



WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, JULY 24, 2018, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of July 24, 2018.

ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes and Public Hearing Minutes of July 10, 2018.

PUBLIC QUESTION AND ANSWER PERIOD

PRESENTATIONS AND DELEGATIONS

Les Deux Alpes
and Whistler
Friendship Pact

A presentation by Mayor Nancy Wilhelm-Morden, Councillor Cathy Jewett, Chief Administrative Officer Mike Furey, Shelley Quinn, Craig MacKenzie and Jerome David from the Whistler Off Road Cycling Association, Melissa Pace from the Chamber of Commerce, Stephanie Forsyth from Whistler Blackcomb, Mireille Turcotte from Ecole La Passerelle, and Mountain of Hell racers Will Cadham and Christina Chappetta regarding the Les Deux Alpes and Whistler Friendship Pact.

BC Transit Winter
Service Change
Plan and 10-Valley
Express Survey
Results

A presentation by BC Transit Senior Transit Planner Levi Megenbir, regarding the Whistler Transit System Winter Service Change Plan and 10-Valley Express Survey Results.

Walter Zebrowski
Memorial
Scholarship Fund

A presentation by Ewa Zebrowski regarding the Walter Zebrowski Memorial Scholarship Fund.

MAYOR'S REPORT

ADMINISTRATIVE REPORTS

Amendments to
Liquor Licence
Advisory
Committee Terms
of Reference
File No. 8292
Report No. 18-094

No presentation.

That Council approve the proposed amendments to the Liquor Licence Advisory Committee's Terms of Reference, attached as Appendix "A" to Administrative Report No. 18-094.

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|---|---|
| <p>Construction of Wood Chip Storage Shelter Building – Contract Award
 File No. E157-2018
 Report No. 18-095</p> | <p><i>A presentation by municipal staff.</i></p> <p>That Council direct staff to prepare an amendment to the “Five-Year Financial Plan 2018-2022 Bylaw No. 2176, 2018” to transfer \$400,000 from the 2019 Project E157 budget to the 2018 Project E157 budget to bring the project budget for 2018 to \$1,200,000; and,</p> <p>That Council authorize the Mayor and Municipal Clerk to execute the contract with SpanMaster Structures Ltd. for construction of a Wood Chip Storage Shelter Building in the amount of \$961,078.00 (plus GST).</p> |
| <p>Whistler Transit System Expansion Memorandum of Understanding (Mou) And 10-Valley Express Pilot Project
 File No. 534
 Report No. 18-096</p> | <p><i>A presentation by municipal staff.</i></p> <p>That Council support the implementation of proposed new route 10-Valley Express with the winter 2018/2019 schedule change as a pilot project; and</p> <p>That Council authorize the General Manager of Infrastructure Services to execute the “Expansion Memorandum of Understanding (MOU) 2019-2022” between BC Transit and the Resort Municipality of Whistler for the period of 2019-2022 regarding the Whistler Transit System as attached in Appendix “A” to Administrative Report No. 18-096.</p> |
| <p>Grant Application to BC Rural Dividend Fund
 File No. CPDLE1
 Report No. 18-097</p> | <p><i>A presentation by municipal staff.</i></p> <p>That Council approve a grant application for \$60,000 to the BC Rural Dividend Fund.</p> |
| <p>2018 Sanitary Sewer Repair Program Contract Award
 File No. E14301-2018
 Report No. 18-098</p> | <p><i>A presentation by municipal staff.</i></p> <p>That Council authorize the Mayor and Municipal Clerk to execute the contract for the 2018 Sanitary Sewer Repair Program to Superior City Contracting Services Ltd. in the amount of \$968,611.00 (exclusive of GST).</p> |

MINUTES OF COMMITTEES AND COMMISSIONS

- | | |
|---|--|
| <p>Advisory Design Panel</p> | <p>Regular Meeting Minutes of the Advisory Design Panel of December 20, 2017 and March 21, 2018.</p> |
| <p>Transportation Advisory Group</p> | <p>Workshop Meeting Minutes of the Transportation Advisory Group of May 31, 2018.</p> |
| <p>Forest and Wildland Advisory Committee</p> | <p>Regular Meeting Minutes of the Forest and Wildland Advisory Committee of June 13, 2018.</p> |

BYLAWS FOR THIRD READING

Land Use Contract
Discharge and
Zoning
Amendment Bylaw
(3373 Panorama
Ridge) No. 2196,
2018

That “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” be given third reading.

BYLAWS FOR ADOPTION

Zoning
Amendment Bylaw
(2121 Lake Placid
Road) No. 2087,
2015

That “Zoning Amendment Bylaw (2121 Lake Placid Road) No. 2087, 2015” be adopted.

Zoning
Amendment Bylaw
(Personal
Cannabis Home
Cultivation) No.
2195, 2018

That “Zoning Amendment Bylaw (Personal Cannabis Home Cultivation) No. 2195, 2018” be adopted.

Building and
Plumbing
Regulation
Amendment Bylaw
(Energy Step
Code) No. 2197,
2018

That “Building and Plumbing Regulation Amendment Bylaw (Energy Step Code) No. 2197, 2018” be adopted.

OTHER BUSINESS

Board of Variance
Appointment

Notification of the appointment to the Board of Variance.

CORRESPONDENCE

Childcare BC New
Spaces Fund
File No. 3009

Correspondence from Johnathan Barry, Executive Director of Child Care Capital, Community and ECE Registry Services, Ministry of Children and Family Development, dated July 6, 2018 advising of the Childcare BC New Spaces Fund.

United Way
Proclamation
Request
File No. 3009.1

Correspondence from Vanessa Woznow, Marketing and Communications Strategist, United Way of the Lower Mainland, dated July 9, 2018, requesting that September 20, 2018 be proclaimed as United Way Day in Whistler, BC.

Whistler BioBlitz
File No. 3009

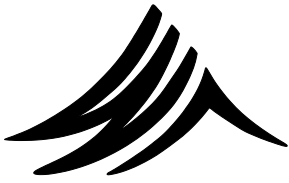
Correspondence from the Whistler Naturalist Club Kristina Swerhun and Bob Brett, received July 10, 2018, thanking Council for their support of the Whistler BioBlitz.

National (Whistler) Beerhall Application File No. LLR1309	Correspondence from Tim Koshul, dated July 10, 2018, regarding the National (Whistler) Beerhall Application.
Watering Restrictions Education File No. 3009	Correspondence from Stefan Lee, dated July 15, 2018, regarding watering restrictions education in Whistler.
Rezoning Application at 8629 Forest Ridge Drive File No. RZ1151	Correspondence from Bill Gordon and Christina Poon, dated July 16, 2018, regarding the rezoning application at 8629 Forest Ridge Drive.
Dystonia Awareness Month Light Up Request File No. 3009.1	Correspondence from Archana Castelino, Administrative and Support Services Coordinator, Dystonia Medical Research Foundation Canada, dated July 7, 2018, requesting that on September 1, 2018 the Fitzsimmons Bridge be lit up blue in support of Dystonia Awareness Month.
4H Canada "Show Your 4H Colours" Light Up Request File No. 3009.1	Correspondence from Jay Poulton, Director of Marketing and Communications, 4-H Canada, dated June 28, 2018, requesting that on November 7, 2018 the Fitzsimmons Bridge be lit up green in support of the 4H Canada "Show Your 4H Colours" campaign.
World Diabetes Day Light Up Request File No. 2014	Correspondence from Clare Pryme, Community Partnerships Coordinator, Diabetes Canada, BC and Yukon, dated July 12, 2018 requesting that on November 14, 2018 the Fitzsimmons Bridge be lit up blue in support of World Diabetes Day.

TERMINATION

That the Regular Council Meeting of July 24, 2018 be terminated.

Strategic Community Investment Fund - Traffic Fine Revenue Sharing File No. 2014	Moved by Councillor J. Ford Seconded by Councillor S. Anderson That correspondence from Kelly Kenney, Corporate Officer, City of Langley, dated June 13, 2018, advising of the City of Langley's resolution regarding provincial traffic fine revenue sharing be received and referred to staff.	CARRIED
Whistler Development Corporation File No. 3009	Moved by Councillor J. Ford Seconded by Councillor S. Anderson That correspondence from G.D. Maxwell, dated June 15, 2018, regarding the Whistler Development Corporation be received and referred to staff.	CARRIED
Air Traffic and Noise Pollution File No. 3009	Moved by Councillor J. Ford Seconded by Councillor J. Crompton That correspondence from Jim Horner, dated June 15, 2018 and July 4, 2018, regarding air traffic and noise pollution in Whistler be received and referred to staff.	CARRIED
Rail Safety Week Proclamation File No. 3009.1	Moved by Councillor J. Ford Seconded by Councillor C. Jewett That correspondence from Stephen Covey, Chief of Police and Chief Security Officer, CN Rail, dated June 18, 2018, requesting that September 23 to 29, 2018 be proclaimed as Rail Safety Week in Whistler be received and referred to staff.	CARRIED
National Housing Co-Investment Fund Applications File No. 2014	Moved by Councillor J. Ford Seconded by Councillor C. Jewett That correspondence from Pamela Goldsmith-Jones, Member of Parliament for West Vancouver, Sunshine Coast and Sea-to-Sky Country, dated June 20, 2018, advising that applications are now welcome for the National Housing Co-Investment Fund be received and referred to staff.	CARRIED
FireSmart Program File No. 3009	Moved by Councillor J. Ford Seconded by Councillor C. Jewett That correspondence from Ken Melamed, dated June 21, 2018, thanking the Resort Municipality of Whistler for the FireSmart program and tree thinning efforts throughout the valley be received.	CARRIED
Housing and Minimum wages in Whistler File No. 3009	Moved by Councillor C. Jewett Seconded by Councillor J. Crompton That correspondence from Marine Grandin, dated June 20, 2018, regarding housing and minimum wages in Whistler be received and referred to staff.	CARRIED
Tourism and Exchange Rates in Whistler File No. 3009	Moved by Councillor J. Ford Seconded by Councillor C. Jewett	CARRIED



WHISTLER

MINUTES

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, JULY 10, 2018, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Mayor: N. Wilhelm-Morden
Councillors: S. Anderson, J. Crompton, J. Ford, Councillor J. Grills, C. Jewett and S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Hallisey
Acting General Manager of Corporate and Community Services, K. Ing
General Manager of Resort Experience, J. Jansen
Director of Corporate, Economic and Environmental Services, T. Battiston
Acting Director of Finance, M. Peatfield
Acting Director of Planning, J. Belobaba
Municipal Clerk, B. Browning
Manager of Communications, M. Comeau
Manager of Building Services, J. Mooney
Utilities Group Manager, G. Woodward
Parks and Trails Supervisor, L. Russell
Planner, F. Savage
Council Coordinator, S. Termuende

Whistler Housing Authority General Manager, M. Zucht
RCMP Officer in Command, Kara Triance
RCMP Staff Sergeant, Paul Hayes

ADOPTION OF AGENDA

Agenda

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Council adopt the Regular Council Meeting Agenda of July 10, 2018 as amended to include the Section 57 (Show Cause) Hearing Decision under Other Business.

CARRIED

ADOPTION OF MINUTES

Minutes

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council adopt the Regular Council Meeting Minutes of June 19, 2018.

CARRIED

PUBLIC QUESTION AND ANSWER PERIOD

Bob Miller
Mountain View Drive

Mr. Miller asked if Council was aware that the Zoning Bylaw is permissive to developers blocking neighbours' views, sunlight and grades. Mr. Miller asked Council to amend the Zoning Bylaw to prevent this because he stated it is financially destroying for residents.

Mr. Miller asked if Council was aware that obtaining a building permit does not require developers to advise neighbours if the views are blocked, if sunlight is blocked or if the property grade changes.

Roy Brown
8336 Mountain View
Drive

Mr. Brown stated that the house beside his property is being built by a speculator. He asked Council if it is the tax payer or the speculator who wins. Mr. Brown stated that he has been told by the Building Department that the last lot on the block gets to do whatever they want in terms of blocking views, sunlight and changing property grades. He stated that the Building Department told him that most houses in Whistler have respected their neighbour's property.

PRESENTATIONS AND DELEGATIONS

RCMP Strategic
Plan Update

RCMP Officer in Command Kara Triance gave a presentation regarding the RCMP Strategic Plan Update.

MAYOR'S REPORT

Mayor's Report

Condolences

The Mayor expressed condolences for the family and friends of Sylvain Travers. Sylvain was born in Quebec and moved to the Sea to Sky Corridor in 2007. Sylvain touched the lives of many people in our community and he was a familiar face around the Village and at Whistler Public Library. He was an advocate for homeless people in Whistler. A memorial was held at the new Whistler Community Services Society building.

Canada Day

Mayor Nancy Wilhelm-Morden thanked everyone who joined Whistler's Canada Day celebrations! Thousands of people lined the stroll to watch floats from thirty-seven local businesses and community groups. She thanked the Westin Resort and Spa, Whistler ATV, Lost Lake Lodge, Audain Art Museum, Canadian Wilderness Adventures and Whistler Sliding Centre for sponsoring the parade. A combined total of around 6,250 people watched the Vancouver Symphony Orchestra perform outdoors at Whistler Olympic Plaza. During the orchestral performances there was a free Whistler Bike Check, paid for by the RMOW. The RMOW also hired AWARE Zero Waste Stations for both days to educate people on waste reduction and to ensure waste was correctly sorted. The Pancake Breakfast at Whistler Public Library raised over \$1,800 for the Get Bear Smart Society. The Vancouver Symphony Orchestral Institute of Whistler performed on the Monday. The Canada Day celebrations are produced by the Resort Municipality of Whistler annually.

Whistler Children's Festival

This past weekend was the 35th Whistler Children's Festival. Around 6,000 people attended. The festival included two days of live performances, activities and creative workshops for children. Congratulations to the organizers for another great event.

IRONMAN

Coming up later this month is Subaru IRONMAN Canada on Sunday, July 29. The IRONMAN traffic impact guide has been released. The event has a new bike route, so the race will have different transportation impacts than previous years. Plan ahead and expect delays. Learn more at whistler.ca/IRONMAN.

OCP Meeting

Mayor Nancy Wilhelm-Morden thanked everyone who attended the Community Forum on June 25, 2018 regarding Whistler's draft Vision and Official Community Plan, or "OCP". The event included presentations and table discussions.

A new, interactive tool has also been introduced online to make it easy for the community to review and comment on the draft content until July 13, 2018.

Mayor Nancy Wilhelm-Morden stated that community feedback is important and she encouraged everyone to sit down, take time, and review the Vision and OCP.

Over 120 community members have submitted feedback so far.

Public computers are also available at Whistler Public Library and Municipal Hall lobby. Submit your feedback at whistler.ca/MYFutureWhistler.

Whistler Community Services Society Move

The Whistler Community Services Society moved to its new location near the Nesters Depot and reopened on June 29, 2018. This new location is accessible to a larger number of residents, which is important for services such as the food bank and the Re-Use-It Centre. The new building is over 10,000 square feet of space and is built on municipally owned land. The building is owned by the Whistler Community Services Society. Congratulations to the Whistler Community Services Society on the move. Mayor Nancy Wilhelm-Morden stated that this is the next evolution in the very successful program which sees the Whistler Community Services Society operate the Re-Use It and Re-Build It Centres as community services and waste reduction programs, to generate income for community services. The Re-Build It Center will move into the space that previously housed the Re-Use It Centre.

Les Deux Alpes

Mayor Nancy Wilhelm-Morden recently returned from the French resort community of Les Deux Alpes. The region has long been renowned for skiing and mountain biking and has a strong mountain culture. Mayor Nancy Wilhelm Morden and members of Council made the trip along with a number of Whistler organizations as part of a cultural exchange. There was an article published about the RMOW visit to Les Deux Alpes. She stated that the RMOW was very welcomed by the community. Mayor Nancy Wilhelm-Morden stated that five of the racers in the Mountain Of Hell Bike Race will visit Whistler, all expenses paid on behalf of Les Deux Alps, next spring. Mayor Nancy Wilhelm-Morden stated that ideas were exchanged about best practices for the management of the communities and the future the relationship between the two regions was discussed. Mayor Nancy Wilhelm-Morden signed a Friendship Pact between Whistler and the Les Deux Alpes municipality. She stated that a future report to Council will include more highlights and learnings from the visit.

Councillor Cathy Jewett

Councillor C. Jewett congratulated Councillor J. Grills on his birthday.

Councillor John Grills

Councillor J. Grills assisted in the management of the annual Restaurant Management Golf Tournament last week. He stated that the annual tournament raises over \$30,000.00 which is donated to Whistler and area community associations including the Whistler Food Bank, Zero Ceiling Society, the Women's Shelter and to high school scholarships. Councillor J. Grills congratulated Chief Administrative Officer M. Furey on completing the Mountain of Hell race in Les Deux Alpes, France.

INFORMATION REPORT

Increases In
Provincial Taxation
2018/2019
File No.
1970(LGMA)
Report No. 18-089

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That Council receive Information Report No. 18-089, Increases in Provincial Taxation 2018/2019.

CARRIED

Mayor N. Wilhelm-Morden called a recess of the Regular Council Meeting at 6:00 p.m. for the Public Hearing.

Mayor N. Wilhelm-Morden reconvened the Regular Council Meeting at 6:10 p.m.

