



WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, DECEMBER 4, 2018, STARTING AT 5:30 P.M.**

**Franz Wilhelmssen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of December 4, 2018.

ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes of November 20, 2018.

PUBLIC QUESTION AND ANSWER PERIOD

MAYOR'S REPORT

INFORMATION REPORTS

Whistler Housing
Authority's 2018
Employer Housing
Needs Assessment
File No. 7724
Report No. 18-139

A presentation by Whistler Housing Authority Staff.

That Council receive the Whistler Housing Authority's 2018 Employer Housing Needs Assessment attached as Appendix A to Council Information Report No. 18-139.

ADMINISTRATIVE REPORTS

RZ1158 – 1330
Cloudburst Drive –
RM65 Zone Gross
Floor Area
Adjustment – First
and Second
Readings ZAB No.
2214, 2018
File No. RZ1158
Report No. 18-140

A presentation by municipal staff.

That Council consider giving first and second readings to "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018";

That Council authorize staff to schedule a public hearing for "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018", and to advertise for same in the local newspaper;

That Council direct staff to advise the applicant that before consideration of adoption of "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018", the following matters shall be addressed to the satisfaction of the General Manager of Resort Experience:

1. Registration of a Section 219 covenant in favour of the Resort Municipality of Whistler to:
 - a. Establish a final supported design for the proposed development;
 - b. Ensure the proposed development is consistent with the Green Building Project Checklist and with the objectives and goals of the municipality's Green Building Policy G-23;
2. Modification of Section 219 Rock Fall/Tree Preservation Covenant No. CA817861 to address rock fall hazard mitigation measures; and further,

That Council authorize the Mayor and Municipal Clerk to execute any necessary legal documents for this application.

SEC0028 – 4-2002
Bayshore Drive
File No. SEC0028
Report No. 18-141

A presentation by municipal staff.

That Council grant an exemption in accordance with section 524 of the *Local Government Act* – “Requirements in Relation to Flood Plain Areas”, to permit a building addition to an existing dwelling at 4-2002 Bayshore Drive as shown on the Architectural Plans prepared by Adrien Benech Construction Design, dated July 23, 2018, attached as Appendix “B” to Administrative Report to Council No. 18-141; and further

That Council authorize the Mayor and Municipal Clerk to execute a Section 219 covenant on the title of the subject property for this exemption, indemnifying the Municipality and attaching the geotechnical report prepared by Ground Up Geotechnical, dated October 11, 2018, confirming that the proposed building location and design are safe for the intended residential use.

Community
Resiliency
Investment Program
Grant Application
File No. 8337.02
Report No. 18-144

No presentation.

That Council endorse the Union of British Columbia Municipalities’ Community Resiliency Investment Program grant application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities’ grant requirements.

LLR128 - Conference
Centre Extension of
Hours for Whistler
Pride and Ski
Festival Event
File No. LLR128
Report No. 18-142

No presentation.

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, January 26, 2019 at the Whistler Conference Centre for a special Whistler Pride and Ski Festival event.

Emerald Dreams
Conservation
Corporation Ltd.
Director Resignation
and Appointment
File No. VAULT
Report No. 18-143

No presentation.

That Council of the Municipality in open Meeting assembled, hereby resolves that the Municipality, as the sole Shareholder of Emerald Dreams Conservation Corporation Ltd., pass the consent resolutions of the sole Shareholder of Emerald Dreams Conservations Corporation Ltd., a copy of which is attached as Appendix “C” to this Administrative Report to Council No. 18-143, and that the Mayor and the Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality; and

That Council receive the resignation of Ken Roggeman as Director and Officer (Secretary) of Emerald Dreams Conservation Corporation Ltd attached as Appendix “A” to this Administrative Report to Council No. 18-143; and, further

That Council appoint Maureen Peatfield as Director of Emerald Dreams Conservation Corporation Ltd.

MINUTES OF COMMITTEES AND COMMISSIONS

Whistler Bear
Advisory Committee

Regular Meeting Minutes of the Whistler Bear Advisory Committee of October 10, 2018.

Forest and Wildland
Advisory Committee

Regular Meeting Minutes of the Forest and Wildland Advisory Committee of October 10, 2018.

BYLAWS FOR FIRST AND SECOND READINGS

Zoning Amendment
Bylaw (1330
Cloudburst Drive) No.
2214, 2018

That “Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018” be given first and second readings.

OTHER BUSINESS

Appointment to Sea
to Sky Regional
Transit Commission

That Council appoint Councillor Jen Ford in place of Mayor Jack Crompton to serve on the Sea-to-Sky Regional Transit Commission.

CORRESPONDENCE

Letter of
Congratulations
File No. 3009

Correspondence from The Honourable Premier John Horgan congratulating Mayor Jack Crompton and Councillors on being elected.

Foundational
Principles of
Responsible
Conduct
File No. 3009

Correspondence from The Honourable Selina Robinson, Minister of Municipal Affairs and Housing, regarding the Working Group’s Foundational Principles of Responsible Conduct.

2018 UBCM
Convention Meeting
File No.

Correspondence from The Honourable George Heyman, Minister of Environment and Climate Change Strategy, regarding meeting with RMOW representatives at the 2018 UBCM Convention.

Introduction to BC
Cannabis Stores
File No. 3009

Correspondence from R. Blain Lawson, General Manager and Chief Executive Officer, BC Liquor Distribution Branch, regarding an Introduction to BC Cannabis Stores for Mayor and Council.

2077 Garibaldi Way
File No. RZ1144

Correspondence from Barb Mathews, Chair, Aspen Ridge Strata Corp., regarding RZ1144 – 2077 Garibaldi Way.

2026 Olympics
File No. 3009

Correspondence from Graeme Brock regarding the 2026 Olympics.

Light Up Request -
World Hemophilia
Day
File No. 3009.1

Correspondence from Marlene Ranz and Erica Laincy, World Federation of Hemophilia, requesting that on April 17, 2019, the Fitzsimmons Bridge be lit red in support of World Hemophilia Day.

Proclamation
Request – BC
Aware Days 2019
File No. 3009.1

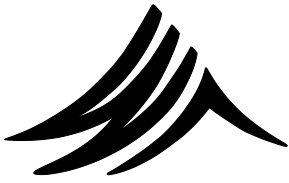
Correspondence from Charles W. Wordsworth, ISACA BC AWARE Campaign 2019 requesting that January 28 to February 5, 2019 be proclaimed as "BC AWARE Days".

Proclamation
Request – Human
Values Day 2019
File No. 3009.1

Correspondence from Ron Naidoo, Advisory Team, Walk for Values, requesting that April 24, 2019 be proclaimed as “Human Values Day”.

TERMINATION

That the Regular Council Meeting of December 4, 2018 be terminated.



WHISTLER

MINUTES

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, NOVEMBER 20, 2018, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Mayor: J. Crompton

Councillors: A. De Jong, J. Ford, R. Forsyth, J. Grills, D. Jackson, C. Jewett

Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Resort Experience, J. Jansen

General Manager of Infrastructure Services, J. Hallisey

Director of Planning, M. Kirkegaard

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Manager of Environmental Stewardship, H. Beresford

Manager of Development Services and Approving Officer, J. Ertel

Planner, F. Savage

Planning Analyst, T. Napier

FireSmart Coordinator, S. Rogers

Council Coordinator, N. Cooper

*Mayor J. Crompton recognized that we are on the traditional territories of the
Lil'wat Nation and the Squamish Nation.*

ADOPTION OF AGENDA

Agenda

Moved by Councillor R. Forsyth

Seconded by Councillor A. De Jong

That Council adopt the Regular Council Meeting Agenda of November 20, 2018 as amended to remove Administrative Report Sanitary Sewer Repair Program Phase 2 – Spruce Grove Sewer Lift Station Wet Well Repair.

CARRIED

ADOPTION OF MINUTES

Minutes

Moved by Councillor C. Jewett

Seconded by Councillor J. Grills

That Council adopt the Regular Council Meeting Minutes of October 16, 2018, the Inaugural Council Meeting Minutes of November 6, 2018 and the Special Council Meeting Minutes of November 8, 2018.

CARRIED

PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

MAYOR'S REPORT

Mayor's Report

Dave Kay

Mayor Jack Crompton offered his condolences to the friends and family of long-time Whistler resident and business owner Dave Kay, who recently passed away. A celebration of life is taking place on Wednesday, November 28, 2018 from 1 to 4 p.m. at the Grill and Vine restaurant.

Parks Master Plan Engagement Process

The Resort Municipality of Whistler is excited to launch OUTSIDE VOICE, a year-long conversation with the community to develop a master plan for the future of Whistler's parks. This process will see the community come together to decide how to keep Whistler's parks vibrant and fresh well into the future. The Whistler community is being asked to use their OUTSIDE VOICE to provide input. Over the next 12 months, there will be a range of open houses, surveys and online opportunities. The first open house takes place on December 6, 2018 to review park assets and collect ideas. Details will be announced at www.whistler.ca/outsidevoice.

Winter Transit Service and Route 10 Valley Pilot

Beginning Saturday, November 17, 2018, Whistler's early-winter transit schedule takes effect. This includes the seasonal return of the free Route 4 Marketplace Shuttle and additional service on all local routes. Full-winter service changes will be in effect on Saturday, December 15, 2018, including improved service on select routes. Also on December 15, 2018, the new Route 10 Valley Express will make its debut as a pilot project. This new route will provide faster service and direct connections for passengers travelling between neighbourhoods north and south of Whistler Village. The Valley Express will operate during key commuter times, removing the need to transfer buses in Whistler Village. This is in response to feedback from the community and we are very excited to introduce this new service. The latest schedule can be viewed online at www.bctransit.com/whistler.

Andrée Vajda Janyk Sports Field - Official Naming

On November 4, 2018, the Andrée Vajda Janyk Sports Field was named for and dedicated to the late Whistler Councillor. Andrée Janyk's family, friends, and members of the Whistler Youth Soccer Club attended to honour her passion for the Whistler community, and her instrumental role in growing youth soccer in Whistler. The Andrée Vajda Janyk Sports Field will open to the public in the spring of 2019. Field information and project updates are available at www.whistler.ca/sportsfield.

Winter Street Parking Reminder

Winter parking regulations are now in effect until March 31, 2018. The community is asked to help Bylaw Services keep roads clear and parking lots maintained.

Parking is not permitted:

- on the even side of the street, Monday to Friday from 9 a.m. to 5 p.m. (excluding holidays);
- on the odd side of the street year round; and
- overnight in the Day Lots, and sleeping or camping in vehicles is not permitted year round.

More information can be found online at www.whistler.ca/winterparking.

Sproatt Alpine Network trail Closures

Trails in the Sproatt Alpine Network will remain closed until the bears go into hibernation, following three instances of human wildlife conflict with a confirmed grizzly bear in the area earlier this fall. The Conservation Officer Service in consultation with Ministry of Forestry, Land and Natural Resource Operations, Resort Municipality of Whistler and area biologists implemented the closure.

The closure applies to 13 trails, including:

- Into the Mystic
- Lord of the Squirrels
- Happy Hour and With a Twist
- Rainbow Lake Trail
- Skywalk
- Kevin's Homerun
- Screaming Cat Lake
- and Upper 19 Mile Creek

The Flank trails will remain open for now, but the Conservation Officer Service is urging people to use caution. Grizzly bears are extremely sensitive to human presence. The trail closures are necessary to protect both the bears and people, by minimizing pressures on bears as they prepare to den, and reducing the likelihood of injury or death, due to a conflict with this grizzly bear. More information is available at www.whistler.ca/wildlifealerts.

2018 Housing Central Conference

Mayor Jack Crompton noted that he had attended the Housing Central Conference on November 18 to 20, 2018. The Conference brought together non-profit housing associations and housing corporations from across British Columbia and the world. It was a great opportunity to learn what is happening elsewhere. He noted that it was also good to be reminded that the Whistler Housing Authority is a tremendous asset, and mentioned that many delegates came to talk to him and ask questions about the work they are doing in Whistler.

Councillor Cathy Jewett

Councillor Cathy Jewett thanked Steve LeClair and Brian Buchholz and the Remembrance Day Committee for organizing and conducting the Remembrance Day Ceremony.

Councillor Cathy Jewett also noted that she had attended the Library Volunteer Appreciation Event, and Whistler Naturalists Society's Annual General Meeting with a wonderful talk given by Bob Brett.

Councillor John Grills

Councillor John Grills recognized the volunteers, trade representatives and staff for holding another successful Cornucopia event.

INFORMATION REPORTS

2018 Local
Government General
Election Results
File No. 4200-20-2018
Report No. 18-131

Moved by Councillor R. Forsyth
Seconded by Councillor J. Ford

That Council receive Information Report No. 18-131 regarding the 2018 Local Government Election Results.

CARRIED

Wildfire Protection
Program Review 2018
File No. 8337
Report No. 18-132

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That Council receive Information Report No. 18-132 regarding the 2018 wildfire protection program.

CARRIED

ADMINISTRATIVE REPORTS

LLR1319 – Milestones
Restaurant Permanent
Change to Liquor
Primary Hours of
Liquor Service
File No. LLR1319
Report No. 18-133

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That Council authorize the resolution attached as Appendix “A” to Administrative Report No. 18-133 providing Council’s recommendation to the Liquor and Cannabis Regulation Branch in support of an application for a Permanent Change to Hours of Liquor Service for Milestones Restaurant, Liquor Primary Licence No. 143355, to change hours of liquor service to 9:00 a.m. to 1:00 a.m. Monday through Saturday and 9:00 a.m. to midnight on Sunday.

CARRIED

DVP1160 – 8624 Jon
Montgomery Stroll –
Existing Retaining
Walls
File No. DVP1160
Report No. 18-134

Moved by Councillor J. Ford
Seconded by Councillor A. De Jong

That Council approve the issuance of Development Variance Permit DVP1160 for the development located at 8624 Jon Montgomery Stroll to:

1. Vary the building setbacks as follows:

- a. Reduce the minimum setback requirement from the front parcel line from 7.6 metres to 0 metres to allow the existing retaining wall;
- b. Reduce the minimum setback requirement from the side parcel lines from 3 metres to 0 metres to allow the existing retaining walls;
- c. Reduce the minimum setback requirement from the rear parcel line from 6 metres to 0.7 metres to allow the existing retaining walls;

all only to the extent shown on the survey plan, prepared by Bunbury and Associates, dated September 7, 2018, and attached as “Appendix B” to Administrative Report to Council No. 18-134.

CARRIED

Union of British
Columbia
Municipalities
Community
Emergency
Preparedness Fund
File No. 854
Report No. 18-136

Moved by Councillor R. Forsyth
Seconded by Councillor D. Jackson

That Council endorse the Emergency Social Services Capacity Building Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities’ grant requirements; and

That Council endorse the Evacuation Route Planning Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities’ grant requirements; and further

That Council endorse the Emergency Operations Centres & Training Project application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities' grant requirements.

CARRIED

Strata Title Conversion
Subdivision 1220 Alpha
Lake Road
File No. SA. 15-2
Report No. 18-137

Moved by Councillor R. Forsyth
Seconded by Councillor D. Jackson

That Council approve a Strata Title Conversion subdivision, into four (4) separate strata lots, for the existing industrial building located at 1220 Alpha Lake Road in Function Junction; and

That the option to complete the strata title conversion is valid for one (1) calendar year from the date of this recommendation.

CARRIED

Sanitary Sewer Repair
Program Phase 2 -
Spruce Grove Sewer
Lift Station Wet Well
Repair
File No. E14301-2018-
02
Report No. 18-138

This Agenda item was removed.

RZ1148 – 3373
Panorama Ridge –
Land Use Contract
Discharge and
Rezoning
File No. RZ1148
Report No. 18-135

Moved by Councillor R. Forsyth
Seconded by Councillor C. Jewett

That Council consider adoption of "Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018".

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Whistler Bear Advisory
Committee

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That Council receive Regular Meeting Minutes of the Whistler Bear Advisory Committee of September 12, 2018.

CARRIED

Forest and Wildland
Advisory Committee

Moved by Councillor J. Ford
Seconded by Councillor A. De Jong

That Council receive Regular Meeting Minutes of the Forest and Wildland Advisory Committee of September 12, 2018.

CARRIED

Recreation Leisure
Advisory Committee

Moved by Councillor R. Forsyth
Seconded by Councillor J. Ford

That Council receive the Regular Meeting Minutes of the Recreation Leisure Advisory Committee of September 20, 2018.

CARRIED

BYLAWS FOR ADOPTION

Municipal Ticket
Information System
Amendment Bylaw
No. 2202, 2018

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That "Municipal Ticket Information System Amendment Bylaw No. 2202, 2018" be adopted.

CARRIED

Bylaw Notice
Enforcement
Amendment Bylaw
No. 2203, 2018

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That "Bylaw Notice Enforcement Amendment Bylaw No. 2203, 2018" be adopted.

CARRIED

Smoking Regulation
Bylaw No. 2136, 2017

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That "Smoking Regulation Bylaw No. 2136, 2017" be adopted.

CARRIED

Municipal Ticket
Information System
Amendment Bylaw No.
2148, 2017

Moved by Councillor C. Jewett
Seconded by Councillor J. Ford

That "Municipal Ticket Information System Amendment Bylaw No. 2148, 2017" be adopted.

CARRIED

Bylaw Notice
Enforcement
Amendment Bylaw No.
2206, 2018

Moved by Councillor J. Ford
Seconded by Councillor J. Grills

That "Bylaw Notice Enforcement Amendment Bylaw No. 2206, 2018" be adopted.

CARRIED

Land Use Contract
Discharge and Zoning
Amendment Bylaw
(3373 Panorama Ridge)
No. 2196, 2018

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That "Land Use Contract Discharge and Zoning Amendment Bylaw (3373 Panorama Ridge) No. 2196, 2018" be adopted.

CARRIED

OTHER BUSINESS

Appointment to Select
Committee of Council

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That Council appoint Mayor Jack Crompton to the Select Committee of Council:
Transportation Advisory Group.

CARRIED

Appointment of
Financial Officer

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That Council appoint Carlee Price as the Financial Officer as required by section
149 of the *Community Charter*.

CARRIED

Appointment of
Deputy Corporate
Officer

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That Council appoint Carlee Price as a Deputy Corporate Officer for the purposes of executing and witnessing documents.

CARRIED

Whistler Public Library
Board of Trustees
Appointments - 2019

Mayor J. Crompton announced that the following individuals have been appointed to the Whistler Public Library Board of Trustees for a two-year term:

- Allison Winkle
- Kathleen Graham
- Christine Young
- Sharon Schrul
- Curtis Collins; and

that the following individual has been appointed to the Whistler Public Library Board of Trustees for a one-year term:

- Celia Utley.

CORRESPONDENCE

2017 Corporate
Carbon Neutrality
File No. 3009

Moved by Councillor A. De Jong
Seconded by Councillor J. Ford

That correspondence from Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs and Housing and Gary MacIlsac, Executive Director, UBCM, dated August 15, 2018, regarding 2017 Corporate Carbon Neutrality be received.

CARRIED

Funding for New
Regional Transit
System
File No. 3009

Moved by Councillor R. Forsyth
Seconded by Councillor C. Jewett

That correspondence from Linda Glenday, CAO, District of Squamish, dated October 3, 2018, regarding funding for a new regional transit system be received.

CARRIED

Licensing for Non-
Medicinal Cannabis
Retail Stores
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That correspondence from Correspondence from David Eby, QC, Attorney General and Mike Farnworth, Minister of Public Safety and Solicitor General, dated October 4, 2018, regarding licensing for non-medicinal cannabis retail stores be received and referred to staff.

CARRIED

8975 HWY 99 –
Rainbow Ridge
File No. RZ1153

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That correspondence from Debra Peterson, dated October 18, 2018, regarding RZ1153 – 8975 Highway 99 – Rainbow Ridge be received and referred to staff.

CARRIED

Non-Resident
Property Elector
Voting Rules
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That correspondence from David Bell, dated October 22, 2018, regarding non-resident property elector voting rules be received and referred to staff.

CARRIED

Plastic Bags
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That correspondence from Kylie Domingo, dated October 22, 2018, regarding plastic bags be received and referred to staff.

CARRIED

Smoking Ban in
Village
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That correspondence from Patrick Smyth, dated October 22, 2018 regarding the smoking ban in the village be received and referred to staff.

CARRIED

Letter of Thanks
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Gordon Huxtable, dated October 23, 2018, regarding thanks to Mayor Nancy-Wilhelm Morden be received.

CARRIED

Hiking Trails Access
File No. 3009

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That correspondence from Paulette French, dated October 24, 2018 regarding hiking trails access be received and referred to staff.

CARRIED

Remembrance Day
Change of Command
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Brian and Louise Buchholz, dated October 26, 2018, regarding the change in command for the Remembrance Day ceremony be received and referred to staff.

CARRIED

Ministry of Municipal
Affairs and Housing
Meeting at UBCM
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That correspondence from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, dated October 29, 2018, regarding the issues brought up at the meeting at UBCM, and thanking the RMOW for hosting a successful conference be received.

CARRIED

Bylaw 1494, 2002
Vehicles for Hire
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That correspondence from Joe Filler, dated October 31, 2018, regarding Bylaw 1494, 2002 Vehicles for Hire be received and referred to staff and to the Transportation Advisory Group.

CARRIED

Affordable Housing
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That correspondence from Jill Atkey, Chief Executive Officer, BC Non-Profit Housing Association and Thom Armstrong, Executive Director, Co-operative Housing Federation of BC, dated November 1, 2018, regarding affordable housing be received.

CARRIED

Adoption Awareness
Month
File No. 3009.1

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from the Honourable Katrine Conroy, Minister of Children and Family Development, dated, November 2, 2018 regarding Adoption Awareness Month be received and that November be proclaimed.

CARRIED

Fungus Among Us
2018
File No. 3009

Moved by Councillor A. De Jong
Seconded by Councillor C. Jewett

That correspondence from Kristina Swerhun and Bob Brett, received November 5, 2018, regarding Fungus Among Us 2018 be received and referred to staff.

CARRIED

MRDT Increase
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That correspondence from Patrick Smyth, dated November 6, 2018, regarding the MRDT increase be received and referred to staff.

CARRIED

Whistler Writers
Festival
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That correspondence from Stella Harvey, Founder and Director, Whistler Writing Society, dated November 7, 2018, regarding the Whistler Writers Festival be received.

CARRIED

Proclamation Request
– Whistler Pride Week
File No. 3009.1

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That correspondence from Dean Nelson, Director Alpenglw Productions Corp., dated November 7, 2018 requesting that week of January 20 to 27, 2019 be proclaimed as "Pride Week" be received, and proclaimed.

CARRIED

Safety Concerns at
the Cheakamus
Crossing Bridge
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That correspondence from Patricia Dagg, dated November 9, 2018, regarding safety concerns at the Cheakamus Crossing bridge be received and referred to staff.

CARRIED

Light Up Request –
Parkinson Society of
BC
File No. 3009.1

Moved by Councillor J. Ford
Seconded by Councillor A. De Jong

That correspondence from Jovana Vranic, Marketing & Communications Coordinator Parkinson Society British Columbia, dated November 9, 2018, requesting that on April 11, 2019, the Fitzsimmons Bridge be lit teal and magenta in support of World Parkinson's Day be received and referred to staff.

CARRIED

Energy Waste and
GHG Emissions
File No. 3009

Moved by Councillor A. De Jong
Seconded by Councillor J. Ford

That correspondence from Anne Townley, dated November 10, 2018, regarding energy waste and GHG emissions be received and referred to staff and the Whistler Association of Retail Merchants.

CARRIED

Healthcare Challenges
in Whistler
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That correspondence from Amanda Wilson, dated November 11, 2018, regarding healthcare challenges in Whistler be received and referred to staff and the Sea to Sky Regional Hospital district.

CARRIED

2077 Garibaldi Way
File No. RZ1144

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That nine pieces of correspondence dated between October 13 and November 13, 2018 regarding RZ1144 – 2077 Garibaldi Way, from the following individuals:

- Bridget Venner
- James Luke Venner
- Bernard Nowrath
- Wendy Nowrath
- Horst Nowrath
- Philip Venner
- Stella Benteau
- Edgar Daryl Crozier
- Leslie and Dave Patterson

be received and referred to staff.

CARRIED

TERMINATION

Motion to Terminate

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That the Regular Council Meeting of November 20, 2018 be terminated at 6:55 p.m.

CARRIED

Mayor, J. Crompton

Municipal Clerk, B. Browning



helping to make **Whistler** the place you call **home**

R E P O R T I N F O R M A T I O N R E P O R T T O C O U N C I L

PRESENTED: December 4, 2018

Report: 18-139

FROM: Marla Zucht, General Manager Whistler Housing Authority

File: 7724

SUBJECT: WHISTLER HOUSING AUTHORITY'S 2018 EMPLOYER HOUSING NEEDS ASSESSMENT

RECOMMENDATION

That Council receive the Whistler Housing Authority's 2018 Employer Housing Needs Assessment attached as Appendix A to Council Information Report No. 18-139.

REFERENCE

Appendix A - Whistler Housing Authority's 2018 Employer Housing Needs Assessment.

PURPOSE OF REPORT

The purpose of this report is to present the results of the Whistler Housing Authority's 2018 Employer Housing Needs Assessment.

BACKGROUND

The Whistler Housing Authority's 2018 Employer Housing Needs Assessment compiles information collected from a comprehensive survey of Whistler businesses to assess the employment characteristics and housing needs of Whistler's workforce. 2018 is the 21st consecutive year this research has been conducted by the Whistler Housing Authority with Whistler's business community. The results of the survey research are attached as Appendix A to Council Information Report No. 18-139.

COMMUNITY ENGAGEMENT AND CONSULTATION

The results of the Whistler Housing Authority's 2018 Employer Housing Needs Assessment will be shared with the community through this public presentation to Mayor and Council and the local media. The 2018 Employer Housing Needs Assessment will also be available to the public on the Whistler Housing Authority's website at www.whistlerhousing.ca and will be emailed to each business that participated in the survey.

BUDGET CONSIDERATIONS

The Whistler Housing Authority's annual Employer Housing Needs Assessment is funded entirely by the Whistler Housing Authority.

SUMMARY

This report requests Council's resolution to receive the Whistler Housing Authority's 2018 Employer Housing Needs Assessment.

Respectfully submitted,

Marla Zucht
GENERAL MANAGER
WHISTLER HOUSING AUTHORITY

ENCL: 2018 EMPLOYER HOUSING NEEDS ASSESSMENT



Whistler Housing Authority Employer Housing Needs Assessment 2018 Final Report



Prepared for
Whistler Housing Authority



Prepared by
InterVISTAS Consulting Inc.
September 2018

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1.0 INTRODUCTION

This report presents the results of the 2018 Whistler Employer Housing Needs Assessment conducted by InterVISTAS Consulting on behalf of the Whistler Housing Authority (WHA). The study uses information collected from a comprehensive survey of Whistler businesses to assess the employment characteristics and housing needs of Whistler's workforce. This 2018 report marks the twenty-first consecutive year that this research program has been conducted.

The report is organized as follows:

- Section 2 describes the survey approach used;
- Section 3 presents the key findings; and
- Section 4 summarizes the main conclusions of the study.

2.0 APPROACH

A survey of Whistler businesses was conducted from May 15 to July 19, 2018 inclusive. The survey instrument included questions regarding:

- Employment levels for the 2017/18 winter season;
- Seasonal employment levels for the 2017/18 winter season;
- Projected employment levels for the 2018 summer and 2018/19 winter season;
- Share of workforce living within Whistler municipal boundaries;
- Share of seasonal workforce living within Whistler municipal boundaries;
- Position shortages in the 2017/18 winter season and expected shortages in the 2018 summer season;
- Information on employer-provided housing in Whistler, including the number of beds, housing type and occupancy rates.

A copy of the full questionnaire used in 2018 is included in Appendix A.

2.1 SURVEY POPULATION

This year, an additional 21 businesses were added to the annual list of businesses targeted for this survey. This brings the survey target population up to 637 businesses registered with the Resort Municipality of Whistler (RMOW). These companies are primarily resident businesses, as non-resident businesses typically do not consistently employ staff within the Whistler area. All business names and contact information were provided by the WHA who sourced from the RMOW Business License Registry.

2.2 DATA COLLECTION

Phase 1

All businesses were initially contacted by e-mail and invited to participate in the 2018 Whistler Employer Housing Needs Assessment. Following a brief introduction to the study, recipients were directed to a 13 question online survey tool designed by InterVISTAS Consulting in association with the Whistler Housing Authority (see Appendix A). The survey questions were relatively consistent with the survey questions used in recent years. Additional detail was requested regarding general business growth or decline in the past two years, as well as whether or not organizations are planning to provide additional staff housing in the next 1-2 years.

Completion rates were closely monitored in an effort to meet a target sample of 80% of the workforce.

Phase 2

Non-responding firms representing a significant portion of FTE positions were targeted for follow-up in Phase 2 of data collection. Two reminder e-mails were sent to businesses on May 15 and May 25, 2018 to maximize the response rates. From May 25 to July 19 selected businesses were reached by telephone and email and encouraged to participate in the survey. Telephone calls and emails were conducted by staff of the Whistler Housing Authority. Most respondents were business owners and managers who were contacted during business hours.

2.3 SAMPLE SIZE

A total of 244 surveys were completed by Whistler businesses in the 2018 study. This represents a 4% decrease in survey completions versus the 255 surveys received in 2017, yet is a 15% increase over the 212 survey completions collected in 2016. The 2018 study generated a 38% response rate among all Whistler businesses (244 firms participated from a total of 637 businesses). This response rate was lower than the 40% response rate achieved in the 2017 study (255 firms participated from a total of 639 businesses approached).

Figure 2-1: Survey response rates, 2017/18 winter season

	# of Businesses	# of Responses	Response Rates
Small (0-5 Employees)	246	87	35%
Medium (6-19 Employees)	250	84	34%
Large (20+ Employees)	141	73	52%
TOTAL	637	244	38%

These surveyed businesses employed approximately 72% of Whistler's workforce in the 2017/18 winter season. A complete list of survey participants is included in Appendix B.

The results of the survey can be expected to be accurate within a margin of error of plus or minus 5.5%, 19 times out of 20.

Figure 2-2: Survey responses, 2017/18 winter season

Survey Response Generation	Sample Size	% of Responses	% of Total FTE Positions
Phase 1 (May 15 – May 25)	152	62%	35%
E-mail Campaign	152	62%	35%
Phase 2 (May 25 – July 19)	92	38%	65%
E-mail Campaign/Direct Contact Campaign	92	38%	65%
TOTAL	244	100%	100%

2.4 FULL-TIME EQUIVALENT CALCULATIONS

The total workforce was calculated by summing the number of full-time positions and the full-time equivalent (FTE) positions created by the part-time workforce. That is:

$$\text{Total workforce} = \text{Full-time positions} + \text{Full-time equivalent positions created by part-time positions}$$

Full-time workforce. The classification of full-time workers follows the Statistics Canada definition of full-time employment which includes persons who usually work 30 hours or more per week at their main or only job. One full-time employee counts as 1 FTE position.

Part-time workforce. Full-time equivalent positions created by the part-time workforce are calculated as:

$$\text{Full-time equivalent positions} = \text{Number of part-time employees} \times \text{Average part-time hours per week} \div 40 \text{ hours}$$

The part-time workforce was converted to FTE positions to avoid double-counting employees who held more than one part-time job and to standardize all part-time employees by equal working hours.

2.5 DATA ANALYSIS

Survey data were analyzed using the Statistical Package for the Social Sciences (SPSS) software. As in past years, businesses were segmented by three size categories: large, medium and small. Large businesses were defined as those employing 20 or more people, medium businesses were defined as employing 6 to 19 people, and small businesses were defined as employing 5 or fewer people.

The results presented in the report have been scaled up to the entire target population of 637 businesses. This approach was taken using information from past studies to estimate the workforce for the 431 businesses not included in this year's survey results. These estimates were then combined with the survey data to generate an overall profile of Whistler's workforce. As with previous years, results have been rounded to the nearest 10 or the nearest 100.

The unadjusted survey results can be found in Appendix E.

3.0 RESULTS

3.1 WHISTLER'S WINTER WORKFORCE

WORKFORCE TOTALS FOR THE 2017/18 WINTER SEASON

Whistler's workforce represented approximately 16,300 FTE positions in the 2017/18 winter season. The workforce includes approximately 13,500 full-time positions and 2,800 full-time equivalent positions created by the part-time workforce. Of the 500 new FTEs for the 2017/18 winter season, approximately 82% can be attributed to the growth of previously surveyed firms in the municipality.

Figure 3-1: Total workforce in Whistler, 2017/18 winter season

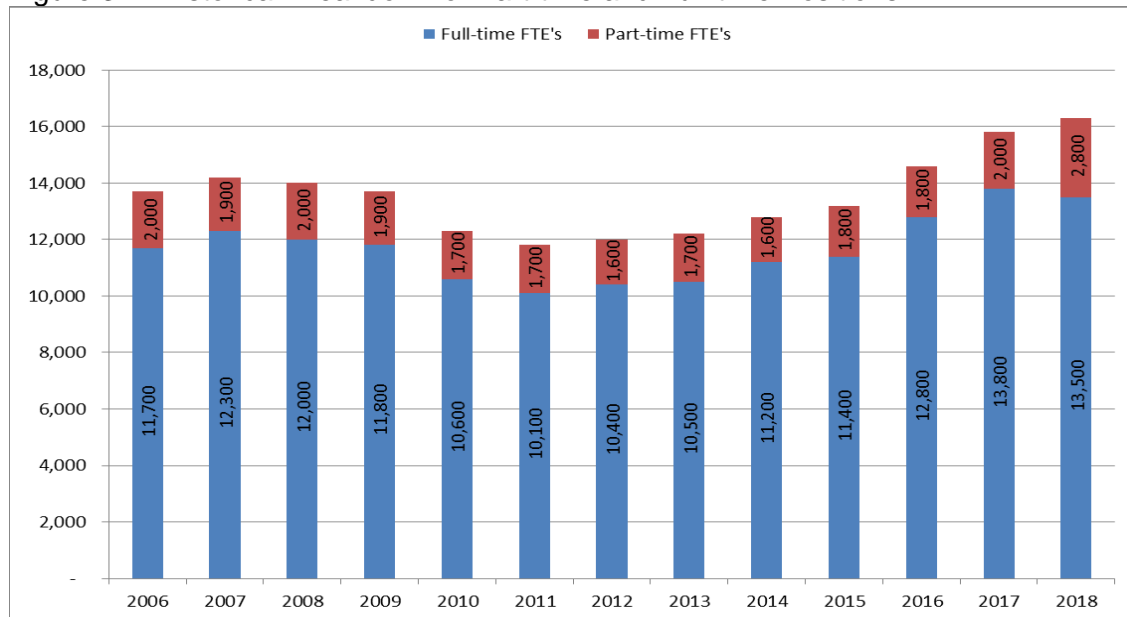
	# of Businesses	Total FTE Positions	Full-time Positions	Part-time FTE Positions
Small (0-5 Employees)	246	560*	430*	120*
Medium (6-19 Employees)	250	2,400**	1,900**	500*
Large (20+ Employees)	141	13,300**	11,200**	2,100**
TOTAL	637	16,300**	13,500**	2,800**

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

Note: Totals may not sum due to rounding

Figure 3-2: Historical Breakdown of Part-time and Full-time Positions



Whistler's seasonal workforce consisted of approximately 7,600 FTE positions in the

2017/18 winter season, which accounts for 47% of the total Whistler workforce. The seasonal workforce includes approximately 6,000 full-time positions and 1,700 full-time equivalent positions created by the part-time workforce.

Figure 3-3: Total seasonal workforce in Whistler, 2017/18 winter season

	# of Businesses	Total Seasonal FTE Positions	Seasonal Full-time Positions	Seasonal Part-time FTE Positions
Small (0-5 Employees)	246	100*	80*	20*
Medium (6-19 Employees)	250	700**	400**	300**
Large (20+ Employees)	141	6,900**	5,500**	1,400**
TOTAL	637	7,600**	6,000**	1,700**

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

Note: Totals may not sum due to rounding

PROJECTED WORKFORCE TOTALS FOR THE 2018/19 WINTER SEASON

Overall, Whistler's workforce is projected to total approximately 16,700 FTE positions in the 2018/19 winter season, representing an increase of 2.4 % from 2017/18 winter season employment levels. The 2018/19 workforce is projected to include 13,800 full-time positions and 2,900 full-time equivalent positions created by the part-time workforce.

Figure 3-4: Projected workforce totals for 2018/19 winter season

	# of Businesses	Projected FTE Positions, 2018/19	Full-time Positions	Part-time FTE Positions	% Change from 2017/18
Small (0-5 Employees)	241	560*	450*	120*	0.9% ↑
Medium (6-19 Employees)	232	2,500**	2,000**	500*	1.9% ↑
Large (20+ Employees)	125	13,600**	11,400**	2,300**	2.6% ↑
TOTAL	598	16,700**	13,800**	2,900**	2.4% ↑

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

Only 39 businesses were unsure of projected employee numbers for the 2018/19 season. Forty-one percent of businesses that were unsure of projected employee numbers anticipate that their employee numbers will remain the same, while 51% anticipate an increase in their employee count. The remaining 8% of businesses unsure of specific employee totals expect a decrease in their employee numbers overall.

