



WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 6, 2018, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

ADOPTION OF AGENDA

Adoption of the Regular Council Meeting Agenda of March 6, 2018.

ADOPTION OF MINUTES

Adoption of the Regular Council Meeting Minutes of February 20, 2018.

Adoption of the Public Hearing Minutes of February 20, 2018 for Land Use Contract Termination Bylaw (Alpine Meadows) No. 2166, 2017 and Land Use Contract Termination Bylaw (Brio) No. 2169, 2018.

PUBLIC QUESTION AND ANSWER PERIOD

PRESENTATIONS AND DELEGATIONS

RCMP 2017 Year
End Statistics

A presentation by Staff Sergeant Paul Hayes and Inspector Jeff Christie regarding the RCMP 2017 Year End Statistics.

RCMP Strategic
Plan

A presentation by Staff Sergeant Paul Hayes and Inspector Jeff Christie regarding the RCMP Strategic Plan.

Mayor's Task Force
on Resident Housing
Initiatives Progress
Update

A presentation by Chief Administrative Officer Mike Furey and Economic Development Officer Toni Metcalf regarding the Mayor's Task Force on Resident Housing Initiatives Progress Update.

MAYOR'S REPORT

ADMINISTRATIVE REPORTS

Bylaw Notice
Enforcement Bylaw
and Screening
Officer Bylaw
Notice Council
Policy
File No. 4700.50
Report No. 18-025

A presentation by municipal staff.

That Council consider giving first, second and third readings to the "Bylaw Notice Enforcement Bylaw No. 2174, 2018";

That Council adopt the Screening Officer Bylaw Notice Council Policy.

RZ1141 - 4700
Glacier Drive -
Discharge of Land
Use Contract
File No. 546

A presentation by municipal staff.

That Council authorize further review and processing of Rezoning Application No. RZ1141; and

Report No. 18-024

That Council direct staff to prepare a bylaw for the lands at 4700 Glacier Drive to terminate the Land Use Contract, and create zoning that would permit renovation and moderate expansion of the development, as described in Administrative Report to Council No. 18-024.

RZ1135 – Nesters
Crossing - CT11
Zone Amendment
File No. RZ1135
Report No. 18-023

A presentation by municipal staff.

That Council authorize further review and processing of Rezoning Application RZ1135; and,

That Council direct staff to prepare a zoning amendment bylaw for RZ1135 that would provide for select amendments that have been requested and are recommended for support, and exclude amendments that have been requested and are not recommended for support, generally listed as follows and further described in Administrative Report to Council No. 18-023:

Requested amendments recommended for support:

- 1) Add shipping agent and freight forwarders as permitted uses;
- 2) Add coffee shop or restaurant, with a maximum size of 95 square metres;
- 3) Remove amenity and density bonus provisions that have been fulfilled;
- 4) Continue to restrict the maximum permitted floor area of all buildings and structures on all parcels in the CT11 Zone to 18,581 square metres and add a table that clarifies the allocation of the maximum permitted gross floor area between parcels consistent with existing covenants;
- 5) Change the screening requirements for all uses on parcels adjacent to the railway, to permit a landscaped berm in place of a 2.4 metre high solid wall.

Requested amendments not recommended for support:

- 6) Permit auxiliary residential dwelling unit to be occupied by anyone employed on the premises, not just for a caretaker or watchman or similarly employed person;
- 7) Permit indoor storage generally, not just for businesses;
- 8) Permit landscaping supply and nursery, not just landscaping services;
- 9) Permit guard and security service;
- 10) Remove minimum 20 metre setback from the right of way of Highway 99;
- 11) Increase the maximum number of residential dwelling units permitted per parcel from 1 to 4;
- 12) Remove the requirement that a minimum of 10 per cent of a parcel shall be landscaped, with such landscaping to be located to the maximum extent possible in the setback area adjacent to the front parcel line.

DP1599 – 8056
Nesters Road (Lot
3) – Phase 2
Industrial Building
File No. DP1599
Report No. 18-021

A presentation by municipal staff.

That Council approve the issuance of Development Permit DP1599 for a proposed multi-tenant industrial building at 8056 Nesters Road as illustrated on plans A1.0, A2.0, A2.1, A2.2, A3.0, A3.01 and A4.1 submitted on January 16, 2018, prepared by ATA Architectural Design Ltd., landscape plan L1.0 dated Oct. 27, 2017, prepared by Tom Barratt Ltd., and civil plans drawings 12 and 13 dated Oct. 27, 2017, prepared by Creus Engineering Ltd., all attached as Appendix "B", to Administrative Report to Council No. 18-021, subject to the

resolution of the detailed items specified in the letter attached as Appendix “D” to Administrative Report to Council No. 18-021 to the satisfaction of the General Manager of Resort Experience.

Infill Housing –
Proposed Project
Approach
File No. 7729.04
Report No. 18-026

A presentation by municipal staff.

That Council endorse the proposed project approach for Infill Housing Projects as an outcome of the Mayor’s Task Force on Resident Housing as presented in Appendix “A” and attached to Administrative Report to Council No. 18-026; and

That Council endorse the proposed stakeholder engagement strategy as presented in Appendix “B” and attached to Administrative Report to Council No. 18-026; and further,

That Council direct staff to proceed with the project as presented.

RZ1132 – 2010-
2011 Innsbruck
Drive – Revised
CL3 Zone
Amendments for
Creekside Plaza
File No. RZ1132
Report No. 18-022

A presentation by municipal staff.

That Council consider rescinding second reading of “Zoning Amendment Bylaw (Creekside Plaza), No. 2165, 2017” and revising the Bylaw to correct the civic address of the permitted packaged liquor sales use in the amendment of Schedule “D” to the “Zoning and Parking Bylaw No. 303, 2015” to 2011 Innsbruck Drive, and to add to the CL3 Zone Regulations an additional regulation: “Retail sale of packaged liquor is permitted only in the building in the CL3 zone that is furthest from the intersection of Lake Placid Road and the Sea to Sky Highway.”;

That Council consider giving second reading to “Zoning Amendment Bylaw (Creekside Plaza), No. 2165, 2017” as revised; and further

That Council authorize staff to schedule a Public Hearing for “Zoning Amendment Bylaw (Creekside Plaza), No. 2165, 2017” as revised.

2018 Budget
Guidelines
File No. 4530
Report No. 18-020

A presentation by municipal staff.

That Council direct the Director of Finance to prepare the “Five-Year Financial Plan 2018-2022 Bylaw” based on these specific guidelines:

1. To implement a 2.25 per cent increase to property value taxes in 2018 (excluding non-market and property count changes);
2. To implement a 1.1 per cent increase to sewer parcel taxes and user fees in 2018 (excluding property count changes);
3. To implement a 4.5 per cent increase solid waste parcel taxes and fees in 2018 (excluding property count changes);
4. To implement a 0.0 per cent change to water parcel taxes and user fees in 2018 (excluding property and count changes); and
5. To include the project amounts as described in Appendix “A” and attached to Administrative Report to Council No. 18-020.

MINUTES OF COMMITTEES AND COMMISSIONS

Whistler Bear Advisory Committee	Regular Meeting Minutes of the Whistler Bear Advisory Committee of January 10, 2018.
Forest and Wildland Advisory Committee	Regular Meeting Minutes of the Forest and Wildland Advisory Committee of January 10, 2018.

BYLAWS FOR RESCINDING SECOND READING

Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017	That Council rescind second reading of “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”.
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BYLAWS FOR SECOND READING AS REVISED

Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017	That “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017” be given second reading as revised.
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BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Bylaw Notice Enforcement Bylaw No. 2174, 2018	That “Bylaw Notice Enforcement Bylaw No. 2174, 2018” be given first, second and third readings.
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CORRESPONDENCE

Support of RZ1144 – 2077 Garibaldi Way File No. RZ1144	Correspondence, received from February 14, 2018 through February 28, 2018, expressing support for Rezoning Application No. 1144 – 2077 Garibaldi Way from the following individuals:
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- Christopher Bozman, Canadian Home Builders’ Association Sea to Sky;
- Adrienne Deeks, Owner, Ruby Tuesday Accessories Ltd.;
- Russel McNolty, on behalf of Rob Velonosi, Rainbow Electric; and
- Chris Watson, Travel Consultant, Tourism Whistler;

Opposition to RZ1144 – 2077 Garibaldi Way File No. RZ1144	Correspondence, received from February 14, 2018 through February 28, 2018, expressing opposition to Rezoning Application No. 1144 – 2077 Garibaldi Way from the following individuals:
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- Brian and Maureen Hatton;
- Robin and Roberta Macfarlane;
- Lynn Spark;
- Catherine Larin;
- Pete Lee;
- Karen Buchanan;
- Mike Beckman;
- Sheila Saon;

- Samuel Renon;
- Martin Savage;
- Megan Burke;
- Steve Noble;
- Jim and Gord Wilson;
- Janet Skelly;
- Zoë Lomoro;
- Jon Chaudhari;
- Patrick Smyth;
- John Evison and Monica Sloan;
- Angela Mellor;
- Rick Hanna;
- Frank and Frida Noc;
- Colin Posch;
- Neil Appleby;
- Devun Walsh;
- Kenny Gemmill;
- Linda Nicolas;
- Brock Andrew;
- Marina Andrew;
- Edgar Daryl Crozier;
- Michael Perreten;
- David Diebolt;
- Brenda Ryujin; and
- Anne Fisher.

2018 Budget Input
Alta Lake Sewer
Project
File No. 4530

Correspondence from Bob McDonald, dated February 16, 2018, regarding the Alta Lake Road Sewer Project.

2018 Budget Input
Road Safety
Upgrades
File No. 4530

Correspondence from Peter Ladner, dated February 18, 2018 regarding road safety upgrades in Whistler.

Kinder Morgan
Pipeline Opposition
File No. 3009

Correspondence from Peter McCartney, Climate Campaigner, Wilderness Committee, received February 15, 2018, expressing opposition to the Kinder Morgan Pipeline project.

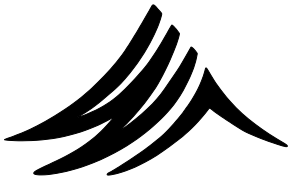
Hypertension
Canada Light Up
Request
File No. 3009.01

Correspondence from Crystal Ceres, Communications and Membership Associate, Hypertension Canada, dated February 15, 2018, requesting that on May 17, 2018 the Fitzsimmons Bridge be lit up red in support of World Hypertension Day.

LMLGA Call for Nominations to LMLGA Executive File No. 2014	Correspondence from Jamee Justason, Executive and Association Services Coordinator, dated February 20, 2018, calling for nominations to join the 2018 to 2019 Lower Mainland Local Government Association Executive.
Completion of FireSmart Project: SWPI-703: Whistler FireSmart 2017 File No. 2014	Correspondence from Peter Ronald, Programs Officer, received February 19, 2018, advising Council that the reporting requirements for FireSmart Project: SWPI-703: Whistler FireSmart 2017 have been met.
Approval of Strategic Wildfire Prevention Initiative Grant File No. 2014	Correspondence from Peter Ronald, Programs Officer, received February 20, 2018, informing Council that the Resort Municipality of Whistler's Application to the Strategic Wildfire Prevention Initiative for SWPI-831: Block 1, CCF3 and CCF4 has been approved.
Housing in Whistler File No. 3009	Correspondence from Matthew O'Neill, dated February 22, 2018, expressing concern regarding affordable housing in Whistler.
Canadian Trigeminal Neuralgia Association Light Up Request File No. 3009.01	Correspondence from Kathy Somers, Group Leader, Canadian Trigeminal Neuralgia Association, requesting that on October 7, 2018 the Fitzsimmons Bridge be lit up teal in support of International Trigeminal Neuralgia Day.
Taxi Service in Whistler File No. 3009	Correspondence from Randall L. Ziegenhagen, dated February 22, 2018, providing feedback on taxi services in Whistler.
Prevention of Child Sex Trafficking File No. 3009	Correspondence from Cathy Peters, dated February 27, 2018, regarding the prevention of child sex trafficking.

TERMINATION

That the Regular Council Meeting of March 6, 2018 be terminated.



WHISTLER

MINUTES

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, FEBRUARY 20, 2018, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Acting Mayor: J. Grills

Councillors: S. Anderson, J. Crompton, J. Ford and S. Maxwell

Chief Administrative Officer, M. Furey

General Manager of Infrastructure Services, J. Hallisey

General Manager of Corporate and Community Services, N. McPhail

General Manager of Resort Experience, J. Jansen

Director of Planning, M. Kirkegaard

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Transportation Demand Coordinator, E. DalSanto

Council Coordinator, S. Termuende

ABSENT: Mayor N. Wilhelm-Morden and Councilor C. Jewett

ADOPTION OF AGENDA

Agenda

Moved by Councillor J. Crompton

Seconded by Councillor J. Ford

That Council adopt the February 20, 2018 Regular Council Meeting Agenda.

CARRIED

ADOPTION OF MINUTES

Minutes

Moved by Councillor J. Crompton

Seconded by Councillor S. Anderson

That Council adopt the Regular Council Meeting Minutes of February 6, 2018 and the Public Hearing Meeting Minutes of February 6, 2018.

CARRIED

Public Question
and Answer
Period

PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

PRESENTATIONS AND DELEGATIONS

Presentations and
Delegations

Acting Mayor John Grills and Fire Chief Geoff Playfair presented the Whistler Fire Service 20 Year Exemplary Service Medals to Jason Houlding, Daniel Kauffman and Marc Kuiper.

MAYOR'S REPORT

Mayor's Report

Community Vision and Official Community Plan Update:

On behalf of Council and staff, Acting Mayor John Grills stated he was pleased to share an update on the progress of Whistler's Community Vision and Official Community Plan (OCP) refresh project.

The first round of community engagement for the project is underway, with the focus on gathering community input into Whistler's community-wide vision for the future. The first event is the Community Vision Forum which will take place on March 5, from 4 to 8 p.m. at the Whistler Conference Centre. Other opportunities will include a workbook and postcards to the future to gather input from the community. The RMOW encourages everyone to get involved and take this opportunity for the issues that matter most to you to be a part of the future vision and planning for our community. Learn more about the Community Vision, the OCP and the project progress on the website at whistler.ca/2018OCP.

Community Life Survey:

Along with the Community Vision and OCP work, there are also several other community engagement opportunities taking place in the coming weeks.

Acting Mayor John Grills stated that community input and engagement is fundamental to the work of RMOW and the municipality provides many opportunities throughout the year for the community to learn more about upcoming projects and to provide feedback.

One such initiative is the annual Community Life Survey which is currently underway. The online version of the Community Life Survey was launched last week. The Community Life Survey gathers feedback from the community to help Council and staff understand community priorities, trends and satisfaction levels regarding municipal plans and services. The random phone survey, which began on January 19, has been completed and reached the target 500 residents. The online survey option allows residents who have not received a call to have their say or anyone who wishes to provide more in-depth, open-ended information. The online survey takes 15 minutes to complete and is available until March 1, 2018 at whistler.ca/survey.

Budget Community Meeting:

This Thursday, February 22 is the annual Budget Community Meeting. Residents are invited to attend the event to listen to presentations, ask questions and discuss proposed initiatives with RMOW staff and Council. Acting Mayor John Grills stated that it is an opportunity to learn more about factors affecting the current budget, the ongoing operations of the RMOW and the proposed new projects funded by your tax dollars. The proposed budget materials for 2018 are available on the website at whistler.ca/budget. The Budget Community Meeting will be from 4 to 7 p.m. at the Maury Young Arts Centre.

Garibaldi Way Rezoning Proposal Open House

A Public Open House was held yesterday, February 19, for a rezoning project proposed for Garibaldi Way. Acting Mayor John Grills thanked everyone who came out.

This project proposes rental housing for Whistler employees and their families. It is one of several expected private employee rental housing projects to be proposed to

the RMOW. The next steps for the project will include it coming to Council to consider, and a Public Hearing, as part of the municipal rezoning process.

American Friends of Whistler Event:

The American Friends of Whistler charity hosted a members' event last night. The RMOW welcomed the group back to Whistler as generous supporters of local charities and organizations including:

- The Audain Art Museum;
- Whistler Animals Galore;
- Whistler Adaptive Sports Program;
- Whistler Community Services Society; and
- Many more deserving organizations.

Acting Mayor John Grills stated that Whistler is fortunate to have community supporters such as the American Friends of Whistler who care about, and donate time and resources to our town. Acting Mayor John Grills said it was great to see many of our American neighbours in town this past weekend celebrating President's Day.

Ironman Canada – 2017 Athlete's Choice Awards named Whistler in Top Ten

Last week, Whistler received the announcement that Whistler's Ironman courses were named in the top 10 for the 2017 Athlete's Choice Awards. The Awards are compiled from votes placed by Ironman competitors from around the world. Ironman Canada and Ironman 70.3 Canada, which were hosted here in Whistler, were placed among athletes favourites for:

- overall satisfaction;
- overall swim;
- best host city experience;
- best race venues; and
- best restaurants.

Acting Mayor John Grills said the RMOW is looking forward to welcoming the Ironman event back to Whistler in July 2018.

The Ironman Canada event in Whistler will feature a new bike course this year. The bike route is changing to a multi-loop course including West Side Road, and Highway 99 from Alpine Way to the Callaghan Valley, which will create more opportunities for family and fans to cheer on participants and no longer includes areas from Whistler to Pemberton or the Pemberton Valley.

Olympic Athletes in PyeongChang

Acting Mayor John Grills stated that it has been great to watch local Olympic athletes participate in this year's Olympic Games. Acting Mayor John Grills congratulated athletes currently competing and wished those looking toward participating in the next Olympics good luck. Acting Mayor John Grills stated that it is great to see so many locals competing and stated that it was great to support athletes who use Whistler as their training center.

Councillor Sue Maxwell attended the British Columbia Climate Plan talk with the Minister of Environment, George Heyman on Friday, February 9, 2018. Councillor Maxwell noted that at the talk, Minister Heyman mentioned the provincial priority of working with municipal governments. Councillor Maxwell stated that the province is looking at developing near term goals and plans including working with Metro Vancouver to make zero emission vehicles more attainable, and affordability for climate initiatives in general.

ADMINISTRATIVE REPORTS

Whistler
Transportation
Action Plan
Recommendations: **That** Council receive the Transportation Advisory Group medium-term (2018-2019) Transportation Action Plan recommendations as attached as Appendix "A" to Administrative Report to Council No. 18-018; and
Medium-Term
(2018-2019)
Report No. 546
Report No. 18-018 **That** Council direct staff to work with Transportation Advisory Group members and partners to start implementing the 2018 actions as recommended in Administrative Report to Council 18-018.

CARRIED

Acting Mayor John Grills called a recess of the Regular Council Meeting at 6:00 p.m. for the Public Hearing.

Acting Mayor John Grills reconvened the Regular Council Meeting at 6:17 p.m.

Whistler Transit
System Annual
Operating
Agreement
Amendment No. 1
– December 13,
2017
Report No. 546
File No. 18-019
Moved by Councillor J. Crompton
Seconded by Councillor J. Ford
That Council authorize the Mayor and Municipal Clerk to execute the "2017-2018 Whistler Annual Operating Agreement (Amendment #1 December 13, 2017)" for the period April 1, 2017 through March 31, 2018 attached as Appendix "A" to Administrative Report to Council No. 18-019.

CARRIED

LLR128 -
Conference
Centre Extension
of Hours for
WSSF Event
File No. LLR128
Report No. 18-
017
Moved by Councillor S. Maxwell
Seconded by Councillor S. Anderson
That Council authorize hours of liquor sales to 4:00 a.m. on the night of Saturday, April 14, 2018 at the Whistler Conference Centre for "The End" World Ski and Snowboard Festival event.

CARRIED

BYLAWS FOR THIRD READING

Land Use Contract
Termination Bylaw
(Alpine Meadows)
No. 2166, 2017
No action was taken regarding "Land Use Contract Termination Bylaw (Alpine Meadows) No. 2166, 2017".

Land Use
Contract
Termination
Bylaw
(Brio) No. 2169,
2018
Moved by Councillor J. Crompton
Seconded by Councillor J. Ford
That "Land Use Contract Termination Bylaw (Brio) No. 2169, 2018" be given third reading.

CARRIED

OTHER BUSINESS

Committee Member Appointments Acting Mayor John Grills notified the public that the following individuals were appointed to the Measuring Up Select Committee of Council:

- Mr. Doug Andrews as the representative for the Hotel Association Whistler;
- Mr. Matt Davies as the representative from Whistler Blackcomb;
- Mrs. Sue Lawther as the representative from the Mature Action Committee;
- Ms. Mary Ann Collishaw as the representative from Tourism Whistler;
- Ms. Chelsey Walker as the representative from Whistler Adaptive Sports Program;
- Ms. Cheryl Scribe as the representative from Whistler Community Services Society;
- Ms. Olivia Rey as the first at-large representative representing a person living with a disability; and
- Ms. Jennifer Angus as the second at-large representative representing a person living with a disability.

Acting Mayor John Grills stated that a seat on the committee will be held for Vancouver Coastal Health with a member to be appointed at the discretion of Vancouver Coastal Health.

Acting Mayor John Grills thanked the individuals for applying and for volunteering for this committee.

CORRESPONDENCE

Garbage Disposal
at Bus Shelter
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor S. Maxwell

That correspondence from Erin Hooper, dated January 24, 2018, requesting a garbage bin be placed at the Whistler Road bus shelter be received and referred to staff.

CARRIED

Recycling Council
of British
Columbia Annual
Zero Waste
Conference 2018
File No. 3009

Moved by Councillor S. Maxwell
Seconded by Councillor J. Ford

Correspondence from Brock Macdonald, Chief Executive Officer, Recycling Council of British Columbia, inviting Council to attend the Annual Zero Waste Conference from May 30 to June 1, 2018 be received and referred to staff.

CARRIED

Children's Wish
Foundation Light
Up Request
File No. 3009.01

Moved by Councillor J. Ford
Seconded by Councillor S. Maxwell

That correspondence from Jennifer Petersen, Provincial Director, BC & Yukon Chapter of The Children's Wish Foundation, dated January 29, 2018, requesting that the Fitzsimmons Bridge be lit up blue on March 1, 2018 in support of Children's Wish Month be referred to staff for implementation.

CARRIED

- Emergency Medical Services Pre-Hospital Critical Care Petition
File No. 3009
- Moved by Councillor J. Ford
Seconded by Councillor J. Crompton
- That** correspondence from Hans Dysarsz, Executive Director, BC H.E.R.O.S., dated January 31, 2018, requesting support for their Emergency Medical Services Pre-Hospital Critical Care Petition be received.
- CARRIED
- Uber in Whistler
File No. 3009
- Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson
- That** correspondence from Doug Ryan, dated February 6, 2018, requesting that Uber be prevented from operating in Whistler be received and referred to staff.
- CARRIED
- Private Development of Resident-Restricted Employee Housing
File No. 3009
- Moved by Councillor J. Ford
Seconded by Councillor J. Crompton
- That** correspondence from G.D. Maxwell, dated February 7, 2018, discussing private development of resident-restricted employee housing in Whistler be received and referred to staff.
- CARRIED
- Bus Parking on Blackcomb Way
File No. 7406
- Moved by Councillor J. Crompton
Seconded by Councillor S. Anderson
- That** Correspondence from Tom and Lisa Cohen, dated February 20, 2018, expressing thanks to Council for their efforts to remove bus parking from Blackcomb Way be received.
- CARRIED
- Private Development of Resident-Restricted Employee Housing
File No. 3009
- Moved by Councillor S. Maxwell
Seconded by Councillor J. Ford
- That** correspondence from Gord Annand, dated February 12, 2018, discussing private development of resident-restricted employee housing in Whistler be received and referred to staff.
- CARRIED
- BC Transplant Light Up Request
File No. 3009.01
- Moved by Councillor J. Crompton
Seconded by Councillor S. Maxwell
- That** correspondence from Tanya Colledge, Community Initiatives and Social Media Coordinator, BC Transplant, dated February 13, 2018, requesting that the Fitzsimmons Bridge be lit up green on April 25, 2018 in support of National Organ and Tissue Donation Awareness Week from April 22 to 28, 2018 be referred to staff for implementation.
- CARRIED
- Support of RZ1144 – 2077 Garibaldi Way
File No. RZ1144
- Moved by Councillor S. Anderson
Seconded by Councillor J. Crompton
- That** correspondence, received from February 8, 2018 through February 14, 2018, expressing support for Rezoning Application No. 1144 – 2077 Garibaldi Way from the following individuals be received and referred to staff:

- Tony Cary-Barnard, General Manager, The Westin Resort and Spa Whistler;
- Neil Henderson, Restaurant Director, Toptable Group of Restaurants;
- Dave Milley, President, Whistler Village Sports Group;
- Megan S. Halprin, CFO, Snowflake Trading Corp. Ltd.; and
- Andy Anderson, Principal, Coastal Mountain Mechanical Ltd.

CARRIED

Opposition to
RZ1144 –
2077 Garibaldi
Way
File No. RZ1144

Moved by Councillor J. Crompton
Seconded by Councillor S. Maxwell

That correspondence, received from February 5, 2018 through February 14, 2018, expressing opposition to Rezoning Application No. 1144 – 2077 Garibaldi Way from the following individuals be received and referred to staff:

- Robin and Lynn Willard;
- Gordon Finlayson;
- Gerald Paul Krainer and Sylvia Jean Krainer;
- Troy Assaly;
- Bernard Nowrath;
- Christopher Harvie, Danielle Burrill and Dean Burrill;
- Eileen Young and Isabel Hatcher;
- Victoria Forshaw and Shane Toohey;
- Barbara Mathews;
- Jason McGaw;
- Wendy Nowrath;
- Lynne and Rick Hume;
- Heather Ferguson;
- Shirley Helyar;
- Vicki Kopala;
- Jane and Paul Manning;
- Residents of Aspen Drive and Aspen Court;
- Randy and Judy Shaw;
- Joze and Mariana Sparovec.

CARRIED

Opposition to
RZ1146 – 7104
Nancy Greene
Drive

Moved by Councillor J. Ford
Seconded by Councillor S. Maxwell

That correspondence, received from February 2, 2018 through February 14, 2018, expressing opposition to Rezoning Application No. 1146 – 7104 Nancy Greene Drive from the following individuals be received and referred to staff.

- James Thomson and Colleen Smith;
- Tara Piersanti;
- Elizabeth Chaplin; and
- Damon and Stevi Williams.

CARRIED

MOTION TO CLOSE

Motion to Close

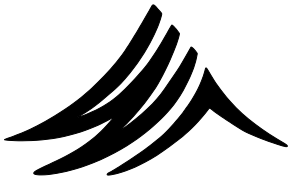
Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That the Regular Council Meeting of February 20, 2018 be closed at 6:45 p.m.

CARRIED

Acting Mayor, J. Grills

Municipal Clerk, B. Browning



WHISTLER

MINUTES

**PUBLIC HEARING OF MUNICIPAL COUNCIL
TUESDAY, FEBRUARY 20, 2018 STARTING AT 6:00 P.M.**

**In the Franz Wilhelmssen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Acting Mayor: J. Grills

Councillors: S. Anderson, J. Crompton, J. Ford, and S. Maxwell

Chief Administrative Officer, M. Furey

General Manager of Infrastructure Services, J. Hallisey

General Manager of Corporate and Community Services, N. McPhail

General Manager of Resort Experience, J. Jansen

Director of Planning, M. Kirkegaard

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Transportation Demand Coordinator, E. Dal Santo

Council Coordinator, S. Termuende

ABSENT: Mayor N. Wilhelm-Morden and Councillor C. Jewett

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Land Use Contract Termination Bylaw (Alpine Meadows) No. 2166, 2017" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

As stated in the Notice of Public Hearing, the purpose of the "Land Use Contract Termination Bylaw (Alpine Meadows) No. 2166, 2017" is to terminate the Alpine Meadows Land Use Contract and to rezone the above-noted properties to RS1.

Submissions from
the Public

Acting Mayor John Grills called for submissions by the public.

MINUTES

Public Hearing: Land Use Contract Termination Bylaw (Alpine Meadows) No. 2166, 2017

February 20, 2018

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Paul Bragg
8388 Mountain
View Drive

Mr. Bragg stated that he believed the proposed Bylaw is premature and stated that he did not think the public has had time to fully understand and cooperate with the Resort Municipality of Whistler in this process.

Mr. Bragg stated that many of the lots in Alpine Meadows that are RS1 Zoned are 60 x 270 feet roughly. Mr. Bragg said that his lot is 3.7 acres and therefore felt his lot should have different zoning. Mr. Bragg said that he is not interested in building a palace and noted that he would like to get his four grandkids into the mountain culture with his house.

Mr. Bragg asked Council to postpone the rezoning and have a cooperative and transparent process that keeps everybody happy.

Craig Ross
Developer at 8388
and 8384
Mountain View
Drive

Mr. Ross stated that rezoning over properties has been done without taking in to concern the access and without working out variances with each owner.

Mr. Ross stated that his team and property owners have requested that staff work with them and stated that some of these requests have been ignored.

Mr. Ross asked Council to slow down the process. He stated that he would like to work with staff and Council to come up with solutions that work for everyone.

Mr. Ross stated that the owners are not looking to increase density nor asking for different zoning. He stated that the owners are requesting, given the size of the properties, to use more auxiliary buildings and potentially have more uses on their properties. Mr. Ross stated that these lots are 2.5 to 3 acre parcels and these were governed by Land Use Contracts which allowed them the same freedom as other lots in the area.

Mr. Ross stated that the proposed zoning of RS1 is a downgrade to those in the rest of the RMOW and to those previously allowed under the current Land Use Contract.

Mr. Ross requested that Council consider a different zoning that may reflect on what has happened in the rest of the Alpine Meadows neighbourhood.

Submissions from
the Public

Acting Mayor John Grills called three more times for submissions by the public.

Correspondence

The Municipal Clerk Brooke Browning indicated that one piece of correspondence in opposition had been received regarding the proposed Bylaw.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor S. Anderson

Seconded by Councillor J. Ford

That hearing no further comments, the Public Hearing be closed at 6:10 p.m.

CARRIED

MOTION TO REOPEN THE PUBLIC HEARING

Moved by Councillor J. Crompton

Seconded by Councillor J. Ford

That the Public Hearing be reopened at 6:11 p.m.

CARRIED

Submissions from
the Public

Acting Mayor John Grills called for submissions by the public.

Eli Bordeau
8360 Mountain
View Drive

Mr. Bordeau expressed concern regarding the safety inspection done on the panhandle road on Mountainview Drive. Mr. Bordeau stated that rezoning to RS1, and terminating the Land use Contract, to allow for the building of a bigger home, the RMOW would be giving up control of the safety of the road. Mr. Bordeau stated that currently the RMOW can create a new zoning under the Land Use Contract to address the road safety. Mr. Bordeau reiterated that because the road of concern met the requirements under the Land Use Contract, it was not addressed before installation. Mr. Bordeau stated that in the process of terminating the current Land Use Contract, the RMOW can get leverage to address the developer's placement of a new road. Mr. Bordeau stated that this safety issue was brought up two years ago.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor J. Crompton

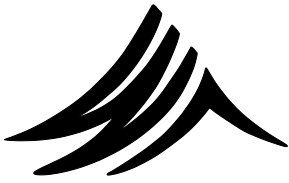
Seconded by Councillor J. Ford

That the Public Hearing for be closed at 6:14 p.m.

CARRIED

Acting Mayor, John Grills

Municipal Clerk, B. Browning



WHISTLER

MINUTES

**PUBLIC HEARING OF MUNICIPAL COUNCIL
TUESDAY, FEBRUARY 20, 2018 STARTING AT 6:14 P.M.**

**In the Franz Wilhelmssen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Acting Mayor: J. Grills

Councillors: S. Anderson, J. Crompton, J. Ford, and S. Maxwell

Chief Administrative Officer, M. Furey

General Manager of Infrastructure Services, J. Hallisey

General Manager of Corporate and Community Services, N. McPhail

General Manager of Resort Experience, J. Jansen

Director of Planning, M. Kirkegaard

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Transportation Demand Coordinator, E. DalSanto

Council Coordinator, S. Termuende

ABSENT: Mayor N. Wilhelm-Morden and Councillor C. Jewett

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Land Use Contract Termination Bylaw (Brio) No. 2169, 2018" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

As stated in the Notice of Public Hearing, the purpose of the "Land Use Contract Termination Bylaw (Brio) No. 2169, 2018" (the "proposed Bylaw") is to:

1. Rezone 3104 and 3306 Panorama Ridge and 3003 and 3001 Brio Entrance to Two Family Residential One (RT1);

MINUTES

Public Hearing: Land Use Contract Termination Bylaw (Brio) No. 2169, 2018

February 20, 2018

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2. Rezone 3401, 3381, 3373, and 3301 Panorama Ridge; 3006 Brio Entrance; 3258 and 3274 Arbutus Drive; 3242 Juniper Place; and 3121 Hawthorne Place to Single Family Residential One (RS1); and
3. Terminate the Brio Land Use Contract.

Submissions from the Public Acting Mayor John Grills called three times for submissions by the public.

No submissions were made by the public.

Correspondence The Municipal Clerk Brooke Browning indicated that no correspondence had been received regarding the proposed Bylaw.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor J. Ford
Seconded by Councillor S. Maxwell

That the Public Hearing be closed at 6:17 p.m.

CARRIED

Acting Mayor, J. Grills

Municipal Clerk, B. Browning



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 6, 2018
FROM: Corporate and Community Services
SUBJECT: BYLAW NOTICE ENFORCEMENT BYLAW AND SCREENING OFFICER BYLAW
NOTICE COUNCIL POLICY

REPORT: 18-025
FILE: 4700.50

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

That Council adopt the Screening Officer Bylaw Notice Council Policy.

REFERENCES

Appendix “A” – Council Report No. 17-038: Bylaw Dispute Adjudication System (Ticketing)
Appendix “B” – Order in Council – Province of British Columbia
Appendix “C” - Bylaw Notice Enforcement and Dispute Adjudication Process Flowchart
Appendix “D” – List of Bylaw Notice Bylaws
Appendix “E” – Screening Officer Bylaw Notice Council Policy

PURPOSE OF REPORT

This Report presents “Bylaw Notice Enforcement Bylaw No. 2174, 2018” for Council’s consideration to allow for Whistler’s bylaw notice and dispute adjudication under the *Local Government Bylaw Notice Enforcement Act*.

DISCUSSION

Background

A Report was presented to Council in April 2017 (Council Report No. 17-038 - attached as Appendix “A”) that requested Council’s permission to proceed with the development of a Bylaw Dispute Adjudication System for the Resort Municipality of Whistler (RMOW). Council recommended proceeding with the development of the Bylaw Dispute Adjudication System at this Meeting.

The Council resolution was then sent to the Ministry of the Attorney General advising them of Council’s intent to establish a Bylaw Dispute Adjudication System. The Attorney General provided an Order in Council on December 6, 2017 (Appendix “B”) notifying that the RMOW received approval to enact a Bylaw Dispute Adjudication System.

The proposed Bylaw will establish a local Bylaw Dispute Adjudication System which will replace the British Columbia Provincial Court as the primary venue for resolving disputes of minor municipal bylaw violations in areas such as animal control, zoning, parking, building code and fire prevention among other bylaws. Staff have prepared "Bylaw Notice Enforcement Bylaw No. 2174, 2018" and the related Screening Officer Council Policy for Council's consideration.

Bylaw Dispute Adjudication it is an alternative method of ticketing using Bylaw Notices. Staff called "screening officers" can still pre-screen and void tickets given in error. It offers an alternate dispute system: The adjudicator's function is strictly to confirm or cancel the Bylaw Notice (ticket). The method of adjudication proceeds on the basis that the bylaw is legally valid. The decisions of the adjudicator are final and does not allow for further appeal. Disputants can, however, seek a judicial review in the BC Supreme Court challenging the procedural fairness of the RMOW's Bylaw Adjudication System.

The Bylaw Dispute Adjudication System will allow for the majority of bylaw fines to be disputed through an independent adjudication system at the local level rather than through the Provincial Court system. Disputes are reviewed by an RMOW Screening Officer before being referred to an independent adjudicator, and can be facilitated by telephone, in writing or in person. The adjudicator is a qualified adjudicator provided by Mediate BC with no affiliation to the RMOW, who can resolve disputes in an unbiased manner. Staff will initially have the adjudication hearings quarterly depending on the number of disputes received.

The Bylaw Dispute Adjudication System allows staff to provide residents with a fair, efficient and affordable alternative to resolving disputes through the Provincial Court system. Currently 82 local governments are using the Bylaw Dispute Adjudication System to settle common disputes such as parking tickets and other minor bylaw infractions.

Under the new system, tickets will hold a maximum fine of \$500, and will be issued as Bylaw Notices. Bylaw Notices can be issued by Bylaw Officers, RCMP Officers, and other designated staff. Bylaw staff will be able to mail bylaw notices to clients which will help with reducing costs and staff time related to serving clients fines in person. Fine amounts and instructions on how to pay and/or dispute a Bylaw Notice are included on the reverse side of the notice, as well as on the RMOW website. Background information on the Bylaw Dispute Adjudication System will be created to provide further information for the public and the website will be updated for further information.

Traditional tickets (Municipal Ticket Information or MTIs) will continue to be issued in certain circumstances when the RMOW may wish to issue a higher fine (up to \$1,000) and/or compel that person to appear before a judge. MTI disputes must be disputed through the Provincial Court system.

Which bylaws apply and how does the Bylaw Dispute Adjudication System work?

The bylaws that will be enforced using the Bylaw Dispute Adjudication System will be primarily the same bylaws as the MTI bylaws. There are 17 bylaws proposed to be part of the Bylaw Dispute Adjudication System. Staff will be adding the Parking and Traffic Bylaw later this year once it is updated. Parking and Traffic Bylaw has not been updated in 10 years so staff will work on updating the parking bylaw to include it with the Bylaw Dispute Adjudication System by May 2018. The new tourist accommodation regulation bylaws are included in the "Bylaw Notice Enforcement Bylaw No. 2174, 2018" as well which will help with bylaw enforcement regarding illegal nightly rentals.

The timelines to pay and/or dispute a penalty will be within 14 days which is similar to the current parking ticket timeline. The penalty will be a discounted rate up to and including 14 days. After the 14 days the full penalty will be due and a dispute cannot be considered. If the dispute is heard the adjudicator can confirm the bylaw notice or cancel the bylaw notice. If the bylaw notice is deemed valid the full penalty would apply plus a \$25 administrative fee. This \$25 fee would offset the costs of the adjudicator and the staff time in preparing for the hearing. If the bylaw notice is cancelled the disputant would not owe any money.

A flowchart of the process is outlined in Appendix "C". The penalty schedule with the applicable bylaws to be enforced with the Bylaw Dispute Adjudication System is listed in Appendix "D".

All dispute adjudications are open to the public and will take place in Whistler and each dispute will take about 20 minutes. The adjudicator's decision is made on a balance of probabilities, as in civil claim proceedings. The adjudicator may accept evidence in writing, orally (in person or by phone) or other electronic means from the disputant, staff or witnesses. Adjudicators may only confirm the Bylaw Notice or cancel it outright.

The decision of the adjudicator cannot be appealed. The disputant or local government can seek relief in the Supreme Court under Judicial Review procedures if they believe the adjudicator exceeded his or her authority, or made an error at law.

What are the main benefits of the Bylaw Dispute Adjudication System?

There are many benefits to the Bylaw Dispute Adjudication System. These include:

- Improved service to citizens: flexibility of dispute scheduling;
- Hearing location: adjudication hearings may be held at various times of day in various locations in Whistler;
- Increased revenue and operating efficiencies – Under a bylaw notice dispute adjudication system, all penalties are due and payable upon receipt unless disputed;
- Reduced court dependency - Under a bylaw adjudication system, disputes are heard by an independent adjudicator rather than a judge in Provincial Court. The adjudicator will travel to Whistler for the hearings. The closest Provincial Court is North Vancouver, British Columbia.
- Fair Penalties: Provides the statutory authority for local governments to issue tickets with penalties up to \$500, including potential surcharges;
- Reasonable Service Requirements: Tickets can be issued by reasonable measures such as in mail whereas MTI's must be served in person by a bylaw officer (section 266(2) of the Community *Charter*)

Screening Officer Bylaw Notice Council Policy

A Screening Officer Bylaw Notice Council Policy has been created to guide staff and the public through the adjudication system. This Council Policy is attached as Appendix “E” for Council’s consideration. The screening officer reviews each disputed Bylaw Notice before it is referred to an adjudicator. The screening officer policy provides guidelines for screening officers during the Bylaw Notice screening process. The screening officer, after reviewing a Bylaw Notice, may:

1. Cancel the Bylaw Notice;
2. Confirm the Bylaw Notice and refer it to an adjudicator; or
3. Enter into a compliance agreement with the person, if this is authorized in the Bylaw.

The screening process reduces the number of disputed Bylaw Notices that go to adjudication resulting in cost and time saving. The process is helpful to citizens as the screening officers explain the bylaw in question and in some cases the citizens realize the error they committed. Some citizens choose to withdraw their notice to dispute after speaking with a screening officer.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor experience	The resort is comfortable, functional, safe, clean and well-maintained	This is another tool to promote overall Public Safety.
Resident Housing	Residents enjoy housing in mixed-use neighbourhoods that are intensive, vibrant and include a range of housing forms.	This system will allow officers to effectively issue tickets for infractions that impede this description of success.
Partnership	Partners work together to achieve mutual benefit. Partners work toward aligned budgeting processes that leverage limited resources for increased effectiveness and efficiency.	Potential to partner with the Squamish-Lillooet Regional District (SLRD) to share resources and expertise.
Health and Social	Community members and visitors are civil and law-abiding, and they respect each other’s physical space and emotional boundaries.	This is another tool to promote overall Public Safety.
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities.	Staff efficiencies and an opportunity for shared resources and increase in revenue.
Visitor experience	The resort is comfortable, functional, safe, clean and well-maintained	This is another tool to promote overall Public Safety.

The compilation and dissemination of the attached report does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

2018 Project Costs:

- Legal Expenses to draft the bylaw and associated policies: est. \$5000
- New Parking ticket design and printing: \$6000
- Annual Operation costs: \$5,000 for adjudication costs.
- Tempest Software updates: \$10,000

Revenue opportunities:

- new system requires payment of \$25 dollars in order to dispute after a screening officer has reviewed the ticket in order to recoup administrative costs
- utilize small claims court if funds are not received after the adjudication process (Langford reports over 95-100% of tickets paid after they implemented this); and
- increased payment of tickets due to reasonable service delivery and less complex dispute system

COMMUNITY ENGAGEMENT AND CONSULTATION

The RMOW website will be updated with background information on bylaw adjudication, any Council reports and a FAQ sheet. As well bylaw adjudication background information will be provided to Communications team for the Whistler Today newsletter.

SUMMARY

The Bylaw Dispute Adjudication System can be applied to a variety of bylaws, and was specifically designed to deal effectively with minor bylaw violations in areas such as animal control, business licence, zoning, signs, parking, building code, noise, and park matters. A Bylaw Dispute Adjudication System would provide an additional mechanism for the RMOW to achieve compliance with bylaws in a more efficient manner. The Municipal Ticket Information System and all current bylaws would still remain in place. Bylaw officers will also continue to gain voluntary compliance through education and compliance agreements. The Bylaw Dispute Adjudication System will help enforce bylaws within Whistler when voluntary compliance is not an option.

Respectfully submitted,

Kevin Creery
PLANNING ANALYST -PROTECTIVE SERVICES
for
Norm McPhail
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 25, 2017

REPORT: 17-038

FROM: Corporate and Community Services

FILE: 4700.50

SUBJECT: BYLAW DISPUTE ADJUDICATION SYSTEM (TICKETING)

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council authorize staff to pursue development of a Bylaw Dispute Adjudication System for the RMOW as outlined in this Administrative Report to Council No. 17-038; and

That Council direct staff to write to the Court Services Branch of the Ministry of the Attorney General to advise of Council's intent to establish a Bylaw Dispute Adjudication System.

REFERENCES

Appendix A – 78 Local Governments listed on the Bylaw Adjudication System

Appendix B – Comparative Flow Chart: Enforcement Processes for Local Government Bylaw Infractions

PURPOSE OF REPORT

To obtain Council's approval to pursue development of a Bylaw Notice Dispute Adjudication System for the Resort Municipality of Whistler and to direct staff to prepare a Bylaw Notice Enforcement Bylaw and related consequential amendments/documentation to the impacted bylaws and polices.

DISCUSSION

Background

In 2003, the Provincial Government introduced the *Local Government Bylaw Notice Enforcement Act* (the "Act") and worked with the City of West Vancouver, the City of North Vancouver and the District of North Vancouver on a pilot project to provide an efficient, cost effective administrative process for dealing with local government bylaw infractions outside of the Provincial Court system. As shown in Appendix A, 78 more local governments across the Province have established their own bylaw notice enforcement and dispute adjudication systems under the *Act*.

The experience with the North Shore Adjudication Model Pilot Project showed that:

- the number of parking tickets disputed dropped by 94%;
- the length of time for a ticket dispute to be heard and decided went down by 10%;
- there was an 81% increase in collection of outstanding fines;

- residents are generally satisfied with the speed and fairness of the system;
- bylaw related document service was significantly reduced, and
- the total annual operating costs for resolution of bylaw ticket issues declined.

In order to implement such a system local governments are required to have the Ministry of Attorney General enact a regulation to make the Act applicable to them. This request can be made in writing after a Council resolution approves the Bylaw Adjudication System.

Under the enabling legislations, local governments may establish a local bylaw dispute adjudication system which replaces the Provincial Court as the venue for resolving disputes of minor municipal bylaw violations in areas such as animal control, business license, zoning, signs, parking, building code, noise, tree, and fire prevention.

Currently, some of these types of disputes are adjudicated by the Provincial Court and require the attendance of RMOW Bylaw Officer's at court. The officers are often required to spend valuable productive time waiting to provide evidence at court. In addition, there is a lengthy backlog of disputed tickets awaiting trial dates from the Provincial Court.

Under the legislation, local governments are able to establish:

- offences to be dealt with by issuing a bylaw notice (ticket);
- the amount of penalty for contravention of the specified bylaws;
- the period for paying or disputing a ticket;
- the process for disputing a ticket; and
- officers to screen and review disputed tickets with power to enter into compliance agreements.

As shown in Appendix B there is a sample flow chart of the bylaw adjudication process. To reduce costs staff can still appoint a Screening Officer to cancel a Bylaw Notice if the allegation did not occur. There is also an opportunity for the screening officer to enter a compliance agreement to acknowledge the contravention and set out remedies. If the person wants to continue with the dispute it will be heard by an adjudicator who will decide if the contravention occurred.

A. Current situation

At present, the RMOW uses a court-based model where disputed Municipal Information Tickets (MTIs) are dealt with in the Provincial Court system. The current court-based processes are complex, resource intensive, and can be very lengthy and costly. Many bylaw infractions are minor in nature and the delays are lengthy, continuing to proceed under the Provincial Court process with respect to those infractions is not justifiable. Currently, parking tickets are not included in the Municipal Ticket Bylaw and there is no additional dispute process beyond our Administrative staff who act as Screening Officer's. This limits a fair process for residents who want a chance for recourse.

B. Benefits

The adoption of the bylaw adjudication system for enforcing minor bylaws infractions has many benefits. They include:

a) **Improved service to citizens** – The existing court-based model is complicated, time consuming, costly, and lengthy. Those municipalities that have adopted the bylaw adjudication system have indicated that not only are citizens pleased with the flexibility of dispute scheduling. For example disputes can be made by phone or in person. The municipalities that have implemented bylaw adjudication have found that the increased credibility leads to increased payment rates and reduced bylaw dispute rates (i.e. more people opt to pay without disputing).

b) **Increased revenue and operating efficiencies** – Under a bylaw notice dispute adjudication system, all penalties are due and payable upon receipt unless disputed. As such, the RMOW can proceed with the collection of all unpaid penalties, after specific steps are taken as defined by the *Local Government Bylaw Notice Enforcement Act* and the bylaw notice enforcement bylaw established by the municipality. Further, staff are not required to attend the adjudication hearings in person and therefore are able to enforce the bylaws.

c) **Reduced court dependency** - Under a bylaw adjudication system, disputes are heard by an independent adjudicator rather than a judge in Provincial Court. This greatly reduces the court time needed for dealing with minor parking disputes and frees up that time to be used for more serious infractions.

d) **Fair penalties:** Provides the statutory authority for local governments to issue tickets with penalties up to \$500, including potential surcharges.

e) **Reasonable service requirements:** Tickets can be issued by reasonable measures such as in mail whereas MTI's must be served in person. This poses as a challenge to enforce bylaws such as illegal nightly rentals when the home owner is not present.

C. Procedure for implementation

With Council authorization to pursue development of a bylaw dispute adjudication system, staff would prepare proposals for basic terms of the required bylaw for future consideration by Council. This would include proposals for the:

- specific bylaw infractions to be enforced under the system;
- time periods for payment and dispute of tickets;
- identification of officers to screen bylaw disputes;
- the amount of fines and fees

In addition, specific policies, processes and procedures would be established:

- to guide the work of officers charged with screening tickets;
- for undertaking the adjudication process;
- to assign specific staff duties and responsibility for the new system;
- to support the process through development of communication material, necessary forms, and other document materials;
- to partner with the SLRD or District of Squamish;
- to guide the Communication plan;
- to prepare budget changes; and
- to create forms, software, letters, tickets etc.

Staff would also determine staffing and cost implications of the new process. Based on the experience in other jurisdictions, it is expected that cost of operating the bylaw adjudication system and the related processing of disputed tickets would be substantially offset by the fines collected and would not necessarily result in additional operating costs for the RMOW. These and other aspects of the proposed system would be reported to Council prior to advancement of the necessary bylaws to implement a new ticketing system.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor experience	The resort is comfortable, functional, safe, clean and well-maintained	This is another tool to promote overall Public Safety.
Resident Housing	Residents enjoy housing in mixed-use neighbourhoods that are intensive, vibrant and include a range of housing forms.	This system will allow officers to effectively issue tickets for infractions that impede this description of success.
Partnership	Partners work together to achieve mutual benefit. Partners work toward aligned budgeting processes that leverage limited resources for increased effectiveness and efficiency.	Potential to partner with the SLRD to share resources and expertise.
Health and Social	Community members and visitors are civil and law-abiding, and they respect each other's physical space and emotional boundaries.	This is another tool to promote overall Public Safety.
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities.	Staff efficiencies and an opportunity for shared resources and increase in revenue.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
	None identified	

BUDGET CONSIDERATIONS

2017 Project Costs:

- Staff time: 8-12 months;
- Legal expertise: Est. 5,000;
- New parking ticket design: \$500; and

2018 Project Costs:

- Term Screening Officer may be required to set up the initial documentation or use of existing customer service staff.

Annual Operating costs: \$5,000 to pay for a shared adjudicator with the SLRD.

Revenue opportunities:

- increased revenue by increasing fine amounts;
- new system requires payment of \$25.00 dollars in order to dispute after a screening officer has reviewed the ticket;
- utilize small claims court if funds are not received after the adjudication process (Langford reports over 95-100% of tickets paid after they implemented this); and
- increased tickets due reasonable service delivery and less complex dispute system

SUMMARY

The RMOW is looking to ensure that the regulatory provisions of its bylaws are understood and complied with, and that bylaw contraventions are dealt with in a fair, equitable and cost efficient manner for all concerned.

The bylaw dispute adjudication system has potential application to a variety of bylaws, and was specifically designed to deal effectively with minor bylaw violations in areas such as animal control, business licence, zoning, signs, parking, building code, environmental, lawn sprinkling, noise, and park matters. A bylaw dispute adjudication system would provide an additional mechanism for the RMOW to achieve compliance with bylaws in a more efficient manner. The Municipal Ticket System and all current bylaws would still remain in place. Bylaw Officer's will also continue to gain voluntary compliance through education and compliance agreements.

With Council approval of these recommendations, and receipt of a positive response from the Ministry of the Attorney General for this initiative, staff would undertake to complete the development of the necessary administrative, policy and bylaw components of a bylaw dispute adjudication system for the RMOW for subsequent Council consideration and approval.

Respectfully submitted,

Lindsay DeBou
Acting Manager of Protective Services
for
Norm McPhail
GENERAL MANAGER of Corporate and Community Services.