ADMINISTRATIVE REPORTS

Whistler
Blackcomb
Temporary Use
Area Events
During 2018
Crankworx
File No. LLR128
Report No. 18-090

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That Council approve a Temporary Use Area (TUA) liquor licensed event for more than 500 people to be held at the Whistler Mountain Bike Park Boneyard on Thursday, August 16, 2018; and further,

That Council approve a Temporary Use Area (TUA) liquor licensed event for more than 500 people to be held at the Whistler Mountain Bike Park Boneyard on Saturday, August 18, 2018, or, alternatively, on Sunday, August 19, 2018 in the event of inclement weather.

CARRIED

Twenty-One Mile
Creek Watershed
Source Water
Protection Plan
File No. E14201
Report No. 18-091

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That Council endorses the Twenty-One Mile Creek Watershed Source Water Protection Plan attached as Appendix A to Administrative Report 18-091, and the continuation of the development of an annual work plan by the Technical Advisory Committee (TAC).

CARRIED

Councillor J. Crompton declared a conflict due to his business interests at the site and left Council Chambers at 7:03 p.m.

RZ1135 – Nesters
Crossing – CT11
Zone Amendment
File No. RZ1135
Report No. 18-092

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council consider giving third reading to “Zoning Amendment Bylaw (CT11 Zone) No. 2187, 2018”.

CARRIED

Councillor J. Crompton reentered Council Chambers at 7:14 p.m.

Building and
Plumbing
Regulation
Amendment Bylaw
(Energy Step
Code) No. 2197,

Moved by Councillor J. Ford
Seconded by Councillor S. Anderson

That Council consider giving first, second, and third readings to, “Building and Plumbing Regulation Amendment Bylaw (Energy Step Code) No. 2197, 2018”; and

2018
File No. A073
Report No. 18-093

That Council direct staff to continue to provide Power Down Home Energy Assessment incentives to help support the transition to the new Energy Step Code performance regulations; and

That Council direct staff to advise the Province of BC's Energy Efficiency Policy, Electricity and Alternative Energy Division that the RMOW will provide \$2,000 top-up incentive funding for eligible heat pump conversions, to a maximum of \$50,000 over two years, in support of the upcoming Home Renovation Rebate - Retrofit Partnership program.

CARRIED

Whistler Village
Land Co. Ltd. 2018
Annual Report
File No. VAULT
Report No. 18-088

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of the Whistler Village Land Co. Ltd. (the "Company") pass the 2018 consent resolutions of the shareholders of the Whistler Village Land Co. Ltd., a copy of which is attached to Administrative Report to Council No 18-088 as Appendix "A", and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality; and

That Council accept the resignation of Ken Roggeman as Director and Officer of Whistler Village Land Co. Ltd. as of April 26, 2018.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Liquor Licence
Advisory
Committee

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That Council receive the Regular Meeting Minutes of the Liquor Licence Advisory Committee of January 11, 2018.

CARRIED

May Long
Weekend
Committee

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council receive the Regular Meeting Minutes of the May Long Weekend Committee of April 3, 2018.

CARRIED

Recreation
Leisure Advisory
Committee

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Council receive the Regular Meeting Minutes of the Recreation Leisure Advisory Committee of May 3, 2018.

CARRIED

Whistler Bear
Advisory
Committee

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Council receive the Regular Meeting Minutes of the Whistler Bear Advisory Committee of May 9, 2018.

CARRIED

Forest and
Wildland Advisory
Committee

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That Council receive the Regular Meeting Minutes of the Forest and Wildland Advisory Committee of May 9, 2018.

CARRIED

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Building and
Plumbing
Regulation
Amendment Bylaw
(Energy Step
Code) No. 2197,
2018

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That "Building and Plumbing Regulation Amendment Bylaw (Energy Step Code) No. 2197, 2018" be given first, second and third readings.

CARRIED

BYLAWS FOR THIRD READING

Councillor J. Crompton declared a conflict due to his business interests at the site and left Council Chambers at 8:08 p.m.

Zoning
Amendment Bylaw
(CTI1 Zone) No.
2187, 2018

Moved by Councillor J. Ford
Seconded by Councillor S. Maxwell

That "Zoning Amendment Bylaw (CTI1 Zone) No. 2187, 2018" be given third reading.

Moved by Councillor S. Anderson
Seconded by Councillor C. Jewett

That second reading for "Zoning Amendment Bylaw (CTI1 Zone) No. 2187, 2018" be rescinded and amendments to the Bylaw be made, to permit four units of employee housing per site.

OPPOSED: Mayor N. Wilhelm-Morden, Councillors J. Grills, and S. Maxwell

DEFEATED

That "Zoning Amendment Bylaw (CTI1 Zone) No. 2187, 2018" be given third reading.

OPPOSED: Councillors C. Jewett and S. Anderson

CARRIED

Councillor J. Crompton reentered Council Chambers at 8:19 p.m.

Zoning
Amendment Bylaw
(Bunbury Lands)
No. 2191, 2018

Third Reading of "Zoning Amendment Bylaw (Bunbury Lands) No. 2191, 2018" was not considered.

Zoning
Amendment Bylaw
(Personal
Cannabis Home
Cultivation) No.
2195, 2018

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That "Zoning Amendment Bylaw (Personal Cannabis Home Cultivation) No. 2195, 2018" be given third reading.

CARRIED

BYLAWS FOR ADOPTION

Land Use Contract
Termination Bylaw
(Alpine Meadows)
No. 2166, 2017

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That “Land Use Contract Termination Bylaw (Alpine Meadows) No. 2166, 2017” be adopted.

CARRIED

OTHER BUSINESS

Energy Use
and Emissions
Reporting

Moved by Councillor S. Maxwell
Seconded by Councillor J. Ford

That Council direct staff to provide Council with quarterly updates with details on the list of actions and data on emissions and energy use (as available) with the first report due by the end of September.

Moved by Councillor S. Maxwell
Seconded by Councillor J. Ford

That the motion be amended by moving “(as available)” between the word “and” and between the word “data”.

OPPOSED: Mayor Nancy Wilhelm-Morden, Councillors S. Anderson, J. Grills and J. Crompton

DEFEATED

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That the motion be deferred to the August 14, 2018 Regular Council Meeting.

OPPOSED: Councillor S. Anderson

CARRIED

Councillor J. Grills stated that he was not in attendance at the June 19, 2018 Section 57 (Show Cause) Hearing and left Council Chambers at 8:35 p.m.

Section 57 (Show
Cause) Hearing –
Note Against Title
that Building
Regulations
Contravened –
2349 Gondola
Way, Whistler, BC

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That Council acknowledge the recommendation of the Building Inspector that a notice on title be registered at 2349 Gondola Way pursuant to Section 57(1)(b) of the *Community Charter*; and,

That Council direct the Corporate Officer to file a notice in the Land Title Office stating that:

- (a) a resolution relating to the Land has been made under this section, and
- (b) further information about it may be inspected at the Resort Municipality of Whistler Municipal Hall.

CARRIED

Councillor J. Grills reentered Council Chambers at 8:38 p.m.

CORRESPONDENCE

Strategic Community Investment Fund - Traffic Fine Revenue Sharing File No. 2014	Moved by Councillor J. Ford Seconded by Councillor S. Anderson That correspondence from Kelly Kenney, Corporate Officer, City of Langley, dated June 13, 2018, advising of the City of Langley's resolution regarding provincial traffic fine revenue sharing be received and referred to staff.	CARRIED
Whistler Development Corporation File No. 3009	Moved by Councillor J. Ford Seconded by Councillor S. Anderson That correspondence from G.D. Maxwell, dated June 15, 2018, regarding the Whistler Development Corporation be received and referred to staff.	CARRIED
Air Traffic and Noise Pollution File No. 3009	Moved by Councillor J. Ford Seconded by Councillor J. Crompton That correspondence from Jim Horner, dated June 15, 2018 and July 4, 2018, regarding air traffic and noise pollution in Whistler be received and referred to staff.	CARRIED
Rail Safety Week Proclamation File No. 3009.1	Moved by Councillor J. Ford Seconded by Councillor C. Jewett That correspondence from Stephen Covey, Chief of Police and Chief Security Officer, CN Rail, dated June 18, 2018, requesting that September 23 to 29, 2018 be proclaimed as Rail Safety Week in Whistler be received and referred to staff.	CARRIED
National Housing Co-Investment Fund Applications File No. 2014	Moved by Councillor J. Ford Seconded by Councillor C. Jewett That correspondence from Pamela Goldsmith-Jones, Member of Parliament for West Vancouver, Sunshine Coast and Sea-to-Sky Country, dated June 20, 2018, advising that applications are now welcome for the National Housing Co-Investment Fund be received and referred to staff.	CARRIED
FireSmart Program File No. 3009	Moved by Councillor J. Ford Seconded by Councillor C. Jewett That correspondence from Ken Melamed, dated June 21, 2018, thanking the Resort Municipality of Whistler for the FireSmart program and tree thinning efforts throughout the valley be received.	CARRIED
Housing and Minimum wages in Whistler File No. 3009	Moved by Councillor C. Jewett Seconded by Councillor J. Crompton That correspondence from Marine Grandin, dated June 20, 2018, regarding housing and minimum wages in Whistler be received and referred to staff.	CARRIED
Tourism and Exchange Rates in Whistler File No. 3009	Moved by Councillor J. Ford Seconded by Councillor C. Jewett	CARRIED

That correspondence from Michael Fahy, dated June 25, 2018, regarding tourism and exchange rates in Whistler be received and referred to Tourism Whistler and the Chamber of Commerce.

CARRIED

Application for 2018
Community
Excellence Awards
File No. 2014

Moved by Councillor C. Jewett
Seconded by Councillor J. Ford

That correspondence from Danyta Welch, dated June 27, 2018, advising that Whistler's application for Excellence in Governance: Affordable Housing Program has been received and advising of the date, time and location of award reception be received and referred to staff.

CARRIED

Stand Up to Cancer
Light Up Request
File No. 3009.1

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That correspondence from Adam Miller, dated June 28, 2018, requesting that the Fitzsimmons Bridge be lit up red on September 7, 2018 in support of cancer awareness be received and referred to staff.

CARRIED

Environmental
Legacy Fund
2017 Statement
File No. 2014

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Carol Coffey, Director of the Community Foundation of Whistler, dated June 29, 2018, providing the 2017 statement for the Environmental Legacy Fund be received and referred to staff.

CARRIED

Whistler
Development
Corporation,
Gateway Loop and
Artificial Turf Field
File No. 3009

Moved by Councillor J. Crompton
Seconded by Councillor C. Jewett

That correspondence from Robert Cessford, dated June 29, 2018, regarding the Whistler Development Corporation, Gateway Loop and Artificial Turf Field be received and referred to staff.

CARRIED

Communities on the
Move Vision and
Values
File No. 3009

Moved by Councillor S. Anderson
Seconded by Councillor J. Crompton

That correspondence from Communities on the Move, received June 29, 2018, regarding vision and values for creating smart, fair, and healthy transportation options for British Columbia Communities be received and referred to staff.

CARRIED

National (Whistler)
Beerhall Inc.
Application
File No. LLR1309

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That correspondence from Patrick Smyth, dated June 30, 2018, regarding National (Whistler) Beerhall Inc. be received and referred to staff.

National (Whistler)
Beerhall Inc.
Application
File No. LLR1309

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Richard P. Gibbons, dated June 30, 2018, regarding National (Whistler) Beerhall Inc. be received and referred to staff.

CARRIED

TERMINATION

Motion to
Terminate

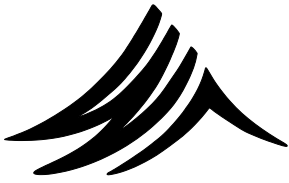
Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That the Regular Council Meeting of July 10, 2018 be terminated at 8:48 p.m.

CARRIED

Nancy Wilhelm-Morden,
Mayor

Brooke Browning,
Municipal Clerk



WHISTLER

MINUTES

**PUBLIC HEARING OF MUNICIPAL COUNCIL
TUESDAY, JULY 10, 2018 STARTING AT 6:00 P.M.**

**In the Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Mayor: N. Wilhelm-Morden

Councillors: S. Anderson, J. Crompton, J. Ford, Councillor J. Grills, C. Jewett
and S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Hallisey
Acting General Manager of Corporate and Community Services, K. Ing
General Manager of Resort Experience, J. Jansen
Director of Corporate, Economic and Environmental Services, T. Battiston
Acting Director of Finance, M. Peatfield
Acting Director of Planning, J. Belobaba
Municipal Clerk, B. Browning
Manager of Communications, M. Comeau
Manager of Building Services, J. Mooney
Utilities Group Manager, G. Woodward
Parks and Trails Supervisor, L. Russell
Planner, F. Savage
Council Coordinator, S. Termuende

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Zoning Amendment Bylaw (Bunbury Lands) No. 2191, 2018" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

As stated in the Notice of Public Hearing, the purpose of the "Zoning Amendment Bylaw (Bunbury Lands) No. 2191, 2018" is to rezone the lands from RS-E1 to RS1 and PAN1 to enable a future subdivision of the existing parcel into five single family residential lots accessed from Gondola Way and a

MINUTES

Public Hearing: "Zoning Amendment Bylaw (Bunbury Lands) No. 2191, 2018"

July 10, 2018

Page 2

nature conservation area. The existing reservoir access road is zoned RR1 and will remain zoned RR1.

Submissions from
the Public

Mayor N. Wilhelm-Morden called twice for submissions from the public.

Allan Wallace
2345 Gondola Way
Bear Creek Strata
President

Mr. Wallace advised that access to the five new properties will be through Gondola Way, which encompasses the Bear Creek Strata. Mr. Wallace referenced a letter that outlined a series of agreements between the developers of the Bunbury Lands and the Bear Creek Strata. The letter outlines that the developer was to post a bond to Bear Creek Property for potential damages to Gondola Way and to Bear Creek Strata property. The letter also stated that the Bunbury Lands developer is to be responsible for all upgrades if required in order to complete the new development, and that a fee be imposed and paid for snow removal, road maintenance and snow storage which matches the contributions made by Bear Creek Strata residents. Mr. Wallace asked that a covenant in favour of the Bear Creek Strata be registered on title before adoption of this Bylaw.

Submissions from
the Public

Mayor N. Wilhelm-Morden called three more times for submissions by the public and no further submissions were made.

Correspondence

The Municipal Clerk Brooke Browning indicated that three pieces of correspondence had been received regarding the proposed Bylaw.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor J. Ford

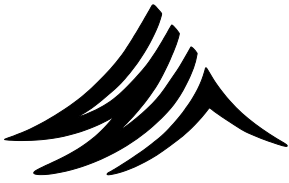
Seconded by Councillor J. Crompton

That the Public Hearing for "Zoning Amendment Bylaw (Bunbury Lands) No. 2195, 2018" be closed at 6:07 p.m.

CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, B. Browning



WHISTLER

MINUTES

**PUBLIC HEARING OF MUNICIPAL COUNCIL
TUESDAY, JULY 10, 2018 STARTING AT 6:00 P.M.**

**In the Franz Wilhelmssen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Mayor: N. Wilhelm-Morden
Councillors: S. Anderson, J. Crompton, J. Ford, Councillor J. Grills, C. Jewett
and S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Hallisey
Acting General Manager of Corporate and Community Services, K. Ing
General Manager of Resort Experience, J. Jansen
Director of Corporate, Economic and Environmental Services, T. Battiston
Acting Director of Finance, M. Peatfield
Acting Director of Planning, J. Belobaba
Municipal Clerk, B. Browning
Manager of Communications, M. Comeau
Manager of Building Services, J. Mooney
Utilities Group Manager, G. Woodward
Parks and Trails Supervisor, L. Russell
Planner, F. Savage
Council Coordinator, S. Termuende

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Zoning Amendment Bylaw (Personal Cannabis Home Cultivation) No. 2195, 2018" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

As stated in the Notice of Public Hearing, the purpose of the "Zoning Amendment Bylaw (Personal Cannabis Home Cultivation) No. 2195, 2018" is to amend the zoning bylaw to permit the personal growing of cannabis in homes in accordance with section 56 or 58 of the *Cannabis Control and*

MINUTES

Public Hearing: "Zoning Amendment Bylaw (Personal Cannabis Home Cultivation) No. 2195, 2018"

July 10, 2018

Page 2

Licencing Act.

- Submissions from the Public Mayor N. Wilhelm-Morden called three times for submissions by the public and none were made.
- Correspondence The Municipal Clerk Brooke Browning indicated that no correspondence was received regarding the proposed Bylaw.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That the Public Hearing for "Zoning Amendment Bylaw (Personal Cannabis Home cultivation) No. 2195, 2018" be closed at 6:09 p.m.

CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, B. Browning



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: July 24, 2018
FROM: Resort Experience
SUBJECT: AMENDMENTS TO LIQUOR LICENCE ADVISORY COMMITTEE TERMS OF REFERENCE

REPORT: 18-094
FILE: 8292

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the proposed amendments to the Liquor Licence Advisory Committee's Terms of Reference, attached as Appendix "A" to Administrative Report No. 18-094.

REFERENCES

Appendix "A" – Amended Terms of Reference Liquor Licence Advisory Committee
Appendix "B" – Minutes of April 26, 2018 LLAC Meeting (relevant excerpts)

PURPOSE OF REPORT

The purpose of this Report is to present amendments to the Liquor Licence Advisory Committee's Terms of Reference for Council's consideration.

