REGULAR MEETING OF MUNICIPAL COUNCIL
AGENDA

Tuesday, December 3, 2019, 5:30 p.m.
Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

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1. CALL TO ORDER

2. ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of December 3, 2019.

3. ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes of November 19, 2019.

4. PRESENTATIONS AND DELEGATIONS

4.1 Employee Recognition Week Awards

A presentation by Mayor Jack Crompton and Chief Administrative Officer Mike Furey regarding Employee Recognition.

4.2 Mature Action Community - UBCM 2020 Age Friendly Community Funding

A presentation by Mature Action Community Chair Kathy White and Board Member Michael D'Artois regarding UBCM 2020 Age Friendly Community Funding.

5. PUBLIC QUESTION AND ANSWER PERIOD

6. PUBLIC HEARING - ZONING AMENDMENT BYLAW (GLACIER 8 – RM13 ZONE) NO. 2250, 2019 - 6:00 p.m.

6.1 Call to Order

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in “Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019” (the “proposed Bylaw”).

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

6.2 Purpose of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone)No. 2250, 2019"

As stated in the Notice of Public Hearing, the purpose of the "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019" is to modify the existing RM13 Zone to permit 66 additional dwelling units in a 6-storey building for employee housing and include additional floor area for employee service uses on the lands.

6.3 Submissions from the Public

Submissions by any persons concerning the proposed Bylaw.

6.4 Correspondence

Receipt of correspondence or items concerning the proposed Bylaw.

6.5 Motion to Close the Public Hearing

That the Public Hearing for "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019" be closed.

7. MAYOR'S REPORT

8. INFORMATION REPORTS

8.1 Bylaw Dispute Adjudication System (Ticketing) Report No. 19-152 File No. 4700.5

A presentation by municipal staff.

That Council receive Information Report No. 19-152 regarding an update on the Bylaw Dispute Adjudication System.

9. ADMINISTRATIVE REPORTS

9.1 LLR1341 – Conference Centre Extension of Hours for Whistler Pride and Ski Festival Event Report No. 19-153 File No. LLR1341

No presentation.

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, February 1, 2020 at the Whistler Conference Centre for a special Whistler Pride and Ski Festival event.

9.2 DVP1185 – 1350 Cloudburst Drive – Setback Variance Report No. 19-154 File No. DVP1185

A presentation by municipal staff.

That Council approve the issuance of Development Variance Permit DVP1185 for the proposed development located at 1350 Cloudburst Drive to vary the minimum front setback from 10.0 metres to 7.8 metres for Buildings 8, 9 and 10 to recognize six existing fin wall foundations and seven posts, as shown on the Survey Plan prepared by Douglas Bush Survey Services Ltd., dated September 5, 2019, attached as Appendix “C” to Administrative Report to Council No. 19-154.

9.3 Community Emergency Preparedness Fund – Volunteer and Composite Fire Departments Equipment and Training Report No. 19-155 File No. 854

No presentation.

That Council endorse the Self Contained Breathing Apparatus Air Management Project application and, if successful, direct staff to provide overall grant management as per the Union of British Columbia Municipalities’ grant requirements.

9.4 Whistler Transit System Annual Operating Agreement Amendment No. 1 Effective December 7, 2019 Report No. 19-157 File No. 546

A presentation by municipal staff.

That Council authorize the Mayor and Municipal Clerk to execute the “2019-2020 Whistler Transit System Annual Operating Agreement Amendment – December 7, 2019” for the period April 1, 2019 through March 31, 2020 attached as Appendix “A” to Administrative Report to Council No. 19-157.

9.5 2020 Budget Guidelines Report No. 19-156 File No. 4350

A presentation by municipal staff.

That Council direct the Director of Finance to prepare the “Five-Year Financial Plan 2020-2024 Bylaw” based on these specific guidelines:

- To implement a 2.8 per cent increase to property value taxes in 2020;
- To implement a 2.0 per cent increase to sewer parcel taxes and user fees in 2020;
- To implement a 2.0 per cent increase to solid waste parcel taxes and fees in 2020;
- To implement a 2.0 per cent increase to water parcel taxes and user fees in 2020; and
- To include the project amounts as described in Appendix “A” and attached to Administrative Report to Council No. 19-156.

10. MINUTES OF COMMITTEES AND COMMISSIONS

10.1 Liquor Licence Advisory Committee

Regular Meeting Minutes of the Liquor Licence Advisory Committee of March 14, 2019.

10.2 Forest and Wildland Advisory Committee

Regular Meeting Minutes of the Forest and Wildland Advisory Committee of October 9, 2019.

10.3 Whistler Bear Advisory Committee

Regular Meeting Minutes of the Whistler Bear Advisory Committee of October 9, 2019.

10.4 Recreation and Leisure Advisory Committee

Regular Meeting Minutes of the Recreation and Leisure Advisory Committee of October 10, 2019.

11. BYLAWS FOR THIRD READING

11.1 Business Licence and Regulation Bylaw No. 2253, 2019

That "Business Licence and Regulation Bylaw No. 2253, 2019" be given third reading.

11.2 Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019

That "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019" be given third reading.

11.3 Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019

That "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019" be given third reading.

12. BYLAWS FOR ADOPTION

12.1 Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2243, 2019

That “Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2243, 2019” be adopted.

13. OTHER BUSINESS

13.1 Bylaw Officer Appointment

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Kyle Forder as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Kyle Forder swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Kyle Forder as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

13.2 Notification of Committee Appointments

Notification of the appointments to the following committees:

- Forest and Wildland Advisory Committee
- Whistler Bear Advisory Committee
- Zero Waste Committee.

14. CORRESPONDENCE

14.1 2020 Budget Feedback

Four pieces of correspondence from the following individuals regarding the 2020 Budget:

- Brandon Smith;
- Linda Zurkirchen;
- Adam Naundorf; and
- Benoit Reneault.

14.2 Support For Staff Housing Initiatives File No. 3009

Correspondence from Jackie Bissillion, Owner and President, Whistler Personnel Solutions, regarding support for staff housing initiatives.

14.3 RZ1157 - 5298 Alta Lake Road File No. RZ1157

Correspondence from Blair Russel and Jennifer Munro, regarding RZ1157 - 5298 Alta Lake Road.

14.4 DVP1185 - 1350 Cloudburst Drive File No. DVP1185

Correspondence from Scott Laird, regarding DVP1185 - 1350 Cloudburst Drive.

14.5 UBCM – 2020 Age Friendly Community Funding

Correspondence from Kathy White, Chair, Mature Action Community, regarding UBCM – 2020 Age Friendly Community Funding.

15. TERMINATION

That the Regular Council Meeting of December 3, 2019 be terminated.

REGULAR MEETING OF MUNICPAL COUNCIL

MINUTES

Tuesday, November 19, 2019, 5:30 p.m.
Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT: Mayor J. Crompton
Councillor A. De Jong
Councillor R. Forsyth
Councillor J. Ford
Councillor J. Grills
Councillor D. Jackson
Councillor C. Jewett

STAFF PRESENT: Chief Administrative Officer, M. Furey
General Manager of Corporate and Community Services, T. Battiston
General Manager of Resort Experience, J. Jansen
General Manager of Infrastructure Services, J. Hallisey
Manager of Communications, M. Comeau
Municipal Clerk, A. Banman
Manager of Recreation, R. Weetman
Manager of Village Animation and Events, B. Andrea
Senior Planner - Policy, C. Beaubien
Acting Senior Planner, R. Licko
Planner, R. Brennan
Planning Analyst, S. Johnson
Council Coordinator, N. Cooper

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1. CALL TO ORDER

Mayor J. Crompton recognized that the Meeting is being held on the traditional territories of the Lil'wat Nation and the Squamish Nation.

2. ADOPTION OF AGENDA

Moved By Councillor J. Ford

Seconded By Councillor J. Grills

That Council adopt the Regular Council Meeting Agenda of November 19, 2019.

CARRIED

DRAFT

3. ADOPTION OF MINUTES

Moved By Councillor C. Jewett

Seconded By Councillor R. Forsyth

That Council adopt the Regular Council Meeting Minutes of November 5, 2019.

CARRIED

4. PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

5. MAYOR'S REPORT

Budget 2020 Community Information
Mayor Jack Crompton thanked everyone who attended the Budget 2020 Community Information on Tuesday. He noted that about 30 community members attended, and advised that the Budget 2020 information and meeting materials are available online at whistler.ca/budget. Recordings of the staff presentations can be found on the RMOW Facebook page at www.facebook.com/rmowhistler. If anyone has feedback or questions, please email budget@whistler.ca by 4 p.m. on December 3, 2019.

Remembrance Day
Mayor Jack Crompton noted that a crowd gathered last week for the community acknowledgement of Remembrance Day at Whistler's cenotaph in Whistler Olympic Plaza. He added that it was wonderful to see some of our local veterans there to join in the remembrance.

Whistler Alert
Mayor Jack Crompton advised that Whistler's emergency notification system, Whistler Alert, is now available. It will be a source of accurate and up-to-date information in an emergency. Whistler Alert sends mass notifications by text, email and phone call. He encouraged all residents, second homeowners and visitors to sign up. More information can be found online at whistler.ca/whistleralert.

Zero Waste Select Committee
Mayor Jack Crompton noted that there is a position available on the Zero Waste Select Committee of Council. The position is ideal for someone with the knowledge and experience to support Council's long-term planning for solid waste and resource management. He advised that the application deadline is 4 p.m. on November 22, 2019. More details can be found online at whistler.ca/committees.

Electric Vehicle Economy
Mayor Jack Crompton noted that a panel discussion about the Electric Vehicle Economy will take place on November 23, 2019 at 6 p.m at the Fairmont Chateau Whistler. The event is a collaboration between Whistler Learning Centre and Inspiratia, the organizers the organizers of the Electric Vehicle and Sustainability Summit Whistler.

Pique Newsmagazine 25th Anniversary
Mayor Jack Crompton congratulated the staff at the Pique Newsmagazine as the paper is celebrating twenty-five years this week. The paper is a unique publication with an artistic cover design and in-depth features. He noted that the Pique's endurance is a testament to the paper's popularity and understanding of the community it serves.

American Friends of Whistler
Mayor Jack Crompton noted that, after seventeen years, the charitable group American Friends of Whistler are dissolving. The group has raised more than $2 million from American second homeowners in Whistler and frequent visitors to our community. The funds have benefitted many organizations, including the Whistler Health Care Centre, the Audain Art Museum, Maury Young Arts Centre, Whistler Community Services, Get Bear Smart Society, Whistler Fisheries Stewardship Group, Whistler Public Library, Community Foundation of Whistler, Whistler Search and Rescue Society, Whistler Adaptive Sports Program, and the Squamish Lil'wat Cultural Centre. He added that this is the end of an era for an incredible group of people. Mayor Jack Crompton asked that any Americans wishing to find ways to continue to contribute to Whistler, to email him at jcrompton@whistler.ca and added that there is work ongoing to create new channels for American Whistlerites to continue to give here.

Lake Safety
Mayor Jack Crompton reminded everyone about safety on local lakes. He noted that AdventureSmart recommends that new, clear, hard ice is at least ten centimetres before walking or cross-country skiing on it, and that ice surfaces always have some risk and their safety changes quickly from day to day. More information can be found online at adventuresmart.ca.

Council Retreat
Mayor Jack Crompton noted that on November 7, 2019, Council and the Senior Management Team held their annual retreat. During the meeting Council and staff looked at challenges and opportunities for the organization, and discussed highlights and future considerations for each of the Council portfolio areas. The Chief Administrative Officer and General Managers presented key priorities and considerations, and each Council member talked about their portfolio area. He noted that the goal in these sessions was to look ahead and reflect on the goals of the organization and the priorities of Council, which confirm the direction for the year and term ahead. Mayor Jack Crompton noted that the following three Council Focus Areas were agreed:

- Climate Action: Provide leadership to accelerate climate action and environmental performance across the community
- Housing: Advance strategic and innovative initiatives to enable and deliver additional employee housing
- Community Balance: Effectively balance resort and community needs through deliberate planning, partnerships and investment

Mayor Jack Crompton advised that once the 2020 budget is completed, a new Corporate Plan will be updated and presented in the new year. He added that they are committed to continuing to invest in this town, to protect the environment, nurture the mountain culture and build and facilitate new housing. He thanked everyone on the team for a great discussion during the retreat. Mayor Jack Crompton noted that the community has a government that truly cares about the wellbeing and success of Whistler and one that is responsible for being true stewards of this place.

After the Blast: The Art of Levi Nelson
Mayor Jack Crompton noted that After the Blast: The Art of Levi Nelson exhibition opened at the Maury Young Arts Centre on November 7, 2019. He noted that a reviewer

said: Having a place in both Indigenous and non-Indigenous cultures growing up, Levi Nelson shares his compelling perspective on the impacts of colonization, influenced by both cultural traditions and pop culture. From profound insights to wry humour, Levi's images have a lasting impact on the viewer. He invited those in attendance at the meeting to stop for a longer look on the way out.

Highway Clean Up
Mayor Jack Crompton noted that there is a movement of people cleaning our roads, and added that he has always been a big believer in the community taking action to make change. He thanked Yoann Barelli, Shane Roy, Dave Den Duyf, and all the people who have been out on the roads to pick up trash and make this corner of the world better. He added that he is inspired to do his part.

Climate Leadership Institute Workshop
Mayor Jack Crompton noted that on November 8, 2019 he attended the Climate Leadership Institute (CLI) workshop. The goal of the CLI is to help Mayors and councillors support bold climate action in their communities. He said that he left with a number of tools and insights that he looks forward to adding to current efforts. He noted that Whistler's CECAP was discussed, and about how it can drive the change we need. He added that Whistler is taking action on climate but there is more to do, and that he is enthusiastic about the good work but not satisfied.

Minister of Municipal Affairs and Housing
Mayor Jack Crompton noted that Council met with the Minister of Municipal Affairs and Housing, the Honourable Selina Robinson last Wednesday, as part of Council's continued commitment to be strong advocates to the province and federal governments. He noted that they discussed funding for some of our ongoing housing projects, the current process to confirm Whistler's OCP, fire mitigation, and regional transit. He added that while there are no announcements coming out of that meeting, that meetings like it a crucial for making progress on issues important to Whistler.

Cornucopia
Mayor Jack Crompton congratulated the organisers of the Cornucopia food and wine festival on another successful event.

Councillor Cathy Jewett
Councillor Cathy Jewett noted that the Arts Whistler Holiday Market will be taking place at the Westin Hotel this year on November 30 and December 1, 2019, and she reminded the community that the Emily Carr exhibition is ongoing at the Audain Art Museum.

DRAFT

6. ADMINISTRATIVE REPORTS

6.1 LLR1339 – Nita Lake Lodge Structural Change to a Liquor Primary Licence Report No. 19-146 File No. LLR1339

Moved By Councillor A. De Jong

Seconded By Councillor J. Grills

That Council pass the resolutions attached as Appendix "A" to Administrative Report No.19-146 providing Council's recommendation to the Liquor Cannabis Regulation Branch regarding an application from NLL Management (2013) Ltd. for a structural change to increase capacity for the liquor primary licence issued to Cure Lounge and Patio under No.307659 to add liquor service to the Lodge's new spa and esthetics area on the ground floor with an occupant load of 30 persons.

CARRIED

6.2 Amendments to Zoning and Sign Bylaws to Remove Temporary Use Permit Requirement for Home-Based Artist Studios – Report of Public Hearing and Consideration of Adoption Report No. 19-147 File No. RZ1163

Moved By Councillor C. Jewett

Seconded By Councillor D. Jackson

That Council consider giving adoption to "Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) No. 2242, 2019"; and

That Council consider giving adoption to "Sign Bylaw Amendment Bylaw (Home-Based Artist Studios) No. 2247, 2019".

CARRIED

6.3 RZ1162 – 4800-4814 Glacier Lane – RM13 Zone Amendments for Glacier 8 - Employee Housing Report No. 19-148 File No. RZ1162

Councillor A. De Jong declared a conflict on this item. (Perceived bias as Whistler Blackcomb is his employer.)

Councillor A. De Jong left the Meeting at 5:49 p.m.

Moved By Councillor D. Jackson

Seconded By Councillor R. Forsyth

That Council consider giving first and second readings to "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council authorize staff to schedule a public hearing for "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council direct staff to advise the applicant that before consideration of third reading of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019",

the following matters must be resolved to the satisfaction of the General Manager of Resort Experience:

1. An agreement on rental rates;
2. Resolution of employee services space allocation;
3. Determination of appropriate transit service levels at peak evening and early morning hours;
4. Resolution of the number of car share vehicles;

That Council direct staff to advise the applicant that before consideration of adoption of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", the following matters shall be completed to the satisfaction of the General Manager of Resort Experience:

1. Registration of a development covenant in favour of the Resort Municipality of Whistler ("RMOW") to secure development of the proposed new building and site improvements consistent with development permit plans to be finalized prior to adoption;
2. Registration of a housing agreement in favour of the RMOW to regulate rental rates and to define qualified employees;
3. Registration of a green building covenant consistent with the RMOW's Green Building Policy;
4. Completion of a 25 year agreement for continued funding of additional transit service;
5. Submission of site servicing plans to the satisfaction of the Development Services department;
6. Submission of a final waste and recycling plan that is consistent with "Solid Waste Bylaw No. 2139, 2017;
7. Submission of a snow shed report that is consistent with RMOW's Snow Shed Policy,
8. Registration of a S219 covenant specifying the finalized floor area allocation for employee services; and further

That Council authorizes the Mayor and Municipal Clerk to execute the necessary legal documents for this application.

CARRIED

Councillor A. De Jong returned to the Meeting at 6:07 p.m.

Mayor J. Crompton declared a recess of the Meeting at 6:08 p.m.

The Meeting was reconvened at 6:10 p.m.

DRAFT

6.4 Amendments to Council Policy I-06: Parks And Recreation Fees And Charges Policy Report No. 19-149 File No. REC2019-I06

Moved By Councillor C. Jewett

Seconded By Councillor R. Forsyth

That Council adopt the amended version of *Council Policy I-06: Parks and Recreation Fees and Charges Policy* attached as Appendix "A" to Administrative Report to Council No. 19-149.

CARRIED

6.5 Parks And Recreation Fees And Charges Amendment Bylaw 2243, 2019 Report No. 19-150 File No. REC2019-2243

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That Council consider giving first, second and third readings to "Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2243, 2019".

CARRIED

6.6 BC Hydro Beautification Grant – White Gold Neighbourhood Service Undergrounding Petition Report No. 19-151 File No. 132

Moved By Councillor J. Grills

Seconded By Councillor J. Ford

That pending a successful outcome of the 2019/20 petition for the undergrounding of utility services in the White Gold neighbourhood (Fitzsimmons Area), the RMOW agrees to fund the portion of the total project costs not covered by the BC Hydro Beautification Grant through a Local Area Service tax payable over time, by all parcels located within the identified Service Area.

CARRIED

7. BYLAW FOR FIRST AND SECOND READINGS

7.1 Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019

Moved By Councillor J. Ford

Seconded By Councillor R. Forsyth

That "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019" be given first and second readings.

CARRIED

DRAFT

8. BYLAW FOR FIRST, SECOND AND THIRD READINGS

8.1 Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2243, 2019

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That "Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2243, 2019" be given first, second and third readings.

CARRIED

9. BYLAWS FOR ADOPTION

9.1 Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019

Moved By Councillor C. Jewett

Seconded By Councillor R. Forsyth

That “Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019” be adopted.

CARRIED

9.2 Sign Bylaw Amendment Bylaw (Home-Based Artist Studios) No. 2247, 2019

Moved By Councillor R. Forsyth

Seconded By Councillor C. Jewett

That "Sign Bylaw Amendment Bylaw (Home-Based Artist Studios) No. 2247, 2019" be adopted.

CARRIED

9.3 Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019

Moved By Councillor J. Ford

Seconded By Councillor A. De Jong

That "Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019" be adopted.

CARRIED

10. OTHER BUSINESS

There was none.

DRAFT

11. CORRESPONDENCE

11.1 RZ1157 - 5298 Alta Lake Road File No. RZ1157

Moved By Councillor J. Ford

Seconded By Councillor D. Jackson

That correspondence from the following individuals regarding RZ1157 - 5298 Alta Lake Road:

- G.D. Maxwell;
- Hugh Russell Quinn;
- Garry Watson; and
- Sally Quinn and Alan Burns,

be received and referred to staff.

CARRIED

11.2 Function Junction Sidewalks File No. 3009

Moved By Councillor D. Jackson

Seconded By Councillor C. Jewett

That correspondence from Patrick Smyth, regarding Function Junction Sidewalks be received and referred to staff.

CARRIED

11.3 Climate Emergency Declaration and Resources File No. 3009

Moved By Councillor C. Jewett

Seconded By Councillor A. De Jong

That correspondence from Ann Duffy, regarding Climate Emergency Declaration and Resources be received and referred to staff.

CARRIED

11.4 Reducing Car Travel File No. 3009

Moved By Councillor J. Grills

Seconded By Councillor J. Ford

That correspondence from Patrick Smyth, regarding reducing car travel be received and referred to staff.

CARRIED

DRAFT

11.5 Quarterly Financial Report Website Updates File No. 3009

Moved By Councillor C. Jewett

Seconded By Councillor D. Jackson

That correspondence from Patrick Smyth, regarding Quarterly Financial Report Website Updates be received.

CARRIED

11.6 Light Up Request Stomach Cancer Awareness File No. 3009.1

Moved By Councillor J. Ford

Seconded By Councillor A. De Jong

That correspondence from Stephanie Koenig, Event Coordinator, Stomach Cancer Foundation of Canada (My Gut Feeling), requesting that on November 30, 2019 the Fitzsimmons Bridge be lit blue in support of Stomach Cancer Awareness Day be received and the Bridge lit.

CARRIED

11.7 Proclamation Request - Adoption Awareness Month File No. 3009.1

Moved By Councillor C. Jewett

Seconded By Councillor R. Forsyth

That correspondence from Honourable Katrine Conroy, Minister of Children and Family Development, requesting that November, 2019 be proclaimed Adoption Awareness Month in Whistler, be received and so proclaimed.

CARRIED

12. TERMINATION

Moved By Councillor C. Jewett

Seconded By Councillor J. Ford

That the Regular Council Meeting of November 19, 2019 be terminated at 6:40 p.m.

CARRIED

Mayor, J. Crompton

Municipal Clerk, A. Banman

DRAFT

PUBLIC HEARING DOCUMENT INDEX

Zoning Amendment Bylaw (Glacier 8 - RM13 Zone) No. 2250, 2019		
Document Type	**Date**	**Details**
Public Hearing Document Index		
Notice of Public Hearing	3-Dec-19	Notice of Public Hearing (scheduled for December 3, 2019)
Proposed Bylaw	19-Nov-19	Zoning Amendment Bylaw (Glacier 8 - RM13 Zone) No. 2250, 2019
Council Report 19-109	3-Sep-19	Administrative Report to Council
Council Report 19-148	19-Nov-19	Administrative Report to Council requesting consideration of first and second reading of the proposed bylaw and permission to schedule a public hearing
Presentation Slides	3-Sep-19	Public Open House Presentation
Presentation Slides	23-Sep-19	Public Open House Presentation
Presentation Slides	19-Nov-19	Presentation Slide to Council
Council Minutes	19-Nov-19	Minutes of the Regular Meeting of Council of November 19, 2019
ADP Minutes	17-Jul-19	ADP Minutes
ADP DRAFT Minutes	20-Nov-19	ADP DRAFT Minutes
Correspondence		Correspondence will be added to the package as it is received

RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way TEL 604 932 5535
Whistler, BC Canada V8E 0X5 TF 1 866 932 5535
whistler.ca FAX 604 935 8109

NOTICE OF PUBLIC HEARING

TUESDAY, DECEMBER 3, 2019 – 6:00 P.M.

MAURY YOUNG ARTS CENTRE
Franz Wilhelmsen Theatre, 4335 Blackcomb Way, Whistler BC

ZONING AMENDMENT BYLAW (Glacier 8 – RM13 Zone) No. 2250, 2019

SUBJECT LANDS: 4800 – 4814 Glacier Lane
More specifically these lands are described as: Common Property Strata Plan LMS2986 and as shown on the map attached to this notice.

PURPOSE:
In general terms, the purpose of the proposed Bylaw is to modify the existing RM13 Zone to permit 66 additional dwelling units in a 6-storey building for employee housing and include additional floor area for employee service uses on the lands.

INSPECTION OF DOCUMENTS:
A copy of the proposed Bylaw and relevant background documentation may be inspected at the Reception Desk of Municipal Hall at 4325 Blackcomb Way, Whistler, BC, during regular office hours of 8:00 a.m. to 4:30 p.m., from Monday to Friday (statutory holidays excluded) from November 22, 2019 to and including December 3, 2019.

PUBLIC PARTICIPATION:
All persons, who believe their interest in the property is affected by the proposed Bylaw, will be afforded a reasonable opportunity to be heard by Council at the Public Hearing.

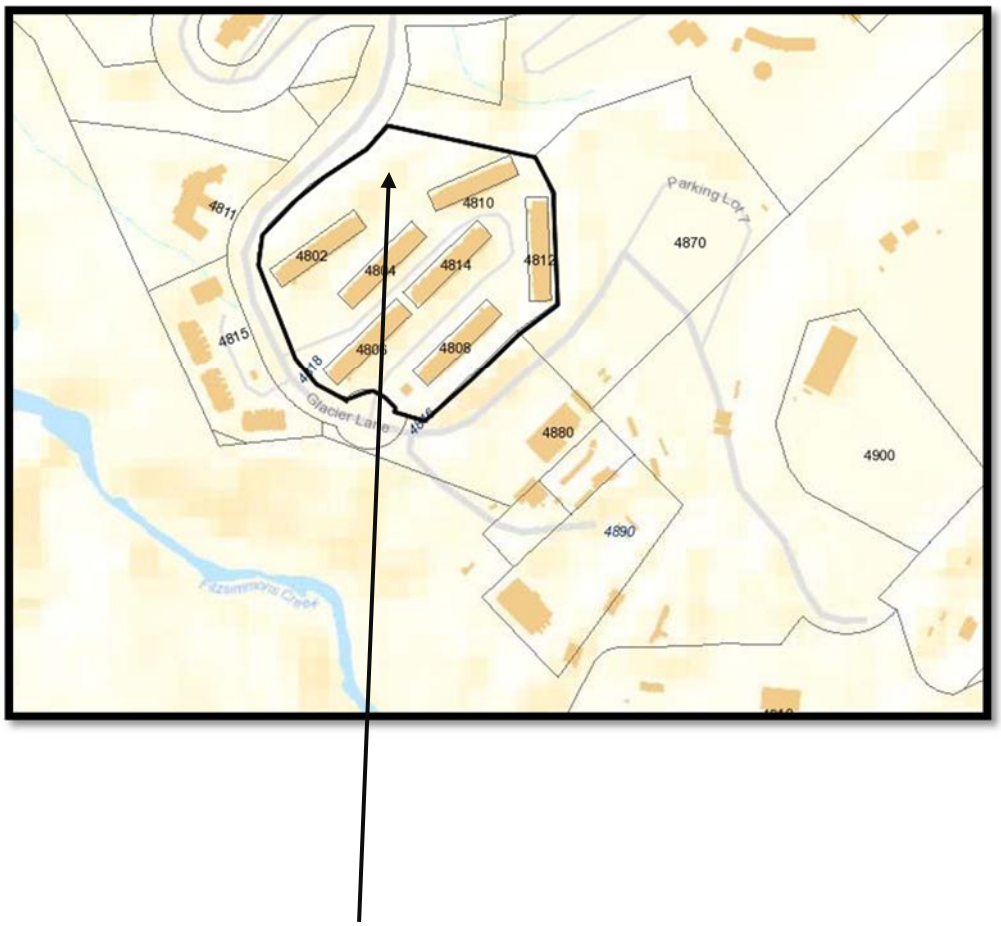
Written comments must be addressed to "Mayor and Council", and include a mailing address and must be submitted prior to the public hearing (by 4:00 p.m. on December 3, 2019):

Email: corporate@whistler.ca
Fax: 604-935-8109
Hard Copy: Legislative Services Department
4325 Blackcomb Way
Whistler BC V8E 0X5

All submissions included in the Public Hearing Package will form part of the public record. The Package will be available on our website at www.whistler.ca with other associated information.

After the conclusion of this Public Hearing, Council cannot receive representations from the public on the proposed Bylaw.

ZONING AMENDMENT BYLAW (Glacier 8) No. 2250, 2019
SUBJECT LANDS: 4800 – 4814 Glacier Lane, Whistler, BC



Subject Property

RESORT MUNICIPALITY OF WHISTLER
ZONING AMENDMENT BYLAW (GLACIER 8 – RM13 ZONE) NO. 2250, 2019

A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, in a zoning bylaw pursuant to Section 479 of the *Local Government Act,* divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zones, regulate the use of land, buildings and structures within the zones, and require the provision of parking spaces for uses, buildings and structures;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019".

2. In Part 13, Multiple Residential Zones, of Zoning and Parking Bylaw No. 303, 2015, is hereby amended by replacing, in section 13, the regulations for the RM13 (Residential Multiple Thirteen) zone with the regulations attached to and forming part of this Bylaw as Schedule "A".

GIVEN FIRST and SECOND READINGS this 19th day of November, 2019.

Public Hearing as held this __ day of _____, 2019.

GIVEN THIRD READING this __ day of _____, 2019.

ADOPTED by the Council this __ day of _____, 2019.

Jack Crompton, Mayor	Alba Banman, Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019."

Alba Banman, Municipal Clerk

1. RM13 Zone (Residential Multiple Thirteen) (Bylaw No. 649) (Bylaw No. 1264)

Intent

(1) The intent of this zone is to provide for medium density employee residential use and associated employee services and auxiliary uses.

Permitted Uses

(2) The following uses are permitted and all other uses are prohibited: (Bylaw No. 1264)

(a) apartment provided no dwelling unit in the apartment is occupied except as employee housing;

(b) park and playground;

(c) employee services; and

(d) auxiliary buildings and auxiliary uses.

Density

(3) The maximum permitted floor space ratio is .90 per parcel. (Bylaw No. 1264)

(4) In the buildings labelled "BLDG 1" through "BLDG 7" on the plan shown in subsection (12) in this RM13 zone, or in any replacement buildings that may be constructed generally in the locations of those buildings, the combined total floor area for employee services use shall not exceed 300 square metres. (Bylaw No. 1264)

Height

(5) The maximum permitted height of a building is 13.7 metres, except that the maximum permitted height of the building labelled "BLDG 8" on the plan shown in subsection (12) in this RM13 zone is 14.6 metres.

Site Area

(6) The minimum permitted parcel area is 2.5 hectares. (Bylaw No. 775) (Bylaw No. 1264)

Site Coverage

(7) The maximum permitted site coverage is 21 percent. (Bylaw No. 1264)

Setbacks

(8) The minimum permitted setback from all parcel boundaries is 7.6 metres. (Bylaw No. 1264)

Off-Street Parking and Loading

(9) Off-street parking and loading shall be provided and maintained in accordance with the regulations contained in Part 6 of this Bylaw. (Bylaw No. 1264)

Other Regulations

(10) A minimum of 100 square meters of the ground floor area in the building labelled “BLDG 8” on the plan shown as subsection (12) of this RM13 zone must be used or available for: employee services, and uses auxiliary to employee services uses, such as food services and social and recreational activities,

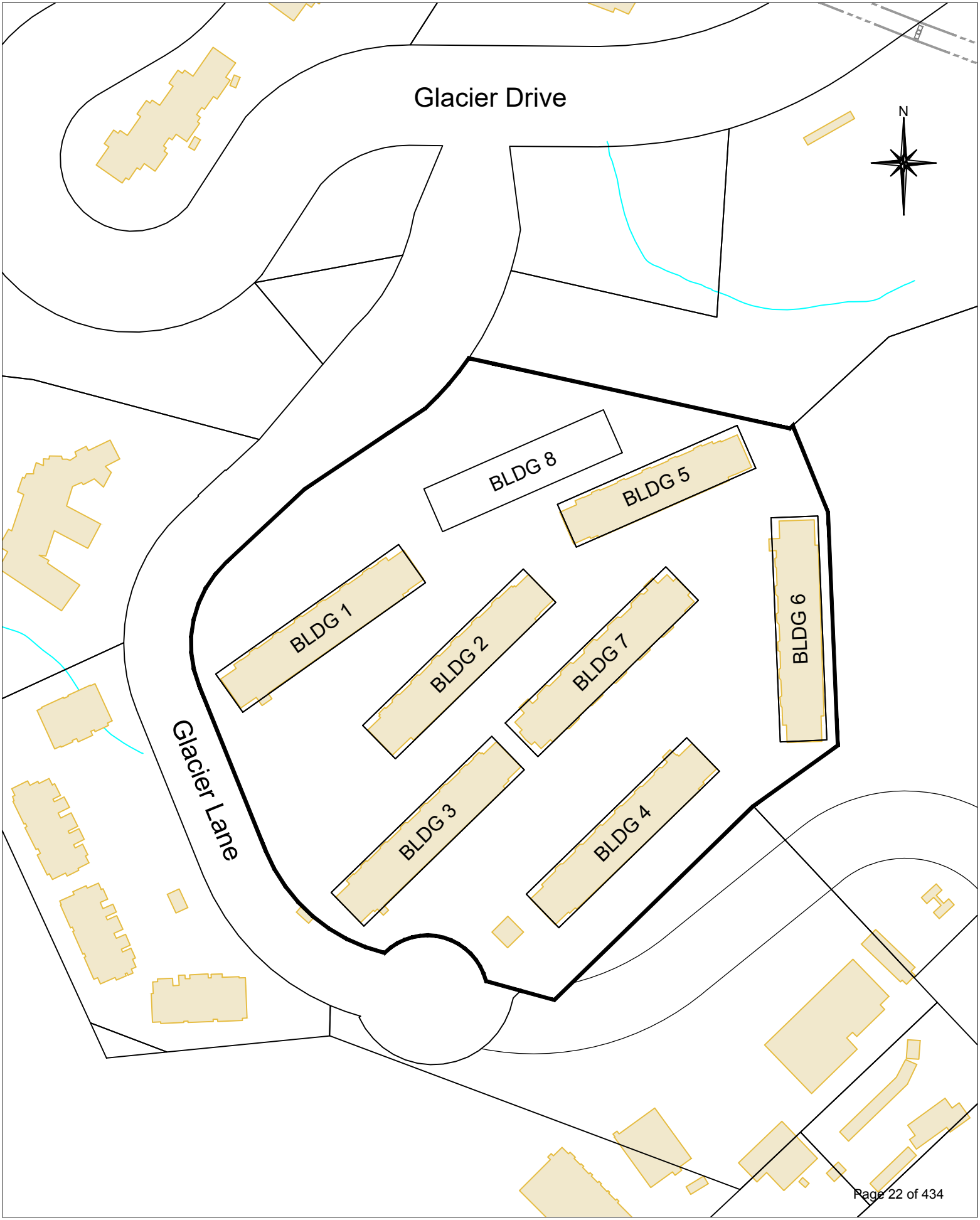
(11) The following uses and no others are also permitted on or in the ground floor of the building labelled “BLDG 8” on the plan shown as subsection (12) of this RM13 zone:

(a) up to two dwelling units, used only as temporary accommodation of employees for respite purposes and not as employee housing, having a combined total floor area of no more than 70 square metres; and,

(b) up to four employee housing units, having a combined total floor area of no more than 160 square metres.

(12) Key plan for RM13 zone is as follows:

KEY PLAN - RM13 ZONE



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	September 3, 2019	**REPORT:**	19-109
FROM:	Resort Experience	**FILE:**	RZ1162
SUBJECT:	RZ1162 – 4800-4814 GLACIER LANE – GLACIER 8 EMPLOYEE HOUSING PROJECT		

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATIONS

That Council endorse further review and processing of RZ1162 an application from Whistler Blackcomb to amend the RM13 Zone at 4800-4814 Glacier Lane to develop a new apartment building for Whistler Blackcomb staff housing, as described in this Report 19-109; and

That Council authorize staff to schedule a public information meeting to obtain input on the proposed development and associated zoning changes; and further

That Council authorize staff to prepare the necessary zoning amendment bylaw for Council consideration.

REFERENCES

Location: 4800-4814 Glacier Lane

Appendices:
- "A" - Location Map
- "B" - Project Brief and Design Rationale
- "C" - Concept Drawings dated June 28, 2019, prepared by Murdoch and Company Architecture and Planning Ltd.
- "D" – Advisory Design Panel draft minutes

PURPOSE OF REPORT

This Report presents RZ1162 a rezoning application for an employee housing rental apartment building proposed by Whistler Blackcomb to be added to the existing staff housing complex at 4800-4814 Glacier Lane in the Blackcomb Benchlands South neighbourhood. The proposed "Glacier 8 Project" requires amendments to the existing RM13 Zone to increase the maximum density of development for the zone to accommodate a new building, which is a proposed 6-storey apartment building with 60 dwelling units and communal spaces.

Rezoning applications require Council endorsement for further review prior to the preparation of any related zoning amendment bylaws. This Report describes the proposed project and required zoning amendments and recommends that Council endorse further review of the application, authorize staff to schedule a public information meeting to obtain input on the proposed zoning changes, and authorize staff to bring forward the necessary zoning amendment bylaw for Council consideration.

DISCUSSION

Background

There are seven 4-storey employee housing buildings built on site; five buildings for Whistler Blackcomb and two buildings for the Fairmont Whistler as shown in Appendix "A". There are a total of 333 existing dwelling units with 273 units (82 per cent) configured as 2-bedroom units. These buildings are operated similar to campus style dormitories rather than traditional apartment buildings. Whistler Blackcomb and Fairmont Whistler have their own staff to oversee and manage the apartments and their assignment, as well as providing other employee support services for the staff in the residences.

The entire site is zoned RM13 and is located in Development Permit Area No. 5 for form and character of development, protection of the natural environment and protection of the development from hazardous conditions.

A Project Brief and Design Rationale for the proposed development are provided in Appendix "B" and preliminary architectural drawings are provided in Appendix "C".

Development Overview

The total site size is approximately 2.58 hectares. The site is generally flat within the proposed building footprint, which is currently covered with light vegetation, pedestrian walkways, and a sand volley ball court. The site slopes down towards Glacier Lane and the slope is vegetated with trees and shrubs.

The proposed employee housing development is a 6-storey apartment building with 60 units. The proposed gross floor area for the new building is 3,977 square metres (42,808 square feet). All apartments are in a 2-bedroom configuration approximately 40 square metres in size. Each unit has a shared kitchen and bathroom. The proposed units are targeted for Whistler Blackcomb first year and returning seasonal employees, with four employees per unit.

There are common storage areas on the ground and first floor and three common amenity areas (two on the third floor and one on the fourth floor). There are two shared laundry facilities located on the second and fourth floors. The proposed uses for the ground floor are under development and are planning to predominantly be for communal and social spaces, with some space potentially for additional employee services and accessible dwelling units.

The applicant has indicated in Appendix "B" that the proposed building will reflect a similar style/architecture to the existing 7 buildings to provide consistency within the development. This is illustrated in photographs and the elevation drawings in Appendix "C".

The proposal also includes a plan to replace the existing garbage/recycling bins and compactor in the parking lot at the front entrance with a new location for an enclosed building with all of these uses enclosed and less visible from the road.

There are no additional parking spaces proposed for the new apartment building. In the applicant's design rationale they propose to mitigate the required parking through existing transit and shuttle services, car-share vehicles provided on site, organized group bus trips and by discouraging seasonal workers from having a car.

The proposed rents are to be consistent with current rents charges for the existing Whistler Blackcomb staff residences on site, and are to be less than $400 per month. A firm rental rate has not yet been committed to, but would be established as part of the housing agreement which would be applied the rezoning process.

Subject to Council endorsement of the direction above, next steps include:

- Conducting an open house; and
- Preparing a zoning amendment bylaw for Council consideration of first and second reading.

Prior to adoption of the zoning amendment bylaw, Vail Resorts would submit a final design for staff and Council review. Housing agreements would be finalized/ approved by Council as a condition of adoption of the zoning.

Private Sector Employee Housing Initiative

The proposed development is being considered relative to the Private Sector Employee Housing Initiative that has been endorsed by Council. The following table provides a preliminary analysis of the proposed development relative to the evaluation criteria that have been adopted by Council. Overall, the project meets the criteria, with further review of parking requirements and proposed rents.

Table 1. RZ1162 - 4800 Glacier Lane - Analysis & Staff Comments

RZ1162 - Summary of Proposed Development		
Number of Dwelling Units	60 Apartments	
Number of Bed Units	120	
Site Area	25,773 m^2 for entire site	
Gross Floor Area	3,977 m^2 for the proposed building (plus 18,348 m^2 existing GFA)	
Floor Space Ratio	0.9 for entire site (an increase from the permitted 0.7)	
Proposed Setbacks – RM13 ZONE	7.6 metres from all parcel boundaries (may require a variance)	
Unit Mix/ Unit Size	60 - 2BR units @ approximately 40 m^2 each	
Total Parking Required	60 stalls for the proposed building	
Total Parking Provided	0 stalls for the proposed building (variance required)	
Total Parking Existing	137 stalls	
Evaluation **Criteria**	**RZ1162 - Analysis & Staff Comments**	**Evaluation**
Affordability		
Optimize employee housing component with occupancy and rent restrictions secured through Housing Bylaw and Covenant.	Proposal will be 100% employee housing and will comply with requirements for Housing Agreement Bylaw and employee restrictions.	√
Both rental and owner-occupied units may be included considered community needs and locational characteristics.	Proposal is for 100% rental units which helps address seasonal employee needs in good location.	√
Achieves housing affordability objectives & meets demand for housing type.	All units have two bedrooms & one bathroom with shared storage facilities, laundry and communal spaces. The form of housing meets identified demand and need for seasonal staff. Proposed rents are to be established.	Under review
Neighbourhood		
Land designated for development of residential accommodation.	Parcel falls within the area designated for residential development under Schedule B of the OCP.	√

Context		
Land within or adjacent to existing neighbourhoods.	Parcel located within the Blackcomb Benchlands South neighbourhood.	√
Densities and scale consistent with neighbourhood.	The scale of the proposal would increase the FSR from 0.7 to 0.9. Staff will review if this is consistent with other multi-family developments in the neighbourhood.	Under review
Walking distance to transit, trails, amenities, and services.	The lands are located adjacent to transit and are within close proximity to Whistler Village and jobs.	√
Previously disturbed site or site requiring minimal alteration.	The site is previously disturbed. The proposed development will include revegetation of the embankment adjacent to Glacier Lane.	√
Views and scenery are preserved.	The lands are located on the edge of the property above Glacier Lane. The new proposed 6-story building may be visible from Glacier Lane, the neighbourhood and adjacent properties. Further design development is underway, including preservation and/ or enhancement of existing tree buffer to screen the development from existing residential development on Glacier Lane.	Under Review
Servicing & Traffic		
Easily served by existing infrastructure and services.	The preliminary engineering brief suggests that the proposal can be serviced with the existing water, sewer, and storm drainage infrastructure. A detailed capacity study by the applicant's engineer is still required.	√
Additional traffic volumes and impact on service capacity.	No traffic impact assessment was submitted at this time	to be determined.
Site is easily accessible from adjacent roadway.	Proposal complies with requirement.	√
Site Planning		
Adequate green space is provided.	The current site has very little programmed outdoor space, as most of the site is informal lawn, trees and asphalt paving. The proposed landscape amenities include a large covered outdoor terrace, BBQ terraces, a lower gathering/seating area and lawn/open space in order to provide useable outdoor space for residents and communal events.	Under review
Meets the parking requirements of the Zoning Bylaw Parking. Any proposed reduction in parking requirements must provide a detailed rationale that describes the unique circumstances or mitigation measure that would warrant consideration of the reduction	Proposal requests a reduction in parking for the new building from 60 to 0 spaces. Applicant's rationale; Limited opportunity to increase parking on the existing site given the location of existing buildings, driveway, parking stalls and fire lane. Mitigation measures to be considered; free continuous shuttle service operates daily/nightly to the Village, car share vehicles are provided on site, group bus trips are organized (i.e. to Squamish for groceries/errands), and seasonal staff are advised to not bring their cars for the season. Further details and investigation is required.	Under review

Minimal impacts on any environmentally sensitive lands.	Proposal complies with requirement.	√
Building Design		
Adequate storage and laundry facilities.	Storage and laundry rooms are proposed on alternate floors in the preliminary drawings.	Under review
Achieves RMOW green building standards.	If this proposal moves forward, staff would work with the applicant to establish green building goals for the development and have these commitments appended to title via covenant, as per the Green Building Policy.	√

Advisory Design Panel Review

The proposal was reviewed by the Advisory Design Panel on July 17, 2019. At the meeting the Panel supported the project with the following motion:

> **That** the Advisory Design Panel supports the preliminary plan for Glacier 8 inclusive of elevator and the general replication of the architectural form and unit layout, but would advise the applicant to consider carefully the location of outdoor social spaces, access and programming of indoor social spaces, overall wayfinding of the site, and consideration of parking needs".

The draft minutes of the July 17, 2019 ADP meeting are attached as Appendix "D" for reference.

A detailed development permit submission will be submitted for review if Council supports further consideration of the proposed zoning. Further design development and resolution of programming for the ground floor space will be completed through the zoning process.

WHISTLER 2020 ANALYSIS

The proposed zoning supports Whistler 2020 built environment, economic, resident housing and transportation strategies:

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The proposed rezoning is for an incremental development to an existing staff housing site close to the village center.
	Continuous encroachment on nature is avoided.	
	Developed areas are designed and managed to be sensitive to the surrounding environment.	The proposed land use and development plans address this description of success.
Natural Areas	Developed and recreation areas are designed and managed to protect as much of the natural environment within and around them as possible.	The Initial Environment Review (IER) for the proposal is under review. The IER will form part of the development permit and will include recommendations and procedures for the development.
Partnership	Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision.	The property owner has made a proposal to the RMOW that is consistent with the shared vision for the resort community for providing

		additional employee housing near the Whistler village
Resident Housing	Resident restricted housing is affordable for permanent and short-term residents, through innovative and effective policy and financial models.	The proposal would add an additional 60 units for employees on the existing site which is close to transit, pedestrian and bicycle routes, amenities and services to reduce auto dependency for staff housing.

Rezoning Application No. RZ1162 does not move our community away from any of the adopted Whistler 2020Descriptions of Success.

OTHER CONSIDERATIONS

Official Community Plan

The proposed site is located within an area designated for development of residential accommodation. The proposal is for 60 2-bedroom dwelling units, all are less than 55 square metres in size, which would result in an increase in the municipality's accommodation capacity by 120 bed units. The proposal is consistent with the Private Sector Employee Housing Initiative and supported bed unit capacity increase for new employee housing. The proposal is consistent with the OCP evaluation criteria for new rezoning.

The lands are located within Development Permit Area #5 of the OCP, requiring the proposed development to obtain a Development Permit and approval from Council. The applicant has submitted an Initial Environmental Review (IER) report prepared by Cascade Environmental for review. The development permit shall be in accordance with the development permit area objectives for form and character design, protection of the natural environment and protection from hazardous conditions.

Zoning Analysis

The property is zoned RM13 (Residential Multiple Thirteen). The proposed additional development on site will require amendments to the RM13 zone according to the submitted figures on the drawings. The permitted site coverage would be increased from 20 per cent to 20.7 per cent and the Floor Space Ratio would be increased from 0.7 to 0.9 to accommodate the additional 3,977 square metres of gross floor area. The maximum building height would need to be increased from 13.7 metres to 14.6 metres. The permitted maximum floor area for Employee Services use for the RM13 Zone is 300 square metres. The proposal includes a 672 square metre ground floor labelled as "programmed space", which in part may be used for Employee Services use. A variance may be required for portions of the building near the parcel setback adjacent to the ski through path and gondola.

Under the RM13 zone, the number of required off-street parking spaces is one parking space per dwelling unit with a gross floor area of 55 square metres or less. The proposed building requires 60 parking spaces. Providing no additional parking spaces as proposed would require a variance be approved to reduce the required parking from 60 spaces to zero. Staff are requesting further rationale and details and exploration of opportunities to secure some additional parking, or improvements to utilization of existing parking, either on-site or off-site.

Legal Encumbrances

The property is a strata plan owned by a holding company with leases with both Vail Resorts and Fairmont Whistler companies. As part of the rezoning process an updated subdivision plan will be required which outlines this section of existing common property to be converted as an additional building strata lot.

The applicant will work with their surveyor and legal team to address how the additional building strata lot will be accomplished on the site.

The proposed housing will be subject to a Housing Agreement Bylaw and covenant restricting to employee use with established rents, provided for employees of Whistler Blackcomb.

BUDGET CONSIDERATIONS

All costs associated with individual rezoning applications, including staff review time, public meetings, notices, and legal fees will be paid by the applicant.

COMMUNITY ENGAGEMENT AND CONSULTATION

The required rezoning application site information sign is posted on the property.

Staff recommend that a public information meeting be held in advance of bringing forward a zoning amendment bylaw for consideration of first and second readings by Council.

The proposed zoning amendment bylaw would be subject to a public hearing adhering to statutory public notice requirements.

SUMMARY

This Report presents RZ1162, a zoning amendment application to amend the permitted uses and density at 4800 – 4814 Glacier Lane in Blackcomb Benchlands South for a new 6-storey employee housing rental apartment building proposed by Vail Resorts on the existing campus style staff housing complex. This Report recommends that Council endorse further review of the application and authorize staff to schedule a public information meeting to obtain input on the proposed zoning changes and to authorize staff to prepare the necessary zoning amendment bylaws for Council consideration.

Respectfully submitted,

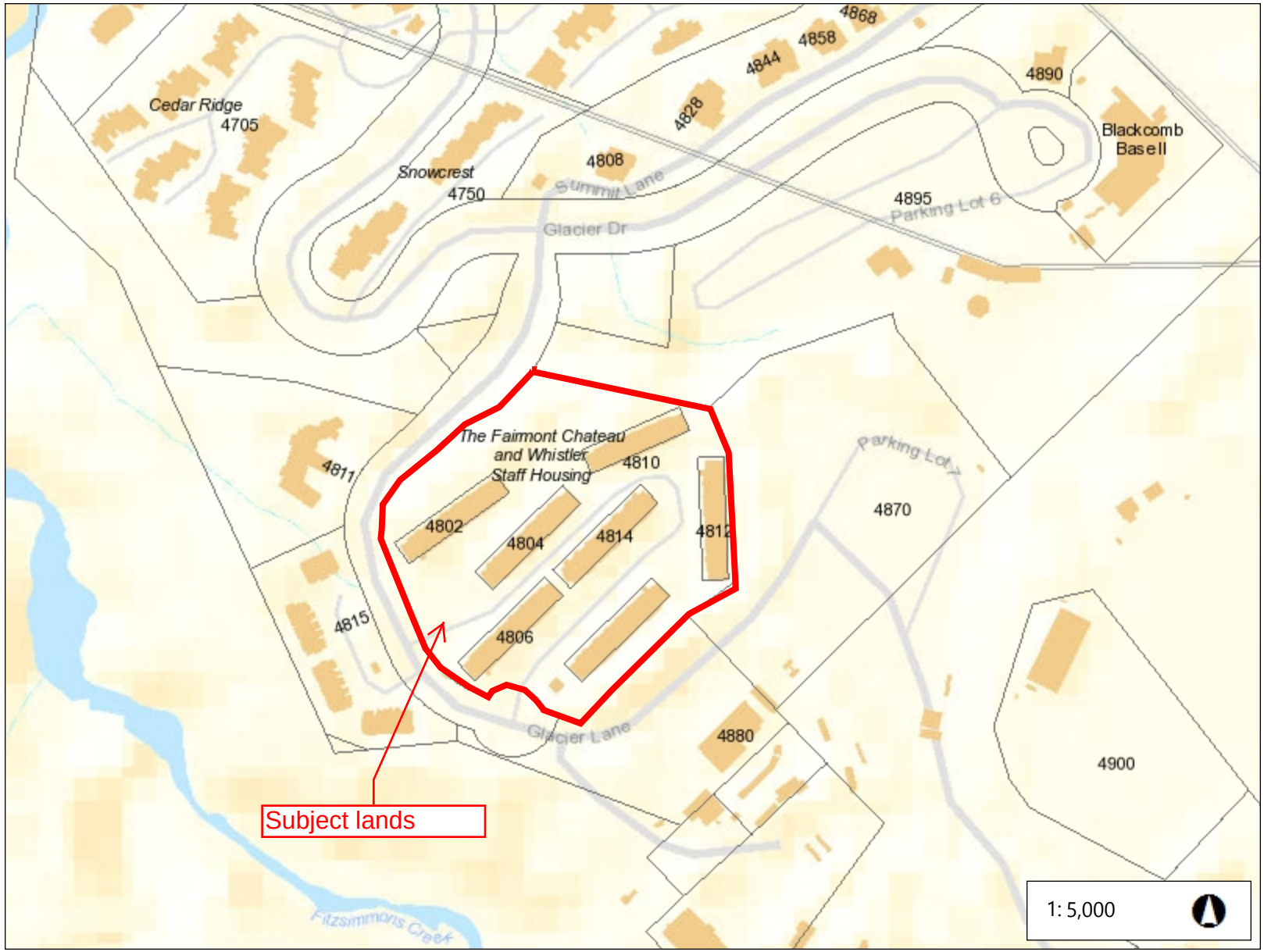
Robert Brennan, MCIP RPP
PLANNER

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Resort Municipality of WHISTLER

LOCATION MAP - 4800 - 4814 Glacier Lane

Appendix A



Legend

- Civic Addresses
- Village Centres
- Local Areas
- Accommodation
- Residential
- Commercial
- Neighbourhoods
- Parcels
- Street Names (Web)
- Buildings (Web)
- WB Chairlifts (Web)
- Railway Tracks (Web)
- Roads (Web)
  - Highway
  - Major Road
  - Minor Road
  - Collector Minor
  - Local
  - Lane
  - Strata
  - Restricted
  - Service
  - Ramp
  - Resource
- Hillshade Island (Web)
- Lakes (Web)

163.0 0 81.50 163.0 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

The information displayed on this site is provided as a public service by the Resort Municipality of Whistler.
Use of this site acknowledges acceptance of the Terms and Conditions

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Appendix B

August 26, 2019

Robert Brennan, MCIP
Resort Municipality of Whistler
4325 Blackcomb Way, Whistler, BC

Design Rationale: Glacier 8 Staff Housing, Whistler, BC

We are pleased to submit the application for this proposed resident housing project at Glacier Staff Housing for your consideration. The following summarizes how this project meets the need for additional housing and also meets the objectives/requirements of the OCP.

The proposed development satisfies the following Official Community Plan Objectives (Section 4.2)
• provides benefit to the community by providing employee housing
• the project will be serviced by existing Municipal water, sewer and fire protection services on site, pending review by a Civil Engineer.
• the project is accessible from the local road system
• a preliminary Environmental Review has been completed by Cascade (CERG) which found no constraints on development
• the proposed development will have minimal impact on views from adjacent properties

The proposed development satisfies the following objectives and criteria for evaluation of OCP and Zoning Amendments (4.13.7):
• infill development on a previously disturbed site
• responds to the need for resident/employee housing
• the proposed development compliments the existing form, character, development pattern, and existing uses on the site
• the site has largely been cleared and topography is relatively flat
• the proposed construction will meet current BCBC standards for energy efficiency, and materials will be chosen with durability and long term maintenance in mind
• the housing units will be for resident/staff housing as required by the Municipality
• the proposed development is located in close proximity to Whistler Village and consists of two bedroom units (preferred for seasonal staff)

A detailed description of the key aspects of the proposed development is as follows:

Employee Housing:
This infill housing project provides a significant increase in affordable housing for Vail Resorts/Whistler Blackcomb. With 60 units that could potentially house over 200 staff as well as provide much needed indoor and outdoor common space available to all residents.

Site Location/Neighbourhood:
The site sits within a dense “campus” style development of 7 existing buildings. The proposed building site itself is previously disturbed. It has been largely cleared for an informal volleyball court and small BBQ patio, at the top of a forested slope. Some additional clearing of the existing forest/trees is expected, but will be minimized to the greatest extent possible. The proposed building site is flanked on two sides by adjacent buildings, a ski-out and a densely forested slope, and poses very little visual impact to adjacent residential developments on Glacier Lane. The proposed building has a similar relationship to the adjacent buildings and is consistent with the density/proximity of the existing buildings to each other.

Parking/Circulation:
The existing fire lane is proposed to be extended to the new building with a hammerhead/turn around for emergency vehicles and fire access. There is limited opportunity to increase parking across the entire complex, so management has a number of strategies to mitigate this issue. A free continuous shuttle service operates daily/nightly to the Village, car-share vehicles are provided on site, group bus trips are organized (i.e. to Squamish for groceries/errands), and seasonal staff is advised to not bring their cars for the season. With no additional parking proposed, there will be minimal impact on vehicular traffic.

#106-4319 Main St. Whistler, BC
P.O. Box 1394, Whistler BC. V0N 1B0 tel: 604. 905-6992 e: murdoch@telus.net

Architectural Design/Form/Materials:
There are 7 existing, 4 story staff housing/apartment buildings on site. The proposed building will reflect a similar style/architecture to provide consistency within the development, while materials/construction would meet current building code standards. The scale of the building is consistent with the existing buildings on site, yet utilizes the high roof/attic space for an additional residential units. As the infill site is more topographic than that of adjacent buildings, a below grade level that daylights to one side is proposed. This space aids in mitigating the topography while providing a means for the entry to reflect a similar entry grade elevation to adjacent buildings. Setting the entry elevation at a grade that is proximate to the existing buildings establishes ground plane continuity while providing a space that could add function for the whole staff housing community. The building vernacular of staff housing relates strongly to significant pitched roofs, and the proposed infill takes both building and site design measures to consider snow dump with the use of canopies and consideration of dump zones. Building materials, finishes, and systems are proposed to be modest and durable modernization upgrades and the proposed palette would suggest a strong relationship with the existing sites neutral colors and textures.

Overall, the existing complex has a number of common indoor amenities such as lounges, laundry, bike/ski storage and a few multi-purpose rooms. Management of the Glacier Housing complex have expressed that these communal spaces allow them offer programming and improve the livability for the residents. The proposed building has similar communal/amenity areas as the existing buildings. The proposed ground floor (which is unprogrammed at this time) could potentially include additional mixed uses ranging from communal/amenity space to dwelling units. The programming is pending further review of resident and management needs. If additional amenity is provided, it is intended that this would be available to the entirety of the staff housing campus, thus taking pressure off existing individual building infrastructure, while providing a central community venue for staff housing.

The current site has very little programmed outdoor space, as most of the site is informal lawn, trees and asphalt paving. The proposed landscape amenities includes a large covered outdoor terrace, BBQ terraces, a lower gathering/seating area with fire pit and lawn/open space in order to provide useable outdoor space for residents and communal events.

Solid Waste Management:
The current garbage/recycling area consists of large bins and a compactor in the parking lot at the entrance to the complex. Management would like to improve this by relocating the containers/bins and building an enclosure/building. They have spoken to Carney's/GFL about the practicality of the location and received a supportive response.

We look forward to reviewing this application in more detail with you at your convenience. Please let us know if you have any questions or require additional information.

