

WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, APRIL 16, 2019, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of April 16, 2019.

ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes of March 26, 2019.

PRESENTATIONS AND DELEGATIONS

Cost of Healthy Eating

A presentation by Gerry Kasten, Public Health Dietician, Squamish Community Health Centre, regarding the cost of healthy eating.

Mayor's Poetry Challenge

A presentation by Mayor Jack Crompton regarding the Mayor's Poetry Challenge.

PUBLIC QUESTION AND ANSWER PERIOD

MAYOR'S REPORT

INFORMATION REPORT

Community Energy and Climate Action Plan Quarterly Report – Q1 2019
File No. A05001
Report No. 19-046

A presentation by municipal staff.

That Council receive Information Report No. 19-046 regarding quarterly progress toward implementing the 2016 Community Energy and Climate Action Plan.

ADMINISTRATIVE REPORTS

Proclamation of Community Wildfire Preparedness Day
File No. 8337
Report No. 19-047

A presentation by municipal staff.

That Council proclaim May 4, 2019 as Wildfire Community Preparedness Day in the Resort Municipality of Whistler.

RZ1160 – 4190 Gateway Drive – Public Washroom Pavilion Gross Floor Area Rezoning – Report of Public Hearing and Third Reading
Consideration
File No. RZ1160
Report No. 19-048

A presentation by municipal staff.

That Council consider giving third reading to "Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019".

DP1337 – 1000
Alpha Lake Road –
Housing Agreement
Bylaw (Function
Junction) No. 2232,
2019
File No. DP1337
Report No. 19-049

A presentation by municipal staff.

That Council consider giving first, second and third readings to “Housing Agreement Bylaw (Function Junction) No. 2232, 2019”.

Spruce Grove Sewer
Lift Station Upgrade
Project - Contract
Award
File No. E30102-
2019
Report No. 19-050

A presentation by municipal staff.

That Council authorize the Mayor and Municipal Clerk to execute the contract with Merletti Construction Ltd. for the Spruce Grove Sewer Lift Station Upgrade Project in the amount of \$1,100,000 (exclusive of GST) in accordance with their tender proposal dated March 28, 2019; and

That Council direct staff to amend the Five-Year Financial Plan 2019-2023 to reallocate \$450,000 from the Sewer Main Upgrade Project budget (E320) to the Sewer Lift Station Upgrade Project budget (E301).

Whistler Road and
Trail Reconstruction
Project - Contract
Award
File No. T00102-
2019
Report No. 19-051

A presentation by municipal staff.

That Council authorize the Mayor and Municipal Clerk to execute the contract with Alpine Paving (1978) Ltd. for the Whistler Road and Trail Reconstruction Project in the amount \$1,185,015.50 (exclusive of GST) in accordance with their tender proposal dated March 26, 2019.

Strategic Planning
Committee Terms of
Reference Adoption
File No. 0540-20
Report No. 19-052

A presentation by municipal staff.

That Council endorse the Strategic Planning Committee Terms of Reference, as outlined in Appendix “A”, of Administrative Report to Council 19-052.

International
Relationships Policy
File No. 0430
Report No. 19-053

A presentation by municipal staff.

That Council rescind Council Policy F-22: *Sister City*; and

That Council adopt Council Policy F-32: *International Relationships*.

RZ1159 – 1062 Millar
Creek Road – Montis
Distilling Retail Liquor
Sales Rezoning –
Report of Public
Hearing and
Consideration of
Adoption for Zoning
Amendment Bylaw
(Montis Distilling Ltd.)
No. 2219, 2019
File No. RZ1159
Report No. 19-054

No presentation.

That Council receive this written report of Public Hearing and consider adoption of “Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019”.

Liquor Licence
Application
Processing Fee
Bylaw No. 2224,
2019
File No. 8292.02.01
Report No. 19-055

No presentation.

That Council consider giving first, second, and third readings to Resort Municipality of Whistler “Liquor Licence Application Processing Fee Bylaw No. 2224, 2019”.

2019 Property Tax
and Utility Rate
Bylaws
File No. 2182, 2183,
2184, 2185, 2186
Report No. 19-056

No presentation.

That Council consider giving first, second and third readings to the following bylaws:

- “Tax Rates Bylaw No. 2226, 2019”;
- “Sewer User Fee Amendment Bylaw No. 2227, 2019”;
- “Sewer Tax Bylaw No. 2228, 2019”;
- “Solid Waste Amendment Bylaw No. 2229, 2019”;
- “Water User Fee and Regulation Amendment Bylaw No. 2230, 2019”; and
- “Water Tax Bylaw No. 2231, 2019”.

2019 Community
Enrichment Program
Grant Funding
Awards
File No. 3004
Report No. 19-045

No presentation.

That Council approve the 2019 Community Enrichment Program grants funded from general revenue as follows:

Association of Whistler Residents for the Environment –	
Sea to Sky Climate Change Symposium	\$10,000
Whistler Naturalists Society	\$9,475
Community Foundation of Whistler	\$1,000
Ecole la Passerelle	\$5,000
Howe Sound Women’s Centre –	
Prevention, Education, Advocacy, Counselling and Empowerment	\$7,000
Howe Sound Women’s Centre – Whistler Women’s Centre – Drop-In	\$11,000
Sea to Sky Community Services Society – Better At Home	\$5,000
Sea to Sky Community Serviced Society – Whistler Multicultural	
Network	\$4,500
Sea to Sky Community Serviced Society – Whistler Parent-Tot	\$7,800
Whistler Community Services Society	\$5,000
Whistler Learning Centre	\$5,000
Whistler Mature Action Community	\$2,000
Whistler Waldorf School Society	\$2,800
Zero Ceiling Society of Canada	\$4,000
BC Luge Association	\$2,500
Whistler Adaptive Sports Program	\$8,000
Whistler Blackcomb Freestyle Ski Club	\$1,750
Whistler Gymnastics Club	\$6,250
Whistler Mountain Ski Club	\$3,125
Whistler Nordics Ski Club	\$4,000
Whistler Sailing Association	\$2,500
Whistler Sea Wolves Swim Club	\$1,500
Whistler Skating Club	\$2,500
Whistler Sport Legacies	\$4,300

Whistler Tennis Association	\$1,800
Whistler Youth Soccer	\$6,000
The Point Artist-Run Society	\$5,000
Whistler Singers	\$2,000
Whistler Valley Quilters' Guild Society	\$1,000
Whistler Writing Society	\$3,000
Whistler Secondary Scholarships	\$2,000
TOTAL	\$136,800

Grant Application for
UBCM Community
Emergency Funding
File No. 517.1
Report No. 19-057

No presentation.

That Council endorse the submission of a grant application for funding of a flood mitigation options assessment to the UBCM Community Emergency Preparedness Fund.

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Housing Agreement
Bylaw (Function
Junction) No. 2232,
2019

That "Housing Agreement Bylaw (Function Junction) No. 2232, 2019" be given first, second and third readings.

Liquor Licence
Application
Processing Fee
Bylaw No. 2224,
2019

That "Liquor Licence Application Processing Fee Bylaw No. 2224, 2019" be given first second and third readings.

Tax Rate Bylaws

That Council give first, second and third readings to the following bylaws:

- "Tax Rates Bylaw No. 2226, 2019";
- "Sewer User Fee Amendment Bylaw No. 2227, 2019";
- "Sewer Tax Bylaw No. 2228, 2019";
- "Solid Waste Amendment Bylaw No. 2229, 2019";
- "Water User Fee and Regulation Amendment Bylaw No. 2230, 2019"; and
- "Water Tax Bylaw No. 2231, 2019".

BYLAWS FOR THIRD READING

Zoning Amendment
Bylaw (CC1 Zone –
Public Washroom
Pavilion) No. 2222,
2019

That "Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019" be given third reading.

BYLAWS FOR ADOPTION

Zoning Amendment
Bylaw (Montis
Distilling Ltd.) No.
2219, 2019

That "Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019" be adopted.

Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2223, 2019	That "Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2223, 2019" be adopted.
Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019	That "Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019" be adopted.

OTHER BUSINESS

CORRESPONDENCE

Trails in Alpine Meadows File No. 3009	Correspondence from Cameron Langlois, regarding Trails in Alpine Meadows.
Mountain Bike Trails File No. 3009	Correspondence from Mike Suggett, regarding Mountain Bike Trails.
EBikes Feedback File No. 3009	Correspondence from Patrick Smyth, regarding Ebikes Feedback.
Development on Blueberry Drive File No. 3009	Correspondence from Caroline McKenzie, regarding Blueberry Drive Development.
Bathroom Facilities at Passiv Haus File No. 3009	Two pieces of correspondence, regarding Bathroom Facilities at Passiv Haus from the following individuals: <ul style="list-style-type: none">• Katrina Heron, Skills Development Program, Whistler Nordics; and• Melissa Whitley, Event Director, Whistler parkrun.
Squamish Nation Governance Structure File No. 3009	Correspondence from Lauren Hutchison, Communications Officer, Council Advisory and Support Department, Squamish Nation, regarding the Squamish Nation Governance Structure.
City of Victoria Resolutions File No. 2014	Correspondence from Christine Havelka, Deputy City Clerk and Manager of Legislative Services, City of Victoria, regarding City of Victoria Resolutions.
Village of Pemberton LMLGA Convention and AGM Resolution Submission File No. 2014	Correspondence from Sheena Fraser, Manager of Corporate and Legislative Services, Village of Pemberton, regarding the Village of Pemberton LMLGA Convention and AGM Resolution Submission.

City of Port Moody
Resolution
Regarding
Greenhouse Gas
Limits for New
Buildings
File No. 2014

Correspondence from Tracey Takahashi, Deputy Corporate Officer, City of Port Moody, regarding a Resolution, regarding City of Port Moody Greenhouse Gas Limits for New Buildings.

Request for
Support -
Graduated
Licensing Program
for Motorcycles
File No. 2014

Correspondence from Mayor Phillip Germuth, District of Kitimat, regarding a Request for Support - Graduated Licensing Program for Motorcycles.

Student Climate
Action
File No. 3009

Correspondence from Matthew Ogilvie Turner, FridaysForFuture Students at Whistler Secondary School, regarding Student Climate Action.

Update on Human
Trafficking in BC
Communities
File No. 3009

Correspondence from Cathy Peters, regarding an Update on Human Trafficking in BC Communities.

Light Up Request -
National Deafblind
Awareness Month
File No. 3009.1

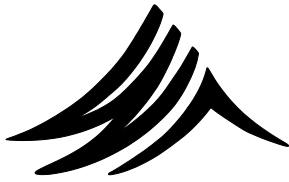
Correspondence from Lee Simpson, Community Services Coordinator, Canadian Helen Keller Centre, requesting that June, 2019 be proclaimed National Deafblind Awareness Month in Whistler, and that on June 3, 2019 the Fitzsimmons Bridge be lit blue.

Light Up Request -
Lyme Disease
Awareness Month
File No. 3009.1

Correspondence from Darquise Desnoyers, BC Lyme, requesting that on May 3, 2019 the Fitzsimmons Bridge be lit lime green in support of Lyme Disease Awareness Month.

TERMINATION

That the Regular Council Meeting of April 16, 2019 be terminated.



WHISTLER

MINUTES

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 26 2019, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Mayor: J. Crompton

Councillors: A. De Jong, R. Forsyth, J. Grills, and C. Jewett

Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Resort Experience, J. Jansen

Acting General Manager of Infrastructure Services, G. Woodward

Director of Planning, M. Kirkegaard

Acting Municipal Clerk, W. Faris

Manager of Communications, M. Comeau

Capital Projects Manager, T. Shore

Manager of Village Animation and Events, B. Andrea

Planner, F. Savage

Planning Analyst, J. Abraham

Planning Analyst, S. Johnson

Council Coordinator, N. Cooper

Arts Whistler Executive Director, Maureen Douglas

Whistler Animals Galore Society Executive Director, Lindsay Suckling

Whistler Chamber of Commerce General Manager, Michelle Ratcliffe

Whistler Museum and Archive Society Executive Director, Bradley Nichols

ABSENT:

Councillors J. Ford and D. Jackson

*Mayor J. Crompton recognized that we are on the traditional territories of the
Lil'wat Nation and the Squamish Nation.*

ADOPTION OF AGENDA

Agenda

Moved by Councillor C. Jewett

Seconded by Councillor A. De Jong

That Council adopt the Regular Council Meeting Agenda of March 26, 2019.

CARRIED

ADOPTION OF MINUTES

Minutes

Moved by Councillor C. Jewett

Seconded by Councillor J. Grills

That Council adopt the Regular Council Meeting Minutes of March 12, 2019.

CARRIED

PRESENTATIONS AND DELEGATIONS

Fee For Service Report Backs

Presentations were given by:

- Arts Whistler Executive Director, Maureen Douglas
- Whistler Animals Galore Society Executive Director, Lindsay Suckling
- Whistler Chamber of Commerce General Manager, Michelle Ratcliffe
- Whistler Museum and Archive Society Executive Director, Bradley Nichols

Mayor J. Crompton declared a recess to the Meeting for the Public Hearings at 6 p.m.

Mayor J. Crompton reconvened the Meeting at 6:07 p.m.

PUBLIC QUESTION AND ANSWER PERIOD

Steve Andrews
1200 Alta Lake
Road
Re: UN Global
Code of Ethics for
Tourism; Process
for applying for RMI
Funding; Cannabis
Retail Policy

Steve Andrews asked if Council was aware of the 1999 United Nations Global Code of Ethics for Tourism and provided a copy of the Code for Council's review.

Councillor J. Grills noted that in January at the Impact conference he attended there was a guidebook for travelling and welcoming people who are travelling.

Steve Andrews asked what the process is for applying for RMI funding for private events.

Mayor J. Crompton responded that application for that funding is made via the Festivals, Events and Animation Committee, and the process for applying is online. He added that there is a broad representation from the community in this committee.

Steve Andrews asked if there is a timeline on when Council will come out with a plan for the RMOW's policy for the retail sale of Cannabis.

Mayor J. Crompton responded that it is being worked on and will hopefully be ready in 2019.

Bruce Hall
2-2070 Garibaldi
Way
Re: Private
Employee Housing
Report

Bruce Hall asked two questions regarding information contained in the Staff Report regarding Private Employee Housing Proposals:

- Will Council consider eliminating or changing the wording with regards to 'disturbed sites' so that a developer is not able to create a disturbed site and then have the site supported as laid out in the Report?
- Does the wording that describes guidelines for density, include densities found within a neighbourhood, especially in the case of 20177 Garibaldi Way where the access is through a single family developed area?

Mayor J. Crompton commented and responded:

- The Report will be considered later in the meeting, and that specific sites will not be discussed.
- This is a challenge for Council to consider. As it relates to that specific road, it will be considered during the rezoning process.

MAYOR'S REPORT

Condolences

Mayor Jack Crompton expressed his heartfelt condolences for those affected by the shootings at the mosques in Christchurch, New Zealand. He added that it was a tragic event, one that was difficult for anyone to comprehend, particularly for New Zealanders and the Muslim community, many of whom call Whistler home. The victims, and their families remain in his thoughts.

Mayor Jack Crompton also offered his sincere condolences to the family and friends of Tab Wilkins, who passed away after a fall in the Blackcomb backcountry last weekend. This is a tragic loss for the Pacific Northwest outdoor community and Mayor Jack Crompton added that his thoughts are with those impacted by his passing.

Special Public Avalanche Warning

A widespread special public avalanche warning has been issued for mountains of Western Canada, including Whistler. Avalanche Canada issued the warning, including the message that big weather changes, like the ones experienced in Whistler recently, destabilize conditions and increase the likelihood of avalanches. Backcountry users, including those going outside ski area boundaries, and those backcountry skiing and snowmobiling should keep careful track of their regional avalanche forecasts online at www.avalanche.ca. Mayor Jack Crompton added that he wants to see everyone stay safe while enjoying the mountains here in Whistler and beyond.

Lost Lake Nordic Trails, Snow Zone, Family Après and Outdoor Ice Skating Rink Closures

Last week marked the beginning of spring, bringing along with it the warmer weather. The end of winter means Whistler sees the move from winter to spring activities. The Outdoor Skating Rink in Whistler Olympic Plaza has closed for the season; today, Tuesday, March 26, 2019 is the last day of Lost Lake Nordic operations for the 2018/19 season. It has been an incredible season, with 95 open ski and snowshoe days. Starting Wednesday, March 27, 2019, the Lost Lake trails will no longer be maintained for winter use and will be open to pedestrians. Mayor Jack Crompton noted that Winter 2019/20 Lost Lake Nordic and Dual Area Passes are on sale now. Passes can be purchased at an extra early bird rate before April 7, 2019 by putting down a deposit of 25 per cent. More information can be found online at www.whistler.ca/nordic. Wednesday March 27, 2019 is the last Family Après for the season; and the snow zone play area in Whistler Olympic Plaza will also close on March 31, 2019. Mayor Jack Crompton noted that many children and families, visitors and residents have enjoyed these favourite Whistler winter activities, and expressed thanks to the teams working on these resort experience initiatives, and to all those who came out to enjoy them. Mayor Jack Crompton also thanked the Province of British Columbia for their funding support to help make these programs possible.

Provincial Funding for Child Care Needs Assessment

Mayor Jack Crompton announced that the Resort Municipality of Whistler has received a grant of \$24,480 from the Province of British Columbia to conduct a review of the community's child care needs. He thanked the Province for their contribution towards child care planning in Whistler. This investment will be used to assess the current child care circumstances and identify the needs of local families over the next decade. Whistler was one of 70 local governments to submit a child care funding application.

Transit Change to Late Winter Service

Mayor Jack Crompton noted that Monday April 1, 2019, marks the transition for Whistler's buses to the spring-summer-fall schedule. As per regular seasonal changes, there will be reduced services on all routes matching ridership demand. The BCTransit Whistler website has the latest rider guide so you can check the new schedule from April 1, 2019. Information can be found online at www.bctransit.ca/whistler.

Valley 10 express bus route survey open until March 31

This winter, BC Transit and the RMOW piloted a new bus route, the Valley 10 Express. The Valley 10 Express offers a faster route between Whistler's north and south by eliminating the need to transfer buses in the Village and with stops on Highway 99 only. This service will continue this summer, on a reduced schedule, and BC Transit is currently running an online survey to gather ridership feedback. Mayor Jack Crompton encouraged those who use the Valley 10 route to fill out the online survey. He added that community feedback will help to shape the future of this service to best meet riders' needs. The survey can be found online at www.bctransit.ca/Whistler.

Community Feedback on E-Bike Policy

Mayor Jack Crompton noted that community feedback is also open regarding e-bike policy and use in Whistler. The RMOW and the Whistler Centre for Sustainability have been working to develop e-bike regulations and policies for Whistler's trails and are looking for input from the community. The survey is open until March 31, 2019 and there is more information online at www.whistler.ca/ebike.

Whistler Chamber of Excellence Awards and Secret Shopper Program:

Mayor Jack Crompton congratulated the many local businesses and hard-working employees in Whistler who have been recognized for their great work via the Whistler Chamber's Excellence Awards and Secret Shopper program, especially the finalists for 2019's Excellence Awards. The categories include:

- Business Person of the Year,
- Citizen of the Year,
- Innovation Business,
- Rising Star,
- Experience Service,
- Sustainability in Action, and more.

Mayor Jack Crompton congratulated the RMOW's Jeanette Bruce from the Whistler Public Library who is a finalist for the Rising Star Award; and the whole Whistler Public Library team who are finalists in the Whistler Experience Service award. He noted that the award ceremony will be held on April 30, 2019. The Chamber also announced the standouts from the term two secret shopper program, which recognizes extraordinary service within the resort. Thirty-six employees received perfect 10 scores from businesses throughout town; and 11 businesses received top scores. Mayor Jack Crompton congratulated Ashley McGinn and Louise Hatton from Meadow Park Sports Centre, and Jess Caton from the Whistler Public Library, who received perfect scores representing RMOW departments. Mayor Jack Crompton thanked these businesses and individuals for their invaluable contribution to making Whistler the wonderful place it is to live and visit.

Earth Hour

Mayor Jack Crompton noted that on March 30, 2019 between 8:30 and 9:30 p.m. the RMOW will once again join the global Earth Hour event. Earth Hour asks people to be involved by turning off all non-essential lights and electronics for one hour. In doing so, it helps start the conversation and raise our awareness to the amount of energy used and the ease of taking steps to reduce energy consumption. The RMOW is also powering down during earth hour – and turning off all non-essential lights, including at Meadow Park Sports Centre. Mayor Jack Crompton challenged the community to get inspired and take steps beyond Earth Hour to reduce their personal energy consumption every day.

World Ski and Snowboard Festival

Whistler is looking forward to one of its favourite annual events in April. The World Ski and Snowboard Festival takes place this year from April 10 to 14, 2019. The RMOW, with funding from the Province of British Columbia, is proud to support the Big Air competitions and music programming at the festival this year. The Big Air competition and this landmark Whistler festival are synonymous with spring time in Whistler. Since 1996 the festival has celebrated Whistler's ski, snowboard and mountain culture. Mayor Jack Crompton noted that the Festival generates a significant amount of economic benefit to Whistler and the Province year after year. He encouraged everyone to attend the Big Air competitions and looked forward to another great World Ski and Snowboard Festival.

Accredited business and leadership courses coming to Whistler

Mayor Jack Crompton noted that the Whistler Learning Centre is partnering with BCIT to bring accredited business and leadership courses to Whistler and the Sea to Sky community. Participants will benefit from face-to-face delivery in Whistler, case studies geared towards the Whistler business environment, and one-on-one BCIT career and education counselling. Each course provides three credits which are transferable into certificate, diploma, and degree programs giving local residents the opportunity to develop their skill set through post-secondary education without leaving their home, family or job.

Spring 2019 course offerings include:

- Managing Conflict in the Workplace;
- Managing Organizational Change; and
- Teamwork Skills.

Courses start April 2, 2019 and run for 12 weeks. More information can be found at whistlerlearningcentre.com/bcit-business-courses.

Leaders of the Sea to Sky Lunch

Mayor Jack Crompton noted that he spoke at the Whistler Chamber of Commerce's Leaders of the Sea to Sky Lunch, with Member of the Provincial Legislative Assembly Jordan Sturdy, and Member of Parliament Pamela Goldsmith-Jones. Mayor Jack Crompton added that it was great to meet with Whistler's business community who work so hard running restaurants, travel experience, services, and retail businesses that our community and visitors love. He thanked the Chamber for their work in supporting local businesses and facilitating important conversations.

Destination BC

Mayor Jack Crompton noted that, Destination BC recently presented their 10-year Sea-to-Sky Corridor Destination Development Strategy here in Whistler. It is a comprehensive plan that supports Destination BC's shift from growth to dispersion, from an emphasis on demand to and emphasis on supply – something regional tourism plays a big part in. The strategy is a culmination of a nine-month process, and including collaboration with First Nations communities, tourism partners, with work from a Working Group, and surveys and community meetings. Whistler will continue to work with Destination BC to support tourism initiatives, and responsible and sustainable planning in Whistler and our region.

Squamish Territory Forum

On March 15, 2019 Mayor Jack Crompton attended the Squamish Territory Forum in Vancouver with Councillors John Grills and Cathy Jewett. The Squamish Nation brought together all local governments operating on Squamish Nation Traditional Territory for an extremely engaging discussion on "working together". Mayor Jack Crompton added that it was great to meet with the other new Mayors and Chairs on Squamish Nation Traditional Territory, as they are all newly elected. He thanked the Squamish Nation for hosting the Forum. Of the 18 local governments, 18 Mayors and Chairs are new.

Karuizawa Student Exchange

Mayor Jack Crompton extended a warm welcome to the students visiting from Karuizawa – Whistler's sister city. The students are here as part of the student exchange between Whistler and Karuizawa high school students that takes place each year. Mayor Jack Crompton added that it was great to meet the students last week. Whistler looks forward to further celebrating the 20th Anniversary of our Sister City partnership this summer in both Whistler and Karuizawa.

Councillor John Grills

Squamish Territory Forum

Councillor John Grills noted that at the Squamish Territory Forum it was a valuable exchange of information, and that there is a number of new younger councillors, so it was great to meet with them.

Bread by Ed

Councillor John Grills offered congratulations on the opening of a new store, Bread by Ed, in Creekside Plaza.

Councillor Arthur De Jong

Pembina Institute Clean Future Forum

Councillor Arthur De Jong noted that he represented Whistler at the Pembina Institute Clean Future Forum at the end of February. He added that the central topic was how we transition to a low carbon economy to meet the province's Clean B.C. goals. There was a presentation by BC Hydro regarding the projected increase in the usage of electric vehicles, and he noted that it is important to look at this in regards to future infrastructure planning, as was highlighted in the Asset Management presentation at today's Committee of the Whole Meeting.

Mayor Jack Crompton

FIS Crystal Globe

Mayor Jack Crompton congratulated local Whistler athletes, Cassie Sharpe and Simon D'Artois, on winning Crystal Globes for the FIS Freestyle Half-Pipe Skiing World Cup.

Councillor John Grills

Electric Vehicles

Councillor John Grills added that the federal budget has brought out a \$6,000 trade-in for your old vehicle, and the province has a \$5,000 incentive, offered to those changing over to electric vehicles.

Mayor Jack Crompton

Asset Management

Mayor Jack Crompton noted that the Asset Management presentation at the Committee of the Whole Meeting earlier, was one of the most important presentations this organization has seen. It sets Whistler up for success in the long run. He thanked staff for the amount of work that has gone into it so far.

ADMINISTRATIVE REPORTS

Mayor Jack Crompton declared a conflict of interest due to a business relationship with the applicant and left the Meeting at 6:41p.m.

Moved by Councillor A. De Jong
Seconded by Councillor C. Jewett

That Council appoint Councillor R. Forsyth as Chair for Agenda Item: "DVP1163 – 8279 Mountain View Drive – Setback and Driveway Variances" in the absence of Acting Mayor Councillor D. Jackson; and

That at the conclusion of Agenda Item: "DVP1163 – 8279 Mountain View Drive – Setback and Driveway Variances", Mayor J. Crompton resumes his duties as Chair.

CARRIED

DVP1163 8279
Mountain View Drive
– Setback and
Driveway Variances
File No. DVP1163
Report No. 19-035

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council approve the issuance of Development Variance Permit DVP1163 for the proposed development located at 8279 Mountain View Drive to vary the front setback from 7.6 metres to 6.3 metres for the building addition as shown on architectural plans A1, A2, and A3, dated July 10, 2018, by GBS Engineering Group Ltd. attached as Appendix "B" to Administrative Report to Council No. 19-035 subject to the removal of one existing driveway consistent with zoning to the satisfaction of the General Manager of Resort Experience; and further

That Council not support the request for an additional driveway as proposed under DVP1163.

CARRIED

OPPOSED: Councillor C. Jewett

Mayor Jack Crompton reentered the Meeting at 6:55 p.m.

Mayor Jack Crompton declared a brief recess of the Meeting at 6:58 p.m.

The Meeting was reconvened at 7:02 p.m.

DP1669 – 27- 4705
Glacier Drive –
Cedar Ridge –
Exterior Alterations
and Addition of
Gross Floor Area
File No. DP1669
Report No. 19-036

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council approve the issuance of Development Permit DP1669 for exterior alterations and addition of gross floor area at 27- 4705 Glacier Drive, as illustrated on plans A0, A1, A2, A3, A4, and A5 prepared by C.S. Clark Design, dated December 12, 2018, and attached as Appendix "B", to Administrative Report to Council No. 19-036.

CARRIED

SEC29 – 1017
Madeley Place –
Floodplain
Exemption
File No. SEC29
Report No. 19-037

Moved by Councillor A. De Jong
Seconded by Councillor R. Forsyth

That Council grant an exemption in accordance with Section 524 of the *Local Government Act* – “Requirements in Relation to Flood Plain Areas”, to permit the construction of a detached dwelling with a habitable basement at 1017 Madeley Place as shown on the Architectural Plans prepared by North Architecture Studio Inc., dated February 22, 2019, attached as Appendix “B” to Administrative Report to Council No. 19-037 subject to adherence to the geotechnical report recommendations; and further,

That Council authorize the Mayor and Municipal Clerk to amend Section 219 covenant CA1075296 registered on the title to attach the report from Kontur Geotechnical Consultants Inc., dated February 4, 2019, confirming that the proposed building location and design including habitable basement are safe for the intended residential use.

CARRIED

Amendments To
Municipal Liquor
Licensing Council
Policy G-17
File No. 8292.03
Report No. 19-038

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council adopt Council Policy G-17: *Municipal Liquor Licensing Policy* as amended and attached herein as Appendix “A”;

That Council rescind Council Policy F-13: *Liquor Licensing*; attached herein as Appendix “B”; and further

That Council rescind Council Policy G-18: *Provincial Liquor Licensing Policy – Minors in Liquor-Primary Establishments*, attached herein as Appendix “C”.

CARRIED

Mayor J. Crompton noted that this was the last presentation from Planner F. Savage, and thanked him for his service over the years.

*Mayor J. Crompton declared a brief recess of the Meeting at 7:32 p.m.
Mayor J. Crompton reconvened the Meeting at 7:33 p.m.*

Baxter Reservoir
Upgrade Project -
Contract Award
File No. 20106
Report No. 19-039

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council award the contract for the Baxter Reservoir Upgrade Project in the amount of \$992,268.00 (exclusive of GST) to Coastal Mountain Excavations Ltd. in accordance with their tender proposal dated March 13, 2019.

CARRIED

Sewer Trunk Main
Lining Project -
Contract Award
File No. E32001
Report No. 19-040

Moved by Councillor R. Forsyth
Seconded by Councillor C. Jewett

That Council award the contract for the Sewer Trunk Main Lining project in the amount of \$1,266,478.67 (exclusive of GST) to Mar-Tech Underground Services Ltd. in accordance with their tender proposal dated March 4, 2019.

CARRIED

Amendments to
Council Policy I-06:
*Parks and
Recreation Fees
and Charges*
File No. I-06
Report No. 19-041

and
Parks and
Recreation Fees
and Charges
Regulation
Amendment Bylaw
No. 2223, 2019
File No. 2223
Report No. 19-042

Private Employee
Housing Proposals –
Revised Evaluation
Guidelines and
Consideration of
Rezoning
Applications
File No. 7734
Report No. 19-043

Moved by Councillor R. Forsyth
Seconded by Councillor C. Jewett

That Council adopt the amended version of Council Policy I-06: *Parks and Recreation Fees and Charges Policy* attached as Appendix “A” to Administrative Report to Council No. 19-041; and

That Council consider giving first, second and third readings to “Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019”.

CARRIED

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council endorse the revised Guidelines for Evaluating Private Sector Rezoning Proposals for Employee Housing, dated March 26, 2019, attached as Appendix “A”, with the following additional revisions:

6. Initial sales prices and maximum monthly rents will be established prior to project approval and secured through a Housing Agreement Bylaw and Housing Covenant. Rents will be permitted to increase on an annual basis commencing after the first year of occupancy by up to the maximum allowable percentage rent increase published for each calendar year on the Province of BC’s website for residential tenancies (BC Residential Tenancy Office). Sales prices will be permitted to increase by the percentage change in the Core Consumer Price Index for Canada from the date of purchase to the date of sale, consistent with current WHA standard housing agreements.
8. Proposed housing types, unit mixes and sizes should meet identified housing needs in consultation with the RMOW/WHA. Consideration is to be given to Whistler Housing Authority ownership and rental waitlists.
9. Proposed densities, scale of development and form of housing should be appropriate for the site context. Visual impacts and impacts on solar access should be minimized.

Moved by Mayor J. Crompton
Seconded by J. Grills

That the motion be amended to change the wording in section 8 from ‘consideration’ to ‘preference’.

DEFEATED

OPPOSED: Councillors A. De Jong, R. Forsyth, J. Grills and C. Jewett.

That Council endorse the revised Guidelines for Evaluating Private Sector Rezoning Proposals for Employee Housing, dated March 26, 2019, attached as Appendix “A”, with the following additional revisions:

6. Initial sales prices and maximum monthly rents will be established prior to project approval and secured through a Housing Agreement Bylaw and Housing Covenant. Rents will be permitted to increase on an annual basis commencing after the first year of occupancy by up to the maximum allowable percentage rent increase published for each calendar year on the Province of BC’s website for residential tenancies (BC Residential Tenancy Office). Sales prices will be permitted to increase by the percentage change in the Core Consumer Price Index for Canada from the date of purchase to the date of sale, consistent with current WHA standard housing agreements.
8. Proposed housing types, unit mixes and sizes should meet identified housing needs in consultation with the RMOW/WHA. Consideration is to be given to Whistler Housing Authority ownership and rental waitlists.
9. Proposed densities, scale of development and form of housing should be appropriate for the site context. Visual impacts and impacts on solar access should be minimized.

CARRIED

Five-Year Financial
Plan 2019-2023
Bylaw No. 2225,
2019
File No. 4530
Report No. 19-044

Moved by Councillor A. De Jong
Seconded by Councillor R. Forsyth

That Council include Project P074 Millar Creek Lands, attached as Appendix “A” to Administrative Report to Council No. 19-044, in the 2019 Proposed Projects Listing, Appendix “A” of Report 19-028; and

That Council consider giving first, second and third readings to the “Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019”, as revised to correct the title of Schedule “A”.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Liquor License
Advisory
Committee

Moved by Councillor J. Grills
Seconded by Councillor R. Forsyth

That Council receive the Regular Meeting Minutes of the Liquor License Advisory Committee of January 24, 2019.

CARRIED

Forest and Wildland
Advisory
Committee

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That Council receive the Regular Meeting Minutes of the Forest and Wildland Advisory Committee of February 13, 2019.

CARRIED

Whistler Bear
Advisory
Committee

Moved by Councillor A. De Jong
Seconded by Councillor C. Jewett

That Council receive the Regular Meeting Minutes of the Whistler Bear Advisory Committee of February 13, 2019.

CARRIED

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Parks and
Recreation Fees
and Charges
Regulation
Amendment Bylaw
No. 2223, 2019

Moved by Councillor R. Forsyth
Seconded by Councillor C. Jewett

That "Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2223, 2019" be given first, second and third readings.

CARRIED

Five-Year Financial
Plan 2019-2023
Bylaw No. 2225,
2019

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That "Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019" be given first, second and third readings, as revised to correct the title of Schedule "A".

CARRIED

BYLAWS FOR THIRD READING

Zoning Amendment
Bylaw (Montis
Distilling Ltd.) No.
2219, 2019

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That "Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019" be given third reading.

CARRIED

Zoning Amendment
Bylaw (CC1 Zone –
Public Washroom
Pavilion) No. 2222,
2019

No action was taken on this Agenda item.

OTHER BUSINESS

2010 Games
Operating Trust
Board Nomination
File No. 2045.13

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That Mike Furey's resignation as a member of the 2010 Games Operating Trust Society be accepted;

That pursuant to Section 2.2 of the Society's Bylaws, the Resort Municipality of Whistler in its capacity as a Nominating Entity (as such term is defined in the Bylaws), hereby nominates Carlee Price to be a member of the Society until her membership ceases in accordance with the Society's Bylaws; and further

That Council authorize the Municipal Clerk to sign this nomination on behalf of the Resort Municipality of Whistler.

CARRIED

CORRESPONDENCE

Provincial
Response to 2018
UBCM Resolutions
File No. 2014

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That correspondence from Arjun Singh, President, UBCM, regarding the Provincial Response to 2018 UBCM Resolutions be received and referred to staff.

CARRIED

Victoria City
Council Resolutions
for Consideration at
AVICC and UBCM
File No. 2014

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That correspondence from Christine Havelka, Deputy City Clerk and Manager of Legislative Services, City of Victoria, regarding Victoria City Council Resolutions for consideration at Association of Vancouver Island Coastal Communities (AVICC) and UBCM be received.

CARRIED

Federal Lands
Initiative
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Pamela Goldsmith-Jones, M.P., West Vancouver, Sunshine Coast and Sea to Sky Country, regarding the Federal Lands Initiative be received and referred to staff.

CARRIED

OCP Feedback
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor A. De Jong

That correspondence from John Konig, President, Whistler Tennis Association, regarding feedback for the Official Community Plan be received and referred to staff.

CARRIED

Trail Expansion in
Alpine Meadows
File No. 3009

Moved by Councillor R. Forsyth
Seconded by Councillor J. Grills

That correspondence from Barbara Gawa, regarding trail expansion in Alpine Meadows be received and referred to staff.

CARRIED

Fire Ground
Operations
Orientation
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Alan MacConnachie, President, Local #3944, Whistler Professional Firefighters and Chris Nelson, Deputy Fire Chief, Whistler Fire Rescue, regarding an invitation to attend a fire ground operations orientation be received and referred to staff.

CARRIED

Light Up Request -
International
Trigeminal
Neuralgia
Awareness Day
File No. 3009.1

Moved by Councillor C. Jewett
Seconded by Councillor A. De Jong

That correspondence from Kathleen Somers, Canadian TN Association CaTNA, requesting that on October 7, 2019 the Fitzsimmons Bridge be lit teal in support of International Trigeminal Neuralgia Awareness Day be received and the Fitzsimmons Bridge be lit.

CARRIED

TERMINATION

Motion to Terminate

Moved by Councillor A. De Jong
Seconded by Councillor R. Forsyth

That the Regular Council Meeting of March 26, 2019 be terminated at
8:30 p.m.

CARRIED

Mayor, J. Crompton

Acting Municipal Clerk, W. Faris



WHISTLER

MINUTES

**PUBLIC HEARING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 26, 2019 STARTING AT 6:00 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Mayor: J. Crompton

Councillors: A. De Jong, R. Forsyth, J. Grills and C. Jewett

Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Resort Experience, J. Jansen

Acting General Manager of Infrastructure Services, G. Woodward

Director of Planning, M. Kirkegaard

Acting Municipal Clerk, W. Faris

Manager of Communications, M. Comeau

Capital Projects Manager, T. Shore

Manager of Village Animation and Events, B. Andrea

Planner, F. Savage

Planning Analyst, J. Abraham

Planning Analyst, S. Johnson

Council Coordinator, N. Cooper

ABSENT:

Councillors J. Ford and D. Jackson

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

Submissions from the
Public

Mayor J. Crompton for submissions by the public. Mayor Jack Crompton called a second time for submissions by the public.

MINUTES

Public Hearing: "Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019"

March 26, 2019

Page 2

Steven Andrews
2100 Alta Lake Road

Steven Andrews asked why Council is considering another liquor distribution outlet when there is nothing on the table for cannabis.

Mayor J. Crompton responded that Council is looking for input specifically on this application.

Submissions from the
Public

Mayor J. Crompton called three more times for submissions by the public and none were made.

Correspondence

Acting Municipal Clerk W. Faris indicated that no correspondence was received regarding the proposed Bylaw.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That the Public Hearing for "Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019" be closed at 6:03 p.m.

CARRIED

Mayor, J. Crompton

Acting Municipal Clerk, W. Faris



WHISTLER

MINUTES

**PUBLIC HEARING OF MUNICIPAL COUNCIL
TUESDAY, MARCH 26, 2019 STARTING AT 6:03 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Mayor: J. Crompton

Councillors: A. De Jong, R. Forsyth, J. Grills and C. Jewett

Chief Administrative Officer, M. Furey

General Manager of Corporate and Community Services, T. Battiston

General Manager of Resort Experience, J. Jansen

Acting General Manager of Infrastructure Services, G. Woodward

Director of Planning, M. Kirkegaard

Acting Municipal Clerk, W. Faris

Manager of Communications, M. Comeau

Capital Projects Manager, T. Shore

Manager of Village Animation and Events, B. Andrea

Planner, F. Savage

Planning Analyst, J. Abraham

Planning Analyst, S. Johnson

Council Coordinator, N. Cooper

ABSENT:

Councillors J. Ford and D. Jackson

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

Submissions from the
Public

Mayor J. Crompton called for submissions by the public.

MINUTES

Public Hearing: "Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019"

March 26, 2019

Page 2

Denise Brown
2837 Clifftop Lane

Denise Brown noted that she would like to see this development paused in order to see if there are other options in that area are more suitable, perhaps something underground. She noted several issues with the development:

- It takes away from the sense of arrival and focus on nature;
- cost; and
- safety for people accessing the area.

Submissions from the
Public

Mayor J. Crompton called three more times for submissions by the public and none were made.

Correspondence

Acting Municipal Clerk W. Faris indicated that five pieces of correspondence were received regarding the proposed Bylaw.

MOTION TO CLOSE THE PUBLIC HEARING

Moved by Councillor C. Jewett

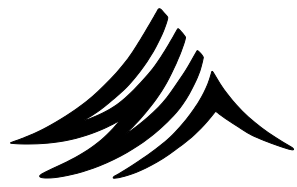
Seconded by Councillor A. De Jong

That the Public Hearing for "Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019" be closed at 6:07 p.m.

CARRIED

Mayor, J. Crompton

Acting Municipal Clerk, W. Faris



WHISTLER

REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: April 16, 2019
FROM: Corporate and Community Services
SUBJECT: COMMUNITY ENERGY AND CLIMATE ACTION PLAN QUARTERLY REPORT – Q1 2019

REPORT: 19-046
FILE: A05001

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager Corporate and Community Services be endorsed.

RECOMMENDATION

That Council receive Information Report No. 19-046 regarding quarterly progress toward implementing the 2016 Community Energy and Climate Action Plan.

REFERENCES

Appendix “A” – CECAP Performance Tracking – Q1 2019

PURPOSE OF REPORT

The purpose of this report is to provide an update on the RMOW’s progress implementing the Community Energy and Climate Action Plan (CECAP) from January 1 to March 31, 2019. (See Appendix “A”).

DISCUSSION

As a resort community dependent on outdoor activities for its economic success and quality of life, Whistler has long been concerned with the issue of climate change. The RMOW regularly tracks emissions and monitors its progress on actions to mitigate and adapt to climate change.

For a number of years prior to adoption of the CECAP, the RMOW tracked the annual energy and GHG emissions performance trends for the community as well as the RMOW’s internal corporate operations. For example, the 2017 Annual Energy and Emissions Performance Report (<https://www.whistler.ca/sites/default/files/2018/Aug/related/14506/rmow-2017-annual-energy-ghg-emissions-performance-report-aug17.pdf>) provides background on energy and emissions planning in Whistler, detailed historical information, a review of associated targets for each section, specific detail on 2017 energy consumption and emissions trends at both the community and corporate scale, and insights regarding key drivers of observed change over time.

As directed by Council, this quarterly report summarizes recent implementation progress on CECAP actions (https://www.whistler.ca/sites/default/files/related/cecap.0_final.pdf) for the period January 2019 – March 2019. The checklist of actions and their respective status is based on input provided by each related department in the organization.

The intent of the CECAP Quarterly Report is to provide regular updates to energy and climate change adaptation performance across the organization and community. A significant achievement in Q1 was the Official Community Plan (OCP) which received second reading at the March 12, 2019 regular Council meeting. The OCP contains a number of significant policies that support and clarify intent and direction related to energy and climate change.

A full time Climate Change Coordinator position has been approved in the Five-Year Financial Plan and the recruitment process is currently underway in the hopes of having the successful candidate starting in May, 2019. Having the Climate Change Coordinator on board will allow additional CECAP actions to be initiated and carried out, providing the municipality with increased ability to provide organizational oversight and management of community energy and emissions goals.

In Q1, the RMOW partnered with the Cheakamus Community Forest to continue fuel reduction along the Cheakamus Lake Forest Service Road and work will continue into spring 2019 with the road expected to be reopened by May 1. Phase Two of this project is planned for autumn/winter 2019/20. Staff also applied for and received \$100,000 funding from the Community Resiliency Investment Program to support the FireSmart program, which will be used to support ongoing fuel thinning on private property throughout the Valley.

Transportation issues continue to be a priority item with a number of initiatives underway to reduce congestion and emissions, and improve options for public transport within the Whistler valley and the Sea to Sky corridor. Included in the 2019 Capital budget is \$15,000 for upgrades to the current Electric Vehicle (EV) charging infrastructure. Planned work includes upgrades to a number of stations to ensure reliable service and the installation of a two-port station at Municipal Hall (increased from a single port). In addition, planning and design will begin for additional charging stations in desired areas with installation proposed for subsequent years or as grant money comes available. Additionally, more EVs are being considered for the 2019 vehicle purchasing process.

The RMOW continues to move toward its Zero Waste goal and reduce upstream emissions and has now hired a full time Solid Waste Technician. Initiating the Solid Waste Committee is part of their work plan.

Although work is progressing on many fronts, the status of many actions remain unchanged from Q4 of 2018. With the introduction of the Solid Waste Technician and the Climate Change Coordinator, and continued commitment of existing staff, increased progress will be made towards our overarching goals of energy and emission reduction.

See Appendix "A" for a complete listing of all actions, current status and comments.

WHISTLER 2020 ANALYSIS

The compilation and dissemination of the attached Report moves our community toward the following Whistler2020 Descriptions of Success:

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Energy	Residents, businesses and visitors understand energy issues	The Report supports and increases local knowledge (resident and business) of Whistler's progress in implementing CECAP's climate mitigation and adaptation measures.
Built Environment	Limits to growth are understood and respected	The Report contributes to the discussion about 'limits to growth' through the inclusion of detail related to our Council-adopted targets and in particular, Whistler's performance relative to these energy and emission targets (limits) over time.
Natural Areas	Natural systems guide management approaches	The Report provides details on Whistler's progress in implementing measures that will better position Whistler to meet the challenges of a changing climate, reduce community dependence on fossil fuels, and decrease collective energy-related expenditures.
Visitor Experience	The visitor experience is based on practices and systems that efficiently use sustainable materials and energy	The Report evaluates our progress on climate mitigation measures that are increasing our community's resilience to potential impacts of a changing local climate while supporting Whistler's tourism-based economy.

The compilation and dissemination of the attached Report does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Whistler CECAP commits to regular public reporting on progress, and quarterly reporting is a recent directive of Council. CECAP aligns with the OCP and other energy-related municipal policy.

BUDGET CONSIDERATIONS

The tracking and reporting of CECAP actions on a quarterly basis does not have direct budget implications beyond the dedication of staff time.

COMMUNITY ENGAGEMENT AND CONSULTATION

CECAP quarterly reports will be posted on whistler.ca for public access and review, and may be used in community open houses and other engagement as appropriate.

SUMMARY

The RMOW continues to advance many CECAP actions and is actively liaising with other community and provincial stakeholders involved in emissions reduction and climate change adaptation. As highlighted in recent international reports and global meetings, it is imperative that this community takes meaningful action to reduce our impacts on climate. The CECAP action list is broad and extensive, and staff continues to advance as many of the projects as possible.

