



WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 26, 2019, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of March 26, 2019.

ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes of March 12, 2019.

PRESENTATIONS AND DELEGATIONS

Fee For Service
Report Backs

Presentations by:

- Maureen Douglas, Executive Director, Arts Whistler
- Lindsay Suckling, Executive Director, Whistler Animals Galore Society
- Melissa Pace, Chief Executive Officer, Whistler Chamber of Commerce
- Bradley Nichols, Executive Director, Whistler Museum and Archive Society

PUBLIC QUESTION AND ANSWER PERIOD

MAYOR'S REPORT

ADMINISTRATIVE REPORTS

DVP1163 8279
Mountain View Drive
– Setback and
Driveway Variances
File No. DVP1163
Report No. 19-035

A presentation by municipal staff.

That Council approve the issuance of Development Variance Permit DVP1163 for the proposed development located at 8279 Mountain View Drive to vary the front setback from 7.6 metres to 6.3 metres for the building addition as shown on architectural plans A1, A2, and A3, dated July 10, 2018, by GBS Engineering Group Ltd. attached as Appendix "B" to Administrative Report to Council No. 19-035 subject to the removal of one existing driveway consistent with zoning to the satisfaction of the General Manager of Resort Experience; and further

That Council not support the request for an additional driveway as proposed under DVP1163.

DP1669 – 27- 4705
Glacier Drive – Cedar
Ridge – Exterior
Alterations and
Addition of Gross
Floor Area
File No. DP1669
Report No. 19-036

A presentation by municipal staff.

That Council approve the issuance of Development Permit DP1669 for exterior alterations and addition of gross floor area at 27- 4705 Glacier Drive, as illustrated on plans A0, A1, A2, A3, A4, and A5 prepared by C.S. Clark Design, dated December 12, 2018, and attached as Appendix "B", to Administrative Report to Council No. 19-036.

SEC29 – 1017
Madeley Place –
Floodplain Exemption
File No. SEC29
Report No. 19-037

A presentation by municipal staff.

That Council grant an exemption in accordance with Section 524 of the *Local Government Act* – “Requirements in Relation to Flood Plain Areas”, to permit the construction of a detached dwelling with a habitable basement at 1017 Madeley Place as shown on the Architectural Plans prepared by North Architecture Studio Inc., dated February 22, 2019, attached as Appendix “B” to Administrative Report to Council No. 19-037 subject to adherence to the geotechnical report recommendations; and further,

That Council authorize the Mayor and Municipal Clerk to amend Section 219 covenant CA1075296 registered on the title to attach the report from Kontur Geotechnical Consultants Inc., dated February 4, 2019, confirming that the proposed building location and design including habitable basement are safe for the intended residential use.

Amendments To
Municipal Liquor
Licensing Council
Policy G-17
File No. 8292.03
Report No. 19-038

A presentation by municipal staff.

That Council adopt Council Policy G-17: *Municipal Liquor Licensing Policy* as amended and attached herein as Appendix “A”;

That Council rescind Council Policy F-13: *Liquor Licensing*; attached herein as Appendix “B”; and further

That Council rescind Council Policy G-18: *Provincial Liquor Licensing Policy – Minors in Liquor-Primary Establishments*, attached herein as Appendix “C”.

Baxter Reservoir
Upgrade Project -
Contract Award
File No. 20106
Report No. 19-039

A presentation by municipal staff.

That Council award the contract for the Baxter Reservoir Upgrade Project in the amount of \$992,268.00 (exclusive of GST) to Coastal Mountain Excavations Ltd. in accordance with their tender proposal dated March 13, 2019.

Sewer Trunk Main
Lining Project -
Contract Award
File No. E32001
Report No. 19-040

A presentation by municipal staff.

That Council award the contract for the Sewer Trunk Main Lining project in the amount of \$1,266,478.67 (exclusive of GST) to Mar-Tech Underground Services Ltd. in accordance with their tender proposal dated March 4, 2019.

Amendments to
Council Policy I-06:
*Parks and Recreation
Fees and Charges*
File No. I-06
Report No. 19-041

A presentation by municipal staff.

That Council adopt the amended version of Council Policy I-06: *Parks and Recreation Fees and Charges Policy* attached as Appendix “A” to Administrative Report to Council No. 19-041.

Parks and Recreation
Fees and Charges
Regulation
Amendment Bylaw
No. 2223, 2019
File No. 2223
Report No. 19-042

A presentation by municipal staff.

That Council consider giving first, second and third readings to “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019”.

Private Employee
Housing Proposals –
Revised Evaluation
Guidelines and
Consideration of
Rezoning
Applications
File No. 7734
Report No. 19-043

A presentation by municipal staff.

That Council endorse the revised Guidelines for Evaluating Private Sector Rezoning Proposals for Employee Housing, dated March 26, 2019, attached as Appendix “A”.

Five-Year Financial
Plan 2019-2023
Bylaw No. 2225,
2019
File No. 4530
Report No. 19-044

No presentation.

That Council include Project P074 Millar Creek Lands, attached as Appendix “A” to Administrative Report to Council No. 19-044, in the 2019 Proposed Projects Listing, Appendix “A” of Report 19-028; and

That Council consider giving first, second and third readings to the “Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019”.

MINUTES OF COMMITTEES AND COMMISSIONS

Liquor License
Advisory Committee

Regular Meeting Minutes of the Liquor Licence Advisory Committee of January 24, 2019.

Forest and Wildland
Advisory Committee

Regular Meeting Minutes of the Forest and Wildland Advisory Committee of February 13, 2019.

Whistler Bear
Advisory Committee

Regular Meeting Minutes of the Whistler Bear Advisory Committee of February 13, 2019.

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Parks and Recreation
Fees and Charges
Regulation
Amendment Bylaw
No. 2223, 2019

That “Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2223, 2019” be given first, second and third readings.

Five-Year Financial
Plan 2019-2023
Bylaw No. 2225,
2019

That “Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019” be given first, second and third readings.

BYLAWS FOR THIRD READING

Zoning Amendment
Bylaw (Montis
Distilling Ltd.) No.
2219, 2019

That “Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019” be given third reading.

Zoning Amendment
Bylaw (CC1 Zone –
Public Washroom
Pavilion) No. 2222,
2019

That “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019” be given third reading.

OTHER BUSINESS

2010 Games
Operating Trust
Board Nomination
File No. 2045.13

That Mike Furey's resignation as a member of the 2010 Games Operating Trust Society be accepted;

That pursuant to Section 2.2 of the Society's Bylaws, the Resort Municipality of Whistler in its capacity as a Nominating Entity (as such term is defined in the Bylaws), hereby nominates Carlee Price to be a member of the Society until her membership ceases in accordance with the Society's Bylaws; and further

That Council authorize the Municipal Clerk to sign this nomination on behalf of the Resort Municipality of Whistler.

CORRESPONDENCE

Provincial
Response to 2018
UBCM Resolutions
File No. 2014

Correspondence from Arjun Singh, President, UBCM, regarding the Provincial Response to 2018 UBCM Resolutions.

Victoria City
Council Resolutions
for consideration at
AVICC and UBCM
File No. 2014

Correspondence from Christine Havelka, Deputy City Clerk and Manager of Legislative Services, City of Victoria, regarding Victoria City Council Resolutions for consideration at Association of Vancouver Island Coastal Communities (AVICC) and UBCM.

Federal Lands
Initiative
File No. 3009

Correspondence from Pamela Goldsmith-Jones, M.P., West Vancouver, Sunshine Coast and Sea to Sky Country, regarding the Federal Lands Initiative.

OCP Feedback
File No. 3009

Correspondence from John Konig, President, Whistler Tennis Association, regarding feedback for the Official Community Plan.

Trail Expansion in
Alpine Meadows
File No. 3009

Correspondence from Barbara Gawa, regarding trail expansion in Alpine Meadows.

Fire Ground
Operations
Orientation

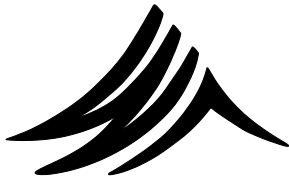
Correspondence from Alan MacConnachie, President, Local #3944, Whistler Professional Firefighters and Chris Nelson, Deputy Fire Chief, Whistler Fire Rescue, regarding an invitation to attend a fire ground operations orientation.

Light Up Request -
International
Trigeminal
Neuralgia
Awareness Day
File No. 3009.1

Correspondence from Kathleen Somers, Canadian TN Association CaTNA., requesting that on October 7, 2019 the Fitzsimmons Bridge be lit teal in support of International Trigeminal Neuralgia Awareness Day.

TERMINATION

That the Regular Council Meeting of March 26, 2019 be terminated.



WHISTLER

MINUTES

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 12 2019, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Mayor: J. Crompton

Councillors: A. De Jong, R. Forsyth, J. Grills, D. Jackson and C. Jewett

Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Infrastructure Services, J. Hallisey

General Manager of Resort Experience, J. Jansen

Director of Planning, M. Kirkegaard

Director of Finance, C. Price

Municipal Clerk, B. Browning

Manager of Communications, M. Comeau

Manager of Facilities Construction Management, A. Chalk

Capital Projects Manager, T. Shore

Manager of Resort Parks Planning, M. Pardoe

Parks Planner, A. Oja

Planning Analyst, J. Abraham

Senior Communications Officer, G. Robinson

Council Coordinator, N. Cooper

ABSENT:

Councillor J. Ford

Mayor J. Crompton recognized that we are on the traditional territories of the Lil'wat Nation and the Squamish Nation.

ADOPTION OF AGENDA

Agenda

Moved by Councillor C. Jewett

Seconded by Councillor D. Jackson

That Council adopt the Regular Council Meeting Agenda of March 12, 2019, as amended to include under Correspondence, the following pieces of correspondence:

- Mayor Jack Crompton, President, Lower Mainland Local Government Association, regarding a Call for Resolutions
- Mayor Jack Crompton, President, Lower Mainland Local Government Association, regarding a Call for Nominations for Executive
- Budget Feedback
 - Claire Ruddy, Executive Director, AWARE, regarding CECAP Investments
 - Kristina Swerhun, regarding Expanding Sproatt Trails.

CARRIED

ADOPTION OF MINUTES

Minutes

Moved by Councillor A. De Jong
Seconded by Councillor R. Forsyth

That Council adopt the Regular Council Meeting Minutes of February 26, 2019.

CARRIED

PRESENTATIONS AND DELEGATIONS

Whistler Fire Rescue
Service Length of
Service Awards

A presentation was given by Fire Chief John McKearney and Mayor Jack Crompton, regarding the Whistler Fire Service Length of Service Awards.

Mayor J. Crompton declared a recess at 5:45 p.m.

Mayor J. Crompton reconvened the Meeting at 5:47 p.m.

PUBLIC QUESTION AND ANSWER PERIOD

John Wood
8573 Drifter Way
Re: Carrying
Capacity

John Wood asked questions regarding the term "Carrying Capacity" that has been mentioned in both the OCP and the Parks Master Plan Report:

- What is a comfortable carrying capacity;
- How is it measured; and
- How is it fairly managed?

Mayor Jack Crompton responded and commented:

- There is no specific measurement for Carrying Capacity yet.
- RMOW staff and Council pay attention to metrics.
- It is important to pay attention to impacts on trails, parks and neighbourhoods.

MAYOR'S REPORT

Mayor's Report

Official Community Plan

Mayor Jack Crompton announced that there will be a presentation this evening and the request for Council to consider the second reading of Whistler's most important guiding document, the updated Official Community Plan. He provided an update regarding the requirements for provincial approvals for the Official Community Plan. One piece of guiding provincial legislation for the organization is the *Resort Municipality of Whistler Act*. The *Resort Municipality of Whistler Act* requires that Whistler's Official Community Plan and any amendments be approved by the provincial Minister of Municipal Affairs and Housing. The RMOW has been working toward removal of this requirement to enable more autonomy and efficiency in how community planning is managed, and to make Whistler like most other municipalities in the Province. Over the past several weeks the Province of British Columbia has moved forward with legislation to change the *Resort Municipality of Whistler Act* to remove this requirement. It is expected that this change will be finalized and come into effect this year. Mayor Jack Crompton recognized the extensive work done by former Mayor Nancy Wilhelm-Morden and Councillor John Grills, as well as municipal staff for their work over several years toward this goal.

E-bike Policy Open House

Since the fall, the RMOW and Whistler Centre for Sustainability have been working to develop e-bike regulations or policies for Whistler's trails. Community members are invited to attend an Open House on March 13, 2019 from 4 to 7 p.m. at the Whistler Conference Centre. The Open House is a chance to learn more about draft policy directions and to share feedback. There is no presentation, so community members are encouraged to drop in anytime. For those unable to make it to the Open House, feedback can be provided via an online survey. More information can be found online at www.whistler.ca/ebikes.

Festivals, Events and Animation Summer Program

One of Whistler's favourite summer experiences is the free outdoor concert series at Whistler Olympic Plaza. The RMOW is excited to be welcoming The Tenors to Whistler for the Canada Day performance. The Tenors have performed on many world stages, including the Opening Ceremony for the 2010 Winter Games in Vancouver. They are a fun blend of classical and contemporary sounds and are sure to be enjoyed by all. Broken Social Scene, and Nahko and Medicine for the People have also been announced. The rest of the lineup will be confirmed in the coming weeks. The festivals, events and animation program is funded by the Municipal and Regional District Tax revenues collected in Whistler. Mayor Jack Crompton thanked the Province for allocating this funding to support tourism initiatives and help make this incredible array of programming possible. 2019 marks the end of the three-year partnership with the Vancouver Symphony Orchestra Institute (VSO). It has been wonderful hosting the VSO, and Whistler is thankful for their memorable performances in Whistler over the years.

Lost Lake Nordic Trails – 2019/20 Season

Lost Lake Nordic Trails are opening their 2019/20 season pass sales early this year. The extra early bird pass is the best price season pass for Lost Lake Nordic Trails and the dual area pass with Ski Callaghan. To get this discounted pass, a 25 per cent deposit must be paid between March 18 and April 7, 2019. There is more information about the pass discounts and other ways to save on Lost Lake Nordic skiing at www.whistler.ca/Nordic.

Spring/Summer Recreation Registration

Families getting ready for spring and summer programs and camps can view the RMOW's Recreation Guide online now to see the wide range of programs on offer. Registration starts for Whistler residents this Saturday, March 16, 2019, for online registration. And Sunday, March 17, 2019, for in-person and phone registration which is required for FlexReg programs such as summer camps. There is a lot of helpful information for families online to help get ready for registration day. More information can be found online at www.whistler.ca/RecGuide.

Bobsleigh and Skeleton World Championships

Mayor Jack Crompton announced that Justin Kripps, Ryan Summer, Ben Coakwell, and Cameron Stones won Canada's first World Championships medal in Four-Man bobsleigh since 2007. He congratulated the athletes and volunteers who put on a great show last week at the Bobsleigh and Skeleton World Championships.

Canada Winter Games

Mayor Jack Crompton attended the Canada Winter Games in Red Deer to support his daughter, Margaret, and the BC Snowboard Team. He noted that the BC Team was filled with kids from Whistler. He congratulated Juliette Pelchat, Truth Smith, Finn Finestone, Jadyn Chomlack, Ethan Hess, Benita Peiffer, Joe Davies, Michael Murdoch, Matthias Shorter, David Wood, Adam Usher, Jadon Dawson, Sara Stiel, Fiona McInnes, Jessie Linton, Maya Mikkelson, Josh Maga, Larisa Black, Zoe Pekos, Gillian Gowling, Ryan Elden, Lucas Smith, Sam Cordell, and Kai Smart. Mayor Crompton added that he enjoyed attending the Canada Games and it made him think about Councillor Ralph Forsyth's suggestion that Whistler should consider a bid to host the Youth Olympics. He noted that he felt proud to see the Whistler kids represent us so well, and that Red Deer did a great job. Mayor Jack Crompton congratulated the organisers and volunteers.

Councillor Cathy Jewett

Councillor Cathy Jewett noted that she had attended the Raising Our Voices event for International Women's Day in support of the Howe Sound Women's Centre. She added that she was also privileged to have been to see Barack Obama speak in Vancouver.

Councillor John Grills

Councillor John Grills offered his sincere condolences to the friends and family of Micah Messent, a young B.C. environmentalist who lost his life in the recent Ethiopian Airlines plane crash. He was on his way to a United Nations Conference in Kenya.

Councillor Arthur De Jong

Councillor Arthur De Jong met noted that he met with Minister of Environment and Climate Change Strategy George Heyman with three requests which will be formalised in the coming weeks: to assist in the funding for regional transit from Mount Currie to Vancouver; that FireSmart funding become a multi-year commitment; and the challenge with the RMOW being unable to create a bylaw on closing retail store doors to help us move towards climate change goals.

INFORMATION REPORTS

Whistler Parks
Master Plan Update
File No. 8331
Report No. 19-034

Moved by Councillor A. De Jong
Seconded by Councillor R. Forsyth

That Council receive Information Report No. 19-034 regarding an update of the Whistler Parks Master Plan.

CARRIED

ADMINISTRATIVE REPORTS

CM113 – 5225
Jordan Lane –
Covenant
Modification
File No. CM113
Report No. 19-029

Moved by Councillor R. Forsyth
Seconded by Councillor D. Jackson

That Council approve the modification of Covenant BV424095 for 5225 Jordan Lane to permit modifications to the building envelope as per the architectural plans A-01, A-03, and A-06, dated February 25, 2019, attached as Appendix “B” to Council Report No. 19-029; and

That Council authorize the Mayor and Municipal Clerk to execute the covenant modification.

CARRIED

2019 Budget
Guidelines
File No. 4530
Report No. 19-028

Moved by Councillor R. Forsyth
Seconded by Councillor C. Jewett

That Council direct the Director of Finance to prepare the “Five-Year Financial Plan 2019-2023 Bylaw” based on these specific guidelines:

- To implement a 2.9 per cent increase to property value taxes in 2019 (excluding non-market and property count changes);
- To implement a 2.0 per cent increase to sewer parcel taxes and user fees in 2019 (excluding property count changes);
- To implement a 3.6 per cent increase to solid waste parcel taxes and fees in 2019 (excluding property count changes);
- To implement a 2.0 per cent increase to water parcel taxes and user fees in 2019 (excluding property count changes); and

To include the project amounts as described in Appendix “A” and attached to Administrative Report to Council No. 19-028.

CARRIED

RZ1160 – 4190
Gateway Drive –
Public Washroom
Pavilion Gross Floor
Area Rezoning
File No. RZ1160
Report No. 19-030

Moved by Councillor R. Forsyth
Seconded by Councillor J. Grills

That Council consider giving first and second readings to “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”;

That Council authorize staff to schedule a public hearing for “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”, and to advertise for same in the local newspaper;

That Council direct staff to advise the applicant that before consideration of adoption of “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”, the following matters shall be addressed to the satisfaction of the General Manager of Resort Experience:

1. Registration of an encroachment agreement to provide for the roof projection and column located in the municipal road right of way, and require their on-going maintenance and repair by the applicant; and further

That Council authorize the Mayor and Municipal Clerk to execute any necessary legal documents for this application.

CARRIED

Award of Contract –
Conference Centre
Parking Structure
Waterproof
Replacement Project
File No. 8226.02
Report No. 19-031

Moved by Councillor R. Forsyth
Seconded by Councillor D. Jackson

That Council authorize the RMOW to enter into a contract with Jacob Bros. Construction Inc. for the construction of the Conference Centre Parking Structure Waterproof Replacement Project provided that it does not exceed \$1,685,824; and

That Council authorize the RMOW to commence the Conference Centre Parking Structure Waterproof Replacement Project.

CARRIED

White Gold Water
Main Project -
Contract Award
File No. E20501
Report No. 19-032

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That Council award the contract for the White Gold Water Main Project in the amount of \$1,873,027.78 (exclusive of GST) to Coastal Mountain Excavations Ltd. in accordance with their tender proposal dated January 30, 2019.

CARRIED

Official Community
Plan Bylaw No.
2199, 2018, as
Revised – Second
Reading
File No. 7503.03
Report No. 19-033

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That Council consider giving second reading of “Official Community Plan Bylaw No. 2199, 2018”, as revised, with two additional revisions:

1. Under Protection of Sensitive Ecosystems, Exemptions, (pg. 13-9) add the following exemption:

"Alteration of land or construction of a building that is consistent with an approved subdivision plan and established building envelopes registered by covenant in accordance with plans and recommendations of and under the supervision of a Qualified Environmental Professional (QEP) prior to the adoption of the Resort Municipality of Whistler Official Community Plan, 2018";

2. On Schedule A Whistler Future Land Use Map and Designations change the designation for a portion of the lands located at 2501, 2505 and 2509 Gondola Way, PID: 006-984-801 District Lot 2291, Plan 19602 (“Bunbury lands”). Change the portion shown as Residential – Very Low, to Residential – Low to Medium; and

That Council direct staff to refer “Official Community Plan Bylaw No. 2199, 2018”, as revised to School Districts No. 48 and No. 93, the Squamish Lillooet Regional District, the Lil’wat Nation and the Squamish Nation; and further

That Council direct staff to schedule a public hearing for “Official Community Plan Bylaw No. 2199, 2018”, as revised.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Recreation and
Leisure Advisory
Committee

Moved by Councillor R. Forsyth
Seconded by Councillor C. Jewett

That Council receive the Regular Meeting Minutes of the Recreation and Leisure Advisory Committee of December 13, 2018.

CARRIED

BYLAWS FOR FIRST AND SECOND READINGS

Zoning Amendment
Bylaw (CC1 Zone –
Public Washroom
Pavilion) No. 2222,
2019

Moved by Councillor D. Jackson
Seconded by Councillor J. Grills

That “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019” be given first and second readings.

CARRIED

BYLAWS FOR SECOND READING

Official Community
Plan Bylaw No.
2199, 2018

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That “Official Community Plan Bylaw No. 2199, 2018” as revised, be given second reading.

CARRIED

CORRESPONDENCE

Budget Feedback
File No. 3009

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That correspondence from Perri Dom, regarding the 2019 budget be received.

CARRIED

Trail Development
in Alpine Meadows
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That two pieces of correspondence from the following individuals, regarding trail development in Alpine Meadows be received and referred to staff:

- James Brown
- John and Karen Wood.

CARRIED

RZ1153 – 8975
Highway 99
Rainbow Ridge
File No. 3009

Moved by Councillor R. Forsyth
Seconded by Councillor J. Grills

That ten pieces of correspondence, regarding RZ1153 – 8975 Highway 99 Rainbow Ridge rezoning application from the following individuals be received and referred to staff:

- Dave and Christy Craig
- Steve and Tash Donohoe
- Kirsten Homeniuk and Mark Sedgwick
- Sandra and John MacKenzie
- Pat and Brenda Montani
- Joe Polito and Kristen Wint

- Jennifer and Kevin Sopp
- Kerri Stewart and Doug Macfarlane
- Allyson and Wade Sutton
- Kyle, Ingrid, River, Ashley and Doug Treleaven.

CARRIED

Fuel Management
Project Completion
File No. 3009

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That correspondence from Peter Ronald, Programs Officer, Local Government Program Services, regarding the completion of Fuel Management Project SWPI-501: Block 11 (Brio) Operational Treatment, 2015 be received and referred to staff.

CARRIED

Civic Readdressing
of 4232 Village
Stroll
File No. 3009

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That correspondence from Aaron Hopps, Assistant General Manager, O&R Restaurants Inc., regarding the civic readdressing of 4232 Village Stroll be received and referred to staff.

CARRIED

BC Commuter
Challenge
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That correspondence from Stuart Lew, BC Commuter Challenge Provincial Coordinator, Better Environmentally Sound Transportation (BEST), regarding the BC Commuter Challenge be received and referred to staff.

CARRIED

Lower Mainland
LGA Executive
Director
File No. 3009

Moved by Councillor D. Jackson
Seconded by Councillor C. Jewett

That correspondence from Mayor Jack Crompton, President, Lower Mainland Local Government Association, regarding the new Executive Director be received.

CARRIED

Light Up Request –
National Children’s
Grief Awareness
Day
File No. 3009.1

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Kimberly Thomson, National Director, Rainbows for All Children Canada Inc., requesting that on November 21, 2019 the Fitzsimmons Bridge be lit blue in support of National Children’s Grief Awareness Day, be received and the Fitzsimmons Bridge be lit.

CARRIED

Light Up Request –
World Kidney Day
File No. 3009.1

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Natasha Jawa, Manager of Clinical Research, The Hospital for Sick Children, requesting that on March 14, 2019 the Fitzsimmons Bridge be lit orange in support of World Kidney Day, be received and the Fitzsimmons Bridge be lit.

CARRIED

Call for Resolutions
and for
Nominations for
Executive
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Mayor Jack Crompton, President, Lower Mainland Local Government Association, regarding a Call for Resolutions and Nominations for Executive be received.

CARRIED

Budget Feedback –
CECAP
Investments
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Claire Ruddy, Executive Director, AWARE, regarding 2019 budget feedback on CECAP investments, be received and referred to staff.

CARRIED

Budget Feedback –
Expansion of
Sproatt Trails
File No. 3009

Moved by Councillor A. De Jong
Seconded by Councillor R. Forsyth

That correspondence from Kristina Swerhun, regarding 2019 budget feedback on the expansion of Sproatt trails, be received and referred to staff.

CARRIED

TERMINATION

Motion to Terminate

Moved by Councillor A. De Jong
Seconded by Councillor C. Jewett

That the Regular Council Meeting of March 12, 2019 be terminated at 8:04 p.m.

CARRIED

Mayor, J. Crompton

Municipal Clerk, B. Browning



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019
FROM: Resort Experience
SUBJECT: DVP1163 – 8279 MOUNTAIN VIEW DRIVE – SETBACK AND DRIVEWAY VARIANCES

REPORT: 19-035
FILE: DVP1163

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit DVP1163 for the proposed development located at 8279 Mountain View Drive to vary the front setback from 7.6 metres to 6.3 metres for the building addition as shown on architectural plans A1, A2, and A3, dated July 10, 2018, by GBS Engineering Group Ltd. attached as Appendix “B” to Administrative Report to Council No. 19-035 subject to the removal of one existing driveway consistent with zoning to the satisfaction of the General Manager of Resort Experience; and further

That Council not support the request for an additional driveway as proposed under DVP1163.

REFERENCES

Location: 8279 Mountain View Drive
Legal: PID 008-053-685 Lot 55 District Lot 7300 Plan 13672
Owner: Jiang Zhu
Zoning: RS1 (Single Family Residential One)
Appendices: “A” - Location Map
 “B” – Architectural Plans
 “C” – Letter from the Applicant
 “D” – Correspondence received

PURPOSE OF REPORT

This Report presents Development Variance Permit application DVP1163 for Council consideration. The application requests variances to “Zoning and Parking Bylaw No. 303, 2015” to vary the minimum front setback requirement for a building addition and the allowable number of driveways to permit two driveways for existing development at 8279 Mountain View Drive. The Report recommends Council approve the front setback variance and not the variance for the additional driveway.

Council has the discretionary authority to vary the regulations of “Zoning and Parking Bylaw No. 303, 2015”, as provided for under Section 498 of the *Local Government Act*.

DISCUSSION

The owners are seeking to legitimize a building addition previously constructed at the front of the principal detached dwelling and to legitimize two existing driveways at 8279 Mountain View Drive in Alpine Meadows North. Appendix “A” shows the location of the subject property.

Background

The existing detached dwelling was developed in 1973 and permitted by the Squamish-Lillooet Regional District. The original building permit plans show the building sited in conformance with the required setbacks. It should be noted that the number and location of driveways was not shown in previously approved building permit drawings.

In 2017, the current owners applied for and received a building permit, BP004143, to cover a second storey deck and build a sun room on the north side of the building. At the time of permit issuance, staff discovered an existing unpermitted building addition on the first storey projecting into the front setback area.

The non-conforming building addition is approximately 15 square metres in size and consists of an interior entryway underneath a second-storey deck. A variance for the front setback is proposed in order to legitimize this construction.

At time of building permit, staff also advised the applicant that the two existing driveways exceed the maximum allowable number of driveways (one) for a residential zone. The applicant is requesting an additional variance to allow for the two existing driveways to remain. Staff do not support more than one driveway. Driveways that are built in the road right-of-way become municipal infrastructure. Each driveway has a culvert underneath for storm water drainage, which must be maintained by the municipality. Additional driveways mean less space for snow storage. In general, fewer access points are better from a safety perspective as well. The property owner has opportunity to address parking and circulation needs on-site with one driveway.

Proposed Development Variance

The requested variances can be described below:

Variance Request	Zoning and Parking Bylaw No. 303, 2015 Regulation
Vary the front building setback from 7.6 metres to 6.3 metres.	Part 12 Section 1(13) – The minimum permitted front setback is 7.6 metres.
Vary the maximum allowable number of driveways from one to two.	Part 6 Section 4(9) – Each parcel zoned RS, RI1, RT or TB shall have no more than 5 parking spaces and no more than one driveway connecting to a public street and this driveway shall be no wider than 11 metres.

The requested variances are identified on the architectural plans attached as Appendix “B”.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	In regards to the existing building addition, the non-conforming floor area is minimal in size. The proposal seeks compliance with Zoning Bylaw regulations.
	Continuous encroachment on nature is avoided.	The building addition does not extend past the existing deck above; no further encroachment into existing yard or treed areas.

W2020 Strategy	AWAY Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Built Environment	Limits to growth are understood and respected.	The existence of two driveways defeats the intent of the zoning bylaw to limit points of access onto each property, therefore increasing required maintenance and reducing snow storage space.
Energy	The energy system is continuously moving towards a state whereby a build-up of emissions and waste into air, land and water is eliminated.	Energy is required to maintain the building addition.

The building addition does not move our community away from any of the adopted Whistler2020 Descriptions of Success. The allowance for two driveway moves our community away from the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Staff have established criteria for consideration of development variance permits. The proposed setback variance is considered to be consistent with these criteria as described in the table below.

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	The building addition was constructed underneath and does not project past the existing deck above; the design is complimentary to the neighbourhood character.
Works with the topography on the site, reducing the need for major site preparation or earthwork.	The site is relatively flat in the front setback area, no grade changes were required. Both driveways were built on relatively flat grade.
Maintains or enhances desirable site features, such as natural vegetation, trees and rock outcrops.	N/A
Results in superior siting with respect to light access resulting in decreased energy requirements.	N/A
Results in superior siting with respect to privacy.	N/A
Enhances views from neighbouring buildings and sites.	N/A

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	Neighbours on this street have only one driveway.
Increases the appearance of building bulk from the street or surrounding neighbourhood.	The building addition was constructed underneath, and does not project past, the existing deck above. The addition is still in keeping with current scale and building mass within the neighbourhood.
Requires extensive site preparation.	N/A
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	N/A
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	N/A
Requires a height variance to facilitate gross floor area exclusion.	N/A
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	Additional driveways require more maintenance for culverts; as well as less space for snow storage.

Zoning and Parking Bylaw 303, 2015

The property is zoned RS1 (Single Family Residential One). The requested variances to “Zoning and Parking Bylaw No. 303, 2015” are described in the Discussion section of this Report.

The proposal meets all other regulations of “Zoning and Parking Bylaw No. 303, 2015” as demonstrated in the table below:

	Zoning Bylaw 303/R1 Zone	Proposed
Gross Floor Area	Maximum 305 sq. m.	303.7 sq. m.
Site Coverage	N/A	N/A
Side Setback	Minimum 3.0 m	5.2 m
Driveway Width	Maximum 11 m	11 m and 3.6 m

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP1163 is posted on the property.

Notices were sent to surrounding property owners in February 2019. At the time of writing this Report, two letters had been received from neighbours and one letter from a tenant at the subject property. One neighbour asked if the setback variance was for new work; staff clarified that the variance will legitimize an existing building addition. Both neighbours noted concerns in regards to how the building is used; staff referred enforcement-related concerns to the Bylaw Department. The tenant wrote a letter in support of the variance to allow two driveways to remain. All correspondence is included in Appendix “D”.

Any letters received following the preparation of this Report will be presented to Council at the time of consideration of the application.

