

WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, NOVEMBER 20, 2018, STARTING AT 5:30 P.M.**

**Franz Wilhelmssen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of November 20, 2018.

ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes of October 16, 2018, the Inaugural Council Meeting Minutes of November 6, 2018 and the Special Council Meeting Minutes of November 8, 2018.

PUBLIC QUESTION AND ANSWER PERIOD

MAYOR'S REPORT

INFORMATION REPORTS

2018 Local
Government General
Election Results
File No. 4200-20-
2018
Report No. 18-131

A presentation by municipal staff.

That Council receive Information Report No. 18-131 regarding the 2018 Local Government Election Results.

Wildfire Protection
Program Review
2018
File No. 8337
Report No. 18-132

A presentation by municipal staff.

That Council receive Information Report No. 18-132 regarding the 2018 wildfire protection program.

ADMINISTRATIVE REPORTS

LLR1319 –
Milestones
Restaurant
Permanent Change
to Liquor Primary
Hours of Liquor
Service
File No. LLR1319
Report No. 18-133

A presentation by municipal staff.

That Council authorize the resolution attached as Appendix "A" to Administrative Report No. 18-133 providing Council's recommendation to the Liquor and Cannabis Regulation Branch in support of an application for a Permanent Change to Hours of Liquor Service for Milestones Restaurant, Liquor Primary Licence No. 143355, to change hours of liquor service to 9:00 a.m. to 1:00 a.m. Monday through Saturday and 9:00 a.m. to midnight on Sunday.

DVP1160 – 8624 Jon
Montgomery Stroll –
Existing Retaining
Walls
File No. DVP1160
Report No. 18-134

A presentation by municipal staff.

That Council approve the issuance of Development Variance Permit DVP1160 for the development located at 8624 Jon Montgomery Stroll to:

1. Vary the building setbacks as follows:
 - a. Reduce the minimum setback requirement from the front parcel line from 7.6 metres to 0 metres to allow the existing retaining wall;
 - b. Reduce the minimum setback requirement from the side parcel lines from 3 metres to 0 metres to allow the existing retaining walls;
 - c. Reduce the minimum setback requirement from the rear parcel line from 6 metres to 0.7 metres to allow the existing retaining walls;

all only to the extent shown on the survey plan, prepared by Bunbury and Associates, dated September 7, 2018, and attached as “Appendix B” to Administrative Report to Council No. 18-134.

Union of British
Columbia
Municipalities
Community
Emergency
Preparedness Fund
File No. 854
Report No. 18-136

A presentation by municipal staff.

That Council endorse the Emergency Social Services Capacity Building Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities’ grant requirements; and

That Council endorse the Evacuation Route Planning Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities’ grant requirements; and further

That Council endorse the Emergency Operations Centres & Training Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities’ grant requirements.

Strata Title
Conversion
Subdivision 1220
Alpha Lake Road
File No. SA. 15-2
Report No. 18-137

A presentation by municipal staff.

That Council approve a Strata Title Conversion subdivision, into four (4) separate strata lots, for the existing industrial building located at 1220 Alpha Lake Road in Function Junction; and

That the option to complete the strata title conversion is valid for one (1) calendar year from the date of this recommendation.

Sanitary Sewer
Repair Program
Phase 2 - Spruce
Grove Sewer Lift
Station Wet Well
Repair
File No. E14301-
2018-02
Report No. 18-138

A presentation by municipal staff.

That Council authorize the Mayor and Municipal Clerk to execute the contract for the 2018 Sanitary Sewer Repair Program Phase 2 Spruce Grove Sewer Lift Station Upgrade to Webbco Industrial Ltd. in the amount of \$650,000 (plus GST).

RZ1148 – 3373
Panorama Ridge –
Land Use Contract
Discharge and
Rezoning
File No. RZ1148
Report No. 18-135

No presentation.

That Council consider adoption of “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”.

MINUTES OF COMMITTEES AND COMMISSIONS

Whistler Bear
Advisory Committee

Regular Meeting Minutes of the Whistler Bear Advisory Committee of September 12, 2018.

Forest and Wildland
Advisory Committee

Regular Meeting Minutes of the Forest and Wildland Advisory Committee of September 12, 2018.

Recreation Leisure
Advisory Committee

Regular Meeting Minutes of the Recreation Leisure Advisory Committee of September 20, 2018.

BYLAWS FOR ADOPTION

Municipal Ticket
Information System
Amendment Bylaw
No. 2202, 2018

That “Municipal Ticket Information System Amendment Bylaw No. 2202, 2018” be adopted.

Bylaw Notice
Enforcement
Amendment Bylaw
No. 2203, 2018

That “Bylaw Notice Enforcement Amendment Bylaw No. 2203, 2018” be adopted.

Smoking Regulation
Bylaw No. 2136,
2017

That “Smoking Regulation Bylaw No. 2136, 2017” be adopted.

Municipal Ticket
Information System
Amendment Bylaw
No. 2148, 2017

That “Municipal Ticket Information System Amendment Bylaw No. 2148, 2017” be adopted.

Bylaw Notice
Enforcement
Amendment Bylaw
No. 2206, 2018

That “Bylaw Notice Enforcement Amendment Bylaw No. 2206, 2018” be adopted.

Land Use Contract
Discharge and
Zoning Amendment
Bylaw (3373
Panorama Ridge)
No. 2196, 2018

That “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” be adopted.

OTHER BUSINESS

Appointment to
Select Committee
of Council

That Council appoint Mayor Jack Crompton to the Select Committee of Council: Transportation Advisory Group.

Appointment of
Financial Officer

That Council appoint Carlee Price as the Financial Officer as required by section 149 of the *Community Charter*.

Appointment of
Deputy Corporate
Officer

That Council appoint Carlee Price as a Deputy Corporate Officer for the purposes of executing and witnessing documents.

Whistler Public
Library Board of
Trustees
Appointments - 2019

Notification of Whistler Public Library Board of Trustees Appointments for 2019.

CORRESPONDENCE

2017 Corporate
Carbon Neutrality
File No. 3009

Correspondence from Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs and Housing and Gary MacIlsac, Executive Director, UBCM, dated August 15, 2018, regarding 2017 Corporate Carbon Neutrality.

Funding for New
Regional Transit
System
File No. 3009

Correspondence from Linda Glenday, CAO, District of Squamish, dated October 3, 2018, regarding funding for a new regional transit system.

Licensing for Non-
Medicinal Cannabis
Retail Stores
File No. 3009

Correspondence from David Eby, QC, Attorney General and Mike Farnworth, Minister of Public Safety and Solicitor General, dated October 4, 2018, regarding licensing for non-medicinal cannabis retail stores.

8975 HWY 99 –
Rainbow Ridge
File No. RZ1153

Correspondence from Debra Peterson, dated October 18, 2018, regarding RZ1153 – 8975 Highway 99 – Rainbow Ridge.

Non-Resident
Property Elector
Voting Rules
File No. 3009

Correspondence from David Bell, dated October 22, 2018, regarding non-resident property elector voting rules.

Plastic Bags
File No. 3009

Correspondence from Kylie Domingo, dated October 22, 2018, regarding plastic bags.

Smoking Ban in
Village
File No. 3009

Correspondence from Patrick Smyth, dated October 22, 2018 regarding the smoking ban in the village.

Letter of Thanks
File No. 3009

Correspondence from Gordon Huxtable, dated October 23, 2018, regarding thanks to Mayor Nancy-Wilhelm Morden.

Hiking Trails Access
File No. 3009

Correspondence from Paulette French, dated October 24, 2018 regarding hiking trails access.

Remembrance Day
Change of
Command
File No. 3009

Correspondence from Brian and Louise Buchholz, dated October 26, 2018, regarding the change in command for the Remembrance Day ceremony.

Ministry of Municipal Affairs and Housing Meeting at UBCM File No. 3009	Correspondence from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, dated October 29, 2018, regarding the issues brought up at the meeting at UBCM, and thanking the RMOW for hosting a successful conference.
Bylaw 1494, 2002 Vehicles for Hire File No. 3009	Correspondence from Joe Filler, dated October 31, 2018, regarding Bylaw 1494, 2002 Vehicles for Hire.
Affordable Housing File No. 3009	Correspondence from Jill Atkey, Chief Executive Officer, BC Non-Profit Housing Association and Thom Armstrong, Executive Director, Co-operative Housing Federation of BC, dated November 1, 2018, regarding affordable housing.
Adoption Awareness Month File No. 3009.1	Correspondence from the Honourable Katrine Conroy, Minister of Children and Family Development, dated, November 2, 2018 regarding Adoption Awareness Month.
Fungus Among Us 2018 File No. 3009	Correspondence from Kristina Swerhun and Bob Brett, received November 5, 2018, regarding Fungus Among Us 2018.
MRDT Increase File No. 3009	Correspondence from Patrick Smyth, dated November 6, 2018, regarding the MRDT increase.
Whistler Writers Festival File No. 3009	Correspondence from Stella Harvey, Founder and Director, Whistler Writing Society, dated November 7, 2018, regarding the Whistler Writers Festival.
Proclamation Request – Whistler Pride Week File No. 3009.1	Correspondence from Dean Nelson, Director Alpenglw Productions Corp., dated November 7, 2018 requesting that week of January 20 to 27, 2019 be proclaimed as "Pride Week".
Safety Concerns at the Cheakamus Crossing Bridge File No. 3009	Correspondence from Patricia Dagg, dated November 9, 2018, regarding safety concerns at the Cheakamus Crossing bridge.
Light Up Request – Parkinson Society of BC File No. 3009.1	Correspondence from Jovana Vranic, Marketing & Communications Coordinator Parkinson Society British Columbia, dated November 9, 2018, requesting that on April 11, 2019, the Fitzsimmons Bridge be lit teal and magenta in support of World Parkinson's Day.
Energy Waste and GHG Emissions File No. 3009	Correspondence from Anne Townley, dated November 10, 2018, regarding energy waste and GHG emissions.
Healthcare Challenges in Whistler File No. 3009	Correspondence from Amanda Wilson, dated November 11, 2018, regarding healthcare challenges in Whistler.

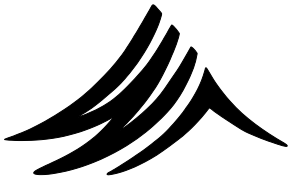
2077 Garibaldi Way
File No. RZ1144

Nine pieces of correspondence dated between October 13 and November 13, 2018 regarding RZ1144 – 2077 Garibaldi Way, from the following individuals:

- Bridget Venner
- James Luke Venner
- Bernard Nowrath
- Wendy Nowrath
- Horst Nowrath
- Philip Venner
- Stella Benteau
- Edgar Daryl Crozier
- Leslie and Dave Patterson

TERMINATION

That the Regular Council Meeting of November 20, 2018 be terminated.



WHISTLER

MINUTES

REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, OCTOBER 16, 2018, STARTING AT 5:32 P.M.

Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Mayor: N. Wilhelm-Morden

Councillors: J. Crompton, J. Ford, J. Grills, C. Jewett and S. Maxwell

Chief Administrative Officer, M. Furey

Acting General Manager of Corporate and Community Services, K. Ing

General Manager of Resort Experience, J. Jansen

General Manager of Infrastructure Services, J. Hallisey

Director of Human Resources, D. Wood

Director of Planning, M. Kirkegaard

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Utilities Group Manager, G. Woodward

Acting Manager of Protective Services, L. DeBou

FireSmart Coordinator, S. Rogers

Council Coordinator, N. Cooper

Rotary Millennium President, Shannon Kirkwood

Mayor Nancy Wilhelm-Morden acknowledged the attendance of Freedom of the Municipality Holder Sue Adams.

ABSENT:

Councillor S. Anderson

ADOPTION OF AGENDA

Agenda

Moved by Councillor J. Ford

Seconded by Councillor J. Crompton

That Council adopt the Regular Council Meeting Agenda of October 16, 2018 as amended to move the Public Question and Answer Period after the Mayor's Report, and to move Other Business to the end of the Agenda.

CARRIED

ADOPTION OF MINUTES

Minutes

Moved by Councillor J. Grills

Seconded by Councillor C. Jewett

That Council adopt the Regular Council Meeting Minutes of October 2, 2018.

CARRIED

PRESENTATIONS AND DELEGATIONS

2018 Civic
Service Awards

Mayor Nancy Wilhelm-Morden gave a presentation recognizing community members who have shown outstanding volunteer service on a Council Board or Committee. The honorees for the 2018 Civic Service Awards are: Bill Murray for his work on the

Transportation Advisory Group, Crosland Doak for his work on the Transportation Advisory Group, and Dale Mikkelsen for his work on the Advisory Design Panel.

Employee Recognition Mayor Nancy Wilhelm-Morden and Chief Administrative Officer Mike Furey gave a presentation regarding Employee Recognition.

FireSmart Program Recognition Mayor Nancy Wilhelm-Morden, FireSmart Coordinator Scott Rogers and Rotary Millennium President Shannon Kirkwood gave a presentation regarding the Rotary Club of Whistler Millennium's contributions to the Whistler FireSmart program.

MAYOR'S REPORT

Mayor's Report Whistler's Local Election: Saturday, October 20, 2018
General Voting Day for Whistler's Local Government Election is on this Saturday, October 20, 2018. Voting will take place at the Whistler Conference Centre in the Garibaldi Rooms A & B from 8 a.m. to 8 p.m. Whistler voters will elect six council members to represent them on Whistler's Council for a four-year term. The position of Mayor and two School Trustees have been acclaimed. So far, 699 of Whistler voters have made their vote at one of the two Advance Voting Day opportunities. Mayor Nancy Wilhelm-Morden encouraged every eligible voter to make the time to vote. More information about the election can be found online at whistler.ca/elections.

BC's Referendum - Separate to General Election

Mayor Nancy Wilhelm-Morden noted that residents may have received information about the Province of British Columbia's referendum regarding which voting system should be used for future provincial elections. This is unrelated to the General Local Government Election on October 20, 2018. The referendum is being held via mail from October 22 to November 30, 2018, and is a separate process to the Local Election. Registered voters will receive a voting package in the mail from Elections BC and can find more information about the referendum on their website: elections.bc.ca/referendum.

RMOW Appoints New Fire Chief

On behalf of Council and the RMOW, Mayor Nancy Wilhelm-Morden announced the appointment of Whistler's new fire chief. John McKearney will take up the position and command of Whistler's fire service in November. John McKearney joins Whistler's Fire Department after five years as deputy chief and eight years as a fire chief for the City of Vancouver. He has a strong track record for leading firefighting efforts for the City of Vancouver, as well as his experience from leadership roles for associations across BC and Canada. Mayor Nancy Wilhelm-Morden added that Whistler is delighted to welcome John McKearney to the community.

Great BC ShakeOut October 18, 2018

On Thursday, October 18, 2018 at 10:18 a.m. Whistler residents are invited to participate in the Great BC ShakeOut – a province-wide earthquake drill. The drill will be hosted by the Whistler Public Library and municipal emergency program staff and it will be a practice of how to "Drop, Cover, and Hold On" during an earthquake emergency. So far, more than 700,000 participants are registered for drills across BC. This is a reminder to community members as well to be prepared for emergencies. Resources are available online at whistler.ca/emergencyprogram.

Whistler Community Services Society Building – Official Opening

Mayor Nancy Wilhelm-Morden noted that she, and some of the other Councillors, attended the official opening of the new Whistler Community Services Society (WCSS) building at Nesters. She congratulated the WCSS Board of Directors and the Executive Director for building a fantastic facility and acknowledged the efforts of the former Executive Director, Cheryl Skibe, who was instrumental in the success of this project.

Councillor John Grills

On behalf of the other Council Members, Councillor John Grills acknowledged the Mayor's career with a presentation of videos and pictures.

Mayor N. Wilhelm-Morden declared a short recess at 6:25 p.m.

Mayor N. Wilhelm-Morden reconvened the Meeting at 6:29 p.m.

PUBLIC QUESTION AND ANSWER PERIOD

Doug Forseth
1007 Natalie
Place

Doug Forseth thanked Mayor Nancy Wilhelm-Morden for her 17 years of service. He also thanked the outgoing Councillors, and congratulated Councillor Crompton on his acclamation as Mayor for the next term.

ADMINISTRATIVE REPORTS

Liquid Waste
Management
Plan 2018
Update
File No. 220
Report No. 18-
127

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That Council endorse the Liquid Waste Management Plan 2018 Update, as attached as Appendix "A" to Administrative Report No. 18-127.

CARRIED

Municipal Ticket
Information
System
Amendment
Bylaw No. 2202,
2018 and Bylaw
Notice
Enforcement
Amendment
Bylaw No. 2203,
2018.
File No. 2179
Report No. 18-
128

Moved by Councillor J. Grills
Seconded by Councillor J. Crompton

That Council consider giving first, second and third readings to "Municipal Ticket Information System Amendment Bylaw No. 2202, 2018" as described in Administrative Report to Council 18-128.

That Council consider giving first, second and third readings to "Bylaw Notice Enforcement Amendment Bylaw No. 2203, 2018" as described in Administrative Report to Council 18-128.

CARRIED

Climate
Accountability
Letter
File No.
8365.01
Report No. 18-
130

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That Council approve sending the climate accountability letter attached as Appendix "A" to Administrative Report No. 18-130 to the top twenty oil and gas producing companies.

CARRIED

Smoking
Regulation
Bylaw No. 2136,
2017, Municipal
Ticket
Information
System
Amendment
Bylaw No. 2148,
2017 and
Bylaw Notice
Enforcement
Amendment
Bylaw No. 2206,
2018
File No. 2136,
2148 & 2206
Report No. 18-
129

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council consider giving first, second and third readings to “Smoking Regulation Bylaw No. 2136, 2017”; and

That Council consider giving first, second and third readings to “Municipal Ticket Information System Amendment Bylaw No. 2148, 2017”; and further

That Council consider giving first, second and third readings to “Bylaw Notice Enforcement Amendment Bylaw No. 2206, 2018”.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Recreation
Leisure Advisory
Committee

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That Council receive the Regular Meeting Minutes of the Recreation Leisure Advisory Committee of July 26, 2018.

CARRIED

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Municipal
Ticket
Information
System
Amendment
Bylaw No.
2202, 2018

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That “Municipal Ticket Information System Amendment Bylaw No. 2202, 2018” be given first, second and third readings.

CARRIED

Bylaw Notice
Enforcement
Amendment
Bylaw No.
2203, 2018

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That “Bylaw Notice Enforcement Amendment Bylaw No. 2203, 2018” be given first, second and third readings.

CARRIED

Smoking
Regulation
Bylaw No.
2136, 2017

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That “Smoking Regulation Bylaw No. 2136, 2017” be given first, second and third readings.

CARRIED

Municipal Ticket Information System Amendment Bylaw No. 2148, 2017

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That "Municipal Ticket Information System Amendment Bylaw No. 2148, 2017" be given first, second and third readings.

CARRIED

Bylaw Notice Enforcement Amendment Bylaw No. 2206, 2018

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That "Bylaw Notice Enforcement Amendment Bylaw No. 2206, 2018" be given first, second and third readings.

CARRIED

BYLAWS FOR ADOPTION

Once Through Water Usage Bylaw No. 2198, 2018

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That "Once Through Water Usage Bylaw No. 2198, 2018" be adopted.

CARRIED

Bylaw Notice Enforcement Amendment Bylaw No. 2211, 2018

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That "Bylaw Notice Enforcement Amendment Bylaw No. 2211, 2018" be adopted.

CARRIED

Municipal Ticket Information System Amendment Bylaw No. 2210, 2018

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That "Municipal Ticket Information System Amendment Bylaw No. 2210, 2018" be adopted.

CARRIED

Council Procedure Bylaw No. 2207, 2018

Moved by Councillor J. Crompton
Seconded by Councillor J. Grills

That "Council Procedure Bylaw No. 2207, 2018" be adopted.

CARRIED

Five-Year Financial Plan 2018 – 2022 Amendment Bylaw No. 2208, 2018

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That "Five-Year Financial Plan 2018 – 2022 Amendment Bylaw No. 2208, 2018" be adopted.

CARRIED

Permissive Tax Exemption Amendment Bylaw No. 2209, 2018

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That "Permissive Tax Exemption Amendment Bylaw No. 2209, 2018" be adopted.

CARRIED

CORRESPONDENCE

Community,
Culture and
Recreation
Funding
Stream
File No. 2014

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from Member of Parliament Pamela Goldsmith-Jones, dated September 25, 2018, advising that the Community, Culture and Recreation Funding stream is now open for applications be received and referred to staff.

CARRIED

RZ1144: 2077
Garibaldi Way
File No.
RZ1144

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That nine pieces of correspondence from September 26, 2018 through to October 10, 2018 from the following individuals regarding RZ1144: 2077 Garibaldi Way be received and referred to staff:

- Kathleen Laczina;
- Rex J. McLennan;
- Mary Pines;
- Cheryl Springman;
- Jon Chaudhari;
- Judy and Randy Shaw;
- Lynne Venner;
- Lindsay Graham; and
- Paul Venner.

CARRIED

TAG Report
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor J. Crompton

That correspondence from John Wood, dated October 1, 2018, regarding the TAG Report be received and referred to staff.

CARRIED

Transfer
Station Rates
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Ross Clark, dated October 2, 2018, regarding Transfer Station Rates be received and referred to staff.

CARRIED

Foster Family
Month
File No. 2014

Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That correspondence from the Honourable Katrine Conroy, Minister of Children and Family Development, dated October 4, 2018, regarding Foster Family Month be received and referred to staff.

CARRIED

Ministry of
Municipal
Affairs and
Housing
UBCM Meeting
Follow Up
File No. 2014

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from the Honourable Selina Robinson, dated October 9, 2018, regarding Whistler's meeting with the Ministry of Municipal Affairs and Housing at UBCM be received and referred to staff.

CARRIED

OTHER BUSINESS

2014 – 2018
Council Term in
Review

Mayor Nancy Wilhelm-Morden and Councillors each provided comments and personal highlights for the 2014 to 2018 Council term.

Councillor Sue Maxwell

Councillor Sue Maxwell noted that it has been a privilege to serve on Council and that it has been different journey than she had originally thought. She thanked different members of the community, and other Councillors for their support.

Councillor Cathy Jewett

Councillor Cathy Jewett thanked the other Councillors and staff for their help and support as she was the newest member of the Council following the by-election last year. She acknowledged Councillor Anderson, who is absent tonight, and also Councillor Janyk whose seat she took over.

Councillor John Grills

Councillor John Grills echoed the acknowledgement to Councillors Anderson and Janyk, and to staff. He noted several achievements through the term, and particularly thanked Mayor Nancy Wilhelm-Morden for her 17 years of service at the Council table, and thanked her family.

Councillor Jen Ford

Councillor Jen Ford thanked her colleagues, and noted that she feels blessed to be on Council and looked back on achievements from their term of service.

Councillor Jack Crompton

Councillor Jack Crompton noted that the last term has been rewarding and that he has looked forward to seeing his colleagues each Tuesday for meetings.

Mayor Nancy Wilhelm-Morden

Mayor Nancy Wilhelm-Morden noted that this is a time for celebration for Council's achievements over the last term. She acknowledged achievements for Council from 2011 to date, including projects, buildings and partnerships. Housing, staffing and transportation were key achievements during the last term. Mayor Nancy Wilhelm-Morden thanked the Councillors, and thanked all the Resort Municipality of Whistler staff.

TERMINATION

Motion to
Terminate

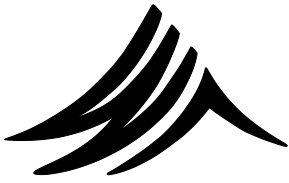
Moved by Councillor J. Crompton
Seconded by Councillor J. Ford

That the Regular Council Meeting of October 16, 2018 be terminated at 7:19 p.m.

CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, B. Browning



WHISTLER

MINUTES

**INAUGURAL MEETING OF MUNICIPAL COUNCIL
TUESDAY, NOVEMBER 6, 2018, STARTING AT 5:37 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

The Honourable Judge Patrick Doherty

Mayor: J. Crompton

Councillors: A. De Jong, J. Ford, R. Forsyth, J. Grills, D. Jackson, C. Jewett

Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Resort Experience, J. Jansen

General Manager of Infrastructure Services, J. Hallisey

Director of Finance C. Price

Director of Planning, M. Kirkegaard

Director of Human Resources, D. Wood

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Council Coordinator, N. Cooper

Administrative Assistant, L. Wyn-Griffiths

RCMP Inspector Kara Triance

RCMP Constable Steve LeClair

RCMP Constable Bernie Edmunds

Mayor J. Crompton acknowledged the attendance of Freedom of the Municipality Holder Jim Godfrey.

Welcome to the Territory

Members of Lil'wat Nation performed a 'Welcome to the Territory' to open the Inaugural Meeting.

Swearing in of Mayor and Council

The Mayor and Councillors were sworn in by the Honourable Judge Patrick Doherty.

Signing of O Canada

O Canada was sung by The Whistler Singers and Whistler Children's Chorus.

Inaugural Address

The Inaugural Address was given by Mayor J. Crompton.

Thank you for the welcome. We are privileged to meet today on the shared traditional territory of the Lil'wat Nation and Squamish Nation. We respect the languages, cultures and histories of both nations. Kukshoomcow hoo. Huy chexw.

Thank you to Mayor Wilhelm-Morden. It is an honor to follow you. You have served this town with courage and wisdom. You have set this next group of people up for success. Thank you to outgoing members of council, Sue Maxwell, Steve Anderson. Thank you to those brave and insightful people who ran in this last election. Thank you to the tremendous people who work at the RMOW. Thank you to my family. Thank you to my campaign team.

Whistler is a unique place. We all chose Whistler. We live here on purpose. Over the last four months I have spent lots of time speaking with Whistlerites about Whistler. I have asked them all to tell me their Whistler story.

This one stood out: Garry Watson was working as a lawyer in Vancouver in 1961. He had a client, Steve Blasko, who owned a sawmill around Function Junction. Garry had heard about this crazy idea to bid on the 1968 Winter Olympics. So on a bright sunny June day, Garry got on the train and took the ride up to this outpost in the middle of nowhere. Steve lent him his truck and Garry went for a drive. He drove north up over the southwest flank of Whistler mountain and then hiked to the peak. The approach from the back of the Peak means that you don't see the valley until you just come over the crest of the Peak. And so as Garry tells it he came over the crest of Whistler Mountain his first glimpse of our incredible valley with lakes stringing out as far as he could see. For him it was as if he had just made the greatest discovery of his time. He paused, smiled and then said "that is when the love affair began". Garry went on to be elected to serve on Whistler's three first councils from 1975 to 1980 helping to set the direction of Whistler of today. I think we all share Garry's experience of falling in love with Whistler.

For me it was magical summer trips to Whistler on the Royal Hudson and winter missions up the old Sea to Sky Highway with snow banks over the roof of our station wagon.

My first home here was under the stairs in a two-bedroom basement suite on Buckhorn Drive with six other guys. All of us living the dream. I am not unique in that reality. It's the same story most of us tell. We fell in love and dropped everywhere else for here. We could all live closer to family by leaving Whistler. We could probably make more money by leaving Whistler. We could all have access to cheaper toothpaste and coffee. But for us this place and these people we will drink expensive coffee and live without shopping malls. We choose Whistler.

Acclamation has provided me the privilege of listening to this campaign. I decided to use that opportunity.

I heard that Whistler wants local government to invest in the people who live and work here. We are a tourism town and we will always invest in the Resort part of RMOW. I heard you want us to pivot that investment a little toward the Municipality part of the RMOW.

I heard Whistler talk about our need for affordable, quality housing. Fast. I heard Whistler talk about protecting our environment. I heard Whistler talk about the value of our mountain culture. I was also struck that as a community we resisted the politics of personal destruction. Congratulations to the public and to candidates. You focused on issues.

During the election, it was a privilege to listen to the elected members of council present the areas they are passionate about:

Councillor De Jong talked about the five Ws of the environment: Waste, Water, Weather, Wildfire and Wilderness.

Councillor Ford talked about (and demonstrated) the importance of strong advocacy to the province and federal government. For health, education and early childhood education investments in our town.

Councillor Forsyth talked about the importance of utilizing the incredible depth of experience Whistler has in delivering affordable housing and public engagement.

He talked about the deep value we have in Whistler 2020, the Whistler Housing Authority and the Whistler Development Corporation.

Councillor Grills talked about his commitment to completing the important work on some extremely important strategic files like the OCP, housing and transportation.

Councillor Jackson talked about building housing, and building the right housing.

Councillor Jewett talked about her commitment to good governance, great public engagement and the importance of our connection to our history and heritage.

Whistler's recent history has been defined by something distinct every decade:

60s - Becoming a ski resort.

70s - Becoming a municipality.

80s - Building the village.

90s - Building our social fabric for example: Whistler Community Services Society, the Whistler Housing Authority, the Library, and the Museum.

2000s - Building for the Olympic and Paralympic Winter Games.

2010s - Diversifying tourism into arts, culture, heritage, and solidifying summer tourism.

We have always been big dreamers and I think the foundation is set to chase big dreams moving into the 2020s.

Depth, roots, permanence.

I believe in our next election we will have someone stand in front of our community and say, "I was born in Whistler. Vote for me". I intend to work to ensure that is a person who can choose to raise a family here.

We are well set-up for success. We stand on the shoulders of giants. The people who have built this place leave us with an incredible launch pad. We must build on this foundation so Whistler can be home to our kids.

Whistler has elected a council ready to get to work. With that in mind, I am recommending an extremely aggressive agenda for our first 100 days. Council to Council meetings with the Squamish and Lil'wat Nations. They are busy, but we can get it done in 100 days. Meet with our provincial counterparts so each member of council can start building relationships with the ministries that dictate so much about how municipalities grow. We have an opportunity to move while other local governments are figuring out where the doors are.

I will meet with Rob Katz, CEO of Vail, to share our community commitment to making this place even better for the people who call it home. The RMOW needs to have a strong working relationship with Vail and I am committed to them understanding us as well as possible. Work with the region and the province to deliver regional transit. Expedite the permitting on the new village-based Vail dormitory.

I will be asking each member of council to take responsibility for a portfolio. We are fortunate to have elected a Council team with the strengths, experience and background that this group brings to the table.

Arthur De Jong: Environment

Jen Ford: Social Services & Regional Cooperation

Ralph Forsyth: Infrastructure & Community Investment

John Grills: Tourism Economy

Duane Jackson: Housing

Cathy Jewett: Arts, Culture & Heritage

There are some things I don't want to wait on and so I have asked Council to call a Special Meeting very soon. At that meeting we will consider creating a Governance Committee with a mandate to do a Public Engagement Review. We want to be better than we have been at listening. We want to seek innovative ways to do it. We will also consider striking a new development corporation using the same mandate and private sector expertise we had from in the WDC. Striking a Strategic Planning Commission: a group that will consider our municipal strategy at the highest level.

Garry Watson is not alone in his love affair with Whistler. Whether you are Chief Leonard Andrew who was raised on the shores of Green Lake, hunting and fishing the land his people have for time immemorial. Or you are Ray and Marg Crompton and Howard and Lil Goldsmid who left the North Shore Mountains for real skiing in Whistler. Nancy Wilhelm-Morden who moved to Whistler and lived in a squat that she and Ted built to later become Whistler's first ever female Mayor. Court Larabee who moved west from his home territory to share his love of snowboarding with indigenous children across this country. Or you are Lucy Horn or Julliette Pelchat whose parents chose to raise you in the mountains.