Local Governments that have implemented the Bylaw Adjudication System

Column 1 Date Act Applies	Column 2 Local Government
October 28, 2016	Ballenas-Winchelsea Local Committee
February 1, 2006	Bowen Island Municipality
April 1, 2009	Cariboo Regional District
April 1, 2007	City of Abbotsford
October 1, 2008	City of Burnaby
September 1, 2005	City of Chilliwack
September 1, 2005	City of Coquitlam
May 1, 2009	City of Cranbrook
July 31, 2015	City of Dawson Creek
February 1, 2006	City of Duncan
January 1, 2010	City of Kelowna
September 26, 2012	City of Nanaimo
May 3, 2004	City of North Vancouver
August 1, 2009	City of Parksville
January 1, 2010	City of Penticton
July 14, 2014	City of Port Alberni
October 1, 2008	City of Port Coquitlam
October 28, 2016	City of Prince George
September 1, 2005	City of Richmond
September 1, 2005	City of Surrey
February 1, 2011	City of Vancouver
May 1, 2010	City of Vernon
September 30, 2013	City of Williams Lake
December 22, 2015	Corporation of the City of Enderby
October 1, 2010	Corporation of the City of Nelson
April 1, 2009	Corporation of the City of New Westminster
December 22, 2015	Corporation of the City of Victoria
May 26, 2014	Corporation of the Township of Esquimalt

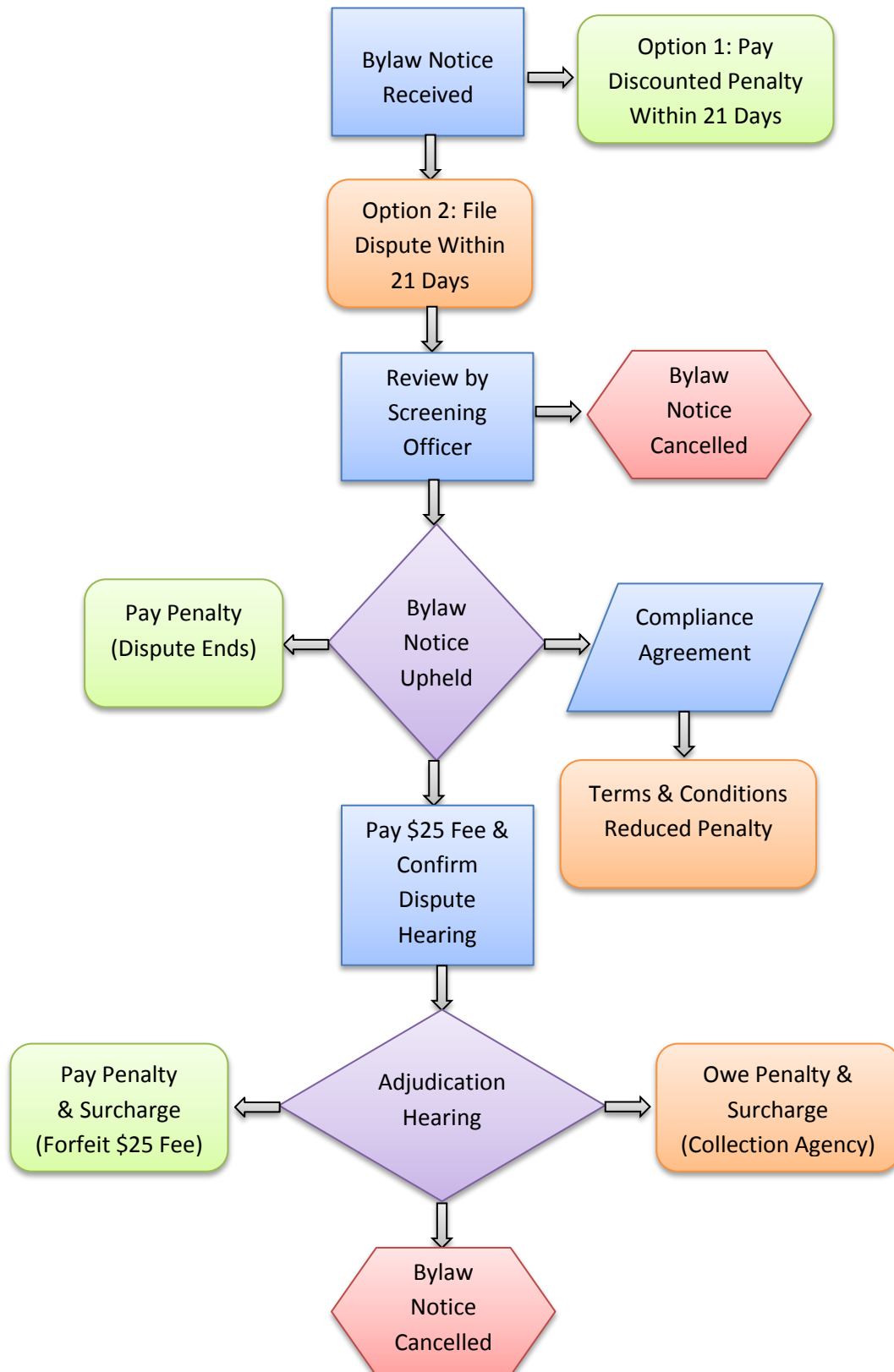
Local Governments that have implemented the Bylaw Adjudication System

February 1, 2010	Denman Island Local Trust Committee
June 21, 2012	District of Barriere
September 30, 2013	District of Coldstream
September 1, 2005	District of Hope
September 1, 2005	District of Kent
February 1, 2010	District of Lake Country
May 1, 2011	District of Maple Ridge
May 3, 2004	District of North Vancouver
January 1, 2010	District of Peachland
January 1, 2007	District of Pitt Meadows
September 26, 2012	District of Sechelt
January 1, 2007	District of Squamish
January 1, 2010	District of Summerland
October 1, 2009	District of Tofino
December 22, 2014	District of Wells
January 1, 2010	District of West Kelowna
May 3, 2004	District of West Vancouver
February 1, 2006	Fraser Valley Regional District
May 1, 2011	Gabriola Island Local Trust Committee
February 1, 2010	Galiano Island Local Trust Committee
February 1, 2010	Gambier Island Local Trust Committee
March 1, 2009	Greater Vancouver Regional District
May 1, 2011	Hornby Island Local Trust Committee
May 1, 2011	Lasqueti Island Local Trust Committee
May 1, 2011	Mayne Island Local Trust Committee
February 1, 2010	North Pender Island Local Trust Committee
May 16, 2011	Northern Rockies Regional Municipality
August 1, 2011	Peace River Regional District
September 30, 2013	Regional District of Central Kootenay

Local Governments that have implemented the Bylaw Adjudication System

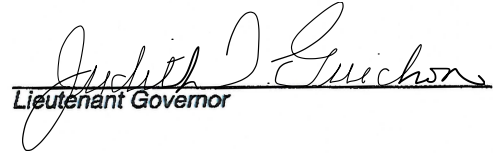
February 4, 2013	Regional District of Central Okanagan
October 28, 2016	Regional District of Kootenay Boundary
January 1, 2010	Regional District of Okanagan-Similkameen
February 1, 2010	Salt Spring Island Local Trust Committee
February 1, 2010	Saturna Island Local Trust Committee
May 1, 2011	South Pender Island Local Trust Committee
July 31, 2015	Squamish-Lillooet Regional District
November 30, 2010	Sun Peaks Mountain Resort Municipality
November 30, 2010	Sunshine Coast Regional District
September 15, 2011	The Corporation of Delta
November 25, 2013	The Corporation of the Village of Fruitvale
February 1, 2006	The Municipality of the Village of Lions Bay
May 1, 2011	Thetis Island Local Trust Committee
September 30, 2013	Thompson-Nicola Regional District
November 30, 2010	Town of Creston
May 1, 2010	Town of Gibsons
November 26, 2012	Town of Golden
February 1, 2010	Town of Oliver
July 1, 2008	Township of Langley
February 12, 2007	Village of Harrison Hot Springs
June 21, 2012	Village of Valemount

BYLAW NOTICE ENFORCEMENT AND DISPUTE ADJUDICATION PROCESS



PROVINCE OF BRITISH COLUMBIA
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 489 , Approved and Ordered December 06, 2017

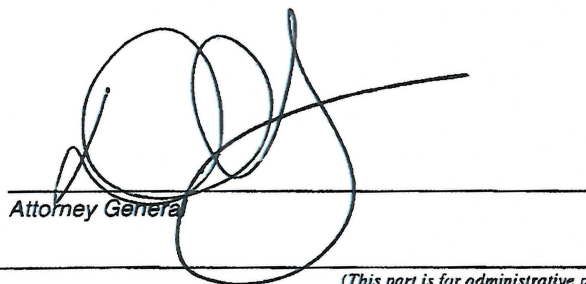

Lieutenant Governor

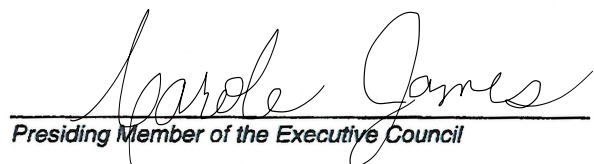
Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that the Bylaw Notice Enforcement Regulation, B.C. Reg. 175/2004, is amended

- (a) in section 1 (1) in the definition of “**certificate**” by striking out “section 14” and substituting “section 16”, and
- (b) effective December 6, 2017, by adding the following to Schedule 1 as indicated:

Column 1	Column 2
Date Act Applies	Local Government
December 6, 2017	City of Fort St. John
December 6, 2017	District of Mission
December 6, 2017	Municipality of North Cowichan
December 6, 2017	Resort Municipality of Whistler


Attorney General


Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

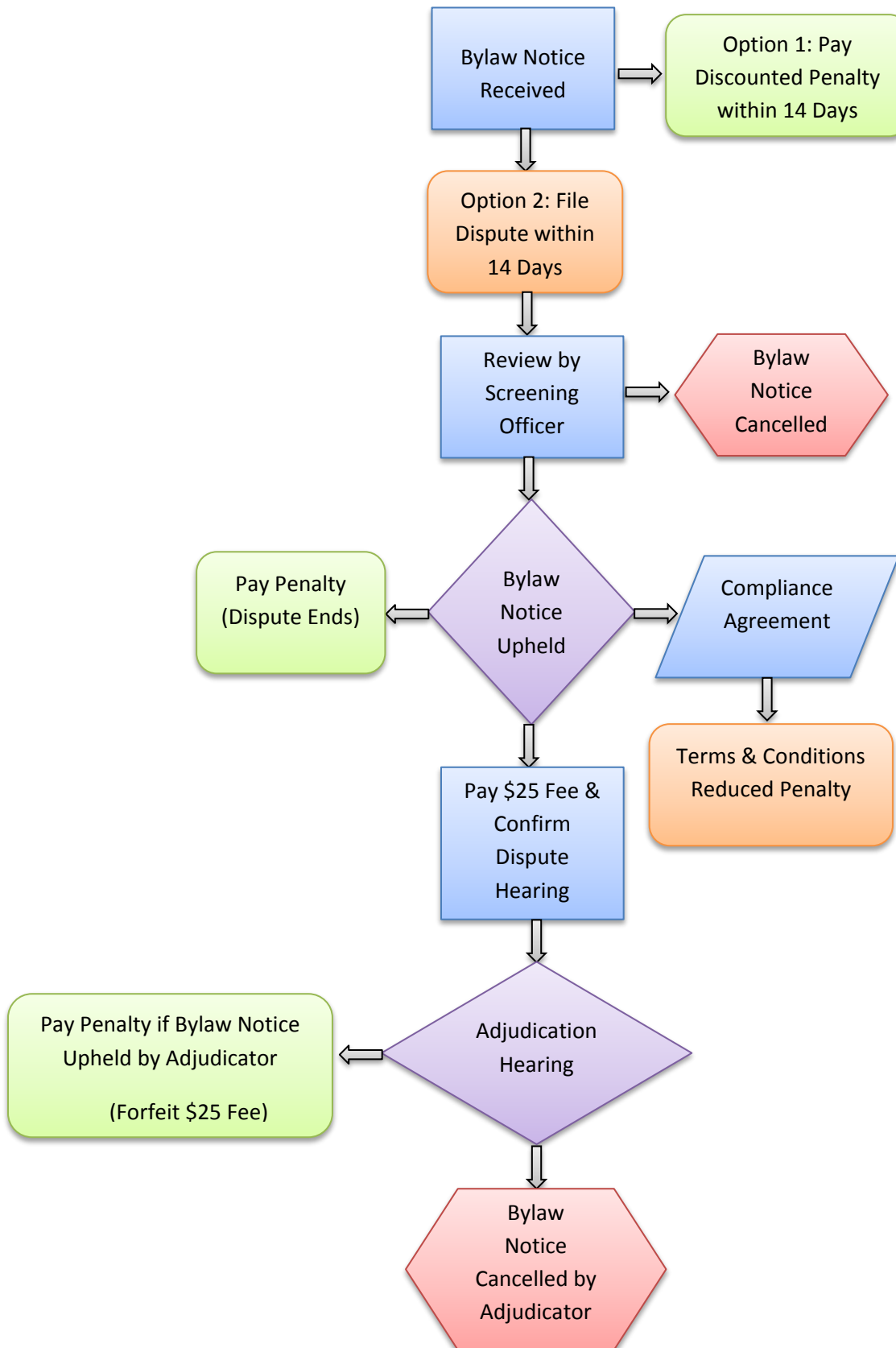
Authority under which Order is made:

Act and section: Local Government Bylaw Notice Enforcement Act, S.B.C. 2003, c. 60, s. 29

Other: OIC 392/2004

R10169322

BYLAW NOTICE ENFORCEMENT AND DISPUTE ADJUDICATION PROCESS



SCHEDULE “A”**SCHEDULE A TO BYLAW NO. 2174, 2018**

Building and Plumbing Regulation Bylaw No. 1617, 2002

Description of Bylaw Contravention	A1 Section	A2 Discounted Penalty	A3 Penalty	A4 Compliance Agreement Available
Commence work without a valid permit	6.1	250	500	YES
Occupy or permit to occupy without a valid permit	6.2	250	500	YES
Submit false or misleading information	6.3	250	500	YES
Tamper with a posted notice	6.4	250	500	NO
Unauthorized work at variance with valid permit	6.5	250	500	YES
Obstruct entry of authorized official on property	6.6	250	500	NO
Violate stop work order	21.4	250	500	YES
Violate do not occupy notice	21.6	250	500	YES

Whistler Animal Control Bylaw No. 1555, 2001

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
No Dog Licence	3	50	75	YES
Failure to Affix Licence	6	25	50	NO
Tamper with licence tag	7	50	100	NO
Failure to obtain kennel licence	13	100	150	YES
Animal at large	18	50	75	NO
Dog not on leash	19	50	75	NO
Dangerous Dog at large	20	500	500	NO
Dangerous Dog not securely confined	21	500	500	NO
Keeping more than four (4) dogs	22	250	300	YES
Kennel in an unauthorized area	23	250	300	NO
Permit any animal to defecate upon any highway or public place	25	100	150	NO
Failure to properly redeem impounded animal	44	250	300	NO
Obstructing an Animal Control officer	49	500	500	NO

Business License Bylaw No. 567, 1987

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Carry on business without a valid licence	3	250	300	YES
Licence not posted in a conspicuous location	8(b)	50	60	YES
Change place of business without a transfer of licence	10(a)	100	150	YES

Sign Bylaw No. 558, 1987

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Sign without a valid permit	9.1	100	200	YES
Sign varies from approved comprehensive sign plan	5.4	100	200	YES

Noise Control Bylaw No. 1660, 2004

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Permit noise to disturb persons in the vicinity	2	200	250	NO
Permit noise from real property to disturb persons in the neighborhood.	3(a)	200	250	NO
Harbour any animal or bird which disturbs persons in the vicinity	3(b)	200	250	NO

Garbage Disposal Bylaw No. 2139, 2017

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Failure to properly dispose of or store solid waste, including domestic landfill waste (garbage), recyclable material, organics	19 to 24, 27	235	300	YES
Failure to dispose of waste at an approved location, including a Municipal Waste Depot or Transfer Station	28 to 32	235	300	YES
Failure to dispose of recyclable material including organics separately from domestic landfill waste (garbage)	9	235	300	YES
Disposal of recyclable material in a landfill waste (garbage) container or compactor	9	500	500	YES
Failure to keep wildlife proof containers or enclosures secure and in good repair	12	235	300	YES
Failure to properly store, handle, and dispose of solid waste that may reasonably attract dangerous wildlife	15	235	300	YES
Failure to provide a reasonable wildlife proof container or enclosure	10	500	500	YES
Failure to properly store, handle and dispose of a wildlife attractant	13.17	235	300	YES
Feed dangerous wildlife	18	500	500	NO
Failure to install and maintain proper signage for a solid waste management system	13	25	50	YES

Property Maintenance Bylaw No. 810, 1990

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Unsightly property	5	200	250	YES
Failure to remove filth.	6	100	150	YES
Failure to remove snow, ice, or rubbish	10	100	150	YES
Failure to maintain real property	11	200	400	YES

Water Use Regulation Bylaw No. 1538, 2001

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Even number civic address sprinkling outside of permitted time and day	6(a)(i)	50	100	NO
Odd number civic address sprinkling outside of permitted time and day	6(a)(ii)	50	100	NO
Wash outdoor surfaces during level 2 restriction	6(b)	100	150	NO
Use garden hose without shutoff to wash vehicle	6(c)	100	150	NO
Sprinkle or allow sprinkling at any time during level 3 restriction	8(a)	200	250	NO

Skateboard and Bicycle Bylaw No. 933, 1992

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Ride, propel, coast skateboard or bicycle in prohibited area	3	100	150	NO
Obstruction of a Bylaw Officer or a Peace Officer	8	500	500	NO

Business Regulation Bylaw 739, 1989

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Offer or sell goods in unauthorized area	2d(i)	250	300	NO
Canvass or solicit business in unauthorized area	2d(ii)	250	300	NO
Failure to identify business operations as Timeshare Sales	3(a)	100	150	YES
Engage in prohibited activity	4	250	300	NO
Failure to provide list of all sub-trades	9	250	300	YES
Launch of watercraft contrary to permitted hours	13	200	250	NO
Offer or sell goods in unauthorized area	2d(i)	150	300	NO

Nuisance Bylaw No. 305, 1983

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Cause nuisance within the Resort Municipality of Whistler	2a)	100	200	NO
Cause, suffer or permit any nuisance in or upon the real property	2b)	100	200	NO
Impede passage of another person	10	100	200	NO
Swear or use indecent, obscene or grossly insulting language or exhibit indecent behavior	12	100	200	NO
Defecate or urinate outside of a washroom facility	13	100	200	NO

Parks Bylaw No. 1526, 2002

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Cause damage to park flora	10	200	300	NO
Cause damage or defacing park property	11	200	300	NO
Pollute area of water or land	13	200	300	NO
Cause alarm or possible injury to any animal	15	200	300	NO
Permitting livestock or horses in a park	19	50	100	NO
Dispose of lit or burning substance	20	200	300	NO
Leave fire unattended	22	200	300	NO
Discharge of fireworks in a park	23	500	500	NO
Post notice or matter in area not permitted	25	100	200	NO
Possession of open liquor	28	100	200	NO
Operate a motor vehicle except on roadway	30	100	200	NO
Permit a dog on a sandy beach between May 1 and September 30	33(a)	100	200	NO
Permit a dog in Lost Lake Park during restricted dates	33(b)	100	200	NO
Permit dog in waterfowl nesting site	33(c)	200	300	NO
Permit dog inside any building, washroom, or concession.	33(d)	100	150	NO
Failure to maintain care and control of a dog in an off leash area	35	50	100	
Permitting dog in heat in an off leash area	37	50	100	NO
Erecting a tent or shelter without a permit	40	100	200	NO
Use of amplifying system or loudspeaker without a permit	41	100	200	NO
Use of a park for commercial business without authorization	42	200	300	NO
Obstruction of a Bylaw Officer or Peace Officer	46	500	500	NO
Cause alarm or possible injury to any animal	10	200	300	NO

Zoning and Parking Bylaw No. 303, 2015

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Unauthorized use or occupation of land, building, or structure	1(1) of Part 4	500	500	YES
Unauthorized placement of building or structure in required setback area	1(2) of Part 4	500	500	YES
Unauthorized parking of commercial vehicle	1(3) of Part 4	500	500	YES
Unauthorized gaming activity	1(4) of Part 4	500	500	YES
Unauthorized lottery terminal or electronic gaming	1(6) of Part 4	500	500	YES
Unauthorized residential use of a vessel	1(7) of Part 4	500	500	YES
Unauthorized use of land or building for marihuana production or distribution	1(8) of Part 4	500	500	YES

Smoking Regulation Bylaw No. 1884, 2008

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Cause, permit or allow person to smoke within area not permitted	3(1)	200	250	NO
Cause, permit or allow person to smoke within area not permitted within 6 m of prohibited area	3(2)	200	250	NO
Failure to post required signage	3(3)	200	250	YES
Light or smoke within 25m of prohibited area	4(1)	100	150	NO

Fire Protection & Fire Works Bylaw No. 2046, 2014

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
OPEN AIR BURNING CONTRARY TO BYLAW	6.1	300	500	NO
DISCARD BURNING SUBSTANCES	6.2	300	500	NO
UNAUTHORIZED BARBECUE	6.4	300	500	NO
CAMPFIRE CONTRARY TO BYLAW	6.5	300	500	NO
CONSTRUCTION CONTRARY TO REGULATIONS	6.12	500	500	NO
FIREWORKS CONTRARY TO BYLAW	7.1	500	500	NO
TAMPER WITH FIRE HYDRANT	10.6	500	500	NO

Tourist Accommodation Regulation Bylaw No. 2142, 2017

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
CARRY ON TOURIST ACCOMMODATION BUSINESS WITHOUT LICENCE	3	500	500	NO
CARRY ON TOURIST ACCOMMODATION BUSINESS WITH RESPECT TO PREMISES NOT PERMITTED	4	500	500	NO
MARKET PROPERTY FOR LESS THAN 1 MONTH	6	500	500	NO
MARKET OR SUBLET FOR LESS THAN 1 MONTH	7	500	500	NO
FAIL TO BE RESIDENT AT BED AND BREAKFAST	8	500	500	NO
UNLAWFUL TOURIST ACCOMMODATION WITHIN HOTEL	9	500	500	NO
HOTEL NOT LICENSED	10	500	500	NO
HOTEL WITHOUT REQUIRED FRONT DESK SERVICES	12(a)	500	500	NO
HOTEL WITHOUT HOUSEKEEPING SERVICES	12(b)	500	500	NO
HOTEL WITHOUT BUILDING SERVICES	12C	500	500	NO
FAIL TO PROVIDE REQUIRED INFORMATION	16	500	500	NO
TOURIST ACCOMMODATION BUSINESS CONTRAVENE TERM OF LICENSE	19	500	500	NO



**THE RESORT MUNICIPALITY OF WHISTLER
COUNCIL POLICY**

POLICY NUMBER:	DATE OF RESOLUTION: TBD
NAME: Screening Officer Bylaw Notice Policy	

1.0 SCOPE OF POLICY

WHEREAS, the Resort Municipality of Whistler has adopted *Resort Municipality of Whistler Bylaw Notice Enforcement Bylaw No. 2174, 2018* designating certain bylaw contraventions that may be dealt with by bylaw notice;

WHEREAS under Bylaw No. 2174, 2018 the RMOW has established a position of Screening Officer and under the Act a Screening Officer is required to review each disputed bylaw notice before a dispute adjudication in respect of the bylaw notice may be scheduled;

WHEREAS after reviewing a bylaw notice, the Screening Officer has the power to cancel the bylaw notice on a ground for cancellation authorized by the RMOW;

NOW THEREFORE the RMOW resolves to authorize the Screening Officer to cancel a bylaw notice in the described circumstances:

2.0 POLICY

1. After reviewing a disputed bylaw notice, the Screening Officer is authorized to cancel the bylaw notice if the Screening Officer is satisfied that one or more of the following reasons exist and a compliance agreement is not appropriate or available:

- (a) the identity of the person cannot be established, for example:
 - (i) The Bylaw Notice was issued to the wrong person; or
 - (ii) The vehicle involved in the contravention had been stolen.
- (b) an exception specified in the bylaw or a related enactment applies;
- (c) the bylaw does not apply;

- (d) the bylaw has changed since the bylaw notice was issued and the circumstances would no longer give rise to a contravention;
- (e) the person who received the bylaw notice exercised due diligence in their efforts to comply with the bylaw such as:
 - (i) as a result of mechanical problems the person could not comply with the bylaw;
 - (ii) a data entry error.
- (f) the contravention was necessary for the preservation of health and safety such as:
 - (i) the contravention was the result of a medical emergency;
- (g) multiple bylaw notices have been issued for the same incident, in which case the Screening Officer may cancel all but the most appropriate bylaw notice;
- (h) there is a poor likelihood of success at the adjudication for the RMOW due to:
 - (i) inadequate evidence to prove a contravention;
 - (ii) incorrect information relied upon by the bylaw enforcement officer in issuing the bylaw notice;
 - (iii) the bylaw provision being ambiguous or otherwise poorly worded;
 - (iv) the bylaw notice being not completed properly;
- (i) it is not in the public interest to proceed to adjudication for one of the following reasons:
 - (i) the person who received the bylaw notice was permitted or entitled to take the action but the issuing bylaw enforcement officer was unaware of this permit or entitlement;
 - (ii) the person who received the bylaw notice was undergoing a personal tragedy at the time of the contravention.

3.0 RELATED DOCUMENTS

BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018 - A bylaw respecting the enforcement of bylaw notices.

Certified Correct:

Brooke Browning
Municipal Clerk



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 6, 2018

REPORT: 18-024

FROM: Resort Experience

FILE: RZ1141

SUBJECT: RZ1141 - 4700 GLACIER DRIVE - DISCHARGE OF LAND USE CONTRACT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council authorize further review and processing of Rezoning Application No. RZ1141; and

That Council direct staff to prepare a bylaw for the lands at 4700 Glacier Drive to terminate the Land Use Contract, and create zoning that would permit renovation and moderate expansion of the development, as described in Administrative Report to Council No. 18-024.

REFERENCES

Location: 4700 Glacier Drive
Legal Description: Plan VR 2065, District Lot 3903, New Westminster District, Group 1
Owners: Strata Owners of Plan VR 2065

Appendix "A" – Location Map

Appendix "B" – Site Plan & Project Statistics

Appendix "C" – Example of Renovations Proposed

Appendix "D" – Site Photos

PURPOSE OF REPORT

This Report presents RZ1141, an application to discharge a Land Use Contract from the Pinnacle Ridge multi-family development located at 4700 Glacier Drive, and to create a new site-specific zone for the property that allows for renovation and expansion of the units. A proposed comprehensive plan for all units on the property would allow for individual owners to implement a variety of upgrades to their units. For example, improving the functionality of the entryways, creating a more open layout in the upper floors, and providing additional garage parking.

This Report seeks Council's authorization to proceed with further review and processing of RZ1141, to prepare a bylaw to terminate the Land Use Contract, and to create new zoning to bring forward for Council's consideration.

DISCUSSION

Background

Pinnacle Ridge is a 44-unit ski-in, ski-out multi-family development located at 4700 Glacier Drive in the Blackcomb Benchlands, as shown on the location map attached as Appendix “A”.

The units are duplexes and townhouses with nightly rentals permitted. They range in size from 164 to 324 square meters. There are six basic unit designs across the development. The units are all three stories high, with the lower level partially below grade. Each unit has a single-car garage. Some of the units have a tandem parking stall in front of the garage, and there are additional stalls located throughout the complex. The property is sloping, and faces to the northwest. The site is well vegetated with mature trees and has landscaped areas around the unit entrances. There is a small watercourse and riparian buffer area at the entrance to the property.

Pinnacle Ridge is regulated by the Blackcomb Benchlands Land Use Contract (LUC), which is registered on the title of the property as Land Use Contract No. G2520. The LUC provides for general regulation of the property. Uses are restricted to multi-family residential, tourist accommodation and commercial use. Buildings may be up to six stories high, and up to 80 per cent site coverage is permitted, including parking areas. One parking stall is required per dwelling unit. As per the LUC, all improvements on the land are subject to Resort Municipality of Whistler (RMOW) approval, with approved development to be registered by covenant.

In 2014, the Province of British Columbia passed legislation specifying that all LUCs in the province were to be terminated by 2024 and replaced with zoning. The RMOW has committed to discharging all LUCs in the RMOW by 2020.

In addition to the LUC and covenants on title, Council Policy G-19: *Blackcomb Land Use Contract Development Applications* provides guidelines for development of the subject property. Policy G-19 was adopted in April 2005 and amended in 2009. The objective of the Policy was to provide guidance to property owners, staff, and Council regarding on-going renovations of properties within the LUC area, and more detailed criteria and procedures for the RMOW's consideration of development applications, including building permits.

Prior to Council Policy G-19 being in place, dozens of applications for amendments to the original approved development plans for properties in the LUC area were received. These applications were subject to Council review and approval, and were evaluated according to the provisions of the LUC. Generally, the applications were relatively minor in nature, with individual unit owners typically seeking to increase the usable areas of their units through renovations, such as deck additions and enclosures and conversion of basements into livable space. Council Policy G-19 established evaluation criteria and procedures for Council's consideration of these types of applications. Council Policy G-19 specified that:

- Any renovation or redevelopment that amends the registered development plan is subject to Council approval;
- To evaluate any proposed amendment, Council will use the following criteria:
 - Any renovation or redevelopment must not increase the bed unit allocation as measured by the Official Community Plan;
 - Any renovation or redevelopment must meet the *B.C. Building Code*;
 - Any renovation or redevelopment must conform with the Development Permit Guidelines for Development Permit Area No. 5: Blackcomb Benchlands of the Official Community Plan;
 - The maximum additional gross floor area for any individual application for renovation or redevelopment of any individual dwelling unit from that approved in the original registered development plan is 50 square meters for any multiple residential dwelling unit, and 75 square meters for any duplex dwelling unit; and,

- Specific to Pinnacle Ridge, the maximum additional gross floor area that may be added to the development via delegated development permits is 1515 square meters, for a total gross floor area of 10,809 square meters on the property.
- Any requests to exceed the maximum remaining potential gross floor area for a property requires discharge of the LUC and a rezoning subject to Council approval.

Council Policy G-19 indicates that proposals for expansion beyond 1515 square meters at Pinnacle Ridge may be considered, subject to rezoning and discharge of the LUC. This guideline supports an integrated approach to renovation of the development and other developments within the LUC area.

RZ1141 Proposal

Many of the units in Pinnacle Ridge have seen interior and exterior renovations since they were originally constructed in 1988. Permits have been issued for 33 of the 44 units. RZ1141 proposes an integrated approach to further upgrades to the development, providing each of the units with opportunity for similar upgrades. The proposed renovations would improve the functionality of the entryways, create a more open layout in the upper floors, and provide additional garage parking. The proposal would increase the gross floor area (GFA) of the development by 40 to 120 square meters per unit, creating an increase in GFA of 2196 square meters across the development, and a total GFA of 12,523 square meters.

In most units the proposed renovations do not increase the number of bedrooms, rather the renovations expand the size of existing rooms and add space in the garage. In four of the units, there would be a small additional room labelled as 'bunk room' on the plans. According to the criteria of the Official Community Plan, this would not increase the number of bed units in the development.

As per the direction of Council Policy G-19, in order to accommodate GFA beyond that permitted in the Policy, RZ1141 proposes that the LUC be discharged from title and that a new site-specific zone be applied to the property. This is consistent with the RMOW direction to discharge all LUCs in the RMOW by 2020.

Appendix "A" shows the location of the subject property and the location of three neighbouring developments that have undergone similar zoning amendments (to be discussed further below). Appendix "B" provides an overview of the GFA expansion proposed per unit, shows the layout of the strata and illustrates the expanded building footprints proposed. A refined parking plan will be submitted at a later date to better meet RMOW regulations. The design shown in Appendix "C" provides an example of how the additional GFA can be accommodated in and around the units, while maintaining a similar building style and character of development. The most significant design change throughout the strata will be in the form of expanded gables - combining smaller gables on the upper floors into a single large gable to open up the interior layout. Existing exterior finishes and details would be continued, such as truss features, stone bases and beams.

The renovations proposed would not affect the overall site layout or pedestrian and vehicle circulation. The additional parking and larger building footprints would result in a number of trees being removed. Removal of these trees is considered to be consistent with the FireSmart recommendations supported by the RMOW. The proposed changes to the development footprint of the complex and landscaping would be largely hidden from Glacier Drive and the neighbouring properties. Building expansion is not proposed for the 10 meter riparian buffer area, consistent with the recommendations of the Initial Environmental Review Report submitted by the applicant's qualified environmental professional.

Rezoning Requirements

The proposed Bylaw would terminate the LUC and create a new zone for the property, which would assign a maximum GFA for each of the units, as well as a maximum permitted gross floor area across the development. The new zoning would greatly simplify the permitting process for both staff and home owners.

The site-specific zone would require the same provision of parking as other multi-family developments in Whistler regulated by “Zoning and Parking Bylaw No. 303, 2015”, as well as specify appropriate building heights, setbacks, and site coverage. A total of 101 parking spaces will be required to meet the minimum parking requirements of “Zoning and Parking Bylaw No. 303, 2015”. The LUC currently requires one stall per unit, for a total of 44 stalls, although significant additional parking was constructed as part of the initial development. To meet the requirement of the Zoning Bylaw approximately five additional stalls are needed, for which there are a number of viable locations.

As part of the zoning amendment application a Green Building Checklist must be submitted. As a condition of zoning amendment approval, a green building covenant would be registered on title ensuring that the renovations and expanded gross floor area of the buildings is accompanied by improved energy efficiency measures.

If all improvements were implemented, the additional GFA permitted in the new zoning would increase the floor space ratio (FSR) of Pinnacle Ridge from 0.35 to 0.40. The proposed FSR of 0.40 is consistent with several similar zoning amendments that have been previously approved by Council. The table below provides a comparison of the LUC regulations, the RZ1141 proposal, and three other properties in the immediate neighbourhood that have been through a similar process (discharge of Blackcomb Benchlands LUC and zoning amendment). Appendix “A” shows the location all four properties.

REGULATION	PINNACLE RIDGE EXISTING LUC	PINNACLE RIDGE RZ1141 PROPOSAL	SNOWY CREEK RZ1020	CEDAR RIDGE RA429	SNOW CREST RZ1052
	4700 Glacier Drive	4700 Glacier Drive	4501 Blackcomb Way	4705 Glacier Drive	4750 Glacier Drive
Permitted Uses	Multi-family residential, tourist accommodation, and commercial use	Multi-family residential	Multi-family residential	Multi-family residential	Multi-family residential
Maximum FSR (as per approved development plans)	0.35	n/a	0.25	0.25	0.25
Maximum FSR (under new zoning)	n/a	0.40	0.39	0.32	0.40
Maximum building height	6-stories and 65'	14 m	14 m	14 m	13.7 m
Maximum site coverage	80% (includes parking areas)	40%	50%	Unspecified	35%

Setbacks	Unspecified	6 m from W & E boundary, 3 m elsewhere	7 m from a highway, 3 m elsewhere	7 m from a highway, 3 m elsewhere	12 m from NE boundary, 6 m elsewhere
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WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Continuous encroachment on nature is avoided.	Expanded building footprints have minimal impact on surrounding natural areas.
	The built environment is attractive and vibrant, reflecting the resort community's character, protecting views and evoking a dynamic sense of place.	The proposed form and character are consistent with the Whistler vernacular.
	The new and renovated built environment has transitioned towards sustainable management of energy and materials.	The proposed renovations will need to meet the goals of Whistler's green building initiatives. For example, improved energy efficiency could be achieved through updated windows and increased insulation.
Natural Areas	A policy of no net habitat loss is followed, and no further loss is preferred	Expanded building footprints have minimal impact on surrounding natural areas.
	Developed and recreation areas are designed and managed to protect as much of the natural environment within and around them as possible.	
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and again.	Pinnacle Ridge permits residential and tourist accommodation, and helps to fulfill a niche market for larger-scale nightly rental units accommodating groups. The proposed integrated renovation provides for renewed offerings and upgraded units.
Partnership	Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision	The Strata owners are working proactively with the RMOW to discharge the LUC, which is required by the Province of BC.
	Partners work together to achieve mutual benefit	
Resident Housing	Whistler has a sufficient quantity and appropriate mix of quality housing to meet the needs of diverse residents (Target: 75% of Whistler employees live in the resort community)	Pinnacle Ridge provides resident accommodation, as well as filling a niche market for larger-scale nightly rental units accommodating groups.
	Housing is healthy and livable, and housing design, construction and operations are evolving toward sustainable and efficient energy and materials management.	The proposed renovations will need to meet the goals of Whistler's green building initiatives.
	Developed areas are designed and managed to be sensitive to the surrounding environment	The Pinnacle Ridge housing development is consistent with this direction.
Transportation	Whistler policy, planning and development prioritizes preferred methods of transportation in the following order: 1. pedestrian, bicycle and other-non-	The proposed development is ski-in-ski out, 1.1 kilometres from the closest transit stop, 600 metres from the valley

	motorized means, 2. transit and movement of goods, 3. private automobile (HOV, and leading low-impact technologies), 4. private automobile (SOV, traditional technology)	trail, and one kilometre from the Upper Village.
W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Limits to growth are understood and respected.	RZ1141 does propose an expanded building footprint, however, the site is already developed and impacts to natural areas and neighbouring properties are minimal. The proposed renovations will need to meet the goals of Whistler's green building initiatives.

OTHER POLICY CONSIDERATIONS

Zoning and Parking Bylaw No. 303, 2015

With Council support, new zoning would replace the existing LUC regulations for the property. This report recommends that Council direct staff to prepare the required bylaw for its consideration. Green building requirements and development permit guidelines would be addressed through the rezoning process.

Official Community Plan

The proposed rezoning is consistent with the criteria for evaluation of zoning amendments listed under Section 4.13 of the Official Community Plan (OCP). This proposal would not increase the bed unit allocation to the property. A review of the relevant objectives and policies of the OCP is described in the table below:

POLICY NO.	OBJECTIVE/POLICY	COMMENTS
Section 4.13 Criteria - Evaluating Proposals for OCP and Zoning Amendments		
4.1.1	The lands outlined in Schedule B are designated for development of accommodation.	The lands are designated for development.
4.13.2	Proposed rezonings that increase the bed-unit capacity will only be considered if there is a clear and substantial benefit to the community, is supported by the community in the opinion of Council, does not cause unacceptable impacts, and meets all applicable criteria of the OCP.	The number of bed units will not be increased.
4.13.3	All developments must meet the mandatory conditions of:	
	<ul style="list-style-type: none"> meets all applicable policies of the OCP, 	Most policies are addressed. Further information is required, as noted below.
	<ul style="list-style-type: none"> serviceable by municipal services, 	Yes.

	<ul style="list-style-type: none"> • accessible via local road system, 	Yes.
	<ul style="list-style-type: none"> • satisfactory evaluation of impacts on: <ul style="list-style-type: none"> ○ traffic volumes and patterns on Highway 99, 	Traffic study may be requested.
	<ul style="list-style-type: none"> ○ traffic volumes and patterns on the local road system, 	Traffic study may be requested.
	<ul style="list-style-type: none"> ○ overall patterns of development of the community and resort, 	Yes.
	<ul style="list-style-type: none"> ○ Municipal finance, 	Yes.
	<ul style="list-style-type: none"> ○ views and scenery, 	Yes.
	<ul style="list-style-type: none"> ○ existing community and recreational facilities, 	Yes.
	<ul style="list-style-type: none"> ○ employee housing, 	Yes.
	<ul style="list-style-type: none"> ○ community greenhouse gas emissions and heritage resource 	The proposed renovations will need to meet the goals of Whistler's green building initiatives.
	<ul style="list-style-type: none"> • must exhibit high standards of design, landscaping, and environmental sensitivity 	Yes.
4.13.8	Proposal cannot negatively impact RMOWs trails, rec. areas, or open spaces.	Proposal does not negatively affect the Valley Trail or other recreation resources.

Council Policy G-19 specifies that any renovation or redevelopment must conform to the Development Permit Guidelines for Development Permit Area 5: Blackcomb Benchlands of the Official Community Plan. The proposal meets the guidelines as follows:

GUIDELINE	COMMENT
9.4.1 FORM AND CHARACTER	
a) The form and character of new development or redevelopment of existing buildings shall have coordinated design, which achieves continuity and appropriate transition between uses.	Character of buildings is maintained through the new design.
b) All development shall maximize sun penetration to pedestrian levels and to neighbouring public and private spaces provides for outdoor activity areas.	Sun penetration to pedestrian areas is unaffected.
c) Buildings should ensure view corridors and opportunities and solar access.	Redesign increases westerly views.
e) Roof design must establish effective snow management and have sloped appearance. Whistler's extreme freeze/thaw cycle and frequent large accumulations of snow are to be considered in design and material selection. All pedestrian and vehicle access points must be protected from snow shed and ice accumulation.	Snow shed report is pending.

f) Building materials including stone, wood, acrylic stucco and treated/textured concrete are appropriate, with building colours muted and consist of natural colours and materials found in the Whistler setting. Building materials must also be complementary to neighbouring buildings.	Exterior materials are unchanged.
g) Building design should reflect the importance of separating vehicular and pedestrian circulation. Recycling containers and garbage containers should be suitably screened.	An improved garbage kiosk is proposed as part of the redevelopment.
i) All surface parking areas must be screened by a combination of walls, fencing, landscaping and berms and be able to withstand Whistler's harsh climatic conditions and be coordinated with adjacent landscaping. Parking areas must provide adequate areas for snow storage and drainage.	Snow storage has been identified on the plans.
9.4.3 ENERGY AND WATER CONSERVATION	
a) Buildings should be located, oriented and designed to take advantage of opportunities for passive solar heating and natural ventilation.	The buildings are not designed to maximize passive solar heating, as the property is north facing and has limited southern solar exposure due to trees.
b) Building should be designed to minimize the area of north-facing windows.	
c) Roof overhangs, window placement and landscaping should be coordinated to provide cooling and shade during the summer and solar access for heating in winter.	
d) Roof surfaces should accommodate solar energy collection devices; skylights are discouraged.	
e) Roof design and equipment to allow rainwater collection systems for irrigation purposes are encouraged.	This will be considered as part of developing the Green Building Checklist.
f) Landscaping design should preserve existing native vegetation wherever appropriate, or use plant species suited to the local climate, requiring minimal irrigation.	Natural areas are largely unaffected by the proposal.

Land Use Contract Discharge Principles

Respecting the discharge of Land Use Contracts, four overarching principles were developed and presented to Council on May 3, 2016. Those four principles are outlined below, each with an accompanying analysis showing how these principles will be applied to RZ1141.

PRINCIPLE	COMMENTS
1. Adherence to legislation: New regulations will be drafted and adopted in accordance with the requirements of the <i>Community Charter</i> and <i>Local Government Act</i> . In cases where applicable legislation prohibits land use contract regulations from being enacted in current municipal bylaws, these regulations cannot be carried forward.	A new zoning bylaw will be drafted in accordance with the requirements of applicable legislation.
2. Public engagement: <i>Local Government Act</i> requirements will be met and additional consultation with affected property owners will occur.	The public engagement required by legislation will be carried out as part of the zoning amendment and land use contract discharge processes.

3. Alignment of regulations: Wherever possible, existing land use contract development rights will be preserved and mirrored in new land use regulations. Similarly, site specific land use contract modifications will be incorporated where practical. “Spent” regulations—i.e. regulations that are no longer applicable—will not be carried forward into new regulations.	The new zoning will be crafted to appropriately mirror the rules in the Land Use Contract, as well as accommodate the additional GFA proposed. LUC regulations not related to land use (e.g. infrastructure, subdivision, fees etc.) are “spent” regulations and there is no need to carry these regulations forward in zoning or other municipal bylaws.
4. Consistent and equitable approach: Through collective engagement, affected property owners will be treated consistently and fairly through the termination and rezoning process. There will be no fees charged to property owners for the termination and zoning process.	All costs associated with staff time for the processing of RZ1141, the public hearing and notices, and legal fees will be paid by the applicant, as RZ1141 is applicant initiated, applies to a single property within the LUC area, and involves an increase in GFA.

BUDGET CONSIDERATIONS

All costs associated with staff time for the rezoning application, Public Hearing, notices, and legal fees will be paid by the applicant. Fees will be required to be paid in full as a condition of adoption of the proposed Zoning Amendment Bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION

The required rezoning application sign is posted on the property. The Zoning Amendment Bylaw and land use contract discharge would be subject to a Public Hearing, adhering to statutory public notice requirements.

SUMMARY

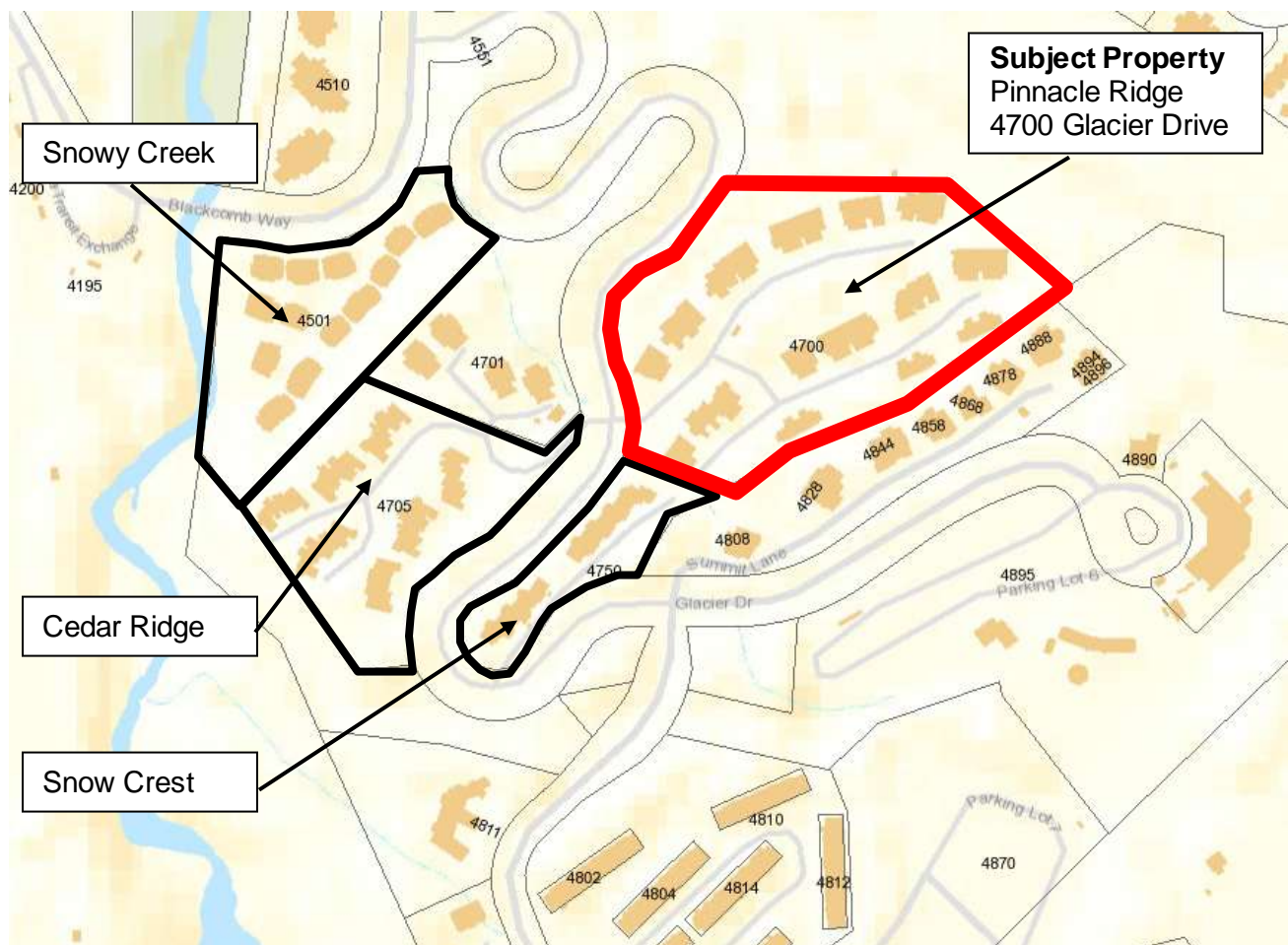
This Report presents RZ1141, an application to discharge a LUC from the Pinnacle Ridge multi-family development located at 4700 Glacier Drive, and to create a new site-specific zone for the property that allows for renovation and expansion of the units. A proposed comprehensive plan for all units on the property would allow for individual owners to implement a variety of upgrades to their units. For example, improving the functionality of the entryways, creating a more open layout in the upper floors, and providing additional garage parking.

This Report seeks Council’s authorization to proceed with further review and processing of RZ1141, to prepare a bylaw to terminate the LUC, and to create new zoning to bring forward for Council’s consideration.

Respectfully submitted,

Amica Antonelli
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Appendix “A” – Location Map



Appendix B

Drawing List	
1RA	CONTEXT - SITE STATS
2RA	SITE PLAN
3RA	LOT 14 LOWER + MAIN
4RA	LOT 14 LOWER + ROOF
5RA	BLD 21 + 11 UPPER + MAIN
6RA	BLD 21 + 11 UPPER + ROOF
7RA	BLD 31 + 4 LOWER + MAIN
8RA	BLD 31 + 4 LOWER + ROOF
9RA	BLD 5, 9, 14 LOWER + MAIN
10RA	BLD 5, 9, 14 LOWER + ROOF
11RA	BLD 7, 14 + 15 LOWER + MAIN
12RA	BLD 7, 14 + 15 LOWER + ROOF
13RA	BLD 10 + 12 LOWER + MAIN
14RA	BLD 10 + 12 LOWER + ROOF
15RA	BUILDING 1 + 4 ELEVATIONS
16RA	BUILDING 3 + 4 ELEVATIONS
17RA	BUILDING 5 + 4 ELEVATIONS
18RA	BUILDING 6 + 4 ELEVATIONS
19RA	UPPER DUPLEX GFA
20RA	LODGE DUPLEX GFA
21RA	LODGE + VILLA GFA
22RA	LODGE + VILLA GFA
23RA	LODGE + VILLA GFA

- CONCEPT NOTES**
1. ALL CONCEPTS AND MEASUREMENTS ARE BASED ON THE INFORMATION PROVIDED IN THE PRELIMINARY REVIEW. THE INFORMATION PROVIDED IN THE PRELIMINARY REVIEW IS FOR INFORMATION ONLY AND DOES NOT CONSTITUTE A GUARANTEE OF ACCURACY. THE INFORMATION PROVIDED IN THE PRELIMINARY REVIEW IS FOR INFORMATION ONLY AND DOES NOT CONSTITUTE A GUARANTEE OF ACCURACY.
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18-7-11

FOR PRELIMINARY REVIEW - PRE-R.A.

NO.

1

DATE

18-7-11

FOR PRELIMINARY REVIEW - PRE-R.A.

kat sullivan

DESIGN

KAT SULLIVAN DESIGN

8401 Metcalfe Drive

Whistler BC V8N 6B8

kat@sullivan.ca 604-662-6665

PINNACLE RIDGE

4700 GLACIER DRIVE

4700 WHISTLER

CONTEXT + SITE STATS

Project ID

15-20 PINNACLE

Client

KS

Scale

1/8" = 1' 0"

Phase

1RA

15-20 PINNACLE

24

ck B

EXISTING VS PROPOSED REGULATIONS

ALLOWABLE EASES	LUC PERMITTING REQUIREMENTS (EXISTING 100% FAMILY AND DUPLEX)	PROPOSED MULTIPLE FAMILY AND DUPLEX
HEIGHT	6 STOREYS	13.7 M OR 4 FT
SETBACKS	NONE	PER EXISTING: 6M TO GLAZED DRIVE, 1 SKIN WALL TO DISBURSED OF PLAN 3M TO DISBURSED OF PLAN 7 M TO DISBURSED OF PLAN 7 M TO DISBURSED OF PLAN
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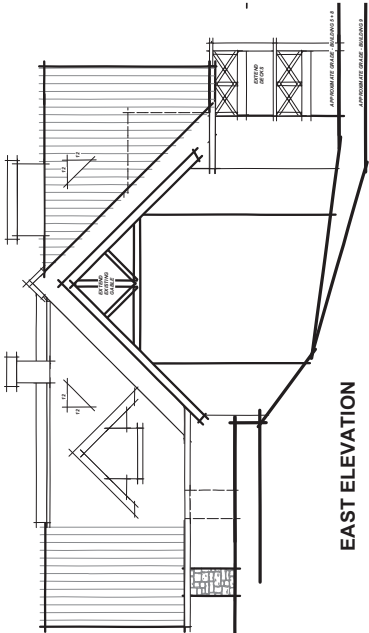
2. BUILDING LOCATIONS AND SEPARATIONS ARE SUBJECT TO REVIEW
- 2.2 PARKING STALLS ARE TO BE PROVIDED FOR EACH UNIT. SEE ATTACHED PARKING CONTROL PAGE 1
3. UNIT 20 IS SUBJECT TO DETAILED RIPARAN REVIEW PRIOR TO ANY ADDITION BEING MADE TO FOUNDATIONS
4. ALL BUILDING INFORMATION IS TO BE VERIFIED. INFORMATION SHOWN HERE IS COMPILED FROM ORIGINAL PERMIT PLANS, STRATA PLAN + G/S MAPPING, TO SCALE, TO SHOW THE GENERAL CONFIGURATION AND LOCATION OF BUILDINGS IN RELATION TO THE SITE
5. ALL SITE INFORMATION IS TAKEN FROM DOUG BUSH SURVEY JOB R3/17515
6. SEE LOCATION SURVEY FOR LOCATION OF EXISTING BUILDINGS

SCHEMATIC SITE PLAN

BUILDINGS # 5, 8 + 9
SIMILAR -
PROPOSED OVER EXISTING

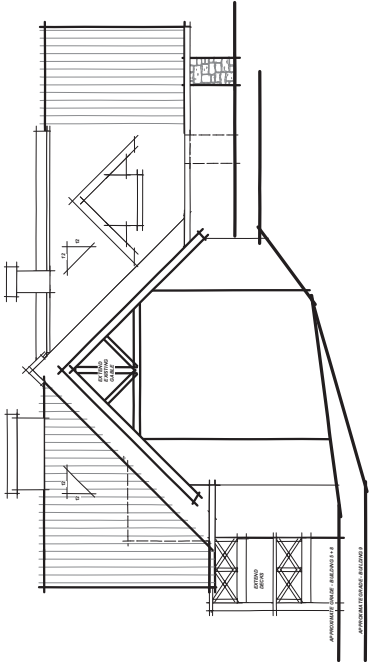
Appendix C

LODGE END
MODIFIED



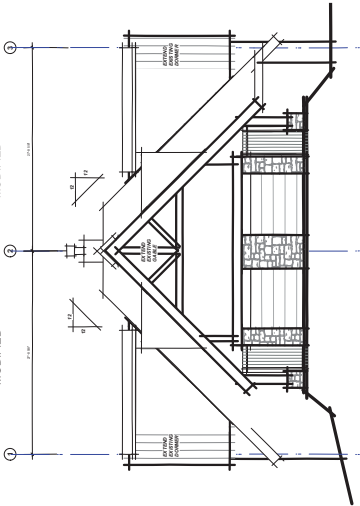
EAST ELEVATION

LODGE END
MODIFIED



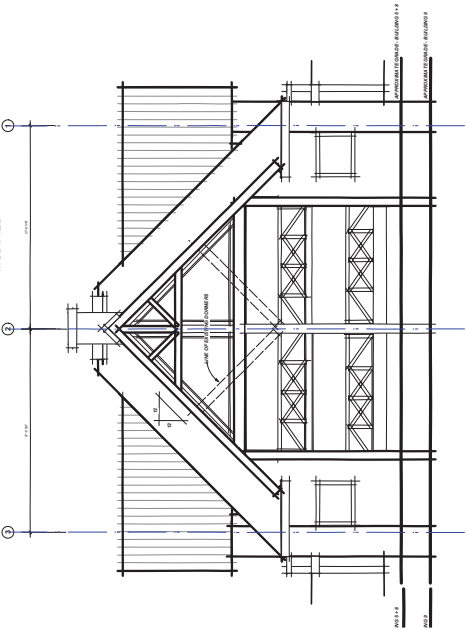
WEST ELEVATION

LODGE END
MODIFIED



SOUTH ELEVATION

LODGE END
MODIFIED



NORTH ELEVATION

BUILDING 9 - FULL HEIGHT BASEMENT - BAR - ADDITIONAL DEVELOPMENT TO BE IN CRAWL SPACE AREA

CONCEPT NOTES

1. PLANS SHOW GENERIC BUILDING UNITS AND ARE BASED ON THE INFORMATION PROVIDED. THE DESIGNER HAS NOT CONDUCTED A VISUAL VERIFICATION OF THE EXISTING BUILDINGS. THE DESIGNER HAS NOT CONDUCTED A VISUAL VERIFICATION OF THE EXISTING BUILDINGS. THE DESIGNER HAS NOT CONDUCTED A VISUAL VERIFICATION OF THE EXISTING BUILDINGS.
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THIS IS A PRELIMINARY DESIGN AND NOT A FINAL DESIGN. THE DESIGNER HAS NOT CONDUCTED A VISUAL VERIFICATION OF THE EXISTING BUILDINGS. THE DESIGNER HAS NOT CONDUCTED A VISUAL VERIFICATION OF THE EXISTING BUILDINGS. THE DESIGNER HAS NOT CONDUCTED A VISUAL VERIFICATION OF THE EXISTING BUILDINGS.

1 15-7-11 FOR PRELIMINARY REVIEW - PRE-R.A.		SOUTH NORTH	
NO.	1	DATE	15-7-11
kat sullivan DESIGN			
KAT SULLIVAN DESIGN 8401 Maitland Drive Whistler BC V0N 1B8 Kat@srdw.ca 604-952-5655			
PINNACLE RIDGE 4700 WHISTLER			
BUILDING 58+9 ELEV'S			
Project No.		15-20 PINNACLE	
Client No.		15-20 PINNACLE	
Scale		1/8" = 1'-0"	
Revision No.		18RA	
Date		DEC 2015	
Drawing No.		15-20 PINNACLE	

ORIGINAL BUILDING ELEVATIONS
COPIED FROM PERMIT FILES
FOR REFERENCE

SCALE: 1/8"=1'-0"











REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 6, 2018

REPORT: 18-023

FROM: Resort Experience

FILE: RZ1135

SUBJECT: RZ1135 – NESTERS CROSSING - CT11 ZONE AMENDMENT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council authorize further review and processing of Rezoning Application RZ1135; and,

That Council direct staff to prepare a zoning amendment bylaw for RZ1135 that would provide for select amendments that have been requested and are recommended for support, and exclude amendments that have been requested and are not recommended for support, generally listed as follows and further described in Administrative Report to Council No. 18-023:

Requested amendments recommended for support:

- 1) Add shipping agent and freight forwarders as permitted uses;
- 2) Add coffee shop or restaurant, with a maximum size of 95 square metres;
- 3) Remove amenity and density bonus provisions that have been fulfilled;
- 4) Continue to restrict the maximum permitted floor area of all buildings and structures on all parcels in the CT11 Zone to 18,581 square metres and add a table that clarifies the allocation of the maximum permitted gross floor area between parcels consistent with existing covenants;
- 5) Change the screening requirements for all uses on parcels adjacent to the railway, to permit a landscaped berm in place of a 2.4 metre high solid wall.

Requested amendments not recommended for support:

- 6) Permit auxiliary residential dwelling unit to be occupied by anyone employed on the premises, not just for a caretaker or watchman or similarly employed person;
- 7) Permit indoor storage generally, not just for businesses;
- 8) Permit landscaping supply and nursery, not just landscaping services;
- 9) Permit guard and security service;
- 10) Remove minimum 20 metre setback from the right of way of Highway 99;
- 11) Increase the maximum number of residential dwelling units permitted per parcel from 1 to 4;
- 12) Remove the requirement that a minimum of 10 per cent of a parcel shall be landscaped, with such landscaping to be located to the maximum extent possible in the setback area adjacent to the front parcel line.

REFERENCES

Locations: 8040, 8060, 8065, 8075, 8080 and 8085 Nesters Road

Legal Descriptions: Lot 1 DL 1757 Group 1 NWD Plan EPP57103
Lot 2 DL1757 Group 1 NWD Plan EPP57103
Lot B, DL 1757 NWD Plan EPP54641
Lot C, DL 1757 NWD Plan EPP54641
Lot D, DLs 1757 and 2105 NWD Plan EPP54641
Lot E, DLs 1757 and 2105 NWD Plan EPP54641

Owners: 1683 Investments Ltd., Inc. No. BC0197644
Birkenhead Holdings Ltd., Inc. No. BC1043367
Mons Holdings Ltd., Inc. No. BC0784998
Nesters Crossing Holdings Ltd., Inc. No. BC01037949
N.S.W. HOLDINGS Ltd., Inc. No. BC0208420
Resort Municipality of Whistler

Current Zoning: CTI1 Zone (Community and Transportation Infrastructure One)

Appendices: “A” – Location Map
“B” – Applicant’s Rationale Letter

PURPOSE OF REPORT

The purpose of this Report is to present Rezoning Application No. RZ1135, an application to amend the CTI1 (Community and Transportation Infrastructure One) Zone for all properties subject to the zone, which are located in the 8000 Block of Nesters Road in the Nesters Crossing industrial subdivision. The property owners have submitted a list of requested amendments to the CTI1 Zone to add and modify permitted uses, remove amenity and density bonus provisions that have been fulfilled, and amend other regulations pertaining to auxiliary residential dwelling units and landscaping requirements.

This Report seeks Council authorization to proceed with further review and processing of RZ1135 and to prepare an amendment to the CTI1 Zone to bring forward the proposed amendments that are recommended for support.

DISCUSSION

Background

The CTI1 Zone is a site specific zone that applies to the Nesters Crossing industrial subdivision and was developed and adopted through an extensive five year rezoning process, with significant consideration by Council, staff and the community. On October 2, 2012, Council adopted the CTI1 Zone (Bylaw No. 1860). The Zone provides for industrial type uses supporting community and transportation infrastructure, and civic uses on large flat parcels in a central location in the community. A registered covenant (CA2803368) accompanied the rezoning which specifies a maximum buildable gross floor area of 18,581 square metres.

On March 15, 2015, Council adopted CTI1 zoning amendments (Bylaw No. 2076) to permit an option for a pedestrian underpass under the railway tracks for the Valley Trail connection amenity requirement, and added restrictions to the permitted outdoor recreation uses and a maximum gross floor area clause in the CTI1 Zone consistent with the requirements of the registered covenant. At that time, Council also authorized the Approving Officer to incorporate the amenities described in the CTI1 Zone density clauses into a Subdivision Servicing Agreement and for the Approving Officer to administer that agreement.

Rezoning Proposal

The Nesters Crossing property owners have requested amendments to the CTI1 Zone as described in their letter and submission attached as Appendix “B”. The property owners propose that conditions have changed in Whistler since the CTI1 Zone was adopted and that additional changes to permitted uses and requirements in this zone should now be considered, as well as the removal of amenity requirements in this zone that have now been fulfilled.

The following outlines the applicant's proposed changes and staff's analysis:

Permitted Uses

The applicant proposes the following additional permitted uses:

- Guard and Security Service; and
- A restaurant or coffee shop (maximum size of 95 square metres).

The applicant proposes the following modifications to existing permitted uses:

- Permit auxiliary residential dwelling unit to be occupied by anyone employed on the premises, not just for a caretaker or watchman or similarly employed person and increase the number of units permitted from 1 to 4 units per parcel;
- Indoor storage for businesses - amend to remove the limitation on indoor storage to allow indoor storage for other purposes and not just businesses, including household or personal storage;
- Landscaping services – broaden to include supply and/or nursery; and
- Messenger or courier service – broaden to include shipping agent and freight forwarders.

The request to amend the CTI1 Zone's "messenger or courier service use" by adding shipping agent and freight forwarders is supported as it is consistent with the CTI1 Zone's purpose of supporting transportation infrastructure type uses.

The request for a restaurant or coffee shop, that is restricted to a maximum of 95 square metres, is also supported. This use will provide this service in a convenient location, and will help to eliminate related vehicle trips outside of the industrial area to obtain this service elsewhere in the community. As proposed, it is expected that this use and its limited size, in this location, will cater to those individuals who are employed or are engaged in business activities within the Nesters Crossing industrial area, as opposed to becoming a destination use attracting customers from elsewhere in the community. Staff recommends that this use should be limited to 95 square metres for the entire CTI1 Zone, to be consistent with these objectives.

Throughout the CTI1 Zone's development process, Council, staff and the community considered and addressed in detail the permitted uses, the density provisions and potential maximum amount of development for the subdivision. There was support for community infrastructure, transportation and civic uses in this central location on larger parcels, as distinct from light industrial and service commercial uses already permitted elsewhere in the municipality. In addition, the introduction of landscape nursery and supply, and indoor storage for residential users would attract customers and begin to alter the character of the area as a customer destination as opposed to the area for supporting activities of businesses. Whistler has a limited amount of industrial land and adding additional uses in this location needs to be carefully considered to ensure they do not negatively impact the industrial development potential of this area.

Staff advised the applicant that until a coordinated and comprehensive overall growth and capacity review of Whistler's light industrial and service commercial sub areas and the development of the sub-area plans for Function Junction and Mons are completed, consideration of other requested changes to permitted uses in the CTI1 Zone are premature.

Amenity Provisions and Associated Density Regulations

The applicant proposes the removal of the amenity provisions and associated density regulations as shown in Appendix "B".

The density section of the CTI1 Zone includes a series of amenity clauses that allows a total base density of 500 square metres of gross floor area (GFA) for all development on all the lands within

the CTI1 Zone, and an increase in this density to a maximum of 18,581 square metres if certain amenities are provided. All specified amenities have now been provided and for clarity the applicant requests that the density provisions be removed and that the density for the Zone be established at 18,851 square metres.

The municipal solicitor has advised staff that amending the density section to remove redundant provisions regarding the provision of amenities is supported if the amenities have been provided to the municipality. The Approving Officer has confirmed the amenities as listed in the CTI1 Zone and the Subdivision Servicing Agreement have been provided. Therefore amending the density section with respect to redundant clauses is supported with the maximum GFA of 18,581 square metres specified as the maximum total density for all development on all lands within the CTI1 Zone. There are additional density controls for the lands within the CTI1 Zone that are found outside of the zoning in registered covenants. These covenants assign a maximum GFA to each of six lots within the Zone, with the total allocation for all lots limited to the maximum GFA of 18,581 square metres contained in the CTI1 Zone. For ease of reference, and to insure the limits on density on each lot are maintained to not exceed the maximum density of development for all lands within the Zone, staff recommends that a schedule be added to the CTI1 Zone listing the maximum buildable GFA for each lot as contained within the covenant registered in favour of the RMOW.

Setbacks

The applicant proposes to remove some setback and landscaping regulations. There are several clauses which establish minimum setbacks for the CTI1 Zone, including 20 metres from the highway and 10 metres from the railway right of way, and that such setback areas are required to be landscaped. Staff recommends that these clauses should remain unchanged to ensure that these minimum setbacks and landscape objectives are maintained on all parcels in the CTI1 Zone, including the municipally owned parcel to help with screening of this industrial area from Highway 99 and other adjacent properties.

Other Regulations – Auxiliary Residential Dwelling Units

The proposal includes a request to increase the maximum number of auxiliary residential dwelling units per parcel from 1 to 4 and to expand occupancy of these units from being limited to a caretaker or watchman, to permitting occupancy by anyone employed on the premises. Staff recognizes that increasing the supply of housing for employees is a community priority and that the proposal represents a limited increase. However, the incremental changes proposed to the Bylaw introduce additional people living in this area designated for industrial uses. With the extensive overhead power transmission lines and the nature of uses for this area, staff recommends that this is not a good location for employee housing.

The existing Nesters Crossing subdivision has six parcels, and with the proposed zoning would increase the permitted number of auxiliary residential dwelling units from six to 24. Given the minimum parcel sizes and minimum frontages for the Zone, there is potential for these parcels to be further subdivided, with a further increase in the number of units. Also, under the existing zoning, the unit sizes can be up to 75 square metres, or 800 square feet, which could accommodate a two bedroom unit, and there is no limit on the number of occupants. As a result, the number of people residing in the area could be significantly greater than 24.