SUMMARY

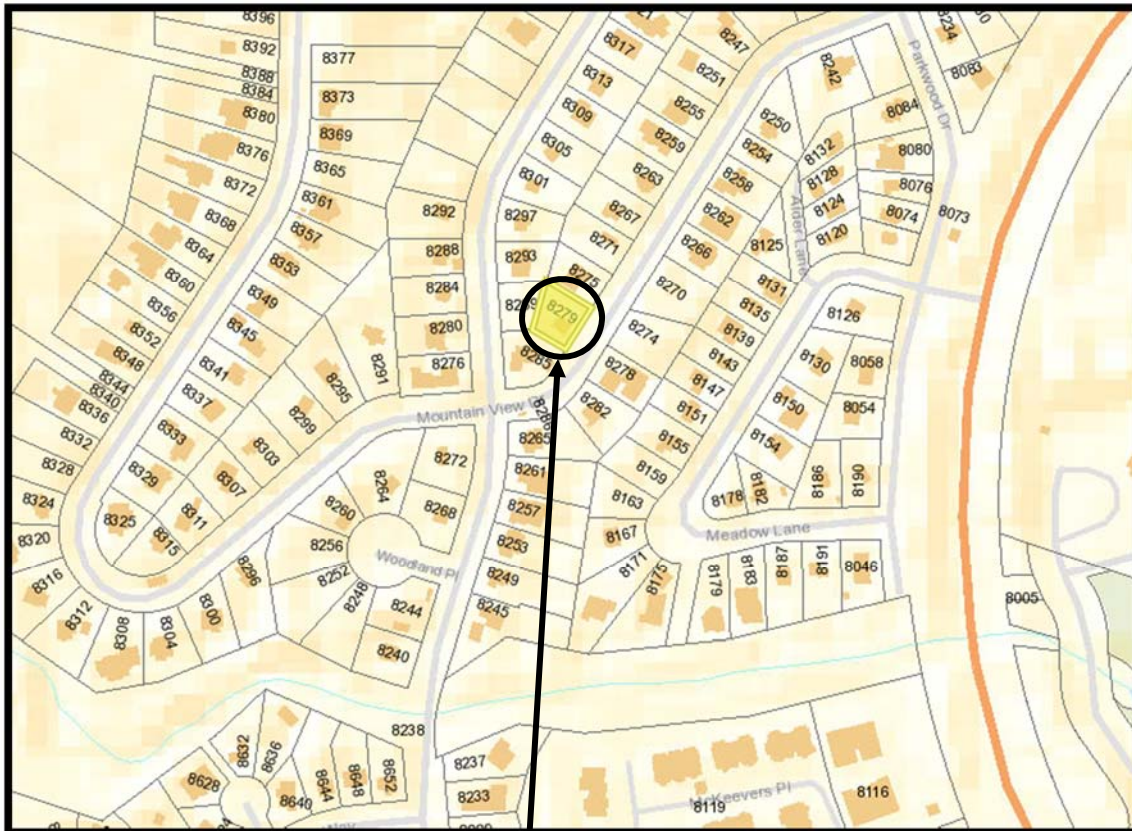
Development Variance Permit DVP1163 proposes variances to “Zoning and Parking Bylaw No. 303, 2015” to vary the minimum front setback requirement for a building addition and the allowable number of driveways to permit two driveways for existing development at 8279 Mountain View Drive. The Report recommends Council approve the front setback variance and not the variance for the additional driveway.

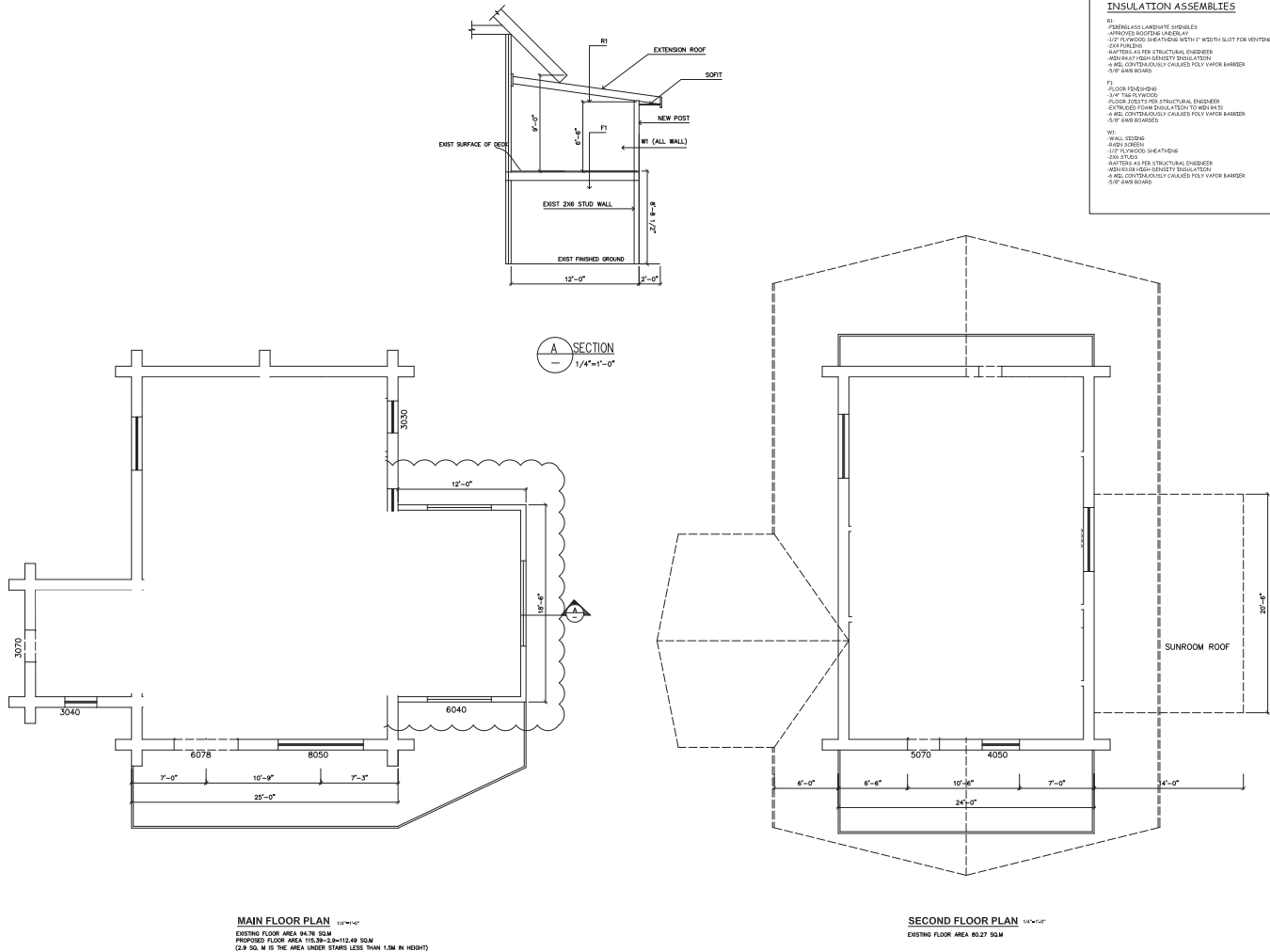
Respectfully submitted,

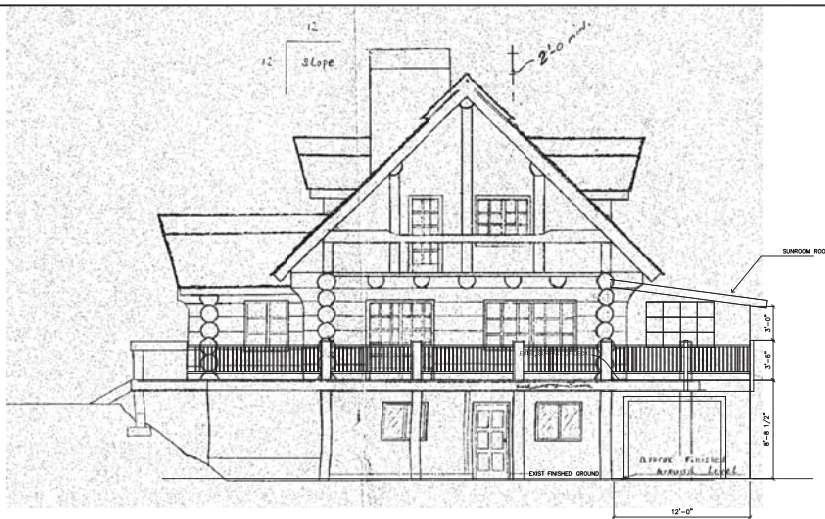
Jessie Abraham
PLANNING ANALYST

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

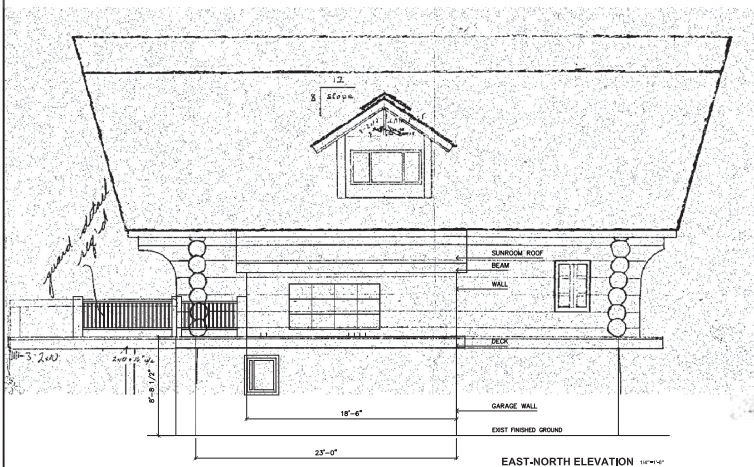
**Development Variance Permit Application No. DVP1163
8279 Mountain View Drive**



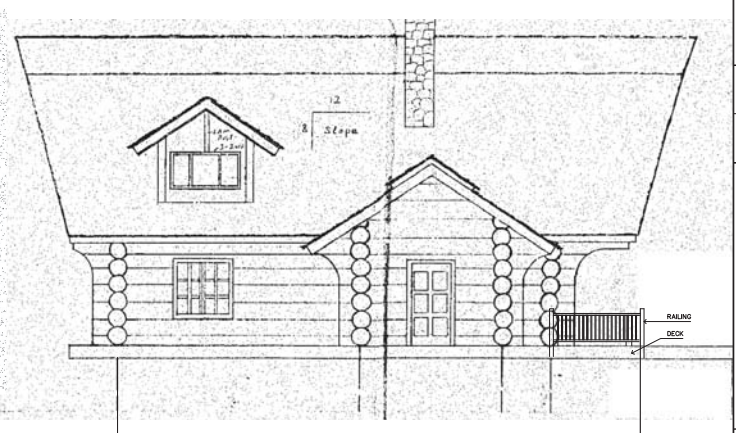
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SOUTH-EAST ELEVATION 150°-150°



EAST-NORTH ELEVATION 116°-140°



WEST-SOUTH ELEVATION 5/8"=1'-0"

PROJECT NAME: TENANT IMPROVEMENT 875 JACKSON HWY, WHEELER, NC	PROJECT No.	GBEP-20201	SEAL:	GIBS ENGINEERING GROUP, LTD. 1000 WILSON BLVD., SUITE 200, GREENSBORO, NC 27409 TEL: 336-733-1100 FAX: 336-733-1101 WWW.GIBS-NC.COM	All of drawings and specifications shall conform to standards presented by the client and shall be prepared by the GIBS Engineering Group, Ltd. (GIBS) and shall be used by the client for the purpose of construction of work for the project. The client shall be responsible for the accuracy of the information and data furnished to GIBS. GIBS shall not be responsible for the accuracy of the information and data furnished to GIBS. GIBS shall not be responsible for the accuracy of the information and data furnished to GIBS.	
	OWNER:	GL	DATE:			JULY 18, 2018
	DESIGNER:	GL	DATE:			JULY 18, 2018
	DATE:	JULY 18, 2018	DATE:			JULY 18, 2018
SHEET TITLE: ELEVATIONS	DATE:	JULY 18, 2018	DATE:	JULY 18, 2018	DATE:	JULY 18, 2018
SCALE: AS NOTED	DATE:	JULY 18, 2018	DATE:	JULY 18, 2018	DATE:	JULY 18, 2018

Jessie Abraham

From: zhujiang60 [REDACTED]
Sent: Wednesday, December 12, 2018 8:24 PM
To: Jessie Abraham
Subject: Design drawings
Attachments: 8279 mountain view struc-Model(1).pdf

Dear Jessie,

When I applied for a building permit for building alterations, staff informed me that the building does not meet the zoning bylaw and variances must be obtained to bring the building into compliance. I bought the house this way .And I will deliver a picture of the sign tomorrow morning.

Your sincerely
Jiang Zhu

Jessie Abraham

From: zhujiang60 [REDACTED]
Sent: Friday, February 15, 2019 10:17 PM
To: Jessie Abraham [REDACTED]
Subject: 回复 : DVP1163 - 8279 Mountain View Drive
Attachments: IMG_20190215_154122.jpg; IMG_20190215_154004.jpg; IMG_20190215_154031.jpg

Dear Jessie,

My house has a separate suite with a separate entrance. I live on the second floor, and 5 tenants who are employed in Whistler live in separate suite downstairs. The tenants and I have to use two different driveways, because two driveways access two different entrance, we need to use two doors, so we have to keep two driveways.

your sincerely
Jiang Zhu







From: Jessie Abraham
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Comments on DVP 1163 for 8279 Mountain View Drive
Date: Thursday, February 14, 2019 11:07:00 AM

Thank you Jeff & Leanne for your correspondence.

Please note that the variance request is to legitimize an existing building addition in the front setback area.

This application only speaks to the variance request. To start an investigation as to the allowable use of the property, I recommend a formal complaint be submitted as per our online process:

<https://www.whistler.ca/municipal-gov/bylaws-and-regulations/bylaw-complaint-process>

I will ensure your letter below is included in the report to Council.

Kind regards,

Jessie Abraham
RESORT MUNICIPALITY OF WHISTLER
TEL: 604-935-8162

From: Jeff Turkington [REDACTED]
Sent: Wednesday, February 13, 2019 9:09 PM
To: Planning <planning@whistler.ca>
Cc: Leanne Turkington <[REDACTED]>
Subject: Comments on DVP 1163 for 8279 Mountain View Drive

Hi Jessie,

We are the owners of [REDACTED] and received your notice of the development permit for the property next to us.

We've lived here for several years and noticed the change of use for this property with the new owners. Short of the application for the variance, we believe that this property is being used for nighty rentals. We have observed this numerous times from the multitude of cars that seem lost with some coming into our driveway asking for directions. The only way to get across the language barrier is to indicate that they are looking for a place to sleep. While this isn't the direct subject of the DVP, it does inform the process from a parking and use Bylaw perspective.

We also wanted to raise the issue of the two driveways. The current location of the two driveways is not as presented on the site plan. There are at least 4 vehicles that are routinely parked in the driveway closest to our home – and very often it is difficult for us to see out of our driveway due to the presence of these vehicles. They are parked very close to our property boundary – which is not

as shown on the site plan. The other driveway routinely has anywhere between 1-3 cars there, though we have seen many cases where there have been cars parked out on the street as well – often at times when we surmise there are nightly rentals occurring.

On the variance itself, we have a couple of questions:

- 1) As there was extensive construction last summer, is this variance for existing structures or is this for new-planned works?
- 2) Given the volume of snow and vehicles parked on the property, it's hard to assess the potential impact and based on this point alone we cannot support the application as presented.

Our bigger issue with the property is the large number of people who are living in the basement suite and then the rotating people coming through the main suite of the home. It has the feeling more of a sorority house than a home in a residential area. In terms of the variance application, our concern is that this change will add on to the number of people staying in the home.

Can you please get back to us with any additional details prior to the Council meeting.

Thanks,
Jeff & Leanne



This communication is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any use of this e-mail by an unintended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer.

From: Jessie Abraham
To: "ERNA kaltbrunner"
Subject: RE: Variance Permit Application # DVP1163
Date: Monday, February 25, 2019 9:20:00 AM

Thank you Ueli and Erna for your correspondence.

Please note that the variance request is to legitimize an existing building addition in the front setback area and to allow two driveways which are existing.

This application only speaks to the variance request. To start an investigation as to the allowable use of the property, I recommend a formal complaint be submitted as per our online process:

<https://www.whistler.ca/municipal-gov/bylaws-and-regulations/bylaw-complaint-process>

I will ensure your letter below is included in the report to Council.

Kind regards,

Jessie Abraham
 RESORT MUNICIPALITY OF WHISTLER
 TEL: 604-935-8162

-----Original Message-----

From: ERNA kaltbrunner [mailto: [REDACTED]]
 Sent: Friday, February 22, 2019 5:36 PM
 To: Planning <planning@whistler.ca>
 Cc: Jessie Abraham <jabraham@whistler.ca>
 Subject: Variance Permit Application # DVP1163

Hello,

Our names are Ueli and Erna Kaltbrunner. We are next door neighbours of the owner who submitted this application.

Our address is [REDACTED].

We have several concerns about this application.

It appears that they want to close in the balconies on 2 sides (north and east) and build what they call a sunroom, locker and hall.

It also appears that they then want to extend the one balcony towards the road (east) From the little drawing that is enclosed with your notice , nothing is very clear.

We believe that the owner is running an Air B&B, mind you we asked him and he said "no,no, all friends " However, no one has so many friends checking in and out weekly or even daily . We are concerned that an addition to this place will mean more bedrooms to rent out and more cars coming and going. Why would he need a locker room ?? The parking is a problem already, since the driveways don't have enough space for all the vehicles and then they park on the road, which must be a problem for the bus and the snowplow.

We also told the owner that he can not deposit his household garbage in the receptacle at the bus station across the street from us. He seemed to understand but many of his guests don't. If they can't get the bags stuffed into the bin they just leave them on the side. That is a problem with bears in the summer. Ueli has gone and collected the bags and taken them to Nesters, but it is really not our duty to dispose of our neighbour's trash.

We stopped by the Municipal Hall to inspect the plans, but Jessie was not there and we could not really find out more details about these plans.

Ueli will try to call Jessie Abraham on Monday and hopefully get some more clarification.

Ueli and Erna

Joseph Howard
Basement Suite

Whistler BC
V8E 0G3

RESORT MUNICIPALITY OF WHISTLER
4325 Blackcomb Way
Whistler
BC
V0N1B4

17th February 2019

To whom it may concern,

Planning Application DVP1163 - Second Driveway 8279 Mountain View Drive

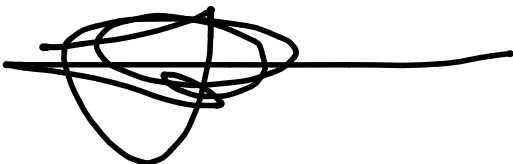
Regarding the above planning application, and the second driveway on the property, I am writing this letter on the behalf of the tenants of the basement suite of [REDACTED] (myself, Rebecca Frew, Billy Marnarne, Jake Hoey and Alex Poll).

As tenants at the property, this driveway and parking for our three vehicles is necessary for us to be able to continue living there, as I myself require mine for my role as an Account Manager at Ridebooker, and Billy for his at Slopeside Supply in Function Junction. Rebecca also has a car. The landlord that lives upstairs uses the seperate driveway and this arrangement works out well for all parties.

Should one of the driveways be removed, then continuing to live at the property would become untenable for several of us in the basement suite, and so would require us to find alternative arrangements. This would create yet more turnover within the difficult housing situation that is Whistler. With all of the tenants at some point in the process of applying for permanent residency, stability of tenure on housing is very valuable.

I hope that you would be able to consider our perspective in making your decision.

Yours faithfully

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Joseph Howard



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019
FROM: Resort Experience
SUBJECT: DP1669 – 27- 4705 GLACIER DRIVE – CEDAR RIDGE – EXTERIOR ALTERATIONS AND ADDITION OF GROSS FLOOR AREA

REPORT: 19-036
FILE: DP1669

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Permit DP1669 for exterior alterations and addition of gross floor area at 27- 4705 Glacier Drive, as illustrated on plans A0, A1, A2, A3, A4, and A5 prepared by C.S. Clark Design, dated December 12, 2018, and attached as Appendix “B”, to Administrative Report to Council No. 19-036.

REFERENCES

Location: 27- 4705 Glacier Drive
Legal: PID: 013-120-930 Strata Lot 27 District Lots 3903 and 4213 Strata Plan VR 2299 Together With An Interest in Common Property in proportion to the Unit Entitlement of the Strata Lot as shown on Form 1.
Owners: Michelle and Bradley Goldberg
Zoning: RM53 Zone (Residential Multiple Fifty-Three)

Appendices: Appendix “A” – Location Plan
Appendix “B” – Architectural Plans
Appendix “C” – Design Rationale

PURPOSE OF REPORT

This Report requests Council’s consideration to approve the issuance of Development Permit DP1669, an application which proposes exterior alterations and the addition of gross floor area to the townhouse at 27- 4705 Glacier Drive.

This application is subject to Council approval as the proposed addition is greater than 20 square metres in gross floor area, which exceeds the criteria for pursuing a Minor Development Permit and delegated approval process.

DISCUSSION

This Development Permit application proposes exterior alterations, including the enclosure of the front entry and roof modifications above the existing garage to increase the gross floor area by adding 33.8 square metres to the townhouse at 27- 4705 Glacier Drive.

Background

The Cedar Ridge townhouse development was approved by Council under Blackcomb Permit Application BPA No. 11 in the summer of 1987. The project consists of 27 townhouse units contained in eight buildings. Construction occurred under a mix of land use controls since the southwest side of the site was zoned RM14 (Residential Multiple Fourteen) and the northeast portion of the parcel was designated under the Original Blackcomb Land Use Contract. On December 18, 2006 Council adopted “Zoning Amendment Bylaw (Cedar Ridge) No. 1732”, which rezoned all of Cedar Ridge to RM53 (Residential Multiple Fifty-Three) allowing all owners the consistent development rights under “Zoning and Parking Bylaw No. 303, 2015”.

Site context

The subject site is located on the Blackcomb Benchlands. The “Village Run” ski run is located adjacent to the southwest boundary of the site, the Cedar Hollow Strata is located adjacent to the northwest boundary of the site, the Snowcrest Strata development is located across Glacier Drive to the southeast, and the Snowy Creek Condos are located below the subject site adjacent to the northwest boundary of the site (Appendix “A”).

Under the RM53 zone, the maximum permitted gross floor area for strata lot 27 is 201.2 square metres. The addition of 33.8 square metres would increase the existing gross floor area from 157.2 square metres to 191 square metres. This Development Permit application is also consistent with the intent of the RM53 zone, which was drafted to accommodate for some additional gross floor area to be permitted. The intent was to allow for future minor renovations and updates to the units in accordance with the zoning based on the comprehensive development plan presented.

Proposed Development

The renovations propose the enclosure of the front entry area (10.1 square metres), new upper floor space (23.7 square metres) adjacent to the master bedroom and a covered deck area including roof modifications to extend the dormer above the existing garage, as outlined in Appendix “B”. All exterior modifications including building materials, finishes and colours would match the existing townhouse and overall Cedar Ridge development. A design rationale is provided in Appendix “C”. This Development Permit is consistent with what Council approved in 2006 under the RM53 Zone, and the concept for future renovations of individual units considered at that time in the comprehensive development plan.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to Growth are understood and respected.	The proposal conforms to the limits specified under the RM53 zone.
	The built environment is attractive and vibrant, reflecting the resort community's character, protecting viewscales and evoking a dynamic sense of place.	The proposal is consistent with the form and character of the existing Cedar Ridge development.
Economic	Locally owned and operated businesses thrive and are encouraged as an essential component of a healthy business mix.	The renovation has been designed by a local designer/architect and will use local project management and local builders familiar with Cedar Ridge.
	A skilled workforce supports the local economy, and the local economy supports the skilled workforce.	See above.

The proposed exterior alterations and addition of gross floor area at 27- 4705 Glacier Drive does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Zoning Analysis

The property is zoned RM53 (Residential Multiple Fifty-Three). The proposed external alterations and addition of gross floor area are consistent with regulations of the "Zoning and Parking Bylaw No. 303, 2015". No variances are requested for the proposed renovations.

Official Community Plan

The Cedar Ridge project lies within Development Permit Area No. 5, "Blackcomb Benchlands" in Whistler's "Official Community Plan Bylaw No.1021, 1993". The table below shows conformance with applicable Development Permit Guidelines. This renovation does not increase the Bed Unit allocation as measured by the Official Community Plan.

DP Guideline	Comment
The form and character of new development or redevelopment of existing buildings shall have coordinated design, which achieves continuity and appropriate transition between uses.	Form and character of this proposal is coordinated to complement the existing Cedar Ridge development.
Building materials including stone, wood, acrylic stucco, and treated/ textured concrete are appropriate, with building colours muted and consist of natural colours and materials found in the Whistler setting. Building materials must also be complimentary to neighbouring buildings.	Building materials are consistent with the existing materials found in the Cedar Ridge development.

BUDGET CONSIDERATIONS

There are no significant budget implications associated with this proposal. The Development Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

An information sign detailing the proposal has been posted at the subject property since January 19, 2019 to allow for public inquiries about the application. To date, no inquiries or submissions have been received.

SUMMARY

This Report seeks Council's consideration to approve the issuance of Development Permit DP1669 to allow exterior alterations and renovations to increase the gross floor area by adding 33.8 square metres to the townhouse at 27- 4705 Glacier Drive.

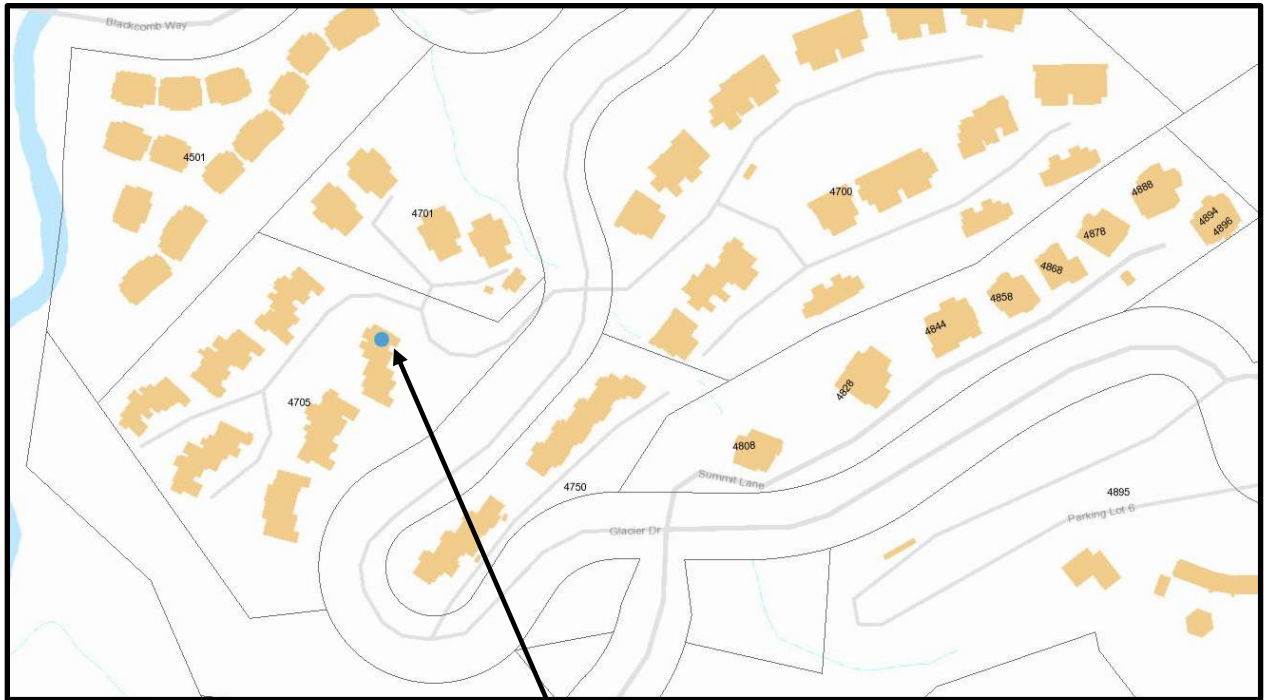
Respectfully submitted,

Stephanie Johnson
PLANNING ANALYST, MCIP RPP

for
Jan Jansen
GENERAL MANAGER RESORT EXPERIENCE

APPENDIX A

**Development Permit
Application No. DP1669
27-4705 Glacier Drive**



Subject Property

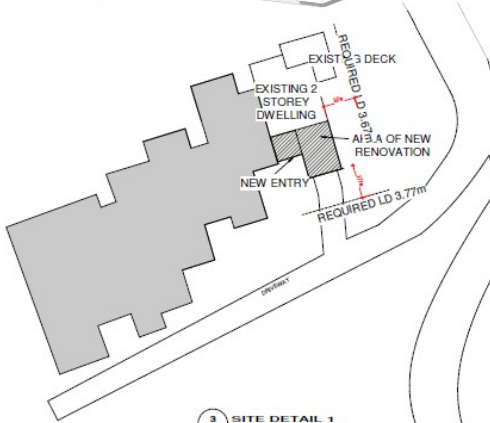
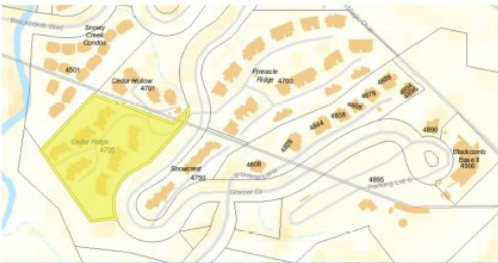
27 - 4705 GLACIER DRIVE
WHISTLER, B.C.

PROJECT INFORMATION

CIVIC ADDRESS: 27 - 4705 GLACIER DRIVE
WHISTLER, BC
LEGAL DESCRIPTION: PLAN VAS2200 LOT 27 DISTRICT LOT
3063 NEW WESTMINSTER DISTRICT
GROUP 1, & SL 4213
BUILDING CODE: BCBC 2012
OCCUPANCY: GROUP C
ZONING: RM53
PID: 011-125-900

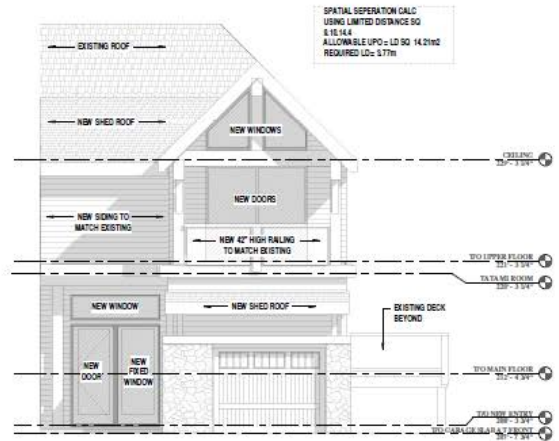
SCOPE OF WORK

- NEW ENTRY
- NEW DECK ABOVE GARAGE
- EXTEND ROOF OVER NEW
TATAMI ROOM ON UPPER FLOOR
- NEW ROOF ABOVE GARAGE DOOR

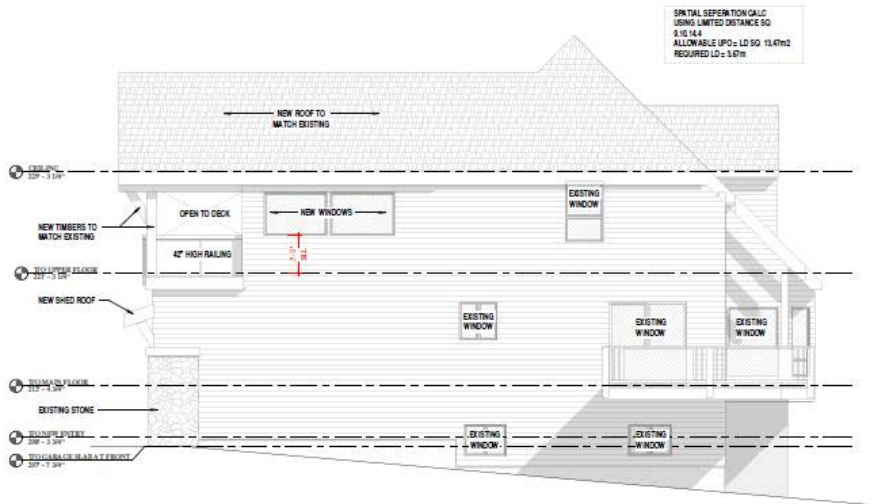


<p>C.S.CLARK DESIGN WHISTLER BC TEL: 504-555-5584</p>	<p>CONTRACT AGREEMENT: THE DRAWING AND CONSTRUCTION SHALL BE CONSIDERED THE EXCLUSIVE PROPERTY OF C.S. CLARK AND SHALL NOT BE USED OR REPRODUCED WITHOUT WRITTEN CONSENT. ALL CONTRACTING SHALL BE COMPLETED BY THE DATE OF THE DRAWING. THE DRAWING IS NOT TO BE USED FOR ANY OTHER PURPOSES. THE DRAWING IS NOT TO BE USED FOR ANY OTHER PURPOSES. THE DRAWING IS NOT TO BE USED FOR ANY OTHER PURPOSES.</p>	<p>PROJECT: GOLDBERG RESIDENCE 27 - 4705 GLACIER DRIVE WHISTLER, BC</p>	<p>DRAWING TITLE: COVER SHEET</p>	<p>DRAWN BY: C.S.CLARK DATE: JAN 20 2019</p>	<p>DRAWING # A0</p>
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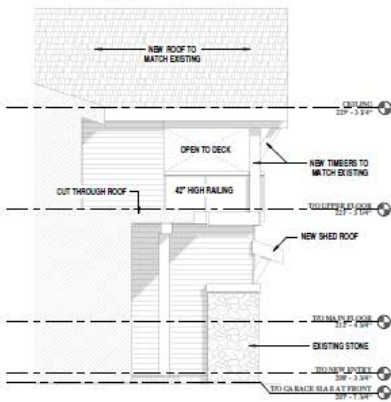
APPENDIX B



1 NEW FRONT ELEVATION
1/4" = 1'-0"



3 NEW SIDE ELEVATION
1/4" = 1'-0"



2 NEW GARAGE @ ENTRY ELEVATION
1/4" = 1'-0"

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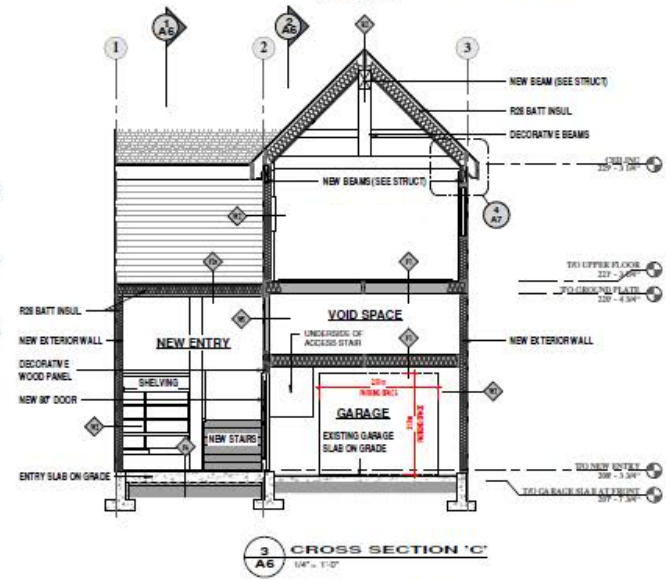
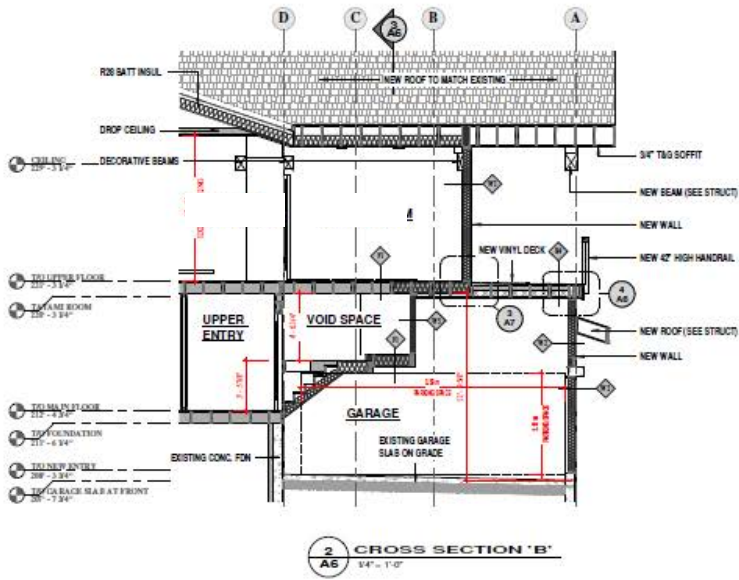
PROJECT:
GOLDBERG RESIDENCE
27 - 4705 GLACIER DRIVE
WHISTLER, BC

DRAWING TITLE:
NEW ELEVATIONS

DRAWN BY:
C.S.CLARK
DATE:
FEB 27 2018

DRAWING #
A5

APPENDIX B



C.S. CLARK DESIGN AND L.L. BOUTIN INC. CO. PLANNING & DESIGN 1/4" = 1'-0" SCALE	PROJECT: GOLDBERG RESIDENCE 27 - 4705 GLACIER DRIVE WHISTLER, BC	DRAWING TITLE: BUILDING SECTIONS	DRAWN BY: C.S. CLARK DATE: MAR 01 2018	DRAWING # A6
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Attn : Planning Department re: "Design Narrative"

As per the requirement to provide a written description of the proposed development I have composed a brief explanation.

