

# WHISTLER

#### AGENDA REGULAR MEETING OF MUNICIPAL COUNCIL TUESDAY, DECEMBER 18, 2018, STARTING AT 5:30 P.M.

Franz Wilhelmsen Theatre at Maury Young Arts Centre 4335 Blackcomb Way, Whistler, BC V8E 0X5

#### ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of December 18, 2018.

#### **ADOPTION OF MINUTES**

That Council adopt the Regular Council Meeting Minutes of December 4, 2018.

#### PUBLIC QUESTION AND ANSWER PERIOD

#### PRESENTATIONS AND DELEGATIONS

Community Enrichment Program Report Back

Enrichment Program

Enrichment Program

Community

Report Back

Community

Report Back

A presentation by Claire Ruddy, Executive Director, AWARE regarding the 2018 Community Enrichment Program Report Back.

A presentation by Shana Murray, Community Programs Manager, Howe Sound Women's Centre regarding the 2018 Community Enrichment Program Report Back.

A presentation by Bob Brett, President, Whistler Naturalists Society, regarding the 2018 Community Enrichment Program Report Back.

A presentation by Suzie Soman, Director of Early Child Development Services, Sea to Sky Community Services Society regarding the 2018 Community Enrichment Program Report Back.

A presentation by Mayor Jack Crompton, regarding the Resort Municipality of Whistler 2018 Council Retreat.

#### MAYOR'S REPORT

#### **INFORMATION REPORTS**

A presentation by municipal staff.

**That** Council receive Information Report No. 18-145 regarding recent progress on implementing the 2016 Community Energy and Climate Action Plan.

No presentation.

**That** Council receive Information Report No. 18-146 regarding the 2018 Community Enrichment Program Reporting Forms.

Community Energy and Climate Action Plan (CECAP) Update Report File No. A05001 Report No. 18-145

2018 Community Enrichment Program Reporting Forms File No. 3004 Report No. 18-146

Community Enrichment Program Report Back Council Retreat

Council Retreat Report Agenda Regular Council Meeting December 18, 2018 Page 2

#### **ADMINISTRATIVE REPORTS**

A presentation by municipal staff.
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DVP1165 – 8524	A presentation by municipal staff.				
Rope Tow Way – Setback Variance for Parking File No. DVP1165 Report No. 18-147	<b>That</b> Council approve the issuance of Development Variance Permit DVP1165 for the proposed development located at 8524 Rope Tow Way to vary the front setback for two parking spaces from 1.5 metres to 0.1 metres as shown on Architectural Plan A-001, dated October 21, 2018, by Mike Jones attached as Appendix "B" to Administrative Report to Council No. 18-147.				
Whistler 2020	No presentation.				
Development Corp. – 2018 Annual Report File No. VAULT Report No. 18-148	<b>That</b> The Council of the Resort Municipality of Whistler in open Meeting assembled hereby resolves that the Municipality, as sole Shareholder of Whistler 2020 Development Corp., pass the consent Resolutions of the Shareholder of Whistler 2020 Development Corp., a copy of which is attached to Administrative Report No. 18-148 as Appendix "A", and that the Mayor and Municipal Clerk execute and deliver the resolutions on behalf of the Municipality.				
Whistler Village Land	No presentation.				
Co. Director Resignations and Appointments File No. VAULT Report No. 18-149	<b>That</b> Council receive the resignations of Nancy Wilhelm-Morden as Director and Officer (President), and Maureen Peatfield as Director and Officer (Treasurer) of Whistler Village Land Co. attached as Appendix "A" to this Administrative Report to Council No. 18-149; and				
	<b>That</b> Council appoint Jack Crompton and Carlee Price as Directors of Whistler Village Land Co.; and, further				
	<b>That</b> Council of the Municipality in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Whistler Village Land Co. Ltd., pass the consent resolutions of the sole shareholder of Whistler Village Land Co. Ltd., a copy of which is attached as Appendix "C" to this Administrative Report No.18-149, and that the Mayor and the Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.				
Emerald Dreams	No presentation.				
Conservation Co. Ltd. – 2018 Annual Report	<b>That</b> Council receive the resignation of Maureen Peatfield as Director and Officer (Secretary) of Emerald Dreams Conservation Co. Ltd.; and				
File No. VAULT Report No. 18-150	<b>That</b> Council appoint Carlee Price as a Director of Emerald Dreams Conservation Co. Ltd.; and, further				
	<b>That</b> the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Emerald Dreams Conservation Co. Ltd., pass the consent resolutions of the sole shareholder of Emerald Dreams Conservation Co. Ltd.; copies of which are attached as Appendix "C" to this Administrative Report No. 18-150, and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.				

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Whistler Housing No presentation. Authority Ltd. That Council receive the resignations of Jack Crompton and Steven Bradley **Director Resignations** Anderson (Steve Anderson) as Directors of Whistler Housing Authority Ltd.; and and Appointments That Council appoint Duane Jackson and John Grills as Directors of Whistler File No. VAULT Report No. 18-151 Housing Authority Ltd.; and further, That Council of the Municipality in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Whistler Housing Authority Ltd., pass the consent resolutions of the sole shareholder of Whistler Housing Authority Ltd., a copy of which is attached as Appendix "C" to this Administrative Report No. 18-151, and that the Mayor and the Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality. MINUTES OF COMMITTEES AND COMMISSIONS Regular Meeting Minutes of the Emergency Planning Committee of April 3, 2018 **Emergency Planning** Committee 2018. **BYLAWS FOR THIRD READING** Zoning Amendment That "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018" be given Bylaw (1330 third reading. Cloudburst Drive) No. 2214, 2018 OTHER BUSINESS Whistler 2020 Notification of Whistler 2020 Development Corporation Director Appointments and Development **Resignations:** Corporation Resignations were received from the following individuals: Director Resignations and Steven Bradley Anderson (Director) • **Appointments** Eric Martin (Director/ Officer) • James Frederick Godfrey (Director/ Officer) • Jim Moodie (Director/ Officer) • Stephen Bayly (Director) • Ken Roggeman (Officer) • The following individuals were appointed as Directors: Jack Crompton • **Duane Jackson** • Eric Martin •

#### CORRESPONDENCE

Letter of Congratulations File No. 3009

Human Sex Trafficking File No. 3009 Correspondence from Isobel Mackenzie, Seniors Advocate, Province of British Columbia congratulating Mayor Jack Crompton and Councillors on being elected.

Correspondence from Cathy Peters regarding the human sex trafficking public awareness campaign.

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Licensing for Non- Medicinal Cannabis Retail Stores File No. 3009	Correspondence from David Eby, QC, Attorney General and Mike Farnworth, Minister of Public Safety and Solicitor General, regarding licensing for non-medicinal cannabis retail stores.
Request for Funding File No. 3009	Correspondence from Dale Harrison, President, Northern Woods and Water Highway Association, regarding a request for funding.
Community Energy and Climate Action Plan File No. 3009	Correspondence from Randi Kruse, regarding the Community Energy and Climate Action Plan.
Emerald Estates Access to Crown Land File No. 3009	Correspondence from Dale Stephens, regarding access to Crown Land from Emerald Estates.
Emerald Estates and Highway 99 Safety File No. 3009	Correspondence from Dale Stephens, regarding safety at Emerald Estates and Highway 99.
Revision to Letter File No. RZ1144	Correspondence from Leslie and Dave Patterson regarding a revision to their letter to Council regarding RZ1144 2077 Garibaldi Way dated November 13, 2018. <b>TERMINATION</b>
	That the Regular Council Meeting of December 18, 2018 be terminated.





#### MINUTES REGULAR MEETING OF MUNICIPAL COUNCIL TUESDAY, DECEMBER 4, 2018, STARTING AT 5:30 P.M. Franz Wilhelmsen Theatre at Maury Young Arts Centre 4335 Blackcomb Way, Whistler, BC V8E 0X5

#### PRESENT:

Mayor: J. Crompton Councillors: A. De Jong, J. Ford, R. Forsyth, J. Grills, and C. Jewett

Chief Administrative Officer, M. Furey General Manager of Corporate and Community Services, T. Battiston General Manager of Resort Experience, J. Jansen General Manager of Infrastructure Services, J. Hallisey Director of Planning, M. Kirkegaard Municipal Clerk, B. Browning Manager of Communications, M. Comeau Planner, R. Brennan Planning Analyst, J. Abraham Council Coordinator, N. Cooper

Whistler Housing Authority General Manager, Marla Zucht

#### ABSENT:

Councillor D. Jackson

Mayor J. Crompton recognized that we are on the traditional territories of the Lil'wat Nation and the Squamish Nation.

#### ADOPTION OF AGENDA

Moved by Councillor J. Ford Seconded by Councillor R. Forsyth

**That** Council adopt the Regular Council Meeting Agenda of December 4, 2018.

CARRIED

#### **ADOPTION OF MINUTES**

Minutes

Agenda

Moved by Councillor A. De Jong Seconded by Councillor J. Ford

**That** Council adopt the Regular Council Meeting Minutes of November 20, 2018.

#### PUBLIC QUESTION AND ANSWER PERIOD

Tova Jamernik 306-4800 Spearhead Drive	Tova Jamernik asked if Council has considered leasing the lands located at 4500 Blackcomb Way, behind the tennis club or the lands at Cheakamus Crossing for the purposes of an RV park.
Re: Housing Shortage	Mayor J. Crompton responded that the sites mentioned had not specifically been considered, but temporary housing was considered by the Mayor's Task Force on Resident Housing. At this point the focus is on opening permanent beds and moving forward some of the recommendations of the Task Force.
	Tova Jamernik clarified that she was not asking about temporary housing, but a place for people who chose to live in their vehicle full time.
	Mayor J. Crompton responded that an RV site in the village has not been investigated at this time, but nothing is off the table.
Re: MRDT	Tova Jamernik asked if there is a plan to use the additional MRDT funding for affordable housing as this is now allowed under the program.
	Mayor J. Crompton responded that this is something Council and RMOW staff are investigating.
Re: AirBnB illegal rentals	Tova Jamernik asked whether the total number of fines issued and the total amount collected with regards to fines issued as a result of illegal rentals under the new bylaw could be published online.
	Mayor Jack Crompton responded that it is possible, but would be something that would need to be considered by Council.
	MAYOR'S REPORT
Mayor's Report	Accident on Highway 99 On behalf of the RMOW and Council, Mayor Jack Crompton passed on his sincere condolences to the family and friends of the Bekah Mann, the individual who tragically passed away following an accident on Highway 99 at the weekend. These kinds of tragedies hit the close-knit Sea-to-Sky communities hard. Information about the incident and those involved hasn't been released. Mayor Jack Crompton asked that the community respects the space family and friends need at this time.
	Resort Municipality of Whistler (RMOW) partners with hotels to reduce plastic bottle use The RMOW is partnering with local hotels in efforts to reduce plastic bottle use. Through the partnership, the RMOW and hotels are letting guests know they can drink Whistler's water straight from the tap – acknowledging that this is uncommon in other parts of the world. The initiative is part of the RMOW's commitment to reduce waste, including single use plastic. Other ways of encouraging the use of tap water are through Whistler's 20 public water fountains maintained all across the community, at all major parks and in the Village, with more planned for installation in 2019. More information about Whistler's drinking water can be found online at whistler.ca/drinkingwater.

#### Pay parking returns December 15, 2018

Peak season pay parking returns in the day lots on December 15, 2018. Pay parking will be required in Day Lots 1, 2, 3, 4 and 5 from December 15, 2018 to April 15, 2019. Employee/ Resident parking passes for Day Lot 4 and 5 are available for purchase online now. Mayor Jack Crompton reminded the community that winter parking regulations on streets are in effect. The winter parking regulations state that there is no odd side parking is allowed at any time of the day, and even side parking is not allowed between 9 a.m. to 5 p.m. Monday to Friday. These regulations are required for snow clearing efforts on roads. With an array of winter conditions hitting the Sea-to-Sky, Mayor Jack Crompton reminded the community to stay safe on the roads.

#### Whistler Village winter animation begins

The RMOW's schedule of winter events and village animation kick off soon. Residents and visitors alike can enjoy a wide range of activities including ice skating outdoors, tobogganing, cross-country skiing, live music and more. Mayor Jack Crompton reminded the community to check the ice before skating. The beloved ice skate rink in Whistler Olympic Plaza opens this Saturday on December 8, 2018. Family Après returns on December 17, 2018 with a jam-packed line up of family-friendly activities throughout the winter season. The Whistler Holiday Experience returns this holiday season offering a range of entertainment for parents and kids indoors at the Whistler Conference Centre. There is more information about winter events in Whistler at whistler.ca/WhistlerPresents.

#### Whistler Film Festival and Luge World Cup in Whistler

Mayor Jack Crompton noted that over the past week many community members had been able to go out and enjoy some of the events on as part of the Whistler Film Festival and Luge World Cup. The Whistler Film Festival was one of Whistler's first arts events, and has continued to grow over the past 17 years. Mayor Crompton added that he and several councillors were delighted to attend some of the festivals events and film screenings, including the opening event and awards ceremony, and Councillor Cathy Jewett joined the Women on Top event along with Councillor John Grills. The Whistler Film Festival is a valued part of Whistler's cultural offerings. Mayor Jack Crompton noted that 43 of the films had been produced or directed by women. This weekend was also the Luge World Cup hosted at the Whistler Sliding Centre. Mayor Jack Crompton offered his congratulations to the Canadian relay team, which included Reid Watts, for their bronze medal in the event and noted that it is great to see Whistler continue to be a host community for both local and world cup level sports events.

#### Community natural gas conservation

Mayor Jack Crompton noted that the RMOW has turned off the fire pits in Olympic Plaza as part of Whistler's efforts to conserve natural gas. BC's natural gas supply may continue to be limited this winter following a rupture of a natural gas transmission pipeline near Prince George in October, and

FortisBC is encouraging businesses and residents across the province to take measures to conserve gas. In response, the RMOW has set the temperatures for its natural gas heating system to 18 degrees Celsius, and is implementing conservation measures across its municipal facilities including Municipal Hall, Meadow Park Sports Centre, Maury Young Arts Centre, and Whistler Olympic Plaza. Mayor Jack Crompton encouraged the community to do their part to conserve gas.

#### Council Recognition to committee and board volunteers

Mayor Jack Crompton noted that the year will soon come to a close, and he thanked the hard-working committee and board volunteers. More than 100 community members volunteer on Council's 20 committees and two Council-appointed boards. These dedicated volunteers share their input and expertise, and provide incredible value to municipal projects, policies and programs. On November 26, 2018 the RMOW hosted the annual council recognition event dedicated to these volunteers. On behalf of Council, RMOW staff and the community, Mayor Jack Crompton thanked these volunteers for their contributions to Whistler.

#### Inside Scoop event for new-comers on December 11, 2018

Whistler's Inside Scoop event returns on Tuesday, December 11, 2018. For those new to town, or those working on Whistler's frontline, this is a great, and fun event to attend providing insider knowledge on all aspects of winter experiences in Whistler. This is a free event with more than 100 local businesses and service providers sharing their information at the event. Mayor Jack Crompton noted that the RMOW's recreation team, transportation and transit staff and bylaw crew will be attending to share important winter messages with attendees. The event is on at the Whistler Conference Centre from 2 until 6 p.m.

BCBusiness names Whistler in top three Best Cities for Work in BC Whistler has been named in the top three Best Cities for Work in BC in 2019 by BCBusiness magazine. BCBusiness publish an annual list of British Columbian cities, taking statistics on average earnings, earning growth, housing costs, spending on recreation, commute times, and more to formulate the rankings. Whistler came in at second place of the list of 46 cities. Whistler's access to recreation, short commute times, and job opportunities supported by the tourism economy were amongst its highest ranking factors by *BCBusiness*. Mayor Jack Crompton noted that the Whistler community is full of people passionate about this town, and who are proud to call Whistler home. This recognition from BCBusiness affirms Whistler's transformation and initiative to build a year-round destination, the continued focus on the community, and efforts to address areas are still a challenge here, like housing. Mayor Jack Crompton congratulated fellow Sea-to-Sky community Squamish for their number one place on the list. BCBusiness has the full story and rankings on their website bcbusiness.ca/bestcities.

#### Best summer on record

Research from Tourism Whistler indicates that the summer of 2018 was Whistler's best on record in terms of room nights sold. Up three per cent over 2017, the success has been attributed primarily to increased shoulder season bookings including meetings such as the Union of British Columbia Municipalities annual convention in September.

The summer season, which spans from May 1 through October 31, saw a seven per cent decrease in day visitors from the previous summer. Whistler is fortunate to have achieved a successful year round tourism economy, something we could have only wished for two decades ago. Mayor Jack Crompton thanked the proactive work and programs developed by municipal staff, Tourism Whistler, Whistler Blackcomb, community accommodations and businesses to build business in the shoulder seasons. Mayor noted that it wasn't long ago that many restaurants closed during the shoulder seasons.

#### Councillor Cathy Jewett

Councillor Cathy Jewett noted that the final three presentations of the Whistler Experience are coming up, and the event tomorrow night will be with Mayor Jack Crompton being interviewed by Feet Banks.

Councillor Cathy Jewett noted that the Mountains recently opened and the Peak Chair also opened on the weekend, she reminded the community to use courtesy and common sense while on the limited terrain.

#### Councillor John Grills

Councillor John Grills added to Mayor Jack Crompton's comments regarding the Luge World Cup, and noted that it was 10 years ago, almost to the day, that Reid Watts went down the track for the first time. He congratulated the track staff for the great preparation of the track.

#### INFORMATION REPORTS

Whistler Housing Authority's 2018 Employer Housing Needs Assessment File No. 7724 Report No. 18-139 Moved by Councillor R. Forsyth Seconded by Councillor C. Jewett

**That** Council receive the Whistler Housing Authority's 2018 Employer Housing Needs Assessment attached as Appendix A to Council Information Report No. 18-139.

#### **ADMINISTRATIVE REPORTS**

Moved by Councillor J. Ford Seconded by Councillor A. De Jong

**That** Council consider giving first and second readings to "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018";

**That** Council authorize staff to schedule a public hearing for "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018", and to advertise for same in the local newspaper;

**That** Council direct staff to advise the applicant that before consideration of adoption of "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018", the following matters shall be addressed to the satisfaction of the General Manager of Resort Experience:

- 1. Registration of a Section 219 covenant in favour of the Resort Municipality of Whistler to:
  - a. Establish a final supported design for the proposed development;
  - Ensure the proposed development is consistent with the Green Building Project Checklist and with the objectives and goals of the municipality's Green Building Policy G-23;
- Modification of Section 219 Rock Fall/Tree Preservation Covenant No. CA817861 to address rock fall hazard mitigation measures; and further,

**That** Council authorize the Mayor and Municipal Clerk to execute any necessary legal documents for this application.

CARRIED

SEC0028 – 4-2002 Bayshore Drive File No. SEC0028 Report No. 18-141

Moved by Councillor R. Forsyth Seconded by Councillor J. Ford

**That** Council grant an exemption in accordance with section 524 of the *Local Government Act* – "Requirements in Relation to Flood Plain Areas", to permit a building addition to an existing dwelling at 4-2002 Bayshore Drive as shown on the Architectural Plans prepared by Adrien Benech Construction Design, dated July 23, 2018, attached as Appendix "B" to Administrative Report to Council No. 18-141; and further

**That** Council authorize the Mayor and Municipal Clerk to execute a Section 219 covenant on the title of the subject property for this exemption, indemnifying the Municipality and attaching the geotechnical report prepared by Ground Up Geotechnical, dated October 11, 2018, confirming that the proposed building location and design are safe for the intended residential use.

CARRIED

RZ1158 – 1330 Cloudburst Drive – RM65 Zone Gross Floor Area Adjustment – First and Second Readings ZAB No. 2214, 2018 File No. RZ1158 Report No. 18-140

> Community Resiliency Investment Program Grant Application File No. 8337.02 Report No. 18-144 File No. 854 Report No. 18-136

LLR128 -

Conference Centre Extension of Hours for Whistler Pride and Ski Festival Event File No. LLR128 Report No. 18-142

Emerald Dreams Conservation Corporation Ltd. Director Resignation and Appointment File No. VAULT Report No. 18-143 Moved by Councillor R. Forsyth Seconded by Councillor A. De Jong

**That** Council endorse the Union of British Columbia Municipalities' Community Resiliency Investment Program grant application and if successful, direct staff to provide overall grant management as per Union of British Columbia Municipalities' grant requirements.

CARRIED

Moved by Councillor C. Jewett Seconded by Councillor J. Grills

**That** Council authorize hours of liquor sale to 4:00 a.m. on the night of Saturday, January 26, 2019 at the Whistler Conference Centre for a special Whistler Pride and Ski Festival event.

CARRIED

Moved by Councillor R. Forsyth Seconded by Councillor J. Ford

**That** Council of the Municipality in open Meeting assembled, hereby resolves that the Municipality, as the sole Shareholder of Emerald Dreams Conservation Corporation Ltd., pass the consent resolutions of the sole Shareholder of Emerald Dreams Conservations Corporation Ltd., a copy of which is attached as Appendix "C" to this Administrative Report to Council No. 18-143, and that the Mayor and the Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality; and

**That** Council receive the resignation of Ken Roggeman as Director and Officer (Secretary) of Emerald Dreams Conservation Corporation Ltd attached as Appendix "A" to this Administrative Report to Council No. 18-143; and, further

**That** Council appoint Maureen Peatfield as Director of Emerald Dreams Conservation Corporation Ltd.

CARRIED

#### MINUTES OF COMMITTEES AND COMMISSIONS

Whistler Bear Advisory Committee

Moved by Councillor C. Jewett Seconded by Councillor J. Grills

**That** Council receive Regular Meeting Minutes of the Whistler Bear Advisory Committee of October 10, 2018.

Forest and Wildland Advisory Committee	Moved by Councillor R. Forsyth Seconded by Councillor A. De Jong	
	<b>That</b> Council receive Regular Meeting Minutes of the Forest and Wi Advisory Committee of October 10, 2018.	ildland
		CARRIED
	BYLAWS FOR FIRST AND SECOND READINGS	
Zoning Amendment Bylaw (1330	Moved by Councillor R. Forsyth Seconded by Councillor J. Ford	
Cloudburst Drive) No. 2214, 2018	<b>That</b> "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, given first and second readings.	, 2018" be
		CARRIED
	OTHER BUSINESS	
Appointment to Sea to Sky Regional	Moved by Councillor R. Forsyth Seconded by Councillor C. Jewett	
Transit Commission	<b>That</b> Council appoint Councillor Jen Ford in place of Mayor Jack Cr serve on the Sea-to-Sky Regional Transit Commission.	ompton to
		CARRIED
	CORRESPONDENCE	
Letter of Congratulations	CORRESPONDENCE Moved by Councillor J. Ford Seconded by Councillor R. Forsyth	
	Moved by Councillor J. Ford Seconded by Councillor R. Forsyth <b>That</b> correspondence from The Honourable Premier John Horgan congratulating Mayor Jack Crompton and Councillors on being elect	ted be
Congratulations	Moved by Councillor J. Ford Seconded by Councillor R. Forsyth <b>That</b> correspondence from The Honourable Premier John Horgan	
Congratulations File No. 3009 Foundational Principles of	Moved by Councillor J. Ford Seconded by Councillor R. Forsyth <b>That</b> correspondence from The Honourable Premier John Horgan congratulating Mayor Jack Crompton and Councillors on being elect	ted be CARRIED
Congratulations File No. 3009 Foundational	Moved by Councillor J. Ford Seconded by Councillor R. Forsyth <b>That</b> correspondence from The Honourable Premier John Horgan congratulating Mayor Jack Crompton and Councillors on being elect received. Moved by Councillor C. Jewett	CARRIED
Congratulations File No. 3009 Foundational Principles of Responsible Conduct	Moved by Councillor J. Ford Seconded by Councillor R. Forsyth <b>That</b> correspondence from The Honourable Premier John Horgan congratulating Mayor Jack Crompton and Councillors on being elect received. Moved by Councillor C. Jewett Seconded by Councillor J. Ford <b>That</b> correspondence from The Honourable Selina Robinson, Minist Municipal Affairs and Housing, regarding the Working Group's Four	CARRIED
Congratulations File No. 3009 Foundational Principles of Responsible Conduct File No. 3009 2018 UBCM Convention Meeting	Moved by Councillor J. Ford Seconded by Councillor R. Forsyth <b>That</b> correspondence from The Honourable Premier John Horgan congratulating Mayor Jack Crompton and Councillors on being elect received. Moved by Councillor C. Jewett Seconded by Councillor J. Ford <b>That</b> correspondence from The Honourable Selina Robinson, Minist Municipal Affairs and Housing, regarding the Working Group's Four	CARRIED ter of ndational
Congratulations File No. 3009 Foundational Principles of Responsible Conduct File No. 3009 2018 UBCM	Moved by Councillor J. Ford Seconded by Councillor R. Forsyth That correspondence from The Honourable Premier John Horgan congratulating Mayor Jack Crompton and Councillors on being elect received. Moved by Councillor C. Jewett Seconded by Councillor J. Ford That correspondence from The Honourable Selina Robinson, Minis Municipal Affairs and Housing, regarding the Working Group's Four Principles of Responsible Conduct be received. Moved by Councillor A. De Jong	CARRIED ter of ndational CARRIED

Introduction to BC Cannabis Stores	Moved by Councillor J. Ford Seconded by Councillor C. Jewett	
File No. 3009	<b>That</b> correspondence from R. Blain Lawson, General Manager and C Executive Officer, BC Liquor Distribution Branch, regarding an Introdu BC Cannabis Stores for Mayor and Council be received and referred	uction to
	C.	ARRIED
2077 Garibaldi Way File No. RZ1144	Moved by Councillor C. Jewett Seconded by Councillor A. De Jong	
	That correspondence from Barb Mathews, Chair, Aspen Ridge Strata regarding RZ1144 – 2077 Garibaldi Way be received and referred to a	
		CARRIED
2026 Olympics File No. 3009	Moved by Councillor J. Grills Seconded by Councillor C. Jewett	
	<b>That</b> correspondence from Graeme Brock regarding the 2026 Olympi received.	cs be
		CARRIED
Light Up Request: World Hemophilia	Moved by Councillor C. Jewett Seconded by Councillor J. Ford	
Day File No. 3009.1	<b>That</b> correspondence from Marlene Ranz and Erica Laincy, World Fe of Hemophilia, requesting that on April 17, 2019, the Fitzsimmons Brid red in support of World Hemophilia Day received and the bridge be lit	dge be lit
	C	CARRIED
Proclamation Request: BC Aware	Moved by Councillor C. Jewett Seconded by Councillor R. Forsyth	
Days 2019 File No. 3009.1	That correspondence from Charles W. Wordsworth, ISACA BC AWA Campaign 2019 requesting that January 28 to February 5, 2019 be proclaimed as "BC AWARE Days" be received and referred to staff ar proclaimed.	
	C	CARRIED
Proclamation Request: Human	Moved by Councillor J. Ford Seconded by Councillor A. De Jong	
Values Day 2019 File No. 3009.1	<b>That</b> correspondence from Ron Naidoo, Advisory Team, Walk for Val requesting that April 24, 2019 be proclaimed as "Human Values Day" received and referred to staff and proclaimed.	

#### TERMINATION

Motion to Terminate Moved by Councillor J. Ford Seconded by Councillor R. Forsyth

**That** the Regular Council Meeting of December 4, 2018 be terminated at 6:41 p.m.

Mayor, J.	Crompton
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Municipal Clerk, B. Browning



## WHISTLER

# REPORT INFORMATION REPORT TO COUNCIL

PRESENTED:	December 18, 2018	<b>REPORT:</b>	18-145
FROM:	Corporate and Community Services	FILE:	A05001
SUBJECT:	COMMUNITY ENERGY AND CLIMATE AC REPORT	TION PLAN (	CECAP) UPDATE

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager Corporate and Community Services be endorsed.

#### RECOMMENDATION

**That** Council receive Information Report No. 18-145 regarding recent progress on implementing the 2016 Community Energy and Climate Action Plan.

#### REFERENCES

Appendix "A" - CECAP Performance Tracking - Q4 2018

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with an update on the RMOW's progress implementing the CECAP for the period between September and December 2018. (See Appendix A).

#### DISCUSSION

As a resort community dependent on outdoor activities for its economic success and high quality of life, Whistler has long been concerned with the issue of climate change. The RMOW regularly tracks emissions and monitors its progress on initiatives designed to mitigate and adapt to climate change.

For a number of years prior to adoption of the CECAP, the RMOW tracked the energy and GHG emissions performance trends for the community as well as the RMOW's internal corporate operations and reported annually. For example, the 2017 Annual Energy and Emissions Performance Report (<u>https://www.whistler.ca/sites/default/files/2018/Aug/related/14506/rmow-2017-annual-energy-ghg-emissions-performance-report-aug17.pdf</u>) provides background on energy and emissions planning in Whistler, detailed historical information, a review of associated targets for each section, specific detail on 2017 energy consumption and emissions trends at both the community and corporate scale, and insights regarding key drivers of change over time. Similar annual reports are available on whistler.ca for reporting years 2010, 2011, 2013, 2014, and 2016.

As directed by Council, this quarterly report summarizes implementation progress on CECAP actions (<u>https://www.whistler.ca/sites/default/files/related/cecap.0\_final.pdf</u>) during the period between September 2018 and December 2018. The checklist of actions and their respective status is based on input provided by each division in the organization.

The intent of the CECAP Quarterly Report is to provide regular updates to energy and climate change adaptation and mitigation performance across the organization and community. One significant achievement in Q4 was the Official Community Plan (OCP) receiving first reading at the October 2, 2018 regular Council meeting. The OCP contains a number of policies that support and clarify intent and direction related to energy and climate change policies within our community.

Transportation issues continue to be a priority item with a number of initiatives underway to reduce congestion and emissions, and improve options for public transport within Whistler valley and the Sea to Sky corridor. RMOW staff is working closely with the District of Squamish, Village of Pemberton, SLRD, Ministry of Transportation and Infrastructure and BC Transit to have the Sea to Sky Regional Transit System included in the 2019 provincial budget. In Whistler, the Valley Express service received additional hours to increase the use of the bus system as a commuter option. Additionally, expansion of the current Electric Vehicle Supply Equipment (EVSE) infrastructure at Meadow Park Sports Centre is underway.

The Energy Step Code (ESC) is a new incremental and consistent approach to achieving more energy-efficient new buildings. Council adopted the Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197, 2018 earlier in the year with regulations to take effect January 2019. Building Department staff hosted an ESC training session in November with more than sixty-five members of the public in attendance from BC Housing, Whistler Housing Authority, and local designers, architects, builders and engineers. More information is on the RMOW website: <a href="https://www.whistler.ca/business/land-use-and-development/building/bc-energy-step-code">https://www.whistler.ca/business/land-use-and-development/building/bc-energy-step-code</a> .

The RMOW continues to move toward its Zero Waste goal and reduce upstream emissions when it held the first Zero Waste committee "think tank" meeting in October. The terms of reference are currently in development for an ongoing Zero Waste Select Committee of Council. The committee may also incorporate the exploration of a sharing economy model for Whistler instead of forming a separate working group as identified in CECAP Action 6.4.2.1.

The RMOW completed three wildfire fuel reduction projects in autumn 2018: Callaghan Forest Service Road; CCF5 above the cemetery; and Alpine Meadows. The Kadenwood project achieved its objective of completing 50% of the work in 2018 and will resume in spring 2019 to complete. The RMOW partnered with the Cheakamus Community Forest to begin fuel reduction along the Cheakamus Lake Forest Service Road and work will continue into spring 2019, weather permitting. A full wildfire program report was provided to Council on November 20, 2018. Staff also applied for \$100,000 funding from the Community Resiliency Investment Program to support the FireSmart program.

Another significant risk of climate change is flooding due to heavy rain events. Kerr Wood Leidal Associates Ltd. has nearly completed the first phase of the flooding risk assessment for the Whistler valley. Once complete, the information will be used to update the Whistler Integrated Stormwater Management Plan.

While progress is being made on many significant CECAP actions, some action items remained unchanged or not initiated due to staff workloads. An application was submitted to the Federation of

Canadian Municipalities in June 2018 requesting two years of funding to provide 80% of a Climate Change Officer's (CCO) salary. If funding is received, the CCO will focus on delivering the energy portfolio and CECAP actions, and report to the Environmental Stewardship Manager. If the funding is not received, internal staff resources will be challenged to address additional incremental actions in 2019.

See Appendix A for a complete listing of all actions, current status and comments.

#### WHISTLER 2020 ANALYSIS

The compilation and dissemination of the attached Report moves our community toward the following Whistler2020 Descriptions of Success:

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Energy	Residents, businesses and visitors understand energy issues	The report supports and increases local knowledge (resident and business) of Whistler's progress in implementing CECAP's climate mitigation and adaptation measures.
Built Environment	Limits to growth are understood and respected	The report contributes to the discussion about 'limits to growth' through the inclusion of detail related to our Council-adopted targets and in particular, Whistler's performance relative to these energy and emission targets (limits) over time.
Natural Areas	Natural systems guide management approaches	The report provides details on Whistler's progress in implementing measures that will better position Whistler to meet the challenges of a changing climate, reduce community dependence on fossil fuels, and decrease collective energy-related expenditures.
Visitor Experience	The visitor experience is based on practices and systems that efficiently use sustainable materials and energy	The report evaluates our progress on climate mitigation measures that are increasing our community's resilience to potential impacts of a changing local climate while supporting Whistler's tourism-based economy.

The compilation and dissemination of the attached report does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

#### **OTHER POLICY CONSIDERATIONS**

Whistler CECAP commits to regular public reporting on progress, and quarterly reporting is a recent directive of Council. CECAP aligns with OCP and other energy-related municipal policy.

#### **BUDGET CONSIDERATIONS**

The tracking and reporting of CECAP actions on a quarterly basis does not have direct budget implications beyond the dedication of staff time.

#### COMMUNITY ENGAGEMENT AND CONSULTATION

CECAP quarterly reports will be posted on whistler.ca for public access and review, and may be used in community open houses and other engagement as appropriate.

#### SUMMARY

The RMOW continues to advance many of the actions and to liaise with other community and provincial stakeholders involved in emissions reduction and climate change adaptation. As highlighted in recent international reports and global meetings, it is imperative that we all take action to reduce our impacts on climate. The CECAP action list is broad and extensive, and staff continues to advance as many of the projects as possible.

Respectfully submitted,

Heather Beresford, MANAGER, ENVIRONMENTAL STEWARDSHIP

for

Ted Battiston GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

### CECAP QUARTERLY UPDATE: SEPT-DEC 2018

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
MITIG	ATION	<u>n</u>	<u>n</u>	·			
6.1 Mo	bile Energy Use – Transporta	tion-ba	sed GH	G Emissions			
	sign Land Use for Location Efficien						
6.1.1.1	Continued commitment to ensuring that Whistler is made up of increasingly complete and compact neighbourhoods.	Short	RMOW REX	Commitment supported through 2018 updated Official Community Plan Work on resident housing infill initiative began in March, 2018 (Infill Housing Proposed Project Approach (Administrative Report to Council, 18-026)	Yes	Ongoing	OCP First Reading given by Council.
6.1.1.2	Investigate raising the target for the number of employees, especially full-time employees, living locally (i.e. > than the current 75%)	Short	RMOW REX	Implementation of key recommended initiatives (8) has continued throughout 2018. Initiatives underway include advancement of Cheakamus Crossing Phase 2 development planning, Private Resident Restricted applications, Infill Housing initiative and, updated WHA eligibility and affordability policies.	Yes	Ongoing	Cheakamus Crossing Master Plan development ongoing. Public Open House held October 1, 2018. Ongoing development of eligibility and affordability criteria associated with resident restricted housing (MTFH Rec. #7).
6.1.1.3	Adhere to the Whistler Urban Development Containment Area (WUDCA) as a means of reducing automobile trip distances.	Short	RMOW REX	Commitment supported through 2018 updated Official Community Plan	Yes	Ongoing	OCP First Reading given by Council
6.1.1.4	Ensure that whenever possible, new development or significant redevelopment is concentrated in existing neighbourhoods or settled areas that are well-served by	Short	RMOW REX	Commitment supported through 2018 updated Official Community Plan Supported through the Council-adopted Guidelines for private resident restricted developments	Yes	Ongoing	OCP First Reading given by Council
6.1.1.5	Explore opportunities to expand live- work use designations within existing zones where this inclusion would not have adverse impacts on the neighbourhood's character.	Short	RMOW REX	Commitment supported through 2018 updated Official Community Plan	Yes	Ongoing	OCP First Reading given by Council
6.1.1.6	Proposals for significant new development or redevelopment should be required to quantify future GHG emissions and energy consumption impacts (including transportation-based) and incorporate measures to minimize	Short	RMOW REX	Commitment supported through 2018 updated Official Community Plan Supported conceptually through Council- adopted Guidelines for private resident restricted developments, and the ongoing related evaluation and consideration processes.	Yes	Ongoing	OCP First Reading given by Council.
6.1.2 Ad	vance Local and Regional Mass Tra	ansporta	tion Serv	ice			
	Work with regional passenger carriers and provincial regulatory bodies to encourage greater frequency and more affordable choices for regional bus travel	Short	RMOW IS	RMOW staff have responded to referrals on this issue and made specific requests for encouraging better flexibility for motor carriers that would allow them to respond to passenger's needs. Work continues.	Unchanged	Ongoing	
6.1.2.2	Support the expansion, promotion and increased convenience of mass transportation services between Vancouver and Whistler	Short	RMOW IS	RMOW currently working with neighbouring municipalities, BC Transit and Ministry of Transportation staff on funding framework for a Regional Transit system. A meeting with the Minister of Transportation is planned for September 2018.	Yes	In Progress	RMOW staff working closely with DoS, VoP, SLRD, MOTI and BC Transit to have the Sea- to-Sky Regional Transit system included in the 2019 Provincial budget.
6.1.2.3	Develop a public realm with improved multi-modal integration and comfortable, convenient transition areas – Bus Loop/taxi loop	Short	RMOW IS	Gateway Loop Upgrade Project is substantially complete with only a few deficiencies still to be finished by the contractor.	Unchanged	Complete	
6.1.2.4	Advance a community-based social marketing research project to determine the key perceived barriers and benefits of increased use of mass transit transportation. Based on the associated results, develop and execute targeted community-based social marketing	Short	RMOW IS	A first portion of the social marketing research has been completed and target groups identified. This work will continue with the new transit initiatives being implemented in summer, fall, and winter 2018. More work is expected to continue in spring 2019.	Unchanged	Not Initiated	
6.1.2.5	Advance all potential opportunities to avoid increases in local transit fares.	Short	RMOW IS	The cost of monthly transit passes has been substantially reduced through the use of revenue from the pay parking in Day Lots 1-5.	Unchanged	Complete	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
6.1.2.6	Continue to pass the infrastructure, maintenance, congestion, environmental and land costs of road and parking infrastructure onto users.	Med	RMOW IS	User pay parking has been implemented for high-demand periods at all municipal parking areas.	Unchanged	Ongoing	
6.1.2.7	Optimize the road network and highway to prioritize the flow of high occupancy vehicles (HOVs).	Med	RMOW IS	Transit queue-jumper lanes are being considered as part of the Highway Capacity Study currently underway with MOTI.	Unchanged	In Progress	RMOW comments on the Highway Capacity Study have just been sent back to MOTI.
6.1.2.8	Strategically expand transit system service levels and frequency where possible and affordable	Med	RMOW IS	1,000 additional Transit service hours were added in 2017, and 6,500 more are being built into the 2018 transit schedule. Funding for a portion of these hours is being linked to the Community Transportation Initiatives fund established by the Day Lot Parking Committee. Ongoing transit hour increases are planned through 2022.	Unchanged	Ongoing	Some of the 2018/2019 transit expansion hours are being used to implement the 10x Valley Express service that essentially makes trips up and down Hwy 99 from Emerald to Function Junction / Cheakamus Crossing.
6.1.2.9	Explore and consider opportunities to link Whistler Blackcomb and other local business products with (discounted) local and regional mass transit passes.	Med	RMOW IS	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.1.2.10	Continue to encourage the provincial government and private sector to pursue the return of higher- volume, affordable and more frequent passenger rail service to Whistler.	Long	RMOW CAO	No opportunities for this initiative have been realized yet.	Unchanged	Not Initiated	<ul> <li>Current focus is on regional bus/coach transit.</li> </ul>
6.1.2.11	Ensure that any potential investigation into new regional air service or a new airport facility includes a full assessment of the GHG emissions balance of the proposed project.	Long	RMOW CAO	No new regional air services are proposed at this time.	Unchanged	Not Initiated	
	tivate Walking, Biking and other Fo		-			<b>a</b>	
6.1.3.1	Prioritize the recommendations of and regularly update the Whistler Transportation Cycling Plan and the Whistler Recreational Cycling Plan in planning for the pedestrian and bicycle network.		RMOW REX	REX's priority for 2017 and 2018 has been continuing progress on legitimizing bicycle use on portions of the valley trail that are within municipal road rights-of-way (legally described as sidewalks).	Yes	In Progress	Study is in progress.
6.1.3.2	Consider opportunities to permit the repurposing of existing village parking to other purposes to support preferred modes of transportation (i.e. bike parking, end of trip facilities)		RMOW IS	Parking stalls under the Library have been repurposed (on a pilot project basis) to a secure bike parking area for the summer of 2018.	Unchanged	Ongoing	The underground bike parking will be better advertised and tested again in Spring / Summer 2019.
6.1.3.3	Advance a community-based social marketing research project to determine the key perceived barriers and benefits of increased use of active transportation. Built upon the findings of the research, develop and execute targeted community-based social marketing campaign and other practical relevant solutions to increase use of active transportation		RMOW IS	A first portion of the social marketing research has been completed and target groups identified. This work will continue with the new transit initiatives being implemented in summer, fall, and winter 2018. More work is expected to continue in spring 2019.	Unchanged	Not Initiated	
6.1.3.4	Where opportunities exist, prioritize the optimization and enhancement of pedestrian infrastructure and safety throughout the community	Med	RMOW IS	Additional flashing lights for pedestrian crossings are planned for several village locations. Commitment supported through 2018 updated Official Community Plan	Unchanged	Ongoing	More crossing improvements planned for 2019.
	oport Electrification, and the Adopt			Carbon Transport Options		-	-
6.1.4.1	Support the development of, and increased access to, reduced- carbon mobile fuel options such as natural gas, appropriate biofuels, and electrical charging stations across the community.	Short	RMOW CAO	Led the finalization of the Level III DC Fast Charger installation at the Conference Centre Underground (w BC Hydro and Plug In BC), Continue to monitor and upgrade the 10 existing Level II public EV chargers across the community, as well as liaise with private EVSE providers.	Yes	Ongoing	Expansion of Electric Vehicle Supply Equipment (EVSE) infrastructure at MPSC underway.

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
6.1.4.2	RMOW to aggressively advance the average fleet GHG and energy efficiency of the municipal vehicle fleet.	Short	RMOW IS	Each new vehicle purchase is viewed through the lens of providing the most efficient vehicle that can reliably perform the required tasks. Several hybrid and EV vehicles have been added to the fleet in the past two years.	Unchanged	Ongoing	
6.1.4.3	Champion and support inter- community travel providers (including airlines) that are progressive leaders in energy and GHG innovation through preferred marketing relationships and other in- kind partnership opportunities	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.1.4.4	Integrate electric vehicles into existing private and public fleets (transit/delivery/taxis/shuttles)	Med	RMOW CAO	This recommended action is not an RMOW lead. An update on the integration of lower carbon and electric vehicles into municipal fleets is provided in 6.1.4.2.			
6.1.4.5	Support the use of 'appropriate' electric assist bicycles on Whistler's roads, and Valley Trail network, and support appropriate opportunities to increase secure storage and charging infrastructure in the Village.		RMOW IS	E-bike policy is currently being developed.	Unchanged	Ongoing	E-bike policy development underway. Project planning taking place through November 2018. Community engagement December through January.
6.1.4.6	Explore opportunities to structure local incentives to support electric vehicle use within and to/from Whistler.(i.e. preferred or reduced parking fees for electric vehicles)	Med	RMOW CAO	Most local EV charging stations provide free electricity (financial incentive), however parking fees are still collected. Ongoing consideration of this action through the lens of our overall parking strategy and the work of the TAG.	Unchanged	Ongoing	
6.1.4.7	Profile ultra-low emission private vehicle fleets (hotels, commercial recreation, as appropriate).	Med	RMOW IS	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.1.4.8	Increase the enforcement of the Whistler anti-idling bylaw.	Med	RMOW CAO	Bylaw department is now fully staffed, making it more possible to enforce this bylaw.	Unchanged	Ongoing	One Bylaw Officer resigned in December.
6.1.4.9	Invest in electric vehicle integration across municipal fleet	Med	RMOW IS	Each new vehicle purchase is viewed through the lens of providing the most efficient vehicle that can reliably perform the required tasks. Several hybrid and EV vehicles have been added to the fleet in the past two years.	Unchanged	Ongoing	
6.1.4.10	Encourage local commercial recreation and leisure operators to minimize the GHG emissions associated with their activities.	Med	RMOW CAO	Supported through ongoing commercial recreation Crown land referral processes.	Unchanged	Ongoing	
6.1.4.11	Develop a social marketing initiative to drive the use and purchase of more efficient vehicles.	Long	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.1.4.12	Explore opportunities to effectively support and encourage the development of a new car coop/sharing program in Whistler, in addition to promoting ride-share and carpool programs.	Long	RMOW IS	Carpool options were implemented for Lots 4 & 5, and WB may test a carpool incentive program in winter 2018/19.	Unchanged	Ongoing	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
6.2 Stati	onary Energy Use – Buildings & Inf	rastruct		Emissions			
	Residential Buildings						
6.2.1.1	Continue to support and enhance the social marketing campaign to increase uptake of enhanced incentive programs and associated energy efficiency performance improvements.	Short	RMOW CAO	Power Down program continued through 2018 including ongoing communication and advertising support. New provincial programs expected in later 2018, RMOW cross-marketing and financial support is planned to begin Jan, 2019	Yes	Ongoing	Expanded marketing, awareness and training programs associated with new Energy Step Code requirements to support Jan 1st start date for Part 9 buildings. Launch of incentive co-funding for air- source heat pump retrofits (from natural gas) begins on Jan 1st. Currently promoting EfficiencyBC as the primary host of all related incentive information.
6.2.1.2	Support and encourage Energuide energy labeling on homes for sale	Short	RMOW CAO	Staff are working on the potential integration of labelling (administrative requirements) as association with the Energy Step Code that will take effect for Part 9 buildings in 2019.	Unchanged	Not Initiated	The Building Department is not pursuing a "Home Energy Labelling" program at this time due to the resources and staff time required to implement such a program. Staff are focusing on the successful roll out of the ESC (Part 9) and the expansion of the program to include Part 3 buildings as 2019 priorities.
6.2.1.3	Expand the integration of climate change, energy efficiency and water conservation literacy into school programs and curriculum	Short	RMOW CAO	SD48 lead. RMOW staff have provided Fire Smart sessions in local classrooms (2018)			
6.2.1.4	Profile a deep energy retrofit as an example of what can be done to promote energy efficient retrofits in existing homes	Short	RMOW CAO	No formal 'profile' has been initiated by RMOW staff Financial incentives still provided to support energy upgrades for existing homes (www.whistler.ca/powerdown) New incentives planned for Jan. 2019 (heat pump conversion incentives integrated with new EfficiencyBC programs)	Unchanged	Not Initiated	
6.2.1.5	Continue to optimize performance outcomes of the Cheakamus Crossing DES and apply learning to future projects	Short	RMOW IS	Work on improving the performance of home heating systems in Cheakamus Crossing is on-going. Optimizing the performance of the DES heating loop is also in progress with fine- tuning the operation of new condensing natural gas boilers at the WWTP.	Unchanged	In Progress	A review of DES operation and rates will be initiated in late 2018.
6.2.1.6	Advance opportunities to reduce the direct heating of outdoor areas (i.e. heated driveways, heated stairs, patio heaters, outdoor gas fireplaces).	Long	RMOW CAO	Commitment supported through 2018 updated Official Community Plan	Unchanged	Ongoing	OCP adoption delayed until 2019.
6.2.1.7	Encourage existing multi-tenant or multi-owner residential buildings to maintain or add individually metered energy consumption for individual properties (i.e. encourage user- pays principle	Long	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
Existing	Commercial Buildings and Infrastr	ucture					
6.2.1.8	Actively investigate the development of new district energy system for Whistler Village that increases energy efficiency, increases the share of energy production from renewable sources, reduces operating costs and decreases GHG emissions.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time Two previously feasibility studies were completed in in 2005 and 2013	Unchanged	Not Initiated	
6.2.1.9	Develop and implement a social marketing campaign with incentives to increase audits, uptake of incentive programs and associated energy efficiency performance improvements.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time • See 6.2.1.1 for residential sector initiatives	Unchanged	Not Initiated	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
	Support and improve staff training on energy efficiency practices across hotel operations (start-up practices etc.)	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.2.1.11	Advance a system of voluntary and mandatory energy benchmark reporting across Whistler's large energy consumers (leverage NRCAN Portfolio Manager updates into Canada).	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.2.1.12	Promote increased awareness of Energy Performance Contracting and other energy efficiency opportunities for commercial sector properties.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.2.1.13	Support the re-establishment of the former Whistler Facility Managers Association (WFMA)	Short	RMOW CAO	Consideration for 2019 (pending FCM Climate Staff grant application outcome)	Unchanged	Not Initiated	
6.2.1.14	Encourage approaches that reduce the direct heating of outdoor areas such as through open shop doors, patio heaters and heated driveways (i.e. explore the potential to create and enforce a closed door - energy waste bylaw in commercial and retail zones).	Med	RMOW CAO	Commitment supported through 2018 updated Official Community Plan	Unchanged	Not Initiated	OCP adoption delayed until 2019.
6.2.1.15	Encourage existing multi-tenant or multi-owner commercial buildings to maintain or add individually metered energy use (i.e. encourage user- pays principle )	Med	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.2.1.16	Catalogue and develop strategies for maximizing the re-use of waste heat resources across the resort community.	Med	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
		Comfort	able New	Buildings and Infrastructure as Possible			
New Res 6.2.2.1 6.2.2.2	Support the trades, sub-trades, developers and building community with programs and initiatives designed to increase the uptake of energy efficient residential building designs, programs and technologies in Whistler.	Short	RMOW CAO RMOW	Continued to offer and promote the Power Down incentive program to provide \$250 incentives off of the price of third party energy assessments of both new building plans, as well as existing homes. Continuing through 2018 and 2019. Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019 and planning work continues on the delivery of on-site training sessions with the local CHBA through Q3 and Q4, 2018.	Yes	Ongoing	Expanded marketing, awareness and training programs associated with new Energy Step Code requirements in market now to support Jan 1st start date for Part 9 buildings. • ESC training session hosted in November by Building Department. 65+ members of the public in attendance from: BC Housing, Whistler Housing Authority, and local designers, architects, builders and engineers.
	passive house-certified, and net- zero residential buildings using tools such as accelerated permit processing.		REX	Anticipated future Energy Step Code regulations will increase incrementally toward net-zero ready homes over the next 10 years WHA currently building one of the first Passivhaus certified affordable housing apartment buildings in the country. Work ongoing.			
6.2.2.3	Explore the feasibility for requiring energy modeling for new residential buildings and significant renovations at building permit phase.	Med	RMOW REX	Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019 and planning work continues on the delivery of on-site training sessions with the local CHBA through Q3 and Q4, 2018. All levels of the Energy Step Code require energy modelling.	Yes	Ongoing	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
6.2.2.4	Maintain and update the RMOW Green Building Policy to require higher energy performance standards during rezoning for new residential buildings	Long	RMOW CAO	Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019. Approval of owner-initiated rezoning processes trigger the requirement of ESC Step 4 for any associated Part 9 residential buildings located on site.	Unchanged	Ongoing	
6.2.2.5	Encourage new multi-tenant or multi-owner residential buildings to have individually metered energy use (i.e. encourage user-pays principle)	Long	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
Existing	Commercial Buildings and Infrastr	ructure					
6.2.2.6	Designate Whistler Village as a District Energy Investigation Area to encourage flexible building systems for future potential DES connectivity.	Short	RMOW REX	Similar commitment supported through 2018 updated Official Community Plan	Yes	Ongoing	OCP First Reading given by Council.
6.2.2.7	Streamline the development of certified high-performance commercial buildings and/or significant renovations using tools such as accelerated permit processing	Short	RMOW CAO	Integration of Energy Step Code requirements for Part 3 Buildings (complex buildings) will be considered by staff in 2019 No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.2.2.8	Explore the feasibility of requiring energy modeling for new commercial buildings and significant renovations at building permit phase.	Med	RMOW REX	Integration of Energy Step Code requirements for Part 3 Buildings (complex buildings) will be considered by staff in 2019 All levels of the Energy Step Code require energy modelling.	Unchanged	Not Initiated	
6.2.2.9	Support the trades, sub-trades, developers and building community with programs and initiatives designed to increase the uptake of energy efficient commercial building designs, programs and technologies in Whistler.	Med	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	ESC regulations for Part 3 buildings to be considered by staff, community, Council in 2019.
6.2.2.10	Maintain and update the RMOW Green Building Policy to modernize the framework and ensure that opportunities to increase energy performance outcomes are identified and leveraged during permit approval and rezoning processes (commercial, institutional and residential).	Long	RMOW CAO	Integration of Energy Step Code requirements for Part 3 Buildings (complex buildings) will be considered by staff in 2019	Unchanged	Ongoing	
6.2.2.11	Encourage new multi-tenant or multi-owner commercial buildings to have individually metered energy use (i.e. encourage user-pays principle )	Long	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
	wable Energy and Energy Supply	Alternativ					
6.3.1.1	Encourage the use and fair commodity pricing of 'renewable' natural gas.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.1.2	Investigate and advance opportunities to incent electric heat pump systems to replace existing gas/propane/basic electric heating systems	Short	RMOW CAO	New incentives will begin Jan, 2019 (heat pump conversion incentives integrated with new provincial EfficiencyBC programs)	Yes	Ongoing	Launch of incentive co-funding for air-source heat pump retrofits (from natural gas) begins on Jan 1st. Currently promoting EfficiencyBC as the primary host of all related incentive information.
6.3.1.3	Evaluate the potential for including support for local renewable energy installations within future energy and/or climate related community- based social marketing campaigns.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
6.3.1.4	Support provincial building code extensions and other tools that maximize the extent that local building regulation can require or support renewable energy systems in local development and construction.	Short	RMOW CAO	Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019	Unchanged	Ongoing	
6.3.1.5	Develop a Renewable Energy Strategy to move Whistler toward the new 100% renewable energy target	Med	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.1.6	Undertake a research study to evaluate the best opportunities for developing and expanding renewable energy production in Whistler.	Med	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.1.7	Develop and/or expand renewable energy pilot installations on appropriate municipal buildings and facilities.	Med	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
Encoura	ge the Addition of Responsible, Re	egional R	enewable	'S			
6.3.2.1	Support local and regional renewable electricity production opportunities that include a careful assessment of potential negative impacts on ecosystem function, air quality, community character and visual aesthetics.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.2.2	Partner with utilities to provide feedback on the Integrated Resource Plans, and advocate for the inclusion of renewable energy provisions.	Med	RMOW CAO	No current IRP engagement at present (on mailing list)	Unchanged	Not Initiated	
	Waste System-based GHG Emissi	ions					
	terials Minimization and Diversion	T			<b>.</b>		
6.4.1.1	Support the implementation of a strong SLRD Solid Waste Management Plan - with strong targets and actions, regional collaboration, and continued avoidance of waste/garbage incineration as part of the Plan.	Short	RMOW IS	New Waste Diversion Bylaw that compels all Whistler businesses to divert recyclables and organics from the landfill waste stream came into effect in August 2018.	Unchanged	Ongoing	
6.4.1.2	Support the expansion of local compost diversion programs (marketing, education, pricing, infrastructure, etc.)	Short	RMOW IS	Multiple stakeholder meetings for implementation of the New Waste Diversion bylaw have been held in 2017 and 2018.	Unchanged	Ongoing	
6.4.1.3	Evaluate opportunities to require new development or significant redevelopment to incorporate meaningful measures to minimize solid waste during design and construction, deconstruct rather than demolish, and encourage alternative and evolving methods of waste diversion during building operation.		RMOW REX	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.4.1.4	Continue moving towards the Zero Waste goal endorsed in 2005 and update the municipal solid waste strategy to advance zero- waste goals, planning and actions.	Med	RMOW IS	Will be initiated in fall 2018 through a Zero Waste Working group.	Yes	In Progress	First "think tank" meeting of Zero Waste Group happened in October. Terms of Reference for the Zero Waste Committee are currently being developed.
6.4.1.5	Support and promote the increased use of the Sustainable Events Guide and monitor performance outcomes for all key events.	Med	RMOW REX	RMOW staff focused on the solid waste outcomes of event production – staff distribute and reference the RMOW 'Special Event Solid Waste Management Plan reporting requirements (associated with Solid Waste Bylaw No. 2139, 2017), as well as an Event Waste Diversion Tips and Tools resource.	Yes	Ongoing	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
6.4.1.6	Evaluate and support implementation of efficient and convenient methods of collecting solid waste, recyclables and compost for people utilizing preferred methods of transportation.	Med	RMOW IS	Transport of waste and/or recyclables on local transit now permitted as a pilot project (with some limitations).	Unchanged	Complete	
6.4.1.7	Encourage the private sector to develop and/or participate in innovative, cost-effective and environmentally sustainable solid waste and recycling programs in support of achieving our Zero Waste goal.	Med	RMOW IS	See 6.4.1.1	Yes	In Progress	• See 6.4.1.1.
6.4.1.8	Implement standardized SLRD signage across Whistler to improve recycling and composting rates.	Med	RMOW IS	Pilot project in 2017and 2018 is testing signage and a separate compost bin in the streetscape realm at Celebration Plaza and Skiers Plaza. • RMOW public facing waste bins (library and Meadow Park) and internal waste bins at other municipal facilities now have standardized signage.	Unchanged	In Progress	
6.4.2 Red	duce Upstream Emissions from Go	ods and	Services			1	
6.4.2.1	Support the creation of a 'sharing economy' working group to explore the best opportunities for sharing locally availably skills and equipment as a means of increasing affordability, reducing new consumption and decreasing local waste production	Short	RMOW IS	CECAP implementation recommended for AWARE and other community groups.	Unchanged	Not Initiated	May be included as part of the Zero Waste Committee.
6.4.2.2	Encourage the use of the Re-Build- It Centre and Re-Use it Centre for the reuse of building materials, products and to support community services.	Short	RMOW IS	Supported the relocation, expansion and improvement of both facilities.	Unchanged	Complete	
6.4.2.3	Promote opportunities for education and learning related to food production and associated GHG and environmental impacts	Short		CECAP implementation recommended for AWARE and other community groups.			Squamish Lillooet Food Project underway with representation from Sea to Sky corridor.
6.4.2.4	Promote and facilitate opportunities to shorten food supply chains and that support less GHG intensive food growing and menu choices	Short		Updated Food Chapter and associated policies are included within the draft 2018 OCP Update.			
	ling Energy Reduction and Climate	•			-	-	-
	sure Adequate Governance and Fu	-			l la ch en me d	NI-4	
6.5.1.1	Create a 'Climate Leadership Committee' as a standing committee of Council	Short	RMOW CAO	Not initiated. Committee and task force priorities and resources dedicated to Transportation and Housing initiatives in 2017 and 2018	Unchanged	Not Initiated	
6.5.1.2	Investigate and advance opportunities to fund expanded local energy efficiency incentive programs with the annual RMOW corporate carbon tax rebate (CARIP)	Short	RMOW CAO	New incentives will begin Jan. 2019 (heat pump conversion incentives integrated with new Provincial EfficiencyBC programs) New incentives are funded through municipal CARIP revenues	Yes	Ongoing	Launch of incentive co-funding for air-source heat pump retrofits (from natural gas) begins on Jan 1st. Currently promoting EfficiencyBC as the primary host of all related incentive information.
6.5.1.3	Create a Climate Action Coordinator position on municipal staff to lead the coordination and implementation of this CECAP and related energy and climate management responsibilities at the RMOW.	Short	RMOW CAO	Submitted a detailed application to the FCM Climate Staff grant program in Q2, 2018. Applications are currently under review, a decision expected in Q4, 2018. If successful, the grant funds approximately 80% of two years' payroll costs for the position.		In Progress	Awaiting word from FCM re: application status. Follow-up planned for Dec 15.
6.5.1.4	Review and consider the implementation of a FortisBC franchise fee and dedicate the incremental funds to EE programs	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.5.1.5	Consider use of cash-in-lieu parking fees for improvement of pedestrian, cycling, and transit infrastructure.	Short	RMOW IS	No specific initiative led by RMOW staff at this time	Unchanged	Ongoing	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
6.5.2 Act	tively Work With Other Levels of G	overnme	nt to Adva	ance Shared Climate Goals	-		-
6.5.2.1	Lobby the Provincial government for further systematic increases in the BC Carbon Tax, and for a shift toward VKT-based car insurance structures (vehicle-kilometers- travelled-based)	Short	RMOW CAO	Letters sent in 2016. Further BC carbon tax increases began in April, 2018 (now \$35/tCo2e)	Unchanged	Ongoing	
6.5.2.2	Lobby the Provincial government for further systematic improvements to the BC Building Code that focus on building envelopes and energy efficiency.	Short	RMOW CAO	Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019. It is expected that BCBC will increase the base code to Step 3 by 2022/23	Unchanged	Ongoing	
6.5.2.3	Lobby senior governments to encourage increased energy and GHG innovation in the automotive and aviation sectors.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.5.2.4	Increase collaboration with neighbouring S2S communities and the SLRD on climate-related issues.	Short	RMOW CAO	The current focus of regional GHG reduction efforts is the design, funding governance and implementation of a new regional transit system.	Unchanged	Not Initiated	
6.5.2.5	Work with other groups and jurisdictions (i.e. BC Mayors Climate Leadership Council, City of Vancouver and other leading communities) toward advancing Whistler's 100% renewable energy goals.	Med	RMOW CAO	No specific initiative led by RMOW staff at this time. Part of the anticipated responsibilities associated with 6.5.1.3	Unchanged	Not Initiated	
6.5.3 Su	pport High Quality, Third-Party Ver	ified Loc	al Offset I	Products			
6.5.3.1	Encourage local organizations to support local carbon reduction projects like the Cheakamus Community Forest offset project.	Short	RMOW CAO	CECAP implementation recommended for CCF and Whistler Chamber. RMOW continues to purchase offset products from CCF for annual carbon neutral commitments.	Unchanged	Ongoing	
	Encourage local accommodation providers and booking companies to provide options for purchasing local offset products.	Short	RMOW CAO	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.5.3.3	Continue to meet municipal carbon neutral commitments through the purchase of locally and regionally sourced high quality, externally verified offset products ( i,e. Cheakamus Community Forest)	Short	RMOW CAO	The RMOW has maintained its carbon neutral status every year since 2010. Annual offset purchases are now 100% sourced from the Cheakamus Community Forest.	Unchanged	Ongoing	
	TION		<u> </u>		<u>.</u>	Į	<u></u>
	nimize Wildfire Threats						
8.5.1.1	Continue to implement the Community Wildfire Protection Plan, including emphasis on public education and engagement.	Short	RMOW CCS / CAO	CWPP and RMOW Wildfire Protection Strategy are being implemented. FireSmart Coordinator providing public education and engagement such as FireSmart property assessments, community chipper days and attending strata and neighbourhood meetings.	Yes	Ongoing	Full update to Council provided on Nov 20th.
8.5.1.2	Prioritize the implementation of the landscape-level wildfire management plan for the Cheakamus Community Forest area.	Short	RMOW CAO	The RMOW and CCF signed a Memorandum of Understanding regarding fuel thinning projects within the CCF area. Callaghan FSR completed in 2018 and Cheakamus Lake FSR scheduled for 2018/19.	Yes	Ongoing	Full update to Council provided on Nov 20th.
8.5.1.3	Increase municipal and collaborative efforts around wildfire prevention with key corridor partners (i.e. MFLNRO, Sea to Sky fire rescue services, SLRD, Vancouver Coastal Health).	Short	RMOW CCS	RMOW, CCF and FLNRO coordinating on fuel thinning projects (Cheakamus Lake Road, Callaghan FSR, Alpine Meadows/CCF5). Coordinated with SLRD and Lil'wat Nation to FireSmart Wedge Crossing informal camping area in 2017.	Yes	Ongoing	Full update to Council provided on Nov 20th.

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
8.5.1.4	Continue to review and update pre- incident and emergency response plans and communication protocols for wildfire situations.	Short	RMOW IS	Planning, monitoring and response protocols updated with WFRS, WB, BC Wildfire Service, Blackcomb Helicopters, etc. Inter-agency wildfire exercise completed in spring 2018. Corridor-wide evacuation plan developed in 2018.	Unchanged	Ongoing	
8.5.1.5	Develop private property wildfire risk reduction guidelines and implement through municipal policy and/or procedures.	Short	RMOW CCS	FireSmart Property Assessment template developed based on FireSmart Canada guidelines and related municipal policies, and integrated with Planning Department referral process.	Yes	Ongoing	Wildfire DPA developed and integrated into updated OCP.
8.5.1.6	Review existing and consider more restrictive campfire and backyard fire bans and increase the enforcement of fire bans and ticketing/fines for offenses during high fire risk periods.	Short	RMOW CCS	Will be part of an overall 2018 Fire Bylaw review. Enforcement handled by career staff doing campfire patrols during periods of extreme hazard and through partnership with Bylaw staff, RCMP and Provincial CO's, based on locations and land ownership.	Yes	Ongoing	Fire Bylaw being advanced, and will be presented to Council in Q1, 2019.
8.5.1.7	Consider creating Development Permit Areas for wildfire protection.	Short	RMOW REX	Wildfire DPA drafted in 2018 as part of the OCP update process	Yes	Complete	Wildfire DPA included in OCP
8.5.1.8	Lobby Provincial and Federal governments to increase funding for community and landscape level wildfire fuel reduction and response.	Med	RMOW CCS	RMOW submitted a letter of recommendations to the provincial review of wildfire and flood response (Abbott report)	Yes	Ongoing	New funding structure launched (CRIP) by Province in Q3 of 2018, RMOW is actively pursuing applications to the new program. Municipal staff and councillors discussed funding needs with various ministers at UBCM conference.
8.5.1.9	Encourage private operators to implement wildfire prevention best practices for outdoor tourism and recreation facilities, particularly in and around high-risk interface areas.	Med		No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
8.5.1.10	Enhance collaborative efforts with regional partners to prevent and respond to wildfires (i.e. MFLNRO, Sea to Sky fire rescue services, SLRD, Vancouver Coastal Health).	Long	RMOW CCS	WFRS and Emergency Management collaborating with provincial agencies on wildfire response and evacuation planning	Yes		Sea to Sky Multimodal Evacuation Plan Guidance Document is in draft form and under review by Steering Committee which includes SLRD, DOS, VOP, Squamish Nation, Lil'wat Nation, WFRS, RCMP, MOTI, BC Transit, Whistler Transit, BC Wildfire Service, Canadian Red Cross Society, EMBC. Operational component is 50% complete with expected completion of draft by Dec. 31, 2018. Inter-agency communications working group established and grant put in to Province to fund
8.5.1.11	Lobby the Province to incorporate	Long	RMOW	No specific initiative led by RMOW staff at	Unchanged	Not	grant put in to Province to fund a digital repeater all agencies can talk on.
	FireSmart principles into the BC Building Code.		CCS	this time		Initiated	
	nimize Congestion on Highway 99	Chart	DMOM	PMOW ourronthe working with DO Transit	Vee		PMOW atoff working -l
8.5.2.1	Facilitate, develop and promote alternative and mass transportation options to and from Whistler.	Short	RMOW IS	RMOW currently working with BC Transit and Ministry of Transportation staff on funding framework for a Regional Transit system. Earliest implementation would be fall 2019. See additional updates in Section 6.1.2 above.	Yes	In Progress	RMOW staff working closely with DoS, VoP, SLRD, MOTI and BC Transit to have the Sea- to-Sky Regional Transit system included in the 2019 Provincial budget.
	nimize Damage from Heavy Rain Ev						
8.5.3.1	Continue to conduct annual assessments of significant waterways to identify and mitigate high risk flood locations while respecting in-stream and riparian habitat regulations.	Short	RMOW IS	A significant risk assessment of all RMOW waterways began in 2017 (with a contribution from federal emergency program funding).	Unchanged	In Progress	Kerr Wood Leidal Associates has nearly completed the first phase of the risk assessment for the Whistler valley.