Respectfully

Brent Murdoch MAIBC, BCSLA
Murdoch + Company Ltd

Cc: Kara Bowyer, Vail Resorts Management

#106-4319 Main St. Whistler, BC
P.O. Box 1394, Whistler BC. V0N 1B0 tel: 604. 905-6992 e: murdoch@telus.net

Project Directory

Client/Developer:
Vail Resorts Management Company
300 Inverness Concourse
Broomfield, Colorado 80021
(T) 303 504 3880
(E) [illegible]@vailresorts.com
Contact: Kind Bowyer

Architect & Landscape Architect
Murdoch + Co
PO Box 1304 #103- 4319 Main Street
Whistler, BC V8N 1B9
(T) (604) 905-6992
(e) murdoch@telus.net
Contact: Brent Murdoch

Surveyor:
McElhinney
2124-1000 Millar Creek Rd
Whistler, BC V0N 1B1
(T) 604 995 2020
(e) thurton@mcelhinney.com
Contact: Trevor Burton

Environmental Consultant
Cascade Environmental Resource Group
Unit 3 - 1005 Alpha Lake Road
Whistler, BC V8E 0H5
(T) (604) [illegible]
(e) dwilkinson@cerg.ca
Contact: Dave Wilkinson

Civil Engineer:
R.F. Binnie & Associates Ltd.
201-9127 Glenacer Place
Squamish, BC V8B 0G2
(T) 604-847-9004
(e) rfbinnie@binnie.com
Contact: Rob DeSantos

Geotechnical Engineer:
Thurber Engineering
900-1211 West Georgia Street
Vancouver, BC V6E 3J7
(T) 604-684-4384
(e) dregehr@thurber.ca
Contact: David Regehr

Drawing List

L-0.0	Cover Page & Key Plan
L-0.1	Existing Site - Aerial Photo Overlay
L-0.2	Existing Site Plan
L-0.3	Existing Site Photos
L-1.1	Proposed Site Plan
L-1.2	Site Sections
L-1.3	Site Sections
A-2.1	Ground/Second Floor Plans
A-2.2	Third/Fourth Floor Plans
A-2.3	Fifth/Sixth Floor Plans
A-2.4	Roof Plan
A-2.5	Floor Areas
A-3.1	Building Elevations
A-3.2	Building Elevations
A-4.1	Building Sections
A-4.2	Building Sections
3D-1	3D Massing
3D-2	3D Massing
3D-3	3D Massing

Development Stats - PRELIMINARY

JULY 2, 2019

Civic Address:	**4800 Glacier Lane, Whistler BC**	
Legal:	**SUBDIVISION PLAN OF A PORTION OF THE COMMON PROPERTY OF STRATA PLAN LMS2896, DISTRICT LOT 3903 AND DISTRICT LOT 4213, GROUP 1, N.W.D.**	
P.I.D.:	-	
Zoning:	**RM-13**	
TOTAL SITE AREA:	277415.2 **sq.ft.**	25772.72 **m2**
PROPOSED PARCEL AREA:	6955.0 **sq.ft.**	624.57 **m2**
PERMITTED FLOOR SPACE RATIO:	0.7	
PERMITTED SITE COVERAGE:	20%	
HEIGHT (permitted)	13.70 m	44.9 ft
SETBACKS:	7.0m from all property line	

EXISTING GROSS FLOOR AREA, Buildings 1-7 (2015):		
BUILDING 1 (1-1BR + 46-2BR = 46 Units, 177 beds)	26760.0 sq.ft.	2487.6 m2
BUILDING 2 (51 2BR Units, 203 beds)	26320.0 sq.ft.	2037.6 m2
BUILDING 3 (Fairmont, 51 2BR units, 202 beds)	26390.9 sq.ft.	2037.6 m2
BUILDING 4 (Fairmont, 51 2BR units, 202 beds)	26390.9 sq.ft.	2037.6 m2
BUILDING 5 (20-2BR + 20-3BR = 40 Units, 159 beds)	24589.1 sq.ft.	2284.4 m2
BUILDING 6 (51 2BR Units, 203 beds)	29656.4 sq.ft.	2753.1 m2
BUILDING 7 (1-1BR + 42-3BR = 43 Units, 252 beds)	39661.4 sq.ft.	3680.4 m2
Total	**197499.4 sq.ft.**	**18348.3 m2**
EXISTING FSR (Buildings 1-7)	0.7 (16348.3 m2 / 2577272 m2)	
EXISTING SITE COVERAGE (Buildings 1-7)	16.0% approx. 4608.3 m2 (6916.6 m2 x ft. 584.5 m2 x 1)	
EXISTING HEIGHT (approx - Building 7)	50'0" / 15.24m	

PROPOSED GROSS FLOOR AREA (BUILDING 8)		
Ground Floor (Unprogrammed)	7233.3 sq.ft.	672.0 m2
Second Floor, 12 2BR Units	7158.0 sq.ft.	665.0 m2
Third Floor, 12 2BR Units	7567.0 sq.ft.	703.0 m2
Fourth Floor, 12 2BR Units	7600.9 sq.ft.	705.0 m2
Fifth Floor, 12 2BR Units	7684.4 sq.ft.	713.0 m2
Sixth Floor, 12 2BR Units	7685.4 sq.ft.	621.0 m2
Total	**42908.1 sq.ft.**	**3977.0 m2**
TOTAL GFA	**42908.1 sq.ft.**	**3977.0 m2**

Unit Count: 60 units total

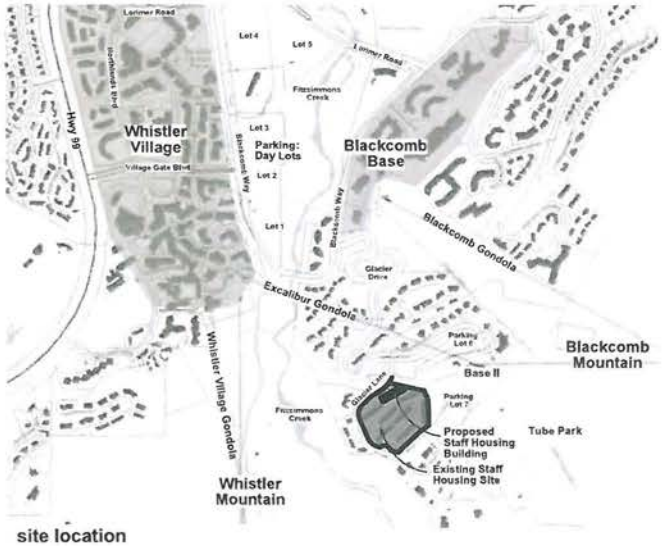
12	**UNIT A (2BR @ 38.66 m2 / 416 sf)**	
48	**UNIT B (2BR @ 39.78 m2 / 428.2 sf)**	
Total: 60	**units**	

TOTAL GFA (ALL BUILDINGS 1-8)	**240307.5 sq.ft.**	**22325.3 m2**
PROPOSED FSR (ALL BUILDINGS 1-8)	**0.9**	**(22 5727.6 M2 / 25772.72)**
PROPOSED SITE COVERAGE (ALL BUILDINGS 1-8	20.7% approx. 5737.1 m2 (4608.3 m2 + 697.8 m2)	

PARKING CALCULATION:
Required:
1 stalls per unit 55m2 GFA or less
0.5 stalls per additional 40m2, max. 2 per unit 60 units x 1 — 59 cars
Total parking required = **60 cars**

TOTAL PARKING PROVIDED: **137 existing, 0 proposed cars**

Design Under Part 3 2018 BC Building Code



site location

site context

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Sheet Title:
COVER PAGE

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
ARCHITECTURE + PLANNING LTD.
#106-4319 Main Street
P.O. Box 1304
Whistler, B.C. V8N 1B9
Ph. 905-6992 Fax 905-6993
e-mail office@murdochcompany.ca

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Scale:
Project No: 1904
Sheet No: L-0.0
COVER PAGE

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DPRZ APPLICATION	JULY 2, 2019

Sheet Title:
EXISTING SITE - AERIAL PHOTO OVERLAY

Project:
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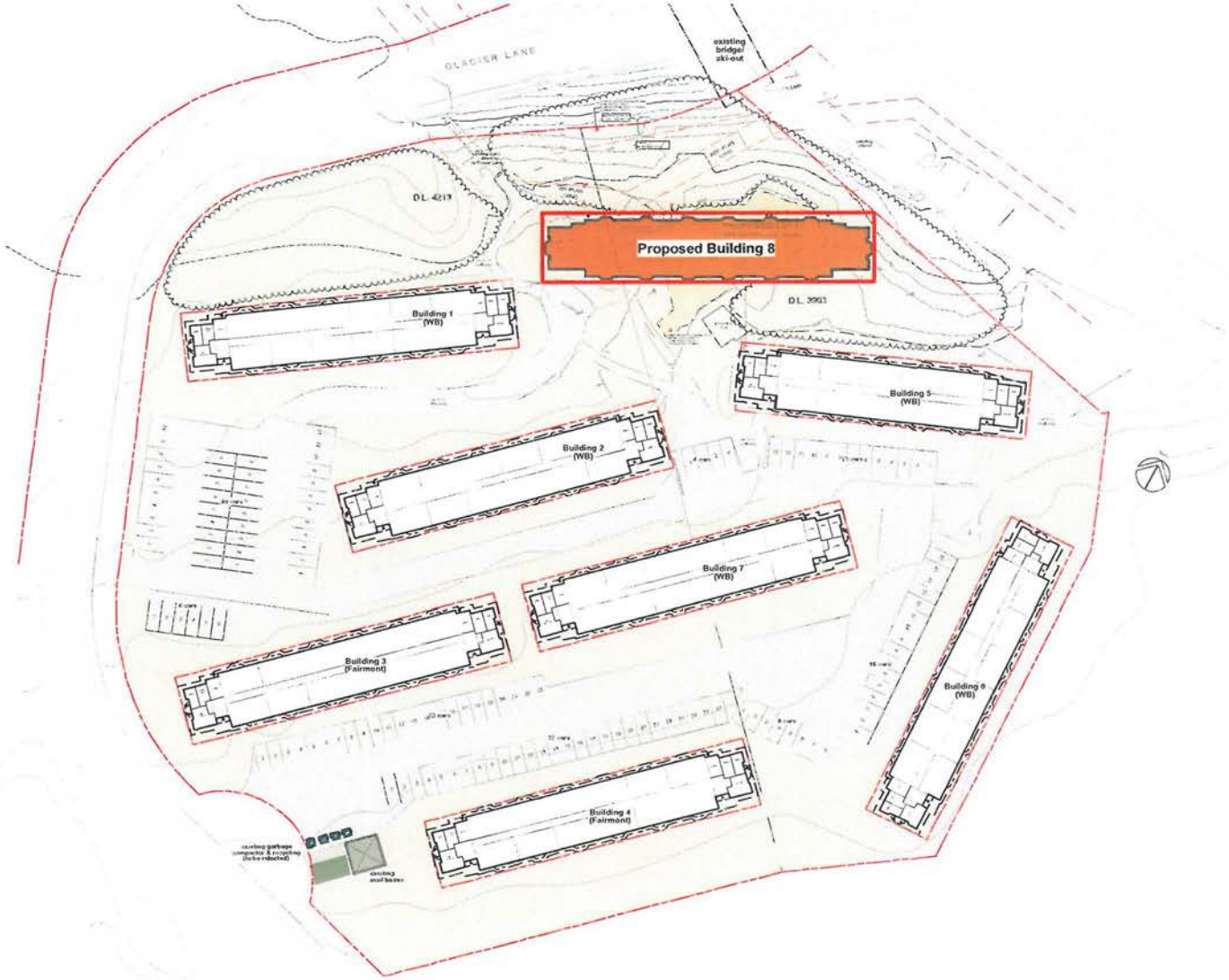
Project No: 1904
Sheet No: L-0.1

EXISTING SITE - AERIAL PHOTO OVERLAY



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EXISTING SITE PLAN

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4800 GLACIER LANE, WHISTLER BC

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ARCHITECTURE + PLANNING LTD.
#105-1319 Main Street
P.O. Box 1284
Whistler, B.C. V0N 1B0
Ph. 905-6992 Fax 905-6993
e-mail: office@murdochandco.ca

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Project No:	Sheet No:
1904	L-0.2

EXISTING SITE PLAN

Existing Buildings - Site Context

Project Site - Existing Volleyball Court/Patio

Existing Garbage/Recycling & Mailboxes

Proposed Location for Garbage/Recycling Building

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EXISTING SITE PHOTOS

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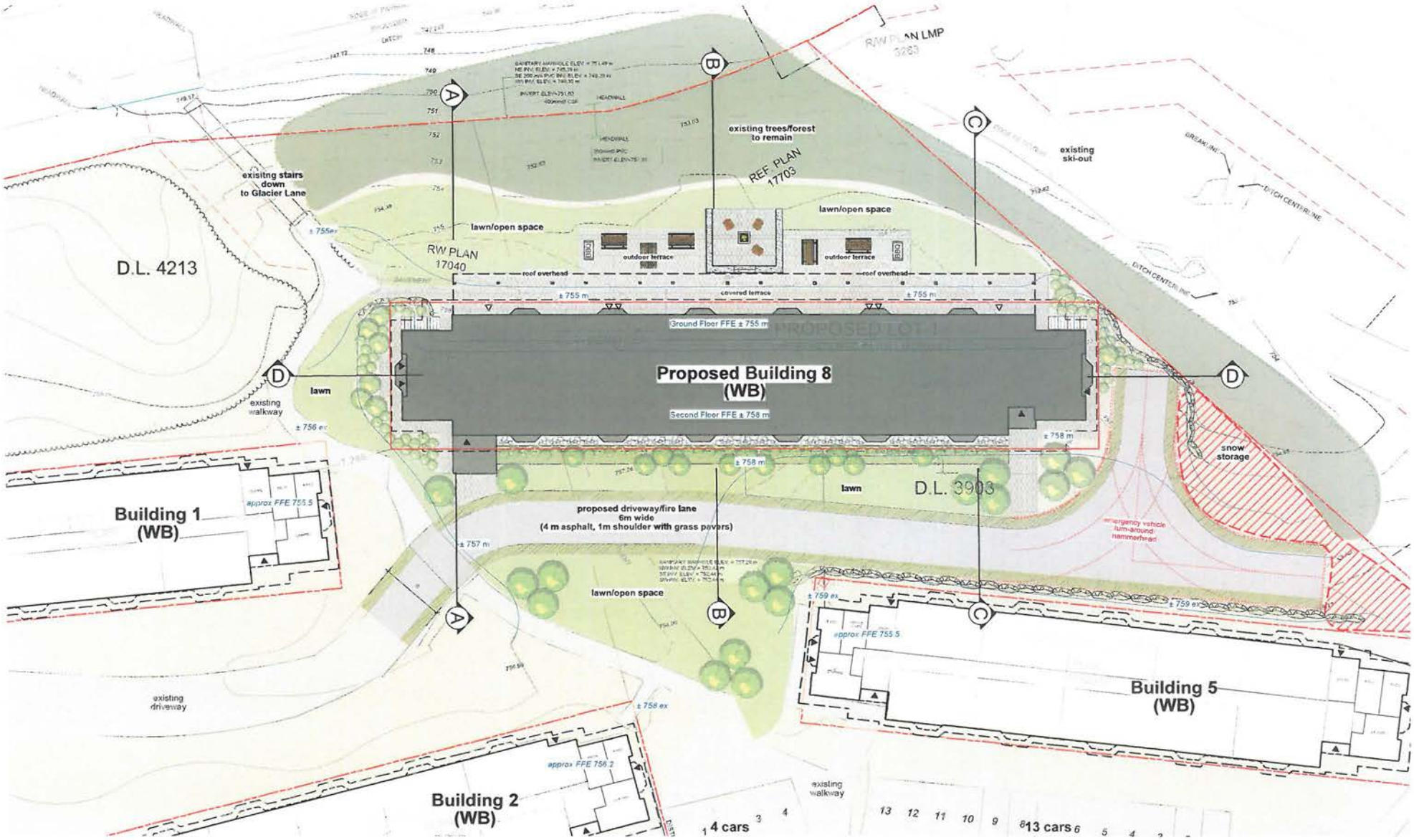
Project No:	Sheet No:
1904	L-0.3

EXISTING SITE PHOTOS



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Sheet Title:
SITE PLAN

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

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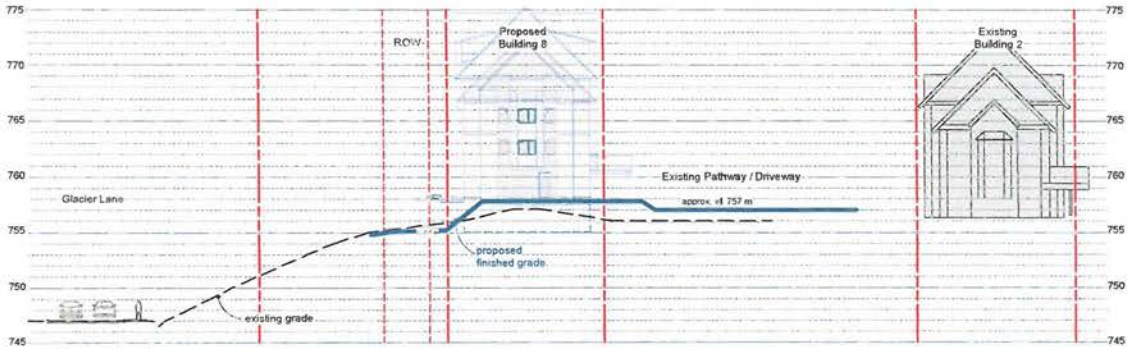
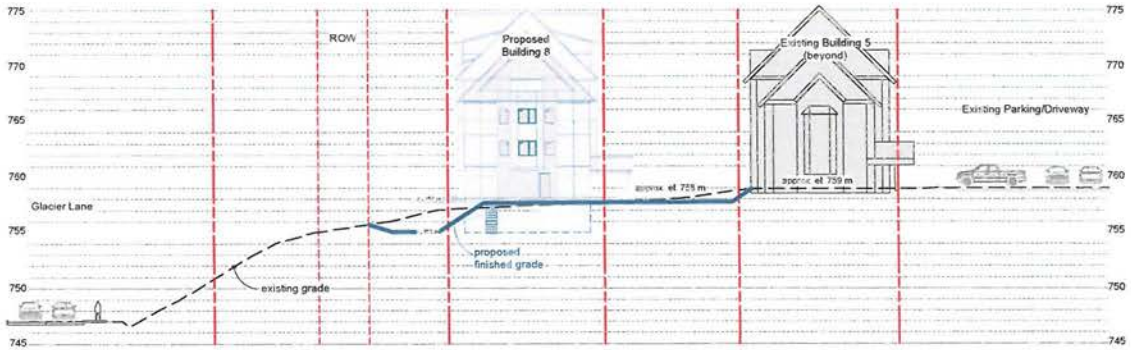
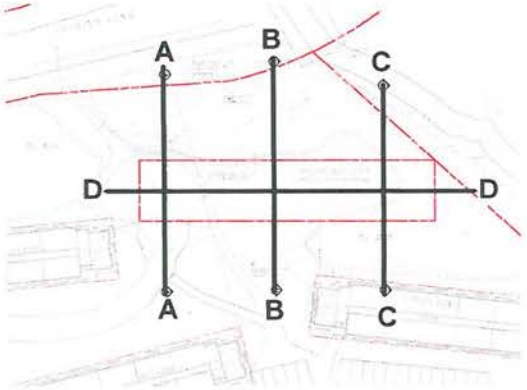
SITE PLAN



site section A



site section B



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SITE SECTIONS

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4800 GLACIER LANE, WHISTLER BC

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MURDOCH COMPANY
ARCHITECTURE + PLANNING LTD.
#106-2319 Main Street
P.O. Box 1324
Whistler, B.C. V8N 1B0
Ph. 905-6912 Fax 905-6933
e-mail office@murdochcompany.ca

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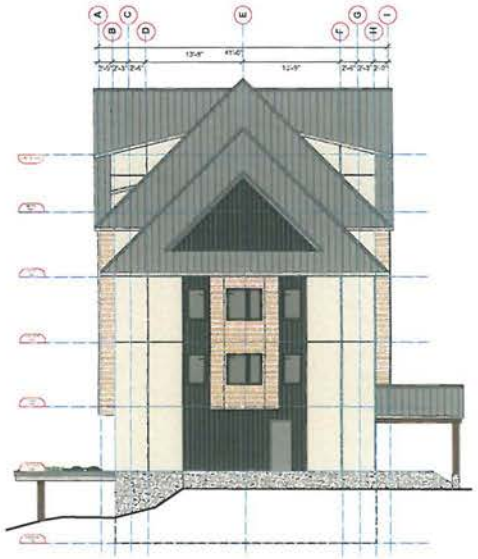
Project No:	Sheet No:
1904	L-1.2

SITE SECTIONS

1 EAST ELEVATION
1/8" = 1'0"



2 SOUTH ELEVATION
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ELEVATIONS

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ARCHITECTURE + PLANNING LTD.
#106-4319 Main Street
P.O. Box 1134
Whistler, B.C. V0N 1B0
Ph. 905-6992 Fax 905-6923
e-mail office@murdochandco.ca

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Project No: 1904
Sheet No: A-3.1
ELEVATIONS

1 WEST ELEVATION
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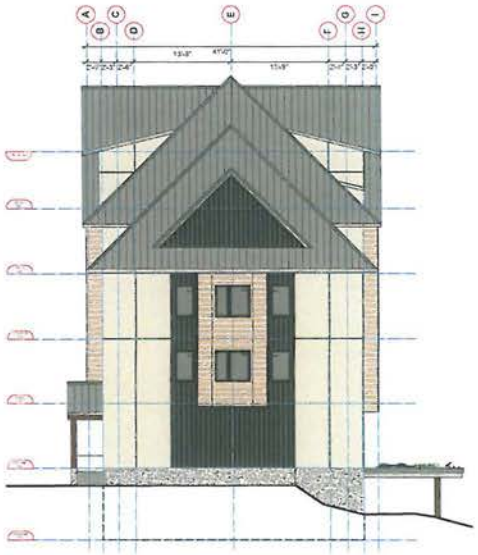

2 NORTH ELEVATION
1/8" = 1'0"

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MURDOCH + COMPANY
ARCHITECTURE + PLANNING LTD.
#106-4710 Main Street
P.O. Box 1094
Whistler, B.C. V8N 1B1
Ph. 905-932 Fax 905-6993
e-mail office@murdochandco.ca

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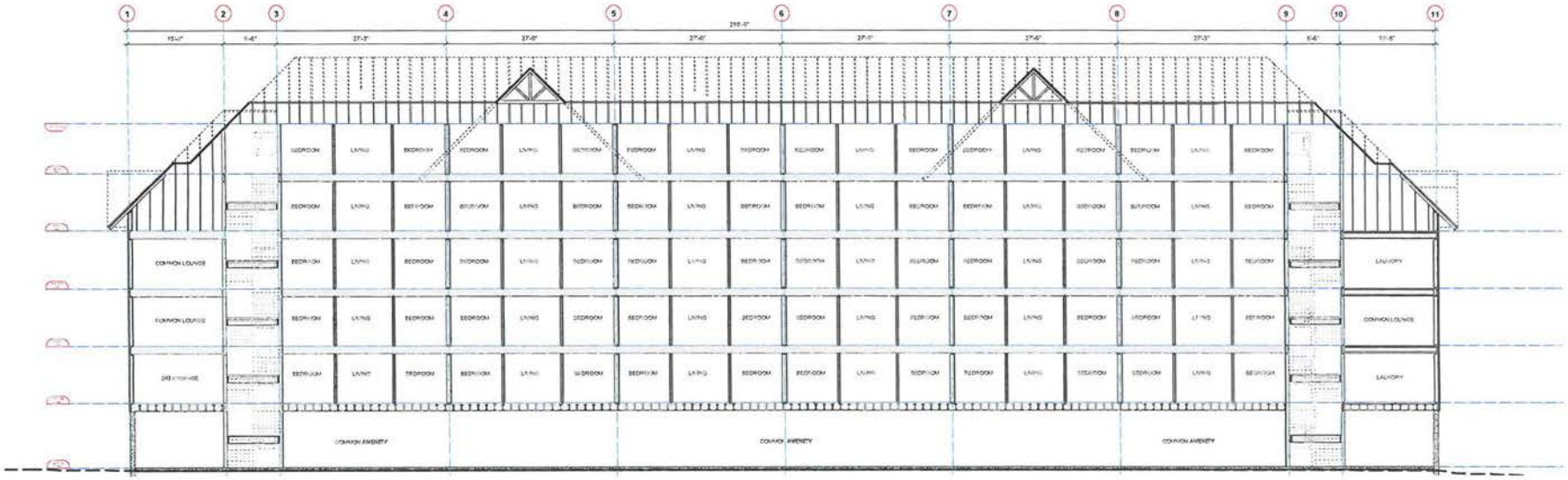
Project No:	Sheet No:
1904	A-3.2

ELEVATIONS



1 SECTION BB
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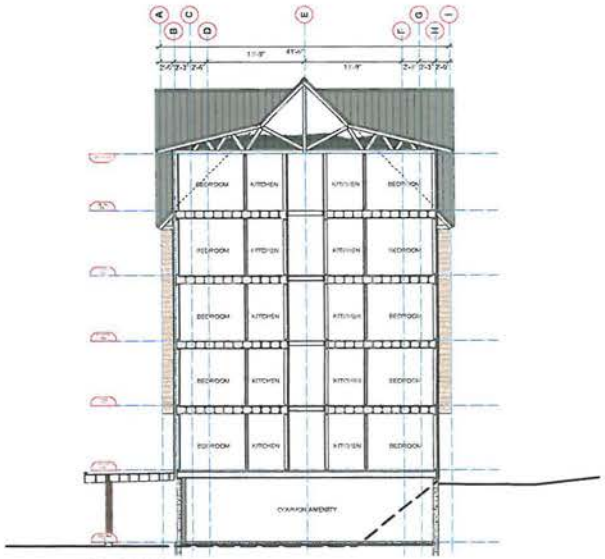

2 SECTION DD
1/8" = 1'0"

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MURDOCH + COMPANY
ARCHITECTURE + PLANNING LTD.
#106-4319 Main Street
P.O. Box 1334
Whistler B.C. V0N 1Z0
Ph 905-6302 Fax 905-6173
e-mail office@murdochandco.ca

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Scale:
Project No: 1904
Sheet No: A-4.2
SECTIONS

2 **CONTEXT AERIAL OVERVIEW**
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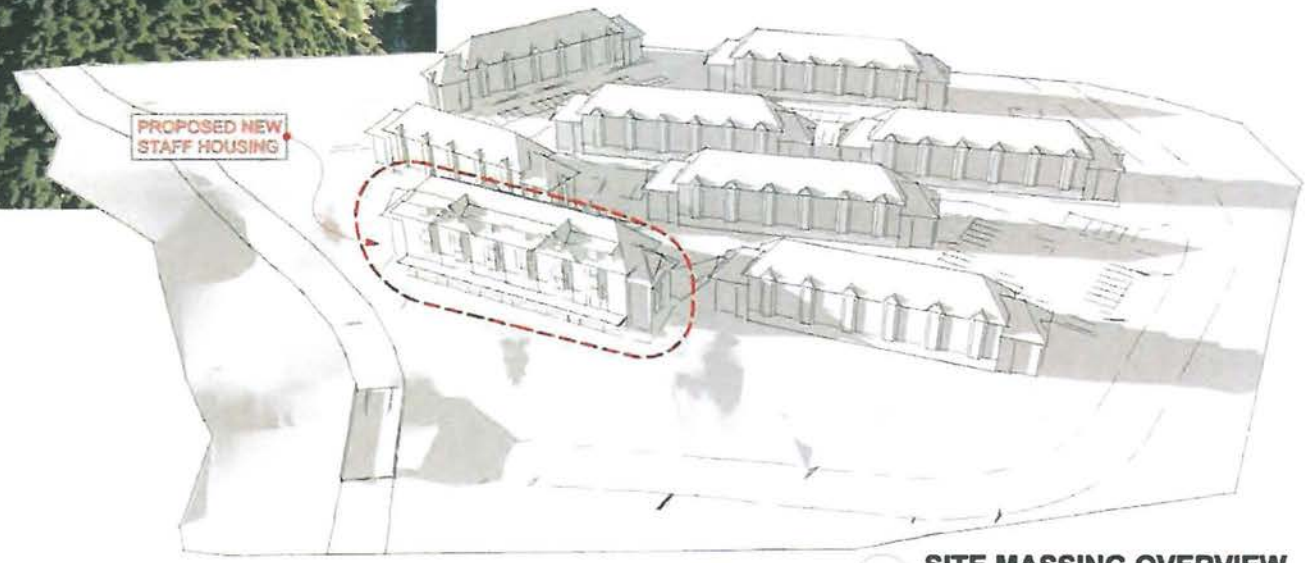

2 **SITE MASSING OVERVIEW**
Scale = N/A

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Sheet Title
3D MASSING

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
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MURDOCH COMPANY
ARCHITECTURE + PLANNING LTD
#110-4319 Main Street
P.O. Box 1104
Whistler B.C. V0N 1B0
Ph. 604.932.4706 Fax 604.932.4720
e-mail: office@murdochcompany.ca

Drawn By	Scale
BM/DK	N/A
Project No:	Sheet No: 3D-1

3D MASSING

1 **APPROACH THROUGH EXISTING SITE**
Scale = N/A

3 **BUILDING ENTRY**
Scale = N/A

2 **VIEW FROM NORTH-EAST**
Scale = N/A

4 **RELATIVE POSITION TO ADJACENT BUILDINGS**
Scale = N/A

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Issued For	Date

Sheet Title:
3D MASSING

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By

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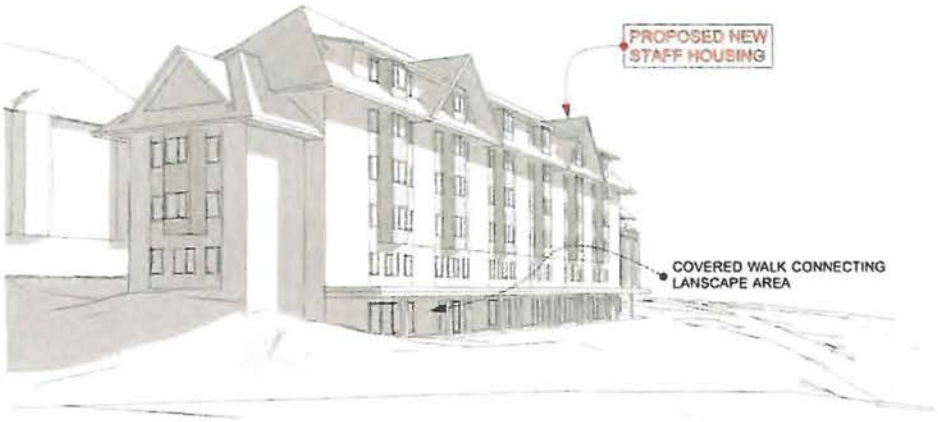
Drawn By	Scale
BM/DK	N/A
Project No:	Sheet No: 3D-2

3D MASSING



1 **BUILDING MASSING FROM NORTH-WEST**
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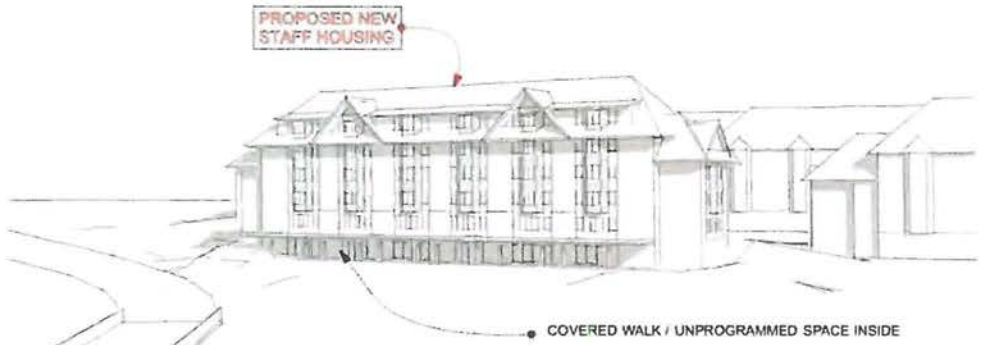

2 **BUILDING MASSING FROM WEST**
Scale = N/A

3 **BUILDING MASSING FROM SOUTH-WEST**
Scale = N/A

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Sheet Title
3D MASSING

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

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Drawn By: BM/DK
Scale: N/A
Project No:
Sheet No: 3D-3

3D MASSING

CARRIED

~~*The applicant team left the* meeting at 2:10 p.m.~~

~~*The applicant team of Brent Murdoch, Jennifer Levitt; Brent Murdoch and Company, Nicole Baudisch, Sarah McCullough; Whistler Blackcomb entered the meeting at 2:12 p.m.*~~

File No.
RZ 1162/DP 1698
4802 Glacier Lane

Robert Brennan, RMOW introduced the project. This is a preliminary application for Glacier 8. It is very similar in shape and form as the other buildings, but a bit larger. More details will be forthcoming on how the building will be visible from the street. They are taking advantage of an already cleared site. Staff is seeking preliminary panel input.

Brent Murdoch Commented on the following:

1. Glacier 8 staff housing project will provide housing for seasonal employees for Whistler Blackcomb Staff. The need has changed over the years and now we also see year round need for housing.
2. The building is very similar in shape and form as the other buildings.
3. We are pursuing rezoning and development for this project to be done and construction details will be defined as time comes.
4. We saw an opportunity to develop the attic space and increase the height of the building with the tall gable roof which will offer us variation and uses for other spaces, particularly social and common spaces.
5. There is a livability that can be added to the campus above and beyond just a bed.
6. These buildings were built close to twenty seven years ago with a very set floorplan and not a lot of variation between the buildings in terms of front and back common spaces, and the two bedroom configuration. This remains the need of the typical seasonal employee.
7. Architecturally it's a rubber stamp of what already exists with consideration of an elevator for practically.
8. The parking count over the entire campus is very light. To address the light parking, programs such as car rental company Zipcar and shuttle busses are encouraged.
9. There will be improvement to campus garbage and recycling facility – getting more streamlined.

Panel offers the following comments:

Site Context and Circulation, including accessibility

1. Panel in support of an elevator to facilitate circulation and accessibility and also day-to-day movement of supplies.
2. General support for the social spaces but ask that the applicant provide appropriate wayfinding/access to those spaces – make sure they are well announced and accessible to all residents. More of a "front-door" presence is needed.
3. Panel ask applicant to further consider parking, or at least have a proper parking needs analysis undertaken to ensure that this project will

not require additional spaces – if additional spaces are needed, they should be identified within the current campus area through re-allocation of spaces (ie – old garbage area) or re-painting to smaller car spaces.

Building Massing, Architecture Form and Character

1. Panel in support of this project as housing is greatly needed.
2. Panel supports the scale of this project and the general architectural form and unit layout.
3. Panel would like to see a stronger ground-level presence and access to the social and common areas.

Materials, Colours and Lighting

1. The project is too early in design to speak specifically to this, however Panel noted that the colours and materials should be in the context of the existing campus, but the ground level should have some features that highlight the social and welcoming nature of the building.

Hard and Soft Landscaping

1. Panel ask that the applicant consider the overall landscaping for the entire campus and the operational functions of the campus – wayfinding, signage, garbage, parking, etc.
2. Panel ask that the applicant look at landscaping fronting the access road to minimize impact to naturalized areas and ensure privacy, and to enhance and provide outdoor social space.

Moved by Julian Pattison
Second by Pat Wotherspoon

That the Advisory Design Panel supports the preliminary plan for Glacier 8 inclusive of elevator and the general replication of the architectural form and unit layout, but would advise the applicant to consider carefully the location of outdoor social spaces, access and programming of indoor social spaces, overall wayfinding of the site, and consideration of parking needs.

CARRIED

The applicant team left the meeting at 3:10 p.m.

OTHER BUSINESS

TERMINATION

Moved by Pablo Leppe
Seconded by Julian Pattison

WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	November 19, 2019	**REPORT:**	19-148
FROM:	Resort Experience	**FILE:**	RZ1162
SUBJECT:	RZ1162 – 4800-4814 GLACIER LANE – RM13 ZONE AMENDMENTS FOR GLACIER 8 EMPLOYEE HOUSING		

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first and second readings to "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council authorize staff to schedule a public hearing for "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council direct staff to advise the applicant that before consideration of third reading of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", the following matters must be resolved to the satisfaction of the General Manager of Resort Experience:

1. An agreement on rental rates;
2. Resolution of employee services space allocation;
3. Determination of appropriate transit service levels at peak evening and early morning hours;
4. Resolution of the number of car share vehicles;

That Council direct staff to advise the applicant that before consideration of adoption of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", the following matters shall be completed to the satisfaction of the General Manager of Resort Experience:

1. Registration of a development covenant in favour of the Resort Municipality of Whistler ("RMOW") to secure development of the proposed new building and site improvements consistent with development permit plans to be finalized prior to adoption;
2. Registration of a housing agreement in favour of the RMOW to regulate rental rates and to define qualified employees;
3. Registration of a green building covenant consistent with the RMOW's Green Building Policy;
4. Completion of a 25 year agreement for continued funding of additional transit service;
5. Submission of site servicing plans to the satisfaction of the Development Services department;
6. Submission of a final waste and recycling plan that is consistent with "Solid Waste Bylaw No. 2139, 2017;
7. Submission of a snow shed report that is consistent with RMOW's Snow Shed Policy,
8. Registration of a S219 covenant specifying the finalized floor area allocation for employee services; and further

That Council authorizes the Mayor and Municipal Clerk to execute the necessary legal documents for this application.

REFERENCES

Location:	4802 – 4814 Glacier Lane
Legal Description:	LMS 2986
Applicant:	Vail Resorts
Current Zoning:	RM13 Zone (Residential Multiple Thirteen)
Appendices:	"A" – Location Map
	"B" – Proposed Development Plans
	"C" – Vail Employee Services and House letter July 2019
	"D" – Applicant's Parking Analysis October 2019

PURPOSE OF REPORT

The purpose of this Report is to present "Zoning Amendment Bylaw (Glacier 8 – RM13 zone) No. 2250, 2019" for Council consideration of first and second readings. This project has been a priority project for staff given the municipality's critical need for additional employee housing.

The proposed Bylaw is to amend the CM13 (Residential Multiple Thirteen) Zone, which is a site specific zone that applies to staff housing located at 4802 – 4814 Glacier Lane for Vail Resorts and Fairmont Whistler hotel. The proposed zoning amendment is to permit additional dwelling units in a 6-storey building for employee housing and includes additional floor area for employee service uses for all employees living on this housing "campus".

This Report recommends that Council give first and second readings to "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", authorize staff to schedule a public hearing for "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", and further identifies conditions for the applicant to address prior to consideration of third reading and adoption of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019".

DISCUSSION

Background

On September 3, 2019 Council authorized staff to proceed with further review and processing of Rezoning Application RZ1162, for staff to schedule a public information meeting and to prepare a zoning amendment bylaw that would provide for the proposed additional employee housing building located at 4800 – 4814 Glacier Lane as described in Administrative Report to Council No. 19-109. There are seven existing 4-storey buildings for staff housing on the property, as shown on the Location Map in Appendix "A".

On Nov 6, 2019 Vail Resorts submitted a revised proposal for a 6-storey building with 66 2-bedroom dwelling units. The original submission was for 60 2-bedroom dwelling units. Staff support all 66 dwelling units which must include 4 accessible designed dwelling units and 2 dwelling units for temporary respite use.

Vail Resorts has advised the proposed building will be operated by a third party and they will lease dwelling units from them. Vail Resorts is committed to providing housing for their employees for the long term but is requesting that a third party operator of the building be permitted to rent the dwelling units to a wider market of defined qualified employees in times when the units are not required for Vail employees.

The proposal requires amendments to the RM13 Zone's regulations as outlined in this report.

Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019

"Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019" amends the RM13 zone to increase the floor space ratio (FSR), site coverage, building height and includes additional regulations pertaining to the ground floor area in the proposed building to be used for employee services uses and auxiliary uses to employee services and housing for all employees on the campus.

The bylaw amendment increases the permitted floor space ratio (FSR) for the property from 0.7 to 0.9. This represents an increase of approximately 4,000 square metres in total gross floor area to allow the proposed 6-storey building. The increase in gross floor area includes floor area on the ground floor for employee services uses. A need for additional space for social, recreational and other activities is detailed in Vail's House operations letter attached as Appendix "C". Staff supports that the ground floor area be used for these employee services uses for employee assembly, social, recreational, and health & welfare activities with the remainder of the ground floor for 2 respite units and up to 4 dwelling units; however, specific space allocation will need to be determined prior to third reading. The final space allocation for employee services uses will be registered in a development covenant prior to adoption of the amending bylaw.

The bylaw amendment increases the permitted site coverage from 20 to 21 percent to accommodate the new building. The proposed amending bylaw increases the permitted building height from 13.6 to 14.7 metres for the proposed building only. The site coverage and height increases are necessary for the 6-storey structure to be built in this location which is close proximity to the mountain operations and access to the Village.

These proposed zoning amendments outlined above support the development of more housing for more employees to live within Whistler's municipal boundaries and provide this type of housing as part of the diverse mix of quality housing which are consistent goals with the OCP, Whistler 2020 and evaluation criteria for private sector employee housing initiatives.

Development Agreement and Housing Agreement

Staff are working with the applicant to secure other details with respect to this project, including the achievement of a high standard of quality in the design of the new building and restrictions on the rental rates and the occupancy of the employee housing units. Staff are reviewing the proforma and rental rate data submitted from the applicant and recommend that, prior to the bylaw receiving third reading, the rental rates be resolved.

Staff are also working with the applicant to determine who will be a qualified whistler business and who will be considered as a qualified employee to occupy these somewhat unique dormitory style employee housing units.

Some of these details are beyond the scope of zoning regulations and need to be secured by means of agreements with the property owner (development agreement and housing agreement) and entered into as a "prior to adoption" condition and then registered on title or held on a solicitor's undertaking to register upon bylaw adoption.

These agreements are to be registered in favour of the RMOW. A separate bylaw is needed to authorize housing agreement provisions. A separate report outlining the provisions and associated housing agreement bylaw will be brought forward for Council consideration.

Zoning Bylaw No. 303 - Variances

Parking

Under the RM13 Zone, the number of required off-street parking spaces is 1 parking space per dwelling unit with a gross floor area of 55 square metres or less. The original proposal requested a parking space variance from 60 to 0 new parking spaces for the proposed 60 dwelling units. The applicant was requested to provide further rationale and details and explore opportunities to secure some additional parking on or off the site.

In October 2019 a revised site plan with parking analysis was submitted for review. The analysis outlines their efforts to reduce the demand for parking through a variety of methods; a hiring practice which discourages bringing vehicles, proposed additional parking spaces, a contribution to transit service costs, gondola passes to access the Village, provision of shuttle bus services to Squamish/Vancouver and the operation of a car ride share program. The applicant's parking rationale is attached as Appendix C. In November 2019 the number of proposed dwelling units in the proposed building was increased from 60 to 66 dwelling units which requires 66 additional parking spaces.

The revised plan shows a net gain of 14 parking spaces on-site. This reduces the requested variance from 66 to 52 parking spaces. There will be a total of 168 parking spaces available for employee residents with 151 parking spaces on-site plus 17 parking spaces off-site secured by covenant with the 1997 rezoning application.

Vail Resorts' transit contribution in 2019 was $93,000 to sponsor free rides to employees from 6 pm to 8 am daily from mid December 2018 to late April 2019. This contribution is currently subject to annual negotiations. Vail Resorts is committed to a 10-year agreement; however, staff recommend a 25-year commitment. As well, with increased housing and tenants requiring transit service, a review of service levels, particularly during late evening and early morning hours, is required. The required agreement will create a more stable contribution for the funding of the transit service.

All employee residents are permitted to use the Excalibur Gondola to access the village during standard operating hours in the winter from 8:00 a.m. to 6:00 p.m. A shuttle bus employee discount program to Squamish and Vancouver will continue to be offered and Vail is reviewing their commitment to the existing car share program to determine if additional vehicles are required or if there is another option for vehicle use that can be offered to reduce the need for parking spaces by employees at this location.

Staff support the parking variance based on the applicant's continued multiple efforts and contributions as outlined above.

Building

The proposed development under DP1698 requires a variance for the proposed building from the parcel line adjacent to the ski in/out route as follows:

1. Vary the setback adjacent to ski in/out route from 7.6 metres to 5.9 metres.

The requested 1.7 metres reduction in the setback is required for a corner of the proposed building as shown on the site drawing in Attachment B. The intention is to keep the mature trees and plant additional deciduous to replace trees removed for the construction of the building to maintain a treed screen from the ski in/out route. The building setback variance is supportable as it is for a small portion of the building that does not face a residential or commercially developed parcel.

Details of the tree planting scheme will be a condition of the development permit required for the project.

Advisory Design Panel Review

The project was reviewed by the Advisory Design Panel (ADP) at their July 17, 2019 meeting. Overall the ADP supports the project as described in Administrative Report No. 19-109. Revised plans will be presented to the ADP on November 20, 2019.

ADP's recommendation will be forwarded to Council for review with the development permit for consideration of issuance of the permit. Prior to the issuance of the development permit the applicant will need to provide a letter of credit, or other approved security, in the amount of 135 percent of the costs of the hard and soft landscape works as security for the construction and maintenance of these works.

WHISTLER 2020 ANALYSIS

The proposed zoning amendment supports Whistler 2020 Built Environment, Economic, Resident Housing and Transportation strategies as described in Administrative Report No. 19-109 to Council.

OTHER POLICY CONSIDERATIONS

Official Community Plan

The proposed zoning amendment is consistent with Official Community Plan policies and development permit area guidelines, and guidelines for evaluating private sector rezoning proposals for employee housing as described in Administrative Report No. 19-109.

Fire Smart Development Permit Area

The proposal complies with the Fire Smart requirements of the pending Official Community Plan. Fire resistant siding and roofing materials are proposed, and conifer trees will be minimized adjacent to the building.

Green Building Policy G-23

A covenant on title will be required to ensure the new building is developed in accordance with Whistler's Green Building Policy objectives.

BUDGET CONSIDERATIONS

The development is exempt from the employee housing charge under the Municipal Employee Housing Services Bylaw (Bylaw 1507) because the proposed dwelling units are being constructed and subject to restriction on title requiring occupation of the units by employees only.

The proposed development is subject to the charges under the Municipal Works and Services Bylaws 1503, 1504, 1505 and 1506 for water, sewer, transportation and recreation services. Building Permit fees and applicable Works and Service charges are calculated and collected at time of building permit application.

All costs associated with the rezoning application and legal fees will be paid by the applicant and all fees will be required to be paid in full as a condition of adoption of the zoning amendment bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION

The required rezoning application site information sign has been posted on the property.

As part of the evaluation process for private sector rezoning proposals a Public Open House was held on September 23, 2019 by the applicant and RMOW staff to gather input from the public on the proposal. There were no attendees at the meeting and no written correspondence has been received to date.

A Public Hearing, which is subject to public notice requirements, is required as part of the statutory process for bylaw consideration and adoption.

SUMMARY

This Report recommends that Council consider giving first and second readings to "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", that Council direct staff to schedule a Public Hearing regarding "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", and further identifies conditions for the applicant to address prior to consideration of third reading and of adoption of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019".

Respectfully submitted,

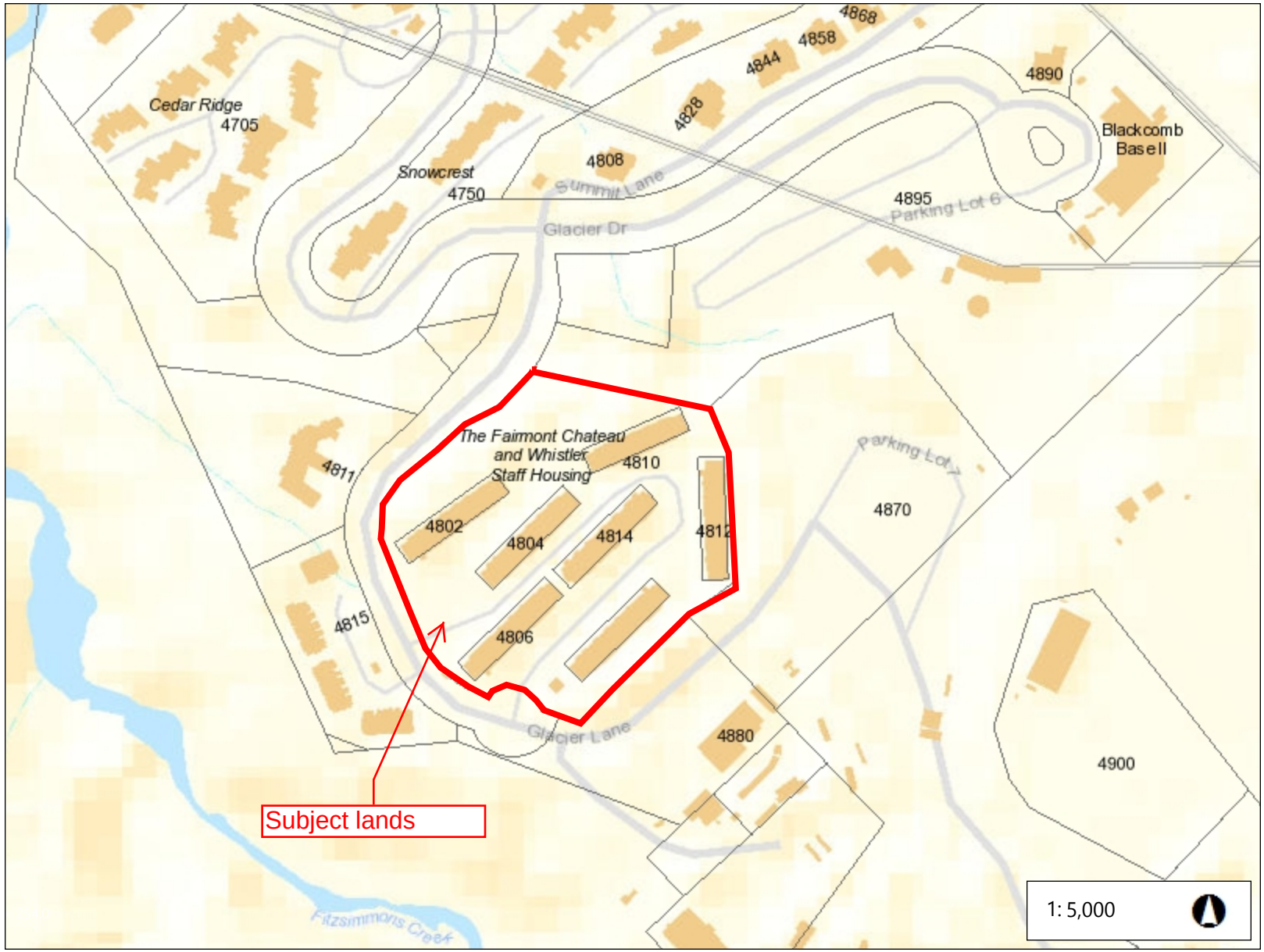
Robert Brennan, MCIP
PLANNER

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Resort Municipality of WHISTLER

LOCATION MAP - 4800 - 4814 Glacier Lane

Appendix A



Legend

- Civic Addresses
- Village Centres
- Local Areas
- Accommodation
- Residential
- Commercial
- Neighbourhoods
- Parcels
- Street Names (Web)
- Buildings (Web)
- WB Chairlifts (Web)
- Railway Tracks (Web)
- Roads (Web)
  - Highway
  - Major Road
  - Minor Road
  - Collector Minor
  - Local
  - Lane
  - Strata
  - Restricted
  - Service
  - Ramp
  - Resource
- Hillshade Island (Web)
- Lakes (Web)

163.0 0 81.50 163.0 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

The information displayed on this site is provided as a public service by the Resort Municipality of Whistler.
Use of this site acknowledges acceptance of the Terms and Conditions

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

1 **CONTEXT AERIAL OVERVIEW**
Scale = N/A

2 **SITE MASSING OVERVIEW**
Scale = N/A

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North

Issued For:	Date:
DP/RZ APPLICATION	JULY 2, 2019
REVISED ADP COMMENTS	AUG 8, 2019
REVISED-RMOW COMMENTS	OCT 22, 2019

Issued For:	Date:

Sheet Title:
3D MASSING
Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
Architecture + Planning Ltd.
#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992 Fax 905-6993
e-mail office@murdochandco.ca

Drawn By: BM/DK
Scale: N/A
Project No:
Sheet No: 3D-1
3D MASSING

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REVISED - ADP COMMENTS	AUG. 14 2019
REVISED - RMOW COMMENTS	OCT. 22 2019

Issued For:	Date:

Sheet Title:
EXISTING SITE - AERIAL PHOTO OVERLAY

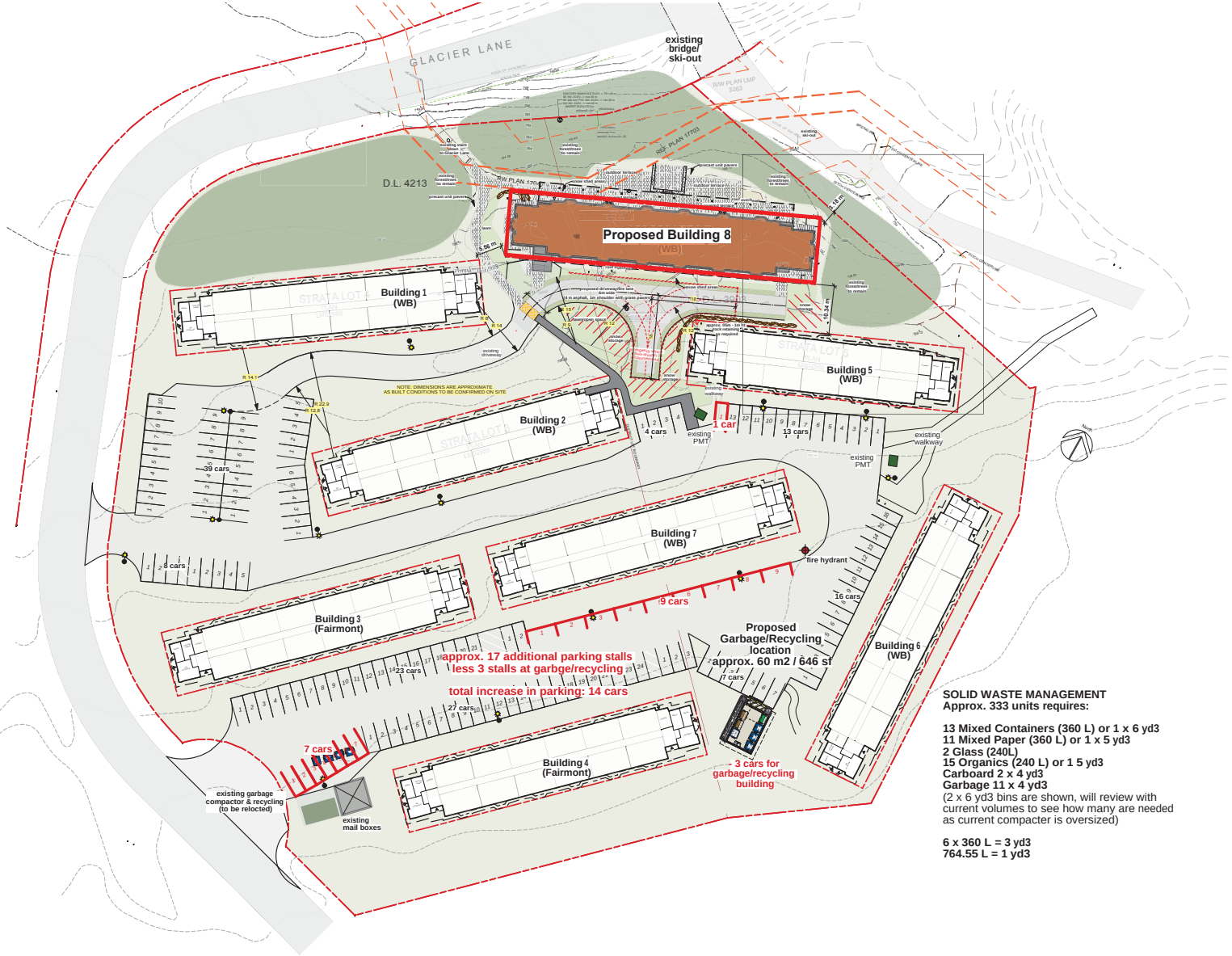
Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
Architecture + Planning Ltd.
#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992
email: murdoch@telus.net

Drawn By:	Scale:
BM/JL	1:400 METRIC
Project No:	Sheet No:
1904	L-0.1

EXISTING SITE - AERIAL PHOTO OVERLAY



SOLID WASTE MANAGEMENT
Approx. 333 units requires:

13 Mixed Containers (360 L) or 1 x 6 yd3
11 Mixed Paper (360 L) or 1 x 5 yd3
2 Glass (240L)
15 Organics (240 L) or 1 5 yd3
Carboard 2 x 4 yd3
Garbage 11 x 4 yd3
(2 x 6 yd3 bins are shown, will review with current volumes to see how many are needed as current compacter is oversized)

6 x 360 L = 3 yd3
764.55 L = 1 yd3

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REVISED - TRANSIT COMMENTS	AUG. 22 2019
revised 19/10/03	

Issued For:	Date:

Sheet Title:
PROPOSED OVERALL SITE PLAN

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
Architecture + Planning Ltd.
#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992
email: murdoch@telus.net

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BM/JL	1:400 METRIC
Project No:	Sheet No:
1904	L-1.0

PROPOSED OVERALL SITE PLAN

Existing Buildings - Site Context

Project Site - Existing Volleyball Court/Patio

Existing Garbage/Recycling & Mailboxes

Proposed Location for Garbage/Recycling Building

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Issued For:	Date:

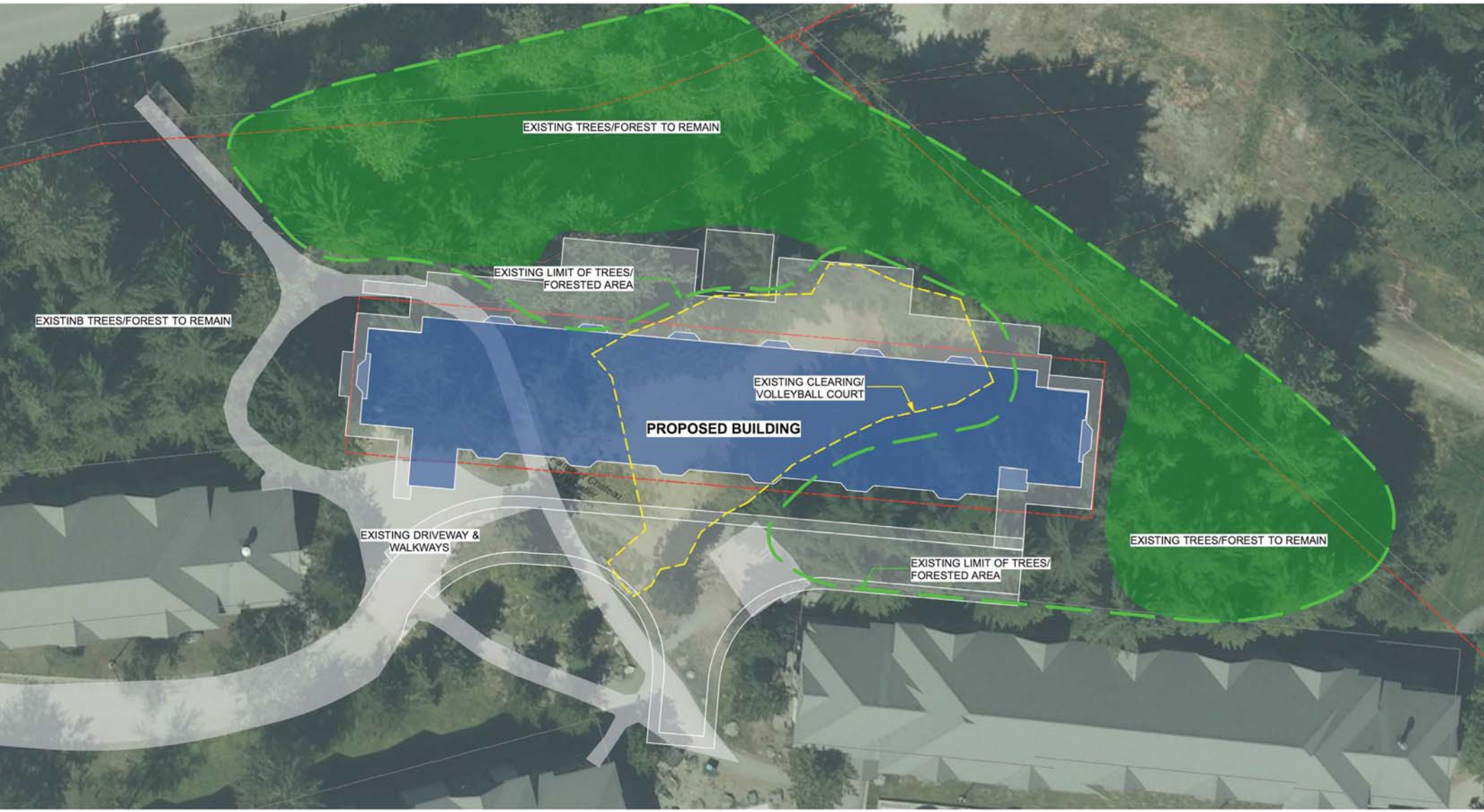
Sheet Title:
EXISTING SITE PHOTOS

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
Architecture + Planning Ltd.
#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992
email: murdoch@telus.net

Drawn By: BM/JL
Scale:
Project No: 1904
Sheet No: L-0.2
EXISTING SITE PHOTOS



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REVISED - RMOW COMMENTS	OCT. 22 2019

Issued For:	Date:

Sheet Title:
TREE PRESERVATION PLAN

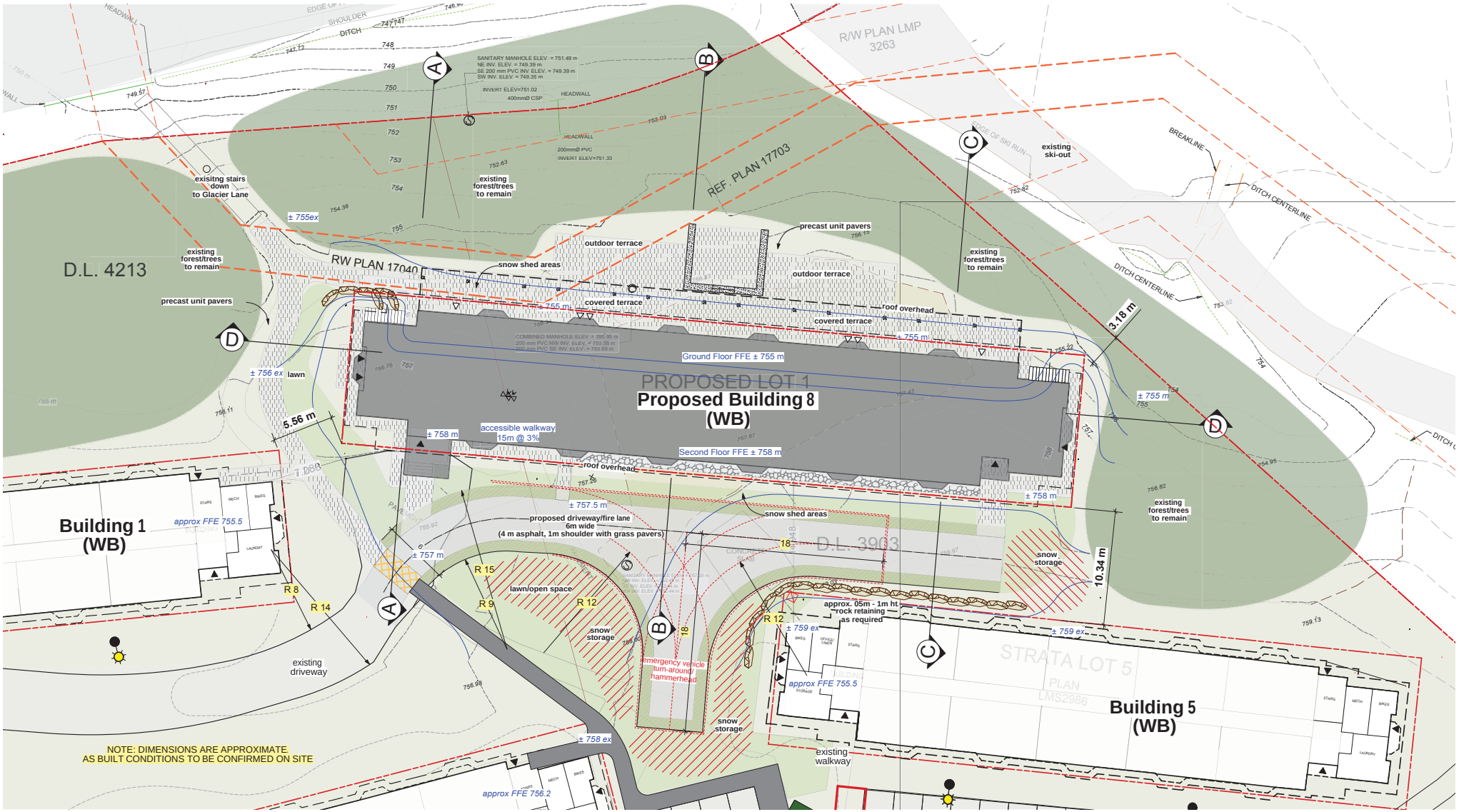
Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
Architecture + Planning Ltd.
#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992
email: murdoch@telus.net

Drawn By:	Scale:
BM/JL	1:200 METRIC
Project No:	Sheet No:
1904	TP-1

TREE PRESERVATION PLAN



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DP/RZ APPLICATION	JULY 2, 2019
REVISED - ADP COMMENTS	AUG. 14 2019
REVISED - RMOW COMMENTS	OCT. 22 2019

Issued For:	Date:

Sheet Title:
SITE PLAN

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
Architecture + Planning Ltd.
#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992
email: murdoch@telus.net

Drawn By:	Scale:
BM/JL	1:200 METRIC
Project No:	Sheet No:
1904	L-1.1

SITE PLAN

1 **EAST ELEVATION**
1/8" = 1'0"

2 **SOUTH ELEVATION**
1/8" = 1'0"

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REVISED - RMOW COMMENTS	OCT 22, 2019

Issued For:	Date:

Sheet Title:
ELEVATIONS

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

Sealed By:

MURDOCH + COMPANY
Architecture + Planning Ltd.
#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992 Fax 905-6993
e-mail office@murdochandco.ca

Drawn By: BM/DK
Scale:
Project No: 1904
Sheet No: A-3.1
ELEVATIONS

1 **WEST ELEVATION**
1/8" = 1'0"

2 **NORTH ELEVATION**
1/8" = 1'0"

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REVISED - RMOW COMMENTS	OCT 22, 2019

Issued For:	Date:

Sheet Title:
ELEVATIONS

Project
VAIL RESORTS - GLACIER 8 STAFF HOUSING
4800 GLACIER LANE, WHISTLER BC

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#106-4319 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph. 905-6992 Fax 905-6993
e-mail office@murdochandco.ca

Drawn By: BM/DK
Scale:
Project No: 1904
Sheet No: A-3.2
ELEVATIONS

APPENDIX C

July 22, 2019

Robert Brennan, MCIP
Planner, Planning & Development
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V8E 0X5

Sent via email to: rbrennan@whistler.ca

Dear Mr. Brennan:

Reflective of Vail Resorts' commitment to employee housing projects and Whistler Blackcomb's ongoing efforts to develop additional seasonal staff accommodation, we were thrilled to present our Glacier 8 Employee Housing Project to the Resort Municipality of Whistler Advisory Design Panel on July 17.

Whistler Blackcomb provides an affordable, reliable and safe home to hundreds of seasonal employees. Whistler Blackcomb currently houses approximately 30% of our seasonal workforce. Our largest inventory of housing is dorm-style accommodation at the existing Glacier Lane complex, largely reserved for first-year, seasonal employees.

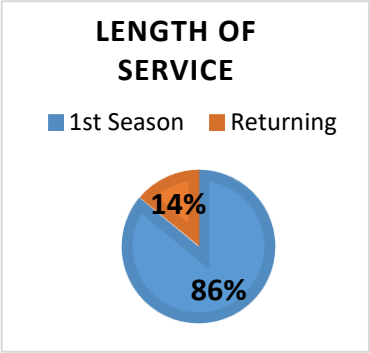
The Glacier Lane complex consists of five dorm-style buildings owned by Westwind Apartments Ltd. and operated through a master lease by Whistler Blackcomb. The complex also includes two similar buildings owned and operated by Oxford Properties. The majority of these buildings are two-bedroom units that sleep 4 people. Each unit has living and kitchen facilities and a washroom.

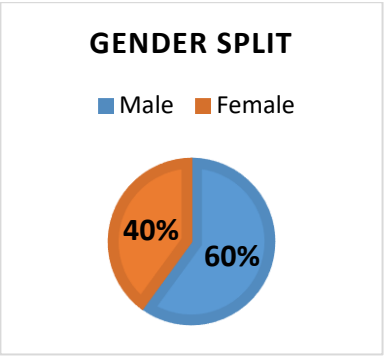
Essentially, this housing is modeled after a university-type dorm experience, complete with in-dorm advisors, wellness supports, transit, events, discount meals, and customized shuttle services to Squamish.

The Glacier 8 Employee Housing Project will be the last building at the complex, and is modelled on the existing accommodations at Glacier Lane, which we have detailed in this letter for your reference.

First-Year, Seasonal Employee Demographics

The majority of our residents are first-year employees with an average age of 22. They come to Whistler for a job in the ski industry and an experience of a lifetime. They tend to be social and have a strong desire to meet new people, create new friendships and spend their off hours on the mountain. Fully furnished, shared dorm-style accommodation with communal social space is ideal for these residents.





Whistler Blackcomb's Housing Inventory

The main purpose of Whistler Blackcomb's housing program is to offer a safe, affordable and supportive environment for our first-year, seasonal staff. While returning employees are encouraged to secure their own housing, we do have housing available for returning staff.

Glacier Lane – Dorm-Style Accommodation

The Glacier Lane complex sits just uphill from the mid-station of the Excalibur Gondola. The five buildings operated by Whistler Blackcomb include 231 two-bedroom units that sleep 4 people. Each unit has living and kitchen facilities and a washroom. Essentially, this housing is modelled after a university-type dorm experience, complete with in-dorm advisors, wellness supports, transit, events, discount meals, and customized shuttle services to Squamish. The beds at this location are reserved for first-year staff.

Brio - Apartments
Brio is located just outside of the main village. These units are slightly larger than our Glacier Lane dorm-style units. They each have a living area with a patio, washroom and a full kitchen and eating area. The beds at this location are reserved for first-year staff. Brio is comprised of 44 units:

- 32 two-bedroom units with 4 beds per unit; and
- 12 one bedroom units that are ideal for couples.

Westside - Apartments
Westside is located on Alta Lake Road, with units comparable to Brio. This building houses a mix of first-year and returning staff. It is comprised of 47 units:

- 39 two-bedroom units with 4 beds per unit; and
- 8 one-bedroom units that are ideal for couples. They are roughly the same size as Brio. This building has a mix of first year and returning staff.

Valley Houses – Condo, Townhouses, Single Family Homes

We rent numerous houses throughout the valley from private homeowners and property managers. The beds in these houses are reserved for sponsored and returning staff.

Transportation

Vail Resorts Commitment to Zero and the transportation and climate action and energy goals of the renewed Resort Municipality of Whistler's Official Community Plan both promote transportation alternatives that make owning and operating a vehicle in a location in close proximity to our pedestrian village unnecessary.

Approximately 90% of our residents arrive at Whistler Blackcomb by bus. We limit parking at all of our employee housing locations. We strongly recommend that residents do not come with a vehicle and have built a transportation program and best practices that fosters this type of lifestyle for our residents.

- Residents are allowed to ride the Excalibur Gondola to access the village. The standard operating hours for the Gondola in the winter are 8:00 a.m. to 6:00 p.m.
- The #7 Staff Housing Bus is free for residents to ride between 6:00 p.m. and 8:00 a.m. Whistler Blackcomb covers the majority of the cost and Fairmont and Gibbons make a financial contribution to this free service.
- Whistler Blackcomb provides free shuttle bus trips to Squamish and Vancouver through Club Shred, our employees discount program.
- There is a Zip Car available and we are willing to provide parking for more.
- Promoting the Free Transit on the weekends and holidays program in the summer.

Social Programming

Whistler Blackcomb's House Advisor Program has been in operation for more than 20 years. This program is modeled on university resident assistance programs. Whistler Blackcomb has six full-time House Advisors and one Outreach Worker on staff. These employees are responsible for building community and creating a sense of belonging for our residents. They assist with lockouts and emergencies. In the winter months, they hold 10-15 alcohol-free events per week to encourage additional health and wellness.

This team is anticipated to grow with the addition of the Glacier 8 Project. Furthermore, the proposed common space proposed for Glacier 8 will give our House Advisor team space to hold events and additional room for resident socialization. We would also consider providing office space in this area for more outreach and counselling services.

Meal Options

During the winter season, the staff meal program called Mountain Meals operates five nights a week. Residents can walk to the 18 Below Restaurant (located at Base II) to purchase a $7 meal, including: soup, salad, entree, dessert and fountain pop. The House Advisors are present at these meals to help build community and hold events.

This year Whistler Blackcomb also launched a $5 meal option for staff. At many of the main restaurants, staff have a meal option that includes: sandwich/main, salad, fruit and coffee/fountain pop. Staff also

receive 25% off at Whistler Blackcomb's village restaurants (excludes alcohol).

Security

The House Advisors are on duty every night to respond to personal/emotional and medical emergencies. A Whistler Blackcomb maintenance team member is also on call every night to respond to maintenance emergencies and fire alarms.

The buildings and rooms are equipped with RFID keys that are programed at the office. There are security cameras in each building monitoring entrances, hallways, stairwells and lounges. We are currently testing new a new intercom system so residents can control access of the front entrances.

Garbage & Recycling

Our dedication to reducing our garbage to landfill is visible through our Waste Reduction Program in House which is in its third year. The program mirrors that of the rest of Whistler Blackcomb operations so residents are recycling the same way at home and work. In the last three years there has been a 15 tonne reduction in waste landfill, with more than 250 tonnes of recycling and 57 tonnes of compost collected.

We have support from Fairmont and GFL to relocate the garbage and recycling centre into the centre of the complex and place it into a small structure. This will help increase proper disposal of items, as residents will have a dry, contained location to sort items. The structure will also allow more education through signage.

We welcome any further questions you may have about how we expect the Glacier 8 building to function.

Sincerely,

Nicole

Nicole Baudisch
Senior Manager of Employee Services and HOUSE, Human Resources
p: 604.938.7261 c: 604.698.5675 e:
nbaudisch@vailresorts.com
www.housewb.com

Appendix D

VailResorts - Parking Analysis October 2019

The following parking information is intended to provide updated information on parking at the existing Glacier Lane complex, including the proposed new Glacier 8 building.

Vail Resorts Commitment to Zero and the transportation and climate action and energy goals of the renewed Resort Municipality of Whistler's Official Community Plan both promote transportation alternatives that make owning and operating a vehicle in a location in close proximity to our pedestrian village unnecessary.

Approximately 90% of our residents arrive at Whistler Blackcomb by bus. Our recruiters and hiring teams strongly recommend that residents do not come with a vehicle and have built a transportation program and best practices that fosters this type of lifestyle for our residents. This includes:

- Residents are allowed to ride the Excalibur Gondola to access the village for free. The standard operating hours for the Gondola in the winter are 8:00 a.m. to 6:00 p.m.
- The #7 Staff Housing Bus is free for residents to ride between 6:00 p.m. and 8:00 a.m. Whistler Blackcomb covers the majority of the cost and Fairmont and Gibbons make a financial contribution to this service so it is offered free to all Glacier residents.
- Whistler Blackcomb provides free shuttle bus trips to Squamish and Vancouver through Club Shred, our employees discount program.
- There is a Zip Car available onsite.
- Promoting the Free Transit on the weekends and holidays program in the summer.

Demand for shuttle services to Squamish is continually monitored by our House team, and we will continue to offer additional free shuttles to Squamish. We have also found that utilization of food delivery service from Walmart and other grocers is increasing, negating the need for staff to take shuttle or transit for food shopping. The shuttle service to Squamish is most frequently used in the beginning of the season as resident get the items necessary for the winter. Whistler Blackcomb has not observed a need for additional frequency of this shuttle; however, if demand does increase, additional buses can be added to meet that demand.

There are currently 137 parking spaces in the complex, with 129 spaces available in the winter given snow dump requirements. Whistler Blackcomb operates 87 of these parking spaces. The remaining 50 are operated by Fairmont/Oxford, pursuant to existing agreements. During the winter, utilization of these 87 spaces is between 95-100%. During summer, utilization is approximately 50%. The 87 parking spaces are managed through a parking permit system. Permits require an additional fee for residents who bring a car, which is an additional measure in place to discourage employees from bringing personal vehicles.

This project has identified the opportunity to add an additional 17 spaces within the complex. The proposed waste storage facility will result in the loss of three existing spaces, bringing to the total net new spaces to 14 spaces. This will result in a total of 151 spaces, with approximately 143 spaces available in the winter with snow dump requirements. This is an increase of over 10% in available parking spaces.