As per amendments to the covenants of strata corporation VAS2299 over the years the allowable or excess capacity of square footage within the units can be captured. This has been exercised by several renovations throughout the Cedar Ridge Strata, including but not limited to units 8, 6, 14, 19, 22, 23 and several others. The majority of the renovations have captured area within the units including expanding the basement into the storage on the first floor, extending the bedroom and or mezzanine out over the garage, the front entrance, and in several cases the back corner of some end units.

The renovation at Unit #27 is proposing to extend the bedroom out over the garage and expand the front entry way. The primary reasons for the renovation is to improve the front entry way, make more space for sportswear in the front entry closet, and improve egress in and out of the garage, as the clients have themselves and two active children. Additionally, the expansion of the master bedroom is to make available space on the third level for a tatami (Japanese meditation) or yoga area. The addition over the garage will create a void space between the garage ceiling and the master bedroom / tatami room floor. Notably, the clients use the unit for their personal enjoyment to ski, bike and often working from their home so they can spend more time in whistler.

The proposed development is in line with a precedent of various renovations that have been undertaken throughout the complex.

A handwritten signature in black ink, appearing to read "Keith A. McIntyre".

Keith A. McIntyre,

Western Built Ltd.



PRESENTED: March 26, 2019 **REPORT:** 19-037
FROM: Resort Experience **FILE:** SEC29
SUBJECT: SEC29 – 1017 MADELEY PLACE – FLOODPLAIN EXEMPTION

That the recommendation of the General Manager of Resort Experience be endorsed.

That Council grant an exemption in accordance with Section 524 of the *Local Government Act* – “Requirements in Relation to Flood Plain Areas”, to permit the construction of a detached dwelling with a habitable basement at 1017 Madeley Place as shown on the Architectural Plans prepared by North Architecture Studio Inc., dated February 22, 2019, attached as Appendix “B” to Administrative Report to Council No. 19-037 subject to adherence to the geotechnical report recommendations; and further,

Council has the authority to grant an exemption for floodproofing requirements enacted by bylaw under Section 524 of the *Local Government Act* provided the exemption is considered advisable and is consistent with the Provincial guidelines or a report is received stating that the land may be used safely for the use intended and is certified by a professional engineer or geoscientist experienced in geotechnical engineering.

DISCUSSION

The application seeks to modify the original floodproofing covenant CA1075296 applicable to the entire Cheakamus Crossing subdivision with updated site specific conditions, to construct a single detached dwelling with habitable basement on this lot.

Site Context

The subject property is located in the Cheakamus Crossing neighbourhood on the north side of Madeley Place near the intersection with Legacy Way (see Appendix “A”). The 659.2 square metre vacant parcel has a frontage of 15.6 metres and a depth of approximately 35 metres. The existing grade of the parcel sits below the elevation of the Madeley Place street surface as shown on the plans provided in Appendix “B”.

Background

The existing flood protection covenant (CA1075296) registered on title sets out neighbourhood flood proofing requirements from the Kerr Wood Leidal Associates Ltd. report. This Report, appended to the covenant establishes a flood mitigation plan for the entire Cheakamus Crossing neighbourhood and assigns minimum buildings elevations (MBEs) to specific properties. The minimum building elevation assigned to Lot 2 (1017 Madeley Place) is 613 metres; while the existing parcel elevation is 612.5 metres and below the MBE. The applicant proposes to construct the dwelling with the upper two floors above the MBE, and a basement level filling the void between the existing parcel elevation and the MBE. The basement floor elevation is proposed to be at 610.1 metres.

In support of this application, the applicant has submitted a report prepared by Kontur Geotechnical Consultants Inc., stating that a full basement can be safely constructed below the established MBE provided that site preparation and flood construction level recommendations provided in this Report are followed. The geotechnical report, has been reviewed by staff and meets necessary assurance requirements and consistency with the Provincial flood hazard guidelines. Staff recommend that CA1075296 be amended to attach this site specific geotechnical report to this flood protection covenant.

Staff note that similar floodplain exemptions were approved for adjacent properties located at 1007 and 1037 Madeley Place. The dwellings for these sites have now been constructed and occupied.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The proposed construction of a habitable basement is consistent with Provincial guidelines and a report has been received from a professional geotechnical engineer certifying that the land may be safely used for the use intended.

The proposed flood proofing exemptions does not move does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Zoning Analysis

The property is zoned RS11 (Residential Single Family Eleven). The proposed development conforms to all development requirements contained in the RS11 Zone.

The following table outlines the requirements of the “Zoning and Parking Bylaw No. 303, 2015” and existing flood proofing Covenant CA1075296:

Zoning Bylaw No. 303, 2015	Requirement	Comment
Part 5 4. (2) (e) (v)	No building shall be constructed with the underside of the floor system habitable areas less than three metres above the high water mark of the Cheakamus River.	No building shall be constructed with habitable space, lower than the flood construction level.
Covenant CA1075296	613 metres MBE	The existing average grade of the lot is 612.5 metres MBE. The geotechnical report states that a full basement can be safely constructed below the MBE provided that site preparation and flood construction level recommendations are followed.

BUDGET CONSIDERATIONS

There are no significant budget implications associated with this proposal. The application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

None required.

SUMMARY

This application is before Council for consideration to exempt construction of a proposed single detached dwelling with a habitable basement at 1017 Madeley Place from the floodproofing requirements of “Zoning and Parking Bylaw No. 303, 2015”. As per the requirements of Section 524 of the *Local Government Act*, a report in support of this application has been submitted by a professional geotechnical engineer stating that the proposed building location and design are safe for the intended residential use.

Respectfully submitted,

Stephanie Johnson
PLANNING ANALYST, MCIP RPP
for
Jan Jansen
GENERAL MANAGER OF RESEORT EXPERIENCE

APPENDIX A

**Floodplain Exemption
Application No. SEC29
1017 Madeley Place**



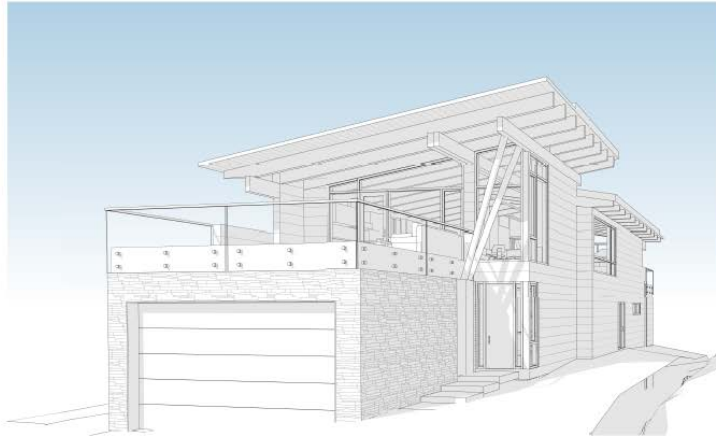
Subject Property

ELBANNA RESIDENCE

PROJECT TEAM

Architectural
North Architecture Studio Inc.
4000 Fennell Drive
Whistler, BC V8N 1B8
Tel: 604 562 3355
Fax: 604 562 3355
info@northarchstudio.ca
jordan@northarchstudio.ca

Structural
BS Engineering and Land Services Inc.
8101 - 52nd Avenue
Calgary, AB T2C 1A2
Tel: 403 675 4211
karen.kaplan@bsengr.com



DEVELOPMENT STATS

DEVELOPMENT: 1017 MADELYN PLACE, WHISTLER, BC
LEGAL ADDRESS: LOT 2, D.L. 8073, GP 1, N.W.D., PLAN EPP-1759

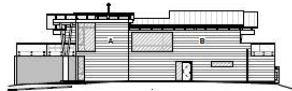
ZONE: RESIDENTIAL RS11
SITE AREA: 895.5 M² (202.8 FTS)
GROSS FLOOR AREA ALLOWED: 276.5 M² (5955.1 FTS)
GROSS FLOOR AREA PROVIDED: 276.5 M² (5955.1 FTS)
MAXIMUM HEIGHT OF BUILDING: 8.5M
PROPOSED HEIGHT OF BUILDING: 7.5M (NORTH ELEVATION)
PROPOSED SETBACKS: SEE SITE PLAN
PARKING MINIMUM: 3
PARKING PROVIDED: 3
BUILDING DESIGNED UNDER PART 8 OF THE 2010 BRITISH COLUMBIA BUILDING CODE
MAJOR OCCUPANCY CLASSIFICATION: RESIDENTIAL C

ARCHITECTURAL DRAWINGS

AD 1 COVER
AD 2 BUILDING ENVELOPE AND ZONE EFFECTIVE
AD 3 WINDOW & DOOR SCHEDULE
AD 4 BASEMENT FLOOR PLAN
AD 5 MAIN FLOOR PLAN
AD 6 UPPER LEVEL PLAN
AD 7 ROOF PLAN
AD 8 SECTION ELEVATION
AD 9 SOUTH & NORTH ELEVATIONS
AD 10 SECTIONS
AD 11 TYPICAL DETAILS
AD 12 SECTION DETAILS
AD 13 SECTION DETAILS
AD 14 TYPICAL STAIR AND BALUST DETAILS
AD 15 KITCHEN PLANS AND ELEVATIONS

LIMITING DISTANCE CALCULATIONS
REFERENCE TO DIV 8 & 10.15.4.5 & TABLE 6 & 10.15.4.5 (BCBC 2014)

WALL TYPE	WALL AREA (M ²)	WALL AREA (FT ²)	OPENING AREA (M ²)	OPENING AREA (FT ²)	PERMITTED (M ²)
EAST A	741.75	800	3.90	88.45	16.0% x 741.75 = 144.84
B	1005.11	1080	3.90	142.80	13.2% x 1005.11 = 142.84
WEST A	600.45	650	7.50	202.38	75.0% x 600.45 = 450.34
C	1070.00	1150	3.70	123.36	13.2% x 1070.00 = 141.24
D	389.05	420	3.10	37.36	11.0% x 389.05 = 70.80
SOUTH A	380.44	410	10.00	271.12	100.0% x 380.44 = 380.44
NORTH A	380.05	410	8.80	145.15	100.0% x 380.05 = 380.05
B	380.11	410	10.00	271.12	100.0% x 380.11 = 380.11



2 UNPROTECTED OPENINGS - WEST
AD 1 SCALE: 1/16" = 1'-0"



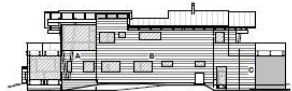
3 UNPROTECTED OPENINGS - SOUTH
AD 1 SCALE: 1/16" = 1'-0"



6 MAIN LEVEL AREA PLAN
AD 1 SCALE: 1/16" = 1'-0"



7 BASEMENT LEVEL AREA PLAN
AD 1 SCALE: 1/16" = 1'-0"



4 UNPROTECTED OPENING - EAST
AD 1 SCALE: 1/16" = 1'-0"



5 UNPROTECTED OPENINGS - NORTH
AD 1 SCALE: 1/16" = 1'-0"



8 UPPER LEVEL AREA PLAN
AD 1 SCALE: 1/16" = 1'-0"

TOTAL BUILDING AREA	
FLOOR LEVEL	AREA SF
MAIN LEVEL AREA	1575 SF
UPPER LEVEL AREA	1418 SF
HOUSE	2994 SF
GARAGE AREA	379 SF
GARAGE	379 SF
TOTAL AREA	3373 SF
NOTE	
BASEMENT FLOOR AREA	1462 SF

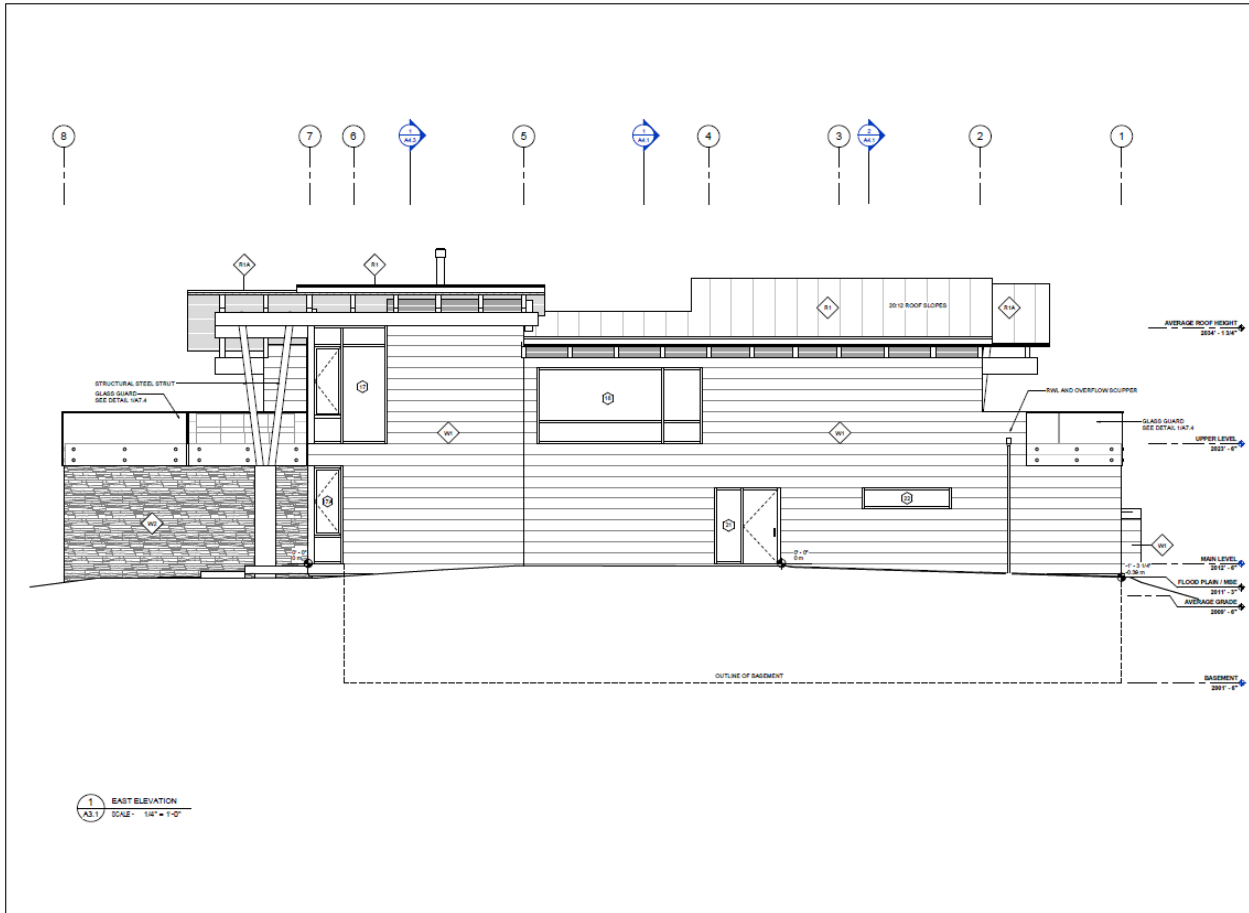
Civic Address:
1017 Madeley Place, Whistler, BC

Legal Address:
LOT 2, D.L. 8073, GP. 1, N.W.D., PLAN EPP1759

AREA = 659.3m² (7096.6 ft²)



APPENDIX B



THIS DRAWING MUST NOT BE REPRODUCED, THE REPRODUCTION OF ANY PART OF THIS DRAWING FOR ANY PURPOSE IS STRICTLY PROHIBITED. THE REPRODUCTION OF ANY PART OF THIS DRAWING FOR ANY PURPOSE IS STRICTLY PROHIBITED. THE REPRODUCTION OF ANY PART OF THIS DRAWING FOR ANY PURPOSE IS STRICTLY PROHIBITED.

NORTH
studio

NORTH Architecture Studio Inc.
10000 100th Ave.
Whistler, BC V8E 1B8
Tel: 604.939.0888

CONSULTANT DRAWING

NO.	DATE	REVISIONS FOR SUBMISSION
1	03/07/17	ISSUED FOR APPLICATION
2	03/07/17	ISSUED FOR APPLICATION
3	03/07/17	ISSUED FOR APPLICATION

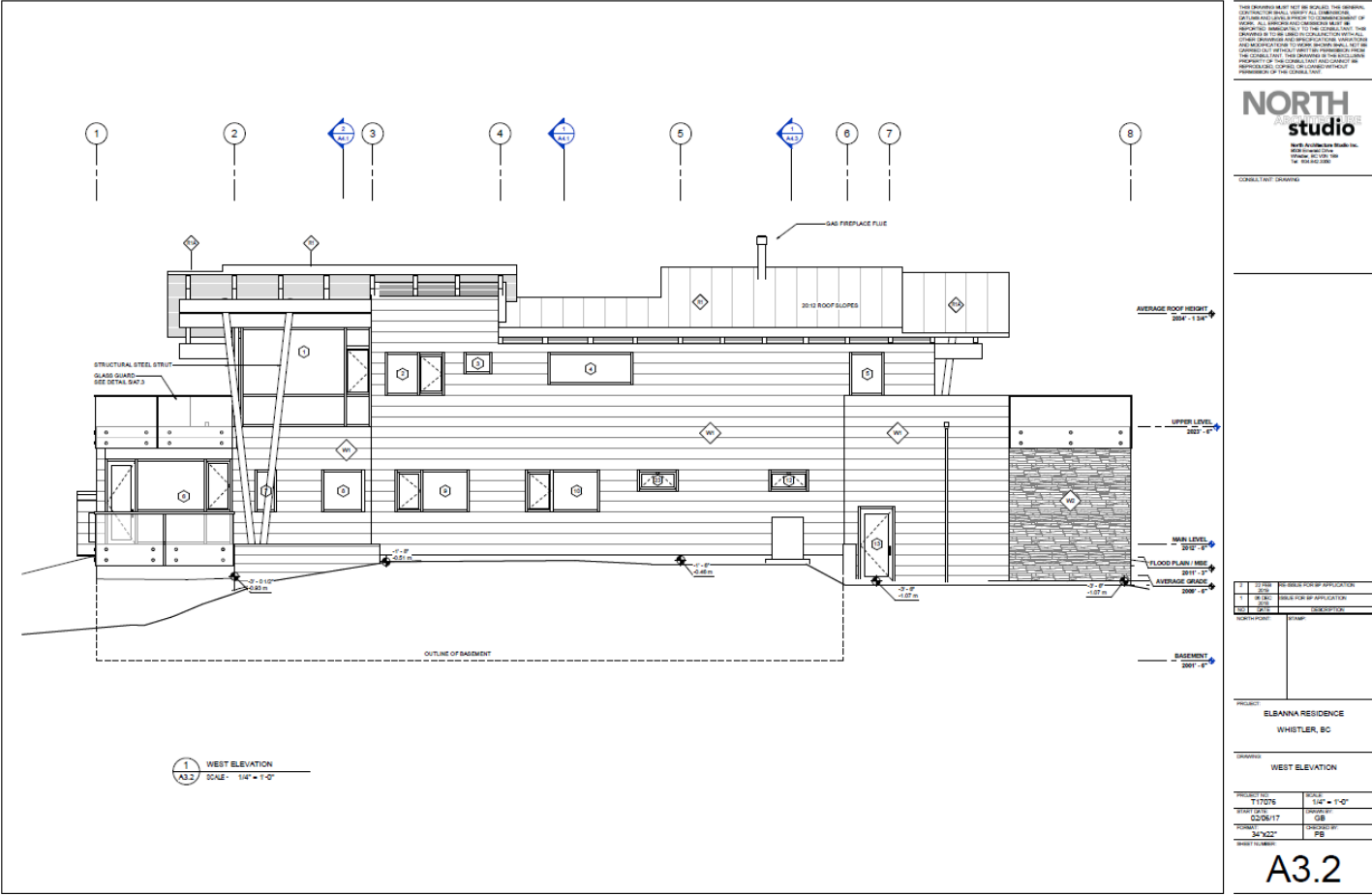
PROJECT: ELBANNA RESIDENCE
WHISTLER, BC

DRAWING: EAST ELEVATION

PROJECT NO: T17076
DATE: 03/07/17
DESIGNER: GB
CHECKER: PS
DRAFTSMAN: PS

A3.1

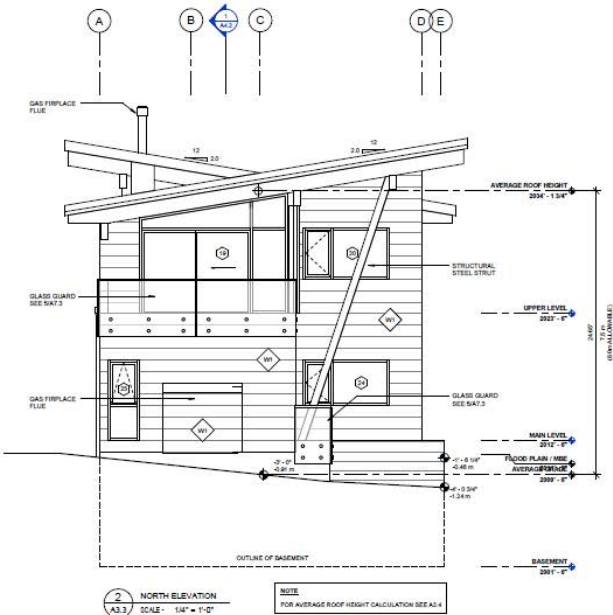
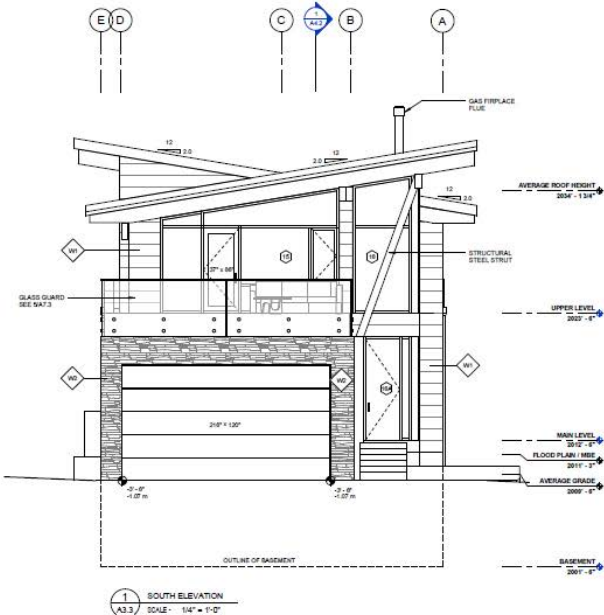
APPENDIX B



THIS DOCUMENT SET HAS BEEN PREPARED BY THE ARCHITECT, ENGINEER, INTERIOR DESIGNER, LANDSCAPE ARCHITECT, AND/OR DESIGNER FOR THE PROJECT. THE ARCHITECT, ENGINEER, INTERIOR DESIGNER, LANDSCAPE ARCHITECT, AND/OR DESIGNER HAS REVIEWED THE DOCUMENT SET FOR THE PROJECT AND HAS FOUND IT TO BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE BC BUILDING ACT AND THE BC BUILDING REGULATIONS. THE ARCHITECT, ENGINEER, INTERIOR DESIGNER, LANDSCAPE ARCHITECT, AND/OR DESIGNER HAS REVIEWED THE DOCUMENT SET FOR THE PROJECT AND HAS FOUND IT TO BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE BC BUILDING ACT AND THE BC BUILDING REGULATIONS. THE ARCHITECT, ENGINEER, INTERIOR DESIGNER, LANDSCAPE ARCHITECT, AND/OR DESIGNER HAS REVIEWED THE DOCUMENT SET FOR THE PROJECT AND HAS FOUND IT TO BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE BC BUILDING ACT AND THE BC BUILDING REGULATIONS.

NORTH
studio
NORTH VANCOUVER, BC
2024-05-17
100-1000-0000

CONSULTANT DRAWING



NOTE:
FOR AVERAGE ROOF HEIGHT CALCULATION SEE A3.4

1	12:12	12:12	12:12
2	12:12	12:12	12:12
3	12:12	12:12	12:12
4	12:12	12:12	12:12

PROJECT:
ELBANNA RESIDENCE
WHISTLER, BC

SOUTH & NORTH ELEVATIONS

PROJECT NO.	T17076	SCALE	1/4" = 1'-0"
DATE	09/05/17	DESIGNER	GB
TITLE	34"x22"	REVIEWER	PB

A3.3



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019

REPORT: 19-038

FROM: Resort Experience

FILE: 8292.03

SUBJECT: AMENDMENTS TO MUNICIPAL LIQUOR LICENSING COUNCIL POLICY G-17

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council adopt Council Policy G-17: *Municipal Liquor Licensing Policy* as amended and attached herein as Appendix “A”;

That Council rescind Council Policy F-13: *Liquor Licensing*; attached herein as Appendix “B”; and further

That Council rescind Council Policy G-18: *Provincial Liquor Licensing Policy – Minors in Liquor-Primary Establishments*, attached herein as Appendix “C”.

REFERENCES

- Appendices:
- “A” – Council Policy G-17: *Municipal Liquor Licensing Policy*
 - “B” – Council Policy F-13: *Liquor Licensing*
 - “C” – Council Policy G-18: *Provincial Liquor Licensing Policy – Minors in Liquor-Primary Establishments*
 - “D” – Minutes of March 14, 2019 LLAC Meeting (relevant excerpts)

PURPOSE OF REPORT

Council Policy G-17: *Municipal Liquor Licensing Policy* was last amended in 2017, this is the current Policy. Since that time municipal staff and the Liquor Licence Advisory Committee (LLAC), in consultation with the community, have developed proposed policy guidelines for non-traditional businesses applying for a liquor licence. The purpose of this Report is to present those policy guidelines and other amendments to Council Policy G-17 for consideration by Council. The proposed amended policy is attached as Appendix “A”. Further, two out-of-date liquor policies, Council Policy F-13 (attached as Appendix “B”) and Council Policy G-18 (attached as Appendix “C”) are proposed to be rescinded.

DISCUSSION

Background

Council Policy G-17 establishes a framework for municipal policies, decisions and comments/recommendations to the Liquor and Cannabis Regulation Branch (LCRB) regarding liquor sales, service, licensing and consumption. The policy includes guiding principles for licensing decisions, the role of the LLAC, policies and guidelines for specific licensing decisions, the Good Standing review process and the municipal processing requirements for various types of liquor licence applications. The policy provides information to applicants for new or amended liquor licences. Additionally, the policy provides guidelines to municipal staff and the LLAC for the review of those applications. Council Policy G-17 is on the municipal website at the link:

https://www.whistler.ca/sites/default/files/2017/May/related/107/council_policy_g-17_municipal_liquor_licensing_policy-2017.pdf

Liquor Licences for Non-Traditional Businesses

Policy G-17 was last amended by Council on May 9, 2017 following implementation of the major provincial liquor policy changes that were recommended in the 2014 B.C. Liquor Policy Review Report. One of the recommendations of that Report was that non-traditional business (those not primarily engaged in food, hospitality, entertainment or food service) can apply for a food primary or a liquor primary licence. The prospect that hundreds of Whistler businesses would be eligible for a liquor licence suggested that a cautious approach be taken to identify and manage potential impacts on the community. The following steps have been taken to develop municipal policy and regulations for non-traditional businesses applying for a liquor licence:

- Policy G-17 was amended on May 9, 2017 and includes high level policy guidelines for considering applications for liquor licences from “Other” (non-traditional) businesses.
- On November 21, 2017 Council authorized staff to convene an open house to engage the community as input to the development of municipal policy and regulations with respect to liquor licences for non-traditional businesses.
- On December 14, 2017 an open house was held with 30 community members in attendance, and an online survey yielded an additional 15 responses.
- On January 11, 2018 the LLAC met to review community feedback and provide comments on the proposed RMOW regulatory framework.
- On December 13, 2018 the LLAC met to review a proposed municipal framework using Temporary Use Permits (TUPs).
- Legal opinion was sought on the regulations in the RMOW zoning bylaw applicable to liquor sales for on-premises consumption in various zones in Whistler. It was concluded that the commercial zones in Whistler Village and Whistler Creek and some of the industrial zones of Function Junction, all of which permit liquor primary uses, would be appropriate for a non-traditional business with a liquor primary licence. Properties in other zones would have to be re-zoned to enable liquor primary use by a non-traditional business.
- It is now proposed that business licensing (not TUPs) would be the most effective means of regulating liquor licences for non-traditional businesses. The business licence would include conditions to ensure that the service of liquor is subordinate to the primary business.
- A liquor primary licence application by a non-traditional business would be subject to the full RMOW liquor primary licence application process, including public notification, a review and recommendation by the LLAC and a resolution from Council to the LCRB with Council's comments and recommendation as to whether or not the licence should be approved. Staff, the LLAC and Council would assess the potential community impacts and risks in deciding whether or not to support a new liquor primary licence application.
- Should a liquor primary licence be issued to a non-traditional business by the LCRB, the following terms and conditions would be included with the licence:
 - The hours of liquor service (restricted by existing Policy G-17 to a maximum of 9 a.m. to 10 p.m., but “hours of liquor service may not extend beyond the operating hours of the primary business”)
 - The capacity of liquor service areas (The RMOW determines those capacities in accordance with Policy G-17 guidelines.)
- On March 14, 2019 the LLAC met to review policy guidelines for non-traditional businesses applying for a liquor licence, as well as other proposed amendments to Council Policy G-17. (See Liquor Licence Advisory Committee Review Process below.)

Proposed Council Policy G-17 Amendments

The proposed amended Policy G-17 is attached as Appendix “A” and includes the following changes from the existing policy:

- In 2018 the name of the provincial liquor regulator was changed from the Liquor Control and Licensing Branch (LCLB) to the Liquor and Cannabis Regulation Branch (LCRB). This change has been made throughout the policy document.
- All references to “Other” Businesses throughout the policy have been changed to “Non-Traditional” businesses. Section 7.0 of the amended policy now includes detailed criteria for reviewing applications from non-traditional businesses for a liquor primary licence.
- Other minor amendments are proposed as summarized section-by-section below.

Section-by-section summary of proposed changes:

1.0 SCOPE OF POLICY

Replaced “municipal” with Resort Municipality of Whistler (RMOW)

2.0 POLICY CONTEXT

Removed reference to Whistler2020 Comprehensive Sustainability Plan, which is being replaced by the updated Official Community Plan (OCP)

3.0 GUIDING PRINCIPLES FOR LICENSING DECISIONS

No changes

4.0 LIQUOR LICENCE ADVISORY COMMITTEE RESPONSIBILITIES AND REVIEW CRITERIA

Removed reference to Whistler2020

5.0 POLICY FOR HOURS OF LIQUOR SERVICE

Replaced “Other business” with “Non-traditional business”

6.0 POLICY GUIDELINES FOR NEW OR INCREASED LIQUOR PRIMARY CAPACITY

Replaced “The community supports the proposal,” with “The level of community support”; added (m) “Increases in liquor primary capacity require approval from Council”

7.0 POLICY GUIDELINES FOR OTHER BUSINESSES APPLYING FOR A LIQUOR LICENCE

Replaced “Other business” with “Non-traditional business.” The factors that must be considered in reviewing an application for a liquor primary licence from a non-traditional business are explicitly stated. Food primary licence applications from non-traditional businesses would be evaluated in accordance with normal RMOW processes.