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
8.5.3.2	Complete and implement a comprehensive update of the Whistler Integrated Storm water Management Plan (ISMP) that accounts for future climate change and related hydrologic changes within the lifespan of all existing and new infrastructure, buildings and developments. The ISMP should include key components of leading best practices in storm water management planning and risk assessment.	Med	RMOW IS	This plan will follow completion of the risk assessment work associated with Action 8.5.3.1	Unchanged	In Progress	
8.5.3.3	Complete and/or update floodplain mapping for all significant Whistler watersheds. Amend zoning and/or policies as needed to reflect adequate flood protection measures.	Med	RMOW IS	This mapping will follow from completion of the risk assessment work associated with Action 8.5.3.1	Unchanged	In Progress	
8.5.3.4	Follow changes in risk-based insurance premiums and overland flood insurance and adapt as needed to changing context and regulations.	Med	RMOW IS	No changes required yet.	Unchanged	In Progress	
8.5.3.5	Review and adapt as appropriate emergency planning protocols for extreme weather occurrences and related impacts, in consideration of projected climate changes.	Med	RMOW IS	Emergency planning protocols are constantly being updated, improved and expanded. Specific work is underway to improve evacuation protocols, internal communication systems, as well as critical infrastructure management in light of potential new emergencies – with a focus on wildfire threat.	Unchanged	Ongoing	
8.5.3.6	Improve the design and maintenance of current and future outdoor recreation assets to better absorb heavy rain events (i.e. trails, roads and other activity infrastructure).	Med	RMOW REX	No specific system-wide initiative led by RMOW staff at this time. Ongoing incremental improvements ongoing	Unchanged	Ongoing	
8.5.3.7	Consider improvements to signs and lighting for Highway 99 and municipal bridges with respect to weather and flooding alerts. Explore new or additional tools for monitoring at-risk areas.	Med		No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
8.5.3.8	Update relevant policies and plans aimed at protecting Whistler's potable water supply from contamination (i.e. 21 Mile Watershed Protection Plan and Groundwater Protection Plan) to consider additional potential impacts related to projected local climate changes.	Long	RMOW IS	21 Mile Creek surface water protection plan endorsed by Council in June 2018.	Unchanged	Ongoing	
8.5.3.9	Explore opportunities to improve sediment and erosion control requirements during development and construction.	Long	RMOW IS	Enhanced policies included in the 2018 Updated OCP – both the Natural Areas chapter and associated Development Permit Areas.	Unchanged	Ongoing	
8.5.3.10	Join the UN campaign "My City's Getting Ready!"	Long	RMOW REX	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
8.5.4 Ens	sure Adequate Water Supply Continue to update and prioritize	Short	RMOW	Whistler's Outdoor Potable Water Use	Unchanged	In	
	implementation of the Comprehensive Water Conservation and Supply Plan focused on municipal conservation and infrastructure improvements, in addition to relevant regulations, policies and enforcement. The plan should be updated as needed to include or consider best practices in water conservation and supply management.		IS	Bylaw was adopted by Council in spring 2018, with work on the Once-Through Cooling Bylaw now in progress.		Progress	

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
8.5.4.2	Enhance public engagement, communications and social marketing initiatives to optimize water conservation efforts and emergency preparedness related to water shortages.	Short	RMOW IS	Stakeholder outreach will continue through 2018.	Unchanged	Ongoing	
8.5.4.3	Explore opportunities to improve municipal irrigation systems to maximize efficiency.	Short	RMOW REX	Significant upgrades done in 2016, and further refinements to systems and policies undertaken in 2017. RMOW system is now very efficient and responsive.	Unchanged	Complete	
8.5.4.4	Consider opportunities to increase and promote rainwater and grey water capture and use in public and private infrastructure.	Long	RMOW IS	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
8.5.5 En	hance Weather Independent Touris	т Орро		•			
8.5.5.1	Consider the development of a comprehensive resort-wide product enhancement, communications and marketing strategy to improve and promote the range of weather- independent and all-season tourism and recreation opportunities.	Short	RMOW CAO	Advancement of Arts, Culture and Heritage programing and itineraries under development	Unchanged	Not Initiated	
8.5.5.2	Explore possibilities to secure additional appropriate waterfront areas for parks and recreation as needed (according to carrying capacity research) to support long- term growth in summer visitation, while preserving the environmental values of new site(s).	Short	RMOW REX	Parkhurst land acquisition completed.	Unchanged	Ongoing	
8.5.5.3	Continue to advance both cultural tourism development and the expansion of complementary learning and education initiatives.	Short	RMOW REX	New Manager, Cultural Planning & Development role created at RMOW. Dedicated work plan developed and rolled out in 2017, advancement of new and ongoing initiatives underway	Yes	Ongoing	
8.5.5.4	Explore opportunities to develop easily-accessible and affordable non-skiing, snow-based winter activities above the valley.	Med	RMOW REX	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
8.5.5.5	Explore opportunities to accelerate Whistler Blackcomb Bike Park and other multi-use trail expansion in both physical footprint and length of season.	Med	RMOW REX	Alpine Trail program continues to be progressed	Unchanged	Ongoing	
8.5.5.6	Place emphasis in relevant municipal policies on re-purposing existing under-used space to diversify tourism economy and provide non-snow-dependent recreation opportunities; remove barriers and encourage innovation.	Med	RMOW REX	Park Master Planning project initiated for 2018	Unchanged	Ongoing	
	prove Ski Infrastructure for Weathe						
8.5.6.1	Anticipate snowline changes and consider building, improving and/or moving lifts, trails and other infrastructure accordingly to maintain and enhance terrain quality and user experience.	short	RMOW REX	CECAP implementation recommended for WB. \$66M investment in lift infrastructure in progress (Blackcomb Gondola, Emerald Express upgrades, Catskinner relocation etc)	Yes	In Progress	Not RMOW lead.
8.5.6.2	Continue to improve summer/fall grooming, trail surfacing and snowmaking operations at lower elevations to facilitate more effective snow management in low- snow conditions for alpine and cross-country ski trails.	med	RMOW REX	CECAP implementation recommended for WB.			Not RMOW lead.

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Aug. 2018	Progress since last update	Action Status	Notes
	Consider the potential to offer a Whistler Blackcomb combination ski/bike park pass and promote the overlap of recreation offerings earlier and later in the respective seasons.	long	RMOW CAO	CECAP implementation recommended for WB.			Not RMOW lead.
8.5.6.4	Investigate potential land exchanges to optimize potential ski terrain.		RMOW REX	CECAP implementation recommended for WB.			Not RMOW lead.
	Investigate opportunities to develop and/or improve policies related to alpine land use and development, with emphasis on enhancing recreation offerings and protecting the environment.		RMOW REX	CECAP implementation recommended for WB. WB has ongoing environmental policy focus on 'Mountain Ecosystems' including Operation Green Up, integration into Standard Operating Procedures outlined on website			Not RMOW lead.
	imize Threats to Ecosystems, Biod						
	Improve invasive species management efforts related to increasing pressures associated with a changing climate.		RMOW REX, CAO	RMOW engages Sea to Sky Invasive Species Council to identify, monitor and control priority invasive species on municipal lands, and to deliver public education.	Unchanged	Ongoing	
	Develop and implement a Biodiversity Conservation Strategy that considers climate change and includes recommendations to monitor and protect ecosystem health and biodiversity from pressures including climate change.		RMOW REX, CAO	OCP policy added to develop a Priority Habitat Management Strategy that will address ecosystem health, biodiversity, connectivity, climate change etc.	Unchanged	Ongoing	OCP First Reading given by Council.
8.5.7.3	Conduct research and modify Cheakamus Community Forest management plans and practices to minimize risks related to climate change.		RMOW REX, CAO	CCF has changed silviculture strategy and modified tree stocking standards to take climate change into account	Unchanged	Ongoing	



# WHISTLER

### REPORT INFORMATION REPORT TO COUNCIL

PRESENTED:	December 18, 2018	<b>REPORT:</b>	18-146
FROM:	Corporate and Community Services	FILE:	3004
SUBJECT:	2018 COMMUNITY ENRICHMENT PROGE	RAM REPOR	TING FORMS

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager of Corporate and Community Services be endorsed.

#### RECOMMENDATION

**That** Council receive Information Report No. 18-146 regarding the 2018 Community Enrichment Program Reporting Forms.

#### REFERENCES

Appendix "A" – Council Policy A-7: *Community Enrichment Program* Appendix "B" – 2018 Community Enrichment Program Reporting Forms:

- Association of Whistler Area Residents for the Environment (AWARE) (Sea to Sky Climate Change Symposium)
- Association of Whistler Area Residents for the Environment (AWARE) (Zero Waste)
- BC Luge Association
- Community Foundation of Whistler
- Howe Sound Women's Centre Society (Prevention, Education, Advocacy, Counselling and Empowerment)
- Howe Sound Women's Centre (Whistler Women's Centre)
- Pathways Serious Mental Illness Society
- Sea to Sky Community Services Society (Communities that Care Program)
- Sea to Sky Community Services Society (Whistler Parent and Tot Program)

- Sea to Sky Community Services Society (Whistler Multicultural Network Multicultural Community Kitchen)
- The Point Artist Run Centre
- The Whistler Writing Society
- Whistler Adaptive Sports Program
- Whistler Blackcomb Freestyle Ski Club
- Whistler BMX Club
- Whistler Centre for Sustainability
- Whistler Gymnastics Club
- Whistler Mountain Ski Club
- Whistler Naturalists Society
- Whistler Nordics Ski Club
- Whistler Quilters' Guild Society
- Whistler Sailing Association
- Whistler Sea Wolves Swim Club
- Whistler Singers
- Whistler Skating Club
- Whistler Waldorf School Society
- Whistler Youth Soccer Club
- Zero Ceiling Society of Canada

Please note, some information that is part of the receipts, personal information and business information has been redacted in adherence to the *Freedom of Information and Protection of Privacy Act BC (FOIPPA).* 

#### PURPOSE OF REPORT

The purpose of this Report is to demonstrate how the 2018 Community Enrichment Program grant recipients utilized the grant monies awarded to each organization, and for Council to receive the information contained within the 2018 Community Enrichment Program Reporting Forms provided by the recipient organizations.

#### DISCUSSION

Each year through the Community Enrichment Program ("CEP"), the Resort Municipality of Whistler (RMOW) financially supports local non-profit organizations and societies that benefit the resort community and move it closer to the Whistler2020 vision.

The amount provided to each selected organization varies, but can only be up to 50 per cent of a program's total cost. To qualify for a CEP grant, applicants must operate in one of the following categories:

- 1) Environment
- 2) Social Service
- 3) Community Service
- 4) Recreation and Sport
- 5) Arts and Culture

The successful applicants were announced at the Regular Council meeting on April 10, 2018. Evaluations of the applications followed Council Policy A-7: *Community Enrichment Program* attached as Appendix "A" to this Report.

Four organizations, AWARE, the Howe Sound Women's Centre Society, Sea to Sky Community Services and the Whistler Naturalists Society, each received a total of \$10,000 or more for their programing. These organizations are required to present to Council at the Regular Council Meeting on December 18, 2018 to share how the CEP funds were used and to answer any questions Council may have in regard to funding use, including impact on the organization and the community.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage Strategy	The community is passionate about arts, culture and heritage, which have become a part of Whistler's spirit and community life, and alive with creative energy and aesthetic appreciation.	Supporting the efforts of community groups working to focus and promote areas of art, heritage and culture within the Whistler community.

#### WHISTLER 2020 ANALYSIS

Health and Social Strategy	Whistler is accessible and inclusive for community members and visitors with disabilities.	Providing funds to local community groups who promote sport and other accessible activities.
Learning Strategy	A learning culture is nurtured and promoted locally and regionally through diverse formal and informal opportunities and leverages Whistler's international stature.	Recognizing groups and activities that focus on teaching and showing children about the recreation and educational opportunities within Whistler. This works toward promoting Whistler's local and international reputation as a community focused municipality.
Natural Areas Strategy	Continual learning about natural areas and species informs appropriate restoration and protection efforts.	Support for community groups who promote learning activities that aim to highlight the appreciation and protection of the natural environment.

#### **BUDGET CONSIDERATIONS**

The RMOW, through the CEP, awarded successful applicants a grand total of \$136,200 in 2018 grant funds.

#### COMMUNITY ENGAGEMENT AND CONSULTATION

The CEP was advertised to local non-profit organizations on the RMOW website as well as through an ad in the Pique Newsmagazine that ran for three consecutive weeks. As the CEP is an annual funding opportunity, many organizations are routinely aware of the application period.

#### SUMMARY

The purpose of this Report is to provide Council with the details of how the 2018 CEP grant recipients utilized the grant monies and for Council to receive the 2018 CEP Reporting Forms provided by the recipient organizations.

Respectfully submitted,

Lucy Wyn-Griffiths LEGISLATIVE ADMINISTRATIVE ASSISTANT

for

Brooke Browning MUNICIPAL CLERK

for

Ted Battiston GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

Appendix "A"



### **COUNCIL POLICY**

POLICY NUMBER: A-7

DATE OF RESOLUTION: DECEMBER 6, 2004 Amended: January 22, 2007, January 26, 2016, January 23, 2018

### COMMUNITY ENRICHMENT PROGRAM

- 1.0 The Community Enrichment Program (CEP) funding, will provide funding to non-profit organizations and societies based within the Resort Municipality of Whistler (RMOW) that are considered by Council to be contributing to the general interest and advantage of the Whistler Community.
- 2.0 Funding under this Program will not be approved for special events.

#### 3.0 Applying for CEP Funding:

3.1 All applications are to be submitted to:

Legislative Services Department (Community Enrichment Program) Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V0N 1B4 corporate@whistler.ca Tel: 604-935-8117 Fax: 604-935-8109

- 3.1 The CEP application period opens January 25 of each year.
- 3.2 CEP Grant Application Forms must be received by 4 p.m. on February 15 of each year.
- 3.3 Applicants must submit their application on the Grant Application Form. All questions on the application must be answered, or have included a written reason for incomplete answers. Applicants are not to submit any documentation that has not been expressly requested in the application form.

- 3.4 Applicants must provide a brief (five minute maximum) in-person presentation of their application at a future scheduled Committee of the Whole Council Meeting; Legislative Services Department staff will provide applicants with a date.
- 3.5 Applicants must be a registered society or charity and must provide evidence of the same by attaching proof of registered not-for-profit society status or registered charity status.
- 3.6 Applicants must raise a minimum of 50 per cent of their annual budget from other sources beyond CEP funding.
- 3.7 Applicants must ensure the accuracy of their organization's contact information and update the Legislative Services Department of any changes.
- 3.8 Applicants must provide their most recent audited financial statements and/or valid financial information supporting the request for funding.
- 3.9 Applicants must provide an itemized budget for their project, or an operating budget, to disclose how the grant will be spent. Salaries, rent, physical assets etc. must be specifically identified.
- 3.10 The cost of renting municipal facilities is not to be part of a grant request as the rental rates set for non-profit organizations are already subsidized.
- 3.11 All approved funding will be issued to successful grant recipients no later than April 30 each year.
- 4.0 Non-compliance with any part of this Policy may disqualify the applicant.
- 5.0 Under special conditions, Council shall have the discretion to exempt any of the above terms.

#### 6.0 **Reporting to the RMOW:**

- 6.1 All grant recipients must complete a Grant Reporting Form and submit it to the Legislative Services Department by 4 p.m., December 1 of the year that the grant was awarded.
- 6.2 Grant Reporting Forms must be completed and all accompanying documentation must be submitted by the stated due date and time; failure to do so may result in ineligibility for grant funds for one granting cycle (one year).
- 6.3 Organizations that received \$10,000 or less must:

- 6.3.1 Complete the prescribed Grant Reporting Form and send it to the attention of the Legislative Services Department at the contact information set out.
- 6.3.2 Include a financial breakdown of how CEP grant monies were spent.
- 6.3.3 Include copies of receipts pertaining to how CEP grant monies were spent.
- 6.4 Organizations that received \$10,000 or more must:
  - 6.4.1 Complete the prescribed Grant Reporting Form and send it to the attention of the Legislative Services Department.
  - 6.4.2 Write a press release and distribute to local media, post to the organization's website and on their social media platforms (where applicable) that outlines the project and acknowledges the RMOW's contribution, and provide copies of the release to the Legislative Services Department.
  - 6.4.3 Include a financial breakdown of how CEP grant monies were spent.
  - 6.4.4 Include copies of receipts pertaining to how CEP grant monies were spent.
  - 6.4.5 Make a five minute in-person presentation to Council at a Regular Council Meeting outlining to Council and senior staff how the CEP grant money was utilized.
    - 6.4.5.1 Inform the Legislative Services Department of the name(s) of those presenting by 4 p.m., December 1.
    - 6.4.5.2 Provide copies of all presentation materials (speeches, speaking notes, PowerPoint presentations) to the Legislative Services Department by 4 p.m., December 1.

### 7.0 Whistler Secondary School Grant

- 7.1 As part of the yearly CEP Grant Budget, Council will award two \$1,000 scholarships to two members of the Whistler Secondary School graduating class. The Scholarship Committee of Whistler Secondary School will put forward to Council a list of recommendations and Council will make two selections based on the following criteria:
  - 7.1.1 Strong academic performance: the student must achieve a "B" average or higher.

- 7.1.2 Demonstrated school and community involvement: students should indicate on their application form any extra-curricular activities and community involvement.
- 7.1.3 Preference will be given to those identifying financial need: if applicable, students should identify financial need on their application form and include any initiatives taken to help offset post-secondary costs (e.g., summer and/or part-time employment, etc.)
- 7.2 Process and timeline:
  - 7.2.1 Whistler Secondary School will provide the application forms to the students.
  - 7.2.2 Whistler Secondary School will submit their recommendations, including applications, to the Legislative Services Department by the end of April.
  - 7.2.3 Council will select the two recipients at a Council Meeting in May.
  - 7.2.4 The two selected recipients will receive their scholarships in June.

Certified Correct:

Brooke Browning Municipal Clerk

# **GENERAL INFORMATION**

14

Name of Organization:	Association of Whistler Area Residents for the Environment (AWARE)
Society Registration Number:	892079443RR0001 (Charitable Registration)
Mailing Address:	PO Box 1370, Whistler, V0N 1B4
Contact Name & Phone Number:	Claire Ruddy Phone - on file
Email Address:	cruddy@awarewhistler.org
Grant Amount Issued	\$4000

# **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
Climate Change Progra - \$4000 contributed to C Detailed reports attache	Climate Change focused programming
Was This a New Progra	am or Activity? If yes, please describe if the program was a success or needs improvement, and if it will continue in future years

New activity

# **GRANT INFORMATION**

Ant man the	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:			
General operations:			
One-time project / program:		4,000	Project delivery time, tools and supplies, honorariums, and 1 pique ad
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	200,000 \$	10,000	.02 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
ease see attached report	
lease see attached report	

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of r	eceipts showing how the grant was spent. (Required)
(Ex: social	ews release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by	Claire Ruddy
Phone number	on file
Email	cruddy@awarewhistler.org
Date	28 Nov 2018
Signature.	Claire Ruddy

### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

## Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4



Association of Whistler Area Residentis for the Environment

# 2018 Climate Change Workshops – Funder Update

From Policy to Action - Youth Engagement & Mentorship Program

### Background:

On October 7<sup>th</sup> the Intergovernmental Panel on Climate Change released a report highlighting that is we do not take drastic action to address climate change then the global population will pass the threshold that allows us to cap global temperature rise to 1.5°C on 2007 levels.

For Whistler, Climate Change will bring longer hotter drier summers and warmer temperatures with more rainfall in the valley in the winter months. Treelines will move up mountain, stream levels and temperatures will change and some local species like the Pika will likely become locally extinct. Yet as Whistlerites we all have the ability to act locally and influence globally.

In 2016 community members and specialists helped to develop a Community Energy & Climate Action Plan (CECAP) for Whistler. This plan outlines over 140 recommendations, many of which require each of us to take action in our homes, workplaces and lifestyles if they are to be achieved.

As part of the 2018 CEP Grant program AWARE applied for \$16,000 to host a multi-day multiaudience Climate Change Symposium. A grant award of \$4000 was secured, which required a revision of scale and scope but still provided plenty of opportunity for action.

As part of the original application, AWARE outlined a plan to design the symposium with members of the Community Advisory Group, who supported development of the CECAP. Following the receipt of partial funding we engaged a smaller subset of the CAG to determine where best to focus the funds received. Following these discussions we set a plan to focus these funds on engaging youth - because young people are change makers and will be those most affected by the impacts of climate change.

### Please Note:

The decision to focus on student engagament led to a delay in timeline for this project as we worked around the busy periods and holidays in the school year. Connecting with teachers after the summer holiday has allowed us to develop a project plan that compliments existing - curriculum objectives and timelines. The commitment has been made to deliver sessions with students in January and February in order to align with planned teaching activities. The following sections of this report provide an overview of the workshop and mentorship sessions

### Workshop and Mentorship Sessions Overview:

This project is designed to engage students in global and local climate change issues by exploring local policy recommendations and finding ways to help support associated actions. The project is focused on students at Whistler Secondary School in Grade 12. The format is an initial workshop followed by a 4-week mentorship as students work on putting their action plans into practice.

### 1. Hosting initial 'Climate Change - Pollcy to Action Workshop(s)' -

- Taniell Hamilton will share an initial presentation on climate change issues and how we can all take part in climate action. The presentation is developed from Al Gore's Climate Reality Leaders program and is designed to engage people in current realities and inspire action. The presentation will finish at the local scale by focusing on the local picture – sharing the latest climate modelling for Whistler and reflecting on what this mean for the community;
- Students are then be introduced to local climate change policy (the CECAP) and encouraged to review a subset of policy recommendations in the plan which are most related to which individual actions (up to 20 of the 140 recommendations);

• From that subset students work in groups to select the policy item they are most interested in taking action on. Claire and Taniell will then support students as they work to design mini project plans to take their chosen policy recommendation into action.

Through the workshop and mentorship sessions students will identify:

- What the goal of their climate change micro-project will be and what actions they
  want to undertake to achieve it.
- How they are going to understand whether they are achieving their goal (SMART targets)
- Who will need to be engaged and how as the target audience / decision makers / etc.
- When they need to complete specific actions by in order to stay on track with their overall project timeline

### Providing Mentorship for Action Implementation -

- Students are supported to deliver their action plans through mentorship sessions following the initial workshop.
- · The mentorship sessions will be loosely themed around key steps in any project
  - Reflections on the project plan, adapting where needed, review of any baseline data collected.
  - o General project mid-point review and check in
  - Review of actions undertaken, reflecting on successes and lessons learned, key
    outcomes and how to share communicate these outcomes and successes.

Our intention is that by adopting the above format students will:

- build on knowledge of climate change;
- develop skills in designing and delivering projects of a variety of types; and
- be empowered to engage in future action and recognise that every action counts.

We look forward to completing this project in Quarter 1 of 2019.

#### Project Delivery Team:

Claire Ruddy – Claire has been involved in designing solutions-focused projects in the non-profit sector for 15+ years. Claire sat on the community advisory group for both the Adaptation and Mitigation sections of the Community Energy and Climate Action Plan and has already worked to deliver actions outlined in the plan. Claire has worked to design and deliver programs to engage a wide range of demographics in addressing shared environmental challenges – from youth nature stawardship programs to business treining and process changes relating to waste, water and energy.

Tanlell Hamilton – Taniell works as Senior Environmental Coordinator with Whistler Blackcomb. In this role her focus is on how to get people interestad and engaged so that they choose to act. In 2018, Taniell attended Al Gore's Climate Reality Leaders training program focused on educating people about the climate crisis and empowering them to work in their communities and be catalysts for change.

# 2018 Climate Change- Youth Workshops - Funding Breakdown

Association of Whistler Area Residents for the Environment

Revenue			Actual
Climate Change - Youth W	/orkshops		
RMOW CEP Grant			\$ 4,000
Total Revenue			\$ 4,000
Expenditure		Description	Actual
Project Delivery Time			
		Stakeholder engagement, program design, session	
	To Date -	confirmations	\$ 890
Р	rojected -	Workshop and mentorship sessions - delivery	\$ 2,910
Project Review and Repor	ting		\$ 200
Total Expenditure (projected)		\$ 4,000	

# **GENERAL INFORMATION**

Name of Organization:	Association of Whistler Area Residents for the Environment (AWARE)
Society Registration Number	892079443RR0001 (Charitable Registration)
Mailing Address	PO Box 1370, Whistler, V0N 1B4
Contact Name & Phone Number:	Claire Ruddy Phone - on file
Email Address:	cruddy@awarewhistler.org
Grant Amount Issued	\$6000

# **GRANT INFORMATION**

	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met
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1/ Zero Waste Initiatives

Section 1 - \$2000 contribution to a Zero Waste Education Station

Section 2 - \$4000 contribution to a Zero Waste Living Workshop Series - a series of 4 sessions including Whistler's first repair cafe

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
All new activity	

# **GRANT INFORMATION**

Grant Results – Financial Breakdown				
	< Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.	
Salaries:				
General operations:				
One-time project / program:		6,000	Project delivery time, tools and supplies, honorariums, and 1 pique ad.	
Physical asset(s):				
Rent (RMOW facilities):		N/A		
Rent (other facilities):				
Other:				
Totals	\$ <sup>200,000</sup>	6,000	.03% (Grant amount + Annual budget amount)	

Additional Information:	Please list any additional information regarding your grant that you would like to report.	
Please see attached reports.		1

Attachments:	Please indicate the attachments you are including with your Grant Reporting Fo
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by	Claire Ruddy
Phone number	on file
Email	cruddy@awarewhistler.org
Date:	28 Nov 2018
Signature	Claire Ruddy

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

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### SECTION 1 - Project Report: 2018 Zero Waste Education Station

Grantee: Association of Whistler Area Residents for the Environment (AWARE)

Report Completed by:

Name:	Thea Zerbe   Claire Ruddy
Position:	Project Coordinator   Executive Director
Contact:	cruddy@awarewhistler.org

### Summary:

The Zero Waste Education Station was created to raise awareness and engage individuals on positive waste management – specifically, understanding 'why' taking responsibility for waste is important and what they can do to reduce waste.

With generous support from a Resort Municipality of Whistler CEP Grant and a Community Foundation of Whistler Environmental Legacy Grant, we were able to develop, produce, and implement new educational and interactive components to add value to the Zero Waste Heroes program. The ZWH program is an existing and successful social enterprise, which works to reduce and appropriately manage waste from community, local and larger events and has been used by over 55,000 event attendees.

The ZW Education Station serves as a compliment to the ZWH stations by offering interactive education beyond regular ZWH station use. Together, the ZW Education Station and the ZWH stations help people understand both the 'how' and the 'why' of positive waste management.

### Project Goals:

We developed this project to contribute to the goal of Whistler becoming a zero waste community. An important and often overlooked aspect of waste management is reducing the creation of waste in the first place - i.e. understanding the downfalls of recycling, knowing how to avoid single-use items and why they are problematic, etc.

The Zero Waste Education Station is a key educational tool to communicate why it is important to decrease our waste generation *before* it is even created. After all, the best way to deal with waste is to not create it in the first place.

In addition to these overarching goals, we had some more concrete objectives and deliverables included in the table below.

GOALS/OBJECTIVES	OUTCOMES
	age – Design and produce educational signage which ow to reduce and (subsequently) divert waste
2-4 outdoor banner signs	3 outdoor banner signs – 'Problematic Plastics' vertical banner, 'Our Zero Waste Future' vertical banner, and interactive banner on composting.
	Education Activities – Design and create interactive g people and adults in thinking about ways to reduce and
Various interactive waste education activities	3 interactive waste education activities – 'Life-Cycle of Recycling' touch table, 'Single-Use Tower' display, and 'Speed Sort' game.

### Key Actions:

With the funding provided we developed the concepts and purchased the equipment to build a series of interactive, educational displays including:

- 1. A touch table that provides a tactile and visual understanding of the recycling process, and examples of both raw and recovered materials.
- 2. An interactive banner that goes into depth explaining the process of composting with liftable 'flaps'.
- 3. A 3D "Single-Use Tower' that displays examples of single-use items and waste implications, as well as waste-reducing solutions.
- 4. A waste sorting game that is engaging for all ages and group sizes.
- 5. Two vertical banners that display information on Whistler's Zero Waste goals, and the problem with down-cycled plastics.

The new station made its debut at the September 16<sup>th</sup> Whistler Farmers Market, and was included at each consecutive Market. The station will also be on display in the Whistler Library during Waste Reduction Week, and has been confirmed as part of the Family Aprés this coming winter. We will continue to track station use and other measurable outcomes at these events. The signage was designed in a way that ensures its timeless use – i.e. not tied to data or dates that would expire – so that we can continue using these educational tools well into the future.

### Project Outcomes:

Our long-term goal is to engage and enable community members (residents and visitors) to work towards Whistler's Zero Waste goal. We believe this project supports this by educating and engaging people on positive waste management and reduction with the combination of tools described above – diverting waste from landfill when it is created but ultimately reducing waste generation overall.

The result of these efforts amounted to over 350 interactions with our educational materials (and counting), which gave participants a better understanding of methods of waste reduction.

A number of community partners aided the development and implementation of this project. The CFOW and RMOW generously provided funds to make this project possible, RecycleBC offered very valuable input on the Life-Cycle of Recycling game and also provided us with some of the recovered materials samples used in the touch table (so people can see what materials look like in the recycling process), the Zhao Lab of Environmental Psychology from UBC offered valuable input on developing the sorting game, and the Whistler Farmer's Market, Whistler Presents and Whistler Public Library have all been keen to host the ZW Education Station.

### **Project Evaluation:**

We measured the success of our ZW Education Station in terms of:

- 350 participants
- 67 "in-depth conversations"
- · 9 events the station was hosted at

We will be tracking these metrics on an ongoing basis as the ZW Education Station continues to be used at events throughout the fall, winter, and into future years.

The ZW Education Station has been well received by both residents and visitors of Whistler – some of whom are familiar with AWARE's work or have seen our ZWH Stations before, and some of who have never heard of AWARE. The proportion of user entering into "in-depth conversations" is a testament to the genuine interest and engagement of participants visiting the ZW Education Station.

### **Challenges and Considerations Moving Forward**

This project was straightforward and was building off of an already pre-existing and successful endeavor (ZWH) thus there weren't any significant challenges to overcome. The main challenge was determining which of the many possible and important waste related messages to profile at the education station. We made these choices based on global and local waste data and the messages that would resonate with people using the station by encouraging personal action.

An unintended result of having the station has already been seen as we have been invited to host the station at the family après series this winter – a street animation program that zero waste can now be profiled at due to the interactive nature of the zero waste education station.



Left: Members of the public engaging with the education station at the Whistler Farmers Market

Below: An adapted version of the station displayed in the library for Waste Reduction Week.



The Zero Waste Education Station has been profiled on social media channels, blog posts for RMOW Comms, AWARE and the CFOW.

### Appendix 1 - Banner Signs Produced for the Zero Waste Education Station



### "Problematic Plastic" Vertical Banner

Many people don't realize that plastic has a finite number of times it can be recycled.

This banner was designed to communicate that downcycling isn't a perfect solution, and get readers thinking about ways to reduce plastic consumption.

# OUR ZERO WASTE FUTURE

# **DID YOU KNOW?**

Whistler has a goal of becoming a zero waste community.

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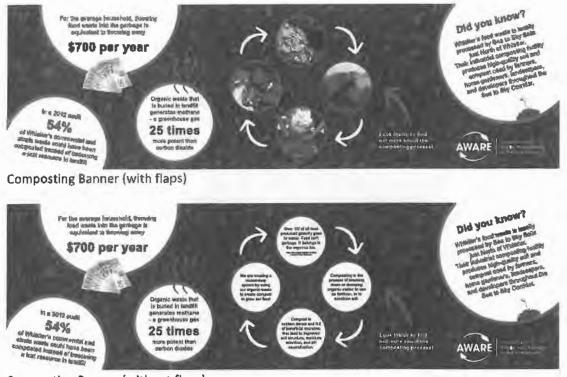


### "Our Zero Waste Future" Vertical Banner

An important and often overlooked aspect of waste management is waste reduction – i.e. "the best way to deal with waste is to not create it in the first place." This banner draws the link between individual action to reduce waste and Whistler's Zero Waste goal as a community.

WWW.AWAREWHISTLER.ORG

REMEMBER - THE BEST WAY TO DEAL WITH WASTE IS NOT TO CREATE IT IN THE FIRST PLACE



Composting Banner (without flaps)

In parallel with the messaging around the Solid Waste Utility Bylaw, this banner focuses on how organics are dealt with in Whistler, and why it is so important to keep organics out of landfill. The interactive flaps (circular photos on top banner) are fastened onto the banner with rivets and people lift to explore the process of composting.

# SECTION 2 - Project Report: Zero Waste Living Workshops



Association of V/httisr//lein Resider(-) for the Environment

### Project Overview:

In 2018, a Community Enrichment Program Grant of \$4,000 supported the delivery of a Zero Waste Living Workshop Series. The series was made up of four sessions and included the delivery of Whistler's first Repair Café. The series included a partnership with the Whistler Library who donated space and managed registration and with recognition of the CEP grant.

At each workshop we provided a brief introduction, highlighting why zero waste is important and actions that we can all take daily to reduce waste. Key takeaways from the project are:

- In total, 113 people took part in the workshop series gaining knowledge and hands on skills on zero waste living actions.
- Every session filled to capacity and had a waitlist The library has asked us to explore ways to do
  more workshops of this type in the future.
- Participant feedback was extremely positive and the workshops attracted many people who would not generally attend events solely focused on waste.
- The fall timing of the workshops allowed alignment with Waste Reduction Week. So for WRW we
  put an education display in the library foyer, which promoted the repair café on the Saturday
  (AWARE also hosted 2 other waste related events in WRW so we were able to show there was an
  event for everyone).

### Workshop Dates & Topics:

### September 20th | 6 - 8 PM | Upcycled Designs

The fashion industry is one of the top 5 most impactful industries, especially with the arrival of 'fast fashion' which has reduced product quality and lifespan of clothing and fashion items. At this workshop Terri Gercovich of Re:Creation showed attendees how to up cycle and repurpose old materials into new fashion items. *Workshop filled to capacity of 25 attendees* 

### October 20th | 10 AM - 2 PM | Repair Café

Repair Cafes connect people with skilled volunteers and tools to help them fix their broken items. These events are intended to keep repairable items out of landfill, build community relationships and empower people to repair their own items in the future. Items brought in for repair included – lamps, an antique jewellery box, necklaces, a dinosaur toys, clothing, headlamps, a doll sofa, a vacuum, a dehumidifier, outerwear, books, bikes, backpacks, a pocket knife, a duvet cover, a unicorn pillow and more! *The Repair Café saw 40 people bring over 49 items for repair and 11 people volunteered as 'fixers'* 

### November 15th | 6 - 8 PM | Simplifying Skincare

With this workshop we were able to combine messaging about zero waste with messaging around skincare that is toxin free and all natural. In this session attendees made three all-natural waste-free creams and toothpaste that are easy substitutes their every day counterparts.

Workshop filled to capacity of 17 attendees

### December | 6 - 8 PM | Fermenting Food

The community has been working hard to keep food wasta out of the landfill and instead promoting the collection of food scraps and organics for composting. Preventing food from going to waste is an equally essential goal and this final workshop in the series brings an easy to replicate at home food preservation method to attendees. Workshop Capacity Set to 20 and fully subscribed with a waitlist at time of reporting



Association of Whister Area Residents for the Erry conment

Funder Recognition:

- The RMOW CEP grant contribution in the event details for every session in website event listing and facebook event listings.
- RMOW logo included on poster and in quarter page Pique Ad
- Worked with RMOW Communications Department to develop a Zero Waste blog for RMOW website which included workshop successes. Each workshop was 'boosted' on social media to increase reach.







# 2018 Zero Waste Initiatives - Funding Breakdown Association of Whistler Area Residents for the Environment

Revenue			Actual	
Zero Waste Living Workshop Series				
RMOW CEP Grant		\$	4,000	
Whistler Public Library	Room Donations x 4 (\$300) & Registrations (\$270)	\$	570	
AWARE		\$	790	
Zero Waste Education Station:				
Community Foundation of Whistler		\$	2,000	
RMOW CEP Grant		\$	2,000	
AWARE		\$	575	
Total Revenue	(\$6,000 from CEP)	\$	9,935	
Expenditure	Description		Actual	
Zero Waste Living Workshop Series				Receipt ID's
Staff Time	- Project Delivery	\$	2,950	
	- Project Mgmt	\$ \$	330	
Professional Fees/Honoraria	\$250/workshop - session design & delivery	\$	750	
Advertising	2 quarter page	\$	335	1
Venue & Registration	In Kind - Whistler Library	\$	570	
Equipment/Supplies	Workshop Supplies (Misc)	\$	325	
	Repair Café Volunteer Refreshments/Thank you	\$	100	
Zero Waste Education Station:	and the second s			
	- Project delivery, launch, testing and			
Staff Time	communications.  Messaging support and partner	\$	1,900	
	engagement	\$	910	
	- Project Mgmt	\$	360	
Equipment/Supplies	Display Banners (design & production)	\$	580	2,3,4
	Materials display case	\$	285	5
	Interactive game & display supplies	\$	40	
Project Review and Reporting	Project Team	\$	500	
		\$	9,935	

	PIQUE	Pique News Magazine 103-1390 Alpha Lake R Whistler, BC V8E 0H9 Phone: 604-938-0202 Fax: 604-938-0201			OICE
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- PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT -

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Box 1370 Whistler, BC	V0N 1B0			AWARE		
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Title : Zero	e News Magazine Waste 2000 Col. x 6.1500 Inche	Global Discount Ad Space		Issue Date : P.O. # : Job #: Ad # : Color :	10/04/2018 R0011613800 4461306 Black & White	
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					SUB TOTAL : H.S.T./G.S.T. ; P.S.T. :	159.00 7.95 0.00
AWARE Box 1370 Whistler, BC	VON 1B0				INVOICE TOTAL : PAYMENT : ADJUSTMENT :	166.95 0.00 0.00

· PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT -

# Cutting Edge Signs #8 - 1212 Alpha Lake Road Whistler, BC VON 1B1

# INVOICE

38918
09/18/2018
09/13/2018
1

Sold to:

Aware Whistler Claire Ruddy

865226427RP0001

Ship to:

Aware Whistler Claire Ruddy

Business No.:

Description	Tax	Unit Price	Amount
each 10' x 3' Vinyl Banner with 4 x circle flaps, grommets ordered by Thea Zerbe	GP		
Subtotal:			
3P - GST @ 5%; PST @ 7%, non-refundable 3ST PST			
utting Edge Signs GST: #865226427 hipped By: Tracking Number: omment:		Total Amount Ampunt Paid	97.44

Date of Issue Invoice Number Amount Due (CAD) Claire Ruddy 08/21/2018 2472 \$142.28 Aware Whistler Due Date 09/05/2018 Rate Qty Line Total

Description Graphic Design Banner design and setup x 3 Stock Photography Purchased Stock Photography for banners x 19 Subtotal GST (5%) #821030657RT0001 Total Amount Paid - Se The Street

Amount Due (CAD) \$142.28

11.1

Terms

Thank you for your business, please send payment within 15 days of receiving this invoice.

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Billed To

Canada

ruth@whistlercreative.ca 604 902 4504

8148 Crazy Canuck Drive Whistler, British Columbia **V0N1B9** Canada



Transaction Receipt from SignWork	Canada Inc for \$338.47 (CAD)
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1 message

Auto-Receipt <noreply@mail.authorize.net> Reply-To: "Signworld Canada Inc." <admln@canadiandisplay.ca> To: Claire Ruddy <tzerbe@awarewhistler.org>

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Wed, Aug 22, 2018 at 1:43 PM

PLEASE DO NOT REPLY TO THIS EMAIL

Description:	OrderID 1394	9				
Invoice Number	13949					
Customer iD	8412					
Billing informati Claire Ruddy AWARE	on		Shipping inf	ormation		
Whistler, BC Vol CA	184					
zerbe@awarewt	istler.org					
304-						
					Total:	\$338.47 (CAD)
Payment Informa	tion					
Date/Time:	22-Au	g-2016 13:43	3:42 PDT			
Transection ID:	40891	052153				
Payment Method	:		1 C 1			
Transaction Type	: Purch	ise				
Auth Code:	00289	z				

SignWorld Canada Inc North York, ON M3J2C6 CA admin@canadiandisplay.ca PLEASE DO NOT REPLY TO THIS EMAIL

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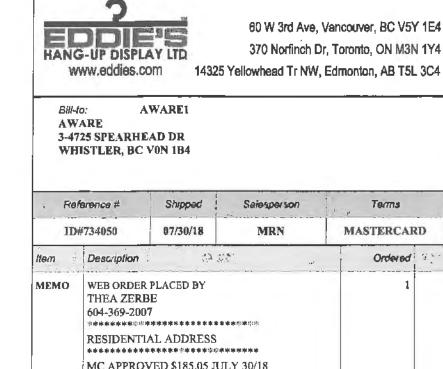
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ph 780-733-4100

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WHISTLER, BC VON 1B4

Ship-to:

AWARE

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# GENERAL INFORMATION

Name of Organization	BC Luge Assocation		
Society Registration Number	S-0022738		
Mailing Address	4910 Glacier Lane, Whistler, BC V8E 0C2		
Contact Name & Phone Number	Shane Holland, President 604-964-0038		
Email Address	admin@bcluge.ca		
Grant Amount Issued	\$3000		

# GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

BCLA sought funding to run our Learn to Luge program for Sea-to-Sky youth, as a way to introduce the Olympic sport of Luge to our community, spotlight some of Whistler's incredible Olympic legacy in the form of the Whistler Silding Centre and recruit more participants in our program. Luge is a winter sport, dependent on ice in the track at the Silding Centre and thus, our Learn to Luge program is scheduled to run from December 2018 through March 2019. We anticipate 7 sessions of the program to be run over that time, dependent on participant numbers and silding track capacity. We anticipate spending our full CEP grant during the program, supplemented by additional fundraising BCLA has ongoing. Receipts for our fund spending are not yet available as the program has not yet begun, but will be provided as soon as the program is complete.

The Learn to Luge sessions allow youth interested in trying the sport of luge to attend a training session at the Whistler Silding Centre, run by a dedicated luge coach and supported by members of BC Luge. Learn to Luge sessions are offered to the public with the intention of growing awareness and participation for the sport. In the previous season of the program, we had over 100 new athletes try the sport and six new athletes join our luge programs. With our CEP grant funding, we are targeting an increase in new athletes trying the sport (up to 150) and hope for a consequent increase in new athletes joining our full-time luge programs.

BCLA experienced a loss of direct funding from our government sport partners and as of 2017/2018 season, we have partnered with Whistler Sport Legacles (WSL) to continue to offer the sport of luge in Whistler WSL helps support the base sliding programs, while BC Luge continues with its efforts to raise awareness of the sport and recruit new athletes into the sport. Accordingly, the CEP funds are critical in helping grow the program to its full potential through advertising, promotional collateral, as well as targeting the local schools and organized sport groups (e.g., ski clubs) to increase interest in luge. CEP funds help offset the costs to the participants of organizing the Learn to Luge program, making it more affordable and attainable for youth throughout the comidor.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
were able to increase the number of sessions offer athletes to help encourage new athletes to sign up with our new athletes and their families to help ans	to grow and evolve. Thanks in part to the RMOW's previous support, we red and to include combined sessions for new athletes and our existing . We have had volunteers from our Board of Directors come out to speak swer any questions and concerns. We anticipate building on last year's and grow Learn to Luge programs in future seasons.

# **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount thet was spent.
Salaries:	\$0	\$0	
General operations:	\$27,655	\$900	Coaching, Program administration, Advertising
One-time project / program:			
Physical asset(s):	\$2,700	\$0	
Rent (RMOW facilities):		N/A	
Rent (other facilities):	\$9,800	\$2,100	Track fees for Learn to Luge.
Other:			
Totals	40,155.00 \$	3,000	7.5% (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
Budgeted figures for Learn to Luge	program shown above and in attachment.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Regulred)
Copies of r	eceipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other: Budg	eted Learn to Luge breakdown attached
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by:	Shane Holland
Phone number:	604-964-0038
Email:	president@bcluge.com
Date:	November 29, 2018
Signature:	She low

## Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4326 Blackcomb Way, Whiteler, B.C.VON 184

## BC Luge 2018 Learn to Luge Program Budget

		Budget		Grant Allocat	ion
Track rental fees per session	\$	300	67%	\$ 300	70%
Coaching fees per session	\$	100	22%	\$ 100	23%
Administration and Advertising per session	<u>\$</u>	50	<u>11</u> %	\$ 29	<u>7</u> %
Cost per Learn to Luge session	\$	450	100%	\$ 429	100%
# of Learn to Luge Sessions		7		7	
					- 1
Track Fees	\$	2,100	67%	\$ 2,100	70%
Coaching Fees	\$	700	22%	\$ 700	23%
Administration and Advertising	\$	350	<u>11</u> %	\$ 200	<u>7</u> %
Total Cost/Grant Allocation of Learn to Luge Sessions	\$	3,150	100%	\$ 3,000	<u>,100%</u>

# **GENERAL INFORMATION**

Name of Organization	Community Foundation of Whistler
Society Registration Number	S-39764 BN 87174 8943 RR0001
Mailing Address	PO Box 1184, Whistler, BC V0N 1B0
Contact Name & Phone Number	Carol Coffey, Executive Director 604-898-1191
Email Address	ccoffey@whistlerfoundation.com
Grant Amount Issued	\$2,500

# **GRANT INFORMATION**

strategy and actions.

M 74	16 1 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Salar and
Purpose of Grant	Explain in detail how the funding was spent by referen	cing your grant
	application form and how the purpose/goals of the grad	nt request were met.
and the second	and the Mathia Statistics	

This grant was used towards the production of the 2018 Vital Signs: Connect & Engage report. This report was released for the community on October 1, 2018. The report provides data and information on community wellness across 12 areas of community life and included information on how some indicators have changed since our first report in 2016. We also conducted a survey of community members on the topic of how they connect with others and their sense of belonging in Whistler and included highlights of the results in the report. The Foundation worked with many community stakeholders to gather data, information and perspectives on community issues to help guide the production of the report. We partnered with the Whistler Centre For Sustainability for the analysis and compilation of the survey results.

In addition to the survey the Foundation conducted other community engagement, including development of the kit to guide community members in their own conversations about belonging. We conducted a post-survey focus group with 10 community members to gather their reactions to the survey results. Copies of the report are widely distributed to the community at multiple community events this fall. We have also conducted several Vital Conversations on the theme of belonging with community members since release of the report in October.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
been growing ever since. Vital Signs is a long-term sengagement. It is based on the premise that a stron are intangible such as shifts in people's thinking and create meaningful connections between community	egan the Vital Signs initiative in 2016 and the success of Vital Signs has strategy meant to generate and expand on a culture of community g community is one that is mobilized and invested. Many of the outcomes I behaviour, and a "shared identity". It aims to build community knowledge, members and to encourage community members to participate in active e initiative is ongoing and we are currently planning our 2019 Vital Signs

# **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	9072.00		
General operations:			
One-time project / program:	9820.82	2500	Towards graphic design and printing of the report
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	\$ 18,820	2,500	13 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report

Testimonials:

"It's an eye opener of what goes on in the community and things you don't really think about. All the stats are there!" -Rob Olive

"The Vital Signs report helps connect the community with a common understanding of the challenges and joys of living in Whistler. The focus on Belonging and Connectedness is so important in a town where most people are 'from away'. To understand what it means to Belong is different for a six month resident than for a 30 year resident, yet for a community to be healthy and resilient the understanding is so important. Vital Signs helps us understand. " -Anne Townley

Attachments:	Please indicate the attachments you are including with your Grant Reporting Fo
🖌 A financial	breakdown showing how the grant funds were spent. (Required)
Copies of r	eceipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by	Carol Coffey
Phone number	604-898-1191
Email:	ccoffey@whistlerfoundation.com
Date	November 30, 2018
Signature.	CCH's

## Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom* of *Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

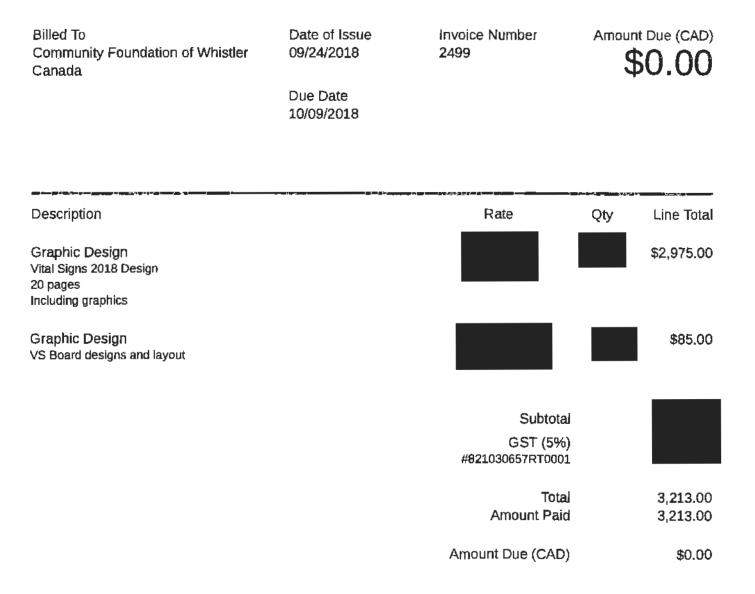
#### Vital Signs 2018

Revenue		Budgeted		In-Kind		Actual		ual In-Kind	Comments
RMOW CEP		5000				2,500.00		-	
Sponsorship	\$	5,000.00	1		\$	2,000.00	\$	1,946.00	
CFOW Operating Contingency	\$	5,025.00	1		1		1.0		
CFOW Operating Fund	1.				\$	14,392,82			
Project Management	·		\$	4,320.00	1		\$	5,760.00	
Meeting space	1						\$	300.00	
Project Team Volunteerss	1			6,240.00				6090	
TOTAL Revenue	\$	15,025.00	\$	10,560.00	15	18,892.82	15	14,096.00	

an penses		Budgeted		in Kind		Actual		ual In-Kind	Comments
CFC Research and Administration	\$	2,000.00	-		\$	2,000.00			
Project Management	1	200	\$	4,320.00	\$		5	5,760.00	C Stretch (Capilano University Pro D Days
Community Engagements	s	600.00			\$	679.61		-	
Committee meeting space	1		\$		\$	69.99	\$	300.00	
Committee meeting exp	\$	25.00			1				
Data Access	\$		11		\$		1		
Survey Platform and Design	\$	500.00	1.1		\$	140.00	1		Survey Monkey +35x3
Report Writing and Design			\$	6,240,00			\$	4,320.00	144 volunteer hours
Report layout and Design	\$	2,500.00			\$	3,136.50			Whistler Creative
Photography	\$	400.00			\$	535.00			
Marketing/Advertising	5	1,000.00			\$	282.10	\$	946.00	
Printing Report	\$	5,000.00	2		\$	2,977.62	\$	1,000.00	
CFOW Staff Support	\$	3,000.00			\$	9,072.00	-		
Volunteer Contributions			1.7		-			1770	Advisory committee volunteers 50 hours
TOTAL EXPENSES	\$	15.025.00	5	10,560.00	\$	18,892.82	\$	14,096.00	

Whistler**Creative** 

ruth@whistlercreative.ca 604 902 4504 8148 Crazy Canuck Drive Whistler, British Columbia V8E 0G8 Canada



Terms

Thank you for your business, please send payment within 15 days of receiving this invoice.

# **GENERAL INFORMATION**

Name of Organization:	Howe Sound Women's Centre Society			
Society Registration Number:	S-16716			
Mailing Address:	P. O. Box 2052, 38021 Third Ave., Squamish BC V8B 0B4			
Contact Name & Phone Number:	Laurie Hannah, Community Program Manager 604-905-9446			
Email Address:	psh@hswc.ca			
Grant Amount Issued:	\$12,000.00			

# **GRANT INFORMATION**

This grant will support the operating costs for Whistler Women's Centre (WWC), a branch of the Howe Sound Women's Centre Society. Grant funds will allow the Drop-In Centre to operate 24 hours per week, continuing to offer safe, confidential support services to vulnerable women and their children, in particular those experiencing high conflict, violence or abuse. Grant funds would allow for additional outreach hours to attend community meetings, provide community education and violence prevention, and to meet with clients outside of office hours.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
	The second

This is a continuation of the existing drop-in program but with the addition of outreach hours which has been very successful over the past year. This has actually expanded our services to allow staff to meet clients where they are in the community which works well if individuals have mobility or limit financial means to travel to our office space.

# **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	36,120	\$6,000.00	Employee salaries & benefits, including coordinator, program manag
General operations:	9,935	\$6,000.00	Client and program supplies, office supplies, telecommunications, IT supp
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	49,655.00 \$	\$12,000.00	24 % (Grant amount + Annual budget amount)

 Additional Information:
 Please list any additional information regarding your grant that you would like to report.

 The funding from the RMOW in 2018 enabled us to Increase our drop-in and outreach hours to 24 hours a week which allowed women and children to access our services at our drop-in or out in community depending on their barriers. In addition to our crisis intervention support services, this funding supports our staff to coordinate a weekly free yoga program including child-minding, an ongoing prenetal program, a Whistler Women's Centre pop-up at the Whistler Library every Monday afternoon as well as monthly pop-ups in Mt. Currie and intermittently to the Lower Lakes

 Communities.
 By reaching out to the local First Nations communities we have been able to build connections which encourages individuals to come to our drop-in center to access our free children and women's clothing as well as gas cards to cover fuel costs. All programs are offered for free on a drop-in basis, providing low barrier health and wellness opportunities for all women, including those who may require additional support to mitigate the effects of violence and abuse.

Please note that we do not have any receipts for grant funds due to funds going to wages, benefits, and operations.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Reguired)
Copies of r	eceipts showing how the grant was spent. (Required)
Copy of a r (Ex: social (Required	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by:	Laurle Hannah
Phone number:	604-905-9446
Email:	psh@hswc.ca
Date:	November 30, 2018
Signature:	sha to

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

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Operating Budget FYE2019	. l	
Program: Drop-In Centre Whi	Budget	
	2018-2019	
REVENUE		
Revenues		
Donations	9,000.00	
Net Sales	9,000.00	
Grant Revenue		
Gaming Grant	8.000.00	
Grants		Resort Municipality of Whistler
Total Grant Revenue	20,000.00	
Fundraising Revenue (in-House)	-	1
Fundraising Events	8,000.00	International Women's Day Fundraiser
Total Fundraising Revenue	8,000.00	
TOTAL REVENUE	37,000.00	4
EXPENSE		
EXPENSE Fundraising costs	500.00	
		4
Wages and Benefits		
Direct Labour		
Program/Business Manager Wages	1,529.39	1
Support Workers Wages (fulltime)	22,608.00	
El Expense	560.95	
CPP Expense	1,194.80	:
Vacation Pay Expenses	1,568.93	
WCB Expense	168.96	
Stat/Sick/other wages	1,448.04	
MSP Expense	241.37	
Employee Benefits	796.53	
Counselling Supervision	600.00	
Volunteer Honarium	100.00	
Total Direct Labour	30,816.97	4
ndirect Labour		
ndirect Labour Allocation Account	5 014 53	Executive Director, Administration, Finance
Total Indirect Labour	5,014.53	
Program Costs	1	
Client/Program supplies & Food	1,300.00	n
Staff Development and Training	600.00	
Program staff travel/Auto Relmb.	1,530.00	
Client Travel	400.00	
Office Supplies (program)	600.00	
<b>Felecommunications</b>	1,200.00	
Printing/photocopyIng/postage	250.00	
Advertising/Promotion (program)	500.00	
/olunteer Expenses	200.00	
Computer/IT Expenses	300.00	
Total Program Expenses (non-Wage)	6,880.00	
Facilities Costs		
acilities Costs Office Cost (rent)	8 000 00	Rent increase due to tenancy change, cost re-allocation to remaining N
Contracted Facilities Support	2,160.00	
nsurance	2,100.00	
Total Facility Expense	8,435.00	
were the second s		
Administrative Costs		

Internet/website/IT support	110.00
AGM/Admin/Board meeting expenses	12.00
Bank charges & Interest Expenses	130.00
Meals & entertainment - staff	85.00
Total General & Admin. Expenses	1,037.00
	52,683.50
	-15,683.50

Howe Sound Women's Centre Society Financial Statements For the year ended March 31, 2018

# Howe Sound Women's Centre Society Financial Statements For the year ended March 31, 2018

	Contents
independent Auditors' Report	2 - 3
Financial Statements	
Statement of Financial Position	4
Statement of Operations	5
Statement of Changes in Net Assets	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 16
Schedule 1 - MPSSG - CWWA & MOS Programs	17



Tel: 604 932 3799 Fax: 604 932 3764 www.bdo.ca BDO Canada LLP 202 - 1200 Alpha Lake Road Whistler BC VON 1B1 Canada

### Independent Auditors' Report

### To the Members of the Howe Sound Women's Centre Society

We have audited the accompanying financial statements of Howe Sound Women's Centre Society, which comprise the Statement of Financial Position as at March 31, 2018, and the Statements of Operations, Changes in Net Assets and Cash Flows for year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Basis for Qualified Opinion**

In common with many charitable organizations, Howe Sound Women's Centre Society derives revenue from cash donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Howe Sound Women's Centre Society. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenue, fundraising revenue, Pearl's Value & Vintage revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2018 and 2017, current assets as at March 31, 2018 and 2017, and net assets as at April 1 and March 31 for both the 2018 and 2017 years. Our audit opinion on the financial statements for the year ended March 31, 2017 was modified accordingly because of the possible effects of this limitation in scope.

### Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Howe Sound Women's Centre Society as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in the Canadian accounting standards for not-for-profit organizations have been applied on a consistent basis.

BBO Canada LLP.

**Chartered Professional Accountants** 

Whistler, British Columbia June 15, 2018

March 31	2018	2017	
Assets			
Current Cash (Note 2) Term deposits (Note 3) Accounts receivable (Note 4) Prepaid expenses	\$ 464,840 \$ 407,555 57,585 9,377	332,249 285,020 59,428 5,565	
	939,357	682,262	
Property and equipment (Note 5)	783,027	794,540	
	\$ 1,722,384 5	1,476,802	
Liabilities and Net Assets Liabilities			
Current Accounts payable and accrued liabilities (Note 6) Deferred contributions from operations (Note 7) Deferred client rantal subsidies (Note 7) Current portion of mortgage payable (Note 8)	\$ 126,150 \$ 155,708 21,528 16,793	104,688 140,156 16,321	
	320,179	261,165	
Mortgage payable (Note 8)	309,365	327,316	
Deferred capital contributions (Note 9)	266,225	274,847	
	895,769	863,328	
Net Assets Invested in property and equipment Unrestricted	366,545 460,070	351,965 261,509	
	826,615	613,474	
· · · · · · · · · · · · · · · · · · ·	\$ 1,722,384 \$	1,476,802	

# Howe Sound Women's Centre Society Statement of Financial Position

Approved on behalf of the Board: Director Director Jessie Cameron

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# Howe Sound Women's Centre Society Statement of Operations

For the year ended March 31		2018		2017
Revenues				
Grants (Notes 11 and 12)	\$	r -	Ş	812,867
Pearl's Value & Vintage		539,345		447,843
Fundraising		14,055		16,883
Donations (Note 11)		68,146		46,723
Contract services		231,197		230,140
Rental		41,000		41,829
Amortization of deferred capital contributions (Note 9)		8,622		6,970
Other revenue	_	21,450		7,128
		1,691,141		1,610,383
Expenditures				
Advertising and promotion		5,190		4,744
Amortization		15,822		18,104
Bad debts		275		1,031
Bank charges and interest		6,654		6,507
Client rental subsidy (Note 7)		36,972		-
Conferences and workshops		1,125		4,563
Consultant fee		<b>25,8</b> 11		8,792
Fundraising and events		5,261		5,6 <b>89</b>
Insurance		9,213		9,766
Interest on long-term debt		9,030		11, <b>780</b>
Meals and entertainment		5,465		3,979
Memberships and licences		1,813		1,786
Office		25,492		21,001
Professional fees		16,099		20,474
Rent		98,122		93,241
Repairs and maintenance		19,342		14,063
Salaries and benefits (Note 13)		1,075,567		1,046,201
Staff and client travel		27,920		24,342
Staff training and professional development		14,092		11,530
Subcontract rental subsidy program (Note 7)		-		84,000
Supplies		28,006		26,312
Telecommunications		19,987		18,690
Utilities		30,742		25,608
Loss on disposal of capital assets	_	-		5,397
		<u>1,</u> 478,000		1,467,600
Excess of revenues over expenses for the year	\$	213,141	\$	142,783

# Howe Sound Women's Centre Society Statement of Changes in Net Assets

For the year ended March 31

	Invested in Capital assets	Unrestricted	2018	2017
Balance, beginning of year	\$ 351,965	\$ 261,509	<b>\$ 613,474</b> \$	4 <b>70,69</b> 1
Excess (deficiency) of revenues over expenses for the year	(7,200)	220, 341	213,141	142, <b>7</b> 83
Interfund transfers Capital acquisitions Mortgage principal payments	4,301 17,479	(4,301) (17,479)		
Balance, end of year	\$ 366,545	\$ 460,070	<u>\$ 826,</u> 615 \$	<u>613,</u> 4 <b>7</b> 4

# Howe Sound Women's Centre Society Statement of Cash Flows

For the year ended March 31		2018	2017
Cash provided by (used in)			
Operating activities Excess of revenues over expenses for the year Items not requiring cash	\$	213,141 \$	142,783
Amortization Deferred capital contributions recognized as revenue Deferred operating contributions recognized as revenue Loss on disposal of capital assets		15,822 (8,622) (137,151)	18,104 (6,970) (206,265) 5,397
		83,190	(46,951)
Changes in non-cash working capital balances Accounts receivable Prepaid expenses Accounts payable and accrued liabilities Deferred contributions from operations Deferred client rental subsidies Deferred capital contributions	<u> </u>	1,843 (3,812) 21,462 152,695 21,528 - 276,906	(13,385) (4) 45,247 217,379 - 38,454 240,740
Investing activities Acquisition of property and equipment Investment in term deposit		(4,301) (122,535) (126,836)	(4,318) (35,504) (39,822)
Financing activity Repayment of long-term debt	_	(17,479)	(17,104)
Increase in cash during the year		132,591	183,814
Cash, beginning of year		332,249	148,435
Cash, end of year	\$	464,840 \$	332,249

### March 31, 2018

### 1. Summary of Significant Accounting Policies

Purposes of the	
Society	The Howe Sound Women's Centre Society (the "Society") is a not-for profit organization incorporated under the Society Act (British Columbia) on October 7, 1981 and became a registered charitable organization on May 1, 1982. On November 28, 2016, the Society Act (British Columbia) was replaced with the Societies Act (British Columbia). The Society transitioned to the new act on March 15, 2018.
	The Society operates two drop-in centres, a transition house and a safe house, providing both support and shelter to women and children in abusive situations in the Sea to Sky corridor, from the lower mainland and other areas of Canada.
	The Society also operates Pearl's Value & Vintage, a second-hand furniture and clothing store located in downtown Squamish, British Columbia. It accepts used, donated items from the community, and exchanges them for cash donations to further assist with the funding o the Society's operations.
	The Society operates two residential rental apartments located above its drop-in centre, and two apartments located in Pemberton. Renta income earned assists the Society with the costs to operate and maintain these rental units, and in the case of the Squamish units offset costs of the drop-in centre.
	The Society promotes equality and empowerment, and works from a feminist perspective, supporting women and children, honouring the diversity of their lives, and responding to, and working for change. The Society believes this work contributes to the well-being of the entire community.
	In the event of winding up or dissolution, the Society's bylaws states that the net funds and assets of the Society remaining after the satisfaction of its debts and liabilities shall be available for distribution to organizations concerned with social problems or organizations promoting the same purposes of the Society at the time of winding-up or dissolution.
Basis of Accounting	These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organization: (ASNPO).
Income Taxes	The Society is exempt from income tax under Section $149(1)(l)$ of the Income Tax Act.

March 31, 2018

- 1. Summary of Significant Accounting Policies (continued)
- Cash and equivalents Cash and cash equivalents consist of cash on hand, bank balances and guaranteed investment certificates with a duration of fewer than ninety days from the date of acquisition. Term deposits Term deposits consist of guaranteed investment certificates with maturities of greater than 90 days from the date of acquisition. Invested in Property and Equipment Net assets invested in property and equipment represents the Society's investment in property and equipment. Property and Equipment Property and equipment are recorded at cost on the statement of financial position. Amortization is charged over the expected useful life of the assets, estimated as follows: Buildings 20/ 25 years straight line basis Furniture and fixtures 5/10 years straight line basis Computer equipment 3 years straight line basis Leasehold improvements 25% declining basis Impairment of Long-Lived Assets In the event that facts and circumstances indicate that the Society's long-lived assets no longer have any long-term service potential to the Society, the excess of the asset's net carrying amount over any residual value is recognized as an expense in the statement of operations. The Society follows the deferral method of accounting for **Revenue Recognition** contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Restricted contributions for the acquisition of property and equipment are deferred and amortized over the remaining useful life of the asset acquired. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Revenue from contract services is recognized at the time the services are provided. Revenue from the sale of donated goods at Pearl's Value & Vintage is recognized at the time of cash receipt. Rental revenue is recognized evenly each month over the term of the lease.

March 31, 2018

### 1. Summary of Significant Accounting Policies (continued)

- Mortgage Payable The mortgage payable is classified as a current liability for the portion of the loan that is repayable or matures within the current year, or when a covenant violation gives the lender the discretion to demand full payment of the loan before its maturity date, unless the lender provides a written guarantee that the loan will remain in effect or be renewed for periods extending beyond the next year.
- **Financial Instruments** The Society's financial instruments consist of cash, term deposits, accounts receivable, accounts payable and accrued liabilities, and mortgage payable. Financial assets are tested for impairment when changes in circumstances indicate an asset could be impaired. The Society initially measures its financial instruments at fair value and subsequently at amortized cost using the effective interest rate method, less any provision for impairment.
- Use of Estimates The preparation of financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Areas of significance requiring management to exercise judgment on the determination of estimates includes collectability of accounts receivable, useful lives of property and equipment, assessment of impairment, completeness of accounts payable and accrued liabilities, and the allocation of expenses to various programs and grants. Actual results could differ from management's best estimates made in the preparation of these financial statements and may have an impact on future periods.
- **Donated Inventory** The inventory items in the Pearl's Value and Vintage location are 100% donated and have no cost value for financial statement purposes. The economic value of the donated items is not realized or recorded until patrons exchange cash donations for those items.
- Contributed Materials and Services Management has chosen to not recognize contributed materials or services for donations provided to the Society or directly associated with its programs. As such, these contributions to the Society have not been recognized in the Society's financial statements.

### March 31, 2018

### 2. Cash

Cash consists of cash on hand and bank balances held at one financial institution. The bank accounts earns interest at the prevailing marketing rates. Funds of \$45,851 (2016 - \$43,004) are set aside for the Society's BC Gaming Community grant in a separate bank account.

The Society has an authorized operating line of credit in the amount of \$25,000 with Squamish Savings (Division of Vancity) for working capital purposes, bearing interest at a rate of Vancity prime plus 1% per annum. As at year-end, the balance of the operating loan is \$Nil (2017 - \$Nil).

### 3. Term Deposits

During the year, the Society held three term deposits which mature April 7, June 2, and November 4, 2018, earning interest at 1.05% - 1.25% per annum.

### 4. Accounts Receivable

	 2018	2017
GST rebate Back in Motion Other	\$ 7,001 39,173 11,4 <u>11</u>	\$ 1,241 43,472 14,715
	\$ 57,585	\$ 59,428

### 5. Property and Equipment

	_					2018		2017
		Cost		ccumulated		Net Book Value		Net Book Value
Land Buildings Furniture and fixtures Computer equipment		635,760 390,639 47,048 37,705		- 261,857 32,919 36,193		635,760 128,782 14,129 1,512		635,760 139,886 11,448 3,654
Leasehold improvements		23,473	ć	20,629 351,598	ć	2,844	ć	3,792
	2	1,134,625	Ş	351,576	Ş	783,027	Ş	794,540

The Society's property and equipment is measured at net book value which consists of historic cost less accumulated amortization. The net book value of property and equipment is not reflective of its fair market values.

#### March 31, 2018

#### 6. Government Remittances

Included in accounts payable and accrued liabilities are \$34,464 (2017 - \$22,038) of government remittances.

### 7. Deferred Contributions from Operations

The deferred contributions from operations consist of non-restricted grants that are received in the current year for future periods and restricted grants that have been received but will be spent on the designated purpose in future periods.

Restricted grants consist of gaming funds to operate Whistler and Squamish drop-in centres, and grants restricted in use to specific programs as listed below.

As at year-end, funds that were deferred are as follows:

		2018	2017
Restricted contributions to be spent in future periods: BC Housing - Aboriginal Transportation Fund BC Ministry of Justice - SARC Program Community Foundation of Whistler -	\$	7,919 \$ 3,000	<b>7,281</b> 16,984
Mama Baby Connection Program		-	1,300
District of Squamish - Drop in Centre funding		10,000	10,000
MPSSG - PEACE and MOS Programs Ministry of Housing and Social Development - Gaming		19,008 43,000	43,000
Province of BC - Pemberton Outreach		5,000	5,000
Province of BC - Training for Cultural Diversity		1,917	5,000
Squamish Savings Emergency Loan Program		20,000	-
Thompson River University - Outdoor Program Vancouver Foundation - Women's Wisdom Program	_	168 2,500	4,969
	_	<u>112,512</u>	93,534
Operating grants received in advance:			
BC Housing	_	43,196	46,622
	\$	155,708 \$	140,156

During the year, restricted contributions received and recognized for these grants are as follows:

			2017		
Balance, beginning of year Contributions received in the year and deferred Recognized as revenue	\$	93,534 109,507 (90,529)	\$	84,979 170,757 (162,202)	
Balance, end of year	\$	112,512	\$	<b>93</b> ,534	

2017

2018

### March 31, 2018

### 7. Deferred Contributions from Operations (continued)

The Society receives funding from BC Housing to operate a Homeless Prevention Program that provides rental subsidies. During the year, the Society ended its subcontracting agreement for this program and administered the program internally. Restricted contributions received in the year were as follows:

	 2018	2017
Balance, beginning of year Contributions received in the year and deferred Recognized as revenue and client rental subsidies	\$ - \$ 89,000 (67,472)	89,000 (89,000)
Balance, end of year	\$ 21,528 \$	

Funders provide monies restricted to certain programs and projects which must be spent for that purpose. However, many expenses incurred by the Society are for shared services, and as a result, expense allocations amongst programs and projects are management's best estimate. As this determination is inherently uncertain, deferred contributions may be materially different from that presented.

### 8. Mortgage Payable

	 2018	2017
Squamish Savings (Division of Vancity) Commercial Mortgage, 38021 Third Avenue, Squamish, B.C., interest at 2.84%, repayable bi-weekly at \$1,018 including interest, due June 9, 2019 Less: current portion of mortgage payable	\$ 326,158 \$ (16,793)	343,637 (16,321)
	\$ 309,365 \$	327,316

The mortgage is secured by a first charge on the land and building, a General Security Agreement and an assignment of rents.