Figure 3-5: Businesses who provided projected numbers for 2018/19 winter season

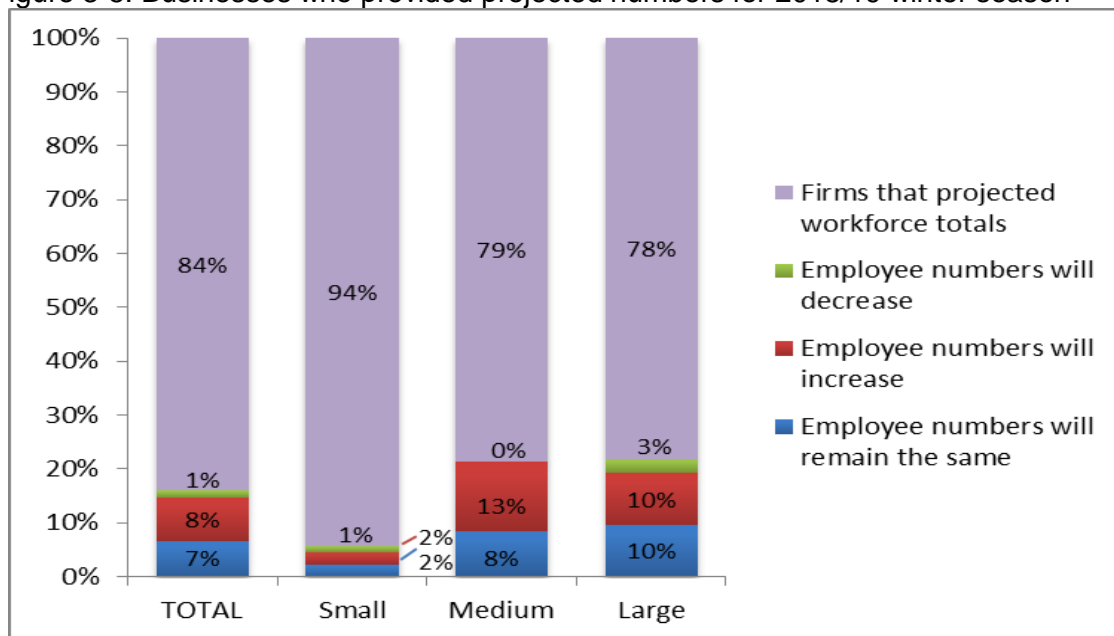
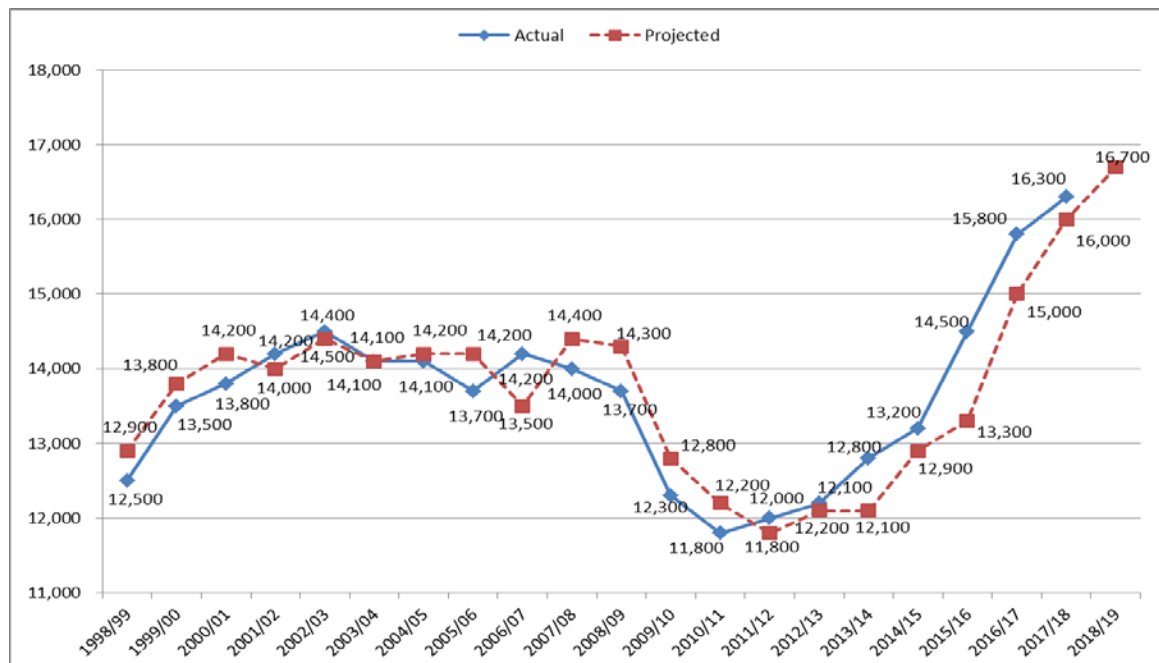


Figure 3-6 compares actual versus projected employee numbers from 1998/99 to 2018/19. As illustrated, the actual total workforce in the 2017/18 winter season increased by 500 FTE positions from the 2016/17 winter season. This growth is significant, and is in part due to the increasing number of FTE positions created by the large Whistler businesses.

Figure 3-6: Actual vs. projected workforce



*The results of the survey can be expected to be accurate within a margin of error of plus or minus 5.5%, 19 times out of 20.

3.2 WHISTLER'S SUMMER WORKFORCE

PROJECTED WORKFORCE TOTALS FOR THE 2018 SUMMER SEASON

Whistler's employers are projected to retain approximately 14,600 winter FTE positions for the 2018 summer season, a 90% retention rate of the total 2017/18 winter season staff for summer season. The summer workforce is projected to include 12,300 full-time positions and 2,300 full-time equivalent positions created by the part-time workforce.

Figure 3-7: Projected workforce totals in Whistler, 2018 summer season

	# of Businesses	Projected FTE Positions, 2018	Full-time Positions	Part-time FTE Positions	% Change from Winter 2017/18
Small (0-5 Employees)	246	850*	700*	150*	51.5% ↑
Medium (6-19 Employees)	250	2,700**	2,200**	500*	13.1% ↑
Large (20+ Employees)	141	11,000**	9,400**	1600*	17.2% ↓
TOTAL	637	14,600**	12,300**	2,300**	10.3% ↓

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

3.3 WHISTLER'S WORKFORCE PROFILE

RESIDENCE

Just over 13,100 FTE positions, or 81% of the workforce, were held by employees who resided within Whistler municipal boundaries during the 2017/18 winter season. The remaining positions (approximately 3,150) were held by workers living outside Whistler. The total number of FTE positions in Whistler has increased by 800 FTE positions from the 2017/18 winter season, when 12,300 FTE positions were held within municipal boundaries.

Figure 3-8: Employee residency, 2017/18 winter season

	Total Workforce Living in Whistler (FTE Positions)	% Living in Whistler
Small (0-5 Employees)	450*	81%
Medium (6-19 Employees)	1,700**	72%
Large (20+ Employees)	10,900**	82%
TOTAL	13,100**	81%

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

Among Whistler's seasonal workforce, approximately 6,400 seasonal FTE positions (83%) were held in the Resort Municipality of Whistler in the 2017/18 winter season.

This is an increase of approximately 400 seasonal FTE positions in Whistler, as compared to the 2016/17 winter season.

Figure 3-9: Seasonal employee residency, 2017/18 winter season

	Total Seasonal Workforce Living in Whistler (FTE Positions)	% of Seasonal Workforce Living in Whistler
Small (0-5 Employees)	40*	42%
Medium (6-19 Employees)	400*	63%
Large (20+ Employees)	5,900**	86%
TOTAL	6,400**	83%

* Rounded to the nearest ten.

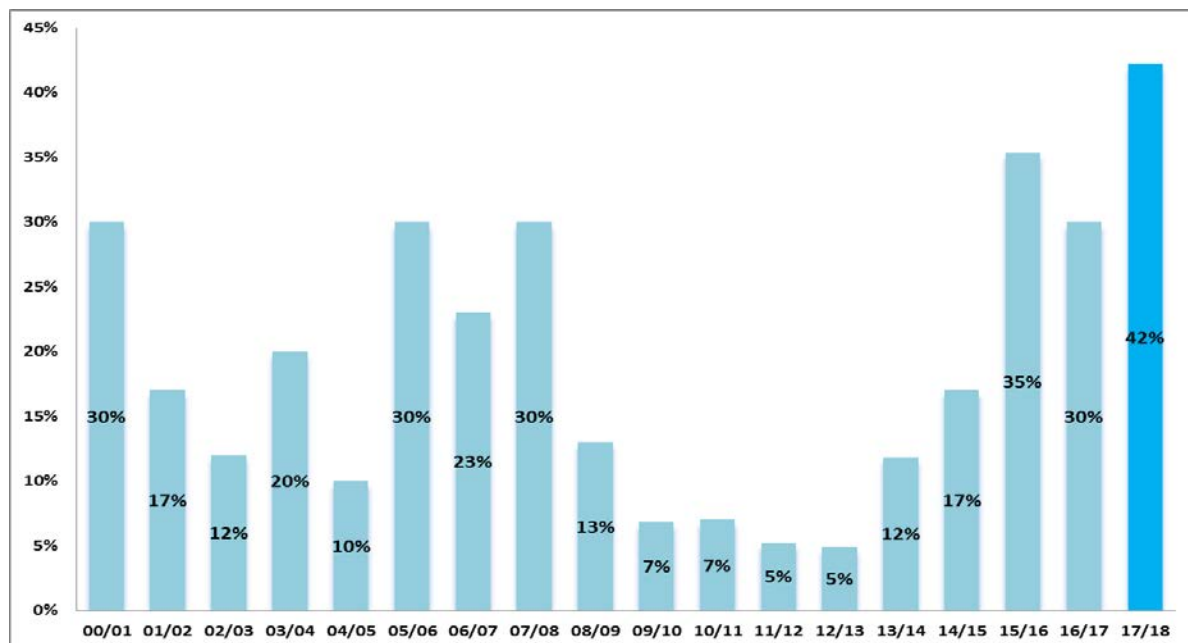
** Rounded to the nearest hundred.

3.4 WHISTLER'S WINTER EMPLOYEE SHORTAGES

WINTER EMPLOYEE SHORTAGES

Small-sized businesses had more success than medium and large-sized businesses in achieving full staffing levels this past winter season (77% of small-sized businesses achieved full staffing levels versus 55% and 38% of medium-sized and large-sized businesses respectively). Forty-two percent of Whistler's employers were unable to achieve their desired staffing level during the 2017/18 winter season.

Figure 3-10: Businesses unable to achieve full staffing levels, 2017/18 winter season



Nine hundred FTE positions went unfilled in Whistler during the 2017/18 winter season, compared to 740 FTE shortages reported for the 2017/18 winter season. Had these 2017/18 positions been staffed, the overall workforce would have increased by 5.5%.

Figure 3-11: Reported employee shortages, 2017/18 winter season

	Estimated Employee Shortages for Entire Workforce (FTE Positions)*	% Change in Workforce had Positions been Filled
Small (0-5 Employees)	80*	14.3%
Medium (6-19 Employees)	260*	10.7%
Large (20+ Employees)	560**	4.2%
TOTAL	900**	5.5%

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

MAIN REASONS FOR WINTER EMPLOYEE SHORTAGES

A total of 98 businesses provided reasons for why they had employee shortages, higher than the number of responses (81) received in 2017/18. The most common reason noted for why positions were left unfilled was the lack of job applications (75 responses), followed by no company staff housing (53 responses) and salary expectations (25 responses).

Figure 3-12: Reasons for employee shortages, 2017/18 winter season

	Frequency	Percentage
Lack of Job Applications	75	77%
No Company Staff Housing	53	54%
Salary Expectations	25	26%
Workforce Retention/Transient Nature of Workforce (Working Visa)	11	11%
Work Location & Public Transit Issues	13	13%
Lack of Career Advancement	4	4%
Lack of Employment Hours	5	5%
TOTAL RESPONSES	98	190%

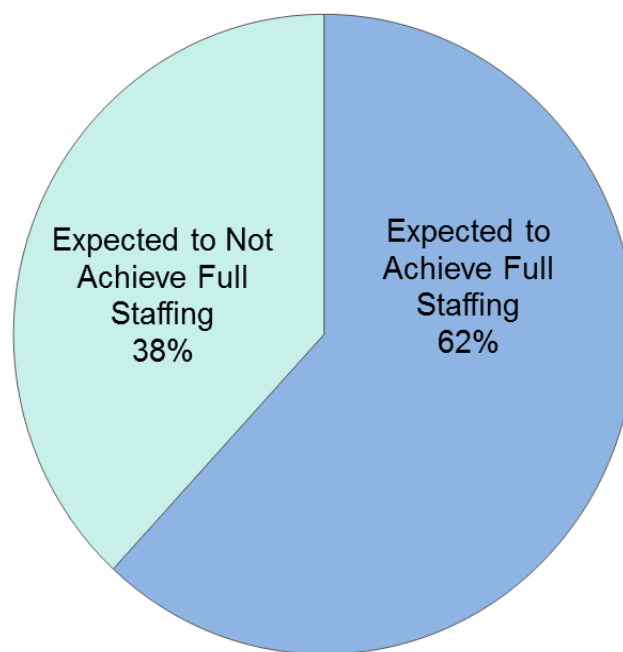
Note: Percentage sums to above 100% due to multiple responses.

3.5 WHISTLER'S SUMMER EMPLOYEE SHORTAGES

SUMMER EMPLOYEE SHORTAGE

Thirty-eight percent of businesses this year anticipate that they will not be able to meet their staffing requirements for the 2018 summer season. This finding was similar to the 2017 summer season situation, when 37% of businesses expected they would not be able to achieve their full staffing requirements. Unlike the winter season, medium-sized businesses had more success achieving full staffing levels (69% for medium-sized businesses, versus 67% for small businesses and 47% for large-sized businesses).

Figure 3-13: Anticipated staffing levels for 2018 Summer Season



Over 900 positions are expected to go unfilled during the 2018 summer season. If these positions were filled, staffing would have increased by 6.2%.

Figure 3-14: Reported employee shortages, 2018 summer season

	Estimated Employee Shortages for Entire Workforce (FTE Positions)*	% Change in Workforce had Positions been Filled
Small (0-5 Employees)	80*	9.4%
Medium (6-19 Employees)	260*	9.5%
Large (20+ Employees)	560*	5.1%
TOTAL	900*	6.2%

* Rounded to the nearest ten.

MAIN REASONS FOR SUMMER EMPLOYEE SHORTAGES

Eighty-one companies provided responses on why they will have employee shortages. The most common reason noted for unfilled job positions in the summer of 2018 is due to a lack of job applications (58 responses). The next highest reason stated for anticipated employee shortages was the lack of company staff housing (46 responses), followed by salary expectations (21 responses).

Figure 3-15: Reasons for employee shortages, 2018 summer season

	Frequency	Percentage
Lack of Job Applications	58	72%
No Company Staff Housing	46	57%
Salary Expectations	21	26%
Workforce Retention/Transient Nature of Workforce (Working Visa)	11	14%
Work Location & Public Transit Issues	11	14%
Lack of Career Advancements	2	2%
Lack of Employment Hours	4	5%
TOTAL RESPONSES	81	189%

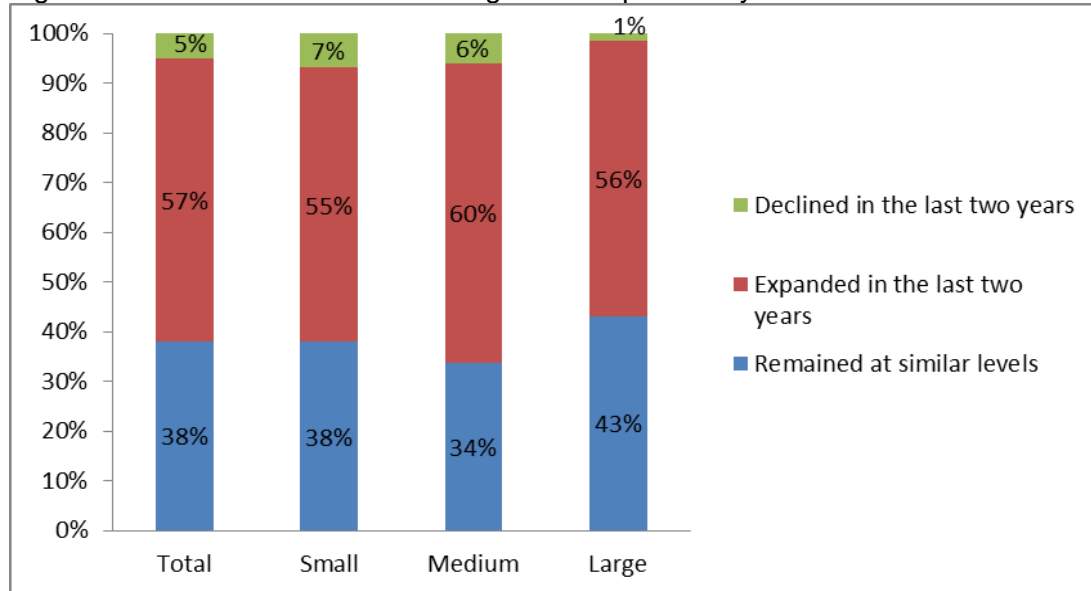
Note: Percentage sums to above 100% due to multiple responses.

3.6 EMPLOYER PERSPECTIVES ON BUSINESS CHANGE IN WHISTLER

BUSINESS CHANGE IN THE PAST TWO YEARS

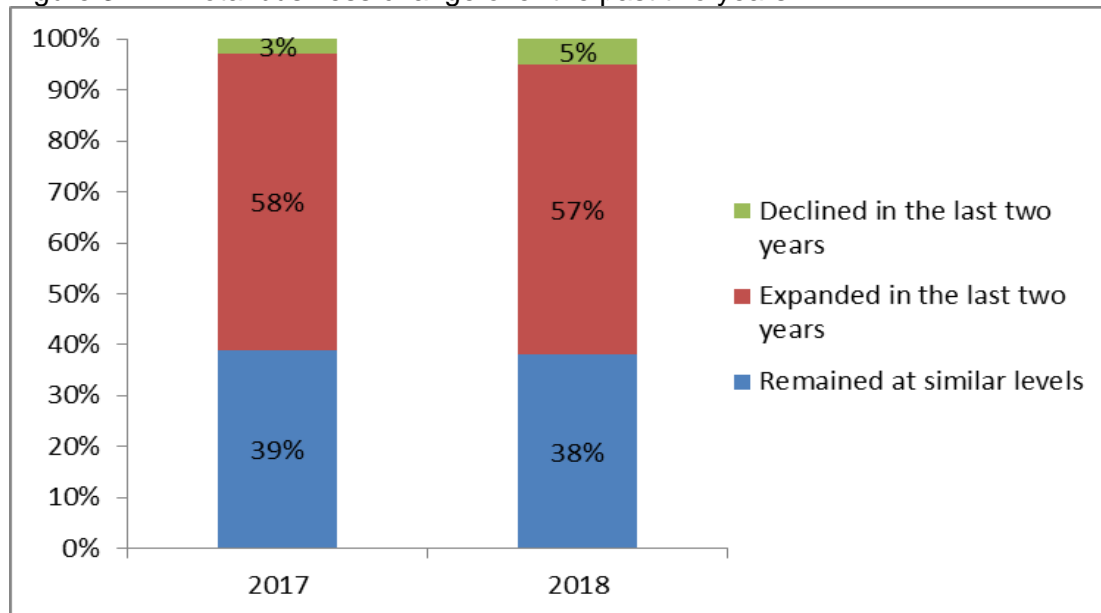
Over half of all employers surveyed (57%), noted that their businesses have expanded in the last two years. Another 38% of employers responded that business has stayed constant, while 5% indicated a business decline in the past couple of years.

Figure 3-16: How business has changed in the past two years



Employer's input on the level of business change over the past two years has remained relatively consistent to 2017 findings.

Figure 3-17: Total business change over the past two years



3.7 EMPLOYER-PROVIDED HOUSING IN WHISTLER

EMPLOYER-PROVIDED HOUSING

Approximately 20% of businesses provided housing for their employees during the 2017/2018 winter season. This proportion is in range with the 19% of businesses that reported supplying housing during the 2016/17 winter season. Consistent with past Whistler Housing Authority studies, large businesses were more likely to supply employee housing than were medium and small businesses.

Figure 3-18: Businesses that supply housing, 2017/18 winter season

	# of Businesses	# of Businesses that Supply Housing	% of Businesses that Supply Housing
Small (0-5 Employees)	246	34	14%
Medium (6-19 Employees)	250	24	10%
Large (20+ Employees)	141	71	51%
TOTAL	637	129	20%

The Whistler businesses that did supply housing for their employees provided approximately 4,800 beds in total year-round. Of the 4,800 beds provided, approximately 2,900 beds were reserved for seasonal winter employees and 1,600 beds for seasonal summer employees. Large businesses continued to supply the vast majority of beds for both year-round and seasonal employees. In addition, it was noted that a greater proportion and number of large businesses supplied housing over previous annual totals.

Figure 3-19: Number of beds provided for staff year-round

	# of Businesses that Provide Beds for Staff	# of Year-Round Beds Provided for Staff	# of Winter Beds Provided for Staff	# of Summer Beds Provided for Staff
Small (0-5 Employees)	25	50*	10*	20*
Medium (6-19 Employees)	24	90*	20*	40*
Large (20+ Employees)	66	4,600**	2,900**	1,600**
TOTAL	115	4,800**	2,900**	1,600**

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

Note: Totals may not sum due to rounding.

Approximately 4,300 of the 4,800 year-round staff beds provided by employers were occupied year round (90% occupancy rate). Year-round occupancy rates are highest for small-sized businesses (98% occupancy rate).

Figure 3-20: Average occupancy rate for year-round beds provided by employers, 2017/18

	# of Year-Round Beds Provided for Staff	# of Year-Round Beds Occupied by Staff	Average Occupancy Rate of Beds
Small (0-5 Employees)	50*	50*	98%
Medium (6-19 Employees)	90*	70*	83%
Large (20+ Employees)	4,600**	4,100**	90%
TOTAL	4,800**	4,300**	90%

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

Occupancy rates for seasonal winter staff beds were higher than year-round staff beds, averaging a 95% occupancy rate overall. Over 2,800 of the 2,900 seasonal winter staff beds provided by employers were occupied during the 2017/18 winter season.

Figure 3-21: Average occupancy rate for winter beds provided by employers, 2017/18

	# of Winter Beds Provided for Staff	# of Winter Beds Occupied by Staff	Average Occupancy Rate of Beds
Small (0-5 Employees)	10*	10*	100%
Medium (6-19 Employees)	20*	20*	86%
Large (20+ Employees)	2,900**	2,700**	96%
TOTAL	2,900**	2,800**	95%

* Rounded to the nearest ten.

** Rounded to the nearest hundred.

Note: Totals may not sum due to rounding.

Approximately 1,400 of the 1,600 seasonal summer staff beds provided by employers were occupied during the 2018 summer season. Occupancy rates for seasonal summer staff beds were lower than seasonal winter staff beds, averaging an 89% occupancy rate versus 95% in the winter.

Figure 3-22: Average occupancy rate for summer beds provided by employers, 2018

	# of Summer Beds Provided for Staff	# of Summer Beds Occupied by Staff	Average Occupancy Rate of Beds
Small (0-5 Employees)	20*	20*	97%
Medium (6-19 Employees)	40*	30*	81%
Large (20+ Employees)	1,600**	1,400**	88%
TOTAL	1,600**	1,400**	89%

*Rounded to the nearest ten.

** Rounded to the nearest hundred.

Note: Totals may not sum due to rounding.

Of the businesses that supply staff housing in Whistler and who responded to the question, 40% of those businesses in Whistler rent property year-round. A further 27% own market real estate, while 20% of businesses own resident-restricted real estate. The remaining 13% of the businesses that supply housing in Whistler rent their staff accommodations seasonally.

Figure 3-23: Type of housing supplied by employers, 2017/18 winter season

	Frequency	Percentage
Rented year-round by the company	18	40%
Market real estate owned by the company	12	27%
Resident Restricted real estate owned by the company	9	20%
Rented seasonally by the company	6	13%
TOTAL RESPONSES	45	100%

Note: Respondents were asked to select one response only from the list above.

REASONS FOR NOT PROVIDING EMPLOYEE HOUSING

A total of 148 companies provided responses with regards to why they do not supply staff housing. The most common reason noted was the inability of organizations to afford to provide housing, with 81 responses. The next highest reason stated was that it is the employee's responsibility to secure housing (59 responses), followed by responses indicating that housing is not needed by employees (35 responses).

Figure 3-24: Reasons for not providing employee housing

	Frequency	Percentage
Cannot Afford to Provide Housing	81	55%
It is the Employee's Responsibility to Secure Housing	59	40%
Housing is Not Needed by the Employees	35	24%
Past Attempts to Provide Housing Were Unsuccessful	11	7%
Not Allowed by Corporate	8	5%
Policy Provides Living Allowance Instead of Housing	3	2%
TOTAL RESPONSES	148	133%

Note: Percentage sums to above 100% due to multiple responses.

SHARE OF BUSINESSES THAT SUBSIDIZE HOUSING

Fifty-eight percent of the Whistler businesses that provide employee housing also subsidize rent for their employees. This trend is most prominent among small employers (92%), significant among medium-sized organizations (88%) and less common among large organizations (32%).

Figure 3-25: Share of Whistler businesses that subsidize employee housing

	# of Businesses that Supply Housing	# of Businesses that Subsidize Housing	% of Businesses that Subsidize Housing
Small (0-5 Employees)	30*	30*	92%
Medium (6-19 Employees)	20*	20*	88%
Large (20+ Employees)	70*	20*	32%
TOTAL	130*	80*	58%

* Rounded to the nearest ten.

PLANS TO PROVIDE ADDITIONAL HOUSING

Approximately 16% of the businesses surveyed indicated that they intend to provide additional sources of staff housing in the next 1-2 years. Medium-sized businesses were more likely to anticipate supplying additional housing (19%) than were large (18%) and small businesses (11%).

Figure 3-26: Plans to provide additional housing in the next 1-2 years

	# of Businesses	# of Businesses that Plan to Supply Additional Housing	% of Businesses that Plan to Supply Additional Housing
Small (0-5 Employees)	246	30*	11%
Medium (6-19 Employees)	250	50*	19%
Large (20+ Employees)	141	30*	18%
TOTAL	637	100*	16%

* Rounded to the nearest ten.

TYPES OF ADDITIONAL HOUSING TO BE OFFERED

Approximately 63% of the businesses that anticipate supplying additional staff housing during the next 1-2 years plan to rent market real estate year-round. A further 12% foresee purchasing additional market real estate, while 15% of the respondents intend to purchase resident-restricted real estate. An additional 10% of firms plan to rent market real estate seasonally and 5% aim to rent resident-restricted real estate.

Figure 3-27: Types of additional housing to be offered in the next 1-2 years

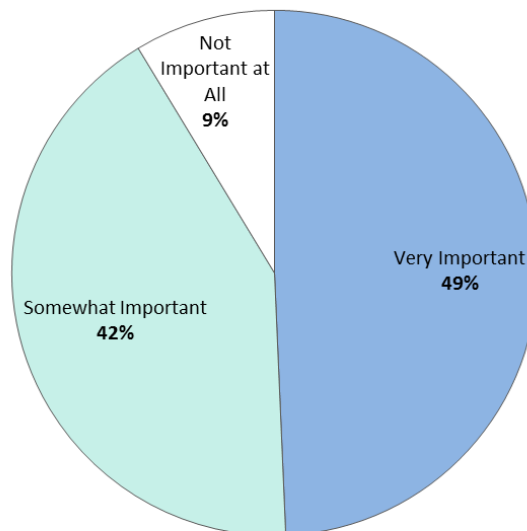
	Frequency	Percentage
Rented Year-Round by the Company	26	63%
Market Real Estate Owned by the Company	5	12%
Resident-Restricted Real Estate Owned by the Company	6	15%
Rented Seasonally by the Company	4	10%
Resident-Restricted Real Estate Rented by the Company	0	0%
TOTAL RESPONSES	41	100%

Note: Respondents were asked to select one response only from the list above.

3.8 IMPORTANCE TO BUSINESSES FOR EMPLOYEES TO LIVE IN WHISTLER

Nearly half of employers surveyed (49%) feel it is very important for their employees to live directly in Whistler. Another 42% of employers believe it is somewhat important for their staff to live in Whistler, while the remaining 9% feel that it is not important at all for their staff to live in Whistler.

Figure 3-28: Importance of employees to live directly in Whistler



4.0 CONCLUSIONS

The key findings of this study are:

- Whistler's workforce represented approximately 16,300 FTE positions in the 2017/18 winter season. The workforce includes approximately 13,500 full-time positions and 2,800 full-time equivalent positions created by the part-time workforce. Whistler's employers are projected to retain approximately 14,600 winter FTE positions for the 2018 summer season. The summer workforce is projected to include 12,300 full-time positions and 2,300 full-time equivalent positions created by the part-time workforce.
- Whistler's employers are projected to employ approximately 16,700 FTE positions in the 2018/19 winter season, representing an increase of 2.4% from 2017/18 winter season employment levels. The 2018/19 workforce is projected to include 13,800 full-time positions and 2,900 full-time equivalent positions created by the part-time workforce.
- Approximately 81% of Whistler's total workforce resided in Whistler in the 2017/18 winter season. The size of the resident workforce (13,100 FTE positions) has increased from the 2016/17 season, when approximately 12,300 FTE positions (78%) were held in Whistler.
- 42% of Whistler's employers were unable to meet their staffing requirements during the 2017/18 winter season, resulting in a shortage of 900 FTEs. The most common reason noted for why positions were left unfilled was the lack of job applications.
- This year, 38% of businesses indicated that they were unable to meet their staffing requirements during the 2018 summer season. This equates to a projected 900 FTE summer positions that would be left unfulfilled. Medium-sized businesses had more success achieving full staffing levels (68% for small businesses versus 69% for medium-sized and 47% for large-sized businesses). The most common reason noted for why positions were left unfilled was a lack of job applications.
- Approximately 20% of businesses provided housing for their employees during the 2017/2018 winter season. This proportion is slightly higher than the percentage of businesses that reported supplying housing during the 2016/17 winter season (19%).
- Nearly half of employers surveyed (49%) feel it is very important for their employees to live directly in Whistler. Another 42% of employers believe it is somewhat important for their staff to live in Whistler, while the remaining 9% feel that it is not important at all for their staff to live in Whistler.

Appendix A: Survey Instrument

SURVEY INSTRUMENT



2018 WHISTLER HOUSING NEEDS ASSESSMENT SURVEY

InterVISTAS has been retained by the Whistler Housing Authority (WHA) to assist in updating a housing needs assessment for Whistler's workforce. The WHA has identified you/your organization as an important participant in this process. We would appreciate a few minutes of your time to provide feedback on your employee characteristics via the following brief survey. Please note that you/your organization's confidentiality and anonymity is assured. While the WHA/RMOW may have access to individual responses, all survey results will be presented to the community in summary form. We value your input and look forward to receiving your comments.

Please provide the following contact information below. Be assured that this information is for administrative purposes only, and will not be identified or linked to your responses.

Name: _____	Company: _____
Tel No: _____	Email: _____

GENERAL BUSINESS QUESTIONS

1. Does your business operate:

- ☐ Year round
- ☐ Winter season only
- ☐ Summer season only

2. What sector would you classify your business under?

3. Is your company owned by a parent company or another affiliated company?

- ☐ Yes ([Go to Q3a](#))
- ☐ No ([Go to 4a](#))

3a. Who is your parent company?

3b. In relation to 2016, has your business:

- ☐ Expanded in the last two years
- ☐ Remained at similar levels
- ☐ Declined in the last two years

EMPLOYEES: WINTER 2017-2018

4a. How many **total employees**, including management/owners, did your business have during the **2017-2018 WINTER SEASON** (Dec '17-Apr '18)?

Full-time _____ Part-time _____

4b. How many hours per week on average did each of your employees work during the **2017-2018 WINTER SEASON** (Dec '17-Apr '18)?

Average # of hours per week worked by Full-time Employees _____

Average # of hours per week worked by Part-time Employees _____

4c. How many of your **total employees**, including management/owners, were **SEASONAL EMPLOYEES** during the **2017-2018 WINTER SEASON** (Dec '17-Apr '18)?

Definition of Seasonal Employee: short term employee working in Whistler for approximately 6 months or less of the year (winter season only) and living elsewhere the rest of the year.

Full-time _____ Part-time _____

5a. Were you able to achieve full staffing levels in the **2017-2018 WINTER SEASON** (Dec '17-Apr '18)?

- ☐ Yes ([Go to Q6a](#))
- ☐ No ([Go to Q5b](#))

5b. How many employees were you short? (*Please enter 0 if applicable*)

Full-time _____ Part-time _____

5c. In your view, what are the main reasons why your company had unfilled positions in the **2017-2018 WINTER SEASON** (Dec '17-Apr '18)? (*Please select all that apply*)

- ☐ Lack of job applications being submitted to company
- ☐ Salary expectations (i.e. company wages & benefits not high enough)
- ☐ Not enough flexibility in employment hours
- ☐ Not enough employment hours available

- ☐ Company does not provide staff housing
- ☐ Location of work in relation to public transit for commuting
- ☐ Lack of career advancement opportunities with company
- ☐ Applicant's work visa not compatible with positions available

6a. How many of your **total employees**, including management/owners, lived in Whistler during the **2017-2018 WINTER SEASON** (Dec '17-Apr '18)?
(Please enter 0 if applicable)

Full-time _____ Part-time _____

6b. How many of your **seasonal employees**, including management/owners, lived in Whistler during the **2017-2018 WINTER SEASON** (Dec '17-Apr '18)?
(Please enter 0 if applicable)

Definition of Seasonal Employee: short term employee working in Whistler for approximately 6 months or less of the year (winter season only) and living elsewhere the rest of the year.

Full-time _____ Part-time _____

7a. How many **total employees**, including management/owners, do you expect to employ for the **2018-2019 WINTER SEASON** (Dec '18-Apr '19)? (Please enter 0 if applicable).

Full-time _____ Part-time _____ (Go to 8a)

☐ Unsure of approximate projected numbers at this time (Go to 7b)

7b. If unsure of projected numbers, do you expect the number of your full-time and part-time employees to remain the same, increase or decrease during the **2018-2019 WINTER SEASON** (Dec '18-Apr '19)?

- ☐ Employee numbers will remain the same
- ☐ Employee numbers will increase
- ☐ Employee numbers will decrease

EMPLOYEES: SUMMER 2018

8a. How many **total employees**, including management/owners, will your business employ during the **2018 SUMMER SEASON** (May-Sep '18)?

Full-time _____ Part-time _____

8b. How many hours per week on average will each of your **summer employees** work?

Average # of hours per week to be worked by Full-time Employees _____

Average # of hours per week to be worked by Part-time Employees _____

8c. How many of your **total employees**, including management/owners, do you anticipate will be **SEASONAL EMPLOYEES** during the **2018 SUMMER SEASON** (May-Sep '18)?

Definition of Seasonal Employee: short term employee working in Whistler for approximately 6 months or less of the year (summer season only) and living elsewhere the rest of the year.

Full-time _____

Part-time _____

9a. Do you anticipate that you will be able to achieve full staffing levels in the **2018 SUMMER SEASON** (May-Sep '18)?

☐ Yes ([Go to Q10a](#))

☐ No ([Go to Q9b](#))

9b. How many employees will you be short during **2018 SUMMER SEASON** (May-Sep '18)? *(Please enter 0 if applicable)*

Full-time _____

Part-time _____

9c. In your view, what are the main reasons your company will have unfilled positions in the **2018 SUMMER SEASON** (May-Sep '18)? *(Please select all that apply)*

- ☐ Lack of job applications being submitted to company
- ☐ Salary expectations (i.e. company wages & benefits not high enough)
- ☐ Not enough flexibility in employment hours
- ☐ Not enough employment hours available
- ☐ Company does not provide staff housing
- ☐ Location of work in relation to public transit for commuting
- ☐ Lack of career advancement opportunities with company
- ☐ Applicant's work visa not compatible with positions available

EMPLOYEE HOUSING

10a. Does your company currently provide any housing for your employees?

☐ Yes ([Go to Q11a](#))

☐ No ([Go to Q10b](#))

10b. Why does your company not provide staff housing? *(Please select **one** response only, and then [Go to Q12a](#))*

- ☐ Housing is not needed for our employees
- ☐ Our company cannot afford to provide housing for employees
- ☐ We provided housing in the past that was not successful
- ☐ Our company provides a living allowance instead of accommodation

- ☐ Corporate policies require our company to remain consistent with other locations
- ☐ It is the employee's responsibility to secure housing
- ☐ Other (please specify): _____

11a. How many beds does your company currently provide for staff?