There is currently one Zip Car on site. As part of our parking management and analysis with this project, we have requested utilization data from Zip Car to determine if additional car sharing resources are appropriate for this location.

In addition, there are bike racks located on the property. Observation of residents is that many residents do bring bikes but store them in their unit for additional security, even though facilities are offered on site.

RECEIVED
OCT 07 2019
RESORT EXPERIENCE PLANNING
RESORT MUNICIPALITY
OF WHISTLER

RZ1162 – GLACIER 8 – RM13 ZONE AMENDMENTS FOR EMPLOYEE HOUSING

Council Presentation

September 3, 2019

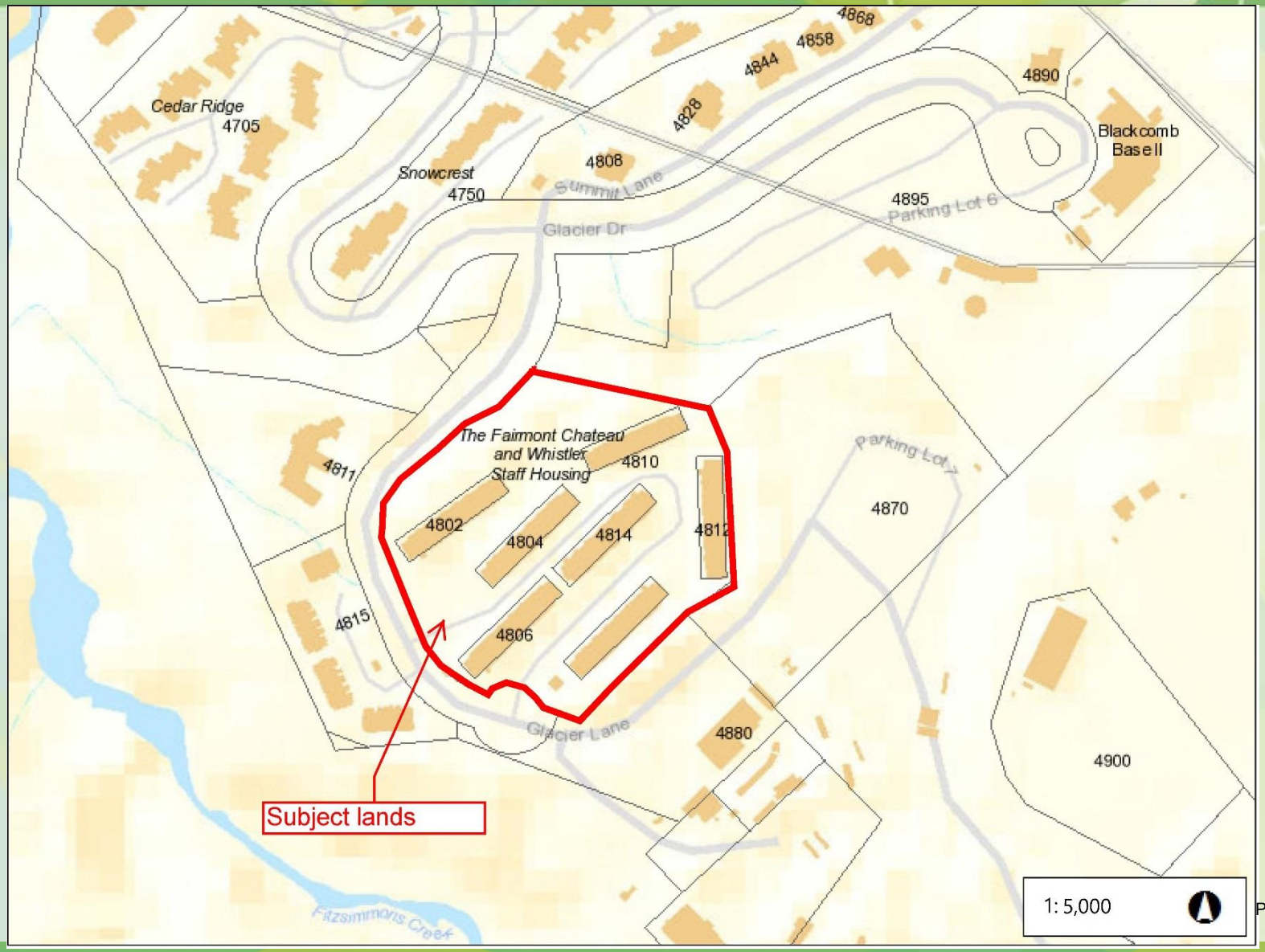
RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way
Whistler, British Columbia
Canada VON 1B4
www.whistler.ca
TEL 604 932 5535
TF 1 866 932 5535
FAX 604 935 8109

Purpose

- Presentation of Rezoning Application No. RZ1162, for amendments to the RM13 Zone at 4800 – 4814 Glacier Lane for a new staff housing apartment building with 60 units.

- Staff seek Council authorization to proceed with further review and processing of RZ1162.

Subject Lands - Context



Aerial photo

- Existing
  - ✓ Seven 4-storey buildings
  - ✓ Bldgs. 1 – 4 – 1989
  - ✓ Bldgs. 5 & 6 – 1990
  - ✓ Bldg. 7 - 1997
- Campus style staff housing
  - ✓ 5 of 7 buildings for WB employees
  - ✓ 338 total dwelling units
  - ✓ 82% are 2-bedroom units
  - ✓ 4 employees per 2-bedroom unit
  - ✓ Approx. 1,300 existing employees housed
- Proposed
  - ✓ 6 storey building
  - ✓ Focus 1st year & returning seasonal WB employees
  - ✓ 60 2-bedroom units
  - ✓ 4 employees per 2-bedroom unit
  - ✓ 240 additional employees housed
  - ✓ Focus - 1st year and returning seasonal WB employees

Proposed amendments to RM13 Zone

- RM13 Zone – is site specific zone for the staff housing at 4800 – 4814 Glacier Lane location
- Proposed 60 unit, 6-storey apartment building requires amendments to RM13 Zone:
  - ✓ Increase density
    - Floor Space Ratio (FSR) from 0.7 to 0.9
    - Add 3,977 square metres of gross floor area
    - Increase floor area permitted for employee services use
  - ✓ Increase building height from 13.7 metres to 14.6 metres
  - ✓ Increase site coverage from 20 % to 20.7%
  - ✓ Vary number of required parking spaces from 60 to 0
- Would result in increase in RMOW accommodation capacity by 120 bed units

Massing concept

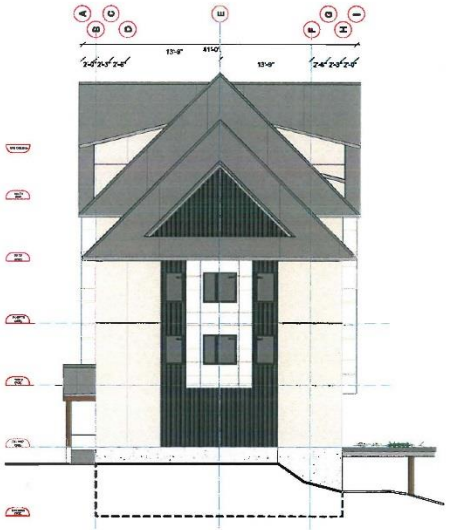
2 **CONTEXT AERIAL OVERVIEW**
Scale = N/A

2 **SITE MASSING OVERVIEW**
Scale = N/A

Building – Design Concept

1 WEST ELEVATION
1/8" = 1'0"

Proposal:
* 6 storeys
* additional 2 storey height partially offset by topography
* 3,977 sq.m GFA
* 60, 2-bedrm units
* Storage rooms - Grd & 2nd floors
* Amenity areas - 3rd & 4th floors
* Laundry rooms - 2nd & 4th floors
* Ground floor use under review
* Exterior materials to reflect other buildings on site



2 NORTH ELEVATION
1/8" = 1'0"

ADP review

- Reviewed by ADP on July 17, 2019
- Panel's motion of support:
  - ✓ That the Advisory Design Panel supports the preliminary plan for glacier 8 inclusive of elevator and the general replication of the architectural form and unit layout, but would advise the applicant to consider carefully the location of outdoor social spaces ,access and programming of indoor social spaces, overall wayfinding of the site, and consideration parking needs.
- Further design review to be conducted as part of the rezoning application and also subject to development permit approval

Policy Considerations

- Consistent with evaluation criteria and policies for Private Sector Employee Housing Initiative and OCP
  - ✓ Designated for accommodation in OCP
  - ✓ 100% rental accommodations for seasonal employees
  - ✓ Well located within existing staff housing campus
  - ✓ Neighbourhood fit: adjacent to ski hill facilities, parking & administrative buildings, on route to sliding centre and across street from employee townhouses
  - ✓ Close proximity to Village, employment and transit
  - ✓ Additional design development and further review required for site servicing, parking and rents
  - ✓ Housing Agreement bylaw and covenant to be registered to restrict units to employee housing for WB employees and to establish rents
  - ✓ Covenant to be registered to establish green building goals

Recommendation

That Council endorse further review and processing of RZ1162 an application from Whistler Blackcomb to amend the RM13 zone at 4800 – 4813 Glacier Lane to develop a new apartment building for Whistler Blackcomb staff housing, as described in Administrative Report 19-109; and

That Council authorize staff to schedule a public information meeting to obtain input on the proposed development and associated zoning changes; and further

That Council authorize staff to prepare the necessary zoning amendment bylaw for Council consideration.

RZ1162
4800 – 4814 Glacier Lane
Employee Housing Development

Public Open House

September 23, 2019

RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way
Whistler, British Columbia
Canada VON 1B4
www.whistler.ca
TEL 604 932 5535
TF 1 866 932 5535
FAX 604 935 8109

Presentation Overview

RMOW staff

- Purpose of Public Open House
- Application background and status
- Application review and consideration process
- Applicable policies and evaluation criteria

Applicant team

- Present details of proposed development

Questions from public

Purpose of Open House

Open House is a public information meeting

- Purpose is to provide members of the public with opportunity to obtain more detailed information on the municipal review and consideration process and the proposed rezoning application
- Also opportunity to provide further written comments and/or questions on feedback forms provided

Open House is not a statutory requirement; it is not a public hearing

- Should the application reach the public hearing stage review, that is the opportunity for written and verbal representations before Council

Application Background and Status

October 2016—Mayor's Task Force on Resident Housing established, work completed, Council direction on initiatives given Dec. 2017

- Objective to analyze Whistler's employee housing needs and make informed recommendations to Council for specific initiatives to pursue
- Recommendation #6: Allow for development of resident restricted rental on private lands that may be currently under-developed; target of 500 employee beds

December 2017—Guidelines for Evaluating Private Sector Rezoning Proposals for Employee Housing presented to Council (updated March 2019)

- Provides guidelines for evaluating private sector proposals to meet objectives of Task Force recommendations and municipal planning policies
- Direction given by Council to utilize guidelines for evaluating various proposals for further consideration

June 28, 2019—Formal application for RZ1162 received

September 3, 2019—Application brought forward for Council consideration; Council authorized further review and processing

Application Review and Consideration Process

Preliminary Review

- Preliminary inquiries/ submissions
- Rezoning application submission
- Application posted on RMOW's website whistler.ca/activeapplications
- Staff preliminary review and report to Council—recommendation to consider further review and processing
- **Council approves further review and processing**

Further Study and Analysis

- Public Open House
- Staff analysis of public comments
- Additional information/studies that may be required: Traffic study, initial Environmental Review, Site Servicing Concept Plans, Green Building Initiatives
- Further review and analysis by staff
- Staff prepares comments on proposal for applicant to address
- Applicant to prepare revised submission to address staff comments

Bylaw Preparation and Consideration

- Preparation of Zoning Amendment Bylaw
- Advisory Design Panel review—detailed design
- Preparation of Housing Agreement Bylaw and Housing, Green Building and Development Covenants
- **Council considers 1st & 2nd reading of Zoning Amendment Bylaw**
- Public Hearing for Zoning Amendment Bylaw
- **Council considers 3rd reading of Zoning Amendment Bylaw and gives 1st 3 readings of Housing Agreement Bylaw**
- **Council considers Zoning Amendment Bylaw adoption & Housing Agreement Bylaw adoption**
- **Council considers Development Permit approval**

Applicable Policies and Evaluation Guidelines

Official Community Plan, 1021, 1993 policies

+

Guidelines for Evaluating Private Sector Rezoning Proposals for Employee Housing, Dec. 2017 (Updated March 2019)

Official Community Plan (OCP) Policies

Section 4.1: Property is designated for development of residential accommodation

Section 4.13: "Evaluating Proposals for OCP and Zoning Amendments"

- 4.13.2 Proposed rezoning that increase the bed-unit capacity of the Municipality will only be consider if the development:
  - Provides clear and substantial benefits to the community and the resort;
  - Is supported by the community, in the opinion of Council;
  - Will not cause unacceptable impacts on the community, resort or environment; and
  - Meets all applicable criteria set out in the Official Community Plan
- 4.13.3 All proposed developments must meet the following **mandatory conditions**:
  - a) Capable of being served by Municipal water, sewer and fire protection services
  - b) Accessible via local road system
  - c) Comply with all applicable policies of Official Community Plan
  - d) Compliance with Environmental Impact Assessment process
  - e) Evaluation to the satisfaction of the Municipality, to assess impacts on:
    - Traffic volumes & patterns on Highway 99;
    - Traffic volumes & patterns on local road network;
    - Overall patterns of development of the community and resort;
    - Municipal finance
    - Views and scenery;
    - Existing community & recreation facilities;
    - Employee housing;
    - Community greenhouse gas emissions; and
    - Heritage resources
  - f) High standards of design, landscaping, and environmental sensitivity.

OCP Policies Cont'd, Resident Housing

4.2.2: When there is a demonstrated need, the Municipality will encourage construction of affordable housing to accommodate permanent residents and employees. Criteria for resident housing developments are in 4.13.7

4.2.4: The Municipality will monitor the housing requirements of the community and consider a variety of housing types and encourage innovative housing approaches to meet the needs of permanent, semi-permanent, and seasonal residents in the Municipality.

4.13.7: Criteria for evaluating resident housing proposals, to ensure affordability is a prime consideration of any proposed projects:

- infill sites, relying on existing community services and road systems, are preferred;
- proposals must meet Municipality's identified special needs for resident housing;
- the site must be appropriate given the form and character of the development proposed, which complements neighbouring uses and site topography. No major site preparation improvements should be required.
- proposals must identify energy efficiency, durability and other measures to minimize operating and maintenance costs;
- employee use restrictions as required by the Municipality will insure that the housing is for resident use in perpetuity;
- **proposals targeted at short term residents should**: be in close proximity to Whistler Village or Whistler Creek; provide rental accommodation proven to be affordable to short term residents; rental units should not be tied to an employment situation; favors 2 bedroom apartment or townhouse units, with lesser 1 and 3 bedroom and studio apartment or townhouse units; be full apartments not dormitories; provide suitable storage and parking space; and
- proposals targeted at semi-permanent and permanent residents should: be within close proximity to existing open space, parks and community facilities; provide ownership for first time buyers; comprise a mix of duplex and single family units; be neighbourhood developments with neighbourhood amenities; integrate into existing residential neighbourhoods with similar building form; provide suitable private storage and parking space; and be proven to be affordable to semi-permanent and permanent residents.

OCP Designations

OCP Designations	Property is located in Development Permit Area 5 (Blackcomb Benchlands)

- Development permit designations are for form and character of multiple residential development; protection of development from hazardous conditions; and protection of the natural environment.
- Rezoning subject to submittal of Initial Environmental Review.

Guidelines for Evaluating Private Sector Rezoning Proposals for Employee Housing

Employee housing proposals **for rental accommodations** that meet these guidelines, and the policies of the municipality's (OCP), are considered to provide clear and substantial benefits to the community and the resort, and may be supported for further consideration by Council.

Employee Housing Requirements—Occupancy and Rent Restrictions

- Projects shall optimize the amount of employee housing within the proposed development and may include limited amounts of new unrestricted market accommodation to support project viability, design quality and employee housing livability and affordability objectives. All employee housing units will be subject to occupancy and rent restrictions secured through a Housing Agreement Bylaw and Housing Covenant registered on title in favour of the Resort Municipality of Whistler.
- Projects may include either or both rental units or owner-occupied units taking into consideration the municipality's housing needs and priorities and the locational characteristics of the proposed development.
- Eligibility for employee housing is restricted to rental housing for Whistler Blackcomb employees.
- Projects shall seek to achieve housing affordability objectives, with an allowance for reasonable returns on investment. Projects that are easily serviced and require minimal site disturbance, alteration and preparation are expected to have lower capital costs and are best-suited for further consideration. High cost projects that do not meet affordability objectives will not be supported.
- For a project to be considered, proposed employee unit rents must be less than for comparable unrestricted market housing. The project proponent will be required to submit a confidential project pro forma that identifies the proposed unit mix, rents per unit, land cost, capital costs, revenues, operating costs, financing costs, equity contributions, cash flow projections and return on equity for review. Proposed monthly rents will be evaluated relative to the proposed unit mix and median incomes of targeted employee occupants.
- Initial sales prices and maximum monthly rents will be established prior to project approval and secured through a Housing Agreement Bylaw and Housing Covenant. Rents will be permitted to increase on an annual basis commencing after the first year of occupancy by up to the maximum allowable percentage rent increase published for each calendar year on the Province of BC's website for residential tenancies (BC Residential Tenancy Office).
- For rental properties, rental agreements, rent rolls, and unit occupancy must be submitted by the project owner/agent to the RMOW/WHA on an annual basis so that employee occupancy, rent restrictions and rates are verified. Failure to submit this documentation on an annual basis will result in enforceable penalty.
- Proposed housing types, unit mixes and sizes should meet identified housing needs in consultation with the RMOW/WHA.

Guidelines for Evaluating Private Sector Proposals Cont'd

Community Planning Considerations

- Proposed developments shall be located within an area designated for development of residential accommodation.
- The community supports an increase in Whistler's development capacity for additional employee housing, which is considered to provide clear and substantial benefits to the community and resort. A target of 500 bed units of employee housing has been established for proposed private sector employee housing developments over the next five years (2018-2023).
- Sites located within or adjacent to existing neighbourhoods and developed areas are preferred.
- Proposed densities, scale of development and form of housing should be appropriate for the site context. Impacts on scenic views, and views and solar access for adjacent properties should be minimized.
- Proposed developments shall be within a comfortable walking distance to a transit stop, and in close proximity to the valley trail, parks and community facilities, convenience goods and services and places of work.
- Proposed developments must be capable of being served by Municipal water, sewer and fire protection services, and must be accessible via the local road system. Sites that are located in close proximity to, and are easily served by existing infrastructure and services, are preferred.
- Previously disturbed sites, and sites that require minimal alteration and disruption are supported. Extensive site grading and alteration of the natural landscape should be minimized.
- An Initial Environmental Review must be conducted. The proposed development shall not have unacceptable negative impacts on any environmentally sensitive lands, and shall adhere to all development permit guidelines for protection of the natural environment and applicable provincial and federal regulations.
- Additional traffic volumes and patterns shall not exceed the service capacity of adjacent roadways.

Development Standards

- Proposed developments shall achieve quality design, construction, finishing, and livability. Outdoor spaces and amenity areas should be integrated within site planning. Individual units should have access to outdoors through patios, balconies or common spaces, and should have adequate storage. Site landscaping shall be consistent with maintaining Whistler's natural mountain character and achieving FireSmart principles.
- Proposed developments must meet RMOW green building standards.
- Parking shall be provided on site and shall meet the requirements specified in Zoning and Parking Bylaw 303, 2015.
- Any proposed reduction in parking requirements must provide a detailed rationale that describes the unique circumstances or mitigation measures that would warrant consideration of the reduction.

Applicant Presentation

Questions

RZ1162 – 4800 – 4814 Glacier Lane – RM13 Zone - 1st and 2nd Readings of Zoning Amendment Bylaw

Council Presentation

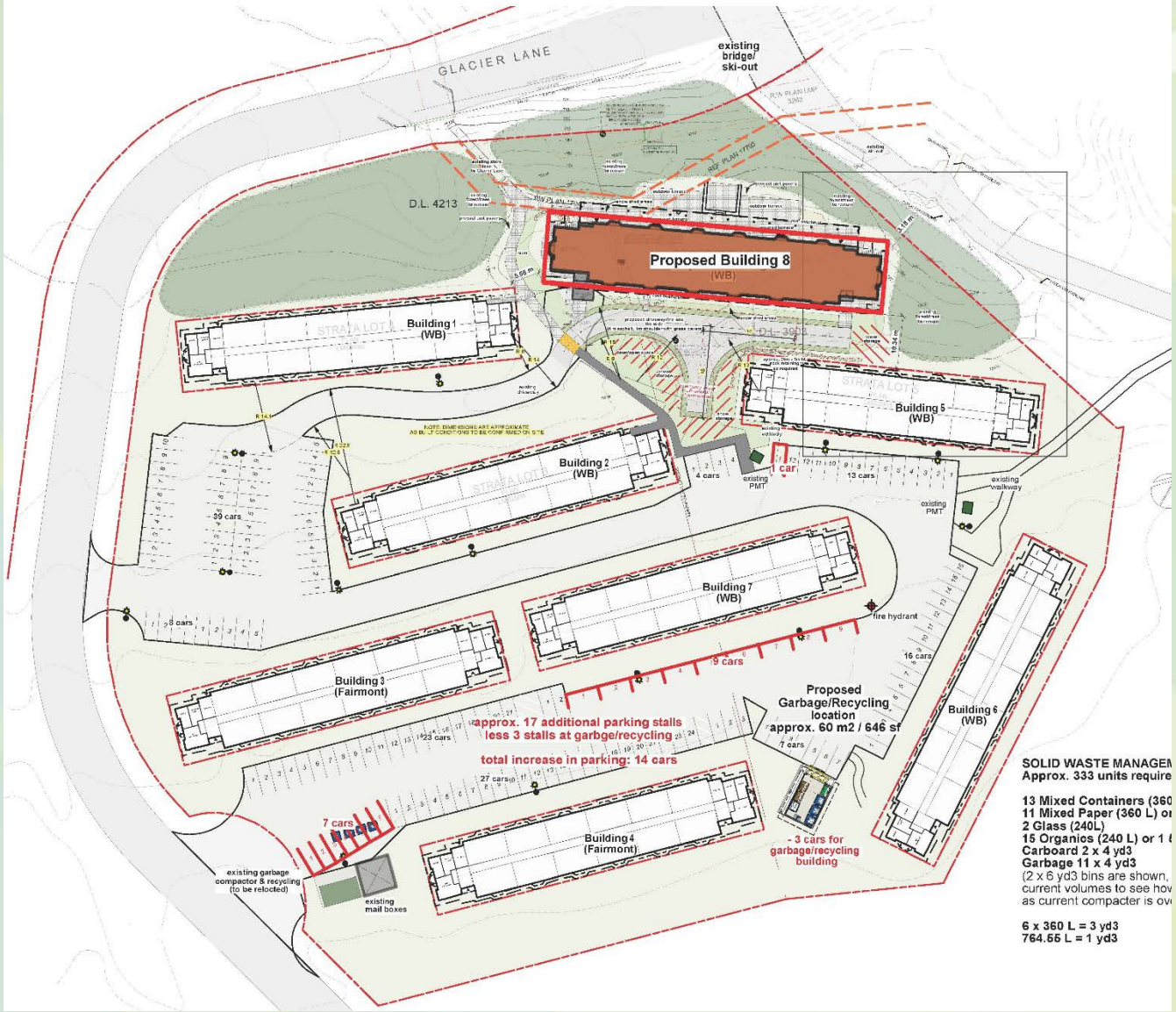
November 19, 2019

RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way
Whistler, BC Canada V8E 0X5
www.whistler.ca
TEL 604 932 5535
TF 1 866 932 5535
FAX 604 935 8109

Background

- Timeline:
  - ✓ Sept 2018 - Vail Resorts CBC article new employee housing
  - ✓ July 2019 - Vail Resorts submits rezoning & DP applications
  - ✓ Sept 2019 - Council permission to proceed
  - ✓ Nov 2019 - Council 1st and 2nd readings
- Vail Resorts / Whistler Blackcomb proposal
  - ✓ Six storeys, 66 dwelling units (max. 4 employees per unit)
  - ✓ Employee housing rental apartment building
  - ✓ Rationale - maximize employee housing close to employers
- The proposal requires:
  - ✓ Amendments to the RM13 zone regulations.
  - ✓ Variance in parking and a variance for a setback for a portion of the building adjacent to the ski-in/ski-out route
- Administration Report No. 19-148 and this presentation outlines the zoning amendments and bylaw for Council consideration.

Subject Lands – Blackcomb Benchlands



- Existing - 7 staff housing buildings
- Existing - 137 parking spaces
- New – 14 parking spaces
- Relocation - recycling facilities
- Proposed - Tree Preservation Area

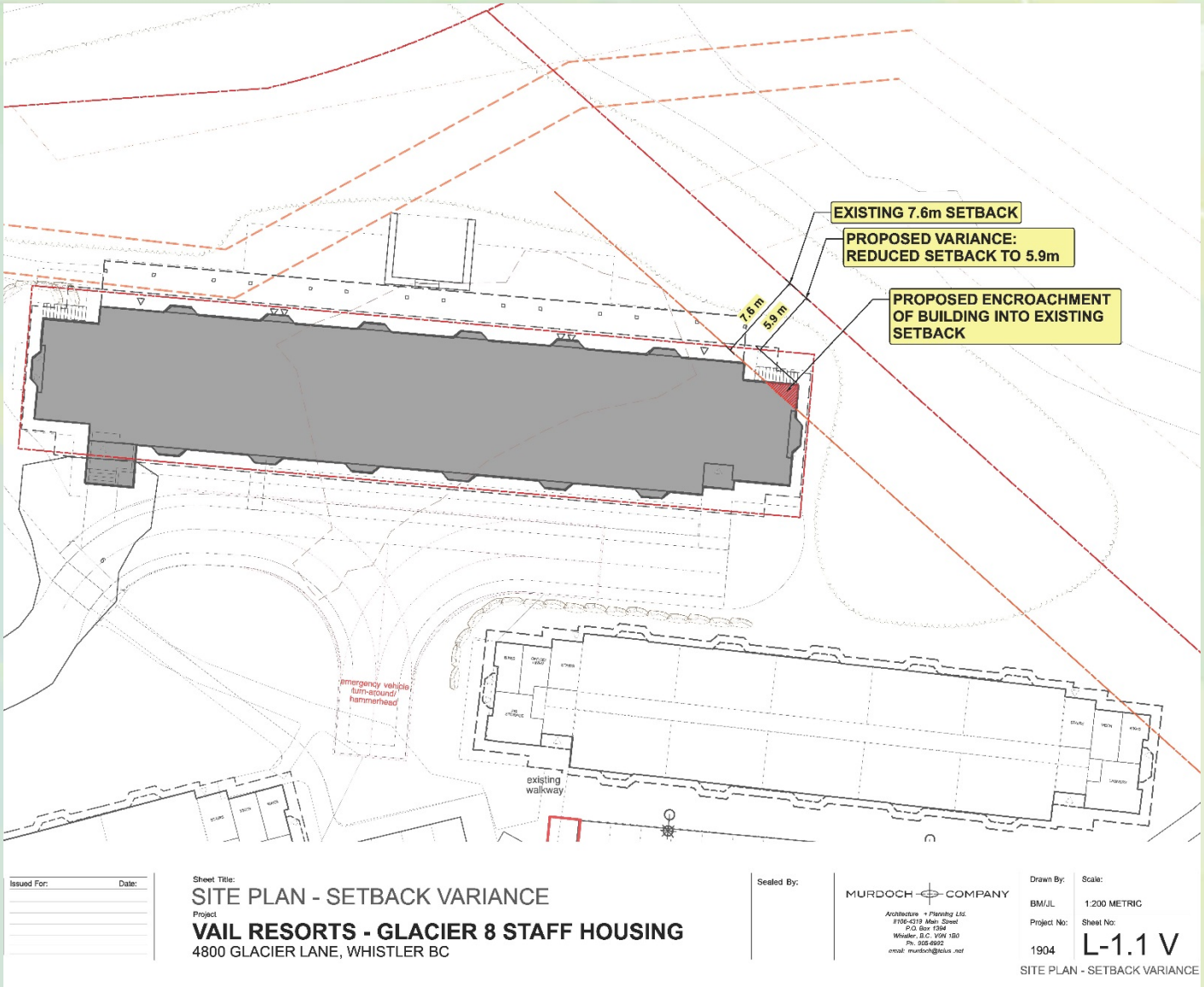
Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019

- RM13 Zone – proposed amendments
  - ✓ Density
    - Floor Space Ratio (FSR) increase from 0.7 to 0.9
    - Gross Floor Area (GFA) an addition 4,000 sq. metres
    - Floor area for Employee Services use
      - Buildings 1 to 7 unchanged.
      - Building 8 ground floor uses
        - » employee services uses
        - » 4 dwelling units
        - » 2 ‘respite’ dwelling units
  - ✓ Building Height
    - Existing - 13.7 metres - Buildings 1 to 7 unchanged
    - Proposed - 14.6 metres - Building 8
  - ✓ Site Coverage
    - Increase from 20 % to 21%

Requested Variances

- Parking variance
  - ✓ Reduce required parking from 66 spaces to 52 spaces based on:
    - On-site spaces total to increase to 151 spaces (14 new + 137 existing)
    - Off-site covenanted 17 spaces remain available
    - Vail hiring policy discourages employees from bringing a vehicle
    - Vail contributes to Transit service – staff recommends a 25 year funding agreement be finalized prior to adoption
    - Vail provides gondola passes to Village for employee housing residents
    - Vail shuttle bus - employee discount program trips to Squamish/Vancouver
    - Vail Zip car share program – under review to determine if additional resources needed
  - ✓ Supportable
- Setback variance
  - ✓ Reduce setback from 7.6 metres to 5.9 metres:
    - portion of building adjacent to ski in/out route parcel line
  - ✓ Variance is not adjacent to a developed residential or commercial lot
  - ✓ Intention is to maintain a treed screen from ski route through a combination of retention of mature tree and post construction planting
  - ✓ Supportable

Variance – setback



- RM13 zone setback is 7.6 m
- Proposed setback is 5.9 m
- Variance of 1.7 m for red shaded area

Policy Considerations

- Official Community Plan
  - ✓ Consistent with OCP Rezoning Evaluation Criteria as outlined in Administration Report No. 19-109
  - ✓ Consideration for 132 new bed units as evaluated under Private Sector Employee Housing criteria for new bed units
  - ✓ Covenant to ensure development is consistent with DPA No. 5 Design Guidelines.
- Green Building Covenant
  - ✓ Covenant to ensure development is compliant with Council Policy G-22
- Housing Agreement Covenant
  - ✓ Set rental rates
  - ✓ Define eligible employee
- Employee Housing Service Charge Bylaw
  - ✓ Exempt from the charges as employee bed units to be constructed
- Works and Services Charges Bylaws
  - ✓ Proposal subject to appropriate fees at time of building build application

Recommendation

That Council consider giving first and second readings to "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council authorize staff to schedule a public hearing for "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council direct staff to advise the applicant that before consideration of third reading of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", the following matters must be resolved to the satisfaction of the General Manager of Resort Experience:

1. An agreement on rental rates;
2. Resolution of employee services space allocation;
3. Determination of appropriate transit service levels at peak evening and early morning hours;
4. Resolution of the number of car share vehicles;

Recommendation continued

That Council direct staff to advise the applicant that before consideration of adoption of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", the following matters shall be completed to the satisfaction of the General Manager of Resort Experience:

1. Registration of a development covenant in favour of the Resort Municipality of Whistler ("RMOW") to secure development of the proposed new building and site improvements consistent with development permit plans to be finalized prior to adoption;
2. Registration of a housing agreement in favour of the RMOW to regulate rental rates and to define qualified employees;
3. Registration of a green building covenant consistent with the RMOW's Green Building Policy;
4. Completion of a 25 year agreement for continued funding of additional transit service;
5. Submission of site servicing plans to the satisfaction of the Development Services department;
6. Submission of a final waste and recycling plan that is consistent with "Solid Waste Bylaw No. 2139, 2017;
7. Submission of a snow shed report that is consistent with RMOW's Snow Shed Policy,
8. Registration of a S219 covenant specifying the finalized floor area allocation for employee services; and further

That Council authorizes the Mayor and Municipal Clerk to execute the necessary legal documents for this application.

Thank you

are comfortable with the proposed modification in regard to required variances and the precedence this modification may set – but the panel notes they are not able to comment on landscape, protection of tree covenant, and new pool addition.

CARRIED

The applicant team left the meeting at 2:10 p.m.

The applicant team of Brent Murdoch, Jennifer Levitt; Brent Murdoch and Company, Nicole Baudisch, Sarah McCullough; Whistler Blackcomb entered the meeting at 2:12 p.m.

File No.
RZ 1162/DP 1698
4802 Glacier Lane

Robert Brennan, RMOW introduced the project. This is a preliminary application for Glacier 8. It is very similar in shape and form as the other buildings, but a bit larger. More details will be forthcoming on how the building will be visible from the street. They are taking advantage of an already cleared site. Staff is seeking preliminary panel input.

Brent Murdoch Commented on the following:

1. Glacier 8 staff housing project will provide housing for seasonal employees for Whistler Blackcomb Staff. The need has changed over the years and now we also see year round need for housing.
2. The building is very similar in shape and form as the other buildings.
3. We are pursuing rezoning and development for this project to be done and construction details will be defined as time comes.
4. We saw an opportunity to develop the attic space and increase the height of the building with the tall gable roof which will offer us variation and uses for other spaces, particularly social and common spaces.
5. There is a livability that can be added to the campus above and beyond just a bed.
6. These buildings were built close to twenty seven years ago with a very set floorplan and not a lot of variation between the buildings in terms of front and back common spaces, and the two bedroom configuration. This remains the need of the typical seasonal employee.
7. Architecturally it's a rubber stamp of what already exists with consideration of an elevator for practically.
8. The parking count over the entire campus is very light. To address the light parking, programs such as car rental company Zipcar and shuttle busses are encouraged.
9. There will be improvement to campus garbage and recycling facility – getting more streamlined.

Panel offers the following comments:

Site Context and Circulation, including accessibility

1. Panel in support of an elevator to facilitate circulation and accessibility and also day-to-day movement of supplies.

2. General support for the social spaces but ask that the applicant provide appropriate wayfinding/access to those spaces – make sure they are well announced and accessible to all residents. More of a "front-door" presence is needed.
3. Panel ask applicant to further consider parking, or at least have a proper parking needs analysis undertaken to ensure that this project will not require additional spaces – if additional spaces are needed, they should be identified within the current campus area through re-allocation of spaces (i.e. – old garbage area) or re-painting to smaller car spaces.

Building Massing, Architecture Form and Character

1. Panel in support of this project as housing is greatly needed.
2. Panel supports the scale of this project and the general architectural form and unit layout.
3. Panel would like to see a stronger ground-level presence and access to the social and common areas.

Materials, Colours and Lighting

1. The project is too early in design to speak specifically to this, however Panel noted that the colours and materials should be in the context of the existing campus, but the ground level should have some features that highlight the social and welcoming nature of the building.

Hard and Soft Landscaping

1. Panel ask that the applicant consider the overall landscaping for the entire campus and the operational functions of the campus – wayfinding, signage, garbage, parking, etc.
2. Panel ask that the applicant look at landscaping fronting the access road to minimize impact to naturalized areas and ensure privacy, and to enhance and provide outdoor social space.

Moved by Julian Pattison
Second by Pat Wotherspoon

That the Advisory Design Panel supports the preliminary plan for Glacier 8 inclusive of elevator and the general replication of the architectural form and unit layout, but would advise the applicant to consider carefully the location of outdoor social spaces, access and programming of indoor social spaces, overall wayfinding of the site, and consideration of parking needs.

CARRIED

The applicant team left the meeting at 3:10 p.m.

6. ADMINISTRATIVE REPORTS

6.1 LLR1339 – Nita Lake Lodge Structural Change to a Liquor Primary Licence Report No. 19-146 File No. LLR1339

Moved By Councillor A. De Jong

Seconded By Councillor J. Grills

That Council pass the resolutions attached as Appendix "A" to Administrative Report No.19-146 providing Council's recommendation to the Liquor Cannabis Regulation Branch regarding an application from NLL Management (2013) Ltd. for a structural change to increase capacity for the liquor primary licence issued to Cure Lounge and Patio under No.307659 to add liquor service to the Lodge's new spa and esthetics area on the ground floor with an occupant load of 30 persons.

CARRIED

6.2 Amendments to Zoning and Sign Bylaws to Remove Temporary Use Permit Requirement for Home-Based Artist Studios – Report of Public Hearing and Consideration of Adoption Report No. 19-147 File No. RZ1163

Moved By Councillor C. Jewett

Seconded By Councillor D. Jackson

That Council consider giving adoption to "Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) No. 2242, 2019"; and

That Council consider giving adoption to "Sign Bylaw Amendment Bylaw (Home-Based Artist Studios) No. 2247, 2019".

CARRIED

6.3 RZ1162 – 4800-4814 Glacier Lane – RM13 Zone Amendments for Glacier 8 - Employee Housing Report No. 19-148 File No. RZ1162

Councillor A. De Jong declared a conflict on this item. (Perceived bias as Whistler Blackcomb is his employer.)

Councillor A. De Jong left the Meeting at 5:49 p.m.

Moved By Councillor D. Jackson

Seconded By Councillor R. Forsyth

That Council consider giving first and second readings to "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council authorize staff to schedule a public hearing for "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019";

That Council direct staff to advise the applicant that before consideration of third reading of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019",

DRAFT

the following matters must be resolved to the satisfaction of the General Manager of Resort Experience:

1. An agreement on rental rates;
2. Resolution of employee services space allocation;
3. Determination of appropriate transit service levels at peak evening and early morning hours;
4. Resolution of the number of car share vehicles;

That Council direct staff to advise the applicant that before consideration of adoption of "Zoning Amendment Bylaw (Glacier 8 – RM13 Zone) No. 2250, 2019", the following matters shall be completed to the satisfaction of the General Manager of Resort Experience:

1. Registration of a development covenant in favour of the Resort Municipality of Whistler ("RMOW") to secure development of the proposed new building and site improvements consistent with development permit plans to be finalized prior to adoption;
2. Registration of a housing agreement in favour of the RMOW to regulate rental rates and to define qualified employees;
3. Registration of a green building covenant consistent with the RMOW's Green Building Policy;
4. Completion of a 25 year agreement for continued funding of additional transit service;
5. Submission of site servicing plans to the satisfaction of the Development Services department;
6. Submission of a final waste and recycling plan that is consistent with "Solid Waste Bylaw No. 2139, 2017;
7. Submission of a snow shed report that is consistent with RMOW's Snow Shed Policy,
8. Registration of a S219 covenant specifying the finalized floor area allocation for employee services; and further

That Council authorizes the Mayor and Municipal Clerk to execute the necessary legal documents for this application.

CARRIED

Councillor A. De Jong returned to the Meeting at 6:07 p.m.

Mayor J. Crompton declared a recess of the Meeting at 6:08 p.m.

The Meeting was reconvened at 6:10 p.m.

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That the Advisory Design Panel supports the revisions made to the details of tl building and the enhanced landscaping, shared parking/play, and added articulation to all sides of the building, and appreciate the careful use of materia and building planes, but request that the applicant work closely with staff to ensure that the building frontage and entry is celebrated or articulated in a way that more warmly engages the street, visitors, and community and addresses critical elements around detailing and materials and that the applicant should. return to Panel to present final decisions on materials, detailing, and entry including accessible parking. Further, the panel supports a rezoning for an ancillary building or additional FAR for an employee restricted residential unit if the applicant chooses to do so.

CARRIED

The applicant team left the meeting at 2:20 p.m.

RZ 1162/DP 1698
2nd Review
4802 Glacier Lane

The applicant team of Brent Murdoch, Jen Levitt, Murdoch and Co; Brian Good, Vail Resorts, entered the meeting at 2:30 p.m.

Robert Brennan, RMOW introduced the project. This project is returning to Design Panel in response to panel recommendations. The applicant has provided more finishing to the building and has added more detailing in terms of landscaping and added and elevator and is working on finalizing the ground floor as a mixture of dwelling units and employee service uses. Staff is looking for comments from panel on how the applicant responded to the recommendations made at the last meeting.

Brent advised on the following:

1. Fundamentally the building is the same. Form and Character is similar with a lot of the work that is been done today. Some updates with regard to materials and finishes to reflect the embellished finished and materiality. But it is a very modest building.
2. Discussions between staff and client had a lot to do with the operational aspects on how this building will fit in the complex.
3. Issues of parking, garbage access and access to the village and around the site and bit more fine tuning of reconfiguration with respect to landscape around the building.
4. Vegetation provides a fairly strong buffer between the ski runs and the campus of housing.
5. Public approach to the building across Glacier Drive is quite blind and is tucked in.
6. With respect to parking, we did an overview of all the parking on site and recognize that if this was a standalone project, we would be deficient a fair number of parking. We added a number of parking stalls where we could and optimize the layout and the hard surface with a bit of reconfiguration.
7. We relocated the garbage and recycling facility which was not efficiently used. We positioned that facility in a more central positon on site. We felt that this is an improvement.

DRAFT

8. The parking issues is mostly dealt with through operational needs through bus services and shuttles and ride share programs to compensate for the additional housing.
9. With respect to the site plan at the last meeting, we had a fair bit of road that was taking out some vegetation at one end of the building and repositioning of the building to allow for some servicing to be a little bit more efficient.
10. In order to cut back on the overall footprint of the building, we are looking at a fairly subtle shift in the building positioning to maintain as much of the existing forest and reduction in grading of the rock wall around the corners of the building to minimize the impact to the existing site.
11. An elevator has been added to the building as a key attribute to the building code requirements. From an operational perspective, a fairly important feature. Little to no impact on unit count.
12. The ground floor has always been designated as flexible space in the overall scheme of the campus. Some of the units internally scaled and layout for people with mobility challenges.
13. The ground floor suites can also be used as a health and wellness space for those who require that service.
14. The remainder of the lower floor has always been left as open-ended and nimble for use by operations as a space for a casual beer and social hub for the campus.
15. The exterior of the space will serve as a gathering place in the warmer months. This is not a fussy landscape or detail planting plan simply because the nature of the building. It's a bit raw and therefore has to be robust.
16. The level of building performance will likely be on-par with everything else, which is better than a step two code.

Site Context and Circulation, including accessibility

1. Panel in general support of the project and noted the slight improvements in terms of context of the campus and existing buildings.
2. Panel asked that the applicant reconsider the entrance to the common space and pay careful considerate to access of movement and clarity of movement.
3. Panel in agreement that the social space needs to be differentiated and that consideration should be given to the bedrooms on the ground floor in terms of better access to light, privacy and security.

Building Massing, Architecture Form and Character

1. Consider ground floor elevation with the undifferentiated concrete wall and provide more detailing in the form of horizontal lines.

Materials, Colours and lighting

1. Consider the amount of glazing on the windows on the ground elevation to provide better access to light and to make a more welcoming façade.

Hard and Soft Landscaping

1. Panel recommends that the applicant maintained as much green space as possible.

DRAFT

Moved by Peter Lang
Seconded by Pat Wotherspoon

That the Advisory Design Panel generally supports the project and encourages the applicant to work with staff to ensure attention is paid largely to the ground floor in regard to privacy and separation of ground level units, access to natural light, better clarify movement around the building (and recommended provision of eastside access), and better define public and gathering spaces through the building architecture and detailing.

CARRIED

The applicant team left the meeting at 3:25 p.m.

File. 7743.01
Lot A – 1251
Cheakamus Lake Rd
2nd Review

The applicant team of Brent Murdoch, Jen Levitt, Murdoch and Co; Rob Laslett, entered the meeting at 3:30 p.m.

Roman Licko, RMOW introduced the project. The panel saw 1251 Cheakamus Road phase two project in May of 2019. The project is for two buildings for a total of one hundred units. Some changes were made with respect to the addition of one, two and three bedroom units with storage, balconies and patios. This project meets the parking requirements rather than the 75 percent that we usually apply to housing. The applicant has provided response to panel's round table discussions and summary at the May meeting. We are looking for comments with respect to the overall scheme as it relates to architecture, landscape, form and character and detailing.

Brent advised on the following:

1. This is the first parcel to be brought forward in amongst the larger parcel.
2. The access road has been configured and designed slightly different from what we brought to the panel last time. Subtle manipulations and adjustments had been made to the parcel. A bit more forward thinking has gone on with respect to the trailhead that leads beyond Cheakamus up to Loggers Lake, Black Tusk and beyond. This area gets a fair bit of use.
3. No further development on this but the basic principles and idea that this approach and characteristic of the landscape is a more dominant aspect to the design. The takeaway from the last Design Panel discussion was that these buildings should response to the landscape in a less urban manner.
4. The basic principles of building configuration has been subtly adjusted with the introduction of more variety of units, including three bedrooms units.

DRAFT

WHISTLER

REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED:	December 3, 2019	**REPORT:**	19-152
FROM:	Corporate and Community Services	**FILE:**	4700.5
SUBJECT:	BYLAW DISPUTE ADJUDICATION SYSTEM (TICKETING)		

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council receive Information Report No. 19-152 regarding an update on the Bylaw Dispute Adjudication System.

PURPOSE OF REPORT

The purpose of this Report is to update Council on activities related to the Bylaw Notice Enforcement Bylaw that was adopted on March 20, 2018. This bylaw was implemented to provide a more efficient and effective means of enforcing bylaw offences for most of the Resort Municipality of Whistler (RMOW) bylaws.

DISCUSSION

A Report was presented to Council on April 25, 2017 that requested Council's permission to proceed with the development of a Bylaw Dispute Adjudication System (the "System") for the RMOW. Council recommended proceeding with the development of the System and the Bylaw Notice Enforcement Bylaw was adopted on March 20, 2018.

The benefits of the new approach include:

- An alternative method of ticketing can be used by issuing bylaw notices where disputes are heard in Whistler versus Provincial Court. This improves efficiency for the disputant and staff as travel is not required.
- Bylaw staff are able to mail bylaw notices to clients which helps with reducing costs and staff time related to serving clients fines in person.
- Notices can now be pre-screened by screening officers which avoids tickets given in error, saving time and improving user experience.
- The decision before the adjudicator is strictly whether a violation occurred or did not occur. The process is not designed or intended to deal with challenges to the fairness of the bylaw, validity or other legal questions.
- Bylaw officers can submit their evidence in writing, which allows the officer to continue working in the field versus spending time in court.
- Improved flexibility for disputants as they can attend in person, in writing or by phone.

- The System allows staff to provide residents with a fair, efficient and affordable alternative to resolving disputes through the Provincial Court system. Currently over 90 local governments are using the System to settle common disputes such as parking tickets and other minor bylaw infractions.
- The RMOW can increase revenues by saving staff time to enforce bylaws versus managing disputes.
- The burden of proof is based on a balance of probabilities (civil scale) versus beyond a reasonable doubt.

Currently, the bylaw department issues approximately 20,000 notices per year, and only a small percentage of disputants have chosen to go through the adjudication hearing process. Since the system was implemented, the Bylaw department has coordinated five public hearings to hear 21 disputes.

As per the information provided below, the majority of the disputes relate to parking and tourist accommodation infractions.

STATISTICS:

Table 1: Results of five hearings for Disputed Bylaw Notices since March 20, 2018

Result of Adjudication	**Number**
Upheld	21
Dismissed (cancelled) by adjudicator	3
Awaiting hearing: January 30, 2019	7
Paid before adjudication hearing	1

Table 2: Number of Bylaw Notices

Time period	**Number of Bylaw Notices excluding parking**	**Number of Parking Notices**	**Paid Revenue* (Bylaw Notices/ Parking)****
2017 (before bylaw notice system)	236 RCMP/ 83 Bylaw	13,198	$24,723/ $196,182
2018	169 RCMP/ 92 Bylaw	15,531	$23,477/ $218, 416
2019 Year to date (Jan-Nov. 21)	134 RCMP/ 125 Bylaw	18,287	$33,890/ $380,741

*Parking Notices increased from $20 to $35 on September 18, 2019.
**Unpaid fines go to Collections

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor Experience	The resort is comfortable, functional, safe, clean and well-maintained	This is another tool to promote overall public safety.
Resident Housing	Residents enjoy housing in mixed-use neighbourhoods that are intensive, vibrant and include a range of housing forms.	This system allows officers to effectively issue tickets for infractions that impede this description of success such as illegal tourist accommodation.
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities.	Staff efficiencies and an increase in revenue.
Health and Social	Community members and visitors are civil and law-abiding, and they respect each other's physical space and emotional boundaries.	Promotes overall public safety.

The system does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

BUDGET CONSIDERATIONS

The Bylaw Notice Adjudication system has led to increased fine revenues since inception. These increased revenues are reflected in the current draft 20120-2014 Five-Year Financial Plan This is in part due to increased payment of tickets due to reasonable service delivery and a less complex dispute system.

COMMUNITY ENGAGEMENT AND CONSULTATION

Dispute adjudication hearings are open to the public and the next scheduled hearing is January 30, 2020

SUMMARY

The System is being be applied to a variety of bylaws, and was specifically designed to deal effectively with minor bylaw violations in areas such as animal control, business licence, zoning, signage, parking, building code, noise, and park matters. It has resulted in increased revenue and reduced staff time to enforce bylaws.

Respectfully submitted,

Lindsay Debou
MANAGER OF PROTECTIVE SERVICES
and
Kevin Creery
PROTECTIVE SERVICES PLANNING ANALYST

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 3, 2019 **REPORT:** 19-153

FROM: Resort Experience **FILE:** LLR1341

SUBJECT: LLR1341 – CONFERENCE CENTRE EXTENSION OF HOURS FOR WHISTLER PRIDE AND SKI FESTIVAL EVENT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, February 1, 2020 at the Whistler Conference Centre for a special Whistler Pride and Ski Festival event.

REFERENCES

Applicant: Tourism Whistler
Location: 4010 Whistler Way

Appendices: "A" – Conference Centre 2020 Snowball Dance Event Information

PURPOSE OF REPORT

The *Municipal Liquor Licence Policy* G-17 requires Council consideration and approval for any sale of liquor past 2:00 a.m. This report requests that Council authorize hours of liquor sale to 4:00 a.m. on the night of February 1, 2020 for the Snowball Dance event at the Whistler Conference Centre in conjunction with the annual Whistler Pride and Ski Festival. Existing Council Policy G-17 supports a Whistler Pride and Ski Festival event at the Whistler Conference Centre with a 4:00 a.m. closing time for liquor service, subject to annual review, Council approval and plans approved for the mitigation of potential negative impacts.

DISCUSSION

Tourism Whistler's (TW's) liquor primary licence No. 106769 at the Whistler Conference Centre permits hours of liquor sale from 11:30 a.m. to 1:30 a.m., Monday through Saturday and 11:00 a.m. to 1:00 a.m. on Sunday. TW has applied to the Municipality and to the Province's Liquor and Cannabis Regulation Branch (LCRB) for a temporary extension of hours of liquor sale until 4:00 a.m. on the night of Saturday, February 1, 2020. The Snowball Dance event will have approximately 1,200 guests for the final event of the January 26 to February 2, 2020 Whistler Pride and Ski Festival. This is the 27th Whistler Pride and Ski Festival, which is an event that attracts visitors to the resort from across North America and internationally.

TW's application states that the Festival's second weekend dance events at the Whistler Conference Centre, anchored by the Snowball dance, brings an additional 1,000 plus room nights to the resort over and above the week-long festival events. The applicant's event information (Appendix "A") describes the benefits of the proposed extension of hours and the measures proposed to manage potential negative impacts.

Noise Mitigation

The applicant is proposing a multi-pronged approach for potential post event noise related to dispersing attendees, as outlined below:

- Noise from the event itself will be substantially confined to the Conference Centre and should not be objectionable outside of the building;
- Attendees will be advised by posters at the exit doors and in the washrooms to be respectful of accommodation units in the Village;
- Exiting attendees will be reminded by the DJ at closing, as well as event and security staff to leave the venue quietly and to be respectful of other resort guests;
- Event organizers will communicate with taxi companies to be available as needed to pick up guests leaving the event;
- With the late closing time attendees tend to leave the event throughout the evening instead of all at the same time. Many event attendees stay at nearby hotels and disperse quickly, and quietly after the event;
- Whistler Pride Festival attendees are mature (30-45 years old) and respectful of the resort and each other; and,
- Patrons leaving after 3:00 a.m. will not likely interact with those leaving nightclubs, which end liquor service at 2:00 a.m.

The Snowball Dance event has been conducted in past years without problems, and the 4:00 a.m. closing of liquor sale has the support of the Whistler RCMP detachment.

The proposed measures should mitigate the potential for noise and disturbance from patrons leaving the event. Council has previously authorized 4:00 a.m. closing times at the Conference Centre for Whistler Pride events (2009-2019) and for World Ski and Snowboard Festival events (2008-2019), and there were no negative impacts on the community.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor Experience	Community members and organizations work collectively to ensure exceptional experiences that exceed visitor expectations.	The Snowball Dance event provides an opportunity for the food and beverage sector, local government and enforcement agencies to work together to enable memorable visitor experiences while maintaining order and respecting other residents and visitors.
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services.	The Whistler Pride and Ski Festival provides a unique combination of mountain recreation and innovative leisure activities, including the Snowball Dance event.
Recreation & Leisure	Recreation and leisure is a core contributor to the Whistler economy.	The Snowball Dance event is the concluding event of the Whistler Pride and Ski Festival, an annual event that generates a large number of room nights and maintains Whistler's leadership in the LGTBQ+ travel market.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Visitors and residents can readily immerse themselves in nature, free from noise and light pollution.	Noise from the patrons leaving an event serving alcoholic beverages can be disruptive to visitors staying in the Village. Many patrons will stay in nearby hotels and will not need to walk through the Village following the event. Event organizers will communicate with taxi companies to ensure that there is service available. Patrons leaving after 3:00 a.m. will not likely interact with those leaving nightclubs, which end liquor service at 2:00 a.m. The Snowball Dance event clientele have not been a problem in the past, and the RCMP supports the late closure for the event.
Health & Social	Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness and they avoid the abusive use of substances that evidence indicates have negative effects on physical and mental health.	Any extended opportunity for the sale of alcohol has the potential for over-service. The applicant has signed a Good Neighbour Agreement that commits the establishment to procedures and training to avoid potentially adverse effects of their products and services. TW staff and managers are Serving it Right certified.

OTHER POLICY CONSIDERATIONS

Council policy on extended hours of liquor sale was established by the adoption of "Business Regulation Amendment Bylaw (Licensed Premises) No. 1616, 2002". This Bylaw restricts the hours of liquor sales to between 9:00 a.m. and 2:00 a.m. except to the extent that Council may authorize extended hours for specified dates, either generally or in respect of individual premises specified in the authorizing resolution. The exception was included in the regulation as recommended by the municipal Liquor Licence Advisory Committee (LLAC) specifically to accommodate special dates, such as New Year's Eve or special events that have a community-wide benefit.

Council Policy G-17 states "the municipality does not support extensions of closing hours for licenced establishments past 2:00 a.m., except for specific dates/events established by policy or for proposals that are determined by Council to generate exceptional benefits to the resort community and do not have any unacceptable negative impacts on the community or the resort". One of the specific events/dates established by the policy is:

> *"Whistler Pride and Ski Festival event at Whistler Conference Centre – permitted closing to 4:00 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the Conference Centre being in Good Standing."*

The Snowball Dance event satisfies these criteria and is appropriate for Council consideration.

The Municipality's liquor licence application review process takes into consideration the compliance and enforcement history of the licensee and operator of the establishment. The Whistler RCMP detachment has reviewed the applicant's compliance history and determined them to be in "Good Standing".

COMMUNITY ENGAGEMENT AND CONSULTATION

In accordance with Council Policy G-17, the request for extended hours has been referred to individual members of the municipal LLAC for their comment. Under the LLAC process, the committee as whole does not consider the application and there is no formal recommendation from the committee. There were no concerns expressed by LLAC members.

SUMMARY

This Report presents an application from TW for a temporary extension of hours of liquor sale until 4:00 a.m. on the night of Saturday, February 1, 2020 for the Snowball Dance event as part of the Whistler Pride and Ski Festival. Staff recommend that Council approve the extension of ours of liquor sales for this event.

Respectfully submitted,

Stephanie Johnson, MCIP RPP
PLANNING ANALYST
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

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Excerpt from Council Policy G-17 Municipal Liquor Licensing Policy

C. Applicants for extensions of closing hours must complete the following:

1. Reason Extension of Hours Requested

Description of the event and why an extension of hours is requested
Friday, Jan. 31st 9PM-2AM | Whistler Conference Centre Furrocious Dance Party, approx. 500 male guests age 30-55 The WCC is the only venue space large enough to accommodate this type of party in a safe, welcoming environment. Saturday, February 1st 10PM-4AM | Whistler Conference Centre Snowball Dance, approx. 1,200 guests Snowball is the final social / dance event of the week long festival that celebrates diversity.
☐ Check here if an extension of licensed area is also proposed for the event. If so, applicants are encouraged to contact Whistler Fire Services in advance.

2. Benefits of Proposed Extension of Hours

Check all that apply	Benefit to Resort Community	Explanation for each boxed checked (quantify where possible)
☑	Unique and critical benefit to a recognized festival /event	Specific dance/social theme for the LGBT community to celebrate diversity.
☑	Incremental room nights generated	Weekend dance events brings an additional 1000+ Room Nights to the resort, over and above the weeklong festival guests.
☑	Exceptional entertainment (live or other)	World class leading DJ's and special guest performances with exceptional visuals and lighting effects.
☑	Positive media attention	Festival continues to showcase Whistler as a community that embraces diversity and has been able to drive additional business and employees year round.
☑	Favourable audience demographic	Mature audience, average age 30-55, above average household incomes, respectful of the resort, property and each other. Polite, upon departure.
☐	Corporate group	
☑	Charitable benefit	Festival generates thousands of dollars to various LGBT and community charities including: QMUNITY, Vancouver PrideSociety, Camp Moomba - Canadian Paediatrics AIDS Society.
☑	Benefit to multiple business sectors	Additional spend on activities such as spa, snowmobile, dog sled, ziptrek, dining, retail, ski/snowboard.

☑	Other benefit to Resort Community (specify)	Helps to demonstrate the community's involvement in celebrating diversity.

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3. Mitigation/Management of Potential Negative Impacts of Proposed Extension of Hours

Potential Noise Impacts	Measures Proposed
Noise impacts on accommodation units from establishment – interior areas	Posters at exits and washrooms to remind guest to leave quietly, DJ at the close will remind verbally to depart quietly, security upon exit will remind guests to leave quietly. Host hotels (Aava, Crystal Lodge) are centered around the Venue (Conference Centre) for short walk back to the accommodations; taxis on standby.
Noise impacts on accommodation units from establishment – patio	N/A
Noise impacts on accommodation units from dispersing patrons	Posters at exits and washrooms to remind guest to leave quietly, DJ at the close will remind verbally to depart quietly, security upon exit will remind guests to leave quietly. Host hotels (Aava, Crystal Lodge) are centered around the Venue (Conference Centre) for short walk back to the accommodations; taxis on standby. - Have not had a negative report in the last 10+years of running the event
Policing Resources	**Measures Proposed**
The RCMP may determine that additional policing resources are required if extended hours are approved. If so, do you agree to pay for the additional policing costs?	For the past 10+ years we have not had any significant disturbances or issues. The guests are well behaved and respectful.
☐ Yes ☐ No Have you contacted the RCMP regarding the need for additional policing resources for the proposed event?	
Late Night Transportation	**Measures Proposed**
Late night transportation services (transit and taxis) are limited. Explain the transportation measures you intend to take so that dispersing patrons do not cause unacceptable noise impacts on those staying in accommodation units.	Annually we work with the local taxi providers to be available to take our guests away if needed. Most of our accommodations are centered around the Conference Centre and therefore our guests tend to walk back to their accommodations. Having a 4AM closing time also allows our guests to leave at staggered times. The crowd will start to thin out in waves at 12-Midnight, 1AM, 2AM, 3AM and 4AM.
Other	**Measures Proposed**
In the box provided explain any other measures you propose to mitigate the potential negative impacts associated with an extension of hours	Work with local transportation providers to offer safe options to get home, remind our guests in our program guide, social media, posters and in-person to be respectful and quiet upon leaving our venue throughout the week.

WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 3, 2019	**REPORT:**	19-154
FROM:	Resort Experience	**FILE:**	DVP1185
SUBJECT:	DVP1185 – 1350 CLOUDBURST DRIVE – SETBACK VARIANCE		

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit DVP1185 for the proposed development located at 1350 Cloudburst Drive to vary the minimum front setback from 10.0 metres to 7.8 metres for Buildings 8, 9 and 10 to recognize six existing fin wall foundations and seven posts, as shown on the Survey Plan prepared by Douglas Bush Survey Services Ltd., dated September 5, 2019, attached as Appendix "C" to Administrative Report to Council No. 19-154.

REFERENCES

Location:	1350 Cloudburst Drive
Legal:	027-557-529 LOT 2 DISTRICT LOT 8073 GROUP 1 NEW WESTMINSTER DISTRICT PLAN EPP277
Owner:	Westport Construction (Basalt Living) Ltd. Inc. No. BC1100840
Zoning:	RS12 (Residential Single Family Twelve)
Appendices:	"A" – Location Map "B" – Site Photos "C" – Survey Plan

PURPOSE OF REPORT

This Report seeks Council's consideration for requested variances to the minimum setback requirements specified by "Zoning and Parking Bylaw No. 303, 2015" for development at 1350 Cloudburst Drive. The request is to permit portions of existing foundations and posts for buildings 8, 9 and 10 in the Basalt Development to be located 7.8 metres from Cloudburst Drive, 2.2 metres less than the 10.0 metre setback for the RS12 Zone applicable to the property.

Council has the authority to vary "Zoning and Parking Bylaw No. 303, 2015" through Section 498 of the *Local Government Act.*

DISCUSSION

The applicant is seeking setback variances from Cloudburst Drive for buildings 8, 9 and 10 to recognize six existing fin wall foundations and seven posts constructed in the minimum front setback area at 1350 Cloudburst Drive.

Site Context

The subject property is located in the Cheakamus Crossing neighbourhood and is zoned RS12 (Residential Family Twelve). The parcel has been developed with newly completed or under-construction townhouses in two 4-unit clusters and eight duplexes for a total of 24 units. See Appendix "A" for location of the subject property.

Existing Development

The proposed variances are requested in response to the existing as-built condition, which has resulted in posts and foundations for buildings 8, 9 and 10 within the setback area adjacent to Cloudburst Drive. The encroachments were not clearly shown on the drawings submitted in the development covenant and building permit package, appearing as permitted projections. Since this is a complex building, in accordance with "Building and Plumbing Regulation Bylaw No. 1617, 2002" the inspection process was undertaken by the developer's coordinating registered professional. Municipal building inspection staff did not become aware of the encroachments until the final survey plan was submitted closer to completion of the project. Site photos are attached in Appendix "B".

To address the above issue, moving forward staff will be reviewing the Municipality's submission requirements for complex buildings and requiring additional information should plans submitted show building envelopes close to setback areas.

Rationale

The adjacent properties at 1315, 1345, 1375 and 1330 Cloudburst Drive have front setbacks of 6.0 metres. The front setback for subject property is 10.0 metres. With the requested relaxation to 7.8 metres, the setback is still greater than the neighbouring developments, and is considered consistent with the siting and form and character in this area of the Cheakamus neighbourhood.

The requested variances are described below:

Variance Request	Zoning and Parking Bylaw No. 303, 2015 Regulation
Vary the setback from 10.0 metres to 7.8 metres to recognize the existing foundations and posts for buildings 8, 9 and 10.	RS12 (Residential Single Family Twelve) Zone Part 12 – Subsection 51: Setbacks and Siting (12) From Cloudburst Drive – 10.0 metres

The requested variances are identified on the survey plan attached as Appendix "C".

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The proposal conforms to all other Zoning Bylaw regulations; no new density is proposed.
	The built environment is attractive and vibrant, reflecting the resort community's character, protecting viewscapes and evoking a dynamic sense of place.	The development is considered to be consistent with the neighbourhood character.
	Continuous encroachment on nature is avoided.	No impact. Site previously disturbed.

Development Variance Permit DVP1185 does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Development Variance Permit Criteria

Staff have established criteria for consideration of development variance permits. The proposed variances are considered to be consistent with these criteria as described in the table below.

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	The 7.8 metre setback is still greater than neighbouring properties.
Works with the topography on the site, reducing the need for major site preparation or earthwork.	Some site preparation was required.
Maintains or enhances desirable site features, such as natural vegetation, trees and rock outcrops.	No impact. Site previously disturbed.
Results in superior siting with respect to light access resulting in decreased energy requirements.	No impact to light access.
Results in superior siting with respect to privacy.	No impact to siting with respect to privacy.
Enhances views from neighbouring buildings and sites.	No impact to views from neighbouring buildings and sites.

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	The reduced setback from Cloudburst Drive is consistent with the existing siting of other adjacent developments.
Increases the appearance of building bulk from the street or surrounding neighbourhood.	The proposed setback reduction does not impact the overall form and character of the buildings.
Requires extensive site preparation.	No impact. Site previously disturbed.
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	Does not affect the use and enjoyment of adjacent lands.
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	N/A. There are no regulations for minimum lot frontage in the RS12 zone.
Requires a height variance to facilitate gross floor area exclusion.	N/A. Does not require a height variance.
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	Does not result in any unacceptable impacts on services.

Zoning and Parking Bylaw No. 303, 2015

The property is zoned RS12 (Residential Single Family Twelve). The requested variances to “Zoning and Parking Bylaw No. 303, 2015” are described in the Discussion section of this Report. The proposal meets all other regulations of “Zoning and Parking Bylaw No. 303, 2015”.

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP1185 is posted on the property.

Notices were sent to surrounding property owners in November 2019. At the time of writing this Report, no correspondence had been received.

Any letters received following the preparation of this Report will be presented to Council at the time of consideration of the application.

SUMMARY

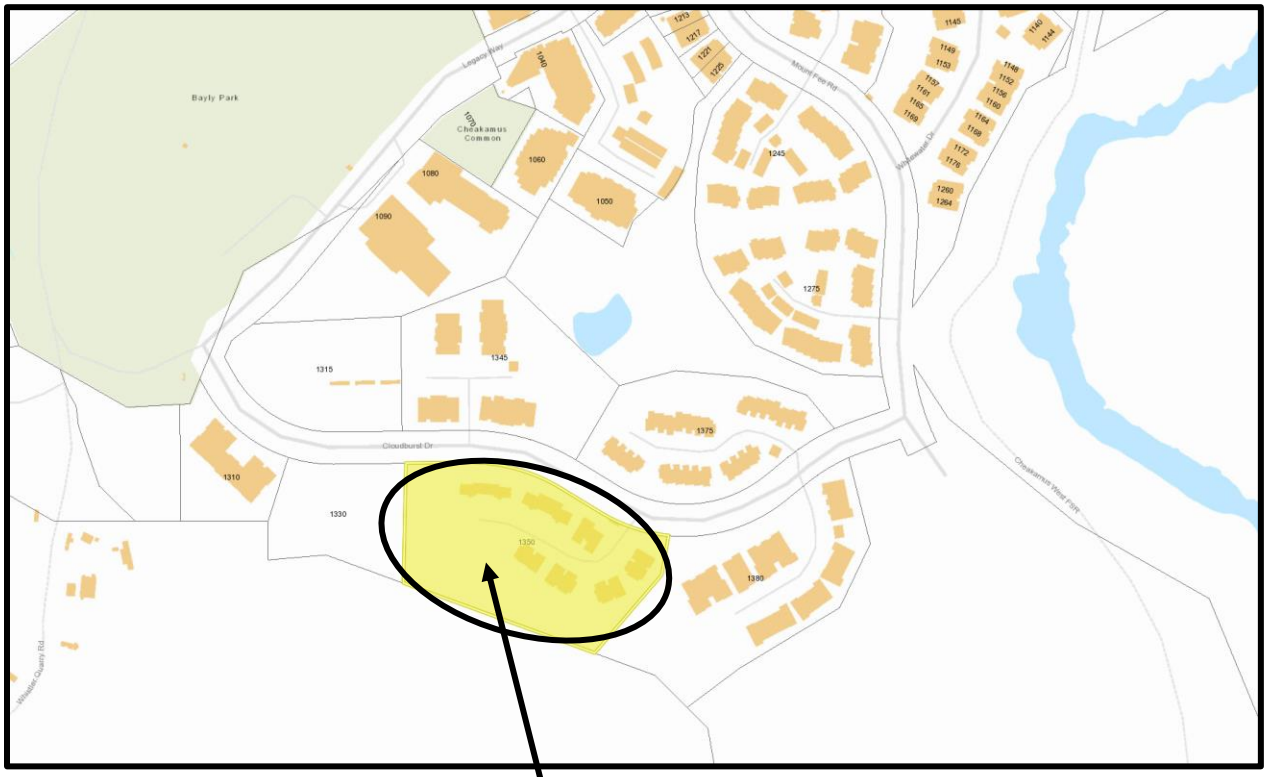
Development Variance Permit DVP1185 proposes variances to "Zoning and Parking Bylaw No. 303, 2015" to permit portions of existing foundations and posts for buildings 8, 9 and 10 constructed within the front setback area at 1350 Cloudburst Drive. Staff recommend approving the issuance of the development variance permit.