The principal payments in the next two years are expected as follows:

2019	\$ 16,793
2020	 309,365

#### March 31, 2018

### 9. Deferred Capital Contributions

Deferred contributions related to capital represent restricted contributions for the purchase of the drop-in centre and various renovations to the properties.

The changes in the deferred contributed balance for the year are as follows:

	_	2018	2017
Unamortized balance, beginning of year Contributions received in the year Amortized to revenue	\$	274,847 - (8,622)	\$ 243,363 38,454 (6,970)
Unamortized balance, end of year	\$	266,225	\$ 274,8 <b>47</b>

The Society has received contributions totaling \$175,865 (2017 - \$175,865) towards the acquisition of stage 2 transition housing. As of March 31, 2018, these funds have not been utilized. Once utilized, these funds will be amortized into revenue over the estimated useful life of the asset acquired.

### 10. Operating Leases

The Society has committed to a number of leases for the rental of equipment and office space. The minimum lease payments, including GST and operating costs incorporated into the agreements, in each of the next five years are as follows:

2019 2020 2021	\$ 59,729 3,094 774
2022 2023	-
	\$ 63,597

### March 31, 2018

### 11. Grant and Donation Revenue

Grant revenue is from the following sources:

	 2018	2017
BC Housing Management Commission Ministry of Justice Province of British Columbia Ministry of Housing and Social Development - Gaming Resort Municipality of Whistler District of Squamish Ministry of Justice Civil Forfeiture Canadian Women's Foundation Whistler Blackcomb Foundation Other grants	\$ 564,797 106,492 3,084 43,000 14,000 10,000 13,984 - - 11,969	\$ 567,865 103,575 10,000 43,000 14,000 10,000 25,974 14,863 7,240 16,350
	\$ 767,326	\$ 812,867

Donation revenue was derived primarily from corporations and individuals.

During the year, the Society entered into two forgivable loan agreements with BC Housing Management Commission for capital maintenance at the Transition House and Safe Home for a maximum of \$94,300 and \$4,600, respectively. These loans are forgivable over 10 years. During the year, \$567 and \$4,045, respectively, was received under these agreements and recognized as grant revenue.

### 12. Economic Dependence

BC Housing, the Ministry of Justice, and the Ministry of Housing and Social Development provided 43% (2017 - 46%) of the Society's revenue recognized in 2018. As a result, the Society is economically dependent on the Provincial Government of British Columbia for the funding required to deliver its services and programs.

### 13. Remuneration of Directors, Employees and Contractors

On November 28, 2016 the Society Act (British Columbia) was repealed and replaced with the Societies Act (British Columbia) ("New Act"). The New Act requires that all Societies transition to the New Act before November 28, 2018. The New Act requires that the Society disclose the total remuneration paid to the Directors, for either being a director or for acting in another capacity, as well as the total number of employees or contractors with annual remuneration equal to or greater than \$75,000 and the aggregate remuneration of those employees.

During the year the amounts paid to Directors of the Society for acting in their noted capacity was Nil (2017 - Nil). A total of 0 (2017 - 0) employees received remuneration in excess of 75,000 which resulted in expenditure of 0 (2017 - 0).

#### March 31, 2018

### 14. Financial Instrument Risk

The Society, through its financial assets and liabilities, is exposed to various risks. The following analysis provides an assessment of those risks as at March 31, 2018. These risks remain unchanged from prior year.

(a) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is potentially exposed to credit risk on its cash, term deposits, and accounts receivable (described in Notes 2, 3, 4). To mitigate this risk, the Society has deposited its cash and investments with reputable financial institutions. The credit risk on accounts receivable arises from organizations in a similar not-for-profit sector.

(b) Liquidity Risk

Liquidity risk is the risk that the Society encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be required to repay restricted use funding where the Society is unable to meet those restrictions; will be forced to sell financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities and mortgage payable (Note 8). The Society has a credit line available to help manage its liquidity.

(c) Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed interest rate investments and the value of its fixed interest rate mortgage payable (Notes 3 and 8).

It is management's opinion that the Society is not exposed to significant currency risks arising from financial instruments. There have been no changes to the Society's financial instruments risk exposure from prior year.

### 15. Comparative Figures

The comparative figures have been reclassified to conform with the financial statement format adopted in the current year.

For the year ended March 31		2018	2017
Percenter			
Grants	\$	106,492 \$	103,575
Donations	\$	7,235	7,598
Grants - Other		6,000	2,801
Other		2,267	3,670
		121,994	117,644
Expenses			117,011
Salaries and benefits			
Program manager		20,425	26,573
Support worker wages		8,259	8,736
Counsellors		55,428	44,157
Benefits		18,244	18,012
		102,356	97,478
Victim service program delivery expenses		/	
Facilities (rent, utilities and maintenance)		7,581	9,883
Program delivery related travel		2,107	2,223
Office supplies		4,686	2,678
Promotion and outreach		595	307
Telephone		2,422	1,402
Memberships		334	180
Computer and IT expenses		199	7
Staff training		1,078	431
Meeting and other miscellaneous expenses		2,211	437
		21,213	17,548
Administration expenses			
Management and administrative support wages		10,567	11,297
Accounting and audit		984	1,457
Other		1,820	1,738
	_	13,371	14,492
Total expenses		136,940	129,518
Deficiency of revenues over expenses for the year	\$	(14,946) \$	(11,874)

## Howe Sound Women's Centre Society Schedule 1 - Ministry of Justice - PEACE & MOS Programs Schedule of Revenue and Expenses



### OUR MISSION

The Howe Sound Women's Centre Society promotes women's equality and the empowerment of women and their children. We work from a *feminist\** perspective. By responding to and working for change, we honor the diversity of women's lives and meet the evolving needs of women and children throughout the Sea to Sky Corridor *\*Women and men who believe in women's nghts and equality throughout society.* 

### OUR VISION

We envision a day when all women and their children are valued and lead healthy lives - supported, connected to the community, and violence free

HSWC would like to acknowledge we serve on the unceded temtories of Squamish Lilwat and Southern Stilatl'imx Nations

# CONTACT US

24 HOUR CRISIS LINE: 604-892-5711 Toll Free 1-877-890-5711

WOMEN'S CENTRE - SQUAMISH 38021 Third Avenue PO Box 2052 Squamish, BC V8B 0B4 T; 604-892-5748 F; 604-892-5749

WOMEN'S CENTRE - WHISTLER 1519 Spring Creek Drive Whistler, BC V8E 0A2 Ti 604-962-8711 Fi 604-892-5749

Funded by







# WOMEN'S CENTRE

Squamish & Whistler

Helping women and children in the Sea to Sky Corridor since 1981



the Women's Centre Howe Sound Women's Centre Society

...the power is within you!



Abuse takes many forms. It can be physical, psychological, emotional, sexual, and/or financial.

Our trained support workers are available for women wanting to talk about their options and receive both practicat and emotional support during their decision making process.

Have you been searching for answers to difficult questions about your relationship?

Are you wondering if you are experiencing abuse?

What are next steps if you decide to leave?

What are your rights?

Speak with a support worker at the Women's Centre Monday-Thursday 10am-4pm for support and information.



## 24 Hour Crisis Line: 804-892-5711 Toll free: 1-877-890-5711 WOMEN'S CENTRE Monday -Thursday 10am-4pm

The Women's Centre is a centralized location for the Society and is a welcoming space for all women to ask for and receive support, resources and referrals in a caring and non-judgmental environment. Our trained support staff are available to answer questions and to provide empowerment and guidance based on what clients identify as their primary need in their current situation and the difficulties they are presented with.

### HOWE SOUND WOMEN'S CENTRE

PEARL'S PLACE TRANSITION HOUSE:

Emergency transitional housing in a safe and secure environment for women and their children who have experienced abuse. Food and basic necessities are provided (max. 30 day stay). Pet friendly.

#### PEARL'S SAFE HOME

Temporary emergency sheller addressing the short term needs of women and children in the northerm corridor who are fleeing abuse (up to a 10 day stay).

#### OUTREACH WHISTLER.

Sister services to the Squamish Drop in Centre, accessed on a by-appointment basis by calling 604 962-8711 Monday - Thursday 10am-4pm

### SERVICES INCLUDE:

- Crisis support
- Referrals and Advocacy
- · Computer access
- Faxing, photocopying, printing
- Free Family Law Legal Clinics
- · Women's and children's clothing
- · Toiletries and necessities
- Voucher program for Pearls V & V
- Yoga by donation
- Wellness programs and groups

### SOCIETY'S PROGRAMMING

CHILDREN, YOUTH FAMILY COUNSELLING: Individual and group counselling for children ages 3-18 who have experienced abuse or a difficult separation or divorce.

HOMELESS PREVENTION PROGRAM: Temporary rental subsidy and support services to help women who have experienced or at risk of abuse secure safe housing.

#### SEXUAL ASSAULT RESPONSE:

If you have been sexually assaulted and are considering making a third party report, receive support with this process.

MULTICULTURAL OUTREACH SUPPORT: Support for women who have experienced abuse. Focus on immigrant & refugee women.

# GENERAL INFORMATION

Name of Organization:	Howe Sound Women's Centre Society
Society Registration Number:	S - 16716
Mailing Address:	Box 2052, 38021 Third Ave Squamish, BC V8B 0B4
Contact Name & Phone Number:	Shana Murray - Community Program Manager Squamish 604.892.5748
Email Address:	cpm@hswc.ca
Grant Amount Issued:	\$8000 for the PEACE Program

# **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
	approximiterin ene nen nie parpora geare er nie grant requeet nere men

The PEACE (Prevention, Education, Advocacy, Counselling and Empowerment) Program offers support and counselling services to children, youth and their families in Whistler and Pernberton who are experiencing conflict through abuse/violence in relationships and/or separation and divorce. The HSWC receives funding for 17 hours a week from the Ministry of Public Safety and Solicitor General for both communities. To maintain a 0 waitlist the program has been operating at 23 hours per week. The \$8000 funded by the RMOW goes towards approximately 6 hrs per week of the counsellor wages and benefits. In addition, to meet the growing needs of the two communities the HSWC has made the decision to fund an additional 8 hours, from our Social Enterprise. With the funds from the Ministry of Justice, Community Enrichment grant and from our Social Enterprise we can continue to offer 31 hours per week in order maintain a 0 waitlist and to effectively meet the needs of the children, youth and families within Whistler and Pemberton.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
This is not a new activity.	
And a second	

# GRANT INFORMATION

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$39,000.56	\$8000	Counsellor, manager, and admin salaries & benefits and supervision
General operations:	\$4,619.75		Prog and office supplies, travel, telecommunications, training, Π, audit
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):	\$634		Monthly rent towards office space
Other:			
Totals	44,251.31 \$	\$8000	18 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
	ad 11 children and youth through one to one counselling, 18 through support groups amp program. This includes 108 counselling hours, 52 group counselling hours, and
Please note that we do not have a	ny receipts for this grants due to all funds going towards wages.

Attachments:	Please Indicate the attachments you are including with your Grent Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
Copy of a (Ex: social (Required	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other.	
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by:	Shana Murray
Phone number:	604.892.5748
Email:	cpm@hswc.ca
Date:	November 30th, 2018
Signature:	Ahon the

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom* of *Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and diadesure of this information please contact the Legistative and Privacy Coordinator at 604-935-8116 or at 4325 Blackcomb Way, Whistler, B.C.VON 184

Program: PEACE-W/P		1		
Program. T EAOL-THI	Budget	Budget	Budget	
	2016-17	2017-18	2018-19	
REVENUE				
Revenues	0.00	4 050 00	4 050 00	
Administration Fee	0.00	1,250.00	1,250.00	
Donations in Kind	0.00	0.00	0.00	
Donations	2,605.00	2,500.00	2,500.00	
Donations-Gift cert/fcates	0.00	0.00	0.00	
Memberships	0.00	0.00	0.00	
Rental Income-PPTH	0.00			
Rental Income-3rd Ave suites	0.00	0.00	0.00	
Rental Income-Admin space	0.00	0.00	0.00	
Pearls 2nds Store Income	0.00	0.00		
Concession Sales	0.00	0.00	0.00	
Net Sales	2,605.00	3,750.00	3,750.00	
Creant Devenue		Mark of West? (17		
Grant Revenue	0.00	0.00	0.00	
Saming Grant	0.00	0.00	0.00	
HRDC-Summer Student AcReary Youth Foundation	0.00	0.00	0.00	
	18,848.10	19,305.10		38 hours/month, 9 hours/wk over 50 wks
PSSG - PEACE & MOS	18,848.10	0.00	24,004.99	
PSSG - BC Housing	0.00	0.00	0.00	
SCU grant			0.00	
VCH - Southern Ststlium	0.00	0.00		RMOW CEP Grant
Brants: Other RMOW	3,500.00	6,000.00		
PSSG - SOWC	0.00	0.00	0.00	
Total Grant Revenue	22,348.10	25,305.10	32,684.99	-
Fundraising Revenue (in-House)				
	0.00	0.00	0.00	
Fundralsing Events	0.00	0.00	0.00	
Raffle Tickets	0.00	0.00	0.00	
Sllent Auction	0.00	0.00	0.00	
Total Fundraising Revenue	0.00	0.00	0.00	
Other Revenue	··· ··· ··· ··· ··· ··· ··· ··· ··· ··			
nterest Revenue	0.00	0.00	0.00	
/iscellaneous Revenue	0.00	0.00	0.00	
Sales Tax Commission	0.00	0.00	0.00	
Amortization of deferred capital re	0.00	0.00	0.00	
Total Other Revenue	0.00	0.00	0.00	
TOTAL REVENUE	24,953.10	29,055.10	36,434.99	
EXPENSE				
an 12				
COGS	0.00	0.00	0.00	
Fundralsing costs	0.00	0.00	0.00	
Wages and Benefits				
Direct Labour				
Program/Business Manager Wages	3,576.75	3,695.65	3,869.75	
Program Coordinator	0.00	0.00	0.00	
Support Workers Wages (fulltime)	0.00	0.00	0.00	
Support Workers (Casual/rellef)	0.00	0.00	0.00	the second
V/C Support	0.00	0.00	0.00	
PEACE Counsellors	9,523.12	18,634.54		Includes PSSG funds \$10,170 for 9 hrs
	344.79	509.57		PSSG contract does not include benef
El Expense	648.44	1,105.34	1,477.61	
CPP Expense		1,105.34	1,940.29	and a second sec
acation Pay Expenses	785.99	1,339.81	208.95	
VCB Expense	95.63			
stat/Sick/other wages	707.39	1,205.83	1,791.04	
ASP Expense	131.00	301.46	298.51	
Employee Benefits	281.65	580.58	985.07	No huden from DODO

Volunteer Honarium	0.00	0.00	0.00	
Consultant Fee	0.00	0.00	0.00	
Total Direct Labour	16,094.76	28,131.34	37,845.83	
-				
Indirect Labour	700.05	0.00	0.00	
Executive director salary	700.05	0.00	0.00	
Administration Wages	1,137.68	0.00	0.00	
El Expense	344.79 648.44	0.00	0.00	
CPP Expense	785.99	0.00	0.00	-
Vacation Pay Expenses	95.63	0.00	0.00	
WCB Expense Stat/Slck/other wages	707.39	0.00	0.00	
MSP Expense	131.00	0.00	0.00	
Employee Benefits	281.65	0.00	0.00	
Indirect Labour Allocation Account	0.00	1,451.76	1,154.73	
Total Indirect Labour	4,832.62	1,451.76	1,154.73	
Program Costs	100.05	010	640 TE	
Client/Program supplies & Food	430.36	648.75	648.75 300.00	
Staff Development and Training	500.00	300.00	000.00	No budget from PSSG
Program staff travel/Auto Reimb.	600.00	1,128.00		Increase from \$600/yr 1 trip to Pemberto
Client Travel	0.00	0.00	0.00	
Office Supplies (program)	284.00	285.00	285.00	the second se
Resource Materials	138.00	0.00	0.00	
Telecommunications	1,175.96	840.00	840.00	
Printing/photocopying/postage	146.00	138.00		Resource materials In P88G budget
Advertising/Promotion (program)	250.00	247.50	247.50	
Memberships end Dues	12.00	12.00	12.00	
Volunteer Expenses	0.00	0.00	0.00	
Childcare Expenses	0.00	0.00	0.00	· · · · · · · · · · · · · · · · · · ·
Computer/IT Expenses	542.79	543.75	543.75	
Miscellaneous Expenses	5.00	5.00	5.00	
Garbage Removal	0.00	0.00	0.00	
Meeting Expenses	0.00	0.00	0.00	
Workshop expense	0.00	0.00	0.00	
Total Program Expenses (non-Wage)	4,084.11	4,148.00	4,148.00	
Facilities Costs				
Shelter Cost (rent)	0.00	0.00	0.00	
Office Cost (rent)	600.00	600.00	600.00	
Contracted Facilities Support	34.00	34.00	34.00	
Utilities (Gas, cable, hydro,water)	0.00	0.00	0.00	
Repairs and Maintenance	0.00	0.00	0.00	
Equip & Furniture (non-capital exp)	0.00	0.00	0.00	
Insurance	0.00	0.00	0.00	
Security	0.00	0.00	0.00	
Property Taxes	0.00	0.00	0.00	
Morgage Interest	0.00	0.00	0.00	
Allocation Account - Facilities / rent recovery	0.00	0.00	0.00	
Total Facility Expense	634.00	634.00	634.00	
Administrative Costs				
Accounting and Audit Expenses	190.58	191.25	191.25	
Accounting and Addit Expenses Admin facilities (rent,ultilites)	0.00	0.00	0.00	
Telecommunications (admin)	0.00	0.00	0.00	
Advertising and Promotion (admin)	0.00	0.00	0.00	
Office Supplies (Admin)	0.00	0.00	0.00	
Printing/Photocopying/Postage	0.00	0.00	0.00	
Equip. lease costs	74.25	74.25	74.25	
Internet/website/IT support	33.00	33.00	33.00	
AGM/Admin/Board meeting expenses	13.00	13.00	13.00	· · · · · · · · · · · · · · · · · · ·
Legal & professional Fees	0.00	0.00	0.00	
Bank charges & Interest Expenses	82.58	83.25	83.25	
Contract Bookkeeping	0.00	0.00	0.00	
Garbage removal	0.00	0.00	0.00	
Misc. contractors	0.00	0.00	0.00	
Insurance	0.00	0.00	0.00	
Meals & entertainment - staff	77.00	77.00	77.00	
anears & Bruerlaum Prus Sizo	17.001	11.00	11,00	

Donation	0.00	0.00	0.00
Total General & Admin. Expenses	470.41	471.75	471.75
Other Expenses			
CRA Penalities & Interest	0.00	0.00	0.00
Serverace package expenses	0.00	0.00	0.00
Building Relocation expenses	0.00	0.00	0.00
Rental Unit Expenses	0.00	0.00	0.00
Amortization	0.00	0.00	0.00
Bad Debt Expense	0.00	0.00	0.00
Total Other Expenses	0.00	0.00	0.00
TOTAL EXPENSE	26,115.90	34,836.85	44,254.31
NET INCOME	-1,162.80	-5,781.75	-7,819.32
	1 1		
Capital Additions			i
Computer equipment	0.00	0.00	
Fumiture & equipment	0.00	0.00	0.00
Mortgage Principal	0.00	0.00	0.00
Micro Loan lending	0.00	0.00	0.00
Micro Loan repayments	0.00	0.00	0.00
Total Capital Additions	0.00	0.00	0.00
Net Income less Capital Additions	-1,162.80	-5,781.75	-7,819.32;

Howe Sound Women's Centre Society Financial Statements For the year ended March 31, 2018

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### Howe Sound Women's Centre Society Financial Statements For the year ended March 31, 2018

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BDO Canada LLP 202 - 1200 Alpha Lake Road Whistler BC VON 1B1 Canada

### Independent Auditors' Report

### To the Members of the Howe Sound Women's Centre Society

We have audited the accompanying financial statements of Howe Sound Women's Centre Society, which comprise the Statement of Financial Position as at March 31, 2018, and the Statements of Operations, Changes in Net Assets and Cash Flows for year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Basis for Qualified Opinion**

In common with many charitable organizations, Howe Sound Women's Centre Society derives revenue from cash donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Howe Sound Women's Centre Society. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenue, fundraising revenue, Pearl's Value & Vintage revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2018 and 2017, current assets as at March 31, 2018 and 2017, and net assets as at April 1 and March 31 for both the 2018 and 2017 years. Our audit opinion on the financial statements for the year ended March 31, 2017 was modified accordingly because of the possible effects of this limitation in scope.

### Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Howe Sound Women's Centre Society as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in the Canadian accounting standards for not-for-profit organizations have been applied on a consistent basis.

BBO Canada LLP.

**Chartered Professional Accountants** 

Whistler, British Columbia June 15, 2018

Term deposits (Note 3)       4         Accounts receivable (Note 4)       9         Property and equipment (Note 5)       7         S 1,7       \$ 1,7         Liabilities and Net Assets       \$ 1,7         Liabilities       \$ 1,7         Current       Accounts payable and accrued liabilities (Note 6)       \$ 1         Deferred contributions from operations (Note 7)       \$ 1         Deferred client rental subsidies (Note 7)       \$ 1         Current portion of mortgage payable (Note 8)       3         Mortgage payable (Note 8)       3         Deferred capital contributions (Note 9)       2	2018	2017
Cash (Note 2)       \$ 4         Term deposits (Note 3)       4         Accounts receivable (Note 4)       9         Property and equipment (Note 5)       7         Liabilities and Net Assets       5         Liabilities       5         Current       6         Accounts payable and accrued liabilities (Note 6)       \$ 1         Deferred contributions from operations (Note 7)       1         Deferred click rental subsidies (Note 7)       1         Deferred click rental subsidies (Note 7)       1         Accounts payable (Note 5)       3         Mortgage payable (Note 5)       3         Net Assets       3         Invested in property and equipment.       3         Unrestricted       4		
Property and equipment (Note 5)       7         \$ 1,7       \$ 1,7         Liabilities and Net Assets       \$         Liabilities       \$         Current       Accounts payable and accrued liabilities (Note 6)       \$ 1         Deferred contributions from operations (Note 7)       \$ 1         Deferred client rental subsidies (Note 7)       \$ 1         Current portion of mortgage payable (Note 8)       3         Mortgage payable (Note 8)       3         Deferred capital contributions (Note 9)       2	464,840 \$ 407,555 57,585 9,377	332,249 285,020 59,428 5,565
\$ 1,7         Liabilities         Current         Accounts payable and accrued liabilities (Note 6)         \$ 1         Deferred contributions from operations (Note 7)         Deferred client rental subsidies (Note 7)         Current portion of mortgage payable (Note 8)         3:         Mortgage payable (Note 8)         4:         4:         4:         4:	939,357	682,262
Liabilities and Net Assets Liabilities Current Accounts payable and accrued liabilities (Note 6) Deferred contributions from operations (Note 7) Deferred client rental subsidies (Note 7) Current portion of mortgage payable (Note 8) 3 Mortgage payable (Note 8) 3 Mortgage payable (Note 8) 2 Net Assets Invested in property and equipment Unrestricted 4	783,027	794,540
Liabilities         Current         Accounts payable and accrued liabilities (Note 6)         Deferred contributions from operations (Note 7)         Deferred client rental subsidies (Note 7)         Current portion of mortgage payable (Note 8)         3:         Mortgage payable (Note 8)         4:         4:         4:         4:	722,384 \$	1,476,802
Current       Accounts payable and accrued ilabilities (Note 6)       \$ 1         Deferred contributions from operations (Note 7)       1         Deferred client rental subsidies (Note 7)       1         Current portion of mortgage payable (Note 8)       3         Mortgage payable (Note 8)       3         Deferred capital contributions (Note 9)       2         Net Assets       8         Invested in property and equipment:       3         Unrestricted       4		
Accounts payable and accrued liabilities (Note 6)       \$ 1         Deferred contributions from operations (Note 7)       1         Deferred client rental subsidies (Note 7)       1         Current portion of mortgage payable (Note 8)       3         Wortgage payable (Note 8)       3         Deferred capital contributions (Note 9)       2         Net Assets       1         Invested in property and equipment.       3         Unrestricted       4		
Mortgage payable (Note 5)       3         Deforred capital contributions (Note 9)       2	126,150 \$ 155,708 21, <b>528</b> 16,793	104,688 140,156 16,321
Deforred capital contributions (Note 9)2 	320,179	261,165
Net Assets Invested in property and equipment 3 Unrestricted 4	309,365	327,316
Net Assets Invested in property and equipment 3 Unrestricted 4	266,225	274,647
Invested in property and equipment 3 Unrestricted 4	895,769	863,328
	366,545 460,070	351,965 261,509
	<u>826,615</u>	<u>613,474</u> 1,476,802

# Howe Sound Women's Centre Society Statement of Financial Position

Approved on behalf of the Board: \_ Director Director Jessie Cameron

For the year ended March 31		2018		2017
Revenues				
Grants (Notes 11 and 12)	\$	767,326	Ş	812,867
Pearl's Value & Vintage		539,345		447,843
Fundraising		14,055		16,883
Donations (Note 11)		68,146		46,723
Contract services		231,197		230,140
Rental		41,000		41,829
Amortization of deferred capital contributions (Note 9)		8,622		6,970
Other revenue	_	<u>21,450</u>		7,128
		1,691,141		1 <b>,6</b> 10,383
Expenditures		E 100		A 744
Advertising and promotion		5,190		4,744
Amortization Bad debts		15,822 275		18,104
Bank charges and interest		6,654		1,031 <b>6</b> ,507
Client rental subsidy (Note 7)		36,972		0,507
Conferences and workshops		1,125		4,563
Consultant fee		25,811		8,792
Fundraising and events		5,261		5,689
Insurance		9,213		9,766
Interest on long-term debt		9,030		11,780
Meals and entertainment		5,465		3,979
Memberships and licences		1,813		1,786
Office		25,492		21,001
Professional fees		16,099		20,474
Rent		98,122		93,241
Repairs and maintenance		19,342		14,063
Salaries and benefits (Note 13)		1,075,567		1,046,201
Staff and client travel		27,920		24,342
Staff training and professional development		14,092		11,530
Subcontract rental subsidy program (Note 7)		-		84,000
Supplies		28,006		26,312
Telecommunications		19,987		18,690
Utilities		30,742		25,608
Loss on disposal of capital assets	_	-		5,397
	_	1,478,000		1,467,600
Excess of revenues over expenses for the year	\$	213,141	Ş	142,783

# Howe Sound Women's Centre Society Statement of Operations

# Howe Sound Women's Centre Society Statement of Changes in Net Assets

For the year ended March 31

	Invested in Capital assets	Unrestricted	<u>i 2</u> 018	2017
Balance, beginning of year	\$ 351,965	\$ 261,509	\$ 613,474 \$	470,691
Excess (deficiency) of revenues over expenses for the year	(7,200)	220,341	213, 141	142,783
Interfund transfers Capital acquisitions Mortgage principal payments	4,301 17,479	(4,301) (17,479)	-	
Balance, end of year	\$ 366,545	\$ 460,070	\$ 826,615 <u>\$</u>	613,474

#### For the year ended March 31 2018 2017 Cash provided by (used in) Operating activities Excess of revenues over expenses for the year Ŝ. 213,141 \$ 142,783 items not requiring cash Amortization 15,822 18,104 Deferred capital contributions recognized as revenue (8,622) (6,970) Deferred operating contributions recognized as revenue (137,151) (206,265) Loss on disposal of capital assets 5,397 83,190 (46,951) Changes in non-cash working capital balances Accounts receivable (13,385) 1,843 Prepaid expenses (3, 812)(4) Accounts payable and accrued liabilities 21,462 45,247 Deferred contributions from operations 152,695 217,379 Deferred client rental subsidies 21,528 Deferred capital contributions 38,454 276,906 240,740 Investing activities Acquisition of property and equipment (4,301) (4,318)Investment in term deposit (122, 535)(35, 504)(126,836) (39, 822)Financing activity Repayment of long-term debt (17,479) (17, 104)Increase in cash during the year 132,591 183,814 Cash, beginning of year 332,249 148,435 464,840 \$ Cash, end of year ς. 332,249

# Howe Sound Women's Centre Society Statement of Cash Flows

March 31, 2018

# 1. Summary of Significant Accounting Policies

Purposes of the	
Society	The Howe Sound Women's Centre Society (the "Society") is a not-for- profit organization incorporated under the Society Act (British Columbia) on October 7, 1981 and became a registered charitable organization on May 1, 1982. On November 28, 2016, the Society Act (British Columbia) was replaced with the Societies Act (British Columbia). The Society transitioned to the new act on March 15, 2018.
	The Society operates two drop-in centres, a transition house and a safe house, providing both support and shelter to women and children in abusive situations in the Sea to Sky corridor, from the lower mainland and other areas of Canada.
	The Society also operates Pearl's Value & Vintage, a second-hand furniture and clothing store located in downtown Squamish, British Columbia. It accepts used, donated items from the community, and exchanges them for cash donations to further assist with the funding of the Society's operations.
	The Society operates two residential rental apartments located above its drop-in centre, and two apartments located in Pemberton. Rental income earned assists the Society with the costs to operate and maintain these rental units, and in the case of the Squamish units, offset costs of the drop-in centre.
	The Society promotes equality and empowerment, and works from a feminist perspective, supporting women and children, honouring the diversity of their lives, and responding to, and working for change. The Society believes this work contributes to the well-being of the entire community.
	In the event of winding up or dissolution, the Society's bylaws states that the net funds and assets of the Society remaining after the satisfaction of its debts and liabilities shall be available for distribution to organizations concerned with social problems or organizations promoting the same purposes of the Society at the time of winding-up or dissolution.
Basis of Accounting	These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).
Income Taxes	The Society is exempt from income tax under Section $149(1)(l)$ of the income Tax Act.

March 31, 2018

- 1. Summary of Significant Accounting Policies (continued)
- Cash and equivalents Cash and cash equivalents consist of cash on hand, bank balances and guaranteed investment certificates with a duration of fewer than ninety days from the date of acquisition. Term deposits Term deposits consist of guaranteed investment certificates with maturities of greater than 90 days from the date of acquisition. Invested in Property and Equipment Net assets invested in property and equipment represents the Society's investment in property and equipment. Property and Equipment Property and equipment are recorded at cost on the statement of financial position. Amortization is charged over the expected useful life of the assets, estimated as follows: Buildings 20/ 25 years straight line basis Furniture and fixtures 5/10 years straight line basis Computer equipment 3 years straight line basis Leasehold improvements 25% declining basis Impairment of Long-Lived Assets In the event that facts and circumstances indicate that the Society's long-lived assets no longer have any long-term service potential to the Society, the excess of the asset's net carrying amount over any residual value is recognized as an expense in the statement of operations. The Society follows the deferral method of accounting for Revenue Recognition contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Restricted contributions for the acquisition of property and equipment are deferred and amortized over the remaining useful life of the asset acquired. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Revenue from contract services is recognized at the time the services are provided. Revenue from the sale of donated goods at Pearl's Value & Vintage is recognized at the time of cash receipt. Rental revenue is recognized evenly each month over the term of the lease.

#### March 31, 2018

# 1. Summary of Significant Accounting Policies (continued)

- Mortgage Payable The mortgage payable is classified as a current liability for the portion of the loan that is repayable or matures within the current year, or when a covenant violation gives the lender the discretion to demand full payment of the loan before its maturity date, unless the lender provides a written guarantee that the loan will remain in effect or be renewed for periods extending beyond the next year.
- **Financial Instruments** The Society's financial instruments consist of cash, term deposits, accounts receivable, accounts payable and accrued liabilities, and mortgage payable. Financial assets are tested for impairment when changes in circumstances indicate an asset could be impaired. The Society initially measures its financial instruments at fair value and subsequently at amortized cost using the effective interest rate method, less any provision for impairment.
- Use of Estimates The preparation of financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Areas of significance requiring management to exercise judgment on the determination of estimates includes collectability of accounts receivable, useful lives of property and equipment, assessment of impairment, completeness of accounts payable and accrued liabilities, and the allocation of expenses to various programs and grants. Actual results could differ from management's best estimates made in the preparation of these financial statements and may have an impact on future periods.
- **Donated Inventory** The inventory items in the Pearl's Value and Vintage location are 100% donated and have no cost value for financial statement purposes. The economic value of the donated items is not realized or recorded until patrons exchange cash donations for those items.
- **Contributed Materials** and Services Management has chosen to not recognize contributed materials or services for donations provided to the Society or directly associated with its programs. As such, these contributions to the Society have not been recognized in the Society's financial statements.

# March 31, 2018

#### 2. Cash

Cash consists of cash on hand and bank balances held at one financial institution. The bank accounts earns interest at the prevailing marketing rates. Funds of \$45,851 (2016 - \$43,004) are set aside for the Society's BC Gaming Community grant in a separate bank account.

The Society has an authorized operating line of credit in the amount of \$25,000 with Squamish Savings (Division of Vancity) for working capital purposes, bearing interest at a rate of Vancity prime plus 1% per annum. As at year-end, the balance of the operating loan is \$Nil (2017 - \$Nil).

#### 3. Term Deposits

During the year, the Society held three term deposits which mature April 7, June 2, and November 4, 2018, earning interest at 1.05% - 1.25% per annum.

## 4. Accounts Receivable

	 2018	_	2017
GST rebate Back in Motion Oth <b>er</b>	\$ 7,001 39,173 <u>11,411</u>	\$	1,241 43,472 14,715
	\$ 57,585	Ş	59,428

#### 5. Property and Equipment

			2018		2017
-	Cost	Accumulated Amortization	Net Book Value		Net Book Value
Land	635,760	-	635,760		635,760
Buildings	390,639	261,857	1 <b>28,782</b>		139,886
Furniture and fixtures	47,048	32,919	14,129		11,448
Computer equipment	37,705	36,193	1,512		3,654
Leasehold improvements	23,473	20,629	2,844		3,792
5	1,134,625	\$ 351,598	\$ 783,027	Ş	<u>794,540</u>

The Society's property and equipment is measured at net book value which consists of historic cost less accumulated amortization. The net book value of property and equipment is not reflective of its fair market values.

# March 31; 2018

#### 6. Government Remittances

Included in accounts payable and accrued liabilities are \$34,464 (2017 - \$22,038) of government remittances.

#### 7. Deferred Contributions from Operations

The deferred contributions from operations consist of non-restricted grants that are received in the current year for future periods and restricted grants that have been received but will be spent on the designated purpose in future periods.

Restricted grants consist of gaming funds to operate Whistler and Squamish drop-in centres, and grants restricted in use to specific programs as listed below.

As at year-end, funds that were deferred are as follows:

		2018	2017
Restricted contributions to be spent in future periods: BC Housing - Aboriginal Transportation Fund BC Ministry of Justice - SARC Program Community Foundation of Whistler -	\$	7,919 \$ 3,000	7,281 16,984
Mama Baby Connection Program District of Squamish - Drop in Centre funding MPSSG - PEACE and MOS Programs		- 10,000 19,008 43,000	1,300 10,000 - 43,000
Ministry of Housing and Social Development - Gaming Province of BC - Pemberton Outreach Province of BC - Training for Cultural Diversity Squamish Savings Emergency Loan Program		5,000 1,917 20,000	43,000 5,000 5,000
Thompson River University - Outdoor Program Vancouver Foundation - Women's Wisdom Program		168 2,500 112,512	4,969  93,534
Operating grants received in advance: BC Housing	_	43,196	46,622
	\$	1 <b>55,708</b> Ş	140,156

During the year, restricted contributions received and recognized for these grants are as follows:

Balance, beginning of year Contributions received in the year and deferred Recognized as revenue	\$	93,534 109,507 (90,529)	\$ 84,979 170,757 (162,202	7
Balance, end of year	5	112,512	<u>\$ 93,5</u> 34	4

2017

2018

#### March 31, 2018

#### 7. Deferred Contributions from Operations (continued)

The Society receives funding from BC Housing to operate a Homeless Prevention Program that provides rental subsidies. During the year, the Society ended its subcontracting agreement for this program and administered the program internally. Restricted contributions received in the year were as follows:

	 2018	2017
Balance, beginning of year Contributions received in the year and deferred Recognized as revenue and client rental subsidies	\$ - \$ 89,000 _(67,472)	- 89,000 (89,000)
Balance, end of year	\$ 21,528 \$	-

Funders provide monies restricted to certain programs and projects which must be spent for that purpose. However, many expenses incurred by the Society are for shared services, and as a result, expense allocations amongst programs and projects are management's best estimate. As this determination is inherently uncertain, deferred contributions may be materially different from that presented.

#### 8. Mortgage Payable

	 2018	2017
Squamish Savings (Division of Vancity) Commercial Mortgage, 38021 Third Avenue, Squamish, B.C., interest at 2.84%, repayable bi-weekly at \$1,018 including interest, due June 9, 2019 Less: current portion of mortgage payable	\$ 326,158 \$ (16,793)	343,637 (16,321)
	\$ 309,365 \$	327,316

The mortgage is secured by a first charge on the land and building, a General Security Agreement and an assignment of rents.

The principal payments in the next two years are expected as follows:

2019 2020	\$ 16,793 309,365
	\$ 326,158

# March 31, 2018

#### 9. Deferred Capital Contributions

Deferred contributions related to capital represent restricted contributions for the purchase of the drop-in centre and various renovations to the properties.

The changes in the deferred contributed balance for the year are as follows:

	 2018	2017	
Unamortized balance, beginning of year Contributions received in the year Amortized to revenue	\$ 274 <b>,8</b> 47 - ( <b>8,622</b> )	\$	243,363 38,454 (6,970)
Unamortized balance, end of year	\$ 266,225	\$	274,847

The Society has received contributions totaling \$175,865 (2017 - \$175,865) towards the acquisition of stage 2 transition housing. As of March 31, 2018, these funds have not been utilized. Once utilized, these funds will be amortized into revenue over the estimated useful life of the asset acquired.

#### 10. Operating Leases

The Society has committed to a number of leases for the rental of equipment and office space. The minimum lease payments, including GST and operating costs incorporated into the agreements, in each of the next five years are as follows:

2019 2020 2021	\$ 59,729 3,094 774
2022	-
2023	 -
	\$ 63,597

#### March 31, 2018

# 11. Grant and Donation Revenue

Grant revenue is from the following sources:

	 2018	 2017
BC Housing Management Commission Ministry of Justice Province of British Columbia Ministry of Housing and Social Development - Gaming Resort Municipality of Whistler District of Squamish Ministry of Justice Civil Forfeiture Canadian Women's Foundation Whistler Blackcomb Foundation Other grants	\$ 	\$ 567,865 103,575 10,000 43,000 14,000 10,000 25,974 14,863 7,240 16,350
	\$ 767,326	\$ 812,867

Donation revenue was derived primarily from corporations and individuals.

During the year, the Society entered into two forgivable loan agreements with BC Housing Management Commission for capital maintenance at the Transition House and Safe Home for a maximum of \$94,300 and \$4,600, respectively. These loans are forgivable over 10 years. During the year, \$567 and \$4,045, respectively, was received under these agreements and recognized as grant revenue.

## 12. Economic Dependence

BC Housing, the Ministry of Justice, and the Ministry of Housing and Social Development provided 43% (2017 - 46%) of the Society's revenue recognized in 2018. As a result, the Society is economically dependent on the Provincial Government of British Columbia for the funding required to deliver its services and programs.

# 13. Remuneration of Directors, Employees and Contractors

On November 28, 2016 the Society Act (British Columbia) was repealed and replaced with the Societies Act (British Columbia) ("New Act"). The New Act requires that all Societies transition to the New Act before November 28, 2018. The New Act requires that the Society disclose the total remuneration paid to the Directors, for either being a director or for acting in another capacity, as well as the total number of employees or contractors with annual remuneration equal to or greater than \$75,000 and the aggregate remuneration of those employees.

During the year the amounts paid to Directors of the Society for acting in their noted capacity was Nil (2017 - Nil). A total of 0 (2017 - 0) employees received remuneration in excess of 75,000 which resulted in expenditure of 0 (2017 - 0).

#### March 31, 2018

#### 14. Financial Instrument Risk

The Society, through its financial assets and liabilities, is exposed to various risks. The following analysis provides an assessment of those risks as at March 31, 2018. These risks remain unchanged from prior year.

(a) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is potentially exposed to credit risk on its cash, term deposits, and accounts receivable (described in Notes 2, 3, 4). To mitigate this risk, the Society has deposited its cash and investments with reputable financial institutions. The credit risk on accounts receivable arises from organizations in a similar not-for-profit sector.

(b) Liquidity Risk

Liquidity risk is the risk that the Society encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be required to repay restricted use funding where the Society is unable to meet those restrictions; will be forced to sell financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities and mortgage payable (Note 8). The Society has a credit line available to help manage its liquidity.

(c) Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed interest rate investments and the value of its fixed interest rate mortgage payable (Notes 3 and 8).

It is management's opinion that the Society is not exposed to significant currency risks arising from financial instruments. There have been no changes to the Society's financial instruments risk exposure from prior year.

#### 15. Comparative Figures

The comparative figures have been reclassified to conform with the financial statement format adopted in the current year.

For the year ended March 31		2018	2017
Revenues	\$	10 <b>6,492</b> \$	103,575
Grants	Ş		
Donations		7,235	7,598
Grants - Other		6,000	2,801
Other		2,267	3,670
Expenses		121,994	11 <b>7,644</b>
•			
Salaries and benefits			
Program manager		20,425	26,573
Support worker wages		8,259	8,736
Counsellors		55,428	44,157
Benefits		18,244	18,012
		102,356	97,478
Victim service program delivery expenses			
Facilities (rent, utilities and maintenance)		7,581	9,883
Program delivery related travel		2,107	2, <b>22</b> 3
Office supplies		4,686	2,678
Promotion and outreach		595	307
Telephone		2,422	1,402
Memberships		334	180
Computer and IT expenses		199	7
Staff training		1,078	431
Meeting and other miscellaneous expenses		2,211	437
Administration expenses		21,213	17,548
-		10 547	44.007
Management and administrative support wages		10,567	11,297
Accounting and audit		984	1,457
Other		1,820	1,738
		13,371	14,492
Total expenses		136,940	129,518
Deficiency of revenues over expenses for the year	\$	(14,946) \$	(11,874)

# Howe Sound Women's Centre Society Schedule 1 - Ministry of Justice - PEACE & MOS Programs Schedule of Revenue and Expenses



#### OUR MISSION

The Howe Sound Women's Centre Society promotes women's equality and the empowerment of women and their children. We work from a femilnist \* perspective. By responding to and working for change, we honour the diversity of women's lives and meet the evolving needs of women and children throughout the sea to sky corridor

\*Women and men who believe in women's rights and equality throughout society

#### OUR VISION

We envision a day when all women and their children are valued and lead healthy lives – supported, connected to the community, and violence free

# CONTACT US

24 HOUR CRISIS LINE: 604-892-5711 Toll Free 1-877-890-5711

WOMEN'S CENTRE - SQUAMISH 38021 Third Avenue PO Box 2052 Squamish, BC V8B 0B4 T: 604-892-5748 F: 604-892-5749

WOMEN'S CENTRE - WHISTLER 1519 Spring Creek Drive Whistler, BC VON 1B1 T: 604-962-8711

Funded by





# CHILDREN, YOUTH & FAMILY PROGRAMS

Squamish, Whistler, Pemberton

Helping women and children in the Sea to Sky Corridor since 1981



Program for Children and Youth Experiencing Violence Prevention, Education, Advocacy, Counseiling and Empowerment



...the power is within you!



The counselling program works to prevent the intergenerational cycle of violence so children and youth can grow up and build healthy relationships for themselves.

Possible signs of witnessing violence: Emotional problems such as frequent crying, guilt, anger, anxiety, sadness, confusion, depression, nightmares, fears, and/or phobias.

Behavioural problems such as aggression, withdrawal, poor social skills, adjustment difficulties, poor problem solving skills, and/or acting out,

Physical problems such as headaches, eating disorders, bed wetting, stomach aches, vomiting, nausea, and/or nervous tics.



If you are in crisis call: 604-892-5711 Toli free: 1-877-890-5711 (24 hours)

THE GOALS OF THE COUNSELLING PROGRAM ARE:

- To provide a safe environment for children to talk about their feelings and heip teach healthy ways to express them.
- To create an opportunity for children to deal with traumatic events in their lives.
- To enhance self-esteem and safety awareness issues.
- To promote effective problem solving and coping skills.
- To help children define and protect their personal boundaries.
- To help children understand that they are not alone and they are not at fault for traumatic events in their lives.
- To help children/youth to recognize their strengths and increase their self-confidence.
- To help children/youth to identify support networks

#### OTHER CHILDREN AND YOUTH PROGRAMS

GIRLS GROUPS: 8-10 week groups for girls ages 7-12. Groups focus on empowerment, building self-esteem, healthy communications, body image, boundaries and much more.

GIRLS SUMMER CAMPS: 5 day camps for girls ages 8-12, camps focus on selfexpression, community, nature, self-care, friendship and more. YOUTH EDUCATION PROGRAM: Educational presentations in schools that promote awareness and discussions around relationships, Topics include healthy/unhealthy relationships, bullying, violance in relationships, sexual exploitation, safety online, healthy communication,

boundaries, where to get help and more.

For more information on the Youth Education Programs and groups and/or camps call 604-892-5478.

# **GENERAL INFORMATION**

Name of Organization	Pathways Serious Mental Illness Society
Society Registration Number:	S-0035266
Mailing Address.	1865 Marine Drive Suite 205 West Vancouver, BC V7V1J7
Contact Name & Phone Number:	Nancy Ford, ED - 604-926-0856
Email Address:	nancy@pathwayssmi.org
Grant Amount Issued:	\$3,700

# GRANT INFORMATION

Purpose of Gra		Explain in detail how the funding was spent by referencing your grant polication form and how the purpose/goals of the grant request were met.
mental illness. He organizations, suc providers, medica loved ones with m employers of the f local family suppo information tables	elping t ch as V al supp nental i Resort ort and s, empl	e to one support, and education for families supporting a loved one with a o build capacity in families, working in partnerahip with other Whistler Secondary School and Vail Housing Services, and service ort services and the RCMP, this grant will help families to support their illness, and help address some of the related issues local businesses and Municipality of Whistler face. We continue to build a volunteer base of peer members, and programs supported include public exhibits, oyee education, a local monthly family support group, community outreach ne support, crisis support for families, and presentations to service

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
no	

# **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries	140,000	3,736.75	Family Navigator time in Whistler providing support
General operations:	65,100	in kind (500.00)	course materials, advertising, photocopying
One-time project / program:	6,600		
Physical asset(s):			
Rent (RMOW facilities):	300	N/A	
Rent (other facilities):	22,000		
Other:		693.85	Sea -to- Sky Phone / cell
Totals	234,000 \$	4,930.60	2.1% (Grant amount - Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of r	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other	

# **ORGANIZATION AUTHORIZATION:**

Submitted by:	Nancy Ford	
Phone number:	604-926-0856	
Email:	nancy@pathwayssmi.org	•
Date:	November 29, 2018	
Signature:	Nancy Ford	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler ca</u> if you require any assistance.

Personal and third perty information provided in this application form is collected under the authority of Section 29(c) of the *Freedom of Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

11/28/18 Accrual Baols

# Transaction Detail By Account January through December 2018

Date	Num	Name	Mento	Split	Amount
01/04/2018	sea to sky Phone Jan	Shaw Business	04 Jan, 2018 to 03- Feb, 2018	22000 · Accounts Payable	39.54
02/02/2018	2314		mileage - phone	10100 · Vancity Comm Serv ≇1	35.55
02/04/2018	sea to sky Phone Feb	Shaw Business	04 Feb, 2018 to 03- March, 2018	22000 · Accounts Payable	39.54
03/02/2018	sea to sky - March	Shaw Business	04- March, 2018 to 03- Apr 2018	22000 - Accounts Payable	39.64
03/06/2016	Mar.18	contractor	mileage - phone	22000 Accounts Payable	69.26 ·
04/04/2018	sea to sky - April	Shew Business	04 April to May 03, 2018	22000 Accounts Payable	39.54
05/25/2018	sea to sky - May	Shaw Business	04 April to May 03, 2018	22000 · Accounts Payable	39.74
05/28/2018	April. 18	- contractor	mileage - phone	22000 Accounts Payable	67.60 -
05/04/2018	sea to sky - June	Shew Business	04 June to July 03, 2018	22000 Accounts Payable	41.68
07/04/2018	sea to sky - July	Shaw Business	04 July to Aug 03, 2018	22000 · Accounts Payable	41 68
08/04/2016	sea to sky - Aug	Shew Business	04-Aug,2018 to 03-Sep,2018	22000 Accounts Payable	41.88
09/14/2018	sea to sky - Sep	Shaw Business	Sep 14, 2018 to Oct 03, 2018	22000 · Accounts Payable	41.00
10/17/2018	sea to sky - Oct	Shew Business	Oct 04, 2018 to Noc 03, 2018	22000 · Accounts Payable	41.08
11/12/2018	sea to eky - Nov	Shew Business	Nov 04, 2018 to Dec 03, 2018	22000 · Accounts Payable	41.68
01/03/2018	sea to sky - Dec.		Dec Phone - Support Calls	10100 Vancity Comm Serv #1	63.46
					693.65
01/31/2018	Jan.18	- contactor	Contractor (6h=\$25)	22000 Accounts Payable	200.00
02/28/2018	Feb.18	- contactor	Contractor	22000 Accounts Payable	725.00
03/31/2018	Man#2.18	- contactor	F2F and Support	22000 · Accounts Payable	325.00
05/25/2018	April 2018	contactor	Whistler support Group and one to one	22000 · Accounts Payable	/00.00
	Balance of the year	- contactor			1,786.75
	-				3,738.75
				phones	693.85
					4,430.60
				In Kind	500.00
					4,930.60
	01/04/2018 02/02/2018 02/02/2018 03/02/2018 03/02/2018 05/25/2018 05/25/2018 05/25/2018 05/25/2018 05/25/2018 05/04/2018 05/04/2018 05/04/2018 05/04/2018 01/03/2018 01/03/2018 01/03/2018	01/04/2018         sea to sky Phone Jan           02/02/2018         2314           02/02/2018         sea to sky Phone Feb           03/02/2018         sea to sky Phone Feb           03/02/2018         sea to sky - March           03/06/2018         mar.18           04/04/2018         sea to sky - March           03/06/2018         mar.18           04/04/2018         sea to sky - April           05/25/2018         April. 18           08/04/2018         sea to sky - July           08/04/2018         sea to sky - Aug           09/14/2018         sea to sky - Aug           09/14/2018         sea to sky - Nov           10/17/2018         sea to sky - Dec.           01/03/2018         sea to sky - Dec.           01/03/2018         Jan.18           02/28/2018         Feb.15           03/31/2016         Mari#2.18           05/25/2018         April 2018	01/04/2018       sea to sky Phone Jan       Shaw Business         02/02/2018       2314       Shaw Business         03/02/2018       sea to sky Phone Feb       Shaw Business         03/02/2018       sea to sky - March       Shaw Business         03/02/2018       sea to sky - March       Shaw Business         03/02/2018       sea to sky - March       Shaw Business         03/02/2018       sea to sky - April       Shaw Business         05/25/2018       sea to sky - May       Shaw Business         05/25/2018       sea to sky - May       Shaw Business         05/25/2018       sea to sky - June       Shaw Business         05/25/2018       sea to sky - June       Shaw Business         05/24/2018       sea to sky - June       Shaw Business         05/04/2018       sea to sky - Aug       Shaw Business         06/04/2018       sea to sky - Sep       Shaw Business         09/14/2018       sea to sky - Oct       Shaw Business         10/17/2018       sea to sky - Dec.       Shaw Business         01/03/2018       sea to sky - Dec.       Shaw Business         01/31/2018       Jan.18       contactor         03/31/2018       Jan.18       contactor         03/21/2018	Oit/04/2018see to sky Phone JanShaw BusinessO4 Jan, 2018 to 03- Feb, 201802/02/20182314Image JanMarchShaw BusinessO4 Feb, 2018 to 03- March, 201803/02/2018sea to sky Phone FebShaw BusinessO4 Feb, 2018 to 03- March, 201803/06/2018sea to sky - MarchShaw BusinessO4 Amrch, 2018 to 03- Apr 201803/06/2018Mar.18Image JanContractor04/04/2018sea to sky - AprilShaw BusinessO4 April to May 03, 201805/25/2018asa to sky - MayShaw BusinessO4 April to May 03, 201805/28/2018April. 18Image JanImage Jan05/28/2018sea to sky - JuneShaw BusinessO4 June to July 03, 201805/28/2018sea to sky - JuneShaw BusinessO4 June to July 03, 201805/28/2018sea to sky - JunyShaw BusinessO4 June to July 03, 201805/04/2018sea to sky - JunyShaw BusinessO4 June to July 03, 201805/04/2018sea to sky - AugShaw BusinessO4 June to July 03, 201805/04/2018sea to sky - NovShaw BusinessO4 June to July 03, 201809/14/2018sea to sky - CotShaw BusinessOct 04, 2018 to Oct 03, 201801/03/2018sea to sky - NovShaw BusinessOct 04, 2018 to Dec 03, 201801/03/2018sea to sky - NovShaw BusinessNov 04, 2018 to Dec 03, 201801/03/2018sea to sky - Dec.Image ContractorContractor01/31/2018Jan.18ContractorContractor <tr< td=""><td>01/04/2018       sees to sky Phone Jan       Shaw Businees       04 Jan, 2018 to 03- Feb, 2018       22000 - Accounts Payable         02/02/2018       sea to sky Phone Feb       Shaw Businees       Shaw Businees       04 Feb, 2018 to 03- Apr 2018       22000 - Accounts Payable         03/02/2018       sea to sky - March       Shaw Businees       Ontractor       04 March, 2018 to 03- Apr 2018       22000 - Accounts Payable         04/04/2019       sea to sky - April       Shaw Businees       Ontractor       04 March, 2018 to 03- Apr 2018       22000 - Accounts Payable         05/28/2018       April, 18       Contractor       Shaw Businees       04 April to May 03, 2018       22000 - Accounts Payable         05/28/2018       sea to sky - Mary       Shaw Businees       Ontractor       04 April to May 03, 2018       22000 - Accounts Payable         05/28/2018       sea to sky - June       Shaw Businees       O4 April to May 03, 2018       22000 - Accounts Payable         08/04/2018       sea to sky - June       Shaw Businees       O4 April to May 03, 2018       22000 - Accounts Payable         08/04/2018       sea to sky - Aug       Shaw Businees       O4 April to May 03, 2018       22000 - Accounts Payable         08/04/2018       sea to sky - Aug       Shaw Businees       Shaw Businees       O4 July to Aug 32, 2018       22000 - Accounts Payable<!--</td--></td></tr<>	01/04/2018       sees to sky Phone Jan       Shaw Businees       04 Jan, 2018 to 03- Feb, 2018       22000 - Accounts Payable         02/02/2018       sea to sky Phone Feb       Shaw Businees       Shaw Businees       04 Feb, 2018 to 03- Apr 2018       22000 - Accounts Payable         03/02/2018       sea to sky - March       Shaw Businees       Ontractor       04 March, 2018 to 03- Apr 2018       22000 - Accounts Payable         04/04/2019       sea to sky - April       Shaw Businees       Ontractor       04 March, 2018 to 03- Apr 2018       22000 - Accounts Payable         05/28/2018       April, 18       Contractor       Shaw Businees       04 April to May 03, 2018       22000 - Accounts Payable         05/28/2018       sea to sky - Mary       Shaw Businees       Ontractor       04 April to May 03, 2018       22000 - Accounts Payable         05/28/2018       sea to sky - June       Shaw Businees       O4 April to May 03, 2018       22000 - Accounts Payable         08/04/2018       sea to sky - June       Shaw Businees       O4 April to May 03, 2018       22000 - Accounts Payable         08/04/2018       sea to sky - Aug       Shaw Businees       O4 April to May 03, 2018       22000 - Accounts Payable         08/04/2018       sea to sky - Aug       Shaw Businees       Shaw Businees       O4 July to Aug 32, 2018       22000 - Accounts Payable </td

# -Shaw) Business

Business services delivered by: Shaw Orbiesystems G.P.

# PATHWAYS SERIOUS MENTAL ILLNESS

YOUR ACCOUNT: SERVICE ADDRESS:	1007 BROTHERS PL SQUAMISH, BC	
INVOICE DATE: DUE DATE:	September 4, 2018 October 3, 2018	

This involce reflects your service charges for 04-Sep-18 to 03-Oct-18. This involce was prepared on 04-Sep-18. Any payments or changes made on or after this invoice date will be reflected in future billing.

How to Contact Us:

66493.63

Call 1-877-742-9249 or visit us at shaw.ca/business

Ing + 2413 Acert

# Your Shaw Business Invoice

SUMMARY OF YOUR ACCOUNT		
Previous Charges and Payments		
Amount of Previous Invoice Payment Received - Thank You	31-Aug-18	43.63 -43.63
Balance Carried Ferward		\$0.00
Current Charges (04-Sep-18 to D3-Oct-18) - se	e following pages for details	
Current Monthly Services		38.95
Net GST (873690457RT)		1.95
Net PST		2.7
Total Current Charges due 03-Oct-18		\$43.63
TOTAL AMOUNT DUE		\$43.63



We're here for you.

Our support teams are here to help.

1-844-437-2377 shawbusiness.ca/support

# 41.68. Shaw Busness . June - Dei 2018. \$39.54 " " January - Mary 2018

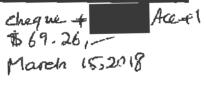
JTAT11179-0016685-04870-0002-0001-00-4

Page 1 of 3

# Kathryn Seely

From: Sent: To: Subject: Kathryn Seely March-09-18 4:10 PM Pouneh Jula Kathryn's March Expenses





Hi Pouneh ~

It seems like I haven't seen you in ages. I hope that all is well. Here are my expenses for March 2018. Many thanks and see you soon, Kathryn

- 1. Travel to Whistier to present on the Community Enrichment Program Grant -- 128 km x .45/km = \$57.60
- 2. Parking at Whistler \$6.00
- 3. Lunch en-route ~ \$5.66

Total: \$69.26

Kathryn Seely Family Navigator North Shore Schizophrenia Society West Vancouver, BC <u>kathryn@northshoreschizophrenia.org</u> [604.926.0856 <u>www.northshoreschizophrenia.org</u> ]@nsssoc

From: Pouneh Jula Sent: January-03-18 12:56 PM To: Kathryn Seely Subject: RE: Kathryn's December Expenses

Thanks Kathryn!

From: Kathryn Seely Sent: January 3, 2018 12:41 PM To: Pouneh Jula <<u>Pouneh@northshoreschizophrenia.org</u>> Subject: RE: Kathryn's December Expenses

Hi Pouneh ~ The only expense I have for December is my phone bill, which is \$87.36. Many thanks, Kathryn

Kathryn Seely Family Navigator North Shore Schlzophrenia Soclety West Vancouver, BC <u>kathryn@northshoreschlzophrenia.org</u> |604.926.0856 www.northshoreschlzophrenia.org |@nsssoc

From: Pouneh Jula Sent: December-19-17 11:36 AM

1

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# Pouneh Jula

From: Kathryn Seely Sent: May 21, 2018 2:24 PM To: Pouneh Jula Subject: FW: Kathryn's April Expenses Attachments: Copy of Subcontractor April 2018.xlsx

Follow Up Flag: Flag Status:

Follow up Flagged

Hello Pouneh ~

JEORIA CALLAN ADDREAM I hope all is well. Now attached is my April involce. In addition, I travelled to Whistler for the Support Group, and so below is an additional mileage claim. Many thanks, Kathryn April Expenses: Travel to Whistler to facilitate the Support Group - 128 km x .45/km = \$57.60 1.

Kathryn Seely Family Navigator North Shore Schizophrenia Society West Vancouver, BC kathryn@northshoreschizophrenia.org |604.926.0856 www.northshoreschizophrenia.org @nsssoc

From: Pouneh Jula Sent: March-13-18 12:35 PM To: Kathryn Seely Subject: RE: Kathryn's March Expenses

Hi Kathryn, Right! Long time no see.

Regards, Pouneh

From: Kathryn Seely Sent: March 9, 2018 4:10 PM To: Pouneh Jula < Pouneh@pathwayssml.org> Subject: Kathryn's March Expenses

Hi Pouneh ~

It seems like I haven't seen you in ages. I hope that all is well. Here are my expenses for March 2018. Many thanks and see you soon, Kathryn

- Travel to Whistler to present on the Community Enrichment Program Grant -- 128 km x .45/km = \$57.60 1.
- Parking at Whistler \$6.00 2.
- Lunch en-route \$5.66 З.

# **GENERAL INFORMATION**

Name of Organization	Communities That Care - Whistler (Sea to Sky Community Services)
Society Registration Number	119161107RR0001
Mailing Address	Box 1539, Whistler, BC, V0N 1B0 (Box 949, Squamish, BC, V0B 0A7)
Contact Name & Phone Number	Bernie Edmunds, Board Member (613-296-9495)
Email Address	bernard.edmunds@rcmp-grc.gc.ca
Grant Amount Issued:	\$3,100

# **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met
------------------	--

In October, 2017, Communities That Care Whistler (CTC) used funds from the CEP to conduct a survey of youth, grades 6-12. The survey, in its fourth iteration in Whistler (previously conducted in 2003, 2006, and 2013), was administered to help identify Risk and Protective Factors in our community.

The information gathered from these surveys allows local Whistler organizations (including CTC) to better plan their programs, based on the risk and protective factors identified by the youth in the surveys. In turn, better programming will lead to a healthier youths and families, clearly ENRICHING COMMUNITY LIFE in Whistler.

To date, the survey was administered and collected in October. The preliminary results are currently being analyzed, and a report is expected to be published in mid to late 2018.

ds improvement, and if it will continue in future years.

# **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	0	0	
General operations:	0	0	
One-time project / program:	\$3,100.00	3,100.00	Costs include 500 hard copy surveys (\$1,325USD) and report (\$1,000USD)
Physical asset(s):	N/A	N/A	
Rent (RMOW facilities):	N/A	N/A	
Rent (other facilities):	N/A	N/A	
Other:	\$15,597.49	\$15,597.49	Website; Chris Burt Parent workshop; Anxiety BC. (Total: \$12,497.49)
Totals	15,597.49 \$	3,100	20 % (Grant amount + Annual budget amount)

Additional Information: Please list any additional information regarding your grant that you would like to report.

Our goals in 2017 have been to promote and support parent education for caregivers of children of all ages in Whistler (e.g., through our speaker series); and to set up a website with material from past surveys and local organizations to access.

The money used from the CEP grants allowed us to conduct the fourth survey of Whistler's youth since 2003. This data is useful to many local organizations to target, with research-based programs, emerging health and social issues in our community.

The information gathered from these surveys allows many local Whistler organizations to better plan their programs, based on the risk and protective factors identified. In turn, better programming will lead to a healthier youths and families, clearly ENRICHING COMMUNITY LIFE.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form.
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by	Bernie Edmunds
Phone number	613-296-9495
Email	bernard.edmunds@rcmp-grc.gc.ca
Date	2018-11-27
Signature	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4



116 South 500 East Salt Lake City, UT 84102

Phone: 801-359-2064

Bill to:

Communities that Care - Whistler Attn: Bernie Edmunds 2219 Lake Placid Rd. Whistler, BC Canada V0N 1B2

# Contract:

 
 Service Date
 Service
 Amount

 Sept. 2017
 Provide consultation, print, ship, scan and report on the Prevention Needs Assessment Survey for Whistler, BC. Number of paper surveys requested: 500 Cost per survey: Extra shipping of forms: Written evaluation:
 2,325.00

Please make check payable to Bach Harrison, L.L.C. and mail to the above address.

R. Steven Harrison, Ph.D. President Bach Harrison, L.L.C. EIN: 87-0682695

Invoice # 2401

4/16/2018

Communities that Care Whistler (CTC) would like to acknowledge the generous support of the Resort Municipality of Whistler Community Enrichment Grant program for the 2017 CTC Youth Survey. This will be the fourth survey of Whistler Youth in grades 6 - 12 since 2003. The data from the last survey, in 2013, has given CTC Whistler the focus on Family Management.

This survey would not be possible without the cooperation of the Sea to Sky School District (48).

Past surveys conducted by CTC Whistler can be found under the following: 2013 CTCW Youth Survey and the 2016 CTCW Young Adult Survey at: http://www.ctcseatosky.com/

Last November CTC Whistler presented Christopher Burt – "The Problem with Discipline" and "Teenagers; Challenging Behaviours, Difficult Conversations". Currently Christopher Burt is completing a four-session workshop called, "A Parent's Influence". This workshop series, supported by CTC Whistler, was open to 20 parents. Concurrently Christopher Burt is training local facilitators to deliver the workshop series. Christopher Burt is a Family Counsellor based in North Vancouver.

CTC Whistler is working on an Anxiety BC speaker series in October 2017.

The Mission of Communities That Care (CTC) Whistler is to use honest and courageous dialogue, based on data, to make the community stronger for our families and children. Over time, the philosophy of our shared work has continued to be refined and includes delivery of programs that address the risk and supportive factors that have been identified through community surveys. We research programming that is compassionate, supportive, based on evidence, and informed by community wisdom given our community's culture.

For further information please contact:

#### 2017 CTC FINANCIALS

REVENUE		BUDGET		ACTUALS	
DPAC & Ticket sales- Chris Burt	3552.67	Parent workshop - Chris Burt	1900.00	Website	380.00
2015 CEG (held by SSCS)	2641.27	Website	2500.00	Parent Workshop/Hotel	292.00
2017 CEG	3100.00	Anxiety BC	6750.00	Chris Burt	4126.95
WHCF	4500.00	Martinez expenses	700.00	Anxiety BC	6750.00
WREA	* 2500.00			Babysitting Whistler	189.00
Anxiety BC Eventbrite	1188.00			Kris Dontas (video)	300.00
ELP PAC	100.00			Anxlety BC Hotel	459.54
Anxiety BC Door Sales	150.00				
Whistler PACs	600.00				
TOTAL	15831.94		11850.00		12497.49
Blueshore account balance 2017 08 31	L * 3865.53				

<sup>i</sup>WREA funds are included in this balance

# **GENERAL INFORMATION**

Name of Organization:	Sea to Sky Community Services Society
Society Registration Number:	119161107RR0001
Mailing Address:	Box. 949 Squamish, BC V8B 0A7
Contact Name & Phone Number:	Suzie Soman 604-892-5796 ext.239
Email Addrass:	suzie.soman@sscs.ca
Grant Amount Issued:	\$10,000.00

# **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
drop-in program, as per its at Myrtle Philip Communit up to 5 years of age. About where children can play an Anni Kolbe who has been Anni brings a wealth of ea Andrea Clarke has been h support the success of chi when it is time to start kind and health nurse. We beli- we have had over well over	goal of the grant request. The funding is used to support staff wages to run our parent-tot s original intent. This "purposeful play" program runs three hours a day, three days a week, by School during the school year. The program is a drop-in program for parents and children ut 30 moms, dads, grandparents and care providers attend each session with their children, nd aocialize and parents can gain knowledge and support and simply have fun. This year in working in the program two days a week has just recently reduced her hours for the winter, arly childhood education with her and we have been revamping the program to reflect this, hired to work in the program three days a week. The Whistler Parent & Tot program helps to ildren when they enter kindergarten as they are so comfortable with the school environment dergarten. We also bring in guest speakers such as the community nutrifionist, hygieniat eve this program is a great benefit to children's and parents' health and wellbeing. To date er 765 children and parents attend at least two sessions a week throughout the year. We busy winter season and we have lots of fun activities planned for the children and families

Was This a New Program or Activity?	If yes, please describe if the program was a success or
	needs improvement, and if it will continue in future years.

NA This program is ongoing and made possible with support from the RMOW and MCFD.

2018 Community Enrichment Program Grant Reporting Form - Page 2 of 4

	Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
	🗸 A financial	breakdown showing how the grant funds were spent. (Required)
	Copies of r	eceipts showing how the grant was spent. (Required)
Copy of a news release or organizational collateral recognizing the RMOW as a supporter. (Ex: social media posts, website content, printed collateral, newspaper ads, etc.) (Required only if your organization received \$10,000 or more)		media posts, website content, printed collateral, newspaper ads, etc.)
	Other: and b	e to provide receipts showing how grant was spent as grant funds were put towards covering wages enefits costs.
	Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by:	Jaye Russel
Phone number:	604-892-5796 EXT 222
Email:	Jaye.Russell@sscs.ca
Date:	November 22, 2018
Signature:	Alunel

# Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personel and third party information provided in this application form is collected under the authority of Saction 26(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4326 Blackcomb Way, Whistiar, B.C.VON 184

# **GRANT INFORMATION**

Grant Results – Financial Breakdown					
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.		
Salaries:	17,000	10,000	The whole of the grant was used to help cover staff wages		
General operations:	1,000				
One-time project / program:					
Physical asset(s):					
Rent (RMOW facilities):	6,000	N/A			
Rent (other facilities):					
Other:					
Totals	24,000 \$	10,000	42 <b>%</b> (Grant amount + Annual budget amount)		

Additional Information:	Please list any additional information regarding your grant that you would like to report.
Thank you for your continued supp	ort!

2018 Community Enrichment Program Grant Reporting Form- Page 3 of 4

Sea to Sky Community Services Society Consolidated Financial Statements For the year ended March 31, 2018

# Sea to Sky Community Services Society Consolidated Financial Statements For the year ended March 31, 2018

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Tel: 604 932 3799 Fax: 604 932 3764 www.bdo.ca

BDO Canada LLP 202 - 1200 Alpha Lake Road Whistler BC VON 1B1 Canada

Independent Auditor's Report

# To the Board of Directors of the Sea to Sky Community Services Society

We have audited the accompanying consolidated financial statements of Sea to Sky Community Services Society, which comprise the Consolidated Statement of Financial Position as at March 31, 2018, and the Consolidated Statements of Operations, Changes in Fund Balances and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



Tel: 604 932 3799 Fax: 604 932 3764 www.bdo.ca BDO Canada LLP 202 - 1200 Alpha Lake Road Whistler BC VON 181 Canada

#### **Basis for Qualified Opinion**

In common with many charitable organizations, Sea to Sky Community Services Society derives revenue from donations, fundraising and cash receipts, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Sea to Sky Community Services Society. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenue, fundraising revenue, excess (deficiency) of revenue over expenses, and cash flows from operations for the years ended March 31, 2018 and 2017, current assets and net assets as at March 31, 2018 and 2017, and net assets as at April 1, 2017 and 2016. Our audit opinion on the consolidated financial statements for the year ended March 31, 2017 was modified accordingly because of the possible effects of this limitation in scope.

