that the Municipality, as one of the shareholders of Tourdex.com Systems Inc., pass the consent resolutions of the shareholders of Tourdex.com Systems Inc., copies of which are attached to Administrative Report to Council No.17-040 as Appendix A, and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

REFERENCES

Appendix A – Tourdex.com Systems Inc. – 2016 Shareholders' Resolutions

Appendix B – Tourdex.com Systems Inc. – Financial Statements ending July 31, 2015
(CONFIDENTIAL)

Appendix C – Tourdex.com Systems Inc. – 2016 Directors' Consent Resolution

PURPOSE OF REPORT

The purpose of this report is to seek Council approval for the Mayor and Municipal Clerk to sign the 2016 annual Shareholders' Resolutions of Tourdex.com Systems Inc.

DISCUSSION

Tourdex.com Systems Inc. (the "Company"), is a reservations and event booking system that is 51% owned by the Resort Municipality of Whistler and 49% owned by Tourism Whistler.

As the majority shareholder, the RMOW is responsible for the filing of the 2016 Annual Report of Tourdex.com Systems Inc. which is now due for filing with the Registrar of Companies under BC Registry Services.

The Shareholders' resolutions for the 2016 Annual Report include:

1. Selecting December 31, 2016 as the annual reference date for the Company;
2. Acknowledging the receipt of the financial statements of the Company for its last completed fiscal year;
3. Waiving the appointment of an Auditor for the Company;

4. Appointing Barrett Fisher, Mike Furey and Roger Soane as Directors of the Company as at December 31, 2016.

POLICY CONSIDERATIONS

Pursuant to Section 182 of the *Business Corporations Act*, the Company may consent in writing to all of the business required at the annual meeting of the company.

Pursuant to Section 203 of the *Business Corporation Act*, the Company may consent in writing to waive the appointment of an auditor, and under Section 182 the holding of the Annual General Meeting.

BUDGET CONSIDERATIONS

There will be minimal costs incurred for the filing of the documents with the Registrar of Companies. All costs associated with the filing of the documents will be accommodated within the existing Legislative Services budget.

SUMMARY

The 2016 Annual Report of Tourdex.com Systems Inc. is now due to be filed with the Registrar of Companies. This report seeks the approval of the Shareholders' Resolutions of Tourdex.com Systems Inc.

Respectfully submitted,

Nikki Best
LEGISLATIVE AND PRIVACY COORDINATOR
for

Laurie-Anne Schimek
MUNICIPAL CLERK
for

Ted Battiston
DIRECTOR, CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

TOURDEX.COM SYSTEMS INC.SHAREHOLDERS' CONSENT RESOLUTIONS

The undersigned, being all the voting shareholders of TOURDEX.COM SYSTEMS INC. (the "Company"), hereby consent in writing to the following resolutions as of December 31, 2016:

1. ANNUAL MATTERS

RESOLVED that:

- (a) the shareholders of the Company hereby select December 31, 2016 as the annual reference date for the Company;
- (b) the shareholders acknowledge receipt of the financial statements of the Company for its last completed fiscal year; and
- (c) the shareholders waive the appointment of an auditor for the Company.

2. DIRECTORS

RESOLVED that:

the shareholders appoint the following persons (each of whom has consented in writing to act) as directors of the Company to hold office in accordance with the Articles of the Company until the Company's next annual general meeting, until the date of the annual resolutions of the shareholders consented to in writing or until a successor is appointed in accordance with the Articles of the Company:

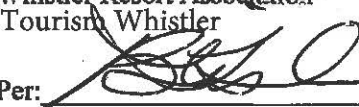
Barrett Fisher
Mike Furey
Roger Soane

These resolutions may be executed in any number of counterparts or pdf or fax counterparts, each of which when executed and delivered (by email, fax or otherwise) shall be deemed to be an original, and all of which together shall constitute one and the same document.

Resort Municipality of Whistler

Per: _____
Nancy Wilhelm-Morden, Mayor

Whistler Resort Association
Tourism Whistler

Per: 
Authorized Signatory Barrett Fisher

Per: _____
Laurie-Anne Schimek, Municipal Clerk

Per: 
Authorized Signatory Heather Boxrud

TOURDEX.COM SYSTEMS INC.

DIRECTORS' CONSENT RESOLUTION

The undersigned, being all the directors of **TOURDEX.COM SYSTEMS INC.** (the "**Company**"), hereby consent in writing to the following resolution as of December 31, 2016:

FINANCIAL STATEMENTS

RESOLVED that:

the directors approve the financial statements of the Company for its last completed fiscal year and that any one director of the Company is authorized to sign the balance sheet included in the financial statements as evidence of such approval.

This resolution may be executed in any number of counterparts or pdf or fax counterparts, each of which when executed and delivered (by email, fax or otherwise) shall be deemed to be an original, and all of which together shall constitute one and the same document.


Barrett Fisher


Mike Furey


Roger Soane



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17-042

FROM: Chief Administrator's Office

FILE: Vault

SUBJECT: WHISTLER.COM SYSTEMS INC. 2016 ANNUAL FILING

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Director of Corporate, Economic and Environmental Services be endorsed.

RECOMMENDATION

That the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolve that the Municipality, as one of the shareholders of Whistler.com Systems Inc., pass the consent resolutions of the shareholders of Whistler.com Systems Inc., copies of which are attached to Administrative Report to Council No.17-042 as Appendix A, and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

REFERENCES

Appendix A – Whistler.com Systems Inc. – 2016 Shareholders' Resolutions

Appendix B – Whistler.com Systems Inc. – Financial Statements ended June 30, 2015
(CONFIDENTIAL)

Appendix C – Whistler.com Systems Inc. – 2016 Directors' Consent Resolution

PURPOSE OF REPORT

The purpose of this report is to seek Council approval for the Mayor and Municipal Clerk to sign the 2016 annual Shareholders' Resolutions of Whistler.com Systems Inc.

DISCUSSION

Whistler.com Systems Inc. (the "Company"), is a reservations, call centre and event booking system that is 51% owned by the Resort Municipality of Whistler and 49% owned by Tourism Whistler.

As the majority shareholder, the RMOW is responsible for the filing of the 2016 Annual Report of Whistler.com Systems Inc. which is now due for filing with the Registrar of Companies under BC Registry Services.

The Shareholders' resolutions for the 2016 Annual Report include:

1. Selecting December 31, 2016 as the annual reference date for the Company;
2. Acknowledging the receipt of the financial statements of the Company for its last completed fiscal year;
3. Waiving the appointment of an Auditor for the Company;

4. Appointing Barrett Fisher, Mike Furey and Roger Soane as Directors of the Company as at December 9, 2016.

POLICY CONSIDERATIONS

Pursuant to Section 182 of the *Business Corporations Act*, the Company may consent in writing to all of the business required at the annual meeting of the company.

Pursuant to Section 203 of the *Business Corporation Act*, the Company may consent in writing to waive the appointment of an auditor, and under Section 182 the holding of the Annual General Meeting.

BUDGET CONSIDERATIONS

There will be minimal costs incurred for the filing of the documents with the Registrar of Companies. All costs associated with the filing of the documents will be accommodated within the existing Legislative Services budget.

SUMMARY

The 2016 Annual Report of Whistler.com Systems Inc. is now due to be filed with the Registrar of Companies. This report seeks the approval of the Shareholders' Resolutions of Whistler.com Systems Inc.

Respectfully submitted,

Nikki Best
LEGISLATIVE AND PRIVACY COORDINATOR
for

Laurie-Anne Schimek
MUNICIPAL CLERK
for

Ted Battiston
DIRECTOR, CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

WHISTLER.COM SYSTEMS INC.

SHAREHOLDERS' CONSENT RESOLUTIONS

The undersigned, being all the voting shareholders of WHISTLER.COM SYSTEMS INC. (the "Company"), hereby consent in writing to the following resolutions as of December 9, 2016:

1. ANNUAL MATTERS

RESOLVED that:

- (a) the shareholders of the Company hereby select December 9, 2016 as the annual reference date for the Company;
- (b) the shareholders acknowledge receipt of the financial statements of the Company for its last completed fiscal year; and
- (c) the shareholders waive the appointment of an auditor for the Company.