In addition, there may be building code implications related to combining residential uses beyond a caretaker with some industrial uses in the same building or as permitted in the CTI1 Zone. Whistler has a limited amount of flat industrial land and expanding the residential use may also limit the industrial development potential of this area. This area is seen as being distinct from Function

Junction which has evolved to be more service commercial, personal services and retail oriented, along with significant employee housing, which contributes to a desire for a more pedestrian-oriented and people friendly environment.

Other Regulations – Landscape Requirements

The proposal includes a request to amend a clause regarding the landscape screening of uses on a parcel from the adjacent railway. The current clause requires a solid wall at least 2.4 metres in height. In the initial subdivision approved by Council, this requirement was varied by the approved development permit to allow installation of a landscape berm instead of a wall. An amendment to permit either a wall or a berm to be used for screening in the future is supported.

The proposal includes a request to remove the 10 per cent minimum parcel area requirement for landscaping. Staff completed a review of the issued development permits at Nesters Crossing and note that to date all have met or exceeded the 10 per cent minimum requirement. Staff do not recommend a reduction in this requirement, to maintain consistent requirements with existing approved landscaped areas, and to ensure these areas continue to be retained, as these visual buffers are important to minimizing the visual impact of this industrial area.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Partnership	Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision.	The proposed amendments to the CT11 Zone redundant density section and the addition of the shipping agent and freight forwarder uses are consistent with the CT11 Zone transportation infrastructure intentions and will clarify for the municipality and businesses regarding what is permitted in this Zone. The proposed restaurant/café is limited in size and would serve people working within the industrial area as opposed to being a destination attracting outside customers.
	Partners work together to achieve mutual benefit.	

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Limits to growth are understood and respected.	Requested changes in uses are an incremental change in the intent of this industrial area and should be considered within an overall plan for Whistler industrial and light industrial areas.
Partnership	Decisions consider the community's values as well as short and long-term social, economic and environmental consequences.	The requested amendments for other additional uses are premature until a coordinated and comprehensive review of industrial and service commercial needs are reviewed and the development of the sub-area plans for Function Junction and Mons are completed.
Resident Housing	Housing is safe and livable, and housing design, construction and operations are evolving towards sustainable and efficient energy and materials management.	The request for a greater number of auxiliary residential dwelling units, and to broaden occupancy from caretaker to anyone employed within the industrial area, could introduce a significant number of residents to this area which is not consistent with the industrial zoning

		and intended uses of the area and housing livability.
--	--	---

OTHER POLICY CONSIDERATIONS

Zoning and Parking Bylaw No. 303, 2015

The subject lands are zoned CTI1, a zone specifically developed for the Nesters Crossing industrial subdivision, with the intention to provide for community and transportation infrastructure and civic uses requiring larger parcels in a central location.

Official Community Plan (OCP)

The existing CTI1 Zone is consistent with the existing Official Community Plan (OCP) and objectives of other industrial and commercial land use strategies completed up to 2013.

The request for additional permitted uses, except for the shipping agent and freight forwarders, is premature without a coordinated and comprehensive overall growth and capacity review of Whistler's light industrial and service commercial sub areas, future overall growth of the resort community and the development of the sub-area plans for Function Junction and Mons.

Green Building Policy

At time of original rezoning, a build green covenant was registered and subsequent development of the industrial subdivision remain subject to these requirements.

BUDGET CONSIDERATIONS

All costs associated with staff time for the rezoning application, Public Hearing, notices, and legal fees will be paid by the applicant and all fees will be required to be paid in full as a condition of adoption of the proposed Zoning Amendment Bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION

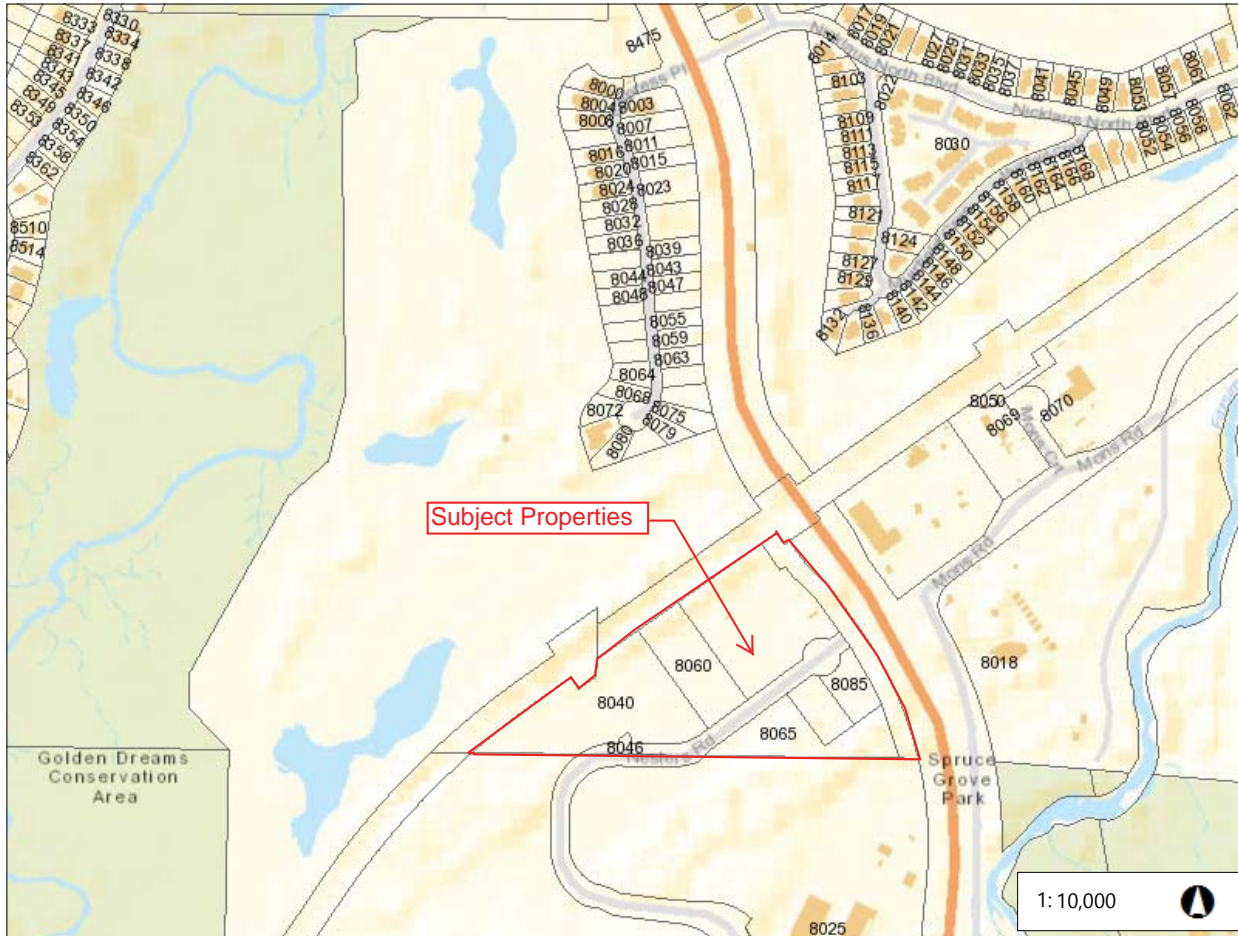
The required rezoning application site information sign is posted on one of the properties at the entrance to the industrial subdivision. The proposed Zoning Amendment Bylaw would be subject to a Public Hearing adhering to statutory public notice requirements.

SUMMARY

This Report recommends that Council authorize further review and processing of Rezoning Application No. RZ1135 and give staff direction to prepare a Zoning Amendment Bylaw for Council's consideration, as described in this report.

Respectfully submitted,

Robert Brennan
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



- Legend**
- Civic Addresses
 - Parcels

Appendix A

Notes
For Reference Purpose Only



WGS_1984_Web_Mercator_Auxiliary_Sphere

The information displayed on this site is provided as a public service by the Resort Municipality of Whistler. Use of this site acknowledges acceptance of the Terms and Conditions

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Nesters Crossing Lot Owners
c/o Nesters Crossing Ltd.
8224 Alpine Way
Whistler, BC V0N 1B8
604-377-2332

APPENDIX B

July 17, 2017

Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

Attention: Mike Kirkegaard, Director of Planning

Dear Mike,

RE: RZ001135 CTI1 zoning amendments
8040-8085 Nesters Road

November 29, 2017 -
received additional
changes from applicant
marked in red and
hand written

In response to our rezoning application of March 3rd, 2017 we learned by a revised letter May 29th, 2017 that RMOW Planning staff are unsure if the amenities conditions were met and, at this time will only support and recommend a rezoning application that would add shipping agent and freight forwarder to messenger and courier service.

The amenity density restriction conditions were fully met in September 2015, at which time the lands were subdivided, and 3 buildings have been constructed. These amenity density restriction conditions were satisfied in 2015, and are now confusing and redundant and should be removed.

Conditions in Whistler have changed dramatically over the last 10 years, since the CTI1 rezoning was initiated in 2007. When such things as traffic congestion south of the village, proximity to businesses and residents travel time, dead-head cost, and the related additional emissions and cost/affordability implications are considered, the Mons/Nesters Crossing area has become much more a preferred location for many industrial/commercial uses. In preparing our rezoning application we made a balanced review of the OCP, CDP, and other relevant Municipal policies and reports and included a detailed rationale in our rezoning application. The analysis of the relevant reports combined with demographic data clearly provided evidence that the RMOW's own "goals and policies" generally support the application as submitted. In response, the Staff reply indicates that they have carefully reviewed but supply no comments, specifics, or rationale which makes it hard to understand and accept much of the Staff position.

In the original response (April 25th, 2017) staff supported a number of additional uses, and subsequently, citing direction from "higher up" changed their position. We understood and accept the position of the Mayor expressed during the March 24th meeting with Michelle

Charlton and the staff position outlined in the letter from April 25th, 2017. That an overall review of Whistler's industrial and service commercial areas will be required before many of the additional uses can be supported, and the mayor stated this will be a 2018 staff project. Michelle did mention that during your meeting with her on April 28th you were not certain the review of the commercial and industrial areas would be accomplished next year.

Staff initially supported the addition of the following uses:

- Indoor storage to remove restriction for businesses (the RMOW recently passed a bylaw to prohibit storage containers within residential areas, and several Councillors expressed support for this non-business use moving to Nesters Crossing) (Restriction to businesses is "people zoning")
- Landscape services and auxiliary sales of landscape supplies (landscape services likely includes auxiliary sales but this makes it clearer)
- Under messenger or courier service, add shipping agent and freight forwarders
- Restaurant with a maximum gross floor area of 95 square metres in the CTI1 zone (restaurant/coffee shop of this size is already allowed within the CTI1 zone if it is part of a service station.

Surprisingly, Staff have found additional caretaker suites and resident restricted housing to be a significant departure from the CTI1 zone's purpose. In our view the RMOW has and should encourage, not discourage businesses from accommodating their employee housing needs within their premises wherever possible. In fact the RMOW has a Works and Service employee housing charge, which must be paid in lieu for new buildings without resident housing.

Respecting additional landscape requirements for Nester's Crossing the developers provided a 20m visual buffer dedication along the Highway. A 10m fully landscaped berm was built on the Nesters Crossing properties along the railway. A substantial no-post barrier with chain link fence and/or a concrete wall protects this landscaped area. As well a large swathe of trees along the Southwestern edge of Nesters Crossing was transferred to the municipality, which provides a buffer to the municipality's Whistler Transit facility which had blatantly ignored visual impact.

The CTI1 zoning requires 10% of a gross site area be landscaped, with the area to be landscaped in addition to the 20m highway buffer or the 10m buffer along the CN railway. The lands to be included are both the usable site area and the 10m buffer itself which are already landscaped and not deducted from the gross area. Staff state "[t]he CTI1 zone landscaping requirements were given careful consideration when the zone was created." Bylaw was drafted and is being interpreted to require not just 10% landscaping based on the buildable area of a legal parcel, but also for the buildable area to have an additional landscaping based on 10% of the area of the already landscaped berm. In our view the additional landscaped area is excessive, and well beyond what was intended in the rezoning.

Within the response to our zoning application we noted staff responded aggressively, citing that we were asking for additional density and general housing when we weren't asking for either, only additional employee housing. In our request for additional auxiliary dwelling units we did not request that the definition of auxiliary dwelling units be changed from the current definition "auxiliary residential dwelling unit for a caretaker or watchman or other persons similarly employed on the premises".

In summary, the Nesters Crossing owners wish to proceed to Whistler Council in accordance with our March 3rd 2017 rezoning application excluding additional uses: (q) retail and rental of motor vehicles, industrial equipment, machinery, motor vehicle accessories and parts, bicycles, boats and boating supplies, hardware and building supplies, small equipment, tools, motors and household items., (s) wholesale and (t) office, located on upper floors. We are attaching a copy of the uses we wish to delete noted in red. (adding guard and security service)

Respectfully Submitted,

Nesters Crossing Owners

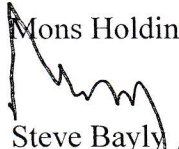
Nesters Crossing Ltd.


Michelle Charlton

N.S.W Holdings Ltd.


Nigel Woods

Mons Holdings Ltd.


Steve Bayly

1683 Investments Ltd.


Ara Elmajian

Birkenhead Holdings Limited


Shauna Peachman

16. **CTII (Community and Transportation Infrastructure One)**

Intent

- (1) The intent of this zone is to provide industrial ~~and service commercial~~ type uses supporting community and transportation infrastructure, and civic uses.

Permitted Uses

- (2) The following uses are permitted and all other uses are prohibited:
- a) auxiliary buildings and auxiliary uses
 - b) auxiliary residential dwelling unit for a caretaker or watchman or other persons ~~similarly~~ employed on the premises
 - c) fuel service station / fuel card lock
 - d) indoor recreation (Bylaw No. 2076)
 - e) indoor storage ~~for businesses~~
 - f) indoor and outdoor storage and maintenance of construction equipment
 - g) landscaping services, supply and/or nursery
 - h) messenger, ~~or~~ courier service, shipping agent, and freight forwarder
 - i) motor vehicle maintenance and storage facility
 - j) nature conservation parks and buffers
 - k) non-motorized outdoor recreation, excluding rifle range and paintball facility, and excluding any other non-motorized outdoor recreation use that is likely, because of noise or dust it generates, to cause a nuisance to the owners, occupiers or users of adjacent lands or to the public (Bylaw No. 2076)
 - l) parks and playgrounds
 - m) storage and works yard including storage of construction equipment
 - n) recycling depot for household goods
 - o) taxi dispatch and storage yard

p) vehicle impound yard

q) ~~retailing and rental, but only including motor vehicles, industrial equipment, machinery, motor vehicle accessories and parts, bicycles, boats and boating supplies, hardware and building supplies, small equipment, tools, motors and household items;~~

r) ~~coffee shop or restaurant~~ not to exceed 95 sq. m.

s) ~~wholesaling~~

t) ~~office, except on the ground floor~~

u) ~~residential housing~~

v) guard and security service

Density

(3) — The maximum permitted floor area of buildings and structures in the CTII Zone is 500 square meters and the land in the CTII zone shall not be subdivided.

(4) — Despite subsection (3), the maximum permitted gross floor area of all buildings and structures on all parcels in the CTII Zone is increased to 18,581 square metres, and land in the CTII zone may be subdivided, if the owner has provided the following amenities to the Municipality at the time of issuance of a building permit authorizing construction of buildings or structures that would increase the density of development in the zone above 500 square meters or at the time of deposit of the subdivision plan, as the case may be: (Bylaw No. 2076)

(a) — transfer to the Municipality for public purposes of a portion of the land in the CTII zone comprising, more or less, the area shown hatched on the Key Plan forming part of these CTII Zone regulations, without compensation and free and clear of all encumbrances of a financial nature;

(b) — provision of a statutory right of way for public trails passing through the CTII Zone, at locations to be confirmed by the Municipality, generally parallel to the southern boundary of the CTII Zone between the southwesterly corner of the CTII Zone, as shown conceptually on the Key Plan;

(c) — construction of the public trails in the locations shown conceptually on the Key Plan to the valley trail standards indicated on Resort Municipality of Whistler Valley Trail Standard Drawings No. R7 dated July 2003, R8-B dated July 2003 and R9 dated January 2003, each of which is on file at the municipal office of the Municipality, including lighting of a design approved by the Municipality at 30 meter intervals or greater intervals approved by the Municipality, provided that the Municipality may require the owner to construct the trail portion north of the rail bridge or underpass to the extent only that the cost of such construction does not exceed the cost of constructing the trail portion along the southern boundary

of the CTII zone, such costs to be estimated by the Municipality, and if the Municipality requires the owner to construct the trail portion north of the rail bridge or underpass, the owner need not construct the trail portion along the southern boundary; and (Bylaw No. 2076)

- (d) — provision of either a valley trail pedestrian bridge or underpass of the railway track to the north of the CTII Zone constructed to a design approved by the Municipality and connecting the new public trails in the CTII Zone with existing or proposed trails to the north of the railway track including such authorization from Canadian National Railways or the railways regulatory authority as are required for the public use of the overpass or underpass in perpetuity; if a bridge is provided it must have a clear inside width of at least 3.7 metres, and if an underpass is provided it must have a clear inside width of at least 3.6 meters, and in either case the grades generally must not exceed 5% (Bylaw No. 2076)
- (5) — In lieu of providing the amenities described in paragraphs (4) (b), (c) and (d) at the time of issuance of a building permit authorizing floor area in excess of 500 square metres or subdividing the land in the CTII Zone, the owner may enter into an agreement with the Municipality by which the owner is obliged to provide the amenities by a date specified in the agreement, and provide security to the Municipality in the amount of the Municipality's estimate of the cost of providing the amenities, but no such agreement shall be permitted in relation to the rail bridge or underpass amenity described in paragraph (4) (d) until the authorizations described in that Section have been issued in writing. (Bylaw No. 2076)
- (6) The maximum permitted floor space ratio is 0.5 (Bylaw No. 2076)

Height

- (7) The maximum permitted height of a building is 12 meters.

Site Area

- (8) The minimum permitted parcel area is 2000 square meters.
- (9) The minimum parcel frontage is 23 meters.

Site Coverage

- (10) The maximum allowable site coverage is 40 percent.

Setbacks

- (11) The minimum permitted front setback is 7.5 meters.
- (12) The minimum permitted side setback is 3.0 meters.

- (13) The minimum permitted rear setback is 3.0 meters.
- (14) Notwithstanding any other regulation in this zone, ~~a minimum 20 meter setback is required from the right of way of Highway 99 and a minimum 10 meter setback is required from the railway right of way.~~

Off Street Parking and Loading

- (15) Off street parking and loading spaces shall be provided and maintained in accordance with the regulations contained in Part 6 of this Bylaw.

Other Regulations

- (16) A maximum of ⁴~~24~~ auxiliary residential dwelling unit is permitted per parcel.
- (17) An auxiliary residential dwelling unit shall contain a gross floor area no greater than 75 square meters and no less than 32.5 square meters.
- (18) A maximum of 40 percent of the gross floor area of a principal building is permitted to be used for auxiliary office use.
- (19) Setback areas described in subsection (14) shall be landscaped to visually screen the buildings, structures and storage areas from Highway 99 and the railway tracks.
- (20) All uses on parcels adjacent to the railway shall be screened by ~~a solid wall at least 2.4 metres high constructed and maintained upon such parcels~~ a landscape berm as designed by Murdoch and Co. (reference plan) at a 10m setback from the southeast property line of the railway right of way.
- (21) ~~In addition to the landscaped area required by subsection (19), a minimum of 10% of a parcel shall be landscaped, such landscaped area to be located to the maximum extent possible in the setback area adjacent to the front parcel line.~~
- (22) Snow storage shall be predominantly located at the rear of the parcel.
- (23) Storage yards shall be screened from adjacent parcels and highways.
- (24) Auxiliary storage uses must be related to a principal use on the same parcel.
- (25) Fencing shall not be of a barb wire construction below the height of 2.0 meters.
- (26) All roof top apparatus shall be screened from public view at ground level and from Highway 99 and the railway.
- (27) Any storage vessel with a liquid capacity exceeding 7570 liters (2000 gallons) capable of storing liquefied fuels shall:

of the CTII zone, such costs to be estimated by the Municipality, and if the Municipality requires the owner to construct the trail portion north of the rail bridge or underpass, the owner need not construct the trail portion along the southern boundary; and (Bylaw No. 2076)

- (d) — provision of either a valley trail pedestrian bridge or underpass of the railway track to the north of the CTII Zone constructed to a design approved by the Municipality and connecting the new public trails in the CTII Zone with existing or proposed trails to the north of the railway track including such authorization from Canadian National Railways or the railways regulatory authority as are required for the public use of the overpass or underpass in perpetuity; if a bridge is provided it must have a clear inside width of at least 3.7 metres, and if an underpass is provided it must have a clear inside width of at least 3.6 metres, and in either case the grades generally must not exceed 5% (Bylaw No. 2076)
- (5) — In lieu of providing the amenities described in paragraphs (4) (b), (c) and (d) at the time of issuance of a building permit authorizing floor area in excess of 500 square metres or subdividing the land in the CTII Zone, the owner may enter into an agreement with the Municipality by which the owner is obliged to provide the amenities by a date specified in the agreement, and provide security to the Municipality in the amount of the Municipality's estimate of the cost of providing the amenities, but no such agreement shall be permitted in relation to the rail bridge or underpass amenity described in paragraph (4) (d) until the authorizations described in that Section have been issued in writing. (Bylaw No. 2076)
- (6) The maximum permitted floor space ratio is 0.5 (Bylaw No. 2076)

Height

- (7) The maximum permitted height of a building is 12 meters.

Site Area

- (8) The minimum permitted parcel area is 2000 square meters.
- (9) The minimum parcel frontage is 23 meters.

Site Coverage

- (10) The maximum allowable site coverage is 40 percent.

Setbacks

- (11) The minimum permitted front setback is 7.5 meters.
- (12) The minimum permitted side setback is 3.0 meters.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 6, 2018
FROM: Resort Experience
SUBJECT: DP1599 – 8056 NESTERS ROAD (LOT 3) – PHASE 2 INDUSTRIAL BUILDING

REPORT: 18-021
FILE: DP1599

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Permit DP1599 for a proposed multi-tenant industrial building at 8056 Nesters Road as illustrated on plans A1.0, A2.0, A2.1, A2.2, A3.0, A3.01 and A4.1 submitted on January 16, 2018, prepared by ATA Architectural Design Ltd., landscape plan L1.0 dated Oct. 27, 2017, prepared by Tom Barratt Ltd., and civil plans drawings 12 and 13 dated Oct. 27, 2017, prepared by Creus Engineering Ltd., all attached as Appendix “B”, to Administrative Report to Council No. 18-021, subject to the resolution of the detailed items specified in the letter attached as Appendix “D” to Administrative Report to Council No. 18-021 to the satisfaction of the General Manager of Resort Experience.

REFERENCES

Location: 8056 Nesters Road
Legal Description: Lot D, District Lots 1757 and 2105, NWD, Plan EPP54641
Owners: N.S.W. HOLDINGS Ltd.
Zoning: CT11 (Community and Transportation Infrastructure One)

Appendices:
“A” – Location Map
“B” – Architectural, Landscape and Civil Plans
“C” – Green Building Checklist
“D” – Letter to Applicant

PURPOSE OF REPORT

This Report seeks Council’s approval of the issuance of Development Permit DP1599, an application for a proposed 770 square metre Phase 2 industrial building at 8056 Nesters Road. The proposed development is subject to development permit guidelines for the form and character of development, protection of development from hazardous conditions and protection of the natural environment. The development permit is subject to Council approval as the proposed building is greater than 20 square metres in floor area.

DISCUSSION

Background

The subject property, 8056 Nesters Road, is located in the Nesters Crossing industrial subdivision area north of Whistler village (see Appendix A). The property is accessed by an extension to Nesters Road and a new valley trail extension that was completed in the summer of 2016 as part of

the original subdivision for the industrial park. The property is situated in the western portion of the Nesters Crossing industrial subdivision, furthest from Highway 99.

The property is one of three lots that were approved for subdivision of 8040 Nesters Road in 2016. The subdivision, and the first phase of development on the three lots was approved by Council under Development Permit DP1488. The subject property is referenced as Lot 3 of the approved subdivision.

The first phase of development for the three lots included:

- on Lot 1, a two storey, 872 square metres building with office and shop space for an excavation company (Coastal Mountain Excavation (CME)) and an auxiliary salt shed tent;
- on Lot 2, site servicing and paving of the access driveway and fire truck/fuel vehicle turn around and identified a future Phase 2 development of Lot 2 that would require a future development permit; and
- on Lot 3, a two storey, 902 square metres building with office and shop space for a transportation company (Whistler Connection), a fuel card lock facility, a shared garbage and recycling building and identified a future Phase 2 development of Lot 3 that would require a future development permit.

The current application, Development Permit DP1599, is for the proposed Phase 2 development of Lot 3 and includes a new industrial building.

The approval of the development permit for this building is also subject to Ministry of Environment and Climate Change Strategy (MOE) approval to ensure that the soil upon which the new building is to be located has not been contaminated by the existing fuel card lock facility that was previously approved and has been constructed on site. This is identified as a condition of development permit approval in the letter to the applicant.

Proposed Development

The architectural, landscape and civil plans for the proposed Phase 2 development of Lot 3 are attached as Appendix “B”. The following describes the proposed development.

The site planning and lot layout is largely driven by the constraints of the BC Hydro transmission right of way, the right of way for a floodway, and the subdivision layout issued as part of DP1488, which included a fuel card lock facility vehicle and access and circulation requirements for the subdivision.

The proposed Phase 2 building is approximately 770 square metres (8,297 square feet) of floor area over two floors, with a building height of eight metres. The building will contain office and shop spaces with large overhead doors and will be attached to the north side of the existing Phase 1 building occupied by Whistler Connection. The Phase 2 building will have four industrial units available for tenants that are consistent with the CTI1 zone permitted uses.

The proposed building is precast concrete, with complementary colours, architectural character and detailing consistent with the design and character of the constructed buildings on Lots 1 and 3 approved under DP1488. Elevation projections occur over door entrances and office window areas that create a differentiation between office entrances and the service areas, consistent with similar design elements as approved under DP1488. The primary access driveway and a portion of the parking area was paved as part of DP1488. The portion of the access driveway and parking area required for the Phase 2 building will be paved as part of DP1599.

The landscape plan and materials for DP1599 within the east side planting area are complementary and consistent with the landscaping issued under DP1488 for the overall subdivision.

Advisory Design Panel Review

The comprehensive site layout, buildings and finishing materials were reviewed and supported by the Advisory Design Panel on April 20, 2016 as part of DP1488. The proposed design elements of this development permit are consistent with the design supported by the Advisory Design Panel under DP1488 and therefore DP1599 application was not forwarded to the Advisory Design Panel for comments.

WHISTLER2020 ANALYSIS

Overall, the proposal supports the Whistler2020 strategies for economic, built environment and natural areas as outlined in the following table.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Locally owned and operated businesses thrive and are encouraged as an essential component of a health business mix.	The proposal is built to create opportunities for existing local businesses to locate into modern facilities meeting their needs.
Built Environment	The built environment is attractive and vibrant, reflecting the resort community's character, protecting viewscapes and evoking a dynamic sense of place.	The design of the Phase 2 building materials are considered sufficiently durable and detailed to withstand Whistler's harsh climate.
	Building design and construction is characterized by efficiency and durability.	The applicant has provided a green building project checklist which responds to green building objectives in Section 2.0 of Council Policy G-23: <i>Green Building Policy</i> .
	The new built environment transitions toward sustainable management of energy and materials.	
Natural Areas	A policy of no net habitat loss is followed, and no further loss is preferred	The proposed development occurs on a remediated brownfield site. The lot will have a minimum 10 per cent landscape area.

The issuance of this Development Permit does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Zoning and Parking Bylaw No. 303, 2015 Analysis

The property is zoned CTI1 (Community and Transportation Infrastructure One). The intent of this zone is to provide industrial uses supporting community and transportation infrastructure uses. The proposal meets all regulations of the CTI1 zone and "Zoning and Parking Bylaw No. 303, 2015".

Official Community Plan Development Permit Area Guidelines

The property is subject to the Mons Industrial Lands development permit area (DPA No. 25) guidelines for the protection of development from hazardous conditions, protection of the natural environment and form and character guidelines for industrial development.

The table below describes how the proposed development is consistent with the applicable Official Community Plan (“OCP”) guidelines.

OCP Guidelines	Comments
Building design, siting, parking and loading areas must be designated and coordinated to maximize solar penetration with the intent to conserve electrical consumption.	Large windows are proposed on the east side for solar access into the building.
All landscaping and screening elements must be able to withstand Whistler’s harsh climatic conditions and coordinated with adjacent landscaping.	The proposed landscaping meets the guideline and is consistent with the plan issued with DP1499 including the required 10 per cent minimum landscape area as required by the CTI1 zone regulations.
All buildings to be developed shall use an accepted checklist by the municipality to ensure measures are provided for energy and water conservation during the building’s usage.	The applicant has provided a green building project checklist, attached as Appendix C, which responds to each of the green building objectives outlined in Section 20 of Council Policy G-23: <i>Green Building Policy</i> .
The amount of excavation and grading “cut and fill” shall be minimized.	The site is flat and the amount of excavation and grading “cut and fill” is minimized.
When a development is completed, landscaping shall be provided to mitigate or improve the damage caused by the removal of any pre-development vegetation in the site.	The proposed development occurs on a remediated brownfield site and no pre-development vegetation is proposed to be removed.
Development of the site must take into consideration potential flood hazards that the site is subject to.	The proposal is designed to meet the registered flood plain covenant which directs minimum building elevations, site grading and required floodways through the site.
All property development must provide for measures to mitigate any negative infiltration to the local aquifer system	The property is located outside of local aquifer areas, nonetheless, oil interceptors are proposed as well as landscape areas that can infiltrate and accommodate storm water run-off.

The property is also subject to form and character design guidelines contained within a covenant registered on title of the property the proposed development is consistent with several of these guidelines. The proposed building continues the attractive façade treatment and the variety of colours, roof lines, architectural features and building materials established in the Phase 1 building on Lot 3 and other neighboring buildings completed in the industrial subdivision. The proposal shares parking facilities and access points with the proposed Lots 1, 2 and 3 which allows for efficient traffic circulation and utilization of parking supply. The proposed landscaping area is part of the stormwater area and has been designed to utilize planting beds and grassed areas that will encourage reduced stormwater runoff from surface parking lots and rooftops.

Snow Shed Policy

Council Policy G-16: *Snow Shed Policy* requires any building subject to a development permit be required to undergo a snow shed analysis, prepared by a certified engineer and used solely for the benefit of the building design team. This is required to be submitted prior to development permit issuance.

Green Building Policy

Review of the green building description submitted for the project indicates the applicable RMOW's Council Policy G-23: *Green Building Policy*'s six broad objectives are accounted for in the proposed construction. This letter is attached to Council's report as Appendix "C".

Legal Encumbrances

The proposal is designed to meet the registered flood plain covenant which directs minimum building elevations, site grading and required floodways through the sites. The covenant containing the additional design guidelines is addressed in the section above.

There is also a covenant on title that limits the density of development on the property and the proposed development complies with these density restrictions.

BUDGET CONSIDERATIONS

Direct costs of processing and reviewing this application have been covered through the development permit application fees.

COMMUNITY ENGAGEMENT AND CONSULTATION

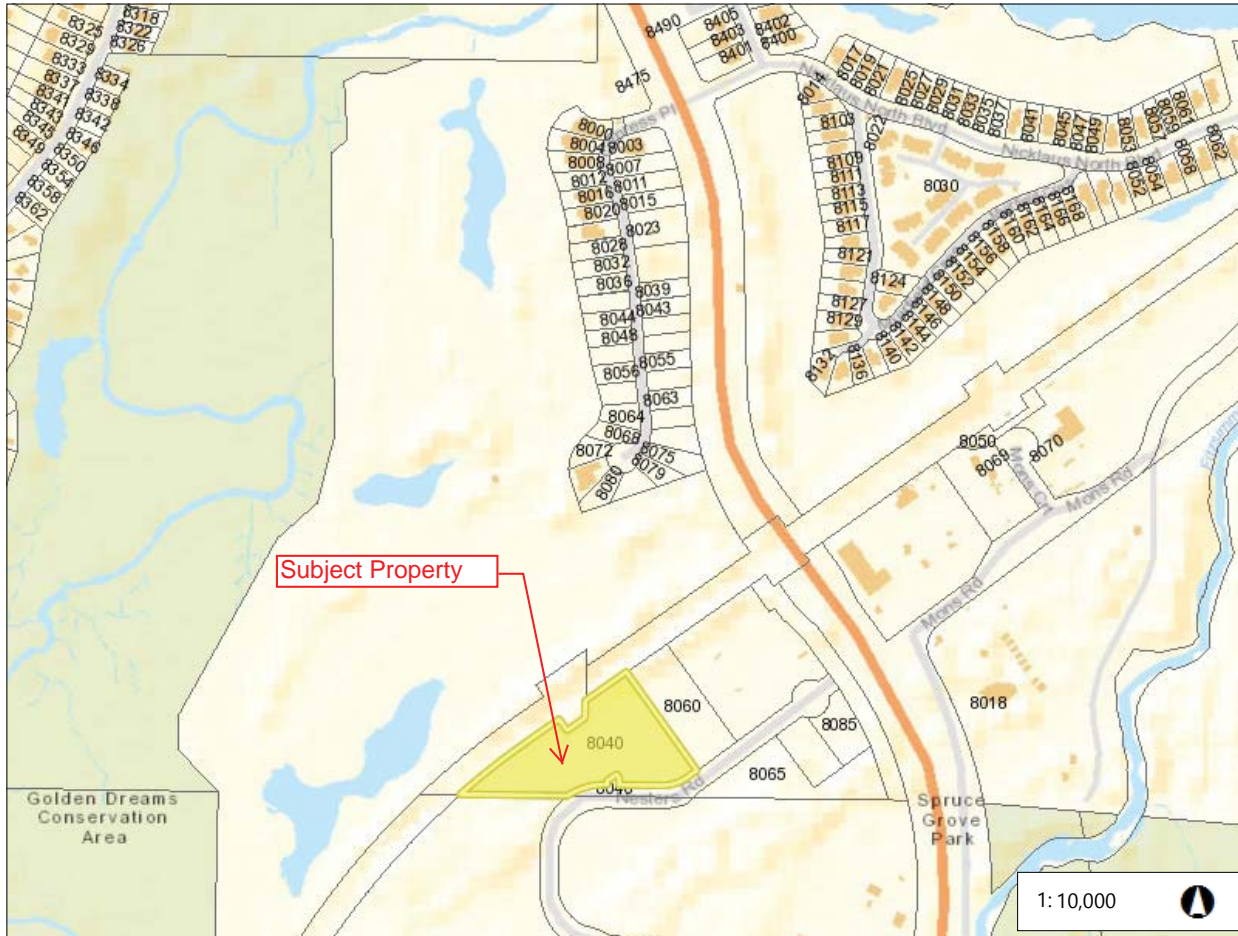
An information sign has been posted on the property per development permit application requirements.

SUMMARY

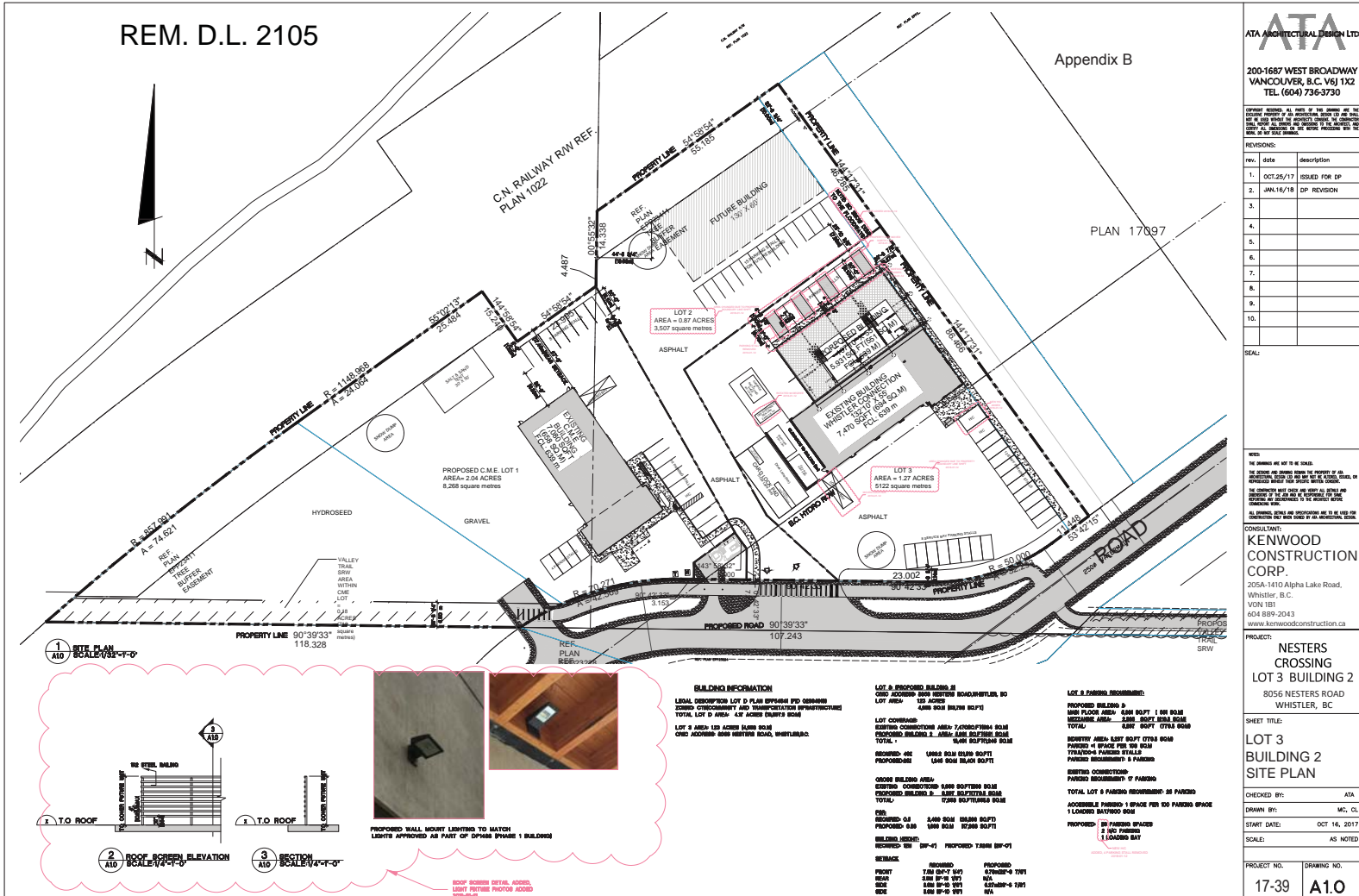
This Report seeks Council's approval of the issuance of Development Permit DP1599, an application for the Phase 2 industrial building on Lot 3 at 8056 Nesters Road, subject to the resolution of some detailed items attached as Appendix "D" to this Report.

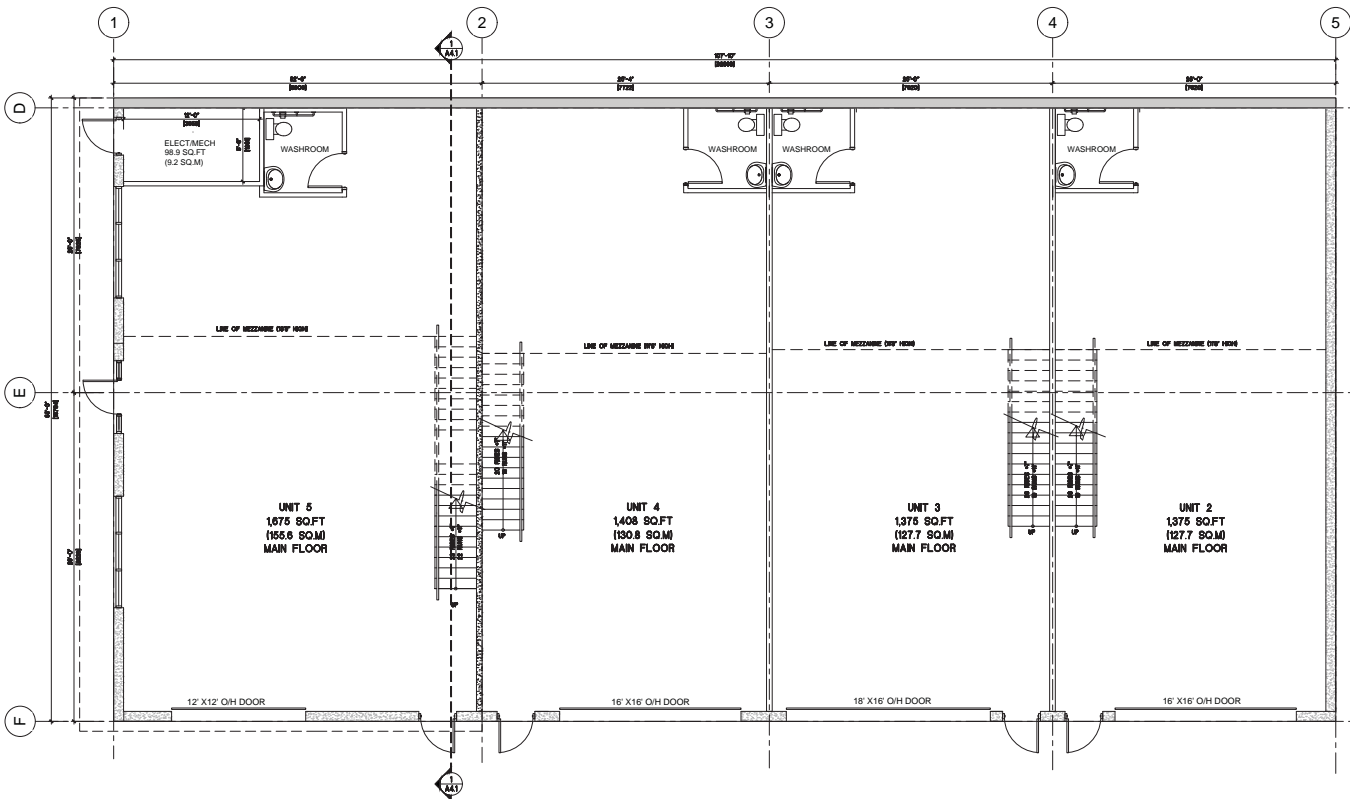
Respectfully submitted,

Robert Brennan
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



Appendix B





1 FLOOR PLAN TOTAL MAIN FLOOR AREA: 5,931 SQ.FT.(551 SQ.M)
SCALE: 1/4" = 1'-0"

ATA
ATA ARCHITECTURAL DESIGN LTD.
200-1687 WEST BROADWAY
VANCOUVER, B.C. V6J 1X2
TEL: (604) 736-3730

NOTES:

1. OCT.25/17 ISSUED FOR DP

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REVISIONS:

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CONSULTANT:

KENWOOD CONSTRUCTION CORP.
205A-1410 Alpha Lake Road,
Whistler, B.C.
V8N 1B1
604 889-2043
www.kenwoodconstruction.ca

PROJECT:

**NESTERS CROSSING
LOT 3 BUILDING 2
8056 NESTERS ROAD
WHISTLER, BC**

SHEET TITLE:

**LOT 3
BUILDING 2
FLOOR PLAN**

CHECKED BY: ATA

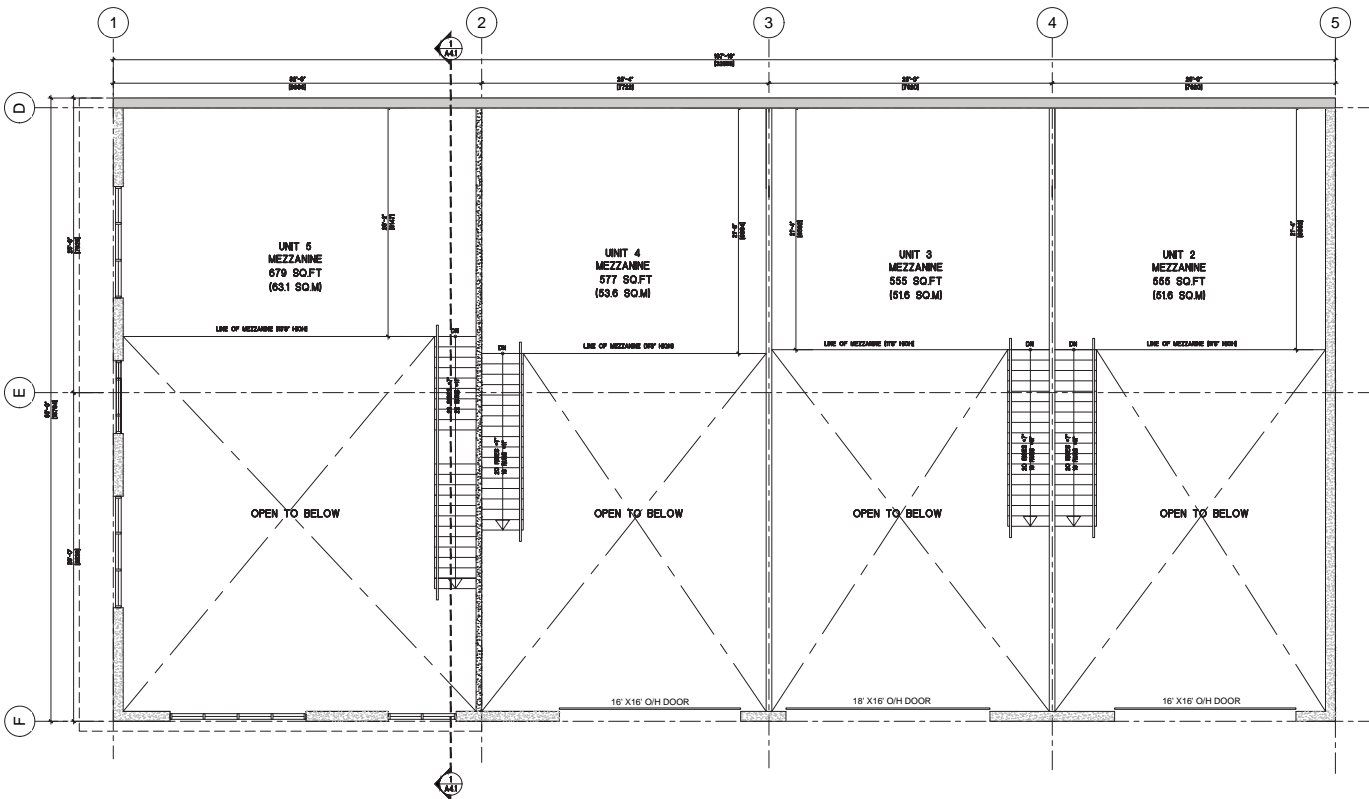
DRAWN BY: MC, CL

START DATE: OCT. 16, 2017

SCALE: AS NOTED

PROJECT NO. 17-39

DRAWING NO. A2.0



MEZZANINE FLOOR PLAN
SCALE 1/4" = 1'-0"
TOTAL MEZZANINE AREA: 2,366 SQFT (219.8 SQM)

ATA
ATA ARCHITECTURAL DESIGN LTD.
200-1687 WEST BROADWAY
VANCOUVER, B.C. V8J 1X2
TEL: (604) 736-3730

DESIGNED BY: M.C. CL
DRAWN BY: M.C. CL
START DATE: OCT 16, 2017
SCALE: AS NOTED

PROJECT NO. 17-39
DRAWING NO. A2.1

REVISIONS:

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205A-1410 Alpha Lake Road,
Whistler, B.C.
V8N 1B1
604-889-2043
www.kenwoodconstruction.ca

PROJECT:
**NESTERS CROSSING
LOT 3 BUILDING 2**
8056 NESTERS ROAD
WHISTLER, BC

SHEET TITLE:
MEZZANINE PLAN

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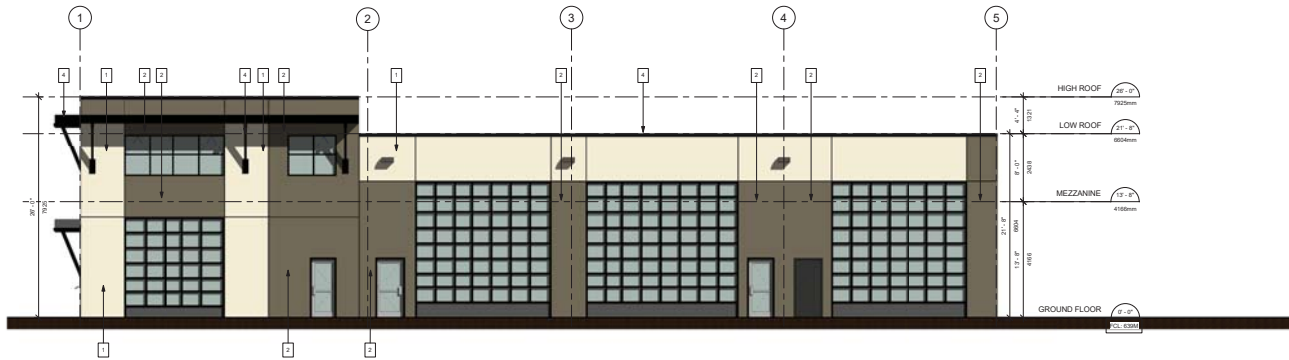
CONSULTANT:
KENWOOD CONSTRUCTION CORP.
200A-1410 Alpha Lake Road,
Vancouver, B.C.
V6H 1B1
TEL: (604) 738-3735
www.kenwoodconstruction.ca

PROJECT:
NESTERS CROSSING LOT 3 BUILDING 2
8056 NESTERS ROAD
WHISTLER, BC

SHEET TITLE:
ELEVATIONS

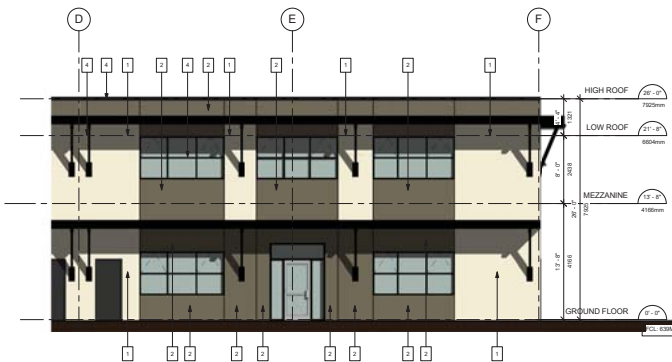
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START DATE: OCT19,2017
SCALE: As indicated

PROJECT NO. 17-39
DRAWING NO. A3.0

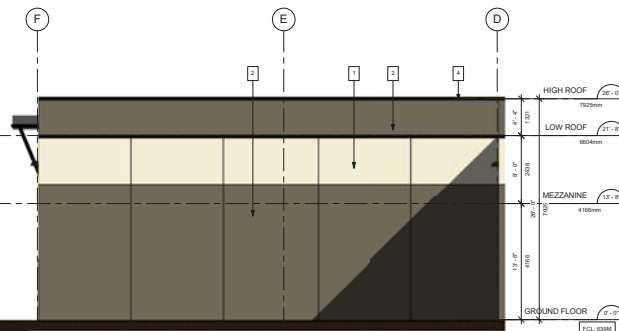


1 NORTH ELEVATION
SCALE: 3/16" = 1'-0"

MATERIAL LEGEND:	
1	PRE-CAST CONCRETE SMOOTH FINISH COLOR: BENJAMIN MOORE-ALBANY WHITE-944
2	PRE-CAST CONCRETE SMOOTH FINISH COLOR: BENJAMIN MOORE-CABIN FEVER-1540
3	DOOR FRAMES/WINDOW FRAMES/ CANTILEVER SUPPORT SYSTEMS/FLASING COLOR: BENJAMIN MOORE-BLACK IRON 2130-20



2 EAST ELEVATION
SCALE: 3/16" = 1'-0"



3 WEST ELEVATION
SCALE: 3/16" = 1'-0"

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CONSULTANT:

PROJECT:
NESTERS CROSSING LOT 3 BUILDING 2
8056 NESTERS ROAD
WHISTLER, BC

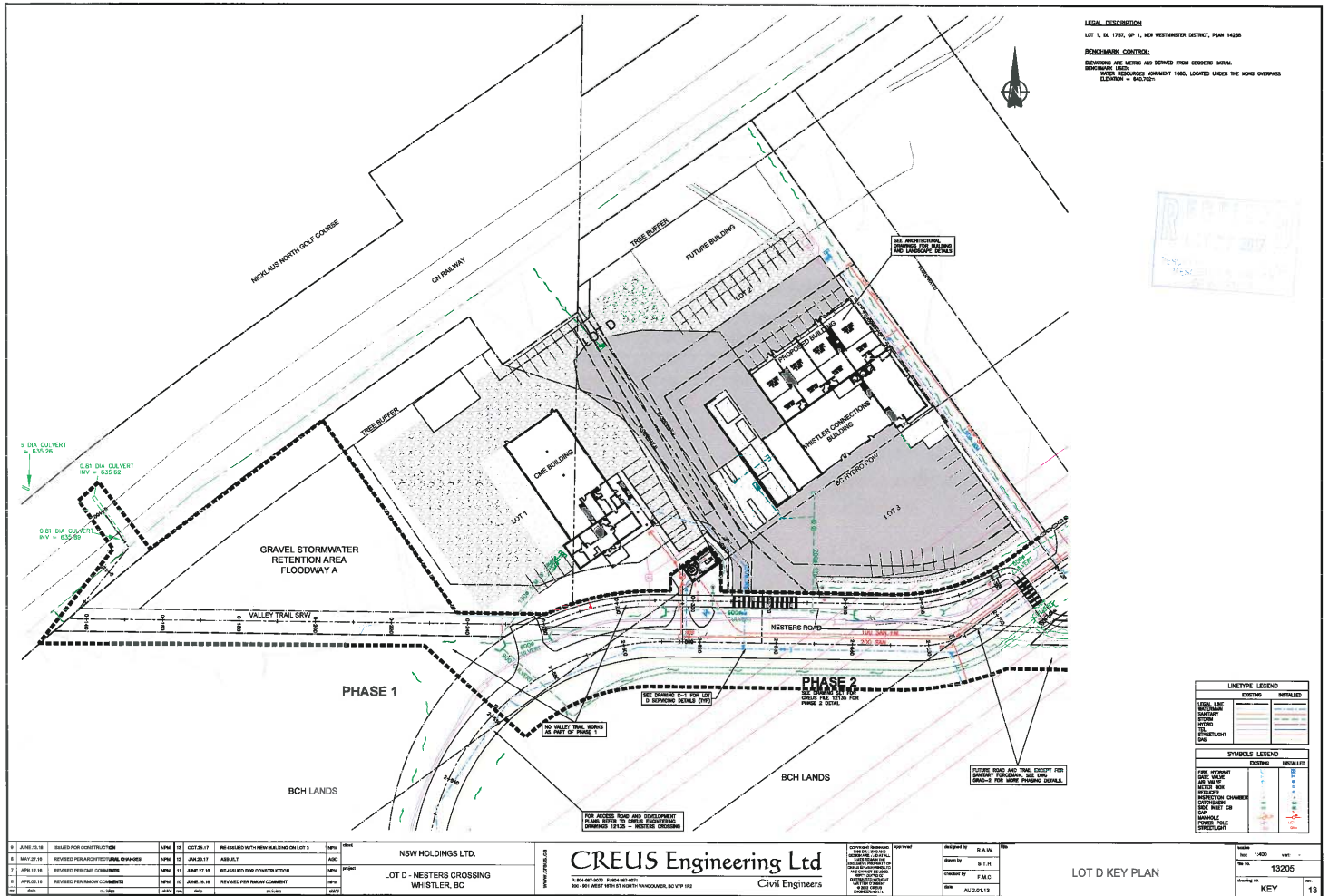
SHEET TITLE:
ELEVATIONS

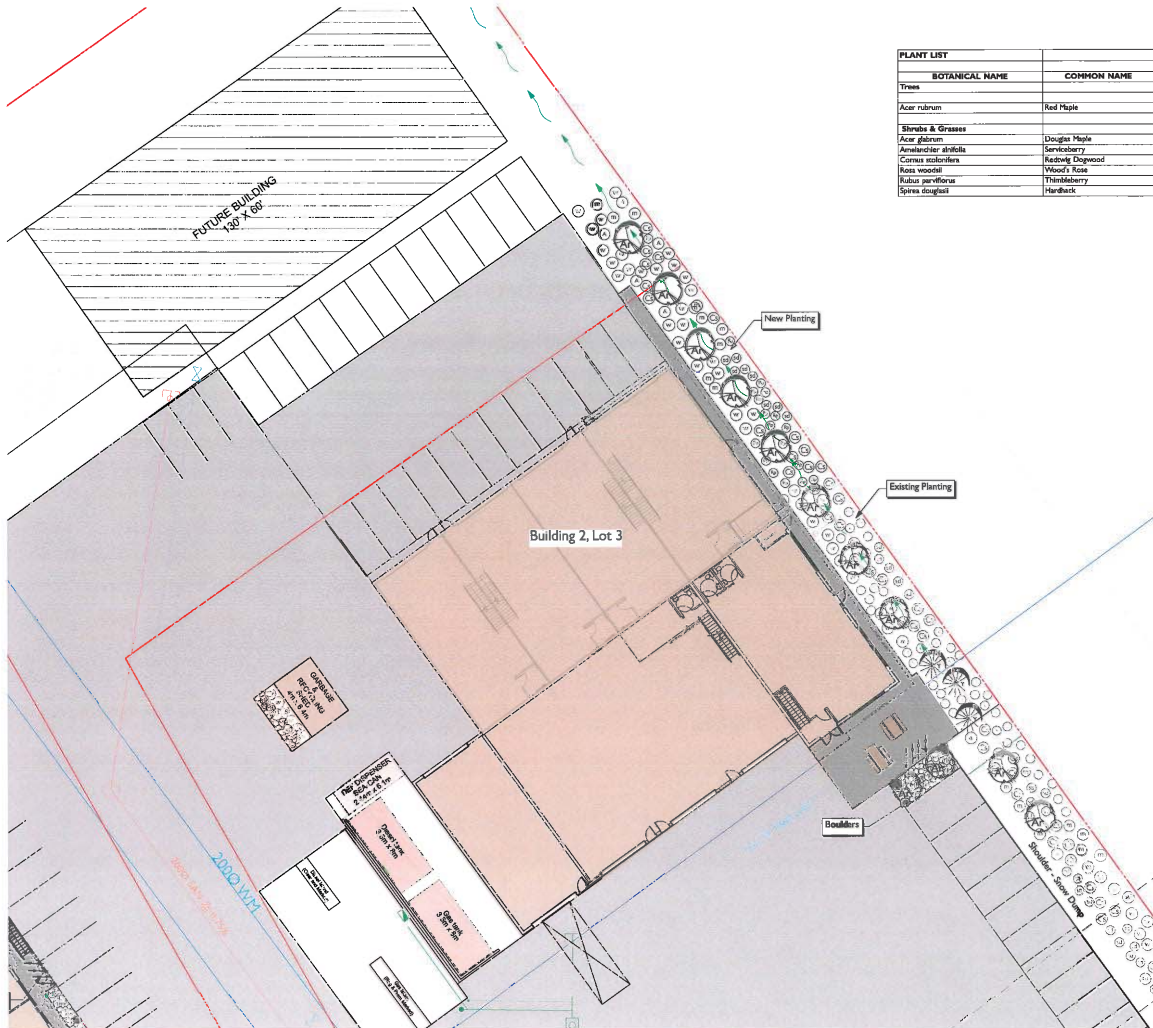
CHECKED BY: ATA
DRAWN BY: CL
START DATE: OCT19/2017
SCALE: As Indicated
PROJECT NO. 17-39
DRAWING NO. A3.1



1 EAST ELEVATION - WHOLE
A3.1 SCALE: 3/16" = 1'-0"

MATERIAL LEGEND:	
1	PRE-CAST CONCRETE SMOOTH FINISH COLOR: BENJAMIN MOORE ALBANY WHITE-044
2	PRE-CAST CONCRETE SMOOTH FINISH COLOR: BENJAMIN MOORE CHARN FEVER-150
3	DOOR FRAMES/WINDOW FRAMES CONCRETE SUPPORT/STRENGTHENING FLASHING COLOR: BENJAMIN MOORE BLACK IRON 2125-20

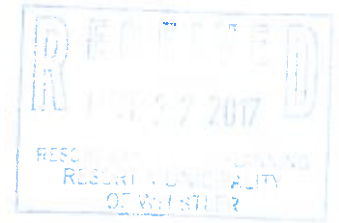




RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way
Whistler, B.C. V0N 1B4

October 10, 2017

Attention: Building Department



Re: Development Permit Application – 8056 - B Nesters Road

Coastal Mountain Excavators and Kenwood Construction have a commitment to sustainability, energy efficiency, water conservation, reuse of materials, and recycling. During construction of the new building, we will commit to following the goals, intent and spirit of the Whistler Green Building Policy. With the introduction of Part 10 of the BC Building Code and Ashrae 90.1 (2010) many of the Green Policy initiatives are now mandatory. As well many if not all of the suppliers now provide goods and services that meet and exceed the guidelines.