# **Qualified Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the consolidated financial position of Sea to Sky Community Services Society as at March 31, 2018 and its consolidated results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in the Canadian accounting standards for not-for-profit organizations have been applied on a consistent basis.

BDO Canada LLP

**Chartered Professional Accountants** 

July 11, 2018 Whistler, British Columbia

For the year ended March 31	2018	2017
Assets		
Current		-
Cash and cash equivalents (Note 2)	\$ 1,194,235	
Restricted cash (Note 2)	395,620	297,648
Accounts receivable (Note 3)	399,948	292,645
GST receivable	-	103,068
Prepaid expenses and deposits (Note 8)	55,338	240,226
	2,045,141	1,271,746
Tangible Capital Assets (Note 4)	17,438,521	18,161,403
	\$ 19,483,662	<u>\$ 19,433,149</u>
Liabilities and Fund Balances		
Liabilities		
Current		
Accounts payable and accruals (Note 5)	\$ 603,808	
Wages and benefits payable	213,452	217,872
Pre-development loans	-	40,562
Government remittances payable	121,668	64,487
Current portion of mortgages payable (Note 6)	459,789	327,493
Deferred contributions from operations (Note 7)	1 <b>52</b> ,620	55,188
Current portion of construction loan		54,534
	1,551,337	2,295,431
Mortgages Payable (Note 6)	16,542,667	10,224,963
Construction Loan		6,010,840
	18,094,004	18,531,234
Fund Balances - Operating Externally restricted (Note 9)	728,110	356,493
	, 20, 10	
Fund Balances - Capital Invested in tangible capital assets	436,065	517,732
Externally restricted - capital fund (Note 9)	225,483	27,690
	1,389,658	901,915
	\$ 19,483,662	\$ 19,433,149

# Sea to Sky Community Services Society Consolidated Statement of Financial Position

Approved on behalf of the Board:

NA Director Director

For the year ended March 31		2018		2017
Revenue				
Grants (Note 7 and 8)	\$	6,509,567	\$	6,043,873
Donations - receipted (Note 8)		273,481		262,215
Donations - unreceipted (Note 8)		25,150		333,363
Fundraising		93,939		183,821
Sales revenue - Reuse It		32,358		20,443
Childcare subsidies		38,347		32,156
User fees		886,158		804,506
Workshop revenue		3,682		11,595
Interest		14,048		6,052
Miscellaneous income		35,672		670
Rent		1,220,735		939,768
		1,120,700		
_		9,133,137		8,638,462
Expenses Advertising		11,345		11,873
Amortization		763,160		
				480,975
Bank charges and interest		14,306		29,471
Bad debts (Note 3)		17,220		5,418
Client expense reimbursements		29,949		27,396
Client recreation fees		11,430		13,357
Contractor fees		476,209		444,446
Fees, licences and dues		33,822		17,169
Food		112,408		113,903
Freight		915		1,060
Fundraising costs		18,505		26,269
Honoraria		13,482		1 <b>7,476</b>
Insurance		97,317		82,482
Mortgage interest		441,202		389, <b>6</b> 44
Office and miscellaneous		444,356		372,591
Professional fees		93,397		63,397
Rent of facilities		249,864		378,010
Repairs and maintenance		288,925		209,342
Telephone, cable and Internet		55,079		63,225
Training costs		50,849		44,296
Utilities		387,290		306,550
Vehicles		124,383		113,213
Wages and benefits	_	4,909,981	_	4,888,665
		8,645,394		8,100,228
Excess of revenue over expenses for the year	\$	487,743	\$	538,234

# Sea to Sky Community Services Society Consolidated Statement of Operations

For the year ended March 31								
	_	Capital Fund		Operating Fund		2018		2017
Balance, beginning of year	\$	545,422	\$	356,493	\$	901,915	\$	363,681
Revenue		<b>42</b> 1, <b>5</b> 34	8	8,711,603	9	,133,137	8	8,638,462
Expenses	_	(815,458)	(7	7,829,936)	(8	<u>,</u> 645,394)	(8	<u>,100,228)</u>
Excess (deficiency) of revenue over expenses for the year		(393,924)		881,667		487,743		538,234
Capital acquisition	2	2,845,455	(2	2 <b>,845,</b> 455)		-		
Sale of assets	(2	2,800,000)	2	2,800,000				-
Mortgage principal payments		350,013		(350,013)		-		-
Interfund transfer		114,582		(114,582)		-		-
Balance, end of year	\$	661,548	Ş	728,110	\$1	<u>,389,658</u>	\$	901,915
Represented by Externally restricted Unrestricted	\$	-	\$	728,110	\$	728,110	\$	356,493
Invested in tangible capital assets Externally restricted - capital fund		436,065 225,483		-		436,065 225,483		517,732 27,690
······	\$	661,54 <b>8</b>	\$	<b>728,1</b> 10	Ş	1,389,658	\$	901,915

# Sea to Sky Community Services Society Consolidated Statement of Changes in Fund Balances

For the year ended March 31		2018	2017
Cash provided by (used in)			
Operating activities Excess of revenue over expenses			
for the year Items not requiring cash	\$	<b>487,743</b> \$	538,234
Amortization		763,160	480,975
Loss on disposal of tangible capital assets		5,190	8,692
Deferred contributions recognized as revenue		(55,188)	(134,210)
Changes in non-cash working capital balances			
Accounts receivable		(107,303)	(37,783)
GST receivable		103,068	(94,149)
Prepaid expenses and deposits		184,888	(192,541)
Accounts payable and accruals		(931,487)	102,090
Wages and benefits payable		(4,420)	(112,028)
Contributions received and deferred		152,620	55,188
Government remittances payable		57,181	1,061
		655,452	615,529
Investing activities			
Tangible capital assets acquired		2,845,455)	(6,911,986)
Proceeds from sale of assets		2,800,000	•
Construction costs financed by working capital			985,277
		(45,455)	(5,926,709)
Financing activities			
Repayment of mortgages payable		(350,013)	(315,072)
Proceeds of long-term debt issued		6,800,000	•
Pre-development loan funding (repayment)		(40,562)	(277,695)
Construction loan funding (repayment)	(	6,065,374)	6,065,374
Increase in restricted cash (Note 2)		(97,972)	(12,548)
		246,079	5,460,059
Increase in cash during the year		856,076	148,879
Cash, beginning of year	_	<u>33</u> 8,159	189,280
Cash, end of year	\$	<u>1,194,235 \$</u>	<u>338,159</u>

# Sea to Sky Community Services Society Consolidated Statement of Cash Flows

March 31, 2018

#### 1. Summary of Significant Accounting Policies

Purposes of the Society

Sea to Sky Community Services Society (the "Society") provides a structure to co-ordinate programs and agencies in the social fields for the geographic area known as the Sea to Sky Corridor. Its purpose is to assist in upgrading and developing existing programs and to explore and initiate services not previously available.

The Society is incorporated under the Societies Act of British Columbia and is a registered charity under the Income Tax Act.

The Society provides programs which offer support and assistance to families in times of need and stressful life situations. The programs offered by the Society can be grouped into the following sectors:

#### Early Intervention/Prevention Programs

Putting Children First is a program aimed at developing a support system for children and their families from preconception through to school entry. Success by 6 is funded by the United Way and is designed to support the continued professional development of early childhood educators. The Healthy Pregnancy Outreach program helps pregnant women and new moms maintain good health and have healthy babies. Parent-tot and StrongStart are playgroups in which parents/guardians and their children can engage in activities designed to support the success of children when they enter kindergarten. Nobody's Perfect is a free parenting program for parents who are isolated and parenting at least one pre-schooler. Strengthening Families is a program for parents and their children that aims to improve family communications and increase positive parenting practices, school performance and parentchild attachment.

#### Family Development

The Family Development program includes Transitioning Youth into Adulthood, Family Preservation & Reunification and Family Support services. These services are provided throughout the corridor from Squamish to Pemberton and to the more remote First Nations communities of Baptiste Smith and Skatine.

#### Early Child Development Services

The Early Child Development Services sector provides support to families with children from 0 to 12 years of age. The programs are designed to work with individuals and groups by providing them with the needed resources and support. The focus of Early Child Development is to maximize the participant's potential and provide them with the materials and information they need to enhance their parenting skills. With the help of support staff and peer relationships they learn to enjoy and make healthier lifestyle choices. The Society provides a wide range of child care and preschool services for children from 2.5 years to 12 years. The Society operates nine licensed programs, eight in Squamish and one in Pemberton.

March 31, 2018

#### 1. Summary of Significant Accounting Policies (continued)

Purposes of the Society (continued)

**Community Living Services** 

This sector comprises two service streams including those for adults and children. The adult stream ensures that adults with developmental disabilities and seniors in the Sea to Sky corridor have access to the services they need in a coordinated fashion and ensures that services are guided by the priorities set by the participant. The programs consist of: Community and Employment Services, Life Skills and Community Access, Newport House Residential Group Home, Home Sharing and Better at Home.

The child development stream ensures that families have access to the services they need, to work together and to ensure that services are guided by family priorities and the needs of the child/youth. The programs consist of: Infant Development, Physical & Occupational Therapy, Behavioural Support, Supported Child Development, Special Needs Resource and Fetal Alcohol Spectrum Disorder & Complex Developmental Behavioural Conditions.

#### Affordable Rental Housing Projects

The Society operates and manages Castle Rock Family Housing, a 40 unit government subsidized housing complex located in Squamish, B.C. The two, three and four bedroom townhomes are available for rent to families with children up to 18 years of age. As well, the Society operates and manages all 84 units of the Riverstones Housing Complex. The Society is responsible for collecting rent from all tenants and paying expenses applicable to the operation of all units. There are 5 buildings within the housing complex of which 2 are BC Housing Regulated Gross Income (RGI) units where rent is set at a fixed amount based on 30% of the tenant's gross income at time of application, which is then adjusted annually. The remaining 3 buildings are rented at fair market value to the general public. During the year, the Society completed the construction of Centrepoint, which contains 32 rental housing units. 15 of these units are owned by the Provincial Rental Housing Corporation. All units are operated by the Society and rented to tenants with low to moderate income.

#### **Counselling/Outreach Services**

This sector includes the Homeless Outreach program which is an innovative and flexible program that provides chronically or absolute homeless people direct access to housing, income assistance and community based health services. A Sexual Abuse Intervention Program provides one-to-one counselling and/or group therapy to children who have experienced sexual abuse. The Squamish Youth Resource Centre is a safe place where youth ages 13 to 24 years can drop in and access recreation, programs, youth events and concerts.

March 31, 2018

1. Summary of Significant Accounting Policies (continued)

Purposes of the Society (continued) Counselling/Outreach Services (continued)

> Counselling Services for Women provides confidential one-to-one or group counselling to women who have been or are in an abusive relationship, are survivors of childhood sexual abuse or have been sexually assaulted.

**Basis of Presentation** The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. They include the assets and liabilities and results of operations of the Society and its proportionate share of the Centrepoint joint venture with the United Church after elimination of intercompany transactions and balances.

Subsequent to year end, the venturers signed a Termination Agreement and Release to formally conclude the construction phase of the Centrepoint construction project (Note 13) and will no longer be operating a joint venture as of March 31, 2018.

- **Fund Accounting** The Society follows the restricted fund method of accounting for contributions. Revenues and expenses related to program delivery and administrative activities are reported in the Operating Fund. This fund reports unrestricted and restricted resources. The Capital Fund reports assets, liabilities, revenues and expenses related to the tangible capital assets (Note 9).
- Tangible Capital Assets Tangible capital assets are recorded at cost on the statement of financial position as tangible capital assets. Amortization is charged to the capital fund on a straight-line basis over the expected useful life of the assets. Amortization is provided as follows:

Buildings	40	years straight-line basis
Buildings under capital lease	20-36	years straight-line basis
Computer equipment	3	years straight-line basis
Furniture and equipment	10	years straight-line basis
Leasehold improvements	6	years straight-line basis
Paving/fencing	12	years straight-line basis
Vehicles	5	years straight-line basis
Construction in progress	0	as not yet available for use

In the event that facts and circumstances indicate that the Society's tangible capital assets no longer have any long-term service potential to the Society, the excess of the asset's net carrying amount over any residual value is recognized as an expense in the consolidated statement of operations.

March 31, 2018

#### 1. Summary of Significant Accounting Policies (continued)

**Revenue Recognition** Unrestricted operating government grants are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Such grants, if contributed for a future period, are deferred and reported as deferred contributions until that future period.

Unrestricted donations are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Restricted donations and grants are recognized as revenue in the appropriate restricted fund in the year in which the funds are received. Restricted donations and grants for which no fund exists are recognized in the unrestricted fund under the deferral method and are recognized as revenue in the year in which the related expenses are incurred. Amounts pledged for future periods, due to the inherent uncertainty of their collection, are not recognized until such a time that they are received or collection is reasonably assured.

Other unrestricted revenue, including user fees and childcare subsidies, are reported as revenue when services are provided, and amounts receivable can be reasonably estimated and collection is reasonably assured.

Rental revenue is recognized evenly each month over the term of the lease.

#### **Contributed Services** and Materials Management has chosen to not recognize contributed materials or services for donations provided to the Society or directly associated with its programs. As such, these contributions to the Society have not been recognized in the Society's financial statements.

- Use of Estimates The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Areas requiring management to exercise judgment on the determination of estimates include collectibility of accounts receivable, useful lives of tangible capital assets, the allocation of expenses to various programs and grants, and completeness of accounts payable and accrued liabilities. Actual results could differ from management's best estimates as additional information becomes available and may impact future periods.
- Income Taxes The Society is exempt from income tax under Section 149(1)(l) of the Income Tax Act.

March 31, 2018

#### 1. Summary of Significant Accounting Policies (continued)

**Financial Instruments** The Society's financial instruments consist of cash and cash equivalents, restricted cash, accounts receivable, GST receivable, accounts payable and accruals, wages and benefits payable, government remittances payable, and mortgages payable. The Society has measured all of its financial instruments at amortized cost using the effective interest rate method.

In the event that facts and circumstances indicate that the Society's financial instruments have suffered a permanent decline in value, the excess of the financial instrument's carrying value over any net realizable value is recognized as an expense in the consolidated statement of operations.

#### 2. Cash and Cash Equivalents

Cash and cash equivalents consists of cash on hand, bank balances and money market funds with maturity dates of less than three months.

The Society's bank accounts are held at one chartered bank and one credit union. The bank accounts earns interest at the current prevailing rates.

Restricted cash is comprised of the following:

	 2018	 2017
Castle Rock Replacement Reserve Riverstones Replacement Reserve	110,407 164,931	86,504 163,032
Riverstones Strata Contingency Reserve Fund Centrepoint Contingency Reserve Fund	63,416 5,295	48,112
Funds held in trust by BC Housing for Centrepoint construction costs	 51,571	
	\$ 395,620	\$ 297,648

The Society has an authorized operating line of credit in the amount of \$250,000 with a financial institution for working capital purposes, bearing interest at a rate of prime plus 1% per annum. As at year-end, the balance of the operating loan is \$Nil (2017 - \$Nil).

#### March 31, 2018

3.

Accounts receivable	 2018	<b>20</b> 17
Grants and subsidies Due from Squamish United Church (Note 13) User fees	\$ 346,971 - 52,977	\$ 180,123 82,051 30,471
	\$ 399,948	\$ <b>29</b> 2,645

Included in grants and subsidies receivable is \$203,266, of which \$110,496 relates to 2017, due from BC Housing representing management's best estimate of the additional subsidy required to bring the debt service ratio related to the Riverstones Affordable Rental Housing Project to 1 for 2018 (Note 10).

Management reviewed all user fees and tenant rent receivables at year end and wrote off any amounts that were considered not collectible as a bad debt expense. It is management's opinion that the Society is not exposed to significant credit risk arising from the balance of these receivables.

#### 4. Tangible Capital Assets

			2018	2017
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Buildings under capital lease Computer equipment Computer software Construction in progress Furniture and equipment Leasehold improvements Paving/fencing Vehicles		\$ 3,318,114 3,958 - 220,192 774,683 17,511	\$17,247,016 7,916 13,129 112,484 37,963 20,013	\$ 10,225,065 - - 7,838,614 11,374 63,836 22,514
	\$21,772,979	\$ 4,334,458	<u>\$17,4</u> 38,521	\$ 18,161,403

#### March 31, 2018

5.	Accounts Payable Trade payables Construction payables Construction holdbacks Tenant security deposits	\$	2018 508,138 - - 81,524 589,662	\$ 2017 406,504 752,433 314,895 61,463 1,535,295
6.	Long-term Debt	_	2018	2017
	<ul> <li>Castle Rock, Lot B Block R District Lot 4261 Plan, VAP23209, Squamish, BC, interest at 2.51% compounded semi-annually, repayable at \$21,320 per month, maturing February 1, 2027.</li> <li>Riverstones housing complex, #101-106, #301-306 and #401-406 at each of 39846, 39854, 39858 Government Road, Squamish, BC, interest at 3.48% compounded semi- annually, repayable at \$35,757 per month,</li> </ul>	Ş	2,043,237	\$
	maturing May 1, 2024. Centrepoint - Residential housing complex, #308, #401-408, and #501-508 at 38020 4th Avenue, Squamish, B.C., interest at 2.886% compounded semi- annually, repayable at \$10,949 per month, maturing Feb 1, 2028.		8,181,726 2,895,984	8,325,429
	Centrepoint - Community Centre, Strata Lot 2 and 3, 38024 4th Avenue, Squamish, BC., interest at 3.85% compounded semi-annually, repayable at \$16,848 per month, maturing Nov 21, 2022. Construction Loan		3,881,509	6,065,374
	Total mortgage balance Current portion of long-term debt	\$1	7,002,456 (459,789)	\$ 16,617,830 (382,027)
		\$1	6,542,667	\$ 16,235,803

The mortages are secured by registered first charges against the mortgaged properties and an assignment of rents and insurance proceeds.

During the year the Society entered into mortgage agreements with two financial institutions for the Centrepoint - Residential and the Centrepoint - Community Centre mortgages. Proceeds from these mortgages were used in part to repay the outstanding balance of the construction loan from the BC Housing Management Commission.

March 31, 2018

#### 6. Long-term Debt (continued)

The following principal payments are required over the remaining terms of all mortgages:

Year	Amount
2019 2020 2021 2022 2023	\$ 459,789 473,637 488,267 503,082 518,453
Thereafter	_ <u>14,559,228</u> \$ 17,002,456

#### 7. Deferred Contributions from Operations

The deferred contributions from operations are grants received in the current year that are designated for program funding in future periods.

	 2018	 2017
Castle Rock Housing	\$ 26,926	\$ 26,046
Homeless Outreach Program	9,284	9,112
Riverstones Housing	5,770	5,770
Homeless Prevention	7,501	7,417
Residential Program	2,865	2,865
Vancouver Costal Health	3,974	3,978
Direct Access - Gaming	63,300	
Pemberton Food Bank	 33,000	
	\$ 152,620	\$ 55,188

The changes in the deferred contributed balance for the year are as follows:

	2018	2017
Unamortized balance, beginning of year Contributions received in the year Recognized as revenue	\$    55,188  \$ 6,606,999 <u>(6,509,567)</u>	134,210 5,964,851 (6,043,87 <u>3)</u>
Unamortized balance, end of year	\$\$\$\$	55,188

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#### March 31, 2018

#### 8. Grant and Donation Revenue

Grant revenue is from the following sources:

	2018	2017
Government of Canada Province of British Columbia Municipalities Other - Charities and Corporations	\$ - 176,004 5,411,594 286,998 634,971	\$ 173,050 4,824,660 447,996 598,168
Total grant revenue - operating	\$ 6,509,567	\$ 6,043,874

During the year, the Society entered into a forgivable loan agreement with the Sea to Sky Regional Hospital District for \$100,000 to be used towards the construction of the Centrepoint building. The loan is forgivable over 10 years, during which time the Society must use the Health Facility Area for Health Facility Use. The Society received \$100,000 under this agreement during the year and this amount has been recorded as grant revenue in these financial statements. In the event of default, the amount to be repaid will be prorated based on the term of the loan.

Donation revenue is derived primarily from corporations and individuals.

#### 9. Restricted Funds and Inter-Fund Transfers - Measurement Uncertainty

Capital and operating program funding surpluses at year-end will be presented as externally restricted or internally restricted. Externally restricted funds are those received from funders for a stipulated purpose other than general operating, and internally restricted funds are those set aside by management or the board of directors for future capital and operating needs. Externally restricted funds are typically governed by contracts which set out how the funds and any resulting surpluses may be used.

However, many programs share the same purpose/mandate set out by the funder and, as a result, accumulated surpluses reported on a program by program basis are management's best estimate and may not be wholly restricted to that particular program but rather to a broad group of programs. As this determination is inherently uncertain, the classification between internally and externally restricted Fund Balances is difficult to establish. For this reason, management has chosen to present all operating surpluses as externally restricted even though they have some discretion as to how surplus funds are applied within the mandated purpose.

#### March 31, 2018

#### 9. Restricted Funds and Inter-Fund Transfers - Measurement Uncertainty (continued)

		Balance March 31 2017	2018 Surplus/ (Deficit)		2018 Interfund Transfers	Balance March 31 2016
Externally restricted						
Capital Campaign - 9134	\$	27,690	\$ 135,814	Ş	(163,504) \$	
New building - Squamish - 1112	_		238,612		(13,129)	225,483

During the year \$176,633 (2017 - \$123,915) was transferred within the capital fund to reflect acquisitions related to the Centrepoint facility in Squamish (Note 13) and construction of other capital assets.

#### 10. Commitments and Contractual Obligations

#### Castle Rock Family Housing Land Lease

The Society took over the lease of land that Castle Rock Family Housing is located on. The District of Squamish owns the land and has leased it to the Society under a 60 year term (initiated in 1991) for \$1, to be used solely for social housing. Upon termination of the lease or if the lease is terminated due to violation of the terms, the Society (tenant) will surrender possession of the lands and building to the District of Squamish (landlord).

#### **Riverstones Affordable Rental Housing Project**

The Squamish Riverstones Development ("SRD") consists of 84 stratified residential units for seniors and persons with disabilities and is established under two housing programs.

The first program consists of 54 residential units leased and operated by the Society under the Community Partnership Initiative ("CPI") Operating Agreement dated July 1, 2011. These units are owned by a private owner who has entered into a long term lease with the Society. The Society's leasehold interest in the CPI units has been financed by way of leasehold mortgage, as arranged by BC Housing (Note 6). Upon expiration of the lease on August 25, 2050, the right to use and operate the building will revert back to the private owner. Due to budgetary issues experienced by the housing programs, as described below, final acceptance and consideration for this leasehold mortgage was not approved by the Society until March 2014.

The second program consists of 30 residential units owned by the Provincial Rental Housing Corporation, and operated by the Society under the Seniors' Rental Housing Initiative ("SRHI") Operator Agreement dated July 1, 2011.

Under both agreements, the Society is responsible for collecting all rents and other revenue, and for paying out of such revenues all costs associated with the operation of the SRD. The agreements are effective for a 40 year term.

#### March 31, 2018

#### 10. Commitments and Contractual Obligations (continued)

#### Riverstones Affordable Rental Housing Project (continued)

Due to various estimation issues that occurred during the development stage, the Society experienced unexpected increases in operating costs creating a projected deficiency for the housing programs. The Society indicated to BC Housing that they required protection from any losses arising from these programs. In March 2014, the Society and BC Housing agreed to amend the original agreement to protect the Society from any losses and an updated agreement was signed in December 2014 to reflect this change. The amendment is effective December 1, 2010 and includes two new clauses which state that: 1) BC Housing will pay the difference if units are rented below a set rate, and 2) BC Housing will, to the extent necessary, make further subsidy payments to the Society to achieve a debt servicing coverage of 1.00. BC Housing will not pay this additional subsidy to the extent there are accumulated surpluses from prior years.

As at March 31, 2017, the Society's cumulative surplus from prior years was \$551, and a subsidy of \$111,047 was required to bring the debt servicing coverage ratio to 1.00. Therefore the Society recorded \$110,496 in the 2017 financial statements representing the estimated additional subsidy receivable under the SRHI agreement. As at March 31, 2018, this subsidy had not yet been received, and a further subsidy of \$92,770 was required in 2018 to bring the debt servicing coverage ratio to 1.00 for the year. This amount has been recorded in these financial statements.

#### **Centrepoint Affordable Housing Project**

During the year, the Society completed the construction of the Centrepoint Apartments. Upon completion, 15 of the 32 rental units constructed were purchased by the Provincial Rental Housing Corporation (PRHC) for 52,800,000. On April 1, 2016, the Society and BC Housing entered into two operating agreements for the rental units, the Community Partnership Initiative Operating Agreement (CPIOA) and the Investment in Affordable Housing Short Form Operator Agreement (IAHOA).

The IAHOA pertains to the operation of the 15 residential units owned by the PRHC and is for a term of 5 years. It specifies that the residential units will be managed and operated by the Society for the provision of rental housing to low and moderate income households.

The CPIOA governs the operation and management of the 17 rental units owned by the Society. The term of this agreement is 40 years from the commencement date of April 1, 2016 and states that the purpose is to provide housing for households with low to moderate incomes, with at least 51% of the units being offered at below market rent.

The agreement also provides that rental revenue collected by the Society will be used to cover all operating and other costs for the program. Surpluses may be used to increase the number of units being offered at below market rent or may be required to be repaid to BC Housing. BC Housing will not be responsible for any operating deficits or extraordinary expenses.

#### March 31, 2018

#### 10. Commitments and Contractual Obligations (continued)

#### **Centrepoint Post-Construction Phase**

Upon completion of construction on the Centrepoint building, the Society and the Squamish United Church entered into the post-construction phase of the master agreement for the Centrepoint project. This phase involves a space-sharing agreement including a 99 year lease provided to the Church for \$1. Both parties also became members of the new strata corporation, The Owners, Strata EPS 4384, and share the costs to maintain the common area property in accordance with the strata bylaws.

#### Program Funding Commitment

On April 1, 2017 the Society renewed an agreement with the Sunshine Coast Community Services Society ("SCCSS") to provide a maximum of \$60,000/year from April 1, 2017 to March 31, 2020 to cover direct expenses of the Parent-Tot drop in program administered by SCCSS.

#### Lease Payments

The Society has committed to a number of leases for vehicles, equipment and premises. The minimum lease payments, including GST and operating costs incorporated into the agreements, in each of the next five years are as follows:

Year	Vehicles	Equipment		Premises	Total
2019 2020 2021 2022 2023	\$ 11,362 8,941 7,421 7,421 618	\$ 18,279 9,416 8,200 4,552 3,220	Ş	90,281 84,281 84,281 84,281 21,070	\$ 119,922 102,638 99,902 96,254 24,908
Total	\$ 35,763	\$ 43,667	Ş	364,194	\$ 443,624

#### 11. Municipal Pension Plan

The Society and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trusted pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The Plan has about 193,000 active members and approximately 90,000 retired members. Active members include approximately 38,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

#### March 31, 2018

#### 11. Municipal Pension Plan (continued)

The most recent actuarial valuation as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged. The next valuation will be as at December 31, 2018 with results available later in 2019.

Employers participating in the Plan record their pension expense as the amount of employer contributions during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and costs to individual entities participating in the Plan.

The Society paid \$256,775 (2017 - \$254,172) for employer contributions to the Plan in fiscal 2018.

#### 12. Economic Dependence

The Province of British Columbia provided 59% (2017 - 56%) of the Society's revenue recognized in 2018. As a result, the Society is economically dependent on the provincial government for the funding required to deliver its services and programs.

#### 13. Centrepoint Joint Venture with Squamish United Church ("Church")

On June 19, 2012, and amended on October 16, 2013 and February 3, 2016, the Society and the Church signed a master agreement whereby the parties agreed to jointly develop and build a facility (Centrepoint) to house programs of the Church and the Society, and to construct 32 low to moderate rental residential units ("residential units"). As part of the agreement, the Church transferred legal and beneficial ownership of five parcels of land to the Society with an option to purchase. Upon completion, the Church and the Society entered into a contract of purchase and sale for their own strata lots and a space sharing agreement.

The Society used a construction loan in place with British Columbia Housing Management Commission ("BCHMC") for a maximum of \$9,792,473 to fund planning and construction costs. As a condition of this loan, BCHMC agreed to purchase units of the Centrepoint building upon completion for \$2,800,000, at which time, the construction loan was replaced with two mortgages as described in Note 6. The sale of 15 residential units to the Provincial Rental Housing Corporation (PRHC) took place September 13, 2017. The Society also invested its own equity into the project, including grant and donation revenues specifically received for the project.

#### March 31, 2018

#### 13. Centrepoint Joint Venture with Squamish United Church ("Church") (continued)

On May 9, 2018 the Church and the Society signed a Termination Agreement and Release (the "Release") concluding the construction phase of the project. The Release provides for the final settlement of accounts between parties and affirms that the construction phase and joint venture described in the original master agreement has ended. The post-construction phase, as described in the master agreement, is affirmed to be ongoing in the Release and is described in Note 10.

#### 14. Financial Instrument Risk

The Society, through its financial instruments, is exposed to various risks. The following analysis provides an assessment of those risks as at March 31, 2018. These risks remain unchanged from prior year.

#### Credit Risk

Credit risk is the risk of loss to the Society if a counterparty to a financial instrument fails to meet its contractual obligations. The Society is exposed to credit risk from its cash and cash equivalents, and accounts receivable. As at March 31, 2018, the Society's maximum exposure to credit risk is \$1,989,803 (2017 - \$928,452).

To mitigate the risk, the Society has deposited its cash and cash equivalents with reputable financial institutions.

Grants and subsidies receivable of \$346,971 (2017 - \$180,123) are due from various levels of governments and governmental organizations, therefore any credit risk associated with these receivables is limited to the estimation uncertainty on the amount of the additional subsidy expected as described in Note 3.

#### Liquidity Risk

Liquidity risk is the risk that the Society may be unable to generate or obtain sufficient cash or its equivalent in a timely and cost effective manner to meet its commitments as they come due. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities, wages and benefits payable, government remittances payable and mortgage payable. The Society manages its liquidity by matching expenditures to approved funding and by carrying sufficient cash reserves to meet its current obligations. It also has an authorized operating line of credit available in the amount of \$250,000 to utilize when necessary.

#### March 31, 2018

#### 14. Financial Instrument Risk (continued)

#### **Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to fluctuations in interest rates which impact the fair value and future cashflows on its mortgages payable. As at March 31, 2018, the recorded value of instruments subject to interest rate risk totaled \$17,002,456 (2017 - \$16,617,380).

It is Management's opinion that the Society is not exposed to significant currency risks.

#### 15. Contingent Liabilities

The Society is from time to time named in legal claims against the Society in varying and unspecified amounts. The outcome of these claims cannot reasonably be determined at this time. Any ultimate settlements will be recorded in the year the settlements occur.

#### 16. New Societies Act of British Columbia

On November 28, 2016 the Society Act (BC) was repealed and replaced with the Societies Act (BC) ("New Act"). The New Act requires that all Societies transition to the New Act before November 28, 2018. The Society completed the transition process during the fiscal year ended March 31, 2018.

The New Act requires that the Society disclose the total remuneration paid to the Directors, for either being a director or for acting in another capacity, as well as the total number of employees or contractors with annual remuneration equal to or greater than \$75,000 and the aggregate remuneration of those employees/contractors.

During the years ended March 31, 2018 and March 31, 2017, there was one employee paid in excess of \$75,000 for total remuneration of \$123,600 (2017 - \$89,125) and there was no remuneration paid to directors.

#### 17. Interfund Transfers and Loans

Tangible capital assets net of mortgages payable are from the invested in tangible capital assets fund. All other assets and liabilities are part of the operating fund. At March 31, 2018, \$225,473 was owing to the capital fund (2017 - \$27,690).

#### 18. Comparative Figures

Certain comparative figures have been reclassified to conform with the current year's presentation.

# Celebrating 40 years serving the Sea to Sky Corridor



Highlights of the fiscal year ended March 31,



## Sea to Sky Community Services

Since 1978 we have been one of the most impactful charities in the Sea to Sky Corridor. We **strengthen** individuals and **build** healthier communities through an unmatched breadth of programs and services that **help people** of all ages and circumstances.

We support individuals in the Sea to Sky Corridor through more than 40 social programs and services in four streams.

# **Community Living Services**

Lifeskills programs, employment programs and supported housing for adults with developmental disabilities. Developmental, therapeutic and behavioural support for children and teens with additional needs. Services help seniors to live independently.

# **Early Child Development Services**

Childcare, preschool-aged and programs for young children and their families.

# **Outreach Services**

Counselling, homeless outreach and prevention services, a youth centre, family and youth support programs, a food bank and an employment program.

# **Housing Services**

Subsidized and affordable housing developments Castle Rock, Riverstones and Centrepoint Apartments provide homes for adults and families for all abilities and incomes in Squamish.

# Program Directors:

Jan Oberson - Outreach Services Suzie Soman - Early Child Development Services Donna Bent - Community Living Services

Your support helps us to meet the growing needs for social programs and services of our communities. Please consider making a donation to SSCS through

# canadahelps.org

Charitable BN: 119161107 RR0001. Society Number: \$14102.\_\_\_\_



# 2017/2018 Board of Directors

We are governed by an eight-member elected volunteer Board of Directors that are **inspired** by the same values of family, community and well-being. The Board provides **governance** to the organization, ensuring we are **accountable** to our funders, staff, and **program participants.** 

President: Shawn Jones Vice-President: Britni Troy Treasurer: David Sweeney Director: Lisa Bjornson Director: Tracey Kliesch Director: Jen Schorz Director: Danielle Searancke Director: Mike Young

# Traditional Lands

SSCS acknowledges with gratitude that we are on the unceded traditional territories of the Coast Salish peoples, serving the Sea to Sky Corridor of Skwxwú7mesh (Squamish) and Lower Stl'atl'imx Nations (Lil'wat, Mt. Currie), Samahquam, Skatin, Xa'xtsa (Douglas) and N'Quatqua.

# OUR MISSION

With care, consideration and professionalism, we strive to enhance the quality of community life by providing support services to individuals and families.

# OUR VISION

Our vision is for **all individuals** in the Sea to Sky Corridor to have **opportunities to grow**, **develop** and **lead meaningful lives**. We want to create communities where everyone can support themselves and one another.

#### Report from the Board Chair & Executive Director

## Dear friends,

It is very gratifying to look back on the many successes of the past 12 months as Sea to Sky Community Services celebrates our 40<sup>th</sup> year. With our annual budget now topping more than \$9 million, the organization is stronger than ever and well positioned to meet the growing social needs in the Sea to Sky corridor.

After the tremendously successful Capital Campaign which raised \$1.54 million in donations this past fiscal year, we were so proud to officially move into our beautiful new Centrepoint home in Squamish on July 24, 2017.



Photo: Margo Dent, Karen Millard, Jordan Sturdy, Patricia Heintzman and Tracey Kliesch

In another milestone this year, Lois Wynne retired after 37 years as executive director. We are so very grateful to her for the incredible legacy she leaves to the organization and the community.

The Board named Jaye Russell as our new executive director in May with a mandate to continue to expand our programs and services in response to community demand and to diversify SSCS's sources of funding to ensure our long-term financial stability.

We thank our many community and provincial partners for their unfailing support and commitment.

And as always, an enormous thank you to the staff and volunteers at SSCS who work so hard and make such an enormous contribution to building healthy communities in this magnificent region.

Shawn Jones, President, Board of Directors

Jaye Russell, Executive Director

A Beautiful New Home



Moving into the Centrepoint Building in July 2017 meant moving three locations into one. We are now a one-stop-shop for clients to access a number of different programs and services and have the resources to connect with co-workers sooner to better assist the community.

Office hours have been extended to be more accessible to the community. And the building itself is more physically accessible with a wheelchair lift and elevator included as integral part of the design.

Our child care space is more secure, while still allowing parents and caregivers easy access for drop off ond pick up. Two community rooms are available to be rented by the public and community groups to host meetings and small events. A cheerful and airy group meeting room hosts our Healthy Pregnancy Outreach Program, Playgroup programs and child-minding for other programs like SPARK and Strengthening Families.

During construction we were able to keep the arched wood frame from the original Squamish United Church, built in 1963. The beautiful beams have been incorporated into the ceiling of the Eagles' Nest, home to our Adult Lifeskills and Community Access program and along the wall on the second floor in our family development office space.

The Learning Lab has been set up with a generous donation from the Squamish Lillooet Regional District for tables and chairs as well as a SMART interactive whiteboard for training and presentations. The room is available to the public for bookings.

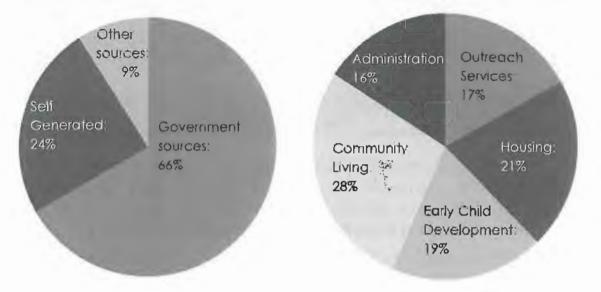
Subsidized and affordable housing has been made available for an additional 36 community members in Centrepoint Apartments. The 32 new units vary in size from studios, wheelchair accessible studios, one-bedroom and two-bedroom apartments. The building has been at 100% occupancy since July 2017.

**Balanced Finances** 

# **Balanced Finances**

Income: \$9,133,137

Expenditure: \$8,645,394



Since 1978, SSCS has invested the equivalent of more than \$125 million into the Corridor through community programs and services and the creation of jobs in the community.

Over the past 20 years, our organizational income has more than quadrupled, from \$2.12 million in 1995/96 to \$9.13 million in 2017/2018.

Our funding base has diversified over time:

- New and expanded government funding for additional programs.
- The amount of SSCS's self-generated income has grown significantly over the years, largely from rental income and fees for daycare programs.
- One of SSCS's financial priorities over the coming years is to increase the amount of unrestricted funding from new corporate and foundation donors.

# For our consolidated financial statements visit: sscs.ca/funding

# Sea to Sky Community Services Can't Help Without You

Our many partners make it possible to provide high quality programs and services to meet the needs of our communities.

## Funding Partners

Back in Motion BC Housing	Ministry of Municipal Affairs & Housing
Capilano University	Public Healthy Agency of Canada
Community Gaming Grant	Resort Municipality of Whistler
Community Living BC	School District No. 48
District of Squamish	United Way of the Lower Mainland
Ministry of Children and	Vancouver Coastal Health
Family Development	Victim Services and

## Donors, \$10,000 +

Anne Carney Jade Group Foundation John Gordon Autism Foundation John Hall Joseph Segal Family Foundation Kindred Construction Scotiabank Vancouver Foundation

## **Donor Groups and Businesses**

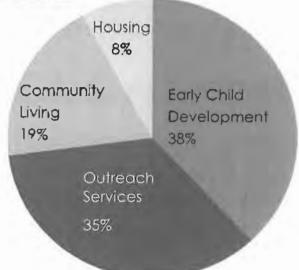
Alpenglow Whistler Bank of Montreal BC Associations of Farmers' Markets BC Athletics Community Foundation of Whistler Corporate Electric Ltd. Custom Fit Communications Dayhu Investments Home Depot Canada Foundation Neufield Farms North Shore Community Resources Pemberton Women's Institute Race and Company LLP Rainbow Unicorn Farm Restaurant Association of Whistler Rotary Club of Squamish Sea to Sky Potters Guild SPARC BC Squamish Helping Hands Valhalla Pure Outfitters Vancity Whistler Blackcomb Foundation Whistler Multicultural Festival

And thank you to all of our community and individual donors as well as the donors to our Capital Campaign.

Individuals Served & Creating Community Jobs

# **Individuals Served**

This past year our programs helped more than 4100 people of all ages and circumstances to build their skills, abilities, confidence, self-worth and mental health—an 11% increase over last year.



# Through our Social Enterprise

initiative, personalized in-house jobs have been created which include the weekly **Coffee Service**, **Toy Clean-up**, **Laundry**, and **Mail Service**. The **Snack Shack** has been expanded to include a daily mobile component offering fresh fruit and veggies, popcorn and treats. The **Muffin Club** continues to offer weekly homemade muffins and has more than doubled the volume to match the demand.

**Coastal Cooks** is our "Teaching Kitchen" program. It is based out of our new commercial kitchen at Centrepoint and is available for adults with developmental disabilities who have some cooking experience. This group serves up weekly staff lunches, monthly board lunches and special events in-house as well as monthly dinners for seniors at The Manor.



Helping Seniors Thrive & Sparking Imaginations



Photo by: Crystal Brown Photography

One of our biggest successes this year was the addition of **Better at Home** services to the Southern Stl'atl'imx communities. The remote location of these communities can be challenging in offering service and the community members are often very isolated. The addition of the Better at Home program has not only provided supports and services to the elders in the communities but has also provided jobs for other community members.

"

Your support and services have worked for me. I've come a long way with your program!

# ,

# **Sparking Imaginations**

The caregivers are so creative in coming up with new crafts and games for the group so all can participate Ar Introduced just last year, our **SPARK** program (Supporting Parents Along the Road to Kindergarten) experienced a 32% increase in registration and a 52% in attendance with 287 families attending SPARK sessions over a 6-month period, compared to the previous 6 months.

And as part of the Infant Development program we were excited to offer a 5-week infant massage program this past spring.

#### Reaching Out to the Community



More funding meant we could increase our counselling and outreach hours in Squamish and Pemberton and see more clients through our **Stopping the Violence** program. A new part-time

outreach counsellor complements our **Community-Based Victims' Services** program.

A **Caring Dad's** facilitator training was held for our Family Development staff and other professionals in the Sea to Sky Corridor.

This training has qualified our staff to offer a 17-week program for fathers in homes where there has been domestic abuse or violence or are deemed to be at high risk of these behaviours. 66

I really feel heard. Our conversations shift respectfully when I have a request

"

The program will be offered free-of-charge this fall in Squamish.

For more information, please visit sscs.ca

Childhood Development Reaches New Heights



Photo: Harvey McDonald

Centrepoint also has a new purpose-built space for drop-in group and individual assessments for our child development programs.

And with much appreciated support from Valhalla Pure,

Flashed Climbing and Coastal Mountain Homes, we were able to install a climbing wall at Centrepoint.

The climbing wall contributes many skills relating to a child's development including strength and endurance, coordination and motor planning, bilateral coordination, cognitive and visual skills, problem solving, sensory processing and confidence building.

This one piece of equipment will provide us with the opportunity to address goals of many children in a variety of our programs.

Lots of communities don't have the support system we do here with SSCS, we're very appreciative that there are programs and support Dedicated to Young People



Photo: Malaya Larson, Shyanne Scarpino, Megan Pritchard, Caitlin Anderson and Teresa Berkholtz Photo by: Haley Lorraine Photography + Design

Our **Squamish Youth Resource Centre** offers a safe and accessible space for youth in Squamish ages 13-24 years old.

So far in 2018 we have seen an average of 17 youth a day. Higher days have reached upwards of 50 youth in the building,

and special events like the Annual Skate/ Bike Jam and International Student BBQ see upwards of 100 young people and their families showing up to participate.

Our goal is to continuously listen to what youth are asking for and encourage them to get involved in providing programming that responds to their needs. We are committed to creating a space that is free of judgement and focuses on capacity building, skill building and relationship building.

The Youth Centre is a social place. It is a place to hang out with friends and students that I work with. The out-trips are funl This past year, we have focused heavily on reaching young people in non-traditional ways outside of the walls of our space. We have developed an on-going program at Don Ross Middle School on Wednesday afternoons, and on average we see 45 youth attend this program.

We have collaborated with the Squamish Arts Council to offer workshops for youth, as well as supported their programs and workshops. We work closely with Brennan Park to offer Open Gym nights, skating and swim nights for youth.



Photo by: Erica Sorenson of ES Media



Photo by: Alex Fowkes

#### Impact Story



"I had always had a desire to live at Centrepoint. When it first opened I was working near Shannon Falls and living close by, but my employer moved back to Australia quite suddenly and there were no longer vacancies here. Then I met (her), the love of my life, who wished to move to Squamish. I had been contemplating one last travel adventure but that changed my mind. A vacancy here came up quite suddenly and we moved in soon after. It is perfect (well, a garden would be nice, but winter is coming) and we cannot thank all the good people enough for helping us get here and move in. We have not finished unpacking but you could not possibly find two happier aging children in the Sea to Sky Corridor if not the whole province. We cannot escape the notion that all of this was meant to happen. Blessings to all who made this possible."

- New Centrepoint Tenants

# New life brings new hope

The **Healthy Pregnancy Outreach Program** is a program for expecting mothers and moms with babies up to 6 months of age. The program includes weekly gatherings with lunch provided and cooking classes to help promote healthy eating during pregnancy and postpartum.

"As a new mom with no family in Squamish, without the Healthy Pregnancy Outreach Program (HPOP) I think I would be feeling anxious, depressed and very isolated. Going to HPOP has given me something to look forward to every week and has provided me with a much needed and appreciated support system, especially for a new mom like myself who questions and may doubt herself at times. I've been able to meet other moms in the community and even an extended family. As a bonus, HPOP has also been educational for me, providing information on a number of topics that hadn't even crossed my mind, such as dental hygiene or sunscreen information. HPOP has been an essential resource for me and I honestly don't know where I would be now without it!"

Impact Story

# Our programs and services are here for children, youth, adults, seniors and families.

**Behaviourol Support** Better at Home Child Care Resource and Referral ® Children's Counselling Children's Preschool-Aged Programs Children's Out-of-School Programs Community and Employment Services Concussion Support Group Early Years Program Employment Program of BC Family Preservation Family Support FASD Key Worker Program Healthy Pregnancy Outreach Homeless Outreach Homeless Prevention Infant Development Program Lifeskills and Community Access Mother Goose Nobody's Perfect

Occupational Therapy Pemberton Food Bank Physical Therapy Respite Reuse It Pemberton Settlement Services Special Needs Children's Services Squamish Youth Resource Centre Strengthening Families StronaStart® Supported Child Development Whistler Parent-Tot Women's Counselling Youth Transitioning to Adulthood

#### Housing services:

Castle Rock Family Housing Centrepoint Apartments Homeshare Newport House **Riverstones** 

#### Squamish

#### **Whistler**

38024 Fourth Avenue Box 949 Sauamish V8B 0A7 Office Hours: M - F 8:30am - 5:00pm 604 892 5796

1519 Spring Creek Drive 1357 Aster Street Whistler VON 1B1 Contact us through our Pemberton VON 2L0 Squamish numbers.

### Pemberton

Box 656 Office Hours: M - Th 9:30am - 3:00pm 604 894 6101

sscs.ca | admin@sscs.ca | facebook.com/sea.to.sky.community.services For contact information for specific programs, please visit sscs.ca/contact-us

# **GENERAL INFORMATION**

Name of Organization:	Whistler Multicultural Network/Sea to Sky Community Services	
Society Registration Number	Registered charity #119161107 RR0001 Registered society #S14102	
Mailing Address	38024 Fourth Ave.   Box 949 Squamish, BC V8B 0A7	
Contact Name & Phone Number	Barbora Vaneckova 604.388.8631	
Email Address	barbora.vaneckova@sscs.ca	
Grant Amount Issued	\$5000	

# **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
------------------	---

YTD the grant has covered:

-additional 2 hours/week for Multicultural Outreach Worker

-costs of kitchen equipment & supplies for multicultural community kitchens

-honoraria for immigrant cooks facilitators

-photo workshop to build skills for cookbook development

-training for program participants: Emergency First Aid

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
No.	

#### **GRANT INFORMATION**

<u>.</u>	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$3161.11	\$1421.94	\$1290.79 (avge 2 hours/week) due to increased demands
General operations:	\$4565	\$2025	Supplies/equip = \$553.25; Honoraria = \$444.50; Marketing/promotion =\$210
One-time project / program:	0	0	
Physical asset(s):	0	0	
Rent (RMOW facilities):	0	N/A	
Rent (other facilities):	\$1807	0	Facility rental \$92.40
Other:	\$1550	\$1550	Emergency First Aid course \$246 (funds subsidize participant course)
Totals	\$ 11083	\$4997	45 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Sea to Sky Community Services was the receiving agency for this grant and is providing reports back to the RMOW on how the grant was spent.

We are now covering most food costs of multicultural kitchens through participant donations/fees.

A further First Aid and a Foodsafe course are scheduled for Jan/Feb 2019.

Delivery of community kitchens has been challenging this summer/fall due to unavailability of the kitchen at Spring Creek (due to renovations) so some re-focsuing of the program is underway; focus on partnerships and enhancing the MCK portion of the Welcome entre website in underway. Multicultural food at the Whistler Multicultural Festival in June 2018 was again managed and delivered by volunteer immigrant cooks. 3 community kitchens delivered ytd, plus food provided at the Community Foundation of Whistler showcase in November. Monthly nutrition workshops delivering through end March 2019.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Fo.
A financia!	breakdown showing how the grant funds were spent. (Required)
Copies of r	eceipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

#### **ORGANIZATION AUTHORIZATION:**

	Suzie Soman, Director, Sea to Sky Community Services
Phone number	604.892.5796, ext 239
Email	suzie.soman@sscs.ca
Date	30 November 2018
Signature	Suzie Soman

#### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

#### Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

## Multicultural Community Kitchens: Financial Costs breakdown April 1 to November 30 2018

Salary (average 2 hrs/week Outreach Worker)	\$1290.79
Operating supplies Kitchen equipment, starter food and IT	553.25
Honoraria (Cooks)	444.50
Kitchen rental (due to unavailability of usual location)	92.40
Photo workshop	210.00
First Aid (subsidized course for participants) Actual cost	246.00
Total	\$2836.94

49072



CARD NUMBER: \*\*\*\*\*\*\*\*\*\*\*3314 DATE/TIME: 18/06/08 08:24:39 REFERENCE #: 66239971 0012330060 H AUTHOR, #: 031471 INVOICE NUMBER: 01781195

VISA CREDIT A000000031010

01/027 APPROVED - THANK YOU

NO SIGNATURE TRANSACTION

-- IMPORTANT ---Retain This Copy For Your Records

\*\*\* CUSTOMER COPY \*\*\*



CREDIT CARD

Item Count 10

## Thank You for shopping at IGA

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01 Approved - Thank You 027

- Important -Retain this copy for your records

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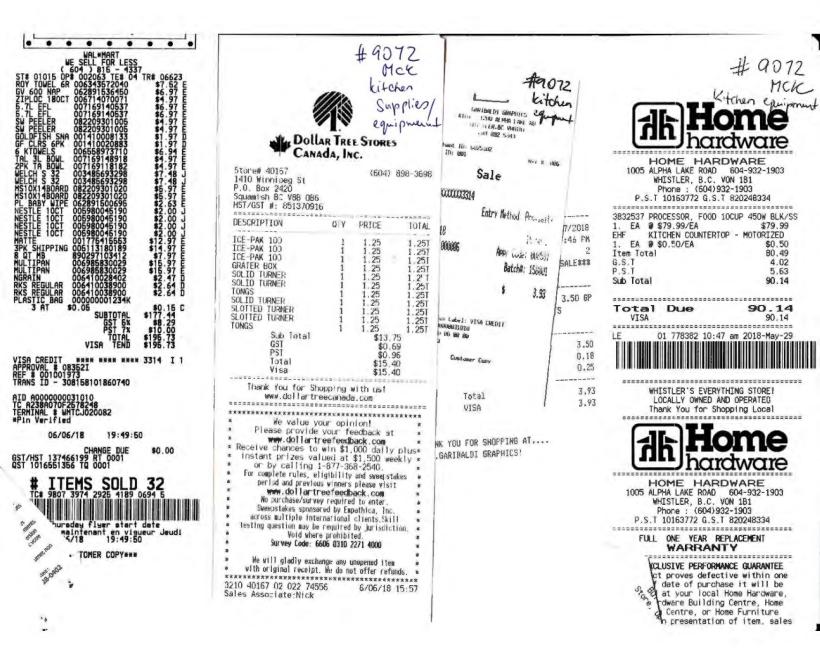
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## Order history # 9072 MCK code: 83020 software Show All V From Past 3 months V November 13, 2018 Payment method Total CAD \$88.48 Completed Office 365 Personal Offica 365 Subscription Personal CAD \$79.00 October 24, 2018 Payment method Total CAD \$0.00 Office 365 Home Completed Office 365 Subscription Home CAD \$0.00 Help with your orders Look up a guest order using your email address and order number

Get more info about refunds

Investigate unknown charges on your statement

Prevent accidental or unauthorized purchases



	ANCE DEPARTIVE. REQUEST FOR HONORARIUM ting speakers or an individual conducting a seminar or workshop as well as other spropriate by SSCS, where the individual is NOT currently on SSCS's payroll. PROGRAM PROGRAM DATE OF BIRTH DATE OF BIRTH
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Oct 30 2018

Signed

Date

Finance Responsible



This form is to be used to request payment for visiting speakers or an individual conducting a seminar or workshop as well as other volunteer activities conducted that are deemed appropriate by SSCS, where the individual is NOT currently on SSCS's payroll.

DATE NOV.21.2018	PROGRAM # 9072 MCK (85040 wode
NAME	PERMANENT ADDRESS (if different)
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Nov. 21, 2018

Date

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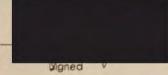
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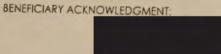
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This form is to be used to request payment for visiting speakers or an individual conducting a seminar or workshop as well as other volunteer activities conducted that are deemed appropriate by SSCS, where the individual is NOT currently on SSCS's payroll.

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This form is to be used to request payment for visiting spectars or an individual conducting a seminar or workshop as well as other velocities activities conducted field are deemad appropriate by SSCS, where the individual is NOT currently on SSCS's payroll.

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SERVICES RENDERED:

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BENEFICIARY ACKNOWLEDGMENT:

Signed

Nov. 22, 2018

Date

Content Responsible	Finance Responsible	

Whistler Coworking Co #7-1005 Alpha Lake Road Whistler, British Columbia V0N 1B1 tgeach@gmail.com (phone) 604-902-0899 (mobile)

Sea to Sky Community Services Barbora Vaneckova 38024 4th Ave	Invoice # Invoice Date Due Date	00187 Nov 7, 2018 Nov 7, 2018
Squamish, British Columbia	Amount Due	\$92.40 CAD
Description	Unit Cost Quantity	Line Total
Oct 30 Kitchen Rental		\$88.00
	Subtotal	\$88.00
	GST #834643231RT0001	\$4.40
	Amount Due	\$92.40

Program 9072 MCK Kitchen Space

Code 89075

Thank you for your business. Please make payment via email money transfer to tgeach@gmail.com, or by Cheque to Whistler Coworking Co, or by Cash.

Nov 29, 2018 Photo workshop Invoice # 334



#### Toshi Kawano

#5, 1400 Park Street Pemberton, B.C., Canada, V0N 2L1 604-894-0149

Billed To Sea to Sky Community Services





Item	Rate / Price	Taxes	Subtotal
Photo workshop			
REF: Multicultural Community Kitchens 2PM - 5PM, Whistler Library			

Subtotal	
GST 5%	
Total due by Dec 29, 2018	\$210.00



604-935-6753

Whistler First Aid Unit 203-1420 Alpha Lake Road Whistler, British Columbia VON1B1 Canada

#9072 MCK S5040

#### Billed To

Sea to Sky Community Services 38024 Fourth Ave Squamish, British Columbia V88 0A7 Canada

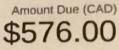
Date of Issue 11/18/2018

Due Date

12/03/2018

22210

Invoice Number



Description	Rate	Qty	Line Total
OFA Level 1 - November 25, 2018 Sea to Sky Community Services - Please provide full names and email addresses			
	Total Amount Paid		576.00 0.00
	Amount Due (CAD)		\$576.00

#### Terms

Must cancel 7 days before the course date for a refund, Subject to administrative fee.

## **GENERAL INFORMATION**

Name of Organization:	The Point Artist-Run Centre Society (PARC)
Society Registration Number	S-56503
Mailing Address	5-5678 Alta Lake Rd. Whistler, BC V0N 1B5
Contact Name & Phone Number:	Stephen Vogler 604 698-5482
* Email Address:	thepointinfo@gmail.com
Grant Amount Issued	\$4500

## **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met
Please see attached	summary (The Point-CEP 2018 summary.docx).
Was This a New Pro	gram or Activity? If yes, please describe if the program was a success

Was This a New Program or Activity? If yes, please describe if the program was a succes needs improvement, and if it will continue in future	
Sundays at The Point has been in existe	
	r. It has already met with some success and we would like
to continue it in future years.	

## **GRANT INFORMATION**

Grant Results - Fin	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	15,000		Artistic Director
General operations:	68,777		Workshops, art camps, dinner shows, performances, etc.
One-time project / program:	9,784	3,000	Sundays at The Point (kitchen staff, manager, musicians' fees)
Physical asset(s):			
Rent (RMOW facilities):	4,939	N/A	
Rent (other facilities):			
Other:	1,500	1,500	Grant Writing Program (grant writer and mentor)
Totals	\$ <sup>100,000</sup>	4,500	4.5% (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you
	would like to report.

The lest two grant applications are still being completed leading up to deadlines early in the new year. Those receipts for the outstanding \$700 will be available at that time. SV

Attachments:	Please indicate the attachments you are including with your Grant Reporting For
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

#### **ORGANIZATION AUTHORIZATION:**

Submitted by	Stephen Vogler		
Phone number:	604 698-5482		
Email	svogler1@gmai	l.com	
Date	November 27, 2	018	
Signature	Stephen Vogler	Digitally signed by Stephan Vogler DN: cn=Stephen Vogler, o=Stephen Vogler, ou=Stephen Vogler, email=svogler1@gmail.com, c=CA Date: 2018.11.30 15:12:51 -08'00'	

#### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

#### Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

Stephen Vogler, *Chair* The Point Artist-Run Centre Society #5-5678 Alta Lake Road Whistler, BC V0N 1B5 <u>thepointinfo@gmail.com</u> www.thepointartists.com

Lucy Wyn-Griffiths Administrative Assistant Legislative Services Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V0N 1B4 Email: lwyn-griffiths@whistler.ca

Tuesday, November 27, 2018

Dear Lucy Wyn-Griffiths,

The Point Artist-Run Centre (PARC) would like to thank the RMOW for their 2018 Community Enrichment Program grant which supported PARC's Sundays at The Point series as well as a grant writing program.

Two thirds of this year's funds (\$3000) allowed PARC to continue its Sundays at The Point open house series which welcomes the community and visitors to the heritage site on Alta Lake every Sunday in the summer. For the seventh consecutive year, guests enjoyed live music on the back porch, the *integration connection* art show on display in the lodge, and the opportunity to enjoy food and beverages in a family oriented setting.

We believe that the elements included in Sundays at The Point add value to the site, enabling visitors to experience the heritage property through the lens of the arts. The mix is approximately 50 percent locals and 50 percent visitors, making it a great event for locals and tourists to interact. By opening the lodge and having food, refreshments and entertainment available, we believe that the site will become known as an anchor point in a valley-wide cultural tour that is gradually being developed in Whistler. Attendance and revenues were up this year, partly due to excellent summer weather and to a growing reputation as an enriching place to spend a Sunday afternoon.

PARC will continue to market the open houses as an all-weather event. The organization will also continue to look at the feasibility of opening on both weekend days in future years. If the public knows that the site is open every weekend day of the summer, PARC believes it will continue to grow as a regular stopover for locals and tourists. With enough visitors frequenting the site, PARC can eventually move toward economic self-sufficiency through its café operations. The funds from the CEP grant were used to pay for kitchen and front-of-house staff, and musical entertainment. Receipts are included in the attached PDF.

One third of PARC's CEP grant this year (\$1500) was used to start a grant-writing program. PARC hired a grant writer who mentored with two of our more experienced writers and administrators to apply for a number of grants. The idea behind this program is to build greater capacity in the organization and of course to increase funding. PARC has so far been successful under this program with an Arts Whistler Member Group grant, and is waiting to hear back on Whistler Blackcomb Foundation and Creative BC grant applications. Two more grant applications will still go out to meet deadlines for the Vancouver Foundation and the Canada Summer Jobs program.

The Point Artist-Run Centre greatly appreciates the commitment of the RMOW in supporting PARC's open house arts programming and in building greater capacity within the organization.

Thank you.

Sincerely,

Stephen Vogler, *Chair* The Point Artist-Run Centre Society

#### Sundays at The Point 2018 Financial Statement

<b>Expenses</b> Staff Musicians	2,670.00 1,350.00
Cafe food costs	2,046.00
Cafe alcohol costs	366
Posters, advertising	200
Rent	945
Insurance	300
SOL & tax	407
Program Administration	1,500.00
Total Expenses	9,784.00
Income	
Cafe sales	6,952.00
CEP grant	3,000.00
Total Income	9,952.00
Surplus/Deficit	168

#### PARC Grant Writing Program 2018

Expenses	
Grant writer/mentor	425
Grant writer	375
Outstanding invoice	700
Total Expenses	1500
Income	
<b>Income</b> CEP grant	1500
	1500 <b>1500</b>

## Stephen Vogler

Digitally signed by Stephen Vogler DN: cn=Stephen Vogler, o≂Stephen ⊻ogler, ou≂Stephen Vogler, email≔svogler1@gmail.com, c=CA Date: 2018.11.3D 15:29:13 -08'00'

Stephen Vogler, Chairman



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Bill To	Receipt #	110
The Point Artist-Run Centre Society 5-5678 Alta Lake Rd. Whistler, BC V0N 1B5	Receipt Date	02/09/2018

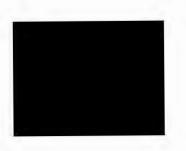
DESCRIPTION	AMOUNT
Sundays at The Point - Onsite Manager, July 1-September 2, 2018.	900.00
TOTAL	\$ 900.00



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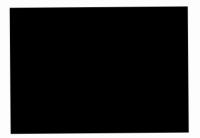
Bill ToReceipt #102The Point Artist-Run Centre SocietyReceipt Date08/07/20185-5678 Alta Lake Rd.Whistler, BCV0N 1B5

DESCRIPTION	ii	AMOUNT	
Music performance at The Point on Sunday, July 8 2018.		150.00	
	TOTAL	\$ 150.00	



Bill To	Receipt #	104
The Point Artist-Run Centre Society 5-5678 Alta Lake Rd. Whistler, BC V0N 1B5	Receipt Date	22/07/2018

DESCRIPTION		AMOUNT	
Music performance at The Point on Sunday, July 22 2018.		150.00	
	TOTAL	\$ 150.00	



Bill ToReceipt #103The Point Artist-Run Centre SocietyReceipt Date15/07/20185-5678 Alta Lake Rd.15/07/201815/07/2018Whistler, BCV0N 1B515/07/2018

DESCRIPTION		AMOUNT
Music performance at The Point on Sunday, July 15, 2018.		150.00
	TOTAL	\$ 150.00



ΒΙΙΙ Το	Receipt #	109
The Point Artist-Run Centre Society 5-5678 Alta Lake Rd. Whistler, BC V0N 1B5	Receipt Date	02/09/2018

DESCRIPTION	AMOUNT
Music performance at The Point on Sunday, September 2, 2018.	150.00
TOTAL	\$ 150.00

Invoice # PARC GW 002

To:

The Point Artist-Run Centre Attention: Stephen Vogler

From:



Date	Description	Quantity	Rate/hr	Total \$
October 15 <sup>th</sup> , 2018	Arts Foundation Funding Search	3	25.00	\$75.00
November 1 <sup>st</sup> , 2018	Letter of Inquiry Template created	3	25.00	\$75.00
November 10th, 2018	Amplify Music Presenters grant update and review	3	25.00	\$75.00
November 25th, 2018	Canada Summer Jobs Program 2019 application preparation	4	25.00	\$100.00
Invoice total				\$325.00



Invoice # PARC GW 001 2018

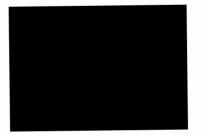
To:

The Point Artist-Run Centre Attention: Stephen Vogler



Date	Description	Quantity	Rate/hr	Total \$
September 15 <sup>th</sup> , 2018	Preparation and submission of the Whistler Blackcomb Foundation grant	3.5	25.00	\$87.50
October 18, 2018	Member Group Grant draft	.5	25.00	\$12.50
Invoice total				\$100.00

October 18,



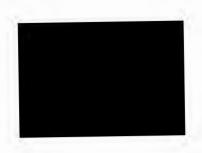
Bill To	Receipt #	111
The Point Artist-Run Centre Society 5-5678 Alta Lake Rd. Whistler, BC V0N 1B5	Receipt Date	02/09/2018

DESCRIPTION		AMOUNT
Sundays at The Point - Head Cook, July 1-September 2, 2018.		1,050.00
	TOTAL	\$ 1,050.00



Bill ToReceipt #105The Point Artist-Run Centre SocietyReceipt Date05/08/20185-5678 Alta Lake Rd.Vhistler, BCVON 185

DESCRIPTION		AMOUNT
Music performance at The Point on Sunday, August 5, 2018.		150.00
	TOTAL	\$ 150.00



BIII To	Receipt #	107
The Point Artist-Run Centre Society 5-5678 Alta Lake Rd.	Receipt Date	18/08/2018
Whistler, BC		
VON 185		

AMOUNT	DESCRIPTION
150.00	usic performance at The Point on Sunday, August 19, 2018.
\$ 150.00	TOTAL

Seld Vouron J.L\_

Terms & Conditions PAID CASH

INVOICE	14	BILL TO:	Invoice
		The Point Artis-Run Centre	November 14 2018
hours	services	rate	- inc
15	grant writting for the the Creative BC , Amplify Live Performance grant	\$25.00	\$375.00

# INVOICE Create. Express. Inspire. 🔻 DATE Sunday, August 26th 2017 394 INVOICE 10 The Point Artist Run Centre PAYMENT TERMS AV SERVICES Sundays at The Point Due on receipt DESCRIPTION TOTAL Acoustic Solo Performance 150

Make all checks payable to [Meaghan Mullaly] THANK YOU FOR YOUR BUSINESS!

TOTAL DUE

\$150.00

## GENERAL INFORMATION

Name of Organization:	The Whistler Writing Society
Society Registration Number	S-49419
Mailing Address	9327 Emerald Drive
Contact Name & Phone Number:	Stella Harvey 604-932-4518
Email Address	stella_harvey@telus.net
Grant Amount Issued	\$3,000

### **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met
Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met

The Whistler Writing Society hosted a two-month Writer in Residence program featuring award-winning author Claudia Casper (Reconstruction, The Mercy Journals) who worked with fiction, creative non-fiction, young adult/children's and poetry writers that began on September 4, 2018. Claudia provided 3 one-to-one feedback sessions to 12 program participants as well as seminars on different aspects of craft (weekly). We feel that all the communities in the Sea to Sky corridor were exposed to Claudia and her work during the residency and through her involvement in the 17th annual Whistler Writers Festival.

This type of intensive, and extended craft-focused instruction is not available in Whistler except through this program. Her work with participating emerging writers has helped them take their projects to the next level.

The Community Enrichment Grant from the Resort Municipality of Whistler matched fees paid by the participants. This allowed us to pay Claudia \$3,000 for each month she was in Whistler. The Whistler Writing Society covered Claudia's travel expenses to Whistler, provided a house for her to live and work in while she was in Whistler, marketing and promotion of the residency program and handled the administration of the program.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years
No this is not a new program. This is the	e 12th year we have provided a Writer in Residence
Program for our emerging and experience	ced writers right here in Whistler.

### **GRANT INFORMATION**

	• Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	6000	3000	Instructor fees
General operations:	1000		Administration and supplies
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):	550		Accommodation and meeting writing space.
Other:	1000		Advertising
Totals	\$ <sup>8550</sup>	3000	35 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
	would like to report.

Testimonial Comments we received on the program:

My experience with Caroline (last year) and Claudia (this year) has been excellent. Both have made a measurable impact on my writing. Their willingness to read and review a significant amount of material makes our interaction very informed.

As I'm sure you must hear every year, this workshop/series was wonderful! Thank you so much for putting it all together.

Anything I can do to help you grow the program, please let me know. I'd love to be an ambassador for my generation to urge people my age to write more! Please keep me in mind, I'm happy to volunteer time to you if you need any help!

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form.
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required) RMow rote copy of cheque received . L.W.
Copy of a (Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

### **ORGANIZATION AUTHORIZATION:**

Submitted by:	Stella Harvey
Phone number	604-932-4518
Email	stella_harvey@telus.net
Date	November 1, 2018
Signature	Stella Harvey

### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

### Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

### GENERAL INFORMATION

Name of Organization	Whistler Adaptive Sports Program Society
Society Registration Number	CRA # 829110949RR0001, S-0049510
Mailing Address	Box 708, Whistler, BC V0N 180
Contact Name & Phone Number:	Chelsey Walker, 604-935-9406
Email Address	cwalker@whistleradaptive.com
Grant Amount Issued	\$8,000

### GRANT INFORMATION

as spent by referencing your grant ose/goals of the grant request were met
as spent by referencing your grant ose/goals of the grant request were met

Whistler Adaptive received \$8,000 to provide much needed bursaries to low income Whistler residents ages 3 and up to access our sport, therapeutic and recreational programs. Individuals are eligible to apply for up to \$1,000 per year across our four season programming. The bursary covers approximately 30% of the annual Sport Academy fees for our regular Sport Academy athletes and the athletes pay to remaining 70% of their sport fees out of their own discretionary income. Bursary recipients must pass a financial means test and are vetted by a three person Bursary Committee.