_____ Year-round beds
_____ Winter seasonal beds
_____ Summer seasonal beds

11b. For your company's employee housing, are the beds:

- ☐ Rented year-round by the company
- ☐ Rented seasonally by the company
- ☐ Market real estate owned by the company
- ☐ Resident restricted real estate owned by the company

11c. What is the average occupancy in your employee housing?

Winter season occupancy rate _____ %
Summer season occupancy rate _____ %
Annual occupancy rate _____ %

11d. Does your company subsidize the rent for your employee housing?

- ☐ Yes ☐ No
- ☐ Comments:

12a. Is your company planning on providing any new housing for your employees in the next 1-2 years?

- ☐ Yes ([Go to Q12b](#)) ☐ No ([Go to Q13](#))

12b. For your company's new employee housing, will the additional beds be:

- ☐ Rented year-round by the company

- ☐ Rented seasonally by the company
- ☐ Market real estate owned by the company
- ☐ Resident Restricted real estate owned by the company
- ☐ Resident Restricted real estate rented by the company

13. How important is it to your business for your employees to live directly in Whistler?

- ☐ Very important
- ☐ Somewhat important
- ☐ Not important at all

**Thank you for your time and consideration in completing the survey.
We value your contribution to this important program.**

Final results will be made available to the community in September 2018. If you have any further questions on this research program or have additional suggestions about housing in Whistler, please contact Allison Winkle at the Whistler Housing Authority at 604-905-4688 (extension #3).

Appendix B: Survey Participants

21 Steps Kitchen & Bar	Camp Lifestyle And Coffee Co	Four Seasons Resort Whistler
99 Cleaning Solutions Ltd	Canadian Outback Rafting Company Ltd	Gavan Construction Company Ltd
AC&M Enterprises Ltd	Canadian Snowmobile Adventures Ltd.	Get the Goods General Supply Company LTD.
Ace Camps Travel Company (Ace Camps Inc.)	Canstar Restorations	Gibbons Hospitality Group
Acer Vacation Rentals Ltd.	Cardinal Concrete Ltd.	Glassmasterflash
Adara Hotel	Cascade Environmental Resource Group Ltd.	gogglesoc
Adele Campbell Fine Art Gallery	Chateau Cleaning	Gonzalez Accounting Service Inc
ADR Consulting Ltd.	Circle Skate And Snowboard Shop- Including Circle Kids	Green Lake Station Ltd.
alluradirect.com Vacation Rentals	Clear Sky Window Washing	Greenside Services Ltd
Alpine Lock and Safe	Coastal Culture	HandleBar Cafe and Apres
Amos & Andes	Co-Operators Insurance Agency (formerly North Shore Insurance)	Harmony Home and Commercial Care
Arbutus Routes	Core Climbing & Fitness Centre	Harmony Whistler Vacations
Audain Art Museum	Corona Excavations	Hatley Get Clothes to Nature
Avalanche Appliance Service	Cow's Whistler	Highwalker Earthworks
Avello Spa and Health Club	Creekside Dental	Hilton Whistler Resort & Spa
AWARE - Association of Whistler Area Residents for the Environment	Cross Country Connection	HI-Whistler
Back in Action Physiotherapy and Massage	Cross Designs	Holidays And Getaways Travel Agency
Barron And Sons Painting	Crystal Lodge	Howe Sound Women's Centre Society
Bartle & Gibson Co. Ltd.	Custom Air Conditioning Ltd	Hy's Steakhouse
BDO Canada LLP	Delta Whistler Village Suites	VIP Whistler
Bear Necessities Clothing Company Ltd.	Diamond Head Sports Inc.	IGA Marketplace
Bearfoot Bistro	Dihedral Designs	Infinity Enterprises Group LTD
BG Urban Grill Whistler	Donald Barr Consulting Ltd.	Innovation Building Group Ltd.
Black Tie Ski Rentals	Dubh Linn Gate	International House Whistler
Blackcomb Glass Ltd.	Earls Whistler	Intuto Canada Inc.
Blackcomb Peaks Accomodations	Eco Chic Spa	Joern Rohde Photography
Blackcomb Roofing	Ecole La Passerelle	Jono Hair
Blacks Pub & Restaurant	Ecosign Mountain Recreation Planners Ltd.	JSB Enterprises / Burj Enterprises
Black's Pub & Restaurant	El Furniture Restaurant	Jtb International
Blue Highways	Elaine Rempel Design	Just Cleaning
Blue Shore Financial (formerly North Shore Credit Union)	Escape Route	Kahuna Paddleboards Inc.
Brent Harley and Associates Inc.	Escape! Whistler	Keir Fine Jewellery
Bunbury & Associates Land	Evr Construction Inc. DbA Evr Fine Homes	Kerry Waring -Makeup Artist
Buzzworks Creative	Extremely Canadian	Lakeshore Mechanical Ltd
Cambridge Cleaning	Fairmont Chateau Whistler	Lauren Bramley & Partners
	fastPark Ltd	Lewin Ledgers

Lionsgate Laser Clinic Inc.	Services	Summit Lodge
Listel Whistler Hotel	Pure Bread	Switchback Entertainment Inc.
Long Run Video Productions	Race and Company	Tantalus Lodge
Lorimer Ridge Lodge	Rainbow Electric (2007) Ltd	Taylormaid Services
Magic Clean	RDC Fine Homes	The Grocery Store, Delish Café and Catering
Mark Richards Gallery	Reactive Design Inc.	The Old Spaghetti Factory & Crystal Lounge
Maven Luxury Home Services Inc.	Redpoint Mechanical Services	The Oracle at Whistler
Mcelhanney Associates Land Surveying Ltd	Regional Recycling DBA	The Trading Post at Whistler
MD Cleaning and Managing Co.	Whistler Bottle Depot	The Westin Resort and Spa
Millar Creek Developments	Resort Municipality of Whistler (Including Meadow Park Sports Center)	The Whistler Bike Co.
Moe Joe's Nightclub	Revolution Distribution & Repair	Tim Hortons
Mongolie Grill	Rexall (MarketPlace)	Toad Hall Studios
Mountain Country Property Management	Rexall (Village Square)	Tom Barratt Landscape Architect
Mountain Minis Child Childcare	Rocky Mountain Chocolate Factory	Tourism Whistler
Mountain Paint & Supply (Benjamin Moore)	Roland Ventures (Includes Red Door Bistro)	Twin Trees Veterinary Clinic
Murdoch & Co.	Royal Bank Of Canada	Upper Village Market
Nagomi Sushi	Ruby Tuesday Accessories Ltd	Valley Business Centre
Naked Sprout	SA Snowboard Addiction Inc	Vibe Dance Centre, The
Nesters Market	Sabre Group	Viking Fire Protection Inc.
Nita Lake Lodge	Sargent, Lisa	VIP Service Mountain Holidays
Nonna Pia's	Scandinave Spa	Vision Pacific Contracting Ltd.
Nook Of The North	Sea To Sky Mortgages	Vorsprung Technologies Ltd.
O&R Entertainment (Includes La Bocca, Hot Buns, The Brasserie, The Amsterdam, Maxx Fish)	Senka Florist	Whistler 2010 Sport Legacies Society (incl Sliding Center, Callaghan, Athlete Center and Offices)
Opus Athletics	Sewaks Your Independent Grocer	Whistler Adventure School (WAS)
Origin Design + Communications	Sharon R. Card Iles, Chartered Accountant	Whistler All-Star Hockey Inc.
Our Lady of the Mountains	Shaw Carpet and Floor Centre	Whistler Alpine Guides Bureau Ltd.
Owner, Baby's On The Go	Sherwin-Williams Paints	Whistler Alterations
Pacific Alpine Institute Inc.	Shoppers Drug Mart 2126	Whistler Automotive
Pan Pacific Whistler	Siberian Sandbox	Whistler Baskets
Paramount Painting Ltd.	Snowflake	Whistler Blackcomb
Peak Performance Physical Therapy	Southside Diner	Whistler Centre for Sustainability
Peaked Pies Inc	Spicy Sports	Whistler Chalet Care Ltd.
Peakview Lodge	Spring Creek Community School	Whistler Chamber Of Commerce/Whistler Info Network/Employment Centre
Pipeline Plumbing & Heating Ltd	Starbucks Coffee Company (Only Whistler Square location, does not include Starbucks Market Place)	Whistler Children's Centre
Pocklington Building Systems Ltd.	Sterling Property Services	Whistler Christmas Dream Decor
Precision Painting	Stoney Creek Resort Properties	Whistler Community Service
Profile Ski and Snowboard		

Society	Whistler Medical Marijuana Corp.	Whistler Tae Kwon Doe
Whistler Connection Travel	Whistler Mountain Ski Club	Whistler Therapeutics
Whistler Coworking Co.	Whistler Museum & Archives Society	Whistler Transit Ltd.
Whistler Dental Office	Whistler Pilates	Whistler Village Inn + Suites (Also Powder Lodge)
Whistler Forest Products Corp	Whistler Real Estate Company	Whistler Village Sports
Whistler Fotosource	Whistler Reception Services	Whistler-Blackcomb Chalet Care
Whistler Gymnastics Club	Whistler Show Services	Wildwood Lodge on Blackcomb Mountain
Whistler Housing Authority	Whistler Smile Gift	YES Tours Inc
Whistler Insurance Shoppe Ltd, The	Whistler Snowboard Tours Inc.	Ziptrek Ecotours
Whistler Landscaping Limited	Whistler Splash Hot Tubs Inc.	
Whistler Laundry		
Whistler Mechanical Ltd.		

Appendix C: Comparison with Previous Reports

Figure A-1: Comparison with previous reports

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18
Total Workforce in Whistler (FTE Positions)	13,700	14,200	14,000	13,700	12,300	11,800	12,000	12,200	12,800	13,200	14,500	15,800	16,300
Projected Workforce for Next Year (FTE Positions)	13,500	14,400	14,300	12,800	12,200	11,800	12,100	12,100	12,900	13,300	15,000	16,000	16,700
Workforce Living in Whistler (FTE Positions)	10,800	11,000	11,100	10,600	9,300	9,600	9,800	9,700	10,200	10,400	11,100	12,300	13,100
Workforce Living in Whistler (%)	79%	78%	79%	77%	76%	82%	82%	80%	81%	79%	76%	78%	81%
Businesses able to Achieve Full Staffing Levels in Winter Season (%)	70%	77%	70%	87%	93%	93%	95%	95%	87%	83%	65%	69%	58%
Winter Season Employee Shortages for Entire Workforce (FTE Positions)	500	400	600	100	100	30~	n/a	50~	100	300	820	740	900
Businesses able to Achieve Full Staffing Levels in Summer Season (%)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	78%	67%	63%	62%
Employee Shortages for Entire Workforce for Summer Season (FTE Positions)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	300	700	810	810
Businesses that Supply Housing (%)	17%	17%	17%	22%	18%	15%	15%	13%	12%	13%	18%	19%	20%

* Annual survey results can expect to have a respective margin of error to reflect the confidence in the accuracy of the data.

~ Due to the small employee shortages reported for the 2010/11 and 2012/13 winter seasons, figures have been rounded to the nearest ten, while figures for previous years have been rounded to the nearest hundred.

n/a – Data not available as question was not asked in this survey year.

Appendix D: Respondent Profile

Figure A-2: Industry Sectors in sample, 2017/18 winter season

	Freq.	%
81 - other services (except public admin)	54	22%
72 - accommodation and food services	45	19%
72111 - hotels and motels	18	44%
722511 - full service restaurants	15	37%
722513 - limited service restaurants	3	7%
7223 - food service contractors, caterers	0	0%
72241 - drinking places	2	5%
72119 - B&Bs	3	7%
23 - construction	23	10%
44 - retail trade	37	15%
54 - professional, scientific and technical	13	5%
71 - arts, entertainment and recreation	19	8%
71399 - all other recreation industries	7	41%
71392 - skiing facilities	1	6%
71394 - fitness and recreational sports centres	6	35%
711 - theatre, dance, spectator sports	2	12%
711 - 712 - museums, zoos, nature parks	1	6%
52 - finance and insurance	8	3%
53 - real estate rental & leasing	8	3%
62 - health care and social assistance	11	5%
48 - transportation and warehousing	3	1%
61 - education services	9	4%
31 - manufacturing	4	2%
42 - wholesale trade	6	2%
11 - agriculture, forestry, fishing & hunting	0	0%
55 - management of companies & enterprises	0	0%
92 - public administration	2	1%
21 - mining	0	0%
22 - utilities	0	0%
51 - information	0	0%
56 - administrative and support and waste management and remediation	0	0%
TOTAL RESPONSES	242	100%

Appendix E: Actual Survey Results

This appendix includes the survey results for all closed-ended questions.

Figure A-1: Total workforce in Whistler, 2017/18 winter season

	# of Businesses	Total FTE Positions	Full-time Positions	Part-time FTE Positions
Small (0-5 Employees)	87	196	152	44
Medium (6-19 Employees)	84	806	640	166
Large (20+ Employees)	73	10,339	8,673	1,666
TOTAL	244	11,340	9,465	1,875

Figure A-2: Total seasonal workforce in Whistler, 2017/18 winter season

	# of Businesses	Total Seasonal FTE Positions	Seasonal Full-time Positions	Seasonal Part-time FTE Positions
Small (0-5 Employees)	87	35	27	8
Medium (6-19 Employees)	84	219	124	95
Large (20+ Employees)	73	5,348	4,285	1,063
TOTAL	244	5,603	4,436	1,167

Figure A-3: Projected workforce totals for 2018/19 winter season

	# of Businesses	FTE Positions, 2017/18	Projected FTE Positions, 2018/19	% Change from 2017/18
Small (0-5 Employees)	87	196	176	10.3%↓
Medium (6-19 Employees)	84	806	714	11.5%↓
Large (20+ Employees)	73	10,339	9,933	3.9%↓
TOTAL	244	11,340	10,822	4.6%↓

Figure A-4: Projected workforce totals for 2019 summer season

	# of Businesses	FTE Positions, 2017/18	Projected FTE Positions, 2019	% Change from 2017/18
Small (0-5 Employees)	87	196	296	51.1% ↑
Medium (6-19 Employees)	84	806	911	13.1% ↑
Large (20+ Employees)	73	10,339	8,562	17.2% ↓
TOTAL	244	11,340	9,769	13.9% ↓

Figure A-5: Employee residency, 2017/18 winter season

	# of Businesses	Total FTE Positions	# Living in Whistler	% Living in Whistler
Small (0-5 Employees)	87	196	158	81%
Medium (6-19 Employees)	84	806	578	72%
Large (20+ Employees)	73	10,339	8,512	82%
TOTAL	244	11,340	9,248	82%

Figure A-6: Seasonal employee residency, 2017/18 winter season

	# of Businesses	Total Seasonal FTE Positions	# Seasonal Living in Whistler	% Seasonal Living in Whistler
Small (0-5 Employees)	87	35	69	196%
Medium (6-19 Employees)	84	219	197	90%
Large (20+ Employees)	73	5,348	5,111	96%
TOTAL	244	5,603	5,377	96%

Figure A-7: Businesses able to achieve full staffing levels, 2017/18 winter season

	# of Businesses	# Achieving Full Staffing	% Achieving Full Staffing
Small (0-5 Employees)	87	67	77%
Medium (6-19 Employees)	84	46	55%
Large (20+ Employees)	73	28	38%
TOTAL	244	141	58%

Figure A-8: Reported employee shortages, 2017/18 winter season

	# of Businesses	Total FTE Positions	Estimated Employee Shortages	% Change in Workforce had Positions been Filled
Small (0-5 Employees)	87	196	29	14.6%
Medium (6-19 Employees)	84	806	88	10.9%
Large (20+ Employees)	73	10,339	432	4.2%
TOTAL	244	11,341	549	4.8%

Figure A-9: Reasons for employee shortages, 2017/18 winter season

	Frequency	Percentage
Lack of Job Applications	75	77%
No Company Staff Housing	53	54%
Salary Expectations	25	26%
Workforce Retention/Transient Nature of Workforce (working visa)	11	11%
Work Location & Public Transit Issues	13	13%
Lack of Career Advancements	4	4%
Lack of Employment Hours	5	5%
TOTAL RESPONSES	186	190%

Note: Percentage sums to above 100% due to multiple responses

Figure A-10: Businesses expecting to achieve full staffing levels, 2018 summer season

	# of Businesses	# Achieving Full Staffing	% Achieving Full Staffing
Small (0-5 Employees)	87	59	68%
Medium (6-19 Employees)	84	58	69%
Large (20+ Employees)	73	34	47%
TOTAL	244	151	62%

Figure A-11: Reported employee shortages, 2018 summer season

	# of Businesses	Projected FTE Positions	Estimated Employee Shortages	% Change in Workforce had Positions been Filled
Small (0-5 Employees)	87	296	29	9.7%
Medium (6-19 Employees)	84	911	88	9.6%
Large (20+ Employees)	73	8,562	432	5.0%
TOTAL	244	9,769	549	5.6%

Figure A-12: Reasons for employee shortages, 2018 summer season

	Frequency	Percentage
Lack of Job Applications	58	72%
No Company Staff Housing	46	57%
Salary Expectations	21	26%
Workforce Retention/Transient Nature of Workforce (working visa)	11	14%
Work Location & Public Transit Issues	11	14%
Lack of Career Advancements	2	2%
Lack of Employment Hours	4	5%
TOTAL RESPONSES	153	189%

Note: Respondents were allowed to select multiple responses

Figure A-13: How business has changed in the past two years

	Frequency	Percentage
Remained at Similar Levels	92	38%
Expanded in the Last Two Years	138	57%
Declined in the Last Two years	12	5%
TOTAL	242	100%

Figure A-14: Businesses that supply housing, 2017/18 winter season

	# of Businesses	# of Businesses that Supply Housing	% of Businesses that Supply Housing
Small (0-5 Employees)	88	12	14%
Medium (6-19 Employees)	84	8	10%
Large (20+ Employees)	73	37	51%
TOTAL	244	57	23%

Figure A-15: Number of beds provided for staff, year-round, 2017/18 winter season, 2017 summer season

	# of Businesses that Supply Housing	# of Year-Round Beds Provided for Staff	# of Winter Beds Provided for Staff	# of Summer Beds Provided for Staff
Small (0-5 Employees)	9	18	4	7
Medium (6-19 Employees)	8	30	8	14
Large (20+ Employees)	34	2,388	1,482	814
TOTAL	51	2,436	1,494	835

Figure A-16: Average occupancy rate for year-round beds provided by employers, 2017/18

	# of Year-Round Beds Provided for Staff	# of Year-Round Beds Occupied by Staff	Average Occupancy Rate of Year-Round Beds
Small (0-5 Employees)	18	18	98%
Medium (6-19 Employees)	30	25	83%
Large (20+ Employees)	2,388	2,148	90%
TOTAL	2,436	2,201	90%

Figure A-17: Average occupancy rate for winter seasonal beds provided by employers, 2017/18

	# of Winter Beds Provided for Staff	# of Winter Beds Occupied by Staff	Average Occupancy Rate of Winter Beds
Small (0-5 Employees)	4	4	100%
Medium (6-19 Employees)	8	7	86%
Large (20+ Employees)	1,482	1,417	96%
TOTAL	1,494	1,416	95%

Figure A-18: Average occupancy rate for summer seasonal beds provided by employers, 2018

	# of Summer Beds Provided for Staff	# of Summer Beds Occupied by Staff	Average Occupancy Rate of Summer Beds
Small (0-5 Employees)	7	7	97%
Medium (6-19 Employees)	14	11	81%
Large (20+ Employees)	814	555	88%
TOTAL	835	743	89%

Figure A-19: Type of housing supplied by employers, 2017/18 winter season

	Frequency	Percentage
Market real estate owned by the company	18	40%
Rented year-round by the company	9	20%
Rented seasonally by the company	12	27%
Resident Restricted real estate owned by the company	6	13%
TOTAL RESPONSES	45	100%

Note: Respondents were asked to select one response only from the list above.

Figure A-20: Reasons for not providing employee housing

	Frequency	Percentage
Cannot Afford to Provide Housing	81	55%
It is the Employee's Responsibility to Secure Housing	59	40%
Housing is Not Needed by the Employees	35	24%
Past Attempts to Provide Housing Were Unsuccessful	11	7%
Provides Living Allowance Instead of Housing	3	2%
Not Allowed by Corporate Policy	8	5%
TOTAL RESPONSES	148	133%

Note: Respondents were allowed to select multiple responses

Figure A-21: Share of Whistler Businesses that Subsidize Employee Housing

	# of Businesses that Supply Housing	# of Businesses that Subsidize Housing	% of Businesses that Subsidize Housing
Small (0-5 Employees)	12	11	92%
Medium (6-19 Employees)	8	7	88%
Large (20+ Employees)	37	12	32%
TOTAL	57	30	53%

Figure A-22: Plans to provide additional housing in the next 1-2 years

	# of Businesses	# of Businesses that Plan to Supply Additional Housing	% of Businesses that Plan to Supply Additional Housing
Small (0-5 Employees)	87	10	11%
Medium (6-19 Employees)	84	16	19%
Large (20+ Employees)	73	13	18%
TOTAL	244	39	16%

Figure A-23: Types of additional housing to be offered in the next 1-2 years

	Frequency	Percentage
Rented Year-Round by the Company	26	63%
Market Real Estate Owned by the Company	5	12%
Resident-Restricted Real Estate Owned by the Company	6	15%
Rented Seasonally by the Company	4	10%
Resident-Restricted Real Estate Rented by the Company	0	0%
TOTAL RESPONSES	41	100%

Note: Respondents were asked to select one response only from the list above.

Figure A-24: Importance of employee housing to businesses, 2017/18 winter season

	Frequency	Percentage
Very Important	108	49%
Somewhat Important	92	42%
Not Important at all	19	9%
TOTAL	219	100%



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 4, 2018
FROM: Resort Experience
SUBJECT: RZ1158 - 1330 CLOUDBURST DRIVE – RM65 ZONE GROSS FLOOR AREA
ADJUSTMENT – FIRST AND SECOND READINGS ZAB NO. 2214, 2018

REPORT: 18-140
FILE: RZ1158

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first and second readings to “Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018”;

That Council authorize staff to schedule a public hearing for “Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018”, and to advertise for same in the local newspaper;

That Council direct staff to advise the applicant that before consideration of adoption of “Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018”, the following matters shall be addressed to the satisfaction of the General Manager of Resort Experience:

1. Registration of a Section 219 covenant in favour of the Resort Municipality of Whistler to:
 - a. Establish a final supported design for the proposed development;
 - b. Ensure the proposed development is consistent with the Green Building Project Checklist and with the objectives and goals of the municipality’s Green Building Policy G-23;
2. Modification of Section 219 Rock Fall/Tree Preservation Covenant No. CA817861 to address rock fall hazard mitigation measures; and further,

That Council authorize the Mayor and Municipal Clerk to execute any necessary legal documents for this application.

REFERENCES

Owner: Whistler Housing Authority Ltd. Inc. No. BC0810519
Location: 1330 Cloudburst Drive
Legal Description: Lot B District Lot 8073 Group 1 NWD Plan EPP60685
Current Zoning: RM65 Zone (1330 Cloudburst Drive)
Appendices:
“A” - Location Map
“B” - Architectural drawings
“C” - Landscape drawing
“D” - Applicant’s Rezoning Rationale
“E” - Adjacent property zoning information map

PURPOSE OF REPORT

This report describes a proposed amendment to the RM65 (Residential Multiple Sixty-Five) zone to increase the maximum permitted gross floor area for development of a proposed Whistler Housing Authority rental apartment building at 1330 Cloudburst Drive. This report also seeks Council's consideration of first and second readings for Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018 to provide for the proposed density increase.

DISCUSSION

Background

The Whistler Housing Authority (WHA) has been working to advance the development of a three storey 45 unit employee housing rental apartment building for lands at 1330 Cloudburst Drive (Appendix A). The project is to be developed by the WHA and seeks to maximize the development potential on the site to help address Whistler's critical housing needs.

This development is located next to the recently completed WHA project at 1310 Cloudburst Drive, and is one of the last undeveloped parcels in the existing Cheakamus Crossing neighbourhood. The proposed development at 1330 Cloudburst Drive has a gross floor area of approximately 3,135 square metres, on a parcel area of 5,134 square metres, and would result in a floor space ratio (fsr) of 0.61. The recently completed development at 1310 Cloudburst Drive has a gross floor area of approximately 2,400 square metres on a parcel area of 3,846 square metres, and an fsr of 0.62.

The proposed development requires rezoning to increase the permitted density for the site, which was established by Zoning Amendment Bylaw (1310 & 1350 Cloudburst Drive) No. 2128, 2016, adopted December 6, 2016. As part of that rezoning there was a transfer of density from the WHA parcels at 1310 and 1330 (zoned RM65) to the Whistler Development Corporation parcel at 1350 Cloudburst Drive (zoned RS12) to maximize the development potential for the property for its sale and market development (now known as Basalt). This rezoning, which effectively transferred 1,600 square metres of gross floor area between the sites, is described in Administrative Report to Council #16-110 dated October 4, 2016. The reallocation of density between the properties at that time accounted for the now completed WHA development at 1310 Cloudburst, and provided a maximum GFA of 2,000 square metres for a second WHA rental apartment building at 1330 Cloudburst. This density was based on a preliminary development concept for the property prepared at that time that considered existing site conditions and constraints.

Subsequently, the WHA further investigated the development potential of the site at 1330 Cloudburst and determined that a larger building, with additional units was feasible. To achieve the greater density proposed, an encroachment is required into an existing rockfall hazard area delineated at the back of the property. The WHA, the applicant, has submitted a geotechnical engineer report which supports the proposed development, subject to the recommended mitigation measures. A similar encroachment was supported for the Basalt development at 1350 Cloudburst Drive, which is now under construction. In addition, some minor encroachments into front and side setback areas for underground parking and storage, a portion of the elevator shaft and retaining walls are required for the proposed development.

Rezoning Proposal

Description of Proposed Development

The proposed development fronts onto Cloudburst Drive west of the WHA apartment building at 1310 Cloudburst Drive. Directly across the street on Cloudburst Drive is an undeveloped site for future Athletic Centre uses and athlete housing. Bayly Park and the Andree Vajda Janyk Sports Field are located to the northwest and the Athletic Centre and commercial uses are located to the northeast along Legacy Way in the neighbourhood centre. The front one third of the site has a relatively level area adjacent to the street which was cleared and used for temporary housing trailers during the 2010 Winter Olympics. The remainder of the site has a basalt escarpment and talus slope.

The proposed development is a single three storey rectangular building located on top of a single level parkade with 46 parking spaces. Forty-five apartment units are incorporated into the design with 15 apartments per floor. The proposed gross floor area for the building as drawn is 3,135 square metres (33,745 square feet). All units have individual interior storage areas and balconies on upper storeys and patios on ground level. There are common terrace areas at ground level at each end of the building with partial roof coverage for residents use. The elevator is located outside of the main building envelope with a covered outdoor waiting area on each floor. The internal corridors have windows at both ends to permit natural light into the corridors.

Architectural and landscape plans and rezoning rationale are attached to this report as Appendices B to D.

Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018

Staff has prepared the zoning amendment bylaw to amend the maximum permitted gross floor area for Parcel 2 in the RM65 zone, which is the subject property located at 1330 Cloudburst Drive. The existing parcel area is 5,134 square metres in size and is permitted a building with a maximum gross floor area (GFA) of 2,000 square metres. The architectural drawings propose a GFA of 3,135 square metres which would result in a FSR of 0.61. Other built or proposed multi-family developments in Cheakamus Crossing have FSRs ranging between 0.5 and 0.61 as shown on Appendix E. The proposed density does not exceed the permitted FSR range in the area and will support the provision of additional employee housing in an existing developed neighbourhood by allowing additional GFA to be developed on the site.

The table below provides a zoning analysis of the proposed development relative the existing RM65 zone regulations for an apartment building on the lands located at 1330 Cloudburst Drive:

RM65 Zoning Requirements (1330 Cloudburst Drive – Parcel 2 in RM65 Zone)	Proposed
Permitted Uses (2) The following uses are permitted and all other uses are prohibited: (a) Apartments, (b) apartments for employee housing, (c) Auxiliary buildings and uses, (d) Duplex dwellings; (e) Duplex dwellings for employee housing, (f) Parks and playgrounds, (g) Townhouses; and (h) Townhouses for employee housing.	Apartment for employee housing

Massing	
Maximum GFA area of all buildings on Parcel 2 is 2,000 square metres.	3,135 square metres
Minimum Parcel Area = 5,134 square metres	5,134 square metres
Maximum Height (Apt. Building) = 18.0 metres	18.0 metres
Setbacks	
Front – 6.0 metres	0.38 metre – portion of retaining wall
Front – 1.5 metres for parking spaces	0.38 metre – proximity to parcel line
Rear – 6.0 metres	18 to 30 metres
Sides	
East – 6.0 metres	2.31 metres - portion of building underground
West – 6.0 metres	0.84 metre - portion of building underground
West - 6.0 metres	5.22 metres – elevator shaft above ground
Parking	
Parking Spaces (required) 56 X 75% = 42	48 spaces - on site (46 U/G, 2 Surface) 7 spaces - in layby in road right of way
Parking Spaces (visitors) 42 X 10% = 4	Not shown
Parking Spaces (accessible) 1	2 spaces underground adjacent to elevator lobby
Loading Bay – none required	None shown

Setback variances are required for the proposed building and portions of the entrance stairs and various retaining walls as shown on Attachment B. The variances for the building are for sections located below grade to accommodate a recycling room and accessible stalls. These variances are supported by staff as there is no visual impact caused by approving these variances. A side yard setback variance is also required for a portion of the elevator shaft above grade. This variance is supported by staff as the shaft is still approximately 16 metres (53 feet) away from the nearest townhouse on the adjacent parcel at 1350 Cloudburst Drive, and with the angled orientation of the townhouse unit and its higher elevation, the elevator shaft does not block views from the townhouse windows. The variances for the portions of the various retaining wall as shown on Attachment B are also supported as they will be screened by the proposed landscaping. The front entrance stairs and retaining wall that encroach into the road right of way require further review. The design may be subject to further revisions subsequent to ADP review and further staff review. Proposed setback variances will require a development variance permit application which will be brought forward for Council consideration in conjunction with Council consideration of adoption of the proposed zoning amendment bylaw.

ADP Review

The proposed plans for 1330 Cloudburst Drive will be reviewed by the Advisory Design Panel on November 28, 2018. The Panel's comments will be taken into consideration to achieve a final supported design prior to Council's consideration the adoption of the proposed zoning amendment.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Resident Housing	<p>3. The planned flexibility within neighbourhood design, housing form, and housing tenure enables the adaptability to meet changing housing needs and future affordability considerations.</p> <p>4. Whistler has a sufficient quantity and appropriate mix of quality housing to meet the needs of diverse residents (Target: 75% of Whistler employees live in the resort community).</p> <p>5. Residents enjoy housing in mixed0-use neighbourhoods that are intensive, vibrant and include a range of housing forms.</p>	The proposed development supports Whistler's resident housing goals.
Built Environment	<p>8. Residents live, work and play in relatively compact, mixed-use neighbourhoods that reflect Whistler's character and are close to appropriate green space, transit, trails, amenities and services.</p> <p>9. Building design, construction and operation is characterized by efficiency, durability and flexibility for changing and long-term uses.</p>	The proposed development is located in the Cheakamus Crossing neighbourhood.
Economic	<p>8. A skilled workforce supports the local economy, and the local economy supports the skilled workforce.</p> <p>9. Physical and social infrastructure attract and support work and investment.</p>	The proposed development provides for more employees to live within Whistler's municipal boundaries.
Resident Affordability	<p>1. Income and innovative benefits help make it affordable to live and play in Whistler.</p>	The increase in GFA will contribute to the financial sustainability of the WHA.

The proposed Zoning Amendment to modify the RM65 zone does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Official Community Plan (OCP)

Whistler's OCP outlines specific items for review with respect to rezoning applications. The proposed zoning bylaw amendment is consistent with the Municipality's Official Community Plan criteria for consideration of a rezoning amendment. A brief summary follows:

Table 1: OCP Criteria for Evaluating Proposals for Zoning Amendments

OCP Criteria	Comments
Impact on bed unit capacity calculations	The proposed development would have a bed unit allocation of 111 bed units based on the development program as submitted. This allocation is provided for within the current overall allocation of bed units for the Cheakamus Crossing neighbourhood.
Capable of being served by Municipal water, sewer, and fire protection services	Yes
Accessible via the local road system.	Yes
Environmental Impact Assessment and Initial Environmental Review	The development will comply with the environmental and tree protection covenant requirements registered through the existing covenants on title. A modification to the rock fall hazards covenant will be required.
Traffic volumes and patterns on Highway 99 and the local road system	No significant change in volumes or patterns anticipated.
Overall patterns of development of the community and resort	Consistent with OCP Policies 4.2.2, 4.2.3 and 4.2.4 the development will provide a variety of housing types to meet the needs of permanent, semi-permanent, and seasonal residents in the Municipality
Municipal Finance	Refer to the Budget Considerations section of this report for more details.
Views and Scenery	Building mass on the parcel is located on the parcel to minimize the effect on views and scenery.
Existing Community and Recreation Facilities	The parcel is located in close proximity to trails and recreation facilities in Cheakamus Crossing.
Employee Housing charges	Charges are not payable on the WHA proposal.
Heritage Resources	N/A
Project exhibits high standards of design and landscaping	Rezoning proposal included preliminary design drawings for comparison with the OCP Multi-Family and Cheakamus Crossing Design guidelines. Final design details will be reviewed prior to adoption of zoning to ensure it meets guidelines.
Impact on a designated municipal trail system, recreation area, or open space	No impacts.
Resident housing proposals criteria	The proposed apartment building is consistent with the criteria to: use existing community services and road systems; be in close proximity to existing open space, parks and community facilities; be designed to complement the neighbouring uses and site topography; meet energy efficiency objectives to minimize the operating and maintenance costs of resident housing; provide private storage space and parking space; and be proven affordable to semi-permanent and permanent residents.

Legal Encumbrances

The parcel is subject to several covenants registered on title concerning environmental monitoring, landfill gas mitigation measures, geotechnical hazard restrictions, and tree protection areas. Any development on the lands will need to address these items.

A report from Kontur Geotechnical Consultants dated October 23, 2018 on geotechnical hazard mitigation has been submitted by the applicant that supports the proposed development subject to the recommended mitigation measures. The report outlines how excavation, backfill and drainage should be completed and recommends a 0.75 metre high barrier constructed with lock blocks or large blasted boulders to provide additional protection from potential rock fall. The geotechnical covenant on title, which restricts development within an identified rock fall hazard area, will need to be amended to incorporate the recommended mitigation measures and confirm that the proposed development will be safe for the intended use.

Design Guidelines

Site development is guided by the Multi-Family development permit area guidelines in the OCP at 1st reading and Council Policy G-22 Cheakamus Ara Legacy Neighbourhood Design Guidelines.

The objective of the design guidelines is to encourage visually attractive developments that respond to natural features and strengthen the character of the existing neighbourhood character, pedestrian orientation and human scale. The preliminary design drawings are being reviewed by staff and the Advisory Design Panel prior to adoption of zoning to ensure the proposal meets design guidelines objectives. It is recommended a design covenant be required as a condition of zoning.

Green Building Policy

A covenant on title will be required to ensure the property is developed in accordance with Whistler's Green Building Policy objectives. The WHA plans to build the apartment building using Passive House energy efficiency design standards for an apartment building.

In addition the project is required by registered covenant to connect to the District Energy system installed in the neighbourhood.

BUDGET CONSIDERATIONS

The proposed development is exempt from the works and service charges under the municipal Works and Services Bylaw because the residential accommodation units are subject to restrictions on title requiring occupation of the units by employees only. Works and Services charges are therefore not applicable to this proposed development. The development is also exempt from the employee housing charges under the municipal Employee Housing Services Bylaw.

Any development proposed on the lot will be subject to building permit fees.