Respectfully submitted,

Stephanie Johnson, MCIP, RPP
PLANNING ANALYST

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Location Map



Subject property

PLAN SHOWING LOCATION OF PROPOSED IMPROVEMENTS (FOUNDATION) SITUATED UPON LOT 2, D.L. 8073, GP. 1, N.W.D., PLAN EPP277

BP3954 Building 9
BP3956 Building 8
BP3957 Building 7
BP3958 Building 6
BP3959 Building 5
BP3960 Building 4
BP3961 Building 3
BP3962 Building 2
BP3963 Building 1
BP3964 Building 10
BP4132 Recycling Building.

NOTE: - DIMENSIONS TO BUILDING ARE TO OUTSIDE FACE OF CONCRETE
- DIMENSIONS TO POSTS ARE TO OUTSIDE FACE OF CONCRETE
- BUILDING ENVELOPE AS PER ARCHITECT
- COVENANT PLAN EPP284 SHOWN (NO CHARGE ON TITLE)

DOUG BUSH SURVEY SERVICES Ltd.
Douglas J. Bush, ASc.T, RSIS
Applied Science Technologist (Geomatics)
Unit 18, 1370 Alpha Lake Road, Whistler, B.C. V8E 0H9
Phone 932-3314 / Fax: 932-3039
E-mail: dougb@dbss.ca / http://dbss.ca

Note:

© 2019 Doug Bush Survey Services Ltd. All Rights Reserved, No reproductions or distribution permitted. No responsibility accepted for unauthorized use. Property dimensions from Land Title Office records.

SCALE: 1:250

Files: 16232.CRD

P.I.D.: 027-557-529

ISSUED TO: RESORT MUNICIPALITY OF WHISTLER

CIVIC ADDRESS: 1350 CLOUDBURST DRIVE

The location of the features certified by this plan has been determined from existing survey monumentation and does not purport to be a location certified in relation to the property boundaries.

Douglas J. Bush ASc.T, RSIS
Applied Sience Technologist (Geomatics)

This 5th Day of September 2019

PERMIT.: FOUNDATION

JOB NO.: J19040

DWG.: 19181D-FDN

SHEET:

WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 3, 2019	**REPORT:**	19-155
FROM:	Corporate and Community Services	**FILE:**	854
SUBJECT:	COMMUNITY EMERGENCY PREPAREDNESS FUND – VOLUNTEER AND COMPOSITE FIRE DEPARTMENTS EQUIPMENT AND TRAINING		

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council endorse the Self Contained Breathing Apparatus Air Management Project application and, if successful, direct staff to provide overall grant management as per the Union of British Columbia Municipalities' grant requirements.

REFERENCES

Appendix "A": Self Contained Breathing Apparatus (SCBA) Air Management Project Grant Application and Proposed Budget

PURPOSE OF REPORT

The purpose of this report is to obtain Council's endorsement of a grant application to the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF). The application seeks to fund the purchase of a Compressed Air Filling Station (CAFS) for use by the Whistler Fire Rescue Service (WFRS). For the RMOW to be eligible for UBCM grant funding a Council Resolution indicating support for the grant application and direction to provide overall grant management must be submitted with the application.

DISCUSSION

Background

UBCM is currently accepting grant applications to the CEPF Volunteer and Composite Fire Departments Equipment and Training Program. The intent of this funding stream is to build the resiliency of volunteer and composite fire departments through the purchase of new or replacement equipment. The RMOW is applying to the UBCM to fund a portion of the WFRS's 2020 capital project, entitled Firefighting Equipment Replacement (S013) intended for the purchase of a CAFS.

The initiative encompasses purchasing a used or refurbished CAFS from an accredited fire and equipment service provider for use by the WFRS. A CAFS is used to refill the compressed air cylinders found on the SCBA units. An SCBA unit provides firefighters with clean breathable air and is considered a firefighter's most vital lifeline during emergency operations in the field, making SCBA units and filling stations a critical piece of personal protective equipment.

The WFRS currently owns one compressed air filling station that is housed at Fire Hall 1. If this project is implemented, the WFRS SCBA compressed air filling capacity will be doubled meaning less downtime for firefighting operations and an important redundancy should one system fail.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Health and Social	The resort community is safe for both visitors and residents, and is prepared for potentially unavoidable emergency events	The intent of this UBCM funding stream is to build the resiliency of volunteer and composite fire departments. By increasing the capacity of the WFRS, the RMOW is better prepared to respond to emergency events.
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities	The RMOW is continuously looking for opportunities to leverage provincial funding opportunities. If successful, this grant will fund required equipment at no cost to the RMOW.

OTHER POLICY CONSIDERATIONS

SCBA equipment is deemed a WorkSafeBC requirement for firefighters working in hazardous environments.

BUDGET CONSIDERATIONS

There are no impacts to the RMOW budget for purchase of the SCBA CAFS. If successful, the CAFS purchase will be funded entirely through the UBCM grant.

COMMUNITY ENGAGEMENT AND CONSULTATION

N/A

SUMMARY

The RMOW wishes, through UBCM grant funding, to purchase an SCBA CAFS. The purchase of this equipment will increase the capacity of WFRS to respond to emergencies in Whistler.

Respectfully submitted,

Ryan Donohue
EMERGENCY SOCIAL SERVICES COORDINATOR

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

UBCM

Community Emergency Preparedness Fund

Volunteer & Composite Fire Departments Equipment & Training

2019 Application Form (Updated October 2019)

Please complete and return the application form by **November 15, 2019**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

SECTION 1: Applicant Information	**AP** *(for administrative use only)*
Name of Primary Applicant: Whistler Fire Rescue	Date of Application: 11/01/19
Contact Person*: Ryan Donohue	Position: Emergency Program Coordinator
Phone: (604) 935-8473	E-mail: rdonohue@whistler.ca

** Contact person must be an authorized representative of the applicant.*

SECTION 2: For Regional Projects Only
1. Identification of Partnering Applicants. For all regional projects, please list all of the partnering applicants included in this application. Refer to Sections 2 and 3 in the Program & Application Guide for eligibility. N/A
2. Rationale for Regional Projects. Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request. N/A

SECTION 3: Project Summary
3. Name of the Project: SCBA Air Management Project 2020
4. Project Cost & Grant Request: Total Project Cost: $25,000.00 Total Grant Request: $25,000.00

The Whistler Fire Rescue Service would purchase a used or refurbished compressed air filling station (JordAir Integra- 180 or similar) from an accredited fire and equipment service provider (Rocky Mountain Phoenix or similar). This unit would be installed temporarily at Spring Creek Firehall 3 at 1505 Spring Creek Drive in Whistler BC. All equipment would be certified and or come with applicable warranty to ensure operability for long term usage. In 2021, Whistler Fire would endeavour to transfer this unit into a trailer and incorporate it into our onsite decontamination unit for firefighters on scene of structure fires or hazardous materials incidents.

9. **Resiliency.** Describe how the proposed project will build the resiliency of volunteer or composite fire departments in your community.

The availability of compressed air for filling Self- Contained Breathing Apparatus is essential for any fire department especially for interior operations in Inherently Dangerous to Health and Life incidents. This meets the BC Playbook requirements for a full service fire department for interior operations 'authoring firefighting activities that include entry into structures for the purposes of firefighting/extinguishment.' SCBA is purpose built for this goal and is required under Worksafe regulations in order to enter a structure under these conditions. This project will increase the capacity to provide the compressed air to SCBA by doubling the number of bottles that can be filled at one time. This translates into less downtime in firefighting operations and provides a backup system should one fail. Should the current infrastructure fail or become inaccesibile by disaster the second system will provide firefighters with an adequate supply of air for SCBA to continue firefighting operations. Due to Whistler's geographic location, we are inibited by the lack of readlily available service providers or filling stations from neighbouring fire departments.

10. **Mental Well-Being.** Describe the extent to which proposed training will specifically address the mental wellbeing of eligible fire department staff and volunteers.

In the past few years, Whistler Fire Rescue has recognized the increased risk that firefighters are exposed to and developed a robust exposure control plan to mitigate these risk factors. As such, the availability, training and use of personal protective equipment has become the number one priority for firefighters in environments where they may be exposed to contaminants that could pose a long term risk to their health and well being. SCBA is now being more widely used in situations of uncertainty of risk to prevent exposure to unknown contaminents such as asbestos even if there is no immediate risk. This gives firefighter assurance that they will not be uneccessarily exposed to risks that may effect their long term physical health and mental well- being.

11. **Transferability**. Describe the extent to which the proposed project may offer transferable resources and supplies to other communities (e.g. trained staff and/or equipment that will be made available to other communities, training resources other communities will be invited to utilize, etc.).

This project will provide redundancy for not only Whistler Fire Rescue but neighbouring departments in the Sea to Sky corridor who are exposed to the same risks. Whistler Fire currently has agreements in place with Garibaldi Fire, Squamish and Pemberton for mutual aid. This mutual aid has been exercised in larger events over the years and the departments often work together in emergency events. Whistler Fire would extend this increased capability for filling SCBA to any neighbouring dept that needed it. Once this

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application.	
All applicants are required to submit: ☑ Completed application form ☑ Detailed project budget	Local government, First Nation or improvement district applicants must submit: ☐ Council or Board resolution, Band Council Resolution or Treaty First Nation Resolution, or improvement district Trustee resolution indicating support for the current proposed activities and willingness to provide overall grant management To Follow
Regional project applicants are required to submit: ☑ Resolution or motion from each partnering applicant clearly stating their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf	Legally incorporated society-run fire department applicants must submit: ☑ Board of Directors motion indicating support for the current proposed activities and willingness to provide overall grant management ☑ Current Certificate of Good Standing ☑ Up to 3 letters of support from local organizations or agencies (local government, Band office, Chamber of Commerce, etc.)

SECTION 6: Signature	
I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our jurisdiction (or appropriate approvals are in place).	
Name: GEORGINA SUTTON	Title: ADMIN ASST - WFRS
Signature: *An electronic or original signature is required.*	Date: NOV 15, 2019

Submit applications to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 3, 2019	**REPORT:**	19-157
FROM:	Infrastructure Services	**FILE:**	546
SUBJECT:	WHISTLER TRANSIT SYSTEM ANNUAL OPERATING AGREEMENT AMENDMENT NO. 1 EFFECTIVE DECEMBER 7, 2019		

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council authorize the Mayor and Municipal Clerk to execute the "2019-2020 Whistler Transit System Annual Operating Agreement Amendment – December 7, 2019" for the period April 1, 2019 through March 31, 2020 attached as Appendix "A" to Administrative Report to Council No. 19-157.

REFERENCES

Appendix "A" – Whistler Annual Operating Agreement Amendment No.1 Effective December 7, 2019
Appendix "B" – Term Sheet

PURPOSE OF REPORT

The purpose of this Report is to present and seek Council approval for the attached amendment to the 2019-2020 Annual Operating Agreement between British Columbia (BC) Transit, and the Resort Municipality of Whistler (RMOW) for the operation of the Whistler Transit System from April 1, 2019 to March 31, 2020.

DISCUSSION

Background

The Whistler Transit System is operated under agreements between BC Transit and the RMOW, and a separate agreement between BC Transit and the contracted operating company, Whistler Transit Ltd. (a wholly owned subsidiary of Pacific Western Transportation) through the BC Transit Regional Transit Systems program. The Whistler Transit System Annual Operating Agreement (AOA) formalizes the contract between BC Transit and the local government from April 1 through March 31 annually. It establishes the projected budget for the local Whistler Transit System, as summarized in Appendix "B", as well as defines hours of operation, revenues, costs, leasing payments, and BC Transit's financial contribution for the defined term.

Annual Operating Agreement (AOA) Amendment No. 1 Effective December 7, 2019

The 2019-2020 Whistler Annual Operating Agreement was presented to Council on September 19, 2019 in Administrative Report No. 19-121. The Whistler Transit System AOA Amendment No. 1 Effective December 7, 2109 is attached as Appendix "A". Updates by BC Transit include changes to

Schedule "B": Service Specifications, and Schedule "C": Budget to reflect the second phase (the remaining 400 hours of the 2,500 and delivery of two vehicles) of the authorized 2019/2020 expansion hours that were outlined and presented to Council (Report No. 18-096) at the July 24, 2018 Council Meeting when the Expansion Memorandum of Understanding (MOU) 2019-2022 was endorsed. The system now has a total of 72,700 annual service hours (amended from 72,300 hours) and a base fleet of 31 buses (increased from 29), all of which are compressed natural gas (CNG) vehicles.

The phase two expansion hours and additional buses are used in the winter 2019/2020 schedule to:

- start full winter transit service on December 7, 2019 – eight days earlier than last year; and
- increase the number of buses on Route 10-Valley Express, which is designed to connect residents that live north and south of the Village to employment and recreation areas south and north of the Village.

This amendment also includes costs associated with work performed at the Whistler Transit Facility over the summer to maintain the stormwater settling pond including fish removal, dredging and replanting. This work was identified after the original 2019/2020 Annual Operating Agreement – Schedule "C": Budget was prepared and thus was added to the December 7, 2019 Amendment No.1. It was also determined that $100,000 of the Whistler Transit System Operating Reserve would be included in the amendment to offset this unplanned cost. These changes are seen in the "Total Costs" line item in Schedule "C": Budget Whistler Conventional.

Future Expansions

As the Whistler Transit System is continuing to see ridership growth on the Route 10-Valley Express, the RMOW is working with BC Transit to increase service on this route during the spring/summer/fall schedule in 2020. BC Transit and the RMOW will monitor the current early winter level of extra service and the performance of the full winter schedule to plan for appropriate future expansions and refinements to the Route 10-Valley Express as well as the other routes.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Transportation	The transportation system efficiently meets both the short and long-term needs of all users. The convenience and seamlessness of the preferred transportation system to, from and within Whistler ensures usage rates continue to rise.	Transportation congestion to, from and within Whistler is an issue both in the winter and in the summer. Transportation infrastructure and policy affect almost all parts of the resort community. The Transportation Advisory Group, which is composed of a group of diverse stakeholders including BC Transit, has been reviewing the transportation issues as well as data collected related the current issues and has recommended implementation of short-term and medium-term actions. The expanded transit service is moving Whistler toward the goal of improving transportation for everyone – residents, employees and visitors. It was also recommended that the cost of the
Partnership	Partners work together to achieve mutual benefit. Whistler partners and stakeholder work together to effectively and efficiently achieve Whistler 2020 and partner objectives.	
Finance	The long-term consequences of decisions are carefully considered. Whistler lives within its financial means.	

Resident Affordability	Residents have access to affordable goods and services that meet their needs.	expanded transit service be off-set by parking fees.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Finance	Whistler lives within its financial means.	The Transportation Advisory Group Whistler Transportation Action Plan 2018-2028 endorsed by Council authorized utilizing the Community Transportation Initiative Fund, generated from user pay parking in Day Lots 1-5, with the approval of the Day Lot Operating Committee to offset the cost of the increased transit service.

OTHER POLICY CONSIDERATIONS

The 2019/2020 Whistler Transit System service is guided by the Sea-to-Sky Transit Future Plan (December 2015) the 1-Valley Connector Review (July 2017), the Route 10 Valley Express Post Implementation Review (April 2019) and the existing Official Community Plan as well as the TAG Vision, Goals, short-term and medium-term Transportation Action Plans.

BUDGET CONSIDERATIONS

The Whistler Transit System AOA costs from April 1, 2018 to March 31, 2019 are summarized in Appendix “B” and are accommodated in the 2019 RMOW budget for transit service. January, February and March 2020 costs are included in the draft 2020 municipal transit operating budget. BC Transit’s fiscal year starts on April 1, while the municipality’s starts on January 1, so there is a difference between the municipal annual budget and the AOA budget summarized in Appendix “B”. The total maximum annual cost of the Whistler Transit System will be $11,792,321, an increase of $146,973 from the 2019/2020.

It is important to note that the municipal share of costs associated with the additional 400 annual hours (and the associated additional vehicles) to the Whistler Transit System is part of the Community Transportation Initiative (CTI) funding approved on June 6, 2017 as part of the Whistler 2017 Transportation Action Plan outlined in Administrative Report to Council No. 17-062. This funding from the CTI, generated from user pay parking in Day Lots 1-5, has also been endorsed by the Day Lot Operating Committee.

The Budget in AOA Amendment No.1 Effective December 7, 2019 also included an increase in farebox (ridership) revenue and the allocation of $100,000 from the Whistler Transit System Operating Reserve managed by the BC Transit finance team. The RMOW’s net funding obligation has increased by $32,134 for the 2019/2020 AOA. This amount is accommodated within the approved 2019 and proposed 2020 municipal budgets, and will be funded from the CTI fund.

COMMUNITY ENGAGEMENT AND CONSULTATION

The transit service expansion accommodated in Amendment No.1 to the 2019-2020 Whistler Transit System AOA reflects the implementation of the Transportation Advisory Group Whistler Transportation Action Plan 2018-2028 (endorsed by Council on October 2, 2018). This plan was developed through an

extensive open process involving the Transportation Advisory Group (TAG) working through materials and potential actions and bringing forward potential ideas to the community through surveys, the Transportation Forums, many presentations to Council and to stakeholders from 2016 to 2018. All material related to the TAG's work is posted on www.whistler.ca/MovingWhistler .

The development, implementation and refinement of the Route 10-Valley Express was conducted in a parallel process led by BC Transit and summarized in Council Report No. 17-085, No. 18-096 and No. 19-069 endorsed by Council on July 18, 2017, July 24, 2018 and May 14, 2019 respectively.

SUMMARY

The 2019-2020 Whistler Transit System AOA – Amendment No.1 Effective December 7, 2019 updates Schedule "B": Service Specifications with the additional 400 annual service hours and Schedule "C": Budget with the cost associated with the additional service hours as well as the unplanned costs for the maintenance of the stormwater pond associated with the Whistler Transit Facility. The AOA budget for the local Whistler transit system, as summarized in Appendix "B" – Term Sheet, defines hours of operation, revenues, costs, leasing costs, and BC Transit's financial contribution for the defined term. This amendment to the agreement has increased the RMOW's net funding obligation for the 2019/2020 AOA – Amendment No.1 by $32,134. This amount is accommodated within the approved 2019 and proposed 2020 municipal budgets which includes contributions from the Community Transportation Initiative Fund generated from user pay paying in Day Lots 1-5.

Council is requested to authorize the Mayor and Municipal Clerk to execute the 2019-2020 Whistler Transit System AOA – Amendment No.1 Effective December 7, 2019.

Respectfully submitted,

Emma DalSanto
TRANSPORTATION DEMAND MANAGEMENT COORDINATOR

for
James Hallisey, P. Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

APPENDIX A

Whistler

ANNUAL OPERATING AGREEMENT

between

THE RESORT MUNICIPALITY OF WHISTLER

and

BRITISH COLUMBIA TRANSIT

Amendment #1

Effective

December 7, 2019

INFORMATION CONTAINED IN THIS AGREEMENT IS SUBJECT TO THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT. CONSULT WITH THE AUTHORITY PRIOR TO RELEASING INFORMATION TO INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.

ANNUAL OPERATING AGREEMENT

BETWEEN:

THE RESORT MUNICIPALITY OF WHISTLER

(the "Municipality")

AND:

BRITISH COLUMBIA TRANSIT

(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

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SECTION 1: DEFINITIONS

Unless agreed otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

a) "Annual Operating Agreement" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
b) "Transit Service Agreement" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

a) The parties agree that the effective date of this agreement is to be December 7, 2019 whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2020 except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
c) Either party may terminate this agreement as follows:
    a. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.
    b. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom Of Information And Protection Of Privacy Act* ("FOIPPA"). Any information developed in the performance of this Agreement, or any personal information obtained, collected, stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to

the provisions of the FOIPPA including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of the FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

a) Amendment: This agreement may only be amended in writing signed by the Municipality and the Authority and specifying the effective date of the amendment.
b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
d) Operating Reserve Fund: In accordance with OIC 594, in fiscal year 2015/16, BC Transit established a Reserve Fund to record, for each local government, the contributions that BC Transit has received but has not yet earned.
    a. BC Transit will invoice and collect on monthly Municipal invoices based on budgeted Eligible Expenses.
    b. Any expenditure of monies from the Reserve Fund will only be credited towards Eligible Expenses for the location for which it was collected.
    c. Eligible Expenses are comprised of the following costs of providing Public Passenger Transportation Systems:
        i. For Conventional Transit Service:
            1. the operating costs incurred in providing Conventional Transit Service excluding interest and amortization;
            2. the amount of any operating lease costs incurred by BC Transit for Conventional Transit Services;
            3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
            4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
        ii. For Custom Transit Service:
            1. the operating costs incurred in providing Custom Transit Service excluding interest and amortization, but including the amount paid by BC Transit to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
            2. the amount of any operating lease costs incurred by BC Transit for Custom Transit Service;

3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and,
4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;

d. Eligible Expenses exclude the costs of providing third-party 100%-funded services; and,
e. BC Transit will provide an annual statement of account of the reserves received and utilized, including any interest earned for each local government.

e) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.

SECTION 8: GOVERNING LAW

This Agreement is governed by and shall be construed in accordance with the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the government of Canada.

SECTION 9: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or pdf copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 10: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed or if mailed by prepaid registered mail to the Authority at:

BRITISH COLUMBIA TRANSIT
c/o President & CEO
P.O. Box 610
520 Gorge Road East
Victoria, British Columbia V8W 2P3

and to the Municipality at:

THE RESORT MUNICIPALITY OF WHISTLER
c/o General Manager Infrastructure Services
4325 Blackcomb Way
Whistler, BC V0N 1B4

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

AMENDMENT #1
The Resort Municipality of Whistler
Annual Operating Agreement 2019/20
This will confirm our agreement to amend the Schedule B: Service Specifications, and Schedule C - Budget

IN WITNESS WHEREOF, the parties have hereunto set their hand this ___ day of _____, 20____.

THE RESORT MUNICIPALITY OF WHISTLER

_____

_____

BRITISH COLUMBIA TRANSIT

_____
Errin Pinkerton, Chief Executive Officer

_____
Chief Financial Officer

SCHEDULE "A": TARIFF AND FARES

WHISTLER CONVENTIONAL TRANSIT

a) Fare Free Zone:
A fare free zone will be comprised of the Village Shuttle route. This route includes passengers boarding and alighting at Gondola Transit Exchange, Blackcomb Way, Village Gate Boulevard, Northlands Boulevard, Lorimer Road (east of Highway 99), Spearhead Road and Painted Cliff Road. Any passengers travelling onto or west of Highway 99 pay regular fare.

b) Single Cash Fares:

i)	Adult	$2.50
ii)	Concession	$2.50
iii)	Child 5 years and under	Free (when accompanied by an adult)
iv)	Accessible Transit Attendant	Free

d) **Prepaid fares**

Effective July 1, 2017

	Adult	Concession
1 Day pass	$7.00	$7.00
Book of 10 Tickets	$22.50	$18.00
Monthly Pass	$50.00	$40.00
6 Month Pass	$270.00	$216.00
12 Month Pass	$510.00	$410.00

d) BC Bus Pass valid for the current calendar year and available through the Ministry of Housing and Social Development.

e) CNIB Pass available from the local office of the CNIB.

f) BC Transit Employee Bus Pass

SCHEDULE "B": SERVICE SPECIFICATIONS

Whistler Conventional

Transit Service Area: The boundaries of the Whistler Transit Service Area shall be the corporate boundaries of the Resort Municipality of Whistler.

Annual Service Level: for Whistler Conventional shall be **72,700** Revenue Service Hours.

Exception Days annually for the Whistler Conventional are:

Exception Days	**Service Level**
Easter Monday	Sunday Service
Victoria Day	Sunday Service
Canada Day	Sunday Service
BC Day	Sunday Service
Labour Day	Sunday Service
Thanksgiving Day	Sunday Service
Remembrance Day	Sunday Service
Christmas Day	Sunday Service
Boxing Day	Sunday Service
New Years Day	Sunday Service
Martin L King Day	Sunday Service
Family Day	Sunday Service

SCHEDULE "C": BUDGET

WHISTLER CONVENTIONAL

	OFFICIAL AOA AMENDMENT #1 2019/20
TOTAL REVENUE	$2,822,949
TOTAL OPERATING COSTS	$9,914,552
TOTAL COSTS (including Local Government Share of Lease Fees)	$11,792,321
NET LOCAL GOVERNMENT SHARE OF COSTS	**$4,125,702**

APPENDIX B

TERM SHEET:	**APRIL 1, 2019 to March 31, 2020** **WHISTLER ANNUAL OPERATING AGREEMENT – AMENDMENT#1** **Effective December 7, 2019**
Parties:	BC Transit and the Resort Municipality of Whistler
Term:	April 1, 2019 to March 31, 2020 for the Whistler Transit System.
Description:	This agreement establishes the level of transit service, costs and maintenance of the Whistler Transit System. In particular, costs such as the variable hourly rate and the cost per kilometre are specified by the agreement. The amendment to the agreement updates the level of transit service to include phase two of the approved expansion hours which affects the total cost. The amendment also includes costs associated with unplanned work to maintain the stormwater settling pond as well as a transfer of $100,000 from the Whistler Transit Sytsem Operating Reserve.
Costs:	The total maximum annual cost of the Whistler Transit System will be $11,792,321, an increase of $146,973 from the 2019/2020. The BC Transit contribution will be $4,582,414*. The total budgeted system revenue and local administration/operating credit are $2,984,205 resulting in a net municipal share of costs of $4,125,702, an increase of $32,134 from the 2019/2020.

*Does not include BC Transit share of Lease Fees.

WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 3, 2019	**REPORT:**	19-156
FROM:	Corporate and Community Services	**FILE:**	4530
SUBJECT:	2020 BUDGET GUIDELINES		

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council direct the Director of Finance to prepare the "Five-Year Financial Plan 2020-2024 Bylaw" based on these specific guidelines:

- To implement a 2.8 per cent increase to property value taxes in 2020;
- To implement a 2.0 per cent increase to sewer parcel taxes and user fees in 2020;
- To implement a 2.0 per cent increase to solid waste parcel taxes and fees in 2020;
- To implement a 2.0 per cent increase to water parcel taxes and user fees in 2020; and
- To include the project amounts as described in Appendix "A" and attached to Administrative Report to Council No. 19-156.

REFERENCES

Appendix "A" – Proposed Project Listing
Appendix "B" – Proposed Departmental Revenue and Expenditure Summary

PURPOSE

The purpose of this Report is to advise Council of staff's proposed budget guidelines and to obtain a Council resolution for the basic guidelines to be used when preparing the Five-Year Financial Plan 2020-2024.

DISCUSSION

Preparation of the 2020 budget is guided by a wide range of plans and policies, including in particular the RMOW Corporate Plan, and is further informed by information gathered throughout the year through committees as well as ongoing surveys and studies. Some example contributors include the Transportation Advisory Group (TAG), Mayor's Task Force on Resident Housing, as well as input associated with the Official Community Plan and Vision Update.

Based on the best available data, reasonable changes have been made to expectations for non-tax revenue sources such as parking and building permit fees. Strong economic activity in the resort has endured and indexed fees for municipal facilities give staff a degree of visibility. These revenue increases reduce the weight borne by property taxes for meeting the financial needs of a growing community. "Non-Market Change", or taxpayers who are new to the assessment roll, also reduce

amount of increase required of existing taxpayers. These new taxpayers result from new construction, rezoning, and subdivision.

During the budget preparation process staff has worked to find methods to deliver expected service levels efficiently, in an environment of generally rising costs and volumes of purchased goods and services. Expected expenditures for 2020 include reserve contributions that are up relative to last year with the exception of the General Operating Reserve Contribution. Reductions in contributions to this reserve are the result of, and offset by, operating projects whose nature now dictates that the project expenditures are better situated in the operating budget. Reserve contributions are meant to ensure that the future capital maintenance requirements of existing fixed infrastructure can be met, and that the RMOW is financially prepared for potential opportunities, or for unexpected operating interruptions.

The budgeting process is premised on a longer term outlook in order to maintain relatively stable year to year fluctuations in fee and tax rate changes.

The proposed project listing attached as Appendix “A” includes 164 projects with a total possible 2020 expenditure of $41 million (including carry-forward amounts unspent from 2019). Actual expenditure will be dependent on project actualization and completion during the year.

Building on the outcomes of this report, the Five-Year Financial Plan Bylaw is scheduled to be brought forward for consideration of first three readings by Council at the December 17, 2019 Regular Council Meeting.

OTHER POLICY CONSIDERATIONS

Section 165 of the *Community Charter* requires municipalities to prepare a five-year financial plan to be adopted annually by bylaw. Once adopted, the plan is in effect until it is amended, and may be amended by bylaw at any time.

Section 165 (3.1) requires additional disclosure regarding the proportion of revenues from each source and the objectives and policies in relation to the distribution of property value taxes among the different classes. This information will be provided in Schedule “C” of the Five Year Financial Plan Bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION SUMMARY

The financial budget of the municipality is impacted throughout the year by many planning and engagement inputs. These engagement processes have culminated in several budget specific meetings, including the community meeting held on November 12, 2019. The community meeting was attended by approximately 25 members of the public. In addition, budget information, presentations and videos have been available on the municipal website. An email address specific to budget feedback has been made available. All comments have been included in the Council correspondence for this Meeting.

SUMMARY

The proposed 2020 budget provides for reasonable increases to municipal property tax and utility revenue while maintaining levels of service to the community and resort visitors. Leadership from the Audit and Finance Standing Committee and Council, and the efforts of municipal staff at all levels are critical to this process.

Respectfully submitted,

Carlee Price
DIRECTOR OF FINANCE

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

PROPOSED 2020-2024 PROJECT BUDGETS

The Resort Municipality of Whistler | December 3, 2019

THE PREMIER MOUNTAIN RESORT COMMUNITY
MOVING TOWARD A SUSTAINABLE FUTURE

WHISTLER

SUMMARY OF PROPOSED PROJECTS

Projects proposed for the 2020-2024 financial plan consist of 164 projects. Total proposed budget cost in 2019 is $41.0 million. This includes up to $11.1 million that was not used and carried forward from the 2019 project budget. The previous financial plan, 2019-2023 included $41.0 million in project costs for the 2019 year.

2020 Projects

163 Projects

$41.0 million

Includes $11.1 million carried forward from 2019 budget

PROPOSED PROJECTS BY DIVISION AND DEPARTMENT

The following table provides a summary of proposed project amounts by Division and Department for the years 2020 through 2024.

	2019 Carry Fwd to 2020	Budget 2020	Budget 2021	Budget 2022	Budget 2023	Budget 2024	External Funding
Department Total: Mayor & Council	5,000	-	-	-	-	-	-
Division Total: Mayor and Council	**5,000**	-	-	-	-	-	-
Department Total: Administrator	40,000	115,000	150,000	20,000	15,000	-	-
Department Total: Communications	-	50,000	50,000	-	-	-	-
Department Total: Corporate, Economic & Environmental Services	32,000	118,000	75,000	10,000	10,000	10,000	-
Department Total: Human Resources	30,000	104,000	-	-	-	-	-
Division Total: CAO Office	**102,000**	**387,000**	**275,000**	**30,000**	**25,000**	**10,000**	-
Department Total: Cultural Planning and Development	27,500	140,000	80,000	25,000	25,000	25,000	60,000
Department Total: Division Administration	173,170	442,150	486,200	467,900	320,000	250,000	-
Department Total: Environment Stewarship	-	968,000	905,000	825,000	820,000	780,000	250,000
Department Total: Planning	2,993,000	2,480,664	495,000	170,000	170,000	170,000	-
Department Total: Resort Operations	3,874,046	5,273,889	4,989,186	2,350,156	1,925,156	986,907	200,000
Division Total: Resort Experience	**7,067,716**	**9,304,703**	**6,955,386**	**3,838,056**	**3,260,156**	**2,211,907**	**510,000**
Department Total: Central Services	1,953,225	1,900,916	928,000	2,389,246	1,973,090	1,350,000	-
Department Total: General Manager	-	177,000	32,600	33,000	33,600	34,000	-
Department Total: Sewer Fund	700,000	6,066,500	11,209,500	4,153,000	3,062,000	3,397,000	-
Department Total: Solid Waste	475,546	1,244,454	445,000	470,000	695,000	305,000	335,000
Department Total: Transit	75,000	80,000	175,000	10,000	-	-	-
Department Total: Transportation	53,300	3,925,000	3,855,000	2,955,000	1,260,000	1,235,000	860,000
Department Total: Water Fund	200,000	4,272,500	4,827,500	5,142,500	11,642,500	1,077,500	-
Division Total: Infrastructure Services	**3,457,071**	**17,666,370**	**21,472,600**	**15,152,746**	**18,666,190**	**7,398,500**	**1,195,000**
Department Total: Finance	10,000	15,000	-	-	-	-	7,500
Department Total: Legislative Services	17,500	20,000	22,500	157,800	-	-	92,500
Department Total: Information Technology	179,550	687,750	714,350	429,000	464,500	370,500	-
Department Total: Whistler Public Library	34,000	310,000	330,000	325,000	195,000	153,000	15,000
Department Total: Recreation	-	31,000	32,000	33,000	35,000	-	-
Department Total: Meadow Park Sports Centre	258,396	427,570	547,915	705,491	1,470,125	687,200	-
Department Total: Protective Services	14,700	740,000	108,000	20,000	20,000	-	223,000
Department Total: Fire Rescue Service	-	231,000	190,000	192,500	192,500	127,500	26,000
Division Total: Corporate and Community Services	**514,146**	**2,462,320**	**1,944,765**	**1,862,791**	**2,377,125**	**1,338,200**	**364,000**
Total	**11,145,933**	**29,820,393**	**30,647,751**	**20,883,593**	**24,328,471**	**10,958,607**	**2,069,000**

International Partnerships

Division	**Mayor and Council**
Department	**Mayor & Council**
Project	**A084**
Project Manager	**Bradbury, Wanda**

Public Description

The Resort Municipality of Whistler signed a Friendship Pact with the French mountain resort area Les Deux Alpes in July 2018. Whistler and Les Deux Alpes share the experiences of renowned winter ski and snowboard activities and summer mountain biking. Importantly, both share a focus on the preservation of community and the environment. The Friendship Pact began with an invitation from Les Deux Alpes Mayors to delegates from Whistler municipality, resort operations and tourism (Whistler Blackcomb and Tourism Whistler), local biking association (WORCA), real estate and housing representatives and Ecole La Passerelle to visit in July 2018. The 2020 budget is for a visit from Les Deux Alpes representatives to Whistler.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Friendship City - Les Deux Alpes	Project Services	$5,000	$0	$0	$0	$0
	Total	$5,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Audain Art Museum-Founders Program

Division	**CAO Office**
Department	**Administrator**
Project	**A034**
Project Manager	**Furey, Michael**

Public Description

The Audain Art Museum (AAM) will house one of the world's finest collections of old First Nations masks, a superb collection of Emily Carr paintings, and works by some of Canada's post war artists, who are known throughout the country as the British Columbia modernists. The creation of an art museum is consistent with long-term plans to build cultural tourism in Whistler. This project will provide a significant opportunity for both the Audain Art Museum and the resort community with the potential to enhance the visitor experience and to continue to build on Whistler's reputation as a destination for recreation, arts, and culture. In support of the significant cultural asset to the community and cultural tourism, RMOW will contribute to the AAM Society, $100,000 over a four year period. RMOW will be recognized as a founding member of the AAM.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
AAM Founding Member Contribution	Project Services	$25,000	$0	$0	$0	$0
	Total	$25,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Website

Division	**CAO Office**
Department	**Administrator**
Project	**A041**
Project Manager	**Comeau, Michele**

Public Description

Investment into whistler.ca ensures the RMOW continues to improve navigation, functionality, usability, security and robustness of the municipal website--the virtual front desk of the municipality-- to meet the growing needs and demands of residents and visitors to access municipal information and services online. The website is also an internal resource allowing municipal staff to efficiently share information, provide online services, and support transparency and responsiveness of the organization. A major software update is budgeted for 2021.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General Website Development	Project Services	$0	$130,000	$0	$0	$0
	Total	$0	$130,000	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Home Energy Assessment Rebate

Division	**CAO Office**
Department	**Administrator**
Project	**A049**
Project Manager	**Beresford, Heather**

Public Description

"Since August of 2014, this project (Power Down to Save Up) has been providing municipal rebates on home energy assessment services executed on eligible local homes, by nationally certified energy advisors. This project initiated with a $40,000 grant from BC Hydro (Best Practice research, communication plans and advertising) as well as a $60,000 investment by the RMOW. Since August of 2014 more than 200 assessments have been completed and interest in the program remains strong. Moreover, many participants have used the assessment to catalyze further retrofit rebates from BC Hydro and FortisBC - thereby reducing their home energy consumption. **Closing as at 31 Dec 2019, moving this project into P079**

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Energy Upgrade Incentives (Res & Com) - General	Project Services	$12,000	$12,000	$0	$0	$0
Energy Upgrade Incentives - Communication/Advertising	Project Services	$3,000	$3,000	$0	$0	$0
	Total	$15,000	$15,000	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Corporate Communications

Division	**CAO Office**
Department	**Administrator**
Project	**A051**
Project Manager	**Comeau, Michele**

Public Description

This project is in place to deliver the Community Engagement Review and associated recommendations, which began in 2019. This project is a priority of, and is being guided by, the Governance Committee of Council. The project is also in place to deliver communications initiatives and materials that will support the roll out and implementation of the new Official Community Plan and Vision. This will include an executive summary, dynamic online accessibility for the Official Community Plan as well as a community launch. Updates to municipal corporate identity materials such as stationery and templates to reflect the new plan and vision statement will also be implemented in 2020.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Community Engagement Review	Project Services	$60,000	$0	$0	$0	$0
	Total	$60,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Mayors Task Force on Resident Housing

Division	**CAO Office**
Department	**Administrator**
Project	**A070**
Project Manager	**Metcalf, Toni**

Public Description

MTFRH initiatives seeks to leverage the collaborative process, the interest and involvement of local businesses and relevant member organizations, as well as municipal governance and jurisdiction toward the following primary community goals:
i. Ensuring Whistler continues to meet its minimum local labour force target (75% reside in Whistler)
ii. Ensuring both market and WHA resident restricted housing supply is effectively supporting Whistler's community housing affordability and labour force goals

2020 focus: policy updates to employee housing eligibility for purchase inventory; legal review of mechanisms for enforcing the employee housing covenants; enhanced management information for the employee housing program; and improved administration and reporting

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Mayors Task Force on Resident Housing	Project Services	$10,000	$0	$0	$0	$0
Eligibility and Enforcement	Project Services	$40,000	$0	$0	$0	$0
	Total	$50,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

EPI Initiatives

Division	**CAO Office**
Department	**Administrator**
Project	**A080**
Project Manager	**Metcalf, Toni**

Public Description

Focus of 2020 is on Tourism Research & Economic Modelling ($20k) - This primarily includes purchase of research subscriptions to global economic publications (such as Economic Intelligence Unit and others), that provide global economic forecasts, Canadian, Tourism and industry forecasts in short and long term outlooks. Continue to develop and update economic analytics associated with the EPI Model. This will be a critical input to Strategic Planning as well.
Also includes EPI Communications & Outreach – miscellaneous Economic Development initiatives supporting small businesses/entrepreneurs in Whistler.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
EPI Communications & Outreach	Project Services	$5,000	$5,000	$5,000	$0	$0
Tourism Research Economic Modeling	Project Services	$15,000	$15,000	$15,000	$15,000	$0
	Total	$20,000	$20,000	$20,000	$15,000	$0

Reserve Funding	Percent
Res - General Operating Reserve	58
Res - MRDT 2%	42
	0
	0

Visitor Awareness Guides

Division	**CAO Office**
Department	**Administrator**
Project	**A082**
Project Manager	**Comeau, Michele**

Public Description

Develop and update printed and online materials for a variety of key areas of interest, importance and promotion for visitors. The purpose of the materials is to provide background information, and themed experiences for visitors who are in Whistler visiting, as well as code of conduct and awareness information for important aspects of environmental protection and safety. Areas of material development include, but are not limited to, arts and culture, Olympic and Paralympic legacy, accessibility, road cycling, and other interpretive information themes, as well as safety and protection themes such as recycling, fire hazards, and wildlife encounters. Material would be updated and developed into printed and web friendly story map and web app formats and in some cases other channels such as in resort advertising or interpretive information.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Visitor Awareness Guides	Project Services	$50,000	$50,000	$0	$0	$0
	Total	$50,000	$50,000	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Strategic Planning Committee

Division	**CAO Office**
Department	**Administrator**
Project	**A083**
Project Manager	**Metcalf, Toni**

Public Description

New committee established by Council (SPC). SPC will consider a longer term 20 year horizon in community planning with particular emphasis on Growth Management. Research and modeling of key drivers across the resort will be developed and considered throughout the process, to provide Council with rational and data driven analysis to support decision making.

2020 focus is on development of a long term community planning model that will deliver insights into the key drivers of growth in the community, contemplating economic, social and environmental metrics and their interrelationships. This will enable scenario planning to assist in defining a preferred future for Whistler. Community Engagement is also included as the Strategic Planning committee develops its work, considers scenarios, and identifies possible strategies and targets for the community.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Research and modelling	Project Services	$100,000	$75,000	$10,000	$10,000	$10,000
	Total	$100,000	$75,000	$10,000	$10,000	$10000

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

First Nations Relations

Division	**CAO Office**
Department	**Administrator**
Project	**C069**
Project Manager	**Metcalf, Toni**

Public Description

This project is aimed at continuing to strengthen the relationships between the RMOW and the Squamish and Lil'wat Nations. Funds under this project will be put towards hosting meetings and ceremonies between the governments, cultural competency training for senior RMOW staff, and utilizing consultants to help progress this work.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
First Nations Relations	Project Services	$50,000	$0	$0	$0	$0
	Total	$50,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Collective Bargaining

Division	**CAO Office**
Department	**Human Resources**
Project	**H002**
Project Manager	**Wood, Denise**

Public Description

Collective Bargaining with IAFF and CUPE. The IAFF Agreement will expire on December 31, 2019, this is a contractual obligation affecting Whistler Fire Service employees. The CUPE agreement will expire on December 31, 2019, this is a contractual obligation affecting Utilities, Wastewater Treatment Plant, RCMP, MPSC Facility Maintenance and Central Services employees.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
HR Collective Bargaining	Project Services	$72,000	$0	$0	$0	$0
	Total	$72,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Attendance Management Program

Division **CAO Office**

Department **Human Resources**

Project **H011**

Project Manager **Wood, Denise**

Public Description

Creation and implementation of a formal attendance management program.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Attendance Management Program	Project Services	$10,000	$0	$0	$0	$0
	Total	$10,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Employee Engagement

Division **CAO Office**

Department **Human Resources**

Project **H013**

Project Manager **Wood, Denise**

Public Description

Enhancement to the RMOW employee engagement program by utilizing a new employee engagement survey for 2020.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Employee Engagement Survey	Project Services	$15,000	$0	$0	$0	$0
	Total	$15,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

CAO Executive Search

Division	**CAO Office**
Department	**Human Resources**
Project	**H014**
Project Manager	**Wood, Denise**

Public Description

Funds to engage an executive search firm in the CAO search.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$37,000	$0	$0	$0	$0
	Total	$37,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Learning and Education Initiatives

Division	**Resort Experience**
Department	**Cultural Planning and Development**
Project	**A079**
Project Manager	**Rae, John**

Public Description

L&E initiatives enrich community life while also contributing to economic diversification. During 2020 L&E initiatives include presenting Whistler 101: a series of five seminars to inform and inspire Whistler's residents about Whistler's geodiversity, biodiversity, the arts, history and heritage including the history and heritage of Indigenous Peoples. Each of the subject areas will be presented on multiple occasions over several months. Whistler 101 seminars will provide residents with an enriching, shared learning experience about the community in which we live, and visitor experience will be enhanced by interacting with residents who have the knowledge to advise and encourage visitors to explore Whistler more deeply, or even to respond accurately to questions about the natural world that surrounds us, or about Whistler's history, heritage, and arts. In addition to Whistler 101, L&E invests in initiatives such as the Discover Nature program during July & August in Lost Lake Park, men

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Whistler 101 Seminars	Project Services	$130,500	$55,000	$0	$0	$0
Cultural Tourism initiatives	Project Services	$37,000	$25,000	$25,000	$25,000	$25,000
Whistler 101 Seminars	Provincial Grants	($60,000)	$0	$0	$0	$0
	Total	$107,500	$80,000	$25,000	$25,000	$25000

Reserve Funding	Percent
Res - MRDT 2%	62
Res - RMI 4%	38
	0
	0

Geopark

Division	**Resort Experience**
Department	**Division Administration**
Project	**A072**
Project Manager	**Rae, John**

Public Description

Geoparks are unified areas of geological significance that use geology to promote awareness of natural, climatic, cultural, and historic values, as well as awareness of sustainable use of natural resources, respect for the environment, and geological hazards – all of which can help communities prepare disaster-mitigation strategies. The S2S corridor is Canada's most geologically active area with volcanoes, earthquakes, glaciers, landslides, and floods. This project will improve access to and increase the quality of experiencing several geological sites – 'geosites'; collectively a 'Geopark' – in Whistler adjacent to the existing Sea-to-Sky (S2S) Trail. Geosites in Whistler will be the nucleus of an eventually larger, regional S2S Geopark ideally with UNESCO designation. Upgrading trails and adding infrastructure for viewing and interpretation will encourage increased recreational use of an underutilized asset.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Geopark Infrastructure	Project Services	$100,000	$40,000	$40,000	$40,000	$15,000
Geopark Interpretation	Project Services	$70,000	$10,000	$10,000	$10,000	$15,000
	Total	$170,000	$50,000	$50,000	$50,000	$30000

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Interpretive Panels

Division	**Resort Experience**
Department	**Division Administration**
Project	**A074**
Project Manager	**Rae, John**

Public Description

The refurbishment of outdoor Interpretive Panels on RMOW property throughout Whistler began in 2018. The impetus behind the project was that even though various organizations had been installing Interpretive Panels for approximately 30 years there was no cohesive, coordinated strategy or plan for identifying locations, developing content, fabricating and installing infrastructure, or ongoing maintenance. As a result, Interpretive Panels throughout Whistler existed in a variety of sizes, narrative styles, designs, and infrastructure. Many were in disrepair. Therefore, the goal of this project is to ensure curatorial consistency. Specifically: develop a formal strategy and plan including a process and protocol for the creative development, production, installation, and maintenance of Interpretive Panels in Whistler. At the outset of this project there were 134 Interpretive Panels throughout Whistler addressing Human Heritage, Natural History, and Forest Management. During the first two y

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Creative Development, Production, Installation.	Project Services	$100,000	$100,000	$100,000	$100,000	$50,000
	Total	$100,000	$100,000	$100,000	$100,000	$50000

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Heritage Initiatives

Division	**Resort Experience**
Department	**Division Administration**
Project	**A076**
Project Manager	**Rae, John**

Public Description

The development of a Heritage Strategy & Plan (HS&P) for Whistler is three-year process involving three phases. Phase 1 is complete and involved working with Heritage BC to acquire an understanding of the concept of heritage including defining heritage, examining best practices in other communities, and reviewing various processes for the development of a HS&P. Phase 2 is underway and involves a study to identify the financial implications of implementing a HS&P for Whistler, and the process, timelines, and cost for the development of an HS&P. Phase 3 will include community engagement to identify Whistler's heritage values, broadly defined as "things that matter to Whistler" whether tangible or intangible, ancient or recent, natural or built, aesthetic, social, cultural, or spiritual. The community will be invited to share thoughts about those values and to identify the people, events, traditions, themes, and places that are integral to the character of Whistler, that matter to the co

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Heritage Strategy & Plan	Project Services	$30,000	$0	$0	$0	$0
	Total	$30,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Conference Centre Annual Building Reinvestment

Division	**Resort Experience**
Department	**Division Administration**
Project	**C012**
Project Manager	**Jansen, Jan**

Public Description

Annual re-investment in the Whistler Conference Centre is required to ensure all maintenance needs are adequately addressed This project contributes to the long term viability of the Conference Centre and ensures this Municipal asset is maintained to an acceptable standard.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Conference Centre Improvements - Annual Building Reinvestment	Project Services	$150,000	$150,000	$150,000	$150,000	$150,000
	Total	$150,000	$150,000	$150,000	$150,000	$150000

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Building Department File Scanning

Division	**Resort Experience**
Department	**Division Administration**
Project	**P041**
Project Manager	**Mooney, Joseph**

Public Description

Digitize building permit construction plans for all structures within the municipality other than single family dwellings.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Building Department File Scanning - Scanning	Project Services	$18,000	$18,000	$18,000	$18,000	$18,000
Building Department File Scanning - Courier Fees	Project Services	$2,000	$2,000	$2,000	$2,000	$2,000
	Total	$20,000	$20,000	$20,000	$20,000	$20000

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Seismic and emergency power review

Division	**Resort Experience**
Department	**Division Administration**
Project	**X079**
Project Manager	**Chalk, Timothy**

Public Description

Based on the 2019 Seismic Review Report prepared by Stantec of key Municipal building assets, this multi-year project is intended to address interior restraint projects to protect occupants in the event of an earthquake.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Arc Flash Analysis	Project Services	$17,920	$0	$0	$0	$0
Project Management	Project Services	$10,000	$0	$0	$0	$0
Siesmic implementation	Project Services	$89,400	$138,200	$119,900	$0	$0
	Total	$117,320	$138,200	$119,900	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Cheakamus Crossing Light Replacment Program

Division	**Resort Experience**
Department	**Division Administration**
Project	**X092**
Project Manager	**Chalk, Timothy**

Public Description

This project continues the replacement of the existing Valley Trail lights in Cheakamus Crossing. As part of the original Cheakamus Crossing development, a unique light fixture was installed along the Valley trail and sidewalks which have proven costly to repair and replace. A number of these fixtures have failed or have been damaged beyond repair. This project will replace fixtures with a lamp similar to the RMOW standard and used on the Spring Creek trail.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Contract Services	Project Services	$28,000	$28,000	$28,000	$0	$0
	Total	$28,000	$28,000	$28,000	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

GIS Layer Update Project

Division	**Resort Experience**
Department	**Environment Stewardship**
Project	**P044**
Project Manager	**Beresford, Heather**

Public Description

Geographic Information Systems (GIS) provide a method for storing, displaying and analyzing data to inform decision-making. The Environmental Stewardship and Parks Planning departments will add information such as parks and sensitive habitat information, tree covenants, stream setbacks, water quality data, and as-built documents to the RMOW GIS to provide more information for the public, and streamline referrals and decision-making.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
REX GIS Projects - General	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
	Total	$15,000	$15,000	$15,000	$15,000	$15000

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Energy Program

Division	**Resort Experience**
Department	**Environment Stewardship**
Project	**P079**
Project Manager	**Beresford, Heather**

Public Description

The Province of BC offers the Home Renovation Rebate – Retrofit Partnership (HRR-RP) program with funding provided for two years by the federal Low-Carbon Economy Leadership Fund. The Province has offered local governments the opportunity to 'top-up' planned HRR-RP rebate levels in order to increase retrofit uptake levels, and maximize GHG reductions within our communities. The RMOW will provide a $3,000 fuel switching "top up" incentive for converting oil/propane/natural gas to electric heat pump systems.
Since August of 2014, the Power Down to Save Up program has been providing municipal rebates on home energy assessment services on eligible local homes, by nationally certified energy advisors. This project initiated with a $40,000 grant from BC Hydro as well as a $60,000 investment by the RMOW. Since August of 2014 more than 200 assessments have been completed and interest in the program remains strong.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Efficiency BC Incentives	Other Revenue	$20,000	$0	$0	$0	$0
Home Energy Assessments	Project Services	$15,000	$15,000	$0	$0	$0
	Total	$35,000	$15,000	$0	$0	$0

Reserve Funding	Percent
CARIP Funding	100
	0
	0
	0

Western Toad Infrastructure

Division	**Resort Experience**
Department	**Environment Stewardship**
Project	**P084**
Project Manager	**Beresford, Heather**

Public Description

RMOW Environmental Stewardship & Parks teams have managed the western toad migration at Lost Lake Park for the last decade. It's labour intensive, time consuming and disruptive to the park and special events area late July to mid-August. Based on migration patterns, staff identified infrastructure improvements to reduce staff time, length of park and special event closures/disruptions; and maintain safe migration routes for toadlets. Improvements will allow the special events area to be open and rented out.
Over four years:
1. Replace small culvert at valley trail bridge with open bridge to improve toadlet passage under vs. over valley trail
2. Construct elevated boardwalk and a dock for toadlets to pass under, retaining public water access
3. Replace and extend log retaining wall at beach edge to direct toadlets, vs. annual manually installed fencing blocking public beach access
4. Replace Lost Lake road culvert to improve toadlet use: goal of access road remaining open

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Western Toad Infrastructure	Project Services	$43,000	$50,000	$45,000	$40,000	$0
	Total	$43,000	$50,000	$45,000	$40,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Community Wildfire Protection

Division	**Resort Experience**
Department	**Environment Stewardship**
Project	**S018**
Project Manager	**Beresford, Heather**

Public Description

The RMOW is committed to reducing the risk and impacts of wildfire to our community. A number of wildfire fuel reduction projects have been carried out over the last decade in Lost Lake Park, Kadenwood, Brio, the Benchlands and Alpine Meadows. In 2019, the RMOW and Cheakamus Community Forest began work along the Cheakamus Lake Road which will continue over winter 2020. Fuel thinning is also planned to begin above the Rainbow neighbourhood and other interface areas in 2020. The Cheakamus Community Forest (CCF) and RMOW partner on the landscape fuel break project including the Rainbow project with external funding expected from Forest Enhancement Society BC to be received by the CCF and the RMOW contributing 25-30% of project costs. Wildfire fuel reduction projects will continue in interface areas near developed neighbourhoods outside of the CCF tenure.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Community Wildfire Protection - General	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
Wildfire Consultant	Project Services	$20,000	$20,000	$20,000	$20,000	$20,000
Landscape Fuel Break	Project Services	$250,000	$250,000	$250,000	$250,000	$250,000
Big Timber/Kadenwood Operational Treatment	Project Services	$25,000	$0	$0	$0	$0
Comprehensive Prescription Plan	Project Services	$100,000	$75,000	$0	$0	$0
Rainbow (Block 1, CCF 3 & 4)	Project Services	$200,000	$0	$0	$0	$0
Whistler Interface Prescriptions	Project Services	$0	$0	$30,000	$30,000	$30,000
Whistler Interface Operational Thinning	Project Services	$500,000	$500,000	$500,000	$500,000	$500,000
Whistler Interface Operational Thinning	Provincial Grants	($250,000)	($50,000)	($50,000)	($50,000)	($50,000)
	Total	$860,000	$810,000	$765,000	$765,000	$765000

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Village Enhancement

Division	**Resort Experience**
Department	**Planning**
Project	**P005**
Project Manager	**Pardoe, Martin**

Public Description

Village Enhancement represents an annual reinvestment in the Village to repair and improve the public realm. Specifically, these investments include repairs to the stroll, accessibility and safety improvements, replacement of site furnishings, and pedestrian wayfinding components. Street banners are also included.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Village Enhancement Misc	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
Accessibility	Project Services	$20,000	$10,000	$10,000	$10,000	$0
Street Banners	Project Services	$20,000	$20,000	$20,000	$20,000	$20,000
Repairs	Project Services	$55,000	$50,000	$58,000	$58,000	$58,000
Furnishings	Project Services	$15,000	$15,000	$15,000	$15,000	$0
Vegetation mgmt & view re-establishment	Project Services	$10,000	$10,000	$10,000	$10,000	$10,000
Future projects	Project Services	$0	$0	$42,000	$42,000	$67,000
Street tree replacement Sundial Place and Main St	Project Services	$35,000	$0	$0	$0	$0
New drinking fountains 3	Project Services	$0	$30,000	$0	$0	$0
Village Stroll Emergency Service Gate Rejuvenation	Project Services	$0	$20,000	$0	$0	$0
	Total	$170,000	$170,000	$170,000	$170,000	$170000

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

Village Square & Mall Rejuvenation - Way-finding

Division	**Resort Experience**
Department	**Planning**
Project	**P032**
Project Manager	**Pardoe, Martin**

Public Description

This project completes the Master Way-Finding work in Spruce Grove, Bayly and Lost Lake Parks.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Phase III Wayfinding Tier 2 Parks	Project Services	$25,000	$0	$0	$0	$0
	Total	$25,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Artificial Turf Field

Division	**Resort Experience**
Department	**Planning**
Project	**P051**
Project Manager	**Pardoe, Martin**

Public Description

This project concludes construction of the artificial turf field at Bayly Park in Cheakamus Crossing.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Construction	Project Services	$80,000	$0	$0	$0	$0
	Total	$80,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Park Master Planning

Division	**Resort Experience**
Department	**Planning**
Project	**P053**
Project Manager	**Pardoe, Martin**

Public Description

Flowing from the Recreation and Leisure Master Plan, and in response to resort community needs, this project will review Whistler's existing major destination parks and newly acquired park lands in the context of ageing park infrastructure, existing park capacity and utilization, and, trends in park use. The anticipated outcome is a longer term future redevelopment and development strategy.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Parks master planning resourcing	Project Services	$100,000	$0	$0	$0	$0
	Total	$100,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

Maury Young Arts Centre External Signage Upgrade

Division	**Resort Experience**
Department	**Planning**
Project	**P060**
Project Manager	**Pardoe, Martin**

Public Description

With the recent renaming of Millennium Place, rebranding of WAC to Arts Whistler, and with Whistler's emergence as a cultural destination, this project proposes to replace the building's ineffective external signage and is a carry over of 2018 funding.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Installation	Project Services	$13,873	$0	$0	$0	$0
	Total	$13,873	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Planning Initiatives

Division	**Resort Experience**
Department	**Planning**
Project	**P064**
Project Manager	**Kirkegaard, Michael**

Public Description

Priority Planning Initiatives: Land Use Contract Discharge; Infill Housing; Tourist Accommodation Enforcement; Cheakamus Crossing Neighbourhood Planning; Cannabis Retail Policy and Licensing; Property Maintenance Bylaw; and Bylaw and Process Housekeeping. Funding is required for external technical expertise, community engagement, public notice requirements and legal.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Land Use Contract Discharge	Project Services	$25,000	$0	$0	$0	$0
Bylaw and Process Housekeeping	Project Services	$10,000	$0	$0	$0	$0
Infill Housing	Project Services	$10,000	$0	$0	$0	$0
Cheakamus Crossing Neighbourhood Planning	Project Services	$20,000	$0	$0	$0	$0
Tourist Accommodation Enforcement - Legal	Project Services	$50,000	$0	$0	$0	$0
Cannabis Retail - retail policy and licensing	Project Services	$20,000	$0	$0	$0	$0
Property Maintenance Bylaw	Project Services	$3,000	$0	$0	$0	$0
	Total	$138,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Lost Lake Gateway Improvements

Division **Resort Experience**

Department **Planning**

Project **P072**

Project Manager **Pardoe, Martin**

Public Description

This project serves to undertake landscape and pedestrian circulation improvements to the area in front of the Passiv Haus at the entrance to Whistler's largest and most popular park, Lost Lake. Improvements will be consistent with the Cultural Connector project, which the Passiv Haus is a part of.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Professional Services	Project Services	$0	$25,000	$0	$0	$0
Construction	Project Services	$0	$225,000	$0	$0	$0
	Total	$0	$250,000	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Millar Creek Lands

Division	**Resort Experience**
Department	**Planning**
Project	**P074**
Project Manager	**Pardoe, Martin**

Public Description

This project continues to explore options to potentially secure future park land along Millar Creek.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Professional and adminstrative services	Project Services	$30,000	$0	$0	$0	$0
Purchase	Project Services	$120,000	$0	$0	$0	$0
	Total	$150,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Village Washroom Buildings

Division	**Resort Experience**
Department	**Planning**
Project	**P075**
Project Manager	**Pardoe, Martin**

Public Description

This project builds upon 2019 design work and proposes to construct three washroom facilities in high pedestrian traffic areas of the Village - Whistler Olympic Plaza, Gateway Loop, and adjacent to the Passiv Haus at the entrance to Lost Lake Park, Whistler's largest park. Future phases will consider similar facilities for the Village parking lots.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Professional Services	Project Services	$105,000	$0	$0	$0	$0
Construction - WOPL	Project Services	$2,275,664	$0	$0	$0	$0
Construction - Gateway Loop	Project Services	$1,584,000	$0	$0	$0	$0
Constructin - PassivHaus	Project Services	$616,000	$0	$0	$0	$0
	Total	$4,580,664	$0	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	85
Res - General Capital Reserve	15
	0
	0

Recreational Trail Maps Upgrade and Web Maps

Division	**Resort Experience**
Department	**Planning**
Project	**P081**
Project Manager	**Pardoe, Martin**

Public Description

This project will update existing recreational trail maps in a variety of formats including hard copy, web based and GPS enabled.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Recreational Trail Recreational Trail Maps Upgrade and Web Maps	Project Services	$0	$75,000	$0	$0	$0
	Total	$0	$75,000	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Sightlines Bridge Rejuvenantion

Division	**Resort Experience**
Department	**Planning**
Project	**P082**
Project Manager	**Chalk, Timothy**

Public Description

The Village North Sitelines Bridge, a landmark along Village Stroll is in need of electrical service upgrades, repairs and replacement of heat tracing and, trench drain and paver repairs.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Sitelines Bridge Rejuvenantion	Project Services	$60,000	$0	$0	$0	$0
	Total	$60,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Village Square Paver Rejuvenation

Division **Resort Experience**

Department **Planning**

Project **P083**

Project Manager **Otten, Nancy**

Public Description

Village Square and its surrounding elevated terraces for which the RMOW is responsible for is in need of repairs and paver replacement to address differential settlement and paver deterioration.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$170,000	$0	$0	$0	$0
	Total	$170,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Subdivision Sign Rejuvenation

Division	**Resort Experience**
Department	**Planning**
Project	**X127**
Project Manager	**Chalk, Timothy**

Public Description

There are currently 17 wood neighbourhood signs located at the entrances to the various neigbourhoods in Whistler. These signs were last refinished in 2010. This project is intended to complete another refinish of the sign blade and paint the steel roof.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Contract	Project Services	$55,000	$0	$0	$0	$0
	Total	$55,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

Conference Centre Landscape Improvements

Division	**Resort Experience**
Department	**Planning**
Project	**X157**
Project Manager	**Pardoe, Martin**

Public Description

2020 project scope includes existing condition assessment, design development, costing, and potentially contract drawings and specifications in support of an upgrade to hard and soft landscape elements along Golfers Approach and adjoining areas. Work is expected to include repairs to stairs, broken walls, and landscape improvements.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Conference Centre Landscape Improvements	Project Services	$50,000	$0	$0	$0	$0
	Total	$50,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

Parks Accessibility Program

Division	**Resort Experience**
Department	**Resort Operations**
Project	**P023**
Project Manager	**Russell, Lorne**

Public Description

This ongoing initiative focuses on accessibility upgrades in various parks. Project scope is coordinated with Measuring Up Committee goals and includes improvements such as picnic table upgrades, dock ramp transitions, door latch replacement to accessible standards for all hard courts, addition of an accessible fishing area and railing at Alta Lake Heritage Park dock.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Parks Accessibility	Project Services	$10,000	$10,000	$10,000	$10,000	$10,000
	Total	$10,000	$10,000	$10,000	$10,000	$10000

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Valley Trail Reconstruction

Division	**Resort Experience**
Department	**Resort Operations**
Project	**T021**
Project Manager	**Russell, Lorne**

Public Description

2020-2021 work plans include, installation of a box culvert and raising of a low spot near Berts Alley, painting and corrosion protection of the Nordic bridge, 10 smaller locations on the VT requiring 5-20m patches including: Spring Creek to Millars pond, Meadow near the viewing platform, between Chateau clubhouse and warming hut, Nic North to High school.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Valley Trail Reconstruction	Project Services	$110,000	$110,000	$110,000	$110,000	$110,000
	Total	$110,000	$110,000	$110,000	$110,000	$110000

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

Building General Improvements

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X004**
Project Manager	**Chalk, Timothy**

Public Description

Annual Building Maintenance is a reoccurring budget intended to address mid-size replacement or rejuvenation projects. In 2020, this project is intended to see a number of exterior refinishing tasks to extend the useful life of the building assets.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Contingency	Project Services	$10,000	$10,000	$10,000	$10,000	$10,000
Park Facility Painting	Project Services	$40,000	$40,000	$40,000	$40,000	$40,000
Park Washroom Sani Upgrades	Project Services	$10,000	$0	$0	$0	$0
	Total	$60,000	$50,000	$50,000	$50,000	$50000

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Recreation Trail Program

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X008**
Project Manager	**Russell, Lorne**

Public Description

The Recreational Trail Program has been successfully operating in the Lost Lake Park area with the construction of trails such as "Tin Pants, Molly Hogan and Zappa trails". Similar to work in previous years the 2020 program would focus on the reconstruction of existing trails with rerouting of overly steep sections and rebuilding weak and heavily used trail sections. Recreation trails are extremely popular, sustainable, part of the healthy lifestyle and provide a great visitor experience.

Projects proposed for 2020-2021 include:; Rainbow Falls loop trail improvements and viewing platform, the installation of recreation trail way finding signage based on the recreation trail way finding master plan, continued trail improvements in Lost Lake,, rebuild of Green Lake Loop connection to Sea to Sky Trail at wedge, River Runs Thru It TTF replacements, design/feasibility work for a connection of Train Wreck to Runaway Train and of a unique climbing wall area with trail in Whistler north

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Recreation Trail Program	Internal Charges	$1,000	$1,000	$1,000	$1,000	$1,000
Recreation Trail Program	Internal Inventory	$500	$500	$500	$500	$500
Recreation Trail Program	Project Payroll Costs	$46,000	$46,000	$46,000	$46,000	$46,000
Recreation Trail Program	Project Services	$31,500	$31,500	$31,500	$31,500	$31,500
Recreation Trail Program	Project Supplies	$1,000	$1,000	$1,000	$1,000	$1,000
	Total	$80,000	$80,000	$80,000	$80,000	$80000

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

Park Operations General Improvement

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X012**
Project Manager	**Russell, Lorne**

Public Description

Projects proposed for 2020-2021: Rainbow Alta Lake south house dock improvements, bike rack purchases and installations, tennis court fence repairs, replace canoe portage takeout on RGD, park furniture replacements including picnic tables and new drinking fountains to include bottle filling stations, recreation and VT engineers bridge inspections, disk golf course improvements, slack line installations, Park and Trail mural projects for kiosks, Spruce Grove ball field fence and dugout improvements, bike skills park tune ups.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Contingency in reserve	Project Services	$200,000	$200,000	$200,000	$200,000	$200,000
Dock and Barge Removals	Project Services	$25,000	$25,000	$25,000	$0	$0
	Total	$225,000	$225,000	$225,000	$200,000	$200000

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

Alpine Trail Program

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X055**
Project Manager	**Russell, Lorne**

Public Description

The Alpine Trail Network has seen significant use this past summer in the third season of Into the Mystic, Lord of the Squirrels and Skywalk trails. Work in 2020 will focus on establishing a working ranger station in the alpine to aid in the monitoring, research and education, adding an outhouse, improving signage for trail users, purchasing more trail counters and wildlife cameras for data collection as part of our management strategy.
Habitat mapping will be completed by an area biologist before any further trail development plans are made.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Alpine Trail Program - Construction	Project Payroll Costs	$50,000	$0	$0	$0	$0
Alpine Trail Program - Construction	Project Services	$50,000	$300,000	$300,000	$0	$0
Alpine Trail Program - Construction	Project Supplies	$50,000	$0	$0	$0	$0
	Total	$150,000	$300,000	$300,000	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Municipal Hall Continuing Improvements

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X058**
Project Manager	**Chalk, Timothy**

Public Description

This project has spanned several years to fund a number of upgrades to Municipal Hall including customer service improvements and the roof replacement. In 2019 the entrance stairs and handrails will be upgraded to improve appearance and safety in addition to carpet replacement on the main floor .