We are Whistlerites and we choose this valley and these mountains over any other because they hold such rich history, opportunity and beauty.

We are pioneers, innovators and lovers of this place. This group of people, this Council, is committed to fighting hard to ensure the next generation of Whistlerites can continue to choose Whistler. This group will work tirelessly for you. Please hold us to our commitments. Please challenge us. Please correct us. Please cheer us on. Please get on board and push.

On behalf of Council, I would like to say thank you. We stand here today humbled by your trust and eager to get to work.

It is my honor to serve as your Mayor, thank you.

Appointments to
Standing Committees
of Council

Moved by Councillor C. Jewett

Seconded by Councillor D. Jackson

That members of Council be appointed to the following Standing Committees of Council:

Audit & Finance Standing Committee

John Grills

Duane Jackson

Arthur De Jong

Human Resources Standing Committee Jack Crompton
Arthur De Jong
John Grills

CARRIED

Appointments to
Select Committee of
Council

Moved by Councillor J. Ford
Seconded by Councillor A. De Jong

That members of Council be appointed to the following Select Committees of Council:

Advisory Design Panel	Duane Jackson
Economic Partnership Initiative Committee	John Grills Jack Crompton
Emergency Planning Committee	Jen Ford Jack Crompton
Festivals, Events and Animation Oversight Committee	Cathy Jewett
Forest and Wildland Advisory Committee	Arthur De Jong
Liquor License Advisory Committee	John Grills
May Long Weekend Committee	Ralph Forsyth
Measuring Up Committee	Jen Ford
Public Art Committee	Cathy Jewett
Recreation and Leisure Advisory Committee	Ralph Forsyth
Technology Advisory Committee	Ralph Forsyth
Transit Management Advisory Committee	Jen Ford
Transportation Advisory Group	Arthur De Jong Ralph Forsyth
Whistler Bear Advisory Committee	Arthur De Jong

CARRIED

Appointments to
Boards and Partner
Organizations

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That members of Council be appointed to the following RMOW Boards and Partner Organizations as amended to remove Jack Crompton from Tourism Whistler:

Audain Art Museum	Cathy Jewett Jack Crompton
AWARE	Arthur De Jong
Bear Working Group	Arthur De Jong

Cheakamus Community Forest	Arthur De Jong John Grills
Environmental Legacy Fund Committee	Arthur De Jong
Municipal Insurance Association	John Grills Jack Crompton Jen Ford
One Whistler	Cathy Jewett
Sea-to-Sky Regional Transit Commission	Jack Crompton
Squamish-Lillooet Regional District Board of Directors	Jen Ford Jack Crompton Cathy Jewett (Alternate) Ralph Forsyth (Alternate)
Tourism Whistler	John Grills
Whistler Animals Galore	Jen Ford
Whistler Arts Council	Cathy Jewett
Whistler Chamber of Commerce	Ralph Forsyth
Whistler Centre for Sustainability	Jack Crompton
Whistler Community Services Society	Jen Ford Ralph Forsyth
Whistler Health Care Foundation	Jen Ford
Whistler Housing Authority	Jen Ford Duane Jackson John Grills
Whistler Museum and Archives Society	Cathy Jewett
Whistler Public Library Board of Trustees	Ralph Forsyth

CARRIED

2019 Council
Meetings
File No. 3014.02

Moved by Councillor R. Forsyth
Seconded by Councillor J. Ford

That Council endorse the following Regular Meeting Schedule for 2019:

January 8	February 12	March 12
January 22	February 26	March 26
April 9	May 14	June 11
April 30	May 28	June 25
July 9	August 13	September 3
July 23		September 17
October 8	November 5	December 3
October 22	November 19	December 17

CARRIED

Acting Mayor
Appointments 2018
File No. 3014.02

Moved by Councillor J. Grills
Seconded by Councillor D. Jackson

That Council appoint the following Acting Mayors for 2018:

November	Cathy Jewett
December	Cathy Jewett

CARRIED

Acting Mayor
Appointments 2019
File No. 3014.02

Moved by Councillor C. Jewett
Seconded by Councillor J. Ford

That Council appoint the following Acting Mayors for 2019:

January	John Grills
February	John Grills
March	Duane Jackson
April	Duane Jackson
May	Ralph Forsyth
June	Ralph Forsyth
July	Jen Ford
August	Jen Ford
September	Arthur De Jong
October	Arthur De Jong
November	Cathy Jewett
December	Cathy Jewett

CARRIED

TERMINATION

Motion to Terminate

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That the Inaugural Council Meeting of November 6, 2018 be terminated at 6:18 p.m.

CARRIED

Mayor, J. Crompton

Municipal Clerk, B. Browning



WHISTLER

MINUTES

**SPECIAL MEETING OF MUNICIPAL COUNCIL
THURSDAY, NOVEMBER 8, 2018, STARTING AT 4:00 P.M.**

**Flute Room at Municipal Hall
4325 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Mayor: J. Crompton

Councillors: A. De Jong, J. Ford, R. Forsyth, J. Grills, D. Jackson and C. Jewett

Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Resort Experience, J. Jansen

General Manager of Infrastructure Services, J. Hallisey

Director of Finance, C. Price

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Council Coordinator, N. Cooper

Mayor J. Crompton recognized that we are on the traditional territories of the Lil'wat and Squamish Nations.

ADOPTION OF AGENDA

Agenda

Moved by Councillor C. Jewett

Seconded by Councillor D. Jackson

That Council adopt the Special Council Meeting Agenda of November 8, 2018.

CARRIED

OTHER BUSINESS

Governance
Committee

Moved by Councillor C. Jewett

Seconded by Councillor J. Grills

That Council direct staff to create a Select Committee of Council entitled "Governance Committee" with one of its mandates to include a Public Engagement Review.

CARRIED

Development
Corporation

Moved by Councillor C. Jewett

Seconded by Councillor J. Ford

That Council direct staff to create a new municipal development corporation using the same mandate as the Whistler 2020 Development Corporation and private sector expertise.

Moved by Mayor J. Crompton

Seconded by Councillor J. Ford

That the motion be amended to add "similar terms" in place of "the same mandate" and to add "utilizing similar" before "private sector expertise".

CARRIED

That Council direct staff to create a new municipal development corporation using similar terms as the Whistler 2020 Development Corporation and utilizing similar private sector expertise.

CARRIED

Strategic Planning
Commission

Moved by Councillor J. Ford
Seconded by Councillor A. De Jong

That Council direct staff to create a Select Committee of Council entitled "Strategic Planning Commission".

CARRIED

RESOLUTION TO CONDUCT THE REMAINDER OF THE MEETING "CLOSED"

Resolutions to
Conduct the
Remainder of the
Meeting "Closed"

Moved by Councillor
Seconded by Councillor

That the remainder of the Meeting is closed to the public in accordance with the *Community Charter* section: 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

N. Cooper left the meeting at 4:06 p.m.

VERBAL REPORT

CORRESPONDENCE

TERMINATION

Mayor, J. Crompton

Municipal Clerk. B. Browning



REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: November 20, 2018

REPORT: 18-131

FROM: Corporate and Community Services

FILE: 4200-20-2018

SUBJECT: 2018 LOCAL GOVERNMENT GENERAL ELECTION RESULTS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council receive Information Report No. 18-131 regarding the 2018 Local Government Election Results.

REFERENCES

Appendix “A” – Declaration of Election by Acclamation – Office of Mayor and Office of School Trustee – Sea to Sky School District No. 48

Appendix “B” – Determination of Official Election Results – Offices of Councillor

Appendix “C” – Declaration of Official Election Results – Offices of Councillor

PURPOSE OF REPORT

The purpose of this Report is to provide Council with a report on the official election results following Whistler’s 2018 Local Government General Election (the “Election”).

DISCUSSION

In accordance with the *Local Government Act* requirement to hold a general election every fourth year, the Resort Municipality of Whistler (the “RMOW”) held an election to elect one Mayor and six Councillors to the RMOW Council as well as two School Trustees to Sea to Sky School District No. 48.

There were several opportunities for eligible voters to cast their ballots in the Election. General Voting Day was held on October 20, 2018 at the Whistler Conference Centre. Two Advance Voting Opportunities were held, one on October 10, 2018 at the Whistler Public Library, and one on October 13, 2018 at Municipal Hall. There was also an opportunity for mail ballot voting for voters who expected to be absent from the RMOW at the times of all three voting opportunities, or who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity.

The office of Mayor and the two offices of School Trustee were declared elected by acclamation. As the only candidate for the office of Mayor, Jack Crompton was acclaimed. As the only two candidates for the two offices of School Trustee, Cynthia Higgins and Rachael Lythe were also acclaimed. Please see Appendix “A” attached for the Declaration of Election by Acclamation.

Twenty candidates ran for the six offices of Councillor in the Election. The following six candidates were elected for the 2018-2022 Council Term:

- Arthur De Jong
- Jen Ford
- Ralph Forsyth
- John Grills
- Duane Jackson
- Cathy Jewett

A break-down of the number of votes received by each candidate at each voting opportunity is provided in the Determination of Official Election Results, attached as Appendix “B” to this Report.

A total of 2,955 ballots were cast. There were 2,133 ballots cast on the October 20 General Voting Day, 319 ballots cast at the October 10 Advance Voting Day, and 380 ballots cast at the October 13 Advance Voting Day. Additionally, 123 mail ballots were received before the close of voting and cast. An additional 49 mail ballots were sent out to voters but were not received before the close of voting. The breakdown of total votes cast at each voting opportunity is also provided in Appendix “B”.

On October 24, 2018 the Chief Election Officer declared the official election results, announcing the candidates who received the highest number of valid votes for the offices of Councillor for the RMOW. This Declaration is attached as Appendix “C” to this Report.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Partnership	Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision	By voting for the candidates with the ideals and visions that are most acceptable to the electors of Whistler, our citizens are now able to work in partnership with the newly elected council to achieve those goals

The Election process does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

The *Community Charter* requires the Chief Election Officer to submit a report of the election results to the local government. In the case of an election by voting, the report must include information on the ballots cast for the election, this information is included in Appendix “B” – Determination of Official Election Results.

The *Community Charter* also requires that the Chief Election Officer submit the names of the elected officials to the Gazette for publication. The names were submitted following the swearing-in

ceremony held on November 6, 2018 and the notice was published in the November 15, 2018 edition of the Gazette.

BUDGET CONSIDERATIONS

The 2018 project budget for the Election allocated \$84,425 for conducting the Election. Final costs for the Election are still being processed, but are on track to fall within the budget allocated for this project. Costs include staffing, advertising, venue costs, rental of automated voting tabulators, ballots, supplies, training, legal fees and costs associated with mail ballot voting.

COMMUNITY ENGAGEMENT AND CONSULTATION

A variety of notices related to the Election were placed in the Pique Newsmagazine including: Notice of Nominations, Notice of Mail Ballot Voting, Notice of Advance Voting and Notice of Election by Voting. The Election results have also been posted in the British Columbia Gazette pursuant to the *Community Charter*.

Additional creative designs and advertisements were developed this year to help encourage voter turnout. These ads were featured both in print and digitally through the Pique Newsmagazine and on all RMOW communication channels. The RMOW website also featured information regarding the Election, including the Online Voters' Guide, which is an innovative tool designed to simplify the voting process and better prepare electors to vote. The Guide allows voters to determine if they are eligible to vote, how and where to vote. A series of news releases were sent out as well as updates and reminders to vote on social media. In addition, a large election information sign was erected at the intersection of Highway 99 and Village Gate Boulevard.

There were approximately 9,100 voters registered on the resident and non-resident property elector lists prior to the Election. There were 2,955 ballots cast representing 32.64 per cent of eligible voters.

The 2017 By-Election saw 1,434 ballots cast, which indicated a voter turnout of 15.8 per cent. In the 2014 Local Government General Election a total of 2,303 ballots were cast. The percentage of registered voters who cast their ballots was 27.3 per cent. In the 2011 Local Government General Election 3,952 ballots were cast amounting to a voter turnout of 54.8 per cent.

SUMMARY

This Report presents the election results for the 2018 General Local Government Election in the Resort Municipality of Whistler.

I would like to thank Council for the opportunity to act as Chief Election Officer and I would like to thank all of the RMOW staff that assisted with making the Election run in an efficient and professional manner.

Respectfully submitted,

Brooke Browning
MUNICIPAL CLERK and CHIEF ELECTION OFFICER
for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



RESORT MUNICIPALITY OF WHISTLER

DECLARATION OF ELECTION BY ACCLAMATION

I, Brooke Browning, Chief Election Officer for the Resort Municipality of Whistler, do hereby declare, pursuant to section 98 of the *Local Government Act*, the following candidates elected by acclamation:

Office of Mayor

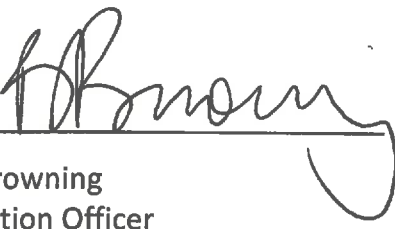
Jack Crompton

Office of School Trustee – Sea to Sky School District No. 48

Cynthia Higgins

Rachael Lythe

Given under my hand at Whistler, British Columbia, this 24th day of September, 2018.



Brooke Browning
Chief Election Officer


Form No. 6-2
LGA s.145(8)

**RESORT MUNICIPALITY OF WHISTLER
DETERMINATION OF OFFICIAL ELECTION RESULTS
OFFICES OF COUNCILLOR
GENERAL LOCAL ELECTION – 2018**

Candidate	Advanced Voting	Mail Ballots	General Voting Day Tabulator #1	General Voting Day Tabulator #2	General Voting Day Tabulator #3	GVD Total	Total
Steve ANDREWS	46	7	34	81	128	243	296
Gordon ANNAND	134	28	61	127	177	365	527
Lance BRIGHT	66	16	34	82	99	215	297
David BUZZARD	131	24	63	138	212	413	568
Arthur DE JONG	484	76	222	529	662	1413	1973
Larry FALCON	139	17	75	143	204	422	578
Jen FORD	441	76	205	471	606	1282	1799
Ralph FORSYTH	220	35	91	186	281	558	813
John GRILLS	336	63	145	356	444	945	1344
Nathan HAWKINS	20	3	14	40	42	96	119
Duane JACKSON	368	60	161	379	449	989	1417
Tova JAMERNIK	41	14	23	63	85	171	226
Cathy JEWETT	526	85	248	556	732	1536	2147
Miro KOLVEK	11	1	30	65	83	178	190
Janice LLOYD	84	21	47	107	132	286	391
Jeff MURL	159	27	75	170	222	467	653
Ira PETTLE	48	3	28	55	87	170	221
Brian REID	122	16	70	129	186	385	523
Melanie TARDIF	126	17	77	163	217	457	600

Dawn TITUS	154	22	88	205	285	578	754
TOTALS	3656	611	1791	4045	5333	11169	15436

This determination of official election results was made by the Chief Election Officer on October 22, 2018, and is based on ballot accounts as amended or prepared by the Chief Election Officer.



Brooke Browning
Chief Election Officer



RESORT MUNICIPALITY OF WHISTLER
DECLARATION OF OFFICIAL ELECTION RESULTS
2018 GENERAL LOCAL ELECTION
Offices of Councillor

I, Brooke Browning, Chief Election Officer, do hereby declare elected the following candidates, who received the highest number of valid votes for the offices of Councillor for the Resort Municipality of Whistler:

1. Arthur De Jong
2. Jen Ford
3. Ralph Forsyth
4. John Grills
5. Duane Jackson
6. Cathy Jewett

Given under my hand at Whistler, British Columbia, this 24th day of October, 2018.



Brooke Browning
Chief Election Officer



REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: November 20, 2018

REPORT: 18-132

FROM: Corporate & Community Services

FILE: 8337

SUBJECT: WILDFIRE PROTECTION PROGRAM REVIEW 2018

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council receive Information Report No. 18-132 regarding the 2018 wildfire protection program.

PURPOSE OF REPORT

The purpose of this report is to describe the wildfire protection program activities undertaken in 2018 and to give an overview of planned 2019 activities.

DISCUSSION

Council identified expanding wildfire protection activities as a top priority at its 2016 and 2017 retreats. To that end, staff have planned and delivered a robust wildfire program that encompassed:

- Fuel thinning projects in high priority forested areas (both wildland urban interface areas, and landscape level fuel breaks)
- Fuel thinning for critical infrastructure areas within the Whistler Urban Development Containment Area (WUDCA),
- The FireSmart program to support local residents on private lands, and
- The inclusion of a Wildfire Development Permit Area (DPA) in the new Official Community Plan.

Given that 2018 was the worst BC wildfire season on record with 1,298,454 hectares lost to wildfire, it is important that Whistler continues to tackle this significant risk on a multitude of fronts. In the last two years, the public has responded very positively and engagement is gaining momentum. Wildfire is top of mind during the summer for many residents and the interest in reducing risk to properties has increased significantly.

The RMOW's wildfire protection program focuses on three key areas:

- Wildfire fuel reduction projects
- FireSmart public education and support
- Policy development and process improvements

The Environmental Stewardship Manager oversees the wildfire protection program and specifically delivers the wildfire fuel reduction projects (fuel thinning), Protective Services manages the FireSmart program, and Whistler Fire Rescue Services (WFRS) is responsible for managing fuel thinning around critical infrastructure and providing home FireSmart assessments.

Wildfire Fuel Reduction Projects

The RMOW's Wildfire Protection Strategy targets 30 hectares of Wildland Urban Interface (WUI) areas to be thinned each year, and 40 hectares of landscape fuel breaks.

In 2018, the following fuel thinning projects were undertaken:

- **Kadenwood** – the RMOW was awarded \$400,000 through the UBCM Strategic Wildfire Protection Initiative (SWPI) to thin 24 hectares with the outstanding costs covered by the RMOW General Fund project budget. Alpine Axeceleration was the successful bidder and began work in May when the snow receded. After a somewhat slow start, work is approximately 50% complete and the rest will be thinned in spring 2019.
- **Alpine Meadows & CCF5** (cemetery site) – These two sites totalling 21.7 hectares are within the Cheakamus Community Forest (CCF) tenure and the work was undertaken by CCF operating partner, Lil'wat Forestry Ventures. Work began in autumn 2017, final tree removal and site clean-up was completed by early summer 2018 and final pile burning completed in October 2018. Funding of \$400,000 will be provided by SWPI with the remainder funded by the RMOW.
- **Callaghan Forest Service Road** – This area is also within the CCF's tenure and Squamish Forestry was assigned the work. Most of the thinning was completed in spring 2018 with final burning completed in October. A total of 22 hectares were thinned with another 4.5 hectares scheduled for November. The CCF will receive up to \$388,000 from the Forest Enhancement Society with the RMOW covering 25% of project costs.
- **Critical Infrastructure Sites** – Whistler Fire Rescue Services (WFRS) conducted fuel thinning at 33 priority critical infrastructure sites, mainly related to water and sewer infrastructure sites as well as behind the Public Works Yard. WFRS also participated in an interagency wildfire exercise in spring 2018 and expanded additional wildfire protection equipment including a new sprinkler protection unit trailer.

FireSmart Program Highlights

The FireSmart Coordinator and the FireSmart crew accomplished a great deal in 2018. Some highlights include:

- Three person FireSmart crew established and delivered 16 chipper days in spring and fall.
- FireSmart promotion week in July with Pique feature article, road side signs and social media support.
- Assessed and thinned around # Whistler Housing Authority (WHA) rental properties.
- Adopt-a-Trail program – four community groups participated in 2018 (Rotary Club of Whistler Millennium, Whistler Blackcomb Habitat Improvement Team, Fairmont Chateau Whistler, and BDO).

- Treated 19 sites on municipal lands (3.25 hectares in total) where assessments identified a hazard next to private properties
- 18 Strata FireSmart work days
- Whistler FireSmart brochure developed and shared widely

Policy Development and Process Improvements

- A Wildfire Development Permit Area (DPA) was developed and integrated into the updated OCP. This DPA will regulate building materials (particularly roofing), and landscaping across three risk levels throughout the valley.
- Planning, Building and Environmental Services revised development referral processes to integrate wildfire risk reduction measures and information requirements.
- Website updated with associated information.
- Program communications support provided by Donna Savage.

2019 Program Initiatives

The RMOW will continue to focus on the three priority areas of Wildfire Fuel Reduction Project, FireSmart program and policy development and process improvements. Funding applications will be submitted to the UBCM Community Resiliency Investment program and potentially the Forest Enhancement Society. Program highlights for 2019 are as follows:

- Wildfire Fuel Reduction projects:
 - Cheakamus Lake Road in partnership with Cheakamus Community Forest. Funded by Forest Enhancement Society of BC (75%) and RMOW (25%). The CCF expects to complete the first 60 hectares by late spring 2019 and begin thinning the next approximately 60 hectares in autumn 2019.
 - Kadenwood project completed by Alpine Axceleration by summer 2019.
 - Rainbow interface area in partnership with Cheakamus Community Forest. Tentative based on external funding approvals and available resources.
- FireSmart Program
 - Community Chipper Days – additional days will be provided; 2019 budget request for dedicated chipper and truck (pending Council approval)
 - Continuation of strata assessments and work days
 - Continued public outreach and education
- Policy Development and process improvements
 - Public education and resources will be provided regarding the new Wildfire DPA

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	Senior levels of government recognize the value of the resort community and support its success	Both the UBCM Strategic Wildfire Prevention Initiative and the Forest Enhancement Society BC recognize the risk of wildfire in the Whistler area, the serious consequences should one occur, and support our efforts with significant funding.
Partnership	Partners work together to achieve mutual benefit	The RMOW and Cheakamus Community Forest partner on fuel thinning projects that achieve the wildfire program objectives as well as employment objectives for the CCF.
Health and Social	The resort community is safe for both visitors and residents, and is prepared for potentially unavoidable emergency events	The wildfire program minimizes risk and increases safety in the community.

The RMOW's wildfire program does not move our community away from any of the adopted Whistler2020 Descriptions of Success or other policy direction.

OTHER POLICY CONSIDERATIONS

The RMOW Wildfire program aligns with the Community Wildfire Protection Plan, Whistler Wildfire Protection Strategy and the OCP.

BUDGET CONSIDERATIONS

In 2018, the RMOW budgeted approximately \$1.42 million for the wildfire program with \$800,000 expected from outside funding and \$620,000 from RMOW funding. In addition, Protective Services budgeted \$100,000 for the FireSmart program.

The new UBCM Community Resiliency Investment (CRI) program which replaced the Strategic Wildfire Prevention Initiative, can provide up to \$100,000 for FireSmart community programs yet appears to provide reduced financial support for operational fuel thinning projects. Funding guidelines are vague, and UBCM staff advises that each fuel thinning application will be reviewed individually within the provincial priority context. The RMOW may have to rely more on the Forest Enhancement Society of BC for funding fuel thinning projects and staff continues to investigate the options.

In 2019, the estimated RMOW budget request is \$1.245 million for the wildfire program with no external funding confirmed at this time, an additional \$185,000 for the FireSmart program with a potential \$100,000 provided by external funding, and approximately \$50,000 for WFRS activities.

COMMUNITY ENGAGEMENT AND CONSULTATION

The residents of Whistler are now very aware of wildfire as a risk to our community and are actively seeking the services provided by the RMOW. Through the RMOW website, social media, FireSmart Coordinator activities and the July 2018 Pique feature article, the community is learning how to reduce its risk. There is also consideration to hold a wildfire-specific public information session or workshop in spring 2019.

SUMMARY

The RMOW continues to focus on securing external funding and delivering programs in the three focus areas:

- Wildfire fuel reduction projects
- FireSmart public education and support
- Policy development and process improvements

The RMOW achieved strong community recognition and support for wildfire risk reduction and FireSmart program activities and continues to plan for additional program improvements into 2019.

Respectfully submitted,

Heather Beresford

ENVIRONMENTAL STEWARDSHIP MANAGER

for

Ted Battiston

GENERAL MANAGER CORPORATE & COMMUNITY SERVICE



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 20, 2018

REPORT: 18-133

FROM: Resort Experience

FILE: LLR1319

SUBJECT: LLR1319 – MILESTONES RESTAURANT PERMANENT CHANGE TO LIQUOR
PRIMARY HOURS OF LIQUOR SERVICE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council authorize the resolution attached as Appendix “A” to Administrative Report No. 18-133 providing Council’s recommendation to the Liquor and Cannabis Regulation Branch in support of an application for a Permanent Change to Hours of Liquor Service for Milestones Restaurant, Liquor Primary Licence No. 143355, to change hours of liquor service to 9:00 a.m. to 1:00 a.m. Monday through Saturday and 9:00 a.m. to midnight on Sunday.

REFERENCES

Appendices: “A” – Council Resolution – Permanent Change to a Liquor Licence
“B” – Location Plan
“C” – Letter from Applicant dated September 24, 2018

PURPOSE OF REPORT

This purpose of this Report is to provide a recommendation for Council’s consideration regarding an application for a permanent change to hours of liquor service for Milestones Restaurant liquor primary licence. For this type of licence change the provincial Liquor and Cannabis Regulation Branch (LCRB) requires local government comment in the form of a resolution from Council addressing prescribed criteria and a recommendation as to whether or not the application should be approved. The proposed resolution in favour of the application, including the rationale for support, is attached as Appendix “A”.

DISCUSSION

Licence Change Request – Hours of Liquor Service

The Resort Municipality of Whistler (RMOW) has received an application from Milestones Restaurant located at 4555 Blackcomb Way (shown on Appendix “B”) for a permanent change to hours of liquor service for existing liquor primary licence No. 143355. Milestones is located on the Upper Village Stroll and has an interior capacity of 88 persons and a patio capacity of 204 persons. The current and requested liquor primary hours of liquor service are as follows:

	Current Hours of Liquor Service	Requested Hours of Liquor Service
Monday through Saturday	11:00 a.m. to 1:00 a.m.	9:00 a.m. to 1:00 a.m.
Sunday	11:00 a.m. to midnight	9:00 a.m. to midnight

The permanent change in hours of liquor service will permit the restaurant to serve the requests from customers who would like to order liquor during brunch or breakfast service. The letter from

the applicant (attached as Appendix “C”) provides the rationale for the application. As required by municipal policy for pubs and lounges, the Milestones kitchen would be in operation to provide breakfast food service during the hours from 9:00 a.m. to 11:00 a.m., if liquor is being served.

LCRB Review Criteria and Process

For a liquor primary licensed establishment applying for a permanent change to hours of liquor service, local government must provide comments to the LCRB in the form of a resolution from Council. Local government must also gather public input for the community in the immediate vicinity of the proposed service area. The resolution from Council must consider:

- The location of the establishment, and
- The person capacity and hours of liquor service of the establishment.

The resolution from Council must specifically comment on the following:

- The impact of noise on nearby residents;
- The impact on the community if the application is approved;
- The views of the residents and a description of the methods used to gather views; and
- The local government recommendations (including whether or not the application be approved) and the reasons on which they are based.

The proposed resolution presented in Appendix “A” addresses all of the LCRB requirements. (It is noted that Milestones also operates a food primary establishment located in the same building, which is also applying for a similar change in hours of liquor service. LCRB regulations and RMOW policy, however, do not require comment from local government for that type of licence change.)

Municipal Review Process

For this type of application Council Policy G-17 *Municipal Liquor Licensing Policy* specifies a 30-day public advertising period, a good standing review, a referral to Liquor Licence Advisory Committee (LLAC) members for comment, a staff report to Council and a Council resolution to the LCRB in a prescribed format. A summary of the applicant’s proposal was referred by e-mail to LLAC members on September 26, 2018, and members were asked to provide their comments. There were no concerns expressed by LLAC members who provided comment.

Current Good Standing Status

In order for the RMOW to give consideration to an application requesting this type of permanent change to a liquor licence the applicant must be in “Good Standing” with respect to the compliance and enforcement history of the establishment. The application was referred to the LCRB inspector, the Whistler Detachment of the RCMP, the Whistler Fire Rescue Service and the RMOW Building and Bylaws Departments. Each was asked to provide a written list of any contraventions and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant. There were no compliance issues identified, so the applicant is considered to be in Good Standing.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor Experience	The resort community's authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	The permanent change to hours will permit Milestones to serve liquor within the municipal hours of liquor service guidelines. Specifically, providing patrons the option of ordering liquor between 9:00 and 11:00 a.m. will meet visitor and resident expectations of a Whistler Village licensed establishment.
Economic	The Whistler economy provides opportunities for achieving competitive return on invested capital	The applied for liquor licence change would allow Milestones to take full advantage of the business opportunities available to a Whistler liquor primary establishment.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Visitors and residents can readily immerse themselves in nature, free from noise and light pollution	Noise from an establishment serving alcoholic beverages can be disruptive to visitors staying in nearby accommodations. If the application for liquor service between 9:00 and 11:00 a.m. is approved, there is not expected to be an increase in noise from the establishment. Milestones has been in operation in this location since 2011 with its current hours, and the establishment has not had a history of noise.
Health & Social	Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness and they avoid the abusive use of substances that evidence indicates have negative effects on physical and mental health	Any expansion of hours of alcohol sales has the potential for over-service and/or excessive consumption. Milestones has signed a Good Neighbour Agreement that commits it to procedures and training to avoid potentially adverse effects of their products and services.

OTHER POLICY CONSIDERATIONS

Under policies developed and supported by the LLAC and in Council Policy G-17, a permanent change to hours of liquor service for a liquor primary licence within municipal hours of liquor service guidelines specifies a thirty-day public comment period, a good standing review, a LLAC referral for comment, a staff report to Council and a resolution to the LCRB in a prescribed format. For this type of application Council Policy G-17 requires a referral to the LLAC for a two-week comment period, but there is no formal report to or recommendation from the committee.

The hours of liquor service guideline in Council Policy G-17 for pubs and lounges is "9 a.m. to 1 a.m., Monday – Sunday (liquor service between 9 a.m. and 11 a.m. is subject to maintaining a fully operational kitchen and breakfast food service)." Council Policy G-17 further states that, "Establishments that have existing hours of service that are less than the general range for their establishment type are eligible to apply for an extension of hours to the limits of the range."

BUDGET CONSIDERATIONS

There are no budget considerations. The municipal application fee for a new or amended liquor licence is structured to cover staff costs for processing the application.

COMMUNITY ENGAGEMENT AND CONSULTATION

In accordance with Council Policy G-17 requirements, the applicant advertised the proposed permanent change to its liquor primary licence in the October 4 and 11, 2018 editions of Pique Newsmagazine and posted a sign at the establishment (commencing October 4, 2018) in order to provide opportunity for public comment. The advertisements and sign requested that any comments be provided in writing to RMOW staff on or before November 3, 2018. No comments were received.

SUMMARY

This Report presents a recommendation regarding an application for a permanent change to hours of liquor service for Milestones Restaurant liquor primary licence. The Report also provides a resolution in support of the application for Council's consideration that addresses criteria prescribed by the LCRB. The resolution is a result of the application of municipal policy and consultation with the community.

Respectfully submitted,

Frank Savage
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

APPENDIX A

General Manager,
Liquor and Cannabis Regulation Branch

RE: Application for a Permanent Change to a Liquor Licence for Milestones Restaurant, liquor primary licence No. 143355, to change hours of sale to 9:00 a.m. to 1:00 a.m. Monday through Saturday and 9:00 a.m. to midnight on Sunday.