8.0 POLICY FOR RETAIL SALE OF PACKAGED LIQUOR

No changes

9.0 POLICY FOR OCCUPANT LOAD DETERMINATION

Minor edits

10.0 POLICY FOR OCCUPANT LOAD FOR TEMPORARY OUTDOOR LICENSED EVENTS

Minor edits

11.0 POLICY FOR TEMPORARY EXTENSION OF CLOSING HOURS

Minor edits

12.0 GOOD STANDING REQUIREMENT AND REVIEW PROCESS

Minor edits

13.0 MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Changes to application types made in this section and Schedules A-F to correspond to latest LCRB terminology. No changes in application fees are proposed.

Schedule A – Permanent Liquor Licence Applications with High Potential for Impacts

Schedule B – Permanent Liquor Licence Applications with Medium Potential for Impacts

Schedule C – Permanent Liquor Licence Applications with Low Potential for Impacts

Schedule D – Temporary Change to an Existing Licence

Schedule E – Special Event Permit (SEP) and Catering Licensed Events

Schedule F – Temporary Use Area (TUA) Licensed Events

Liquor Licence Advisory Committee Review Process

The LLAC has been engaged in the development of municipal policy for reviewing liquor licence applications from non-traditional businesses since provincial regulations permitted such applications in 2017. LLAC members participated in the community open house, reviewed the community feedback received, and participated in the development of review criteria, the regulatory framework and conditions on such licences at the December 13, 2018 and March 14, 2019 LLAC meetings. At the March 14, 2019 LLAC meeting (relevant minutes attached as Appendix “D”) the LLAC reviewed and supported the proposed amendments to Council Policy G-17, including Section 7.0 policy guidelines for non-traditional businesses applying for a liquor licence and passed the following motion:

That the Liquor Licence Advisory Committee support the proposed amendments to Council Policy G17, Municipal Liquor Licensing Policy.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	The ability of a non-traditional business to offer the sale of an alcoholic beverage as a complement its primary business could be an innovation appreciated by resort guests. However, such service could have impacts on existing businesses and the resort atmosphere. A cautious approach should be taken, and policies and regulations should be in place to ensure that potential impacts are assessed and appropriately managed.
Visitor Experience	The resort community’s authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again.	

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Health & Social	Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness and they avoid the abusive use of substances that evidence indicates have negative effects on physical and mental health.	Community health and safety impacts should be considered in any decision to increase the availability of alcohol in the community.

OTHER POLICY CONSIDERATIONS

The implications of the proposed amendments to Council Policy G-17 on municipal bylaws and other policies are as follows:

- Liquor Licence Application Processing Fee Bylaw No. 2149, 2017

An update to the “Liquor Licence Application Processing Fee Bylaw No. 2149, 2017” will be required to incorporate the minor changes to the municipal liquor licence application processing fee structure to correspond to the current LCRB terminology for relevant liquor licence application types. An amended bylaw, “Liquor Licence Application Processing Fee Bylaw No. 2224, 2019”, is proposed to be brought for Council’s consideration for first three readings at the April 16, 2019 Council meeting.

- Consolidated Business Regulation Bylaw No. 739, 1989 and Consolidated Business Licence Bylaw No. 567, 1987

These two bylaws are in the process of being combined into a single Business Licence and Regulation Bylaw, which will be presented to Council for consideration in the coming months. The new Bylaw will include regulations on the sale and service of liquor for consumption on the premises of a business.

- Council Policy F-13, *Liquor Licensing* (adopted by Council on April 9, 1990)

In 2002 the provincial government liquor licence categories changed, and the licence categories in Policy F-13 were no longer being used. Policy F-13 should have been rescinded when the present Council Policy G-17 was first adopted in 2004. This Report recommends that Policy F-13 be rescinded.

- Council Policy G-18, *Provincial Liquor Licensing Policy – Minors in Liquor-Primary Establishments* (adopted by Council on July 5, 2004)

On November 7, 2005 Policy G-17 was amended by Council to permit minors in liquor primary establishments until 8 p.m., based on a new provincial policy directive issued in October 2005. Policy G-18 should have been rescinded at that time. Current LCRB regulations and existing Policy G-17 permit minors in liquor primary licensed establishments and brewery, distillery and winery lounges and special event areas until 10 p.m. when accompanied by a parent or guardian, provided that applicable provincial licensing requirements are met. This Report recommends that Policy G-18 be rescinded.

BUDGET CONSIDERATIONS

The proposed municipal fees for processing liquor licence applications are sufficient to cover staff costs.

COMMUNITY ENGAGEMENT AND CONSULTATION

In consideration of liquor licences for non-traditional business, the community was engaged at a public open house held on December 14, 2017 attended by 30 community members and through an online survey with 15 responses. The LLAC representing a variety of community interests has been actively engaged in the review of changes to provincial liquor policies, including liquor licences for

non-traditional businesses. The LLAC involvement in the proposed amendments to Council Policy G-17 includes:

- Participated in the December 14, 2017 open house on liquor licences for non-traditional businesses.
- Reviewed the community feedback results at the January 11, 2018 LLAC meeting.
- Reviewed the proposed municipal framework for the licensing of non-traditional business at the December 13, 2018 LLAC meeting.
- Reviewed and supported the proposed Council Policy G-17 amendments at the March 14, 2019 LLAC meeting.

SUMMARY

This Report recommends amendments to Council Policy G-17: *Municipal Liquor Licensing Policy* and the rescission of Council Policy F-13 and Council Policy G-18 for consideration by Council. These proposed amendments are in response to changes in provincial liquor regulations and a review of the municipal framework for liquor licensing decisions.

Respectfully submitted,

Frank Savage
PLANNER

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



**THE RESORT MUNICIPALITY OF WHISTLER
COUNCIL POLICY**

POLICY NUMBER:	G-17	DATE OF RESOLUTION: JUNE 21, 2004
AMENDED ON: OCTOBER 17, 2005		AMENDED ON: FEBRUARY 21, 2012
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MUNICIPAL LIQUOR LICENSING POLICY		

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1.0 SCOPE OF POLICY

This policy establishes a framework for Resort Municipality of Whistler (RMOW) policies and decisions regarding liquor sales, service, licensing and consumption. The policy includes guiding principles for licensing decisions, the role of the Liquor Licence Advisory Committee, policies and guidelines for specific licensing decisions, the Good Standing review process and the municipal processing requirements for various types of liquor licence applications. This policy provides information to applicants for new or amended liquor licences. Additionally, the policy provides guidelines to municipal staff and the Liquor Licence Advisory Committee for the review of those applications.

2.0 POLICY CONTEXT

Provincial Policy Context

In British Columbia new liquor licences and amendments to existing licences are issued by the provincial Liquor and Cannabis Regulation Branch (LCRB). LCRB regulations and policies provide opportunity for comment from local government on licensing decisions that may have an impact on the community. The requirements for local government comments vary depending on the type of licence or licence amendment. In some cases the views of residents must be gathered and a formal resolution from local government Council must be provided. Those resolutions from Council must address the LCRB prescribed criteria and be in the format required by LCRB regulations.

Resort Municipality of Whistler Policy Context

Municipal liquor policy is established within the broader context of municipal policy and planning documents: the Official Community Plan, municipal zoning and business regulation bylaws, other applicable bylaws, and planning documents, including the Economic Partnership Initiative report.

3.0 GUIDING PRINCIPLES FOR LICENSING DECISIONS

These guiding principles serve as a high level framework for the development of municipal liquor policy and for evaluating liquor licence applications. Licensing policies and decisions should consider and be compatible with these principles.

- a) The Whistler food and beverage sector is a major contributor to the resort community economy and provides substantial employment opportunities.
- b) Food and beverage establishments provide visitors and residents with a diverse range of dining and entertainment options, day and night, that enhance the resort experience.
- c) Food and beverage establishments bring vitality to Whistler Village, animate the Village Stroll, facilitate wayfinding, and those with patios leverage views and sun exposure. Food and beverage locations along the Village Stroll are critical to the long term success of the resort.
- d) The food and beverage environment is perceived by visitors and residents as welcoming, safe and free of objectionable noise and disturbances.
- e) Families with minors have access to a range of food and beverage establishments and patios until 10 p.m.
- f) Locally owned and operated food and beverage businesses thrive.
- g) An innovative food and beverage sector is valued and encouraged.
- h) The growing liquor manufacturing sector makes a positive contribution to the resort experience.

- i) The retail sale of packaged liquor is acknowledged as a significant contributor to the availability of liquor in the community. Proposed changes to the retail liquor sales environment are evaluated for impacts on the community.
- j) Licensing decisions consider the location and character of the establishment and the anticipated contribution to guest experience.
- k) An appropriate balance between food primary and liquor primary seats is determined based on the unique character of each Village area.
- l) The impacts of licensing decisions on the community are identified and measures are taken to mitigate potential negative impacts. Higher impact decisions (those involving late-night drinking-only seats) are given a high level of scrutiny.
- m) A cautious approach to additional liquor primary capacity is taken. The impacts of changes made are monitored and inform future licensing decisions.
- n) Temporary extensions of closing hours can provide a benefit to festivals and special events, provided that potential negative impacts are mitigated.
- o) The Whistler community encourages responsible alcohol consumption in consideration of potential alcohol related harms. Licensed establishments operate their businesses with a high level of social and civic responsibility.
- p) Municipal bylaws restrict types of adult entertainment and gaming (gambling) in establishments, businesses or events where liquor is sold, served or consumed.
- q) Unlicensed liquor consumption in public places can negatively impact the community and is not encouraged.
- r) Community input is sought commensurate with the potential impact of licensing decisions.
- s) Higher impact licensing decisions are made by Council; lower impact decisions may be delegated to staff.
- t) Consistency and fairness are important considerations in licensing decisions.
- u) Applicants must be in "Good Standing" with respect to their compliance and enforcement history as a prerequisite for an application to be considered.
- v) All costs associated with the municipal review and processing of licence applications are borne by the applicant.

4.0 LIQUOR LICENCE ADVISORY COMMITTEE RESPONSIBILITIES AND REVIEW CRITERIA

The municipal Liquor Licence Advisory Committee (LLAC) provides input and recommendations to municipal Council and to staff on liquor licence applications and other matters related to liquor licensing and liquor policy. The structure and appointments to the LLAC have been established by Council to provide representation from key community stakeholders and municipal staff. These representatives are expected to provide insight and comments on their particular areas of interest as input into the review and licensing recommendations of the LLAC. The LLAC representatives and the specific issues on which each representative is expected to comment are as follows:

Whistler Detachment of the RCMP Representative

- The potential impact on police resources and the ability to police
- The potential impact on public enjoyment and safety including noise, public nuisances, crowd control and criminal activity
- The character of the establishment and the target market served
- The potential effectiveness of proposed management and operation measures

Whistler Fire Rescue Service

- The potential impact on fire safety
- Any recommended fire safety measures
- Determination of occupant loads as defined in this policy

RMOW Resort Experience Department Representative

- Applicable municipal strategies, policies and regulations including the Official Community Plan, the Whistler Village Enhancement Strategy, the Economic Partnership Initiative report, zoning regulations, restrictive covenants, business regulations, building regulations and bylaws
- Information on adjacent land uses
- Information on existing licensed establishments in the vicinity including the number and type of establishments, market focus, hours, and licensed capacities
- Relevant information on socio-economic trends including population, visitation, demographics
- Urban design, programming and capacity issues related to noise and public safety

Food and Beverage Sector Representative – Nightclubs

- The character of the establishment and proposed target market
- The potential benefits to the community and customer service
- The potential impacts on existing Liquor Primary licensed establishments
- The potential effectiveness of proposed management and operation measures

Food and Beverage Sector Representative – Lounges/Pubs

- The character of the establishment and proposed target market
- The potential benefits to the community and customer service
- The potential impacts on existing Liquor Primary licensed establishments
- The potential effectiveness of proposed management and operation measures

Food and Beverage Sector Representative – Restaurants

- The character of the establishment and proposed target market
- The potential benefits to the community and customer service
- The potential impacts on existing Food Primary licensed establishments
- The potential effectiveness of proposed management and operation measures

Whistler Community Services Society Representative

- The potential impact on community health and social services
- The potential impact on community youth

Accommodation Sector Representative

- The potential benefits and potential negative impacts to visitor and resident experience
- The potential benefits and potential negative impacts to the accommodation sector

Council Representative (non-voting)

- Council strategies, priorities and policies

LCRB Liquor Inspector (non-voting)

- Advice on LCLB policy, compliance and enforcement matters

LLAC Review Criteria for Licence Applications

The LLAC conducts a review and makes recommendations on all liquor licence applications considered by Council. The LLAC addresses the following criteria in that review:

- a) The rationale for a proposed new or amended licence must be considered:

- i. What is the customer base being served?
 - ii. Does the proposal serve a new or under-served demand?
 - iii. How will the new or amended licence be an overall benefit to the community?
- b) The potential for negative impacts on the community must be considered:
- iv. What is the potential for the new or amended licence to be a problem to the community?
 - v. What is the impact on noise in the vicinity of the establishment?
 - vi. What are the potential impacts on neighboring uses, including parking, traffic, and real property impacts?
 - vii. What is the impact on public safety, crowd control and the ability to police?
 - viii. What is the level of support and level of opposition to the licence by community members?
 - ix. What additional measures, if any, does the LLAC recommend to mitigate potential negative impacts?

5.0 POLICY FOR HOURS OF LIQUOR SERVICE

Establishment Type	Hours of Liquor Service
Nightclubs	2 p.m. to 2 a.m., Monday – Sunday
Lounges/Pubs Brewery Lounge or Special Event Area Distillery Lounge or Special Event Area Winery Lounge or Special Event Area	9 a.m. to 1 a.m., Monday – Sunday (liquor service between 9 a.m. and 11 a.m. is subject to maintaining a fully operational kitchen and breakfast food service)
Restaurants	9 a.m. to 1 a.m., Monday – Sunday
Event Driven Licensed Establishments Includes conference centres, cultural centres, live event and movie theatres	11 a.m. to 1 a.m., Monday – Sunday (liquor service is event driven only with service hours up to one hour prior to, during and one hour after an event)
Dual licensed establishment: Food primary Liquor primary	9 a.m. to 10 p.m., Monday – Sunday 10 p.m. to 1 a.m., Monday – Sunday
Non-traditional business holding a food primary or liquor primary licence but not primarily engaged in food, hospitality, entertainment or beverage service	9 a.m. to 10 p.m., Monday – Sunday (hours of liquor service not to extend beyond the operating hours of the primary business)

- Establishments that have existing hours of service that are beyond the general range for their establishment type are grandparented.
- Establishments that have existing hours of service that are less than the general range for their establishment type are eligible to apply for an extension of hours to the limits of the range.
- Establishments shall be permitted the benefit of 3 a.m. closures on New Year's Eve without application to the RMOW, subject to the signing of a standard Good Neighbour Agreement. This does not apply to non-traditional businesses holding a food primary or liquor primary licence but not primarily engaged in food, hospitality, entertainment or beverage service.

- The resort community supports permitting minors in appropriate liquor primary licensed establishments and brewery, distillery and winery lounges and special event areas until 10 p.m. when accompanied by a parent or guardian, provided that applicable provincial licensing requirements are met.
- In some cases it may be to the benefit of the resort community to support temporary extensions of hours beyond those specified by the guidelines above for each establishment type. Proposed extensions are subject to application, with review as prescribed in guidelines as described in Section 11.0 and a review process as shown in Schedule D.

6.0 POLICY GUIDELINES FOR NEW OR INCREASED LIQUOR PRIMARY CAPACITY

Liquor primary licensed establishments, with their focus on beverage service, entertainment or hospitality (as opposed to the service of food), have a high potential for impacts on the community. For this reason applications for new liquor primary establishments or additional capacity to an existing establishment are given a high level of scrutiny. The following criteria will be considered in the review of applications for new or increased liquor primary capacity:

- a) Character of the establishment is compatible with the location.
- b) Proposed additional capacity moves toward an appropriate balance of food primary and liquor primary seats for the area.
- c) Offers a positive contribution to guest experience
- d) Unlikely to contribute to late-night noise or disturbances
- e) An under-served demand in the area
- f) Family-friendly until 10 p.m.
- g) Strong component of food proposed
- h) Patio in key Village Stroll location
- i) The establishment has a history of positive contributions to the community.
- j) The impacts on the community and measures to mitigate potential negative impacts
- k) The level of community support
- l) Consistent with RMOW zoning and business regulations
- m) Increases in liquor primary capacity require approval from Council.

7.0 POLICY GUIDELINES FOR NON-TRADITIONAL BUSINESSES APPLYING FOR A LIQUOR LICENCE

LCRB policy permits businesses other than those primarily engaged in the service of food to apply for a food primary licence, and businesses other than those primarily engaged in beverage service, entertainment or hospitality to apply for a liquor primary licence. The following guidelines will be considered in the review of applications from non-traditional businesses for a food primary or liquor primary licence:

- a) The service of liquor and service areas must be complementary and subordinate to the primary business.
- b) Liquor service may be provided only when the primary business is operating, and hours of liquor service may not extend beyond the hours of the primary business. Hours of liquor service hours between 9 a.m. to 10 p.m. will be considered.
- c) Food primary licence applications will be evaluated in accordance with normal RMOW processes.

- d) Licence holders, managers and those who serve liquor must have LCLB required Serving It Right certification.
- e) In reviewing an application for a liquor primary licence the following must be considered:
 - The type and location of the business applying for a liquor licence;
 - How the service of liquor will enhance or detract from the customer experience;
 - The impacts on visitor experience;
 - The impacts on public health and safety;
 - The location of the business relative to other businesses with a liquor licence;
 - The history of the business in Whistler, including compliance with municipal bylaws;
 - If the business employs minors;
 - If minors are a significant part of the customer base;
 - The availability of food when liquor is being served;
 - The location, size and capacity of the service areas to be licensed;
 - The washroom facilities available to customers;
 - The measures proposed to mitigate against negative impacts; and
 - The level of community support.

8.0 POLICY FOR RETAIL SALE OF PACKAGED LIQUOR

Retail Package Liquor Sales are recognized as a significant part of the overall distribution of liquor within the community, and have the potential to significantly impact resort community character and liquor related issues that are of concern to the community. Applications for the Retail Package Liquor Sales shall be considered relative to the guiding principles and review criteria contained herein. All such applications, whether for a new licence, change of size, change of location, or temporary sales location, have been determined to be of high impact and shall be subject to rezoning consideration.

9.0 POLICY FOR OCCUPANT LOAD DETERMINATION

This policy applies to permanently licensed establishments and to the service area of non-traditional businesses with a liquor licence. It also applies to temporarily licensed indoor facilities.

A. Definitions for this Policy

Service Area (from Liquor Control and Licensing Act, Part 1 Definitions and Interpretation):

Service Area means an establishment or event site or that part of an establishment or event site where a licence, permit or authorization allows liquor to be sold, served or consumed;

Licensed Establishment

Licensed Establishment means a business, such as a restaurant, café, pub, lounge, bar, nightclub, brewery or distillery lounge, conference facility, etc., where liquor may be sold, served or consumed as a normal part of the primary purpose of the business.

Occupant Load (from Liquor Control and Licensing Regulation, Section 145):

145 (1) The occupant load for a service area or event site is the lesser of the following:

- (a) The maximum number of persons allowed in the service area or at the event site under building regulations as defined in section 1 of the Building Act;
- (b) The maximum number of persons allowed in the service area or at the event site under the British Columbia Fire Code adopted under the British Columbia Fire Code Regulation;

- (c) The maximum number of persons allowed in the service area or at the event site under other safety requirements enacted, made or established by the local government, first nation or treaty first nation for the area in which the establishment or event site is located.

Non-Traditional Business with a Liquor Licence

Non-Traditional Business with a Liquor Licence means a business, other than a restaurant, café, pub, lounge, bar, nightclub, conference facility, etc., with a liquor licence to permit the sale, service or consumption of liquor as a complement to its primary business.

B. Plan Drawing Requirements:

1. Plans required: Three 11" x 17" scaled floor plan drawings sealed and signed by architect
2. Content: The plan drawings must satisfy LCRB floor plan requirements and include:
 - All liquor service areas, interior and patio, showing the area of each in m²
 - Kitchen, liquor service bars
 - Structural features such full and partial height walls, stairs, planters
 - Furniture layout, tables, chairs
 - Dance floor, stage, DJ booth (if applicable)
 - All entrances and exits, with dimensions
 - Washrooms
 - Calculation of total exit width
 - Calculation of occupant load of service area(s) using municipal requirements
 - Calculation of the total occupant load of the establishment
 - Calculation of washroom requirements

C. Calculation of Maximum Occupant Load for Service Areas of a Licensed Establishment

1. The service area of a licensed establishment excludes areas where the public is not expected to enter, such as mechanical rooms, kitchens, storage rooms, offices, behind the service bar, music booths, stages intended for performance, etc. Also excluded are common use areas such as washrooms, corridors and circulation spaces in front of washrooms and exits, where the same occupants as those calculated in the service area are expected to enter.
2. The maximum occupant load of a service area shall be calculated at 1.2 square metres per person for areas with seating and tables and 0.95 square metres per person for standing space. If different occupant load ratios are being applied to different areas, clearly indicate the areas and the ratio being used.
3. The total occupant load of an establishment shall not exceed that determined by the exiting and washroom requirements of the B.C. Building Code, latest edition.

D. Calculation of Occupant Load for a Non-Traditional Business with a Liquor Licence

When liquor is being sold, served or consumed in a business, other than a restaurant, café, pub, lounge, bar, nightclub, conference facility, etc., the occupant load of the liquor service area shall not exceed that calculated in sections A-C above for a licensed establishment.

10.0 POLICY FOR OCCUPANT LOAD FOR TEMPORARY OUTDOOR LICENSED AREAS

This policy is applicable to temporary events in outdoor or tented areas, including the following:

- Special Event Permit (SEP) licensed and catering licensed events in outdoor venues that do not have a permanent liquor licence. This includes fenced open areas and tents (canopy tents and wall tents).
- Temporary Use Area (TUA) licensed area(s) on ski area or golf course property
- Temporary extensions of licensed area to an outdoor area adjacent to an existing licensed patio, provided that exiting and washroom requirements are addressed for entire patio (existing plus extended)
- SEP and catering licensed events held on permanently licensed outdoor patios, which have been temporarily de-licensed for the event
- Temporary changes in capacity to an existing outdoor patio

This policy is not applicable to:

- Any indoor area
- Permanent new or amended liquor licences, for either indoor or outdoor licensed areas
- Temporary changes to indoor areas of existing licences
- SEP or catering licensed events in indoor venues

Policy for Occupant Load for Temporary Outdoor Licensed Venues

The determination of occupant load for permanent and temporary facilities is the responsibility of Whistler Fire Rescue Service (WFRS). Some temporarily licensed venues will have a pre-determined occupant load, while others venues must receive an occupant load stamp on the plan drawing for the event. The maximum occupant load is the **lesser** of the number of persons calculated below:

1. Usable floor area (m²) ÷ the appropriate figure from Table A
2. Total exit width (mm) ÷ the appropriate figure from Table B

Table A

Type of Outdoor or Tented Area	Area per Person m ²
(a) Space with non-fixed seats and tables	1.20
(b) Space with non-fixed seats	0.75
(c) Space for Standing	0.60
(d) Stadium or Grandstand	0.60

Table B

Type of Exit	Exit Width per Person mm
(a) Ramps with a slope not more than 1 in 8, doorways, corridors and passageways	6.1
(b) Stairs consisting of steps whose rise is not more than 180 mm and whose run is not less than 280 mm	8.0
(c) Ramps with a slope more than 1 in 8	9.2
(d) Stairs, other than stairs conforming to (b)	9.2

Example:

A 30 m x 25 m area at Whistler Olympic Plaza is to be used for a beer garden. There are four 3.0 m wide exits, one of which is at the top of a stairway. The area includes three 10' x 10' tents, with tables and chairs. The area also includes a 20' x 20' bar and food service area where patrons are not permitted. See sketch below.

Calculation

Gross area: 30 m x 25 m = 750 m²

Tent area: 3 x (10' x 10') = 300 ft² = 27.9 m²

Bar area: 20' x 20' = 400 ft² = 37.2 m²

From Table A:

Net open area = Gross area – tent area – bar area = 750 – 27.9 – 37.2 = 684.9 m²

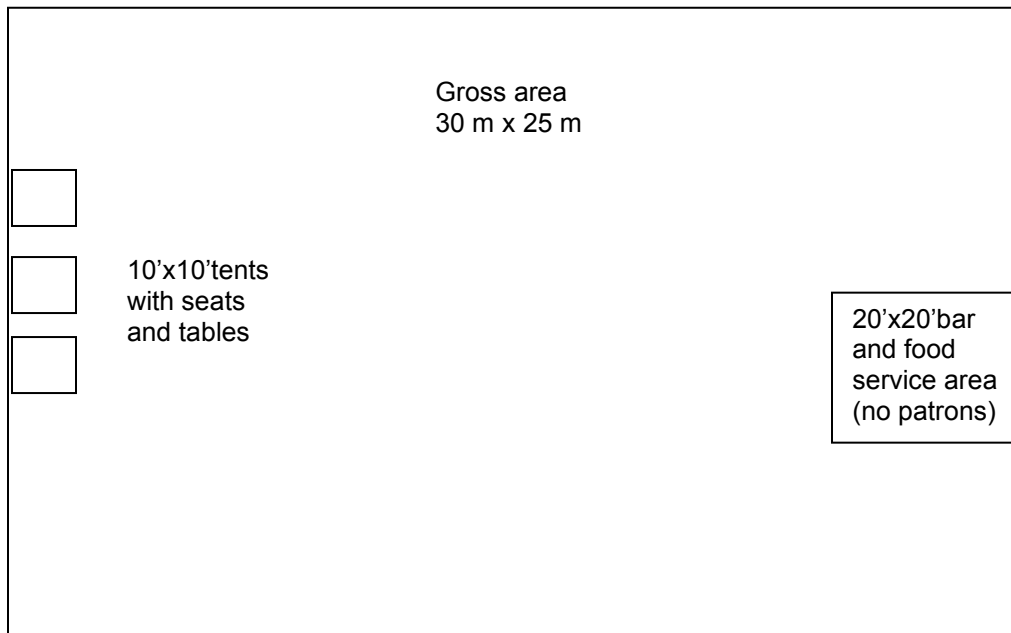
Occupant load of open area = 684.9 ÷ 0.60 m²/person = 1,141.5 persons

Occupant load of tents = 27.9 m² ÷ 1.20 m²/person = 23.2 persons

Total occupant load = 1,141.5 + 23.2 = 1164.7 => 1,164 persons*

From Table B: ((3 x 3000 mm) ÷ 6.1 mm/person) + (1 x 3000 mm) ÷ 8.0 mm/person
= 1,475 + 375
= 1,850 persons

As occupant load is determined based on the **lesser** of Table A and Table B, the approved occupant load would be 1164 persons. (* WFRS policy is to round down to the nearest whole number of persons, e.g. a calculation of 43.8 persons gives an occupant load of 43 persons.)



11.0 POLICY FOR TEMPORARY EXTENSION OF CLOSING HOURS

The LCRB allows licensed establishments to temporarily extend their closing hours, provided that the change is supported by local government. It is the intent of this policy to clarify the circumstances when temporary extensions of closing hours will be supported by the Resort Municipality of Whistler. The temporary extension of closing hours guidelines and policies that follow are intended to enable successful special events while minimizing negative impacts on the resort community.

A. Guiding Principles

The LLAC has developed the following guiding principles relevant to applications for temporary extensions of closing hours:

1. Temporary extensions of hours provide an opportunity for the food and beverage sector, local government and enforcement agencies to work together to enable memorable visitor experiences while maintaining order and respecting the rights of other residents and visitors.
2. The health, safety and enjoyment of Whistler visitors and residents will be considered in temporary licensing decisions. Specifically, the potential for late night noise and disturbances will be given particular consideration.
3. Festivals and special events can produce measurable improvements in resort indicators such as visitor numbers, length of stay, repeat visitation and visitor satisfaction. The appropriate provision of liquor service can enhance the overall food and beverage experience of an event. Proposals for temporary extensions of closing hours will especially be considered for events in direct support of a resort-wide festival such as Cornucopia, Whistler Film Festival, Whistler Pride and Ski Festival, World Ski & Snowboard Festival, Crankworx Festival or other resort-wide festivals or events.
4. Proposals must demonstrate benefit to the resort community, not just a single business.
5. Noise impacts on visitors staying in accommodation units are a major concern for any proposal for extension of closing hours. Factors that will be considered in the evaluation of potential noise impacts include: time of year (doors and windows are more likely to be open in summer), availability of policing resources, the availability of late night transportation, the location and capacity of the establishment, and expectations of anticipated visitors.
6. The ability to police and associated costs will be considered in temporary licensing decisions. (Staggering of closing hours is a strategy utilized by the RCMP in managing patrons leaving establishments; any significant change in the number and location of exiting patrons may require special consideration) The availability of policing resources may limit the dates when extensions of closing hours will be considered (in general more policing resources are available on weekends). Additional policing costs may be payable by the applicant.
7. Proposals should consider the late night transportation needs of patrons.
8. Policing, transportation availability, total person capacity and noise concerns may limit the number of establishments permitted to extend closing hours on the same night.
9. Establishments must be in Good Standing and have signed a Good Neighbour Agreement.
10. Any extension of hours past 2 a.m. must be approved by Council.
11. Consistency and fairness are important considerations in licensing decisions.
12. The ability to respond to applications in a timely manner will support the ability of the resort community to attract and host special events and conference business having special venue and licensing requirements.

B. Evaluation Guidelines for Applications

All applications for extended hours of liquor service will be evaluated in accordance with the following guidelines:

1. Consideration will be given to proposals which:
 - Provide unique and critical benefit to a recognized festival or event,
 - Provide incremental room nights,
 - Offer exceptional entertainment,

- Provide positive media attention,
 - Cater to a favourable audience demographic,
 - Cater to a significant corporate group,
 - Provide a charitable benefit, provide benefit to multiple business sectors, or
 - Provide another substantial benefit to the resort community.
2. Proposals must address measures to mitigate the potential negative impacts of noise from the establishment (indoor and patio areas) and noise from dispersing patrons.
 3. Applicants may be required to pay for additional policing costs, if any, associated with the extended closing hours.
 4. Applicants may be required to submit plans for approval by the Municipality that address the incremental late night transportation needs, if any, associated with the extended closing hours.

C. Policy for Temporary Extensions of Closing Hours Past 2 a.m.

The Municipality does not support extensions of closing hours for licensed establishments past 2 a.m., except for specific dates/events established by policy or for proposals that are determined by Council to generate exceptional benefits to the resort community and do not have any unacceptable negative impacts on the community or the resort. The guidelines of Section B will be used for the evaluation of proposals.

Specific dates/events exceptions established by this policy are:

1. December 31st, New Year's Eve – all licensed establishments are permitted closing to 3 a.m. without application to the Municipality, subject to the signing of a standard Good Neighbour Agreement
2. Whistler Pride and Ski Festival event at Whistler Conference Centre – permitted closing to 4 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the Conference Centre being in Good Standing
3. World Ski & Snowboard Festival event at Whistler Conference Centre – permitted closing to 4 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the Conference Centre being in Good Standing
4. Cornucopia Festival event at Listel Hotel – permitted closing to 4 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the applicant being in Good Standing

D. Policy for Temporary Extensions of Closing Hours up to 2 a.m.

The Municipality will consider extensions of closing hours up to 2 a.m. for proposals that generate substantial benefits to the resort community and do not have any unacceptable negative impacts on the community or the resort. The guidelines of Section B will be used for the evaluation of proposals.

12.0 GOOD STANDING REQUIREMENT AND REVIEW PROCESS

The Resort Municipality of Whistler liquor licence application review process takes into consideration the compliance and enforcement history of the licensee and operator of the establishment. In order for the Municipality to give consideration to an application requesting a temporary or a permanent change to a licence the applicant must be in "Good Standing" with

respect to the compliance and enforcement history of the establishment. This is determined as follows:

A. Guidelines for Determining Good Standing

1. The determination of “Good Standing” is based primarily on the Compliance History and the number and severity of any contraventions and enforcement action. Consideration will also be given to the applicant’s previous history and any corrective measures that have been undertaken and/or are proposed.
2. The severity of any contraventions of the Liquor Control and Licensing Act and regulations will be considered by reference to the Classification of Contraventions (see part C below), where contraventions of Public Safety are most severe, followed by contraventions of the Public Interest and then contraventions of Licensing or Administration. Weight will also be given to whether contraventions have resulted in an Enforcement Action by the LCRB.