2. DIRECTORS

RESOLVED that:

the shareholders appoint the following persons (each of whom has consented in writing to act) as directors of the Company to hold office in accordance with the Articles of the Company until the Company's next annual general meeting, until the date of the annual resolutions of the shareholders consented to in writing or until a successor is appointed in accordance with the Articles of the Company:

Barrett Fisher
Mike Furey
Roger Soane

These resolutions may be executed in any number of counterparts or pdf or fax counterparts, each of which when executed and delivered (by email, fax or otherwise) shall be deemed to be an original, and all of which together shall constitute one and the same document.

Resort Municipality of Whistler

Per: _____
Nancy Wilhelm-Morden, Mayor

Per: _____
~~Shannon Story, Corporate Officer~~
Laurie-Anne Schimek, Municipal Clerk

~~Whistler Resort Association~~
Tourism Whistler

Per:  _____
Authorized Signatory Barrett Fisher

Per:  _____
Authorized Signatory Heather Boxrud

WHISTLER.COM SYSTEMS INC.

DIRECTORS' CONSENT RESOLUTION

The undersigned, being all the directors of WHISTLER.COM SYSTEMS INC. (the "Company"), hereby consent in writing to the following resolution as of December 9, 2016:

FINANCIAL STATEMENTS

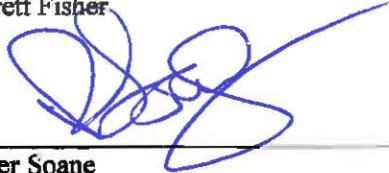
RESOLVED that:

the directors approve the financial statements of the Company for its last completed fiscal year and that any one director of the Company is authorized to sign the balance sheet included in the financial statements as evidence of such approval.

This resolution may be executed in any number of counterparts or pdf or fax counterparts, each of which when executed and delivered (by email, fax or otherwise) shall be deemed to be an original, and all of which together shall constitute one and the same document.



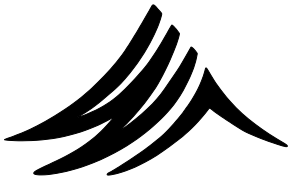
Barrett Fisher



Roger Soane



Mike Furey



WHISTLER

MINUTES

REGULAR MEETING OF FOREST & WILDLAND ADVISORY COMMITTEE

WEDNESDAY, MARCH 8, 2017, STARTING AT 3:00 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

File: 8221.03

Name	Meetings to Date: 3
Present:	
AWARE, Claire Ruddy, Chair	2
Member at Large, Derek Bonin	3
Member at Large, Arthur DeJong	3
Member at Large, Johnny Mikes	3
Member at Large, Trevor Burton	2
Member at Large, Kathi Bridge	2
Member at Large, Colin Rankin	2
Regrets:	
Member at Large, Candace Rose-Taylor	1
Councillor Andree Janyk	0
WORCA, Todd Hellinga	2
Member at Large, Mac Lowry	1
Recording Secretary	
Heather Beresford	3

Adoption of Agenda

ADOPTION OF AGENDA

Moved by A. DeJong
Seconded by D. Bonin

That the Forest & Wildland Advisory Committee adopt the Forest & Wildland Advisory Committee agenda for March 8, 2017.

CARRIED

Adoption of Minutes

ADOPTION OF MINUTES

Replace Priority 1 & 2 Treatment Areas map with same map showing entire legend.

Moved by A. DeJong
Seconded by D. Bonin

That the Forest & Wildland Advisory Committee adopt the Forest & Wildland Advisory Committee minutes as amended for January 11, 2017.

CARRIED

Verbal Reports

Council:

- N/A

AWARE:

- AGM March 1. Common themes: old growth protection; impact of trails/roads on habitat; species at risk; Callaghan Valley issues. Results feed into Board's strategic planning.
- Letter to Council from Al Whitney regarding logging in Wedge area. Public questions raised relating to old forest logging at March 7th council meeting.

WORCA:

- Open house March 2 at Forlise. WORCA providing opportunity to comment online.
- Discussion re: FWAC's role in reviewing the plans for unintended consequences against FWAC mandate.

ACTION: Invite T. Hellinga to present WORCA 10-year plan at April FWAC meeting.

RMOW:

- RFP out for Alpine Meadows/CCF5 fuel thinning project
- Brio site will be completed to prescription standard in spring
- RMOW received funding from Forest Enhancement Society for completion of Callaghan road fuel thinning
- RMOW and CCF to begin developing a Memorandum of Understanding for conducting fuel thinning on CCF tenure.
- RMOW Wildfire Protection Action Plan discussed

Moved by D. Bonin
Seconded by C. Ruddy

That FWAC commends RMOW on its commitment to reducing wildfire risk in community and encourages it to do more.

K. Bridge arrived at 3:37 p.m.

Cheakamus Community Forest:

- Board of Directors meeting February 28

Presentation by Heather Beresford, RMOW Environmental Stewardship Manager regarding FLNRO's Visual Quality Objectives update project.

Discussion:

- VQO objectives don't take change over time into account well

- Originally viewpoints were oriented to highway, but now more viewpoints are considered. Positive change.
- Many polygons are designated for partial retention harvesting, but given the scenic and tourism values in the Whistler area, FLNRO should consider more polygons being designated for conservation or retention harvesting.
- Polygon 145 near Whistler Olympic Park (WOP) should be kept as a retention harvesting polygon to protect WOP values and scenic values of the Hanging Lake trail that passes through it.
- FWAC generally supportive of VQO designations proposed.

ACTION: send VQO comments to FLNRO.

Discussion re: A. Whitney letter

- Some concern that logging near Comfortably Numb trail is not in alignment with Whistler community values
- Acknowledge that CCF did share Wedge 02 plans with FWAC, WORCA and addressed the concerns expressed.
- Bigger issue is cutting old growth.
- Recommend that CCF address at its spring open house. Share the long term maps again.

Presentation by Access Management Plan (AMP) Subcommittee of J. Mikes, C. Rankin, T. Burton, C. Ruddy and D. Bonin.

Access Management
Plan Subcommittee

Discussion re: main areas of focus for FWAC should be the CCF road plan being shared as its access management plan, and development of an access management plan for the entire area.

Noted that RMOW, CCF and FLNRO are currently discussing road responsibilities and changes are forthcoming.

Discussion re: need to plan access to serve nature-based tourism, with accommodation for motorized recreation. Interest in Alpine Club Canada Whistler chapter, WORCA and RMOW trail plans. All need to be integrated.

FWAC recommends that RMOW develop an access management plan and hire a consultant to define project scope, and clarify goals and objectives.

FWAC comments on CCF AMP:

- AMP should be called a road plan given current focus
- CCF should consider other values beyond timber such as views, fish & wildlife and recreation in the plan
- Create separate section in the document for all actions and recommendations.

Other Business

OTHER BUSINESS

Fire Suppression capabilities in Whistler – A. DeJong

- Blackcomb Helicopters will have four helicopters in Whistler during the summer to react quickly to wildfires.

Commercial Thinning – D. Bonin

- The Commercial Thinning Guidebook was published during the Forest Practices Code era. A good reference document for planning and administering commercial thinning operations. Utilizing commercial thinning practices on second growth forests within the RMOW and the CCF will achieve many objectives (AAC, forest fuel reduction) and retain or enhance forest values (visual, biodiversity) that are important to Whistler. To implement such a program will require 3-5 year contracts to encourage contractors to invest in appropriate equipment suited to the stands and prescriptions.
<https://www.for.gov.bc.ca/hfp/publications/00007/ct0726.pdf>

Future Agenda Items:

- TBD: Presentation by Bob Cunneyworth, FLNRO Compliance and Enforcement Officer
- April: M. Pardoe, RMOW Parks Planner – RLAC & TPWG update; and T. Cole, FLNRO road review
- May: T. Hellinga, WORCA 10-year Plan; and ACC plans

ADJOURNMENT

Moved by J. Mikes

That the Forest & Wildland Advisory Committee adjourn the March 8, 2017 meeting at 5:02 p.m.

CARRIED

CHAIR: C. Ruddy

RECORDING SECRETARY: H. Beresford



WHISTLER

MINUTES

REGULAR MEETING OF WHISTLER BEAR ADVISORY COMMITTEE

March 8, 2017, STARTING AT 8:30 A.M. – 10:30 A.M.