All costs associated with the rezoning application for public hearing, notices, and legal fees will be paid by the applicant and all fees will be required to be paid in full as a condition of adoption of the zoning amendment bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATION

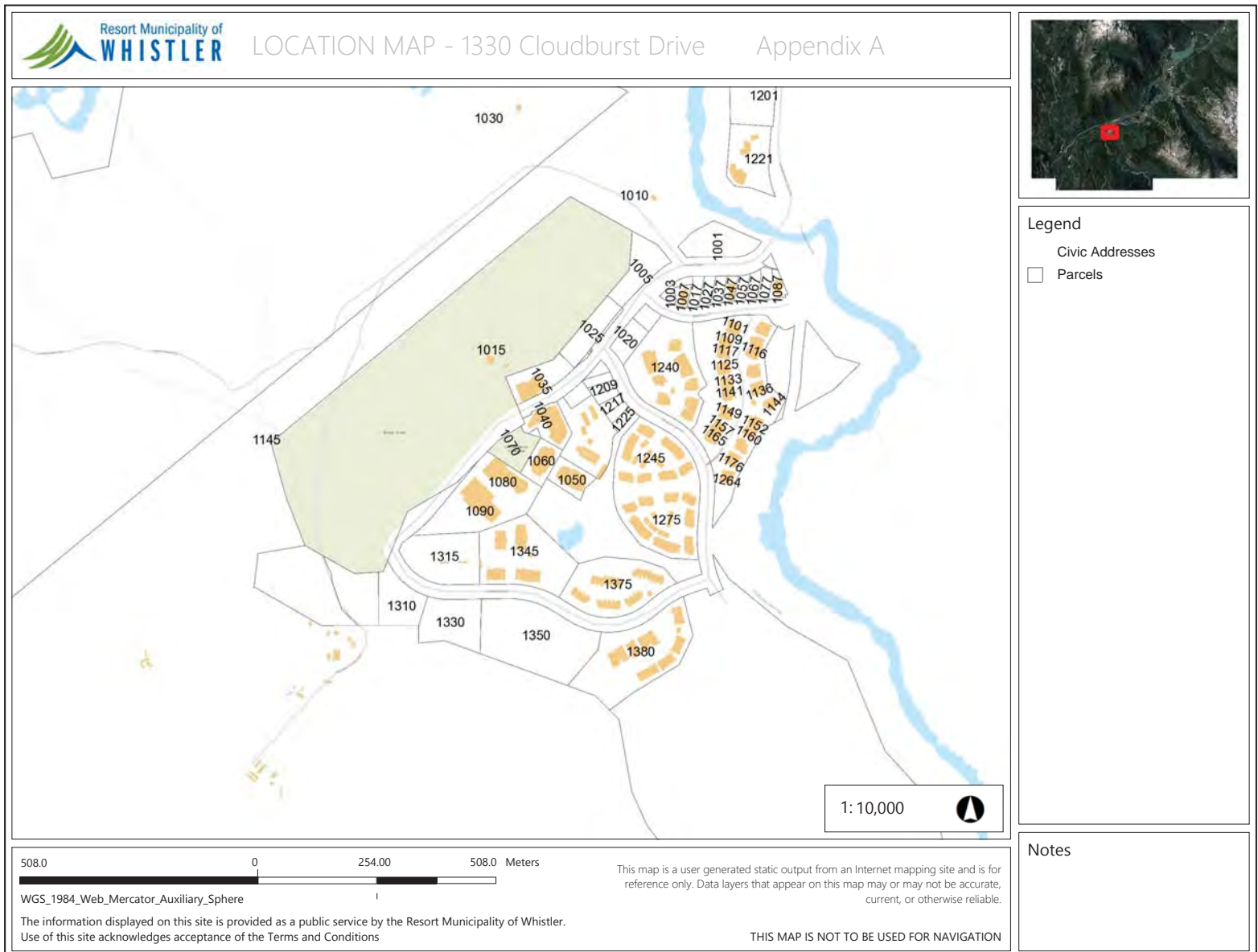
An information sign has been posted at the subject property to allow for public inquiries about the application. A Public Hearing, which is subject to public notice requirements, is required as a part of the statutory process for bylaw consideration and adoption.

SUMMARY

This report describes the proposed rezoning of lands at 1330 Cloudburst Drive to increase the maximum permitted density for a new Whistler Housing Authority rental apartment. This report presents Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018 for Council consideration of first and second reading to amend the applicable RM65 zone for the proposed density increase, and identifies conditions for the applicant to address prior to consideration of adoption of the bylaw. The report also requests Council authorize scheduling of a Public Hearing for the proposed bylaw.

Respectfully submitted,

Robert Brennan MCIP RPP
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE





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ADP Submission	Nov. 6, 2018

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Sheet Title:
SITE CONTEXT
Project:
WHISTLER HOUSING AUTHORITY
1330 CLOUDBURST DRIVE

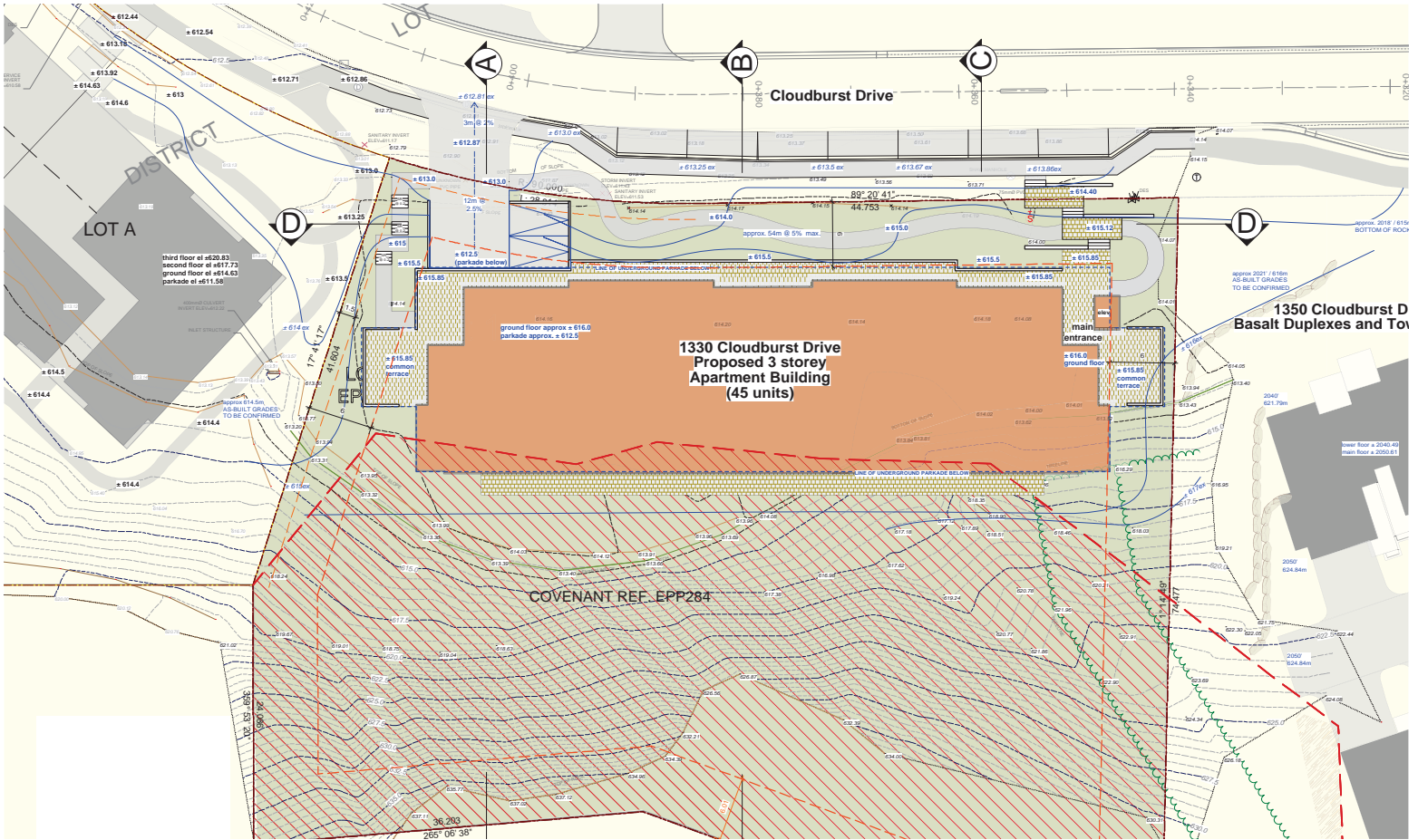


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MURDOCH COMPANY
ARCHITECTURE + PLANNING LTD.
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph: 905-6902 Fax 905-6863
e-mail: office@murdochco.ca

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SITE GRADING PLAN

Project:

WHISTLER HOUSING AUTHORITY

1330 CLOUDBURST DRIVE

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MURDOCH & COMPANY

ARCHITECTURE + PLANNING LTD.

9105-6778 Main Street

P.O. Box 1394

Whistler, B.C. V0N 1B0

Ph. 905-6962 Fax 905-6863

e-mail office@murdochandco.ca

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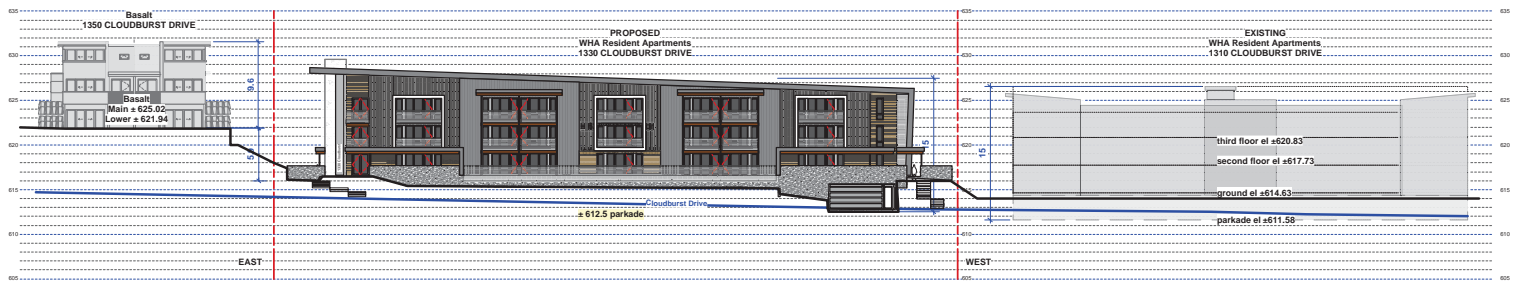
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SITE GRADING PLAN



Streetscape Elevation: Cloudburst Drive

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MURDOCH + COMPANY
ARCHITECTURE + PLANNING LTD.
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph: 905-6982 Fax 905-6883
e-mail: office@murdochandco.ca

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STREETSCAPE ELEVATION	



1 South Elevation
1/8" = 1'-0" imperial



2 North Elevation
1/8" = 1'-0" imperial

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BUILDING ELEVATIONS
Project
WHISTLER HOUSING AUTHORITY
1330 CLOUDBURST DRIVE

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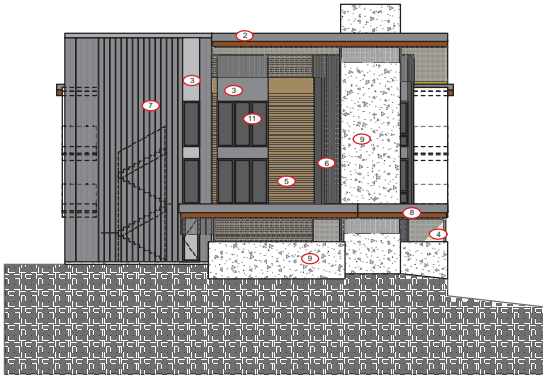
MURDOCH COMPANY
ARCHITECTURE + PLANNING LTD.
8155-4370 Main Drive
P.O. Box 1356
Whistler, B.C. V0N 1B0
Ph: 905-692 Fax: 905-693
e-mail: office@murdochco.ca

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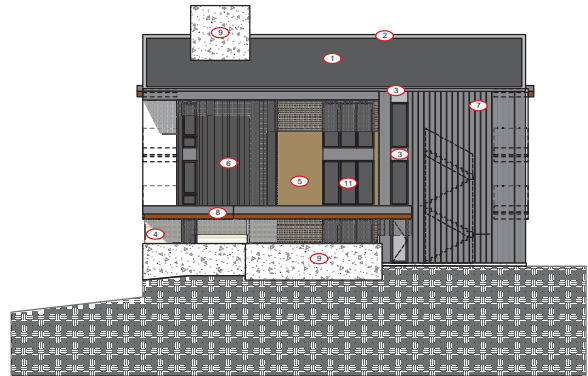
Project No: Sheet No:

1812 **A-3.1**

BUILDING ELEVATIONS



1 East Elevation
1/8" = 1'-0" imperial



2 West Elevation
1/8" = 1'-0" imperial

EXTERIOR FINISHES LEGEND	
1	• 2 Ply torch-on SBS membrane - Grey
2	• Prefinished metal flashing light grey colour
3	• Painted handle panel w/ prefinished metal reveal
4	• 1 x 6 T & G Hemlock soffit - clear stain
5	• Horizontal handle siding - color by Arch.
6	• Random spaced handle board and batten paint by arch.
7	• Standing Seam Metal Wall cladding
8	• Glulam posts and beams- stained
9	• Cast in place Concrete
10	• Pre cast concrete slabs - natural
11	• PVC windows and doors - aluminum finish
12	• Aluminum screen
13	• Prepainted aluminum guardrails w/ glass infill

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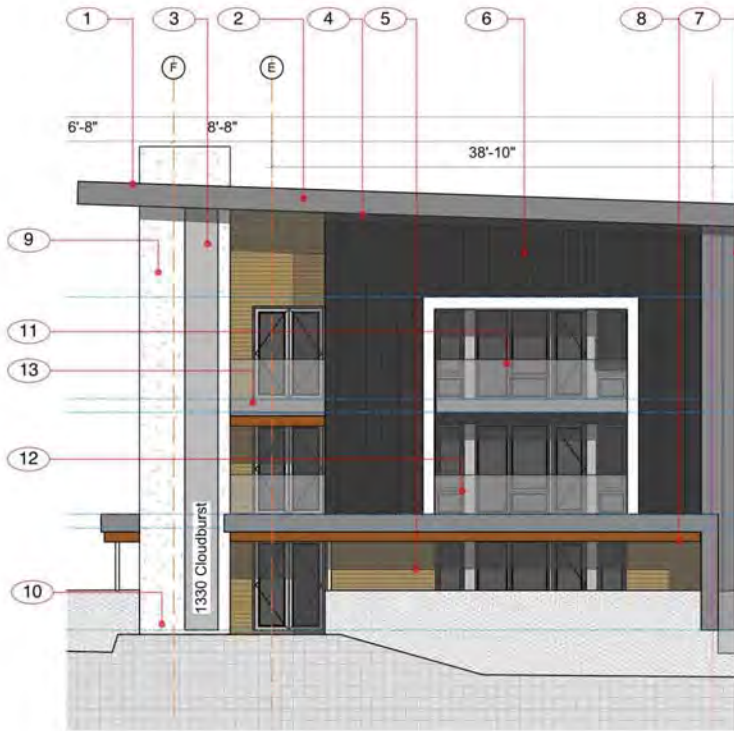
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BUILDING ELEVATIONS
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MURDOCH COMPANY
ARCHITECTURE + PLANNING LTD.
8105-4370 Main Street
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph: 905-6992 Fax 905-6993
e-mail: office@murdochco.ca

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BM/JL 1/8" = 1'0"
Project No: Sheet No:
1812 **A-3.2**
BUILDING ELEVATIONS



1 North Elevation
1/4" = 1'-0" Imperial



EXTERIOR FINISHES LEGEND

- 1 • 2 Ply torch on SBS membrane - Grey
- 2 • Prefinished metal flashing light grey colour
- 3 • Painted hardie panel w/ prefinished metal reveal
- 4 • 1 x 6 T & G Hemlock soffit - clear stain
- 5 • Horizontal hardie siding - color by Arch
- 6 • Random spaced board and batten paint by arch
- 7 • Standing Seam Metal Metal cladding
- 8 • Glulam posts and beams - stained
- 9 • Cast in place Concrete
- 10 • Pre cast concrete slabs - natural
- 11 • PVC windows and doors - aluminum finish
- 12 • Aluminum screen
- 13 • Pre-painted aluminum guardrails w/ glass infill

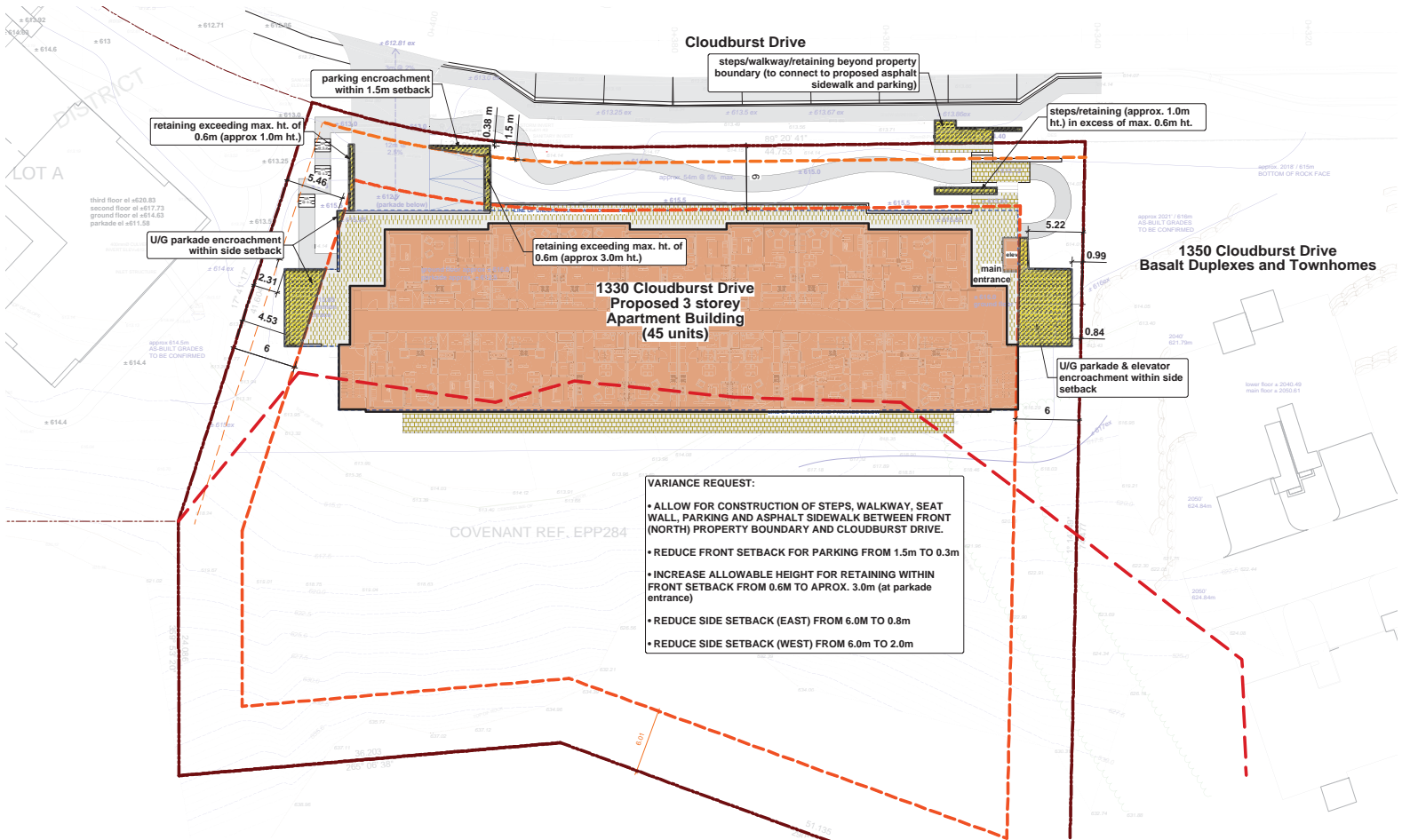
Sealed By:



Sheet Title:
MATERIAL BOARD
Project:
WHISTLER HOUSING AUTHORITY
1330 CLODBURST DRIVE

MURDOCH COMPANY
ARCHITECTURE + PLANNING LTD.
4100-1010 West Street
P.O. Box 1350
Whistler, B.C. V8E 1S6
PH: 603-6852 Fax: 603-6853
e-mail: office@murdochco.ca

Drawn By: Scale:
JML/ NTS
Project No: Sheet No:
1812 **A-9.1**
MATERIAL BOARD



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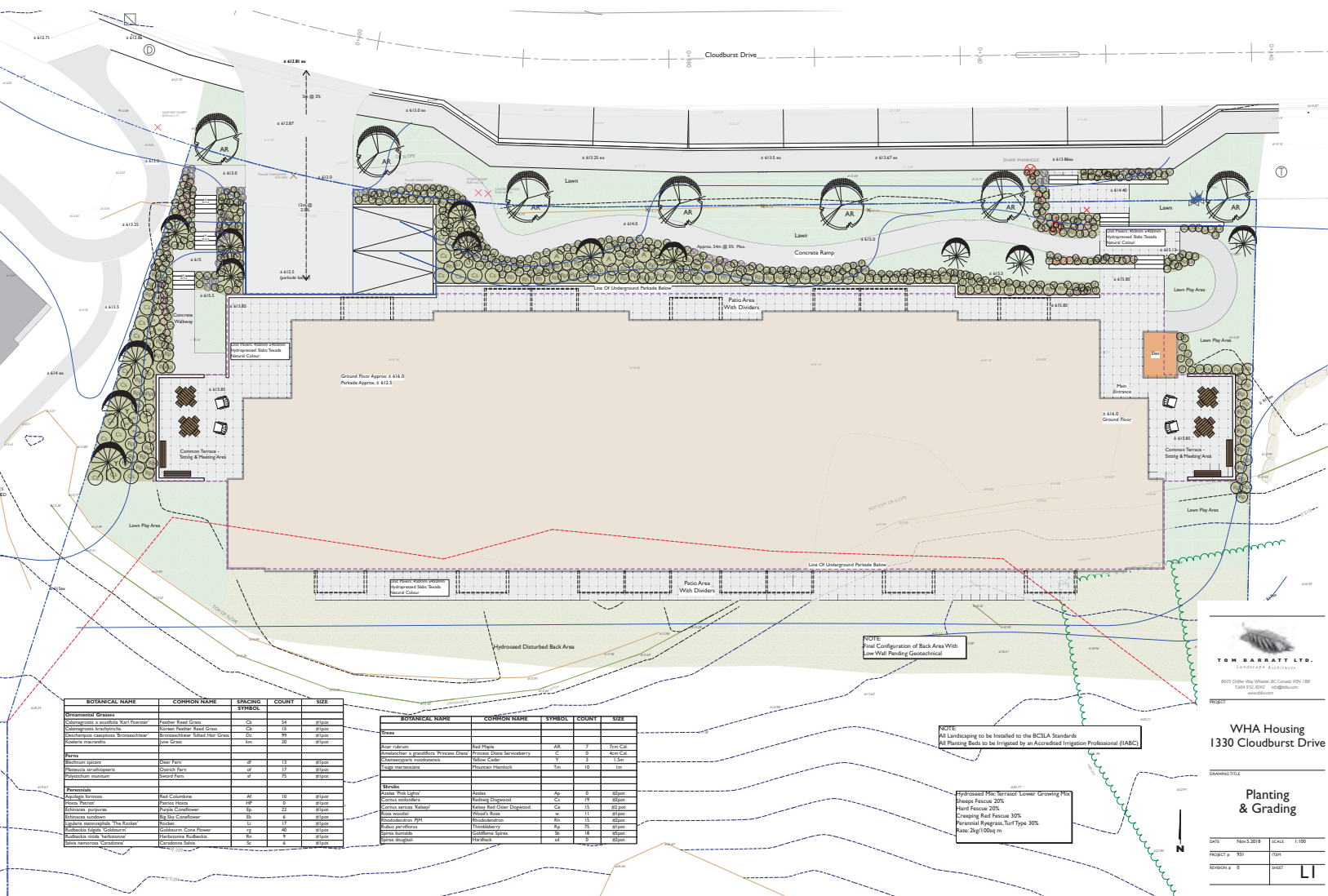
Issued For:	Date:	Issued For:	Date:
DEVELOPMENT	Oct 10, 2018		
REVISION	Oct 26, 2018		

Sheet Title:
SITE PLAN - VARIANCES
Project:
WHISTLER HOUSING AUTHORITY
1330 CLOUDBURST DRIVE

Sealed By:

MURDOCH COMPANY
ARCHITECTURE + PLANNING LTD.
P.O. Box 1394
Whistler, B.C. V0N 1B0
Ph: 905-6902 Fax 905-6883
e-mail: office@murdoch.ca

Drawn By: Scale:
1:150 METRIC
Project No: Sheet No:
1812 **S-1.4**
SITE PLAN - VARIANCES





helping to make **Whistler** the place you call **home**

R a t i o n a l e f o r R e z o n i n g

PRESENTED: October, 23, 2018

FROM: Sam Mendl, Resident Housing Development Manager, Whistler Housing Authority

SUBJECT: 1330 Cloudburst Drive, Whistler

PURPOSE OF REPORT

The purpose of this report is to assist Council, staff, community associations and residents in reviewing the Whistler Housing Authority's application for the rezoning of 1330 Cloudburst Drive in order to enable the creation of a new employee restricted housing development in Cheakamus Crossing.

GOVERNMENT POLICIES

The proposed new employee restricted housing development at 1330 Cloudburst Drive will conform to the following Whistler 2020 Descriptions of Success:

Whistler 2020 Strategy:	TOWARD Descriptions of success that the resolution moves us toward:	Comments:
Resident Housing	<ol style="list-style-type: none"> 1. Resident restricted housing is affordable for permanent and short-term residents, through innovative and effective policy and financial models. 3. The planned flexibility within neighbourhood design, housing form, and housing tenure enables the adaptability to meet changing housing needs and future affordability considerations. 4. Whistler has a sufficient quantity and appropriate mix of quality housing to meet the needs of diverse residents (Target: 75% of Whistler employees live in the resort community). 5. Residents enjoy housing in mixed-use neighbourhoods that are intensive, vibrant and include a range of housing forms. 6. Housing has been developed close to transit, pedestrian and bicycle routes, and amenities and services to reduce auto dependency. 7. Housing is healthy and liveable, and housing design, construction and operations are evolving toward sustainable and efficient energy and materials management. 	<p>The proposed new rental housing in the Cheakamus Crossing mixed-use neighborhood will be restricted in perpetuity to resident employees at affordable rates. The units will enable more employees to live within Whistler's municipal boundaries and the units will be stratified for future tenure flexibility for residents.</p> <p>The rental housing is located adjacent to a transit stop and in close proximity to numerous walking and cycling trails including the Valley and Sea to Sky Trails.</p> <p>The building is being designed to the highest standards of sustainability and units are designed to support the residents' active lifestyle.</p> <p>The exterior and interior common areas, as well as 30% of apartment units, are all wheelchair accessible.</p>

Built Environment	<p>3. Visitors and residents can readily immerse themselves in nature, free from noise and light pollution</p> <p>5. Community spaces encourage personal interaction and shared activities.</p> <p>6. The built environment is safe and accessible for people of all abilities, anticipating and accommodating wellbeing needs and satisfying visitor expectations.</p> <p>8. Residents live, work and play in relatively compact, mixed-use neighborhoods that reflect Whistler's character and are close to appropriate green space, transit, trails, amenities and services.</p> <p>9. Building design, construction and operation is characterized by efficiency, durability and flexibility for changing and long-term uses.</p> <p>10. The new and renovated built environment has transitioned towards sustainable management of energy and materials</p>	<p>The proposed new Cheakamus Crossing Rental Housing project will provide resident employees with the opportunity to live close to where they work and play and the units will be designed for long term durability and flexibility for future occupants.</p> <p>Residents will have access to the natural environment and large communal terraces will promote resident interaction.</p> <p>The exterior and interior common areas, as well as 30% of apartment units, are all wheelchair accessible.</p>
Economic	<p>8. A skilled workforce supports the local economy, and the local economy supports the skilled workforce.</p> <p>9. Physical and social infrastructure attract and support work and investment.</p>	<p>The proposed new employee rental housing will provide affordable, stable housing which will contribute to supporting and retaining the skilled workforce within the resort community.</p>
Partnership	<p>1. Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision.</p>	<p>The WHA will partner with local community organizations to provide the support required to help those residents in need.</p>
Resident Affordability	<p>1. Income and innovative benefits help make it affordable to live and play in Whistler.</p>	<p>The proposed new Cheakamus Crossing Rental Housing project will be restricted in perpetuity to local residents at affordable rents.</p>
Health & Social	<p>8. Whistler is accessible and inclusive for community members and visitors with disabilities.</p> <p>9. Whistler organizations and stakeholders work together to meet the health and social needs of community members and visitors.</p>	<p>All common areas and 30% of units within the proposed new Cheakamus Crossing rental housing will be wheelchair accessible. The WHA will partner with community organizations to provide the support needed to those residents in need.</p>
Materials & Solid Waste	<p>5. Whistler is well on its way to achieving its 'zero waste' goal.</p> <p>7. The community is committed to providing infrastructure capable of continually decreasing our residual wastes.</p>	<p>The proposed new 1330 Cloudburst's rental housing project's garbage, recycling and compost room is designed to achieve the community's zero waste goals.</p>

PROJECT BENEFITS

The provision of affordable housing units that will be provided within the proposed new employee restricted rental housing project at 1330 Cloudburst Drive will help to address the community's employee housing needs. The increased inventory of stable, affordable housing within the resort community will also help attract and retain a skilled workforce which will, in turn, support the local economy.

NEED AND DEMAND

This affordable employee housing project is being developed in response to recommendation Number 4 of the Mayor's Task Force on Resident Housing, which recommended and supported the RMOW and WHA's development of more resident restricted inventory. Under the current zoning, the site could support a development of approximately 34 new employee units. The additional Gross Floor Area being sought through this rezoning would support the development of 11 additional units on the site, representing an additional 40 employee beds for the community's workforce.

The WHA recently completed a housing feasibility study and based on the results of this study, reinforced with the latest data compiled from the WHA's surveying of the local business community as well as the RMOW's resident housing analysis resulting from the Mayor's Task Force on Resident Housing, the WHA strongly believes there is ample demand to proceed with the development of a new employee restricted rental apartment building in Cheakamus Crossing with the increased density being requested through this rezoning process.

1330 Cloudburst Drive is well suited to accommodate the new rental housing apartment building, which is envisioned to provide in excess of 100 new employee rental beds within compact studio, 1, 2 and 3 bedroom units that will be restricted in rental rates and occupancy to Whistler employees. Housing Covenants will be registered on title of the property securing the affordability of the housing units in perpetuity and the building will be stratified for future tenure flexibility. It is anticipated that the new employee rental beds will be completed and ready for occupancy in 2020.

SERVICES

1330 Cloudburst Drive is located in the legacy neighborhood of Cheakamus Crossing which has superb public infrastructure and community/recreation services available to service the needs of the new occupants of this housing project. The new employee housing project will connect to Cheakamus Crossing's existing District Energy System, which has surplus capacity to provide heating and cooling to the new apartment building. Additional municipal services are available at the site boundary. In addition to the abundant trail network easily accessible within Cheakamus Crossing, the new employee housing project at 1330 Cloudburst will be located in close proximity to Bayly Park for the enjoyment of the new residents.

NEIGHBORHOOD

The lands of the Cheakamus Crossing legacy neighbourhood were gifted by the Province to the Municipality as a land bank to house resident employees of Whistler. This proposed new affordable employee restricted housing development at 1330 Cloudburst is therefore appropriately sited and is of a use entirely consistent with the surrounding neighbourhood.

1330 Cloudburst Drive is of an appropriate lot size and topography to support a multi-family apartment development. Crucially, it is one of the last available sites in the existing Cheakamus Crossing Phase 1 neighbourhood that is ideally suitable for an affordable multi-family employee housing development. The proposed rezoning will support an appropriately scaled development that will be similar in size and scale to the adjacent 1310 Cloudburst Drive affordable rental building, as well as the numerous other multi-family buildings in the core of the Cheakamus Crossing community.

IMPACTS

The proposed new development will complement the existing employee restricted housing projects currently occupied within Cheakamus Crossing. The addition of new employees living in the neighborhood will add additional vitality and vibrancy to the neighborhood. This in turn will assist current and future retail services as well as transportation services to Cheakamus Crossing. The building is nestled primarily below the southern and eastern boundaries and will not have a negative impact on the views of neighbouring properties.

DESIGN

The buildable area is a narrow rectangle of land bounded on the north by the property line and on the south by a rock fall zone. The building has been raised slightly in order to mitigate the rockfall hazard to the south. The parking structure will be located at a sub-grade level and hidden from view with landscaping built up to ground level of the first floor. It is our understanding that a precedent for this relaxation exists on another multi-family site in Cheakamus Crossing.

Access to the parking area is discrete, located on the lower side of the gently sloping site. Hard surface, paved areas are kept to a minimum, permitting the buildings to be situated in a landscaped site free of a large, exposed parking lot. The ground plane is a landscaped zone that is intended to be pedestrian, wheelchair and bicycle friendly.

A building height of 3 storeys correlates well to the number of parking spaces that can and will be accommodated under the building's footprint in a one level underground parkade. Additional building storeys would result in a unit count that would not be cost effectively supportable by the number of parking spaces required on site for the project. 3 storeys will yield a building that is efficient and well suited to the size of the site and neighbouring projects.

The proposed new employee housing project will assimilate well to the form and character of Cheakamus Crossing's existing 327 units of employee restricted housing.

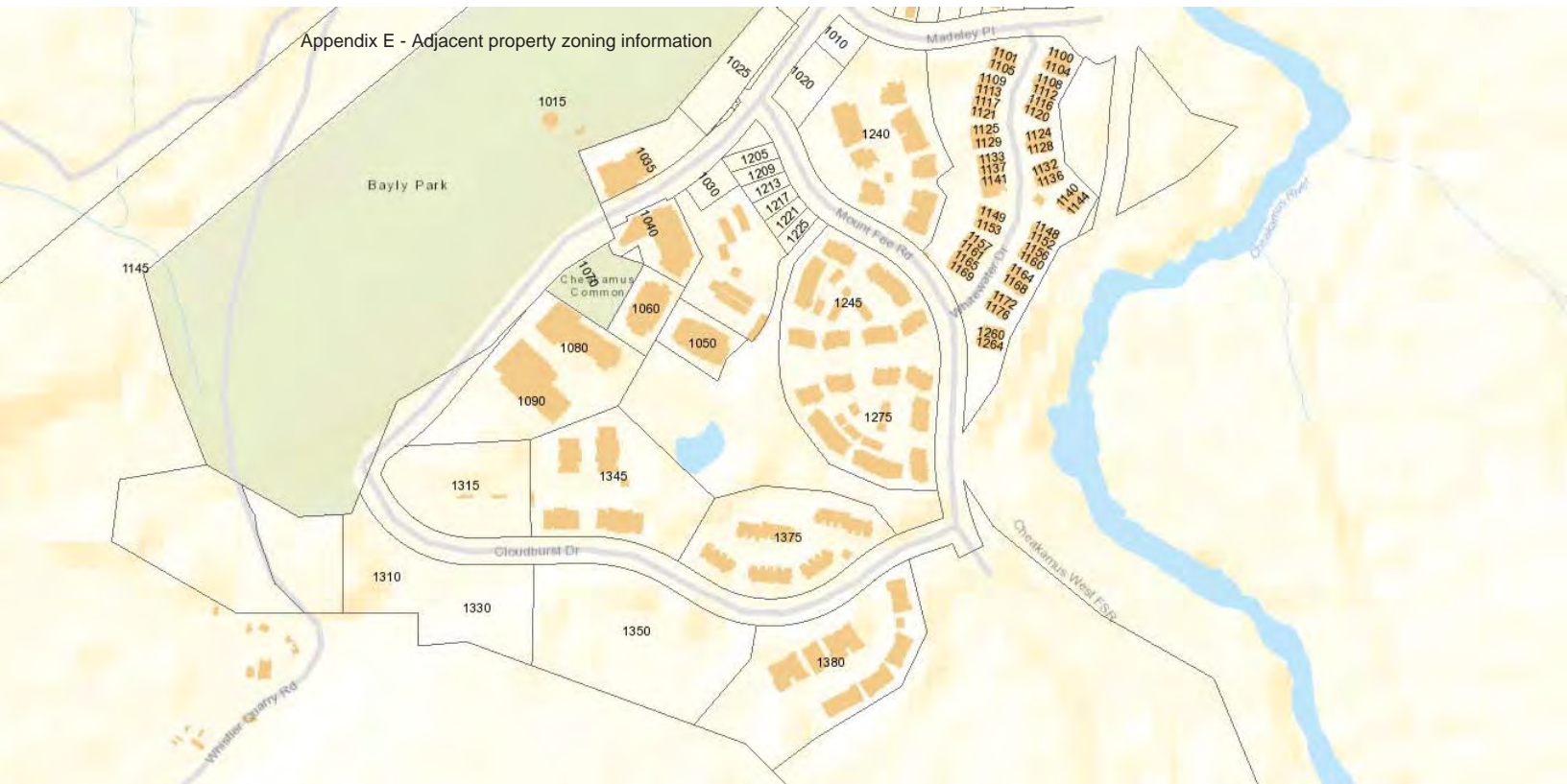
The subject site is not located within a Development Permit Area.

SUMMARY

In summary, it is hoped that the rationale provided above for the rezoning of 1330 Cloudburst Drive to accommodate the development of a new employee restricted housing project will be positively supported.

