



WHISTLER

AGENDA

**REGULAR MEETING OF MUNICIPAL COUNCIL
TUESDAY, AUGUST 13, 2019, STARTING AT 5:30 P.M.**

**Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of August 13, 2019.

ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes of July 23, 2019.

PUBLIC QUESTION AND ANSWER PERIOD

MAYOR'S REPORT

ADMINISTRATIVE REPORTS

DVP1174, 1175,
1176 - 4553
Blackcomb Way,
2044 London Lane
and Skier's Plaza -
Electronic Projection
Signs
File No. DVP1174,
1175, 1176
Report No. 19-100

A presentation by municipal staff.

That Council approve the issuance of Development Variance Permit DVP1174 to vary "Sign Bylaw No. 558, 1987" to permit an electronic projection sign for the display of text only, to be installed at 4553 Blackcomb Way, as shown on the Project Description and Specifications, prepared by the applicant, revised July 24, 2019 and attached as Appendix "B" to Administrative Report to Council No. 19-100; and subject to the following conditions:

- a) the maximum screen size permitted is 1m²;
- b) only text is permitted to be displayed;
- c) the text will remain static for a minimum of 60 seconds, and may scroll to change messages;
- d) the signs will only be illuminated and operational between 6:30 a.m. and 5:30 p.m. They will not display any messages outside these hours; and
- e) the message content is limited to advisories such as weather conditions, operational status of lifts, and open/closed runs/areas at Whistler Blackcomb, and at no time shall the screens display advertising of any form; and

That Council approve the issuance of Development Variance Permit DVP1175 to vary "Sign Bylaw No. 558, 1987" to permit an electronic projection sign for the display of text only, to be installed at 2044 London Lane, as shown on the Project Description and Specifications, prepared by the applicant, revised July 24, 2019 and attached as Appendix "B" to Administrative Report to Council No. 19-100; and subject to the following conditions:

- a) the maximum screen size permitted is 1m²;
- b) only text is permitted to be displayed;
- c) the text will remain static for a minimum of 60 seconds, and may scroll to change messages;

- d) the signs will only be illuminated and operational between 6:30 a.m. and 5:30 p.m. They will not display any messages outside these hours; and
- e) the message content is limited to advisories such as weather conditions, operational status of lifts, and open/closed runs/areas at Whistler Blackcomb, and at no time shall the screens display advertising of any form; and further

That Council approve the issuance of Development Variance Permit DVP1174 to vary "Sign Bylaw No. 558, 1987" to permit electronic projection signs for the display of text only, to be installed at Skier's Plaza, as shown on the Project Description and Specifications, prepared by the applicant, revised July 24, 2019 and attached as Appendix "B" to Administrative Report to Council No. 19-100; and subject to the following conditions:

- a) the maximum screen size permitted is 1m²;
- b) only text is permitted to be displayed;
- c) the text will remain static for a minimum of 60 seconds, and may scroll to change messages;
- d) the signs will only be illuminated and operational between 6:30 a.m. and 5:30 p.m. They will not display any messages outside these hours; and
- e) the message content is limited to advisories such as weather conditions, operational status of lifts, and open/closed runs/areas at Whistler Blackcomb, and at no time shall the screens display advertising of any form.

DVP1177 – 9571
Emerald Drive –
Variances for an
Auxiliary Building
File No. DVP1177
Report No. 19-101

A presentation by municipal staff.

That Council approve the issuance of Development Variance Permit DVP1177 for the auxiliary building located at 9571 Emerald Drive to:

1. Vary the auxiliary building setbacks for portions of the building as follows:
 - a) Vary the rear setback from 3.0 metres to 1.8 metres; and
 - b) Vary the north side setback from 3.0 metres to 2.23 metres;

all as shown on the designer plans revise date June 21/19 Drawing No. 1 prepared by R. Diamond Building Design attached as Appendix "B" to Administrative Report to Council No. 19-101.

Cross Connection
Control Bylaws
File No. E210
Report No. 19-103

A presentation by municipal staff.

That Council give first, second and third readings to "Cross Connection Control Bylaw No. 2233, 2019"; and

That Council give first, second and third readings to "Municipal Ticket Information System Implementation Amendment Bylaw (Cross Connection Control) No. 2234, 2019" as described in Administrative Report to Council 19-103; and further

That Council give first, second and third readings to "Bylaw Notice Enforcement Amendment Bylaw (Cross Connection Control) No. 2235, 2019" as described in Administrative Report to Council 19-103.

2020 Council Meeting Schedule
File No. 3014.02
Report No. 19-104

No presentation.

That Council endorse the following Regular Council Meeting Schedule for 2020:

January 7	May 5	September 1
January 14	May 26	September 15
February 4	June 9	October 6
February 18	June 23	October 20
March 10	July 7	November 3
March 24	July 21	November 17
April 7	August 18	December 1
April 21		December 15

RBC GranFondo Whistler Liquor Licence Capacity
File No. 8216
Report No. 19-105

No presentation.

That Council approve the Special Event Permit capacity of over 500 for the RBC GranFondo Whistler to be held on Saturday, September 7, 2019, subject to Liquor and Cannabis Regulation Branch, Whistler Fire Rescue Services, and RCMP approvals.

Beer Festival Liquor Licence Capacity
File No. 8216.52
Report No. 19-106

No presentation.

That Council endorse a requested capacity of over 500 people for a Special Event Permit for the Whistler Village Beer Festival beer tasting events to be held in Whistler Olympic Plaza on Saturday, September 14, and Sunday, September 15, 2019, subject to Liquor and Cannabis Regulation Branch, Whistler Fire Rescue Services, and RCMP approvals.

Cheakamus Lake Road Crown Lease Application
File No. 0271622
Report No. 19-107

No presentation.

That Council endorse a Crown Land application for the previously held BC Hydro Crown lease situated on Cheakamus Lake Road in the vicinity of Highway 99.

MINUTES OF COMMITTEES AND COMMISSIONS

Recreation and Leisure Advisory Committee

Regular Meeting Minutes of the Recreation and Leisure Advisory Committee of February 14, and March 14, 2019.

BYLAWS FOR FIRST, SECOND AND THIRD READINGS

Cross Connection Control Bylaw No. 2233, 2019

That Council give "Cross Connection Control Bylaw No. 2233, 2019" first, second and third readings.

Municipal Ticket Information System Implementation Amendment Bylaw (Cross Connection Control) No. 2234, 2019

That Council give “Municipal Ticket Information System Implementation Amendment Bylaw (Cross Connection Control) No. 2234, 2019” first, second and third readings.

Bylaw Notice Enforcement Amendment Bylaw (Cross Connection Control) No. 2235, 2019

That Council give “Bylaw Notice Enforcement Amendment Bylaw (Cross Connection Control) No. 2235, 2019” first, second and third readings.

OTHER BUSINESS

CORRESPONDENCE

Squaw Valley Crescent
File No. 3009

Correspondence from Jennifer Webb, regarding the name of Squaw Valley Crescent.

IRONMAN Road Closures
File No. 3009

Correspondence from Gerard Meszaros, regarding the IRONMAN road closures.

Closure of Lost Lake Beach
File No. 3009

Correspondence from Andrey Pavlov, regarding the closure of Lost Lake Beach.

Speed Limit on Nicklaus North Boulevard
File No. 3009

Correspondence from the following individuals, regarding the speed limit on Nicklaus North Boulevard:

- Julie and Michael Steiner; and
- Joan and William Reid.

Climate Impact of Discretionary Airline Flights
File No. 3009

Correspondence from Ron Thiessen, President and CEO, Hunter Dickinson Inc., regarding the climate impact of discretionary airline flights.

Provincial Support for Libraries
File No. 2014

Correspondence from the following individuals, regarding Provincial Support for Libraries:

- Lyn Hall, Mayor, City of Prince George; and
- Bill Dingwall, Mayor, City of Pitt Meadows.

Period Promise Campaign
File No. 3009

Correspondence from Michael McKnight, President and CEO, United Way of the Lower Mainland, requesting support for the United Way’s Period Promise Campaign.

Proclamation Request – Rail Safety Week
File No. 3009.1

Correspondence from Stephen Covey, Chief of Police and Chief Security Officer, CN, requesting that September 23 to 29, 2019 be proclaimed “Rail Safety Week”.

Proclamation and
Light Up Request –
Wrongful
Conviction Day
File No. 3009.1

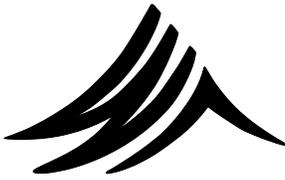
Correspondence from Santana Di Nardo, Innocence Canada Volunteer, requesting that October 2, 2019, be proclaimed “Wrongful Conviction Day” and the Fitzsimmons Bridge be lit yellow and white.

Light Up Request –
National
Mitochondrial
Awareness Week
File No. 3009.1

Correspondence from Jess Vandenhazel, Marketing and Communications Coordinator, MitoCanada Foundation, requesting that on September 14, 2019, the Fitzsimmons Bridge be lit green in support of National Mitochondrial Awareness Week.

TERMINATION

That the Regular Council Meeting of August 13, 2019 be terminated.



WHISTLER

MINUTES | REGULAR MEETING OF MUNICIPAL COUNCIL TUESDAY, JULY 23 2019, STARTING AT 5:30 P.M.

**Franz Wilhelmson Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5**

PRESENT:

Mayor: J. Crompton
Councillors: A. De Jong, R. Forsyth, J. Ford, J. Grills, D. Jackson
and C. Jewett

Chief Administrative Officer, M. Furey
Acting General Manager of Infrastructure Services, J. Ertel
General Manager of Resort Experience, J. Jansen
General Manager of Corporate and Community Services, T. Battiston
Director of Planning, M. Kirkegaard
Municipal Clerk, A. Banman
Manager of Communications, M. Comeau
Manager of Economic Development, T. Metcalf
Manager of Recreation, R. Weetman
Manager of Facility Construction Management, A. Chalk
Records and Information Management Coordinator, B. Gilroy
Environmental Stewardship Manager, H. Beresford
Climate Change Coordinator, M. Kniewasser
Legislative Services Administrative Assistant, L. Wyn-Griffiths

RCMP Inspector K. Triance
RCMP Corporal J. Witzke
Whistler Housing Authority General Manager, M. Zucht

Mayor J. Crompton recognized that the Meeting is being held on the traditional territories of the Lil'wat Nation and the Squamish Nation.

Mayor J. Crompton acknowledged the attendance of Freedom of the Municipality holder Sue Adams.

ADOPTION OF AGENDA

Agenda

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That Council adopt the Regular Council Meeting Agenda of July 23, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by Councillor A. De Jong
Seconded by Councillor J. Ford

That Council adopt the Regular Council Meeting Minutes of July 9, 2019.

CARRIED

PRESENTATIONS AND DELEGATIONS

RCMP Whistler
Community
Outreach Program

A presentation was given by RCMP Inspector Kara Triance and Corporal Jeff Witzke, regarding the RCMP Whistler Community Outreach Program.

PUBLIC QUESTION AND ANSWER PERIOD

Matthew Kelly
1301 Alta Lake
Road
Re: Housing/Airbnb

Mr. Kelly asked why Council is focusing on the demand side of the housing problem rather than the supply side problem, by changing the eligibility conditions for the housing waitlist instead of pushing for more housing and limiting Airbnbs.

Mayor J. Crompton encouraged Mr. Kelly to stay for the presentation on the Employee Rental Housing Policy later on in the meeting. He added that Council is focusing on both the demand and supply sides of the problem, by building additional housing, and enforcing the bylaws regarding illegal nightly rentals.

Mr. Kelly asked if there is any possibility for a tax on properties that are listed with Airbnb because they are removing housing from the housing pool.

Mayor J. Crompton advised that the RMOW is enforcing the bylaws for properties that are not zoned for nightly rentals so that housing is used for residential purposes. He added that the Province is attaching a tax to tourist accommodation zoned properties that are being rented legally through Airbnb.

Mr. Kelly asked if the area zoned for nightly rentals could be reduced.

Mayor J. Crompton responded that this is not being considered in the short-term and the goal now is to build additional employee housing as part of the Whistler Housing Authority inventory.

MAYOR'S REPORT

Whistler Presents Events

Mayor Jack Crompton acknowledged the Whistler Presents Concert Series that has been taking place this summer. He added that the series continues with Papagroove on Thursday, August 1 at 7:30 p.m., Broken Social Scene on Friday, August 2 at 7 p.m. and Nahko and Medicine for the People on Saturday at 7:30 p.m. The concerts are at Whistler Olympic Plaza. He encouraged residents to bike to the performances and take advantage of the free bike valet. Mayor Jack Crompton also noted that on the following two weekends Whistler Street Entertainment will be taking place around the Village. He also thanked the Province of British Columbia for funding this Festivals, Events and Animation programming through Municipal and Regional District Hotel Tax.

IRONMAN

Mayor Jack Crompton noted that the upcoming weekend is the seventh Subaru IRONMAN Canada event scheduled in Whistler. He added that this year wraps up Whistler's successful run of hosting the event and he encouraged everyone to come cheer on the athletes.

He acknowledged the Ironman website for event maps and schedules to find the best place to watch.

Mayor Jack Crompton encouraged members of the community to plan ahead for closures and delays if travelling by vehicle or transit, and that the best way to get around is walking or biking on the Valley Trail. He added that Meadow Park Sports Centre will be closed from 6 a.m. to 5 p.m. and the Whistler Waste Transfer Station in the Callaghan Valley will be closed all day. More information can be found online at Whistler.ca/Ironman.

Western Toad Migration

Mayor Jack Crompton noted that at Lost Lake Park, the tiny Western Toads have begun their migration from the lake to the surrounding forest. He added that portions of Lost Lake Park may be closed during the migration. He noted that everyone is welcome to walk into the park to view the migration and learn about the toadlets from naturalists on site. He advised to step carefully and walk bikes because the toads are the size of dimes and easily crushed.

Affordable Housing – Federal Funding

Mayor Jack Crompton noted that the federal government has provided \$7.3M towards the construction of a 24-unit affordable employee housing building at 1020 Legacy Way. He added that the investment is through the National Housing Strategy's Rental Construction Financing initiative and the Affordable Housing Innovation Fund.

Heat Pump Rebates

Mayor Jack Crompton noted that The Resort Municipality of Whistler has partnered with CleanBC Better Homes and Better Buildings to offer rebates to residents who switch from a fossil fuel heating system to an electric air-source heat pump. He added that electric heat pumps efficiently heat and cool a home and that they save reduce both the home's carbon footprint and enhance indoor air quality. He also noted that rebates of up to \$4,000 are available.

Volunteer Opportunities - Liquor Licence Advisory Committee and Board of Variance

Mayor Jack Crompton noted that the Liquor Licence Advisory Committee is searching for a volunteer from the restaurant sector for the 2019 to 2021 term. He added that the committee advises staff and Council on liquor licence applications and other liquor related matters. The deadline for applications is Thursday, August 1, 2019. He added that the Board of Variance is searching for a volunteer candidate. He noted that the Board of Variance deals with appeals for minor variances to Whistler's Zoning Bylaw. He noted that the deadline for applications is Friday, July 26, 2019 and to find out more about both opportunities at Whistler.ca/committees.

Ucwalmicwts Language Class at the Whistler Library

Mayor Jack Crompton noted that he and Councillor Cathy Jewett attended the first Ucwalmicwts language class at the Whistler Library. He noted that Ucwalmicwts is the language spoken by the Lil'wat Nation and that it was a "kila ama skit" which means "it was a very good day". Mayor Jack Crompton thanked their teacher Gu7ses Yvonne and the Whistler Library.

Provincial BMX Series

Mayor Jack Crompton welcomed the Provincial BMX series to Whistler on the weekend, and that it was terrific to see the track teeming with people. He thanked Jody Hallett and Tina Symko for all the work they do keeping BMX available to Whistler. He added that it is truly a family event and there were three-year olds on run bikes and 73-year olds on BMXs. He noted that anyone interested should contact Whistler BMX directly.

Consul General of the Solomon Islands

Mayor Jack Crompton met with Consul General of the Solomon Islands Mr. Ashwant Dwivedi. He noted that they discussed the opportunities that may exist for the Solomon Islands to work with Whistler on a number of issues of mutual interest. He added that the Solomon Islands is on the front lines experiencing the direct impacts of our changing climate and that it was interesting to hear of the ways their government is responding and their work with Canada.

Condolences

On behalf of council and the Resort Municipality of Whistler, Mayor Jack Crompton shared condolences with the family and friends of John Charles Gage, known as Chuck. He noted that Chuck was a founding member of Pemberton's Big Sky Golf and Country Club. Mayor Jack Crompton also added that Chuck was honoured as the Sport BC Community Sport Hero in 2005 and the PNGA's Distinguished Service Award in 2006, and that he devoted seventeen years to volunteering with the Whistler Mountain Host program.

INFORMATION REPORT

Whistler Energy
Consumption and
Greenhouse Gas
Performance Trends
– 2018 Annual
Report
File No. A05001
Report No. 19-093

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That Council receive Information Report No. 19-093 regarding Whistler's 2018 Annual Energy Consumption and Greenhouse Gas Performance Trends.

CARRIED

ADMINISTRATIVE REPORTS

Information
Governance Policy
File No. 0340-20
Report No. 19-094

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That Council adopt *Council Policy J-01: Information Governance Policy*.

CARRIED

Kids on the Go
Program Update
File No. KOTG2019
Report No. 19-096

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That Council direct staff to continue to monitor Kids on the Go trends and respond with ongoing incremental, operational improvements as available; and

That Council direct Recreation staff to work with the Planning Department and the Whistler Centre for Sustainability to collaborate on the Child Care Planning Project, to carefully evaluate the Child Care Planning Project Study findings, and to participate in the implementation of the Study's recommended outcomes.

CARRIED

Meadow Park Sports
Centre Dehumidifier
Replacement Project
File No. 8025.14
Report No. 19-097

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That Council award the contract in the amount of \$950,000.00 (exclusive of GST) to Entity Mechanical Ltd. in accordance with their tender submission dated June 13, 2019.

CARRIED

Councillor C. Jewett declared a conflict of interest because she is on the WHA waitlist to purchase, and left the meeting at 7:36 p.m.

Councillor J. Grills declared a conflict of interest because of his family interest in the WHA rental list, and left at 7:36 p.m.

Employee Rental
Housing Policy
File No. 2150
Report No. 19-098

Moved by Councillor J. Ford
Seconded by Councillor A. De Jong

That Council adopt Council Policy K-01: Employee Rental Housing Policy as amended and presented for consideration; and

That Council support enhanced focus on enforcement within the Employee Housing Programs.

OPPOSED: Councillor R. Forsyth

CARRIED

Mayor J. Crompton declared a brief recess of the Meeting at 8:51 p.m.

The Meeting was reconvened at 8:55 p.m.

Councillors C. Jewett and J. Grills entered the Meeting at 8:55 p.m.

Official Community
Plan Bylaw No.
2199, 2018, as
Revised – Report of
Public Hearing and
Third Reading
Consideration
File No. 7503.03
Report No. 19-099

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That Council consider giving third reading to "Official Community Plan Bylaw No. 2199, 2018", as further revised; and further

That Council direct staff to refer the Regional Context Statement contained in "Official Community Plan Bylaw No. 2199, 2018", as further revised, to the Board of the Squamish-Lillooet Regional District (SLRD) for acceptance.

CARRIED

MINUTES OF COMMITTEES AND COMMISSIONS

Whistler Bear
Advisory
Committee

Moved by Councillor A. De Jong
Seconded by Councillor R. Forsyth

That Council receive the Regular Meeting Minutes of the Whistler Bear
Advisory Committee of June 12, 2019.

CARRIED

Forest and Wildland
Advisory
Committee

Moved by Councillor A. De Jong
Seconded by Councillor J. Ford

That Council receive the Regular Meeting Minutes of the Forest and Wildland
Advisory Committee of June 12, 2019.

CARRIED

Advisory Design
Panel

Moved by Councillor D. Jackson
Seconded by Councillor J. Grills

That Council receive the Regular Meeting Minutes of the Advisory Design
Panel of March 20, 2019 and May 22, 2019.

CARRIED

BYLAW FOR THIRD READING

Official Community
Plan Bylaw No.
2199, 2018

Moved by Councillor R. Forsyth
Seconded by Councillor J. Ford

That "Official Community Plan Bylaw No. 2199, 2018", as revised, be given
third reading".

CARRIED

BYLAWS FOR ADOPTION

Special Event
Bylaw No. 2171,
2019

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That "Special Event Bylaw No. 2171, 2019" be adopted.

CARRIED

Bylaw Notice
Enforcement
Amendment Bylaw
(Special Event) No.
2215, 2019

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That "Bylaw Notice Enforcement Amendment Bylaw (Special Event) No.
2215, 2019" be adopted.

CARRIED

Municipal Ticket
Information System
Implementation
Amendment Bylaw
(Special Event) No.
2216, 2019

Moved by Councillor R. Forsyth
Seconded by Councillor J. Ford

That "Municipal Ticket Information System Implementation Amendment
Bylaw (Special Event) No. 2216, 2019" be adopted.

CARRIED

OTHER BUSINESS

Strategic Planning Committee Appointments

Mayor J. Crompton noted that the following individuals were appointed to the Strategic Planning Committee:

- Emily Amirault
- Dave Brownie
- David Dale-Johnson
- Dave Williamson
- Robyn Spencer

Bylaw Officer Appointments

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Kevin Creery as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Kevin Creery swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Kevin Creery as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Graham McFetridge as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Graham McFetridge swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Graham McFetridge as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Adrian Collum as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Adrian Collum swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Adrian Collum as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Christopher Sager as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Christopher Sager swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Christopher Sager as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Juan Pineda as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Juan Pineda swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Juan Pineda as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Todd Hardie as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Todd Hardie swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Todd Hardie as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

Whereas the Council of the Resort Municipality of Whistler (“Whistler”) wishes to appoint Jeremie Bellmore as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Jeremie Bellmore swearing the oath pursuant to section 1(b) of Police Oath/Solemn Affirmation Regulation, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Jeremie Bellmore as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

CARRIED

CORRESPONDENCE

Lower Mainland
Local Government
Association 2019
Resolutions
Disposition
File No. 2014

Moved by Councillor C. Jewett
Seconded by Councillor J. Ford

That correspondence from Shannon Story, Executive Director, Lower Mainland Local Government Association, regarding Lower Mainland Local Government Association 2019 Resolutions Disposition be received.

CARRIED

City of Prince
George UBCM
Resolutions
File No. 2014

Moved by Councillor R. Forsyth
Seconded by Councillor A. De Jong

That correspondence from Lynn Hall, Mayor, City of Prince George, regarding UBCM Resolutions be received.

CARRIED

2019 Asset
Management
Planning Program
File No. 2014

Moved by Councillor J. Ford
Seconded by Councillor C. Jewett

That correspondence from Peter Ronald, Programs Officer, Local Government Program Services, UBCM, regarding the 2019 Asset Management Planning program be received and referred to staff.

CARRIED

Whistler Cemetery Suggestion
File No. 3009

Moved by Councillor J. Ford
Seconded by Councillor C. Jackson

That correspondence from Johannah Aldred, regarding a suggestion for the Whistler Cemetery be received and referred to staff.

CARRIED

Essential Services Housing
File No. 3009

Moved by Councillor J. Grills
Seconded by Councillor C. Jewett

That correspondence from Jordy Aboussafy, regarding Essential Services Housing be received and referred to staff, and referred to the Whistler Housing Authority.

CARRIED

E-Bikes
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor J. Grills

That correspondence from Raveen Dhaliwal, regarding E-Bikes be received and referred to staff.

CARRIED

Benefits of Working from Home
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor A. De Jong

That correspondence from Patrick Smyth, regarding the benefits of working from home be received and referred to staff.

CARRIED

Climate Accountability Letter
File No. 3009

Moved by Councillor C. Jewett
Seconded by Councillor D. Jackson

That correspondence from Bruce Wiebe, regarding the Climate Accountability Letter be received.

CARRIED

Light Up Request – HPV Prevention Week
File No. 3009.1

Moved by Councillor C. Jewett
Seconded by Councillor J. Ford

That correspondence from Jay Poulton, Director of Communications, Society of Obstetricians and Gynaecologists of Canada, requesting that on October 1, 2019, the Fitzsimmons Bridge be lit teal in support of HPV Prevention week be received and Fitzsimmons Bridge be lit.

CARRIED

TERMINATION

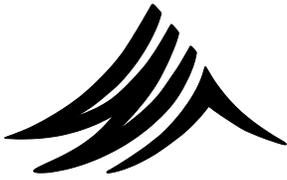
Motion to Terminate

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That the Regular Council Meeting of July 23, 2019 be terminated at 9:20 p.m.