At the Council meeting held on November 20, 2018 the Council passed the following resolution with respect to the application for the above named amendment:

“Be it resolved that:

1. The Council recommends that the licence amendment be approved for the following reasons:

The proposed licensing will provide for improved customer service for both visitors and residents alike and will not have any significant negative impacts on the resort community. The applicant has entered into a Good Neighbour Agreement and Noise Mitigation Plan with the Resort Municipality of Whistler.

2. The Council's comments on the regulatory criteria are as follows:

- (a) The location of the establishment:

Milestones Restaurant is located at 4555 Blackcomb Way in Whistler's Upper Village neighbourhood adjacent to the Blackcomb Mountain base. The restaurant is on the ground floor of the building with retail businesses below. Milestones is located on the Upper Village Stroll adjacent to the Fairmont Chateau Whistler and across from the Le Chamois building, both of which have food and beverage establishments and retail shops at the Stroll level and visitor accommodation units on the upper floors. The restaurant is located across the Stroll from the Blackcomb Mountain base building and immediately adjacent to the lifts.

- (b) The person capacity and hours of liquor service of the establishment:

- Milestones liquor primary establishment has an interior capacity is 88 persons and a patio capacity of 204 persons.
- The current hours of liquor service are 11 a.m. to 1:00 a.m. Monday through Saturday and 11:00 a.m. to midnight on Sunday. The applied for hours of 9:00 a.m. to 1:00 a.m. Monday through Saturday and 9:00 a.m. to midnight on Sunday are within the municipal hours of liquor service guidelines for pubs and lounges in Council Policy G-17 *Municipal Liquor Licensing Policy*.

- (c) The impact of noise on nearby residents:

Noise from an establishment serving alcoholic beverages can be disruptive to visitors staying in nearby accommodations. If the application for liquor service between 9:00 and 11:00 a.m. is approved, there is not expected to be an increase in noise from the establishment. Milestones has been in operation in this location since 2011 with its current hours, and the establishment has not had a history of noise.

- (d) The impact on the community if the application is approved:

If the application is approved the impact on the community will likely, on balance, be positive by meeting the service expectations of both visitors and residents. Negative

impacts on the community are not anticipated as a result of the requested amendment to the licence.

- (e) The views of the residents and a description of the methods used to gather views:
Council believes that residents are in favour of the application and that residents are not opposed to the application. The method used to gather the views of residents was placement of an information sign at the front of the establishment for thirty days commencing October 4, 2018 and advertisements in the October 4 and 11, 2018 editions of Pique Newsmagazine. No comments were received. Further, the municipal Liquor Licence Advisory Committee, comprising various community representatives, provided comment on the application.”

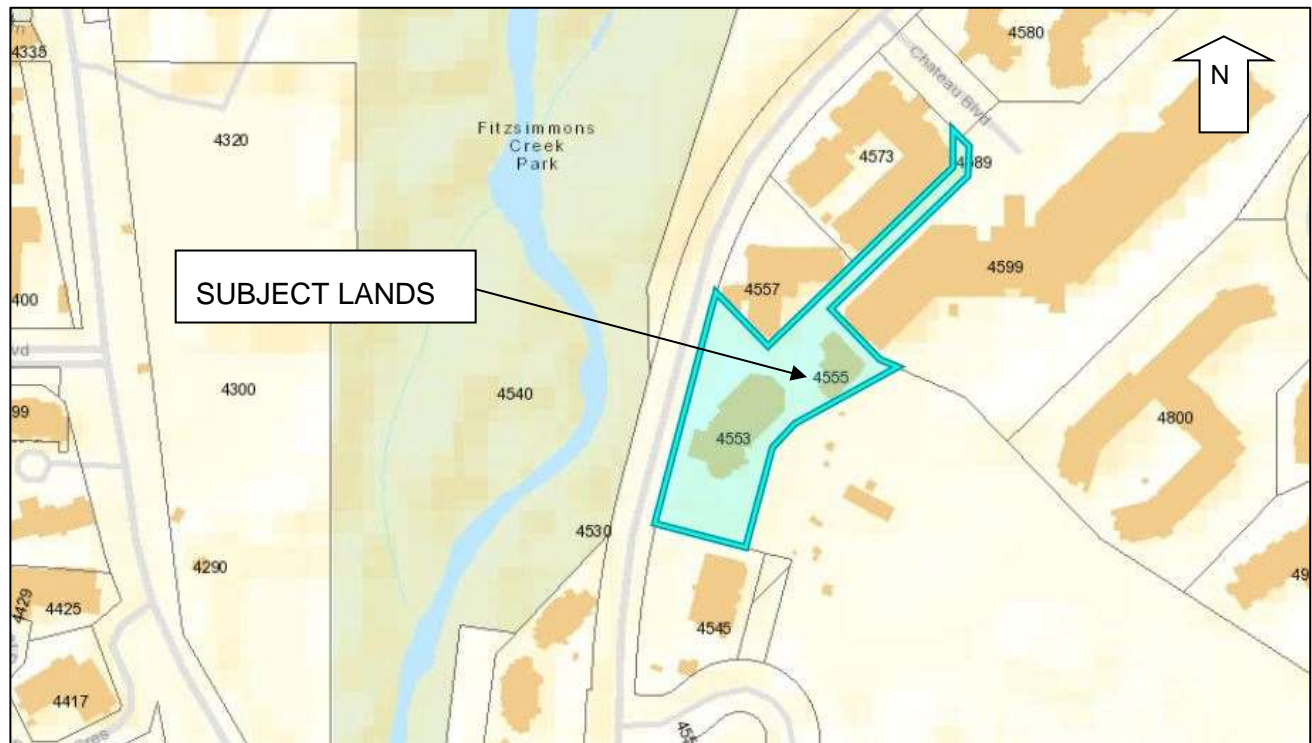
The undersigned hereby certifies the above resolution to be a true copy of the resolution passed by the Council of the Resort Municipality of Whistler on November 20, 2018.

Sincerely,

Brooke Browning
MUNICIPAL CLERK
Resort Municipality of Whistler

APPENDIX B

LOCATION PLAN – MILESTONES RESTAURANT

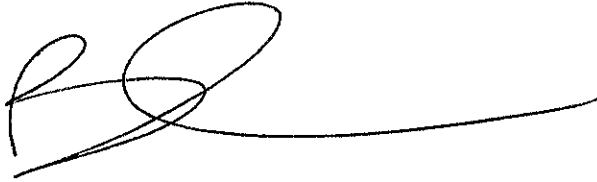


September 24, 2018

RE: Milestones Whistler Liquor License Amendment

Milestones Whistler is looking to extend our opening hours of the liquor license to 9 am from 11 am. We are looking to be able to offer libations with our brunch and breakfast as we will be opening at 9 am this coming season. Our proximity to the new Gondola will have a dramatic affect on our business and by opening earlier and offering Liquor we are hoping to bring in more guests for our early morning offerings.

Thank you for your consideration on our application.

A handwritten signature in black ink, appearing to be 'B Worden', with a long horizontal line extending to the right.

Bruce Worden
General Manager
Milestones Whistler
4555 Blackcomb Way
Whistler, BC
V8E0Y1



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 20, 2018
FROM: Resort Experience
SUBJECT: DVP1160 – 8624 JON MONTGOMERY STROLL – EXISTING RETAINING WALLS

REPORT: 18-134
FILE: DVP1160

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit DVP1160 for the development located at 8624 Jon Montgomery Stroll to:

1. Vary the building setbacks as follows:
 - a. Reduce the minimum setback requirement from the front parcel line from 7.6 metres to 0 metres to allow the existing retaining wall;
 - b. Reduce the minimum setback requirement from the side parcel lines from 3 metres to 0 metres to allow the existing retaining walls;
 - c. Reduce the minimum setback requirement from the rear parcel line from 6 metres to 0.7 metres to allow the existing retaining walls;

all only to the extent shown on the survey plan, prepared by Bunbury and Associates, dated September 7, 2018, and attached as “Appendix B” to Administrative Report to Council No. 18-134.

REFERENCES

Location: 8624 Jon Montgomery Stroll
Legal: Strata Lot 17, DL4775, Group 1, NWD, Plan EPS210
Owner: Michael Hutchinson
Zoning: RM55 (Residential Multiple Fifty-Five)
Appendices: “A” – Location Map
 “B” – Site Survey
 “C” – Project rationale (submitted by applicant)
 “D” – Site Photo
 “E” – Letter of support

PURPOSE OF REPORT

This report seeks Council’s consideration of variances to “Zoning and Parking Bylaw No. 303, 2015” to allow the existing retaining walls at 8624 Jon Montgomery Stroll in the Baxter Creek neighbourhood.

Section 498 of the *Local Government Act* authorizes Council to vary regulations contained in a zoning bylaw by way of a Development Variance Permit.

DISCUSSION

The applicant is seeking a variance to allow the existing retaining walls that have been constructed at their property at 8624 Jon Montgomery Stroll, in Baxter Creek (see Appendix A). The walls have been surveyed and their heights and locations relative to the property lines are indicated on the survey, attached as Appendix “B”.

As shown on the survey, the maximum wall height at the front of the lot, adjacent to the driveway is 3.1 metres. This section is an extension of the retaining wall along the road right of way of Jon Montgomery Stroll (shown in Photo B, Appendix “C”). On the east side of the lot there are three small walls, with a maximum height of 1.2 metres. This is the side adjacent to the neighbour who provided a letter of support for the application. The west side of the parcel abuts a small ravine, and has 3 sections of retaining wall with a maximum height of 3.2 metres. The southern property line (rear) abuts Ashleigh McIvor Drive, and spans the small ravine, with one small wall of 0.8 metres in one portion, and another wall of 2.1 metres that was built to support a bed for planting.

The Building Department has received the necessary engineering reports with respect to the structure of the walls.

Site Conditions

The grade of the lot prior to development was quite steep, with a grade change of approximately 18m (60ft) from the top, where the driveway is, to the rear, which is adjacent to Ashleigh McIvor Drive. The retaining walls generally step down the site, in order to form terraces and level access to the lower floor of the house, and to garden areas below, as shown in Appendix “D”. In addition the terraces facilitate the planting of trees and shrubs to create privacy between the house above and the street and neighbouring properties below.

Variances Requested

Only the portions of retaining walls located closer than the minimum setback requirement from the parcel line require variances as described in the table below.

Variance Request	Zoning and Parking Bylaw No. 303, 2015 Regulation
<p>Vary the building setbacks as follows:</p> <ul style="list-style-type: none">a) Reduce the minimum setback requirement from the front parcel line from 7.6 metres to 0 metres to allow the existing retaining wall;b) Reduce the minimum setback requirement from the side parcel lines from 3 metres to 0 metres to allow the existing retaining walls;c) Reduce the minimum setback requirement from the rear parcel line from 6 metres to 0.7 metres to allow the existing retaining walls.	<p>Part 13, Section 55(18) states that the minimum permitted setback is 7.6 metres from the front parcel line, 6 metres from the rear parcel line, and 3 metres from the side parcel line.</p>

As described above, without the proposed variance the minimum setback for a retaining wall is 7.6 metres from the front parcel line, 3.0 metres from the side parcel lines, and 6.0 metres from the rear parcel line, although it is noted that if the walls are less than 0.6 metres in height there is an

exemption that allows them to be as close as 1.0 metre to a side parcel line or 2.0 metres to a front or rear parcel line (Part 5, Section 7(d)). In this case, as the walls exceed that height, the exemption does not apply, and the requested variance is from the setback distances described above.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	The built environment is attractive and vibrant, reflecting the resort community's character, protecting views and evoking a dynamic sense of place.	The retaining walls on this site are consistent with numerous sites in the neighbourhood, as well as several of the roadways. The topography of the entire neighbourhood lends itself to requiring retaining walls in many cases in order to create level areas for homes, yards and streets.

Granting a variance for the retaining walls at 8624 Jon Montgomery Stroll does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Development Variance Permit Criteria

Staff have established criteria for consideration of development variance permits. The proposed variances are considered to be consistent with these criteria as described in the table below.

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	The Baxter Creek and Rainbow neighbourhoods are located on steep, challenging terrain. Many of the streets as well as many private lots have utilized retaining walls to terrace out the space to facilitate the development of the site. The walls on the subject property are considered consistent with the general approach that has been used through much of the neighbourhood to overcome the terrain challenges.
Works with the topography on the site, reducing the need for major site preparation or earthwork.	n/a
Maintains or enhances desirable site features, such as natural vegetation, trees and rock outcrops.	n/a
Results in superior siting with respect to light access resulting in decreased energy requirements.	The existing walls facilitate additional rear yard space on the south aspect that can be used as outside living space, or for gardens, etc.
Results in superior siting with respect to privacy.	The creation of the rock walls at the rear of the lot (downhill side) facilitate some separation from the house and yard to the street below, versus grading out the site.
Enhances views from neighbouring buildings and sites.	Does not affect views from neighbouring sites.

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	Appears to be consistent with neighbourhood.
Increases the appearance of building bulk from the street or surrounding neighbourhood.	While they are somewhat tall in places, the rock walls themselves generally step down the site, and follow the pre-existing grade change from the uphill side to the downhill side of the lot. The presence of the walls does not appear to negatively impact the appearance of the lot from the surrounding streets.
Requires extensive site preparation.	The development of this building lot required extensive site preparation.
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	n/a
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	n/a
Requires a height variance to facilitate gross floor area exclusion.	n/a
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	n/a

Zoning and Parking Bylaw 303, 2015

The property is zoned RM55 (Residential Multiple Fifty-Five). The requested variances to “Zoning and Parking Bylaw No. 303, 2015” are described in the Discussion section of this report.

The proposal is consistent with all other regulations of “Zoning and Parking Bylaw No. 303, 2015”.

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP1160 is posted on the property.

Notices were sent to surrounding property owners in October 2018. At the time of writing this report one letter of support was submitted by a neighbor. That letter is attached as Appendix “E”. In that letter the neighbor indicates that they are in support of the proposed variances for the three small retaining walls that are at 0 meters from their common property line on the west side of subject property. It is noted that this neighbor is the only private property that directly abuts the subject property. On the south side the neighboring properties are separated by the road (Ashleigh McIvor Drive) and a substantial grade change, and to the north and west it is parkland.

No other comments have been received as of the writing of this report. Any letters received following the preparation of this report will be presented to Council at the time of consideration of the application.

SUMMARY

Development Variance Permit DVP1160 proposes variances to “Zoning and Parking Bylaw No. 303, 2015” for existing retaining walls at 8624 Jon Montgomery Stroll for Council’s consideration.

Respectfully submitted,

Tracy Napier
PLANNING ANALYST

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Appendix A



Subject Property
8624 Jon Montgomery Stroll

BC LAND SURVEYOR'S LOCATION CERTIFICATE

ON STRATA LOT 17, DL 4755, Gp 1, NWD, STRATA PLAN EPS210.

(PID 028-268-156) 8624 Jon Montgomery Stroll, Resort Municipality of Whistler, BC



The intended plot size is 432mm in width by 560mm in height (C Size) when plotted at a scale of 1:250.

All distances are horizontal ground-level distances in metres and decimals thereof, unless otherwise noted.

ZONED RM-55

Minimum permitted building setbacks for a detached dwelling are shown as interpreted from Zoning Bylaw RM-55:

Front 7.6 metres
Rear 6 metres
Side 3 metres

Registered Lot Area = 1940 m²
Building Area = 475 m²
Site Coverage = 24.5 %

Elevations are on CVD28BC geodetic datum and were related to GCM #997528 via GPS observations.
Elevation used = 923.745m

RSW Denotes ROCK STACK WALL

x 98.8 Denotes Existing (Finished) Ground Elevation

Property line dimensions are derived from Strata Plan EPS210.

This document was prepared for mortgage and municipal/regional district purposes and is for the exclusive use of our client, Michael Hutchison.

This document shows the relative location of the surveyed structures and features with respect to the boundaries of the parcel described above. This document shall not be used to define property lines or property corners.

The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decisions made, or actions taken based on this document.

The subject property is affected by the following registered documents:
[BB380267](#), [CA1402931](#), [CA1402932](#), [CA1402942](#), [CA1402946](#), [CA1627361](#), [CA1627365](#), [CA1628539](#), [CA1628546](#), [BB1167568](#), [CA1695661](#), [BB1725704](#), [CA3182364](#).

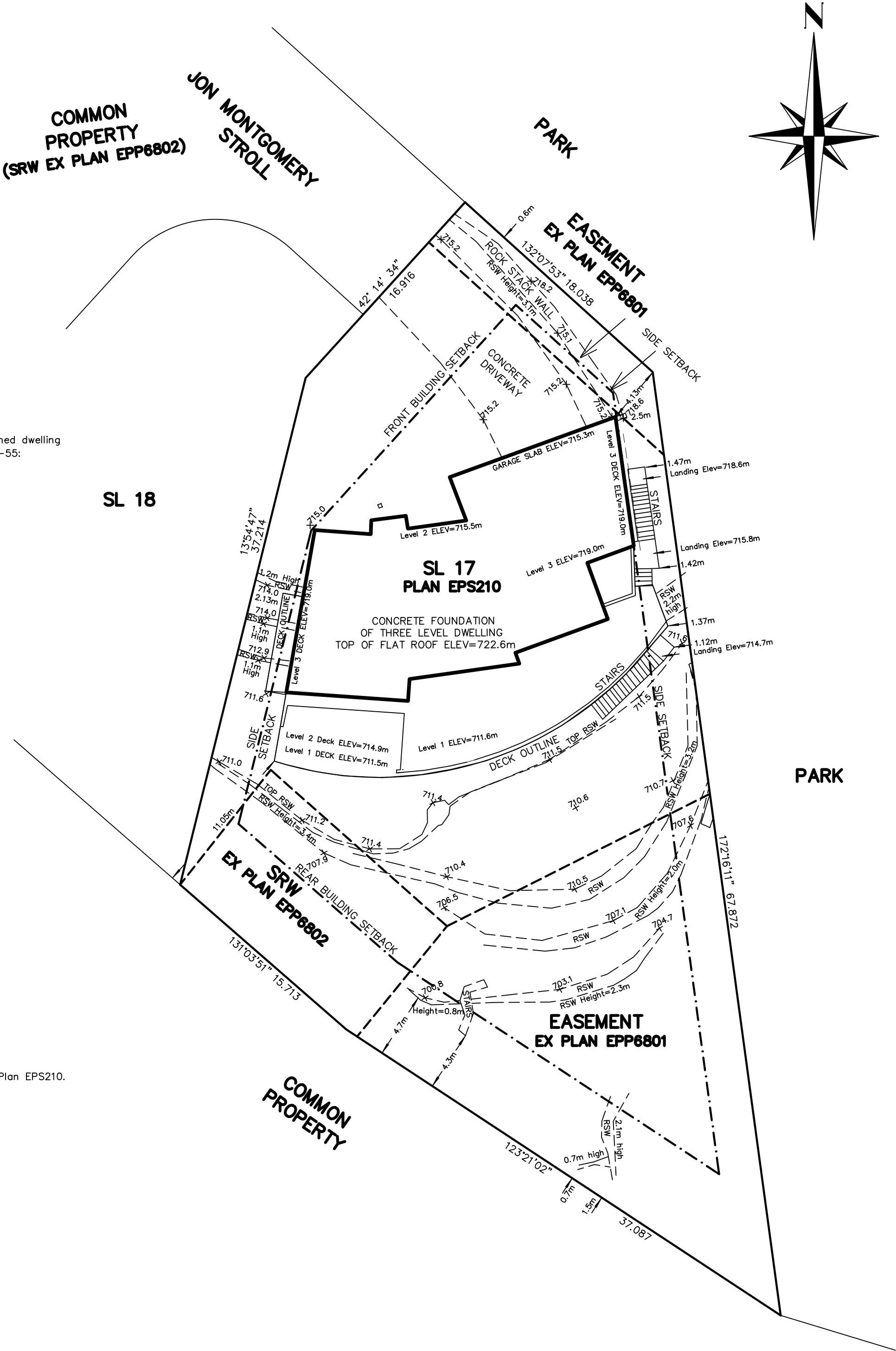
Any encroachments onto adjacent properties are not shown here.

Certified Correct this 7th day of September, 2018.

Martin Jones, BCLS #762

(Not valid unless originally signed & sealed)

© ALL RIGHTS RESERVED



BUNBURY & ASSOCIATES
BC LAND SURVEYORS

SQUAMISH 604-892-3090 WHISTLER 604-932-3770

File No. 2014-207-12M.dwg

FB 2174 Pg 48-53

EVALUATION CRITERIA FOR PROPOSED VARIANCES

The following table compares the criteria with the variance requests:

Complements a particular streetscape or neighbourhood	The Baxter and Rainbow neighbourhood have been developed through the construction of numerous retaining walls to hold back the fragmented slope and create stability to the building envelopes. The retaining wall adjacent to the garage is an extension of the existing treatment applied for the construction of the road at subdivision as well as several other homes in the Rainbow subdivision <i>(See photos A and B)</i>
Works with the topography on a site, reducing the need for major site preparation or earthwork	The dwelling constructed at 8624 Jon Montgomery Stroll steps down the slope. As noted in geotechnical reports on record, the number of retaining walls are necessary to enable the cut slope to be retained as the bedrock is composed of dense silty sand with some gravel (till-like) soils. Bedrock in the Baxter Creek area have been noted to generally consist of weathered, highly fractured rock susceptible to erosion from freeze/thaw cycles and wet weather. The numerous rock stack walls are intended to provide stability and safety to the site.
Maintains or enhances desirable site features such as natural vegetation, trees, rocks and outcrops	The development of the subdivision was unable to retain much of the existing vegetation. The development has compensated for this loss with an extensive landscape plan. The subject property is in the process of installing the mature and concealing landscaping, which should be in place prior to Council consideration of the variances. Adjacent properties along Jon Montgomery Way have similar retaining walls with showcase how the landscaping can buffer the rock stack walls and green up the subdivision. The rocks used for the retaining walls reflect the colour of the existing rock.
Results in superior siting with respect to light access resulting in decreased energy requirements	The home has maximized light access.
Results in superior siting with respect to privacy	The dwelling is on an angle from the lots to the west, while the park to the east is elevated creating a natural buffer.
Enhances views from neighbouring buildings and sites	As noted above the dwelling is on an angle from the lots to the west and therefore will not interfere with views.

The proposed variances to not create the negative impacts, listed below:

Inconsistent with neighbourhood character	As noted above the retaining walls are consistent and therefore not a concern
Increases the appearance of building bulk from the street or surrounding neighbourhood	The house is hidden from below by the retaining walls, which will soon be extensively landscaped
Requires extensive site preparation	The lot was not excavated, but rather the site was built up with retaining walls for a secure and stable building site.
Substantially affects the use and enjoyment of adjacent lands	Park on east not affected, letter from owner on west is forthcoming.
Requires frontage variance to permit greater GFA, with exception of parcel facing cul de sac	No, is a cul de sac
Results in unacceptable impacts on services	Does not impact services

Photos A



Ski Rise Jump



Bear Paw

Photos B





July 18, 2018

Planning Department
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler BC
V0N1B4

The property known as 8620 Jon Montgomery Stroll (PID: 028-268-164) is owned by my company 0880276 BC Ltd. (Cusano Contracting). I have reviewed the proposed variance being requested by Michael Hutchison for 8624 Jon Montgomery Stroll (PID: 028-268-156) to permit a retaining wall up to the shared property line (between Strata Lot 17 and Strata Lot 18) and have no objection. The attached survey plan highlights where the three retaining walls are located and the requested variance.

Sincerely,

Biagio Cusano
President

COMMON
PROPERTY
(SRW EX PLAN EPP6802)

JON MONTGOMERY
STROLL

PARK

EASEMENT
EX PLAN EPP6801



red dwelling
-30:

SL 18

Subject retaining
walls that are
currently within 1 m of
the property line.

SL 17
PLAN EPS210

CONCRETE FOUNDATION
OF THREE LEVEL DWELLING
TOP OF FLAT ROOF ELEV=722.6m

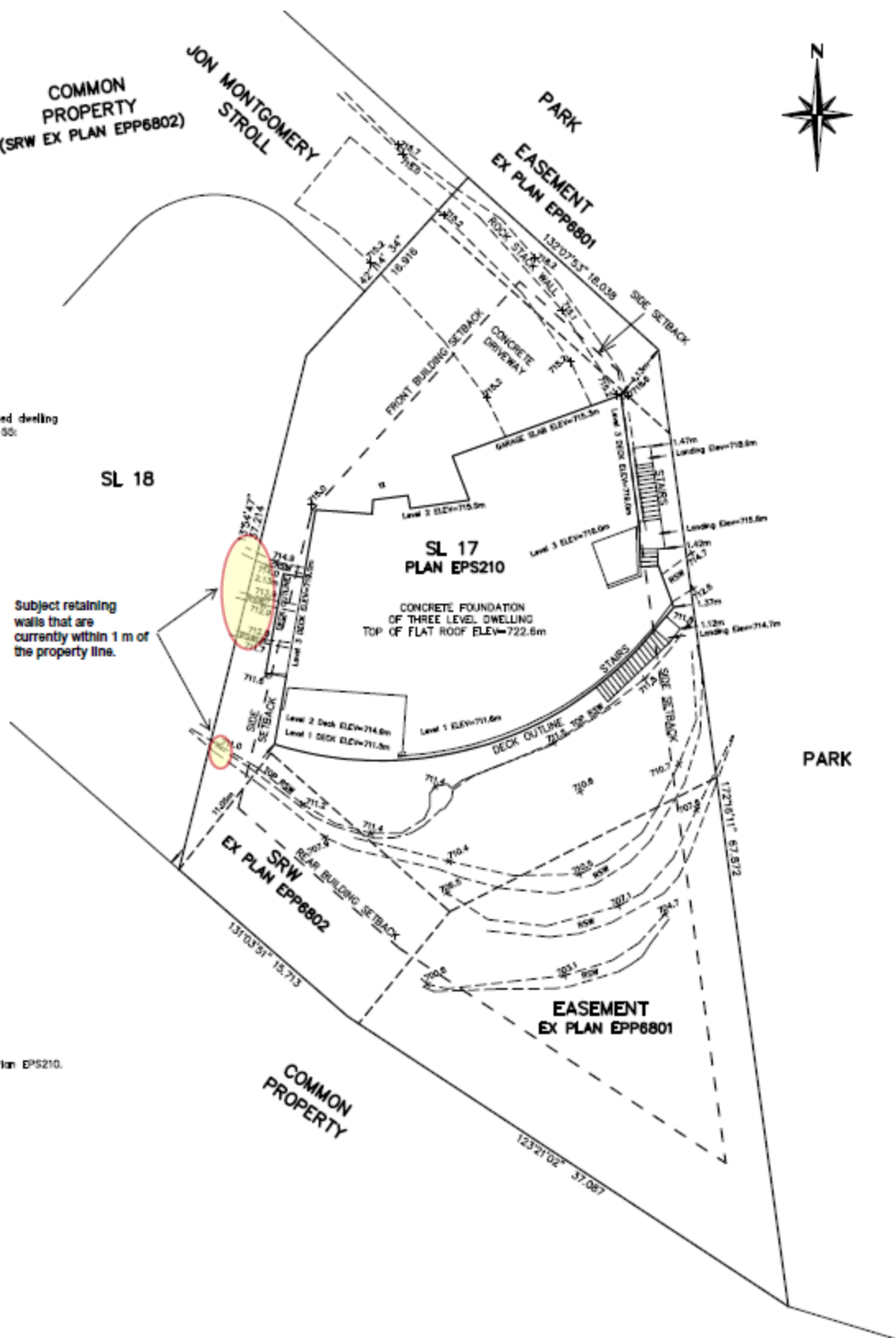
SRW
EX PLAN EPP6802

EASEMENT
EX PLAN EPP6801

PARK

Plan: EPS210.

COMMON
PROPERTY





REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 20, 2018

REPORT: 18-136

FROM: Corporate and Community Services

FILE: 854

SUBJECT: UNION OF BRITISH COLUMBIA MUNICIPALITIES COMMUNITY EMERGENCY
PREPAREDNESS FUND

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council endorse the Emergency Social Services Capacity Building Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities' grant requirements; and

That Council endorse the Evacuation Route Planning Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities' grant requirements; and further

That Council endorse the Emergency Operations Centres & Training Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities' grant requirements.

REFERENCES

Appendix "A" – Emergency Social Services Capacity Building Project Grant Application

Appendix "B" - Evacuation Route Planning Project Grant Application

Appendix "C" - Emergency Operations Centres & Training Project Grant Application

PURPOSE OF REPORT

The purpose of this report is to obtain Council's endorsement for three grant applications to the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF). These applications seek to fund three separate projects: (1) the Emergency Social Services Capacity Building Project, (2) the Evacuation Route Planning Project, and (3) the Emergency Operations Centres & Training Project. For the RMOW to be eligible for UBCM grant funding a Council Resolution indicating support for the grant applications and direction to provide overall grant management must be submitted with the applications.

DISCUSSION

The Province of British Columbia recently announced a suite of funding programs for 2019 entitled the Community Emergency Preparedness Fund (CEPF). These programs are intended to enhance the resiliency of local governments and their residents in responding to emergencies. Funding has been provided by the Province of BC and will be administered by the UBCM. The RMOW views the CEPF funding as an good opportunity to build the capacity of the municipal Emergency Program. The three proposed projects are described in detail below.

1. Emergency Social Services Capacity Building Project

Emergency Social Services (ESS) is a fundamental component of the RMOW Comprehensive Emergency Management Plan (CEMP) and identifies ESS as the primary care provider of essential services to people displaced by emergencies. In order to provide essential services including food, clothing, transportation, medical care, and shelter in ESS Reception Centre (RC) and Group Lodging (GL) facilities, specific supplies and equipment are required. The RMOW plans to use UBCM grant funding to build capacity in ESS GL and RC facilities by purchasing cots, bedding, digital displays, and three Motorola digital radios to enable ESS facilities to communicate directly with the RMOW Emergency Operations Centre (EOC).

Specifically, the following activities will be undertaken as part of this project:

- Purchase of 100 cots, bedding and storage containers for 100 cots
- Purchase of 3 Motorola Digital Radios for ESS facilities
- Purchase of ESS display boards for the EOC

2. Evacuation Route Planning Project

The RMOW and the District of Squamish (DOS) have collaborated to develop an Annex to their respective Comprehensive Emergency Management Plans entitled the Sea to Sky Multimodal Evacuation Plan (Evacuation Plan). The Evacuation Plan details how the RMOW and DOS will evacuate their entire communities using Highway 99 and additional modes of transportation including rail, ferry, and air in the event of an emergency requiring one of the communities to evacuate. As part of the Evacuation Plan development, the RMOW and DOS completed evacuation traffic modeling to better understand the capacity of Highway 99 in an emergency scenario and to estimate the evacuation clearance time for each community. The results of the modeling indicate that given the limited egress routes available to the RMOW and DOS, a mass evacuation of one of these communities will take many hours.

To decrease the evacuation clearance time for the Whistler, the RMOW would like to increase the capacity of Highway 99 during a mass evacuation by reconfiguring the Highway between Whistler and Squamish to create two temporary outbound lanes. To do this the RMOW must develop a Traffic Management Plan (TMP) as detailed in the Ministry of Transportation and Infrastructure Traffic Management Manual for Work on Roadways.