Respectfully submitted,

Amy Sefton

ENVIRONMENTAL COORDINATOR

for

Heather Beresford

MANAGER OF ENVIRONMENTAL STEWARDSHIP

for

Ted Battiston

GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

CECAP QUARTERLY UPDATE: JANUARY - MARCH 2019

ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Last Update: Dec. 2018	Progress since last update	Action Status	Notes
MITIGATION							
6.1 Mobile Energy Use – Transportation-based GHG Emissions							
6.1.1 Design Land Use for Location Efficient Living, Working and Playing							
6.1.1.1	Continued commitment to ensuring that Whistler is made up of increasingly complete and compact neighbourhoods.	Short	RMOW REX	• OCP First Reading given by Council.	Yes	In Progress	• OCP received second reading on March 12, 2019.
6.1.1.2	Investigate raising the target for the number of employees, especially full-time employees, living locally (i.e. > than the current 75%)	Short	RMOW REX	• Cheakamus Crossing Master Plan development ongoing. Pubic Open House held October 1, 2018. Ongoing development of eligibility and affordability criteria associated with resident restricted housing (MTFH Reco #7).	Yes	In Progress	• WDC engages in Cheakamus Phase 2 project and is advancing development of Parcel A resident housing. Private Sector Employee Housing Proposal update provided to Council Feb. 12, 2019. Revised Guidelines to be considered by Council at March 26 Meeting.
6.1.1.3	Adhere to the Whistler Urban Development Containment Area (WUDCA) as a means of reducing automobile trip distances.	Short	RMOW REX	• OCP First Reading given by Council	Yes	Ongoing	• OCP received second reading on March 12, 2019.
6.1.1.4	Ensure that whenever possible, new development or significant redevelopment is concentrated in existing neighbourhoods or settled areas that are well-served by transit, pedestrian and	Short	RMOW REX	• OCP First Reading given by Council	Yes	In Progress	• OCP received second reading on March 12, 2019.

	cycling routes, amenities and services; and are characterized by increased residential density.						
6.1.1.5	Explore opportunities to expand live-work use designations within existing zones where this inclusion would not have adverse impacts on the neighbourhood's character.	Short	RMOW REX	• OCP First Reading given by Council	Yes	In Progress	• OCP received second reading on March 12, 2019.
6.1.1.6	Proposals for significant new development or redevelopment should be required to quantify future GHG emissions and energy consumption impacts (including transportation-based) and incorporate measures to minimize and/or mitigate projected increases.	Short	RMOW REX	• OCP First Reading given by Council.	Yes	In Progress	• OCP received second reading on March 12, 2019.
6.1.2 Advance Local and Regional Mass Transportation Service							
6.1.2.1	Work with regional passenger carriers and provincial regulatory bodies to encourage greater frequency and more affordable choices for regional bus travel	Short	RMOW IS	• RMOW staff have responded to referrals on this issue and made specific requests for encouraging better flexibility for motor carriers that would allow them to respond to passenger's needs. Work continues.	Unchanged	Ongoing	

6.1.2.2	Support the expansion, promotion and increased convenience of mass transportation services between Vancouver and Whistler	Short	RMOW IS	<ul style="list-style-type: none"> • RMOW staff working closely with DoS, VoP, SLRD, MOTI and BC Transit to have the Sea-to-Sky Regional Transit system included in the 2019 Provincial budget. 	Unchanged	Ongoing	
6.1.2.3	Develop a public realm with improved multi-modal integration and comfortable, convenient transition areas – Bus Loop/taxi loop	Short	RMOW IS	<ul style="list-style-type: none"> • Gateway Loop Upgrade Project is substantially complete with only a few deficiencies still to be finished by the contractor. The improved site is already providing a significant improvement to the arrival experience and inter-community transportation sector in Whistler. 	Unchanged	Ongoing	
6.1.2.4	Advance a community-based social marketing research project to determine the key perceived barriers and benefits of increased use of mass transit transportation. Based on the associated results, develop and execute targeted community-based social marketing campaign and other relevant, practical solutions to increase use of mass transit	Short	RMOW IS	<ul style="list-style-type: none"> • A first portion of the social marketing research has been completed and target groups identified. This work will continue with the new transit initiatives being implemented in summer, fall, and winter 2018. • More work is expected to continue in spring 2019. 	Unchanged	Not Initiated	
6.1.2.5	Advance all potential opportunities to avoid increases in local transit fares.	Short	RMOW IS	<ul style="list-style-type: none"> • The cost of monthly transit passes has been substantially reduced through the use of revenue from the pay parking in Day Lots 1 – 5. 	Unchanged	Complete	

6.1.2.6	Continue to pass the infrastructure, maintenance, congestion, environmental and land costs of road and parking infrastructure onto users.	Med	RMOW IS	• User pay parking has been implemented for high-demand periods at all municipal parking areas.	Unchanged	Ongoing	
6.1.2.7	Optimize the road network and highway to prioritize the flow of high occupancy vehicles (HOVs).	Med	RMOW IS	• RMOW comments on the Highway Capacity Study have just been sent back to MOTI.	Unchanged	Ongoing	
6.1.2.8	Strategically expand transit system service levels and frequency where possible and affordable	Med	RMOW IS	• Some of the 2018/2019 transit expansion hours are being used to implement the 10x Valley Express service that essentially makes trips up and down Hwy 99 from Emerald to Function Junction / Cheakamus Crossing.	Yes	In Progress	• 10 Valley Express transit route pilot project was started in December.
6.1.2.9	Explore and consider opportunities to link Whistler Blackcomb and other local business products with (discounted) local and regional mass transit passes.	Med	RMOW IS	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.1.2.10	Continue to encourage the provincial government and private sector to pursue the return of higher-volume, affordable and more frequent passenger rail service to Whistler.	Long	RMOW REX	• Current focus on regional bus/coach transit	Unchanged	Not Initiated	

6.1.2.11	Ensure that any potential investigation into new regional air service or a new airport facility includes a full assessment of the GHG emissions balance of the proposed project.	Long	RMOW REX	• No new regional air services are proposed at this time	Unchanged	Not Initiated	
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6.1.3 Activate Walking, Biking and other Forms of Healthy Transportation

6.1.3.1	Prioritize the recommendations of and regularly update the Whistler Transportation Cycling Plan and the Whistler Recreational Cycling Plan in planning for the pedestrian and bicycle network.	Short	RMOW REX	• Study is in progress.	Yes	In Progress	• Significant capital improvement to Valley Trail system identified in Five Year Financial Plan
6.1.3.2	Consider opportunities to permit the repurposing of existing village parking to other purposes to support preferred modes of transportation (i.e. bike parking, end of trip facilities)	Short	RMOW IS	• The underground bike parking will be better advertised and tested again in Spring / Summer 2019.	Unchanged	Ongoing	
6.1.3.3	Advance a community-based social marketing research project to determine the key perceived barriers and benefits of increased use of active transportation. Built upon the findings of the research, develop and execute targeted community-based social marketing campaign and	Short	RMOW IS	Same as 6.1.2.4.	Unchanged	Ongoing	

	other practical relevant solutions to increase use of active transportation.						
6.1.3.4	Where opportunities exist, prioritize the optimization and enhancement of pedestrian infrastructure and safety throughout the community	Med	RMOW IS	• More crossing improvements planned for 2019.	Unchanged	Ongoing	• BC Bike Grant submitted for Valley Trail improvements at Whistler Golf Course
6.1.4 Support Electrification, and the Adoption of other Low Carbon Transport Options							
6.1.4.1	Support the development of, and increased access to, reduced-carbon mobile fuel options such as natural gas, appropriate biofuels, and electrical charging stations across the community.	Short	RMOW REX	• Expansion of Electric Vehicle Supply Equipment (EVSE) infrastructure at MPSC underway.	Yes	In Progress	• Included in the 2019 Capital budget is \$15,000 for upgrades to the current EV charging infrastructure. 2019 work includes upgrades to a number of stations to ensure reliable service and the installation of a two port station at Municipal Hall (increased from a single). In addition, planning and design will begin for additional charging stations in desired areas with installation proposed for subsequent years or as grant money comes available.
6.1.4.2	RMOW to aggressively advance the average fleet GHG and energy efficiency of the municipal vehicle fleet.	Short	RMOW IS	• Each new vehicle purchase is viewed through the lens of providing the most efficient vehicle that can reliably perform the required tasks. • Several hybrid and EV vehicles have been added to the fleet in the past two years.	Yes	In Progress	• EV vehicles are being considered for the 2019 vehicle purchasing project.

6.1.4.3	Champion and support inter-community travel providers (including airlines) that are progressive leaders in energy and GHG innovation through preferred marketing relationships and other in-kind partnership opportunities	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
6.1.4.4	Integrate electric vehicles into existing private and public fleets (transit/delivery/taxis/shuttles)	Med	MOW REX	<ul style="list-style-type: none"> • This recommended action is not an RMOW lead. An update on the integration of lower carbon and electric vehicles into municipal fleets is provided in 6.1.4.2. 	Unchanged	Not Initiated	
6.1.4.5	Support the use of 'appropriate' electric assist bicycles on Whistler's roads, and Valley Trail network, and support appropriate opportunities to increase secure storage and charging infrastructure in the Village.	Med	RMOW IS	<ul style="list-style-type: none"> • E-bike Policy development underway - Project planning taking place through November 2018. Community engagement December through January. 	Yes	In Progress	<ul style="list-style-type: none"> • E-bike policy is being developed by REX.
6.1.4.6	Explore opportunities to structure local incentives to support electric vehicle use within and to/from Whistler.(i.e preferred or reduced parking fees for electric vehicles)	Med	RMOW REX	<ul style="list-style-type: none"> • Most local EV charging stations provide free electricity (financial incentive), however parking fees are still collected. • Ongoing consideration of this action through the lens of our overall parking strategy and the work of the TAG. 	Unchanged	Ongoing	
6.1.4.7	Profile ultra-low emission private vehicle fleets (hotels, commercial recreation, as appropriate).	Med	RMOW IS	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	

6.1.4.8	Increase the enforcement of the Whistler anti-idling bylaw.	Med	RMOW REX	<ul style="list-style-type: none"> • Bylaw department is now fully staffed, making it more possible to enforce this bylaw. 	Unchanged	Ongoing	
6.1.4.9	Invest in electric vehicle integration across municipal fleet	Med	RMOW IS	<ul style="list-style-type: none"> • Each new vehicle purchase is viewed through the lens of providing the most efficient vehicle that can reliably perform the required tasks. • Several hybrid and EV vehicles have been added to the fleet in the past two years. 	Yes	In Progress	<ul style="list-style-type: none"> • EV vehicles are being considered for the 2019 vehicle purchasing project.
6.1.4.10	Encourage local commercial recreation and leisure operators to minimize the GHG emissions associated with their activities.	Med	RMOW REX	<ul style="list-style-type: none"> • Supported through ongoing commercial recreation Crown land referral processes. 	Unchanged	Ongoing	
6.1.4.11	Develop a social marketing initiative to drive the use and purchase of more efficient vehicles.	Long	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
6.1.4.12	Explore opportunities to effectively support and encourage the development of a new car coop/sharing program in Whistler, in addition to promoting ride-share and carpool programs.	Long	RMOW IS	<ul style="list-style-type: none"> • Carpool options were implemented for Lots 4 & 5, and WB may test a carpool incentive program in winter 2018/19. 	Yes	In Progress	<ul style="list-style-type: none"> • Consultation with private developer about locating EV car share at the proposed development.

6.2 Stationary Energy Use – Buildings & Infrastructure GHG Emissions

Existing Residential Buildings

6.2.1.1	Continue to support and enhance the social marketing campaign to increase uptake of enhanced incentive programs and associated energy efficiency performance improvements.	Short	RMOW REX	<ul style="list-style-type: none"> Expanded marketing, awareness and training programs associated with new Energy Step Code requirements in market now to support Jan 1st start date for Part 9 buildings. Launch of incentive co-funding for air-source heat pump retrofits (from natural gas) begins on Jan 1st. Currently promoting EfficiencyBC as the primary host of all related incentive information. 	Yes	Ongoing	<ul style="list-style-type: none"> Energy Step Code implemented within the RMOW on January 1, 2019. Mandatory for all Part 9 buildings Research into expanding to add Part 3 buildings throughout 2019. Regular promotion of EfficiencyBC incentives through social media, newsletter, website and poster/ word of mouth at the Building Department working with the province to provide feedback on EfficiencyBC website and incentives.
6.2.1.2	Support and encourage Energuide energy labeling on homes for sale	Short	RMOW REX	<ul style="list-style-type: none"> The Building Department is concentrating on ESC (Part 3) buildings this year. 	Unchanged	Not Initiated	
6.2.1.3	Expand the integration of climate change, energy efficiency and water conservation literacy into school programs and curriculum.	Short	RMOW REX	<ul style="list-style-type: none"> SD48 lead. RMOW staff have provided Fire Smart sessions in local classrooms (2018) 	Unchanged	In Progress	
6.2.1.4	Profile a deep energy retrofit as an example of what can be done to promote energy efficient retrofits in existing homes	Short	RMOW REX	<ul style="list-style-type: none"> No formal 'profile' has been initiated by RMOW staff Financial incentives still provided to support energy upgrades for existing homes (www.whistler.ca/powerdown) 	Unchanged	Not Initiated	

6.2.1.5	Continue to optimize performance outcomes of the Cheakamus Crossing DES and apply learning to future projects	Short	RMOW IS	• A review of DES operation and rates will be initiated in late 2018.	Yes	In Progress	• DES consultant chosen through RFP process - work to begin in March 2019.
6.2.1.6	Advance opportunities to reduce the direct heating of outdoor areas (i.e. heated driveways, heated stairs, patio heaters, outdoor gas fireplaces).	Long	RMOW REX	• OCP adoption delayed until 2019.	Yes	In Progress	<ul style="list-style-type: none"> • Items included in 2018 OCP, adoption planned for 2019, second reading passed March 12, 2019. • Through the Internal referral process, Environmental Stewardship discourages/ does not support the direct heating of outdoor areas. Councillor DeJong and AWARE are promoting a campaign among local businesses to close doors in the winter.
6.2.1.7	Encourage existing multi-tenant or multi-owner residential buildings to maintain or add individually metered energy consumption for individual properties (i.e. encourage user-pays principle)	Long	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	

Existing Commercial Buildings and Infrastructure

6.2.1.8	Actively investigate the development of new district energy system for Whistler Village that increases energy efficiency, increases the share of energy production from renewable sources, reduces operating costs and decreases GHG emissions.	Short	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
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6.2.1.9	Develop and implement a social marketing campaign with incentives to increase audits, uptake of incentive programs and associated energy efficiency performance improvements.	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time • See 6.2.1.1 for residential sector initiatives 	Yes	In Progress	<ul style="list-style-type: none"> • Launch of incentive co-funding for air-source heat pump retrofits (from natural gas) began on Jan 1st. \$2,000 top up available to RMOW residents and businesses that is in addition to the \$2,000 available by EfficiencyBC therefore \$4,000 available. Currently promoting EfficiencyBC as the primary host of all related incentive information. Regular promotion through social media platforms. OR - as per Q4 update; • No specific initiative led by RMOW staff at this time • See 6.2.1.1 for residential sector initiatives.
6.2.1.10	Support and improve staff training on energy efficiency practices across hotel operations (start-up practices etc...)	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
6.2.1.11	Advance a system of voluntary and mandatory energy benchmark reporting across Whistler's large energy consumers (leverage NRCAN Portfolio Manager updates into Canada).	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
6.2.1.12	Promote increased awareness of Energy Performance Contracting and other energy efficiency opportunities for commercial	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	

	sector properties.						
6.2.1.13	Support the reestablishment of the former Whistler Facility Managers Association (WFMA)	Short	RMOW REX	• Consideration for 2019 (pending FCM Climate Staff grant application outcome)	Unchanged	Not Initiated	• In the work plan of the new Climate Change Coordinator, position was approved March 12, 2019.
6.2.1.14	Encourage approaches that reduce the direct heating of outdoor areas such as through open shop doors, patio heaters and heated driveways (i.e. explore the potential to create and enforce a closed door - energy waste bylaw in commercial and retail zones).	Med	RMOW REX	• OCP adoption delayed until 2019.	Unchanged	Not Initiated	• Second OCP reading passed March 12, 2019 • Determined that the RMOW does not have authority to enforce closed door policy. Community campaign lead to encourage door closures.
6.2.1.15	Encourage existing multi-tenant or multi-owner commercial buildings to maintain or add individually metered energy use (i.e. encourage user-pays principle).	Med	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.2.1.16	Catalogue and develop strategies for maximizing the re-use of waste heat resources across the resort community.	Med	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	

6.2.2 Ensure the Most Energy Efficient and Comfortable New Buildings and Infrastructure as Possible

New Residential Buildings

6.2.2.1	Support the trades, sub-trades, developers and building community with programs and initiatives designed to increase the uptake of energy efficient residential building designs, programs and technologies in Whistler.	Short	RMOW REX	<ul style="list-style-type: none"> Expanded marketing, awareness and training programs associated with new Energy Step Code requirements in market now to support Jan 1st start date for Part 9 buildings. Builder/designer/developer training session mid Nov (hosted by Building Department). There were 10 staff members (that rotated throughout the event) and 65+ members of the public in attendance from: BC Housing, Whistler Housing Authority, and local Designers, Architects, Builders and Engineers. 	Yes	Ongoing	<ul style="list-style-type: none"> An open house or information session is anticipated in Q2 for the BC Energy Step Code. This will go along with the ongoing plan to put on information session with respect to general Building Code changes and how they affect or stakeholders.
6.2.2.2	Streamline the development of passive house-certified, and net-zero residential buildings using tools such as accelerated permit processing.	Short	RMOW REX	<ul style="list-style-type: none"> Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019 Anticipated future Energy Step Code regulations will increase incrementally toward net-zero ready homes over the next 10 years WHA currently building one of the first Passivhaus certified affordable housing apartment buildings in the country. Work ongoing. 	Unchanged	Not Initiated	<ul style="list-style-type: none"> Building Department focussed on the successful roll out of Energy Step Code (Part 9)
6.2.2.3	Explore the feasibility for requiring energy modeling for new residential buildings and significant renovations at building permit phase.	Med	RMOW REX	<ul style="list-style-type: none"> Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019 and planning work continues on the delivery of on-site 	Unchanged	Ongoing	<ul style="list-style-type: none"> Building Department focussed on the successful roll out of Energy Step Code (Part 9)

				training sessions with the local CHBA through Q3 and Q4, 2018. • All levels of the Energy Step Code require energy modelling.			
6.2.2.4	Maintain and update the RMOW Green Building Policy to require higher energy performance standards during rezoning for new residential buildings	Long	RMOW REX	<ul style="list-style-type: none"> • Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019 • Approval of owner-initiated rezoning processes trigger the requirement of ESC Step 4 for any associated Part 9 residential buildings located on site. 	Yes	Ongoing	<ul style="list-style-type: none"> • As of Jan 1, Step 4 of the Energy Step Code applies to all new Part 9 residential buildings on properties applying for rezoning to increase density or permit additional uses, and any new residential buildings that include construction of additional in-ground basement floor area excluded from gross floor area calculations.
6.2.2.5	Encourage new multi-tenant or multi-owner residential buildings to have individually metered energy use (i.e. encourage user-pays principle)	Long	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
Existing Commercial Buildings and Infrastructure							
6.2.2.6	Designate Whistler Village as a District Energy Investigation Area to encourage flexible building systems for future potential DES connectivity.	Short	RMOW REX	<ul style="list-style-type: none"> • OCP First Reading given by Council. 	Yes	Not Initiated	<ul style="list-style-type: none"> • OCP received second reading on March 12, 2019.
6.2.2.7	Streamline the development of certified high-performance commercial buildings and/or significant renovations using tools such as accelerated	Short	RMOW REX	<ul style="list-style-type: none"> • Integration of Energy Step Code requirements for Part 3 Buildings (complex buildings) will be considered by staff in 2019 • No specific initiative led by 	Unchanged	Not Initiated	

	permit processing.			RMOW staff at this time			
6.2.2.8	Explore the feasibility of requiring energy modeling for new commercial buildings and significant renovations at building permit phase.	Med	RMOW REX	<ul style="list-style-type: none"> Integration of Energy Step Code requirements for Part 3 Buildings (complex buildings) will be considered by staff in 2019 All levels of the Energy Step Code require energy modelling. 	Unchanged	Not Initiated	
6.2.2.9	Support the trades, sub-trades, developers and building community with programs and initiatives designed to increase the uptake of energy efficient commercial building designs, programs and technologies in Whistler.	Med	RMOW REX	<ul style="list-style-type: none"> ESC regulations for Part 3 buildings to be considered by staff/community/Council in 2019. 	Unchanged	Not Initiated	
6.2.2.10	Maintain and update the RMOW Green Building Policy to modernize the framework and ensure that opportunities to increase energy performance outcomes are identified and leveraged during permit approval and rezoning processes (commercial, institutional and residential).	Long	RMOW REX	<ul style="list-style-type: none"> Integration of Energy Step Code requirements for Part 3 Buildings (complex buildings) will be considered by staff in 2019 	Unchanged	Ongoing	

6.2.2.11	Encourage new multi-tenant or multi-owner commercial buildings to have individually metered energy use (i.e. encourage user-pays principle).	Long	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3 Renewable Energy and Energy Supply Alternatives							
6.3.1.1	Encourage the use and fair commodity pricing of 'renewable' natural gas.	Short	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.1.2	Investigate and advance opportunities to incent electric heat pump systems to replace existing gas/propane/basic electric heating systems	Short	RMOW REX	• Launch of incentive co-funding for air-source heat pump retrofits (from natural gas) begins on Jan 1st. Currently promoting EfficiencyBC as the primary host of all related incentive information.	Yes	In Progress	• Launched Jan 1, 2019. Uptake numbers for Q1 still pending
6.3.1.3	Evaluate the potential for including support for local renewable energy installations within future energy and/or climate related community-based social marketing campaigns.	Short	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.1.4	Support provincial building code extensions and other tools that maximize the extent that local building regulation can require or support renewable energy systems in local development and construction.	Short	RMOW REX	• Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019	Yes	Ongoing	• Regulation effective as of Jan 1, 2019

6.3.1.5	Develop a Renewable Energy Strategy to move Whistler toward the new 100% renewable energy target.	Med	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.1.6	Undertake a research study to evaluate the best opportunities for developing and expanding renewable energy production in Whistler.	Med	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.1.7	Develop and/or expand renewable energy pilot installations on appropriate municipal buildings and facilities.	Med	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
Encourage the Addition of Responsible, Regional Renewables							
6.3.2.1	Support local and regional renewable electricity production opportunities that include a careful assessment of potential negative impacts on ecosystem function, air quality, community character and visual aesthetics.	Short	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.3.2.2	Partner with utilities to provide feedback on the Integrated Resource Plans, and advocate for the inclusion of renewable energy provisions.	Med	RMOW REX	• No current IRP engagement at present (on mailing list)	Unchanged	Not Initiated	

6.4 Solid Waste System-based GHG Emissions

6.4.1 Materials Minimization and Diversion

6.4.1.1	Support the implementation of a strong SLRD Solid Waste Management Plan - with strong targets and actions, regional collaboration, and continued avoidance of waste/garbage incineration as part of the Plan.	Short	RMOW IS	• New Waste Diversion Bylaw that compels all Whistler businesses to divert recyclables and organics from the landfill waste stream comes into effect in August 2018.	Yes	In Progress	• SLRD's SWRMP monitoring committee was re-convened and had their first meeting in Feb 2019.
6.4.1.2	Support the expansion of local compost diversion programs (marketing, education, pricing, infrastructure, etc...)	Short	RMOW IS	• Multiple stakeholder meetings for implementation of the New Waste Diversion bylaw have been held in 2017 and 2018.	Yes	In Progress	• Solid Waste Technician hired in March 2019.
6.4.1.3	Evaluate opportunities to require new development or significant redevelopment to incorporate meaningful measures to minimize solid waste during design and construction, deconstruct rather than demolish, and encourage alternative and evolving methods of waste diversion during building operation.	Short	RMOW REX	• No specific initiative led by RMOW staff at this time	Yes	Not Initiated	
6.4.1.4	Continue moving towards the Zero Waste goal endorsed in 2005 and update the municipal solid waste strategy to advance zero-waste goals,	Med	RMOW IS	• First "think tank" meeting of Zero Waste Group happened in October. Terms of Reference for the Zero Waste Committee are currently being developed.	Unchanged	In Progress	• Solid Waste Technician hired in March 2019. Initiating the Zero Waste Committee is part of their work plan.

	planning and actions.						
6.4.1.5	Support and promote the increased use of the Sustainable Events Guide and monitor performance outcomes for all key events.	Med	RMOW REX	<ul style="list-style-type: none"> • RMOW staff focused on the solid waste outcomes of event production – staff distribute and reference the RMOW 'Special Event Solid Waste Management Plan reporting requirements (associated with Solid Waste Bylaw No. 2139, 2017), as well as an Event Waste Diversion Tips and Tools resource. 	Yes	In Progress	<ul style="list-style-type: none"> • Development of Events Bylaw in progress
6.4.1.6	Evaluate and support implementation of efficient and convenient methods of collecting solid waste, recyclables and compost for people utilizing preferred methods of transportation.	Med	RMOW IS	<ul style="list-style-type: none"> • Transport of waste and/or recyclables on local transit now permitted as a pilot project (with some limitations). 	Unchanged	Complete	
6.4.1.7	Encourage the private sector to develop and/or participate in innovative, cost-effective and environmentally sustainable solid waste and recycling programs in support of achieving our Zero Waste goal.	Med	RMOW IS	See 6.4.1.1.	Yes	In Progress	<ul style="list-style-type: none"> • Solid Waste Technician hired in March 2019.
6.4.1.8	Implement standardized SLRD signage across Whistler to improve recycling and composting rates.	Med	RMOW IS	<ul style="list-style-type: none"> • Pilot project in 2017 and 2018 is testing signage (and a separate compost bin) in the streetscape realm at Celebration Plaza and Skiers Plaza. • RMOW public facing waste bins (library and Meadow Park) and internal waste bins at other municipal facilities 	Unchanged	In Progress	

				now have standardized signage.			
6.4.2 Reduce Upstream Emissions from Goods and Services							
6.4.2.1	Support the creation of a 'sharing economy' working group to explore the best opportunities for sharing locally available skills and equipment as a means of increasing affordability, reducing new consumption and decreasing local waste production.	Short	RMOW IS	• Should be included as part of the Zero Waste Committee.	Unchanged	In Progress	• Solid Waste Technician hired in March 2019. Initiating the Zero Waste Committee is part of their work plan.
6.4.2.2	Encourage the use of the Re-Build-It Centre and Re-Use it Centre for the reuse of building materials, products and to support community services.	Short	RMOW IS	• Supported the relocation, expansion and improvement of both facilities.	Unchanged	Complete	
6.4.2.3	Promote opportunities for education and learning related to food production and associated GHG and environmental impacts.	Short	RMOW CCS	• Squamish Lilloett Food Project underway with representation from Sea to Sky corridor.	Unchanged	Not Initiated	
6.4.2.4	Promote and facilitate opportunities to shorten food supply chains and that support less GHG intensive food growing and menu choices.	Short	RMOW CCS	• Updated Food Chapter and associated policies are included within the draft 2018 OCP Update.	Unchanged	Not Initiated	

6.5 Enabling Energy Reduction and Climate Change Mitigation

6.5.1 Ensure Adequate Governance and Funding for ongoing Climate Action progress

6.5.1.1	Create a 'Climate Leadership Committee' as a standing committee of Council	Short	RMOW REX	• Committee and task force priorities and resources dedicated to Transportation and Housing initiatives in 2017 and 2018.	Unchanged	Not Initiated	
6.5.1.2	Investigate and advance opportunities to fund expanded local energy efficiency incentive programs with the annual RMOW corporate carbon tax rebate (CARIP).	Short	RMOW REX	• Launch of incentive co-funding for air-source heat pump retrofits (from natural gas) begins on Jan 1st. Currently promoting EfficiencyBC as the primary host of all related incentive information.	Yes	Ongoing	• Launch of incentive co-funding for air-source heat pump retrofits (from natural gas) began on Jan 1st. Currently promoting EfficiencyBC as the primary host of all related incentive information. . Update to CARIP council policy underway for effective funding use.
6.5.1.3	Create a Climate Action Coordinator position on municipal staff to lead the coordination and implementation of this CECAP and related energy and climate management responsibilities at the RMOW.	Short	RMOW REX	• Awaiting word from FCM re: application status. Follow-up planned for Dec 15.	Yes	In Progress	• Climate Change Coordinator position has been approved in budget, position has been posted and the hiring process underway. Anticipated start date being May 6, 2019.
6.5.1.4	Review and consider the implementation of a FortisBC franchise fee and dedicate the incremental funds to EE programs	Short	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
6.5.1.5	Consider use of cash-in-lieu parking fees for improvement of pedestrian, cycling, and transit infrastructure.	Short	RMOW IS	• No specific initiative led by RMOW staff at this time	Yes	In Progress	• Evaluation of a transit improvement project that could utilize deferred contributions will proceed in Q1 2019.

6.5.2 Actively Work With Other Levels of Government to Advance Shared Climate Goals

6.5.2.1	Lobby the Provincial government for further systematic increases in the BC Carbon Tax, and for a shift toward VKT-based car insurance structures (vehicle-kilometers-travelled-based).	Short	RMOW REX	<ul style="list-style-type: none"> • Letters sent in 2016. • Further BC carbon tax increases began in April, 2018 (now \$35/tCo2e) 	Unchanged	Ongoing	
6.5.2.2	Lobby the Provincial government for further systematic improvements to the BC Building Code that focus on building envelopes and energy efficiency.	Short	RMOW REX	<ul style="list-style-type: none"> • Adopted Building and Plumbing Bylaw Amendment (Energy Step Code) No. 2197 2018. Regulations to take effect Jan, 2019 • It is expected that BCBC will increase the base code to Step 3 by 2022/23. 	Unchanged	Ongoing	
6.5.2.3	Lobby senior governments to encourage increased energy and GHG innovation in the automotive and aviation sectors.	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
6.5.2.4	Increase collaboration with neighbouring S2S communities and the SLRD on climate-related issues.	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time • Part of the anticipated responsibilities associated with 6.5.1.3 	Unchanged	Not Initiated	
6.5.2.5	Work with other groups and jurisdictions (i.e. BC Mayors Climate Leadership Council, City of Vancouver and other leading communities) toward advancing Whistler's 100% renewable energy goals.	Med	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time • Part of the anticipated responsibilities associated with 6.5.1.3 	Unchanged	Not Initiated	<ul style="list-style-type: none"> • Part of the anticipated responsibilities associated with 6.5.1.3. Hiring process underway as of March 12, 2019

6.5.3 Support High Quality, Third-Party Verified Local Offset Products

6.5.3.1	Encourage local organizations to support local carbon reduction projects like the Cheakamus Community Forest offset project.	Short	RMOW REX	<ul style="list-style-type: none"> • CECAP implementation recommended for CCF and Whistler Chamber. • RMOW continues to purchase offset products from CCF for annual carbon neutral commitments. 	Unchanged	Ongoing	
	Encourage local accommodation providers and booking companies to provide options for purchasing local offset products.	Short	RMOW REX	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
6.5.3.3	Continue to meet municipal carbon neutral commitments through the purchase of locally and regionally sourced high quality, externally verified offset products (i.e. Cheakamus Community Forest)	Short	RMOW REX	<ul style="list-style-type: none"> • The RMOW has maintained its carbon neutral status every year since 2010. Annual offset purchases are now 100% sourced from the Cheakamus Community Forest. 	Unchanged	Ongoing	

ADAPTATION

8.5.1 Minimize Wildfire Threats

8.5.1.1	Continue to implement the Community Wildfire Protection Plan, including emphasis on public education and engagement.	Short	RMOW CCS / REX	<ul style="list-style-type: none"> • CWPP and RMOW Wildfire Protection Strategy are being implemented. • FireSmart Coordinator providing public education and engagement such as FireSmart property assessments, community chipper days and attending strata and neighbourhood meetings. • Full update to 	Unchanged	Ongoing	
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				Council provided on Nov 20, 2018.			
8.5.1.2	Prioritize the implementation of the landscape-level wildfire management plan for the Cheakamus Community Forest area.	Short	RMOW REX	<ul style="list-style-type: none"> • The RMOW and CCF signed a Memorandum of Understanding regarding fuel thinning projects within the CCF area. Callaghan FSR completed in 2018 and Cheakamus Lake FSR underway presently. Due to be complete before summer 2019. • Full update to Council provided on Nov 20th. 	Unchanged	Ongoing	<ul style="list-style-type: none"> • Cheakamus Lake FSR underway presently with Phase 2 planned for autumn 2019.
8.5.1.3	Increase municipal and collaborative efforts around wildfire prevention with key corridor partners (i.e. MFLNRO, Sea to Sky fire rescue services, SLRD, Vancouver Coastal Health).	Short	RMOW CCS	<ul style="list-style-type: none"> • RMOW, CCF and FLNRO coordinating on fuel thinning projects (Cheakamus Lake Road, Callaghan FSR, and Alpine Meadows/CCF5). • Coordinated with SLRD and Lil'wat Nation to FireSmart Wedge Crossing informal camping area in 2017. • Full update to Council provided on Nov 20th. 	Unchanged	Ongoing	
8.5.1.4	Continue to review and update pre-incident and emergency response plans and communication protocols for wildfire situations.	Short	RMOW CCS	<ul style="list-style-type: none"> • Planning, monitoring and response protocols updated with WFRS, WB, BC Wildfire Service, Blackcomb Helicopters, etc. • Inter-agency wildfire exercise completed in spring 2018. • Corridor-wide evacuation plan developed in 2018. 	Unchanged	Ongoing	<ul style="list-style-type: none"> • RMOW Emergency Management staff collaborating with provincial staff and WFRS to update response plans, contact information and scenario task lists.
8.5.1.5	Develop private property wildfire risk reduction guidelines and implement through municipal policy and/or procedures.	Short	RMOW CCS	<ul style="list-style-type: none"> • Wildfire protection DPA developed and integrated into updated OCP. • OCP adoption planned for 2019. 	Yes	Ongoing	<ul style="list-style-type: none"> • OCP passed second reading March 12, 2019

8.5.1.6	Review existing and consider more restrictive campfire and backyard fire bans and increase the enforcement of fire bans and ticketing/fines for offenses during high fire risk periods.	Short	RMOW CCS	<ul style="list-style-type: none"> • Fire bylaw being advanced, and will be presented to Council in Q1, 2019. 	Unchanged	In progress	Proposed Fire and Life Safety Bylaw 2201, 2018 remains in draft at least until September. The existing Fire Protection and Fireworks Bylaw 2046, 2014 remains in effect. 6.5 request for "Campfire Permit" remains in effect until further notice. 6.11 Garden Debris Fires are no longer allowed in the RMOW and will be repealed in the new Fire and Life Safety Bylaw. Further, WFRS are part of the Wildfire taskforce, together with Protective Services, Emergency Management and Environmental Stewardship preparing a coordinated effort at education, response and enforcement with wildfire, illegal campfires, etc.
8.5.1.7	Consider creating Development Permit Areas for wildfire protection.	Short	RMOW REX	<ul style="list-style-type: none"> • Wildfire DPA included in OCP. 	Unchanged	In Progress	<ul style="list-style-type: none"> • OCP passed second reading March 12, 2019
8.5.1.8	Lobby Provincial and Federal governments to increase funding for community and landscape level wildfire fuel reduction and response.	Med	RMOW CCS	<ul style="list-style-type: none"> • New funding structure launched (CRIP) by Province in Q3 of 2018, RMOW is actively pursuing applications to the new program; Municipal staff and councillors discussed funding needs with various ministers at UBCM conference. 	Unchanged	In Progress	<ul style="list-style-type: none"> • CRIP to announce first funding awards by March 31, 2019. RMOW will review to understand how the new program will be distributed. Councillor DeJong met with Minister Heywood and provided follow up letter requesting (among other things) multi-year funding for

							wildfire fuel reduction projects.
8.5.1.9	Encourage private operators to implement wildfire prevention best practices for outdoor tourism and recreation facilities, particularly in and around high-risk interface areas.	Med	RMOW CCS	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	
8.5.1.10	Enhance collaborative efforts with regional partners to prevent and respond to wildfires (i.e. MFLNRO, Sea to Sky fire rescue services, SLRD, Vancouver Coastal Health).	Long	RMOW CCS	<ul style="list-style-type: none"> • Sea to Sky Multimodal Evacuation Plan Guidance Document complete in draft. Draft scheduled to be presented to Emergency Planning Committee April 23, 2019 and @ Regular Meeting of Council May 14, 2019. Operational component is 70% complete. • Fire Danger Rating Plan in the works for summer 2019 - details RMOW and partner activities pre-season, during High Fire Danger, during Extreme Fire Danger. • Inter-agency communications working group established and UBCM grant received to purchase/install digital radio repeater on combined events radio channel to give emergency response agencies a common communications platform. 	Unchanged	In progress	
8.5.1.11	Lobby the Province to incorporate FireSmart principles into the BC Building Code.	Long	RMOW CCS	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	

8.5.2 Minimize Congestion on Highway 99

8.5.2.1	Facilitate, develop and promote alternative and mass transportation options to and from Whistler.	Short	RMOW IS	<ul style="list-style-type: none"> • RMOW staff working closely with DoS, VoP, SLRD, MOTI and BC Transit to have the Sea-to-Sky Regional Transit system included in the 2019 Provincial budget. 	Unchanged	In Progress	<ul style="list-style-type: none"> • No update from MOTI or BC Transit since early January.
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8.5.3 Minimize Damage from Heavy Rain Events

8.5.3.1	Continue to conduct annual assessments of significant waterways to identify and mitigate high risk flood locations while respecting in-stream and riparian habitat regulations.	Short	RMOW IS	KWL Engineering has nearly completed the first phase of the risk assessment for the Whistler valley.	Yes	In Progress	<ul style="list-style-type: none"> • An application for funding of the second phase risk assessment has been submitted.
8.5.3.2	Complete and implement a comprehensive update of the Whistler Integrated Storm water Management Plan (ISMP) that accounts for future climate change and related hydrologic changes within the lifespan of all existing and new infrastructure, buildings and developments. The ISMP should include key components of leading best practices in storm water management planning and risk assessment.	Med	RMOW IS	<ul style="list-style-type: none"> • This plan will follow completion of the risk assessment work associated with Action 8.5.3.1 	Yes	In Progress	<ul style="list-style-type: none"> • An application for funding of the second phase risk assessment has been submitted.

8.5.3.3	Complete and/or update floodplain mapping for all significant Whistler watersheds. Amend zoning and/or policies as needed to reflect adequate flood protection measures.	Med	RMOW IS	<ul style="list-style-type: none"> • This mapping will follow from completion of the risk assessment work associated with Action 8.5.3.1 	Yes	In Progress	<ul style="list-style-type: none"> • An application for funding of the second phase risk assessment has been submitted. This work will include updated floodplain mapping.
8.5.3.4	Follow changes in risk-based insurance premiums and overland flood insurance and adapt as needed to changing context and regulations.	Med	RMOW IS	<ul style="list-style-type: none"> • No changes required yet. 	Unchanged	In Progress	
8.5.3.5	Review and adapt as appropriate emergency planning protocols for extreme weather occurrences and related impacts, in consideration of projected climate changes.	Med	RMOW IS	<ul style="list-style-type: none"> • Emergency planning protocols are constantly being updated, improved and expanded. • Specific work is underway to improve evacuation protocols, internal communication systems, as well as critical infrastructure management in light of potential new emergencies – with a focus on wildfire threat. 	Unchanged	In Progress	
8.5.3.6	Improve the design and maintenance of current and future outdoor recreation assets to better absorb heavy rain events (i.e. trails, roads and other activity infrastructure).	Med	RMOW REX	<ul style="list-style-type: none"> • No specific system-wide initiative led by RMOW staff at this time. • Ongoing incremental improvements ongoing 	Yes	In Progress	<ul style="list-style-type: none"> • CECAP Trail Hardening project included in 2019 REX budget
8.5.3.7	Consider improvements to signs and lighting for Highway 99 and municipal bridges with respect to weather and flooding alerts.	Med	RMOW IS	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time 	Unchanged	Not Initiated	

	Explore new or additional tools for monitoring at-risk areas.						
8.5.3.8	Update relevant policies and plans aimed at protecting Whistler's potable water supply from contamination (i.e. 21 Mile Watershed Protection Plan and Groundwater Protection Plan) to consider additional potential impacts related to projected local climate changes.	Long	RMOW IS	• 21 Mile Creek surface water protection plan endorsed by Council in June 2018.	Unchanged	Ongoing	
8.5.3.9	Explore opportunities to improve sediment and erosion control requirements during development and construction.	Long	RMOW IS	• Enhanced policies included in the 2018 Updated OCP – both the Natural Areas chapter and associated Development Permit Areas.	Unchanged	Ongoing	
8.5.3.10	Join the UN campaign "My City's Getting Ready!"	Long	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	

8.5.4 Ensure Adequate Water Supply

8.5.4.1	Continue to update and prioritize implementation of the Comprehensive Water Conservation and Supply Plan focused on municipal conservation and infrastructure improvements, in addition to relevant regulations, policies and enforcement. The plan should	Short	RMOW IS	• Whistler's Outdoor Potable Water Use Bylaw was adopted by Council in spring 2018, with work on the Once-Through Cooling Bylaw now in progress.	Yes	In Progress	• Work has started on evaluating metered water rates for industrial, commercial, and institutional properties in Whistler.
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	be updated as needed to include or consider best practices in water conservation and supply management.						
8.5.4.2	Enhance public engagement, communications and social marketing initiatives to optimize water conservation efforts and emergency preparedness related to water shortages.	Short	RMOW IS	Stakeholder outreach will continue through 2018.	Unchanged	Ongoing	
8.5.4.3	Explore opportunities to improve municipal irrigation systems to maximize efficiency.	Short	RMOW REX	Significant upgrades done in 2016, and further refinements to systems and policies undertaken in 2017. RMOW system is now very efficient and responsive.	Unchanged	Complete	
8.5.4.4	Consider opportunities to increase and promote rainwater and grey water capture and use in public and private infrastructure.	Long	RMOW IS	No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	

8.5.5 Enhance Weather Independent Tourism Opportunities

8.5.5.1	Consider the development of a comprehensive resort-wide product enhancement, communications and marketing strategy to improve and promote the range of weather-independent and all-season tourism and	Short	RMOW REX	Advancement of Arts, Culture and Heritage programming and itineraries under development	Unchanged	Not Initiated	
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	recreation opportunities.						
8.5.5.2	Explore possibilities to secure additional appropriate waterfront areas for parks and recreation as needed (according to carrying capacity research) to support long-term growth in summer visitation, while preserving the environmental values of new site(s).	Short	RMOW REX	• Parkhurst land acquisition completed.	Yes	In Progress	• Land acquisition opportunity being advanced
8.5.5.3	Continue to advance both cultural tourism development and the expansion of complementary learning and education initiatives.	Short	RMOW REX	• New Manager, Cultural Planning & Development role created at RMOW. • Dedicated work plan developed and rolled out in 2017, advancement of new and ongoing initiatives underway	Yes	In Progress	
8.5.5.4	Explore opportunities to develop easily-accessible and affordable non-skiing, snow-based winter activities above the valley.	Med	RMOW REX	• No specific initiative led by RMOW staff at this time	Unchanged	Not Initiated	
8.5.5.5	Explore opportunities to accelerate Whistler Blackcomb Bike Park and other multi-use trail expansion in both physical footprint and length of season.	Med	RMOW REX	• Alpine Trail program continues to be progressed	Unchanged	Ongoing	

8.5.5.6	Place emphasis in relevant municipal policies on re-purposing existing under-used space to diversify tourism economy and provide non-snow-dependent recreation opportunities; remove barriers and encourage innovation.	Med	RMOW REX	• Park Master Planning project initiated for 2018	Yes	In Progress	• Parks Master Plan underway, update provided at March 12 Council meeting.
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8.5.6 Improve Ski Infrastructure for Weather Variability

8.5.6.1	Anticipate snowline changes and consider building, improving and/or moving lifts, trails and other infrastructure accordingly to maintain and enhance terrain quality and user experience.	short	RMOW REX	• Not RMOW lead.	Unchanged	Not Initiated	
8.5.6.2	Continue to improve summer/fall grooming, trail surfacing and snowmaking operations at lower elevations to facilitate more effective snow management in low-snow conditions for alpine and cross-country ski trails.	med	RMOW REX	• Not RMOW lead.	Unchanged	Not Initiated	
8.5.6.3	Consider the potential to offer a Whistler Blackcomb combination ski/bike park pass and promote the overlap of recreation offerings earlier and later in the respective seasons.	long	RMOW REX	• Not RMOW lead.	Unchanged	Not Initiated	

8.5.6.4	Investigate potential land exchanges to optimize potential ski terrain.	long	RMOW REX	• Not RMOW lead.	Unchanged	Not Initiated	
8.5.6.5	Investigate opportunities to develop and/or improve policies related to alpine land use and development, with emphasis on enhancing recreation offerings and protecting the environment.	long	RMOW REX	• Not RMOW lead.	Unchanged	Not Initiated	

8.5.7 Minimize Threats to Ecosystems, Biodiversity and the CCF

8.5.7.1	Improve invasive species management efforts related to increasing pressures associated with a changing climate.	Short	RMOW REX	• RMOW engages Sea to Sky Invasive Species Council to identify, monitor and control priority invasive species on municipal lands, and to deliver public education.	Unchanged	Ongoing	• SSISC engaged for 2019 to focus on monitoring and treating priority invasive species.
8.5.7.2	Develop and implement a Biodiversity Conservation Strategy that considers climate change and includes recommendations to monitor and protect ecosystem health and biodiversity from pressures including climate change.	Med	RMOW REX	• OCP policy added to develop a Priority Habitat Management Strategy that will address ecosystem health, biodiversity, connectivity, climate change etc.	Yes	In Progress	• OCP second reading passed by council March 12, 2019
8.5.7.3	Conduct research and modify Cheakamus Community Forest management plans and practices to minimize risks related to climate change.	Med	RMOW REX	• CCF has changed silviculture strategy and modified tree stocking standards to take climate change into account	Unchanged	Ongoing	



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019

REPORT: 19-047

FROM: Corporate & Community Services

FILE: 8337

SUBJECT: PROCLAMATION OF WILDFIRE COMMUNITY PREPAREDNESS DAY

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council proclaim May 4, 2019 as Wildfire Community Preparedness Day in the Resort Municipality of Whistler.

REFERENCES

Appendix "A" – Wildfire Community Preparedness Day Proclamation

Appendix "B" – FireSmart Canada FireSmart Community Protection Achievement Certificate

PURPOSE OF REPORT

The purpose of this Administrative Report is to outline 2019 municipal wildfire mitigation projects, and promote Wildfire Community Preparedness Day in the Resort Municipality of Whistler (RMOW). We are entering wildfire season and this proclamation will encourage community members to undertake FireSmart activities to help reduce the risk of wildfire damage to their homes and neighbourhoods.

Secondly, the Report recognizes the RMOW's achievement in earning FireSmart Canada's "FireSmart Community Protection Achievement Certificate" for outstanding FireSmart work in 2018.

DISCUSSION

The Environmental Stewardship Manager oversees the wildfire protection program and specifically delivers the wildfire fuel reduction projects (fuel thinning). Protective Services manages the FireSmart program, while Whistler Fire Rescue Services (WFRS) manages thinning fuels around critical infrastructure.

The RMOW's wildfire protection program focuses on three key areas with bullet points regarding the 2019 tasks:

1. Wildfire fuel reduction projects
 - Cheakamus Lake Road in partnership with Cheakamus Community Forest, funded by Forest Enhancement Society of BC (75%) and RMOW (25%)
 - Kadenwood project completed by contractor
 - Begin treatment in Rainbow interface area in partnership with Cheakamus Community Forest. Tentative based on external funding and available resources
 - Continued WFRS fuel thinning at priority critical infrastructure locations

2. FireSmart public education and support
 - Expanded Community Chipper Days – additional days provided with dedicated chipper and truck
 - Continuation of strata assessments and work days
 - Continued public outreach and education
 - Additional fuel thinning along Valley trail corridors, select critical infrastructure sites, and other locations
3. Policy development and process improvements
 - Public education and resources will be provided regarding the new Wildfire Development Permit Area designation

Wildfire Community Preparedness Day

FireSmart Canada has declared May 4, 2019 as Wildfire Community Preparedness Day in Canada. Wildfire Community Preparedness Day is an ideal opportunity for communities across Canada to learn more about preventing fires and reducing wildfire risks. The RMOW is encouraging individual homeowners to take a close look at their properties to determine how they can make them less likely to ignite by using simple FireSmart principles.

FireSmart activities may include:

- trimming and thinning out trees, shrubs and other vegetation;
- removing flammable material from the property, such as woody debris;
- ensuring that woodpiles and other easily ignited items are stored away from buildings; and
- switching to the use of non-combustible construction and landscaping materials.

Wildfire Community Preparedness Day also provides an opportunity to remind residents and backcountry users to report wildfires, unattended campfires, and open burning violations to the B.C. Forest Service at *5555 on a cellphone or 1-800-663-5555 toll-free.

Residents are also reminded to apply for a free campfire permit (required) and that garden debris burning is no longer permitted in the RMOW. Residents are further reminded that campfires are not permitted in Whistler when the Fire Danger Rating is high or extreme.

Activities Planned for This Wildfire Season

FireSmart Community Chipper Service

The FireSmart Community Chipper Service will be available to community members on an ongoing basis beginning in May. Following a site walk with the FireSmart Coordinator and a quick FireSmart assessment, homeowners are then eligible to receive the service where municipal staff will use the truck and chipper to remove orderly piles of small trees, limbs, and brush from homeowner's FireSmart activities from the driveway. Community members who would like to receive this free service are asked to contact Scott Rogers, FireSmart Coordinator at srogers@whistler.ca, or visit the municipal website at whistler.ca/firesmart for more information.

FireSmart Adopt-a-Trail Campaign

The FireSmart program is also seeking volunteer groups to work with staff to clean up sections of forested Valley Trail to reduce ignition potential and impact of wildfire. Organized groups work with hand tools to prune coniferous trees and remove woody debris and brush along identified sections of the Valley Trail. Interested individuals and groups are encouraged to reach out to the FireSmart Coordinator at srogers@whistler.ca for more information.

Strata Property FireSmart Work Days

Strata properties in Whistler that are active in the FireSmart program and organize groups of residents and owners to implement recommended FireSmart measures in the landscape on the property are eligible to receive support from staff and a number of bins on the property for the removal of associated vegetation.

Whistler Fire Rescue Services (WFRS)

In coordination with Environmental Stewardship Branch and Protective Services, WFRS will focus on seven designated critical infrastructure areas in 2019. From May through October, fire fighters will actively reduce and remove fuel load around the designated areas following FireSmart principles.

Further, as of 2019 WFRS is now outfitted with a Utility Transport Vehicle (UTV), complete with a fast response pump/foam unit, which will allow WFRS to respond to reported wildland fires on trails and narrow unpaved roads that fire bush pickup vehicles are too large to approach.