At Decker Room
RMOW Public Works Yard

PRESENT:

Co-Chair, RMOW, H. Beresford
RMOW Council, Jen Ford
Conservation Officer Service, S. Gravel
Conservation Officer Service, B. Mueller
RMOW Bylaw Services, T. Lunn
Carney's Waste Systems, P. Kindree
Member at Large, C. Hedderson
Ministry of Environment, M. Badry
Recording Secretary, T. Schaufele

Public:

Whistler Wildlife Protection Group, I. Minic-Lukac
Wind River Bear Institute, Lori Homstol
AWARE/C2C Grizzly Bear Initiative, C. Ruddy

REGRETS:

Co-Chair, Get Bear Smart, S. Dolson
Member at Large, N. Dudley
Whistler Blackcomb, A. DeJong

ADOPTION OF AGENDA

Moved by C. Ruddy
Seconded by L. Homstol

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee agenda of March 8, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by C. Ruddy
Seconded by C. Hedderson

That Whistler Bear Advisory Committee adopt the Regular Whistler Bear Advisory Committee minutes of February 8, 2017.

CARRIED

Updates A discussion led by T. Lunn regarding RMOW Bylaw Services activities.

- Very quiet—no calls
- Preparing for spring
- Plan to meet with Bear Smart Program Assistant upon her return

A discussion led by P. Kindree regarding Carney's Waste Services activities.

- New manager for Ironman.

Action: H. Beresford will check in with C. Vandeberg to ensure new manager is aware of bear management.

A discussion led by C. Ruddy regarding C2C Grizzly Bear Initiative activities.

- Working with WOP re: signage on trails
- Potentially, help with educational videos or biking in bear country

Bear Smart
Community
Status Review

A discussion led by M. Badry regarding Ministry of Environment, Bear Smart Community Program activities.

- Review is part of an integrity and effectiveness check on all Bear Smart status communities. Will be done every 5 years.
- In general, Whistler is on track with commitments.
- Noted that the Bear Hazard Assessment hasn't been updated, but questioned necessity of updating since Whistler has good understanding of hazards.

ACTION: WBAC review Bear Hazard Assessment at April meeting.

J. Ford arrived at 9:00 a.m.

- Discussion re: Challenges with enforcement and transient population; ability to track issues and problem locations. Suggestion to link RMOW Bylaw Services and COS databases so that officers can determine history of a location that will inform enforcement action.
- Garbage bylaw update – suggested adding ability to ticket restaurant management as well as restaurant space owner to avoid previous problem of strata receiving ticket but not informing the restaurant manager.

ACTION: H. Beresford and Bylaw Services review garbage bylaw update wording.

B. Mueller and S. Gravel arrived at 9:13 a.m.

- Discussion regarding:
 - Municipal waste collection system and private homes.
 - Transportation Management Advisory Committee meeting will be discussing allowing garbage on buses at next meeting. RMOW will support with public education.
 - Public education, garbage bylaw update, complacency among locals, communications between players and public, timely updates possibly using Wildlife Advisory Reporting Program.

Updates cont'd

A discussion led by Sgt. S. Gravel regarding Conservation Officer Service activities.

- Working with RMOW and consultant on Bear Response Plan.
- Reviewing RCMP training:
 - Going to offer multiple sessions, more time, and practical component.
 - Going to request input and include N. Fitzgerald's 2016 review.
 - Going to clarify RCMP role and responsibility.
- Bobcat and cougar activity has been higher this winter.
- COS Squamish will not receive auxiliary position. There will be 3 full time positions managed by Sgt. S. Gravel.

RMOW Update A discussion led by H. Beresford regarding RMOW activities.

- Bear Response Plan draft will be ready for review for April's meeting.
- Communication: RMOW to develop a plan in conjunction with the Communications department and COS. RMOW will coordinate with WWPG. This allows COS to extend reach with proactive info, updates and factual accounts when incidents happen. Also, to promote what bear stakeholders are doing. Celebrate successes, and build public trust.

ACTION: Communication plan and timeline to be developed with Bear Smart Program Assistant, COS and Communications department.

Meeting date change—discussed changing meeting date. Not much uptake.

ACTION: H. Beresford will discuss further with J. Ford.

Get Bear
Smart Society
Update

Get Bear Smart is applying to Community Foundation of Whistler Environmental Legacy Fund to assist with making events more bear smart.

Review
Previous
Actions

Callaghan Road discussion around bear jams and how to solve them.

ACTION: P. Kindree to send costing for replanting road margins. L. Homstol to follow-up with MOTI.

Special events guidelines: S. Dolson, C. Ruddy and H. Beresford to meet and coordinate before April meeting

ADJOURNMENT

Moved by S. Gravel

That the Whistler Bear Advisory Committee adjourn the March 8, 2017 meeting at 10:27 a.m.

CARRIED


CO-CHAIR: S. Dolson
RECORDING SECRETARY: T. Schaufele

RESORT MUNICIPALITY OF WHISTLER

TAX RATES BYLAW NO. 2143, 2017

**A BYLAW FOR THE LEVYING OF TAX RATES FOR MUNICIPAL,
HOSPITAL AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2017**

The Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Tax Rates Bylaw No. 2143, 2017".
2. The following tax rates are hereby imposed and levied for the year 2017:
 - (a) For all lawful GENERAL PURPOSES OF THE MUNICIPALITY on the assessed value of land and improvements taxable for general Municipal purposes, rates appearing in column "A" of the Schedule "A" attached hereto and forming a part hereof.
 - (b) For HOSPITAL PURPOSES on the assessed value of land and improvements taxable for regional hospital district purposes, rates appearing in column "B" of the Schedule "A" attached hereto and forming a part hereof.
 - (c) For PURPOSES OF THE SQUAMISH LILLOOET REGIONAL DISTRICT on the assessed value of land and improvements taxable for general Municipal purposes, rates appearing in column "C" of the Schedule "A" attached hereto and forming a part hereof.
3. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of ____ 2017.

ADOPTED by Council this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Tax Rates
Bylaw No. 2143, 2017".

Laurie-Anne Schimek,
Municipal Clerk

BYLAW NO. 2143, 2017

SCHEDULE "A"

General Municipal Rate

	Class	"A" General Municipal Rate
01	Residential	2.092
02	Utility	21.000
05	Industrial	11.937
06	Business / Other	9.436
08	Recreation	9.535

Hospital District Requisition Rate

	Class	"B" Hospital District Requisition Rate
01	Residential	0.0371
02	Utility	0.1299
05	Industrial	0.1261
06	Business / Other	0.0909
08	Recreation	0.0371

Regional District Requisition Rate

	Class	"C" Regional District Requisition Rate
01	Residential	0.0442
02	Utility	0.4437
05	Industrial	0.2522
06	Business / Other	0.1994
08	Recreation	0.2015

RESORT MUNICIPALITY OF WHISTLER

SEWER TAX BYLAW NO. 2144, 2017

A BYLAW TO IMPOSE A SEWER TAX

WHEREAS a Municipality may construct, acquire, operate and maintain sewers and sewage disposal facilities and may establish rates and charges to be imposed upon land and improvements and may provide a formula for imposing the cost of those municipal works and services;

AND WHEREAS pursuant to Section 200 of the *Community Charter*, the Municipality may impose a parcel tax to provide all or part of the funding for a service;

AND WHEREAS the benefiting area herein defined is that area of land within the Municipality which, in the opinion of Council, benefits or will benefit from the sewers and sewage disposal facilities of the Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Sewer Tax Bylaw No. 2144, 2017".

2. In this Bylaw,

"benefiting area" means that area of land in which is located every parcel a boundary of which is within one hundred (100) meters of any part of a trunk sewer main and for which there is access permitting installation and maintenance of a connecting sewer line or holding tank between the parcel and the trunk sewer main; and

"parcel" means a parcel of real property in the benefiting area and includes a strata lot.

3. A rate and charge of two hundred, sixty nine dollars and forty four cents (\$269.44) is hereby imposed as a tax against each parcel for the year ending December 31, 2017.

4. The owner of each parcel shall pay not later than July 4, 2017 the tax imposed by Section 3 hereof against that parcel.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of _____, 2017.

ADOPTED by the Council this __ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Sewer Tax Bylaw
No. 2144, 2017".