Therefore, the following activities will be undertaken as part of this second project:

- a Traffic Management Plan that outlines the specific traffic control devices that will be used and how they will be implemented, including schematic drawings
- an Incident Response Plan that defines the process for responding to unplanned events or incidents

3. Emergency Operations Centres & Training Project

The RMOW Comprehensive Emergency Management Plan (CEMP) identifies procedures to activate an Emergency Operations Centre (EOC) in response to major emergencies. The EOC is a central facility where key decision-makers and agencies gather to collect, coordinate, and share information and resources to support on-scene operations and the needs of the community. Specifically, the EOC supports emergency response agencies at the site, provides policy direction to emergency responders, gathers, displays, and shares information with Council and the public, coordinates evacuation activities, and tracks emergency spending. The EOC is the coordination center for emergency response and one central location for communications between responding agencies, all levels of government, the private sector, and the public.

During emergency events and training exercises, effective communication between agencies is a reoccurring challenge. The Emergency Program recently led a working group of several local

agencies to discuss the challenges of inter-agency communications and brainstorm potential solutions. The working group determined that the lack of a common radio frequency that all agencies can use to effectively communicate is a key issue. The RMOW has a Combined Events radio channel that was licensed for inter-agency communications in 2008, but the channel is 'simplex' and therefore limited to line of site radio contact. As a result of this limited range, the channel is not effective for inter-agency communications and it cannot be heard at the EOC.

As a solution, the working group agreed that the addition of a digital radio repeater to the Combined Events radio channel frequency would be an effective solution. This would allow for radio communications between the EOC and agency representatives throughout Whistler Valley. In addition, the EOC could use this channel to communicate with the Unified Command Post and to gain situational awareness of the event; this would allow for a common operating picture between the site and the EOC.

As such, the following activities will be undertaken as part of the third identified project:

- Purchase of digital repeater and filter to be installed on Whistler Peak
- Application to Industry Canada for a repeater frequency

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Health and Social	The resort community is safe for both visitors and residents, and is prepared for potentially unavoidable emergency events	<ul style="list-style-type: none"> • ESS is a critical component of the RMOW Emergency Program and having well-stocked GL and RC facilities is crucial to providing essential services to residents and visitors post-emergency. • Increasing outbound capacity of Highway 99 in an evacuation will minimize evacuation time for residents and visitors in an emergency. • Inter-agency communications is essential to effective emergency response. Introducing a long-range inter-agency radio channel in Whistler will enhance emergency communications and situational awareness during emergency events.
Partnerships	Partners work together to achieve mutual benefit	<ul style="list-style-type: none"> • All three grant applications were put together with input from local and provincial agencies.
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities	<ul style="list-style-type: none"> • This funding stream is being provided by UBCM to support the building of local capacity to provide support in an emergency response. If successful, this funding will provide needed resources at no additional cost to the RMOW.

BUDGET CONSIDERATIONS

If the grant applications are successful, the three capital projects described above will be 100% funded through UBCM funding. If the EOC & Training Project grant application is successful there will be an annual operating cost of approximately \$500, beginning in 2020, to license the additional repeater frequency and Whistler Fire Rescue Service radio base stations. If the Evacuation Route Planning Project Traffic Management Plan grant application is not successful, it is proposed that the project will be funded through a 2019 project budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

The three projects described above were developed in coordination with several RMOW departments, provincial ministries, and local first response and partner agencies.

SUMMARY

In summary, staff asks Council to endorse the CEPF grant applications in support of the Emergency Social Services Capacity Building Project, the Evacuation Route Planning Project, and the Emergency Operations Centres & Training Project. These grants are an excellent opportunity for the RMOW to enhance the capacity of the Emergency Program at very little cost to the RMOW.

Respectfully submitted,

Ryan Donohue
ACTING EMERGENCY PROGRAM COORDINATOR
for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

Community Emergency Preparedness Fund

Emergency Social Services

2018 Application Form

Please complete and return the application form by **October 5, 2018**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

SECTION 1: Applicant Information	AP <small>(for administrative use only)</small>
Applicant: Resort Municipality of Whistler	Date of Application: 10/02/18
Contact Person*: Ryan Donohue	Position: Emergency Program Coordinator
Phone: (604) 935-8473	E-mail: rdonohue@whistler.ca

* Contact person must be an authorized representative of the applicant.

SECTION 2: For <u>Regional Projects Only</u>
<p>1. Identification of Partnering Local Authorities. For all regional projects, please list all of the partnering local authorities included in this application. Refer to Section 2 of the Program & Application Guide for eligibility.</p>

SECTION 3: Project Summary
<p>2. Name of the Project:</p> <p>Mass Care- 2018</p>
<p>3. Project Cost & Grant Request:</p> <p>Total Project Cost: \$25,000.00 Total Grant Request: \$25,000</p> <p>Have you applied for or received funding for this project from other sources?</p> <p>No</p>
<p>4. Project Summary. Provide a summary of your project in 150 words or less.</p> <p>Project Mass Care will consist of adding some additional group lodging cots and associated supplies to our newly acquired ESS trailer. In addition, it will also provide a tool of communication which will allow our ESS team to create interoperability between agencies, gain efficiencies and provide vital up to date information ensuring that the needs of evacuees are met as quickly and efficiently as possible. In order to coordinate the flow of information at the reception centre and group lodging we would like to add a sliding wall to display info and updates.</p>

- 5. Emergency Plan.** Describe the extent to which the proposed project will specifically support recommendations or requirements identified in the local Emergency Plan.

Emergency Social Services (ESS) is a fundamental component of the RMOW Comprehensive Emergency Management Plan (CEMP); and specifically identifies ESS as the primary care provider for services to people displaced by emergencies, including people with disabilities in section 8.3.7. A review of ESS resources was conducted in regards to emergency response, reception centres and group lodging facilities. In order to provide the essential services of food, clothing, transportation, medical care, and shelter in a mass care setting through reception centres and group lodging, certain equipment is needed. We have identified a shortfall of resources with regards to our group lodging supplies. With a growing population of over 10,000 residents, a shortage of housing, and a high percentage of transient workers our supply of cots is likely insufficient to meet mass care needs. Currently we have 100 cots from BC housing that are showing signs of age and deterioration. With the addition of our new ESS trailer from 2018 grants we are working to establish a rapid deployment unit that would be fully equipped to deal with a small scale response of 25-30 displaced residents. This unit would allow portability of both reception centre and group lodging needs. We have also identified a need for communications between our GL/RC, ESS team and EOC. As most current communications is through hand held radios, we would like to add 3 radios that can be programmed into our existing channel structure to provide interoperability our ESS teams, first responders and EOC. This supports Annex 5- Incident Communications Matrix of the RMOW Comprehensive Emergency Plan. These communications can will allow updates and relevant information to be posted in a highly visible place to ensure ease of access in the group lodging/reception centre facilities.

SECTION 4: Detailed Project Information

- 6. Proposed Activities.** What specific activities will be undertaken as part of the proposed project? Refer to Section 4 of the Program & Application Guide for eligibility.

The following activities will take place in this project as part of a review of ESS resources;

Purchase of 100 military style cots- 25-30 of cots will be stored in trailer the remaining will go into Group lodging storage

Purchase of cot bin for storage and transport of cots to and from trailer

Purchase of Special Needs Cot Bin- Storage and transport of cots for those with accessibility needs

Purchase of 200 cot covers and pillows.. Cot covers will provide sanitary protection during use

Purchase of 200 light sticks. Provide immediate short term lighting to evacuees during power outage

Purchase of 3 Motorola hand held radios Communications for ESS teams between centres and in field. Radios compatible with existing equipment used in RMOW for interoperability between agencies.

Purchase of a sliding wall that will allow the ESSD, reception centre/group lodging manager to post valuable information and updates to branches and evacuees. This will improve communications by making information readily accessible

7. Transferability. Describe the extent to which the proposed project may offer transferable resources and supplies to other local governments and First Nations (i.e. ESS volunteers, training resources, cots, blankets, etc.).

2. The Resort Municipality of Whistler (RMOW) is located in the heart of the Sea to Sky Corridor and is host to more than 2.7 million visitors per year. In addition, it employs and provides opportunities for many individuals and families from Squamish, Pemberton and areas within the SLRD. As such it has collaborated with these communities, and First Nations communities in the corridor, to offer assistance and mutual aid in the event of emergencies requiring additional resources or assistance. Any materials acquired through this project would be made available to communities in the corridor should a request for mutual aid be made. The goal of this project is to not only provide resources for Group Lodging and reception Centres but to create a rapid deployment unit equipped with essential resources that can be deployed to an emergency response at a moment's notice. With the growing requests from BC Housing during the wildfire season to support other communities with ESS resources, this would allow us to more readily accommodate requests for assistance from the province.

8. Partnerships. Identify any other authorities you will collaborate with on the proposed project and specifically outline how you intend to work together.

The RMOW ESS team as well as the Emergency Program works with several other agencies within the Sea to Sky corridor. Over the past 3 years we have developed strong working relationships with our neighbouring communities to include joint training opportunities for both ESS and EOC training. This project will allow us to strengthen our mutual aid by allowing us to offer access to resources that will supplement supplies already stored in the corridor. Should any resources become unavailable or needed for rapid deployment, these resources will be made available to our neighbouring communities upon request.

Describe how a collaborative approach will leverage efficiencies and be a cost effective approach to the maintaining or improving ESS operations.

By making these supplies readily available to other communities through MOU agreements, this will provide a cost effective approach to ESS as it will reduce the need for our neighboring communities to acquire and store excess capacity of ESS supplies.

9. Capacity Building. Describe how the proposed project will increase emergency response capacity (i.e. having the physical resources and the skills to respond to emergencies) in your community.

The proposed project will provide double the current capacity of Group Lodging cots which will increase the number of evacuees we can accommodate in a mass care disaster. In addition, having a portion of these supplies portable will allow greater flexibility in setting up our group lodging facility should one of those facilities be compromised or become inaccessible. It will also increase interoperability between ESS, first responders and EOC by allowing teams to communicate on a common platform thus increasing the level of efficiency of the service we provide to evacuees. Information and updates can be posted and shared between groups on a highly visible sliding wall to ensure ease of access.

10. Evaluation. How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes? (i.e. tracking the number of training events and recruitments, external evaluators, etc.)

This project will be evaluated through a series of training exercises by ESS teams and EOC personnel. The ESS team will conduct a mass care exercise that will require the setup of a group lodging facility at each of our designated facilities. The exercise objectives will be to

identify the time requirements for setup at each facility, identify any issues that arise and make recommendations on how to improve efficiencies. A plan will then be drafted outlining the procedures to ensure consistent and efficient practices are followed during an emergency activation

11. Additional Information. Please share any other information you think may help support your submission.

SECTION 5: Required Application Materials

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
- Local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- For regional projects only: Each **partnering** local authority must submit a local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the applicant to apply for, receive and manage the grant funding on their behalf.

SECTION 6: Signature

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).

Name: Ryan Donohue

Title: Emergency Program Coordinator

Signature:

Date: 10/02/18

An electronic or original signature is required.

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Community Emergency Preparedness Fund

Evacuation Route Planning

2018 Application Form

Please complete and return the application form by **November 30, 2018**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

SECTION 1: Applicant Information	AP <small>(for administrative use only)</small>
Applicant: Resort Municipality of Whistler	Date of Application: 11/6/2018
Contact Person*: Erin Marriner	Position: Emergency Program Coordinator
Phone: 604-935-8473	E-mail: emarriner@whistler.ca

* Contact person must be an authorized representative of the applicant.

SECTION 2: Project Summary
<p>1. Name of the Project: Traffic Management Plan - Community Emergency Evacuation Route</p>
<p>2. Project Cost & Grant Request: Total Project Cost: \$25,000.00 Total Grant Request: \$25,000.00 Have you applied for, or received funding for, this project from other sources? No</p>
<p>3. Project Summary. Provide a summary of your project in 150 words or less. Project to develop a Traffic Management Plan (TMP) to implement two outbound lanes from Whistler South to Squamish during a mass evacuation of Whistler. Implementing two outbound lanes will maximize highway capacity and minimize evacuation clearance time for residents and visitors needing to evacuate.</p>
<p>4. Emergency Plan. Describe the extent to which the proposed project will <u>specifically</u> support recommendations or requirements identified in the local Emergency Plan. In 2017, the RMOW and District of Squamish (DOS) collaborated to develop an Annex to their respective Comprehensive Emergency Management Plans titled the Sea to Sky Multimodal Evacuation Plan (Evacuation Plan). The Evacuation Plan details how the RMOW and DOS will evacuate their entire communities using Highway 99 and additional modes of transportation including rail, ferry, and air in the event of an emergency requiring one of the communities to evacuate. As part of Evacuation Plan development, the RMOW and DOS completed evacuation traffic modeling to understand the capacity of Highway 99, the sole emergency evacuation route</p>

for both communities, and to estimate the evacuation clearance time for each community. The results of the modeling indicate that given the limited egress routes available to the RMOW and DOS, a mass evacuation of one of these communities will take many hours.

To decrease the evacuation clearance time for the RMOW, the RMOW would like to increase the capacity of Highway 99 during a mass evacuation by reconfiguring the Highway between Whistler and Squamish to create two temporary outbound lanes. To do this the RMOW needs to develop a TMP as detailed in the Ministry of Transportation and Infrastructure Traffic Management Manual for Work on Roadways.

The TMP will complement, but is separate to, the Evacuation Plan and was outside the scope of the Evacuation Plan project. The users of the TMP will be the RMOW Emergency Operations Centre and the Ministry of Transportation and Infrastructure and will be developed in coordination with these agencies.

SECTION 4: Detailed Project Information

5. Proposed Activities. What specific activities will be undertaken as part of the proposed project? Please refer to Section 4 of the Program & Application Guide for eligibility.

Proposed activities for the project include consultant costs to complete a TMP to implement two outbound lanes for the length of highway between Function Junction in Whistler and Depot Road in Squamish. The TMP will meet the requirements listed in the Ministry of Transportation and Infrastructure Traffic Management Manual for Work on Roadways. The TMP will be an addendum to the RMOW Comprehensive Emergency Management Plan and the Sea to Sky Multimodal Evacuation Plan.

The Traffic Management Plan will include:

- A Traffic Control Plan that outlines the specific traffic control devices that will be used and how they will be implemented. This may include text descriptions, customized traffic control layouts, and customized drawings of temporary traffic control devices (signs, signals, lighting, channelizing devices, pavement markings, etc.) and traffic control persons
- Incident Response Plan that defines the process for responding to unplanned events or incidents
- Implementation Plan that identifies the responsibilities and procedures for ensuring the traffic control plan and incident response plan is implemented in a coordinated manner and outlines the duties of the personnel that will implement the Traffic Management Plan

6. Rationale. What is the rationale and evidence for undertaking this project? This may include local hazards identified in the Emergency Plan; threat levels identified in Hazard Risk and Vulnerability Analysis, Community Wildfire Protection Plans, and/or Flood Risk Assessments; and previous emergencies where evacuations were ordered.

The RMOW has identified 6 hazards that could necessitate a mass evacuation of Whistler including air quality, volcanic eruption, earthquake, hazardous substance release, terrorist assault using chemical, biological, radiological, or nuclear agents, and interface fire. While the TMP may implemented for any hazard requiring mass evacuation of the RMOW the most likely is interface fire.

The RMOW is a wildland/urban interface, an area in which homes, infrastructure and businesses are found adjacent to the forest. This proximity to the forest places the community at high risk of wildfire. Compounding the issue, is the RMOW's limited access and egress routes from the community which is of particular concern during a wildfire threat significant enough to require the evacuation of the entire population. Fire behaviour modeling completed by B.A.

Blackwell & Associates Ltd., indicates that in a worst-case scenario a wildfire in the RMOW has a potential rate of spread of 97 metres/minute or 5.82 kilometers per hour. This worst-case scenario is based on a wind speed of 40km/hour on a 45% slope in a forest with hazardous C-2 fuel types.

This information, in addition to the evacuation modelling results that indicate two outbound lanes from the community will increase highway capacity and decrease evacuation clearance time provides the justification for the development of a TMP.

- 7. Existing Challenges.** How will the proposed project identify and address existing challenges to successful evacuations in the event of emergencies. Refer to Section 6 of the Program and Application Guide.

The proposed project will assist the RMOW in successfully implementing a mass evacuation by increasing the capacity of the emergency evacuation route for residents and visitors of Whistler. The TMP will allow the RMOW, MOTI, RCMP, and other identified agencies to set-up two outbound lanes on the highway quickly and safely as all equipment, procedures, and traffic control requirements will be pre-determined.

- 8. Large Scale ESS Planning.** Describe the extent to which the proposed project will consider large scale emergency social services scenarios.

The TMP will not specifically address large scale ESS planning as this was included in the Sea to Sky Multimodal Evacuation Plan. The TMP will consider the location of pre-designated Reception Centres in Squamish when routing the outbound lanes as Reception Centres will be the destination for some motorists.

- 9. Transferability.** Describe the extent to which the proposed project may be transferable to other local governments and/or First Nations.

From what we understand, there are no communities in British Columbia that have completed TMPs for highway emergency evacuation routes. This project will be completed in coordination with the Ministry of Transportation and Infrastructure and will likely be applicable to other provincial highways as many are emergency evacuation routes to communities and cities. Once this project is complete the RMOW will be able to share the TMP, process, and lessons learned with other local governments and/or First Nations.

- 10. Evaluation.** How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes? How will this information be used?

The project will be evaluated using relevant portions of the Ministry of Transportation and Infrastructure's Traffic Management Plan Documentation Audit Form. The Traffic Management Plan will need to meet the minimum requirements of the audit and items for follow-up will be addressed.

- 11. Additional Information.** Please share any other information you think may help support your submission.

The RMOW and DOS have dedicated significant resources to writing the Sea to Sky Multimodal Evacuation Plan. However, the development of TMPs for reconfiguring lanes on Highway 99 were outside the scope of the Evacuation Plan. The TMP will complement the Evacuation Plan and will allow the RMOW and MOTI to quickly and efficiently set-up and evacuate residents and visitors in Whistler.

Together, these documents will provide a process and template to other communities in the Province wanting to develop comprehensive, effective, and thorough Evacuation Plans and TMPs and establish a benchmark for evacuation planning in BC.

SECTION 5: Required Application Materials

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

- Local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.

SECTION 6: Signature

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).

Name: Erin Marriner

Title: Emergency Program Coordinator

Signature: J Erin Marriner

Date: 11/6/2018

An electronic or original signature is required.

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Community Emergency Preparedness Fund

Emergency Operations Centres & Training

2019 Application Form

Please complete and return the application form by **February 1, 2019**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

SECTION 1: Applicant Information	AP <small>(for administrative use only)</small>
Applicant: Resort Municipality of Whistler	Date of Application: 11/6/2018
Contact Person*: Erin Marriner	Position: Emergency Program Coordinator
Phone: 604-935-8473	E-mail: emarriner@whistler.ca

* Contact person must be an authorized representative of the applicant.

SECTION 2: For <u>Regional Projects Only</u>
1. Identification of Partnering Local Authorities. For all regional projects, please list all of the partnering local authorities included in this application. Refer to Section 2 in the Program & Application Guide for eligibility.

SECTION 3: Project Summary
2. Name of the Project: Emergency Operations Centres & Training Project - Inter-agency Communications Improvements
3. Project Cost & Grant Request: Total Project Cost: \$25,000 Total Grant Request: \$25,000 Have you applied for, or received funding for, this project from other sources? No
4. Project Summary. Provide a summary of your project in 150 words or less. Purchase of a digital radio repeater to add to the RMOW Combined Events inter-agency radio frequency to allow for communication between emergency response agencies and the Emergency Operations Centre (EOC).

5. Emergency Plan. Describe the extent to which the proposed project will specifically support recommendations or requirements identified in the local Emergency Plan.

The RMOW Comprehensive Emergency Management Plan (CEMP) identifies procedures to activate an EOC in response to major emergencies. The EOC is a central facility where key decision-makers and agencies gather to collect, coordinate, and share information and resources to support on-scene operations and the needs of the community. Specifically, the EOC supports emergency response agencies at the site, provides policy direction to emergency responders, gathers, displays, and shares information with Council and the public, coordinates evacuation activities, and tracks emergency spending. The EOC is the coordination center for emergency response and one central location for communications between responding agencies, all levels of government, the private sector, and the public.

The proposed project will allow the EOC to utilize the RMOW Combined Events radio frequency to communicate with emergency response agencies at the site and to listen to communications between emergency response agencies at the site to gain the situational awareness that is needed to make sound decisions in the EOC.

Currently, the Combined Events radio channel is a simplex frequency and is limited to communications that are line of site. The addition of a digital radio repeater to the Combined Events radio frequency will allow for radio communications between the EOC and first response agencies throughout Whistler Valley.

SECTION 4: Detailed Project Information

6. Proposed Activities. What specific activities will be undertaken as part of the proposed project? Refer to Section 4 of the Program & Application Guide for eligibility.

Specifically, the following activities will be undertaken as part of this project:

- Purchase of digital repeater and filter to be installed on Whistler Peak
- Application to Industry Canada for a repeater frequency
- Re-programming of 50 radios to add the repeater frequency

7. Group Lodging. Describe the extent to which the proposed project will consider group lodging scenarios.

ESS Reception Centres (RC) and Group Lodging Centres (GLC) will have radios licensed to the Combined Events frequency. With the addition of a digital radio repeater to the Combined Events frequency, ESS RC and GLC staff will be able to hear radio communications between first response agencies, ask for resources and updates, gain situational awareness, and communicate directly with Unified Command and the EOC.

8. Transferability. Describe the extent to which the proposed project may offer transferable resources and supplies to other local governments and First Nations (i.e. trained staff and/or equipment that will be made available to other communities, training resources and exercise plans other communities will be invited to utilize, etc.).

The RMOW will gladly share our template for initiating a working group, establishing a shared frequency, and building an inter-agency communications plan with other local

governments and First Nations that may benefit.

9. Partnerships. Identify any other authorities you will collaborate with on the proposed project and specifically outline how you intend to work together.

In Whistler, effective communication between first response agencies is a reoccurring challenge in emergencies. The RMOW Emergency Program recently led a working group of agencies including Whistler Fire Rescue Service, Emergency Social Services, RMOW Operations (Bylaw, Parks, Roads, Utilities, Waste Water Treatment Plan, Special Events), School District #48, RCMP, Ministry of Transportation and Infrastructure, Blackcomb Helicopters, BC Forest Service, Whistler Search and Rescue, Whistler Blackcomb, Whistler Transit, and BC Emergency Health Services to discuss the challenges of inter-agency communications and brainstorm potential solutions. The working group determined that the lack of a common radio frequency that all agencies can use to effectively communicate is a key issue. The RMOW has a Combined Events radio channel that was licensed for inter-agency communications in 2008, but the channel is simplex and therefore limited to line of site radio contact. As a result of this limited range, the channel is not effective for inter-agency communications and it cannot be heard at the EOC.

If a digital repeater is purchased, the inter-agency working group will coordinate to ensure all agencies that need to utilize the channel are licensed to do so. The working group will also work together to develop procedures to ensure that the frequency is used effectively in emergencies.

Describe how a collaborative approach will leverage efficiencies and be a cost effective approach to the maintaining or improving of EOC operations.

The purchase of one digital repeater that the EOC and 12 agencies will all use demonstrates a collaborative approach to this project.

10. Capacity Building. Describe how the proposed project will increase emergency response capacity (i.e. having the physical resources and the skills to respond to emergencies) in your community.

Effective inter-agency communication improves information sharing which is critical in emergency response operations. The addition of a digital repeater to the Combined Events frequency will enhance inter-agency communications, improve information sharing, and lead to more effective decision-making at the site and the EOC.

11. Evaluation. How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes (i.e. tracking number of training events and exercises, external evaluators, etc.)?

The project will be evaluated using quantitative performance measures including:

- the number of agencies that utilize the channel;
- the number of times per year the channel is used during training exercises; and
- the number of times per year the channel is used during emergency events.

12. Additional Information. Please share any other information you think may help support your submission.

Adding a digital repeater to the Combined Events radio frequency will promote the ability of emergency response agencies and the EOC to effectively communicate in the event of an emergency and achieve interoperable emergency communications throughout Whistler.

SECTION 5: Required Application Materials

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
- Local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- For regional projects only: Each **partnering** local authority must submit a local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the applicant to apply for, receive and manage the grant funding on their behalf.

SECTION 6: Signature

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).

Name: Erin Marriner

Title: Emergency Program Coordinator

Signature: J Erin Marriner

Date: 11/6/2018

An electronic or original signature is required.

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 20, 2018

REPORT: 18-137

FROM: Infrastructure Services

FILE: SA.15-2

SUBJECT: STRATA TITLE CONVERSION SUBDIVISION
1220 ALPHA LAKE ROAD

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council approve a Strata Title Conversion subdivision, into four (4) separate strata lots, for the existing industrial building located at 1220 Alpha Lake Road in Function Junction; and

That the option to complete the strata title conversion is valid for one (1) calendar year from the date of this recommendation.

REFERENCES

Appendix “A” – Copy of section 2.4.1 Strata Title Conversion, from the Guide for Approving Officers.

PURPOSE OF REPORT

The owner of the industrial building located at 1220 Alpha Lake Road wishes to subdivide the existing building into four separate strata lots. Because this building has been previously occupied for more than six months, the subdivision requires approval by Council.

DISCUSSION

The *Strata Property Act* dictates that prior to the stratification of a previously occupied building the consent of the Approving Authority must be obtained. In this case, Municipal Council has that authority (see Appendix “A” for reference). The existing building located at 1220 Alpha Lake Road has been constructed and occupied since April 2017. This proposed subdivision utilizes the existing building to create four separate strata lots with no increase to building size or density. The existing building meets all of the requirements of the *Strata Property Act* for such a subdivision. The subject building will meet all requirements of the BC Building Code and comply with applicable municipal bylaws.

WHISTLER 2020 ANALYSIS

The Strata Title Conversion of 1220 Alpha Lake Road does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Section 242 of the *Strata Property Act* allows for the strata conversion of a previously occupied building into lots. The Approving Authority for Section 242 is the Municipal Council. As the building has already been occupied, it requires Council approval for strata conversion. Section 242(3) of the *Strata Property Act* states that Council's decision on this matter is final and not open for appeal.

The Approving Authority may consider any matters relevant including, but not restricted to, rental versus privately owned demands, building life expectancy and building maintenance costs.

Council has, in the past, given favourable consideration to stratification of previously occupied buildings. On average, council has reviewed and approved approximately one strata title conversion every two years. This conversion, if granted would be similar to previously approved conversions. No additional building density is created by approval of this strata conversion application.

BUDGET CONSIDERATIONS

None

COMMUNITY ENGAGEMENT AND CONSULTATION

None

SUMMARY

The previously occupied industrial building located at 1220 Alpha Lake Road in Function Junction meets RMOW subdivision and zoning requirements for building stratification. Council is being asked to favourably consider the owners' request to subdivide the existing building into four separate strata lots.

Respectfully submitted,

Jeff Ertel,
MANAGER OF DEVELOPMENT SERVICES
APPROVING OFFICER

For
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

Appendix A

2.4 Subdivisions Where the Municipal Council or Regional Board has Jurisdiction¹⁸

2.4.1 Strata Title Conversion

Under section 242 of the *Strata Property Act*, a previously occupied building may be converted into strata lots. This is often done with apartment buildings though the procedure can also be used for commercial and industrial buildings. The "approving authority" for such applications is the local government, (i.e., the municipal council or the board of the regional district, or the local trust committee) which may pass a resolution delegating this authority to the approving officer or another local government official in relation to any specific type of previously occupied building.

The approving authority must consider:

- the priority of rental accommodation over privately owned housing in the area;
- the proposals of the owner-developer for the relocation of residential occupants;
- the life expectancy of the building;
- projected major increases in maintenance costs due to the condition of the building; and
- other matters it considers relevant.

The first two considerations obviously would not apply to the conversion of commercial or industrial buildings to strata lots. The approving authority may refuse to approve a conversion or may impose terms and conditions before the strata plan is approved (section 242(3)). It is suggested that a time limit (e.g., a one-year maximum) for the conversion to be completed be included in any approval. This protects the interests of the community if the owner-developer delays the conversion.

A conversion must not be approved unless the building substantially complies with all current applicable bylaws, thus requiring a building inspection and zoning check (section 242(5)).

¹⁸ Local government is defined in section I of the *Local Government Act* as the council of a municipality or the board of a regional district.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 20, 2018
FROM: Infrastructure Services
SUBJECT: SANITARY SEWER REPAIR PROGRAM – PHASE 2 SPRUCE GROVE
SEWER LIFT STATION WET WELL REPAIR

REPORT: 18-138
FILE: E14301-2018-02

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council authorize the Mayor and Municipal Clerk to execute the contract for the 2018 Sanitary Sewer Repair Program Phase 2 Spruce Grove Sewer Lift Station Upgrade to Webbco Industrial Ltd. in the amount of \$650,000 (plus GST).

PURPOSE OF REPORT

Council Policy F-29: *Procurement Policy* and Administrative Procedure D-1: *Procurement* require Council approval for any contracts over the value of \$500,000. The purpose of this Report is to seek Council's approval for the contract described below.

DISCUSSION

Background

The scope of work included in this tender consists of a portion of the sewer system upgrade work as recommended by MJP Associates in the sewer lift station wet well inspection report dated December 2017.

The Spruce Grove sewer lift station is one of our many sewer system components that pumps untreated sewage from a low point in the gravity-flow system from to a higher elevation in order to continue along the gravity-flow system to the waste water treatment plant.

This scope of work includes upgrades to the Spruce Grove sewer lift station (also referred to as RMOW ID No.S126) wet well which functions as the holding sump for the gravity-flow sewer systems. As sewage enters the wet well and the water level rises, pumps are engaged to pump out the sewage to a higher elevation to continue the gravity flow to the outlet point.

The scope of this tender includes the installation of a hydrogen sulfide (H₂S) resistant liner in the Spruce Grove sewer lift station wet well. It was reported by MJP Associates that there is significant amount of corrosion and concrete spalling. The concrete spalling is primarily located in the wet well in the area between the inlet and the partition wall as a result of the hydrogen sulfide (H₂S) off-gassing that naturally occurs from wastewater. MJP personnel measured a maximum spalling depth of 29.7mm on the partition wall immediately in front of the sewer inlet. This represents a loss of almost 15% of the wall thickness.

This work was originally tendered as part of a larger package of work, but through discussions with the only bidder on this project, the work schedule and the provision of bypass pumping was revised in order to achieve a better price to complete the project. This revision has the work at the Spruce Grove Sewer Lift Station beginning in early 2019, rather than in 2018 as originally planned.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	Wastewater and bio-solids are readily assimilated in nature.	This project will extend the lifespan of existing sewage infrastructure, ensuring reliable wastewater management for residents and visitors.
	With respect to water resources, capital and long-term costs are managed in a financially prudent and fiscally responsible manner.	Extending the life of existing infrastructure will help prevent the need for much more costly replacement in the near future.

The Spruce Grove Sewer Lift Station Upgrade does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

TENDER SUMMARY

The only bid for this project was submitted by Webbco Industrial Ltd. (with subcontractor Predl Systems) to complete the specialized work of installing a new liner for the Spruce Grove sewer lift station wet well.

Table 1.

Contractor Name	Bid Price (GST Exclusive)
Webbco Industrial Ltd.	\$ 650,000.00

BUDGET CONSIDERATIONS

Budget for this work was included in the 2018 sanitary sewer repair program E143 and will be moved as a carry forward amount into the 2019 budget. The 2018 sanitary sewer repair program consisted of three work packages: Sewer trunk repairs re-lining, Crabapple and Spruce Grove Sewer Lift Station Upgrades, and Mountain Square Sewer Line upgrade. See Table 2 below that shows the engineers cost estimate (budget) breakdown and tender prices.