Respectfully submitted,

SAM MENDL
RESIDENT HOUSING DEVELOPMENT MANAGER
WHISTLER HOUSING AUTHORITY





REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 4, 2018

REPORT: 18-141

FROM: Resort Experience

FILE: SEC0028

SUBJECT: SEC0028 – 4-2002 BAYSHORE DRIVE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council grant an exemption in accordance with section 524 of the *Local Government Act* – “Requirements in Relation to Flood Plain Areas”, to permit a building addition to an existing dwelling at 4-2002 Bayshore Drive as shown on the Architectural Plans prepared by Adrien Benech Construction Design, dated July 23, 2018, attached as Appendix “B” to Administrative Report to Council No. 18-141; and further

That Council authorize the Mayor and Municipal Clerk to execute a Section 219 covenant on the title of the subject property for this exemption, indemnifying the Municipality and attaching the geotechnical report prepared by Ground Up Geotechnical, dated October 11, 2018, confirming that the proposed building location and design are safe for the intended residential use.

REFERENCES

Location: 4-2002 Bayshore Drive
Legal: PID 005-960-142 Strata Lot 4 District Lot 3556 Strata Plan VR. 809, Together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1.
Owner: Elaine Kay Jackson Bird
Zoning: Bayshore Land Use Contract

Appendix “A” – Location Map

Appendix “B” – Architectural Plans

PURPOSE OF REPORT

This report seeks Council’s consideration to grant an exemption to the floodproofing requirements as specified by Zoning Bylaw No. 9, 1975 in the Bayshore Land Use Contract for 4-2002 Bayshore Drive, located in the Whistler Bayshore neighbourhood.

Council has the authority to grant an exemption for floodproofing requirements enacted by bylaw under Section 524 of the *Local Government Act* provided the exemption is considered advisable and is consistent with the Provincial guidelines or a report is received stating that the land may be used safely for the use intended and is certified by a professional engineer or geoscientist experienced in geotechnical engineering.

DISCUSSION

The subject property is a developed parcel on the south side of Bayshore Drive as shown on the Location Map in Appendix “A”. The dwelling is an existing two-storey townhome with crawlspace in the Forest Park complex that was constructed in 1983 under Building Permit No. 1079. The subject unit is bounded by townhomes to the east and west, grassy areas and a driveway to the north, and Writeoff Creek to the south. The lot has a gentle downhill slope from the south to the north.

The Bayshore Land Use Contract refers to subsection 2.6.0 of Zoning Bylaw No. 9, 1975 for “Floodproofing Requirements”; at the time of original development, the creek was not defined as a “waterway” and therefore the requirements as stated in the bylaw did not apply.

At this time, the owners wish to renovate the dwelling and construct a 16 square metre addition. Due to geotechnical changes and engineering upgrades completed in 2007, Writeoff Creek is now considered a waterway and must meet the floodproofing requirements as stated in the bylaw.

The 16 square metre addition will reduce the setback from the natural boundary of the creek by approximately 1.5 metres. The survey shows the proposed addition 9.6 metres from the natural boundary. An addition to the opposite side of the building, at the entrance to the townhouse, is not possible.

The proposed exemptions are noted in the table below:

Zoning Bylaw No. 9, 1975	Required	Proposed
2.6.0(1)(c)	No building shall be constructed within fifty feet (15m) of the natural boundary of any other watercourse not mentioned in the preceding clause.	9.6m setback from natural boundary
2.6.0.(1)(e)	No building shall be constructed with the underside of the floor system of habitable areas less than 5 ft (1.5m) above the natural boundary of a watercourse.	1m to 1.2 m below natural boundary

The applicant has provided a geotechnical report (prepared by Ground Up Geotechnical, dated October 11, 2018) addressing the flood proofing requirements in “Zoning Bylaw No. 9, 1975”, as per the Bayshore Land Use Contract. The report states that Writeoff Creek’s bed is approximately 1.2 metres to 1.5 metres wide at the base, with sloped rip-rapped banks, a well-defined flow path, and a berm on its northern bank between the creek and the subject property. The report further states that the proposed building location and design are safe for the intended residential use, and will not increase the flood risk at the subject property or to adjacent properties.

In addition, the proposal is considered to be consistent with the Provincial guidelines as stated in the Flood Hazard Area Land Use Management Guidelines. As per section 4.6 Additions to Existing Buildings, “where a building or structure is legally non-conforming with the floodproofing requirements set out in any pertinent bylaw or covenant, it is acceptable to allow an addition, at the original non-conforming floor elevation, that would increase the size of the building or structure by less than 25 percent of the floor area”. The applicant is proposing a 22 percent increase in floor area to be constructed at the same elevation as the existing dwelling, which is consistent with Provincial guidelines.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The proposed addition is consistent with Provincial guidelines and a report has been received from a professional geotechnical engineer certifying that the land may be used safely for the use intended.

The proposed floodproofing exemptions do not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

A Riparian Areas Regulation assessment report (prepared by Cascade Environmental Resource Group Ltd, dated October 16, 2018) was submitted with the application. A number of recommendations were made regarding protection of the creek boundary and environmental monitoring during construction. Construction in accordance with the assessment report will be reviewed throughout the building permit process and is enforced by the Province.

BUDGET CONSIDERATIONS

The municipality's direct costs of processing and reviewing this application are covered through applicable application fees.

COMMUNITY ENGAGEMENT AND CONSULTATION

None required.

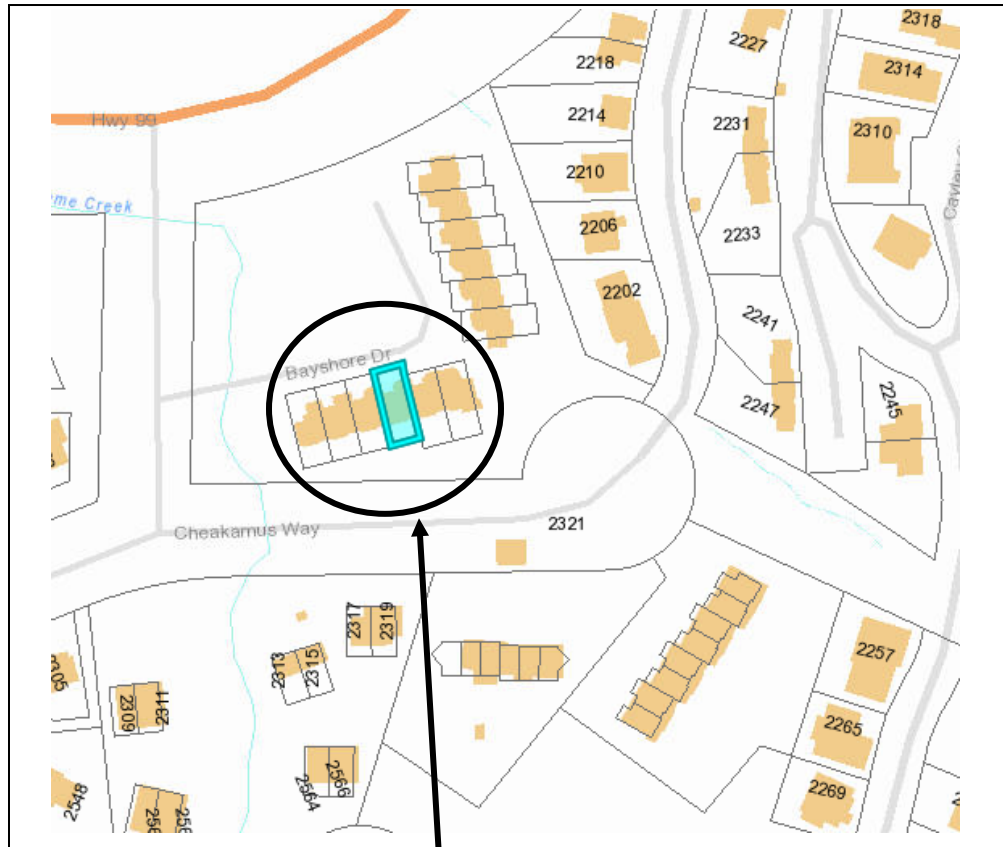
SUMMARY

This application is before Council for consideration to exempt a proposed building addition to an existing dwelling at 4-2002 Bayshore Drive from the floodproofing requirements of "Zoning Bylaw No. 9, 1975" as per the Bayshore Land Use Contract. Per the requirements of Section 524 of the *Local Government Act*, a report in support of this application has been submitted by a professional geotechnical engineer stating that the proposed building location and design are safe for the intended residential use.

Respectfully submitted,

Jessie Abraham
PLANNING ANALYST
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

FLOODPLAIN EXEMPTION
Application No. SEC0028 – 4-2002 Bayshore Drive



SUBJECT PROPERTY

NEW ADDITION / RENOVATION TOWN HOUSE

4 - 2002 BAYSHORE, WHISTLER, VON 1B2
STRATA LOT 4, D.L. 3556, GP:1, N.W.D., STRATA PLAN VR 809

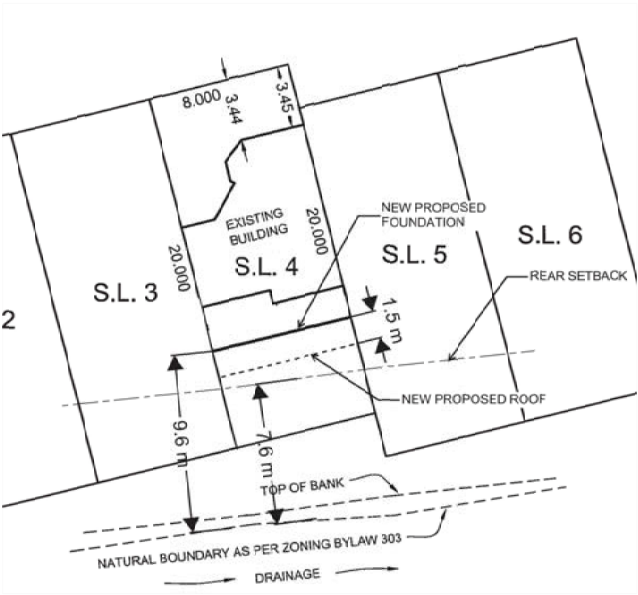
OCCUPANCY: RESIDENTIAL OCCUPANCY GROUP C
CLIMATIC ZONE 6

- DRAWING LIST:
- A0.0 COVER / SITE PLAN
 - A1.1 EXISTING PLAN / DEMOLITION PLAN
 - A1.2 PROPOSED PLANS
 - A1.3 ROOF PLAN & ASSEMBLIES
 - A2.2 ELEVATION EXISTING / PROPOSED
 - A3.1 SECTION EXISTING / PROPOSED
 - A4.1 DETAILS

- SCOPE:
- REMOVE AND REPLACE ALL WINDOW OPENINGS WITH NEW WINDOWS AS PER BCBC2012 REQ.
 - DEMOLITION OF CURRENT EXTERIOR DECK ON SOUTH ELEVATION
 - UPPER FLOOR BATHROOM EXTENSION
 - DEMOLITION OF EXISTING KITCHEN AND SAUNA
 - RE-ARRANGEMENT OF LOWER FLOOR LAYOUT INCLUDING NEW KITCHEN, CREATION OF NEW BIKE RACK IN THE ENTRY AND NEW MEDIA ROOM
 - CREATION OF NEW DECK ON GROUND LEVEL SOUTH ELEVATION

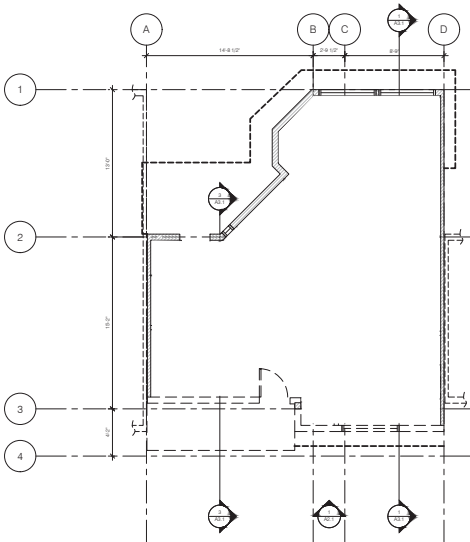
GROSS FLOOR AREA		
	EXISTING	PROPOSED
Upper Floor	288 S.F.	450 S.F.
Lower Floor	605 S.F.	765 S.F.
TOTAL GFA	1016 S.F.	1215 S.F.
Not included in GFA		
N/A	0 S.F.	

LIMITING DISTANCE	
EXPOSITION	S
FIRE COMPARTMENT	BASISMENT
EXPOSED BUILDING FACE (m)	36.4
GLAZED OPENINGS (m)	14.89
% GLAZED OPENINGS	36.25%
MAX % PERMITTED GLAZED OPENING	75%
LIMITING DISTANCE: DISTANCE TO PROPERTY LINE (m)	0.5m
LIMITING DISTANCE SQUARED (m 10 15 4 1 7)	92 18m



1
A 1.1
SITE PLAN
SCALE : 1/8" = 1'-0"

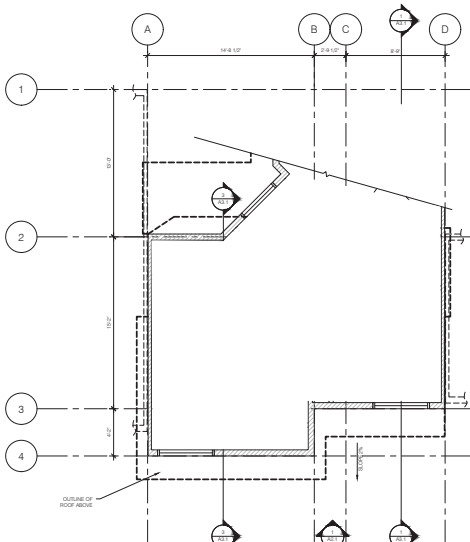
Issue/Revision	Date
Issue for review	JUL 23, 2018
Part 9 Building, Residential C Occupancy Designed under BCBC 2012	
ADRIEN BENECH CONSTRUCTION DESIGN #4-2120 NORDIC DRIVE, Whistler, BC VON 1B2 604-698-9486 whistleradrien@gmail.com	
Project name: NEW EXTENSION 2002 BAYSHORE, WHISTLER, BC	
Sheet Title: COVER / SITE PLAN	
Scale: Indicated under drawing	Sheet #:
Drawn: Adrien Benesch	A0.0
Verified by:	
Date: JUN 1 2018	



LEGEND

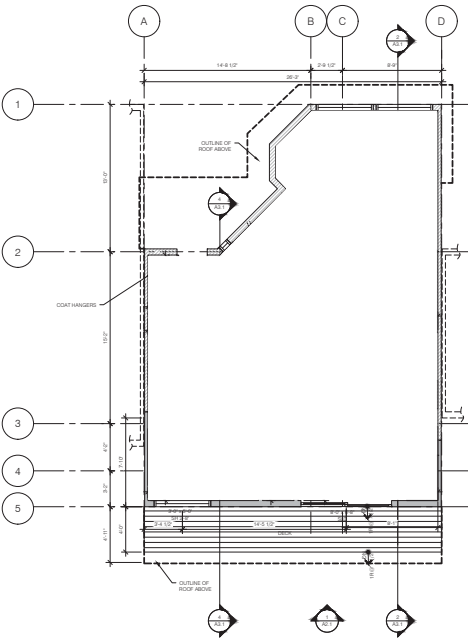
- EXISTING
- TO BE DEMOLISHED
- NEW CONSTRUCTION
- TRIMING ALUMINUM
- CARBON MONOXIDE 2

1 EXISTING MAIN FLOOR PLAN
A1.1 SCALE : 1/4" = 1'-0"



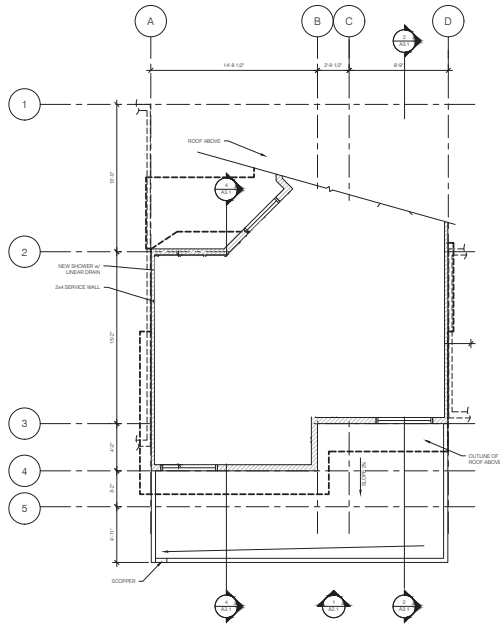
2 EXISTING UPPER FLOOR PLAN
A1.1 SCALE : 1/4" = 1'-0"

Issue/Revision	Date
Issue for review	JUL 23, 2016
Part 9 Building, Residential C Occupancy Designed under BCBC 2012	
ADRIEN BENECH CONSTRUCTION DESIGN #4-2120 NORDIC DRIVE, Whistler, BC V8N 1B2 604-698-9486 whistleradrien@gmail.com	
Project name: NEW EXTENSION 2002 BAYSHORE, WHISTLER, BC	
Sheet title: EXISTING PLAN / DEMOLITION PLAN	
Scale: Indicated under drawing	Sheet #:
Drawn: Adrien Benesch	A1.1
Verified by:	
Date: JUN 1, 2016	



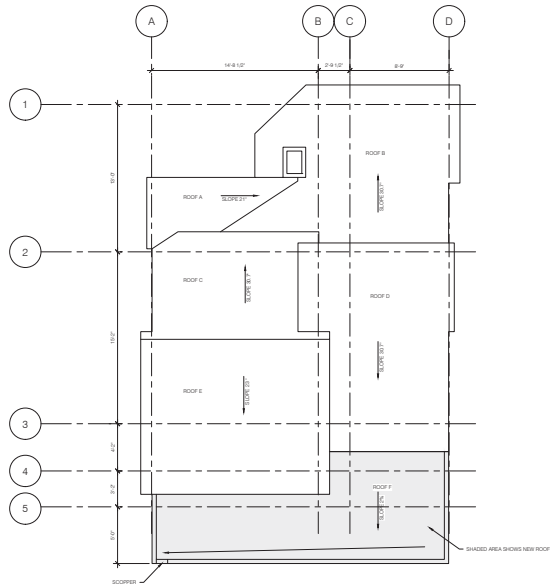
1
A 1.2
PROPOSED MAIN FLOOR PLAN
SCALE : 1/4" = 1'-0"

LEGEND
SWITCHES
TO BE DEMOLISHED
NEW CONSTRUCTION
SMOKE ALARMS
CARBON MONOXIDE SEN



2
A 1.2
PROPOSED UPPER FLOOR PLAN
SCALE : 1/4" = 1'-0"

Issue/Revision	Date
Issue for review	JUL 23, 2018
Part 9 Building, Residential C Occupancy Designed under BCBC 2012	
ADRIEN BENECH CONSTRUCTION DESIGN #4-2120 NORDIC DRIVE, Whistler, BC V0N 1B2 604-698-9486 whistleradrien@gmail.com	
Project name: NEW EXTENSION 2002 BAYSHORE, WHISTLER, BC	
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Drawn: Adrien Benesch	A1.2
Verified by:	
Date: JUN 1 2018	



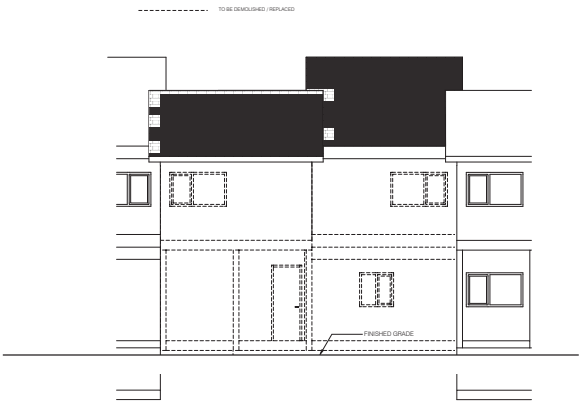
1 ROOF PLAN
A 1.3 SCALE : 1/4" = 1'-0"

ROOF HEIGHT CALCULATION						
ROOF	A	B	C	D	E	TOTAL
AREA	51.137	228.807	124.27	222.90.57	210.30.57	1054.96
%	4.8%	21.7%	11.8%	20%	20%	100%
ROOF MEAN HEIGHT	16.45	12.87	25.63	26.46	22.22	12.87
						BUILDING HEIGHT = 17.53

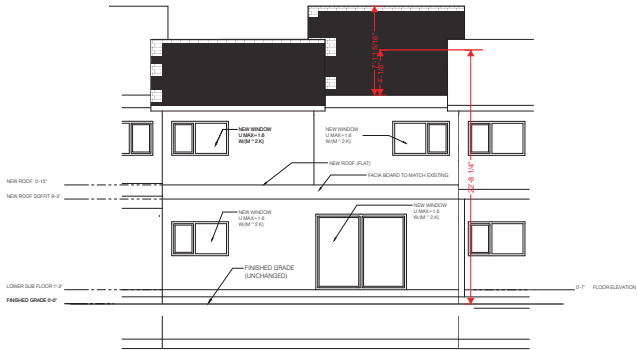
BUILDING HEIGHT = 17.53'

- ♦ **INTERIOR WOOD FLOOR FINISHES** (see 2-1-2, 2-1-3, 2-1-4, 2-1-5, 2-1-6, 2-1-7, 2-1-8, 2-1-9, 2-1-10, 2-1-11, 2-1-12, 2-1-13, 2-1-14, 2-1-15, 2-1-16, 2-1-17, 2-1-18, 2-1-19, 2-1-20, 2-1-21, 2-1-22, 2-1-23, 2-1-24, 2-1-25, 2-1-26, 2-1-27, 2-1-28, 2-1-29, 2-1-30, 2-1-31, 2-1-32, 2-1-33, 2-1-34, 2-1-35, 2-1-36, 2-1-37, 2-1-38, 2-1-39, 2-1-40, 2-1-41, 2-1-42, 2-1-43, 2-1-44, 2-1-45, 2-1-46, 2-1-47, 2-1-48, 2-1-49, 2-1-50, 2-1-51, 2-1-52, 2-1-53, 2-1-54, 2-1-55, 2-1-56, 2-1-57, 2-1-58, 2-1-59, 2-1-60, 2-1-61, 2-1-62, 2-1-63, 2-1-64, 2-1-65, 2-1-66, 2-1-67, 2-1-68, 2-1-69, 2-1-70, 2-1-71, 2-1-72, 2-1-73, 2-1-74, 2-1-75, 2-1-76, 2-1-77, 2-1-78, 2-1-79, 2-1-80, 2-1-81, 2-1-82, 2-1-83, 2-1-84, 2-1-85, 2-1-86, 2-1-87, 2-1-88, 2-1-89, 2-1-90, 2-1-91, 2-1-92, 2-1-93, 2-1-94, 2-1-95, 2-1-96, 2-1-97, 2-1-98, 2-1-99, 2-1-100, 2-1-101, 2-1-102, 2-1-103, 2-1-104, 2-1-105, 2-1-106, 2-1-107, 2-1-108, 2-1-109, 2-1-110, 2-1-111, 2-1-112, 2-1-113, 2-1-114, 2-1-115, 2-1-116, 2-1-117, 2-1-118, 2-1-119, 2-1-120, 2-1-121, 2-1-122, 2-1-123, 2-1-124, 2-1-125, 2-1-126, 2-1-127, 2-1-128, 2-1-129, 2-1-130, 2-1-131, 2-1-132, 2-1-133, 2-1-134, 2-1-135, 2-1-136, 2-1-137, 2-1-138, 2-1-139, 2-1-140, 2-1-141, 2-1-142, 2-1-143, 2-1-144, 2-1-145, 2-1-146, 2-1-147, 2-1-148, 2-1-149, 2-1-150, 2-1-151, 2-1-152, 2-1-153, 2-1-154, 2-1-155, 2-1-156, 2-1-157, 2-1-158, 2-1-159, 2-1-160, 2-1-161, 2-1-162, 2-1-163, 2-1-164, 2-1-165, 2-1-166, 2-1-167, 2-1-168, 2-1-169, 2-1-170, 2-1-171, 2-1-172, 2-1-173, 2-1-174, 2-1-175, 2-1-176, 2-1-177, 2-1-178, 2-1-179, 2-1-180, 2-1-181, 2-1-182, 2-1-183, 2-1-184, 2-1-185, 2-1-186, 2-1-187, 2-1-188, 2-1-189, 2-1-190, 2-1-191, 2-1-192, 2-1-193, 2-1-194, 2-1-195, 2-1-196, 2-1-197, 2-1-198, 2-1-199, 2-1-200, 2-1-201, 2-1-202, 2-1-203, 2-1-204, 2-1-205, 2-1-206, 2-1-207, 2-1-208, 2-1-209, 2-1-210, 2-1-211, 2-1-212, 2-1-213, 2-1-214, 2-1-215, 2-1-216, 2-1-217, 2-1-218, 2-1-219, 2-1-220, 2-1-221, 2-1-222, 2-1-223, 2-1-224, 2-1-225, 2-1-226, 2-1-227, 2-1-228, 2-1-229, 2-1-230, 2-1-231, 2-1-232, 2-1-233, 2-1-234, 2-1-235, 2-1-236, 2-1-237, 2-1-238, 2-1-239, 2-1-240, 2-1-241, 2-1-242, 2-1-243, 2-1-244, 2-1-245, 2-1-246, 2-1-247, 2-1-248, 2-1-249, 2-1-250, 2-1-251, 2-1-252, 2-1-253, 2-1-254, 2-1-255, 2-1-256, 2-1-257, 2-1-258, 2-1-259, 2-1-260, 2-1-261, 2-1-262, 2-1-263, 2-1-264, 2-1-265, 2-1-266, 2-1-267, 2-1-268, 2-1-269, 2-1-270, 2-1-271, 2-1-272, 2-1-273, 2-1-274, 2-1-275, 2-1-276, 2-1-277, 2-1-278, 2-1-279, 2-1-280, 2-1-281, 2-1-282, 2-1-283, 2-1-284, 2-1-285, 2-1-286, 2-1-287, 2-1-288, 2-1-289, 2-1-290, 2-1-291, 2-1-292, 2-1-293, 2-1-294, 2-1-295, 2-1-296, 2-1-297, 2-1-298, 2-1-299, 2-1-300, 2-1-301, 2-1-302, 2-1-303, 2-1-304, 2-1-305, 2-1-306, 2-1-307, 2-1-308, 2-1-309, 2-1-310, 2-1-311, 2-1-312, 2-1-313, 2-1-314, 2-1-315, 2-1-316, 2-1-317, 2-1-318, 2-1-319, 2-1-320, 2-1-321, 2-1-322, 2-1-323, 2-1-324, 2-1-325, 2-1-326, 2-1-327, 2-1-328, 2-1-329, 2-1-330, 2-1-331, 2-1-332, 2-1-333, 2-1-334, 2-1-335, 2-1-336, 2-1-337, 2-1-338, 2-1-339, 2-1-340, 2-1-341, 2-1-342, 2-1-343, 2-1-344, 2-1-345, 2-1-346, 2-1-347, 2-1-348, 2-1-349, 2-1-350, 2-1-351, 2-1-352, 2-1-353, 2-1-354, 2-1-355, 2-1-356, 2-1-357, 2-1-358, 2-1-359, 2-1-360, 2-1-361, 2-1-362, 2-1-363, 2-1-364, 2-1-365, 2-1-366, 2-1-367, 2-1-368, 2-1-369, 2-1-370, 2-1-371, 2-1-372, 2-1-373, 2-1-374, 2-1-375, 2-1-376, 2-1-377, 2-1-378, 2-1-379, 2-1-380, 2-1-381, 2-1-382, 2-1-383, 2-1-384, 2-1-385, 2-1-386, 2-1-387, 2-1-388, 2-1-389, 2-1-390, 2-1-391, 2-1-392, 2-1-393, 2-1-394, 2-1-395, 2-1-396, 2-1-397, 2-1-398, 2-1-399, 2-1-400, 2-1-401, 2-1-402, 2-1-403, 2-1-404, 2-1-405, 2-1-406, 2-1-407, 2-1-408, 2-1-409, 2-1-410, 2-1-411, 2-1-412, 2-1-413, 2-1-414, 2-1-415, 2-1-416, 2-1-417, 2-1-418, 2-1-419, 2-1-420, 2-1-421, 2-1-422, 2-1-423, 2-1-424, 2-1-425, 2-1-426, 2-1-427, 2-1-428, 2-1-429, 2-1-430, 2-1-431, 2-1-432, 2-1-433, 2-1-434, 2-1-435, 2-1-436, 2-1-437, 2-1-438, 2-1-439, 2-1-440, 2-1-441, 2-1-442, 2-1-443, 2-1-444, 2-1-445, 2-1-446, 2-1-447, 2-1-448, 2-1-449, 2-1-450, 2-1-451, 2-1-452, 2-1-453, 2-1-454, 2-1-455, 2-1-456, 2-1-457, 2-1-458, 2-1-459, 2-1-460, 2-1-461, 2-1-462, 2-1-463, 2-1-464, 2-1-

Issue/Revision	Date
Issue for review	JUL 23 2018
Per 9 Building Residential C Occupancy Designed under BCBC 2012	
Project name: NEW EXTENSION 2002 BAYSHORE, WHISTLER, BC	
Drawn by: Adrien Benach	
Scale: Indicated under Drawing	Sheet # A1.3
Verified by:	
Date: JUN 1 2018	

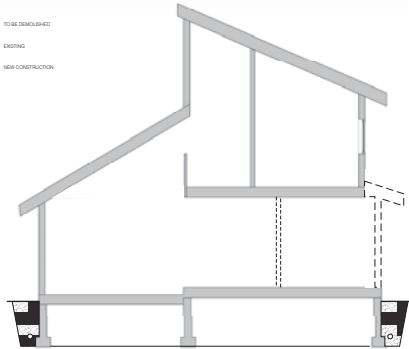


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EXISTING ELEVATION
SCALE: 1/4" = 1'-0"



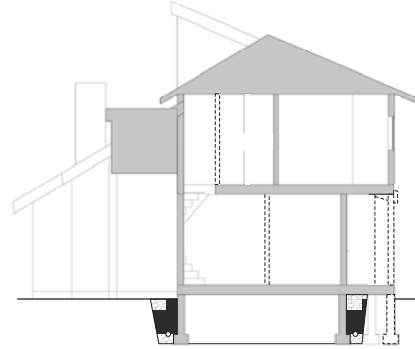
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A2.1
PROPOSED ELEVATION
SCALE: 1/4" = 1'-0"

Issue/Revision	Date
Issue for Review	JUL 23, 2018
Part 9 Building, Residential C Occupancy Designed under BCBC 2012	
ADRIEN BENECH CONSTRUCTION DESIGN #4-2120 NORDIC DRIVE, Whistler, BC V8N 1B2 604-698-9486 whistleradrien@gmail.com	
Project name: NEW EXTENSION 4 - 2002 BAYSHORE, WHISTLER, BC	
Sheet Title: ELEVATION EXISTING/PROPOSED	
Scale: Indicated under drawing	Sheet #:
Drawn: Adrien Benesch	A 2.1
Verified by:	
Date: JUN 1, 2018	



1
A3.1

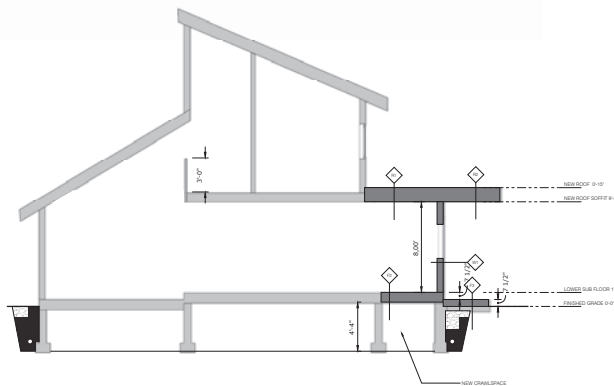
EXISTING SECTION
SCALE: 1/4" = 1'-0"



3
A3.1

EXISTING SECTION

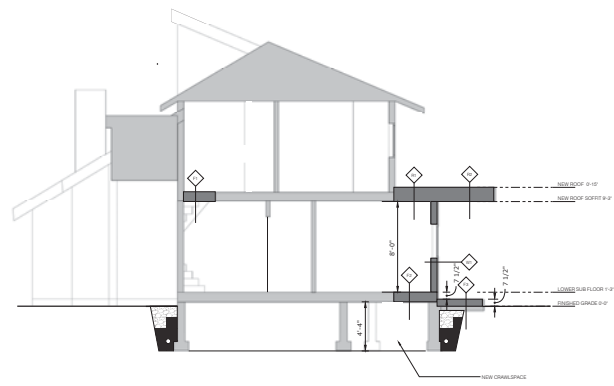
SCALE: 1/4" = 1'-0"



2
A3.1

PROPOSED SECTION

SCALE: 1/4" = 1'-0"



4
A2.1

PROPOSED SECTION

SCALE: 1/4" = 1'-0"

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REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 4, 2018
FROM: Corporate and Community Services
SUBJECT: COMMUNITY RESILIENCY INVESTMENT PROGRAM GRANT APPLICATION

REPORT: 18-144
FILE: 8337.02

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council endorse the Union of British Columbia Municipalities' Community Resiliency Investment Program grant application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities' grant requirements.

REFERENCES

Appendix "A" – Community Resiliency Investment (CRI) Program grant application

PURPOSE OF REPORT

The purpose of this report is to obtain Council's endorsement for the Union of British Columbia Municipalities' Community Resiliency Investment (CRI) Program grant application. For the RMOW to be eligible for UBCM grant funding, a Council Resolution indicating support for the grant application is required and direction to provide overall grant management must be submitted with the application.

DISCUSSION

Background

The Community Resiliency Investment (CRI) program is a provincial program intended to reduce the risk and impact of wildfire to communities in BC through community funding, supports and priority fuel management activities.

The program is structured to fund FireSmart activities in all eligible communities throughout BC. Funding is scaled to offer eligible applicants with lower risk of wildfire to apply for up to \$25,000 and applicants with a demonstrated higher risk of wildfire to apply for up to \$100,000 per year. Whistler is classified as Wildfire risk class 3* (High) with ~\$16B (bcassessment.ca) in assets located within 2km of identified wildfire risks. Additionally, with over 3 million visitors annually, the community is exposed to greater likelihood of human caused ignitions.

Council will consider approximately \$300,000 in Project Budget funding in 2019 for FireSmart programming in Whistler. To assist with funding these investments, the RMOW is applying for \$100,000 from the UBCM 2019 CRI Program Grant to support and expand the FireSmart Program.

The Whistler FireSmart Program engages the community to educate, motivate, guide and support FireSmart activities intended to reduce the potential and impact of wildfire in our community. Building an understanding and appreciation of our wildfire threat reality and advocating FireSmart solutions are cornerstone to these efforts. Program activities include FireSmart outreach and presentations, conducting FireSmart assessments, organizing and leading FireSmart work days with homeowners, organizing and leading volunteer groups in our Adopt-a-trail campaign (treating forest around our valley trail system), deploying FireSmart crew (RMOW staff deliver regular community chipper service and reduce fuel load in dense municipal forest and as it surrounds Critical Infrastructure. Collectively, these activities are key components that are designed to progressively move our community toward greater wildfire resilience.

A Resolution supporting this application will administer the overall spending, and provide coordination for the Whistler FireSmart Program.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Partnership	Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision	A successful funding application in support of the FireSmart program will help to accelerate wildfire protection activities within the community, and ultimately increase our collective resiliency to wildfire threats.
	Decisions consider the community's values as well as short and long-term social, economic and environmental consequences	
	Partners work together to achieve mutual benefit	
Health and Social	The Resort Community is safe for both visitors and residents, and is prepared for potentially unavoidable emergency events	

Community Resiliency Investment Program grant application does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

FireSmart fuel management on private lands will complement the ongoing work and Municipal expenditures on Public Lands within the Municipality. These actions are consistent with the Community Wildfire Protection Plan.

BUDGET CONSIDERATIONS

If successful, the UBCM will provide the funds to support the activities of the FireSmart Coordinator and crew, who will provide a well-coordinated, high quality FireSmart program in Whistler that helps homeowners to enhance Wildfire safety within their neighbourhoods and become an important part of the overall wildfire preparedness of the RMOW.

COMMUNITY ENGAGEMENT AND CONSULTATION

The community will be engaged mainly by the FireSmart Coordinator. The FireSmart Coordinator will work closely with homeowners as required. They will provide information to Whistler residents on how to FireSmart their property and assist them with understanding options, prioritizing work, fuel removal, engaging arborists, and connecting with Parks or other land managers, as needed.

SUMMARY

Fire Smart fuel management investments are a key component of wildfire risk reduction. Supporting ongoing programs of fuel reduction in strategic locations located on both public and private lands are important and should continue. As such, the purpose of this report is to obtain Council's endorsement for the Union of British Columbia Municipalities Community Resiliency Investment (CRI) Program grant application.