Laurie-Anne Schimek,
Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER

WATER TAX BYLAW NO. 2145, 2017

A BYLAW TO IMPOSE A WATER TAX

WHEREAS a Municipality may construct, acquire, operate and maintain trunk water main and water supply systems and may establish rates and charges to be imposed upon land and improvements and may provide a formula for imposing the cost of those municipal works and services;

AND WHEREAS pursuant to Section 200 of the *Community Charter*, the Municipality may impose a parcel tax to provide all or part of the funding for a service;

AND WHEREAS the benefiting area herein defined is that area of land within the Municipality which, in the opinion of Council, benefits or will benefit from the trunk water main and water supply systems of the Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Water Tax Bylaw No. 2145, 2017".
2. In this Bylaw,

"benefiting area" means that area of land in which is located every parcel a boundary of which is within one hundred (100) metres of any part of a trunk water main and for which there is access permitting installation and maintenance of a connecting water line between the parcel and the trunk water main; and

"parcel" means a parcel of real property in the benefiting area and includes a strata lot.
3. A rate and charge of two hundred, seventy six dollars and fifty-nine cents (\$276.59) is hereby imposed as a tax against each parcel for the year ending December 31, 2017.
4. The owner of each parcel shall pay not later than July 4, 2017 the tax imposed by Section 3 hereof against that parcel.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of _____, 2017

ADOPTED this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Water Tax Bylaw
No. 2145, 2017".

Laurie-Anne Schimek,
Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER

SEWER USER FEE AMENDMENT BYLAW NO. 2146, 2017

A BYLAW TO AMEND THE "SEWER USER FEE BYLAW NO. 1895, 2009"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Sewer User Fee Bylaw No. 1895, 2009"

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler "Sewer User Fee Bylaw No. 1895, 2009";

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the Resort Municipality of Whistler "Sewer User Fee Amendment Bylaw No. 2146, 2017".
2. Effective January 1, 2017, Schedule "A" of "Sewer User Fee Amendment Bylaw No. 1895, 2009" is hereby replaced with the Schedule "A" attached to and forming part of this bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this _____ day of _____, 2017.

ADOPTED by the Council this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of " Sewer User Fee
Amendment Bylaw No. 2146, 2017"

Laurie-Anne Schimek,
Municipal Clerk

SEWER USER FEE AMENDMENT BYLAW NO. 2146, 2017

SCHEDULE "A"

SEWER USER FEES

FLAT FEE

1	Single family residential and Bed & Breakfast	171.37
2	Duplex (not strata titled)	
	i) first residential unit	171.37
	ii) each additional unit	381.96
3	Duplex (strata titled), per strata lot	
4	Apartment or Multiple Family Residential parcel (not strata titled)	
	i) first residential unit	171.37
	ii) each additional unit	381.96
5	Dormitory Housing (any housing unit with a gross floor area of 45 square meters or less located within a non-stratified building containing 10 or more such housing units and normally rented for continuous periods of 30 days or more)	
	i) first residential unit	85.69
	ii) each additional unit	189.95
6	Hotel or Motel (not strata titled)	
	i) first residential unit	171.37
	ii) each additional unit	381.96
7	Pension (not strata titled)	
	i) first residential unit	85.69
	ii) each additional unit	85.69
8	Pension - residential prtion	
9	Mobile home parks (not strata titled)	
	i) first rental space	171.37
	ii) each additional space	381.96
10	Trailer, Recreational Vehicles, Campgrounds each space	
11	Apartment of Multiple Family Residential Parcel (strata titled), per strata lot	171.37
12	Hotel or Motel (strata titled), per strata lot	171.37
13	Mobile home parks (strata titled), per strata lot	171.37
14	Schools - each classroom	385.06

SEWER USER FEE AMENDMENT BYLAW NO. 2146, 2017

SCHEDULE "A"

SEWER USER FEES

PER SQUARE FOOT

15	Public restrooms, Laundries, Laundromats, Car Washes, & Breweries each square foot	2.15
16	Restaurants, Bars, Lounges, Discotheques, Cabarets, Public Houses each square foot	1.03
17	Business, Commercial, Industrial, Hostels, Other each square foot	0.28
18	Pools, Aquatic Centres, Waterslides each square foot	0.28

PER CUBIC METRE

19	Metered rates (based on metered water volumes)	
	First 6,000 cubic metres	1.12
	Next 12,000 cubic metres	0.92
	Next 24,000 cubic metres	0.72
	Greater than 42,000 cubic metres	0.57

MINIMUM CHARGE

20	Minimum annual charge for a strata-titled unit, or the first unit in a non-strata building	126.98
21	Minimum annual charge for each additional dwelling unit in a non-strata building	338.61

RESORT MUNICIPALITY OF WHISTLER

SOLID WASTE/RECYCLING RATES AMENDMENT BYLAW NO. 2147, 2017

A BYLAW TO AMEND THE Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008”

WHEREAS the Council of the Resort Municipality of Whistler has adopted “Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008”;

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler “Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008”

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the Resort Municipality of Whistler “Solid Waste/Recycling Rates Amendment Bylaw No. 2147, 2017”.
2. That all parts of section 23 be replaced with:
 - a) Every person who delivers domestic garbage or waste to the municipal Waste Transfer Station or septage to the Waste Water Treatment Plant will be charged tipping fees as prescribed in Section “B”
 - b) The owner of each residential or tourist accommodation parcel that does not possess on its property and utilize on a regular basis throughout the current year a commercial garbage container shall be charged, on the annual municipal tax notice, a Solid Waste and Recycling fee as prescribed in Schedule “C” to this bylaw.
 - c) The owner of each parcel with an assessed improvement value greater than zero shall be charged, on the annual municipal tax notice, a Composter fee as prescribed in Schedule “C” to this bylaw.
3. Schedule “C” of “Garbage Disposal and Wildlife Attractants Bylaw No. 1861, 2008” is hereby replaced with Schedule “C” attached hereto and forming part of this bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of ____ 2017.

ADOPTED by Council this ____ day of _____, 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Solid Waste/Recycling Rates
Amendment Bylaw No. 2147, 2017".

Laurie-Anne Schimek,
Municipal Clerk

SCHEDULE C

**SOLID WASTE/RECYCLING RATES AMENDMENT
BYLAW NO. 2147, 2017**

SOLID WASTE/RECYCLING RATES

Each residential or tourist accommodation parcel that does not possess on its property and utilize on a regular basis throughout the current year a commercial garbage container shall be charged, on the annual municipal tax notice, a Solid Waste and Recycling fee of one hundred and ninety seven dollars thirty cents (\$197.30) per parcel that shall be paid by the same due date as the property taxes.

Each parcel with an assessed improvement value greater than zero shall be charged, on the annual municipal tax notice, a Composter fee of one hundred three dollars seventy three cents (\$103.73) per parcel that shall be paid by the same due date as the property taxes.

RESORT MUNICIPALITY OF WHISTLER
Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses
in the LNI Zone) 2129, 2017

A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may in a zoning bylaw pursuant to the *Local Government Act*, divide the whole or part of the municipality into zones, and regulate within a zone, the use of land buildings and other structures, the density of the use of land buildings and other structures, the siting size and dimensions of uses that are permitted on the land and the location of uses on the land and within buildings and other structures;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (Maury Young Arts Centre and Institution and Assembly Uses in the LNI Zone) 2129, 2017".
2. Zoning and Parking Bylaw No. 303, 2015 is amended by:
 - (a) adding "assembly" and "institution" to the list of permitted uses in the LNI Zone under subsection 21 (1) of Part 17; and
 - (b) immediately after subsection 21 (2) of Part 17, adding the heading "Other Regulations" and the following text to be numbered subsection 21 (3):

"The maximum floor area for retail sales auxiliary to a recreation and arts facility use is 165 square metres."

Given first and second readings this 21st day of March, 2017.

Pursuant to Section 890 of the *Local Government Act*, a Public Hearing was held this 11th day of April, 2017.

Given third reading this _____ day of _____, 2017.

Approved by the Minister of Transportation this _____ day of _____, 2017.

Adopted by the Council this ____ day of _____ 2017.

Nancy Wilhelm-Morden,
Mayor

Laurie Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
Zoning Amendment Bylaw (Institution and Assembly
Uses in the LNI Zone) 2129, 2017.