Table 2.

Sewer Repair Work Packages	2018 Estimated Budget (not including GST)	Tender Price (not including GST)
Sewer Trunk Lining - CIPP	\$ 1,800,000	\$968,611
Crabapple Sewer Lift Station Upgrade	\$150,000	\$330,000
Spruce Grove Sewer Lift Station Upgrade	\$300,000	\$650,000
Mountain Square Sewer Upgrade	\$140,000	\$147,874
TOTAL	\$2,390,000	\$2,096,485

While the tendered price for the Spruce Grove Sewer Lift Station Upgrade exceeds the estimated budget for this portion of the work, staff recommend proceeding with this work as it falls within the overall project budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

Project signs will be posted at the Spruce Grove Sewer Lift Station however there will be limited public exposure to the project as it will be completely contained on the station site.

SUMMARY

The only bid for this project was submitted by Webbco Industrial Ltd. and subcontractor Predl Systems to complete this specialized work repairing the Spruce Grove sewer lift station wet well. This firm and their listed subcontractors, have many years of experience working in the Lower Mainland. Their bid also met all the criteria identified in the tender package request and it is expected they will be able to complete the work on schedule and within the allocated budget for the overall 2018 Sanitary Sewer Repair program. Staff recommend awarding the contract for the 2018 Sanitary Sewer Repair Program to Webbco Ltd. in the amount of \$650,000 (plus GST).

Respectfully submitted,

Tammy Shore, P.Eng.
CAPITAL PROJECTS MANAGER
for
James Hallisey, P. Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 20, 2018

REPORT: 18-135

FROM: Resort Experience

FILE: RZ1148

SUBJECT: RZ1148 – 3373 PANORAMA RIDGE – LAND USE CONTRACT DISCHARGE
AND REZONING

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager be endorsed.

RECOMMENDATION

That Council consider adoption of “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”.

REFERENCES

Location: 3373 Panorama Ridge
Legal: Lot 15, Block M, District Lot 4750, Plan 17791
Zoning: Land Use Contract F56921

Appendices “A” – Administrative Report to Council No. 18-084, June 19, 2018
“B” – Public Hearing Minutes

“Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” (Not Attached).

PURPOSE OF REPORT

This report provides a summary of the Public Hearing process held for “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” on July 24, 2018 pursuant to section 465(5) of the *Local Government Act*.

This report further requests Council’s consideration of adoption of “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”, a bylaw to discharge the Brio Land Use Contract from the lands at 3373 Panorama Ridge and rezone the lands to RS1 (Single Family Residential One).

DISCUSSION

Background

“Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” was introduced to Council on June 19, 2018. At the June 19, 2018 meeting, the bylaw was given first and second reading and authorization to proceed to public hearing. The June 19, 2018 Council report is attached as Appendix “A”.

A public hearing was held on July 24, 2018. No written or oral submissions were received. The public hearing minutes are attached as Appendix “B”.

Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018

The proposed bylaw will discharge the Brio Land Use Contract from the lands at 3373 Panorama Ridge and rezone the lands to RS1 (Single Family Residential One), consistent with the rest of the neighbourhood.

WHISTLER 2020 ANALYSIS

A Whistler 2020 Analysis for the proposed bylaw is outlined in the June 19, 2018 Administrative Report to Council No. 18-084 attached as Appendix “A”.

OTHER POLICY CONSIDERATIONS

Other policy considerations for the proposed bylaw are outlined in the June 19, 2018 Administrative Report to Council No. 18-084 attached as Appendix “A”

Legal Considerations

Per Council's Green Building Policy G-23, which requires a green building commitment for owner initiated rezoning applications, Council required registration of a green build covenant on the title of this property. Staff have worked with the applicant to prepare an agreement requiring compliance to Step 3 of the BC Building Step Code. This agreement is now registered on title as a covenant per Council's direction.

BUDGET CONSIDERATIONS

All costs associated with staff time for this rezoning application including preparation of reports, notices, Public Hearing, and legal fees will be paid by the applicant.

COMMUNITY ENGAGEMENT AND CONSULTATION

The community engagement and consultation process for the proposed bylaw is outlined in the June 19, 2018 Administrative Report to Council No. 18-084 attached as Appendix “A”. No public hearing submissions were received for the proposed bylaw.

SUMMARY

This Report presents a summary of public hearing submissions on “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” pursuant to section 465(5) of the *Local Government Act*. The report recommends that Council consider adopting the Zoning Amendment Bylaw as drafted.

Respectfully submitted,

Roman Licko
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: June 19, 2018

REPORT: 18-084

FROM: Resort Experience

FILE: RZ1148

SUBJECT: RZ1148 - 3373 PANORAMA RIDGE – LAND USE CONTRACT DISCHARGE AND REZONING

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first and second readings to “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”;

That Council authorize staff to schedule a Public Hearing regarding “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”; and further,

That Council direct staff to advise the applicant that before consideration of adoption of “Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”, the following matters shall be completed to the satisfaction of the General Manager of Resort Experience:

1. Registration of a Section 219 development covenant in favour of the Resort Municipality of Whistler requiring development on the parcel to achieve a minimum of BC Energy Step Code 3; and
2. Payment of outstanding rezoning application fees.

REFERENCES

Location: 3373 Panorama Ridge

Legal: Lot 15, Block M, District Lot 4750, Plan 17791

Zoning: Land Use Contract F56921

Appendix “A” – Location Plan

PURPOSE OF REPORT

The purpose of this Report is to present “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”, a bylaw to discharge the Brio Land Use Contract (the “LUC”) from the lands at 3373 Panorama Ridge, and rezone the parcel to RS1 (Single Family Residential One).

This Report recommends that Council give first and second readings to “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”, authorize staff to schedule a public hearing for the bylaw, and further identifies conditions for the applicant to address prior to consideration of adoption of the bylaw.

DISCUSSION

Background

The subject property at 3373 Panorama Ridge is located in the Brio subdivision. The Brio subdivision was originally regulated by Land Use Contract F56921 (the “LUC”) registered on the property titles in 1978. Altogether, 110 properties were subject to the LUC in 1978. Over time, the majority of lots in Brio had the LUC discharged and replaced with the RS1 (Single Family Residential One) zone.

In 2018, the municipality initiated the process of termination of land use contracts in Whistler as required by the *Local Government Act*. Per the *Local Government Act*, bylaws for early termination must be adopted before June 30, 2022 and such bylaws must not come into force until at least one year after the date of bylaw adoption.

On March 20, 2018 “Land Use Contract Termination Bylaw (Brio) No. 2169, 2018” was adopted to discharge the LUC from the remaining eleven parcels, including 3373 Panorama Ridge, and rezone the lands to RS1 zone. However, this bylaw will not come into force until March 20, 2019 per *Local Government Act* requirements. The owners of 3373 Panorama Ridge are interested in developing their currently undeveloped property in a manner that will be consistent with the incoming RS1 zoning, however, they want to begin construction in the late summer of 2018, prior to the RS1 zoning provided by Bylaw 2169 coming into effect.

Section 546 of the *Local Government Act* provides that an owner of property subject to a land use contract can amend or discharge the contract by bylaw with the agreement of the local government and the landowner without the one year delay imposed by the early termination process. The owners of 3373 Panorama Ridge have submitted Rezoning Application RZ1148 to do so.

Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018

“Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” will discharge the LUC and replace it with the existing RS1 Zone contained in Zoning and Parking Bylaw 303, 2015 for 3373 Panorama Ridge. Differences between the existing LUC requirements and the RS1 Zone are indicated in the following table:

	LUC	RS1
Use	Detached Dwelling	Detached Dwelling
Density	2500 sq ft (232 m ²)	325 m ²
Auxiliary Residential Dwelling Unit	Not Considered	Yes
Height	25 ft	7.6 m
Site Coverage	33 %	35 %
Setbacks F/S/R	25 ft/ 10 ft/ 25 ft	7.6 m/ 3.0 m/ 7.6 m
Parking	2 spaces	3 spaces

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The termination of LUCs in Whistler will eliminate regulatory confusion and allow for a more effective regulatory framework to better manage growth. Discharge of the LUC would mean that gross floor area (“GFA”) exclusions contained in Zoning and Parking Bylaw 303, 2015 (in-ground basement, garage, mechanical, etc) would be applicable.
Built Environment	Building design, construction and operation is characterized by efficiency, durability and flexibility for changing and long-term uses.	Zoning is more flexible and easier to modify to reflect new building techniques and changing uses.

“Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” does not move our community away from any of the adopted Whistler 2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Corporate Plan

The LUC discharge and rezoning directly supports two strategies identified in the RMOW’s 2017 Corporate Plan.

Policy Source	Policy	Comments
2017 Corporate Plan	Advance progressive community planning tools, policies and processes	The proposed bylaw supports a timely and responsible approach to meet Provincial requirements for LUC termination. A clearer and simpler regulatory regime for development will be created.
2017 Corporate Plan	Execute on organizational commitments to improve customer service	The LUC regulatory system is more time consuming and costly for both applicants and the RMOW. Replacing LUCs with zoning will have a positive impact on customer service.

Official Community Plan

Whistler’s OCP outlines specific items for review with respect to rezoning applications. The proposed bylaw is consistent with the Municipality’s Official Community Plan criteria for consideration of a rezoning application. A brief summary follows:

OCP Criteria for Evaluating Proposals for Zoning Amendments

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OCP Criteria	Comments
Impact on bed unit capacity calculations	No increase in bed unit capacity.
Capable of being served by Municipal water, sewer, and fire protection services	Yes, already serviced.
Accessible via the local road system.	Yes
Environmental Impact Assessment and Initial Environmental Review.	An EIR is not required as the site is not identified on RMOW Environmental Sensitivity or Development Constraints mapping.
Traffic volumes and patterns on Highway 99 and the local road system	No significant change in volumes or patterns anticipated.
Overall patterns of development of the community and resort	No significant change, existing property.
Municipal Finance	Refer to the Budget Considerations section of this report for more details.
Views and Scenery	The proposal does not affect views.
Existing Community and Recreation Facilities	No impact.
Employee Housing charges	N/A.
Heritage Resources	N/A
Project exhibits high standards of design and landscaping	The property is not in a development permit area, and the RS1 zoning will enable the property to be developed consistently with the neighbourhood.

The LUC discharge and rezoning is consistent with:

- Section 547 of the *Local Government Act* which requires discharge/ termination of Land Use Contracts by June 30, 2024.
- Council's policy to have an equitable approach for GFA exclusions for all single family properties in the resort community.
- All previous bylaws adopted to discharge the LUC and apply the RS1 zone to all properties in the Brio subdivision.

Legal Considerations

Details related to green building are beyond the scope of zoning regulations and need to be secured by means of agreements with the property owner and registered on title.

Prior to adoption of "Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018", the owner must register a Section 219 development covenant in favour of the RMOW requiring that development at 3373 Panorama Ridge achieve a minimum of BC Energy Step Code 3. This is consistent with the intent of the proposed integration of the BC Energy Step Code in Whistler, and the requirements of Green Building Policy to register a green building covenant.

BUDGET CONSIDERATIONS

All costs associated with staff time for the rezoning application, Public Hearing, notices, and legal fees will be paid by the applicant and all fees will be required to be paid in full as a condition of adoption of the bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION

The required rezoning application site information sign has been posted on the property. A Public Hearing, which is subject to public notice requirements, is required as part of the statutory process for bylaw consideration and adoption.

SUMMARY

“Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” proposes to discharge the Brio Land Use Contract registered as F56921 from 3373 Panorama Ridge and apply the RS1 (Single Family Residential One) zone of Zoning and Parking Bylaw 303, 2015 to the lands, consistent with what has been previously adopted for other parcels formerly regulated by the Brio Land Use Contract.

This Report recommends that Council consider giving first and second readings to “Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018”, that Council direct staff to schedule a Public Hearing regarding the bylaw, and identifies conditions for the applicant to address prior to consideration of adoption of the bylaw.

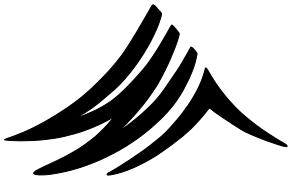
Respectfully submitted,

Roman Licko
PLANNING ANALYST
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Appendix A



Subject Lands – 3373 Panorama Ridge



WHISTLER

MINUTES

PUBLIC HEARING OF MUNICIPAL COUNCIL TUESDAY, JULY 24, 2018 STARTING AT 6:00 P.M.

In the Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Mayor: N. Wilhelm-Morden
Councillors: S. Anderson, J. Crompton, J. Ford, J. Grills, C. Jewett and S. Maxwell

Chief Administrative Officer, M. Furey
General Manager of Infrastructure Services, J. Hallisey
Acting General Manager of Corporate and Community Services, R. Weetman
General Manager of Resort Experience, J. Jansen
Municipal Clerk, B. Browning
Manager of Communications, M. Comeau
Cultural Planning and Development Manager, J. Rae
Capital Projects Manager, T. Shore
Transportation Demand Management Coordinator, E. DalSanto
Transport and Solid Waste Manager, A. Tucker
Planning Analyst, R. Licko

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in “Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” (the “proposed Bylaw”).

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

As stated in the Notice of Public Hearing, the purpose of the “Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018” is to discharge Land Use Contract F56921 from the lands at 3373 Panorama Ridge and rezone the parcel to RS1 (Single Family Residential One).

Submissions from
the Public

Mayor N. Wilhelm-Morden called three times for submissions by the public and none were made.

MINUTES

Public Hearing: "Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018"

July 24, 2018

Page 2

Correspondence The Municipal Clerk Brooke Browning indicated that no correspondence was received regarding the proposed Bylaw.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor J. Crompton

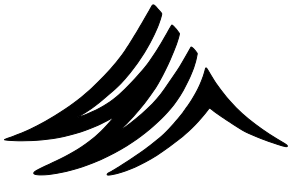
Seconded by Councillor J. Ford

That the Public Hearing for "Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018" be closed at 6:01 p.m.

CARRIED

Mayor, N. Wilhelm-Morden

Municipal Clerk, B. Browning



WHISTLER

MINUTES

REGULAR MEETING OF WHISTLER BEAR ADVISORY COMMITTEE

WEDNESDAY, SEPTEMBER 12, 2018 STARTING AT 8:30 A.M.

In the Decker Room

8020 Nesters Road, Whistler, BC V0N 1B8

PRESENT:

Co-Chair, RMOW, H. Beresford

Co-Chair, AWARE/C2C Grizzly Bear Initiative, C. Ruddy

RMOW Bear Smart Program Assistant, L. Harrison

Carney's Waste Systems, P. Kindree

RMOW Council, S. Maxwell

Get Bear Smart Society, N. Fitzgerald

Whistler Blackcomb, A. DeJong

Member at Large/Whistler Wildlife Protection Group, I. Minic-Lukac

Member at Large, M. Toom

RMOW Bylaw Services, C. Baker

Conservation Officer Service, B. Mueller

RCMP, R. Knapton

ADOPTION OF AGENDA

Moved by A. DeJong

Seconded by S. Maxwell

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee agenda of September 12, 2018.

CARRIED

ADOPTION OF MINUTES

Moved by C. Baker

Seconded A. DeJong

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee minutes of July 11, 2018.

CARRIED

Updates

Conservation Officer Service

- A sow with a cub of the year (COY) was electrocuted on Whistler mountain. The sow was deceased upon arrival however the COY was healthy. The COY was captured using a live trap and brought to Critter Care for rehabilitation.

- Skywalk Trail North and South, Kevin's Homerun, Upper 19 Mile Creek and Screaming Cat Trail have been closed following 2 incidents of an aggressive grizzly bear in the area. These closures are in effect until further notice but are expected to last until denning season. It is believed that both incidents involved the same grizzly bear and the closure is intended to give the grizzly bear the space it needs and to ensure no further conflicts occur with people. These closures are likely to occur in future years as more people access the alpine. The closure has been signed at all of the trail access points and the Parks crew is going to assist in putting up signage at the at the actual trail heads. It is recommended that a protocol for trail closures is created for the future to make the process easier.

ACTION: Add trail closure protocol and communications to Bear Response Plan.

ACTION: Provide bear safety information to Blackcomb Helicopters in relation to heli-bike drops on Rainbow's End trail.

M. Toom arrived 8:42 a.m.

N. Fitzgerald arrived 8:45 a.m.

RCMP

- No major calls about bears this month. There was one call about an injured bear on Callaghan Creek Bridge in August. RCMP attended and the bear was deceased upon arrival. This bear was likely hit by a car.

R. Knapton left 8:47 a.m.

RMOW Bylaw Services

- C. Baker has been meeting with Whistler Community Social Service's (WCSS) about food cache options for camping in the valley. Some suggestions were to create a municipal campground like they have in Squamish, put a food cache somewhere in the village or give these people options to properly secure their attractants.

ACTION: Bylaw Services continue to investigate food cache options for people camping in the valley.

Carney's Waste Systems

- No updates.

C2C Grizzly Bear Initiative/AWARE

- No updates.

Get Bear Smart Society

- Attended a block party in Emerald.

- Working on creating a 'Bike for Bears' program to patrol the Whistler Golf Course after it closes to inform people about proper bear viewing practices.

Whistler Blackcomb

- Berries are abundant on the mountain and the bears are staying high on the mountain.
- The power to the transformer that killed the bear has been cut off and Whistler Blackcomb is working on removing that transformer. This was the only above ground power line on the mountain.

PRESENTATIONS/DELEGATIONS

Bear Smart
Program
Assistant

Discover Nature program at Lost Lake is now done for the season. Currently seeking out other opportunities for outreach in the community and looking into doing a presentation at a school.

Presenting 'Working Around Wildlife' training for RMOW staff on September 27th, 2018. Will include information about grizzly bear behavior.

Whistler Museum
and Archives –
Interpretive Panels
Project

Kristina Swerhun (Whistler Museum and Archives) presented on RMOW's Interpretive Panels Project. Led a discussion about location for 12 bear-specific interpretive panels. L. Harrison and C. Baker are the main representatives from the WBAC on this project.

ACTION: L. Harrison distribute locations map for this project and request feedback.

ACTION: COS, GBS and AWARE reps to contact all 3 golf courses and see if they would like to install the interpretive panel.

NEW BUSINESS

Reviewed status of past actions

Action	Meeting Date	Status
L. McIvor/H. Beresford to touch base with Parking Lot Committee and RMOW Communications Department.	January	Adding parking lot signs to the new RMOW Interpretive Panels Project. Will look into moving bear cut outs from playground to parking lot.
Bears 1-pager for rental properties and new home owners.	February	L. Harrison has created this. Need to look into how to distribute.

MINUTES

Regular Whistler Bear Advisory Committee Meeting

September 12, 2018

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RMOW to consider existing and needed efforts to promote proper composting practices	March	RMOW website updated. https://www.whistler.ca/services/waste-management/composting/backyard-composting
Talk to Kerry Ing regarding an RMOW reporting app for issues in the community and ensure that there is a bear component.	May	L. Harrison talked to Kerry Ing. App will not be created until 2019 and K. Ing will request feedback at that time. Completed.
Look into permitting for bear viewing tours and removing permits if operators are not operating under a set of guidelines that keeps bears and people safe.	May	Business License Bylaw is currently being rewritten and the change will allow RMOW to revoke business licenses to people who are not following laws. Complete for now but will look into actually revoking licenses once the bylaw is rewritten.
Talk to Tourism Whistler and all of the golf courses about promoting safe bear viewing practices.	June	L. Harrison will work on this.
WBAC members to review and provide guidance on design, content and location for 12 bear-specific interpretive panels developed by John Rae (RMOW), Kristina Swerhun and Brad Nichols (Whistler Museum and Archives) as part of RMOW's Interpretive Panels Project.	July	Underway. WBAC providing input. L. Harrison to distribute locations map for this project and request feedback. B. Mueller, N. Fitzgerald and C. Ruddy contacting golf courses.
Create protocol for trail closures	September	L. Harrison will create a draft of this and B. Mueller and the RMOW Environmental Coordinator will complete this during the winter.

Look into where bikers are being heli-dropped and what information regarding bear safety they are receiving.	September	L. Harrison will contact Blackcomb Helicopters about its heli-bike service.
Look into food cache options for people camping in the valley.	September	C. Baker is working with WCSS on this.

TERMINATION

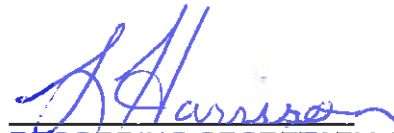
Moved by S. Maxwell
Seconded by P. Kindree

That the Whistler Bear Advisory Committee terminate the September 12, 2018 Whistler Bear Advisory Committee meeting at 10:32 a.m.

CARRIED



CO-CHAIR: C. Ruddy



RECORDING SECRETARY: L. Harrison



WHISTLER

MINUTES

REGULAR MEETING OF FOREST AND WILDLAND ADVISORY COMMITTEE

September 12, 2018, STARTING AT 3:00 – 5:00 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Name	Meetings to Date: 8
Present:	
Council, Cathy Jewett	6
AWARE, Claire Ruddy, Co-Chair	7
Member at Large, Arthur DeJong	7
WORCA, Todd Hellinga	6
Member at Large, Mac Lowry	4
Member at Large, Kathi Bridge	4
Recording Secretary, Heather Beresford	8
Regrets:	
Member at Large, Derek Bonin, Chair	7
Member at Large, Colin Rankin	5
Member at Large, Candace Rose-Taylor	3
Member at Large, Johnny Mikes	5
Member at Large, Trevor Burton	3

ADOPTION OF AGENDA

Moved by T. Hellinga

Seconded by A. DeJong

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Agenda of September 12, 2018 as amended.

CARRIED

ADOPTION OF MINUTES

Moved by A. DeJong

Seconded by C. Jewett

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Minutes of July 11, 2018.

CARRIED

PRESENTATIONS/DELEGATIONS

E-Bikes Policy

A presentation by M. Pardoe, Parks Planning Manager, was given regarding e-bikes policy development and a discussion was held.

- The provincial Motor Vehicle Act defines electric bikes as motor vehicles unless they are pedal assisted.
- RMOW supports e-bikes with pedals and without throttles.

K. Bridge arrived 3:10 p.m.

- E-bikes without pedals and/or with a throttle are not permitted on the Valley Trail or off-road recreational trails.
- Recreation Sites & Trails BC e-bike policy withdrawn and being brought into alignment with Motor Vehicle Act
- Policy Development Process
 - Phase 1 Project Planning (Sept/Oct)
 - Phase 2 Community Engagement (Nov/Dec)
 - Stakeholders
 - Trail managers, commercial operators, e-bike industry
 - Public
 - Locals, guests
 - Council Committees
 - RLAC, FWAC, TAG
 - Other jurisdictions
 - Phase 3 Development of Draft Regulatory Mechanisms (Jan/Feb)
 - Community Engagement
 - Phase 4 Implementation (March)
 - Communicating and implementing policy
 - Monitor effectiveness, adjust as necessary
- Find more information at whistler.ca, search "ebikes"

Discussion re: FWAC's process for forming an opinion and providing advice to Council. FWAC focuses on mid- and back-country areas, and will frame response around its Terms of Reference including climate change and access principles.

Discussion re: trails appropriate for e-bike use. E-bikes will cause additional maintenance and scheduling adjustments, and likely increase maintenance costs. May be an increased demand for longer, e-bike suitable trails. Difficult for volunteer group to maintain trails with increased use and costs. There is a risk that inappropriate e-bike use will decrease public acceptance of mountain bikes in general. RMOW should look to other resorts for examples of successful management approaches.

ACTION: Add E-Bike Policy Development to October FWAC agenda.

CCF Forest
Stewardship Plan

A presentation by Tom Cole, Cheakamus Community Forest Manager, was given regarding its Forest Stewardship Plan update and a discussion was held.

- Original Forest Stewardship Plan (FSP) was issued in 2010. Typically FSPs have a 5 year life span. CCF's FSP currently extended to April 2019.
- Forest & Range Practices Act mandates FSPs and contains 11 default objectives to be addressed or option to develop individualized objectives. Opportunity for innovation depending on particular circumstances. CCF FSP shows innovation with the inclusion of both provincial legal obligations and voluntary measures (commitment to public engagement, recreation features treatment, old growth areas set aside in EBM Reserves).
- Items that won't change from original FSP:
 - General format; map format; forest development units and names; single entry dispersed stocking standards; majority of existing default objectives
- Items proposed to change:
 - Include EBM Reserve network areas; add WORCA trails that are not yet legally established; update the wildfire treatment areas; include Road-based Access Management Plan principles, restocking standards changed to address climate change; etc.
- Timeline: CCF Board will review; advertise in November; request a formal review from FWAC by January 31, 2019; submit final plan to FLNRO by February 2019.

2017 CCF Annual
Report

A presentation by H. Beresford, Environmental Stewardship Manager was given regarding the 2017 CCF Annual Plan and a discussion was held.

- Some sections still need input from FWAC to complete the report.
- Some edits made; noted that waste and residue surveys will provide information on waste amounts; fuel management contributes some volume to the annual allowable cut but much of the vegetation removed is not merchantable due to its small size.

ACTION: Resend to FWAC members for final comments. Provide to CCF Board for its December meeting.

OTHER BUSINESS

ADOPTION OF MINUTES

Moved by M. Lowry

Seconded by K. Bridge

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Minutes of January 10, 2018 as amended.

CARRIED

- FWAC October field trip – send doodle poll to determine date
- October – review membership. Todd Hellinga is stepping down from WORCA and FWAC.

- Future Agendas:
 - October: review membership; RMOW E-Bike policy development input; wildfire program plans
 - November: 2019 CCF Harvesting Plans
 - December: Review Forest Stewardship Plan
 - January: consolidate FSP comments and provide to T. Cole.; confirm chair/co-chair

MOTION TO TERMINATE

Moved by M. Lowry

Seconded by C. Ruddy

That the Forest and Wildland Advisory Committee Meeting of September 12, 2018 be terminated at 4:51 p.m.

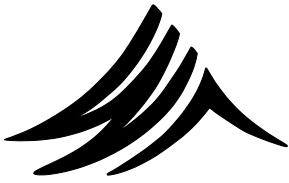
CARRIED



Chair, Claire Ruddy



Recording Secretary, Heather
Beresford



WHISTLER

MINUTES

REGULAR MEETING OF RECREATION LEISURE ADVISORY COMMITTEE

THURSDAY, SEPTEMBER 20 2018, STARTING AT 2:23 P.M.

In the Piccolo Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Manager, Resort Parks Planning, RMOW, Martin Pardoe
Recreation Manager, RMOW, Roger Weetman
Member at Large, Murray Lunn
Member at Large, Dave Clark
Member at Large, Lynda Harnish
Member at Large, Chair, Josie Chuback
Member at Large, Andrew Ross – via phone
Member at Large, Diane Ziff
Councillor, Jen Ford
Tourism Whistler representative, Meredith Kunza
Recording Secretary, RMOW, Shannon Perry

REGRETS:

Member at Large, Kirk Paterson
Member at Large, Roger Soane
Howe Sound School District 48 representative, Ian Currie

Meeting called to order at 2:23 pm

ADOPTION OF AGENDA

Moved by Lynda Harnish
Seconded by Murray Lunn

That Recreation Leisure Advisory Committee adopt the regular Recreation Leisure Advisory Committee agenda of September 20, 2018.

Added agenda items:

- Discuss illegal camping
- Mountain drive hiking access – portable washroom
- Invite to tennis in whistler
- Update on the community service building in Spring Creek
- Beddie development group documentation
- Emerald access to one duck lake
- Water access on Green Lake

CARRIED

ADOPTION OF MINUTES

Moved by Diane Ziff
Second by Meredith Kunza

That Recreation Leisure Advisory Committee adopt the Regular Recreation Leisure Advisory Committee minutes of July 26, 2018

PRESENTATIONS/DELEGATIONS

Cardio room
expansion and
stretching room
addition project

Update from RMOW Recreation manager – RMOW staff are meeting with the project architect this week. Meetings will be conducted with RMOW general managers. Schematic drawing will be presented to RLAC in November. Looking for project start in early Spring. There will be a closure during the upgrade.

PerfectMind

Update from RMOW Recreation manager regarding the recreation department new software system PerfectMind – The launch of the program was successful, migration of clients was well received, there are a few small glitches that are being managed in house. Staff meeting and discussing their short comings this week. Pass holders have had no issues with the reissuing of their updated pass cards. Staff anticipating there may be line ups in October / November due to pass holders getting their new cards printed upon entry.

RLAC members noted their appreciation to all RMOW staff involved in the transition.

E-Bike Policy
Development

Overview of process and timeline to develop an e-bike policy. Information present by Parks Planning Manager.

The E- mobility community is rapidly growing in the Whistler and with that it is important to be proactive with having a policy and guidelines in place.

Provincial motor vehicle act states that devices that are pedal assisted (only works when you are physically pedalling) are permitted on the Valley Trail. At this time RMOW plans to follow this guideline for the Valley Trail and consideration needs to be given to off road trails in Whistler.

RMOW are considering the affects that could occur regarding such things as; access to natural areas, trail impact, human to wildlife, human to human, rider skill level, and other safety concerns. The RMOW will work with the centre of sustainability and other stakeholders for their expertise on the rapidly growing topic of e-mobility.

Committee member expressed concerns that E-bikes could impact the trails negativity. RMOW could pass a Bylaw to permit or not permit E-Bikes in any specific area.

Parks Master Planning
Process

Parks Planning manager presented Lakeside, Wayside and Alpha Lake plans for review. The committee was updated and an explanation was provided on the

phases of the park analysis project. RLAC reviewed the strengths, weaknesses, opportunities and threats.

The RMOW and consultants are currently reviewing parks, analysis to continue.

ALPHA LAKE

Discussion on potentials for the park, changes, upgrades, safety, valley trail realignment.

With neighbours close by, is there a desire to make the park bigger? Not at this time, RMOW does not feel the need to change the forest area behind the park.

Parks don't need to be expanded nor increased parking in parks as they are already very full and Whistler would prefer to encourage biking or walking to the parks.

Possibly consider realigning the Valley Trail within Alpha Lake Park.

LAKE SIDE

Committee commented on parks capacity noting that there would be very limited room for tree planting. Potential to turn the cul-de-sac in to a hammer head to limit people trying to park there. Is there potential to get more docks around the stone circle area? Where are the two floating docks? Floating docks are beneficial to the parks. Agreed with the removal of the BBQ stands. Suggested realignment of valley trail behind the concession. Could add Maze gates to slow cyclist down in that area.

WAYSIDE -

Committee members suggested removal of the parking lot as it is a dangerous turn from the highway, it was noted this may cause parking issues on the highway. Potential tree thinning to lighten the park up.

OTHER BUSINESS

Illegal camping

Member at large brought to the attention of the committee the Fitzsimmons Creek illegal campers that had to be removed, noting that RLAC and the RMOW should be very aware of this issue and have a plan prepared for people illegally camping in Whistler in vehicles or camps.

Staff to organise Bylaw Services to come and provide an update on where they are at with preparing to have policy in place for illegal camping.

Mountain drive hiking access

Council have received letters regarding the portable wash room on trail heads. The portable washroom at the trail head may be seen to people as an area to mingle, park and get together before the hike. Throughout Whistler and

surrounding areas there is an issue occurring with people parking as close as possible to trail heads.

