



REGULAR MEETING OF MUNICIPAL COUNCIL
AGENDA

Tuesday, November 5, 2019, 5:30 p.m.

Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

1. CALL TO ORDER

2. ADOPTION OF AGENDA

That Council adopt the Regular Council Meeting Agenda of November 5, 2019.

3. ADOPTION OF MINUTES

That Council adopt the Regular Council Meeting Minutes, and Public Hearing Meeting Minutes of October 22, 2019.

4. PUBLIC QUESTION AND ANSWER PERIOD

5. MAYOR'S REPORT

6. INFORMATION REPORTS

6.1 Whistler 101 Lectures Update Report No. 19-137 File No. CPD19-1

A presentation by municipal staff.

That Council receive Information Report No. 19-137 regarding the Whistler 101 Lectures initiative.

7. ADMINISTRATIVE REPORTS

7.1 Whistler Transportation Action Plan Implementation Update and Next Steps Report No. 19-141 File No. 546

A presentation by municipal staff.

That Council receive the update for the Whistler Transportation Action Plan 2019 summer monitoring program; and

That Council receive and endorse the Community Transportation Initiative Fund Purpose, Goals and Criteria as recommended by the Transportation Advisory Group to help guide spending from the Community Transportation Initiative Fund generated from Day Lot 1-5 revenues; and

That Council authorize staff to proceed with a pilot program to offer Whistler secondary school students complimentary access to the Whistler Transit System as a pilot project in 2020; and further

That Council authorize staff to share recent progress and next steps for the Whistler Transportation Action Plan with the Whistler community in partnership with the Transportation Advisory Group in early 2020.

7.2 Community Energy and Climate Action Plan Report – Q3 2019 Report No. 19-140 File No. A05001

A presentation by municipal staff.

That Administrative Report No.19-140 regarding quarterly progress on implementing the 2016 Community Energy and Climate Action Plan be received; and

That Council support staff in advancing more frequent stakeholder consultation and community outreach to better advance climate and clean energy initiatives.

7.3 DVP1180 – 1208 Alpha Lake Road – Parking Space Setback and Landscaping Variances Report No. 19-138 File No. DVP1180

No presentation.

That Council approve the issuance of Development Variance Permit 1180 for the proposed parking variances located at 1208 Alpha Lake Road to:

1. Vary the parking space setback and landscaping requirements as follows:
 - a. Vary the parking space setback from 1.5 metres to 0 metres from the parcel boundary for all 17 parking spaces.
 - b. Vary the requirement to provide a continuous landscaping strip around the site perimeter in accordance with Part 6.7 (7) of the Zoning Bylaw.

All as shown on the Site Plan dated July 2, 2019 prepared by David Eaton Architect attached as Appendix “B” to Administrative Report to Council No. 19-138.

7.4 DP1712 – 8080 Nesters Road – Revisions to DP for Landscaping and Auxiliary Building Report No. 19-139 File No. DP1712

A presentation by municipal staff.

That Council approve the revised plans for the container storage facility at 8080 Nesters Road, as illustrated on the architectural drawings labelled A0.1, A2.1, A2.2, A3.1, A4.1, dated 10/21/19, prepared by AJIA Canadian Building Systems Inc., attached as Appendix “B” to this report, and also as illustrated on the landscape drawings labelled L.1 and L.2, dated September 9, 2019, prepared by K. Salin Land Planning, attached as Appendix “C” to Administrative Report No. 19-139.

7.5 Business Licence and Regulation Bylaw Update Report No. 19-142 File No. 4700

A presentation by municipal staff.

That Council consider giving first and second readings to the “Business Licence and Regulation Bylaw No. 2253, 2019”; and

That Council authorize staff to give notice of the proposed “Business Licence and Regulation Bylaw No. 2253, 2019” and allow an opportunity for persons who consider they are affected by the proposed bylaw to make written representations to Council prior to adoption of the proposed bylaw; and

That Council consider giving first and second readings to the “Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2254, 2019”; and further

That Council consider giving first and second readings to the “Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2255, 2019”.

7.6 Cheakamus Crossing Phase 2 Watermain Right-of-Way Crown Land Application Report No. 19-143 File No. 2360-30

No presentation.

That Council endorse a Crown Land application for the Cheakamus Crossing Phase 2 - Upper Lands watermain alignment roughly following a portion of the Cheakamus West Forest Service Road.

7.7 Five-Year Financial Plan Amendment Bylaw No. 2252, 2019 Report No. 19-144 File No. 4350

A presentation by municipal staff.

That Council consider giving first, second and third readings to the “Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019”; and

That Council direct staff to execute the Second Amendment of Municipal Services Agreement, attached as Appendix “C”; and further

That Council direct staff to execute the Promissory Note agreement, attached as Appendix “D”.

7.8 Emerald Dreams Conservation Co. 2019 Annual Filing Report No. 19-145 File No. VAULT

No presentation.

That the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Emerald Dreams Conservation Co. Ltd., pass the consent resolutions of the sole shareholder of Emerald Dreams Conservation Co. Ltd., copies of which are attached as Appendix “A” to this Administrative Report No. 19-194; and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

8. BYLAWS FOR FIRST AND SECOND READINGS

8.1 Business Licence and Regulation Bylaw No. 2253, 2019

That "Business Licence and Regulation Bylaw No. 2253, 2019" be given first and second readings.

8.2 Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019

That "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019" be given first and second readings.

8.3 Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019

That "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019" be given first and second readings.

9. BYLAWS FOR FIRST, SECOND AND THIRD READINGS

9.1 Five-Year Financial Plan Amendment Bylaw No. 2252, 2019

That "Five-Year Financial Plan Amendment Bylaw No. 2252, 2019" be given first, second and third readings.

10. OTHER BUSINESS

10.1 Acting Mayor Appointments 2020

That Council appoint the following Acting Mayors for 2020:

January:	John Grills
February:	John Grills
March:	Duane Jackson
April:	Duane Jackson
May:	Ralph Forsyth
June:	Ralph Forsyth
July:	Jen Ford
August:	Jen Ford
September:	Cathy Jewett
October:	Cathy Jewett
November:	Arthur De Jong
December:	Arthur De Jong

10.2 Bylaw Enforcement Officer Appointment

Whereas the Council of the Resort Municipality of Whistler ("Whistler") wishes to appoint Evangeline MacAllister as a Bylaw Enforcement Officer pursuant to section 36 of the *Police Act*, R.S.B.C. 1996, c 367, and upon Evangeline MacAllister swearing the oath pursuant to section 1(b) of *Police Oath/Solemn Affirmation Regulation*, B.C. Reg. 136/2002 before a Commissioner for taking Affidavit in the Province of British Columbia, Whistler hereby appoints Evangeline MacAllister as a Bylaw Enforcement Officer to perform the functions and duties specified in the Bylaw Officers job descriptions.

10.3 Notification of Whistler Public Library Board of Trustees Appointments

11. CORRESPONDENCE

11.1 Community Enrichment Program Scholarship Thank You File No. 3009

Correspondence from Angela Tangonan, thanking Council for the Community Enrichment Program Scholarship award.