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Wayfinding	Project Services	$57,000	$0	$0	$0	$0
	Total	$57,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

WVLC Parkade Rehabilitation Program

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X067**
Project Manager	**Chalk, Timothy**

Public Description

This is a recurring project intended to address rejuvenation projects to extend the useful life of the WVLC parking structures. The projects are based on a Capital Expenditure Plan prepared by Read Jones Christofferson.. The highlight for 2020 is the update of the structure condition assessment, a new condition assessment will inform ongoing reinvestment needs to management the parking assets under RMOW control.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Contingencies	Project Services	$50,000	$0	$0	$0	$0
WVLC Parkade Condition Assessment	Project Services	$100,000	$0	$0	$0	$0
Parkade painting	Project Services	$25,000	$25,000	$25,000	$25,000	$25,000
Proejct Management	Project Services	$10,000	$0	$0	$0	$0
	Total	$185,000	$25,000	$25,000	$25,000	$25000

Reserve Funding	Percent
Res - General Capital Reserve	50
Res - Transportation Works Charges	50
	0
	0

Lighting and Electrical rejuvenation

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X071**
Project Manager	**Chalk, Timothy**

Public Description

Annual Electrical Maintenance is a reoccurring project intended to address larger scope rejuvenation projects, primarily with lighting. The work includes complete relamp of buildings, parkades and trails on a five year interval to ensure optimized service and energy efficiency. BC Hydro Power Smart opportunities and technological upgrades are considered. The benefit is to improve efficiencies and service levels by replacing every lamp every five years at or near the end of its expected service life thus reducing special trips to service lamps and ensuring optimum lamp output. The success of this program will be a significant reduction of lamp failure, improved efficiency in energy and service delivery and a decrease in delays for repair. In addition, this project will also address rejuvenation of upgrades to architectural and festive lighting circuits in Village areas.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Annual Electrical Maintenance - Facilities	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
Annual Electrical Maintenance - Parkades	Project Services	$10,000	$10,000	$10,000	$10,000	$10,000
Annual Electrical Maintenance - Trail & Stroll lighting	Project Services	$20,000	$20,000	$20,000	$20,000	$20,000
Annual Electrical Maintenance - Festive Lighting Upgrades	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
Project Management	Project Services	$15,000	$5,000	$5,000	$5,000	$5,000
Meadow to Alpine pole replacements	Project Services	$30,000	$0	$0	$0	$0
Fitz Trail pole replacements	Project Services	$0	$72,000	$0	$0	$0
Passive Haus to Skate Park lighting upgrades	Project Services	$15,000	$0	$0	$0	$0
Training Berm lighting upgrades - Audain	Project Services	$12,000	$0	$0	$0	$0
Spring Creek to Millars Pond upgrade to LED	Project Services	$0	$0	$100,000	$0	$0
Alpine to Rainbow upgrade to LED	Project Services	$0	$0	$0	$50,000	$0
	Total	$132,000	$137,000	$165,000	$115,000	$65000

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Tennis Court Reconstruction

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X084**
Project Manager	**Russell, Lorne**

Public Description

Whistler parks tennis courts are in need of significant surface repairs to ensure a safe and enjoyable experience.
Works include removal of old asphalt due to root damage, removal of organics below grade, re-compacting, new asphalt, acrylic top coat, new lines and in some sites new fencing.
2020 Locations include Taluswood , Myrtle Phillips (2)

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General	Project Services	$75,000	$0	$0	$0	$0
	Total	$75,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Park and Trail Asbuilt Surveys

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X086**
Project Manager	**Russell, Lorne**

Public Description

Improvement in the tracking of RMOW assets will result in easier access to information and efficient execution of maintenance tasks and inspections.. Field data collection with GPS, photos and data entry of meaningful park, trail and irrigation assets will be recorded and entered into the municipal GIS program.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General	Project Services	$15,000	$0	$0	$0	$0
	Total	$15,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Access Control Upgrades

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X096**
Project Manager	**Chalk, Timothy**

Public Description

This project is an audit and redevelopment of RMOW security and access control services with an objective to clean up inventory and database records. There will also be an analysis of the existing system to understand opportunities for improvements and integration.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Security network connection	Project Services	$39,000	$0	$0	$0	$0
	Total	$39,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Meadow Park Rejuvenation

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X116**
Project Manager	**Pardoe, Martin**

Public Description

Whistler's parks are designed to meet the needs of a variety of user groups while highlighting the scenic qualities that make the resort unique. The park system includes a number of destination parks that have seen tremendous growth in use over recent years as reflected in overall summer visitation. Destination Parks such as Meadow were constructed some 30 years and require reinvestment in aging infrastructure. A condition assessment and valuation study is underway to inform project priorities and specific areas of investment. Meadow Park is foreseen to remain a family focused destination and improvements include the replacement of the waterpark which has reached the end of its life span, playground equipment, enhanced picnic areas and recreational space along the river's edge, formalized off-leash dog facility and reconstructed irrigation/drainage systems. Improvements and programing will be informed through the Park Master Plan process currently underway.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Design	Project Services	$100,000	$0	$0	$0	$0
Build	Project Services	$1,400,000	$473,000	$0	$0	$0
	Total	$1,500,000	$473,000	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Valley Trail Access and Safety Improvements

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X117**
Project Manager	**Russell, Lorne**

Public Description

With increased use of the Valley trail as well as outcomes of the Valley Trail Safety Review, a number of access and safety improvements are planned. Priority areas of improvement include the gateway out of Whistler Village at the Whistler Golf Club, Highway 99 crossing at Nesters Road, Alpha Lake Park/Hwy 99 curb separation, Millar's Pond Park and Nancy Greene and Blackcomb Way intersection.
In addition this project addresses the minor improvements recommended from the VT safety assessment completed in 2018, these include railings, improved signage, reflective markers, crosswalk standards and painting.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Design	Project Services	$100,000	$20,000	$20,000	$20,000	$0
Build	Project Services	$200,000	$95,000	$95,000	$95,000	$0
Valley Trail Safety Assessment Improvements	Project Services	$10,000	$10,000	$10,000	$10,000	$0
	Total	$310,000	$125,000	$125,000	$125,000	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

WAG Kennel upgrades

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X119**
Project Manager	**Chalk, Timothy**

Public Description

As requested by the WAG board, this project is intended to address upgrades to the kennel area in the Animal Shelter. In 2017, Building Services added temporary heating to the kennel area as an interim solution to increase the warmth in the kennels. however the kennel area was not designed with heating in mind and lacks insulation in the walls and ceiling. 2018 work included design development and development permit and detailed cost estimates. The proposed upgrades include the addition of insulation and wall finishes in addition to a permanent heating system intended to provide a warm temperature environment for the animals lodged in the kennels. Construction is expected to be complete in 2020.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Design	Project Services	$140,000	$0	$0	$0	$0
	Total	$140,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Recreational Trailheads

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X121**
Project Manager	**Russell, Lorne**

Public Description

This project entails the construction of new and, revitalization of existing recreational trailheads. With the popularity of the West Side multi use trails, success of the Alpine Trail Program, Rainbow Trail upgrades and Train Wreck suspension bridge access there is a need for new parking options off Alta Lake Road and revitalization of existing trailhead parking areas.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
RTS: Rec Trail Strategy	Project Services	$150,000	$0	$0	$0	$0
	Total	$150,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Municipal Hall Air Conditioning

Division **Resort Experience**

Department **Resort Operations**

Project **X126**

Project Manager **Chalk, Timothy**

Public Description

In response to requests for improved environmental and occupant comfort on the main floor of Municipal Hall, this project is to supply & install air conditioning.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Consulting	Project Services	$80,000	$0	$0	$0	$0
	Total	$80,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Electric Vehicle Charging Station

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X128**
Project Manager	**Chalk, Timothy**

Public Description

This project is addresses increasing upgrades and rejuvenation due to demand for electric vehicle charging stations. The project will see the upgrade of a number of stations from single port to dual port. This project will take advantage of opportunities and incentives from manufacturers and Hydro to reduce the expense.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$10,000	$10,000	$10,000	$10,000	$0
	Total	$10,000	$10,000	$10,000	$10,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Park Washroom - Counter Top Rejuvenation

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X130**
Project Manager	**Chalk, Timothy**

Public Description

Many of the Park washrooms were constructed about 20 years ago and have offered reliable service since. Recent inspection has identified that the counter tops in the washrooms are nearing end of life. This project is intended to complete the replacement of the worn counters with a maintenance free alternative in the four main park washrooms, Rainbow Park, Meadow Park, Spruce Grove Park and Lost Lake Park.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Supply & install	Project Services	$40,000	$0	$0	$0	$0
	Total	$40,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Alta Vista Works Yard - training room upgrades

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X131**
Project Manager	**Chalk, Timothy**

Public Description

This project is intended to upgrade the appearance and functionality of the Alta Vista Works Yard building washroom to a more functional space. The work includes replacement of bathroom fixtures, wall finishes and flooring. The washroom upgrades will compliment the training and operational spaces at the yard.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Construction	Project Services	$12,000	$0	$0	$0	$0
	Total	$12,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Recreation BCA Building Upgrades

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X134**
Project Manager	**Chalk, Timothy**

Public Description

This project is intended to complete critical building upgrades identified in the 2018 Building Condition Assessment for Recreation

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Consulting	Project Services	$83,128	$83,249	$83,249	$83,249	$0
	Total	$83,128	$83,249	$83,249	$83,249	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

REX - BCA report Building Upgrades

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X135**
Project Manager	**Chalk, Timothy**

Public Description

Undertake improvements and repairs to Resort Experience Department maintained buildings as outlined in the 2018 Building Condition Assessment report

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Construction	Project Payroll Costs	$1,122,907	$422,907	$422,907	$422,907	$422,907
	Total	$1,122,907	$422,907	$422,907	$422,907	$422907

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Rainbow to Scotia Creek VT

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X136**
Project Manager	**Russell, Lorne**

Public Description

Alta Lake Rd is a well travelled route for vehicles as well as cyclists and pedestrians and has become busier in recent years. A dedicated Valley Trail connecting Rainbow Park and the existing Valley Trail to the south at Scotia Creek an improvement identified in various planning documents. This would entail construction of a new Valley Trail approximately 1.3 km in length with a proposed alignment on the higher terrain west of Alta Lake Rd.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Planning	Project Services	$70,000	$0	$0	$0	$0
Construction	Project Services	$1,000,000	$0	$0	$0	$0
	Total	$1,070,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

VT Millar Creek to Function

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X138**
Project Manager	**Russell, Lorne**

Public Description

With the acquisition of 99 acres of Municipal park lands along Millar Creek there is an opportunity to improve the Valley Trail system from High99/Alta Lake Road to Function. This route would build on improvements made by Fortis gas through the installation of the gas main and provide a scenic and relatively flat route between key destinations. Improvements include a Valley Trail along Alta Lake Road, bridge crossing, paving and illumination.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Alta Lake Road Upgrade for Valley Trail	Project Services	$1,609,800	$0	$0	$0	$0
	Total	$1,609,800	$0	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Village Stroll light replacement

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X139**
Project Manager	**Chalk, Timothy**

Public Description

This upgrade is intended to replace the aging Village Stroll light fixtures with new energy efficient and dark sky compliant units. This upgrade will reduce energy and the maintenance requirements in addition to providing a more uniform appearance throughout the Village. There are approximately 120 fixtures to replace however continuing to use the existing poles and hardware. Each fixture currently operates at 100 watts, the LED technology will reduce the energy to 35 watts, a savings of 65%

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$26,000	$0	$0	$0	$0
	Total	$26,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

CECAP Trail Hardening

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X140**
Project Manager	**Russell, Lorne**

Public Description

Improve the design and maintenance of exiting recreation trails to better absorb heavy rain events
Program to include significant ditching works, additions of culverts, re-vegetation of unwanted trail spurs, trail tread elevation with aggregate, bridge infrastructure assessments and protections.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Labour and Material	Project Services	$50,000	$50,000	$0	$0	$0
	Total	$50,000	$50,000	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

MPSC Cardio Room Expansion

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X141**
Project Manager	**Chalk, Timothy**

Public Description

Carry over from 2019 - Supported by an external private funding opportunity, this project will see the infill of the patio adjacent the Fitness Centre to create additional cardio and stretching space. Construction began in 2019 and is expected to be complete in spring of 2020.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Construction	Project Services	$489,000	$0	$0	$0	$0
	Total	$489,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - Recreation Works Charges	100
	0
	0
	0

MPSC Building Envelope Repairs

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X142**
Project Manager	**Chalk, Timothy**

Public Description

This project is intended to complete a building envelope restoration project that was identified in the MPSC Building Condition Assessment, (RJC 2014). the work includes a review and design for exterior wall restoration to address deterioration. The project has been separated into a number of years to lessen the capital investment and to provide more manageable projects.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
MPSC Building Envelope Repairs	Project Services	$67,100	$600,000	$400,000	$600,000	$0
Project Management	Project Services	$10,000	$0	$0	$0	$0
	Total	$77,100	$600,000	$400,000	$600,000	$0

Reserve Funding	Percent
Res - Recreation Works Charges	100
	0
	0
	0

MPSC – Natorium HVAC Replacement

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X143**
Project Manager	**Chalk, Timothy**

Public Description

This project is intended to replace the existing pool dehumidifier as the existing unit has reached end of life and no longer provides adequate dehumidification to the pool area. Based on the 2018 report from AME Consulting Mechanical Engineers, the existing air handling unit was under sized for the area. The new equipment will be upgraded accordingly and will be configured to optimize the existing mechanical design and energy performance. Preliminary design is complete, procurement and installation is intended to be complete by fall of 2019.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Consulting	Project Services	$600,000	$0	$0	$0	$0
	Total	$600,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Rainbow Park Rejuvenation

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X145**
Project Manager	**Pardoe, Martin**

Public Description

Whistler's parks are designed to meet the needs of a variety of user groups while highlighting the scenic qualities that make the resort unique. The park system includes a number of destination parks that have seen tremendous growth in use over recent years as reflected in overall summer visitation. Rainbow Park, one of Whistler's premiere destination parks was constructed some 30 years ago and requires reinvestment in aging infrastructure as well the need to meet current programming requirements and opportunities associated with lands acquired adjacent to the special events area. A condition assessment and valuation study is underway to inform project priorities and specific areas of investment. Contemplated improvements include improved waterfront access, watercraft launch and storage facilities, expansion of the special events area, enhancements to the heritage structures and surrounding area and, reconstructed irrigation/drainage systems.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Design	Project Services	$100,000	$0	$0	$0	$0
Build	Project Services	$15,000	$750,000	$0	$0	$0
	Total	$115,000	$750,000	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Alta Vista to Nita Lake Valley Trail Lighting

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X146**
Project Manager	**Russell, Lorne**

Public Description

Whistler's iconic 40-kilometre Valley Trail is a non-motorized path system that links key destinations to the Village and Upper Village, Creekside, other commercial centres, major parks, schools and neighbourhoods. This project is focused on illuminating the 1,200 meter section of Valley Trail situated between Lakeside Park in Alta Vista and Whistler Creekside to the south. The addition of lighting along this established section of trail results in a lit Valley Trail system between Function Junction and Alta Vista and, the lit trails that lie beyond to the north. In addition to offering an expanded recreational experience, an illuminated trail will provide a viable alternative to car use throughout the year, an action recommended by the Whistler Transportation Advisory Group.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Alta Vista to Nita Lake Valley Trail Lighting	Project Services	$62,000	$350,000	$0	$0	$0
	Total	$62,000	$350,000	$0	$0	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Event Electrical Kiosk Replacement

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X147**
Project Manager	**Chalk, Timothy**

Public Description

The RMOW owns and maintains a number of electrical distribution kiosks to facilitate lighting and special event needs. Many of these kiosks have reached their end of their service life and are in need of replacement. This project is intended to begin a multi year project to replace kiosks that have exceed their intended life. 2020 work will include the Lost Lake event kiosk and in 2021 the Sundial lighting kiosk will be replaced.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Sundial kisok replacement	Project Services	$28,000	$0	$0	$0	$0
Lost Lake kiosk replacement	Project Services	$0	$28,000	$0	$0	$0
Project Manangement	Project Services	$4,000	$4,000	$4,000	$4,000	$4,000
Kiosk upgrades	Project Services	$0	$0	$20,000	$20,000	$20,000
	Total	$32,000	$32,000	$24,000	$24,000	$24000

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Park washroom hygiene upgrades

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X150**
Project Manager	**Chalk, Timothy**

Public Description

This project is intended to address concerns raised at Council to offer feminine hygiene products to the public at public facilities. The scope of this project is to upgrade the public washrooms located in parks and public facilities with product dispensers and disposal.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$18,000	$0	$0	$0	$0
	Total	$18,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Village Stroll Tree Strategy

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X152**
Project Manager	**Beswetherick, Paul**

Public Description

Mature trees in the urbanized areas of the Village provide shade, introduce a natural element and a means to place popular festive lighting. They also serve to add context and interest and reduce building massing. Mature trees are an important component of the Whistler Village Design Guidelines yet the number and health of mature trees in the Village has been in decline through redevelopment, retail store visibility concerns, and early mortality due to inadequate tree rooting conditions. Wildfire and climate change are new considerations. This project will inventory existing trees in the Village and develop a plan to ensure presence and health of mature trees in the Village over time.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$8,000	$30,000	$0	$0	$0
	Total	$8,000	$30,000	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Valley Trail Feasibility

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X153**
Project Manager	**Beswetherick, Paul**

Public Description

Long term planning for Valley Trail includes connections on the West side of Valley, connecting Alpha Lake Park to the new Millar Creek Valley trail, This feasibility study will look at options for trail establishment along the foreshore to determine viability and cost. Additional planning included for Nesters Crossing to Myrtle Philip

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Alpha Lake to Alta Lake Rd connection	Project Services	$30,000	$0	$0	$0	$0
Nesters Crossing to MPCS	Project Services	$10,000	$0	$0	$0	$0
	Total	$40,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Three Stream Waste Diversion

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X154**
Project Manager	**Beswetherick, Paul**

Public Description

The RMOW collects and manages all streetscape wastes generated in the municipal parks, along the village stroll and during specific events that take place within Whistler's public spaces (e.g. the Whistler Olympic Plaza). Whistler is home to a large population of bears that are integral to the local ecosystem. Having a solid waste management system that minimizes the potential for human-bear conflict is a priority for the RMOW. All the cans used to collect waste and recyclables in streetscapes and parks are designed to not allow access by bears.
Through internal waste audits, the RMOW has identified that there is still a significant portion of recyclables and compostable organics not being source separated at collection areas with the options provided. Although containers for recyclables and garbage are provided in public spaces, there is frequent cross contamination of recyclable materials, and recyclables are often found in the garbage. Through internal auditing of the collected m

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Supplies	$0	$80,000	$70,000	$70,000	$0
	Total	$0	$80,000	$70,000	$70,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Myrtle Philip Irrigation Capacity

Division **Resort Experience**

Department **Resort Operations**

Project **X155**

Project Manager **Beswetherick, Paul**

Public Description

Myrtle Philip Lower Fields irrigation supply line requires twinning to reduce the overnight irrigation window and provide correct irrigation supply to fields.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$20,000	$0	$0	$0	$0
	Total	$20,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Alta Vista Valley Trail & Lighting

Division	**Resort Experience**
Department	**Resort Operations**
Project	**X156**
Project Manager	**Beswetherick, Paul**

Public Description

A scheduled Utility upgrade in Alta Vista provides an opportunity to improve the existing on-road paint line separated Valley Trail . Project includes grade separated paved surface with landscaping and trail lighting from Blueberry park to Lakeside Park.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Valley Trail Construction	Project Services	$0	$746,030	$0	$0	$0
Lighting & electrical servicing	Project Services	$0	$0	$150,000	$0	$0
	Total	$0	$746,030	$150,000	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Fleet Replacement

Division	**Infrastructure Services**
Department	**Central Services**
Project	**Y001**
Project Manager	**Klein, Paul**

Public Description

Replacement of the RMOW vehicle fleet in 2020 will include: New Utilities Hydro excavation truck, 1 front end loader, 1 Fire Smart Chipper Truck, Insulated Electricians Van, Turf Equipment, Bylaw Hybrid Vehicle, 2 new compact pick up trucks, Winter Equipment such as sanders Plows and Snowmobiles.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Vehicle Purchases	Project Services	$3,176,945	$850,000	$2,311,246	$1,895,090	$1,350,000
Equipment Recapitalization	Project Services	$30,000	$30,000	$30,000	$30,000	$0
	Total	$3,206,945	$880,000	$2,341,246	$1,925,090	$1350000

Reserve Funding	Percent
Res - Vehicle Replacement Reserve	100
	0
	0
	0

Central Services Annual Reconstruction

Division **Infrastructure Services**

Department **Central Services**

Project **Y014**

Project Manager **Klein, Paul**

Public Description

Work required in 2020 includes capital maintenance and replacement for PWY Fuel Pumps, Relocate used oil Reservoir, update hazardous waste containment system.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
CS Annual Reconstruct - PWY Fleet Software Upgrade	Internal Charges	$100,000	$0	$0	$0	$0
Central Services Annual Reconstruct - Fuel System upgrade	Project Services	$376,196	$49,000	$49,000	$49,000	$49,000
CS Annual Reconstruct PWY Hazerdous materials storage and waste management system	Project Services	$5,000	$5,000	$5,000	$5,000	$5,000
CS Annual Reconstruct - PWY Quonset Ambient Storage for Equipment	Project Supplies	$160,000	$15,000	$7,000	$2,500	$2,500
	Total	$641,196	$69,000	$61,000	$56,500	$56500

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Central Services Annual Maintenance

Division **Infrastructure Services**

Department **Central Services**

Project **Y019**

Project Manager **Klein, Paul**

Public Description

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Budget

Sub Project	Category	2020	2021	2022	2023	2024
Small Engine Shop Relocate	Internal Charges	$100,000	$10,000	$25,000	$2,500	$2,500
Small Engine Shop Relocate	Project Services	$3,000	$3,000	$3,000	$3,000	$0
General Maintenance	Project Supplies	$3,000	$3,000	$3,000	$3,000	$0
	Total	$106,000	$16,000	$31,000	$8,500	$2500

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Civic Platform Implementation

Division	**Infrastructure Services**
Department	**Infrastructure Services Administration**
Project	**E139**
Project Manager	**Woodward, Gillian**

Public Description

Infrastructure Services Division Water and Sewer assets migration to the Civic Platform (digital asset management system).

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Civic Platform Solid Waste	Project Services	$55,000	$0	$0	$0	$0
Civic Platform WWTP	Project Services	$10,000	$0	$0	$0	$0
Civic Platform Utilities	Project Services	$80,000	$0	$0	$0	$0
	Total	$145,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - Water Capital Reserve	50
Res - Sewer Capital Reserve	50
	0
	0

Utility Building Upgrades

Division	**Infrastructure Services**
Department	**Infrastructure Services Administration**
Project	**X132**
Project Manager	**Chalk, Timothy**

Public Description

This project is intended to complete repairs that were identified as critical in the 2018 Building Condition Assessment report. This project combines a number of smaller outstanding repairs that will bring the buildings to a reasonable condition.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Construction	Project Services	$200,000	$300,000	$100,000	$0	$0
	Total	$200,000	$300,000	$100,000	$0	$0

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Compost Facility Annual Reconstruction

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E063**
Project Manager	**Tucker, Andrew**

Public Description

Annual spending to renew infrastructure to maximize service life and improve system efficiencies

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Compost Facility Annual Reconstruct - General	Project Services	$150,000	$150,000	$150,000	$150,000	$0
	Total	$150,000	$150,000	$150,000	$150,000	$0

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

Composter PLC replacement

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E158**
Project Manager	**Tucker, Andrew**

Public Description

Composter PLC replacement due to age of existing system

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$0	$0	$25,000	$250,000	$10,000
	Total	$0	$0	$25,000	$250,000	$10000

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

Compost HVAC & Heating System Upgrade

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E160**
Project Manager	**Shore, Tammy**

Public Description

This project will repair and rebuild the compost heat recovery system. Significant corrosion problems were encountered with the initial materials used for this system, and they will be replaced by corrosion resistant materials. Once these problems are fixed, the system will allow us to reduce propane use at the composter by approximately 90%.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
HVAC System Upgrade	Project Services	$1,100,000	$0	$0	$0	$0
HVAC System Upgrade	Provincial Grants	($335,000)	$0	$0	$0	$0
	Total	$765,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

Sewer Annual Upgrades

Division **Infrastructure Services**

Department **Sewer Fund**

Project **E300**

Project Manager **Woodward, Gillian**

Public Description

Annual upgrades for items described as small capital works (e.g individual valve replacement).

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Annual Upgrades	Project Services	$200,000	$200,000	$200,000	$200,000	$200,000
	Total	$200,000	$200,000	$200,000	$200,000	$200000

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

Sewer Lift Station Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E301**
Project Manager	**Shore, Tammy**

Public Description

Upgrade to Crabapple wet well liner in 2020.

Design and planning for Crabapple, Spruce Grove and Golden Bear Sewer Lift station for odor control and electrical upgrades in 2020. Implementation of upgrade for all three stations in 2021.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
S103 Crapapple SLS - 6671 Crabapple Rd	Project Services	$1,400,000	$500,000	$25,000	$0	$0
S126 Sprucegrove NE Sector SLS - 7314 Blackcomb Way	Project Services	$50,000	$1,000,000	$25,000	$0	$0
S123 Nicklaus North SLS - 8407 Golden Bear Plc.	Project Services	$50,000	$750,000	$25,000	$0	$0
S121 Millar's Pond SLS - 2773 Cheakamus Way	Project Services	$0	$50,000	$300,000	$0	$0
S135 Landfill Leachate Lift Stn. - 1145 Whistler Quarry Rd	Project Services	$0	$0	$0	$15,000	$75,000
S114 Taylor Way SLS - 2200 Taylor Way	Project Services	$0	$0	$0	$0	$10,000
S105 Alpine 68 SLS - 2008 Nita Lane	Project Services	$0	$0	$0	$15,000	$150,000
S106 Gondola SLS - 2149 Lake Placid Rd	Project Services	$0	$0	$0	$15,000	$150,000
S107 Function Junction SLS - 1092 Miller Creek Rd	Project Services	$0	$0	$0	$15,000	$150,000
S111 Emerald Lake SLS - 9033 Summer Lane	Project Services	$0	$0	$0	$0	$10,000
S113 Club Cabins SLS - 2003 Garibaldi Way/Nordic Place	Project Services	$0	$0	$0	$0	$10,000
S116 Blueberry Sattelite SLS - 3465 Heron Place	Project Services	$0	$0	$0	$0	$10,000
S118 Area/Pool SLS - 8107 Camino	Project Services	$0	$0	$0	$0	$10,000

S127 Spruce Grove Park SLS - 7328 Kirpatrick Way	Project Services	$0	$0	$0	$0	$10,000
S131 Emerald Estates SLS - 9225 Lakeshore Dr	Project Services	$0	$0	$0	$0	$10,000
S134 Fire Hall #2 SLS - 8900 HWY 99	Project Services	$0	$0	$0	$0	$10,000
S139 Cheakamus X-ing Ground Water PS - 1080 Legacy Way	Project Services	$0	$0	$0	$0	$10,000
Sewer Lift Station Upgrade Planning	Project Services	$0	$0	$25,000	$50,000	$50,000
	Total	$1,500,000	$2,300,000	$400,000	$110,000	$665000

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

Sewer Trunk Main Upgrade

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E303**
Project Manager	**Shore, Tammy**

Public Description

These funds are allocated for analysis and design to determine if sections of the sewer trunk that are under the CN Rail line and other sections that are not easily accessible can be moved or upgraded. Looking at a multi year and multiphase project to upgrade the sewer trunk to make it more assessable for repair and maintenance.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Sewer Trunk Upgrade Planning and Design	Project Services	$75,000	$75,000	$0	$0	$0
	Total	$75,000	$75,000	$0	$0	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

Sewer SCADA Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E306**
Project Manager	**Woodward, Gillian**

Public Description

Hardware and software installation and programming services related to upgrades to the SCADA system. To improve the resiliency and security of the system the SCADA infrastructure requires some significant upgrades.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Software Upgrades	Project Services	$50,000	$50,000	$0	$0	$0
Radio Upgrades	Project Services	$70,000	$70,000	$0	$0	$0
Server Infrastructure	Project Services	$125,000	$125,000	$0	$0	$0
Fibre Upgrades	Project Services	$100,000	$100,000	$0	$0	$0
	Total	$345,000	$345,000	$0	$0	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

Sewer Operating Capital Improvements

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E310**
Project Manager	**Woodward, Gillian**

Public Description

For 2020 continue on with Sewer Conveyance Protection (odour and corrosion control chemical dosing), continue on with Sewer Inspections, develop Inflow and Infiltration program, add Flow Monitoring, continue on with Confined Space Entry program update and complete emergency situation planning and training.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Sewer Capacity Planning	Project Services	$0	$250,000	$0	$0	$0
Sewer Asset Management Planning	Project Services	$50,000	$0	$0	$0	$0
Sewer Conveyance Corrosion Protection	Project Services	$200,000	$200,000	$200,000	$200,000	$200,000
Sewer Inspections	Project Services	$250,000	$250,000	$250,000	$250,000	$250,000
Inflow and Infiltration Program	Project Services	$75,000	$25,000	$25,000	$25,000	$25,000
Flow Monitoring	Project Services	$50,000	$50,000	$50,000	$50,000	$50,000
Civic Platform	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
Confined Space Entry Program	Project Services	$20,000	$10,000	$0	$0	$0
Emergency Management Planning	Project Services	$5,000	$0	$0	$0	$0
	Total	$665,000	$800,000	$540,000	$540,000	$540000

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

Sewer Main Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E320**
Project Manager	**Shore, Tammy**

Public Description

E32001 - Implementation of Sewer Trunk Lining - Lining sections of the trunk main as per the MJP report. In 2020 the trunk main north of Blueberry drive will be lined and repair of manholes.

E32002 - Implementation of man hole repair will be completed as per consultants report. In 2020 a Manhole in the Village Gate Blvd west bound lane is in need of replacement & relocation.

E32004 - Implementation of Alta Vista sewer upgrade including sewer main lining and man hole upgrades.

E32006 - Planning and design of village to Nicklaus north valve fitting upgrades due to high corrosively soils. Implementation of high priority valve upgrades that are at risk to failure.to

E32007 - Alta Lake Road sanitary sewer extension to provide sewer service to the remaining Alta Lake road properties.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Sewer Trunk Lining and Repair	Project Services	$700,000	$1,200,000	$1,200,000	$1,200,000	$1,200,000
Manhole Repair	Project Services	$800,000	$250,000	$250,000	$250,000	$250,000
Alta Vista Sewer Upgrade	Project Services	$750,000	$1,800,000	$0	$0	$0
Village to Nicklaus North Fitting upgrade	Project Services	$300,000	$250,000	$250,000	$250,000	$250,000
Alta Lake Sewer	Project Services	$100,500	$3,002,500	$501,000	$0	$0
	Total	$2,650,500	$6,502,500	$2,201,000	$1,700,000	$1700000

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Annual Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E400**
Project Manager	**Woodward, Gillian**

Public Description

Annual upgrades for items described as small capital works (e.g individual valve replacement).

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Estimate for emergencies	Project Services	$50,000	$50,000	$50,000	$50,000	$0
	Total	$50,000	$50,000	$50,000	$50,000	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Primary Treatment Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E401**
Project Manager	**Woodward, Gillian**

Public Description

Building and equipment related upgrades to the Primary Treatment process(es). Design for plumbing and HVAC upgrades and a boiler replacement in 2020.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Building Heating & Plumbing	Project Services	$135,000	$250,000	$250,000	$250,000	$250,000
BUI10299 Primary Treatment	Project Services	$25,000	$0	$0	$0	$0
	Total	$160,000	$250,000	$250,000	$250,000	$250000

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Fermenter Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E402**
Project Manager	**Woodward, Gillian**

Public Description

Exterior, interior, and equipment related upgrades to the Fermenter.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General	Project Services	$0	$20,000	$100,000	$0	$0
	Total	$0	$20,000	$100,000	$0	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Biological Reactor Upgrades

Division **Infrastructure Services**

Department **Sewer Fund**

Project **E403**

Project Manager **Woodward, Gillian**

Public Description

Exterior and interior equipment related upgrades to the Biological Reactor process.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General	Project Services	$0	$0	$20,000	$20,000	$0
	Total	$0	$0	$20,000	$20,000	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Solids Handling Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E404**
Project Manager	**Woodward, Gillian**

Public Description

Building and equipment related upgrades to the Solids Handling process. In 2020 one of the centrifuges requires its major overhaul and two hose pumps are due for replacement.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General	Project Services	$255,000	$0	$0	$100,000	$0
	Total	$255,000	$0	$0	$100,000	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Secondary Treatment Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E405**
Project Manager	**Woodward, Gillian**

Public Description

Building and equipment related upgrades to the Secondary Treatment process(es). One of the large secondary clarifiers requires refinishing and coating in 2020 and some valve automation, plumbing and flushing infrastructure is needed to improve operations.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General	Project Services	$225,000	$150,000	$50,000	$50,000	$0
BUI10307 Clarifier Control Bldg	Project Services	$14,000	$0	$0	$0	$0
	Total	$239,000	$150,000	$50,000	$50,000	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP SCADA Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E406**
Project Manager	**Woodward, Gillian**

Public Description

Hardware and software installation and programming services related to upgrades to the SCADA system. To improve the resiliency and security of the system the SCADA infrastructure requires some significant upgrades.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Software Upgrades	Project Services	$50,000	$50,000	$0	$0	$0
Server Infrastructure Upgrades	Project Services	$125,000	$125,000	$0	$0	$0
Fibre Upgrades	Project Services	$100,000	$100,000	$0	$0	$0
	Total	$275,000	$275,000	$0	$0	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

District Energy System Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E408**
Project Manager	**Woodward, Gillian**

Public Description

For projects related to the DES Generation and Loop Systems. In 2020 a HVAC unit will be replaced.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
General	Project Services	$30,000	$0	$0	$0	$0
	Total	$30,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Building Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E409**
Project Manager	**Woodward, Gillian**

Public Description

Building and equipment related upgrades to buildings on the WWTP site not covered by specific processes (Quonset Hut, Old Control Building, Chemical Storage). In 2020 upgrades to the Quonset Hut to allow for more storage or soils storage and refurbishment of the Old Control Building.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Quonset Hut	Project Services	$50,000	$100,000	$0	$0	$0
Old Control Building	Project Services	$150,000	$100,000	$50,000	$0	$0
Maintenance Shop	Project Services	$25,000	$0	$0	$0	$0
	Total	$225,000	$200,000	$50,000	$0	$0

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

WWTP Operating Capital Upgrades

Division	**Infrastructure Services**
Department	**Sewer Fund**
Project	**E410**
Project Manager	**Woodward, Gillian**

Public Description

For 2020, complete the WWP model and obtain process optimization recommendations, begin planning work for the 2022 Liquid Waste Management Plan update, continue on with Confined Space Entry program update and complete emergency situation planning and training.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Overall Process Recommendations	Project Services	$15,000	$0	$0	$0	$0
Liquid Waste Management Plan	Project Services	$25,000	$0	$250,000	$0	$0
Civic Platform	Project Services	$27,000	$27,000	$27,000	$27,000	$27,000
Confined Space Entry Program	Project Services	$10,000	$0	$0	$0	$0
DES Planning	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
Emergency Management Planning	Project Services	$5,000	$0	$0	$0	$0
	Total	$97,000	$42,000	$292,000	$42,000	$42000

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

Solid Waste Annual Reconstruction

Division	**Infrastructure Services**
Department	**Solid Waste**
Project	**E088**
Project Manager	**Tucker, Andrew**

Public Description

Ongoing replacement of minor pieces of equipment for the composter system to maximize service life, some additional paving at the WTS, improving site drainage at the Composter and miscellaneous solid waste consulting.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Solid Waste Annual Reconstruct	Project Services	$150,000	$150,000	$150,000	$150,000	$150,000
Compost Yard Improvements	Project Services	$100,000	$0	$0	$0	$0
	Total	$250,000	$150,000	$150,000	$150,000	$150000

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

Solid Waste Outreach Program

Division **Infrastructure Services**

Department **Solid Waste**

Project **E130**

Project Manager **Tucker, Andrew**

Public Description

Continue solid waste outreach program to push for successful compliance with the new 2017 Solid Waste bylaw and with zero waste initiatives .

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Solid Waste Outreach general	Project Services	$40,000	$40,000	$40,000	$40,000	$40,000
Solid Waste Technician	Project Services	$70,000	$70,000	$70,000	$70,000	$70,000
	Total	$110,000	$110,000	$110,000	$110,000	$110000

Reserve Funding	Percent
Res - Solid Waste Operating Reserve	100
	0
	0
	0

Streetscape Waste Collection System Improvements

Division	**Infrastructure Services**
Department	**Solid Waste**
Project	**E159**
Project Manager	**Tucker, Andrew**

Public Description

Update streetscape waste bin program to fall in line with RecycleBC proposed program when announced.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Solid Waste - Streetscape bin improvements	Project Services	$30,000	$10,000	$10,000	$10,000	$10,000
	Total	$30,000	$10,000	$10,000	$10,000	$10000

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

Solid Waste Building Upgrades

Division	**Infrastructure Services**
Department	**Solid Waste**
Project	**X133**
Project Manager	**Chalk, Timothy**

Public Description

This project is intended to complete critical building upgrades identified in the 2018 Building Condition Assessment for Solid Waste.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Consulting	Project Services	$80,000	$25,000	$25,000	$25,000	$25,000
	Total	$80,000	$25,000	$25,000	$25,000	$25000

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

Bus Stop Upgrades

Division	**Infrastructure Services**
Department	**Transit**
Project	**T055**
Project Manager	**Dal Santo, Emma**

Public Description

This program involves capital works that are needed to maintain existing bus shelters such as re-roofing and painting. It also involves the planning for new bus shelters. Finally, it involves upgrades to existing facilities as the Whistler Transit System expands.

BC Transit has identified that the transit facilities at either end of the Route 10 service limit the ability to efficiently and effectively schedule the Route 10, 20s and 30s buses. By building a bus layby in Emerald (T05502) and expanding the bus layby area in Cheakamus Crossing (T05503), BC Transit will be able to support expansions to the transit system and schedule the Whistler Transit System more efficiently.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Bus Shelter - General	Project Services	$20,000	$50,000	$0	$0	$0
Emerald	Project Services	$10,000	$75,000	$10,000	$0	$0
Cheakamus Crossing	Project Services	$125,000	$50,000	$0	$0	$0
	Total	$155,000	$175,000	$10,000	$0	$0

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Upgrade Roads

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T001**
Project Manager	**Shore, Tammy**

Public Description

T00101 - Small capital works and contingency.

T00102 - Paving work that will improve the quality of running surface and service life of the municipality's road network in select neighbourhoods that have been assessed and selected as requiring an upgrade. 2020 roads includes paving sections of: Nesters Rd (Children's center to HWY), Lorimer, Main street, Whistler Way, Blueberry, Nordic Dr.

T00103 - Upgrades to east and west side of Blackcomb Way sidewalks and curb. Increase width for snow removal and pedestrian access.

T00104 - Alta Lake Rd (south end) road improvements to increase road width, valley trail extension and utilities installation.

T00105 - In 2020 this project includes continuation of the pedestrian pathway from Alpha Lake Rd to the end of Lynham Rd including a wider concrete rail crossing and 2 meter wide path designated for pedestrians. This path on Lynham will link in with the new valley trail.

T00108 - Alta Vista storm and road system upgrades.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Annual Reconstruction	Project Services	$150,000	$150,000	$150,000	$150,000	$150,000
Road Paving/Resurfacing	Project Services	$1,100,000	$250,000	$250,000	$600,000	$600,000
Function Junction Upgrades	Project Services	$125,000	$0	$0	$0	$0
Blackcomb Way Improvements	Project Services	$200,000	$0	$0	$0	$0
Traffic Calming Request assessments	Project Services	$10,000	$10,000	$10,000	$10,000	$10,000
Alta Vista Road and Storm System Upgrade	Project Services	$600,000	$2,000,000	$2,000,000	$0	$0
	Total	$2,185,000	$2,410,000	$2,410,000	$760,000	$760000

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Fitzsimmons Creek Gravel Removal

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T006**
Project Manager	**Tucker, Andrew**

Public Description

This project was activated as part of the Fitzsimmons Creek flood mitigation maintenance program to annually remove deposited sediment from Fitzsimmons Creek. The goal is to maintain flood protection levels as prescribed in the five operations and maintenance manuals for the various sections of dike along Fitzsimmons Creek. This work is done in accordance with permits and requirements from the Provincial Diking Authority, the Ministry of Environments & Fisheries & Oceans Canada.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
PW Fitz Creek Gravel	Project Services	$400,000	$400,000	$400,000	$400,000	$400,000
	Total	$400,000	$400,000	$400,000	$400,000	$400000

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Bridge Reconstruction Program

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T017**
Project Manager	**Tucker, Andrew**

Public Description

The inspection of the RMOW's 13 bridges will be repeated every 5 years to ensure accurate information that allows the bridges to be properly maintained at the lowest long-term cost. During the "non-inspection" years, the recommended maintenance will be carried out.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Bridge Reconstruction Program	Project Services	$70,000	$20,000	$20,000	$35,000	$20,000
	Total	$70,000	$20,000	$20,000	$35,000	$20000

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Fitzsimmons Creek Debris Barrier Monitoring

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T027**
Project Manager	**Tucker, Andrew**

Public Description

Ongoing monitoring & maintenance of Fitzsimmons Creek debris barrier, including watershed inspections every 5 years.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Fitz Creek Sediment General	Project Services	$5,000	$5,000	$5,000	$5,000	$5,000
Fitz Debris Barrier Inspection_Maintenance	Project Services	$40,000	$40,000	$40,000	$50,000	$40,000
	Total	$45,000	$45,000	$45,000	$55,000	$45000

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Flood Plain Mapping

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T052**
Project Manager	**Tucker, Andrew**

Public Description

Detailed flood plain mapping will be produced in multiple phases. Phase 1 was completed in 2015 and involved flood plain mapping along Fitzsimmons Creek. Phase 2 of the project will complete a flood plain risk assessment then the subsequent phase will be to map watercourses in Whistler.

The information from this mapping exercise will be used for flood protection planning and determining where improvements need to be made to critical infrastructure.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Flood Plain Mapping - General	Project Services	$240,000	$0	$0	$0	$0
Flood Plain Mapping - General	Provincial Grants	($240,000)	$0	$0	$0	$0
	Total	$0	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Air Quality Monitoring Cheakamus Crossing

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T057**
Project Manager	**Tucker, Andrew**

Public Description

Annual PM10 Air quality monitoring of Cheakamus Crossing.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Air Quality Monitoring Cheakamus Crossing	Project Services	$32,000	$32,600	$33,000	$33,600	$34,000
	Total	$32,000	$32,600	$33,000	$33,600	$34000

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

LED Streetlight Replacement

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T059**
Project Manager	**Tucker, Andrew**

Public Description

Most of Whistler's streetlights have been upgraded to LED technology. In 2020 approximately 20 more of the remaining lamps around Whistler will be replaced.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
LED Streetlight Assessment - General	Project Services	$50,000	$0	$0	$0	$0
	Total	$50,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Tapley's Flood Protection Improvements

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T060**
Project Manager	**Tucker, Andrew**

Public Description

Options to improve flood protection for the Tapleys Farm area were reviewed in 2015, a design completed in 2016-17. Construction will begin in 2018 and completed in 2019.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Tapley's Flood Protection Options Assessment - General	Project Services	$29,300	$10,000	$0	$0	$0
	Total	$29,300	$10,000	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Traffic Studies and Initiatives to support TAG

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T061**
Project Manager	**Dal Santo, Emma**

Public Description

Several traffic studies will be updated to allow the Transportation Advisory Group (TAG) to consider the current problems, potential solutions and lessons learned from recent transportation actions to improve traffic flow within Whistler and between Whistler and Vancouver. As part of the studies, potential transportation actions (such as transit queue jumpers, conference centre underground parkade car counters) may be tested through pilot projects to determine long-term feasibility.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Traffic Studies and Initiatives to support TAG - General	Project Services	$50,000	$50,000	$0	$0	$0
	Total	$50,000	$50,000	$0	$0	$0

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Traffic Light Replacement

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T063**
Project Manager	**Tucker, Andrew**

Public Description

Replace controllers and in road sensors for Municipal traffic lights as the current hardware is past its useful lifespan, and has frequent failures.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Traffic Light Replacement	Project Services	$25,000	$25,000	$0	$0	$0
	Total	$25,000	$25,000	$0	$0	$0

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Storm Water Infrastructure Annual Monitoring

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T067**
Project Manager	**Tucker, Andrew**

Public Description

This project includes monitoring and maintaining existing environmental wetlands which are important as storm water control systems.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Storm Water Annual Monitoring	Project Services	$10,000	$10,000	$10,000	$10,000	$10,000
	Total	$10,000	$10,000	$10,000	$10,000	$10000

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Fitzsimmons Creek Compensation Channel Design and Construction

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T069**
Project Manager	**Tucker, Andrew**

Public Description

Fitz Gravel Compensation Channel Feasibility Hydraulic assessment, design and construction

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$250,000	$0	$0	$0	$0
	Total	$250,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Valley Trail Extension - Whistler Cay to Village Gate Blvd

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T071**
Project Manager	**Tucker, Andrew**

Public Description

Scope of this project is to design and construct pedestrian paths to and from Whistler Cay and Village Gate Boulevard. Design to be completed in 2020 with project implementation to follow.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$25,000	$500,000	$20,000	$0	$0
	Total	$25,000	$500,000	$20,000	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Blackcomb Way Travel Optimization Study

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T072**
Project Manager	**Dal Santo, Emma**

Public Description

Blackcomb Way is the main access to the Day Lots 1-5, Gondola Transit Exchange, the Upper Village and Blackcomb Mountain. There are many issues related to pedestrian, bicycle, transit, private vehicle, commercial vehicle and emergency vehicle access as well as special event uses. Changes have been made since the Olympics to deal with individual issues. This project is to look at a 5-10-20 year consolidated plan that looks at the needs of all of the users of the area and maintains convenient access to and from the Village.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Blackcomb Way Travel Optimization Study	Project Services	$30,000	$0	$0	$0	$0
	Total	$30,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Gondola Transit Exchange Upgrades

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T074**
Project Manager	**Dal Santo, Emma**

Public Description

Gondola Transit Exchange (GTEX) is the focal point of the Whistler Transit System. The Whistler Transit System's planned service expansions are being constrained by the functionality and operations of GTEX. In 2018, the RMOW initiated an Options Assessment in partnership with BC Transit. The options assessment was completed in early 2019. Short term efficiencies were implemented in 2019. More substantial changes will be implemented in subsequent years.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Gondola Transit Exchange - Planning	Project Services	$10,000	$0	$0	$0	$0
Gondola Transit Exchange - Upgrades	Project Services	$10,000	$250,000	$50,000	$0	$0
	Total	$20,000	$250,000	$50,000	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Highway Intersection Upgrades

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T075**
Project Manager	**Hallisey, James**

Public Description

Several intersections in Whistler should be re-assessed due to the recent increases in traffic volumes. This project will require the services of a traffic engineer familiar with Ministry of transportation design standards.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Whistler Rd - HWY 99	Project Services	$20,000	$0	$0	$0	$0
Nesters Rd & Nesters Rd - HWY 99	Project Services	$15,000	$0	$0	$0	$0
Emerald South Entrance - HWY 99	Project Services	$15,000	$15,000	$0	$0	$0
Spring Creek - HWY 99	Project Services	$15,000	$15,000	$0	$0	$0
Alpine Meadows North Entrance - HWY 99	Project Services	$15,000	$15,000	$0	$0	$0
MPSC - HWY 99	Project Services	$15,000	$15,000	$0	$0	$0
Nester Rd & Nancy Green - Hwy 99	Project Services	$15,000	$15,000	$0	$0	$0
	Total	$110,000	$75,000	$0	$0	$0

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Nesters Crossing Impound Yard Construction

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T076**
Project Manager	**Tucker, Andrew**

Public Description

This project will design and construct an impound yard on the municipal property in Nesters Crossing. The proposed impound lot on Nesters Road will be constructed to increase the storage capacity for towed vehicles whom have been non-compliant with the RMOW parking bylaws.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Design and Implement Nesters Impound Yard	Project Services	$419,000	$50,000	$0	$0	$0
	Total	$419,000	$50,000	$0	$0	$0

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

GIS Layer Update - Transportation

Division	**Infrastructure Services**
Department	**Transportation**
Project	**T077**
Project Manager	**Tucker, Andrew**

Public Description

Integrate roadway data from around Whistler into a digital format for planning and maintenance scheduling.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Default SubProject	Project Services	$20,000	$10,000	$0	$0	$0
	Total	$20,000	$10,000	$0	$0	$0

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

Water Annual Upgrades

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E200**
Project Manager	**Woodward, Gillian**

Public Description

Annual upgrades for items described as small capital works (e.g individual valve replacement).

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Annual Upgrades	Project Services	$200,000	$200,000	$200,000	$200,000	$200,000
	Total	$200,000	$200,000	$200,000	$200,000	$200000

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Reservoirs and Intakes Upgrades

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E201**
Project Manager	**Shore, Tammy**

Public Description

In 2020 complete deficiencies for upgrade Baxter-Gondola Way reservoir and plan, procure the demolition of components of the Van West water system in Function Junction.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
R13 Van West Water Utility	Project Services	$50,000	$0	$0	$0	$0
R228 Baxter Reservoir - top of Gondola Way	Project Services	$300,000	$0	$0	$0	$0
R234 Lost Lake Reservoir - 4701 Blackcomb Way	Project Services	$0	$50,000	$250,000	$0	$0
R235 Taluswood Reservoir - 2400 Taluswood Pl.	Project Services	$0	$0	$50,000	$1,000,000	$0
R236 Taluswood II Reservoir - at 913m elevation	Project Services	$0	$0	$50,000	$1,000,000	$0
R239 Sunridge Plateau Reservoir - 3890 Sunridge Dr.	Project Services	$0	$0	$50,000	$1,000,000	$0
R240 Stonebridge Reservoir - 5483 Stonebridge Pl.	Project Services	$0	$0	$50,000	$1,000,000	$0
Reservoir Upgrade Planning	Project Services	$25,000	$0	$0	$0	$25,000
	Total	$375,000	$50,000	$450,000	$4,000,000	$25000

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Water Well Upgrades

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E202**
Project Manager	**Shore, Tammy**

Public Description

Planning and design of Alpine Meadows Well buildings as the chlorine rooms for well 210 and well 202 (in Alpine Meadows) need to be expanded as they are too small to safely operate in.
The project will plan and design in 2020 & implement in 2021.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
W202 Alpine Well #1, Parkwood Dr/Hwy 99 - 8801 Hwy 99	Project Services	$20,000	$250,000	$0	$0	$0
W205 Community Wells 1-3 - 4490 Blackcomb Way	Project Services	$0	$0	$15,000	$100,000	$0
W210 Alpine Well #2, High School Well - 8010 Alpine Way	Project Services	$20,000	$200,000	$0	$0	$0
W213 Alpine Well #3, Meadow Park - 8107 Camino Dr.	Project Services	$0	$0	$0	$10,000	$0
Well Upgrade Planning	Project Services	$0	$0	$20,000	$20,000	$20,000
	Total	$40,000	$450,000	$35,000	$130,000	$20000

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Water Pump Station Upgrades

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E203**
Project Manager	**Shore, Tammy**

Public Description

Complete electrical upgrades at P280 pump station including booster pump modification (including programming for dual pump mode).

Budget

Sub Project	Category	2020	2021	2022	2023	2024
P279 Cheakamus Crossing Pump Stn. - 1135 Cheakamus Lake Rd.	Project Services	$0	$100,000	$150,000	$4,000,000	$50,000
P280 21 Mile Pump Stn. - 5785 Alta Lake Rd.	Project Services	$175,000	$0	$0	$0	$0
Pump Station Upgrade Planning	Project Services	$25,000	$25,000	$25,000	$25,000	$0
	Total	$200,000	$125,000	$175,000	$4,025,000	$50000

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Pressure Reducing Valve Station Upgrades

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E204**
Project Manager	**Shore, Tammy**

Public Description

PRV assessments were completed in 2019 and upgrades will begin in 2020 to remove confined space issues, bring equipment above ground, and remove risk of flooding.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
P241 7146 Nesters Rd. PRV	Project Services	$25,000	$150,000	$0	$0	$0
P244 3021 St. Anton Way PRV	Project Services	$0	$25,000	$650,000	$0	$0
P248 Village Gate Blvd. & Hwy 99 PRV	Project Services	$25,000	$150,000	$0	$0	$0
P252 Highland Control Valve - 2101 Whistler Rd.	Project Services	$25,000	$150,000	$0	$0	$0
P284 Cheakamus Intraprative Forest - Cheakamus Lake Rd	Project Services	$25,000	$150,000	$0	$150,000	$0
PRV Upgrade Planning	Project Services	$0	$25,000	$25,000	$25,000	$25,000
	Total	$100,000	$650,000	$675,000	$175,000	$25000

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Watermain Upgrades

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E205**
Project Manager	**Shore, Tammy**

Public Description

Completion of deficiencies for White Gold water main project.

Implementation of Alta Vista water main upgrade.

Planning and design for Village to Nicklaus north valve upgrade.

Alta Lake road water main upgrade to complete main loop and installation of new fire hydrant.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
White Gold Water Main Upgrade	Project Services	$100,000	$500,000	$0	$0	$0
Creekside Water Main Upgrade	Project Services	$0	$10,000	$300,000	$0	$0
Tapley's-Crapapple Watermain Upgrade	Project Services	$0	$25,000	$200,000	$0	$0
Alta Lake Road Water Main Upgrade	Project Services	$200,000	$0	$0	$0	$0
Water Main Upgrade Planning	Project Services	$0	$0	$0	$50,000	$50,000
Alta Lake Water Main Connector	Project Services	$0	$50,000	$0	$0	$0
Alta Vista Water Main Upgrade	Project Services	$1,700,000	$350,000	$0	$0	$0
Village to Nicklaus North valve & fitting upgrade	Project Services	$75,000	$250,000	$250,000	$250,000	$250,000
	Total	$2,075,000	$1,185,000	$750,000	$300,000	$300000

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Water SCADA Upgrades

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E206**
Project Manager	**Woodward, Gillian**

Public Description

Hardware and software installation and programming services related to upgrades to the SCADA system. To improve the resiliency and security of the system the SCADA infrastructure requires some significant upgrades.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Software Upgrades	Project Services	$50,000	$50,000	$0	$0	$0
Radio Upgrades	Project Services	$70,000	$70,000	$0	$0	$0
Server Infrastructure Upgrades	Project Services	$125,000	$125,000	$0	$0	$0
Fibre Upgrades	Project Services	$100,000	$100,000	$0	$0	$0
	Total	$345,000	$345,000	$0	$0	$0

Reserve Funding	Percent
Res - Water Capital Reserve	33
Res - Sewer Capital Reserve	67
	0
	0

Non-Potable Irrigation System Implementation

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E207**
Project Manager	**Woodward, Gillian**

Public Description

This budget is to develop and explore the options for converting any RMOW infrastructure that currently relies on potable water (such as irrigation or wash down) to recirculating (so as to decrease any impact on the sanitary sewer system also) or non- potable systems. The economics of this transition would be compared to all other conservation and supply initiatives.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Removing irriation systems from potable to non-potable systems.	Project Services	$0	$0	$1,000,000	$1,000,000	$0
	Total	$0	$0	$1,000,000	$1,000,000	$0

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Water Metering Program Implementation

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E208**
Project Manager	**Woodward, Gillian**

Public Description

This project provides for planning and commissioning of an Industrial Commercial Institutional (ICI) water metering program. Future water metering program costs if the program is approved to extend to multi family strata and residential properties have been included in the 5 year capital plan.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Planning	Project Services	$10,000	$10,000	$10,000	$60,000	$60,000
Software	Project Services	$20,000	$5,000	$5,000	$0	$0
Installation	Project Services	$750,000	$1,500,000	$1,500,000	$1,500,000	$150,000
	Total	$780,000	$1,515,000	$1,515,000	$1,560,000	$210000

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

Water Operating Capital

Division	**Infrastructure Services**
Department	**Water Fund**
Project	**E210**
Project Manager	**Woodward, Gillian**

Public Description

For 2020, update of conservation and supply plan, continue 21 Mile Watershed Source Water Protection Plan activities, monitor the Cross Connection Control Bylaw for compliance, expand the Leak Detection Program, continue on with Confined Space Entry program update and complete emergency situation planning and training.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Water Capacity Planning	Project Services	$35,000	$10,000	$100,000	$15,000	$10,000
Water Reservoir Storage Planning	Project Services	$0	$0	$5,000	$0	$0
Water Source Protection	Project Services	$20,000	$20,000	$20,000	$20,000	$20,000
Water Conveyance Corrosion Protection	Project Services	$2,500	$2,500	$2,500	$2,500	$2,500
Water Asset Management Planning	Project Services	$50,000	$0	$0	$0	$0
Cross Connection Control	Project Services	$5,000	$0	$0	$0	$0
Leak Detection	Project Services	$200,000	$200,000	$200,000	$200,000	$200,000
Non Potable	Project Services	$0	$50,000	$0	$0	$0
Civic Platform	Project Services	$15,000	$15,000	$15,000	$15,000	$15,000
Confined Space Entry Program	Project Services	$20,000	$10,000	$0	$0	$0
Emergency Management Planning	Project Services	$10,000	$0	$0	$0	$0
	Total	$357,500	$307,500	$342,500	$252,500	$247500

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

Firefighting Equipment Replacement

Division	**Corporate and Community Services**
Department	**Fire Rescue Service**
Project	**S013**
Project Manager	**McKearney, John**

Public Description

This project is used to provide funding for the updating and/or replacing of equipment used by the Fire Rescue Service in the performance of its mandated duties. Keeping pace with technological advances helps the WFRS meet the demands placed upon it to provide an exceptional level of service to the community. This funding ensures that the WFRS has the reliable and modern equipment it needs in order to meet both firefighter safety requirements and the overall emergency needs of the residents and guests of Whistler.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Firefighting Equipment Replacement - General	Project Supplies	$166,000	$125,000	$127,500	$127,500	$127,500
Firefighting Equipment Replacement - General	Provincial Grants	($26,000)	$0	$0	$0	$0
	Total	$140,000	$125,000	$127,500	$127,500	$127500

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Wildfire Protection

Division	**Corporate and Community Services**
Department	**Fire Rescue Service**
Project	**S056**
Project Manager	**McKearney, John**

Public Description

Trail and access road upgrades to maintain ability to fight potential wildfire in the urban interface zones adjacent to Crown lands, as well as funds to support ongoing danger tree assessments and required large tree falling responsibilities in treated areas immediately adjacent to identified critical assets (e.g. water and utility facilities and/or infrastructure).