- Skywalk trail recently had 37 cars were parked at the top of Alpine Way on a Wednesday.

Moving forward yes this is an issue but it's a problem of success. Whistler should work together to figure out how to control these issues. Trail heads will be reviewed.

Tennis invite

Tennis invite handed out to Committee members.

Update of WCS

Recreation manager advised that the Spring Creek building is currently under review. The RMOW are hoping to rent the building to Sea to Sky Community services. When they inspected the building they were not satisfied with its current state. RMOW determining who would fund the upgrade of the building before moving forward. Recreation manager will come back with more information for the committee when possible.

Request documents on Beddie/Holborn Property

A request from a member at large for agreements, plans and rezoning information related to this property.

The only agreement from planning is a requirement if the tennis club is evicted and the developer does not seek a rezoning then the developer is required to build 4 or 6 (staff to confirm) outdoor tennis courts off site bit upon municipal property.

RMOW will request an update from the planning department and for a representative to present at RLAC when possible.

At the present the RMOW has not received a formal development permit or rezoning application. Hence there is nothing to review at this time.

Emerald access to One Duck Lake
Green Lake water access

A request from a member at large for further information on the Emerald access to One Duck Lake – Advised no change from the current access at this time. Comment from a member at large – there are a number of illegal docks on green lake south of summer lane. Not legitimised with a foreshore agreement.

Illegal Docks

How far does the federal or provincial government own off the water front. RMOW only has rights from the high water point back onshore on municipal lands.

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NEXT MEETING


October 18, 2018 3 -5 p.m., November 22, 2018 4 p.m., and December 4 p.m.

Add Review TOR to agenda.

TERMINATION

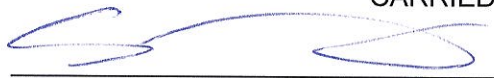
Moved by Murray Lunn
Second by Lynda Harnish

That Recreation Leisure Advisory Committee terminated the September 20,
2018 Recreation Leisure Advisory Committee meeting at 4:15 p.m.



Chair, Josie Chuback

CARRIED



Recording Secretary, Shannon Perry

RESORT MUNICIPALITY OF WHISTLER

MUNICIPAL TICKET INFORMATION SYSTEM AMENDMENT BYLAW NO. 2202, 2018

**A BYLAW TO AMEND MUNICIPAL TICKET INFORMATION
SYSTEM BYLAW NO. 1719, 2005**

WHEREAS Council has adopted Municipal Ticket Information System Bylaw No. 1719, 2005;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Municipal Ticket Information for the enforcement of certain bylaws, to designate certain bylaw offences and set certain fine amounts;

AND WHEREAS the Council deems it necessary and expedient to amend the Municipal Ticket Information System Bylaw No. 1719, 2005;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the "Municipal Ticket Information System Amendment Bylaw No. 2202, 2018".
2. "Municipal Ticket Information System Implementation Bylaw No. 1719, 2005 is amended by:
 - (a) Replacing, in Schedule "B10", the Water Use Regulation Bylaw No. 1538, 2001 table with the Schedule "B10" table as attached to this bylaw;

GIVEN FIRST, SECOND and THIRD READINGS this 16th day of October, 2018.

ADOPTED this ____ day of _____, 2018.

Mayor, J. Crompton

Municipal Clerk, B. Browning

I HEREBY CERTIFY that this is a true copy of
the "Municipal Ticket Information System
Amendment Bylaw No. 2202, 2018"

Municipal Clerk, B. Browning

SCHEDULE B10

Municipal Ticket Information System Bylaw No. 1719, 2005
Outdoor Potable Water Usage Bylaw No. 2179, 2018

DESIGNATED EXPRESSION	SECTION(S)	FINE
Use of water contrary to Stage 1	3.3, 4, 9.1	\$100
Use of water contrary to Stage 2	3.3, 4, 7, 8, 9.1	\$200
Use of water contrary to Stage 3	3.3, 4, 9.2	\$300
Use of water contrary to Stage 4	3.3, 4, 9.3	\$1000
Wasting water	3.2, 4	\$100

RESORT MUNICIPALITY OF WHISTLER

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW NO. 2203, 2018

A BYLAW TO AMEND “BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018”.

WHEREAS the Council of the Resort Municipality of Whistler has adopted “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Bylaw Notice Enforcement Amendment Bylaw No. 2203, 2018”.
2. Bylaw Notice Enforcement Bylaw No. 2174, 2018 is amended by:
 - (a) To replace the Water Use Regulation Bylaw No. 1538, 2001 table by adding attached as Schedule “A” to this Bylaw to the tables listed in Schedule “A” of Bylaw Notice Enforcement Bylaw No. 2174, 2018;
3. Schedule “A” attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this 16th day of October, 2018.

ADOPTED this _____ day of _____, 2018.

Mayor, J. Crompton

Municipal Clerk, B. Browning

I HEREBY CERTIFY that this is a true copy of
the “Bylaw Notice Enforcement Amendment
Bylaw No. 2203, 2018”.

Municipal Clerk, B. Browning

Schedule "A"

Outdoor Potable Water Usage Bylaw No. 2179, 2018

DESIGNATED EXPRESSION	SECTION(S)	Discounted Penalty	Penalty	Compliance Agreement Available
Use of water contrary to Stage 1 or 2	9.1	200	200	NO
Use of water contrary to Stage 3	9.2	300	300	NO
Use of water contrary to Stage 4	9.3	500	500	NO
Wasting Water	3.2	100	100	NO

RESORT MUNICIPALITY OF WHISTLER

SMOKING REGULATION BYLAW NO. 2136, 2017

A Bylaw to regulate smoking in public places in the Resort Municipality of Whistler

WHEREAS it has been determined that second-hand tobacco smoke is a health hazard and nuisance for many inhabitants of and visitors to the Resort Municipality of Whistler;

AND WHEREAS the Resort Municipality of Whistler has satisfied the preconditions to adopting this Bylaw set out in the *Public Health Bylaws Regulation, B.C. Reg. 42/2004*;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

PART 1: INTRODUCTION

1. In this Bylaw:

“Beach” means an area adjacent to the shore of a lake, pond, stream or river normally used for swimming and similar aquatic exercises or for sunbathing;

“Building” means a structure fully or substantially enclosed with walls and/or roofs, and used for the shelter or accommodation of persons, animals, chattels or things or any combination thereof;

“Business” means a business, trade, profession, or other occupation for which a person must obtain a licence under the Business Licence Bylaw No. 567, 1987, as amended;

“Bylaw Enforcement Officer” means a person employed as a Bylaw Enforcement Officer or Parking Enforcement Officer by the Municipality whose duties include enforcement of bylaws, or a Royal Canadian Mounted Police officer;

“Cannabis” means a cannabis plant including:

(1) Any part of a cannabis plant, including the phytocannabinoids produced by, or found in, such a plant, regardless of whether that part has been processed or not;

(2) Any substance or mixture of substances that contains or has on it any part of such a plant; and

(3) Any substance that is identical to any phytocannabinoid produced by, or found in, such a plant, regardless of how the substance was obtained;
but does not include:

i. A non-viable seed of a cannabis plant;

- ii. A mature stalk, without any leaf, flower, seed or branch, of such a plant;
- iii. Fibre derived from a stalk referred to in item 2; and
- iv. The root or any part of the root of such a plant.

“Common Area” includes, but is not limited to, lobbies, foyers, stairwells, elevators, corridors, cloakrooms, washrooms, food fair seating areas, and other public areas of a Building;

“Municipality” means the Resort Municipality of Whistler;

“Outdoor Customer Service Area” means a part of private or public property located immediately outside of a restaurant, retail food service, neighbourhood public house or licensed lounge whether partially enclosed or unenclosed, including a balcony, patio, yard, or sidewalk that is connected to or associated with a Business or use in a Building or Premises that includes the service of food or beverages, which may include alcoholic drinks, to customers or other persons for consumption on site;

“Park” means all land within the boundaries of the Municipality which are used for pleasure, recreation and community uses of the public, including land held under foreshore lease and the public malls and squares in Whistler Village but not including the Meadow Park Sports Centre, the Whistler Secondary School community space or the Myrtle Phillips Community School space;

“Premises” means a portion of a Building of which a person has exclusive possession;

“Responsible Person” means a person who owns, controls, manages, supervises, operates, or holds:

- (1) a Business or other use that occupies all or substantially all of a Building;
- (2) a Business or other use that occupies a Premises;
- (3) an Outdoor Customer Service Area;
- (4) a Common Area, includes a strata corporation or cooperative association;
- (5) a Vehicle For Hire; or
- (6) a permit for any outdoor public event or activity that the Municipality has authorized by the issuance of a permit and to which this Bylaw applies.

“Smoke” or “Smoking” means to inhale, exhale, burn or carry a lighted cigarette, cigar, pipe, hookah pipe, vaping device, e-cigarette, or other lighted or activated electronic smoking device that burns or vapourizes tobacco, cannabis or other weed or substance, but does not apply to the ceremonial use of tobacco in connection with a traditional aboriginal cultural activity;

“Transit Shelter” means a Building or other structure located on property of the Municipality and constructed near a bus stop to provide seating and/or protection from the weather for the convenience of waiting passengers;

“Transit Stop” means a sign-posted location where public transit vehicles or Vehicles for Hire stop to pick up riders, and distances from a Transit Stop shall be measured from the sign that identifies the Transit Stop location;

“Valley Trail” means a paved or unpaved Type I or Type II recreational path as defined by Whistler Trail Standards (2003) for pedestrian, non-motorized bicycles, and wheeled mobility aid use that may be in Parks, on streets or on other public lands; and

“Vehicle for Hire” means a Vehicle for Hire as defined in the “Vehicles for Hire Regulation Bylaw No. 1494, 2002” as amended.

PART 2: GENERAL SMOKING RESTRICTIONS

2. A person must not Smoke within:

(a) a Building, except in:

- (i) enclosed Premises that are not open to the public;
- (ii) a private dwelling;

(b) a Vehicle for Hire;

(c) any public transit vehicle, including a school bus, or passenger bus;

(d) 10 metres of the perimeter of an Outdoor Customer Service Area;

(e) 10 metres measured on the ground from a point directly below any opening into any Building including any door or window that opens or any air intake;

(f) the Village Stroll, including all public plazas identified in Schedule “A”.

PART 3: SMOKING IN PARKS AND OTHER PUBLIC PROPERTY

3. A person must not Smoke in or within 25 metres of:

(a) children’s play equipment (unless located on a legal parcel on which a private dwelling is situated), or a playground, playing field, Beach, food concession, picnic area, skateboard park, in a Park or a Valley Trail;

(b) any part of a Park or other municipal property that is being used for any public event or activity that the Municipality has authorized by the issuance of a permit;

(c) the grounds of any municipal Building used for public recreation;

(d) school property;

- (e) a Building, Transit Stop or Transit Shelter where people wait to board a Vehicle for Hire or public transit vehicle.

PART 4: DUTIES OF RESPONSIBLE PERSON

- 4. Except where smoking is not prohibited under Part 2, a Responsible Person must not suffer or allow a person to Smoke in:
 - (a) a Building or Outdoor Customer Service Area;
 - (b) a Common Area or Premises;
 - (c) an area described in subsections 2(e) or 3(f), except to the extent that all or part of such area is not part of the parcel on which the Building or Outdoor Customer Service Area is situated and is not an area over which such Responsible Person has possession or control; or
 - (d) a Vehicle For Hire.

PART 5: SIGN REQUIREMENTS

- 5. A Responsible Person shall, in respect of the Building, Premises, Outdoor Customer Service Area, Common Area, Vehicle for Hire or outdoor public event which he or she owns, controls, manages or supervises, post a sign that:
 - (a) is prominently displayed and maintained at the applicable location;
 - (b) consists of at least two contrasting colours, except that if the lettering is on a clear panel then the lettering must contrast to the colour of the background;
 - (c) displays the international symbol to designate “No Smoking”;
 - (d) is posted at each entrance to a Building, Premises and Outdoor Customer Service Area, at several prominent locations at an outdoor public event and in each Vehicle for Hire, stating:

NO SMOKING IN THIS AREA

in letters not less than 6 centimetres in height; and
 - (e) includes the text “Resort Municipality of Whistler Smoking Regulation Bylaw” in letters not less than one centimetre in height.

PART 6: CONDITION OF SIGNS

6. A person must not remove, alter, conceal, deface or destroy any sign required under this Bylaw.

PART 7: POWER TO INSPECT

7. A Bylaw Enforcement Officer has the right of entry and may enter at all reasonable hours onto any land or into any Building to which this Bylaw applies in order to ascertain whether the provisions of this Bylaw are being complied with.

PART 8: OBSTRUCTION

8. A person must not interfere with, delay, obstruct or impede a Bylaw Enforcement Officer or designate or other person lawfully authorized to enforce this Bylaw in the performance of duties under this Bylaw.

PART 9: OFFENCE, PENALTIES AND ENFORCEMENT

9. In respect of this Bylaw:
 - (a) Every person who violates a provision of this Bylaw, or who neglects to or refrains from doing anything required to be done by a provision of this Bylaw, is guilty of an offence and is liable to the penalties imposed under this Bylaw or any other applicable bylaw of the Municipality, and is guilty of a separate offence each day that a violation continues to exist.
 - (b) Any person who contravenes any of the provisions of this Bylaw commits an offence punishable upon summary conviction and is liable to a fine of not more than \$10,000.00 or to imprisonment for not more than six months or to both. Each day that an offence continues shall constitute a separate offence.

PART 10: SEVERABILITY

10. If any section, subsection or clause of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

PART 11: REPEAL

11. "Smoking Regulation Bylaw No. 1884, 2008" is repealed.

PART 12: EFFECTIVE DATE

12. This Bylaw comes into force on the day it is adopted.

PART 13: TITLE

13. This Bylaw may be cited for all purposes as the "Smoking Regulation Bylaw No. 2136, 2017."

GIVEN FIRST, SECOND and THIRD READINGS this 16th day of October, 2018.

ADOPTED this _____ day of _____, 2018.

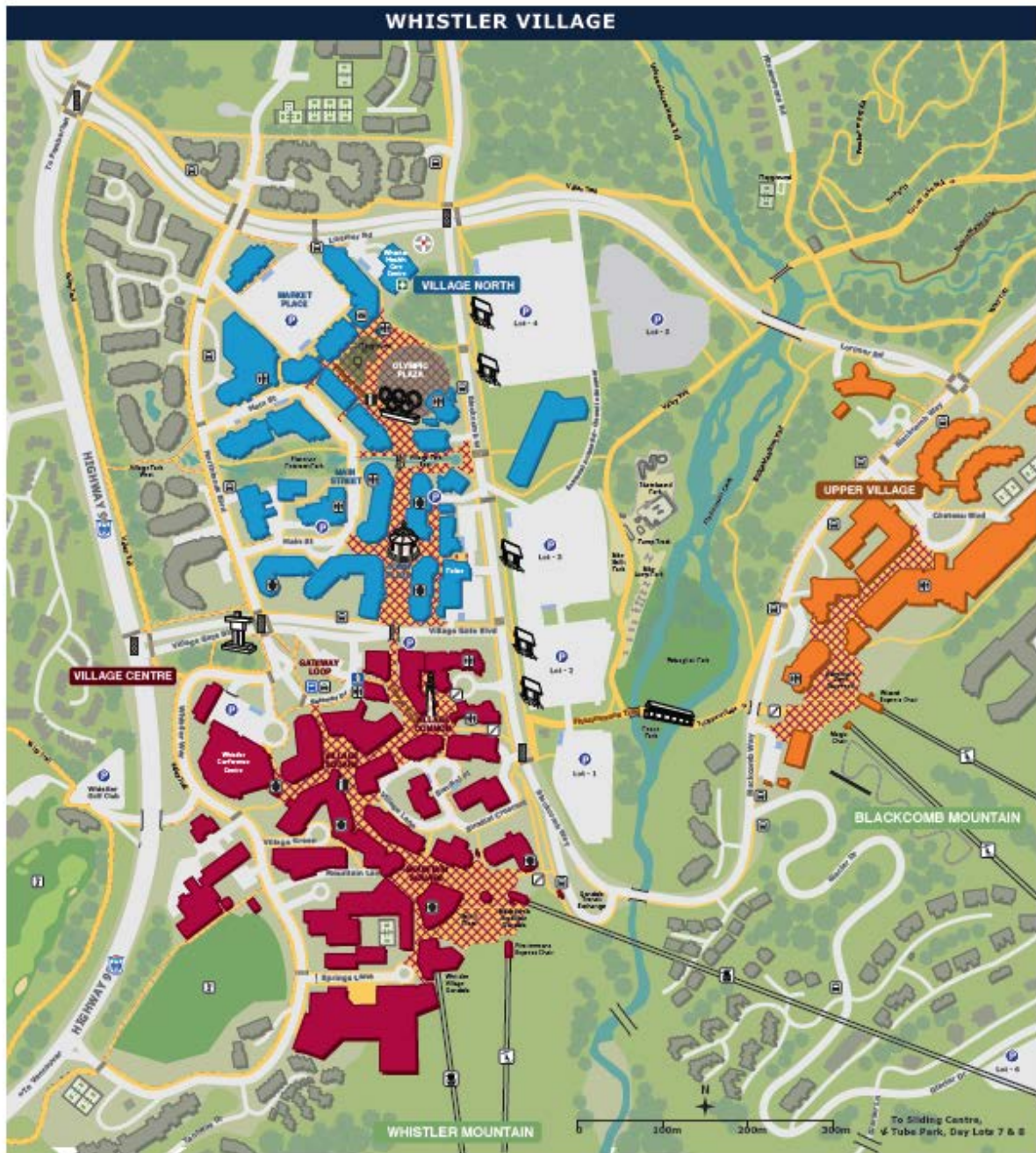
Mayor, J. Crompton

Municipal Clerk, B. Browning,

I HEREBY CERTIFY that this is a true copy of
the "Smoking Regulation Bylaw No. 2136,
2017"

B. Browning,
Municipal Clerk

Schedule "A"



Public Plazas

RESORT MUNICIPALITY OF WHISTLER

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW NO. 2206, 2018

A BYLAW TO AMEND “BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018”.

WHEREAS the Council of the Resort Municipality of Whistler has adopted “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Bylaw Notice Enforcement Amendment Bylaw No. 2206, 2018”.
2. Bylaw Notice Enforcement Bylaw No. 2174, 2018 is amended by:
 - (a) replacing, in Schedule “A”, the Smoking Regulation Bylaw No. 1884, 2008 table with the Schedule “A” as attached to this bylaw;
3. Schedule “A” attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this 16th day of October, 2018.

ADOPTED this ____ day of _____, 2018.

Mayor, J. Crompton

Municipal Clerk, B. Browning

I HEREBY CERTIFY that this is a true copy of the “Bylaw Notice Enforcement Amendment Bylaw No. 2206, 2018”.

B. Browning,
Municipal Clerk

Schedule "A"

Smoking Regulation Bylaw No.2136, 2017

DESGINATED EXPRESSION	SECTION (S)	Discounted Penalty	Penalty	Compliance Agreement Available
Prohibited Smoking in Building	2(a)	\$150	\$200	NO
Smoking in Vehicle for Hire	2(b)	\$150	\$200	NO
Smoking in Public Transit Vehicle	2(c)	\$150	\$200	NO
Smoking within 10 m of Outdoor Service Area	2(d)	\$150	\$200	NO
Smoking within 10 m of Building opening	2(e)	\$150	\$200	NO
Smoking within the Village Stroll	2(f)	\$150	\$200	NO
Smoking within 25 m of recreation area	3(a)	\$150	\$200	NO
Smoking within 25 m of public event	3(b)	\$150	\$200	NO
Smoking within 25 m of municipal recreation facility	3(c)	\$150	\$200	NO
Smoking within 25 m of school property	3(d)	\$150	\$200	NO
Smoking within 25 m of transit facility	3(e)	\$150	\$200	NO
Permit Smoking in Building	4(a)	\$150	\$200	NO
Permit Smoking in Outdoor Service Area	4(a)	\$150	\$200	NO
Permit Smoking in Common Area	4(b)	\$150	\$200	NO
Permit Smoking in Premises	4(b)	\$150	\$200	NO
Permit Smoking within 10 m of Outdoor Service Area	4(c)	\$150	\$200	NO
Permit Smoking within 25 m of transit facility	4(c)	\$150	\$200	NO

Permit Smoking in Vehicle for Hire	4(d)	\$150	\$200	NO
Fail to post sign	5	\$150	\$200	NO
Remove, alter, conceal, deface, destroy sign	6	\$150	\$200	NO
Obstruct Bylaw Enforcement Officer	8	\$500	\$500	NO

RESORT MUNICIPALITY OF WHISTLER

MUNICIPAL TICKET INFORMATION SYSTEM AMENDMENT BYLAW NO. 2148, 2017

**A BYLAW TO AMEND MUNICIPAL TICKET INFORMATION
SYSTEM IMPLEMENTATION BYLAW NO. 1719, 2005 TO ADD TICKET INFORMATION FOR
THE SMOKING REGULATION BYLAW NO. 2136, 2017**

WHEREAS Council has adopted “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005”;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Municipal Ticket Information for the enforcement of certain bylaws, to designate certain bylaw offences and set certain fine amounts;

AND WHEREAS the Council deems it necessary and expedient to amend the “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This bylaw may be cited for all purposes as the “Municipal Ticket Information System Amendment Bylaw No. 2148, 2017”.
2. The Schedules to “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005” shall be amended as follows:
 - a. By replacing the term “Smoking Regulation Bylaw No. 1884, 2008” with “Smoking Regulation Bylaw No. 2136, 2017” in column 1 of Schedule “A”; and
 - b. By replacing Schedule B14 with Schedule B14 attached to and forming part of this Bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this 16th day of October, 2018.

ADOPTED this ____ day of _____, 2018.

Mayor, J. Crompton

Municipal Clerk, B. Browning

I HEREBY CERTIFY that this is a true copy of
the “Municipal Ticket Information System
Amendment Bylaw No. 2148, 2017”

B. Browning
Municipal Clerk

SCHEDULE B14

Municipal Ticket Information System Bylaw No. 1719, 2005
Smoking Regulation Bylaw No. 2136, 2017

DESGINATED EXPRESSION	SECTION	FINE
Prohibited Smoking in Building	2(a)	\$200
Smoking in Vehicle for Hire	2(b)	\$200
Smoking in Public Transit Vehicle	2(c)	\$200
Smoking within 10 m of Outdoor Service Area	2(d)	\$200
Smoking within 10 m of Building opening	2(e)	\$200
Smoking within the Village Stroll	2(f)	\$200
Smoking within 25 m of recreation area	3(a)	\$200
Smoking within 25 m of public event	3(b)	\$200
Smoking within 25 m of municipal recreation facility	3(c)	\$200
Smoking within 25 m of school property	3(d)	\$200
Smoking within 25 m of transit facility	3(e)	\$200
Permit Smoking in Building	4(a)	\$200
Permit Smoking in Outdoor Service Area	4(a)	\$200
Permit Smoking in Common Area	4(b)	\$200
Permit Smoking in Premises	4(b)	\$200
Permit Smoking within 10 m of Outdoor Service Area	4(c)	\$200
Permit Smoking within 25 m of transit facility	4(c)	\$200
Permit Smoking in Vehicle for Hire	4(d)	\$200
Fail to post sign	5	\$200
Remove, alter, conceal, deface, destroy sign	6	\$200
Obstruct Bylaw Enforcement Officer	8	\$500

**RESORT MUNICIPALITY OF WHISTLER
LAND USE CONTRACT DISCHARGE AND ZONING AMENDMENT BYLAW (3373 Panorama Ridge)
NO. 2196, 2018**

**A BYLAW TO DISCHARGE A LAND USE CONTRACT AND AMEND THE WHISTLER ZONING AND
PARKING BYLAW NO. 303, 2015**

WHEREAS Council may, in a zoning bylaw pursuant to Sections 479 and 525 of the *Local Government Act*, R.S.B.C. 2015, c. 1 divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, require the provision of parking spaces and loading spaces for uses, buildings and structures, and establish different density regulations for a zone, one applicable to the zone generally and the other to apply if conditions are met; and

WHEREAS a land use contract may, under s.546 of the *Local Government Act*, be discharged by bylaw with the agreement of the local government and the owner of any parcel of land that is described in the bylaw as being covered by the discharge; and

WHEREAS the owners of the lands legally described as Lot 15, Block M, District Lot 4750, Plan 17791 have agreed in writing to the discharge of the land use contract charging those lands;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018"
2. Zoning and Parking Bylaw No. 303, 2015 is amended by:
 - (a) amending Schedule "A" Zoning Map by changing the zoning designation of the lands described as Lot 15, Block M, District Lot 4750, Plan 17791 to RS1 (Single Family Residential One) as shown in heavy black outline and identified on the plan annexed to this Bylaw as Schedule "1".
3. That certain land use contract registered in the Vancouver Land Title Office under No. F56921 on August 17, 1978 is discharged from the lands described in Section 2(a), and the Corporate Officer shall register a discharge of that land use contract in respect of such lands, together with a certified copy of this bylaw, in the Land Title Office in accordance with the *Land Title Act* and Section 546 of the *Local Government Act*.
4. If any section or phrase of this bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this Bylaw.

GIVEN FIRST AND SECOND READINGS this 19th day of June, 2018.

Pursuant to Section 890 of the Local Government Act, a Public Hearing was held this 24th day of July, 2018.

GIVEN THIRD READING this 24th day of July, 2018.

Approved by the Minister of Transportation this 31st day of July 2018.

Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018
Page 2

ADOPTED by the Council this ___ day of _____, ____.

Mayor, J. Crompton

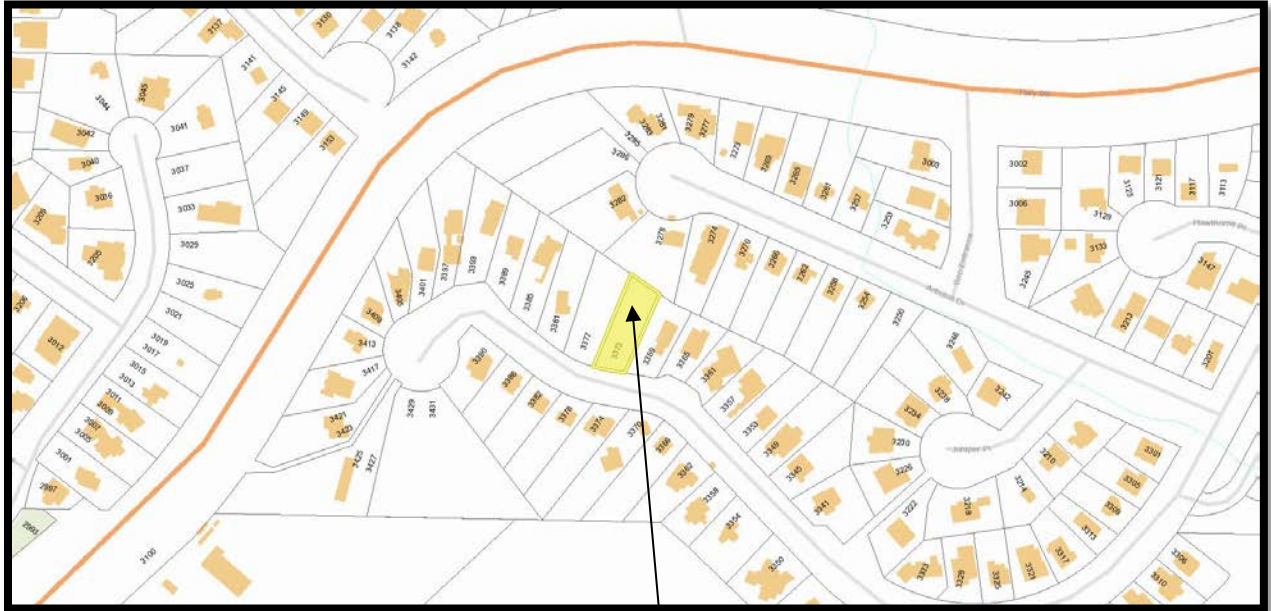
Municipal Clerk, B. Browning

I HEREBY CERTIFY that this is a true copy of "Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018".

B. Browning,
Municipal Clerk

SCHEDULE 1

**3373 Panorama Ridge
(Lot 15, Block M, District Lot 4750, Plan 17791)
to be zoned RS1 (Single Family Residential One)**



Subject Lands

3373 Panorama Ridge



Ref: 238248

August 15, 2018

Her Worship Mayor Nancy Wilhelm-Morden and Councillors
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler BC V0N 1B4

Dear Mayor Wilhelm-Morden and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for successfully achieving your goal of corporate carbon neutrality for the 2017 reporting year.

As a signatory to the Climate Action Charter, you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that your local government has undertaken to reduce and offset its corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who achieved Level 1, Level 2 and Level 3 recognition, and additionally met the goal of corporate carbon neutrality for the 2017 reporting year, you have been awarded Level 4 recognition – 'Achievement of Carbon Neutrality'.

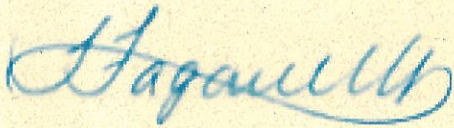
In recognition of your significant achievements, the GCC is pleased to provide you with carbon neutral branding for use on official websites and letterheads. An electronic file with the 2017 logo will be provided to your Chief Administrative Officer via email. Also enclosed is a *BC Climate Action Community 2017 – Climate Leader - Carbon Neutral* window decal, for use on public buildings.

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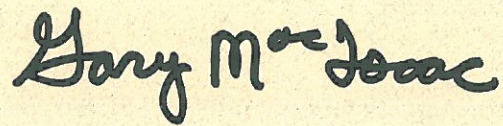
Mayor Wilhelm-Morden and Councillors
Page 2

Congratulations again on your continually improving achievement. We applaud your leadership and wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality, and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing



Gary MacIsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of B.C. local government leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for the 2017 reporting year. This multi-level program provides the GCC with an opportunity to review and publicly recognize, on an annual basis, the progress and achievements of each Climate Action Charter (*Charter*) signatory on their *Charter* commitments. Recognition is provided according to the following:

Level 1: Demonstrating Progress on Charter Commitments

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measuring GHG Emissions

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with their community's community energy and emissions inventory receive a letter from the GCC and a 'BC Climate Action Community 2017' logo, for use on websites, letterhead, etc.

Level 3: Accelerating Progress on Charter Commitments

Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2017 – Climate Leader' logo, for use on websites, letterhead, etc.

Level 4: Achievement of Carbon Neutrality

Local governments that achieve carbon neutrality in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2017 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements (including reporting progress to carbon neutrality) of the Climate Action Revenue Incentive Program (CARIP). Recognition levels for the *Recognition Program* are based on the information included in each local government's annual CARIP public report. For more information on CARIP and the public reporting requirements go to:

<https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/climate-action-revenue-incentive-program-carip>



SQUAMISH

HARDWIRED *for* ADVENTURE

October 3, 2018

Village of Pemberton Mayor and Council
PO Box 100
7400 Prospect St., Pemberton, BC V0N 2L0

Resort Municipality of Whistler Mayor and Council
4325 Blackcomb Way
Whistler, BC V8E 0X5

SLRD Board of Directors
1350 Aster St
PO Box 219, Pemberton, BC V0N 2L0

Re: Funding for New Regional Transit System

Dear Board and Councils:

This is to inform you that at the October 2, 2018 Regular Business Meeting Council passed the following motions:

THAT the Squamish-Lillooet Regional District ("SLRD") support a Regional Transit System for the Sea-to-Sky Corridor and the implementation of a motor fuel tax in the Sea-to-Sky corridor in order to assist with the funding of a Regional Transit system. The Board directs staff to write a letter to the Minister of Transportation and Infrastructure Claire Trevena and Minister of Finance Carole James requesting that the Province implement this tax on the effective date of a Sea-to-Sky Regional Transit System. The Sea-to-Sky communities are supportive of a Commission Model of Governance for the Regional Transit System in accordance with a Memorandum of Understanding between the Lil'wat Nation, Squamish Nation, District of Squamish, Resort Municipality of Whistler, Village of Pemberton and SLRD (electoral areas C & D).