Whistler Adaptive has received 10 bursary applications to date from Whistler residents with physical, sensory and cognitive disabilities and awarded a total of \$7,500 of funding. The remaining \$500 in funding will be distributed this early winter.

The bursaries allowed our athletes to participate in the following programs: skiing, snowboarding, alpine race, Nordic, swim, running, strength & conditioning, hiking, biking, canoeing, kayaking, rowing, stand up paddle boarding, yoga and more.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
This is an existing program and continue might not otherwise afford to participate	s to be successful as it enables Whistler residents, who in our programs, to do so.

### **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent
Salaries:	\$124,321		
General operations:	\$211,785		
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):	\$1,384 (swim lanes, room rentals)	N/A	
Rent (other facilities):	\$4,739		
Other:	\$8,000	\$8,000	Whistler Resident Bursaries
Totals	350,229 \$	\$8,000	2 % (Grent emount + Annual budget emount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.			
Please see attached the letters of the	hanks from some of our athletes who received bursaries.			
Bursaries are provided as credits on our athletes accounts and applied to their program invoices. Bursary usage is included in our Program Expenses on our Financial Statements.				
	Jeff Harbers Adaptive Sports Centre at Olympic Station is booked at \$52,441. It is ded in our cash budget listed above. It is reflected in our Financial Statements for			

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other: That	nk you letters from bureary recipients
Other:	

### **ORGANIZATION AUTHORIZATION:**

Submitted by:	Cheisey Walker
Phone number:	604-905-4493
Email:	cwalker@whistleradaptive.com
Date	Nov. 28, 2018
Signature:	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

### Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Preedam of Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-6118 or at 4325 Blackcomb Way, Whistler, B.C. VON 1B4

Whistler Adaptive Sports Program Society Financial Statements For the year ended July 31, 2018

### Whistler Adaptive Sports Program Society Financial Statements For the year ended July 31, 2018 (Unaudited-see Notice to Reader)

	Contents
Notice to Reader	2
Financial Statements	
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Notes to Financial Statements	6 - 7



Tel: 604-932-3799 Fax: 604-932-3764 www.bdo.ca BDO Canada LLP 202-1200 Alpha Lake Road Whistler, BC V8E 0H6

Notice to Reader

On the basis of information provided by management, we have compiled the Statement of Financial Position of the Whistler Adaptive Sports Program Society as at July 31, 2018 and the Statement of Operations and Changes in Net Assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

A Manager of BDO Canada LLP is a director of the Whistler Adaptive Sports Program Society.

BDO Canada LLP.

**Chartered Professional Accountants** 

Whistler, British Columbia October 31, 2018

# Whistler Adaptive Sports Program Society Statement of Financial Position (Unaudited - see Notice to Reader)

July 31	2018	2017
Assots		
Assets		
<b>Current</b> Cash and cash equivalents (Note 2) Accounts receivable Prepaid insurance	\$ 69,612 113,775 35,541	\$ 123,514 41,488 31,799
	218,928	196,801
Capital assets (Note 3)	 520,940	566,262
	\$ 739,868	\$ 763,063
Liabilities and Net Assets		
Liabilities		
Current		
Accounts payable and accrued liabilities Deferred contributions - operations Deferred contributions - capital assets	\$ 11,778 146,932 233,007	\$ 19,666 140,291 250,931
	391,717	410,888
Net assets Invested in capital assets Unrestricted	287,933 60,218	313,298 38,877
	 348,151	352,175
	\$ 739,868	\$ 763,063

# Whistler Adaptive Sports Program Society Statement of Operations (Unaudited - see Notice to Reader)

For the year ended July 31	2018	2017
Revenues		
Program revenues	\$ 117,112 \$	105,343
Fundraising and donations	164,798	134,323
Grants	105,108	120,607
Miscellaneous	 11,628	12,327
	398,646	372,600
Expenses		
Administration	26,016	8,993
Advertising	3,752	3,695
Amortization	52,441	51,018
Bank charges	5,354	4,750
Board charges	3,232	8,170
Bursary allotment	10,989	11,000
Fundraising	28,131	14,270
Insurance	34,784	37,554
Maintenance	5,315	2,546
Professional fees	3,180	3,180
Program expenses	105,155	105,493
Uniforms	-	12,114
Wages and benefits	 124,321	108,028
	 402,670	370,811
Excess (deficiency) of revenues over expenses for the year	\$ (4,024) \$	1,789

## Whistler Adaptive Sports Program Society Statement of Changes in Net Assets (Unaudited - see Notice to Reader)

For the year ended July 31

	Invested In Capital Assets	Restricted	Un- restricted	2018	2017
Balance, beginning of year	\$313,298	\$-\$	38,877	\$352,175	\$ 350,386
Excess (deficiency) of revenu over expenses for the year		-	48,417	(4,024)	1,789
Purchases of capital assets	7,119	-	(7,119)	-	-
Deferred contributions	17,924	-	(17,924)	-	-
Interfund transfer	2,033	-	(2,033)	-	
Balance, end of year	\$287,933	\$-\$	60,218	\$348,151	\$ 352,175

#### July 31, 2018

#### 1. Nature of business

The Whistler Adaptive Sports Program Society is incorporated under the Society Act of British Columbia. The Society is a Local Multi-Sport Organization which has affiliations with multiple Provincial, National Sports Organizations and Disability Sport Organizations. An example of this is that the Society is Zone 5 of the BC Adaptive Snowsports (previously Disabled Skiers Association of British Columbia), and operates under the Canadian Association for Disabled Snowsports. On November 28, 2016, the Society Act (British Columbia) was replaced with the Societies Act (British Columbia). The Society transitioned to the new act on February 23, 2018.

The Society is volunteer based and develops and delivers sports, recreation and therapeutic programming for individuals and athletes with a disability over all four seasons. Whistler Adaptive owns the Whistler Adaptive Ski and Snowboard Program and there is a Program Agreement with Whistler Blackcomb to deliver snow sports instruction on Whistler Blackcomb venues. Whistler Adaptive Ski and Snowboard lesson revenues are charged and collected by Whistler Blackcomb as the billing agent of Whistler Adaptive Sports Program Society. Services provided by Whistler Blackcomb to the Whistler Adaptive Ski and Snowboard Program are charged at cost. Any excess of revenues over expenses in the Whistler Adaptive Ski and Snowboard Program are provided to the Whistler Adaptive Sports Program. Any excess of expenses over revenues is absorbed by Whistler Blackcomb.

The Society receives financial support from a wide range of donors and is a registered charity in Canada. There is significant value to services provided by volunteers and donations in kind. The value of volunteers' donated services cannot be reasonably estimated and, therefore, is not recorded in these financial statements.

The Society is a not for profit organization and is therefore exempt from income tax under Section 149(1)(F) of the Income Tax Act.

#### 2. Cash and cash equivalents

The Society's bank accounts are held at one financial institution, earn interest at prevailing market rates, and consist of the following:

Scotiabank chequing account		32,384
Scotiabank GIC account		37,228
Cash and cash equivalents	\$	69,612

### Whistler Adaptive Sports Program Society Notes to Financial Statements

(Unaudited - see Notice to Reader)

### July 31, 2018

### 3. Capital assets

Capital assets include the Jeff Harbers Adaptive Sports Centre, program delivery equipment such as sit skis, trail riders, an elevator for disabled clients at Whistler Mid-Station, and office equipment.

Capital assets are stated at cost less accumulated amortization. Amortization based on the estimated useful life of the asset is calculated as follows:

Jeff Harl	Jeff Harbers Adaptive Sports Centre				straight-line		20 yea	ars
Equipme	nt and machinery				straight-line 5 ye		5 year	s
						201	8	2017
		Cost		ccumulato mortizatio		Net Bo Va	ook lue	Net Book Value
Jeff Harbers Adaptive Sports Centre Equipment and machinery	\$	721,639 116,103	\$	250,51 66,28		471,1 49,8		507,366 58,896
	\$	837,742	\$	316,80	2\$	520,9	40 \$	566,262

#### 4. Remuneration of Directors, Employees and Contractors

On November 28, 2016 the Society Act (British Columbia) was repealed and replaced with the Societies Act (British Columbia) ("New Act"). The New Act requires that all Societies transition to the New Act before November 28, 2018. The New Act requires that the Society disclose the total remuneration paid to the Directors, for either being a director or for acting in another capacity, as well as the total number of employees or contractors with annual remuneration equal to or greater than \$75,000 and the aggregate remuneration of those employees.

No Directors received remuneration and no employees received remuneration in excess of \$75,000 in both 2018 and 2017.

Dear Resort Municipality of Whistler,

I would like to thank you kindly for awarding me with the bursary to be used towards the Whistler Adaptive activities. Prior to my injury I was a pretty active person. This contribution will allow me to explore my new options in terms of activities that are possible with my condition.

Having lived in the mountains all my life, I will definitely use some of the bursary towards Sitskiing. I am this year learning how to monoski, which wouldn't be possible without the amazing Whistler Adaptive team. I have mostly worked with Vince and Gil as my instructors and I have to say they're both just phenomenal. They have so much knowledge and experience. I am so grateful that I've been able to work with them through the last couple years of my sitsking adventure. I am really looking forward to further excelling with this new endeavor.

Thanks to this amazing bursary I've also got the opportunity to try out cross country skiing, which I absolutely loved. I am looking forward to getting more seriously into it next year. I love being outside and it's a great way to enjoy the outdoors in the winter and get some good cardio. Maybe down the line this will be my new pathway to go to the Winter Paralympics. We'll see what the future brings.

Last Summer with SCI BC I got to try out kayaking, which I'm really looking forward to doing a lot more this summer. I really enjoyed being on the water prior to my injury. The adapted kayak was a great way to get back into it. I'm really looking forward to going for a cruise across Alta lake and maybe then eventually down the River of Golden Dreams.

I also did a weekend mountain bike camp, which again was super exciting. I got to meet some awesome people from the Sea to Sky corridor that are in a similar boat as me. Prior to my injury, I enjoyed mountain biking so it was great to know that we have the equipment with Whistler Adaptive so I can further my love with the sport.

I am also looking forward to try out new activities such as rowing, sailing, hiking (well sorta), swimming, and adaptive yoga.

I was and still am practising meditation. It's been such a great tool for me to have in terms of letting go and slowly coming to acceptance with my new body. I would be more than happy to one day share my knowledge in terms of practising meditation and the way it has helped me move forward and I'm hoping eventually be at peace with being a quadriplegic.

I was a registered massage therapist prior to my injury. I loved my career, I loved helping people get back on their feet. It was actually devastating that I had to let that go. I am fortunate enough that I have an undergrad in biology. I am now looking into doing a Masters in Counselling and Psychology. I have a vision to eventually have an online counselling business to help support other folks with spinal cord injuries adapt and move forward. I would also love to work with Whistler Community Services to give back in anyway that I can to the community.

I would like to again thank you from the bottom of my heart for this wonderful gift. I'm really grateful that you have given me the opportunity to explore new endeavours with my disability. Please let me know if I can do anything to give back and contribute to the community and the fantastic adaptive program.

Again thank you so much.

Warm regards,

Olivia Rey



## Dear Resort Municipality of Whistler, Thank you for your generous support. Soskay Matsunaga 8 years old



### GENERAL INFORMATION

Name of Organization:	Whistler Blackcomb Freestyle Ski Club	
Society Registration Number.	S0026555	
Mailing Address:	Po Box 766, Whistler, BC. Canada V0N 1B0	
Contact Name & Phone Number	Chris Muir / Program Director 604-905-8788 Craig Ross / Treasurer 604-905-8229	
Email Address:	Chris Muir: chris@freestylewhistler.com Craig Ross: craig@crdesignandbuild.com	
Grant Amount Issued:	\$1,750.00	

### **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant
	application form and how the purpose/goals of the grant request were met

Our organization is committed to development of Athletes and Coaches. We have had great success helping youth in their development through experienced Coaches that help elevate their capabilities.

We are committed to keeping young kids active in sport and your grant has enabled us to continue supporting the development of our older Athletes into Coaches.

We support their development by sending them to sanctioned courses that train and certify them as regiseted coaches with Canadian Freestyle Association and the Caoches Association of Canada. Your grant has also helped us keep up with the demand for certified coaches as our programme has grown significantly in recent years.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
-------------------------------------	--

This is an ongoing commitment that we have been implementing for several years. The programmes has been very successfull. We have been able to continue a high level of coaching qualifications which benifits our athletes providing them with a safer and higher standard of training.

### **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	\$277,997.15		Coaches Wages
General operations:	\$5,443.22		General Operating Expenses / Snow Cat / Radios / Uniforms
One-time project / program:	\$42,028.30		Timber Tour Hosting Expenses
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:	\$3,473.75	\$1,750.00	Training Coarses / Coach Development
Totals	\$ 328,942.42	\$1,750.00	.04 % (Grant amount ÷ Annual budget amount)

dditional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
🖌 A financial	breakdown showing how the grant funds were spent. (Required)
Copies of I	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

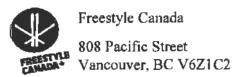
### **ORGANIZATION AUTHORIZATION:**

Submitted by:	Chris Muir
Phone number:	60-905-8788
Email	chris@freestylewhistler.com
Date	November 25, 2018
Signature	alter.

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

### Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom* of *Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4



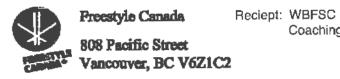
Receipt: WBFSC Coaching Development Expense

### Invoice

Date	Invoice #
2018-04-17	11128

			_
Invoice To			-
, BC			
, 20			

	+	P.O. No.	Terms	Project
Qty	Description		Rate	Атоилт
	Slopestyle CompDev Doubles on Snow Course 2018-201 Slopestyle CompDev Doubles on Bag Course 2018-2019 DAA Girlz Course 2018-2019	9		
		Total	Tax	Sales Tax Summa
			Total	



Invoice			
Dete	Invoice #		
4/17/2018	11126		

Invoice To	
, BC	
140	

		P.O. No.	Terms	Project		
Qty	Description		Rate	Amount		
	CD Double on Bag Course 2018-2019 CD Doubles on Snow Course 2018-2019 Head Start Course 2018-2019					
		Tota	i Tax	Sales Tex Summary		
			Total	\$700.00		

Coaching Development Expense

Receipt: WBFSC **Coaching Development Expense** WHISTLER SPORT LEGACIES 1080 LEGACY WAY WHISTLER Sport Legacies WHISTLER, BC VON 1B1 (604) 964-0067 FINANCE@WHISTLERSPORTLEGACIES.COM **Sales Invoice** Paid April 23rd Cheque # 1036 1072 WOP - SALES & MARKETING () -Qty Sales GST PST Trans. Total AIRBAG - FREESTYLE CLUB 28/02/2018 to 28/02/2018 227004000 28/02/2018 5:04:40 SNOWCAT - SNOW CAT 28/02/2018 12:00:00 AM \$200 X 8 HOURS 28/02/2018 5:04:40 1DAYAIRBAG - 1 DAY AIR BAG SESSION 28/02/2018 12:00:00 AM Totals For Invoice 227004000 Totals for WOP - Sales & Marketing 1,975.00 2,073.75 18.75 0.00

Please make cheques payable to: Whistler Sport Legacles

Payment Terms on all invoices: Net 30 Days Interest charge: 2.00%/month compounded on all overdue invoices (26.82% per annum).

### GST# 856133590RT0001 PST# 1013-3456

WHISTLER SPORT LEGACIES

### GENERAL INFORMATION

Name of Organization:	Whistler BMX
Society Registration Number:	s-0060278
Mailing Address:	23-1500 Spring Creek Dr
Contact Name & Phone Number:	Jody Hallett 604-905-9026
Email Address:	inlo@whistlerbrox.com
Grant Amount Issued:	\$3000

### GRANT INFORMATION

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purposa/goals of the grant request were met.
were planned through with Olympic medalis coach from Vancouve Squamish BMX Club.	for a grant for BMX training for all levels of riders. Several Coaching Clinics hout the season. We were successful at hosting 4 clinics at our track. 1 clinic t Donny Robinson, 1 will Olympians James Palmer and Tory Nyhaug, 1 with a ar/New Zealand and a never ever beginner clinic with 2 riders from the .1 other clinic was planned, however, we did not have anyone signed up for it n the end. WE did not have the greatest turnout this year for our initiative.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years,	
Yes it was a new program. It was not a s continue for future years.	success and definitely needs improvement and we will	

### **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salarles:			
General operations:			
One-time project / program:	3000	3000	3141 on 5 clinics
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	\$ 3000	3141	100% (Grant amount + Annual budget amount)

Additional information:	Please list any additional information regarding your grant that you would like to report.
Unfortunately we do not have the	receipts from the James Palmer & Tory Nyhaug clinic or the Andrew Hickey Clinics.

2018 Community Enrichment Program Grant Reporting Form-- Page 3 of 4

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of r	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collaterat, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

### ORGANIZATION AUTHORIZATION:

Submitted by:	Jody Hallett
Phone number:	604-905-9026
Emzić	info@whistlerbrmx.com
Date:	November 30, 2018
Signature:	Hallt -

### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

### Please contact the Legislativa Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

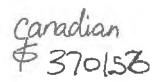
Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-9118 or at 4325 Blackcomb Way, Whistier, B.C.VON 184

Grant Grandler Mationals Group	Amount	Purchased	Date	Total	Balance
Canadian Nationals Group	\$750	Computer & Printer	May	(\$750)	\$0
CEP RMOW	\$3,000	J & B Clinics	30-May	\$140	
		Pedals 2 Medals	20-Jun	\$1,850.78	
			08-Ju	i \$295	
			22-Ju	\$295	
			25-Ju	\$560	
				\$3,141	
REAW	\$2,000	Stairs			

DNE K ACL B						PURPOSE BEGINNING ENDING PREPARED BY APPROVED BY	Whister/Pembetton BMX Cimp MILEAGE MEAL RAT HOTEL RA PHONE RA MISC. RAT	TE TE VTE
9400	DESCRIPTION	lkitta.	AUX	EAR	MEALS	M151	цілаютоту.	THE R
5/20/10	Camp Minimum	1				\$2,000.00		\$2,000.00
6/30/18	Flight		\$160.00	and the second second				\$150.00
0/20/10	Car			\$123.24	li y=1 <sup>-1</sup> Africa In			\$123,2d
(valma	Hotel	\$267.14					· · · · · · · · · · · · · · · · · · ·	\$267.14
6/2017 B	Food				\$151.59			\$151.51
62948	Gas			\$50.00				\$50.00
Q/2011B	Airport Shuttle	1 - P - 2- 10				\$20.00		\$28.00
TAN		\$ 287.14	\$ 100.00	1 171-24	\$ 151.55	\$ 2,024.00	1	\$2,778.57

Pedals 2 Medals BMX Camp

ADVANCES 10.00 TOTAL SD \$2,779.97



Whistler Portion \$1850.78

Vaud July25th. 0012 Cheque.

### J & B Clinics

Box 362 Garbaldi Highlands Squamish, BC (604) 892-4823

## Invoice

Submitted on 05/30/18

Invoice for	Payable to	łe	ivolce #	
Jody Hallet				
Whistler BMX				
Bayly Park, 1000 Legacy Way	Project	D	ue date	
Whistler, BC V0N1B1	J & B Clinics	5/	/30/2018	
Description		Qty	Unit price	Total price
Clinic Fee		1	\$100.00	\$100.00
Travel Cost		1	\$40.00	\$40.00
				\$0.00
			~	\$0.00
Netest			Subtotal	\$140.00
			Adjustments	

\$140.00

Pard. Cash

From:	Whistler BMX
To:	Lucy Wyn-Griffiths
Subject:	Fwd: CEP Etransfer
Date:	Wednesday, December 05, 2018 9:47:26 AM

Hi Lucy

July 25th -	
July 16th - cheque	
July 9 - etransfer	Must have paid cash for the other one.

Cheers Jody

	Jul 29, 2018	SEND E-TFR FEE	1.50	
$\left( \right)$	Jui 25, 2016	SEND E-TFR CA***fWS	560.00	$\geq$
<	Jul 16, 2018	<u> </u>	3,701.56	
		211135322		
0	Jul 09, 2018	Seno e-tfr Ca***fpa	295.00	5
			-	

### **GENERAL INFORMATION**

Name of Organization:	Whistler Centre for Sustainability
Society Registration Number:	3047240
Mailing Address	4325 Blackcomb Way, Whistler, BC V0N 1B4
Contact Name & Phone Number	Cheeying Ho, Executive Director, 604-388-8421
Email Address	cho@whistlercentre.ca
Grant Amount Issued:	\$4,000

### **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

Our application was in support of our 'Resilient Streets' building neighbourhood connections project. Resilient Streets is an initiative that brings together neighbours, in a social gathering or around a project to connect, make their neighbourhood better and to have fun. Research also shows that our health Improves based on the number of connections we have. Our core administration and program funding is from the Ministry of Health so all funds contributed to the project by the CEP went directly to actions that built connections.

The program ran from April 2018 and to October 2018 and during this time Whistler residents were invited to submit for a \$50 party/project planning grant on their block or building and then again for a \$200 to support en event or project.

The total program delivered x in grants with 21 x \$50 grants and 28 x \$200 grants. One larger grant of \$800 was provided to a large neighbourhood gathering with funds from the Resilient Streets Budget, the CEP grant was used for a portion of these projects, edding up to \$4,000.

Program evaluation by a survey took place after projects were completed and results showed:

We had a mix of Resilient Streets champions, with some having been here for 1-2 years, 3-5 years and 7+ years. Most ware between 35 and 54 years old. Virtually no 20-30 year olds and a few were over 55. By far most were female. Many of the projects were targeted at people living in townhouse or apartment complexes. Many said it was the first time they had gotten together with more than a few nieghbours at a time and that the project built connections, increased sense of belonging, and pride.

"Neighbours who had lived there for years and did not know each other connected. Whistier has abnormal neighborhoods in that there are tons of absentee owners, transient population locals young and old that are very insular and do not connect due to the transients and absentees, so it was nice to have everyone connect whatever demographic they fit into"

Was This a New Program or Activity? If yes need	a, please describe if the program was a success or is improvement, and if it will continue in future years
---	---

The program in this format was new and the success of the current approach was a catalyst for community partners to connect with the Vancouver Foundation to run a similar, but scaled down version of the program in 2019. Future success may not be dependent on another CEP grant, but a grant could certainly help to further the outcomes experienced in 2018.

### **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:		0	
General operations:		4000	Delivering micro-grants
One-time project / program:	29000	0	
Physical asset(s):		0	
Rent (RMOW facilities):		N/A	
Rent (other facilities):	400	0	
Other:		0	
Totals	441,000 \$	4000	1. % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Some quotes:

"Our stree t is comprise d of many who use this home as their vacation home . We have a g roup of very friendly neighbours, but with a lot of home s sold in the past fe w ye ars and a turnove r of ne w owne rs, we wante d to solidify our conne ction with othe rs."

"There are rarely opportunities to meet with the 75 owners in our strata. We do gather for formal meetings and projects however social events are often neglected. I saw a need to add a social component to our FireSmart Clean up Day."

" wanted to organize a project for the boys that live on the street to keep them busy. Most are too young to work, but want to."

Attachments:	Please indicate the attachments you are including with your Grant Reporting For
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of r	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
✓ Other: List	of projects and amounts, signed cheque pick ups.
Lcan	also send the approved grant applications let me know.

### **ORGANIZATION AUTHORIZATION:**

Submitted by	Dan Wilson
Phone number	604-966-4457
Email	dwilson@whistlercentre.ca
Date	Dec 1 2018
Signature	DIA

### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

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### Resilient Streets MicroGrant Tracking

Neighbourhood	Τ	Amount	Project Theme	Project Name	Project Summary
				<b></b>	WildFire Work Party. Funds will be used
					towards purchasing tools, work gloves and
]					other supplies, food and beverage for the
Nordic Estates	\$	200.00	Learning	Wildfire Work Party	event.
					Will run 3-4 outdoor movies throughout the
	1.				summer to foster community in the Bear
Bear Ridge	\$	200.00	Gathering	Outdoor Movie Series	Ridge neighbourhood.
		ĺ			BBQ/potluck street party. Music lawnchairs,
					bikes, skateboards, basketball, bocce
Buckhorn Drive, Alpine			<b>O</b> ut at a	page ( b) - do not	ball. Funds used primarily for food/ drink for
Meadows	\$	200.00	Gathering	BBQ/ block party	
					Applied for project grant to run a BBQ event
					with environmental speakers to discuss
1				DDO 0 and in an entral	current issues, only approved the pre-
			Des stands	BBQ & environmental	planning grant at this stage to finalize details
Whiski Jack, Nordic Estates	\$	50.00	Pre-planning	speakers	about the BBQ
ļ					BBQ event with environmental speakers to
				BBQ & environmental	discuss current issues, zero waste event,
Whiski Jack, Nordic Estates	\$	200.00	Gathering	speakers	funds used for food, environmental speaker
					FireSmart cleanup party with BBQ
					afterwards to celebrate. Funds will be used
					for food and refreshments. BBQ will
	1.			Firesmart work-party &	encourage more people to participate in the
Whistler Cay Heights	\$	200.00	Learning	BBQ	clean up.
					Firesmart cleanup (create piles of brush at
					the end of driveways), street sweeping prep
	1.				to remove pebbles/debris, BBQ to follow
Lorimer Ridge/Whistler Cay	\$	200.00	Learning	Firesmart Cleanup	cleanup day. Funds will be used for BBQ.
					Planning event aimed at inviting those
					involved in organizing last year's block party
				6	+ another person to involve more people in
Emerald Drive	\$	50.00	Pre-planning	Apres Event	the planning stage.
				Basa Asiana Milashahan i	Host a workshop to help educate
	1.		Learning,	Bear Aware Workshop +	neighbours about bear-human interactions,
Emerald Estates	\$	200.00	Gathering	BBQ	followed by a BBQ.
					Wrote a \$250 cheque for Christy's project.
Rainbow- Black Bear Ridge	\$	50.00			
					Gather local pre-teens (too young to work)
					and organize a volunteer group to help clean
			Placemaking,	Whiffle Colf Volunteer	up/improve the whiffle golf course for 1
Painhow, Plack Poar Pideo	6	200.00	Sharing	Group	week, then maintain the course over the
Rainbow- Black Bear Ridge	\$	200.00	Snaring	Gibup	summer (1 day/week).
Ball-bass		50.00			\$250 cheque for Christy Craig
Rainbow	\$	50.00			
1-1				Distant	Group dinner with vegetables from their
Lakecrest (Alta Vista)	\$	50.00	Pre-planning	Dinner	gardens.
Ohan kannya Canada a Jama				Due alegative fre	Organize a children's clothing swap for
Cheakamus Crossing - Legacy			Anna an bar an f	Pre-planning for	familles around the daycare in Cheakamus.
Way	\$	25.00	Pre-planning	Children's Clothing Swap	
	1				Use the funds to host a kids specific clothing
					swap in October, organizers will rent the
Cheakamus Crossing - Legacy			ale the anti-		room in Cheakamus, clothing racks and
Way	\$	200.00	Sharing, Gathering	Kids Clothing swap	hangers. Leftover \$ used for prizes.

### Resilient Streets MicroGrant Tracking

					Funds used to reimburse divers and barge
					owners. Clean up the garbage found on
Emerald	\$	200.00	Placemaking	Green Lake Cleanup	
	1				Meet some neighbours who don't live there
	Ι.				full time and connect with some new
Cheakamus - River Bend	\$	50.00	Pre-planning	Wine and Cheese	homeowners over a wine and cheese night.
	}				Funds used to buy picnic tables for the end
		i i			of their street (one adult, one child), plan a
	1		<b>.</b>		work party to build the tables and then
			Gathering,		organize a wine & cheese night to celebrate
Cheakamus - River Bend	\$	200.00	Placemaking	Picnic Tables	the opening in Sept
		- P			Funds used for ground cover/ paving stones
					to improve communal area, also plants to
Bear Ridge	\$	200.00	Placemaking	Revamp communal area	
		ł			Use the funds to meet some neighbours
	1				before the Cheakamus Crossing block party
					in September, float some ideas around for a
The Couloir (Cheakamus)	\$	50.00	Pre-planning	Block Party	community project.
					Neighbourhood gathering, healthy snacks
Bear Ridge	\$	50.00	Pre-planning	Gathering	and food, 20-50 people
			Connections,		4 complexes that back onto a cul-de-sac will
			sharing,		join for fun and to build on common
Lakecrest (Alta Vista)	\$	200.00	cooperation	Brunch & Yardsale	interests Including fire smart and traffic.
	T –				Get neighboours together to discuss the
Whistler Creek Court	\$	50.00	Pre-planning	BBQ	larger BBQ event.
					Organize a BBQ for their neighbours, they
		1			are a diverse and multi-cultural
	1	1			neighbourhood, so they will encourage
	1				families to share summer foods from their
Whistler Creek Court	\$	200.00	Gathering	Community BBQ	countries.
					Firesmart work-party, neighbours of The
	1				Glades will be invited to pitch in and
	1				
					improve the property areas for fire safety
					reasons. One of the Firesmart firefighters
					reasons. One of the Firesmart firefighters
					reasons. One of the Firesmart firefighters will bring tools and equipment so we can
					reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire
					reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on
					reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work
					reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood
					reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The
Spring Creek - The Glades on				Firesmart work-party &	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and
Spring Creek - The Glades on Tynebridge	\$	200.00	Learning		reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for
Spring Creek - The Glades on Tynebridge	\$	200.00	Learning		reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads, apples and desserts
	\$	200.00	Learning	BBQ	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads, apples and desserts Host a workshop to help educate
		200.00		BBQ Invasive Species	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads, annies and clesserts. Host a workshop to help educate neighbours about top 5 invasive species in
Tynebridge	\$		Learning,	BBQ Invasive Species Workshop + BBQ	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads, annies and desserts. Host a workshop to help educate neighbours about top 5 invasive species in Emerald, followed by a BBQ.
Tynebridge	\$		Learning, Gathering	BBQ Invasive Species Workshop + BBQ	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads. ancies and desserts Host a workshop to help educate neighbours about top 5 invasive species in Emerald, followed by a BBQ. Planning
Tynebridge Emerald Estates		200.00	Learning, Gathering Learning,	BBQ Invasive Species Workshop + BBQ Invasive Species	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads, ancies and desserts. Host a workshop to help educate neighbours about top 5 invasive species in Emerald, followed by a BBQ. Planning
Tynebridge Emerald Estates	\$	200.00	Learning, Gathering Learning,	BBQ Invasive Species Workshop + BBQ Invasive Species Workshop + BBQ	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads. ancies and desserts Host a workshop to help educate neighbours about top 5 invasive species in Emeraid, followed by a BBQ. Planning Have a movie showing of the Andy Irons movie to help de-stigmatize mental health
Tynebridge Emerald Estates	\$	200.00	Learning, Gathering Learning,	BBQ Invasive Species Workshop + BBQ Invasive Species Workshop + BBQ	reasons. One of the Firesmart firefighters will bring tools and equipment so we can clear the neighbourhood property of fire hazards, and lead us and educate us on removal of potential hazards. After the work party, we intend to hold a neighbourhood BBQ where all residents will be invited. The \$200 will be spent on BBQ food and beverages, and we will likely do a potluck for salads, ancies and desserts. Host a workshop to help educate neighbours about top 5 invasive species in Emerald, followed by a BBQ. Planning

### Resilient Streets MicroGrant Tracking

ilar's Ridge ayshores vHaus Bear Rīde pring Creek	\$ \$ \$ \$ \$ \$ \$	200.00 200.00 200.00 50.00 200.00	Placemaking Sharing, Gathering Pre-planning Gathering Placemaking	New Neigbour Outreach Improve communal area Clothing Swap Gardens over Grass Neighbourhood Gathering	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to <u>promote Resilient Streets.</u> Wine and pizza get togerther to talk about Gardens Over Grass ideas that were started last year but got stalled. Annual spring gathering to reconnect with the neighbours after the winter, potluck style event. Funds used for folding tables and reusable decorations to continue this tradition into future years. Use the funds to buy appropriate tools for the little free library, cement, wood,
ayshores vHaus Bear Rīde	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	200.00 200.00 200.00 50.00 200.00	Placemaking Sharing, Gathering Pre-planning Gathering	New Neigbour Outreach Improve communal area Clothing Swap Gardens over Grass Neighbourhood Gathering	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that everyone can join in with. Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to promote Resilient Streets. Wine and pizza get togerther to talk about Gardens Over Grass ideas that were started last year but got stalled. Annual spring gathering to reconnect with the neighbours after the winter, potluck style event. Funds used for folding tables and reusable decorations to continue this tradition into future years. Use the funds to buy appropriate tools for the little free library, cement, wood, waterproofing materials
ayshores vHaus Bear Rīde	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	200.00 200.00 200.00 50.00 200.00	Placemaking Sharing, Gathering Pre-planning Gathering	New Neigbour Outreach Improve communal area Clothing Swap Gardens over Grass Neighbourhood Gathering	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that everyone can join in with. Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audlence to promote Resilient Streets. Wine and pizza get togerther to talk about Gardens Over Grass ideas that were started last year but got stalled. Annual spring gathering to reconnect with the neighbours after the winter, potluck style event. Funds used for folding tables and reusable decorations to continue this tradition into future years. Use the funds to buy appropriate tools for the little free library, cement, wood,
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ayshores vHaus Bear Rīde	\$	200.00	Placemaking Sharing, Gathering	New Neigbour Outreach Improve communal area Clothing Swap Gardens over Grass	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to promote Resilient Streets. Wine and pizza get togerther to talk about Gardens Over Grass ideas that were started last year but got stalled. Annual spring gathering to reconnect with the neighbours after the winter, potluck style event. Funds used for folding tables
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ayshores vHaus	\$	200.00	Placemaking Sharing, Gathering	New Neigbour Outreach Improve communal area Clothing Swap	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can Join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to promote Resilient Streets. Wine and pizza get togerther to talk about Gardens Over Grass ideas that were started last year but got stalled. Annual spring gathering to reconnect with
ayshores vHaus	\$	200.00	Placemaking Sharing, Gathering	New Neigbour Outreach Improve communal area Clothing Swap	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to promote Resilient Streets. Wine and pizza get togerther to talk about Gardens Over Grass ideas that were started last year but got stalled.
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ayshores vHaus	\$	200.00	Placemaking	New Neigbour Outreach Improve communal area	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to promote Resilient Streets.
ayshores	\$	200.00	Placemaking	New Neigbour Outreach Improve communal area	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to promote Resilient Streets.
ayshores	\$	200.00	Placemaking	New Neigbour Outreach Improve communal area	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that everyone can join in with. Funds used for benches, propane fire pit to create an area for neighbours to gather Organize a clothing swap and fundraising event to help raise money for Joni's cancer treatmen, also reach a good audience to
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	\$	200.00		New Neigbour Outreach	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather
	\$	200.00		New Neigbour Outreach	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that <u>everyone can join in with.</u> Funds used for benches, propane fire pit to create an area for neighbours to gather
	\$			New Neigbour Outreach	There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that everyone can join in with. Funds used for benches, propane fire pit to
			Gattletning		There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that everyone can join in with.
			Gattletnig		There are lots of new people in our neighbourhood and we would love to get to know them better and hold an event that
ilar's Ridge	\$	200.00	Gathering		There are lots of new people in our
ilar' <u>s</u> Ridge	\$	200.00	Gattering		There are lots of new people in our
lar's Ridge	\$	200.00	Gattering		
			Gathering	Playground and BBQ	initiatives in the strata, BBQ.
			Placemaking,	_, _,	playground, discuss waste reduction
					party for the official opening of the
					Build playground over the summer, have a
ayshores	\$	50.00	Pre-planning	Block Party	
					A block party with lawn games and a BBQ.
	\$	50.00	Pre-planning	BBQ	waste BBQ alongside
	1.			Playground & zero-waste	repurposed playground and having a zero-
					Pre-planning to discuss building their
bapple Drive	\$	200.00	Gathering	Fire Smart Work Part	for food and beverages for volunteers.
· · · _ ·			Learning,		parties in the works. Money would be used
					Aug 19 with 20 volunteers. Several more
					FireSmart Chipping program. Gathered on
					3 stratas have formed a union to take part in
ruce Grove)	\$	50.00	Pre-planning	Pizza night	· · · ·
					Pizza at strata meeting to discuss projects.
	\$	200.00	Learning	BBQ	participate.
ows - 19 Mile	1			Firesmart work-party &	reward/ incentive for more people to
					to all neighbours to remind them. BBQ is the
					from Sabre, and for BBQ. Will hand out fliers
					Work Party. Funds will be used to rent tools
					Program to organize a Spring Firesmart
					Work with Scott Rogers from Firesmart
rossing	\$	800.00	Block Party	Party	rental stuff, activitles, etc.
	1			Neighbourhood Block	\$300 from other sources, money used for
					September, \$500 from CFOW money and
					Funds used for their big block party in
	\$	200.00		Zero Waste Potluck	make signs for recycling room.
	i				compost. And hoping to get children to
					neighbourhood. Education on CLEAN
					Aware Demo booth at potluck for Rainbow
		\$	\$ 200.00	\$ 200.00	

### GENERAL INFORMATION

Name of Organization	Whistler Gymnastics Club
Society Registration Number:	S -35901
Mailing Address.	1090 Legacy Way, Whistler BC, V0N 1B1
Contact Name & Phone Number.	604-902-3547
Email Address:	Info@whistlergymnastics.com
Grant Amount Issued	\$6,250

### **GRANT INFORMATION**

Explain in detail how the funding was spent by referencing your grant Purpose of Grant application form and how the purpose/goals of the grant request were met.

\$2000 was used to hire Shannon Gordon whistler sustainability to lead the Board of Directors in their new Strategic Plan fro 2018 - 2021. sessions for 3 hours a session.

\$2000 for building maintenance, hiring a company to inspect and repair the rigging to the rafters for equipment like bungee belt over trampoline, rope climbs and aerial silks

\$2250 went to Coach In Training Honorariums and new coach training. 9 Coaches in Training and 2 new coaches to the gym.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
we need to make sure we think carefully of how we move for now.	new initiative. As we are in new territory having a high performance trampoline program ward and make decisions based on the strategic plan and not necessary what's best for some time the demand for participation is crowing. It's great that we have young

In today's wone its nare to the comined coaches, but at the same time time the terminin or participation is growing, it's great that we have young individuals who are coming to help out with our over full programs. Due to the financial help we are able to recognize them for their time at the same time show new Coaches in Training that being a coach can be a very rewarding career. As for the rigging inspection, as Sefety First being our top priority, it's again very helpful to our over all budget to have financial support to ensure our equipment is safe and by having the rigging inspected insures that our club can stay insured by our Provincial Sport Organization Gymenstics BC.

### **GRANT INFORMATION**

Grant Results – Financial Breakdown				
	Annual Budget (\$)	and a stat and any many a supply and		
Salaries:	\$5,500	\$2,249.96	Volunteer Honorarlums for Coaches In Training	
General operations:				
One-time project / program:	\$3500	\$2,143.64	Strategic Planning Sessions with the Center for Susteinability Whistler.	
Physical asset(s):	\$3000	\$1856.40	Equipment Repairs Instalation	
Rent (RMOW facilities):		N/A		
Rent (other facilities):		*		
Other:				
Totals	\$ <sup>12,000</sup>	6,250.00	52 % (Grant amount + Annual budget amount)	

Additional Information:	Please list any additional information regarding your grant that you
	would like to report.

I wasn't sure if the annual budget meant the whole club annual or just wanted the annual budget for the line item we requested funds for.

\$152,000.00 is the total for salarles in a fiscal year. \$5,500 is what we budget for honorariums. As a club we fund-raise \$20,000 a year as well receive \$36,500 in Gaming Grant.

2018 Community Enrichment Program Grant Reporting Form- Page 3 of 4

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

## **ORGANIZATION AUTHORIZATION:**

Submitted by.	Tami Mitchell
Phone number:	604-907-0365
Email:	tmitchell@whistlersportlegacies.com
Date.	November 26, 2018
Signature:	Tar trute

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

## Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 28(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whilstler, B.C.VON 1B4

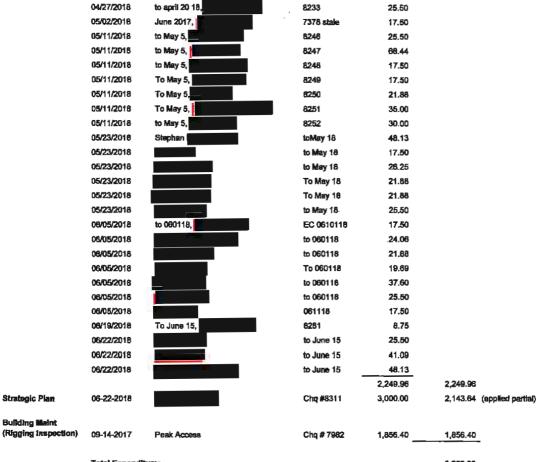
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#### Whistler Gymnastics Club: 2018 CEP Grant Expenditures

	Date	Comment	Source #	Debits
Coaches in Training		A service of the serv	8. 6	
	10/13/2017	to Oct 10 17,	8029	57.38
	10/13/2017	la Oct 10 17,	8030	17.50
	10/30/2017	To Oct 25 17,	8055	72.19
	10/30/2017	To Oct 25 17,	8058	79.69
	10/30/2017	to Oct 25 17, 1	8057	39.38
	11/13/2017	to Nov 10 17.	8079	43.75
	11/13/2017	to Nov 10 17.	8078	38.25
	11/13/2017	to Nov 10 17,	8079	28.25
	11/30/2017	10 112517,	8112	41.56
	11/30/2017	10 112517,	8113	210.38
	12/13/2017	In Dc 10 17,	8126	82.88
	12/13/2017	to Dec 10 17,	8127	26.25
	12/15/2017	to Dec 10 17,	8125	122.50
	12/27/2017	to Dec 25 17,	8134	17.50
	01/12/2018	To Jan 10 18,	8213	17.50
	01/25/2018	to Jan 25 18,	8219	95,63
	01/25/2018	to Jan 25 18,	8152	26.25
	02/15/2018	to Feb 2 15,	8186	54.19
	02/15/2018	to Feb 2 1%	8167	26.25
	02/27/2019	to Feb 23,	8169	21.88
	02/27/2018	To Fab 23,	8170	79.82
	03/16/2018	to Mar 9 18,	8164	70.13
	03/16/2018	to Mar 9 18	8185	26.25
	03/16/2018	to Mar 9 2018	8185	17.50
	03/30/2018	to 032318,	8208	35.08
	04/13/2018	to Apr 4 2018,	8218	24.08
	04/13/2018	to April 4 18,	8218	107.19
	04/27/2018	to Apr 20 18,	8231	48.13
	04/27/2018	to apr 20 16,	8232	17.50

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Total Expenditure:

6,250.00

				P	
w	/histi	er Gymnastics Strat Planning	I.	1	1
				-	
	New	Survey development	Hourn	Rete	1
			2	1	
		Survey development and management	4	.[	1
	Feb	Survey results	1.5	-	
learne reason			0	1	1
Country .	Mar	Survey results, workshop objectives, framework, goals	4.75		and the line of the second sec
. A	(pri)	Workshop design, agenda, goals, phone calls, compile outcomes/content revisions	20	· · · · · · · · ·	17
e 104	same see		32.25	@\$100/hr	\$3,225
	na name na chi bara.				
-0-10-00		Admin support to code/complie data for 2 surveys	8	<b>@\$50/hr</b>	\$400
			·		\$3,625
			11-12-12-12-12-12-12-12-12-12-12-12-12-1		33,043

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# GENERAL INFORMATION

Name of Organization	Whistler Mountain Ski Club
Society Registration Number	S-8101
Mailing Address	2028 Rob Body Way, Whistler, BC , V8E 0A8
Contact Name & Phone Number	Mark Tilston - Executive Director
Email Address	marktilston@wmsc.info
Grant Amount Issued	\$2125.00

# **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
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The grant monies were spent on a 3-day weekend of staff training for 20-30 coaches on November 10,11 and 12, 2018 for which our Lead Coaching Team spent 3 days building the content to deliver.

Throughout the training we developed our protocols for: Environment & Culture, Learning Styles, Psychological preparation, Physical training and equipment preparation.

We also delivered a first aid course to all coaches and training for video analysis software.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years
	. It continues to need more resources because many of the coaches are full-time and the part-time coaches to get aligned at the start of the year and

seasonal and part-time therefore it is important for the full-time and the part-time coaches to get aligned at the start of the year and for the full-time coaches to share the learning and philosophies that they have learnt through the months when the seasonal coaches are not coaching.

# **GRANT INFORMATION**

Grant Results – Fin	ancial Breakdown		
3	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	788,506.63	2125.00	\$11,906.67 Was spent on in-house coach training for participant & facilitator salaries.
General operations:			
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):			
Other:			
Totals	7,68,506.63 \$		0.2 <b>%</b> (Grant amount + Annual budget amount)

Please list any additional information regarding your grant that you would like to report.

We have allocated the grant towards the costs of our video analysis training and first aid training as these are such important components of what we do and a service providers that we need to buy from outside in order to get the training that is specific to what we deliver and the environment that we deliver it in.

However, for information, we have also included the salaries that we paid for the coaches to develop much of the other training material.

Attachments:	Please indicate the attachments you are including with your Grant Reporting For
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by	Mark Tilston
Phone number.	604-932-4644 Ext 107
Email	marktilston@wmsc.info
Date	November 12, 2018
Signature	with the

# Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistier, B.C.VON 1B4





Pacific Alpine Institute 4154 Village Green - Unit #2 Whistler, BC V0N1B4 604 902-1464 gwen@pacificalpineinsitute.com

Invoice No : 15 Date : 11/11/2018

WMSC 2028 Rob Boyd Way Whistler, BC V0N1B2 604 932-4644

Description	Unit Price		otal
Emergency First Aid - WMSC Coaches - November 11, 2018		1 Contraction	\$630.0
Refresher Students - WMSC Coeches		-	\$315.00
		-	
		-	
		-	
		100	
		123	
	Subtotal	\$	945.00
	TOTAL	s	945:00
Please make all payments to the Pacific Alpine			
	Refresher Students - WMSC Coeches	Refresher Students - WMSC Coeches	Refresher Students - WMSC Coeches



# INV I

DATE: 17/10/2018

181017a

www.providanalysis.com GST# 84198-4883-RT0001



To: Whistler Mountain Ski Club Attn: Mark Tilston

Quote #:

For: Dartfish Training Seminar Details Below

DESCRIPTION		RATE	AM	OUNT
This 1-day Video Analysis Personalized Group Training Seminar scheduled for Monday November 12th, 2018 It Whistler Mountain Ski Club:	\$			
Video Collection Techniques				
Downloading and Managing of Videos				
Skilng Technique Analysis using Dartfish Software				
Advanced video editing tools of Dartflah (SimulCarn and StroMotion)				
Dartfish TV and sharing video with your athletes and other coaches				
ravel Costs: Flight return Calgary-Vancouver, Transportation Vancouver-Whitatier, Accommodation (1 night)	\$	-		
	S	JETOTAL	\$	2,450.0
		GST		122.9
		TOTAL	\$	2,572.

Payment Terms: Due on Receipt

Make Cheque Payable to "Provid Analysis Inc."

Please mail Cheque to the address below or have available for Pro Stergiou for pick-up on the Training Date:



### For CEP Grant

112       249.41       249.4       748.2         112       145.6       112       176.8         112       147       98.8       1114         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       575.34         1134       191.78       191.78       538.46         219.59       219.59       658.77       172.6         177       305       239.73       719.19         218.4       842.4       576.9         592.59       592.59       592.59         3,111.58       1,388.13       6,461.96       945.00       11,906.67		Training	Dartfish	Gathering	First Aid	
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U12       218.4         U11       147         98.8         U114       156         U114       191.78       191.78         191.78       191.78       575.34         191.74       230.77       692.31         191.74       187.2       166.4         U14       166.4       191.78         269.23       269.23       538.46         219.59       219.59       658.77         172.6       517.8         177       305         239.73       719.19         218.4       842.4         575.9       592.59		145.6				
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842.4 576.9 592.59			239.73	719.19		
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592.59				842.4		
				576.9		
3,111.58 1,388.13 6,461.96 945.00 11,906.67				592.59		
		3,111.58	1,388.13	6,461.96	945.00	11,906.67

# **GENERAL INFORMATION**

Name of Organization	Whistler Naturalists
Society Registration Number	S0040150
Mailing Address	
Contact Name & Phone Number	
Email Address	WhistlerNaturalists@gmail.com
Grant Amount Issued	\$10,000

# **GRANT INFORMATION**

 application form al	nd how the purpose/go	request were met.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years
No	

# **GRANT INFORMATION**

Grant Results – Fir	ancial Breakdown		
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:			
General operations:	35,469	10,000	BioBlitz, Bird Studies and Fungus Among Us: meals, accommodation, promotion, honoraria/travel, t-shirts, etc. (see attached)
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):	687	N/A	
Rent (other facilities):			
Other:	111,505		In-kind labour and materials
Totals	147,661 <b>\$</b>	10,000	7 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of I	receipts showing how the grant was spent. (Required)
Copy of a r (Ex: social (Required	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

## **ORGANIZATION AUTHORIZATION:**

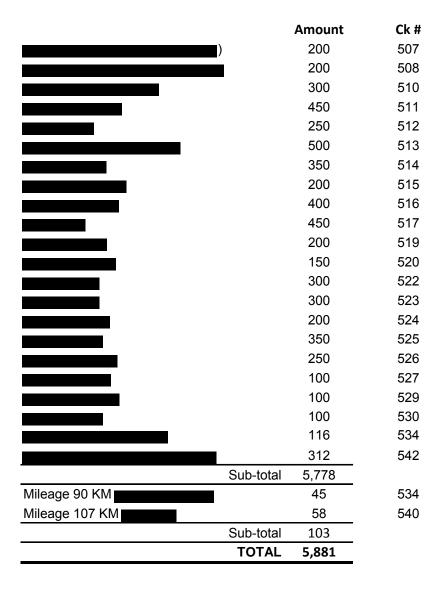
Submitted by:	Kristina Swerhun
Phone number:	604-935-7665
Email:	Whistlematuralists@gmail.com
Date:	December 1, 2018
Signature:	Kilweile-

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whisties.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 184

## **BioBlitz 2018 Scientist Honoraria and Travel Expenses Summary**



### Overview

The mission of the Whistler Naturalists is to increase local knowledge of and appreciation for the natural world in the Whistler area. When people know more *about* nature, they are much more likely to care *for* nature.

Goals: The goals of our three programs are: a) public education, and b) scientific research.

- a) We provide opportunities for the public to learn about Whistler's natural history and increase the connection people feel to the natural world. This benefits our entire community since connection to nature inspires stewardship.
- b) The scientific data our programs generate provides up-to-date natural areas information that act as a tremendous benefit in the development of greater environmental awareness and, as a scientifically-defensible baseline for use in planning decisions and policy development.

The three programs we received funding for also support many RMOW goals since they all:

- Provide opportunities for Learning and Education
- Meet objectives described in Whistler2020
- o Support recommendations outlined in the recent Cultural Plan and A Tapestry of Place.

Another happy outcome of our programs is that community members can meet and interact with others who are like-minded. Many strong bonds have formed as a result of Naturalist programs. Strong social connectedness makes strong communities and is highlighted in **Whistler's Vital Signs 2018**.

### **Program Details**

## BIOBLITZ

Our 12<sup>th</sup> annual BioBlitz (Canada's longest running BioBlitz) was held June 8-10, 2018.

## **Public education**

<u>Schools</u>: We focused our outreach on youth at the local elementary and high schools. In total, BioBlitz scientists presented to 21 classes at Spring Creek Elementary, École La Passerelle, Myrtle Philip, and Whistler Secondary School. Topics ranged from snakes and wetland critters, to fungi and gut microbiomes. We also hosted seven Junior Scientists from the local area to experience a day in the life of a field biologist.

<u>Evening presentations</u>: We were delighted to have a full house for our keynote speaker on Friday night, Wildlife Biologist Bruce McLellan, who talked about grizzly bears and what they need to survive in our increasingly developed landscapes.

On Saturday night, we had a good crowd who were entertained by a variety of short presentations. Leslie Anthony presented on invasive species, Bob Brett presented on the practical value of BioBlitzes, especially concerning species at risk, and scientists also shared their weird and wonderful finds of the day.

#### Scientific research

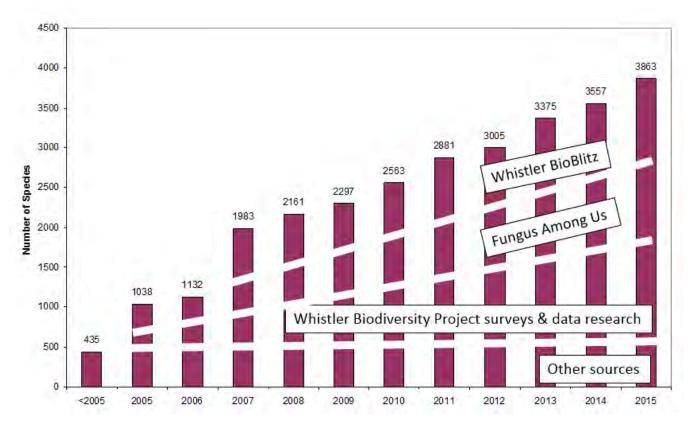
Expanding knowledge about local species is a prime goal and outcome of BioBlitz. The chart on the next page highlights how many species have been documented in Whistler for the first time by BioBlitz and Fungus Among Us. The trends shown in the chart continue each year as more species are added. Since 2014, the addition of

Pemberton to BioBlitz surveys has vastly expanded what is known about biodiversity there, including four species at risk not previously known in the area.

BioBlitz results are compiled by the Whistler Biodiversity Project (WBP). To date, almost 10,000 sightings (records) have been added to WBP inventories at a rate averaging more than 600 each year. One pleasant surprise has been that the number of species new to the lists is steady at approximately 15% of the annual total. This result is unexpected since, for most surveys, the number of new species decreases each year as more is learned about an area.

Our most recent analysis showed over 1,300 species have been documented for the first time by Whistler BioBlitzes (see chart below). The total would be much higher when including Pemberton surveys. An update of these numbers is currently being prepared and will be presented to Mayor and Council on December 12<sup>th</sup>.

The most recent application of these results was an important data source for the first comprehensive list of species at risk (aka endangered species) in the Whistler area.<sup>1</sup>



## How the funding was spent

The largest costs are accommodation for scientists as well as their honoraria and travel expenses. Other significant costs are meals and recognition for the scientists which is a t-shirt – a small token of thanks for a huge volunteer commitment. A significant number to also note is over \$77,000 in-kind labour and materials donated by scientists, the organizing committee and local businesses who supported the event.

<sup>1</sup> Brett, Bob. 2017. Species and ecosystems at risk in the Resort Municipality of Whistler. Whistler Biodiversity Project, Whistler, BC. Contract report prepared for the Resort Municipality of Whistler. 54 pp. (https://www.whistler.ca/sites/default/files/2018/Nov/related/22976/2017\_species\_and\_ecosystems\_at\_risk\_in\_the\_rmo w.pdf)

## **FUNGUS AMONG US**

Our 16<sup>th</sup> annual Fungus Among Us was held October 12 & 13, 2018.

## **Public education**

<u>Public Events</u>: This is the first year we pre-sold tickets online, and we're happy to say that we completely sold out. These events support education and raise awareness of how many different fungi species call Whistler home, their important role in the ecosystem and promote environmental stewardship.

The Friday **Talks with Gurus** had a wide range of interesting topics: Rich Mably (Fungal Fotos), Jim Ginns (Polypores), Thom O'Dell (Best Edible and Poisonous Mushrooms), Kevin Trim (To all the fungi I've loved before). We also ran our 3rd BYOM (bring your own mushroom) contest hosted by Andy MacKinnon and gave out fun awards. We were thrilled at the number of people who submitted entries.

Our **Walks with Gurus** attracted approximately 140 people, who all got the treat of joining experts in small groups who then went for nature walks in different parts of Whistler looking out for any fungi they could find.

The always popular **Gourmet Tasting**, this year again with chef Bruce Worden, featured five amazing courses that were a huge hit! 40 people attended.

Many also attended the free **Mushroom Display** where all 198 species collected on the walks were expertly identified, labelled and displayed on tables. This final part of the event is always a highlight. Beginners and experts alike mingle among the tables and share their questions, knowledge, and excitement.

<u>Schools</u>: We were able to add two additional days of class presentations to Fungus Among Us on October 10 & 11. In total, Fungus Among Us scientists took 13 classes from Spring Creek Elementary, École La Passerelle, Myrtle Philip, and Whistler Secondary School on field trips to observe the wonderful world of mushrooms right outside their door. In spite of providing more scientists to present to schools each year, there is always more demand from teachers than supply of presenters. We didn't like disappointing students, but It also is great to know that we're doing is sought after.

## Scientific research

A greater understanding of the diversity of Whistler fungi is an important an outcome of Fungus Among Us, and each year we add to that understanding.

The total number of species from the weekend was 198. Of these, 21 were new records in Whistler. As usual, we're amazed by how much diversity is in the woods, how much it changes each year, and how many new species the experts continue to find.

Fungus Among Us is an extension of the efforts by the Whistler Biodiversity Project and Whistler Naturalists. New species are added to the catalogue kept by the Whistler Biodiversity Project for community use and benefit. The total number of fungal species on the WBP list is now over 950!

## How the funding was spent

The largest costs are accommodation for scientists as well as their honoraria and travel expenses. Other significant costs are meals. A significant number to also note is over \$20,000 in-kind labour and materials donated by scientists, the organizing committee and local businesses who supported the event.

## **ANNUAL BIRD STUDIES**

## **Monthly Bird Walks**

<u>Public Education</u>: Heather Baines organizes these walks that meets at the bottom of Lorimer Road and walks to Rainbow Park and back. A core group of 6-8 expert birders are usually on the walk and happy for any public to join in. Heather usually has an extra pair of binoculars to loan, Chris Dale always sets up his spotting scope for others to look through and Karl Ricker always has an extra Whistler Bird list on hand. Rainy and cold days sees just the core group, but lovely days can see a group as big as 20 out on a bird walk.

<u>Scientific Research</u>: The results are all entered into eBird and are accessible to anyone with the internet. Local and provincial researchers can use the data to look at trends in bird populations.

## **Breeding Bird Survey**

Our Breeding Bird Survey took place as always in June (15 & 16).

<u>Scientific Research</u>: In early summer, expert birders carry out birding surveys throughout many areas of the province as part of a continent-wide project to check the renewal of avian fauna on a year by year basis. Surveys are on set routes with stops at 800 metre intervals to count all species within eye sight and ear shot during a three-minute interval. On the Whistler to Pemberton route, the first stop is on Highway 99 where the highway crosses the River of Golden Dreams. Results are entered into the database for Breeding Bird Surveys.

## **Christmas Bird Count**

The 2017 Christmas Bird Count (CBC) on December 14<sup>th</sup> was the 28<sup>th</sup> annual and Karl Ricker's 19<sup>th</sup> as leader. The Audubon CBC is was started in 1900 and is generally accepted as the best, if not the only, tool available for assessing long-term trends in the early winter bird populations for North and Central America.

<u>Public Education</u>: The public is welcome to join several field trips led by expert birders. Public is also encouraged to report sightings around Whistler the day of the count back to the leader to be included in the count.

<u>Scientific Research</u>: Almost record-low numbers of species (43) and numbers of birds (773) was attributed to: weak autumn migration due to summer fires in the interior; and a very wet mid-November storm "flushed" any birds out of here. Results are entered into the database for Christmas Bird Counts.

## How the funding was spent

The only costs for our annual bird studies were accommodation, meals, honoraria/travel expenses and some supplies. It's worth noting that volunteer scientist time totals approximately 400 hours.

	Mail -	
Order #: 1 Date: 12/1	4/2017 6:48AM	
The follow	ring order is being delivered hot and fresh to your door:	
Quantity	Description	Amount
2	<ul> <li>14" Hand Tossed Deluxe</li> <li>Whole Cheese, Pizza Sauce, Pepperoni. Onions, Green Pepper,</li> <li>Mushrooms, Sausage</li> </ul>	\$39.23
3	<ul> <li>14" Hand Tossed Pacific Veggie Pizza</li> <li>Whole Cheese, Pizza Sauce, Onions, Tomatoes, Mushrooms,</li> <li>Black Olives, Feta*, Provolone*, Roasted Red Peppers, Spinach</li> </ul>	\$63.47
	Food & Bev Total:	\$102.70
	Delivery:	\$4.00
	Tax:	\$5.34
	Bottle Amount:	\$0.00
Deument	Total: \$	112.04
Payment <b>Paymeı</b>	nt Method: Credit Card \$112.04	

LEGAL STUFF 🏲 Domino's Pizza

This message is systematically generatec. Please do not attempt to reply or send email to this account as it is not a managed e-mail account. For questions concerning your order please contact the store at which your order was placed. For all other inquiries please visit the Customer Service section on <u>http://www.dominos.ca/</u>. Karl Ricker

5 January 2018

Ms. Kristina Swerhun and Board Members of The Whistler Naturalists Society Box 84 Whistler, BC VON 1B0

Gentlepeople,

The 28<sup>th</sup> Annual Christmas Bird Count has been completed. Almost record-low numbers of species and numbers of birds was attributed to the following:

- weak autumn migration due to summer fires in the interior;
- a very wet mid-November storm "flushed" many birds out of here (as also noted throughout the Sea to Sky corridor);
- a shortage of observers again Squamishites came to a partial rescue. Pique failed to publish our notice;
- an ever-decreasing lack of bird feeders (thanks to the bear scare tactics of the Municipality).

The count-down party was again hosted by Shawn Mason and Bill Caulfeild who did an excellent job.

Next year will be my 20<sup>th</sup> and last year of organizing the count. At age three to the fourth power (+ 2), I have done my part (*Karl, "shot my wad" has a coarse sexual connotation, which I'm sure you don't want to relay)* and a new leader is needed to stir up new enthusiasm for the project. It's been good fun, but the count has to proceed with a new leader who has the electronic skills to reach out.

Sincerely,

Karl Ricker

Enclosure: 28 Year Summary Participants List & Whistler Christmas Birds

HOW PERSonal assistants Secretarial Services / Mailbox Rentals ACCUTYPE #207 - 1425 Marine Drive, West Vancouver, BC Canada V7T 1B9 T: 604 926 1985 / F: 604 926 5806 E: admin@accutype.net Date 1/4/18	The UPS Store #157 The UPS Store #157 102 - 4369 MAIN ST. Whistler, BC VON1B4 (604) 932-7028
Pived Table Lewisians (98min) + 122.50	Cashier: Peter Invoice:16580 01/06/2018 12:56
Manlyn Louise 19.45 Grev 695	Product Qty Price Disc Total 8.5 X 11 B/W SELF SERVE COPIES 206 0.15 0.0% 30.90 Sub Total 30.90
Mistler Naturalists Ur (6.95)	GST 1.54 British Columbia PST 2.16 Total 34.60 Cash 35.00 Change 0.40
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Cashier: Peter Invoice:16182 12/12/2017 15:11

Product	Qty	Price	Disc	Total
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		SLb T	otal	10,95
			GST	0.55
Į	Baitish Co	olumbia	PST	0.77
	Ve	T	otal	12.27
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Today's Date: 05/12/2018

Guest Name: Bio Blitz 2018

Confirmation #: CB1BBZ8

This following deposit breakdown summary is provided as a courtesy per your request.

This summary does not replace the confirmation letter you have received

Changes to one portion of your package may affect other portions of your reservation. Please see your confirmation letter for complete information regarding your reservation including specifics, deposit, cancellation and all other policies.

#### Arrival Date: 06/08/2018 Departure Date: 06/10/2018

	\$5680.00	
	\$852.00	
	\$6532.00	
04/13/18	\$3129.00	- +124A
05/12/18	\$3219.00	- 6348.00
55,12,10	\$184.00	147.64 WIX

Regards,

Lodging Ovations 2036 London Lane Whistler BC, VON 1B2

167 WAS cheque 3,000 th# 50 2nd 3,525 ch# 50 6,525

6.52 5.00

#### print this page

# namespro.ca

#### invoice #:

#### 327272032

bill to: e-mail: date / time: paid by: currency:

Bob Brett bob@snowlineresearch.ca 2018-May-24 22:11:30 PST Credit Card Canadian

#### item description

whistlernaturalists.ca

#### RENEWAL

	GST #: 87010-7000 RT	
features term of registration: auto-renew domain:	N/A	<b>cost</b> C\$27.96
web setting: e-mail setting: billing cycle: options:		
options.	SubTotal	C\$27.96
	Тах	C\$1.40
	Total	C\$29.36

#### Below is the transaction record:

======= TRANSACTION RECORD ========

Namespro Solutions Inc. Suite 220, 744 West Hastings St. Vancouver, BC V6C 1A5 www.namespro.ca

#### TYPE: Purchase

ACCT: Visa

CARD NUMBER : TRANS. REF. : 327272032 CARD HOLDER : Robert Brett

\$29.36 CAD

EXPIRY DATE : 06/19 DATE/TIME : 24 May 18 22:11:27 REFERENCE # : 66048134 0010017220 M AUTHOR.# : 037804

01 Approved - Thank You 027

#### SIGNATURE

Namespro Solutions Inc. 130-8191 Westminster Hwy, Box 276, Richmond BC, CAN V6X 1A7

invoice

sales: sales@namespro.ca admin / billing: admin@namespro.ca

customer / technical: support@namespro.ca

https://www.namespro.ca/InvoicePrintable.asp?prt=1&inv=327272032&sID=55D76213052E444DA40C67BE4CD8C9A0

WWS website



5-4815 Glacier Lane Issue Date: May 9, 2018 Whistler, British Columbia

Service ID Service Nam	Bill Period	Billing Cycle	Quantity	Amount
Total				US\$111.00
Payment Date	Payment Method			Amount
Fotal				US\$111.00
				Coln 9147.