DISCUSSION

The municipal Liquor Licence Advisory Committee (LLAC) provides input and recommendations to municipal Council and to staff on liquor licence applications and other matters related to liquor licensing and liquor policy. The structure and appointments to the LLAC have been established by Council to provide representation from key community stakeholders and municipal staff. On May 9, 2017 Council adopted amendments to the Council Policy G-17: *Municipal Liquor Licensing Policy*.

The LLAC Terms of Reference were last updated by Council on February 21, 2012. The proposed updated LLAC Terms of Reference are attached as Appendix "A". The specific changes from the 2012 document include:

Format of document:

- Updated document format to conform to the current municipal template for committee Terms of Reference

Purpose of Committee

- New wording corresponds to that of recently revised Council Policy G-17, Section 4.0 Liquor Licence Advisory Committee Responsibilities and Review Criteria

Composition

- Part 1.c. Whistler Community Services Representative: On December 6, 2016 Council appointed, "The Whistler Community Services Society executive director (or a designated alternate) as a member of the Liquor Licence Advisory Committee" instead of an individual WCSS staff member, as shown in the 2012 document.
- Part 2.b. Liquor Control and Licensing Branch (LCLB) liquor inspector is proposed to be added as a non-voting member. The LCLB liquor inspector has long been invited to meetings as a resource, but has not been included as a committee member in the Terms of Reference.

Role and Responsibilities

- This section provides a high level context to the role and responsibilities of the LLAC and includes reference to specific guiding documents and principles.
- The statements are based on the following sections of the recently revised Council Policy G-17: Section 2.0 Policy Context, Section 3.0 Guiding Principles for Licensing Decisions and Section 4.0 Liquor Licence Advisory Committee Responsibilities and Review Criteria.

Procedures

- Part 2: Defines the roles of the Chair and Vice-Chair
- Part 3: Defines the role of the Secretary, which the 2012 document listed under Administration Duties and Responsibilities
- Part 6. Conflict of Interest: These guidelines were adopted by the LLAC at the meeting of May 1, 2014, along with the recommendation that the LLAC Terms of Reference be amended to include these guidelines.
- Other minor procedural changes/updates

Liquor Licence Advisory Committee Review

Staff prepared a report with a draft of the proposed LLAC Terms of Reference, which was sent in advance to LLAC members and then presented at the April 26, 2018 meeting of the committee. (The LLAC had previously considered changes to the committee terms of reference at its meeting on August 10, 2017.) The report summarized the changes proposed and the rationale. There was particular discussion of the voting privileges, with the conclusion that of the RMOW Resort Experience staff member should remain as a voting member of the committee and the Council representative should remain as a non-voting member. (Relevant excerpts of the minutes of the April 26, 2018 LLAC meeting are attached herein as Appendix "B".) The committee passed the following motion:

That LLAC recommends that Council adopt the amendments to the LLAC Terms of Reference as proposed in Appendix B of the April 26, 2018 LLAC staff report, with the exception that the Council representative be a non-voting member.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Whistler proactively seizes economic opportunities that are compatible with tourism, and effectively adapts to changing external conditions	Business sectors represented on the LLAC are significant contributors to the resort economy. LLAC representatives provide valuable input on liquor licence and policy decisions.
Health & Social	Provincial, regional, and Whistler organizations and stakeholders work together and are aligned to meet the health and social needs of community members and visitors	Community social and safety services representatives provide balance and insights to liquor licence and policy decisions.
Partnership	Decisions consider the community's values as well as short and long-term social, economic and environmental consequences	Appropriate representation on the LLAC assists in identifying the economic and social consequences of liquor licensing decisions.
	Partners work together to achieve mutual benefit	The LLAC is an effective forum for increasing understanding and collaboration among the variety of stakeholders impacted by liquor licensing decisions and liquor policies.

Recreation & Leisure	Recreation and leisure is a core contributor to the Whistler economy	The services of the food and beverage sector, including the sale and service of liquor, are key components of Whistler's recreation and leisure offerings.
Visitor Experience	Community members and organizations work collectively to ensure exceptional experiences that exceed visitor expectations	Knowledgeable representation on the LLAC allows a better understanding of how liquor licensing and liquor policy decisions will affect the experiences of the diversity of visitors to the resort.

The proposed amendments to the LLAC Terms of Reference do not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

The specific responsibilities of individual LLAC representatives are articulated in Council Policy G-17: *Municipal Liquor Licensing Policy*.

BUDGET CONSIDERATIONS

There are no budget implications to the proposed amendments.

COMMUNITY ENGAGEMENT AND CONSULTATION

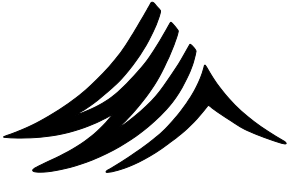
The LLAC voted in favour of the proposed amendments at its April 26, 2018 meeting. No further engagement is required.

SUMMARY

This Report presents for Council's consideration amendments to the Terms of Reference of the Liquor Licence Advisory Committee.

Respectfully submitted,

Frank Savage
PLANNER
for
Jan Jansen
GENERAL MANAGER RESORT EXPERIENCE



WHISTLER

TERMS OF REFERENCE

SELECT COMMITTEE OF COUNCIL:

LIQUOR LICENCE ADVISORY COMMITTEE

Council Adoption: July 24, 2018

PURPOSE OF COMMITTEE

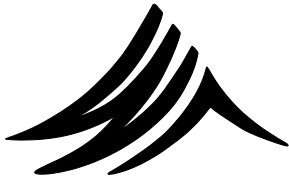
The municipal Liquor Licence Advisory Committee (LLAC or “Committee”) provides input and recommendations to municipal Council and to staff on liquor licence applications and other matters related to liquor licensing and liquor policy.

COMPOSITION

1. The LLAC will include eight voting members:
 - a. One representative from the Accommodation Sector
 - b. Three representatives from the Food and Beverage Sector:
 - i. One representing nightclubs
 - ii. One representing lounges/pubs
 - iii. One representing restaurants
 - c. The Executive Director of the Whistler Community Services Society (or a designated alternate)
 - d. The Staff Sergeant of the Whistler Detachment of the RCMP (or a designated alternate)
 - e. The Fire Chief of the Whistler Fire Rescue Service (or a designated alternate)
 - f. The Resort Municipality of Whistler General Manager of Resort Experience (or a designated alternate)
2. The LLAC will include two non-voting members:
 - a. One member of municipal Council
 - b. The Liquor Control and Licensing Branch liquor inspector

ROLE AND RESPONSIBILITIES

1. The LLAC is an advisory body authorized to make recommendations to Council and to municipal staff. It does not have the authority to approve or reject liquor licence applications or liquor policy initiatives.
2. The Whistler food and beverage and entertainment sectors are major contributors to the Whistler resort community economy and provide substantial employment opportunities. Food and beverage establishments provide visitors and residents with a range of dining and entertainment options, day and night, that enhance the resort experience. When making its recommendations, the LLAC will seek to maintain the long term economic viability and positive image of the sectors.



3. The guiding framework for the LLAC will be defined by the goals, objectives and policies of Whistler2020 Comprehensive Sustainability Plan, the Official Community Plan, the Economic Partnership Initiative report and other resort-wide planning documents.
4. The structure and appointments to the LLAC have been established by Council to provide representation from key community stakeholders and municipal staff. These representatives are expected to provide insight and comments on their particular areas of interest as input into the review and licensing recommendations of the LLAC.
5. LLAC members are expected to represent the interests of their business sector or public service organization and to also consider the broader interests of the Whistler resort community.
6. When making its recommendations, the LLAC will consider impacts on the health, safety and enjoyment of Whistler's residents and visitors.
7. The guiding principles, policies, responsibilities, criteria and processes of Council Policy G-17 *Municipal Liquor Licensing Policy* will guide the review and recommendations of the LLAC.

APPOINTMENTS

1. The Accommodation Sector and Food and Beverage Sector representatives shall be appointed by Council:
 - a. Council shall appoint members for a two-year term from the date of appointment.
 - b. Council may re-appoint a member on expiry of his or her term for one more two-year term.
 - c. Members may not be appointed for more than two consecutive terms.
2. Appointed members missing three consecutive meetings without due cause may be asked to resign from the Committee.

PROCEDURES

1. All matters of order, privilege and procedure not provided for in this Terms of Reference, the *Community Charter* or Council Procedure Bylaw No. 1659, 2004 are governed by Roberts' Rules of Order.
2. Chair and Vice-Chair
 - a. The LLAC shall elect a Chair and a Vice-Chair from among its members by a majority vote of the Committee members.
 - b. The Chair and Vice-Chair shall be elected for a term of one year but may be re-elected to a second one-year term.
 - c. The General Manager of Resort Experience or designate is not eligible to be elected Chair or Vice-Chair.
 - d. In the event of a vacancy of the Chair or Vice-Chair, the Committee shall elect a successor.
 - e. The Chair shall be a full voting member of the LLAC.
 - f. In the absence of the Chair the Vice-Chair shall act on his/her behalf. In the absence of the Chair and Vice-Chair the Secretary will act as Chair, but will not have voting privileges.
3. Secretary
 - a. The General Manager of Resort Experience or designate shall be Secretary of the LLAC.



WHISTLER

- b. The Secretary shall provide administrative support for the Committee and shall carry out the following duties:
 - i. Attend all Committee meetings and oversee all Committee procedures.
 - ii. Prepare and forward to Council an administrative report regarding Committee nominations.
 - iii. Inform new members of their appointment and provide orientation packages to them.
 - iv. Schedule regular Committee meetings throughout the year.
 - v. Prepare and forward the agenda and accompanying information for each meeting.
 - vi. Receive all correspondence and prepare all reports for consideration by the Committee.
 - vii. Prepare the minutes of all Committee meetings. The minutes shall provide a list of meeting attendees, a general summary of discussions and the resolutions of the committee.
 - viii. Provide each member of the Committee with a copy of the draft minutes.
 - ix. Once approved by the Committee, submit the minutes for a Council agenda for receipt by Council.
4. Meeting Quorum and Voting
 - a. Meeting quorum shall consist of a majority of voting members and must include the General Manager of Resort Experience or designate.
 - b. Recommendations of the Committee must be supported by a majority of voting members in attendance at a meeting, provided a quorum is present.
 - c. In the case of a tie vote the recommendation will be defeated.
5. Meetings
 - a. The Committee shall convene once every month, when there is Committee business to conduct. Meetings will be held during business hours. Additional meetings may be scheduled as circumstances warrant.
 - b. All meetings of the Committee are open to of Council, members of other Committees of Council, the general public and other invited guests. All are without voting privileges.
6. Conflict of Interest
 - a. A Committee member who is involved in a topic under review by the Committee must declare his/her conflict and not take part in the discussion of the topic or vote on any question in respect of the topic.
 - b. Such members must leave the meeting for the period of time during which the topic is under consideration.
 - c. Such member must not attempt in any way, whether before, during or after the meeting to influence the voting on any question in relation to the topic.
7. Member expectations:
 - a. Attend a minimum of 50% of meetings each year to maintain membership eligibility.
 - b. Review distributed materials prior to a meeting and periodic e-mail referrals.
 - c. Respond to the LLAC Secretary whether or not they will attend a meeting.
8. Remuneration
 - a. All Committee members shall serve without remuneration.

**Minutes of April 26, 2018 LLAC Meeting
(Relevant Excerpts)**

File No. LLR8292 – Liquor Licence Advisory Committee Terms of Reference Amendments

A presentation was given by Frank Savage regarding proposed amendments to the LLAC Terms of Reference. Terms of Reference were discussed at the August 10, 2017 LLAC meeting. The recommended changes included format of the document and the purpose, composition, roles and responsibilities, and the procedures of the LLAC. At the August 10 meeting members passed a motion to support the proposed changes, "... with the provision that the Council representative be a voting member and that the Resort Experience staff representative be a non-voting member." A review was subsequently held with RMOW senior staff, who felt that the Resort Experience staff member should have voting rights. As a result Appendix B of the staff report to the LLAC recommends that both the General Manager of Resort Experience (or designated alternate) and the Council representative be voting members of the committee.

- There was a discussion regarding a potential conflict of interest when the RMOW applies for a liquor licence for a municipal facility. It was noted that the LCLB now performs the complete review of liquor licence applications from local governments.

Councillor Anderson and Frank Savage left the meeting due to a conflict of interest at 10:47 a.m.

- A discussion was held with the remaining committee members regarding RMOW staff and the Council representatives have voting rights on the committee. Members discussed the consequences and benefits of having Councillor and staff as voting members, as well as the impact when staff and Council representatives change.

Councillor Anderson and Frank Savage re-entered the meeting 10:56 a.m.

- Committee members requested clarification from Councillor Anderson regarding what feedback he provides to Council and who he would represent (himself or Council) if voting on the LLAC.

Moved by Colin Hedderson

Second by Rob Knapton

That LLAC recommends that Council adopt the amendments to the LLAC Terms of Reference as proposed in Appendix B of the April 26, 2018 LLAC staff report, with the exception that the Council representative be a non-voting member.

CARRIED



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: July 24, 2018

REPORT: 18-095

FROM: Infrastructure Services

FILE: E157-2018

SUBJECT: CONSTRUCTION OF WOOD CHIP STORAGE SHELTER BUILDING
– CONTRACT AWARD

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council direct staff to prepare an amendment to the “Five-Year Financial Plan 2018-2022 Bylaw No. 2176, 2018” to transfer \$400,000 from the 2019 Project E157 budget to the 2018 Project E157 budget to bring the project budget for 2018 to \$1,200,000; and,

That Council authorize the Mayor and Municipal Clerk to execute the contract with SpanMaster Structures Ltd. for construction of a Wood Chip Storage Shelter Building in the amount of \$961,078.00 (plus GST).

REFERENCES

Appendix “A” – IFT drawings – Woodchip storage shelter building

PURPOSE OF REPORT

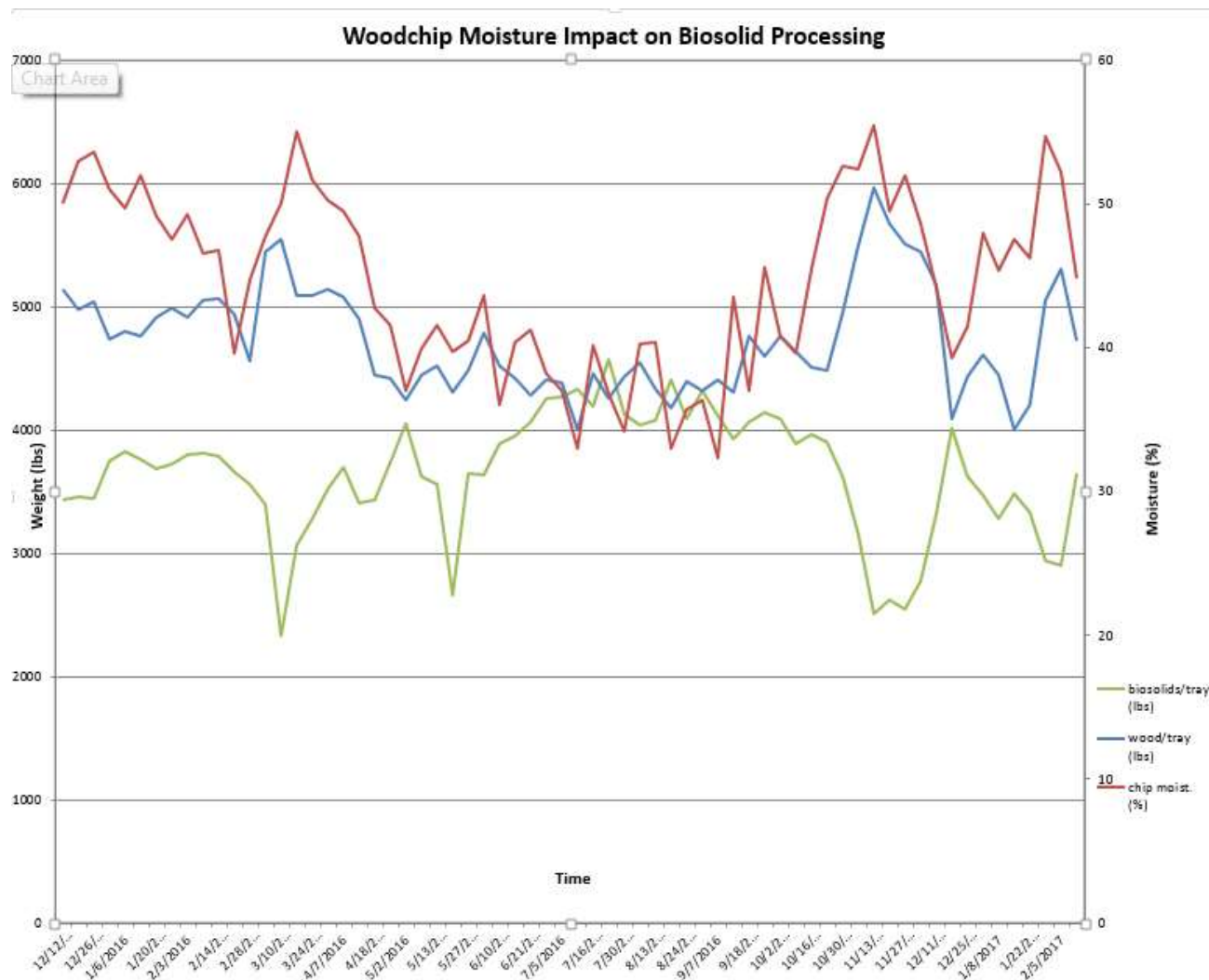
Council Policy F-29: *Procurement Policy* and Administrative Procedure D-1: *Procurement* stipulate that Council approval is required for contracts over \$500,000. The proposed contract for “Supply and Install of Woodchip Storage Shelter Building and Foundation” exceeds that amount, so this Report is requesting Council approval to award the contract.