Laurie Anne Schimek,
Municipal Clerk

DRAFT

RESORT MUNICIPALITY OF WHISTLER

FIVE-YEAR FINANCIAL PLAN 2017-2021 BYLAW NO. 2141, 2017

A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR 2017-2021

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter*;

AND WHEREAS the Council deems it necessary and appropriate to adopt a five-year financial plan for the years 2017 to 2021;

NOW THEREFORE, the Municipal Council of the Resort Municipality of Whistler
ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the "Five-Year Financial Plan 2017-2021 Bylaw No. 2141, 2017".
2. That Council adopt the Five-Year Financial Plan for the years 2017-2021 inclusive, for each year of the plan, as set out in Schedules A, B and C attached hereto and forming a part of this Bylaw as follows:

Schedule A – Consolidated Operating Summary

Schedule B – Consolidated Project Summary

Schedule C – Supplementary Information

GIVEN FIRST, SECOND, and THIRD READINGS this 11th day of April, 2017.

ADOPTED this ____ day of _____, ____.

Nancy Wilhelm-Morden,
Mayor

Laurie-Anne Schimek,
Municipal Clerk

I HEREBY CERTIFY that this is a
true copy of "Five-Year Financial
Plan 2017-2021 Bylaw No. 2141,
2017".

Laurie-Anne Schimek,
Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2017 - 2021
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2141, 2017
SCHEDULE A**

	2017	2018	2019	2020	2021
REVENUE					
General Fund					
Property Taxes	37,153,782	37,989,742	38,464,614	39,137,745	39,861,793
Other Property Tax	1,007,422	1,010,588	1,013,193	1,016,727	1,020,297
Government Grants	712,000	712,000	712,000	712,000	712,000
Fees and Charges	11,057,215	11,435,822	11,631,147	11,841,636	12,066,156
Investment Income	1,583,799	1,397,051	1,448,511	1,582,916	1,757,820
RMI Grant	5,014,416	6,500,000	6,500,000	6,500,000	6,500,000
2% MRDT	6,080,619	6,141,425	6,202,839	6,264,868	6,327,517
Works and Service Charges	695,144	695,144	695,144	695,144	695,144
Water Fund					
Parcel Taxes	3,879,168	3,959,573	4,021,830	4,044,817	4,067,933
Fees and Charges	2,859,573	2,917,650	2,962,393	2,978,339	2,994,370
Works and Service Charges	56,037	56,037	56,037	56,037	56,037
Sewer Fund					
Parcel Taxes	4,036,571	4,096,855	4,138,585	4,180,761	4,223,386
Fees and Charges	3,624,324	3,679,881	3,718,071	3,756,661	3,795,655
Works and Service Charges	248,642	248,642	248,642	248,642	248,642
Solid Waste Fund					
Parcel Taxes	-	-	-	-	-
Fees and Charges	5,258,439	5,282,574	5,292,340	5,316,864	5,341,665
Government Grants	470,000	470,000	470,000	470,000	470,000
	83,737,151	86,592,983	87,575,346	88,803,156	90,138,415
EXPENDITURE					
General Fund					
Payroll and Goods & Services	49,544,809	50,034,106	50,980,230	51,940,763	52,915,923
Debt Interest & Principal	683,768	680,569	239,299	239,301	239,301
Residents & Partners	4,461,916	4,498,986	4,536,427	4,574,242	4,581,111
Contingency	601,771	607,563	618,290	628,860	639,590
Water Fund					
Payroll and Goods & Services	2,143,130	2,177,531	2,228,789	2,267,818	2,307,442
Debt Interest & Principal	-	-	-	-	-
Sewer Fund					
Payroll and Goods & Services	3,485,867	3,542,510	3,617,863	3,675,239	3,733,488
Debt Interest & Principal	1,403,786	1,403,786	1,403,786	1,403,786	1,403,786
Solid Waste Fund					
Payroll and Goods & Services	5,003,324	5,002,153	5,002,153	5,002,153	5,002,153
Debt Interest & Principal	647,311	510,490	510,490	510,490	510,490
	67,975,682	68,457,693	69,137,327	70,242,652	71,333,283

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2017 - 2021
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2141, 2017
SCHEDULE A Cont'd**

	2017	2018	2019	2020	2021
TRANSFERS TO (FROM) OTHER FUNDS / RESERVES					
Interest Paid to Reserves	1,413,901	1,106,045	1,039,441	1,074,660	1,203,835
Recreation Works Charges Reser	360,147	360,147	360,147	360,147	360,147
Transportation Works Charges R	278,037	278,037	278,037	278,037	278,037
Employee Housing Charges Rese	56,960	56,960	56,960	56,960	56,960
RMI Reserve	200,516	1,686,100	1,686,100	1,686,100	1,686,100
2% MRDT Reserve	576,127	599,863	623,837	648,050	703,829
General Capital Reserve	4,687,949	5,193,474	5,464,138	5,334,478	5,334,443
Vehicle Replacement Reserve	1,079,722	1,079,722	1,079,722	1,079,722	1,079,722
General Operating Surplus (Defic	(299,636)	(0)	0	(0)	0
General Operating Reserve	904,721	966,926	984,157	1,147,205	1,178,806
Water Works Charges Reserve	56,037	56,037	56,037	56,037	56,037
Water Capital Reserve	3,028,371	3,100,000	3,100,000	3,100,000	3,100,000
Water Operating Reserve	446,968	449,583	496,870	484,351	470,453
Water Operating Surplus (Deficit	(15,832)	0	(0)	0	(0)
Sewer Works Charges Reserve	248,642	248,642	248,642	248,642	248,642
Sewer Capital Reserve	1,925,467	1,965,146	1,965,146	1,965,146	1,965,146
Sewer Operating Reserve	356,304	352,199	352,609	370,270	387,474
Sewer Operating Surplus (Deficit	(17,203)	(0)	0	(0)	(0)
Solid Waste Capital Reserve	525,475	625,475	625,475	625,475	625,475
Solid Waste Operating Reserve	(50,033)	10,934	20,700	45,224	70,025
Solid Waste Surplus (Deficit)	(1,171)	(0)	(0)	0	(0)
	15,761,469	18,135,289	18,438,019	18,560,504	18,805,131
REVENUE LESS EXPENDITURE AND TRANSFERS	0	0	0	0	0

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2017 - 2021
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2141, 2017
SCHEDULE B**

	2017	2018	2019	2020	2021
REVENUE AND OTHER SOURCES OF FUNDING					
General Fund					
Government Grants	853,078	620,757	733,922	733,922	733,922
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	80,500	80,500	80,500	80,500	80,500
Debt Proceeds	5,000,000	-	-	-	-
Other Contributions	64,224	161,986	2,777	2,160	3,702
Water Fund					
Government Grants	7,461	9,016	17,034	8,391	11,098
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	-	-	-	-	-
	6,005,264	872,259	834,233	824,973	829,223
EXPENDITURE					
General Fund					
Non-capital Expenditure	8,275,471	6,427,830	2,621,560	1,014,000	2,257,000
Infrastructure Maintenance	10,080,517	6,730,524	3,673,653	5,744,500	2,946,000
Capital Expenditure	21,338,937	6,113,487	2,974,341	2,501,813	1,801,975
Water Fund					
Non-capital Expenditure	294,583	433,000	414,000	394,000	94,000
Infrastructure Maintenance	2,289,800	1,532,400	1,650,000	920,000	980,000
Capital Expenditure	2,087,000	2,863,000	783,000	100,000	50,000
Sewer Fund					
Non-capital Expenditure	5,000	40,000	40,000	50,000	50,000
Infrastructure Maintenance	854,823	2,590,000	2,360,000	2,360,000	2,540,000
Capital Expenditure	687,000	801,000	1,992,000	297,500	270,000
Solid Waste Fund					
Non-capital Expenditure	60,000	40,000	30,000	30,000	30,000
Infrastructure Maintenance	385,000	150,000	150,000	150,000	150,000
Capital Expenditure	1,645,000	-	700,000	-	700,000
All Funds					
Depreciation	11,425,210	11,620,760	11,749,746	11,807,733	11,864,172
	59,428,341	39,342,001	29,138,300	25,369,546	23,733,147

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2017 - 2021
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2141, 2017
SCHEDULE B Cont'd**