The District of Squamish requests that the Squamish-Lillooet Regional District utilize up to \$50,000 from the Operational Surplus Reserve of approximately \$71,000 in the Regional Transit Planning and Infrastructure Service (Cost Centre #3201) to engage someone or an entity to further the work on the Regional Transit System - the Sea to Sky Corridor funding model / MOU. The scope / Terms of Reference for this work would be agreed upon by the parties to the MOU, as well as which party will be the primary manager of the contract (and how communication would work between the partners).

Sincerely,

Linda Glenday, CAO
District of Squamish



October 4, 2018

Mayor and Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler BC V0N 1B4

Dear Mayor and Council:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2

Mayor and Council
Page 2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,

A handwritten signature in black ink, appearing to be 'DE' followed by a long horizontal stroke.

David Eby, QC
Attorney General

A handwritten signature in blue ink, appearing to be 'Mike Farnworth'.

Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer



Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email cannabisregs@gov.bc.ca. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
 - if the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
 - if it makes a recommendation to deny the application then the LCRB may not issue the licence
 - if it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

Local Governments (municipalities, regional districts or Islands Trust local trust committees) have some or all of the following regulatory powers in respect of cannabis retail store licences:

- Impose restrictions in its zoning bylaws regarding the location of cannabis retail stores
- Regulation of business (municipalities only): by terms and conditions in its business licensing bylaw, a municipality may limit the hours that cannabis retail stores can operate or impose other conditions such specifications regarding signage
- Charge the applicant fees if choosing to assess an application.

The above process applies to all relocations of existing cannabis retail stores.

Gathering residents' views

If the local government decides to consider the notice of application and to provide comments and recommendations as to the location of the proposed retail store, it must gather the views of residents of the area if the location of the proposed store may affect nearby residents. It may gather resident's views by using one or more of the following methods:

- Receiving written comment in response to a public notice of the application
- Conducting a public hearing in respect of the application
- Holding a referendum, or
- Using another method the local government considers appropriate.

It is up to the local government to determine the area, relative to the licensee's application, where resident's views must be gathered.

Please note: Gathering the views of residents of the area/providing a recommendation to the LCRB must be unique to each provincial licence application. In other words, past recommendations cannot be used in a new licensing process. Each individual application must be considered separately by the local government.

What must the local government's recommendation include?

The recommendations and comments the local government provides to the LCRB must:

- be in writing (this may or may not be in the form of a resolution)
- show that the local government has considered the location of the proposed store
- include the views of the local government on the general impact on the community if the application is approved
- include the views of residents if the local government has gathered residents' views, and a description of how they were gathered
- include the local government's recommendation as to whether the application should be approved or rejected and provide the reasons upon which the recommendation is based.

The local government should also provide any supporting documents referenced in their comments.

What if the local government does not want to provide a recommendation?

If a local government does not want to accept the notice of application and provide a recommendation for the proposed retail location, they should notify the LCRB. A licence for a cannabis retail store will not be issued without a positive recommendation from a local government. If a response is not received, LCRB will not consider the application any further.

What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

Floor Plans

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

Council as defined in the Vancouver Charter:

A Council, as defined in the *Vancouver Charter*, choosing to delegate to its staff must establish procedures for a reconsideration of comments and recommendations made by delegated staff, including how a cannabis retail store applicant may apply for reconsideration. In undertaking a reconsideration, the Council will have the same authority as it delegated to staff.

Right of reconsideration:

Delegated local government staff must advise the cannabis retail store licence applicant that the applicant has the right of reconsideration of the staff's recommendation by the council or board.

How local governments inform the LCRB of delegation:

A local government that has delegated authority to staff should send a copy of the delegation to the LCRB at Cannabis.Licensing@gov.bc.ca.

Revised
September
2018

-----Original Message-----

From: Resort Municipality of Whistler [<mailto:communications@whistler.ca>]

Sent: Thursday, October 18, 2018 11:18 AM

To: corporate <corporate@whistler.ca>

Subject: Form submission from: Writing to Council

Submitted on Thursday, October 18, 2018 - 11:17 Submitted by anonymous user: 128.107.241.184

Submitted values are:

Full Name: Debra Peterson

Mailing Address: [REDACTED] Civic address if different from mailing address:

Email Address: [REDACTED] Phone Number: [REDACTED] Your Message:

Dear Mayor and Council,

Housing is definitely a top priority for the community and I appreciate all of the hard work that is going into finding solutions. We've seen the effects that our lack of housing has caused – over populated dwellings, outrageous rent and businesses closing shop for a day as they can't staff appropriately. The call for development proposals to address these issues was the right thing to do.

I'm writing to you today in regards to the proposed Rainbow Development of 300+ units. My concern is the original proposed entrance point to the development and the increase of traffic on Crazy Canuck and Ski Jump Rise or Crazy Canuck and Black Bear Ridge. As you know, residents along these roads are already concerned with the speed of which cars are traveling up Crazy Canuck and the fact that several have hidden driveways. With the additional developments already planned in Baxter Creek and the rezoning of lots from single family to multi units to allow for greater density along Ski Jump Rise/Indigo Lane, these roads are set to see an influx of traffic already. Using these roads as entrance points to the larger development compounds what is already a growing issue.

Thank you for recommending continued assessment of the off-highway entrance point and not the neighbourhood roads. This will ensure the residents and the many children who live here can enjoy their community safely without the risk and congestion of constant traffic flowing along narrow roads not designed to be major thoroughfares.

Lastly, should a suitable entrance be found to the proposed property, I am in favour of employee housing for long term established employees as long as it is designed with our neighbourhood's involvement and with consideration for the local family-centered community that is here.

Sincerely,

Deb Peterson

-----Original Message-----

From: dfbell [REDACTED]
Sent: Monday, October 22, 2018 2:55 PM
To: corporate <corporate@whistler.ca>
Subject: Re: Not allowed to vote

November 20

To Mayor and Council

Today was voting day in Whistler. As a homeowner , I was very excited to do my homework, deciding on who I wished to have on the Whistler Counsel. After attending all candidates meetings, talking to my friends and doing personal research, I was prepared to vote.

Unfortunately, I was not allowed to cast a vote because I was not registered to vote. I explained that I have owned property in Alpine for years. I also explained that I am in the process of moving here permanently as I am going through a separation from my partner. The property is owned by both of us and as I also have property in Vancouver and had already voted there, I was not permitted to vote here in Whistler unless I obtained the signature of my former spouse. I Was told to get a paper signed by her to hand in. I explained that my former wife was currently in England, looking after her mother who is having health issues. I went home, phoned my ex wife and asked her to read the email I sent her explaining that I needed her permission to vote. She happily gave her consent. When I went back to the polling station, to show the Supervisor her acceptance, I was not allowed to turn on my computer to show her the email giving me her consent. I also was not allowed to phone her and have her give her oral permission by phone to the Supervisor. I felt like a refugee in my own town. I was very upset by the lack of help that was given, the attitude of the staff, who said the only way I, as a tax payer and resident of Whistler , could vote , was to hand in a signed letter from my ex. I told the supervisor I was not happy. She said I had to leave, I said I wanted to talk to another supervisor who was called over and told me he could call the police as I was creating a disturbance . I had stated out loud saying all I wanted to do was to be permitted to vote as I am entitled to. I said I would be happy to see the police but then decided this would not solve my problem.

I left the polling station unable to vote, feeling that I was not respected, had no right to vote because I did not get my wife's permission. I told the Supervisor that if this is the attitude of Whistler Counsel I would be sending letters to the new Mayor, the Pique and anyone else I could think of to bring this concern to all.

I agree that I should have read the rules but did my best to solve my problem re the signature of my ex wife who is in England looking after her mother. No offer was made to help me. No offer of a fax machine to use, or even taking the short time to the reading of the email I obtained.

Please think about my problem.

How would you have felt if you were trying to vote and were treated this way?? Please change the rules or teach those in control to have some compassion, think outside the box, find a solution to my problem. Not offer to call the police, not be willing to look at my email A very concerned and upset property owner who was not permitted to vote.

David F Bell

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

-----Original Message-----

From: Resort Municipality of Whistler [<mailto:communications@whistler.ca>]

Sent: Monday, October 22, 2018 12:42 AM

To: corporate <corporate@whistler.ca>

Subject: Form submission from: Writing to Council

Submitted on Monday, October 22, 2018 - 00:41 Submitted by anonymous user: 70.70.140.88

Submitted values are:

Full Name: Kylie Domingo

Mailing Address: [REDACTED]

Civic address if different from mailing address:

Email Address: [REDACTED]

Phone Number: [REDACTED]

Your Message:

Good Evening Mayor and Counsellors,

I'm Kylie Domingo an immigrant here in Whistler who moved from the Philippines 4 years ago. I just want to address my concern about the plastic bags that the retailers and restaurants provide. I really want to see Whistler as a plastic free city. I want to suggest that plastic bags should have a charge or be banned (which is way better) everywhere here in Whistler. I believe that by doing so, Whistler will eliminate even a bit of single use plastic bags. I hope you consider what I said Mayor and Counsellors. Thank you for listening and I hope to hear from you. Have a great day!

Kind regards,

Kylie Domingo.

The results of this submission may be viewed at:

<https://www.whistler.ca/node/20256/submission/6493>

From: Patrick Smyth [REDACTED]
Sent: Monday, October 22, 2018 11:47 AM
To: Nikki Cooper <ncooper@whistler.ca>
Subject: RE: letter to council

Dear MAYOR AND Council,

The ban on smoking in the village is one of the best ideas ever to come out of chambers. Well done Mr. Mayor! Now how do we enforce it?

Millions of dollars are being paid by the RMOW in debt financing or interest. Let's use the contingency fund to pay off the debts and save millions each year. Then let's spend the savings on people instead of projects.

Warmest regards,

Patrick Smyth
[REDACTED]
[REDACTED]

-----Original Message-----

From: Resort Municipality of Whistler [mailto:communications@whistler.ca]

Sent: Tuesday, October 23, 2018 2:00 AM

To: corporate <corporate@whistler.ca>

Subject: Form submission from: Writing to Council

Submitted on Tuesday, October 23, 2018 - 01:59 Submitted by anonymous user: 124.170.73.4

Submitted values are:

Full Name: gordon huxtable

Mailing Address: [REDACTED]

Civic address if different from mailing address: [REDACTED] Email Address:

[REDACTED] Phone Number: [REDACTED] Your Message: my sincere thanks to Nancy for serving our community with intellect and integrity during her term as mayor.

The results of this submission may be viewed at:

<https://www.whistler.ca/node/20256/submission/6503>

From: Paulette French [REDACTED]
Sent: Wednesday, October 24, 2018 9:32 AM
To: corporate <corporate@whistler.ca>
Subject: hiking trails access

Dear Mayor and Council,

We are a mountain resort yet our alpine hiking options are abysmal and about to get worse. We noticed this week that the Jane Lakes road (accessable with a car) was flagged Sept 29,2018 for deactivation. Unfortunately the other way into Jane Lakes was blocked by the park putting in a yellow gate.

The muni is spending a lot of money on the Lord of the Squirrels network yet the best access for hikers up the south side by North Air mine (especially as the front side is so busy with bikers) has been blocked by an impassable double ditch. This adds 3 hours to the return hike and several hundred meters elevation. I do not know who put in this ditch but what it does is give the quad company great private access too the road and their cabin, with only the most hardy of the public able to hike up. Too bad for the modestly fit, or families!

The road to Callahan provincial park is a long, rough, terrible road making access to the 5 main trails up there very difficult to reach. No wonder all the pressure diverts to Joffrey.

The road to the Brandywine Meadows area was drivable by SUV and a beautiful expensive grade A trail was built there a couple years ago. It is an awesome trail for families and regular hikers. Unfortunately the road is now impassable to everyone but very high clearance 4 x 4 trucks and the quad company in that area.

The Ancient Cedars trail was a great family tourist type hike, upgraded only a couple of years ago. Now sadly the road is in such disrepair the tourist info booth no longer can recommend it and many tourist complained of vehicle damage. This works in favour of the quad company in the area that loves to rip up the road for a more exciting ride with no conflict with cars.

So no wonder the residents of Mtn. View complain about to many people parking and hiking skywalk. It is about the only free alpine hike available. (Rainbow is the only other but no dogs allowed)

So though I know some of these roads are not within your muni boundaries please do what you can to stop the Jane Lakes road deactivation and get the other roads graded. A look at the quad companies use and distruction of these roads would also be helpful.

Yours truly
a concerned senior and hiker,
Paulette French
[REDACTED]

From: Brian & Louise [REDACTED]
Sent: Thursday, October 25, 2018 10:17
To: Mayor's Office <mayorsoffice@whistler.ca>
Cc: Steve LeClair [REDACTED]
Subject: Remembrance Day Change of Command

Mayor and Council (Friends)

After 20+ years of having had the honour of coordinating the *Whistler Service of Remembrance* it is time to hand the program off to new and capable leadership.

Steve LeClair (RCMP retired) has graciously agreed to take over the reigns starting with this year's (2018) Service. Steve has been an important part of the Service for a few years now and I know that, with all of your help, he will transition to this new role...

I could not possibly have contributed in making this Service as well received by our community without the help of each of you and so many, many others within our community and the RMOW.

I know Steve will be able to count on each of you for your ongoing support and assistance for this special, community event.

[REDACTED]

I look forward to seeing each of you at this year's Service of Remembrance.

Thank you all.

Sincerely,

Brian & Louise Buchholz

[REDACTED]



October 29, 2018

Ref: 240708

Her Worship Mayor Nancy Wilhelm-Morden
Mayor-Elect Jack Crompton
and Members of Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler BC V0N 1B4

Dear Mayor Wilhelm-Morden, Mayor-Elect Crompton and Councillors:

I greatly appreciated the opportunity to meet with your delegation at the 2018 Union of British Columbia Municipalities (UBCM) Convention. Mayor Wilhelm-Morden, I would like to take the opportunity to thank you for your service to your community and offer my welcoming sentiments to Mayor-Elect Crompton. Our government is committed to partnering with local governments to build vibrant and healthy communities that are more affordable, economically resilient, and socially and environmentally responsible.

The issues brought forward in our meeting were of great interest to me. Affordable housing is a complex challenge that takes all levels of government working together to resolve. Whistler's leadership in this area has been outstanding and your offer to share your expertise and lessons learned with other local governments is appreciated.

The Province of British Columbia has committed significant funding to affordable housing through Building BC and the four funding streams. As well, BC Housing's new division, the HousingHub, will work with a wide variety of partners to develop affordable housing in communities across the province.

I was pleased to hear more about the considerable work you have done with the Squamish Nation and Lil'wat Nation, Whistler Blackcomb and provincial staff to reach agreement on actions and processes to address economic development opportunities for the Nations and land use planning in Whistler. Your collective efforts are an important step in reconciliation. I was pleased to hear of the progress on your Official Community Plan (OCP) and thank you for your kind words about the support from Ministry of Municipal and Housing staff.

As my second Convention as Minister has come to an end, I trust we will continue to embrace this year's UBCM theme of "Communication, Collaboration and Cooperation". Through meaningful connections and productive dialogue, I look forward to working in partnership with local governments to deliver the services that British Columbians count on.

.../2

Her Worship Mayor Nancy Wilhelm-Morden
Mayor-Elect Jack Crompton
and Members of Council
Page 2

Thank you again to your delegation for taking the time to meet with me and for hosting a very successful UBCM conference.

Sincerely,

A handwritten signature in black ink, appearing to read 'SR', with a stylized flourish at the end.

Selina Robinson
Minister

Enclosure

-----Original Message-----

From: Resort Municipality of Whistler [mailto:communications@whistler.ca]

Sent: Wednesday, October 31, 2018 6:34 AM

To: corporate <corporate@whistler.ca>

Subject: Form submission from: Writing to Council

Submitted on Wednesday, October 31, 2018 - 06:34 Submitted by anonymous user: 70.70.146.130

Submitted values are:

Full Name: Joe filler

Mailing Address: [REDACTED] Civic address if different from mailing address:

Email Address: [REDACTED]

Phone Number: [REDACTED]

Your Message: Regulation bylaw 1494,2002 vehicles for hire. The bylaw states a vehicle for hire cannot be older than 9 years. The vehicles operated by whistler dispatch (whistler taxi) are well past that age in contravention of the bylaw. I have been discussing the the matter with one of the bylaw officers who has refuted me to you. The subject needs correction as the vehicles are unsafe and do not reflect well on our community.

The results of this submission may be viewed at:

<https://www.whistler.ca/node/20256/submission/6540>



November 1, 2018

Mayor and Council
District of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

Dear Mayor and Councillors,

Congratulations on your election to serve your community as mayor and members of municipal council.

We are writing to you on behalf of the affordable housing providers across the province, both non-profit organizations and co-operatives, to ask that you make housing a central focus during your term in office.

As you likely heard on the doorsteps during the campaign, housing affordability and homelessness were by far the top issues for voters everywhere. Because housing affordability is an issue that impacts nearly every household in some way, and will take more than one term in office to solve, we believe there is an opportunity for partnership between all levels of government and the community housing sector. We want to actively support local government in making the most of this opportunity.

We hope that you had a chance during the campaign to review our *Make Housing Central* resources, launched in September to help candidates better understand the housing affordability landscape in their municipalities, and how municipalities can take a strong leadership role in addressing those issues. Our campaign, in its entirety, can be reviewed at www.housingcentral.ca

During the campaign we asked candidates to show their support for affordable housing by pledging, once elected, to implement actions to support affordable housing in their communities including: the contribution of public lands, protection of existing affordable housing, zoning for rental-only development, streamlining of permitting processes, and pursuit of partnerships to create new affordable housing developments. Candidates from across the province took the pledge. You can see the list at www.housingcentral.ca

As an ongoing initiative to support local government leaders in their efforts to deliver affordable housing in their communities, we are developing a series of free educational opportunities for your participation:

- A webinar introducing the community housing sector and a discussion of the tools available to municipalities to support affordable housing in their communities (*available December*)
- A half-day interactive forum for elected officials, non-profits and co-ops to exchange learnings about how to work collaboratively to create new affordable housing (*four workshops to be held throughout the province beginning spring 2019*)

Additionally, we are providing your municipal council with two complimentary registrations to our *Housing Central Conference*, the largest affordable housing event in the country, with up to 1,500 delegates. This conference is being held from Sunday, November 18th to Tuesday, November 20th at the Sheraton Vancouver Wall Centre. To claim your registrations, please contact our Government Relations Manager, Diana Dilworth at diana@bcnpha.ca or at 778-945-2170, who will assist in securing those registrations. Details of the conference can be found at www.housingcentral.ca

Congratulations again, and best wishes. We look forward to working with you on the issues of housing affordability and homelessness, and hope that we will see you in attendance at our events. We will remain in touch throughout your term in office and hope that with your support, we can ensure that every resident in BC has access to safe, affordable and stable housing.

Sincerely,



Jill Atkey,
Chief Executive Officer
BC Non-Profit Housing Association
www.bcnpha.ca



Thom Armstrong
Executive Director
Co-operative Housing Federation of BC
www.chf.bc.ca

About Housing Central: *Housing Central brings together the BC Non-Profit Housing Association (BCNPHA), Co-op Housing Federation of BC (CHF BC) Co-op Housing Federation of Canada (CHF Canada), Encasa Financial, Community Land Trust and COHO Management Services Society. Housing Central collaborates on cross-sector partnerships that help impact public, policy, media awareness and deliver world-class education and events to support its vision of a safe, affordable home for everyone. www.housingcentral.ca*

About BCNPHA: *Formed 25 years ago, BC Non-Profit Housing Association (BCNPHA) is the provincial umbrella organization for the non-profit housing sector comprised of nearly 600 members, including non-profit housing societies, businesses, individuals, partners and stakeholders. Together non-profit housing societies manage more than 100,000 units of long-term, affordable housing in over 2500+ buildings across the province.*

About CHFBC: *The Co-operative Housing Federation of BC (CHF BC) is the voice of housing co-ops in British Columbia. Made up of member housing co-ops and related stakeholders, the organization focuses on meeting the needs and supporting the opportunities for those living in co-op housing. The 250 co-op housing members in our province provide housing for approximately 15,000 families.*



From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>
Sent: Friday, November 2, 2018 3:06 PM
To: info
Subject: Letter from the Honourable Katrine Conroy

Ref: 240087

Her Worship Mayor Nancy Wilhelm-Morden and Council
Resort Municipality of Whistler
E-mail: info@whistler.ca

Dear Mayor Wilhelm-Morden and Council:

As the Minister of Children and Family Development, I am honoured and delighted to proclaim November as Adoption Awareness Month. This annual proclamation offers an opportunity to celebrate the many families in the province who have opened their hearts and their homes through adoption, and to highlight the need for more families to consider adopting.

In your community and across the province, there are hundreds of children and youth in foster care hoping for a permanent home to call their own. Some are part of a sibling group, some have special needs, and some are teens. Each and every child deserves a family to belong to, a stable place to grow up, help and guidance preparing for the challenges of adulthood, and someone to rely on for support, encouragement and love.

This year the ministry is pleased to announce a new Adoption Campaign. For more information on this important campaign, please see the following Web link at: Adoptnow.ca.

There are many ways to celebrate adoptive families and help raise awareness of the need for more adoptive families in British Columbia. Your council could proclaim Adoption Awareness Month in your community, you could create an adoption display in your office, use a copy of the Provincial Proclamation, invite Ministry of Children and Family Development (MCFD) Adoption Social Workers to set up an information booth, have your community newspaper feature articles on adoption, and invite local adoptive parents to a “meet and greet”. If you are interested in exploring these ideas please contact MCFD staff at: MCF.AdoptionsBranch@gov.bc.ca.

The Adoptive Families Association of British Columbia (AFABC) has been supporting adoptive families in British Columbia for forty years. The AFABC’s representative for your area can provide you with information on events in your community and on adoption in general. Their contact information, as well as contact information for the three licensed adoption agencies in British Columbia, can be accessed at: <https://www2.gov.bc.ca/gov/content/life-events/birth-adoption/adoptions/how-to-adopt-a-child>.

Adopt BC Kids Web site is an online portal that allows citizens to complete an adoption application online 24/7. Please take a look at the site and encourage community members who are interested in adopting a child in foster care to register at: www.gov.bc.ca/adoptbckids.

On behalf of the Ministry of Children and Family Development, thank you for helping us raise awareness about adoption and working with us to find homes for British Columbia's children and youth.

Sincerely,

ORIGINAL SIGNED BY

Katrine Conroy
Minister of Children and Family Development

Sent on behalf of the Minister by:



Client Relations Branch
Executive Operations
Ministry of Children and Family Development



Canada
Province of British Columbia
A Proclamation

ELIZABETH THE SECOND, by the Grace of God, of the United Kingdom,
Canada and Her other Realms and Territories, Queen, Head of the
Commonwealth, Defender of the Faith

To all to whom these presents shall come – Greeting

WHEREAS adoptive families in British Columbia provide children with the love and support of a permanent family,
and

WHEREAS the provincial government wishes to recognize the care, compassion and unselfish commitment of
British Columbia adoptive families, and

WHEREAS there continues to be a need for adoptive families to nurture the growth and development of children,
especially those with special needs because of physical, mental or emotional disabilities, and

WHEREAS the provincial government is committed to better understand and support Indigenous communities in
raising their children according to their traditional customs and practices, and

WHEREAS there is a need to remind citizens during this time that there are many children, teens and sibling groups
in the province who are available for adoption;

NOW KNOW YE THAT, We do by these presents proclaim and declare that November 2018 shall be known as

“Adoption Awareness Month”

in the Province of British Columbia.

IN TESTIMONY WHEREOF, We have caused these Our Letters to be made Patent and the Great Seal of Our
Province of British Columbia to be hereunto affixed.

WITNESS, The Honourable Janet Austin, Lieutenant Governor of Our Province of British Columbia, in Our City of
Victoria, in Our Province, this fifth day of October, two thousand eighteen and in the sixty-seventh year of Our
Reign.

BY COMMAND.



Attorney General
(counter signature for the Great Seal)



Lieutenant Governor



Dear Mayor and Council,

Thank you for your support!

Our sold out Fungus Among Us event couldn't have happened without you. Locals love their mushrooms! Besides the fun we had during the talks, walks, gourmet tasting + display, we also identified 180 species of fungi from Whistler—17 of which are new to the list. We now have close to 900 fungi on our master list thanks in a big way to this event.

Sincerely, Kristina Swerhun + Bob Brett

on behalf of Julie, Kris, Leslie, Mel





Fungus Among Us



2018

From: [REDACTED]
To: [corporate](#)
Subject: letter to mayor and council
Date: Tuesday, November 06, 2018 11:45:31 AM

Dear Mayor and Council,

Congratulations on increasing the hotel tax MRDT to 3%.

According to the Provincial Bulletin PST 120, "The MRDT is charged in participating areas to raise revenue primarily for tourism marketing, programs and projects."

So we are full, so we don't need to spend more on marketing. How creative this council will be using the funds to develop tourism projects such as infrastructure improvements or bylaw officer increases as examples to assure happy tourists is something I look forward to seeing.

Kindest regards,

Patrick Smyth

Mobile: [REDACTED]
[REDACTED]

From: [Stella Harvey](#)
To: [corporate](#)
Cc: [Mike Furey](#); [Jan Jansen](#)
Subject: Letter to Mayor and Council
Date: Wednesday, November 07, 2018 6:29:21 PM

Stella Harvey here. I am the Founder and Director of the Whistler Writers Festival, the Authors in the School Program, the Writer in Residence Program and the Spring Reading Series. We wrapped up the 2018 Whistler Writers Festival in mid October and we're about to wrap up our Writer in Residence Program.

The effort to put on such events is enormous. But I've come to learn that anything is possible when you're surrounded with so many people of like mind who are prepared to roll up their sleeves and help in any way they can. A bit of insanity doesn't hurt either.

Every year, I am reminded that no one succeeds alone. Conveniently this was the theme of the Whistler Writers Festival this year.

As you know the festival began modestly with a dream to provide educational opportunities for writers and thought provoking reading events for readers, right here in this community.

But steadily this thing we created has grown and taken shape. The festival and the Writer in Residence Program would not exist without the investment and support of the Resort Municipality of Whistler. I wanted to take this opportunity to thank you for your ongoing support for our efforts.

As you know, the Whistler Writing Society is a non-profit charitable organization. Our budget is completely allocated to covering the costs of the annual Whistler Writers Festival, the Writer in Residence Program, and other literary events throughout the year. We could not do what we do without your generous support and vision. Thank you.

Even when my head spins with all the work that it takes to put on this festival and our other literary programming, I realize I'm not alone in this dream. This buoy me again and again.

And so for your information, I'd also like to share some **feedback we received from our 2018 festival from participants.**

- Once again, you put together an event to remember. I feel I owe you a huge debt of gratitude for your bringing such a wonderful group of people together to celebrate Canadian writing. All I have to do is attend and thrill in new friendships, new knowledge, exposure to amazing writing, and share in the community that surrounds writing.
- Truly it is not really possible to put into words how much I enjoy the WWF. Beginning to end, it was wonderful.
- I wouldn't miss this festival. As I was saying to someone yesterday, it hits every single thing you want from a festival: beautiful setting, book-buying crowds, and great line-up of authors who you want to see. You do such an amazing job. I was blown away by all that I've learned, the people I've met, and the overall amazing experience.
- It's a wonderful event with a very warm vibe. Lynn and I ended the weekend vowing to never miss a year.
- Many thanks. You've made the world a better place.

- Fabulous.
- Quality and organization of the entire event was incredible.
- An awesome weekend, incredible reading and workshop events.

Here is a comment from business owner, Dan Ellis of Armchair Books:

It's always an honour working alongside you. I value this partnership, not just for the revenue, which this time of year is welcome, but also for the chance to be a part of an event that enriches our community. Wayne Grady and Marilyn Simonds came in the store yesterday afternoon (nice folks), and they both praised the quality of this Festival and they were grateful to be included in it. That says it right there.

We had several comments from guest authors we could share, but here is one received from guest authors Simon and Darren Groth from Australia: Thank you so much for your welcome and generosity. The organization was seamless, the audience was engaged and the opportunities to meet and interact with the other authors was fantastic (something that's sadly increasingly rare at other festivals).

You and your great crew have created an amazing festival. You should be very proud. I'm thrilled to be a part of it. This has been an experience as wonderful as any we've been a part of in our careers.

And finally below is an email I received from one of our invited publishers, Douglas Richmond from Toronto based, Anansi Press:

Dear Stella,

I've been meaning to respond to this since getting back to Toronto, but it's been a crazy few weeks. Apologies! Finally, today, I have a moment to breath, and hopefully it's better late than never. I just want to say thank you for inviting me out to Whistler, and for putting on such an incredible festival. The programming was fantastic! Great events with great authors and great audiences. Everyone I spoke to -- writers, industry people, and readers -- agreed that it was one of the best organized festivals of the year. So, yes, thank you again for including me -- and our authors from House of Anansi -- in a great festival. We will happily participate next year and beyond!

Please pass on my thanks to the rest of your team. They worked tremendously hard and it showed!

Very best,
Doug

So you see, Mayor and Council, we can't do this or enjoy this kind of success without you. Thanks again for

all the support. I appreciate it.

Stella Harvey
Founder and Director
Whistler Writing Society
9327 Emerald Drive
Whistler, BC V0N 1B9



Stella Harvey

<http://www.stellaharvey.com>



My latest novel,
The Brink of Freedom,
Is now available.
Look for it in all
fine bookstores,
Signature Editions,
Amazon, and

Chapters Indigo.

[Watch the trailer for *The Brink of Freedom*](#)

[Watch the trailer](#) for my previous novel
Nicolai's Daughters.

November 7, 2018

Mayor's Office
Resort Municipality of
Whistler
4325 Blackcomb Way
Whistler, BC, V0N 1B4



RE: Request for Proclamation Week: Jan. 20-27, 2019 Pride Week

Dear Mayor and Whistler Council:

On behalf of Alpenglow Productions Corp, the producers of the annual Whistler Pride and Ski festival, we would like to extend our congratulations to the new Mayor, Jack Crompton, returning councillor Jen Ford and the newly elected council. We look forward working with the Mayor and council on Gender and Sexual diversity in the coming years.

2019 is the 27th annual Whistler Pride and Ski Festival. 2019 is also a very important milestone in LGBTQ rights as we in Canada will celebrate the 50th anniversary of decriminalization of homosexuality and we will also celebrate with our friends in the United States and around the world, the 50th anniversary of the Stonewall Riots, the catalysts of the LGBTQ modern movement. Canada will also celebrate 14 years of Marriage Equality and we do expect to have some of our guests come to tie the knot over Pride-week.