Through the Camp Fire Permit process, WFRS will continue to perform camp fire site inspection on properties. This provides the opportunity for fire fighters to educate the homeowner on effective outdoor fire safety management and how to FireSmart their home.

FireSmart Canada FireSmart Community Protection Achievement Certificate

The Resort Municipality of Whistler has been awarded a FireSmart Community Protection Achievement Certificate for its outstanding FireSmart work in 2018. See Appendix "B".

To promote the achievement, a B.C. FireSmart Committee will visit Whistler during its May 4, 2019 Wildfire Community Preparedness Day events and film the related activities, conduct interviews with key FireSmart personnel and present the RMOW with the hard copy of its certificate.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Health & Social	The resort community is safe for both visitors and residents, and is prepared for potentially unavoidable emergency events.	Wildfire mitigation projects and FireSmart activities will help to reduce likelihood and impact of wildfire events.
Learning	Learning opportunities foster collaboration, trust and community engagement and build the community's capacity for achieving Whistler's vision of success and sustainability for future generations.	FireSmart education will help the community understand the current wildfire reality and the need to reduce the hazard in Whistler.
Visitor Experience	Communication, travel and services are accessible, seamless and convenient at all phases of visitors' trips, from prior to Departure until after returning home.	Visitors to Whistler who have the unfortunate experience of being impacted by an emergency or disaster will be provided the best possible outcome.
Visitor Experience	The Resort is comfortable, functional, safe, clean and well-maintained.	Increasing preparedness for wildfires and other emergencies will improve the response to and recovery from emergencies and contribute to a safe and well maintained community.

OTHER POLICY CONSIDERATIONS

The wildfire program and FireSmart program align with the Community Wildfire Protection Plan, Whistler Wildfire Strategy, Community Energy and Climate Action Plan, and OCP policies.

BUDGET CONSIDERATIONS

FireSmart activities planned for wildfire season are within Protective Services budgets. Fuel mitigation projects are approved within the Environmental Stewardship budget and Whistler Fire Rescue Services budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

Community members will be engaged through public outreach events identified in the discussion above.

SUMMARY

The RMOW continues to implement a coordinated wildfire mitigation strategy designed to engage local residents in reducing risk on their properties, reduce fuel loads in priority areas of the forest, and make process and policy improvements. The significant work has recently been recognized by FireSmart Canada. Proclaiming Wildfire Community Preparedness Day is another way to bring a higher level of awareness to the issue and to continue the type of work for which FireSmart Canada is recognizing the RMOW.

Respectfully submitted,

Scott Rogers
FIRESMART COORDINATOR

and
Heather Beresford
MANAGER OF ENVIRONMENTAL STEWARDSHIP

and
John McKearney
FIRE CHIEF

for
Lindsay DeBou
MANAGER OF PROTECTIVE SERVICES

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

APPENDIX A - Wildfire Community Preparedness Day Proclamation

WILDFIRE COMMUNITY PREPAREDNESS DAY, MAY 4, 2019

BY THE RESORT MUNICIPALITY OF WHISTLER MAYOR AND COUNCIL

A PROCLAMATION

WHEREAS, on this day May 4th 2019, Wildfire Community Preparedness Day, we recognize the residents, communities, and neighborhoods in the Resort Municipality of Whistler who engage in wildfire mitigation activities, as they work together with courageous first responders, legislators, teachers, youth, and others to create communities that are more resilient and safer from loss due to wildfires.

WHEREAS, let us recognize that each of us can do our part to prepare for wildfire emergencies by taking steps to make effective changes to our landscapes and homes, and better ensure people have the necessary resources and knowledge to help protect themselves from wildfire losses. We can remain strong and resilient if we work together.

NOW, THEREFORE, I, Jack Crompton, Mayor of the Resort Municipality of Whistler, by virtue of the authority vested in me, do hereby proclaim May 4th, 2019 as Wildfire Community Preparedness Day. I encourage all residents to recognize the importance of wildfire prevention efforts and work together to enhance our resilience and readiness.

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of April, 2019.



FireSmart

Canada

FireSmart Community Protection Achievement Certificate

Presented to:

Resort Municipality of Whistler

March 21st, 2019

dated



Executive Director
FireSmart Canada
Partners in Protection

Kelsey Winter
Provincial FireSmart Liaison
British Columbia



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019
FROM: Resort Experience
SUBJECT: RZ1160 – 4190 GATEWAY DRIVE – PUBLIC WASHROOM PAVILION
GROSS FLOOR AREA REZONING – REPORT OF PUBLIC HEARING AND THIRD
READING CONSIDERATION

REPORT: 19-048
FILE: RZ1160

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving third reading to “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”.

REFERENCES

Appendix “A” – Summary and Review of Public Hearing Comments for “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”

“Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019” (Not attached)

Administrative Report to Council No. 19-030, RZ1160 – 4190 Gateway Drive – Public Washroom Pavilion Gross Floor Area Rezoning, dated March 12, 2019 (Not attached)

PURPOSE OF REPORT

The purpose of this Report is to present “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019” to Council for consideration of third reading. The Report also provides a summary of written and verbal submissions made during the public hearing process and staff’s review of these comments.

DISCUSSION

“Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019” was introduced to Council on March 12, 2019, at which time the bylaw was given first and second reading and authorized to proceed to Public Hearing. A Public Hearing was held on March 26, 2019.

Staff have reviewed the public hearing submissions made to Council on the proposed bylaw. This Report presents a summary of staff’s review and recommends that the bylaw be given third reading. This summary and review is provided in Appendix “A”.

WHISTLER 2020 ANALYSIS

A Whistler2020 analysis is provided in Administrative Report to Council No. 19-030, dated March 12, 2019.

OTHER POLICY CONSIDERATIONS

An analysis of policy considerations is provided in Administrative Report to Council No. 19-030, dated March 12, 2019.

BUDGET CONSIDERATIONS

All costs associated with staff time for the rezoning application, Public Hearing, notices, and legal fees will be paid through the approved project budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

The required rezoning application information sign is posted at the site. A Public Hearing, which is subject to public notice requirements, was held on March 26, 2019. A review of the public written and verbal submissions from the Public Hearing process is provided in Appendix “A”.

SUMMARY

This Report presents a review of public submissions on “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”. The Report also recommends that Council consider giving third reading of the Zoning Amendment Bylaw.

Respectfully submitted,

Jessie Abraham
PLANNING ANALYST

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

APPENDIX A

SUMMARY AND REVIEW OF PUBLIC HEARING COMMENTS FOR “ZONING AMENDMENT BYLAW (CC1 ZONE – PUBLIC WASHROOM PAVILION) NO. 2222, 2019”

The following provides a summary of staff’s review of the written submissions and verbal representations to Council at the March 26th, 2019 public hearing for “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019” (the Zoning Amendment Bylaw) and addresses some of the key topics that were mentioned. The summary is not intended to transcribe or replicate all of the comments that were made at the hearing.

The summary is organized according to the following key topic areas:

1. Proposed location & maintenance
2. Environmental impact
3. Budget and Property Values

1. Proposed Location & Maintenance

Public Comments:

Written and verbal submissions suggested that the proposed location for a public washroom facility on this parcel is not desirable. Comments were received which opposed the development of the subject property for a public washroom facility, noting concerns in regards to noise, odour, graffiti, garbage, and general unsightliness. Comments further supported a relocation of the proposed washroom to an underground location, to the other side of the bus loop, or within an existing building.

Staff Review:

The need for public washrooms in Whistler has long been identified. The majority of washrooms in the Village are under private ownership, and the washroom experience varies considerably. Tourism Whistler and the Village Hosts regularly receive feedback from visitors that there are not enough washrooms, washrooms are hard to find, and washrooms are not maintained to a satisfactory standard. The proposed development is one of three new, permanent public washroom buildings to be constructed in 2019.

The proposed washroom location was decided based on the following rationale. During construction of the Gateway Loop bus shelter, a new washroom facility was considered, however the parcel did not provide the space required to provide an adequately-sized facility. The subject site was chosen due to its proximity to Whistler’s transportation hub and municipal ownership of the land. The only public washroom facilities that currently exist are located within the adjacent Visitor Information Centre. Businesses in the centre have remarked that the facilities are over-subscribed with long line-ups around bus drop-off and pick-up times. A new public washroom facility will accommodate the increasing number of visitors entering the Village at this transportation hub.

The subject parcel has been owned by the RMOW since the lands were transferred from W.L.C. Developments Ltd., a Crown corporation, in 1995. The land was transferred with the intent that it would be used as park space for landscaping and public access use. The proposal is consistent with the intended use and includes a new public washroom facility, pedestrian and bicycle

enhancements, and new landscaping. The accessible facility is at-grade. The design takes into account neighbouring residences and businesses and will be one-story and low in profile. The flat roof design should not interrupt solar access or views, and will be composed of a nondescript material.

In regards to noise, odour, graffiti, garbage and maintenance concerns, the proposed development considered the following. The washrooms will be regularly maintained by staff and will have the same operating times currently in place for park washrooms: winter hours 6:30am – 7:30pm, summer hours 6am – 10pm, to reduce night-time noise and activity. A complete maintenance and operating plan will be established prior to construction completion. The design of the building includes appropriate mechanical ventilation systems to reduce odour. The selected materials are durable and chosen based on operational efficiency, easy maintenance and replacement, and built to last.

The Official Community Plan designates this area as Whistler Village Core Commercial, in which the proposed development meets the objectives to provide leisure space and enhance the visitor experience. The current zoning of this parcel is CC1 (Commercial Core 1); the proposed public washroom facility is a permitted use. The zone currently allows a maximum gross floor area of 20 square metres. At this time, staff are recommending an increase in density to 110 square metres to allow for the development of the proposed public washroom facility.

Staff Recommendation:

Staff notes that there are no comments regarding the proposed density increase that require revisions to the proposed bylaw, and recommends that Council give third reading to the bylaw as written.

2. Environmental Impact

Public Comments:

Written and verbal submissions noted concerns regarding the reduction of greenspace at the gateway and entrance to the Village. Comments noted the loss of vegetation for development of the recently constructed bus shelter. Additional remarks supported the preservation of trees and nature, which contribute to the sense of arrival.

Staff Review:

Prior to rezoning application, an Initial Environmental Review was completed and a report submitted by Cascade Environmental Resource Group Ltd., dated September 25, 2018. The report noted the requirement to remove five trees for the proposed new building, and made recommendations in regards to: limiting vegetation removal to the minimum necessary for development, bird nest protection, and limiting post construction landscaping to native vegetation. These recommendations will be implemented before, during, and after construction.

The Architect took into account the following features during the design phase: existing vegetation, mature trees, and grading and natural topography. The building is sited so as to preserve mature trees closest to Village Gate Boulevard, maintaining a naturalized entrance to the Village; but is visually clear when visitors arrive at the bus shelter. The proposed development will maintain eight mature trees on the subject parcel.

Staff Recommendation:

Staff recommend that the landscape requirements should not be amended and that any proposed landscaping changes be addressed through a development permit.

3. Budget & Property Values**Public Comments:**

Written and verbal submissions noted concerns regarding the use of property tax funds and Tourism Whistler Membership Fees, and suggested that the budgeted project costs are higher than expected. In addition, comments were submitted opposing the proposed development due to concerns regarding neighbouring property values.

Staff Review:

The project will be funded through the Resort Municipality Initiative and not through property taxes. Construction and ongoing maintenance is being funded through the Resort Municipality Initiative (RMI).

Staff are working with the Architect to explore cost engineering measures and identify opportunities for economic efficiencies. The proposed development is deemed to be appropriate and necessary, and will ultimately benefit the public and enhance the visitor experience.

In regards to neighbouring properties, the proposed washroom facility compliments the adjacent land use for transportation and public access. The new building will be an infill development, meaning it will be constructed within an existing developed area. The subject parcel provides for efficient use of land resources and efficient delivery of public services.

Staff Recommendation:

Staff recommend that the proposed density not be amended and that any cost engineering measures be explored through the project management process. Staff recommends that Council give third reading to the bylaw as written.



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019
FROM: Resort Experience
SUBJECT: DP1337 – 1000 ALPHA LAKE ROAD – HOUSING AGREEMENT BYLAW (FUNCTION JUNCTION) NO. 2232, 2019

REPORT: 19-049
FILE: DP1337

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to “Housing Agreement Bylaw (Function Junction) No. 2232, 2019”.

REFERENCES

Location: 1000 Alpha Lake Road
Legal: District Lot 8078, Group 1, NWD
Owner: 0775448 BC LTD.
Zoning: CS2 (Commercial Service Station Two) and IS5 (Industrial Service Five)
Appendices: “A” – Location Map
“B” – Charge terms of Housing Agreement
Housing Agreement Bylaw (Function Junction) No. 2232, 2019 (not attached)

PURPOSE OF REPORT

The purpose of this Report is to seek first, second and third readings for “Housing Agreement Bylaw (Function Junction) No. 2232, 2019”. The Bylaw will authorize the Municipality to enter into a housing agreement to secure 48 employee housing units for employee occupancy in the Function Junction development.

DISCUSSION

The subject lands are owned by the Lil’wat Nation. The 2.15 ha (5.3 acre) site is located at the entrance to Function Junction. Through the design review process the applicant developed a master plan for a service station and three mixed use buildings with commercial and residential uses. The plan also protects the covenanted 20 metre wide tree buffer adjacent to the Highway 99 right of way, provides a pedestrian friendly experience to and from the site and between buildings, and an outdoor space for residents and employees use.

At the Regular Meeting of Council on October 3, 2017 Council approved DP1337 for the proposed subdivision and master planned development of the lands subject to conditions, one of which was registration of an employee housing covenant to ensure provision of employee housing as generated by the development and required under “Employee Housing Service Charge Bylaw No.1507, 2000”.

Presented for Council's consideration is "Housing Agreement Bylaw (Function Junction) No. 2232, 2019". The Bylaw will authorize the Municipality to enter into a housing agreement in order to secure the use of the residential dwelling units for employee housing for people working in the Municipality. The housing agreement requires that the proposed residential units in the new buildings with IS5 zoning at 1000 Alpha Lake Road are for employee housing. The charge terms for the dwelling units are to be registered on the title of the property by covenant between the property owner and the Resort Municipality of Whistler, and therefore requires Council approval. The charge terms are attached as Appendix "B" to this Report.

The zoning permits employee housing as a permitted use. A covenant registered on title in 2009 (BB0935630) requires that any employee housing requirements determined by the "Employee Housing Service Charge Bylaw No.1507, 2000" (Housing Charge Bylaw) resulting from the development be built either on site or off site, and that the payment of fees in lieu of providing housing is not permitted. The covenant and Housing Charge Bylaw require a housing agreement to ensure employee occupancy. They do not require or establish maximum rental rates or sales prices.

The approved development generates 58 employees and a requirement to provide 58 employee bed units as defined under the terms of the Housing Charge Bylaw. The proposed development includes provision of 48 employee housing dwelling units which translates into 184 employee bed units according to the calculations provided in the Housing Charge Bylaw, which are based on the number of sleeping units and their size. The amount of employee bed units provided therefore significantly exceeds the amount required under the terms of the registered covenant and the Housing Charge Bylaw. The applicant supports registration of a housing agreement on all 48 employee housing dwelling units to ensure employee occupancy. The definition of employee is consistent with the definition in the Zoning Bylaw No. 303, the Housing Charge Bylaw, and Covenant BB0935630 which stipulate the employee housing requirement.

The housing agreement also places standard requirements including statutory declaration requirements and penalties for any contravention of employee occupancy requirements.

POLICY CONSIDERATIONS

The housing agreement contains charge terms to ensure the employee units are continuously used and occupied by employees working in the Municipality.

BUDGET CONSIDERATIONS

There are no budget considerations.

COMMUNITY ENGAGEMENT AND CONSULTATION

Under the provincial *Local Government Act* the housing agreement bylaw does not require a Public Hearing or public notification.

SUMMARY

Housing Agreement Bylaw (Function Junction) No. 2232, 2019 will authorize the Municipality to enter into a housing agreement in order to secure use of the dwelling units for employee housing satisfying the requirements of the Housing Charge Bylaw and Covenant BB0935630 registered on the title of the property. Staff recommend that Council give first, second and third readings to the bylaw.

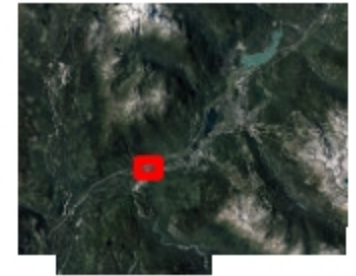
Respectfully submitted,

ROBERT BRENNAN MCIP RPP

for

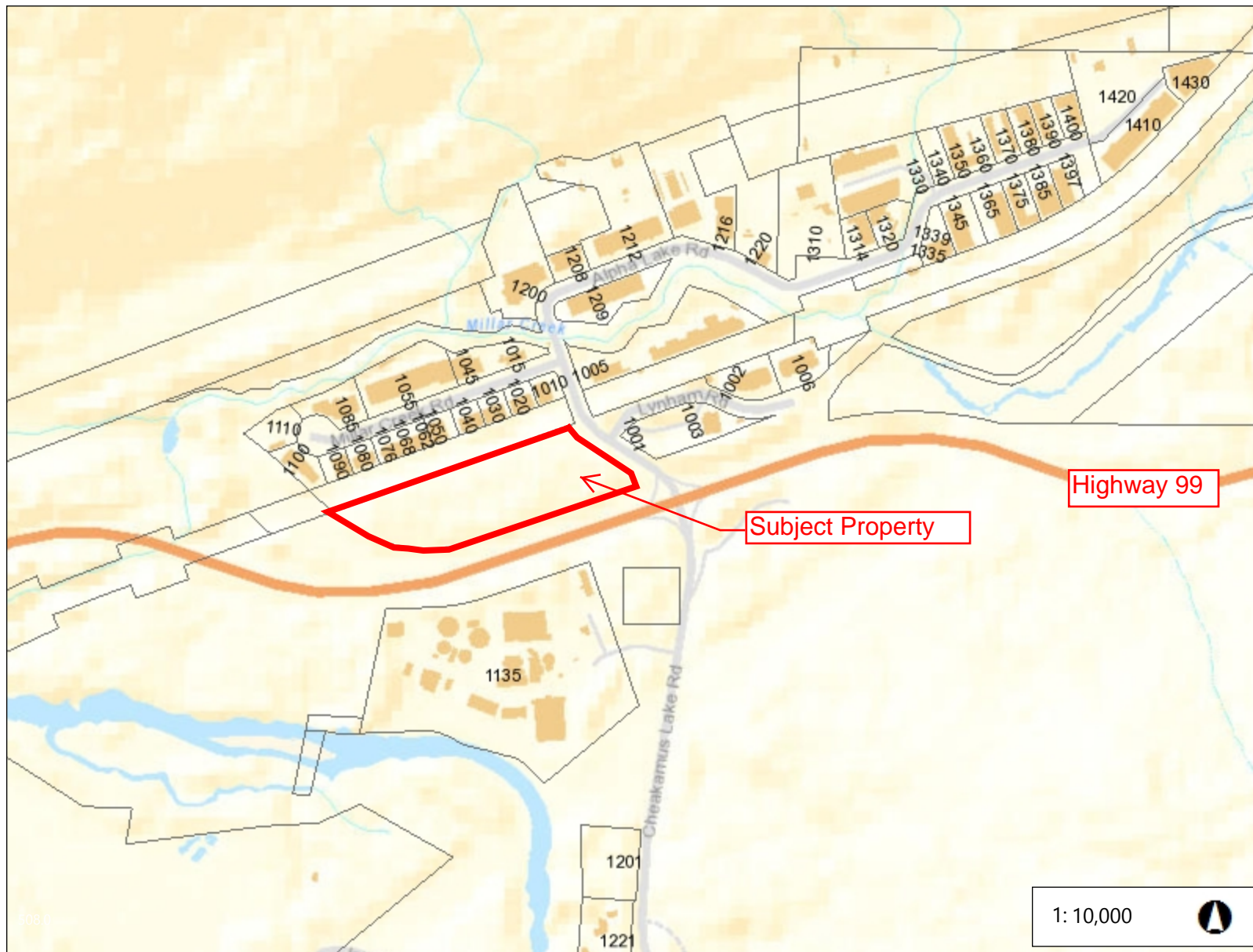
JAN JANSEN

GENERAL MANAGER OF RESORT EXPERIENCE



Legend

- Civic Addresses
- Parcels



326.0 0 163.00 326.0 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

The information displayed on this site is provided as a public service by the Resort Municipality of Whistler.
Use of this site acknowledges acceptance of the Terms and Conditions

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

APPENDIX B

HOUSING AGREEMENT, 219 COVENANT AND RENT CHARGE AND INDEMNITY

This Agreement, dated for reference the ___ day of _____, 2019 is

BETWEEN:

Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

(the "Municipality")

AND:

(the "Owner")

WHEREAS:

- A. Section 219 of the Land Title Act permits the registration of a covenant of a negative or positive nature in favour of the Resort Municipality of Whistler (the "Municipality") in respect of the use of land or construction on land;
- B. The Owner (hereinafter defined) is the registered owner of the Land (hereinafter defined);
- C. The Owner and the Municipality wish to enter into this Agreement to provide for employee housing on the terms and conditions set out in this Agreement, and this Agreement is both a covenant under section 219 of the *Land Title Act* and a housing agreement under s. 483 of the *Local Government Act*.

THIS AGREEMENT is evidence that in consideration of the mutual promises contained in it and in consideration of the payment of \$2.00 by the Municipality to the Owner, the receipt and sufficiency of which is hereby acknowledged by the Owner, the parties agree as follows:

PART I – DEFINITIONS

- 1. In this Agreement the following words have the following meanings:
 - (a) "Agreement" means this Agreement together with the General Instrument, being the Form C under the Land Title (Transfer Forms) Regulations, as amended, and all schedules and addenda

to the Form C charging the Land;

- (b) "CCPI" means the Core Consumer Price Index for Canada published from time to time by the Bank of Canada, or its successor in function;
- (c) "Daily Amount" means \$500.00 per day as of December 31, 2005, adjusted in accordance with section 15 ;
- (d) "Dwelling Unit" means a residential dwelling unit located or to be located on the Land;
- (e) "Employee" means an individual either employed or self-employed and whose place of employment is situated in the boundaries of the Municipality and includes an individual who has ceased active employment but who was employed or self-employed within the boundaries of the Municipality for five of the six years prior to ceasing employment;
- (f) "Employee Unit" means a Dwelling Unit used and occupied pursuant to a Tenancy Agreement by at least one Employee, and is not occupied by an Owner;
- (g) "Gross Floor Area" means the habitable gross floor area of each Employee Unit and includes enclosed sunrooms but does not include crawl spaces, open patios, open balconies or parking spaces. If the Employee Unit is a strata lot as defined by the *Strata Property Act*, the gross floor area measurements will be based on the gross floor area shown corresponding to the Employee Unit on the Strata Plan filed in the LTO (hereinafter defined) in respect of the Land. If the Employee Unit is not a strata lot as defined by the *Strata Property Act*, the gross floor area measurements will be made in accordance with the procedure for determining gross floor area set out in the *Strata Property Act* as if the Employee Unit were a strata lot;
- (h) "Land" means the land described in Item 2 of the General Instrument to which the Agreement is attached and which forms part of this agreement, and any part into which said land is Subdivided;
- (i) "LTO" means the New Westminster/Vancouver Land Title Office or its successor;
- (j) "Owner" means the Transferor described in the General Instrument and any subsequent owner of the Land or of any part into which the Land is Subdivided, and includes any person who is a registered owner in fee simple of an Employee Unit from time to time;
- (k) "Qualified Business" means an individual, partnership or corporate body, with one or more employees, which operates a business within the boundaries of the Resort Municipality of Whistler and which holds a business license with the Municipality.
- (l) "Subdivide" means to divide, apportion, consolidate or subdivide the Land, or the ownership or right to possession or occupation of the Land into two or more lots, strata lots, parcels, parts, portions or shares, whether by plan, descriptive words or otherwise, under the Land Title Act, the Strata Property Act, or otherwise, and includes the creation, conversion, organization or

development of "cooperative units" or "shared interests in land" as defined in the Real Estate Act;

- (m) "Tenancy Agreement" means a tenancy agreement, lease, license or other agreement granting rights to occupy an Employee Unit; and
- (n) "Tenant" means an occupant of an Employee Unit by way of a Tenancy Agreement.

PART II – SUBDIVISION, USE OF LAND AND CONSTRUCTION OF EMPLOYEE UNITS

2. The Owner covenants and agrees with the Municipality as follows:

- (a) the Land will not be developed and no building or structure will be constructed on the Land unless as part of the construction and development of the Land the Owner also designs and constructs to completion the 48 Dwelling Units shown in the sketch plan attached to this Agreement as Schedule "B";
- (b) the Owner will meet or exceed the construction standards for Employee Units as specified by the Municipality in a development permit issued by the Municipality in respect of development on the Land; and
- (c) the Owner will do everything necessary, at the Owner's expense, to ensure that this Agreement is registered against title to the Land in priority to all financial charges and encumbrances which may have been registered or are pending registration against title to the Land.

PART III - USE AND OCCUPANCY OF EMPLOYEE UNITS

- 3. The Owner agrees that none of the 48 Dwelling Units constructed under 2(a) shall be used or occupied except as an Employee Unit, subject to the terms of section 55.
- 4. Within three days after receiving notice from the Municipality, the Owner will in respect of each Employee Unit, deliver, or cause to be delivered, to the Municipality a statutory declaration, substantially in the form attached as Schedule "A", sworn by the Owner, containing all of the information required to complete the statutory declaration. The Municipality may request such a statutory declaration in respect of the Employee Units no more than four times in any calendar year. The Owner hereby irrevocably authorizes the Municipality to make such inquiries as it considers necessary and reasonable in order to confirm that the Owner is complying with this Agreement, and irrevocably authorizes and directs the recipient, including, but not limited to the provincial issuing authority for drivers licences, of the request for information from the Municipality to provide such information to the Municipality.
- 5. If the Owner cannot comply with the occupancy requirements for any Employee Unit for

reasons of hardship, the Owner may request that the Municipality alter the Owner's obligations with respect to that Employee Unit on terms acceptable to the Municipality, but no such request may be made later than 30 days after the Municipality has delivered to the owner a written notice of breach of this Agreement under Part VII herein. The request must set out the circumstances of the hardship involved and the reasons why the Owner cannot comply with the occupancy requirements, and must describe the hardship to the Owner that compliance would cause. The Owner agrees that the Municipality is under no obligation to grant any relief, and may proceed with its remedies under this Agreement, and at law and in equity, despite the Owner's request or the hardship involved, and the Owner agrees that the relief, if any, is to be determined by the Municipality in its sole discretion.

6. At the written request of the Owner and at the Owner's sole expense, the Municipality will deliver to the Owner discharges of this Agreement in registrable form in respect of any separate legal parcel that is not required to be an Employee Unit under section 3 of this Agreement, provided that, where the Land is subdivided under the *Strata Property Act*, the Municipality may withhold delivery of any discharges until after the Municipality has received from the strata corporation a duly authorized agreement that it will not take any action that would result in an inability to rent any of the Employee Units in accordance with this Agreement or would render such rental a breach of the strata corporation bylaws.

PART IV - DISPOSITION AND ACQUISITION OF EMPLOYEE UNITS

7. The Owner will not sell or otherwise transfer an Employee Unit except to an Employee or to a Qualified Business, and except in any case in accordance with the occupancy requirements set out in this Agreement.
8. The Owner will not permit an Employee Unit to be disposed of by sublease or assignment of a Tenancy Agreement except in compliance with this Agreement.
9. The Owner will give prior written notice of this Agreement to any person to whom it proposes to dispose of an Employee Unit.
10. The Owner must not sell, rent or lease any Employee Unit except to an Employee in accordance with the following additional conditions:
 - (a) the Employee Unit will be used or occupied only pursuant to a Tenancy Agreement;
 - (b) the Owner will attach a copy of this Agreement to the Tenancy Agreement;
 - (c) the Owner will include in the Tenancy Agreement a clause requiring the Tenant to comply with the use and occupancy restrictions contained in Part III of this Agreement;
 - (d) the Owner will include in the Tenancy Agreement a clause entitling the Owner to

terminate the Tenancy Agreement in accordance with the *Residential Tenancy Act* if the Tenant uses or occupies, or allows use or occupation of, the Employee Unit in breach of the use or occupancy restrictions contained in this Agreement;

- (e) the Tenancy Agreement will identify all occupants of the Employee Unit, and will stipulate that anyone not identified in the Tenancy Agreement will be prohibited from residing at the Employee Unit for more than 30 consecutive days in any calendar year;
 - (f) the Tenancy Agreement will provide for termination of the Tenancy Agreement by the Owner in situations where the Employee Unit is occupied by more than the number of people the Municipality's building inspector determines can reside in the Employee Unit given the number and size of bedrooms in the Employee Unit and in light of any relevant standards set by the Municipality in any bylaws of the Municipality;
 - (g) the Tenancy Agreement will provide that the Owner will have the right, at the Owner's option, to terminate the Tenancy Agreement should the Tenant remain absent from the Employee Unit for three consecutive months or longer, notwithstanding the timely payment of rent; and
 - (h) the Owner will deliver a copy of the Tenancy Agreement to the Municipality upon demand.
11. The Owner will terminate any Tenancy Agreement where the Tenant uses, occupies or allows use or occupation of an Employee Unit in breach of this Agreement, such termination to be in accordance with the terms of the Tenancy Agreement and the *Residential Tenancy Act* (British Columbia).
12. The Municipality may, in its sole discretion, provide written consent to the Owner from time to time to do something that is otherwise not permitted under this Agreement, on such terms and conditions as the Municipality considers desirable.
13. The Owner will be solely responsible for screening Tenants to determine whether or not they qualify to occupy the Employee Unit in accordance with this Agreement.

PART VI - DEMOLITION OF EMPLOYEE UNIT

14. The Owner will not demolish an Employee Units unless:
- (a) the Owner has obtained the written opinion of a professional engineer or architect who is at arm's length to the Owner that it is no longer reasonable or practical to repair or replace any structural component of the Employee Unit, and the Owner has delivered to the Municipality a copy of the engineer's or architect's report; or

- (b) the Employee Unit is damaged or destroyed, to the extent of 40% or more of its value above the foundations, as determined by the Municipality in its sole discretion, acting reasonably, and
- (c) a demolition permit for the Employee Unit has been issued by the Municipality (unless the Building has, or the Dwelling Units have been destroyed by an accident, act of God, or sudden and unanticipated force) and the Employee Unit has been demolished under that permit.

Following demolition, and a reconstruction of a replacement Dwelling Unit, the Owner will use and occupy the replacement Dwelling Unit as an Employee Unit in compliance with this Agreement. Section 2(a) will apply to the construction of the replacement Dwelling Unit to the same extent and in the same manner as at section applies to the construction of the original Dwelling Unit.

PART VII - DEFAULT AND REMEDIES

- 15. The Owner acknowledges that the Municipality requires employee housing to attract employees to work for local businesses and that these businesses generate tax and other revenue for the Municipality and economic growth for the community. The Owner therefore agrees that, in addition to any other remedies available to the Municipality under this Agreement or at law or equity, if an Employee Unit is used or occupied in breach of this Agreement, the Owner will pay to the Municipality, as a rent charge under section 16, the Daily Amount to the Municipality for each day of the breach of this Agreement. The Daily Amount is increased on January 1 of each year by an amount calculated by multiplying the Daily Amount as of the previous January 1 by the percentage increase in the CCPI between that previous January 1 and the immediately preceding December 31. The Daily Amount is due and payable immediately upon receipt by the Owner of an invoice from the Municipality for the same.
- 16. The Owner hereby grants to the Municipality a rent charge under s. 219 of the *Land Title Act* (British Columbia), and at common law, securing payment by the Owner to the Municipality of any amount payable by the Owner pursuant to this Agreement. The Owner agrees that the Municipality, at its option, may enforce payment of such outstanding amount in a court of competent jurisdiction as a contract debt, by an action for and order for sale, by proceedings for the appointment of a receiver, or in any other method available to the Municipality in law or in equity.

PART VIII - INTERPRETATION

- 17. In this Agreement:
 - (a) reference to the singular includes a reference to the plural, and vice versa, unless the context requires otherwise;
 - (b) article and section headings have been inserted for ease of reference only and are not to be used in interpreting this Agreement;

- (c) if a word or expression is defined in this Agreement, other parts of speech and grammatical forms of the same word or expression have corresponding meanings;
- (d) reference to any enactment includes any regulations, orders or directives made under the authority of that enactment;
- (e) reference to any enactment is a reference to that enactment as consolidated, revised, amended, re-enacted or replaced, unless otherwise expressly provided;
- (f) the provisions of s. 25 of the *Interpretation Act* with respect to the calculation of time apply;
- (g) time is of the essence;
- (h) all provisions are to be interpreted as always speaking;
- (i) reference to a "party" is a reference to a party to this Agreement and to that party's respective successors, assigns, trustees, administrators and receivers. Wherever the context so requires, reference to a "party" also includes employees, agents, officers and invitees of the party;
- (j) reference to a "day", "month", "quarter" or "year" is a reference to a calendar day, calendar month, calendar quarter or calendar year, as the case may be, unless otherwise expressly provided; and
- (k) where the word "including" is followed by a list, the contents of the list are not intended to circumscribe the generality of the expression preceding the word "including".

PART 1X - MISCELLANEOUS

18. **Housing Agreement.** The Owner acknowledges and agrees that this:

- (a) Agreement constitutes a covenant under s.219 of the *Land Title Act* and a housing agreement entered into under s. 483 of the *Local Government Act*;
- (b) where an Employee Unit is a separate legal parcel the Municipality may file a notice of housing agreement under s.483 of the *Local Government Act* in the LTO against title to the Employee Unit; and
- (c) where Employee Units are not separate legal parcels, or have not yet been constructed, or where the land has not yet been Subdivided to create the Employee Units, the Municipality may file a notice of housing agreement under s. 483 of the *Local Government Act* in the LTO against title to the Land.

19. **Management.** The Owner covenants and agrees that it will furnish good and efficient management of the Employee Units and will permit representatives of the Municipality to inspect the Employee Units at any reasonable time, subject to the notice provisions in the *Residential Tenancy Act*. The Owner further covenants and agrees that it will maintain the Employee Units in a satisfactory state of repair and fit for habitation and will comply with all laws, including health and safety standards applicable to the Land. Notwithstanding the forgoing, the Owner acknowledges and agrees that the Municipality, in its absolute discretion, may require the Owner, at the Owner's expense, to hire a person or company with the skill and expertise to manage the Employee Units.
20. **Indemnity.** The Owner will indemnify and save harmless the Municipality and each of its elected officials, officers, directors, employees and agents, and their heirs, executors, administrators, personal representatives, successors and assigns, from and against all claims, demands, actions, loss, damage, costs and liabilities, which all or any of them will or may be liable for or suffer or incur or be put to by reason of or arising out of:
- (a) any act or omission of the Owner, or its officers, directors, employees, agents, contractors or other persons for whom at law the Owner is responsible;
 - (b) the Owner's ownership, lease, operation, management or financing of the Land or any Employee Unit; or
 - (c) any act or omission of the Municipality or any of its elected officials, board members, officers, directors, employees, agents or contractors in carrying out or enforcing this Agreement, except where such act or omission constitutes a breach of this Agreement by the Municipality or by any other person for whom at law the Municipality is responsible.
21. **Release.** The Owner by this Agreement releases and forever discharges the Municipality and each of its elected officials, officers, directors, employees and agents, and its and their heirs, executors, administrators, personal representatives, successors and assigns, from and against all claims, demands, damages, actions, or causes of action by reason of or arising out of advice or direction respecting the ownership, lease, operation or management of the Land or any Employee Unit which has been or at any time after the commencement of this Agreement may be given to the Owner by all or any of them.
22. **Survival.** The obligations of the Owner set out in sections 15, 20, and 21 will survive termination of this Agreement.
23. **Municipalities Powers Unaffected.** This Agreement does not:
- (a) affect or limit the discretion, rights, duties or powers of the Municipality under any enactment or at common law, including in relation to the use or subdivision of the Land;
 - (b) impose on the Municipality any legal duty or obligation, including any duty of care or contractual or other legal duty or obligation, to enforce this Agreement;

- (c) affect or limit any enactment relating to the use or subdivision of the Land; or
- (d) relieve the Owner from complying with any enactment, including in relation to the use or subdivision of the Land.

24. **Agreement for Benefit of Municipality only.** The Owner and the Municipality agree that:

- (a) this Agreement is entered into only for the benefit of the Municipality;
- (b) this Agreement is not intended to protect the interests of the Owner, any tenant, or any future owner, lessee, occupier or user of the Property, the Land or the building or any portion thereof, including any Employee Unit; and
- (c) the Municipality may at any time execute a release and discharge of this Agreement, without liability to anyone for doing so, and without obtaining the consent of the Owner.

25. **No Public Law Duty.** Where the Municipality is required or permitted by this Agreement to form an opinion, exercise a discretion, express satisfaction, make a determination or give its consent, the Owner agrees that the Municipality is under no public law duty of fairness or natural justice in that regard and agrees that the Municipality may do any of those things in the same manner as if it were a private party and not a public body.

25. **Notice.** Any notice required to be served or given to a party herein pursuant to this Agreement will be sufficiently served or given if delivered, to the postal address of Owner set out in the records at the LTO, and in the case of the Municipality addressed:

To: Clerk, Resort Municipality of Whistler,
4325 Blackcomb Way, Whistler, BC V0N 1B4

And to: Whistler Housing Authority,
325-2400 Dave Murray Place, Whistler, BC V0N 1B2

or to the most recent postal address provided in a written notice given each of the parties to the other. Any notice which is delivered is to be considered to have been given on the first day after it is dispatched for delivery.

26. **Enuring Effect.** This Agreement will extend to and be binding upon and enure to the benefit of the parties hereto and their respective successors and permitted assigns.

27. **Severability.** If any provision of this Agreement is found to be invalid or unenforceable such provision or any part thereof will be severed from this Agreement and the resultant remainder of this Agreement will remain in full force and effect.

28. **Waiver.** All remedies of the Municipality will be cumulative and may be exercised by the Municipality in any order or concurrently in case of any breach and each remedy may be exercised

any number of times with respect to each breach. Waiver of or delay in the Municipality exercising any or all remedies will not prevent the later exercise of any remedy for the same breach or any similar or different breach.

29. **Sole Agreement.** This Agreement, and any documents signed by the Owners contemplated by this Agreement, represent the whole agreement between the Municipality and the Owner respecting the use and occupation of the Employee Units, and there are no warranties, representations, conditions or collateral agreements made by the Municipality except as set forth in this Agreement.
30. **Further Assurance.** Upon request by the Municipality the Owner will forthwith do such acts and execute such documents as may be reasonably necessary in the opinion of the Municipality to give effect to this Agreement.
31. **Covenant Runs with the Land.** This Agreement burdens and runs with the Land and every parcel into which it is Subdivided. All of the covenants and agreements contained in this Agreement are made by the Owner for itself, its personal administrators, successors and assigns, and all persons who after the date of this Agreement, acquire an interest in the Land. Notwithstanding anything contained herein, neither the Owner named herein nor any future owner of the Land or any portion thereof shall be liable under any of the covenants and agreement contained herein where such liability arises by reason of an act or omission occurring after the Owner named herein or any future owner ceases to have a further interest in the Land.
32. **Equitable Remedies.** The Owner acknowledges and agrees that damages would be an inadequate remedy for the Municipality for breach of this Agreement and that the public interest strongly favours specific performance, injunctive relief (mandatory or otherwise), or other equitable relief, as the only adequate remedy for a default under this Agreement.
33. **No Joint Venture.** Nothing in this Agreement will constitute the Owner as the agent, joint venturer, or partner of the Municipality or give the Owner any authority to bind the Municipality in any way.
34. **Applicable Law.** Unless the context otherwise requires, the laws of British Columbia will apply to this Agreement and all statutes referred to herein are enactments of the Province of British Columbia. Without limiting the above, in the event of any conflict between any provision of this Agreement and the Residential Tenancy Act, this Agreement is without effect to the extent of the conflict.

INSERT PRIORITY AGREEMENT

SCHEDULE "A" STATUTORY DECLARATION

IN THE MATTER OF A HOUSING AGREEMENT WITH THE RESORT MUNICIPALITY OF WHISTLER

TO WIT:

I, _____ of _____, British Columbia, do solemnly declare that:

1. I am the owner of _____ (the "Employee Unit"), and make this declaration to the best of my personal knowledge.
2. This declaration is made pursuant to the Housing Agreement in respect of the Employee Unit.
3. For the period from _____ to _____ the Employee Unit was occupied only by the Employees (as defined in the Housing Agreement) whose names and current addresses and whose employer's names and current addresses appear below:

Names, addresses and phone numbers of Employees:

Names, addresses and phone numbers of Employers:

4. I acknowledge and agree to comply with the Owner's obligations under this Agreement, and other charges in favour of the Municipality registered in the land title office against the land on which the Employee Unit is situated and confirm that the Owner has complied with the Owner's obligations under these Agreements.
5. I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and pursuant to the Canada Evidence Act.

DECLARED BEFORE ME at the _____)
_____, British Columbia, _____)
this _____ day of _____)
_____) _____)
_____) _____)
_____) _____)
A commissioner for taking Affidavits for _____)
British Columbia _____)

SCHEDULE 'B'

LOT 2
SURFACE: 81 cars
(incl. 2 accessible) + 1 loading
UNDERGROUND PARKADE: 47 cars
128 TOTAL

272.35
[272.35m]

Railway ROW

BUILDING A
6 - Three Bedroom Suites
12 - Two Bedroom Suites

Building A

Building C

Building B
(with underground parking - 47 cars)

BUILDING B
10 - One Bedroom Suites
20 - Two Bedroom Suites

Legend

- FIRST FLOOR UNIT ENTRANCE
- ASPHALT PATH
- GRAVEL PATH
- PRECAST UNIT PAVERS
- STAMPED ASPHALT PAVING
- GRAVELSTONE DRIP STRIP
- TERRACED NATURAL ROCK RETAINING
- SPLIT RAIL CEDAR FENCE
- GUARD RAIL (METAL PIPE/SS)
- EXISTING GRADE
- PROPOSED GRADE
- PROPOSED SLOPE (direction of drainage)
- LAWN/500
- DECIDUOUS TREE / CONIFEROUS TREE
- SHRUBS & GROUNDCOVERS

HIGHWAY 99



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Issued For:	Date:
DP APPLICATION	APRIL 18/17
REVISED: RMOW COMMENTS	JUNE 05/17
ISSUED FOR ADP	JUNE 22/17
PROGRESS REVIEW	JAN. 18/18
REVIEW	MAY 18/18

Issued For:	Date:
REVIEW	NOV 20/18

Sheet Title:
LOT 2: SITE GRADING PLAN
Project
Tseqwtsúqum, Function Junction
Lynham Road, Whistler, BC

Sealed By:

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Drawn By: Scale:
BM/JL 1:300 METRIC
Project No: Sheet No:
1210 **L-2.1**
LOT 2: SITE GRADING PLAN



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019

REPORT: 19-050

FROM: Infrastructure Services

FILE: E30102-2019

SUBJECT: SPRUCE GROVE SEWER LIFT STATION UPGRADE PROJECT - CONTRACT AWARD

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council authorize the Mayor and Municipal Clerk to execute the contract with Merletti Construction (1999) Ltd. for the Spruce Grove Sewer Lift Station Upgrade Project in the amount of \$1,100,000 (exclusive of GST) in accordance with their tender proposal dated March 28, 2019; and

That Council direct staff to amend the Five-Year Financial Plan 2019-2023 to reallocate \$450,000 from the Sewer Main Upgrade Project budget (E320) to the Sewer Lift Station Upgrade Project budget (E301).

PURPOSE OF REPORT

The purpose of this Report is to inform Council of the process and outcomes of the project procurement process, and to request approval to proceed with the 2019 construction work for the Spruce Grove Sewer Lift Station Upgrade project totalling the amount of \$1,100,000 (exclusive of GST).

Council Policy F-29: *Procurement* and Administrative Procedure D-1: *Procurement Policy Reference and Procedure Guidelines* require Council approval for any contracts over the value of \$500,000. The purpose of this Report is to seek Council's approval for the contract described below and notify Council of the budget amendment required to complete this work.

DISCUSSION

Background

The Spruce Grove sewer lift station is the largest lift station in Whistler and handles approximately a third of the total sewer flows in Whistler (all sewage generated in the northern portion of Whistler).

The Spruce Grove sewer lift station wet well functions as the holding sump for gravity-flow sewer systems. As sewage enters the wet well and the water level rises, pumps are engaged to pump out the sewage to a higher elevation to continue the gravity flow towards the waste water treatment plant.

An outcome of the 2017 sewer system inspection program by the consultant MJP Associates was the recommendation that this sewer lift station wet well be re-lined (due to the wet well walls were observed to be degraded during the inspection program).

The designed repair work includes the installation of a hydrogen sulfide (H₂S) resistant liner in the Spruce Grove sewer lift station wet well to give the concrete walls of the wet well long-term protection.

The report by MJP Associates indicates that there is a significant amount of corrosion and concrete spalling. The concrete spalling is primarily located in the wet well in the area between the inlet and the partition wall as a result of the H₂S off-gassing that naturally occurs from wastewater. MJP personnel measured a maximum spalling depth of 29.7 mm on the partition wall immediately in front of the sewer inlet. This represents a loss of almost 15 per cent of the wall thickness.

In February 2019, the RMOW invited qualified contractors to provide tenders for the Spruce Grove Sewer Lift Station Upgrade project. It is the intention of the RMOW to provide reliable wastewater management for its residents and visitors. This project aims to extend the lifespan of the existing infrastructure through the application of re-lining technologies in order to reduce long-term costs and avoid potential failures.

TENDER RESULTS

The tender request for the Spruce Grove Sewer Lift Station Upgrade Project was publically advertised from February 11 to March 13, 2019. A non-mandatory site meeting was held for this Project on February 27, 2019 with one contractor representative in attendance.

The tender process was public and competitive. Both proponents are well qualified to do the work and it is recommended that the work be awarded to the lowest bidder. While both tenders exceed the project budget for this work, both tenders were from knowledgeable contractors and were close in value. This gives staff confidence that the costs proposed to do the work are reflective of the true market costs to complete this necessary project.

Two tenders were received as follows:

TENDERER		TOTAL PRICE (EXCLUDING GST)
1	Merletti Construction (1999) Ltd.	\$1,100,000
2	CHB Services Ltd.	\$1,277,880

WHISTLER 2020 Analysis

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	<ul style="list-style-type: none"> Whistler lives within its financial means. The resort community effectively and efficiently balances its costs and expenditures. The long-term consequences of decisions are carefully considered. 	<p>The tendering process was posted publically and competitive with two bids were received, all from qualified bidders.</p> <p>Lessons learned from previous sewer lift station work was applied to this project.</p>
Water	Wastewater and bio-solids are readily assimilated in nature.	This project will extend the lifespan of existing sewage infrastructure, ensuring reliable wastewater management for residents and visitors.
Water	With respect to water resources, capital and long-term costs are managed in a financially prudent and fiscally responsible manner.	This project provides a more affordable approach to the RMOW's asset management rather than responding to emergency repairs and replacement call-outs that are often many times more expensive.

The Spruce Grove Sewer Lift Station Upgrade project does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

The current approved budget is as follows for the Spruce Grove Sewer Lift Station Upgrade Project, E30102.

YEAR	2019	2020	2021	2022	2023
Current Budget	\$800,000	\$50,000	\$100,000	\$0	\$0
Proposed Amended Budget	\$1,250,000	\$50,000	\$100,000	\$0	\$0

The 2019 project budget includes funding for engineering support, contract administration, construction management, and supply and installation of the new sewer lift station wet well liner.

Due to the lowest bid being higher than the engineers cost estimate and over the current project budget, it is recommended that \$450,000 be moved from the Sewer Main Upgrade budget (E320) to the Sewer Lift Station Upgrade budget (E301) in order to complete this project.

COMMUNITY ENGAGEMENT AND CONSULTATION

Project signs will be posted at the Spruce Grove Sewer Lift Station, however there will be limited public exposure to the project as it will be completely contained on the station site.

SUMMARY

Merletti Construction (1999) Ltd. and their listed subcontractors, who submitted the lowest price tender for this project, have many years of experience working on similar projects in the Lower Mainland. Their tender met all the criteria identified in the tender package and it is expected they will be able to complete the work on schedule and within the proposed amended budget for this project.

The project engineer has recommended the RMOW accept the lowest bid at \$1,100,000 (exclusive of GST).

Staff recommends that Council authorize the Mayor and Municipal Clerk to execute the contract with Merletti Construction (1999) Ltd. for the Spruce Grove Sewer Lift Station Upgrade project.