DISCUSSION

The Whistler Compost Facility (WCF) was constructed as part of the pre-Olympic upgrade of Whistler’s Wastewater Treatment Plant (WWTP). The primary function of the WCF is to provide treatment of the biosolids from our wastewater treatment plant and process those biosolids into a useful soil amendment product. This facility is an “in-vessel” composter that ensures rapid and consistent treatment of the biosolids. This facility is critical to the municipal WWTP operation as currently there are no other long-term options for disposing of municipal biosolids. The WCF has also been used to process biosolids from other communities in the Sea-to-Sky corridor.

To produce compost in 2017, the facility processed 7,200 tonnes of biosolids and approximately 9,700 tonnes of woodchips mixed in with the biosolids. To balance the amount of moisture in the compost mixture, operational staff add more wood chips or add more biosolids to the mix depending on which material has the lower moisture content. When the wood is dry, less wood is needed in each batch leaving more room for biosolids to achieve the desired moisture level in the mix, as indicated in the graph below. During the summer months of the year woodchips are at their driest as indicated by the top graph line. The amount of wood chips required in the mix also goes down as

indicated by the middle graph line. Since the wood is dry the amount of biosolids processed goes up as indicated by the bottom graph line.



Woodchips are presently stored in windrows under plastic tarps at the back end of the site. A lack of proper storage and poor site drainage contributes to the limited production capacity of the composting process. During the winter, staff pull back the snow covered tarps to access dry woodchips. This exercise exposes the dry woodchips to the weather and can contaminate the dry chips with snow. The contaminated chips become unusable until they can again be dried out later in the year when the warm dry weather returns.

Woodchip handling and storage has historically been an issue for the compost operation since it began operating in 2008. Staff recognizing this, constructed a 21m x 18m steel clad shelter in 2015 (phase one) adjacent to the process building to provide the required storage. The location of the structure was chosen so woodchips could be easily accessible by operational staff, streamlining the handling of woodchips for the compost process.

To increase the biosolids handling capacity of the Composter by providing a year-round supply of dry woodchips during the year, a woodchip storage shelter extension was proposed.

With Council approval, a 46m x 18m extension (phase two) will be added to the existing storage shelter building, to provide even more dry woodchip storage. The new structure will provide up to three months of dry storage, important during the wettest period of the year. The open concept four bay design is similar to what was constructed in 2015 and will permit rolling equipment to access the woodchip piles through three of the building's four sides.

Staff is proceeding with the steel cladded shelter structure design in keeping with the engineering recommendation received in 2014 during the phase one project to move towards constructing a steel cladded structure over a vinyl structure as construction costs were similar but long-term maintenance costs for the steel-cladded structure was expected to be much lower.

Steel cladding is expected to have a longer service life than the fabric as well as require less maintenance over the service life of the building. The steel cladding is estimated to have a service life of 25-30 years depending on environmental conditions. A polyurethane fabric is estimated to have a service life of 10-15 years before requiring replacement. Considering the cladding service lives, it is anticipated that the fabric cladding would need to be replaced approximately 2-2.5 times over the primary structures service life versus steel cladding.

The supply and install tender was posted on May 29, 2018 and was advertised both locally on the municipal website and on BC Bid, a marketplace where public sector organizations advertise opportunities for goods and services contracts. The tender closed on July 16, 2018 and two proposals were received.

The proposals were reviewed and SpanMaster Structures Ltd. was the successful proponent with a submitted price of \$961,078.00 dollars (plus GST).

BUDGET CONSIDERATIONS

The RMOW received funding through the UBCM Strategic Priorities Funding program, to improve the capacity of the composting process. In the spring of 2018, \$1,490,245 was awarded to the RMOW to contribute to the completion of the following work:

- Site work and slope stabilization;
- Construct a woodchip storage shelter building with foundation;
- Supply and install an aerated floor and heat exchange system with blowers; and
- Related civil, electrical and mechanical works.

In keeping with the scope of work proposed in our UBCM agreement, a heat exchange system will also be constructed to capture and reuse heat generated from the composting process. A system will be designed to redirect the heat from the tunnels to both the process building and to an aerated floor system. Construction of the heat-exchange system and aerated floor is planned for 2019 and will not be part of the woodchip storage shelter building construction contract.

Due to unknown construction costs at the time the project budget was planned, the 2018 budget for this project (E157) was set at \$800,000, with a further \$700,000 budgeted for 2019. Staff request that Council approve a transfer of \$400,000 from the 2019 E157 project budget to the 2018 project budget to cover the full cost of constructing the proposed building this year. The 2019 project budget would decrease from \$700,000 to \$300,000. The 2018 project budget will cover geotechnical work, site development, contract administration and construction of the woodchip storage shelter.

The scope of this project is also expected to reduce ongoing Composter operating costs in a number of ways:

- The proposed structure will streamline the access to dry woodchips, reducing the amount of operator and machine time dedicated to moving this necessary composting ingredient;
- At peak times of the year, the volume of biosolids can exceed the capacity of the composting system, requiring treatment at another facility and payment for that work. This project will increase the capacity of the Composter and reduce the requirement of off-site treatment; and
- The heat exchange system will be designed and constructed to capture heat from the composting tunnels and reuse it in the process building, reducing propane heating costs.

Design and tendering of the aerated floor and heat exchange system will be completed in early 2019, and while those costs are anticipated to be within the remaining project budget, an additional budget amendment in 2019 may be required to complete that work.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	The resort community effectively and efficiently balances its costs and expenditures.	The municipal procurement process was followed to identify a contractor that will provide the best value. UBCM grant funding was approved to offset the municipal costs to provide added capacity to the compost facility.
Finance	The long-term consequences of decisions are carefully considered.	Providing cover to woodchips improves the capacity of the compost process reducing the requirement to transport biosolids at a higher cost to other facilities for processing. In 2019 a heat recovery system from the compost tunnels will be designed and built to provide heat, reducing the need for propane gas to be used to heat the building.
Materials & Solid Waste	The resort community is 'closing the loop' by providing appropriate and convenient opportunities for reducing, reusing and recycling materials.	Biosolids are being composted to produce a useful product.
Materials & Solid Waste	The community is committed to providing infrastructure capable of continually decreasing our residual wastes.	Biosolids are being composted to produce a useful product.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
	None.	

OTHER POLICY CONSIDERATIONS

None.

COMMUNITY ENGAGEMENT AND CONSULTATION

None.

SUMMARY

The Whistler Compost Facility was a significant investment for the RMOW and is critical to the ongoing operation of our WWTP.

Woodchip handling and storage has historically been an issue for the capacity of the composting operation since operation began in 2008. In recognition of this issue, a steel clad shelter was constructed in 2015 to provide woodchip storage. Due to the impact dry woodchips have on the capacity of the composting process, a building extension is planned and with Council approval will be constructed in 2018.

The tender for supply and construction of the woodchip storage shelter building was publicly advertised with two proposals being received by staff.

Staff recommend that Council authorize a transfer of \$400,000 from the 2019 budget to the 2018 budget for Project E157 to bring the total project budget for 2018 to \$1,200,000. Staff also recommend that the contract for the “Construction of Wood Chip Storage Shelter Building” be awarded to SpanMaster Structures Ltd. at a price of \$961,078.00 dollars (plus GST).

Respectfully submitted,

Andrew Tucker
MANAGER OF TRANSPORTATION AND WASTE MANAGEMENT
for
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES





RESORT MUNICIPALITY OF WHISTLER WHISTLER COMPOST FACILITY WHISTLER, BC				
WOOD CHIP STORAGE SHELTER PHASE 2				
BUILDING EXTENSION SECTIONS AND DETAILS SHEET 2				
17881	100	GA	006	P3
PROJECT No.	AREA	DEPT.	DWG. No.	REV.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: July 24, 2018
FROM: Infrastructure Services
SUBJECT: WHISTLER TRANSIT SYSTEM EXPANSION MEMORANDUM OF UNDERSTANDING (MOU) AND 10-VALLEY EXPRESS PILOT PROJECT

REPORT: 18-096
FILE: 534

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council support the implementation of proposed new route 10-Valley Express with the winter 2018/2019 schedule change as a pilot project; and

That Council authorize the General Manager of Infrastructure Services to execute the “Expansion Memorandum of Understanding (MOU) 2019-2022” between BC Transit and the Resort Municipality of Whistler for the period of 2019-2022 regarding the Whistler Transit System as attached in Appendix “A” to Administrative Report No. 18-096.

REFERENCES

Appendix “A” – Expansion Memorandum of Understanding (MOU) 2019-2022
Appendix “B” – Draft Minutes of the Transit Management Advisory Committee meeting of July 3, 2018

PURPOSE OF REPORT

The purpose of this Report is to update Council on the results of the 10-Valley Express Survey, present Council with recommendations on winter transit service expansion as well as seek Council approval for the proposed expansion initiatives outlined by BC Transit for the Whistler Transit System from 2019 through 2022.

DISCUSSION

Background

The Whistler Transit System started operations in partnership with BC Transit through the Municipal Systems program, now known as the Regional Transit Systems program, in 1991. Whistler Transit Ltd. (a wholly owned subsidiary of Pacific Western Transportation) is the contracted operating company that manages the day to day operations of the transit system and assets. Council has established the Whistler Transit Management Advisory Committee (TMAC) to provide advice on the operations of the Whistler Transit System. The current members of TMAC are BC Transit staff, Whistler Transit Ltd (the operating company) staff, RMOW staff and a member of Council who is also Chair of the Committee.

At the July 18, 2017 Council meeting, Council received the Whistler Transit System 1-Valley Connector Review prepared by BC Transit which was attached as Appendix “A” to Administrative Report No. 17-085 and directed staff to implement the recommendations in that report as well as work toward conducting a pilot program for a proposed new route type – the 10 Valley Express. The implementation of the majority of the recommendations occurred with the Winter 2017/2018 annual

service change. Even with the service change and recent expansions, the system continues to experience service reliability issues and passenger load issues at peak times especially south of Whistler Village. Gondola Transit Exchange is nearing capacity in its current configuration.

In 2017 and 2018 the Transportation Advisory Group (TAG) developed and started implementation of short and medium term actions for the Whistler Transportation Action Plan. The expansion of the Whistler Transit System service on existing routes and new routes is a key component of the package of integrated actions recommended by TAG.

10-Valley Express Survey and Pilot Project

The goal of the proposed new route 10-Valley Express is to serve destinations outside of Whistler Village. BC Transit's revised approach to proceed with a pilot program for the proposed new route was reviewed by TMAC in April 2018. TMAC recommended that this updated proposal be reviewed by the community and especially the potential users (employees in Rainbow Plaza, Nesters Mall, Whistler Creekside and Function Junction).

The public engagement included two online surveys publicly available from June 1 to June 14, 2018, with one targeted to residents and transit customers, and the other targeted to Whistler businesses. The survey was seeking public feedback on four main topic areas:

1. Respondent characteristics
2. Support for 10 Valley Express proposal
3. Routing and bus stop locations
4. Schedule design
5. Other considerations

540 responses were received and analysed. As with previous transit planning work within Whistler, Whistler Village is still the key destination for most transit users. In this case, over 50% of respondents still stated that they work in Whistler Village. When the Whistler Village responses were removed, Function Junction (34%), Whistler Creekside (16%), and Nesters (15%) emerged as the other key employment destinations within Whistler. This new route's main goal is to provide transit service to commuters starting their trips in residential neighbourhoods north and south of Whistler Village connecting to key transit commuter destinations outside Whistler Village. Therefore, the initial service schedule will be designed to meet work start and end times in Function Junction, Whistler Creekside and Nesters based on the findings of the survey.

Although there were recommendations for minor changes to the proposed service design and route structure, overall, the Whistler community was very supportive of the new pilot service for the 10-Valley Express as presented.

It is important to note that to make the proposed 10-Valley Express route viable, several new bus stops are needed on Highway 99. RMOW, BC Transit and the operating company staff are continuing to work with the Ministry of Transportation and Infrastructure staff to establish these stops for a winter pilot project.

Several other themes appeared when analysing the results. There was strong support for expanding the 10-Valley Express to Pemberton from the respondents who were residents of Pemberton. Respondents that self-identified as Whistler residents also wanted to see more robust service on existing routes to underserved neighbourhoods such as Spring Creek.

BC Transit and TMAC are recommending that the remaining 2018/2019 service expansion hours be allocated to improvements to existing service to address passenger load and service reliability issues especially to neighbourhoods south of Whistler Village, as well as to a pilot project testing

the proposed new 10-Valley Express Service as a commuter service with trips only operating in AM and PM peak periods. If successful, this service would continue year round and in future years could expand to the midday, focusing on social, recreational, shopping and errand-related trips.

Whistler Transit System Expansion Memorandum of Understanding (MOU) 2019-2022

Since April 1, 2017, the Whistler Transit System service has been expanded. In the 2017/2018 year, Whistler was allocated 1,750 expansion hours and one additional vehicle and for the 2018/2019 operating year, the Whistler transit system is allocated 6,500 and 3 additional vehicles. One third of the 2018/2019 hours were used to improve transit service in the spring/summer/fall and the remainder will be used for winter service.

Appendix “A” is the updated Expansion Memorandum of Understanding (MOU) for 2019 through 2022. For each of the next three transit years, 2019/2020, 2020/2021 and 2021/2022, it is proposed that 2,500 expansion hours be added to improve the core network and on-time performance with the first two years focusing on spring/summer/fall service.

The 2019-2020 proposed expansion hours and description were derived from the recently adopted Sea-to-Sky Transit Future Plan medium-term recommendations, the TAG Whistler Transportation Action Plan development process as well as the passenger requests for more service based on the route structure implemented this past winter. This 2019-2020 expansion is included in the TAG medium-term recommendations and is also proposed to be partially funded through the Community Transportation Initiative Fund.

TMAC reviewed the proposed expansion plan at their July 3, 2018 meeting – see Appendix “B”. These proposed expansions align with the transportation Vision and Goals for Whistler developed by TAG as well as the feedback received by the community over the past year through TAG and the BC Transit community engagement. TMAC recommends that BC Transit continue to work with TMAC and TAG as part of the process of refining the 2019-2020 proposed expansion.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Transportation	<p>The transportation systems to, from and within the resort community are accessible and offer affordable travel options.</p> <p>The transportation system efficiently meets both the short and long-term needs of all users.</p> <p>The convenience and seamlessness of the preferred transportation system to, from and within Whistler ensures usage rates continue to rise.</p>	<p>Transportation congestion to, from, and within Whistler is an issue both in the winter and in the summer. Transportation infrastructure and policy affect almost all parts of the resort community. TAG, which is composed of a group of diverse stakeholders including BC Transit, has been reviewing the current issues as well as data collected related to the current issues and has recommended implementation of short and medium-term actions. Expanded service transit service is recommended to help move Whistler toward the goal of improving transportation for everyone – residents, employees and visitors.</p>
Resident Affordability	<p>Residents have access to affordable goods and services that meet their needs.</p>	

Partnership	<p>Partners work together to achieve mutual benefit.</p> <p>Whistler partners and stakeholder work tighter to effectively and efficiently achieve Whistler 2020 and partner objectives.</p>	<p>The transit service in Whistler (provided in partnership with BC Transit and the operator – Whistler Transit Ltd.) provides a reliable, affordable transportation option for travel within Whistler. TMAC continues to work closely with TAG. The 2018 Whistler transit system and proposed expansions from 2019 to 2022 are based on the recommendations of the 2017 1-Valley Connector Review as well as the TAG Transportation Action Plan development.</p>
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OTHER POLICY CONSIDERATIONS

The expansions outlined in the MOU and the proposed new route 10-Valley Express are guided by the Sea-to-Sky Transit Future Plan (December 2015) the 1-Valley Connector Review (July 2017), the existing Official Community Plan as well as the TAG Vision, Goals, short-term and medium-term Transportation Action Plan.

BUDGET CONSIDERATIONS

The 10-Valley Express costs for the winter pilot program are included in the approved 2018/2019 6,500 annual service hour expansion. The 2018 Municipal budget includes anticipated costs through December 2018.

It is also important to note that the Community Transportation Initiative (CTI) Fund created from Day Lots 1-5 parking fees contributes to approved 2017/2018 Transportation Actions such as offsetting a portion of the anticipated reduction in farebox revenue from the reduced price of the monthly passes, the expanded Family Travel Program and the new Spirit Transit Pass, as well as the municipal share of costs associated with the expansion hours and vehicles for the Whistler Transit System approved on June 6, 2017 as part of the Whistler 2017 Transportation Action Plan outlined in Administrative Report to Council No. 17-062. This funding from the CTIF has been approved by the Day Lot Operating Committee.

The RMOW share of costs (estimated at \$99,928) related to two new buses and 2,500 expansion service hours for 2019 and 2020 will be included in the 2019 and 2020 municipal budgets. The RMOW share of costs is expected to be mitigated by optimizing additional revenues from those service hours and from exploring alternative sources of funding. Recommendations from TAG may also impact the number of additional buses and hours of service that will be requested in 2021, and may influence the funding of any additional service.