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Wildfire Protection Improvements	Project Services	$65,000	$65,000	$65,000	$65,000	$0
	Total	$65,000	$65,000	$65,000	$65,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Fire Hall 1 Spatial Needs Analysis

Division	**Corporate and Community Services**
Department	**Fire Rescue Service**
Project	**X112**
Project Manager	**Chalk, Timothy**

Public Description

This request is intended to continue the Public Safety building spatial needs planning. To address the expanding services of the Fire and RCMP an analysis was completed to identify gaps in the current building footprint. This information will inform strategic planning and development of growth solutions.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Consulting	Project Services	$40,000	$0	$0	$0	$0
	Total	$40,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Computer Systems Replacement

Division	**Corporate and Community Services**
Department	**Information Technology**
Project	**I001**
Project Manager	**Cartwright, Phil**

Public Description

This capital project takes the approximate value of existing end user IT assets such as specialist software, workstations, printers, displays, phones and peripherals and expects a 5 year replacement of these assets. This program was started in 2007 for the ongoing, annual capital replacement of inventory that had attained its expected useful life.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Computers Systems Replacement - WorkStations and Servers	Project Supplies	$123,250	$115,000	$115,000	$115,000	$115,000
Computer Systems Replacement - Printer	Project Supplies	$25,500	$5,000	$5,000	$5,000	$4,000
	Total	$148,750	$120,000	$120,000	$120,000	$119000

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Local Infrastructure & Server Room

Division **Corporate and Community Services**

Department **Information Technology**

Project **I005**

Project Manager **Cartwright, Phil**

Public Description

Local Infrastructure project includes maintenance, optimization, retirement and replacement of network equipment for the secure transport of data. Network equipment includes switches, routers, servers, firewall and security software, enterprise storage, wireless (WLAN) access points and controllers, cabling and air conditioning are part of the ongoing maintenance, upkeep, improvement and replacement of RMOW data network equipment and services. Additionally, third party audits, assessments and contract services for network architecture and security methodology are including in this project.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Network Security	Project Services	$35,000	$50,000	$35,000	$50,000	$35,000
LAN Infrastructure	Project Services	$30,000	$2,500	$10,000	$2,500	$10,000
Disaster Recovery Planning	Project Services	$10,000	$10,000	$5,000	$2,500	$2,500
Network Fibre	Project Supplies	$10,000	$10,000	$10,000	$10,000	$10,000
Network Security	Project Supplies	$25,000	$10,000	$10,000	$75,000	$15,000
LAN Infrastructure	Project Supplies	$240,000	$50,000	$50,000	$50,000	$50,000
WLAN	Project Supplies	$4,500	$4,500	$4,500	$4,500	$4,500
	Total	$354,500	$137,000	$124,500	$194,500	$127000

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Corporate Software

Division	**Corporate and Community Services**
Department	**Information Technology**
Project	**I006**
Project Manager	**Cartwright, Phil**

Public Description

This project consists of upgrades and additions to RMOW software applications that include the organization's Enterprise Resource Planning system, Information Governance, recreation management system, business licenses, parking systems, and workstation and server operating systems and utilities. Capital is used for continual improvements, version upgrades and installation of new or replacement services.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
SharePoint - Consultants	Project Services	$12,000	$50,000	$12,000	$12,000	$12,000
Agresso Consultants	Project Services	$44,300	$20,000	$20,000	$20,000	$20,000
SharePoint - Collabware	Project Services	$7,500	$10,000	$7,500	$7,500	$0
Microsoft Licenses	Project Services	$5,000	$45,000	$5,000	$5,000	$5,000
Tempest Services	Project Services	$50,000	$30,000	$30,000	$30,000	$30,000
PerfectMind	Project Services	$50,000	$28,000	$20,000	$7,500	$7,500
Agile Integration	Project Services	$15,000	$15,000	$15,000	$15,000	$0
Microsoft Licenses	Project Supplies	$20,000	$30,000	$20,000	$20,000	$20,000
Agile Integration	Project Supplies	$2,500	$1,250	$0	$0	$0
T2 6 Datamax Printers and Implementation	Project Supplies	$7,250	$0	$0	$0	$0
	Total	$213,550	$229,250	$129,500	$117,000	$94500

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Payroll and Benefits Optimization

Division **Corporate and Community Services**

Department **Information Technology**

Project **I013**

Project Manager **Cartwright, Phil**

Public Description

A review of RMOW's payroll / HR Information System, business processes and requirements is required to ensure that the interoperability of Payroll / HR Information System across IT, Finance and HR systems are maintained as RMOW upgrades IT systems and applications in these areas.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Payroll Projects Consultant services	Project Services	$20,000	$150,000	$10,000	$0	$0
	Total	$20,000	$150,000	$10,000	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

RMOW Geographic Information System (GIS)

Division	**Corporate and Community Services**
Department	**Information Technology**
Project	**I014**
Project Manager	**Cartwright, Phil**

Public Description

RMOW Geographic Information Systems provide staff and the public web-based maps that include location specific details that are accessible through a few mouse clicks. These interactive Whistler web-based maps are for desktop or mobile and is the portal for accessing RMOW's numerous layers of data and property information. The site provides staff and the public with enhanced tools for engaging with the community's spatial information.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
GIS Contractors	Project Services	$50,000	$15,000	$10,000	$10,000	$15,000
GIS Software	Project Supplies	$10,000	$5,000	$10,000	$5,000	$10,000
GIS Hardware	Project Supplies	$12,000	$5,000	$5,000	$8,000	$5,000
	Total	$72,000	$25,000	$25,000	$23,000	$30000

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

RMOW Civic Platform

Division	**Corporate and Community Services**
Department	**Information Technology**
Project	**I015**
Project Manager	**Cartwright, Phil**

Public Description

The Civic Platform is an asset centric work order management system that captures information on tangible assets from buildings (both internal and external fixtures) to buried infrastructure such as sewer and water systems. The purpose of this program is to ensure accurate collection of asset data and to provide the RMOW with a centralized platform to issue, manage and track work orders and preventative maintenance plans against RMOW assets to ensure expected life span of investments and to identify and review trends in maintenance and preventative work.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Civic Platform Software Contractors	Project Services	$45,000	$45,000	$20,000	$10,000	$0
Civic Platform Accela Licenses MPSC	Project Supplies	$13,500	$8,100	$0	$0	$0
	Total	$58,500	$53,100	$20,000	$10,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Municipal Elections

Division	**Corporate and Community Services**
Department	**Legislative Services**
Project	**C003**
Project Manager	**Banman, Alba**

Public Description

The next general local government election will take place on the third Saturday in October 2022. This project covers the democratic election process and the legislated requirements for running an election. Expenditures include: contract services (electronic voting machine rental and professional services), election staffing and training, advertising and supplies.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
2022 Local Government Election	Project Payroll Costs	$0	$0	$29,300	$0	$0
2022 Local Government Election	Project Services	$0	$0	$72,500	$0	$0
2022 Local Government Election	Project Supplies	$0	$0	$2,500	$0	$0
	Total	$0	$0	$104,300	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

UBCM Conventions

Division	**Corporate and Community Services**
Department	**Legislative Services**
Project	**C036**
Project Manager	**Junkin-Faris, Wendy**

Public Description

The RMOW was successful in their bid to host the 2022 UBCM Convention. The Union of British Columbia Municipalities (UBCM) has existed as the voice of local government in BC for over 100 years. This convention is the main forum for UBCM policy making. The RMOW has successfully hosted UBCM Conventions in 2002, 2010, 2014 and 2018. This convention is held annually in September and brings over 2,000 delegates to Whistler including local government Council members and staff, provincial government representatives including cabinet ministers and individuals from related associations, media and staff.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
2022 UBCM Convention	Other Revenue	$0	$0	($92,500)	$0	$0
2022 UBCM Convention	Project Payroll Costs	$0	$0	$1,000	$0	$0
2022 UBCM Convention	Project Services	$0	$0	$145,000	$0	$0
	Total	$0	$0	$53,500	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Legislative Policy Development and Governance Priorities

Division	**Corporate and Community Services**
Department	**Legislative Services**
Project	**C070**
Project Manager	**Banman, Alba**

Public Description

Three projects have been condensed into the Legislative Policy Development and Governance Priorities project.
Council Governance - focus on improving the Council governance framework and providing tools to ensure effective and accountable operation.
Fees & Charges Bylaw - an audit on all active, amended and in progress bylaws that contain fees and/or charges identified over 60 bylaws containing fees and/or charges. For ease of use for the public and staff, all fees and charges will be amalgamated into one standalone bylaw.
Muni Corp Oversight Review - relates to a review of the finance function embedded in two wholly-owned municipal corporations, Whistler Housing Authority and Whistler 2020 Development Corp.
Information Governance - focus on developing and implementing an Information Governance (IG) Strategy for the RMOW.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Council Governance Manual Update	Project Services	$7,500	$7,500	$0	$0	$0
Fees & Charges Bylaw Update	Project Services	$0	$15,000	$0	$0	$0
MC Oversight Review	Project Services	$20,000	$0	$0	$0	$0
Information Governance	Project Services	$10,000	$0	$0	$0	$0
	Total	$37,500	$22,500	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Recreation Equipment

Division	**Corporate and Community Services**
Department	**Meadow Park Sports Centre**
Project	**M001**
Project Manager	**Weetman, Roger**

Public Description

This is an annual ongoing project where recreation equipment for public use is purchased and or upgraded. The Fitness Centre requires the most consideration in replacement of equipment annually, including items like (treadmills, stationary bikes, weight lifting apparatus, and specialized training equipment). The Studio replacement and upgrade considerations also include stationary bikes and other specialized training equipment. The Nanatarium annually upgrades and replaces items like foamies, mats, tot dock, life jackets, lane ropes, diving blocks, basketball hoop, and kids play toys for public swim sessions and swim lesson programs. The Arena requires replacement of shooter tutors, border patrol, hockey nets, rental skates, helmets, and plastic hockey sticks for public skating sessions. This budget is also an ongoing Recreation Equipment Replacement budget for the Recreation Departments' Community Centres, Cross Country Skiing Operations, the Youth Centre and LUNA program.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Fitness Centre	Project Services	$150,686	$35,530	$36,330	$56,700	$35,000
Fitness Studio	Project Services	$5,600	$19,120	$4,400	$4,600	$4,500
Pool	Project Services	$7,920	$14,900	$6,600	$12,300	$9,000
Arena	Project Services	$13,800	$7,000	$9,000	$7,000	$14,300
Other	Project Services	$10,000	$10,000	$10,000	$10,000	$10,000
Spring Creek	Project Services	$550	$600	$650	$750	$800
Myrtle Phillip	Project Services	$8,050	$14,000	$7,850	$8,750	$9,000
High School	Project Services	$500	$1,500	$500	$500	$500
Youth Centre/Luna	Project Services	$13,260	$8,265	$9,761	$10,325	$10,000
Cross Country	Project Services	$61,000	$11,000	$11,300	$11,000	$11,000
Drop In Sports	Project Services	$1,000	$1,500	$1,000	$1,500	$1,000
	Total	$272,366	$123,415	$97,391	$123,425	$105100

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Recreation Infrastructure Replacement

Division	**Corporate and Community Services**
Department	**Meadow Park Sports Centre**
Project	**M002**
Project Manager	**Weetman, Roger**

Public Description

This is an ongoing infrastructure replacement budget for the Recreation Department. The budget is in place to upgrade or replace aging infrastructure as required at the Meadow Park Sports Centre, Community Centres, Spruce Grove Field House, Lost Lake PassivHaus and the cross country ski and snowshoe trail network . Key projects for 2019 at MPSC include underground pipe repairs; assessment of pool tank; CO2 safeguards in pool; annual pool shutdown painting; additional overhead LEDs in pool; sound baffles in pool; refrigeration plant compressors replacement engineering report; RMOW Meadow Park Arena solar roof conceptual design; fire protection tamper switch replacement; parking lot repairs; arena hot water storage tanks replacement; AHU replacements; solar system retrofit; WorkSafeBC ammonia plant orders compliance.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Access to Sani Lines	Project Services	$25,000	$25,000	$25,000	$25,000	$25,000
Pool Mechical Room	Project Services	$0	$41,000	$0	$0	$0
Fitness Centre	Project Services	$3,500	$3,500	$3,500	$3,500	$3,500
Pool	Project Services	$60,000	$25,000	$149,000	$42,000	$42,000
Arena	Project Services	$90,400	$0	$137,000	$0	$270,000
Other	Project Services	$12,000	$150,000	$57,000	$0	$200,000
Report & Studies	Project Services	$35,000	$0	$0	$45,000	$0
Myrtle Phillip	Project Services	$30,000	$0	$0	$0	$0
Spruce Grove Field House	Project Services	$0	$15,000	$15,000	$15,000	$15,000
Youth Centre/Luna	Project Services	$5,000	$5,000	$5,000	$5,000	$5,000
Cross Country	Project Services	$10,000	$7,500	$10,000	$7,500	$0
PassivHaus	Project Services	$4,200	$4,500	$4,600	$4,700	$0
Infrastructure Improvements	Project Services	$36,000	$70,000	$35,000	$0	$10,000
HVAC & Dehumidifyers	Project Services	$22,500	$68,000	$157,000	$5,000	$0
Lighting	Project Services	$0	$0	$0	$0	$1,600
Other	Project Supplies	$10,000	$10,000	$10,000	$10,000	$10,000
	Total	$343,600	$424,500	$608,100	$162,700	$582100

Reserve Funding	Percent
Res - General Capital Reserve	100
	0

	0
	0

MPSC Parking Lot Upgrades

Division	**Corporate and Community Services**
Department	**Meadow Park Sports Centre**
Project	**M016**
Project Manager	**Weetman, Roger**

Public Description

This project involves completely replacing the aging asphalt in the MPSC parking lot. It will also involve upgrading the storm drain system, regarding the parking lot in certain areas and potentially reconfiguring the parking lot to add more public parking stalls for facility users and improving lighting in the parking lot.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
MPSC Parking Lot Upgrades	Project Services	$70,000	$0	$0	$1,184,000	$0
	Total	$70,000	$0	$0	$1,184,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Parking Meter upgrades

Division	**Corporate and Community Services**
Department	**Protective Services**
Project	**C048**
Project Manager	**DeBou, Lindsay**

Public Description

Replacement of 2 older parking meters on Blackcomb Way in 2020. Replacement of 3 older parking meters at the Library and Underground Conference Center in 2021

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Labour	Project Services	$2,000	$3,000	$0	$0	$0
Parking Meter Upgrades	Project Supplies	$35,000	$30,000	$0	$0	$0
	Total	$37,000	$33,000	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Day Lot Operating Committee Capital Project Fund

Division	**Corporate and Community Services**
Department	**Protective Services**
Project	**C067**
Project Manager	**DeBou, Lindsay**

Public Description

In 2020 this project includes formalizing the parking along the south side of Day Lot 4, including paving, storm water upgrades, adding lighting along that edge, conduit for future utilities.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Lot 4 parking upgrades	Project Services	$200,000	$0	$0	$0	$0
Code available for use.	Project Supplies	$82,000	$0	$0	$0	$0
	Total	$282,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Emergency Program Initiatives

Division	**Corporate and Community Services**
Department	**Protective Services**
Project	**C071**
Project Manager	**Marriner, Erin**

Public Description

This project is 100% grant funded and includes several subprojects:
- Whistler Alert Visitor Emergency Notification System;
- Indigenous Cultural Safety & Cultural Humility Training for Emergency Operations Centre staff, first responders, and Emergency Social Services volunteers;
- Emergency Support Services funding for technological upgrades required as part of the provincial Emergency Social Services Modernization project;
- Emergency Operations Centre & Training funding in support of emergency radio initiatives;
- Flood Risk Assessment, Flood Mapping & Flood Mitigation funding to develop worker risk assessments and safe work procedures for heavy equipment operating in high-risk debris flow areas; and
- Carry forward from C045: Sea to Sky Corridor Evacuation Transportation Plan.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Sea to Sky Corridor Evacuation Transportation Plan	Project Services	$4,700	$0	$0	$0	$0
Visitor Emergency Notification System	Project Services	$5,000	$5,000	$0	$0	$0
Indigenous Cultural Safety & Cultural Humility Training	Project Services	$25,000	$0	$0	$0	$0
Emergency Support Services	Project Services	$25,000	$0	$0	$0	$0
Emergency Operations Centres & Training	Project Services	$25,000	$0	$0	$0	$0
Flood Risk Assessment, Mapping & Mitigation Planning	Project Services	$25,000	$0	$0	$0	$0
Indigenous Cultural Safety & Cultural Humility Training	Provincial Grants	($25,000)	$0	$0	$0	$0
Emergency Support Services	Provincial Grants	($25,000)	$0	$0	$0	$0
Emergency Operations Centres & Training	Provincial Grants	($25,000)	$0	$0	$0	$0
Flood Risk Assessment, Mapping & Mitigation Planning	Provincial Grants	($25,000)	$0	$0	$0	$0
	Total	$9,700	$5,000	$0	$0	$0

Reserve Funding	Percent
Res - General Operating Reserve	83
Res - RMI 4%	17
	0
	0

Electric Vehicle Charging Stations

Division	**Corporate and Community Services**
Department	**Protective Services**
Project	**C072**
Project Manager	**DeBou, Lindsay**

Public Description

Purchase and install EV charging stations: eleven of the 14 dual port chargers are in the Day Lots with two going in the Conference Centre surface lot and one at Municipal Hall.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Electric Vehicle Charging Stations	Project Services	$246,000	$0	$0	$0	$0
Electric Vehicle Charging Stations	Provincial Grants	($123,000)	$0	$0	$0	$0
	Total	$123,000	$0	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	50
CARIP Funding	50
	0
	0

RCMP Building/Protective Services Renovation

Division	**Corporate and Community Services**
Department	**Protective Services**
Project	**S060**
Project Manager	**DeBou, Lindsay**

Public Description

Some building maintenance/upgrades need to be done in the RCMP building to conform with RCMP Security Standards.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Cell Block Cameras	Project Supplies	$5,000	$0	$0	$0	$0
Magnetic Locks Upgrade	Project Supplies	$5,000	$0	$0	$0	$0
Furniture and general tenant improvements	Project Supplies	$50,000	$50,000	$0	$0	$0
	Total	$60,000	$50,000	$0	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Public Realm cameras in key Village locations

Division	**Corporate and Community Services**
Department	**Protective Services**
Project	**S063**
Project Manager	**DeBou, Lindsay**

Public Description

Public Realm cameras in key Village locations.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Public Realm cameras in key Village locations	Project Services	$20,000	$20,000	$20,000	$20,000	$0
	Total	$20,000	$20,000	$20,000	$20,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Recreation Accessibility Upgrades

Division	**Corporate and Community Services**
Department	**Recreation**
Project	**M005**
Project Manager	**Weetman, Roger**

Public Description

This project allows for the construction and upgrades required at Resort Municipality of Whistler recreation facilities that allows improved access to the facility and all amenities specifically for aging populations, people accessing our facilities who are on an exercise program as part of a prescribed injury rehabilitation program prescribed by a physician, physiotherapist, massage therapist or other specialist and individuals with disabilities.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
MPSC Accessibility Upgrades	Project Services	$11,000	$12,000	$13,000	$15,000	$0
	Total	$11,000	$12,000	$13,000	$15,000	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Whistler Olympic Plaza Ice Rink

Division	**Corporate and Community Services**
Department	**Recreation**
Project	**P033**
Project Manager	**Weetman, Roger**

Public Description

To provide annual ongoing capital budget for purchase/replacement of lights, equipment, padding, matting, rentals skates, repair chiller, etc. for winter operations at Whistler Olympic Plaza.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
WOP Ice Amenity - Equipment & Infrastructure	Project Supplies	$20,000	$20,000	$20,000	$20,000	$0
	Total	$20,000	$20,000	$20,000	$20,000	$0

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Library Furniture and Equipment

Division	**Corporate and Community Services**
Department	**Whistler Public Library**
Project	**L001**
Project Manager	**Tracy, Elizabeth**

Public Description

The Library Furnishing and Equipment Budget is a recurring project that is funded by the Library Capital Reserve (funded by the donations of individuals and fundraising by the library Board of Trustees). Funds are allocated to improve, update and replace aging assets within the library. In 2020 this funding will go to continuation of phase 1 and 2 space and technology improvements. This allocation will enable the library to purchase a laptop vending machine to house laptops , replace aging furnishings and implement WonderLab technology and partial furnishings with support from Rotary Club of Whistler.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Library Equipment	Project Services	$79,000	$60,000	$50,000	$45,000	$0
Library Equipment	Provincial Grants	($15,000)	$0	$0	$0	$0
	Total	$64,000	$60,000	$50,000	$45,000	$0

Reserve Funding	Percent
Res - Library Reserve	100
	0
	0
	0

Library Collection

Division	**Corporate and Community Services**
Department	**Whistler Public Library**
Project	**L002**
Project Manager	**Tracy, Elizabeth**

Public Description

This is the budget that supports the annual purchase of library materials and resources. Items purchased with this budget include all circulating materials: books, music CD's, DVD's, audiobooks, magazines and online resources. Examples of current successful online resources include Overdrive Library2Go, Indie Flix, Zinio, One Click Digital, Mango Languages, Lynda.com, Hoopla and Press Display and reference databases like Consumer Reports, Auto Repair and Novelist. This is a recurring project budget and yearly library expense. In 2020 we will continue to source resources that make books, movies, music, newspapers and learning available 24-7 from our Website. This budget also increases funding purchase additional electronic or shelf copies of popular items.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Library Collections - General	Project Services	$140,000	$143,000	$146,000	$150,000	$153,000
	Total	$140,000	$143,000	$146,000	$150,000	$153000

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

Library Infrastructure & Improvements

Division	**Corporate and Community Services**
Department	**Whistler Public Library**
Project	**L010**
Project Manager	**Tracy, Elizabeth**

Public Description

In 2020 Library Infrastructure and Improvements funding will go toward implementing the remainder of phase 2 through phase 4 of the recommended changes resulting from the 2017/18 library space needs assessment. This is a 4 year phased project. Space changes are based on the results of the Library's 2017 Vision Survey. The result of these changes will create space for quiet study, provide more meeting spaces and comfortable seating, relocate the teen area in proximity to youth services and adapt existing library shelving to improve visibility and access to the collection.

Budget

Sub Project	Category	2020	2021	2022	2023	2024
Library Infrastructure & Improvements - General	Project Services	$125,000	$127,000	$129,000	$0	$0
	Total	$125,000	$127,000	$129,000	$0	$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

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Appendix B

PROPOSED DEPARTMENTAL OPERATING BUDGETS, 2020

With comparisons to first 9 months 2019 actuals and 2019 budget

The Resort Municipality of Whistler | December 3, 2019

THE PREMIER MOUNTAIN RESORT COMMUNITY
MOVING TOWARD A SUSTAINABLE FUTURE

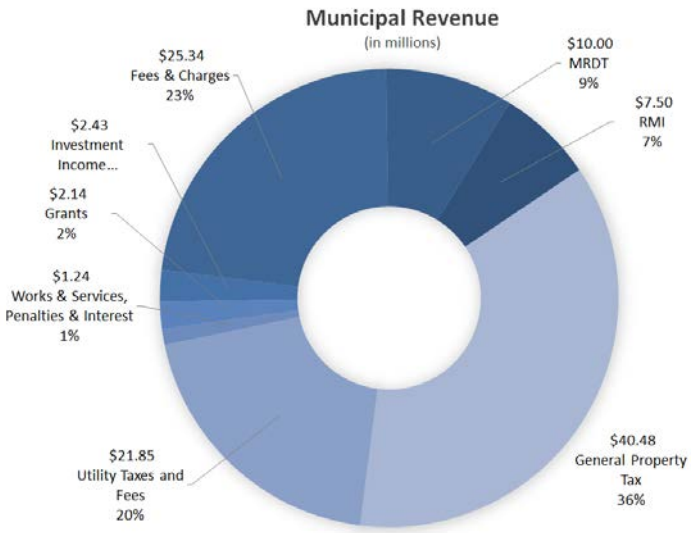
WHISTLER

This document contains a summary of proposed departmental operating revenues and costs for the fiscal year January through December, 2020. Amounts are also provided for the first 9 months 2019 actuals and full year budgets. Operating amounts are typically for work that is carried out from one year to the next.

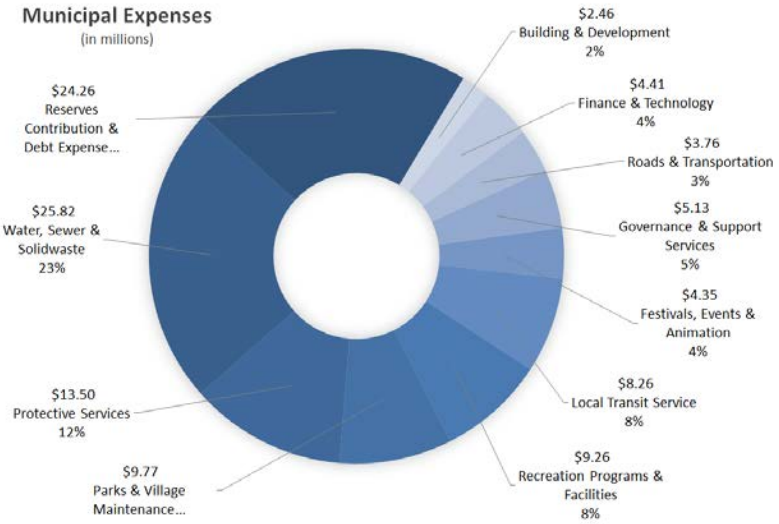
All amounts are presented on a non-consolidated basis which may give rise to variations from amounts included in the actual Five-Year Financial Plan Bylaw. Non-consolidated means that subsidiary companies of the municipality (Whistler Housing Authority for example) are not included and, interdepartmental sales and purchases have not been removed. This information is presented in the same format and order as the quarterly financial reports that are prepared during the year.

Certain types of revenue and costs not allocated to a specific department are not included in this document. Examples are property taxes, investment income and reserve contributions. These amounts are not allocated as they are not directly related to operational activities. In addition, the scope of work, environmental conditions, council priorities and other factors will give rise to variations in year over year changes. As such, this document is intended to provide an overview of revenues and the financial resources required to provide services and, revenues generated, at a departmental level.

Revenue Categories 2020 Budget



Expenditure Categories 2020 Budget



Resort Municipality Of Whistler
Comparative Summary of Department Operations
First 9 months actual 2019, Budget 2019 (unaudited0 & Budget 2020 (proposed)

Division 1100 Mayor and Council	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
Mayor & Council			
Revenues	0	0	(4,405)
Expenses	511,553	472,233	351,977
Total	**511,553**	**472,233**	**347,572**
Mayor and Council Total	**511,553**	**472,233**	**347,572**

Division 1200 CAO Office	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
Administrator			
Revenues	0	0	0
Expenses	1,029,317	721,210	549,277
Total	**1,029,317**	**721,210**	**549,277**
Communications			
Revenues	0	0	0
Expenses	622,861	592,461	405,161
Total	**622,861**	**592,461**	**405,161**
Human Resources			
Revenues	0	0	0
Expenses	979,880	958,490	743,006
Total	**979,880**	**958,490**	**743,006**
CAO Office Total	**2,632,058**	**2,272,160**	**1,697,444**

Division 5000 Resort Experience	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
Cultural Planning and Development			
Revenues	0	0	0
Expenses	159,661	160,090	128,451
Total	**159,661**	**160,090**	**128,451**
Village Events and Animation			
Revenues	(3,544,407)	(3,529,756)	(3,530,083)
Expenses	3,717,672	3,701,591	2,753,129
Total	**173,265**	**171,835**	**(776,954)**
Division Administration			
Revenues	(40,000)	(40,000)	(40,000)
Expenses	340,690	340,813	284,194
Total	**300,690**	**300,813**	**244,194**
Resort Operations			
Revenues	(2,880,619)	(2,755,968)	(2,740,086)
Expenses	5,574,104	5,466,900	4,420,843
Total	**2,693,485**	**2,710,932**	**1,680,757**
Facilities			
Revenues	(959,271)	(901,328)	(313,464)
Expenses	2,590,233	2,557,982	1,601,611
Total	**1,630,962**	**1,656,654**	**1,288,148**
Environment Stewardship			
Revenues	(123,039)	(43,235)	(38,309)
Expenses	645,191	495,453	347,835
Total	**522,152**	**452,218**	**309,526**
Planning			
Revenues	(64,040)	(69,350)	(49,135)
Expenses	1,884,648	1,782,497	1,268,256
Grants & Contributions	(119,000)	(120,000)	(74,386)
Project Expenditures	117,900	123,500	74,039
Total	**1,819,508**	**1,716,647**	**1,218,774**
Building Department Services			
Revenues	(977,000)	(1,454,221)	(746,406)
Expenses	1,093,220	1,159,321	822,580
Total	**116,220**	**(294,900)**	**76,174**
Resort Experience Total	**7,415,944**	**6,874,289**	**4,169,070**

Division 6000 Infrastructure Services	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
Infrastructure Services Administration			
Revenues	0	0	0
Expenses	326,717	327,908	214,444
Total	**326,717**	**327,908**	**214,444**
Development Services/Energy Mgmt			
Revenues	(13,500)	(13,500)	(8,695)
Expenses	639,118	621,358	454,131
Total	**625,618**	**607,858**	**445,436**
Transportation			
Revenues	(1,750)	0	(6,726)
Expenses	2,503,714	2,562,021	1,729,092
Total	**2,501,964**	**2,562,021**	**1,722,366**
Central Services			
Revenues	(2,734,222)	(2,711,194)	(1,997,444)
Expenses	2,705,669	2,660,570	1,941,639
Total	**(28,553)**	**(50,624)**	**(55,805)**
Solid Waste			
Revenues	(7,446,939)	(7,262,919)	(6,304,161)
Expenses	5,922,939	6,102,774	4,538,873
Total	**(1,524,000)**	**(1,160,145)**	**(1,765,288)**
Transit			
Revenues	(4,058,000)	(3,894,500)	(3,220,124)
Expenses	7,361,383	7,266,400	5,303,297
Total	**3,303,383**	**3,371,900**	**2,083,173**
Water Fund			
Revenues	(7,123,940)	(6,984,727)	(7,112,135)
Expenses	3,370,591	3,198,408	2,344,796
Total	**(3,753,349)**	**(3,786,319)**	**(4,767,339)**
Sewer Fund			
Revenues	(8,835,831)	(8,394,800)	(7,883,488)
Expenses	5,111,191	5,006,101	3,777,714
Total	**(3,724,640)**	**(3,388,699)**	**(4,105,774)**
Infrastructure Services Total	**(2,272,860)**	**(1,516,101)**	**(6,228,786)**

Division 7000 Corporate and Community Services	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
Finance			
Revenues	(102,550)	(102,000)	(75,971)
Expenses	2,137,904	2,079,750	1,793,136
Project Expenditures	0	0	0
Total	**2,035,354**	**1,977,750**	**1,717,164**
Legislative Services			
Revenues	(3,500)	(7,000)	(1,192)
Expenses	825,131	928,499	609,249
Total	**821,631**	**921,499**	**608,057**
Information Technology			
Revenues	(65,000)	(65,558)	(49,050)
Expenses	1,793,490	1,642,033	1,394,555
Project Expenditures	0	0	0
Total	**1,728,490**	**1,576,475**	**1,345,505**
Protective Services			
Revenues	(5,439,342)	(4,486,356)	(4,027,429)
Expenses	7,469,063	6,905,455	4,939,930
Grants & Contributions	0	0	0
Project Expenditures	5,000	0	0
Total	**2,034,721**	**2,419,099**	**912,501**
Fire Rescue Service			
Revenues	(49,700)	(50,000)	(47,988)
Expenses	4,562,905	4,739,395	3,457,889
Project Expenditures	0	0	0
Total	**4,513,205**	**4,689,395**	**3,409,901**
Whistler Public Library			
Revenues	(182,700)	(161,400)	(155,499)
Expenses	1,356,011	1,307,002	994,175
Total	**1,173,311**	**1,145,602**	**838,677**
Recreation			
Revenues	(1,422,263)	(1,429,631)	(1,143,864)
Expenses	2,558,507	2,494,933	1,707,586
Project Expenditures	0	0	0
Total	**1,136,244**	**1,065,302**	**563,721**

Division 7000 Corporate and Community Services (con't)	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
Meadow Park Sports Centre			
Revenues	(1,989,500)	(1,988,406)	(1,452,915)
Expenses	3,824,198	3,794,050	2,947,024
Project Expenditures	0	0	0
Total	**1,834,698**	**1,805,644**	**1,494,109**
Corporate and Community Services General			
Revenues	0	0	0
Expenses	289,051	276,199	209,522
Total	**289,051**	**276,199**	**209,522**
Corporate and Community Services Total	**15,566,706**	**15,876,966**	**11,099,156**

Division 8000 Corporate Accounts	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
General Fund			
Revenues	(52,266,246)	(45,262,615)	(46,986,110)
Expenses	10,246,896	4,071,960	4,249,213
Grants & Contributions	0	0	0
Total	**(42,019,350)**	**(41,190,655)**	**(42,736,897)**
Corporate Accounts Total	**(42,019,350)**	**(41,190,655)**	**(42,736,897)**

Division 9000 Whistler 2020 Development Corporation	Budget 2020	Budget 2019	Actuals 9 months to Sept 30
Wh 2020 Dev Corp			
Revenues	0	0	(49,114)
Expenses	0	0	19,411
Total	**0**	**0**	**(29,703)**
Whistler 2020 Development Corporation Total	**0**	**0**	**(29,703)**

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WHISTLER

MINUTES

REGULAR MEETING OF LIQUOR LICENCE ADVISORY COMMITTEE
THURSDAY, MARCH 14, 2019 STARTING AT 10:30 A.M.

In the Flute Room at Municipal Hall
4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Food & Beverage Sector Representative (Pubs), Chair, Mike Wilson
Food & Beverage Sector Representative (Nightclubs), Brendon King
Accommodation Sector Representative, Julie Lanteigne
RMOW Resort Experience Staff Representative, Secretary, Frank Savage
Whistler Community Services Society Representative, Lisa Coulter
RMOW, Senior Planner, Jake Belobaba
Councillor, John Grills
Recording Secretary, Shannon Perry

REGRETS:

Public Safety Department Representative, RCMP, Rob Knapton
Food & Beverage Sector Representative (Restaurants), Kevin Wallace
Whistler Fire Rescue Service Representative, John McKearney
Liquor and Cannabis Regulation Branch (LCRB) Inspector, Holly Glenn

Meeting called to order at 10:42 a.m.

ADOPTION OF AGENDA

Moved by B. King
Seconded by J. Lanteigne

That Liquor Licence Advisory Committee adopt the agenda of March 14, 2019 Liquor Licence Advisory Committee meeting.

CARRIED

ADOPTION OF MINUTES

Moved by B. King
Seconded by J. Lanteigne

That Liquor Licence Advisory Committee adopt the regular Liquor Licence Advisory Committee minutes of January 24, 2019.

CARRIED

COUNCIL UPDATE

Update provided by Councillor Grills:

- The Five-Year Financial Plan 2019-2023 is moving forward through the annual budget approval process.

- The Official Community Plan (OCP) received second reading. The RMOW is seeking to remove the requirement that the provincial government must approve all OCP amendments.
- Resort Municipality Initiative (RMI) funding has been approved for another three years, providing certainty for this important funding program.
- Whistler commercial property values have increased which may result in property tax increases.
- Water meter readings in businesses will shortly be introduced in order to track and reduce water usage.

PRESENTATIONS/DELEGATIONS

Amendments to Council Policy G-17, Municipal Liquor Licensing Policy, File No. 8292.03

Frank Savage presented a staff report on proposed amendments to Council Policy G-17, Municipal Liquor Licensing Policy, which was included as an appendix to the report.

The proposed updated policy includes substantial amendments to the policy guidelines for non-traditional businesses applying for a liquor licence as well as other minor changes to conform to terminology in Liquor and Cannabis Regulation Branch (LCRB) application documents. Staff summarized steps that have been taken to so far to develop policy guidelines for liquor licences for non-traditional businesses:

- The May 2017 amendments to Policy G-17 included Section 7.0, broad guidelines for "Other" (non-traditional) businesses applying for a liquor licence.
- A report was presented to Council on November 21, 2017 on the topic and Council authorized staff to convene an open house to engage the community.
- An open house was held on December 14, 2017 and an online survey was conducted.
- At the LLAC meeting on January 11, 2018 the committee reviewed comments from the public and discussed a proposed municipal regulatory framework.
- At the LLAC meeting on December 13, 2018 staff reported that approximately 12 non-traditional business (mostly hair salons) in the province have applied for and received liquor primary licences. LLAC members voted to support municipal regulations using Temporary Use Permits (TUPs).
- A legal opinion determined that TUPs were not the appropriate means of regulation in commercial zones that permit liquor primary type establishments.
- The proposed approach is to include specific criteria in Section 7.0 of Policy G-17 for evaluating liquor primary licence applications from non-traditional businesses. Additional conditions could be put on the business licence to ensure that liquor service is subordinate and complementary to the existing business.
- LLAC members were reminded that applications from non-traditional businesses for a liquor primary licence would have to go through the full liquor primary application process, which includes LLAC and Council review.

- The business would also have to have appropriate zoning. Liquor primary is currently permitted in Whistler Village, Creekside and some Function Junction zones. If a property is not zoned for liquor primary, the applicant would have to apply for rezoning. For a food primary licence (e.g. book store or grocery store) RMOW suggest following the normal food primary licencing process and, again, zoning would have to align.

Other policy changes proposed in the amended Policy G-17 include:

- Replacing all references to the provincial Liquor Control and Licensing Branch (LCLB) with the new name: Liquor and Cannabis Regulation Branch (LCRB)
- Some liquor licence types were changed to conform to current LCRB terminology
- Other minor edits

The proposed amended Liquor Licence Application Fee Bylaw No. 2224, 2019 was also attached to the report and discussed:

- Minor changes included in bylaw to correspond with current LCRB terminology. Two new application types and fees included. No changes is current application fees, in effect since 2009.

Questions & Answers:

Q: What happens if a retail business has a liquor primary licence and a new owner takes over the business? Who will monitor this transfer to new ownership?
A: A suitability review, including a Criminal Record Check, is done by the province to ensure that the new owner is fit for a liquor primary licence. Applicants for a transfer are required to disclose if they have ever had ownership or interest in a liquor licence. If the new owner planned to change the type of business, the LCRB would consider the impacts on minors and could impose additional conditions on the licence.

Q: Has there been thought about the type of policy for recreational cannabis sales? Would it be included with the liquor policy?
A: Cannabis retail sales would likely be treated similar to retail packaged liquor sales. The specific property would have to be rezoned to permit the use.

Moved by B. King
Seconded M. Wilson

That the Liquor Licence Advisory Committee support the proposed amendments to Council Policy G17, Municipal Liquor Licensing Policy.

CARRIED

Moved by B. King
Seconded by J. Lanteigne

That the Liquor Licence Advisory Committee support the amended Liquor Licence Application Fee Bylaw.

CARRIED

OTHER BUSINESS

None

MOTION TO TERMINATE

Moved by B. King
Seconded by J. Lanteigne

That the Liquor Licence Advisory Committee meeting of March 14, 2019 be terminated at 11:32 am

CARRIED

Kevin WALLACE.

Chair

Recording Secretary: Shannon Perry

MINUTES

REGULAR MEETING OF FOREST AND WILDLAND ADVISORY COMMITTEE
OCTOBER 9, 2019, STARTING AT 3:00 – 5:00 P.M.

In the Flute Room
4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Name	**Meetings to Date: 9**
Present:	
AWARE, Claire Ruddy, Chair	9
Member at Large, Derek Bonin, Co-Chair	9
Councilor, Arthur DeJong	8
Member at Large, John Hammons	9
WORCA, Matt Cooper	3
Member at Large, Melanie Tardif	8
Recording Secretary, Heather Beresford	9
Regrets:	
Member at Large, Trevor Burton	2
Member at Large, Mac Lowry	3
Member at Large, Colin Rankin	6

ADOPTION OF AGENDA

Moved by D. Bonin
Seconded by M. Tardif

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Agenda of October 9, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by A. DeJong
Seconded by J. Hammons

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Minutes of September 11, 2019.

CARRIED

PRESENTATIONS

Updates

Council:

- October 8 Council meeting: WFRS length of service awards
- UBCM – met with Minister Donaldson (FLNR) and discussed multi-year funding for wildfire program; met with Minister Heyman (MOE) and

discussed need for local governments to have expanded authority to pass bylaws that address climate change more effectively
- Whistler Climate March on September 27 with 400-500 people
- Discussed municipal natural assets management options

AWARE:
- Eco-Citizen video almost complete
- Wrapping up summer programming
- Contributing to RMOW Parks Master Planning opportunities

WORCA:
- New board members elected at recent AGM – M. Cooper and S. Kemp will continue with FWAC
- Trail crews finish in early November: maintenance on lower LOTS to maintain blue rating; HiHi area trails maintained to keep blue rating; Jane Lakes trail work completed.

RMOW:
- Developed 10 year wildfire mitigation plan with Blackwell & Associates
- Wildfire thinning project in Kadenwood complete; will start Spruce Grove/White Gold project area after Thanksgiving
- Awarded 3 year contract for interface fuel thinning projects.
- Alpine trails and grizzly bears – vegetation mapping project due Dec. 19/19; draft grizzly bear-human conflict mitigation plan completed. Referred to FWAC, AWARE, Coast to Cascades GBI.

Cheakamus Community Forest:
- Fuel thinning on Cheakamus Lake Road will continue over winter 2019/20.
- No other harvesting taking place in 2019
- CCF recruiting for a new forest manager to replace Tom Cole.

Trail Planning Work Group:
- Meeting scheduled for late October.

Annual FWAC Report to CCF

A presentation by Heather Beresford, Environmental Stewardship Manager, was held regarding the draft FWAC Annual Report to the CCF and a discussion was held.

- Final edits made
- Attached to minutes as Appendix 1

Moved by D. Bonin
Seconded by A. DeJong

That the Forest and Wildland Advisory Committee adopt the 2018 CCF Annual Report.

CARRIED

Grizzly Bear – Human Conflict Mitigation Strategy

A presentation by Heather Beresford, Environmental Stewardship Manager, was held regarding the Grizzly Bear – Human Conflict Mitigation Strategy and a discussion was held.

- Executive summary should include key recommendations.

- AWARE and Coast to Cascades Grizzly Bear Initiative will review and provide written comments
- Map 1 – label the grey areas
- Suggestion to add information on grizzly bear habitat, life cycle, importance as an indicator/keystone species

FWAC Membership

FWAC Membership: Kathi Bridge and David Powe have resigned. Other members in attendance confirmed 2020 membership.

OTHER BUSINESS/FUTURE AGENDAS

- **BC Parks** – no speaker confirmed yet; continue to request
- **November** – CCF 2020 harvesting plans

MOTION TO TERMINATE

Moved by M. Tardif

That the Forest and Wildland Advisory Committee Meeting of October 9, 2019 be terminated at 4:38 p.m.

CARRIED

for Chair, Claire Ruddy

Recording Secretary, Heather Beresford

APPENDIX 1: 2018 CCF ANNUAL REPORT

FOREST & WILDLAND ADVISORY COMMITTEE ANNUAL REPORT ON 2018 CHEAKAMUS COMMUNITY FOREST OPERATION

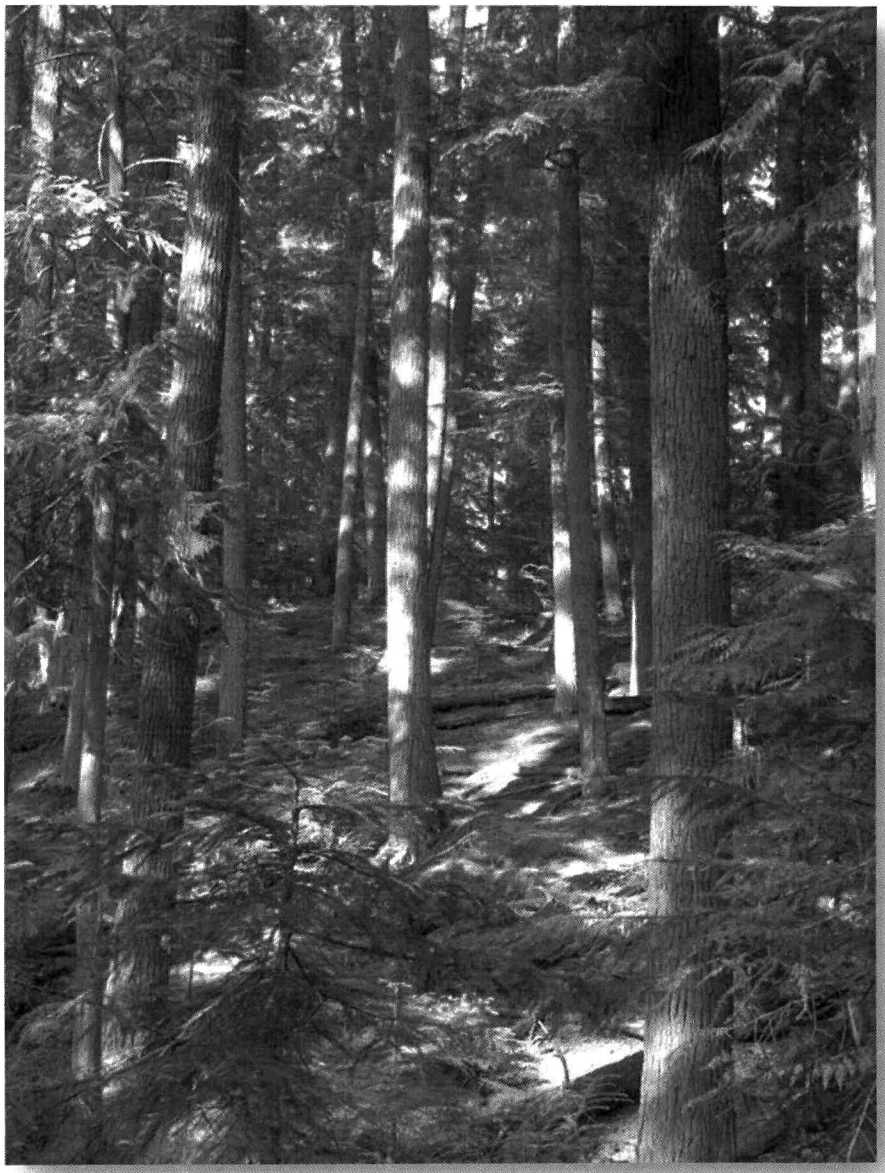

Photo Credit: Bob Brett

2018 FWAC Recommendations

1. **FWAC recommends that the CCF make a concerted effort to improve community communications** – with the aim of improving dialogue and understandings between community interests and CCF operations partners:

   1.1 the CCF annually update 1-3 plan and regularly update the 4-10 year harvesting and fuel management plans and post them to the CCF website and clearly communicated them to the public during open houses;

   1.2 the CCF clearly documents and reports any changes or differences between actual annual and planned activities in public communication materials (e.g., website and open houses); and

   1.3 if required, a communications specialist be identified to work with CCF operations staff to translate operational plans to communications materials for open houses and CCF website

   1.4 Post annual FWAC report on CCF website to support public communication and understanding.

   1.5 FWAC recognizes that CCF produces an annual report and encourages CCF to continue producing and posting its annual report

2. **FWAC recommends that the CCF conduct a review of strategic harvesting plans** in light of the current Allowable Annual Cut (AAC), CCF forest management objectives, and levels of harvest from forest operations – and, when appropriate, prepare an updated timber supply analysis to develop a revised AAC that incorporates current thinning practices, EBM old growth targets and other economic and operational constraints:

   2.1 FWAC understands that the AAC is a legal agreement with the province, however, the AAC appears to be high given the CCF's harvesting history over recent years of forest operations;

   2.2 FWAC recommends that recreation/tourism economic values are taken into consideration in the review, and in assessing costs and benefits of harvesting to meet AAC targets; and

   2.3 FWAC recommends that the review recognize and incorporate fuel reduction forest operations into AAC calculations.

3. **FWAC recommends an assessment and report of options for thinning second growth stands and/or stands that have lower impact for mixed older forest types.**
   This could involve: (1) specifying lower impact practices (i.e., machine types and harvesting methods) in harvesting requirements; and (2) including more comprehensive second growth thinning (in association with fuel reduction strategies) in harvest development plans.

4. **FWAC recommends that long term monitoring plots be established to evaluate the effectiveness of the fuel treatments** over time and support review and refinement of fuel management and related prescriptions.

5. **FWAC recommends that a framework be developed and implemented for explicit identification and protection from forest harvesting of significant old legacy trees and old forest stands outside of mapped old growth or other harvest restricted areas**, and reporting of the trees and stands identified in reporting of annual harvest and fuel treatment operations.

6. **FWAC urges the CCF to demonstrate to the CCF partner communities the benefits of the community forest** by providing initiatives such as bursaries, scholarships, donating to community events, supporting community goals around recreation values and environmental stewardship, purchasing community equipment, hosting events in the Interpretive Forest and others.

WHISTLER

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1. Introduction

1.1 Cheakamus Community Forest Background

The Cheakamus Community Forest (CCF) operates under the K3V forest license and is one of 60 community forests in British Columbia. Situated on more than 33,000 hectares surrounding Whistler, the CCF was established in 2009, when the Lil'wat Nation, Squamish Nation and Resort Municipality of Whistler (RMOW) jointly signed a 25-year tenure with the provincial Ministry of Forests and Range. Together, these three equal partners oversee the management and operation of the forest under the auspices of the Cheakamus Community Forest Society, an independent not-for-profit organization.

1.2 Purpose and Content of the Annual Report

The purpose of the Forest and Wildland Advisory Committee's (FWAC) annual report on the Cheakamus Community Forest's (CCF) harvesting operations is to ensure that CCF operations are conducted in a manner that support the RMOW's tourism- and nature-based economy, provide recommendations for forest management improvements to the RMOW Council, the CCF Board of Directors and forestry manager, and to the forestry operations contractor. Field observations are drawn from a field trips held on October 4, 2018 and May 6, 2019.

Each year, FWAC asks a series of key questions (Section 3.3) with each annual report that provide insight into the CCF's adherence to its operational plans and silviculture strategy, how it minimizes impacts to visuals and other values, communicates with the public, balances access with protecting habitat, and delivers wildfire fuel mitigation projects. FWAC notes that as in previous years, the CCF is still under-delivering on the annual allowable cut and recommends that the CCF reconsider the AAC in the next provincially mandated Management Plan. Wildfire risk mitigation efforts are positive but should be reviewed to assess the impacts on ecosystem values, carbon sequestration and in relation to the overall wildfire risk. As well, the CCF could make improvements to its public communication strategy and efforts.

In keeping with FWAC comments in 2016 and 2017, additional measures to protect other values should be employed and different equipment more suited to individual stand conditions could be used during operations.

CCF should review and update the guiding Ecosystem Based Management (EBM) Plan (2009) to fully account for updated understanding of EBM values and emerging forest management concerns. FWAC also noted that a plan will be needed for Crater and Jane Lakes to get ahead of the increasing public use that is likely to occur.

The appendices contain: (A) a summary of 2017 FWAC recommendations and outcomes up to the time of 2018 Annual Report; (B) notes from FWAC field trips; and (C) a summary of wildfire treatment objectives.

2. Key Questions and FWAC Comments

In its analysis and associated comments, the Forest & Wildland Advisory Committee considers six key questions based on the Committee's Terms of Reference.

Table 1: Key Questions and FWAC Comments

Key Question 1: Is the CCF using best management practices to respect ecological principals to maintain biodiversity?
FWAC Comments: (1) In keeping with FWAC comments in 2016 and 2017 Annual Reports, there is continued community concern regarding CCF harvesting of old forest. FWAC recognizes that while the C(has exceeded Provincial requirements for protection of old forest in the CCF by establishing voluntary EBM reserves (in 2015), concerns continue to be expressed among whistler commun members. CCF should continue to report on age classes of areas logged, as well as harvested (ha.). CCF should also document areas logged relative to the EBM Plan strategies, and the are existing protected old and mature forest within the CCF and the Whistler Landscape unit which encloses the CCF. (2) FWAC suggests that the CCF make a concerted effort to improve community communicatio with the aim of improving dialogue and understandings between community interests and CCF operations partners. For example, the CCF could retain graphic design expertise to produce ar distribute a poster/map that illustrates the location of old and mature forest and the location of tl various Provincial and voluntary EBM reserves.
Key Question 2: Do the CCF operations match the annual harvesting plans and other guiding documents?
FWAC Comments: (1) Annual harvest volume has been well below allowable annual cut for several years. When appropriate, the CCF should consider an updated timber supply analysis to develop a revised AAC that incorporates current thinning practices and old growth constraints. (2) CCF mapping and public communications do not clearly convey multi-year harvesting plans. FWAC recognizes the challenges involved, and also that harvesting plans can change from year to year. However, there is a legitimate interest among community members in planned forest harvesting operations. (3) If required, a communications specialist should be identified to work with CCF operations staff to translate operational plans to communications materials for open houses and the CCF website.
Key Question 3: Are the harvesting operations sensitive to visual impacts? And were other measures applied to minimize impacts on the shared use of the forest, particularly regarding tourism?
FWAC Comments: (1) In general, CCF harvesting operations appear sensitive to visual impacts. (2) Given the importance of off road recreation in the CCF region, harvesting plans should consider visual impacts from key recreational features (e.g. trails and viewpoints), as well as from roads.

Key Question 4: Does the fuel management harvesting bring the CCF closer to community wildfire risk management and forest health objectives?

FWAC Comments:

(1) Note change in wording of this question to more accurately reflect FWAC Terms of Referen

(2) FWAC notes and supports the increased attention that is being put to wildfire fuel managem planning and associated forest operations.

(3) Wildfire fuel management forest operations should be reviewed in relation to the CCF EBM (2009) and annual harvesting operations - and reported in public communications – to assess t impacts of fuel management activities on ecosystem values (e.g., riparian areas) and carbon sequestration (e.g., harvesting in younger age class forest stands).

(4) The effectiveness of the wildfire fuel management treatments should be evaluated in relatio the overall wildfire risk.

(5) Monitoring should be undertaken by the RMOW and CCF to know if the work is meeting its fire mitigation objectives. Monitoring is key to knowing if work is effective and how to adapt.

(6) The tree scarring from the fire management treatments promotes the spread of fungus and decay in retained trees that can reduce the forest health. FWAC is also of the opinion that a mo concerted effort should be made to minimize tree scarring in future thinning treatments.

Key Question 5: Does the harvesting balance access with protecting habitat and managing species of special concern?

FWAC Comments:

(1) Note that values are overlapping (forest health, wildfire risk management, habitat and specie special concern, and "other values") and are best addressed in an integrated approach rather t as separate planning or management entities.

(2) FWAC comments related to road and recreation access planning have been made previous (2016, 2017). FWAC supports the initiative of RMOW to undertake recreation trail planning that incorporates ecosystem and wildlife values (such as grizzly and black bear habitat and use, we and other sensitive ecosystems). CCF work to date on access management planning (e.g., acc principles and access road framework) should be publicly available (e.g., on the CCF website) communicated to ensure that CCF habitat protection measures and related data (e.g., mapping understood and utilized in related planning initiatives.

Key Question 6: Does the harvesting maintain other values (e.g., water, recreation, reduced soil and residual tree damage, GHG emissions, fuel management)?

FWAC Comments:

(1) Note that values are overlapping (forest health, wildfire risk management, habitat and specie special concern, and "other values") and are best addressed in an integrated approach rather t as separate planning or management entities.

(2) In keeping with FWAC comments in 2016 and 2017, additional measures to protect other va should be employed and different equipment, more suited to individual stand conditions (fuel thinning projects) could be used during operations (i.e., to lessen footprint and impacts of machinery and operations on ground cover, tree and water values).

(3) CCF should review and update the guiding Ecosystem Based Management (EBM) Plan (20 to fully account for updated understanding of EBM values and emerging forest management concerns – specifically adaptation to climate changes, wildfire risk management, changing recreation uses and increased recreation demand, and understanding of forest carbon

sequestration. FWAC understands that a revision of the CCF EBM plan could be quite expensiv so this comment should be tempered by the financial position of the CCF.

(4) Carbon credits from the CCF operation should to be documented for the public to realize their value to the community.

(5) CCF should implement a long term monitoring program including photo point and permanent sample plot establishment – growth rate, mortality, crown closure, understory and floristic development.

(6) Noted that a plan will also be needed for Loggers, Crater and Jane Lakes to get ahead of the increasing public use that is occurring. Further discussion between RSTBC, RMOW and CCF on WIF maintenance and recreation plan for Jake-Jane-Crater-Loggers Lakes is recommended.

Summary of Comments:

Economic return to partner communities, employment, harvesting quotas as well as impacts on values such as recreation, tourism, and biodiversity values, influence management assumptions and harvesting plans. The CCF should continue to share information about why we are harvesting timber in the CCF, as well as "what, how much and where." The rationale needs to be explicit and communicated among CCF partners and community stakeholders.

The CCF's forest resources provide direct value to the community from the sale of logs and carbon credits. This needs to be documented in an open and transparent manner to illustrate the value of operating the CCF to the public. In addition, non-monetary values generated from the CCF need to be accounted for.

Trends, economic context and community interests that should be integral to CCF plans and activities include continued limited market and low prices for different timber types within CCF; alternative employment and training opportunities for CCF partners (including thinning, fuel management and forest-based tourism); increasing attention to fuel management strategies; increasing recreation and tourism demand and use along the Sea to Sky corridor and CCF region; and continued community concern for natural values, including old growth timber and wildlife.

The utilization of logs from the fuel treatment areas to help offset the costs of the treatments and contribute to the annual allowable cut is positive. The landscape fuel treatments that retain approximately 250 - 300 stems per hectare (sph) rather than higher sph are a more effective fuel management strategy by more significantly reducing the crown cover.

The fuel hazard is generally lower in riparian areas therefore these areas can be omitted from treatment which will also help to maintain biodiversity.

3. Harvesting Information and 2018-2020 Annual Operating Plan

3.1 Harvesting Information

Table 2: Harvesting Summary 2018 (Source: Harvest Billing System, December 31, 2018)

Unit	FWAC site visit	Silvicul-ture Strat-egy/Pur pose	Area (ha) harvest ed in 2018	Age Class	BEC Zone	Contrac-tor	Planned Harvest (m^3)	Actual m3 Har-vested in 2018	Actual cumul ative harves t for block (M3)
C03 (Cheak Lake Road)	Oct. 201 & May 2019	Fuel thinning	34.5	50 years	CWH ms1	Lil'wat Forestry Ventures	Fuel thinning	524.12	7723
Ck15 (Jane Lakes area)		Harvesti ng Moderat e/ low	9.0+	250+	CWH ms1	Sqomish	6,350	4,853.0 9	
N01 (Alpine Meadows)		Fuel thinning	15	75 years	CWH ms1	Lil'wat	Fuel thinning	284*	2793.4 *
R05 (Cal-laghan Road)	Oct. 201	Fuel thinning	4.1	40-50 years	CWH ms1	Sqomish	Fuel thinning		
R06 (Cal-laghan Road)	Oct. 201	Fuel thinning	R06 & R07 = 19.6	40-50 years	CWH ms1	Sqomish	Fuel thinning	1,643.5 8	
R07 (Cal-laghan Road)	Oct. 201	Fuel thinning	R06 & R07 = 19.6	40-50 years	CWH ms1	Sqomish	Fuel thinning	1,533.5	
W80 (Wedge Used to be W08		Fuel thinning	10.6	Plantat on 1971-7	CWH ms1	Lil'wat	3,735	2,904.4	
TOTAL								12159.2	

* Totals include both N01 Alpine Meadows & CCF5 (Cemetery site)

The annual allowable cut (AAC) for the CCF is 21,000 cubic meters (m^3) per year. The current 5-year control period is 2014 - 2018 for a total of 105,000 m^3. The volume harvested that is counted towards the AAC is primarily the logs scaled but also includes the waste remaining at

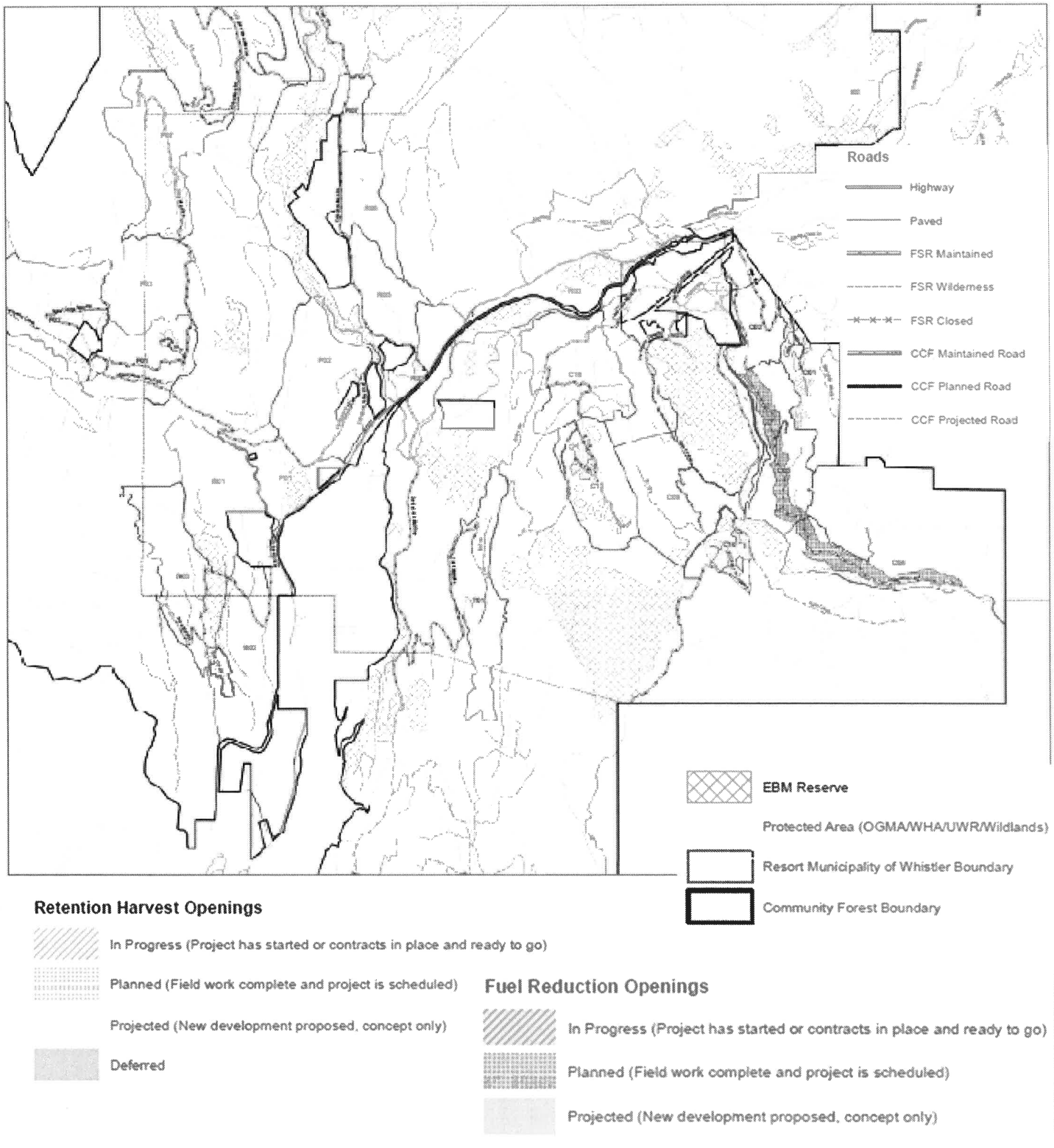
the harvesting unit. As of December 2018 the CCF harvested 65,230 m3 or 62.8% towards the current cut control period. See Table 3.

FWAC recognizes the operational challenges with weather conditions and fluctuating market conditions that influence the volume harvested each year. FWAC encourages the CCF to reduce waste and utilize more residue by harvesting marginal logs and marketing minor forest products. This greater wood utilization will contribute more volume towards the AAC. In addition, where economically and operationally feasible, FWAC encourages the CCF to commercial thin second growth stands to make up the balance of the AAC. Both of these strategies will reduce the forest fire fuel loading and complement the wildfire mitigation strategies that are implemented in the forests surrounding the RMOW.

Table 3: Cut Control Information as per MFLNRO Cut Control Statement, year-end 2018

	2016 (m^3)	**2017 (m^3)**	**2018 (m^3)**
Volume of Timber Harvested includ waste	6,869	17,283	13,466
Total Volume Attributed to License Cut Control Period	34,480	51,764	65,230
Cumulative AAC to Year End	60,000	80,000	103,811
Percent Harvest of Cut Control Peri		51.76%	62.8%

3.2 2018-2020 CCF Annual Operating Plan[1]



[1] https://www.cheakamuscommunityforest.com/wp-content/uploads/2018-2020_Annual_Operating_Plan_Map.pdf

Appendix A – 2017 FWAC Recommendations and Outcomes

Table 4: Recommendations and Outcomes from 2017 Annual Report

2017 Recommendation	Outcome
1. Resolve the policy disconnects in the CCF tenure between fuel management and regular harvesting, and other activities on the ground managed by other agencies.[2]	
2. Retention and planting of deciduous species on skid trails will assist in maintaining a lower fuel hazard.	CCF will be planting deciduous in autumn 2019 or Alpine Meadows project site.
3. Skid trails should avoid crossing streams or at a minimum remove excess slash from channel during skid trail restoration. Small cable logging methods can minimize the need for temporary skid trails.	The CCF continues to look for ways to minimize impacts to streams.
4. Long term monitoring plots should be installed to evaluate the effectiveness of the fuel treatments over time to learn what works best for future prescriptions.	Not done.
5. Fuel thinning treatments should be planned in the context of an overall management regime that projects well into the future. This can provide a timeline for subsequent future thinning and optimum target tree densities for each thinning over the life of the stand.	CCF following 10 year plan prepared by Blackwell Associates.
6. FWAC supports the wildfire fuel reduction programs and encourages the RMOW and CCF to continue and even increase the amount of area treated each year. A proposed method for these thinning operations is to have contractors use cable-based rather than ground-based systems in order to reduce damage to trees and soil. In addition, FWAC recommends that more deciduous trees such as black cottonwood be retained and planted when possible to reduce the fire hazard.	Provincial funding available to the RMOW has decreased since 2018 when the Union of BC Municipalities changed its program criteria and funding levels. The Forest Enhancement Society o BC continues to support the CCF/RMOW projects landscape level fuel breaks, but not wildland urba interface. Contractor on Kadenwood project is usi cable-based system but the CCF is not. CCF will b planting deciduous in autumn 2019 on the Alpine Meadows project site.

[2] Note: FWAC's intention behind this recommendation was to highlight that fuel management activities are increasingly a focus for CCF forest operations, and that this focus should be more integrated with "regular" harvesting planning and activities, and related cut incorporated in AAC analysis and reporting.

7. The CCF silviculture plan does not include spotted owl requirements and should consider adding a reference.	Silviculture strategy not updated.

Appendix B – FWAC Field Trip Notes

October 2018 Field Trip

Callaghan A01 (H1, H2)

Although this area was harvested before the 2018 period covered by this report, it was visited in October 2018 and is included in this report. Unit A01 is a First Nations' cultural area in the moist submaritime BEC zone at the 800-850m elevation of Callaghan valley. Because the area is a "snow hole," BEC zones are pushed down to a lower elevation. The site was harvested as moderate retention with 40-50 trees/hectare retained. There may be some blowdown in future, but unit has already survived one winter and will probably lose ~10% over next 5 years. There were 250 stems per hectare (sph) originally of big trees. The CCF left 50 trees/ha and tried to retain big old yellow cedar – trying to leave trees that are good wildlife trees, with appropriate spacing and hopefully lower dollar value. Riparian buffer areas show what area was like before harvesting. It was difficult to retain much understory due to being damaged when dropping the large trees.

Piles were burnt over next two weeks following the field trip, and the trails were replanted afterwards. The unit was replanted with red cedar while yellow cedar, balsam and hemlock will regenerate naturally. Red cedar is being planted at higher elevation (1000m +) to account for climate change. Four species are planted on site to provide a better opportunity to adjust to climate change. Cedar have more value to First Nations.

Tom Cole and Robert Seaton of Brinkman Climate joined FWAC at this point in the field trip. Robert is conducting the audit for the 2014 -2018 carbon project. His job is to determine if the CCF did what it said it was going to do, then to prepare a report prior to verification. Robert commented that there is less blowdown than expected. Group discussed changing forest profile to adapt to climate change and achieve climate flexibility. Need to plant trees that will still survive for the next 40 – 50 years. Multiple species helps ensure something will survive in 80 – 100 years when things are really different. Robert will quantify the carbon asset on site and access other impacts like disease and pests. The biggest question is how to model the wildfire thinning strategy and how it affects future forest profile.

FWAC held a discussion to explore if the waste material can be utilized. It's complicated. Leaving piles to rot slowly is optimum for carbon. Running it through a biofuel plant is no benefit to the CCF carbon project because while the time intensity of carbon release changes, the amount of carbon released is the same. The biofuel plant option would be a benefit if it avoided burning coal to generate power. Using waste wood for pellets is carbon neutral. Planting trees to cut for pellets is not.

Brinkman will ensure data sources are still correct, include changes over the last five years and run model to create the carbon estimate. It will include live and dead trees, and soil carbon. Will determine what exists with CCF operations compared to what it would be if CCF didn't exist. The difference between the base line and project case creates the carbon offsets.

Additionality means the forest management must do additional things beyond "business as usual." Receiving money for carbon should allow CCF to do more of the additional activities. CCF is doing expensive forest management, so needs the carbon money to continue doing that. The price of carbon should be going up and will continue to provide funds for CCF.

- CCF has four carbon pools:
  - Widening riparian areas
  - Leaving more retention on sites
  - Extending rotation to 100 years
  - Identified EBM reserves – spatially defines a set of areas where carbon is stored rather than just a theoretical percentage of the forest.

Callaghan FSR Wildfire Fuel Thinning - Rainbow 07

FWAC visited the R07 site in October 2018 when CCF was about to begin test burns as it worked toward achieving the objective of leaving no more than 1 kg/m2 of fine fuels on the ground. It costs about $2000 per hectare additional cost to do manual clean up after mechanical work because it's hard to get down to 1 kg/m2. In two years, most of that fine fuel would be decayed and present no fire risk so CCF is in discussions with fire ecologist to determine if it's better to stay at a little higher amount for fine fuels in the short term, save costs and thin more area. It is also exploring options to thin/clear more beside the road and less inside the block.

Merchantable timber recovery averaged 161 m3/ha with a net recovery of $2500/ha. Total cost including hauling 40 tonnes/ha of biomass to composter is $12,500/ha (including merchantable timber recovery) while WUI sites in Whistler are $30-33,000/ha because typically there is no merchantable timber.

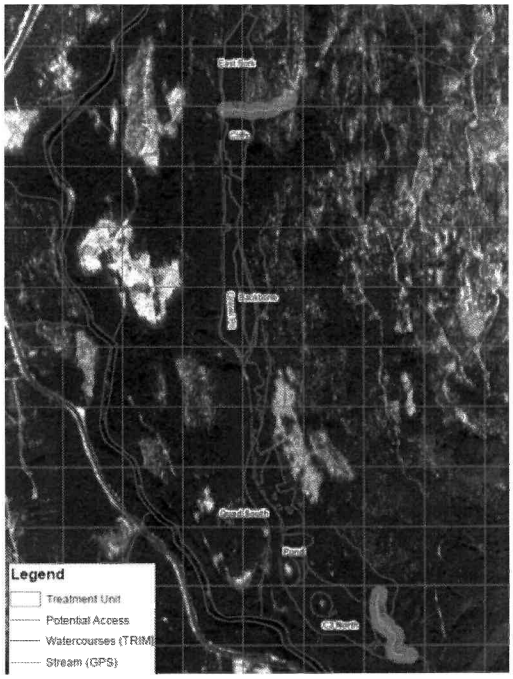


Figure 1: Callaghan Road Wildfire Fuel Thinning Locations

Retained trees will grow more quickly once thinned and sites will require maintenance in the future. Treatments accelerate growth of trees toward old growth conditions. Other sites have come back quite spindly so maintenance should be fairly low. A "tree island" is formed where little understory grows. Not good ecologically, but good from wildfire point of view.

At the time, there were still 3.5 hectares to complete on the Powerline site and it was completed the following month.

Unit R07 was already pruned before this current work. Treatment is targeting 40% crown closure and achieved 50% closure with irregular spacing. Opening the crown benefits fire-fighting because the retardant can get to the ground. The strategy is that a fire would lose energy, drop to the ground and be fightable. It's also harder to start a serious fire from the road once the thinning is done and it could be fought more easily.

Still determining implications of fuel thinning for the forest profile and carbon project over time. Still only

have a relatively small area (40 hectares) to do analysis on.

Rainbow05, C3 North

These sites were started in 2015. Natural hemlock regeneration is occurring on skid trails already but ground disturbance eliminated ground regrowth. Originally, riparian areas were left alone but now science is showing that riparian areas can be the weak link in fuel breaks and can burn in wildfires. Blackwell prescriptions now will treat half of the 15m riparian area.

The CCF needs to scale up and not continue with small sites like the 3.5 hectares adjacent to C3 North. Scaling up will reduce costs per hectare and achieve more protection for the valley.

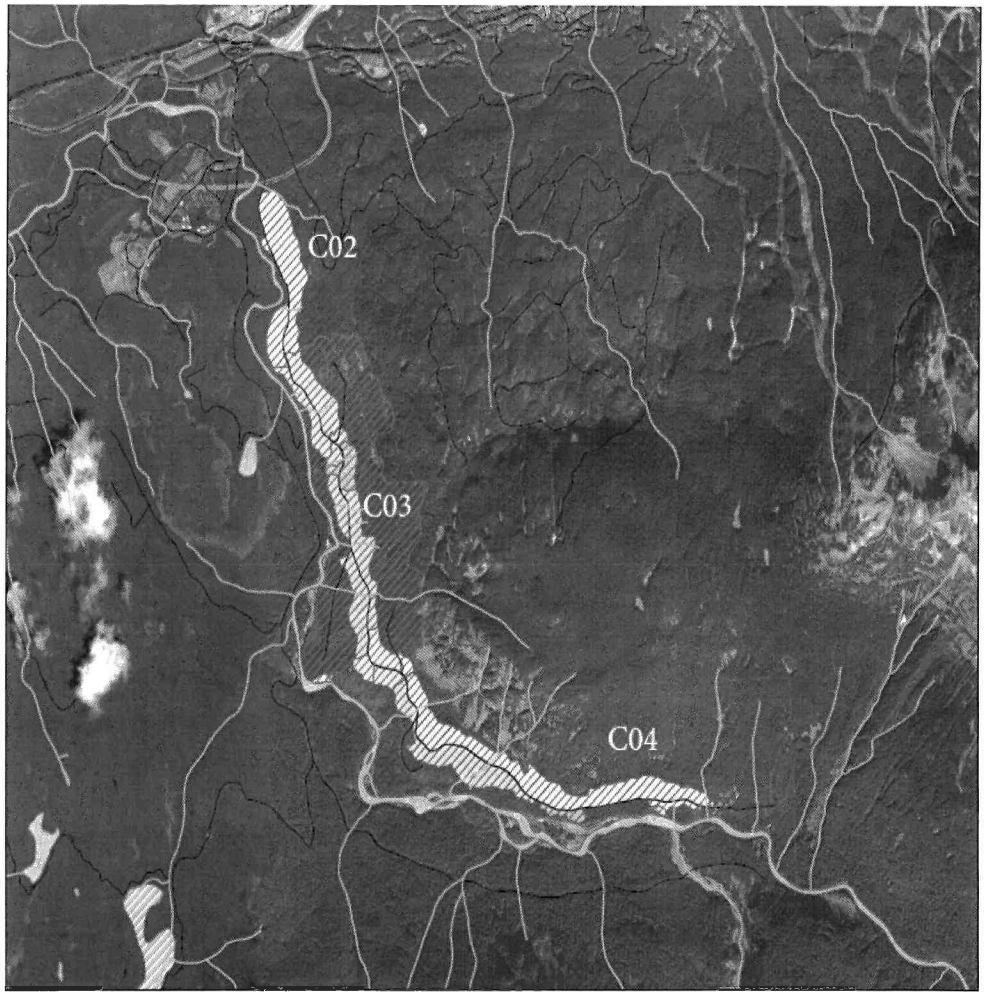
Storage of material at the composter is a challenge. Timing of thinning projects is not optimal for providing material to the composter. If an alternate storage site is used first then moved to composter, costs increase due to double handling.