Mayor, J. Crompton

Municipal Clerk, A. Banman



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: August 13, 2019

REPORT: 19-100

FROM: Resort Experience

FILE: DVP1174, 1175, 1176

SUBJECT: DVP1174, 1175, 1176 - 4553 BLACKCOMB WAY, 2044 LONDON LANE AND SKIER'S PLAZA - ELECTRONIC PROJECTION SIGNS

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit DVP1174 to vary "Sign Bylaw No. 558, 1987" to permit an electronic projection sign for the display of text only, to be installed at 4553 Blackcomb Way, as shown on the Project Description and Specifications, prepared by the applicant, revised July 24, 2019 and attached as Appendix "B" to Administrative Report to Council No. 19-100; and subject to the following conditions:

- a) the maximum screen size permitted is 1m²;
- b) only text is permitted to be displayed;
- c) the text will remain static for a minimum of 60 seconds, and may scroll to change messages;
- d) the signs will only be illuminated and operational between 6:30 a.m. and 5:30 p.m. They will not display any messages outside these hours; and
- e) the message content is limited to advisories such as weather conditions, operational status of lifts, and open/closed runs/areas at Whistler Blackcomb, and at no time shall the screens display advertising of any form; and

That Council approve the issuance of Development Variance Permit DVP1175 to vary "Sign Bylaw No. 558, 1987" to permit an electronic projection sign for the display of text only, to be installed at 2044 London Lane, as shown on the Project Description and Specifications, prepared by the applicant, revised July 24, 2019 and attached as Appendix "B" to Administrative Report to Council No. 19-100; and subject to the following conditions:

- a) the maximum screen size permitted is 1m²;
- b) only text is permitted to be displayed;
- c) the text will remain static for a minimum of 60 seconds, and may scroll to change messages;
- d) the signs will only be illuminated and operational between 6:30 a.m. and 5:30 p.m. They will not display any messages outside these hours; and
- e) the message content is limited to advisories such as weather conditions, operational status of lifts, and open/closed runs/areas at Whistler Blackcomb, and at no time shall the screens display advertising of any form; and further

That Council approve the issuance of Development Variance Permit DVP1174 to vary "Sign Bylaw No. 558, 1987" to permit electronic projection signs for the display of text only, to be installed at Skier's Plaza, as shown on the Project Description and Specifications, prepared by the applicant, revised July 24, 2019 and attached as Appendix "B" to Administrative Report to Council No. 19-100; and subject to the following conditions:

- a) the maximum screen size permitted is 1m²;
- b) only text is permitted to be displayed;
- c) the text will remain static for a minimum of 60 seconds, and may scroll to change messages;

- d) the signs will only be illuminated and operational between 6:30 a.m. and 5:30 p.m.. They will not display any messages outside these hours; and
- e) the message content is limited to advisories such as weather conditions, operational status of lifts, and open/closed runs/areas at Whistler Blackcomb, and at no time shall the screens display advertising of any form.

REFERENCES

	DVP1174	DVP1175	DVP1176
Location	4553 Blackcomb Way	2044 London Lane	Skier's Plaza
Legal	PID: 018-041-621	PID: 024-867-926	PID: 013-640-658
Owner	Crown Provincial	Crown Provincial	Crown Provincial
Zoning	Blackcomb Land Use Contract	CC2 (Commercial Core 2)	RR1 (Rural Resource 1)

- Appendices:
- “A” – Location Maps
 - “B” – Project Description and Sign Specifications
 - “C” – Correspondence Received

PURPOSE OF REPORT

This Report seeks Council’s consideration to vary “Sign Bylaw No. 558, 1987” to permit electronic projection signs to be installed at the above noted locations at the ski base areas in the Upper Village, Creekside and Skier’s Plaza.

Council has the authority to vary “Sign Bylaw No. 558, 1987” through Section 498 of the *Local Government Act*.

DISCUSSION

Vail Resorts has applied to vary the Sign Bylaw to permit the installation of electronic projection signs at their three base areas, in the Upper Village, Creekside, and Skier’s Plaza (see Appendix “A” – Site Location Maps).

Section 3.2(g) of “Sign Bylaw No. 558, 1987” prohibits “electronic projection signs”, and Section 2 defines “electronic projection signs as a “sign projected from an electronically-modulated optical device, such as a liquid crystal display projector, on to any exterior surface in view of the general public.” Thus the requested variance is as described in the table below:

Variance Request	Sign Bylaw No. 558, 1987 Regulation
1. Vary the prohibited sign type to permit the installation and maintenance of an electronic projection sign at the following three locations: <ul style="list-style-type: none"> a. 4553 Blackcomb Way b. 2044 London Lane c. Skier’s Plaza, Whistler Village 	Section 3.3(g) lists “electronic projection signs” as a prohibited sign type.

As described in the attached Project Description and Sign Specifications (Appendix “B”), the proposed signs are LED light boxes that will be mounted above the existing lift status maps, and will be housed in a black steel frame. The screens will display text only, to advise clients of weather conditions, lift status, area/run closures, etc. The text will remain static for at least 60 seconds, and will scroll to change messages.

One of the benefits of the proposed sign is that can be programmed remotely to provide up to the minute status of weather, hazards and conditions on the mountains. The existing lift status maps advise if lifts are open or closed, but cannot convey any additional information that may be relevant

to guests' needs, such as standby times, and advisories or warnings about conditions such as high winds, or avalanche control activities, which the new signs can provide.

The proposal was referred to municipal staff for review and comment. No concerns were noted.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Visitor Experience	Communication, travel and services are accessible, seamless and convenient at all phases of visitors' trips, from prior to departure until after returning home	The proposed signs will enable Whistler Blackcomb to convey important, up to the minute advisories related to conditions to the mountain that will keep guests informed.
Recreation and Leisure	Quality recreation and leisure activities are delivered with exceptional service	The proposed projections signs will provide important advisories about on mountain conditions. While this information is available from other sources (such as phone apps and the website), having a display at the same location as the lift status map, directly at the entry to the lift system is both practical and convenient for guests.

Permitting electronic projection signs in these location for the purpose of conveying information about safety and operational conditions does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Development Variance Permit Criteria

Staff have established criteria for consideration of development variance permits. The proposed variances are considered to be consistent with these criteria as described in the table below:

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	The proposed electronic sign will provide a clear, up to date method of advising the public of conditions on the mountain. The proposed location of the LED signs is directly above the existing lift status maps and is in keeping with the streetscape in that location, providing information about conditions/hazards/operations on the mountain. The screen will display static messages text that will only scroll to change messages.
Works with the topography on the site, reducing the need for major site preparation or earthwork.	N/A
Maintains or enhances desirable site features, such as natural vegetation, trees and rock outcrops.	N/A
Results in superior siting with respect to light access resulting in decreased energy requirements.	As the display will be a lit screen, no external light source will be required.
Results in superior siting with respect to privacy.	N/A
Enhances views from neighbouring buildings and sites.	The screens are relatively small, and will be framed inside custom 2" steel frames that will provide a finished edge and a tidy appearance.

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	The gondola base areas are busy and have the need to convey a large amount of information to the public, including lift status, where to line up, how to use the pass readers, etc. The addition of the proposed LED signs to convey status, hazards, and operational information is consistent with the neighbourhood character and streetscape at the base of the ski area.
Increases the appearance of building bulk from the street or surrounding neighbourhood.	N/A
Requires extensive site preparation.	N/A
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	N/A
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	N/A
Requires a height variance to facilitate gross floor area exclusion.	N/A
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	N/A

Zoning and Parking Bylaw No. 303, 2015

The property at 4553 Blackcomb Way is regulated under the Blackcomb Land Use Contract, the property at 2044 London Lane is zoned CC2 (Commercial Core 2), and the property at Skier's Plaza is zoned RR1 (Rural Resource 1). In all cases the proposed signs are consistent with the regulations of the Land Use Contract or zones. The only variance requested at each location is to the Sign Bylaw.

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

Signs describing the proposed variances are displayed at each subject property.

Notices were sent to surrounding property owners in July, 2019. At the time of writing this Report, three letters have been received. Two expressed concerns, and one expressed support. All three letters are attached as Appendix "C".

Any letters received following the preparation of this Report will be presented to Council at the time of consideration of the application.

The table below summarizes the contents of the letters received to date and provides staff comments. It is noted that letters have only been received with respect to the proposed signage at 2044 London Lane (DVP1175). No letters were received from neighbours of the other locations under application.

Author and address	Nature of letter	Staff Comments
Sharon Audley 2544 Snowridge Circle	Expresses concerns and non-support for DVP1175 at 2044 London Lane, specifically: <ul style="list-style-type: none"> • Appreciates that there are no large franchise signs or flashing lights in Whistler • Believes the information that will be displayed on the signs is more easily obtained via the app, so signs not necessary • The information will be irrelevant by the time people see the signs • Wants to maintain our unique character and doesn't want these signs 	<ul style="list-style-type: none"> • The proposed signs will provide information that is not already available on the current run maps, including weather advisories, approximate times for standby, etc. • While the information may be available via an app or from the website, it is also beneficial to have it easily seen for guests at the base area. • The signs will be LED, but will not flash or move, except to switch between messages. The minimum time for a message to remain static will be 60 seconds, so the signs will not appear as flashing or moving
Garry Wong 2050 Lake Placid Road	Expresses support for DVP1175 at 2044 London Lane, specifically: <ul style="list-style-type: none"> • Notes that it will be of material benefit to the skiers who use the Creekside Gondola 	<ul style="list-style-type: none"> • The proposed signs will allow Whistler Blackcomb to provide up to the minute status for operations and other important information.
Andrew Ross (no address given)	Expresses concerns and non-support for DVP1175 at 2044 London Lane, specifically: <ul style="list-style-type: none"> • Concerns with sign blinking, having changing images, fast changing colours • Believes this type of sign belongs in Las Vegas but not the mountains • Thinks it is too big and could be smaller • Does not support full video display, feels bombarded by full motion video ads • Concerned that the signs be angled so hikers and visitors on the mountain won't be bombarded with LED • Believes it is fine for people going up the lift, but concerned about the light interrupting the night time experience, and being visible from up the mountain 	<ul style="list-style-type: none"> • The proposed signs do not include any video display, flashing, or moving text or images. They will display only static text that will remain static for a minimum of 60 seconds. It will scroll to change to a new message, but there will be no other motion, no imagery, no flashing and no blinking. • The signs are relatively small at a maximum of 1m² • The proposed signs face the lift line up area, and do not face uphill. • The signs will only be operational during the day (limited to being illuminated only between 6:30 a.m. and 5:30 p.m.).

SUMMARY

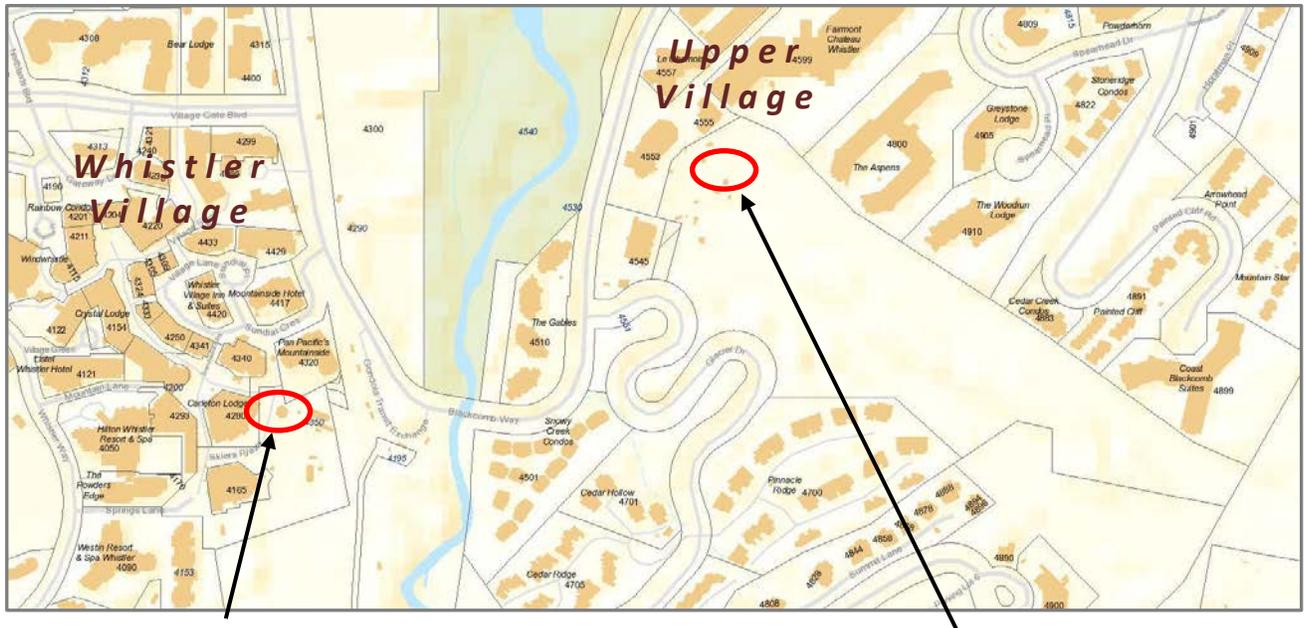
Development Variance Permits DVP1174, 1175 and 1176 propose to vary "Sign Bylaw No. 558, 1987" for electronic projection signs to be installed at 4335 Blackcomb Way, 2044 London Lane, and Skier's Plaza for Council's consideration.

Respectfully submitted,

Tracy Napier
PLANNING ANALYST

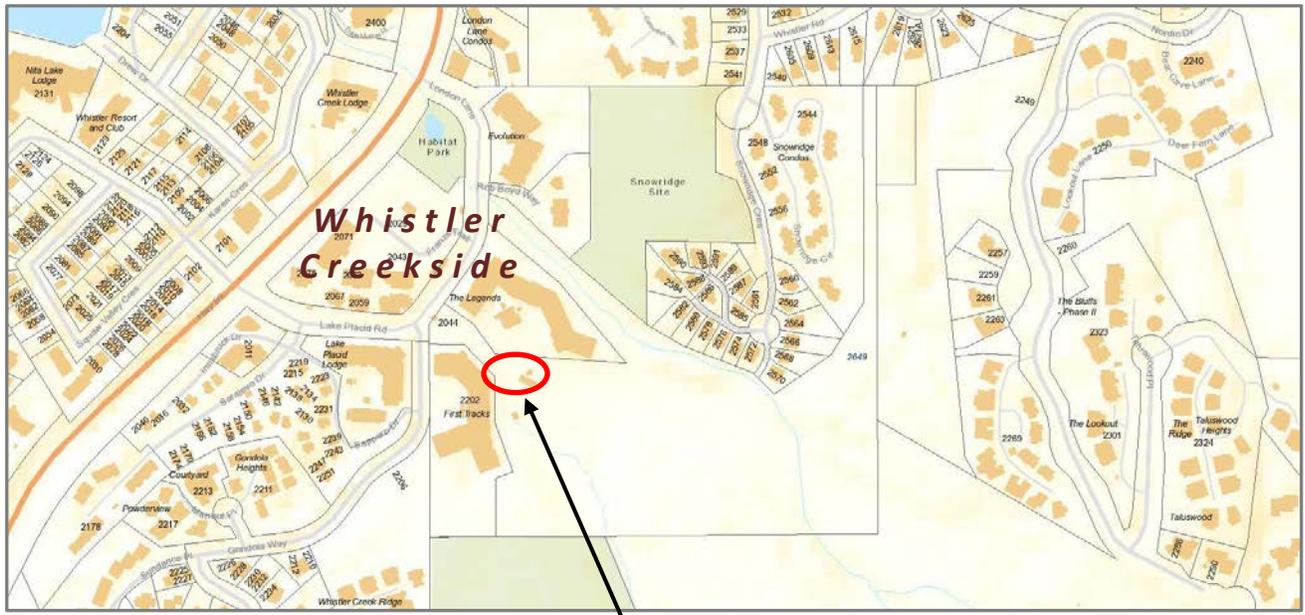
for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

LOCATION MAPS



DVP 1176
Skier's Plaza

DVP1174
4553 Blackcomb Way



DVP1175
2044 London Lane

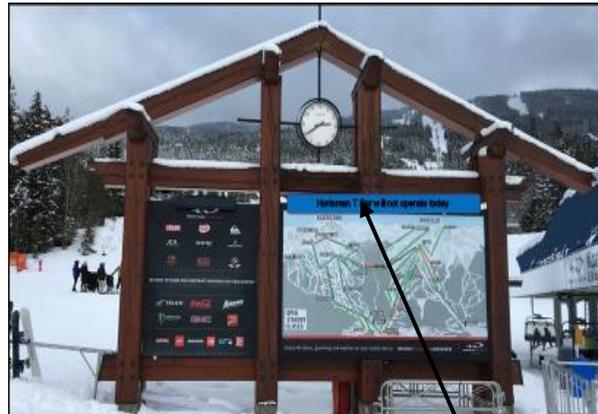
Digital Signage Blackcomb Gondola

Date 07.24.2019

Pavilion Plaza Blackcomb

4553 Blackcomb Way (Crown Provincial)

PID _ 018-041-621



Picking up power and data cabling local to the existing Sign structure.

New box sign dimensions 299cm x 43cm

General Notes

- Works to be carried out Aug – Oct 2019.
- Build structure main supporting beams 18” dia posts, Signage frame work 2”x 2” box steel with a 2”x 4” wood surround.
- LED Ticker Box Frame size 299cm x 43cm x 15cm.
- Wording: strictly surrounding safety and operational information and updates to pass onto to guests.

Absolutely no sales or product/ retail/ food and beverage promotions. Examples:

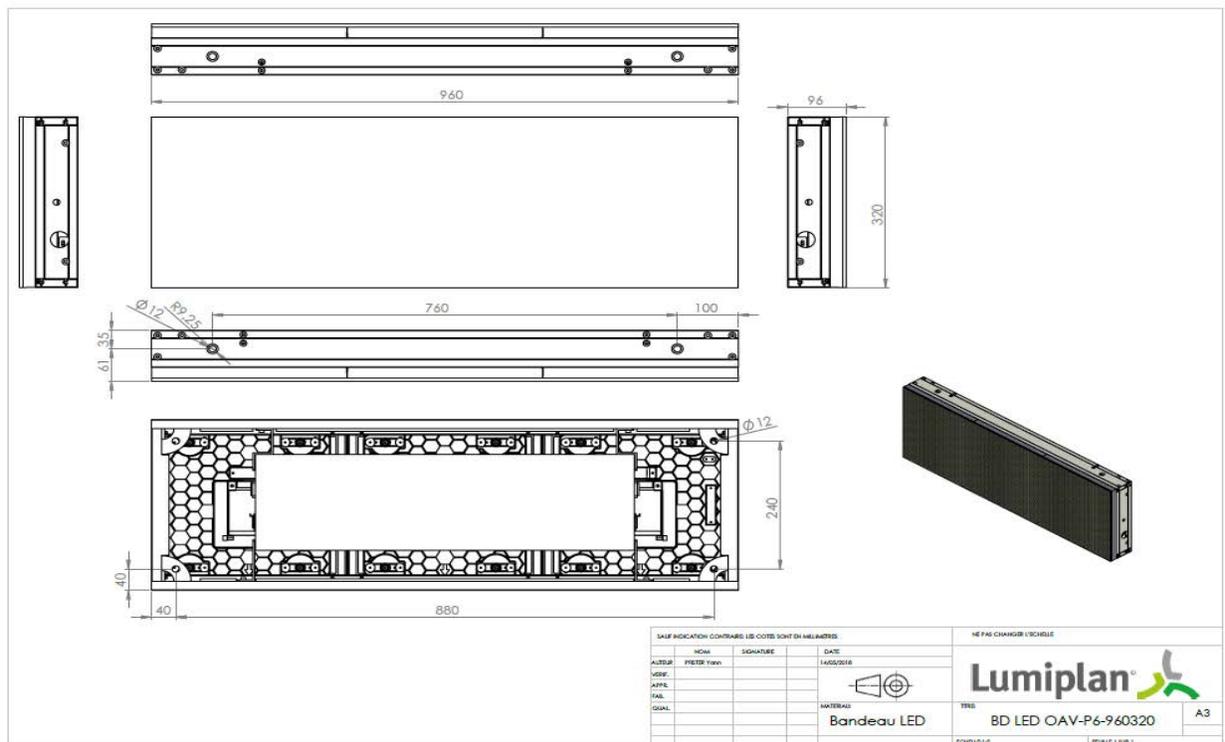
- “Alpine closed due to building avalanche hazard”
- “Peak Chair on standby due to winds”
- “Valley upload will commence once avalanche control is complete”
- “Blackcomb Gondola is experiencing a mechanical issue and is on standby, eta 25 minutes.”

- **Operating Times Blackcomb Gondola base:**
Nov 28 2019 to April 19, 2020: 6:30 am to 5:30 pm
June 6 2020 to October 12, 2020: 6:30 am to 5:30 pm

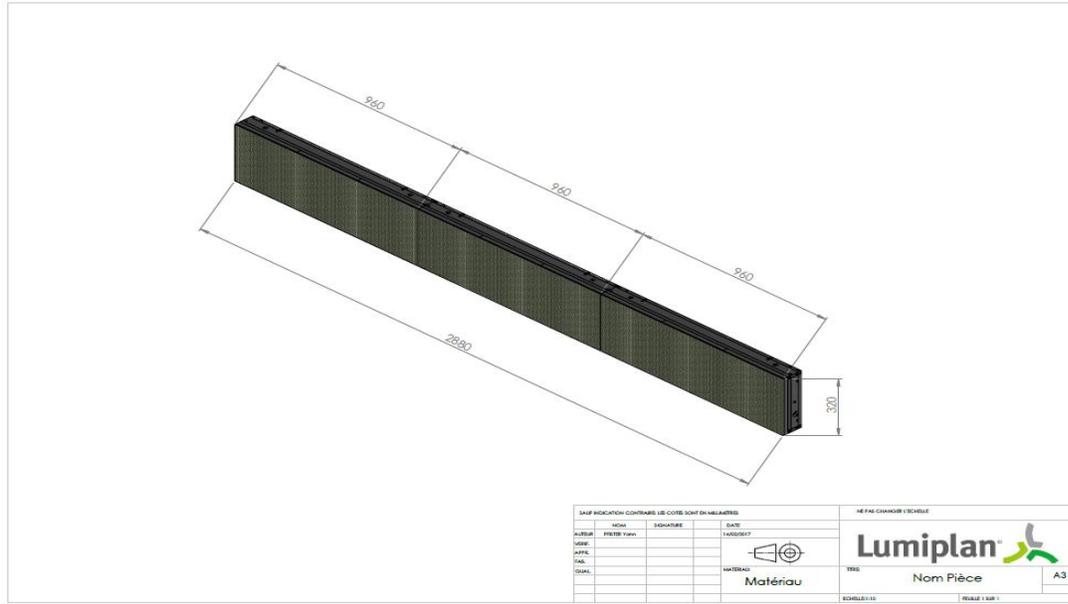
General Notes Cont

- To add LED light boxes to the top sections of existing base Gondola signage locations at Blackcomb, Whistler and Creekside.
- The LED tickers are made up of 3 cabinets bolted together for an overall size of 299cm W by 43cm H
- With a Pitch of 6.6 mm the sign has 288cm W x 32cm H pixels
- Cabinets are made out of black powder coated aluminum
- Depth of the cabinets is around 10 cm but they are integrated in the 15 cm frame.
- Output is 6,500 lumens.
- They are full color LEDs so they are no real restrictions of the output
- Letters can be as high as 30cm
- We are sticking with the consistent colour scheme using a black background with white letters and the 3 traffic light colours to represent open standby or closed. The script will move left to right and each message will remain static for 60 seconds.
- There are a few fonts built in Infoneige (our software).

Single Cabinet detail

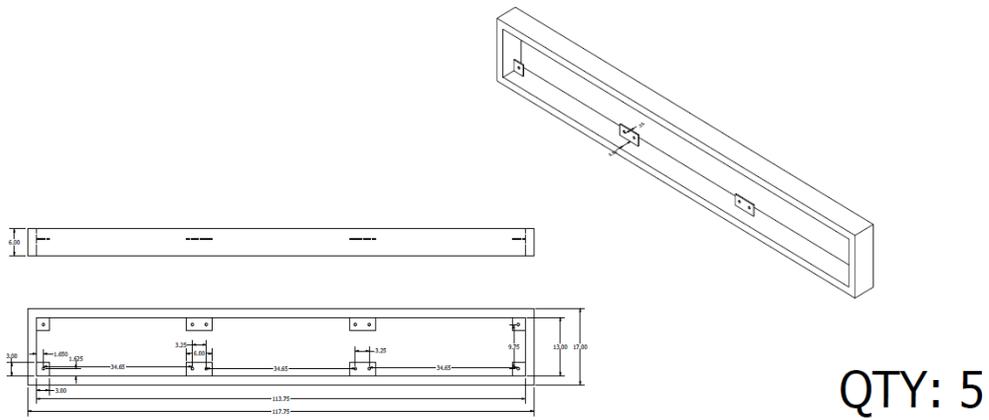


Combined Cabinet detail



Supporting frame work

FRAME MATERIAL: 2" X 6" STEEL TUBING 1/8" WALL THICKNESS



Digital Signage Creekside Gondola

2044 London Lane Creekside

PID _ 024-867-926



Picking up power and data cabling local to the existing Sign structure.