We would like to formally request from the Resort Municipality of Whistler Council to consider granting the week of January 20-27, 2019 "Pride Week" and help us celebrate our 27 year of Pride in Whistler.

Thank you for your time and consideration. If you require any additional information please feel free to call on me at 1.604.288.7218 or via email at dean@gaywhistler.com.

Warm regards,

A handwritten signature in black ink, appearing to read "Dean Nelson".

Dean Nelson | Director, Alpenglow Productions Corp.

/encl. 2019 Pride Week Proclamation

From: [REDACTED]
To: [corporate](#); [Wanda Bradbury](#)
Subject: Concern about safety at the Cheakamus Crossing Bridge
Date: Thursday, November 08, 2018 6:58:18 AM

Dear Mayor and Council Members,

I am writing to express my concern about the safety of pedestrians and traffic in general at the bridge crossing the Cheakamus River into our community. For the second time, a street lamp post has been knocked down as a driver has lost control coming into Cheakamus. These two incidents are not the only times that drivers have lost control on one side or the other of the bridge. If you look at the lamppost on the other side of the river, it has been scraped numerous times when people have lost control on the way out of Cheakamus. As you may have seen from the Cheakamus Crossing Facebook page, there are a lot of suggested solutions to this problem, from speed-bumps to cement barriers to raised sidewalks to more policing. I am not an expert on this topic, but I think that some experts need to have a look at the situation and do something before there is a tragedy in that location. The citizens of Cheakamus Crossing walk and ride bikes and push strollers along there all the time, as we should be able to do with no sense of concern, but there is definitely a problem with the speed that can be gained leading up to the bridge and the somewhat dramatic curves approaching the bridge. I hope that you will take action to have this issue examined and corrected as soon as possible.

Best wishes for a wonderful 4 years of governance together!

Patricia Dagg

[REDACTED]
[REDACTED]
[REDACTED]

From: [Jovana Vranic](#)
To: [corporate](#)
Subject: Landmark Lighting Request
Date: Friday, November 09, 2018 11:03:43 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.jpg](#)
[Landmark Lighting Request Form_fillable.pdf](#)

Good morning,

I hope this email finds you well. I am reaching out on behalf of Parkinson Society British Columbia to request landmark lighting for World Parkinson's Day next April. Please see attached for our request form.

Thank you for your consideration. Please let me know if you need any further information for this request.

Warm regards,

Jovana Vranic

Marketing & Communications Coordinator
Parkinson Society British Columbia

600 - 890 West Pender Street | Vancouver, BC V6C 1J9

604 662 3240 | 800 668 3330 | <http://www.parkinson.bc.ca/> www.parkinson.bc.ca

Connect with us!

<https://www.facebook.com/pages/Parkinson-Society-British-Columbia/191326604220827>
<https://twitter.com/parkinsonsbc> <https://www.youtube.com/channel/UC65k63uHIXHFp-stRyQsBaQ>

You are not alone. We are here to help.

<https://parkinson15273.thankyou4caring.org/memberships> Membership Renewal |
<http://www.parkinson.bc.ca/events/education-events/> Education Events | <http://www.parkinson.bc.ca/how-to-help/champions-for-parkinsons/> Fundraising Events | <http://www.parkinson.bc.ca/resources-services/> Support
& Resources

<<http://www.parkinson.bc.ca/membership>>

Information provided by Parkinson Society British Columbia is intended to be used for general information only and should not replace consultation with healthcare professionals. Please speak with a qualified healthcare professional before making medical decisions.



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	Jovana Vranic
Organization	Parkinson Society British Columbia
Business Address	600 - 890 West Pender Street
City/Province/Postal Code	Vancouver, BC V6C 1J9
Business Phone Number	604-662-3240 / 1-800-668-3330
Business Email	jvranic@parkinson.bc.ca
Website Address	www.parkinson.bc.ca
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	World Parkinson's Day: Dr. James Parkinson was born on April 11th, 1755. The British Physician is known for writing An Essay on the Shaking Palsy, which is widely credited as the first document that recognized and described Parkinson's disease as a medical condition. Every year, April 11th is an opportunity for the global Parkinson's community to raise awareness about the disease while simultaneously recognizing the strides that have been taken to improve our understanding of Parkinson's.
Optional: Social Media Campaign Title <i>(include hashtags)</i>	
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	April 11, 2019
Colour Request	Teal and magenta

Signature: Jovana Vranic Digitally signed by Jovana Vranic
Date: 2018.11.09 10:59:23 -08'00'

Date: November 11, 2018

Anne Townley
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

November 10, 2018

Mayor and Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C. V8E 0X5

Re: Energy waste and GHG Emissions

Dear Mayor and Council,

Two years ago, I wrote a similar letter asking Mayor and Council to address two issues:

- the environmental impact of businesses leaving their doors open while heating and air conditioning units are on, and
- the environmental impact of an increasing number of gas patio heaters.

Two years later the only change is more patio heaters.

Open doors:

Walking though the Village Thursday morning, 8-November, I was surprised and very disappointed to see at least 90% of retail businesses had their doors wide open. It was 4°C outside and the heat was pouring out the doors. It was generally the few locally-owned businesses that did have their doors closed.

It is unconscionable in this day and age of concerns about the environment and GHG emissions that any business so blatantly wastes resources. Two years ago, Council of the day thought that education and voluntary compliance would be enough to close doors. That effort has failed miserably. Now is the time for enforcement with a significant fine.

There is no compelling reason a business needs to have their doors open when heat or air conditioning units are on. A simple 'Welcome, Open for Business' sign is enough to ensure customers realize the business is open. If all the businesses were mandated to have their doors closed then they would all be on a level playing field.

Homeowners are encouraged by the RMOW to do energy audits. Are businesses being asked to do the same?

Two quotes from the RMOW website: "Climate change requires commitment to action from everyone in the community." and "Homeowners and businesses can take practical steps to reduce energy consumption and GHG emissions."

I expect my local government to do what it prescribes on its website. Take action! Create the 'Close the door to save energy bylaw'. I'm sure none of you leave your front door open while your heating or cooling unit is on.

Patio Heaters:

Once again, walking through the village and seeing many patio heaters heating the outdoors when no one is sitting anywhere near them. What an embarrassing waste of energy and reckless approach to environmental stewardship. It's as though the businesses involved have lost sight of the fact this town, at least in winter, is built on snowy mountains, not melted snow!

If you as Council are serious about environmental stewardship I ask that you;

1) Create a bylaw that mandates businesses must close their doors if heat or air-conditioning units are on.

2) Ban patio heaters or at best mandate that timers be installed to avoid useless heating of the environment.

Thank you for your consideration of my request.

Yours truly,

Anne Townley

From: [Communications](#)
To: [corporate](#)
Subject: Form submission from: Writing to Council
Date: Sunday, November 11, 2018 8:42:47 AM

Submitted on Sunday, November 11, 2018 - 08:42
Submitted by anonymous user: 172.103.220.106
Submitted values are:

Full Name: Amanda Wilson

Mailing Address: [REDACTED]

Civic address if different from mailing address:

Email Address: [REDACTED]

Phone Number: [REDACTED]

Your Message:

To Mayor and Council,

Please form a committee to look at healthcare struggles in our community. Two GPs recently stopped serving Whistler, and it is very difficult to get a GP now, with many driving to Squamish for GP care. Additionally, staff are overworked at the remaining clinics, and it is very difficult to get an appointment, with long phone and in person wait times. I know many women in our community that don't bother getting paps as it is not worth the stress of getting an appointment. It is worst during tourist peak season when our clinics additionally get international visitors who are sick or have broken bones. This makes it very difficult for someone like myself to get care for my small children. I understand that there is a GP shortage across BC, but I believe you could have a committee look into attracting GPs, supporting local medical clinics, and fighting for additional funding/expansion for Whistler Health Care Centre.

Thank you

The results of this submission may be viewed at:
<https://www.whistler.ca/node/20256/submission/6583>

From: [Communications](#)
To: [corporate](#)
Subject: Form submission from: Writing to Council
Date: Saturday, October 13, 2018 4:59:44 AM

Submitted on Saturday, October 13, 2018 - 04:59
Submitted by anonymous user: 62.128.211.248
Submitted values are:

Full Name: Bridget Venner
Mailing Address: [REDACTED]
Civic address if different from mailing address:
Email Address: [REDACTED]
Phone Number: [REDACTED]

Your Message: I am writing to express my opposition to the proposed rezoning of 2077 Garibaldi Way. I firmly believe this will cause an unacceptable impact to the community. In particular, it will result in a significant increase of road traffic and noise in the area and will result in a dangerous situation at both exits from the community onto Highway 99. Already, due to the increase in traffic on Highway 99, it is becoming nearly impossible to turn left onto the Highway coming out of the community. I have witnessed some near miss accidents from people who have become impatient from long waits to enter the highway. I also find it dismaying that the Council would consider such a high density development at the end of a quiet Cul-de-Sac. Those home owners will definitely see a reduction in their property values. This proposal leaves me concerned that the Council is not making well considered decisions for locals, e.g. year-round home owners / occupiers.

The results of this submission may be viewed at:
<https://www.whistler.ca/node/20256/submission/6358>

From: [Communications](#)
To: [corporate](#)
Subject: Form submission from: Writing to Council
Date: Saturday, October 13, 2018 6:44:02 AM

Submitted on Saturday, October 13, 2018 - 06:43
Submitted by anonymous user: 185.108.250.149
Submitted values are:

Full Name: James Luke Venner

Mailing Address: [REDACTED]

Civic address if different from mailing address:

Email Address: [REDACTED]

Phone Number: [REDACTED]

Your Message:

Dear Mayor and Council,

I am writing you to strongly oppose the proposed rezoning of 2077 Garabaldi Way, as it will have a significant negative impact on the surrounding community for traffic, noise, and safety reasons. Firstly, there is already a lot of traffic on both routes from the community onto Highway 99. In recent years the traffic has increased significantly, and at times has taken up to 20 minutes to turn left onto Highway 99 when exiting the community. Furthermore, I have witnessed several near-accidents as people take this exit due to poor conditions, heavy traffic, and impatience due to long waits at the intersection. Without traffic lights and with the rezoning, the added population will make traffic conditions even worse and more unsafe. The area is currently a very nice and quite Cul-de-Sac, but with the addition of a high volume development will likely increase noise and disturbances, while reducing existing property values in the community.

I ask you to please reconsider the rezoning of 2077 Garabaldi Way, as this proposal has clearly not fully considered the implications of such a change, nor the impact it will have on the locals, home owners, and current residents.

Sincerest Regards,

James Luke Venner

The results of this submission may be viewed at:
<https://www.whistler.ca/node/20256/submission/6359>

From: Bernard Nowrath [REDACTED]
Sent: Friday, October 19, 2018 23:36
To: Mayor's Office <mayorsoffice@whistler.ca>
Subject: Proposed development at 2077 Garibaldi way

To Mayor and Council

Regarding proposed zoning changes and development of 2077 Garibaldi way.

I am an owner of [REDACTED] since 1987.

I'm concerned that council hasn't taken this matter more seriously since the previous council meetings, public open house by the developer, and public input. At those meeting there were to my knowledge no residents from Nordic estates that were in agreement with this proposed development, or from any other non business owners or non developers in other whistler subdivisions .

- traffic will be a night mare in an already hard to get in and out of subdivision.
- adding a traffic light will only further the congestion on hwy 99 which is already at critical proportions.
- parking in the culdusac of garibaldi way is already at capacity most weekends.
- snow clearing will be an issue
- This type of density does not conform to what is currently in this neighbourhood
- we bought in a culdusac for a reason it's quite.
- this is a quite neighbourhood where parents bring their you kids to learn how to ride a bike in the culdusac, my kids learned to ride there!
- why is council even considering giving this developer a change in zoning when they clearly don't care about current bylaws and rules as they have shown by starting work on the site with out any approval or permits...
- letting private developers be in the rental market is a slippery slope, they will not be governed by the WHA, there will be little or no control of who, how many people live in these units or how much they will be rented for! No matter what the developers promises now. Look at other resorts ,history repeats itself.

Let's look at keeping staff housing for whistler resort employees , under the control of WHA on RMOW land. Where it can be monitored, made fair and affordable for the folks who really need it . There are enough developers getting rich and taking advantage of the system and the lower class already in whistler let's not be part of the problem.

Please do not rezone this property it's a slippery slope for all of whistler.

Regards ,
Bernard Nowrath

From: Wendy Nowrath [REDACTED]
Sent: Saturday, October 20, 2018 16:13
To: Mayor's Office <mayorsoffice@whistler.ca>
Subject: Proposed development of 2077 Garibaldi Way Nordic

To Mayor and Council

While we all realize the need for staff housing, I still feel this revised proposal number of beds for this small quiet neighbourhood is totally still totally inappropriate.
If approved it will set an unacceptable precedent to other neighbourhoods in Whistler.

This proposal will significantly increase both vehicle and foot traffic flow thru Nordic, specifically Garibaldi Way and Eva Lake Road. With all those extra vehicles also trying to exit onto Highway 99, and we already know the current challenges we face while trying to get out of this subdivision.

Also, the closet bus stop for that address is a simple street stop with no pull out, on a blind rise at the T junction of Garibaldi Way and Nordic Dr. It is already an accident waiting to happen and all this increased traffic will expedientially compound the problem.

In short, I want it to be clear in am against this rezoning application RZ1144.
This neighbourhood simply does not have the infrastructure to support that volume of densification.

Wendy Nowrath - Owner [REDACTED]
Mailing address

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

From: Horst Nowrath [REDACTED]
Sent: Monday, October 22, 2018 11:18
To: Mayor's Office <mayorsoffice@whistler.ca>
Subject: proposal at Garibaldi Way

To Mayor and Council,

This regards the proposal at 2077 Garibaldi Way. I, Horst Nowrath am a
taxpaying owner of [REDACTED] since 1987.

Over the many years we have been in Whistler we noticed that Mayor and Council have
done a great job to keep Whistler expanding that helped to give it its world
wide reputation as one of the best resorts in the world.

They were able to keep the balance between steady expansion and the preservation of a
relaxed and most beautiful community.

The proposal to squeeze a 200 bed unit into short Garibaldi Way would be very contrary to
your past good planning !

It would also create an absolute mess and dangerous situation to get cars and people in
and out of this area.

I like to strongly recommend to you to REDUCE the size of this development !!

Regards
Horst, Albert Nowrath

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

From: [Resort Municipality of Whistler](#)
To: [corporate](#)
Subject: Form submission from: Writing to Council
Date: Monday, October 22, 2018 10:12:36 AM

Submitted on Monday, October 22, 2018 - 10:12
Submitted by anonymous user: 96.44.72.151
Submitted values are:

Full Name: Philip Venner
Mailing Address: [REDACTED]
Civic address if different from mailing address:
Email Address: [REDACTED]
Phone Number: [REDACTED]
Your Message:

I am writing to express my opposition to the proposed rezoning of 2077 Garibaldi Way. I firmly believe this will cause an unacceptable impact to the community in several ways:

1. Unacceptable increased levels of traffic and noise, from both the proposed occupants and their visitors and from the multiple contractors and service providers during and after construction.
2. Increased wait times and hazards to get onto Highway 99, which is already dangerous and at an unprecedented level.
3. Rezoning will undermine home owner security throughout Whistler from the perspective of diminished property values occurring from an inconsiderate decision of council to permit such a development in a once peaceful and quiet neighbourhood. Garibaldi Way would no longer be a quiet cul-de-sac that those residents have invested in and been proud to own. Other neighbourhoods and residents will always be wondering and concerned that there neighbourhood will be the next to be rezoned and down-graded.

There are other locations within Whistler where such a development would not have near the impact on the existing neighbourhood and residents. Rainbow and Athletes Village are two examples of developments where impacts were mitigated, and in fact improved the overall Whistler Community. Such a development as being proposed on Garibaldi way in no way benefits the Whistler Community, and only benefits the proponent of this development to their financial gain. The proponents objectives of staff housing etc. can easily be achieved by relocating their development plans to another developing and growing location without undue impact to existing residents. I am sure the commercial entities in Rainbow or Athletes Village for example would appreciate a larger customer base as well.

Thank-you for your consideration of my concerns, other Creekside resident concerns and the rest of the Whistler Community.

The results of this submission may be viewed at:
<https://www.whistler.ca/node/20256/submission/6494>

From: STELLA BENTEAU [REDACTED]
Sent: Monday, November 12, 2018 22:41
To: Mayor's Office <mayorsoffice@whistler.ca>
Cc: Cathy Jewett <cjewett@whistler.ca>; johngrills@whistler.ca; Jack Crompton <jcrompton@whistler.ca>; Jen Ford <jford@whistler.ca>; Steve Anderson <sanderson@whistler.ca>; Sue Maxwell <smaxwell@whistler.ca>
Subject: 2077 Garibaldi Way

My name is Stella Benteau, I live at [REDACTED]. My husband and I searched for days to find a house where we wanted to live and found this one which we really loved. We purchased it in 1989 and settled in to enjoy the good life in Whistler. We were both avid skiers and volunteers. We enjoyed the quietness of this Cul du Sac a reason for buying into a "SINGLE FAMILY SUBDIVISION". we were assured that this would always be a dead end street and there was a possibility by the "MINISTRY OF ENVIRONMANT-PARKS AND LANDS" that this "LOT 17" would someday become a small park because of a creek running through it.

There was a subdivision "ASPEN RIDGE" which INCLUDED" LOT 3 PLAN 16634, DL 5413" which was to be accessed through Aspen Ridge. The legal team for Aspen Ridge inserted a clause in the document "NO MOTOR VEHICLES" which was not corrected by RMOW's legal team. This now has landlocked Lot 3.

RMOW now is in a bind because of this "OVERSIGHT" and decided to make an exchange with "MINISTER OF THE ENVIRONMENT" to access lot 3 through Garibaldi Way

I am very upset at the prospect that this property will be rezoned for 74 units and 122 parking spaces. I am a senior person and a widow who believes I am entitled to live the remainder of my time in my home and enjoy the peace and quietness of this Cul de Sac.

I have lived here for 30 years and now I am subject to the prospect of having to live beside all these units for which I did not sign up for. I am begging you all to have respect for me and my neighbours and not allow this rezoning to happen. I cannot accept the possibility that I will have to live here and be subject to the all this noise and traffic for my remaining years. I deserve to have my peace and quiet. I cannot understand that with the stroke

of a pen my way of living could suddenly change. The chance that this project will go ahead is causing me great distress and many sleepless nights. I deserve better.

I am hoping that you all will see my predicament and I know that you would not wish to live beside a massive construction site with excessive noise and traffic..

Please respect my wishes and turn down this project.

Sincerely Stella Benteau

From: Daryl Crozier [REDACTED]
Sent: Tuesday, November 13, 2018 21:13
To: Council <Council@whistler.ca>; Mayor's Office <mayorsoffice@whistler.ca>; Jack Crompton <jcrompton@whistler.ca>; Arthur De Jong <adejong@whistler.ca>; Jen Ford <jford@whistler.ca>; Ralph Forsyth <rforsyth@whistler.ca>; John Grills <jgrills@whistler.ca>; Duane Jackson <djackson@whistler.ca>; Cathy Jewett <cjewett@whistler.ca>
Cc: [REDACTED]
Subject: Problems with RZ1144 Rezoning 2077 Garibaldi Way

Dear Mayor Crompton and Councillors
Congratulations on your successful elections.
I appreciate your willingness to represent the interests of all Whistler owners and taxpayers.

I am opposed to the revised Rezoning Application RZ1144 for 2077 Garibaldi. It has a major error. The documents submitted at the Regular Meeting of Municipal Council Tuesday, September 8, 2018 indicate that 144 Bed Units are proposed. But there are actually 192 Bed Units in the revised application.

For your consideration this is shown in detail in the attached pdf.

I conclude with reasons why high density housing should not proceed in the Nordic neighbourhood.

Thank you
Sincerely
Edgar Daryl Crozier

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

RZ1144 – 2077 GARIBALDI WAY EMPLOYEE RESTRICTED HOUSING REZONING

Dear Mayor and Councillors

I am opposed to the revised Rezoning Application RZ1144 for 2077 Garibaldi. It has a major error. The documents submitted at the Regular Meeting of Municipal Council Tuesday, September 8, 2018 indicate that 144 Bed Units are proposed and the number 144 has been approved by the RMOW Planning Department. But there are actually 192 Bed Units indicated in the revised application.

This is shown in detail below. I conclude with reasons why high density housing should not proceed in the Nordic neighbourhood.

The page numbers refer to the pdf page number in the document 2018-09-18 regular_ Council-package.

File number RZ1144

Observation 1:

Page	Table	August 2018 Updated Proposals	
13	1	Dwelling Units Proposed	Bed Units Proposed
		48	144

Observation 2:

Page 14. A diagram is shown that was created by RMOW staff. RZ1144 is described as having "lg 2br/2bth".

Observation 3:

Page 15. Beneath the subtitle RZ1144-2077 Garibaldi Way the first two sentences state: "RZ1144 is a proposal for two 24-unit, 3-story apartment buildings in the Nordic neighbourhood. All units have two-bedrooms, two bathrooms, in suite washer and dryer, storage, and a balcony."

Therefore two 24-unit buildings each with two bedrooms = $2 \times 24 \times 4$ beds = 192 bed units

Observation 4:

Page 15, Table 3, Repeats Table 1 : 48 Dwelling Units Proposed, 144 Bed Units Proposed

Observation 5:

It is disconcerting and puzzling that the RMOW Analysis and Staff Comments continue to indicate that there are only 144 bed units.

For example see Page 25. Appendix "B"- Proposal Evaluation Tables

Table 1, RZ1122-2077 Garibaldi Way- Analysis & Staff Comments

RZ1144. Summary of Proposed Development	
Number of Dwelling Units	48 apartments
Number of Bed Units	144
Unit Mix/Unit Size	48 - 2BR units @ 73.4 m ² each
	Council please note: The bedrooms have the same size.

Again please note: 48 apartments each with 2 large bedrooms equals 96 large equal-sized bedrooms equals 192 bed units.

Observation 6:

Appendix D, Page 45, Point #4, the developer states *"The project will have 48 two-bedroom, two-bathroom units with in-suite laundry, dishwasher, storage and a balcony or patio. **The units will have occupancy capacity maximums built into the lease e.g. two-bedroom- 4 people.**"*

Question Q1: Having stated that there will be 2x24x4 people, how can the Developer state there are only 144 bed units?

Question Q2: How did the Review Process ignore the fact that there are 192 Bed Units? It appears that the 144 seed was planted in the letter the Developer wrote on August 6, 2018 to the Planning Department.

See Appendix D, page 42, where the Developer states

We are pleased to provide our revised submission for the development of resident restricted rental housing for Whistler employees. Based on the comments received from the Planning staff, Advisory Design Panel and public we have redesigned the proposal to better align with the density and design of the surrounding neighborhood. The proposed development includes two three story building clusters with 24 units in a stacked townhouse style design. The new proposed development compares to the original proposal as follows:

	Original	Revised	Change	% Change
GFA	68,573	37,920	(30,653)	-45%
FSR	0.72	0.398	(0.322)	-45%
Units	74	48	(26)	-35%
Bed Units	222	144	(78)	-35%

But there are actually 192 Bed Units.

Recommendation R1:

Reject the revised rezoning application RZ1144 for 2077 Garibaldi Way because of the errors it contains.

The RMOW Planning Department must re-evaluate it. The items highlighted below in Appendix C must be properly assessed recognizing that there are 192 Bed Units.

Page 41

Appendix C- Private Employee Housing Initiative- Evaluation Summary Table		
Proposal Address		2077 Garibaldi Way
Application #		RZ1144
Dwelling Units Proposed		48 Apartments
Bed Units Proposed		144 (actually 192)

	Criteria for Evaluation	
Neighbourhood Context		
	Density and Scale consistent with neighbourhood	Question: valid with 192 bed units?
	Previously disturbed site or and site requiring Minimal alteration	The site is disturbed because the developer did it initially without a permit and did it again later when a STOP Order was issued. It is absurd to expect such behaviour to be rewarded.
Servicing & Traffic	Easily served by existing infrastructure and services	Question: valid with 192 bed units?
	Additional traffic volumes do not exceed service capacity	Question: valid with 192 bed units?
Site Planning	Meets the parking requirements of the Zoning Bylaw	Question: Are 77 parking stalls valid with 192 bed units?
Application recommended for Further Review		
# of Bed Units Recommended		144 ???

Comment C1:

The revised proposal that the developer submitted repeatedly stresses that there are only 144 Bed Units. The frequent appearance of this smaller and incorrect number seems to have influenced the RMOW Review Process.

Reasons why high density housing should not proceed at 2077 Garibaldi

Recommendation R2: All Councillors, whether just elected or re-elected in 2018, should explore the 2077 Garibaldi web site <https://2077garibaldi.ca>.

Please consider Section 4.13.2 of the Official Community Plan.

4.13 Evaluating Proposals for OCP and Zoning Amendments (Bylaw 1938, 2010)

4.13.2. Proposed OCP amendments or rezonings that increase the bed-unit capacity of the Municipality will only be considered if the development:

- a) provides clear and substantial benefits to the community and the resort;
- b) is supported by the community, in the opinion of Council;**
- c) will not cause unacceptable impacts on the community, resort, or environment;** and
- d) meets all applicable criteria set out in the Official Community Plan.

400 sign Petition opposing the development: Regarding OCP 4.13.2 parts b) and c) there is overwhelming evidence that the initial rezoning application for 222 beds was strenuously opposed. The following Petition available on the above mentioned website was signed by more than 400 people opposing the Original Rezoning Application for 222 beds.

Dear Mayor and Council,

I oppose the rezoning of 2077 Garibaldi Way and the proposed development because it:

- 1. does not meet the requirements of Whistler's Official Community Plan;*
 - 2. has a density and design that is wildly at odds with the surrounding neighbourhood;*
 - 3. does not have appropriate access: 120+ additional vehicles will enter and exit through a quiet residential cul-de-sac;*
 - 4. will make Highway 99 access more difficult and dangerous from the affected neighborhoods;*
 - 5. is affordable for less than 10% of Whistler's employee population;*
 - 6. will not be governed by Whistler Housing Authority's regulations and oversight.*
- Yours faithfully,*

133 Individual Letters to Council opposed RZ1144. Individual letters to Council prior to Sep 18, 2018 were included as Appendix K of the 2018-09-18-regular-council-package.pdf. Pdf pages 309-561 contain Correspondence specific to RZ1144 2077 Garibaldi Way. 133 letters opposed the Rezoning whereas 29 supported it.

Comment C2: It is obvious from the Petition and the letters opposing RZ1144 with 222 Bed Units that there will be strenuous opposition to 144 Bed Units at 2077 Garibaldi Way.

Recommendation R3: The proposed limit of 144 in the revised Rezoning Application, which is actually 192, beds for Garibaldi Way Apartments is too high. Regardless of whatever significantly reduced bed limit is determined, the RMOW Council must enact procedures and legislation to prevent the bed limit from being exceeded by subletting or other subterfuges.

Past Actions of the Developer:

The undisturbed site was forested, had a stream and a cave occupied for years by a mother bear and her cubs. The developer cleared and grubbed the site for use as a large estate residence. After the lot was grubbed (tree roots and stumps removed), the lot was levelled. This levelling was non-trivial. Over a period of at least 2 years large rocks were trucked to the site and used to increase the elevation of the lot. Was this extensive work detailed in the excavation permit? Was there actually a permit issued for the work before a rezoning application was approved by Council?

A resident of Garibaldi Way clarifies (see letter page 368, 2018-08018 regular-council-package.pdf) "fill was hauled in from another location. Over 20 feet of fill was dumped with no compaction till the fall of 2017. Finally the developer was given a stop work order after a water line was ruptured and **proper permits were not in place.**"

The same resident wrote on page 412 "I feel this developer has destroyed the property and **operated for two years without a permit** even though there were many-many calls to RMOW bylaws."

Increasing this negative impression is the manner in which the developer emphasized in his Revised Rezoning Application that there were only 144 Bed Units rather than 192.

Question Q3: RMOW will have no direct control over operation and maintenance of the proposed development. Given his history is it reasonable to permit this developer to proceed with development of 2077 Garibaldi Way?

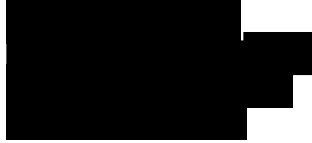
Recommendation R4: Noise and partying in any large complex is unavoidable. To provide a stabilizing influence I recommend that in any housing created at 2077 Garibaldi there be some form of ownership mix and rental. This would be much more acceptable and in line with the neighbourhood.

Comment C3: It would be ideal, but not realistic, if all staff were able to live in Whistler. Many Whistler owners live and work in the Greater Vancouver Area and are not able to enjoy the pleasures of living in Whistler every day. According to the 2016 census the population of the Greater Vancouver Area was 2.46 million with only 631,486 people living in Vancouver City. This means a substantial percentage of people spend hours each day commuting between the City and the outlying municipalities. But this is the cost paid to work in Vancouver.

Thank you for your attention

Sincerely

Edgar Daryl Crozier



-----Original Message-----

From: Leslie Patterson [REDACTED]
Sent: Tuesday, November 13, 2018 11:04
To: Wanda Bradbury <WBradbury@whistler.ca>
Subject: Fwd: 2077 Garibaldi Way

Subject: 2077 Garibaldi Way

Dear Mayor and Council

We are writing this letter regarding the proposed 2077 Garibaldi Way housing development. We feel the updated plan of 48 rental units is still too dense for an existing well established single family home neighbourhood.

The WHA development located at 2120 Nordic Drive (0.27 FSR), in an ownership model, may be more appropriate for this proposed site and neighbourhood. Providing desirable housing ownership opportunities to our long term devoted employees should be the highest priority. Providing units for ownership will free up rental units for other seasonal employees. Additionally, we suggest requiring all of the privately proposed employee housing units to be managed through the WHA providing a fair and transparent process.

The developers model to rent to "professionals and middle management" is unrealistic and could be considered discrimination as it is specifically not supported by the BC Human Rights Code. "Human rights laws protect you from discrimination when you are looking for a place to rent or buy, and when you are renting. According to the BC Human Rights Code, landlords cannot discriminate against tenants or potential tenants based on personal characteristics."

Seven days a week, day or night if you walked past any existing employee housing development in Whistler, car parking overflows onto the street. Eva Lake Road employee housing development yesterday there were 10 cars lined up on Eva Lake Road that could not fit in their parking. This on street parking creates a pedestrian safety issue year round and challenges snow clearing. The 2077 Garibaldi project is proposed off of a culdesac which may appear to tenants and guests of this development as a suitable parking lot. Parking already occurs in the culdesac from the existing neighbourhood and any additional parking stress from this development will only frustrate the situation.

Staff housing in Whistler is a significant problem, but the solution of new ownership units and rental units needs to be carefully balanced with the fit and impacts to neighbourhoods. Perhaps now that the Municipality has received a number of plans for employee housing as well as Vail's plan for more staff housing you can see that this neighbourhood does not have to be the bearer of 48 units in a quiet culdesac. We agree that all subdivisions should help out with our housing crisis. Please consider something that fits the density and character of this 30 - 40 year old established single family neighbourhood.

We would also like to suggest that another proposal call be considered for private employee housing developments with a longer submission time. There may be some creative solutions out there that have not been considered at this time.

Thanks

Leslie and Dave Patterson

[REDACTED]

[REDACTED]

[REDACTED]