Respectfully submitted,

Tammy Shore, P. Eng.
CAPITAL PROJECTS MANAGER

for
James Hallisey, P. Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019
FROM: Infrastructure Services
SUBJECT: WHISTLER ROAD AND TRAIL RECONSTRUCTION PROJECT - CONTRACT AWARD

REPORT: 19-051
FILE: T00102-2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council authorize the Mayor and Municipal Clerk to execute the contract with Alpine Paving (1978) Ltd. for the Whistler Road and Trail Reconstruction Project in the amount \$1,185,015.50 (exclusive of GST) in accordance with their tender proposal dated March 26, 2019.

PURPOSE OF REPORT

The purpose of this report is to inform Council of the process and outcomes of the Whistler Road and Trail Reconstruction project tender, and to request approval to proceed with the 2019 construction work for the Whistler Road and Trail Reconstruction project totalling the amount of \$1,185,015.50 (exclusive of GST).

Council Policy F-29: *Procurement* and Administrative Procedure D-1: *Procurement Policy Reference and Procedure Guidelines* both require Council approval for any contracts over the value of \$500,000. The purpose of this Report is to seek Council's approval for the contract described below.

DISCUSSION

The 2019 Whistler Road and Trail Reconstruction tender was an interdepartmental tender comprised of the following departments; Infrastructure Services (transportation), Parks Planning and Parks Operations.

The road and valley trail segments included in the 2019 tender scope were selected based on roads and valley trail sections that were rated as high priority due to poor condition and nearing the end of their life span.

The tender scope includes the following 22 areas: six road segments, ten trail segments, one tennis court, one basketball court, two Bayly Park locations, and two parking lots.

Some of the road segments that will be paved in 2019 were affected by a FortisBC gas installation in 2018. FortisBC will pay for the portion of these works that were due to their gas line installation work.

Project Schedule

As usual, the work scheduled for busy road and valley trail sections will be scheduled to be paved during non-peak periods as much as possible.

Paving work is expected to begin May, 2019 and will be completed by the end of September, 2019.

Tender Results

The tender for the Whistler Road and Trail Reconstruction Project was publically advertised on the BC Bid website and on the RMOW website bid opportunity page from March 6 to March 26, 2019.

Note: All costs stated in this discussion and subsequent sections are exclusive of GST.

Only one bid, including an optional cost saving item, was received in response to this tender, and the tendered price is in alignment with the cost expected by our engineering estimate. See Table 1 Tender Summary below.

Table 1 Tender Summary

TENDERER		TOTAL PRICE (EXCLUDING GST)	VARIANCE TO ENGINEER'S ESTIMATE
1	Alpine Paving (1978) Ltd.	\$1,185,015.50	0.5%
2	Alpine Paving (1978) Ltd. – Optional Cost	\$1,244,266.75	-5.0%
Engineer's Estimate (ISL Engineering Ltd.)		\$1,179,250.00	

One of the requirements in the 2019 tender is that asphalt must be supplied from a plant that is at least three kilometres away from any existing Whistler residential development. This requirement was added at Council's request in 2011, and staff have not received any direction from Council to remove that requirement. The base tender prices include supplying the asphalt from the Squamish asphalt plant owned by Alpine Paving.

An optional cost reduction item was included with the base bid, offering a reduction of \$10 per tonne of asphalt which approximately equates to a 5 per cent discount in the total bid price if the asphalt for this project can be supplied from the Whistler asphalt plant located in Cheakamus Crossing. This optional item represents a savings of approximately \$59,000 in 2019, but does not conform to the direction given by council in 2011.

Trucking the asphalt from Squamish to Whistler also creates significantly more greenhouse gas emissions than supplying the asphalt from the local plant, and adds to traffic congestion on Highway 99 as the loaded asphalt trucks move slower than other traffic on the uphill sections of the highway.

The RMOW has installed and maintained an Air Quality Monitoring Station in Cheakamus Crossing since 2010 that continuously monitors air quality (at a cost of approximately \$25,000 per year). In 2014, Levelton Consultants Ltd. did an analysis of four-years of data from the monitoring station and found no correlation between the airborne particulate matter measurements and the days that the Whistler asphalt plant was in operation (the plant still operates regularly to supply Ministry of Transportation and Infrastructure projects, and private contracts). The air quality monitoring report did show that the air borne particulate matter measured at the Cheakamus Crossing monitoring station was consistently below the BC Air Quality objective for both 98th percentile 24-hour periods and the annual average (the two provincial standards).

Whistler 2020 Analysis

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor Experience	The resort is comfortable, functional, safe, clean and well-maintained.	The Annual Road & Trail Reconstruction Program will minimize poor road and valley trail surface conditions, maintaining a positive guest experience.
Finance	The resort community effectively and efficiently balances its costs and expenditures.	This tender can be completed within the approved budgets for this work.

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Transportation	Whistler's policy, planning and development prioritizes preferred methods of transportation in the following order: 1. Pedestrian, bicycle and other non-motorized means 2. Transit and movement of goods 3. Private automobile (HOV and low impact technologies) 4. Private automobile.	Annual maintenance of the RMOW roads does not prioritize the preferred methods of transportation, but is required for transportation of goods, transit and private automobiles. Maintenance of the valley trail does prioritize the preferred methods of transportation.
Materials & Solid Waste	Whistler is using materials and products that are less environmentally harmful, preferring recycled, compostable, repairable, reusable, natural and sustainably harvested materials, and plentiful metals	While the tender documents allow for the use of recycled asphalt, Alpine Paving's Squamish asphalt plant is not capable of utilizing recycled content.

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

The current budget is as follows for the road, trail, parking lot and Bayly Park reconstruction work in 2019.

Account Code	Description	Budget	Tender Price	Optional Tender Price
T00102**	Road upgrades	\$600,000	\$721,252	\$685,189
T00105	Miller Creek Road (Alpha Lake Rd to Whistler Brewing)	\$60,000	\$61,860	\$58,767
E11403-04	Emerald basketball court	\$20,000	\$19,300	\$18,335
T076	Nesters Impound Yard	\$150,000	\$149,410	\$141,939
P05104	Bayly Park – Andre Vajda Janyk Field	\$14,000	\$13,800	\$13,110
P06802	Bayly Park – BMX Track	\$20,000	\$14,330	\$13,613
T2101	Valley Trail	\$94,000	\$80,970	\$76,921
X117	Valley Trail through Whistler golf course	\$27,750	\$25,420	\$24,149
X084	Tennis Court Myrtle Phillips	\$33,750	\$42,998	\$40,848
X12101	Interpretive Forest Trail head parking lot	\$65,000	\$50,865	\$48,321
	Total	\$1,075,500	\$1,185,015	\$1,124,842

***Note – For account code T00102 Road Upgrades, the RMOW will receive a credit in the amount of approximately \$264,000 to remediate the trench sections from the 2018 FortisBC gas line installation.*

The 2019 budget includes funding for engineering support, contract administration, construction management and supply and installation of the new asphalt. With the contribution from FortisBC, it is anticipated that this project can be completed within the current project budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

RMOW staff are actively engaged with the home owners and public with regards to this project and its impact to the community via a number of communication forums.

Access to the neighbourhoods will be maintained during paving operations, however residents should expect delays and detours. It will be communicated with residents that a traffic management team will be on site to safely maintain the work areas. After working hours all constituents will have access to their properties.

SUMMARY

The tender process was public and competitive, and the bidder is well qualified to do the work.

The project engineer has recommended the RMOW accept the lowest bid that meets all the tender criteria at \$1,185,015.50 exclusive of GST.

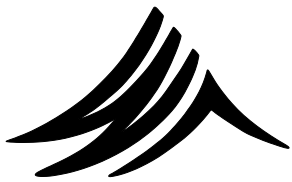
Staff recommends that Council authorize the Mayor and Municipal Clerk to execute the contract with Alpine Paving (1978) Ltd. for the Whistler Road and Trail Reconstruction Project in the amount of \$1,185,015.50 (exclusive of GST).

Respectfully submitted,

Tammy Shore, P. Eng.
CAPITAL PROJECTS MANAGER

for

James Hallisey, P. Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019
FROM: Chief Administrator's Office
SUBJECT: STRATEGIC PLANNING COMMITTEE TERMS OF REFERENCE ADOPTION

REPORT: 19-052
FILE: 0540-20

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Chief Administrative Officer be endorsed.

RECOMMENDATION

That Council endorse the Strategic Planning Committee Terms of Reference, as outlined in Appendix "A", of Administrative Report to Council 19-052.

REFERENCES

Appendix "A" – Strategic Planning Committee Terms of Reference.

PURPOSE OF REPORT

The purpose of this Report is to provide Council with the Terms of Reference for the Strategic Planning Committee.

DISCUSSION

Guided by the updated Official Community Plan (OCP), the Strategic Planning Committee (SPC) is to be established as a Select Committee of Council, in order to provide Council with strategic input and support from a broad perspective of key stakeholders in the community – specifically when considering long term strategic community planning and land use activities within the Resort Municipality of Whistler. Specifically, the SPC will act in an advisory capacity to inform fact based decision making by Council by establishing a base set of metrics that articulate the current capacity and state of built environment across the municipality, and capture the inherent characterization of Whistler's unique sense of place and mountain culture.

Whistler has experienced significant growth in the past several years with total annual visitation exceeding 3.5 million and a local population now approximating 12,000 permanent residents and an average daily population equivalent of 36,000. Its global success can be attributed in part to the guiding principles of the Whistler2020 vision and the policies in the Official Community Plan, as well as initiatives implemented by the Economic Partnership Initiative and others. Initiatives such as improving infrastructure and re-investment in core resort products have encouraged Whistler's year-round growth, with acceleration of this growth driven predominantly by macroeconomic factors. Favourable foreign exchange rates against the Canadian Dollar have driven increased international travel from the United States, Europe and Asia Pacific, whilst increasing the appeal of domestic travel amongst Canadians. However, the accelerated growth of the resort in a relatively short period of time, has created community concerns about its continued sustainability for local residents and future generations, and management of the tourism economy to align with the carrying capacity of the resort.

Since its incorporation in 1975, the municipality has managed growth and development through its Official Community Plan's policies and land use regulations. These were intended to control the location, amount, type and character of development to support the unique sense of place and culture of Whistler. Whistler is now approaching its residential accommodation capacity and is subsequently recognising the potential of its existing developed capacity. This is creating concern over the impact of further growth within the community, as many community planning policies are being reassessed to align with Whistler's future.

The guiding principles of the SPC are to encourage progressive long term thinking for the benefit of the resort community as reflected in the OCP; manage growth and development to achieve the goals of the Community Vision and OCP; consider risks and effective adaptation to changing and potential future external conditions; ensuring balanced and effective use of limited financial, social and natural resources; and including the community at large in community planning, while developing effective and collaborative partnerships that support community goals.

The purpose of the SPC is broad, yet focussed, and will provide advice and recommendations to Council about the community's long term needs, based on facts and a deep understanding of the Whistler Vision and OCP. The Committee will identify and source relevant data needs to assist in understanding the current situation, determine a range of various metrics to monitor and use in scenario planning to proactively manage the resort experience and provide strategic advice to Council surrounding potential community planning needs. Other strategic issues for consideration by the SPC include:

- Potential uses for RMOW owned lands taking into consideration community values, carrying capacity and preservation needs;
- The extent to which Whistler's long term housing needs may be met, consistent with growth management policies, while considering the financial implications, associated risks and other factors;
- Institutional facility and service needs assessment to support longer term community needs (e.g. schools, day cares, medical facilities etc.);
- Evaluation of existing and approved future development potential; and
- Potential major amendments of the OCP or major development applications.

The Committee will be chaired by the Mayor of Whistler Council and will consist of 12 local stakeholders and community representatives with unique perspectives for the long-term planning of future community needs. It is recommended that council establish the SPC consisting of three members from participant organizations, three staff from the Resort Municipality of Whistler as well as two members of Council in addition to the Mayor of Whistler Council. There is no minimum or maximum time period for representation of any participant organization. To complement the above stakeholders, three members-at-large will be appointed for a two-year term with reappointment at Council's discretion. It is also anticipated that other key organizations not directly represented on the Committee, but with a relevant stake in the community, will be engaged at various times throughout the SPC's work for their input to particular topics.

The Committee is to be comprised of the following representatives:

- Mayor of Whistler Council
- Representatives from Whistler Council (2)
- Community Member-at-large (3)
- President of Tourism Whistler (TW)
- Executive Director from the Whistler Chamber of Commerce (WCC)
- Chief Operating Officer of Whistler Blackcomb (WB)
- RMOW Chief Administrative Officer
- RMOW General Manager of Resort Experience
- RMOW Planning Director

Following Council's resolution to endorse these Terms of Reference, a communication will be made for nominations for the community-member-at-large positions ensuring appropriate representation of the community.

WHISTLER 2020 ANALYSIS

The recommendation to support the SCP Terms of Reference has the potential to move the community towards the following Whistler2020 Descriptions of Success and is aligned with the latest OCP version under consideration.

W2020 Strategy	Descriptions of success that resolution moves us toward	Comments
Environment	Limits to growth are understood and respected	The Committee will establish a base set of metrics that will provide clarity on Whistler's current position and what considerations need to be made for sustainable future growth.
Environment	Smart growth policies and initiatives contribute to the financial health of the community	By considering strategic community planning issues, the SPC will be able to provide advice to Council to review initiatives that ensure the financial and environmental health of the community.
	Whistler is globally recognized as a center of excellence in sustainable community development	
Economic	Whistler's tourism economy is progressive and ensures the highest and best use of limited financial, social and natural resources in the long-term	With defined metrics and a longer term planning horizon, SPC will be contribute to enabling a more balanced and effective use of Whistler's available resources.
	Physical and social infrastructure attract and support work and investment	
Resident Housing	Housing has been developed close to transit, pedestrian and bicycle routes, and amenities and services to reduce auto dependency	Longer term planning for housing and infrastructure needs will be based on scenario modelling, enabling adaptation for implementation as time evolves.
Transportation	Whistler's local and regional transportation systems minimize encroachment on nature	Long range planning and metrics will provide guidance on transportation projects.

Endorsement of the SPC Terms of Reference does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Endorsement of the SPC Terms of Reference is consistent with the recommendations made within the updated OCP, and Whistler's renewed Community Vision. It is important to recognize the relationship between the SPC and the Economic Partnership Initiative Committee, which will intersect on a number of topics and as such collaboration and staff coordination between the committees will be important.

BUDGET CONSIDERATIONS

There are no current budget considerations. Specific recommendations such as research may arise during the course of the SPC, and may require budget allocation, but these will be determined at the relevant time.

COMMUNITY ENGAGEMENT AND CONSULTATION

Community engagement is a key element of the SPC Terms of Reference, and guiding principles refer to the ongoing engagement of the community in community planning work. To note is the community representation on the committee with three members-at-large as well as an expectation of community input throughout the work of the SPC.

SUMMARY

Council is asked to endorse the Strategic Planning Committee Terms of Reference.

Respectfully submitted,

Toni Metcalf
MANAGER OF ECONOMIC DEVELOPMENT

and
Mike Kirkegaard
PLANNING DIRECTOR

for
Mike Furey
CHIEF ADMINISTRATIVE OFFICER

Strategic Planning Committee (SPC)

Terms of Reference

Version 1.4 – 10 April 2019

1 DEFINITION

- a) The SPC is a Select Committee of Council, under s.142 of the Community Charter, and members are appointed by Council;
- b) The SPC is comprised of local stakeholder groups and community representatives, along with Council and key RMOW staff – each bringing a unique perspective in determining key considerations relative to community planning and management of future land uses and activities within the Resort Municipality of Whistler;
- c) The SPC is to act in an advisory capacity, to support Council in its decision making related to community and land use planning and growth management;
- d) Guided by the Official Community Plan (OCP) the Committee seeks to leverage a collaborative process toward the following primary goals:
 - i. Establish guiding metrics and targets to effectively balance Whistler's resort and community capacity while protecting Whistler's unique sense of place and meeting the community's long term needs;
 - ii. Provide input to long term strategy development for community and land use planning activities within the municipal boundaries;
 - iii. Provide strategic input for potential amendments to the OCP and major development projects being considered in the RMOW.

2 PURPOSE OF THE STRATEGIC PLANNING COMMITTEE

The following outline the purpose of the Strategic Planning Committee:

- a) Understand and seek to collaboratively implement Whistler's Vision and Official Community Plan (OCP);
- b) Assist in the proactive development of strategies to manage the resort's activities within established targets and in alignment with the OCP;
- c) Participate in an ongoing process designed to identify and consider strategic land use issues and opportunities, and provide advice to Council specifically on the following:
 - i. Management of RMOW owned lands taking into consideration community values, carrying capacity and preservation needs;
 - ii. The extent to which Whistler's long term housing needs may be met, consistent with growth management policies, while considering the financial implications, associated risks and other factors;
 - iii. Institutional facility and services needs assessment to support longer term community needs such as schools, medical and health, childcare and recreation;
 - iv. Evaluation of existing and approved future development potential;

- v. Potential major amendments of the OCP or major development applications. It is noted that any SPC advice to Council on any major development application requires the applicant to be given the opportunity to make representations to the Committee – as per s461 (8) of the Local Government Act.
- d) Ensure consideration, and seek to integrate the work, of other relevant committees including the Economic Partnership Initiative Committee, Transportation Advisory Group and others;
- e) Consider other additional items, as relevant, in line with 2 a) – e) above;
- f) Meet regularly to consider the implications of the above, and to develop strategic advice to Council or other relevant organizations, to best leverage the community's collective resources toward achieving goals outlined within the OCP.

3 DATA & RESEARCH AS BASIS TO INFORM COMMITTEE

The Committee will require a breadth of relevant information to establish a deep understanding of the current state of, as well as possible future demands on, community infrastructure, services and other resources. To ensure the Committee's considerations and recommendations are founded on facts, they will:

- a) Establish a base set of metrics that articulate the current capacity and state of built environment across the municipality, and capture the inherent characterization of Whistler's unique sense of place and mountain culture, to develop a common understanding of performance towards the community's vision and goals (e.g. average daily population, visitation and occupancy trends, sector capacity and associated employment needs, labour supply, traffic congestion and others);
- b) Review scenario planning for potential eventualities relating to capacity thresholds to proactively manage the resort experience for residents and visitors, considering business cycles and influence of external factors that are outside the resort's direct control;
- c) Determine appropriate long term targets for the metrics established in ii) above, that will inform future decision making by Council and support the achievement of long term goals as identified in the OCP;
- d) Identifying any other additional data needs and make recommendations to Council, relevant SPC members or other appropriate organizations, as to key studies, research and reporting that may be required to collectively inform the SPC, Council and the public, and upon which may form the basis for Council to make key decisions;
- e) Review key current and anticipated land characteristics, capacity and utilization, when evaluating needs, challenges and opportunities for the resort community of Whistler.

4 GUIDING PRINCIPLES

Guiding Principles to be followed throughout the SPC process:

- a) Encourage progressive long-term thinking for the benefit of the resort community in line with the Community Vision and OCP;
- b) Inform community planning and land use management to achieve the goals of the Community Vision and OCP;
- c) Consider risks and effective adaptation to changing and potential future external conditions;
- d) Include resort community stakeholders and the community at large in community planning;
- e) Effective and collaborative partnerships strategically support resort community goals;

- f) Ensure balanced and effective use of limited financial, social and natural resources;
- g) Acknowledge the limitations and scarcity of the community's natural areas and resources, and benefits of retaining land for future generations, while also recognizing the multiple demands being placed on public lands;
- h) Big ideas are researched, analyzed and considered;
- i) All strategic input and recommendations are based on analysis of best available information to support evidence based decision making.

5 COMPOSITION OF THE SPC

- a) The composition of the SPC is as follows:
 - i. Mayor of Whistler Council
 - ii. Two representatives from Whistler Council
 - iii. Three Member(s)-at-Large with skills and/or experiences in the following areas:
 - a. Community Planning and Development in multiple progressive jurisdictions;
 - b. Extensive community involvement;
 - c. Other - to be determined from time to time (dependent on SPC focus during the upcoming term);
 - iv. President, Tourism Whistler
 - v. Executive Director, Whistler Chamber of Commerce
 - vi. Chief Operating Officer, Whistler Blackcomb (WB)
 - vii. RMOW Chief Administrative Officer
 - viii. RMOW General Manager, Resort Experience
 - ix. RMOW Planning Director
- b) Chair of the SPC will be the Mayor of Whistler Council or designate
- c) Committee Facilitation / Lead will be RMOW Manager, Economic Development
- d) Secretary of the SPC will be RMOW Economic Development department
- e) Members are appointed by Council and any changes to the participation on the SPC will be approved by Council

6 TERM

6.1 Committee Member

- a) There is no minimum or maximum time period for representation of participant organizations.
- b) Member-at-large roles will be appointed for a period of two years, with the option for reappointment for a further term at Council discretion.

7 MEETING PROCEDURES

7.1 Strategic Planning Committee

- a) The proceedings of the Committee will follow the Community Charter and will be of a working session format based on the agreed upon meeting agenda, with minutes circulated to SPC members following each meeting and adopted at the subsequent SPC meeting.

8 MEETINGS

8.1 Strategic Planning Committee

- a) The SPC will meet:
 - i. On a schedule determined at the first formal meeting of the SPC
 - ii. By providing at least seven days' notice to each member (notice of meeting may be waived by the consent of the majority of the SPC)

9 QUORUM

- a) Eight members of the Committee shall constitute quorum
- b) Recommendations of the SPC shall be made by consensus of members in attendance at a meeting, provided a quorum is present at the meeting

10 REPORTING

- a) The SPC will provide regular updates to Council and the public to ensure a high level of community support and engagement with both the SPC process as well as key products (reports/draft plans etc.) produced by the SPC.
- b) Make recommendations to RMOW and Council with respect to OCP planning and management and other related strategic land use initiatives as defined by 2 above.

11 CONFLICT OF INTEREST

- a) SPC participants are expected to adhere to standard conflict of interest policies
- b) Council members must adhere to the RMOW's conflict of interest policies consistent with Council Policy A-21.

12 CODE OF CONDUCT

- a) Each participant of the SPC must at all times fully comply with applicable federal, provincial and municipal laws and should avoid any situation, which could be perceived as improper or unethical.
- b) All participants are expected to be sufficiently familiar with any legislation and bylaws that apply to their position on the SPC.
- c) All participants will ensure that the confidentiality of confidential information is maintained.

- d) All participants must not engage in any financial transactions, contracts, or private arrangements for personal profit, which accrue from or are based upon confidential or non-public information, which the member gains by reason of his/her position as a participant on the SPC.
- e) Confidential information that members receive through their position on the SPC must not be divulged to anyone other than persons who are authorized by Council to receive the information. A member of the SPC must not use information that is gained due to his or her position or authority, which is not available to the general public, in order to further the participant's private interest. Participants must not offer such information to spouses, associates, immediate family, related persons, friends, or persons with whom the member is connected by frequent or close association.

13 ADMINISTRATIVE DUTIES AND RESPONSIBILITIES

The RMOW will be primarily responsible to provide administrative support to the SPC including:

- a) Prepare the agenda for each meeting
- b) Keep the minutes of all meetings and proceedings. Minutes will list meeting attendees, a general summary of discussions, resolutions of the Committee and next steps
- c) Provide each participant with notice of meetings and the agenda for the meeting
- d) Provide each participant with a copy of the minutes
- e) On behalf of the SPC, receive all correspondence, write all letters and communiques, and carry out duties typically performed by a secretary



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019

REPORT: 19-053

FROM: Chief Administrator's Office

FILE: 0430

SUBJECT: INTERNATIONAL RELATIONSHIPS POLICY

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Chief Administrative Officer be endorsed.

RECOMMENDATION

That Council rescind Council Policy F-22: *Sister City*; and

That Council adopt Council Policy F-32: *International Relationships*.

REFERENCES

Appendix "A" – International Relationships Update Council Report from February 26, 2019

Appendix "B" – International Relationships Update Council Presentation from February 26, 2019

Appendix "C" – Council Policy F-22: *Sister City*

Appendix "D" – Draft Council Policy: *F-32 International Relationships Policy*

PURPOSE OF REPORT

The purpose of this Report is to provide Council with an updated policy to help guide decisions and resources in the area of international relationships including Sister and Friendship Cities, study tours and other related activities.

DISCUSSION

Background

As a resort destination, international relationships have been an ongoing part of the Resort Municipality of Whistler's (RMOW) history and development. Over time, the community has hosted many communities from across the globe, visited other regions and communities, and shared information through various other means. Activities have included student exchanges and information gathering missions to learn about each other's resort community experiences and cultures. RMOW has formalized relationships with three communities.

Scope

Outreach on Whistler's part has focussed in particular on information sharing and visits with other Olympic and Paralympic host communities, other established mountain resort communities, as well as municipalities from across Canada with shared interests or issues. This occurs through outgoing study tours and information sharing, as well as more formal memberships such as the Colorado Association of Ski Towns (CAST) and attendance at key conferences regarding tourism, municipal and community planning.

Whistler's relatively accelerated evolution over time has required us to connect with other communities that are in a similar place in their resort's maturity, or have similar historical experiences, to exchange relevant ideas pertinent to that time in our history. Whistler's evolution from a small emerging ski town, to number one ski resort, to four season resort, to filling the shoulder seasons, and more recently, to dealing with the pressures of achieving our occupancy targets and approaching our defined developable build-out targets, has meant that our interests have evolved over time.

Incoming communities that have sought out Whistler for learnings have generally been handled by hosting incoming delegations. In recent years there has been particular interest from mountain communities preparing to bid on or host the Olympic and Paralympic Winter Games.

International relationships extend beyond the RMOW. Local schools, Whistler Blackcomb and other businesses and associations also have involvement in exchanges, events and information sharing with other parts of the country and globally. These agencies are an important part of the mix; the RMOW is only one organization involved in the development of Whistler's overall cultural, tourism and community fabric, and would leave many activities to community groups to continue to organize.

In addition to ad hoc missions or information sharing on an as needed basis, the RMOW has three formalized international relationships, one Sister City and two Friendship Cities. While both types of relationships have similar goals and outcomes, Sister Cities are defined by a more sustained annual commitment to time and resources. All of these communities reached out to Whistler to seek out a formalized relationship.

Karuizawa, Japan – Sister City

Zhangjiajie, China – Friendship City

Les Deux Alpes – Friendship City

Over the years, a variety of other communities from around the world have also approached Whistler formally or informally toward establishing relationships or Sister or Friendship City status. Most recently this has included St. Anton, Austria and Rotorua, New Zealand; as well as a request by Les Deux Alpes to expand our relationship from a Friendship City to a Sister City.

Considerations

An important consideration toward any potential new relationships for Sister Cities, Friendship Cities or ongoing information sharing or hosting, is ensuring that we are clear on our purpose, and that any relationships work toward the current Whistler vision, Official Community Plan, and other current guiding documents and policy.

Another key consideration is the time and financial resources associated with a formalized long-term relationship. The evolution of communities over time and what elements of a relationship are most beneficial over time should also be taken into consideration. While refinements can be made to activities, once committed to a Sister or Friendship City, this is in place for the foreseeable future.

Whistler is well positioned to exchange learnings with communities that have emerging or mature tourism economies and associated challenges, issues and successes. Whistler continues to have the opportunity to both share and learn through international relationship activities and has the opportunity to not only continue with existing relationships but consider others for either formal long-term or informal ad hoc exchanges.

Appendices A and B provide further background regarding analysis and information regarding international relationships.

Recommendations

The new *International Relationships Policy* replaces the *Sister City Policy* and seeks to help as a decision making tool and framework for the purpose, scope and resources for this overall area of our business on behalf of the community.

Staff recommends that the RMOW not enter into any new Sister City Relationships but that any new formalized relationships would be Friendship Cities. Friendship Cities provide community affiliations, and are meaningful and productive, but their commitment level is more customizable and flexible.

At a high level the policy would result in the following for the RMOW:

- Maintain and refine the activities of its one 20-year Sister City relationship.
- Allow for a maximum of five Friendship City relationships, with at least one from a developing community.
- Establish a foundation for a more diverse and proactive approach to international relationship activities.
- Provide a decision making tool that helps to guide and prioritize activities for both formalized and ad hoc relationships and activities.
- Maintain an annual budget that would be used for activities associated with exchanges (student and professional) and other activities associated with formalized relationships and other related activities.

While not specifically outlined in the policy, staff also recommends the following:

- Develop a five-year rolling plan, with annual updates, to outline recommended schedule of activities including student and professional exchanges and study tours with formalized relationship communities.

This report does not include any specific recommendations for additional Friendship City relationships. Any new Friendship City recommendations would come forward independently for Council consideration and approval.

WHISTLER 2020 ANALYSIS

International relationships have the potential to move the organization and community toward a variety of our strategies and descriptions of success depending upon who we decide to engage with.

At this time, the relationships in place primarily provide the venue for Whistler to share its experiences and best practices with the other communities, and the opportunity for youth cultural development.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Health & Social	Community members and visitors learn about and enjoy experiences with other cultures and generations through activities and events.	Youth and other exchanges between communities have the opportunity for those directly involved and others in the community to learn about and interact with other cultures and traditions.
Economic	Effective partnerships with government and tourism organizations support economic health.	Learnings between communities have the potential to provide insights toward plans and initiatives that contribute to economic health and management of sustainable tourism.
Built Environment	Whistler is globally recognized as a centre of excellence in sustainable community development.	Through community exchanges Whistler shares information about community development practices, experiences, successes and challenges as a maturing resort community.

The international relationships program does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

None.

BUDGET CONSIDERATIONS

Currently, the annual budget in a typical year to cover the student exchanges and other travel and activities associated with the Sister City relationship averages out to between \$45,000 and \$50,000. The budgets are used for staff time, and portions of travel and hosting costs. In 2019, the total budget associated with the Sister City is larger, at \$65,000, to cover the regular program as well as special incremental travel and plans in place for items associated with the twentieth anniversary.

In 2019 a budget of \$30,000 is also in place to support the hosting of the L2A reciprocal delegation.

This Report does not introduce any new budget considerations not already in place as part of the draft 2019 Five-Year Financial Plan outlined in this Report. The recommendations in this report and policy will be considered as part of future Five-Year Financial Plans. The intention is not to increase budgets toward international relationships activities, but to refine the current level of funds to be more broadly allocated across the overall program and include the various formalized relationships and ad hoc activities.

COMMUNITY ENGAGEMENT AND CONSULTATION

Community engagement is an element of a variety of Sister City and Friendship City activations. The student exchanges involve a wide range of students and parents, and other stakeholders. Mayoral exchange visits are public events and typically involve the Canada Day Parade or another community event, meetings with Council and other community ambassadors. Ad hoc study tours involve various stakeholders customized to the incoming or outgoing group.

International relationships may result in incremental and diverse community engagement opportunities with more communities and groups over time.

Community partners would be involved with aspects of putting together the recommended forward looking plan and schedule, as well as consideration of any new formalized relationships.

SUMMARY

International relationships have been an ongoing part of the RMOW's history and development.

Whistler is often asked by other communities to share its knowledge, plans, policies and practices to other communities and many communities have expressed interest in learning from Whistler and finding ways to be affiliated with the resort. As well, Whistler has the opportunity to learn and benefit from the experiences of other communities.

Formally and informally we have shared tourism best practices, cultural experiences, issues and challenges through meetings and exchanges.

Over the years, a variety of other communities from around the world have approached Whistler toward establishing relationships.

The new International Relationships Policy provides Council and staff with guidance for activities and resource allocations in this area of our organization's business.

Respectfully submitted,

Michele Comeau
MANAGER OF COMMUNICATIONS

for
Mike Furey
CHIEF ADMINISTRATIVE OFFICER



WHISTLER

REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: February 26, 2019 **REPORT:** 19-024
FROM: Chief Administrator's Office **FILE:** 0430
SUBJECT: INTERNATIONAL RELATIONSHIPS UPDATE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the Chief Administrative Officer be endorsed.

RECOMMENDATION

That Council receive Information Report No. 19-024 regarding Resort Municipality of Whistler's international relationships.

PURPOSE OF REPORT

The purpose of this Report is to update Council regarding international relationships and the work plan underway for 2019.

DISCUSSION

As a resort destination, international relationships have been an ongoing part of the Resort Municipality of Whistler's (RMOW) history and development. Over time, the community has hosted many communities from across the globe, visited other regions and communities, and shared information through various other means. Activities have included student exchanges and information gathering missions to learn about each other's resort experiences and cultures. RMOW has formalized relationships with three communities.

Outreach on Whistler's part has focussed in particular on information sharing and visits with other Olympic and Paralympic host communities, other established mountain resort communities, as well as municipalities from across Canada with shared interests or issues. This occurs through information sharing as well as more formal memberships such as the Colorado Association of Ski Towns (CAST) and attendance at key conferences regarding tourism, municipal and community planning.

The speed of Whistler's evolution has required us to connect with other communities that are in a similar place in their resort's maturity to exchange relevant ideas pertinent to that time in our history—evolution from a small emerging ski town, to number one ski resort, to four season resort, to filling the shoulder seasons, and more recently, to dealing with the pressures of achieving our occupancy targets and approaching our defined developable build-out targets.

Incoming communities that have sought out Whistler for learnings have generally been handled by hosting incoming delegations. In recent years there has been particular interest from mountain communities preparing to bid on or host the Olympic and Paralympic Winter Games.

International relationships extend well beyond the RMOW. Local schools, Whistler Blackcomb and other businesses and associations also have involvement in exchanges, events and information sharing with other parts of the country and globally.

Formalized relationships

In addition to ad hoc missions or information sharing on an as needed basis, the RMOW has three formalized international relationships, one Sister City and two Friendship Cities. While both types of relationships have similar goals and outcomes, Sister Cities are defined by a more sustained annual commitment to time and resources. All of these communities reached out to Whistler to seek out a formalized relationship.

Karuizawa, Japan – Sister City

Zhangjiajie, China – Letter of Friendly Cooperation

Les Deux Alpes – Friendship Pact

Karuizawa

In 1999, Whistler and Karuizawa formally established a Sister City relationship. Karuizawa is a resort community located two hours from Tokyo and was host to the curling events during the 1998 Nagano Olympic Winter Games, the equestrian events for the 1964 Tokyo Summer Olympic Games, and other international sporting events. Although it is a mountain resort community that is primarily focussed on summer visitation whose population is a bit larger than Whistler's, it has many similarities to Whistler including second home owner population, the ratio of visitors to residents, as well as proximity to park and unique natural mountain landscapes.

At the time the relationship was established, Japan was one of Whistler's top international markets for tourism visitation. Promoting cultural exchanges and developing sister cities were actions outlined in Whistler 2002, a guiding policy document of that time, to encourage cultural diversity in the community and enrich the quality of life for residents and other visitors.

The Sister City relationship has been defined by youth exchanges and mayoral exchanges over the past 20 years. Each year, 10 youth visit Whistler from Karuizawa and 10 youth from Karuizawa visit Whistler. Every two years, generally speaking, the Whistler Mayor visits Karuizawa and the Karuizawa Mayor visits Whistler. In 2019, the Sister City relationship will mark 20 years and will be acknowledged through visits by each Mayor.

The annual budget in a typical year to cover the student exchanges and Mayoral travel averages out to between \$45,000 and \$50,000. The budgets are used for staff time, and portions of travel and hosting costs. In 2019, the total budget associated with the Sister City is \$65,000 to cover the regular program as well as incremental travel and plans in place for items associated with the twentieth anniversary.

Zhangjiajie

In 2011, Whistler and Zhangjiajie signed a Letter of Intent for Friendly Cooperation. Zhangjiajie is a resort community located in the Hunan Province of China. The region's Wulingyuan Scenic Area is a UNESCO World Heritage Site that encompasses thousands of quartzite sandstone columns, many of which rise over 200m, as well as caves filled with stalactites and stalagmites, forests, rivers, waterfalls, and endangered plant and animal species. It has rich cultural history and experiences.

Zhangjiajie contacted Whistler with interests in creating a Sister City relationship, and was interested in gaining knowledge around growing from a destination that successfully hosts domestic tourism to one that is known and patronized by international visitors.

One exchange took place with Whistler visiting China in 2011 and Zhangjiajie visiting Whistler in 2012. The relationship has not been active since that time.

Les Deux Alpes

In 2018, Whistler and Les Deux Alpes (L2A) signed a Friendship Pact. L2A is a municipality comprised of Mont-de-Lans village and Venosc village and located 65 kilometres southeast of Grenoble. It is the second oldest ski resort area in France and is most known for having the largest skiable glacier in Europe, summer skiing, and downhill mountain biking.

L2A invited and hosted a Whistler delegation to their community in summer 2018 which consisted of participants from bicycle clubs and associations, schools, ski schools, ski operators, tourist office, cultural institutions and the municipalities. The delegation found many similarities between Whistler and Les Deux Alpes as two internationally recognized designations. Their community warmly welcomed Whistler and our shared passion to maintain a vibrant mountain culture in our communities was immediately evident. Whistler will host a reciprocal delegation from L2A in summer 2019. Plans are currently in progress.

L2A approached Whistler with interests ranging from the Peak 2 Peak Gondola and growth of our four season tourism product, to connections between the Choucas Bikers and WORCA and between their elementary schools and L'Ecole Passerelle. Several areas of potential interests for Whistler in L2A include the historic and cultural aspects of their tourism experience and community, how they have retained resident community over time including housing, climate change challenges and glacier retention strategies, aging infrastructure solutions, trail development and maintenance, and school and bike club connections.

Since the 2018 visit there has been ongoing engagement between L2A and Whistler partners. L'Ecole Passerelle elementary students are currently planning an exchange visit in 2019. L2A has expressed interest in a Sister City relationship.

A budget of \$30,000 has been proposed in the 2019 Five-Year Financial Plan and would be used to support the hosting of the L2A delegation including engaging a contractor to organize some of the arrangements.

Consideration of other international relationships

Over the years, a variety of other communities from around the world have also approached Whistler toward establishing relationships or Sister City status.

An important consideration toward any potential new relationships for Sister Cities, Friendship Cities or ongoing information sharing, is ensuring that we are clear on our purpose, and that any relationships work toward the current Whistler vision, Official Community Plan, and other current guiding documents and policy. Another key consideration is the time and financial resources associated with a relationship. The evolution of communities over time and what elements of a relationship are most beneficial over time should also be taken into consideration.

While no analysis has been conducted at this time, communities that have a tourism economy and have similar size, challenges, issues and successes to those of Whistler, or those that are more mature and have resolved such issues that we are now facing, may be suited to share information with as we move forward. Mature communities facing and creatively responding to the pressures of success or

with unique planning or tourism initiatives might include areas of Iceland; Isle of Skye, Scotland; Cinque Terre, Italy; Mallorca, Spain; Bhutan; U.S. National Parks; Zermatt or St. Moritz, Switzerland; or others.

Given that the value of information sharing and exchanges may involve organizations beyond the RMOW, it may be worthwhile considering how we engage existing structures such as council committees in discussions, decisions or activities around international relationships.

Aspects of relationships may also be led by organizations other than the municipality such as schools, clubs or associations.

Sister City Policy

The RMOW established a *Sister City Policy F-22 (Sister City Policy)* in 2004. It has not been updated since then. The *Sister City Policy* outlines a limitation of a total of three city arrangements. It also outlines the following objectives for any such relationships:

- To foster understanding among different cultures, and thereby enhance community development and enrich the quality of life in Whistler.
- To facilitate and support the development of cultural, educational, youth and artistic exchanges with communities of other countries.
- To strengthen tourism and other economic opportunities.
- To increase awareness of and enhance Whistler's positive image internationally.
- To foster participation of and collaborate with local organizations in pursuing international exchanges that benefit the community as a whole.

It recommends that activities, exchanges and projects associated with Sister City initiatives be evaluated against the original agreement with the twinned community. Although the Policy is pertinent to Sister Cities, the same general guidelines are applicable to Friendship Cities and other international relationships.

Sample communities

Sister City and other twinning type relationships are common amongst some municipalities. Communities such as Banff, Canmore, North Vancouver, Squamish, and Penticton have one Sister City. Here is some background regarding larger programs in Aspen, USA and Victoria, Canada.

Aspen

The vision of the Aspen program is: Promoting and fostering every cultural, linguistic, academic, and professional connection and friendship imaginable. By doing this we are in hot pursuit of our mission to contribute to world peace. The Aspen sister city committee is a non-profit organization run by a board of directors. Its Sister Cities include the following:

- Abetone, Italy
- Bariloche, Argentina
- Chamonix, France
- Davos, Switzerland
- Garmish Partenkirchen, Germany
- Queenstown, New Zealand
- Shimukapuni, Japan

Victoria

The objectives of the Victoria program include opportunities for city officials and citizens to experience and explore other cultures through long-term community partnerships; environments through which

communities will creatively learn, work and solve problems together through reciprocal exchanges and projects; ideas for better delivery of basic amenities such as housing, recreation, land use, sewage and garbage disposal, water supply, police, fire protection and public transportation; and an atmosphere in which economic and community development will be strengthened.

Victoria's program has both Sister Cities and Friendship Cities. Its Sister Cities include the following:

- Napier, New Zealand
- Suzhou, China
- Morioka, Japan
- Khabarovsk, Russia

Its Friendship Cities include the following:

- Nanning, Guanxi Province, China
- Changsha, Hunan Province, China

Twin City Associations have been formed by community members for three of the four Sister Cities to fund raise, host and provide hospitality for the relationships. The city protocol department is also involved in elements that involve the Mayor and municipality directly.

Other considerations

Beyond hosting, information sharing, and formalized relationships between communities, existing networks may be another consideration for how Whistler engages in a way that may require limited resources to access opportunities to share reciprocal information and experiences.

Colorado Association of Ski Towns (CAST)

Mission: The Association was formed in part to recognize that resort communities face unique challenges in providing municipal services to residents and visitors. It is an organization of 28 municipalities and four counties whose economies are largely dependent upon the ski industry and tourism. Whistler is currently a member.

World Union of Olympic Cities

Vision: Sustainability and legacy are key principles for the Olympic Host Cities to "keep the flame alive." By providing inspiring ideas and practical tools, the Union supports Olympic Host Cities in activating their Olympic legacy in a sustainable and forward-looking perspective.

Sustainable Travel International

Vision: We're dedicated to minimizing the negative impacts of tourism and maximizing its positive benefits for people, cultures, nature, and wildlife around the globe.

Mission: Improving lives and protecting places through travel and tourism.

United Nations

A variety of United Nations (UN) programs may be suited to involvement by Whistler including the UN World Tourism Organization, which is the UN agency responsible for the promotion of responsible, sustainable and universally accessible tourism; the Geoparks program, which is being considered for this region; and others.

2019 Activities for Whistler International Program

The focus for 2019 will include several initiatives that continue to implement planned activities and look forward to the future of the program including the following areas.

Policy and governance:

- Review and update the *Sister City Policy*.
- Review and recommend an ideal level of investment of time and resources by the organization, and other organizations, in how to move forward with the program.
- Review and establish any potential recommendations regarding the agreements with the three existing international relationships.
- Present recommendations to Council.

Karuizawa:

- Plan and host a delegation to celebrate the twentieth anniversary of the Sister City relationship.
- Support the Mayor's trip to Karuizawa in the summer as part of the twentieth anniversary.
- Implement a permanent memento in Whistler to acknowledge the relationship.
- Organize a temporary display at the library including resources about Kariuzawa.
- Deliver the annual student exchange program.

L2A:

- Plan and host the L2A delegation in June working with other Whistler partners.

WHISTLER 2020 ANALYSIS

International relationships have the potential to move the organization and community toward a variety of our strategies and descriptions of success depending upon who we decide to engage with.

At this time, the relationships in place primarily provide the venue for Whistler to share its experiences and best practices with the other communities, and the opportunity for youth cultural development.

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Health & Social	Community members and visitors learn about and enjoy experiences with other cultures and generations through activities and events.	Youth and other exchanges between communities have the opportunity for those directly involved and others in the community to learn about and interact with other cultures and traditions.
Economic	Effective partnerships with government and tourism organizations support economic health.	Learnings between communities have the potential to provide insights toward plans and initiatives that contribute to economic health.
Built Environment	Whistler is globally recognized as a centre of excellence in sustainable community development.	Through community exchanges Whistler shares information about community development practices, experiences, successes and challenges.

The international relationships program does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

As outlined in the Report, a *Sister City Policy* was established in 2004. The Policy is in need of a review and potential update to reflect the current environment and guiding policy of the organization.

BUDGET CONSIDERATIONS

This Report does not introduce any new budget considerations not already in place as part of the draft 2019 Five-Year Financial Plan outlined in this Report.

COMMUNITY ENGAGEMENT AND CONSULTATION

Community engagement is an element of a variety of Sister City and Friendship City activations. The student exchanges involve a wide range of students and parents, and other stakeholders. Mayoral exchange visits are public events and typically involve the Canada Day Parade or another community event, meetings with Council and other community ambassadors.

Staff will work with resort partners regarding recommendations for the program.

SUMMARY

International relationships have been an ongoing part of the RMOW's history and development.

Whistler is often asked by other communities to share its knowledge, plans, policies and practices to other communities and many communities have expressed interest in learning from Whistler and finding ways to be affiliated with the resort. As well, Whistler has the opportunity to learn and benefit from the experiences of other communities.

Formally and informally we have shared tourism best practices, cultural experiences, issues and challenges through meetings and exchanges.

A variety of activities will take place in 2019 as part of our 20-year Sister City relationship with Karuizawa and our newly formed Friendship City relationship with Les Deux Alpes.

A recommendation regarding Les Deux Alpes as a potential Sister City will be brought forward in Spring 2019.

The *Sister City Policy* will be reviewed in 2019 and recommendations for any refinements or evolution of the program will be brought forward to Council for consideration.

Respectfully submitted,

Michele Comeau
MANAGER OF COMMUNICATIONS

for
Mike Furey
CHIEF ADMINISTRATIVE OFFICER

International relationships

Update

February 26, 2019

RESORT MUNICIPALITY OF WHISTLER

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Purpose and overview

- Purpose of report

- ✓ Provide an overview to Council regarding international relationships and the work plan underway for 2019
- ✓ Establish starting point for review of Sister City Policy and overall direction forward for international relationships

- Presentation overview

- ✓ Background and history
- ✓ Current activities
- ✓ Sister City Policy
- ✓ Next steps
- ✓ What others are doing
- ✓ Considerations

International relationships

- What?
 - ✓ The variety of ways that our organization interacts with other communities to share information and experiences
- Why now?
 - ✓ Current opportunities
- Who?
 - ✓ Various staff, departments
 - ✓ Council



International relationships

- Contribute to community and economic development
- Part of our history and evolution
- Opportunity for sharing, learning, cultural experiences



Topics of interest

- Tourism economies
- Community development
- Resort size, development
- Success factors
- Issues and challenges
- Olympic knowledge
- Housing
- Funding models
- Event strategies
- Environment
- Transportation
- Language and traditions

Activities

- Incoming delegations
 - ✓ Independent
 - ✓ Provincial or federal government supported
- Outgoing missions
 - ✓ Resort-wide delegations
 - ✓ Resort Municipality of Whistler
 - ✓ Whistler Blackcomb
 - ✓ Tourism Whistler
- Information sharing networks, conferences
 - ✓ Colorado Area Ski Towns (CAST)
- Student exchanges
- Formalized relationships
 - ✓ Sister City
 - ✓ Friendship City

Karuizawa – Sister City

- Relationship established in 1999
- Two hours from Tokyo
- Olympic venue



Karuizawa Sister City

- Annual youth exchange

- ✓ 10 Karuizawa youth & 2 chaperones visit Whistler each March
- ✓ 10 Whistler youth & 2 chaperones visit Karuizawa each October

- Mayoral visits

- ✓ Whistler and Karuizawa Mayor visit once every two years



Zhangjiajie - Friendship City

- Established in 2011
- UNESCO Heritage Site
- One exchange took place
- No active relationship



Les Deux Alpes – Friendship City

- Established in 2018
- Second oldest ski area in Europe
- One visit took place in 2018



Sister City Policy

- Created in 1999, amended in 2004
 - ✓ Limits us to three total city arrangements
- Not prescriptive of activities
- Requires an MOU with each partner community
 - ✓ details the objectives of proposed exchanges or projects
 - ✓ to be updated every other year

Sister City Policy

- Objectives

- ✓ To foster **understanding among different cultures**, and thereby enrich the quality of life in Whistler.
- ✓ To facilitate and support the development of **cultural, educational, youth and artistic exchanges**.
- ✓ To **strengthen tourism** and other economic opportunities.
- ✓ To **increase awareness** of and enhance Whistler's image internationally.
- ✓ To foster participation of **and collaborate with local organizations** in pursuing international exchanges that benefit the entire community.