11.2 Fungus Among Us Thank You File No. 3009

Correspondence from the Whistler Naturalists Society thanking Council for their support on the Fungus Among Us program.

11.3 Lower Mainland Local Government Association Newsletter File No. 2014

Correspondence from Shannon Story, Executive Director, Lower Mainland Local Government, regarding the Lower Mainland Local Government Association Newsletter.

11.4 FireSmart Thank You File No. 3009

Correspondence from Smoketree Village Strata Council and Owners, thanking FireSmart Coordinator Scott Rogers, the FireSmart Team, and the RMOW.

11.5 Rental Criteria for Seniors Rental Building at 8350 Bear Paw Trail File No. 3009

Correspondence from David Ashton, regarding the rental criteria for the seniors' building at 8350 Bear Paw Trail.

11.6 RZ1157 - 5298 Alta Lake Road File No. RZ1157

Correspondence from Jim Young, regarding RZ1157 - 5298 Alta Lake Road.

11.7 Light Up Request - World Children's Day File No. 3009.1

Correspondence from Steve Theobald, UNICEF Canada, requesting that on November 20, 2019, the Fitzsimmon's Bridge be lit blue in support of World Children's Day.

12. TERMINATION

That the Regular Council Meeting of November 5, 2019 be terminated.



**REGULAR MEETING OF MUNICIPAL COUNCIL
MINUTES**

Tuesday, October 22, 2019, 5:30 p.m.
Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT: Mayor J. Crompton
Councillor A. De Jong
Councillor R. Forsyth
Councillor J. Ford
Councillor J. Grills
Councillor D. Jackson

ABSENT: Councillor C. Jewett

STAFF PRESENT: Chief Administrative Officer, M. Furey
General Manager of Corporate and Community Services, T. Battiston
General Manager of Resort Experience, J. Jansen
General Manager of Infrastructure Services, J. Hallisey
Manager of Communications, M. Comeau
Municipal Clerk, A. Banman
Acting Director of Planning and Development, R. Licko
Manager of Transportation and Waste Management, A. Tucker
Acting Senior Planner, C. Beaubien
Planner, A. Antonelli
Parks Planner, A. Oja
Planning Analyst, B. McCrady
Insurance Coordinator, L. Wyn-Griffiths
Council Coordinator, N. Cooper

1. CALL TO ORDER

Mayor J. Crompton recognized that the Meeting is being held on the traditional territories of the Lil'wat Nation and the Squamish Nation.

Mayor J. Crompton acknowledged the attendance of Freedom of the Municipality Holder Garry Watson.

2. ADOPTION OF AGENDA

Moved By Councillor R. Forsyth

Seconded By Councillor J. Ford

That Council adopt the Regular Council Meeting Agenda of October 22, 2019.

CARRIED

3. ADOPTION OF MINUTES

Moved By Councillor R. Forsyth

Seconded By Councillor D. Jackson

That Council adopt the Regular Council Meeting Minutes of October 8, 2019.

CARRIED

4. PRESENTATIONS AND DELEGATIONS

4.1 2019 Civic Service Awards

Mayor J. Crompton presented the 2019 Civic Service Awards to:

- Josie Chuback;
- Kirk Hulse; and
- Mandy Rousseau.

Mayor J. Crompton declared a recess of the Meeting at 5:39 p.m.

The Meeting was reconvened at 5:40 p.m.

5. PUBLIC QUESTION AND ANSWER PERIOD

Paul Hothersall, 2240 Gondola Way

Re: 2978 High Point Road

Mr. Hothersall asked where he could find the information about the variance application for 2978 High Point Road, and he asked if any Councillors had been to view the site. Mr. Hothersall asked about the trees that had been excavated from the site, and if there is any tree preservation requirement. He asked if Council could consider that a tree preservation buffer along public trails.

Mayor J. Crompton responded he could ask staff to forward the information regarding where information on the application can be found. He also noted that he had visited the site.

Mayor J. Crompton noted that the tree removal would be under the authority of the lessee - which would be Whistler Blackcomb and that there is no tree preservation on CRA. He added that this would probably need to be a negotiation, between the Province, Whistler Blackcomb and the RMOW.

Re: Fresh St. Market

Mr. Hothersall asked if Council is aware that there has been a change in material for the signage on Fresh St. Market to a shiny metal colour from matte surface. He asked if it could be matte so that the reflection is not impeding vision to traffic and potentially stopping drivers from seeing people coming over the crossing. Mr. Hothersall asked if the lights used for the sign could be LED, and not incandescent; and if the variance could include that they would only be able to illuminate them during business hours.

Mayor J. Crompton responded that he will ask the planner about the paint colour during the presentation later. He noted that they are considering just the size of the sign today, but we could consider talking to the proponent about the type of lighting being used.

Re: 5298 Alta Lake Road Open House

Mr. Hothersall asked why the open house seems to have been tucked away and in conflict with other events, and he asked why it hadn't been advertised, and wasn't on the event page on the website. He also asked about the scheduling of the meeting.

Mayor J. Crompton noted that the meeting is not a Public Hearing, but a public information open house session. He noted that the times and locations of the open house are within the purview of the developer, and added that a second open house has been scheduled for earlier on the same day. Mayor J. Crompton responded that there was a notice in the Pique and this was confirmed by General Manager of Resort Experience J. Jansen, who also noted there was an additional notice coming in this week's Pique as well.

6. MAYOR'S REPORT

Federal Election

Mayor Jack Crompton noted that the federal election results came in last night, and he congratulated Patrick Weiler, the new M.P. for the West Vancouver-Sunshine Coast-Sea to Sky. He thanked all the candidates for their contributions. He also thanked Pamela Goldsmith-Jones for her work in this riding during the past term.

Wildfire Fuel Thinning

Mayor Jack Crompton noted that Wildfire fuel thinning has begun in Lost Lake Park. Work started last week along the border of the Spruce Grove and White Gold neighbourhoods. He noted that the work will continue until there is too much snow and will resume next year after the snow has melted. The fuel thinning is important for keeping Whistler safe from wildfire. He reminded the community to stay out of work zones while the wood chipping and tree felling is underway.

Water Metering

Mayor Jack Crompton noted that water metering is coming to the Function Junction neighbourhood. Water use billing for industrial, commercial and institutional properties is being implemented as a pilot program in Function Junction. This billing based on water usage will encourage water conservation, improve leak detection and ensure rate equitability. Neptune Technology Group has been hired to implement the billing. Upgrades to existing water meters, and the installation of new water meters, will begin by the end of next month and continue into early 2020. Properties will receive mock billing at first to help businesses anticipate costs, and real billing will be introduced in 2021. More information can be found online at whistler.ca/functionwater.