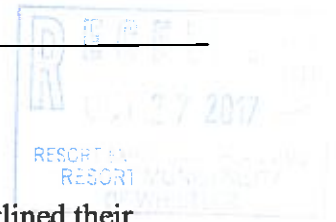
The Nesters Crossing project meets the objectives of the Green Policy and would be considered to meet the fifty percent or better than the Model National Energy Code for Buildings (1997)

A Project Completion Report will be submitted by the coordinating professional at the time of building permit final which details the implementation of green building practices proposed in the Project Checklist and will state whether or not the item was incorporated, and describes the manner and extent of its application.

Green Building Policy No. G 23

2.1 Site/Landscape

- The location of the building is on a brown field site that minimizes disturbance to existing soils and vegetation.
- The site had been used for years as a scrap yard and had many tons of scrap material removed.
- A Phase 2 Environmental Assessment was carried out and the site made clean.
- The existing mature trees and vegetation will be maintained surrounding the site.
- Additional landscaping to be provided in accordance with the Development Agreement and "Landscape Plan" prepared by Tom Barratt Ltd., Landscape Architect
- The site is accessible by public transportation.
- Parking is provided on site in accordance with RMOW Zoning Bylaw No. 303
- A majority of the site is not paved allowing natural percolation of rain water.
- The roof has low reflective surface with a SRI 78.
- The exterior building lighting has been kept to a minimum to reduce light pollution
- A landscape berm was added to the north of the site to provide screening to the railroad tracks and Nicholas North Golf Course.



2.2 Energy

- The Architect, Electrical Engineer, and Mechanical Engineer have outlined their compliance to Ashrae 90.1 (2010) - see attachments
- The proposed heating and ventilation system will be designed to optimize the energy performance utilizing "Best Practice Commissioning".
- Energy Star programmable thermostats will be used
- The cooling system does not use HCFCs or Halon gases.
- The hot water will be provided by an instantaneous tankless hot water system

2.3 Water

- The site will preserve the native vegetation and mature evergreen trees that surround the site. There will be no irrigation in this area.
- The new planted landscaping will be serviced with irrigation designed to reduce the water consumption by 50%
- The washroom fixtures are dual flush, the shower head will be low flow.

2.4 Materials – Building

- The building is constructed of an insulated precast concrete.
- The cement is supplied from Vancouver. The concrete uses 25% of flyash.
- The drywall, the ceiling tiles and the steel stud made from 100% recycled material.
- The insulation is made from 73% recycled material.
- The structural steel is made with 90% recycled material.
- The windows comply with NAFS. The glazing has a Low E coating and has Argon gas infill.

2.5 Waste

- The storage and collection of recyclables including organic waste is part of the Waste Management Plan. All the waste is sorted and disposed of in separate containers which allows for maximum recycling

2.6 Indoor Environment

- The paint is low or no VOC and is made with 10% recycled material.
- The roofing material is made with 10% recycled material.
- The flooring is made with 10% recycled material and is low formaldehyde.

ASHRAE 90.1 (2010) COMPLIANCE

THE PROPOSED LIGHTING SYSTEM HAS BEEN DESIGNED TO MEET THE 90.1 (2010) STANDARD REQUIREMENTS AND TO COMPLY WITH THE MANDATORY REQUIREMENTS IN THE REQUIREMENTS CHECKLIST. THE PROPOSED LIGHTING DESIGN REPRESENTED IN THESE DRAWINGS ARE CONSISTENT WITH THE BUILDING PLANS, SPECIFICATIONS AND CALCULATIONS SUBMITTED WITH THIS PERMIT APPLICATION. A COMPLIANCE REPORT HAS BEEN ISSUED TO THE CITY.



CONTROLS, SWITCHING, AND WIRING:

- ☒ 1) LIGHTING CONTROL (9.4.1)
- ☒ 2) AUTOMATIC LIGHTING SHUTOFF CONTROLS ARE PROVIDED BASED ON EITHER A SCHEDULING DEVICE OR AN OCCUPANT SENSOR (9.4.1.1)
- ☒ 3) EACH ENCLOSED SPACE HAS ITS OWN CONTROL INCLUDING BILEVEL OR OCCUPANCY BASED WHERE REQUIRED (9.4.1.2)
- ☒ 4) CONTROLS FOR PARKING GARAGES, INCLUDING BILEVEL, TRANSITION AND PERIMETER CONTROL AS REQUIRED (9.4.1.3)
- ☒ 5) AUTOMATIC DAYLIGHTING CONTROLS FOR PRIMARY SIDELIGHTED AREAS (9.4.1.4)
- ☒ 6) AUTOMATIC DAYLIGHTING CONTROLS FOR TOPLIGHTING (9.4.1.5)
- ☒ 7) ADDITIONAL CONTROLS FOR DISPLAY/ACCENT, CASE, GUEST ROOM, TASK, NONVISUAL AND DEMONSTRATION LIGHTING APPLICATIONS (9.4.1.6)
- ☒ 8) EXTERIOR LIGHTING CONTROLS INCLUDING AUTOMATIC SHUTOFF AND BILEVEL AS REQUIRED (9.4.1.7)
- ☒ 9) EXIT SIGNS DO NOT EXCEED 5 W PER FACE (9.4.2)
- ☒ 10) EXTERIOR LIGHTING POWER (9.4.3)
- ☒ 11) FUNCTIONAL TESTING COMPLETED ON SPECIFIED CONTROLS (9.4.4)

TABLE 5.5-5 Building Envelope Requirements for Climate Zone 5 (A, B, C)*

Opaque Elements	Nonresidential		Residential		Semiheated	
	Assembly Maximum	Insulation Min. R-Value	Assembly Maximum	Insulation Min. R-Value	Assembly Maximum	Insulation Min. R-Value
Roofs						
Insulation Entirely above Deck	U-0.048	R-20.0 c.i.	U-0.048	R-20.0 c.i.	U-0.119	R-7.6 c.i.
Metal Building ^a	U-0.055	R-13.0 + R-13.0	U-0.055	R-13.0 + R-13.0	U-0.083	R-13.0
Attic and Other	U-0.027	R-38.0	U-0.027	R-38.0	U-0.053	R-19.0
Walls, Above-Grade						
Mass	U-0.090	R-11.4 c.i.	U-0.080	R-13.3 c.i.	U-0.151 ^b	R-5.7 c.i. ^b
Metal Building	U-0.069	R-13.0 + R-5.6 c.i.	U-0.069	R-13.0 + R-5.6 c.i.	U-0.113	R-13.0
Steel-Framed	U-0.064	R-13.0 + R-7.5 c.i.	U-0.064	R-13.0 + R-7.5 c.i.	U-0.124	R-13.0
Wood-Framed and Other	U-0.064	R-13.0 + R-3.8 c.i.	U-0.051	R-13.0 + R-7.5 c.i.	U-0.089	R-13.0
Walls, Below-Grade						
Below-Grade Wall	C-0.119	R-7.5 c.i.	C-0.119	R-7.5 c.i.	C-1.140	NR
Floors						
Mass	U-0.074	R-10.4 c.i.	U-0.064	R-12.5 c.i.	U-0.137	R-4.2 c.i.
Steel-Joint	U-0.038	R-30.0	U-0.038	R-30.0	U-0.052	R-19.0
Wood-Framed and Other	U-0.033	R-30.0	U-0.033	R-30.0	U-0.051	R-19.0
Slab-On-Grade Floors						
Unheated	F-0.730	NR	F-0.540	R-10 for 24 in.	F-0.730	NR
Heated	F-0.860	R-15 for 24 in.	F-0.860	R-15 for 24 in.	F-1.020	R-7.5 for 12 in.
Opaque Doors						
Swinging	U-0.700		U-0.500		U-0.700	
Nonswinging	U-0.500		U-0.500		U-1.450	
Fenestration	Assembly Max. U	Assembly Max. SHGC	Assembly Max. U	Assembly Max. SHGC	Assembly Max. U	Assembly Max. SHGC
Vertical Glazing, 0%-40% of Wall						
Nonmetal framing (all) ^c	U-0.35		U-0.35		U-1.20	
Metal framing (curtainwall/storefront) ^d	U-0.45	SHGC-0.40 all	U-0.45	SHGC-0.40 all	U-1.20	SHGC-NR all
Metal framing (entrance door) ^d	U-0.80		U-0.80		U-1.20	
Metal framing (all other) ^d	U-0.55		U-0.55		U-1.20	
Skylight with Curb, Glass, % of Roof						
0%-2.0%	U _{all} -1.17	SHGC _{all} -0.49	U _{all} -1.17	SHGC _{all} -0.49	U _{all} -1.98	SHGC _{all} -NR
2.1%-5.0%	U _{all} -1.17	SHGC _{all} -0.39	U _{all} -1.17	SHGC _{all} -0.39	U _{all} -1.98	SHGC _{all} -NR
Skylight with Curb, Plastic, % of Roof						
0%-2.0%	U _{all} -1.10	SHGC _{all} -0.77	U _{all} -1.10	SHGC _{all} -0.77	U _{all} -1.90	SHGC _{all} -NR
2.1%-5.0%	U _{all} -1.10	SHGC _{all} -0.62	U _{all} -1.10	SHGC _{all} -0.62	U _{all} -1.90	SHGC _{all} -NR
Skylight without Curb, All, % of Roof						
0%-2.0%	U _{all} -0.69	SHGC _{all} -0.49	U _{all} -0.69	SHGC _{all} -0.49	U _{all} -1.36	SHGC _{all} -NR
2.1%-5.0%	U _{all} -0.69	SHGC _{all} -0.39	U _{all} -0.69	SHGC _{all} -0.39	U _{all} -1.36	SHGC _{all} -NR

*The following definitions apply: c.i. = continuous insulation (see Section 3.2); NR = an (insulation) requirement.

^aWhen using R-value compliance method, a thermal spacer block is required; otherwise use the U-factor compliance method. See Table A2.3.

^bException to Section A3.1.3.1 applies.

^cNonmetal framing includes framing materials other than metal with or without metal reinforcing or cladding.

^dMetal framing includes metal framing with or without thermal break. The "all other" subcategory includes operable windows, fixed windows, and non-entrance doors.



THE RESORT MUNICIPALITY OF WHISTLER

4325 Blackcomb Way
Whistler, BC Canada V0N 1B4
www.whistler.ca

TEL 604 932 5535
TF 1 866 932 5535
FAX 604 935 8109

Appendix D

NSW Holdings Ltd.
8040 Nesters Road
Whistler BC V0N 1B1

And

Kenwood Construction Management Corp.
205A – 1410 Alpha Lake Road
Whistler BC V0N 1B1

February 23, 2018

RE: DP1599 – 8056 Nesters Road (proposed Lot 3)

The following provides a list of outstanding items to be provided and reviewed to the satisfaction of the General Manager of Resort Experience as a condition of development permit issuance.

1. Submission of a copy of the provincial Ministry of Environment approval regarding a site profile review as outlined in the Ministry's November 15, 2007 letter to the applicant. Pursuant to the Local Government Act (section 946.2), the municipality requires confirmation of this approval prior to the municipality approving the development permit.
2. Submission of a snow shed analysis, prepared by a certified engineer, consistent with Council Snow Shed Policy G-16.
3. Submission of a letter of credit, or other approved security, in the amount of 135 percent of the costs of the hard and soft landscape works.
4. Provide 1 full size hard copy and 1 pdf of the design drawings for development permit issuance.

IF you have any questions regarding this letter please contact me by phone at 604-935-8159 or by email at rbrennan@whistler.ca

Regards,

Robert Brennan
Planner



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 6, 2018

REPORT: 18- 026

FROM: Resort Experience

FILE: 7729.04

SUBJECT: INFILL HOUSING – PROPOSED PROJECT APPROACH

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council endorse the proposed project approach for Infill Housing Projects as an outcome of the Mayor's Task Force on Resident Housing as presented in Appendix "A" and attached to Administrative Report to Council No. 18-026; and

That Council endorse the proposed stakeholder engagement strategy as presented in Appendix "B" and attached to Administrative Report to Council No. 18-026; and further,

That Council direct staff to proceed with the project as presented.

REFERENCES

Appendix "A" – Proposed Project Approach

Appendix "B" – Proposed Stakeholder Engagement Strategy

Appendix "C" – Staff and External Consultant Working Group List Final Report from The Mayor's Task Force on Resident Housing. Council report dated December 19, 2017 (Not attached).

Administrative Report to Council No. 08-17, Infill Housing OCP and Zoning Amendments, Initiative dated February 18, 2008 (Not attached).

PURPOSE OF REPORT

The purpose of this Report is to present the key deliverables, proposed project approach and proposed engagement strategy to implement Infill Housing Policies that were recommended in the Final Report from the Mayor's Task Force on Resident Housing.

DISCUSSION

Background

The Mayor's Task Force on Resident Housing was initiated in November 2016 with the objective of analyzing Whistler's employee housing needs and recommending housing initiatives to Council. The Task Force and its sub committees convened over the course of 2017 and significant research on trends and conditions affecting housing in Whistler was carried out. Additionally, the community provided input through a community survey on housing needs and the community engagement forum held on November 2, 2017. The final recommendations of the Mayor's Task Force on Resident Housing were received and endorsed by Council on December 19, 2017.

Staff have been directed to proceed with the Report's recommendations. One of the Report's recommendations was a new and expanded infill program, specifically:

1. Permitting stratification of detached and attached suites;
2. Permitting subdivision of larger lots;
3. Expanding areas where duplexes are permitted;
4. Allowing up to two suites (attached or detached) for single family homes;
5. Allocating resident-restricted bed units where required to accommodate 1 to 4 and creating a range of restrictions on new dwellings created under 1 to 4 to ensure resident housing objectives are achieved.

It is hoped that the above infill initiatives will generate 50 new resident-restricted units within the next five years, create opportunities for existing resident owners to stay in their homes and provide affordable alternatives for residents looking to buy a home in Whistler.

The Report's recommendation for a new and expanded infill program assumes the implementation of another Mayor's Task Force on Resident Housing recommendation (Recommendation #7) which calls for refining the resident restricted program to protect employee housing; specifically eligibility criteria. Subsequently, work on any infill housing policies will need to be coordinated with work occurring to refine eligibility criteria for resident restricted housing. The structure of the Staff and External Consultant Working Group and the project outline described in this report are intended to factor in this project requirement.

Infill housing has been identified as a means to secure employee housing before. From 2004 to 2011 the Resort Municipality of Whistler (RMOW), through the work of a Council-appointed Non-Cost Housing Task Force, undertook the Infill Housing Initiative which examined options for creating resident-restricted housing through infill. Three infill options were investigated for the RS1 Zone: "Lot splits", permitting duplexes and "multiple suites". The most notable outcome of the Infill Housing Initiative was the adoption of the R11 zone in 2011, which permits these forms of infill and covers a large portion of the Alpine South Neighbourhood. A 2008 Council Report, attached as Appendix "D", outlines the project in greater detail. The research and outcomes of the Infill Housing Initiative were reviewed as part of the Mayor's Task Force on Resident Housing, hence the similar recommendations, however, recommendations from the Mayor's Task Force on Resident Housing are intended to focus on a wider area and build upon the lessons learned from the Infill Housing Initiative.

Each of the five recommended infill strategies represents a distinct infill housing type with different considerations, required policy changes and applicable legislative/regulatory framework. An overview of the each is provided below.

1. Permitting stratification of detached and attached suites.

In the context of this recommended infill type, "stratification" refers to the stratification of buildings, where the walls of buildings form the boundaries of strata units and land and common areas such as hallways and stairwells are typically "common property" owned collectively by the owners in the strata. Separate buildings can also be stratified this way. For example, a property owner could build a home and a detached suite and each building could be a separate strata unit with unit boundaries following the walls of each building and the open areas of the parcel forming common property. The process of stratifying buildings should not be confused with "bare land" stratification, which is a form of subdividing the surface of land. In the context of this Report, bare-land stratification would fall under Strategy two below.

Currently, there are no RMOW bylaw provisions that specifically prohibit stratifying new or previously occupied detached or attached suites. However, Section 25 of Part 5 of "Zoning and

Parking Bylaw No. 303, 2015” requires an employee housing agreement to be registered on the title of a stratified suite. Staff were unable to find any examples of stratified suites in Whistler.

Building stratification occurs in two ways. The first and most common way is to stratify a building when it is constructed. Generally speaking, the RMOW does not play any role in approving this type of stratification and cannot enact bylaws to regulate this process. The second way is to stratify a previously occupied building under section 242 of the *Strata Property Act*. Under these rules the RMOW (Council unless delegated) must not approve a strata conversion unless it would comply with municipal bylaws and the *BC Building Code*. The municipality must also consider:

1. The priority of rental accommodation over privately owned housing in the area;
2. Any proposals for the relocation of persons occupying a residential building;
3. The life expectancy of the building;
4. Projected major increases in maintenance costs due to the condition of the building; and
5. Any other matters that, in the opinion of the municipality, are relevant.

The requirement to meet the *BC Building code* presents unique challenges for stratifying dwelling units. Regardless, of whether a home with a suite being stratified is new or previously occupied, the *BC Building Code* requires the building to meet *BC Building Code* requirements for a duplex. These requirements are more stringent. For new buildings, there is an added design and construction cost to the builder to meet the higher standard for stratification. For previously occupied buildings, redesign and retrofitting to meet the Building Code requirements will likely be required. This typically requires the owner to obtain the services of private *BC Building Code* expert, and these analyses can be costly and time consuming. Implementing this infill strategy will likely require few policy or bylaw changes but rather incentives and processes that minimize the burden faced by homeowners and builders to obtain approvals and meet the *BC Building Code*. Specifically, this may include obtaining the services of a code consultant to develop general requirements to stratify suites. This would allow RMOW building inspectors to determine compliance with the *BC Building code* if certain conditions were met, eliminating the burden on the homeowner to pay for these assessments.

2. Permitting subdivision of larger lots

Many property owners may wish to subdivide a small lot from their existing property, either as vacant land to be built on, or with a detached dwelling unit. These subdivisions could be either fee simple or a bare land strata subdivisions. In many zones, such a subdivision would be prohibited by zoning parcel standards (e.g. parcel frontage, lot size etc.) For example, the owner of a 1,200 square meter parcel with RS1 zoning, would be prohibited under the Zoning Bylaw from subdividing, because the minimum lot size for the RS1 zone is 695 square meters, meaning a “parent parcel” 1,390 square meters or larger is required. The RS1 Zone applies to approximately 1,500 properties of which 163 are large enough to subdivide, however, there a few that would be able to meet other subdivision requirements such as lot frontage.

In 2008, as part of the Infill Housing Initiative noted earlier in this report, Council passed a resolution authorizing staff to consider large lot subdivisions that met minimum lot size requirements but required frontage variances, provided that one of the newly created lots is resident-restricted. Under the Alpine South Infill program, regulations were also adopted to allow subdivision of lots with an area greater than 1,100 square metres. Expanding this for other single family neighbourhoods throughout the community would expand the potential number of lots significantly. Alternative minimum lots sizes may also be considered.

Implementing this infill strategy warrants an assessment of subdivision potential and changes to zoning and other bylaw regulations that will permit subdividing smaller parcels from large and

medium sized lots. As part of this, the lot frontage variance resolution noted above will be reviewed, and similar policies will be considered for implementation through zoning. The applicable resident restrictions will also factor into potential uptake on this initiative and need to be examined.

3. Expanding areas where duplexes are permitted

Duplexes can be similar to homes with attached suites in terms form, character, and infrastructure demands and can be stratified or un-stratified. Unlike homes with suites, where the suite is restricted by the *BC Building Code* to 90 square meters, or 40 per cent of the homes habitable space (whichever is less), each duplex unit can be as large as the Zoning Bylaw allows. A duplex unit is often ideal for households needing more space, but that are unable to afford a single family dwelling. The Zoning Bylaw has 35 zones that permit duplexes and these zones apply to approximately 2,500 properties. Eighteen of the 35 duplex zones also allow multi-family uses (i.e. triplex, townhouse, apartment etc.). Six of the 35 zones require duplexes to be used for employee housing. Of the approximately 2,500 duplex zoned properties, only 102 are currently classed by BC Assessment as being undeveloped. These figures suggest most of the land that is zoned to allow duplexes is built out, in many cases with higher density development. This initiative will consider expanding the opportunity for duplex units beyond Alpine South to generally be available within all of Whistler's single family neighbourhoods.

4. Allowing up to two suites (attached or detached) for single family homes

There are two variants of this option: 1) a home with both an attached suite and a detached suite, and 2) a home with two attached dwelling units. As with Strategy 1, this infill strategy would be practical only in single-family neighbourhoods. Both variants require consideration of neighbourhood character and infrastructure impacts. The second variant also has *BC Building Code* considerations that are similar to stratifying homes with suites. Homes with two suites will trigger *BC Building Code* requirements that apply to multi-residential buildings, creating additional design, construction and retrofitting costs.

Implementing this infill strategy requires an assessment of single-family neighbourhoods with regard to their feasibility for additional suites and, where warranted, zoning amendments to permit the additional suites. In the case of variant No. 2, incentives and processes that minimize the burden on the homeowner and builders in meeting *BC Building Code* requirements may also be required. It should also be noted that, as a corollary, staff expect to develop policy changes that will promote developing homes with single suites (which is already permitted in most single-family zones) and bring these forward for Council consideration.

5. Allocating resident-restricted bed units where required to accommodate 1 to 4 and creating a range of restrictions on new dwellings created under 1 to 4 to ensure resident housing objectives are achieved.

Policy directions for Infill Housing Strategies 1 to 4 may or may not trigger changes to bed unit allocations and bed unit implications will be a consideration in developing policy alternatives, being part and parcel to any policy changes or bylaw amendments presented to Council for approval. Similarly, resident-restricted housing restrictions are expected to accompany any new policies for infill housing and these restrictions will be evaluated considering balancing program uptake with affordability—i.e. the restrictions must maximize new infill development, while ensuring infill housing remains accessible to and occupied by Whistler's workforce. As noted earlier in this Report, a recommendation of the Mayor's Task force on Resident Housing was to re-evaluate eligibility criteria for Resident Restricted Housing; in this regard infill housing warrants special consideration.

Infill typically occurs on privately-owned land, making Return on Investment (ROI) and ease of developing a key component of the program’s success. Owners typically have a number of options to generate wealth from their property (e.g. sell and downsize) and infill strategies will only be successful if they can compete with these other options. Employee housing restrictions that may impact owner ROI must be developed considering this. Infrastructure capacity considerations also need to be factored into any new infill policies to ensure limits are not exceeded. To implement this strategy, policy options for Infill Housing Strategies 1 to 4 will be evaluated for their impact on bed unit allocations and infrastructure capacities, their economic viability for homeowners and their attractiveness and affordability to residents with a target of creating 50 infill homes.

Infill Housing – Key Deliverables

The table below outlines likely deliverables for each of the recommended infill strategies. Staff hope to bring forward final deliverables—i.e. bylaws and policies—for Council approval in early 2019.

Infill Strategy		Deliverables
1.	Permitting stratification of detached and attached suites.	<ul style="list-style-type: none"> New strata conversion policies that make it easier for owners to stratify new or existing suites, specifically assessment criteria developed by a professional code consultant that allows the RMOW to reduce or remove the burden on the property owner to prove compliance with the BC Building Code. Reanalysis (and possible amendments) of zoning restrictions requiring stratified suites to be resident-restricted and possibly changes to this policy to make suite stratification economically viable for property owners.
2.	Permitting subdivision of larger lots.	<ul style="list-style-type: none"> Analysis/modelling of capacity, impacts and uptake of various subdivision policy options. New subdivision standards, (e.g. lot frontage, minimum parcel size, servicing) that are more conducive to infill subdivision.
3.	Expanding areas where duplexes are permitted.	<ul style="list-style-type: none"> Analysis/modelling of capacity, impacts and uptake of various expanded duplex zoning options. Amendments to permitted uses in the Zoning Bylaw to allow duplexes in select single family neighbourhoods.
4.	Allowing up to two suites (attached or detached) for single family homes.	<ul style="list-style-type: none"> Analysis/modelling of capacity, impacts and uptake of policy changes allowing additional suites in single-family neighbourhoods. Amendments to permitted uses in the zoning bylaw to allow up to two suites in conjunction with a single family dwelling in select single family neighbourhoods.
5.	Allocating resident-restricted bed units where required to accommodate 1-4 and creating a range of restrictions on new dwellings created under 1-4 to ensure resident housing objectives are achieved.	<p>Largely dependent on outcomes of deliverables for Strategies 1-4 but expected to include:</p> <ul style="list-style-type: none"> Capacity or threshold evaluations to ensure existing infrastructure is sufficient to accommodate additional infill. Economic or “ROI” assessments of employee housing restrictions to ensure restrictions

		<p>balance financial viability and uptake with housing affordability.</p> <ul style="list-style-type: none"> • Accompanying changes to bed unit allocations where required to accommodate proposed policies for Strategies 1-4 with consideration for bed unit allocations for other housing projects • “Conditional” or density bonus regulations allowing infill housing only when restrictions (e.g. housing agreements or covenants) are provided to ensure housing remains restricted to employees and is affordable. • Coordination with efforts to refine eligibility criteria for resident restricted housing.
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Infill Housing Proposed Project Approach and Consultation Strategy

Implementing the proposed infill strategy is recommended to be carried out in four parts between March 2018 and early 2019. Recognizing the pressing need for employee housing and the breadth of work completed by the Mayor’s Task Force on Resident Housing, the main objective of the proposed approach is to refine the Mayor’s Task Force on Resident Housing’s infill recommendations into adopted policy. This approach is intended to be flexible, fast and focused, allowing information and policy options to be evaluated, selected and submitted for formal approval quickly. As noted earlier in this Report, it is hoped that official policies and bylaws permitting all four of the recommended types will be presented for Council approval in early 2019.

A workgroup of internal and external experts (Appendix “C”) has been identified representing expertise in key areas including subdivision approval, the *BC Building Code*, construction, infill housing techniques, and real estate. Appendix “C” is not meant to be exhaustive and staff may seek out additional expertise in other areas as project needs evolve.

The workgroup’s first task (Part 1) will be to analyze housing characteristics and trends with greater specificity regarding infill capacity and impacts. Information will be analysed in the context of gauging the impact and capacity for the various infill options and be used later to evaluate policy alternatives. In Part 2, the workgroup will model various policy alternatives, eventually vetting policy direction for each infill strategy (i.e. what the rules should be but not the exact bylaw or policy language). In Part 3, policy options will be presented at an open house and refined based on public feedback. In Part 4, Staff will draft formal bylaws and policies and bring them forward for Council consideration. The proposed project approach is included as Appendix “A”.

A robust and wide reaching community engagement process was undertaken to develop the recommendations from the Mayor’s Task Force on Resident Housing, as outlined in the December 19, 2017 Report to Council. In order to build upon this engagement process and to prevent duplication, staff are proposing a targeted engagement process – one that identifies a representative group of key stakeholders and involves this group at key steps in policy development. Appendix “B” provides a detailed breakdown of the stakeholder group and engagement intervals.

WHISTLER2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Resident Housing	Resident Restricted housing is affordable for permanent and short-term residents, through innovative and effective policy and financial models.	Implementing the infill housing strategies outlined in this Report is expected to increase the supply of suitable employee housing and help the community meet its employee housing goals.
	The planned flexibility within neighbourhood design, housing form, and housing tenure enables the adaptability to meet changing housing needs and future affordability considerations.	
	Whistler has a sufficient quantity and appropriate mix of quality housing to meet the needs of diverse residents.	
	Residents enjoy housing in mixed-use neighbourhoods that are intensive, vibrant and include a range of housing forms	
	Housing has been developed close to transit, pedestrian and bicycle routes, and amenities and services to reduce auto dependency.	
Economic	A skilled workforce supports the local economy and the local economy supports the skilled workforce.	Employee housing is essential to the resort economy. Implementing these infill housing strategies will have lasting economic benefits.

OTHER POLICY CONSIDERATIONS

The proposed approach supports a number of resident housing policies in the Official Community Plan (OCP) as outlined in the table below.

OCP Policy	Comments
4.2.1 The Municipality will monitor the growth rates of commercial development, commercial accommodation and skier capacity in conjunction with the availability of affordable resident housing.	These metrics were analyzed as part of the Mayor's Task Force on Resident Housing and the recommended infill strategies discussed in this report were developed with consideration for these factors.
4.2.2 When there is a demonstrated need, the municipality will encourage the construction of affordable housing to accommodate permanent residents and employees. Criteria for the development of resident housing are set out in Section 4.13.7.	Implementing the proposed infill strategies with accompanying housing restrictions is expected to increase the supply of affordable housing. The proposed project approach will account for criteria in Section 4.13.7 (Evaluating rezoning and OCP amendments) ensuring that proposed policies brought forward reflect the intent of the OCP.
4.2.4 The Municipality will monitor the housing requirements of the community and consider a variety of housing types and encourage innovative housing approaches to meet the needs of permanent, semi-permanent, and seasonal residents in the Municipality.	The Mayor's Task Force on Resident Housing assessed housing needs with specific consideration for tenure and housing types. The proposed approach is designed to ensure that implementing the proposed infill strategies will respond to the needs identified by the Task Force.
4.2.5 The Municipality will continue to support and encourage auxiliary residential accommodation as a source of resident accommodation.	All of the proposed infill strategies are expected to increase the supply of auxiliary residential accommodation and the proposed approach is designed to maximize the size of this new supply and ensure its affordability.

<p>4.2.7 The Municipality supports intensive residential development in the form of Infill Housing, subject to section 4.13.7, and the following additional guidelines:</p> <ul style="list-style-type: none"> • the development of Infill Housing will be considered only to the extent that it creates additional Resident Accommodation. • in lower density residential neighbourhoods where the pattern of land use is characterized by detached dwellings on large lots, Infill Housing may be created by permitting smaller lots, duplexes and auxiliary suites. • in higher density areas Infill Housing should be carefully designed to fit within the pattern established by the building massing, rooflines and facades of surrounding development, and associated landscaping. • the Municipality will monitor the performance of sanitary sewer and water supply systems and the development of infill units with a view to either upgrading services or adjusting zoning regulations to ensure that infrastructure systems are not overburdened. • the Municipality will encourage conservation measures to permit Infill Housing without exceeding available servicing capacity. • Infill Housing should be designed and constructed to meet the Municipality's goals for reducing the environmental impact of building construction and operation". 	<p>Each of these considerations is factored into the proposed project approach. Adequate expertise and analysis has been built into the proposed process to ensure impacts are assessed and considered as infill policies are finalized and implemented.</p>
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BUDGET CONSIDERATIONS

The infill initiatives described in this report have been allocated \$20,000 in funding as part of the 2018 Budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

As noted above, extensive community engagement was undertaken to develop the outcomes of Mayor's Task Force on Resident Housing, and a targeted engagement process, relying on feedback from a small representative group of stakeholders will form the basis of engagement and consultation and is outlined in Appendix "B". The proposed consultation will also include a presentation to a Committee of the Whole by Jake Fry of Small Housing BC on infill solutions that have worked in other communities and a public open house prior to drafting formal policies and bylaws. Additionally, Council approval and, in some cases, public hearings will be required to adopt any bylaws or Council policies required to implement the proposed infill strategies.

SUMMARY

The proposed project approach for infill housing outlined in this Report will implement four key recommendations from the Mayor's Task Force on Resident Housing and provide further opportunities for stakeholders to influence the development housing policies and bylaws. The proposed process and approach builds upon work done to date and is expected to implement key policy changes within a timeframe that will accelerate the introduction of infill housing in Whistler. Staff recommend approving the proposed project approach and directing staff to proceed.

Respectfully submitted,

Jake Belobaba
SENIOR PLANNER
For
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

APPENDIX “A” – PROPOSED PROJECT APPROACH

Part 1: Background Information and Modelling	Part 2: Develop Policy Alternatives	Part 3: Community Engagement	Part 4: Council Consideration and Approval
March-May 2018	May-September October 2018	October 2018	
<p>Engagement:</p> <ul style="list-style-type: none"> Call for interested stakeholders <p>Produce assessments/models</p> <ul style="list-style-type: none"> Staff to compile and organize information used to evaluate existing infill conditions and evaluate policy alternatives. External experts engaged to provide specialized metrics (such as changes in land values) Calculate bed unit implications of infill <p>Presentation to Council</p> <ul style="list-style-type: none"> Committee of the Whole presentation by Jake Fry, Small Housing BC 	<p>Engagement:</p> <ul style="list-style-type: none"> Stakeholder group to review policy alternatives <p>Develop evaluate and select policy options for review</p> <ul style="list-style-type: none"> Test various options against information from Part 1. Evaluate expected uptake and impacts Select best policy alternatives Monitor and consider changes to eligibility criteria for resident restricted housing <p>Report to Council</p> <ul style="list-style-type: none"> Selected policy alternatives presented for initial consideration by Council with accompanying rationale based on anticipated uptake/impacts. 	<p>Engagement:</p> <ul style="list-style-type: none"> Open House to review policy alternatives endorsed by Council with the community. <p>Refine policy alternatives into bylaws and policies</p> <ul style="list-style-type: none"> Finalize bylaws and policies in preparation for Council consideration Final consideration of bed unit implications and changes to eligibility criteria for resident restricted housing. Incorporate into policies and bylaws as required. Incorporate feedback from open house. 	<p>Engagement:</p> <ul style="list-style-type: none"> Public hearings and Council meetings <p>Staff bring forward bylaw amendments and policies for Council Consideration</p> <ul style="list-style-type: none"> Bylaws and policies drafted in Part 3 are brought forward for consideration/adoption by Council

APPENDIX “B” – PROPOSED STAKEHOLDER ENGAGEMENT STRATEGY

Objective: To engage a representative group of stakeholders with specific interests in infill policy development with the aim of maximizing program uptake and minimizing neighbourhood impacts.

Stakeholder Representatives:

- Homeowners interested in infill opportunities such as:
 - Owners of homes with suites,
 - Owners looking to “downsize” and/or retire in place
 - Owners of large lots who would be interested in subdivision.
- Home builders/contractors
- Real estate professionals

Activities:

Part 1

Staff will reach out to prospective stakeholders and form the group. Staff have already been keeping a contact list of owners who have expressed an interest in infill opportunities and will reach out to these owners to see if they are interested in participating. Stakeholders will have the opportunity to review existing background information on housing and identify any gaps that should be filled prior to moving forward with an analysis of policy alternatives.

Part 2

Staff will prepare policy alternatives and an accompanying analysis and present these options to the stakeholder group. The group will provide feedback as to which options are most feasible.

Part 3

No engagement with the stakeholder group is proposed for this part as policy alternatives will be considered and discussed in the open house.

Part 4

No engagement with the stakeholder group is proposed for this part as bylaws and policies will be considered by Council at this time. This will occur in open meetings of Council and in many cases will require public hearings.

APPENDIX “C” – STAFF AND EXTERNAL CONSULTANT WORKING GROUP LIST

Staff Expert Team

Jake Belobaba, Senior Planner (Policy).
Jeff Ertel, Manager of Development Services and Subdivision Approving Officer.
Joe Mooney, Manager Building Department.
Jay Klassen, Building Official III.
Toni Metcalf, Economic Development Officer.
Jocelyn Chen, Economic Development Analyst.
Melissa Laidlaw, Senior Planner (Development).
Marla Zucht, General Manager, Whistler Housing Authority.
Mike Kirkegaard, Director of Planning

External Support (as required)

BC Building Code Consultant (to be determined)
Real Estate Appraiser/Economic Analyst (to be determined)
Jake Fry – Founder/Principal, Small Housing BC
Other experts as required.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 6, 2018
FROM: Resort Experience
SUBJECT: RZ1132 – 2010-2011 INNSBRUCK DRIVE – REVISED CL3 ZONE AMENDMENTS FOR CREEKSIDE PLAZA

REPORT: 18-022
FILE: RZ1132

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider rescinding second reading of “Zoning Amendment Bylaw (Creekside Plaza), No. 2165, 2017” and revising the Bylaw to correct the civic address of the permitted packaged liquor sales use in the amendment of Schedule “D” to the “Zoning and Parking Bylaw No. 303, 2015” to 2011 Innsbruck Drive, and to add to the CL3 Zone Regulations an additional regulation: “Retail sale of packaged liquor is permitted only in the building in the CL3 zone that is furthest from the intersection of Lake Placid Road and the Sea to Sky Highway.”;

That Council consider giving second reading to “Zoning Amendment Bylaw (Creekside Plaza), No. 2165, 2017” as revised; and further

That Council authorize staff to schedule a Public Hearing for “Zoning Amendment Bylaw (Creekside Plaza), No. 2165, 2017” as revised.

REFERENCES

Location: 2010 and 2011 Innsbruck Drive
Legal Description: Lot 30, except Part in Plan 21390, Block F District Lot 4749 Plan 20204
Owner: Creekside Plaza Lands Ltd., Inc. No. 0877330
Current Zoning: CL3 Zone (Commercial Local Three)
Appendices: “A” – Location Map

PURPOSE OF REPORT

The purpose of this Report is to follow up with Council on the Public Hearing held on February 6, 2018 for “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”.

DISCUSSION

Background

On January 23, 2018 Council gave first and second readings to “Zoning Amendment Bylaw (Creekside Plaza), No. 2165, 2017” and authorized staff to schedule a Public Hearing.

Notification procedures as per the Resort Municipality of Whistler “Land Use Procedures and Fees Bylaw No. 2019, 2012” were followed for a Public Hearing to be held on February 6, 2018 for “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”.

On February 6, 2018 at the Public Hearing some speakers raised concerns regarding the civic address for the proposed liquor retail store (2010 Innsbruck Drive) listed for amending Schedule “D” to “Zoning and Parking Bylaw No. 303, 2015”. The Public Hearing was concluded on February 6, 2018.

Analysis

The Schedule “D” amendment erroneously referenced 2010 Innsbruck Drive rather than 2011 Innsbruck Drive. In addition to correcting this error, staff recommend for certainty an additional regulation for the CL3 zone that is independent of the civic addresses of existing buildings, as follows:

“Retail sale of packaged liquor is permitted only in the building in the CL3 zone that is furthest from the intersection of Lake Placid Road and the Sea to Sky Highway.”

Because correction of the Schedule “D” error changes the location of a permitted use, the *Local Government Act* requires an additional Public Hearing on the Bylaw. Council may properly consider, on any motion to give third reading to the Bylaw, all representations that were made at the February 6, 2018 Public Hearing, and the staff summary of Public Hearing representations on this Bylaw will address both Public Hearings. Procedurally, revision of the Bylaw requires that second reading be rescinded, since third reading cannot occur until after any required Public Hearing on the proposed Bylaw and two readings have already occurred.

Staff recommend that this application advance through the Public Hearing process to consideration of third reading on the basis of approval conditions recommended by staff and endorsed by Council at its January 23, 2018 Regular Council Meeting. As per those recommendations, any consideration of adoption of the application would be subject to:

1. Registration of a development covenant in favour of the Resort Municipality of Whistler (“RMOW”) to secure development of the proposed new building and site improvements consistent with plans to be finalized prior to adoption;
2. Registration of a housing agreement in favour of the RMOW for the auxiliary residential dwelling units for employee housing for businesses on site;
3. Registration of a green building covenant consistent with the RMOW’s Green Building Policy;
4. Submission of a final waste and recycling plan that is consistent with “Solid Waste Bylaw No. 2139, 2017”; and
5. Submission of a snow shed report.

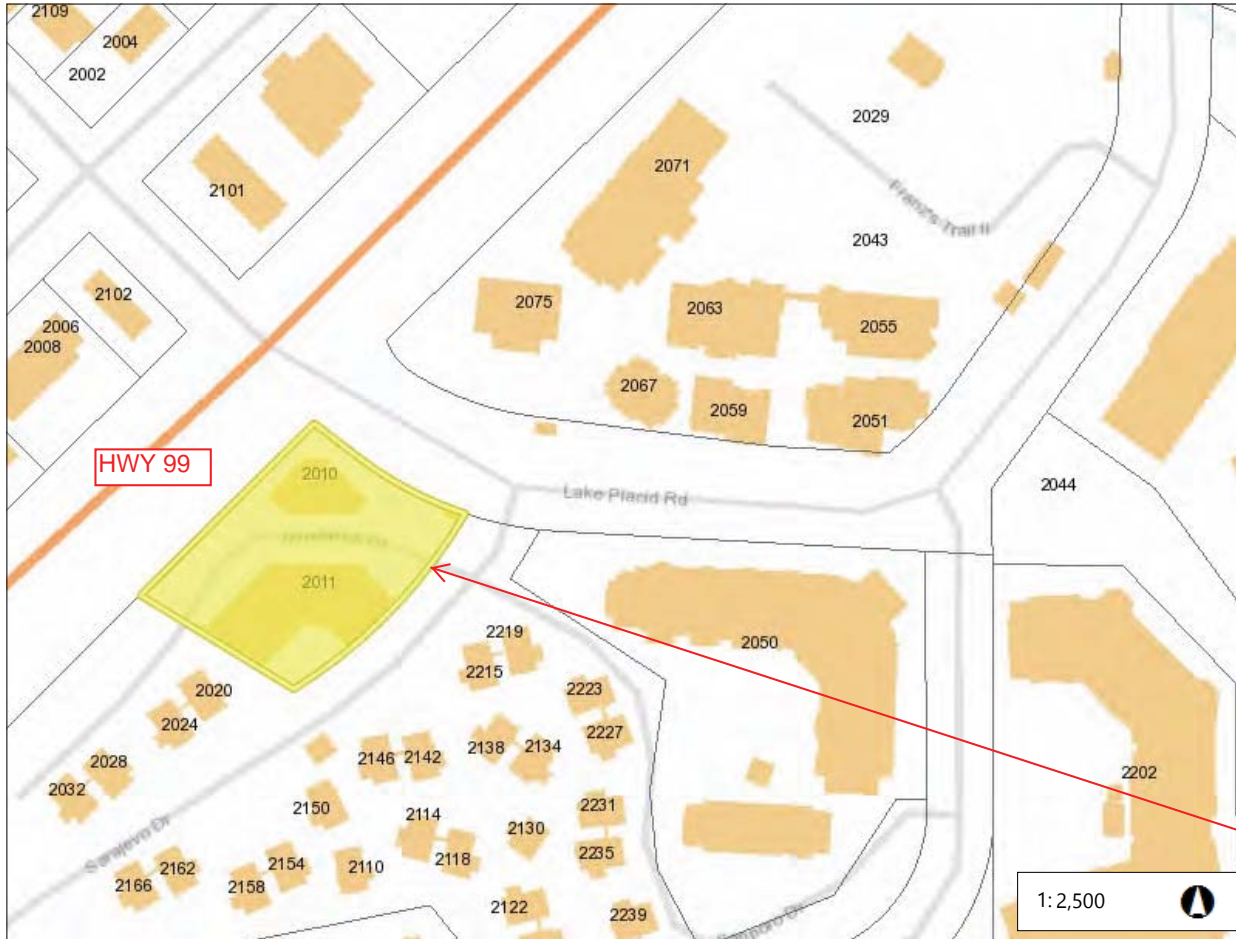
SUMMARY

This Report recommends that Council consider rescinding second reading of “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”, that Council consider giving second reading to a revised “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”, and that Council direct staff to schedule a further Public Hearing regarding the revised “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”.

Respectfully submitted,

Robert Brennan
PLANNER

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



Legend

- Civic Addresses
- Parcels
- Street Names (Web)
- Buildings (Web)
- Roads (Web)
 - Highway
 - Strata
 - Major Road
 - Minor Road
 - Collector Minor
 - Local
 - Lane
 - Restricted
 - Service
- Lakes (Web)
- Lakes FWA (Web)
- Streams (Web)
 - Stream Breaklines
 - Minor Watercourses
- Rivers (Web)
- Municipal Parks (Web)

Subject Property

127.0 0 63.50 127.0 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

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Notes

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REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 6, 2018

REPORT: 18-020

FROM: Corporate and Community Services

FILE: 4530

SUBJECT: 2018 BUDGET GUIDELINES

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council direct the Director of Finance to prepare the “Five-Year Financial Plan 2018-2022 Bylaw” based on these specific guidelines:

1. To implement a 2.25 per cent increase to property value taxes in 2018 (excluding non-market and property count changes);
2. To implement a 1.1 per cent increase to sewer parcel taxes and user fees in 2018 (excluding property count changes);
3. To implement a 4.5 per cent increase solid waste parcel taxes and fees in 2018 (excluding property count changes);
4. To implement a 0.0 per cent change to water parcel taxes and user fees in 2018 (excluding property and count changes); and
5. To include the project amounts as described in Appendix “A” and attached to Administrative Report to Council No. 18-020.

REFERENCES

Appendix “A” – Proposed Project Listing

Appendix “B” – Proposed Departmental Revenue and Expenditure Summary

PURPOSE

The purpose of this Report is to advise Council of staff’s proposed budget guidelines and to obtain a Council resolution for the basic guidelines to be used when preparing the Five-Year Financial Plan 2018-2022. The Five-Year Financial Plan Bylaw is scheduled to be brought forward for consideration and adoption by Council at the April 10 and April 24, 2018 Regular Council Meetings.

DISCUSSION

Preparation of the 2018 budget is guided by the RMOW Corporate Plan and evidence gathered through committees and ongoing surveys and studies. Some examples of this work includes the Transportation Advisory Group (TAG), Mayor’s Task Force on Resident Housing, Official Community Plan and Vision Update and are part of a year round planning process.

Conservative increases have been made to non-tax revenue sources such as parking and building permit fees due to the strong economic activity in the resort and indexing fees for municipal facilities. These increases help to offset increased costs and supports continuing efforts to maintain resident and visitor service levels. New growth also known as “Non Market Change”, to the assessment roll is estimated to increase property tax revenues by up to 0.5 per cent. New growth results from new development and expansion of development on existing footprints.

During the budget preparation process staff has worked to find economies that, along with revenue increases, can offset increased expenditures. This combination of finding economy and revenue increases enables revenues to equal expenditures for 2018 while continuing with stable reserve contributions for future opportunities and, asset maintenance and replacement.

An important aspect of 2018 budget preparation and balancing revenues and expenditures is anticipating as much as possible, how future year’s revenue requirements impact tax and fee changes. Increasing revenue requirements are normal for local governments as with other organizations and individuals but we work towards not experiencing large changes from one year to the next.

The proposed project listing attached as Appendix “A” includes one hundred and eighty-five projects with a total possible 2018 expenditure of forty million dollars. Actual expenditure will be dependent on project actualization and completion during the year.

OTHER POLICY CONSIDERATIONS

None.

COMMUNITY ENGAGEMENT AND CONSULTATIONS SUMMARY

The financial budget of the municipality is impacted throughout the year by many planning and engagement inputs. This has culminated in several budget specific meetings, including this one and the community meeting held on February 22, 2018. The community meeting was attended by approximately thirty members of the public. In addition, budget information, presentations and videos have been available on the municipal website. An online commenting tool has been available on municipal website. All comments have been included in the Council correspondence for this Meeting.

SUMMARY

The proposed 2018 budget provides for reasonable increases to municipal property tax and utility revenue while maintaining levels of service to the community and resort visitors. Leadership from the Audit and Finance Standing Committee along with the efforts of municipal staff at all levels has enabled this to be possible.

Respectfully submitted,

Ken Roggeman
DIRECTOR OF FINANCE
for
Norm McPhail
GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

PROPOSED 2018-2022 PROJECT BUDGETS

The Resort Municipality of Whistler | March 6, 2018

SUMMARY OF PROPOSED PROJECTS

Projects proposed for the 2018-2022 financial plan consist of 185 projects. Total proposed budget cost in 2017 is \$40 million. This includes up to \$8 million that was not used and carried forward from the 2017 project budget. The previous financial plan, 2017-2021 included \$35 million in project costs for the 2017 year, not including funding for the Parkhurst land purchase and interim financing to the Whistler Housing Authority.

2018 Projects

185 Projects

\$40 million

Includes \$8 million
carried forward from
2017 budget

PROPOSED PROJECTS BY DIVISION AND DEPARTMENT

The following table provides a summary of proposed project amounts by Division and Department for the years 2018 through 2022. The amount of 2017 project budget carried forward is identified in the Carry Fwd column. Note that not all unused budget from 2017 is carried forward.

Department	2017 Carry Fwd to 2018	Budget 2018	Budget 2018 Total	Budget 2019	Budget 2020	Budget 2021	Budget 2022	External Funding
Mayor & Council	-	10,000	10,000	5,000	-	-	-	-
Division Total: Mayor and Council	-	10,000	10,000	5,000	-	-	-	-
Administrator	25,000	205,770	230,770	128,000	123,000	98,000	118,000	-
Corporate	455,500	1,437,855	1,893,355	1,574,000	1,524,000	1,499,000	1,390,000	(2,736,760)
Human Resources	10,000	-	10,000	-	-	-	-	-
Division Total: CAO Office	490,500	1,643,625	2,134,125	1,702,000	1,647,000	1,597,000	1,508,000	(2,736,760)
Cultural Planning and Development	-	50,000	50,000	50,000	50,000	50,000	50,000	-
Division Administration								
Division Administration	308,802	1,427,000	1,735,802	358,000	333,000	285,000	285,000	-
Resort Operations	1,106,730	2,768,500	3,875,230	3,437,520	1,110,000	985,000	670,000	-
Planning (ALL)	1,328,000	4,947,690	6,275,690	3,210,000	450,000	170,000	170,000	(100,000)
Division Total: Resort Experience	2,743,532	9,193,190	11,936,722	7,055,520	1,943,000	1,490,000	1,175,000	(100,000)
General Manager	661,556	376,094	1,037,650	27,650	27,650	-	-	-
Development Services/Energy Mgmt								
Transportation	1,153,958	3,620,000	4,773,958	1,475,000	775,000	2,125,000	625,000	(134,000)
Central Services	-	3,342,000	3,342,000	1,960,000	1,610,000	1,360,000	30,000	-
Solid Waste	-	1,265,000	1,265,000	275,000	230,000	180,000	30,000	-
Transit	10,000	50,000	60,000	125,000	-	-	-	-
Water Fund	963,500	3,760,000	4,723,500	1,680,000	4,590,000	1,320,000	555,000	(578,659)
Sewer Fund	800,000	5,532,000	6,332,000	4,350,000	8,345,000	4,975,000	1,367,500	(1,500,000)
Division Total: Infrastructure Services	3,589,014	17,945,094	21,534,108	9,892,650	15,577,650	9,960,000	2,607,500	(2,212,659)
Finance	28,230	34,270	62,500	-	-	-	-	(27,000)
Information Technology	549,500	393,600	943,100	244,424	30,000	-	-	-
Protective Services	105,000	722,100	827,100	250,500	256,750	270,000	265,000	(95,000)
Fire Rescue Service	31,296	376,674	407,970	195,685	289,515	203,420	199,872	-
Whistler Public Library	10,000	299,650	309,650	179,600	172,300	200,000	142,800	(89,000)
Recreation	5,000	30,000	35,000	30,000	30,000	-	-	-
Meadow Park Sports Centre	91,000	1,084,438	1,175,438	1,683,644	2,041,120	623,315	817,241	(400,000)
Corporate and Community Services General	360,000	562,000	922,000	-	-	-	-	(36,000)
Division Total: Corporate and Community Services	1,180,026	3,502,732	4,682,758	2,583,853	2,819,685	1,296,735	1,424,913	(647,000)
Total	8,003,072	32,294,641	40,297,713	21,239,023	21,987,335	14,343,735	6,715,413	(5,696,419)

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Mayor and Council

SISTER CITY ANNIVERSARY

DIVISION: MAYOR AND COUNCIL

DEPARTMENT: MAYOR & COUNCIL

PROJECT: A078

Project Manager: Bradbury, Wanda

Public Description

In recognition of the 20th anniversary with Karuizawa, Whistler's Sister City. The project scope will encompass the planning, materials and installation of tribute(s), including the unveiling celebration in 2019.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sister City Anniversary	Project Services	10,000.00	5,000.00	0.00	0.00	0.00
	Total	10,000.00	5,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

CAO Office

AUDAIN ART MUSEUM-FOUNDERS PROGRAM

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

PROJECT: A034

Project Manager: Furey, Michael

Public Description

The Audain Art Museum (AAM) will house one of the world's finest collections of old First Nations masks, a superb collection of Emily Carr paintings, and works by some of Canada's post war artists, who are known throughout the country as the British Columbia modernists. The creation of an art museum is consistent with long-term plans to build cultural tourism in Whistler. This project will provide a significant opportunity for both the Audain Art Museum and the resort community with the potential to enhance the visitor experience and to continue to build on Whistler's reputation as a destination for recreation, arts, and culture. In support of the significant cultural asset to the community and cultural tourism, RMOW will contribute to the AAM Society, \$100,000 over a four year period. RMOW will be recognized as a founding member of the AAM.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
AAM Founding Member Contribution	Project Services	25,000.00	25,000.00	25,000.00	0.00	0.00
	Total	25,000.00	25,000.00	25,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

WEBSITE

DIVISION: CAO OFFICE**DEPARTMENT: ADMINISTRATOR****PROJECT: A041****Project Manager: Comeau, Michele****Public Description**

This project will continue to improve and evolve the municipal website, the virtual front desk of the municipality, to meet the needs of residents and visitors as technology and the demand for online services and information grow and evolve. The project will include updates to navigation, usability, functionality, and design of whistler.ca for desktop and mobile platforms. In 2018, planned upgrades include further integration of the GIS system, as well as other online service applications. It will also include ongoing content evolution.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General Website Development	Project Services	40,000.00	40,000.00	40,000.00	40,000.00	75,000.00
	Total	40,000.00	40,000.00	40,000.00	40,000.00	75,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

HOME ENERGY ASSESSMENT REBATE

DIVISION: CAO OFFICE**DEPARTMENT: ADMINISTRATOR****PROJECT: A049****Project Manager: Battiston, Ted****Public Description**

"Since August of 2014, this project (Power Down to Save Up) has been providing municipal rebates on home energy assessment services executed on eligible local homes, by nationally certified energy advisors. This project initiated with a \$40,000 grant from BC Hydro (Best Practice research, communication plans and advertising) as well as a \$60,000 investment by the RMOW. Since August of 2014 more than 200 assessments have been completed and interest in the program remains strong. Moreover, many participants have used the assessment to catalyze further retrofit rebates from BC Hydro and FortisBC - thereby reducing their home energy consumption.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Energy Upgrade Incentives (Res & Com) - General	Project Services	15,000.00	15,000.00	12,000.00	12,000.00	0.00
Energy Upgrade Incentives - Communication/Advertising	Project Services	3,000.00	3,000.00	3,000.00	3,000.00	0.00
	Total	18,000.00	18,000.00	15,000.00	15,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

CORPORATE COMMUNICATIONS

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

PROJECT: A051

Project Manager: Comeau, Michele

Public Description

The corporate communications project will contribute to the effectiveness of municipal communication with the public; awareness of RMOW programs, projects and services; and engagement of the community. Work this year will include coordination of community engagement opportunities; updates to corporate communications tools such as the e-newsletter and corporate photography; and strategic communications planning activities across the organization to support day to day municipal operations, projects and council priorities.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Corporate Communications - General	Project Services	20,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	Total	20,000.00	25,000.00	25,000.00	25,000.00	25,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

LARGE GROUP & CONFERENCE GROWTH

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

PROJECT: A056

Project Manager: Battiston, Ted

Public Description

As key partners in the EPI, both RMOW and TW have a common goal to grow the resort community economy, with a key objective being to promote stable levels of overnight stays on a year-round basis. This project investment supports the deployment of local in-kind resources in order to increase our ability to attract and secure resort-wide conference business.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Large Group & Conference Growth - General	Project Services	38,270.00	0.00	0.00	0.00	0.00
	Total	38,270.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

TOURISM RESEARCH ECONOMIC MODELLING

DIVISION: CAO OFFICE**DEPARTMENT: ADMINISTRATOR****PROJECT: A062****Project Manager: Battiston, Ted****Public Description**

This project will continue to develop and update economic analytics associated with the EPI model and other associated fiscal and/or commercial/economic expenditures trends. The existing EPI model has been a highly useful tool for planning, budgeting and ongoing decision support. Given the growth of resort visitation and activity over the last few years, ongoing updates to the model and associated metrics and analyses are required to ensure that economic insights and outputs are as accurate as possible.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Tourism Research Economic Modeling	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	Total	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

RETAIL MIX PROJECT

DIVISION: CAO OFFICE**DEPARTMENT: ADMINISTRATOR****PROJECT: A067****Project Manager: Battiston, Ted****Public Description**

Implementing key recommendations of the 2016 Whistler Village Retail Mix project (EPI recommended action in 2014). Recommendations include collaborative learning to share resources, customer trends, and minimizing workforce shortages; ensuring communications throughout the resort to enable proactive business planning; ongoing regulation modification and/or updates; and continuing to expand performance measurements and enhance data collection related to the retail sector.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Retail Mix Project	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROJECT MANAGERS WORKING GROUP SUPPORT

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

PROJECT: A068

Project Manager: Battiston, Ted

Public Description

Legal, procurement and training support for the cross-divisional Project Managers Working Group. Costs and fees associated with external oversight to support the standardization of key contract terms, procurement resources and project management tools.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Project Managers Working Group Support	Project Services	12,000.00	5,000.00	3,000.00	3,000.00	3,000.00
	Total	12,000.00	5,000.00	3,000.00	3,000.00	3,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

MAYORS TASK FORCE ON RESIDENT HOUSING

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

PROJECT: A070

Project Manager: Battiston, Ted

Public Description

The Mayor's Task Force on Resident Housing is comprised of local stakeholder organizations and community representatives – each in a unique position to contribute to the understanding, evaluation and planning of Whistler's resident housing initiatives. The Task Force seeks to leverage the collaborative task force process, the interest and involvement of local businesses and relevant member organizations, as well as leveraging municipal governance and jurisdiction toward the following primary community goals:

- i. Ensuring that Whistler continues to meet its minimum local labour force target (i.e. 75% of the Whistler labour force resides within Whistler)
- ii. Ensuring that both market housing and WHA resident restricted housing supply is effectively supporting Whistler's community housing affordability and labour force goals

2018 investments focus on implementation support, and ongoing communications/outreach.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Mayors Task Force on Resident Housing	Project Services	17,500.00	0.00	0.00	0.00	0.00
	Total	17,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

BC ENERGY STEP CODE POLICY DEVELOPMENT

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

PROJECT: A073

Project Manager: Battiston, Ted

Public Description

Development of a new policy and associated building bylaw amendment to set the timing and integration of the new BC Energy Step Code opportunity. Investments will include community engagement, training, communications and the updating of internal systems, as appropriate.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	13,000.00	0.00	0.00	0.00	0.00
Default SubProject	Project Supplies	2,000.00	0.00	0.00	0.00	0.00
	Total	15,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

FIRST NATIONS CULTURAL LIAISON

DIVISION: CAO OFFICE

DEPARTMENT: ADMINISTRATOR

PROJECT: C055

Project Manager: Furey, Michael

Public Description

As progress is achieved through the memorandum of understanding with the Lil'wat and Squamish Nations activities will be pursued to gain better understandings First Nations' culture and further our relationships. This may take the form of celebrations with First Nation nation partners, staff cultural awareness training and other initiatives.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
First Nations Cultural Liaison	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

ECONOMIC DEVELOPMENT - SOCIAL VENTURE CHALLENGE

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: A075

Project Manager: Battiston, Ted

Public Description

Sponsor support for the WCS annual Social Venture Challenge (SVC) program. The SVC encourages, supports and grows new social ventures in the Sea to Sky Corridor through capacity building, mentorship, and raising awareness. The SVC supports entrepreneurs with the development of their social ventures business idea/concept.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	2,500.00	0.00	0.00	0.00	0.00
	Total	2,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