New box sign dimensions 299cm x 43cm

General Notes

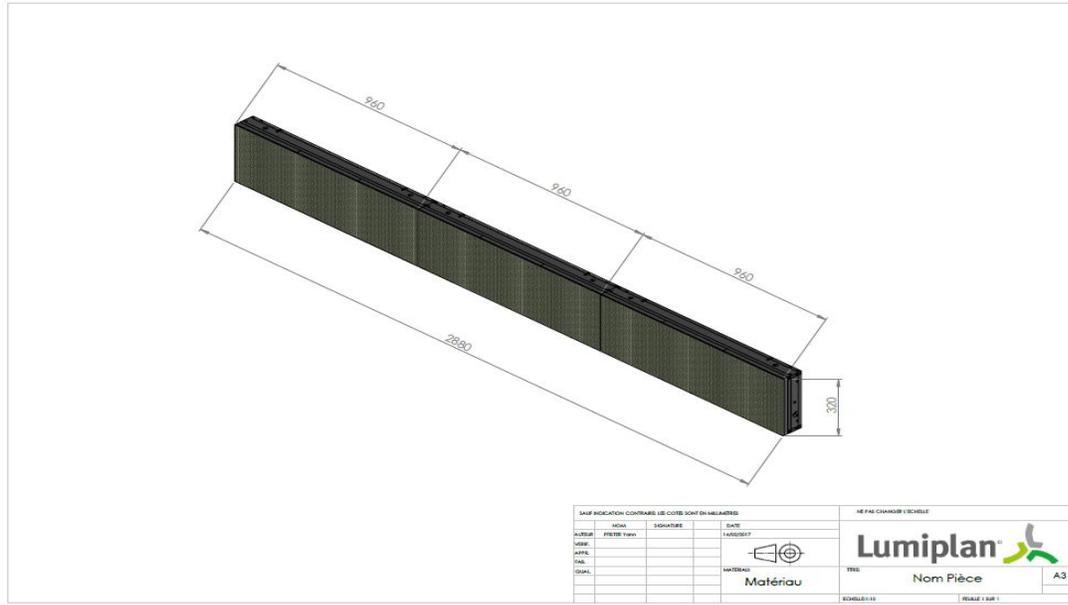
- Works to be carried out Aug – Oct 2019.
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Absolutely no sales or product/ retail/ food and beverage promotions. Examples:

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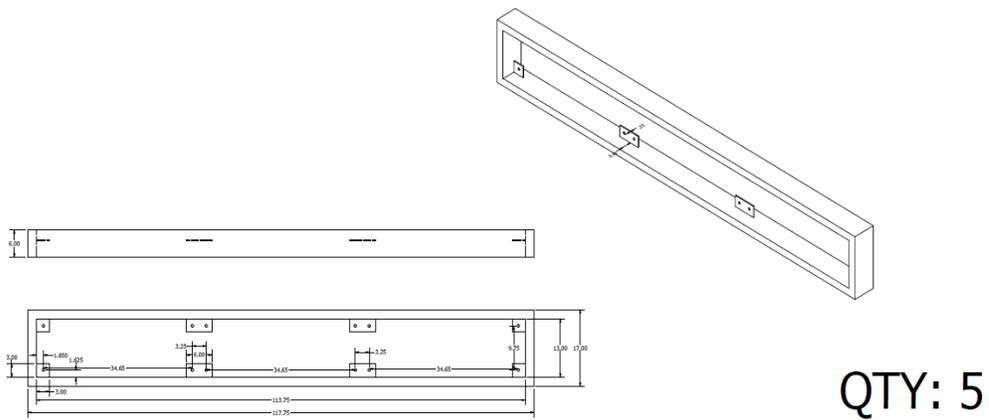
- **Operating Times Blackcomb Gondola base:**
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Combined Cabinet detail



Supporting frame work

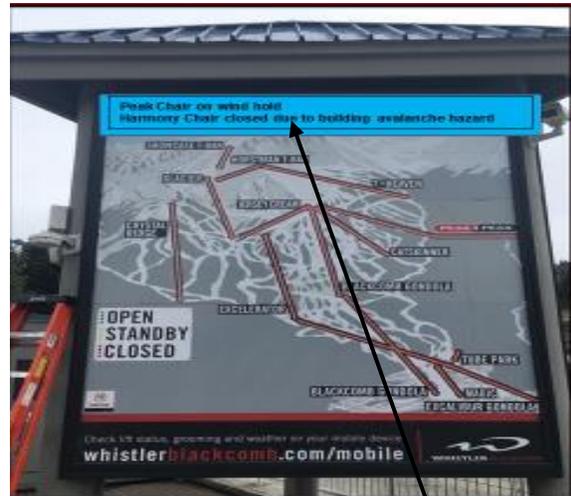
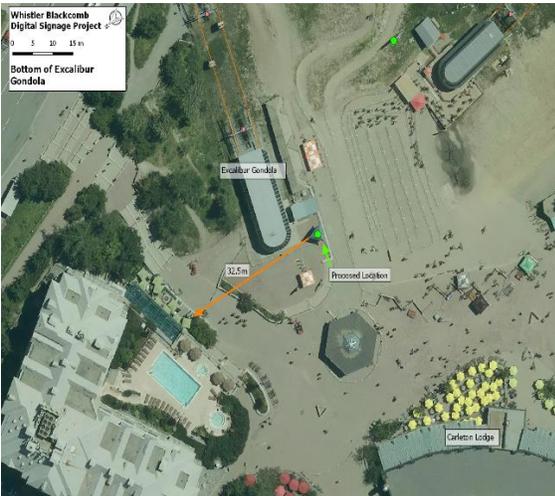
FRAME MATERIAL: 2" X 6" STEEL TUBING 1/8" WALL THICKNESS



Digital Excalibur Whistler Gondola

Skiers Plaza Whistler (Crown Land)

PID _ 013-640-658



Picking up power and data cabling local to the existing Sign structure

2 x New box sign dimensions 299cm x 43cm. One facing the Pan Pacific and other facing the Village Gondola.

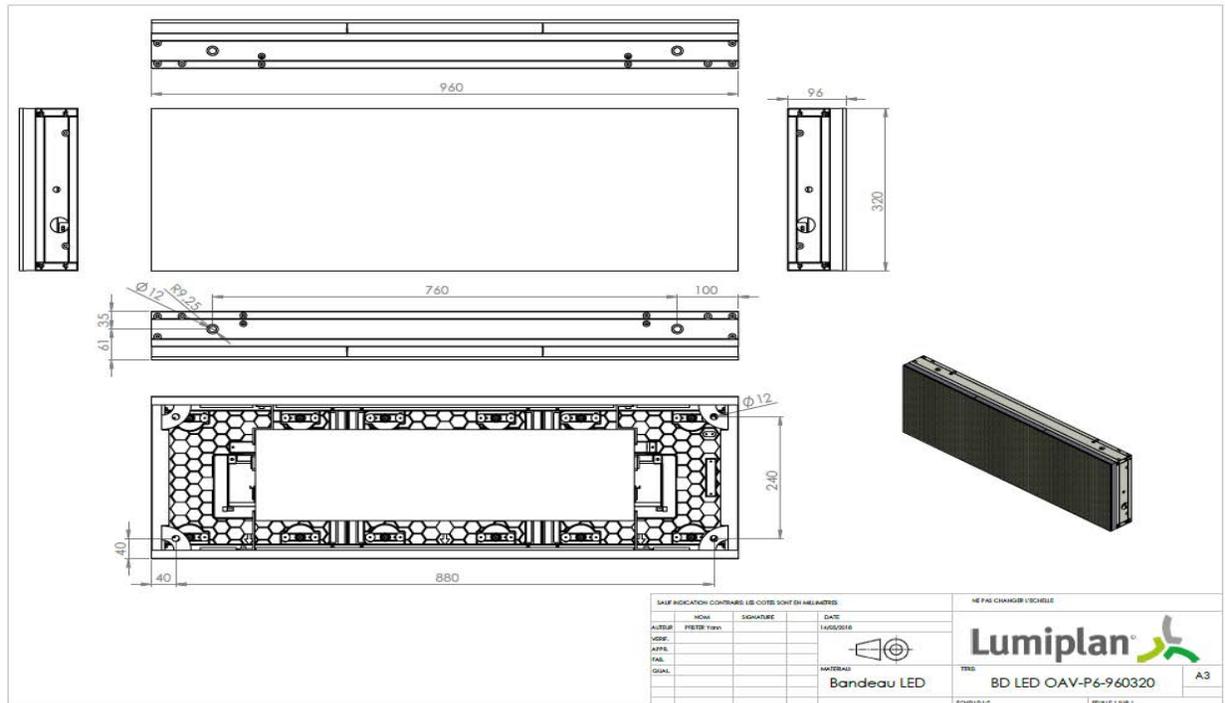
General Notes

- Works to be carried out Aug – Oct 2019.
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- LED Ticker Box Frame size 299cm x 43cm x 15cm.
- Wording: strictly surrounding safety and operational information and updates to pass onto to guests.
Absolutely no sales or product/ retail/ food and beverage promotions. Examples:
- “Alpine closed due to building avalanche hazard”
- “Peak Chair on standby due to winds”
- “Valley upload will commence once avalanche control is complete”
- “Blackcomb Gondola is experiencing a mechanical issue and is on standby, eta 25 minutes.”
- **Operating Times Blackcomb Gondola base:**
Nov 28 2019 to April 19, 2020: 6:30 am to 5:30 pm
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General Notes Cont

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- There are a few fonts built in Infoneige (our software).

Single Cabinet detail





Sharon Audley,



Tracey Napier,
Planning Dept.
R.M.O.W.
4325 Blackcomb Way,
Whistler, B.C. V8E 0X5

Re: Variance Permit Application

Dear Tracey,

I have reviewed and discussed the application for the variance. I drove by Creekside Tim Horton's and Marketplace McDonalds this morning. The signs are tasteful.

My thoughts are that we have had sign bylaw in place, and it has served us very well. There's no big McDonalds sign or flashing lights in Whistler, and I appreciate that fact.

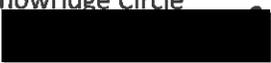
The information Vail Resorts is discussing distributing should be readily available on our phones. Today's consumer is obsessed with getting information and is following WB on Facebook as well as tracking their ski day on the Vail app. The website gives all the operational dates and times. By the time people get to the location of these signs, they already know the Peak to Peak is open.

In terms of getting operational information out, WB does need to improve on that point greatly. Putting these signs up will not help those stuck in a gondola, on a chair or trying to find parking. People are driving to the mountain need to see on an app, twitter feed or Facebook the fact that Blackcomb Gondola is experiencing a mechanical issue. The skier wants to know that before they walk over to the base of the gondola and see the sign.

I think that refusing this variance request is something we need to do, to maintain our unique character. This signage will not solve the problems that arise with their guests. Just because they do it at the other resorts is no reason to foist this technology at the base of our mountains.

Thank you,

A handwritten signature in black ink, appearing to read 'Sharon'.

Sharon Audley
38 2544 Snowridge Circle
Whistler, 

From: [Denise Taveira](#) on behalf of [Planning](#)
To: [Tracy Napier](#)
Cc: [Karen Olineck](#)
Subject: FW: Development Variance Permit Application No. DVP 1175 2044 London Lane
Date: Friday, July 26, 2019 9:25:36 AM

Denise Taveira
RESORT MUNICIPALITY OF WHISTLER
TEL: 8171

From: Garry Wong [mailto:████████████████████]
Sent: Friday, July 26, 2019 9:25 AM
To: Planning <planning@whistler.ca>
Subject: Development Variance Permit Application No. DVP 1175 2044 London Lane

I am in support of the Application as it will be of material benefit to the skiers who use the Creekside Gondola.

Yours truly,

Garry Wong

211-2050 Lake Placid Road, Whistler

This message is intended for the addressees only. It may contain confidential or privileged information. No rights to privilege or confidentiality have been waived. If you are not an addressee, please reply to the sender by email and immediately delete or destroy all copies of this message. If you are not an addressee, any copying, retransmittal or other use or disclosure of this message is prohibited.

From: [Denise Taveira](#) on behalf of [Planning](#)
To: [Tracy Napier](#)
Subject: FW: dvp1175-2044 variance
Date: Monday, July 29, 2019 3:45:12 PM

FYI.

Denise Taveira
RESORT MUNICIPALITY OF WHISTLER
TEL: 8171

From: andrew ross [mailto:████████████████████]
Sent: Monday, July 29, 2019 3:44 PM
To: Planning <planning@whistler.ca>
Subject: Re: dvp1175-2044 variance

I wonder if it could also be angled lower so all the hikers and people higher up on the hills above whistler are not bombarded with the LED urban reminder. It is fine for people going up the lift thus it could be set up to help these people. My concern is the byproduct of led display which likely can be seen for miles by hikers or people enjoying nature high above the town. Typically LED is a major interruption to the lovely the dark evening and twilight. I think one should also talk about who else will see the sign. I am hoping it is not visible from whisky jack which is one of the main reasons I live above creekside. .

I see there is an led now at lakeside park. It blinks and is a disturbance to the normally tranquil evening soft light. I am concerned that this would be similar but potentially affect a much wider area around creekside.

On Mon, Jul 29, 2019 at 3:33 PM andrew ross ██████████ wrote:

Dear Tracy

my concern with the electronic projection sign is:

It should not stand out too much. Many electronic signs try to bring attention to itself by big blinking fast changing of colors. (look at las vegas) To me this type of sign belongs more in time square or las vegas not a pristine nature environment.

Thus I would prefer not to see the sign, however it it needs to exist it should have the least blinking and color changes as possible and done very slowly so as to not attract too much attention. Also the brightness should not be so large that it can be seen more than 200 feet away.

The size of the sign proposed could be smaller. I do not see why they need to have such a large sign.

I am against a full video display. It will be too easy for them to display advertisements in video. I would prefer signs like at the top where they have light boards and can not offer full video. If you look at what has happened in bars and in lodges at the top we are bombarded by full motion video ads. My expectation on this existing design is this bombardment with

advertisements.

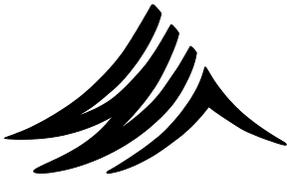
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Andrew J. Ross





WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: Aug 13, 2019
FROM: Resort Experience
SUBJECT: DVP1177– 9571 EMERALD DRIVE – VARIANCES FOR AN AUXILIARY BUILDING

REPORT: 19-101
FILE: DVP1177

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit DVP1177 for the auxiliary building located at 9571 Emerald Drive to:

1. Vary the auxiliary building setbacks for portions of the building as follows:
 - a) Vary the rear setback from 3.0 metres to 1.8 metres; and
 - b) Vary the north side setback from 3.0 metres to 2.23 metres;

all as shown on the designer plans revise date June 21/19 Drawing No. 1 prepared by R. Diamond Building Design attached as Appendix “B” to Administrative Report to Council No. 19-101.

REFERENCES

Location: 9571 Emerald Drive
Legal: Lot 10 Block H District Lot 3625 Plan 12883
Owner: John Michael Mikes
Zoning: RS1 Zone (Single Family Residential One)
Appendices: “A” - Location Map
“B” - Designer Plans
“C” - Letter from Applicant with support and photographs

PURPOSE OF REPORT

This Report seeks Council’s consideration for setback variances to “Zoning and Parking Bylaw No. 303, 2015” for an existing unauthorized auxiliary building at 9571 Emerald Drive in the Emerald Estates neighbourhood.

Council has the authority to vary “Zoning and Parking Bylaw No. 303, 2015” through Section 498 of the *Local Government Act*.

DISCUSSION

The owner is requesting to retain an existing auxiliary building at 9571 Emerald Drive in Emerald Estates. Around 2006, the auxiliary building was constructed as outlined in the applicant’s letter in Appendix “C”. It was thought a permit was not required for the shed and so no application was made. A permit is not required for an auxiliary building under 10 square metres in size. The existing auxiliary building is 14 square metres in size so a building permit is required. The shed’s existing location encroaches into side and rear setbacks and will require development variance permit approval prior to the issuance of a building permit.

Site Context

The detached dwelling is situated on a parcel 952.4 square metres in area. The parcel rises in elevation from the road to the rear of the property with dense mature vegetation and trees adjacent to a sloping driveway running across the front of the property. The auxiliary building is located towards the rear of the property and is screened from view by the sloping terrain and vegetation. The property located to the west of the subject property is a large undeveloped parcel zoned RR1 (Rural Resource One). See Appendix “A” for location of the subject property.

Existing Development

The 14.14 square metres auxiliary building was constructed without permits. The structure is under the permitted 70 square metres auxiliary building size on an RS1 zone parcel. The owners were advised that a building permit is required as the structure is over 10 square metres in size. Prior to the issuance of a building permit the auxiliary building in its existing location requires development variance permit approval as it does not meet the required rear and side setbacks as shown on attached Appendix “B”.

The letter from the applicant, attached as Appendix “C”, further explains their rationale for retaining the structure in its current location. The applicant’s letter also includes support from two of the neighbours and photographs of the existing auxiliary building.

Staff note that the auxiliary building is built in a secluded corner of the property and screened from the street by the elevation change and the mature vegetation and trees on the property.

Proposed Development Variance

The requested variances are described below:

Variance Request	Zoning and Parking Bylaw No. 303, 2015 Regulation
1. Vary the auxiliary building setbacks as follows: a) Vary the rear setback from 3.0 metres to 1.8 metres. b) Vary the north side setback from 3.0 metres to 2.23 metres.	Section 12.3.(5) – Subject to section 4 an auxiliary building is permitted to be sited not less than 3 metres from a side or rear parcel line.

The requested variances are identified on the building plans attached as Appendix “B”.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Limits to growth are understood and respected.	The auxiliary building conforms to all other Zoning bylaw regulations.
	The built environment is attractive and vibrant, reflecting the resort community’s character, protecting viewscapes and evoking a dynamic sense of place.	The auxiliary building design is considered to be consistent with the neighbourhood character.

DVP1177 – 9571 Emerald Drive for variances for an unauthorized auxiliary building does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Development Variance Permit Criteria

Staff have established criteria for consideration of development variance permits. The proposed variances are considered to be consistent with these criteria as described in the table below:

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	(Insert comments. Reference appendices, design guidelines, if applicable. If not applicable insert Not applicable.)
Works with the topography on the site, reducing the need for major site preparation or earthwork.	n/a – existing structure
Maintains or enhances desirable site features, such as natural vegetation, trees and rock outcrops.	n/a
Results in superior siting with respect to light access resulting in decreased energy requirements.	n/a
Results in superior siting with respect to privacy.	n/a
Enhances views from neighbouring buildings and sites.	The location of the auxiliary building is not considered to affect neighbour's views.

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	The auxiliary building is consistent with the style and design of the home and the neighbourhood.
Increases the appearance of building bulk from the street or surrounding neighbourhood.	The rise in topography of the property from the street to the auxiliary building and it being location towards the rear of the property in it not being visible from the street.
Requires extensive site preparation.	n/a
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	The location of the auxiliary building is not considered to affect the use and enjoyment of adjacent lands.
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	n/a
Requires a height variance to facilitate gross floor area exclusion.	n/a
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	n/a

Zoning and Parking Bylaw No. 303, 2015

The property is zoned RS1 (Single Family Residential One). The requested variances to “Zoning and Parking Bylaw No. 303, 2015” are described in the Discussion section of this Report. The auxiliary building meets all other regulations of “Zoning and Parking Bylaw No. 303, 2015”.

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP1177 is posted on the property.

Notices were sent to surrounding property owners in July, 2019. At the time of writing this report, no letters were submitted as a result of the notification process.

Two letters of support were submitted from neighbours as part of the applicant's submission, and are attached as part of Appendix "C".

Any letters received following the preparation of this Report will be presented to Council at the time of consideration of the application.

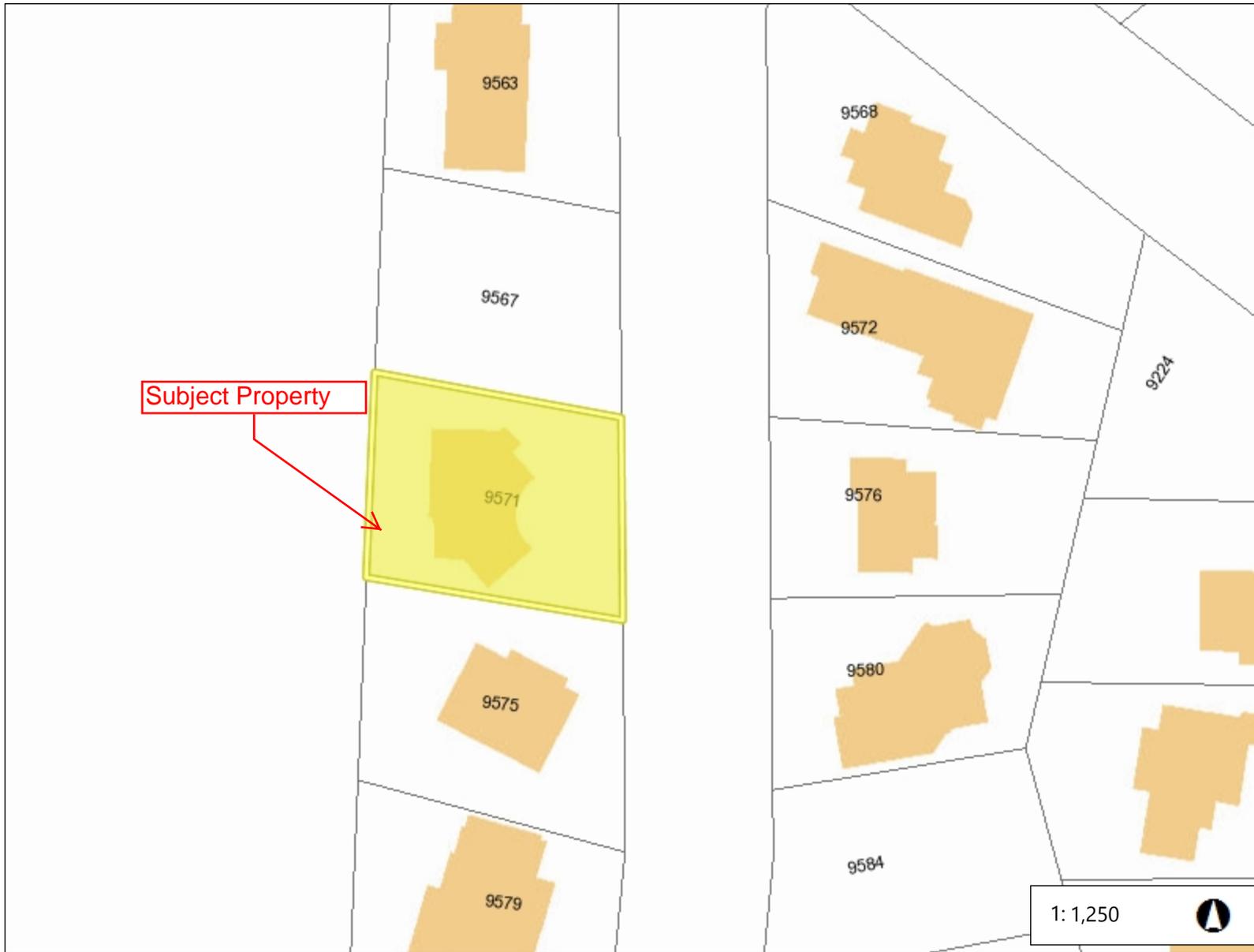
SUMMARY

Development Variance Permit DVP1177 proposes variances to "Zoning and Parking Bylaw No. 303, 2015" for setback variances for an existing auxiliary building at 9571 Emerald Drive for Council's consideration. Staff recommend approving the issuance of the development variance permit.

Respectfully submitted,

Robert Brennan, MCIP RPP
PLANNER

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

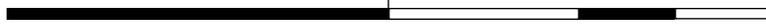


Legend

- Civic Addresses
- Village Centres
- Local Areas
- Accommodation
- Residential
- Commercial
- Neighbourhoods
- Parcels
- Street Names (Web)
- Buildings (Web)
- = WB Chairlifts (Web)
- + Railway Tracks (Web)
- Island (Web)
- Lakes (Web)
- Lakes FWA (Web)
- Streams (Web)
- Stream Breaklines
- Minor Watercourses
- Rivers (Web)
- Municipal Parks (Web)

1: 1,250 

41.0 0 20.50 41.0 Meters



WGS_1984_Web_Mercator_Auxiliary_Sphere

The information displayed on this site is provided as a public service by the Resort Municipality of Whistler.
Use of this site acknowledges acceptance of the Terms and Conditions

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

R. Diamond Building Design
ph (604) 938-0979

diamonddesign@telus.net
Box 98
Whistler, BC
V0N 1B0

21-May-19

To/ RMOW Planning Dept.
4325 Blackcomb Way
Whistler BC V0N 1B4

Attn. RMOW Planning Dept.

Re/ **DVP Application**
9175 Emerald Drive
(Lot 10, Block H, DL 3625, Gp. 1 NWD, Plan 12883)
P.I.D. 004-313-879

Dear Planning -

With respect to the above noted address in Whistler, the owner wishes to request a development variance permit to allow for an existing auxiliary building to remain in place and obtain a building permit for same. The variances requested to Zoning Bylaw 303 Section 5.3(5) are to reduce the required rear setback to an auxiliary building by 1.2 m to 1.8 m from 3.0 m, and reduce the required side setback by 0.77 m to 2.23 m from 3 m. Should the variances be approved, the owner would then endeavor to obtain a building permit for the works ensuring the building is compliant with both zoning and the BC Building Code.

The subject property is located in upper Emerald Estates and is an uphill access type of lot. To the north, there is an empty lot, while to the south there is an occupied lot with a single-family dwelling. To the east and below is Emerald Drive while to the west is a large, private parcel currently zoned as RR-1 Commercial per the RMOW GIS mapping system. It does not appear that there is any current development on this RR-1 site.

Currently constructed on the subject property is a single-family dwelling with an auxiliary suite that has been constructed per the permit drawings on file with the RMOW building department, Permit no. B96-4929. The house is currently 298.3 sq m with the auxiliary

building being 14.08 sq m for a total on the site of 312.83 sq m. With a lot area of 952.37 sq m that allows for a max. gfa of 35 percent or 333.33 sq m, the project is compliant with the bylaw for gfa. Site coverage is permitted to be 35 percent or a total of 333.33 sq m, while the total with all buildings is 175.3 sq m or 18.4 percent and so is also compliant with the bylaw. The height, setbacks and parking for the principal building are per permit B96-4929 and so are assumed to be compliant with the bylaw.

The auxiliary building with a floor area of 14.08 sq m is well under the 70 sq m permitted, while the height at 5 m is within the maximum 5 m height limitation for an auxiliary building. The setbacks *do not* comply with the required 3 m side and rear setbacks as the rear is currently 1.8 m and the side is 2.23 m and as such, are the subject of this application.