B. Good Standing Review Procedure

1. Resort Experience Department makes request to the local Liquor Inspector, Liquor and Cannabis Regulation Branch (LCRB), for a written list of any contraventions and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
2. Resort Experience Department makes request to RCMP for a written list of any contraventions of a Provincial Statute or the Criminal Code/Federal Statute and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
3. Resort Experience Department makes request to Bylaw Services, Building Services and Fire Services for a written list of any contraventions and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
4. Resort Experience Department receives the foregoing information from the Liquor Inspector, the RCMP and Bylaw, Building and Fire Services. Collectively this information becomes the “Compliance History”.
5. Resort Experience Department forwards the Compliance History to the Whistler RCMP Staff Sergeant, and retains a copy for the application file. A copy of the Compliance History is also provided to the applicant.
6. The applicant is provided the opportunity to meet with the RCMP Staff Sergeant or designee (or representatives of Bylaw, Building and Fire Services) to review the Compliance History and agree to any corrective measures that may be determined.
7. The Whistler RCMP Staff Sergeant or designee prepares a written recommendation as to whether or not the applicant Compliance History is in “Good Standing”. This report is provided to the Resort Experience Department and the applicant. If the applicant is in “Good Standing” the licence application proceeds through the review process.
8. If the RCMP recommends that the applicant is not in Good Standing the applicant is provided the opportunity to voluntarily withhold the licence application or to appeal the RCMP recommendation to Municipal Council.
9. If the applicant chooses to appeal the RCMP recommendation to Council the applicant is required to submit a written appeal to the Resort Experience Department within 30 days, with a copy forwarded to the RCMP.

10. The Resort Experience Department prepares an Information Report to Council that presents the Compliance History, the RCMP written recommendation and the applicant appeal. No recommendation is made by the Resort Experience Department.
11. The appeal is placed on the agenda of the next regular meeting of Council for its consideration. The applicant is requested to attend this meeting for an opportunity to speak and address any questions that may arise from Council.
12. Council makes its determination. If Council determines that the applicant is not in "Good Standing" Council directs the Resort Experience Department to prepare a resolution to the LCRB to not support the licence application based on the compliance and enforcement history of the applicant. If Council determines that the applicant is in "Good Standing" Council directs the Resort Experience Department to proceed with further processing of the licence application.

C. Classification of Contraventions

Public Safety:

- Minors
- Intoxicated Patrons
- Overcrowding
- Community Disturbances
- Operating Outside of Licence Purpose
- Gambling
- Disorderly or Riotous Conduct
- Weapons
- Sales Strategy/Liquor Prices/Quantities that Encourage Intoxication
- Selling or Serving Liquor While Suspended
- Failing to Admit Police or Liquor Inspectors Entry to Inspect
- Unauthorized Structural Alteration (if public safety is affected)

Public Interest:

- Failure to Clear Patrons 1/2 Hour After Closing [Liquor-Primary]
- Failure to Clear Liquor 1/2 Hour After Liquor Service Hours [Food-Primary]
- Allow to Consume Liquor 1/2 Hour After Closing [Liquor-Primary]
- Employee or Licensee Consuming Liquor
- Liquor Not Purchased at Establishment being Consumed in Establishment
- Permit Liquor to be Removed from Establishment
- Prohibited Entertainment by Exotic Dancers/Strippers
- Failure to Ensure that Liquor is not Kept, Offered or Produced for Sale [Ubrew/Uvin]
- Failure to Disclose Material Fact or False Statement on Application

Licensing and Administration:

- Failure to Complete Serving It Right Training Program
- Production of Records
- Illicit Liquor
- Advertising
- Restricted or Prohibited Entertainment [other than Exotic]
- Share Transfer Without Approval
- Fail to Ensure Customer Performs Listed Tasks [Ubrew/Uvin]
- All other Regs. for Ubrew/Uvin Operations
- Failure to Pay Monetary Penalty
- All other Breaches of the Act or Regulations not Specifically Covered
- Trade Practices
- Tied House Failure to Disclose Information

- Inducements

13.0 MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

The Resort Municipality of Whistler has a role in the review and processing of many different types of liquor licence applications, based on provincial regulations and potential impacts on the community. The charts of Schedules A – F show the municipal review process, timeline and municipal fee for the various application types. The following is a list of the application types included in each Schedule:

Schedule A: Permanent Liquor Licence Applications with High Potential for Impacts

- New or relocated liquor primary licence
- New brewery, distillery or winery lounge and/or special event area
- New Temporary Use Area endorsement for downhill ski property or golf course
- New or relocated food primary licence with hours of liquor service past midnight and/or patron participation entertainment
- Structural change to liquor primary licence to add a new outdoor patio area (may also include a change in hours of liquor service outside the hours currently approved)
- Structural change to liquor primary licence (other than a new patio area) resulting in an increase in total occupant load (may also include a change in hours of liquor service outside the hours currently approved)
- Structural change to brewery, distillery or winery lounge and/or special event area to add a new outdoor patio (may also include change in hours of liquor service outside the hours currently approved)
- Structural change to brewery, distillery or winery lounge and/or special event area (other than a new patio area) resulting in an increase in total occupant load (may also include change in hours of liquor service outside the hours currently approved)
- Change to existing Temporary Use Area to add a new area or increase occupant load of an existing area
- New or relocated food primary licence with hours of liquor service past midnight
- New or relocated food primary licence with patron participation entertainment (may also include hours of liquor service past midnight)
- Permanent change to food primary licence to add patron participation entertainment (may also include change in hours of liquor service past midnight)

Schedule B: Permanent Liquor Licence Applications with Medium Potential for Impacts

- Permanent change to liquor primary licence hours of liquor service outside the hours currently approved
- Permanent change to food primary licence hours of liquor service past midnight
- Permanent change to manufacturer lounge or special event area hours of liquor service outside the hours currently approved: \$900
- Permanent change to event driven liquor primary licence terms and conditions requiring a resolution from Council: \$900

Schedule C: Permanent Liquor Licence Applications with Low Potential for Impacts

- New food primary licence with hours of liquor service up to midnight and no patron participation entertainment
- Structural change to food primary licence to add new interior or patio area or to make an alteration to an existing interior or patio area

- Occupant load stamp for an existing licensed establishment – not related to one of the other application types

Schedule D: Temporary Change to an Existing Licence

Schedule E: Special Event Permit (SEP and Catering Licensed Events

Schedule F: Temporary Use Area (TUA) Licensed Events

Certified Correct:

Brooke Browning
Corporate Officer

SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Schedule A – Permanent Liquor Licence Applications with High Potential for Impacts

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<div>New or relocated* liquor primary licence \$2,000</div> <div>New brewery, distillery or winery lounge or special event area \$2,000</div> <div>New Temporary Use Area endorsement for downhill ski property or golf course \$2,000</div> <div>Structural change to liquor primary licence to add a new outdoor patio area (may also include a change in hours of liquor service outside the hours currently approved) \$1,500</div> <div>Structural change to liquor primary licence (other than a new patio area) resulting in an increase in total occupant load (may also include a change in hours of liquor service outside the hours currently approved) \$1,500</div> <div>Structural change to brewery, distillery or winery lounge and/or special event area to add a new outdoor patio (may also include change in hours of liquor service outside the hours currently approved) \$1,500</div> <div>Structural change to brewery, distillery or winery lounge and/or special event area (other than a new patio area) resulting in an increase in total occupant load (may also include change in hours of liquor service outside the hours currently approved) \$1,500</div> <div>Change to existing Temporary Use Area to add a new area or increase occupant load of an existing area \$1,500</div> <div>New or relocated* food primary licence with hours of liquor service past midnight \$1,300</div> <div>New or relocated* food primary licence with patron participation entertainment (may also include hours of liquor service past midnight) \$1,500</div> <div>Permanent change to food primary licence to add patron participation entertainment (may also include change in hours of liquor service past midnight) \$1,300</div>	<div><ul style="list-style-type: none">• Submit municipal application (including required documents) and fee• Include copy of LCRB application• Include plan drawing with proposed occupant load• Applicant must be signatory to a Good Neighbour Agreement</div>	<div><ul style="list-style-type: none">• Review application for compliance with municipal policy and impacts on the community• Good standing review (applicant must be in good standing based on compliance history to be considered – not applicable to new licences)• Floor plan review by Building and Fire departments for code compliance and occupant load stamp• Return plan to applicant</div>	<div><ul style="list-style-type: none">• Public Notification (two consecutive newspaper ads, site sign for 30 days)• LLAC and/or Council public hearing may be required in exceptional circumstances</div>	<div><ul style="list-style-type: none">• E-mail referral to LLAC members for comment (2 weeks)• Staff considers LLAC member comments and prepares report for presentation at LLAC meeting• LLAC members vote on recommendation to Council (meeting minutes included in report to Council)</div>	<div><ul style="list-style-type: none">• Staff considers LLAC recommendation and prepares report with a resolution addressing LCRB prescribed criteria and a licence recommendation for consideration by Council• Council votes on resolution to LCRB</div> <div>Note: The municipal Consolidated Business Regulation Bylaw No. 739, 1989 requires Council approval for any increase in capacity of a liquor primary licensed establishment</div> <div>Municipal Processing Time<ul style="list-style-type: none">• 90 days from receipt of application• 180 days if rezoning or covenant modification required</div> <div>Additional Municipal Requirements and Fees<ul style="list-style-type: none">• If a Council public hearing is required, there is an additional fee of \$1,200, plus the cost of legal, advertising and notification.• Additional fees if further public consultation is required• Additional fees if rezoning, covenant modification or Development Permit required</div>	<div><ul style="list-style-type: none">• Staff letter to LCRB with resolution from Council• LCRB will approve (or reject) new licence or licence amendment</div>

* If an establishment is to be relocated in the same building, then the application is considered to be a permanent (structural) change to a food or liquor primary licence with a new licensed area.

SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Schedule B – Permanent Liquor Licence Applications with Medium Potential for Impacts

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<div>Permanent change to liquor primary licence hours of liquor service outside the hours currently approved \$900</div> <div>Permanent change to food primary licence hours of liquor service past midnight \$900</div> <div>Permanent change to manufacturer lounge or special event area hours of liquor service outside the hours currently approved \$900</div> <div>Permanent change to event driven liquor primary licence terms and conditions requiring a resolution from Council \$900</div>	<div><ul style="list-style-type: none">Submit municipal application (including required documents) and feeInclude copy of LCRB applicationInclude plan drawing with proposed occupant loadApplicant must be signatory to a Good Neighbour Agreement</div>	<div><ul style="list-style-type: none">Review application for compliance with municipal policy and impacts on the communityGood standing review (applicant must be in good standing based on compliance history to be considered)Floor plan review by Building and Fire departments for code compliance and occupant load stamp (for applications for a change to licensed area)Return plan to applicant</div>	<div><ul style="list-style-type: none">Public Notification (two consecutive newspaper ads, site sign for 30 days)LLAC and/or Council public hearing may be required in exceptional circumstances</div>	<div><ul style="list-style-type: none">E-mail referral to LLAC members for comment (2 weeks)</div>	<div><ul style="list-style-type: none">Staff considers LLAC comments and prepares report with a resolution addressing LCRB prescribed criteria and a licence recommendation for consideration by CouncilCouncil votes on resolution to LCRB</div> <div>Municipal Processing Time<ul style="list-style-type: none">60 days from receipt of application180 days if rezoning or covenant modification required</div> <div>Additional Municipal Requirements and Fees<ul style="list-style-type: none">If a Council public hearing is required, there is an additional fee of \$1,200, plus the cost of legal, advertising and notification.Additional fees if further public consultation is requiredAdditional fees if rezoning, covenant modification or Development Permit required</div>	<div><ul style="list-style-type: none">Staff letter to LCRB with resolution from CouncilLCRB will approve (or reject) licence amendment</div>

SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Schedule C – Permanent Liquor Licence Applications with Low Potential for Impacts

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<p>New food primary licence with hours of liquor service up to midnight and no patron participation entertainment (\$350)</p> <p>Structural change to food primary licence to add a new interior or patio area or to make an alteration to an existing interior or patio area \$350</p> <p>Occupant load stamp for an existing licensed establishment – not related to one of the other application types (\$200)</p>	<div><ul style="list-style-type: none">Submit municipal application (including required documents) and feeInclude copy of LCRB applicationFor a change in licensed area submit plan drawing with proposed occupant loadApplicant must be signatory to a Good Neighbour Agreement</div>	<div><ul style="list-style-type: none">Floor plan review by Building and Fire departments for code compliance and occupant load stamp (for applications for a change to licensed area)Return plan to applicant</div>			<div><div>Municipal Processing Time<ul style="list-style-type: none">14 days from receipt of application180 days if rezoning or covenant modification required</div><div>Additional Municipal Requirements and Fees<ul style="list-style-type: none">If a Council public hearing is required, there is an additional fee of \$1,200, plus the cost of legal, advertising and notification.Additional fees if further public consultation is requiredAdditional fees if rezoning, covenant modification or Development Permit required</div></div>	

SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Schedule D – Temporary Change to an Existing Licence

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
Temporary change to a food primary or liquor primary licence for hours of liquor service past 2 a.m. (\$540) Temporary change to a brewery, distillery or winery lounge or special event area for hours of liquor service past 2 a.m. (\$540) Temporary extension of a food primary or liquor primary licensed area or change in location for 500 or more people (\$540)	<div><ul style="list-style-type: none">Submit municipal application (including required documents) and feeInclude copy of LCRB applicationFor a temporary change in licensed area submit plan drawing with proposed occupant loadApplicant must be signatory to a Good Neighbour Agreement</div>	<div><ul style="list-style-type: none">Review application for compliance with municipal policy and impacts on the communityGood standing review (applicant must be in good standing based on compliance history to be considered)Fire Department to stamp plan drawing for occupant load (for applications for a change to licensed area)Return plan to applicant</div>		<div><ul style="list-style-type: none">E-mail referral to LLAC members for comment (1 week)</div>	<div><ul style="list-style-type: none">Staff considers LLAC member comments and prepares report with resolution for Council considerationCouncil votes on staff recommendation</div> <div>Municipal Processing Time<ul style="list-style-type: none">90 days from receipt of application</div>	<div><ul style="list-style-type: none">Staff signs LCRB temporary change application and returns to applicantLCRB will approve (or reject) the licensing for the event</div>
Temporary change to a liquor primary licence for hours of liquor service up to 2 a.m. (\$240) Temporary change to a food primary licence for hours of liquor service past midnight up to 2 a.m. (\$240) Temporary change to a brewery, distillery or winery lounge or special event area for hours of liquor service up to 2 a.m. (\$240) Temporary change to food primary licence to add patron participation entertainment (\$240) Temporary extension of a food primary or liquor primary licensed area or change in location for fewer than 500 people (\$240) Temporary extension of a brewery, distillery or winery lounge or special event area licensed area for fewer than 500 people (\$240)	<div><ul style="list-style-type: none">Submit municipal application (including required documents) and feeInclude copy of LCRB applicationFor a change in licensed area submit plan drawing with proposed occupant loadApplicant must be signatory to a Good Neighbour Agreement</div>	<div><ul style="list-style-type: none">Review application for compliance with municipal policy and impacts on the communityGood standing review (applicant must be in good standing based on compliance history to be considered)Fire Department to stamp plan drawing for occupant load (for applications for a change to licensed area)Return plan to applicant</div>		<div><ul style="list-style-type: none">E-mail referral to LLAC members for comment (1 week)</div>	<div>Municipal Processing Time<ul style="list-style-type: none">14 days from receipt of application</div>	<div><ul style="list-style-type: none">The General Manager of Resort Experience (or designate) considers LLAC comments, prepares comments for LCLB temporary change application and returns to applicantLCLB will approve (or reject) the licensing for the event</div>

SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Schedule E – Special Event Permit (SEP) and Catering Licensed Events

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
SEP or catering licensed event with hours of liquor service past 2 a.m. (\$540) Outdoor SEP or catering licensed event for 500 or more people (\$540) Indoor SEP or catering licensed event for 500 or more people in normally unlicensed venue (\$540)	<ul style="list-style-type: none">Submit on-line application to LCRBSubmit municipal application (including required documents) and feeInclude a description of the benefits to the resort community and plans for mitigation of potential negative impactsSubmit plan drawing with proposed occupant load unless venue has permanent licence	<ul style="list-style-type: none">Review application for compliance with municipal policy and impacts on the communityFire Department to stamp plan drawing for occupant loadReturn plan to applicantRCMP may impose conditions on licence		<ul style="list-style-type: none">E-mail referral to LLAC members for comment (1 week)	<ul style="list-style-type: none">Staff considers LLAC member comments and prepares report with resolution for Council considerationCouncil votes on staff recommendation <div>Municipal Processing Time<ul style="list-style-type: none">For liquor sale past 2 a.m. – 90 days from receipt of applicationFor other applications – 40 days from receipt of application</div>	<ul style="list-style-type: none">Staff provides written comments to applicant and to LCRBLCRB will approve (or reject) the licensing for the event
Outdoor SEP or catering licensed event past 10 p.m. (no fee)	<ul style="list-style-type: none">Submit on-line application to LCRBApplicant to notify RCMP and RMOW a minimum of 21 days in advanceInclude a description of plans for mitigation of potential negative impactsSubmit plan drawing with proposed occupant load	<ul style="list-style-type: none">Review application for impacts on community. The General Manager of Resort Experience (or designate) will accept or reject outdoor hours past 10 p.m.Fire Department to stamp plan drawing for occupant loadReturn plan to applicantRCMP may impose conditions on licence			<div>Municipal Processing Time<ul style="list-style-type: none">14 days from receipt of application</div>	
SEP or catering licensed event for fewer than 500 people in normally unlicensed venue (no fee)	<ul style="list-style-type: none">Submit on-line application to LCRBSubmit plan drawing with proposed occupant load	<ul style="list-style-type: none">Fire Department to stamp plan drawing for occupant loadReturn plan to applicantRCMP may impose conditions on licence			<div>Municipal Processing Time<ul style="list-style-type: none">14 days from receipt of application</div>	
SEP or catering licensed event with hours of sale up to 2 a.m. in normally licensed venue that has de-licensed (no fee)	<ul style="list-style-type: none">Submit on-line application to LCRB	<ul style="list-style-type: none">RCMP may impose conditions on licence			<div>Municipal Processing Time<ul style="list-style-type: none">14 days from receipt of application</div>	

Note: If the application is for an event at a RMOW facility or property, the applicant must have an approved municipal Rental Contract.

SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Schedule F – Temporary Use Area (TUA) Licensed Events

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
“Urban” TUA event for 500 or more people (\$540)	<ul style="list-style-type: none">Submit a description of the event (number of guests, hours, entertainment, guest transportation plans, security measures, etc.) and plans for mitigation of potential negative impacts on the communitySubmit plan drawing with proposed occupant load	<ul style="list-style-type: none">Review application for impacts on communityFire Department to stamp plan drawing for occupant loadReturn plan to applicant		<ul style="list-style-type: none">E-mail referral to LLAC members for comment (1 week)	<ul style="list-style-type: none">Staff considers LLAC member comments and prepares report with resolution for Council considerationCouncil votes on staff recommendation	<ul style="list-style-type: none">Staff provides written comments to applicant and to LCRBLCRB will approve (or reject) the licensing for the event
					<div>Municipal Processing Time<ul style="list-style-type: none">40 days from receipt of application</div>	
“Urban” TUA event for fewer than 500 people (no fee)	<ul style="list-style-type: none">Submit a description of the event (number of guests, hours, entertainment, guest transportation plans, security measures, etc.) and plans for mitigation of potential negative impacts on the communitySubmit plan drawing with proposed occupant load	<ul style="list-style-type: none">Review application for impacts on community and respond to applicant, if neededFire Department to stamp plan drawing for occupant loadReturn plan to applicant			<div>Municipal Notification Time<ul style="list-style-type: none">Notify RCMP and RMOW a minimum of 7 days in advance</div>	
“Remote” TUA event <ul style="list-style-type: none">Fewer than 500 people: no notification required (no fee)500 or more but fewer than 1,000 people: notify RCMP 21 days in advance (no fee)1,000 or more people: notify RCMP/RMOW 4-6 weeks in advance (no fee)	<ul style="list-style-type: none">Licence holder to submit plan drawing of each unique venue for occupant load stamp	<ul style="list-style-type: none">Fire Department to stamp plan drawing for occupant loadReturn plan to applicant			<div>Municipal Notification Time<ul style="list-style-type: none">See notification requirements in first column</div>	

Whistler Blackcomb Temporary Use Area Locations

“Urban” Locations

Whistler Mountain	W1 – Creekside World Cup Plaza	W5 – Boneyard at bottom of Bike Park
Blackcomb Mountain	B5 – Tube Park	B6 – Base 2 Parking Lot 6

“Remote Locations”

Whistler Mountain	W2 – Whistler Peak Chair Flats	W3 – Top of Harmony Lift	W4 – Bottom of Harmony Lift	W6 – Roundhouse Lodge and Peak to Peak
Blackcomb Mountain	B1 – Blackcomb Glacier	B2 – Glacier Creek Lodge	B3 – Rendezvous Flats and Peak to Peak	B4 – Blackcomb Super Pipe



COUNCIL POLICY

POLICY NUMBER:	F-13	DATE OF RESOLUTION: April 9, 1990
		Re-Affirmed on
LIQUOR LICENCING		

After perusal by the departments, application for "A", "C", and "E" Liquor Licences are to be forwarded to Council for consideration.

If public opinion is required, a report is to be submitted to Council for its perusal. Should Council have an option, it may reject the application at this point. If Council is prepared to consider the application, staff will arrange for a public hearing for those applications that require one.

The public is to be informed of the hearing by an advertisement in the local newspapers on three consecutive weeks. The advertisement should include date, time, place and reason for the hearing. This cost is to be absorbed by the applicant.

Certified Correct:

Brenda Sims, Municipal Clerk

**COUNCIL POLICY**

POLICY NUMBER:	G-18	DATE OF RESOLUTION:	JULY 5, 2004
PROVINCIAL LIQUOR LICENSING POLICY – MINORS IN LIQUOR- PRIMARY ESTABLISHMENTS			

That council adopt as a policy that the municipality supports allowing minors in liquor-primary establishments until 9:00 pm when accompanied by an adult parent or guardian, subject to review and approval of individual applications based on local government and RCMP comment.

Certified Correct:

Brenda Sims, Municipal Clerk

Minutes of March 14, 2019 LLAC Meeting (Relevant Excerpts)

File No. 8292.03 – Amendments to Council Policy G-17, Municipal Liquor Licensing Policy

Frank Savage presented a staff report on proposed amendments to Council Policy G-17, Municipal Liquor Licensing Policy, which was included as an appendix to the report.

The proposed updated policy includes substantial amendments to the policy guidelines for non-traditional businesses applying for a liquor licence as well as other minor changes to conform to terminology in Liquor and Cannabis Regulation Branch (LCRB) application documents. Staff summarized steps that have been taken to so far to develop policy guidelines for liquor licences for non-traditional businesses:

- The May 2017 amendments to Policy G-17 included Section 7.0, broad guidelines for “Other” (non-traditional) businesses applying for a liquor licence.
- A report was presented to Council on November 21, 2017 on the topic and Council authorized staff to convene an open house to engage the community.
- An open house was held on December 14, 2017 and an online survey was conducted.
- At the LLAC meeting on January 11, 2018 the committee reviewed comments from the public and discussed a proposed municipal regulatory framework.
- At the LLAC meeting on December 13, 2018 staff reported that approximately 12 non-traditional business (mostly hair salons) in the province have applied for and received liquor primary licences. LLAC members voted to support municipal regulations using Temporary Use Permits (TUPs).
- A legal opinion determined that TUPs were not the appropriate means of regulation in commercial zones that permit liquor primary type establishments.
- The proposed approach is to include specific criteria in Section 7.0 of Policy G-17 for evaluating liquor primary licence applications from non-traditional businesses. Additional conditions could be put on the business licence to ensure that liquor service is subordinate and complementary to the existing business.
- LLAC members were reminded that applications from non-traditional businesses for a liquor primary licence would have to go through the full liquor primary application process, which includes LLAC and Council review.
- The business would also have to have appropriate zoning. Liquor primary is currently permitted in Whistler Village, Creekside and some Function Junction zones. If a property is not zoned for liquor primary, the applicant would have to apply for rezoning. For a food primary licence (e.g. book store or grocery store) RMOW suggest following the normal food primary licencing process and, again, zoning would have to align.

Other policy changes proposed in the amended Policy G-17 include:

- Replacing all references to the provincial Liquor Control and Licensing Branch (LCLB) with the new name: Liquor and Cannabis Regulation Branch (LCRB)
- Some liquor licence types were changed to conform to current LCRB terminology
- Other minor edits

The proposed amended Liquor Licence Application Fee Bylaw No. 2224, 2019 was also attached to the report and discussed:

- Minor changes included in bylaw to correspond with current LCRB terminology. Two new application types and fees included. No changes is current application fees, in effect since 2009.

Questions & Answers:

Q: What happens if a retail business has a liquor primary licence and a new owner takes over the business? Who will monitor this transfer to new ownership?

A: A suitability review, including a Criminal Record Check, is done by the province to ensure that the new owner is fit for a liquor primary licence. Applicants for a transfer are required to disclose if they have ever had ownership or interest in a liquor licence. If the new owner planned to change the type of business, the LCRB would consider the impacts on minors and could impose additional conditions on the licence.

Q: Has there been thought about the type of policy for recreational cannabis sales? Would it be included with the liquor policy?

A: Cannabis retail sales would likely be treated similar to retail packaged liquor sales. The specific property would have to be rezoned to permit the use.

Moved by B. King

Seconded M. Wilson

That the Liquor Licence Advisory Committee support the proposed amendments to Council Policy G17, Municipal Liquor Licensing Policy.

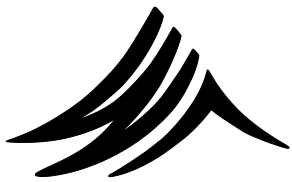
CARRIED

Moved by B. King

Seconded by J. Lanteigne

That the Liquor Licence Advisory Committee support the amended Liquor Licence Application Fee Bylaw.

CARRIED



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019

REPORT: 19-039

FROM: Infrastructure Services

FILE: 20106

SUBJECT: BAXTER RESERVOIR UPGRADE PROJECT - CONTRACT AWARD

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council award the contract for the Baxter Reservoir Upgrade Project in the amount of \$992,268.00 (exclusive of GST) to Coastal Mountain Excavations Ltd. in accordance with their tender proposal dated March 13, 2019.

PURPOSE OF REPORT

The purpose of this report is to inform Council of the process and outcomes of the 2019 Baxter Reservoir Upgrade Project tender process, and to request approval to award construction work for this Project in the amount of \$992,268.00 (exclusive of GST).

Council Policy F-29: *Procurement Policy* and Administrative Procedure D-1: *Procurement* requires Council approval for any contracts over the value of \$500,000. The purpose of this Report is to seek Council's approval for the contract described below.

DISCUSSION

The Baxter Reservoir, located in Bayshores just below the Kadenwood development, is one of the three most critical reservoirs in Whistler's water system, in addition to the Singing Pass and Lost Lake reservoirs, that feed the Whistler Village system. The Baxter Reservoir upgrades include piping and altitude valve upgrades, and mechanical system upgrades that will result in reservoir that allows for additional on-line water quality monitoring, increased and monitored zone circulation control, and confined space entry improvements.

The mechanical work includes the installation of underground piping and appropriate tie-ins to transition reservoir functionality to the new above ground kiosk. This will allow for controlled zone circulation, monitoring of water quality, flexibility of automated reservoir level control systems, and zone metering to track demands in the associated service areas. The construction of a new above ground heated structure to replace two existing underground valve chambers will eliminate confined space safety hazards and will result in more efficient access for maintenance.

The current infrastructure is almost 30 years old, utilizes components from other decommissioned water infrastructure, and therefore does not have a cohesive or operator friendly design.

TENDER RESULTS

The tender for the Baxter Reservoir Upgrade Project was publicly advertised from February 6, 2019 to March 13, 2019, the tender results received are listed in Table 1. A non-mandatory site meeting was not held for this Project due to snow on site.

Table 1: Tenders received

TENDERER		TOTAL PRICE (EXCLUDING GST)	VARIANCE TO ENGINEER'S ESTIMATE
1	CEWE Infrastructure Ltd.	\$1,590,768	91%
2	Luxton Construction Ltd.	\$1,118,730	34%
3	Whistler Excavation Ltd.	\$1,071,877	29%
4	Carver Construction Ltd.	\$1,047,284	26%
5	CHB Services Ltd.	\$1,000,280	20%
6	Coastal Mountain Excavations Ltd.	\$992,268	19%
Engineer's Estimate (ISL Engineering Ltd.)		\$ 833,255	

Whistler 2020 Analysis

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	<ul style="list-style-type: none"> Whistler lives within its financial means The resort community effectively and efficiently balances its costs and expenditures The long-term consequences of decisions are carefully considered 	The tendering process was competitive due to the large scope of work and number of responses: Six (6) bids were received, all from qualified bidders.
Water	Whistler's potable water supply system delivers water of excellent quality, which meets or exceeds all relevant health standards, and meets benchmark aesthetic standards whenever possible.	Completion of this Project will allow the RMOW to have; automated control over the reservoir and valves, installation of a zone meter.
Water	With respect to water resources, capital and long-term costs are managed in a financially prudent and fiscally responsible manner.	This Project provides a more affordable approach to the RMOW's asset management rather than responding to emergency repairs and replacement call-outs that are often many more times more expensive.

The Baxter Reservoir Upgrade Project does not move our community away from any of the adopted Whistler 2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

The proposed project budget for the Baxter Reservoir Upgrade Project, E20106, is shown in Table 3.

Table 3: RMOW Budget for Baxter Reservoir Upgrade Project

2019	2020
\$1,100,00	\$25,000

The 2019 budget includes engineering support, contract administration, construction management and supply and installation of the Baxter Reservoir Upgrade design. The project budget compared to the tender results of the lowest bidder are close in value however the project team anticipate that this Project can be completed within the proposed budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

The RMOW staff are actively engaged with the nearby home owners and public with regards to this Project and its impact to the surrounding community via a number of communication forums.

SUMMARY

The tender process was public and competitive, and the lowest bidder is well qualified to do the work. The Project engineer has recommended the RMOW accept the lowest bid at \$992,268.66 exclusive of GST. Staff recommend that Council accept the low bid for the work, and award the contract to Coastal Mountain Excavations Ltd.

Respectfully submitted,

Tammy Shore, P. Eng.
CAPITAL PROJECTS MANAGER

for
Gillian Woodward P. Eng.
ACTING GENERAL MANAGER OF INFRASTRUCTURE SERVICES



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019

REPORT: 19-040

FROM: Infrastructure Services

FILE: E32001

SUBJECT: SEWER TRUNK MAIN LINING PROJECT - CONTRACT AWARD

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council award the contract for the Sewer Trunk Main Lining project in the amount of \$1,266,478.67 (exclusive of GST) to Mar-Tech Underground Services Ltd. in accordance with their tender proposal dated March 4, 2019.

PURPOSE OF REPORT

The purpose of this Report is to inform Council of the process and outcomes of the 2019 Sewer Trunk Main Lining project tender process, and to request approval to award with the 2019 sewer upgrade project in the amount of \$1,266,478.67 (exclusive of GST).

Council Policy F-29: *Procurement Policy* and Administrative Procedure D-1: *Procurement* requires Council approval for any contracts over the value of \$500,000. The purpose of this Report is to seek Council's approval for the contract described below.

DISCUSSION

BACKGROUND

It is the intention of the Resort Municipality of Whistler (RMOW) to provide reliable wastewater management for its residents and visitors. The project aims to extend the lifespan of the existing infrastructure through the application of trenchless rehabilitation technologies (lining rather than dig and replace) wherever possible, in order to reduce costs and avoid open trench repair in areas where utility conflict is likely.

In 2015 the RMOW retained Kerr Wood Leidal Associates Ltd. (KWL) to complete the Sanitary Sewer System Master Plan ("Asset Management Plan"). When the plan was completed, assumptions had to be made as to the expected life of the assets since actual condition assessment data had not yet been collected. The plan recommended to increase the number of inspections annually to obtain missing data.

From 2016 to 2018 the RMOW procured and completed assessments for a large portion of the sanitary sewer trunk main. This inspection and assessment work has been led by a consulting firm, MJP & Associates (MJP), and implemented by their contractor, Dougness Holdings Ltd. MJP has provided

recommendation reports which identified, rank and prioritize repairs, based on the findings from the completed assessments. The sewer repair recommendations are then incorporated into the five-year sewer capital project plan to ensure that work is completed according to priority rating as recommended by MJP's assessment findings.

By completing this inspection and assessment work, in addition to upgrading the structure of the sewer pipes and manholes, any potential infiltration into the trunk mains will be reduced, which is an important ongoing sewer collection system management program to mitigate peak flows at the Wastewater Treatment Plant during rainfall and rain on snow events.

PROJECT DESCRIPTION

The RMOW invited qualified contractors to provide tenders for the 2019 Sewer Trunk Main Lining Project. The project includes Cured in Place Pipe (CIPP) lining of approximately 805 meters of sanitary sewer trunk main and CCTV inspection of sanitary sewer siphon. This work is similar to the work done in 2018 in the Whistler Cay neighbourhood.

For the 2019 sewer relining the following sections will be lined; 697.0 linear meters between Alta Lake Road and Function Junction and, 108.0 linear meters in Whistler Cay Heights at the rear of the properties along Eagle Drive.

TENDER RESULTS

The tender request for the Sewer Trunk Main Lining project was publically advertised from February 11 to March 4, 2019. A non-mandatory site meeting was held for this project on Thursday, February 21, 2019 with four contractor representatives in attendance.

Note: All costs stated in this discussion and subsequent sections are exclusive of GST.