EPI COMMUNICATIONS & OUTREACH

DIVISION: CAO OFFICE**DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES****PROJECT: A077****Project Manager: Battiston, Ted****Public Description**

Communications investments to ensure that the work (research, analysis and recommendations) of the EPI Committee is shared in a regular, and ongoing manner.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	5,000.00	0.00	0.00	0.00	0.00
	Total	5,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

MUNICIPAL ELECTIONS

DIVISION: CAO OFFICE**DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES****PROJECT: C003****Project Manager: Browning, Brooke****Public Description**

The next general local government election will take place on October 20, 2018. This project covers the democratic election process and the legislated requirements for running an election. Expenditures include: contract services (electronic voting machine rental and professional services), election staffing and training, advertising and supplies.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
2018 Local Government Election	Project Payroll Costs	28,125.00	0.00	0.00	0.00	0.00
2018 Local Government Election	Project Services	55,300.00	0.00	0.00	0.00	0.00
2018 Local Government Election	Project Supplies	1,000.00	0.00	0.00	0.00	0.00
	Total	84,425.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

RECORDS MANAGEMENT

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: C006

Project Manager: Gilroy, Brian

Public Description

The Records Management Project is focused on developing and implementing a Records and Information Management (RIM) Strategy for the RMOW. RIM is defined as "the systematic control of records throughout their lifecycle". A properly implemented RIM Strategy is necessary in order to meet legal and evidentiary requirements, and to apply proper classification, retention and security standards to RMOW records.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Records Management	Project Services	25,500.00	0.00	0.00	0.00	0.00
	Total	25,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
Res - General Operating Reserve	0
	0
	0

2018 UBCM CONVENTION

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: C036

Project Manager: Faris, Wendy

Public Description

The RMOW was successful in their bid to host the 2018 UBCM Convention. The Union of British Columbia Municipalities (UBCM) has existed as the voice of local government in BC for over 100 years. This convention is the main forum for UBCM policy making. The RMOW has successfully hosted UBCM Conventions in 2002, 2010 and 2014. This convention is held annually in September and brings over 2,000 delegates to Whistler including local government Council members and staff, provincial government representatives including cabinet ministers and individuals from related associations, media and staff.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
2018 UBCM Convention	Other Revenue	-75,000.00	0.00	0.00	0.00	0.00
2018 UBCM Convention	Project Services	125,000.00	0.00	0.00	0.00	0.00
2018 UBCM Convention	Provincial Grants	-17,500.00	0.00	0.00	0.00	0.00
	Total	32,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	41

	0
	0
	0

COMPREHENSIVE FEES AND CHARGES BYLAW

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: C038

Project Manager: Faris, Wendy

Public Description

The Legislative Services department conducted an audit on all active, amended and in progress bylaws that contain fees and/or charges. It was identified that over 60 bylaws contain fees and/or charges. For ease of use for the public and staff, the RMOW will amalgamate all fees and charges into one standalone bylaw. A consultant will be hired to complete this work.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General	Project Services	5,000.00	0.00	0.00	0.00	0.00
	Total	5,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

EMERALD FOREST COMPANIES - DISSOLUTION

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: C056

Project Manager: Faris, Wendy

Public Description

There are four RMOW companies associated with the Emerald Forest park lands. Costs associated with maintaining these companies is approximately \$15,000 per year. Staff would like to dissolve the companies in order eliminate these yearly costs.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Emerald Forest Companies - Dissolution	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

COUNCIL MEETING FURNITURE REPAIR

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: C058

Project Manager: Faris, Wendy

Public Description

The furniture used for Regular Council meetings at Maury Young Arts Centre is in need of repair; cost effective options are being explored.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Council Meeting Furniture Repair	Project Supplies	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

GENERAL IMPROVEMENTS - ENVIRONMENT

DIVISION: CAO OFFICE**DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES****PROJECT: P001****Project Manager: Beresford, Heather****Public Description**

The General Improvements Environment budget is provided to complete a variety of smaller environmental projects or events such as creating/maintaining signs, carrying out habitat improvement projects, supporting the Western Toad migration, updating species at risk information, and delivering environmental events such as programming at GoFest.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Envirofest	Project Services	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Interpretive Signs	Project Services	8,000.00	7,000.00	7,000.00	5,500.00	5,500.00
Miscellaneous	Project Services	4,000.00	5,000.00	5,000.00	5,000.00	6,000.00
Western Toad Ramps	Project Services	1,000.00	0.00	0.00	0.00	0.00
Whistler Biodiversity Challenge	Project Services	8,500.00	8,500.00	8,500.00	7,000.00	8,000.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
2013- WaterTrax Database	Project Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Species at Risk - Environment	Project Services	6,000.00	7,000.00	7,000.00	10,000.00	8,000.00
	Total	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

GIS LAYER UPDATE PROJECT

DIVISION: CAO OFFICE**DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES****PROJECT: P044****Project Manager: Beresford, Heather****Public Description**

Geographic Information Systems (GIS) provide a method for storing, displaying and analyzing data to inform decision-making. The Environmental Stewardship and Parks Planning departments will add information including but not limited to parks information, sensitive biodiversity areas, stream setbacks, water quality data, and as-built documents to the RMOW GIS.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
REX GIS Projects - General	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	Total	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

INVASIVE SPECIES MANAGEMENT

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: P067

Project Manager: Beresford, Heather

Public Description

Invasive plant species are a growing risk to green spaces and infrastructure and their management is identified in the Community Energy and Climate Adaptation Plan as an adaptation strategy. As our summers grow longer, hotter and drier, the ability of certain plants, like Japanese knotweed, to thrive in Whistler increases. It is more cost effective and efficient to take strong and coordinated action before the plants become a widespread problem. The RMOW will continue to work closely with the Sea to Sky Invasive Species Council to coordinate activities and increase efforts on municipal lands.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Invasive Species Management	Project Services	29,000.00	29,000.00	29,000.00	29,000.00	0.00
	Total	29,000.00	29,000.00	29,000.00	29,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

COMMUNITY WILDFIRE PROTECTION

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: S018

Project Manager: Beresford, Heather

Public Description

The RMOW is committed to reducing the risk of wildfire to our community. A number of wildfire fuel reduction projects have been carried out over the last decade in Lost Lake Park, Kadenwood, Brio, and above the Benchlands. In 2014, the RMOW launched its landscape level fuel break program with Phase I of a fuel reduction program along the gravel Callaghan forest service road. Provincial funding is sought for completing a fuel thinning project above Big Timber Park/Kadenwood Road in 2018. In addition, the RMOW and Cheakamus Community Forest will partner on creating a fuel break along the Cheakamus Lake Road in 2018 - 2019. Planning continues for future projects and public education through the FireSmart program continues.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Community Wildfire Protection - General	Project Services	0.00	0.00	0.00	0.00	1,050,000.00
CCF5 Operational Thinning	Project Services	65,000.00	0.00	0.00	0.00	0.00
Wildfire Consultant	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Landscape Fuel Break	Project Services	560,000.00	200,000.00	200,000.00	200,000.00	200,000.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Big Timber/Kaden wood Operational Treatment	Project Services	634,250.00	0.00	0.00	0.00	0.00
Comprehensive Prescription Plan	Project Services	75,000.00	150,000.00	100,000.00	75,000.00	0.00
Alpine Meadows Operational Thinning	Project Services	80,000.00	0.00	0.00	0.00	0.00
Rainbow (Block 1, CCF 3 & 4)	Project Services	17,680.00	1,050,000.00	1,050,000.00	1,050,000.00	0.00
Wildfire Development Permit Area	Project Services	10,000.00	0.00	0.00	0.00	0.00
Community Wildfire Protection - General	Provincial Grants	0.00	-50,000.00	-50,000.00	-50,000.00	-450,000.00
CCF5 Operational Thinning	Provincial Grants	-100,000.00	0.00	0.00	0.00	0.00
Brio Operational Treatment	Provincial Grants	-71,000.00	0.00	0.00	0.00	0.00
Big Timber/Kaden wood Operational Treatment	Provincial Grants	-360,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Alpine Meadows Operational Thinning	Provincial Grants	-300,000.00	0.00	0.00	0.00	0.00
Rainbow (Block 1, CCF 3 & 4)	Provincial Grants	-13,260.00	-400,000.00	-400,000.00	-400,000.00	0.00
	Total	617,670.00	970,000.00	920,000.00	895,000.00	820,000.00

Reserve Funding	Percent
Res - General Operating Reserve	56
	0
	0
	0

BEAR MANAGEMENT PROGRAM

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: S019

Project Manager: Beresford, Heather

Public Description

The RMOW achieved the Ministry of Environment's Bear Smart Community status in 2011. To fulfill its ongoing commitments, Whistler continues to participate in the Whistler Bear Advisory Committee, provide public education, and improve the solid waste management system in order to reduce human-bear conflict. The RMOW contributes funds to the Conservation Officer Service which provides Whistler with a higher level of service for bear-related issues than otherwise possible.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Bear Management Program - General	Project Services	5,832.00	6,000.00	6,000.00	6,000.00	6,000.00
Bear Management Program - Conservation Officer Truck	Project Services	1,168.00	1,000.00	1,000.00	1,000.00	1,000.00
Bear Management - COS Cost Share	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Bear Smart Program Assistant	Project Services	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
	Total	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

AIR QUALITY MANAGEMENT PLAN

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: T024

Project Manager: Beresford, Heather

Public Description

The RMOW is a member of the Sea to Sky Clean Air Society whose objective is to implement the Sea to Sky Air Quality Management Plan. The primary purpose of the plan is to ensure clean air throughout the corridor air shed. It defines actions that will help maintain healthy air through an integrated planning approach. An implementation plan was updated in 2015 which outlines tasks and responsibilities which the RMOW and other participants are committed to achieving each year. Each participating municipality contributes to the development and implementation of the plan.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
S2S Air Quality - General	Project Services	5,000.00	5,000.00	5,000.00	5,000.00	0.00
	Total	5,000.00	5,000.00	5,000.00	5,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

CHEAKAMUS COMMUNITY FOREST

DIVISION: CAO OFFICE**DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES****PROJECT: X006****Project Manager: Beresford, Heather****Public Description**

The RMOW is a partner with the Squamish and Lil'wat First Nations in the Cheakamus Community Forest. The CCF surrounds the community of Whistler, and the land is managed using the ecosystem-based management (EBM) plan. The EBM plan integrates sustainable land use and harvesting, First Nations' cultural and spiritual values, recreation, views, wildfire management, and climate change. A strategic, integrated plan for the CCF guides land use and harvesting decisions. The RMOW budget is applied to various public outreach efforts and legal support.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Cheakamus Community Forest - General	Project Services	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	Total	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

ECOSYSTEM MONITORING PROGRAM

DIVISION: CAO OFFICE

DEPARTMENT: CORPORATE, ECONOMIC & ENVIRONMENTAL SERVICES

PROJECT: X032

Project Manager: Beresford, Heather

Public Description

The OCP, Whistler2020 and the Corporate Plan identify protecting the environment as a community priority. The ecosystem monitoring program identified key indicators and focuses on at-risk species, aquatic species, and sensitive habitats to detect trends and support the Whistler2020 and community indicator monitoring program. The data is collated, mapped, and analyzed to inform land use planning.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Ecosystem Monitoring	Project Services	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	Total	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

ATTENDANCE MANAGEMENT PROGRAM

DIVISION: CAO OFFICE

DEPARTMENT: HUMAN RESOURCES

PROJECT: H011

Project Manager: Wood, Denise

Public Description

Creation and implementation of a formal attendance management program.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Attendance Management Program	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

Resort Experience

LEARNING AND EDUCATION INITIATIVES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: CULTURAL PLANNING AND DEVELOPMENT

PROJECT: A079

Project Manager: Rae, John

Public Description

Funds to advance learning and education opportunities. Supported initiatives will be consistent with the recommendations in Whistler's Community Cultural Plan, Whistler's Cultural Tourism Development Strategy, EPI: Summary of Key Findings Report, as well as the framework developed in the Learning & Education Task Force Report.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Learning, Education, and Cultural Tourism Initiatives	Project Services	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
	Total	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

UNESCO GEOPARK

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

PROJECT: A072

Project Manager: Rae, John

Public Description

Prepare and submit an application to UNESCO for Geopark designation which will heighten awareness of and assist in safeguarding numerous unique geological features in Whistler and throughout the Sea-to-Sky corridor.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Consultant fees for application	Project Services	50,000.00	50,000.00	25,000.00	25,000.00	25,000.00
	Total	50,000.00	50,000.00	25,000.00	25,000.00	25,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

INTERPRETIVE PANELS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

PROJECT: A074

Project Manager: Rae, John

Public Description

Create and install new Interpretive Panels with a consistent look pertaining to Whistler's Natural History and Human Heritage. Annual costs pertain to creative development, production, installation, and maintenance of 25 new panels annually.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Creative Development & Production	Project Services	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	Total	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

HERITAGE INITIATIVES

DIVISION: RESORT EXPERIENCE**DEPARTMENT: DIVISION ADMINISTRATION****PROJECT: A076****Project Manager: Rae, John****Public Description**

A Heritage Strategy & Plan will identify and protect places, buildings, traditions, and events - including new or recent iterations of those categories - that the community feels are worth protecting.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Heritage Register	Project Services	25,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Heritage Buildings	Project Services	20,000.00	20,000.00	20,000.00	0.00	0.00
West Side Heritage Connector	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	55,000.00	30,000.00	30,000.00	10,000.00	10,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

CONFERENCE CENTRE ANNUAL BUILDING REINVESTMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

PROJECT: C012

Project Manager: Jansen, Jan

Public Description

Annual re-investment in the Whistler Conference Centre is required to ensure all maintenance needs are adequately addressed. This project contributes to the long term viability of the Conference Centre and ensures this Municipal asset is maintained to an acceptable standard. 2018 funding will also support the refurbishment of Conference Centre washrooms being undertaken by Tourism Whistler.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Conference Centre Improvements - Annual Building Reinvestment	Project Services	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Conference Centre Improvements - Washroom renovation	Project Services	500,000.00	0.00	0.00	0.00	0.00
	Total	650,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - RMI 4%	82
Res - MRDT 2%	18
	0
	0

BUILDING DEPARTMENT FILE SCANNING

DIVISION: RESORT EXPERIENCE**DEPARTMENT: DIVISION ADMINISTRATION****PROJECT: P041****Project Manager: Mooney, Joseph****Public Description**

Rebudget of 2017 project that requires integration into Sharepoint. Project to digitize Building permit construction plans for all structures within the municipality other than single family dwellings. 2018 funding is a carry forward of unspent 2017 funds allocated to this project.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Building Department File Scanning - Scanning	Project Services	103,882.00	0.00	0.00	0.00	0.00
Building Department File Scanning - Courier Fees	Project Services	2,000.00	0.00	0.00	0.00	0.00
	Total	105,882.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

SEISMIC AND EMERGENCY POWER REVIEW

DIVISION: RESORT EXPERIENCE**DEPARTMENT: DIVISION ADMINISTRATION****PROJECT: X079****Project Manager: Chalk, Timothy****Public Description**

Continued from 2017, this project has two parts; the first, to complete back-up power to the Public Works Yard; the second, to complete seismic stability reviews of five key administrative buildings. In 2017, detailed design and tender documents were completed for the installation of a genset at the Public Works Yard. Purchase and installation is proposed for 2018. Included in the back up power design an Arc Flash Analysis will be completed at the remaining locations to review risk and implement safety measures. In addition, in 2018 the completion of seismic reviews for Municipal Hall, PSB, My Place, Library & PWY will occur.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Back-up power design	Project Services	10,000.00	0.00	0.00	0.00	0.00
Siesmic Review	Project Services	55,000.00	0.00	0.00	0.00	0.00
Back-up power construction	Project Services	500,000.00	0.00	0.00	0.00	0.00
Arc Flash Analysis	Project Services	17,920.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Project Management	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	592,920.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

BUILDING SYSTEMS MANAGEMENT REVIEW

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

PROJECT: X081

Project Manager: Chalk, Timothy

Public Description

This project is a continuation of the Condition Assessments Completed in 2017. The request for 2018 is intended to review earlier years work to align the results with recent work ensuring a consistent report structure. In addition, this project will include a comprehensive review of the Asset Register, the continued development of a comprehensive short to long term asset management plan and a short and long term preventative maintenance plan.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Multi-year Planning	Project Services	50,000.00	0.00	0.00	0.00	0.00
Building Condition Assessments	Project Services	35,000.00	0.00	0.00	0.00	0.00
PM planning	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	95,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

BREEZEWAY HEAT TRACE REPAIR

DIVISION: RESORT EXPERIENCE**DEPARTMENT: DIVISION ADMINISTRATION****PROJECT: X082****Project Manager: Chalk, Timothy****Public Description**

The Village breezeway is located between Gateway Loop and Village Sq. The Breezeway is often considered the main pedestrian access to the Village. The stairs leading to the breezeway are not protected from weather. For public safety reasons and to align with the Village development guidelines an electric snow melt system is embed in the concrete stairs to prevent snow and ice accumulation. In 2017 segments of snow melt cable were replaced however further investigation has determined that additional segments have failed. The 2018 budget is allocated to the repair of these segments. The work includes removal of two sections of concrete stairs, replace the snow melt and reinstall the stairs. The work is intended to be completed in the spring.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Construction	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

CHEAKAMUS CROSSING LIGHT REPLACEMENT PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

PROJECT: X092

Project Manager: Chalk, Timothy

Public Description

This project continues the replacement of the existing Valley Trail lights in Cheakamus Crossing. As part of the original Cheakamus Crossing development, a unique light fixture was installed along the Valley trail and sidewalks which have proven costly to repair and replace. A number of these fixtures have failed or have been damaged beyond repair. This project will replace fixtures with a lamp similar to the RMOW standard and used on the Spring Creek trail.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Contract Services	Project Services	28,000.00	28,000.00	28,000.00	0.00	0.00
	Total	28,000.00	28,000.00	28,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

LIGHTING CONTROLS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: DIVISION ADMINISTRATION

PROJECT: X093

Project Manager: Chalk, Timothy

Public Description

Lighting Control is software based automaton for both colour changing architectural lighting (as seen at the Innuksuk) and scheduled on/off control for general purpose lighting circuits. This project is intended to continue with improvements to the existing lighting control systems. The work for 2018 is simply the replacement of the column lights at the WOP as they have become an ongoing maintenance problem and replacement to a controllable LED product will further enhance the lighting opportunities.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Pavilion architectural lighting	Project Services	9,000.00	0.00	0.00	0.00	0.00
	Total	9,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

OLYMPIC PLAZA ENHANCEMENTS

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: A046****Project Manager: Andrea, Robert****Public Description**

2018 scope of work includes an upgrade and expansion of existing WIFI services at Olympic Plaza; which will provide Internet connectivity to event organizers, staff and volunteers;

WIFI will also be provided to the public within range of the access points; The improved wireless service will have a larger coverage zone, bandwidth increase and reliability than the service that is currently in place; Replacement of the wood trench covers along the perimeter of the skating rink with a product more durable to withstand vehicle loads will be considered.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Trech covers	Project Services	75,000.00	0.00	0.00	0.00	0.00
	Total	75,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

PARKS ACCESSIBILITY PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: P023

Project Manager: Russell, Lorne

Public Description

Accessible upgrade projects proposed for 2018-2019 include: Accessible picnic tables and path upgrades , dock ramp transition upgrades, door latch replacements to accessible standards for all hard courts and any other priorities as identified by the measuring up committee.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Parks Accessibility	Project Services	25,000.00	10,000.00	10,000.00	10,000.00	0.00
	Total	25,000.00	10,000.00	10,000.00	10,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

VALLEY TRAIL RECONSTRUCTION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: T021

Project Manager: Russell, Lorne

Public Description

Proposed project for 2018 - 2019 include, Resurfacing and realignment of spur at St. Andrews Way, replace failing lighting poles on Spruce-Fitz Walk VT, Finish railway crossing upgrades at bottom of Lorimer and at Alta Lake Station, patches at Brio, Meadow Park, Spring Creek and Beaver Flats Valley Trail.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Valley Trail Reconstruction	Project Services	50,000.00	110,000.00	110,000.00	110,000.00	110,000.00
	Total	50,000.00	110,000.00	110,000.00	110,000.00	110,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

ANNUAL BUILDING MAINTENANCE

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X004****Project Manager: Chalk, Timothy****Public Description**

Annual Building Maintenance is a reoccurring budget intended to address larger maintenance projects. In 2018, this project will see a number of interior and exterior refinishing tasks to extend the useful life of the building assets.. Highlights for 2018 include continued exterior refinishing at Park Public washrooms and Village building locations

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Miscellaneous	Project Services	10,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Park Facility Painting	Project Services	40,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

RECREATION TRAIL PROGRAM

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X008****Project Manager: Russell, Lorne****Public Description**

Projects proposed for 2018-2019 will include;; Rainbow Falls loop trail improvements, the installation of recreation trail way finding signage based on the recreation trail way finding master plan, continued trail surface improvements in Lost Lake,, rebuild of Green Lake Loop connection to Sea to Sky Trail at wedge, new Zappa trail at north end of Lost Lake to create single track continuation on the north end. Improve way finding and clean up spurs on Cut Yer Bars.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Recreation Trail Program	Internal Charges	1,000.00	1,000.00	1,000.00	1,000.00	0.00
Recreation Trail Program	Internal Inventory	500.00	500.00	500.00	500.00	0.00
Recreation Trail Program	Project Payroll Costs	46,000.00	46,000.00	46,000.00	46,000.00	0.00
Recreation Trail Program	Project Services	71,500.00	31,500.00	31,500.00	31,500.00	80,000.00
Recreation Trail Program	Project Supplies	1,000.00	1,000.00	1,000.00	1,000.00	0.00
	Total	120,000.00	80,000.00	80,000.00	80,000.00	80,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

PARK OPERATIONS GENERAL IMPROVEMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X012

Project Manager: Russell, Lorne

Public Description

Projects proposed for 2018-2019: First generation tire docks to be replaced on alta and alpha lakes, bike rack purchases and installations, tennis court fence repairs, slide replacement at Balsam, park and trail fringe green up improvements, improve portage takeout on RGD, park furniture replacements including picnic tables and drinking fountains to include bottle filling stations, recreation and VT engineers bridge inspections, disk golf course improvements, slack line installations,, Park and Trail mural projects for kiosks, Lakeside playground replacement.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Infrastructure Reinvestment	Project Services	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
	Total	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00

Reserve Funding	Percent
Res - MRDT 2%	50
Res - General Capital Reserve	50
	0
	0

ALPINE TRAIL PROGRAM

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X055****Project Manager: Patterson, David****Public Description**

The Alpine Trail Network has seen significant use this past summer with the opening of Into the Mystic, Lord of the Squirrels and Skywalk trails. Work in 2018 will continue with the building of authorized trails on the Sproatt Rainbow Trail Development Plan. The budget includes support for trail construction also being undertaken by WORCA and ACC. 2019-2021 will see a focus on developing access from the south west peak to the south flank trail, rebuild the south flank trail from Northair Mines FSR to Function Junction and developing rest areas/ouhouses, improve emergency access and shelters.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Alpine Trail Program - Construction	Internal Charges	5,000.00	0.00	0.00	0.00	0.00
Alpine Trail Program - Construction	Project Payroll Costs	86,000.00	0.00	0.00	0.00	0.00
Alpine Trail Program - Construction	Project Services	300,000.00	300,000.00	300,000.00	300,000.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Alpine Trail Program - Construction	Project Supplies	9,000.00	0.00	0.00	0.00	0.00
	Total	400,000.00	300,000.00	300,000.00	300,000.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

MUNICIPAL HALL CONTINUING IMPROVEMENTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X058

Project Manager: Chalk, Timothy

Public Description

This project will complete interior and exterior renovations to Municipal Hall to address functional and customer service needs. In 2017, design for the roof replacement was initiated. Completion of the design and roof replacement is proposed for 2018 in addition to the main entrance upgrades including stair leveling and surface upgrades, replacement of handrails and paint.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Municipal Hall Continuing Improvements - Entrance	Project Services	12,000.00	0.00	0.00	0.00	0.00
Municipal Hall Continuing Improvements - Flooring	Project Services	35,000.00	0.00	0.00	0.00	0.00
Roof and siding replacement - design	Project Services	50,000.00	0.00	0.00	0.00	0.00
Roof and siding replacement - construction	Project Services	500,000.00	0.00	0.00	0.00	0.00
	Total	597,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
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Res - General Capital Reserve	100
	0
	0
	0

BUILDING ASSET REPLACEMENT PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X060

Project Manager: Chalk, Timothy

Public Description

This is a reoccurring project intended to complete upgrades and replacements of building operating system components such as air handling units. Projects are based on the building condition assessments or a result of inspection and asset replacement schedules. Highlights for 2018 include several electrical distribution equipment replacements, HVAC replacement at Municipal Hall and siding upgrade at Public Works Yard.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Building Asset Replacement Program - Contract Services	Project Services	80,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Library exterior refinishing and weather protection	Project Services	25,000.00	0.00	0.00	0.00	0.00
Public Works Yard roof & envelop repairs	Project Services	135,000.00	0.00	0.00	0.00	0.00
Municipal Hall AHU replacement	Project Services	30,000.00	0.00	0.00	0.00	0.00
	Total	270,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

FORMER HOSTEL SITE IMPROVEMENTS

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X064****Project Manager: Chalk, Timothy****Public Description**

Continued improvements at the Hostel for 2018 will address accessibility and sanitary upgrades. The public washrooms in the Hostel entrance will be upgraded to provide inclusive use. In addition, the sanitary system has reached end of life and requires replacement. The work includes the replacement of the holding tank and pumps and an upgrade to the pressure line.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sanitary upgrades	Project Services	35,000.00	0.00	0.00	0.00	0.00
Accessible Washroom upgrades	Project Services	18,000.00	0.00	0.00	0.00	0.00
	Total	53,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

WVLC PARKADE REHABILITATION PROGRAM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X067

Project Manager: Chalk, Timothy

Public Description

This is a recurring annual budget is intended for rejuvenation projects to extend the life of the WVLC parkades. The information is based on a Capital Expenditure Plan prepared by Read Jones Christofferson. 2018 work includes the completion of the design development and public engagement for Lot A waterproofing and parking surface replacement as well as joint repairs within the parking structure.. Additional projects include an updated facility condition assessment of the parkades and repainting of the interior walls in Lot D.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General & soft costs	Project Services	62,230.00	111,370.00	0.00	0.00	0.00
Contingencies	Project Services	59,500.00	159,100.00	0.00	0.00	0.00
Engineering, permits & testing	Project Services	98,000.00	238,650.00	0.00	0.00	0.00
Lot A - seal, heel bead replacement & wall joint repairs	Project Services	85,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Lot D - caulking, heel bead replacement & sealer	Project Services	74,000.00	0.00	0.00	0.00	0.00
Lot A - Waterproof replacement predesign	Project Services	20,000.00	1,455,000.00	0.00	0.00	0.00
Lot A - asphalt & waterproof condition evaluation	Project Services	6,500.00	0.00	0.00	0.00	0.00
Lot C - expansion joint design & tender	Project Services	8,500.00	136,000.00	0.00	0.00	0.00
Fire System cross connection compliance	Project Services	40,000.00	0.00	0.00	0.00	0.00
WVLC Parkade Condition Assessment	Project Services	100,000.00	0.00	0.00	0.00	0.00
Parkade painting	Project Services	15,000.00	15,000.00	15,000.00	0.00	0.00
Proejct Management	Project Services	65,000.00	0.00	0.00	0.00	0.00
	Total	633,730.00	2,115,120.00	15,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	50
Res - Transportation Works Charges	50
	0
	0

ANNUAL ELECTRICAL MAINTENANCE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X071

Project Manager: Chalk, Timothy

Public Description

Annual Electrical Maintenance is a reoccurring project intended to address larger scope preventative maintenance projects, primarily with lighting. The work includes complete relamp of buildings, parkades and trails on a five year interval. With each project area Power Smart opportunities and technological upgrades will be considered. The benefit is to improve efficiencies and service levels by replacing every lamp every five years at or near the end of its expected service life thus reducing special trips to service lamps and ensuring optimum lamp output. The success of this program will be a significant reduction of lamp failure, improved efficiency in energy and service delivery and a decrease in delays for repair. This project has been expanded to include replacement and repair of aging festive lighting circuits in the older Village areas.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Annual Electrical Maintenance - Facilities	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	45,000.00
Annual Electrical Maintenance - Parkades	Project Services	10,000.00	10,000.00	10,000.00	10,000.00	0.00
Annual Electrical Maintenance - Trail & Stroll lighting	Project Services	20,000.00	20,000.00	20,000.00	20,000.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Annual Electrical Maintenance - Festive Lighting Upgrades	Project Services	20,000.00	20,000.00	0.00	0.00	0.00
	Total	65,000.00	65,000.00	45,000.00	45,000.00	45,000.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

WARMING HUT RETAINING WALL

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X083

Project Manager: Russell, Lorne

Public Description

The timber landscape retaining wall around the Lost Lake Warming Hut has reached its end of life.

A replacement in stone that incorporates an outdoor patio should be constructed as a longer term cost effective approach and enhancement to the function of the building and space.

A site review with survey and concept plan was created in 2016 and 60 percent of the work completed in 2017. The balance of funds are being re-budgeted in 2018 to complete this project prior to the May Long weekend.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Construction	Project Services	25,000.00	0.00	0.00	0.00	0.00
	Total	25,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

TENNIS COURT RECONSTRUCTION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X084

Project Manager: Russell, Lorne

Public Description

Five of Whistler parks tennis courts are in need of significant surface repairs to ensure a safe and enjoyable experience. Works include removal of old asphalt due to root damage, removal of organics below grade, re-compacting, new asphalt, acrylic top coat, new lines and in some sites new fencing.

Locations include Brio, Taluswood , Whitegold, Myrtle Phillips and a top coat resurface at Alpha.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General	Project Services	100,000.00	75,000.00	75,000.00	0.00	0.00
	Total	100,000.00	75,000.00	75,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PARK AND TRAIL ASBUILT SURVEYS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X086

Project Manager: Russell, Lorne

Public Description

Field data collection with GPS, photos and data entry of meaningful park trail and irrigation assets.

All of the information will be recorded and entered into the municipal GIS program.

This work will greatly improve the tracking of RMOW assets, improve efficiency with information availability, maintenance and inspections.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General	Project Services	0.00	20,000.00	0.00	0.00	0.00
	Total	0.00	20,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

ACCESS CONTROL UPGRADES

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X096****Project Manager: Chalk, Timothy****Public Description**

This project is an audit and redevelopment of RMOW security and access control services with an objective to clean up inventory and database records. There will also be an analysis of the existing system to understand opportunities for improvements and integration.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Access Control upgrades	Project Services	39,000.00	25,000.00	0.00	0.00	0.00
	Total	39,000.00	25,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

LIBRARY IMPROVEMENTS

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X098****Project Manager: Chalk, Timothy****Public Description**

The Whistler Public Library opened in 2008, since then the activity in the building has surpassed expectation and the building is beginning to show wear. The project is to repair the squeaky raised floor, carpet replacement/reinstallation and for interior wall refinishing of the public areas. Some effort will also be directed toward a solution for the wearing solid window panels.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Flooring replacement	Project Services	35,000.00	0.00	0.00	0.00	0.00
Window panel refinishing	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	45,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

ALPHA LAKE WASHROOM SHOWER

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X100

Project Manager: Russell, Lorne

Public Description

Installation of an outdoor shower on the exterior side of the existing Alpha Lake Washroom.

This addition is required for public to rinse off after lake swimming to avoid duck itch.

This amenity is consistent with all other lake parks.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Alpha Lake Washroom Shower	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PUBLIC SAFETY BUILDING HVAC REPLACEMENT

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X101****Project Manager: Chalk, Timothy****Public Description**

The Public Safety Building currently utilizes 6 water exchange chiller units to provide heat and cooling. This project is intended to replace the HVAC units as they have reached the end of life. The replacement units will take advantage of current technology.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Public Safety Building HVAC replacement - Default Subproject	Project Services	180,000.00	0.00	0.00	0.00	0.00
Engineering, permits and fees	Project Services	20,000.00	0.00	0.00	0.00	0.00
Contingency	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	220,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PWY WORKER SAFETY AND YARD CONFIGURATION PLANNING

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X103

Project Manager: Chalk, Timothy

Public Description

This project will review the existing Public Works Yard configuration and use with respect to snow shed management and wash down bay safety. The scope of work includes development of an updated plan, user engagement and design development of conceptual options to address identified issues.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
PWY worker safety and yard configuration planning - Default SubProject	Project Services	20,000.00	0.00	0.00	0.00	0.00
Consulting	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	40,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

ELECTRICAL ASSET SPATIAL DATA COLLECTION

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X113****Project Manager: Chalk, Timothy****Public Description**

This project procures services to collect spatial information related to electrical and communication infrastructure. This information will be entered in GIS and will be available to inform Municipal departments for location purposes (BC 1 Call) in addition to assisting with strategic analysis and decision making.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	15,000.00	0.00	0.00	0.00	0.00
	Total	15,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PWY SERVER ROOM

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X114

Project Manager: Chalk, Timothy

Public Description

Upgrades to the existing server room to address a number of environmental and design short falls

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Project management	Project Services	10,000.00	0.00	0.00	0.00	0.00
Construction	Project Services	45,000.00	0.00	0.00	0.00	0.00
	Total	55,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PWY UTILITIES STORAGE ENCLOSURE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X115

Project Manager: Chalk, Timothy

Public Description

This project is intended to enclose the currently open Utilities storage bays at the PWY to provide weather protection for the a number of response vehicles including the Vector-truck and back up power generators. This project will provide exterior grade walls, insulation, HVAC and roll up doors within the existing building as a cost effective means to achieve a suitable space for the equipment.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Design and procurement	Project Services	10,000.00	0.00	0.00	0.00	0.00
Construction	Project Services	200,000.00	0.00	0.00	0.00	0.00
Project management	Project Services	15,000.00	0.00	0.00	0.00	0.00
	Total	225,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

MEADOW PARK WATERPARK REPLACEMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X116

Project Manager: Russell, Lorne

Public Description

Replacement of the existing waterpark is required to meet the requirements of Vancouver Coastal Health, as well as address equipment and infrastructure nearing end of life condition. 2019 work will include preliminary design and costing work.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	0.00	30,000.00	0.00	0.00	0.00
	Total	0.00	30,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

VALLEY TRAIL MISSING LINKS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X117

Project Manager: Russell, Lorne

Public Description

This project is intended to complete the small missing links of valley trail that are required to facilitate a safe and navigable experience on our Valley Trail Network.

Priorities include: WGC Clubhouse parking lot, Hwy 99/Nesters Rd west alignment, Alpha Lake/Hwy 99 curb separation, Millars Pond Park, Rainbow Park to Alta Lake Road. This project has been scheduled to commence in 2019.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	0.00	50,000.00	70,000.00	35,000.00	35,000.00
	Total	0.00	50,000.00	70,000.00	35,000.00	35,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

LOST LAKE BEACH CUT BRIDGE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X118

Project Manager: Russell, Lorne

Public Description

Replacement of old wooded bridge on Beach Cut Trail with new standard concrete bridge rated BCL 625 loading.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	110,000.00	0.00	0.00	0.00	0.00
	Total	110,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

WAG KENNEL UPGRADES

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X119****Project Manager: Chalk, Timothy****Public Description**

As requested by the WAG board, this project is intended to address upgrades to the kennel area in the Animal Shelter. In 2017, Building Services added temporary heating to the kennel area as an interim solution to increase the warmth in the kennels. However the kennel area was not designed with heating in mind and lacks insulation in the walls and ceiling. The proposed upgrades include the addition of insulation and wall finishes in addition to a permanent heating system intended to provide a warm temperature environment for the animals lodged in the kennels. The work will include a design for permitting purposes and to meet BC Building code followed by construction in the late summer of 2018.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Design	Project Services	10,000.00	0.00	0.00	0.00	0.00
Construction	Project Services	60,000.00	0.00	0.00	0.00	0.00
	Total	70,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

SPRUCE GROVE INFIELDS RESTORATION

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X120

Project Manager: Beswetherick, Paul

Public Description

This project addresses required improvements to the infield drainage systems of the Spruce Grove ball diamonds. Sedimentation within the existing system has resulted in inadequate drainage and ponding in the infields.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Internal labour charge-back	Internal Charges	7,500.00	0.00	0.00	0.00	0.00
Contract service	Project Services	5,000.00	0.00	0.00	0.00	0.00
Contract supplies	Project Supplies	42,500.00	0.00	0.00	0.00	0.00
	Total	55,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

RECREATIONAL TRAILHEADS

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X121****Project Manager: Patterson, David****Public Description**

This project entails the construction of new and, revitalization of existing recreational trailheads. With the popularity of the West Side multi use trails, success of the Alpine Trail Program, Rainbow Trail upgrades and Train Wreck suspension bridge access there is an immediate need for new parking options off Alta Lake Road and revitalization of existing trailhead parking areas.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	300,000.00	65,000.00	0.00	0.00	0.00
	Total	300,000.00	65,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

FITZSIMMONS HOUSE FIRE SMART

DIVISION: RESORT EXPERIENCE

DEPARTMENT: RESORT OPERATIONS

PROJECT: X122

Project Manager: Chalk, Timothy

Public Description

This project encompasses the engagement of an arborist to thin trees and to remove low growing coniferous vegetation to reduce the fire hazard around this municipal asset.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Contract Services	Project Services	7,000.00	0.00	0.00	0.00	0.00
	Total	7,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

UPPER VILLAGE SIDEWALK UPGRADE

DIVISION: RESORT EXPERIENCE**DEPARTMENT: RESORT OPERATIONS****PROJECT: X123****Project Manager: Beswetherick, Paul****Public Description**

In order to enable the RMOW to maintain the existing sidewalk between Glacier Dr to Chateau Blvd. a number of improvements are required including; sidewalk resurfacing, sidewalk widening at the Blackcomb Way bridge over Fitzsimmons trail and, the addition of curb let downs to improve accessibility.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Upper Village Sidewalk upgrade	Project Services	500.00	0.00	0.00	0.00	0.00
Design	Project Services	20,000.00	0.00	0.00	0.00	0.00
Contract Services	Project Services	0.00	87,400.00	0.00	0.00	0.00
	Total	20,500.00	87,400.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

CONFERENCE CENTRE SPECIAL PROJECTS

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: C042

Project Manager: Pardoe, Martin

Public Description

The Whistler Way entry to the Village adjacent to the Whistler Conference Centre requires upgrading to meet the Village design standard. Existing concrete stairs, ramp and retaining walls as well as planting beds need to be rebuilt at this important Village entry.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Portal Reconstruction	Project Services	0.00	0.00	230,000.00	0.00	0.00
	Total	0.00	0.00	230,000.00	0.00	0.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

VILLAGE ENHANCEMENT

DIVISION: RESORT EXPERIENCE**DEPARTMENT: PLANNING (ALL)****PROJECT: P005****Project Manager: Pardoe, Martin****Public Description**

Village Enhancement represents an annual reinvestment in the Village to repair and improve the public realm. Specifically, these investments include repairs to the stroll, accessibility and safety improvements, replacement of site furnishings, improved lighting and directional maps..

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Village Enhancement Misc	Project Services	30,000.00	70,000.00	70,000.00	70,000.00	0.00
Accessibility	Project Services	10,000.00	10,000.00	10,000.00	10,000.00	0.00
Repairs	Project Services	40,000.00	40,000.00	40,000.00	40,000.00	0.00
Vegetation mgmt & view re-establishment	Project Services	15,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
WOPL Paver Replacement	Project Services	30,000.00	0.00	0.00	0.00	0.00
Village stream blockage	Project Services	25,000.00	0.00	0.00	0.00	0.00
Map kiosk update reprinting	Project Services	20,000.00	0.00	0.00	0.00	0.00
Future projects	Project Services	0.00	50,000.00	50,000.00	50,000.00	50,000.00
	Total	170,000.00	170,000.00	170,000.00	170,000.00	50,000.00

Reserve Funding	Percent
Res - MRDT 2%	100
	0
	0
	0

VILLAGE SQUARE & MALL REJUVENATION - WAY-FINDING

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P032

Project Manager: Battiston, Ted

Public Description

This project implements the Master Way-Finding work along Village roadways, parks and trails. It also incorporates the construction of two entry monuments at the Village entries; Village Gate Boulevard and Lorimer Rd. This work completes the remaining 2017 work and initiates the third phase of this project

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Phase III Wayfinding	Project Services	1,242,690.00	0.00	0.00	0.00	0.00
	Total	1,242,690.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

CULTURAL CONNECTOR

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P042

Project Manager: Pardoe, Martin

Public Description

The Cultural Connector project celebrates Whistler's emergence as a vibrant cultural destination and serves to improve the physical, visual, experiential connectivity between six significant cultural institutions.

While these six facilities all stand on their own merits, and while it is currently possible to walk between all of them, they would offer greater resort value as a physically connected and branded whole rather than as individual assets. Physical connectivity is being improved in select locations, as well as servicing improvements along the Cultural Connector adjacent to the bike skills and skateboard parks. This project is the continuation of previous phases which commenced in 2015.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Cultural Connector- Professional fees	Project Services	46,500.00	25,000.00	0.00	0.00	0.00
Route wayfinding fabrication and install	Project Services	0.00	100,000.00	0.00	0.00	0.00
First Nations Public Art Feature	Project Services	123,500.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Chateau Blvd Improvements	Project Services	80,000.00	0.00	0.00	0.00	0.00
ValleyTrail underground services and reconstruction	Project Services	435,000.00	0.00	0.00	0.00	0.00
Fitzsimmons Creek Park Improvements	Project Services	130,000.00	0.00	0.00	0.00	0.00
Passiv Haus Landscape Improvements	Project Services	143,000.00	150,000.00	0.00	0.00	0.00
Future Initiatives	Project Services	0.00	225,000.00	0.00	0.00	0.00
	Total	958,000.00	500,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

WOPL WASHROOM BUILDING

DIVISION: RESORT EXPERIENCE**DEPARTMENT: PLANNING (ALL)****PROJECT: P049****Project Manager: Pardoe, Martin****Public Description**

This project proposes to increase the availability of public washrooms at Whistler Olympic Plaza. A new and larger facility that includes covered bicycle parking and visitor services is to be developed.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
WOPL Washroom Expansion - Professional Services	Project Services	55,000.00	45,000.00	0.00	0.00	0.00
WOPL Washroom Expansion - Construction	Project Services	0.00	725,000.00	0.00	0.00	0.00
	Total	55,000.00	770,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

VALLEY TRAIL CYCLING REVIEW

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P050

Project Manager: Pardoe, Martin

Public Description

This project proposes to address a number of cycling related issues pertaining mainly to the Valley Trail network. Cycling on Valley Trails located within a municipal road right-of-way is currently restricted under the provincial Motor Vehicle Act, unless authorized by bylaw. In order to achieve designation, a safety review of these Valley Trail sections as well as the crosswalks they lead to is required. The review will also include the remaining Valley Trail network, sidewalks and relevant municipal bylaws to ensure that cycling as a permitted use is applied consistently across the municipality. Consideration will also be given to Valley Trail portions within the highway right-of-way.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Valley Trail cycling Review - Contract Services	Project Services	65,000.00	10,000.00	10,000.00	0.00	0.00
Implementation	Project Services	0.00	40,000.00	40,000.00	0.00	0.00
	Total	65,000.00	50,000.00	50,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

ARTIFICIAL TURF FIELD

DIVISION: RESORT EXPERIENCE**DEPARTMENT: PLANNING (ALL)****PROJECT: P051****Project Manager: Pardoe, Martin****Public Description**

This project builds upon previous work in 2015 through 2017 and will provide a full size artificial turf field with illumination at Bayly Park in Cheakamus Crossing.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Professional fees	Project Services	205,000.00	0.00	0.00	0.00	0.00
Construction	Project Services	2,280,000.00	0.00	0.00	0.00	0.00
Contingency	Project Services	330,000.00	0.00	0.00	0.00	0.00
Contingency	Provincial Grants	-100,000.00	0.00	0.00	0.00	0.00
	Total	2,715,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	98
	0
	0
	0

PARK MASTER PLANNING

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P053

Project Manager: Pardoe, Martin

Public Description

Flowing from the Recreation and Leisure Master Plan, and in response to resort community needs, this project will review Whistler's existing major destination parks and newly acquired park lands in the context of ageing park infrastructure, existing park capacity and utilization, and, trends in park use. The anticipated outcome is a longer term future redevelopment and development strategy.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Parks master planning resourcing	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

WAYSIDE PARK CONCESSION BUILDING REPLACEMENT

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P058

Project Manager: Pardoe, Martin

Public Description

The existing watercraft concession building at Wayside Park is reaching the end of its useful lifespan. This project will explore development of a new facility including associated costs.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Wayside Park Concession Building Replacement	Project Services	0.00	20,000.00	0.00	0.00	0.00
	Total	0.00	20,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

MAURY YOUNG ARTS CENTRE EXTERNAL SIGNAGE UPGRADE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P060

Project Manager: Pardoe, Martin

Public Description

With the recent renaming of Millennium Place, rebranding of WAC to Arts Whistler, and with Whistler's emergence as a cultural destination, this project proposes to replace the building's ineffective external signage and is a carry over of 2017 funding.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Design	Project Services	35,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PLANNING INITIATIVES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P064

Project Manager: Kirkegaard, Michael

Public Description

Priority Planning Initiatives - Land Use Contract Discharge, Infill Housing, Cheakamus Crossing Phase 2 Master Plan and Community Vision and OCP Update. Capital funding required for external technical expertise, and community engagement.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Land Use Contract Discharge	Project Services	20,000.00	0.00	0.00	0.00	0.00
Infill Housing	Project Services	20,000.00	0.00	0.00	0.00	0.00
Cheakamus Crossing Phase 2 Master Plan	Project Services	100,000.00	0.00	0.00	0.00	0.00
Community Vision and OCP Update	Project Services	60,000.00	0.00	0.00	0.00	0.00
	Total	200,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

BAYLY PARK IMPROVMENTS

DIVISION: RESORT EXPERIENCE**DEPARTMENT: PLANNING (ALL)****PROJECT: P068****Project Manager: Pardoe, Martin****Public Description**

This project uses unspent 2017 funds to complete soft landscape upgrades at Bayly Park.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Implementati on	Project Services	35,000.00	0.00	0.00	0.00	0.00
	Total	35,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Parks & Rec Capital Reserve	100
	0
	0
	0

VILLAGE WASHROOM FACILITIES

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P070

Project Manager: Pardoe, Martin

Public Description

This project proposes to develop a four washroom facilities in high traffic areas of the Village - three in the day parking lots and one adjacent to the Passiv Haus at the entrance to Lost Lake Park.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Professional Services	Project Services	120,000.00	0.00	0.00	0.00	0.00
Construction	Project Services	365,000.00	1,315,000.00	0.00	0.00	0.00
	Total	485,000.00	1,315,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

GATEWAY LOOP RECONSTRUCTION VISITOR SERVICES CENTRE

DIVISION: RESORT EXPERIENCE

DEPARTMENT: PLANNING (ALL)

PROJECT: P071

Project Manager: Pardoe, Martin

Public Description

Building on the 2017 Gateway Loop improvements this project proposes to develop a facility adjacent to Gateway Loop that would include public washrooms, covered bicycle parking and potentially visitor services.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Professional Services	Project Services	40,000.00	0.00	0.00	0.00	0.00
Construction	Project Services	125,000.00	385,000.00	0.00	0.00	0.00
	Total	165,000.00	385,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

Infrastructure Services

GATEWAY LOOP RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: GENERAL MANAGER

PROJECT: E121

Project Manager: Dunlop, Jim

Public Description

The Gateway Loop Reconstruction project will be completed in the spring of 2018. This project is a significant upgrade to the Gateway Loop area and will provide capacity for inter-city bus arrivals and departures in Whistler Village.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Construction supervision (including for shelter)	Project Services	70,000.00	0.00	0.00	0.00	0.00
Shelter construction	Project Services	800,000.00	0.00	0.00	0.00	0.00
Site furnishings	Project Services	90,000.00	0.00	0.00	0.00	0.00
	Total	960,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	90
Res - RMI 4%	10
	0
	0

CIVIC PLATFORM, INFRASTRUCTURE SERVICES SET UP

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: GENERAL MANAGER****PROJECT: E139****Project Manager: Woodward, Gillian****Public Description**

Software analysts and programmers to assist Infrastructure Services with integrating Accela

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	25
Res - Sewer Operating Reserve	25
Res - Solid Waste Operating Reserve	25
Res - Water Operating Reserve	25

AIR QUALITY MONITORING CHEAKAMUS CROSSING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: GENERAL MANAGER

PROJECT: T057

Project Manager: Tucker, Andrew

Public Description

Annual PM10 Air quality monitoring of Cheakamus Crossing

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Air Quality Monitoring Cheakamus Crossing	Project Services	27,650.00	27,650.00	27,650.00	0.00	0.00
	Total	27,650.00	27,650.00	27,650.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

FUNCTION JUNCTION SIDEWALKS

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: TRANSPORTATION****PROJECT: E147****Project Manager: Tucker, Andrew****Public Description**

Construct a lit pedestrian thruway that is grade separated from vehicle traffic along Alpha Lake Road

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Function Junction Sidewalks	Project Services	200,000.00	0.00	0.00	0.00	0.00
	Total	200,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

FITZSIMMONS CHANNEL DESIGN - HYDROMETRIC FEASIBILITY

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: E148

Project Manager: Tucker, Andrew

Public Description

The RMOW is required to provide ecological habitat as compensation resulting from the annual Fitzsimmons Creek flood mitigation gravel removal project

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Fitzsimmons Channel Design - Hydrometric feasibility	Project Services	40,000.00	250,000.00	150,000.00	0.00	0.00
	Total	40,000.00	250,000.00	150,000.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

UPGRADE ROADS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T001

Project Manager: Tucker, Andrew

Public Description

Repaving and renewal of priority core municipal roads and reconstruction of other minor sections.

The paving project will improve the quality of running surface and service life of the municipality's road network in select neighborhoods that have been assessed and selected as requiring an upgrade. This paving project intends to upgrade the road network in an optimum condition for the least cost to the municipality.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
PW Annual Reconstruction	Project Services	1,650,000.00	650,000.00	150,000.00	1,650,000.00	150,000.00
	Total	1,650,000.00	650,000.00	150,000.00	1,650,000.00	150,000.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

FITZ CREEK GRAVEL REMOVAL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T006

Project Manager: Tucker, Andrew

Public Description

This project will remove the annually deposited sediment from Fitzsimmons Creek to maintain flood protection levels as prescribed in the five operations and maintenance manuals for the various sections of dike along Fitzsimmons Creek. Hydrometric monitoring station 08MG026 costs are included in this budget

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
PW Fitz Creek Gravel	Project Services	450,000.00	350,000.00	350,000.00	350,000.00	350,000.00
	Total	450,000.00	350,000.00	350,000.00	350,000.00	350,000.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

BRIDGE RECONSTRUCTION PROGRAM

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: TRANSPORTATION****PROJECT: T017****Project Manager: Woodward, Gillian****Public Description**

No work in 2017.

The bridge inspection will be repeated every 5 years (next in 2018) to ensure accurate information that allows the bridges to be properly maintained at the lowest long-term cost.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Bridge Reconstruction Program	Project Services	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	Total	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

FITZ CREEK DEBRIS BARRIER & SEDIMENT BASIN

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T027

Project Manager: Tucker, Andrew

Public Description

Ongoing monitoring of Fitz creek draining and inspection and maintenance of debris barrier.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Fitz Creek Sediment Basin	Project Services	45,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	Total	45,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

FLOOD PLAIN MAPPING

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: TRANSPORTATION****PROJECT: T052****Project Manager: Tucker, Andrew****Public Description**

Detailed flood plain mapping will be produced in two phases. Phase 1 was completed in 2015 and involved flood plain mapping along Fitzsimmons Creek. Phase 2 of the project will be completed in 2018 and will involve flood plain mapping for other critical areas of Whistler. Grant funding of \$134,000 was committed by EMBC in 2017.

The information from this mapping exercise will be used for flood protection planning and determining where improvements need to be made to critical infrastructure.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Flood Plain Mapping - General	Project Services	175,000.00	50,000.00	0.00	0.00	0.00
Flood Plain Mapping - General	Provincial Grants	-134,000.00	0.00	0.00	0.00	0.00
	Total	41,000.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Works Charges	57
	0
	0
	0

LED STREETLIGHT REPLACEMENT

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: TRANSPORTATION****PROJECT: T059****Project Manager: Woodward, Gillian****Public Description**

To date, only a few of Whistler's streetlights have been upgraded to LED technology. In 2016 a business case was completed and partial funding from BC Hydro received to replace all Village & Village North ornamental "Domus"-style street lights on Village Gate Boulevard, Lorimer Road, Northlands Boulevard, and Blackcomb Way (Nancy Green Drive to Sundial Crescent) as well as all cobra-head-style street lights municipal-wide.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
LED Streetlight Assessment - General	Project Services	8,958.40	0.00	0.00	0.00	0.00
	Total	8,958.40	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

TAPLEY'S FLOOD PROTECTION IMPROVEMENTS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T060

Project Manager: Tucker, Andrew

Public Description

Options to improve flood protection for the Tapleys Farm area were reviewed in 2015, a design completed in 2016 and construction will be completed in 2017. Some further study will also be done to determine the scope of potential larger scale changes.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Tapley's Flood Protection Options Assessment - General	Project Services	220,000.00	0.00	0.00	0.00	0.00
	Total	220,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

TRAFFIC STUDIES AND INITIATIVES TO SUPPORT TAG

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T061

Project Manager: Dal Santo, Emma

Public Description

Several traffic studies will be updated to allow the Transportation Advisory Group (TAG) to consider the current problems, potential solutions and lessons learned from recent transportation actions to improve traffic flow within Whistler and between Whistler and Vancouver. As part of the studies, potential transportation actions (such as transit queue jumpers, conference centre underground parkade car counters) may be tested through pilot projects to determine long-term feasibility.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Traffic Studies and Initiatives to support TAG - General	Project Services	120,000.00	0.00	0.00	0.00	0.00
	Total	120,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

TRAFFIC LIGHT REPLACEMENT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T063

Project Manager: Tucker, Andrew

Public Description

Replace controllers and in road sensors for Municipal traffic lights as the current hardware is past its useful lifespan, and has frequent failures.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Traffic Light Replacement	Project Services	60,000.00	0.00	0.00	0.00	0.00
	Total	60,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

DAYLOT STORM WATER MONITORING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T065

Project Manager: Tucker, Andrew

Public Description

The biofiltration stormwater system located in NW Dlot 5 requires periodic renewal for treatment effectiveness. Ongoing monitoring and maintenance to be completed annually

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Day lot storm water monitoring	Project Services	50,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	Total	50,000.00	20,000.00	20,000.00	20,000.00	20,000.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

UPGRADE DAY LOT 5

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T066

Project Manager: Shore, Tammy

Public Description

Day Lot 5 upgrades will include an asphalt finished surface, parking stall line painting, storm water management improvements, curb and gutter, lighting, and possibly a new waste sorting enclosure. These improvements will result in a parking lot with an improved driving surface, lower maintenance costs, a more efficient parking layout, security lighting and better storm water management.

A total of 268 stalls will be provided in the summer in the Day Lot 5 upgrade design. In the winter, the number of stalls will be reduced to 134 (half) due to the north end of Day Lot 5 being used for a snow collection zone.

The north end of Day Lot 5 will be left as a gravel surface to accommodate the salt/sand shed and heavy equipment that manages the snow pile.

Additional storm water collection and treatment infrastructure for Day Lots 1 to 4 will be implemented as part of this project.

****Note-**Day Lot5 is being designed in a flexible manner so it can be configured for future bus parking.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Paving Lot 5	Project Services	1,610,000.00	20,000.00	0.00	0.00	0.00
	Total	1,610,000.00	20,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

UPGRADES - STORM WATER INFRASTRUCTURE ANNUAL

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: TRANSPORTATION****PROJECT: T067****Project Manager: Tucker, Andrew****Public Description**

To monitor and maintain existing environmental storm water control systems.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Storm Water Annual Reconstruction	Project Services	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
	Total	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

OPTIONS ASSESSMENT INTERSECTION HWY99/NESTERS RD N

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T068

Project Manager: Tucker, Andrew

Public Description

Options assessment Intersection Hwy99/Nesters Rd N to determine design concepts for the intersection off of hwy99

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

PEDESTRIAN VT ALONG HWY 99 FROM WHISTLER CAY TO VILLAGE GATE - FEASIBILITY

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T071

Project Manager: Woodward, Gillian

Public Description

Pedestrian VT along Hwy 99 from Whistler Cay to Village Gate - Feasibility Study

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	20,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

BLACKCOMB WAY TRAVEL OPTIMIZATION STUDY

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSPORTATION

PROJECT: T072

Project Manager: Tucker, Andrew

Public Description

The project is to assess traffic and pedestrian movement primarily on Blackcomb Way south of the Lorimer Road intersections as well as identifying improvements to infrastructure that promote safe pedestrian movement minimizing conflict with vehicles.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Blackcomb Way Travel Optimization Study	Project Services	0.00	30,000.00	0.00	0.00	0.00
	Total	0.00	30,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Works Charges	100
	0
	0
	0

FLEET REPLACEMENT

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: CENTRAL SERVICES****PROJECT: Y001****Project Manager: Klein, Paul****Public Description**

Replacement of the RMOV vehicle fleet in 2018 will include: Fire Vehicles including replacement of 23 year old Engine 3 Anderson/international, as well as replacing our current brush emergency response vehicle with 2 quick attack brush trucks for forest fire response, Fire Smart Equipment, Roads Vehicles and Equipment, New 85' Genie for Village crew, Parks Maintenance Equipment, several pickup trucks and cars.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Vehicle Purchases	Project Services	3,200,000.00	1,900,000.00	1,550,000.00	1,300,000.00	0.00
Equipment Recapitalization	Project Services	30,000.00	30,000.00	30,000.00	30,000.00	0.00
	Total	3,230,000.00	1,930,000.00	1,580,000.00	1,330,000.00	0.00

Reserve Funding	Percent
Res - Vehicle Replacement Reserve	100
	0
	0
	0

CENTRAL SERVICES ANNUAL RECONSTRUCT

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: CENTRAL SERVICES****PROJECT: Y014****Project Manager: Klein, Paul****Public Description**

Work required in 2018 includes capital maintenance and replacement for PWY Fuel Pumps, Relocate used oil Reservoir, update hazardous waste container.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Central Services Annual Reconstruct - General	Project Services	100,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	Total	100,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

REBUILD PWY STORES/RECEPTION AREA

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: CENTRAL SERVICES

PROJECT: Y017

Project Manager: Klein, Paul

Public Description

Construction of office space for the Stores Clerk, Install fob keyscan on North Entry door into the Fab shop

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Office space for stores clerk	Project Services	12,000.00	0.00	0.00	0.00	0.00
	Total	12,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

SOLID WASTE ANNUAL RECONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

PROJECT: E088

Project Manager: Tucker, Andrew

Public Description

Ongoing replacement of minor pieces of equipment for the composter system to maximize service life, some additional paving at the WTS, improving site drainage at the Composter and miscellaneous solid waste consulting.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Solid Waste Annual Reconstruct	Project Services	150,000.00	150,000.00	150,000.00	150,000.00	0.00
Compost PLC Replacement	Project Services	100,000.00	20,000.00	0.00	0.00	0.00
	Total	250,000.00	170,000.00	150,000.00	150,000.00	0.00

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

NEW NESTERS WASTE DEPOT SITE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

PROJECT: E115

Project Manager: Tucker, Andrew

Public Description

This project will design and construct a new waste management depot at the former Fortis Gas site on Nesters Road. Construction began in 2016 and will be completed in 2017.

The RMOW will provide the Whistler Community Services Society (WCSS) with an interest free loan of \$850,000 (half of the estimated building costs) to assist them with construction of a new building at the new waste management depot site on Nesters Road. This building will allow WCSS to consolidate their operations into a single location that is relatively central in Whistler. The Re-Use-It Centre will occupy the lower floor of this new building and the upper floor will contain WCSS offices and space for the delivery of their many social services programs. The \$850,000 interest-free loan will be paid back to the RMOW over the 50-year term of the lease for the property.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Fortis Site Master Plan - General	Project Services	230,000.00	0.00	0.00	0.00	0.00
WCSS Building Grant	Project Services	640,000.00	0.00	0.00	0.00	0.00
	Total	870,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

SOLID WASTE OUTREACH PROGRAM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

PROJECT: E130

Project Manager: Tucker, Andrew

Public Description

Continue solid waste outreach program to push for successful compliance with the new 2017 Solid Waste bylaw .