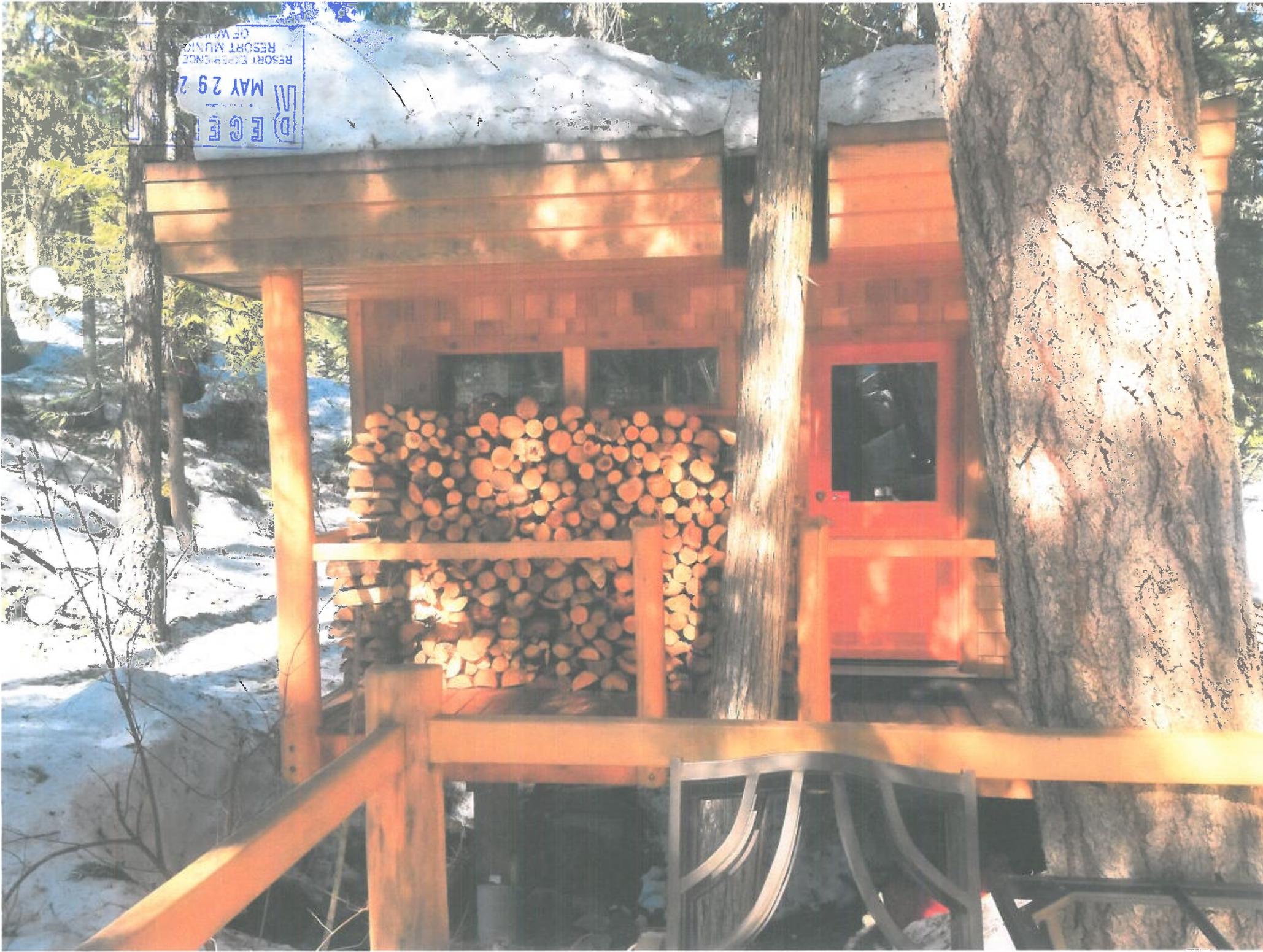
The owner constructed the shed (auxiliary building) in around 2006 to accommodate storage area lost when the auxiliary suite was constructed. Historically and currently the suite is rented to a Whistler employee which will continue as the owner feels it's important to make safe housing available for Whistler locals in the workforce. It was thought that a permit was not required for a shed and so no application to the RMOW was made, however at over 10 sq m a permit is required. Since the shed has existed for some time without any comments or complaints from neighbors or the RMOW, is located well into the rear of the property, it is felt that the request for setback variances are minor and will not change the streetscape or the character of the area in any way. See attached site plan and pictures of the building for reference. The shed itself has been clad to match the residence and has a green roof as can be seen in the attached pictures which helps to make the shed fit well into the existing forested area.

The variance application has been discussed directly with some of the neighbors, namely the owner(s) of 9575 and 9580 Emerald Drive, both of whom are supportive of the application. A copy of each of their correspondence are attached to this application.

In closing, we feel the variances requested are minor in nature as the works have been in existence for some time and no further works are necessary to continue to use the building. Moreover, should the variances not be approved, and the building removed the materials would be wasted and mostly end up in the land fill contrary to the Whistler OCP and 2020 documents.

Respectfully yours,

Richard Diamond on behalf of the owner
9571 Emerald Drive



RESORT EXPERIENCE
OF WILSON
MAY 29 2017
DEC 17



RECEIVED
MAY 29 2019
RESORT EXPERIENCE PLANNING
RESORT MUNICIPALITY
OF WHISTLER

April 12, 2019

To whom it may concern:

We are the owners of 9575 Emerald Drive next door to the property requesting a variance (9571 Emerald Drive).

We are aware of our neighbour's shed and although we have now been told that it does not comply with setbacks. It is an unobtrusive and attractive structure we have no objection to the shed or its location.

Sincerely,

A handwritten signature in blue ink, appearing to read "George and Janice Burke", with a long horizontal flourish extending to the right.

George and Janice Burke
9575 Emerald Drive



TELUS

diamonddesign@telus.net

Fwd: Shed

From : Johnny Mikes <[REDACTED]>

Wed, May 15, 2019 12:44 PM

Subject : Fwd: Shed**To :** Richard Diamond <diamonddesign@telus.net>

2nd of 2

Begin forwarded message:

From: L Hill <[REDACTED]>**Subject:** Shed**Date:** May 15, 2019 at 11:39:01 AM PDT**To:** Johnny Mikes <[REDACTED]>

Hi Johnny,

Thanks for showing me your shed. It is very attractive and so similar to the house that I had never actually noticed it before. It is not visible from our lot and we certainly have no objection to it.

Kind regards,

Lorna Hill

9580 Emerald Drive

Whistler, BC
[REDACTED]

How will this Bylaw protect the potable water supply?

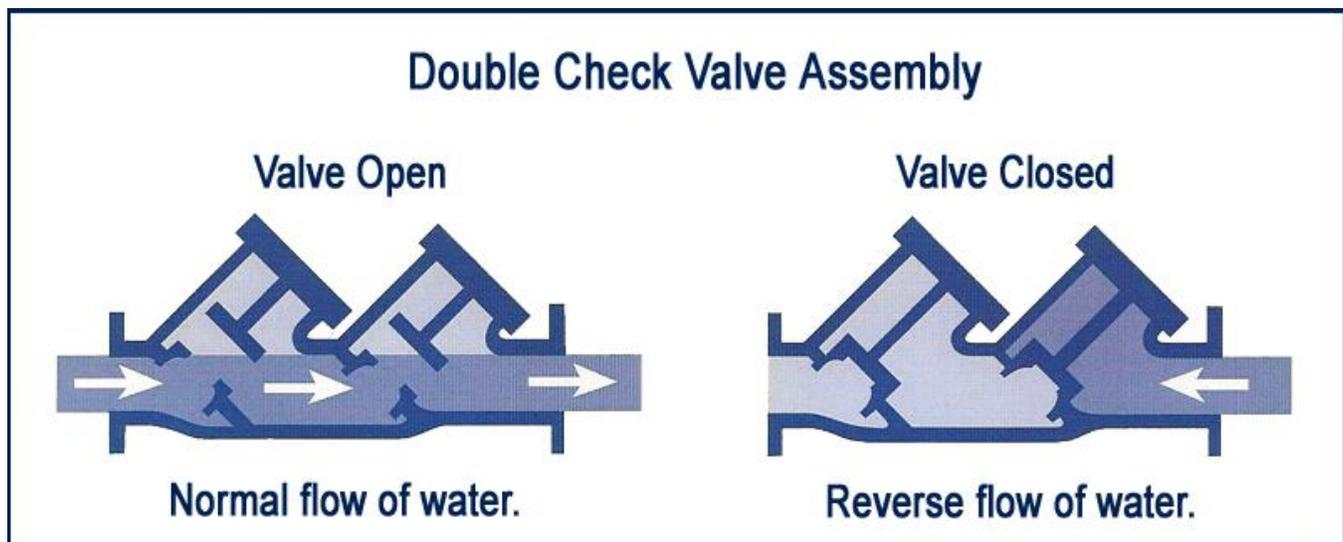
As a water purveyor, the RMOW operates water supply systems under the regulations of the British Columbia Drinking Water Protection Act. Pursuant to the responsibilities of the Ministry of Health for providing safe drinking water to British Columbians, the Drinking Water Officer, an official established by provincial legislation, requires that the RMOW adopt a Cross Connection Control Bylaw. The implementation of a Cross Connection Control Bylaw is a condition of the RMOW 2019 Permit to Operate a water supply system.

On occasion the RMOW Utilities operations team may shut off the water supply for the purposes of making repairs, extensions, alterations or improvements. Generally it is possible to give notice that a water service interruption will occur (scheduled interruption of service). In the case of a water main break, this notification may not be possible.

Potable water supply systems are susceptible to contamination if water flows from a private property into the water distribution system (backflow). The subsequent fluctuation or drop in pressure as a result of routine, scheduled or emergency operations occurring in the water supply system may initiate a back flow event. Backflow can be prevented with proper cross connection equipment.

Where potential sources of contamination pose a risk, physical separation in the form of a backflow prevention device/assembly (cross connection control equipment) is required to prevent contaminated water flowing into the water supply system. This device must be inspected annually to prove it will not fail during a backflow event. An example of how a backflow prevention device works is illustrated in Figure 1.

Figure 1. How a backflow prevention device works



“Cross Connection Control Bylaw No. 2233, 2019” will supplement Council’s adoption of a Cross Connection Control (CCC) Program in 2013.

The primary objective of “Cross Connection Control Bylaw No. 2233, 2019” and the associated Municipal Ticket Information System Amendment and Bylaw Notice Enforcement Amendment Bylaws is to provide the RMOW the ability to enforce compliance for the remaining Industrial/Commercial/Institutional (ICI) customers that are presently out of compliance with the CCC Program.

Fewer than 10 per cent of customers are out of compliance, the remainder have remained voluntarily compliant by submitting an annual inspection report of their backflow prevention device to the RMOW.

What measures has the RMOW taken to address this risk to the potable water supply?

The RMOW has had a comprehensive Cross Connection Control Program (CCCP) in place since 2013, for customers where there is greater potential for contaminants to enter into the water supply system through the distribution system. The RMOW completed a Cross Connection Control Survey and Hazard Assessment for all municipal facilities in 2013, and all measures to ensure compliance were funded and implemented within two years.

In 2013 a CCC Survey and Hazard Assessment for ICI customers was undertaken by the RMOW. The Survey and Hazard Assessment reviewed each ICI water service connection within the municipality and rated the hazard for a contamination event as high, moderate or low. Industry standards guide the selection of the appropriate backflow prevention device based on the risk. High risk hazards are generally associated with ICI customers, whereas residential customers are typically considered a low risk hazard.

The *BC Plumbing Code* (BCPC) sets out technical provisions for the design and installation of new plumbing systems to protect health and prevent water damage and provides a minimum level of protection against the risk of contamination through backflow. RMOW staff, through the building regulations, have overseen the installation of backflow prevention devices throughout the community. The Program was intended to expand upon that protection, and to establish a system of regular monitoring and inspection of existing devices, and any new devices required by the Program.

The RMOW implemented a phased approach, which concentrated and will continue to concentrate on high/severe hazard connections as the first priority, then focusing on moderate hazard connections.

Residential homes usually pose the least threat of contamination to the water supply and in the absence of an irrigation system, pool or hot tub they are considered a low hazard and will not require any additional protection. At this time the RMOW does not intend to regulate residential hazards, however due to the presence of a large numbers of irrigation systems and hot tubs in the municipality, this is likely to be proposed in future Bylaw amendments.

The immediate focus upon Bylaw adoption will be bringing severe/high hazards into compliance, then moderate hazards.

How will this Bylaw be enforced once adopted?

Once the Bylaw is adopted, staff will direct the consultant to send out letters to all of the customers with inspections that are over one year old and/or any customers with outstanding severe and high hazards. Customers who are not in compliance will be subject to the timelines for compliance and or penalties for non-compliance.

Customers will receive first and second reminder notifications from the compliance tracking system (called FAST) that they are out of compliance. RMOW staff (Bylaw and certified Cross Connection Control inspectors) will be delivering third and final notices which will be followed by applicable enforcement actions.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	<ol style="list-style-type: none"> 1. Whistler’s potable water supply system delivers water of excellent quality, which meets or exceeds all relevant health standards, and meets benchmark aesthetic standards whenever possible. 2. Potable water supply source protection is optimized within a multi-barrier approach 	<p>Implementation of a Cross Connection Control Program is a requirement identified in the RMOW’s permit to operate a water supply system.</p> <p>A Cross Connection Control Bylaw is considered to be part of multi-barrier approach to protecting Whistler’s potable water supply.</p> <p>Reliable, clean and safe drinking water is one of Whistler’s most valuable assets and protection of this resource is vital to our continued success as a tourist destination and resort community.</p>

Adoption of “Cross Connection Control Bylaw No. 2233, 2019” does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

There are no other policy considerations at this time.

BUDGET CONSIDERATIONS

Whistler was the successful recipient of some Federal Gas Tax Funding in late 2012 which was the catalyst to advance our Cross Connection Control Program over the following years. The adoption of the Bylaws will not result in any impact to the RMOW operating budget, however additional staff time may be spent out in the field visiting the remaining customers who are out of compliance (Bylaw and certified Cross Connection Control inspector staff).

The RMOW will be adopting a digital system for cross connection control device inspection tracking (FAST). Test reports must be submitted via (Apple or Android) electronic devices such as mobile phones, iPads, laptops, etc. There is a FAST Tester annual software user registration fee of \$25.00.

For test reports submitted within the boundaries of the Resort Municipality of Whistler there will be a \$10.00 administration fee per test report submitted. There are no charges when submitting failed device test reports, only passed devices.

The fees are paid for by the certified CCC inspection business and passed through to the customer who owns and operates the backflow prevention device (and these fees will be in addition to the current cost of the inspection).

COMMUNITY ENGAGEMENT AND CONSULTATION

Engagement with customers has been ongoing since 2013. Federal Gas Tax Funding enabled our most extensive efforts in 2015. Public outreach included a series of initiatives such as: Council Briefs, Whistler Today, Mayors Report, RMOW website updates, advertisements in the local paper, and an information mail out to over 1,000 recipients. Staff met with strata management companies to discuss the upcoming program and shared the material with the Chamber of Commerce and their membership. The RMOW created a CCC pamphlet for distribution and attended the Resort Tradeshow in 2015. After

the original ICI inspections were complete, letters were sent to customers with severe and high hazards and follow up on compliance was ongoing.

At this time the RMOW does not intend to regulate residential hazards, however due to the presence of large numbers of irrigation systems and hot tubs in the municipality, this is likely to be proposed in future Bylaw amendments. Additional community engagement would be required at this time.

SUMMARY

The adoption of “Cross Connection Control Bylaw No. 2233, 2019” will further safeguard the potable water supply system from potential contamination and the subsequent health risks that could arise from a backflow event.

The adoption of the associated Municipal Ticket Information System Amendment and Bylaw Notice Enforcement Amendment Bylaw’s will provide the RMOW the ability to enforce compliance for the remaining Industrial/Commercial/Institutional (ICI) customers that are presently out of compliance with the CCC Program. “Municipal Ticket Information System Implementation Amendment Bylaw (Cross Connection Control) No. 2234, 2019” and “Bylaw Notice Enforcement Amendment Bylaw No, 2235, 2019” are bylaws that enable the RMOW to administer penalties for the failure of a customer to comply with “Cross Connection Control Bylaw No. 2233, 2019”.

Staff recommend that Council proceed with the first three readings for these Bylaws with adoption to occur at a subsequent Council meeting.

Respectfully submitted,

Name

Gillian Woodward, P. Eng.
UTILITIES GROUP MANAGER

for

James Hallisey, P. Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

**REPORT | ADMINISTRATIVE REPORT TO COUNCIL****PRESENTED:** February 5, 2013**REPORT:** 13-010**FROM:** Infrastructure Services**FILE:** 274**SUBJECT:** CROSS CONNECTION CONTROL PROGRAM**COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER**

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council receives Administrative Report No. 13-010 titled “Cross Connection Control Program”; and further,

That Council authorizes staff to proceed with the development of a Cross Connection Control Program, including the preparation of a Cross Connection Control Bylaw and initial consultation with the public.

PURPOSE

The purpose of this report is to seek Council’s endorsement for staff to develop and implement a Cross Connection Control Program and Bylaw for the protection of Whistler’s drinking water. This report provides Council with an overview of what a Cross Connection Control Program is and how it can be applied throughout Whistler.

BACKGROUND

The primary objective of a Cross Connection Control Program, occasionally referred to as a Backflow Prevention Program, is to safeguard drinking (potable) water from potential contamination and subsequent health risks created by Backflow. Where potential sources of contamination pose a risk, physical separation or Backflow Prevention Devices/Assemblies are required to prevent the return of non-potable water into the water supply system.

As a water purveyor, the RMOW operates a water supply system under the regulations of the British Columbia *Drinking Water Protection Act*. Pursuant to the responsibilities of the Ministry of Health for providing safe drinking water to British Columbians, the Drinking Water Officer, an official established by provincial legislation, requires that the RMOW develop and implement a Cross Connection Control Program. The implementation of a Cross Connection Control Program is a condition of our permit to operate a water supply system.

Of importance, the RMOW was successful with a Gas Tax funding application and in October of 2012 it was confirmed that the RMOW will be receiving \$178,000.00 for the development and implementation of a Cross Connection Control Program. This funding is not intended for the purchase and supply of Backflow Devices to water consumers.

DISCUSSION

Without a comprehensive program in place, there is greater potential for contaminants to enter into the water supply system through the distribution system. The following definitions and explanations will help demonstrate how a risk to Whistler's water quality can occur and how it can be prevented.

"Backflow" means the reversal of the normal direction of flow in a water system. Normally the flow is always from the distribution system into a dwelling or other structure. When these backflow events occur, the flow is from the dwelling/structure back out into the distribution system.

"Backflow Preventer" means a device specifically designed to prevent Backflow.

"Cross Connection" means any actual or potential connection between the drinking (potable) water system and a non-potable source. (Examples may include a pool or an irrigation system).

"Cross Connection Control Program" means a Program to administer and regulate the selection, installation, testing and maintenance of Backflow Preventers.

One of the essential components of a Cross Connection Control (CCC) Program is to undertake a CCC Survey and Hazard Assessment. The Survey and Hazard Assessment reviews each water service connection within the municipality and rates the hazard as high, moderate or low. Industry standards guide the selection of the appropriate Backflow Preventer based on the risk. High risk hazards generally reside within Industrial, Commercial and Institutional (ICI) zones, whereas low risk hazards are typically found in residential neighbourhoods.

An effective way to implement a program is to phase it over time. A phased approach concentrates on high/severe hazards as the first priority, later focusing on moderate hazards. Residential zones usually pose the least threat of contamination to the water supply and in the absence of an irrigation system, pool or hotub they are considered a low hazard and will not require any additional protection.

To demonstrate the importance of protecting the water supply system the RMOW has lead by example and completed a Cross Connection Control Survey and Hazard Assessment for all of our municipal facilities. Over the past two years we have implemented, or will soon be implementing, the CCC measures identified in our assessment of municipal facilities.

Part 7 (Plumbing) of the BC Building Code provides a minimum level of protection against the risk of contamination through backflow. Staff, through building regulations, has overseen installations of backflow prevention devices throughout the community. The Program is intended to expand upon that protection, and to establish a system of regular monitoring and inspection of these existing devices, and the new devices required by the Program.

METHODOLOGY

A methodology for establishing a Cross Connection Control Program has been published in the October 2005 National Guide to Sustainable Municipal Infrastructure. When we return to Council, staff will have reviewed many of the following elements to inform our recommendations:

1. Establish authority and administrative responsibility. This includes the creation of a bylaw to set program standards and criteria.
2. The RMOW has secured \$178,000.00 of Federal Gas Tax funding for the implementation of a Cross Connection Control Program. Staff will identify the actual estimated cost of initializing this Program and any annual operating expenses required to maintain the program.

3. Staff will review and recommend the appropriate selection, installation, maintenance and field testing of Backflow Prevention Devices as per the applicable CAN/CSA standards.
4. Development a public relations and education program. To assist with the success of the program, we will provide outreach to major stakeholders, water consumers and local contractors.
5. Develop a training program. Courses are available for testing Backflow Preventers, however much of this work is likely to be carried out by certified contractors.
6. Develop requirements for a cross connection survey and hazard assessment. CAN/CSA defines the severity of the hazard as well as the appropriate level of protection required.
7. Establish inspection and testing protocols. The bylaw will outline the requirements for inspection and testing.
8. Develop a backflow incident response plan. A minor amendment to our "Water System - Emergency Response Plan" will be required to include specific backflow incidents.
9. Address fire protection system issues. Fire protection systems require an additional evaluation for special considerations such as: fire protection needs, thermal expansion issues, etc.
10. Establish notification and enforcement strategies.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	<ol style="list-style-type: none"> 1. Whistler's potable water supply system delivers water of excellent quality, which meets or exceeds all relevant health standards, and meets benchmark aesthetic standards whenever possible. 2. Potable water supply source protection is optimized within a multi-barrier approach 	<p>Implementation of a Cross Connection Control Program is a requirement identified in the RMOW's permit to operate a water supply system.</p> <p>A Cross Connection Control Program is considered to be part of multi-barrier approach to protecting Whistler's potable water supply.</p> <p>Reliable, clean and safe drinking water is one of Whistler's most valuable assets and protection of this resource is vital to our continued success as a tourist destination and resort community.</p>

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Water	N/A	Failure to support the development and implementation of a Cross Connection Plan would put the RMOW in noncompliance with our permit to operate a water supply system.

OTHER POLICY CONSIDERATIONS

- A Cross Connection Control Bylaw will need to be written and adopted to ensure that the program is enforceable and properly administered. There are many examples of existing bylaws for cities and municipalities throughout Canada that can be used as template.

BUDGET CONSIDERATIONS

The RMOW has been awarded a Grant of \$178,000.00 from the Federal Gas Tax application submitted earlier in 2012. The Gas Tax Grant is for the development and implementation of a Cross Connection Control Program however it is important to note that there may be additional, ongoing annual expenses to run the program. Detailed planning is required in order to determine resource requirements. Staff will report back to Council identifying potential annual costs, if any, based on the recommended program options.

COMMUNITY ENGAGEMENT AND CONSULTATION

The development of a public relations and education program is vital to the success of the overall program. Communication will include raising awareness among municipal staff, consumers and stakeholders. Program information will be added to the RMOW website, distributed in brochures and advertisements will be placed in our local newspapers. It is further recommended that information sessions be held for various stakeholder groups.

SUMMARY

The implementation of a Cross Connection Control Program is noted as a condition on the RMOW's permit to operate a water supply system. Council is being asked to authorize staff to proceed with the development of a Cross Connection Control Program, including the preparation of a Cross Connection Control Bylaw.

Respectfully submitted,

Jeff Ertel
MANAGER OF DEVELOPMENT SERVICES
for
Joe Paul
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

As set out above, the Council Procedure Bylaw outlines the days of the month on which Meetings are to be scheduled; however, Council may amend the meeting schedule by resolution.

A few exceptions are proposed to the days set out in the Council Procedure Bylaw:

- **February:** The second Meeting in February is proposed to be held on the day directly following Family Day to accommodate potential scheduling conflicts with Tourism Whistler monthly board meetings.
- **June:** Meetings are proposed to be held on the second and fourth Tuesdays to allow a two week gap between Meetings following the May 26 Council Meeting.

Regular Council meetings will be held in the Franz Wilhelmssen Theatre at the Maury Young Arts Centre starting at 5:30 p.m. unless Council otherwise resolves.

OTHER POLICY CONSIDERATIONS

Pursuant to Section 127 of the *Community Charter*, Council must make available to the public, and give annual notice of, a schedule of the date, time and place of Regular Council meetings by January 1. If revisions are necessary to the annual schedule of Regular Council meetings, the Municipal Clerk must, as soon as possible, post a notice at the Public Notice Posting Places and advertise in the newspaper any revisions to the date, time, duration, location or cancellation of a Regular Council meeting.

BUDGET CONSIDERATIONS

There are minimal costs associated with the placing of the newspaper advertisements outlining next year's Regular Council Meeting dates. These advertising costs are entirely anticipated within the existing 2019 Legislative Services departmental budget.

COMMUNITY ENGAGEMENT AND CONSULTATION

An advertisement will be published in the local newspaper for two consecutive weeks prior to January 1, 2020, outlining the 2020 Regular Council Meeting schedule. The schedule will also be posted on the RMOW website and outside of Municipal Hall in the public notice posting places.

SUMMARY

Staff are seeking Council's approval of the proposed 2020 Regular Council Meeting Schedule.