Legends of Whistler Tell the Story

Mayor Jack Crompton noted that Whistler Museum is running a three-part storytelling event about Whistler's history. Twelve special guests will be sharing their stories and knowledge of Whistler's history. The storytellers are Drew Meredith, Eldon Beck, Garry Watson, Jim Moodie, Mike Douglas, Peter Alder, Hugh Smythe, Julia Murray, Isobel MacLaurin, Paul Fournier, Joan Richoz and Stephen Vogler. Mayor Jack Crompton will

be moderating. He noted that admission is free, and the events are on Thursday, October 24 and Friday, October 25, 2019 at the Whistler Library, and Saturday, October 26, 2019 at the Museum. As well, a construction of Whistler Village exhibit is currently on display at the Museum. More details can be found online at whistlermuseum.org.

Cross-Country Ski and Snowshoe Passes

Mayor Jack Crompton advised that early bird cross-country ski and snowshoe passes for Lost Lake and Ski Callaghan are currently on sale. He noted that there is a saving of up to 20 per cent by purchasing before November 3, 2019. More information can be found online at whistler.ca/crosscountry.

Meadow Park Sports Centre Pool Hours

Mayor Jack Crompton noted that pool hours at Meadow Park have been modified due to a lifeguard shortage. He noted that from Monday, November 4, 2019 the smaller leisure pool will close daily at 6 p.m. The lap pool, hot tub, sauna and steam room will stay open until 10 p.m. At weekends, the entire pool area will close at 6 p.m. instead of 10 p.m. The leisure pool will now open at noon on Wednesdays and Fridays. All pool programming will run unaffected and the pool area will return to normal operating hours as soon as possible. For the current pool schedule go to whistler.ca/recreation.

5298 Alta Lake Road Open House

Mayor Jack Crompton advised that there are two public open house events on Thursday, October 24, 2019 regarding the rezoning proposal for 5298 Alta Lake Road. The project proposes to rezone the lands from the current zone, Tourist Accommodation 17, to a new zone that would allow for resident restricted townhomes, tourist accommodation townhomes, and a municipal park. The first open house will be held at the Whistler Conference Centre from 4 to 6 p.m. and the second open house will be held at Whistler Athlete's Centre Hub Meeting Room, on 1080 Legacy Way, from 7 to 9 p.m.

2020 Budget Community Meeting

Mayor Jack Crompton noted that the 2020 Budget Community Meeting will be held on Tuesday, November 12, 2019 from 4:30 to 7:30 p.m. at the Maury Young Arts Centre. He noted that residents are invited to ask questions and discuss the proposed initiatives with staff and Council. The budget documents will be available in advance of the meeting, from November 7, 2019 online at whistler.ca/budget. He advised that for those who can't attend in person, the staff presentations will be broadcast live on the RMOW Facebook page, www.facebook.com/rmowhistler

Ecole La Passarelle Presentation

Mayor Jack Crompton noted that he attended a presentation made by Ecole La Passarelle Grade 5 to 7 students regarding their trip to Les Deux Alpes. He noted that they talked about the similarities and differences between our communities; environmental action being taken to protect the glaciers in Les Deux Alpes; and they talked about their experience organizing and funding the trip, which was done on their own initiative.

Waldorf School Visit

Mayor Jack Crompton noted that Grade 10 students from the Whistler Waldorf School visited municipal hall last week. Heather Paul and Tammy Shore discussed project

management and how data informs capital investments at the RMOW; Mike Furey talked about how the organization operates and running a budget in a Resort Municipality, and he also talked about the various orders of government and how they interact.

Whistler Learning Centre AGM

Mayor Jack Crompton attended the Whistler Learning Centre AGM.

The Teeny Tiny Show

Mayor Jack Crompton noted that the The Teeny Tiny Show: Size Does Matter at the Maury Young Arts Centre runs until October 31, 2019. More than 70 artists from the Sea to Sky have created mini masterpieces, all smaller than three by three inches. Entry is free and is open daily at The Gallery.

Fungus Among Us Mushroom Festival

Mayor Jack Crompton attended the annual Fungus Among Us Mushroom Festival, run by the Whistler Naturalists. He noted that the festival invites mushroom experts from the Lower Mainland and Vancouver Island to lead talks, walks and cooking demonstrations and tastings, and he noted that this year's tickets sold out.

Mayor J. Crompton declared a recess of the Meeting for the Public Hearings at 6 p.m.

The Meeting was reconvened at 6:13 p.m.

Community Foundation of Whistler Anniversary

Mayor Jack Crompton noted that the twentieth anniversary of the Community Foundation of Whistler was celebrated this month at the Maury Young Arts Centre and he thanked everyone who has been a part of building an organisation that is critical to the success of our community.

Condolences

Mayor Jack Crompton offered his condolences for the friends and family of Kevin Kish. He had been living with ALS for a year and a half, and passed away at home.

Mayor Jack Crompton shared his condolences with the family and friends of Neil Malcolm D. Finley.

He also shared his condolences with the family and friends of Marcus Kissner, who had been reported missing after he had gone hiking.

Mayor Jack Crompton offered his condolences to Jordie Lunn's family and friends. He noted that Jordie was a mountain biking legend will be missed by many in the mountain biking community here.

Councillor Jen Ford

Councillor Jen Ford noted that the Waldorf school holding information session re new childcare program, hosted at spruce grove tomorrow.

Councillor Arthur De Jong

Councillor Arthur De Jong noted that Whistler Writers' Festival took place this past weekend and he thanked Stella Harvey for her commitment to the festival. He also

reminded the community that bears are vulnerable at this time of year as they are hyper-feeding, and to ensure there are no attractants.

7. INFORMATION REPORTS

7.1 Whistler Parks Master Plan Update (Report No. 19-132 File No. 8331)

Moved By Councillor D. Jackson

Seconded By Councillor J. Grills

That Council receive Information Report No. 19-132 regarding an update of the Whistler Parks Master Plan.

CARRIED

8. ADMINISTRATIVE REPORTS

8.1 DVP1181 – 2978 High Point Drive – Setback Variances (Report No. 19-133 File No. DVP1181)

Moved By Councillor D. Jackson

Seconded By Councillor R. Forsyth

That Council approve the issuance of Development Variance Permit DVP1181 for the proposed development located at 2978 High Point Drive to vary setbacks as follows:

1. Vary the northern side setback from 6.0 metres to 1.0 metres for one retaining wall and permitting four other retaining walls to be sited within the required side setback area; and
2. Vary the rear setback from 7.6 metres to 0.0 metres for four retaining walls.

All as shown on the Architectural Plans A101.02a and A4.04, dated September 2019, prepared by Open Space Architecture, attached as Appendix “B” to Administrative Report to Council No. 19-133.

CARRIED

8.2 DVP1184 – 101-4330 Northlands Blvd. – Fresh St. Market Sign Variance (Report No. 19-134 File No. DVP1184)

Moved By Councillor R. Forsyth

Seconded By Councillor D. Jackson

That Council approve the issuance of Development Variance Permit 1184 to vary the lettering height for the proposed fascia sign at 101-4330 Northlands Blvd. from 300 mm to 457 mm as shown on the sign design plans dated August 22, 2019 prepared by Century Signs and attached as Appendix “B” to Administrative Report to Council No. 19-134.