Table 1: Tenders Received

TENDERER		TOTAL PRICE (EXCLUDING GST)	VARIANCE TO ENGINEER'S ESTIMATE
1	Insituform Technologies Ltd.	\$1,347,499.00	-33%
2	Superior City Services Ltd.	\$1,798,930.00	-10%
3	Mar-Tech Underground Services Ltd.	\$1,266,478.67	-37%
Engineer's Estimate (ISL Engineering Ltd.)		\$ 2,000,000.00	

TABLE 2: WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	Wastewater and bio-solids are readily assimilated in nature.	This project will extend the lifespan of existing sewage infrastructure, ensuring reliable wastewater management for residents and visitors.
	With respect to water resources, capital and long-term costs are managed in a financially prudent and fiscally responsible manner.	Extending the life of existing infrastructure will help prevent the need for much more costly replacement in the near future.
Finance	<ul style="list-style-type: none"> Whistler lives within its financial means The resort community effectively and efficiently balances its costs and expenditures The long-term consequences of decisions are carefully considered 	<p>The tendering process was competitive with three qualified bids received.</p> <p>Lessons learned from previous sewer lining project in 2018 were applied to this project.</p>

The Sewer Trunk Main Lining project does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

The proposed five-year sewer capital project plan budget, is as follows for Sewer Trunk Main Lining projects. The project number is E32001.

Table 3: RMOW Budget for Sewer Main Repair

2019	2020	2021	2022	2023
\$2,500,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000

The proposed 2019 budget includes engineering support, contract administration, construction management and supply and installation of the new sewer main liner and siphon inspection.

Due to the lowest bidder being 32 per cent lower than the engineers cost estimate, it is anticipated that this project can be completed within the current project budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

The RMOW's staff are actively engaged with any affected home owners and the public with regards to this project and its impact to the surrounding community via the following communication methods; website information, social media, signage, and local media outlets.

SUMMARY

The tender process was public and competitive, and the lowest bidder is qualified to do the work. The project engineer has recommended the RMOW accept the lowest bid at \$1,266,478.67 (exclusive of GST). Staff recommends that Council accept the low bid for the work, and award the contract to Mar-Tech Underground Services Ltd.

Respectfully submitted,

Tammy Shore, P. Eng.
CAPITAL PROJECTS MANAGER

for
Gillian Woodward P. Eng.
ACTING GENERAL MANAGER OF INFRASTRUCTURE SERVICES



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019
FROM: Resort Experience
SUBJECT: **AMENDMENTS TO COUNCIL POLICY I-06: PARKS AND RECREATION FEES AND CHARGES POLICY**

REPORT: 19-041
FILE: I-06

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council adopt the amended version of Council Policy I-06: *Parks and Recreation Fees and Charges Policy* attached as Appendix “A” to Administrative Report to Council No. 19-041.

REFERENCES

Appendix “A” – Council Policy I-06: *Parks and Recreation Fees and Charges Policy*

PURPOSE OF REPORT

The purpose of this Report is to present the amended version of Council Policy I-06: *Parks and Recreation Fees and Charges Policy* for Mayor and Council’s consideration.

DISCUSSION

Background

The newly constructed Andree Vajda Janyk Sports Field is a new artificial turf field that will be opening in the spring 2019.

The current version of Council Policy I-06: *Parks and Recreation Fees and Charges Policy* does not distinguish an artificial turf field from natural turf fields. Further, Policy I-06 allows local youth to use all outdoor facilities for no cost.

Policy I-06 needs to be amended to include the Andree Vajda Janyk Sports Field, and also to include a ‘Local Youth’ facility rental fee for this field.

The amendment adds rental fees for the Andree Vajda Janyk Sports Field, attached as Appendix A, which have been based on a variety of considerations including existing local and Sea to Sky fee structures.

Whistler's local youth soccer club anticipates user fees to access the Andree Vajda Janyk Sports Field. Non-youth users also anticipate paying a higher fee than what they currently pay for access to natural grass sport fields.

Proposed facility rental fees for the Andree Vajda Janyk Sports Field as noted in proposed revisions to the Parks and Recreation Fees and Charges Bylaw are interim and based on research which compared market rates, facility type, seasonality, supply and demand. The fees will be reviewed after the 2019 summer season.

In the fall of 2019, the Recreation Department is planning to update Indoor Facility, Cross Country, Meadow Park Sports Centre and Outdoor Facility Fees & Charges. At that time there will be an opportunity to confirm the Andree Vajda Janyk Sports Field rental rates and apply a formula based approach to determine future annual increases.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Recreation and Leisure	Recreation and leisure are part of the Whistler lifestyle and all community members are able and encouraged to participate	Provision of an artificial turf field will extend the playable season by 40% offering increased recreation opportunities. Whistler is inclusive and continues to diversify its scope of recreational offerings. Soccer is proven to offer high participation rates with respect to gender and cultural diversity.
Recreation and Leisure	The cost of amenities is covered within the resort community's financial means and is equitably shared among stakeholders	User fees assist in recovering a portion of annual operating cost for recreation services and facilities
Resident Affordability	Diverse and affordable opportunities for recreation, leisure, arts and culture exist	This Policy supports facility rental rates that assist with the resident affordability strategy
Health and Social	Community members and visitors maintain and improve their physical, mental, spiritual and social health through prevention and treatment services	Parks and recreation amenities help develop an active lifestyle

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Resident Affordability	Diverse and affordable opportunities for recreation, leisure, arts and culture exist	Although local youth fees for the Artificial Turf Field have been added to the updated Policy, youth soccer remains a relatively affordable Whistler activity. Through the engagement process for this project

		anticipated field users fully expect to pay a fee, or pay a higher fee, to use this facility. A future comprehensive Fees and Charges review will consider affordability for all fields and the opportunity for commercial use rates to help offset local rates.
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Amendments to Council Policy I-06: *Parks and Recreation Fees and Charges Policy* does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

None

BUDGET CONSIDERATIONS

Council report 18-068 identified an annual operating budget for the Andree Vajda Janyk Sports Field of approximately \$25,000 per year. This is included in the 2019-2023 draft Five Year Financial Plan. Revenue generated from the user fees will be used to offset annual costs.

As per previous Council reports, the end of lifecycle turf replacements costs are to be funded from the municipal general or recreation reserve fund. This approach is consistent with current municipal practices for replacement of large recreation infrastructure elements.

COMMUNITY ENGAGEMENT AND CONSULTATION

With regard to the fees, through the course of artificial turf field engagement sessions in 2016 it was confirmed that the local soccer community expects to pay fees to access the illuminated field. This has been reiterated throughout the course of this project.

The Recreation and Leisure Advisory Committee supported the interim facility rental fees at their February 14, 2019 regular meeting.

SUMMARY

Staff is seeking to have Mayor and Council adopt the amendment to Council Policy I-06: *Parks and Recreation Fees and Charges Policy* as outlined.

Respectfully submitted,

Name
BOB ANDREA
for
JAN JANSEN
GENERAL MANAGER RESORT EXPERIENCE



**THE RESORT MUNICIPALITY OF WHISTLER
COUNCIL POLICY**

POLICY NUMBER: I-06

DATE OF RESOLUTION: MARCH 26, 2019

PARKS AND RECREATION FEES AND CHARGES POLICY

1.0 SCOPE OF POLICY

This policy applies to the delivery of recreation services in the areas of registered programs, general admissions, passes, cross country skiing, snowshoeing and facility rental.

2.0 PURPOSE

Fees and charges are established, structured and administered to ensure that:

- 2.1 The parks and recreation departments are living within their financial means,
- 2.2 Fees and charges are equitable and consistent,
- 2.3 The cost of programs and services is not a major hindrance to participation,
- 2.4 Access is not restricted for individuals who are financially challenged.

3.0 GUIDING PRINCIPLES

Guiding Principles form a framework for effective fees and charges policies. They are based on statements from the Corporate Plan, Whistler 2020: Comprehensive Sustainability Plan, the RMOW Five Year Financial Plan and the Official Community Plan.

- 3.1 Ensure the economic viability of recreational programs,
- 3.2 Enrich community life by being responsive to our citizen's needs,
- 3.3 Enhance the resort experience by providing high quality facilities and services,
- 3.4 Continue to be more creative and innovative to achieve our goals,
- 3.5 Be designed to encourage maximum participation.

4.0 GENERAL FEE POLICIES

- 4.1 Fees and charges will be applied to all parks and recreation programs and facilities.

4.2 Promotional Initiatives

To encourage innovative delivery of services, and maximize revenue potential, marketing and promotion initiatives will be undertaken from time to time that may reduce rates. These initiatives will be approved by the Management Team (see section 4.5 for definition) and tracked/evaluated on a regular basis.

4.3 Recreation Assistance Program

As recreation services are considered essential to a healthy community, and the municipality recognizes residents' ability to pay varies, the department will continue to maintain the municipal recreation assistance program and update the program as required to align with the current economic reality.

4.4 Resident Affordability

To encourage participation in recreational activities, the RMOW will continue its significant investment in affordable recreation initiatives.

4.5 Waived and Reduced Fees

Fees and charges may be reduced or waived, by the General Manager of Corporate and Community Services, General Manager of Resort Experience, Manager of Recreation, Manager of Parks Operations or the Manager of Village Animation and Events (hereby referred to as the Management Team) if significant social or substantial economic benefit to the resort community is deemed to be derived by any member of the Management Team.

4.6 User Classifications

The various age groups have been established to provide guidance in the establishment of rate structures.

Adult: 19 years of age or older
Youth: 13 through 18 years
Children: 4 through 12 years (7 through 12 years for Cross Country) Infant: under 4 years is free (under 7 years free for Cross Country)
Family: an adult, spouse and all their dependents under 19 years of age (including foster children) living within the same household.

4.8 Competitive Analysis

A market analysis of; other resort communities offering products of a similar nature and specification, in both the public and private services in the Lower Mainland and Sea to Sky corridor, with similar facilities to the Resort Municipality of Whistler, will be undertaken approximately every 5 years to ensure fees and charges remain competitive.

4.9 Fees and charges will be increased on an annual basis on January 1st of each year for facility rental charges. Meadow Park Sports Centre admissions/passes will be increased bi-annually on January 1st and at the beginning of each winter season for Cross Country Skiing and Snowshoeing. Program Fees will be increased as required on an ongoing basis as required to meet the requirements identified in section 6.0 of this policy.

4.10 Credits on account in the Parks and Recreation Departments software system may be eliminated if not used after two years.

5.0 ADMISSION POLICIES

5.1 General Admissions

The adult rate for one-time use of a specific facility will be used as the Base Rate (BR) as established through bylaw adoption and item 4.8 above. The adult rate for a cross country ski day ticket will be used as the Cross Country Base Rate (XCBR). Rates may be adjusted to permit the rounding of rates for efficient administration.

Admission Rates Formula:

User	Admission Rate
Adult/Senior	Base Rate
Youth	60% of base rate
Children	50% of base rate

Family 2 x base rate
 All Day 1.5 x user (Adult, Youth, Child, Family) base rate

Drop-in Hockey 1.3 x user (Adult, youth) base rate = HBR
 Court Upgrade 50% of user (Adult, Youth, Child, Family) base rate = CUBR
 Shower (20 min) 50% of base rate
 Rentals (Skate and Squash) 50% of base rate
 Family Rentals 3 x (50% of base rate)

Day XC user (Adult, Youth, Child, Family) XCBR
 Night XC 50% x user (Adult, Youth, Child Family) XCBR
 Snowshoe Day 50% x user (Adult, Youth, Child, Family) XCBR
 Nicklaus North Only XC 50% x user (Adult, Youth, Child, Family) XCBR

"Drop-in" one time entry only

"All Day" Allows in and out privileges for the day purchased

5.2 Playtime and Active Member passes for Meadow Park Sports Centre (BR is the drop in rate for the Meadow Park Sports Centre)

10 X*	20 X*	30 X*	1 Month	3 Month	6 Month**	Annual**
8.5 x BR	15 x BR	20 x BR	9 x BR	22 x BR	37 x BR	63 x BR

*One year expiry from date of purchase for all 10X, 20X and 30X pass products.

**Whistler Experience Spirit pass reduction of five (5) percent from the six month and annual pass rate for adults only. Proof of annual Chamber of Commerce participation in related program required to qualify for Whistler Experience Spirit pass purchase.

5.3 Court Upgrade Passes (Provides an additional daily court time and additional booking perks. Must be combined with an admission product.)

10 X*	20 X*	30 X*	1 Month	3 Month	6 Month	Annual
8.5 x	15 x	20 x	5 x CUBR	14 x CUBR	24 x CUBR	46 x

*One year expiry from date of purchase for all 10X, 20X and 30X pass products.

5.4 Adult Drop-in Hockey and Sports: Youth 16 to 18 years may also participate on a secondary priority basis provided a parental consent form has been signed and is on file. Includes admission to the rest of MPSC in same visit (change wording?)

A) Hockey: HBR based on Adult drop in Hockey rate

10 X*

8.5 x HBR NO 20 X, 30 X or monthly passes available

*One year expiry from date of purchase.

B) Drop-in (Open) Sports: DSR Drop in sports rate is same as MPSC Base Rate

10 X*

8.5 x DSR NO 20 X, 30 X or monthly passes available

*One year expiry from date of purchase.

5.5 Cross Country Skiing and Snowshoeing Passes (XCBR based on Cross Country or Snow shoeing day ticket rate)

Book of 5	Book of 10	Season	Extra Early Bird	Early Bird	Night
4.5 x XCBR	8 x XCBR	14 x XCBR*	Seas. Pass X 75%	Seas. Pass X 80%	.5 x XCBR

*Whistler Experience Pass calculated at 75% Regular Seasons Pass Price for adults only. Proof of annual Chamber of Commerce participation in related program required to qualify for Whistler Experience pass purchase.

5.6 Low use time of day and/or week Discounts for MPSC

A discount of up to 25% off may be provided for admission or pass products whereby the facility has experienced historical low use (i.e. early morning, late evening or middle of the day on weekdays).

5.7 Use by School District 48 and Ecole La Passerelle (Whistler)

Use of Pool, Arena and Fitness Centre during school hours by School District #48 and Ecole La Passerelle (Whistler) is at no charge except where additional staffing and equipment is necessary. Extra staffing fees and other services fees (example: skate rental fees) will be charged to School District #48 and Ecole La Passerelle (Whistler) when appropriate.

5.8 Free Grade 5 and 10 annual passes

All Grade 5 and 10 Whistler (resident) students will be provided a free Squash annual pass providing unlimited free access to the pool, public skating, squash courts and to the Fitness Centre (for Grade 10's over 16 years of age or who have completed the Youth on Weights program). Passes are valid from October 1st to September 30th of each year.

5.9 Free access to attendants who assist persons with disabilities

The Recreation department will provide free access to attendants who assist persons with disabilities who need support to swim, skate, exercise in fitness centres, visit parks, and participate in recreation programs.

We define support as assistance of a physical, psychological, emotional, intellectual, or sensory nature to ensure that the patron with the disability is able to participate.

6.0 PROGRAM POLICIES

6.1 Direct Program Cost Recovery

The overall goal is to recover all direct program costs from fees and charges.

- Direct costs include materials, transportation, activities, staffing, facilities (non-municipal) or room use (municipal), plus all applicable provincial and federal taxes.
- The formula to determine the fee for each program will be based on minimum registration.
- The required percentage of cost recovery will be set for each program based on community priorities and set by the Management Team.
- Local** and non-local rates may be established for programs (see 6.3)
- Non-local rates shall always be established to achieve, at least, 100% cost recovery.

6.2 Resident Priority

Whistler residents may be given up to one week priority to register for programs.

6.3 Program surcharge for non-residents

Program fees will reflect a difference between a resident and non-resident, as deemed appropriate by the Management Team, up to a maximum difference of 33%.

6.4 Resident Program Pricing Eligibility

To be eligible for resident program pricing, proof of residency (i.e. utility bill, property tax bill or approved identification that shows civic address and/or verifies name on account accordingly) may be required on an annual basis as determined by the Management Team.

6.5 Drop in Programs registration

All Drop in program registration spots will be open 30 minutes prior to the start of each program session and is available for “in person” sign up (for that person) only. This includes, but is not limited to, Drop in (Open) Sports, Drop in Hockey and all “included” fitness classes.

6.6 Out of School Care and Summer Camp Program Notice of Changes or Withdrawal

One calendar months’ notice, in writing, must be given to Myrtle Philip Administration office or Program Services Supervisor by the last day of the month prior to the request for changes to days of enrollment or withdrawal in the subsequent month. (i.e. Notification must be received by May 31st for any changes in the month of July)

6.7 Non-refundable Deposits for Day camp Programs

A 25% non-refundable deposit will be collected for all day camp programs upon registration.

6.8 Sessional Programming

Sessional programming may occur in the pool as operationally required limiting pool space to the public at certain times of the day or week.

7.0 RENTAL POLICIES

7.1 Facility Rental Rates Formula

(Indoor Room Rental Rates based on room size, facility attributes, and equipment included)

Adult Base Rental Rate =	RR ¹
Child Base Rental Rate =	RR ²
Local** – Adult	RR ¹
Local** – Child/Youth	RR ² (66% of RR ¹)
Local** - Commercial or admission charged-Adult	133% RR ¹
Local Commercial, admission charged or Out-of Town – Child/Youth	RR ¹
Out-of-Town - Commercial or admission charged- Adult	166% RR ¹
Registered Agencies: Gov/Edu/Charities/Non-profit- Adult	85% RR ¹
Registered Agencies: Gov/Edu/Charities/Non-profit- Child/Youth	85% RR ²
Corporate Valuing:	+200% RR ¹

Exceptions:

- Ice & pool MPSC: Local Youth 50% of RR1 & Youth Commercial/Out of Town 75% of RR1
- **Andree Vajda Janyk Sports Field interim Facility Rental Fees** (based on comparable market rates, facility attributes, supply & demand)

Local:** individuals paying into Whistler residency tax base (renter, owner or second

homeowner within Whistler), Whistler-based community groups, Whistler-based commercial businesses (permanent business location in Whistler).

- **Exceptions:** Local Youth Groups - Community or Recreation will not be charged for park and playfield use **except for the Andree Vajda Janyk Sports Field**.

7.2 Reductions

At the discretion of the Management Team, up to a 15% reduction in the rental rate for the facilities will be considered for frequent facility users who book one month in advance.

Also, reductions may be given to facility users or third party booking agents who are willing to rent a facility in predetermined blocks of time or for longer term bookings.

7.3 Facility Rental Priority

All Parks and Recreation facilities are allocated according to the following priority unless otherwise indicated by any member of the Management Team on a case by case basis:

1. Resort Municipality of Whistler (Parks and Recreation) Programs
2. Local community, recreation and school groups
3. Local commercial groups
4. Out-of-town groups

7.4 Additional Charges

The Parks and Recreation Departments shall establish additional rental charges for other services, such as, but not limited to:

Setup and cleanup,
Operation of a bar to sell liquor,
Operation of a concession,
Additional staffing (pre and post event or during a booking),
Extra equipment,
Percentage of vending or ticketed event sales,
Fencing, and
Administration.

Certified Correct:

Brooke Browning,
Municipal Clerk



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019
FROM: Resort Experience
SUBJECT: PARKS & RECREATION FEES & CHARGES REGULATION AMENDMENT BYLAW NO. 2223, 2019

REPORT: 19-042
FILE: 2223

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019”.

REFERENCES

Appendix “A” - Andree Vajda Janyk Sports Field Rental Rates

“Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019” (not attached).

PURPOSE OF REPORT

The purpose of this Report is to seek Council’s consideration of “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019” as required to amend “Parks & Recreation Fees & Charges Regulation Bylaw No. 1486, 2000”.

DISCUSSION

Background

The newly constructed Andree Vajda Janyk Sports Field is a new artificial turf field that will be opening in the spring 2019. The “Parks & Recreation Fees & Charges Regulation Bylaw No. 1486, 2000” does not include an artificial turf field facility, or related facility rental fees. “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019”, includes facility rental fees for the Andree Vajda Janyk Sports Field. These fees are based on different calculations than used for our natural grass sport field facility rental fees.

Staff conducted research looking at facility rental fees for similar facilities located in Squamish and the lower mainland. Research concluded there are a range of facility rental fees for artificial turf field facilities to reflect the unique nature of specific fields and the goals of the communities in which they are situated.

The facility rental fees recommended for the Andree Vajda Janyk Sports Field in “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019”, as noted in Appendix “A”, are interim facility rental fees which took into account market rates, facility attributes, seasonality, supply and demand. The fees will be reviewed after the 2019 summer season.

In the fall of 2019, the Recreation Department is planning to update Indoor Facility, Cross Country, Meadow Park Sports Centre and Outdoor Facility Fees & Charges. At this time there will be an opportunity to confirm the Andree Vajda Janyk Sports Field rental rates.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Recreation and Leisure	Recreation and leisure are part of the Whistler lifestyle and all community members are able and encouraged to participate.	Provision of an artificial turf field will extend the playable season by 40% offering increased recreation opportunities. Whistler is inclusive and continues to diversify its scope of recreational offerings. Soccer is proven to offer high participation rates with respect to gender and cultural diversity.
Recreation and Leisure	The cost of amenities is covered within the resort community's financial means and is equitably shared among stakeholders.	User fees assist in recovering a portion of annual operating cost for recreation services and facilities.
Resident Affordability	Diverse and affordable opportunities for recreation, leisure, arts and culture exist.	This Bylaw supports facility rental rates that assist with the resident affordability strategy.
Health and Social	Community members and visitors maintain and improve their physical, mental, spiritual and social health through prevention and treatment services.	Parks and recreation amenities help develop an active lifestyle.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Resident Affordability	Diverse and affordable opportunities for recreation, leisure, arts and culture exist	Although local youth fees for the Artificial Turf Field have been added to the updated Policy, youth soccer remains a relatively affordable Whistler activity. Through the engagement process for this project anticipated field users fully expect to pay a fee, or pay a higher fee, to use this facility. A future comprehensive Fees and Charges review will consider affordability for all fields and the opportunity for commercial use rates to help offset local rates.

Amendments to “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019” does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Council Policy I-06: *Parks and Recreation Fees and Charges*

BUDGET CONSIDERATIONS

Council Report 18-068 identified an annual operating budget of approximately \$25,000 per year. This is included in the 2019-2023 draft Five-Year Financial Plan. Revenue generated from the user fees will be used to offset annual costs.

As per previous Council Reports, the end of lifecycle turf replacements costs are to be funded from the municipal general or recreation reserve fund. This approach is consistent with current municipal practices for replacement of large recreation infrastructure elements.

COMMUNITY ENGAGEMENT AND CONSULTATION

With regard to the fees, through the course of artificial turf field engagement sessions in 2016, it was confirmed that the local soccer community expects to pay fees to access the illuminated field. This has been reiterated throughout the course of this project.

The Recreation and Leisure Advisory Committee supported the interim facility rental fees at their February 14, 2019 Regular Meeting.

SUMMARY

Staff is seeking to have Mayor and Council give first, second, and third readings to “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019”.

Respectfully submitted,

Bob Andrea
MANAGER OF VILLAGE ANIMATION AND EVENTS

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Appendix 4 - Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019

ARTIFICIAL TURF FIELD		Hourly
Andree Vajda Janyk Sports Field		
	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	\$10.00
	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	\$35.00
	Local Youth	\$20.00
	Local Commercial or Admission charged - YOUTH	\$40.00
	Local Adult	\$70.00
	Local - Commercial or Admission charged -ADULT	\$85.00
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	\$20.00
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	\$45.00
	Out-of-Town - Youth	\$40.00
	Out-of-Town - Commercial or Admission charged - Youth	\$60.00
	Out-of-Town - ADULT	\$85.00
	Out-of-Town - Commercial or Admission charged - ADULT	\$100.00
TOURNAMENT DAILY RATE		
Andree Vajda Janyk Sports Field		
	Local - Daily Rate - YOUTH	\$240.00
	Local - Daily Rate - ADULT	\$840.00
	Out-of-Town - Daily Rate - YOUTH	\$480.00
	Out-of-Town - Daily Rate - ADULT	\$1,020.00



PRESENTED: February 26, 2019 **REPORT:** 19-043
FROM: Resort Experience **FILE:** 7734
SUBJECT: PRIVATE EMPLOYEE HOUSING PROPOSALS – REVISED EVALUATION
 GUIDELINES AND CONSIDERATION OF REZONING APPLICATIONS

That the recommendation of the General Manager of Resort Experience be endorsed.

That Council endorse the revised Guidelines for Evaluating Private Sector Rezoning Proposals for Employee Housing, dated March 26, 2019, attached as Appendix “A”.

- Appendix “A”: Private Employee Housing Guidelines, revised March 26, 2019
- Appendix “B”: Private Employee Housing Guidelines, revised March 26, 2019,
Tracked Changes Version

The purpose of this Report is to present Council with revised guidelines for evaluation and consideration of proposed rezoning applications for private sector employee housing projects. These guidelines serve in addition to the policies of the Official Community Plan. The guidelines are intended to support the Private Employee Housing Initiative.

On February 26, 2019 Council received an update on Private Sector Employee Housing rezoning applications that had been authorized for further review and processing by Council, through the Private Employee Housing Initiative. The update was presented in Information Report to Council No. 19-023.

During the Council deliberations on the update report, the applications under consideration were further discussed with comments from individual Council members on the various attributes of the individual applications. Council provided clear support for further processing of RZ1147 (1315 Cloudburst Drive) and RZ1152 (2028 Rob Boyd Way).

From the Council comments made, staff also understood the other development sites proposed had merit, however, each had significant outstanding concerns to address and that other potential options should be considered, primarily related to the tenure, form of housing and development density. Staff

understood there was some desire to provide greater flexibility in the applicable guidelines and in particular with respect to the limitation that all proposals had to be for 100 per cent employee rental housing with rents below market rates. There was still a clear indication that the development should be predominantly for employee housing, however, owner-occupied units and some limited amounts of unrestricted market accommodation may be supported to enhance project viability, affordability, livability and compatibility with surrounding neighbourhood conditions.

In response to Council's comments, staff reviewed the current guidelines which were adopted by Council in December 2017. These had initially been presented as a draft, and it was understood at the time that the guidelines may need further refinement, or need to evolve, in response to changing conditions or new information learned as they were applied to proposals as they came forward.

Staff has prepared proposed revised guidelines for Council consideration, which are included in Appendix "A". A tracked changes version that highlights the proposed revisions is provide in Appendix "B". In general, the revised guidelines provide for greater flexibility with respect to tenure of housing, flexibility for a market component, and for the form of housing. Some flexibility has also been introduced for consideration of variances to parking requirements. Some revisions have also been made to clarify guidelines regarding the character and fit of proposed developments to surrounding conditions.

It is recommended that the revised guidelines would apply equally to any current rezoning application and any that may be received by the municipality that proposes employee housing as a community benefit to realize a change of use, increase in density or increase in the accommodation capacity for a property. Rezoning applications proposals would be evaluated and considered as they are received, subject to Council's full discretion and decision-making authority for rezonings.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	Applicable OCP policies address limits to growth and the revised guidelines speak to meeting employee housing needs and priorities.
	Residents live, work and play in relatively compact, mixed-use neighborhoods that reflect Whistler's character and are close to appropriate green space, transit, trails, amenities and services	The OCP policies and revised guidelines support this DOS.
	Continuous encroachment on nature is avoided.	Existing disturbed sites are preferred for employee housing development and impacts on nature and the natural environment from proposed developments are addressed through the evaluation process and rezoning review and processing.
Natural Areas	Developed and recreation areas are designed and managed to protect as much of the natural environment within and around them as possible.	The proposals that best meet these guidelines will be invited for further review.

Partnership	Partners work together to achieve mutual Benefit.	The Private Employee Housing Initiative and consideration of rezoning applications for employee housing supports this DOS.
Resident Housing	Resident Restricted housing is affordable for permanent and short-term residents, through innovative and effective policy and financial models.	The revised guidelines address these descriptions of success.
	The planned flexibility within neighbourhood design, housing form, and housing tenure enables the adaptability to meet changing housing needs and future affordability considerations.	
	Residents enjoy housing in mixed-use neighbourhoods that are intensive, vibrant and include a range of housing forms.	
	Housing has been developed close to transit, pedestrian and bicycle routes, and amenities and services to reduce auto dependency.	
	Whistler has a sufficient quantity and appropriate mix of quality housing to meet the needs of diverse residents.	
Transportation	Whistler policy, planning and development prioritizes preferred methods of transportation in the following order: 1. pedestrian, bicycle and other non-motorized means, 2. transit and movement of goods, 3. private automobile (HOV, and leading low-impact technologies), 4. private automobile (SOV, traditional technology)	The revised guidelines address these descriptions of success.
	Whistler's transportation system is safe and enjoyable.	

OTHER POLICY CONSIDERATIONS

Compliance with “Zoning and Parking Bylaw No. 303, 2015” regulations and other RMOW policies, including the Official Community Plan, are assessed as part of the zoning amendment process.

BUDGET CONSIDERATIONS

All costs associated with individual rezoning applications, including staff review time, public meetings, notices, and legal fees are paid by the applicant.

COMMUNITY ENGAGEMENT AND CONSULTATION

At the time a rezoning application is submitted and received by the Planning Department, a rezoning application sign must be posted on the property within seven days. Consistent with standard practice, these applications are also identified in the applications register posted on the municipal website.

Any correspondence received from members of the public becomes part of the rezoning application file for staff and Council consideration.

The municipality's practice is to conduct a public information meeting for significant rezonings in advance of bringing forward a zoning amendment bylaw for consideration of first and second readings by Council. This practice has been adopted for any proposed private employee housing projects.

Any proposed zoning amendment bylaw would be also be subject to a Public Hearing, adhering to statutory public notice requirements, prior to Council consideration of third reading of the Bylaw.

SUMMARY

The purpose of this Report is to present revised guidelines for evaluation of private employee housing rezoning applications for Council consideration. The report recommends revisions to the current guidelines as presented in Appendix "A".

Respectfully submitted,

Mike Kirkegaard
DIRECTOR OF PLANNING

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

APPENDIX A
GUIDELINES FOR EVALUATING PRIVATE SECTOR REZONING PROPOSALS
FOR EMPLOYEE HOUSING, revised March 26, 2019

The following guidelines will be used by the Resort Municipality of Whistler to evaluate private sector rezoning proposals for employee housing. Employee housing proposals that meet these guidelines, and the policies of the municipality's Official Community Plan (OCP), are considered to provide clear and substantial benefits to the community and the resort, and may be supported for further consideration by Council.

Employee Housing Requirements - Occupancy and Rent Restrictions

1. Projects shall optimize the amount of employee housing within the proposed development and may include limited amounts of new unrestricted market accommodation to support project viability, design quality and employee housing livability and affordability objectives. All employee housing units will be subject to occupancy, price and rent restrictions secured through a Housing Agreement Bylaw and Housing Covenant registered on title in favour of the Resort Municipality of Whistler.
2. Projects may include either or both rental units or owner-occupied units taking into consideration the municipality's housing needs and priorities and the locational characteristics of the proposed development.
3. Eligibility for employee housing is restricted to Whistler Employees as defined by the Whistler Housing Authority.
4. Projects shall seek to achieve housing affordability objectives, with an allowance for reasonable returns on investment. Projects that are easily serviced and require minimal site disturbance, alteration and preparation are expected to have lower capital costs and are best-suited for further consideration. High cost projects that do not meet affordability objectives will not be supported.
5. For a project to be considered, proposed employee unit sales prices and rents must be less than for comparable unrestricted market housing. The project proponent will be required to submit a confidential project pro forma that identifies the proposed unit mix, sales prices or rents per unit, land cost, capital costs, revenues, operating costs, financing costs, equity contributions, cash flow projections and return on equity for review. Proposed sales prices and monthly rents will be evaluated relative to the proposed unit mix and median incomes of targeted employee occupants.
6. Initial sales prices and maximum monthly rents will be established prior to project approval and secured through a Housing Agreement Bylaw and Housing Covenant. Sales prices and rents will be permitted to increase on an annual basis commencing after the first year of occupancy by up to the maximum allowable percentage rent increase published for each calendar year on the Province of BC's website for residential tenancies (BC Residential Tenancy Office).
7. For rental properties, rental agreements, rent rolls, and unit occupancy must be submitted by the project owner/agent to the RMOW/WHA on an annual basis so that employee occupancy, rent restrictions and rates are verified. Failure to submit this documentation on an annual basis will result in enforceable penalty.

8. Proposed housing types, unit mixes and sizes should meet identified housing needs in consultation with the RMOW/WHA.

Community Planning Considerations

9. Proposed developments shall be located within an area designated for development of residential accommodation.
10. The community supports an increase in Whistler's development capacity for additional employee housing, which is considered to provide clear and substantial benefits to the community and resort. A target of 500 bed units of employee housing has been established for proposed private sector employee housing developments over the next five years (2018-2023).
11. Sites located within or adjacent to existing neighbourhoods and developed areas are preferred.
12. Proposed densities, scale of development and form of housing should be appropriate for the site context. Impacts on scenic views, and views and solar access for adjacent properties should be minimized.
13. Proposed developments shall be within a comfortable walking distance to a transit stop, and in close proximity to the valley trail, parks and community facilities, convenience goods and services and places of work.
14. Proposed developments must be capable of being served by Municipal water, sewer and fire protection services, and must be accessible via the local road system. Sites that are located in close proximity to, and are easily served by existing infrastructure and services, are preferred.
15. Previously disturbed sites, and sites that require minimal alteration and disruption are supported. Extensive site grading and alteration of the natural landscape should be minimized.
16. An Initial Environmental Review must be conducted. The proposed development shall not have unacceptable negative impacts on any environmentally sensitive lands, and shall adhere to all development permit guidelines for protection of the natural environment and applicable provincial and federal regulations.
17. Additional traffic volumes and patterns shall not exceed the service capacity of adjacent roadways.