Respectfully submitted,

Scott Rogers,
FIRE SMART COORDINATOR

for: Ted Battiston
GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

2019 Community Resiliency Investment Program

FireSmart Community Funding & Supports

Application Form

Please complete and return the application form by December 7, 2018. All questions are required to be answered by typing directly in this form. If you have any questions, contact cri-swpi@ubcm.ca or (250) 356-2947.

SECTION 1: Applicant Information	CRI- <i>(administrative use only)</i>
Local Government: Resort Municipality of Whistler (RMOW)	Complete Mailing Address: 4325 Blackcomb Way, Whistler, V8E 0X5
Contact Person: Scott Rogers	Position: FireSmart Coordinator
Phone: 604 966 4173	E-mail: srogers@whistler.ca
SECTION 2: For <u>Regional Projects Only</u>	
<p>1. Identification of Partnering Communities. For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 3 in the Program & Application Guide for eligibility. N/A</p>	

* Contact person must be an authorized representative of the applicant.

SECTION 3: Project Summary
<p>2. Name of the Project: Whistler FireSmart Program 2019</p>

3. **Fire Centre (use check boxes).** Indicate which Fire Centre the proposed activities are located in (check all that apply)

- - Coastal Fire Centre - -

4. **Project Cost & Grant Request:**

Total Project Cost: 2019 FireSmart Program budget \$313,375 detailed below

Total Grant Request: \$100,000

Have you applied for or received funding for this project from other sources?

Yes, the RMOW capital project budget and operational budget will fund the expenditures not covered.

FireSmart Coordinator (Administration)	Operational payroll	FireSmart Coordinator (salary + benefits) - 69K + 19K	88,000.00
Support staff - Crew	PCB Payroll	Salary for Crew - 30.24/hr, 38.25hr/wk, 25 weeks = 29K ea	87,000.00
Support staff - Crew	PCB Employer Labour Costs	Benefits - Crew (22%) = 6,400 ea	19,200.00
Staff totals			194,200.00
FireSmart Program - General delivery	Public Information	Advertising for Community Chipper Days and ISO Adopt-a-trail groups (6,000), Adopt-a-Trail signs (200), FireSmart worksite signs (400), highway light boards signs (unknown)	6,600.00
FireSmart Program - General delivery	Communications	Cell Phone	500.00
FireSmart Program - General delivery	Contract Services	Contractor work: bins for private homeowner/strata FireSmart work days and Adopt-a-trail projects (15K), contracted arborist work - danger tree removal and large diameter tree removal for completion of FireSmart crew work sites (20K)	35,000.00
FireSmart Program - General delivery	Insurance	Insurance for volunteers	275.00
FireSmart Program - General delivery	Training	Training for staff	4,500.00
FireSmart Program - General delivery totals			46,875.00
Equipment totals			72,300.00
Total program delivery			313,375.00

5. **Project Summary.** Please provide a summary of your project in 150 words or less.

The purpose of this project is to fund the Whistler FireSmart Program for the fiscal year 2019. The Whistler FireSmart Program engages the community to educate, motivate, guide and support FireSmart activities intended to reduce the potential and impact of wildfire in our community. Building an understanding and appreciation of our wildfire threat reality and advocating FireSmart solutions are cornerstone to these efforts. Program activities include FireSmart **outreach and presentations, conducting FireSmart assessments**, organizing and leading **FireSmart work days with homeowners**, organizing and **leading volunteer groups in our Adopt-a-trail campaign** (treating forest around our valley trail system), deploying **FireSmart crew (RMOW staff deliver regular community chipper service and reduce fuel load in dense municipal forest and as it surrounds Critical Infrastructure)**; these activities are key components that progressively move our community toward greater wildfire resilience. Collaborating with stakeholders is effective in developing trust in our processes and incentivizing the work acts to remove barriers. Collectively, these activities are key components that are designed to progressively move our community toward greater wildfire resilience

SECTION 4: Requirements for Funding

6. Community Wildfire Protection Plan (or other plan).

RMOW had CWPP completed by B.A. Blackwell and Associates in 2005 and updated 2011.

<https://www.whistler.ca/sites/default/files/related/whistlercommunitywildfireprotectionplan-update2012.compressed.pdf>

Wildfire protection strategy updated in

2016. <https://www.whistler.ca/sites/default/files/2018/Oct/related/22105/rmow2016wildfireprotectionstrategy.pdf>

7. **Consultation in Advance of Submitting an Application.** In order to qualify for funding, applicants must consult with a BCWS Wildfire Prevention Officer and/or a FNESS Fuel Management Liaison/Specialist regarding the proposed project prior to submitting an application.

BC Wildfire Service

Contact person: Tony Botica

SECTION 5: Wildfire Risk & Rationale

8. Wildfire Risk.

Whistler is classified as Wildfire risk class 3 (Higher risk) based on the Community Risk profile determined in the CWPP Section 6, page 20 that states Whistler has a predominantly moderate and high wildfire risk. Consequence is also largely moderate and high with ~\$16B (bcassessment.ca) in assets to protect within 2km of forest. See maps 8 and 9.

9. **Other Rationale.** What other rationale or evidence is there for undertaking the proposed project? This may include local hazards identified in the Emergency Plan; threat levels identified in Hazard Risk & Vulnerability Analysis and/or other risk assessments; demonstrated history of repeated and/or significant interface wildfires and evacuations; or other rationale.

FireSmart solutions offer Whistler the opportunity to proactively manage our wildfire vulnerability. Whistler exists in the Wildland Urban Interface and neighbourhoods are either adjacent to forest or intermixed within it and vulnerable to some degree of wildfire potential - to contribute to wildfire development and/or suffer the impact of it.

Whistler has 1,200 hectares of high priority WUI.

With over 3 million visitors annually and an increasing visitors during spring through fall we are exposed to greater likelihood of human caused ignitions.

SECTION 6: Detailed Project Information

10. Proposed Activities. Please refer to Section 4 of the Program & Application Guide for eligibility and complete Worksheet 1: Proposed Activities & Budget.

11. Partnerships & Collaboration. Please identify any other authorities you will collaborate with on the proposed project (e.g. community or resident organization, First Nation or Indigenous organization or other local government) and outline how you intend to work together.

- **RMOW collaborates to a very high degree to incorporate FireSmart best practices**
- Adopt-a-trail partners include: Whistler Blackcomb's "Habitat Improvement Team", Fairmont Hotels Leadership "Green Team", Whistler Rotary of the Millennium, BDO.
- RMOW departments involved: Planning, Protective Services, Fire, Bylaw Services, Environmental Stewardship, Parks, Trails, Facilities, Building, Infrastructure Services, Finance, Horticulture.
- Local arborists and property management companies are involved in bringing homeowners into the process.
- Insurance Bureau of Canada sponsors Whistler FireSmart initiatives with \$2000 (\$500 need to go to community).
- Whistler FireSmart facilitates strata properties applying for grants with FireSmart Canada (Wildfire Community Preparedness Day) and Whistler Centre for Sustainability (Resilient Streets campaign).

12. Additional Information. Please share any other information you think may help support your submission.

- The RMOW FireSmart program has experienced a significant increase in demand for service from the community over the last two years and response to guidance is encouraging. Maintaining this momentum is paramount to progressively developing the planning and work efforts needed to improve upon our overall wildfire vulnerability.

The 2018 FireSmart program experienced the following success:

- FireSmart Community Chipper Service was provided to over 200 homes on 16 days and resulted in 72,000kgs of brush removed.
- 18 strata FireSmart work days were held.
- 4 groups donated time to contribute to the FireSmart Adopt-a-trail program.
- Mayoral presentation for recognition to Whistler Rotary Millennium for Adopt-a-trail contributions (Insurance Bureau of Canada provided funds for tools).
- Highway 99 light boards displayed FireSmart messaging.
- Piquenewsmagazine feature wildfire/FireSmart article:<https://www.piquenewsmagazine.com/whistler/a-call-to-action/Content?oid=9768254>
- <https://www.youtube.com/watch?v=QJGV0QaR7OU>
- This funding plays a vital role in helping us move toward the ultimate goal of resilient to wildfire.

SECTION 7: Application Check List	
Required Submissions	Related Attachments
Application Form	Completed plans, and/or assessments, or excerpts from higher-level plans as required in Q. 6 Other rationale as required in Q. 9
Completed Worksheet 1: Proposed Activities & Budget	FireSmart Assessments for structures proposed for demonstration projects as required in Q. 7
<u>For fuels management activities only:</u> Completed Worksheet 2: Proposed Fuel Management Activities	PDF map outlining the area of interest, proposed treatments units, land status and tenure overlaps. Wildfire threat assessment information for the proposed treatment unit(s) <u>For fuel management treatment only</u> , a copy of the completed prescription and/or Burn Plan and project boundary spatial layer For fuel management treatment on Provincial Crown land only: email from land manager indicating information sharing with First Nations has been completed
Council, Board or Band Council resolution, indicating support for the current proposed activities and willingness to provide overall grant management	
SECTION 8: Signature. Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC and the BC FireSmart Committee.	
I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the approved project is within the applicant's jurisdiction (or appropriate approvals are in place)	
Name: Scott Rogers	Title: FireSmart Coordinator
Signature: <i>An electronic or original signature is required.</i>	Date:

2019 Community Resiliency Investment Program

FireSmart Community Funding & Supports

Worksheet 1: Proposed Activities & Budget

This worksheet is required to be completed for all applications.

Please complete and return the worksheet with the full FireSmart Community Funding & Supports application package. If you have any questions, contact cric-swpi@ubcm.ca or (250) 356-2947.

Instructions:

In Section 2 below, indicate the proposed activities, cost-estimate, outcomes and performance measures for each of the eligible activities (as identified in Table 1 of Section 4 of the Program & Application Guide) that you plan to undertake.

Cost Estimate: Provide a cost estimate for each proposed activity. Include information on how cost estimates were developed (i.e. estimated days of work, hourly/daily rates and types of equipment and estimated hours of use)

Proposed Outcomes: Provide information on the expected outcome of each proposed activity and list any policies, practices, plans or documents that will be developed or amended as a result of your project. As noted in the Program & Application Guide, higher application review scores will be given to projects that clearly increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire

Proposed Performance Measures: Indicate how the proposed activities will be evaluated, including the specific performance measures that will be used.

Worksheet 1: Proposed Activities & Budget

SECTION 1: Applicant Information	CRI- <i>(for administrative use only)</i>
Local Government: Resort Municipality of Whistler	Name of Project: Whistler FireSmart Program 2019

SECTION 2: Proposed Activities

1. Education. Proposed activities:

- Host FireSmart workshop for new municipal council.
- Present to municipal council before and after wildfire season about RMOW FireSmart program.
- FireSmart Assessment reports (**FSA**) will be completed for strata properties (40 pending). This document contains educational material and is the foundation of work planning.
- FireSmart Coordinator (**FSC**) will speak to wildfire realities/FireSmart solutions at: strata AGM presentations, the beginning of FireSmart work days (**FSWD**) with strata property owner/residents, at Adopt-a-trail (**AAT**) projects.
- RMOW Council proclamation of FireSmart Canada's Wildfire Community Preparedness Day.
- Distribution of Whistler FireSmart brochures and BCWS FireSmart manuals.
- RMOW website FireSmart content – updates.
- RMOW Facebook posts re: FireSmart and wildfire.
- FireSmart signage: highway light boards, sandwich boards at events, dedicated work vehicles will be branded.
- Newspaper ads

Cost Estimate: FSC time, FireSmart work signs \$400, Adopt-a-trail signs \$200, Print advertising \$6,000 (12 newspaper ads @\$500/each), highway light boards (unknown cost)

Proposed outcomes:

- New municipal council is well versed in FireSmart standards and solutions.
- Strata properties apply for and are awarded FireSmart Canada grants.
- After receiving their FSA, strata properties share information, plan, budget and activate to pursue FireSmart objectives, beginning with FSWD.
- Increased number of FSWD held (12 in 2017, 18 in 2018, goal of 24 in 2019).
- Neighbours will discuss their shared concerns, challenges and successes.
- Private property owners hire contractors to undertake the larger works on their properties.
- Strata properties apply for FCCRS.
- AAT groups return in 2019 (4 groups in 2018) to continue their work and 1-2 new volunteer groups join in 2019.

Performance measures, such as target attendance and/or number of hours at educational activities, Wildfire Community Preparedness Day and any FireSmart events; estimated completion date of application for FireSmart Canada Community Recognition:

- Strata properties apply for FCCRS – ongoing.

2. Planning - N/A

Proposed activities:

Cost Estimate:

Proposed outcomes:

Performance measures, such as list of policies and plans that are proposed for review and/or amendment; target for number of completed assessments:

Note: for CWPPS, include the number of hectares that threat assessments will be completed for. Refer to Appendix 4 for map and spatial data requirements for CWPPs

3. Development Considerations - N/A

Proposed activities:

Cost Estimate:

Proposed outcomes:

Performance measures, such as list of plans or development requirements that are proposed for review and/or amendment; number and location of target areas for development permit areas:

4. Interagency Cooperation: Participation in Local FireSmart Planning Tables

Proposed activities:

- FireSmart Coordinator participating in RMOW monthly Wildfire Working Group (WWG) from Spring to Fall (March to September).
- Collaborative work with RMOW departments (Infrastructure Services, Parks, Trails, Facilities, Fire, I.T., Planning, Environmental Stewardship, Emergency Program).
- Weekly or biweekly meetings with and Protective Services manager to report on FireSmart program, plan and problem solve.
- Meeting with Planning, Parks, Trails, and Infrastructure Services on case-by-case project basis.

Cost Estimate: FSC time

Proposed outcomes:

- Work flow with other departments supported and greater integration of FireSmart standards for municipal lands and buildings

Performance measures, such as estimated meeting frequency and attendance at planning tables or fuel management tables:

- WWG group monthly meeting for 6 months, 1 hour duration
- Meeting with planners as permit applications are reviewed

5. Emergency Planning - N/A

Proposed activities:

Cost Estimate:

Proposed outcomes:

Performance measures, such as estimated meeting frequency and attendance at meetings and exercises:

6. Cross Training - N/A

Proposed activities:

Cost Estimate:

Proposed outcomes:

Performance measures, such as estimated training frequency and attendance; list of professional development opportunities:

7. FireSmart Demonstration Projects - N/A

Proposed activities:

Cost Estimate:

Proposed outcomes:

Performance measures, such as the extent to which the recommendations in the FireSmart assessment will be achieved; the degree to which the hazard level will be reduced for the structure; the number of people informed by the required community education component:

Note: To be eligible for funding, the proposed structure must be designated for emergency response, such as an Emergency Operations Centre or emergency social services facility (i.e. reception centre, group lodging) and have a completed FireSmart assessment. In addition, demonstration projects must include a community education component.

FireSmart assessments are required to be submitted with the application.

8. FireSmart Activities for Private Land

Proposed activities:

- Complete requested FSAs (40)
- 24 FSWDs with stratas - bins provided
- FireSmart Community Chipper Service provided to community members who remove brush and ladder fuels and conifers in PZ1/2

Cost Estimate: See below - included with performance measures

Proposed outcomes:

- Continued activity in the community implementing FireSmart standards

Performance measures:

- 40 FSAs completed
- 24 FireSmart Work Days with stratas (960 cubic yards of brush/vegetation removed)
\$500/event = \$12,000
- 6 Adopt-a-trail events (240 cubic yards of brush/vegetation removed) \$500/event = \$3,000
- 200+ properties serviced by FireSmart Community Chipper Service (32+ days provided)
\$29,000+

Note: Refer to Appendix 2 of the Program & Application Guide for funding requirements for rebate programs (if applicable)

9. Fuel & Vegetation Management

Worksheet 2 is required to be completed but the total cost estimate should be included here.

Cost Estimate: **N/A**

Note: Refer to Appendix 3 of the Program & Application Guide for funding requirements for fuel management and Appendix 4 for the requirements for maps and spatial data

10. Total Proposed Cost: Refer to table below for intended CRI funding allocation.

- FireSmart Coordinator (Administration): \$52,000
- Strata FireSmart work days (FSWD) (bins): \$12,000 (24 days @ \$500/bin)
- FireSmart Community Chipper Days: 29,000 (\$30.24/hr x 3 support staff (crew) x 10hr/day x 32 days)
- Adopt-a-trail (AAT): \$3,000 (\$500 per bin/event x 6 events)
- Public Information (Advertising/Communication): \$4,000 (FireSmart work signs \$400, Adopt-a-trail signs \$200, Print advertising \$6,000 (12 newspaper ads @\$500/each)

Expense	RMOW	CRI	Total Cost
FireSmart Coordinator (Salary + benefits)	36,000	52,000	88,000
Strata FireSmart Work Days (bins)	0	12,000	12,000
FireSmart Community Chipper Days	0	29,000	29,000
Adopt-a-trail projects	0	3,000	3,000
Public Information	2,600	4,000	6,600
Total	38,600	100,000	138,600



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 4, 2018
FROM: Resort Experience
SUBJECT: LLR128 - CONFERENCE CENTRE EXTENSION OF HOURS FOR WHISTLER PRIDE AND SKI FESTIVAL EVENT

REPORT: 18-142
FILE: LLR128

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, January 26, 2019 at the Whistler Conference Centre for a special Whistler Pride and Ski Festival event.

REFERENCES

Appendix “A” – Conference Centre 2019 Snowball Dance Event Information

PURPOSE OF REPORT

Resort Municipality of Whistler (RMOW) policy requires Council approval for any sale of liquor past 2:00 a.m. This Report requests that Council authorize hours of liquor sale to 4:00 a.m. on the night of January 26, 2019 for the Snowball Dance event at the Whistler Conference Centre, part of the annual Whistler Pride and Ski Festival. Existing Council policy supports a Whistler Pride Festival event at the Whistler Conference Centre with a 4:00 a.m. closing time for liquor service, subject to annual review, Council approval and plans approved by the RMOW for the mitigation of potential negative impacts.

DISCUSSION

Proposed Revolutions Event

Tourism Whistler’s (TW) liquor primary licence No. 106769 at the Whistler Conference Centre permits hours of liquor sale from 11:30 a.m. to 1:30 a.m., Monday through Saturday and 11:00 a.m. to 1:00 a.m. on Sunday. TW has applied to the RMOW and to the Liquor and Cannabis Regulation Branch for a temporary extension of hours of liquor sale until 4:00 a.m. on the night of Saturday, January 26, 2019. The Snowball Dance event will have approximately 1,200 guests for the final event of the January 20-27, 2019 Whistler Pride and Ski Festival. This is the 27th Whistler Pride and Ski Festival, a festival that attracts visitors to the resort from across North America and internationally.

TW’s application states that the Festival second weekend dance events at the Conference Centre, anchored by the Snowball Dance event, brings an additional 1,000+ room nights to the resort over and above the week-long festival events. The applicant’s event information of Appendix “A” describes the benefits of the proposed extension of hours and the measures proposed to manage potential negative impacts.

Noise Mitigation

Noise from the Snowball Dance event and from dispersing attendees is not likely to be a problem for the following reasons:

- Noise from the event itself will be substantially confined to the Conference Centre and should not be objectionable outside of the building;
- Attendees will be advised by posters at the exit doors and in the washrooms to be respectful of accommodation units in the Village;
- Exiting attendees will be reminded by the DJ at closing, as well as by event and security staff, to leave the venue quietly and be respectful of other resort guests;
- Event organizers will communicate with taxi companies to be available as needed to pick up guests leaving the event;
- With the late closing time attendees tend to leave the event throughout the evening instead of all at the same time. Many event attendees stay at nearby hotels and disperse quickly and quietly after the event;
- Whistler Pride festival attendees are mature (age 30-55) and respectful of the resort and each other;
- Patrons leaving after 3:00 a.m. will not likely interact with those leaving nightclubs, which end liquor service at 2:00 a.m.

The Snowball Dance event has been conducted in past years without problems, and the 4:00 a.m. closing of liquor sale has the support of the Whistler Detachment of the RCMP.

The proposed measures should mitigate the potential for noise and disturbances from patrons leaving the event. Council has previously authorized 4:00 a.m. closing times at the Conference Centre for Whistler Pride events (2009 – 2018) and for World Ski & Snowboard Festival events (2008 – 2018), and there were no negative impacts on the community.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	The Whistler Pride and Ski Festival provides a unique combination of mountain recreation and innovative leisure activities, including the Snowball Dance event.
Visitor Experience	Community members and organizations work collectively to ensure exceptional experiences that exceed visitor expectations	The Snowball Dance event provides an opportunity for the food and beverage sector, local government and enforcement agencies to work together to enable memorable visitor experiences while maintaining order and respecting the rights of other residents and visitors.
Recreation & Leisure	Recreation and leisure is a core contributor to the Whistler economy	The Snowball Dance event is the concluding event of the Whistler Pride and Ski Festival, an annual event that generates a large number of room nights and maintains Whistler's leadership in the LGBTQ travel market.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Visitors and residents can readily immerse themselves in nature, free from noise and light pollution	Noise from patrons leaving an event serving alcoholic beverages can be disruptive to visitors staying in the Village. Many patrons will stay in nearby hotels and will not need to walk through the Village following the event. Event organizers will communicate with taxi companies to ensure that there is service available. Patrons leaving after 3:00 a.m. will not likely interact with those leaving nightclubs, which end liquor service at 2:00 a.m. The Snowball Dance event clientele have not been a problem in the past, and the RCMP supports the late closure for the event.
Health & Social	Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness and they avoid the abusive use of substances that evidence indicates have negative effects on physical and mental health	Any extended opportunity for the sale of alcohol has the potential for over-service. The applicant has signed a Good Neighbour Agreement that commits the establishment to procedures and training to avoid potentially adverse effects of their products and services. TW staff and managers are Serving It Right certified.

OTHER POLICY CONSIDERATIONS

Council policy on extended hours of liquor sale was established by the adoption of “Business Regulation Amendment Bylaw (Licensed Premises) No. 1616, 2002”. This Bylaw restricts the hours of liquor sale to between 9:00 a.m. and 2:00 a.m. except to the extent that Council may authorize extended hours for specified dates, either generally or in respect of individual premises specified in the authorizing resolution. This exception was included in the regulation as recommended by the municipal Liquor Licence Advisory Committee (LLAC) specifically to accommodate special dates, such as New Year’s Eve or special events that have a community-wide benefit.

Council Policy G-17 includes a policy on temporary extension of closing hours, which states, “The Municipality does not support extensions of closing hours for licensed establishments past 2 a.m., except for specific dates/events established by policy or for proposals that are determined by Council to generate exceptional benefits to the resort community and do not have any unacceptable negative impacts on the community or the resort.” One of the specific events/dates established by the policy is:

“Whistler Pride and Ski Festival event at Whistler Conference Centre – permitted closing to 4 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the Conference Centre being in Good Standing.”

The Snowball Dance event satisfies these criteria and is appropriate for Council consideration.

The RMOW liquor licence application review process takes into consideration the compliance and enforcement history of the licensee and operator of the establishment. The Whistler Detachment of the RCMP has reviewed the applicant’s compliance history and determined them to be in “Good Standing”.

BUDGET CONSIDERATIONS

There are no budget considerations. The application fee for a new or amended liquor licence is structured to cover staff costs for processing the application.

COMMUNITY ENGAGEMENT AND CONSULTATION

In accordance with Council Policy G-17, the request for extended hours has been referred to individual members of the LLAC for their comment. (Under the LLAC process, the committee as a whole does not consider the application and there is no formal recommendation from the committee.) There were no concerns expressed by LLAC members.

SUMMARY

This Report presents an application from TW for a temporary extension of hours of liquor sale until 4:00 a.m. on the night of Saturday, January 26, 2019 for the Snowball Dance event as part of the Whistler Pride and Ski Festival. Staff recommends that Council approve the extension of hours of sale for the event.

Respectfully submitted,

Frank Savage
PLANNER
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Excerpt from Council Policy G-17 Municipal Liquor Licensing Policy

C. Applicants for extensions of closing hours must complete the following:

1. Reason Extension of Hours Requested

Description of the event and why an extension of hours is requested
<p>Friday, Jan. 25th 9PM-2AM Whistler Conference Centre Furrocious Dance Party, approx. 600 male guests age 30-55 The WCC is the only venue space large enough to accommodate this type of party in a safe, welcoming environment.</p> <p>Saturday, Jan 26th 10PM-4AM Whistler Conference Centre Snowball Dance, approx. 1,200 guests Snowball is the final social / dance event of the week long festival that celebrates diversity.</p>
<input type="checkbox"/> Check here if an extension of licensed area is also proposed for the event. If so, applicants are encouraged to contact Whistler Fire Services in advance.

2. Benefits of Proposed Extension of Hours

Check all that apply	Benefit to Resort Community	Explanation for each boxed checked (quantify where possible)
<input checked="" type="checkbox"/>	Unique and critical benefit to a recognized festival /event	Specific dance/social theme for the LGBT community to celebrate diversity.
<input checked="" type="checkbox"/>	Incremental room nights generated	Weekend dance events brings an additional 1000+ Room Nights to the resort, over and above the weeklong festival guests.
<input checked="" type="checkbox"/>	Exceptional entertainment (live or other)	World class leading DJ's and special guest performances with exceptional visuals and lighting effects.
<input checked="" type="checkbox"/>	Positive media attention	Festival continues to showcase Whistler as a community that embraces diversity and has been able to drive additional business and employees year round.
<input checked="" type="checkbox"/>	Favourable audience demographic	Mature audience, average age 30-55, above average household incomes, respectful of the resort, property and each other. Polite, upon departure.
<input type="checkbox"/>	Corporate group	
<input checked="" type="checkbox"/>	Charitable benefit	Festival generates thousands of dollars to various LGBT and community charities including: QMUNITY, Vancouver Pride Society, Camp Moomba - Canadian Paediatrics AIDS Society.
<input checked="" type="checkbox"/>	Benefit to multiple business sectors	Additional spend on activities such as spa, snowmobile, dog sled, zip trek, dining, retail, ski/snowboard.

<input checked="" type="checkbox"/>	Other benefit to Resort Community (specify)	Helps to demonstrate the community's involvement in celebrating diversity.
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3. Mitigation/Management of Potential Negative Impacts of Proposed Extension of Hours

Potential Noise Impacts	Measures Proposed
Noise impacts on accommodation units from establishment – interior areas	Posters at exits and washrooms to remind guest to leave quietly, DJ at the close will remind verbally to depart quietly, security upon exit will remind guests to leave quietly. Host hotels (Aava, Crystal Lodge) are centered around the Venue (Conference Centre) for short walk back to the accommodations; taxis on standby.
Noise impacts on accommodation units from establishment – patio	N/A
Noise impacts on accommodation units from dispersing patrons	Posters at exits and washrooms to remind guest to leave quietly, DJ at the close will remind verbally to depart quietly, security upon exit will remind guests to leave quietly. Host hotels (Aava, Crystal Lodge) are centered around the Venue (Conference Centre) for short walk back to the accommodations; taxis on standby. - Have not had a negative report in the last 20+years in running the event
Policing Resources	Measures Proposed
The RCMP may determine that additional policing resources are required if extended hours are approved. If so, do you agree to pay for the additional policing costs?	For the past 20+ years we have not had any significant disturbances or issues. The guests are well behaved and respectful.
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Have you contacted the RCMP regarding the need for additional policing resources for the proposed event?	
Late Night Transportation	Measures Proposed
Late night transportation services (transit and taxis) are limited. Explain the transportation measures you intend to take so that dispersing patrons do not cause unacceptable noise impacts on those staying in accommodation units.	Annually we work with the local taxi providers to be available to take our guests away if needed. Most of our accommodations are centered around the Conference Centre and therefore our guests tend to walk back to their accommodations. Having a 4AM closing time also allows our guests to leave at staggered times. The crowd will start to thin out in waves at 12-Midnight, 1AM, 2AM, 3AM and 4AM.
Other	Measures Proposed
In the box provided explain any other measures you propose to mitigate the potential negative impacts associated with an extension of hours	Work with local transportation providers to offer safe options to get home, remind our guests in our program guide, social media, posters and in-person to be respectful and quiet upon leaving our venue throughout the week.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: December 4, 2018
FROM: Corporate and Community Services
SUBJECT: EMERALD DREAMS CONSERVATION CORPORATION LTD. DIRECTOR RESIGNATION AND APPOINTMENT

REPORT: 18-143
FILE: VAULT

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council of the Municipality in open Meeting assembled, hereby resolves that the Municipality, as the sole Shareholder of Emerald Dreams Conservation Corporation Ltd., pass the consent resolutions of the sole Shareholder of Emerald Dreams Conservations Corporation Ltd., a copy of which is attached as Appendix “C” to this Administrative Report to Council No. 18-143, and that the Mayor and the Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality; and

That Council receive the resignation of Ken Roggeman as Director and Officer (Secretary) of Emerald Dreams Conservation Corporation Ltd attached as Appendix “A” to this Administrative Report to Council No. 18-143; and, further

That Council appoint Maureen Peatfield as Director of Emerald Dreams Conservation Corporation Ltd.

REFERENCES

Appendix “A” – Resignation of Officer/Director: Ken Roggeman

Appendix “B” – Consent to Act as Director: Maureen Peatfield

Appendix “C” – Shareholder’s Resolutions

Appendix “D” – Director’s Resolution

PURPOSE OF REPORT

The purpose of this Report is to ensure that the administration of this Report Municipality of Whistler (RMOW) corporation is up to date by asking Council to receive the resignation of Ken Roggeman as Director and Officer (Secretary) of Emerald Dreams Conservation Corporation Ltd. (the “Company”), and appoint Maureen Peatfield as Director of the Company.

DISCUSSION

Updated Director and Officer resignations and appointments are required to ensure the Company's records are updated with BC Registries.

Ken Roggeman resigned his position as RMOW Director of Finance on April 26, 2018. Maureen Peatfield was serving in an acting capacity as RMOW Director of Finance since on or about April 26, 2018. Attached as Appendix "B" is Maureen Peatfield's Consent to Act as Director of the Company. The Shareholders of the Company must resolve to appoint Maureen Peatfield in this capacity so that the appointment can be registered.

Attached as Appendix "C" are the Shareholder's resolutions. They ask that Council receive Ken Roggeman's resignation as Director and Officer of the Company and appoint Maureen Peatfield as Director of the Company; and that Council confirm that the Company Board of Directors is made up of: Mike Furey, Louis Edward Battiston, and Maureen Peatfield.

Attached as Appendix "D" is the Directors' resolution that appoints Maureen Peatfield as Officer (Secretary) of the Company. This resolution was made by the Directors of the Company in August, 2018.

A business decision was made to wait until the annual filing of the Company to request that Council appoint Maureen Peatfield as Director. This was made assuming that Ms. Peatfield would still be in her Acting Director of Finance position at the time of the annual filing of the Company. However, Carlee Price was hired as the Director of Finance before this occurred. As Ms. Peatfield has not yet been officially appointed by Council, this must occur before the annual filing report may be presented to Council. At a subsequent Council Meeting, Council will be asked to receive Ms. Peatfield's resignation as Director and Secretary, and to appoint Ms. Price as Director; at that time the 2018 annual filing will also occur.

Because Ms. Peatfield must first be registered as a Director with BC Registries before she can resign, the aforementioned items cannot be concluded at one Council Meeting. Therefore, Council is being asked today to accept Mr. Roggeman's resignation as Director and Secretary and appoint Ms. Peatfield as Director.

OTHER POLICY CONSIDERATIONS

In order for the annual filings to be correct, all updated information, including resignations and consents to act, must be provided to BC Registries.

BUDGET CONSIDERATIONS

There are minimal costs incurred for the filing of the administrative update documents with the Registrar of Companies, and all costs are included within existing Legislative Services budgets.

SUMMARY

RMOW's municipal corporation Director and Officer appointments must be kept current. This Report requests that Council receive the resignation of Ken Roggeman as a Director and Officer and further seeks Council's appointment of Maureen Peatfield as Director of the Company.

Respectfully submitted,

Wendy Faris

LEGISLATIVE AND PRIVACY COORDINATOR

for

Brooke Browning

MUNICIPAL CLERK

for

Ted Battiston

GENERAL MANGER OF CORPORATE AND COMMUNITY SERVICES


Certificate of Incorporation
No. 0593848

RESORT MUNICIPALITY OF WHISTLER MUNICIPAL CORPORATION

Emerald Dreams Conservation Co. Ltd.

RESIGNATION OF OFFICER/ DIRECTOR

I, **Ken Roggeman**, hereby resign as Officer and Director of Emerald Dreams Conservation Co. Ltd. effective April 26, 2018.


Signature
Print Name: Ken Roggeman

EMERALD DREAMS CONSERVATION CO. LTD.
(the "Company")

CONSENT TO ACT AS DIRECTOR

I hereby consent to act as a director and Secretary of the Company and acknowledge that I am not disqualified to become or to act as a director under s. 124 of the *Business Corporations Act*, the text of which is set out on page 2 of this consent. My consent is effective until revoked.

Dated this 25 day of June, 2018.

Print name: Maureen Peatfield

Prescribed address:

6306 Harmer Rd
Whistler BC
VON 1B6

Signature: M. Peatfield

DIRECTORS HAVE SUBSTANTIAL DUTIES AND OBLIGATIONS AND MAY BE SUBJECT TO SIGNIFICANT LIABILITIES. AS YOUNG ANDERSON ACTS FOR THE COMPANY ONLY, THE PERSON SIGNING THIS CONSENT SHOULD OBTAIN INDEPENDENT LEGAL ADVICE.

Persons disqualified as directors

124 (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so.

(2) An individual is not qualified to become or act as a director of a company if that individual is

- (a) under the age of 18 years,
- (b) found by a court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,
- (c) an undischarged bankrupt, or
- (d) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
 - (i) the court orders otherwise,
 - (ii) 5 years have elapsed since the last to occur of
 - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
 - (B) the imposition of a fine,
 - (C) the conclusion of the term of any imprisonment, and
 - (D) the conclusion of the term of any probation imposed, or
 - (iii) a pardon was granted or issued under the *Criminal Records Act* (Canada).

Section 426(3) of the *Business Corporations Act* provides that "[a]n individual who acts as a director of a company and who, under s. 124(2), is not qualified to act as a director of a company commits an offence".

Prescribed Address

2(2) For the purposes of the *Business Corporations Act*, the following constitutes the prescribed address for a director or officer of a company:

- (a) the delivery address and, if different, the mailing address for the office at which the individual can usually be served with records during statutory business hours;
- (b) if there is no office at which the individual can usually be served with records during statutory business hours, the delivery address and, if different, the mailing address of the individual's residence.

EMERALD DREAMS CONSERVATION CO. LTD.

(the "Company")

SHAREHOLDER'S RESOLUTIONS

The undersigned, being the sole shareholder of the Company, hereby consents in writing to the following resolutions to have the same force and effect as if passed at a general meeting of the Company.

BE IT RESOLVED THAT:

1. that Maureen Peatfield, having consented in writing to act as director of the Company, be appointed as director of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office; and
2. the Board of Directors is therefore now composed of the following three (3) persons:

Mike Furey
Louis Edward Battiston
Maureen Peatfield

DATED this ____ day of _____, 2018.

RESORT MUNICIPALITY OF WHISTLER
by its authorized signatories:

Mayor:

Municipal Clerk:

EMERALD DREAMS CONSERVATION CO. LTD.

("Company")

DIRECTORS' RESOLUTIONS


Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

RESOLVED THAT:

1. the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

Mike Furey	- President
Maureen Peatfield	- Secretary

DATED this 14 day of August, 2018.



MIKE FUREY



LOUIS EDWARD BATTISTON



WHISTLER

MINUTES

REGULAR MEETING OF WHISTLER BEAR ADVISORY COMMITTEE

WEDNESDAY, OCTOBER 10, 2018 STARTING AT 8:30 A.M.

In the Decker Room
8020 Nesters Road, Whistler, BC V0N 1B8

PRESENT:

Co-Chair, RMOW, H. Beresford
Co-Chair, AWARE/C2C Grizzly Bear Initiative, C. Ruddy
RMOW Bear Smart Program Assistant, L. Harrison
RMOW Environmental Coordinator, A. Sefton
RMOW Council, S. Maxwell
Get Bear Smart Society, N. Fitzgerald
Get Bear Smart Society, S. Dolson
Whistler Blackcomb, A. DeJong
Member at Large/Whistler Wildlife Protection Group, I. Minic-Lukac
Conservation Officer Service, S. Gravel

MISSING:

Carney's Waste Systems, D. Imbeau
Member at Large, M. Toom
RMOW Bylaw Services, C. Baker
RCMP, R. Knapton

ADOPTION OF AGENDA

Moved by S. Maxwell
Seconded by C. Ruddy

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee agenda of October 10, 2018.

CARRIED

ADOPTION OF MINUTES

Moved by S. Maxwell
Seconded C. Ruddy

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee minutes of September 12, 2018.

CARRIED

Updates

Get Bear Smart Society

- Biking for Bears ambassador program starts this Thursday (October 11, 2018). There are currently 6 volunteers that will bike around Whistler Golf Course educating people about bears.