	2017	2018	2019	2020	2020
TRANSFERS (TO) FROM OTHER FUNDS (RESERVES)					
RMI Reserve	3,611,609	1,180,000	670,000	170,000	150,000
2% MRDT Reserve	1,004,830	758,270	490,000	490,000	490,000
General Capital Reserve	21,180,622	9,221,223	4,631,234	3,023,313	3,372,975
Recreation Works Charges	439,286	-	-	-	-
Parking Reserve	-	-	-	-	-
Parkland Reserve	6,574	-	-	-	-
Vehicle Replacement Reserve	2,449,500	3,149,500	1,849,500	1,499,500	1,249,500
Library Reserve	75,841	56,298	42,223	32,840	56,298
General Operating Reserve	3,821,319	2,801,757	2,215,638	1,778,078	1,568,078
Housing Works Charges	349,651	-	-	-	-
WVLC Surplus	-	-	-	-	-
Transportation Works Charges	2,642,890	1,214,550	239,760	1,600,000	150,000
Water Capital Reserve	3,979,101	2,015,974	2,490,736	735,418	792,711
Water Operating Reserve	515,321	2,690,690	433,690	463,690	263,690
Water Works and Service Charges	-	-	-	-	-
Sewer Capital Reserve	1,716,823	3,499,720	3,415,040	2,907,500	2,910,000
Sewer Operating Reserve	9,500	133,500	46,500	6,500	6,500
Sewer Works and Service Charges	-	-	-	-	-
Solid Waste Capital Reserve	135,000	10,000	-	-	-
Solid Waste Operating Reserve	60,000	117,500	30,000	30,000	30,000
	41,997,867	26,848,982	16,554,321	12,736,840	11,039,752
ADJUSTMENTS FOR NON CASH ITEMS AND CHANGES TO NET FINANCIAL ASSETS					
Depreciation	11,425,210	11,620,760	11,749,746	11,807,733	11,864,172
	11,425,210	11,620,760	11,749,746	11,807,733	11,864,172
REVENUE AND TRANSFERS LESS EXPENDITURE	-	-	-	-	-

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2017 - 2021
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2141, 2017
SCHEDULE C**

Proportion of total proceeds proposed to be raised from each funding source in 2017

Funding Source	% of Total Revenue	Dollar value
Property Taxes	43%	38,161,204
Parcel Taxes	9%	7,915,739
Fees and Charges	27%	23,799,374
Investment income	2%	1,583,799
Debt	6%	5,000,000
Government Grants	2%	2,042,539
Transfer taxes	12%	11,095,035
Other	0%	144,724
Total	100%	89,742,415

The municipality will continue to pursue revenue diversification to minimize the overall percentage of revenue raised from property taxes wherever possible. The objective is to maintain a reasonable tax burden by maximizing other revenue sources, lowering the cost of municipal services and shifting the burden to user fees and charges where feasible.

Proposed distribution of property tax revenue in 2017

Property Class	% of Total Property Taxation	Dollar value, completed roll
Class 1 - Residential	66.78%	24,811,113
Class 2 - Utilities	1.58%	588,163
Class 5 - Light industry	0.13%	48,278
Class 6 - Business other	30.02%	11,154,587
Class 8 - Recreational	1.48%	551,641
Total	100%	37,153,782

The municipality will continue to set tax rates to ensure tax stability by maintaining a consistent proportionate relationship between classes. The proposed distribution shown above is consistent with the prior year. In order to maintain the current share of taxation between property classes, minor adjustments are made to the tax ratios to account for market based assessment variation between the classes. This policy provides a balanced tax impact among property classes.

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2017 - 2021**

**BYLAW 2141, 2017
SCHEDULE C Cont'd**

PERMISSIVE EXEMPTIONS

As permitted by the Community Charter, council has granted exemptions from municipal property taxes for the following general purposes:

- * Land and improvements surrounding a statutorily exempt building for public worship.
- * Properties owned or held by a not-for-profit organization whose purpose is to contribute to the well-being of the community with the provision of cultural, social, educational or recreational services.

Permissive exemptions for municipal property taxes in 2017 are estimated to be \$631,335.

March 29, 2017

Mayor and Council
RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way
Whistler, B.C. V0N 1B6

Dear Mayor and Council,

Lighting Request - May

Please consider this request to light up Whistler to raise awareness of brain tumours in Brain Tumour Awareness Month.

Brain tumours are unpredictable and complex. They can affect vision, hearing, memory, balance and mobility. Their effects are physical, emotional, financial, and last a lifetime. There is no cure.

Brain Tumour Foundation of Canada was founded 35 years ago, when Kelly Northey, an 8 year old girl, died of a brain tumour. Her father, Steve Northey was determined that her death would not be in vain.

We're here to help anyone affected by any type of brain tumour. Support from donors, corporations and community foundations means the estimated 55,000 Canadians living with a brain tumour can find hope. Hope through research. Hope through patient and survivor support. Hope for a cure.

As this is Brain Tumour Foundation of Canada's 35th Anniversary, we are requesting 35 landmarks to light up in May to raise awareness.

Our request is for any day in May, the earlier in the month the better.

Grey is traditionally the colour of the brain, but that does not light up well, so we are requesting orange, the most distinctive colour of our logo.

You can find more information on Brain Tumour Awareness Month at www.braintumour.ca/BTAM or please contact Amy Mathias amathias@braintumour.ca for more information.

Yours sincerely,



Susan Marshall
Chief Executive Officer



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date available.

We will contact you to confirm the status of your request.

Contact Name	Amy Mathias
Organization	Brain Tumour Foundation of Canada
Business Address	205 Horton St E, Suite 203
City, Province and Postal Code	London, ON, N6B 1K7
Business Phone Number	1-800-265-5106
Business Email	amathias@braintumour.ca
Website Address	www.braintumour.ca
Brief description of the event associated with your request	<p>Please consider the illumination request to raise awareness of brain tumours in Brain Tumour Awareness Month, May.</p> <p>Brain tumours are unpredictable and complex. They can affect vision, hearing, memory, balance and mobility. Their effects are physical, emotional, financial, and last a lifetime. There is no cure.</p> <p>Brain Tumour Foundation of Canada was founded 35 years ago, when Kelly Northey, an 8 year old girl, died of a brain tumour. Her father, Steve Northey was determined that her death would not be in vain.</p> <p>We're here to help anyone affected by any type of brain tumour. Support from donors, corporations and community foundations means the estimated 55,000 Canadians living with a brain tumour can find hope. Hope through research. Hope through patient and survivor support. Hope for a cure.</p> <p>As this is Brain Tumour Foundation of Canada's 35th Anniversary, we are requesting 35 landmarks to light up in May to raise awareness.</p>
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge <input checked="" type="checkbox"/> Village Gate Inuksuk <input checked="" type="checkbox"/> Town Plaza Gazebo
Date of event	Any day in May 2017
Colour Request	Orange. Grey is the colour of the brain but does not light up well!

Signature: 

Date: March 29, 2017

From: WLS Administrator [<mailto:info@whistlerlistings.com>]

Sent: Thursday, April 06, 2017 11:48

To: Mayor's Office <mayoroffice@whistler.ca>; Steve Anderson <sanderson@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Jen Ford <jford@whistler.ca>; John Grills <jgrills@whistler.ca>; Andr  e Janyk <ajanyk@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>; Wanda Bradbury <WBradbury@whistler.ca>

Subject: Message to the Mayor and Council regarding the HomeRun Project

Dear Mayor and Council,

The Real Estate Association of Whistler's members who are involved in the practice of rental management desire to become more involved in the HomeRun project in that they have landlords who may wish to participate. Unfortunately, the way it is currently set up it would be detrimental to their business to encourage those landlords to become involved. Therefore, please accept the attached letter as a proposed solution that would move the Home Run program closer to its goal.

Thank you,

Real Estate Association of Whistler
17-4308 Main Street
Whistler, BC V0N 1B8

Patricia Dagg

Administrator

604-966-4140

<http://www.facebook.com/whistlerlistings>





April 5, 2017

17-4308 Main Street

Whistler BC V0N 1B4

Dear Mayor and Councillors:

At our most recent Board of Directors meeting, the topic "RMOW-WHA Homerun Program" was discussed in considerable detail. As per your advertisements for this program, all referrals are being handled by Mountain Country. Our Board of Directors voted unanimously that the rental leads should be distributed to all licensed Whistler rental agents who wish to be a part of a list of designated Homerun agencies, and that this list should be provided to all prospective homeowners and renters.

We trust that you will take this matter into serious consideration and that we can look forward to an amendment to the current process. We look forward to your response to our concerns.