Respectfully submitted,

Nikki Cooper
COUNCIL COORDINATOR

for
Alba Banman
MUNICIPAL CLERK

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

Council Calendar 2020

January							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3A	4							1	1	2	3	4	5	6A	7
5	6	7	8	9	10B	11	2	3	4	5	6	7B	8	8	9	10	11	12	13B	14
12	13	14	15	16	17A	18	9	10	11	12	13	14A	15	15	16	17	18	19	20A	21
19	20	21	22	23	24B	25	16	17	18	19	20	21B	22	22	23	24	25	26	27B	28
26	27	28	29	30	31A		23	24	25	26	27	28A	29	29	30	31				

April							May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3A	4						1A	2		1	2	3	4	5B	6
5	6	7	8	9	10B	11	3	4	5	6	7	8B	9	7	8	9	10	11	12A	13
12	13	14	15	16	17A	18	10	11	12	13	14	15A	16	14	15	16	17	18	19B	20
19	20	21	22	23	24B	25	17	18	19	20	21	22B	23	21	22	23	24	25	26A	27
26	27	28	29	30			24	25	26	27	28	29A	30	28	29	30				
							31													

July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3A	4							1			1	2	3	4B	5
5	6	7	8	9	10B	11	2	3	4	5	6	7B	8	6	7	8	9	10	11A	12
12	13	14	15	16	17A	18	9	10	11	12	13	14A	15	13	14	15	16	17	18B	19
19	20	21	22	23	24B	25	16	17	18	19	20	21B	22	20	21	22	23	24	25A	26
26	27	28	29	30	31A		23	24	25	26	27	28A	29	27	28	29	30			
							30	31												

October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2B	3	1	2	3	4	5	6A	7			1	2	3	4A	5
4	5	6	7	8	9A	10	8	9	10	11	12	13B	14	6	7	8	9	10	11B	12
11	12	13	14	15	16B	17	15	16	17	18	19	20A	21	13	14	15	16	17	18A	19
18	19	20	21	22	23A	24	22	23	24	25	26	27B	28	20	21	22	23	24	25B	26
25	26	27	28	29	30B	31	29	30						27	28	29	30	31		

Council Meeting Day
 # Stat Holiday
 # Holiday In-lieu

UBCM September 21-25, 2020

The liquor service will occur in a fenced space within Whistler Olympic Plaza. Licenced hours are 10:00 a.m. to 5:00 p.m. with last call for drinks at 4:30 p.m. The maximum capacity requested for the licensed area is the same as last year with 6,000 people including volunteers, event staff, service staff, security, entertainers, media, participants, support teams and families. Not all riders will arrive at the same time. The inflow of participants peaks between noon and 3:00pm in Olympic Plaza.

All riders 19+ years will be identified with a non-transferable coloured wrist bracelet confirming proper ID was shown. Only people with this bracelet will be served alcohol. Non-participants may obtain a bracelet on site with proof of age. Professional security will be positioned throughout the licensed area. The SEP will permit minors to access the licenced area. The security plan is subject to approval by the LCRB and RCMP.

Organizers have hired AWARE for the Whistler portion of the event to manage solid waste with their Zero Waste Stations, help educate attendees, and provide a post-event report. The goal is to be considered a “zero waste” event which (as defined by AWARE) is achieved when over 90 per cent of event waste is diverted from landfill. The 2018 event fell just short of “zero waste” achieving an 88.7 per cent waste diversion rate.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage	Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy	Provide opportunities for arts & crafts, music entertainment, and road cycling has become part of Whistler’s culture.
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	Room night driver, multiple business sectors benefit from the event
Visitor Experience	The resort community’s authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	The animation and atmosphere generated by the event enhances the visitor experience. “There’s always something going on in Whistler”

RBC GranFondo Whistler Liquor Licence Capacity does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Council Policy G-17: Municipal Liquor Licensing Policy requires approval from Council for any licenced event of 500 people or greater. The maximum occupant load requested for the licensed area in Whistler Olympic Plaza is 6,000, as determined by Whistler Fire Rescue Service in conformance with the Council Policy G-17 and the BC Fire Code. Council Policy G-17 requires application for a SEP for more than 500 people is referred to individual members of the municipal Liquor Licence Advisory Committee (LLAC) for their comment. Staff considers the comments, but the committee as a whole does not consider the application and there is no formal recommendation from the committee.

BUDGET CONSIDERATIONS

There are no budget considerations.

COMMUNITY ENGAGEMENT AND CONSULTATION

The annual event is well known to the community. A referral to individual LLAC members is conducted for their comment and staff considers the comments. Planning meetings are required by MOTI involving corridor stakeholders. Further, the RMOW requires planning meetings including RCMP, Fire Rescue, Bylaw Services, Festivals and Events, and Resort Operations.

SUMMARY

The RBC GranFondo Whistler on September 7, 2019, is a large scale, fully supported ride along the Sea to Sky highway from Vancouver to Whistler. Organizers contracted Red Truck Brewery who will use a SEP to serve alcoholic beverages, as well as Whistler Cooks to provide food services, as part of the celebrations. The celebration area is Whistler Olympic Plaza. Licenced hours are 10:00 a.m. to 5:00 p.m. with a last call at 4:30 p.m. The requested maximum capacity is 6,000 for Olympic Plaza. Due to no issues with past licences, the participant demographics, location of venue, and timing of the event, municipal staff support the use of a SEP for a capacity of more than 500 persons, subject to LCRB, Fire Rescue, RCMP and Council approval.

Respectfully submitted,

Bob Andrea
MANAGER OF VILLAGE ANIMATION AND EVENTS

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



**EVENT PLAN FOR RBC GRANFONDO WHISTLER
SEPTEMBER 7, 2019
OLYMPIC PLAZA, WHISTLER**

Event Overview

GranFondo's are mass participation cycling events that have enjoyed incredible popularity in Europe for decades, and are gaining momentum in North America. The 2010 RBC GranFondo Whistler was the first world-class GranFondo in Canada, and this year will mark the 10th annual RBC GranFondo Whistler to be held on September 7, 2019.

Loosely translated from Italian, GranFondo means "big ride." Rides are often 100 km or more for a large number of cyclists at a variety of skill levels with everyone from the competitive cyclist to the amateur wanting to challenge themselves over distance and time enjoy these events. While these are not races, top finishers are often recognized.

The event also has an entertainment component highlighting various music concerts at the Celebration Plaza. The Celebration Plaza will take place at Whistler's Olympic Plaza on September 7, 2019.

TOIT Events is the event management company organizing the RBC GranFondo Whistler. Celebration Plaza festivities including food and beverage will be supplied Red Truck Brewery and Whistler Cooks.

Celebration Plaza Event Schedule

RBC GranFondo Whistler is scheduled to take place on September 7, 2019. The event schedule is as follows:

10:00AM	First Riders Expected	Day Lot 4, Whistler
10:00AM - 4:30PM	Celebration Plaza	Whistler Olympic Plaza
1:00PM	Awards	Celebration Plaza
4:00PM	Finish Line Closes	Day Lot 4, Whistler
4:00PM	Bike Check Closes (all bikes to be picked up by 4:30PM)	Day Lot 4, Whistler

Event Description

The festivities will start around 10:00am just in time to welcome the first riders in Whistler. With the beginning of the race starting at 6:40am we anticipate the elite riders to make their way across the finish line around 10:00 am. We will organize festivities throughout the day as the rest of the 4,500 participants arrive until 4:00 pm.

The peak periods for Celebration Plaza will be between 12pm-3pm. Alcohol will be served from 11am-4:30pm with a crowd flush between 12pm – 3pm. Last drinks will be called at 4:30pm.

Celebration Plaza includes (please refer to the map in Appendix A):

- Awards Ceremony
- Kids festivities
- Free live entertainment
- Food and refreshments by Red Truck Brewery and Whistler Cooks

As per the attached diagram Celebration Plaza will contain a licensed area - as indicated by the purple lines. There will be three controlled access points – one lane will be for the entrance and one lane for the exit at each.

The entertainment will run from 10AM – 5:00PM. There will be one DJ on stage playing family friendly soft rock, pop and blues style music in the morning, prior to the Awards Ceremony.

GFW Celebration Plaza SEP

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After the Awards Ceremony, there will be a live band playing two sets of 40 minutes until 3:30pm, where after a DJ will perform and/or background music will be played using the PA system. Celebration Plaza includes (please refer to the map in Appendix A):

Main Service List for Celebration Plaza	GFW Must Have Requirements
Announcer Stage/Entertainment	Needed for awards/music – MC/DJ needed - on the main stage while utilizing RMOW sound. As well, this is where we will present our awards. This will require access to power. We will plug into the speaker system in the Celebration Plaza.
Beer Garden – Full plaza fencing	There will be 4ft plaza fencing sourced through Moduloc. There will be roughly 1000ft of fencing which will be placed around the outside of the entire celebration space. Double fencing or 6ft fencing will be ordered in locations where this is required. The fencing will be put up on Friday, September 6, 2019. It will enclose all aspects of the celebration space.
F & B	Provided by Red Truck Brewery and Whistler Cooks for both the main food and Alta Classe tent.
Family Zone	Provided by Whistler Arts Council and Cycling BC iRide program.
Toilets/Portalets/Waste	8 portalets to be dropped outside the fencing by the Celebration Plaza. Please see site layout for location. AWARE "Zero Waste Stations" TBC
Alta Classe Zone	Tent location - 40x60 marquee tent located on the cement part of the Celebration Plaza with a 20x60 with fence around the front to prohibit general access. This tent will be included within the fenced boundary to ensure it falls under the licensed area. This space will be managed Red Truck Brewery and Whistler Cooks. Power is required.
Liquor License	Red Truck Brewery will apply for Special Event Permit.
Security	For entrances with volunteers providing wristbands. Please see specific security details in document on pg. 10-11.
AV	Celebration Plaza AV will link into the RMOW system. We will work with our own electrician, as well as Scott McPhee to ensure all needs are met. Power will be needed.
Event Signage	Need event signage to match the tent locations, etc. (provided by GranFondo). Specific signage will be used for entry into beer garden. (see pg. 6)

As per the attached diagram Celebration Plaza will be a licensed area- as indicated by the blue lines. There will be two controlled access points - one lane will be for the entrance and one lane for the exit at each.

The entertainment will run from 10AM – 5:00PM.

Number of Expected Participants/Capacity

The expected attendance for the RBC GranFondo Whistler is comprised of the following:

Riders- 4,500
Event staff/Volunteers- 400
Family/Friends – 1,500

The crowd capacity within Celebration Plaza is limited to 6,000 people based on numbers provided by RMOW.

Demographics

GranFondo demographics based on the 2016 GranFondo Whistler are as follows:

- Average age is 44 years old
- Participation by age : 19-29=6%; 30-39= 16%; 40-49 = 31%; 50-59 = 32%; 60-69 = 12%.
- Median age : 76% male and 24% female

It is anticipated that there will be approximately 500 guests at the event under the age of 19 years- typically young children of participants.

Security and Event Plan

The licenced area will have two access points; all security guards will be briefed regarding crowd control and capacity numbers. Four foot sections of Moduloc fencing will be erected around the entire Celebration Plaza.

1. Entrance (controlled entry point – check wristband or I.D and identify with wristband) - 2 persons
2. Exit (controlled exit point) – 2 persons
3. Rovers – 2 persons
4. Relief/Logistics – 2 persons
5. Security Manager – 1 persons
6. Asset Management (night) – 2 persons

1. **ENTRANCE:**

There will be three entrances to the Celebration Plaza for guests. Security officers and a volunteer monitor will be posted to the entrances to monitor patrons entering the fenced in area. RBC GranFondo participants will be ID'd when they pick up their rider number prior to the event and will be given a non-transferable wristband. Participants over 19 years of age will have a coloured

wristband that will confirm they are over 19 years of age, there will be a different coloured wrist band for those under the age of 19. The security personnel and all volunteers will be educated in what the wristband will look like.

General Public: The officers will conduct ID Checks (one must be a government issued photo ID) and a colour coded wristband will be provided to those people over 19 years. For those under the age of 19 a different coloured wrist band will be issued.

The entrance guards will also assist with general security issues including bag check.

2. EXIT:

The exit will also be a controlled point and will be resourced by one guard above. No patrons will be permitted to enter through the exit lane and no alcohol will be permitted to leave the Celebration Plaza.

3. ROVERS

Two security officers will patrol the beer garden area. The rovers will assist other security officers as required.

To ensure that there is prevention of over service, intoxication and service to minors the following measures will be put in place:

- A professional security company will be engaged to deliver the security plan
- Security personnel will look for signs of intoxication and not permit access to the Celebration Plaza to intoxicated individuals
- Security will be present at the entrance/exit to check for ID and ensure no alcohol is taken outside of the fenced in area
- An event phone will be available for patrons to call a taxi or family/friends to collect them
- Security personnel will be instructed to keep patrons inside the beer garden and control capacity

RCMP members (regular or auxiliary) are expected to be on the grounds during the event. RCMP, private security, and event organizers should agree on what criteria to use for dealing with problem event participants or spectators. In general, as behaviour warrants in dealing with problem individuals, the phases of imposing security intervention should include warnings, ejection, and arrest

Event Staff – Food & Beverage will be managed by Red Truck Brewery, TOIT Events and Whistler Cooks. The Celebration Plaza will have a minimum of 20 staff at all times in the form of managers, servers, cashiers and cooks. All personnel serving alcohol work in the food and beverage industry and hold their Serving It Right certificate.

Signage

All signage will be submitted to RMOW for approval. Most signage will be of informational nature versus promotional. Here is the list of signs to be produced:

Signs will be posted at the entrance to the beer garden advising patrons they may be subject to search and ID Checks.

TERMS of ENTRY

1. Alcohol will be served to only those of legal age and with the proper identification. GranFondo Canada retains the right to refuse entry or remove individuals at their discretion.
2. All bags are subject to a search by security officers
3. Patrons may not leave the venue with alcohol.
4. No smoking - This site is a non-smoking venue.
5. Have a great time! *(Those found to be causing a disturbance will be asked to leave)*

Communications

Security officers and RCMP members will not be monitoring the same radio frequency. Therefore, communications between the security supervisor and RCMP must be maintained via cellular telephone. Each security officer will be equipped with a radio and surveillance unit ear piece in order to hear radio communications during concert times. Communications between RCMP and security officers will occur via the security supervisor.

Security and the RCMP will have contact with the Event Communication Centre.

Volunteer Roles

Role: Security Assistant

Description: Support Security at entrances by putting on wristbands

Number: 3

Hours: 10:00am - 4:00pm

2019 Entertainment Plan

The stage will be the Celebration Plaza main stage. We will have entertainment on stage from the start of the celebration to the finish: from 10:00 am to 5:00 pm. The stage will have a DJ and/or live music for the entire event day, however will need to be used throughout the day to present the awards to the various winners.

Family Zone

The Family Zone will encourage all participants to come to Whistler with the family and stay overnight. The details still being planned, however some items we will be using are below. We are currently working with Whistler Arts council to determine and exact plan.

- Jazz the Balloon
- Paint on People (Face Painting)
- Cheese! Box Photo Booth
- Crafts Station
- Lawn Games

Additional Operational Components

Electrical: We will apply for the electrical permit with the RMOW. We will work with them in regards to electrical needs.

Permit/Licenses: We have applied for the overall permit of the space, however, liquor permit (SEP) will be applied for by Red Truck Brewery.

Set-Up:

Friday, September 7th, 12:00 pm – Set-up of stage, tents, signage, barricades, F&B will set up on Friday, September 7, 2018 between 2pm-6pm.

Saturday, September 8th, 5:00 am – Partners' activation set-up, food and beverage area, inside of tents, family zone, etc.

Take-Down: This will take place starting Saturday, September 8, 2018 at 5:00pm.

Clean-Up & Waste Management: Clean-up services will be contracted out to AWARE who will activate a number of "ZERO Waste Stations" and there will be a site clean-up on the Saturday evening.

Business Licences:

Business Licenses from RMOW will be obtained for the following area/activities:

- Food & Beverage services
- Merchandise sales services

Parking:

While Lot 1,2,3 and 5 will remain open to the public the only access will be via Lorimer Road which will create congestion. We will have a volunteer positioned at Lot 5 to ensure that only people with access to our 50 reserve spots will access them.

Together with Whistler Blackcomb, we will need to find a way to effectively manage congestion in the parking lots.

Vendor Suppliers 2019:

Tents: Blacksheep

Portable Wash-rooms: GFL

Security: Guardteck

Radios: TBC.

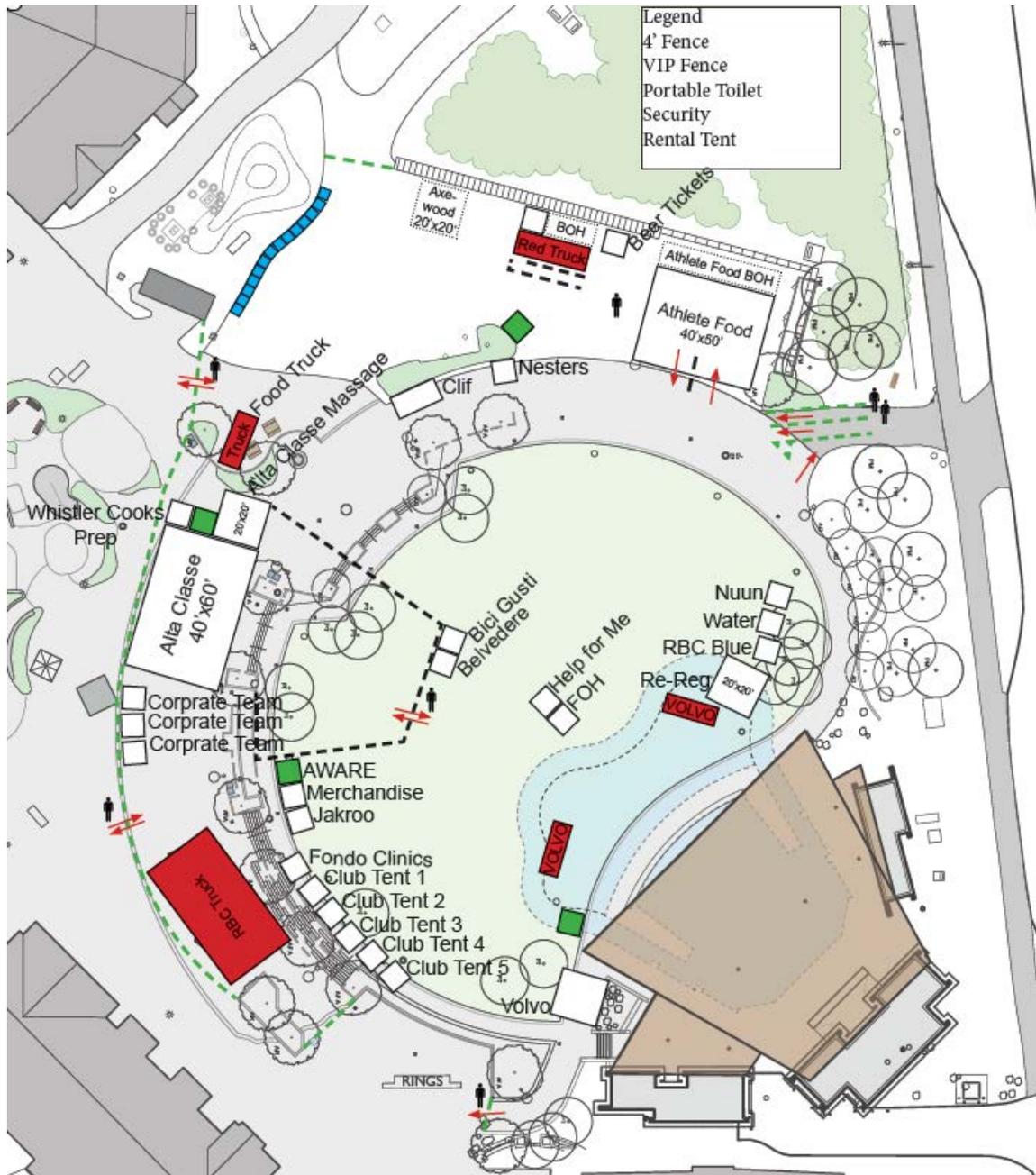
Fencing: Moduloc

Waste Management: Aware

AV: SW

DJ: Ace McKay

Appendix A – Site Plan



Appendix B – Wristband Summary Page 1

Wristband	Description	Rider	Amount
	White Vinyl No stubs	Alta Classe – Adult rider	TBC
	Neon Green Vinyl No stubs	Alta Classe – Minor rider	TBC
	Neon Blue Vinyl Two Stubs	Adult rider	TBC
	Neon Orange Vinyl Two Stubs	Minor rider	TBC
	Gold Vinyl No Stubs	Staff Member – Full Access	TBC
	Neon Blue ¾" Tyvek Wristband	Spectator – Adult	TBC
	Neon Orange ¾" Tyvek Wristband	Spectator - Minor	TBC

Special Instructions:

- 1. Food And Beverage:**
 - a. Bartenders are looking for orange & green wristbands – these are worn by minors.
 - b. Bartenders can serve beer to all white, silver and blue wristbands.

- 2. Alta Classe:**
 - a. Alta Classe gate keepers are looking for white and green wristbands only. All other colours will be turned away.

- 3. Security:**
 - a. The finish line area is open to all public and cyclists which means there will be lots of individuals without wristbands. All cyclists get their wristbands the day earlier and should be wearing theirs (however some might get lost). All individuals without wristbands must be ID'd as they enter the beer garden. If they are 19 and above, you will provide them with a Blue Tyvek wristband. If they are under 19, they will NOT receive a wristband. You will have a volunteer to put on the wristbands. You will be solely responsible for ID'ing the individual. The wristbands will help the bartenders determine if the person can purchase beer.
 - b. Alta Classe: This is an all age's area, Minors are allowed in this area, but are not allowed alcohol. Alta Classe guests will all receive a wristband to allow them to enter and exit the Alta Classe area. The guests will be ID'd when entering the area and given a WHITE Tyvek wristband if they're 19 and above and a NEON GREEN Tyvek wristband if they are under 19.

- 4. Volunteers:**
 - a. The finish line area is open to all public and cyclists which means there will be lots of individuals without wristbands. All cyclists get their wristbands the day earlier and should be wearing theirs (however some might get lost). If you see any rider who is attempting to take off their wristband, stop them from doing so as that is their only way to claim their bike and bag from the event. All individuals without wristbands must be ID'd by security first. Everyone who is entering the beer garden be required to provide identification to the security guard. If they are 19 and above, you will provide them with a Blue Tyvek wristband. If they are under 19, you will NOT provide them with a wristband. You will work with security. They will ID and you will put on the wristband.

Olympic Plaza will also include music, educational activations, and food services (a requirement of SEP). Appendix “A” describes the overall festival in more detail.

The SEP service area will occur within a fenced space in Whistler Olympic Plaza. Liquor service hours being requested are noon to 5:30 p.m. with last call at 5:00 p.m. The maximum capacity being requested for the licenced area each day is 3,500 people. Capacity includes ticket holders, event staff, beer company service staff, security, entertainers, etc. Capacity has changed year-to-year depending on various factors and ranging between 3,200 up to as many as 4,000 people. Historically, there have been no issues or concerns reported by LCRB or by the local RCMP branch. Appendix “B” shows the event site map in Olympic Plaza.

All attendees must be 19 years or older and will be required to show two pieces of government issued identification to enter the licenced area. Professional licenced security personnel will be positioned throughout the licenced area and at the entry/exit gates. There will be an appropriate number of toilets available for attendees. Event organizers have submitted a waste management plan to RMOW staff. Organizers have hired AWARE again for the third year to be on site to manage solid waste with their Zero Waste Stations, help educate attendees, and provide a post-event report. The goal is to be considered a “zero waste” event which (as defined by AWARE) is achieved when over 90 per cent of event waste is diverted from landfill. The 2018 event exceeded targets achieving a 93.7 per cent waste diversion rate.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage	Arts, cultural and heritage opportunities attract visitors and contribute to the experience and local economy	The Whistler Village Beer Festival assists in positioning Whistler as a destination for culinary arts which include beer and wine.
Economic	Whistler holds competitive advantage in the destination resort marketplace as a result of its vibrancy and unique character, products and services	As above.
Visitor Experience	The resort community’s authentic sense of place and engaging, innovative and renewed offerings attract visitors time and time again	As above.

Beer Festival Liquor Licence Capacity does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Council Policy G-17: Municipal Liquor Licensing Policy requires Council approval for any Special Event Permit or Catering Licence event of more than 500 people. The maximum occupant load for the area to be licenced is approved by Whistler Fire Rescue Service in conformance with the Council Policy G-17 and the *BC Fire Code*. Council Policy G-17 requires application for a SEP for more than 500 people is referred to individual members of the municipal Liquor Licence Advisory Committee (LLAC) for their comment. Staff considers the comments, but the committee as a whole does not consider the application and there is no formal recommendation from the committee.

BUDGET CONSIDERATIONS

There are no budget considerations.

COMMUNITY ENGAGEMENT AND CONSULTATION

The annual event is well known to the community. A referral to individual LLAC members is conducted for their comment and staff considers the comments. Planning meetings with the RMOW are required that include RCMP, Bylaw Services, Fire Rescue, Festivals and Events, and Resort Operations.

SUMMARY

The 7th annual Whistler Village Beer Festival will occur on September 9-15, 2019, featuring beer tasting events in Whistler Olympic Plaza on Saturday, September 14, and Sunday, September 15, 2019 from noon to 5:30 p.m. with last call at 5:00 p.m. The event producer will utilize servers with "Serving It Right" and licenced staff to provide security at the beer tasting event. The requested maximum capacity is 3,500 people for the licenced area within Whistler Olympic Plaza. RMOW staff support the SEP application over 500 people subject to approval by LCRB, RCMP, Fire Rescue, and Council.

Respectfully submitted,

Bob Andrea
MANAGER OF VILLAGE ANIMATION AND EVENTS

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE



Whistler Village
BEEER
FESTIVAL

Liquor License Advisory Committee Submission

September 9-15th, 2019

Main Event: Saturday, September 14th & Sunday, September 15th
Whistler Olympic Plaza



Whistler Village Beer Festival

LLAC Submission

Contents

Pg. 1-2 - Main Event Outline

Pg. 3-6 - Security Plan & Guidelines



Festival Overview

Introduction

In it's seventh year of operations, the Whistler Village Beer Festival has expanded yet again, to seven days of relevant and interactive peripheral programming for beer lovers across the globe. This year we've injected businesses within the Whistler community with excitement and an eagerness to feature their own programming as part of our peripheral events, thus expanding upon the community aspect of the Whistler Village Beer Festival.