The Whistler Transit System expansion outlined in the Expansion MOU will have a cost to the community. Staff are exploring the possibility that a portion of the expansion costs be assigned to the Community Transportation Initiative Fund, otherwise the expansion will need to come from general revenue which is a direct cost to the Whistler taxpayer.

COMMUNITY ENGAGEMENT AND CONSULTATION

Both TAG and BC Transit have been involved in extensive public engagements in 2016, 2017 and 2018 to assist in developing the Whistler Transportation Action Plans (short-term and medium-term), the Sea-to-Sky Transit Future Plan, the Sea-to-Sky Regional Transit Study and the 1-Valley Connector Review. Through these processes, staff heard from a large portion of the Whistler community indicating that more transit buses are needed year-round to improve the base level of service as well as introduce new services.

The transit system also receives on-going customer comments and suggestions in person, on the phone, through social media (Twitter and Facebook) and through the BC Transit website Customer Feedback form found at: www.bctransit.com/whistler/contact. These comments and suggestions are reviewed immediately and seasonally to refine the system.

In addition, BC Transit hosted an on-line survey from June 1 – 14, 2018 to invite community feedback of the revised proposal for piloting a new Route 10-Valley Express service.

SUMMARY

As part of the winter service change process, BC Transit and the Resort Municipality of Whistler developed and implemented a public engagement process in the spring of 2018 for the proposed new Route 10 Valley Express service. At the July 3, 2018 TMAC meeting, the Committee reviewed and discussed the proposed 2019-2022 transit expansion hours and the results of the 10-Valley Express Survey. TMAC recommends that the proposed new route 10-Valley Express be introduced with the winter 2018/2019 service change as a commuter oriented service running in the am and pm peak periods. TMAC also supports further expansion of the Whistler Transit System as outlined in Expansion MOU for 2019 to 2020 between BC Transit and the Resort Municipality of Whistler attached to Administrative Report No.18-096 as Appendix "A".

TMAC worked with TAG to implement the 2017 Transportation Action Plan transit actions and are continuing to work toward delivering on the medium term (2018-2019) actions.

Council support is requested for the implementation of proposed new route 10-Valley Express with the winter 2018/2019 schedule change and the Expansion MOU guiding planned expansion from 2019 to 2022.

Respectfully submitted,

Emma DalSanto
TRANSPORTATION DEMAND MANAGEMENT COORDINATOR
for
James Hallisey, P. Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

APPENDIX A

Expansion Memorandum of Understanding (MOU) 2019-2022

Date	May 18, 2018
Expiry	June 15, 2018
System	Whistler Transit System

Expansion Initiatives Agreement

The following outlines expansion initiatives identified for your transit system along with a high level annual costing based on the hourly rates of your system. Please confirm these initiatives are aligned with the expectations of your local government. Upon confirmation of your local government's intent to commit to the expansion and budget, we will proceed with the request to secure funding from the Province on your behalf.

PROPOSED EXPANSION INITIATIVES						
AOA Period	In Service Date	Annual Hours	Vehicle Requirements	Estimated Annual Revenue	Estimated Annual Total Costs	Estimated Annual Net Municipal Share
2019/20	Apr-19	2,000	0	\$52,366	\$285,676	\$99,928
		Description	Core network improvements and on time performance improvements.			
2019/20	Dec-19	500	2	\$13,092	\$144,264	\$97,827
		Description	Core network improvements and on time performance improvements.			
2020/21	Apr-20	2,000	0	\$52,366	\$299,960	\$107,542
		Description	Core network improvements and on time performance improvements.			
2020/21	Dec-20	500	1	\$13,092	\$112,505	\$64,401
		Description	Core network improvements and on time performance improvements.			
2021/22	Apr-21	2,500	1	\$65,458	\$432,338	\$183,063
		Description	Core network and on-time performance improvements.			

Approval

On behalf of the Resort Municipality of Whistler, I am confirming to BC Transit to proceed with the request for funding to the province on our behalf and that we are committed to budget accordingly as per the advice provided and with the knowledge a more detailed budget will follow as service details are confirmed.

On behalf of the Resort Municipality of Whistler:

Signature: _____ Date: _____

Name: _____ Position: _____



WHISTLER

MINUTES

REGULAR WORKSHOP OF THE TRANSIT MANAGEMENT ADVISORY COMMITTEE TUESDAY, JULY 3, 2018, STARTING AT 3:02 P.M.

In the Piccolo Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

TMAC Chair – RMOW Councillor, J. Ford
BC Transit – Senior Transit Planner, L. Megenbir (by phone)
BC Transit – Senior Scheduler, B. Wilson (by phone)
Whistler Transit Ltd.– Manager, C. Gomez
Whistler Transit Ltd.– On-Road Supervisor, C. Hoffman
RMOW – General Manager Infrastructure Services, J. Hallisey
RMOW – TDM Planner & Recording Secretary, E. DalSanto

REGRETS:

BC Transit, Senior Regional Transit Manager, L. Trotter
Whistler Transit Ltd. – Operations Manager, S. Antil

ADOPTION OF AGENDA

Moved by J. Hallisey
Seconded by L. Megenbir

That Transit Management Advisory Committee (TMAC) adopt the TMAC Committee Agenda of July 3, 2018.

CARRIED

ADOPTION OF MINUTES

Moved by E. DalSanto
Seconded by C. Gomez

That Transit Management Advisory Committee (TMAC) defer the adoption of the Regular TMAC Minutes of April 24, 2018.

CARRIED

PRESENTATIONS/DELEGATIONS

L. Megenbir summarized the results of the 10-Valley Express Survey and the recommended approach to proceeding with a pilot program for winter 2018/2019. Key points include:

- The survey was on-line with 540 surveys completed
- The majority of respondents work in Whistler Village.
- Approximately 10% of the respondents identified Pemberton as their place of residence
- When the Whistler Village responses were removed, Function Junction (34%), Whistler Creekside (16%), and Nesters (15%) emerged as the other key employment destinations within Whistler.

- An equal percentage of respondents indicated that they would use this new service for work and for social/recreation or shopping/errands

BC Transit is recommending that the pilot focus on work trips (AM and PM peaks) and if successful, the service be expanded to mid-day and evening to capture social/recreation and shopping/errands. Based on a detailed look into the start and end times of respondents in Function Junction, Whistler Creekside and Nesters, BC Transit's scheduler prepared a preliminary schedule and cost for the 10-Valley Express service.

TMAC supports the following service design for a winter 2018/2019 pilot program:

- The service does not detour into MPSC, the Village or Whistler Creekside (subject to getting stops on the highway)
- The service detours into Rainbow Estates (at a cost of 2 minutes per direction) both northbound and southbound in the short term until a stop on the highway can be built. MOTI is reviewing the request for a Southbound stop.
- Contingent on scheduling constraints, the ideal pilot service design would provide service every 30 minutes from 7am to 9am and 4:00pm to 6PM arriving and leaving Function Junction on the 20s and 50s in the AM and 10s and 40s in the PM.

RMOW staff met with Ministry of Transportation and Infrastructure (MOTI) staff on June 22 to do a site review of the proposed additional stops required for the 10-Valley Express. MOTI staff is still reviewing the request.

ACTION 1:

The RMOW and Whistler Transit Ltd look for a potential layover location in Emerald.

B. Wilson left at 3:35pm

As described, this service will cost approximately 1,300 annual service hours for the winter pilot program and 4,000 annual service hours if it were extended to year round. As there are other winter and spring/summer/fall expansions recommended on the existing Whistler Transit System, BC Transit is suggesting that the 10-Valley Express Service may need to be reduced to hourly for the spring/summer/fall. BC Transit will be using the new SmartBus capabilities to monitor ridership and schedule design of this new service.

TMAC supports the recommended approach to the 10-Valley Express pilot program for winter 2018/2019. TMAC is also recommending that a slightly modified version of the 10-Valley Express on-line survey be available from the launch date of the pilot project so that customer feedback can be easily collected to assist in the plans for the Spring/Summer/Fall pilot extension.

direction of Expansion MOU and noted that it supports the Transportation Advisory Group (TAG) Transportation Vision and Goals for transportation to, from and within Whistler.

ACTION 2

TMAC requests that BC Transit revise the description of proposed expansion to include on-time performance improvements.

ACTION 3:

TMAC requested additional information as to why two vehicle are required in 2019/2020 when only 2,500 annual service hours are being added to the Whistler Transit System.

BC Transit Fare Review

On June 18, 2018, BC Transit informed the RMOW that the Whistler Transit System is scheduled for a fare structure review in 2018 with an implementation date in 2019. The introductory BC Transit Fare Structure Directions paper was circulated with the agenda package. TMAC noted that the paper was missing the following items which will need to be included in the review process:

- The Transportation Advisory Group (TAG) transportation action plan including the following programs funded through revenues generated from Day Lots 1-5.
 - Reduction of the cost of the monthly pass from \$65 to \$50/month to match the price of a parking pass
 - Spirit Transit pass
 - The expanded Family Travel program
- The winter route 7 Staff Housing complimentary service funded by Vail Resorts, the Fairmont Chateau Whistler and Gibbons Life
- The free Village Shuttles (Routes 4, 5 and 8) funded by the Hotel Tax and more recently the Resort Municipality Initiative fund
- The resort aspect of the transit system which means that we do not have traditional city-styled peak commute time. For example, holidays and weekends tend to be busier and a Wednesday morning (unless it is a 25 cm day)
- 6-month and 12-month pass programs

TMAC is looking forward to being involved in this review and has requested that following information be brought to the next fare review workshop:

- Summary of sales by product type and demographic (especially youth K-12) for 2015, 2016, 2017 and 2018
- Any information (survey results) on the value of products/program to the end user
- Options to provide more free transit days and complimentary service to the community
- Recent experience regarding removing transfers and replacing them with a DayPass from smaller communities – not just Victoria and Nanaimo.

It was noted that in general, drivers prefer programs that remove paper transfers from the system.

Updates

2018 Summer Saturdays, Sunday and Holiday Monday

- Started on Saturday, June 16
- Running smoother than last year
- Buses are full during the day
- For the Canada Day weekend, we put extra service in addition to the weekend extra service
 - The concert bus on both June 30 and July 1 paid for by the Canada Day event
 - On July 1 extra service between Whistler Creekside and Whistler Village paid for by Dusty's (Vail Resorts) to support their event in Whistler Creekside
 - On July 1 extra service to support people going to and from the Canada Day parade paid for by the Canada Day event

SmartBus/NextRide installation

- the installation of the hardware is complete
- there is a two week internal testing period
- the public go-live date is scheduled for July 24
- Whistler Transit Ltd demonstrated what they can see
- TAC members are invited to be part of the internal testing period

Moved by E. DaISanto

Seconded by J. Ford

THAT BC Transit program the buses so that the external annunciation of the route number and destination match the hours of the Whistler Bylaw No. 1660, 2004 – a bylaw to regulate, prohibit, and otherwise control noise in the Resort Municipality, and that the volume of the external annunciation be changed by time of day.

CARRIED

Other Business

Official Community Plan

TMAC members are reminded that the official community review of the OCP vision, goals, objectives and policies is open until July 13, 2018.

www.whistler.ca/OCP

TERMINATION

Moved by C. Hoffman

Seconded by J. Hallisey

That the Transit Management Advisory Committee Meeting of July 3, 2018 be terminated at 5:00 p.m.

CARRIED

DRAFT - MINUTES

Regular Transit Management Advisory Committee (TMAC) Meeting

July 3, 2018

Page 5

Chair, J. Ford

Recording Secretary, E. DalSanto

DRAFT



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: July 24, 2018

REPORT: 18-097

FROM: Resort Experience

FILE: CPDLE1

SUBJECT: GRANT APPLICATION TO BC RURAL DIVIDEND FUND

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve a grant application for \$60,000 to the BC Rural Dividend Fund.

PURPOSE OF REPORT

The purpose of this Report is to provide Council with the rationale to permit the Resort Municipality of Whistler's ("RMOW") department of Cultural Planning & Development ("CP&D") to submit a grant application to the BC Rural Dividend Fund ("BCRD").

DISCUSSION

Background

BCRD provides \$25 million per year to assist B.C. communities with a population of 25,000 or less to reinvigorate and diversify their local economies.

BCRD invests in projects that help communities navigate changes impacting their economies, such as using innovation to drive economic growth, and developing new and effective partnerships to support shared prosperity. BCRD is administered by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Municipal governments with a population of 25,000 or less are eligible to apply for BCRD grants.

BCRD includes four project categories one of which is 'Community Capacity Building': projects that build the resources, capabilities and capacities of communities to deal with their key economic challenges and changes.

The RMOW's department of CP&D wishes to submit a grant application to BCRD for \$60,000 to develop, promote, and deliver a series of free seminars to inform/educate Whistler's residents about the basics of Whistler's geodiversity, biodiversity, heritage, and arts. Eventually the seminars may be presented to visitors.

The development and delivery of free seminars for residents is driven by the premise that today's travelers want to experience a destination in its entirety; to be stimulated, educated, and enriched, thereby potentially extending length of stay and increasing positive word-of-mouth.

Ideally the entire community – individually and collectively – guides visitors on that deeper journey, but only if the community is knowledgeable, and skilled at communication.

In addition to potential economic benefits, the seminars will assist with community-wide retention by providing opportunities for learning.

The total cost of developing and producing the seminars is estimated to be approximately \$85,000 over 24 months. CP&D will invest \$25,000 in the initiative.

Applicant municipalities must include a Council resolution indicating Council approves of the grant application.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage	The community is passionate about arts, culture and heritage, which have become a part of Whistler's spirit and community life, and alive with creative energy and aesthetic appreciation	The seminars will fuel that passion through increased understanding of the richness of Whistler's environment, history, and the arts.
Learning	Residents and visitors have many opportunities to actively learn about the resort community, the natural environment and First Nations culture	The seminars will provide an opportunity to actively learn about the resort community.
Visitor Experience	Community members' passion for Whistler inspires visitors, and interaction among the two groups creates memorable experiences	The seminars will fuel that passion through increased understanding of the richness of Whistler's environment, history, and the arts.

A grant application to BC Rural Dividend Fund does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

The proposed seminars are consistent with actions identified in the RMOW Corporate Plan, and in the Economic Partnership Initiative ("EPI") Economic Planning Report, and with Goals and Objectives in the Whistler Task Force on Learning & Education report.

BUDGET CONSIDERATIONS

There are no budget considerations. The intended investment of \$25,000 by CP&D will be funded from RMOW Project A079 – Learning and Education Initiatives – consistent with the RMOW's Five-year Financial Plan.

COMMUNITY ENGAGEMENT AND CONSULTATION

CP&D will hire Whistler organizations – Squamish Lil'wat Cultural Centre, Arts Whistler, Whistler Museum, Whistler Naturalists, Association of Whistler Area Residents for the Environment ("AWARE") – for content development, design, and production of the seminars.

SUMMARY

The RMOW is an eligible applicant for a \$60,000 grant from the BC Rural Dividend Fund. Applicant municipalities must include a Council resolution indicating Council approves of the grant application.

Respectfully submitted,

John Rae
MANAGER CULTURAL PLANNING & DEVELOPMENT
for
Jan Jansen
GENERAL MANAGER RESORT EXPERIENCE



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: July 24, 2018

REPORT: 18-098

FROM: Infrastructure Services

FILE: E14301-2018

SUBJECT: 2018 SANITARY SEWER REPAIR PROGRAM CONTRACT AWARD

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council authorize the Mayor and Municipal Clerk to execute the contract for the 2018 Sanitary Sewer Repair Program to Superior City Contracting Services Ltd. in the amount of \$968,611.00 (exclusive of GST).

PURPOSE OF REPORT

Council Policy F-29: *Procurement Policy* and Administrative Procedure D-1: *Procurement* require Council approval for any contracts over the value of \$500,000. The purpose of this Report is to seek Council's approval for the contract described below.

DISCUSSION

BACKGROUND

Since 2016 the Infrastructure Services Department has procured and completed assessments for a large portion of the sanitary sewer trunk main. This inspection and assessment work has been led by a consulting firm, MJP & Associates (MJP), and implemented by their contractor, Dougness Holdings Ltd. MJP has provided recommendation reports on their findings from the 2016 and 2017 completed assessments. The sewer repair recommendations were then incorporated into the five-year sewer capital project plan to ensure that work is completed according to priority rating as recommended by MJP's assessment findings.

MJP's sewer trunk main inspection and assessment work will be completed in the fall of 2018.

The recommendation to increase the number of inspections being completed annually came from the Sanitary Sewer System Master Plan ("Asset Management Plan") completed by KWL in 2015. When the plan was completed, assumptions had to be made as to the expected life of the assets since actual condition assessment data had not yet been collected. Now that more data has been collected the RMOW can accurately plan for future works on the best prioritized basis.

The sewer inspection and assessment work includes cleaning of the trunk main and closed circuit television (CCTV) inspection of approximately 14,532 meters of sanitary sewer and the associated man-holes along the trunk main alignment. The team also completed smoke testing exercises that indicate where leaks are present in the sanitary system. During these inspections the team identified the following issues: surface spalling and wear of concrete mains, trunk main deformation,

root penetrations, infiltration through holes, debris and grease accumulation and hanging gaskets.