AWARE/C2C

- Currently planning a grizzly bear education session with S. Rochetta for next spring.

ACTION: Email companies that deliver food to Whistler and leave the food outside a letter asking them not to since it is a bear attractant.

Whistler Wildlife Protection Group

- Fairly quiet. Could use the volunteer list to recruit people for the Biking for Bears program.

S. Gravel arrived 9:14 a.m.

Conservation Officer Service

- Very busy in the Sea to Sky zone but Whistler is not as busy. Mostly doing proactive patrols in Whistler.
- There have been a few issues with bear accessing mountain ash berries in Creekside area. One sow with 3 COY was tranquilized with the intent to relocate however the bear climbed high up a tree, fell out and died. The COY were released as it was determined that they will be able to survive on their own. The COS is purchasing a capture net that CO's can set up around a tree for bears to fall into after being tranquilized.

ACTION: L. Harrison to coordinate with COS for door-to-door outreach in this area.

A. Dejong arrived 9:26 a.m.

Whistler Blackcomb

- Bears are quiet on the mountain and mostly feeding mid mountain.

PRESENTATIONS/DELEGATIONS

Bear Smart
Program
Assistant

Currently creating 2019 work plan and writing 2018 yearend review. Doing a presentation at La Passerelle on October 17, 2018.

NEW BUSINESS

Reviewed status of past actions

Action	Meeting Date	Status
L. McIvor/H. Beresford to touch base with	January	Adding parking lot signs to the new

Parking Lot Committee and RMOW Communications Department.		RMOW Interpretive Panels Project. Will look into moving bear cut outs from playground to parking lot.
Bears 1-pager for rental properties and new home owners.	February	L. Harrison has created this. Currently have the contact list to send out to rental properties but need to figure out how to reach new homeowners.
Look into permitting for bear viewing tours and removing permits if operators are not operating under a set of guidelines that keeps bears and people safe.	May	Business License Bylaw is currently being rewritten and the change will allow RMOW to revoke business licenses to people who are not following laws. Complete for now but will look into actually revoking licenses once the bylaw is rewritten.
Talk to Tourism Whistler and all of the golf courses about promoting safe bear viewing practices.	June	L. Harrison will work on this.
WBAC members to review and provide guidance on design, content and location for 12 bear-specific interpretive panels developed by John Rae (RMOW), Kristina Swerhun and Brad Nichols (Whistler Museum and Archives) as part of RMOW's Interpretive Panels Project.	July	Underway. WBAC providing input. L. Harrison to distribute locations map for this project and request feedback. B. Mueller, N. Fitzgerald and C. Ruddy contacting golf courses.
Create protocol for trail closures	September	L. Harrison will create a draft of this and B. Mueller and the RMOW Environmental Coordinator will complete this during the winter.
Look into where bikers are being heli-dropped	September	L. Harrison will contact Blackcomb

MINUTES

Regular Whistler Bear Advisory Committee Meeting

October 10, 2018

Page 4

and what information regarding bear safety they are receiving.		Helicopters about its heli-bike service and provide them with information to give their clients.
Look into food cache options for people camping in the valley.	September	C. Baker is working with WCSS on this.
Email companies that deliver food to Whistler and leave the food outside a letter asking them not to since it is a bear attractant.	October	L. Harrison will work on this.
L. Harison to coordinate with COS for door-to-door outreach in Creekside.	October	L. Harrison will work on this.

TERMINATION

Moved by S. Maxwell

Seconded by S. Dolson

That the Whistler Bear Advisory Committee terminate the October 10, 2018 Whistler Bear Advisory Committee meeting at 10:25 a.m.

CARRIED
CO-CHAIR: C. Ruddy
RECORDING SECRETARY: L. Harrison



WHISTLER

MINUTES

REGULAR MEETING OF FOREST AND WILDLAND ADVISORY COMMITTEE

October 10, 2018, STARTING AT 3:00 – 5:00 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V0N 1B4

PRESENT:

Name	Meetings to Date: 9
Present:	
Council, Cathy Jewett	7
AWARE, Claire Ruddy, Co-Chair	8
Member at Large, Arthur DeJong	8
Member at Large, Johnny Mikes	6
Member at Large, Trevor Burton	4
Member at Large, Candace Rose-Taylor	4
Recording Secretary, Heather Beresford	9
Regrets:	
Member at Large, Derek Bonin, Chair	7
Member at Large, Colin Rankin	5
WORCA	6
Member at Large, Mac Lowry	4
Member at Large, Kathi Bridge	4

ADOPTION OF AGENDA

Moved by A. DeJong

Seconded by J. Mikes

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Agenda of October 10, 2018.

CARRIED

ADOPTION OF MINUTES

Moved by T. Burton

Seconded by C. Jewett

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Minutes of September 12, 2018.

CARRIED

PRESENTATIONS/DELEGATIONS

Updates

Council:

- OCP passed first reading
- October 16 is last meeting of current council
- Discussion re: pros and cons of appointing the same councilor to FWAC appointment and CCF Board
- Discussion re: concerns that FWAC input is inconsistently conveyed and reviewed by the entire Council

AWARE:

- Report writing season
- Hosted all-candidates meeting, candidate survey posted online

RMOW:

- OCP – meshing OCP policies with bylaws, procedures
- Kadenwood fuel thinning project underway until weather closes in
- Budget process underway

Trail Planning Working Group:

- Next meeting in November

Cheakamus Community Forest:

- Fuel thinning almost completed on Callaghan road, CCF5 (cemetery) and Alpine Meadows sites
- Open House scheduled for Tuesday, November 27 from 4:30 – 6:30 at Whistler Arts Centre. Presentation at 5:00 p.m.

RMOW Wildfire Program

A presentation by H. Beresford, Environmental Stewardship Manager, was given regarding the municipal wildfire program and a discussion was held.

- Overview
 - 2018 was BC's worst wildfire season
 - Whistler experienced significant smoke in August
- Wildfire Fuel Reduction Projects
 - Kadenwood: 50% of 24 hectares completed in 2018, remainder completed in spring 2019
 - Alpine Meadows/CCF 5 projects completed with CCF. (22 hectares)
 - Callaghan Road completed with CCF
 - CCF will begin thinning along Cheakamus Lake Road through winter 2018/19
 - Prescription development stage for ~120 hectares surrounding Rainbow neighbourhood
 - Whistler Fire Rescue Service thinning around priority critical infrastructure
- FireSmart Public Education & Support Program
 - Chipper days oversubscribed, public interest high
 - 3 person crew

MINUTES

Regular Forest and Wildland Advisory Committee Meeting

October 10, 2018

Page 3

- Many stratas requesting FireSmart assessments and conducting thinning work on property
 - FireSmart promotion in July
- RMOW Policy:
 - Wildfire DPA added to OCP
- Planning & Next Steps
 - Plan being prepared for next 3-5 years of work
 - Province launched new funding program in September: Community Resiliency Investment Program; replaces Strategic Wildfire Prevention Initiative

A. DeJong left at 3:54 p.m.

CCF Annual Field Trip A presentation by H. Beresford, Environmental Stewardship Manager, was given regarding the FWAC field trip and a discussion was held.

- Discussion re: prescription requirement to clean forest floor to 1 km/m2. Very labour intensive and expensive. Could CCF leave more debris on floor and clear more hectares over all? Need more information from fire specialist. Consider having a variable thinning regime based on proximity from ignition sources (road side), for example. Invite Bruce Blackwell to speak to FWAC in new year. Suggestion that RMOW hold a wildfire community information session.

FWAC CCF Annual
Report

Moved by C. Jewett
Seconded by C. Rose-Taylor

That the Forest and Wildland Advisory Committee adopt the 2017 annual Cheakamus Community Forest report as amended.

CARRIED

C Jewett left at 4:25 p.m.

FWAC Membership
Terms

Johnny Mikes – full term completed November 2018.
Candace Rose-Taylor – will attend November meeting then step down.
Arthur DeJong – term expires in 2019 but wait for election results.
Derek Bonin and Trevor Burton – request 1 year extension

ACTION: H. Beresford advertise for new members and take administration report to Council in new year with applicants and extension requests.

OTHER BUSINESS

- Reviewed upcoming agenda items
- E-bike policy – discussion re: policy; trail designations; increased maintenance; increased rescue requests; need for clear management direction

MOTION TO TERMINATE

Moved by J. Mikes

Seconded by C. Rose-Taylor

That the Forest and Wildland Advisory Committee Meeting of October 10, 2018
be terminated at 4:40

CARRIED



Chair, Claire Ruddy



Recording Secretary, Heather
Beresford

**RESORT MUNICIPALITY OF WHISTLER
ZONING AMENDMENT BYLAW (1330 Cloudburst Drive)
NO. 2214, 2018**

A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, by bylaw, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, and prohibit any use in any zone;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (1330 Cloudburst Drive) Bylaw No. 2214, 2018".
2. "Zoning and Parking Bylaw No. 303, 2015" is amended in Part 13, section 66, subsection (3) by increasing the maximum permitted gross floor area of all buildings on Parcel 2 within the RM65 Zone from 2,000 square metres to 3,200 square metres.

GIVEN FIRST AND SECOND READINGS this _____ day of _____, 2018.

Pursuant to Section 464(1) of the *Local Government Act*, a Public Hearing was held this ____ day of _____, 2018.

GIVEN THIRD READING this ____ day of _____, 2018.

ADOPTED by the Council this ____ day of _____ 2018.

Jack Crompton,
Mayor

Brooke Browning
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018."

Brooke Browning,
Municipal Clerk



November 13, 2018

Mayor Crompton and Councillors
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

Dear Mayor Crompton and Councillors:

I would like to congratulate you all for being elected to serve the Resort Municipality of Whistler.

Serving in public office is both a great honour and an important responsibility, and your success in the 2018 election is a testament to your hard work and dedication to your community. I have every confidence that you will be effective voices for your constituents in the months and years ahead. Local representatives are vital to the growth and well-being of our province as a whole, and I look forward to working collaboratively with the Resort Municipality of Whistler as we strive to make life better for all British Columbians.

Congratulations, once again, and best wishes for your time in public office.

Sincerely,

A handwritten signature in blue ink that reads 'John J. Horgan'. The signature is fluid and cursive, with a long horizontal stroke at the end.

John Horgan
Premier



November 15, 2018

Ref: 242156

Mayor Jack Crompton
and Members of Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler BC V0N 1B4

Dear Mayor Crompton and Councillors:

I am writing to congratulate you on your recent election. As you know, good local government depends on people willing to stand for office and serve their communities. Whether this is your first time as an elected official, or you are returning to office for another term, your contribution to public service is appreciated.

Our government is committed to working with local governments in making life more affordable, improving services people count on, and building a strong, sustainable economy that works better for everyone.

As a former municipal councillor, I recognize the opportunities, challenges and choices elected officials face every day. I fully appreciate that these roles are often difficult, with success determined both by the strength of your organizations and by the relationships elected colleagues build among themselves, with local government staff and with members of the public. Paramount to each local government's success is also the standard set by each elected official in conducting themselves with honesty and integrity.

As you are forming, I encourage you to review the attached document, Foundational Principles of Responsible Conduct, developed by a working group from the Union of BC Municipalities (UBCM), the Ministry of Municipal Affairs and Housing and the Local Government Management Association (LGMA). The four foundational principles - integrity, accountability, respect, and leadership and collaboration - can be used to guide the conduct of both individual elected officials and the collective council or board.

I also encourage you to explore the Working Group's Model Code of Conduct that sets out shared principles and standards of conduct to help local councils and boards start developing their own code of conduct. A Companion Guide is available to facilitate a local council or board's conversations as they go through the process. These materials are available on the UBCM website.

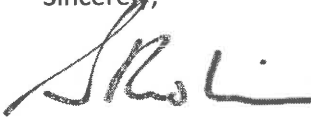
.../2

Mayor Crompton
and Members of Council
Resort Municipality of Whistler
Page 2

If you have questions about responsible conduct or other topics of education, training and advice for elected officials and local government staff, I encourage you to contact partner organizations such as the Local Government Leadership Academy, the UBCM and the LGMA. The Ministry of Municipal Affairs and Housing can also advise and support local governments to better serve their communities. In this context, I would like to introduce or re-introduce you to Jacqueline Dawes, Deputy Minister, who can be contacted at: Jacquie.Dawes@gov.bc.ca, and Tara Faganello, Assistant Deputy Minister, Local Government Division, who can be contacted at: Tara.Faganello@gov.bc.ca.

Thank you again for your commitment to public service. I look forward to working with you to make life better for all the people of British Columbia.

Sincerely,

A handwritten signature in black ink, appearing to read 'Selina Robinson', with a stylized flourish at the end.

Selina Robinson
Minister

Enclosure

Foundational Principles Of Responsible Conduct

FOR BC'S LOCAL GOVERNMENTS

Key Foundational Principles

- ♦ INTEGRITY
- ♦ ACCOUNTABILITY
- ♦ RESPECT
- ♦ LEADERSHIP & COLLABORATION

PRODUCED BY THE WORKING GROUP ON
RESPONSIBLE CONDUCT

January 2018

What are foundational principles?

This document outlines four key foundational principles -- *integrity, accountability, respect, and leadership & collaboration* -- to guide the conduct of local government elected officials in B.C.

The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public.

These principles are intended to guide both the conduct of individual elected officials and the collective behaviour of the local government council or board. The principles are also meant to guide local governments in fulfilling their corporate functions and responsibilities to their communities.

Responsible conduct at all of these levels is key to furthering a local government's ability to provide good governance to its community.

"The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public."

How do the principles "fit" with legal obligations?

It is the duty of elected officials to understand and abide by all legal requirements that apply to elected officials and local governments¹, and nothing in this document should be interpreted as taking precedence over such legal obligations.

Local government elected officials should interpret the principles described below in accordance with the responsibilities and obligations set out in B.C.'s local government legislation, other applicable legislation, the common law and the policies and bylaws of the local government.



¹ Many legal obligations apply to elected officials and local governments, including but not limited to rules about: ethical standards such as conflict of interest; open meetings; protecting confidential information; workplace safety such as harassment; and expenditure of local government funds.

Integrity: being honest and demonstrating strong ethical principles.

- Be truthful, honest and open in all dealings.
- Behave in a manner that promotes public confidence in local government, including actively avoiding any perceptions of conflicts of interest, improper use of office, or unethical conduct.
- Uphold the public interest, serving citizens diligently to make decisions in the best interests of the community.
- Ensure alignment between stated values and actions, including following through on commitments, engaging in positive communication with the community, and correcting errors in a timely, transparent manner.

Accountability: an obligation and willingness to accept responsibility or to account for one's actions.

- Be transparent in how an elected official individually, and a council/board collectively, conducts business and carries out their duties.
- Ensure information is accessible, and citizens can view the process and rationale behind each decision and action, while protecting confidentiality where appropriate or necessary.
- Accept and uphold that the council/board is collectively accountable for local government decisions, and that individual elected officials are responsible and accountable for the decisions they make in fulfilling their roles as council/board members.
- Listen to and consider the opinions and needs of the community in all decision making, and allow for discourse and feedback.

Respect: having due regard for others' perspectives, wishes, and rights; displaying deference² to the offices³ of local government, and the role of local government in community decision making.

- Treat every person, including other members of council/board, staff and the public, with dignity, understanding and respect.
- Show consideration at all times for colleagues and staff, including by honouring people's values, beliefs, ideas, roles, contributions and needs.
- Create an environment of trust, including displaying awareness and sensitivity around comments and language that may be perceived as offensive or derogatory.
- Value the role of diverse perspectives and debate in decision making.
- Act in a way that is respectful of the roles and responsibilities of the offices of Mayor/Chair and Councillor/Director.
- Value the distinct roles and responsibilities of local government staff and the community in local government considerations and operations, and commit to foster a positive working relationship between staff, the public and elected officials.
- Call for and expect respect from the community towards elected officials and staff, and their roles and responsibilities within the local government system.

² Displaying deference is acting in a way that is respectful of both the tradition and legacy enshrined in the various local government positions, as well as their intended functions.

³ 'Offices' of local government refers to the roles/responsibilities of the various roles and positions within the local government system, such as Mayor, Chair, Councillor or Director.

Leadership and Collaboration: an ability to lead, listen to, and positively influence others; coming together to create or meet a common goal through collective efforts.

- Demonstrate behaviour that builds and inspires public trust and confidence in local government.
- Calmly face challenges and provide considered direction on the issues of the day, while empowering colleagues and staff to do the same.
- Create space for open expression by others, take responsibility for one's own actions and reactions, and accept the decisions of the majority.
- Accept that it is the equal responsibility of the individual elected official, the council/board as a collective, the community and stakeholders to work together to achieve common goals.
- Be an active participant in ensuring the foundational principles are followed in all local government dealings (e.g., including among elected officials, between council/board members and staff, with community members, with other orders of government, in the decisions of a council/board, and in services and other activities of the local government).



The Working Group on Responsible Conduct is a joint initiative between the UBCM, LGMA and the Ministry of Municipal Affairs & Housing. The Group was formed to undertake collaborative research and policy work around issues of responsible conduct of local government elected officials.

From: Minister, ENV ENV:EX <ENV.Minister@gov.bc.ca>
Sent: Monday, November 19, 2018 4:04:31 PM
To: Jack Crompton
Cc: Minister, FLNR FLNR:EX
Subject: 2018 Union of British Columbia Municipalities Convention

Reference: 330152

November 19, 2018

His Worship Mayor Jack Crompton
and Council representatives
Resort Municipality of Whistler
Email: jcrompton@whistler.ca

Dear Mayor Crompton and Council representatives:

I am writing to follow up on my meeting with representatives from the Resort Municipality of Whistler at the 2018 Union of British Columbia Municipalities (UBCM) Convention. I appreciated the opportunity to meet with Resort Municipality of Whistler representatives to discuss important issues and topics of shared interest.

The annual UBCM Convention offers an important opportunity for local governments to have conversations and outline priorities with the provincial government. These meetings help to inform ministries on issues that matter most to communities in British Columbia. I value these opportunities and I hope that you continue to engage with my ministry and our government on issues that matter to you and your residents so that we can continue to move forward with our goal of building a strong, sustainable, innovative economy that works for everyone.

I was pleased to have the opportunity to meet with you and discuss issues of mutual importance. I acknowledge your concerns regarding funding for wildfire prevention. As you may be aware, the new Community Resiliency Investment Program will provide up to \$50 million over the next three years to local governments and First Nations to help reduce wildfire risks around their communities. As wildfire prevention falls under the purview of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, I have shared your concerns with my colleague, the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development.

Thank you again for taking the time to meet. I look forward to continuing to work closely with you in the future.

Sincerely,
George Heyman
Minister

cc: Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development

From: Lawson, R. Blain LDB:EX [<mailto:Blain.Lawson@bcldb.com>]
Sent: Wednesday, November 21, 2018 11:38 AM
To: Brooke Browning <bbrowning@whistler.ca>
Cc: Lore, Kerri LDB:EX <kerri.lore@bcldb.com>
Subject: Introduction to BC Cannabis Stores for Mayor and Council

Good morning,

Please find attached a letter of introduction and slide deck from BC Cannabis Stores for your Mayor and Council.

The letter and slide deck provide a brief overview of the BC Liquor Distribution Branch, our retail store design concept and operational model for BC Cannabis Stores, and our social responsibility mandate and efforts.

Prior to the recent Local General Election we were made aware that your municipality would not be permitting retail cannabis stores in your community. Should your position on this matter change, we would be happy to meet with you to discuss locating a government operated cannabis retail store in your community, and to answer any questions and/or address any concerns you may have. Please contact Kerri Lore, Director of Policy at Kerri.Lore@bcldb.com or 604-252-3196 for further information or to arrange for a meeting or presentation.

Sincerely,

R. Blain Lawson

General Manager and Chief Executive Officer
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: 604 252-3021 E: blain.lawson@bcldb.com

Service. Relationships. Results.

The LDB is proud to contribute over \$1 billion annually to the Province of British Columbia. Our contribution helps provide financial support for vital public services including health care and education.



Disclaimer: The content of this e-mail is intended solely for the use of the individual or entity to whom it is addressed. If you have received this communication in error, be aware that forwarding it, copying it, or in any way disclosing its content to any other person, is strictly prohibited. If you have received this communication in error, please notify the author immediately and delete the message including any attachments.



LIQUOR DISTRIBUTION BRANCH

Office of the General Manager
And Chief Executive Officer

November 20, 2018

Dear Mayor and Councillors:

Re: BC Cannabis Stores

On behalf of the BC Liquor Distribution Branch (LDB), please accept my sincerest congratulations on your success in the recent Local General Election, and your commitment to serving your community!

As you are undoubtedly aware, the legalization of non-medical cannabis ("cannabis") became a reality for Canada on October 17th by way of the Federal *Cannabis Act*. The *Cannabis Act* creates a legal framework for controlling the production, distribution, sale and possession of cannabis across Canada. Provinces and Territories have been granted authority to develop, implement and enforce systems to oversee the distribution and retail sale of cannabis in their respective jurisdictions. In BC, the Provincial Government has legislated that the LDB will be the sole wholesale distributor of cannabis and the only entity to provide on-line sales. Retail sales are also permitted through both private and public (LDB) "brick and mortar" stores.

Local governments play a key role in the licensing process for the brick and mortar retail stores, having been granted authority to prohibit or limit the number of stores in their community, determine the types of stores that will be permitted (government, private or a both), set minimum distancing requirements from other cannabis stores and organizations/institutions serving children and youth (e.g. schools, daycares, community centres, etc.), and determine the processes, requirements and fees associated with setting up a cannabis retail store in their community.

Prior to the recent Local General Election we were made aware that your municipality would not be permitting retail cannabis stores in your community. Should your position on this matter change, we would be happy to meet with you to discuss locating a government operated cannabis retail store in your community, and to answer any questions and/or address any concerns you may have. We are committed to working in partnership with local governments and local law enforcement agencies to ensure a smooth and safe introduction of the legal cannabis market across B.C. We have provided information below, and in the attached slide deck, as an introduction to the LDB, our BC Cannabis Stores retail model, and our social responsibility mandate and efforts.

About the LDB

The LDB and the Liquor and Cannabis Regulation Branch (LCRB) have responsibility for the beverage alcohol and cannabis industries in BC. Under the *Liquor Distribution Act* and *Cannabis Distribution Act*, the LDB is mandated with the purchase and distribution of wholesale beverage alcohol and cannabis for the Province. As well, the LDB operates a number of public liquor stores (197 in total), and, in February 2018, the Province announced that LDB will also operate public cannabis retail stores, as well as an e-commerce platform to offer public online sales of cannabis.

.../2

Revenue generated through the LDB's wholesale and retail operations contributes to vital public services such as health care and education. For the 2017/2018 fiscal year, the LDB contributed \$1.12 billion towards government services. Revenue generated through LDB's newly implemented cannabis operations (both wholesale and retail) will also be directed back to the Province to support important public services.

Social Responsibility and Community Impact

The LDB works closely with LCRB and the Ministry of Public Safety and Solicitor General to encourage the safe and responsible consumption of alcohol and cannabis in BC. The LDB is also committed to working in partnership with local governments to follow all municipal zoning processes and meet all bylaw requirements. LDB will also work with local law enforcement agencies to maintain public safety and to mitigate and/or address any potential negative impacts on communities.

Social Responsibility is part of the LDB's Mission Statement and one of the four pillars we have identified that supports our success. Our efforts are focused on three themes: encouraging and promoting responsible use of alcohol and cannabis, reducing the impact our business has on the environment, and giving back to the communities we serve. We meet these objectives by:

- Delivering products that meet strict product safety and quality requirements - all cannabis products will be purchased through the LDB wholesale channel; product will be lab tested and will only be purchased from producers that have been licensed by Health Canada.
- Ensuring accountability of our key business partners (e.g. Licensed Cannabis Producers).
- Promoting the safe and responsible use of beverage alcohol and cannabis through social responsibility campaigns aimed at keeping alcohol and cannabis out of the hands of youth*, preventing driving under the influence, and informing the public about associated health risks.
- Actively discouraging customers from engaging in high-risk behaviour like drinking or consuming cannabis and driving, consuming alcohol or cannabis during pregnancy and participating in sporting activities while under the influence of alcohol or cannabis;
- Increasing awareness of the dangers associated with over-consumption or risky behaviour through various in-store campaigns with strategically placed messaging;
- Raising money through in-store fundraising campaigns for dry grad celebrations, red cross disaster relief, kids in need, and local community charities (through the Provincial Governments Employee Workplace charitable giving campaign); and
- Incorporating environmental sustainability into all facets of our business with a goal of reducing our environmental footprint and being a leader in sustainable retailing.

****Keeping cannabis out of the hands of minors will be a top priority for the LDB. Unlike liquor stores, minors will not be permitted to enter cannabis retail stores, even if they are accompanied by a parent or guardian. When entering the store, there will be an ID check at the entrance. Individuals without ID or minors (even those accompanying someone of legal age) will not be permitted in the store. As well, all staff will be required to complete a provincial training program.***

Store Operations

BC Cannabis Stores will create local employment opportunities for BC communities. All stores will employ unionized staff. Stores in large municipalities may have approximately 12-20 employees and stores in smaller municipalities may have approximately 6-12 employees. Each store will have a Store Manager, at least one Assistant Store Manager, and a staff of full and part-time Cannabis Consultants. Enhanced criminal background checks are undertaken for all store employees. Proposed store hours are 10:00 a.m. to 9:00 p.m., Monday to Thursday, 10:00 a.m. to 10:00 p.m., Friday to Saturday, and 11:00 a.m. to 6:00 p.m. on Sundays.

While the LDB does not require a license from the Liquor and Cannabis Regulation Branch (LCRB) in order to operate a public cannabis retail store, we do adhere to the same operational requirements and penalty scheme applied to private retail stores.

BC Cannabis Stores will be bright, clean, welcoming and professional, with the intent of creating a safe and favourable alternative to purchasing cannabis from the illicit market. Storefronts will have frosted windows to align with Health Canada's requirements that cannabis not be visible to minors.

All cannabis products carried by BC Cannabis Stores are sourced from federally licensed cannabis producers that are required to meet Health Canada's guidelines for quality control, Good Production Practices, and inventory management.

The LDB's Neighbourhood Strategy includes:

- Mandatory full day training program, Keep It Safe, required for all staff. This program covers best practices for dealing with intoxicated customers, suspicious activities, and instances of violence, theft or nuisance. Additional topics covered include understanding cannabis related laws and strategies for maintaining a safe environment for employees and customers.
- Implementation of procedures on how to deal with unruly customers, store safety, loitering, and consumption outside the premises. For example, procedures are in place to ensure there are at least two employees in the store at all times and that stores are armed and locked outside business hours. For events that occur outside of the store, staff are trained to contact the mall security, if applicable, or to call 911.
- BC Cannabis Stores have a two ID policy. Customers must show two pieces of ID, one of which must be issued by a government agency and includes their name, birth date, and picture. The second must include an imprint of their name, signature and/or picture. Staff receive training on conducting ID checks and identifying signs of altered ID documents.
- And lastly, defective product will be transported to an off-premise location to be destroyed. Stores will not incinerate or dispose of cannabis products on premise, eliminating any risk that cannabis will come into the hands of minors or the illicit market.

Security

Customer, employee, and community safety is paramount. The LDB brings over 40 years of experience in working with local government, enforcement agencies, and security experts in establishing and operating secure retail stores in BC. Crime Prevention Through Environmental Design (CPTED) principles are utilized in all of our retail store layouts.

BC Cannabis Stores are supported by the LDB's Corporate Loss Prevention department and privately contracted security personnel are available to work in conjunction with store staff to ensure security practices and protocols are followed.

.../4

All BC Cannabis Stores will have:

- Centrally maintained province-wide intruder and fire monitoring systems;
- Interior and exterior camera surveillance;
- Locked and tempered glass display cases for cannabis accessories;
- A secure storage room where product will be kept that will require access cards to enter;
- Durable and reliable commercial-grade doors and locks;
- Security shutters; and
- Smash-resistant windows.

Further details regarding BC Cannabis Stores and the LDB's social responsibility efforts are included in the attached slide deck. We would welcome an opportunity to meet and/or connect with you to discuss the possibility of locating a government operated cannabis retail store in your community. Please contact Kerri Lore, Director of Policy at Kerri.Lore@bcldb.com or 604-252-3196 for further information or to arrange for a meeting or presentation.

Again, I'd like to extend a sincere congratulation on your recent election, or re-election, and offer best wishes for your upcoming term of office. We look forward to potentially serving your community through our government operated cannabis retail stores.

Sincerely,



R. Blain Lawson
General Manager and Chief Executive Officer
BC Liquor Distribution Branch

Attachments:

1. BC Cannabis Stores – Slide Deck



BC CANNABIS STORES



**LIQUOR
DISTRIBUTION
BRANCH**



**Professional.
Experienced.
Responsible.**

**With nearly 100 years of
experience retailing liquor
products, we know what it
means to be a good neighbour.**

Purpose

To make high-quality cannabis products and education available to all customers – from the discerning to the new – through a responsible retail channel that provides expert and friendly service.

SOCIAL RESPONSIBILITY

Every decision is made with a lens that prioritizes public health and safety.

SERVICE

We know our customers intimately and we are highly knowledgeable about the products we sell.

PEOPLE

We are intensely curious, deeply passionate about this space, and nimble, digital thinkers.

INTEGRITY

We always do the right thing and live our values every day, in every role, in every situation.

RESPECT

We work together as a cohesive team and recognize the unique talents of each individual.

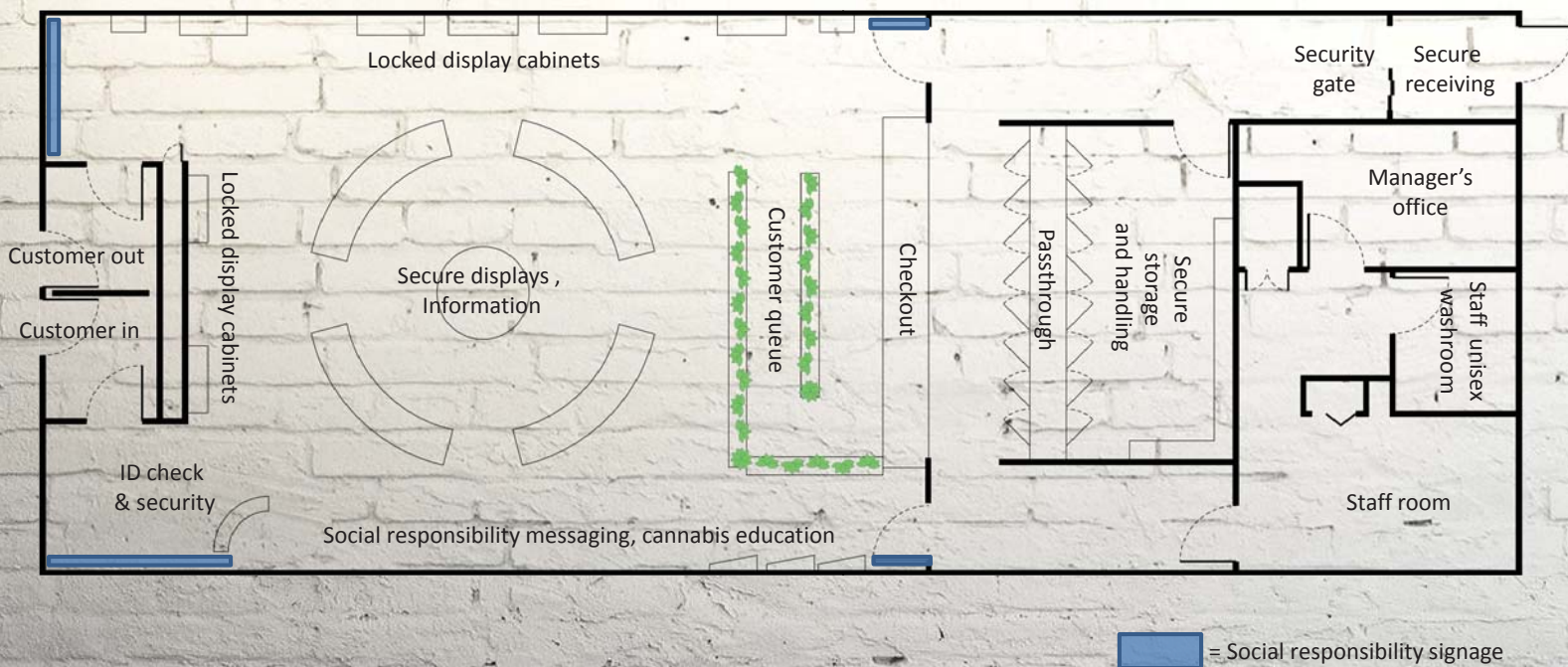
CONTINUOUS IMPROVEMENT

We are agile and quick; we take initiative to fill gaps and propose solutions.

Storefront

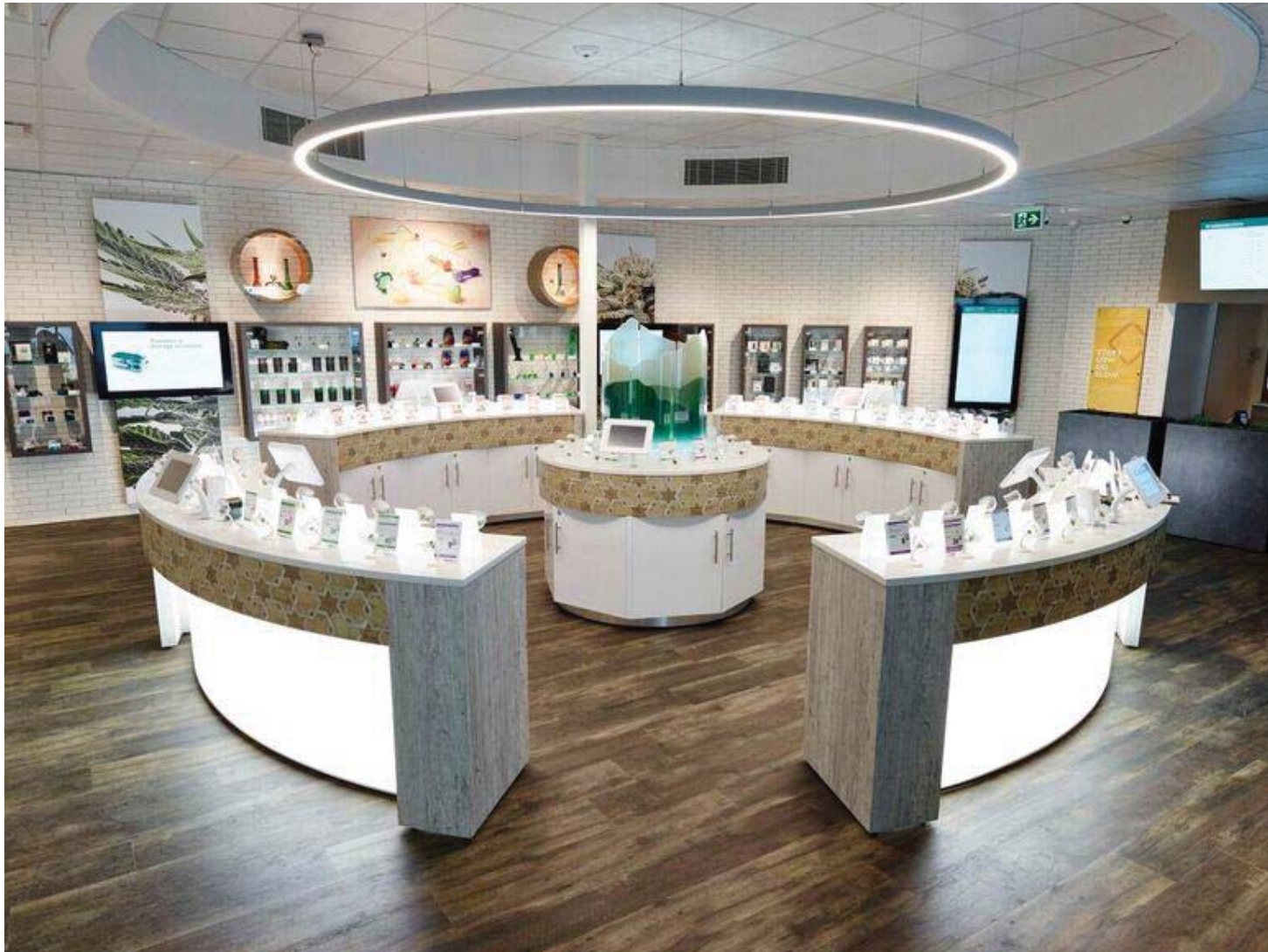


Concept Floorplan:

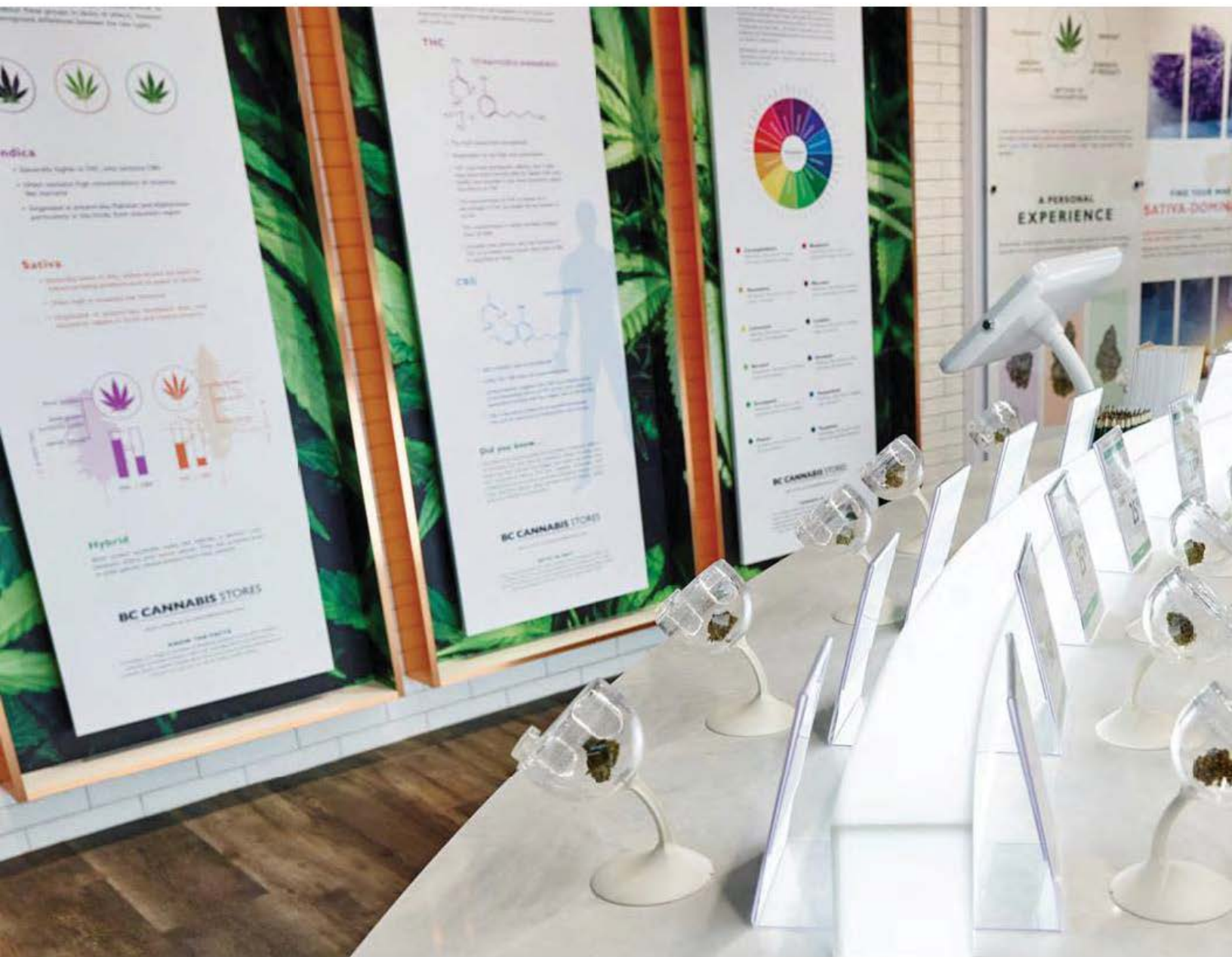




Store interior









FIND YOUR WAY
HYBRID



FIND YOUR WAY
HIGH-CBD

How much do
pre-rolls cost?