New & Noteworthy for WVBF 2019

- Extending the festival to 7 days for our 7th year
- Over 15+ Peripheral events hosted by partner venues through out Whistler
- Craft Cultures continues for the second year in a row at a new exciting location
- Master Crafters yet again unfolding this year's beer related theme "Haze Craze"
- Partnering with AWARE Whistler for the main event for the third year in a row to maintain Zero Waste status

Festival Elements

Culinary Program

The inaugural Craft Cultures: Sea, Land, Sky was a resounding success last year and we aim to attract an even larger audience to this signature event. This event focuses on celebrating not only craft beer and delicious food, prepared by local chefs, but highlights the arts within Whistler. Once again, the theme of Sea, Land and Sky will provide an immersive sensory experience that will wow audiences in an iconic Whistler venue.

Beer Talk

Master Crafters will be returning for Whistler Village's Beer Festival's seventh anniversary and this year the future is looking hazy. Master Crafters: Haze Craze will challenge choice breweries to bring their best hazy brew to this blind taste test competition, where all the fancy branding will be stripped away. Equipped with only tasting notes, alcohol percentage and IBU, attendees are encouraged to try a sample of each unidentified hazy beer throughout the evening before casting their vote for their favourite. At the end of the night we unveil each brew and crown the winner. This event has been a fan favourite since it began in 2016, and continues to grow in popularity among the craft beer community.

Participating WVBF breweries can submit any "Juicy or Hazy Pale Ale", "Juicy or Hazy IPA", or "Juicy or Hazy Double IPA" for consideration. Master Crafters: Haze Craze takes place on Friday, September 13, 2019 from 7:30PM – 10:30 PM at the Longhorn Saloon.



Main Event

The Whistler Village Beer Festival Main Event attracts the best craft beers and ciders that BC has to offer, showcasing 70+ breweries from across the Sea-to-Sky corridor and the Okanagan, with a few favourites from Ontario, Quebec and Internationally. Over 4,000 beer lovers will come together at Whistler Olympic Plaza to sample over 140+ brews and enjoy live music, food trucks, games and more. WVBF provides the opportunity for appropriate brands and sponsors to get in front of an engaged crowd of enthusiastic beer lovers who like to travel, eat great food and have a taste for adventure. Over 70% of attendees travel with over 4+ people in their party, with 95% being overnight visitors within the resort. We are hoping to maintain our momentum and grow our audience and reputation, of a must-attend event, even more so in our seventh year.

Main Event Outline

Event Components

- 4000+ ticket holders
- 70 breweries
- Sampling of over 140 beers
- 4-5 local and RMOW approved food vendors
- Additional beer tokens and WVBF merchandise for purchase
- On-site booths from sponsors and breweries
- Lawn games and furniture
- Bands and DJ

Anticipated Schedule

Friday, September 13th, 2019

- 8:00AM: Set up begins with vendors and continues throughout the day
- 11:00AM: Security stationed on Blackcomb Way to deter anyone parking in bus stall
- 12:00PM: Breweries begin to set up (scheduled in waves), access via assigned parking in Lot 4
- 6:00PM: Local overnight security begins
- 7:00PM: Set up completed, Whistler Village Beer Festival (WVBF) staff off site

Saturday, September 14th, 2019 & Sunday, September 15th, 2019

- 8:00AM: Overnight security relieved
- 8:00AM: All WVBF staff on site to do final site walk through
- 10:00AM: Final sound check
- 10:30AM: Volunteer Meeting
- 10:45AM: Brewery Meeting (may include liquor inspector and police)
- 11:00AM: Security team briefed & in position
- 11:45AM: Music begins (switching between 3 live acts & DJ until end of day)



12:00PM: Entry for all ticket holders begins. Weekender, All Access & Media get express entry (while still undergoing bag & ID checks plus receiving wristbands), General Admission will be in a separate, switchback entrance corral

4:30PM: 15-minute last call for tokens (only sold in packs of 5)

4:45PM: End of token sales, last pour until 5PM – WVBF staff to remind all brewery vendors

5:00PM: End of service

5:00PM: Vendors secure product, music ends, security staff begin encouraging patrons to finish up and move towards nearest exits. Buckets for unconsumed product will be at every exit with security staff ensuring no patron leaves the grounds with alcohol in sampling cup (which they are allowed to keep if they feel so inclined)

5:15PM: Begin site clean up for Sunday's Main Event (Saturday only)

5:45PM: Site clear of all patrons

6:00PM: Site is locked down and overnight security begins (Saturday only)

7:00PM: All breweries and vendors vacate premises. Only infrastructure remaining for removal on Monday (Sunday only) includes fencing, portable bathrooms, refrigerated trucks, sound equipment and Gibbons HQ inside the pavilion.

Monday, September 17th, 2018

7:00AM: Overnight security relieved

8:00AM: Remaining vendors begin showing up for tear down (Super Save, Carney's, Event Rental Works)

1:00PM: Site cleared and re-opened to public

Supplier List

Category	Company	Contact Name	Contact Email
Security	GuardTeck Security	Paul Blackwell	paul.blackwell@guardteck.com
Tenting	Event Rental Works	Rob Megeney	rmegeney@eventrentalworks.com
Fencing & Scrim	Super Save	David Sterner	dsterner@supersave.ca
Portable Bathrooms	Carney's	Teal Imbeau	timbeau@carneyswaste.com
Waste Management	AWARE	Stephanie Hubbard	projects@awarewhistler.com
Refrigeration & Storage	Penske & Direct Tap	Jason Waters	jason.waters@directtap.com

Security Plan & Guidelines

Entry Protocol

Entrance will be situated and confined to the area directed surrounding the Olympic torch. Process will be as follows:

- Start of crowd control will be verbally communicated and well signed that entry past that point requires 2 pieces of valid ID and a ticket printout/proof of purchase on phone
- Crowd control will be set into 3 sections
 - General Admission
 - All Access & Media
 - Wheelchair/disabled accessible ramp
- At the front of the crowd control, ALL guests (including All Access and media) will be required to present 2 pieces of valid ID
 - There are no children or dogs allowed on site, including infants, toddlers and puppies. This information will be provided online before purchasing tickets.
- Guests who have had a successful ID check will proceed down the stairs towards ticket scan and presale tokens.
- Once ticket has been scanned, they will receive a wristband. Once they proceed to lawn and into the festival grounds, they will receive their sampling mug and gain access to all vendors.
- No re-entry privileges. Once the guest has left the premise, they are no longer allowed back in. This will be stated on their tickets, on signage, as well as verbally announced by security at each exit.
 - Saturday tickets receive complimentary entrance to site on Sunday. Saturday wristbands will be removed and Sunday wristbands applied.
- Security will monitor exits to stop anyone from leaving site with alcohol in their sampling mug. There will also be signage on all exits stating "No alcohol past this point". Empty mugs can be taken out by patrons and there will also be cup recycling spots at the exits.

Wristbands

Each day will have the day on it as well as be a different color for each ticket, each day.

FOR EXAMPLE ONLY:

General Admission: Green

All Access: Blue

Weekender: Purple

Sunday Gates Only: Yellow

Sunday All Access: Orange

Staff: Red



Emergency Exits

- All emergency exits will be equipped with a sliding or movable gate and staffed by security. There is no re-entry and all staff will monitor this; any participant with a wristband will not be allowed onto the grounds once they have left site.
- Locations:
 - o Ramp by Olympic Rings
 - o Back entrance to pavilion (behind stage)
 - o Main Entrance

Security Personnel

DAYTIME

GuardTeck Security

Manager: Paul Blackwell

OVERNIGHT

Sea to Sky Security

Manager: Geoff Lawrence

Shifts

September 14th, 2018: Overnight Security

September 15 & 16th, 2018: Main Event Hours & Overnight Security

- Roaming security will be on site for the duration of both Saturday & Sunday
 - o 3x front of crowd control & emergency exits
 - o 3x Line for ID (1x front of each line up)
 - 8 patrons at a time will be let through so as to stagger/control the flow
 - o 2x ID check
 - o 2x 'No Mans Land' (between back of west facing booths and the village stroll businesses to ensure no unauthorized entry, exit or removal/entry of alcohol occurs.
 - o 2x retail and token booths
 - o 2x roaming/floating security, responsible for monitoring condition and safety of all guests, protecting the perimeter, monitoring vendors for any over-service, overall guest experience as well as tactful removal of any patrons showing signs of over-intoxication to the nearest exit and assuring no re-entry by removal of wristband.

Perimeter

As per previous years, fencing to the east side of the site, adjacent to the stroll and neighboring businesses will be fenced off with 4ft fencing at stroll level. The area between the top of the stroll and the back side of the exhibitor booths will create a patrolled "no mans land", fenced at the top, patrolled in the



middle and enhanced by the planters, stairs and other obstacles permanently in that area. This set-up will provide ample protection and not obstruct the view or aesthetics to the general public. The west of the perimeter, beginning after the disabled entrance will be made of 6-8ft mesh fencing (as this side will mainly be out of site from passers-by on the stroll and increase area by not having to make double-spaced, shorter fencing. All exits will have a sliding fence panel and a security staff member.

During load in on Friday, we will block off 20 spots along the grass side of Lot 4 for breweries to unload and walk their collateral across the road into Olympic Plaza. There will also be security/traffic attendants who will ensure that breweries do not park in the bus areas near the park.

Suppliers & Vendors will use the Festival Deliveries entrance between the hospital and the park.

Responsible Service

All sales staff, brewers & reps will possess valid Serving It Right certification. All appointed security staff would carry both their Basic Security License in addition to their approved uniform.

SIR & BST numbers will be held on file in the office, accessible via festival managers and security manager upon request.

Patrons may purchase a maximum of 10 tokens at a time. This equates to 2x 20oz pints; the maximum a patron can legally have in front of them in a liquor primary license. However, they will only have a 4oz pint at a one time to consume. After 4:30pm token sales will be reduced to 5 per patron to discourage drinking at an irresponsible rate near the end of the festival.

All patrons are required to present 2 pieces of ID as required by BC provincial law upon entrance.

Ejected Guests

The decision to eject Guests from the Festival is at the discretion of hired security, Whistler RCMP, Liquor Inspectors, Security Manager Terry Clark or Katrina Frew, Director of the festival. Guests that have been ejected from the site will have their wristbands removed.

Ejected Volunteers/Sponsors/Vendors

Depending on the infraction, the decision to eject Volunteers, Brewers or Food Services personnel from the Festival is at the discretion of the Director of the Festival. If the matter is related to intoxication, or other criminal infraction then the decision to eject Volunteers, Brewers or Food Services personnel from the festival is at the discretion of the RCMP, security managers and/or the Director of the Festival.

All exhibiting breweries are required to take a token per pour (regardless of it being a sip or a 4 ounce sample) under the terms and conditions of their participation. As of 2017, we created an auditing system relying on weights of tokens that breweries collect throughout the day to equate with the product that is provided. If breweries are underweight, they will not have product released for them to pour as this supports our mandate



of each brewer collecting a token for each pour. The implementation of this system at the 2017 WVBF and 2018 Great Okanagan Beer Festival in Kelowna has proved to be very successful.

Volunteers are not allowed to consume alcoholic beverages at any time during, or prior to their shifts, this includes while on a break. Brewers and food services staff should not be consuming alcohol while at their booths. All staff and volunteers will be wearing a red wristband to help differentiate staff from guests. Any infractions will result in removal from the grounds.

The on-site use of drugs (most notably marijuana), by any and all persons within the festival is strictly prohibited. Persons found on-site using prohibitive drugs will be removed from the festival immediately.

Wheelchair Access

Persons in wheelchairs will enter the site via the handicapped access ramp, to the left of the General Admission crowd control. The site itself is completely accessible.

Emergency Services

All outside emergency personnel and vehicles including Police, Fire and Ambulance Services will enter and exit via the loading bay, behind the Pavilion. Odyssey Medic team will be on site for 2018.

Refunds

Refunds will not be given for any reason, except at the discretion of the Security Manager, or the Director of the Festival.

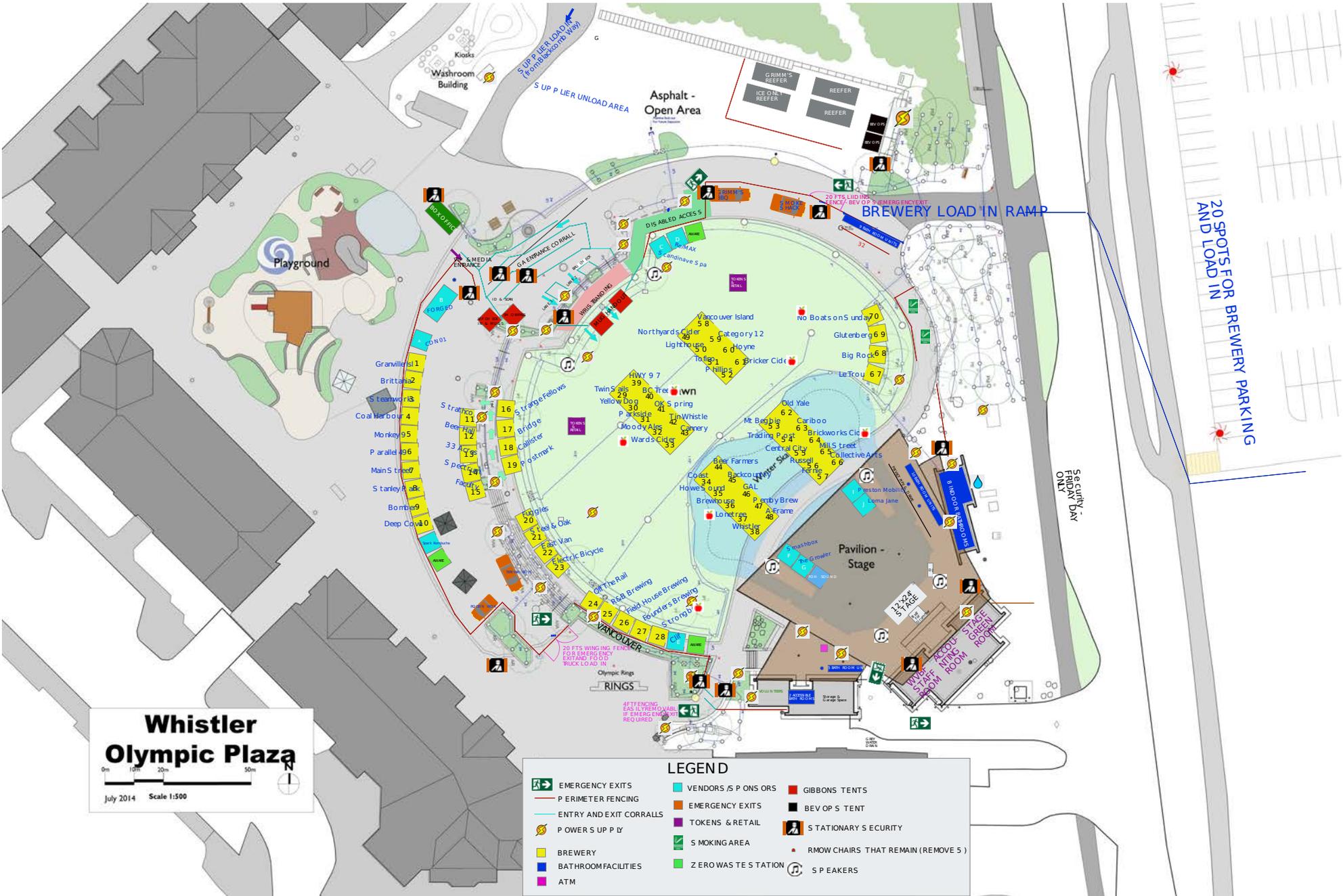
Contacts

Frankie Sheldrake

General Manager | Gibbons Festivals & Events
604-862-3050 | frankie@gibbonswhistler.com

Katrina Frew

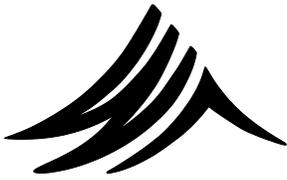
Director | Gibbons Festivals & Events
604-966-4726 | katrina@gibbonswhistler.com



Whistler Olympic Plaza
 July 2014 Scale 1:500

LEGEND

EMERGENCY EXITS	VENDORS / SPONSORS	GIBBONS TENTS
PERIMETER FENCING	EMERGENCY EXITS	BEV OPS TENT
ENTRY AND EXIT CORRALLS	TOKENS & RETAIL	STATIONARY SECURITY
POWER SUPPLY	SMOKING AREA	RMOV CHAIRS THAT REMAIN (REMOVE)
BREWERY	ZERO WASTE STATION	SPEAKERS
BATHROOM FACILITIES		
ATM		



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: August 13, 2019

REPORT: 19-107

FROM: Infrastructure Services

FILE: 0271622

SUBJECT: CHEAKAMUS LAKE ROAD CROWN LEASE APPLICATION

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council endorse a Crown Land application for the previously held BC Hydro Crown lease situated on Cheakamus Lake Road in the vicinity of Highway 99.

REFERENCES

Appendix "A" - Lease Site Plan

PURPOSE OF REPORT

The purpose of this report is to seek Council direction with respect to a proposed Crown Land Lease application for a small parcel near the corner of Highway 99 and Cheakamus Lake Road.

DISCUSSION

The Municipality is interested in securing rights to a Crown lease site area approximately one acre in size currently held by BC Hydro that expires November 1, 2019. In its application, the municipality is requesting a 30-year lease.

The current Lease site is no longer in use by BC Hydro or any of its tenants at this location. There are two usable storage buildings on the site in need of simple maintenance. Whistler Search and Rescue (WSAR) expressed an interest in using the site for potential vehicle and rescue gear storage as they currently have space availability challenges at the Public Works Yard location. The site provides good access to current WSAR membership as well as access to common rescue locations in the southern end of the community. Securing the lease with the Crown would provide the opportunity to accommodate WSAR operations as well as potential long term RMOW uses on the site.

RMOW staff have met with WSAR representatives and are working toward a suitable arrangement to provide potential access to the site if/when the Lease is secured. Staff and WSAR representatives are also liaising with the current leaseholders regarding the potential transfer of the site buildings and any required site maintenance.

Whistler 2020 Analysis

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Partnership	Partners work together to achieve mutual benefit	Whistler Search and Rescue Society (SAR) intends to sub-lease the area as a base for their winter vehicles.
Recreation & Leisure	Recreational experiences reflect an appropriate balance between adventure, challenge and safety, and exist within the comfortable carrying capacity of the amenity	Whistler SAR plays an important role making recreation in the resort community safe.
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities	Working in cooperation with SAR has mutual benefits.

The lease application for this parcel does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

The proposed lease application is consistent with Corporate Plan Goal #6, “A vibrant, local economy and **safe**, resilient resort community is effectively reinforced by organizational activities”. The proposed lease application is further aligned with the Public Safety Chapter in the draft Whistler OCP (currently at third reading) – in particular with Policy 8.7.1.6, “Provide backcountry rescue support through partnering with the Whistler Search and Rescue Society”.

BUDGET CONSIDERATIONS

A nominal fee of \$250 is required for the Crown application.

COMMUNITY ENGAGEMENT AND CONSULTATION

None.

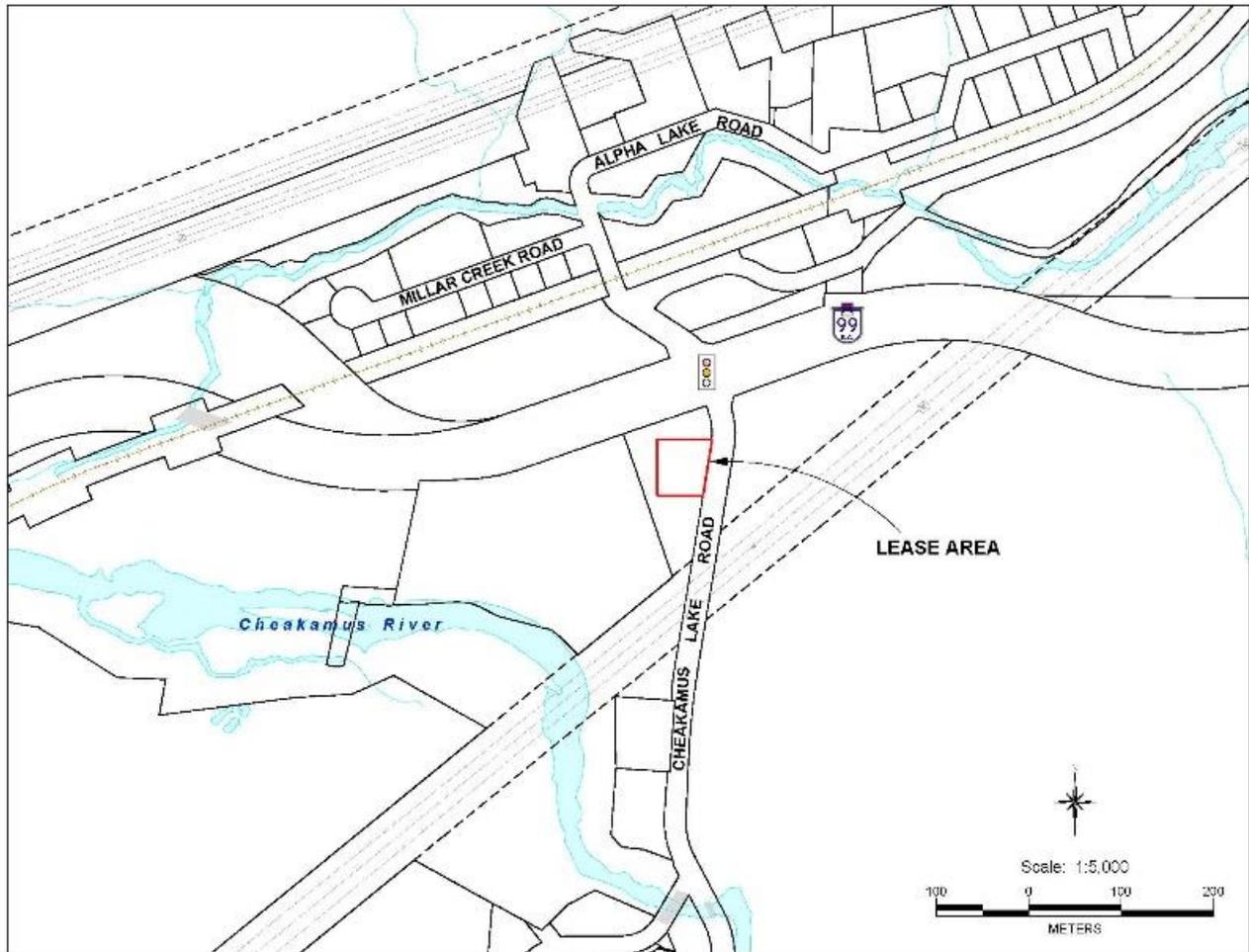
SUMMARY

The Municipality requires a Council resolution endorsing an application to Crown Lands for a parcel of land on Cheakamus Lake Road which is currently leased to BC Hydro.

Respectfully submitted,

Brian Lutke
ENGINEERING TECHNOLOGIST
for
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

Appendix "A" – Lease Site Plan





WHISTLER

MINUTES

REGULAR MEETING OF RECREATION LEISURE ADVISORY COMMITTEE

THURSDAY, FEBRUARY 14, 2019, STARTING AT 4 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Manager, Resort Parks Planning, RMOW, M. Pardoe
Recreation Manager, RMOW, R. Weetman
Member at Large, Chair, J. Chuback (remote)
Member at Large, Co-Chair, R. Soane
Member at Large, M. Lunn
Member at Large, D. Clark
Member at Large, D. Ziff
Member at Large, A. Ross
Tourism Whistler representative, M. Kunza
Councillor, Ralph Forsyth
Sea to Sky School District 48 representative, I. Currie
Recording Secretary, RMOW, M. Talaro

REGRETS:

Parks Planner, RMOW, A. Oja
Member at Large, L. Harnish
Member at Large, K. Paterson

Meeting called to order at 4:02 pm

ADOPTION OF AGENDA

Moved by Andrew Ross
Seconded by Dave Clark

That Recreation Leisure Advisory Committee adopt the regular Recreation Leisure Advisory Committee agenda of February 14, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by Diane Ziff
Second by Andrew Ross

That Recreation Leisure Advisory Committee adopt the Regular Recreation Leisure Advisory Committee minutes of December 13, 2018.

CARRIED

PRESENTATIONS/DELEGATIONS

Review of feedback and edits to current version shown to group. Committee motions to recommend updated version to Council.

That Recreation Leisure Advisory Committee recommend the updated Terms of Reference be brought to the February 26 Council meeting for approval.

RLAC Terms of Reference

Moved by Murray Lunn
Second by Dave Clark

CARRIED

Draft policy directions were presented and discussed. Include permitting class 1 ebikes on valley trails and all mountain bike trails with the exception of above the Flank Trail, Emerald Forest Conservation Area and other sensitive trails as identified through other effort. All class 2 and 3 e-bikes will be prohibited on the valley trails except in motorized areas (i.e. FSR's). Adaptive eMTBs permitted but must have 3-4 wheels, hand cranks, etc. (RSTBC policy) and clarify use area(s) for aMTBs.

Question: When it rains will trails be closed to Ebikes?

Answer: Ebikes are heavier, but common sense will apply. No desire for closures at this time.

E-bike Policy

Question: How does it affect the walking population?

Answer: As a trail user, you ride in the environment you are in. Move to the road if you want to ride faster.

Question: Will signage be needed on trails?

Answer: Recommended not to enforce speed limits on trails. Will think about messaging going forward.

Question: Are motorized skateboards prohibited?

Answer: Proposing to prohibit them on the valley trails. Prevention in the event of an incident.

Review and feedback of work in progress operational, booking guidelines and user fees.

A V Janyk Sports Field

Question: Will the gates be closed during certain times of the day?

Answer: Due to man power issues, the gates will remain open at all times.

Question: Permitted uses? Will it be reviewed when new users want access?

Answer: Yes, it will.

Question: Metal spikes? Are soccer cleats ok?

Answer: Soccer cleats are acceptable.

Before the field is user ready, safety impact testing need to be conducted, installing 50% of the fence, home and away bench areas and shelters need to be constructed and grading, seeding and trees to be planted.