Below are the key findings and observations by the assessment team, MJP, from 2016 and 2017:

- Approximately 87% of mains had structural grades of 1 or 2. Where grade 1 is no defects present and grade 2 is minor defects present
- Thirty-nine (39) mains were identified for priority rehabilitation (mainly trunk sewer)
- Twenty-four (24) PVC mains had deformation (5 to 25%)
- Ten (10) mains had sites of infiltration
- Ten (10) mains had root penetration (<5% to 80%)
- Nineteen (19) mains had encrustation deposits (light to medium)
- Thirty-two (32) mains had debris or grease accumulations (5 to 20%)
- Four (4) mains had hanging gaskets and two (2) had small obstructions
- Eleven (11) mains had lateral interface issues such as intruding connection, encrustation, debris, roots
- Five (5) mains require re-CCTV inspection in the next inspection contract
- Thirty-one (31) mains require re-CCTV inspection in the next 3 to 5 years
- Forty-three (43) manholes had signs of infiltration, roots, or cracked aprons
- Twenty-four (24) manholes had signs of surcharging; the majority were in the trunk main
- The vapour tests revealed four (4) locations with leaks

The cost estimate to complete all the work listed above over the next 5 to 10 years is approximately \$6.8M.

By completing this inspection and assessment work, in addition to upgrading the structure of the sewer pipes and manholes, any potential infiltration will be reduced, which is an important ongoing sewer collection system management program to mitigate peak flows at the Wastewater Treatment Plant during rainfall and rain on snow events.

Project Description

The work included in this tender consists of a portion of the work as recommended by MJP in the 2017 report that was listed as high priority.

The 2018 tender scope for sewer trunk main repair includes relining of 1620 meters of sewer trunk main with the Cured-In-Place-Pipe lining method. Additional scope includes chemical grouting of multiple segments of sewer mains, lateral lines, 15 manholes and 1 lift station wet-well, as well as 2 trenchless point repairs. The work is scheduled to take place from August to October, 2018.

The cost of this work was initially estimated by our consultant, MJP at \$2.5M (including contingency). MJP based their estimate on historical numbers from recent work completed in the Lower Mainland. ISL Engineering assembled the tender package and reviewed the tender submission and provided a recommendation for award. The tender period opened on May 18, 2018, and closed on June 22, 2018. A summary of the two compliant bids is shown below in Table 1.

Table 1: Tender summary of bids received.

Contractor Name	Bid Price (GST Exclusive)
Insituform Technologies Ltd.	\$1,945,384.30
Superior City Contracting Services Ltd.	\$968,611.00

The bid from Superior City Contracting Services Ltd. is recommended to complete the scope of work, comes with good references for similar work, and will be completed with a total price that is well below MJP's cost estimate, but similar to other recent tender awards in the Lower Mainland.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	Wastewater and bio-solids are readily assimilated in nature.	This project will extend the lifespan of existing sewage infrastructure, ensuring reliable wastewater management for residents and visitors.
	With respect to water resources, capital and long-term costs are managed in a financially prudent and fiscally responsible manner.	Extending the life of existing infrastructure will help prevent the need for much more costly replacement in the near future.

BUDGET CONSIDERATIONS

The 2018 budget for sewer repair work is \$2,390,000. Approximately \$2,100,000 of this budget was intended to be used for this project scope of work, with the rest of the money intended for the repairs for the Mountain Square sewer repair project this fall. The \$2,100,000 budget estimate is less than the original MJP's cost estimate due to anticipation that the comparative cost estimates were very conservative and included large contingency amounts.

Given that the bid from Superior City Contracting Services Ltd. came in less than the budget, and under the consultants cost estimate, it is recommended to proceed with this tender award to complete this sewer repair work.

COMMUNITY ENGAGEMENT AND CONSULTATION

Areas along the sanitary sewer alignment that will be used for laydown space during the repairs will be communicated to the public in advance where delays are expected to vehicle or valley trail traffic. This will be accomplished by implementing a comprehensive communications plan including website information, social media, signage, and local media outlets.

SUMMARY

The lowest bid was submitted by Superior City Contracting Services Ltd. This firm, as well as their listed subcontractors, has many years of experience working in the Lower Mainland. Their bid also met all the criteria identified in the tender package request and it is expected they will be able to complete the work on schedule within the allocated budget for this work. Awarding the contract for the 2018 Sanitary Sewer Repair Program to Superior City Contracting Services Ltd. in the amount of \$968,611.00 (plus GST) is recommended.

Respectfully submitted,

Tammy Shore, P.Eng.
CAPITAL PROJECTS MANAGER - INFRASTRUCTURE SERVICES
for
James Hallisey, P. Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



WHISTLER

MINUTES

**REGULAR MEETING OF ADVISORY DESIGN PANEL
WEDNESDAY, DECEMBER 20, 2017, STARTING AT 3:00 P.M.**

**In the Flute Room at Whistler Municipal Hall
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Architect AIBC, Zora Katic
Architect AIBC, Tony Kloepper
Member at Large, Ryley Thiessen
UDI, Dale Mikkelsen
MBCSLA, Kristina Salin
Councillor, John Grills
Senior Planner & ADP Secretary, Melissa Laidlaw
Recording Secretary, Karen Olineck

REGRETS:

MBCSLA, Julian Pattison
Architect AIBC, Brigitte Loranger
Member at Large, Pat Wotherspoon

ADOPTION OF AGENDA

Moved by Ryley Thiessen
Seconded by Zora Katic

That Advisory Design Panel adopt the Advisory Design Panel agenda of October 18, 2017.

CARRIED

ADOPTION OF MINUTES

Moved by Zora Katic
Seconded by Ryley Thiessen

That Advisory Design Panel adopt the Regular Advisory Design Panel minutes of October 18, 2017.

CARRIED

COUNCIL UPDATE

Councillor Grills provided an update of the most current topics being discussed. Council received the final report on the Mayor's Housing Task Force. Council will act on all seven recommendations. Council accepted SLRD Regional Growth Strategy Amendment Bylaw focusing all new growth on existing planned communities.

Council approved staff recommendations to update the 2012/2013 OCP, including the Whistler 2020 document.

PRESENTATIONS

1st Review
File No. RZ1144
2077 Garibaldi Way

The applicant team of Brent Murdoch, Murdoch & Co; Rob Velenosi entered the meeting at 3:15 p.m.

Planning Analyst Roman Licko, RMOW introduced the project. This is a triangular parcel at the end of Garibaldi Way. This is a rezoning proposal for a 74 unit employee rental housing project comprising four storeys. Proposed 6 metre building setbacks on the sides adjacent to existing neighbours. This project has sufficient parking.

Staff is asking for guidance from the Panel on the site plan, increased density and general design character.

Brent advised on the following.

1. The site has a proposed tree buffer with a 20 metre setback from the property line adjacent to Highway 99. This site is a challenge to work with given that a large portion of the site is not useable.
2. There is some shadow line from trees but the tree line is pretty much at the property line on the highway side.
3. The chosen access is through Garibaldi Way. Aspen Drive is a private strata road and will not be available for access.
4. The overall site context is well suited for employee housing because of close proximity to Creekside, transit and valley trail.
5. The overall scheme is for a nice infill lot.
6. The buildings are four storeys in the centre and three storeys on the ends. The fourth storey helps reduce the building footprint.
7. There will be sufficient parking and it will be consistent with the parking requirements in the Zoning Bylaw.
8. No further disturbance from tree buffer. Trees will not be taken down.
9. There is an illustrative landscape plan at this time. A finalized Landscape Plan will be provided.
10. Underground parking is not fully developed but there will be opportunity for storage of bikes and to allow for more public space for residents.

Panel offers the following comments.

Site Context and Landscaping

1. Good location, not very visible from a lot of locations.
2. Proposed 6 metre setbacks are a concern as they do not adhere to the standard of the surrounding neighbourhood.
3. The majority of Panel suggested considering some building encroachment into the 20 metre highway buffer and were not against some peek a boo views of the development from the highway.
4. The proposal need more useable public outdoor green gathering space and enhanced landscaping.
5. Recommend a larger context map to show connections to transit and valley trail.
6. The proposal will increase vehicular traffic along Garibaldi Way. It was noted that this street is dark with no streetlights.
7. Opportunity to add a pedestrian/bike connection at Aspen Drive.
8. Confirm no view loss or shadowing to upland properties from the proposal.
9. Need to consider – What is neighbourhood benefit?

Form and Character

1. Breaking up the massing into three buildings is positive.
2. A little concerned about density but it is close, consider reducing massing as much as possible through architecture.
3. Concern about proximity of 4 storey building to neighbours.
4. Panel not certain about the height of the buildings; three storeys may be more appropriate.
5. Commend being able to achieve underground parking but consider relocating parkade entrance closer to Garibaldi Way to reduce car traffic through middle of site.
6. Opportunity to detail the surface parking so it has the perception of a public hardscape zone.
7. Recommend accommodating storage in parkade to enable more surface space.
8. Not a nice outlook onto the surface parking for the ground floor units.
9. Consider some townhouse entrances at ground floor for better engagement with the street.

Materials, Colours and Details

1. Suggest reducing grade on driveway to maximum 8%.
2. Focus on provision of more two bedroom units and fewer one bedroom units. Opportunity to modify 1 bedroom and den units to 2 bedroom units as a 2 bedroom unit is very livable at 773 sq. ft.

Moved by Kristin Salin
Seconded by Ryley Thiessen

That the Advisory Design Panel supports the design and general massing of the project, particularly having three discreet buildings, but wish to see considerations in regard to setbacks and that the applicant spend time detailing the public realm and pedestrian access, and considering key features of the project that may provide benefit to the community that is impacted.

CARRIED

The applicant team left the meeting at 4:10 p.m.

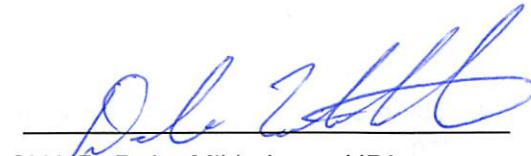
OTHER BUSINESS

ADJOURNMENT

Moved by Tony Kloepfer

That Advisory Design Panel adjourn the December 20, 2017 committee meeting at 4:25 p.m.

CARRIED



CHAIR: Dale Mikkelsen , UDI



SECRETARY: Melissa Laidlaw



WHISTLER

MINUTES

**REGULAR MEETING OF ADVISORY DESIGN PANEL
WEDNESDAY, MARCH 21, 2018, STARTING AT 1:40 P.M.**

**In the Flute Room at Whistler Municipal Hall
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Architect AIBC, Brigitte Loranger
Architect AIBC, Pablo Leppe
Member at Large, Pat Wotherspoon
Member at Large, Ben Smith
Councillor, John Grills
Senior Planner & ADP Secretary, Melissa Laidlaw
Manager of Environmental Stewardship, Heather Beresford
Planner, Amica Antonelli
Senior Planner, Jake Belobaba
Recording Secretary, Karen Olineck

REGRETS:

MBCSLA, Julian Pattison
MBCSLA, Kristina Salin
UDI, Dale Mikkelsen
Architect AIBC, Zora Katic

Call to Order	Melissa Laidlaw called the meeting to order at 1:40 p.m. There was a member welcome and round table introductions.
Meeting Procedures	Melissa Laidlaw provided an overview of meeting procedures, meeting format, role of Chair and Panel motions.
Election of Chair and Co-Chair for 2018 Term	Moved by Pat Wotherspoon Seconded by Brigitte Loranger That Advisory Design Panel elected Dale Mikkelsen, Architect AIBC as Chair for the 2018 term. <div>CARRIED</div> Moved by Pat Wotherspoon Seconded by Ben Smith That Advisory Design Panel elected Brigitte Loranger as Co-Chair for the 2018 term. <div>CARRIED</div>

ADOPTION OF AGENDA

Moved by Pat Wotherspoon
Seconded by Pablo Leppe

That Advisory Design Panel adopt the Advisory Design Panel agenda of March 21, 2018.

CARRIED

ADOPTION OF MINUTES

Moved by Ben Smith

Seconded by Pablo Leppe

That Advisory Design Panel deferred the adoption of the minutes until such time ADP members who were in attendance at the December 20th, 2017 meeting are present.

CARRIED

COUNCIL UPDATE

Councillor Grills welcomed the new panel members and provided updates from the Council Meeting held on March 20th. The Public Hearing was held for the Creekside Plaza rezoning.

The Employee Housing rezoning at 2077 Garibaldi Way in Nordic has received a tremendous amount of feedback from the public and the owners are now looking at making adjustments to make the project work.

The Whistler Housing Authority is proceeding with their 20 unit Passive House Project in Cheakamus Crossing and also the Senior Housing Project in Rainbow.

Work has begun in Function Junction for the new gas station. Staff is working on Land Use Contract termination.

OCP Update
1st Review

PRESENTATIONS

Melissa Laidlaw introduced proposed amendments to the Official Community Plan Development Permit Area designations and guidelines. The starting point for updating the OCP is the 2011 OCP which was adopted by Council in 2013 and quashed by the Court in 2014. The goal is to update the 2011 OCP to address changing factors and conditions affecting the resort community, studies, strategies and initiatives over the past five years, and closer engagement with First Nations.

Melisa described the proposed amendments being considered to the existing Development Permit Area designations and guidelines. Jake Belobaba presented the proposed direction for a new Wildfire Development Permit Area proposed consistent with the recommendations contained in the 2017 RMOW Wildfire Protection Strategy. Priority guideline considerations for this DP Area will be roof and building materials and landscape treatment within the first 10 metres of buildings, consistent with FireSmart principles.

Panel Comments

1. The priority is to get the OCP done. It will not be perfect, but it is important to get it established.
2. While the Panel recognizes the importance of the Wildfire DPA, panel suggest a process that is not costly, long and cumbersome for single family home owners or for staff. Panel strongly encourages a building permit process instead of a DP process for wildfire if possible.
3. Provide a clear understandings of what triggers the requirement for a DP, what happens to landscaping.
4. Consider all unintended consequences of the Wildfire DPA. Concern was expressed that it could take away from the mountain alpine character pursued for 40 years in areas like Whistler Village and Creekside.
5. Some Wildfire DPA restrictions will be contrary to overlapping DP guidelines as well as covenants.
6. Panel in favour of Intensive Residential (Infill Housing) DPA to provide opportunities to intensify and provide more housing types. Panel recommended to make updates to simplify, don't handcuff future opportunities, start out simple, key to success is that the development looks good and fits into the neighbourhood.
7. Include Cheakamus Crossing as DPA for multi-family.
8. Exclude Cheakamus Crossing as DPA for Sensitive Ecosystems, consistent with how treating other developed areas.

That the Advisory Design Panel supports the proposed changes to the OCP and ask that staff consider panel's comments to simplify the process, ensure there in no uncertainty, consider unintended consequences, and make sure there is opportunity for Infill Housing.

CARRIED.

4355 Blackcomb Way
1st Review
File No. DP1606

The applicant team of Timothy Ankenman; Tony Fontana, Fontana Construction Ltd; Lori Fontana, Fontana Constructing Ltd entered the room at 3:00 p.m.

Amica Antonelli introduced the project for façade restoration of the Whistler Brew House.

Mr. Ankenman introduced the applicant team and advised on the following.

1. The package that was given to you is different than what is being presented.
2. The building was completed in 1996 and the stucco is now failing.
3. This building was intended to have a semi-industrial look. Finding a suitable replacement for the failing stucco is difficult to do.
4. Where the stucco is now, on the pub and restaurant, the façade materials must be non-combustible by code.

5. We are proposing board and batten hardie panel in a flat, dark grey colour in place of the corrugated steel and standing seam metal proposed in your package. The exception is the rotunda which is proposed to be finished in corrugated steel.
6. We will refinish the windows in the dark red colour.
7. The patio has never really worked and will be addressed in a separate application.

Panel Comments

The panel felt that this is a very good renovation project and offers the following comments.

Site Context and Landscaping

1. Panel supports the upgrades to the building, particularly getting rid of the stucco.
2. The building is in a high profile area and could use an upgrade, but Panel agreed that the colour scheme needs to be lighter for more impact.

Form and Character

1. Consider the durability of the material and how the building will look in 20 years.

Materials, Colours and Details

1. Panel concerned about the hardie panel, faux wood look would be too obvious in such a high profile area. Preferred the grey standing seam metal proposed in the ADP package.
2. Panel in agreement with the corrugated metal in the original package.
3. Colour scheme is too dark, consider lighter colours.
4. Panel support the red trim for the windows.

Moved by Pat Wotherspoon
Seconded by Brigitte Loranger

That the Advisory Design Panel supports the project as presented in the staff report. The applicant can work with staff to address Panel's comments.

CARRIED

The applicant team left the meeting. 3:50 p.m.

TERMINATED

Moved by Brigitte Loranger

That Advisory Design Panel adjourn the March 21, 2018 committee meeting at 3:55 p.m.

CARRIED



CO-CHAIR: Brigitte Loranger, Architect AIBC



SECRETARY: Melissa Laidlaw



WHISTLER

File 546

MINUTES

TRANSPORTATION ADVISORY GROUP (TAG) WORKSHOP 16 THURSDAY, May 31, 2018 STARTING AT 9:02 A.M.