Best regards,

Board of Directors

Real Estate Association of Whistler

From: Daniel Jonckheere <djonckhe@gmail.com>

Sent: Monday, April 10, 2017 6:13 PM

To: Wanda Bradbury

Subject: Artificial Turf

To The Mayor & Council,

There has been much press for and against the proposal to install artificial turf primarily for soccer use.

I do not support converting one of the fields to artificial turf.

My reasons are, firstly, the expense. I feel there are many more pressing priorities for which this money can be used.

Secondly, is there a health concern? If, in fact, artificial turf is toxic, we should definitely reconsider.

Regards,

Daniel Jonckheere

6218 Eagle Drive

604-962-1919



Reference: 308139

April 11, 2017

SENT VIA EMAIL

Her Worship Mayor Nancy Wilhelm-Morden
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C. V0N 1B4
wbradbury@whistler.ca

Dear Mayor Wilhelm-Morden:

Thank you for your letter of February 16, 2017, addressed to the Honourable Mary Polak, Minister of Environment, on behalf of the Resort Municipality of Whistler regarding the Trans Mountain Expansion Project (Trans Mountain). As Associate Deputy Minister of the Environmental Assessment Office, I am pleased to respond on behalf of Minister Polak.

I acknowledge the resolution by Council to express concern regarding the potential impacts from Trans Mountain related tanker traffic on the west coast of British Columbia (BC) and the negative impacts an oil spill would have on the environment and consequently tourism. I share your interest in ensuring that the Trans Mountain is developed and operated in a safe manner that protects the environment.

Trans Mountain is primarily federally-regulated and the National Energy Board (NEB) has the primary responsibility for ensuring Trans Mountain is developed, constructed and operated in a manner that is safe and secure, and protects people, property and the environment. Jurisdiction over marine shipping and responsibility for marine spill response rests with the federal government. A NEB Panel assessed the potential impacts of Trans Mountain on a wide range of values in its report of May, 2016. The NEB's findings regarding environmental effects related to marine shipping are provided in section 14.3.1 of its report. The Panel's report including the conditions is available at: <https://apps.neb-one.gc.ca/REGDOCS/Item/Filing/A77045>.

The provincial Environmental Assessment (EA) decision was made by Ministers after careful consideration of the recommendation report of the NEB and its 157 conditions, the Joint Federal/Provincial Aboriginal Consultation and Accommodation Report, and the

...2

Environmental Assessment Office's Summary Assessment Report and 37 proposed provincial conditions.

In response to concerns about the fate and behaviour of oil products in the environment, as one of the conditions of the provincial EA certificate, Trans Mountain must develop a plan to lead, jointly lead, or support, with other government and industry participants, a research program regarding the behaviour and clean-up of heavy oils spilled in freshwater and marine aquatic environments, with the objective of providing Trans Mountain and spill responders with improved information on how to effectively respond to spills. The Province also imposed a condition that, if requested, Trans Mountain must participate in coastal geographic response planning undertaken by the provincial government, federal government or a certified response organization.

As you note in your letter, and as the Premier has stated over several years, any heavy oil project proposed in BC must meet five requirements:

1. Receive regulatory approvals;
2. World-leading marine spill response;
3. World-leading land spill response;
4. Indigenous participation; and
5. A fair share of benefits for British Columbia.

Information on how Trans Mountain met the five requirements is available on the British Columbia Government website at <https://news.gov.bc.ca/releases/2017PREM0002-000050>.

Thank you again for taking the time to write to share your views.

Sincerely,



Kevin Jardine
Associate Deputy Minister

cc: The Honourable Catherine McKenna, Minister of Environment and
Climate Change Canada
ec.ministre-minister.ec@canada.ca

Pamela Goldsmith-Jones, MP,
West Vancouver - Sunshine Coast - Sea to Sky Country
Pam.Goldsmith-Jones@parl.gc.ca

Jordan Sturdy, MLA, West Vancouver - Sea to Sky
Jordan.Sturdy.MLA@leg.bc.ca



Ovarian Cancer Canada
Cancer de l'ovaire Canada

**Build one voice for every woman
By making yourself heard
World Ovarian Cancer Day is on May 8.**

Dear Mayor and Council of the Municipality of Whistler,

I hope that I have the correct email to reach the manager with whom I could speak with about changing the color of the **Fitzsimmons Covered Bridge, Town Plaza Gazebo and Village Gate** building/landmark lights on May 8th, 2017. If not, it would be greatly appreciated if you would forward this email to who you believe would be the best person to speak with.

We all have women in our lives who we love and cherish: our mothers, our daughters, our sisters, our friends. Every woman in the world is at risk of developing ovarian cancer, the most serious gynecologic cancer. World Ovarian Cancer Day provides an opportunity each year to raise the profile of this disease which takes the lives of 140,000 per year internationally. Join us in this global movement to ensure all the women we love know about ovarian cancer.

We would love to have the **Fitzsimmons Covered Bridge, Town Plaza Gazebo and Village Gate** lit on May 8th, 2017 in teal in honour of World Ovarian Cancer Day. This is an annual event to raise awareness. We will be reaching out to other landmarks to continue to make this a nationally known day.

We promote this event by displaying it on our website, blog, and social media accounts. We include all the landmarks that are showing awareness of World Ovarian Cancer Day on our websites. Our goal is to get the hashtags **#ladyballs** and **#ovariancancer** trending on social media through the following platforms:

Facebook @OvarianCancerCanada
Twitter @OvarianCanada
Instagram @OvarianCancerCanada

FACTS

From 2010 to 2013, the Canadian government invested \$119.5 million in breast cancer research, \$52.8 million in prostate cancer research, but just \$27.1 million in ovarian cancer research.

Survival rates for women living with ovarian cancer haven't improved in 50 years because research funding in this area lags behind that of other diseases.

Approved drugs are presently awaiting public funding decisions. For every day we wait, 5 Canadian women are lost to ovarian cancer.



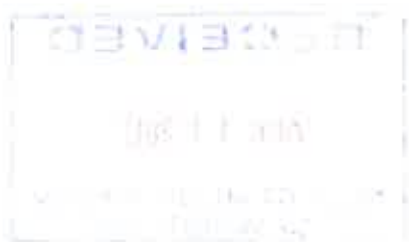
Women with ovarian cancer deserve better. Because it's 2017. Please join us in helping raise the profile of this disease.

Please feel free to let me know if you have any further questions and I look forward to being in touch.

Sincerely,

Sandeep Gill, volunteer to:

Tracy Kolwich
Director, Western Region
BC, YK, AB, NWT and Nunavut.
Ovarian Cancer Canada
tkolwich@ovariancanada.org occbc@ovariancanada.org
604.676.3431 / 1.800.749.9310 / BB 604.219.5330
www.ovariancanada.org





Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date available.

We will contact you to confirm the status of your request.

Contact Name	Sandeep Gill
Organization	Ovarian Cancer Canada
Business Address	470 Granville St
City, Province and Postal Code	Vancouver, BC V6C 1V5
Business Phone Number	604.676.3431
Business Email	occbc@ovariancanada.org
Website Address	http://www.ovariancanada.org/
Brief description of the event associated with your request	We are hoping to have various landmarks and buildings lit up for World Ovarian Cancer Day which is Monday, May 8, 2017.
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge <input checked="" type="checkbox"/> Village Gate Inuksuk <input checked="" type="checkbox"/> Town Plaza Gazebo
Date of event	May 8, 2017
Colour Request	Teal

Signature: Sandeep Gill

Date: April 11, 2017



April 19, 2017

Mayor and Council,
Resort Municipality of Whistler

Dear Mayor and Council,

Re: Indication of support for the Howe Sound UNESCO Biosphere Region Initiative

On Friday October 14th, Councillors Janyk and Maxwell attended the Howe Sound Community Forum. At the Forum I introduced the Howe Sound UNESCO Biosphere Region initiative. Stan Boychuk, Chair of the UNESCO Canadian Council of Man and the Biosphere presented and together with the exploratory team members we answered a number of questions posed by the members present.

MP Goldsmith-Jones invited me to put forward an "ask" of the Forum members. The ask is in the form of a resolution of Council in support of the initiative for Howe Sound to be nominated by the United Nations Educational, Scientific and Cultural Organization as a Biosphere Region.