If you have questi	ons regarding this order please contact us:	
Premium support:	billing@wix.com	
Website:	http://www.wix.com	
Phone number:	1-415-639-9034	
Address:	PO box 40190 San Francisco, CA United States	



Whistler Naturalists <whistlernaturalists@gmail.com>

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#### Today's Date: 07/05/2018

Guest Name: Snowline Research BioBlitz 2018

> Attn: Bob Brett PO Box 845 Whistler, BC VON 1B8 bob@snowlineresearch.ca

Reservation ID #:431720208121 Group ID #:CB1BBZ8

### Arrival Date: 06/06/18 Departure Date: 06/11/18

Date	Reservation ID	Description	Crec	lit/Charge
4/13/2018	431720208121	Applied deposit	\$	(3,129.00)
5/12/2018	431720208121	Applied deposit	\$	(3,219.00)
5/29/2018	431720208121	Applied deposit	\$	(656.50)
7/04/2018	431720208121	Cheque	\$	(2312.65)
10/27/2017	431720208121	Conference services	\$	450.00
		gst	\$	22.50
10/27/2017	431720208121	Projector rental	\$	150.00
		Gst	\$	7.50
6/10/2018	432610298864	L203		\$588.00
		pst		\$47.04
		mrdt		\$11.76
		gst		\$29.40
6/10/2018	432610298867	L312		\$278.00
		pst		\$22.24
		mrdt		\$5.56
		gst		\$13.90
6/11/2018	432620299636	L201		\$855.00
		pst		\$68.40
		mrdt		\$17.10
		gst		\$42.75
6/10/2018	432610298869	L232		\$570.00
		pst		\$45.60
		mrdt		\$11.40
		gst		\$28.50
6/10/2018	432610298873	L204		\$278.00
		pst		\$22.24
		mrdt		\$5.56
		gst		\$13.90

C/10/2010	422640200000	1224	¢202.00
6/10/2018	432610298890	L224	\$392.00
		pst	\$31.36
		mrdt	\$7.84
c/10/2010	42264020005	gst	\$19.60
6/10/2018	432610298895	L424	\$392.00
		pst	\$31.36
		mrdt	\$7.84
<i>c/10/0010</i>		gst	\$19.60
6/10/2018	432610298897	L425	\$784.00
		pst	\$62.72
		mrdt	\$15.68
c/10/2010	42264020000	gst	\$39.20
6/10/2018	432610298899	L214	\$392.00
		pst	\$31.36
		mrdt	\$7.84
c/10/2010	42264020000	gst	\$19.60
6/10/2018	432610298902	L216	\$392.00
		pst	\$31.36
		mrdt	\$7.84
C/44/2040	422620200652	gst	\$19.60
6/11/2018	432620299653	L212	\$139.00
		pst	\$11.12
		mrdt	\$2.78
c/10/2010	122210267217	gst	\$6.95
6/10/2018	432310267247	L639	\$570.00
		pst	\$45.60
		mrdt	\$11.40
C/10/2010	422610208016	gst	\$28.50
6/10/2018	432610298916	L222	\$392.00
		pst mrdt	\$31.36
			\$7.84
C/10/2010	422610200017	gst L220	\$19.60 \$392.00
6/10/2018	432610298917		\$392.00
		pst mrdt	\$7.84
			\$19.60
6/6/2018	432610298921	gst L305	\$19.00
0/0/2018	432010298921		\$356.00
		pst mrdt	\$44.48
6/7/2018	432590296748	gst L323	\$27.80 \$196.00
0///2010	-32330230740	pst	\$196.00
		mrdt	\$15.68
		gst	\$9.80
6/6/2018	Parking	25	\$425.00
0/0/2010	1 01 10115	gst	\$423.00
		550	-γ <b>2</b> 1.23
		Charges	\$8,191.00
		gst	\$409.55
		pst	\$573.28
		mrdt	\$143.32
			-\$9317.15
		Payments	
		Balance	\$0.00

Regards,

**Lodging Ovations** 2036 London Lane Whistler BC, VON 1B2

Legends HST/GST #881309215 RT0001 First Tracks Lodge HST/GST #883997215 RT0002 Evolution HST/GST #819702812 RT0001 Stark ART #19 1400 Park Street Pemberton BC V0N 2L1 vanessastarkart@gmail.com vanessastarkart.com

# INVOICE

INVOICE TO	<b>INVOICE #</b> 1035
Whistler Naturalists	DATE 25-05-2018
	DUE DATE 25-05-2018
	TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Logo for Whistler BioBlitz Grizzly Bear Logo for Whistler BioBLitz	1		
Great working with you guys! Also free to pay through Paypal, e transfer or cheque.			
Thanks again!	BALANCE DUE		\$450.00



Invoice Date 29 May 2018

INV-0647

Invoice Number

Black Fish Clothing 9 -1212 Alpha Lake Rd WHISTLER BC VON 1B1 CANADA

Description	Quantity	Unit Price	Тах	Amount CAD
Anvil 6750 and 6750L in heather green with 1 colour front print.				
child4 - 2				
YS - 2				
YM - 1				
MS - 3				
MM - 11				
ML - 28				
MXL - 13				
MXXL - 4				
WS - 3				
WM - 16				
WL - 14				
WXL 2				
tshirt total 99				
			Subtotal	1,386.00
		_		_



### Due Date: 31 May 2018





Whistler Naturalists

# PAYMENT ADVICE

->----

To: Black Fish Clothing 9 -1212 Alpha Lake Rd WHISTLER BC VON 1B1 CANADA

Customer	Whistler Naturalists
Invoice Number	INV-0647
Amount Due	1,552.32
Due Date	31 May 2018
Amount Enclosed	

Amount Enclosed

Enter the amount you are paying above



Whistler Naturalists	Room No.	: 9000
Canada	Arrival	: 06/15/18
	Departure	: 06/17/18
	Folio No.	:
	Invoice No.	:
	AR No.	:
Company Name:	Conf. No.	: 25960757
Group Name: Whistler Naturalists	Cashier No.	: 555
	Custom Ref.	:

Date	Description	Charges	Credits
06/15/18	Debit		765.20
	MC *3415		
06/15/18	Parking		
	LE63874 (2 nights) Routed From Whistler Naturalists * Of Room #405		
06/15/18	GST 5%		
	Routed From Whistler Naturalists * Of Room #405		
06/15/18	Parking		
	977DSR (2 nights) Whistler Naturalists * #405=>Whistler Naturalists		
	#9000		
06/15/18	GST 5%		
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06/15/18	PST 8%		
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06/16/18	Room Charge		
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06/16/18	PST 8%		
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	Page No. 1 of 2		

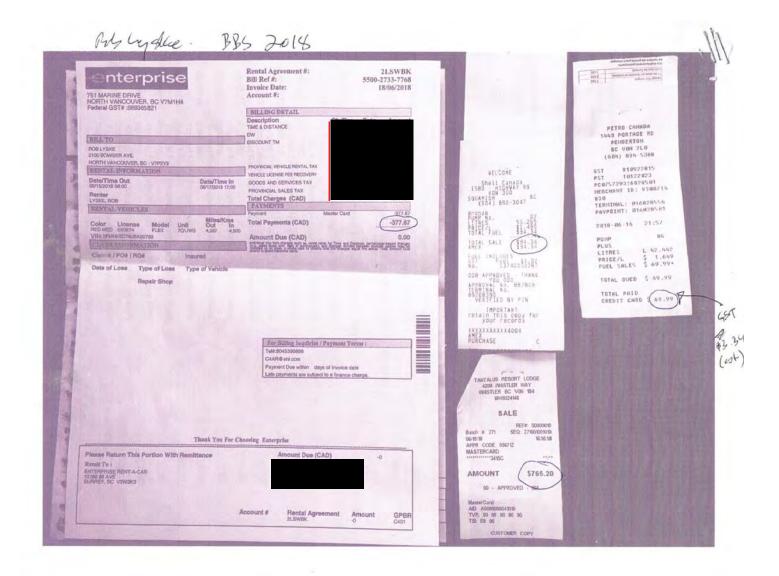


Whistler Naturalists Canada	Room No. Arrival	: 9000 : 06/15/18
	Departure	: 06/17/18
	Folio No.	:
	Invoice No.	:
	AR No.	:
Company Name:	Conf. No.	: 25960757
Group Name: Whistler Naturalists	Cashier No.	: 555
	Custom Ref.	. :

Date	Description		Charges	Credits
06/16/18	GST 5%			
	Routed From Whistler Naturalists * Of Room #406			
06/16/18	DMF 2%			
	Routed From Whistler Naturalists * Of Room #406			
		Total Charges	765.20	
		Total Charges Total Credits	765.20	765.20

4200 Whistler Way, Whistler, BC V0N 1B4|Ph: (604) 932-4146 Fx: (604) 932-2405|www.tantaluslodge.com

- 3.34 (est-) Ch# 533 BES accommodation Tantalus travel Car rental travel Gas travel Gas 1297.20 57.93 Bob expense BBS meals **285.97** 10.89 Dublinh Gate



# Kristina's BioBlitz expenses 2018

What	Who	Total	GST
	Rogers'		
Chocolate for prizes	Chocolates	31.50	1.50
Gift for Rick and Libby	Audain	115.87	5.40
Pizza Friday	Avalanche Pizza	357.13	17.01
Dinner board meeting	Gnarlyroots Pizza	31.76	1.51
Lunch for school presenters	Samurai Sushi	32.55	1.55
Breakfast Saturday	Tim Hortons	306.86	14.61
Supplies	Garibaldi Graphics	219.96	9.82
Loupes for Jr. Scientists	Gesswein	150.47	7.17
Insurance for Alpha Lake Park	RMOW	75.00	0.00
Mileage 90 KM	\$.50/km	45.00	0.00
		1,366.10	58.57

Rooers' Chocolates - Whistler #17-4314 Main Street. Whistler, B.C. PHONE 604-905-2462 Visit http://www.rooerschocolates.com G.S.T. R120454756 Tx#428443 2018-06-09 15:21:28 Sale 061880206876 Candy Cane Truff Item Count: 8 30.00 Subtotal 1.50 GST 5% (30.00) Bottle Deposit 0.00 31.50 Total 31.50 Visa Store: 12 Station: 12 Cashier: 4075 Your cashier today was Natecia Thank you! No Exchanges or Refunds

-----

#### RECEIPT

Audain Art Museum 4350 Blackcomb Way Whistler VON 1B4

Tel# 604-962-0413 ext 109

TRANS#	15018		DATE:	Sat	09-Jun-2018
	01 REG#	В	TIME:		15:14
STAFF#			Laura		

HGD001	EJ Hughes Paints Vancouver Island
Fitz005	Book - The Legacy
NNW104	Art Socks - Humpback Whales S-M
NNW122	Art Socks - Sasquatch M-L

Sub-total Net-Total PST GST TOTAL

PAID BY : Visa \*\*\*\*\*\*\*\*\*\*\*\*4914 TYPE: PURCHASE

ACCT: VISA \$

CARD NUMBER: 4\*\*\*\*\*\*4914 DATE/TIME: 06/09/2018 15:13:46 REFERENCE #: 841443520010012970 C AUTH #: 00347F VISA CREDIT A0000000031010 8080008000 7800

01 APPROVED - THANK YOU 027

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

\*\*\*\*\*\*\*\*\*\*\*\*\*CARDHOLDER COFY\*\*\*\*\*\*\*\*\*\*\*\*

115.87

\$ 115.87

Purchases support our diverse educational programming, arts and culture initiatives and Special Exhibitions. Please retain this receipt for re-entry into the Museum today. Returns/Exchanges: w/in 7 days of purchase. Item must be in re-sellable condition. Must present receipt & original method of payment. Exchange only with a gift receipt. Earrings are final sale.



https://www.gessweincanada.com/Receipt\_PrinterFriendly.asp?OrderID=27922

omer ID#10909)	Ship To:			
	Purolator			
				Total
10X Diamond-Cut Triplet Loupes,	18mm Lens (Black)	10		
		1		
			Subtotal:	\$124.20
•			GST:	\$7.17
				\$19.10
	thod: Visa Description 10X Diamond-Cut Triplet Loupes,	<u>Visa</u> Purolator	Visa Purolator Description Qty 10X Diamond-Cut Triplet Loupes, 18mm Lens (Black) 10 1 Shipping	Visa Purolator          Description       Qty       Price         10X Diamond-Cut Triplet Loupes, 18mm Lens (Black)       10       1         1       Subtotal:

## **Rental Contract**



Printed: 01 Jun 2018, 10:21 AM User: akehoe

Contract #: Date:	12102 31 May 2018							Jser: Status:	akehoe Firm	
	mes of Use									
	of Bookings: 1		•	t 09 Jun 18 07 09 Jun 18 11:						
Facility/Eq	uipment	Start	Date & Time		End Date & Tin	ne	Fee	XFee	Tax	Total
Outside Fac Lake Park	ilities - Alpha	Sat	09 Jun 2018	07:00 PM	09 Jun 2018	11:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Additional I	Fees									
	Fee - Rental y Insurance Per F	Rental			Quantity 1	<b>Charge</b> \$75.00		<b>Tax</b> \$0.00	_	\$7
Payment M	ethod									
Rental F \$0.00	Fees Extra F \$75.00		Тах \$0.00	Rental Total \$75.00	Damage Depos \$0.00	it To	otal Appl \$0.		Balance \$75.00	Curro \$7

Balance of rental due and payable immediately.

Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V0N 1B4 Canada Myrtle Philip Community Centre Meadow Park Sports Centre Tel: 604-935-8468 Fax: 604-932-4835 Tel: 604-935-8366 Fax: 604-935-8359

INITIAL.



# \*\*\*GET DEALS!\*\*\* LIKE US ON FACEBOOK

## SAVE TIME ORDER ONLINE WWW.AVALANCHEPIZZA.COM THANK YOU!

Order: 637281 6/8/2018 4:34 pm Delivery KRISTINA, WHISTLER NATURALIST LEGENDS CREEKSIDE LOBBY (604) 935-7665

2	Extra Large Pizza	-
	Add BBQ CHICKEN	
2	Extra Large Pizza	
	Add HAWAIIAN	
2	Extra Large Pizza	
	Add BLACK OLIVES	
	Add Mushrooms	
	Add Tomato	
~	Add Onion	
2	Extra Large Pizza	
	Add CHEESE LOVERS	
3	Extra Large Pizza	
	Add GREEK	
3	Extra Large Pizza	
	Add VEGGIE LOVERS	
	BRING 60 PLATE	
	AND NAPKINS	
	PRE PAID	



FACEBOOK | INSTAGRAM

GNARYROOTS PIZZA 127-4338 MAIN STREET WHISTLER BC TEL: # 604-962-2255 www.grassrootspizza.com \*\*\*\*\*\*\*\*\* 06/04/2018 000000 #9560 6:06:36PM SERV.01 0001 6 TOPP 14" EXT TOPP 14" MDSE ST GST \$31.76 VISA Samurai Sushi 7011 Nester Road Whistler, BC FRI JUNE 8,2018 CHECK #195063-1 -+ Veggie Special 1 Teriyaki Chicken Box 1 Spicy Chic Donburi 1 Med SUB-TOTAL \* GST TOTAL \$32.55

Time: 12:09 1 CUSTOMER

HR Lunch in Libby, Rick + Scott

Tim Hortons.

#### littler #: 158

Restaurant #5791 2010 London Ln Whistler, BC VON 1B2

# Take Out

A REAL PROPERTY AND A REAL	
40 Bacon - Brek Sand	
40 Honestyle Biscuit	
1 Camb 35 Orig Blend	
10 MD Specialty Tea	
10 Earl Grey	
20 Egg - Brek Sand	
20 Honestyle Biscuit	_
Subtotal:	
GST:	
Total Tax:	
Deans Total	\$306 86
aldiu iulai.	4000-00 \$306.86
Visa:	\$0.00
Observes Durat	20 00

Change Due: Cashier: SHIFT 2

> GST# 824547185RT0001 06-07-2018 03:20:55 PM Receipt #: 105918301 Order ID: 6327901

VISA	
Card Entry:CHIP	Sequence: 000093
Trans Type:Purchase	\$306.86
Term #:	201
REF #:	00000093
Application Label:	VISA CREDIT
AID #:	A000000031010
TUR #:	8080008000
TSI #:	7800
Auth #:01556F	Approved

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance withissuers agreement with CardHolder. Garibaldi Graphics #4 - 1200 Alpha Lake Road Whistler BC VON 1B1 (604) 932-6977 Bus. # R132066978

Txn #	1.0	372233	6/5/2018
Inv #		352006	2:59:01 PM
Cashier H		LAUREN	2
Cust #	:	1	***CASH SALE***
1			

### LC61Y BROTHER INK CARTRIDGE #61 YELLOW

in the last of the last of the last of the last of the last her
LC61BK
BROTHER INK CARTRIDGE #61 BLACK
ENVIR0100
PAPER 8.5X11 20# ENVIRO 100 COP
INV-4FK
ENVELOPE INVITATION 5x6.5 50PK (
01615
NAME BADGE W/CORD 3"X4" WHITE 50
MPF11BX
PENCILS MECHANICAL 0.5MM 12PK NO
391FX
RITE IN THE RAIN JOURNAL STAPLEI
\$8.15 × 10.00
Subtotal
CPT

GST PST Total

219.96 219.96

THANK YOU FOR SHOPPING AT.... ....GARIBALDI GRAPHICS!

VISA

M Gmail

Whistler Naturalists <whistlernaturalists@gmail.com>

Tue, Jun 26, 2018 at 9:01 AM

## FW: Whistler's Foto Source Crystal Lodge Order Finished

1 message

#### Kris Shoup

To: Whistler Naturalists <whistlernaturalists@gmail.com>

Here is my invoice - thanks Kris

-----Original Message-----

From: whisfoto@gmail.com [mailto:customerservice@photofinale.com] Sent: Monday, June 25, 2018 4:06 PM

To: Kris Shoup

Subject: Whistler's Foto Source Crystal Lodge Order Finished

Dear Kris Shoup,

Your order is finished. Please come into the store to pick up your photos. We are open Monday to Saturday 9am to 6pm and 10am to 5pm on Sundays.

Thank you again for being a Whistler's Foto Source shopper.

For comments, questions or issues, please email whisfoto@gmail.com or call (604) 932-6612.

Order Details:

ORDER NUMBER: 25342026 ORDER DATE: 6/25/2018 2:28:56 PM INVOICE DATE: 6/25/2018 3:06:07 PM

PRODUCTS PURCHASED: ITEM PRODUCT DESCRIPTION NO

QUANTITY UNIT EXTENDED PRICE PRICE

1 4x6 Print		
	Sub Total: Tax:	
	Discount:	
	Total:	\$6.27

Thank you for shopping at Whistler's Foto Source!

If for any reason you wish to cancel your order you must call or email us.

Cheers,

Whistler's Foto Source Customer Service (604) 932-6612 whisfoto@gmail.com Shop online at https://whistler.fotodepot.ca/

Whistler, B Canada, V0N Tel: 6049383 Printed June 10, 2018	1B1 013	
REPRINT		
June 5, 2018 at 4:43 PM Table: Point of Sale, 1 guest	Order #: 313332	
Party Name: 136 Tax 1 #: 877922856	Waiter: Admin	
REPRINT		
Open Sweet	\$150.00	
Food Total	\$150.00	
Sub Total	\$150.00	
Tax 1	\$0.00	
Tax 2	\$0.00	
Total	\$150.00	
	\$150.00	

JN 15/2018 JE#536 Bt anne CHECK # 1538487 DATE 6/15/18 TABLE # 25 TIME 8:55PM The set of the rest take and an end of the set of the s The sing when they down part from such when, this type make pairs and such single rank, when the single rank, and DUBH LINN GATE 4320 Sundial Crescent Whis ler BC VON 1B4 604-905-4047 -- 1-DINING : Jacq 1614 ITEMS ORDERED AMOUNT \*\* TRANSACTION RECORD \*\* 1 SMALL CHIPS Tran. #: 643 RVC: 1-DINING Table #: 25 Check #: 1538487 Group #: 1 1 CLUBHOUSE 2 GUINNESS BURGER 1 COD TACOS 2 STEAK& GUINNESS Employee #: 66 Employee Name: Jacq 1614 4 \*chips 1 \*Sub glutenfree bun Type: Purchase Acct: Chequing Card: Interac 1 \*Sub Caesar Salad 1 PINT FLAGSHIP Card #: xxxxxxxxxxx5854 2 PINT RAIL PALE 3 OMISSION Amount 1 PINT BLACK & BLUE Tip **3 PINT KILKENNY** 1 TASTER SMITHWICKS **3 PINT GUINNESS** TOTAL CAD\$285.97 Reference #: 85015783 0011290120 C Auth. #: 006813 DUBWWS01/WDUBWWD01 001 2018(26(15 20:50 1001 \*\*\*\*\*\*\*\*\* SUBTOTAL 217.55 2018/06/15 20:58:10 GST 10.89 9.87 Liquor Tax INTERAC A0000002771010 8080008000 6800 APPROVED - THANK YOU TOTAL DUE 238.31 00-001 +47.6 Customer Copy THANK YOU Slainte! Come Again BBS donne JN 15 Gratuity is not included ROOM: NAME: GRATUITY: TOTAL: SIGNATURE:

islie BB UR#537 bylie BB BC LIQUORSTORES CREEKSIDE MARKET BCLS#195 Whistler Creekside PH:604-938-9301 #305-2071 Lake Placid Road Whistler, B.C. GST# R881387104 #205 - 2071 Lake Placid Rd. Whistler , BC VON 1B2 Phone: 604-905-4927 Cashier: JOHN D. Fax: 604-905-3946 TCF CUBED ARTIC \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* SUBTOTAL 201376 J.T. PROP. SELECT PINOT GRIGIO 1) Regularly 39.99 TOTAL Container Deposit 390591 COPPER MOON - CABERNET SAUVIGN 1) CHANGE Container Deposit Item Count 6 THANK YOU!! Date Time Lane Clerk Trans # 06/08/18 04:46 PM 6 307 72 Subtotal G - GST 5% Creekside Market #305 - 2071 Lake Placid Road Whistler, B.C. Container Deposit Subtotal L - PST Liquor 10% TYPE : PURCHASE 87.78 Total AUCI: VISA 18.00 \$ AMOUNT : BC Liquor Store # 195 CARD NUMBER: 18/06/08 16:46:50 66288596 0010011490 H Jun 06 2018 01:22 pmTrans# 502582758951 DATE/TIME; REFERENCE #: 094696 TRANSACTION RECORD AUTHOR. #: VISA CREDIT Card: A000000031010 A000000031010 Card Type: VI 01/027 APPROVED - THANK YOU VISA CREDIT NO SIGNATURE TRANSACTION Trans Type : PURCHASE -- IMPORTANT ---: RF Card Entry Retain This Copy For Your Records : 064113 Auth # \*\*\* CUSTOMER COPY \*\*\* Sequence # : 001001709 Date Time Lane Clerk Trans # 06/08/18 04:46 PM 6 307 72 Merchant ID : 22998807 Terminal # : B42299880 12 : 06-06-2018 Date : 13.72:15 Time : \$87.78 Amount OO APPROVED - THANK YOU Retain this copy for your records \*\*\* CUSTOMER COPY \*\*\* 2 Total Count of Items GST Reg #124542945 5 VIIU SAVED:

10195025827589

Invoice for Whistler Naturalists Kristina Swerhun kswerhun@hotmail.com	Main Address PO Box 845 Whistler BC V0N 1B0 Canada		Delive Cana		
Item		Qty/Hrs	Price/Rate	Sales tax	Amount
Bio Blitz Pemberton Image shoot					
				Subtotal	\$250.00
				GST	\$12.50
Comments: Bio Blitz Pemberton June 9, 201	8: 08:55-11:45- 3 hrs			PST	\$0.00
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, _,, _				Total	\$262.50
				Amount due	\$262.50

**Terms & Conditions** 

No restrictions/expiry. No third party usage without prior permission.

Joern Rohde Photography 8106 Cedar Springs Road Whistler, British Columbia V0N 1B8 CANADA 604-938-8007 joern@whistlerinns.com GST/HST number 838238905 RT 0001 PST/OST number 1003-7514

# INVOICE

Invoice # INV-231 Reference # n/a Invoice date 07/12/2018 Due date 08/11/2018 Amount due **\$262.50** 

## Bob - BioBlitz expenses

Category	Detail	Total	GST
accommodation	Legends - 3		
miscellaneous	Pemby recon lunch		
food	Wed. dinner - school presenters		
food	Thursday dinner - school presenters		
travel	Bob -		
		\$ 1,235.77	20.03
			)
accommodation	Legends - final	2,312.65	409.55
accommodation	Legends - final	2	,312.65

Bothste - donner fi schud presenters 18-06-07 JN 7/18 19:50 SALES DRAFT Dusty's Bar & BBQ (604) 905-2171 MERCH ID: CASHIER: Jill TERMINAL: 7339 WB Dusty's B CAD Visa NAME: BRETT/ROBERT NUMBER: XXXX EXPIRE: XX/XX 007768 AUTH: AMOUNT : 331.29 73398492 CHECK: 31 G TABLE: 331.29 TOTAL: TIP 60.00 TOTAL 391.29

PLEASE PRINT YOUR NAME

CUSTOMER COPY

Welcome To Dusty's Bar	
2018-6-7	3:26
and prove that want want want and want want want want want want want want	
WB Dusty's Bar Check: 73398492 Table: 31 Server: Jill Guests: 1 Terminal: 7339	G 3
WB A Regular	
1 COFFEE 2 BTL WB Chestnut @ 6.74 4 Caesar @ 8.47 Caesar SGL 2 SLV Kokanee @ 5.87 5 SLV Goose IPA @ 6.74 2 Southwest Salad @ 8.40 1 1/2 Rack 1 Burger 3 Chicken Club @ 10.20 3 SLV WhstlrSeason @ 6.73 2 BTL Corona @ 6.74 1 Goz PasCrk CabSv 2 Pulled Pork @ 10.20 1 Brisket Sandwich 2 Veggie Burger @ 9.60 1 Soup of the Day 1 Vegan Wings 2 Beef Chili @ 7.80 1 Yam Fries	
SUBTOTAL Total discount Net total Service Charge	302.60 0.00 302.60 0.00
007	.15.13
GST P.	13.50
5 - 1 - 1 - 1 (3 - 1 - 1 - 1	0.00
AMOUNT DUE Tip	331.29 0.00

			1 million and the second se
Broken jew	m	1	
Brother Jew W. Hou & Usli MOUNT CURRIE COFF	1 Mon	31/18	
"Get your buzz	on!"		
			V C
Tbl:0		821886	2018-6-6
KRISTINE		825572	
Chris	5/31/2018	1:08 pm	WB
4			Check: 7344
Portabello Panini			Server: Rory
Short Coffee			Terminal: 73
Discount:Short Coffee			The same time and the second state and the same time the same
Vegan Wrap			WB
SubTotal			1 SLV (
GST		)	4 SLV V
GST (Inc.)			0 6.7
			1 Brisk
Total		21.02 2.50	1 Burge
Chg Tip		2.00	2 Chop
Debit ********5854		23.52	@ 8.4
			1 602 P
Amount Paid		23.52	
Mount Currie Coffe	e Company		SUBTOTAL
2 - 7331 Arbutu			Total discour
Pemberton, BC \			Net total
Canada (604) 894-3			Service Charg
www.mountcurried			
HST# 83687			
			GST
All returns are for credit only with proc			PLT
receipt up to 30 days	after the sale.		Grat
Product must be in n	ew condition.		
			AMOUNT DU

Welcome To Dusty's Bar 18:02 And they must made and they also have not been and they also also that they have been they and they been they also Dusty's Bar 47339 Table: 212 344 -A Regular Goose IPA Whst1rSeason 73 ket Sandwich er Salad 40 PasCrk CabSv Int ge 4.03 6 4.28 tuity 0.00

AMOUNT DUE Tip



88,90

0.00



- ろしろちた down for presenters

JNO/18

00 Approved, Thank You!

Customer Copy

#12 Tandoori Grill on Hill 4368 Main St. Whistler, BC VON 1B4 Phone (604)905-4900 Date: Jul 06, 2018 Time: 06:01PM # Guest: 2 Server: Tandoori Table : 12 Bill: 153975 2 Vegetable Pakora Aloo Gobi 1 Eggplant Bharta 1 Malai Kofta 2 Palak Paneer 1 1 Nan Spinach Nan 1 2 Garlic Nan 3 Boiled Rice Subtotal Club Shred Gst 890234438 111.11 Total

Food

124.50

Open Time : Jul 06, 2018 05:31PM

YOUR COMMENTS ARE WELCOME @ tandooriwhistler.com/contacts-guestbook

U.S. exchange 1.20

TANDOORI GRILL ON HILL INC 4368 MAIN ST #201 WHISTLER BC

\* \* \* \* \* \* \* \* \* \* \* 4914 CARD VISA CARD TYPE 2018/07/06 DATE TIME 5492 18:03:05 SERVR ID 002 CHECK # 153975 TABLE # 12 RECEIPT NUMBER C82041678-001-064-004-0 PURCHASE AMOUNT \$111.11 \$16.67 TIP TOTAL \$127.78

VISA CREDIT A0000000031010 6A5F6C23571646D0 8080008000-6800 BE7622D7B3C26B6A 8080008000-7800

# **APPROVED**

AUTH# 09120F 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS Y FOR YOUR RECORDS PUREBREAD BAKERY INC 4338 MAIN ST 122 WHISTLER BC

# \$10.00

-----

VISA A0000000031010 5B639EE2819B3D03 0000000000-

# APPROVED

AUTH# 005798 THANK YOU

01-027

#### NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT ~ RETAIN THIS COPY FOR YOUR RECORDS

You sent \$22	3.01 USD to
YOUR NO	TETOP
	ly finds you and is put to 🤧 good use!
Tha	insaction Details
Tansaction ID: 117557682M6382735	August 23, 2018
Vloney sent	\$223.01 USD
Fee	\$12.09 CAD
PAID WITH: VSA 4914	\$312.locad

Conversion rate: 1 CAD = 0.7 433 USD



whistler.ca/recreation Resort Municipality of Whistler 4325 Blackcomb Way Whistler British Columbia Canada, V0N1B4 Tel: 604-935-7529 (PLAY)

Contract # FA-0181 1 QTY Insurance (Facility Booking) 1 QTY Insurance (Facility Booking) 1 QTY Whistler Naturalist s (Indoor) (12/10/2018)	\$25.00 \$15.00 \$109.03
Event ID: 00001157 1 QTY Whistler Naturalist s (Indoor) (12/10/2018)	\$29.26
Event ID: 00001158 1 QTY Whistler Naturalist s (Indoor) (12/10/2018)	\$27.74
Event ID: 00001159 1 QTY Whistler Naturalist s (Indoor) (13/10/2018)	\$163.87
Event ID: 00001162 1 QTY Whistler Naturalist s (Indoor) (13/10/2018)	\$27.74
Event ID: 00001163 1 QTY Whistler Naturalist s (Indoor) (13/10/2018) Event ID: 00001160	\$186.90
SUBTOTAL GOODS AND SERVICE TAX 5%	\$584.54 \$27.23
TOTAL DOWN PAYMENT	\$611.77 \$611.77

CREDIT TEND \$611.77 STATUS Success Payment# PYMT-6711 Payment Date 21/09/2018 16:08:48 Customer Kristina Swerhern (non-profit) Type Sale

Transaction# 9503 Transaction Date 21/09/2018 16:08:49

#### # ITEMS SOLD 8 TOTAL QTY SOLD 8





Ch# 5.61



# \*\*\*GET DEALS!\*\*\* LIKE US ON FACEBOOK

### SAVE TIME ORDER ONLINE WWW.AVALANCHEPIZZA.COM THANK YOU!

Order: 697292 10/13/2018 4:19 pm Delivery CHRISTINA, MYRTLE PHILIP SCHOOL (604) 907-2339

1	Extra Large Pizza Add CLASSIC	
1	Extra Large Pizza	
	Add HAWAIIAN	
1	Extra Large Pizza	
2	Add BBQ CHICKEN Extra Large Pizza	
2	Add GREEK	
2	Extra Large Pizza	
	Add VEGGIE LOVERS	
1	Extra Large Pizza Add SWEET & SPICY	
1	Extra Large P 3	
1	Add CHEESE LUN 3	
1	Medium Pizza	
	Add 12"GLUTEN F	
	Add EXTRA CHEES Add Mushrooms	
	Add Chicken	
	nuu onnonce.	
	Sub Total:	237.92
	TAX:	12.05
	Fuel Surcharge:	3.00
	Total Discounts:	-59.48
	Total:	252.97
	the	= 280
	FACEBOOK   INSTAGR	AM
	@avalanchepizzawhist	ler
#\	whispizza   Bite me. Sha	re me.



TANTALUS RESORT LODGE 4200 WHISTLER WAY WHISTLER, BC VON 1B4 (604) 932-4146 Fax (604) 932-2405

#### Whistler Naturalists

#### Att: Bob Brett 604-932-8900 Bob@snowlineresearch.ca

Date 14-Oct-18

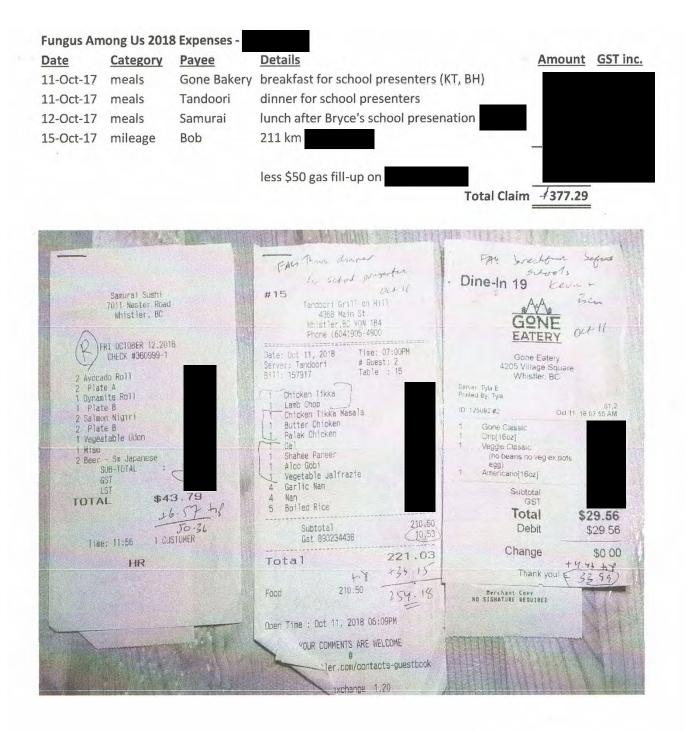
Invoice 25960757

Due: \$3,594.40

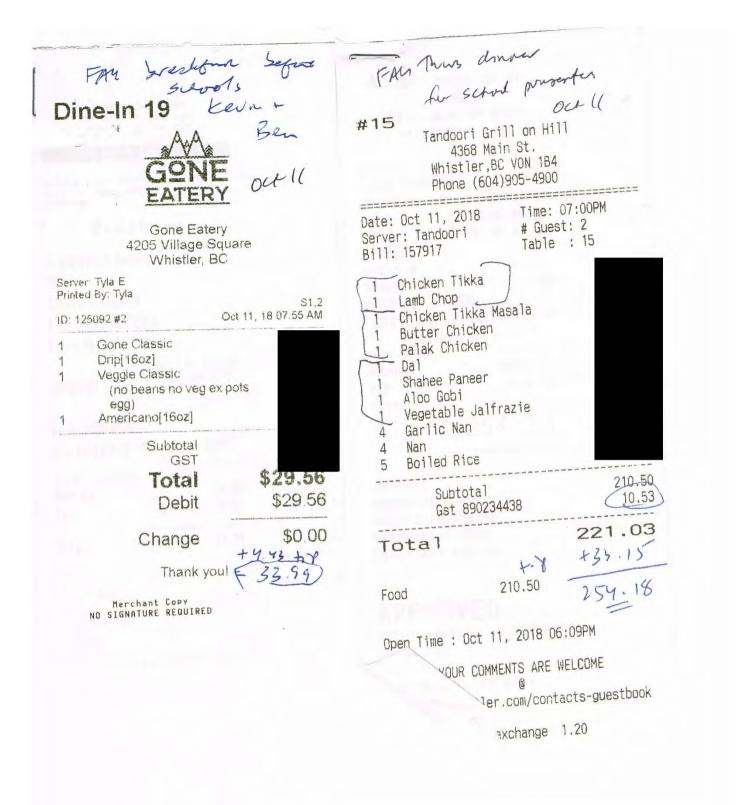
Arrival	Departure	Details	Amount	Cost	Total	Hotel	GST ( 5%)	Total
					Charge	Tax	PST ( 8%)	
10-Oct-18	14-Oct-18	1 x Two Bedroom Suite						
11-Oct-18	14-Oct-18	1 x Two Bedroom Suite						
11-Oct-18	14-Oct-18	1 x One Bedroom Suite	ī					
12-Oct-18	14-Oct-18	3 x Two Bedroom Suite	i					
12-Oct-18	14-Oct-18	2 x One Bedroom Suites Parking x1						

R119459923

Amount Due CDN Thank you \$ 3,594.40



chp # 566





Joern Rohde Photography 8106 Cedar Springs Road Whistler, British Columbia V0N 1B8 CANADA 604-938-8007 joern@whistlerinns.com GST/HST number 838238905 RT 000 PST/QST number 1003-7514	01				Invoice # Reference # Invoice date	10/22/2018 11/21/2018
Invoice for <b>Whistler Naturalists</b> Kristina Swerhun	PO B	Address ox 845 tler BC V0N <sup>-</sup> da	1B0		liver To nada	
Item	Qty/Hrs	Price/Rate	Discount (%)	Discount	Sales tax	Amount
Image Shoot-Fungus Amongus					GST 5%	
					Subtotal	
Comments:						
Forage: 08:30-10:30 Ident: 14:30-15:30						
ident. 17.00-10.00					Total	\$210.00
					Amount due	\$210.00

**Terms & Conditions** 

No restrictions on first party image usage. Any other usage must be pre-authorized by photographer.



H.S.T./G.S.T. Registration No. : 831494075RT0005

# **Pique News Magazine**

Pique News Magazine 103-1390 Alpha Lake Rd Whistler, BC V8E 0H9 Phone: 604-938-0202 Fax: 604-938-0201

Invoice No. :	PQDI00070578
Date :	10/31/2018
Page :	1

INVOICE

#### Billed to :

PO Bo	er Natura x 845 er, BC V	Whistler Naturalists			218025			
<b>Client No.</b> 218025		Tearsheets	Salesrep Amela Dizdaric			erms o et 30	of Payment	
		Description		Rate	Gros	SS	Discount	Net
Publication : Title : Ad Size : Section: Reference #:	Fungus	lews Magazine among us 00 Col. x 12.5000 Incł			Issue Dat P.O. # : Job #: Ad # : Color :	R( 44	0/04/2018 0011617466 468535 ack & White	

AMOUNT DUE :	329.96
ADJUSTMENT :	0.00
PAYMENT :	329.96 0.00
P.S.T. : INVOICE TOTAL :	0.00
H.S.T./G.S.T. :	15.71
SUB TOTAL :	314.25

Client Id. : Telephone :	218025	Invoice No. : Date :	PQDI00070578 10/31/2018	
PO Box	Naturalists 845 , BC V0N 1B0		SUB TOTAL : H.S.T./G.S.T. : P.S.T. : INVOICE TOTAL : PAYMENT : ADJUSTMENT :	314.25 15.71 0.00 329.96 0.00 0.00
			AMOUNT DUE :	329.96

- PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT -



H.S.T./G.S.T. Registration No.: 831494075RT0005

# **Pique News Magazine**

Pique News Magazine 103-1390 Alpha Lake Rd Whistler, BC V8E 0H9 Phone: 604-938-0202 Fax: 604-938-0201 INVOICE

Invoice No. :	PQDI00070612
Date :	10/31/2018
Page :	1

#### Billed to :

Whistler Naturalists PO Box 845 Whistler, BC V0N 1B0				Adverti Whistler	<b>ser :</b> Naturalists	218025	
<b>Client No.</b> 218025		Tearsheets	<b>Salesrep</b> Amela Dizdaric		<b>Ter</b> Net	ms of Payment	
		Description		Rate	Gross	Discount	Net
Publication : Title : Ad Size : Section: Reference #:	Fungus	lews Magazine among us 000 Col. x 12.5000 Inc	ches		Issue Date P.O. # : Job #: Ad # : Color :	: 10/11/2018 R0011617466 4468770 Black & White	

AMOUNT DUE :	329.96
ADJUSTMENT :	0.00
PAYMENT :	0.00
INVOICE TOTAL :	329.96
P.S.T. :	0.00
H.S.T./G.S.T. :	15.71
SUB TOTAL :	314.25

#### Client Id. : 218025 Invoice No.: PQDI00070612 **Telephone :** (604) 935-7665 Date : 10/31/2018 SUB TOTAL : 314.25 H.S.T./G.S.T. : 15.71 Whistler Naturalists P.S.T. : 0.00 PO Box 845 INVOICE TOTAL : 329.96 Whistler, BC V0N 1B0 PAYMENT : 0.00 ADJUSTMENT : 0.00 AMOUNT DUE : 329.96

- PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT -

#### Fungus Among Us Expenses 2018 - Kristina Swerhun

What	Total	GST inc.
Dinner Friday – Pasta Lupino	288.90	13.76
Garibaldi Graphics - Banquet paper	20.86	0.93
Rocky Mtn. Chocolates - Thank yous	25.15	1.20
Sound system for cooking - WAC	52.50	n/a
Photos for thank you cards	4.93	0.53
Mileage - paid for Bob's gas	50.00	n/a
TOTAL	442.34	2.66

PASTA GOURMET LTD 436. MAIN STREE WHISTLER BC \*\*\*\*\*\*\*\*\*\*\*4914 CARD VISA CARD TYPE 2018/10/10 DATE 9314 11:36:54 TIME RECEIPT NUMBER M8203413 -001-319-004-0 -----U IASE IOIAL \$288.90

# APPROVED

AUTH# 05627F 01-027 THANK YOU

CARDHOLDER WILL PAY CARD ISSUER ABOVE AMOUNT PURSUANT TO CARDHOLDER AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS



Mountain Square (Whistler) 4293 Mountain Square #210 Whistler, British Columpia VON 1B4 1-604-932-4100 www.RockyChob.com GST# Ft87303603RT0001 122963600

# CUSTOMER RECEIPT

Receipt No:	879148181		
Associate:	Rowens		
Date/Time:	10/12/2018	1:38	PM
<b>T1</b> #:	SOTPSCB		

Qty	PLU		Price	Extended
	Description			
6	2026	00.0 12055 96 ( 0.) 51 ( 0.5 - 1 ( ) 1 ( 0.5 - 1 )		
	Milk			
	Maple Leaf	Sucker		
Misc	Discount			
6 Ur	nit(s)	2		
6 Ur	hit(s)	Britis		
6 Ur	nit(s)	Britis	Total:	25.15

#### **Return Policy:**

Thank you for shopping with Rocky Mountain Chocolate! Due to food safety concerns, we cannot accept refunds or exchanges on non-defective products.

Like us! www.facebook.comRockychocCanada Follow us @RockyChocCanada

#4	Garibaldi Gra - 1200 Alpha Whistler VON 1B1 (604) 932-( Bus. # R1320	Lake Road BC 5977	
Txn #		10//	
Inv #		And a	
Cashier #	: SHAYLEEN		2
Cust # 1	a	***CASH S	ALE ###
16461	X100° BANQUET ING 1"X60YD	TABLE COV	ana and Anii Anii Anii Anii
water parts plans minut anno beng parts data anno	Subtotal		18.63
	GST		0.93
	PST		1.30
	Total	فنه شسه بالم	20.86
	VISA		20.86

THANK YOU FOR SHOPPING AT.... GARIBALDI GRAPHICS!



Want great rewards? Visit myHuskyRewards.ca

Whistler Husky Market 2101 Lake Placid Road Whistler BC UON 1U2 (604) 932-3959 GST# 133315929 Retailer ID 4508537 Rct:06352 9057-4 Batch:7138-126

#### myHusky Rewards

707610######7219 Earned: 34 Used today: 0 Balance: 823

#### 2018/10/14 09:46:05

------

#### Pump# 4

Eth Regular \$50.00 34.270 L @ \$1.459/L AMOUNT \$50.00 GST(Inc Pump) \$2.38

Pre Auth Completion INTERAC AID: A00000002771010 ACCT: Debit Chequing \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*9667 C EXP: \*\*/\*\* Date: 10/14/2018 Time: 09:46:05 AUTHCODE:135724 905704EB S482001001007 00 000 TUR: 0200008000 TSI: F800

Approved

#### 11/2/2018 4:10 PM

Whistler's Foto Source Unit #300, 4241 Village Stroll Whistler BC VON 1B4 Crystal: (604) 932-6612

Cashier: 1 RICK Account: GENERAL / GENERAL Account ID: CO150 Phone: Invoice No: 347194

#### Item

Work Order: W00000297437 BAG403420 REPRINT 4X6 Sets: 1 Prints:

SUBTOTAL 4.40 PST 0.31 GST 0.22 TOTAL 4.93 CASH 5.00

Change

-0.07

GST # 105667091

20% RESTOCKING FEE ON ALL RETURNS.

NO RETURNS ON BATTERIES / CHARGERS / MEMORY IF OPEN.

Reservations and Events Whistler Arts Council 4335 Blackcomb Way Whistler BC V0N 1B4 604-935-8410 / 604-935-8413

#### Confirmation

Customer	Reservation:	9766		
Kristina Swerhun Whistler Naturalists Society P.O. Box 845 Whistler, BC VON 1B0	Event Name: Status: Phone:	Offsite - Fung Tentative Offsite - Stand		S
and the second se	Event Type: Event Coordinator:	Anna Solich		
Bookings / Details CONTRACT		Quantity	Price	Amount

Thank you for booking the Maury Young Arts Centre with Arts Whistler (registered as the Whistler Arts Council).

You may confirm your booking with a non-refundable deposit equal to 50% of the room rental portion of the booking; the balance of the booking total will be due on the final date of the booking.

For bookings that total less than \$250, the full room rental amount will be required in advance as a non-refundable deposit to confirm the booking. All deposits and payments will be deducted from the balance owed on the final booking reconciliation.

PLEASE NOTE: This is the event quote is based on your initial request. Any additional items or services will be added to your final invoice. Please review this document, sign below, and return with your non-refundable deposit.

Cheques should be made payable to WHISTLER ARTS COUNCIL.

VISA/MASTERCARD #	Expiry Date	
Card Holder Name KRISTINA SWERHUN		
Signature Ichnech Date Sept 28, 2018	3	
Saturday, October 13, 2018		
12:00 AM - 12:30 AM Offsite - Fungus Among Us (Tentative) EXT REN	ENT Offsite Rental 2	
Other (see notes) for 1		
Setup Notes:		
Pick up on Friday Oct 12th between 10am-5pm Return on Sunday between 12pm - 7pm		
Offsite Equipment Rentals:		
12:00 AM - 12:30 AM Pick up		_
Microphone - Wireless Headset or LAV Kit	1	
Less 50% Discount		
This item has a replacement value of \$1313.00 per unit.		
Speaker - Active	1	
This item has a replacement value of \$871.00 per unit.		

9/25/2018 4:50 PM RM

Reservations and Events	Reservation:	9766		Tentative
Bookings / Details		Quantity	Price	Amoun
Speaker Stand/Tripod Accessory		1		
This item has a replacement value of \$163.00 per unit.				
	Subtotal			\$52.50
	Grand Total	<u> </u>		\$52.5

The renter will leave the venue in a clean condition with no damage to the rental space. After the completion of the booking, MYAC will assess the condition of the venue to determine whether the rental space has been left in an acceptable condition. If MYAC determines, in its sole discretion, that the rental space was not left in a clean and orderly condition, the renter will responsible for the damages or cleaning, with a minimum cost of \$50.00.

#### G.S.T. #: 123160707 RT0001

Arts Whistler (registered as the Whistler Arts Council) has been the premier arts advocacy organization in Whistler since 1982, supporting local artists and organizations to develop arts programs, and promoting Whistler as a unique destination for cultural tourism. A respected community stakeholder and non-profit organization, Arts Whistler leverages strategic government and business partnerships to increase community engagement and opportunities through year-round festivals, events, and arts programs. Annual signature events include ArtWalk, Whistler Children's Festival, AW Holiday Market, Whistler Art Workshops, Whistler Street Entertainment, and Arts Whistler LIVE!

Arts Whistler operates the Maury Young Arts Centre which is open daily with free admission. Maury Young Arts Centre features The Gallery, which hosts rotating exhibitions by local artists and The Gift Shop, showcasing handmade creations by local artistans. It also features a 238-seat theatre, a soundproof boardroom and other meeting spaces, and the Youth Centre. Maury Young Arts Centre truly is Whistler's hub for arts and culture, right in the heart of Whistler Village.

Your booking with the Arts Centre contributes to the continued growth of the arts, culture and heritage events that are programmed within the building and within the Whistler community. Thank you for supporting arts in Whistler.

# ck 572

4-108	<b>dwood</b> 5 Millar Cre Whistler, B VON 1B4 : (604) 905-	ek Rd. C	
rver: Manage eck : 82128 IRDS		: 4/7/2018 : 10:47:26	АМ
	CRAB BENNY ED TOMATOS I TUAST		
	SUBTOTAL : GST :		
	TOTAL:	85	.32
	DEBIT:	85	. 32

Thank you for visiting us at Wildwood Cafe

GST# 86508 8629 RT0001

Birders

Wildwood Cafe 4-1085 Millar Creek Rd. Whistler, BC VON 1B4 Tel: (604) 905-5066

Chec	ver: Manager ck : 79271 p birds			3/3/2018 10:59:43	AM
3	EGGS & FRIED TOM	ATOS			
1	french toast sub				
1	CRAB BENNY				
	1/2 CRAB BE	NNY			
1	BREAK RAP				
ł	COFFEE				
1	HAPPY PLANET				
1	OMELETE				
I	CLASSIC				

SUBTOTAL: GST:	86.46 4.32
TOTAL :	90.78
VISA:	90.78

тпапк you tor visiting us at Wildwood Cafe

GST# 86508 8629 RT0001

Monthly biveling brunch

WILD WOOD RESTAURANT GRO 4 1085 MILLAR CRK RD WHISTLER, BC. VON 1B7 604-905-5066

#### SALE

Server #: 000001

				REF#:	00000028
Batch 03/03/1		255			10:59:28
	-	DDE:	07839F		10.00.20
Trace:	28	3			01.
VISA					Chip
******	****	**491	4		**/**

AMOUNT	\$90.78
TIP	\$18.16
TOTAL	\$108.94
IVIAL	+

APPROVED

VERIFIED BY PIN

VISA CREDIT AID: A000000031010 TVR: 80 80 00 80 00 TSI: 78 00

> CARDHOLDER ACKNOWLEDGES RECEIPT OF GOODS ANDIOR SERVICES IN THE AMOUNT OF THE Total shown hereon

> > THANK YOU / MERCI

MERCHANT COPY

## Fungus Among Us 2018 Honoraria and Travel Expense Summary

		Amount	chq #
		350	544
		450	545
		100	547
		200	548
		100	549
		350	550
		200	551
		250	552
		500	553
		100	554
		400	555
		100	556
		250	557
		100	558
		350	559
		250	560
		200	562
		100	563
		50	564
	Sub-total	4,400	
Mileage		114	
TOTAL		4,514	

Revenue		Compiled
Community Foundation of Whistler		21,500
Resort Municipality of Whistler		10,000
Earned		4,436
Memberships		220
	Sub-total	36,156
Organization's Contributions:		
In-kind labor		103,630
In-kind materials and other		7,875
	Sub-total	111,505
Total Revenue		147,661
Expenditure	Description	
Rentals	Facility/equipment	739
Advertising		660
Meals	For scientists	4,380
Accommodation	For scientists	13,677
Recognition	e.g. T-shirts	2,070
Honoraria/travel expenses	For scientists	10,927
Photography		473
Supplies		615
Project management	AWARE	645
Admin	bank, web, etc.	228
BC Nature Dues		327
	Sub-total	34,740
Organization's Contributions:		
In-kind labour		103,630
In Kind materials & other		7,875
	Sub-total	111,505
Total Expenditure		146,245
NET		1,416

	By Proje	ect	
	Fungus		Admin
BioBlitz	Among Us	Birding	(2% cash)
16,660	4,410		430
4,800	3,000	2,000	200
103	4,333		
			220
21,563	11,743	2,000	850
73,450	17,680	10,000	2,500
3,963	2,412	1,000	500
77,413	20,092	11,000	3,000
98,976	31,835	13,000	3,850
75	664		
	660		
2,706	1,082	592	
9,317	3,594	765	
2,040	30		
5,881	4,514	532	
263	210		
508	21	86	
510	135		
			228
			327
21,299	10,911	1,976	554
72.150	47.000	40.000	2 5 2 2
73,450	17,680	10,000	2,500
3,963	2,412	1,000	500
77,413	20,092	11,000	3,000
98,712	31,003	12,976	3,554
264	832	25	296

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:				
A financial breakdown showing how the grant funds were spent. <i>(Required)</i>					
Copies of r	Copies of receipts showing how the grant was spent. ( <i>Required</i> )				
Copy of a news release or organizational collateral recognizing the RMOW as a supporter. (Ex: social media posts, website content, printed collateral, newspaper ads, etc.) (Required only if your organization received \$10,000 or more)					
Other:					
Other:					

# **ORGANIZATION AUTHORIZATION:**

Submitted by:	Kristina Swerhun
Phone number:	604-935-7665
Email:	Whistlernaturalists@gmail.com
Date:	December 1, 2018
Signature:	

# Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4



Community

Foundation

of Whistler

# WHISTLER



BIOBLITZ June 7 to 10, 2018

# Free Public Events:

Friday 7:30pm Legends Hotel *The Complex World of Grizzlies & Wilderness* Wildlife biologist **Bruce McLellan** talks about grizzly bears and what they need to survive in our increasingly developed landscapes.

Saturday 7:30pm Legends Hotel

Sat. 9:30pm Alpha Lake Park **Multiple presentations:** species at risk, alien species, and scientists' finds of the day.

Night Critters: Watch as scientists catalogue everything that comes out at night. (Cancelled if raining.)

<u>Scientist Blitz Days</u> June 7/8: Whistler Valley June 9: Pemberton June 10: Emerald Forest/Wildlife Refuge

AWARE

Updated details at: <u>www.whistlerbioblitz.ca</u>

Stewardship Pemberton Society

Squamish - Lilooet WHISTLER BLACKCOMB



NESTERS

Whistler's

Creekside Market

#### Ad In May 31 and June 7 editions of Pique News Magazine



Bob Brett's presentation of the value of BioBlitz's on Saturday night (first and last page)





### https://youtu.be/slsWocpz1A0 (4.58 minutes)



## **BIOBLITZ THANKS**

The Whistler Naturalists' 12th annual BioBlitz was a success last weekend thanks to our hardy scientists who persevered through Juneuary weather. We were so pleased to host over 70 local and visiting scientists whose combined calibre continues to amaze us.

The event started last Thursday and Friday with BioBlitz scientists going into classrooms, with some bringing live critters, and all bringing their enthusiasm and knowledge of nature directly to local kids.

Scientists also shared why and how they became biologists and the things they are working on. They presented to 22 classes and over 500 students at Spring Creek, École La Passerelle, Myrtle Philip and Whistler Secondary. A huge thank you to wildlife biologist Bruce McLellan who kicked off our presentations with a fantastic overview of "The Complex World of Grizzlies and Wilderness." You know you're hearing from a knowledgeable source when they've tracked an individual bear for 32 years!

On Saturday, scientists scoured Pemberton looking for all the species they could find. On Sunday, they were in different Whistler locations including Brandywine, Emerald Forest and the Wildlife Refuge. Results from the weekend are now coming in and the results will be collated by the Whistler Biodiversity Project and available online within the next few weeks at <u>www.whistlernaturalists.ca</u>.

The Whistler Naturalists would like to thank all the scientists and local volunteers, plus our key sponsors: Community Foundation of Whistler, AWARE, Resort Municipality of Whistler and Squamish-Lillooet Regional District. We would also like to thank all the organizations and businesses that contributed to the event.

Kristina Swerhun and Bob Brett On behalf of the Whistler Naturalists





## Talks by Gurus

Foraging Fables - Mushy Musings - Fungal Fotos BYOM: Bring your own mushrooms. Prizes for the best!

Friday 7:30pm \$10



## Walk with Gurus

Over 20 of BC's best lead walks at sites throughout Whistler. Buy tickets online to save your spot. If not sold out, arrive to purchase yours by 8:15am.



Saturday 8:30am sharp till noon \$20



## **Gourmet Tasting**

Chef **Bruce Worden** shows how to prepare tasty treats with wild mushrooms. You get to enjoy the results!. Limited to 40 participants.

Sat. 12:30-2:00 \$40

WHISTLER

milestones®

## **Mushroom Display**

Check out the day's finds, labelled and explained by our experts. You'll see over 150 different types of mushrooms!

Saturday 2:30-4:00 (free!)

 $\Delta$ 





Community Foundation of Whistler



**Buy online at:** 

All events \$65. Talks plus walk \$27 (free under 19).

If events aren't sold out, purchase by cash and cheque at the events. Check online to make sure tickets are available.

Comfort and etiquette: Dress warmly for the walk. Please don't bring dogs or collecting baskets.





#### Ad in October 4 & 11 editions of Pique News Magazine



# Letters to the Editor for the week of October 18

CLICK TO ENLARGE



PHOTO BY JOERN ROHDE COURTESY OF WHISTLER NATURALIST

## MORE FUNGI ON FUNGUS AMONG US LIST

The Whistler Naturalists would like to thank everyone who participated in another fun Fungus Among Us Mushroom Festival, which was completely sold out this year.

Full letter below:

#### Letter to the editor in October 18 edition of the Pique

The Whistler Naturalists would like to thank everyone who participated in another fun Fungus Among Us Mushroom Festival, which was completely sold out this year.

We started off the festival by visiting 13 classes at the local schools on Thursday and Friday and taking them on field trips in the woods. The students all seemed to enjoy hunting for mushrooms just as much as Easter eggs! Some were searching for the smallest mushrooms, some were seeking out mushrooms that would be suitable for making spore prints and some were just seeing what was out there! Thanks to very special guests Kevin Trim, Ben Hircock, Andy MacKinnon, Paul Kroeger, Bryce Kendrick and Emma Harrower.

The Saturday morning forays brought back a huge diversity of mushrooms for the afternoon display tables. At least 180 species were found (some still to be ID'd), of which at least 17 are new to our list. This year's results bring the total number of mushrooms now documented in Whistler to almost 900!

We couldn't run the festival without our fabulous mushroom gurus who gave talks, led walks, and labelled and presided over the mushroom display. Special thanks to the presenters: Rich Mably (Fungal Fotos), Jim Ginns (Polypores), Thom O'Dell (Best Edible and Poisonous Mushrooms), Kevin Trim (To all the fungi I've loved before) and Andy MacKinnon for hosting the BYOM (Bring Your Own Mushroom) contest.

Our popular gourmet wild mushroom tasting wouldn't have been possible without the great expertise and wonderful creativity of Chef Bruce Worden, Nester's Market and Milestones.

Thanks also to the amazing group of volunteers who helped out and all the folks that came out to share their enthusiasm and wonder for all things fungal.

Finally, the Whistler Naturalists would also like to thank our key sponsors: The Community Foundation of Whistler, AWARE and RMOW. Thanks also to Rocky Mountain Chocolate Factory, Whistler Library, Pasta Lupino and Avalanche Pizza.

See you next year, as always, the weekend after Thanksgiving.

Kristina Swerhun and Bob Brett On behalf of the Whistler Naturalists



Fungus Among Us



2018

Dear Mayor and Connecil, Thank you for your support! Our sold out Fungus Among Us event couldn't have happened without you. Locals love their mushrooms! Besides the fun we had during the talks, walks, gournet tasting + display, we also identified 180 species of fungi from Whistler - 17 of which are new to the list. We now have close to 900 fungi on our master list thanks in a big way to this event. Sincevely, Kristing Swerthur + Bob Brett On behalf of Julia, Kris, Collier MelNaturalists

Fungi No Furrst

## **GENERAL INFORMATION**

Name of Organization	Whistler Nordics Ski Club	
Society Registration Number	S-46776	
Mailing Address	PO Box 591 Whistler, BC, V0N 1B0	
Contact Name & Phone Number	Sadie Brubaker, Executive Administrator Tony Peiffer, President (604) 868-5070	
Email Address	admin@whistlernordics.com	
Grant Amount Issued	\$5000	

## **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant
	application form and how the purpose/goals of the grant request were met

The CEP funding was requested to assist with Coach Wages, Coach Trail Passes, Coach Training Via National Coaching Certification Program, and Youth Skills Development Program Coordinator wages. The Whistler Nordics financial year runs from April 2018 to March 2019 and due to the seasonal nature of the sport the majority of the activities of the club take place over the winter season, therefore the funds have not been spent as yet. The club's financial statement shows a healthy income as all monies collected will be disbursed over the next 4 months between Dec and March once on-snow programs commence next month. Specifically funds will be used towards: - Coach wages (hired and due to start Dec 8)

- Coach trail passes at Whistler Olympic Park and Lost Lake (in process of being purchased)

- Coach training via the National Coaching Certification Program (NCCP) (in process)

- Youth Skill Development Program Coordinator wages (just recently started working PT for upcoming season)

Was This a New Program or Activity?	If yes please describe if the program was a success or needs improvement, and if it will continue in future years
	lemonstrated by the number of youth registered. All our ding a wait list of interested participants. Currently the Skill

programs are currently full and we are holding a wait list of interested participants. Currently the Skill Development Coordinator is searching for more coaches to meet the demand for these programs that encourage and engage youth while providing them with a skill set of ski techniques to help them remain active for life. Our efforts remain focused on expanding our coaching base to offer more programs.

## **GRANT INFORMATION**

×.	Annual Budget (\$)	Grant <u>Awarded</u> ; (\$)	Provide a brief description of the specific amount that was spent
Salaries:	\$37,650	\$5000	Will be spent Dec-Mar 2018/2019 on coaching and SDP coordinator wages for Lost Lake Programs
General operations:	\$31,400		
One-time project / program:	0		
Physical asset(s):			Acquisition of wax Trailer - WOP - WB Gra
Rent (RMOW facilities):	1800.00	· N/A	
Rent (other facilities):	\$1300		
Other:	14,550		Events - Camps, Swap, Coaching Courses
Totals	112700 \$	4.4%	% (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information rega would like to report.	rding your grant that you
mmensely grateful to the RMOW for th	ub's efforts to grow participation in Nordic skiing at LOST the Community Enrichment Grants we receive and to the ckcomb Foundation for space and time set aside for use	RMOW, Austrian Passive Group,

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of I	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

## **ORGANIZATION AUTHORIZATION:**

Submitted by	Sadie Brubaker and Tony Peiffer
Phone number	604 868 5070
Email:	admin@whistlernordics.com
Date	Nov. 28, 2018
Signature	Sadie Brubaker

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

#### Whistler Nordic Ski Club Financial Statement YE 2019 & YE 2020 Budget Financial Year April 1 • March 31

 As at Beptember 30, 2018
 YE 2018
 YE 2019

 REVENUES
 SUDDET
 ACTUAL

 Evenue
 Doct Caty 70 kC
 S.,000.00
 \$0.

YE 1020 BUDGET

Dover Cap/CVXC	6.,000.00	\$0.00	
Tuchin	\$1,200.00	\$0.00	
Local Regional Camps	\$8.600.00	FD.00	
Uther/AGM (CCBC/Chil, Spoil)	\$500.00	\$0.00	
Fold Inelang (C.a Abread)	\$3,000.00	\$48.15	
Fundraum (SVIAP)	\$6.000.00	.0.00	
Total Events	\$24,200.00	\$48.15	\$0.00
Fingene			
H. CUIVATARIAN	\$4,000.00	34.000.00	
vilda Skill Davak more Program	614,080,00	\$13,420.00	-
Dasans	30.00	\$0,00	
Degas	58,000.00	\$5,900.00	
Total Programs	324.060.00	\$21,020.00	\$9.00
Grante			
Gamilies Bran!	\$0.00	\$0.00	
COC HP Coaching Grata	\$0.00	\$0.00	
Record Lituricipality of Whitelier CEP	\$7,000,00	\$5.000.00	
Whestell Blackcont Foundation Clant	826,000,00	5-1,594.51	
Total Branta	\$3,000.00	\$3,405,40	30.00
Trall Passes (WOR/AMOW)	\$4,200.00	\$3,202,50	
Membership Diese	67,359.60	\$3,035.00	
Rotali	\$1,500.00	\$0.00	_
Bank litter rest	\$200.00	80,08	
Volunteer f Officiale Fraining	\$0,00	40,00	
Edonkombro / Danellens			
	An max stal	50.00	
Criss County Canada	\$8,000.00		-
Orbes Counting Canada OCO Durach Development Granti	13.500.00	\$0.00	-
Ortas Coontry Canada OGO Closch Developmen Ortan Orragona	\$3,500.00 \$0,00	\$0,00 \$0,00	
Orbes Counting Canada OCO Durach Development Granti	13.500.00	\$0.00	\$9.00

	YE 2018	YE ROOD	YE 2020
DISEURAEMENTO	T BUDGER	ACTUAL	BUDGET
boota			
DOAN DUDLEWAC	1 \$1,000.00	50.00	
Toonie	\$1.200.00	\$0.00	· · · · · · · · · · · · · · · · · · ·
Local Regional Campa	66,500.00	8-2.228.22	
Other M.Gau	\$60.00	50.00	
Rundrassing (Creekbroad)	\$0.80	50.00	
Undvalum, (S VAP)	\$9,000.00	\$0.00	
Fubil Evanda	\$14,650.00	\$-2,216.22	\$0,00
Vogestale	1	-	
AGUIVAAA te/a	\$2,000.00	\$0.00	
Cids Stull Desistopment Program	\$3,800.00		
BDF Copshei	\$8,200.00	\$0.00	
SDP Constraint	\$6,400.00	\$800.00	
Spect / Traming	\$2.500.00		
Sayas Coast & Espaneur	\$4,000,00		
Sonutin abipe	\$0.00	\$0.00	
5 d havi annih mar @ arcan	82,000.00	79.00	
WCE	250.00	\$0.03	
Total Programe	1 \$28,160.00		\$0.0D
B Trade & Saling Equap	\$28,000.00		
TAL Passe (WOP/RMOW)			
emburships (CCBC Dues aid)	85.081.00		
ptañ	\$1,500.00		
ani, interest & Service Diserges	£240.0U		
olunteer / Officials Training	\$1.008.00	\$0.00	
coounting - Lager	\$4,000 0.0	30.00	
Animus Siantany's Perupa	1500.00	\$218.40	
ACT THRU SUPERITOR	515,000,00	\$9,615.00	
dva lain,	\$1,400.00		
Ser Counte	\$1,200.00	\$437.52	
iguajam gea-	\$1,000.00	\$0.00	
nelliy rental - 1902	\$0,00	\$308.00	
Rolling House House	\$1,800.00	\$0.00	
tiana Tel (Horbos Comaina)	\$700.00	\$0.00	
lerwin	1 51,000.00	80.00	
Number 24 Perminen	\$1.000.00	20.00	
suel Operating Costs	\$27,600.00	\$4,574.00	\$0.00
OTAL DISSURALMENTS	The strength	7 190	\$0

YE 1019 YE 2010 BUDGET ACTUAL \$2,000.00 \$0.00 \$0.00 \$2,220.22 \$-360.00 \$2,220.22 \$-360.00 \$4.16 \$2,000.00 \$4.16 \$2,000.00 \$4.16 \$2,000.00 \$4.16 \$2,000.00 \$4.16 JX+D'cu Kilohá Žempu GM ung (Cruckbread) ung (SWAP) Aante ne Nite a Kill Daveloayinen, Prugiani \$2,000.00 \$4,000.00 \$-3,320.00 \$12,820.00 \$-2,500.00 \$2,000.00 \$2,000.00 \$-2,000.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250.00 \$-250. faituing Coauh , Expenses ablos Ship/Bursary ograms. \$38,000.00 53.405.49 53.405.49 \$0.00 \$0.00 \$.202.50 \$-77.00 \$-77.00 \$-52.67 \$0.00 \$98,000.00 \$9,980.00 \$-26,000,00 \$700.00 \$2,289.50 \$0.00 \$-40.00 \$-1,000,00 na Ilan & Baney Egup saaa (WOP/RMOW) rahipe (DOBC Gues ato) areat & Service Charges. er: Officiale Training 
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SP. 1771 324,281

## **GENERAL INFORMATION**

Name of Organization	Whistler Valle Quilters' Guild
Society Registration Number	S57306
Mailing Address.	1402-3050 Hillcrest Drive Whistler BC, V0N 1B3
Contact Name & Phone Number	Anita Winkle 604-388-7565
Email Address	awinkle1@gmail.com
Grant Amount Issued	\$2000

## GRANT INFORMATION

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Purpose of Grant	Explain in detail how the funding was spent by referencing your grant	
and the and the contract	application form and how the purpose/goals of the grant request were met.	
ate a second	and the second	

We had received \$2000 from the RMOW to bring in a reputable instructor to give a workshop to the guild members. This funding enabled the guild to have a 2 day workshop called "Beautiful Lines, Lovely Shapes" with well respected artist and instructor, Barb Mortell (a workshop that she taught at the Textile Museum of Canada this summer). She demonstrated to us not only the art theory behind the method but the actual skill involved to make these very modern fabric assemblies. The workshop was held in the Cabn (the restaurant outside the Aava Hotel).

The funding from the RMOW was used to rent the facilities, cover the teacher expenses (travel/teaching/accommodation), materials needed for the workshop and some treats for the participants.

an an i	· · · · · · · · · · · · · · · · · · ·
Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years
1.57	needs improvement, and it it will continue in future years

This was a new program. We endeavor to have a workshop every fall to learn new methods and techniques of quilting. This not only adds new skills to our love of quilting but adds to the enthusiasm we feel when making and donating quilts to our community at large. The workshop with Barb Mortell was a tremendous success and all went home with all kinds of new ideas swirling in our brains:)

## **GRANT INFORMATION**

Grant Results – Financial Breakdown					
12	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.		
Salaries:					
General operations:					
One-time project / program:	\$2000.00	\$2000.00			
Physical asset(s):					
Rent (RMOW facilities):		N/A			
Rent (other facilities):		+			
Other:					
Totals	\$2000.00 \$		% (Grant amount ÷ Annual budget amount)		

Additional Information:	Please list any additional information regarding your grant that you would like to report.
wonderful generosity in supporting excitement we feel after a worksho	xpensive to bring in qualified instructors. We would like to thank the RMOW for their the Whistler Valley Quilters' Guild's workshop endeavor. What we learn and the op is always returned to our community many times over in the form of our to anyone who needs a "hug" during a time of stress. Thanks you so very much.

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Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) I only if your organization received \$10,000 or more)
✓ Other: Phot	tos of workshop
Other	

## ORGANIZATION AUTHORIZATION:

Submitted by	Anita Winkle
Phone number	604-388-7565
Email	awinkle1@gmail.com
Date	
Signature	

## Thank you for submitting your Community Enrichment Program Grant Reporting Form.

## Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom* of *Information and Protection of Privacy Act*. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

#### WHISTLER 2020 ANALYSIS

Please list how your organization may	First, please visit <u>www.whistler.ca/monitoring</u> to learn about the five areas of Whistler 2020's Community Performance Indicators (CPI):
Improve Whistler 2020's Community Performance Indicators:	Enriching Community Life     Enhancing the Resort Experience     Protecting the Environment     Ensuring Economic Viability     Partnering for Success
	Secondly, identify how your grant (or organization) may improve any CPIs described in the five areas listed above. Note: Each CPI listed above has numerous areas of measurement to choose from and all
	are listed with their existing statistical trend at <u>www.whistler.ca/monitoring</u>

Example: This grant addresses the CPI of "Enriching Community Life" because it improves <u>personal health status</u>, a sense of belonging and increases resident volunteer rates. Specifically, this is because...

This grant addresses the CPI of "Enriching Community Life", specifically by a) increasing the health and well being socially and emotionally of our members and b) providing a quilt to those who need some comfort.

We provide a community for those who like to sew/quilt/do fiber arts or at least talk about these activities. We meet twice per month for regular meetings that include show and tell of each persons projects for all to praise and by which to be inspired. We have one big 2 day workshop with an instructor (the grant is for this), one 4 day retreat and various mini retreats per year for education, practice and camaraderie. Our members have a sense of belonging to an inclusive community that not only encourages further development of this longstanding tradition, but also provides support to those in time of need.

Individuals within the community benefits from receiving, when in need of some comfort, a lovely quilt to wrap themselves in, like a big hug from us. We also provide the fabric covers for ice bags that are given out at the medical clinic.

#### **GRANT APPLICATION AUTHORIZATION:**

Submitted by:	Anita Winkle
Phone number.	604-388-7565
Email:	awinkle1@gmail.com
Acknowledgement:	<ul> <li>I confirm that the information provided in this CEP Grant Application Form is true;</li> <li>I confirm that a representative is required to present this grant request at a future Council Meeting;</li> <li>I confirm that if any amount is granted that the the Grant Reporting Form is due by December 1 of this year;</li> <li>I confirm that if any amount in this grant application is approved it will be used only for its intended purpose unless otherwise approved by Council.</li> </ul>
Signature:	Onin & Windle

Funding decisions will be announced during a Regular Council Meeting in April 2018. Please contact tha Legislative Services department at <u>corporate@whistler.ca</u> if you require any assistance.

2018 Community Enrichment Program Grant Application Form - Page 5 of 5

Personal and third party information provided in this application form is collected under the authrotiy of Section 26(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8116 or at 4325 Blackcomb Way, Whistler.