Amendment:

Moved By Mayor J. Crompton

Seconded By Councillor R. Forsyth

That the motion be amended to request the proponent use LED lighting.

CARRIED

The main motion as amended with the final wording being as follows:

That Council approve the issuance of Development Variance Permit 1184 to vary the lettering height for the proposed fascia sign at 101-4330 Northlands Blvd. from 300 mm to 457 mm as shown on the sign design plans dated August 22, 2019 prepared by Century Signs and attached as Appendix "B" to Administrative Report to Council No. 19-134; and

That Council request the proponent use LED lighting for the sign.

CARRIED

8.3 DVP1183 – 3422 Blueberry Drive – Setback Variances for an At-Grade Tram (Report No. 19-135 File No. DVP1183)

Moved By Councillor D. Jackson

Seconded By Councillor J. Grills

That Council approve the issuance of Development Variance Permit 1183 for the proposed at-grade tram located at 3422 Blueberry Drive to vary the building setbacks as follows:

- a. Vary the front setback from 7.5 metres to 5.8 metres for an at-grade tram.
- b. Vary the side setback from 3 metres to 0 metres for an at-grade tram.

All as shown on the Architectural plans dated October 7, 2019 prepared by John Medland Architect attached as Appendix "C" to Administrative Report to Council No. 19-135.

CARRIED

8.4 Proposed Zero Waste Select Committee Terms of Reference (Report No. 19-136 File No. 604)

Moved By Councillor D. Jackson

Seconded By Councillor J. Grills

That Council approve the proposed Zero Waste Committee Terms of Reference.

OPPOSED: Councillor R. Forsyth

CARRIED

9. MINUTES OF COMMITTEES AND COMMISSIONS

9.1 Emergency Planning Committee - May 2, 2019

Moved By Councillor J. Grills

Seconded By Councillor D. Jackson

That Council receive the Regular Meeting Minutes of the Emergency Planning Committee of May 2, 2019.

CARRIED

9.2 Recreation Leisure Advisory Committee - June 6, 2019

Moved By Councillor R. Forsyth

Seconded By Councillor J. Ford

That Council receive the Regular Meeting Minutes of the Recreation Leisure Advisory Committee of June 6, 2019.

CARRIED

9.3 Whistler Bear Advisory Committee - July 10 and September 11, 2019

Moved By Councillor A. De Jong

Seconded By Councillor J. Ford

That Council receive the Regular Meeting Minutes of the Whistler Bear Advisory Committee of July 10 and September 11, 2019.

CARRIED

9.4 Forest and Wildland Advisory Committee - September 11, 2019

Moved By Councillor A. De Jong

Seconded By Councillor J. Grills

That Council receive the Regular Meeting Minutes of the Forest and Wildland Advisory Committee of September 11, 2019.

CARRIED

10. BYLAWS FOR THIRD READING

10.1 Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019

Moved By Councillor D. Jackson

Seconded By Councillor J. Grills

That "Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019" be given third reading.

CARRIED

10.2 Sign Bylaw Amendment Bylaw (Home-Based Artist Studios) No. 2247, 2019

Moved By Councillor J. Ford

Seconded By Councillor J. Grills

That "Sign Bylaw Amendment Bylaw (Home-Based Artist Studios) No. 2247, 2019" be given third reading.

CARRIED

10.3 Zoning Amendment Bylaw (1315 and 1345 Cloudburst Drive) No. 2245, 2019

Moved By Councillor J. Ford

Seconded By Councillor R. Forsyth

That "Zoning Amendment Bylaw (1315 and 1345 Cloudburst Drive) No. 2245, 2019" be given third reading.

CARRIED

11. BYLAWS FOR ADOPTION

11.1 Permissive Exemption Amendment Bylaw No. 2249, 2019

Moved By Councillor R. Forsyth

Seconded By Councillor J. Ford

That "Permissive Exemption Amendment Bylaw No. 2249, 2019" be adopted.

CARRIED

12. OTHER BUSINESS

12.1 Notification of Committee Appointments

Mayor J. Crompton announced that Kevin Wallace has been appointed to the Liquor Licence Advisory Committee for a two-year term; and that Jeffrey Murl has been appointed to the Board of Variance for a three-year term.

13. CORRESPONDENCE

13.1 2019 CEPF Emergency Operations Centres and Training (File No. 2014)

Moved By Councillor D. Jackson

Seconded By Councillor J. Grills

That correspondence from Christina Arsens, regarding 2019 CEPF Emergency Operations Centres and Training be received and referred to staff.

CARRIED

13.2 Foster Family Month in British Columbia (File No. 2014)

Moved By Councillor J. Ford

Seconded By Councillor A. De Jong

That correspondence from the Honourable Katrine Conroy, Minister of Children and Family Development, regarding Foster Family Month in British Columbia be received; and that October be declared Foster Family Month in Whistler.

CARRIED

13.3 Joint Local Government Response to Provincial Plastics Action Plan (File No. 2014)

Moved By Councillor J. Grills

Seconded By Councillor A. De Jong

That correspondence from Keely Kidner, Outreach Sustainability Coordinator, District of Squamish, regarding a Joint Local Government Response to Provincial Plastics Action Plan be received and referred to staff.

CARRIED

13.4 Support for City of Enderby Resolution regarding Fostering Transportation Network Services in Small Communities (File No. 2014)

Moved By Councillor R. Forsyth

Seconded By Councillor J. Ford

That correspondence from Sandy Stokes, Corporate Officer, Corporation of the Village of Pouce Coupe, regarding Support for City of Enderby Resolution regarding Fostering Transportation Network Services in Small Communities be received.

CARRIED

13.5 DES Disconnection Permits (File No. 3009)

Moved By Councillor D. Jackson

Seconded By Councillor J. Grills

That two pieces of correspondence from David MacPhail, regarding DES Disconnection Permits be received and referred to staff.

CARRIED

13.6 Empire Club Development (File No. 3009)

Moved By Councillor A. De Jong

Seconded By Councillor J. Ford

That correspondence from Diane Lynn and Guy George Lever, regarding the Empire Club Development be received and referred to staff.

CARRIED

13.7 Reviewable Projects Regulation (File No. 3009)

Moved By Councillor A. De Jong

Seconded By Councillor J. Ford

That correspondence from Tracey Saxby, Executive Director, My Sea to Sky, regarding Reviewable Projects Regulation be received and referred to staff.

CARRIED

13.8 Seniors Housing at Rainbow (File No. 3009)

Moved By Councillor J. Grills

Seconded By Councillor D. Jackson

That correspondence from Olwen Kuiper, regarding Seniors Housing at Rainbow be received and referred to staff.

CARRIED

13.9 Whistler Service of Remembrance Invitation (File No. 3009)

Moved By Councillor J. Ford

Seconded By Councillor R. Forsyth

That correspondence from Steve LeClair, Whistler Service of Remembrance Committee Member, regarding an invitation to the Whistler Service of Remembrance be received.