Development Standards

18. Proposed developments shall achieve quality design, construction, finishing, and livability. Outdoor spaces and amenity areas should be integrated within site planning. Individual units should have access to outdoors through patios, balconies or common spaces, and should have adequate storage. Site landscaping shall be consistent with maintaining Whistler's natural mountain character and achieving FireSmart principles.
19. Proposed developments must meet RMOW green building standards.
20. Parking shall be provided on site and shall meet the requirements specified in Zoning and Parking Bylaw 303, 2015. Any proposed reduction in parking requirements must provide a detailed rationale that describes the unique circumstances or mitigation measures that would warrant consideration of the reduction.

APPENDIX B
DRAFT GUIDELINES FOR EVALUATING PRIVATE SECTOR REZONING PROPOSALS
FOR EMPLOYEE HOUSING, revised March 26, 2019

The following guidelines will be used by the Resort Municipality of Whistler to evaluate private sector rezoning proposals for employee housing. Employee housing proposals that meet these guidelines, and the policies of the municipality's Official Community Plan (OCP), are considered to provide clear and substantial benefits to the community and the resort, and may be supported for further consideration by Council.

Employee Housing Requirements - Occupancy and Rent Restrictions

1. Projects shall optimize the be 100 percent amount of employee housing within the proposed development and may include limited amounts of new unrestricted market accommodation to support project viability, design quality and employee housing livability and affordability objectives. All employee housing units will be subject to ~~with~~ occupancy, price and rent restrictions registered-secured through a Housing Agreement Bylaw and Housing ~~covenant~~ Covenant registered on title in favour of the Resort Municipality of Whistler. ~~Rezoning~~ proposing new unrestricted market accommodation as part of the project are not supported.
2. Projects may include either or both rental units or owner-occupied units taking into consideration the municipality's housing needs and priorities and the locational characteristics of the proposed development. To secure on-going availability and utilization by employees actively working in the local economy, 100 percent of the housing shall be rental housing.
3. ~~Occupancy~~ Eligibility for employee housing ~~eligibility~~ is restricted to Whistler Employees as defined by the Whistler Housing Authority.
4. Projects shall seek to achieve housing affordability objectives, with an allowance for reasonable returns on investment. Projects that are easily serviced and require minimal site disturbance, alteration and preparation are expected to have lower capital costs and are best-suited for further consideration. High cost projects that do not meet affordability objectives will not be supported.
5. For a project to be considered, proposed employee unit sales prices and rents must be less than ~~unrestricted market rents~~ for comparable unrestricted market housing. The project proponent will be required to submit a confidential project pro forma that identifies the proposed unit mix, sales prices or rents per unit, land cost, capital costs, revenues, operating costs, financing costs, equity contributions, cash flow projections and return on equity for review. Proposed sales prices and monthly rents will be evaluated relative to the proposed unit mix and median incomes of targeted employee occupants.
6. Initial sales prices and maximum monthly rents will be established prior to project approval and secured through ~~the a~~ Housing Agreement Bylaw and Housing Covenant. Sales prices and rents ~~Rents~~ will be permitted to increase on an annual basis commencing after the first year of occupancy by up to the maximum allowable percentage rent increase published for each calendar year on the Province of BC's website for residential tenancies (BC Residential Tenancy Office).
7. For rental properties, Rental-rental agreements, rent rolls, and unit occupancy must be submitted by the project owner/agent to the RMOW/WHA on an annual basis so that employee

occupancy, rent restrictions and rates are verified. Failure to submit this documentation on an annual basis will result in enforceable penalty.

8. Proposed housing types, unit mixes and sizes ~~shall~~ should meet identified housing needs in consultation with the RMOW/WHA.

~~9. Current priorities for private sector employee housing are for rental tenancies that include dormitory style housing for seasonal employees located in close proximity to location of work and amenities; apartments and/or townhomes for permanent resident employees on under-developed sites within existing neighbourhoods; and projects that provide opportunities for employers to participate in securing housing for their employees.~~

Community Planning Considerations

~~10.9.~~ Proposed developments shall be located within an area designated for development of residential accommodation.

~~11.10.~~ The community supports an increase in Whistler's development capacity for additional employee housing, which is considered to provide clear and substantial benefits to the community and resort. A target of 500 bed units of employee housing has been established for proposed private sector employee housing developments over the next five years (2018-2023).

11. Sites ~~that are~~ located within or adjacent to existing neighbourhoods and developed areas are preferred.

12. Proposed densities ~~and~~, scale of development and form of housing should be appropriate for the site context. Impacts on scenic views, and views and solar access for adjacent properties should be minimized.

13. Proposed developments shall be within a comfortable walking distance to a transit stop, and in close proximity to the valley trail, parks and community facilities, convenience goods and services and places of work.

14. Proposed developments must be capable of being served by Municipal water, sewer and fire protection services, and must be accessible via the local road system. Sites that are located in close proximity to, and are easily served by existing infrastructure and services, are preferred.

15. Previously disturbed sites, and sites that require minimal alteration and disruption are supported. Extensive site grading and alteration of the natural landscape should be minimized.

16. An Initial Environmental Review must be conducted. The proposed development shall not have unacceptable negative impacts on any environmentally sensitive lands, and shall adhere to all development permit guidelines for protection of the natural environment and applicable provincial and federal regulations.

17. Additional traffic volumes and patterns shall not exceed the service capacity of adjacent roadways.

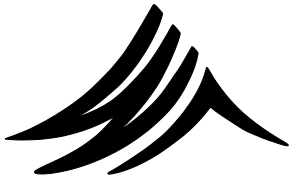
Development Standards

18. Proposed developments shall achieve ~~a quality of~~ design, construction, finishing, and livability consistent with WHA standards for similar developments. Outdoor spaces and amenity areas

should be integrated within site planning. Individual units should have access to outdoors through patios, balconies or common spaces, and should have adequate storage. Site landscaping shall be consistent with maintaining Whistler's natural mountain character and achieving FireSmart principles.

19. Proposed developments must meet RMOW green building standards.

20. Parking shall be provided on site and shall meet the requirements specified in Zoning and Parking Bylaw 303, 2015. Any proposed reduction in parking requirements must provide a detailed rationale that describes the unique circumstances or mitigation measures that would warrant consideration of the reduction.



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: March 26, 2019

REPORT: 19-044

FROM: Corporate and Community Services

FILE: 4530

SUBJECT: FIVE-YEAR FINANCIAL PLAN 2019-2023 BYLAW NO. 2225, 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council include Project P074 Millar Creek Lands, attached as Appendix “A” to Administrative Report to Council No. 19-044, in the 2019 Proposed Projects Listing, Appendix “A” of Report 19-028; and

That Council consider giving first, second and third readings to the “Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019”.

REFERENCES

Appendix “A” – Project P074 Millar Creek Lands
Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019 (not attached).

PURPOSE

The Five-Year Financial Plan 2019-2023 sets out the proposed revenue sources and expenditures for the municipality for the period January 1, 2019 to December 31, 2023.

DISCUSSION

Project P074 was included in an earlier draft of the projects list but was excluded from Budget Guidelines Appendix “A”. It was, and remains the intent of the Resort Experience team to move ahead with the project, whose objective is to explore options to potentially secure future parkland along Millar Creek. The budget for this project is \$20,000 and its addition does not meaningfully effect the Budget Guidelines on which this Five Year Financial Plan has been built.

The *Community Charter* requires municipalities to approve a five-year financial plan bylaw each year prior to the adoption of the annual property tax bylaw before May 15, 2019. The attached bylaw and schedules reflect the following guidelines as presented at the March 12, 2019 Regular Council Meeting:

1. To implement a 2.9 per cent increase to property value taxes in 2019;
2. To implement a 2.0 per cent increase to sewer parcel taxes and user fees in 2019 (excluding property count changes);
3. To implement a 2.0 per cent increase to water parcel taxes and user fees in 2019 (excluding property count changes);
4. To implement a 3.6 per cent increase solid waste parcel taxes and fees in 2019 (excluding property count changes); and

5. To include the project amounts as described in Appendix "A" to Administrative Report to Council No. 19-028.

OTHER POLICY CONSIDERATIONS

Section 165 of the *Community Charter* requires municipalities to prepare a five-year financial plan to be adopted annually by bylaw. Once adopted, the plan is in effect until it is amended, and may be amended by bylaw at any time.

Section 165 (3.1) requires additional disclosure regarding the proportion of revenues from each source and the objectives and policies in relation to the distribution of property value taxes among the different classes. This information is provided in Schedule "C" of the Bylaw.

COMMUNITY ENGAGEMENT AND CONSULTATIONSUMMARY

Community engagement and consultation is an ongoing process throughout the year and includes the Community Life Survey, the Festivals, Events and Animation Oversight Committee, public meetings, and online information.

Engagement and consultation specifically focused on financial planning has taken place at a separate public meeting.

On February 4, 2019 a public open house was held for community members to view budget information, provide comments and ask questions of staff and Council. This provided an opportunity to hear about community planning, proposed projects and changes proposed for the 2019 operating budget.

An Administrative Report advising Council of the proposed budget guidelines for 2019 and to obtain a Council resolution for the guidelines to be used when preparing the 2019-2023 Five-Year Financial Plan was presented at the Regular Council Meeting held on March 12, 2019.

All presentations are available to the public on the budget pages of the municipal website.

SUMMARY

The Financial Plan Bylaw sets out the proposed revenues, expenditures and transfers for the years 2019 through 2023, and must be adopted prior to adoption of the Property Tax Bylaw and before May 15, 2019. This Bylaw is being presented to Council for consideration of the first three readings prior to adoption.

Respectfully submitted,

Carlee Price
DIRECTOR OF FINANCE

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

Millar Creek Lands

Division Resort Experience
Department Planning (ALL)
Project P074
Project Manager Pardoe, Martin

Public Description

This project intends to explore options to potentially secure future park land along Millar Creek.

Budget

Sub Project	Category	2019	2020	2021	2022	2023
Default SubProject	Project Services	\$20,000	\$0	\$0	\$0	\$0
	Total	\$20,000	\$0	\$0	\$0	\$0

Reserve Funding	Percent
Res - General Capital Reserve	100
	0
	0
	0



WHISTLER

MINUTES

**REGULAR MEETING OF LIQUOR LICENCE ADVISORY
COMMITTEE
THURSDAY, JANUARY 24, 2019 STARTING AT 10:30 A.M.**

**In the Piccolo Room at Municipal Hall
4325 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Food & Beverage Sector Representative (Pubs), Chair, Mike Wilson
Food & Beverage Sector Representative (Nightclubs), Brendon King
Food & Beverage Sector Representative (Restaurants), Kevin Wallace
Accommodation Sector Representative, Julie Lanteigne
Whistler Community Services Society Representative, Jackie Dickinson
Public Safety Department Representative, RCMP, Rob Knapton
RMOW Resort Experience Staff Representative, Secretary, Frank Savage
Whistler Fire Rescue Service Representative, John McKearney
Mayor Jack Crompton
Recording Secretary, Shannon Perry

GUESTS:

Pangea Pod Hotel, Russell Kling
Pangea Pod Hotel, Matthew Scott
Rising Tide Consultants, Edna Lizotte

REGRETS:

Liquor and Cannabis Regulation Branch (LCRB) Inspector, Holly Glenn
Councillor John Grills

Meeting called to order at 10:36 a.m.

New Liquor Licence Advisory Committee (LLAC) members were introduced:

- Julie Langteigne, representing the Accommodation Sector
- Brendon King, representing the Nightclub Sector

ADOPTION OF AGENDA

Moved by R. Knapton
Seconded by K. Wallace

That Liquor Licence Advisory Committee adopt the agenda of January 24,
2019 Liquor Licence Advisory Committee meeting.

CARRIED

ADOPTION OF MINUTES

Moved by K. Wallace
Seconded by B. King

That Liquor Licence Advisory Committee adopt the regular Liquor Licence Advisory Committee minutes of December 13, 2018 as amended.

CARRIED

COUNCIL UPDATE

A brief Council update was provided by Mayor Crompton. The 2019 Municipal budget process is under way. The 2019 Budget annual community meeting will be Monday February 4, 2019 at the Maury Young Arts Centre.

PRESENTATIONS/DELEGATIONS

LLR1324 Pangea Pod
Hotel Patron
Participation
Entertainment
Endorsement

A presentation by Frank Savage on an application by the Pangea Pod Hotel to add a patron participation entertainment (PPE) endorsement to its food primary liquor licence:

- The hotel consists of nine suites, with a total of 88 sleeping pods, hotel reception, a café/lounge with a capacity of 104 persons and a seasonal outdoor deck patio with a capacity of 38 persons. The hours of liquor service are 9 a.m. to 1 a.m. daily.
- The Pangea Pod Hotel is applying for a PPE endorsement to its food primary licence to include activities such as dancing, karaoke etc. with the entertainment ending by midnight. The PPE endorsement is for the second floor café/lounge area only, not the third floor outdoor deck patio. The applicant's letter of rationale was attached to the report.

Whistler Fire Rescue Service representative entered the meeting 10:48 a.m.

- For this type of application LCRB regulations require that local government gather public input and provide a Council resolution which must consider the location, capacity and hours of service of the establishment. The Council resolution must include comments on the impact of noise, the impact on the community, the views of residents, whether the amendment will result in the service area being operated contrary to its primary purpose, and a recommendation whether or not the application should be approved.
- Municipal review process includes a good standing review, public notification (two newspaper ads and sign at the site for 30 days), referral to LLAC members for comment, a report to the LLAC and a recommendation from the committee at a meeting. Council then considers a staff report, which includes the LLAC's recommendation.
- A comment was received from the LLAC nightclub sector representative during the two-week LLAC referral period. The nightclub sector opposes the application, as the sector feels that PPE can allow a restaurant to operate as a nightclub. Suggested that liquor service for a special event could be provided using a Special Event Permit (SEP), which would permit active entertainment.
- The staff report to the LLAC provided a preliminary analysis of the application relative to the LLAC review criteria, summarizing the applicant's rationale for the licence change and the potential for negative impacts on the community:
 - Primary customers for PPE events are guests of the hotel

- PPE would allow solo travellers staying in pods to socialize with fellow guests
- Noise would be confined within the hotel, and management would not want to disturb its other guests
- PPE events would not likely impact traffic, parking, public safety

Russell Kling then presented on the Pangea application:

- The applicant noted that the suggestion to apply for a PPE endorsement initially came from the LCRB inspector who advised that patrons would not be permitted to get out of their seats or actively participate during any entertainment. The Pangea wants to ensure they are fully in compliance with the terms of their food primary licence.
- Mr. Kling noted that 85% of the hotel's business is from the hotel suites and that the Pangea has guest experience as their main priority. "Quiet hour" for guests is considered to be 9:30 p.m.
- The Pangea would like to offer an extra level of service to guests – there is interest for guests to have the opportunity to book an entire suite and have the space in the lounge area to mingle, socialise and sing "happy birthday" without breaching the terms of their food primary licence.
- Applicant advised that they are not getting a lot of restaurant business after the 10 p.m.
- Using an SEP for events would not be practical for the Pangea, as they would have to plan at least a month ahead any time they wanted to host an event. A PPE endorsement would allow the hotel to have the chance to host events for such times as Whistler Pride week at shorter notice.
- With the current licence if guests are getting out of their seats while music is playing, this puts the hotel at risk of getting a fine from the LCRB. If a PPE endorsement is granted, the focus will remain on the operation of the hotel. Events with PPE are simply an added amenity.

Questions and Answers:

- Q. Pub Sector Representative: The Pangea mentioned in their application that this PPE endorsement would allow them to host birthday parties and/or weddings. How would you conduct a wedding, will it be shut down at 9:30?
- A. Pangea: There is low probability of weddings happening, but if they do the Pangea would comply with the PPE endorsement criteria of ending PPE by midnight.
- Q. Pub Sector Representative: Are the pods a licensed area?
- A. Pangea: There is room service available to guests, but the pods are intended as a tranquil area.
- Q. Pub Sector Representative: When was there last an application for PPE?
- A. Resort Experience Staff Representative: The last application for a PPE endorsement was from 21 Steps in 2013 for the upstairs area. The review

process for a PPE endorsement is essentially the same as an application for a liquor primary licence would go through.

- Q. Mayor Crompton: Have restaurants with a PPE endorsement created problems for the community?
- A. Nightclub Sector Representative: Not aware of any. However, nightclubs are required to do a lot more such as first aid training and security. Other venues don't have these liquor primary responsibilities, nor do they get held accountable for issues such as intoxicated people on the Stroll or worse, passing out in snow banks, etc.
- A. Pub Sector Representative: It seems liquor primary licenses and PPE endorsements are becoming so close now, but liquor primary comes with many more requirements such as the need for door security staff.
- Q. Mayor Crompton: Would this endorsement allow guests to drink more?
- A. Pub Sector Representative: No. Every establishment still has a duty of care regardless of their licencing. The hotel will still have a duty of care such as security where appropriate. The fines or repercussions are still the same for patrons breaking rules.
- Q. Whistler Community Services Society (WCCS) representative: WCCS has received a lot of great feedback from the community regarding the Pangea – lots of great inclusive events. The only concern is the happy hours of 3 – 5 p.m. selling \$3.90 beers. If this application goes through, Pangea needs to be mindful of how they will be responsible.
- A. Pangea: Yes, Pangea is offering a promo of beer and also food to attract people coming off the mountain. The business is very clear of how important it is for staff to adhere to Serving It Right guidelines.

Comments from LLAC members on the Pangea PPE application:

RCMP Representative:

Keep in mind this is a hotel applying for PPE endorsement. Other hotels have banquet facilities. Hotels clearly don't want excessive noise interrupting their guests. Sees this as a hotel applying for an endorsement, not a pub or nightclub. No concerns. Supports.

Restaurant Sector Representative:

Supports. The proposal enhances the hotel's business model. Yes, there is a potential threat to the nightclub sector if someone else takes over and has other intentions with the licence. Each PPE application should be looked at case-by-case. This application would provide enhanced guest experience and responsible service, and isn't seen as a problem.

Accommodation Sector Representative:

Supports. Having the ability to dance doesn't take away from the duty of care of the business. Noise is the primary issue when operating a hotel.

Pub Sector Representative:

This application gets right to the edge of what's permitted with a food primary licence. Having PPE endorsement doesn't have all the requirements of security and the higher level of duty of care that a

nightclub's liquor primary licence does. This is an application from a hotel, which will regulate its own guests. Supports.

Nightclub Sector Representative:

Opposed. They are not required to comply with all the security requirements that nightclubs and other liquor primary licensees do. The PPE endorsement gets closer to being a liquor primary.

Whistler Fire Rescue Service Representative:

No concerns. Supports.

WCCS representative:

Providing great inclusivity. Some concerns on impact of low drink prices during happy hour and hope that the Pangea will take that into consideration. Supports.

Resort Experience Staff Representative:

Supports. As long as the focus of the business is operating a hotel, the focus of the food primary restaurant is on the service of food and the PPE ends by midnight, there should be no concerns.

Moved by R. Knapton

Seconded by K. Wallace

That the Liquor Licence Advisory Committee support the application from the Pangea Pod Hotel for a patron participation entertainment endorsement.

Opposed: B. King, Nightclub Sector Representative

CARRIED

OTHER BUSINESS

Pub sector
representative

Pub sector representative Mike Wilson has taken a new position with Whistler Blackcomb, and the scope of new job does not involve working with the pub sector anymore. The pub sector will propose a new representative. Mike will continue to represent the sector until a replacement is appointed. Mike thanked the committee for the experience.

Next scheduled meeting: Thursday, February 14, 2019 starting at 10:30 a.m.

MOTION TO TERMINATE

Moved by R. Knapton

Seconded by K. Wallace

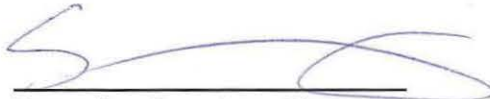
That the Liquor Licence Advisory Committee meeting of January 24, 2019 be terminated at 11:43 a.m.

CARRIED



Chair: Mike Wilson

MINUTES
Regular Liquor Licence Advisory Committee Meeting
January 24, 2019
Page 6

A handwritten signature in blue ink, consisting of a large, stylized 'S' followed by a horizontal line and a loop.

Recording Secretary: Shannon Perry



WHISTLER

MINUTES

REGULAR MEETING OF FOREST AND WILDLAND ADVISORY COMMITTEE

February 13, 2019, STARTING AT 3:00 – 5:00 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Name	Meetings to Date: 2
Present:	
Councilor, Arthur DeJong	2
AWARE, Claire Ruddy, Chair	2
Member at Large, Derek Bonin, Co-Chair	2
Member at Large, David Powe	2
Member at Large, John Hammons	2
Member at Large, Colin Rankin	2
Recording Secretary, Heather Beresford	2
Regrets:	
WORCA, Matt Cooper	0
Member at Large, Trevor Burton	1
Member at Large, Kathi Bridge	1
Member at Large, Mac Lowry	
Member at Large, Melanie Tardif	1

ADOPTION OF AGENDA

Moved by D. Bonin

Seconded by A. DeJong

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Agenda of February 13, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by C. Rankin

Seconded by D. Bonin

That the Forest and Wildland Advisory Committee adopt the Forest and Wildland Advisory Committee Minutes of January 9, 2019.

CARRIED

PRESENTATIONS/DELEGATIONS

Updates

Council:

- Budget proposal 2.9% property tax increase
- OCP moving forward
- SLRD regional growth strategy amendment approved; strategy points to continued growth in corridor with increasing pressures on recreation infrastructure
- Letter campaign underway to encourage businesses to close doors

AWARE:

- Grant writing, recruiting for core team

WORCA:

- N/A

RMOW:

- Wildfire fuel thinning project underway along Cheakamus Lake Road. RMOW and CCF partnering on it.
- RMOW, Conservation Officer Service and Recreation Sites & Trails BC are collaborating on a grizzly bear conflict mitigation plan for Whistler alpine trails. Ready for 2019 summer season.
- Parks Planning will develop a Recreation Trail Access Management Plan and e-Bike policy in 2019.
- Trail Planning Working Group scheduled to meet next in April

Cheakamus Community Forest:

- Fuel thinning underway on Cheakamus Lake Road which will be closed until spring 2019.
- Forest Enhancement Society of BC (FESBC) application submitted to fund project above Rainbow subdivision.

E-Bike Policy

A presentation by Martin Pardoe, Resort Parks Planning Manager, was given regarding the draft e-bike policy and a discussion was held.

- Goal is to develop mechanisms to guide use of electric mobility devices on valley trail and off road trails; Cheakamus Community Forest acts as boundary; Phase 2 community engagement in process
- Next steps: draft regulatory mechanisms (March/April 2019)
- Draft policy direction proposes Class 1 e-bikes permitted on valley trail and all mountain bike trails except above Flank Trail, Emerald Forest other than the main connection between Lorimer Rd and Alta Lake Rd and other identified sensitive areas. Class 2 and 3 not permitted in most areas. Fees for commercial users is proposed. Policy to be introduced for a test period with ongoing monitoring.

Discussion:

- If unidirectional trails are built for e-bikes, result is more trails built, more habitat fragmentation, more maintenance required. Consider widening or re-routing valley trail and other existing trails.

- The policy is focused on recreational e-bike use rather than commuting opportunities. Valley Trail is a multi-use trail, not a dedicated commuter facility. That said, people have been and will continue to use the Valley Trail for commuting and transportation purposes, often in the same trip. The preferred approach will be to encourage bicycle commuters and higher speed cyclists to act responsibly and either respect other users or use roadways instead of the valley Trail. The RMOW has a Transportation Cycling Network Plan in the draft OCP which includes the Valley Trail and roadways. Current e-bike policy will remain focused on recreational use.

C. Rankin left at 4:00 p.m.

- Policy provides framework for managing increasing commercial use of Valley Trail and reducing the potential for conflict.
- Discussion regarding potential negative effects of dispersing users as per Objective #12. Staff will discuss further with Tourism Whistler.
- Discuss regarding ability and usefulness of providing general use and timing guidelines. Need to encourage responsible use.
- Discussion regarding the ability to enforce the rules. Section 52 non-motorized trails can be enforced by Rec Sites & Trails BC. RMOW can enforce its own bylaws. Social pressure will have a role. Alpine trails are already non-motorized so installation of a sign will enable enforcement. WORCA is supportive of no e-bikes in the alpine.
- Opportunities for further input include a public open house and survey in mid-March.

OTHER BUSINESS

- March agenda – grizzly bear alpine trail management plan
- Singing Pass trail sign on highway 99 is obsolete since there is no trailhead anymore. Recreation Trails Access Management Plan will address. Federation of Mountain Clubs is leading campaign to regain access from Blackcomb mountain side past IPP, across the creek and reconnect with old trail. Access from Blackcomb Mountain side is difficult due to private road through sliding centre and need for expensive bridge across Fitzsimmons Creek.

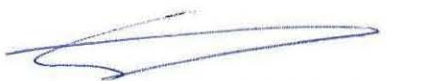
MOTION TO TERMINATE

Moved by A. DeJong

Seconded by J. Hammons

That the Forest and Wildland Advisory Committee Meeting of February 13, 2019 be terminated at 4:27 p.m.

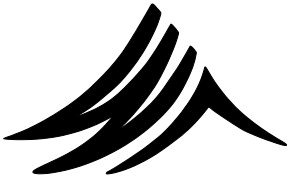
CARRIED



Chair, Claire Ruddy



Recording Secretary, Heather Beresford



WHISTLER

MINUTES

REGULAR MEETING OF WHISTLER BEAR ADVISORY COMMITTEE

WEDNESDAY, FEBRUARY 13, 2019, STARTING AT 8:30 A.M.

In the Decker Room

8020 Nesters Road, Whistler, BC V8E 0G4

PRESENT:

Co-Chair, RMOW, H. Beresford
Co-Chair. AWARE/C2C Grizzly Bear Initiative, C. Ruddy
RMOW Council, A. DeJong
RMOW Bylaw Services, J. Pineda
Member at Large, I. Minic-Lucak
Member at Large, M. Toom (phone)
Conservation Officer Services, S. Gravel
RCMP, R. Knapton

Recording Secretary, Hillary Williamson

REGRETS:

Conservation Officer Services, B. Mueller
GFL Environmental, D. Imbeau
Get Bear Smart Society, N. Fitzgerald

ADOPTION OF AGENDA

Moved by A. DeJong
Seconded by H. Beresford

That Whistler Bear Advisory Committee adopt the Whistler Bear Advisory Committee Agenda of February 13, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by I. Minic-Lukac
Seconded by J. Pineda

That Whistler Bear Advisory Committee adopt the Regular Whistler Bear Advisory Committee Minutes of January 9, 2019.

CARRIED

PRESENTATIONS/DELEGATIONS

Updates

RMOW Bylaw Services	<p>A presentation by J. Pineda was given regarding RMOW Bylaw Services activities and a discussion was held.</p> <ul style="list-style-type: none">• Calls regarding attractants: 1 in January• WCSS willing to accept bear spray from tourists upon leaving Whistler <p>ACTION: WBAC to discuss project development during March meeting</p>
RCMP	<p>A presentation by R. Knapp was given regarding RCMP activities and a discussion was held.</p> <ul style="list-style-type: none">• RCMP gained 5-6 new members who will receive bear training from COS in the spring• No calls for bear activity in January or February
RMOW Council	<p>A presentation by A. DeJong was given regarding RMOW Council activities and a discussion was held.</p> <ul style="list-style-type: none">• Ongoing work on Official Community Plan• Council approved SLRD regional growth strategy update• Retail closed door campaign- submit letters to shop owners, track number of closed vs. open business doors
AWARE	<p>A presentation by C. Ruddy was given regarding AWARE activities and a discussion was held.</p> <ul style="list-style-type: none">• Writing applications, plans and reports.
RMOW Environmental Stewardship	<p>A presentation by H. Beresford was given regarding RMOW Environmental Stewardship activities and a discussion was held.</p> <ul style="list-style-type: none">• H. Beresford to step down as WBAC Co-Chair, position to be filled by RMOW Environmental Stewardship Supervisor, Hillary Williamson• Updating bear awareness brochures to be placed at tourist centers and village host stations.• Life sized bear panels, outlining bear-smart behavior, to be produced and placed at all major parks• Grizzly bear management plan in development for alpine trails. Review at March WBAC meeting with results from Wind River alpine trail bear hazard assessment. Bring messaging from Wind River report back to April meeting.
Conservation Officer Service	<p>A presentation by S. Gravel was given regarding Conservation Officer Service activities and a discussion was held.</p> <ul style="list-style-type: none">• Conservation officers will be short one officer through the 2019 season.• Auxiliary will be brought in through the 2019 season to help with bear messaging and proactive strategies• A second bear trap will be purchased for exclusive use in Whistler• RCMP training to be coordinated• Hunting on Callaghan Road – FLNRO has taken the lead. Expect an update by March 31, but won't be changed for 2019 hunting season.
Interpretive Bear Panels	<p>A presentation by Kristina Swerhun was given regarding locations and themes for bear interpretive panels and a discussion was held.</p>

ACTION: Bear interpretive panel design and locations as well as life-size bear panel design and locations will be circulated for review. Comments will be made via email and final discussion will be held during March WBAC meeting

2019 Priority Items

A presentation by Heather Beresford was given regarding 2019 priority items and a discussion was held.

Priority	Status
1. Review implementing signage along trails in coordination with other stakeholders	<ul style="list-style-type: none"> In Progress
2. Explore options to reduce human-bear conflict with illegal camping	<ul style="list-style-type: none"> WCSS to create management program for portable food cache pilot project. To be presented at March WBAC meeting. Review Squamish illegal camping brochure to see if it can be adapted for Whistler
3. Determine how to use GIS as an internal tool to look for hotspots and conflict patterns.	<ul style="list-style-type: none"> H. Beresford will raise issue in upcoming GIS users group S. Gravel in communication with Whistler 311, will provide updates when available.
4. Explore options to use Business Regulation Bylaw as an enforcement measure	<ul style="list-style-type: none"> Bylaw draft is being reviewed Kevin Creery, RMOW planning analyst, can present to committee when more information becomes available
5. Ongoing public education, incident responses, etc.	<ul style="list-style-type: none"> COS will develop their own outreach materials RMOW will look into developing short targeted videos for social media

No Go Zones

A presentation by Heather Beresford was given regarding whether "No Go Zones" should be expanded to include Creekside and a discussion was held.

- Creekside is a natural wildlife corridor between the mountain and valley
- Creekside will not be designated a "No Go Zone" rather recognized as a priority area for managing attractants

OTHER BUSINESS

Reviewed status of past actions

Action	Meeting Date	Status
Bears 1-pager for rental properties and new home owners.	February	L. Harrison has created this. Currently have the contact list to send out to rental properties but need to figure out how to reach new homeowners. A. Sefton sent to real estate, BSPA to send to property managers in spring.

Look into permitting for bear viewing tours and removing permits if operators are not operating under a set of guidelines that keeps bears and people safe.	May	Business Regulation Bylaw is currently being rewritten and the change may allow RMOW to revoke business licenses to people who are not following laws. Complete for now but review once the bylaw is rewritten.
Talk to Tourism Whistler and all of the golf courses about promoting safe bear viewing practices.	June/July	Underway. Golf courses have been contacted about interpretive signs. Have not heard back. Lauren to touch base early April.
Create protocol for trail closures	September	Included in alpine trail grizzly bear management planning. Management plan and hazard assessment to be presented at March WBAC meeting.
Look into where bikers are being heli-dropped and what information regarding bear safety they are receiving.	September	L. Harrison will contact Blackcomb Helicopters about its heli-bike service and provide them with information to give their clients. Planned for spring 2019.
Email companies that deliver food to Whistler and leave the food outside a letter asking them not to since it is a bear attractant.	October	Complete (2018.11.22).
T. Macdougall of WCC to provide evidence to quantify the number of encounters and details of those encounters.	November	Complete (2019. 01.09). T. Macdougall developing plan for bear cache pilot project. Discussion to be held during March meeting.
Get bear smart information/brochures in Squamish Adventure Centre driving lounge.	November	Complete (2018.11.23).
C. Baker to request a presentation on the Business Regulation Bylaw update.	November	C. Baker has confirmed it is possible when WBAC is ready for presentation (2018.12.12).
Bear Response Plan updates to consider 'no go' zones and terminology.	December	Complete (2019. 02.13)
Look at options to collect unused bear sprays left by tourists and donate to WCSS or other.	December	T. Macdougall at WCSS has agreed to take unused Bear spray. H. Williamson to add to March agenda to discuss program plan.
Review Bylaw's Illegal camping pamphlet, update to include bear messaging.	December	A. Sefton to action. In progress.

- COS demonstration of new capture net at May meeting.
- Commercial Bear Viewing Association has developed a set of standardized guidelines and best management practices. Whistler bear viewing companies have not yet signed on to this program. Circulate CBVA documents to WBAC by email. Add discussion to April agenda.

MINUTES

Regular Whistler Bear Advisory Committee Meeting

February 13, 2019

Page 5

MOTION TO TERMINATE

Moved by S. Gravel

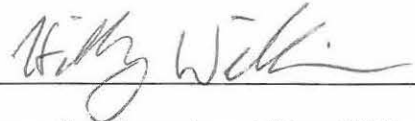
Seconded by A. DeJong

That the Whistler Bear Advisory Committee Meeting of February 13, 2019 be terminated at 10:30 a.m.