# Whistler Valley Quilters' Guild Workshop Financial Report

	Oct 20	- 21 2018
Income:		
18 Participants	\$	900.00
CEP Grant	\$	2,000.00
	\$	2,900.00
Expenses:		
Room Rentals	\$	730.80
Teacher Fee & Exp	\$	1,010.00
Supplies	\$	270,55
	\$	2,011.35



Whistler Valley Quilters Whistler BC V0N 1B4 Caneda INVOICE	Room No. Arrival Departure Page No. Folio No.	: 9075 : 10-20-18 : 10-30-18 : 1 of 1 :
A/R Number : Group Code : Company Name :	Conf. No. Cashier No. User ID Custom Ref.	: 6673516 : 19 :

#### Thank You For Staying With Us

Dete	Text	Reference	Charges CAD	Credite CAD
10-21-18	Banquet room rental			
10-21-18	Banquet room rental			
10-21-18	Inhouse Gratuity			
10-21-18	Banquet room rental GST	Г <u></u>		
	Total		495.60	0,00
	Balance		495.60	CAD
Decupancy	Room Tax: 0.00 CAD			
GST Pald:	23.60 CAD		pol ch # 10/:	430 uli8.

	STLER sr Centre		Reservatio The Whistler Athler 1080 Legacy Way Whistler, British Column Phone: 1-604.964.0052 Fax: 604-905-4495 www.whistlersportlegac lodge@whistlersportlegac	bia Canada VON 1B1 2. iles.com	Print Date Print Time	7/17/2018 12:16:19PM
Guest			Valley Quilters Guild		Reservation	115031
	8405 E Whistle				Booked Date	7/17/2018
	Caned	•				
Agent	Whist	er Vø	ley Quilters Guild			
From	to	Nigi	nts Adults	Sub	Description	
11/18/201B	11/18/2018	0	1	0	Meeting room	
<u>Room</u> MULTI 218	<u>Date</u> 18/11/2018		Description Multi (218)			<u>Amount</u>
			Sub total			
			GST 5% PST- Sales 7%			
				Total charges with taxes inc	luded	\$235.20
				Balance Owing		\$235.20

Please make cheques payable to Whistler 2010 Sport Legacies

pd + 433 1/07/18



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## **Reimbursement Form**

T

Name:	Anita Winkle	Oct 22 2018
Date:	Description	
10/20/2018	Nesters	Workshop Fruit Tray
10/20/18	Nesters	Workshop Gift
10/20/18	Carlberg Gifts	Workshop Gift



\$ 99.06

Pol 428 99.00 10/22/18

## **Reimbursement Form**

Name:		Nov 6 2018	Pd Ch #431
<b>Date:</b>	Description	Workshop	<b>Amount</b>
Oc 21 2018	Lunch for Instructor		\$ 14.70

_	
\$	14.70

#### Order #22738 - Dinkydoo Fabrics

UF DATE: IF CANADA POST COES GRI STRIKE WE'L), SHIP YOUR ORDERS VIA RECEXT

1-888-662-0319 Contact Us

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A My Account 🛛 🖓 0

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# Reimburse to

# ACCOUNT DETAILS

#### ORDER #22738

Product Kone Solids - Black (K007-1019) - Full Bott (15yd)	ty.	Juantily
		:

#### BILLING ADDRESS



SHIPHING ADDRESS





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## GENERAL INFORMATION

Name of Organization	Whistler Sailing Association
Society Registration Number	S-0054286
Mailing Address	6468 Balsam Way, Whistler BC, V0N 1B6
Contact Name & Phone Number	Francois Hebert, Head Coach or Patrick McCurdy, President
Email Address	info@whistlersailing.com
Grant Amount Issued	\$5,650

## **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met

Our grant this year was for the purchase of a Laser sailboat and additional VHF radios for coaches and volunteers.

Our grant request was for the purchase of a Laser Sailboat. Our current fleet of Laser sailboats is small, and we require additional boats to accommodate the demand for this growing program. The Laser sailboat is specifically for teens who want to develop more advanced sailing skills as it is a higher performance sailboat. The purchase of this boat allowed Whistler Sailing to open one more spot in our Laser performance camp.

Safety: We also received grant monies for the purchase of 5 new VHF radios. We were able to purchase these at a better price then predicted, so purchased 7 radios total. These radios allow the coaches to communicate while on the water or in the field with the entire WSA team, including office personnel should assistance be required. These are imperative for safety and incident response.

Both goals of a new Laser sailboat and increasing our radio fleet were met.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
No, these were existing programs.	

## **GRANT INFORMATION**

6	Annual Budget	Grant Awarded	Provide a brief description of
а 	(\$)	(\$)	the specific amount that was spent.
Salaries:	116,000	0	
General operations:	20,813	0	
One-time project / program:	0	0	
Physical asset(s):	25,000	5,650	\$4279,05 - Laser Sailboat + new rudder \$310,50 - Transport of boat to Whistler \$1086,69 - VHF Radios Total \$5676,24
Rent (RMOW facilities):	\$7,500	N/A	
Rent (other facilities):	0		
Other:			
Totals	\$ 169,313	5,650	3.3 % (Grant amount + Annual budget amount)

Additional Information:	Please list any additional information rega would like to report.	arding your grant that you
Thank you again for supporting ou	r programs and needs with the CEP grant!	

Attachments:	Please indicate the attachments you are including with your Grant Reporting Fo
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

## **ORGANIZATION AUTHORIZATION:**

Submitted by	Francois Hebert
Phone number	604 902 4836
Email.	info@whistlersailing.com
Date	October 1st 2018
Signature	MAN

## Thank you for submitting your Community Enrichment Program Grant Reporting Form.

## Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

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# BILL OF SALE

I, \_\_\_\_\_(seller), in consideration of dollars (\$ 4000), do hereby sell, transfer and convey to <u>Whistler Sailing Association</u> (*buyer*), the following Sailboat: Laser Hull # 204235

I, the undersigned seller, do sell the above-described sailboat to the buyer for the amount shown and certify that all of the information provided in this Bill of Sale is true and accurate to the best of my knowledge.

I, the undersigned buyer, acknowledge receipt of this Bill of Sale and understand there is no guarantee or warranty, expressed or implied, with respect to the above-described property. It is also understood that the above-stated Sailboat is sold in "as is" condition.

Dated this 1st day of June , 2018\_.

Make: Laser Buyer name: Whistler Sailing Association Street Address: 6468 Balsam Way Whistler, BC . VON 1B6 Phone #: 604 902 4836 Email :info@whistlersailing.com

Buyer Name: Whistler Sailing Association

Buyer Signature: 🏒

Seller Name Seller Signature: Cep expenditure Report 2018

	CEP Funds awarded to WSA in 2018	\$ 5,650.00
Item	Vendor	price
Laser Sailboat used	private seller , see bill of sale	\$ 4,000.00
Transport of Laser to Whistler	414km at \$0.75 per km	\$ 310.50
Replacement rudder for laser	used laser required new rudder	\$ 279.05
5 Vhf Radios	Rekord Marine	\$ 791.45
vhf radios 2 additional	Rekord Marine	\$ 295.24
	total spent	\$ 5,676.24

REKORD MARINE Enterprises Ltd		APP -	Victory
Invoice Details	MILLS THE STREET STREET	T with the	

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233523	07/26/2018	37/16/2018		SEB	1	
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Item #	# Description		Uni te	Unit Price	Line Disc	EXtended
FYWS61C	FUMP, GALLEY STRAIGHT, CPR. Midde in New Zealand	ĩ	EACN		\$0.00	
5X2144	4 VANG BLGCK WITH JAMWindesign Vang Blockw/Jam		EACH		\$0.00	
CL80J12	SMOCK TOP, WATERPROOF, MESH LINED, JUNIOR 12		EACH		\$0.00	
EX2054	(2054 RUDER BLADE FOR LASERRudder Blade for Laser		EACH		\$0.00	
AA00002C	LIGHT, READING, W/SWITCHIW LED CHRONE BRASSWARM WHITE		EACH		\$0.00	

NF51500	BLOCK, FIDDLE, UNIVES. 10mm NEW SERIES 50, AP	2	EACH	\$0.00
RF51530	BLOCK, JAM. EDDI&BCKT 12mmNEW SERIES 50, AP	3	EACH	\$0.00
RF634	SHACKLE, BOW 3/16"		EACH	\$0.00
MK0160	RING,SS 8MM ROD,1/D40MM 3/16"x1~5/8"1.D.	1	EACH	\$0.00
RF1045	BOOM BAIL, 80Hx65#x6.4mm	1	EACH	\$0.00
RF51200	BLOCK, DOUBLE, UNIVES. 12mmNEW SERIES 50. AP	1	EACH	\$0.00
RF635	SHACKLE, HOW 1/4"	2	EACH	\$0.00
RF686	SPLIT RING 5/2"=16mmPACKED QUANTITY OF 10priced by each	20	EACH	\$0.00

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1125an PLANDER 214.15 + 38. × 1.12 \$1 279.05

Subtotal	959.61
Disc Amt	0.00
Net Total	959.61
Freight	35,00
Misc	0.00
Sales Tax	119.35
Total	1,113.36

REKORD MARINE Enterprises Ltd	Attended to the second		Hickory
Invoice Details	MICHANNEL CONTRACT	r (and)p	

The #	100 Dane	Gard Date	80 é	Rep	ShipVie	Waybill No
230831	04/23/2018	04/22/2018		SRB	i	*
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Item 4	Description	Qty		Unit Price Line	Disc Ex	stendad
CL2'iS	SKIFF SUIT (NEOPRENE) BLACK AND GREY, SMALL	1	EACH	\$0	.00	
EX14426	HAND BAILER- BIG GREENBIG Hand Bailer - Green	4	EACII	\$0	.00	
LL11553	VELCRO TAPE3/4"X3.3' ###	1	BACH	\$0	.00	
MRTAE000	WAXED WHIPPING ININE, WHI."#2"x92m ROLL, 12ROLL/BOX	1	ROLL	\$0.	.00	
MRTAE003	WAXED WHIPPING THINE, BLUE #4"x41n ROLL, _2RO'L/POX	1	ROLL	\$0.	.00	

RF41101	BLOCK, SINGLE, LOOP T 3/8"SERIES 40 A.T.		EACH	\$0.0r
UNHIS126	26 VHF, BANDHELD W/PROOF JIS8FLOATING, STROBE LIGHT		EACH	\$0.00
RF413	RETAINING CLIP, SS	٤	EACH	\$0,00
R.7686	SPLIT KING 5/8"=16mmPACKED QUANTITY OF 10priced by each	3	EACH	\$0.00

Ultt Remios 626.65 + 3.0 × 1.12 791.45.

Subtotal	261.21
Disc Ant	0.00
Net Total	961.21
Freight	30.00
Misc	0.00
Sales Tax	118.95
Tetal	1,110.16

		6.°.		
Order # :	WEB13909	Current Subtotal :	\$ 0.00	
Status :	Pending	Order Subtotai ;	\$ 263.61	
Created :	2018-10-01 02:16:25	Discount :	\$ 0.00	
Customer # :	WHISAI			
Web User :	whistler			
Method :	On Account	Subtotal		\$ 263.61
Po #		Discount	:	\$ 0.00
	WHISTLER SAILING ASSOCIAT	Misc	:	\$ 0.00
Shipping Address	***SEE SHIP TO:********	Freight	:	\$ 0.00
Shipping Address	8645 FOREST RIDGE DRIVE	Total Tax	:	\$ 31.63
	WHISTLER, BC VON 1B8	Total	;	\$ 295.24
Last Update :	2018-10-01 02:16:29			

#### Show Details (toggle)

1	UNATLANTIS270	VHF,HANDHELD,WATERPROOF FLOATING. BLK. 1W/2.5W/6W	1	15	14	\$ 107.580	\$ 107.58
2	UNMHS176	VHF,HANDHELD W/PROOF JIS8 FLOATING,STROBE LIGHT	1	1	0	\$ 156.030	\$ 156.03

## GENERAL INFORMATION

1.11

Name of Organization	WHISTLER SEAWOLVES SWIM CLUB
Society Registration Number:	S-0051771
Mailing Address	8302 Rainbow Drive, Whistler, BC, V0N 1B8
Contact Name & Phone Number:	Carol Tait 604.902.0088
Email Address:	taltydc@mac.com
Grant Amount Issued	\$1,875.00

## **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met
See the attached lette	r

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years
very successful and the 5 teenagers who invaluable to the head coach in assisting	ase of the junior swim coach in training program has been behave been partaking in this program have been her and demonstrating their new skills to the large group ntinue on with this program as well as taking these junior or levels of swim coaching.

# **GRANT INFORMATION**

	Annual Budget	Grant Awarded	Provide a brief description of
	(3)	(5)	the specific amount that was spent.
Salaries:	\$44,250		
General operations:	\$30,250		
One-time project / program:	\$ 5,000	\$1,875	Developing and implementing a junior swim coach in training program \$1,875
Physical asset(s):	\$ 5,000		
Rent (RMOW facilities):	\$21,000	N/A	
Rent (other facilities):	0		
Other:	0		
Totals	106,500 \$	\$1,875	1.78% (Grant amount + Annual budget amount)

	Please list any additional information regarding your grant that you would like to report.
100% of the grant has been spent Our fiscal year runs from 1st July to	30th June

2018 Community Enrichment Program Grant Reporting Form- Page 3 of 4

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of r	eceipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

### **ORGANIZATION AUTHORIZATION:**

Submitted by:	Carol Tait
Phone number:	604.902.0088
Email:	taitydc@mac.com
Date:	27 November 2018
Signature:	Mart

#### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

#### Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 28(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 504-935-9118 or at 4325 Blackcomb Way, Whistler, B C.VON 184



Legislative Services Department (CEP) **Resort Municipality of Whistler** 4325 Blackcomb Way Whistler, B.C. V0N 184

November 27, 2018

Dear RMOW Mayor and Council:

The Whistler Sea Wolves Swim Club (WSWSC) would like to thank the RMOW very much for its CEP grant award receipt of \$1,875.00. These funds are greatly appreciated by its current members, coaching staff and board members.

The \$1,875 of grant funds received by the swim club was allocated to design and implement a junior swim coach in training programme in 2018. We have been very successful in engaging and retaining 5 of the senior swimmers to partake in the junior swim coach in training program. These swimmers were and are invaluable in helping to manage and assist in training the large increase in younger age members who have joined this year. The funds that we received allowed our head coach to develop this program and altocate her time to providing the necessary instruction

The 2017/2018 year has also been very successful for the WSWSC. Our membership numbers have continued to increase, and we have yet again increased the number of lanes we rent from the RMOW on certain days.

On the competitive side of our swim club the number of swimmers who are now competing at compatitive events has increased and we were also able to enter 3 or 4 relay teams at various swim meets. Our Athletes also qualified for both the 2017/2018 Short Course and Long Course BC Provincial Tier 1 Championships.

In closing, please find attached our annual year end income Statement and Balance Sheet as of June 30, 2018 Copies of paid receipts and bank stataments showing cancelled checks for Grant Expenses can be provided upon request

Sincerely

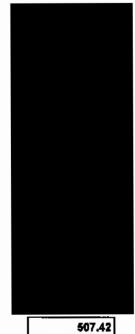
Haet

Carol L. Tait, Treasurer Whistler Sea Wolves Swim Club 8302 Rainbow Drive, Whistler, BC, V0N1B8 (604) 902-0088 www.whistlerseawolves.com

#### WHISTLER SEAWOLVES SWIM CLUB Community Enrichment Program Grant 2018

#### LEARN TO COACH

Check	2/4/2018	
Check	2/4/2018	Steal the Sun Consulting
Check	2/18/2018	
Check	3/13/2018	
Check	3/14/2018	Steal the Sun Consulting
Check	4/15/2018	Steal the Sun Consulting
Check	4/29/2018	Steal the Sun Consulting
Check	5/12/2018	Steel the Sun Consulting
Check	5/28/2018	Steal the Sun Consulting
Check	6/10/2018	Steal the Sun Consulting
Check	6/24/2018	
Check	6/24/2018	Steal the Sun Consulting
		Balance 30 June 2018
Check	9/30/2018	Steal the Sun Consulting
Check	15/10/2014	Steal the Sun Consulting
Check	26/10/2018	Steal the Sun Consulting
Check	11/11/2018	Steal the Sun Consulting
		Balance 30 October 2018



1875.00

All receipts are available on demand

9:03 AM

11/30/18 Accrual Beefs

#### Whistler Seawolves Swim Club Balance Sheet As of June 30, 2018

	Jun 30, 18
ASSETS Current Assets Chequing/Savings Royal Bank Gaming Royal Bank Regular Chequing	448.75 49,595.17
Total Chequing/Savings	50,041 92
Total Current Assets	50,041.92
TOTAL ASSETS	50,041.92
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities Payroll Taxes owing Payroll Taxes owing - El	-27.48
Total Payroll Taxes owing	-27.48
Total Other Current LiabBitles	-27.48
Total Current Lisblittles	-27.48
Total Lieblüties	-27.48
Equity Opening Balance Equity Unrestricted Net Assets Net Income Total Equity	27,190.77 28,000.29 -5,121.68
Total Equity	50,069 40
TOTAL LIABILITIES & EQUITY	50,041.92

9:03 AM 11/30/18 Accruel Basis

#### Whistler Seawolves Swim Club Profit & Loss July 2017 through June 2018

	Jul 17 - Jun 18
Ordinary Income/Expense Income	anadad AA Balili Y MPan - mma v mmare - aga
Grant Incine RMOW CEP	1,875.00
Whistley Blackcomb Foundation	5,166.84
Total Grant Inome	7,041 84
Interest Income Meet Hostings PASS Neet Swimmer Expanses PASS Neet Swimmer Fee Income Sanctioned Neet Expenses Sanctioned Neet Swimmer Income	10.09 -967.65 1,285.00 -7,599.51 8,741.01
Total Meet Hostings	1,458.85
Registration Fees Mantere Fatl Spring Winter	3,775.50 2,805.92 3,240.00
Total Mastera	9,821.42
Regular Program Fall Spring Winter	23,831.65 19,708.63 20,311.00
Total Regular Program	63.651.28
Total Registration Fees	73,672.70
Swim-A-Thon (Fundmising) Expenses Pledges Sponsors Total Sudm ( Then (Two doubles)	-1,393.07 7,914.95 1,200.00
Total Swim-A-Thon (Fundraising)	7,721 88
Total Income	69,905.16
Expense Annual Fees & Registration Club Dues Coaches Registration Incorporation Swim BC Swimmer Registration	350.00 314.50 40.00 -21.00
Total Annual Fees & Registration	883 50
Coach Training/Cfinics/Courses Coaching Fees Admin Head Coach	1,667 50 6,768.72
Head Coach Learn to Coach Masters Meet Coaching Other Coaches Other Coaches - Admin Other Coaching Fees - CPP Other Coaching Fees - El Special Programa	19,284.92 1,367.58 2,504.63 6,142.81 12,330.41 591.25 394.61 347.82 336.25
Total Coaching Fees	50,069.20
Equipment Training Supplies Equipment - Other	2,853.31 989.51
Total Equipment	3,842.82
Legal Fees	572.60

Page 1

9:03 AM 11/30/18 Accrual Basis

#### Whistler Seawolves Swim Club Profit & Loss July 2017 through June 2018

	Jul 117 - Jun 18
Meet Expenses Coach Hotel-Meet Coach Per Diem-Bleet Coach Travel Expenses-Meet	2,140.58 760.00 2,150.62
Total Meet Expenses	5,051 18
Meet Registration Feas Pool Rental fees Rental fees ( Lanes-Masters) Rental lanes ( Lanes- Regular)	571.13 4,629.80 15,345.83
Total Pool Rental fees	19,975.63
Team Gear Team Gear Sales Team Suits and Gear Team Swim Caps given at Registr Team Towels	-713.69 1,769.79 635.03 -135.00
Total Team Gear	1,756.13
Totel Expense	84,189.69
Net Ordinary Income	5,715.47
Other Income/Expense Other Expense Advertising Bank Fees Coach (phone/Internet/gym) Credit Card Processing Fees Logo Design Meetings/AGHI Costs Miscellaneous Expense Office Supplies Paypal Fees Postage Swimmers Awards/Prizee Swimmers Get-to-gethers Thankyou gifts Websits Design & Hosting Fees Total Other Expense	1,153.96 341.00 300.00 4,037.29 70.68 1,463.80 258.34 425.68 76.17 43.49 716.81 1,359.99 470.04 120.00
Net Other Income	-10,837.13
Net income	-5,121,66

### **GENERAL INFORMATION**

Name of Organization:	WHISTLER SINGERS
Society Registration Number:	S-46764 Not-for profit
Mailing Address:	8361 Rainbow Dr. Whistlen BC V8EOG1
Contact Name & Phone Number.	Janet Hamer 604 932 3068
Email Address:	Janet-hamer@hotmail.com
Grant Amount Issued:	\$2350

### **GRANT INFORMATION**

Purpose of Grant		ow the funding was spent by referencing your grant nd how the purpose/goals of the grant request were met.
1 Honorarin	uns for mu	isical directore + accompanist.
# The fun	de were in	filizzed solely for this purpose.
Please	see attach	ed invoices and cheques.
Was This a New Prog		If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
Not a Ne	w program	, but a new initiative to create
Sustair	ability and	a ensure quality of leadership
and art	istic suppo	at.

# **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	3600	2350	
General operations:	900		
One-time project / program:			
Physical asset(s):	1000		
Rent (RMOW facilities):	1600	• N/A	
Rent (other facilities):	700		· · · · · · · · · · · · · · · · · · ·
Other:			
Totals	\$ 7800	2350	30% (Grant amount + Annual budget amount)

Additional Information: Please list any additional information regarding your grant that you would like to report. Actual "Balaries" for 2018 - # 3675 Grant of \$2350 spent on "salaries" -p honoraria.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required) Total Spent on Saldries
Copies of r	receipts showing how the grant was spent. (Required) RMOW note Copy of chaques
Copy of a r (Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

#### **ORGANIZATION AUTHORIZATION:**

Submitted by:	Janet Hæmer
Phone number:	604 932 3068
Email:	janet-hamer@hotmail.com
Date:	Nov 28 2018
Signature:	When

#### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act. Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4

#### WHISTLER SINGERS

#### HONORARIA INVOICES Spring 2018

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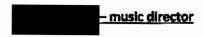
•



January to May 2018



Total due: \$595



January to May 2018

Total due: \$1200

#### WHISTLER SINGERS

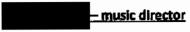
HONORARIA INVOICES December 2018



September to December 2018



Total due: \$700





Total due: \$1200

# **GENERAL INFORMATION**

Name of Organization:	Whistler Skating Club
Society Registration Number:	S-28906
Mailing Address:	P.O. Box 373, Whistler, B.C. VON 180
Contact Name & Phone Number:	Eva Bergersen, 604 902 4031
Email Address:	board@whistlerskatingclub.ca
Grant Amount issued:	\$3,000

## **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

Grant Funds were spent as foliows:

SKATER DEVELOPMENT IN THE AREA OF DANCE:

The National kee Dance Competitor that had coached our eleaters in the past was unable to come to Whistler the spring and tail of 2018 so the funds were not spent. The Whistler Skating Club is looking into getting a Dance Competitor from Vancouver to develop the Skater's Dance Technique and continue their development in the sport. The whistler Skater's Dance Concentration getting the dates with them and we are hoping to see them after the New Year in 2019. Amount to carry forward \$2,500 from 2019 RMOW CEP Grant. There are not many Dance Coaches in the condar so its difficult to coordinate with them and the dub

wants to have one that will provide individualized training for our skaters for the level they are at.

SUPPLIES:

The CanSkate program annually requires badges and ribbons to reward skaters as they progress through the basics of learning to akate. In April 2018 \$807.14 was spent on CanSkate badges and ribbons using \$209.12 from 2017 CEP Grant, \$500 from 2018 CEP Grant and \$96.02 from the Club's operations. The Club also financed the completion of the of the Display Project at Meadow Park.

COACH DEVELOPMENT

\$100 (3'60\$) was spent for three of the Club's Coaches to attend a BC/VK Section 2 day seminar in the fall of 2018 . The purpose of the seminar was to explore training and assessing strategies for the "golden age of learning". The olub's coaches had opportunities to interact with the presenters and other coaches in regards to the application and philosophies for both on and off the joe that relate directly to STAR 1-5. The club funded this from \$520 remaining of the 2017 CEP amount and will carry forward the balance of \$340 for CanSkate Certification courses, which take place in

the Spring 2019.

Was This a New Program or Activity?	If yes, please describe If the program was a success or needs improvement, and if it will continue in future years.

# **GRANT INFORMATION**

Grant Results – Financial Breakdown			
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	75,000		
General operations:	18,695	2500 + 500	Dance Coach carried forward \$2500 CanSkate supplies spent \$500
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):	21,500	N/A	
Rent (other facilities):	1,140		
Other:			
Totals	116,335 \$	3,000	2.6 % (Grant emount + Annual budget amount)

	Please list any additional information regarding your grant that you would like to report.
--	--------------------------------------------------------------------------------------------

Financial statements attached are from our Club's Fiscal Year End July 31, 2018. Receipts attached relate to invoices paid or expensed after the year end of the club

From the 2018 CEP Grant the club alloted \$2500 for funding Skater Development in the Area of Dance. Unfortunately the coach was unable to come up during the spring of 2018 so the club will be spending the funds in Spring of 2019 with a new Dance Coach. The Club is also planning to have one of their coaches attend CANSkate Certification this spring in Vancouver which will use the balance of the \$340 alloted to Coach's Development and further Certification. The Club would like to thank the Continued support of the RMOW which provides additional funding for the club to continue to provide innovative training so locals in Whistler can excel in the sport of Figure Skating and have fun on the ice 3-5 days a week.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
🖌 A financial	breakdown showing how the grant funds were spent. (Required)
Copies of r	eceipts showing how the grant was spent. (Reguired)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

### **ORGANIZATION AUTHORIZATION:**

Submitted by:	Eva Bergersen
Phone number:	604 902 4031
Email:	board@whistlerskatingclub.ca
Date:	November 29, 2018
Signature:	InBergusu

#### Thank you for submitting your Community Enrichment Program Grant Reporting Form.

### Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

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#### Whistier Skating Club Comparative Income Statement

Comparative anomic determinent		
	Actual Aug 01, 2017 to Jul 31, 2018	Budget Aug 01, 2018 to Jul 31, 2018
REVENUE		
Fees & Revenue		
Total Program Fees	102,963.47	76,775.00
Granta & Cominibutions	21,420,00	27,500.00
Contributions and Sponsorships	00.0	600.00
Grant Funding Carried Forward	-4,000,00	0.00
Fundraleing	2,584,65	5,600.00
Gaiming Revenues	0.00	1,500.00
Total Ice Show Revenues	4,198.30	5,250.00
Net Foas & Revenue	127,168.42	117,025.00
Other Revenue		
Interest Revenue	4.90	25.00
Total Other Revenue	4.90	25.00
TOTAL REVENUE	127,171.32	117,050,00
Expénse		
Program Expenses		
Total Coaching Fees	81,821.20	75,000.00
ica Rental	27,221.97	21,500.00
Off Ice / Seminar	7,607.50	2,600.00
Firet Ald	112.50	0.00
Program Supplies	1,001.91	2,520.00
Skate Cenada Fees	2,962.49	5,075.00
Audio Equipment	110.91	250.00
Total Progrem Expenses	121,027.57	108,825.00
General & Administrative Expanses		
Travel - Coaches - Competition	1,088.70	1,600,00
Professional Development	1,229,52	1,500.00
Advertising & Promotions	131.25	500.00
Business Fees & Licenses	0.00	50.00
Cash Shorl/Over	0.02	0.00
Courier & Postage	0.00	50.00
Credit Card Adenin	347.42	360.00
interest & Bank Charges	168.25	100.00
Office Supplice	0.00	100.00
Printing & Reproduction	50.35	150,00
Miscellaneous Expenses	0.00	50,00
Reni	1,125.00	0.00
Repair & Maintenance	0.00	50.00
Bureary Expense	500.00	503.00
Awards Banquet	278.63	250.00
Meeting Expenses	0.00	100.00
Total loa Show Expansion	1,170.31	4,250.00
Total General & Admin. Expenses	8,090.45	9,510,00
TOTAL EXPENSE	127,118.02	116,335.00
NETINCOME	53.30	715.00

,

Generated Cin: Nov 28, 2018

### Whistler Skating Club Balance Sheet As at Jul 31, 2018

ASSET

Current Assets Petty Cash	44.00	
Royal Bank	22,338,35	
RBC	9.34	
Total Cash		22,391.69
Accounts Receivable	1,265.44	
Total Receivable		1,265,44
Total Current Assets		23.657.13
TOTAL ABSET		23,657.13
LIABILITY		
Current Lizbilities		
Accounts Payable		3,217.78
WCB Payable		800.31
Summer Camp Deposite		5,500.00
Great Funding Cerry Forward		4,012.54
Total Current Lieblities		13,530,61
TOTAL LIABILITY		13,530.61
EQUITY		
Owners Equity		
Retained Earnings - Previous Year		10,073.22
Current Earnings		53.30
Total Owners Equity		10,128.52
TOTAL EQUITY	_	10,126.52
LIABILITIES AND EQUITY		23,657.13

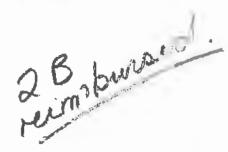
cm: odt: Fw0: Receipt for Skate Canada STAR 1-5 Seminar - Bi mc; November 25, 2018 at 8:40 PM To: heb5relus.net	P1PF8F95212	
н		
Here is the receipt for the shate Canada course.		
Thurskee!		
Sent from my iPhane		
Begin forwarded message:		
From: ""	- BP1P19521	2
Oct 16, 2018 2:44pm		saction ID F8F95212
Receipt for Skate C - BP1PF8F95212	anada !	STAR 1-5 Semina
Thank you for registering for t Camp Coach Program.	the 2017 BC	C/YK Section Development
Billing Address	6	POSTE
	10 m	Price
Description		
Description Base Price		\$60.00
	Total	

# M Gmail

### Receipt for Skate Canada STAR 1-5 Seminar - BI0P7CCA6DF9

no-reply@wufoo.com <no-reply@wufoo.com> Reply-To: To: whistlercozycabin@gmail.com Wed, Oct 3, 2018 at 6:28 PM





Burnaity & Rinks POSTED

Oct 3, 2018 9:28pm Transaction ID BIOP7CCA6DF9

# Receipt for Skate Canada STAR 1-5 Seminar -BIOP7CCA6DF9

Thank you for registering for the 2017 BC/YK Section Development Camp Coach Program.

Billing Address

Description

**Base Price** 

Price

\$50.00

Total \$60.00

Credit Card : \*\*\*\*3005

Amount Paid: \$60.00

FILME Subject: Pw: Receipt for Skate Canada STAR 1-5 Seminar - BIDP7CF8EDAC Date: November 25, 2018 at 3:05 PM Tai

Sent from Yahoa M. H for Phone

On Saburday, October 13, 2018, 5:15 AM, no-reply/chunde.com wrote.

Oct 13, 2018	Transaction ID
12:18pm	BI0P7CF8EDAC

# Receipt for Skate Canada STAR 1-5 Seminar - BIOP7CF8EDAC

Thank you for registering for the 2017 BC/YK Section Development Camp Coach Program.



Description

S7(1210)

Price

Base Price

\$60.00 Total \$60.00

Credit Card : \*\*\*\*9929

Amount Paid: \$60.00

GADAR Phone: 613.736.8288 Fax: 613.736.6705				8028451		959617	INVOICE NUMBER	INVO	VOICE DIDE DATE 13, 2018	
	C Section			S						
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and the second	/histler, BC	Contraction of the second s	4) 938-3640	P	Whistier,			one:(604) 938	0.984	
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-	97669	SKATECLUB4	Dianne D		·	V	Veb Order		Tom	
	te Printed	Order Date	Date Apr 13.	-				Page 1 of 1		
	Description			Lotto -		Size	Colour	 D	lce	
00	and the second s	ge - Stage 1 / Écusso	on de Patinane I	Plus - Ét		N/A	N/A	P	ICe	Total
0		pe - Stage 2 / Écusso	-		-	N/A	N/A			
		ge - Stage 5 / Écusa	-			N/A	N/A			
	and the second se	ge - Stage 6 / Écusso				N/A	N/A			
50	CanSkate Repo					N/A	N/A			
	and the state of t	on - Agility 1 / Rubar	ne de Patinage F	Plus - Ag		N/A	N/A			
	CanSkate Ribb (pk 25)	on - Agility 2 / Rubar	is de Patinage F	Plus - Ag	ilité 2 l	N/A	N/A			
- 1	CanSkate Ribb 1 (pk 25)	on - Balance 1 / Rub	ans de Patinage	e Plus - I	Équilibre l	N/A	N/A			
	CanSkate Ribb 2 (pk 25)	on - Balance 2 / Rub	ans de Patinage	e Plus - I	Équilibre f	N/A	N/A			
	CanSkate Ribbe (pk 25)	on - Control 1 / Ruba	ins de Patinage	Plus - M	laîtrise t	N/A	N/A			
	CanSkate Ribbe (pk 25)	orr - Control 2 / Ruba	ins de Patinage	Plus - N	laîtrise 2	N/A	N/A			
ayPal	\$807.14			-		1A		SUB TO		\$738.4 \$30.3

POSTED

÷ - itali

FREIGHT \$30.30 GST/HST \$38.44 PST \$0.00 TOTAL \$807.14

ANY DISCREPENCIES MUST BE REPORTED WITHIN 48 HOURS OF RECEIPT OF MERCHANDISE.

Thank you for your business. NOTE: 25% restocking fee will be applied to returned merchandise; \$35.00 fee will be charged for returned cheques; 2% interest per month is applicable on all overdue accounts. \*\*\* Please note, all invoices paid with a credit card after 30 days from the invoice date will be charged a 2% surcharge. \*\*\*

#### **GENERAL INFORMATION**

Name of Organization:	Whistler Waldorf School Society		
Society Registration Number:	898172415RR0001		
Malling Address:	P.O. Box 1501 7324 Kirkpatrick Way, Whistler		
Contact Name & Phone Number:	Jen Dodds, Admissions Manager		
Email Address:	jen@whistlerwaldorf.com; info@whistlerwaldorf.com		
Grant Amount Issued:	\$3,000.00		

## **GRANT INFORMATION**

Purpose of Grant	Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.
The purpose of the C improvements to our environments.	EP grant was to allow the Whistler Waldorf School Society to make physical group child care facility thereby increasing the quality of our indoor learning
	owed us to cover some of the costs of minor renovations including materials he purchase of some new furnishings.
Facilities upgrades in furnishings (addition of	cluded: interior mill work (trim, panelling), electrical work, painting and of storage cabinets).

As indicated in our grant application, we were also successful in securing funds (\$1600.00) that was used for exterior work.

	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
We enhanced an existing group child care program. The years old.	he building that we currently use is a portable structure that is more than 20

### **GRANT INFORMATION**

	Annual Dudach	Count Amendad	Provide a brief description of
	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	the specific amount that was spent.
Salarles:	1,512,378.00		
General operations:	281,226.00		
One-time project / program:		3000.00	Mill work/materials and labour = \$1500.00; Storage cabinets 1491.62 Painting \$2100.00
Physical asset(s):			
Rent (RMOW facilities):	104,870.00	N/A	
Rent (other facilities):	11,927.00		
Other:	365,738.00		
Totals	2,159,342 \$	0.1	(Grant amount + Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
As detailed in cur 2018 CEP applic	l ation, the Whistler Waldorf School conducted an internal review of our group

As detailed in cor 2018 CEP application, the Whiteer Watdon School conducted an internal review of our group childminding program with the goal making it more attractive and accessible to local families. We are now at 100% occupancy which means that more local families have at least part time child care secured. With a wait pool for 2019-2020, we are now activitiely exploring how we can further expand and offer quality care to even more local children.

Thank you for providing requisite funds to help us complete minor renovations.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Form:
A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

### **ORGANIZATION AUTHORIZATION:**

Submitted by:	Jen Dodds, Admissions Manager	
Phone number:	604-932-1885	
Emall:	jen@whistlerwaldorf.com	-
Date:	Oct 03, 2018	
Signature:	StrDoddy	

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 25(c) of the Freedom of Information and Protection of Privacy Act, Should you have any quastions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 804-935-8118 or at 4325 Blackcomb Way, Whister, B.C.VON 1B4

# Invoice

# 2018.07.01

Customer: Whistler Waldorf School 7324 Kirkpatrick Way Whistler, BC VON 187 Job: Early Years Renovation

Date	Material	Quantity	Sub Total	Tax	Total
10.07.2018	Home Depot	1			
14.07.2018	ikea	1			
15.07.2018	Home Depot	1			

<u>\$1,970,92</u>

Date	Labour	Quantity	Price	Total
04.07.2018	Trimwork	5		
05.07.2018	Trimwork	4.5		
06.07.2018	Trimwork	5		
09.07.2018	Trimwork	7		
10.07.2018	Buy material at Home Depot	3		
11.07.2018	Trimwork	5		
13.07.2018	Trimwork	4		
14.07.2018	Buy material at Ikea	4		
	<u> </u>	37.5		<u>\$1,500.00</u>

TOTAL <u>\$3,470.92</u>



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MON-FRI	10-9,	SAT10-B,	SUN	10-7PM

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Article 2 TILLSLUTA	0257 dry	
Article 7 JALL Indr Article 7	0118 V	
VIDGA engi	l	
Article 50 MULIQ dryi Article 70	ng r 12779	
KOMPL shit 8 * Article 90	3434	
GRIMO door 4 = _Article 30	3469	
PAX addon Article 50 PAX ward fi	2145	
₽ * Net totaj	1	**
Тах:		1331.60
GST PST	5.00 ¥ 7.00 ¥	66,59 93,2\$
Tota)		1491.62
Total (teme		69
EFT VISA		1401.62 CAD
100	a coquiti O loughei Vitlam Bo	-
TYPE: PURCHASI	E	
ACCT: VISA		\$ 1491,62

r Weldorf School	Postal	Regular Hours	Date O/T Hours	2018-08-13 TOTAL
Prov	Postal	Regular Hours		
Prov	Postal	Regular Hours		
	Postal	Regular Hours	O/T Hours	TÖTAL
<b>b</b>		Regular Hours	O/T Hours	TÖTAL
1 million				\$
		ĺ	6.00%	\$
ike payment payable to: mbing INC.			TOTAL	\$ 2,100
Balance due upon l	eceipt of invok	<b>C</b> 9	÷	
	inte peyment payable to: Inting INC. Balance due upon r	inting INC.	les poyment payable to: Inting INC. Balance due upon receipt of invoice	in perment perpadua to: Inting INC.

# **GENERAL INFORMATION**

Name of Organization:	Whistler Youth Soccer Club
Society Registration Number:	S-45988
Mailing Address:	PO Box 1203, Whistler, V0N 1B0
Contact Name & Phone Number:	Erin Crawford 778-686-1896
Email Address:	whistlersoccer@hotmail.com
Grant Amount Issued	\$8,000

## **GRANT INFORMATION**

Purpose of Grant Explain in detail how the funding was spent by referencing your grant application form and how the purpose/goals of the grant request were met.

1. Additional Facility Rental Costs - WYSC uses various facilities inlcuding the Turf at Quest Univer sity to host HOME games when the fields in Whistler are closed for the season. Without the rental of this turf field we would not be able to host our home gaes which would require our families to drive down to the City every weekend in order to play league games, even ones considered t o be our home games. 2. Tournaments -

We encourage all our divisions to participate in tournaments in the Lower Mainland as this is an i mportant aspect to expose them to a variety of soccer experiences. The CEP Grant funding e nables this to continue as part fo the annual program that we are able to offer our players. 3. We have a highly certified Technical Director who is responsible for coaching our players and mentor ing our volunteer coaches to esure the knowledge and skill required by BC Soccer is upheld and e nhanced wherever possible. 4. The grant has enabled us to provide practice tshirst to all our house team players fostering a sense of team and belonging.

Was This a New Program or Activity?	If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
No.	

# **GRANT INFORMATION**

	Annual Buciget	Grant <u>Awarded</u> (\$)	the specific amount that was
Salaries:	\$40,000.00	\$1,000.00	May Wages \$3,630.00 (actual amount) spent from GRANT \$1,000.00
General operations:	\$8,000 Tournament s\$7,000 Uniforms	\$5,000.00	\$2,375.00 towards tournament entry fees. \$2,315.00 towards purchase of T Shirts for House LeagueTeams. Spe
One-time project / program:			
Physical asset(s):			
Rent (RMOW facilities):		N/A	
Rent (other facilities):	\$15,000.00	\$2,000.00	\$3,600.00 Rental of Quest University T urf Field touse as HOME turf when Wh istler fields close for the season.Spent
Other:			
Totals \$ 70,000.00		\$8,000.00	<b>%</b> (Grant amount ÷ Annual budget amount)

	Additional Information:	Please list any additional	al information	regarding your grant that you
		would like to report.	Second Second	1
i.		. Ч. <u>н</u>		

The CEP Grant is a much appreciated and needed peice of funding that helps us maintain quality programming for our players as well as support and mentoring for both our coaches in training and volunteer coaches. By providing t shirts to all our House Team players we hope to foster a sense of team and belonging as well as a sense of pride when wearing it. Your help goes a long way in this.

Attachments:	Please indicate the attachments you are including with your Grant Reporting Fo
🖌 A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

# **ORGANIZATION AUTHORIZATION:**

Submitted by:	Erin Crawford		
Phone number:	778-686-1896		
Email:	whistlersoccer@hotmail.com		
Date:	Friday November 30, 2018		
Signature	Erin Crawford		

Thank you for submitting your Community Enrichment Program Grant Reporting Form.

Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

Personal and third party information provided in this application form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act.* Should you have any questions regarding the collection, use and disclosure of this information please contact the Legislative and Privacy Coordinator at 604-935-8118 or at 4325 Blackcomb Way, Whistler, B.C.VON 1B4



Legislative Services Department (CEP) Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V0N 1B4

November 29, 2018

Dear RMOW Mayor and Council,

On behalf of the Coaches, Board of Directors and over 300 youth participants of the Whistler Youth Soccer Club, we would like to thank the RMOW for its CEP grant in the amount of \$8,000.00.

These funds are vital to our organization—enabling us to increase competitive strength and skill level and provide quality training sessions for athletes and coaches and attend tournaments.

Our 2018 grant application funding request was used for:

Additional facility rental costs
 Regional and provincial tournaments
 Technical Directors and part time coaching staff wages
 Uniforms (training t-shirts)

Our house league runs Sept-Nov and April-June and our representative teams leagues runs Sept-March. Both house and rep players need to continue practicing indoors once our grass fialds close in mid- October. Indoor practices run at various locations in Whistler, including Spring Creek Gym, Myrtle Philip Gym and the Tennis Club. Rep teams use Quest University playing field as their home once the grass is closed in Whistler. Grant funding helps offset these facility costs allowing our players to continue soccer through the winter months, enabling our athletes to maintain their skills year-round and engage in soccer on a continuous basis.

The grant money has also helped us purchase training t-shirts for our house league teams.

We have been able to continue our policy of paying tournament fees and expenses for teams attending tournaments throughout the year. We encourage all teams to participate in tournaments, as this is continually cited by coaching experts as a great way to dramatically improve player skills and build team work. Player, parents, and coaches alike, all enjoy and are proud to represent Whistler throughout the Sea-to-Sky-Vancouver area and BC.

Finally, our club could not exist without the local community support of our volunteer coaches and our Head Coach. Training support for these personnel is one of the highest priorities in our organization. Through your generous funding, we are able to maintain and enhance their skills and knowledge through general meetings, on-going classroom presentations and on-field sessions.

I have included a summary of breakdown of expenses outlined in our grant application for reference.

Kind Regards,

Erin Crawford

#### Erin Crawford

Administrator

Whistler Youth Soccer Club Box 1203, Whistler BC, V0N 1B0 778-686-1896 whistlersoccer@hotmail.com

#### WHISTLER YOUTH SOCCER CLUB RMOW--COMMUNITY ENRICHMENT PROGRAM

2018 GRANT APPROVED			<u>\$\$8.000.00</u>		
201	8 GRANT REQUE	STED		<u>\$ \$9,500.00</u>	
FIN	ANCIAL BREAKD	OWN OF FUNDS	REQUESTED-		
SalariesPaid Soccer Tech General Ops—Uniforms/T Rent (Other Facilities)—O	ournaments		\$ \$ \$	2000.00. 5,000.00 _2,500.00	
Tota	al Requested		\$	9,500.00	
SELECTION OF ACTUAL AN	OUNTS SPENT	ON ABOVE CAT	EGORIES (MAY 1, 2018	3 TO November 30, 2018	
CATEGORIES	CHEQUE #	DATE	PAYEE	DESCRIPTION	AMOUNT
SALARIES	451	2018/06/04		Technical Director May Wages	\$3,630.00
RENT (other facilities)	530	2018/11/04	Quest University	Rental of Field for Home Games	\$3,600.00
UNIFORMS	520	2018/10/03	Source for Sports	Practice T-Shirts House Teams	\$2,315.25
TOURNAMENTS	466 524 501 503	2018/06/15 2018/10/03 2018/08/16 2018/08/21		U18 Girls NSGSC Tournament U15 Girls NSGSC Tournament U15 Boys Tournament X2 U12 Girls NSGSC Tournament	\$525.00 \$525.00 \$900.00 <u>\$425.00</u>
				TOTALS	<u>\$11,920.25</u>

# WHISTLER YOUTH SOCCER CLUB RMOW-COMMUNITY ENRICHMENT PROGRAM

2018 GRANT APPROVED

2018 GRANT REQUESTED		<u>\$\$9,500.00</u>
FINANCIAL BREAKDOWN OF FUNDS	REQUESTED—	
SalariesPaid Soccer Technical Director Coaching Wages	\$	2000.00.
General Ops—Uniforms/Tournaments	\$	5,000.00
Rent (Other Facilities)—Outdoor Field Rental Quest	\$	2,500.00
Total Requested	\$	9,500.00

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\$8,000.00

SELECTION OF ACTUAL AN	MOUNTS SPENT	ON ABOVE CATE	GORIES (MAY 1, 201	8 TO November 30, 2018	· · · · · · · · · · · · · · · · · · ·
CATEGORIES	CHEQUE #	DATE	PAYEE	DESCRIPTION	AMOUNT
SALARIES	451	2018/06/04		Technical Director May Wages	\$3,630.00
RENT (other facilities)	530	2018/11/04	Quest University	Rental of Field for Home Games	\$3,600.00
UNIFORMS	520	2018/10/03	Source for Sports	Practice T-Shirts House Teams	\$2,315.25
TOURNAMENT5	466 524 501 503	2018/06/15 2018/10/03 2018/08/16 2018/08/21		U18 Girls NSGSC Tournament U15 Girls NSGSC Tournament U15 Boys Tournament X2 U12 Girls NSGSC Tournament	\$525.00 \$525.00 \$900.00 <u>\$425.00</u>
				TOTALS	<u>\$11,920.25</u>

### GENERAL INFORMATION

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Name of Organization:	Zero Ceiling Society of Canada
Society Registration Number:	897518916RR0001
Mailing Address:	PO Box 61, Whistler, BC, V0N 1B0
Contact Name & Phone Number:	Chris Wrightson, 604.962.5000
Email Address	chris@zeroceiling.org
Grant Amount Issued	\$4,000

#### **GRANT INFORMATION**

11 · · ·	
Purpose of Grant	Explain in detail how the funding was spent by referencing your grant
	application form and how the purpose/goals of the grant request were met.
	AND THE AND A DESCRIPTION

The CEP Grant was requested to fund the Alumni Relations part of our Work 2 Live program. Every year, the Work 2 Live program provides employment, housing, support and adventure for eight young people who have experienced homelessness. We help them develop the skills needed to live independent, purposeful lives after graduating from the program. A growing number of young people are choosing to stay and build their lives in Whistier when they graduate from the program. The Alumni Relations program aims to continue to provide one-to-one and group support to our graduates as they navigate the transition to independence, and the challenges of building a life here.

In 2018, we expanded the existing Alumni Relations program, providing greater support for a larger number of graduates than ever before. We have provided more hours of one-to-one support, including supporting graduates with skills like resume development, navigating the housing market, accessing further education and training, and addressing mental health concerns. In part to allow us to provide this increased support to more young people, we have hired a part-time qualified Youth Worker to increase our capacity. The CEP grant has been used to fund a proportion of the staff time spent on direct one-to-one support for graduates.

We also welcome more greduates than ever at our weekly Ride Days and Family Dinners. Thanks to the CEP grant, we have been able to accommodate this growth in demand for these parts of our programs. The grant covered a proportion of the staff time required to run these parts of the program.

Another aim of the program is to improve our tracking and communication with graduates, so that we can identify how we can best support them. In 2018, we invested in a Client Management System, CAMS, which will allow us to track participants in our program from enrollment to graduation and beyond. It will help us identify specific strengths, goals and areas for growth for each participant and provide more targeted support for them. It will also help us better structure the transition to independent living, and ensure all our participants feel supported as they make that transition.

We are extremely grateful that the CEP Grant has allowed us to expand this vital part of our program. For many of our participants, Zero Ceiling is their family, and we hope that participants never feel they "age out" of our programs. Continuing to provide them with one-to-one support and access to group activities is vital in helping them succeed at building independent lives and becoming contributing members of our community.

If yes, please describe if the program was a success or needs improvement, and if it will continue in future years.
array began in 2017, and was avanaded in 2018. Martin to see line

The Alumni Relations part of the Work 2 Live program began in 2017, and was expanded in 2018. We aim to continue to grow the program over the next year. We will continue to improve the nature of the transition out of our program, provide increased hours of flexible support for graduates whenever they need it, and welcome more graduates than ever to our weekly programming. We are very pleased with the progress made in 2018, and are providing a higher level of support than ever before. We anticipate that this will improving and growing into the future, as we welcome more young people into our Work 2 Live program, and more of them choose to remain in Whistler for the long-term.

# **GRANT INFORMATION**

	Annual Budget (\$)	Grant <u>Awarded</u> (\$)	Provide a brief description of the specific amount that was spent.
Salaries:	65,212	3500	Staff time: Alumni program coordination + alumni support
General operations:	21,503		
One-time project / program:	1447	500	Staff time: Implementing CMS to improve tracking of graduates
Physical asset(s):	0		
Rent (RMOW facilities):	0	N/A	
Rent (other facilities):	8984		
Other:	20,854		
Totals	118,000 \$	4000	3.4 % (Grant amount ÷ Annual budget amount)

Additional Information:	Please list any additional information regarding your grant that you would like to report.
With regards to the Financial Brea	kdown:
"Other" program expenses include - Group and one-on-one activities	ad above are:

- Insurance

-Telephones (we provide phones to the participants to help them stay connected)

-Travel expenses

Professional fees for additional help when needed

"Annual Operating Budget" amounts are for the full Work 2 Live program. "Grant Rquested" amounts are for the Alumni program component.

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Attachments:	Please indicate the attachments you are including with your Grant Reporting Form
🖌 A financial	breakdown showing how the grant funds were spent. (Required)
Copies of	receipts showing how the grant was spent. (Required)
(Ex: social	news release or organizational collateral recognizing the RMOW as a supporter. media posts, website content, printed collateral, newspaper ads, etc.) only if your organization received \$10,000 or more)
Other:	
Other:	

# ORGANIZATION AUTHORIZATION:

Submitted by	Chris Wrightson
Phone number	604.962.5000
Email	chris@zeroceiling.org
Date	27/11/2018
Signature	comightson

## Thank you for submitting your Community Enrichment Program Grant Reporting Form.

# Please contact the Legislative Services Department at <u>corporate@whistler.ca</u> if you require any assistance.

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2:44 PM 18/09/18 Accrual Basis

## Zero Ceiling Society of Canada Balance Sheet As of 31 August 2018

	31 Aug 18
ASSETS Current Assets Chequing/Savings Scotlabank Current	111,563,14
Total Chequing/Savings	111,563.14
Other Current Assets	
Other Debtors	36.75
Total Other Current Assets	36.75
Total Current Assets	111,599.89
Fixed Assets Accum Amort - Computer Eq Computer Equipment	-3,326.93 5,279.44
Total Fixed Assets	1,952.51
TOTAL ASSETS	113,552.40
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable Accounts Payable	200.00
•	200.00
Total Accounts Payable	200.00
Credit Cards Scotlabank Visa	2,985.04
Total Credit Cards	2,985.04
Other Current Liabilities Accrued Expenses Deferred Income Payrol/ Liabilities	6,000.00 1,250.00 4,233.57
Total Other Current Liabilities	11,483.57
Total Current Liabilities	14,668.61
Total Liabilities	14,668.61
Equity *Retained Earnings Net Income	95,347.85 3,535.94
Total Equity	98,883.79
TOTAL LIABILITIES & EQUITY	113,552.40

2:44 PM

18/09/18

Accrual Basis

### Zero Ceiling Society of Canada Profit & Loss January through August 2018

	Jan - Aug 18
Ordinary Income/Expense Income	
4000 · Revenue	
4010 · Grants	65,919.50
4020 · Government	13,183.00
4030 · Events	37,787.51
4040 - 3rd Party Income	18,838.11
4050 · Major Gifts	1,000.00
4060 · Donations	3,929.95
Total 4000 · Revenue	140,638.07
Total Income	140,638.07
Gross Profit	140,638.07
Expense	
6000 · General & Administrative Exp	0 710 01
5010 · Executive Director	9,719.21
5020 · ED Payroll Taxes 5040 · WCB	678.07 135.00
5050 · Board of Directors Expenses	111.05
5060 · Profi Training / Dev - ED/BOD	795.00
5080 · Office Rent	552.50
5090 · Office Supplies & Equipment	803.68
5100 · Professional Fees - Accounting	918,23
5120 · Bank Charges & Interest	404.53
5130 · Insurance - Directors & Office	397.92
5140 · Telecommunications -ED & Office	869.99
5150 · Website Hosting & Maintainance	401.01
5160 · CRM	665.28
6170 · Operational Meetings	266.41
5180 · Volunteer Appreciation	285.26
5190 · Industry Memberships	315.00
5210 · Miscellaneous G&A	-3,586.83
Total 5000 · General & Administrative Exp	13,731,31
6000 · Fundralsing Expenses	
6010 · Fundraising Payroli	31,811.07
6020 · Fundraising Payroll Taxes	1,356.20
6030 · ZC Fundraising Events	3,237.70
6040 · 3rd Party Events	162.50
6060 · Fundraising Transaction Fees	138.74
6070 · Fundraising Meetings	151.68
6080 · Communications & Marketing 6090 · Transpertation & Park - ED & Ad	1,213.20 2,121.65
Total 6000 · Fundraising Expenses	40,192.74
66000 · Payroll Expenses	0.00
7000 · Programming Expenses	
7090 · Work 2 Live Expenses	
7100 · Programming Management	42,514.36
7110 · PC's Payroll Taxes	2,983.57
7120 · Youth Worker Expense	6,666.40
7130 · Youth Worker Tax	451.61 178.50
7140 · Professional Support Services 7170 · Group Activities	139.96
7170 · Group Activities 7180 · Bus Passes	2,367.50
7190 · Meetings / Meals with Youth	1,620.83
7200 · Laundry Cards	73.40
7210 · Certifications	428.84
7220 · Graduation Event	379.20
7230 · Graduation Fund	3,000.00
7250 · Accommodations	7,444.03
7260 · Housing Supplies	351.89
7270 · Insurance - CGL & Volunteera	1,645.92

2:44 PM

16/09/18 Accrual Basis

## Zero Ceiling Society of Canada Profit & Loss January through August 2018

	Jan - Aug 16
7290 · Transportation & Parking	938.06
7300 • Telecommunications - Youth	4,123.01
7350 · Miscellaneous Expenses	836.72
Total 7090 · Work 2 Live Expenses	76,143.80
7500 · Adventure Sessions Expenses	
7510 · Programming Management	5,831.43
7520 · PC's Payroll Taxes	406.93
7530 · Insurance	795.92
Total 7500 · Adventure Sessions Expenses	7,034.28
Total 7000 · Programming Expenses	83,178.08
Total Expense	137,102.13
Net Ordinary Income	3,535.94
Net income	3,535.94



WHISTLER

# **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 18, 2018	<b>REPORT:</b>	18-147
FROM:	Resort Experience	FILE:	DVP1165
SUBJECT:	DVP1165 – 8524 ROPE TOW WAY – SE	TBACK VAR	IANCE FOR PARKING

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

#### RECOMMENDATION

**That** Council approve the issuance of Development Variance Permit DVP1165 for the proposed development located at 8524 Rope Tow Way to vary the front setback for two parking spaces from 1.5 metres to 0.1 metres as shown on Architectural Plan A-001, dated October 21, 2018, by Mike Jones attached as Appendix "B" to Administrative Report to Council No. 18-147.

#### REFERENCES

Location: 8524 Rope Tow Way

Legal: PID 027-692-574 STRATA LOT 16 DISTRICT LOT 7302 GROUP 1 NEW WESTMINSTER DISTRICT

Appendices: "A" – Location Map

"B" – Architectural Plan

"C" – Letter from the Applicant

#### **PURPOSE OF REPORT**

This report seeks Council's consideration for a setback variance to "Zoning and Parking Bylaw 303, 2015" for two proposed parking spaces at 8524 Rope Tow Way in the Rainbow neighbourhood.

Council has the authority to vary "Zoning and Parking Bylaw 303, 2015" through Section 498 of the *Local Government Act.* 

#### DISCUSSION

The owners are proposing to locate two parking spaces in the front setback area (for a total of three parking spaces on site) at 8524 Rope Tow Way. Appendix "A" shows the location of the subject property.

#### Site Context

The subject property is zoned for development of a resident restricted detached dwelling and auxiliary suite. The property fronts Rope Tow Way, and at the rear is adjacent to the Valley Trail and Highway 99. To provide a buffer between the Valley Trail and development on the site, the zoning

requires a minimum rear setback of 13.8 metres. Consequently development on the site is located closer to Rope Tow Way, with a minimum front setback of 2.5 metres.

Construction of the detached dwelling was initiated in 2012 authorized by Building Permit, BP2500. Subsequently, the owners included an auxiliary residential dwelling unit that was not part of the original permit. Construction has now been completed and the owners are seeking occupancy. However, with the addition of the suite, the development no longer meets minimum parking and setback requirements. With the suite, an additional stall is required, for a total requirement of three parking stalls, which the owner wants to meet. One stall located in the garage is compliant, and two other proposed stalls require a variance to the front setback. The setbacks are outlined on the Architectural Plan in Appendix "B". The front of the parcel, where the proposed stalls are to be located, is relatively flat, with minimal increase in grade from the road to the detached dwelling, and has been developed with unit pavers.

#### **Proposed Development**

Before development, Development Permit DP1214 (October 20, 2011) granted a variance to allow for a second parking space on site: the north side parking setback was varied from 1.5 metres to 0.5 metres. With the addition of an auxiliary residential unit, the minimum required parking increased from two to three spaces as per the Parking and Zoning Bylaw 303, 2015.

As seen in the Architectural Plan in Appendix "B", two parking spaces are proposed in the front setback area in addition to an existing attached garage that provides parking for one vehicle. All three parking spaces meet the minimum allowable size of 2.6m x 6.1m (8.5' x 20'). In order to locate the second parking space as proposed, minor landscaping changes will be required. Exterior stairs that were constructed for access to the auxiliary residential dwelling unit will require revision at the top landing in order to allow room for parking. Additional pavers will also be required at this location. At the third parking space location, pavers are already installed, no further landscaping changes will be required. Two existing trees in the front boulevard will not be affected.

#### **Proposed Development Variance**

The requested variance can be described below:

Variance Request	Zoning and Parking Bylaw No. 303, 2015 Regulation
Vary the front parking setback from 1.5 metres to 0.1 metres.	Section 6.4(7) – In all other zones, no parking space shall be located within 1.5 metres of a parcel boundary.

The requested variance is identified on the architectural plan attached as Appendix "B".

#### WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The proposal conforms to all other Zoning and Parking Bylaw regulations.

The proposed setback variance for parking does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

#### **OTHER POLICY CONSIDERATIONS**

#### **Development Variance Permit Criteria**

Staff have established criteria for consideration of development variance permits. The proposed variance is considered to be consistent with these criteria as described in the table below.

Potential Positive Impacts	Comment
Complements a particular streetscape or	The proposed parking spaces will be located on existing
neighbourhood.	driveway and will include minor landscaping changes.
Works with the topography on the site, reducing the	The front of property is relatively flat, no grade changes
need for major site preparation or earthwork.	are required. Minimal site preparation required.
Maintains or enhances desirable site features, such	N/A
as natural vegetation, trees and rock outcrops.	
Results in superior siting with respect to light access	N/A
resulting in decreased energy requirements.	
Results in superior siting with respect to privacy.	N/A
Enhances views from neighbouring buildings and	N/A
sites.	

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	N/A
Increases the appearance of building bulk from the street or surrounding neighbourhood.	N/A
Requires extensive site preparation.	Minimal site preparation required; minor landscaping changes.
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	N/A
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	N/A
Requires a height variance to facilitate gross floor area exclusion.	N/A
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	N/A

#### Zoning and Parking Bylaw 303, 2015

The property is zoned CD1 (Comprehensive Development One). The requested variance to "Zoning and Parking Bylaw 303, 2015" is described in the Discussion section of this report. The proposal meets all other regulations of "Zoning and Parking Bylaw 303, 2015".

#### **BUDGET CONSIDERATIONS**

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

#### COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP1165 is posted on the property.

Notices were sent to surrounding property owners in November, 2018. At the time of writing this report, no letters had been received from neighbours.

Any letters received following the preparation of this report will be presented to Council at the time of consideration of the application

#### SUMMARY

Development Variance Permit DVP1165 proposes a variance to "Zoning and Parking Bylaw 303, 2015" for front parking setback for two proposed parking spaces at 8524 Rope Tow Way for Council's consideration.

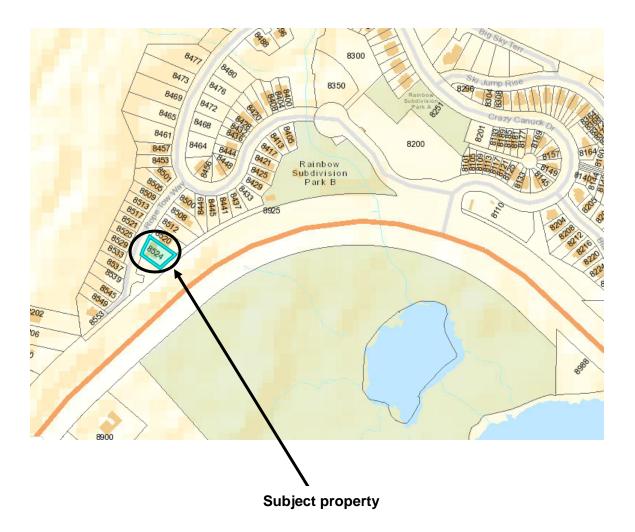
Respectfully submitted,

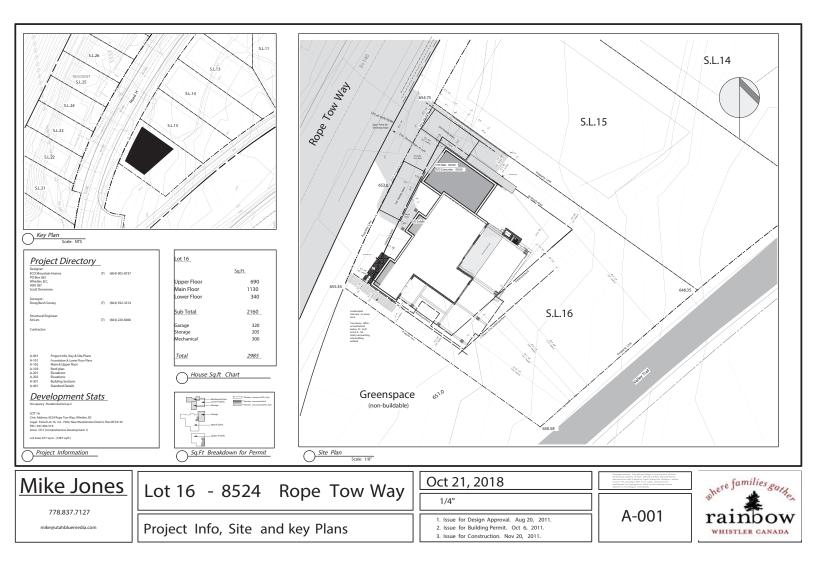
Jessie Abraham PLANNING ANALYST

for

Jan Jansen GENERAL MANAGER OF RESORT EXPERIENCE

# Development Variance Permit Application No. DVP1165 – 8524 Rope Tow Way





#### Parking variance application

#### Overview

An additional parking space is required at 8524 Rope Tow Way to comply with regulations related to the addition of a rental suite on the property. Strict compliance with the parking requirements as detailed in Zoning and Parking Bylaw 303, 2015 is not possible with respect to setback distances from the parcel line. This application is to support a variance to allow for an additional parking space encroaching on the setback distance requirements from the parcel line.

A previous variance application has been approved allowing for one parking stall to be within .5 metres from the side parcel line.

#### Variance requirement

- An existing surface parking stall to be relocated to .1 metres from the front parcel line;
- One additional surface parking stall to be located at .1 metres from the front parcel line



# WHISTLER

# **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 18, 2018	<b>REPORT</b> :	18-148
FROM:	Corporate and Community Services	FILE:	VAULT
SUBJECT:	WHISTLER 2020 DEVELOPMENT CORP 2018	B ANNUAL F	REPORT

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager of Corporate and Community Services be endorsed.

#### RECOMMENDATION

**That** The Council of the Resort Municipality of Whistler in open Meeting assembled, hereby resolves that the Municipality, as sole Shareholder of Whistler 2020 Development Corp., pass the consent Resolutions of the Shareholder of Whistler 2020 Development Corp., a copy of which is attached to Administrative Report No. 18-148 as Appendix "A", and that the Mayor and Municipal Clerk execute and deliver the resolutions on behalf of the Municipality.

#### REFERENCES

Appendix "A" – 2018 Shareholder Resolution Appendix "B" – 2018 Director's Resolutions Appendix "C" – Financial Statements for year ending December 31, 2017 Appendix "D" – 2018 Annual Report

#### PURPOSE OF REPORT

The 2018 annual filing of Whistler 2020 Development Corp. (the "Company") is now due. The purpose of this Report is to seek Council's approval for the Mayor and Municipal Clerk to execute the Shareholder's Resolutions of the Company.

#### DISCUSSION

The Company is a wholly owned subsidiary of the Resort Municipality of Whistler.

Each year, the annual report for the Company is due for filing with the BC Registries. Annual filings require that the previous fiscal year's financial statements be approved by the Company's Directors and that the Shareholder's Resolutions be adopted by Council.

The Shareholder Resolution, attached as Appendix "A" is as follows:

The Council of the Resort Municipality of Whistler in open Meeting assembled, in its capacity as sole Shareholder of the Company, hereby resolves as follows:

 that the presentation of a report of the Directors to the Shareholders on the affairs of the Company and the financial statements for the year ended December 31, 2017 be accepted, and that all acts and proceedings of the Directors since the date of the last Annual General Meeting be confirmed and approved;

- 2. that the following persons having consented in writing to act as Directors of the Company, be appointed Directors of the Company, to hold office until the next Annual General Meeting of the Company or until sooner ceasing to hold office: Nancy Wilhelm-Morden, Marla Zucht, Jack Crompton, Eric Martin, Duane Jackson, and Neil Chrystal;
- 3. that pursuant to Section 182 of the Business Corporations Act, the Resort Municipality of Whistler, being the sole Shareholder of the Company entitled to attend and vote at the Annual General Meeting, does hereby waive the holding of the said Meeting and does consent in writing to all of the foregoing resolutions, which constitute proceedings in lieu of the 2018 Annual General Meeting of the Company and does specify January 30, 2018 as being the date on which the 2018 Annual General Meeting shall be deemed to have been held, as testified by the signatures of the Mayor and Corporate Officer hereto.

#### POLICY CONSIDERATIONS

The Shareholder's Resolution reflects section 182 of the *Business Corporation Act*; the Shareholder may consent to all business required to be transacted at the annual general meeting of the Company, and also section 203 of the *Business Corporation Act*; as the Company may consent in writing to waive the appointment of an auditor.

#### **BUDGET CONSIDERATIONS**

There are legal costs incurred for the preparation of documents required for filing with B.C. Registries; all costs are included within existing Legislative Services budgets.

#### SUMMARY

The 2018 Annual Report of the Company is now due to be filed with B.C. Registries. This Report seeks Council's approval of the Shareholder's Resolutions of the Company attached as Appendix "A", and for the Mayor and Municipal Clerk to sign the annual Shareholder's Resolutions of the company to confirm approval.

Respectfully submitted,

Wendy Faris LEGISLATIVE AND PRIVACY COORDINATOR for Brooke Browning MUNICIPAL CLERK For Ted Battiston GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

#### **RESORT MUNICIPALITY OF WHISTLER**

#### **COUNCIL (SHAREHOLDER'S) RESOLUTION**

The Council of the Resort Municipality of Whistler in open meeting assembled, in its capacity as sole shareholder of Whistler 2020 Development Corp. (the "Company"), hereby resolves as follows:

- 1. that the presentation of a report of the directors to the shareholders on the affairs of the Company and the financial statements for the year ended December 30, 2017 be accepted, and that all acts and proceedings of the directors since the date of the last Annual General Meeting be confirmed and approved;
- 2. that the following persons having consented in writing to act as directors of the Company, be appointed directors of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office:

Nancy Wilhelm-Morden Marla Zucht Jack Crompton Eric Martin Duane Jackson Neil Chrystal;

3. that pursuant to Section 182 of the *Business Corporations Act*, the Resort Municipality of Whistler, being the sole shareholder of the Company entitled to attend and vote at the Annual General Meeting, does hereby waive the holding of the said meeting and does consent in writing to all of the foregoing resolutions, which constitute proceedings in lieu of the 2018 Annual General Meeting of the Company and does specify January 30, 2018 as being the date on which the 2018 Annual General Meeting shall be deemed to have been held, as testified by the signatures of the Mayor and Corporate Officer hereto.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Mayor:

Corporate Officer:

#### **DIRECTORS' RESOLUTIONS**

Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

**RESOLVED THAT:** 

1. the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

Duane Jackson - President Jack Crompton - Secretary

2. the financial statements of the Company for the year ended December 31, 2017 be approved and that any two directors of the Company be authorized to sign the balance sheet included in the financial statements as evidence of such approval.