CARRIED

13.10 Invite to Generate 2019 (File No. 3009)

Moved By Councillor J. Grills

Seconded By Councillor D. Jackson

That correspondence from Anitra Paris, Operations and Policy Manager, Clean Energy of BC, regarding and invitation to Generate 2019 be received and referred to staff.

CARRIED

14. TERMINATION

Moved By Councillor J. Ford

Seconded By Councillor A. De Jong

That the Regular Council Meeting of October 22, 2019 be terminated at 7:33 p.m.

CARRIED

Mayor, J. Crompton

Municipal Clerk, A. Banman



**PUBLIC HEARING OF MUNICIPAL COUNCIL
MINUTES**

Tuesday, October 22, 2019, 6:00 p.m.
Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT: Mayor J. Crompton
Councillor A. De Jong
Councillor R. Forsyth
Councillor J. Ford
Councillor J. Grills
Councillor D. Jackson

ABSENT: Councillor C. Jewett

STAFF PRESENT: Chief Administrative Officer, M. Furey
General Manager of Corporate and Community Services, T. Battiston
General Manager of Resort Experience, J. Jansen
General Manager of Infrastructure Services, J. Hallisey
Manager of Communications, M. Comeau
Municipal Clerk, A. Banman
Acting Director of Planning and Development, R. Licko
Manager of Transportation and Waste Management, A. Tucker
Acting Senior Planner, C. Beaubien
Planner, A. Antonelli
Parks Planner, A. Oja
Planning Analyst, B. McCrady
Council Coordinator, N. Cooper

1. Call to Order

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Zoning Amendment Bylaw (1315 and 1345 Cloudburst Drive) No. 2245, 2019" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

2. Purpose of "Zoning Amendment Bylaw (1315 and 1345 Cloudburst Drive) No. 2245, 2019"

As stated in the Notice of Public Hearing, the purpose of "Zoning Amendment Bylaw (1315 and 1345 Cloudburst Drive) No. 2245, 2019" is to:

- Amend the AC3 (Athletes' Centre Three) Zone to allow for the construction of a 4-story apartment building by:
 - increasing the maximum permitted gross floor area from 2500 m² to 3900 m²;
 - adding 'employee housing' to the existing list of permitted uses;
 - restricting non-employee housing uses to 2500 m² of gross floor area; and
- Amend the AC2 (Athletes Centre Two) Zone by:
 - adding 'employee housing' to the existing list of permitted uses.

3. Presentation

A presentation was given by municipal staff regarding the proposed Bylaw.

4. Submissions

Mayor J. Crompton called three times for submissions from the public and there were none.

5. Correspondence

Municipal Clerk A. Banman indicated that no correspondence was received regarding the proposed Bylaw.

6. MOTION TO CLOSE THE PUBLIC HEARING

Moved By Councillor J. Ford

Seconded By Councillor R. Forsyth

That the Public Hearing for "Zoning Amendment Bylaw (1315 and 1345 Cloudburst Drive) No. 2245, 2019" be closed.

CARRIED

Mayor, J. Crompton

Municipal Clerk, A. Banman



**PUBLIC HEARING OF MUNICIPAL COUNCIL
MINUTES**

Tuesday, October 22, 2019, 6:00 p.m.
Franz Wilhelmsen Theatre at Maury Young Arts Centre
4335 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT: Mayor J. Crompton
Councillor A. De Jong
Councillor R. Forsyth
Councillor J. Ford
Councillor J. Grills
Councillor D. Jackson

ABSENT: Councillor C. Jewett

STAFF PRESENT: Chief Administrative Officer, M. Furey
General Manager of Corporate and Community Services, T. Battiston
General Manager of Resort Experience, J. Jansen
General Manager of Infrastructure Services, J. Hallisey
Manager of Communications, M. Comeau
Municipal Clerk, A. Banman
Acting Director of Planning and Development, R. Licko
Manager of Transportation and Waste Management, A. Tucker
Acting Senior Planner, C. Beaubien
Planner, A. Antonelli
Parks Planner, A. Oja
Planning Analyst, B. McCrady
Council Coordinator, N. Cooper

1. Call to Order

This Public Hearing is convened pursuant to section 464 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in "Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019" (the "proposed Bylaw").

Everyone present shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaw. No one will be discouraged or prevented from making their views known. However, it is important that remarks be restricted to matters contained in the proposed Bylaw.

When speaking, please commence your remarks by clearly stating your name and address.

Members of Council may ask questions following presentations; however, the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed Bylaw.

2. Purpose of "Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019"

As stated in the Notice of Public Hearing, the purpose of "Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019" is to authorize Home-based Artist Studios to sell products and materials produced on the premises, without the requirement for a Temporary Use Permit.

3. Submissions

Mayor J. Crompton called for submissions from the public.

Maureen Douglas, Executive Director, Arts Whistler

Ms. Douglas commented that she is in support of this change in the bylaw, and noted that she helped administrate the pilot project with four community artist studios. She noted that it will make such a difference to not have a commercial fee and will engage more artists in this opportunity, and added that every opportunity that we have to make it easier for artists helps our arts and culture community to be that much stronger. She thanked staff for their work on this.

Kathleen Tannock, 8581 Drifter Way

Ms. Tannock noted that she is an artist working from her home studio. She noted that she found the Temporary Use Program has caused the art scene to not be able to move forward and grow. She added that it is important for there to be natural selection, and that cannot happen with a strict list of criteria. She noted that if the general public are the judges, then successful artists would thrive and survive if they are supported. She noted that removing the Temporary Use Permit makes for a stronger arts community.

Cheryl Massey, 8506 Forest Ridge Drive

Ms. Massey noted that she and her husband are artists that had reluctantly participated in the pilot project for Temporary Use Permits. She felt that this pilot project did not work. She added that the conversation about selling from home-based studios started in 2012, so it has taken about seven years to get here. She noted that she is happy that Council has decided to work towards removing the Temporary Use Permit, and supports this bylaw as it will make it easier for artists to thrive and flourish in the community.

Anne Popma, 2317 Boulder Ridge

Ms. Popma noted that she is an artist and has been involved in the Temporary Use Permit process over the last five years. She congratulated staff and Council for the work in removing fees for home-based artist studios.

Mayor J. Crompton called three more times for submissions from the public and none were made.

4. Correspondence

Municipal Clerk A. Banman indicated that no correspondence was received regarding the proposed Bylaw.

5. MOTION TO CLOSE THE PUBLIC HEARING

Moved By Councillor R. Forsyth

Seconded By Councillor A. De Jong

That the Public Hearing for "Zoning Amendment Bylaw (Delete Temporary Use Permits for Home-Based Artist Studios) Bylaw No. 2242, 2019" be closed.

CARRIED

Mayor, J. Crompton

Municipal Clerk, A. Banman



REPORT | INFORMATION REPORT TO COUNCIL

PRESENTED: November 5, 2019
FROM: Resort Experience
SUBJECT: WHISTLER 101 LECTURES UPDATE

REPORT: 19-137
FILE: CPD19-1

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council receive Information Report No. 19-137 regarding the Whistler 101 Lectures initiative.