Question: Warm-up field, what stage is that in?

Answer: The RMOW is not involved in the warm up field. In the design and construction of the main field, space was protected for a possible future warm up field and a 100m x 4 lane running sprint track. Whistler Youth Soccer Club has said that they fundraise for the warm-up field. A full 400m track is not possible given the nature of the landfill's membrane below the surface.

Moved by Roger Soane

Seconded by Ralph Forsyth

That Recreation Leisure Advisory Committee recommend staff ask Council that the warm-up field be funded by the RMOW and be paid back by the soccer club at a later date.

Carried

Draft user fees were presented and discussed. They include a range of hourly cost options from:

Local:

- Youth Registered Non Profit/Charity/School - \$10/hour
- Youth Private - \$20
- Youth Commercial - \$40
- Adult Registered Non Profit/Charity/School - \$35
- Adult Private - \$70
- Adult Commercial - \$85

Out of Town:

- Youth Registered Non Profit/Charity/School - \$20/hour
- Youth Private - \$40
- Youth Commercial - \$60
- Adult Registered Non Profit/Charity/School - \$45
- Adult Private - \$85
- Adult Commercial - \$100

Fees are less than lower mainland averages and comparable to similar municipal facilities in the Sea to Sky Corridor. Revenue to be generated was part of the expectation when the field was built to help with maintenance costs. It is likely that a larger review of all municipal sport fields user fields will occur in 2019 and that all fees may increase for 2020.

Question: \$10 for only soccer?

Answer: \$10/hour any local youth registered charity, non profit or school.

Question: What would be the booking parameters?

Answer: Priority system, own programs, local community groups, local commercial groups, out-of-town groups. Should there be over demand for select times then may look at a peak user fee rate, similar to what the District of Squamish has.

Question: Is there a cost recovery goal?

Answer: No, not at this time.

Moved by Ralph Forsyth
Seconded by Andrew Ross

That Recreation Leisure Advisory Committee support the user fees as presented other than consideration to increase the Adult Commercial Local and Out of town rates above what was presented.

Discussion – Consider increasing the Adult Commercial Local and Out of Town rate increases to help offset youth fees and keep it affordable. How does the rate compare to North Van and Squamish? Quest is a flat rate of \$100. It should be a community project, the idea behind building the field in the first place.

Carried

OTHER BUSINESS

4500 Northlands Blvd
Section 215
Covenant Tennis
Court Obligations

Discussion of the clause “Discharge of Grantor’s Obligations” in the Section 215 Covenant as it pertains to the tennis courts at 4500 Northlands Blvd.

Question: Did the owners build 4 outdoor courts?

Answer: No, it is a clause if the owner in its discretion terminates its obligation to make the tennis courts available for public play. Under the Agreement the owner must either build or pay cash in lieu for construction of four public outdoor tennis courts on land provided by the municipality.

Future Topics

Park Master Plan; 2019/20 Potential Valley Trail Projects; 2019-2023 Five Year Financial Plan; Facilities Tour.

Ski Callaghan would like to change the Extra Early Bird pass sale date to be offered in the Spring versus the fall. Suggestion of mid-March to mid-April then Early Bird would be from April until Fall. Suggestion of creating a down payment option, as pass wouldn’t be used for seven months.

Facility tour – MPSC (cardio expansion location), Passivhaus, Spruce Grove, location of new washrooms at Passivhaus.

Feedback on washroom budget? Passivhaus, Bus loop, Plaza, looking at approximately \$3 million dollars.

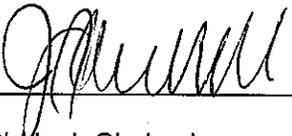
NEXT MEETING

March 14 next meeting at 4 p.m.

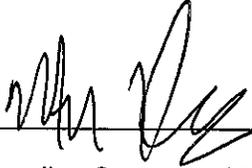
TERMINATION

Moved by Andrew Ross
Second by Dave Clark

That Recreation Leisure Advisory Committee terminated the February 14, 2019
Recreation Leisure Advisory Committee meeting at 5:03 p.m.



Chair, J. Chuback



Recording Secretary, M. Talaro

CARRIED



WHISTLER

MINUTES

REGULAR MEETING OF RECREATION LEISURE ADVISORY COMMITTEE

THURSDAY, MARCH 14, 2019, STARTING AT 4 P.M.

In the Flute Room

4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT:

Manager, Resort Parks Planning, RMOW, M. Pardoe
Recreation Manager, RMOW, R. Weetman
Member at Large, Chair, J. Chuback
Member at Large, Co-Chair, R. Soane
Member at Large, A. Ross
Member at Large, D. Ziff
Member at Large, L. Harnish
Councillor, Ralph Forsyth

REGRETS:

Member at Large, D. Clark
Member at Large, K. Paterson
Member at Large, M. Lunn
Tourism Whistler representative, M. Kunza
Sea to Sky School District 48 representative, I. Currie

Meeting called to order at 4:02 pm

ADOPTION OF AGENDA

Moved by L.Harnish
Seconded by R. Forsyth

Additions to the agenda BCRPA, Staff/Committee communications and timing for agenda.

That Recreation Leisure Advisory Committee adopt the regular Recreation Leisure Advisory Committee agenda of March 14, 2019.

CARRIED

ADOPTION OF MINUTES

Moved by A.Ross
Second by R.Forsyth

That Recreation Leisure Advisory Committee adopt the Regular Recreation Leisure Advisory Committee minutes of February 14, 2019.

CARRIED

PRESENTATIONS/DELEGATIONS

Brief review of Council approval of revised Terms of Reference on March 12 2019. Discussion regarding need to replace one Community Member given Whistler Sports Legacy now a Partner Member. Staff advised that existing two year terms for the majority of members will expire in January 2020 and the Committee does not require an additional Community Member at this time to meet its minimum number requirements. Given that recruitment is a lengthy and time consuming process, seeking a singular member at this time is not advisable.

RLAC Terms of Reference

Updated terms of reference can be found [here](#)

Moved by A. Ross
Second by L. Harnish

That RLAC call for Community Members occur in late 2019 to replace multiple expiring terms

CARRIED

Staff provided a brief update on this project. Phase 1 is substantially complete and an information report was provided to Council March 12, 2019. Asset Condition and Valuations report is almost complete, will be shared with the Committee at a future date. Phase 2 initiated – consultant (Urban Systems) retained through competitive process and initial work underway. Expect engagement with the Committee at future meetings. Staff provided an overview of the process moving forward.

Parks Master Plan

Discussion about emergency access and egress at municipal parks. Parks have been designed for individual emergency responses but not a mass evacuation.

Discussion about project schedule. It is tight, but intent is to align with other initiatives and processes.

Request for copy of detailed process diagram to be shared with Committee.

Further information and March 12, 2019 Council materials are on the project website whistler.ca/outsidevoice

E-Bike Policy

Staff provided a brief update and reflection on March 13 public open house attendance and initial feedback from dot-mocracy posters and launch of online survey. There was considerable debate at the open house about proposed prohibition of e-bikes in the alpine areas and the potentially evolving perspective about e-bikes from WORCA. There is considerable support for class 1 e-bikes on the Valley Trail.

Further information on the project website whistler.ca/ebike

- 5 Year Financial Plan Staff and Council representative provided a brief overview of the budget process. A link was provided to the budget website. On the website, the "Proposed Project Budgets 2019-2023" link was highlighted as it lists all capital projects. Staff provided a brief overview of projects relevant to the RLAC within the document and suggested that Committee Members may wish to review the Proposed Project Budgets 2019-2023 and forward any questions to staff.
- Discussion and recognition that there is a huge scope of work for 2019.
- Further information at whistler.ca/budget
- Recreation Facility Tours Staff will organise a tour of indoor facilities in May when there is less demand on facilities and staff are more available.
- Meadow Park Sports Centre – Cardio Room Expansion Staff provided a brief overview of architectural drawings and project status. Anticipate tendering the project in April 2019. It was noted that there will likely be at minimum a partial closure of the cardio room and possibly a full closure. More information to follow.

OTHER BUSINESS

- BC Recreation and Parks Association Symposium BC Recreation and Parks Association Symposium May 1-3 Whistler BC. Opportunities for Committee member volunteer participation. Good opportunity to network and share topics. Chair to share BCRPA information so members can explore volunteer opportunities.
- Further information Bcrpa.bc.ca
- Staff/Committee communications and timing for agenda. Discussion about challenges in committee members receiving the meeting agenda and materials the week before the meeting. Ideally, background information would come earlier.

NEXT MEETING

April 11, 2019 4-6pm

Upcoming Meeting Schedule:

May 9, 2019 3-5pm
June 13, 2019 3-5pm

Future Topics:

Parks Master Plan
E-bikes
2019 Valley Trail Projects
Recreation Trails
Recreation Facility Tours

TERMINATION

Moved by A.Ross
Second by L.Harnish

That Recreation Leisure Advisory Committee terminated the March 14, 2019
Recreation Leisure Advisory Committee meeting at 5:35 p.m.



Chair, J. Chuback

CARRIED

**RESORT MUNICIPALITY OF WHISTLER
CROSS CONNECTION CONTROL BYLAW NO. 2233, 2019**

**A BYLAW TO PROTECT PUBLIC HEALTH BY CONTROLLING CROSS CONNECTIONS OF THE
POTABLE WATER SUPPLY SYSTEM WITHIN THE RESORT MUNICIPALITY OF WHISTLER**

WHEREAS pursuant to its powers under the *Community Charter*, S.B.C. 2003, chapter 26, the Resort Municipality of Whistler has established a water supply system;

AND WHEREAS provincial legislation requires water suppliers to ensure that provisions are in place for the elimination and prevention of contamination between their potable water and any non-potable sources;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1.0 : TITLE

1.1 This Bylaw may be cited for all purposes as “Cross Connection Control Bylaw No. 2233, 2019”.

2.0 : GENERAL DEFINITIONS AND INTERPRETATION

2.1 In this Bylaw, the following terms shall have the following meanings:

“Approved Backflow Prevention Assembly” means a Backflow Preventer that is designed to be tested and repaired in-line and to meet the design, installation and testing criteria requirements of the CSA B64 series and CSA B64.10 “Selection and Installation of Backflow Preventers” (most current editions);

“Authorized Agent” includes any Person representing the Municipality by written consent for the furtherance of the purpose of this this Bylaw;

“Backflow” means the flow of water or other liquids, gases or solids from any source, opposite to the normal direction of flow, as a result of back-siphonage or backpressure, back into the potable Private Water System or the Water Supply System;

“Backflow Assembly Test Report” means a form, physical or electronic, provided by or approved for use by the Municipality or Authorized Agent to be used when testing an Approved Backflow Prevention Assembly to record all pertinent information and test data;

“Backflow Assembly Tester” means a person holding a current backflow assembly tester certificate from the BC Water and Waste Association and approved by the Municipality or Authorized Agent;

“Backflow Preventer” means a mechanical apparatus installed in a water system that prevents Backflow of contaminants in the potable Private Water System or the Water Supply System;

“Bylaw Notice” has the meaning ascribed in the *Local Government Bylaw Notice Enforcement Act*, as amended from time to time;

“Consumer” means any Person who is the Owner, or agent of the Owner, of any Premises or Facility to which water is supplied or made available from any of the Water Supply System and includes any

person who is the occupier of such Premises or Facility and any person who is a user of water supplied to any Premises or Facility or by any Service from the Water Supply System;;

“Contaminant” means any physical, chemical, biological, radiological, or other substance or matter in water which may render the water non-potable;

“Cross Connection” means any temporary, permanent or potential water connection, whether it be direct or indirect, between the Potable Water Supply System and a source of non-potable water, contamination or pollution;

“CSA” means the Canadian Standards Association;

“Curb Stop” means a Turn Off valve on the Water Supply System at or near a property line and is used to control flow to the Consumer’s Premises or Facility;

“Discontinue” means to terminate the arrangement between the Municipality and the Consumer for the supply of water and to Turn Off the service pipe, disconnect, or remove it;

“Facility” or “Facilities” means something that is built, installed, or provided to serve a particular purpose, as may exist when there are different business types located within one Premise;

“Hydrant or Temporary Use Permit” means a permit issued by the Municipality for any Person requesting water from a fire hydrant, stand pipe, or temporary water connection for purposes other than emergency fire protection;

“Municipal” or “Municipality” means the Resort Municipality of Whistler (RMOW);

“Owner” means has the same meaning as ascribed in the *Community Charter*, as amended from time to time, and in relation to common property under the *Strata Property Act*, as amended from time to time, means the strata corporation;

“Person” means and shall include not only a natural person but also a corporation, firm or partnership, and the personal or other legal representative of a Person;

“Potable Water” means water that is fit for human consumption without further treatment as defined in the *Drinking Water Protection Act* and regulations, as amended from time to time;

“Premise Isolation” means the prevention of Backflow into the Water Supply System by the installation of one or more Approved Backflow Prevention Assemblies where a water Service enters a Premises, Facility or building;

“Premises” means a parcel, lot, or other distinguishable unit of real property, including all of the Facilities thereon;

“Private Water System” means any privately owned pipe and fittings intended for the delivery or distribution of potable water within a Premises or Facility;

“Proper Operating Condition” means where a Backflow Preventer functions as designed and, in the case of an Approved Backflow Prevention Assembly, also meets the test criteria set forth by CAN/CSA Standard B64.10.1 “Maintenance and Field Testing of Backflow Preventers” (most current edition);

“Service” means the supply of water from the Water Supply System to any Person and includes all pipes, taps, valves, connections and other things necessary to supply water;

“Turn Off” or “Turned Off” means to stop the flow of water by closing a Municipal owned valve or Curb Stop or by any other means approved by the Municipality;

“Turn On” or “Turned On” means to start the flow of water by opening a Municipal owned valve or Curb Stop or by any other means approved by the Municipality;

“Water Supply System” means the potable water distribution system and includes all connections, pipes, pumps, reservoirs, connections and other things necessary to or used to supply water.

3.0 PURPOSE

3.1 The purpose of this Bylaw is to protect the Municipal Potable Water supply from the possibility of Contamination by removing or isolating real or potential sources of Contamination that may Backflow into the Water Supply System.

4.0 : CROSS CONNECTION CONTROL AND BACKFLOW PREVENTION

4.1 No person shall create a Cross Connection by connecting, causing to be connected, or allowing to remain connected to the Water Supply System any device, piping, fixture, fitting, container, appliance or any other chattel or thing which, under any circumstances that may allow a Contaminant to enter the Water Supply System.

4.2 If the Municipality or Authorized Agent determines that the configuration of any water connection creates a risk of Contamination to the Potable Water supply, he or she may require the Consumer, at their sole expense, to install or cause to be installed an Approved Backflow Prevention Assembly on the Private Water System where the Service enters the Premises or Facility, as the case may be, or in another location approved by the Municipality.

4.3 A person who creates an illegal Cross Connection shall be liable for all costs associated with the work undertaken by the Municipality or its agent to restore the Water Supply System.

4.4 Any and all costs, damages or losses sustained by the Municipality as a result of a Backflow event involving a Contaminant originating from a Premises or Facility shall be borne by the Consumer.

5.0 WATER SUPPLY AND PRESSURE

5.1 The Municipality may, without notice, Turn Off the water supply for the purposes of making repairs, extensions, alterations or improvements, or for any other reason.

5.2 The Municipality may, without notice, change the operating water pressure for the purposes of making repairs, extensions, alterations or improvements, or for any other reason.

5.3 The Municipality does not:

- a) warrant or guarantee water pressure or the continuous supply of water; or
- b) accept responsibility at any time for the maintenance of pressure in its Water Supply System or for increases or decreases in pressure.

5.4 Service supplied by the Municipality to a Consumer shall only be provided where the Water Supply System has been effectively protected from any actual or potential Cross Connections existing at or within the Consumer's Private Water System in compliance with this Bylaw.

5.5 Any Consumer whose Service has been Turned Off pursuant to this Bylaw shall not have the Service from the Water Supply System Turned On until all requirements of the Municipality have been met and the Consumer has paid to the Municipality all costs associated with the Turn Off/Turn On of Service.

6.0 CONSUMER RESPONSIBILITIES

6.1 The Consumer shall control every Cross Connection on a Premises or Facility, as the case may be, in accordance with the CAN/CSA Standard B64 series (most current edition) and shall maintain every Backflow Preventer on such Premises or Facility in Proper Operating Condition.

6.2 Where there is a visible or other indication that an Approved Backflow Prevention Assembly is malfunctioning or not in Proper Operating Condition, it is the responsibility of the Consumer to immediately notify the Municipality, and further, to stop using the Private Water System until the Approved Backflow Prevention Assembly is repaired or replaced and confirmed to be in Proper Operating Condition. This includes but is not limited to damage by: freezing, hot water, snow, fire or otherwise due to neglect.

6.3 The Consumer shall provide Premise Isolation where required by CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition).

6.4 The purchase, installation, operation, maintenance, field testing, field inspection, repair, removal or replacement of a Backflow Preventer used to protect the Water Supply System from a Premises or Facility shall be at the sole expense of the Consumer. The Consumer shall be responsible for ensuring that a tester/installer/inspector is certified by the BC Water and Waste Association and that the certification is not expired.

6.5 The Consumer shall notify the Municipality of any change of use of the Premises or Facility, or alteration, addition or removal of any part of the Private Water System including its appurtenance and fixtures. The Consumer shall install, upgrade, replace or remove Backflow Preventers to control the changed Cross Connections in compliance with this Bylaw and the CAN/CSA Standard B64 series (most current edition);

6.6 Failure of the Municipality or Authorized Agent to send notice(s), or failure of the Consumer or other responsible party to receive notice(s), shall not excuse the mandatory duty of the Consumer or other responsible party to comply with this Bylaw and all other applicable Bylaws.

7.0 TESTING, MAINTENANCE AND REMOVAL OF BACKFLOW PREVENTERS

- 7.1 A Cross Connection inspection shall be completed subsequent to any change of use of the Premises or Facility, rezoning of the property, alteration, addition or removal of any part of the Private Water System including its appurtenance and fixtures that may change the degree of hazard as established by CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition), or as required by the Municipality.
- 7.2 Where a Cross Connection inspection is required for a Premises or Facility, the inspection and report shall only be completed by a person with a valid cross connection control inspector certificate from the BC Water and Waste Association.
- 7.3 Approved Backflow Prevention Assemblies are required to be inspected and tested by a Backflow Assembly Tester upon installation, repair, replacement or relocation and at least once in every twelve (12) month period or more often if required by the Municipality. A Backflow Assembly Test Report must be completed by the Backflow Assembly Tester and submitted to the Municipality or Authorized Agent within thirty (30) days of testing for each Approved Backflow Prevention Assembly. All Backflow Assembly Test Reports shall confirm the following:
- 7.3.1 the installation/repair/replacement/relocation and test date of the Approved Backflow Prevention Assembly;
 - 7.3.2 the specific location of the Approved Backflow Prevention Assembly and what Cross Connection or hazard it is intended to isolate;
 - 7.3.3 the manufacturer, model, size and serial number of the Approved Backflow Prevention Assembly installed;
 - 7.3.4 the contact information for the Consumer or other party responsible for testing and maintenance of the Approved Backflow Prevention Assembly;
 - 7.3.5 that it is an Approved Backflow Prevention Assembly, selected and installed correctly in compliance with CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition) and is in Proper Operating Condition.
- 7.4 No Person shall remove an Approved Backflow Prevention Assembly unless prior written consent is obtained from the Municipality. Prior written consent is not required when an Approved Backflow Prevention Assembly is removed and immediately replaced with an equivalent Approved Backflow Prevention Assembly and details are submitted to the Municipality or Authorized Agent on a Backflow Assembly Test Report.

8.0 TEMPORARY WATER USE CONNECTION

- 8.1 In the event of any conflict between this Bylaw and Bylaw No. 1826, 20017, the provisions of this Bylaw shall prevail.
- 8.2 Except for emergency fire use, no Person shall temporarily connect, cause to be connected, or allow to remain connected any appliance hosing, piping, fixture, fitting, container to a fire hydrant:
- 8.2.1 Without first obtaining a Hydrant or Temporary Use Permit;

- 8.2.2 Without using an Approved Backflow Prevention Assembly that is in Proper Operating Condition; and
- 8.2.3 In a manner which, under any circumstances, may allow a Contaminant to enter the Water Supply System.

8.3 In addition to any other penalties that may be applicable under this Bylaw, any Person who contravenes this section may be refused access to Service through the use of a fire hydrant.

9.0 ENFORCEMENT

9.1 Pursuant to Section 16 of the *Community Charter*, as a condition of Service to the Premises, the officers, employees or Authorized Agents of the Municipality are authorized to enter on property subject to this Bylaw to:

- 9.1.1 Access the Private Water System located on private property at all reasonable hours in order to carry out inspections and surveys of the Premises to determine the existence of cross connections that contravene this Bylaw;
- 9.1.2 Inspect the type of Backflow Preventer, the installation and state of maintenance and repair of same.

9.2 Where a Consumer fails to have an Approved Backflow Prevention Assembly installed, repaired or replaced when it is known or suspected that an Approved Backflow Prevention Assembly is required or is not in Proper Operating Condition, whether from inspection or field test results or other indications, the Municipality or Authorized Agent may notify the Consumer that an Approved Backflow Prevention Assembly must be installed, repaired or replaced within thirty (30) days of notification or other specified time agreed to by the Municipality. If, at the end of the thirty (30) days following notification or other specified time agreed to by the Municipality, an Approved Backflow Prevention Assembly has not been installed, repaired or replaced, tested, and confirmed to be in Proper Operating Condition, the Municipality shall, at their discretion, take one or more of the following actions:

- 9.2.1 Issue a Bylaw Notice to the Consumer, each day until an Approved Backflow Prevention Assembly has been installed, repaired or replaced and confirmed to be in Proper Operating Condition;
- 9.2.2 Turn Off or Discontinue service until an Approved Backflow Prevention Assembly has been installed, repaired or replaced and confirmed to be in Proper Operating Condition.

9.3 Where a Consumer fails to have an Approved Backflow Prevention Assembly tested, the Municipality or Authorized Agent may notify the Consumer that the Approved Backflow Prevention Assembly must be tested within thirty (30) days of notification or other specified time agreed to by the Municipality. If, at the end of the thirty (30) days following notification or other specified time agreed to by the Municipality, the Approved Backflow Prevention Assembly has not been tested, the Municipality shall, at their discretion, take one or more of the following actions:

- 9.3.1 Issue a Bylaw Notice to the Consumer, each day until the Approved Backflow Prevention Assembly has been tested and confirmed to be in Proper Operating Condition;
- 9.3.2 Turn Off or Discontinue service until the Approved Backflow Prevention Assembly has been tested and confirmed to be in Proper Operating Condition.

9.4 The Municipality or Authorized Agent may reject any Backflow Assembly Test Report that contains false information, is completed and signed by a person other than a Backflow Assembly Tester, is incomplete, has not been submitted to the Municipality within the time specified by this Bylaw, or is not conducted in accordance with this Bylaw or CAN/CSA Standard B64.10.1 “Maintenance and Field Testing of Backflow Preventers” (most current edition). In the event that a Backflow Assembly Test Report is rejected by the Municipality or Authorized Agent, the Approved Backflow Prevention Assembly will be deemed to have not been tested.

9.5 Every person who violates or fails to comply with a provision of this Bylaw, or an order, direction or notice given under this Bylaw, commits an offence and is liable on summary conviction to a fine per the “Bylaw Notice Enforcement Amendment Bylaw No. 2235, 2019”.

9.6 Each day during which an offence under this Bylaw continues is a new and separate offence.

10.0 SEVERABILITY

10.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Given FIRST, SECOND and THIRD READINGS this ___day of ____, 2019.

ADOPTED by Council on this this ___day of ____, 2019.

Jack Crompton
Mayor

Alba Banman
Municipal Clerk

I HEREBY CERTIFY that this is a true copy of the “Cross Connection Control Bylaw No. 2233, 2019”.

Alba Banman, Municipal Clerk

RESORT MUNICIPALITY OF WHISTLER

**MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION AMENDMENT BYLAW
(CROSS CONNECTION CONTROL) NO. 2234, 2019**

**A BYLAW TO AMEND MUNICIPAL TICKET INFORMATION
SYSTEM IMPLEMENTATION BYLAW NO. 1719, 2005**

WHEREAS Council has adopted “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005”;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Municipal Ticket Information for the enforcement of certain bylaws, to designate certain bylaw offences and set certain fine amounts;

AND WHEREAS the Council deems it necessary and expedient to amend the “Municipal Ticket Information System Implementation Bylaw No.1719, 2005”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Municipal Ticket Information System Implementation Amendment Bylaw (Cross Connection Control) No. 2234, 2019”.
2. “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005” is amended by adding Schedule B22 “Cross Connection Control Bylaw No. 2233, 2019”.

GIVEN FIRST, SECOND and THIRD READINGS this _____ day of _____, 2019.

ADOPTED this _____ day of _____, 2019.

Mayor, J. Crompton

Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of
the “Municipal Ticket Information System
Implementation Amendment Bylaw (Cross
Connection Control) No. 2234, 2019”

Municipal Clerk, A. Banman

SCHEDULE B22

Municipal Ticket Information System Bylaw No. 1719, 2005

Cross Connection Control Bylaw No. 2233, 2019

DESIGNATED EXPRESSION	SECTION(S)	FINE
Uninstalled Backflow Preventer	9.2	\$1000
Backflow Preventer not in Proper Operating Condition	9.2	\$500
Untested Backflow Preventer	9.3	\$500

RESORT MUNICIPALITY OF WHISTLER

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW (CROSS CONNECTION CONTROL) NO. 2235, 2019

A BYLAW TO AMEND “BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018”.