DATED this day of December 2018.

NANCY WILHELM-MORDEN

MARLA ZUCHT

JACK COMPTON

DUANE JACKSON

ERICMARTIN

NEIL CHRYSTAL

#### **DIRECTORS' RESOLUTIONS**

Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

**RESOLVED THAT:** 

1. the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

Duane Jackson - President Jack Crompton - Secretary

2. the financial statements of the Company for the year ended December 31, 2017 be approved and that any two directors of the Company be authorized to sign the balance sheet included in the financial statements as evidence of such approval.

DATED this // day of December 2018.

NANCY WILHELM-MORDEN

MARLA ZUCHT

1-1

ERIC MARTIN

JACK COMPTON

DUANE JACKSON

#### **DIRECTORS' RESOLUTIONS**

Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

**RESOLVED THAT:** 

1. the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

> Duane Jackson - President Jack Crompton - Secretary

2. the financial statements of the Company for the year ended December 31, 2017 be approved and that any two directors of the Company be authorized to sign the balance sheet included in the financial statements as evidence of such approval.

DATED this <u>I</u> day of <u>December</u>, 2018. M. Willelm Morden.

WILHELM-MORDEN

MARLA ZUCHT

JACK COMPTON

ERIC MARTIN

DUANE JACKSON

#### DIRECTORS' RESOLUTIONS

Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

**RESOLVED THAT:** 

 the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

> Duane Jackson Jack Crompton

President
Secretary

 the financial statements of the Company for the year ended December 31, 2017 be approved and that any two directors of the Company be authorized to sign the balance sheet included in the financial statements as evidence of such approval.

DATED this // day of December, 2018.

NANCY WILHELM-MORDEN

malaguott

MARLA ZUCHT

**ERIC MARTIN** 

JACK COMPTON

DUANE JACKSON

#### DIRECTORS' RESOLUTIONS

Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

#### RESOLVED THAT:

 the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

Duane Jackson	<ul> <li>President</li> </ul>
Jack Crompton	- Secretary

 the financial statements of the Company for the year ended December 31, 2017 be approved and that any two directors of the Company be authorized to sign the balance sheet included in the financial statements as evidence of such approval.

DATED this // day of December, 2018.

NANCY WILHELM-MORDEN

MARLA ZUCHT

JACK-COMPTON DUANE JACKSON

ERIC MARTIN

Appendix C

## Whistler 2020 Development Corporation Financial Statements For the twelve months ended December 31, 2017 Unaudited

	Contents
Financial Statements	
Statement of Financial Position	2
Statement of Operations	3
Statement of Changes in Net Debt	4
Notes to Financial Statement	5

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# Whistler 2020 Development Corporation Statement of Financial Position

(Unaudited)

31-Dec-17	2017	2016
Financial Assets		
Cash	\$ 163,034	\$ 409,460
Other Accounts Receivable	2,729	3,661
Land	365,000	1,160,374
	530,763	1,573,495
Liabilities		
Amount Payable to RMOW	\$ <b>7,865</b> ,195	\$ 11,474,601
Accounts Payable & Accrued Liabilities	9,935	95,245
	7,895,130	11,569,846
Net Debt	(7,364,367)	(6,661,468)
Non Financial Asset		
WDC Property for Resale	1,777,634	3,334,883
Accumulated Deficit	\$ (5,586,733)	\$ (6,661,468)

Approved on behalf of the Board of Directors:

Director Director

Whistler 2020 Development Corporation Statement of Operations (Unaudited)

For the twelve months ended Dec 2017	2017		2016
Revenues			
Property Sales	\$ 3,823,98	55	1,325,100
Lease and Other Revenue	57,01		54,799
Interest Revenue	39,05		15,272
Other Recoveries	,	-	10,272
	3,920,055		1,395,240
Less:			
Cast of Sales of Properties	1,557,247		450,000
	2,362,808		945,240
Expenses			
Asset Disposai Loss	795,374		970,000
Administration and Other	428,706		180,230
Professional Fees	153		92
Advertising	240		741
Debt Interest	63,599		60,744
	1,288,072		1,211,808
nnual Surplus	1,074,736		(266,568)
ccumulated Deficit, beginning of year	(6,661,468)		(6,394,901)
ccumulated Deficit, end of year	\$ {5,586,733}	\$	(6,661,468)

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# Whistler 2020 Development Corporation Statement of Changes in Net Debt (Unaudited)

For the year ended December 31	 2017	2016
Annual Surplus Acquisition of prepaid expenes	\$ 1,074,736	\$ (266,568)
Change in net debt	 1,074,736	(266,567.69)
Net debt, beginning of year	(6,661,468)	(6,394,901)
Net debt, end of year	\$ (5,586,733)	\$ (6,661,468)

# Whistler 2020 Development Corporation Consolidated Notes to Financial Statements

#### 31-Dec-17

10

During the year the Resort Municipality of Whistler ("RMOW") Council provided direction to Whistler 2020 Development Corporation ("WDC") that impacted its mandate. This included:

• Directing transfer of Lot 16 to the Whistler Housing Authority for purposes of employee housing. This property had a book value of \$795,374 and a market value of \$2,100,000 at the time of transfer.

Delaying sale or development of remaining development lots for the foreseeable future

<sup>1</sup> There exists an inter-entity debt from WDC owing to the RMOW in the amount of \$7,885,195. There are no <sup>1</sup> terms and conditions attached to this debt. It is intended that it can be eventually repaid at such time as <sup>1</sup> the remaining development lots are sold.

Without the sale of market lots, WDC has no means by which to repay the current debt of \$7,885,195. The WDC Business Plan from 2006, and all subsequent amendments, has always included full debt repayment to the RMOW so the current circumstances represent a departure from operating practice from the outset.



# Annual Report Reminder BC Company BUSINESS CORPORATIONS ACT

Section 51

Telephone:	1 877 526-1526
A NAME OF COMPANY	E INCORPORATION NUMBER BC0686310
WHISTLER 2020 DEVELOPMENT CORP. 1616 - 808 NELSON STREET BOX 12147 NELSON SQUARE VANCOUVER BC V6Z 2H2	Retain for electronic filings - IMPORTANT DATE OF RECOGNITION (Date of Incorporation, Amalgamation, or Continuation In) January 30, 2004 DATE OF ANNUAL REPORT (Anniversary Date) January 30, 2018
CHOOSE FROM THE FOLLOWING OPT	TONS TO SUBMIT THE ANNUAL REPORT
FILE ONLINE	FILE BY MAIL
Visit <b>www.corporateonline.gov.bc.ca</b> and complete your filing using a credit card to pay OR, for BC OnLine customers, visit www.bconfine.gov.bc.ca. Filing fee is \$43.39 + \$1.50 service fee, a total of \$44.89. The Corporate Online system is available for online filing from 6:00 a.m. to 10:00 p.m. Monday through Saturday and from 1:00 p.m. to 10:00 p.m. on Sunday, including statutory holidays. Note that due to system maintenance, the Sunday opening at 1:00 p.m. is not guaranteed, although every effort will be made to ensure the system is available at that time. For questions about using the system, contact the BC OnLine help desk at 1 800 663-6102 from 8:00 a.m. to 5:00 p.m. Monday to Friday except statutory holidays.	You can mall your Annual Report filing to: Dye & Durham 301-1321 Blanshard Street Victoria BC VSW 026 Sign this form in box and mail it with a cheque payable to Dye & Durham for \$57.75. Your cancelled cheque will be your receipt. For more information, call toll free 1 800 665-6211 or visit www.dyedurham.com.
	RE OF AUTHORIZED SIGNING Date Signed
FOR THE COMPANY AUTHOR	TY FOR THE COMPANY YYYY / MM / DD
JACK CROMPTON X &	2018/12/11
IMPORTANT Section 51 of the Business Corporations Act requires every B.C anniversary date of recognition. The registrar may dissolve a company if the company fails in ea report required by the Business Corporations Act. If there have been changes to the registered and/or records offi changes. Visit www.corporateonline.gov.bc.ca and complete yo visit www.bconline.gov.bc.ca.	ach of two consecutive years to file with the registrar an annual
Freedom of Information and Protection of Privacy Act (FOIPPA) Personal information provided on this form is collected, used and disclo Act for the purposes of assessment. Questions regarding the collection	sed under the authority of the FOIPPA and the Business Corporations



# **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 18, 2018	<b>REPORT:</b>	18-149
FROM:	Corporate and Community Services	FILE:	VAULT
SUBJECT:	WHISTLER VILLAGE LAND CO. DIRECT APPOINTMENTS	OR RESIGN	IATIONS AND

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager of Corporate and Community Services be endorsed.

#### RECOMMENDATION

**That** Council receive the resignations of Nancy Wilhelm-Morden as Director and Officer (President), and Maureen Peatfield as Director and Officer (Treasurer) of Whistler Village Land Co. attached as Appendix "A" to this Administrative Report to Council No. 18-149; and

**That** Council appoint Jack Crompton and Carlee Price as Directors of Whistler Village Land Co.; and, further

**That** Council of the Municipality in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Whistler Village Land Co. Ltd., pass the consent resolutions of the sole shareholder of Whistler Village Land Co. Ltd., a copy of which is attached as Appendix "C" to this Administrative Report No.18-149, and that the Mayor and the Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

#### REFERENCES

Appendix "A" - Resignations of Directors/Officers: Nancy Wilhelm-Morden and Maureen Peatfield

Appendix "B" – Consents to Act as Directors: Jack Crompton and Carlee Price

Appendix "C" - Shareholder's Resolution

#### PURPOSE OF REPORT

The purpose of this Report is to ensure that the administration of the Report Municipality of Whistler (RMOW) corporations are up to date by asking Council to receive the resignations of Nancy Wilhelm-Morden as Director and President, and Maureen Peatfield as Director and Treasurer, of Whistler Village Land Corporation (the "Company"). In addition, Council is asked to appoint Jack Crompton and Carlee Price as Directors of the Company. Officer positions will subsequently be appointed by written Directors' Resolutions.

#### DISCUSSION

Updated Director appointments are required to ensure the RMOW corporation paperwork is current with BC Registries.

This change to the board is required because Nancy Wilhelm-Morden's Mayoral term ended November 6, 2018; Jack Crompton's Mayoral term began November 6, 2018.

On or about August April 26, 2018 Maureen Peatfield began serving in an acting capacity as RMOW Director of Finance and as such had consented to act as Director and Treasurer of the Company. Carlee Price has now been hired as permanent RMOW Director of Finance and the change of Directors is now required to reflect this change.

The Shareholder's Resolutions, attached as appendix C to this Report, resolve that the resignations of Nancy Wilhelm-Morden and Maureen Peatfield as Directors of the Company be received, and that Jack Crompton and Carlee Price be appointed as Directors of the Company, and that the Board of Directors of the Company is now composed of: Jack Crompton, Louis Edward Battiston, and Carlee Price.

#### **OTHER POLICY CONSIDERATIONS**

In order for the preparation of the annual filings paperwork to be correct, all updated information, including resignations and consents to act, must be provided to BC Registries.

#### **BUDGET CONSIDERATIONS**

There are legal costs incurred for the preparation of documents required for filing with B.C. Registries; all costs are included within existing Legislative Services budgets.

#### SUMMARY

Whistler Village Land Co. Director appointments must be kept current with BC Registries. This Report seeks Council's receipt of Nancy Wilhelm-Morden's resignation as Director and President, and Maureen Peatfield's resignation as Director and Treasurer of Whistler Village Land Corporation, and also seeks the appointment of Jack Crompton and Carlee Price as Directors.

Respectfully submitted,

Wendy Faris LEGISLATIVE AND PRIVACY COORDINATOR

for Brooke Browning MUNICIPAL CLERK

for Ted Battiston GENERAL MANGER OF CORPORATE AND COMMUNITY SERVICES

Appendix A

#### **RESIGNATION**

TO: WHISTLER VILLAGE LAND CO. LTD. (the "Company")

.

The undersigned hereby resigns as a Director and Treasurer of the Company effective immediately.

DATED 29 day of November, 2018.

MAUREEN PEATFIELD

C:\Users\Wfaris\Appdata\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\BE81X4LA\Resignation-Director-Js.DocOct 31, 2018 3:39 PM/WF

#### RESIGNATION

TO: WHISTLER VILLAGE LAND CO. LTD. (the "Company")

The undersigned hereby resigns as a Director and President of the Company effective immediately.

DATED 25 day of MU. 2018.

<u>NANCY WILHELM-MORDEN</u>

C:\Users\Wfaris\Appdata\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\BE81X4LA\Resignation-Director-Js.DocOct 31, 2018 3:39 PM/WF

Appendix B

#### WHISTLER VILLAGE LAND CO. LTD. (the "Company")

### **CONSENT TO ACT AS DIRECTOR**

hereby consent to act as a director and President of the Company and acknowledge that I am not disqualified to become or to act as a director under s. 124 of the *Business Corporations Act*, the text of which is set out on page 2 of this consent. My consent is effective until revoked.

Dated this \_\_\_\_\_ day of \_\_\_\_\_\_ DECEMBER 2018.

Print name: Jack Crompton

Prescribed address:

3	1HISTLER, BC	
-	HISTLER, BC	· · · · · · · · · · · · · · · · · · ·
V	SEOBS	····
<u></u>		
Signature: _	DAD	

DIRECTORS HAVE SUBSTANTIAL DUTIES AND OBLIGATIONS AND MAY BE SUBJECT TO SIGNIFICANT LIABILITIES. AS YOUNG ANDERSON ACTS FOR THE COMPANY ONLY, THE PERSON SIGNING THIS CONSENT SHOULD OBTAIN INDEPENDENT LEGAL ADVICE.

#### Persons disqualified as directors

**124** (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so.

(2) An individual is not qualified to become or act as a director of a company if that individual is

- (a) under the age of 18 years,
- (b) found by a court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,
- (c) an undischarged bankrupt, or
- (d) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
  - (i) the court orders otherwise,
  - (ii) 5 years have elapsed since the last to occur of
    - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
    - (B) the imposition of a fine,
    - (C) the conclusion of the term of any imprisonment, and
    - (D) the conclusion of the term of any probation imposed, or
  - (iii) a pardon was granted or issued under the *Criminal Records Act* (Canada).

Section 426(3) of the *Business Corporations Act* provides that "[a]n individual who acts as a director of a company and who, under s. 124(2), is not qualified to act as a director of a company commits an offence".

#### **Prescribed Address**

**2(2)** For the purposes of the *Business Corporations Act*, the following constitutes the prescribed address for a director or officer of a company:

- the delivery address and, if different, the mailing address for the office at which the individual can usually be served with records during statutory business hours;
- (b) if there is no office at which the individual can usually be served with records during statutory business hours, the delivery address and, if different, the mailing address of the individual's residence.

#### WHISTLER VILLAGE LAND CO. LTD. (the "Company")

#### **CONSENT TO ACT AS DIRECTOR**

I hereby consent to act as a director and Treasurer of the Company and acknowledge that I am not disqualified to become or to act as a director under s. 124 of the *Business Corporations Act*, the text of which is set out on page 2 of this consent. My consent is effective until revoked.

Dated this 31/ day of Deumin , 2018.

Print name: Carlee Price

Prescribed address:

bladecomb War

Signature

DIRECTORS HAVE SUBSTANTIAL DUTIES AND OBLIGATIONS AND MAY BE SUBJECT TO SIGNIFICANT LIABILITIES. AS YOUNG ANDERSON ACTS FOR THE COMPANY ONLY, THE PERSON SIGNING THIS CONSENT SHOULD OBTAIN INDEPENDENT LEGAL ADVICE.

#### Persons disqualified as directors

**124** (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so.

(2) An individual is not qualified to become or act as a director of a company if that individual is

- (a) under the age of 18 years,
- (b) found by a court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,
- (c) an undischarged bankrupt, or
- (d) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
  - (i) the court orders otherwise,
  - (ii) 5 years have elapsed since the last to occur of
    - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
    - (B) the imposition of a fine,
    - (C) the conclusion of the term of any imprisonment, and
    - (D) the conclusion of the term of any probation imposed, or
  - (iii) a pardon was granted or issued under the *Criminal Records Act* (Canada).

Section 426(3) of the Business Corporations Act provides that "[a]n individual who acts as a director of a company and who, under s. 124(2), is not qualified to act as a director of a company commits an offence".

#### **Prescribed Address**

**2(2)** For the purposes of the *Business Corporations Act*, the following constitutes the prescribed address for a director or officer of a company:

- the delivery address and, if different, the mailing address for the office at which the individual can usually be served with records during statutory business hours;
- (b) if there is no office at which the individual can usually be served with records during statutory business hours, the delivery address and, if different, the mailing address of the individual's residence.

#### WHISTLER VILLAGE LAND CO. LTD.

(the "Company")

#### SHAREHOLDER'S RESOLUTIONS

The undersigned, being the sole shareholder of the Company, hereby consents in writing to the following resolutions to have the same force and effect as if passed at a general meeting of the Company.

BE IT RESOLVED THAT:

- 1. that the written resignations of Nancy Wilhelm-Morden and Maureen Peatfield (which have been received at the Company's registered office) as directors of the Company be accepted;
- 2. that Jack Crompton and Carlee Price, having consented in writing to act as director of the Company, be appointed as director of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office; and
- 3. the Board of Directors is therefore now composed of the following three (3) persons:

Jack Crompton Louis Edward Battiston Carlee Price

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**RESORT MUNICIPALITY OF WHISTLER** by its authorized signatories:

Mayor: Jack Crompton

Municipal Clerk: Brooke Browning



# WHISTLER

# **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 18, 2018	REPORT:	18-150
FROM:	Corporate and Community Services	FILE:	Vault
SUBJECT:	EMERALD DREAMS CONSERVATION CO. LTD	. – 2018 AN	INUAL REPORT

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager of Corporate and Community Services be endorsed.

#### RECOMMENDATION

**That** Council receive the resignation of Maureen Peatfield as Director and Officer (Secretary) of Emerald Dreams Conservation Co. Ltd.; and

**That** Council appoint Carlee Price as a Director of Emerald Dreams Conservation Co. Ltd.; and, further

**That** the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Emerald Dreams Conservation Co. Ltd., pass the consent resolutions of the sole shareholder of Emerald Dreams Conservation Co. Ltd.; copies of which are attached as Appendix "C" to this Administrative Report No. 18-150, and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

#### REFERENCES

Appendix "A" - Resignation: Maureen Peatfield

Appendix "B" - Consent: Carlee Price

Appendix "C" - 2018 Emerald Dreams Conservation Co. Ltd. Shareholder's Resolutions

Appendix "D" - 2018 Emerald Dreams Conservation Co. Ltd. Directors' Resolutions

Appendix "E" - Emerald Dreams Conservation Co. Ltd. Financial Statements, ending December 31, 2017

#### **PURPOSE OF REPORT**

The purpose of this Report is to seek Council's approval of the annual Shareholder's Resolutions of Emerald Dreams Conservation Co. Ltd (the "Company") and for the Mayor and Municipal Clerk to sign the Shareholder Resolutions of the Company to confirm approval.

In addition, the Report asks Council to receive the resignation of Maureen Peatfield as Director and Officer (Secretary) of the Company and appoint Carlee Price as a Director of the Company. Once completed, the Officer position will then be appointed by written Directors' Resolution attached as Appendix "D" to this Report.

#### DISCUSSION

Emerald Dreams Conservation Co. Ltd. (the "Company") is a wholly owned corporation of the Resort Municipality of Whistler (RMOW) and is the trustee of the Emerald Forest Trust; a trust formed pursuant to a Trust Settlement Agreement dated November 16, 1999.

The Emerald Forest Trust was formed to manage the ownership of the Emerald Forest Lands. The Emerald Forest is a tract of forest northwest of the Whistler Village which has been preserved as parkland through a third party conservation covenant with the Land Conservancy of British Columbia.

On September 20, 2016, Council adopted the "Taxation Exemption for Philanthropic Purposes Bylaw No. 2125, 2016" designating the Emerald Forest Lands (Lot A and Lot B) as exempt from property taxes for five years under section 224 of the *Community Charter*. These taxation changes are reflected in the Company's 2017 year-end Financial Statements (Appendix "E").

As per the *Business Corporations Act*, the filing of the 2018 Annual Report for the Company is now due for filing with BC Registries. In addition, to further update the Company's BC Registries paperwork, the resignation of Maureen Peatfield as Director and Officer (Secretary) must be received. Further to this, it is asked that Carlee Price be appointed as Director to fill this vacancy.

The Shareholder's resolutions, attached as Appendix "C" for the 2018 Annual Report resolve that Maureen Peatfield's resignation as Director and Officer (Secretary) of the Company be received, and that Carlee Price be appointed as Director of the Company; and that the Board of Directors of the Company is therefore composed of the following three individuals: Mike Furey, Louis Edward Battiston, and Carlee Price. The Resolutions further state that the financial statements of the Company for the fiscal year ended December 31, 2017 be accepted, that Mike Furey, Louis Edward Battiston, and Carlee Price, be elected Directors of the Company to hold office until the next Annual General Meeting, or until sooner ceasing to hold office, and that the appointment of the auditor of the Company for the current fiscal year be waived. Finally, that the shareholder waives the holding of the Annual General Meeting and consents in writing to all resolutions which will constitute the proceedings in lieu of the 2018 Annual General Meeting of the Company.

The Directors' Resolutions, attached as Appendix "D" to this Report, resolve that Mike Furey is appointed as President of the Company, and Carlee Price is appointed as Secretary of the Company, and that two Directors are authorized to sign the 2017 financial statements (attached as Appendix "E" to this Report.

#### POLICY CONSIDERATIONS

The Shareholder and Director Resolutions attached to this Report speak to the following legislation: Section 182 of the *Business Corporations Act*, the Company may consent in writing to all of the business required at the annual general meeting of the Company, and section 203 of the *Business Corporations Act*, the company may consent in writing to waive the appointment of an auditor.

#### **BUDGET CONSIDERATIONS**

There are legal costs incurred for the preparation of documents required for filing with B.C. Registries; all costs are included within existing Legislative Services budgets.

#### SUMMARY

The 2018 Annual Report of the Company is now due to be filed with B.C. Registries. This Report seeks Council's approval of the Shareholder's Resolutions of the Company attached as Appendix "C", and for the Mayor and Municipal Clerk to sign the annual Shareholder's Resolutions of the company to confirm approval.

In addition, it is asked that Council accept the resignation of Maureen Peatfield as Director and Officer (Secretary) of the Company and appoint Carlee Price as Director of the Company.

Respectfully submitted,

Wendy Faris LEGISLATIVE AND PRIVACY COORDINATOR

for Brooke Browning MUNICIPAL CLERK

for Ted Battiston GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

#### **RESIGNATION**

EMERALD DREAMS CONSERVATION CO. LTD. TO: (the "Company")

The undersigned hereby resigns as a Director and Secretary of the Company effective immediately.

DATED 5 day of December, 2018.

MAUREEN PEATFIELD

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#### EMERALD DREAMS CONSERVATION CO. LTD. (the "Company")

#### **CONSENT TO ACT AS DIRECTOR**

I hereby consent to act as a director and Secretary of the Company and acknowledge that I am not disqualified to become or to act as a director under s. 124 of the *Business Corporations Act*, the text of which is set out on page 2 of this consent. My consent is effective until revoked.

Dated this <u>5</u> day of <u>pecendres</u>, 2018.

Print name: Carlee Price

Prescribed address:

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	whistler be	
	Whistler bc VSE 0X5	
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DIRECTORS HAVE SUBSTANTIAL DUTIES AND OBLIGATIONS AND MAY BE SUBJECT TO SIGNIFICANT LIABILITIES. AS YOUNG ANDERSON ACTS FOR THE COMPANY ONLY, THE PERSON SIGNING THIS CONSENT SHOULD OBTAIN INDEPENDENT LEGAL ADVICE.

#### Persons disqualified as directors

**124** (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so.

(2) An individual is not qualified to become or act as a director of a company if that individual is

- (a) under the age of 18 years,
- (b) found by a court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,
- (c) an undischarged bankrupt, or
- (d) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
  - (i) the court orders otherwise,
  - (ii) 5 years have elapsed since the last to occur of
    - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
    - (B) the imposition of a fine,
    - (C) the conclusion of the term of any imprisonment, and
    - (D) the conclusion of the term of any probation imposed, or
  - (iii) a pardon was granted or issued under the *Criminal Records Act* (Canada).

Section 426(3) of the *Business Corporations Act* provides that "[a]n individual who acts as a director of a company and who, under s. 124(2), is not qualified to act as a director of a company commits an offence".

#### **Prescribed Address**

**2(2)** For the purposes of the *Business Corporations Act*, the following constitutes the prescribed address for a director or officer of a company:

- the delivery address and, if different, the mailing address for the office at which the individual can usually be served with records during statutory business hours;
- (b) if there is no office at which the individual can usually be served with records during statutory business hours, the delivery address and, if different, the mailing address of the individual's residence.

#### EMERALD DREAMS CONSERVATION CO. LTD.

(the "Company")

#### SHAREHOLDER'S RESOLUTIONS

The undersigned, being the sole shareholder of the Company, hereby consents in writing to the following resolutions to have the same force and effect as if passed at a general meeting of the Company.

BE IT RESOLVED THAT:

- 1. that the written resignation of Maureen Peatfield (which has been received at the Company's registered office) as director of the Company be accepted;
- that Carlee Price having consented in writing to act as director of the Company, be appointed as director of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office; and
- 3. the Board of Directors is therefore now composed of the following three (3) persons:

Mike Furey Louis Edward Battiston Carlee Price

DATED this \_\_\_\_\_ day of \_\_\_\_\_\_ 2018.

**RESORT MUNICIPALITY OF WHISTLER** by its authorized signatories:

Mayor:

Municipal Clerk:

#### EMERALD DREAMS CONSERVATION CO. LTD.

("Company")

#### SHAREHOLDER'S RESOLUTIONS

Pursuant to the provisions of Section 182 of the *Business Corporations Act* (British Columbia), the following resolutions are passed by the sole member of the Company entitled to attend and vote at the annual general meeting of the Company.

**RESOLVED that:** 

- 1. the financial statements of the Company for the financial year ended December 31, 2017 be accepted;
- MIKE FUREY, LOUIS EDWARD BATTISTON, and CARLEE PRICE having consented in writing to act as directors of the Company, be elected directors of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office; and
- 3. the appointment of an auditor for the Company for the current financial year be waived.

Pursuant to Section 182 of the *Business Corporations Act*, THE RESORT MUNICIPALITY OF WHISTLER, being the only shareholder of the Company entitled to attend and vote at the annual general meeting, waives the holding of the annual general meeting and consents in writing to all of the foregoing resolutions, which constitute proceedings in lieu of the 2018 Annual General Meeting of the Company as evidenced by its execution of these resolutions below.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**RESORT MUNICIPALITY OF WHISTLER** by its authorized signatories:

Mayor:

Municipal Clerk:

#### EMERALD DREAMS CONSERVATION CO. LTD.

("Company")

#### DIRECTORS' RESOLUTIONS

Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

**RESOLVED THAT:** 

1. the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

Mike Furey- PresidentCarlee Price- Secretary

2. the financial statements of the Company for the financial year ended December 31, 2017 be approved and that any two directors of the Company be authorized to sign the balance sheet included in the financial statements as evidence of such approval.

DATED this \_\_\_\_\_ day of \_\_\_\_\_\_, 2018.

MIKE FUREY

LOUIS EDWARD BATTISTON

CARLEE PRICE

Appendix E

Emerald Dreams Conservation Co. Ltd. Financial Statements For the period ended December 31, 2017 (Unaudited)

**Financial Statements** 

**Balance Sheet** 

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NOV 23, 2018 DATE <u>Nrv 26, 2018</u> DATE

#### Emerald Dreams Conservation Co. Ltd. Balance Sheet (Unaudited)

December 31	2017		 2016
Assets			
Current Cash	\$	1	\$ 1
Shareholder's Equity Share capital Authorized 10,000 Common shares of no par value			
Issued 1 Common share	\$	1	\$ 1



# **REPORT** ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED:	December 18, 2018	<b>REPORT:</b>	18-151
FROM:	Corporate and Community Services	FILE:	VAULT
SUBJECT:	WHISTLER HOUSING AUTHORITY LTD. APPOINTMENTS	DIRECTOR	RESIGNATIONS AND

#### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager of Corporate and Community Services be endorsed.

#### RECOMMENDATION

**That** Council receive the resignations of Jack Crompton and Steven Bradley Anderson (Steve Anderson) as Directors of Whistler Housing Authority Ltd.; and

**That** Council appoint Duane Jackson and John Grills as Directors of Whistler Housing Authority Ltd.; and further,

**That** Council of the Municipality in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Whistler Housing Authority Ltd., pass the consent resolutions of the sole shareholder of Whistler Housing Authority Ltd., a copy of which is attached as Appendix "C" to this Administrative Report No. 18-151, and that the Mayor and the Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

#### REFERENCES

Appendix "A" - Resignations of Directors: Jack Crompton and Steve Anderson

Appendix "B" - Consent to Act as Directors: Duane Jackson and John Grills

Appendix "C" - Shareholder's Resolutions

#### PURPOSE OF REPORT

The purpose of this Report is to ensure that the administration of the Report Municipality of Whistler (RMOW) corporations are up to date by asking Council to receive the resignations of Jack Crompton and Steve Anderson from Whistler Housing Authority Ltd. (the "Company"), and appoint Duane Jackson and John Grills as Directors of the Company.

#### DISCUSSION

Updated Director resignations and appointments are required to ensure the Resort Municipality of Whistler (RMOW) corporations' paperwork is current at BC Registries.

Jack Crompton and Steve Anderson have resigned from the Company's Board of Directors, and it is asked that Council appoint Duane Jackson and John Grills as Directors. The appointments of Mr. Jackson and Mr. Grills as Directors were resolved at the November 6, 2018 Regular Council Meeting. Appendix C, the Shareholder's Resolution as attached to this Report, now must be passed to ensure that all BC Registries administrative documentation is correct and up to date. The Shareholder's Resolution accepts the resignations of Jack Crompton and Steve Anderson as Directors of the Company and appoints Duane Jackson and John Grills as Directors of the Company. The Shareholder's Resolution states that the Board of the Company is therefore composed of seven individuals: Jonathan Decaigny, Brian Good, Mike Furey, John Grills, Michael Hutchison, Jennifer C. Ford, and Duane Jackson. The Shareholder resolution also notes that all acts of the Board of Directors of the Company, including those involving Duane Jackson and John Grills, from November 6, 2018 until today are hereby ratified, consented to and confirmed.

#### **OTHER POLICY CONSIDERATIONS**

In order for the preparation of the annual filing paperwork to be correct, all updated information, including resignations and consents to act, must be provided to BC Registries.

#### **BUDGET CONSIDERATIONS**

In order for the preparation of the annual filings paperwork to be correct, all updated information, including resignations and consents to act, must be provided to BC Registries.

#### SUMMARY

The Company's Director appointments must be kept current with BC Registries. This Report seeks Council's receipt of Jack Crompton and Steve Anderson's resignations as Directors of the Company and also seeks the appointment of Duane Jackson and John Grills as Directors.

Respectfully submitted,

Wendy Faris LEGISLATIVE AND PRIVACY COORDINATOR

for Brooke Browning MUNICIPAL CLERK

for Ted Battiston GENERAL MANGER OF CORPORATE AND COMMUNITY SERVICES

Certificate of Incorporation No. 370849

#### RESORT MUNICIPALITY OF WHISTLER MUNICIPAL CORPORATION

#### WHISTLER HOUSING AUTHORITY LTD.

#### **RESIGNATION OF DIRECTOR**

I, Jack Crompton, hereby resign as Director of the Whistler Housing Authority effective November <u>15</u>, 2018.

Signature

Jack Crompton, Mayor Print Name

Certificate of Incorporation No. 370849

#### RESORT MUNICIPALITY OF WHISTLER MUNICIPAL CORPORATION

#### WHISTLER HOUSING AUTHORITY LTD.

#### **RESIGNATION OF DIRECTOR**

I, Steve Anderson, hereby resign as Director of the Whistler Housing Authority effective November <u>15</u>, 2018.

Signéture Stave Anderson Print Name

Appendix B

Certificate of Incorporation No. 810519

Resort Municipality of Whistler Municipal Corporation

WHISTLER HOUSING AUTHORITY LTD. (the "Company")

#### **CONSENT TO ACT AS A DIRECTOR**

I, John Grills, the undersigned, have read Section 123 and Section 124 of the *Business Corporations Act*, a copy of which is attached, hereby consent to act as a Director of the Company until such time as consent may be revoked.

DATED this 19 day of November, 2018. Signature Print Name 855 Address

DIRECTORS HAVE SUBSTANTIAL DUTIES AND OBLIGATIONS AND MAY BE SUBJECT TO SIGNIFICANT LIABILITIES. AS LIDSTONE YOUNG ANDERSON, BARRISTERS AND SOLICITORS, ACTS FOR THE COMPANY ONLY, THE PERSON SIGNING THIS CONSENT SHOULD OBTAIN INDEPENDENT LEGAL ADVICE.

#### Business Corporations Act [SBC 2002] CHAPTER 57 Part 5 – Management

#### Consent

- 123 (1) An individual from whom a consent is required under section 121 or 122 may consent
  - (a) by providing a written consent, before or after the individual's designation, election or appointment,
    - (i) in the case of a director referred to in section 121 (2) (a) (ii) or 122 (4) (a), to the company,
    - (ii) in the case of a director referred to in section 121 (2) (b) (iv), to one of the amalgamating companies or to the amalgamated company, or
    - (iii) in the case of a director referred to in section 121 (2) (c) (ii), to the corporation or foreign corporation, as the case may be, or to the company, or
  - (b) by performing functions of, or realizing benefits exclusively available to, a director of the company,
    - (i) in the case of a director referred to in section 121, after the individual knew or ought to have known of the individual's designation as a director, or
    - (ii) in the case of a director referred to in section 122 (4) (a), after the individual knew or ought to have known of the individual's election or appointment as a director.
  - (2) After an individual from whom a consent is required under section 121 or 122 and who has been otherwise validly appointed or elected as a director consents in accordance with subsection (1) of this section,
    - (a) the designation, election or appointment, as the case may be, of the director is valid, and
    - (b) the director is deemed to have been a director for all purposes from the date of that designation, election or appointment.
  - (3) A consent to be a director is effective until
    - (a) the consent is revoked by the director,
    - (b) the term of office of the director expires without the director being promptly reappointed or re-elected,
    - (c) the director resigns, or
    - (d) the director is removed in accordance with section 128 (3) or (4).

#### Persons disqualified as directors

**124** (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so.

- (2) An individual is not qualified to become or act as a director of a company if that individual is
  - (a) under the age of 18 years,
  - (b) found by a court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,

- (c) an undischarged bankrupt, or
- (d) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
  - (i) the court orders otherwise,
  - (ii) 5 years have elapsed since the last to occur of
    - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
    - (B) the imposition of a fine,
    - (C) the conclusion of the term of any imprisonment, and
    - (D) the conclusion of the term of any probation imposed, or
  - (iii) a pardon was granted or issued, or a record suspension was ordered, under the Criminal Records Act (Canada) and the pardon or record suspension, as the case may be, has not been revoked or ceased to have effect.
- (3) A director who ceases to be qualified to act as a director of a company must promptly resign.
- (4) An order must not be made under subsection (2) (d) (i) in relation to a financial institution unless notice of the application for the order is given to the superintendent, who may appear as a party to the application.

Certificate of Incorporation No. 810519

Resort Municipality of Whistler Municipal Corporation

WHISTLER HOUSING AUTHORITY LTD. (the "Company")

#### **CONSENT TO ACT AS A DIRECTOR**

I, Duane Jackson, the undersigned, have read Section 123 and Section 124 of the *Business Corporations Act*, a copy of which is attached, hereby consent to act as a Director of the Company until such time as consent may be revoked.

**DATED** this day of November, 2018 Signature man Print Name meene Dr, Whistle Address NAC Citizenship

DIRECTORS HAVE SUBSTANTIAL DUTIES AND OBLIGATIONS AND MAY BE SUBJECT TO SIGNIFICANT LIABILITIES. AS LIDSTONE YOUNG ANDERSON, BARRISTERS AND SOLICITORS, ACTS FOR THE COMPANY ONLY, THE PERSON SIGNING THIS CONSENT SHOULD OBTAIN INDEPENDENT LEGAL ADVICE. Business Corporations Act [SBC 2002] CHAPTER 57 Part 5 – Management

#### Consent

- 123 (1) An individual from whom a consent is required under section 121 or 122 may consent
  - (a) by providing a written consent, before or after the individual's designation, election or appointment,
    - (i) in the case of a director referred to in section 121 (2) (a) (ii) or 122 (4) (a), to the company,
    - (ii) in the case of a director referred to in section 121 (2) (b) (iv), to one of the amalgamating companies or to the amalgamated company, or
    - (iii) in the case of a director referred to in section 121 (2) (c) (ii), to the corporation or foreign corporation, as the case may be, or to the company, or
  - (b) by performing functions of, or realizing benefits exclusively available to, a director of the company,
    - (i) In the case of a director referred to in section 121, after the individual knew or ought to have known of the individual's designation as a director, or
    - (ii) in the case of a director referred to in section 122 (4) (a), after the individual knew or ought to have known of the individual's election or appointment as a director.
  - (2) After an individual from whom a consent is required under section 121 or 122 and who has been otherwise validly appointed or elected as a director consents in accordance with subsection (1) of this section,
    - (a) the designation, election or appointment, as the case may be, of the director is valid, and
    - (b) the director is deemed to have been a director for all purposes from the date of that designation, election or appointment.
  - (3) A consent to be a director is effective until
    - (a) the consent is revoked by the director,
    - (b) the term of office of the director expires without the director being promptly reappointed or re-elected.
    - (c) the director resigns, or
    - (d) the director is removed in accordance with section 128 (3) or (4).

#### Persons disqualified as directors

124 (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so.

- (2) An individual is not qualified to become or act as a director of a company if that individual is
  - (a) under the age of 18 years,
  - (b) found by a court, in Canade or elsewhere, to be incapable of managing the individual's own affairs,

- (c) an undischarged bankrupt, or
- (d) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
  - (i) the court orders otherwise,
  - (ii) 5 years have elapsed since the last to occur of
    - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
    - (B) the imposition of a fine,
    - (C) the conclusion of the term of any imprisonment, and
    - (D) the conclusion of the term of any probation imposed, or
  - (iii) a pardon was granted or issued, or a record suspension was ordered, under the Criminal Records Act (Canada) and the pardon or record suspension, as the case may be, has not been revoked or ceased to have effect.
- (3) A director who ceases to be qualified to act as a director of a company must promptly resign.
- (4) An order must not be made under subsection (2) (d) (i) in relation to a financial institution unless notice of the application for the order is given to the superintendent, who may appear as a party to the application.



#### WHISTLER HOUSING AUTHORITY LTD.

(the "Company")

#### SHAREHOLDER'S RESOLUTIONS

The undersigned, being the sole shareholder of the Company, hereby consents in writing to the following resolutions to have the same force and effect as if passed at a general meeting of the Company.

BE IT RESOLVED THAT:

- 1. that the written resignations of Jack Crompton and Steven Bradley Anderson (which have been received at the Company's registered office) as directors of the Company be accepted;
- that Duane Jackson and John Grills, having consented in writing to act as director of the Company, be appointed as director of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office;
- 3. that the Council Resolution of the Resort Municipality of Whistler dated November 6, 2018, in which the Council appointed Duane Jackson and John Grills as directors of the Company, is hereby ratified, consented to and confirmed;
- 4. that all acts of the Board of Directors of the Company, including those involving Duane Jackson and John Grills, from November 6, 2018, until today are hereby ratified, consented to and confirmed;
- 5. the Board of Directors is therefore now composed of the following seven (7) persons:

Jonathan Decaigny Brian Good Mike Furey John Grills Michael Hutchison Jennifer C. Ford Duane Jackson

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**RESORT MUNICIPALITY OF WHISTLER** by its authorized signatories:

Mayor: Jack Crompton

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Municipal Clerk: Brooke Browning



# WHISTLER

#### REGULAR MEETING OF EMERGENCY PLANNING COMMITTEE WEDNESDAY, April 3rd 2018, STARTING AT 8:30 A.M.

### MINUTES

In the Flute Room 4325 Blackcomb Way, Whistler, BC V0N 1B4

#### Present

Chair, RMOW Mayor, Nancy Wilhelm Morden RMOW General Manager of Corporate & Community Services, Norm McPhail RMOW General Manager of Resort Experience, Jan Jansen RMOW Manager of Protective Services, Shannon Story RMOW Emergency Program Coordinator, Erin Marriner RMOW General Manager of Infrastructure Services, James Hallisey RMOW Fire Chief, Geoff Playfair Councilor, Sue Maxwell RCMP Staff Sergeant, Paul Hayes BC Transit, Steve Antil RMOW Chief Administrative Officer, Mike Furey RMOW Emergency Social Services Coordinator, Ryan Donohue RMOW Manager of Communications, Michele Comeau

#### Regrets

BC Emergency Health Services, Bill MacDonald Blackcomb Aviation, Andrew Bradley RMOW Deputy Fire Chief, Chris Nelson Whistler Blackcomb Safety Manager, Kira Cailes Search and Rescue Society, Tony DelBosco School District #48, Ian Currie RMOW Recording Secretary, Evangeline Cannon BC Health Emergency Management, Evan Lloyd Blackcomb Aviation, Steve Gray

#### **ADOPTION OF AGENDA**

Moved by S. Maxwell Carried by S. Antil

**That** the Emergency Planning Committee adopt the Emergency Planning Committee agenda of April 3rd, 2018.

CARRIED

#### ADOPTION OF MINUTES

Moved by J. Jansen Carried by M. Furey MINUTES Regular Emergency Planning Committee Meeting Page 2

**That** the Emergency Planning Committee adopt the Regular Emergency Planning Committee minutes of December 7, 2017.

#### CARRIED

#### PRESENTATIONS/DELEGATIONS

Mass Notification Alerts	R. Donohue provided an overview of mass notification alerts for emergency planning. Discussion on new Federal System Alert Ready being launched April 6th 2018. Also discussion on other systems available and currently in use in the Sea to Sky. Input from the group on RMOW needs was discussed and future discussion planned for 2018.
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Sea to Sky Multimodal Evacuation Plan Update E. Marriner presented an update on the current status of the evacuation plan and the data complied thus far. Also provided an update from ISL Engineers on traffic mapping as well as input from key stakeholders.

#### Wildfire Detection Cameras G. Playfair provided an update on discussions with German manufacturer to provide two cameras that would help in the early detection of wildfires in the valley. Negotiations ongoing and will likely continue through 2018.

OCP Revision-Public Safety S. Story presented updated revisions to Public Safety in the OCP. These included the addition of Emergency Social Services, FireSmart, revisions to bylaw and the Whistler Fire Rescue Service.

#### **OTHER BUSINESS**

No other business at this time.

#### **Motion to Adjourn**

Moved by J. Jansen Seconded by M. Furey

CARRIED

ADJOURMMENT 10:10 a.m. Jack Crompton

#### RESORT MUNICIPALITY OF WHISTLER ZONING AMENDMENT BYLAW (1330 Cloudburst Drive) NO. 2214, 2018

#### A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

**WHEREAS** Council may, by bylaw, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, and prohibit any use in any zone;

**NOW THEREFORE** the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS**:

- 1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (1330 Cloudburst Drive) Bylaw No. 2214, 2018".
- "Zoning and Parking Bylaw No. 303, 2015" is amended in Part 13, section 66, subsection (3) by increasing the maximum permitted gross floor area of all buildings on Parcel 2 within the RM65 Zone from 2,000 square metres to 3,200 square metres.

GIVEN FIRST AND SECOND READINGS this 4th day of December, 2018.

Pursuant to Section 464(1) of the *Local Government Act,* a Public Hearing was held this 18th day of December, 2018.

GIVEN THIRD READING this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

ADOPTED by the Council this \_\_\_\_\_ day of \_\_\_\_\_2018.

Jack Crompton, Mayor Brooke Browning Municipal Clerk

I HEREBY CERTIFY that this is a true copy of "Zoning Amendment Bylaw (1330 Cloudburst Drive) No. 2214, 2018."

Brooke Browning, Municipal Clerk



Ref: 317203

November 30, 2018

Dear Mayors, Chairs, Councillors and Directors,

As the Seniors Advocate for British Columbia, I am very pleased to extend my sincere congratulations to each of you on your recent election to local government.

Whether you are newly elected or returning to serve as a municipal leader, the impact of your contributions to the quality of life in communities across British Columbia will be immense and will directly affect your constituents on a daily basis. This is particularly the case regarding the most vulnerable of our citizens, which often includes seniors.

My office, the first of its kind in Canada, was established in 2014 to monitor and analyze seniors' services and issues in BC, and recommend solutions to systemic challenges to government and service providers. Our monitoring spans five key areas: health care, housing, income supports, personal supports and transportation. All of these areas are of direct concern and consequence to local government. Whether allocating municipal funds for walkability corridors, sidewalk repairs and curb cuts, and transportation to regional health care, or developing policy around accessibility, age-friendliness and social inclusivity, municipal governments play a significant role in improving the lives of seniors in British Columbia.

Seniors are a rapidly growing demographic in Canada. Here in British Columbia, seniors currently comprise 19% of our total population (920,000 of 4.8M) and we expect to see a continued rise in the population over 65 in the years ahead. Seniors are forecast to constitute 25% of British Columbians by 2031 (1.4M of 5.63M). Research consistently shows that being a partner in helping seniors age well and in place is a solid investment economically and socially.

Please feel free to contact my office at any time as we work together to improve the lives of British Columbian seniors. <u>Please also check out our website for additional information</u>.

Thank you again for your commitment to municipal leadership. I wish you my very best for the duration of your term.

Sincerely,

And

Isobel Mackenzie Seniors Advocate Province of British Columbia

Office of the Seniors Advocate Province of British Columbia

1-877-952-3181 www.seniorsadvocatebc.ca 6<sup>th</sup> Floor, 1405 Douglas Street PO Box 9651 STN PROV GOVT Victoria BC V8W 9P4 From: Cathy Peters Sent: Saturday, December 1, 2018 8:05 AM To: info Subject: Human Sex trafficking/Child Sex Trafficking public awareness campaign

Dear Mayor Jack Crompton and Whistler Resort Municipal Council, My name is Mrs. Cathy Peters and I am a BC anti-human trafficking educator, speaker, advocate. I have been raising awareness to the growing pandemic of **"Child Sex Trafficking in BC and How to Stop it**", for the last 5 years. I am in touch with every City Council, MLA, MP and police agency in BC.

It is important that the public, police and politicians understand that BC has become a global sex tourism destination, with our port cities and an entry point into Canada.

Our youth/children/the vulnerable are not safe in BC because an aggressive sex industry is targeting them to increase "supply" for the growing "demand".

I have attached a biography and a newspaper article on my work.

4 short videos (links below) have been developed by the "anti-human trafficking initiative" in Vancouver to raise public awareness of human sex trafficking in BC and Canada. This Initiative wants to stop full decriminalization of prostitution in Canada (specifically the decriminalization of sex buyers).

It is important **Canadians understand** the implications to our culture/society if the government fully decriminalized prostitution/sex buyers.

Full decriminalization would be a fatal blow to our Canadian democracy, ideals, values and identity while undermining any concept of gender equality or human rights in our country.

I have included a German brothel menu as an example of typical brothel activity, which is what we could end up with in every community in Canada.

See the Vimeo link, website link and facebook link below (choose which application works best for you to send out).

Please send these to police contacts, frontline stakeholders, civic leaders, victim services, MLA's and MP's.

"Education is our greatest weapon". (quote from HT expert/activist former MP Joy Smith- Manitoba).

Vimeo: <u>https://vimeo.com/album/5483715</u> Website: <u>http://buyingsexisacrime.org</u> https://www.facebook.com/buyingsexisacrime/

In terms of research papers on this issue I have included the 2 papers that I send to the public, politicians and police.

The first is research on the Rhode Island experience with full decriminalization from 1980-2009 for 29 years.

Because of the increase in underage prostitution (trafficking) and violence, the law was repealed and prostitution made illegal.

The 2<sup>nd</sup> paper is by Dr. Melissa Farley who visited the DTES and summarized her findings.

I will be presenting at **Missionsfest at the Vancouver Convention Centre on January 20<sup>th</sup>, 2019 at 2 pm** along **with Dr. Melanie Ryper**, an Emergency Room Physician who is seeing human trafficking in the emergency room. Dr. Ryper is also educating physicians regarding this growing pandemic. **Our topic: "Child Sex Trafficking in BC and How to stop it".** 

If you know of any setting or group (police, schools, victim services, service groups, churches) I could present to, please let me know. I am booking for March, April and May 2019.

If a presentation is wanted in the Lower Mainland, I simply need my travel costs covered (gas). If a presentation anywhere in BC is wanted, I would need my travel, accommodation, honorarium costs covered.

Please give me your feedback on the videos. I look forward to hear from you, especially from new Mayors and new Councillors.

Most Sincerely, Cathy Peters BC anti-human trafficking educator, speaker, advocate.

#### Mrs. Cathy Peters: biography

Mrs. Cathy Peters has been "raising awareness" to the new pandemic of CST or Child Sex Trafficking (the buying and selling of children for sex) in British Columbia for the last 5 years; to the Federal government level and now to the Municipal and Provincial levels of government. Cathy is a former inner city high school teacher (Southern Okanagan and Delta School districts), and has done volunteer work for 2 Members of Parliament (John Weston/BC, Joy Smith/Manitoba) for 5 years. She has been public speaking (200 presentations) on this specific issue in BC for 3 years since the "Protection of Communities and Exploited Persons Act" became Federal Law; to City Councils, School Boards, Police Boards, high schools, colleges, universities, seniors, church, business, leadership, women's, men's, youth, provincial leadership groups and law enforcement agencies. Cathy has contacted all BC police agencies including RCMP HQ Provincially and Federally and has been awarded 5 RCMP Challenge Coins for her work/advocacy from Coguitlam, Richmond, Surrey, RCMP Headquarters Child Exploitation Unit and the Chilliwack RCMP detachments and 1 Coin from the New Westminster Police Department after presenting at the Justice Institute in New Westminster, and coins from the Delta Police Department and Vancouver Police Department. Cathy's work/advocacy has been introduced in the BC Legislature in spring 2018, and she has participated in 2 Federal Justice Committee Human Trafficking Roundtables (2017, 2018) in Vancouver. At their request, Cathy has submitted specific recommendations to the Federal Public Safety Department on "How to Stop Human Sex Trafficking and Child Sex Trafficking in Canada".

"Education is our greatest weapon" in addressing this egregious crime. Cathy has written to every City Council (190), MLA (87), MP (41) and Police Agency in British Columbia, to every Premier and Attorney General in Canada and to every MP in Canada (338). In her presentations Cathy describes the problem we have locally, and the strategies/tools/resources we can use to stop this crime. She is hopeful and positive in her presentation, so that the audience can do something in their area of influence. Cathy is married to Allan, an architect and they have 3 amazing (grown) children: 1 boy, 2 girls, ages 33, 30, 28.

**Some Facts about Human sex trafficking/youth and child exploitation**: It is the fastest growing crime in Canada and the world. It is a form of "modern day slavery". Today's slavery has low costs and huge profits; a trafficker can make \$280,000 per victim, per year. Average age of entry into prostitution is 12-14 years of age in Canada, although traffickers are targeting children as young as 9 years of age. There is a dramatic increase in child exploitation and child pornography (production and consumption). Unchecked pornography on the internet fuels the sex trade creating an increasing demand for paid sex. The biggest problem we have in Canada: people do not know we have a problem here; therefore the traffickers are developing the sex industry exponentially. Every woman and child, the marginalized and vulnerable will become a potential target and victim, unless we do something to stop it.

MISSION STATEMENT: A MODERN EQUAL SOCIETY DOES NOT BUY AND SELL WOMEN AND CHILDREN.



B.C. anti-child sex trafficking advocate, Cathy Peters, visited Chilliwack to motivate the community to help put an end to what she's calling "The new pandemic: Child sex trafficking in B.C. and how we can stop it." (Sarah Gawdin/The Progress)

# Chilliwack's children are at risk, says B.C. child sex trafficking watchdog

Cathy Peters wants Chilliwack to be a positive example for the province

#### Sarah Gawdin The Progress

A B.C. former teacher turned advocate wants to help "make Chilliwack an example for the rest of the province," when it comes to putting an end to child sex trafficking.

Cathy Peters says she's always had a soft-spot for children, but it wasn't until her son began working for a Manitoba MP that the safety of children became her key priority.

Where Peters taught in

Delta was near what's called "a kiddie stroll," she said. "A place where children would walk up and down the street to sell their bodies." At the time, her goal was just to get her students to successfully complete Grade 10.

Today, her mission has expanded from getting kids to a certain point in their education, to preventing them from ever being sold into the sex trade. As a result, Peters has been presenting all over the province to police, city councils, schools, churches, and whomever else she can, to talk about what she's calling a new pandemic: child sex trafficking in B.C.

In the past two-and-a-half years, Peters has presented to more than 180 groups free of charge.

"British Columbia is the best place in Canada and North America for sex buyers," said Peters during her presentation in Chilliwack's Neighbourhood Learning Centre on June 19.

And Peters wants to make sure Chilliwack, with its close proximity to the American border, has its eyes wide open when it comes to the safety of the community's children. "Don't fool yourselves," she said, looking around at the dozens of people who attended her presentation. "You have a very big problem here. Don't be surprised if you find prostitution rings in the high schools.

"Where children play, predators prey," Peters said simply.

"Child sex trafficking is all about the money," continued the retired schoolteacher. The average pimp, says Peters, can get anywhere from \$280,000 to \$360,000 per year per victim. And right now, the most popular commodity on the sex trade market are young, white girls between nine- and *Continued on Page A6* 

Smart Phone Control
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News

# Accident?

one of our personal ry lawyers for a titial consultation.



r compensation

0 Box 372, V2P 6J4 4-792-1906 serwestlaw.com



6pm, Th-Fr 10-8pm 0, Sun 11-4pm

f

# Participants urged to report sex trafficking

#### Continued from Page A1

14-years-old.

"And our aboriginal girls are getting destroyed by this," added Peters.

Const. Isabelle Christensen, who has been a member of the RCMP for more than two decades, sat in on Peters' discussion.

"I think when we hear human trafficking we think of something different than what it is," said the community liaison officer. "We'd like to think we don't have that problem in Chilliwack, but seeing how it's defined, it's more like the old version of prostitution and johns."

And the best way to combat that model says Peters, is to focus on what she calls the "Two Es:" education and enforcement.

In 2014, Canada enacted Bill C-36, the Protection of Communities and Exploited Persons Act, which made the buyers of sex criminals, and those selling sex victims. However, Peters says it's poorly enforced, which has lit the region up like a beacon to those looking to buy illicit sex.

"Our federal government is on the trajectory to fully decriminalize prostitution ... We already have johns who act with impunity ...and this will lead to brothels in every community. We are headed for hundreds

## "Where children play, predators prey"

Anti-child sex trafficking advocate

of (Robert) Picktons (at this rate)," continued Peters.

But even in the darkest of places, the smallest bit of light helps. And Peters says Chilliwack is primed to be a leader in ridding the province of this criminal blight.

"You have a great detachment here, work with them!" exclaimed Peters, who met with each of the city's four watches over the course of a month to make her presentation. "Don't take (issues) on personally, get the police involved.

www.theprogress.com

"I hear all the time from police, 'We just don't get the reports.' So I beg of you, report it," Peters continued.

And while the police reports help tremendously, Peters says

the other aspect of ending this pandemic is ensuring a community has the right services to help victims escape with their lives.

Having seen a lot in her career with the RCMP, Christensen says one of the most important things that she walked away

from Peters' presentation with was the resources we have available at our fingertips.

Cathy Peters,

"It opened my eyes to the services we have," said the community-based officer. "The possibility of help is there."

For more information on the services Chilliwack has to offer, visit the local services website at www.comserv.bc.ca, or the Child and Youth services web-





November 22, 2018

His Worship Jack Crompton Mayor of the Resort Municipality of Whistler 4325 Blackcomb Way Whistler BC V0N 1B4

Dear Mayor Crompton and Council:

The Province has started issuing licences for the retail sale of non-medical cannabis, and we are currently in the process of assessing the applications that have been submitted to us.

Our previous consultations with local governments before the recent municipal elections indicated local governments wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It is up to each municipality to determine if and where non-medial cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

..../2

Ministry of Attorney General Mayor and Council Page 2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please contact Joshua Huska, Licensing Manager, by email at Joshua.Huska@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,

David Eby, QC Attorney General

Enclosure

pc: Chief Administrative Officer

Mike Farnworth Minister of Public Safety and Solicitor General



## Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email <u>cannabisregs@gov.bc.ca</u>. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

#### Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

#### The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issue)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
  - if the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
  - if it makes a recommendation to deny the application then the LCRB may not issue the licence
  - if it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

Local Governments (municipalities, regional districts or Islands Trust local trust committees) have some or all of the following regulatory powers in respect of cannabis retail store licences:

- Impose restrictions in its zoning bylaws regarding the location of cannabis retail stores
- Regulation of business (municipalities only): by terms and conditions in its business licensing bylaw, a municipality may limit the hours that cannabis retail stores can operate or impose other conditions such specifications regarding signage
- Charge the applicant fees if choosing to assess an application.

The above process applies to all relocations of existing cannabis retail stores.

#### Gathering residents' views

If the local government decides to consider the notice of application and to provide comments and recommendations as to the location of the proposed retail store, it must gather the views of residents of the area if the location of the proposed store may affect nearby residents. It may gather resident's views by using one or more of the following methods:

- · Receiving written comment in response to a public notice of the application
- · Conducting a public hearing in respect of the application
- Holding a referendum, or
- Using another method the local government considers appropriate.

It is up to the local government to determine the area, relative to the licensee's application, where resident's views must be gathered.

Please note: Gathering the views of residents of the area/providing a recommendation to the LCRB must be unique to each provincial licence application. In other words, past recommendations cannot be used in a new licensing process. Each individual application must be considered separately by the local government.

#### What must the local government's recommendation include?

The recommendations and comments the local government provides to the LCRB must:

- be in writing (this may or may not be in the form of a resolution)
- · show that the local government has considered the location of the proposed store
- include the views of the local government on the general impact on the community if the application is approved
- include the views of residents if the local government has gathered residents' views, and a description of how they were gathered
- include the local government's recommendation as to whether the application should be approved or rejected and provide the reasons upon which the recommendation is based.

The local government should also provide any supporting documents referenced in their comments.

#### What if the local government does not want to provide a recommendation?

If a local government does not want to accept the notice of application and provide a recommendation for the proposed retail location, they should notify the LCRB. A licence for a cannabis retail store will not be issued without a positive recommendation from a local government. If a response is not received, LCRB will not consider the application any further.

#### What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

#### How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

# Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

#### **Floor Plans**

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

#### A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

#### Council as defined in the Vancouver Charter:

A Council, as defined in the Vancouver Charter, choosing to delegate to its staff must establish procedures for a reconsideration of comments and recommendations made by delegated staff, including how a cannabis retail store applicant may apply for reconsideration. In undertaking a reconsideration, the Council will have the same authority as it delegated to staff.

#### **Right of reconsideration:**

Delegated local government staff must advise the cannabis retail store licence applicant that the applicant has the right of reconsideration of the staff's recommendation by the council or board.

#### How local governments inform the LCRB of delegation:

A local government that has delegated authority to staff should send a copy of the delegation to the LCRB at <u>Cannabis.Licensing@gov.bc.ca</u>.

Revised September 2018



## Northern Woods & Water Highway Association

PO Box 1012, #3, 211 - 2<sup>nd</sup> Street NW Black Diamond, AB TOL 0H0 Website: www.nwwr.ca email: info@nwwr.ca

November 27, 2018

Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC V8E 0X5

Attention: Mayor and Council

#### **Request for Delegation**

I am unable to physically attend your Council meeting because of the distance and the number of municipalities that our Association works with. I am asking that you would take a few minutes to view the 4 minute video that is enclosed. It explains what the Northern Woods & Water Highway Association is and what it is trying to do.

Each year we travel the highway taking photographs and videos and stopping to chat with frontline tourism related business as well as the municipalities. For the past 2 years we have produced 20,000 copies of a Highway Guide and distributed them throughout western Canada. We have also had numerous articles published in RV publications as well as newspapers trying to get the message out that the Northern Woods and Water Highway exists and is a great way to experience western Canada. There is so much more that we want to do to promote the highway to draw people to your community.

We need your support. We have a Canadian target audience of approximately 6 million that have the ability and interest in possibly travelling our highway, as well as over 40,000 US citizens that venture north to Alaska through Dawson Creek each year, as well as the European market that is interested in experiencing Canada's forests, lakes, rivers, and wildlife.

We would also Request a Decision for funding through annual membership in our organization which would include some space in our Highway Guide to share the message of your community. Membership is scaled to the size of Community. See the attached Rate Sheet for Membership and Advertising in the Highway Guide.

Thank you for taking the time to consider this request. Together we can create a significant product that will generate economic benefits to your community.

Sincerely

Dale Harrison, President Northern Woods & Water Highway Association



# Northern Woods & Water Highway Association Membership Fees 2019

### Municipal Membership

Minimum	200
Population 500-2000	500
Population 2001-5000	000
Population 5001-10,000	000
Population 10,000 plus\$3, includes 1 page space in magazine (Value \$1200) plus hotlink to website	000

#### Corporate Membership

Under 10 employees	\$100
10-50 Employees	\$250
51-200 Employees	\$500
Over 200 Employees \$1	,000

#### Organizations

Personal Membership	\$50
Chamber of Commerce	\$100
Community Futures, Regional Economic Development Groups	\$100

Page Size Trimmed 8 3/8" x 10 3/4" 20,000 copies printed & distributed	Image: Section of the s	<b>et</b> 500 000 200 750 500 390 280
	Half Page Horizontal Half Page Horizontal 1/3 Page Horizontal	
1/6 Page Horizontal	1/12 Page <b>VICTORY</b> Business & M <b>Distribution</b> <b>Distribution</b> <b>Box</b> 1012, #3 - 211 - 2nd St Black Diamond, AB TOL 0 Phone (587) 888-0209 <u>Www.victorybmc.com</u> dharrison@victorybmc.com	c. L NW DHO

From:	Randi Kruse
То:	Jack Crompton; Arthur De Jong; Cathy Jewett; Duane Jackson; Jen Ford; John Grills; Ralph Forsyth; corporate
Subject:	letter to Council re: CECAP
Date:	Saturday, December 01, 2018 9:50:09 AM

Dear Mayor and Council,

I am writing to you regarding the CECAP - a strategic plan you supported through investment and endorsement because you understood that it is critical to protecting Whistler's success. It is a plan based on science, not politics. But despite its strong foundation, the plan's implementation is not on track. That is not my opinion; it was publicly reported by RMOW staff, and is evident in the <u>carbon</u> <u>emissions trends</u>.

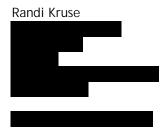
At one of the last meetings of the previous Council, way back in September, a motion was adopted to review progress towards the key actions outlined in the CECAP every quarter. This means that the community should expect to see an update before the end of this year, and ideally prior to your retreat, to help you determine the best way to build accountability for CECAP implementation in 2019 and beyond.

Many of the CECAP short term actions - now more than two years old - have not been initiated. We need you to honour the public commitment to take action on climate change with consistent, quarterly reviews of staff progress on our community plan. Yes, solutions to current housing and staffing issues are important but they cannot continue to dominate your discourse or staff resources at the expense of effective and efficient CECAP implementation.

I voted for each of you because of the public position you took to make this work a priority. If staff believe that they cannot deliver progress on the CECAP because of a capacity issue, I believe it is incumbent on the CAO to adjust responsibilities and resources to ensure it is prioritized, and I believe it is your responsibility to hold him accountable to do that - not at some future day; right now.

The <u>IPCC</u> says that we have 12 years to act on climate change, and that the solutions are well understood - the only barrier is political will. Please help me to believe that is not true in my beloved hometown. Until there is committed and accountable staff oversight on implementing the actions in the CECAP, I offer my voluntary project management support on this file. Current efforts are unacceptable.

Respectfully,



Whistler resident for eight years, and previous RMOW staff



Oct 16 2018

October 16, 2018

Mayor and Council Resort Municipality of Whistler 4325 Blackcomb Way Whistler B.C. V8E 0X5 Fax: 604 935-8109

Re: Emerald Estates Access to Crown Land

Dear Mayor and Council

We the undersigned residents of Emerald Estates would like any information relating to the access of crown land from Emerald Estates and the surrounding area. A letter was sent to council October 31, 2017 (copy enclosed) with a number of concerns explained. There are rumours of possible changes to the land adjacent to the Emerald Estates neighbourhood but residents have heard no plan to restore access to the recreational areas around the neighbourhood. Any update on progress or future plans to remedy this issue would be appreciated.

Sincerely yours,

Dale Stephens

# **Emerald Estates Community Concerns**

Public Access One Duck Lake recreational area

Dear Mayor and Council \_ or steps on and entran a path >

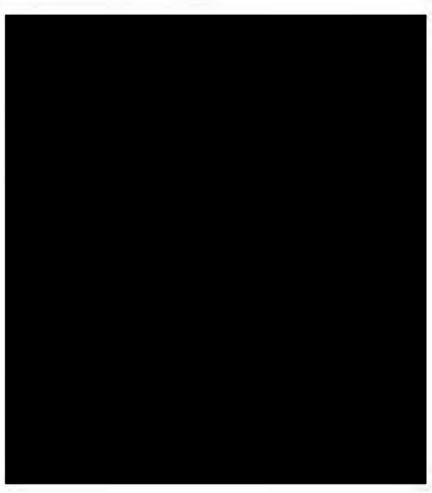
We, the residents of Emerald Estates, request an update on the progress to reestablish access fo the One Duck recreational area from Emerald Estates.

please include my name on letter to council and /or community newspaper

Name Address	email	Phone
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# ONE DUCK LAKE

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October 31, 2017

Mayor and Council Resort Municipality of Whistler 4325 Blackcomb Way Whistler, BC VON 1B4 Fax: 604-935-8109

To Mayor and Council,

Re: Emerald Estates Access to Crown Land

I am interested in restoring year-round access to the network of trails that predominantly local mountain bikers, dog walkers, runners and whiffle golfers have enjoyed for decades.

As you know, access to the trails has been restricted, due to the fact that entering the trails through the previously permitted (or at the very least, the perceived rights-of-way) entrances requires residents to cross private property.

I would like to see the Municipality work toward a solution in this final term for council. Providing access to the crown land would restore recreation in the area, and provide neighbours with healthy mental and physical activities within a reasonable walking distance to home.

Sincerely,

Return Mailing Address

Oct 15 2018



October 16, 2018

Mayor and Council Resort Municipality of Whistler 4325 Blackcomb Way Whistler B.C. V8E 0X5 Fax: 604 935-8109

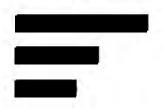
Re: Emerald Estates and Hwy 99 safety

Dear Mayor and Council

We the undersigned residents of Emerald Estates request an update on progress to find a resolution to the ongoing safety issues relating to Hwy 99 and our neighbourhood. A letter dated Oct 31 2017 was sent to Mayor and Council raising concerns about pedestrians crossing and vehicles turning onto and off of Hwy 99 in the Emerald Estates neighbourhood. We feel that this serious matter needs to be addressed and would like to know what progress has been made to improve safety in the area.

Sincerely yours,

**Dale Stephens** 



# **Emerald Estates Community Concerns**

Safety issues related to crossing Highway 99

Dear Mayor and Council

We, the residents of Emerald Estates, have serious concerns regarding the safety of crossing Highway 99. We request an update on plans to alleviate the risk for residents.

Please include my name on letter to council and /or community newspaper

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# SAFETY ISSUES NELATED TO GROSSING HWM 99

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JEAN SEBASTIEN TRUDEAU MINIEMY PRESIGN M. MANNER MORENO

BUE WAY WELL BUB CALLADINE -----Original Message-----

From: Leslie Patterson

Sent: Monday, December 10, 2018 20:21

To: Jack Crompton <<u>jcrompton@whistler.ca</u>>; Duane Jackson <<u>djackson@whistler.ca</u>>; Arthur De Jong <<u>adejong@whistler.ca</u>>; Cathy Jewett <<u>cjewett@whistler.ca</u>>; John Grills <<u>jgrills@whistler.ca</u>>; Jen Ford <<u>jford@whistler.ca</u>>; Ralph Forsyth <<u>rforsyth@whistler.ca</u>>; Wanda Bradbury <<u>WBradbury@whistler.ca</u>>

Subject: Revison to letter dated November 13th, 2018 to Mayor and Council regarding 2077 Garibaldi Way

Dear Mayor and Council,

After further thought on the proposed development at 2077 Garibaldi Way we feel that one of the statements we made in our letter to Council November 13th, 2018 was wrong and we would like to retract a portion of that letter.

The following sentence "The WHA development located at 2120 Nordic Drive (0.27 FSR), in an ownership model, may be more appropriate for this proposed site and neighbourhood." Should be replaced with:

"Regardless of the land parcel size we feel that any private employee housing proposals that require rezoning should not change the form and character of the adjacent streets or negatively impact the greater neighbourhood. As an example, there are single family houses and one multi unit development adjacent to 2077 Garibaldi Way. As such, this proposal should be no greater than the adjacent multi unit development at 2070 Garibaldi Way that has seven units of approximately 1,500 square feet each. Also, these proposed units should be available for ownership rather than rental through the WHA employee housing waiting list."

Thank you for your ongoing efforts in finding a solution that move us closer to Whistler's housing needs while respecting the neighbourhood.

Leslie and Dave Patterson