REFERENCES

Appendix “A” – Whistler 101 Goals and Strategies

PURPOSE OF REPORT

The purpose of this Report is to apprise Council of the background, current status, and next steps pertaining to the Resort Municipality of Whistler’s (RMOW) Whistler 101 Lectures (W101) initiative.

DISCUSSION

A. Strategic Overview

The W101 project is grounded in Whistler’s Cultural Tourism Development Strategy (CTDS), and guided by Whistler’s draft Official Community Plan (OCP).

In 2011 the CTDS included the recommendation to ‘*Design and deliver training lectures in cultural tourism targeted at Whistler’s front-line tourism workers*’.

That recommendation recognized that a significant percentage of Whistler residents frequently interact with visitors either as customers – e.g. in the accommodation sector, food and beverage sector, retail sector, activities sector – or informally such as being asked for directions.

The importance of ‘community as front-line staff’ is amplified by the global increase in travelers who seek to experience a destination in its entirety: its landscape, natural environment, history, heritage, arts, and lifestyle. Ideally, the entire community guides visitors on that deeper journey. The prerequisite is that residents are knowledgeable about what makes Whistler distinctive.

The CTDS recommendation has evolved into a community enrichment initiative guided by several chapters in the draft OCP including:

Sense of Community – Our Shared Future:

Residents feel a strong sense of community and close connections to the place and people of Whistler.

The passion of our community for the mountains, natural environment and recreational opportunities is celebrated and shared with visitors.

- 8.1. Goal: Promote, encourage and support initiatives that strengthen the community's sense of place and sense of belonging.

Education and Learning – Our Shared Future:

Lifelong learning – including education for skills development, for accreditation or for enjoyment – is an integral component of Whistler's culture and an important contributor to the local economy.

Many of those courses – whether for accreditation, professional skills development, personal skills development or individual enrichment – reflect Whistler's passion for and commitment to sports, outdoor education, the arts, nature, heritage and First Nations culture.

- 9.1.4. Objective: Support and promote learning opportunities that reflect Whistler's unique character and culture.
- 9.1.4.1. Policy: Work with Whistler's diverse range of educators, skilled professionals, service providers and cultural institutions to provide learning experiences for all ages that reflect Whistler's culture and natural environment.
- 9.1.5. Objective: Collaborate with the Lil'wat Nation and Squamish Nation to provide opportunities to learn about both Nations.
- 9.1.5.1. Policy: Continue to promote the Squamish Lil'wat Cultural Centre (SLCC) as the principal centre for learning about the languages, cultures and histories of the Squamish Nation and the Lil'wat Nation.

Arts, Nature and Heritage – Our Shared Future:

Whistler's artists, naturalists, curators and other cultural workers are engaged in a rich, enduring and mutually rewarding conversation with residents and visitors about Whistler's culture.

In return, residents have a deep appreciation for Whistler's Arts, Nature and Heritage (ANH) sector and for the sector's immense influence on community pride and in shaping Whistler's 'sense of place' that is felt so passionately by residents and is so captivating to visitors.

- 9.2.2. Objective: Increase opportunities for education, participation and enjoyment of ANH for residents and visitors.
- 9.2.2.1. Policy: Support non-profit and private sector efforts to increase opportunities for individuals to learn about and participate in ANH.
- 9.2.2.2. Policy: Collaborate with the appropriate agencies and stakeholders to showcase local ANH initiatives.
- 9.2.2.3. Policy: Work with external funders including other levels of government to secure funds for ANH infrastructure and ANH programs in Whistler.

B. Project Overview

Consistent with Whistler's goals of enriching community life and economic diversification, the RMOW is investing to develop, produce, promote, and present a series of free lectures to inform and inspire residents about Whistler's Arts, Biodiversity, Geodiversity, Indigenous Peoples History and Heritage, and post-contact History and Heritage.

The precursor to and inspiration for W101 is *Whistler Nature 101* – a three-hour seminar about Whistler's geology and biodiversity – which was developed by the Whistler Museum and began in 2016. *Whistler Nature 101* is still offered as a professional development opportunity at a cost of \$50 per attendee and is produced upon request when the number of attendees is sufficient to cover the cost of producing the session.

Prior to proceeding with W101, RMOW staff met with key stakeholders to determine the level of interest in W101 and to identify existing programs with which W101 may unintentionally compete and/or conflict. Those meetings included representation and participation from:

- Arts Whistler
- Association of Whistler Area Residents for the Environment (AWARE)
- Audain Art Museum
- Hotel Association of Whistler
- Restaurant Association of Whistler
- Squamish Lil'wat Cultural Centre (SLCC)
- Tourism Whistler (TW)
- Whistler Blackcomb
- Whistler Chamber of Commerce
- Whistler Learning Centre (WLC)
- Whistler Museum and Archive Society (WMAS)
- Whistler Naturalists
- Whistler Public Library (WPL)

Subsequent to affirmation of the W101 concept by stakeholders, a W101 Steering Committee was established comprised of the RMOW Manager of Cultural Planning and Development, plus a representative from each of AWARE, WLC, Whistler Naturalists, and WPL to develop W101 Goals and Strategies (Appendix "A").

Research conducted by TW on behalf of the W101 Steering Committee indicated the ideal model to optimize attendance would be:

- A range of topics
- One topic per session
- Maximum duration 60-75 minutes per session
- Maximum 75 attendees
- Theatre setting
- Live presenter supported by photos and video
- Opportunity for Q and A
- Eventually available on-line

In addition to allocating funds for W101 in the RMOW Five-year Financial Plan, the RMOW was successful with two grant applications for W101:

- \$60,000 from the BC Rural Dividend Fund
- \$18,000 from the Canadian Geological Foundation

Therefore, beginning in spring 2020, and structured in a manner consistent with the findings from the research, five W101 subject areas will be advertised and presented on multiple occasions over several months in the SLCC Theatre.

C. Next Steps

From November 14-28, draft versions of each W101 subject will be presented to focus groups in the SLCC theatre.

- Thursday, November 14 Geodiversity
- Monday, November 18 Post-contact History and Heritage
- Tuesday, November 26 The Arts
- Wednesday, November 27 Indigenous Peoples History and Heritage
- Thursday, November 28 Biodiversity

Each audience participant will complete an on-line questionnaire developed by TW. Upon completion of the W101 Test, TW and the W101 Steering Committee will review responses to determine if revisions, refinements, or wholesale changes to any W101 presentations are warranted prior to promoting and presenting W101 to Whistler residents beginning in the spring of 2020.