In the Meeting Room Flute – Resort Municipality of Whistler
4325 Blackcomb Way, Whistler, BC, V0N 1B4

PRESENT:

Chair – Mayor, N. Wilhelm-Morden
RMOW Councillor, C. Jewett
RMOW Councillor, S. Anderson
RMOW – CAO, M. Furey
Citizen-at-Large, B. Murray
Citizen-at-Large, J. Sobieniak
Citizen-at-Large, C. Doak
Whistler Blackcomb – Director of Community & Government Relations, S. McCullough
Whistler Chamber of Commerce – GM, The Whistler Experience, M. Facundo
BC Transit – Senior Regional Transit Manager, L. Trotter
RMOW – GM of Resort Experience, J. Jansen
RMOW – General Manager Infrastructure Services, J. Hallisey
RMOW – TDM Planner & Recording Secretary, E. DalSanto

FACILITATOR:

Whistler Centre for Sustainability – Executive Director, C. Ho

REGRETS:

Citizen-at-Large, S. Pass
Tourism Whistler – VP Market Development & Sales, K. Goodwin
MOTI – Operations Manager, Howe Sound & Sunshine Coast, D. Legault

ADOPTION OF AGENDA

AGENDA

Moved by S. Anderson
Seconded by B. Murray
That the Transportation Advisory Group (TAG) adopt the agenda of
Thursday, May 31, 2018 as circulated.

CARRIED

ADOPTION OF MINUTES

Moved by J. Hallisey
Seconded by S. Anderson
That the Transportation Advisory Group (TAG) adoption of the Minutes
of Monday, May 17, 2018 TAG workshops as circulated.

CARRIED

PRESENTATIONS/DELEGATIONS

Review of Transportation Plan Framework and OCP Goals:

TAG members reviewed potential layouts for the long-term transportation action plan. It was decided that instead of listing actions by strategy area only (the format used in the short-term and medium-term actions plan), the long-term plan would follow the structure of the OCP with Goals, Objectives, Policy with associated indicators and Actions. The long-term action plan will have a 10 year action window.

ACTION 1:

Staff will create a draft action plan for TAG to review at their next workshop.

The TAG transportation Goals as they have been revised to suite OCP language. The intent of the goals remains intact.

Review and trends information for prioritizing long-term actions:

TAG reviewed the transportation indicators, discussed the high priority actions to continue and refine. C. Ho then facilitated a discussion regarding local, regional and global trends influencing Whistler Transportation Future including:

- social, cultural, demographic
- technology
- development/development patterns
- economic
- senior governments

M. Facundo left at 9:45am.

Whistler Long-term Transportation Action Planning

C. Ho facilitated a world café format action planning session that will be fed into a draft long-term action plan.

OTHER BUSINESS/UPDATES

The next TAG workshop will be scheduled for July.

TERMINATION

Moved by S. Anderson

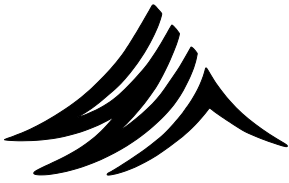
Seconded by E. DalSanto

That Transportation Advisory Group (TAG) May 31, 2018 TAG workshop be terminated at 12:00p.m.

CARRIED


CHAIR: N. Wilhelm-Morden


(RECORDING SECRETARY: E. DalSanto



WHISTLER

MINUTES

REGULAR MEETING OF FOREST AND WILDLAND ADVISORY COMMITTEE

June 13, 2018, STARTING AT 3:00 – 5:00 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Name	Meetings to Date: 6
Present:	
Member at Large, Derek Bonin, Chair	6
Council, Cathy Jewett	5
AWARE, Claire Ruddy	5
Member at Large, Arthur DeJong	5
Member at Large, Colin Rankin	4
Member at Large, Kathi Bridge	3
Recording Secretary, Heather Beresford	6
Regrets:	
Member at Large, Johnny Mikes	4
Member at Large, Candace Rose-Taylor	2
Member at Large, Trevor Burton	3
WORCA, Todd Hellinga	5
Member at Large, Mac Lowry	3

ADOPTION OF AGENDA

Moved by D. Bonin

Seconded by C. Jewett

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Agenda of June 13, 2018.

CARRIED

ADOPTION OF MINUTES

Moved by C. Jewett

Seconded by C. Rankin

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Minutes of May 9, 2018.

CARRIED

PRESENTATIONS/DELEGATIONS

Updates

Council:

- OCP is a priority project. Next open house is June 25.

K. Bridge arrived at 3:11 p.m.

AWARE:

- Reviewing various OCP chapters
- Connecting with Conservation Officer Service regarding apparent increase in social media postings of drones harassing wildlife
- Trail Planning Working Group met to discuss new Recreation Sites & Trails BC e-bike policy and how to manage e-bikes.

RMOW:

- Fuel thinning projects occurring at CCF5 (above cemetery); Alpine Meadows; Kadenwood
- CCF/RMOW joint fuel thinning project along Callaghan Road underway and Cheakamus Lake Road scheduled for winter 2018-2019.
- Firesmart program; 6 chipper days in spring. Overwhelming response.
- FWAC reviewed the revised draft OCP chapter 7, Natural Environment. Discussion focused on need for proactive planning of priority and sensitive habitats connected network, and possibility of including a policy to stop old growth harvesting.

Cheakamus Community Forest:

- Held open house June 7 at HI Whistler, Cheakamus Crossing.

Trail Planning Working Group:

- E-bike policy meeting held recently

FWAC Field Trip Report

A presentation by H. Beresford was given regarding the May 2018 FWAC CCF field trip report and a discussion was held.

The fall 2017 and May 2018 field trip reports will be combined to create the annual 2017 FWAC Annual Report for distribution to the CCF Board. Draft to be reviewed at July FWAC meeting.

FWAC discussed damage to trees along skid roads in Callaghan due to working in spring and the use of large harvesting equipment.

FWAC discussed the trees in Kadenwood site are susceptible to fungus rot, and that trees and soil on the steep site would be less impacted using a cable system rather than ground based equipment.

Suggestion to replant with more deciduous trees including cottonwood.

ACTION: Revise draft field trip report and recirculate to FWAC for final comments.

Alpine Trail Program Update

A presentation by H. Beresford was given regarding the Alpine Trail program and a discussion was held.

Trailhead Improvements

- New trailhead info panel for kiosks
 - Mountainview Drive, Alpine Way, Rainbow Trail, Function Junction, Whistler Interpretive Forest
 - Input from RMOW, RSTBC, WSAR, ACC-W, WORCA, WBAC, FWAC, BC Parks.
- New Trails Maps
 - Whistler Interpretive Forest, Mt Sproatt, Rainbow Mtn, Cougar Mtn, Lost Lake Park, overall regional trail map
- Construction planned for a new parking lot off Alta Lake Road under hydro lines to alleviate parking congestion on Stonebridge access.

Wildlife Knowledge

- February 2018 – RMOW staff met with provincial bear biologist, Steve Rochetta, and other ministry staff to better understand bear habitat use patterns.
- Wind River Bear Institute retained to undertake a bear assessment of trails on Mt Sproatt. Outcomes will inform future decisions and management of trails and related amenities. As part of the bear assessment, RMOW will explore 4 potential campsite and outhouse locations. The assessment will determine which sites have the least environmental impact.

Watershed Protection

- Additional trail construction approvals within the 21 Mile watershed are on hold pending monitoring of trail use and impacts to watershed as per RMOW Surface Water Protection Plan.
- New signage at trailheads and en-route. New contained outhouse at Rainbow Lake and half way up Rainbow Trail.
- Boardwalk with low rail and educational signage installed at Rainbow Lake to educate hikers about watershed issues and no swimming.
- Trail Ranger Program - 2018 is second year of program
- Annual observation hike with Vancouver Coastal Health
- Other monitoring for trail erosion, wildlife, visitor experience, fire activity, motorized activity

Trail Development

- Trails built to date were approved through the RMOW's 2014 application to RSTBC
- New trail applications from ACC-W, WORCA and RMOW in progress

Cheakamus Community Forest 2018 Plans

A presentation by H. Beresford was given regarding Cheakamus Community Forest 2018 plans and a discussion was held.

FWAC viewed the presentation given at the CCF's June 7 open house.

Key discussion points:

- Cheakamus Lake Road wildfire fuel thinning project scheduled for winter 2018-2019:
 - Concern that thinning will only be done along the road and not thin all the identified high priority forest. Recognize that costs increase further away from the road access.
 - Questioned if CCF does terrain analysis for all sites.
 - Discussed need for subsidies to assist with removing slash even though some merchantable wood is recovered.
- Basalt Valley Road:
 - Opening up new access will allow more motorized use to occur, and disturbs more natural areas.
 - Discussed risks and benefits of opening new road rather than using Loggers Lake Road past Cheakamus Crossing as main access. CCF has made commitment to not use Loggers Lake Road but it may not be the best economic or environmental choice.

OTHER BUSINESS

MOTION TO TERMINATE

Moved by A. DeJong
Seconded by K. Bridge

That the Forest and Wildland Advisory Committee Meeting of June 13, 2018 be terminated at 5:07 p.m.

CARRIED

Chair, Derek Bonin

Recording Secretary, Heather Beresford

RESORT MUNICIPALITY OF WHISTLER
LAND USE CONTRACT DISCHARGE AND ZONING AMENDMENT BYLAW (3373 Panorama Ridge)
NO. 2196, 2018

**A BYLAW TO DISCHARGE A LAND USE CONTRACT AND AMEND THE WHISTLER ZONING AND
PARKING BYLAW NO. 303, 2015**

WHEREAS Council may, in a zoning bylaw pursuant to Sections 479 and 525 of the *Local Government Act*, R.S.B.C. 2015, c. 1 divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, require the provision of parking spaces and loading spaces for uses, buildings and structures, and establish different density regulations for a zone, one applicable to the zone generally and the other to apply if conditions are met; and

WHEREAS a land use contract may, under s.546 of the *Local Government Act*, be discharged by bylaw with the agreement of the local government and the owner of any parcel of land that is described in the bylaw as being covered by the discharge; and

WHEREAS the owners of the lands legally described as Lot 15, Block M, District Lot 4750, Plan 17791 have agreed in writing to the discharge of the land use contract charging those lands;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018"
2. Zoning and Parking Bylaw No. 303, 2015 is amended by:
 - (a) amending Schedule "A" Zoning Map by changing the zoning designation of the lands described as Lot 15, Block M, District Lot 4750, Plan 17791 to RS1 (Single Family Residential One) as shown in heavy black outline and identified on the plan annexed to this Bylaw as Schedule "1".
3. That certain land use contract registered in the Vancouver Land Title Office under No. F56921 on August 17, 1978 is discharged from the lands described in Section 2(a), and the Corporate Officer shall register a discharge of that land use contract in respect of such lands, together with a certified copy of this bylaw, in the Land Title Office in accordance with the *Land Title Act* and Section 546 of the *Local Government Act*.
4. If any section or phrase of this bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this Bylaw.

GIVEN FIRST AND SECOND READINGS this 19th day of June, 2018.

Pursuant to Section 890 of the Local Government Act, a Public Hearing was held this 24th day of July, 2018.

GIVEN THIRD READING this _____ day of _____, ____.

Approved by the Minister of Transportation this _____ day of _____, ____.

Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018
Page 2

ADOPTED by the Council this ____ day of _____, ____.

Nancy Wilhelm-Morden,
Mayor

Brooke Browning,
Municipal Clerk

I HEREBY CERTIFY that this is a true
copy of "Land Use Contract Discharge
and Zoning Amendment Bylaw (3373
Panorama Ridge) No. 2196, 2018".

Brooke Browning,
Municipal Clerk

SCHEDULE 1

**3373 Panorama Ridge
(Lot 15, Block M, District Lot 4750, Plan 17791)
to be zoned RS1 (Single Family Residential One)**



Subject Lands

3373 Panorama Ridge

**RESORT MUNICIPALITY OF WHISTLER
ZONING AND PARKING AMENDMENT BYLAW NO. 2087, 2015**

A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO. 303, 1983

WHEREAS Council may, in a zoning bylaw pursuant to Sections 903 and 906 of the *Local Government Act*, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zones, regulate the use of land, buildings and structures within the zones, and require the provision of parking spaces for uses, buildings and structures;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (2121 Lake Placid Road) No. 2087, 2015".
2. The parcel of land that is the subject of this Bylaw is located at 2121 Lake Placid Road, identified as PID 008-689-351, and legally described as Lot 9, Block C, District Lot 4749, Plan 13297.
3. Schedule "A" to "Zoning and Parking Bylaw No. 303, 1983" is amended by changing the zoning designation of the land described in section 2 of this Bylaw from RT3 (Two Family Residential Three) to RM25 (Residential Multiple Twenty-Five).

GIVEN FIRST READING this 26th day of May, 2015.

GIVEN SECOND READING this 26th day of May, 2015.

Pursuant to Section 890 of the *Local Government Act*, a Public Hearing was held this this 9th day of June, 2015.

GIVEN THIRD READING this 9th day of June, 2015.

Approved by the Minister of Transportation and Infrastructure this 2nd day of July, 2015.

ADOPTED by the Council this __ day of _____, ____.

Nancy Wilhelm-Morden,
Mayor

Shannon Story,
Corporate Officer

I HEREBY CERTIFY that this is a true
copy of "Zoning Amendment Bylaw (2121
Lake Placid Road) No. 2087, 2015"

Brooke Browning,
Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
ZONING AND PARKING AMENDMENT BYLAW NO. 2195, 2018**

A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, in a zoning bylaw pursuant to Section 479 of the *Local Government Act*, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zones, and regulate the use of land, buildings and structures within the zones;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as “Zoning Amendment Bylaw (Personal Cannabis Home Cultivation) No. 2195, 2018”.
2. Resort Municipality of Whistler “Zoning and Parking Bylaw No. 303, 2015” is amended in “Part 4 General Prohibitions” by replacing section 1(8) with the following:

“No person shall use any land or building for the retail sale of cannabis, and except as specifically permitted by this Bylaw no person shall use any land or building for the production of cannabis other than the personal growing of cannabis in accordance with section 56 or 58 of the *Cannabis Control and Licencing Act*, or for the distribution of cannabis.”
3. This Bylaw comes into force on the latter of the date the *Cannabis Control and Licencing Act* is enacted or the date the *Cannabis Act* is enacted.

GIVEN FIRST AND SECOND READINGS this 5th day of June, 2018.

Pursuant to Section 464 of the *Local Government Act*, a Public Hearing was held this 10th day of July, 2018.

GIVEN THIRD READING this 10th day of July, 2018.

Approved by the Minister of Transportation and Infrastructure this 12th day of July, 2018.

ADOPTED by the Council this ___ day of _____, 2018.

Nancy Wilhelm-Morden,
Mayor

Brooke Browning,
Municipal Clerk

I HEREBY CERTIFY that this is a true
copy of “Zoning Amendment Bylaw
(Personal Cannabis Home Cultivation)
No. 2195, 2018.”

Brooke Browning,
Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
BUILDING AND PLUMBING REGULATION
AMENDMENT BYLAW (ENERGY STEP CODE) NO. 2197, 2018**

**A BYLAW TO AMEND BUILDING AND PLUMBING REGULATION
BYLAW NO. 1617, 2002**

WHEREAS Sections 8(3)(l) and 53(2) of the *Community Charter* authorize the Resort Municipality of Whistler to regulate, prohibit and impose requirements in relation to buildings and other structures;

AND WHEREAS Section 2.2(1) of the *Building Act General Regulation* authorizes the Resort Municipality of Whistler to reference and implement, in whole or in part, the British Columbia Energy Step Code;

AND WHEREAS the Council has enacted Building and Plumbing Regulation Bylaw No. 1617, 2002 (the “Building Bylaw”) and wishes to amend the Building Bylaw;

NOW THEREFORE, the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

Title

1. This Bylaw may be cited for all purposes as “Building and Plumbing Regulation Amendment (Energy Step Code) Bylaw No. 2197, 2018”.

Amendments

2. The Building Bylaw is hereby amended by inserting the following definitions in the appropriate alphabetical order:

Energy Step Code means the energy performance standards set out in Subsection 9.36.6 of the Building Code, and a reference to a numbered step in the Energy Step Code is a reference to a step established in that Subsection.

3. The Building Bylaw is further amended as follows:
 1. By inserting after the section entitled, “12. FEES, CHARGES AND SECURITY”, a new section entitled, “13. ENERGY STEP CODE” as included herein:

13. ENERGY STEP CODE

- 13.1. Effective January 1, 2019 but subject to section 4 of this Bylaw:

- 13.1.1. Any new residential building regulated by Part 9 of the *Building Code* must be designed and constructed to meet the minimum performance requirements specified in Step 3 of the Energy Step Code.
- 13.1.2. Any new residential building regulated by Part 9 of the *Building Code* which is located on land in respect of which Council has after January 1, 2019 approved an owner-initiated application to amend the Zoning Bylaw to increase permitted density of residential development, or permit additional uses, must be designed and constructed to meet the minimum performance requirements specified in Step 4 of the Energy Step Code.
- 13.1.3. Any new residential building regulated by Part 9 of the *Building Code* which includes the construction of “in-ground basement floor area” that is excluded from gross floor area calculations under Part 5 of the Zoning Bylaw must be designed and constructed to meet the minimum performance requirements specified in Step 4 of the Energy Step Code.

- 2. By updating all section numbering within the Building Bylaw to reflect these amendments.

Transition

- 4. A Building Official may, after January 1, 2019, issue a building permit that does not comply with section 13 of this Bylaw only if the application for the building permit was made in accordance with section 9 or 10 of this Bylaw, and accepted by a Building Official, prior to January 1, 2019.