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Solid Waste Outreach general	Project Services	60,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	Total	60,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - Solid Waste Operating Reserve	100
	0
	0
	0

CONSOLIDATED BUSINESS LICENSE APPLICATION UPDATE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

PROJECT: E156

Project Manager: Tucker, Andrew

Public Description

Integrate IT solution for businesses licence applicants to comply with 2017 Solid Waste Bylaw

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	10,000.00	0.00	0.00	0.00	0.00
	Total	10,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Solid Waste Operating Reserve	100
	0
	0
	0

SOLID WASTE - STREETSCAPE BIN IMPROVEMENTS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SOLID WASTE

PROJECT: E159

Project Manager: Tucker, Andrew

Public Description

Update 2 primary areas with new multi stream waste bin systems or graphics to better inform waste generators.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Solid Waste - Streetscape bin improvements	Project Services	75,000.00	75,000.00	50,000.00	0.00	0.00
	Total	75,000.00	75,000.00	50,000.00	0.00	0.00

Reserve Funding	Percent
Res - Solid Waste Capital Reserve	100
	0
	0
	0

BUS SHELTER REPLACEMENT OR MAJOR UPGADES

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: TRANSIT

PROJECT: T055

Project Manager: Dal Santo, Emma

Public Description

This project will complete the replace the bus shelter on Whistler Road near the Rim Rock restaurant. Electrical upgrades will be completed in the spring. These funds are also used to extend the life of existing bus shelters by doing major maintenance such as roof replacements.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Bus Shelter - General	Project Services	60,000.00	0.00	0.00	0.00	0.00
	Total	60,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

NEW VILLAGE GATE TRANSIT BUS STOP

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: TRANSIT****PROJECT: T070****Project Manager:** Tucker, Andrew**Public Description**

New Village Gate Transit Bus Stop

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	0.00	125,000.00	0.00	0.00	0.00
	Total	0.00	125,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Transportation Capital Reserve	100
	0
	0
	0

UPGRADES - WATER INFRASTRUCTURE ANNUAL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E004

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for fixing actual or imminent treatment and distribution infrastructure failures as they arise and for continual upgrade of smaller value aging assets. In 2018 the projected use of these funds is for:

- Emergency repairs for unpredicted failures
- Upgrades to improve functionality (power, control, instrumentation)
- Design and analysis that may be needed prior to improving functionality

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Water Annual Reconstruction - General	Project Services	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
Assessments CSE	Project Services	20,000.00	0.00	0.00	0.00	0.00
Upgrade P247 Community PS	Project Services	150,000.00	0.00	0.00	0.00	0.00
Upgrade P255 Painted Cliff PRV	Project Services	0.00	0.00	30,000.00	150,000.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Upgrade P256 Glacier Dr PRV	Project Services	0.00	0.00	30,000.00	150,000.00	0.00
Upgrade P268 Lorimer PRV	Project Services	0.00	20,000.00	100,000.00	0.00	0.00
Upgrade P252 Highland PRV	Project Services	0.00	0.00	30,000.00	150,000.00	0.00
Decommission 6" Haulback WM	Project Services	73,000.00	0.00	0.00	0.00	0.00
Upgrade W202 Well Station	Project Services	0.00	50,000.00	500,000.00	0.00	0.00
Upgrade W210 Well Station	Project Services	0.00	50,000.00	500,000.00	0.00	0.00
Decommission WaterWells	Project Services	15,000.00	25,000.00	0.00	0.00	0.00
Decomission Non-RMOW Well Closure	Project Services	25,000.00	0.00	0.00	0.00	0.00
Program - SingingPassRe servoir MOU w WB	Project Services	20,000.00	5,000.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
	Total	553,000.00	400,000.00	1,440,000.00	700,000.00	250,000.00

Reserve Funding	Percent
Res - Water Capital Reserve	99
	0
	0
	0

UPGRADES - RESERVOIRS

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: WATER FUND****PROJECT: E040****Project Manager: Woodward, Gillian****Public Description**

These funds are allocated for upgrading reservoirs and clear wells to improve water quality.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
DWQ- Sunridge Reservoir Rechlorination System	Project Services	50,000.00	200,000.00	0.00	0.00	0.00
Blackcomb Reservoir Recommission ing	Project Services	0.00	0.00	50,000.00	50,000.00	0.00
	Total	50,000.00	200,000.00	50,000.00	50,000.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

UPGRADE - OLYMPIC RESERVOIR

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E051

Project Manager: Shore, Tammy

Public Description

The existing Olympic reservoir was replaced in 2016 with a new 2 cell reservoir called the Singing Pass Reservoir. This project included installation of a supply and feed water mains from the new reservoir to a new above ground control kiosk. The kiosk is called the Fitzsimmons valve kiosk that controls the water main connections to the community pump station, the bench lands and Singing Pass reservoir.

A communications system was also installed that allows RMOW utility operators to remotely control and view the status of the reservoir.

Work in 2018 will consist of remaining minor deficiencies and landscaping.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Replace Olympic Reservoir	Project Services	25,000.00	0.00	0.00	0.00	0.00
	Total	25,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

MAINTENANCE - FIRE HYDRANT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E056

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the annual maintenance of RMOW fire hydrants.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Fire Hydrant Maintenance - General	Project Services	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
	Total	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	95
	0
	0
	0

UPGRADES - ALTA LAKE WATER MAIN

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: WATER FUND****PROJECT: E065****Project Manager: Woodward, Gillian****Public Description**

This project will examine options pertaining to the upgrade of the water main beneath Alta Lake.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Alta Lake Connector Repairs - General	Project Services	0.00	50,000.00	200,000.00	0.00	0.00
	Total	0.00	50,000.00	200,000.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROGRAM - BENCHMARKING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E066

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the reporting of benchmarking data by a third party. Periodic comparative benchmarking of water and sewer systems in other municipalities is essential information required by management to determine the relative costs and benefits of RMOW's water system.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sewer Program Fees	Project Services	0.00	15,000.00	15,000.00	15,000.00	15,000.00
	Total	0.00	15,000.00	15,000.00	15,000.00	15,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	50
Res - Sewer Operating Reserve	50
	0
	0

MAINTENANCE - RESERVOIR CLEANING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E067

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the annual maintenance of RMOW reservoirs.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General	Project Services	25,000.00	75,000.00	15,000.00	15,000.00	15,000.00
	Total	25,000.00	75,000.00	15,000.00	15,000.00	15,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROGRAM - CROSS CONNECTION PREVENTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E073

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the reporting of cross connection inspection data by a third party. This program is a requirement under RMOW's Permit to Operate the water systems issued by VCHA. Cross connection control safeguards the drinking water system from potential contamination.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Cross Connection Prevention Program-General	Project Services	30,000.00	30,000.00	30,000.00	30,000.00	0.00
	Total	30,000.00	30,000.00	30,000.00	30,000.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROGRAM - LONG TERM WATER SUPPLY

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E079

Project Manager: Woodward, Gillian

Public Description

These funds are allocated to evaluate the Long Term Water Supply Plan. Periodic updates to the Plan are required to incorporate system upgrades and ensure future water supply demands can be met.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Long Term Water Supply Plan Update - General	Project Services	20,000.00	40,000.00	0.00	0.00	0.00
	Total	20,000.00	40,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

UPGRADE - SOUTH WHISTLER WATER SUPPLY

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E080

Project Manager: Shore, Tammy

Public Description

As identified in the 2016 Water Conservation and Supply Plan presented to Council, a new water booster station in Spring Creek is required to supply surplus water from Cheakamus Crossing and Function Junction to the Village (via the Baxter Reservoir). The required capacity of this facility was determined as part of the 2015 update to RMOW's Water Supply Strategy. The work will be designed in 2018 and 2019 and constructed in 2020.

The expansion of the Function Junction aquifer and the installation of the Spring Creek Booster station will reduce the summertime reliance on the 21-Mile Creek surface water. As the creek is an unfiltered surface water the Municipality is required to demonstrate the ability to provide potable water in the event of an event in the watershed which could render the surface water unavailable. The Spring Creek booster station is a critical component to ensuring safe and reliable supply of potable water for the community.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Spring Creek Booster Station - General	Project Services	100,000.00	400,000.00	2,500,000.00	50,000.00	0.00
	Total	100,000.00	400,000.00	2,500,000.00	50,000.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROGRAM - GROUNDWATER MONITORING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E089

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the monitoring and reporting of water supply well inspection data by a third party. Water supply monitoring and inspection safeguards the water supply wells.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Groundwater Monitoring	Project Services	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	Total	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

UPGRADE - WELL 219 AND PUMP STATION P280

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E107

Project Manager: Shore, Tammy

Public Description

The project includes the commissioning of a second water well in Rainbow Park along with repairs to existing cabling and flow monitoring, and related works at P280 including the installation of a lift pump and replacement of aged power equipment.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Function or 21 Mile Supply Well - General	Project Services	400,000.00	20,000.00	0.00	0.00	0.00
	Total	400,000.00	20,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

UPGRADE - ALPINE RESERVOIR LEVEL CONTROL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E108

Project Manager: Shore, Tammy

Public Description

This project was initiated due to the Alpine reservoirs not being able to be filled by the 21-Mile Creek supply because one of the Alpine reservoirs lacks appropriate level control.

The scope of this project is to automatically control the connection between the Alpine Meadows water system and the Whistler Village system with a series of new valves, altitude valve sensor and automated communications and control system.

This project was largely completed in 2017 with some minor deficiency and communications items to be completed in 2018.

Benefits of the project include:

- Automation of valves to control the connection between the Whistler Village water system and the Alpine Meadows water system through use of the utilities SCADA network. Only manual control of the connection between the two systems was available in the past.
- Better utilization of the gravity-fed 21 Mile Creek water supply, rather than pumping well water from Alpine Meadows wells.
- Significant cost

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Alpine Reservoir Level Control - General	Project Services	75,000.00	0.00	0.00	0.00	0.00
	Total	75,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROGRAM - INFRASTRUCTURE FLOOD PROTECTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E109

Project Manager: Woodward, Gillian

Public Description

These funds are allocated to evaluate critical water/sewer infrastructure exposure to, and readiness for, flood conditions.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Critical Infrastructure Flood Protection - General	Project Services	0.00	75,000.00	0.00	0.00	0.00
	Total	0.00	75,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	50
Res - Water Operating Reserve	50
	0
	0

DECOMMISSION - WATER INFRASTRUCTURE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E110

Project Manager: Woodward, Gillian

Public Description

This funds are allocated for water infrastructure decommissioning where the infrastructure is no longer in use. Some of RMOW's water infrastructure has been constructed on crown land under a long term permit and these permits may require RMOW to restore these lands once the permitted use has ended.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Demolish Abandoned Water Infrastructure - General	Project Services	25,000.00	0.00	0.00	0.00	0.00
	Total	25,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

UPGRADE - SCADA SYSTEMS

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E112

Project Manager: Woodward, Gillian

Public Description

The Supervisory Control and Data Acquisition (SCADA) systems are essential to the operations of the Water, Sewer and WWTP infrastructure. These funds are allocated to ensure this system is maintained, robust, and disaster-prepared.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
RTU Configuration Optimization	Project Services	75,000.00	0.00	0.00	0.00	0.00
SCADA Communications, Alarm and Control Strategy	Project Services	350,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Utilities Building SCADA Server Room HVAC - Water	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Utilities Building SCADA Server Room HVAC - Sewer	Project Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	Total	455,000.00	130,000.00	130,000.00	130,000.00	130,000.00

Reserve Funding	Percent
Res - Water Capital Reserve	50
Res - Sewer Capital Reserve	50
	0
	0

PROGRAM - WATER CONSERVATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E113

Project Manager: Woodward, Gillian

Public Description

These funds are allocated to program activities related to reducing water consumption. In 2018 this includes the update of the Water Usage Bylaw.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Water Conservation Program - General	Project Services	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Water Metering Options Review	Project Services	2,500.00	0.00	0.00	0.00	0.00
Once-through Cooling Options Review	Project Services	25,000.00	0.00	0.00	0.00	0.00
ICI Water Meter Inventory and Condition Assessment	Project Services	28,000.00	0.00	0.00	0.00	0.00
	Total	80,500.00	25,000.00	25,000.00	25,000.00	25,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

UPGRADE - EMERALD WATER SYSTEM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E114

Project Manager: Shore, Tammy

Public Description

The Emerald water system currently utilizes three groundwater wells, two of which have been recently confirmed to be under the influence of surface water (GUDI). The use of these 2 wells has been minimized over the past several years, and extracted groundwater is combined and disinfected with chlorine at the water pump station in Emerald Park. The use of chlorine only provides a portion of the multi-barrier protection against pathogens required by Vancouver Coastal Health (VCH) and recommended in the Health Canada drinking water guidelines. As a result, VCH has mandated overdosing with chlorine to partially mitigate the identified pathogen risks until the new Ultra-Violet Light (UV) Disinfection Station is constructed.

As a result, a two phase project was included in the financial plan, with the first phase being construction of a new water treatment facility (the "UV Station") near the existing Emerald Reservoir, and the second phase being to rehabilitate the well and controls

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
UV Station Construction, Phase 1	Project Services	730,000.00	0.00	0.00	0.00	0.00
Pump Station Engineering, Phase 2	Project Services	100,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Pump Station Construction, Phase 2	Project Services	1,400,000.00	50,000.00	0.00	0.00	0.00
UV Station Construction, Phase 1	Provincial Grants	-558,659.00	0.00	0.00	0.00	0.00
	Total	1,671,341.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

PROGRAM - 21 MILE CREEK SOURCE WATER PROTECTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E124

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for monitoring and works as recommended in the 21 Mile Creek Source Water Protection Plan (SWPP). This program is a requirement under RMOW's Permit to Operate the water system issued by VCHA.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Trail Monitoring Equipment	Project Supplies	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Total	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

PROGRAM - WATER SUSTAINABILITY ACT COMPLIANCE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E126

Project Manager: Woodward, Gillian

Public Description

These funds are allocated to evaluate the impact of Bill 18 - BC Water Sustainability Act. This act imposes new requirements with the implementation of associated regulations that are currently being rolled out.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
21 Mile Creek - monitoring	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Operating Reserve	100
	0
	0
	0

VAN WEST WATER SYSTEM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E138

Project Manager: Ertel, Jeff

Public Description

Review of Van West System (Function Junction System).

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Van West Water System	Project Services	300,000.00	0.00	0.00	0.00	0.00
	Total	300,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

REPLACEMENT - WATER MAINS WHITE GOLD

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E141

Project Manager: Woodward, Gillian

Public Description

These funds are allocated to replace water mains due to age, material and condition.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
White Gold Pipe Replacement	Project Services	0.00	0.00	65,000.00	185,000.00	0.00
	Total	0.00	0.00	65,000.00	185,000.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

REPLACEMENT - SPRUCE GROVE TO LORIMER WAY WATER MAIN

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: WATER FUND

PROJECT: E151

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the replacement of water main pipe due to suspected corrosion.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Spruce Grove to Lorimer Way Corrosion Exploration - Water	Project Services	175,000.00	50,000.00	0.00	0.00	0.00
	Total	175,000.00	50,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Water Capital Reserve	100
	0
	0
	0

UPGRADES - SEWER INFRASTRUCTURE ANNUAL

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: SEWER FUND****PROJECT: E010****Project Manager: Woodward, Gillian****Public Description**

These funds are allocated for fixing actual or imminent treatment and distribution infrastructure failures as they arise and for continual upgrade of smaller value aging assets. In 2018 the projected use of these funds is for:

- Emergency repairs for unpredicted failures
- Upgrades to improve functionality (power, control, instrumentation)
- Design and analysis that may be needed prior to improving functionality

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sewer Annual Reconstruction - General	Project Services	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00
S126 NE Sector Lift Station repair/upgrade	Project Services	0.00	30,000.00	300,000.00	0.00	0.00
Specified Manhole Repairs	Project Services	60,000.00	0.00	0.00	0.00	0.00
Program - CSE Hazard Assessments	Project Services	20,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
S121 Millar's Pond Power and Control	Project Services	0.00	0.00	100,000.00	500,000.00	0.00
S123 Nic North SLS Rehabilitation	Project Services	0.00	150,000.00	500,000.00	0.00	0.00
S116 Blueberry Satellite SLS Power and Control	Project Services	0.00	0.00	50,000.00	330,000.00	0.00
S103 Crabapple SLS Rehabilitation	Project Services	0.00	30,000.00	300,000.00	0.00	0.00
Program - Inflow and Infiltration	Project Services	75,000.00	0.00	0.00	0.00	0.00
	Total	295,000.00	350,000.00	1,390,000.00	970,000.00	140,000.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

UPGRADES - WWTP INFRASTRUCTURE ANNUAL

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: SEWER FUND****PROJECT: E018****Project Manager: Woodward, Gillian****Public Description**

These funds are allocated for fixing actual or imminent treatment and distribution infrastructure failures as they arise and for continual upgrade of smaller value aging assets. In 2018 the projected use of these funds is for:

- Emergency repairs for unpredicted failures
- Upgrades to improve functionality (power, control, instrumentation)
- Design and analysis that may be needed prior to improving functionality

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
WWTP Annual Reconstruction - General	Project Services	202,000.00	270,000.00	270,000.00	270,000.00	0.00
Quintannual centrifuge Rebuild Program	Project Services	0.00	0.00	0.00	0.00	27,500.00
Garbator Impacts Review	Project Services	12,000.00	0.00	0.00	0.00	0.00
CSE Assessments and Entry Plans	Project Services	20,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Valve Actuators for Secondary Clarifiers	Project Supplies	28,000.00	0.00	0.00	0.00	0.00
TEW Supply to Soda Ash	Project Supplies	40,000.00	0.00	0.00	0.00	0.00
	Total	302,000.00	270,000.00	270,000.00	270,000.00	27,500.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

UPGRADE - ALTA VISTA SERVICES

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E025

Project Manager: Shore, Tammy

Public Description

The Alta Vista Utilities and Roads Replacement Program includes replacement of water mains, sanitary sewers and storm water drainage infrastructure in the Alta Vista neighborhood. Design will be completed in 2018 and 2019 with implementation planned for 2020 to 2021.

This project will implement the recommendations from the Alta Vista Sewer Lateral Surcharging study completed in 2014.

The program will replace sections of A.C.(Asbestos Cement) watermain pipe in the Alta Vista neighbourhood with the intent to minimize the risk of failure of the aged pipes, reduce lost water to leakage, and reduced maintenance costs in the area. The program will also replace sections of concrete sanitary sewer pipe in the Alta Vista neighbourhood with the intent to rehabilitate degradation caused by H2S corrosion, minimize ongoing odour issues in the area, and to eliminate the current potential for sewer backups from the trunk main sewer. The replacement of stormwater drainage infrastructure and deg

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Upgrade Alta Vista Sewer	Project Services	125,000.00	100,000.00	2,000,000.00	1,000,000.00	250,000.00
Upgrade Alta Vista Water Main	Project Services	125,000.00	100,000.00	2,000,000.00	1,000,000.00	100,000.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Upgrade Alta Vista Storm	Project Services	50,000.00	50,000.00	550,000.00	300,000.00	100,000.00
Upgrade Alta Vista Roads	Project Services	50,000.00	50,000.00	550,000.00	300,000.00	100,000.00
	Total	350,000.00	300,000.00	5,100,000.00	2,600,000.00	550,000.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	35
Res - Water Capital Reserve	15
Res - General Capital Reserve	50
Res - Transportation Capital Reserve	0

PROGRAM - CHEAKAMUS RIVER MONITORING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E027

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the monitoring and reporting of environmental data from the Cheakamus River. This program is recommended to be undertaken every five years (previously undertaken in 2013/2014) to provide ongoing verification of the impact of the discharge from the WWTP to the River, as well as to determine any possible changes in River ecology unrelated to the WWTP.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Cheakamus River Habitat Monitoring	Project Services	40,000.00	40,000.00	0.00	0.00	0.00
	Total	40,000.00	40,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

COMPOST FACILITY-ANNUAL RECONSTRUCT

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E063

Project Manager: Tucker, Andrew

Public Description

Annual spending to renew infrastructure to maximize service life

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Compost Facility Annual Reconstruct - General	Project Services	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
	Total	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

UPGRADE - WWTP PRIMARY BUILDING

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E100

Project Manager: Woodward, Gillian

Public Description

The WWTP Primary Treatment building is one of the largest energy consumers in the RMOW. A 2012 project study and business case evaluation identified various heating and safety related improvements with a strong financial return. The focus of 2018 works will be continued implementation of those recommendations.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
WWTP Primary Building Retrofit Study	Project Services	40,000.00	0.00	40,000.00	0.00	0.00
WWTP Primary Building Ventilation Retrofit	Project Services	300,000.00	0.00	0.00	0.00	0.00
WWTP Primary Building boiler & pipeline	Project Supplies	0.00	250,000.00	0.00	120,000.00	0.00
	Total	340,000.00	250,000.00	40,000.00	120,000.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROGRAM - LIQUID WASTE MANAGEMENT PLAN

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E104

Project Manager: Woodward, Gillian

Public Description

These funds are allocated so that RMOW's Liquid Waste Management Plan, as required by the Province, is updated every five to ten years.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
LWMP Review - General	Project Services	0.00	0.00	50,000.00	50,000.00	0.00
	Total	0.00	0.00	50,000.00	50,000.00	0.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

UPGRADE - SECONDARY CLARIFIER TANK 403

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E134

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the replacement of mechanical equipment at Secondary Clarifier SC403.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Secondary Clarifier Tank 403 Refurbishment	Project Services	0.00	60,000.00	0.00	0.00	0.00
	Total	0.00	60,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

COMPOST HEAT SYSTEM REPAIRS

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: SEWER FUND****PROJECT: E135****Project Manager: Tucker, Andrew****Public Description**

This project will repair and rebuild the compost heat recovery system. Significant corrosion problems were encountered with the initial materials used for this system, and they will be replaced by corrosion resistant materials. Once these problems are fixed, the system will allow us to reduce propane use at the composter by approximately 90%.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
General	Project Services	130,000.00	250,000.00	20,000.00	0.00	0.00
	Total	130,000.00	250,000.00	20,000.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

SECONDARY RAS CONTROL OPTIMIZATION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E137

Project Manager: Woodward, Gillian

Public Description

Limited Secondary Clarifier control capabilities results in a high proportion of high phosphorus emissions issues at the WWTP. This project includes consulting, design and construction of solutions to secondary control limitations.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Secondary RAS Control Optimization - Equipment Purchase	Project Supplies	175,000.00	200,000.00	50,000.00	0.00	0.00
	Total	175,000.00	200,000.00	50,000.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROGRAM - SEWER INSPECTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E142

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the annual inspection of selected RMOW sewers. The information returned by the inspections is used to inform major capital infrastructure upgrade or replacement.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sewer Inspection Program	Project Services	300,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	Total	300,000.00	100,000.00	100,000.00	100,000.00	100,000.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

REPLACEMENT - SEWER MAINS

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: SEWER FUND****PROJECT: E143****Project Manager: Shore, Tammy****Public Description**

The project aims to extend the lifespan of the existing infrastructure through the application of trenchless rehabilitation technologies wherever possible in order to reduce costs and avoid open trench repair in the areas specified where utility conflict is likely. The 2018 project aims to repair trunk sewer main that spans from the Alta Vista/Blueberry intersection to the Village following the valley trail.

2019 - 2022 sewer repairs will consist of other priority areas as identified in the sewer assessment that is currently underway by MJP Associates.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Planned Sewer Repairs	Project Services	2,390,000.00	1,250,000.00	500,000.00	500,000.00	200,000.00
	Total	2,390,000.00	1,250,000.00	500,000.00	500,000.00	200,000.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

PROGRAM - SEWER CORROSION AND ODOUR CONTROL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E144

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for a pilot program trialing chemical additive to the sewer system to inhibit H₂S production with the intention of mitigating odor and slowing corrosion.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sewer Corrosion and Odour Control	Project Services	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
	Total	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

PROGRAM - SEWER TRUNK MAIN ACCESSIBILITY

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E145

Project Manager: Shore, Tammy

Public Description

These funds are allocated for analysis to determine where sections of the sewer trunk are not easily accessible, so that a means of obtaining access for inspection, cleaning and repair may be pursued.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sewer Trunk Main Accessibility Study	Project Services	50,000.00	10,000.00	0.00	0.00	0.00
	Total	50,000.00	10,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Operating Reserve	100
	0
	0
	0

REPLACEMENT - FUNCTION JUNCTION SEWER ACCESS BRIDGE

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E146

Project Manager: Woodward, Gillian

Public Description

This project will replace the old log bridge past the end of Lynham Road (Function Junction) that enables access to RMOW's sewer trunk main.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Function Junction Sewer Access Bridge	Project Services	0.00	0.00	450,000.00	15,000.00	0.00
	Total	0.00	0.00	450,000.00	15,000.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

COMPOSTER SIDE STREAM CONVEYOR SYSTEM

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E149

Project Manager: Tucker, Andrew

Public Description

To separate a component of compost out so that it can be immediately recycled back into the composting process. This activity will reduce the amount of trucking required throughout the year, between the compost facility to the compost curing site.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Composter Side Stream Conveyor System	Project Services	100,000.00	0.00	0.00	0.00	0.00
	Total	100,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

UPGRADE - S114 SLS TAYLOR WAY POWER AND CONTROL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E153

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for power control upgrades at Sewer Lift Station S114.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	230,000.00	10,000.00	0.00	0.00	0.00
	Total	230,000.00	10,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

UPGRADE - S120 PWY SLS POWER AND CONTROL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E154

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for power control upgrades at Sewer Lift Station S120.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	230,000.00	10,000.00	0.00	0.00	0.00
	Total	230,000.00	10,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

UPGRADE - SEWER PUMP STATION ODOR CONTROL

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E155

Project Manager: Woodward, Gillian

Public Description

These funds are allocated for the upgrade of odor control systems at sewer pump stations S126, S123 and S103.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	250,000.00	100,000.00	0.00	0.00	0.00
	Total	250,000.00	100,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

COMPOSTER WOOD CHIP STORAGE BUILDING CONSTRUCTION

DIVISION: INFRASTRUCTURE SERVICES

DEPARTMENT: SEWER FUND

PROJECT: E157

Project Manager: Tucker, Andrew

Public Description

Composter Wood chip Storage Building Construction

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Composter Wood chip Storage Building Construction	Project Services	800,000.00	700,000.00	0.00	0.00	0.00
Composter Wood chip Storage Building Construction	Provincial Grants	-800,000.00	-700,000.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	0
	0
	0
	0

COMPOSTER PLC REPLACEMENT

DIVISION: INFRASTRUCTURE SERVICES**DEPARTMENT: SEWER FUND****PROJECT: E158****Project Manager: Tucker, Andrew****Public Description**

Composter PLC replacement

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Services	0.00	100,000.00	25,000.00	0.00	0.00
	Total	0.00	100,000.00	25,000.00	0.00	0.00

Reserve Funding	Percent
Res - Sewer Capital Reserve	100
	0
	0
	0

Corporate and Community Services

RESERVE POLICY PLANNING

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FINANCE

PROJECT: C032

Project Manager: Roggeman, Ken

Public Description

This project is the continuation of Reserve Policy work undertaken during 2015 and seeks to align asset management plans with short and long term financial planning. Demonstration of and undertaking of asset management planning is now a requirement for continued Federal gas tax funding. The municipality has a number of asset condition reports and replacement plans, some based on external consultants and others from internal observations. The project consists of three primary components:

- 1) Select three to five staff from across divisions to participate in asset management education. External funding may be available for a portion of the cost. Completed in 2017.
- 2) Summarize current asset inventory and condition. Gap analysis. 2018.
- 3) Acquire or develop tools to report out on resource needs for asset maintenance and replacement. 2018

Based on gap analysis and education, identify needs and consider outside consultant to assist with developing formal asset management policy in 2019

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Asset Management	Project Services	45,000.00	0.00	0.00	0.00	0.00
Asset Management	Provincial Grants	-22,500.00	0.00	0.00	0.00	0.00
	Total	22,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	26
	0
	0
	0

PCI COMPLIANCE

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FINANCE

PROJECT: C051

Project Manager: Peatfield, Maureen

Public Description

The Payment Card Industry Data Security Standard (PCI DSS) is a proprietary information security standard for organizations that handle branded credit cards from the major card schemes including Visa, MasterCard, American Express, Discover, and JCB. The PCI Standard is mandated by the card brands and administered by the Payment Card Industry Security Standards Council. The standard was created to increase controls around cardholder data to reduce credit card fraud. Validation of compliance is performed annually, either by an external Qualified Security Assessor (QSA) or by a firm specific Internal Security Assessor (ISA) that creates a Report on Compliance (ROC) for organizations handling large volumes of transactions, or by Self-Assessment Questionnaire (SAQ) for companies handling smaller volumes.

Project objective are to increase staff awareness of PCI requirements and complete SAQ.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
PCI Consulting	Project Services	4,500.00	0.00	0.00	0.00	0.00
PCI Consulting	Provincial Grants	-4,500.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROCUREMENT POLICY REVIEW AND TEMPLATE DEVELOPMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FINANCE

PROJECT: C052

Project Manager: Peatfield, Maureen

Public Description

Review of draft procurement policy and development of procurement templates

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Procurement Policy Review	Project Services	13,000.00	0.00	0.00	0.00	0.00
	Total	13,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

COMPUTER SYSTEMS REPLACEMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES**DEPARTMENT: INFORMATION TECHNOLOGY****PROJECT: I001****Project Manager: Ing, Kerry****Public Description**

This capital project take the approximate value of existing IT assets such as servers, workstations, printers, displays and peripherals and expects a 5 year replacement of these assets. This program was started in 2007 for the ongoing, annual capital replacement of inventory that had attained its expected useful life.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Computers Systems Replacement - WorkStations and Servers	Project Services	125,000.00	189,424.00	0.00	0.00	0.00
Computer Systems Replacement - Printer	Project Supplies	45,000.00	0.00	0.00	0.00	0.00
Computer Systems Replacement - Asset Tracking	Project Supplies	13,000.00	0.00	0.00	0.00	0.00
	Total	183,000.00	189,424.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

LOCAL INFRASTRUCTURE & SERVER ROOM

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: INFORMATION TECHNOLOGY

PROJECT: I005

Project Manager: Ing, Kerry

Public Description

Local Infrastructure project includes all network equipment for the secure transport of data. Switches, routers, firewall, security software, wireless (WLAN) access points and controllers, cabling and air conditioning are part of the ongoing maintenance, upkeep, improvement and replacement of RMOW data network equipment and services. Additionally, third party audits, assessments and contract services for network architecture and security methodology are including in this project.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Network Security	Project Services	15,000.00	15,000.00	15,000.00	0.00	0.00
LAN Infrastructure	Project Services	25,000.00	0.00	0.00	0.00	0.00
Disaster Recovery Planning	Project Services	25,000.00	0.00	0.00	0.00	0.00
Network Fibre	Project Supplies	50,000.00	0.00	0.00	0.00	0.00
Network Security	Project Supplies	49,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
LAN Infrastructure	Project Supplies	140,000.00	0.00	0.00	0.00	0.00
WLAN	Project Supplies	25,000.00	0.00	0.00	0.00	0.00
SCADA	Project Supplies	15,000.00	0.00	0.00	0.00	0.00
	Total	344,000.00	15,000.00	15,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

CORPORATE SOFTWARE

DIVISION: CORPORATE AND COMMUNITY SERVICES**DEPARTMENT: INFORMATION TECHNOLOGY****PROJECT: I006****Project Manager: Ing, Kerry****Public Description**

This project consists of major upgrades to organizational applications that provide digital services for services such as business permit issuance, finance (ERP), document and records management, communications and recreation services. Capital is used for continual improvements, version upgrades and installation of new or replacement services.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
SharePoint - Consultants	Project Services	15,000.00	15,000.00	15,000.00	0.00	0.00
Agresso 2016 System Improvements	Project Services	25,000.00	0.00	0.00	0.00	0.00
Records Management - Collabware POC 2	Project Services	25,000.00	0.00	0.00	0.00	0.00
Perfect Mind Implementation	Project Services	105,000.00	25,000.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Tempest System Health Check	Project Services	33,000.00	0.00	0.00	0.00	0.00
Perfect Mind	Project Services	130,000.00	0.00	0.00	0.00	0.00
Tempest Bylaw Intellisearch License	Project Services	6,500.00	0.00	0.00	0.00	0.00
Tempest .NET Migration	Project Services	12,500.00	0.00	0.00	0.00	0.00
Agile Integration	Project Services	12,000.00	0.00	0.00	0.00	0.00
T2 Permit Management Module	Project Services	1,100.00	0.00	0.00	0.00	0.00
Microsoft Licenses	Project Supplies	5,000.00	0.00	0.00	0.00	0.00
T2 Permit Management Module	Project Supplies	16,000.00	0.00	0.00	0.00	0.00
	Total	386,100.00	40,000.00	15,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PAYROLL AND BENEFITS OPTIMIZATION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: INFORMATION TECHNOLOGY

PROJECT: I013

Project Manager: Ing, Kerry

Public Description

Software enhancements and contractor assistance to improve the operational efficiencies within the Finance and HR teams for payroll and benefits controls and governance.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Payroll Projects Consultant services	Project Services	10,000.00	0.00	0.00	0.00	0.00
Payroll Project Audit and recommendations for replacement	Project Services	20,000.00	0.00	0.00	0.00	0.00
	Total	30,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

BYLAW REVISIONS

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C046

Project Manager: Debou, Lindsay

Public Description

Bylaw revisions and amendments to enhance understanding, advance policies and simplify processes that support compliance. Revisions and amendments will be applied to the following bylaws: Smoking, Noise, Business Regulation, Bylaw Notice Enforcement Bylaw, Animal Control, and Property Maintenance. Some of this amendments will extend into 2018.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Bylaw Revisions	Project Services	0.00	25,000.00	25,000.00	25,000.00	0.00
Animal Control	Project Services	10,000.00	0.00	0.00	0.00	0.00
Business Regulation	Project Services	3,000.00	0.00	0.00	0.00	0.00
Parking Bylaw	Project Services	3,000.00	0.00	0.00	0.00	0.00
Parks Bylaw	Project Services	4,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Bike Bylaw	Project Services	2,000.00	0.00	0.00	0.00	0.00
Communications/outreach	Project Services	17,000.00	0.00	0.00	0.00	0.00
	Total	39,000.00	25,000.00	25,000.00	25,000.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PARKING METER UPGRADES

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C048

Project Manager: Debou, Lindsay

Public Description

Replacement of 8 older parking meters. Parts from the old machines will be kept to continue replacing broken parts from aging meters.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Labour	Project Services	2,000.00	0.00	0.00	0.00	0.00
Parking Meter Upgrades	Project Supplies	82,000.00	0.00	0.00	0.00	0.00
Cement bases	Project Supplies	16,000.00	0.00	0.00	0.00	0.00
	Total	100,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PARK RANGER PROOF OF CONCEPT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C053

Project Manager: Debou, Lindsay

Public Description

In the Summer of 2016 we piloting the Park Ranger program with existing staff resources. RLAC has endorsed to continue the program and for 2017 we will be conducting a proof of concept in continuation of the previous years success. This role will be responsible for communicating and educating Park etiquette and promoting public safety.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Park Ranger Proof of Concept	Project Services	30,000.00	0.00	0.00	0.00	0.00
	Total	30,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

BYLAW ADJUDICATION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C057

Project Manager: Debou, Lindsay

Public Description

Implementation of bylaw adjudication.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Bylaw Adjudication	Project Services	90,000.00	0.00	0.00	0.00	0.00
	Total	90,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

BYLAW SIGNAGE AND COMMUNICATION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C059

Project Manager: Debou, Lindsay

Public Description

The village signage for pedestrian only traffic needs updated. This project requires 5 new red gorilla posts and replacement of the pedestrian village signs. New signage for parking and rate changeovers. Outreach/communication for animal dog owner responsibility and safety.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Outreach and communication	Project Services	5,000.00	0.00	0.00	0.00	0.00
Pedestrian only village signs	Project Supplies	3,000.00	0.00	0.00	0.00	0.00
General sign improvements	Project Supplies	5,000.00	0.00	0.00	0.00	0.00
	Total	13,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

LICENSE PLATE RECOGNITION SYSTEM

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C060

Project Manager: Debou, Lindsay

Public Description

License plate reader so we can convert the village parking to pay by phone and patrol with a car and to patrolled time limit parking in subdivisions.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Autovu reader	Project Supplies	60,000.00	0.00	0.00	0.00	0.00
	Total	60,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

EMERGENCY PROGRAM

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C062

Project Manager: Marriner, Erin

Public Description

This project will fund a series of Emergency Program Initiatives:

- Community Emergency Notification System. Initial set-up and annual subscription for a community emergency notification system to communicate critical information via phone, text, and email to impacted residents, businesses, and organizations during emergencies.
- Masters of Disasters Program. Coordination and delivery of an in-school Emergency Preparedness program to teach grade 6 students about local hazards and what it means to get and be prepared; each student will build a 72-hour emergency kit.
- Wildfire Exercise. Full-scale inter-agency wildfire exercise to test and confirm operational readiness prior to the 2018 wildfire season.
- Emergency Radio Equipment. Upgrade to emergency communications equipment for amateur radio operators in the Emergency Operations Centre.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Community Emergency Notification System	Project Services	0.00	12,500.00	0.00	0.00	0.00
Wildfire Exercise	Project Services	2,500.00	0.00	2,750.00	0.00	3,000.00
Masters of Disasters Grade 6 Emergency	Project Supplies	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Preparedness Program						
Emergency Radio Equipment	Project Supplies	3,000.00	0.00	0.00	0.00	0.00
	Total	9,000.00	16,000.00	6,250.00	3,500.00	6,500.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

DAY LOT OPERATING COMMITTEE CAPITAL PROJECT FUND

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: C067

Project Manager: Debou, Lindsay

Public Description

2018 - to redevelop the Lot 5 maintenance shed for snow clearing.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Lot 5 shed	Project Services	200,000.00	0.00	0.00	0.00	0.00
	Total	200,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

FIRE SMART NEIGHBOURHOOD PROGRAM

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: S032

Project Manager: Story, Shannon

Public Description

Prioritize work on RMOW lands to reduce the risk of wildfire. Incentive based program for homeowners to reduce wildfire risk on their properties. Assistance will be provided to homeowners and stratas . Providing cost effective tools , information and assistance to homeowners.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Fire Smart Neighbourhood Program - General	Project Payroll Costs	143,000.00	135,000.00	138,000.00	141,000.00	145,000.00
Fire Smart Neighbourhood Program - General	Project Services	70,000.00	73,000.00	86,000.00	99,000.00	112,000.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Fire Smart Neighbourhood Program - General	Project Supplies	4,600.00	1,500.00	1,500.00	1,500.00	1,500.00
Fire Smart Neighbourhood Program - General	Provincial Grants	-55,000.00	-10,000.00	-10,000.00	-10,000.00	-10,000.00
	Total	162,600.00	199,500.00	215,500.00	231,500.00	248,500.00

Reserve Funding	Percent
Res - General Operating Reserve	91
	0
	0
	0

SEA TO SKY ROAD CLOSURE PROTOCOL

DIVISION: CORPORATE AND COMMUNITY SERVICES**DEPARTMENT: PROTECTIVE SERVICES****PROJECT: S043****Project Manager: Story, Shannon****Public Description**

Council received and endorsed the Sea to Sky Highway Road Closure Assessment from Creative Transportation Solutions in June 2017. The report contains 16 recommendations which cannot move forward without operational and financial commitment from a variety of stakeholders. In October 2017, staff went to Council recommending that a Working Group be formed. The Sea to Sky Highway Road Closure Protocol Working Group will have representatives from all applicable partners to review and action on the 16 recommendations contained within the report. This budget will cover the costs of the working group.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sea to Sky Road Closure Protocol Working Group Costs	Project Services	10,000.00	0.00	0.00	0.00	0.00
Sea to Sky Road Closure Protocol Working Group Costs	Project Supplies	500.00	0.00	0.00	0.00	0.00
	Total	10,500.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

RCMP BUILDING/PROTECTIVE SERVICES RENOVATION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: PROTECTIVE SERVICES

PROJECT: S060

Project Manager: Story, Shannon

Public Description

Some building maintenance/upgrades need to be done in the RCMP building to conform with RCMP Security Standards.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Cell Block Cameras	Project Supplies	5,000.00	0.00	0.00	0.00	0.00
Magnetic Locks Upgrade	Project Supplies	5,000.00	0.00	0.00	0.00	0.00
Retrofit of room for Fentanyl Equipemnt	Project Supplies	16,000.00	0.00	0.00	0.00	0.00
Furniture and general tenant improvements	Project Supplies	17,000.00	0.00	0.00	0.00	0.00
Protective Services Office Space	Project Supplies	15,000.00	0.00	0.00	0.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
	Total	58,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

FIREFIGHTING EQUIPMENT REPLACEMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: S013

Project Manager: Playfair, Geoffrey

Public Description

This project is used to provide funding for the updating and/or replacing of equipment used by the Fire Rescue Service in the performance of its mandated duties. Keeping pace with technological advances helps the WFRS meet the demands placed upon it to provide an exceptional level of service to the community. This funding ensures that the WFRS has the reliable and modern equipment it needs in order to meet both firefighter safety requirements and the overall emergency needs of the residents and guests of Whistler.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Firefighting Equipment Replacement - General	Project Supplies	86,000.00	87,720.00	89,474.40	91,263.88	93,089.17
	Total	86,000.00	87,720.00	89,474.40	91,263.88	93,089.17

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROJECT FIRES RECORD MANAGEMENT SYSTEM

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: S034

Project Manager: Playfair, Geoffrey

Public Description

Current mobile work tablets do not meet ECOMM requirements and as such can no longer exchange digital information required for effective fire service records management. Replacement tablets required.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Project Fires Record Management System - General	Project Services	10,000.00	2,000.00	2,040.00	2,080.00	0.00
Project Fires Record Management System - General	Project Supplies	5,000.00	5,100.00	5,202.00	5,306.04	0.00
	Total	15,000.00	7,100.00	7,242.00	7,386.04	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

TECHNICAL RESCUE PROGRAM

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: S037

Project Manager: Playfair, Geoffrey

Public Description

Ongoing training costs of Swift water Rescue and Confined Space Rescue Programs. These programs provide emergency response to the increasing recreational activities on rivers and in the many confined spaces in both RMOW workplace as well as throughout the community that require specialized rescue.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Swift Water	Project Payroll Costs	19,000.00	19,380.00	19,767.60	20,162.95	20,566.21
	Total	19,000.00	19,380.00	19,767.60	20,162.95	20,566.21

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

LIVE FIRE TRAINING PROP

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: S040

Project Manager: Playfair, Geoffrey

Public Description

To enhance the training opportunities, including a confined space simulator, on and in a building

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Live Fire Training prop	Project Supplies	7,200.00	4,200.00	4,200.00	4,200.00	4,200.00
	Total	7,200.00	4,200.00	4,200.00	4,200.00	4,200.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

EMPLOYEE PROFESSIONAL DEVELOPMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: S052

Project Manager: Playfair, Geoffrey

Public Description

Training and Development Sessions

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Default SubProject	Project Payroll Costs	6,000.00	6,120.00	6,242.00	6,367.00	6,495.00
Default SubProject	Project Services	6,300.00	6,426.00	6,554.52	6,685.61	6,819.32
	Total	12,300.00	12,546.00	12,796.52	13,052.61	13,314.32

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

WILDFIRE PROTECTION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: S056

Project Manager: Playfair, Geoffrey

Public Description

Trail access improvement and development

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Wildfire Protection Forestry Vehicle Equipment	Project Supplies	80,000.00	0.00	0.00	0.00	0.00
Wildfire Protection Sprinkler Protection Unit Trailer Cost Share	Project Supplies	75,000.00	0.00	90,000.00	0.00	0.00
	Total	155,000.00	0.00	90,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

POC REQUIRED ADDITIONAL HOURS

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: S058

Project Manager: Playfair, Geoffrey

Public Description

POC Required additional hours - Sub Projects; Specialized Training, Long Weekend Holiday Coverage, Recruit Hours

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
POC Specialized Training Hours	Project Payroll Costs	30,470.00	31,079.40	31,700.99	32,335.01	32,981.71
POC Long Weekend & Event Coverage	Project Payroll Costs	22,000.00	22,440.00	22,888.80	23,346.58	23,813.51
POC Recruit Training	Project Payroll Costs	11,000.00	11,220.00	11,444.40	11,673.29	11,906.75
	Total	63,470.00	64,739.40	66,034.19	67,354.88	68,701.97

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

FIRE HALL 1 SPATIAL NEEDS ANALYSIS

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: FIRE RESCUE SERVICE

PROJECT: X112

Project Manager: Chalk, Timothy

Public Description

This request is intended to continue with the Fire Hall spatial needs analysis. Over the past number of years the Fire Department has out grown the available space in the existing building which has necessitated the senior members and support staff to work in a temporary trailer in the parking lot. In 2017, work began to develop an understanding of the spatial requirements of the Fire Department. During this review staff revealed other opportunities to resolve spatial needs within the Public Safety Building, specifically within RCMP detachment. In 2018, work is intended to broaden to understanding the spatial requirements of the RCMP and to explore opportunities to find an efficient solution for both within the greater Public Safety Building.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Consulting	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

LIBRARY FURNITURE AND EQUIPMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: WHISTLER PUBLIC LIBRARY

PROJECT: L001

Project Manager: Tracy, Elizabeth

Public Description

The Library Furnishing and Equipment Budget is a recurring project that is funded by the Library Capital Reserve (funded by the donations of individuals and fundraising by the library Board of Trustees). Funds are allocated to improve, update and replace aging assets within the library. In 2018 this funding will go to implementing phase 1 of the library space and technology improvements, by replacing the aging DLC desktops with more adaptable portable technology (laptops and iPads). Funding will also help the library move to a simplified cashless printing solution. Grant monies will be actively sought to help the library implement technology within a shared digital resource centre, to build community technology capacity and increase digital literacy. Some of these technologies include: a digital creative suite, large format printing and tools for audio/visual creation and editing.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Library Equipment	Project Services	90,250.00	45,000.00	35,000.00	60,000.00	0.00
Library Equipment	Provincial Grants	-39,000.00	0.00	0.00	0.00	0.00
	Total	51,250.00	45,000.00	35,000.00	60,000.00	0.00

Reserve Funding	Percent
Res - Library Reserve	57
	0
	0
	0

LIBRARY COLLECTION

DIVISION: CORPORATE AND COMMUNITY SERVICES**DEPARTMENT: WHISTLER PUBLIC LIBRARY****PROJECT: L002****Project Manager: Tracy, Elizabeth****Public Description**

This is the budget that supports the annual purchase of library materials and resources. Items purchased with this budget include all circulating materials: books, music CD's, DVD's, audiobooks, magazines and online resources. Examples of current successful online resources include Overdrive Library2Go, Indie Flix, Zinio, One Click Digital, Mango Languages, Lynda.com, Hoopla and Press Display and reference databases like Consumer Reports, Auto Repair and Novelist. This is a recurring project budget and yearly library expense. In 2018 we will continue to source resources that make books, movies, music, newspapers and learning available 24-7 from our Website.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Library Collections - General	Project Services	132,000.00	134,600.00	137,300.00	140,000.00	142,800.00
	Total	132,000.00	134,600.00	137,300.00	140,000.00	142,800.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

LIBRARY QUIET/DLC SPACE ASSESSMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: WHISTLER PUBLIC LIBRARY

PROJECT: L009

Project Manager: Tracy, Elizabeth

Public Description

One of the outcomes of the 2014-17 strategic plan was the need to carve out true quiet space within the library. With our current desktop technology in the Digital Learning Centre (DLC) aging and in need of replacement, it is a good time to evaluate repurposing the DLC as such a space and implementing technology that could be loaned and accessed throughout the library. The goal of this assessment would be to have a clear plan and a budget for 2018. The resulting plan in 2018 will be funded by the library capital fund and grant money. While this project began in 2017, it will carry over until the spring of 2018.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Space Planning Consultant	Project Services	12,400.00	0.00	0.00	0.00	0.00
	Total	12,400.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

LIBRARY INFRASTRUCTURE & IMPROVEMENTS

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: WHISTLER PUBLIC LIBRARY

PROJECT: L010

Project Manager: Tracy, Elizabeth

Public Description

In 2018 Library Infrastructure and Improvements funding will go toward implementing phase one of the recommended changes resulting from the 2017/18 library space needs assessment. Project funding will be 50% supported through grants. Desired results of phase one include true quiet study space and the relocation of the teen area in closer proximity to the youth department.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Library Infrastructure & Improvements - General	Project Services	100,000.00	0.00	0.00	0.00	0.00
Library Infrastructure & Improvements - General	Provincial Grants	-50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	50
	0
	0
	0

RECREATION ACCESSIBILITY UPGRADES

DIVISION: CORPORATE AND COMMUNITY SERVICES**DEPARTMENT: RECREATION****PROJECT: M005****Project Manager: Weetman, Roger****Public Description**

This project allows for the construction and upgrades required at Resort Municipality of Whistler recreation facilities that allows improved access to the facility and all amenities specifically for aging populations, people accessing our facilities who are on an exercise program as part of a prescribed injury rehabilitation program prescribed by a physician, physiotherapist, massage therapist or other specialist and individuals with disabilities. MPSC Lift analysis planned for 2016.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
MPSC Accessibility Upgrades	Project Services	15,000.00	10,000.00	10,000.00	0.00	0.00
	Total	15,000.00	10,000.00	10,000.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

WHISTLER OLYMPIC PLAZA ICE RINK

DIVISION: CORPORATE AND COMMUNITY SERVICES**DEPARTMENT: RECREATION****PROJECT: P033****Project Manager: McPhail, Norm****Public Description**

To provide annual ongoing capital budget for purchase/replacement of lights, equipment, padding, matting, rentals skates, repair chiller, etc. for winter operations at Whistler Olympic Plaza.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
WOP Ice Amenity - Equipment & Infrastructure	Project Supplies	20,000.00	20,000.00	20,000.00	0.00	0.00
	Total	20,000.00	20,000.00	20,000.00	0.00	0.00

Reserve Funding	Percent
Res - RMI 4%	100
	0
	0
	0

RECREATION EQUIPMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: MEADOW PARK SPORTS CENTRE

PROJECT: M001

Project Manager: Weetman, Roger

Public Description

This is an annual ongoing project where recreation equipment for public use is purchased and or upgraded. The Fitness Centre requires the most consideration in replacement of equipment annually, including items like (treadmills, stationary bikes, weight lifting apparatus, and specialized training equipment). The Studio replacement and upgrade considerations also include stationary bikes and other specialized training equipment. The Nanatarium annually upgrades and replaces items like foamies, mats, tot dock, life jackets, lane ropes, diving blocks, basketball hoop, and kids play toys for public swim sessions and swim lesson programs. The Arena requires replacement of shooter tutors, border patrol, hockey nets, rental skates, helmets, and plastic hockey sticks for public skating sessions. This budget is also an ongoing Recreation Equipment Replacement budget for the Recreation Departments' Community Centres, Cross Country Skiing Operations, the Youth Centre and LUNA program.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Fitness Centre	Project Services	25,125.00	33,435.00	37,790.00	35,530.00	36,330.00
Fitness Studio	Project Services	27,000.00	3,200.00	5,600.00	19,120.00	4,400.00
Pool	Project Services	6,480.00	8,640.00	7,920.00	14,900.00	6,600.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Arena	Project Services	7,500.00	6,000.00	7,500.00	6,000.00	7,500.00
Other	Project Services	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Spring Creek	Project Services	0.00	500.00	0.00	0.00	0.00
Myrtle Phillip	Project Services	8,550.00	11,500.00	8,050.00	14,000.00	7,850.00
High School	Project Services	500.00	1,500.00	500.00	1,500.00	500.00
Youth Centre/Luna	Project Services	13,960.00	3,560.00	13,260.00	8,265.00	9,761.00
Cross Country	Project Services	14,900.00	10,700.00	11,000.00	11,000.00	11,300.00
Drop In Sports	Project Services	1,000.00	1,500.00	1,000.00	1,500.00	1,000.00
	Total	115,015.00	90,535.00	102,620.00	121,815.00	95,241.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

RECREATION INFRASTRUCTURE REPLACEMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: MEADOW PARK SPORTS CENTRE

PROJECT: M002

Project Manager: Weetman, Roger

Public Description

This is an ongoing infrastructure replacement budget for the Recreation Department. The budget is in place to upgrade or replace aging infrastructure as required at the Meadow Park Sports Center, Community Centres, Spruce Grove Field House, Lost Lake PassivHaus and the cross country ski and snowshoe trail network. Key projects for 2016 include phase 2 of the MPSC roof replacement project, replacing the hot tub pumps and filters, reconstruction of the steam room, re-flooring of the fitness centre's stretching area (& Sonya Dery Room) and renovating the North Shore Credit Union Room.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Access to Sani Lines	Project Services	30,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Pool Mechanical Room	Project Services	0.00	0.00	41,000.00	0.00	0.00
Pool Painting	Project Services	0.00	0.00	55,000.00	0.00	0.00
Fitness Centre	Project Services	2,000.00	34,000.00	7,000.00	2,000.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Pool	Project Services	116,000.00	54,000.00	137,000.00	42,000.00	25,000.00
Arena	Project Services	111,246.00	26,400.00	319,000.00	0.00	52,000.00
Other	Project Services	73,000.00	5,000.00	205,000.00	5,000.00	0.00
Report & Studies	Project Services	60,000.00	75,000.00	45,000.00	0.00	0.00
Myrtle Phillip	Project Services	45,000.00	15,000.00	15,000.00	0.00	0.00
Spruce Grove Field House	Project Services	10,000.00	10,000.00	60,000.00	0.00	0.00
Youth Centre/Luna	Project Services	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Cross Country	Project Services	60,000.00	6,709.00	10,000.00	0.00	0.00
PassivHaus	Project Services	7,500.00	7,000.00	7,500.00	7,500.00	0.00

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Infrastructure Improvements	Project Services	101,000.00	20,000.00	45,000.00	10,000.00	10,000.00
HVAC & Dehumidifiers	Project Services	94,577.00	90,000.00	352,000.00	5,000.00	5,000.00
Squash	Project Services	5,000.00	0.00	0.00	0.00	0.00
Lighting	Project Services	53,000.00	0.00	0.00	0.00	0.00
Flooring	Project Services	0.00	10,000.00	10,000.00	0.00	0.00
MPSC Building Envelope Restoration	Project Services	67,100.00	0.00	600,000.00	400,000.00	600,000.00
H&S Orders Ammonia	Project Services	52,000.00	0.00	0.00	0.00	0.00
Other	Project Supplies	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Total	902,423.00	383,109.00	1,938,500.00	501,500.00	722,000.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

MPSC VALLEY TRAIL EXTENSION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: MEADOW PARK SPORTS CENTRE

PROJECT: M012

Project Manager: Weetman, Roger

Public Description

Planned 2018 work includes the installation of a covered bike shelter and some additional re-landscaping near the front entrance to the Meadow Park Sports Centre.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Contract admin/site safety	Project Services	8,000.00	0.00	0.00	0.00	0.00
	Total	8,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - Parks & Rec Capital Reserve	77
	0
	0
	0

CARDIO ROOM EXPANSION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: MEADOW PARK SPORTS CENTRE

PROJECT: M015

Project Manager: Weetman, Roger

Public Description

This project is to expand the cardio room onto the outdoor deck area adjacent to the existing cardio room and will include a new stretching area as part of the expansion.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Cardio Room Expansion	Project Services	150,000.00	1,210,000.00	0.00	0.00	0.00
	Total	150,000.00	1,210,000.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	71
	0
	0
	0

CUSTOMER SERVICE STRATEGY (CIVIC PLATFORM)

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: CORPORATE AND COMMUNITY SERVICES GENERAL

PROJECT: C031

Project Manager: McPhail, Norm

Public Description

Phase II: Enhance the overall customer service experience including telephone, walk in, email and website. The intention of this is to align ourselves with more of full service functionality to assist our customers navigate through our department by department experience.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Customer Service Strategy - Corporate Software	Project Services	320,000.00	0.00	0.00	0.00	0.00
Customer Service Strategy - Training	Project Services	20,000.00	0.00	0.00	0.00	0.00
Customer Service Strategy - GIS Aerial and LIDAR	Project Services	175,000.00	0.00	0.00	0.00	0.00
Customer Service Strategy - Corporate Software	Project Supplies	95,000.00	0.00	0.00	0.00	0.00
	Total	610,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

SEA TO SKY CORRIDOR EVACUATION TRANSPORTATION PLAN

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: CORPORATE AND COMMUNITY SERVICES GENERAL

PROJECT: C045

Project Manager: Marriner, Erin

Public Description

Contract a consultant to develop a Sea to Sky Multimodal Evacuation Plan that details how the RMOW, and potentially the District of Squamish, will evacuate their entire communities using Highway 99 and additional modes of transportation including rail, ferry, air, and forest service road networks in the event of an emergency requiring evacuation. The project will include a review of emergency transportation best practices, corridor transportation infrastructure, and estimated transportation demand in an evacuation to determine how to maximize transportation infrastructure during an evacuation. The plan will include an evacuation transportation plan for Highway 99 and alternate modes of transportation. The Plan will include detailed operational strategies to implement the evacuation and a detailed decision-making process for a mass evacuation, including trigger points and the go or no-go decision and how to implement it.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Sea to Sky Corridor Evacuation Transportation Plan	Project Services	160,000.00	0.00	0.00	0.00	0.00
	Total	160,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

PROOF OF CONCEPT GATEWAY LOOP MANAGEMENT

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: CORPORATE AND COMMUNITY SERVICES GENERAL

PROJECT: C065

Project Manager: Debou, Lindsay

Public Description

The expansion of Gateway Loop requires staff to properly manage the loading and unloading restrictions and to assist with directing the public. This will be funded the fees generated by the bus companies.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Revenue	Other Revenue	-36,000.00	0.00	0.00	0.00	0.00
Default SubProject	Project Payroll Costs	52,000.00	0.00	0.00	0.00	0.00
	Total	16,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROTECTIVE SERVICES EVENTS AND COMMUNICATION

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: CORPORATE AND COMMUNITY SERVICES GENERAL

PROJECT: S044

Project Manager: Story, Shannon

Public Description

Additional funding for Protective Service staff (enhanced police, fire and bylaw enforcement) during events such as May Long Weekend, Pemberton Festival, Crankworx and peak services time periods.

This will also fund proactive safety initiatives such as Boating Safety with RCMP/ICBC, Pedestrian Safety initiatives with RCMP/ICBC, Park safety, and Pedestrian safety in the village (i.e no biking and skateboarding).

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
MLWC and Special Events	Project Services	47,000.00	0.00	0.00	0.00	0.00
Hire of Private Security	Project Services	3,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Operating Reserve	100
	0
	0
	0

RISK MITIGATION AND MANAGEMENT - WHISTLER FIRE RESCUE SERVICES

DIVISION: CORPORATE AND COMMUNITY SERVICES

DEPARTMENT: CORPORATE AND COMMUNITY SERVICES GENERAL

PROJECT: S062

Project Manager: McPhail, Norm

Public Description

Consulting fees to conduct risk mitigation and management report in regards to Whistler Fire Rescue Services.

Budget

Sub project	Category	Yr2018	Yr2019	Yr2020	Yr2021	Yr2022
Risk Mitigation and Management - Whistler Fire Rescue Services	Project Services	50,000.00	0.00	0.00	0.00	0.00
	Total	50,000.00	0.00	0.00	0.00	0.00

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0

PROPOSED DEPARTMENTAL OPERATING BUDGETS, 2018

With comparisons to preliminary 2017 actuals and
budgets

The Resort Municipality of Whistler | March 6, 2018

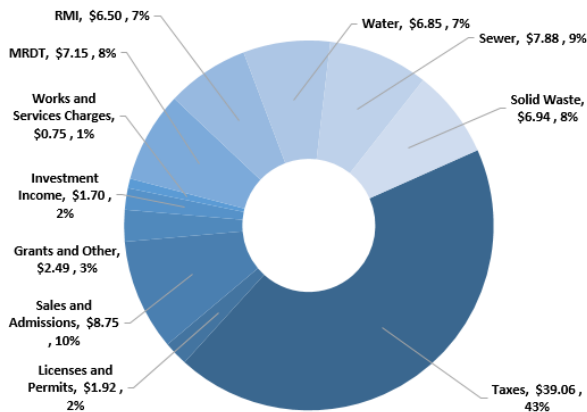
This document contains a summary of proposed departmental operating revenues and costs for the fiscal year January through December, 2018. Amounts are also provided for preliminary 2017 actuals and budgets. Most but not all 2017 transactions have been accounted for at this time. Operating amounts are typically for work that is carried out from one year to the next.