- Requires update and refresh

Policy considerations

- Defined purpose and scope
- How it aligns with our vision, OCP
- Value delivered over time
- The role our organization takes on
- Time resources
- Financial resources
- Best fit for Whistler
- What is best achieved through formal versus less formal relationships

Sister City Programs – sample communities













































- Victoria

- ✓ Associations in place to fund raise, host and provide hospitality
- ✓ Has both Sister Cities and Friendship Cities
 - Napier, New Zealand
 - Suzhou, China
 - Morioka, Japan
 - Khabarovsk, Russia
 - Nanning, China
 - Changsha, China

- Aspen

- ✓ Sister city committee is a nonprofit organization run by a board of directors
 - Abetone, Italy
 - Bariloche, Argentina
 - Chamonix, France
 - Davos, Switzerland
 - Garmish Partenkirchen, Germany
 - Queenstown, New Zealand
 - Shimukapuni, Japan

Opportunities at a glance

	Time	Cost	Culture	Idea sharing
Membership/networks		\$		  
Conferences		\$\$		  
Incoming delegations				  
Targeted travel missions	  	\$\$\$		    
Friendship City	  	\$\$\$\$	    	
Sister City	    	\$\$\$\$\$\$	    	

Next steps – 2019 activities

- Policy and governance

- ✓ Review and update the *Sister City Policy*.
- ✓ Review and recommend an ideal level of investment of time and resources by the organization, and other organizations, in how to move forward with the program.
- ✓ Review and establish any potential recommendations regarding the agreements and levels of activation with the three existing international relationships.
- ✓ Present recommendations to Council.

- Karuizawa

- ✓ Host a delegation to celebrate 20th anniversary of the Sister City relationship.
- ✓ Support the Mayor's trip to Karuizawa in the summer as part of the anniversary.
- ✓ Implement a permanent memento in Whistler to acknowledge the relationship.
- ✓ Organize a temporary display at the library including resources about Kariuzawa.
- ✓ Deliver the annual student exchange program.

- L2A

- ✓ Plan and host the L2A delegation in June working with other Whistler partners.
- ✓ Bring forward recommendation regarding potential Sister City status.

Thank you





COUNCIL POLICY

POLICY NUMBER: F-22

DATE OF RESOLUTION: AUGUST 9, 2004

SISTER CITY POLICY**1.0 Scope of Policy**

This policy is applicable to all existing and future sister city agreements entered into by the Resort Municipality of Whistler and the Whistler Sister City Advisory Group.

2.0 Objectives

- 2.1 To foster understanding among different cultures, and thereby enhance community development and enrich the quality of life in Whistler.
- 2.2 To facilitate and support the development of cultural, educational, youth and artistic exchanges with communities of other countries.
- 2.3 To strengthen tourism and other economic opportunities.
- 2.4 To increase awareness of and enhance Whistler's positive image internationally.
- 2.5 To foster participation of and collaborate with local organizations in pursuing international exchanges that benefit the community as a whole.

3.0 Guiding Principles

- 3.1 The Municipality will enter into only one sister city relationship per country.
- 3.2 The Municipality will not enter into a sister city relationship with any foreign municipality already twinned with another Canadian municipality.
- 3.3 Sister city agreements entered into by the Municipality do not preclude links with the same or other foreign municipalities or organizations by the Municipality's partners, such as the Chamber of Commerce, School District 48, Tourism Whistler, or local organizations such as the Lions Club, Rotary Club or sport associations.
- 3.4 All sister city relationships will promote sustainable environmental practices, particularly in relationships with developing countries.

- 3.5 All sister city relationships will promote an understanding of racial, ethnic and gender equity issues, while respecting cultural differences, particularly in relationships with developing countries.
- 3.6 Whenever possible, the cultural and educational exchanges through twinning will involve or benefit the youth of both communities.
- 3.7 The development of sister city relationships and participation in sister city activities will be broad-based, involving as many sectors of the community as possible.
- 3.8 Recognizing the long-term commitment required by the Municipality and the community, the total number of twin city agreements will be limited to three.

4.0 Best Practices

- 4.1 A "State of the Resort Community" letter, prepared by the Mayor, should be exchanged annually with each sister city.
- 4.2 The Whistler Sister City Advisory Group will be formed, comprised of community members interested in sports, youth, education or business.
- 4.2 The Sister City Advisory Group should prepare, in partnership with each sister city, a Memorandum of Understanding, detailing the objectives of proposed exchanges or projects. This Memorandum should be updated every other year.
- 4.3 Communications from a sister city should be acknowledged and answered as soon as possible.
- 4.4 Activities should be reciprocal and jointly planned and executed by the Sister City Advisory Group with the sister city.
- 4.5 Activities, exchanges and projects should be evaluated by the Sister City Advisory Group at their conclusion to ensure the objectives outlined in the Memorandum of Understanding have been met.

Certified Correct:

Brenda Sims, Municipal Clerk



**THE RESORT MUNICIPALITY OF WHISTLER
COUNCIL POLICY**

POLICY NUMBER:	F-33	DATE OF RESOLUTION:	APRIL 16, 2019
NAME: International Relationships Policy			

1.0 SCOPE OF POLICY

This policy is applicable to all existing and future Sister City and Friendship City agreements entered into by the Resort Municipality of Whistler, as well as the variety of other ways that the organization interacts with other communities to share information and experiences.

2.0 OBJECTIVES

- 2.1 To share information between Whistler and other communities that support best practices in community development, tourism and sustainability.
- 2.2 To foster learning and understanding among different cultures, and thereby enrich the quality of life in Whistler and other communities.
- 2.3 To facilitate and participate in cultural, educational, and professional exchanges with communities with shared interests.
- 2.4 To foster participation of, and collaborate with, local organizations in establishing and working with international relationship communities and delivering ad hoc activities that benefit the community as a whole.

3.0 GUIDING PRINCIPLES

- 3.1 Recognizing the long-term commitment required by the Municipality and the community, the Municipality will enter into only one Sister City relationship, and a maximum of five Friendship City relationships.
- 3.2 A Sister City relationship is defined by the following:
 - (a) Signed memorandum of understanding
 - (b) Annual communication between Mayors
 - (c) Protocol visits once every four years, one in each Council term (one outgoing and one incoming)
 - (d) Student exchange once every two years (one outgoing and one incoming)
 - (e) Information about the relationship on the municipal website

- 3.3 A Friendship City relationship is defined by the following:
- (a) Signed memorandum of understanding
 - (b) Annual communication between Mayors
 - (c) Ad hoc information sharing and meetings about mutually beneficial topics
 - (d) Potential for ad hoc student, Council or professional exchange on occasion
 - (e) Support for community group relations and activities with their counterpart organizations in the Friendship City
 - (f) Information about the relationship on the municipal website
- 3.4 The Municipality will enter into only one relationship per country.
- 3.5 The Municipality will not enter into a relationship with any foreign municipality already twinned with another Canadian municipality.
- 3.6 At least one relationship should be with a developing city for which Whistler could offer particular value.
- 3.7 City agreements entered into by the Municipality do not preclude links with the same or other foreign municipalities or organizations by the Municipality's partners, such as the Chamber of Commerce, School Districts, Tourism Whistler, or local organizations such as the Lions Club, Rotary Club or sport associations.
- 3.8 All relationships will promote sustainable tourism and environmental practices, particularly in relationships with developing countries.
- 3.9 All relationships will promote an understanding of racial, ethnic and gender equity issues, while respecting cultural differences, particularly in relationships with developing countries.
- 3.10 Some cultural and educational exchange activities through twinning will involve or benefit the youth of both communities.
- 3.11 The development of relationships and participation in associated activities will be broad-based, involving various sectors of the community where appropriate.
- 3.12 The Municipality will share best practices of our community and tourism development without sharing competitive information.
- 3.13 A prioritization matrix will be maintained to guide the level of engagement the municipality will expend for incoming study tour or delegation requests.
- 3.14 An annual international relationships budget and plan will outline recommended activities associated with formalized relationships, such as exchanges, as well as incoming and outgoing study tours or events.

4.0 BEST PRACTICES

- 4.1 A Memorandum of Understanding, detailing the objectives of proposed exchanges or projects must be created for each formal relationship arrangement and brought before Council for approval.
- 4.2 Activities should be reciprocal and jointly planned and executed to the benefit and objectives of both parties.
- 4.3 A “State of the Resort Community” letter, prepared by the Executive Secretary on behalf of the Mayor, should be exchanged annually with the Sister City and Friendship Cities.
- 4.4 Activities, exchanges and projects should be evaluated by the Executive Office at their conclusion to ensure the objectives outlined in the Memorandum of Understanding have been met.
- 4.5 An annual update should be provided regarding this program at a regular Council meeting.

5.0 RELATED DOCUMENTS

None

Certified Correct:

W. Faris
Acting Municipal Clerk



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019

REPORT: 19-054

FROM: Resort Experience

FILE: RZ1159

SUBJECT: RZ1159 – 1062 MILLAR CREEK ROAD – MONTIS DISTILLING RETAIL LIQUOR SALES REZONING – REPORT OF PUBLIC HEARING AND CONSIDERATION OF ADOPTION FOR ZONING AMENDMENT BYLAW (MONTIS DISTILLING LTD.) NO. 2219, 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council receive this written report of Public Hearing and consider adoption of “Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019”.

REFERENCES

Administrative Report to Council No. 19-010, RZ1159 – 1062 Millar Creek Road – Rezoning for Liquor Retail Sales – First and Second readings of “Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019” (not attached).

Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019 (not attached).

PURPOSE OF REPORT

This Report provide a summary of the Public Hearing submissions for “Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019” on March 26, 2019 pursuant to Section 465(5) of the *Local Government Act* and recommends that Council consider adoption of the amending bylaw. There were no submissions made by the public for the Public Hearing.

DISCUSSION

Background

“Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019” was introduced to Council on February 26, 2019. The purpose of the Bylaw is to amend “Schedule 'D' - Liquor Sales - List of Retail Outlets” of the municipality’s zoning bylaw to rezone 1062 Millar Creek Road to permit the retail sale of packaged liquor as an auxiliary use to the manufacturing and production of liquor onsite. At the February 26, 2019 Regular Meeting, the Bylaw was given first and second reading and authorization to proceed to Public Hearing. A Public Hearing was held on March 26, 2019. No written or verbal submissions pertaining to the rezoning application were received. Council gave third reading to “Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019” at the Regular Meeting on March 26, 2019.

Written Report of Public Hearing

Pursuant to Section 465(5) of the *Local Government Act* a written report is to be provided to Council summarizing the written and verbal Public Hearing submissions. There were no submissions made pertaining to the content of the bylaw and this is the extent of required written report.

Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019

The proposed bylaw will amend “Schedule 'D' - Liquor Sales - List of Retail Outlets” of the municipality’s Zoning Bylaw to rezone 1062 Millar Creek Road to permit the retail sale of packaged liquor as an auxiliary use to the manufacturing and production of liquor onsite.

The Bylaw was approved by the Minister of Transportation on March 28, 2019.

WHISTLER 2020 ANALYSIS

A Whistler2020 analysis is provided in Administrative Report to Council No. 19-010, dated February 26, 2019.

OTHER POLICY CONSIDERATIONS

An analysis of policy considerations is provided in Administrative Report to Council 19-010, dated February 26, 2019.

BUDGET CONSIDERATIONS

All costs associated with the rezoning application for Public Hearing, notices and legal fees will be paid by the applicant.

COMMUNITY ENGAGEMENT AND CONSULTATION

The community engagement process for the proposed bylaw is outlined in the February 26, 2019 Council Report. A Public Hearing was held on March 26, 2019 and no written or verbal submissions were received.

SUMMARY

This Report presents a review of the Public Hearing submissions on “Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019 pursuant to Section 465(5) of the *Local Government Act*. This report commends that Council consider adoption of the bylaw.

Respectfully submitted,

Stephanie Johnson, MCIP RPP
PLANNING ANALYST

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019

REPORT: 19-055

FROM: Resort Experience

FILE: 8292.02.01

SUBJECT: LIQUOR LICENCE APPLICATION PROCESSING FEE BYLAW NO. 2224, 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council consider giving first, second, and third readings to Resort Municipality of Whistler "Liquor Licence Application Processing Fee Bylaw No. 2224, 2019".

REFERENCES

Appendix "A" – Minutes of March 14, 2019 LLAC Meeting (relevant excerpts)

PURPOSE OF REPORT

This Report presents the proposed Resort Municipality of Whistler Liquor Licence Application Processing Fee Bylaw No. 2224, 2019 to replace the current Liquor Licence Application Processing Fee Bylaw No. 2149, 2017.

DISCUSSION

The provincial Liquor Control and Licensing Act provides local governments with an opportunity to comment on decisions regarding the issuance of new and amended liquor licences. The Act also allows local government to charge a fee to recover the costs of providing such comments and allows for different fees depending on the type of licence and methods of assessing applications. The Municipality's liquor licence application fees were most recently revised on June 6, 2017, when "Liquor Licence Application Processing Fee Bylaw No. 2149, 2017" was adopted.

Council Policy G-17: *Municipal Liquor Licensing Policy*, establishes a framework for municipal policies, decisions and comments/recommendations to the Liquor and Cannabis Regulation Branch (LCRB) regarding liquor sales, service, licensing and consumption. On March 26, 2019 Council adopted amendments to Council Policy G-17, which includes in Schedules A-F the municipal processing requirements and municipal fees for each of the liquor licence application types. The updated municipal processing fees for all of those application types are included in the new bylaw, "Liquor Licence Application Processing Fee Bylaw No. 2224, 2019". The current fee bylaw, Bylaw No. 2149, 2017, will be repealed when the new bylaw is adopted.

Municipal Liquor Licence Application Processing Fees

The proposed fees in Bylaw No. 2224, 2019 are structured to recover the cost of municipal staff time to process liquor licence applications and provide comments and recommendations to the LCRB. The fees are unchanged from those included in previous Bylaw No. 2149, 2017, with the exceptions that are listed below.

The new bylaw includes application fees for:

- Permanent change to manufacturer lounge or special event area hours of liquor service outside the hours currently approved, and
- Permanent change to event driven liquor primary licence terms and conditions requiring a resolution from Council

These application types were previously not addressed in the existing bylaw. The names of some of the other liquor licence application types have been revised to correspond to the current LCRB terminology for the various types of applications. Also the fees, which were recently updated in 2017 are still considered valid and are unchanged.

Liquor Licence Advisory Committee Review Process

At its meeting on March 14, 2019 the municipal Liquor Licence Advisory Committee (LLAC) considered and supported amendments to Council Policy G-17 and also considered the proposed changes to the liquor licence application processing fees (relevant excerpts of the minutes of the meeting are attached herein as Appendix “A”.) At the meeting the LLAC passed the following motion:

That the Liquor Licence Advisory Committee support the amended Liquor Licence Application Fee Bylaw.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	The resort community effectively and efficiently balances its costs and expenditures	The proposed liquor licence application processing fees are based on a cost recovery principle so that the applicant pays for the cost of processing the application.

The “Liquor Licence Application Processing Fee Bylaw No. 2224, 2019” does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

The amended Council Policy G-17: *Municipal Liquor Licensing Policy*, adopted by Council on March 26, 2019, includes the municipal processing requirements and municipal fees for various types of liquor licence applications. The recommended fees in Bylaw No. 2224, 2019 take into consideration the policies, processes and fees of Council Policy G-17.

COMMUNITY ENGAGEMENT AND CONSULTATION

A discussion on the liquor licence application process and fees was held at the March 14, 2019 meeting of the LLAC. As noted above the LLAC supports the amended municipal fee schedule in Bylaw No. 2224, 2019.

SUMMARY

This Report provides a summary of the proposed “Liquor Licence Application Processing Fee Bylaw No. 2224, 2019” along with rationale to support the proposed bylaw. Adoption of the bylaw, along with the amended Council Policy G-17, will permit to the Municipality to recover the cost of staff time to process the full range of liquor licence applications requiring municipal oversight.

Respectfully submitted,

Jake Belobaba
SENIOR PLANNER

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Minutes of March 14, 2019 LLAC Meeting (Relevant Excerpts)

File No. 8292.03 – Amendments to Council Policy G-17, Municipal Liquor Licensing Policy

Frank Savage presented a staff report on proposed amendments to Council Policy G-17, Municipal Liquor Licensing Policy, which was included as an appendix to the report.

The proposed updated policy includes substantial amendments to the policy guidelines for non-traditional businesses applying for a liquor licence as well as other minor changes to conform to terminology in Liquor and Cannabis Regulation Branch (LCRB) application documents. Staff summarized steps that have been taken to so far to develop policy guidelines for liquor licences for non-traditional businesses:

- The May 2017 amendments to Policy G-17 included Section 7.0, broad guidelines for “Other” (non-traditional) businesses applying for a liquor licence.
- A report was presented to Council on November 21, 2017 on the topic and Council authorized staff to convene an open house to engage the community.
- An open house was held on December 14, 2017 and an online survey was conducted.
- At the LLAC meeting on January 11, 2018 the committee reviewed comments from the public and discussed a proposed municipal regulatory framework.
- At the LLAC meeting on December 13, 2018 staff reported that approximately 12 non-traditional business (mostly hair salons) in the province have applied for and received liquor primary licences. LLAC members voted to support municipal regulations using Temporary Use Permits (TUPs).
- A legal opinion determined that TUPs were not the appropriate means of regulation in commercial zones that permit liquor primary type establishments.
- The proposed approach is to include specific criteria in Section 7.0 of Policy G-17 for evaluating liquor primary licence applications from non-traditional businesses. Additional conditions could be put on the business licence to ensure that liquor service is subordinate and complementary to the existing business.
- LLAC members were reminded that applications from non-traditional businesses for a liquor primary licence would have to go through the full liquor primary application process, which includes LLAC and Council review.
- The business would also have to have appropriate zoning. Liquor primary is currently permitted in Whistler Village, Creekside and some Function Junction zones. If a property is not zoned for liquor primary, the applicant would have to apply for rezoning. For a food primary licence (e.g. book store or grocery store) RMOW suggest following the normal food primary licencing process and, again, zoning would have to align.

Other policy changes proposed in the amended Policy G-17 include:

- Replacing all references to the provincial Liquor Control and Licensing Branch (LCLB) with the new name: Liquor and Cannabis Regulation Branch (LCRB)
- Some liquor licence types were changed to conform to current LCRB terminology
- Other minor edits

The proposed amended Liquor Licence Application Fee Bylaw No. 2224, 2019 was also attached to the report and discussed:

- Minor changes included in bylaw to correspond with current LCRB terminology. Two new application types and fees included. No changes is current application fees, in effect since 2009.

Questions & Answers:

Q: What happens if a retail business has a liquor primary licence and a new owner takes over the business? Who will monitor this transfer to new ownership?

A: A suitability review, including a Criminal Record Check, is done by the province to ensure that the new owner is fit for a liquor primary licence. Applicants for a transfer are required to disclose if they have ever had ownership or interest in a liquor licence. If the new owner planned to change the type of business, the LCRB would consider the impacts on minors and could impose additional conditions on the licence.

Q: Has there been thought about the type of policy for recreational cannabis sales? Would it be included with the liquor policy?

A: Cannabis retail sales would likely be treated similar to retail packaged liquor sales. The specific property would have to be rezoned to permit the use.

Moved by B. King

Seconded M. Wilson

That the Liquor Licence Advisory Committee support the proposed amendments to Council Policy G17, Municipal Liquor Licensing Policy.

CARRIED

Moved by B. King

Seconded by J. Lanteigne

That the Liquor Licence Advisory Committee support the amended Liquor Licence Application Fee Bylaw.

CARRIED



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019

REPORT: 19-056

FROM: Corporate and Community Services

FILE: 2182, 2183,
2184, 2185, 2186

SUBJECT: 2019 PROPERTY TAX AND UTILITY RATE BYLAWS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the following bylaws:

- “Tax Rates Bylaw No. 2226, 2019”;
- “Sewer User Fee Amendment Bylaw No. 2227, 2019”;
- “Sewer Tax Bylaw No. 2228, 2019”;
- “Solid Waste Amendment Bylaw No. 2229, 2019”;
- “Water User Fee and Regulation Amendment Bylaw No. 2230, 2019”; and
- “Water Tax Bylaw No. 2231, 2019”.

REFERENCES

Tax Rates Bylaw No. 2226, 2019 (Not attached)

Sewer User Fee Amendment Bylaw No. 2227, 2019 (Not attached)

Sewer Tax Bylaw No. 2228, 2019 (Not attached)

Solid Waste Amendment Bylaw No. 2229, 2019 (Not attached)

Water User Fee and Regulation Amendment Bylaw No. 2230, 2019 (Not attached)

Water Tax Bylaw No. 2231, 2019 (Not attached)

PURPOSE OF REPORT

The purpose of this report is to seek Council's approval of the 2019 property tax rate bylaws; sewer, water and solid waste rates; as well as associated user fee bylaws.

DISCUSSION

Property Value Taxes

As is required per the *Community Charter* sections 197(1) and permitted in section 194(1), the tax rate bylaws establish the 2019 tax rates for all classes of properties and are consistent with the proportion and distribution of property taxes, parcel taxes, and sewer and water user fees as set out in the Five-Year Financial Plan for 2019.

The solid waste parcel fees noted here vary from the amounts reflected in the Five-Year Financial Plan, due to the required correction of an administrative error made in 2018. While both 2018 and 2019 amounts are correct, the municipality in effect collected a small amount of the 2018 fees a year early. On their 2019 bill, taxpayers subject to this parcel tax will see a credit for an interest amount reflecting the time value of the early payment, totaling \$0.09 for the Solid Waste and Recycling fee, now called the Solid Waste Depot Operations fee and \$0.05 for the Composter fee, now called the Bio-solids Processing fee.

Municipal governments in British Columbia are required to collect taxes on behalf of the Provincial government and regional taxing authorities as well as for general municipal purposes. These tax rates and amounts are not budgeted or controlled by Council and comprise about forty per cent of all property value taxes collected by the municipality. The amounts levied must be remitted to the province and regional taxing authorities for school, hospital, Regional District and BC Assessment purposes, they are not municipal revenue.

Regional District and Hospital rates are calculated based on the annual requisition amount provided by these agencies, whereas other authorities set the rates for School, BC Assessment and Municipal Finance Authority taxes.

The impact of the municipal tax rate change from last year on the amount of tax payable will vary based on an individual's property assessment. Properties with a change in assessed value greater or less than the average will have a greater or lesser tax change. The rates have been calculated so that total municipal property value tax revenues will increase by 2.90 per cent to meet the funding requirements as laid out in the 2019 Five-Year Financial Plan.

Sewer, Water and Solid Waste Charges

Water and sewer parcel taxes are flat rate taxes levied on every property within 100 metres of service. User fees are levied for use of the water and sewer systems and vary according to use. Sewer parcel taxes and user fees will increase 2.0 per cent, water parcel taxes and user fees will increase 2.0 per cent, and solid waste user fees will increase 3.6 per cent.

Sewer, water and solid waste user fees for most residential properties are included on the property tax bill. Commercial properties and residential properties with non-municipal water or sewer will receive a separate annual utility bill for user fees.

OTHER POLICY CONSIDERATIONS

The *Community Charter* section 197(1) requires the adoption of the annual property tax bylaws before May 15 each year in order to levy property taxes for the year.

BUDGET CONSIDERATIONS

The property and parcel tax amounts as set out in the attached bylaws are consistent with the revenue requirements in the Five-Year Financial Plan as proposed for the 2019 fiscal year.

COMMUNITY ENGAGEMENT AND CONSULTATION

Property and parcel tax revenue requirements, including the proportion and distribution of property and parcel taxes amongst property classes, have been part of the community consultation process of the Five-Year Financial Plan.

SUMMARY

The Bylaws detail the annual tax rates and user fees required to raise the municipal revenue from these sources as provided in the financial plan. Provincial legislation directs that property tax rates are calculated based on the budgeted tax revenue required to provide municipal services and the assessed value and class of properties within municipal boundaries as determined by BC Assessment. These rates also include the amounts to be collected for the year by the municipality to meet its taxing obligations to the Regional District and the Hospital District.

Respectfully submitted,

Carlee Price
DIRECTOR OF FINANCE

for
Ted Battiston
GENERAL MANAGER OF COMMUNITY AND CORPORATE SERVICES



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019

REPORT: 19-045

FROM: Corporate and Community Services

FILE: 3004

SUBJECT: 2019 COMMUNITY ENRICHMENT PROGRAM GRANT FUNDING AWARDS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council approve the 2019 Community Enrichment Program grants funded from general revenue as follows:

Association of Whistler Residents for the Environment – Sea to Sky Climate Change Symposium	\$10,000
Whistler Naturalists Society	\$9,475
Community Foundation of Whistler	\$1,000
Ecole la Passerelle	\$5,000
Howe Sound Women's Centre – Prevention, Education, Advocacy, Counselling and Empowerment	\$7,000
Howe Sound Women's Centre – Whistler Women's Centre – Drop-In	\$11,000
Sea to Sky Community Services Society – Better At Home	\$5,000
Sea to Sky Community Serviced Society – Whistler Multicultural Network	\$4,500
Sea to Sky Community Serviced Society – Whistler Parent-Tot	\$7,800
Whistler Community Services Society	\$5,000
Whistler Learning Centre	\$5,000
Whistler Mature Action Community	\$2,000
Whistler Waldorf School Society	\$2,800
Zero Ceiling Society of Canada	\$4,000
BC Luge Association	\$2,500
Whistler Adaptive Sports Program	\$8,000
Whistler Blackcomb Freestyle Ski Club	\$1,750
Whistler Gymnastics Club	\$6,250
Whistler Mountain Ski Club	\$3,125
Whistler Nordics Ski Club	\$4,000
Whistler Sailing Association	\$2,500
Whistler Sea Wolves Swim Club	\$1,500
Whistler Skating Club	\$2,500
Whistler Sport Legacies	\$4,300
Whistler Tennis Association	\$1,800
Whistler Youth Soccer	\$6,000
The Point Artist-Run Society	\$5,000
Whistler Singers	\$2,000
Whistler Valley Quilters' Guild Society	\$1,000

Whistler Writing Society	\$3,000
Whistler Secondary Scholarships	\$2,000
TOTAL	\$136,800

REFERENCES

Appendix "A" – Council Policy A7: *Community Enrichment Program*

PURPOSE OF REPORT

The purpose of this Report is to request that Council approve the successful 2019 Community Enrichment Program (CEP) grant applicants and corresponding amounts as listed.

DISCUSSION

Each year, through the CEP program, the Resort Municipality of Whistler (RMOW) financially supports local not-for-profit organizations or societies that benefit the resort municipality, and move the community closer to the Whistler2020 vision.

To qualify for a grant through the CEP, applicants must operate in one of the following categories: Environment, Social Service, Community Service, Recreation and Sport, or Arts and Culture. The amount provided to each selected organization varies, but cannot exceed 50 per cent of a program's total cost.

Funding must contribute to the general interest and advantage of the Whistler community and is evaluated by Council in accordance with Council Policy A-7: *Community Enrichment Program*.

The RMOW received 30 CEP applications for 2019 requesting a total of \$249,342. The 2019 CEP budget is \$136,800. All of the applications have been recommended for funding. Included in the CEP budget, as part of Council Policy A-7: *Community Enrichment Program* is \$2,000 allotted to Whistler Secondary School for Scholarships.

Council received copies of all applications, and presentations were made by the applicant organizations to Council during the Committee of the Whole meeting on March 12, 2019. Council also reviewed RMOW Staff CEP Advisory Group recommendations.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture and Heritage	<p>The community is passionate about the arts, culture and heritage, which have become a part of Whistler's spirit and community life, and is alive with creative energy and aesthetic appreciation.</p> <p>A range of authentic and creative arts, cultural and heritage opportunities are meaningful, accessible and financially affordable to residents and visitors.</p> <p>Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy.</p>	<p>This will be achieved through the Grants proposed for the Whistler Quilters' Guild, the Point-Artist Run Centre Society, the Whistler Singers and the Whistler Writing Society.</p>

Health and Social	<p>Community members and visitors maintain and improve their physical, mental and spiritual and social health through prevention and treatment services.</p> <p>Community members eat healthy food, exercise and engage in leisure and other stress relieving activities that assist in preventing illness.</p> <p>Whistler is accessible and inclusive for community members and visitors with disabilities.</p>	<p>This will be achieved through the grants proposed for the Community Foundation of Whistler, Howe Sound Women's Centre, Sea to Sky Community Services Society, Whistler Community Services, Whistler Mature Action Community, Whistler Adaptive Sports Program and Zero Ceiling Society.</p>
Learning	<p>A high quality kindergarten through post-secondary education system offers a diversity of programs that meet the needs and expectations of the community.</p> <p>Diverse, affordable and accessible lifelong learning opportunities exist to meet the community's needs.</p>	<p>This will be achieved through the grants proposed for the Whistler Secondary School Scholarship, Whistler Learning Centre and the Whistler Waldorf School.</p>
Natural Areas	<p>An ecologically functioning and viable network of critical natural areas is protected and, where possible restored.</p> <p>Backcountry areas are protected from overuse and degradation.</p> <p>Community members and visitors act as stewards of the natural environment.</p>	<p>This will be achieved through the grants proposed for AWARE's Sea to Sky Climate Change Symposium, and the Whistler Naturalists Society.</p>
Recreation & Leisure	<p>Residents and visitors of all ages and abilities enjoy activities year-round that encourage healthy living, learning and a sense of community.</p> <p>Recreation and leisure are part of the Whistler lifestyle and all community members are able and encouraged to participate.</p> <p>The resort community is globally recognized as a leader in innovative recreation products and services.</p> <p>Recreational experiences reflect an appropriate balance between adventure, challenge and safety, and exist within the comfortable carrying capacity of the amenity.</p>	<p>This will be achieved through the grants proposed for the BC Luge Association, Whistler Blackcomb Freestyle Ski Club, Whistler Gymnastics Club, Whistler Mountain Ski Club, Whistler Nordics Ski Club, Whistler Sailing Association, Whistler Sea Wolves Swim Club, Whistler Skating Club, Whistler Sport Legacies, Whistler Tennis Association and Whistler Youth Soccer Club.</p>
Partnership	<p>Residents, taxpayers, business and local government hold a shared vision for the resort community and work in partnership to achieve that vision.</p> <p>Partners work together to achieve mutual benefit.</p>	<p>All proposed grants work towards these descriptions.</p>

OTHER POLICY CONSIDERATIONS

Council may provide CEP funding to any not-for-profit organization or society pursuant to section 8 (2) of the *Community Charter*: “A municipality may provide any service that the council considers necessary or desirable, and may do this directly or through another public authority or another person or organization”. Grants are issued on an annual basis and are subject to the availability of funds in the RMOW's current year's budget. Approval of a funding application in any year does not imply or suggest that approval will be received in subsequent years.

Council is guided by Council Policy A-7: *Community Enrichment Program*, attached as Appendix “A”, which outlines the requirements of organizations wishing to apply for financial assistance. Assistance may be provided to not-for-profit organizations or societies contributing to the general interest and advantage of the municipality.

BUDGET CONSIDERATIONS

The 2019 Operating Budget provides for \$136,800 for the CEP. Staff is recommending that Council award \$136,800 as outlined above.

COMMUNITY ENGAGEMENT AND CONSULTATION

The Whistler.ca/cep website was the main portal of communication which included a calendar of important dates/timetable, Council Policy A-7: *Community Enrichment Program* and other important links to previous year's applications, presentations, the 2018 Council Report and other related resources. Associated reporting forms and application packages were also available to be picked up at the front desk and downloaded from whistler.ca.

Notices for the 2019 CEP application period were placed in the Pique Newsmagazine on January 24, January 31 and February 7, 2019.

Each organization requesting funding presented their application to Council at the March 12, 2019 Committee of the Whole Meeting.

SUMMARY

Through the CEP, the RMOW provides grants to local not-for-profit organizations or societies on a yearly basis. The 2019 application period generated 30 CEP requests. This Report requests approval of the recommended funding based on the applications and presentations from each applicant organization and Staff Advisory Group recommendations.

Respectfully submitted,

Lucy Wyn-Griffiths
LEGISLATIVE SERVICES ADMINISTRATIVE ASSISTANT

for
Wendy Faris
ACTING MUNICIPAL CLERK

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES



COUNCIL POLICY

POLICY NUMBER: A-7

DATE OF RESOLUTION: DECEMBER 6, 2004

**AMENDED: JANUARY 22, 2007, JANUARY
26, 2016, JANUARY 23, 2018**

COMMUNITY ENRICHMENT PROGRAM

1.0 The Community Enrichment Program (CEP) funding, will provide funding to non-profit organizations and societies based within the Resort Municipality of Whistler (RMOW) that are considered by Council to be contributing to the general interest and advantage of the Whistler Community.

2.0 Funding under this Program will not be approved for special events.

3.0 Applying for CEP Funding:

3.1 All applications are to be submitted to:

Legislative Services Department
(Community Enrichment Program)
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4
corporate@whistler.ca
Tel: 604-935-8117
Fax: 604-935-8109

3.1 The CEP application period opens January 25 of each year.

3.2 CEP Grant Application Forms must be received by 4 p.m. on February 15 of each year.

3.3 Applicants must submit their application on the Grant Application Form. All questions on the application must be answered, or have included a written reason for incomplete answers. Applicants are not to submit any documentation that has not been expressly requested in the application form.

- 3.4 Applicants must provide a brief (five minute maximum) in-person presentation of their application at a future scheduled Committee of the Whole Council Meeting; Legislative Services Department staff will provide applicants with a date.
- 3.5 Applicants must be a registered society or charity and must provide evidence of the same by attaching proof of registered not-for-profit society status or registered charity status.
- 3.6 Applicants must raise a minimum of 50 per cent of their annual budget from other sources beyond CEP funding.
- 3.7 Applicants must ensure the accuracy of their organization's contact information and update the Legislative Services Department of any changes.
- 3.8 Applicants must provide their most recent audited financial statements and/or valid financial information supporting the request for funding.
- 3.9 Applicants must provide an itemized budget for their project, or an operating budget, to disclose how the grant will be spent. Salaries, rent, physical assets etc. must be specifically identified.
- 3.10 The cost of renting municipal facilities is not to be part of a grant request as the rental rates set for non-profit organizations are already subsidized.
- 3.11 All approved funding will be issued to successful grant recipients no later than April 30 each year.
- 4.0 Non-compliance with any part of this Policy may disqualify the applicant.
- 5.0 Under special conditions, Council shall have the discretion to exempt any of the above terms.
- 6.0 Reporting to the RMOW:**
 - 6.1 All grant recipients must complete a Grant Reporting Form and submit it to the Legislative Services Department by 4 p.m., December 1 of the year that the grant was awarded.
 - 6.2 Grant Reporting Forms must be completed and all accompanying documentation must be submitted by the stated due date and time; failure to do so may result in ineligibility for grant funds for one granting cycle (one year).
 - 6.3 Organizations that received \$10,000 or less must:

- 6.3.1 Complete the prescribed Grant Reporting Form and send it to the attention of the Legislative Services Department at the contact information set out.
- 6.3.2 Include a financial breakdown of how CEP grant monies were spent.
- 6.3.3 Include copies of receipts pertaining to how CEP grant monies were spent.
- 6.4 Organizations that received \$10,000 or more must:
 - 6.4.1 Complete the prescribed Grant Reporting Form and send it to the attention of the Legislative Services Department.
 - 6.4.2 Write a press release and distribute to local media, post to the organization's website and on their social media platforms (where applicable) that outlines the project and acknowledges the RMOW's contribution, and provide copies of the release to the Legislative Services Department.
 - 6.4.3 Include a financial breakdown of how CEP grant monies were spent.
 - 6.4.4 Include copies of receipts pertaining to how CEP grant monies were spent.
 - 6.4.5 Make a five minute in-person presentation to Council at a Regular Council Meeting outlining to Council and senior staff how the CEP grant money was utilized.
 - 6.4.5.1 Inform the Legislative Services Department of the name(s) of those presenting by 4 p.m., December 1.
 - 6.4.5.2 Provide copies of all presentation materials (speeches, speaking notes, PowerPoint presentations) to the Legislative Services Department by 4 p.m., December 1.

7.0 Whistler Secondary School Grant

- 7.1 As part of the yearly CEP Grant Budget, Council will award two \$1,000 scholarships to two members of the Whistler Secondary School graduating class. The Scholarship Committee of Whistler Secondary School will put forward to Council a list of recommendations and Council will make two selections based on the following criteria:
 - 7.1.1 Strong academic performance: the student must achieve a "B" average or higher.

- 7.1.2 Demonstrated school and community involvement: students should indicate on their application form any extra-curricular activities and community involvement.
- 7.1.3 Preference will be given to those identifying financial need: if applicable, students should identify financial need on their application form and include any initiatives taken to help offset post-secondary costs (e.g., summer and/or part-time employment, etc.)
- 7.2 Process and timeline:
 - 7.2.1 Whistler Secondary School will provide the application forms to the students.
 - 7.2.2 Whistler Secondary School will submit their recommendations, including applications, to the Legislative Services Department by the end of April.
 - 7.2.3 Council will select the two recipients at a Council Meeting in May.
 - 7.2.4 The two selected recipients will receive their scholarships in June.

Certified Correct:

Brooke Browning
Municipal Clerk



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 16, 2019
FROM: Infrastructure Services
SUBJECT: GRANT APPLICATION FOR UBCM COMMUNITY EMERGENCY FUNDING

REPORT: 19-057
FILE: 517.1

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council endorse the submission of a grant application for funding of a flood mitigation options assessment to the UBCM Community Emergency Preparedness Fund.

REFERENCES

Appendix “A” – UBCM CEPF Flood Planning Program Guide

PURPOSE OF REPORT

The grant application to the Union of B.C. Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) requires a Council resolution in support of the grant application. The purpose of this Report is to provide Council with the background for the grant application and have Council endorse the application.

DISCUSSION

Background

The municipality conducts gravel removal from Fitzsimmons Creek as part of the annual flood protection maintenance program, however results from a prior technical review have indicated that the un-diked portion of Fitzsimmons Creek along Mons Road is vulnerable to flooding. In order to address this risk and mitigate flood impacts to adjacent areas the RMOW is proposing to undertake a flood mitigation options assessment that includes a larger area of the Fitzsimmons Creek floodplain.

The governments of Canada and British Columbia are investing funds to enhance the resiliency of local governments and their residents in responding to emergencies. Under the UBCM’s “mitigation planning” stream the RMOW can apply for funding to determine the most feasible mitigation option and develop a strategy to manage the flood risk effectively.

The RMOW is interested in applying for the funding to cover the cost of executing a flood mitigation options assessment, and the proposed options assessment meets the criteria set out in the province’s Program and Application Guide.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	Flood control systems are maintained at a high level of emergency preparedness, where risks are managed proactively, effectively and efficiently.	Acknowledging that weather pattern changes do exist and taking steps to mitigate impacts in advance. Augmenting the Fitzsimmons Creek dike system reduces potential impacts.
Water	Watershed-based management approaches and policies guide and integrate overlapping land and resource values including (but not limited to) development, infrastructure, forests, habitat, recreation, fisheries and aquifers.	Augmenting the Fitzsimmons Creek dike system to contain creek flows could protect biotic environments and local infrastructure during adverse storm events.

OTHER POLICY CONSIDERATIONS

Flood mitigation strategies are consistent with OCP land use policies.

BUDGET CONSIDERATIONS

The UBCM CEPF program could provide over 95 per cent of the project funding. The engineering estimate for completing the options assessment is \$150,000. The remaining contribution to complete this study, estimated at about \$5,000 will be an “in kind” contribution of municipal staff time. The RMOW is applying for funds to cover the estimated cost of developing mitigation options.

SUMMARY

The RMOW has an opportunity to receive \$146,900 in grant funding from UBCM CEPF to complete a flood mitigation options assessment along an un-diked section of Fitzsimmons Creek. Staff request that Council endorse the submission of this grant application to UBCM CEPF.

Respectfully submitted,

Andrew Tucker
MANAGER OF TRANSPORTATION AND WASTE MANAGEMENT

for
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

Community Emergency Preparedness Fund

Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning

2019 Program & Application Guide

1. Introduction

The [Community Emergency Preparedness Fund](#) (CEPF) is a suite of funding programs intended to enhance the resiliency of local governments and their residents in responding to emergencies. Funding is provided by the Province of BC and is administered by the Union of BC Municipalities (UBCM).

The funding streams include:

- Emergency operations centres and training
- Emergency social services
- Evacuation route planning
- Flood risk assessment, flood mapping and flood mitigation planning
- Structural flood mitigation

Background

Flooding is a significant natural hazard in BC that can damage important infrastructure, cause serious economic losses, and create social disruption. Flooding in BC is often due to:

- Climatic conditions – intense rainfall, rain on snow, ice jams, rapid snowmelt, storm surges, etc.
- Geomorphic processes – debris flows, tsunamis, landslides
- Structural failures – dike failure, dam failure, culvert failure

Additionally, climate change will impact the frequency and magnitude of flooding in BC through changes to precipitation patterns and sea level rise. It is estimated that sea levels along the coastline will increase by approximately 1m by the year 2100 (Ausenco Sandwell 2010).

Therefore, it is important for local authorities to understand the flood hazards they face and how to mitigate these risks.

Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning Funding Stream

The intent of this funding stream is to support eligible applicants to ensure they have accurate knowledge of the flood hazards they face and to develop effective strategies to mitigate and prepare for those risks.

One or more of the following components may be developed through this funding stream:

Risk Assessments

Risk assessments identify the social, economic and environmental impacts that flood events will have on the community, including identifying the specific flood hazards, compounding hazards, community and

infrastructure vulnerabilities, risk tolerance or “risk threshold” and the overall flood risk profile for a community.

Flood Mapping

Flood mapping allows a community to more accurately determine its vulnerabilities in relation to flood risks that have been identified by a risk assessment.

Mitigation Planning

Mitigation plans address flood risk through a series of comprehensive, complementary and sustainable mitigation solutions. This includes identifying broad mitigation goals, objectives and strategies to meet those goals, and key activities including planned mitigation projects.

2. Eligible Applicants

All local authorities (as defined by the *Emergency Program Act*) and Treaty First Nations (as defined by the *Interpretation Act*) in BC are eligible to apply.

Eligible applicants can submit one application per funding stream per intake.

3. Eligible Projects

In order to qualify for funding, applications must demonstrate the need to develop a Flood Risk Assessment, a Flood Map, and/or a Flood Mitigation Plan. *Applicants may apply to complete one or more of these components in a single application.*

In addition, to qualify for funding, projects must be:

- A new project (retroactive funding is not available), or a subsequent phase of an existing non-structural flood mitigation project.
- Capable of completion by the applicant within one year from the date of grant approval.
- Completed by a qualified professional (for further information, see [Guidance for Selection of Qualified Professionals and Preparation of Flood Hazard Assessment Reports](#)).
- Where applicable, completed to acceptable provincial standards, including:
 - [Provincial Flood Hazard Area Land Use Management Guidelines](#)
 - [Professional Practice Guidelines – Legislated Flood Assessments in a Changing Climate in BC](#)
 - [Flood Mapping in BC: APEGBC Professional Practice Guidelines V 1.0](#)
 - [Specifications for LiDAR for the Province of British Columbia](#)

4. Eligible & Ineligible Costs & Activities

Eligible Costs & Activities

Eligible costs are direct costs that are approved by the CEPF Evaluation Committee, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from the date of application submission until the final report is submitted.

Eligible activities must be cost-effective and may include:

- Completion of a Flood Risk Assessment, including:
 - Completion of Hazard, Impact, Risk, and Vulnerability Assessments
 - Completion of [Risk Assessment Information Templates \(RAITs\)](#)
- Developing or modernizing flood maps to address flood risk identified by a risk assessment, including:

- Acquisition of elevation data and mapping
- Plotting of historical flood data and inundation mapping
- Hydrologic and hydraulic information to calculate flood elevations for selected flood events
- Geospatial, mapping and modelling activities
- Identifying locations of structures, people and assets that might be affected by flooding
- Completion of a Flood Mitigation Plan, including:
 - Hazard mapping and forecasting
 - Planning and feasibility activities for structural mitigation investments
 - Engaging the community, First Nations, and other local stakeholders to reflect on identified risks to make more effective planning decisions
 - Gathering information to develop floodplain bylaws as identified in the [Provincial Flood Hazard Area Land Use Management Guidelines](#)
- Preparation of maps, spatial data, and metadata (must meet Section 3.4 of [Flood Mapping in BC: APEGBC Professional Practice Guidelines V 1.0](#) and/or [Specifications for LiDAR for the Province of British Columbia](#))
- Hydrometric and/or geotechnical data collection and analysis
- Presentation of the Flood Risk Assessment, Flood Map and/or Flood Mitigation Plan to Council, Board or Band Council, community organizations, etc.
- Amendments to relevant local government or Treaty First Nation plans, bylaws and policies that are specific to the Flood Risk Assessment, Flood Map and/or Flood Mitigation Plan (e.g. land use, engineering and public works bylaws and policies)

The following expenditures are also eligible provided they relate directly to the eligible activities identified above:

- Consultant costs
- Incremental applicant staff and administration costs
- Public information costs

Ineligible Costs & Activities

Any activity that is not outlined above or is not directly connected to activities approved in the application by the CEPF Evaluation Committee is not eligible for grant funding. This includes:

- Routine or on-going planning costs
- Duplication of existing information, maps or imagery (e.g., LiDAR)
- Costs related to developing or submitting the application package

5. Grant Maximum

The Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning funding stream can contribute a maximum of 100% of the cost of eligible activities to a maximum of \$150,000.00.

In order to ensure transparency and accountability in the expenditure of public funds, all other grant contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant.

6. Application Requirements & Process

Application Deadline

The application deadline is **February 22, 2019**. Applicants will be advised of the status of their application within 90 days of the application deadline.

Required Application Contents

- Completed Application Form
- Local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- Detailed workplan and budget for each component identified in the application. This must include a breakdown of work activities, tasks, deliverables or products, resources, timelines (start and end dates), and other considerations or comments. The budget must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
- Map indicating the location of the proposed project.
- If applicable, copies of any relevant documents that support the rationale for this project must be included with this application.

Submission of Applications

Applications should be submitted as Word or PDF files. If you choose to submit your application by e-mail, hard copies do not need to follow.

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Review of Applications

UBCM will perform a preliminary review of applications to ensure the required application elements (identified above) have been submitted and to ensure that basic eligibility criteria have been met. Only complete application packages will be reviewed.

Following this, Emergency Management BC will assess and score all eligible applications as part of a technical review process. Higher application review scores will be given to projects that:

- Were not funded as part of the 2017 Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning intake
- Demonstrate evidence of local flood hazard and/or seismic vulnerability (e.g. as identified in the Emergency Response Plan or flood mapping); threat levels (e.g. as identified in completed flood risk assessments) and recent flood history (e.g. evacuation order and/or disaster financial assistance)
- Support the applicant in meeting [Provincial Flood Hazard Area Land Use Management Guidelines](#)
- Contribute to a comprehensive, cooperative and regional approach to flood mitigation
- Effectively engage other stakeholders, as appropriate to the project
- Consider and mitigate the impacts of climate change in the project methodology and deliverables
- Increase understanding of the social and economic impacts of flood events to the community
- Include in-kind or cash contributions to the project from the eligible applicant, community partners or other grant funding
- Are cost-effective

Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

Following technical review, the CEPF Evaluation Committee will review all applications and a summary of each technical review. Funding decisions will be made on a provincial priority basis.

All application materials will be shared with the Province of BC.

7. Grant Management & Applicant Responsibilities

Grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements.

Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision & Initial Payments

All applicants will receive written notice of funding decisions, which will include the terms and conditions of any grant that is awarded.

Grants under the Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning funding stream are awarded in two payments: 50% at the approval of the project and 50% when the project is complete and the final reporting requirements have been met.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Post Grant Approval Meeting

As a condition of grant approval, all approved applicants are required to meet with Emergency Management BC and/or the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, or designate, to discuss the project prior to commencing work.

Changes to Approved Projects

Approved grants are specific to the project as identified in the application, and grant funds are not transferable to other projects. Approval from CEPF Evaluation Committee will be required for any significant variation from the approved project.

To propose changes to an approved project, approved applicants are required to submit:

- Revised application package, including updated, signed application form, updated budget and an updated Council or Board resolution
- Written rationale for proposed changes to activities and/or expenditures

The revised application package will then be reviewed by the CEPF Evaluation Committee at the next scheduled meeting.

Applicants are responsible for any costs above the approved grant unless a revised application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within one year of approval. Under exceptional circumstances, an extension beyond this date may be requested in writing and is subject to approval by the CEPF Evaluation Committee.

8. Final Report Requirements & Process

All funded activities must be completed within one year of notification of funding approval and the final report is due within 30 days of project completion.

Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form
- Financial summary
- Copies of the completed Flood Risk Assessment, Flood Map, Flood Mitigation Plan, and/or any completed assessments
- Full size PDF maps of all maps created as part of the funded Flood Risk Assessment, Flood Map and/or Flood Mitigation Plan
- Spatial data and metadata for all maps identified above
- If applicable, LiDAR and orthoimagery data and derivative products acquired/produced with CEPF funding. Note these products must meet the [Specifications for LiDAR for the Province of British Columbia](#) and will be provided to the Province with free and clear access and distribution rights
- Optional: photos and/or media directly related to the funded project

Submission of Final Reports

All final reports should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Review of Final Reports

UBCM will perform a preliminary review of all final reports to ensure the required report elements (identified above) have been submitted.

Following this, all complete final reports & deliverables will be reviewed by Emergency Management BC.

All final report materials will be shared with the Province of BC.
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9. Additional Information

For enquiries about the application process or general enquiries about the program, please contact:

Union of BC Municipalities
525 Government Street
Victoria, BC, V8V 0A8

E-mail: cepf@ubcm.ca

Phone: (250) 387-4470

**RESORT MUNICIPALITY OF WHISTLER
HOUSING AGREEMENT BYLAW (FUNCTION JUNCTION) NO. 2232, 2019**

**A BYLAW TO AUTHORIZE THE MUNICIPALITY TO ENTER INTO A HOUSING AGREEMENT
UNDER S. 483 OF THE *LOCAL GOVERNMENT ACT***

WHEREAS:

- A. The owner of the land located at 1000 Alpha Lake Road and more particularly described as:

PID: 027-021-891
District Lot 8078 Group 1 New Westminster District
(the "Land")

wishes to develop employee housing on the Land; and,

- B. The Municipality wishes to enter into a housing agreement in order to secure use of the forty-eight dwelling units to be located on the Land for employee housing, in perpetuity.

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "Housing Agreement Bylaw (Function Junction) No. 2232, 2019".
2. Council hereby authorizes the Municipality to enter into a housing agreement with the owner of the Land in the form attached to this Bylaw as Schedule A (the "Housing Agreement").
3. The Mayor and the Municipal Clerk are authorized to execute the Housing Agreement and the Municipal Clerk is authorized to sign and file in the Land Title Office a notice of the Housing Agreement, as required by the *Local Government Act*.

GIVEN FIRST, SECOND and THIRD READINGS this __ day of ____, 2019.

ADOPTED by the Council this __ day of ____, 2019.

Jack Compton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a true copy
of "Housing Agreement Bylaw (Function
Junction) No. 2232, 2019."

Wendy Faris,
Acting Municipal Clerk

Housing Agreement Bylaw (Function Junction) No. 2232, 2019

SCHEDULE A

HOUSING AGREEMENT, 219 COVENANT AND RENT CHARGE AND INDEMNITY

This Agreement, dated for reference the __ day of _____, 2019 is

BETWEEN:

Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V0N 1B4

(the "Municipality")

AND:

(the "Owner")

WHEREAS:

- A. Section 219 of the Land Title Act permits the registration of a covenant of a negative or positive nature in favour of the Resort Municipality of Whistler (the "Municipality") in respect of the use of land or construction on land;
- B. The Owner (hereinafter defined) is the registered owner of the Land (hereinafter defined);
- C. The Owner and the Municipality wish to enter into this Agreement to provide for employee housing on the terms and conditions set out in this Agreement, and this Agreement is both a covenant under section 219 of the *Land Title Act* and a housing agreement under s. 483 of the *Local Government Act*.

THIS AGREEMENT is evidence that in consideration of the mutual promises contained in it and in consideration of the payment of \$2.00 by the Municipality to the Owner, the receipt and sufficiency of which is hereby acknowledged by the Owner, the parties agree as follows:

PART I – DEFINITIONS

- 1. In this Agreement the following words have the following meanings:
 - (a) "Agreement" means this Agreement together with the General Instrument, being the Form C under the Land Title (Transfer Forms) Regulations, as amended, and all schedules and addenda

to the Form C charging the Land;

- (b) "CCPI" means the Core Consumer Price Index for Canada published from time to time by the Bank of Canada, or its successor in function;
- (c) "Daily Amount" means \$500.00 per day as of December 31, 2005, adjusted in accordance with section 15 ;
- (d) "Dwelling Unit" means a residential dwelling unit located or to be located on the Land;
- (e) "Employee" means an individual either employed or self-employed and whose place of employment is situated in the boundaries of the Municipality and includes an individual who has ceased active employment but who was employed or self-employed within the boundaries of the Municipality for five of the six years prior to ceasing employment;
- (f) "Employee Unit" means a Dwelling Unit used and occupied pursuant to a Tenancy Agreement by at least one Employee, and is not occupied by an Owner;
- (g) "Gross Floor Area" means the habitable gross floor area of each Employee Unit and includes enclosed sunrooms but does not include crawl spaces, open patios, open balconies or parking spaces. If the Employee Unit is a strata lot as defined by the *Strata Property Act*, the gross floor area measurements will be based on the gross floor area shown corresponding to the Employee Unit on the Strata Plan filed in the LTO (hereinafter defined) in respect of the Land. If the Employee Unit is not a strata lot as defined by the *Strata Property Act*, the gross floor area measurements will be made in accordance with the procedure for determining gross floor area set out in the *Strata Property Act* as if the Employee Unit were a strata lot;
- (h) "Land" means the land described in Item 2 of the General Instrument to which the Agreement is attached and which forms part of this agreement, and any part into which said land is Subdivided;
- (i) "LTO" means the New Westminster/Vancouver Land Title Office or its successor;
- (j) "Owner" means the Transferor described in the General Instrument and any subsequent owner of the Land or of any part into which the Land is Subdivided, and includes any person who is a registered owner in fee simple of an Employee Unit from time to time;
- (k) "Qualified Business" means an individual, partnership or corporate body, with one or more employees, which operates a business within the boundaries of the Resort Municipality of Whistler and which holds a business license with the Municipality.
- (l) "Subdivide" means to divide, apportion, consolidate or subdivide the Land, or the ownership or right to possession or occupation of the Land into two or more lots, strata lots, parcels, parts, portions or shares, whether by plan, descriptive words or otherwise, under the Land Title Act, the Strata Property Act, or otherwise, and includes the creation, conversion, organization or

development of “cooperative units” or “shared interests in land” as defined in the Real Estate Act;

- (m) "Tenancy Agreement" means a tenancy agreement, lease, license or other agreement granting rights to occupy an Employee Unit; and
- (n) "Tenant" means an occupant of an Employee Unit by way of a Tenancy Agreement.

PART II – SUBDIVISION, USE OF LAND AND CONSTRUCTION OF EMPLOYEE UNITS

2. The Owner covenants and agrees with the Municipality as follows:

- (a) the Land will not be developed and no building or structure will be constructed on the Land unless as part of the construction and development of the Land the Owner also designs and constructs to completion the 48 Dwelling Units shown in the sketch plan attached to this Agreement as Schedule “B”;
- (b) the Owner will meet or exceed the construction standards for Employee Units as specified by the Municipality in a development permit issued by the Municipality in respect of development on the Land; and
- (c) the Owner will do everything necessary, at the Owner’s expense, to ensure that this Agreement is registered against title to the Land in priority to all financial charges and encumbrances which may have been registered or are pending registration against title to the Land.

PART III - USE AND OCCUPANCY OF EMPLOYEE UNITS

- 3. The Owner agrees that none of the 48 Dwelling Units constructed under 2(a) shall be used or occupied except as an Employee Unit, subject to the terms of section 55.
- 4. Within three days after receiving notice from the Municipality, the Owner will in respect of each Employee Unit, deliver, or cause to be delivered, to the Municipality a statutory declaration, substantially in the form attached as Schedule "A", sworn by the Owner, containing all of the information required to complete the statutory declaration. The Municipality may request such a statutory declaration in respect of the Employee Units no more than four times in any calendar year. The Owner hereby irrevocably authorizes the Municipality to make such inquiries as it considers necessary and reasonable in order to confirm that the Owner is complying with this Agreement, and irrevocably authorizes and directs the recipient, including, but not limited to the provincial issuing authority for drivers licences, of the request for information from the Municipality to provide such information to the Municipality.
- 5. If the Owner cannot comply with the occupancy requirements for any Employee Unit for

reasons of hardship, the Owner may request that the Municipality alter the Owner's obligations with respect to that Employee Unit on terms acceptable to the Municipality, but no such request may be made later than 30 days after the Municipality has delivered to the owner a written notice of breach of this Agreement under Part VII herein. The request must set out the circumstances of the hardship involved and the reasons why the Owner cannot comply with the occupancy requirements, and must describe the hardship to the Owner that compliance would cause. The Owner agrees that the Municipality is under no obligation to grant any relief, and may proceed with its remedies under this Agreement, and at law and in equity, despite the Owner's request or the hardship involved, and the Owner agrees that the relief, if any, is to be determined by the Municipality in its sole discretion.

6. At the written request of the Owner and at the Owner's sole expense, the Municipality will deliver to the Owner discharges of this Agreement in registrable form in respect of any separate legal parcel that is not required to be an Employee Unit under section 3 of this Agreement, provided that, where the Land is subdivided under the *Strata Property Act*, the Municipality may withhold delivery of any discharges until after the Municipality has received from the strata corporation a duly authorized agreement that it will not take any action that would result in an inability to rent any of the Employee Units in accordance with this Agreement or would render such rental a breach of the strata corporation bylaws.

PART IV - DISPOSITION AND ACQUISITION OF EMPLOYEE UNITS

7. The Owner will not sell or otherwise transfer an Employee Unit except to an Employee or to a Qualified Business, and except in any case in accordance with the occupancy requirements set out in this Agreement.
8. The Owner will not permit an Employee Unit to be disposed of by sublease or assignment of a Tenancy Agreement except in compliance with this Agreement.
9. The Owner will give prior written notice of this Agreement to any person to whom it proposes to dispose of an Employee Unit.
10. The Owner must not sell, rent or lease any Employee Unit except to an Employee in accordance with the following additional conditions:
 - (a) the Employee Unit will be used or occupied only pursuant to a Tenancy Agreement;
 - (b) the Owner will attach a copy of this Agreement to the Tenancy Agreement;
 - (c) the Owner will include in the Tenancy Agreement a clause requiring the Tenant to comply with the use and occupancy restrictions contained in Part III of this Agreement;
 - (d) the Owner will include in the Tenancy Agreement a clause entitling the Owner to

terminate the Tenancy Agreement in accordance with the *Residential Tenancy Act* if the Tenant uses or occupies, or allows use or occupation of, the Employee Unit in breach of the use or occupancy restrictions contained in this Agreement;

- (e) the Tenancy Agreement will identify all occupants of the Employee Unit, and will stipulate that anyone not identified in the Tenancy Agreement will be prohibited from residing at the Employee Unit for more than 30 consecutive days in any calendar year;
 - (f) the Tenancy Agreement will provide for termination of the Tenancy Agreement by the Owner in situations where the Employee Unit is occupied by more than the number of people the Municipality's building inspector determines can reside in the Employee Unit given the number and size of bedrooms in the Employee Unit and in light of any relevant standards set by the Municipality in any bylaws of the Municipality;
 - (g) the Tenancy Agreement will provide that the Owner will have the right, at the Owner's option, to terminate the Tenancy Agreement should the Tenant remain absent from the Employee Unit for three consecutive months or longer, notwithstanding the timely payment of rent; and
 - (h) the Owner will deliver a copy of the Tenancy Agreement to the Municipality upon demand.
11. The Owner will terminate any Tenancy Agreement where the Tenant uses, occupies or allows use or occupation of an Employee Unit in breach of this Agreement, such termination to be in accordance with the terms of the Tenancy Agreement and the *Residential Tenancy Act* (British Columbia).
12. The Municipality may, in its sole discretion, provide written consent to the Owner from time to time to do something that is otherwise not permitted under this Agreement, on such terms and conditions as the Municipality considers desirable.
13. The Owner will be solely responsible for screening Tenants to determine whether or not they qualify to occupy the Employee Unit in accordance with this Agreement.

PART VI - DEMOLITION OF EMPLOYEE UNIT

14. The Owner will not demolish an Employee Units unless:
- (a) the Owner has obtained the written opinion of a professional engineer or architect who is at arm's length to the Owner that it is no longer reasonable or practical to repair or replace any structural component of the Employee Unit, and the Owner has delivered to the Municipality a copy of the engineer's or architect's report; or

- (b) the Employee Unit is damaged or destroyed, to the extent of 40% or more of its value above the foundations, as determined by the Municipality in its sole discretion, acting reasonably, and
- (c) a demolition permit for the Employee Unit has been issued by the Municipality (unless the Building has, or the Dwelling Units have been destroyed by an accident, act of God, or sudden and unanticipated force) and the Employee Unit has been demolished under that permit.

Following demolition, and a reconstruction of a replacement Dwelling Unit, the Owner will use and occupy the replacement Dwelling Unit as an Employee Unit in compliance with this Agreement. Section 2(a) will apply to the construction of the replacement Dwelling Unit to the same extent and in the same manner as at section applies to the construction of the original Dwelling Unit.

PART VII - DEFAULT AND REMEDIES

- 15. The Owner acknowledges that the Municipality requires employee housing to attract employees to work for local businesses and that these businesses generate tax and other revenue for the Municipality and economic growth for the community. The Owner therefore agrees that, in addition to any other remedies available to the Municipality under this Agreement or at law or equity, if an Employee Unit is used or occupied in breach of this Agreement, the Owner will pay to the Municipality, as a rent charge under section 16, the Daily Amount to the Municipality for each day of the breach of this Agreement. The Daily Amount is increased on January 1 of each year by an amount calculated by multiplying the Daily Amount as of the previous January 1 by the percentage increase in the CCPI between that previous January 1 and the immediately preceding December 31. The Daily Amount is due and payable immediately upon receipt by the Owner of an invoice from the Municipality for the same.
- 16. The Owner hereby grants to the Municipality a rent charge under s. 219 of the *Land Title Act* (British Columbia), and at common law, securing payment by the Owner to the Municipality of any amount payable by the Owner pursuant to this Agreement. The Owner agrees that the Municipality, at its option, may enforce payment of such outstanding amount in a court of competent jurisdiction as a contract debt, by an action for and order for sale, by proceedings for the appointment of a receiver, or in any other method available to the Municipality in law or in equity.

PART VIII - INTERPRETATION

- 17. In this Agreement:
 - (a) reference to the singular includes a reference to the plural, and vice versa, unless the context requires otherwise;
 - (b) article and section headings have been inserted for ease of reference only and are not to be used in interpreting this Agreement;

- (c) if a word or expression is defined in this Agreement, other parts of speech and grammatical forms of the same word or expression have corresponding meanings;
- (d) reference to any enactment includes any regulations, orders or directives made under the authority of that enactment;
- (e) reference to any enactment is a reference to that enactment as consolidated, revised, amended, re-enacted or replaced, unless otherwise expressly provided;
- (f) the provisions of s. 25 of the *Interpretation Act* with respect to the calculation of time apply;
- (g) time is of the essence;
- (h) all provisions are to be interpreted as always speaking;
- (i) reference to a "party" is a reference to a party to this Agreement and to that party's respective successors, assigns, trustees, administrators and receivers. Wherever the context so requires, reference to a "party" also includes employees, agents, officers and invitees of the party;
- (j) reference to a "day", "month", "quarter" or "year" is a reference to a calendar day, calendar month, calendar quarter or calendar year, as the case may be, unless otherwise expressly provided; and
- (k) where the word "including" is followed by a list, the contents of the list are not intended to circumscribe the generality of the expression preceding the word "including".

PART 1X - MISCELLANEOUS

18. **Housing Agreement.** The Owner acknowledges and agrees that this:

- (a) Agreement constitutes a covenant under s.219 of the *Land Title Act* and a housing agreement entered into under s. 483 of the *Local Government Act*;
- (b) where an Employee Unit is a separate legal parcel the Municipality may file a notice of housing agreement under s.483 of the *Local Government Act* in the LTO against title to the Employee Unit; and
- (c) where Employee Units are not separate legal parcels, or have not yet been constructed, or where the land has not yet been Subdivided to create the Employee Units, the Municipality may file a notice of housing agreement under s. 483 of the *Local Government Act* in the LTO against title to the Land.

19. **Management.** The Owner covenants and agrees that it will furnish good and efficient management of the Employee Units and will permit representatives of the Municipality to inspect the Employee Units at any reasonable time, subject to the notice provisions in the *Residential Tenancy Act*. The Owner further covenants and agrees that it will maintain the Employee Units in a satisfactory state of repair and fit for habitation and will comply with all laws, including health and safety standards applicable to the Land. Notwithstanding the forgoing, the Owner acknowledges and agrees that the Municipality, in its absolute discretion, may require the Owner, at the Owner's expense, to hire a person or company with the skill and expertise to manage the Employee Units.
20. **Indemnity.** The Owner will indemnify and save harmless the Municipality and each of its elected officials, officers, directors, employees and agents, and their heirs, executors, administrators, personal representatives, successors and assigns, from and against all claims, demands, actions, loss, damage, costs and liabilities, which all or any of them will or may be liable for or suffer or incur or be put to by reason of or arising out of:
- (a) any act or omission of the Owner, or its officers, directors, employees, agents, contractors or other persons for whom at law the Owner is responsible;
 - (b) the Owner's ownership, lease, operation, management or financing of the Land or any Employee Unit; or
 - (c) any act or omission of the Municipality or any of its elected officials, board members, officers, directors, employees, agents or contractors in carrying out or enforcing this Agreement, except where such act or omission constitutes a breach of this Agreement by the Municipality or by any other person for whom at law the Municipality is responsible.
21. **Release.** The Owner by this Agreement releases and forever discharges the Municipality and each of its elected officials, officers, directors, employees and agents, and its and their heirs, executors, administrators, personal representatives, successors and assigns, from and against all claims, demands, damages, actions, or causes of action by reason of or arising out of advice or direction respecting the ownership, lease, operation or management of the Land or any Employee Unit which has been or at any time after the commencement of this Agreement may be given to the Owner by all or any of them.
22. **Survival.** The obligations of the Owner set out in sections 15, 20, and 21 will survive termination of this Agreement.
23. **Municipalities Powers Unaffected.** This Agreement does not:
- (a) affect or limit the discretion, rights, duties or powers of the Municipality under any enactment or at common law, including in relation to the use or subdivision of the Land;
 - (b) impose on the Municipality any legal duty or obligation, including any duty of care or contractual or other legal duty or obligation, to enforce this Agreement;

- (c) affect or limit any enactment relating to the use or subdivision of the Land; or
- (d) relieve the Owner from complying with any enactment, including in relation to the use or subdivision of the Land.

24. **Agreement for Benefit of Municipality only.** The Owner and the Municipality agree that:

- (a) this Agreement is entered into only for the benefit of the Municipality;
- (b) this Agreement is not intended to protect the interests of the Owner, any tenant, or any future owner, lessee, occupier or user of the Property, the Land or the building or any portion thereof, including any Employee Unit; and
- (c) the Municipality may at any time execute a release and discharge of this Agreement, without liability to anyone for doing so, and without obtaining the consent of the Owner.

25. **No Public Law Duty.** Where the Municipality is required or permitted by this Agreement to form an opinion, exercise a discretion, express satisfaction, make a determination or give its consent, the Owner agrees that the Municipality is under no public law duty of fairness or natural justice in that regard and agrees that the Municipality may do any of those things in the same manner as if it were a private party and not a public body.

25. **Notice.** Any notice required to be served or given to a party herein pursuant to this Agreement will be sufficiently served or given if delivered, to the postal address of Owner set out in the records at the LTO, and in the case of the Municipality addressed:

To: Clerk, Resort Municipality of Whistler,
4325 Blackcomb Way, Whistler, BC V0N 1B4

And to: Whistler Housing Authority,
325-2400 Dave Murray Place, Whistler, BC V0N 1B2

or to the most recent postal address provided in a written notice given each of the parties to the other. Any notice which is delivered is to be considered to have been given on the first day after it is dispatched for delivery.

26. **Enuring Effect.** This Agreement will extend to and be binding upon and enure to the benefit of the parties hereto and their respective successors and permitted assigns.

27. **Severability.** If any provision of this Agreement is found to be invalid or unenforceable such provision or any part thereof will be severed from this Agreement and the resultant remainder of this Agreement will remain in full force and effect.

28. **Waiver.** All remedies of the Municipality will be cumulative and may be exercised by the Municipality in any order or concurrently in case of any breach and each remedy may be exercised

any number of times with respect to each breach. Waiver of or delay in the Municipality exercising any or all remedies will not prevent the later exercise of any remedy for the same breach or any similar or different breach.

29. **Sole Agreement.** This Agreement, and any documents signed by the Owners contemplated by this Agreement, represent the whole agreement between the Municipality and the Owner respecting the use and occupation of the Employee Units, and there are no warranties, representations, conditions or collateral agreements made by the Municipality except as set forth in this Agreement.
30. **Further Assurance.** Upon request by the Municipality the Owner will forthwith do such acts and execute such documents as may be reasonably necessary in the opinion of the Municipality to give effect to this Agreement.
31. **Covenant Runs with the Land.** This Agreement burdens and runs with the Land and every parcel into which it is Subdivided. All of the covenants and agreements contained in this Agreement are made by the Owner for itself, its personal administrators, successors and assigns, and all persons who after the date of this Agreement, acquire an interest in the Land. Notwithstanding anything contained herein, neither the Owner named herein nor any future owner of the Land or any portion thereof shall be liable under any of the covenants and agreement contained herein where such liability arises by reason of an act or omission occurring after the Owner named herein or any future owner ceases to have a further interest in the Land.
32. **Equitable Remedies.** The Owner acknowledges and agrees that damages would be an inadequate remedy for the Municipality for breach of this Agreement and that the public interest strongly favours specific performance, injunctive relief (mandatory or otherwise), or other equitable relief, as the only adequate remedy for a default under this Agreement.
33. **No Joint Venture.** Nothing in this Agreement will constitute the Owner as the agent, joint venturer, or partner of the Municipality or give the Owner any authority to bind the Municipality in any way.
34. **Applicable Law.** Unless the context otherwise requires, the laws of British Columbia will apply to this Agreement and all statutes referred to herein are enactments of the Province of British Columbia. Without limiting the above, in the event of any conflict between any provision of this Agreement and the Residential Tenancy Act, this Agreement is without effect to the extent of the conflict.

INSERT PRIORITY AGREEMENT

SCHEDULE "A" STATUTORY DECLARATION

IN THE MATTER OF A HOUSING AGREEMENT WITH THE RESORT MUNICIPALITY OF WHISTLER

TO WIT:

I, _____ of _____, British Columbia, do solemnly declare that:

1. I am the owner of _____ (the "Employee Unit"), and make this declaration to the best of my personal knowledge.
2. This declaration is made pursuant to the Housing Agreement in respect of the Employee Unit.
3. For the period from _____ to _____ the Employee Unit was occupied only by the Employees (as defined in the Housing Agreement) whose names and current addresses and whose employer's names and current addresses appear below:

Names, addresses and phone numbers of Employees:

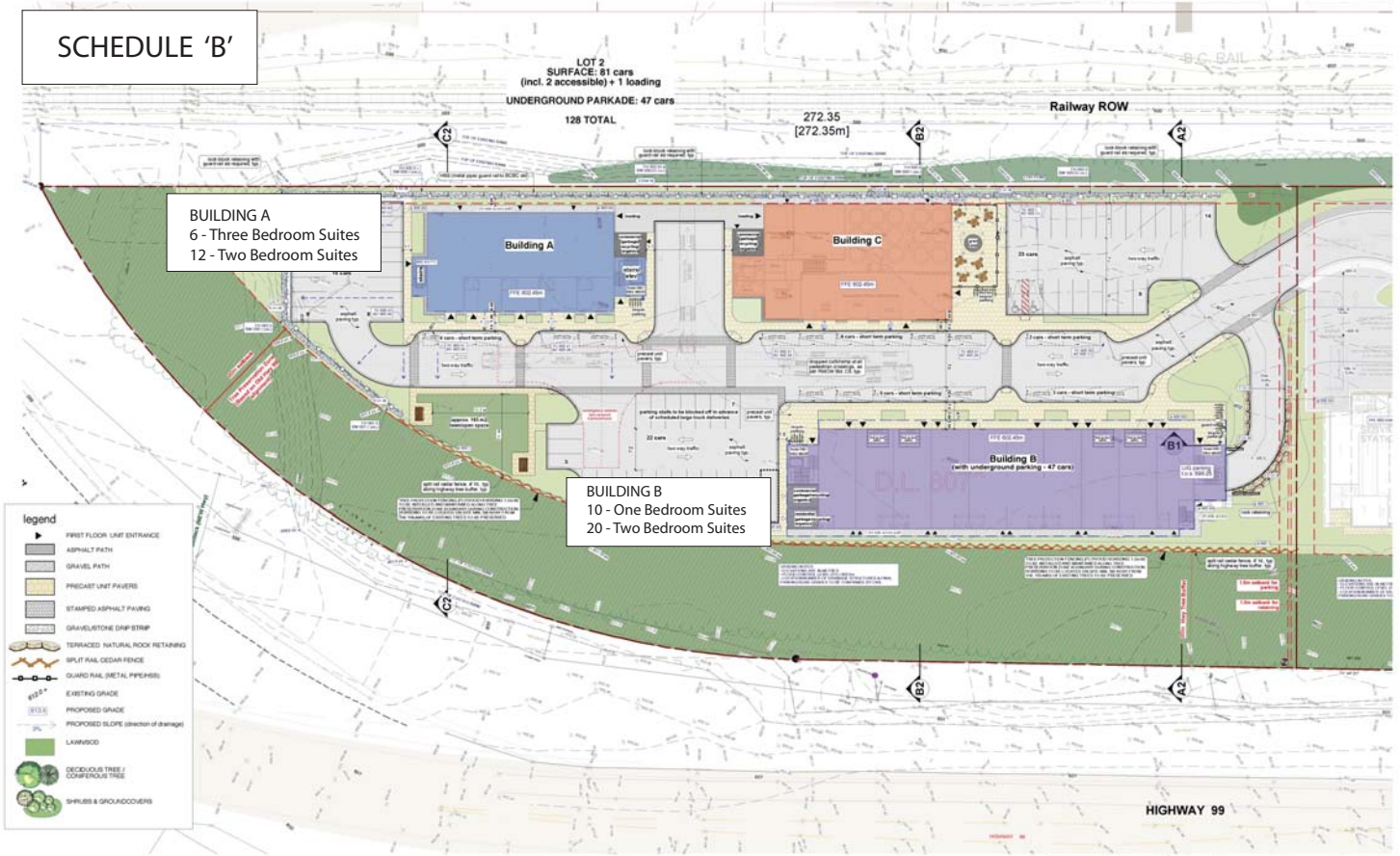
Names, addresses and phone numbers of Employers:


4. I acknowledge and agree to comply with the Owner's obligations under this Agreement, and other charges in favour of the Municipality registered in the land title office against the land on which the Employee Unit is situated and confirm that the Owner has complied with the Owner's obligations under these Agreements.
5. I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and pursuant to the Canada Evidence Act.

DECLARED BEFORE ME at the _____)
_____, British Columbia, _____)
this _____ day of _____)
_____)

_____)
_____)
A commissioner for taking Affidavits for _____)
British Columbia _____)

SCHEDULE 'B'



<p>This document contains copyrighted material owned by Weston/Camp Architectural Planning Ltd. Any unauthorised use, distribution or reproduction of this information or any information contained herein may be liable under applicable law.</p>	<p>North</p> 	Issued For:	Date:	Issued For:	Date:
		GP APPLICATION	APRIL 18/17		
		REVIEW	REVIEW COMMENTS		
		ISSUED FOR ADP	JUNE 18/17		
		PROGRESS REVIEW	JAN 18/18		
	REVIEW	NOV 18/18			

Sheet Title:
LOT 2: SITE GRADING PLAN
Project:
Tseqwtsúqum, Function Junction
Lynham Road, Whistler, BC

Sealed By:	MURDOCH COMPANY	Drawn By:	Scale:
	ARCHITECTURE + PLANNING LTD.	BMJL	1:300 METRIC
	810-410 Main Street P.O. Box 1094 Whistler, B.C. V8E 1B8 PH: 602-5552 FAX: 602-5553 e-mail: info@murdochco.ca	Project No:	Sheet No:
		1210	L-2.1
		LOT 2: SITE GRADING PLAN	

**RESORT MUNICIPALITY OF WHISTLER
LIQUOR LICENCE APPLICATION PROCESSING FEE BYLAW NO. 2224, 2019**

**A BYLAW TO IMPOSE FEES FOR REVIEWING AND PROVIDING COMMENT ON LIQUOR
LICENCE APPLICATIONS**

WHEREAS local government that provides comments and recommendations to the Liquor and Cannabis Regulation Branch on an application for the issue or amendment of a licence under the Liquor Control and Licensing Act may, by bylaw, impose fees on the applicant in order to recover the costs incurred by the local government in assessing the application and the fees imposed may be different for different classes of applications, and different methods used to conduct the assessments, pursuant to Section 41 of the Liquor Control and Licensing Act, SBC 2015, c. 19.

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as “Liquor Licence Application Processing Fee Bylaw No. 2224, 2019”.
2. There are hereby established the following fees in respect of liquor licence applications referred to the Resort Municipality of Whistler:
3. Applications for a New Liquor Licence

a. New or relocated liquor primary licence	\$2,000.00
b. New brewery, distillery or winery lounge and/or special event area	\$2,000.00
c. New Temporary Use Area endorsement for downhill ski property or golf course	\$2,000.00
d. New or relocated food primary licence with hours of liquor service past midnight	\$1,300.00
e. New or relocated food primary licence with patron participation entertainment (may also include hours of liquor service past midnight)	\$1,500.00
f. New food primary licence with hours of liquor service up to midnight and no patron participation entertainment	\$350.00
4. Applications for a Permanent Change to an Existing Liquor Licence

a. Structural change to liquor primary licence to add a new outdoor patio area (may also include a change in hours of liquor service outside the hours currently approved)	\$1,500.00
b. Structural change to liquor primary licence (other than a new patio area) resulting in an increase in total occupant load (may also include a change in hours of liquor service outside the hours currently approved)	\$1,500.00
c. Structural change to brewery, distillery or winery lounge and/or special event area to add a new outdoor patio (may also include change in hours of liquor service outside the hours currently approved)	\$1,500.00
d. Structural change to brewery, distillery or winery lounge and/or special event area (other than a new patio area) resulting in an increase in total occupant load (may also include change in hours of liquor service outside the hours currently approved)	\$1,500.00
e. Change to existing Temporary Use Area to add a new area or increase occupant load of an existing area	\$1,500.00
f. Permanent change to liquor primary licence hours of liquor service outside the hours currently approved	\$900.00

- | | | |
|----|---|------------|
| g. | Permanent change to food primary licence hours of liquor service past midnight | \$900.00 |
| h. | Permanent change to food primary licence to add patron participation entertainment (may also include change in hours of liquor service past midnight) | \$1,300.00 |
| i. | Structural change to food primary licence to add a new interior or patio area or to make an alteration to an existing interior or patio area | \$350.00 |
| j. | Permanent change to manufacturer lounge or special event area hours of liquor service outside the hours currently approved | \$900.00 |
| k. | Permanent change to event driven liquor primary licence terms and conditions requiring a resolution from Council | \$900.00 |
5. Applications for a Temporary Change to an Existing Liquor Licence
- | | | |
|----|---|----------|
| a. | Temporary change to a food primary or liquor primary licence for hours of liquor service past 2 a.m. | \$540.00 |
| b. | Temporary change to a brewery, distillery or winery lounge or special event area for hours of liquor service past 2 a.m. | \$540.00 |
| c. | Temporary extension of a food primary or liquor primary licensed area or change in location for 500 or more people | \$540.00 |
| d. | Temporary change to a liquor primary licence for hours of liquor service up to 2 a.m. | \$240.00 |
| e. | Temporary change to a food primary licence for hours of liquor service past midnight up to 2 a.m. | \$240.00 |
| f. | Temporary change to a brewery, distillery or winery lounge or special event area for hours of liquor service up to 2 a.m. | \$240.00 |
| g. | Temporary change to a food primary licence to add patron participation entertainment. | \$240.00 |
| h. | Temporary extension of a food primary or liquor primary licensed area or change in location for fewer than 500 people | \$240.00 |
| i. | Temporary extension to a brewery, distillery or winery lounge or special event area licensed area for fewer than 500 people | \$240.00 |
6. Special Event Permit (SEP) or Catering Licensed Events
- | | | |
|----|---|----------|
| a. | SEP or catering licensed event with hours of liquor service past 2 a.m. | \$540.00 |
| b. | Outdoor SEP or catering licensed event for 500 or more people | \$540.00 |
| c. | Indoor SEP or catering licensed event for 500 or more people in normally unlicensed venue | \$540.00 |
7. Temporary Use Area (TUA) Licensed Events
- | | | |
|----|--|----------|
| a. | "Urban" TUA event for 500 or more people | \$540.00 |
|----|--|----------|
8. Other
- | | | |
|----|--|----------|
| a. | Occupant load stamp for an existing licensed establishment – not related to one of the other application types | \$200.00 |
|----|--|----------|
9. If a public hearing is required there will be a fixed cost of \$1,200.00 to cover newspaper advertising and the professional and clerical staff time to arrange and conduct a hearing. All other direct costs associated with the hearing (including notification and legal services) will be billed to the applicant in accordance with Resort Municipality of Whistler Consolidated Land Use Procedures and Fees Bylaw No. 2019, 2012.

10. Each application shall be completed on the appropriate application form and shall be accompanied by the appropriate application fee for the category of application established above.
11. If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this bylaw.
12. "Liquor Licence Application Processing Fee Bylaw No. 2149, 2017" is hereby repealed.

GIVEN FIRST, SECOND AND THIRD READING this __ day of _____, 2019

ADOPTED by the Council this __ day of _____, 2019

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a
true copy of "Liquor Licence Application
Processing Fee Bylaw No. 2224, 2019".

Wendy Faris,
Acting Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER

TAX RATES BYLAW NO. 2226, 2019

**A BYLAW FOR THE LEVYING OF TAX RATES FOR MUNICIPAL,
HOSPITAL AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2019**

The Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Tax Rates Bylaw No. 2226, 2019".
2. The following tax rates are hereby imposed and levied for the year 2019:
 - (a) For all lawful GENERAL PURPOSES OF THE MUNICIPALITY on the assessed value of land and improvements taxable for general Municipal purposes, rates appearing in column "A" of the Schedule "A" attached hereto and forming a part hereof.
 - (b) For HOSPITAL PURPOSES on the assessed value of land and improvements taxable for regional hospital district purposes, rates appearing in column "B" of the Schedule "A" attached hereto and forming a part hereof.
 - (c) For PURPOSES OF THE SQUAMISH LILLOOET REGIONAL DISTRICT on the assessed value of land and improvements taxable for general Municipal purposes, rates appearing in column "C" of the Schedule "A" attached hereto and forming a part hereof.
3. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of ____ 2019.

ADOPTED by Council this ____ day of _____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Tax Rates
Bylaw No. 2226, 2019".

Wendy Faris,
Acting Municipal Clerk

BYLAW NO. 2226, 2019

SCHEDULE "A"

General Municipal Rate

	Class	"A" General Municipal Rate
01	Residential	1.552
02	Utility	21.756
05	Industrial	11.157
06	Business / Other	6.825
08	Recreation	8.066

Hospital District Requisition Rate

	Class	"B" Hospital District Requisition Rate
01	Residential	0.0307
02	Utility	0.1075
05	Industrial	0.1044
06	Business / Other	0.0752
08	Recreation	0.0307

Regional District Requisition Rate

	Class	"C" Regional District Requisition Rate
01	Residential	0.0433
02	Utility	0.5328
05	Industrial	0.2732
06	Business / Other	0.1672
08	Recreation	0.1975

RESORT MUNICIPALITY OF WHISTLER

SEWER USER FEE AMENDMENT BYLAW NO. 2227, 2019

A BYLAW TO AMEND THE "SEWER USER FEE BYLAW NO. 1895, 2009"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Sewer User Fee Bylaw No. 1895, 2009"

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler "Sewer User Fee Bylaw No. 1895, 2009";

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the Resort Municipality of Whistler "Sewer User Fee Amendment Bylaw No. 2227, 2019".
2. Effective January 1, 2019, Schedule "A" of "Sewer User Fee Amendment Bylaw No. 1895, 2009" is hereby replaced with the Schedule "A" attached to and forming part of this bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this _____ day of _____, 2019.

ADOPTED by the Council this ____ day of _____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of " Sewer User Fee
Amendment Bylaw No. 2227, 2019"

Wendy Faris,
Acting Municipal Clerk

SEWER USER FEE AMENDMENT BYLAW NO. 2227, 2019

SCHEDULE "A"

SEWER USER FEES

FLAT FEE

1	Single family residential and Bed & Breakfast	176.72
2	Duplex (not strata titled)	
	i) first residential unit	176.72
	ii) each additional unit	393.89
3	Duplex (strata titled), per strata lot	176.72
4	Apartment or Multiple Family Residential parcel (not strata titled)	
	i) first residential unit	176.72
	ii) each additional unit	393.89
5	Dormitory Housing (any housing unit with a gross floor area of 45 square meters or less located within a non-stratified building containing 10 or more such housing units and normally rented for continuous periods of 30 days or more)	
	i) first residential unit	88.364
	ii) each additional unit	195.88
6	Hotel or Motel (not strata titled)	
	i) first residential unit	176.72
	ii) each additional unit	393.89
7	Pension (not strata titled)	
	i) first residential unit	88.364
	ii) each additional unit	88.364
8	Pension - residential prtion	176.72
9	Mobile home parks (not strata titled)	
	i) first rental space	176.72
	ii) each additional space	393.89
10	Trailer, Recreational Vehicles, Campgrounds	
	each space	88.364
11	Apartment of Multiple Family Residential Parcel (strata titled), per strata lot	176.72
12	Hotel or Motel (strata titled), per strata lot	176.72
13	Mobile home parks (strata titled), per strata lot	176.72
14	Schools - each classroom	397.08

SEWER USER FEE AMENDMENT BYLAW NO. 2227, 2019

SCHEDULE "A"

SEWER USER FEES

PER SQUARE FOOT

15 Public restrooms, Laundries, Laundromats, Car Washes, & Breweries each square foot	2.22
16 Restaurants, Bars, Lounges, Discotheques, Cabarets, Public Houses each square foot	1.06
17 Business, Commercial, Industrial, Hostels, Other each square foot	0.29
18 Pools, Aquatic Centres, Waterslides each square foot	0.29

PER CUBIC METRE

19 Metered rates (based on metered water volumes)	
First 6,000 cubic metres	1.16
Next 12,000 cubic metres	0.95
Next 24,000 cubic metres	0.74
Greater than 42,000 cubic metres	0.58

MINIMUM CHARGE

20 Minimum annual charge for a strata-titled unit, or the first unit in a non-strata building	130.94
21 Minimum annual charge for each additional dwelling unit in a non-strata building	349.18

RESORT MUNICIPALITY OF WHISTLER

SEWER TAX BYLAW NO. 2228, 2019

A BYLAW TO IMPOSE A SEWER TAX

WHEREAS a Municipality may construct, acquire, operate and maintain sewers and sewage disposal facilities and may establish rates and charges to be imposed upon land and improvements and may provide a formula for imposing the cost of those municipal works and services;

AND WHEREAS pursuant to Section 200 of the *Community Charter*, the Municipality may impose a parcel tax to provide all or part of the funding for a service;

AND WHEREAS the benefiting area herein defined is that area of land within the Municipality which, in the opinion of Council, benefits or will benefit from the sewers and sewage disposal facilities of the Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Sewer Tax Bylaw No. 2228, 2019".

2. In this Bylaw,

"benefiting area" means that area of land in which is located every parcel a boundary of which is within one hundred (100) meters of any part of a trunk sewer main and for which there is access permitting installation and maintenance of a connecting sewer line or holding tank between the parcel and the trunk sewer main; and

"parcel" means a parcel of real property in the benefiting area and includes a strata lot.

3. A rate and charge of two hundred, seventy seven dollars and eighty-five cents (\$277.85) is hereby imposed as a tax against each parcel for the year ending December 31, 2019.

4. The owner of each parcel shall pay not later than July 2, 2019 the tax imposed by Section 3 hereof against that parcel.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of _____, 2019.

ADOPTED by the Council this ____ day of _____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Sewer Tax Bylaw
No. 2228, 2019".

Wendy Faris, Acting Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER

SOLID WASTE AMENDMENT BYLAW NO. 2229, 2019

A BYLAW TO AMEND THE "SOLID WASTE BYLAW NO. 2139, 2017"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Solid Waste Bylaw No. 2139, 2017";

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler "Solid Waste Bylaw No. 2139, 2017";

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the Resort Municipality of Whistler "Solid Waste Amendment Bylaw No. 2229, 2019".
2. Schedule "C" of "Solid Waste Bylaw No. 2139, 2017"; is hereby replaced with Schedule "C" attached hereto and forming part of this bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of ____ 2019.

ADOPTED by Council this ____ day of _____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a true
copy of "Solid Waste Amendment Bylaw
No. 2229, 2019".

Wendy Faris,
Acting Municipal Clerk

SCHEDULE C

SOLID WASTE AMENDMENT BYLAW NO. 2229, 2019

BIOSOLIDS PROCESSING AND SOLID WASTE DEPOT OPERATIONS FEE / PARCEL TAX

1. Each parcel with the exception of parcels designated by BC Assessment as class 1818 Float – Light Duty, with an assessed improvement value greater than zero shall be charged, on the annual municipal tax notice, a Biosolids Processing Fee of one hundred and sixteen dollars and ninety-seven cents (\$116.97) per parcel that shall be paid by the same due date as the property taxes.
2. Each residential or tourist accommodation parcel with the exception of parcels designated by BC Assessment as class 1818 Float – Light Duty, that does not possess on its property (and utilize on a regular basis throughout the current year) commercially serviced organics, recyclables and landfill waste containers, shall be charged, on the annual municipal tax notice, a Solid Waste Depot Operations Fee of two hundred and twenty two dollars and forty-eight cents (\$222.48) per parcel that shall be paid by the same due date as the property taxes.

RESORT MUNICIPALITY OF WHISTLER

WATER USER FEE AND REGULATION AMENDMENT BYLAW NO. 2230, 2019

A BYLAW TO AMEND THE "WATER USER FEE AND REGULATION BYLAW NO. 1826, 2007"

WHEREAS the Council of the Resort Municipality of Whistler has adopted "Water User Fee and Regulation Bylaw No. 1826, 2007";

AND WHEREAS it is deemed expedient to amend the Resort Municipality of Whistler "Water User Fee and Regulation Bylaw No. 1826, 2007";

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled,
ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the Resort Municipality of Whistler "Water User Fee and Regulation Amendment Bylaw No. 2230, 2019".
2. Effective January 1, 2019, Schedule "A" of "Water User Fee and Regulation Bylaw No. 1826, 2007" is hereby replaced with the Schedule "A" attached to and forming part of this bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of ____, 2019.

ADOPTED by the Council this ____ of ____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a true
copy of "Water User Fee and Regulation
Amendment Bylaw No. 2230, 2019"

Wendy Faris,
Acting Municipal Clerk

BYLAW NO. 2230, 2019**SCHEDULE A****WATER USER FEES**

<u>FLAT FEE</u>	2019 Rates
1 Single family residential and Bed & Breakfast	118.51
2 Duplex (not strata titled)	
i) first residential unit	118.51
ii) each additional unit	399.58
3 Duplex (strata titled), per strata lot	118.51
4 Apartment or Multiple Family Residential parcel (not strata titled)	
i) first residential unit	118.51
ii) each additional unit	399.59
5 Dormitory Housing (any housing unit with a gross floor area of 45 square meters or less located within a non-stratified building containing 10 or more such housing units and normally rented for continuous periods of 30 days or more)	
i) first residential unit	58.73
ii) each additional unit	201.36
6 Hotel or Motel (not strata titled)	
i) first residential unit	118.51
ii) each additional unit	399.58
7 Pension (not strata titled)	
i) first residential unit	58.73
ii) each additional unit	201.36
8 Pension - residential portion	118.51
9 Mobile home parks (not strata titled)	
i) first rental space	118.51
ii) each additional space	399.58
10 Trailer, Recreational Vehicles, Campgrounds each space	58.73
11 Apartment of Multiple Family Residential Parcel (strata titled), per strata lot	118.51
12 Hotel or Motel (strata titled), per strata lot	118.51
13 Mobile home parks (strata titled), per strata lot	118.51
14 Schools - each classroom	476.14

BYLAW NO. 2230, 2019**SCHEDULE A****WATER USER FEES**PER SQUARE FOOT

15 Public restrooms, Laundries, Laundromats, Car Washes, & Breweries each square foot	1.67
16 Restaurants, Bars, Lounges, Discotheques, Cabarets, Public Houses each square foot	1.00
17 Business, Commercial, Industrial, Hostels, Other each square foot	0.41
18 Pools, Aquatic Centres, Waterslides each square foot	0.63

PER HECTARE

19 Golf courses, parks, playgrounds, Ski Runs each hectare	904.03
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PER CUBIC METRE

20 Metered rates (based on metered water volumes)	
First 6,000 cubic metres	0.87
Next 12,000 cubic metres	0.67
Next 24,000 cubic metres	0.55
Greater than 42,000 cubic metres	0.49

MINIMUM CHARGE

21 Minimum annual charge for a strata-titled unit, or the first unit in a non-strata building	84.95
22 Minimum annual charge for each additional dwelling unit in a non-strata building	372.31

RESORT MUNICIPALITY OF WHISTLER

WATER TAX BYLAW NO. 2231, 2019

A BYLAW TO IMPOSE A WATER TAX

WHEREAS a Municipality may construct, acquire, operate and maintain trunk water main and water supply systems and may establish rates and charges to be imposed upon land and improvements and may provide a formula for imposing the cost of those municipal works and services;

AND WHEREAS pursuant to Section 200 of the *Community Charter*, the Municipality may impose a parcel tax to provide all or part of the funding for a service;

AND WHEREAS the benefiting area herein defined is that area of land within the Municipality which, in the opinion of Council, benefits or will benefit from the trunk water main and water supply systems of the Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Water Tax Bylaw No. 2231, 2019".

2. In this Bylaw,

"benefiting area" means that area of land in which is located every parcel a boundary of which is within one hundred (100) metres of any part of a trunk water main and for which there is access permitting installation and maintenance of a connecting water line between the parcel and the trunk water main; and

"parcel" means a parcel of real property in the benefiting area and includes a strata lot.

3. A rate and charge of two hundred, eighty one dollars and seventy-six cents (\$281.76) is hereby imposed as a tax against each parcel for the year ending December 31, 2019.

4. The owner of each parcel shall pay not later than July 2, 2019 the tax imposed by Section 3 hereof against that parcel.

GIVEN FIRST, SECOND and THIRD READINGS this ____ day of _____, 2019

ADOPTED this ____ day of _____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is
a true copy of "Water Tax Bylaw
No. 2231, 2019".

Wendy Faris, Acting Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
ZONING AND PARKING AMENDMENT BYLAW (CC1 Zone – Public Washroom Pavilion)
NO. 2222, 2019**

A BYLAW TO AMEND THE WHISTLER ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, in a zoning bylaw pursuant to *Section 479 of the Local Government Act*, divide all or part of the area of the Municipality into zones, and regulate the density of the use of land, buildings and structures within the zones;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019”.
2. Zoning and Parking Bylaw No. 303, 2015 is hereby amended in Part 9, section 1, subsection (3), in row “FF”, under column “Gross Floor Area (square metres)”, by replacing “20” with “110”, being the maximum permitted Gross Floor Area for Site Description: Lot 7, District Lot 1902, Plan 17763.
3. If any section or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this Bylaw.

GIVEN FIRST AND SECOND READINGS this 12th day of March, 2019.

Pursuant to Section 464(1) of the *Local Government Act*, a Public Hearing was held this 26th day of March, 2019.

GIVEN THIRD READING this ____ day of _____, 2019.

Approved by the Minister of Transportation and Infrastructure this ____ day of _____, 2019.

ADOPTED by the Council this ____ day of _____, 2019.

Jack Crompton, Mayor

Wendy Faris, Acting Municipal Clerk

I HEREBY CERTIFY that this is a true copy of “Zoning Amendment Bylaw (CC1 Zone – Public Washroom Pavilion) No. 2222, 2019.”