Cheakamus Lake Road Wildfire Fuel Thinning (C03)

Generally, creation of landscape-scale fuel breaks has been limited in its use by local governments in BC as a measure to protect communities from the threat of wildfire. Fuel treatments within municipalities are generally limited to urban green spaces, and high hazard fuels directly adjacent to homes. While effective at limiting fire behaviour locally, these treatments may have little impact in the event of a catastrophic landscape-level wildfire, where communities are threatened by ember showers from fires that may be kilometers away.

The objective of the Cheakamus Lake Road project is to provide a landscape-scale, linear fuel break in an area identified through quantitative modeling as a high priority for treatment. This fuel break will be created by converting the existing stand fuel type from high hazard to a condition that will significantly reduce potential fire growth, rate of spread and size (fire behaviour potential). In addition, the treatment unit (TU) location adjacent to the Cheakamus Lake Road will improve access and safety for firefighting crews, should a wildfire burn through this area.

Funding was received by the CCF from the Forest Enhancement Society of BC to pay for 75% of the fuel thinning with the RMOW providing the remaining 25%. It is planned to complete the remaining units in winter 2019/20.



The plan was to carry out the thinning project on 69 hectares from November through February because BC Parks wanted the road to remain open in the summer. The project focused on Unit C03 of the Cheakamus Lake Road which has lots of trails in the area so the CCF conducted a spring trail clean up with WORCA and the RMOW. Crew weren't able to stockpile material on the road side, so removed it as the project progressed. There was concern that the feller-buncher would want to drop all 30 hectares then snow would close out the work leaving all material to be removed in the spring when recreation begins but that didn't happen.

Figure 2: Cheakamus Lake Road Wildfire C03 Location Map

The CCF and RMOW were letting the public know that the road was closed and the work underway through RMOW social media, signs and support from WORCA. Some areas in prescription weren't done due to topography and were netted out.

WORCA wants to extend Far Out to Flashback. The CCF asked WORCA to wait until fuel treatment was complete before building trails in the area.

Tom Cole held a project information session in the Function Forestry office in early November.

May 6, 2019 Field Trip

Cheakamus Lake Road Wildfire Fuel Thinning (C03)

Attendees: Tom Cole, Colin Rankin, Matt Cooper, Derek Bonin, David Powe, Melanie Tardif, John Grills (CCF Director), Arthur DeJong, John Hammons, Alistair McCrone (RSTBC Recreation Officer)

First Stop: Debris pile at entrance to Cheakamus Crossing/Waste Water Treatment Plant

The CCF signed a compatibility use agreement with BC Hydro to store and process wood debris under the hydro lines. The chipper was off site for repairs with the work taking longer than expected.

The Cheakamus Lake Road was reopened on May 15. Final clean-up work will continue through May and June, with short road closures controlled by flaggers. Material is chipped to 4" minus size and goes to the Callaghan composter but costs to date have not been tallied. Due to the high disposal process costs, RMOW will top up to an additional $15/green tonne for chipped material beyond the $20/green tonne that it normally pays other contractors.

This is the first time fuel thinning has been undertaken in the winter. CCF will be assessing the differences between doing this work in the winter vs summer.

Second Stop: Road side at Kilometre 3
Working in the extreme snow events over Christmas was very difficult and the site had to shut down. Coming back in January during the cold snap was much more productive.

Winter work leaves more fine fuel <2.5cm (branch breakage) on the ground that requires raking. The fuel specialist determined that once the fine fuel is macerated on top of the snow it meets the prescription objectives, or at least within one season because a fire will still be driven out of the crown, and the fine fuels rot within 1-2 years. Grinding on top of the snow left debris concentrations at grinding locations and delayed snow melt. The spacing trials experimental sites were left as controls, but the sludge trial was abandoned.

Tree scarring was discussed and FWAC was of the opinion that a more concerted effort should be made to reduce tree damage (barking). Scarring was lower when operating in the winter. It didn't happen during the tree falling but happened when two machines with brush rakes were added and they bumped into trees more. Forest Manager expects <5% mortality in the future. Scarring may open trees to more potential for infection and rot but defect contributes to future wildlife or as coarse woody debris.

114 hectares are planned to be thinned and this phase treated 34.5 hectares 100-150 metres on both sides of the road. Riparian zones were not treated for 20m on either side because they have a heavy deciduous component, but thinning within 25m of the road is required.

Operator can leave up to 5 piles per hectare as long as they are further than 15m from the road or back boundary.

Project financials could break even if CCF didn't have to pay stumpage. They are recovering ~200m3/hectare, similar to the Wedge project. Clean up costs and debris disposal are extra. The ditches will be cleared out and cleaned up.

Third Stop: Valley View Lookout
The Highline and Farside trails were affected here. Farside section by the road was treated and will be rebuilt by RMOW and Highline may be re-routed at the top by RMOW. WORCA will fix Far Out and Flashback and repair HIHI.

During spring break up, road use turned the road to mud so very coarse material was added to build up the road.

The work opened up views to Crater Rim/Loggers Lake. The parking area below the look-out needs to be cleaned up. The CCF or RMOW should consider replacing the Valley View look out

sign. Additional manual thinning, pruning or tree removal is needed and is anticipated to improve interpretation and view scape.

Monitoring should be undertaken by the RMOW and CCF to know if the work is meeting its wildfire mitigation objectives. Monitoring is key to knowing if work is effective and how to adapt.

Discussion regarding length of time needed for crown closure to re-occur and berry growth to take place. Thinning will lead to increased sun and increased tree growth which will store more carbon.

Discussion about how the thinning may affect pathogen transmission and spread as a result of tree scarring.

Fourth Stop – Whistler Interpretive Forest History Sign (on Loggers Lake road)
Cheakamus Crossing Phase II property line ends at the parking lot below the steep hill. Employee housing is eventually proposed up to the parking lot.

BC Hydro maintains the FSR as access to its tower on Black Tusk. The BC Hydro line will go subsurface through the Cheakamus Crossing Phase II property and is being considered for the rest of the way as well.

The steep hill past the parking lot is a problem to maintain. FWAC made suggestions to black top the hill.

CCF is pursuing industrial access to the Basalt Valley area of Cheakamus Valley via the FSR through the quarry. It is proposing to leave Loggers Lake Road as recreational access only resulting in a clear separation of recreational and industrial traffic.

FWAC previously raised concerns about further fragmenting the landscape by building additional road in Basalt valley but only 150m of new road needs to be built to connect existing old road system.

RSTBC Recreation Officer noted that changing access changes peoples' use patterns, especially if a loop is created. Access through the quarry is not likely to be open to the public so no loop would be created but be cognizant of unintended consequences of access changes. The development of Cheakamus Crossing Phase II will make Loggers Lake and trails even busier, therefore a plan needs to be created to appropriately develop and maintain access to the lake area.

Fifth Stop – Upper End of Proposed Basalt Valley Road

Viewed stand that was planted in 1975 that the CCF Forest Manager suggested would be harvested to help pay for the new road. FWAC commented that the stand should not be harvested as it was younger than the 100 year rotation that would be compatible with maximizing carbon capture and fostering stand level biodiversity as per the CCF Silviculture Strategy. FWAC also suggested that perhaps the proposed road be treated as a capital investment rather than being treated as an operational expense financed from current revenue.

Appendix C – Wildfire Fuel Management

Fuel Management Objectives

The objectives of the prescriptions are to:

- Reduce fire risk to residences, infrastructure and forest ecosystems by reducing ignition potential and fire behaviour within the Wildland Urban Interface upland forests;
- Demonstrate the principles and practices of FireSmart and vegetation management to community members and the public;
- Improve natural barriers that reduce the continuity of fuel loads and wildfire risk;
- Retain the natural character of the forest; and provide for ecosystem restoration and enhancement potential;
- Minimize negative impacts to, and where possible enhance, the many values of the treated stand, including recreation, public safety, aquatic and wildlife habitat, and privacy.

Fuel Management Strategies

The fuel management objectives will be achieved using the following strategies:

- Maximize retention of dominant and codominant canopy trees to maintain a cool, moist, and dark understorey microclimate;
- Thin from below (i.e. smallest trees first) to reduce ladder fuels and crown bulk density;
- Reduce crown continuity to a target of 40% crown closure to reduce the risk of crown fire spread;
- Prune retained trees to a minimum height of 2m or maximum 60% tree height to reduce ladder fuels and risk of crown fire
- Remove ladder fuels on mature trees to prevent candling;
- Reduce fine surface fuel loading and flammable understorey vegetation to reduce the risk and behaviour of surface fire;
- Retain and encourage deciduous tree species and shrubs to reduce fire behaviour and provide wildlife habitat; and
- Minimize the creation of surface fuel by chipping of treatment slash, and pile burning where feasible;
- Rehabilitate disturbed areas upon project completion

WHISTLER

MINUTES

REGULAR MEETING OF WHISTLER BEAR ADVISORY COMMITTEE
WEDNESDAY, OCTOBER 09, 2019, STARTING AT 8:30 A.M.

In the Decker Room
8020 Nesters Road, Whistler, BC V8E 0G4

PRESENT:
Co-Chair, RMOW, H. Williamson
Co-Chair. AWARE/C2C Grizzly Bear Initiative, C. Ruddy
RMOW Council, A. DeJong
RMOW Bylaw Services, J. Pineda
Conservation Officer Services, B. Mueller
Member at Large, I. Minic-Lucak
RCMP, R. Knapton

Recording Secretary, L. Harrison
Conservation Officer Services, J. Bjarnason
RMOW Environmental Stewarship Manager, H. Beresford
RMOW Bylaw Services, K. Creery

REGRETS:

Get Bear Smart Society, E. Lamb
GFL Environmental, D. Imbeau

ADOPTION OF AGENDA

Moved by A. DeJong
Seconded by J. Pineda

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee Agenda of October 09, 2019 as amended to include the following presentation:

Human - Grizzly Bear Conflict Mitigation Strategy

CARRIED

ADOPTION OF MINUTES

Moved by B. Mueller
Seconded by I. Minic-Lucak

That Whistler Bear Advisory Committee adopt the Regular Whistler Bear Advisory Committee Minutes of September 11, 2019.

CARRIED

UPDATES

Conservation Officer Service

A presentation by B. Mueller was given regarding Conservation Officer Service activities and a discussion was held.

- Conservation officer, J. Bjarnason will be working in Whistler until November 15th.
- There are 2 black bears frequenting the village. These are the same 2 bears who were in the village earlier this summer. One of them was relocated and was back in the village within a day.
- Barbeques have been the largest attractant in Whistler especially in Spruce Grove and White Gold neighbourhoods.

RMOW Bylaw Services

A presentation by J. Pineda was given regarding RMOW Bylaw activities and a discussion was held.

- There has been an increase in garbage at bus stops however the public has been vigilant about calling it in. J. Pineda will be contacting infrastructure services in an attempt to get more regular service of the bus stops.
- A sow and 2 cubs accessed attractants at an illegal campsite.

RCMP

A presentation by R. Knapton was given regarding RCMP activities and a discussion was held.

- From September 20th to October 9th there has been 14 calls regarding bears. The majority of these were sightings and were not a concern.

AWARE

A presentation by C. Ruddy was given AWARE's activities and a discussion was held.

- AWARE attended the Mountain Bike Tourism Symposium held in Whistler. 'Mountain Biking in Grizzly Bear Country: Understanding the Aspects that Influence the Safety of Cyclists and Bears' was presented by Dr. Ciarniello however it was not well presented. AWARE is planning to get Dr. Ciarniello to present at the Trails Planning and Working Group to bring more awareness to the safety issues of biking in bear country for both cyclists and bears.

RMOW Environmental Stewardship

A presentation by L. Harrison was given regarding RMOW Environmental Stewardship activities and a discussion was held.

- The Parking Lot Committee has approved bear signs for near the skateboard park, the Lot 5 exit to the Valley Trail and one of the pedestrian exits in Lot 4. They would like us to use the bear cut out signs.
- This is L. Harrison's last month in 2019 as the Bear Smart Program Assistant so she is working on final reports and planning for 2020.

Whistler Blackcomb

A presentation by A. DeJong was given regarding Whistler Blackcomb activities and a discussion was held.

- There are no more berries left on the mountains and the bears have moved back down into the valley.

WWPG

A presentation by I. Minic-Lucak was given regarding WWPG activities and a discussion was held.

- WWPG has been busy conducting door knocks in Spruce Grove and White Gold neighbourhoods.

PRESENTATIONS

Business Bylaw Presentation

K. Creery gave an update on the new business bylaw and a discussion was held.

- The new bylaw combines the business license bylaw and the business regulation bylaw. The new bylaw gives the RMOW the ability to revoke a license once it has been granted. The new bylaw will likely be passed at the November 19th, 2019 council meeting.
- When a commercial bear viewing operator receives a license we can add into their conditions that they must follow the Commercial Bear Viewing Association guidelines. In addition, if an operator violates the Wildlife Act their license could be removed.

WBAC Terms of Reference

H. Beresford led a discussion on the WBAC Terms of Reference and whether we would continue with monthly meetings.

- The committee unanimously decided that we would like to keep the monthly meetings as they are a good place to keep up with everyone's work and discuss any issues. If a month is not very busy and there is not a lot to discuss then the meeting can be cancelled with 72 hours' notice.

AWARE Eco-Citizen Video

C. Ruddy presented a draft of AWARE's eco-citizen video.

- The video is 6 minutes and contains content about waste management, bears, backcountry etiquette and invasive species.
- The video will be shared with the Spirit Program, Whistler Blackcomb orientation and Tourism Whistler to present to new employees in Whistler.

Human - Grizzly Bear Conflict Mitigation Strategy

H. Beresford gave an update on the Human - Grizzly Bear Conflict Mitigation Strategy and a discussion was held.

- Objectives of the strategy are to minimize human interactions with grizzly bears on the alpine trails, identify actions to minimize impacts of recreation trail use on grizzly bear habitat and use patterns and develop a response plan.
- The mitigation strategies are public education and communication, planning and trail modifications, enforcement and restrictions and the Alpine Trail Ranger program.
- A grizzly bear response plan has been created and it will be merged with the black bear response plan to create an overall bear response plan.
- The Human – Grizzly Bear Conflict Mitigation Strategy is currently in version 7 and once it is approved by council a work plan will be created.

MOTION TO TERMINATE

Moved by J. Pineda
Seconded by A. DeJong

That the Whistler Bear Advisory Committee Meeting of October 09, 2019 be terminated at 9:55 a.m.

CARRIED

Chair, Claire Ruddy

Recording Secretary, Hillary Williamson

WHISTLER

MINUTES

REGULAR MEETING OF RECREATION LEISURE ADVISORY COMMITTEE
THURSDAY, OCTOBER 10, 2019, STARTING AT 3 P.M.

In the Flute Room
4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Member at Large, Chair, J. Chuback
Member at Large, A. Ross (via phone)
Member at Large, D. Clark
Member at Large, K. Paterson
Member at Large, L. Harnish
Whistler Sports Legacies representative, Co-Chair, R. Soane
Councillor, R. Forsyth
Recreation Manager, RMOW, R. Weetman
Manager, Resort Parks Planning, RMOW, M. Pardoe
Parks Planner, Resort Parks Planning, RMOW, A. Oja
Tourism Whistler representative, L. Everest

REGRETS:

Member at Large, D. Ziff
Sea to Sky School District 48 representative, I. Currie
Member at Large, M. Lunn

Meeting called to order at 3:03 pm

ADOPTION OF AGENDA

Moved by L. Harnish
Seconded by R. Forsyth

No additions to the agenda.

That Recreation Leisure Advisory Committee adopt the regular Recreation Leisure Advisory Committee agenda of October 10, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by R. Forsyth
Second by L. Harnish

That Recreation Leisure Advisory Committee adopt the Regular Recreation Leisure Advisory Committee minutes of June 6, 2019.

CARRIED

PRESENTATIONS/DELEGATIONS

Future of Tennis in Whistler

Committee members lead review and discussion regarding recent document "The Future of Tennis in Whistler – Securing the Next Century" prepared by the Whistler Tennis Association.

Key comments from presenting members:

- Tennis has been a great success with community participation.
- Whistler Tennis is looking to see what's next for the tennis community in Whistler.
- Looking for RLAC to review this and have a discussion.

K. Paterson entered the meeting – 3:07pm

- Whistler Tennis Association seeks to promote tennis and reports considerable interest in the club.
- "The Future of Tennis in Whistler – Securing the Next Century" is aiming to retain this part of our community.
- Property owner (Beattie Development) has not come in to the RMOW for any rezoning application.
- Discussion was had regarding other resort communities business model and how can Whistler implement something similar.
- The existing facility is a valuable asset for residents and guests, an important part of the community and need to try to retain it
- Whistler is a world leader in skiing, snowboarding and mountain biking, why not a world leader in tennis?
- We have successful golf courses, why not tennis? The two work well together.
- People will not come to play tennis, but will play tennis if it's provided.
- The current facility is not maintained to a municipal standard as stated in the existing covenant. It is far from the level of Meadow Parks Sports Centre, and is a poor representation of the resort community. How can we make the property owner increase their level of maintenance, repair items requiring attention and reinvest in the facility? Who leads this effort? The RMOW as the covenant with them?
- How can we start a community conversation about what a new multi-use facility that offers weather proofing the resort could be if a rezoning application comes forward? For the artificial turf field a group was put together that initially looked at indoor facilities which eventually led to the outdoor facility.

Covenant clarification: The 1990 Section 215 covenant states in part:
"2e: During the term hereof, [the Grantor] *do all things as may be reasonably required to maintain the courts in a clean and attractive condition consistent with the standards set by the Resort Municipality for its parks;*
9: "The Grantor may in its sole discretion terminate its obligation to make tennis courts available for public play under this Agreement by either building or paying

cash in lieu for the construction of four public outdoor tennis courts on land provided by the RMOW…"

Council comments: RMOW Council are aware of the situation and sympathise with the tennis community. The developer has not approached the RMOW in any way. Suggest that Whistler Tennis Association come to Council with what it sees as the vision and an understanding of who runs the facility and the financial implications. Committee members should also be aware of other community needs that potentially could be linked to a possible rezoning including affordable housing and transportation, amongst other items.
Moved R. Soane
Second D. Clark

RLAC recommend the Whistler Tennis Association undertake development of a facility needs and requirements document to provide to RLAC members and Council.

CARRIED

Presentation by Recreation Manager regarding the proposed 4 year fee schedule for Whistler Nordic Trails, Facility rental charges and MPSC admissions & passes. Staff presented the 'parks and recreation fees and charges' policy changes which are in preparation for presenting to Council at November 5th meeting.

Discussion was held within the committee.

Moved by R. Soane
Second by R. Forsyth

Fees and charges

That RLAC support the "parks and recreation fees and charges" policy in its amended state.

Moved R. Soane
Second by D. Clark

That RLAC support 2020 Capital Budget Process as presented.

Parks Master Plan project update presented by RMOW staff.

Parks Master Plan

- Phase 1 complete
- Phase 2 substantially complete. Staff presenting a project update to Council on October 22, 2019
- Phase 2a Engagement: Bubble Diagrams and Big Ideas
    - Included June online survey (580 responses) and June public open house (50 attendees)
- Phase 2b Engagement: Bubble Diagrams Refined and Community Priority Ranking

- September online survey (550 responses). Respondents were asked to rank their top three priorities for each of the identified parks with refined bubble diagrams (Rainbow, Meadow, Spruce, Lost Lake, Alpha, Wedge, Parkhurst)

APPENDIX A - Parks Master Plan presentation

- Phase 3 launching soon with an expected end-date of spring 2020. Will include:
  - Conceptual designs for high priority park areas
  - Order of magnitude cost estimates
  - High level prioritization and timeline matrix
  - Complete Engagement Summary Report
- Prioritization criteria to include:
  - Community feedback
  - Alignment with other municipal initiatives including guiding plans, strategies and prospective capital projects
  - Infrastructure condition, anticipated lifespan and risks if not renewed
  - Capacity and conflict issues
  - Universal design, inclusivity, and accessibility
  - Environmental considerations
  - Gap analysis
  - Continuation of high quality park experiences
- Consulting team secured and working on Phase 3.
- Phase 3 community engagement to occur in 2021
- Emerging priority initiatives include:
  - Integrated design plans for Meadow and Rainbow Parks
  - Meadow Park Water Park Replacement
  - Toad migration initiatives at Lost Lake Park
  - Rainbow Park - Valley Trail to Alta Lake Road
  - Alpha Lake Park - Valley Trail to Alta Lake Road Alignment Feasibility Options.

A.Oja left meeting: 4:26pm

2020 Capital Budget Process

Parks Planning Manager presented a general overview of the municipal annual capital budget process and identified potential relevant projects in 2020 and 2021:

- Planning and Strategies
  - Parks Master Plan
  - Recreation Trails Strategy
- Park Master Plan Outcomes
  - Meadow Park Rejuvenation
  - Rainbow Park Rejuvenation
  - Toad migration infrastructure Lost Lake
- Valley Trail
  - Rainbow Park to Scotia Creek
  - Alta Lake Rd to Function Junction
  - Alta Lake Rd between RR tracks and Hwy 99
  - Whistler Way to Golf Course Clubhouse

- Alignment Feasibility Study – Alpha Lake Park to Alta Lake Rd/RR tracks
- Recreation Trails
  - Recreational Trail Program
  - Alpine Trail Program
- Other Ongoing Improvements
  - Valley Trail access and safety improvements
  - Accessibility Improvements
  - Tennis Court Reconstruction
  - VT Reconstruction
  - Other General park Improvements

Potential 2021 projects:

- Lost Lake Park Gateway Improvements (post washrooms)
- Valley Trail Lighting Alta Vista to Nita Lake
- Valley Trail Alta Vista (part of related underground services upgrade)
- Recreation Trail Maps
- Spruce Grove Ball Diamonds Light Replacement (LED)

Capital project budget engagement opportunity coming in November 2019.

A discussion was had with RLAC members regarding Recreation Trails Strategy (RTS), in particular if one or multiple Committees of Council would be involved in its development.

Recreation Trails Strategy

RMOW are continuing to work towards full initiation of the project including the engagement phase. Development of the RTS will include frequent participation and input by relevant municipal Committees of Council including the RLAC and the Forest Wildlands Advisory Committee. The Trails Planning Working Group will also be engaged. The proposed approach is similar to the recent development of the draft E-Mobility Policy.

MPSC Cardio Room Expansion and Stretching Room Addition

An update and images were provided to the RLAC by RMOW Recreation Manager. The cardio expansion project is on schedule. Completion looking to be 2020.

RLAC member facility tour to be organised in the coming weeks.

E-Mobility Device Policy

An update was provided to the RLAC members.

RMOW's 2019 E-Mobility Device Monitoring Program included:

- Trail and Store Intercept Trail Survey
- Bylaw Park and Trail Ambassadors
- Park and Trail Host Program
- Alpine Ranger Program
- Other initiatives

A Monitoring Summary Report will be developed and provide to the Committee and the general public.

Currently targeting formalization of the draft Policy and associated amendments to the Park Use Bylaw in December 2019 or January 2020.

OTHER BUSINESS

None

NEXT MEETING
Starting at 4 pm November 14, 2019

TERMINATION

Moved by D. Clark
Second by L. Harnish

That Recreation Leisure Advisory Committee terminated the October 10, 2019 Recreation Leisure Advisory Committee meeting at 5:03 pm

CARRIED

Chair, J. Chuback

Recording Secretary, Shannon Perry

THE RESORT MUNICIPALITY OF WHISTLER

BUSINESS LICENCE AND REGULATION BYLAW NO. 2253, 2019

A BYLAW TO PROVIDE FOR THE GRANTING OF BUSINESS LICENCES, TO FIX AND IMPOSE LICENCE FEES AND TO REGULATE CERTAIN BUSINESSES IN THE RESORT MUNICIPALITY OF WHISTLER

WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to provide for business licensing and to regulate the operation of businesses in the Resort Municipality;

AND WHEREAS the Council of the Resort Municipality of Whistler wishes to protect its reputation as a world class destination and resort, and prevent nuisances and misleading business practices in the Resort Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler **ENACTS AS FOLLOWS**:

DEFINITIONS

1. In this bylaw:

"ATM" means an automatic teller machine or the business of providing an automatic teller machine;

"activity tour or promotion business" means the *marketing* or providing of recreational activities;

"bank" includes a bank, credit union, trust company or other similar institution that, among other things, accepts deposits, invests money, or lends money;

"body shop business" means the *business* of painting or doing bodywork on vehicles;

"business" means "business" as defined in the *Community Charter*;

"bylaw enforcement officer" means a person appointed from time to time by Council as a Bylaw Enforcement Officer, Parking Enforcement Officer or a person appointed for the purpose of enforcing bylaws in the *Resort Municipality*, or a Royal Canadian Mounted Police officer;

"Council" means the Council of the *Resort Municipality*;

"direct sales" means *marketing* goods or services to people in their homes, workplaces, or in *public places*, whether door to door, over the phone, on foot, or from a vehicle;

"escort agency" means the *business* of providing or furnishing an escort or partner on an intermittent basis for a social occasion or function;

"fractional interest" means a one-quarter or less interest in a parcel, which the owner holds as a tenant in common or in the form of ownership points;

"garage business" means the *business* of repairing vehicles, but does not include painting or doing bodywork on vehicles;

"hotel" has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

"hotel business" has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

"licence" means a valid business licence issued by the *Resort Municipality*;

"licence inspector" means the Supervisor of Bylaw Services, the Manager of Protective Services or any other person appointed from time to time by *Council* for the purpose of carrying out the provisions of this bylaw;

"liquor primary licensed establishment" means a *premises* at a fixed address and requires a liquor primary licence pursuant to the *Liquor Control and Licensing Act;*

"market" means sell, offer for sale, promote, canvass, solicit, rent, advertise, book, arrange or facilitate rental, and includes handing out free samples or commercial flyers, or placing, posting or erecting advertisements physically or online, but does not include the mere provision of a neutral space or location for such marketing in newspapers, bulletin boards or online;

"occupant load" means the number of persons permitted in a building or area of a building pursuant to all applicable municipal, building and fire related bylaws and enactments in effect from time-to-time;

"person" includes any individual, firm, corporation or formal or informal partnership carrying on a *business*;

"premises" means a legal parcel, and may include more than one parcel where the parcels have a single civic address;

"private outdoor area" means a privately owned or leased outdoor patio area;

"public place" includes a road, highway, park, pedestrian walkway, plaza, or public parking lot, and includes all outdoor areas leased, controlled or operated by Whistler Blackcomb or the Whistler Village Land Company;

"publication box" means a rack or box containing published materials for distribution for free or by payment;

"publishing business" means the *business* of printing or publishing books, newspapers, magazines, flyers, leaflets, including the publication of materials over the Internet;

"registered society" means a not-for-profit society registered and in good standing with the Registrar of Companies under the *Societies Act*;

"Resort Municipality" means the corporation of the Resort Municipality of Whistler, or its geographic area;

"restaurant with liquor service" means premises at a fixed address where prepared food, beverages, or both are served to the public for a fee and requires a food primary licence pursuant to the *Liquor Control and Licensing Act* but does not include a *liquor primary licensed establishment*;

"restaurant without liquor service" means premises at a fixed address where prepared food, beverages excluding liquor, or both are served to the public for a fee, but does not include a *liquor primary licensed establishment* or a *restaurant with liquor service*;

"ski lift operation" means a *business* providing chair lifts, towropes, gondolas and similar services for ascending a mountain;

"special event" has the same meaning as in Special Event Bylaw No. 2171, 2019;

"strata development" means a building, group of buildings, or a part of a building, in a strata development governed by a strata corporation under the *Strata Property Act*;

"taxi business" means the provision of a taxi, limousine or similar vehicle with a driver for a fee;

"time share business" means the *marketing* of time share interests or ownership points in property, and, for the purpose of this bylaw, is a distinct *business* from the actual operation of a *hotel* or *tourist accommodation property* that is used in whole or in part by customers/clients of the *time share business*;

"time share premises" has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

"tourist accommodation business" has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

"*tourist accommodation property*" has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

"Tourist Accommodation Regulation Bylaw" means Resort Municipality of Whistler Tourist Accommodation Regulation Bylaw No. 2142, 2017;

"transportation network services business" means the business of connecting drivers of passenger directed vehicles with passengers who hail and pay for the services through the use of an online platform, where such drivers pick up passengers within the *Resort Municipality*;

"Zoning Bylaw" means Resort Municipality of Whistler Zoning and Parking Bylaw No. 303, 2015.

2. Reference to another bylaw or enactment in this bylaw is a reference to that bylaw or enactment as it may be amended, replaced or in effect from time to time.

BUSINESS LICENCES

Requirements

3. No *person* may carry on any *business* in the *Resort Municipality* without a valid and subsisting *licence* for that class of *business*.

4. A *person* must not carry on any *business* in the *Resort Municipality* except at the *premises* identified in a valid and subsisting *licence* for that *business*.

5. Every *person* who operates a *business* at more than one *premises* must apply for and maintain a separate *licence* in respect of each separate *premises*.

6. Every *person* who operates more than one *business* or class of *business* at a single *premises* must apply for and maintain a separate *licence* in respect of each class of *business* at that *premises*.

7. Every holder of a *licence* must keep a copy of the *licence* posted in a conspicuous place in the *premises*, vehicle, place or structure in respect of which the *business* is carried out or undertaken and for which the *licence* is issued.

8. Every holder of a *licence* for a *tourist accommodation business* shall post their *licence* number in a conspicuous place on any *marketing* for the business.

9. Notwithstanding any other provisions of this bylaw, the holder of a licence for a *transportation network services business* may provide such services throughout the *Resort Municipality*, and need not post its *licence*.

10. Notwithstanding any other provisions of this bylaw, the following activities do not require a *licence*:

    (a) fundraising activities carried on by a *registered society*, provided that the entire proceeds of the activity are provided to that *registered society* or another *registered society*;

    (b) an educational course or program provided by a community or continuing education facility, or by a school operated pursuant to the *School Act*, including fundraising activities to support such programs; or

    (c) a garage or yard sale.

11. The issuance of a *licence* shall not be deemed to be a representation by the *Resort Municipality* to the licence holder or to anyone else that the *business* complies with all applicable bylaws or other enactments. The licence holder shall ensure compliance with all bylaws and other enactments.

Licence Applications

12. Every *person* applying for a new *licence* must, at the time of making the application, pay to the *Resort Municipality* the New Licence Administration Fee specified in Schedule "A" in addition to the annual fee specified for that *business* in Schedule "A" and comply with s. 13.

13. Every application for a new *licence* under this bylaw:

(a) must be made on the form provided by the *licence inspector* for that purpose; and

(b) may be required by the *licence inspector* to contain the following information when applicable:

(i) the name, address and phone number of the applicant and *business* owner;

(ii) the class of *business* as listed in Schedule "A" to this bylaw;

(iii) a brief description of the nature of the *business;*

(iv) a description of the *business premises*, including the legal description and civic address;

(v) the square footage of the *business premises*, including a copy of a plan of the commercial space when requested;

(vi) proof of ownership, a lease or other arrangement permitting the *business* to use the *premises* for the period of the *licence*;

(vii) proof of any certification, licence, permit, approval, qualification, or plan that may be required by a federal, provincial or local authority with respect to the *business*, including a solid waste management plan, if required, pursuant to the Resort Municipality of Whistler Solid Waste Bylaw No. 2139, 2017;

(viii) reasonable proof of insurance if insurance is required under this bylaw or any other bylaw or enactment;

(ix) the type of liquor licence, including any endorsements, issued to the *business* under the *Liquor Control and Licensing Act*;

(x) proof of a permit issued to the *business* under the *Food Premises Regulation* under the *Public Health Act*;

(xi) where a licence fee is based on *occupant load* or another unit of *business* capacity, the *occupant load* or other description of the *business* capacity; and

(xii) any additional information the *licence inspector* reasonably requests in order to assist in determining whether the applicant may be issued a *licence*.

14. Every *person* applying to renew a *licence* must pay to the *Resort Municipality* the annual fee specified for that *business* in Schedule "A" and any information the *licence inspector* reasonably requests in order to assist in determining whether the licence may be renewed on or before January 31 each calendar year.

15. Where a *business* does not clearly fall into a listed class in Schedule "A", the *licence inspector* may process the licence application on the basis of the class of business most similar to the applicant's *business*.

16. No *person* shall make any material misrepresentations on the licence application.

17. All *licences* issued under this bylaw shall apply only to the *person* to whom it was issued and no other *person* shall have the right to use such *licence*.

Licence Periods

18. *Licences* issued under this bylaw are valid for the period commencing January 1 and expiring December 31 of each year unless cancelled under this bylaw.

19. Notwithstanding s. 18, a *licence* for a *special event* shall be for no more than 6 consecutive weeks or 42 non-continuous days in a calendar year and shall explicitly state its term of validity.

20. Notwithstanding s. 18, a *hotel business licence* for a *hotel* that is subject to the *Strata Property Act*, except a *hotel business licence* for *time share premises*, shall expire on the earlier of December 31 of each year and the date on which a *hotel business licence* is issued to a new operator for the *hotel business* pursuant to a business licence application accompanied by a resolution passed by a ¾ vote under the *Strata Property Act* authorizing the applicant to operate the *hotel business*.

Licence Changes

21. Every *person* intending to make any of the following changes to a *business* for which the person holds a *licence*:

(a) a change to a mailing address of the licence holder for the business;

(b) a change to the name of the *business*; or

(c) a change to a term or condition on which the *licence* was issued;

must complete and submit to the *licence inspector* a change in licence form, and pay to the *Resort Municipality* the licence change fee stated in Schedule "A".

Licence Inspector's Powers and Duties

22. Upon being satisfied that a licence application, renewal, or change meets the requirements for issuance, renewal, or change of a *licence* in this bylaw, the *licence inspector* may issue, renew or change a *licence*.

23. No *licence* shall be granted to a *person* for a *business* unless the *licence inspector* is satisfied on the information available that:

    (a) the zoning of the *business premises* permits the *business* activity;

    (b) the owner or operator of the *business* complies with this bylaw and all other bylaws and enactments that are applicable to the *business* and its *premises*; and

    (c) all licence fees, and any outstanding fees or fines owed to the *Resort Municipality* in relation to the *business*, or any other *business* operated by the same applicant, have been paid.

24. Subject to section 16 of the *Community Charter*, the *licence inspector* or a *bylaw enforcement officer* may enter *business premises* at a reasonable time to inspect and determine whether the regulations and requirements of this bylaw or a licence are being met.

25. At any time, the *licence inspector* may require a licence holder to provide proof of any certification, licence, permit, approval, qualification or plan that may be required by this bylaw, or by a federal, provincial or local authority with respect to the *business*.

26. The *licence inspector* may impose terms and conditions with respect to a *licence* in relation to:

    (a) the duration of the *licence*;

    (b) the hours of operation of the *business*;

    (c) the maximum number of occupants allowed at the *premises*; or

    (d) any other terms or conditions related to compliance with this bylaw or another applicable bylaw or other enactment.

27. A *licence* issued under this bylaw to a *business* is subject to every term and condition applicable to that *business* stated in the *licence* and this bylaw.

28. The *licence inspector* may refuse, suspend, or cancel a *licence* where the *licence inspector* is satisfied that:

    (a) the licence holder has failed to ensure compliance with a provision of this bylaw or a term or condition of the *licence* applicable to the *business;* or

    (b) for other reasonable cause pursuant to the *Community Charter.*

29. The *licence inspector* may impose conditions on a *licence* in relation to the refusal, suspension or cancellation of the *licence.*

30. An applicant or licence holder who wishes *Council* to reconsider the *licence inspector's* decision to refuse, suspend, or cancel a *licence* must, within ten business days of the date of the refusal, suspension or cancellation, deliver to the Municipal Clerk of the *Resort Municipality* a written request stating the grounds upon which the request is based.

31. The Municipal Clerk must refer a request made under s. 30 to a regular or special *Council* meeting, and notify the applicant or licence holder of the time and place at which *Council* will reconsider the decision of the *licence inspector*.

GENERAL BUSINESS REGULATIONS

32. No licence holder shall contravene, or permit or allow the contravention of, any term of this bylaw in relation to their *business*.

33. No licence holder shall contravene, or permit or allow the contravention of, any term or condition of their *licence*.

34. Every *person* who owns or operates a *business* must comply with all bylaws and enactments applicable to that *business* as a term and condition of their *licence*.

35. No *person* who owns or operates a *business* may cause, allow or permit that *business* to cause a nuisance to other *business* owners, residents, or members of the public.

36. No *person* shall *market* goods or services, or carry on any *business*, in a *public place* without a *licence* for the *business* together with:

    (a) any other applicable permit or approval issued by the Resort Municipality, or

    (b) a lease from the Whistler Village Land Company,

    authorizing the activity at the times and locations indicated.

37. No *person* shall conduct *business* in a *private outdoor area* unless the *business* is also *licenced* to operate in an adjacent indoor *premises*.

SPECIFIC BUSINESS REGULATIONS

Time Shares

38. As a condition of a *licence* issued in respect of a *time share business*, every *time share business* shall display a sign or signs in a conspicuous place in the premises in respect of which the business is carried out and for which the *licence* is issued that state: "This business premises is licenced to market TIME SHARES by the Resort Municipality of Whistler."

39. The signs referred to in s. 38 must comply with Sign Bylaw No. 558, 1987 and have the word “TIME SHARES” printed in capital letters of not less than 150 millimeters in height, in a colour that contrasts with the background, and be visible to anyone approaching each entrance to the *premises* in which the *time share business* is located. Where a *time share business* is conducted in conjunction with another class of business in a single *premises*, signs must be posted so that they are visible from both outside the *premises* and in the part of the *premises* where the *time share business* is conducted.

40. No *person* shall carry on a *time share business* in the same *premises* as any other *business*, with the exception of an *activity tour or promotion business*.

41. No *person* shall carry on a *time share business* outside of the *premises* for which it has been licenced.

42. No *person* shall *market* time share interests, *fractional interests* or ownership points in property while that person is in a *public place*, or within the common property of a *strata development*.

Dog Sled Operators and Outdoor Kennels

43. Every *person* licenced to carry on a *business* that involves the keeping of dogs outdoors must:

(a) ensure that each dog is secured with a tangle free chain at least 5 feet in length, or kept in an enclosure at least 75 square feet in area when inside the kennel;

(b) ensure that each dog has the ability to sit on top of their individual dog shelter while chained as required;

(c) provide a separate shelter for each dog that:

(i) is made of wood, plastic or similar material;

(ii) provides sufficient space to allow each dog the ability to turn about freely and easily, stand, sit, stretch and lie in a normal position; and

(iii) provides sufficient insulation for each dog and prevents moisture from accumulating;

(d) change the bedding in the dog shelters regularly to ensure it is clean and dry;

(e) ensure that all dog shelters are dug out as necessary to maintain position on the surface of snow accumulations;

(f) maintain a compound enclosed by fencing at least six feet high to contain the animals;

(g) ensure that fencing is dug out as necessary to maintain height relative to the surface of snow accumulations;

(h) install flood lighting at the site of the enclosure to assist in evening operations and incident intervention;

(i) ensure daily cleanup and sanitization of the kennel compound including both food waste and animal feces;

(j) dispose of all animal feces generated by the business through a municipally licenced waste disposal provider and provide a copy of the contract between the operator and the waste disposal company to the *licence inspector* upon request;

(k) provide separate pens for female dogs in heat and female dogs with litters;

(l) have a dog licence for each dog from the *Resort Municipality* and ensure that all dogs have identification tags or tattoos;

(m) provide to the *Resort Municipality*, at the time of *business licence* issuance, the name and telephone number of a contact person who can be contacted 24 hours a day in the event of an emergency at the *business premises* or a complaint about the animals, and update this information whenever there is a change in personnel;

(n) allow the *licence inspector*, *bylaw enforcement officer* or, if the *licence inspector* deems it necessary, an officer of the Society for the Prevention of Cruelty to Animals to inspect the business at reasonable times; and

(o) cease all commercial dog sledding or outdoor kennel operations until any violation of the foregoing regulations is corrected to the satisfaction of the *licence inspector*.

Food and Beverage Businesses

44. No person who operates or markets a *liquor primary licensed establishment* or a *restaurant with liquor service* shall:

(a) advertise or solicit in relation to that business;

(b) permit or cause any other person to advertise or solicit in relation to that business,

in any public place where persons under the age of 19 may be present.

Direct Sales

45. No *person* shall attend at any residence for the purpose of selling, soliciting or taking orders for goods, materials, publications or services of any kind unless a previous appointment for such attendance has been made with a *person* who is expected to be at the residence at the time.

Vehicle Service and Repair

46. *Garage businesses* and body shop businesses must be licenced separately, and must not be conducted in the same *premises*.

Printing and Publishing

47. Every *person* carrying on the *business* of providing *publication boxes* shall, at the time the *person* applies for or renews a *business licence*, provide a list of all *publication boxes* the *person* owns or operates in the *Resort Municipality*, the location of each *publication box* and a description of the materials distributed by the *publication box*.

48. As a condition of a *licence* issued for a *business* that provides *publication boxes*, the licence holder must keep all *publication boxes* in good repair and immediately remove any graffiti.

49. As a condition of a *licence* issued for a *publishing business*, every *business* that publishes and distributes maps of the *Resort Municipality* not endorsed by the *Resort Municipality* must print on the page that contains the map in at least 14-point font the following: “This map is not an official map of Whistler and is not endorsed by the Resort Municipality of Whistler”.

50. As a condition of all *licences*, every *person* who permits a *publication box* to be located on its *business premises* must not permit more than four *publication boxes* to be located on the *premises.*

51. Section 50 does not apply to publication boxes that only distribute newspapers that are published at least on a monthly basis.

OFFENCES

52. A *person* who:

(a) carries on a *business* without holding a valid *licence* for that *business*;

(b) fails to display a valid *licence* as required by this bylaw;

(c) fails to provide any documentation or information as required by this bylaw;

(d) carries on or remains open for *business* after receiving notice that the *licence* for that *business* has been suspended or cancelled;

(e) breaches any term or condition of their a *licence*; or

(f) violates any provision of this bylaw

commits an offence of this bylaw, and is liable on conviction to a fine or penalty of up to $10,000 for each offence.

GENERAL

53. If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, it shall be severed from the bylaw and the remaining portions shall remain in full force and effect as if the bylaw had been enacted without the invalid portion.

54. Schedules “A” attached hereto and form part of this bylaw.

55. This bylaw repeals and replaces “Business Licence Bylaw No. 567, 1987”, “Business Regulation Bylaw No. 739, 1989”, “Vehicles for Hire Regulation Bylaw No. 1494, 2002”, and all amending bylaws.

56. This bylaw may be cited as “Business Licence and Regulation Bylaw No. 2253, 2019”.

GIVEN FIRST AND SECOND READINGS this 5th day of November, 2019.

NOTICE given under sections 59(2)(a) and (3) of the *Community Charter* on the 7th and 14th days of November, 2019.

GIVEN THIRD READING this ____ day of _____, 2019.

ADOPTED this _____ day of _____, 2019.

_____ _____

Mayor, J. Crompton Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of the “Business Licence and Regulation) No. 2253, 2019”.

_____

Municipal Clerk, A. Banman

Schedule "A"

BUSINESS LICENCE FEES

The following fees must be paid in accordance with this bylaw:

1. New licence administration fee - $25.00.
2. Change of licence fee - $10.00.
3. Annual licence fee is $190.00 unless otherwise set out below, to a maximum annual fee of $2000.00:

Business Classification	Minimum Fee (Plus Unit Fee if applicable)	Unit Fee
Automatic Teller Machine Company	$100.00	$50.00/ATM
Bank	$350.00	
Dog Sled or Outdoor Kennel Operators	$500.00	
Escort Agency	$500.00	
Liquor Primary Licensed Establishment	$50.00	$5.00/person based on occupant load
Restaurant with Liquor Service	$50.00	$2.00/person based on occupant load
Restaurant without Liquor Service	$200.00	
Taxi Business	$200.00	
Transportation Network Services	$200.00	
Publication Box Provider (does not include publication boxes that only distribute newspapers)	$200.00	$25.00/box
Ski Lift Operation	$200.00	$85.00/lift
Special Event	$100.00 per event	$25.00/vendor, service provider or exhibitor
Campground	$190.00	$5.00/site
Hotel Business	$190.00	$10.00/guest unit
Tourist Accommodation Business (other than Campground and Hotel Business)	$190.00	$25.00/tourist accommodation property
Time Share Business	$200.00	
Registered Society	No fee	

RESORT MUNICIPALITY OF WHISTLER

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW (BUSINESS LICENCE AND REGULATION) NO. 2254, 2019

A BYLAW TO AMEND "BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018".

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Bylaw Notice Enforcement Bylaw No. 2174, 2018";

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the "Bylaw Notice Enforcement Bylaw No. 2174, 2018";

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

1. This Bylaw may be cited for all purposes as the "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019".

2. "Bylaw Notice Enforcement Bylaw No. 2174, 2018" is amended by:
   (a) adding the table attached as Schedule "A" to this Bylaw to the tables listed in Schedule "A" of "Bylaw Notice Enforcement Bylaw No. 2174, 2018".
   (b) repealing the tables in Schedule "A" of "Bylaw Notice Enforcement Bylaw No. 2174, 2018 titled as the Business License Bylaw No. 567, 1987 and Business Regulation Bylaw 739, 1989.
3. Schedule "A" attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST AND SECOND READINGS this 5th day of November, 2019.

GIVEN THIRD READING this _____day of _____, 2019.

ADOPTED this _____ day of _____, 2019.

_____ _____

Mayor, J. Crompton Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of the "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019".

_____

Municipal Clerk, A. Banman

Schedule “A”

Business Licence and Regulation Bylaw No. 2254, 2019

DESIGNATED EXPRESSION	**SECTION(S)**	**Discounted Penalty**	**Penalty**	**Compliance Agreement Available (50% of Penalty)**
Carry on *business* without a *licence*	3	$300	$500	No
Carry on *business* at a *premises* not identified in *licence*	4	$100	$150	No
Licence not posted in a conspicuous place in the *premises*, vehicle, place or structure	7	$100	$150	No
Licence number not posted in a conspicuous place on any *marketing* for the business	8	$250	$500	No
Contravene, or permit or allow the contravention of, any term or condition of *licence*	33	$200	$300	No
Cause, allow or permit *business* to cause a nuisance	35	$150	$200	No
Market goods or services, or carry on *business*, in a *public place* without a *licence* and applicable permit or approval	36 (a)	$300	$350	No
Market goods or services, or carry on *business*, in a *public place* without a *licence* and lease	36 (b)	$300	$350	No
Conduct *business* in a *private outdoor area*	37	$300	$350	No
Carry on a *time share business* in same *premises* as any other *business*	40	$500	$500	No
Carry on a *time share business* outside of *premises* for which it has been licenced	41	$500	$500	No

Advertise or solicit in relation to a business in a public place where persons under the age of 19 may be present.	44	$500	$500	No
Fail to provide documentation or information	52 (c)	$250	$500	No
Carry on or remain open for *business* after receiving notice that *licence* has been suspended or cancelled	52 (d)	$400	$500	No

RESORT MUNICIPALITY OF WHISTLER

MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION AMENDMENT BYLAW (BUSINESS AND LICENCE REGULATION BYLAW) No. 2255, 2019

A BYLAW TO AMEND "MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION BYLAW NO. 1719, 2005"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005";

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005";

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

1. This Bylaw may be cited for all purposes as the "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019".

2. "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005" is amended by:

   (a) rescinding the table attached as Schedule B3 and B12 "A" to of "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005" and replacing B3 with the table attached as Schedule B3 to this bylaw.

3. Schedule "A" attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST and SECOND READINGS this 5th day of November, 2019.

GIVEN THIRD READING this _____ day of _____, 2019.

ADOPTED this _____ day of _____, 2019.

_____ _____

Mayor, J. Crompton Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of the "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019".

_____

Municipal Clerk, A. Banman

Schedule B3

Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019

Business Licence and Regulation Bylaw 2253, 2019

DESIGNATED EXPRESSION	**SECTION(S)**	**Penalty**
Carry on *business* without a *licence*	3	$500
Carry on *business* at a *premises* not identified in *licence*	4	$500
Licence not posted in a conspicuous place in the *premises*, vehicle, place or structure	7	$500
Licence number not posted in a conspicuous place on any *marketing* for the business	8	$1000
Contravene, or permit or allow the contravention of, any term or condition of *licence*	33	$500
Cause, allow or permit *business* to cause a nuisance	35	$500
Market goods or services, or carry on *business*, in a *public place* without a *licence* and applicable permit or approval	36 (a)	$500
Market goods or services, or carry on *business*, in a *public place* without a *licence* and lease	36 (b)	$500
Conduct *business* in a *private outdoor area*	37	$500
Carry on a *time share business* in same *premises* as any other *business*	40	$500
Carry on a *time share business* outside of *premises* for which it has been licenced	41	$500
Advertise or solicit in relation to a business in a public place where persons under the age of 19 may be present.	44	$500
Fail to provide documentation or information	52 (c)	$500
Carry on or remain open for *business* after receiving notice that *licence* has been suspended or cancelled	52 (d)	$500

RESORT MUNICIPALITY OF WHISTLER

PARKS & RECREATION FEES & CHARGES REGULATION AMENDMENT BYLAW NO. 2243, 2019

A BYLAW TO AMEND "PARKS & RECREATION FEES & CHARGES REGULATION BYLAW NO. 1486, 2000"

WHEREAS the Council of the Resort Municipality of Whistler has acquired, constructed and operates and a variety of Inside and Outside Facilities including municipal parks, fields and ball courts and Inside Facilities;

WHEREAS the Council of the Resort Municipality of Whistler constructed and operates, through separate Joint School Use Agreements, the Community Centre portions of Myrtle Philip Community School, Spring Creek Community School and Whistler Secondary School;

WHEREAS the Council may, by bylaw pursuant to Section 194 of the *Community Charter*, charge fees for admission to and use of the municipal property;

AND WHEREAS the Council deems it necessary and appropriate to amend the "Parks & Recreation Fees & Charges Regulation Bylaw No. 1486, 2000";

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as "Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2243, 2019".

2. Parks & Recreation Fees and Charges Regulation Bylaw No. 1486, 2000 is amended by:
   a) Replacing Appendix 3 (Meadow Park Sports Centre Admission and Pass Rates 2016 and 2017 and Meadow Park Sports Centre Admission and Pass Rates 2018 and 2019) with Appendix 3 (Meadow Park Sports Centre Admission and Pass Fee Schedule 2020-2023) hereby attached to this Bylaw.
   b) Replacing Appendix 4 (Tables 1-2: Facility Rental Charges 2018-2019) and Appendix "A" (Andree Vajda Janyk Sports Field Facility Rental Fees 2019) with Appendix 4 (Indoor and Outdoor Facility Rental Fee Schedule 2020-2023) hereby attached to this Bylaw.
   c) Replacing Appendix A (Cross Country Fee Schedule 2016/2017, 2017/2018, 2018/2019, 2019/2020) and Appendix B (Snowshoe Fee Schedule 2016/2017, 2017/2018, 2018/2019, 2019/2020) with Appendix 5 (Lost Lake Nordic Trails Admission and Pass Fee Schedule 2020-2024) hereby attached to this Bylaw.

GIVEN FIRST, SECOND, and THIRD READINGS this 19th day of November, 2019.

ADOPTED by Council this ___ day of _____, 2019.

_____	_____
Jack Crompton, Mayor	Alba Banman, Municipal Clerk

I HEREBY CERTIFY that this is a true copy of “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2243, 2019”.

_____

Alba Banman,
Municipal Clerk

APPENDIX 3

Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2243, 2019

MEADOW PARK SPORTS CENTRE ADMISSION AND PASS RATES 2020 and 2021									
	ADMIT 1		PLAYTIME CARDS			ACTIVE MEMBER PASSES			
	Drop In	All Day	10 Time	20 Time	30 Time	Monthly	3 Month	6 Month	Annual
Adult/Senior	$9.00	$13.50	$76.50	$135.00	$180.00	$81.00	$198.00	$333.00	$567.00
Youth	$5.50	$8.25	$46.75	$82.50	$110.00	$49.50	$121.00	$203.50	$346.50
Child	$4.50	$6.75	$38.25	$67.50	$90.00	$40.50	$99.00	$166.50	$283.50
Family	$18.00	$27.00	$153.00	$270.00	$360.00	$162.00	$396.00	$666.00	$1,134.00
Court Upgrade* - Adult	+$4.50								
Court Upgrade* - Youth	+$2.75								
Court Upgrade* - Child	+$2.25								
Court Upgrade* - Family	+$9.00								
Drop In Hockey	$11.75		$99.90						
Youth (16-18 yrs) Drop In Hockey	$7.00		$59.50						
Early Bird/Late Owl - Adult	$6.75		$57.40			$60.75	$148.50		
Early Bird/Late Owl - Youth	$4.00		$34.00			$36.00	$88.00		
Early Bird/Late Owl - Child	$3.50		$29.75						
Early Bird/Late Owl - Family	$13.50		$114.75						
Midweek/Midday - Adult	$6.75		$57.40			$60.75	$148.50		
Midweek/Midday - Youth	$4.00		$34.00			$36.00	$88.00		
Midweek/Midday - Child	$3.50		$29.75			$31.50	$77.00		
Midweek/Midday - Family	$13.50		$114.75			$121.50	$297.00		
Open Sport Adult	$9.00								
Open Sport Youth (16-18 yrs)	$5.50								
Whistler Experience Spirit Pass								$316.25	$538.75
Tokens-All Ages/Family	$0.50								
Rentals - Skate or Racquet	$4.50								
Rentals - Family	$13.50								
*must be combined with drop-in, playtime card or active member pass									

APPENDIX 3

MEADOW PARK SPORTS CENTRE ADMISSION AND PASS RATES 2022 and 2023									
	ADMIT 1		PLAYTIME CARDS			ACTIVE MEMBER PASSES			
	Drop In	All Day	10 Time	20 Time	30 Time	Monthly	3 Month	6 Month	Annual
Adult/Senior	$9.25	$14.00	$78.65	$138.75	$185.00	$83.25	$203.50	$342.25	$582.75
Youth	$5.50	$8.25	$46.75	$82.50	$110.00	$49.50	$121.00	$203.50	$346.50
Child	$4.75	$7.25	$40.40	$71.25	$95.00	$42.75	$104.50	$175.75	$299.25
Family	$18.50	$27.75	$157.25	$277.50	$370.00	$166.50	$407.00	$684.50	$1,165.50
Court Upgrade* - Adult	+$4.50								
Court Upgrade* - Youth	+$2.75								
Court Upgrade* - Child	+$2.25								
Court Upgrade* - Family	+$9.00								
Drop In Hockey	$12.00		$102.00						
Youth (16-18 yrs) Drop In Hockey	$7.25		$61.65						
Early Bird/Late Owl - Adult	$7.00		$59.50			$63.00	$154.00		
Early Bird/Late Owl - Youth	$4.25		$36.15			$38.25	$93.50		
Early Bird/Late Owl - Child	$3.50		$29.75						
Early Bird/Late Owl - Family	$14.00		$119.00						
Midweek/Midday - Adult	$7.00		$59.50			$63.00	$154.00		
Midweek/Midday - Youth	$4.25		$36.15			$38.25	$93.50		
Midweek/Midday - Child	$3.50		$29.75			$31.50	$77.00		
Midweek/Midday - Family	$14.00		$119.00			$126.00	$308.00		
Open Sport Adult	$9.25								
Open Sport Youth (16-18 yrs)	$5.50								
Whistler Experience Spirit Pass								$325.25	$553.50
Tokens-All Ages/Family	$0.50								
Rentals - Skate or Racquet	$4.75								
Rentals - Family	$14.25								
*must be combined with drop-in, playtime card or active member pass									

Appendix 4

Facility Rental Charges 2020

INDOOR FACILITIES

		per hour
MYRTLE PHILIP COMMUNITY SCHOOL/SPRING CREEK COMMUNITY SCHOOL and YOUTH CENTRE		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$34.33
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$52.02
	Local Youth	$40.38
	Local Commercial, admission charged or Out-of-Town - YOUTH	$61.20
	Local Adult	$61.20
	Local - Commercial or admission charged -ADULT	$81.40
	Out-of-Town - Commercial or Admission charged - ADULT	$101.60
Alex Philip Lounge, Horstman Room, Toad Hall, Cheakamus A&B, Daisy A&B,Youth Centre		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.08
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.36
	Local Youth	$18.91
	Local Commercial, admission charged or Out-of-Town - YOUTH	$28.65
	Local Adult	$28.65
	Local - Commercial or admission charged -ADULT	$38.10
	Out-of-Town - Commercial or Admission charged - ADULT	$47.55
1/2 Gym, Millar, Cheakamus, Daisy		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.38
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$32.40
	Local Youth	$25.15
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.10
	Local Adult	$38.10
	Local - Commercial or admission charged -ADULT	$50.69
	Out-of-Town - Commercial or Admission charged - ADULT	$63.25
Kitchen		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$19.05
Rates listed are flat rates when booked with another room	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$28.86
	Local Youth	$22.41
	Local Commercial, admission charged or Out-of-Town - YOUTH	$33.96
	Local Adult	$33.95
	Local - Commercial or admission charged -ADULT	$45.16
	Out-of-Town - Commercial or Admission charged - ADULT	$56.36
WHISTLER SECONDARY - A COMMUNITY SCHOOL		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$37.37
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$56.66
	Local Youth	$43.99
	Local Commercial, admission charged or Out-of-Town - YOUTH	$66.67
	Local Adult	$66.67
	Local - Commercial or admission charged -ADULT	$88.64
	Out-of-Town - Commercial or Admission charged - ADULT	$110.66
Class Rooms, CAD Room, Music/Dance Studio, Art Room		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.08
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.36
	Local Youth	$18.91
	Local Commercial, admission charged or Out-of-Town - YOUTH	$28.65
	Local Adult	$28.65
	Local - Commercial or admission charged -ADULT	$38.10
	Out-of-Town - Commercial or Admission charged - ADULT	$47.55
1/2 Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.38

	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$32.40
	Local Youth	$25.15
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.10
	Local Adult	$38.10
	Local - Commercial or admission charged -ADULT	$50.69
	Out-of-Town - Commercial or Admission charged - ADULT	$63.25
Pottery Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$24.19
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$36.54
	Local Youth	$28.37
	Local Commercial, admission charged or Out-of-Town - YOUTH	$42.98
	Local Adult	$42.98
	Local - Commercial or admission charged -ADULT	$57.14
	Out-of-Town - Commercial or Admission charged - ADULT	$95.12
Woodworking Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$32.12
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$48.70
	Local Youth	$37.81
	Local Commercial, admission charged or Out-of-Town - YOUTH	$57.29
	Local Adult	$57.29
	Local - Commercial or admission charged -ADULT	$76.19
	Out-of-Town - Commercial or Admission charged - ADULT	$95.12
Computer Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$48.20
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$73.05
	Local Youth	$56.73
	Local Commercial, admission charged or Out-of-Town - YOUTH	$85.94
	Local Adult	$85.94
	Local - Commercial or admission charged -ADULT	$114.30
	Out-of-Town - Commercial or Admission charged - ADULT	$142.66
SPRUCE GROVE FIELD HOUSE and LOST LAKE PASSIV HAUS		
Spruce and Austria Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.38
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$32.40
	Local Youth	$25.15
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.10
	Local Adult	$38.10
	Local - Commercial or admission charged -ADULT	$50.69
	Out-of-Town - Commercial or Admission charged - ADULT	$63.25
Kitchen (SGFH only)	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$26.67
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$40.41
Rates listed are flat rates	Local Youth	$31.38
when booked with	Local Commercial, admission charged or Out-of-Town - YOUTH	$47.54
another room	Local Adult	$47.54
	Local - Commercial or admission charged -ADULT	$63.22
	Out-of-Town - Commercial or Admission charged - ADULT	$78.91
Fir and Whistler Blackcomb	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.29
Foundation Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$23.89
Room	Local Youth	$18.54
	Local Commercial, admission charged or Out-of-Town - YOUTH	$28.09
	Local Adult	$28.09
	Local - Commercial or admission charged -ADULT	$37.35
	Out-of-Town - Commercial or Admission charged - ADULT	$46.61
Fees will be added for additional services listed in contract at applicable rates.		
MEADOW PARK SPORTS CENTRE		
Arena - Ice	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$68.76
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$137.55

	Local Youth	$80.91
	Local Commercial, admission charged or Out-of-Town - YOUTH	$121.36
	Local Adult	$161.81
	Local - Commercial or admission charged -ADULT	$215.20
	Out-of-Town - Commercial or Admission charged - ADULT	$268.62
	Non Prime Time - 12 midnight to 8 a.m.	$142.04
Main Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$62.53
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$125.04
	Local Youth	$73.54
	Local Commercial, admission charged or Out-of-Town - YOUTH	$110.34
	Local Adult	$147.11
	Local - Commercial or admission charged -ADULT	$195.66
	Out-of-Town - Commercial or Admission charged - ADULT	$244.20
Leisure Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$31.92
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$63.85
	Local Youth	$37.56
	Local Commercial, admission charged or Out-of-Town - YOUTH	$56.33
	Local Adult	$75.11
	Local - Commercial or admission charged -ADULT	$99.88
	Out-of-Town - Commercial or Admission charged - ADULT	$124.67
1 Lane or Equivalent	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$10.54
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$21.06
	Local Youth	$12.39
	Local Commercial, admission charged or Out-of-Town - YOUTH	$18.59
	Local Adult	$24.79
	Local - Commercial or admission charged -ADULT	$32.98
	Out-of-Town - Commercial or Admission charged - ADULT	$41.14
NSCR, Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.08
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.36
	Local Youth	$18.91
	Local Commercial, admission charged or Out-of-Town - YOUTH	$28.65
	Local Adult	$28.65
	Local - Commercial or admission charged -ADULT	$38.10
	Out-of-Town - Commercial or Admission charged - ADULT	$47.55
1/2 Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.05
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.17
	Local Youth	$9.46
	Local Commercial, admission charged or Out-of-Town - YOUTH	$14.33
	Local Adult	$14.33
	Local - Commercial or admission charged -ADULT	$19.04
	Out-of-Town - Commercial or Admission charged - ADULT	$23.77
Boxing/Spin Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$14.47
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$21.91
	Local Youth	$17.03
	Local Commercial, admission charged or Out-of-Town - YOUTH	$25.79
	Local Adult	$25.79
	Local - Commercial or admission charged -ADULT	$34.31
	Out-of-Town - Commercial or Admission charged - ADULT	$42.81
Fitness/Dance Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.42
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$32.38
	Local Youth	$25.20
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.10
	Local Adult	$38.10
	Local - Commercial or admission charged -ADULT	$50.67
	Out-of-Town - Commercial or Admission charged - ADULT	$63.24

Fees will be added for additional services listed in contract at applicable rates.		
OUTDOOR FACILITIES		
PARKS and VILLAGE EVENTS		
Rainbow, Lost Lake,Rebagliatti, Meadow Park, Bayly		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.66
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.21
	Local Youth	$0.00
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.67
	Local Adult	$29.67
	*Local - Commercial or admission charged -ADULT	$39.45
	Out-of-Town - Commercial or Admission charged - ADULT	$108.67
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,412.61
or hourly rate		$108.67
Lost Lake Warming Hut	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$14.66
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$22.21
	Local Youth	$17.25
	Local Commercial, admission charged or Out-of-Town - YOUTH	$26.13
	Local Adult	$26.13
	Local - Commercial or admission charged -ADULT	$34.74
	Out-of-Town - Commercial or Admission charged - ADULT	$43.37
PLAYFIELDS		
Spruce Grove, Meadow Park,	**Myrtle Philip or Whistler Secondary (Each Field or Diamond)**	
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.33
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.61
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$14.84
	Local Adult	$14.84
	Local - Commercial or admission charged -ADULT	$19.72
	Out-of-Town - Commercial or Admission charged - ADULT	$24.63
Tournaments		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.33
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.61
	Local Youth	$8.32
	Local Commercial, admission charged or Out-of-Town - YOUTH	$14.84
	Local Adult	$14.84
	Local - Commercial or admission charged -ADULT	$19.72
	Out-of-Town - Commercial or Admission charged - ADULT	$24.63
	Out-of-Town - Daily Rate- ADULT-YOUTH	$190.38
	Local - Daily Rate - ADULT-YOUTH	$151.85
Trails		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$12.30
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.21
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.67
	Local Adult	$29.67
	*Local - Commercial or admission charged -ADULT	$39.45
	Out-of-Town - Commercial or Admission charged - ADULT	$61.51
	over 50 participants	
	Out-of-Town - Commercial or Admission charged - ADULT	$108.67

	under 50 participants	
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,412.61
or hourly rate		$108.69
Outdoor Volleyball courts (per court)		$2.03
Outdoor Tennis courts (per court)		$4.19
Fees will be added for additional services listed in contract at applicable rates.		
Whistler Olympic Plaza Ice Rink		
	Local - Youth/Adult	$104.42
	Local - Commercial or admission charged -YOUTH/ADULT	$138.88
	Out-of-Town - Commercial or Admission charged - YOUTH/ADULT	$173.34
Fees will be added for additional services listed in contract at applicable rates.		