All amounts are presented on a non-consolidated basis which may give rise to variations from amounts included in the actual Five-Year Financial Plan Bylaw. Non-consolidated means that subsidiary companies of the municipality (Whistler Housing Authority for example) are not included and, interdepartmental sales and purchases have not been removed. This information is presented in the same format and order as the quarterly financial reports that are prepared during the year.

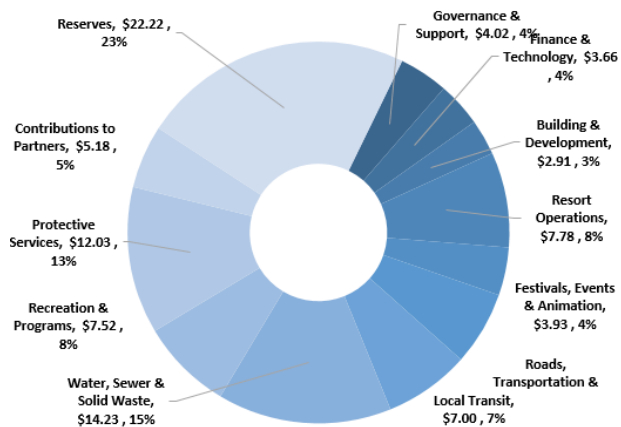
Certain types of revenue and costs not allocated to a specific department are not included in this document. Examples are property taxes, investment income and reserve contributions. These amounts are not allocated as they are not directly related to operational activities. In addition, the scope of work, environmental conditions, council priorities and other factors will give rise to variations in year over year changes. As such, this document is intended to provide an overview of revenues and the financial resources required to provide services and, revenues generated, at a departmental level.

Municipal Revenue and Expenditure Proportions

Revenue



Expenditure



Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 1100 Mayor and Council	2017 Preliminary Actual Results	2017 Budget	2018 Proposed Budget
Mayor & Council			
Revenues	0	0	0
Expenses	405,463	428,728	442,354
Total	405,463	428,728	442,354
Mayor and Council Total	405,463	428,728	442,354

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 1200 CAO Office	2017 Preliminary Actual Results	2017 Budget	2018 Proposed Budget
Administrator			
Revenues	0	0	0
Expenses	424,719	429,261	438,053
Total	424,719	429,261	438,053
Communications			
Revenues	0	0	0
Expenses	471,979	538,259	506,661
Total	471,979	538,259	506,661
Corporate, Economic & Environmental Services			
Revenues	(15,974)	(17,700)	(17,000)
Expenses	1,533,138	1,615,985	1,639,252
Total	1,517,164	1,598,285	1,622,252
Human Resources			
Revenues	0	0	0
Expenses	926,650	860,686	945,056
Total	926,650	860,686	945,056
CAO Office Total	3,340,512	3,426,491	3,512,022

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 5000 Resort Experience	2017 Preliminary Actual Results	2017 Budget	2018 Proposed Budget
Cultural Planning and Development			
Revenues	(11,500)	0	0
Expenses	183,459	170,326	172,270
Total	171,959	170,326	172,270
Village Events and Animation			
Revenues	(636,040)	(3,554,923)	(3,385,923)
Expenses	3,352,457	3,767,679	3,752,757
Total	2,716,417	212,756	366,834
Division Administration			
Revenues	0	(75,000)	(75,000)
Expenses	392,990	397,297	394,621
Total	392,990	322,297	319,621
Resort Operations			
Revenues	(2,415,082)	(2,898,445)	(2,913,197)
Expenses	6,813,338	7,122,115	7,389,508
Total	4,398,256	4,223,670	4,476,311
Planning (ALL)			
Revenues	(71,348)	(82,500)	(69,600)
Expenses	1,534,274	1,594,723	1,677,382
Grants & Contributions	(106,827)	(106,000)	(106,000)
Project Expenditures	112,170	105,815	105,815
Total	1,468,269	1,512,038	1,607,597
Building Department Services			
Revenues	(1,328,361)	(854,221)	(1,154,221)
Expenses	980,628	1,087,396	1,124,222
Total	(347,733)	233,175	(29,999)
Resort Experience Total	8,800,158	6,674,263	6,912,635

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 6000 Infrastructure Services	2017 Preliminary Actual Results	2017 Budget	2018 Proposed Budget
General Manager			
Revenues	0	0	0
Expenses	357,557	320,772	332,643
Total	357,557	320,772	332,643
Development Services/Energy Mgmt			
Revenues	(33,427)	(126,000)	(58,268)
Expenses	545,033	748,161	707,568
Total	511,606	622,161	649,300
Transportation			
Revenues	(2,139)	0	(4,000)
Expenses	2,288,520	2,430,579	2,589,226
Total	2,286,381	2,430,579	2,585,226
Central Services			
Revenues	(2,574,468)	(2,855,779)	(3,015,085)
Expenses	2,172,046	2,284,749	2,427,015
Total	(402,423)	(571,030)	(588,070)
Environmental Operations			
Revenues	(2,185,254)	(2,350,041)	(2,390,114)
Expenses	2,149,915	2,332,876	2,397,971
Total	(35,339)	(17,165)	7,857

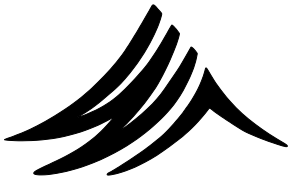
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Solid Waste			
Revenues	(6,852,009)	(6,411,439)	(6,175,000)
Expenses	6,006,513	5,548,360	6,362,816
Total	(845,496)	(863,079)	187,816
Transit			
Revenues	(3,263,905)	(3,791,800)	(4,501,250)
Expenses	6,707,827	6,627,400	7,003,771
Total	3,443,922	2,835,600	2,502,521
Water Fund			
Revenues	(6,839,870)	(6,738,741)	(6,845,799)
Expenses	3,228,462	3,255,623	3,277,697
Total	(3,611,407)	(3,483,118)	(3,568,102)
Sewer Fund			
Revenues	(8,091,258)	(7,673,394)	(7,879,157)
Expenses	4,764,754	4,796,456	4,969,624
Total	(3,326,504)	(2,876,938)	(2,909,533)
Infrastructure Services Total	(1,621,703)	(1,602,219)	(800,341)

Resort Municipality Of Whistler
Comparative Summary of Department Operations

Division 7000 Corporate and Community Services	2017 Preliminary Actual Results	2017 Budget	2018 Proposed Budget
Finance			
Revenues	(88,101)	(96,860)	(97,390)
Expenses	1,975,848	1,981,428	2,064,590
Total	1,887,747	1,884,568	1,967,200
Information Technology			
Revenues	(64,800)	(64,800)	(64,800)
Expenses	1,531,014	1,515,308	1,595,230
Total	1,466,214	1,450,508	1,530,430
Protective Services			
Revenues	(3,503,923)	(2,947,900)	(3,520,573)
Expenses	6,449,450	5,852,172	6,653,998
Grants & Contributions	(1,467)	0	0
Total	2,944,059	2,904,272	3,133,425
Fire Rescue Service			
Revenues	(47,785)	(38,200)	(38,200)
Expenses	4,361,666	4,475,262	4,441,855
Total	4,313,882	4,437,062	4,403,655
Whistler Public Library			
Revenues	(176,009)	(163,700)	(166,900)
Expenses	1,150,982	1,156,287	1,205,013
Total	974,972	992,587	1,038,113
Recreation			
Revenues	(1,251,837)	(1,210,546)	(1,327,501)
Expenses	2,038,283	2,082,085	2,385,433
Total	786,446	871,539	1,057,932
Meadow Park Sports Centre			
Revenues	(1,963,614)	(1,768,621)	(1,924,710)
Expenses	3,576,749	3,555,795	3,639,481
Total	1,613,135	1,787,174	1,714,771
Corporate and Community Services General			
Revenues	0	0	0
Expenses	291,036	278,660	290,647
Total	291,036	278,660	290,647
Corporate and Community Services Total	14,277,491	14,606,371	15,136,173



WHISTLER

MINUTES

REGULAR MEETING OF WHISTLER BEAR ADVISORY COMMITTEE

WEDNESDAY, JANUARY 10, 2018 STARTING AT 8:30 A.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

RMOW Council, S. Maxwell
RMOW Environmental Coordinator, L. McIvor
AWARE/C2C Grizzly Bear Initiative, C. Ruddy
Whistler Blackcomb, A. DeJong
Get Bear Smart Society, N. Fitzgerald
Member at Large, M. Toom

PUBLIC:

Whistler Wildlife Protection Group, I. Minic-Lukac

REGRETS:

Co-Chair, RMOW, H. Beresford
RCMP, R. Knapton
Carney's Waste Systems, P. Kindree
RMOW Bylaw Services, T. Lunn
Conservation Officer Service, B. Mueller
Member at Large, N. Dudley

ADOPTION OF AGENDA

Moved by N. Fitzgerald

Seconded by M. Toom

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee agenda of January 10, 2018.

CARRIED

ADOPTION OF MINUTES

Moved by A. DeJong

Seconded by N. Fitzgerald

That Whistler Bear Advisory Committee adopt the Regular Whistler Bear Advisory Committee minutes of December 13, 2017.

CARRIED

Updates Whistler Blackcomb –no activity
 AWARE/Grizzly Initiative –nothing to report
 RCMP, COS, Bylaw, Carney’s – not present

PRESENTATIONS/DELEGATIONS

2018 Planning Reviewed 2018 Action Planning items identified during the December WBAC meeting to finalize priorities. The following priorities were confirmed:

- Parking lot signs program
- Construction bin program
- Re-engage with bear viewing companies and provide education for guides
- Callaghan road hunting regulation change
- Reach hotel concierge staff more effectively with bear information
- Communications update - focus on message for locals to call early

ACTIONS:

- L. McIvor/H. Beresford to touch base with Parking Lot Committee and RMOW Communications Department.
- L. McIvor/H. Beresford to invite a rep from the Communications Department to the February meeting to participate in communications planning.

WBAC Terms of Reference The WBAC Terms of Reference were reviewed by WBAC and a discussion was held.

- Suggested edits and comments were reviewed and editing completed.

ACTION:

- L. McIvor will circulate the amended Terms of Reference to the WBAC.

Moved by M. Toom
Seconded by N. Fitzgerald

That the amended Terms of Reference are approved by the WBAC.

CARRIED

S2S Bear Management Symposium A presentation was given by L. McIvor and M. Toom about the Sea to Sky Bear Management Symposium planning and a discussion was held.

- Concerns with time management during the break-out discussions were noted. Suggestions to alter the format for the break-out discussions were made and will be incorporated into the finalized outline.
- A specific solid waste break-out table topic could be considered by workshop organizers.
- The Bear Smart Restaurant Program will be considered for highlighting during the education break-out table session.
- Consideration will be given to inviting a local First Nations rep to deliver a welcome greeting and potentially, a bear dance and discussion about the importance of the bear in First Nations culture.
- Consideration will be given to leaving time at the end for the participants to mingle and connect some more.
- Media presence and follow-up piece will be considered.
- Consideration will be given to how to share resources amongst participants after the workshop

Other
Business

C. Ruddy brought attention to work currently being done by Destination BC to create a tourism strategy for the area.

- Public engagement is currently underway. C. Ruddy is concerned that there are gaps in who is being engaged and whether all interests are represented.
- C. Ruddy to bring back details about upcoming engagement opportunities.

AGENDA ITEMS TO BE CARRIED OVER

A discussion regarding the Licence Inspectors' and Bylaw Officers' Association of BC: Bear management presentation opportunities
<http://liboa.homestead.com/>

ADJOURNMENT

Moved by A. DeJong

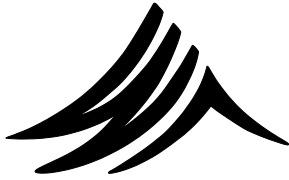
That the Whistler Bear Advisory Committee adjourn the January 10, 2018 Council meeting at 10:30 a.m.

CARRIED

CO-CHAIR: S. Maxwell

RECORDING SECRETARY: L. McIvor

Action	Meeting date	Status
Bylaw Services will meet with H. Beresford and L. McIvor to examine wording issues in the Solid Waste Bylaw discussed in December WBAC meeting; will bring ideas back to WBAC at February meeting.	Dec 2017	To do
Environmental Coordinator to use stats received from RMOW Communication department and start improving pre-existing Communications Calendar.	Dec 2017	To do
Bylaw Services to revise wording of offences in the Municipal Ticketing Information system to fit on a ticket (i.e. wording too long currently).	Dec 2017	To do
L. McIvor to follow up with Emma DaSanto and Communications Department to offer assistance again on the garbage on buses initiative.	Dec 2017	To do
WBAC requests that Bylaw Services review the Solid Waste Bylaw with respect to the identified issues and bring back to WBAC for further discussion.	Dec 2017	To do
L. McIvor will circulate the amended Terms of Reference to the WBAC.	Jan 2018	To do
L. McIvor/H. Beresford to touch base with Parking Lot Committee and RMOW Communications Department.	Jan 2018	To do
L. McIvor/H. Beresford to invite a rep from the Communications Department to the February meeting to participate in communications planning.	Jan 2018	To do
L. McIvor to circulate existing communications plan prior to February meeting with request for members to review.	Jan 2018	To do



WHISTLER

MINUTES

REGULAR MEETING OF FOREST & WILDLAND ADVISORY COMMITTEE

WEDNESDAY, JANUARY 10, 2018 STARTING AT
3:00 P.M.

In the Flute Room
4325 Blackcomb Way, Whistler, BC V0N 1B4

File: 8221.03

Name	Meetings to Date: 1
Present:	
Member at Large, Derek Bonin, Chair	1
Council, Cathy Jewett	1
AWARE, Claire Ruddy	1
Member at Large, Arthur DeJong	1
Member at Large, Candace Rose- Taylor	1
WORCA, Todd Hellinga	1
Member at Large, Johnny Mikes (phone)	1
Regrets:	
Member at Large, Mac Lowry	0
Member at Large, Colin Rankin	0
Member at Large, Trevor Burton	0
Member at Large, Kathi Bridge	0
Recording Secretary	
Heather Beresford	1

Adoption of Agenda

ADOPTION OF AGENDA

Moved by D. Bonin
Seconded by C. Rose-Taylor

That the Forest & Wildland Advisory Committee adopt the Forest &
Wildland Advisory Committee agenda for January 10, 2018.

CARRIED

Adoption of Minutes

ADOPTION OF MINUTES

Moved by T. Hellinga

Seconded by D. Bonin

That the Forest & Wildland Advisory Committee adopt the Forest & Wildland Advisory Committee minutes for December 13, 2017.

CARRIED

Elect Chair & Alternate

Moved by T. Hellinga
Seconded by C. Rose-Taylor

That Derek Bonin serve as FWAC chair for 2018, and Claire Ruddy serve as alternate.

CARRIED

FWAC Members' Terms

Johnny Mikes – option to request one year term renewal set to expire November 2018. J. Mikes will make decision before February meeting.

Candace Rose-Taylor – accepted option to request one year term renewal set to expire November 2018.

Arthur DeJong – accepted option to request one year term renewal set to expire April 2019.

Derek Bonin – accepted option to request one year term renewal set to expire July 2019.

ACTION: H. Beresford present administrative report to Council requesting extensions as per FWAC Terms of Reference.

Verbal Reports

Council

- Welcome to new Council representative, Cathy Jewett
- Council adopted Guidelines for Evaluating Private Sector Employee Housing Proposals
- Garibaldi Way housing proposal being reviewed by staff
- Official Community Plan – refresh underway. Public meetings planned for spring. Whistler2020 status and inclusion discussed.

AWARE

- Destination BC is conducting a “destination development” survey for the Sea to Sky corridor. Deadline for input is January 19. Invitation only, not open to public. Discussion regarding disconnect

between successful marketing of S2S recreation and lack of agency resources to monitor and manage.

WORCA

- Still looking for two Board directors (race and youth programs)
- Working on 2018 planning, work program
- Discussion regarding pressure on volunteer bike clubs to manage trails while commercial interests benefit. Number of trail users also increasing significantly.

RMOW:

- Callaghan FSR, Alpine Meadows and CCF#5 fuel thinning projects underway
- 2018 Fuel Thinning Program: Cheakamus Lake Road with CCF, Kadenwood/Big Timber
- FireSmart program for private properties will be increased
- Official Community Plan update revived in 2018. Wildfire policies will be added.

Trail Planning Working Group

- Autumn 2017 newsletter on agenda

CCF

- 2018 harvesting plan comments on agenda

Cheakamus Community Forest 2018 Harvesting Plans

FWAC reviewed draft CCF harvesting plan comments.

- Discussing recommending that CCF work with local stakeholders to identify and map areas of ancient trees and to develop policies to protect them from harvesting
- Discussion on pros and cons of heli-logging: large carbon footprint but no roads need to be built. Makes sense in specific situations.
- Comments attached to minutes as Appendix A

ACTION: Send FWAC comments on 2018 harvesting plans to CCF Board and forester.

Trail Planning Working Group Newsletter

FWAC reviewed the autumn 2017 Trail Planning Working Group (TPWG) newsletter.

- AWARE now sits on the TPWG and reports out to FWAC and Whistler Bear Advisory Committee
- Discussion regarding potential changes to Recreation Sites and Trails BC referral process. Review draft changes at February FWAC meeting if available.

- Discussed WORCA's new LOTS exit to create consistent blue trail down to Alta Lake Road. Also new trail to create shorter LOTS loop.
- TPWG discussing trail access, camping in alpine, etc.
- FWAC recommends that newsletter be made public by providing to Council and posting on whistler.ca
- Add TPWG newsletter and referral process to February agenda for further discussion.

FWAC Field Trip Report

FWAC reviewed the draft autumn CCF field trip report.

Moved by A. DeJong
Seconded by T. Hellinga

That FWAC accept the autumn 2017 Field Trip Report.

CARRIED

OTHER BUSINESS

- N/A

Future Agenda Items:

- February: TPWG project referral system (flow chart); WIF management; Review draft OCP Natural Areas chapter

ADJOURNMENT

Moved by A. DeJong
Seconded by T. Hellinga

That the Forest & Wildland Advisory Committee adjourn the December 13, 2017 meeting at 4:55 p.m.

CARRIED

CHAIR: C. Ruddy

RECORDING SECRETARY: H. Beresford

APPENDIX A

Forest & Wildland Advisory Committee Comments on 2018 Cheakamus Community Forest Harvesting Plans

Introduction

At the November 8, 2017 Forest & Wildland Advisory Committee (FWAC) meeting, Tom Cole, Forest Manager for Cheakamus Community Forest made a presentation regarding the Cheakamus Community Forest's (CCF) proposed 2018 harvesting plans. FWAC had further discussion of the plans at its December 13, 2017 meeting. The following report summarizes all comments.

The plans can be found on the CCF's website:

<http://www.cheakamuscommunityforest.com/maps-and-harvesting-plans/>

Specific Comments

Cheakamus 15

- Will provide better access to Jane Lakes area
- CCF must monitor harvesting in relation to spotted owl requirements

Cheakamus 10

- Being able to harvest the site is dependent on securing access through the quarry as the old road there provides the preferred alternate route to Loggers Lake Road for transporting logs. CCF is seeking support from FLNRO on maintaining the quarry road's Forest Service Road status over to Basalt Valley Road.
- The site will show different examples of retention levels and provide opportunity for public learning. Meets public education objectives of Whistler Interpretive Forest.
- Harvesting this site provides the possibility of better access to Jane Lakes and Garibaldi Provincial Park if the gate is moved higher on the Loggers Lake road.
- Logging old growth timber may produce minimal value because of high pulp content. But harvesting it provides an opportunity to introduce more diverse tree species into the predominantly hemlock/balsam forest such as yellow cedar and deciduous which will help reduce fire risk.
- This area had been suggested as an EBM Reserve due to environmental values.

Fee01

- CCF plans to build the access road in 2018 and harvest in 2019
- Site has steep slopes with lots of run off. CCF must exercise extreme caution regarding potential for mass wasting and erosion.
- Site needs proper investment in road building, and to use logging equipment that minimizes soil impacts.

- Terrain stability mapping should be used for all logging plans and shared with FWAC
- Ensure that enlarged openings still meet silviculture strategy

Powder07

- FWAC recommends that modifications to openings be adjusted to meet silviculture strategy and does not approve the current plan
- CCF should be transparent on how blocks are developed in relation to the silviculture strategy
- If there is not enough volume available to meet costs, then either adjust costs or develop more small blocks that meet silviculture strategy.

Fee 02

- Cable logging is a good choice because CCF won't need to build skid roads
- Additional volume acceptable if block sizes stay within silviculture strategy
- Road improvements will improve access to Brandywine Meadows but at the risk of increased inappropriate alpine access (e.g. ATVs).

Cheakamus 01

- The initial plan was to upgrade the road, and log using conventional logging and potentially heli-logging on south flank of Whistler Mountain.
- Concerns were expressed by FWAC and public due to proximity to recreational trails and visual impacts. WORCA was not supportive and provided a letter to CCF Board of Directors
- At its November Board meeting, the CCF deferred Cheakamus 01 until more public consultation undertaken with Cheakamus Crossing residents, WORCA and others.
- If harvesting is ultimately approved, CCF should consider alternative logging methods to reduce impacts
- FWAC requests to be consulted further on Cheakamus 01 as planning progresses

Cheakamus Lake Road Wildfire Fuel Management

- CCF and RMOW will partner on thinning approximately 50 hectares in 2018 along far end of Cheakamus Lake Road. Some road closures expected but CCF working with FLNRO and BC Parks to mitigate impacts on public.
- Approximately 120 hectares are under prescription and work will continue in 2019.
- Fuel treatments should avoid disturbing the spacing trials and other treatment areas that are used for interpretation

General Comments

Based on the information provided, FWAC supports the proposed 2018 harvesting plans *except* for Cheakamus 01 and Powder 07, and provides the following general comments:

- Improve maps for ease of reading. Include recreation trails/features.
- Request that CCF data be available on RMOW GIS.
- All CCF harvesting should follow the silviculture strategy especially in relation to the size of openings.

MINUTES

Regular Forest & Wildland Advisory Committee Meeting

January 10, 2018

Page 7

- Terrain stability mapping should be used for all logging plans and shared with FWAC
- FWAC recommends better integration of communications and planning between harvesting and fuel management projects
- In the steeper sites, water management and minimal ground disturbance will need to be ensured during road construction and logging to minimize erosion and mass wasting
- The carbon footprint of heli-logging seems contrary to community and CCF values. Heli-logging could be appropriate in certain sites and situations.
- FWAC requests that the CCF improve transparency and share more financial information with community
- FWAC recommends that the CCF consider developing policies to protect individual and stands of ancient trees from harvest areas
- FWAC recommends that the CCF work with local partners to develop mapping that identifies ancient trees and forest types beyond 250 years in order to more finely delineate forest types/ages. Integrate the information into harvesting plans to protect ancient trees and share the information with the public.

**RESORT MUNICIPALITY OF WHISTLER
ZONING AND PARKING AMENDMENT BYLAW NO. 2165, 2017**

A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, in a zoning bylaw pursuant to *Section 479 of the Local Government Act*, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zones, regulate the use of land, buildings and structures within the zones, and require the provision of parking spaces for uses, buildings and structures;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”.
2. Resort Municipality of Whistler Zoning and Parking Bylaw No. 303, 2015 is amended in Part 24 by adding the following to Schedule “D”:

2010 Innsbruck Drive	Lot 30, except Part in Plan 21390, Block F District Lot 4749 Plan 20204	Same as legal description	No restrictions
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3. Resort Municipality of Whistler Zoning and Parking Bylaw No. 303, 2015 is amended in Part 9 section 6 by replacing the regulations for the CL3 zone with the regulations attached to and forming part of this Bylaw as Schedule 1.

GIVEN FIRST READING this __ day of ____, 2018.

GIVEN SECOND READING this __ day of ____, 2018.

Pursuant to Section 464 of the *Local Government Act*, a Public Hearing was held this __ day of ____, 2018.

GIVEN THIRD READING this __ day of ____, 2018.

Approved by the Minister of Transportation and Infrastructure this __ day of ____, 2018.

ADOPTED by the Council this __ day of ____, 2018.

Nancy Wilhelm-Morden,
Mayor

Brooke Browning,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017."

Brooke Browning,
Municipal Clerk

SCHEDULE 1

6. CL3 Zone (Commercial Local Three)

Intent

- (1) The intent of this zone is to provide for small commercial uses and auxiliary employee housing, adjacent to a residential area.

Permitted Uses

- (2) The following uses are permitted and all other uses are prohibited:
 - (a) auxiliary buildings and auxiliary uses;
 - (b) auxiliary residential dwelling units for employee housing for uses located in the CL3 zone;
 - (c) restaurant and establishments licenced for the sale and consumption of alcoholic beverages on the premises;
 - (d) office;
 - (e) personal services; and
 - (f) retail.
- (3) The second storey of a principal building shall not be used for retail or restaurant uses.
- (4) No portion of the first storey of a building may be used for auxiliary residential dwelling units.
- (5) Auxiliary residential dwelling units are permitted only in the building in the CL3 zone that is nearest the intersection of Lake Placid Drive and the Sea to Sky Highway, and are not permitted in any building that is used for the retail sale of packaged liquor.
- (6) The retail sale of packaged liquor is not permitted in the CL3 zone unless:
 - (a) at least four auxiliary residential dwelling units described in paragraph (2) (b) have been constructed in the CL3 zone, the units are available for occupancy, and the owner has entered into a housing agreement with the Municipality with respect to the units, or
 - (b) at the time a building permit is issued in respect of such retail sales, the Municipality has issued a building permit to authorize the construction of a building containing four auxiliary residential dwelling units in the CL3 zone, the owner has entered into a housing agreement with the Municipality with respect to the dwelling units, and the building containing the dwelling units is under construction.

Density

- (7) The maximum permitted floor space ratio is 0.48.
- (8) The maximum permitted gross floor area of buildings and structures for all uses in the CL3 zone is 1,515 square metres, of which not more than 263 square metres shall be for auxiliary residential dwelling use for employee housing.
- (9) The maximum permitted floor area for the retail sale of packaged liquor is 260 square metres.

Height

- (10) The maximum permitted height of a building is 7.6 metres.

Parcel Size

- (11) The minimum permitted parcel area is 2,500 square metres. The minimum frontage is 1/10th of parcel perimeter.

Site Coverage

- (12) The maximum permitted site coverage is 27 percent.

Setbacks

- (13) The minimum permitted setback is 5.0 metres from all parcel boundaries.

Off-street Parking and Loading

- (14) Off-street parking and loading spaces shall be provided and maintained in accordance with the regulations contained in Part 6 of this Bylaw.

Other Regulations

- (15) A maximum of two principal buildings on a parcel are allowed.

**RESORT MUNICIPALITY OF WHISTLER
ZONING AND PARKING AMENDMENT BYLAW NO. 2165, 2017**

A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, in a zoning bylaw pursuant to *Section 479 of the Local Government Act*, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zones, regulate the use of land, buildings and structures within the zones, and require the provision of parking spaces for uses, buildings and structures;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as “Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017”.
2. Resort Municipality of Whistler Zoning and Parking Bylaw No. 303, 2015 is amended in Part 24 by adding the following to Schedule “D”:

2011 Innsbruck Drive	Lot 30, except Part in Plan 21390, Block F District Lot 4749 Plan 20204	Same as legal description	No restrictions
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3. Resort Municipality of Whistler Zoning and Parking Bylaw No. 303, 2015 is amended in Part 9 section 6 by replacing the regulations for the CL3 zone with the regulations attached to and forming part of this Bylaw as Schedule 1.

GIVEN FIRST READING this __ day of ____, 2018.

GIVEN SECOND READING this __ day of ____, 2018.

Pursuant to Section 464 of the *Local Government Act*, a Public Hearing was held this __ day of ____, 2018.

GIVEN THIRD READING this __ day of ____, 2018.

Approved by the Minister of Transportation and Infrastructure this __ day of ____, 2018.

ADOPTED by the Council this __ day of ____, 2018.

Nancy Wilhelm-Morden,
Mayor

Brooke Browning,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Zoning Amendment Bylaw (Creekside Plaza) No. 2165, 2017."

Brooke Browning,
Municipal Clerk

SCHEDULE 1

6. CL3 Zone (Commercial Local Three)

Intent

- (1) The intent of this zone is to provide for small commercial uses and auxiliary employee housing, adjacent to a residential area.

Permitted Uses

- (2) The following uses are permitted and all other uses are prohibited:
 - (a) auxiliary buildings and auxiliary uses;
 - (b) residential dwelling units for employee housing, auxiliary to other uses located in the CL3 zone;
 - (c) restaurant and establishments licenced for the sale and consumption of alcoholic beverages on the premises;
 - (d) office;
 - (e) personal services; and
 - (f) retail.
- (3) The second storey of a principal building shall not be used for retail or restaurant uses.
- (4) No portion of the first storey of a building may be used for auxiliary residential dwelling units.
- (5) Auxiliary residential dwelling units are permitted only in the building in the CL3 zone that is nearest the intersection of Lake Placid Road and the Sea to Sky Highway, and are not permitted in any building that is used for the retail sale of packaged liquor.
- (6) Retail sale of packaged liquor is permitted only in the building in the CL3 zone that is furthest from the intersection of Lake Placid Road and the Sea to Sky Highway.
- (7) The retail sale of packaged liquor is not permitted in the CL3 zone unless:
 - (a) at least four auxiliary residential dwelling units described in paragraph (2) (b) have been constructed in the CL3 zone, the units are available for occupancy, and the owner has entered into a housing agreement with the Municipality with respect to the units, or
 - (b) at the time a building permit is issued in respect of such retail sales, the Municipality has issued a building permit to authorize the construction of a building containing four auxiliary residential dwelling units in the CL3 zone, the owner has entered into a housing agreement with the Municipality with respect to the dwelling units, and the building containing the dwelling units is under construction.

Density

- (8) The maximum permitted floor space ratio is 0.48.
- (9) The maximum permitted gross floor area of buildings and structures for all uses in the CL3 zone is 1,515 square metres, of which not more than 263 square metres shall be for auxiliary residential dwelling use for employee housing.

Height

- (10) The maximum permitted height of a building is 7.6 metres.

Parcel Size

- (11) The minimum permitted parcel area is 2,500 square metres. The minimum frontage is 1/10th of parcel perimeter.

Site Coverage

- (12) The maximum permitted site coverage is 27 percent.

Setbacks

- (13) The minimum permitted setback is 5.0 metres from all parcel boundaries.

Off-street Parking and Loading

- (14) Off-street parking and loading spaces shall be provided and maintained in accordance with the regulations contained in Part 6 of this Bylaw.

Other Regulations

- (15) A maximum of two principal buildings on a parcel are allowed.

**RESORT MUNICIPALITY OF WHISTLER
BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018**

A bylaw respecting the enforcement of bylaw notices

WHEREAS the Council of the Resort Municipality of Whistler may, by bylaw, enforce its bylaws by bylaw notice under the *Local Government Bylaw Notice Enforcement Act*;

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled **ENACTS AS FOLLOWS:**

Citation

1. This bylaw may be cited for all purposes as “Resort Municipality of Whistler Bylaw Notice Enforcement Bylaw No. 2174, 2018”.

Definitions

2. In this bylaw:

“Act” means the *Local Government Bylaw Notice Enforcement Act* and regulations enacted thereunder;

“Registry” means the Resort Municipality of Whistler Bylaw Notice Dispute Adjudication Registry established pursuant to s. 10 of this bylaw.

“Regulation” means the *Bylaw Notice Enforcement Act Regulation*.

“RMOW” means the Resort Municipality of Whistler.

3. Subject to section 2, the terms in this bylaw have the same meaning as the terms defined in the *Act*.

Bylaw Contraventions and Form

4. The bylaw contraventions designated in Schedule “A” attached hereto and forming part of this bylaw may be dealt with by bylaw notice under this bylaw.

5. A bylaw notice under this bylaw shall be in the form prescribed by the *Act*, if any, or may otherwise be in a form approved by the Corporate Officer of the RMOW provided that the bylaw notice complies with s. 4 of the *Act*.

Penalties for Bylaw Contraventions

6. The penalty for a bylaw contravention designated in Schedule “A” of this bylaw is as follows:
 - (a) subject to subsections (b), to (d), the penalty amount set out in Column A3 of Schedule “A” corresponding to the bylaw contravention;
 - (b) if payment is received by the RMOW within 14 days of the person receiving or being presumed to have received the bylaw notice under the *Act*, the discounted penalty set out in Column A2 of Schedule “A”;
 - (c) if payment is received by the RMOW more than 14 days after the person received or is presumed to have received the bylaw notice under the *Act*, the penalty set out in Column A3 of Schedule “A”; and
 - (d) if a person who disputes a bylaw notice enters into and complies with a compliance agreement, where available as specified in Column A4 of Schedule “A”, the discounted penalty set out in Column A2 of Schedule “A”.

Period for Paying or Disputing a Bylaw Notice

7. A person who receives a bylaw notice may, within 14 days of the date on which the person received or is presumed to have received the bylaw notice under the *Act*:
 - (a) pay the discounted penalty set out in s. 6(b), or
 - (b) request dispute adjudication

by submitting the appropriate form to dispute the bylaw notice and delivering it in person during regular office hours to RMOW municipal hall, by mail, or electronically through the RMOW website.
8. A person may pay the penalty after 14 days of receiving or being presumed to have received the bylaw notice under the *Act* in accordance with s. 6, but no person may dispute the bylaw notice after 14 days of receiving or being presumed to have received the bylaw notice under the *Act*.

9. If a person was not served personally with a bylaw notice and advises the RMOW, in accordance with the requirements of section 25 of the *Act*, that they did not receive a copy of the original bylaw notice, the time limits for responding to a bylaw notice under this bylaw do not begin to run until a copy of the bylaw notice is reissued and delivered to the person in accordance with the *Act*.

Bylaw Notice Dispute Adjudication Registry

10. The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to provide for the hearing and determination of disputes in respect of whether:
 - (a) the contravention alleged in a bylaw notice occurred as alleged; or
 - (b) the terms and conditions of a compliance agreement were observed or performed.
11. The postal and civic address of the Registry is: RMOW Bylaw Notice Dispute Adjudication Registry, 4325 Blackcomb Way, Whistler, BC, V0N 1B4
12. Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement must pay the RMOW an additional fee of \$25 for the purpose of recovering the costs of the Registry.

Screening Officers

13. The position of screening officer is established.
14. The following are designated classes of persons that may be appointed by the RMOW as screening officers:
 - 14.1 Supervisor, Bylaw Services; Senior Bylaw Enforcement Officer, Bylaw Enforcement Officer; Parking Officer; Administrative Assistant, Bylaw Services; and Customer Service Associate.and Council may appoint screening officers from these classes of persons by name or office or otherwise.
15. The powers, duties and functions of screening officers are as set out in the *Act* and include the following:

- (a) the ability to review all records related to the alleged bylaw contravention, including the subject bylaw and any other bylaws and policies of the RMOW pertaining to the matter and the disputant's history of bylaw compliance;
- (b) where requested by the person against whom a contravention is alleged, to communicate:
 - (i) information respecting the nature of the contravention;
 - (ii) the provision of the bylaw contravened;
 - (iii) the facts on which the contravention allegation is based;
 - (iv) the penalty for a contravention;
 - (v) the potential for a discounted penalty;
 - (vi) the potential for a penalty;
 - (vii) the opportunity to proceed to a bylaw notice dispute adjudication hearing;
 - (viii) the opportunity to enter into a compliance agreement (if applicable); and
 - (iv) the fees payable in relation to the Registry;
- (c) to communicate with any, or all, of the following for the purposes of performing their powers, duties and functions under this bylaw or the *Act*:
 - (i) the person against whom a bylaw contravention is alleged, or their representative;
 - (ii) the person who issued the bylaw notice;
 - (iii) a complainant or their representative regarding a bylaw contravention allegation;
 - (iv) RMOW staff regarding interpretation of the bylaw alleged to have been contravened and any other relevant enactments, and the disputant's history of bylaw compliance; and

- (v) any other persons relevant to the performance of their powers, duties and functions.
 - (d) where permitted under Column A4 of Schedule “A” to this bylaw, to prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices including establishment of terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw and provision for payment of a reduced amount of the penalty specified in the bylaw notice calculated as set out in Column A2 of Schedule “A”;
 - (e) to cancel bylaw notices in accordance with the *Act* and RMOW’s policies; and
 - (f) to review and determine applications to set aside bylaw notice debts in accordance with section 5 of the *Regulation*.
16. The bylaw contraventions in relation to which a screening officer may enter into a compliance agreement are listed in Column A4 of Schedule “A”.
17. The maximum duration of a compliance agreement is one year.
18. A screening officer may not screen a bylaw notice which he or she has issued.

Bylaw Enforcement Officers

19. Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this bylaw and the *Act*:
- (a) members of the Royal Canadian Mounted Police (RCMP); and
 - (b) bylaw enforcement officers under section 36 of the *Police Act*.

Severability

20. If any word, phrase, clause, sentence, subsection or section in this bylaw is, for any reason, held to be invalid by a court of competent jurisdiction, the word, phrase, clause, sentence, subsection or section shall be severed from the bylaw and the remainder of the bylaw shall be deemed to have been adopted without the severed word, phrase, clause, sentence, subsection or section.

ADOPTED BY COUNCIL this day of _____, 2018.

Brooke Browning
Municipal Clerk

Brooke Browning
Municipal Clerk

SCHEDULE “A”

SCHEDULE A TO BYLAW NO. 2174, 2018

Building and Plumbing Regulation Bylaw No. 1617, 2002

Description of Bylaw Contravention	A1 Section	A2 Discounted Penalty	A3 Penalty	A4 Compliance Agreement Available
Commence work without a valid permit	6.1	250	500	YES
Occupy or permit to occupy without a valid permit	6.2	250	500	YES
Submit false or misleading information	6.3	250	500	YES
Tamper with a posted notice	6.4	250	500	NO
Unauthorized work at variance with valid permit	6.5	250	500	YES
Obstruct entry of authorized official on property	6.6	250	500	NO
Violate stop work order	21.4	250	500	YES
Violate do not occupy notice	21.6	250	500	YES

Whistler Animal Control Bylaw No. 1555, 2001

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
No Dog Licence	3	50	75	YES
Failure to Affix Licence	6	25	50	NO
Tamper with licence tag	7	50	100	NO
Failure to obtain kennel licence	13	100	150	YES
Animal at large	18	50	75	NO
Dog not on leash	19	50	75	NO
Dangerous Dog at large	20	500	500	NO
Dangerous Dog not securely confined	21	500	500	NO
Keeping more than four (4) dogs	22	250	300	YES
Kennel in an unauthorized area	23	250	300	NO
Permit any animal to defecate upon any highway or public place	25	100	150	NO
Failure to properly redeem impounded animal	44	250	300	NO
Obstructing an Animal Control officer	49	500	500	NO

Business License Bylaw No. 567, 1987

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Carry on business without a valid licence	3	250	300	YES
Licence not posted in a conspicuous location	8(b)	50	60	YES
Change place of business without a transfer of licence	10(a)	100	150	YES

Sign Bylaw No. 558, 1987

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Sign without a valid permit	9.1	100	200	YES
Sign varies from approved comprehensive sign plan	5.4	100	200	YES

Noise Control Bylaw No. 1660, 2004

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Permit noise to disturb persons in the vicinity	2	200	250	NO
Permit noise from real property to disturb persons in the neighborhood.	3(a)	200	250	NO
Harbour any animal or bird which disturbs persons in the vicinity	3(b)	200	250	NO

Garbage Disposal Bylaw No. 2139, 2017

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Failure to properly dispose of or store solid waste, including domestic landfill waste (garbage), recyclable material, organics	19 to 24, 27	235	300	YES
Failure to dispose of waste at an approved location, including a Municipal Waste Depot or Transfer Station	28 to 32	235	300	YES
Failure to dispose of recyclable material including organics separately from domestic landfill waste (garbage)	9	235	300	YES
Disposal of recyclable material in a landfill waste (garbage) container or compactor	9	500	500	YES
Failure to keep wildlife proof containers or enclosures secure and in good repair	12	235	300	YES
Failure to properly store, handle, and dispose of solid waste that may reasonably attract dangerous wildlife	15	235	300	YES
Failure to provide a reasonable wildlife proof container or enclosure	10	500	500	YES
Failure to properly store, handle and dispose of a wildlife attractant	13.17	235	300	YES
Feed dangerous wildlife	18	500	500	NO
Failure to install and maintain proper signage for a solid waste management system	13	25	50	YES

Property Maintenance Bylaw No. 810, 1990

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Unsightly property	5	200	250	YES
Failure to remove filth.	6	100	150	YES
Failure to remove snow, ice, or rubbish	10	100	150	YES
Failure to maintain real property	11	200	400	YES

Water Use Regulation Bylaw No. 1538, 2001

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Even number civic address sprinkling outside of permitted time and day	6(a)(i)	50	100	NO
Odd number civic address sprinkling outside of permitted time and day	6(a)(ii)	50	100	NO
Wash outdoor surfaces during level 2 restriction	6(b)	100	150	NO
Use garden hose without shutoff to wash vehicle	6(c)	100	150	NO
Sprinkle or allow sprinkling at any time during level 3 restriction	8(a)	200	250	NO

Skateboard and Bicycle Bylaw No. 933, 1992

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Ride, propel, coast skateboard or bicycle in prohibited area	3	100	150	NO
Obstruction of a Bylaw Officer or a Peace Officer	8	500	500	NO

Business Regulation Bylaw 739, 1989

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Offer or sell goods in unauthorized area	2d(i)	250	300	NO
Canvass or solicit business in unauthorized area	2d(ii)	250	300	NO
Failure to identify business operations as Timeshare Sales	3(a)	100	150	YES
Engage in prohibited activity	4	250	300	NO
Failure to provide list of all sub-trades	9	250	300	YES
Launch of watercraft contrary to permitted hours	13	200	250	NO
Offer or sell goods in unauthorized area	2d(i)	150	300	NO

Nuisance Bylaw No. 305, 1983

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Cause nuisance within the Resort Municipality of Whistler	2a)	100	200	NO
Cause, suffer or permit any nuisance in or upon the real property	2b)	100	200	NO
Impede passage of another person	10	100	200	NO
Swear or use indecent, obscene or grossly insulting language or exhibit indecent behavior	12	100	200	NO
Defecate or urinate outside of a washroom facility	13	100	200	NO

Parks Bylaw No. 1526, 2002

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Cause damage to park flora	10	200	300	NO
Cause damage or defacing park property	11	200	300	NO
Pollute area of water or land	13	200	300	NO
Cause alarm or possible injury to any animal	15	200	300	NO
Permitting livestock or horses in a park	19	50	100	NO
Dispose of lit or burning substance	20	200	300	NO
Leave fire unattended	22	200	300	NO
Discharge of fireworks in a park	23	500	500	NO
Post notice or matter in area not permitted	25	100	200	NO
Possession of open liquor	28	100	200	NO
Operate a motor vehicle except on roadway	30	100	200	NO
Permit a dog on a sandy beach between May 1 and September 30	33(a)	100	200	NO
Permit a dog in Lost Lake Park during restricted dates	33(b)	100	200	NO
Permit dog in waterfowl nesting site	33(c)	200	300	NO
Permit dog inside any building, washroom, or concession.	33(d)	100	150	NO
Failure to maintain care and control of a dog in an off leash area	35	50	100	
Permitting dog in heat in an off leash area	37	50	100	NO
Erecting a tent or shelter without a permit	40	100	200	NO
Use of amplifying system or loudspeaker without a permit	41	100	200	NO
Use of a park for commercial business without authorization	42	200	300	NO
Obstruction of a Bylaw Officer or Peace Officer	46	500	500	NO
Cause alarm or possible injury to any animal	10	200	300	NO

Zoning and Parking Bylaw No. 303, 2015

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Unauthorized use or occupation of land, building, or structure	1(1) of Part 4	500	500	YES
Unauthorized placement of building or structure in required setback area	1(2) of Part 4	500	500	YES
Unauthorized parking of commercial vehicle	1(3) of Part 4	500	500	YES
Unauthorized gaming activity	1(4) of Part 4	500	500	YES
Unauthorized lottery terminal or electronic gaming	1(6) of Part 4	500	500	YES
Unauthorized residential use of a vessel	1(7) of Part 4	500	500	YES
Unauthorized use of land or building for marihuana production or distribution	1(8) of Part 4	500	500	YES

Smoking Regulation Bylaw No. 1884, 2008

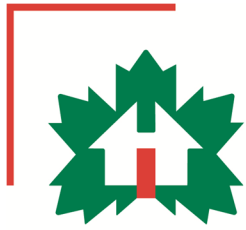
	Section	Discounted Penalty	Penalty	Compliance Agreement Available
Cause, permit or allow person to smoke within area not permitted	3(1)	200	250	NO
Cause, permit or allow person to smoke within area not permitted within 6 m of prohibited area	3(2)	200	250	NO
Failure to post required signage	3(3)	200	250	YES
Light or smoke within 25m of prohibited area	4(1)	100	150	NO

Fire Protection & Fire Works Bylaw No. 2046, 2014

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
OPEN AIR BURNING CONTRARY TO BYLAW	6.1	300	500	NO
DISCARD BURNING SUBSTANCES	6.2	300	500	NO
UNAUTHORIZED BARBECUE	6.4	300	500	NO
CAMPFIRE CONTRARY TO BYLAW	6.5	300	500	NO
CONSTRUCTION CONTRARY TO REGULATIONS	6.12	500	500	NO
FIREWORKS CONTRARY TO BYLAW	7.1	500	500	NO
TAMPER WITH FIRE HYDRANT	10.6	500	500	NO

Tourist Accommodation Regulation Bylaw No. 2142, 2017

	Section	Discounted Penalty	Penalty	Compliance Agreement Available
CARRY ON TOURIST ACCOMMODATION BUSINESS WITHOUT LICENCE	3	500	500	NO
CARRY ON TOURIST ACCOMMODATION BUSINESS WITH RESPECT TO PREMISES NOT PERMITTED	4	500	500	NO
MARKET PROPERTY FOR LESS THAN 1 MONTH	6	500	500	NO
MARKET OR SUBLET FOR LESS THAN 1 MONTH	7	500	500	NO
FAIL TO BE RESIDENT AT BED AND BREAKFAST	8	500	500	NO
UNLAWFUL TOURIST ACCOMMODATION WITHIN HOTEL	9	500	500	NO
HOTEL NOT LICENSED	10	500	500	NO
HOTEL WITHOUT REQUIRED FRONT DESK SERVICES	12(a)	500	500	NO
HOTEL WITHOUT HOUSEKEEPING SERVICES	12(b)	500	500	NO
HOTEL WITHOUT BUILDING SERVICES	12C	500	500	NO
FAIL TO PROVIDE REQUIRED INFORMATION	16	500	500	NO
TOURIST ACCOMMODATION BUSINESS CONTRAVENE TERM OF LICENSE	19	500	500	NO



CANADIAN
HOME BUILDERS' ASSOCIATION
SEA TO SKY

February 14, 2018

Mayor and Council,
Resort

Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C.

Dear Mayor and Council, :

On behalf of the Canadian Home Builders association, Sea to Sky I am writing to support the employee rental housing project for 2077 Garibaldi Way. Affordable employee housing has been identified as a priority by both the community and the Whistler Chamber of Commerce. This proposal will provide an opportunity for our members business to participate in a housing solution for their employees.

Our understanding is the proposed development will be targeting technically skilled, supervisory, and management employees that our members are finding very difficult to recruit and retain due to the lack of housing that is both appropriate and affordable. Securing long-term leases in purpose built rental accommodation at a rate that that our members can manage within their compensation packages would be very positive for our industry.

Like many other industries ours is struggling to attract and retain key employees to run our business due to the lack of accommodation. Our members employees are the key ingredient to our industries success in this world class resort and a vibrant and caring community. We need to move forward on housing solutions like Garibaldi Way to ensure the long-term success of all business and our community.

Sincerely,

Christopher Bozman
CHBA Sea to Sky President,
Cbozman@kindredconstruction.com
604 848 4040

Adrienne Deeks
12-2200 Eva Lake Road
V0N 1B4
February 17 2018

Mayor & Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C.

Dear Mayor & Council:

My name is Adrienne Deeks and I own Ruby Tuesday Accessories ltd in the Whistler village. I am writing to support the employee rental housing project for 2077 Garibaldi Way. Affordable employee housing has been identified as a priority by both the community and the Whistler Chamber of Commerce. This proposal will provide an opportunity for businesses to participate in a housing solution for their employees.

My understanding is the proposed development will be targeting technically skilled, supervisory, and management employees that businesses are finding very difficult to recruit and retain due to the lack housing that is both appropriate and affordable. Securing long-term leases in purpose built rental accommodation at a rate that that can be manage within compensation packages would be very positive for all business. This type of development will ensure that businesses can both attract and retain key employees as they grow within our company and community.

Ruby Tuesday Accessories Ltd has operated in Whistler since 2001 and although I only require a small amount of employees we are struggling to attract and retain key employees to run our business due to the lack of accommodation. Our employees are the key ingredient to our success as a company, a world class resort and a vibrant and caring community. We need to move forward on housing solutions like Garibaldi Way to ensure the long-term success of our business and our community.

Sincerely,

Adrienne Deeks

Russell McNolty
5 -1040 Millar creek Rd
Whistler BC
Feb 8 /18

Mayor & Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C.

Dear Mayor & Council:

On behalf of _Rob Velonosi, I am writing to support the employee rental housing project for 2077 Garibaldi Way. Affordable employee housing has been identified as a priority by both the community and the Whistler Chamber of Commerce. This proposal will provide an opportunity for our business to participate in a housing solution for our employees.

Our understanding is the proposed development will be targeting technically skilled, supervisory, and management employees that we are finding very difficult to recruit and retain due to the lack housing that is both appropriate and affordable. Securing long-term leases in purpose built rental accommodation at a rate that that we can manage within our compensation packages would be an asset trying to attract skilled labour . This type of development will ensure we can both attract and retain key employees as they grow within our company and community.

Rainbow Electric has operated in Whistler since 1972 and we currently employ over 18 people and we are struggling to attract and retain key employees to run our business due to the lack of accommodation. Of the 18, 12 live in Whistler , 4 live at home with parents , 2 have their own homes and the other 6 are in rental accommodation . With more construction happening in Pemberton and Squamish it is increasingly difficult to retain people who are earning over 70k per year . They can look to Pemberton or Squamish , afford to buy a home and by default become a member of a different community . If they choose to work here they take their paychecks home with them . As a company we have had to stop doing service calls because of the lack of staff .

Our employees are the key ingredient to our success as a company, a world class resort and a vibrant and caring community. We need to move forward on housing solutions like Garibaldi Way to ensure the long-term success of our business and our community.

Sincerely,

Russell McNolty

To Mayor and Council,

I am in full support of the rezoning of RZ1144-2077 Garibaldi Way.

My Civic Address is:

34-1500 Spring Creek Dr.

Whistler, V0N 1B1

Kind regards,

Chris Watson

Travel Consultant

Whistler.com | Tourism Whistler

North America – 1.800.944.7853 Ext 220

p: 604.966.3220 | e: chris@whistler.com

Toll free from Australia – 0011.800.9447.8537

Toll free from UK – 0808.180.0606

International – DD Prefix* 1.604.932.0606

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From: Brian Hatton [<mailto:bmhatton@telus.net>]

Sent: Wednesday, February 14, 2018 17:24

To: Council <Council@whistler.ca>

Cc: 2077garibaldi@gmail.com

Subject: Rezoning application for 2077 Garibaldi

To Mayor and Council:

As 25 year resident of Castle Drive in Nordic Estates we are extremely disappointed that the planning department would put forward the rezoning of 2077 Garibaldi.

We agree with the mayor's task force on housing in that we need increased density but increased density is increasing something from 6 bed units to maybe 12-15 bed units; NOT 222 bed units! What I do not understand is how the planning department had denied earlier attempts to rezone this property for more density and now it is OK! Also with this huge development the water and sewer will be inadequate for the area.

If this rezoning is approved it will set a very dangerous precedence for zoning changes in **ANY** residential zoned area in Whistler. It will mean no residential area is safe from getting a 222 bed unit complex built in their neighbourhood

Why put a development like 2077 Garibaldi in Nordic when there are so many other areas that can handle this size development so much better and would not impact traffic or neighbourhoods.

We have read the letters supporting the development and I would like to point out some issues I see with these letters:

- 1) They all talk about affordable housing – this is NOT affordable housing, no waiter, line staff, or general labourer/worker could afford to live there.
- 2) Have any of these people seen or even know where 2077 Garibaldi is?
- 3) I find it very disappointing that the Fairmont, Nita Lake Lodge and several others cannot even do their own letters, but have to use a form letter, there are paragraphs identical in several of the letters and the content is the same. Really shows how much effort/support they are putting forward.

RMOW should not be giving this developer a multi-million dollar gift in the form of the 216 extra bed units, if this was not done under the guise of employee housing; it would NEVER get passed. We think this development is totally inappropriate for this location and area. The RMOW is trying to alleviate the traffic congestion on 99; this development will only make traffic issues worse.

Please reject this application.

Thank you

Brian and Maureen Hatton
2110 Castle Drive
Nordic

9395 Emerald Drive
Whistler, BC
V0N 1B9

February 14, 2018

Re: 2077 Garibaldi Way re-zoning application

Dear Mayor and Council!

Just prior to Christmas a private re-zoning proposal for the above property was submitted to Council. Many Whistler residents and property owners are now aware of this application and heated debate has developed throughout community. It is not difficult to understand that the magnitude and scale of this development will have a great negative impact upon the proposed neighborhood. It also has the potential to change the future of the re-zoning process and, ultimately, the sustainability of Whistler as a welcoming community for both visitors and residents. As Whistler residents we are proud of our little town and especially proud that resort communities all over the world hold us up as a model regarding growth management and quality of life! This is not just one neighborhood fighting to prevent approval of this application, it is the community of Whistler raising concerns about the future of the re-zoning process and development.

We would like to join the opposition to this development proposal and raise some strong concerns:

- SIZE AND DENSITY OF THE PROPOSED DEVELOPMENT – from current single family dwellings with 6 bed units, to multifamily zoning, three 4 storey apartment style buildings, 74 condominiums, 222 bed units and 122 parking stalls. We are not aware of any development in residential areas with similar density.
Such development would drastically change the existing character of the family friendly Nordic neighborhood which is mostly comprised of single family homes, duplexes/triplex style homes and town home developments. Single family homes are predominantly 2 storey buildings and town homes are 3 levels or less. Increased density would affect noise and traffic levels creating an undesirable impact, including loss of quiet enjoyment and the loss of privacy. These factors are what have contributed to making the Nordic neighborhood a desirable place to live and own property.
- Additional pressure to already difficult TRAFFIC PATTERNS AND PARKING – we are already noticing more parking on the streets, extremely difficult access to the HWY when turning south. Our understanding is that council previously denied development of additional day skiers' parking on the timing flats for the same reasons.
- The Developer suggested that submitted re-zoning application was discussed with one or two of the largest employers in Whistler. Was the same consultation offered to small business owners? Will they have the same benefit as larger employers? We cannot see how this re-zoning can be beneficial to a business that is not in a position to commit to years of rental and to subsidize their employees in the same manner as larger businesses. Proposed rental rates are not affordable and much higher than WHA rates offered.

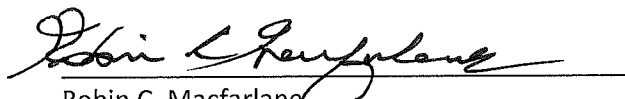
- WHA INVOLVMENT IS NOT PART OF THIS DEVELOPMENT. Majority of the employee restricted accommodation is currently developed and monitored by WHA. Part of the WHA mandate is to keep employees' interest in the forefront and make things fair to all in need of affordable accommodation. We are not aware of any long term rules in place for private employee restricted developments in Whistler. Did Council and staff explore all other options to provide affordable housing managed and controlled by WHA? Are there any other properties owned by the Municipality that would better suit a development of this scale and density?
- ENVIRONMENTAL CONCERNS – the owner ignored the Whistler development requirements in his initial development on this property. It is now a distressed piece of land due to the owner's previous unlawful actions.
The owner decided to clear cut the entire property years before submitting a re-zoning application. Did he acknowledge and properly manage the wet lands that are part of this land? Were any environmental assessments and recommendations done? The land is presently subject to a stop work order.

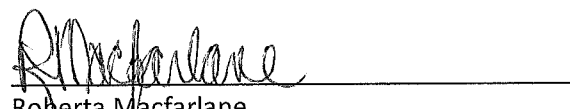
These are the most obvious and immediate concerns but we are certain that many more will be discussed in the future.

We would like to finish with a quote from OCP that was discussed in 2011. There are many similar notes through adopted bylaws, rules and regulations that read in a similar fashion and would support our objection to this development.

"Through the active application of balanced resort capacity and this OCP, the RMOW will work with resort partners, stakeholders and the local community to effect and create sustained prosperity. That is, the state of being not only economically successful, but being happy, healthy, with entirety being viable for long term. To sustain prosperity means we maintain an essentially steady-state condition, where economic well being is maintained without requiring continued land development and physical growth that would ultimately compromise the unique attributes which make up social, cultural and natural environments that are the cornerstone of Whistler's community character and resort success-the Whistler experience."

Yours truly,


Robin C. Macfarlane
9395 Emerald Drive
Whistler, BC V0N 1B9


Roberta Macfarlane
9395 Emerald Drive
Whistler, BC V0N 1B9

Mayor and Council

I am writing to oppose the proposed rezoning and development of 2077 Garibaldi Way. I understand and support the need for additional employee housing in Whistler. Nevertheless, I strongly believe that the proposed 222 bed unit /121 parking space development is not appropriate, in any way, for this relatively small, limited access site.

There are a myriad of reasons why I oppose the captioned re-zoning and development proposal. There are clearly many issues about the potential effects that the proposed high density development would have on the surrounding low/medium density single family neighborhoods. However, there are broader issues that potentially affect everyone that lives in or visits Whistler:

1) The proposed development will put even more pressure on this section of Highway 99, which is already heavily congested during a good part of each day.

2) As traffic has increased on this section of Highway 99 it has become increasingly more difficult, and dangerous, to access Highway 99 from the Nordic/Highland areas. Adding more vehicles to this area will almost certainly add to highway congestion and risks for both local and through traffic.

3) It is quite possible that the proposed number of parking spaces will not accommodate all the cars, trucks, and recreational vehicles that this proposed development will attract. While this will likely worsen the local parking problems, especially in winter, it may also create additional snow clearing issues on the municipal roadways and may make it more dangerous for pedestrian traffic.

I am not totally opposed to the development of the land in question. However, I feel that the land should be developed in a manner consistent with existing housing in the area and zoning should not be changed to allow multi-story apartment buildings.

Sincerely,



LYNN SPARK

#27-2230 EVA LAKE RD

Whistler, BC V0N1B2

604-905-9973

lynnaspark@gmail.com

Mayor and Council

I am writing to oppose the proposed rezoning and development of 2077 Garibaldi Way. I understand and support the need for additional employee housing in Whistler. Nevertheless, I strongly believe that the proposed 222 bed unit /121 parking space development is not appropriate, in any way, for this relatively small, limited access site.

There are a myriad of reasons why I oppose the captioned re-zoning and development proposal. There are clearly many issues about the potential effects that the proposed high density development would have on the surrounding low/medium density single family neighborhoods. However, there are broader issues that potentially affect everyone that lives in or visits Whistler:

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3) It is quite possible that the proposed number of parking spaces will not accommodate all the cars, trucks, and recreational vehicles that this proposed development will attract. While this will likely worsen the local parking problems, especially in winter, it may also create additional snow clearing issues on the municipal roadways and may make it more dangerous for pedestrian traffic.