CARRIED



Chair, Claire Ruddy



Recording Secretary, Hillary Williamson

RESORT MUNICIPALITY OF WHISTLER

PARKS & RECREATION FEES & CHARGES REGULATION AMENDMENT BYLAW NO. 2223, 2019

A BYLAW TO AMEND

“PARKS & RECREATION FEES & CHARGES REGULATION BYLAW NO. 1486, 2000”

WHEREAS the Council of the Resort Municipality of Whistler has acquired, constructed and operates a variety of Inside and Outside Facilities including municipal parks, fields and ball courts and Inside Facilities;

WHEREAS the Council of the Resort Municipality of Whistler constructed and operates, through separate Joint School Use Agreements, the Community Centre portions of Myrtle Philip Community School, Spring Creek Community School and Whistler Secondary School;

WHEREAS the Council may, by bylaw pursuant to Section 194 of the *Community Charter*, charge fees for admission to and use of the municipal property;

AND WHEREAS the Council deems it necessary and appropriate to amend the “Parks & Recreation Fees & Charges Regulation Bylaw No. 1486, 2000”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019”.
2. Appendix “A” (Andree Vajda Janyk Sports Field Facility Rental Fees 2019) is added to Appendix 4 of “Parks & Recreation Fees & Charges Regulation Bylaw No. 1486, 2000” and attached to and forming part of this Bylaw.

GIVEN FIRST, SECOND, and THIRD READINGS this __ day of _____, 2019.

ADOPTED by Council this __ day of _____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a true copy
of “Parks & Recreation Fees &
Charges Regulation Amendment Bylaw
No. 2223, 2019”.

Wendy Faris,
Acting Municipal Clerk

Appendix 4 - Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019

ARTIFICIAL TURF FIELD		Hourly
Andree Vajda Janyk Sports Field		
	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	\$10.00
	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	\$35.00
	Local Youth	\$20.00
	Local Commercial or Admission charged - YOUTH	\$40.00
	Local Adult	\$70.00
	Local - Commercial or Admission charged -ADULT	\$85.00
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	\$20.00
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	\$45.00
	Out-of-Town - Youth	\$40.00
	Out-of-Town - Commercial or Admission charged - Youth	\$60.00
	Out-of-Town - ADULT	\$85.00
	Out-of-Town - Commercial or Admission charged - ADULT	\$100.00
TOURNAMENT DAILY RATE		
Andree Vajda Janyk Sports Field		
	Local - Daily Rate - YOUTH	\$240.00
	Local - Daily Rate - ADULT	\$840.00
	Out-of-Town - Daily Rate - YOUTH	\$480.00
	Out-of-Town - Daily Rate - ADULT	\$1,020.00

RESORT MUNICIPALITY OF WHISTLER

FIVE-YEAR FINANCIAL PLAN 2019-2023 BYLAW NO. 2225, 2019

A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR 2019-2023

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter*;

AND WHEREAS the Council deems it necessary and appropriate to adopt a five-year financial plan for the years 2019 to 2023;

NOW THEREFORE, the Municipal Council of the Resort Municipality of Whistler
ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the "Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019".
2. That Council adopt the Five-Year Financial Plan for the years 2019-2023 inclusive, for each year of the plan, as set out in Schedules A, B and C attached hereto and forming a part of this Bylaw as follows:

Schedule A – Consolidated Operating Summary

Schedule B – Consolidated Project Summary

Schedule C – Supplementary Information

GIVEN FIRST, SECOND, and THIRD READINGS this __ day of _____, ____.

ADOPTED this __ day of _____, ____.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a
true copy of "Five-Year Financial
Plan 2019-2023 Bylaw No. 2225,
2019".

Wendy Faris,
Acting Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2225, 2019
SCHEDULE A**

	2019	2020	2021	2022	2023
REVENUE					
General Fund					
Property Taxes	39,180,627	40,062,191	40,963,590	41,885,271	42,827,690
Other Property Tax	1,008,200	1,030,885	1,054,079	1,077,796	1,102,047
Government Grants	688,906	700,000	705,000	710,000	715,000
Fees and Charges	11,943,016	12,181,876	12,425,514	12,674,024	12,927,505
Investment Income	2,273,900	2,383,900	2,493,900	2,603,900	2,713,900
RMI Grant	6,940,000	6,900,000	6,900,000	6,900,000	6,900,000
2% MRDT	11,300,000	11,300,000	11,300,000	11,300,000	11,300,000
Works and Service Charges	606,107	600,000	600,000	600,000	600,000
Water Fund					
Parcel Taxes	3,966,915	4,046,253	4,127,178	4,209,722	4,293,916
Fees and Charges	3,017,812	3,078,168	3,139,732	3,202,526	3,266,577
Works and Service Charges	47,500	50,000	50,000	50,000	50,000
Sewer Fund					
Parcel Taxes	4,189,416	4,273,204	4,358,668	4,445,842	4,534,759
Fees and Charges	3,873,417	3,950,885	4,029,903	4,110,501	4,192,711
Works and Service Charges	198,770	200,000	200,000	200,000	200,000
Solid Waste Fund					
Fees and Charges	5,898,154	6,016,117	6,136,439	6,259,168	6,384,352
Government Grants	481,000	480,000	485,000	490,000	495,000
	95,613,740	97,253,480	98,969,005	100,718,751	102,503,455
EXPENDITURE					
General Fund					
Payroll and Goods & Services	53,396,486	55,425,553	57,531,724	59,717,929	61,987,210
Debt Interest & Principal	239,299	239,299	239,299	239,299	239,299
Residents & Partners	6,805,650	7,113,650	7,173,650	7,233,650	7,293,650
Contingency	647,172	658,331	680,954	704,401	728,702
Water Fund					
Payroll and Goods & Services	1,894,138	1,922,550	1,951,388	1,980,659	2,010,369
Debt Interest & Principal	-	-	-	-	-
Sewer Fund					
Payroll and Goods & Services	2,813,851	2,856,059	2,898,900	2,942,383	2,986,519
Debt Interest & Principal	1,370,453	1,370,453	1,370,453	1,210,453	1,210,453
Solid Waste Fund					
Payroll and Goods & Services	5,545,774	5,628,961	5,713,395	5,799,096	5,886,082
Debt Interest & Principal	472,255	472,255	472,255	472,255	472,255
	73,185,078	75,687,110	78,032,018	80,300,125	82,814,540

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2225, 2019
SCHEDULE A Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	2,000,000	2,146,090	2,245,044	2,342,468	2,442,957
Recreation Works Charges Reserve	305,350	300,000	300,000	300,000	300,000
Transportation Works Charges Reserve	260,257	250,000	250,000	250,000	250,000
Employee Housing Charges Reserve	790,500	45,000	45,000	45,000	45,000
RMI Reserve	2,747,590	2,475,000	2,250,000	1,950,000	1,050,000
2% MRDT Reserve	1,865,656	1,350,000	915,000	425,000	318,000
General Capital Reserve	4,716,967	4,787,722	4,859,537	4,932,430	5,006,417
Vehicle Replacement Reserve	992,582	1,240,000	1,000,000	1,000,000	1,000,000
General Operating Reserve	1,454,860	1,575,000	1,575,000	1,575,000	1,575,000
Water Works Charges Reserve	47,500	50,000	50,000	50,000	50,000
Water Capital Reserve	3,180,586	3,228,295	3,276,719	3,325,870	3,375,758
Water Operating Reserve	573,375	581,976	590,706	599,566	608,560
Sewer Works Charges Reserve	198,770	200,000	200,000	200,000	200,000
Sewer Capital Reserve	2,016,569	2,046,818	2,077,520	2,108,683	2,140,313
Sewer Operating Reserve	448,568	448,568	448,568	448,568	448,568
Solid Waste Capital Reserve	861,890	874,818	887,941	901,260	914,779
Solid Waste Operating Reserve	(32,359)	(32,917)	(34,048)	(35,220)	(36,435)
	22,428,662	21,566,370	20,936,987	20,418,625	19,688,916
REVENUE LESS EXPENDITURE AND TRANSFERS	0	0	0	0	0

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2225, 2019
SCHEDULE B**

	2019	2020	2021	2022	2023
REVENUE AND OTHER SOURCES OF FUNDING					
General Fund					
Government Grants	1,903,110	232,000	250,000	92,500	-
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	-	-	-	-	-
WHA construction loan	-	(5,000,000)	-	-	-
Other Contributions	200,000	-	-	-	-
WCSS loan payments	50,000	50,000	50,000	50,000	50,000
Water Fund					
Government Grants	558,659	-	-	-	-
Other Contributions	-	-	-	-	-
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	390,000	-	-	-	-
	3,101,769	(4,718,000)	300,000	142,500	50,000
EXPENDITURE					
General Fund					
Non-capital Expenditure	2,078,375	1,353,198	624,067	734,751	434,476
Infrastructure Maintenance	14,988,055	12,133,200	6,641,300	4,989,600	3,694,200
Capital Expenditure	10,509,368	3,388,060	2,009,520	2,990,228	2,591,054
WCSS loan	-	-	-	-	-
Water Fund					
Non-capital Expenditure	893,500	957,500	1,698,500	1,794,500	390,500
Infrastructure Maintenance	4,604,000	2,515,000	1,405,000	3,025,000	580,000
Capital Expenditure	5,000	120,000	-	-	-
Sewer Fund					
Non-capital Expenditure	785,000	597,000	827,000	817,000	617,000
Infrastructure Maintenance	5,874,000	3,695,000	4,675,000	3,210,000	2,210,000
Capital Expenditure	570,000	3,140,000	520,000	-	-
Solid Waste Fund					
Non-capital Expenditure	105,000	40,000	40,000	40,000	-
Infrastructure Maintenance	455,891	447,428	422,428	332,428	322,428
Capital Expenditure	630,000	150,000	50,000	-	-
All Funds					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
	53,845,082	41,283,280	32,059,708	31,480,400	24,786,551

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2225, 2019
SCHEDULE B Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS (TO) FROM OTHER FUNDS (RESERVES)					
RMI Reserve	5,884,780	4,599,480	1,789,480	495,480	369,080
2% MRDT Reserve	1,072,282	701,000	626,000	626,000	620,300
General Capital Reserve	8,705,550	4,328,544	1,500,278	969,779	883,574
Recreation Works Charges	1,156,100	600,000	400,000	600,000	-
Vehicle Replacement Reserve	3,264,813	1,454,916	880,000	2,341,245	1,925,089
Library Reserve	62,000	35,000	60,000	35,000	45,000
General Operating Reserve	2,087,163	1,851,016	1,621,625	1,664,569	1,461,679
Transportation Works Charges	3,240,000	3,072,500	2,147,500	1,890,000	1,415,000
Water Capital Reserve	4,765,341	3,413,125	2,935,000	4,540,000	780,000
Water Operating Reserve	358,500	192,500	183,500	279,500	190,500
Sewer Capital Reserve	6,264,000	6,821,875	5,180,000	3,210,000	2,210,000
Sewer Operating Reserve	785,000	597,000	827,000	817,000	617,000
Solid Waste Capital Reserve	695,891	597,428	472,428	332,428	322,428
Solid Waste Operating Reserve	105,000	40,000	40,000	40,000	-
	38,446,420	28,304,386	18,662,815	17,841,007	10,839,658
ADJUSTMENTS FOR NON CASH ITEMS AND CHANGES TO NET FINANCIAL ASSETS					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
WCSS loan	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
WHA construction loan	-	5,000,000	-	-	-
	12,296,893	17,696,893	13,096,893	13,496,893	13,896,893
REVENUE AND TRANSFERS LESS EXPENDITURE	-	-	-	-	-

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
SUPPLEMENTARY INFORMATION**

**BYLAW 2225, 2019
SCHEDULE C**

Proportion of total proceeds proposed to be raised from each funding source in 2019

Funding Source	% of Total Revenue	Dollar value
Property Taxes	41%	40,188,827
Parcel Taxes	8%	8,156,331
Fees and Charges	26%	25,584,776
Investment income	2%	2,273,900
Debt	0%	-
Government Grants	4%	4,021,675
Transfer taxes	18%	18,240,000
Other	0%	250,000
Total	100%	98,715,509

The municipality will continue to pursue revenue diversification to minimize the overall percentage of revenue raised from property taxes wherever possible. The objective is to maintain a reasonable tax burden by maximizing other revenue sources, lowering the cost of municipal services and shifting the burden to user fees and charges where feasible.

Proposed distribution of property tax revenue in 2019

Property Class	% of Total Property Taxation	Dollar value, completed roll
Class 1 - Residential	67.19%	26,327,193
Class 2 - Utilities	1.47%	577,335
Class 5 - Light industry	0.17%	67,006
Class 6 - Business other	29.69%	11,633,076
Class 8 - Recreational	1.47%	576,017
Total	100%	39,180,627

The municipality will continue to set tax rates to ensure tax stability by maintaining a consistent proportionate relationship between classes. The proposed distribution shown above is consistent with the prior year. In order to maintain the current share of taxation between property classes, minor adjustments are made to the tax ratios to account for market based assessment variation between the classes. This policy provides a balanced tax impact among property classes.

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023**

**BYLAW 2225, 2019
SCHEDULE C Cont'd**

PERMISSIVE EXEMPTIONS

As permitted by the Community Charter, council has granted exemptions from municipal property taxes for the following general purposes:

- * Land and improvements surrounding a statutorily exempt building for public worship.
- * Properties owned or held by a not-for-profit organization whose purpose is to contribute to the well-being of the community with the provision of cultural, social, educational or recreational services.

Permissive exemptions for municipal property taxes in 2019 are estimated to be \$??.

**RESORT MUNICIPALITY OF WHISTLER
ZONING AMENDMENT BYLAW (Montis Distilling Ltd.) NO. 2219, 2019**

A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, by bylaw, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, and prohibit any use in any zone;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019".
2. Zoning and Parking Bylaw No. 303, 2015 is amended in Schedule "D" – Liquor Sales – List of Retails outlets by adding the following row to the table:

1062 Millar Creek Road	Strata Lot 1 District Lot 4119 Group 1 New Westminster District Strata Plan LMS2128 together with an interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form 1 PID: 023-193-468	Same as Legal Description	Liquor that is produced on the premises only
---------------------------------	---	---------------------------------	---

GIVEN FIRST AND SECOND READINGS this 26th day of February, 2019.

Pursuant to Section 464(2) of the *Local Government Act*, a Public Hearing was held this ____ day of _____, 2019.

GIVEN THIRD READING this ____ day of _____, 2019.

Approved by the Minister of Transportation this ____ day of _____, 2019.

ADOPTED by the Council this ____ day of _____ 2019.

Jack Crompton,
Mayor

Brooke Browning
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
"Zoning Amendment Bylaw (Montis Distilling Ltd.)
No. 2219, 2019."

Brooke Browning, Municipal Clerk

SCHEDULE 1 to Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019



Subject Property

**RESORT MUNICIPALITY OF WHISTLER
ZONING AND PARKING AMENDMENT BYLAW (CC1 Zone – Public Washroom Pavilion)
NO. 2222, 2019**

A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, in a zoning bylaw pursuant to *Section 479 of the Local Government Act*, divide all or part of the area of the Municipality into zones, and regulate the density of the use of land, buildings and structures within the zones;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”.
2. Zoning and Parking Bylaw No. 303, 2015 is hereby amended in Part 9, section 1, subsection (3), in row “FF”, under column “Gross Floor Area (square metres)”, by replacing “20” with “110”, being the maximum permitted Gross Floor Area for Site Description: Lot 7, District Lot 1902, Plan 17763.
3. If any section or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this Bylaw.

GIVEN FIRST AND SECOND READINGS this 12th day of March, 2019.

Pursuant to Section 464(1) of the *Local Government Act*, a Public Hearing was held this ____ day of ____, 2019.

GIVEN THIRD READING this __ day of ____, 2019.

Approved by the Minister of Transportation and Infrastructure this __ day of ____, 2019.

ADOPTED by the Council this __ day of ____, 2019.

Jack Crompton, Mayor

Brooke Browning, Municipal Clerk

I HEREBY CERTIFY that this is a true copy of “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019.”

Brooke Browning
Municipal Clerk

March 7, 2019

Mayor and Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

Dear Mayor and Council:

Re: Provincial Response to 2018 Resolutions

UBCM has received the Province's response to your Council resolution(s) from 2018. Please find the enclosed resolution(s) and their provincial response(s).

All responses from the Province have been posted to the UBCM web site under Resolutions & Policy.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: jjustason@ubcm.ca

Very Best Wishes,

A handwritten signature in black ink, appearing to read "Arjun Singh".

Arjun Singh
UBCM President

Enclosure

2018 B18 Collection of Unpaid Bylaw Fines

Whistler

Whereas municipalities lose a significant amount of non-tax revenue annually because of unpaid bylaw fines;

And whereas non-tax revenue sources such as a bylaw fines help offset costs to municipal services and reduce the property tax burden on residents;

And whereas the current methods available to municipalities for the collection of bylaw fines are slow, expensive and labour intensive;

And whereas the collection of bylaw fines with the cooperation of the Province and the Insurance Corporation of BC will ensure prompt payment of any unpaid bylaw fines:

Therefore be it resolved that UBCM request that the Province and the Insurance Corporation of BC collect outstanding traffic related bylaw fines on behalf of municipalities at the time of auto insurance and/or driver's licence renewal.

Convention Decision: Endorsed

Provincial Response

Ministry of Attorney General

The provincial government has no plans to use ICBC to collect municipal by-law fines at this time.

From: Christine Havelka [<mailto:chavelka@victoria.ca>]

Sent: Monday, March 11, 2019 10:23 AM

To: Christine Havelka <chavelka@victoria.ca>

Subject: Victoria City Council Resolutions - for consideration at AVICC & UBCM

Attached are four resolutions passed by Victoria City Council that Council directed be forwarded to local governments in British Columbia. These resolutions have been forwarded to the Association of Vancouver Island Coastal Communities for endorsement at UBCM.

Best regards,

Christine Havelka
Deputy City Clerk
Manager of Legislative Services
City of Victoria
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346

F 250.361.0348





March 7, 2019,

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for recovering municipal costs arising from climate change.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS local governments are incurring substantial costs in relation to the impacts of climate change, including volatile weather patterns, drought, wildfires, erosion and other impacts;

AND WHEREAS it is fiscally prudent to recover these costs from corporations that have profited from the burning of fossil fuels, with knowledge that these economic activities contribute to climate change;

THEREFORE BE IT RESOLVED THAT UBCM explore the initiation of a class action lawsuit on behalf of member local governments to recover costs arising from climate change from major fossil fuels corporations;

AND BE IT FURTHER RESOLVED THAT the Province of British Columbia consider legislation to support local governments in recovering costs arising from climate change from major fossil fuel corporations.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention



March 6, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the extension of vacancy taxation authority to local governments.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia responded to a housing affordability crisis in 2016 with legislation empowering the City of Vancouver to introduce a surtax on vacant residential properties, resulting in \$38-million in revenues for that community in 2018 and creating a strong disincentive to leaving properties vacant;

AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades;

AND WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as liveability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant residential properties to local governments across British Columbia, providing communities with the discretion to decide whether to introduce an additional tax to discourage vacant and derelict buildings, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

cc. Honourable Carole James, Minister of Finance
Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for permanent residents to vote in BC municipal elections.

At the February 14, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia has the governing authority to implement electoral legislative changes including allowing for Permanent Residents to vote in municipal elections;

AND WHEREAS more than 45 countries have granted Permanent Residents some form of voting rights — including seven jurisdictions in the U.S. and 25 European Union countries; and 11 municipalities in Canada are working toward extending local election voting rights to Permanent Residents;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia to make the necessary changes to allow Permanent Residents to vote in municipal elections in Victoria and other municipalities.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts



March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the provincial universal school food program.

At the February 7, 2019 Committee of the Whole Meeting, Council approved the following resolution:

WHEREAS almost 500,000 individuals in BC experience food insecurity, and Canada remains one of the only Organization for Economic Co-operation and Development (OECD) nations without a national school food program. And, Canada's current patchwork of school food programming reaches only a small percentage of students.

WHEREAS school food programs have been shown to increase children's consumption of vegetables, fruits and other healthy foods and decrease the consumption of unhealthy ones; improve students' mental health, including reductions in behavioural and emotional problems; improve cognitive skills and increase scholastic success.

THEREFORE BE IT RESOLVED that UBCM advocate to the provincial government for a Universal Healthy School Food Program that will enable all students in BC to have access to healthy meals at school, building on existing programs and including food education to serve culturally appropriate, local, sustainable food to the fullest extent possible.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

cc. Honourable Rob Fleming, Minister of Education
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

February 27, 2019

Mayor and Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

Dear Mayor and Council,

Re: Federal Lands Initiative

I would like to draw your attention to the Federal Lands Initiative, a \$200-million fund to support the transfer of surplus federal lands and buildings to eligible proponents, at discounted or no cost, for the development of or renovation of affordable housing. The discount on the property will depend on the level of social outcomes achieved by the proposal. Once transferred from federal ownership, the property is to be developed or renovated into affordable, sustainable, accessible and socially inclusive housing.

Please let our office know of federal surplus lands in your community that may be good candidates for this initiative. Thank you for your leadership on this important matter and I look forward to working with you to support affordable housing in our community.

Sincerely,



Pamela Goldsmith-Jones, M.P.
West Vancouver-Sunshine Coast-Sea to Sky Country

cc: Adam Vaughan, M.P., Parliamentary Secretary to the Minister of Families, Children and Social Development

Letter to Mayor and Council,

March 11, 2019

The Whistler Tennis Association (WTA) is an advocacy group. Our mission is, "to keep a viable indoor/outdoor tennis facility in Whistler and grow year-round tennis for our community and guests." We have now have 770 members.

In 1988, under Official Community Plan guidelines, Whistler's Mayor and Council granted substantial development rights, 1,200 bed units, to a developer. In exchange, the developer was to deliver a significant recreational amenity which included a fifteen court, world-class indoor/outdoor tennis facility, an 18,000 square foot destination spa, and a golf teaching academy. The development was never completed and the agreement was never made good. The community lost out.

Today, as we work on shaping and adopting a new OCP, there is an opportunity to strengthen the language of the current document. Language that identifies the outstanding debt owed to the community and the need to have a multi use tennis centre that includes community meeting space.

The current OCP dated July 1991 defines the whole tennis centre property, including Montebello, and surrounding undeveloped land as "Tennis Resort Lands" referencing Tennis Resort Community Plan Bylaw No. 807, 1990. Again, in 2006, The OCP Admendment Bylaw No. 1786 references the property as "Tennis Resort Lands". Schedule A of the new OCP changes the designation of the "Tennis Resort Lands" to Core Commercial with no longer any designation, anywhere, providing for the outstanding recreational amenity that is owed to the community. A multi use indoor/outdoor tennis facility is in line with the goals and objectives within the new OCP.

The fifth paragraph, under Recreation and Leisure - Our Shared future states;

Whistler's indoor recreation and leisure opportunities include a range of weather independent, scalable and flexible use indoor community activity and recreation spaces for programs and services, including Meadow Park, which is a full-service recreation centre.

The Whistler Tennis Association suggest adding:

Whistler's indoor recreation and leisure opportunities include a range of weather independent, scalable and flexible use indoor community activity and recreation spaces for programs and services, including Meadow Park, which is a full-service recreation centre and the privately owned Whistler Racquet Club, which is a multi use recreation and meeting space for the community and visitors.

The third paragraph under Current Reality states;

Whistler's recreation and leisure opportunities are diverse. Residents and visitors choose from an impressive variety of physical and leisure activities supported by Whistler's natural areas, *open spaces*, trails, parks, lakes and recreation facilities. The diversity of opportunities is delivered through the combined efforts of private enterprises, local government, partnerships,

community members and dedicated not-for-profit groups. Recreation opportunities typically exist on municipal and Crown lands. Whistler's recreation and leisure facilities are shown in Schedules E1, E2 and F. Additionally, *active transportation* infrastructure is shown in Schedule E3.

The Whistler Tennis Association suggest adding:

Whistler's recreation and leisure opportunities are diverse. Residents and visitors choose from an impressive variety of physical and leisure activities supported by Whistler's natural areas, *open spaces*, trails, parks, lakes and recreation facilities. The diversity of opportunities is delivered through the combined efforts of private enterprises, local government, partnerships, community members and dedicated not-for-profit groups. Recreation opportunities typically exist on municipal, Crown lands, and privately owned land. Whistler's recreation and leisure facilities are shown in Schedules E1, E2 and F. Additionally, *active transportation* infrastructure is shown in Schedule E3.

1.3.1 Objective Maintain a variety of *recreation and leisure amenities*.

1.3.3 Objective Ensure that an appropriate range of *recreation and leisure amenities* and services is available to residents and visitors.

There are two omissions for policies under these two objectives. There is no mention of the need to develop and maintain weather independent or indoor activities. Also, there is no mention of the need for affordable recreational opportunities under these two objectives.

1.41.2 Policy Maintain an active role with relevant agencies and stakeholders in reviewing proposals for non-municipal recreational activities and development within and adjacent to Whistler's municipal boundaries.

Below is a small addition that would include another important group to the mix.

1.4.1.2 Policy Maintain an active role with relevant agencies, stakeholders, and private land owners in reviewing proposals for non-municipal recreational activities and development within and adjacent to Whistler's municipal boundaries.

Thank you for considering these changes and additions. The WTA suggestions are in blue and underlined.

Regards, John Konig.

President - Whistler Tennis Association

[Redacted signature block]

From: Barbara Gawa [REDACTED]
Sent: Thursday, March 14, 2019 5:04 PM
To: corporate <corporate@whistler.ca>
Subject: Proposed trail expansion in Alpine Meadows

March 14, 2019

Dear Mayor and council,

I have a second home at [REDACTED], in Alpine Meadows. We have lived part-time at Whistler since 1978. We have been coming to Whistler since the early 70's. We love Whistler both the past and the present, and are looking forward to the future years.

It has come to my attention that there are a proposal and tentative plans from WORCA to develop and open a trail at the end of Wedgeview Place.

I and my neighbours are concerned that the proposed public access will disrupt the neighbourhood as it did last summer on Mountain View.

Whistler needs the tourists and they are one of the biggest parts of what make Whistler what it is today. But Whistler also has a local community that supports the tourism industry and Whistler itself.

Bringing tourists directly into our Whistler neighbourhoods is not supporting the "locals". When neighbourhoods must bend to accommodate the infiltration of tourists, it is very likely that you will see an erosion of the neighbourhood and a movement out of the neighbourhood. Many businesses can not find employees, employees have difficulties finding housing and when your local citizens are no longer happy, it is very possible that they too will change residences.

I support trail development and access but please, having a trail proposal that does not accommodate the influx of people and vehicle traffic is not a plan.

I am asking for a plan proposal that will benefit the neighbourhood, with its own parking and proper facilities and bylaw enforcement.

Thank you all for your service to our community.

Yours truly,

Barbara Gawa
[REDACTED]
[REDACTED]



Whistler Professional Fire Fighters Association

I.A.F.F. Local 3944

Making a difference in our community

March 18, 2019

Mayor and Council.
Resort Municipality of Whistler,
Whistler, BC.

Dear Mayor and Council,

Whistler Professional Firefighters Local #3944 is a proud member of the RMOW. We are 22 members who have dedicated our careers to being available for this community 24/7, 365 days a year.

Your career firefighters are highly trained in all aspects of firefighting, Swift Water Rescue, Confined Space Rescue, High Angle Rescue, First Responders, Auto Extrication Rescue, Hazardous Materials Response Team and Fire Safety Inspection.

We believe that our success, in large measure, is attributable to Councils strong support and assistance in committing to the funding of our training and equipment.

In order for you to understand the rigours of our job and the dedication/commitment of our members, the Whistler Professional Firefighters in conjunction with the Whistler Fire Rescue Service would like to invite you to a one-day fire ground operations orientation. This event will be held May 4th, 2019 from 9am to 3pm at Whistler Fire Hall #1.

9am - 12pm - Hall #1

Your day will start at Firehall #1 where we will begin recording your resting heart rate and blood pressure. As part of live fire training this medical information will assist us in having a baseline understanding of the individual firefighter. This data ensures that we are not placing our firefighters in undue harm.

After this we will begin your instruction on how to use SCBA for our live fire program event in the afternoon. This includes donning firefighter protective clothing and using self-contained breathing apparatus.

12pm - 1pm - Lunch at Hall #1 - opportunity for discussion.

Nutrition importance. Provided by Local #3944

President

Al MacConnachie

Vice-President

Bob VanEngelsdorp

Secretary/Treasurer

Darcie Sibbald



Whistler Professional Fire Fighters Association

I.A.F.F. Local 3944

Making a difference in our community

1pm - 3pm Caps Work Yard

Experience a trip in our firetrucks to the new WFRS Training yard. Here we will enter a live burn building to experience first hand the environment in which firefighters work. There will also be an opportunity for you to use the "jaws of life" on one of our donated vehicles.

This will be the official opening of our new training facility and we hope to have the media on hand to celebrate the occasion and share your experience with the community.

We look forward to you participating in our one day fire and EMS orientation. We believe this will provide you with a perspective of our job as you have never seen before. As always, we appreciate your support.

Please confirm your participation by April 5th.

If you have any questions please contact Alan MacConnachie at (604) 905 8238 or DFC Chris Nelson at (604) 935 8263.

Sincerely yours,

Alan MacConnachie
Local #3944 President
Whistler Professional Firefighters
amacconnachie@whistlerfirefighters.com

Chris Nelson
Deputy Fire Chief
Whistler Fire Rescue
cnelson@whistler.ca

President	Al MacConnachie
Vice-President	Bob VanEngelsdorp
Secretary/Treasurer	Darcie Sibbald

Canadian TN Association CaTNA
Kathy Somers
248 Currey Cres,
Newmarket, ON
L3Y 5M9
kathleen_somers248@hotmail.com
905-853-9849

Contact Person: Toni Saunders

tnawareness@gmail.com

Mayor & Council:

We are celebrating the 7th International Trigeminal Neuralgia Awareness Day on October 7th, 2019!

We would be thankful for your authorization to “Light up Teal” (or Blue) on October 7th, 2019.

If you're not the main person to make this kind of authorization could you, please forward this request to the individual that provides this sort of permissions? We're flexible with dates.

First choice date: 10/7/2019

Second choice date: 10/6/2019

Third date choice: 10/8/2019

This year not only are we asking you to Light Up Teal your structures but to pass on our Light Up Teal initiative to your local news media print or digital contacts.

The 2019 Light up Teal illumination initiative is to bring light and awareness to the World Health Organization by asking them to please add Trigeminal Neuralgia to their “Health Topic List” of illnesses which will expand awareness, grant access to further resources, and create opportunities for funding research for Trigeminal Neuralgia and Facial Pain Disorders.

WHAT IS TRIGEMINAL NEURALGIA? (See Below)

Our goal every year is to increase awareness by lighting as many World Landmarks, international bridges, buildings, and structures teal on October 7th.

All approvals will be mentioned on TNNME websites, social network sites as well as continuous press announcements, newspapers article, and/or blog posts.

We will make sure to send any coverage to help keep everyone posted and this year we would like your help and letting us know your social media sites, so we can give public thank you and mentions.

All mentions of approvals will be listed on TNNME web-site 2019 Light Up Teal 4 TN

You can follow updates and news coverage on TNNME Media Page

Hashtags: #LightUpTeal4TN #trigeminalneuralgia #FacialPainDisorders #TNTeal #WHOHealthtopiclist #TealArmy #AFAT

Name of Organization: TNNME (Trigeminal Neuralgia and Me) and The Facial Pain Research Foundation (Non-Profit) International Awareness: Education and Financing for Trigeminal Neuralgia and Facial Pains Disorders

Contact Person: Toni Saunders

Email address: tnawareness@gmail.com Reason related to submitting the illumination request: 7th International Trigeminal Neuralgia Awareness Day October 7th, 2019

Date of Special Lighting: Monday Oct 07, 2019 (We're flexible with dates as we had approvals from last year October 1st thru October 13th in 2018!)

Colors Requested: Colors 1 = Teal Colors 2 = Blue Colors 3 = Light Blue

Colors Requested: Teal, RGB #0080 80 128, 128, blue RGB #0000FF 0,0, 255

First choice date: 10/7/2019

Second choice date: 10/6/2019

Third date choice: 10/8/2019

Notes to Requested and Editors:

WHAT IS TRIGEMINAL NEURALGIA?

Definition Trigeminal neuralgia (TN) is a very painful disorder of the portion of the fifth cranial nerve (trigeminal nerve) that supplies sensation to the face. It is characterized by recurrent electric shock-like (paroxysmal) pains in one or more branches of the trigeminal nerve (maxillary, mandibular, and/or ophthalmic branches), each supplying a different portion of the face.

Severe facial pain can last from a second to 15 minutes or longer; some individuals may have up to 100 lightning-like bursts of stabbing pain in a day. Although remissions are common, trigeminal neuralgia usually is a long-term condition.

It can be triggered by such stimuli as heat or cold, windy hitting the face, chewing, yawning, or talking. Because the sudden, sharp pain causes the individual to wince, the condition is known as tic Douloureux or painful twitch.



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date available.

We will contact you to confirm the status of your request.

Contact Name	kathy somers
Organization	TNNME Trigeminal neuralgia & me
Business Address	248 Currey Cres
City, Province and Postal Code	Newmarket, Ont. L3Y 5M9
Business Phone Number	905-853-9849
Business Email	kathleen_somers248@hotmail.com
Website Address	http://www.tnnme.com
Brief description of the event associated with your request	<p>We are an international group bringing awareness to a rare nerve disorder called trigeminal neuralgia. (chronic face pain (see our web page for more info. www.tnnme.com</p> <p>We want to bring awareness about TN to help others and let them know they are not alone</p> <p>TN people quite often can't speak, go out ,or work because of the pain. it is a change in lifestyle</p> <p>There is help through others that have TN and experience their pain.</p>
Landmark Choice what ever is available	<input type="checkbox"/> Fitzsimmons Covered Bridge <input checked="" type="checkbox"/> Village Gate Inuksuk <input checked="" type="checkbox"/> Town Plaza Gazebo
Date of event	October 7, 2019
Colour Request	TEAL or BLUE

Signature: kathleen somers

Date: March 10, 2019