Appendix 4

Facility Rental Charges 2021

INDOOR FACILITIES

		per hour
MYRTLE PHILIP COMMUNITY SCHOOL/SPRING CREEK COMMUNITY SCHOOL and YOUTH CENTRE		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$35.01
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$53.06
	Local Youth	$41.19
	Local Commercial, admission charged or Out-of-Town - YOUTH	$62.43
	Local Adult	$62.43
	Local - Commercial or admission charged -ADULT	$83.03
	Out-of-Town - Commercial or Admission charged - ADULT	$103.63
Alex Philip Lounge, Horstman Room, Toad Hall, Cheakamus A&B, Daisy A&B,Youth Centre		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.40
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.85
	Local Youth	$19.29
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.23
	Local Adult	$29.23
	Local - Commercial or admission charged -ADULT	$38.86
	Out-of-Town - Commercial or Admission charged - ADULT	$48.50
1/2 Gym, Millar, Cheakamus, Daisy		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.81
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.05
	Local Youth	$25.65
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.86
	Local Adult	$38.86
	Local - Commercial or admission charged -ADULT	$51.70
	Out-of-Town - Commercial or Admission charged - ADULT	$64.51
Kitchen		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$19.43
Rates listed are flat rates when booked with another room	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$29.44
	Local Youth	$22.86
	Local Commercial, admission charged or Out-of-Town - YOUTH	$34.64
	Local Adult	$34.63
	Local - Commercial or admission charged -ADULT	$46.06
	Out-of-Town - Commercial or Admission charged - ADULT	$57.49
WHISTLER SECONDARY - A COMMUNITY SCHOOL		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$38.12
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$57.80
	Local Youth	$44.87
	Local Commercial, admission charged or Out-of-Town - YOUTH	$68.00
	Local Adult	$68.00
	Local - Commercial or admission charged -ADULT	$90.41
	Out-of-Town - Commercial or Admission charged - ADULT	$112.87
Class Rooms, CAD Room, Music/Dance Studio, Art Room		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.40
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.85
	Local Youth	$19.29
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.23
	Local Adult	$29.23
	Local - Commercial or admission charged -ADULT	$38.86
	Out-of-Town - Commercial or Admission charged - ADULT	$48.50
1/2 Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.81

	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.05
	Local Youth	$25.65
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.86
	Local Adult	$38.86
	Local - Commercial or admission charged -ADULT	$51.70
	Out-of-Town - Commercial or Admission charged - ADULT	$64.51
Pottery Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$24.67
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$37.27
	Local Youth	$28.94
	Local Commercial, admission charged or Out-of-Town - YOUTH	$43.84
	Local Adult	$43.84
	Local - Commercial or admission charged -ADULT	$58.29
	Out-of-Town - Commercial or Admission charged - ADULT	$97.02
Woodworking Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$32.76
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$49.68
	Local Youth	$38.57
	Local Commercial, admission charged or Out-of-Town - YOUTH	$58.44
	Local Adult	$58.44
	Local - Commercial or admission charged -ADULT	$77.71
	Out-of-Town - Commercial or Admission charged - ADULT	$97.02
Computer Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$49.16
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$74.51
	Local Youth	$57.86
	Local Commercial, admission charged or Out-of-Town - YOUTH	$87.66
	Local Adult	$87.66
	Local - Commercial or admission charged -ADULT	$116.59
	Out-of-Town - Commercial or Admission charged - ADULT	$145.51
SPRUCE GROVE FIELD HOUSE and LOST LAKE PASSIV HAUS		
Spruce and Austria Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.81
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.05
	Local Youth	$25.65
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.86
	Local Adult	$38.86
	Local - Commercial or admission charged -ADULT	$51.70
	Out-of-Town - Commercial or Admission charged - ADULT	$64.51
Kitchen (SGFH only)	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$27.20
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$41.21
Rates listed are flat rates	Local Youth	$32.00
when booked with	Local Commercial, admission charged or Out-of-Town - YOUTH	$48.49
another room	Local Adult	$48.49
	Local - Commercial or admission charged -ADULT	$64.48
	Out-of-Town - Commercial or Admission charged - ADULT	$80.49
Fir and Whistler Blackcomb	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.61
Foundation Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.37
Room	Local Youth	$18.91
	Local Commercial, admission charged or Out-of-Town - YOUTH	$28.65
	Local Adult	$28.65
	Local - Commercial or admission charged -ADULT	$38.10
	Out-of-Town - Commercial or Admission charged - ADULT	$47.54
Fees will be added for additional services listed in contract at applicable rates.		
MEADOW PARK SPORTS CENTRE		
Arena - Ice	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$70.13
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$140.30

	Local Youth	$82.53
	Local Commercial, admission charged or Out-of-Town - YOUTH	$123.79
	Local Adult	$165.05
	Local - Commercial or admission charged -ADULT	$219.51
	Out-of-Town - Commercial or Admission charged - ADULT	$273.99
	Non Prime Time - 12 midnight to 8 a.m.	$144.88
Main Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$63.78
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$127.54
	Local Youth	$75.01
	Local Commercial, admission charged or Out-of-Town - YOUTH	$112.55
	Local Adult	$150.05
	Local - Commercial or admission charged -ADULT	$199.57
	Out-of-Town - Commercial or Admission charged - ADULT	$249.08
Leisure Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$32.56
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$65.13
	Local Youth	$38.31
	Local Commercial, admission charged or Out-of-Town - YOUTH	$57.46
	Local Adult	$76.61
	Local - Commercial or admission charged -ADULT	$101.88
	Out-of-Town - Commercial or Admission charged - ADULT	$127.17
1 Lane or Equivalent	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$10.75
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$21.48
	Local Youth	$12.64
	Local Commercial, admission charged or Out-of-Town - YOUTH	$18.96
	Local Adult	$25.28
	Local - Commercial or admission charged -ADULT	$33.64
	Out-of-Town - Commercial or Admission charged - ADULT	$41.96
NSCR, Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.40
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.85
	Local Youth	$19.29
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.23
	Local Adult	$29.23
	Local - Commercial or admission charged -ADULT	$38.86
	Out-of-Town - Commercial or Admission charged - ADULT	$48.50
1/2 Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.21
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.41
	Local Youth	$9.65
	Local Commercial, admission charged or Out-of-Town - YOUTH	$14.62
	Local Adult	$14.62
	Local - Commercial or admission charged -ADULT	$19.42
	Out-of-Town - Commercial or Admission charged - ADULT	$24.24
Boxing/Spin Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$14.76
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$22.35
	Local Youth	$17.37
	Local Commercial, admission charged or Out-of-Town - YOUTH	$26.30
	Local Adult	$26.30
	Local - Commercial or admission charged -ADULT	$35.00
	Out-of-Town - Commercial or Admission charged - ADULT	$43.66
Fitness/Dance Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$21.84
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.03
	Local Youth	$25.70
	Local Commercial, admission charged or Out-of-Town - YOUTH	$38.86
	Local Adult	$38.86
	Local - Commercial or admission charged -ADULT	$51.69
	Out-of-Town - Commercial or Admission charged - ADULT	$64.51

Fees will be added for additional services listed in contract at applicable rates.		
OUTDOOR FACILITIES		
PARKS and VILLAGE EVENTS		
Rainbow, Lost Lake,Rebagliatti, Meadow Park, Bayly		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.99
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.71
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$30.27
	Local Adult	$30.27
	*Local - Commercial or admission charged -ADULT	$40.24
	Out-of-Town - Commercial or Admission charged - ADULT	$110.84
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,440.86
or hourly rate		$110.84
Lost Lake Warming Hut	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$14.96
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$22.65
	Local Youth	$17.59
	Local Commercial, admission charged or Out-of-Town - YOUTH	$26.65
	Local Adult	$26.65
	Local - Commercial or admission charged -ADULT	$35.44
	Out-of-Town - Commercial or Admission charged - ADULT	$44.23
PLAYFIELDS		
Spruce Grove, Meadow Park, Myrtle Philip or Whistler Secondary (Each Field or Diamond)		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.50
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.86
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$15.13
	Local Adult	$15.13
	Local - Commercial or admission charged -ADULT	$20.12
	Out-of-Town - Commercial or Admission charged - ADULT	$25.12
Tournaments		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.50
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.86
	Local Youth	$8.49
	Local Commercial, admission charged or Out-of-Town - YOUTH	$15.13
	Local Adult	$15.13
	Local - Commercial or admission charged -ADULT	$20.12
	Out-of-Town - Commercial or Admission charged - ADULT	$25.12
	Out-of-Town - Daily Rate- ADULT-YOUTH	$194.19
	Local - Daily Rate - ADULT-YOUTH	$154.88
Trails		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$12.55
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.71
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$30.27
	Local Adult	$30.27
	*Local - Commercial or admission charged -ADULT	$40.24
	Out-of-Town - Commercial or Admission charged - ADULT	$62.74
	over 50 participants	
	Out-of-Town - Commercial or Admission charged - ADULT	$110.84

	under 50 participants	
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,440.86
or hourly rate		$110.86
Outdoor Volleyball courts (per court)		$2.07
Outdoor Tennis courts (per court)		$4.28
Fees will be added for additional services listed in contract at applicable rates.		
Whistler Olympic Plaza Ice Rink		
	Local - Youth/Adult	$106.51
	Local - Commercial or admission charged -YOUTH/ADULT	$141.66
	Out-of-Town - Commercial or Admission charged - YOUTH/ADULT	$176.80
Fees will be added for additional services listed in contract at applicable rates.		

Appendix 4

Facility Rental Charges 2022

INDOOR FACILITIES

		per hour
MYRTLE PHILIP COMMUNITY SCHOOL/SPRING CREEK COMMUNITY SCHOOL and YOUTH CENTRE		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$35.71
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$54.12
	Local Youth	$42.01
	Local Commercial, admission charged or Out-of-Town - YOUTH	$63.67
	Local Adult	$63.67
	Local - Commercial or admission charged -ADULT	$84.69
	Out-of-Town - Commercial or Admission charged - ADULT	$105.70
Alex Philip Lounge, Horstman Room, Toad Hall, Cheakamus A&B, Daisy A&B,Youth Centre		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.73
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.34
	Local Youth	$19.67
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.81
	Local Adult	$29.81
	Local - Commercial or admission charged -ADULT	$39.64
	Out-of-Town - Commercial or Admission charged - ADULT	$49.47
1/2 Gym, Millar, Cheakamus, Daisy		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.25
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.71
	Local Youth	$26.16
	Local Commercial, admission charged or Out-of-Town - YOUTH	$39.64
	Local Adult	$39.64
	Local - Commercial or admission charged -ADULT	$52.73
	Out-of-Town - Commercial or Admission charged - ADULT	$65.80
Kitchen		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$19.82
Rates listed are flat rates when booked with another room	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$30.03
	Local Youth	$23.31
	Local Commercial, admission charged or Out-of-Town - YOUTH	$35.33
	Local Adult	$35.33
	Local - Commercial or admission charged -ADULT	$46.98
	Out-of-Town - Commercial or Admission charged - ADULT	$58.64
WHISTLER SECONDARY - A COMMUNITY SCHOOL		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$38.88
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$58.95
	Local Youth	$45.77
	Local Commercial, admission charged or Out-of-Town - YOUTH	$69.36
	Local Adult	$69.36
	Local - Commercial or admission charged -ADULT	$92.22
	Out-of-Town - Commercial or Admission charged - ADULT	$115.13
Class Rooms, CAD Room, Music/Dance Studio, Art Room		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.73
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.34
	Local Youth	$19.67
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.81
	Local Adult	$29.81
	Local - Commercial or admission charged -ADULT	$39.64
	Out-of-Town - Commercial or Admission charged - ADULT	$49.47
1/2 Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.25

	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.71
	Local Youth	$26.16
	Local Commercial, admission charged or Out-of-Town - YOUTH	$39.64
	Local Adult	$39.64
	Local - Commercial or admission charged -ADULT	$52.73
	Out-of-Town - Commercial or Admission charged - ADULT	$65.80
Pottery Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$25.16
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$38.01
	Local Youth	$29.52
	Local Commercial, admission charged or Out-of-Town - YOUTH	$44.72
	Local Adult	$44.72
	Local - Commercial or admission charged -ADULT	$59.45
	Out-of-Town - Commercial or Admission charged - ADULT	$98.96
Woodworking Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$33.42
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$50.67
	Local Youth	$39.34
	Local Commercial, admission charged or Out-of-Town - YOUTH	$59.61
	Local Adult	$59.61
	Local - Commercial or admission charged -ADULT	$79.27
	Out-of-Town - Commercial or Admission charged - ADULT	$98.96
Computer Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$50.15
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$76.00
	Local Youth	$59.02
	Local Commercial, admission charged or Out-of-Town - YOUTH	$89.42
	Local Adult	$89.42
	Local - Commercial or admission charged -ADULT	$118.92
	Out-of-Town - Commercial or Admission charged - ADULT	$148.42
SPRUCE GROVE FIELD HOUSE and LOST LAKE PASSIV HAUS		
Spruce and Austria Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.25
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.71
	Local Youth	$26.16
	Local Commercial, admission charged or Out-of-Town - YOUTH	$39.64
	Local Adult	$39.64
	Local - Commercial or admission charged -ADULT	$52.73
	Out-of-Town - Commercial or Admission charged - ADULT	$65.80
Kitchen (SGFH only)	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$27.75
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$42.04
Rates listed are flat rates	Local Youth	$32.64
when booked with	Local Commercial, admission charged or Out-of-Town - YOUTH	$49.46
another room	Local Adult	$49.46
	Local - Commercial or admission charged -ADULT	$65.77
	Out-of-Town - Commercial or Admission charged - ADULT	$82.10
Fir and Whistler Blackcomb	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.95
Foundation Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$24.85
Room	Local Youth	$19.29
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.22
	Local Adult	$29.22
	Local - Commercial or admission charged -ADULT	$38.86
	Out-of-Town - Commercial or Admission charged - ADULT	$48.49
Fees will be added for additional services listed in contract at applicable rates.		
MEADOW PARK SPORTS CENTRE		
Arena - Ice	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$71.54
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$143.11

	Local Youth	$84.18
	Local Commercial, admission charged or Out-of-Town - YOUTH	$126.27
	Local Adult	$168.35
	Local - Commercial or admission charged -ADULT	$223.90
	Out-of-Town - Commercial or Admission charged - ADULT	$279.47
	Non Prime Time - 12 midnight to 8 a.m.	$147.78
Main Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$65.06
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$130.09
	Local Youth	$76.51
	Local Commercial, admission charged or Out-of-Town - YOUTH	$114.80
	Local Adult	$153.05
	Local - Commercial or admission charged -ADULT	$203.56
	Out-of-Town - Commercial or Admission charged - ADULT	$254.07
Leisure Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$33.21
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$66.43
	Local Youth	$39.08
	Local Commercial, admission charged or Out-of-Town - YOUTH	$58.61
	Local Adult	$78.14
	Local - Commercial or admission charged -ADULT	$103.92
	Out-of-Town - Commercial or Admission charged - ADULT	$129.71
1 Lane or Equivalent	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$10.97
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$21.91
	Local Youth	$12.89
	Local Commercial, admission charged or Out-of-Town - YOUTH	$19.34
	Local Adult	$25.79
	Local - Commercial or admission charged -ADULT	$34.31
	Out-of-Town - Commercial or Admission charged - ADULT	$42.80
NSCR, Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$16.73
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.34
	Local Youth	$19.67
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.81
	Local Adult	$29.81
	Local - Commercial or admission charged -ADULT	$39.64
	Out-of-Town - Commercial or Admission charged - ADULT	$49.47
1/2 Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.37
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.66
	Local Youth	$9.84
	Local Commercial, admission charged or Out-of-Town - YOUTH	$14.91
	Local Adult	$14.91
	Local - Commercial or admission charged -ADULT	$19.81
	Out-of-Town - Commercial or Admission charged - ADULT	$24.73
Boxing/Spin Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$15.05
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$22.80
	Local Youth	$17.71
	Local Commercial, admission charged or Out-of-Town - YOUTH	$26.83
	Local Adult	$26.83
	Local - Commercial or admission charged -ADULT	$35.70
	Out-of-Town - Commercial or Admission charged - ADULT	$44.54
Fitness/Dance Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.28
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$33.69
	Local Youth	$26.21
	Local Commercial, admission charged or Out-of-Town - YOUTH	$39.64
	Local Adult	$39.64
	Local - Commercial or admission charged -ADULT	$52.72
	Out-of-Town - Commercial or Admission charged - ADULT	$65.80

Fees will be added for additional services listed in contract at applicable rates.		
OUTDOOR FACILITIES		
PARKS and VILLAGE EVENTS		
Rainbow, Lost Lake,Rebagliatti, Meadow Park, Bayly		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$17.33
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$26.23
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$30.87
	Local Adult	$30.87
	*Local - Commercial or admission charged -ADULT	$41.05
	Out-of-Town - Commercial or Admission charged - ADULT	$113.06
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,469.68
or hourly rate		$113.06
Lost Lake Warming Hut	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$15.26
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$23.10
	Local Youth	$17.94
	Local Commercial, admission charged or Out-of-Town - YOUTH	$27.19
	Local Adult	$27.19
	Local - Commercial or admission charged -ADULT	$36.15
	Out-of-Town - Commercial or Admission charged - ADULT	$45.12
PLAYFIELDS		
Spruce Grove, Meadow Park, Myrtle Philip or Whistler Secondary (Each Field or Diamond)		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.67
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$13.12
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$15.44
	Local Adult	$15.44
	Local - Commercial or admission charged -ADULT	$20.52
	Out-of-Town - Commercial or Admission charged - ADULT	$25.62
Tournaments		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.67
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$13.12
	Local Youth	$8.66
	Local Commercial, admission charged or Out-of-Town - YOUTH	$15.44
	Local Adult	$15.44
	Local - Commercial or admission charged -ADULT	$20.52
	Out-of-Town - Commercial or Admission charged - ADULT	$25.62
	Out-of-Town - Daily Rate- ADULT-YOUTH	$198.07
	Local - Daily Rate - ADULT-YOUTH	$157.98
Trails		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$12.80
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$26.23
	Local Youth	
	Local Commercial, admission charged or Out-of-Town - YOUTH	$30.87
	Local Adult	$30.87
	*Local - Commercial or admission charged -ADULT	$41.05
	Out-of-Town - Commercial or Admission charged - ADULT	$64.00
	over 50 participants	
	Out-of-Town - Commercial or Admission charged - ADULT	$113.06

	under 50 participants	
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,469.68
or hourly rate		$113.08
Outdoor Volleyball courts (per court)		$2.11
Outdoor Tennis courts (per court)		$4.36
Fees will be added for additional services listed in contract at applicable rates.		
Whistler Olympic Plaza Ice Rink		
	Local - Youth/Adult	$108.64
	Local - Commercial or admission charged -YOUTH/ADULT	$144.49
	Out-of-Town - Commercial or Admission charged - YOUTH/ADULT	$180.34
Fees will be added for additional services listed in contract at applicable rates.		

Appendix 4

Facility Rental Charges 2023

INDOOR FACILITIES

		per hour
MYRTLE PHILIP COMMUNITY SCHOOL/SPRING CREEK COMMUNITY SCHOOL and YOUTH CENTRE		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$36.43
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$55.20
	Local Youth	$42.85
	Local Commercial, admission charged or Out-of-Town - YOUTH	$64.95
	Local Adult	$64.95
	Local - Commercial or admission charged -ADULT	$86.38
	Out-of-Town - Commercial or Admission charged - ADULT	$107.81
Alex Philip Lounge, Horstman Room, Toad Hall, Cheakamus A&B, Daisy A&B,Youth Centre		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$17.06
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.85
	Local Youth	$20.07
	Local Commercial, admission charged or Out-of-Town - YOUTH	$30.41
	Local Adult	$30.41
	Local - Commercial or admission charged -ADULT	$40.43
	Out-of-Town - Commercial or Admission charged - ADULT	$50.46
1/2 Gym, Millar, Cheakamus, Daisy		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.69
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$34.39
	Local Youth	$26.69
	Local Commercial, admission charged or Out-of-Town - YOUTH	$40.43
	Local Adult	$40.43
	Local - Commercial or admission charged -ADULT	$53.79
	Out-of-Town - Commercial or Admission charged - ADULT	$67.12
Kitchen		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$20.22
Rates listed are flat rates when booked with another room	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$30.63
	Local Youth	$23.78
	Local Commercial, admission charged or Out-of-Town - YOUTH	$36.04
	Local Adult	$36.03
	Local - Commercial or admission charged -ADULT	$47.92
	Out-of-Town - Commercial or Admission charged - ADULT	$59.81
WHISTLER SECONDARY - A COMMUNITY SCHOOL		
Full Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$39.66
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$60.13
	Local Youth	$46.69
	Local Commercial, admission charged or Out-of-Town - YOUTH	$70.75
	Local Adult	$70.75
	Local - Commercial or admission charged -ADULT	$94.06
	Out-of-Town - Commercial or Admission charged - ADULT	$117.43
Class Rooms, CAD Room, Music/Dance Studio, Art Room		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$17.06
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.85
	Local Youth	$20.07
	Local Commercial, admission charged or Out-of-Town - YOUTH	$30.41
	Local Adult	$30.41
	Local - Commercial or admission charged -ADULT	$40.43
	Out-of-Town - Commercial or Admission charged - ADULT	$50.46
1/2 Gym	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.69
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$34.39

	Local Youth	$26.69
	Local Commercial, admission charged or Out-of-Town - YOUTH	$40.43
	Local Adult	$40.43
	Local - Commercial or admission charged -ADULT	$53.79
	Out-of-Town - Commercial or Admission charged - ADULT	$67.12
Pottery Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$25.67
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$38.77
	Local Youth	$30.11
	Local Commercial, admission charged or Out-of-Town - YOUTH	$45.62
	Local Adult	$45.62
	Local - Commercial or admission charged -ADULT	$60.64
	Out-of-Town - Commercial or Admission charged - ADULT	$100.94
Woodworking Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$34.09
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$51.69
	Local Youth	$40.13
	Local Commercial, admission charged or Out-of-Town - YOUTH	$60.80
	Local Adult	$60.80
	Local - Commercial or admission charged -ADULT	$80.85
	Out-of-Town - Commercial or Admission charged - ADULT	$100.94
Computer Lab	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$51.15
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$77.52
	Local Youth	$60.20
	Local Commercial, admission charged or Out-of-Town - YOUTH	$91.20
	Local Adult	$91.20
	Local - Commercial or admission charged -ADULT	$121.30
	Out-of-Town - Commercial or Admission charged - ADULT	$151.39
SPRUCE GROVE FIELD HOUSE and LOST LAKE PASSIV HAUS		
Spruce and Austria Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.69
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$34.39
	Local Youth	$26.69
	Local Commercial, admission charged or Out-of-Town - YOUTH	$40.43
	Local Adult	$40.43
	Local - Commercial or admission charged -ADULT	$53.79
	Out-of-Town - Commercial or Admission charged - ADULT	$67.12
Kitchen (SGFH only)	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$28.30
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$42.88
Rates listed are flat rates when booked with another room	Local Youth	$33.30
	Local Commercial, admission charged or Out-of-Town - YOUTH	$50.45
	Local Adult	$50.45
	Local - Commercial or admission charged -ADULT	$67.09
	Out-of-Town - Commercial or Admission charged - ADULT	$83.74
Fir and Whistler Blackcomb Foundation Room Room	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$17.29
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.35
	Local Youth	$19.67
	Local Commercial, admission charged or Out-of-Town - YOUTH	$29.81
	Local Adult	$29.81
	Local - Commercial or admission charged -ADULT	$39.63
	Out-of-Town - Commercial or Admission charged - ADULT	$49.46
Fees will be added for additional services listed in contract at applicable rates.		
MEADOW PARK SPORTS CENTRE		
Arena - Ice	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$72.97
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$145.97
	Local Youth	$85.86
	Local Commercial, admission charged or Out-of-Town - YOUTH	$128.79
	Local Adult	$171.72

	Local - Commercial or admission charged -ADULT	$228.38
	Out-of-Town - Commercial or Admission charged - ADULT	$285.06
	Non Prime Time - 12 midnight to 8 a.m.	$150.74
Main Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$66.36
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$132.69
	Local Youth	$78.04
	Local Commercial, admission charged or Out-of-Town - YOUTH	$117.09
	Local Adult	$156.12
	Local - Commercial or admission charged -ADULT	$207.63
	Out-of-Town - Commercial or Admission charged - ADULT	$259.15
Leisure Pool	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$33.88
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$67.76
	Local Youth	$39.86
	Local Commercial, admission charged or Out-of-Town - YOUTH	$59.78
	Local Adult	$79.70
	Local - Commercial or admission charged -ADULT	$106.00
	Out-of-Town - Commercial or Admission charged - ADULT	$132.30
1 Lane or Equivalent	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$11.19
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$22.35
	Local Youth	$13.15
	Local Commercial, admission charged or Out-of-Town - YOUTH	$19.73
	Local Adult	$26.31
	Local - Commercial or admission charged -ADULT	$35.00
	Out-of-Town - Commercial or Admission charged - ADULT	$43.66
NSCR, Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$17.06
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$25.85
	Local Youth	$20.07
	Local Commercial, admission charged or Out-of-Town - YOUTH	$30.41
	Local Adult	$30.41
	Local - Commercial or admission charged -ADULT	$40.43
	Out-of-Town - Commercial or Admission charged - ADULT	$50.46
1/2 Sonya Dery	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.54
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$12.91
	Local Youth	$10.04
	Local Commercial, admission charged or Out-of-Town - YOUTH	$15.21
	Local Adult	$15.21
	Local - Commercial or admission charged -ADULT	$20.21
	Out-of-Town - Commercial or Admission charged - ADULT	$25.22
Boxing/Spin Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$15.35
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$23.25
	Local Youth	$18.07
	Local Commercial, admission charged or Out-of-Town - YOUTH	$27.36
	Local Adult	$27.36
	Local - Commercial or admission charged -ADULT	$36.41
	Out-of-Town - Commercial or Admission charged - ADULT	$45.43
Fitness/Dance Studio	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$22.73
Equipment included	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$34.36
	Local Youth	$26.74
	Local Commercial, admission charged or Out-of-Town - YOUTH	$40.43
	Local Adult	$40.43
	Local - Commercial or admission charged -ADULT	$53.77
	Out-of-Town - Commercial or Admission charged - ADULT	$67.11
Fees will be added for additional services listed in contract at applicable rates.		

OUTDOOR FACILITIES

PARKS and VILLAGE EVENTS

Rainbow, Lost Lake,Rebagliatti, Meadow Park, Bayly		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$17.68
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$26.75
	Local Youth	$0.00
	Local Commercial, admission charged or Out-of-Town - YOUTH	$31.49
	Local Adult	$31.49
	*Local - Commercial or admission charged -ADULT	$41.87
	Out-of-Town - Commercial or Admission charged - ADULT	$115.32
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,499.08
or hourly rate		$115.32
Lost Lake Warming Hut	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$15.56
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$23.56
	Local Youth	$18.30
	Local Commercial, admission charged or Out-of-Town - YOUTH	$27.73
	Local Adult	$27.73
	Local - Commercial or admission charged -ADULT	$36.87
	Out-of-Town - Commercial or Admission charged - ADULT	$46.02
PLAYFIELDS		
Spruce Grove, Meadow Park, Myrtle Philip or Whistler Secondary (Each Field or Diamond)		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.84
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$13.38
	Local Youth	$0.00
	Local Commercial, admission charged or Out-of-Town - YOUTH	$15.74
	Local Adult	$15.74
	Local - Commercial or admission charged -ADULT	$20.93
	Out-of-Town - Commercial or Admission charged - ADULT	$26.14
Tournaments		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$8.84
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$13.38
	Local Youth	$8.83
	Local Commercial, admission charged or Out-of-Town - YOUTH	$15.74
	Local Adult	$15.74
	Local - Commercial or admission charged -ADULT	$20.93
	Out-of-Town - Commercial or Admission charged - ADULT	$26.14
	Out-of-Town - Daily Rate- ADULT-YOUTH	$202.03
	Local - Daily Rate - ADULT-YOUTH	$161.14
Trails		
	Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$13.06
	Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$26.75
	Local Youth	$0.00
	Local Commercial, admission charged or Out-of-Town - YOUTH	$31.49
	Local Adult	$31.49
	*Local - Commercial or admission charged -ADULT	$41.87
	Out-of-Town - Commercial or Admission charged - ADULT	$65.28
	over 50 participants	
	Out-of-Town - Commercial or Admission charged - ADULT	$115.32
	under 50 participants	
**Events Conducted by Major Hotels or professional event planning business (max per day)*		$1,499.08
or hourly rate		$115.34
Outdoor Volleyball courts (per court)		$2.15
Outdoor Tennis courts (per court)		$4.45
Fees will be added for additional services listed in contract at applicable rates.		

Whistler Olympic Plaza Ice Rink		
	Local - Youth/Adult	$110.81
	Local - Commercial or admission charged -YOUTH/ADULT	$147.38
	Out-of-Town - Commercial or Admission charged - YOUTH/ADULT	$183.95
Fees will be added for additional services listed in contract at applicable rates.		

ARTIFICIAL TURF PLAYFIELD - 2020			2021	2022	2023
Andree Vajda Janyk Sports Field					
Hourly	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$10.00	$10.20	$10.40	$10.61
	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$35.00	$35.70	$36.41	$37.14
	Local Youth	$20.00	$20.40	$20.80	$21.22
	Local Commercial or Admission charged - YOUTH	$40.00	$40.80	$41.62	$42.45
	Local Adult	$70.00	$71.40	$72.83	$74.29
	Local - Commercial or Admission charged -ADULT	$85.00	$86.70	$88.43	$90.20
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	$20.00	$20.40	$20.81	$21.23
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	$45.00	$45.90	$46.82	$47.76
	Out-of-Town - Youth	$40.00	$40.80	$41.62	$42.45
	Out-of-Town - Commercial or Admission charged - Youth	$60.00	$61.20	$62.42	$63.67
	Out-of-Town - ADULT	$85.00	$86.70	$88.43	$90.20
	Out-of-Town - Commercial or Admission charged - ADULT	$100.00	$102.00	$104.04	$106.12
TOURNAMENT DAILY RATE					
Andree Vajda Janyk Sports Field					
Daily	Local - Daily Rate - YOUTH	$240.00	$244.80	$249.70	$254.69
	Local - Daily Rate - ADULT	$840.00	$856.80	$873.94	$891.42
	Out-of-Town - Daily Rate - YOUTH	$480.00	$489.60	$499.39	$509.38
	Out-of-Town - Daily Rate - ADULT	$1,020.00	$1,040.40	$1,061.21	$1,082.43

APPENDIX 5

Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2243, 2019

Lost Lake Nordic Trails Fee Schedule

2020-2021 Winter Season

	Adult (19+)	Youth (13-18)	Child (7-12)	Family*
Cross Country Ski - Day Ticket	$23.00	$13.75	$11.50	$46.00
Cross Country Ski - Book of 5	$103.50	$62.00	$51.75	$207.00
Cross Country Ski - Book of 10	$184.00	$110.50	$92.00	$368.00
Extra Early Bird Cross Country Ski Seasons Pass	$241.50	$145.00	$120.75	$483.00
Early Bird Cross Country Ski Seasons Pass	$257.50	$154.50	$128.75	$515.25
Cross Country Ski Seasons Pass	$322.00	$193.25	$161.00	$644.00
Whistler Experience** Cross Country Ski Seasons Pass	$241.50	N/A	N/A	N/A
Nicklaus North*** Only Cross Country Day Ticket	$11.50	$7.00	$5.75	$23.00
Ice fishing Access - Lake Only	$5.75	$3.50	$3.00	$11.50
Night****	$11.50	$7.00	$5.75	$23.00
Book of 5 - Night	$51.75	$31.00	$26.00	$103.50
Book of 10 - Night	$92.00	$55.25	$46.00	$184.00
Extra Early Bird Night Seasons Pass	$120.75	$72.50	$60.50	$241.50
Early Bird Night Seasons Pass	$128.75	$77.25	$64.50	$257.50
Night Seasons Pass	$161.00	$96.50	$80.50	$322.00
Whistler Experience** Night Seasons Pass	$120.75	N/A	N/A	N/A
Snowshoe	$11.50	$7.00	$5.75	$23.00
Book of 5 - Snowshoe	$51.75	$31.00	$26.00	$103.50
Book of 10 - Snowshoe	$92.00	$55.25	$46.00	$184.00
Extra Early Bird Snowshoe Seasons Pass	$120.75	$72.50	$60.50	$241.50
Early Bird Snowshoe Seasons Pass	$128.75	$77.25	$64.50	$257.50
Seasons Snowshoe Seasons Pass	$161.00	$96.50	$80.50	$322.00
Whistler Experience** Snowshoe Seasons Pass	$120.75	N/A	N/A	N/A

All fees do not include any applicable taxes

*Family includes you, your spouse & dependents (18 years and under) living at the same address

**With proof of completion of Whistler Experience program through the Whistler Chamber

***Valid for access to only the trails on Nicklaus North Golf Course (day tickets only)

****Night skiing begins at 3 p.m.

"offsite" tickets available to commercial businesses at 75% of day ticket fee

Groups of 20 or more are eligible for a 25% discount if purchased at the same time

50% off day tickets for SD48 students (including parents and teachers) while participating in school program

All cross country passes are valid for access to snowshoeing trails

50% off night skiing on Mondays & Thursdays

Lost Lake Nordic Trails Fee Schedule
2021-2022 Winter Season

	Adult (19+)	Youth (13-18)	Child (7-12)	Family*
Cross Country Ski - Day Ticket	$23.00	$13.75	$11.50	$46.00
Cross Country Ski - Book of 5	$103.50	$62.00	$51.75	$207.00
Cross Country Ski - Book of 10	$184.00	$110.50	$92.00	$368.00
Extra Early Bird Cross Country Ski Seasons Pass	$241.50	$145.00	$120.75	$483.00
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Lost Lake Nordic Trails Fee Schedule
2022-2023 Winter Season

	Adult (19+)	Youth (13-18)	Child (7-12)	Family*
Cross Country Ski - Day Ticket	$24.00	$14.50	$12.00	$48.00
Cross Country Ski - Book of 5	$108.00	$64.75	$54.00	$216.00
Cross Country Ski - Book of 10	$192.00	$115.25	$96.00	$384.00
Extra Early Bird Cross Country Ski Seasons Pass	$252.00	$151.25	$126.00	$504.00
Early Bird Cross Country Ski Seasons Pass	$268.75	$161.25	$134.50	$537.50
Cross Country Ski Seasons Pass	$336.00	$201.50	$168.00	$672.00
Whistler Experience** Cross Country Ski Seasons Pass	$252.00	N/A	N/A	N/A
Nicklaus North*** Only Cross Country Day Ticket	$12.00	$7.25	$6.00	$24.00
Ice fishing Access - Lake Only	$6.00	$3.50	$3.00	$12.00
Night****	$12.00	$7.25	$6.00	$24.00
Book of 5 - Night	$54.00	$32.50	$27.00	$108.00
Book of 10 - Night	$96.00	$57.50	$48.00	$192.00
Extra Early Bird Night Seasons Pass	$126.00	$75.50	$63.00	$252.00
Early Bird Night Seasons Pass	$134.50	$80.75	$67.25	$268.75
Night Seasons Pass	$168.00	$100.75	$84.00	$336.00
Whistler Experience** Night Seasons Pass	$126.00	N/A	N/A	N/A
Snowshoe	$12.00	$7.25	$6.00	$24.00
Book of 5 - Snowshoe	$54.00	$32.50	$27.00	$108.00
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50% off night skiing on Mondays & Thursdays

Lost Lake Nordic Trails Fee Schedule
2023-2024 Winter Season

	Adult (19+)	Youth (13-18)	Child (7-12)	Family*
Cross Country Ski - Day Ticket	$24.00	$14.50	$12.00	$48.00
Cross Country Ski - Book of 5	$108.00	$64.75	$54.00	$216.00
Cross Country Ski - Book of 10	$192.00	$115.25	$96.00	$384.00
Extra Early Bird Cross Country Ski Seasons Pass	$252.00	$151.25	$126.00	$504.00
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Night Seasons Pass	$168.00	$100.75	$84.00	$336.00
Whistler Experience** Night Seasons Pass	$126.00	N/A	N/A	N/A
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From: Brandon Smith [redacted]
Sent: Wednesday, November 13, 2019 2:30:32 PM (UTC-08:00) Pacific Time (US & Canada)
To: Budget
Subject: Whistlers Budget

Hello.

Considering where Whistler is currently positioned; as a well established world renowned tourist destination that heavily relies on the local population to bear the load of providing world class service. And considering the proposed 2.8% property tax increase for homeowners along with the recent 1% in hotel tax paid by our visitors...

Has any consideration been given to allowing full-time resident homeowners who live within designated resort lands the option to opt out of paying the mandatory Tourism Whistler tax they are required to pay each year?

Resident home owners who live and work in the resort year round are being increasingly drained in more ways than one and it is time to give them a break and give something back.

Throw resident home owners a bone and allow them to opt out on a yearly basis from paying the outdated Tourism Whistler Tax. Each owner could simply submit proof of their primary residence and allow them to opt out.

Regards,

Brandon Smith

From: Linda
Sent: Friday, November 22, 2019 3:02:31 PM (UTC-08:00) Pacific Time (US & Canada)
To: Budget
Subject: $4.5M Loo alternatives - Portland Loo

Hi
I need to express my concern with the cost of the 3 planned bathrooms ($4.58M reported in the Pique, Nov 21, 2019). This seems like a very high cost, even considering the construction costs and labour discussed in the Pique (Nov 21, 2019). Hard to believe the planners have been pushed to find cost savings or explore alternate options. Here are three articles about the Portland Loo. A public bathroom installed in Smithers and Nelson. It's a very nice bathroom to use, too.
Have these or similar ideas been explored and costed for Whistler? Have the planners spoken to Smithers or Nelson about the installed costs, operations, and maintenance?
https://www.businessinsider.com/portland-loo-perfect-public-toilet-2016-10
https://www.nelson.ca/ArchiveCenter/ViewFile/Item/144
https://www.cbc.ca/news/canada/british-columbia/canada-s-best-toilet-being-installed-in-smithers-b-c-1.3924877

Linda Zurkirchen

From: Adam Naundorf
Sent: Sunday, November 24, 2019 11:42:18 AM (UTC-08:00) Pacific Time (US & Canada)
To: Budget
Subject: New public bathroom facilities

Hello, just an idea for the new proposed bathroom facilities: if building costs are extremely high right now and it seems like contractors are overly busy in Whistler, would it make sense to hold off on building these projects during a time once the economy cools down a bit? An cooling in the economy is coming and I have found that building projects during recessions helps keep people employed and keeps costs down as people are looking for work when there is less work.

Thanks for your time!

Adam

From: Benoit Reneault
Sent: Sunday, November 24, 2019 9:30:29 PM (UTC-08:00) Pacific Time (US & Canada)
To: Budget
Subject: Feedback

Comments on proposed budget.
Unfortunately I oppose to the proposed tax increase again this year. I am disappointed that the municipality can't proposed a balanced budget and cut expenses were needed, to not put the burden of infrastructures changes, and upgrade to the residents. The municipality is taking decisions on expensive infrastructures, bus stop, signage, toilets...
To respect the constant increasing cost of Whistler, the Municipality should run balance budgets so the cost of living here is accessible for long term resident and small families, who unfortunately do not see a 2.8% wage increase yearly. If extra funds are needed they should be raised by incentive or targeting visitors, and tour operators who are using those expensive facilities bus stop and toilets and signage, and... Maybe being more strict on illegal rental space, Airbnb, smoking in village, littering, unleashed dogs, non respect of park etiquette, would be a good way to raise funds. Also empty house taxes like Vancouver. There is ways to not make the core of this town suffer from the expensive maintenance cost decisions, increase in spendings, and constant wage increase. I have recently seen long term locals, who made more difference in this town than most, leave due to a unsustainable living cost. People that you can't afford to lose to keep this town a true community!
Please revisite your decision, I work in finance and my advise to everyone I help is to work a sound balanced budget, you are exceeding your spending by asking the small Whistler population to pay for the increasing use from non resident of water, sewer, waste, road, parks. Unfortunately the bill should be passed to visitors more than people who already contribute lots by working, servicing, Volunteering, maintaining everything we have here.
Balanced Budget is possible and should be the goal of any good govern bodies!
Benoit

WHISTLER PERSONNEL SOLUTIONS
Find a perfect match!

November 13, 2019

RE: Support for Staff Housing Initiatives

To Mayor and Council,

I am writing on behalf of my company, Whistler Personnel Solutions, as we wish to lend our support to the various proposals in process for private development of employee housing. Whistler Personnel Solutions recruits on behalf of many employers in Whistler that are struggling to attract and retain all kinds of staffing. The primary reason for this struggle, as identified in numerous studies conducted by the Chamber of Commerce and Whistler Housing Authority, as well as our own vast experience is a lack of qualified candidates and applications in general due to a lack of affordable housing.

As the Council and Municipality have often recognized, Whistler's economy and community depend on a stable, reliable and inspired workforce. When our guests visit the resort, they come because of a widely shared reputation of excellent service, a broad range of tourism offerings, and a passionate community that welcomes these visitors again and again. We often speak to local job seekers and employees who have no choice but to live in cramped quarters, with far too many roommates and/or pay obscene amounts of rent (most of their meagre pay cheques in many cases). They have become disenchanted at best and chronically ill at worst. This reduces the employee's ability to work positively and productively and increases staff turnover as they leave the resort in search of more reasonable conditions. This in turn negatively impacts our resort guest experiences, our resort's reputation and the ability of local businesses to operate the wide range of tourism offerings that we need to be a successful Resort Community.

Whistler Personnel has been on the front lines working hard to aid local businesses and workers for almost 30 years and we believe that it is fair to say that the current housing and subsequent labour crisis is worse than it's ever been since Whistler Personnel was established in 1995. More solutions need to be found, and more quickly.

When the Municipality invited private developers to bring in these rental proposals, it was an effort to increase long-term, stable rental supply without a land or development cost to the municipal taxpayer. As these proposals are being considered, we want to lend our support as they are a small but necessary step toward resolving some of these issues. Thank you for continuing to work hard on bringing them to life. Our community desperately needs them.

Sincerely,

Jacki Bissillion, Owner and President
Whistler Personnel Solutions

cc: Melissa Pace, CEO, Whistler Chamber via email: melissa@whistlerchamber.com

From: Blair Russel [redacted]
Sent: Thursday, November 14, 2019 8:41 PM
To: corporate <corporate@whistler.ca>
Subject: 5298 Alta Lake Road-RZ1157 – Development Proposal by Empire Club Development Corp.

Blair Russel and Jennifer Munro
[redacted]

Mayor and Council
Resort Municipality of Whistler, BC

Re: 5298 Alta Lake Road-RZ1157 – Development Proposal by Empire Club Development Corp.

My wife and I have owned our house at [redacted] by Nita Lake for over 20 years, and we are writing this letter in support of many other letters that have been written concerning this misguided proposal, urging the Mayor and Council to reject and seriously reconsider this proposal.

In particular we urge you to read the letter included below by Sally Quinn, which explains our point of view very well.

Sincerely,
Blair Russel and
Jennifer Munro

RECEIVED
NOV 25 2019
RESORT EXPERIENCE PLANNING
RESORT MUNICIPALITY
OF WHISTLER

Nov 25/2019

Dear Whistler Council,

With regards to Notice of intention to issue a Development Variance Permit (Application No DVP 01185 - 1350 Cloudburst Drive)

I, Scott Laird have been living adjacent to 1350 Cloudburst Drive for 9 years.... Over 2 1/2 years of which under the construction of 1350 Cloudburst Drive.

I would like to oppose the request for a variance to the 10 metre setback to Cloudburst Drive.

In my opinion the only reason for the variance to extend the completed ground floor / cement slab is to accommodate the "massive" hot tubs that have been delivered and don't appear to fit on the existing patio / slab. I don't think a variance for the purpose of installing what appears to be the largest hot tub possible would be in keeping to Whistler 2020, our "green" neighborhood and the direction Whistler is striving for.

Thank you Scott Laird

[redacted]

Authentisign ID: 2BAC034A-06FF-4F90-B075-C233F194C777

MAC
MATURE ACTION COMMUNITY

November 25, 2019

To: Mayor and Council,
Resort Municipality of Whistler
4325 Blackcomb Way, Whistler, BC V8E 0X5

RE: RMOW Council Meeting Correspondence & Presentation: Tuesday, December 3, 2019

On behalf of the Whistler MAC Board and membership, we want to thank the RMOW Mayor and Council for approving our 2019 Community Enrichment Program grant application. The $2,000 we received was matched by our $2,000 MAC budget funds. Working with the Whistler Centre for Sustainability and many community members, we created the attached Whistler MAC Strategic Plan.

This is a working document that our non-profit society will use to assist our focus to be part of an Age-Friendly Community to meet the World Health Organization goals outlined on their website: https://www.who.int/ageing/projects/age-friendly-cities-communities/en/

In this respect, we request the RMOW to apply for the UBCM – 2020 Age Friendly Community funding (Stream 1 - $25,000) website: https://www.ubcm.ca/EN/main/funding/lgps/age-friendly-communities.html and, if successful, undertake age-friendly action planning in 2020. Whistler MAC Board is happy to assist the RMOW and other community organizations with the application process, in order to submit by deadline: January 17, 2020.

Whistler MAC has applied to provide a presentation to RMOW Council Meeting on Tuesday, Dec. 3, 2019 related to attached Power Point document. Our community is enhanced by the social fabric of all ages. This grant would help Whistler prepare for the future as we move from 40 years young into setting an example of how fun it is to age in place in Whistler.

Sincerely, Authentisign Kathy White 11/25/2019 4:14:39 PM PST

Kathy White – Chair Whistler MAC www.whistlermac.org / 1-604-616-6933

Address: P.O. Box 913 Whistler, BC V0N 1B0 Website: www.whistlermac.org Email: info@whistlermac.org

MAC Strategic Plan 2020-2021: (Approved MAC Board – Working Document)

This strategic plan was developed to guide and focus MAC's efforts and resources over the next two years. The priorities and key deliverables will be pursued as resources permit and as opportunities arise, and they will be adjusted as necessary when new information becomes available.

Vision[1]	**Whistler is an inclusive, supportive community where residents can actively and comfortably age in place.**					
Mission[2]	**We connect, engage and advocate for Whistler seniors.**					
Focus Areas[3] *Goals[4]* **Priorities** Key Deliverables	**Recreation and social participation** *Recreation, culture, learning and other social events connect and engage seniors.* **Continue to coordinate a set of social opportunities that engage seniors.** ☐ Reduce MAC's core social offerings slightly to reallocate some resources to other priorities. ☐ Explore options for hosting and/or promoting an online 'meet up' platform enabling seniors to coordinate social activities amongst themselves.	**Housing and supported living** *Seniors can remain in Whistler, enabled by a range of seniors' housing options, as well as home services that extend housing suitability.* **Refocus MAC's housing efforts on delivering seniors housing options that extend beyond the WHA inventory.** ☐ Explore and identify alternative seniors housing options that extend beyond WHA options. ☐ *Next step:* Advocate for and promote the delivery of the most suitable and needed seniors housing options.	**Transportation and public places** *Transportation options and public spaces and public buildings are safe, accessible and comfortable for seniors.* **Advocate for local and regional transportation solutions that are inclusive of and well suited for seniors.** ☐ Lobby for a regional Handy-Dart or other door-to-door service to transport seniors for medical appointments. ☐ Continue to participate on Whistler's Transportation Advisory Group on behalf of seniors.	**Health and social services** *Health care and home health support services meet the needs of seniors and are either accessible locally or by suitable transportation options.* **Advocate for timely access to medical services and long-term care services in the Corridor.** ☐ Secure representation on Vancouver Coastal Health Authority board or advisory group.	**Respect and inclusion** *Seniors are valued, treated with respect and included in all aspects of community life and decision-making; they rarely encounter ageism.* **Represent the interests and needs of Whistler seniors in community decision-making.** ☐ Secure and maintain representation on key community boards, committees and advisory groups focusing on but not limited to housing, health, transportation and recreation. ☐ Participate in community planning initiatives as they arise. ☐ Encourage the RMOW to apply for UBCM funding to develop an age-friendly action plan in 2020.	**Organizational capacity** *MAC has the capacity[5] to deliver on the goals and our mission and vision.* **Increase membership (support), and improve MAC's relevance and recognition in the community.** ☐ Refresh MAC's identity/brand. ☐ Survey seniors and upcoming seniors to understand needs and barriers to engagement with MAC. ☐ Establish a communication channel to regularly connect with Whistler seniors. ☐ Identify and build strategic relationships with Whistler organizations (e.g. Alpine Club, AWARE, WORCA, seniors ski team) **Secure reliable sources of revenue** ☐ Conduct a review of and make recommendations for a new revenue model for MAC, considering membership and fee-based models. ☐ Inventory local, provincial and national grants for which MAC is eligible, and pursue them as needed.

[1] What we are aiming to achieve in Whistler. [2] How we will achieve our Vision. [3] What we focus on. [4] What we're aiming to achieve in each focus area. Note: More detailed goal statements, as well as indicators and targets can also be developed to provide more guidance. [5] Includes the financial and human resources (incl. board, volunteers and members), partnerships, public relations, communications channels, etc. needed

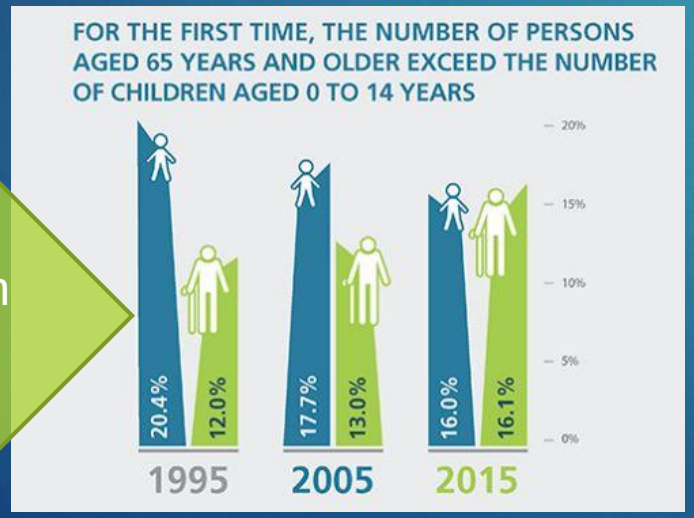
WHISTLER
MATURE ACTION COMMUNITY

RMOW PRESENTATION – DECEMBER 17, 2019

Why ‘Age-Friendly Planning’ is Needed

- Population aging - globally and rapidly!
- Fosters communication, strategic partnerships and collaboration between stakeholders
- Strengthens individual agency and positive views on aging
- Demonstrates community care and responsibility for individuals across ***all*** age groups

Population Aging



Diversity

MAC Strategic Plan development

- The 2019 RMOW – Community Enrichment Program $2,000 grant allowed Whistler MAC to:

- Hire Whistler Centre for Sustainability to develop the new Strategic Plan - public working document
- Survey to all MAC members in key topic areas
- Workshops (1.5 days) held at Whistler Chamber

Current Reality – Key Forces

Helping Forces

- Partnership opportunities exist within Whistler and beyond
- RMOW Council comprised of a number of seniors; good support for MAC and seniors' needs
- MAC representation on some key groups, e.g. WHA, TAG, Better at Home, WCSS
- Whistler is awesome and attractive to seniors

Hindering Forces

- MAC funding risks and constraints
- MAC membership is low and has been flat; risk of further decline due to WHA policy changes.
- MAC's identity: not well known; perceived focus on WHA housing; perceived irrelevance to many
- Volunteerism: Whistler seniors are busy, independent; hard to get them involved
- WHA policy will also reduce seniors' access to WHA rental housing.
- High cost of living and housing in Whistler; many seniors will be challenged by and/or aren't prepared for the financial implications of retirement and aging

MAC Strategic Plan 2020-2021: (Approved MAC Board – Working Document)

This strategic plan was developed to guide and focus MAC's efforts and resources over the next two years. The priorities and key deliverables will be pursued as resources permit and as opportunities arise, and they will be adjusted as necessary when new information becomes available.

Vision[1]	**Whistler is an inclusive, supportive community where residents can actively and comfortably age in place.**					
Mission[2]	**We connect, engage and advocate for Whistler seniors.**					
Focus Areas[3] *Goals[4]*	**Recreation and social participation** *Recreation, culture, learning and other social events connect and engage seniors.*	**Housing and supported living** *Seniors can remain in Whistler, enabled by a range of seniors' housing options, as well as home services that extend housing suitability.*	**Transportation and public places** *Transportation options and public spaces and public buildings are safe, accessible and comfortable for seniors.*	**Health and social services** *Health care and home health support services meet the needs of seniors and are either accessible locally or by suitable transportation options.*	**Respect and inclusion** *Seniors are valued, treated with respect and included in all aspects of community life and decision-making; they rarely encounter ageism.*	**Organizational capacity** *MAC has the capacity[5] to deliver on the goals and our mission and vision.*
Priorities Key Deliverables	**Continue to coordinate a set of social opportunities that engage seniors.** ☐ Reduce MAC's core social offerings slightly to reallocate some resources to other priorities. ☐ Explore options for hosting and/or promoting an online 'meet up' platform enabling seniors to coordinate social activities amongst themselves.	**Refocus MAC's housing efforts on delivering seniors housing options that extend beyond the WHA inventory.** ☐ Explore and identify alternative seniors housing options that extend beyond WHA options. ☐ *Next step:* Advocate for and promote the delivery of the most suitable and needed seniors housing options.	**Advocate for local and regional transportation solutions that are inclusive of and well suited for seniors.** ☐ Lobby for a regional Handy-Dart or other door-to-door service to transport seniors for medical appointments. ☐ Continue to participate on Whistler's Transportation Advisory Group on behalf of seniors.	**Advocate for timely access to medical services and long-term care services in the Corridor.** ☐ Secure representation on Vancouver Coastal Health Authority board or advisory group.	**Represent the interests and needs of Whistler seniors in community decision-making.** ☐ Secure and maintain representation on key community boards, committees and advisory groups focusing on but not limited to housing, health, transportation and recreation. ☐ Participate in community planning initiatives as they arise. Encourage the RMOW to apply for UBCM funding to develop an age-friendly action plan in 2020.	**Increase membership (support), and improve MAC's relevance and recognition in the community.** ☐ Refresh MAC's identity/brand. ☐ Survey seniors and upcoming seniors to understand needs and barriers to engagement with MAC. ☐ Establish a communication channel to regularly connect with Whistler seniors. ☐ Identify and build strategic relationships with Whistler organizations (e.g. Alpine Club, AWARE, WORCA, seniors ski team) **Secure reliable sources of revenue** ☐ Conduct a review of and make recommendations for a new revenue model for MAC, considering membership and fee-based models. ☐ Inventory local, provincial and national grants for which MAC is eligible, and pursue them as needed.

Recreation and social participation

Goal: Recreation, culture, learning and other social events connect and engage seniors.

Housing and Supported Living

Goal: Seniors can remain in Whistler, enabled by a range of seniors' housing options, as well as home services that extend housing suitability.

Transportation and Public Spaces

Goal: Transportation options and public spaces and public buildings are safe, accessible and comfortable for seniors.

Health and Social Services

Goal: Health care and home health support services meet the needs of seniors and are either accessible locally or by suitable transportation options.

Respect and Inclusion

Goal: Seniors are valued, treated with respect and included in all aspects of community life and decision-making; they rarely encounter ageism.

Organization and Capacity

Goal: MAC has the capacity* to deliver on the goals and our mission and vision. (Note *: current capacity would engage with RMOW and other community organizations in the Sea to Sky Corridor to assist with Goals!)

Request for RMOW to Apply for:

- Union of BC Municipalities – 2020 Age Friendly Grant
- Grant Website: https://www.ubcm.ca/EN/main/funding/lgps/age-friendly-communities.html
- Whistler MAC Board is happy to assist the RMOW and other community organizations with application process, to submit by: January 17, 2020.
- As we work as a community, enhanced by the social fabric of all ages – this grant can help Whistler prepare for the future as a community that moves from 40 years young into setting a BC example of how fun it is to age in place in Whistler which enhances community stability.

Helpful Website Links

https://www.who.int/ageing/projects/age_friendly_cities_network/en/

https://www2.gov.bc.ca/gov/content/family-social-supports/seniors/about-seniorsbc/seniors-related-initiatives/age-friendly-bc

http://www.coscobc.org/

https://www2.gov.bc.ca/gov/content/family-social-supports/seniors

https://www.canada.ca/en/national-seniors-council/programs/publications-reports/2014/social-isolation-seniors/page05.html

https://www.seniorsadvocatebc.ca/

Thank you

- Presentation provided: December 17, 2019 by:
- Kathy White – Chair Whistler MAC
- 1-604-616-6933 / chair@whistlermac.org
- Michael d'Artois – Board Member Whistler MAC

MAC

MATURE ACTION COMMUNITY SOCIETY

The voice of Whistler's 55+

info@whistlermac.org

www.whistlermac.org

Age-friendly Communities

2020 Program & Application Guide

1. Introduction

The Age-friendly Communities program assists communities in BC to support aging populations by developing and implementing policies and plans, undertaking projects that enable seniors and Elders to age in place, and facilitating the creation of age-friendly communities.

Since 2005, the provincial government has provided over $7 million to support the program. To date, over 150 communities in BC have completed projects or been approved for funding, including local governments and First Nation communities.

2020 Age-friendly Communities Program

The Ministry of Health has committed additional funding to the program and grants are now available for 2020 program.

For local governments, this will include the continuation of funding under Stream 1: Age-friendly Assessments, Action Plans & Planning and Stream 2: Age-friendly projects.

All First Nations are now eligible to apply directly for Stream 1 funding.

2. Other Programs & Resources

In an age-friendly community, the policies, services, and structures related to the physical and social environment are designed to support seniors and Elders to "age actively." In other words, the community is set up to enable seniors and Elders to be healthy and well, to continue to participate in activities they enjoy, live safely, and stay engaged with their families, communities, Nations, and cultures.

The creation of age-friendly communities in BC builds on findings from the World Health Organization's Age-friendly Cities and the Canadian Age-friendly Rural & Remote Communities projects in 2007.

The Province of BC, in collaboration with key partners including health authorities, has advanced the age-friendly agenda since 2007 to engage and support local governments in preparing their communities for an aging population. Age-friendly BC (AFBC) is supported by:

1. The Age-friendly Communities grant program, which is administered by UBCM.
2. Age-friendly BC Community Recognition, which is administered by the BC Ministry of Health.
3. Services to support age-friendly projects or planning, which are provided by the BC Healthy Communities Society (BCHC):
    - Applicants approved under the 2020 Age-friendly Communities program may be eligible to apply for a range of process, planning, and policy supports from BCHC.

4. A commitment to meet the needs of an aging population and work with partners to ensure people of all ages and abilities feel included and valued in their communities, which is provided by the Ministry of Health.

3. Guiding Principles

All 2020 applications should consider a commitment to the following guiding principles:

- Community Driven and Flexible - solutions are based on local priorities and plans;
- Catalyst for Action and Sustainability – activities enable local governments and Indigenous peoples to enhance and improve services for older adults and over time;
- Focus on Age-Friendly Components - activities are focused on one or more of the eight age-friendly community components with clear outcomes;
- Coordinated - activities of different levels of government and community partners, including health authorities, are coordinated to support community-based outcomes and avoid duplication among programs and projects;
- Inclusive – activities consider equity and inclusion for all populations, including Indigenous peoples.

4. Eligible Applicants

All local governments (municipalities and regional districts) in BC are eligible to apply for Stream 1 or Stream 2 funding. All First Nations in BC are eligible to apply for Stream 1 funding only.

Eligible applicants can each submit one application.

5. Eligible Projects

Eligible projects are new community planning or projects that are undertaken by an eligible applicant and that demonstrate congruency with the guiding principles of the program.

In addition, to qualify for funding, projects must:

- Be a new project (retroactive funding is not available);
- Be capable of completion by the applicant within one year of approval;
- Focus on one or more of BC's eight age-friendly community components:
  - Outdoor spaces and buildings
  - Transportation (including traffic safety)
  - Housing
  - Respect, social inclusion, or cultural safety
  - Social well-being and participation
  - Communications and information
  - Community engagement and employment
  - Community support and health and wellness services

Eligible & Ineligible Activities & Costs

Eligible costs are direct costs that are approved by the Evaluation Committee, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from the date of application submission until the final report is submitted.

Stream 1: Age-friendly Assessments, Action Plans & Planning

The intent of this funding stream is to support communities to develop or update assessments or plans in order to enable seniors and Elders to age in place and to facilitate the creation of age-friendly communities. The maximum grant under Stream 1 is $25,000.

Under Stream 1, eligible activities must be cost-effective and may include:

- Development of a local age-friendly plan or assessment;
- Creation of specific plans and/or policies that address one or more of the eight community components (see Section 5);
- Engagement of seniors and Elders in planning activities;
- Adding an age-friendly or seniors'/Elders' lens to existing plans or policies, such as:
    - Comprehensive Community Plans, Official Community Plans, Integrated Community Sustainability Plans, Health and Wellness Plans, or community or neighbourhood plans;
    - Reconciliation plans, frameworks, or agreements;
    - Zoning and other bylaws (subdivision, snow removal, parking, etc.);
    - Development permit requirements;
    - Emergency response, evacuation, and/or emergency social services plans;
    - Design guidelines;
    - Active transportation planning;
    - Food security and food systems planning;
    - Community planning processes related to social determinants of health (e.g. affordable housing, homelessness, etc.);
    - Community health plans.

Stream 2: Age-friendly Projects

The intent of this funding stream is to support local governments (municipalities and regional districts) to undertake local projects that enable seniors and/or Elders to age in place and facilitate the creation of age-friendly communities. The maximum grant under Stream 2 is $15,000.

In order to be eligible for Stream 2, eligible applicants are required to have a completed an age-friendly assessment or action plan, or demonstrate that their Official Community Plan, Integrated Sustainability Community Plan, or an equivalent plan, is inclusive of age-friendly planning principles.

Under Stream 2, eligible activities must be cost-effective and may include:

- Support for persons with dementia;

- Increased community accessibility (transportation, housing, services);
- Provision of recreation and healthy living activities and/or referral and support to link seniors and/or Elders with recreation and healthy living services;
- Community gardens and healthy eating;
- Health literacy and promotion (e.g. workshops, guides, etc.);
- Chronic disease prevention;
- Injury prevention and community safety (including traffic safety);
- Intergenerational projects;
- Promotion of age-friendly business practices;
- Prevention of elder abuse.

The 2020 Age-friendly Communities program is not intended to be a capital funding program. However, minor capital expenditures for eligible activities that have a clear and definable benefit to seniors and/or Elders and that are clearly linked to programming for seniors and/or Elders will be considered for funding under Stream 2.

Capital costs cannot exceed 40% of the total requested Stream 2 grant (i.e. an application for a $15,000.00 grant cannot include more than $6,000.00 in capital costs).

Ineligible Activities & Costs

Any activity that is not outlined above or is not directly connected to activities approved in the application by the Evaluation Committee is not eligible for grant funding. This includes:

- Development of feasibility studies, business cases, architectural, engineering or other design drawings for the construction or renovation of facilities providing services to seniors and/or Elders, including housing and care facilities;
- Fundraising;
- Sidewalk, path, or trail construction or improvements, or other infrastructure projects.

6. Grant Maximum

Stream 1 can contribute a maximum of 100% of the cost of eligible activities – to a maximum of $25,000. Stream 2 can contribute a maximum of 100% of the cost of eligible activities – to a maximum of $15,000.

In order to ensure transparency and accountability in the expenditure of public funds, all other grant contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant.

7. Application Requirements & Process

Application Deadline

Applications are due by January 17, 2020 and applicants will be notified of the status of their application within 90 days.

Required Application Contents

- Completed Application Form;
- Local government Council/Board resolution, or Band Council Resolution, indicating support for the current proposed activities and willingness to provide overall grant management; and
- Detailed budget that indicates the proposed expenditures and aligns with the proposed activities outlined in the application form. Although additional funding or support is not required, any other grant funding or in-kind contributions should be identified.

Submission of Applications

Applications should be submitted as Word or PDF files. If you choose to submit your application by e-mail, hard copies do not need to follow.

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca Mail: 525 Government Street, Victoria, BC, V8V 0A8

Review of Applications

UBCM will perform a preliminary review of applications to ensure the required application elements (identified above) have been submitted and to ensure that basic eligibility criteria have been met. Only complete application packages will be reviewed.

Following this, the Evaluation Committee will assess and score all eligible applications based on the proposed activities and alignment with the guiding principles. Higher application review scores will be given to applications that:

- Demonstrate direct participation of seniors and/or Elders;
- Complement the Health Promotion Initiatives regarding seniors and/or Elders outlined in Appendix 1;
- Include collaboration with health authorities or other partners (e.g. school districts, First Nations or Indigenous organizations, seniors and/or Elders, senior- and/or Elder-serving organizations, community organizations, and other local governments).

Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

The Evaluation Committee will also consider the location of each application in order to ensure a balanced representation of projects across the province.

All application materials will be shared with the Province of BC and the BC Healthy Communities Society

8. Grant Management & Applicant Responsibilities

Grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements.

Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision

All applicants will receive written notice of funding decisions. Approved applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM.

Grants are awarded in two payments: 70% at the approval of the project and when the signed Approval Agreement has been returned to UBCM, and 30% when the project is complete and UBCM has received the required final report and a financial summary.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Changes to Approved Projects

Approved grants are specific to the project as identified in the application, and grant funds are not transferable to other projects. Approval from the Evaluation Committee will be required for any significant variation from the approved project.

To propose changes to an approved project, approved applicants are required to submit:

- Revised application package, including updated, signed application form, budget, and an updated Council, Board, or Band Council resolution; and
- Written rationale for proposed changes to activities and/or expenditures.

The revised application package will then be reviewed by the Evaluation Committee.

Applicants are responsible for any costs above the approved grant unless a revised application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within one year of approval and all extensions beyond this date must be requested in writing and be approved by UBCM. Extensions will not exceed six months.

9. Final Report Requirements

Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form;
- Financial summary;
- Optional: photos of the project, media clippings, and/or any reports or documents developed or amended with grant funding.

All final report materials will be shared with the Province of BC and the BC Healthy Communities Society

Submission of Final Reports

All final reports should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca Mail: 525 Government Street, Victoria, BC, V8V 0A8

10. Additional Information

Union of BC Municipalities

For further information on grants and the application process, please contact: Local Government Program Services: (250) 952-9177 or lgps@ubcm.ca

BC Healthy Communities Society

For further information on age-friendly communities, visit www.bchealthycommunities.ca or contact: Jodi Mucha, Executive Director: (250) 590-8442 or jodi@bchealthycommunities.ca

Ministry of Health

For further information on other provincial initiatives, please visit the Age-friendly BC website or contact: (778) 698-7375 or AgeFriendlyBC@gov.bc.ca

Appendix 1: Health Promotion Initiatives

The following are examples of provincial priorities that may complement age-friendly community planning and projects:

Accessibility 2024 (www.gov.bc.ca/accessibility**)**

In 2014, *Accessibility 2024: Making B.C. the most progressive province in Canada for people with disabilities by 2024* was released. This 10-year action plan is designed around 12 building blocks: inclusive government, accessible service delivery, accessible internet, accessible built environment, accessible housing, accessible transportation, income support, employment, financial security, inclusive communities, emergency preparedness, and consumer experience.

Example of an age-friendly assessment/project incorporating accessibility

Sun Peaks Mountain Resort Municipality has committed to being an age-friendly community by providing essential amenities to facilitate walking and skiing around the village, as well as accessible recreation and adaptive sports. (Awarded age-friendly recognition in 2015)

Aging Well (www.healthyfamiliesbc.ca/aging-well)

Supporting older adults to think about and plan for the future helps them anticipate needs as they age. Knowing where to find the right information if, and when, they need it is key to planning for a healthy and independent future. Aging Well is an online resource on Healthy Families BC, the Province's health promotion plan to encourage British Columbians to make healthier choices. Aging Well has information, tools, and videos on topics including health and wellness (includes healthy eating and physical activity), finance, transportation, housing, and social connection - areas of life that are important and interconnected when it comes to healthy aging.

Example of an age-friendly project incorporating planning for a healthy and independent future

Columbia-Shuswap Regional District has engaged the Communities of the South Shuswap in the development of a resource centre to support age-friendly community planning. Services offered through the centre include financial planning, computer literacy training, transportation, and healthy eating programs.

Better at Home (www.betterathome.ca)

Better at Home, an innovative non-medical home support program funded by the Province and managed by United Way of the Lower Mainland, helps seniors with day-to-day tasks so that they can continue to live independently in their own homes and remain connected to their communities. Better at Home services may include transportation to appointments, light housekeeping, light yard work, and home visits. There are currently 67 community-based Better at Home programs across BC, including six rural and remote pilot sites.

Example of an age-friendly project incorporating the Better at Home program

District of Invermere created an age-friendly business directory, companion program, monthly luncheons, and a mentorship program. The companion program matched seniors with volunteers who will assist with everyday living activities such as shoveling the sidewalk, driving to and from

the grocery store, or appointments. Business owners and employees offered training on how their operations can be more age-friendly.

Physical Activity Strategy (http://www2.gov.bc.ca/gov/content/health/managing-your-health/physical-activity)

The BC Physical Activity strategy is designed to guide and stimulate coordinated policies, practices, and programs in physical activity that will improve the health and well-being of British Columbians and the communities in which they live, learn, work, and play. It aims to foster active people and active places and its development was guided by key leaders and organizations across the province who worked collectively to determine the best approach to increasing physical activity rates.

Example of an age-friendly project incorporating physical activity

Town of Oliver developed an outdoor fitness park with input from partners including Interior Health, service clubs, and seniors' groups. The year-round park is well-utilized and provides a no-cost opportunity for seniors to be physically active.

Provincial Guide to Dementia Care in British Columbia
(http://www.health.gov.bc.ca/library/publications/year/2016/bc-dementia-care-guide.pdf)

Dementia impacts roughly 66,000 British Columbians. In May 2016, the Ministry of Health released the Provincial Guide to Dementia Care in British Columbia. The Guide identifies priorities, goals, and deliverables to support people with dementia, their families, and caregivers. One deliverable identifies need to increase understanding of dementia and expand community information and support programs, e.g., dementia friendly communities, for people with dementia and their caregivers. In addition, priorities of the Guide include: increasing public awareness and early recognition of cognitive changes; supporting people with dementia to live safely at home for as long as possible, including caregiver support; improving quality of dementia care in residential care including palliative and end-of-life care; and, increasing system supports and adoption of best practices in dementia care.

Example of an age-friendly project incorporating dementia

City of Richmond conducted a survey and focus groups and used the results to develop the age-friendly action plan. Next steps include establishing an inter-departmental task force and designing a framework for monitoring and evaluation. One of the action items is working with health partners to ensure sufficient supported, affordable housing is provided locally for disabled and frail older adults, as well as those with dementia and other mental health challenges. (Awarded age-friendly recognition in 2015)

Provincial End of Life Care Action Plan for British Columbia
(http://www.health.gov.bc.ca/library/publications/year/2013/end-of-life-care-action-plan.pdf)

The Provincial End of Life Care Action Plan identifies priority, goals, and actions to improve health care outcomes and quality of life for individuals living with life-limiting or life-threatening illness, and for their families. Actions in the plan include increasing public knowledge and awareness of palliative care as an approach to care that improves quality of life for both the person receiving care and their family, at any stage of illness; and, providing information and resources to support advance care planning, including an understanding of the available options

for ensuring values, wishes, and instructions for health care treatments and choices for end-of-life care are respected by health care providers.

Example of a potential age-friendly project in support of people with serious illness

Become a ‘compassionate community’. A compassionate community builds awareness of vulnerable people, including people who are seriously ill or frail. A compassionate community promotes shared responsibility and support of people who are vulnerable.