I am not totally opposed to the development of the land in question. However, I feel that the land should be developed in a manner consistent with existing housing in the area and zoning should not be changed to allow multi-story apartment buildings.

Sincerely,



Catherine Hariv
3136 St Moritz Crescent
Whistler BC V0N 1B3

Feb 11, 2018

To Mayor Nancy Wilhelm-Morden and Whistler Council

As a resident of Whistler I am very concerned about Rezoning Proposal RZ1144 and wish to make it known that I strongly oppose the Rezoning Application for the lot at 2077 Garibaldi Way, Nordic.

The Mayor's Task Force on Resident Housing was a great initiative and we definitely need more affordable housing.

With 1 bedrooms proposed to be priced at \$1974/month I would ask this council how is this affordable?

There are only three ways that I can see this being affordable for the average Whistler worker;

1. Whistler businesses pay higher wages than most BC businesses.
2. Occupancy of these units will be high, ie 1 bedrooms will have 3 or 4 people in them.
3. Businesses will subsidize these rates.

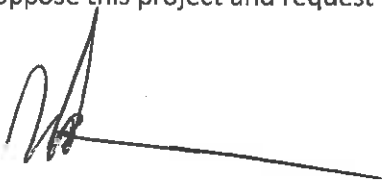
No where in the Mayors Task Force Report is subsidized housing listed as an option that was either explored or supported by this community.

If housing is built under the guise of "affordable" that is actually subsidized than how can we call it affordable?

Affordable housing has to be affordable for the actual employee. To build something that businesses subsidize would be a huge mistake. It would be much better for this community to encourage businesses to increase wages and put the money in the employees pocket and not control them further by controlling their housing.

I strongly oppose this project and request that council not let it proceed.

Sincerely,



PETE LEE 2403 DAVE MURRAY PLACE
WHISTLER BC
V8N 1B2

Feb 12, 2018

To Mayor Nancy Wilhelm-Morden and Whistler Council

As a resident of Whistler I am very concerned about Rezoning Proposal RZ1144 and wish to make it known that I strongly oppose the Rezoning Application for the lot at 2077 Garibaldi Way, Nordic.

This is not a Whistler Housing Authority project, it is a private for profit development.

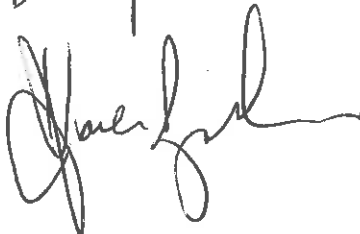
It is completely unfair to bypass the WHA waiting list under the guise of an affordable project.

Further more the Mayors Task Force Report on Resident Housing had the support of the community for development of resident restricted rental on private lands if a framework was established with specific criteria before any development project applications be considered to ensure clear guidance and expectations for any potential project.

Where are these guidelines and criteria? This needs to be established first.

I strongly oppose this project and request that council not let it proceed.

Sincerely,

KAREN BUCHANAN
608 BURNCLIFF DRIVE
WHISTLER, B.C. V2N 1B1
604.935.0330
DANIEL@NETCENS.NET


Feb 11, 2018

To Mayor Nancy Wilhelm-Morden and Whistler Council

As a resident of Whistler I am very concerned about Rezoning Proposal RZ1144 and wish to make it known that I strongly oppose the Rezoning Application for the lot at 2077 Garibaldi Way, Nordic.

This is not a Whistler Housing Authority project, it is a private for profit development.

It bypasses the existing WHA list that 100s of Whistler residents have put their names on in good faith that this community will build more affordable housing with a fair and just process of going through the list that they have patiently been waiting on.

To call this affordable is completely offside . Current WHA 1 bedroom apartments monthly rents range from \$940 - \$1095.

This developer has proposed \$1974 month!!!!

Where are employees supposed to get the money to make up this difference!!!!

I strongly oppose this project and request that council not let it proceed.

Sincerely,



MIKE BECKMAN

2050 LAKE PLACID RD

WHISTLER, BC V0N 1B2

Feb 12, 2018

To Mayor Nancy Wilhelm-Morden and Whistler Council

As a resident of Whistler I am very concerned about Rezoning Proposal RZ1144 and wish to make it known that I strongly oppose the Rezoning Application for the lot at 2077 Garibaldi Way, Nordic.

Whistler needs affordable housing, not more housing that is overpriced and available to businesses only.

Tying jobs to housing opens the door for all types of problems and control of the individual employee who will in essence be handcuffed to their job and housing. This is clearly listed in the OCP as something we should not be doing. I realize the OCP is a guideline, however 100s of hours were put into the creation of the document and it was made with sound reason and logic. For this council to ignore that they would have to have some pretty solid reasons why the people consulted and drafting that document were wrong in putting it in the OCP in the first place.

I strongly oppose this project and request that council not let it proceed.

Samuel Renson

2129 Lakeplacid rd

Feb 12, 2018

To Mayor Nancy Wilhelm-Morden and Whistler Council

As a resident of Whistler I am very concerned about Rezoning Proposal RZ1144 and wish to make it known that I strongly oppose the Rezoning Application for the lot at 2077 Garibaldi Way, Nordic.

There is no doubt that more affordable housing is needed. By passing the WHA list is unfair and puts newly arrived seasonal workers in a position of having more housing options than those who have already been contributing to the community for some time.

The Mayor's Task Force on Resident Housing already identifies and has a program in place where businesses get matched with property owners under the Home Run Program.

The residents of this community were very vocal in their opinions and gave the strongest support for expanding Cheakamus Crossing and requested that this be done as soon as possible.

I strongly oppose this project and request that council not let it proceed.

Long-time Local + Whistler Employee,
Sincerely,



Sheila Snow
8244 Mountain View Dr.
(Alpine), Whistler, BC
V0N 1B8

250.938-4905

Feb 12, 2018

To Mayor Nancy Wilhelm-Morden and Whistler Council

As a resident of Whistler I am very concerned about Rezoning Proposal RZ1144 and wish to make it known that I strongly oppose the Rezoning Application for the lot at 2077 Garibaldi Way, Nordic.

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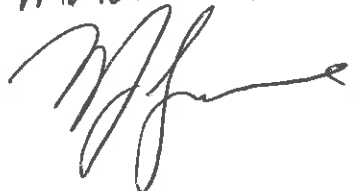
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Further more the Mayors Task Force Report on Resident Housing had the support of the community for development of resident restricted rental on private lands if a framework was established with specific criteria before any development project applications be considered to ensure clear guidance and expectations for any potential project.

Where are these guidelines and criteria? This needs to be established first.

I strongly oppose this project and request that council not let it proceed.

Sincerely,

MARTIN SANABE
600 BRANCTHURST DRIVE
WHISTLER, B.C. V0N 1B1
604. 612. 2012
MARTIN.SANABE@ME.COM


Feb 11, 2018

To Mayor Nancy Wilhelm-Morden and Whistler Council

As a resident of Whistler I am very concerned about Rezoning Proposal RZ1144 and wish to make it known that I strongly oppose the Rezoning Application for the lot at 2077 Garibaldi Way, Nordic.

Whistler needs to provide affordable housing for workers that has long lasting covenants to ensure it stays that way. This proposal has rents priced above current WHA and CMHC rental rates that are considered affordable, not to mention will be allowed to further increase by 4% a year.

Private developers are not in the business of providing affordable housing . They should not be entrusted with managing and renting same. While more affordable housing is greatly needed it needs to stay under the WHA umbrella, which is a system that we have in place and has been the envy of many other communities. It works, is well managed and can be controlled.

This type of housing where employers rent it and then sublet it to their employees is more like subsidized housing than affordable housing. The open market does a fine job of providing overpriced housing that employers rent and then subsidize for their staff. We don't as a community need to support more of this type of unaffordable accommodation and gift bed units for that purpose.

I strongly oppose this project and request that council not let it proceed.

Sincerely,

Meagan Brunk
2030 Lake Placid Rd #221
Whistler, BC V8N1B2

From: Stephen Noble [<mailto:noble1steve@gmail.com>]

Sent: Friday, February 16, 2018 14:32

To: Council <Council@whistler.ca>

Subject: 2077 Garibaldi

To Mayor and Council

I would like to express my strong opposition to the proposed development at 2077 Garibaldi. I think the proposal is far outside what is reasonable for the area and would bring unacceptable additional noise and traffic (foot and auto)

I recognize the need for employee housing but placing a high density development in a low density area will degrade the enjoyment for all existing owners.

I have a duplex at 2220 Aspen drive and purchased it a year and a half ago based on the fact it is a quiet low density area among other criteria.

Steve Noble

From: Jim Wilson [<mailto:jwilson@pactow.com>]

Sent: Friday, February 16, 2018 12:06

To: Council <Council@whistler.ca>

Cc: gwilson@pactow.com

Subject: 2077 Garibaldi Way Development

Dear Nancy Wilhelm-Morden and Council Members

The purpose of this letter is to voice our disapproval of the proposed development at 2077 Garibaldi Way

In 2012 we purchased a half duplex at 2227 Aspen Drive. Our purchase was based on finding a nice quiet mature neighborhood for our families to enjoy the many benefits provided by Whistler ie/-close proximity to the mountains and lakes , valley trails , peace and quiet from the village and the city. We looked at many areas including Blackcomb Benchlands , Baxter Creek ,Nik North, Brio ,Spring Creek but decided on Aspen drive in Nordic because of it's community feel , location to amenities and family friendly neighborhood

Upon hearing about this development I ask why – this neighborhood is already at maximum density for car and people traffic and the foot print they leave behind.

Adding another development of this magnitude is over the top and will put a tremendous strain on all the things we love about Whistler.

I realize the site at the bottom of Aspen will be developed one day but it should be something in character with the type of housing currently in the neighborhood – duplex, tri - plex or single family home not an employee housing project stuffing over 220 people into 3 different apartment buildings.

This development absolutely ruins the character of this neighborhood and needs to be stopped and re-planned

I hope you will listen to the people and rethink this project for the betterment of Whistler and the people living in this neighborhood.

Yours Truly,

Jim Wilson - (604-968-2718)

Gord Wilson - (604-968-2486)

Janet Skelly
2311 Aspen Court
Whistler, BC V0N 1B2

February 19, 2018

Via Email: council@whistler.ca

Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC v0N 1B4

Dear Mayor and Council:

Re: Proposed Rezoning and Development of 2077 Garibaldi Way

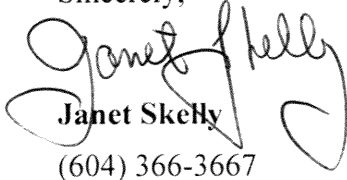
I am writing to oppose the proposed rezoning and development of 2077 Garibaldi Way. I understand and support the need for additional employee housing in Whistler. Nevertheless, I strongly believe that the proposed 222 bed unit /121 parking space development is not appropriate, in any way, for this relatively small, limited access site.

There are a myriad of reasons why I oppose the captioned re-zoning and development proposal. There are clearly many issues about the potential effects that the proposed high density development would have on the surrounding low/medium density single family neighborhoods. However, there are broader issues that potentially affect everyone that lives in or visits Whistler:

1. The proposed development will put even more pressure on this section of Highway 99, which is already heavily congested during a good part of each day.
2. As traffic has increased on this section of Highway 99 it has become increasingly more difficult, and dangerous, to access Highway 99 from the Nordic/Highland areas. Adding more vehicles to this area will almost certainly add to highway congestion and risks for both local and through traffic.
3. It is quite possible that the proposed number of parking spaces will not accommodate all the cars, trucks, and recreational vehicles that this proposed development will attract. While this will likely worsen the local parking problems, especially in winter, it may also create additional snow clearing issues on the municipal roadways and may make it more dangerous for pedestrian traffic.

I am not totally opposed to the development of the land in question. However, I feel that the land should be developed in a manner consistent with existing housing in the area and zoning should not be changed to allow multi-story apartment buildings.

Sincerely,


Janet Skelly
(604) 366-3667

(2311 Aspen Court, Whistler, BC)

Cc: mayorsoffice@whistler.ca,

Council Coordinator: Shelley Termuende

stermuende@whistler.ca

Executive Assistant: Wanda Bradbury

wbradbury@whistler.ca

nwilhelm-morden@whistler.ca,

jcrompton@whistler.ca

jford@whistler.ca,

jgrills@whistler.ca,

smaxwell@whistler.ca,

sanderson@whistler.ca,

cjewett@whistler.ca

From: Zoë Lomoro [<mailto:zoe.lomoro@gmail.com>]

Sent: Tuesday, February 20, 2018 09:53

To: Council <Council@whistler.ca>; Mayor's Office <mayorsoffice@whistler.ca>; Nancy Wilhelm-Morden <nwilhelm-morden@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Jen Ford <jford@whistler.ca>; John Grills <jgrills@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>; Steve Anderson <sanderson@whistler.ca>; Cathy Jewett <cjewett@whistler.ca>

Subject: Opposition to rezoning of 2077 Garibaldi Way

Dear Mayor and Council,

I understand and support Whistler's need for affordable employee housing, in fact I am on the WHA wait list to purchase and would very much like the opportunity to continue living and supporting this community. However, **I oppose the rezoning of 2077 Garibaldi Way** and the proposed development because:

Highway 99 access from Nordic is already difficult and dangerous and this will only make it more so. The current northern entrance in particular I find turning south quite disadvantageous in heavy traffic flow and increased traffic on the highway has resulted in fewer opportunities to enter safely onto the highway. **Addition of a stop light at each entrance would be a solution to the added traffic if a separate entrance cannot be considered.**

This development is affordable for less than 10% of Whistler's employee population and will not be governed by Whistler Housing Authority's regulations and oversight. I personally could not afford to live in these units and neither could my employer, in fact I find it more expensive than other open market options available. **If this proposed building followed the same WHA rates this would be a good resolution.**

The proposed location does not have appropriate access: 120+ additional vehicles will enter and exit through a quiet residential cul-de-sac; **if it's own exit onto the highway would be considered this would alleviate the concerns for drive through traffic.**

This development does not meet the requirements of Whistler's Official Community Plan nor does it seem to satisfy what the community wants and needs.

Furthermore I am quite disappointed in the lack of preparedness to engage and discuss by the RMOW at last night's meeting. There are legitimate concerns about what this development means for our future and should be scrutinized and discussed at length. Everyone seems in agreement that change would be good, and that development is needed but THIS specific development has far too many negatives that need resolution to even be considered at this stage.

Thank you for your time, I hope you have read this in entirety.

Zoë Lomoro
2120 Nordic Drive
604.967.2541

From: Jon Chaudhari [<mailto:jc@wrec.com>]

Sent: Wednesday, February 21, 2018 10:49

To: Mayor's Office <mayorsoffice@whistler.ca>; Council <Council@whistler.ca>

Subject: 2077 Garibaldi Way

Dear Mayor & Council,

On behalf of the 32 owners of Castle Ridge (2104 Nordic Drive), I am writing to express our collective opposition to the rezoning of 2077 Garibaldi Way.

Our reasons are numerous and support the many concerns of others who have and will express their opposition in person or in writing.

In particular, we note section 4.13.2 of the OCP:

Proposed OCP amendments or rezonings that increase the bed-unit capacity of the Municipality will only be considered if the development:

c) will not cause unacceptable impacts on the community, resort, or environment;

We believe the proposed development would be an unacceptable increase to our neighborhood's density, and we shall hold your office to task that a very special circumstance must be proven, and must comply with all criteria of the OCP if the rezoning is approved.

Please confirm receipt of this mail.

Best regards,

Jon Chaudhari
604-902-7875

From: Patrick Smyth [<mailto:patrick@whistler.tc>]

Sent: Tuesday, February 20, 2018 12:41 PM

To: corporate <corporate@whistler.ca>

Subject: Mayor and Council

Dear Mayor and Council,

I do not support the rezoning of 2077 Garibaldi Way.

Regards

Patrick Smyth
PO Box 666
Whistler, BC V0N 1B0

From: John Evison [<mailto:john.evison@shaw.ca>]

Sent: Friday, February 23, 2018 17:41

To: Council <Council@whistler.ca>; Mayor's Office <mayorsoffice@whistler.ca>; Nancy Wilhelm-Morden <nwilhelm-morden@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Jen Ford <jford@whistler.ca>; John Grills <jgrills@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>; Steve Anderson <sanderson@whistler.ca>; Cathy Jewett <cjewett@whistler.ca>

Cc: Monica Sloan <monica.sloan@jksholdings.com>

Subject: Proposed Development at 2077 Garibaldi Way

Dear Councillors and Mayor,

The single most important issue regarding this proposed development relates to the increase in vehicular traffic that it will bring into the area. Until something is done to facilitate the exits from Whistler Road and Nordic Drive onto the southbound Sea-To-Sky Highway there should be no more development that increases the number of vehicles using these exits.

The existing situation is already very poorly planned and very dangerous and will result in increasing numbers of accidents unless something is done to remedy it. Traffic lights are probably the best solution but a lesser solution would be to have concrete barriers defining a merge lane for left turning traffic to merge into southbound traffic. At least with that in place one only needs a break in the northbound traffic to be able to get out of the exit.

Yours sincerely

John Evison and Monica Sloan

Owners of #53, 2254 Snowridge Circle,
Whistler, V0N1B2

TEL: 403-870-4557

Dear Mayor and Council,

In regards to the proposed development at 2077 Garibaldi Way I feel very careful consideration is needed of the fact that the housing will be linked to employment.

There is a good reason that there is a guideline advising against linking housing to employment in our OCP

Also increase from 6 to 222 bed units seems to be a radical increase in density to what is the usual density / zoning makeup of the neighborhood.

How about some duplexes with suites, triplexes , 4 or 6 unit Townhouses on this site and have the WHA administer?

Surely it is possible for developer to both make money on a smaller less dense project which houses resident workers using our nationally recognized WHA to run it charging their more affordable rents and at the same time respect the strong opposition of neighbors and residents concerned about the long term administration of the proposed project.

Thanks for all the work, thought and planning you put into our town.

Best Regards Angela Mellor
2401 Dave Murray Place

Dear Mayor and Council,

I understand and support Whistler's need for affordable employee housing. However, I oppose the rezoning of 2077 Garibaldi Way and the proposed development because it:

1. does not meet the requirements of Whistler's Official Community Plan;
2. has a density and design that is wildly at odds with the surrounding neighborhood;
3. does not have appropriate access: 120+ additional vehicles will enter and exit through a quiet residential cul-de-sac;
4. will make Highway 99 access more difficult and dangerous from the affected neighborhoods;
5. is affordable for less than 10% of Whistler's employee population;
6. will not be governed by Whistler Housing Authority's regulations and oversight.

I feel that this site should be developed in a manner consistent with existing housing in the area and zoning should not be changed to allow multi-story apartment buildings.

Yours faithfully,

Name FRANK and FRIDA NOC

Address 7429 AMBASSADOR CRESCENT

Phone / Email 604-932-3768

Date

FRANK and FRIDA NOC

~~SEP~~ FEB 28 / 2018

Re: 2077 Garibaldi Way re-zoning application

Dear Mayor and Council

Just before Christmas holidays a private re-zoning proposal for the above property was submitted to municipal council. Many of Whistler residents and property owners are now aware of this application and heated debate developed throughout community. It wasn't difficult to realize that magnitude and scale of this development will have a great negative impact on the neighborhood where it is proposed. It can also change the future of the re-zoning process and landscape of Whistler as sustainable, welcoming community for visitors and residents. We are all proud that many resort communities all over the world are looking at Whistler as model how to manage the growth and offer the most to all participating in the process. This is not just the neighborhood fighting to prevent the approval but it is also wider community raising concerns about future of re-zoning process and development in Whistler.

We would like to join the opposition to this development proposal and raise some strong concerns:

- **SIZE AND DENSITY OF THE PROPOSED DEVELOPMENT** – from current single family dwelling with 6 bed units, to multifamily zoning, three 4 storey apartment style buildings, 74 condominiums, 222 bed units and 122 parking stalls. We are not aware of any development in residential area with similar density.
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Colin Rosch
Name

7406 Ambassador Cres
Whistler address

02/15/2018
Date


Signature

Re: 2077 Garibaldi Way re-zoning application

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NEIL APPLEBY

Name

96-1500 SPRING CREEK DR. VON-1B1

Whistler address

FEB 15 / 2018

Date

Signature



Re: 2077 Garibaldi Way re-zoning application

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Devun Walsh

Name

Unit 39, 4644 Blackcomb Way

Whistler address

2018-02-15

Date

Signature

Re: 2077 Garibaldi Way re-zoning application

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KENNY GEMMILL

Name

8255 RAINBOW DR / 8055 BUCKHORN PL.

Whistler address

FEB 14 / 18

Date

Signature

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Linda Nicolas

Name

38-4388 Northlands Blvd

Whistler address

2/15/2018

Date



Signature

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Breck Andrew
Name

5255 Rainbow Drive
Whistler address

FEB 14 2015
Date


Signature

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Martin Andrew
Name

8855 Rainbow Drive
Whistler address

February 14th / 2018
Date


Signature

Re: 2077 Garibaldi Way re-zoning application

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Name

Edgar Daryl Crozier

Whistler address

2243 Aspen Drive

Date

15 February, 2018

Signature



Re: 2077 Sandals Way rezoning application

Dear Mayor and Council:

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We would like to put the opposition to the development proposal and raise some strong concerns:

SIZE AND DENSITY OF THE PROPOSED DEVELOPMENT - from current single family dwelling with 5 bed units to multifamily zoning, three 4 story apartment style buildings, 34 condominiums, 225 bed units and 522 parking stalls. We are not aware of any development or residential area with similar density.

Such development would drastically change the existing character of the family friendly Nordic neighbourhood which is mostly comprised of single family homes, duplex/triplex style homes and town home developments. Single family homes are predominantly 3 story buildings and town homes are 3 levels or less. Increased density would affect noise and traffic levels creating an undesirable impact, including loss of quiet enjoyment and the loss of privacy. These factors are what have contributed to making the Nordic neighbourhood a desirable place to live and own property.

Additional pressure to already difficult TRAFFIC PATTERNS AND PARKING - we are already reducing more parking on the streets, extremely difficult access to the MVT when turning south. Our understanding is that Council previously denied development of additional day street parking on the timing lots for the same reasons.

The Developer suggested that submitted rezoning application was discussed with one or two of the largest employers in Whistler: that the same consultation offered to small business owners? Will they have the same benefit as larger employers? We cannot see how this rezoning can be beneficial to a business that is not in a position to commit to years of rental and to subsidize their employees in the same manner as larger businesses. Proposed rental rates are not affordable and much higher than WMA rates offered.

WMA INVOLVEMENT IS NOT PART OF THIS DEVELOPMENT - Majority of the employee restricted accommodation is currently developed and monitored by WMA. Part of the WMA mandate is to keep employers' interest in the forefront and make things fair to all in need of affordable accommodation. We are not aware of any long term rules in place for private employee restricted developments in Whistler. Our Council and staff explore all other options to provide

There are other like small obvious comments and we are sure that many more will be discussed in the future.

We would like to finish this letter with a quote from OCR that was presented in 2011. There are many options today through adaptive design, form and regulations that can support and would support our residents and strongly support preserved development.

"Through the active participation of preserved resort country and the OCR, the RMCR will work with resort partners, stakeholders and the local community to affect and create sustained prosperity. That is, the sum of being not only economically successful, but being happy, healthy, with activity being viable for long term. To sustain prosperity means we maintain an essentially steady-state condition, where economic well-being is maintained without requiring continued land development and physical growth that would ultimately compromise the unique attributes which make up social, cultural and natural environments that are the cornerstone of Whistler's community character and resort success the Whistler experience."

Michael Ferreten

Name

9293 Lakeshore Drive

Whistler BC

Feb 14th 2018

Date

M. Ferreten

Signature

Re: 2077 Garibaldi Way re-zoning application

Dear Mayor and Council!

Just prior to Christmas a private re-zoning proposal for the above property was submitted to Council. Many Whistler residents and property owners are now aware of this application and heated debate has developed throughout community. It is not difficult to understand that the magnitude and scale of this development will have a great negative impact upon the proposed neighborhood. It also has the potential to change the future of the re-zoning process and, ultimately, the sustainability of Whistler as a welcoming community for both visitors and residents. As Whistler residents we are proud of our little town and especially proud that resort communities all over the world hold us up as a model regarding growth management and quality of life! This is not just one neighborhood fighting to prevent approval of this application, it is the community of Whistler raising concerns about the future of the re-zoning process and development.

We would like to join the opposition to this development proposal and raise some strong concerns:

- **SIZE AND DENSITY OF THE PROPOSED DEVELOPMENT** – from current single family dwelling with 6 bed units, to multifamily zoning, three 4 storey apartment style buildings, 74 condominiums, 222 bed units and 122 parking stalls. We are not aware of any development in residential areas with similar density.

Such development would drastically change the existing character of the family friendly Nordic neighborhood which is mostly comprised of single family homes, duplexes/triplex style homes and town home developments. Single family homes are predominantly 2 storey buildings and town homes are 3 levels or less. Increased density would affect noise and traffic levels creating an undesirable impact, including loss of quiet enjoyment and the loss of privacy. These factors are what have contributed to making the Nordic neighborhood a desirable place to live and own property.

- **Additional pressure to already difficult TRAFFIC PATTERNS AND PARKING** – we are already noticing more parking on the streets, extremely difficult access to the HWY when turning south. Our understanding is that council previously denied development of additional day skiers' parking on the timing flats for the same reasons.
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affordable housing managed and controlled by WHA? Are there any other properties owned by the Municipality that would better suit a development of this scale and density?

- ENVIRONMENTAL CONCERNS that were ignored in the process of development on this property. It is now a distressed piece of land due to the owner's previous actions. The owner decided to clear cut the entire property years before submitting a re-zoning application. Did he acknowledge and properly manage the wet lands that are part of this land? Were any environmental assessments and recommendations done?

These are the most obvious and immediate concerns but we are certain that many more will be discussed in the future.

We would like to finish with a quote from OCP that was discussed in 2011. There are many similar notes through adopted bylaws, rules and regulations that read in a similar fashion and would support our objection to this development.

"Through the active application of balanced resort capacity and this OCP, the RMOW will work with resort partners, stakeholders and the local community to effect and create sustained prosperity. That is, the state of being not only economically successful, but being happy, healthy, with entirety being viable for long term. To sustain prosperity means we maintain an essentially steady-state condition, where economic well being is maintained without requiring continued land development and physical growth that would ultimately compromise the unique attributes which make up social, cultural and natural environments that are the cornerstone of Whistler's community character and resort success-the Whistler experience."

LAURA DICKSON

Name

37-6800 CASCADUE DRIVE

Whistler address

17 FEB 2018

Date


Signature

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Brenda Ryujin

Name

37-6800 Crabapple Dr.

Whistler address

Feb 17, 2018

Date

Bryuj

Signature



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Anne Fisher
Name

2246 Aspen Dr.
Whistler address

2/14/18
Date

Anne Fisher
Signature

-----Original Message-----

From: Rick Hanna [<mailto:hanna.rick@outlook.com>]

Sent: Wednesday, February 28, 2018 11:44

To: Council <Council@whistler.ca>

Subject: Opposition to the 2077 Garibaldi Way Rezoning Proposal

Dear Mayor and Council:

The 2077 Garibaldi Way Rezoning Opposition Action Group launched a website (www.2077garibaldway.ca) on Monday, February 19, 2018.

The website includes a petition opposing the 2077 Garibaldi Way Rezoning and Development proposal. The wording of the petition is as follows:

"Dear Mayor and Council,

I oppose the proposed rezoning of 2077 Garibaldi Way and the related development because it:

1. does not meet the requirements of Whistler's Official Community Plan; 2. has a density and design that is wildly at odds with the surrounding neighborhoods; 3. does not have appropriate access: 120+ additional vehicles will enter and exit through a quiet residential cul-de-sac; 4. will make Highway 99 access more difficult and dangerous from the affected neighborhoods; 5. is affordable for less than 10% of Whistler's employee population; 6. will not be governed by Whistler Housing Authority's regulations and oversight.

Yours faithfully,"

Signers must provide their name, email address, and city. On February 20th the petition captured more than 100 signatures. As of this morning it has captured 257 signatures.

In due course the completed petition will be forwarded to Council. It is likely that the signature count will continue to grow between now and then.

Please accept these preliminary results of this petition as further evidence of the opposition to the 2077 Garibaldi Way Rezoning and Development proposal.

Sincerely,

Rick Hanna
2210 Aspen Drive
778-867-0741

From: robert McDonald [<mailto:bobmc89@me.com>]

Sent: Friday, February 16, 2018 5:31 PM

To: Wanda Bradbury <WBradbury@whistler.ca>; corporate <corporate@whistler.ca>; Jen Ford <jford@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>; Cathy Jewett <cjewett@whistler.ca>; John Grills <jgrills@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Steve Anderson <sanderson@whistler.ca>; Engineers <Engineers@whistler.ca>

Subject: Budget infrastructure - ALTA LAKE ROAD SEWER PROJECT!

Dear mayor and Council,

Just a quick note to request you don't forget about the long stalled Alta Lake Sewer project as you contemplate your upcoming budget. We are stuck on septic holding tanks over here - dealing with horrible odours (sorry tourist walking/riding the valley trail by our homes) and paying huge dollars to Carney's to have our waste hauled away.

There has been quite a bit of ownership turn over lately on the road here with residents - such that I am confident if you revisited the project it would have enough support from the residents here to move forward.

Thank you for your consideration.

Bob McDonald
5638 Alta Lake Road
Whistler, BC

From: **Peter Ladner** <peter@peterladner.ca>

Date: Sun, Feb 18, 2018 at 1:32 PM

Subject: pedestrian dangers on public/private roads in Whistler

To: engineers@whistler.ca, roads@whistler.ca, transit@whistler.ca

Cc: smaxwell@whistler.ca, wbradbury@whistler.ca, Donnie Carmichael <donnie@wrec.com>,

Cathy Jewett <cjewett@shaw.ca>, curator@getthegoods.ca, Ken Melamed

<ken@kenmelamed.com>, Karen Tamaki <ktamaki@dubo.com>, Doti Niedermayer

<director@whistlerartscouncil.com>, Grant Longhurst <grant@totalimpact.net>, Michael

Sonntag <michael@ashbrooke.com>, Vince Unrau <unrauv@shaw.ca>

To Mayor and Council:

For decades now, Gondola Way (starting at the bus stop/pedestrian overpass in Creekside) has been one of the most dangerous and (I suspect but have no data) heavily-used "pedestrian roads" in Whistler, where pedestrians are in constant danger of being struck by a car.

This road is the only access for hundreds of residents, many of them renters, including some living in employee housing, who have no cars and are forced to risk their lives daily to get to the bus. Many are stupidly spread out in the roadway, often to find secure footing where the road has been ploughed for cars. Yes, alas, many also dark clothing, walk dogs, push strollers, or wear ear buds.

This road is within 100 metres of a neighbourhood commercial centre, a huge underground parking lot, a Gondola lift, ski rental and ticket centre, a regional bus stop and several local bus stops.

Based on steepness, curves, pedestrian traffic, proximity to commercial activity, vehicle volume and population density served, a sidewalk along Gondola Way up to Olive Terrace would seem to be a very high priority in Whistler's "green transportation" plan.

I know— a sidewalk on Gondola Way is not the municipality's responsibility, legally (as explained in the attached 2009 letter).

But as I understand it, any privately-initiated sidewalk would require the unanimous agreement of all the owners of the road— 181 or so owners. I'm sure you'll agree that the likelihood of that happening is about zero, even though in the past there have been unanimous agreements on the need for safer pedestrian access from all the strata councils involved.

So we're left with this dangerous situation on a road that is a public right of way, cleared and maintained by RMOW, where cars are well looked after, but pedestrians not at all: RMOW policy apparently places all public resources on private roads at the service of private automobiles, but none at the service of pedestrians. In fact the way this road is ploughed often impairs pedestrian passage off the pavement. And yet RMOW says it wants people to use cars less, and active modes of transportation more.

I gather that with the laudable exception of the Valley Trail, sidewalk infrastructure is an issue throughout the municipality, where sidewalks even on public roads are an afterthought.

This has to change.

Does Whistler have any policy mechanism comparable to the City of Vancouver's policy on lane improvements, where a majority of adjacent residents are polled, and if in favour, the municipality levies a portion of the improvement costs on tax bills to recover the public investment?

Is it feasible to build an "upper-level" Valley Trail branch through Creekside (Franz's Walk) up Gondola Way and Sundance Place to connect with the Valley Trail to Function Junction, using the public-right-of-way provision on the roads?

Does RMOW have a policy for setting priorities for pedestrian safety improvements? If so, does it allow for any improvements on "private" roads that are public rights of way? If so, what are these priorities, and how does Gondola Way rank?

Does RMOW have any data on pedestrian volumes and/or vehicle accidents on private roads that are also public rights of way, in particular on Gondola Way?

Please consider this input for the budget discussion.

I would be happy to meet in person to discuss further if that would help— including mobilizing the adjacent strata councils (again).

Peter Ladner
#14 Powderview
2217 Marmot Place.

[604-760-1445](tel:604-760-1445) cell/text
peter@peterladner.ca



**WILDERNESS
COMMITTEE**

NATIONAL OFFICE
46 E. 6th Avenue,
Vancouver, BC V5T 1J4

Toll Free: 1-800-661-9453
In Vancouver: (604) 683-8220
WildernessCommittee.org

VANCOUVER • VICTORIA • WINNIPEG • TORONTO



February 9, 2018

Dear Mayor and Council,

Kinder Morgan's pipeline is a disaster for this province. It jeopardizes all we've fought for – thriving ecosystems, Indigenous rights and climate action.

I am very pleased to share with you our latest paper, ***Battleground BC: This pipeline shall not pass.*** And to let you know the epic fight to protect the coast and the climate from dirty tar sands oil is about to ignite.

This is the year British Columbians stand as one and finally defeat this reckless project forever.

Many of you are directly in this fight. Municipalities like Burnaby, Chilliwack, Vancouver and Victoria have all stood up to this pipeline.

Citizens are on the frontlines. Along the pipeline and tanker route, people are putting it all on the line to protect their communities. Tiny House Warriors are parking themselves in the project's path. Kayaktivists are getting in the way of barges and boats on the water. Folks from all walks of life are working to delay or stop construction however they know how.

The time to resist is now.

Read our latest report. Then use the information there to inform your work in putting a stop to Kinder Morgan's Trans Mountain pipeline. Contact me at peter@wildernesscommittee.org if you would like to discuss this further.

Together we can stop this dirty tar sands pipeline.

For the climate,

Peter McCartney | Climate Campaigner



15 February 2018

RE: Lighting Request for Fitzsimmons Covered Bridge

Hello Mayor and Council,

My name is Crystal Ceres from Hypertension Canada. I am writing regarding a lighting request for the Fitzsimmons Covered Bridge.

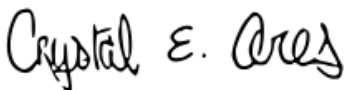
World Hypertension Day is marked around the globe annually on May 17. It raises awareness of the importance of accurate blood pressure measurement through blood pressure screenings, among other initiatives. While this is not a physical event with attendees, landmarks across Canada such as Niagara Falls will be lit red to represent World Hypertension Day.

Hypertension (high blood pressure) is the leading preventable cause of death in Canada. An estimated 7.5 million Canadian adults have hypertension, characterized by blood pressure measurement of 140/90 mmHg or higher. Reduction of elevated blood pressure substantially reduces the risk of these complications and death in a highly cost effective manner. Hypertension Canada is Canada's only national non-profit organization dedicated solely to the prevention and control of hypertension and its complications.

The requested lighting day is May 17, 2018 in red. We will be promoting the lighting and making mention of the Fitzsimmons Covered Bridge, on our website, social media and in our newsletter.

Please do not hesitate to contact me for further information.

Best,



Crystal Ceres
Communications and Membership Associate, Hypertension Canada



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	
Organization	
Business Address	
City/Province/Postal Code	
Business Phone Number	
Business Email	
Website Address	
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	
Optional: Social Media Campaign Title <i>(include hashtags)</i>	
Landmark Choice	<input type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	
Colour Request	

Signature: Guy Stal E. Cres

Date: _____

From: Jamee Justason <jjustason@ubcm.ca>

Sent: Tuesday, February 20, 2018 7:56 AM

Subject: Call for Nominations to Join the 2018-2019 LMLGA Executive

Attn:

Mayor/Chair

Council/Board

Senior Staff

Dear Lower Mainland LGA member local governments:

Please circulate this notice to your elected officials.

This is a reminder to please consider running for the Lower Mainland LGA Executive at the upcoming May AGM.

If elected you will be joining the Executive of the largest Area Association in BC, representing 2.5 million citizens. The Lower Mainland LGA Executive is a working board, where you can help set policy and actively participate in the planning and coordination of the CivX event and the AGM and Convention. The Executive meetings have a less formal feel, with an emphasis on team camaraderie and where all ideas are welcome.

Executive members meet approximately 10 times a year and have their travel expenses reimbursed.

The Executive is comprised of:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Past President
- Three Directors-at-Large
- Metro Vancouver Regional District Rep (appointed)
- Fraser Valley Regional District Rep (appointed)
- Squamish-Lillooet Regional District Rep (appointed)

The deadline to submit your nomination form is **Friday, March 30th**.

Please contact me if you want to learn more about what is involved in being a Lower Mainland LGA Executive member.

Best Regards,

Jamee

Jamee Justason

Executive & Association Services Coordinator

Union of BC Municipalities

Lower Mainland Local Government Association

60 – 10551 Shellbridge Way

Richmond, BC V6X 2W9

Phone: 604-270-8226 Ext. 100

Email: jjustason@ubcm.ca

Websites: www.ubcm.ca and www.lmlga.ca

Local Government Program Services

...programs to address provincial-local government shared priorities



The Strategic Wildfire Prevention Initiative is managed by the Strategic Wildfire Prevention Working Group. For program information, visit the Funding Program section at:

www.ubcm.ca

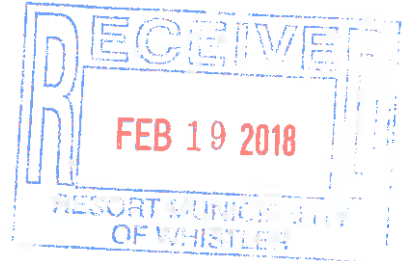
LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC V8V 0A8

E-mail: swpi@ubcm.ca
Phone: (250) 356-2947
Fax: (250) 356-5119

February 9, 2018

Mayor Wilhelm-Morden and Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4



Re: Completion of FireSmart Project (SWPI-703: Whistler FireSmart, 2017)

Dear Mayor Wilhelm-Morden and Council,

Thank you for submitting final report documentation for the completion of the above noted FireSmart project. The Strategic Wildfire Prevention Working Group has reviewed your submission and the reporting requirements have been met.

The final report notes total project costs of \$37,697.61. Based on this, payment in the amount of \$10,000.00 will follow shortly by electronic funds transfer. This payment represents full payment for the project and is based on total eligible costs to the approved grant maximum.

I congratulate you on the successful completion of this project and offer best wishes for future community safety work in your community.

Sincerely,

Peter Ronald
Programs Officer

cc: Scott Rogers, FireSmart Coordinator, Resort Municipality of Whistler



The Strategic Wildfire Prevention Initiative is managed by the SWPI Working Group. For program information, visit the Funding Program section at:

www.ubcm.ca

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: swpi@ubcm.ca
Phone: (250) 356-2947

Local Government Program Services

...programs to address provincial-local government shared priorities

February 16, 2018

Mayor Wilhelm-Morden and Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

RE: Strategic Wildfire Prevention Initiative - Approval of Fuel Management Prescription (SWPI-831: Block 1, CCF3 & CCF4 Prescriptions, 2017)

Dear Mayor Wilhelm-Morden and Council,

Thank you for submitting an application for a fuel management prescription grant for the above noted project. The SWPI Working Group has reviewed your submission and the application requirements have been met.

The application form indicates a total project cost of \$26,680.00. As the applicant is required to contribute 25% of the total project cost, the working group has approved a maximum grant in the amount of \$20,010.00, or 75% of the actual eligible project costs, whichever is less. The balance of the project cost (25%) is required to be funded through community contributions.

The conditions of approval are outlined in the Program & Application Guide and the general Terms & Conditions are attached. In addition, please note the approved grant is also subject to the following requirements:

- (1) The funding is to be used solely for the purpose of the above named funding program and project and for the expenses itemized in the budget that was approved as part of your application;
- (2) Funds are not transferable to other projects;
- (3) A post-approval meeting with the local Wildfire Prevention Officer is required to be completed. Please contact Jessica Duncan at the Coastal Fire Centre to schedule this meeting.
- (4) All project activities must be completed within 12 months and no later than February 18, 2019;

(5) The final report is required to be submitted within 30 days of project completion and no later than March 20, 2019. The report must include:

- Completed Final Report Form, including signatures by the applicant and the Registered Forest Professional
- Copy of the completed prescription(s) that is signed / sealed by the Registered Forest Professional
- Threat Assessment Worksheets and threat plot photos
- Maps, spatial data, metadata, and methodology relating to the project

Additional information regarding financial reporting and the disclosure of project revenues and other grant contributions (and how these may impact the eligible grant) are available in the Program & Application Guide.

Please forward this information on final report deadlines and requirements to staff or contractors responsible for implementing the project.

Also, please note that the *Community Charter* and *Local Government Act* provide the requirements for municipalities or regional districts that are providing services outside of their own jurisdiction.

As outlined in the Program & Application Guide, grants will be awarded upon completion of your project and satisfactory receipt and approval of the final report. For information on changes to the approved project or progress payments, please refer to the program guide or contact Local Government Program Services at (250) 356-2947 or swpi@ubcm.ca.

We wish you every success with your project and look forward to working with you on future community safety initiatives.

Sincerely,



Peter Ronald
Programs Officer

cc: Heather Beresford, Manager, Environmental Stewardship, Resort
Municipality of Whistler

Jessica Duncan, Wildfire Prevention Officer, Coastal Fire Centre

Enclosures



Local Government Program Services

General Funding Terms & Conditions

The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the terms and conditions of each funding program, please refer to the relevant Program & Application Guide.

1. Definitions

- **Approved Applicant** - In general, LGPS grants are awarded to local governments (regional districts and municipalities). However, under some programs, First Nations can be the approved applicant. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.
- **Approved Partner(s)** - Are organizations that contribute directly to the approved project, are identified in the application and are approved by UBCM. Possible partners include, but are not limited to, boards of education, health authorities, First Nations or aboriginal organizations, non-profit organizations and local governments (other than the applicant).
- **Approved Project** - Is the activity or activities described in the application and approved by UBCM.
- **Cash Expenditures** - Are direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.
- **In-Kind Expenditures** - Are the use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

2. Eligible & Ineligible Costs

Eligible costs, including cash and in-kind expenditures, are direct costs properly and reasonably incurred by the approved applicant or approved partner as part of the approved project. To be eligible, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM. Requests to change the budget must be made to UBCM, in writing, by the approved applicant (see below). Please see the relevant Program & Application Guide for specific notes regarding eligible and ineligible costs.

3. Post-Approval Terms

Notice of Approval

UBCM will inform all applicants of the status of their application by letter. Approved applicants will be informed of specific conditions of the grant approval and if a specified percentage of the approved grant amount will be forwarded to the approved applicant upon approval. The balance of the grant will be paid on satisfactory completion of the project and receipt and approval of all final reporting requirements.

Applicant Responsibilities

LGPS grants are awarded to approved applicants. When collaborative projects are undertaken, the approved applicant remains the primary organization responsible for the grant. Due to this, the approved applicant is the primary contact for UBCM and is responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline
- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports, using UBCM forms where available, as required by the Program & Application Guide (see below).

Accounting Records

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant (or as required in the Program & Application Guide).

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

Changes to or Cancellation of Approved Project

Approved applicants need to apply to UBCM, in writing, for any significant variation from the approved project as described in the approved application, including any major changes to:

- Start or end dates
- Project purpose, goals, outcomes or milestones
- Cash and in-kind expenditures or matching funds (when required)
- Project partners

UBCM's approval is required in advance for such changes. If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

4. Reporting Requirements

Submission of Reports

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. When UBCM forms or templates are available, they are required to be used. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.
- If a hardcopy of the report is required, do not bind reports or submit in binders or folders.
- When you are ready to submit your report, please e-mail it directly to lgps@ubcm.ca or mail it to Local Government House: 525 Government Street, Victoria, BC, V8V 0A8.

Extensions and Outstanding Reports

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request and be granted permission for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

5. Recognition of Funding and Funders

Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-2947.

February 22, 2018

To Mayor and Council

The fact the desperately needed Nordic development is being balanced with the voice of some NIMBYS worried about road traffic and noise is insane! It's pretty clear how desperately needed this development is for the sustainability of Whistlers future. Seeing as almost next to nothing has been done to alleviate the housing crisis so far.

To the NIMBYS of Nordic, everywhere I have lived in Whistler for the last 6 years I have been in ear shot of huge great big multimillion dollar houses being built, blasted and dug out. The noise and interference sucks, and what was that for? So yet another rich guy from the mainland can have a 2nd 3rd or 4th home!

After recently taking a stroll round the ghost town that is Kadenwood. It's disgusting for a local regular Whistler employee to see that state of our town. If 1% of what has been spent in Kadenwood over the last 10 years on house development had been spent on affordable housing, there wouldn't be a housing crisis.

Please give us affordable housing!

A Young Whistler Professional who was fired yesterday and has no where to go!

Matthew O'Neill

6 year Whistler resident.

2222 Brandywine Way
Bayshores
V0N1B2



Canadian Trigeminal Neuralgia Association

Catna
c/o Jan Willia3
323, 3 Sunmills
Green SE
Calgary AB T2X 3N9

22 February 2018

Mayor & Council

I run a support group in Toronto/York Region for people who suffer from a rare disease called Trigeminal neuralgia. (Chronic face pain).

Please see the attached for a description of TN and all the buildings that will be supporting us all over the world by lighting up TEAL on October 7th/2018 Our 6th International Trigeminal Neuralgia day. This year is dedicated to finding a cure to help all children, young people, and adults all over the world.

Our support group in the last 2 years wore teal, and ribbons, and went out to dinner to celebrate on October 7th. Please help us bring awareness for those who suffer from Trigeminal Neuralgia. Perhaps you even know someone who has tn and doesn't know it. 10 percent of MS patients will be diagnosed with TN. The attached form has all the TNNME information and social media information.

From
Kathy Somers
248 Currey Cres Newmarket ON
L3Y 5M9
kathleen_somers248@hotmail.com
905-853-9849
Group Leader for

Canada TNA (CaTNA)

Toronto Ontario/York region Chapter

www.catna2.ca



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	kathy somers
Organization	TNNME (trigeminal neuralgia and me) CATNA (Canadian trigeminal neuralgia assoc)
Business Address	248 Currey Cres
City/Province/Postal Code	Newmarket Ont L3Y 5M9
Business Phone Number	905 853 9849
Business Email	kathleen_somers248@hotmail.com
Website Address	www.tnnme.com
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	To Bring awareness to others who have Trigeminal neuralgia and let them know they are not alone, and there is help for them. They do not have to suffer alone. To bring awareness to WHO and have them add TN to their list as TN is known as one of the worse pains to man kind. We need more education, funding and awareness around the world. People who have tn feel isolated, loose friends, as they can't speak and communicate.
Optional: Social Media Campaign Title (include hashtags)	Follow this link for TNNME Media Page Hashtags: #LightUpTeal #trigeminalneuralgia #FacialPainDisorders #TNTeal #WHO #WHOHealthtopiclist #we_are_not_invisible See below for details and please let us know should there be anything we could do to get your authorization and support.
Landmark Choice	<input type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	October 7th/2018
Colour Request	TEAL/BUE see attached form for colour #'s

Signature: Kathleen Somers

Date: Feb 22/18

February 22, 2018

Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C. V0N 1B4

To Mayor and Council:

I visited Whistler with a group of friends from February 15, 2018 through February 19, 2018 and I would like to provide some constructive feedback regarding the taxi services currently available in Whistler. This feedback is based on our interactions with Whistler Taxi Ltd and Whistler Resort Cabs. I will lead by saying that our experiences with these taxi services were so extremely frustrating, inconvenient, inadequate and unprofessional that I am not sure we would ever consider vacationing in Whistler in the future. The skiing was fantastic, but our experiences with these taxi services overshadowed all of the positives. I have travelled all over North America from very remote areas to busy cities and I have never encountered anything like what I experienced in Whistler. We had to call the cab companies 3 or 4 times every time we needed a taxi because they did not show up within the scheduled timeframe. They consistently did not show up for over an hour after we initially called them. Additionally, they frequently sent taxis to the wrong location. This makes it extremely difficult to arrive at reservations on time or make connections at the bus station, train station and/or airport. And during all of this they lied to us multiple times and they were completely unsympathetic and unapologetic about their lack of communication and customer service.

I am providing this feedback to you because there are so many easy solutions to this issue (such as Lyft or Uber) that would have made this experience so much better. The taxi services created a dark cloud over our entire experience and it could have been easily prevented. I would challenge the Council to seek out some solutions here that would provide a better overall experience for your visitors if you would like them to return.

Thanks,

A handwritten signature in black ink, appearing to read "Randall Z", with a stylized flourish at the end.

Randall L. Ziegenhagen
7603 Caillet Street
Dallas, TX 75209, USA
972-750-8252

From: Cathy Peters [<mailto:ca.peters@telus.net>]
Sent: Tuesday, February 27, 2018 06:41
To: info <info@whistler.ca>; Mayor's Office <mayorsoffice@whistler.ca>
Subject: Child sex trafficking in BC Municipalities and how to stop it
Importance: High

Dear Mayor [Nancy Wilhelm-Morden](#) and City Councillors,
Child Sex trafficking (including child pornography) is the fastest growing crime in the world, Canada and in BC.

I have been raising awareness to this issue for the past 5 years.

I have included two attachments addressing how to stop this crime and the UBCM 2015 Resolutions on Human trafficking/Rape culture.

BC needs a properly funded Human Trafficking Task Force (like Ontario) for awareness, education and training for law enforcement.

Also, the current Federal Law, "Protection of Communities and Exploited Persons Act" needs to be properly enforced.

ASK: Would you please write a letter to the BC Premier John Horgan and the Public Safety Minister/Solicitor General Mike Farnworth that we need a Human Trafficking Task Force AND the Federal Law enforced (it is in the rest of the country), and send me a copy of that letter.

#MeToo and #TimesUp are 2 timely anti- sexual abuse campaigns. Please write me if you support these campaigns.

Sincerely, Mrs. Cathy Peters BC's anti-human trafficking educator, speaker, advocate
#302-150 W. 15th St., North Vancouver, BC V7M 0C4

Mission statement: A Modern Equal Society does not buy and sell women and children.

My goal: to traffick-proof every community in BC and insure there is not another Robert Pickton (Port Coquitlam serial killer) situation.

Strategy: the 2 E's- **Education** (of the problem), **Enforcement** (of the Law, The Protection of Communities and Exploited Persons Act)

Result: to make it known that British Columbia is a bad place (for buyers of sex, traffickers, facilitators) for the business of sexual exploitation.

WHAT CAN I DO AS A PARENT? Here are five things that you can do to help prevent your child from being lured away by a trafficker:

1. Set a high standard of “love” within your home.

The way you define and express love shapes your children’s self-image, confidence and opinions of future relationships. Treat them the way you want their future spouses to treat them. Help them to distinguish between real love and empty promises or cheap gifts.

2. Talk to your children about sexual abuse.

According to the US Department of Justice, every two minutes someone in the US is sexually assaulted, of which 29% are ages 12-17. Let your children know that if anyone has or ever does hurt them, they can talk to you. This is the most important thing you can say. Don’t assume they have not been hurt by sexual violence before. Leave the door open for your child to talk about past circumstances that they haven’t shared with you.

3. Talk to your children about sex trafficking.

Discuss ways children and teens are targeted for sex trafficking. Let them know that traffickers specifically try to woo young girls and boys with promises of a better life – whether it’s promises of love and attention or promises of nice things and trips – these pimps look for ways of exploiting dreams. Traffickers can be male or female, even classmates. Traffickers may even use kids to recruit other kids.

4. Talk to your children about the dangers of social media.

It’s important to provide practical safety tips like: don’t share personal information on the Internet; don’t accept Facebook requests from unknown people; NEVER share naked photos of yourself with anyone; and tell a parent or a trusted adult if you feel threatened or uncomfortable online. Also, children need help in defining friendships. Social media has distorted our childrens’ understanding of what friendship means. Teach them that a friend is not someone you met yesterday and that a “friend” on Facebook is not the same thing as a friendship.

5. Pay attention to your children.

Monitor your children’s social media accounts, look for ways to meet their friends, their friends’ parents and those they hang out with. Be alert to boyfriends who are much older, or friendships that tend to isolate your child from other friends or family. Notice if your child has new clothing items, makeup products, cell phone or other items and inquire about how they acquired them.

Some Ways to Prevent Your Child from Being Recruited Into Prostitution

- Recruiters frequent malls, movie theaters, bowling alleys, parks, typical teen hang out areas, and around school grounds. Make sure your children are supervised and not alone when in these areas.
- Recruiters are always looking for girls who are alone or isolated; if your child is with a group, she is much less likely to be targeted.
- Make sure your child is not alone when they are going to or from school or other extracurricular activities.
- Check your child's emails, social media, and internet activities. Many recruiters will build a relationship with children through the internet over time in order to gain their trust.
- Screen any boyfriend by checking his age and status in the community. Check with his parents to verify his age, any gang affiliation, or any criminal history. Recruiters are notorious for lying about their age and who they are in order to gain a girl's—and even her parent's—trust.
- Know where your child is all times. It may be annoying to your child, but it also could mean saving their life.
- Adding a GPS tracker to your child's phone is a great form of protection, as it allows you to find out exactly where your child is at any time.
- Have a code word or phrase. For example, saying “I'm fine” means “*Not okay! I need help!*”. This way, if they are in the hands of an abductor they can text you this code without raising the suspicion of the abductor or recruiter.
- Use the percentage sign or some unique symbol that will allow your child to text you one quick symbol to tell you they are in trouble.
- Have specific and periodic check in times with your children. Setting a recurring alarm on your child's phone will help them remember to check in. If your child misses a check in time, you can set a response in motion assuming that they are in trouble.
- Ethical Modeling agencies do not typically solicit girls who are alone. Thoroughly screen any solicitation for your child to model or to go somewhere with someone who has not been vetted.
- Talk to your child about what to do if they get into trouble with someone who is threatening them. The basic rule is to never go to the second location once you realize you are in danger. No matter what the threat, advise them to go to a figure of authority *immediately*.
- It is a difficult discussion to have, especially with junior high age children, but 8 to 14 year-olds are the primary targets of recruiters. Children really need to be coached on how to respond to that type of threat if it happens to them.
- If your child is going to a party, make sure that you know it is held at a safe place with the supervision of people you trust. Recruiters for sex trafficking will often frequent parties that teenagers attend and wait until a child is alone, single them out, and actually take them during the party. Many times the recruiter will take them to a back room where any kind of disturbance would not be heard due to the noise of the party.
- Advise your child to never leave any drink, even water, unattended at any party or event. Recruiters will drop what they call a “roofie” into the drink which causes the victim to become submissive to anyone without bringing attention to the situation.

Most importantly, get involved in your child's life and be their parent, not their buddy. They may resist, but it is our job as parents to protect our children from the predators that seek to destroy their lives.

CANADIAN FEDERAL LAW:

“The Protection of Communities and Exploited Persons Act”

1. **Targets the demand** by targeting the buyer of sex; the predator, pimp, trafficker, john are criminalized 2. Recognizes the seller of sex is a victim; usually female and is not criminalized 3. Exit strategies put in place to assist the victim out of the sex trade.

UBCM RESOLUTIONS September 2015:

B53

HUMAN TRAFFICKING; NCLGA Executive

WHEREAS human trafficking is a real and devastating issue in British Columbia;

AND WHEREAS significant work & research has been done as of late to aid in the prevention and prosecution of human trafficking throughout Canada:

THEREFORE BE IT RESOLVED that UBCM call on the RCMP, local police forces and local governments to work collaboratively in order to implement the recommendations found within the National Task Force on Sex Trafficking of Women and Girls in Canada's recent report ("NO MORE' Ending Sex -Trafficking In Canada") as well as the Province of British Columbia's "Action Plan to Combat Human Trafficking."

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

B80

RAPE CULTURE IN CANADA; NCLGA Executive

WHEREAS sexual assaults continue to be committed across Canada, and victims are of every age, race, income and gender;

AND WHEREAS sexual assaults are under reported, and prosecution and conviction rates are low:

THEREFORE BE IT RESOLVED that UBCM advocate for an intergovernmental task force to be convened to determine the steps needed to erase the “rape culture” that is pervasive in schools, universities, workplaces and elsewhere across Canada;

AND BE IT FURTHER RESOLVED that the task force be mandated to elicit testimony from victims in order to determine the steps needed to improve the reporting, arrest and conviction rates across Canada.

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

Ontario unveils \$72-million plan to fight human trafficking

[Tavia Grant](#)

The Globe and Mail

Published Thursday, Jun. 30, 2016 10:37AM EDT

Last updated Thursday, Jun. 30, 2016 8:28PM EDT

The Ontario government will spend up to \$72-million over four years in a new anti-trafficking strategy, with support for indigenous-led approaches to tackling the issue as one of its priorities.

Government ministers unveiled the strategy on Thursday at Covenant House in Toronto, a shelter for homeless youth. They said the money will be used to bolster support for culturally appropriate services for indigenous survivors of trafficking, establish a provincial anti-trafficking coordination centre and create a specialized prosecution team for human-trafficking crimes.

Ontario is the third province in Canada to adopt a plan to fight human trafficking. The province has about 65 per cent of the human trafficking cases reported to police in the country, and the RCMP has identified Ontario as a major hub for trafficking in Canada.

Human trafficking “is a deplorable crime that robs the safety, livelihood and dignity of those who are being exploited and abused,” Attorney-General Yasir Naqvi said at the announcement.

Indigenous women and girls are disproportionately affected, he said in an interview. “We know the number is high. A lot of indigenous women, unfortunately, get trafficked, and that is why we wanted to have an indigenous approach as a wraparound for this entire strategy. It is disproportionate, absolutely.”

A Globe and Mail [investigation](#) earlier this year showed that, despite a raft of studies, reports and surveys showing that aboriginal youth and women comprise an outsized share of trafficking victims, relatively little dedicated federal funding has gone to prevention or protection.

Covenant House has provided services to 60 victims of sex trafficking so far this year, which already surpasses last year’s numbers. The agency has estimated about a quarter of cases involve indigenous girls and young women.

Trafficking charges have resulted in few convictions. The rate, specifically for human trafficking, is less than 10 per cent of charges in the Ontario Court of Justice. Mr. Naqvi said that reflects the complexity of the crime and difficulty in getting victims to testify.

The provincial government did not break down how the \$72-million will be spent. It did say it will expand supports for at-risk youth leaving care and bolster services for survivors, such as trauma counselling and job skills training.

Barbara Gosse, CEO of the Canadian Centre to End Human Trafficking, said she would have liked the plan to include education for judges on the issue, and more emphasis on data collection. “We need a coordinated and integrated system of collecting data from law-enforcement, frontline service providers and non-profit organizations who provide services and supports to victims,” she said, so that governments can develop policies based on evidence.

Canada’s national action plan on human trafficking expired in March. Public Safety Canada, which coordinated the federal response to trafficking, said the government is determining “next steps.”

Human trafficking is defined as recruiting, transporting or exercising control over a person to exploit them, typically through sexual exploitation or forced labour. The majority of trafficking cases in Canada are domestic, rather than international or cross-border, and most domestic cases are sex trafficking, the RCMP says.

The province’s announcement came as a global report said Canada remains a source, transit and destination for sex trafficking. Canada is also a destination country for men and women subjected to forced labour, the U.S. State Department said in its annual global report on trafficking in persons.

“Women and girls from Aboriginal communities; migrants, including those newly arrived, at-risk youth; runaway youth; and girls in the child welfare system are especially vulnerable,” it said.

The report recommended Canada “significantly increase” specialized services and shelter for victims. Data collection should be improved, while inter-agency co-ordination between the provinces has been “uneven.” It said training efforts – particularly for prosecutors and judges – should be increased.

It also said the government “did not provide adequate funding for specialized victim services; and the range, quality, and timely delivery of services varied across the provinces.”

Globally, human trafficking is now a \$150-billion industry, the report said.

Follow Tavia Grant on Twitter: [@taviagrnt](https://twitter.com/taviagrnt)

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