Wendy Faris, Acting Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
ZONING AMENDMENT BYLAW (Montis Distilling Ltd.) NO. 2219, 2019**

A BYLAW TO AMEND ZONING AND PARKING BYLAW NO. 303, 2015

WHEREAS Council may, by bylaw, divide all or part of the area of the Municipality into zones, name each zone and establish the boundaries of the zone, regulate the use of land, buildings and structures within the zones, and prohibit any use in any zone;

NOW THEREFORE the Municipal Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw (Montis Distilling Ltd.) No. 2219, 2019".
2. Zoning and Parking Bylaw No. 303, 2015 is amended in Schedule "D" – Liquor Sales – List of Retails outlets by adding the following row to the table:

1062 Millar Creek Road	Strata Lot 1 District Lot 4119 Group 1 New Westminster District Strata Plan LMS2128 together with an interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form 1 PID: 023-193-468	Same as Legal Description	Liquor that is produced on the premises only
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GIVEN FIRST AND SECOND READINGS this 26th day of February, 2019.

Pursuant to Section 464(2) of the *Local Government Act*, a Public Hearing was held this 26th day of March, 2019.

GIVEN THIRD READING this 26th day of March, 2019.

Approved by the Minister of Transportation this 28th day of March, 2019.

ADOPTED by the Council this ____ day of _____ 2019.

Jack Crompton,
Mayor

Wendy Faris
Acting Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
"Zoning Amendment Bylaw (Montis Distilling
Ltd.) No. 2219, 2019."

Wendy Faris
Acting Municipal Clerk

Subject Property

RESORT MUNICIPALITY OF WHISTLER

**PARKS AND RECREATION FEES AND CHARGES REGULATION AMENDMENT BYLAW NO.
2223, 2019**

**A BYLAW TO AMEND
“PARKS AND RECREATION FEES AND CHARGES REGULATION BYLAW NO. 1486, 2000”**

WHEREAS the Council of the Resort Municipality of Whistler has acquired, constructed and operates a variety of Inside and Outside Facilities including municipal parks, fields and ball courts and Inside Facilities;

WHEREAS the Council of the Resort Municipality of Whistler constructed and operates, through separate Joint School Use Agreements, the Community Centre portions of Myrtle Philip Community School, Spring Creek Community School and Whistler Secondary School;

WHEREAS the Council may, by bylaw pursuant to Section 194 of the *Community Charter*, charge fees for admission to and use of the municipal property;

AND WHEREAS the Council deems it necessary and appropriate to amend the “Parks & Recreation Fees & Charges Regulation Bylaw No. 1486, 2000”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as “Parks and Recreation Fees and Charges Regulation Amendment Bylaw No. 2223, 2019”.
2. Appendix “A” (Andree Vajda Janyk Sports Field Facility Rental Fees 2019) is added to Appendix 4 of “Parks and Recreation Fees and Charges Regulation Bylaw No. 1486, 2000” and attached to and forming part of this Bylaw.

GIVEN FIRST, SECOND, and THIRD READINGS this 26th day of March, 2019.

ADOPTED by Council this ____ day of _____, 2019.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a true copy
of “Parks & Recreation Fees &
Charges Regulation Amendment Bylaw
No. 2223, 2019”.

Wendy Faris,
Acting Municipal Clerk

Appendix 4 - Parks & Recreation Fees & Charges Regulation Amendment Bylaw No. 2223, 2019

ARTIFICIAL TURF FIELD		Hourly
Andree Vajda Janyk Sports Field		
	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	\$10.00
	Local Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	\$35.00
	Local Youth	\$20.00
	Local Commercial or Admission charged - YOUTH	\$40.00
	Local Adult	\$70.00
	Local - Commercial or Admission charged -ADULT	\$85.00
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - YOUTH	\$20.00
	Out-of-Town Registered Agencies: Gov't/Edu/Charities/Non-profit - ADULT	\$45.00
	Out-of-Town - Youth	\$40.00
	Out-of-Town - Commercial or Admission charged - Youth	\$60.00
	Out-of-Town - ADULT	\$85.00
	Out-of-Town - Commercial or Admission charged - ADULT	\$100.00
TOURNAMENT DAILY RATE		
Andree Vajda Janyk Sports Field		
	Local - Daily Rate - YOUTH	\$240.00
	Local - Daily Rate - ADULT	\$840.00
	Out-of-Town - Daily Rate - YOUTH	\$480.00
	Out-of-Town - Daily Rate - ADULT	\$1,020.00

RESORT MUNICIPALITY OF WHISTLER

FIVE-YEAR FINANCIAL PLAN 2019-2023 BYLAW NO. 2225, 2019

A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR 2019-2023

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter*;

AND WHEREAS the Council deems it necessary and appropriate to adopt a five-year financial plan for the years 2019 to 2023;

NOW THEREFORE, the Municipal Council of the Resort Municipality of Whistler ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the "Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019".
2. That Council adopt the Five-Year Financial Plan for the years 2019-2023 inclusive, for each year of the plan, as set out in Schedules A, B and C attached hereto and forming a part of this Bylaw as follows:

Schedule A – Consolidated Operating Summary

Schedule B – Consolidated Project Summary

Schedule C – Supplementary Information

GIVEN FIRST, SECOND, and THIRD READINGS this 26th day of March, 2019.

ADOPTED this ___ day of _____, ____.

Jack Crompton,
Mayor

Wendy Faris,
Acting Municipal Clerk

I HEREBY CERTIFY that this is a true copy of
"Five-Year Financial Plan 2019-2023 Bylaw No.
2225, 2019".

Wendy Faris,
Acting Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2225, 2019
SCHEDULE A**

	2019	2020	2021	2022	2023
REVENUE					
General Fund					
Property Taxes	39,180,627	40,062,191	40,963,590	41,885,271	42,827,690
Other Property Tax	1,008,200	1,030,885	1,054,079	1,077,796	1,102,047
Government Grants	688,906	700,000	705,000	710,000	715,000
Fees and Charges	11,943,016	12,181,876	12,425,514	12,674,024	12,927,505
Investment Income	2,273,900	2,383,900	2,493,900	2,603,900	2,713,900
RMI Grant	6,940,000	6,900,000	6,900,000	6,900,000	6,900,000
2% MRDT	11,300,000	11,300,000	11,300,000	11,300,000	11,300,000
Works and Service Charges	606,107	600,000	600,000	600,000	600,000
Water Fund					
Parcel Taxes	3,966,915	4,046,253	4,127,178	4,209,722	4,293,916
Fees and Charges	3,017,812	3,078,168	3,139,732	3,202,526	3,266,577
Works and Service Charges	47,500	50,000	50,000	50,000	50,000
Sewer Fund					
Parcel Taxes	4,189,416	4,273,204	4,358,668	4,445,842	4,534,759
Fees and Charges	3,873,417	3,950,885	4,029,903	4,110,501	4,192,711
Works and Service Charges	198,770	200,000	200,000	200,000	200,000
Solid Waste Fund					
Fees and Charges	5,898,154	6,016,117	6,136,439	6,259,168	6,384,352
Government Grants	481,000	480,000	485,000	490,000	495,000
	95,613,740	97,253,480	98,969,005	100,718,751	102,503,455
EXPENDITURE					
General Fund					
Payroll and Goods & Services	53,396,486	55,425,553	57,531,724	59,717,929	61,987,210
Debt Interest & Principal	239,299	239,299	239,299	239,299	239,299
Residents & Partners	6,805,650	7,113,650	7,173,650	7,233,650	7,293,650
Contingency	647,172	658,331	680,954	704,401	728,702
Water Fund					
Payroll and Goods & Services	1,894,138	1,922,550	1,951,388	1,980,659	2,010,369
Debt Interest & Principal	-	-	-	-	-
Sewer Fund					
Payroll and Goods & Services	2,813,851	2,856,059	2,898,900	2,942,383	2,986,519
Debt Interest & Principal	1,370,453	1,370,453	1,370,453	1,210,453	1,210,453
Solid Waste Fund					
Payroll and Goods & Services	5,545,774	5,628,961	5,713,395	5,799,096	5,886,082
Debt Interest & Principal	472,255	472,255	472,255	472,255	472,255
	73,185,078	75,687,110	78,032,018	80,300,125	82,814,540

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2225, 2019
SCHEDULE A Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	2,000,000	2,146,090	2,245,044	2,342,468	2,442,957
Recreation Works Charges Reserve	305,350	300,000	300,000	300,000	300,000
Transportation Works Charges Reserve	260,257	250,000	250,000	250,000	250,000
Employee Housing Charges Reserve	790,500	45,000	45,000	45,000	45,000
RMI Reserve	2,747,590	2,475,000	2,250,000	1,950,000	1,050,000
2% MRDT Reserve	1,865,656	1,350,000	915,000	425,000	318,000
General Capital Reserve	4,716,967	4,787,722	4,859,537	4,932,430	5,006,417
Vehicle Replacement Reserve	992,582	1,240,000	1,000,000	1,000,000	1,000,000
General Operating Reserve	1,454,860	1,575,000	1,575,000	1,575,000	1,575,000
Water Works Charges Reserve	47,500	50,000	50,000	50,000	50,000
Water Capital Reserve	3,180,586	3,228,295	3,276,719	3,325,870	3,375,758
Water Operating Reserve	573,375	581,976	590,706	599,566	608,560
Sewer Works Charges Reserve	198,770	200,000	200,000	200,000	200,000
Sewer Capital Reserve	2,016,569	2,046,818	2,077,520	2,108,683	2,140,313
Sewer Operating Reserve	448,568	448,568	448,568	448,568	448,568
Solid Waste Capital Reserve	861,890	874,818	887,941	901,260	914,779
Solid Waste Operating Reserve	(32,359)	(32,917)	(34,048)	(35,220)	(36,435)
	22,428,662	21,566,370	20,936,987	20,418,625	19,688,916
REVENUE LESS EXPENDITURE AND TRANSFERS	0	0	0	0	0

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2225, 2019
SCHEDULE B**

	2019	2020	2021	2022	2023
REVENUE AND OTHER SOURCES OF FUNDING					
General Fund					
Government Grants	1,903,110	232,000	250,000	92,500	-
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	-	-	-	-	-
WHA construction loan	-	(5,000,000)	-	-	-
Other Contributions	200,000	-	-	-	-
WCSS loan payments	50,000	50,000	50,000	50,000	50,000
Water Fund					
Government Grants	558,659	-	-	-	-
Other Contributions	-	-	-	-	-
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	390,000	-	-	-	-
	3,101,769	(4,718,000)	300,000	142,500	50,000
EXPENDITURE					
General Fund					
Non-capital Expenditure	2,078,375	1,353,198	624,067	734,751	434,476
Infrastructure Maintenance	14,988,055	12,133,200	6,641,300	4,989,600	3,694,200
Capital Expenditure	10,509,368	3,388,060	2,009,520	2,990,228	2,591,054
WCSS loan	-	-	-	-	-
Water Fund					
Non-capital Expenditure	893,500	957,500	1,698,500	1,794,500	390,500
Infrastructure Maintenance	4,604,000	2,515,000	1,405,000	3,025,000	580,000
Capital Expenditure	5,000	120,000	-	-	-
Sewer Fund					
Non-capital Expenditure	785,000	597,000	827,000	817,000	617,000
Infrastructure Maintenance	5,874,000	3,695,000	4,675,000	3,210,000	2,210,000
Capital Expenditure	570,000	3,140,000	520,000	-	-
Solid Waste Fund					
Non-capital Expenditure	105,000	40,000	40,000	40,000	-
Infrastructure Maintenance	455,891	447,428	422,428	332,428	322,428
Capital Expenditure	630,000	150,000	50,000	-	-
All Funds					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
	53,845,082	41,283,280	32,059,708	31,480,400	24,786,551

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2225, 2019
SCHEDULE B Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS (TO) FROM OTHER FUNDS (RESERVES)					
RMI Reserve	5,884,780	4,599,480	1,789,480	495,480	369,080
2% MRDT Reserve	1,072,282	701,000	626,000	626,000	620,300
General Capital Reserve	8,705,550	4,328,544	1,500,278	969,779	883,574
Recreation Works Charges	1,156,100	600,000	400,000	600,000	-
Vehicle Replacement Reserve	3,264,813	1,454,916	880,000	2,341,245	1,925,089
Library Reserve	62,000	35,000	60,000	35,000	45,000
General Operating Reserve	2,087,163	1,851,016	1,621,625	1,664,569	1,461,679
Transportation Works Charges	3,240,000	3,072,500	2,147,500	1,890,000	1,415,000
Water Capital Reserve	4,765,341	3,413,125	2,935,000	4,540,000	780,000
Water Operating Reserve	358,500	192,500	183,500	279,500	190,500
Sewer Capital Reserve	6,264,000	6,821,875	5,180,000	3,210,000	2,210,000
Sewer Operating Reserve	785,000	597,000	827,000	817,000	617,000
Solid Waste Capital Reserve	695,891	597,428	472,428	332,428	322,428
Solid Waste Operating Reserve	105,000	40,000	40,000	40,000	-
	38,446,420	28,304,386	18,662,815	17,841,007	10,839,658
ADJUSTMENTS FOR NON CASH ITEMS AND CHANGES TO NET FINANCIAL ASSETS					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
WCSS loan	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
WHA construction loan	-	5,000,000	-	-	-
	12,296,893	17,696,893	13,096,893	13,496,893	13,896,893
REVENUE AND TRANSFERS LESS EXPENDITURE	-	-	-	-	-

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
SUPPLEMENTARY INFORMATION**

**BYLAW 2225, 2019
SCHEDULE C**

Proportion of total proceeds proposed to be raised from each funding source in 2019

Funding Source	% of Total Revenue	Dollar value
Property Taxes	41%	40,188,827
Parcel Taxes	8%	8,156,331
Fees and Charges	26%	25,584,776
Investment income	2%	2,273,900
Debt	0%	-
Government Grants	4%	4,021,675
Transfer taxes	18%	18,240,000
Other	0%	250,000
Total	100%	98,715,509

The municipality will continue to pursue revenue diversification to minimize the overall percentage of revenue raised from property taxes wherever possible. The objective is to maintain a reasonable tax burden by maximizing other revenue sources, lowering the cost of municipal services and shifting the burden to user fees and charges where feasible.

Proposed distribution of property tax revenue in 2019

Property Class	% of Total Property Taxation	Dollar value, completed roll
Class 1 - Residential	67.19%	26,327,193
Class 2 - Utilities	1.47%	577,335
Class 5 - Light industry	0.17%	67,006
Class 6 - Business other	29.69%	11,633,076
Class 8 - Recreational	1.47%	576,017
Total	100%	39,180,627

The municipality will continue to set tax rates to ensure tax stability by maintaining a consistent proportionate relationship between classes. The proposed distribution shown above is consistent with the prior year. In order to maintain the current share of taxation between property classes, minor adjustments are made to the tax ratios to account for market based assessment variation between the classes. This policy provides a balanced tax impact among property classes.

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023**

**BYLAW 2225, 2019
SCHEDULE C Cont'd**

PERMISSIVE EXEMPTIONS

As permitted by the Community Charter, council has granted exemptions from municipal property taxes for the following general purposes:

- * Land and improvements surrounding a statutorily exempt building for public worship.
- * Properties owned or held by a not-for-profit organization whose purpose is to contribute to the well-being of the community with the provision of cultural, social, educational or recreational services.

Permissive exemptions for municipal property taxes in 2019 are estimated to be \$506,181.

March 4th, 2019

To Mayor and Council,

I am writing to you in regards to Whistler Off Road Cycling Association's (WORCA) 2019 Fee for Service Application in the February 12th Council meeting minutes. In Appendix C of the application, a map reveals plans to develop trails at the end of Wedgeview Place in Alpine Meadows. These proposed development plans disturb myself and my family for the impact on the general capacities of the valley and specifically the Alpine meadows neighbourhood of Wedgeview place and Drifter. Not only this but my home is located adjacent to the proposed entrance to the trail which poses a potential increased security threat to my home and family due to the severe increased foot, bike and vehicle traffic as a result of this new trail.

As a homeowner and taxpayer of Whistler and considering there has been zero consultation with the residents directly impacted by the construction of a new trailhead, I oppose any new trail development at the end of Wedgeview Place. I am requesting that a thorough consultation process is made before any plans for further trail development is made in this area. As seen with examples in Mountainview and Joffre Lake, new trails can have a direct negative impact on the surrounding community and environment, including increased car traffic, parking, litter, and noise nuisances.

Unplanned non-designated parking in the neighbourhood for trail access along with a lack of access to facilities to cater to the users of said trails has caused havoc to the surrounding residential area when looking at the most recent Mountainview trail development (Parking, litter, human waste to name a few). Another example of this is the extremely overcrowded Joffree Lakes provincial park as a result of the recent rise of Social Media. RCMP Cpl. Mike Hamilton described the situation in a letter sent to B.C. Parks in August as "Deeply Concerning" in relation to the severe traffic increases over the years without any infrastructure to support the growing population. This has caused a safety risk, not to mention the environmental impact of new construction and human activity in the area.

We appreciate the work that WORCA is doing, however, there needs to be more transparency and consultation with the communities directly impacted by any new trail development. I look forward to your response.

Regards,



Cameron Langlois

[Redacted address block]

1

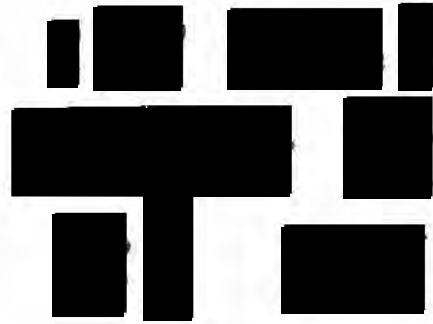
March 21

Rmow

4325 Blackcomb Way

Whistler B.C.

VON 1B4



Honourable Mayor & Council

I would to draw your attention to the front cover of Mountain Life Magazine and the following article on Page 52. thru 65. Fire in the Hole.

A story of extreme mountain biking in the canyons of the Fraser River in Big Horn Sh Habitat. The same article on our local T.V network.

Community Builders Program
on Channel 4.

Big Horn Sheep are protected
as is their habitat. But here
are these riders bragging and
celebrating their achievement
of riding on trails created
by Big Horn Sheep and
putting on T.V. as well.

There is also a short program
on the same network about
building mountain bike trails
which makes a mockery of
trail building.

Lately we have seen fr

3

built up Sproat Mountain.
An area that receives more
snow than the Whistler
Blackcomb side of the area.
I used to heliski here
years ago and would see
mountain goats on the
top of Sproat so we stop
using the area.

This area is snow covered
until mid June and is
also Grizzly Bear Habitat.
The trails are only open
for 4 months and in that
short period several impacts

4

What will continue to happen in the future as climate changes and more people use the area?

I can recall flying up to maintain the T.V. Societies remote antennae only to find that all the old batteries were being thrown into the headwaters of the small creek that runs through Function Junction.

I made a few phone calls to put a stop to that, real quick.

5

Last fall I had a conversation with a small group of Whistler mountain bikers who were off to build a trail in the Upper Mill Creek watershed above Pemberton.


The day was extremely rainy yet off they went to build a trail into Grizzly Bear Habitat.

Rough trails continue to be built around Whistler and proper construction techniques are implemented.

6

This type of conduct has
to stop.

Mike Sugge



FIRE IN THE HOLE

BURNING BRAKES ON
THE FRASER RIVER

WORDS :: MASON MASHON

PHOTOGRAPHY :: JUSSI GRZNAR



Every day is (brown) powder day. KC Deane thigh deep in Mason's dust. 📸 JUSS GRZNAR



Thirty seconds to the bottom, 30 minutes back to the top. There's no easy way out. 📷 JUSSI GRZNAR

Bracing into the wind, I shift from side to side to ensure my footing is secure and peer over the edge. The entire buttress is littered with lines that look like instant death, but from the air I'd noticed one that could potentially be ridden. Looking down from the top, I realize it's way steeper than I anticipated. Vertigo washes over me, testing my balance as I stare into the chute.

Even so, I'm frothing to get into this line so I hastily clean up the top section with a pickaxe, but as daylight fades into late afternoon I cut my inspection short and return to the top. Placing a false sense of confidence in a maybe-too-soft gravel corner, I tip into the line assuming, hoping really, that I can rip it top to bottom. Not so.

PLACING A FALSE SENSE OF CONFIDENCE IN A MAYBE-TOO-SOFT GRAVEL CORNER, I TIP INTO THE LINE ASSUMING, HOPING REALLY, THAT I CAN RIP IT TOP TO BOTTOM. NOT SO.

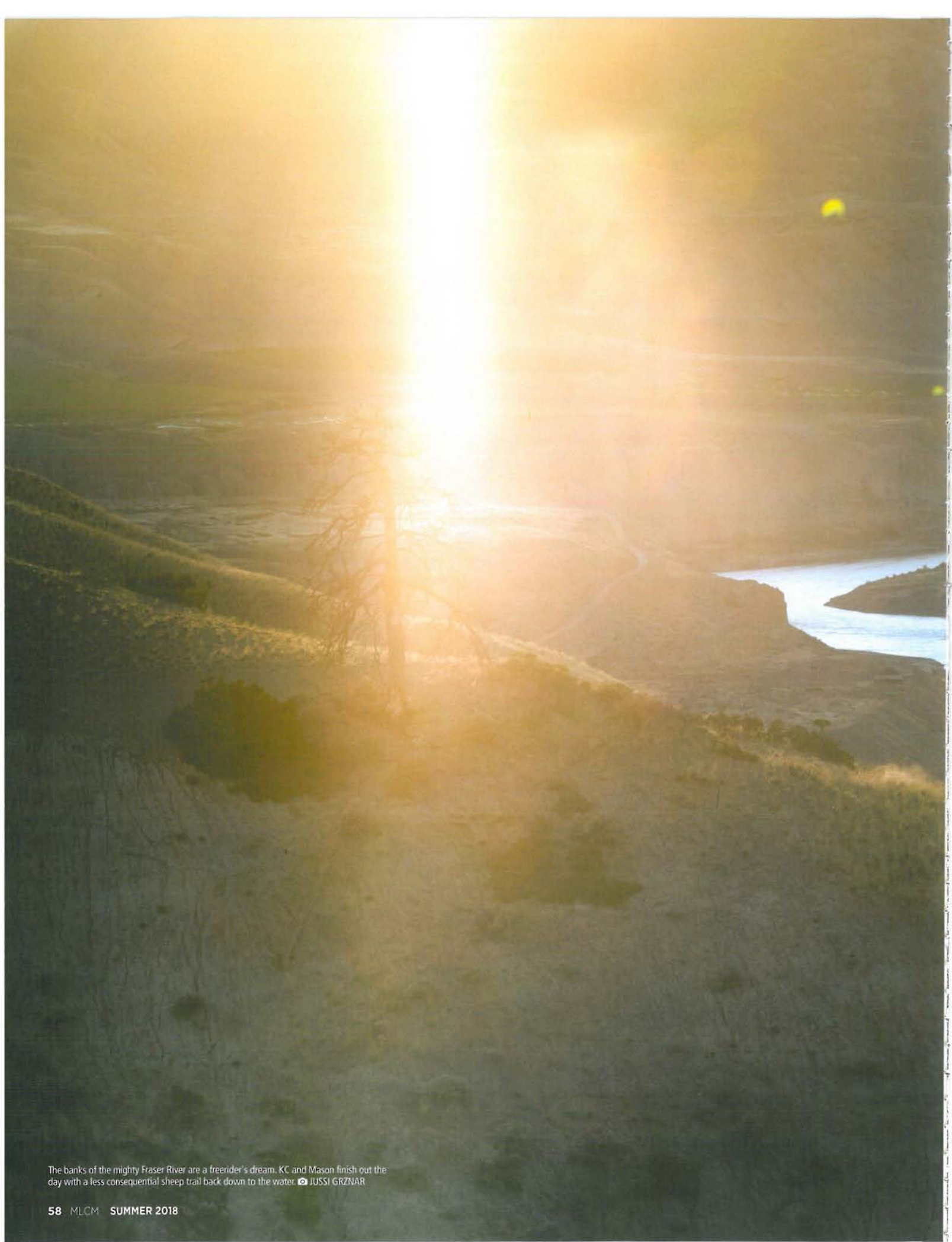
Careening down the scree-laden slope, I approach the soft turn much faster than expected. Prepping for a two-wheel drift, my inside foot drops off the pedal as my tires dig in and grip. Coming in way too hot and clinging to control while navigating the rocky moguls (boulders) through the bottom section, my bike bounces sideways, ejecting me in slow motion. I smash into the jagged cobbles of the shoreline and ragdoll into the mighty Fraser River. Soaked and battered, I quickly realize the magnitude of an injury this deep in the backcountry. This is the subsequent end of my riding season... ▶

I was 12 years old the first time I popped a *Krunked* VHS tape into the VCR at the bike shop and saw those guys ripping huge lines, I knew big mountain riding was the thing for me. As a young shop rat, clogging up floor space and bartering to fix flat tires in exchange for new parts, I had no idea that a year later I would be sitting atop the same Kamloops gravel pit I saw in the movie, taking in advice from the mechanic on how to safely navigate my way to the bottom. As a 13-year-old kid/mountain biker, riding those lines was pure exhilaration. That pit and those rides would have an indelible influence on the mountain biker I would later become and the places I'd journey to ride... I'm still chasing that feeling.

Fast-forward almost 16 years, and into the front seat of Rory Bushfield's Cessna airplane. Flying towards the interior of BC, I convinced him to detour us through the canyons of the Fraser River. As we swooped around mountains and between walls of the canyon, my eyes traced the plateaus and embankments searching for anything that resembled a rideable line. I was looking for the lacustrine deposits that produce the steepest erosional patterns, knowing this was where the best potential would be. Scanning hundreds of kilometres of river, we were about to peel away from the Fraser when I saw the zone. I snapped a few images and upon returning home, tried to figure out if there was any feasible way to get there. Turns out there was, but after that initial drop dumped me straight in the river, plans were made to return the following summer. ►

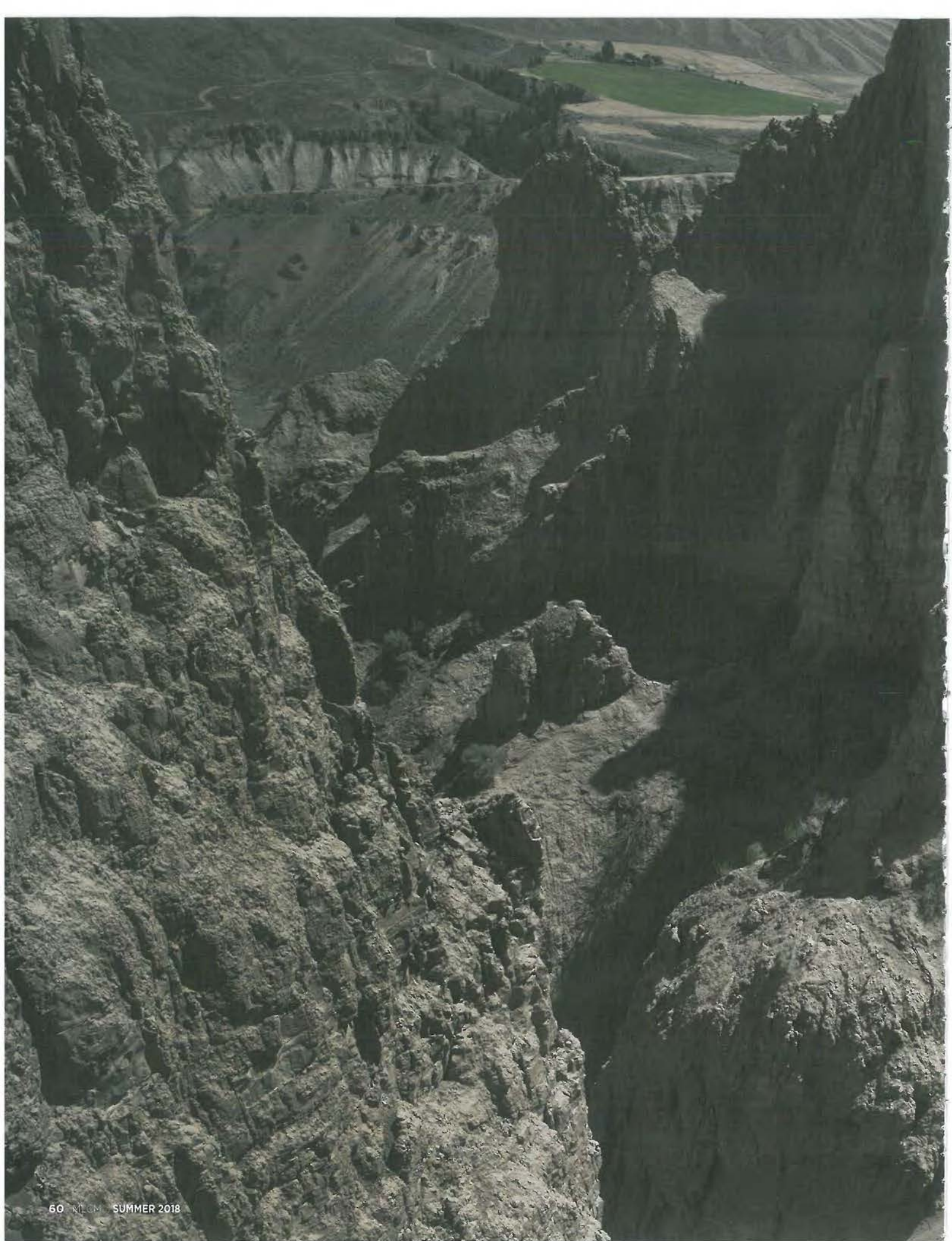


KC Deane off the top. © MASON MASHON



The banks of the mighty Fraser River are a freerider's dream. KC and Mason finish out the day with a less consequential sheep trail back down to the water. 📷 JUSSE GRZNAR







In the early 1860s, Lilloet was Mile 0 for the Cariboo Gold Rush, which saw over \$50 million in gold pulled from the land. 155 years later, it's mostly just dirt. 📷 JUSSI GRZNAR



My truck "Robert RedFord" trundled down the washboard roads, winding alongside cliffs with the river thousands of feet below. We were on our way back into the twisting ridges of the Fraser River to set up camp and spend time getting to know the zone that had pummelled me a year prior. A riverbank is constantly evolving however, and that original line had completely eroded due to heavy rains in the region, leaving no possibility of redemption.

So I looked harder. And so did KC Deane, who'd accompanied me on that first trip, and Jussi Grznar, along to shoot photos this time. A lot of the potential lines had also undergone major erosion, but I figured that with a lot of digging to fill in the ruts, some would go. After countless hours of hiking around the slopes using ice axes to help navigate terrain only suitable for the big-horned sheep that seek refuge on the cliffs, I set my eyes on a spine ridge that elbowed into an 80-foot chute (with a 100-foot exposure off the right side). Scrambling down from the bench, I billy-goated in for a closer look. Inching across the gravel band that striped the entrance to the crux of the line, I suddenly slipped on the ball bearing-sized rocks. I attempted to self-arrest using the pickaxe but ended up sliding the 55-degree chute for 100 feet before reaching a sediment deposit soft enough to slow me.

I STILL FIND IT HARD TO BELIEVE HE WAS
WILLING TO RIDE THE LINE ALMOST COMPLETELY
BLIND, AND EATING THAT MUCH DUST.

I chiselled boot holds into the hardpan so I could work and widen the rut enough to clear my cranks. At this point I knew the line was going to be really rowdy but spending time in the most critical portion of the line also provided a calming mental preparedness. KC and I both agreed that we had definitely rolled the dice on our first session out there. Would this time produce better results?

We spent the next morning sessioning a warm-up line and shooting video with our friend Damien. This helped boost our comfort levels to a point where I was coming awfully close to this one wall, then slashing my back wheel against the base of it as I careened by. On the next lap, the soft dirt must have been excavated, because my rear-end slid too far and I smacked the axle against the hard dirt wall. This caused me to fully swap sideways, and in an attempt to wrangle my bike straight, I blew off one of my pedals... it took everything in my power to keep the bike upright and pointing straight. Had I lost full control, it would have been a catastrophic pinball ride through the bottom of the chute. After that death gripping near disaster, KC suggested that we ride the line again, at the same time.

"As long as I go first," I told him, which was fine. I still find it hard to believe he was willing to ride the line almost completely blind, and eating that much dust.

By afternoon the sun had come around on a dogleg chute KC liked and had scoped the year prior. Eager to tick it off the list, he dropped in assuming his whole line was good to go. The chute had changed since our last visit though, and he ended up rocketing out of the crux way too fast and clipping his pedal on the wall. After a violent spill so thick and dusty it almost appeared as if he were skiing deep powder, KC popped up okay and proceeded to shred the line faster and faster as the day went on. (We later found out that he actually cracked a rib and bruised his aorta. KC is something else.)

Back at camp, we awoke the next morning to a valley chock-full of thick, hazy smoke. Much of the BC interior was ablaze with forest fires and the winds had swung overnight. We decided to ride a few lines throughout the day, but as the afternoon went on, the haze kept thickening, making it hard to even breathe. We knew there were forest fires in fairly close proximity, and after being out of touch with the world for a number of days, we decided to make a break for it. This was partially based on the fact that there's only one road in and out, and if the forest fire decided to come ripping over the hillside, we'd be trapped. We hastily collapsed our camp and hopped in the trucks. Soon after departing I realized Robert RedFord's brake line had rusted through and ruptured. I couldn't fix it and we were 65 kilometres from the nearest road. We eventually crept back to civilization in 4-low with KC's truck creeping ahead of mine as a blockade in case I slipped out of gear. It was a long and dusty descent with our hands on the door handles ready to bail, but we made it. ►

LEFT PAGE, TOP Mason, cutting it almost too close for comfort. ■ JUSSI GRZNAR

LEFT PAGE, BOTTOM Base Camp. Recollecting the scariest moments of the day and happy to have come out unscathed... this time. ■ JUSSI GRZNAR



"It's like having your hand taped to the throttle. There's no slowing down until it's over." Mason holding death grip through the bottom of a big line. 📷 JUSSI GRZNAR

Not even a week later the smoke had cleared out and we were back. Sitting at the top of my newest new line, counting in my drop, I could feel my heart pounding like a bass drum. But by the time I counted "one," the pressure had disappeared and I tipped into the line knowing my instincts would take control. There are significant uncertainties running through the brain those first moments of letting gravity take hold, but in that moment, there's nothing else but pure focus with a shot of adrenaline.

The knife ridge drop-in was the scariest part of the line, with huge consequences for even the slightest miscalculation. As I made my way to the toilet bowl entrance to the chute, my braking kicked up moon dust that began swirling in the wind, coming up the line and blinding me. Fully immersed in the white (brown) room, I knew I had to go full commitment and just let go of the brakes in the steepest part of the whole line and truly ride it free.

Bouncing down the rut, the acceleration was implausible – as if I'd been shot from a missile tube aimed directly at the river. And the ride was nowhere near finished. The chute opened up and I drifted/flushed across another hardpan section before the deceleration began. This process takes about 300 metres and requires multiple two-wheel drifts and slashes into the banked-up walls of the main rut as it descends to the river below. At this speed, it was quite possibly the most fun I've ever had on a bike.

These steep and jagged chutes along the Fraser River change my perspective every time I return to them. The landscape is constantly shape-shifting and considerably unstable. One afternoon I was working at the bottom of one of my lines and a rock careened past my head before I could even sense it coming. It absolutely shook me, because I knew that if it had connected... game over.

This style of riding is dangerous, but also exhilarating. Exhausting, but rewarding. And if there's one thing I try to do every summer on my mountain bike, it's scare myself. Mission accomplished. It's taken four years to unlock the potential of this one little area, and I'd like to think there's a lifetime of lines to find out there. Around the next bend of the river, another mind-numbing brake-burner awaits. 📷

From: Patrick Smyth [REDACTED]
Sent: Saturday, March 30, 2019 9:21 AM
To: corporate <corporate@whistler.ca>
Subject: Mayor and Council

Dear Mayor and Council

Re ebikes

Well now that all the parks are off leash for dogs, then the bylaw officers will be able to monitor the valley trail. Haha. There are so many off leash dogs in the parks right now, that I am unsure why we even have bylaws. Also, why do people assume that they don't need to use doggie bags in the winter? (Caveat. I love dogs)

Now let's look at some newbie on a fast electric bike who really doesn't understand the Valley trail bearing down on a child. Let's be crystal clear. People who pedal-bike more often than not know about the physics and safety factors. Someone visiting and not being a cyclist may not understand things like speed and braking.

According to Newton's Second Law of Motion, the force, in Newtons, that an object exerts on another object is equal to the mass of the object times its acceleration. How can this be applied to calculating the forces involved in a crash? Keep in mind that acceleration is an object's change in speed over time. Objects involved in crashes usually decelerate, the numerically negative form of acceleration, to a stop. Calculating the amount of force involved in a crash is as simple as multiplying the mass of the crashing object by its deceleration. A 100 kg person plus bike at 25 km/h at 32km per hour has the effect of getting hit with the mass of 15.1 tons with a force of 15 kN. A crash like that would cause severe injury or death.

Again. Can this happen with a cyclist under pedal speed now? Yes. But from my observations, people under 100% pedal power are generally more aware of their surroundings.

I am opposed to allowing ebikes of any nature on the Valley Trail. Want to be outside? Work for it.

Regards,

Patrick Smyth
[REDACTED]
[REDACTED]

From: Caroline Lafleur <[REDACTED]>
Sent: Tuesday, April 9, 2019 10:23 AM
To: info
Subject: Blueberry

Dear Mayor and Council

I am a resident at [REDACTED] Blueberry Drive. For many years now we have been neighbours to a hole in the ground that was to one day be developed.

Last year we finally saw progress. Now the information is out that the developer, Bosa has decided the construction cost out way the the sales benefit. They are no longer going forward with the project.

My question is; what can be done to clean up and cover up what is now a permanent construction sight?

The idea of spending another five plus year living beside a construction sight looking more like a bomb sight is simply unacceptable.

I would greatly appreciate some insight of what can be done to make this unfortunate turn of events into something that will not leave the residents of Blueberry living beside an abandoned, unsightly, dangerous, never ending hole in the ground.

Thank you
Caroline McKenzie

From: Whistler Nordics SDP Coordinator [<mailto:sdp@whistlernordics.com>]
Sent: Tuesday, March 26, 2019 12:43 PM
To: corporate <corporate@whistler.ca>
Subject: Bathroom facilities at Passiv Haus

Dear Mayor and Council

It has come to my attention that you are proposing to build bathroom facilities at Lot 5 instead of at Passiv Haus. This seems absurd to me from my point of view working with Whistler Nordics Skills Development Programs. We are lucky enough to hold our programs when we do have access to Passiv Haus and can access the 2 bathrooms located there, but there are still line ups before our programs start and we have coaches having to wait for their kids to use the facilities before they can head off on the trails. This means there is a delay in starting the session each time due to wait times for these facilities.

I can't imagine how Worca manage to hold their programs when Passiv Haus is not open and their programs have a lot more participation than ours do. It would make much more sense to provide facilities to the park users at the trail head rather than a parking lot. The amount of foot traffic passing by Passiv Haus has to be more than Lot 5 and those heading into Lost Lake park have a long way to walk before they can get to bathroom facilities at Lost Lake, especially with young children.

I hope you will reconsider the location of the bathroom facilities and use the already serviced site of Passiv Haus rather than using up all the money on servicing a different area which does not have so much passing traffic.

Regards

Katrina Heron

Whistler Nordics
Skills Development Program (SDP)

From: Whistler parkrun [<mailto:whistler@parkrun.com>]
Sent: Saturday, April 06, 2019 8:32 AM
To: corporate <corporate@whistler.ca>
Subject: Mayor and Council RE: Lost Lake Passivehaus Washrooms

Good day,

My name is Melissa Whitley and I am the Event Director for Whistler parkrun. parkrun is a free weekly, timed 5km run, walk, jog, or volunteer event that happens every Saturday 9am at Lost Lake Passivehaus over the spring and summer and organized entirely by volunteers. Over 1400+ parkruns are held all over the world every Saturday and bring many international visitors to Whistler just to run our course.

I have been chatting with the owner of the Cross Country Connection Cafe, Joanie Denroche and she advised that the proposed plumbed washrooms are no longer going ahead for that location and are being relocated to the parking lots. I would like to send a letter of support to the area as parkrun and all of its local and international guests use the space each Saturday morning for parkrun over the spring and summer, not to mention it is central hub for foot traffic with people in the area and would be well utilized. Locals and visitors alike have the right to proper bathroom facilities at the head of the park.

Thank you for your time, and please reconsider the relocation of the plumbed washrooms.

Regards,

--

Melissa Whitley

Whistler parkrun - Event Director

whistler@parkrun.com

<http://www.parkrun.ca/whistler/>

<https://www.facebook.com/whistlerparkrun/>

[REDACTED]
[REDACTED]

From: Lauren Hutchison [mailto:Lauren_Hutchison@squamish.net]

Sent: Wednesday, April 03, 2019 12:40

Cc: Kristen Rivers <Kristen_Rivers@squamish.net>; Joshua Joseph <Joshua_Joseph@squamish.net>; Paul Silvey <Paul_Silvey@squamish.net>

Subject: Memo re: Squamish Nation's governance structure, designated Council representatives, and communications protocol

Importance: High

Ha7lh skwáyel (Good day),

On behalf of the Squamish Nation Council Co-Chairs, please find an important memo attached regarding the Squamish Nation's governance structure, designated council representatives, and communications protocol.

The memo is intended for all levels of government, as well as external agencies, organizations, groups, and institutions with whom the Squamish Nation has working and/or business relationships.

The purpose of the memo is to clarify the following:

1. Governance structure of the Squamish Nation;
2. Designated roles and responsibilities within Council;
 - a. Co-Chairs
 - b. Spokespersons
3. Correct channels for Council-related correspondence;
4. Media protocol.

We respectfully request your assistance with circulating to all those within your respective Ministries, departments, and organizations who would benefit from this information.

Chen kw'enmántumi (I thank you),

Lauren Hutchison

Communications Officer

Council Advisory and Support Department

Skwxwu7mesh Uxwumixw (Squamish Nation)

320 Seymour Blvd, North Vancouver, BC V7J 2J3

Office: 604-982-8649

Cell: 604-363-4055

Email: lauren_hutchison@squamish.net



MEMORANDUM REGARDING SQUAMISH NATION'S GOVERNANCE STRUCTURE, DESIGNATED COUNCIL REPRESENTATIVES, AND COMMUNICATIONS PROTOCOL

April 3, 2019

TO: All levels of government, as well as external groups, agencies, organizations, and institutions with whom the Squamish Nation has working and/or business relationships.

The purpose of this memo is to clarify the following:

1. **Governance structure of the Squamish Nation;**
2. **Designated roles and responsibilities within Council;**
 - a. **Co-Chairs**
 - b. **Spokespersons**
3. **Correct channels for Council-related correspondence;**
4. **Media protocol.**

1. GOVERNANCE STRUCTURE OF THE SQUAMISH NATION

The Squamish Nation is governed by a sixteen-member democratically elected Council. Council elections take place every four years. The most recent elections in December 2017 resulted in the election of the most significant number of first-time Councillors, with eight new Councillors and eight re-elected Councillors. The next Council election will take place in mid to late 2021.

Unlike other First Nations, the Squamish Nation does not have an elected "Chief."

The Squamish Nation's unique governance structure has frequently been a source of confusion for our external partners, particularly given that there are several individuals in our community who hold the hereditary title of chief. Hereditary chieftdom is a respected ceremonial and cultural leadership role; however, it is imperative to note that hereditary chieftdom is entirely distinct from the elected system of governance used by the Squamish Nation today.

Though the Squamish Nation currently has hereditary chiefs on both the elected (Council; e.g., Ian Campbell) and administrative (staff; e.g., Bill Williams and Dick Williams) sides of our government, these individuals are not "the Chief" of the Squamish Nation.

(Note: Historically, the Squamish Nation's elected leadership was referred to as "Chiefs and Council." This name is no longer used; the correct term today is simply "Council.")



2. DESIGNATED ROLES AND RESPONSIBILITIES WITHIN COUNCIL

a. CO-CHAIRS

Once elected, the Squamish Nation Council appoints two Co-Chairs, who perform the role of “Chief” found in most First Nations. Council Co-Chairs are responsible for chairing Council meetings, managing Council’s day-to-day affairs, and liaising directly with Squamish Nation administration.

Councillor Joshua Joseph and Councillor Kristen Rivers are the Squamish Nation Council’s designated Co-Chairs for this term.

b. SPOKESPERSONS

Following elections, the Squamish Nation Council also appoints two Spokespersons to represent Council in communications and public affairs. Spokesperson responsibilities include speaking on behalf of the Squamish Nation Council, interacting with media, and attending official events on behalf of the Council.

Unless otherwise approved by Co-Chairs, the Spokespersons are the only Councillors authorized to represent the Squamish Nation in the media and at public engagements.

Councillor Orene Askew and Councillor Khelsilem (Dustin Rivers) are the Squamish Nation Council’s designated Spokespersons for this term.

3. CORRECT CHANNELS FOR COUNCIL-RELATED CORRESPONDENCE

All official requests, correspondence, and communiqués intended for the Squamish Nation Council should be sent to the attention of Co-Chair Kristen Rivers and Co-Chair Joshua Joseph.

By email: joshua_joseph@squamish.net; kristen_rivers@squamish.net

CC (optional): paul_silvey@squamish.net (Council Administrative Manager)

By mail: Co-Chair Joshua Joseph & Co-Chair Kristen Rivers
Squamish Nation Council
320 Seymour Blvd.
North Vancouver, BC V7L 2J3

*****Please update your contact lists accordingly*****

4. MEDIA PROTOCOL

For media requests, please contact the Squamish Nation’s Communications Officer, Lauren Hutchison, at lauren_hutchison@squamish.net. If the matter requires our urgent attention, please call 604-982-8649 or 604-363-4055. The Communications Officer will arrange for a Spokesperson to respond, as appropriate.



From: Christine Havelka [<mailto:chavelka@victoria.ca>]

Sent: Friday, March 15, 2019 3:59 PM

To: Christine Havelka <chavelka@victoria.ca>

Subject: City of Victoria Resolutions

Good afternoon,

Attached are 6 resolutions passed by Victoria City Council that Council directed be forwarded to various local governments in British Columbia.

These resolutions are to be shared with all British Columbia Local Governments:

- Observed Inhalation Sites for Overdose Prevention
- Safer Drug Supply to Save Lives in British Columbia
- Shifting Investment to Low-Emission Transportation

These resolutions are to be shared with members of the Association of Vancouver Island Coastal Communities:

- Revitalizing Island Rail
- Promoting and Enabling GHG Reductions
- Old Growth Forests

Please distribute accordingly.

Best regards,

Christine Havelka
Deputy City Clerk
Manager of Legislative Services
City of Victoria
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346

F 250.361.0348



March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for observed inhalation sites for overdose prevention.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Observed Inhalation Sites for Overdose Prevention

WHEREAS British Columbia is currently experiencing an unprecedented public health emergency due to an unpredictable and highly-toxic drug supply;

WHEREAS smoking or inhalation is the second most common mode of consumption among all people who have died from a suspected illicit drug overdose and the most common mode of consumption among men and those between the ages of 15 and 29;

WHEREAS observed consumption services (i.e. supervised consumption services and overdose prevention services) are evidence-based harm reduction approach shown to reduce overdose-related harm;

WHEREAS there is not adequate access to observed consumption services that provide space for inhalation where communities are facing crisis;

THEREFORE BE IT RESOLVED THAT to ensure that people at risk of overdose across B.C. have access to observed consumption services that provide space for inhalation, that the Province of British Columbia work through local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions and the Ministry of Health to fund and provide these services as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery.

We look forward to your support on this matter.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Adrian Dix, Minister of Health
 Honourable Judy Darcy, Minister of Mental Health and Addictions
 Honourable Selina Robinson, Minister of Municipal Affairs and Housing
 The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
 The Union of British Columbia Municipalities (UBCM) Annual Convention
 British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 13, 2019,

To Association of Vancouver Island and Coastal Communities Members,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the protection of old growth forests.

At the January 31, 2019 Council Meeting, Council approved the following resolution:

WHEREAS old-growth forest has significant economic, social and environmental value as wildlife habitat, tourism resource, carbon sink, drinking watersheds and much more;

AND WHEREAS old-growth forest is increasingly rare on Vancouver Island and current plans on provincial Crown land call for logging the last remaining old-growth forest, outside of protected areas, Old-Growth Management Areas, and similar reserves, over the next 10-20 years;

THEREFORE BE IT RESOLVED THAT the old-growth forest on provincial Crown Land on Vancouver Island be protected from logging, beginning with a moratorium and followed by amendments to the Vancouver Island Land Use Plan;

AND BE IT FURTHER RESOLVED THAT the Provincial government work with First Nations, local communities, labour organizations and industry to pursue a just transition and expanded economic opportunities through sustainable management of second-growth forests and value-added production of forest products.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention



March 13, 2019

Dear AVICC Member Government,

On behalf of Victoria City Council, I am requesting your favourable consideration and resolutions of support for promoting and enabling GHG reductions.