In advance of the 2020 public presentations, consideration will be given to possible W101 delegations to Council during the first quarter of 2020 to create awareness of and interest in W101.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Arts, Culture & Heritage	The community is passionate about arts, culture and heritage, which have become a part of Whistler's spirit and community life, and alive with creative energy and aesthetic appreciation	W101 will fuel that passion through increased understanding of the richness of Whistler's environment, history, and the arts.
Learning	Residents and visitors have many opportunities to actively learn about the resort community, the natural environment and First Nations culture	W101 will provide an opportunity to actively learn about the resort community.
Visitor Experience	Community members' passion for Whistler inspires visitors, and interaction among the two groups creates memorable experiences	W101 will fuel that passion through increased understanding of the richness of Whistler's environment, history, and the arts.

W101 does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

W101 aligns with Whistler's Community Vision: *A place where our community thrives, nature is protected and guests are inspired.*

W101 aligns with several OCP Chapters as identified in the Discussion section of this report including with the *Education and Learning* chapter; specifically:

- Objective 9.1.4: Support and promote learning opportunities that reflect Whistler's unique character and culture.
- Objective 9.1.5: Collaborate with the Lil'wat Nation and Squamish Nation to provide opportunities to learn about both Nations.

BUDGET CONSIDERATIONS

There are no budget considerations. W101 is funded from RMOW Project A079 – Learning and Education Initiatives – consistent with the RMOW's Five-year Financial Plan.

COMMUNITY ENGAGEMENT AND CONSULTATION

Research will be conducted at W101 draft presentations during November 2019 for which TW has designed a recruitment strategy and plan, and developed a questionnaire that will be completed by all attendees.

SUMMARY

Whistler residents show a thirst for local knowledge as indicated by attendance at WPL Quest Lectures, and, most recently, panel discussions regarding Whistler's heritage titled *Legends of Whistler Tell the Story* hosted and moderated by the Mayor.

W101 will strengthen the sense of belonging among residents by:

- Identifying and celebrating Whistler's unique places – natural and constructed, ancient and new – as well as traditions, lifestyle and characters.
- Providing shared, welcoming opportunities for life-long learning.
- Providing a forum for learning, discussion, engagement, and connection.

W101 will also inspire stewardship of nature and deepen inter-organizational relationships through the premise that: *Through shared understanding, appreciation; through appreciation, protection.*

Lastly, W101 will enable and empower the community – individually and collectively – to provide visitors with a deeper understanding of Whistler and the biosphere, geology, history, heritage, and art that surround us.

Respectfully submitted,

John Rae
MANAGER OF CULTURAL PLANNING AND DEVELOPMENT

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Updated: October 15, 2019	APPENDIX A Whistler 101 Lectures GOALS & STRATEGIES
Project Overview	Produce, promote, and present five high-quality lectures targeted primarily at Whistler residents regarding (alphabetically) Whistler's: <ul style="list-style-type: none"> • Arts • Biodiversity • Geodiversity • Indigenous Peoples History & Heritage • Post-contact History & Heritage
Goals	<ol style="list-style-type: none"> 1. Align with Whistler's Community Vision: <ul style="list-style-type: none"> • <i>A place where our community thrives, nature is protected and guests are inspired.</i> 2. Align with OCP Chapter 9 <i>Learning, Culture and Recreation</i>; specifically: <ul style="list-style-type: none"> • Objective 9.1.4: Support and promote learning opportunities that reflect Whistler's unique character and culture. • Objective 9.1.5: Collaborate with the Lil'wat Nation and Squamish Nation to provide opportunities to learn about both Nations. 3. Enable and empower the community – individually and collectively – to provide visitors with a deeper understanding of Whistler and the biosphere, geology, history, heritage, and art that surround us. 4. Strengthen the sense of belonging thereby assisting with resident retention by: <ul style="list-style-type: none"> • Identifying and celebrating Whistler's unique places – natural and constructed, ancient and new – as well as traditions, lifestyle & characters. • Providing shared, welcoming opportunities for life-long learning. • Providing a forum for learning, discussion, engagement, and connection. 5. Inspire stewardship of nature and deepen inter-organizational relationships through the premise that: <i>Through understanding, appreciation; through appreciation, protection.</i>
Documents Informing W101	<ul style="list-style-type: none"> • Whistler's OCP • RMOW Corporate Plan • EPI Goals, Focus Areas, and Visions • Whistler's Vital Signs • Community Monitoring • Whistler's Cultural Plan
Scope	<ul style="list-style-type: none"> • Presented for personal interest and enrichment. • Not for academic credits. • Not intended to compete with fee-based educational programs offered in Whistler or on-line.

Strategic Drivers	Target	Content & Production	Promotion, Presentation
	<ol style="list-style-type: none"> 1. Sea-to-Sky (S2S) residents aged 15+¹ 2. S2S front-line staff² including permanent & seasonal staff 3. S2S Business Owners and Managers 4. S2S Local Media 5. S2S High Schools 6. Visitors <p>¹The content and concepts for each lecture will be presented at an academic level equivalent to first or second year university.</p> <p>²Jobs that involve frequent interaction with visitors; e.g. front desks in the accommodation sector; F&B servers; retail staff; guest services staff for activity providers; Village Hosts; Info Centre staff.</p>	<ol style="list-style-type: none"> 1. Interpretive Model: <ol style="list-style-type: none"> a) Reveals meaning by inspiring; not instructing. b) Stimulates discovery of personal meaning and connections with things, places, people, concepts. c) Highlights what makes Whistler unique. d) Thematic: presents facts to help audience relate to and appreciate the topic. e) Voluntary; attendees must <i>enjoy</i> the experience 2. Outcome <ul style="list-style-type: none"> ▪ Articulate what W101 intends to accomplish. ▪ <i>Interconnectedness</i> must be incorporated into all lectures 3. Stewardship <ul style="list-style-type: none"> ▪ Thread throughout. 4. Call to Action <ul style="list-style-type: none"> ▪ Identify a range of opportunities to learn more and to contribute. 5. Format <ul style="list-style-type: none"> ▪ Akin to TED Talk model ▪ MC: explains why W101; introduces presenter. ▪ Live presenter supported by video, audio, photos. ▪ High-quality production. ▪ Lectures will be filmed for upload to on-line platform ▪ Content to be modified into digital field guide 6. Venue/Duration <ul style="list-style-type: none"> ▪ <i>Attendees:</i> 100 maximum. ▪ <i>Venue:</i> indoor, theatre-like setting with good A/V ▪ 45-60' + 15' Q&A 7. Tone & Manner <ul style="list-style-type: none"> ▪ Informative & inspiring ▪ Ensure consistent voice & pace for all lectures. 	<ol style="list-style-type: none"> 1. W101 Identity <ul style="list-style-type: none"> ▪ Will be developed for use in the production (template, layout, font), promotion (advertising & collateral including digital), presentation of all five lectures. 2. Partnership <ul style="list-style-type: none"> ▪ Work with resort partners to promote. 3. Seasonality, Frequency, Time-of-day <ul style="list-style-type: none"> ▪ Maximum of one lecture per week. ▪ Alternate between evening and daytime. 4. Cost to attend <ul style="list-style-type: none"> ▪ Free or nominal cost; e.g. \$5 to local charity. ▪ Test various models to generate registration & commitment to attend. 5. Presenters <ul style="list-style-type: none"> ▪ S2S resident. ▪ Proven expertise in the subject area. ▪ Engaging; professional. 6. Acknowledge past & present contributors <ul style="list-style-type: none"> ▪ Thousands of hours of volunteer time. ▪ Funders. 7. Sponsorship <ul style="list-style-type: none"> ▪ Consider unsolicited sponsor proposal to enhance programming or marketing. 8. Research <ul style="list-style-type: none"> ▪ To inform continuous improvement.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 5, 2019
FROM: Infrastructure Services
SUBJECT: WHISTLER TRANSPORTATION ACTION PLAN IMPLEMENTATION UPDATE AND NEXT STEPS