RMOW's indication of support would provide evidence for our Member of Parliament, the UNESCO Canadian Commission of Man and the Biosphere, our Provincial MLAs, and the Squamish Nation Council of the Howe Sound community's interest in this initiative that furthers the common vision and shared values as described in the Principles for Cooperation.

We have received very positive feedback from community members around Howe Sound and attendees of the Forum and I hope the Resort Municipality of Whistler will join others in support of this initiative. The nomination process is long and requires a substantial amount of work, the Municipality's indication of support at this time would be most helpful.

The suggested resolution and listing of the resolutions passed to date by Members of the Howe Sound Community Forum is attached. I welcome your questions about this initiative and the UNESCO Biosphere Region status.

Yours truly,

Ruth Simons,
Executive Director,
Future of Howe Sound Society,
2900-550 Burrard Street
Vancouver, BC V6C 0A3



Request for Support Initiative for Howe Sound UNESCO Biosphere Region Designation

Whereas the _____ (name of municipality/regional district) is a signatory to the Howe Sound Community Forum Principles for Cooperation, and

Whereas the following values stated in the Principles for Cooperation align with the objectives of a United Nations Educational Scientific Cultural Organization Biosphere Region:

- “Value...Efforts towards Sustainability Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region.”
- Value.. The need for Cooperation Objective –Governments, First Nations and organizations will be encouraged to work together.
- Value...Stewardship Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum.
- Value... Transcending Jurisdictions Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability.
- Value... Respect for Diversity Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared interest in the sustainability of Howe Sound.”

Whereas, UNESCO Biosphere Regions are effective tools for implementing United Nations Conventions including the United Nations Declaration on the Rights of Indigenous Peoples, contribute to the conservation of landscapes, ecosystems, species and genetic variation; provide a development function - to foster economic and human development which is socio culturally and ecologically sustainable; and a logistic function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development.

We support the ongoing initiative to nominate Howe Sound as a UNESCO Biosphere Region.

<u>November 1, 2016</u>	<u>Village of Lions Bay</u>	<p>Whereas the Village of Lions Bay is a signatory to the Howe Sound Community Forum's Principles for Cooperation, which discuss the following values:</p> <ul style="list-style-type: none"> •Sustainability: maintaining and managing the balance between development and protection of Howe Sound •Cooperation: governments, First Nations and organizations working together. •Stewardship: actions of individuals and organizations to achieve results. •Jurisdiction: encouraging communities to work together beyond boundaries on the map for the greater good. •Diversity: acknowledge Forum members' differing interests, but a shared interest in the future of Howe Sound; <p>And whereas in Council's judgment the Howe Sound Community Forum's Principles for Cooperation align with the objectives of United Nations Educational Scientific Cultural Organization (UNESCO) Biosphere Regions, which provide an effective tool for furthering United Nations conventions, including its Declaration on the Rights of Indigenous Peoples, to provide for conservation of landscapes, ecosystems, species and genetic variation; fostering economic and human development that is socially, culturally and ecologically sustainable; and providing support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development;</p> <p>Now therefore, Council supports nomination of Howe Sound as a UNESCO Biosphere Region.</p>
<u>November 14</u>	<u>Bowen Island Municipality</u>	<p>RES#16-320 It was Moved and Seconded</p> <p>Whereas Bowen Island Municipality is a signatory to the Howe Sound Community Forum Principles for Cooperation; and</p> <p>Whereas the following values stated in the Principles for Cooperation align with the objectives of a United Nations Educational Scientific Cultural Organization Biosphere Region:</p> <ul style="list-style-type: none"> • "Value...Efforts towards Sustainability Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region. • Value.. The need for Cooperation Objective –Governments, First Nations and organizations will be encouraged to work together. • Value...Stewardship Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum. • Value... Transcending Jurisdictions Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability. • Value... Respect for Diversity Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared

		<p>interest in the sustainability of Howe Sound; and</p> <p>Whereas, UNESCO Biosphere Regions are effective tools for implementing United Nations Conventions including the United Nations Declaration on the Rights of Indigenous Peoples, contribute to the conservation of landscapes, ecosystems, species and genetic variation; provide a development function - to foster economic and human development which is socio culturally and ecologically sustainable; and a logistic function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development;</p> <p>Therefore be it resolved that Council support in principle the ongoing initiative to nominate Howe Sound as a UNESCO Biosphere.</p> <p>CARRIED UNANIMOUSLY</p>
November 23	Squamish Lillooet Regional District	<p>Whereas the Squamish Lillooet Regional District is a signatory to the Howe Sound Community Forum Principles for Cooperation, and</p> <p>Whereas the following values stated in the Principles for Cooperation align with the objectives of a United Nations Educational Scientific Cultural Organization Biosphere Region:</p> <ul style="list-style-type: none"> •“Value...Efforts towards Sustainability Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region.” •Value.. The need for Cooperation Objective –Governments, First Nations and organizations will be encouraged to work together. •Value...Stewardship Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum. •Value... Transcending Jurisdictions Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability. •Value... Respect for Diversity Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared interest in the sustainability of Howe Sound.” <p>Whereas, UNESCO Biosphere Regions are effective tools for implementing United Nations Conventions including the United Nations Declaration on the Rights of Indigenous Peoples, contribute to the conservation of landscapes, ecosystems, species and genetic variation; provide a development function - to foster economic and human development which is socio culturally and ecologically sustainable; and a logistic function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development.</p> <p>Therefore be it resolved that the SLRD Board support the ongoing initiative to nominate Howe Sound as a UNESCO Biosphere Region. Carried.</p>

January 26	Sunshine Coast Regional District	<p>Whereas the Sunshine Coast Regional District is a signatory to the Howe Sound Community Forum Principles for Cooperation, and</p> <p>Whereas the following values stated in the Principles for Cooperation align with the objectives of a United Nations Educational Scientific Cultural Organization Biosphere Region:</p> <ul style="list-style-type: none"> •“Value...Efforts towards Sustainability Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region.” •Value.. The need for Cooperation Objective –Governments, First Nations and organizations will be encouraged to work together. •Value...Stewardship Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum. •Value... Transcending Jurisdictions Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability. •Value... Respect for Diversity Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared interest in the sustainability of Howe Sound.” <p>Whereas, UNESCO Biosphere Regions are effective tools for implementing United Nations Conventions including the United Nations Declaration on the Rights of Indigenous Peoples, contribute to the conservation of landscapes, ecosystems, species and genetic variation; provide a development function - to foster economic and human development which is socio culturally and ecologically sustainable; and a logistic function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development.</p> <p>Therefore be it resolved that the SCRD Board support the ongoing initiative to nominate Howe Sound as a UNESCO Biosphere Region. Carried.</p>
February 7, 2017	Town of Gibsons	<p>WHEREAS, the Town of Gibsons is a signatory to the Howe Sound Community Forum's Principles for Cooperation;</p> <p>THEREFORE, conditional on the support of the Squamish First Nation, the Town of Gibsons support in principle the ongoing initiative to nominate Howe Sound as a UNESCO Biosphere Region.</p> <p>Carried</p>
February 21, 2017	District of Squamish	<p>Whereas the District of Squamish is a signatory to the Howe Sound Community Forum Principles for Cooperation, and</p> <p>Whereas the following values stated in the Principles for Cooperation align with the objectives of a United</p>

		<p>Nations Educational Scientific Cultural Organization Biosphere Region:</p> <ul style="list-style-type: none"> •“Value...Efforts towards Sustainability Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region.” •Value.. The need for Cooperation Objective –Governments, First Nations and organizations will be encouraged to work together. •Value...Stewardship Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum. •Value... Transcending Jurisdictions Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability. •Value... Respect for Diversity Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared interest in the sustainability of Howe Sound.” <p>Whereas, UNESCO Biosphere Regions are effective tools for implementing United Nations Conventions including the United Nations Declaration on the Rights of Indigenous Peoples, contribute to the conservation of landscapes, ecosystems, species and genetic variation; provide a development function - to foster economic and human development which is socio culturally and ecologically sustainable; and a logistic function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development.</p> <p>Therefore be it resolved that the District of Squamish support the ongoing initiative to nominate Howe Sound as a UNESCO Biosphere Region. Carried.</p>
March 27, 2017	District of West Vancouver	Council supported request at Committee of the Whole, May 2 nd Council Meeting will receive Staff's report and support for the initiative.
April 27, 2017	Gambier Island Local Trust	Pending LTC meeting April 27th