At the January 31, 2019 Council Meeting, Council approved the following:

Resolution: Promoting and Enabling GHG Reductions

WHEREAS the world's leading climate scientists have warned that we have less than 12 years to meet our climate targets, and early action is required to avoid significant costs and impacts to social and environmental well-being in our communities, and worldwide.

AND WHEREAS local governments are uniquely positioned to enable this mobilisation effort, in a coordinated and integrated fashion across sectors, enabling individual action with timely and accurate information, incentives, directions, coordination, tools, targets and scalable, impactful programs.

AND WHEREAS local governments GHG reduction plans will be effectively and expeditiously realised through a dedicated focus on cutting the most impactful GHG sources, including: retrofitting existing buildings to high-efficiency standards; renewable electricity; elimination of fossil fuel heating sources; shifting people to transit, active transportation, and renewably powered mobility options; and the electrification of commercial and passenger vehicle fleets.

AND WHEREAS the complexity and pace/progress of GHG reductions in both local governments and community require additional resources and planning to reduce risks of missing interim and longer GHG and renewable energy targets.

THEREFORE BE IT RESOLVED that local governments call on the Governments of Canada and British Columbia to pursue the following immediate sector actions to promote and enable GHG reductions and realize important social and economic co-benefits:



1. Make available all ICBC municipal vehicle km/make/model/fuel economy information.
2. Continue the development and implementation of world-class low carbon fuel standards.
3. Fully invest in delivery of the zero-emission vehicles sales targets as established in the CleanBC Plan.
4. Continue progressive and direct funding programs and partnerships for municipal low-carbon initiatives, including building retrofit, transportation, waste management and other priority and shared GHG reduction programs.

We look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
AVICC Member Local Governments



March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support to revitalize Island rail.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Revitalizing Island Rail

WHEREAS one of the conditions of the original Order-in-Council establishing the Esquimalt and Nanaimo (E&N) now Island Corridor Foundation (ICF) railway corridor is that if the corridor is no longer needed or used for railway purposes, it goes back to the original owner;

AND WHEREAS assembling a similar multi-modal corridor connecting the Alberni Inlet to the Comox Valley to Greater Victoria in the context of current land values and land uses would be impossible to replicate;

AND WHEREAS repair of the railway infrastructure can only reasonably be accomplished by way of capital investment from senior levels of government, in co-operation with First Nations and local governments and respecting first nations interests

AND WHEREAS rail transport and a parallel trail system are integral sustainable transportation options for Indigenous and non-indigenous peoples in the context of climate change, including the option of electrified rail for the sustainable movement of people and goods on the island;

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate actions to provide sufficient funding in a timely manner to restore the railway infrastructure of Vancouver Island and ensure that the corridor remains intact and available to future generations of Indigenous and non-indigenous peoples.

We look forward to your support on this matter.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Claire Trevena, Minister of Transportation and Infrastructure
Vancouver Island MLA's
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
AVICC Member Local Governments



March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for a safer drug supply to save lives in British Columbia.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Safer Drug Supply to Save Lives British Columbia

WHEREAS It has been two years since BC declared a public-health emergency due to increased overdoses, yet the death toll for those consuming substances continues to rise due to an unpredictable and highly-toxic drug supply;

WHEREAS people with opioid use disorder, a chronic relapsing medical condition, are at high risk of overdose-related harms including death;

WHEREAS an estimated 42,200 people inject toxic substances in British Columbia;

WHEREAS it is not possible for the treatment system to rapidly increase services fast enough to manage this number of people as “patients” within a medical treatment model given the many challenges in achieving and retaining the people on opioid use disorder treatment;

WHEREAS people at risk of overdose in British Columbia do not have access to a safer alternative to the unpredictable, highly-toxic drug supply;

THEREFORE BE IT RESOLVED THAT, in an effort to save lives and reduce harm due to an unpredictable and highly-toxic drug supply, and as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery, that the Province of British Columbia work with local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions, and the Ministry of Health ensure that people at risk of overdose harm have access to safer alternatives.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

We look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Adrian Dix, Minister of Health
Honourable Judy Darcy, Minister of Mental Health and Addictions
Honourable Selina Robinson, Minister of Municipal Affairs and Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts



March 13, 2019

Dear Member Local Government,

On behalf of Victoria City Council, I am requesting your favourable consideration and resolutions of support for shifting investment to low-emission transportation.

At the January 31, 2019 Council Meeting, Council approved the following:

Resolution: Shifting Investment to Low-Emission Transportation

WHEREAS the Prime Minister of Canada and the Premiers of BC and most provinces signed the Pan-Canadian Framework on Clean Growth and Climate Change in 2016, endorsing a policy shift that could substantially reduce greenhouse gas (GHG) pollution from transportation while funding public transit improvements, including inter-city and commuter bus and rail service;

AND WHEREAS the transportation sector is the second-largest contributor of GHG pollution in Canada, representing 23% of total emissions;

THEREFORE BE IT RESOLVED that local governments call on the Governments of Canada and British Columbia to fully implement their commitment in the Pan-Canadian Framework on Clean Growth and Climate Change, to shift investments “from higher to lower-emitting types of transportation”.

We look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
AVICC and UBCM Member Local Governments



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March 20, 2019

BY EMAIL ONLY (kclark@slrd.bc.ca)

Board of Directors

Squamish-Lillooet Regional District
1350 Aster Street
PO Box 219
Pemberton, BC V0N 2L0

BY EMAIL ONLY (bbrowning@whistler.ca)

Resort Municipality of Whistler Mayor and Council

4325 Blackcomb Way
Whistler, BC V8E 0X5

BY EMAIL ONLY (rarthurs@squamish.ca)

District of Squamish Mayor and Council

37955 Second Avenue
Squamish, BC V8B 0A4

BY EMAIL ONLY (ernest.armann@lilwat.ca)

Lil'wat Nation Chief and Council

P.O. Box 602
Mount Currie, BC V0N 2K0

BY EMAIL ONLY: (communications@squamish.net)

Squamish Nation Chief and Council

320 Seymour Blvd,
North Vancouver, BC V7L 4J5

**Re: Lower Mainland Local Government Association (LMLGA) Convention &
Annual General Meeting Resolution Submission**

Dear Board and Councils:

At the Village of Pemberton Regular Council Meeting No. 1489, held Tuesday, March 19, 2019, Council considered the invitation to submit resolutions to the LMLGA Annual Meeting to be held May 8 – 10, 2019.

In this regard, the Village of Pemberton has submitted the following resolution for consideration by the LMLGA and Council has requested that the Village's submission be shared with the Sea to Sky Transit Initiative partners.

Resolution One: Request for First Nations Participation on Commissions:

WHEREAS the Village of Pemberton, in partnership with the regional district, other local governments, and First Nations in the Sea to Sky area are working collaboratively to develop a regional transit commission to establish a regional transit system to connect Mt. Currie to Metro Vancouver;

AND WHEREAS the current provincial transit commission model does not allow for representation from First Nations which does not allow for an equal representation or an equitable decision making platform process;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia amend the legislation respecting the representation on commissions to include First Nations.

Kind regards,

VILLAGE OF PEMBERTON

A handwritten signature in black ink, appearing to read 'Sheena Fraser', written in a cursive style.

Sheena Fraser
Manager, Corporate & Legislative Services

Cc: Nikki Gilmore, Chief Administrative Officer

From: Tracey Takahashi [<mailto:TTakahashi@portmoody.ca>]

Sent: Wednesday, March 27, 2019 2:09 PM

To: Dorothy Shermer <dshermer@portmoody.ca>

Cc: Tracey Takahashi <TTakahashi@portmoody.ca>

Subject: City of Port Moody Resolution Regarding Greenhouse Gas Limits for New Buildings

Good afternoon,

At the Regular Council Meeting held on March 12, 2019, City of Port Moody Council considered the attached report dated February 26, 2019 from the Climate Action Committee regarding Greenhouse Gas Limits for New Buildings and passed the following resolution:

RC19/116

THAT the following resolution regarding Greenhouse Gas Limits for New Buildings be submitted to the Lower Mainland Local Government Association, for subsequent submission to the Union of BC Municipalities, as recommended in the report dated February 26, 2019 from the Climate Action Committee regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings:

WHEREAS climate change is recognized to be an urgent concern requiring rapid decarbonization of energy across all sectors, including buildings, in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century, as noted by the IPCC Special Report on 1.5C;

AND WHEREAS the *British Columbia Energy Step Code* establishes targets for increasing energy efficiency of new construction, but these may not result in the necessary levels of GHG emissions reductions to support local government GHG reduction targets nor BC's legislated GHG emissions reduction targets;

AND WHEREAS new buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable energy after construction;

AND WHEREAS near-zero GHG emissions mechanical systems are well proven and can be cost-effectively incorporated in new buildings, while also improving efficiency;

THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the *British Columbia Building Code*, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;

AND BE IT FURTHER RESOLVED THAT the Province's goal in the CleanBC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032";

AND THAT a request be sent to local governments in British Columbia for staff to advise their Councils to support the City of Port Moody's forthcoming resolution "Greenhouse Gas Limits for

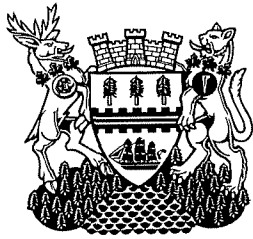
New Buildings” at the Lower Mainland Local Government Association conference on May 8-10, 2019 and the Union of BC Municipalities conference on September 23-27, 2019.

City of Port Moody Council is asking all municipalities in BC to support the forthcoming resolution at the Lower Mainland Local Government Association conference to be held on May 8-10, 2019 and at the Union of BC Municipalities conference to be held on September 23-27, 2019.

Thank you.

Tracey Takahashi, CMC

Deputy Corporate Officer, City of Port Moody
604-469-4539 (t) 604-364-7520 (c) 604-469-4550 (f)
ttakahashi@portmoody.ca | www.portmoody.ca



City of Port Moody

Report/Recommendation to Council

Date: February 26, 2019

File No. 01-0360-20-55-00

Submitted by: Climate Action Committee

Subject: Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

Purpose / Introduction

To bring forward a Union of British Columbia Municipalities resolution regarding greenhouse gas limits for new buildings and seek Council endorsement to advance the resolution to the Lower Mainland Local Government Association (LMLGA) and the Union of British Columbia Municipalities (UBCM) for consideration, as recommended by the Climate Action Committee.

Recommended Resolutions

THAT the following resolution regarding Greenhouse Gas Limits for New Buildings be submitted to the Lower Mainland Local Government Association, for subsequent submission to the Union of BC Municipalities, as recommended in the report dated February 26, 2019 from the Climate Action Committee regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings:

WHEREAS climate change is recognized to be an urgent concern requiring rapid decarbonization of energy across all sectors, including buildings, in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century, as noted by the IPCC Special Report on 1.5C;

AND WHEREAS the British Columbia Energy Step Code establishes targets for increasing energy efficiency of new construction, but these may not result in the necessary levels of GHG emissions reductions to support local government GHG reduction targets nor BC's legislated GHG emissions reduction targets;

AND WHEREAS new buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable energy after construction;

AND WHEREAS near-zero GHG emissions mechanical systems are well proven and can be cost-effectively incorporated in new buildings, while also improving efficiency;

Report/Recommendation to Council

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the British Columbia Building Code, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;

AND BE IT FURTHER RESOLVED THAT the Province's goal in the CleanBC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032";

AND THAT a request be sent to local governments in British Columbia for staff to advise their Councils to support the City of Port Moody's forthcoming resolution "Greenhouse Gas Limits for New Buildings" at the Lower Mainland Local Government Association conference on May 8-10, 2019 and the Union of BC Municipalities conference on September 23-27, 2019.

Executive Summary

The Province of British Columbia (BC) has committed to reducing greenhouse gas (GHG) emissions by at least 40% below 2007 levels by 2030, 60% by 2040, and 80% by 2050. In BC, most GHG emissions come from creating and using energy. Major energy-related sources of GHG emissions include transportation, such as driving cars, and stationary combustion sources, such as heating buildings.

New buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable low-carbon energy solutions after construction. The sooner new buildings achieve near zero emissions, the fewer buildings there will be that require costly and challenging deep energy retrofits to achieve GHG reduction targets.

While the BC Energy Step Code establishes a provincial framework for reducing energy use in new buildings, it does not explicitly address GHG emissions from buildings. As buildings represent up to half of GHG emissions at the community level, there is a need to develop an effective policy framework to achieve emissions reductions.

The Climate Action Committee recommends advancing a resolution to the LMLGA and subsequently to the UBCM, calling on the Province to mandate GHG limits for new buildings as an enforceable element of Division B of the British Columbia Building Code (BCBC). The resolution also asks that the provincial goal in the CleanBC Plan "to make every new building constructed in BC net-zero energy ready by 2032" be revised to "make every new building constructed in BC net-zero energy ready and zero emissions by 2032".

As the proposed resolution will support other BC communities in achieving GHG emissions reductions, the Climate Action Committee further recommends that local government staff in BC be requested to advise their Councils to support the City of Port Moody's forthcoming resolution

Report/Recommendation to Council

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings
February 26, 2019

“Greenhouse Gas Limits for New Buildings” at the LMLGA May 8-10, 2019 and UBCM September 23-27, 2019 conferences.

Background

At the February 25, 2019 Climate Action Committee meeting, staff provided a presentation on the BC Energy Step Code (Step Code), including an overview of GHG emissions modelling in relation to the Step Code, how greenhouse gas intensity (GHGI) is calculated, the reasoning for focusing on GHGs in new buildings, and introduced the proposed UBCM resolution (**Attachment 1**).

After the staff presentation, the Climate Action Committee passed a resolution in support of the proposed UBCM resolution and seeking support from other municipalities. This resolution is included as the recommended resolution in this report.

Discussion

Climate Change and Greenhouse Gas Emissions

In October of 2018, the Intergovernmental Panel on Climate Change (IPCC) published a special report on the impacts of global warming of 1.5°C¹ above pre-industrial levels and related global greenhouse gas emission pathways. The report states that human activities are estimated to have caused approximately 1.0°C of global warming above pre-industrial levels and that global warming is likely to reach 1.5°C between 2030 and 2052 if it continues to increase at the current rate. Global warming reflecting current nationally stated mitigation goals until 2030 is estimated to result in global warming of about 3°C by 2100, with warming continuing afterwards due to past and ongoing emissions.

Impacts on natural and human systems from global warming have already been observed as many land and ocean ecosystems and some of the services they provide have already changed due to global warming. In addition, climate-related risks to health, livelihoods, food security, water supply, and economic growth are projected to increase with global warming of 1.5°C and increase further with 2°C and 3°C (**Attachment 2**).

Warming from anthropogenic emissions from the pre-industrial period to the present will persist for centuries to millennia and will continue to cause further long-term changes in the climate system, such as sea level rise. The IPCC special report states that reaching and sustaining net zero global anthropogenic CO₂ emissions is necessary to halt anthropogenic global warming on multi-decadal time scales.

The IPCC advises that pathways limiting global warming to 1.5°C would require rapid and far-reaching transitions in energy, land, urban, and infrastructure, including transportation and buildings, and industrial systems in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century.

¹ https://www.ipcc.ch/site/assets/uploads/sites/2/2018/07/SR15_SPM_version_stand_alone_LR.pdf

Report/Recommendation to Council

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

Provincial Goals

The Province has committed to reducing GHG emissions by at least 40% below 2007 levels by 2030, 60% by 2040, and 80% by 2050. In BC, most GHG emissions come from creating and using energy. Major energy-related sources of GHG emissions include transportation, such as driving cars, and stationary combustion sources, such as heating buildings.

Building-related emissions account for almost half of community GHG emissions in most of B.C. As such, reducing building-related emissions can have a significant impact on meeting provincial and community GHG emissions reduction targets.

New buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable low-carbon energy solutions after construction. The sooner new buildings achieve near zero emissions, the fewer buildings there will be that require costly and challenging deep energy retrofits to achieve GHG reduction targets. Low-carbon mechanical systems that provide space heating, cooling, and domestic hot water heating are available in the market today for all of BC's climate and building needs. Most low-carbon energy systems can be cost-effectively incorporated into new buildings.

The BC Energy Step Code

The BC Energy Step Code was introduced in April 2017 as a voluntary energy-efficiency standard in the *British Columbia Building Code (BCBC)*. As an optional compliance path within the *BCBC*, any builder can choose to build to the requirements of the Step Code, and local governments can implement bylaws or policies that require compliance with the Step Code. To comply, builders must use energy modelling software and on-site testing to demonstrate that both their design and the constructed building meet the energy efficiency requirements of the Step Code. The Step Code establishes targets for increasing energy efficiency of new construction, but does not explicitly address GHG emissions.

Greenhouse Gas Emissions in BC Buildings

Rapidly reducing GHG emissions is an important objective for BC and local governments to reach GHG emission reduction targets consistent with the science of climate change. While Step Code establishes a framework for reducing energy use in new buildings, it does not explicitly address GHG emissions from buildings.

There are many examples of buildings constructed throughout the region using a variety of low-carbon heating and cooling systems. These include air source heat pumps, ground source heat pumps, waste heat recovery systems, biomass systems, and solar collectors. There are multiple options for most building types including single-family, multi-family and commercial buildings, including building-scale and district energy systems. These systems are cost-competitive with more carbon-intensive systems, and can be reliably designed, installed, and operated.

The City of Vancouver has requirements to limit GHG emissions in new buildings, and a number of other local governments have introduced Step Code policies that include a low-carbon energy system option with a lower step (including Surrey, Richmond, Burnaby, New Westminster, and

Report/Recommendation to Council

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

the Township of Langley), while others are considering a similar approach. This low-carbon system “option” approach may result in more low-carbon buildings, but GHG reduction is not guaranteed, and a more rigorous and standardized approach is needed.

In order to better understand the relationship between energy efficiency performance and GHG emissions, as well as policy options, the Provincial Ministry of Housing and Affairs is commissioning a study to explore the range of possible GHG emission reductions in new buildings at each step of the Step Code in relation to common and/or emerging energy systems in buildings, and to provide policy options on how to optimize GHG emission reductions from new buildings.

CleanBC Plan

CleanBC, released in December 2018, outlines the Province's plan for a more prosperous, balanced, and sustainable future. CleanBC includes a target for GHG reduction for buildings of 40% by 2030, and notes the need for further electrification of buildings and support of low-carbon approaches. The CleanBC plan also recognizes the benefits of living and working in greener buildings, like greater comfort, lower energy use, and better air quality – both indoors and in communities. The plan establishes a goal to make every new building constructed in BC net-zero energy ready by 2032.

However, CleanBC does not specifically outline a policy pathway to achieve the 40% target, nor state a long-term goal of zero-carbon buildings. Therefore, policies and regulations that achieve GHG reduction as well as energy efficiency are consistent with both provincial and local government interests.

Encouraging Zero-Carbon Buildings

Although population growth in Port Moody has been moderate in the past, the number of development applications has increased with the addition of the Evergreen Line extension in recent years, making Port Moody an attractive and accessible location. With minimal opportunity for new development, redevelopment has become the focus. As redevelopment in Port Moody continues to grow, an opportunity exists to reduce community GHG emissions by ensuring replacement buildings are equipped with low-carbon solutions.

There is no current governing plan or policy that outlines Port Moody's targets or commitments to building-related emissions reduction. Local governments in BC are required through the *Green Communities Statutes Amendment Act* (Bill 27) to include targets, policies, and actions for the reduction of GHG emissions in their Official Community Plans (OCP). Both the OCP and the Master Transportation Plan (MTP) refer to a community emissions database that is outdated, as well as an interim GHG reduction target of 10% below 2007 levels by 2017, that is past due.

The City has identified a number of climate action goals and initiatives in the OCP that signal Council's commitment to a low-carbon building stock, outlined in **Attachment 3**.

Report/Recommendation to Council

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

Port Moody continues to show support for zero-carbon buildings by encouraging and prioritizing low-carbon development applications using the Sustainability Report Card, exploring early adoption of the Step Code, and leading by example through investments in energy efficient upgrades to civic facilities.

Clear direction and leadership in climate policy will strengthen Port Moody's local green economy, and contribute to reaching climate change goals.

Next Steps

The Climate Action Committee is recommending to advance a resolution to the LMLGA and subsequently to UBCM, calling on the Province to mandate GHG limits for new buildings as an enforceable element of Division B of the *British Columbia Building Code*. The resolution also asks that the provincial goal in the CleanBC Plan “to make every new building constructed in BC net-zero energy ready by 2032” be revised to “make every new building constructed in BC net-zero energy ready and zero emissions by 2032”.

As the proposed resolution will support other BC communities in achieving GHG emissions reductions, the Climate Action Committee recommends that local government staff in BC be requested to advise their Councils to support the City of Port Moody's forthcoming resolution “Greenhouse Gas Limits for New Buildings” at upcoming 2019 LMLGA and UBCM conferences.

Other Options

THAT the report dated February 26, 2019 from the Climate Action Committee regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings be received for information.

Financial Implications

There are no financial implications associated with the recommendations in this report.

Communications and Civic Engagement

No communications or civic engagement initiatives are required by the recommendations in this report.

Council Strategic Plan Objectives

Advancing the UBCM resolution regarding GHG limits in new buildings is consistent with the strategic outcomes in the areas of Community Planning and Preserving the Environment identified in the 2015-2018 Council Strategic Plan.

Attachments:

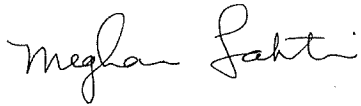
1. UBCM Resolution Regarding GHG Limits in New Buildings.
2. Global Warming Impacts Based on the IPCC Special Report.
3. OCP Policies to Support Zero-Emission New Buildings.

Report/Recommendation to Council

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

Prepared by:

A handwritten signature in cursive script that reads "Meghan Lahti". The signature is written in black ink on a white background.

Councillor Meghan Lahti
Chair

UBCM Resolution

Greenhouse Gas (GHG) limits in the British Columbia Building Code

City of Port Moody

WHEREAS climate change is recognized to be an urgent concern requiring rapid decarbonization of energy across all sectors, including buildings, in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century, as noted by the IPCC Special Report on 1.5C;

AND WHEREAS the *British Columbia Energy Step Code* establishes targets for increasing energy efficiency of new construction, but these may not result in the necessary levels of GHG emissions reductions to support local government GHG reduction targets nor BC's legislated GHG emissions reduction targets;

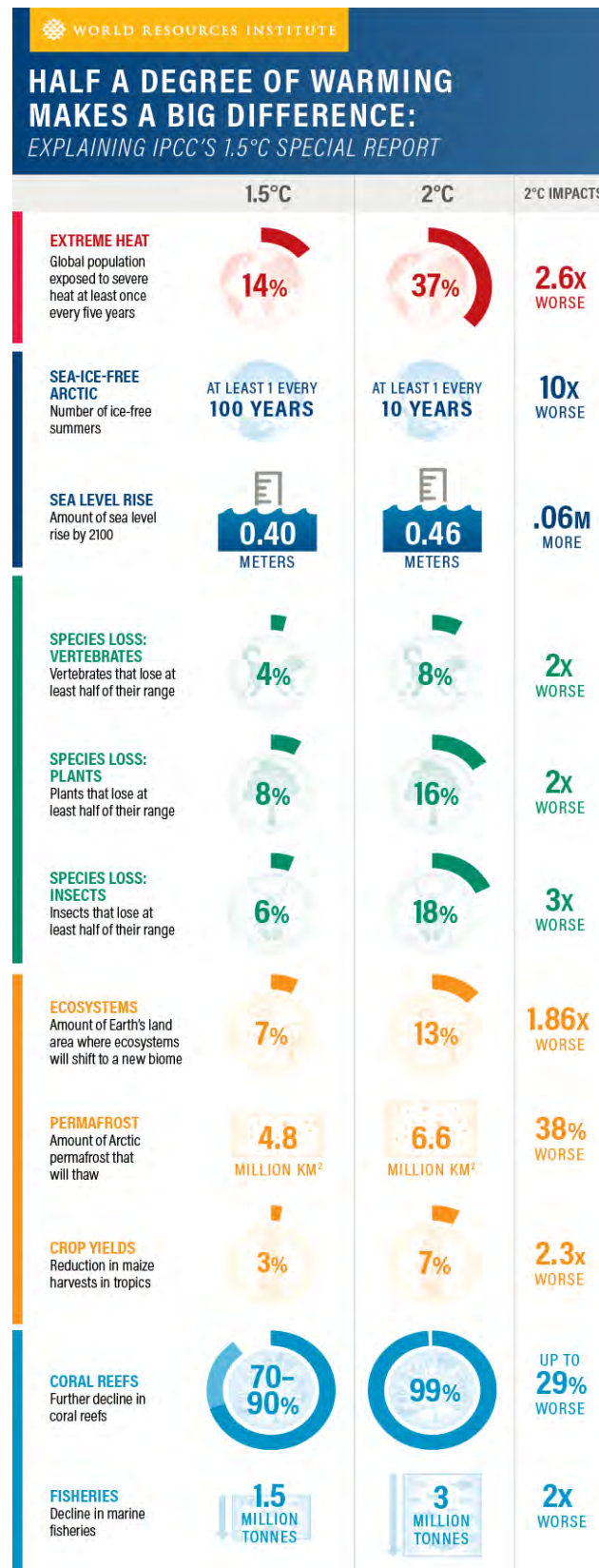
AND WHEREAS new buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable energy after construction;

AND WHEREAS near-zero GHG emissions mechanical systems are well proven and can be cost-effectively incorporated in new buildings, while also improving efficiency;

THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the British Columbia Building Code, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;

AND BE IT FURTHER RESOLVED THAT the Province's goal in the CleanBC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032".

Attachment 2 – Global Warming Impacts based on the IPCC Special Report



Attachment 3 – OCP Policies to Support Zero-Emission New BuildingsChapter 5 – Sustainable Resource Use and Climate Change Response

3. The City will develop a Community-wide Sustainable Building Policy to encourage the renovation of existing buildings and the creation of new development that meets a high standard of sustainable building performance with features that may include but are not limited to:

- (d) Passive building systems;
- (e) Energy efficiency technology;
- (f) On-site renewable energy technology;
- (g) District renewable energy systems;

5. The City will develop, implement and regularly update a community GHG and energy management plan as a means to plan for an energy-wise and low-carbon future where energy demand is reduced and needs are met through sustainable practices through the community and by sustainable energy systems (e.g., renewable, affordable, reliant, efficient, etc.).

10. The City will encourage the planning, design and construction of efficient neighbourhoods and buildings to minimize resource consumption, increase use of renewable resources, increase alternative modes of transportation, reduce greenhouse gas emissions and prepare for climate change.

11. The City will encourage local low carbon energy systems, including district energy, as part of larger developments and within areas expected to experience significant redevelopment.

12. The City will encourage sustainable project development by applying the Sustainability Checklist, including energy considerations, to assess the relative strengths of a development proposal from a sustainability perspective and encourage the most sustainable project possible.

14. To encourage strong energy performance, the City will consider incentives for developers including variances, density bonusing, modified/alternative development standards or other appropriate mechanisms available under the Local Government Act.

15. The City will work to provide information to local developers, builders and homeowners about energy efficient building practices and available incentives and funding programs.

March 25, 2019

Dear Mayor and Council

VIA EMAIL



District of Kitimat
270 City Centre
Kitimat, British Columbia
Canada V8C 2H7

Phone 250.632.8900
Fax 250.632.4995

On March 3, 2005, a motorcycle accident occurred that would forever change the life of Ms. Denise Lodge. Her 21-year old son Corey bought his first motorcycle, a high speed 1000cc racing sport bike. He wrote his learners license on the same day. In less than 24 hours he was involved in a fatal accident on the Malahat Highway. Unable to navigate the turn, the worst possible outcome was realized.

From this fateful event grew a movement affectionately known as The Coalition of Riders Educating Youth (C.O.R.E.Y). This alliance was organized by a mother who vowed to change an outdated system of motorcycle laws in an effort to advance motorcycle safety initiatives. Over the past 14 years C.O.R.E.Y has been working with the Government asking for them to give New Riders the Skills to have a safe ride.

In 2016, C.O.R.E.Y started working with the RCMP and RoadSafetyBC, presenting to over 7,900 Grade 9 – 12 high school students in Northern and Central BC. The interactive discussion brings full awareness of motorcycles to the new drivers as half of the deaths occur because the driver of the other vehicle does not see the motorcyclist. To further highlight the need of this program a recent statistic from the coroner indicates that there were thirty (30) motorcyclist deaths from January to July 2018. This is a 114% increase over the number of motorcyclist deaths occurring from January to July 2017.

At the 2016 UBCM Conference the following resolution was submitted by the District, and adopted by the North Central Local Government Association at the conference in Dawson Creek. Due to time constraints the resolution was not considered by the UBCM membership; however, it was endorsed post-conference by the UBCM Community Safety Committee:

Graduated Licensing for Motorcycles

DISTRICT OF KITIMAT

WHEREAS many changes and improvements have occurred regarding the operation of motorcycles including: increased fines for dangerous behavior while riding, mandatory approved helmet laws, and new seating regulations which require that the passenger's feet must remain on the foot pegs to prevent children who are too small from riding as passengers;

AND WHEREAS motorcycles make up three per cent of BC's insured vehicles, yet they are involved in approximately eleven per cent of all road fatalities:

THEREFORE BE IT RESOLVED that the Provincial Government implement the final phase of the graduated licensing program for motorcycles including power restrictions and mandatory training.

As the program has not yet been implemented, The District of Kitimat Mayor and Council are requesting letters of support be written to the Province to finalize and implement the Graduated Licensing Program for Motorcycles (GLP-M), including Power Restrictions and Mandatory Training.

We ask that letters of support be forwarded to:

Honourable Mike Farnworth, MLA
pssg.minister@gov.bc.ca

CoreySafe Society
coreysafe@outlook.com

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Germuth". The signature is fluid and cursive, with the first name "Phillip" being more prominent than the last name "Germuth".

Mayor Phillip Germuth
District of Kitimat

From: Matthew Ogilvie Turner [mailto: [REDACTED]]
Sent: Friday, March 22, 2019 11:18 AM
To: corporate <corporate@whistler.ca>
Subject: Letter and associated documents to be included in council package From Matt Ogilvie Turner
FridaysForFuture march March 15

To Whom it May Concern,

Please find attached a letter, a poster and signature sheets to support the letter to council regarding the FridaysForFuture march in Whistler on March 15, 2019.

We are asking Whistler Council to take further action on addressing climate change and to speak for youth on this issue to the provincial and federal governments as we cannot yet vote.

We are asking Council and staff to activate on the CECAP plan more quickly and we would like to make it known that we fully support Councillor Arthur De Jong's push to have the provincial government make changes so that Whistler can stop businesses opening doors when it is freezing out, get more support to fight wildfires and also to get more and better regional transit.

We would like Council to tell us why so few of the 94 emission mitigation recommendations have not been adopted?

We would like Council to report to the voters on its actions to fight climate change every quarter as suggested by AWARE.

Sincerely,

Matt Ogilvie Turner for the FridaysForFuture students at WSS

To: Whistler Mayor and Council

From: The Students of Whistler (please see the signature lists)

RE: March 15—International Day of Action by Students on Climate Change

We, the young, are deeply concerned about our future.

Humanity is currently causing the sixth mass extinction of species, and the global climate system is at the brink of a catastrophic crisis. Its devastating impacts are already felt by millions of people around the globe. Yet we are far from reaching the goals of the Paris Agreement.

Young people make up more than half of the global population. Our generation grew up with the climate crisis and we will have to deal with it for the rest of our lives.

Despite that fact, most of us are not included in the local and global decision-making process. We are the voiceless future of humanity.

We will no longer accept this injustice. We are the current and future victims of the climate crisis, and so we are rising up.

Thousands of us have taken to the streets in the past weeks all around the world.

We are working to make our voices heard. On 15 March, we protested on every continent.

Last October The Resort Municipality of Whistler signed a climate change action letter.

Even though you backed away from it out of fear of reprisals by the fossil fuel industry, we support its message and hope that Whistler fully introduces its Community Energy and Climate Action Plan.

Whistler is going in the wrong direction. RMOW emissions reports show total CO₂ emissions of 111,043 tCO₂ in 2015 and 129,080 tCO₂ in 2017, an increase of 18,037 tCO₂ in just two years.

We recognize that as a destination resort we rely on millions of people driving and flying to stay here—there is not much we can do about this. But is there an opportunity to educate all these people from all over the world about climate change and sustainability while they are here? Can we create our own carbon-offset program? Can we at least save the old-growth forest in our Community Forest? It is time for action.

Whistler's leaders need to make their voices heard at the local, provincial and federal level. You have a powerful voice—use it to help us.

We finally need to treat the climate crisis as a crisis. It is the biggest threat in human history and we will not accept the world's decision-makers' inaction, which is threatening our entire civilization.

We will not accept a life in fear and devastation. We have the right to live our dreams and hopes.

Climate change is already happening. People did die, are dying and will die because of it, but we can change this if we work together.

We, the young, have started to move. We are determined to change the fate of humanity and we demand the world's decision-makers take responsibility and work to solve this crisis.

The youth of this world has started to move and we will not rest on climate change.

The global coordination group of the youth-led climate strike

With additional Whistler information from Matt Ogilvie Turner

[REDACTED]

[REDACTED]

[REDACTED],

Canada.

SCHOOL STRIKE 4 CLIMATE



Where? Meet at Olympic Plaza.

When? This Friday, March 15th @ 9:30 am

Why? Climate change is here and now. Our politicians are not treating it for what it is; a crisis.

Action: It's time for us to take action and make politicians hear our concerns. **WE WILL NO LONGER BE THE VOICELESS FUTURE. #climatestrike #COP24 #FridaysForFuture #1point5C**

Name

Don Butte
Lucas Gordon
Cayley Clark
Chika Takemichi
Nick Knapton
Lauren Wentzel
Ayden Kristmannsen
Jasmin Skoupas
Sarah Nolvek
Rachel Unruh
Adam Corless
Molly Long
Mikaela Faurin
W. Deane
Nikolas Fokke
Gigi Kranjc
Bartek Warzybok
Jonathan Chartrand
Nick Fisher
Willy Borrison
Jerita Mingotti
Katie Konken
Ava Dunham
Paris Boucher
Emilee Susko
Jacqui Smith
Jacinda Schunselaar
Sho Brooks
Joseph Quintanilla

Name

Diesel Kopeck
Kristoffer Hutter
Cosmin Inten
Damon Del Bosca
Hugh Saint-Jacques
Kieran Ross-Kelly
Kai Smart
MAX EDWARDS
Samuel Leach
Ali Brucks
Hudson Harley
Glenn Mackie
Jade Eberhard
Emily Sargent
Jenna Tobias
Lena Stoess
Kitt Davis
Ansa Kulmala
Savannah Albrecht
BJ Jackson
Agostino Fravia
Raul of aldegui
reilly fogolin
Lar Rode

Name

Erin Tioy
Sophie Saint-Jacques
Julia Hepditch
Lara mason
Abbey mellow
Raine Haziza
Noa Hayter
Jade Quinn-McDonald
Pietra Kamstra
Olivia Hutchinson
Jakob Schmidt
Lukas Sattlegger
Brennan Riddle
LUANA Kopato
David Mehta
Sophia Bacon
Alex Chartrand
Jean Quintilla
Desire Deschenes
Eva Romano
Gian Tangonan
Aliyah Made
Katie Fournier
Mouke Roschbicker
Dil Stettler
Anne Pivetta
Emma Stapleton
Emma Stapleton
Kary Klueber

NAME

Ryan
Liam
Rin Stanger
Erin Wilson
Hannah Farrow
Stephen Lindsay-Ross
Callie Hirsh
Didy Macconnachie
Austin Ross
Alex Binette
Carter Gaudet
Kate Rizzo
Isabella Taveira
Tash Kawaguchi
Ravin.Davine@gmail.com
John Wahl
Roya Minton
Myle Bolleman
Jessica Heaton
Sayoung Jeong
Josh Ruisbar
Halle Duke
Emily Bedard
Jaden d'Artois
Ava Kopee
Chase Kopee
Sean McLean
Izzy Farrow

Name

Kieran Rice

Mayon Gaubrey

Don Francis

J WALZL

Liam Carson

Kacey Cox

Natilyn Edmonds

Samantha Dally

Liam Brestford

Jen Lafreniere

Maddy Low

Sandy Fulton

Clare Ruddy

Aura Carson

Taylor Fulton

Jordane Way

Therese Quiantang

Lina Klapfel

Miyuki Yamaguchi Espada

Orion Denroche

Inez Simonville

Zoe Thompson

Jl Stettler

Pinja Latlana

Caitlin Jones

Hannah McKenzie

Sophia Enalk

From: Cathy Peters [REDACTED]
Sent: Sunday, March 31, 2019 8:28 PM
To: info <info@whistler.ca>
Subject: UPDATE on Human Trafficking in BC communities
Importance: High

Dear Mayor Jack Crompton and Whistler City Council,
My name is Cathy Peters and I raise public awareness to the issue of Human Sex trafficking/sexual exploitation.

Valiant Richey who is the Acting Special Representative to the Organization of Security and Cooperation in Europe (OSCE) on trafficking in Human Beings and his panel recently **presented at the United Nations** (this is over an hour, but Valiant speaks in the first 6 minutes).
<http://webtv.un.org/meetings-events/watch/preventing-trafficking-of-women-and-girls-for-sexual-exploitation-understanding-states-obligations-to-address-demand-under-the-palermo-protocol-csw63-side-event/6013967790001/?term=#.XlyRCzJpk2A.email>

Valiant Richey, the **global anti sex trafficking expert** calls for law enforcement and politicians to focus on the **demand**; buyers of sex need to be charged.
The laws are in place, but implementation as well as prevention and education strategies are desperately needed globally.

The **Vancouver Police department and the BC RCMP CEU** team did timely work in the recent john sting and the media coverage across Canada was extensive: <https://www.cbc.ca/news/canada/british-columbia/vancouver-sexual-predators-sting-1.4989444>

The **Whistler Pique newspaper** printed this thorough piece on local Human Sex Trafficking in their January issue. I was interviewed along with Larissa Maxwell from NGO Deborah's Gate with the Salvation Army. It was a good coverage in one of Canada's largest papers. <https://www.piquenewsmagazine.com/whistler/the-cold-reality-of-global-human-trafficking/Content?oid=12941606>

Child abuse and pornography are the two "pipelines" towards prostitution/trafficking. With unregulated technology every community is vulnerable to sexual exploitation online.

I have attached a list of videos that can be useful for raising awareness to the issue.

Ending human trafficking, sex trafficking, sexual exploitation and prostitution in Canada is an important gender equality and human rights issue and it disproportionately affects Canada's indigenous peoples.

ASK: Please share this information with your local police detachment and OIC, your frontline service providers including educators, your local MLA and MP. Would you please write me if this issue is a concern to your Council.

Sincerely, Cathy Peters; BC anti-human trafficking educator, speaker, advocate

[REDACTED] [REDACTED] [REDACTED] phone: [REDACTED]

Human trafficking/sexual exploitation VIDEOS:

Introduction:

Red Light Green Light trailer by Michelle and Jay Brock from New Life Church.

<https://www.youtube.com/watch?v=COIQGQUcBUc>

What exploitation looks like (Senior High School videos):

1. 40 second clip on the Joy Smith Foundation website:

<http://www.joysmithfoundation.com/>

2. Covenant House clip:

www.covenanthousetoronto.ca/homeless-youth/Sex-Trafficking

Middle School videos:

1. Video: This is Kailey's Love Story: 5 minutes

<https://www.youtube.com/watch?v=WsbYHI-rZOE>

2. Video: Know the Signs-Emma's Story- a victim's perspective of child sexual exploitation from the UK: 4 minutes

<https://www.youtube.com/watch?v=pnTYFeZNLkQ>

Pornography:

<https://www.youtube.com/watch?v=wZpqUVnAVkk>

Full decriminalization of prostitution and what this would look like:

<https://www.youtube.com/watch?v=EVYUMefUgVU>

Conclusion:

"Break the Silence" Canadian version

<https://www.youtube.com/watch?v=9aJS0IcjByM>

"I Am Jane Doe" trailer from the USA; true story of Backpage.com court case

<https://www.iamjanedofilm.com/>

Website: BuyingSexIsACrime.org- 4 videos

<https://buyingsexisacrime.org/>

**Canadian Helen Keller Centre**

101-422 Willowdale Ave., Toronto, ON M2N 5B1

Tel: (416) 730-9501 | TTY: (416) 730-9187

Fax: (416) 730-1350 | www.chkc.org

Centre canadien Helen Keller

101-422, ave Willowdale, Toronto, ON M2N 5B1

Tél: (416) 730-9501 | ATS: (416) 730-9187

Télééc: (416) 730-1350 | www.chkc.org

Registered Charitable # 86423 9082 RR0001

Organisme de bienfaisance enregistré # 864239082 RR0001

March 21, 2019

Municipal Hall
4325 Blackcomb Way

Whistler, B.C. V8E 0X5

Dear: Mayor Jack Crompton and Council

June as National Deafblind Awareness Month in Canada. Our focus will be to celebrate the contributions of individuals who are deafblind in Canada and to promote an understanding about this dual disability.

On May 28, 2015, the Canadian Senate passed a motion to recognize June as Deafblind Awareness Month across Canada. This motion will help "to promote public awareness of deafblind issues and to recognize the contribution of Canadians who are deafblind." It will additionally "recognize the strength, courage and dedication that deafblind people show every day in living their lives and facing their daily challenges." June is the birth month of Helen Keller, an internationally recognized person who lived with deafblindness.

We are raising awareness by having landmarks across the country lit blue in honour of Deafblind Awareness Month.

We would be, honoured if Whistler took part on June 3, 2019 by lighting up BLUE help raise awareness.

Sincerely,

Lee Simpson
Community Services Coordinator
Canadian Helen Keller Centre



June is National DeafBlind Awareness Month

On December 21, 2000, the Ontario Legislature officially proclaimed the month of June in each year as Deaf-Blind Awareness Month, to recognize that "Deafblindness is a unique disability that incorporates the sensory loss of both sight and hearing" and was created to help "recognize that increased public awareness of this disability is crucial to increase opportunities for those who live with it."

More recently, the Canadian Senate passed a motion on May 28, 2015 also recognizing June as Deafblind Awareness Month across Canada. This motion helps "to promote public awareness of deafblind issues and to recognize the contribution of Canadians who are deafblind."

June is also the birth month of Helen Keller, an internationally recognized person who lived with deafblindness.

Join us in celebrating National Deafblind Awareness Month in communities across Ontario by attending an event near you. A list of events occurring nationally can be found at www.deafblindnetworkontario.com.

Founded in 1992, Canadian Helen Keller Centre is a non-profit organization providing affordable housing, training, intervenor services, and community services to persons who are deafblind.

To learn more, visit www.chkcc.org.



DEAFBLIND AWARENESS MONTH
Make a *wave* from coast to coast

MOIS DE LA SENSIBILISATION À LA SURDICÉCITÉ
Créez une *vague* d'un océan à l'autre



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca.

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	Lee Simpson
Organization	Canadian Helen Keller Centre
Business Address	101-422 Willowdale Ave.
City/Province/Postal Code	Toronto, ON.
Business Phone Number	416-730-9501
Business Email	lsimpson@chkc.org
Website Address	www.chkc.org
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	June is National Deafblind Awareness Month Canadian Helen Keller Centre is a non-profit organization providing Intervenor services, training, community supports to individuals within the deafblind community. Events are being held from coast to coast to raise awareness of the dual disability. Landmarks across the country are bring lit BLUE on June 3, 2019
Optional: Social Media Campaign Title <i>(include hashtags)</i>	
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	June 3, 2019
Colour Request	Blue

Signature: _____

Date: March 21, 2019



June is National DeafBlind Awareness Month

June 2019

WHEREAS, deafblindness is a unique disability that incorporates the loss of both sight and hearing. Individuals who are deafblind can live full, meaningful lives as independently as possible with the right supports in place, such as intervenor services;

and

WHEREAS, Canadian Helen Keller Centre is a not-for-profit organization that supports individuals who are deafblind to increase their independence and improve their quality of life through specialized services;

and

WHEREAS, everyone is encouraged to help promote deafblindness by attending an awareness event and proclaiming June as National Deafblind Awareness Month in your community and checking out the calendar of events at www.deafblindnetworkontario.com that includes flag raisings and lighting up of local landmarks in communities across Canada;

and

WHEREAS, June should be designated as National Deafblind Awareness Month to recognize and celebrate the contributions that individuals who are deafblind make in their communities with the support of intervenors who serve as a bridge to communication for individuals who are deafblind ;

THEREFORE, I, (your name), Mayor of the City of (your city), do hereby proclaim June as National Deafblind Awareness Month in (your city).



DEAFBLIND AWARENESS MONTH
Make a *wave* from coast to coast

MOIS DE LA SENSIBILISATION À LA SURDICÉCITÉ
Créez une *vague* d'un océan à l'autre



Dear Mayor and Council,

The month of May is Lyme Disease Awareness Month across Canada. In order to raise awareness, members of BC Lyme are reaching out to their communities to support their efforts by lighting up their cities on May 3rd with Green lights wherever possible and to share on social media the reason the lights are green. I am hoping that Whistler will participate in this awareness campaign.

So far, to name a few, Vancouver City Hall, VCC Sails, Rogers Arena, BC Place Stadium, Telus Garden and surrounding City Halls will be lighting up Green on May 3rd to raise awareness for Lyme disease.

The main awareness day is on May 3rd, but for those who can light up longer, this is very much appreciated as the entire month of May is awareness month.

BC Lyme is a Support Group that meets monthly in New Westminster. It is an informal group attended by Lyme sufferers. Attendance is free and open to all, including family and friends of those suffering from Lyme disease. The group invites prominent guest speakers and shares current information on all aspects of Lyme disease.

Lyme disease is the most common and fastest-growing vector-borne infection in Canada and the United States. It is caused by the bacteria *Borrelia burgdorferi* transmitted by a tick. The tick also carries many other infections such as Bartonella, Babesia, Anaplasmosis, Ehrlichiosis, Mycoplasma and many more! It has now spread to every province and state in North America and it is directly impacting people in our community.

Lyme disease and other tick-borne diseases are preventable. By taking the right precautions and spreading the word, we can effectively protect all from Lyme. This is why this Awareness campaign is very important. Prevention is our best chance to avoid infection!

I can provide you with information on prevention, safe tick removal, transmission, etc. that can be shared on social media.

There are 3 stages of Lyme (often blurred together)

Stage 1: Early infection (first few days after infection)

Stage 2: Infection spreads (days to weeks following infection)

Stage 3: Chronic Lyme (days to weeks after infection if left untreated, or not properly treated, for months/years after infection)

Lyme disease is a challenge to diagnose and can be even more difficult to treat especially past Stage 1 of the disease. The first symptoms of Lyme disease are often not taken seriously. If one has been bitten by a tick or has been in an infected area (forest, trails, lakes, our backyards etc.) and symptoms develop, it

is important to visit a doctor as soon as possible. It is important to learn about the symptoms and to know when to visit a doctor.

Sadly, the majority of people who suffer from Lyme disease are not receiving adequate care in Canada for a number of reasons: inadequate testing, misdiagnosis by health care practitioners, insufficient treatment, lack of research, etc.

I hope Whistler will participate in the May 3rd Green light event and light up the City Hall and any other location in the city that support green lighting. If possible, we would appreciate you keeping the lights green a little longer in May. If the infrastructure doesn't support lighting green, you may consider joining the awareness campaign by posting some information about Lyme on the City social media sites.

If you require more information, please do not hesitate to ask.

I look forward to hearing back from you

Regards,

Darquise Desnoyers
Darquisedd@gmail.com
778 231 0831



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca

This application does not guarantee that your event lighting request will be approved or your date is available.

We will contact you to confirm the status of your request.

Contact Name	Darquise Desnoyers on behalf of Bill Wheeler
Organization	BC Lyme
Business Address	37-5300 Admiral Way
City/Province/Postal Code	Delta, BC V4K 5G6
Business Phone Number	Darquise 778 231 0831 Bill 604 946 2106
Business Email	
Website Address	https://www.bclyme.com/
Brief description of the event associated with your request <i>(Information here will be used for communications and the sign on the bridge. Max 75 words. RMOW will edit copy if necessary.)</i>	BC Lyme Awareness Month May is Lyme Awareness month in BC and across Canada. We are lighting up "Lime Green" in order to raise awareness for Lyme Disease, the most common and fast growing vector-borne infection in Canada and in the United States. Lyme and co-infections are transmitted by a tick. Prevention is our best chance to avoid infection. For more information visit https://www.bclyme.com/ and https://canilyme.com/
Optional: Social Media Campaign Title (include hashtags)	Lyme Disease Awareness Month #lymedisease #lyme #lymeawareness #maylymeawareness #letstalklyme
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	May 3rd 2019 If possible ongoing during May
Colour Request	Lime Green or closest green! Thanks

Signature: D. Desnoyers

Date: March 26, 2019