WHEREAS the Council of the Resort Municipality of Whistler has adopted “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Bylaw Notice Enforcement Amendment Bylaw (Cross Connection Control) No. 2235, 2019”.
2. “Bylaw Notice Enforcement Bylaw No. 2174, 2018” is amended by:
 - (a) adding the table attached as Schedule “A” to this Bylaw to the tables listed in Schedule “A” of “Bylaw Notice Enforcement Bylaw No. 2174, 2018”.
3. Schedule “A” attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST, SECOND and THIRD READINGS this _____ day of _____, 2019.

ADOPTED this _____ day of _____, 2019.

Mayor, J. Crompton

Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of the “Bylaw Notice Enforcement Amendment Bylaw No. 2235, 2019”.

Municipal Clerk, A. Banman

Schedule "A"

Cross Connection Control Bylaw No. 2233, 2019

Bylaw Notice Enforcement Amendment Bylaw (Cross Connection Control) No. 2235, 2019

DESIGNATED EXPRESSION	SECTION(S)	Discounted Penalty	Penalty	Compliance Agreement Available
Uninstalled Backflow Preventer	9.2	\$500	\$500	YES
Backflow Preventer not in Proper Operating Condition	9.2	\$500	\$500	NO
Untested Backflow Preventer	9.3	\$500	\$500	NO

From: Jennifer Webb [REDACTED]
Sent: Monday, July 22, 2019 3:25 PM
To: corporate <corporate@whistler.ca>
Subject: To Whistler Mayor and Council: Concern about Road Name

July 22, 2019

Dear Whistler Mayor and Council.

I live in West Vancouver, but my husband and family make frequent visits to Whistler for weekends and day trips. We often stay at Nita Lake Lodge or go hiking in Creekside, and I am consistently offended by one of the street names in the area: Squaw Valley Crescent.

We are not of First Nations descent, but if I'm disturbed by the continued use of this terminology, I can only imagine how distressing this must be to people who are.

If you search "Squaw" on Wiki, this is what you find: The English word **squaw** is an [ethnic and sexual slur](#), historically used for [Indigenous North American](#) women. Contemporary use of the term, especially by non-Natives, is considered offensive, [derogatory](#), [misogynist](#) and [racist](#).

I'm embarrassed to think that visitors from all over the world who come to Whistler are confronted with a blatantly racist messaging like this. A "world-class" resort city like yours should be condemning the use of such terminology, not perpetrating it, and so I'm writing to request that you immediately address this issue by changing the street name.

Thank you for your consideration, and I look forward to your reply.

Best,
Jennifer Webb

[REDACTED]
[REDACTED]
[REDACTED]

From: Gerard Meszaros [REDACTED]
Sent: Wednesday, July 24, 2019 6:19 PM
To: corporate <corporate@whistler.ca>
Subject: Road closures for Ironman event

To Mayor and Council

I cannot believe that a major transportation corridor can be closed for a day with no alternate route available, for ANY EVENT let alone a for-profit event held by a private company. How can you allow this to happen? I was planning to spend the weekend in Whistler but I will be taking my tourism dollars elsewhere.

Not only is the closure unacceptable but the information available to the general public is hard to find, incomplete and hard to decipher by anyone non-local. (I spent an hour trying to track down this information and I'm still unsure whether I can drive north on 99 into Whistler on Sunday morning.) The page <https://www.whistler.ca/services/advisories/ironman-travel-advisory-sunday-july-28-travelling-and-around-whistler-will-be> warns of significant impacts and mentions the Subaru IRONMAN Canada Traffic Impact Guide(link is external) and says "link is external" but doesn't provide the link! After much Googling, I finally found this page https://www.whistler.ca/sites/default/files/2019/May/related/11619/2019_ironman_trafficguide_fn.pdf which provides more detailed impacts though is still requires local knowledge to interpret. In particular, the references to Garibaldi Road are problematic since there are numerous variations of this in the valley. From looking at the diagram of the actual race course, I believe this is the road south of Daisy Lake but I wouldn't bet money on being right.

Text descriptions are meaningless to people who do not have all the road names in Whistler memorized. How about a diagram of the roads affected and the times during which they are closed. If that cannot be done on one diagram because of the different times various roads are closed, a diagram per time-period would be acceptable.

Referring to ironman.ca (as is done in several places, including drivebc.ca) is completely unacceptable and unhelpful for someone trying to understand how this impacts their travel plans. That URL dumps one into a vast complex site that covers many events in many countries including several other events in Canada. The very least you should do is refer to very specific page on ironman.ca that lists the impact of this event on Whistler. But really, it is your responsibility to communicate the impact, not ironman.ca's.

Voting with my dollars by going elsewhere,

Gerard Meszaros

--

Gerard Meszaros

[REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED]
[REDACTED]

From: Andrey Pavlov [REDACTED]
Sent: Saturday, August 03, 2019 10:38 PM
To: corporate <corporate@whistler.ca>
Subject: Closure of Lost Lake Beach

Dear Mayer and Council,

As you are no doubt aware, the Lost Lake beach and loop trail were closed today August 3, 2019, to protect migrating toads. I write to you with an appeal to open the beach immediately and plan infrastructure improvements to ensure that toads and people can share the area in the future.

We have watched and quite enjoyed how both visitors and municipal officials found creative ways to protect the toads over the years. In fact, I have given this as an example of a balanced, reasonable, and effective way to protect wildlife while allowing people to learn about nature and enjoy it.

The closure this year is no doubt a very extreme measure. First, closing the only beach within walking distance from the Village on the August long weekend is no small matter. As a result, more people would go into their cars to go elsewhere, or, even worse, reduce their time outdoors altogether.

More importantly, an extreme measure, such as the closure, destroys the affection and care people naturally have towards the toads and wildlife in general. One cannot legislate love. Once the mentality of care is destroyed by unreasonable rules and closures, all wildlife will suffer because of the choices people make and because of how they vote.

Sincerely,

Andrey Pavlov

Whistler property owner

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

From: Julie Steiner [REDACTED]
Sent: Friday, August 2, 2019 1:55 PM
To: info
Cc: Laura Downs - WRM Strata Management
Subject: Speed limit in Nicklaus North

Date: August 2nd 2019

To Mayor and Council
Resort Municipality of Whistler

As a resident of Green Lake Estates (Nicklaus North), I support the request to lower the speed limit on Nicklaus North Blvd. from a maximum of 50 KM/H to 30 KM/H.

Name: Julie & Michael (Nick) Steiner

Mailing Address: [REDACTED]
B.C.

Phone Number: [REDACTED]

Email Address: [REDACTED]

From: Joan Reid [REDACTED]
Sent: Sunday, August 04, 2019 2:43 PM
To: corporate <corporate@whistler.ca>
Subject: Lowering speed limit on Nicklaus North Blvd.

August 4th, 2019

To: Mayor and Council
Resort Municipality of Whistler

As a resident of Green Lake Estates (Nicklaus North), I support the request to lower the speed limit on Nicklaus North Blvd. from a maximum of 50 KM/H to 30KM/H.

Joan and William Reid

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Ron Thiessen [<mailto:RonThiessen@hdimining.com>]

Sent: Thursday, August 01, 2019 12:56 PM

To: corporate <corporate@whistler.ca>

Subject: Climate Effects

For Whistler Council consideration, climate impacts of “discretionary airline flight” on climate? Is the +90% reason for the existence of Whistler predicated on people making “discretionary airline flights” to come to Whistler?

<https://www.resourceworks.com/richmond-fuels>

Ron Thiessen President & CEO



Hunter Dickinson Inc. | 15th Floor - 1040 W. Georgia St. Vancouver BC V6E 4H1 Canada

T +1-604-684-6365 **F** +1-604-681-2741 **TF** 800-667-2114

E RonThiessen@hdimining.com **Web** hdimining.com

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From: MayorAdmin@princegeorge.ca <MayorAdmin@princegeorge.ca>

Sent: Monday, July 29, 2019 10:35 AM

To: MayorAdmin@princegeorge.ca

Subject: RE: Provincial Support for Libraries

Good morning,

Please find attached correspondence sent on behalf of Mayor Lyn Hall regarding City of Prince George Council endorsing the City of Victoria's request for Provincial support for libraries.

Best Regards,



DYRA PRIDHAM

Senior Executive Assistant

Mayor and City Manager's Office

dyra.pridham@princegeorge.ca

1100 Patricia Blvd, Prince George, BC, Canada V2L 3V9

P: 250.561-7691



OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

July 23, 2019

Via email: EDUC.Minister@gov.bc.ca

The Honourable Rob Fleming
Minister of Education
P.O. Box 9045 Stn Prov Govt
Victoria, B.C. V8W 9E2

Dear Minister Fleming:

RE: Provincial Support for Libraries

At the Regular Council Meeting of July 15, 2019, the City of Prince George Council unanimously passed a resolution endorsing the City of Victoria's request for Provincial support for libraries.

The City of Prince George Mayor and Council respectfully requests the Province of British Columbia's support and consideration to increase support to restore Provincial funding for Libraries. Our Council supports the restoration of library funding to a level that reflects both inflation cost increases since 2009 and the value of this system to the Province.

Sincerely,

Mayor Lyn Hall

cc: Premier John Horgan premier@gov.bc.ca
MP Todd Doherty Todd.Doherty.C1A@parl.gc.ca
MP Bob Zimmer Bob.Zimmer.C1@parl.gc.ca
MLA Shirley Bond Shirley.Bond.MLA@leg.bc.ca
MLA Mike Morris Mike.Morris.MLA@leg.bc.ca
UBCM Member Municipalities



City of Pitt Meadows
OFFICE OF THE MAYOR

August 2, 2019

File: 0400-50/19

The Honourable Rob Fleming
Ministry of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9EN
EDUC.Minister@Kov.bc.ca

Dear Minister Fleming:

Re: City of Victoria's resolution requesting provincial support for libraries

At our July 30, 2019 special meeting, Pitt Meadows City Council unanimously passed the following resolution with respect to the above:

"THAT Council:

- A. Support the City of Victoria's resolution for the restoration of provincial library funding; AND*
- B. Request that the Mayor write to the Minister of Education expressing Council's support of enhanced library funding."*

Libraries are important cornerstones of a healthy community, giving all people equal access to information and resources, while at the same time providing a sense of place for gathering. Our Council is in full support of the City of Victoria's resolution and look forward to supporting it in September at the upcoming UBCM convention.

Yours Truly,

Mayor Bill Dingwall
BGS, LL.B., CPHR

Encl: May 29, 2019 correspondence from City of Victoria

cc: MLA Lisa Beare *via email* lisa.beare.mla@leg.bc.ca
Pitt Meadows City Council *via consent agenda*
Victoria City Council *via email* chavelka@victoria.ca
UBCM Member Municipalities *via email*

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

May 29, 2019,

To The Union of British Columbia Municipalities,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support to restore Provincial support for libraries.

At the May 23, 2019 Council Meeting, Council approved the following resolution:

WHEREAS WHEREAS libraries are a social justice equalizer that provide universal access to information and learning materials irrespective of income levels;

WHEREAS libraries are now so much more than books, building community and a sense of inclusion;

WHEREAS restoring funding to libraries supports the BC Government's agenda to eliminate poverty, improve access to education, and address social justice in BC;

WHEREAS funding rates have been frozen since 2009 and inflationary costs have increasingly been put on municipal property tax payers which is a regressive approach to funding public libraries;

WHEREAS municipalities face downloading from upper levels of government and have few tools to raise funds,

THEREFORE BE IT RESOLVED that Council request the Mayor write to the Minister of Education, the Premier, and all local MLAs strongly advocating for the restoration of library funding to a level that reflects both inflationary cost increases since 2009 and the value of this system to the Province.

BE IT FURTHER RESOLVED that this resolution be forwarded to other municipalities in the Capital Regional District and across BC requesting their favourable consideration.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

From: Michael McKnight (United Way) <MichaelM@uwlm.ca>

Sent: Wednesday, July 17, 2019 9:20 AM

To: Jack Crompton

Subject: Municipalities can make a difference with United Way's Period Promise campaign

Dear Mayor Crompton and Council,

I'm writing to you on behalf of United Way of the Lower Mainland regarding our Period Promise campaign and the associated work to increase access to menstruation products to vulnerable populations and address period poverty in the communities where we work.

As you may have heard, on June 17 the City of Victoria announced that they would begin providing free menstrual products in their publicly accessible facilities. As Mayor Helps said, "Providing free menstrual products in City facilities is a small, practical thing we can do that will make a big difference in the lives of many people in our community." Earlier this year the City of Fort St John announced they would be conducting their own study to better determine their own responsibility to support people who menstruate. Unfortunately, the need for this product is bigger than we could possibly imagine.

Period poverty is the widespread lack of access to menstrual products due to financial limitations. It affects girls, women, and trans folks around British Columbia, and it does so on a surprising scale. Almost one quarter of Canadian women say they have struggled to afford menstrual products for themselves or their children, and more than 66% say that periods have inhibited them from participating fully in the day-to-day activities of life. (Confidence and Puberty Study by Always, Proctor & Gamble, 2018).

With Period Promise we aim to eradicate period poverty. We do this by promoting simple policy changes and supporting organizations that have made a commitment to provide menstrual products by signing onto the Period Promise Policy Agreement. Nikki Hill and Sussanne Skidmore, our campaign co-chairs, have been incredible champions in pushing this forward with us.

We've had some incredible successes so far. The Ministry of Education has committed to providing free and zero-stigma access to menstrual products in public schools across the province, and the Ministry of Social Development and Poverty Reduction has provided us with a grant to research period poverty across the province. We've also had more than 15 organizations in the Lower Mainland sign the Period Promise Policy Agreement, which we will be happy to provide you.

We're starting to have exciting conversations with municipalities across the province about how they can be involved in making menstrual products more readily accessible in our communities. To support these efforts we have drafted a motion and backgrounder that can go to your Council. It outlines what we hope your municipality may do and why it would be beneficial to your community. You will find them attached to this e-mail.

We encourage you to work with your Councillors and Municipal staff to see if Whistler may be able to contribute to this movement, and would be excited to speak with you about how we can partner together to make our communities more inclusive and accessible to everybody.

Sincerely,

Michael McKnight

President & CEO

United Way of the Lower Mainland | uwlm.ca

4543 Canada Way, Burnaby, BC V5G 4T4

MichaelM@uwlm.ca | P 604.294.8929

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SHOW YOUR LOCAL LOVE.
TAKE ACTION TODAY.

Addendum A: Draft Motion and Backgrounder to support efforts to expand access to menstrual products in municipal facilities.

Motion:

That City council direct staff to provide a report regarding the cost and implementation of providing city facilities, including recreational spaces and libraries, working with homeless, street-involved, and low income and vulnerable girls, women, trans individuals and non-binary people access to free menstrual products in a manner that reduces menstrual stigma. AND that the City endorse the United Way Period Promise campaign as a locally-built solution that promotes health, well being, security and dignity in our community.

Backgrounder:

Whereas:

1. Period poverty is the widespread lack of access to menstrual products due to financial limitations which affects girls, women, and trans and non-binary people in British Columbia who cannot afford menstrual products for themselves or are dependents of people who cannot afford menstrual products.
2. Almost one quarter of Canadian women say they have struggled to afford menstrual products for themselves or their children.
3. Period Poverty is a symptom of poverty and, as a result, is likely experienced at a higher rate by single mothers, transgendered and non-binary folks, indigenous communities, people of colour, people living with disabilities, and other marginalized groups who are affected by poverty at a disproportionately high rate.
4. People who are menstruating but do not have menstrual products available to them experience extreme social isolation by not being able to attend school, work, or community activities without experiencing stigma and shame.
5. People who experience period poverty are placing themselves at greater risk by using menstrual products for longer than their recommended time, or using unsanitary alternatives like rags or newspaper, placing their health and security at risk.
6. The United Way Period Promise campaign has been working to address the issue of period poverty as experienced by vulnerable people in the Lower Mainland for several years. It promotes policy change and has distributed hundreds of thousands of donated menstrual products to community agencies. In 2019, the United Way of the Lower Mainland distributed more than 200,000 donated products to more than 50 agencies. This work builds out awareness of period poverty in our community while promoting changes that can reduce the barriers and isolation faced by people who face it every single month.



www.cn.ca

Corporate Services

Stephen Covey
Chief of Police
and Chief Security Officer

935 de La Gauchetière Street West
15th Floor
Montreal, Quebec H3B 2M9
Canada

Services corporatifs

Chef de la Police
et de la sécurité

935 rue de La Gauchetière Ouest
15^e étage
Montréal (Québec) H3B 2M9
Canada

June 28, 2019

Office of the Clerk
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler BC V0N 1B4

Dear Sir / Madam:

2019 is a very special year for CN as it marks our 100th anniversary. From the start, on June 6, 1919, safety has always been a core value at CN.

We are on a journey to become the safest railroad in North America. In addition to reinforcing a strong safety culture among our 25,000 employees, we collaborate with communities and local authorities to help prevent accidents and injuries at rail crossings, and ensure everyone's safety on and around railroad infrastructure.

This year, **Rail Safety Week** will be held in Canada from **September 23-29**. Hand in hand with *Operation Lifesaver*, CN Police Service officers and other CN employees will be in communities conducting hundreds of safety initiatives throughout the week. As proud partners, our commitment is to keep communities safe by raising rail safety awareness year-round.

Safety is a shared responsibility

Last year, your council joined the safety efforts of many other Canadian municipalities by adopting a resolution in support of Rail Safety Week. For this initiative, I thank you.

Rail safety is everyone's responsibility and, by looking out for each other and working together, we can help keep our communities safe and prevent fatalities and injuries on or near railway property.

Your council can continue to be a powerful ally in this effort to save lives by once again adopting the enclosed draft resolution. Please send a copy of your resolution by mail or e-mail to sandra.orsini@cn.ca and let us know how you will be promoting rail safety in your community this year.

For additional information about Rail Safety Week 2019, please consult www.cn.ca/railsafety or www.operationlifesaver.ca.

Yours sincerely,

Stephen Covey

Encl.



(Draft Resolution)

RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

Whereas *Rail Safety Week* is to be held across Canada from September 23 to 29, 2019;

Whereas it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national *Rail Safety Week* to be held from September 23 to 29, 2019.

Dear Mayor and Council:

My name is Santana Di Nardo, a Paralegal student from Seneca College, and a volunteer for Innocence Canada (formerly the Association in Defence of the Wrongfully Convicted). I am writing to you on behalf of Innocence Canada to ask if Mayor Crompton would proclaim October 2nd as Wrongful Conviction Day in the Resort Municipality of Whistler.

The purpose of Wrongful Conviction Day is to spread awareness about wrongful convictions and the effects these convictions have on individuals, their families, and the society at large. Through Wrongful Conviction Day, Innocence Canada aims to decrease the amount of wrongful convictions in Canada by encouraging the justice system to address issues that contribute to wrongful convictions.

Innocence Canada is a not-for-profit organization founded in 1993 and have assisted in the exoneration of 23 wrongly convicted individuals. Amongst these exonerees are David Milgaard, Romeo Phillion, Steven Truscott and Guy Paul Morin. There is an undetermined number of individuals sitting in Canadian prisons right now for crimes they did not commit. The varying factors leading to these convictions include tunnel vision, false witness testimony, and forced confessions. Nobody is exempt from the possibility of being wrongfully convicted.

Please visit <http://www.innocencecanada.com/> for more information on the organization, and feel free to contact me if you have further questions at santana.dinardo@gmail.com or (647) 388-7559.

Sincerely,

Santana Di Nardo

Innocence Canada Volunteer
111 Peter Street, Suite 408
Toronto, ON
M5V 2H1

Proclamation

WHEREAS, the loss of one's freedom due to a wrongful conviction has far reaching and devastating effects. It affects the innocent person's quality of life and the quality of life for their family members, and has a harmful affect on society as a whole; and

WHEREAS, Innocence Canada, formerly the Association in Defence of the Wrongly Convicted (AIDWYC) is a national non-profit organization dedicated to identifying, advocating for and assisting innocence individuals in clearing their names of a crime they did not commit. Innocence Canada seeks to avoid such injustices in the future through outreach, legal education and reforms to the criminal justice system. It provides a valuable service to citizens of this community.

THEREFORE NOW, I, Jack Crompton, Mayor of the Resort Municipality of Whistler, do hereby proclaim October 2nd, 2019 as:

“Wrongful Conviction Day”

Dear Mayor and Council:

On behalf of Innocence Canada, I am writing to request that the Resort Municipality of Whistler considers lighting the Fitzsimmon's Bridge in **yellow and white** in honor of the international **Wrongful Conviction Day on October 2, 2019**.

Wrongful Conviction Day is designated as an annual International Day to recognize the tremendous personal, social and legal costs associated with wrongful criminal convictions. This day recognizes those persons who have been forced to endure the tremendous consequences brought by a wrongful criminal conviction. The purpose of this day is to inform and educate the broader international community on the causes, consequences and complications associated with wrongful criminal convictions. More information on the day can be found at: <https://www.innocencecanada.com/>.

It is necessary to raise awareness in order to work toward the prevention of further wrongful convictions. Lighting a landmark can direct the public's attention to this issue and generate support and understanding. Several landmarks throughout Canada, the United States and elsewhere have agreed to light up for the event.

Wrongful Conviction Day was spearheaded by Innocence Canada (formerly the Association in Defence of the Wrongly Convicted) and now many organizations, in several countries are leading events in its honor. Innocence Canada's mandate is to identify, advocate for, and assist in exonerating individuals who have been convicted of a crime they did not commit and to prevent wrongful convictions through legal education and reform. To date, our organization's work has led to 23 exonerations. More information on the organization can be found at: <http://www.innocencecanada.com>.

Our organization, partners in Wrongful Conviction Day, and those who have been wrongly convicted would greatly appreciate your support.

Sincerely,

Santana Di Nardo

Innocence Canada Volunteer
111 Peter St
Toronto, ON
M5V 2H1



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca along with your cover letter addressed "To Mayor and Council" with information regarding your campaign or cause.

We will contact you to confirm the status of your request.

Contact Name	Santana Di Nardo
Organization	Innocence Canada
Business Address	111 Peter Street, Suite 408
City/Province/Postal Code	Toronto, Ontario M5V 2H1
Business Phone Number	(416) 504-7500
Business Email	wwahrer@innocencecanada.com
Website Address	https://www.innocencecanada.com/
Brief description of the event associated with your request - 75 words or less <i>(Information here will be used for communications and the sign on the bridge. RMOW will edit copy if necessary.)</i>	Wrongful Conviction Day is designated as an annual International Day to recognize the tremendous personal, social and legal costs associated with wrongful criminal convictions. This day recognizes those persons who have been forced to endure the tremendous consequences brought by a wrongful criminal conviction. The purpose is to inform and educate the broader international community on the causes, consequences and complications associated with wrongful criminal convictions.
Optional: Social Media Campaign Title (include hashtags)	
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	October 2nd, 2019
Colour Request	Yellow and white

Signature:  _____

Date: July 29, 2019 _____

This application does not guarantee that your event lighting request will be approved or your date is available.



Charity Registration Number: 81258 6667 RR0001

MitoCanada Foundation
30052-478 Dundas Street West
Oakville, ON L6H 7L8

Hello,

My name is Jess Vandenhazel, I am the Marketing and Communications Coordinator at the MitoCanada Foundation.

MitoCanada is a national not-for-profit charity. We rely on the generous support of our volunteers, donors and partners to help us transform the outlook of individuals facing a mitochondrial disease diagnosis. We provide diagnosed individuals, their families and caregivers with the knowledge and support they need to improve quality of life while raising public awareness of the disease and advancing Canadian research activities.

THE ASK

On September 14th 2019, we kick off our National Mitochondrial Disease Awareness Week.

This year, we are joining countries from around the world to light up national monuments in green, in an effort to raise awareness and successfully attain a Guinness World Record for the most monuments lit, internationally, at one time for a charitable cause.

Last year, over 10 Canadian monuments joined our campaign and lit up in green. The engagement it captured on our social media channels was record breaking, reaching beyond Canada, supported by countries such as Australia, Italy, the UK, Germany and Spain. The feedback from our mitochondrial community was that of pride and absolute excitement.

This year, with our mitochondrial disease charities around the world, we aim to have a record-breaking campaign. We would be honoured to have and share your support and celebrate your involvement with our mitochondrial community.

Today, we would like to formally request the **Fitzsimmons Creek Bridge** be lit up in green on **Saturday, September 14th 2019**.

MitoCanada would like to thank you for your consideration,

Jess Vandenhazel

What is mitochondrial disease?

Mitochondrial disease is a group of disorders caused by dysfunctional mitochondria, mitochondria are the batteries in our cells. They provide us with the energy we need to breathe, move, eat and LIVE! It can affect multiple systems in the body including the liver, kidneys, pancreas, brain and digestive tract. There are currently over 220 illnesses associated with mitochondrial dysfunction, and the list is growing. Every 30 minutes, a child is born with mitochondrial disease and about 1 in 5,000 people has the disease. It can be inherited or acquired as a result of infections, medicines or other environmental factors. To learn more, visit: www.mitocanada.org



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca along with your cover letter addressed "To Mayor and Council" with information regarding your campaign or cause.

We will contact you to confirm the status of your request.

Contact Name	Jess Vandenhazel
Organization	MitoCanada Foundation
Business Address	30052-478 Dundas Street West
City/Province/Postal Code	Oakville, ON, L6H7L8
Business Phone Number	6479733243
Business Email	jess@mitocanada.org
Website Address	mitocanada.org
Brief description of the event associated with your request - 75 words or less <i>(Information here will be used for communications and the sign on the bridge. RMOW will edit copy if necessary.)</i>	This September 14-21st, MitoCanada hosts Mitochondrial Disease Awareness Week. Every year, MitoCanada hosts an awareness event to draw attention to this rare disease, which is growing in incidence. This year, we are uniting with countries around the world to light up national monuments in green in an effort to raise awareness and successfully attain a Guinness World Record for the most monuments lit, internationally, at one time for a charitable cause.
Optional: Social Media Campaign Title (include hashtags)	
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	September 14th, 2019
Colour Request	Green

Signature: _____

Date: July 30th, 2019

This application does not guarantee that your event lighting request will be approved or your date is available.