GIVEN FIRST, SECOND AND THIRD READINGS this 10th day of July, 2018.

ADOPTED by the Council this ____ day of ____, 2018.

Nancy Wilhelm-Morden,
Mayor

Brooke Browning,
Municipal Clerk

I HEREBY CERTIFY that this is a
true copy of “Building and Plumbing
Regulation Amendment Bylaw
No. 2197, 2018.”

Brooke Browning,
Municipal Clerk

From: MacPherson, Laura MCF:EX <Laura.MacPherson@gov.bc.ca> on behalf of Barry, Jonathan MCF:EX <Jonathan.Barry@gov.bc.ca>

Sent: Friday, July 6, 2018 9:44 AM

Subject: Childcare BC New Spaces Fund Announcement

Dear Mayor and Council:

I am writing to let you know that the Province has announced details of its Childcare BC New Spaces Fund, one of several initiatives outlined in the Childcare BC plan aimed at increasing the number of licensed child care spaces in the province.

The Childcare BC New Spaces Fund replaces the Child Care Major Capital Funding program, although similarities remain in that the new funding program will continue to fund the building of new child care facilities, along with renovations that add new child care spaces to existing facilities. The New Spaces Fund includes significant enhancements — with more under development — that will be of particular interest to school boards and municipalities.

The Childcare BC New Spaces Fund will support the creation of 22,000 new licensed child care spaces in B.C. with an investment of \$221 million over three years. This marks the single-largest investment to improve child care accessibility in B.C. history.

Other highlights of the new program include:

- An application process that is open year-round, based on availability of funds within a fiscal year.
- Priority on applications creating licensed infant and toddler and group 3-5 spaces, and child care spaces in underserved and vulnerable communities.
- A requirement for funding recipients to commit to deliver affordable child care.
- Higher maximum funding amounts, including up to \$1 million for public sector/non-profit partnerships.

Maximum funding amounts available include:

- Up to \$1 million per facility to public sector partnerships with non-profit child care providers.
- Up to \$500,000 per facility to school boards, Indigenous communities, Child Development Centres and not-for-profit child care providers.
- Up to \$250,000 per facility to private child care providers.

As the new program builds momentum and applications are submitted — especially those involving public-sector partnerships — it is anticipated that the New Spaces Fund will be vital in supporting the creation of a universal, quality, accessible and affordable child care system.

In the near future we will release a second funding stream targeted to organizations like yours that will further increase funding maximums for multi-facility projects. This responds to requests from many past applicants, and will allow communities with robust child care plans to quickly move forward with a significant expansion of their child care services.

Please watch for further details in the near future.

To learn more about the Childcare BC New Spaces Fund, including how to apply, funding guidelines and FAQs, visit www.gov.bc.ca/childcare/newspacesfund.

Please note that we have scheduled an informational call for interested applicants on July 16, 2018, from 5:30 p.m. to 6:30 p.m. To participate, call 1-877-353-9184 and use passcode 41532# to listen in and ask your questions.

Yours sincerely,

Jonathan Barry
Executive Director – Child Care Capital, Community, and ECE Registry Services
Ministry of Children and Family Development

Mayor and Council,

My name is Vanessa Woznow and I am a Marketing and Communications Strategist with United Way of the Lower Mainland (UWLM). I am writing to formally request a proclamation of September 20, 2018 as "United Way Day" in the Resort Municipality of Whistler.

Please see attached our draft proclamation for your review.

For over 88 years United Way has been supporting children, families, and seniors in Southwest BC.

This proclamation coincides with, and will build momentum around the launch of UWLM's fall 2018 fundraising campaign. We believe that a strong line of sight between UWLM and our partner municipalities helps strengthen public awareness and understanding our work and our impact.

Please let me know if you have any questions or if I can provide any additional information. We would require the proclamation to be made no later than the beginning of the week of September 17th.

All of my contact information can be found below.

Vanessa Woznow, MA

Marketing & Communications Strategist

United Way of the Lower Mainland | uwlm.ca

4543 Canada Way, Burnaby, BC V5G 4T4

VanessaW@uwlm.ca | P [604.294.8929](tel:604.294.8929) ext. 2230



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"UNITED WAY DAY"

WHEREAS	The Resort Municipality of Whistler and United Way together strive to build a healthy, caring, inclusive community;
AND WHEREAS	For 88 years, United Way has collaborated with social service agencies, government, unions, universities and advocacy groups to tackle unignorable issues affecting people in our communities, including child vulnerability and seniors' isolation;
AND WHEREAS	United Way's work is made possible through the generosity of donors and the support of volunteers, many of whom live and work in the Resort Municipality of Whistler;
AND WHEREAS	September 20 th marks the kick-off to United Way's annual campaign to inspire acts of local love, igniting the desire in everyone to improve the communities they call home;
AND WHEREAS	By 2025, United Way of the Lower Mainland wants 1 million people to engage in acts of local love;
NOW, THEREFORE,	I, Nancy Wilhelm-Morden, Mayor of the Resort Municipality of Whistler, DO HEREBY PROCLAIM Thursday, September 20 th , 2018 as "UNITED WAY DAY" in the Resort Municipality of Whistler



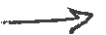
Dear Mayor + Council,

Thank you for your support!

We're so happy to report that our BioBlitz scientists were able to present to 21 Whistler classes (almost 500 students). The piles of thank-you cards we received are so touching! On the science side of things, we continue to add species to Whistler's

12th annual Whistler BioBlitz - 2018

www.WhistlerNaturalists.ca/bioblitz





list (over 4,000 species and counting!)
as well as Pemberton's.

From our 1st to our 12th annual BioBlitz,
we couldn't have done it without
your support. A huge thanks from all
of us!

- Kristina Swerhun + Bob Bredt

on behalf of the Whistler Naturalists

Dear Mayor and council,

I am writing in support of a new proposed Liquor Primary License in Whistler.

I have been involved in the Food & Beverage Industry for 32 years and am a strong proponent in enhancing guest experience.

The proposed bowling alley ,bar and restaurant would be a much needed enhancement towards the guest experience for the resort.

In living in Whistler since 2006 I have seen many changes in our beautiful town and in my humble opinion I believe innovation and guest experience could use some improvement.

As a father myself the non-mountain family experiences are limited for all weather fun and this proposal fills that void nicely allowing for a much needed new family friendly activity.

Not only for families but I would love to have a cinnamon bear bar staff bowling team have a weekly friendly competition league with others in our industry.

I was very pleased but the number of comments in support of this proposal on social media on both the Whistler Politico page and Whistler Summer page after I posted last Thursdays Pique story on this topic.

I was disappointed that fellow industry would not embrace this addition and welcome it with open arms. Many suggestions have been voiced also in social media to why this did not happen. I can only speak for myself and I wont speculate on why this took place or the reason some of the comments from the industry were made but I can assure you the pricing, gangs, over service comments are still leaving me wondering why they were mentioned?

I have researched the group that is looking at the space and even called many friends in Calgary that had nothing but glowing reviews of the ownership group and their community involvement.

I was impressed by their attention to detail in both their design, food menu, promotions, marketing and beverage offerings.

It saddens me as a lover of Whistler to see that corner undeveloped and am very much looking forward to enjoying this establishment as a guest in the future.

I have watched business evolve here in my 12 years and feel strongly that this group will continue to help Whistler grow to be an innovator in the food and beverage/ entertainment sector for years to come.

One brief last point regarding staff housing. No names mentioned but at the end of the season a business takes out a 2 page ad thanking their team for a great season. I haven't specifically counted the number of staff but it sure looks second to Vail in size. My understanding is this business does not supply staff housing and seems to employ 10 times the size of team as this proposed group does? not sure of the argument but somehow they make it work.

Thank you for allowing my opinion,

Tim Koshul

29-1275 Mount Fee Road

Whistler

VON 1B1

From: stefan lee [mailto:figurenineproductions@gmail.com]
Sent: Sunday, July 15, 2018 10:48 AM
To: corporate <corporate@whistler.ca>
Subject: Mayor and council water restrictions

Stefan lee
1108 Whitewater Drive
Whistler BC
V0N 1B1
Canada

Re: Watering restrictions

Good morning Nancy, Cathy, Jack, Jen, John, Steve and Sue. I hope all of you are enjoying this wonderful summer we are having lately.

I am writing you today in regards to the watering restrictions in Whistler bc. As I have become a bit of a Gardner this year I have come to realize that yes we have all these watering restrictions levels but what good are they if we are not properly educated on them. I am in no means saying you're doing a bad job, just to be clear. I am saying there is so much more that can be done.

The summer of 2018 is looking to be hot and dry and with that come the added risk of extreme forest fire danger. Keeping that in mind we probably want to save all the water we can. It's not that people don't know about the restrictions and levels of them. They just don't know what level it is from what I gathered at the Cheakamus Community Garden where my Girlfriend Hayley and I have a plot.

One easy way of passing the message on to fellow Whistle rites and visitors from abroad that would be effective and cost efficient is to have a sign below or above the forest fire rating sign we have on the highway south of Blueberry Hill and on fire halls. Simple like the fire rating. Out of towners up for the weekend who don't listen to the radio or read the Pique would have no excuse not to abide by the rules.

Anyways let me know what you think of this idea and if you have any more questions or would like more info on my idea of what the sign would look like please feel free to contact me. I have some great ideas drawn up in my head.

Nancy, congratulations on an amazing career in whistler council. You should be proud. You have truly done some amazing things for Whistler. "That applies for all of you"

Best of luck with your final few months.

Thanks for your time.
Stefan lee
Born and raised local

From: Bill Gordon [mailto:bill_gordon@shaw.ca]

Sent: Monday, July 16, 2018 2:23 PM

To: corporate <corporate@whistler.ca>

Subject: Neighbour comments regarding: RZ001151 @ 8629 FOREST RIDGE DR, Zoning amendment application to allow for the development of 4 employee-restricted

Hi Mayor and Council,

We are writing regarding RZ001151 @8629 Forest Ridge Drive.

We have a cabin at 8629 Fissile Lane. The proposed development is very close to our cabin, but not quite backing onto it. We will certainly be able to see the new structures and presumed significant landscaping changes from our cabin. It would definitely have an impact on us.

While I am very in favour of the construction of more employee housing - and there are many many employees housed in the cabins and suites in the cabins in our strata and Alpine as a whole - we are against this particular rezoning request for the following reasons:

- 1) The proposed development is substantially out of character with the surrounding cabins/homes. For example, it would be the only development with underground parking that I'm aware of in the area. And the suitability of the area for that is questionable: a pond forms every winter near or in the back of the lot. It would also be much larger and have a much higher density than any of the surrounding lots. The size of the development will also require much more extensive cutting of the existing, mature trees. This would forever change the character of this area of Alpine.
- 2) It is not a particularly suitable location for employees: it is far from the village and transit is not its doorstep. While transit could be extended here, it would be at considerable expense since the dead-end nature of the streets and the private lane on Fissile preclude any easy routing for the current large buses serving Alpine.
- 3) Would the proposed units actually represent affordable units for the majority of Whistler employees? I expect not.
- 4) It would set a precedent enabling further such developments in the neighbourhood and this would ultimately have a greater impact than this one rezoning request. Ultimately, this would impact our property value.

To us it seems like there are lots of far more suitable locations in Whistler for this type of development.

Thank you for the opportunity to provide feedback.

Thanks and regards,

Bill and Christina

Bill Gordon

Christina Poon

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

DYSTONIA
MEDICAL
RESEARCH
FOUNDATION
CANADA



FONDATION DE
RECHERCHE
MÉDICALE SUR LA
DYSTONIE
CANADA

*serving all dystonia-affected people
désservant toutes personnes atteintes de dystonie*

July 7, 2018

Shelley Termuende
RESORT MUNICIPALITY OF WHISTLER
TEL: 604-935-8114

Dystonia Medical Research Foundation of Canada is a national charitable organization that helps individuals who are suffering from dystonia, a neurological movement disorder (www.dystoniacanada.org). Dystonia affects approximately 50,000 Canadians and has no cure yet, along with lack of awareness. September is Dystonia Awareness month, so we would like to request that on September 1, 2018 the Fitzsimmons Creek Bridge or any other landmark be lit up in Royal Blue in honour of Dystonia. We would be open to another day in September if Sept 1 is not possible. We have support groups/contacts in 5 different areas across British Columbia – Vancouver, Kelowna/Okanagan, Chilliwack, Victoria, and Grand Forks. Your support will help promote the spirit of resilience of the dystonia community in BC while bringing about the much needed awareness.

We would happily promote the Fitzsimmons Creek Bridge and/or other Whistler landmarks (with name and logo presence) in all communications about this event! This includes e-mail communications, our printed Fall 2018 newsletter, and our website.

Thank you for your attention to this matter.

Sincerely,

Archana Castelino
Administrative and Support Services Coordinator
Dystonia Medical Research Foundation Canada (DMRFC)

550 St. Clair Ave W, Unit 209, Toronto, ON M6C 1A5
PHONE (416) 488-6974 TOLL FREE English (800) 361-8061
EMAIL info@dystoniacanada.org WEB SITE www.dystoniacanada.org

CHARITABLE REGISTRATION NUMBER 12661 6598 RR0001

DMRFC
FRMDC



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	Archana Castelino
Organization	Dystonia Medical Research Foundation Canada
Business Address	550 St. Clair Ave. West, Suite 209
City/Province/Postal Code	Toronto, ON M6C 1A5
Business Phone Number	4164886974
Business Email	archanacastelino@dystoniacanada.org
Website Address	www.dystoniacanada.org
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	Dystonia Medical Research Foundation (DMRF) Canada is a national charitable organization helps individuals who are suffering from dystonia, a neurological movement disorder. Dystonia affects approximately 50,000 Canadians and has no cure along with lack of awareness. September is Dystonia Awareness month, which helps promote the spirit of resilience of the dystonia community while bringing the much-needed awareness for correct diagnosis and research for improved treatments/cure.
Optional: Social Media Campaign Title <i>(include hashtags)</i>	#dystoniamovesme #dystoniamovescanada
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	September 2018 (any day)
Colour Request	Royal Blue and White

Signature: _____

Date: 2018-07-09



960 Carling Avenue, Building 106
Ottawa, ON K1A 0C6

June 28, 2018

Dear Mayor and Council,

I am writing to you today to request the lighting of your three major landmarks in Green for 4-H Canada's awareness campaign Show Your 4-H Colours. On November 7, 2018 4-H'ers from across Canada don their 4-H colours, get out into their communities, post to social media, volunteers, do acts of kindness, and spread awareness and enthusiasm for everything 4-H in November.

For over 100 years, 4-H Canada has been one of the most highly respected positive youth development organizations in Canada. 4-H in Canada has more than 25,000 members and nearly 7,700 volunteers. Our goal is to help young Canadians "Learn To Do By Doing" in a safe, inclusive and fun environment. We believe in nurturing responsible, caring and contributing leaders who are committed to positively impacting their communities across Canada and around the world.

We are helping to spread the word of the awareness campaign through social media and every year we always get tremendous support from all levels of government including the Prime Minister, who in 2016 donned a green tie in support of 4-H and of course municipalities like yours that lit up in green in 2017.

This year we are hoping to spread the green lights to more communities and grow this campaign every year. We already have confirmed landmarks and every new landmark helps in getting the message out that 4-H is there to make a positive difference in the lives of young Canadians.

Digital details: www.4-h-canada.ca, twitter: @4hcanada, www.showyour4hcolours.ca

We will be promoting through our social media channel #ShowYour4HColours, through our 4H Advantage Magazine, through emails, through a specially created website showyour4hcolours.ca. The town of Whistler will be mentioned through these portals.

Thank you to the Mayor and Council of Whistler for taking the time to review my request and I hope you can help us in celebrating and growing the future leaders of this country.

Regards,

Jay Poulton
Director of Marketing and Communications

Learn To Do By Doing

Date: _____



July 12, 2018

Mayor and Council
Resort Municipality of Whistler

Dear Mayor and Council,

More than 11 million Canadians live with diabetes or prediabetes and 20 Canadians are diagnosed with diabetes every hour. That's why Diabetes Canada joins the international community in recognizing World Diabetes Day on November 14, an official United Nations day.

November 14 is also a day to acknowledge the incredible contribution of our very own Sir Frederick Banting, the co-discoverer of insulin. Held on his birthday, World Diabetes Day is an opportunity to look at his legacy.

Throughout Canada, monuments will be lit up in blue to recognize World Diabetes Day and community events will happen throughout the country.

We would love it if we could light up Fitzsimmons Covered Bridge in order to raise awareness for Diabetes and to celebrate the birthday of one of Canada's greatest scientists.

I look forward to hearing back from you at your convenience or, I will reach out to you in the next few weeks.

Kind regards,

Clare Pryme
Coordinator, Community Partnerships
Diabetes Canada, BC / Yukon

360 – 1385 West 8th Avenue, Vancouver, B.C. V6H 3V9
T: 604-732-1331 1-800-665-6526 F: 604-732-8444
Diabetes.ca

**DIABETES
CANADA**

Charitable Number: 11883 0744 RR0001



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	
Organization	
Business Address	
City/Province/Postal Code	
Business Phone Number	
Business Email	
Website Address	
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	
Optional: Social Media Campaign Title <i>(include hashtags)</i>	
Landmark Choice	<input type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	
Colour Request	

Signature: _____

Date: _____