Most at \$4.25 - 4.99 for a single roll.
Some brands start at \$6.99 for a full
gram and multi-grams starting at
\$4.99

799

499

449

449

449



KEEP CANNABIS AWAY FROM YOUTH.

It's illegal to buy for minors.
Youth are at a greater risk of
harm from non-medical cannabis.



Before You Buy

Know the risks

Know the law

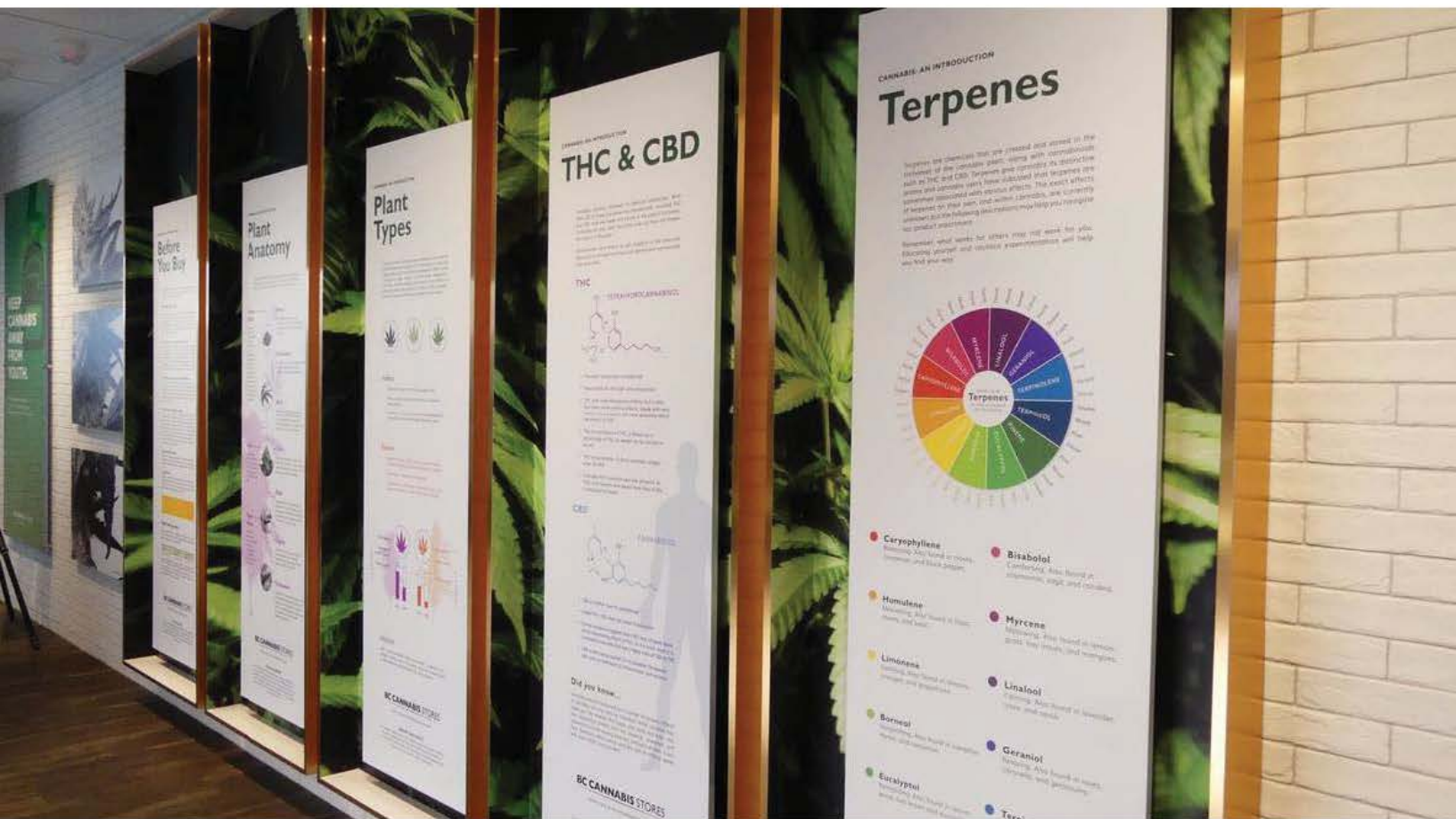
Know the quality

Know the price

Know the place

Know the person

Know the product



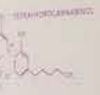
Before You Buy

Plant Anatomy

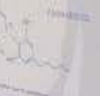
Plant Types

THC & CBD

THC



CBD



Terpenes



- Myrcene**
Sedative, also found in hops, lemongrass, and mango.
- Linalool**
Sedative, also found in lavender, ylang-ylang, and rose.
- Geraniol**
Sedative, also found in rose, geranium, and gerbil.
- Citronellol**
Sedative, also found in lemongrass, citronella, and citron.
- Pinene**
Sedative, also found in pine, rosemary, and dill.
- Camphor**
Sedative, also found in camphor, eucalyptus, and rosemary.
- Borneol**
Sedative, also found in camphor, eucalyptus, and rosemary.
- Eucalyptol**
Sedative, also found in eucalyptus, camphor, and rosemary.
- Terpinolene**
Sedative, also found in lemongrass, citronella, and citron.

The background of the slide is a photograph of a store interior. On the left, there is a white-painted brick wall. Two black, dome-shaped pendant lights hang from the ceiling, casting a warm glow. On the right, a dark-stained wooden panel is visible, showing the grain of the wood. The title 'Store operations' is overlaid on the left side of the image.

Store operations

- Store entranceways will have a counter for a two ID-check policy to prevent minors from entering the store.
- Store staff and in-store material will create a safe and informed customer experience.
- Digital signage and take-away brochures help educate customers of potential risks associated with cannabis use, supporting our mission of social responsibility (SR).
- Products are kept behind the checkout in an employee-only area of the store, out of sight from minors passing by the front of the store.

Proven track record of public service and accountability that will carry over to cannabis

- Our strict “ID Under 30” policy in BC Liquor Stores is a strong contributing factor to our successful compliance record. For cannabis, for proof of age, all customers will be required to show two pieces of ID.
- Responsible consumption awareness programs in stores and in our communities like **Dry Grad** and **Get Home Safe** protect young people and their community.
- Our at-the-till charitable collections and employee contributions raise nearly \$1 million for local communities annually.
- We thrive as an environmental leader through responsible waste management.



**START
LOW,
GO
SLOW.**

For the safest experience,
start with products that are
low in THC.

BC CANNABIS STORES
bccannabisstores.com

A reputable place to work.

We take pride in being named one of BC's Top Employers time and time again.

- Mandatory enhanced criminal background checks are performed on all employees.
- Comprehensive product knowledge and customer service training are integral to the cannabis consultant onboarding experience.
- As with liquor, we will mandate a Serving It Right equivalent certification for all cannabis consultants.
- Each store will have a Store Manager, Assistant Store Manager, and Cannabis Consultants.





Safety and security

Customer, employee and community safety is paramount.

- Intruder and fire monitoring systems
- Interior and exterior camera surveillance
- Accessories will be locked in tempered glass display cases.
- A secure storage room that will require access cards to enter.
- Durable and reliable commercial-grade doors and locks.
- Smash-resistant windows.
- Product will not be incinerated or disposed on-premise.



We are committed to working with local governments and local law enforcement agencies



Accountable. Partners.



**LIQUOR
DISTRIBUTION
BRANCH**

CONTACT

Kam Aujla
Senior Policy Analyst
kam.aujla@bcldb.com
604-252-3000 ext. 3931

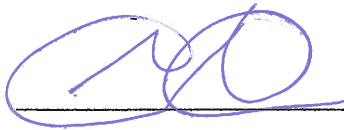
CONTACT

Kenneth Rae
Senior Leasing Manager
Retail Services – Real Estate
kenneth.rae@bcldb.com
604-252-3113

November 15, 2018

To Mayor and Council,

We the Aspen Ridge Strata Corp., representing the 56 homes in Aspen Ridge, resolved at our 2018 AGM to unanimously voice our opposition to the current rezoning proposal for 2077 Garibaldi Way.

 Strata Manager

per Barb Mathews, Chair

Aspen Ridge Strata Corp. VR2439

Dated Nov 19/2018

We feel that the proposed apartment building project is wholly inappropriate for our community in the Nordic neighbourhood based on the following factors:

a) Density

The proposed density is much too great for this single-family lot on a quiet cul-de-sac. The adjacent properties are single-family homes, duplexes and triplexes; with the most dense being one four-plex.

b) Traffic and safety

The addition of the high number of vehicles associated with 48 2-bedroom apartments will create unacceptable volume, safety and noise impacts on Garibaldi Way as well as on the rest of the adjacent neighbourhood. Access to the highway is already an issue.

c) Affordability

This is a "for profit" development by a private investor. The proposed rents are high, even for the developer's "target market". It is reasonable to forecast that the 2 bedroom units could end up being crammed with employees to make the rent manageable. This situation would not be in the spirit of the higher-end apartments the developer says he has in mind, and would create further pressure on the local community.




From: [Communications](#)
To: [corporate](#)
Subject: Form submission from: Writing to Council
Date: Friday, November 16, 2018 3:21:15 PM

Submitted on Friday, November 16, 2018 - 15:20
Submitted by anonymous user: 24.86.204.39
Submitted values are:

Full Name: Graeme Brock
Mailing Address: [REDACTED]
Civic address if different from mailing address:
Email Address: [REDACTED]
Phone Number: [REDACTED]
Your Message:
To Mayor and Council

With Calgary now rejecting the opportunity to submit a presentation for the 2026 Olympics, this opens up the opportunity for Whistler and Vancouver once again!! This time, even those events held at Cypress Mtn could be located in Whistler. All the infrastructure is in place - both in your beautiful location plus in Vancouver. What an amazing opportunity to provide life long memories!

Perhaps there has been discussions already?

Thanks for listening.

Graeme Brock

The results of this submission may be viewed at:
<https://www.whistler.ca/node/20256/submission/6608>



November 27, 2019

Mayor and Council,

On April 17th, 2019, we are asking landmarks all over the world to **Light it Up Red!** The World Federation of Hemophilia is an international not-for-profit organization and global network of patient organizations in 140 countries.

The WFH has been providing global leadership to improve and sustain care for people with inherited bleeding disorders, including Hemophilia, Von Willebrand disease, rare factor deficiencies, and inherited platelet disorders, for over 50 years.

April 17th marks World Hemophilia Day! Lighting up a building or landmark in red will help bring attention to those affected by bleeding disorders.

We have seen amazing participation by both our community and partners over the past few years. We have grown the **Light it Up Red!** initiative to include close to 70 major landmarks from around the world lit in red for World Hemophilia Day.

For more information regarding World Hemophilia Day please visit:

<https://www.wfh.org/en/whd>



We kindly ask you to send us photos of buildings and landmarks that have been lit up red in addition to using the hashtag: #WHD2019

Thank you very much for taking the time to consider our cause, and I look forward to hearing from you!

ERIKA LAINCY

Coordinator, Marketing & Communications • Coordonnatrice de la commercialisation et de la communication • Coordinador de Marketing y Comunicaciones
World Federation of Hemophilia • Fédération mondiale de l'hémophilie • Federación Mundial de Hemofilia

T +1 514.875.7944 #2848 • F +1 514.875.8916
1425, boul. René-Lévesque Ouest, bureau 1200
Montréal, Québec H3G 1T7 Canada

elaincy@wfh.org • www.wfh.org

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www.wfh.org



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	Marlene Ranz
Organization	World Federation of Hemophilia
Business Address	1425 Rene Levesque W Suite 1200
City/Province/Postal Code	Montreal QU H3G 1T7
Business Phone Number	514 875 7944
Business Email	mrantz@wfh.org
Website Address	www.wfh.org
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	On April 17th, 2019, we are asking landmarks all over the world to Light it Up Red! The World Federation of Hemophilia is an international not-for-profit organization and global network of patient organizations in 140 countries. The WFH has been providing global leadership to improve and sustain care for people with inherited bleeding disorders, including Hemophilia, Von Willebrand disease, rare factor deficiencies, and inherited platelet disorders, for over 50 years. April 17th marks World Hemophilia Day! Lighting up a building or landmark in red will help bring attention to those affected by bleeding disorders
Optional: Social Media Campaign Title <i>(include hashtags)</i>	www.facebook.com/wfhemophilia Twitter @WFHemophilia and use the hashtag #WHD2019
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	April 17, 2019
Colour Request	RED

Signature: _____

Date: _____

Marlene Ranz
Nov 27, 2018.

From: Charles Wordsworth [REDACTED]
Sent: Tuesday, November 13, 2018 10:40 AM
To: Nikki Cooper <ncooper@whistler.ca>; Legislative Services <LegislativeServices@whistler.ca>
Subject: Attention Mayor & Council - Proclamation request - ISACA BCAWARE Days 2019
Importance: High

Good morning

Your Municipality very kindly proclaimed our 2018 BCAWARE days earlier this year and ISACA Vancouver and its affiliates are again taking a leadership role in promoting privacy and security awareness in the Province of BC. Once again, we are uniting Industry, Government and Higher Education to raise public awareness and foster the growth and development of the security and privacy professions.

BC AWARE DAYS CAMPAIGN 2019 ("BC AWARE DAYS") is a professional development campaign designed to engage information technology and cyber-security professionals as well as students who are interested in entering into these fields.

ISACA is therefore requesting your assistance in officially proclaiming January 28 to February 5, 2019 as BC AWARE DAYS. Please see <http://www.bcaware.ca/>

Please feel free to use the attach template as a suggested proclamation

Many thanks for your continued support.

Regards

Charles

Charles W. Wordsworth, CCCI., I.S.P., ITCP., CMC
Volunteer
ISACA BCAWARE Campaign 2019
<http://www.bcaware.ca/>
(604) 535 7213

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Office of the Mayor
Municipality Name
BRITISH COLUMBIA

Proclamation

“BC AWARE DAYS 2019: Be Secure, Be Aware, days.”

WHEREAS	Cybercrime threatens the privacy and security of all citizens and organizations in British Columbia;
AND WHEREAS	Cybercriminal activity amounts to a tremendous erosion of economic wealth;
AND WHEREAS	Privacy & security issues result from the massive amounts of personally identifiable information processed each day;
AND WHEREAS	Awareness of the risks to society must be highlighted to engage citizens and organizations and to galvanize privacy and security professionals around this cause;
AND WHEREAS	ISACA Vancouver, a member of ISACA, the leading international association of information security governance professionals, wishes to instil privacy and security awareness amongst all citizens and organizations in British Columbia;
AND WHEREAS	Municipality name supports the promotion of privacy and security awareness amongst its citizens and organizations, so they can protect themselves from privacy infringements, fraud and other financial crimes;
NOW, THEREFORE,	I, Name, Mayor of Municipality , DO HEREBY PROCLAIM January 28 th - February 5 th 2019

“BC AWARE 2019. Be secure, Be aware, days. ”

in the **Municipality Name.**

(Signed)
Mayors name
MAYOR

From: Ron Naidoo [mailto:rnaidoo@walkforvalues.com]
Sent: Saturday, November 17, 2018 3:16 PM
To: Melissa Kish <MKish@whistler.ca>
Subject: Proclamation Human Values Day April, 24th 2019
Re: Proclamation Human Values Day April, 24th 2019

Dear Mayor Cromton

On behalf of the Steering Committee and the large number of community volunteers at the Walk for Values, we like to express our deep gratitude to raise awareness to practice Human Values and to building the "Communities of Character". Canada is a great country and we are proud of its multiculturalism and the rich values we hold.

This is the 17th year that we again take an important step walking together at the Walk for Values 2019, not for "fund" raising but taking a pledge to transform self and the community by practicing values. The Walk for Values started in 2003 when street violence took place in Malvern area of Toronto. Your support for this Walk and the proclamation of "HUMAN VALUES DAY" on April 24, 2019 will bring greater awareness about human values that shape our lives and the future of our children. Please be rest assured, we will continue to work diligently to spread your message of living in harmony, caring for each other and our environment, in every city in Canada and around the world.

We have attached with this mail the following documents for your records:

- A write up about the Walk for Values and how it is spreading the Values and helping us to be better citizens of this great country
- Message from Prime Minister of Canada, The Right Honourable Justin Trudeau
- Proclamation and messages from the Province of Nova Scotia , Province of British Columbia, Province of Manitoba and Province of Labrador and Newfoundland
- Proclamation from Cities , Towns , Districts , Counties , Municipalities and Villages
- One page summary of **90 Human Values Day Proclamations received in 2017 from across Canada**
- Proclamation Template

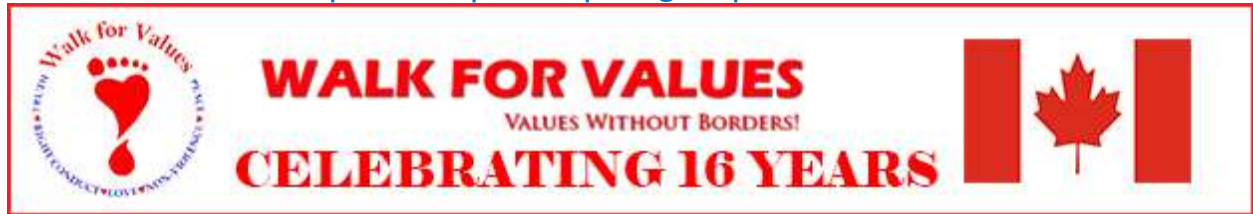
We look forward to **Resort Of Whistler** proclaiming **April 24, 2019** as the "Human Values Day".

In addition, if you have any suggestions in bringing the transformation and it will be very much appreciated. Through a separate invitation, we will send to you the calendar of the Walk for Values to be held in nine Cities across Canada.

Thank you in advance.

Sincerely,
Ron Naidoo

Ron Naidoo - Advisory Team Walk For Values | rnaidoo@walkforvalues.com | 416-258 3708
www.walkforvalues.com | [Facebook](#) | [Twitter](#) | [Instagram](#) | [Promotional Video](#)





Walk for Values

A Walk for me, my family and my community!



Celebrating 16 Years of Walk For Values

www.walkforvalues.com

What is Walk for Values?

This is a walkathon which was started in the town of Malvern, ON., in 2003 by the Parent Council of the Sathya Sai School of Canada, a private elementary school, registered with the Ontario Ministry of Education. The school's thrust is **Education in Human Values**, where the staff, parents, students and volunteers all focus on *integrating human values* into the regular curriculum.

In 2004, this Walk became a national event being conducted annually in the cities of Ottawa, Kingston, Toronto, Saskatoon, Winnipeg, Edmonton, Calgary, and *Coquitlam* where representatives from Vancouver, Surrey, and Abbotsford join together with the City's Teddy Bear Parade. In 2007, it continued at Dundas Square, in downtown Toronto and in 2007, it also became *international* when it was done in Australia in 5 major cities on a national scale. Today it has spread over 4 continents in 30 major cities across the world. This is ***the little Walk that grew*** from just over 3000 walkers in Malvern in 2003 to over 5000 participants in 2010 at Yonge-Dundas Square, the heart of downtown Toronto, growing by the end of 2014 to an annual **international event** covering 28 major cities in 4 continents and counting! Since 2013, this Walk is being conducted from the prestigious **Nathan Phillips Square**, at Toronto City Hall. This Walk is aimed at raising awareness of the importance of practicing **positive values** at helping in the eradication of violence, bullying, drugs, crime, disrespect and greed in our society. The uniqueness of the event is that **it is not a fundraiser**. Rather, each participant resolves to make the community richer **by pledging to practice a value of his or her choice**. In this way, it is a "**walk of love**" aimed at making our city, one citizen at a time, richer in our commitment to human values as a first step towards raising our social conscience.

Mission Statement

"Walk for Values" is a walk designed to raise awareness of *Human Values* and to promote individual and collective responsibility for the progress of humanity, one step at a time.

Vision Statement

A non-monetary, non-denominational event, this unique initiative, based on the five basic universal human values of Truth, Right Conduct, Peace, Love and Non-violence, is part of a global drive to seed human consciousness with timeless affirmations such as hope, kindness, patience and honesty, along with other positive values deemed integral to the sustenance and survival of mankind.

It calls for an honest self-examination from all its participants who identify areas for personal growth and pledge to practice associated values not only for self-transformation but also collectively for social, environmental and global reformation.

The Objective of the "Walk for Values"

The objective of the "Walk for Values" is to give members of the community, participating organisations and students a clearer understanding of the importance of a values-based life. Basic Human Values of truth, right conduct, peace, love and non-violence have been on the decline in our communities and our nations. We can see this in the daily reports in the newspapers, radio and TV news broadcasts. Guns, violence and drugs have infiltrated our streets, our communities and our families. By doing nothing we contribute to the increase of this decline. As responsible citizens, we simply must do something about it. This WALK is an opportunity to fulfil that responsibility in a positive way by raising the awareness of human values in our community.



Walk for Values

A Walk for me, my family and my community!



Celebrating 16 Years of Walk For Values

www.walkforvalues.com

The Values we walk for are Values to live by

TRUTH - honesty, integrity, optimism, excellence

RIGHT CONDUCT - courtesy, gratitude, fairplay, perseverance, determination, responsibility, sacrifice, initiative, leadership, courage, duty, ethics

PEACE - contentment, discipline, humility, patience, satisfaction, self-control, self-confidence, self-respect, understanding, modesty

LOVE - caring, compassion, reverence, forgiveness, generosity, kindness, enthusiasm, tolerance, dedication, devotion, unity

NON-VIOLENCE - gentleness, consideration, moderation, cooperation, brotherhood, equality, cultural respect, social justice

Current Locations, touching the 6 continents ~ North America, South America, Europe, Australia, Asia and Africa.

Canada: Ottawa, Kingston, Toronto, Saskatoon, Winnipeg, Edmonton, Calgary Fort McMurray and Coquitlam.

Australia: Sydney, Melbourne, Adelaide, Canberra, Perth and Brisbane. **USA:** New York, Austin, Houston, Dallas, Raleigh, Seattle, Detroit, Ann Arbor, Chicago and Tampa. Mexico **India:** Chandigarh, Visakhapatnam New Delhi. **New Zealand:** Auckland. **Malaysia:** Kampala. **Hong Kong:** The city of Hong Kong. **Africa:** Cape Town and Johannesburg.

Europe: UK. **South America:** Suriname

Event Highlights focusing on the Tenth to Fifteenth Anniversary of Walk For Values

- It's not a fund raiser, but an event to promote Human Values and Character Development.
- The only major public event that supports & promotes excellence in Character in communities
- Collection of non-perishable food items - **with goal of 10 tons** - on a **National** basis for the Food Banks across Canada
- Conducting a **National Blood Donation** drive in partnership with CBS
- Collecting new and re-usable **clothing** to be distributed to the needy
- Donated **108 Children's' beds to charity** through the agency of 'Furniture Bank'
- Colorful floats, music bands and participation by other local public schools
- Motivational keynote speakers from the various community organizations
- **"Go Green"** was the theme for 2009 and continues as an underlying goal of all events
- Promotion of family values with fun games and prizes for children
- Leaders from the three levels of Government and other community organisations lead the parade
- Ignite Partner of Pan Am Games
- Alliance Partner for Canada 150
- Received 90 Proclamation of Human Values Day Across Canada

Respectfully submitted,

Manish Rughani (Advisor Team - Walk for Values)

Hosted by the Parent Council - Sathya Sai School, Sathya Sai International Organization, Canada
451 Ellesmere Rd., Toronto, ON., Canada M1R 4E5; T. 416-297-7970; F. 416-297-0945; www.sathyasaischool.ca
Values Without Borders!



PRIME MINISTER • PREMIER MINISTRE

Human Values Day

It is with great pleasure that I welcome you to Human Values Day, hosted by the Organizing Committee of the Walk for Values.

This year marks Canada's 150th year of Confederation, a chance to look back over the span of our history and celebrate that which makes our country special, including our common commitment to human rights and positive values.

As we gather today to celebrate Human Values Day, we reflect on the importance of community and reaffirm our dedication to treating others with respect. Canada is stronger when we work together and interact based on our humanitarian ideals.

Thank you to the organizers of this amazing event and to all of you who are in attendance to support this worthwhile cause. Please accept my warmest welcome and best wishes for a memorable Human Values Day.

A handwritten signature in blue ink, which appears to be "Justin Trudeau".

Ottawa
2017



PRIME MINISTER • PREMIER MINISTRE

May 28, 2017

Dear Friends:

I am pleased to extend my warmest greetings to everyone taking part in the 2017 Walk for Values.



Walk for Values is a community-based initiative that helps raise awareness of five important values: love, peace, truth, non-violence and right conduct. Since the inaugural event 15 years ago, the walkathon has grown to become a global phenomenon; every year participants in major cities around the world take up the pledge to improve the lives of their fellow citizens.

This year, the Walk for Values team has collaborated with the Royal Canadian Legion to include a special ceremony, An Act of Remembrance, in tribute to every Canadian soldier who answered the call to serve. I would like to commend the organizers and the students of Sathya Sai School for inspiring the community through this worthy initiative.

Please accept my best wishes for a wonderful day, and for every success in achieving your goals.

Sincerely,

The Rt. Hon. Justin P.J. Trudeau, P.C., M.P.
Prime Minister of Canada



Nova Scotia

Proclamation

Human Values Day

WHEREAS *Nova Scotia released its first comprehensive Culture Action Plan which outlines specific efforts across the province to support, preserve, and celebrate our vibrant and diverse culture in all its forms; and*

WHEREAS *Nova Scotia and Nova Scotians, through coordinated action, are working to build a stronger, healthier, connected and more inclusive province; and*

WHEREAS *in many parts of Canada and around the world, April 24th, is an opportunity for citizens to take up the pledge to improve the lives of their fellow citizens raising and increasing awareness of Human Values;*

THEREFORE I, Stephen McNeil, Premier of Nova Scotia, do hereby proclaim April 24th, 2018 to be **"Human Values Day"** in the Province of Nova Scotia.



A blue ink signature of Stephen McNeil.

Honourable Stephen McNeil, M.L.A.
Premier of Nova Scotia

Signed at Halifax, Nova Scotia



Canada
Province of British Columbia
A Proclamation

ELIZABETH THE SECOND, by the Grace of God, of the United Kingdom,
Canada and Her other Realms and Territories, Queen, Head of the
Commonwealth, Defender of the Faith

To all to whom these presents shall come – Greeting

WHEREAS raising and increasing the AWARENESS of Human Values of truth, right conduct, peace, love and non-violence, and all the multiple sub values like honesty, integrity, kindness and caring in the Province of British Columbia is a primary goal of this wonderful Province, and

WHEREAS these values are inherent in all creeds, countries, cultures and communities, making these values truly “Values without Borders”, and

WHEREAS making the Province of British Columbia ‘A Province of Character’ is for the greatest benefit of all our citizens, and

WHEREAS reducing and even erasing the incidents of violence of all types in our communities will bring PEACE and PROGRESS in all aspects and activities of the Province, and

WHEREAS unlike other walks, Walk for Values is not a fund-raiser, but a way to make the Province richer and healthier by pledging our commitment to practice human values, and be motivated to serve our community through volunteer work, or by donating blood or food for the needy, and

WHEREAS “Walk for Values” is designed to raise the awareness of Human Values and to promote individual responsibility towards collective future of Humanity. Walk for Values is a platform to educate people on the importance of practicing these five Human Values in daily life and the awareness it creates in making of enlightened citizens for universal peace;

NOW KNOW YE THAT, We do by these presents proclaim and declare that the April 24, 2017, shall be known as

“Human Values Day”

in the Province of British Columbia.

IN TESTIMONY WHEREOF, We have caused these Our Letters to be made Patent and the Great Seal of Our Province of British Columbia to be hereunto affixed.

WITNESS, The Honourable Judith Guichon, Lieutenant Governor of Our Province of British Columbia, in Our City of Victoria, in Our Province, this thirty-first day of March, two thousand seventeen and in the sixty-sixth year of Our Reign.

BY COMMAND.

Attorney General and Minister of Justice
(counter signature for the Great Seal)

Lieutenant Governor



PREMIER OF MANITOBA

Legislative Building
Winnipeg, Manitoba CANADA
R3C 0V8

A MESSAGE FROM THE PREMIER

On behalf of all Manitobans, I am pleased to recognize April 24, 2017 as "Human Values Day", and I extend my greetings to those participating in the 15th Annual Walk for Values 2017.

From its humble beginning in 2003, the Walk for Values has grown to include cities across Canada and throughout the world. The Walk is an opportunity for each of us to reflect upon our shared values that make Manitoba so special – our diversity, tolerance and compassion -- and to commit to working with each other to make the world a better place.

I also convey my appreciation to those participating in today's Walk for Values, as well as to those who have worked so hard to make this event such a success.

A handwritten signature in blue ink, reading "Brian W. Pallister".

The Honourable Brian Pallister

COR-2018-00284

MAR 27 2018

Mr. Ron Naidoo
rnaidoo@walkforvalues.com

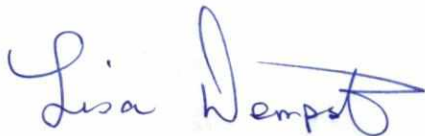
Dear Mr. Naidoo:

Thank you for your February 13, 2018 email regarding the observance of Human Values Day and the celebration of the human values of truth, right conduct, peace, love and nonviolence on April 24, 2018.

Human Values Day clearly encourages individuals to be agents of change for universal peace and harmony. I would like to thank you for your commitment to fostering a society that values inclusion and diversity; thereby, helping shape a stronger and more compassionate society. As Minister of Children, Seniors and Social Development, I would be pleased to join you in a pledge to uphold these distinct and essential human values. We will indeed be pleased to proclaim April 24 Human Values Day in Newfoundland and Labrador.

Please accept my best wishes for such a successful and inspiring event.

Sincerely,



LISA DEMPSTER, MHA
Cartwright – L'Anse Au Clair
Minister

c: Honourable Dwight Ball, Premier



is proud to celebrate "Human Values Day" as proclaimed by the
Premiers, Mayors and Members of Council in the following Canadian Provinces and Municipalities.



Province of British Columbia



Province of Alberta



Province of Manitoba



Cape Breton Island



City of Port Alberni



City of Bathurst



City of Brantford



City of Brantford



City of Brockville



City of Burnaby



City of Cornwall



City of Dauphin



City of Dryden



City of Edmonton



City of Estevan



City of Greater Sudbury



City of Kamloops



City of Kingston



City of Markham



City of Mount Pearl



City of Nainville



City of Oakville



City of Orillia



City of Oshawa



City of Ottawa



City of Pickering



City of Powell River



City of Prince Albert



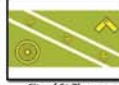
City of Prince George



City of Quinte West



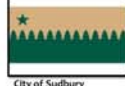
City of Saskatoon



City of St. Thomas



City of Stratford



City of Sudbury



City of Summerside



City of Thunder Bay



City of Torbay



City of Toronto



City of Vancouver



City of Victoria



City of Windsor



City of Yellowknife



District of Kitimat



District of Oak Bay



District of Saanich



City of Port Colborne



Municipality of Clarington



Municipality of Brighton



Municipality of Port Hope



Municipality of Red Lake



Regional Municipality of Wood Buffalo



The Halifax Regional Municipality



The Nation Municipality



The Resort Municipality of Whistler



Town of Ajax



Town of Amherstburg



Strathcona County



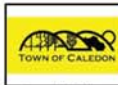
Town of Aurora



Town of Avondale



Town of Bay Roberts



Town of Caledon



Town of Carleton Place



Town of Cobourg



Town of Faro



Town of Flatrock



Town of Goderich



Town of Grande Cache



Town of Irricana



Town of Kirkland Lake



Town of Milton



Town of New Glasgow



Town of New Market



Town of Parry Sound



Town of Perth



Town of Richmond Hill



Town of Shelburne



Town of Sidney



Town of St. Stephen



Town of Stephenville



Town of Viking



Town of Wasaga Beach



Town of Whitby



Town of Whitchurch Stouffville



Township of Brock



Township of Essa



Township of Hornepayne



Township of Mattice



Township of Scugog



Township of Severn



Village of Haines Junction



Walk for Values

A Walk for me, my family and my community!

www.walkforvalues.com

Proclamations

Proclamations
Protocol Officer

[Draft Intro Can be changed for Proclamations](#)

Human Values Day, April 24th 2019

Whereas raising and increasing the AWARENESS of *Human Values* of truth, right conduct, peace, love and nonviolence, and all the multiple sub values like honesty, integrity, kindness and caring in the City of XXXXX is a primary goal of this wonderful city

Whereas these values are inherent in all creeds, countries, cultures and communities, making these values truly “*Values without Borders*”

Whereas making the City of XXXXX 'A *City of Character*' is for the greatest benefit of all our citizens

Whereas reducing and even erasing the incidents of violence of all types in our communities and our City will bring PEACE and PROGRESS in all aspects and activities of this city

Whereas unlike other walks, Walk for Values is not a fund-raiser, but a way to make the City richer and healthier by pledging our commitment to practice human values, and be motivated to serve our community through volunteer work, or by donating blood or food for the needy

Whereas “Walk for Values” is designed to raise the awareness of Human Values and to promote individual responsibility towards collective future of Humanity. Walk for Values is a platform to educate people on the importance of practicing these five Human Values in daily life and the awareness it creates in making of enlightened citizens for universal peace.

NOW THEREFORE, I, Mayor XXXX, on behalf of XXXXX City Council, do hereby proclaim 24th April 2019 as “**Human Values Day**” in the City of XXXXX

Values without Borders!