REPORT: 19-141
FILE: 546

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council receive the update for the Whistler Transportation Action Plan 2019 summer monitoring program; and

That Council receive and endorse the Community Transportation Initiative Fund Purpose, Goals and Criteria as recommended by the Transportation Advisory Group to help guide spending from the Community Transportation Initiative Fund generated from Day Lot 1-5 revenues; and

That Council authorize staff to proceed with a pilot program to offer Whistler secondary school students complimentary access to the Whistler Transit System as a pilot project in 2020; and further

That Council authorize staff to share recent progress and next steps for the Whistler Transportation Action Plan with the Whistler community in partnership with the Transportation Advisory Group in early 2020.

REFERENCES

Appendix “A” – Minutes: Transportation Advisory Group (TAG) Workshop 14, March 13, 2018

PURPOSE OF REPORT

The purpose of this Report is to provide Council with an update on implementing the TAG Transportation Action Plan 2018-2028 including highlights from the 2019 summer transportation monitoring program and recommended next steps. The report also includes new recommended Community Transportation Initiative Fund (CTIF) purpose, goals and criteria to be used to identify future actions that could be funded by the CTIF.

DISCUSSION

Background

On October 2, 2018 Council received and endorsed the Transportation Advisory Group (TAG) Whistler Transportation Action Plan 2018-2028 (the Plan) and directed staff to work with TAG members, partners and stakeholders to continue implementing the medium-term (2018 and 2019) transportation actions and to start implementing the long-term (2020 to 2028) actions outlined in the Plan.

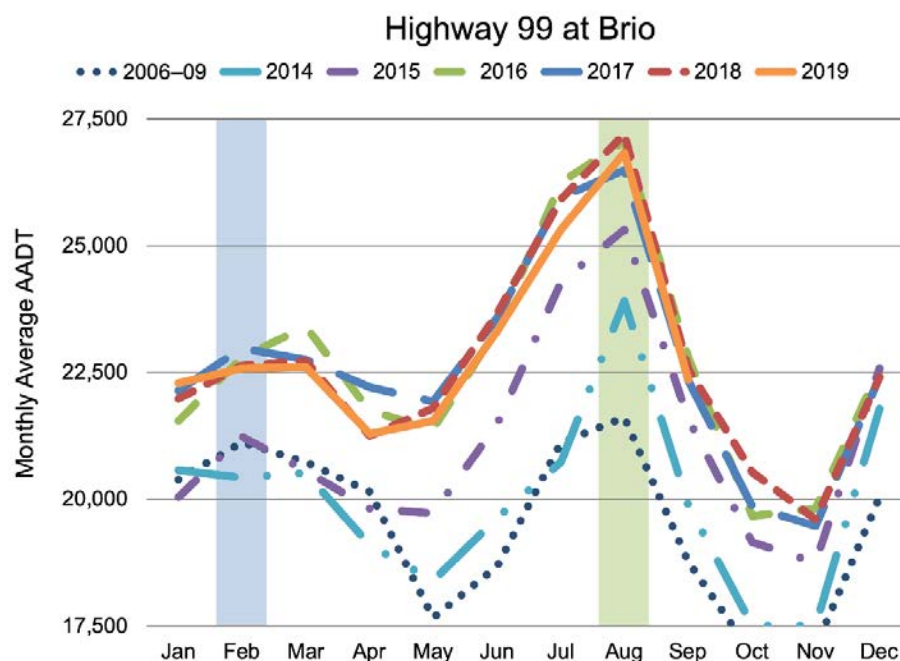
It was also recommended that TAG continue to meet in the spring and fall to review the progress of the implementation of the transportation action plan based on the indicators listed in Appendix “A” of the Plan, as well as review and comment on the prioritized implementation schedule.

Key 2019 Transportation Action Plan Results

As part of the development of the Whistler Transportation Action Plan, the RMOW has been monitoring key indicators since 2016 to evaluate the effectiveness of the implemented actions. The Plan supports TAG’s vision that Whistler’s transportation system efficiently and affordably moves people and products to, from and within Whistler, while delivering a high-quality experience and minimizing impacts on natural areas. The Transportation Action Plan for 2019 included:

- continuing free transit in Whistler on summer weekends and holiday Mondays,
- expanding free secure bicycle parking by providing more days of Whistler Bicycle Valet program,
- expanding the dates for the 24-hour secure bike parking in Whistler Village Library Underground parking lot,
- continuing with carpool parking passes in Day Lots 4 and 5,
- converting snow dump areas to Motorcycle parking in Day Lots 3 and 4,
- continuing with commercial bus parking in Day Lot 4, and
- testing a parking spot availability sign at the Conference Centre Underground parking lot.

As illustrated in the graph below, 2019 average daily traffic (AADT) on Highway 99 at the Brio traffic counter is similar to the previous three years (2016-2018) which is Whistler’s “new normal” where there are higher volumes in the summer months than in the winter. Despite measured increases in visitor traffic (arriving in Function Junction), total traffic measurements within Whistler have stayed the same. This result indicates that TAG’s approach of providing improved transportation options to reduce locally generated traffic are having some positive effects.



Parking availability is a key concept in any discussion of parking as it directly affects visitor experience and therefore is a key indicator for the Whistler transportation action plan. Availability refers to the number or percentage of unoccupied parking stalls that are available at any given time for motorists to

park in. The goal for long-term parking such as Day Lots 1-5 is 10 per cent availability and for short-term parking such as Main Street, Blackcomb Way and the Conference Centre surface lot is 15 per cent availability. Monitoring reports show that parking availability in Whistler has improved since 2016 but parking availability in Day Lots 1-5 is once again experiencing problems at peak times in the summer while the Whistler Creekside parkade continues to be underutilized. It is important to note that in spring 2019, over 100 parking spots in Day Lots 4 and 5 were permanently removed from summer inventory due to Transport Canada regulations related to the operations of the helicopter landing pad at the Whistler Heath Care Centre.

Since 2016, it has been observed that the sale of monthly passes in Day Lots 1 – 5 is continuing to rise. In Day Lots 1 – 3, monthly sales are over 700 passes for only 800 parking spots during the two busiest months and over 400 for another six months. The monitoring has also highlighted that overtime parking continues to be a challenge in many Village locations.

The RMOW Bylaw team increased its parking enforcement efforts throughout Whistler and continue to refine signs and related information regarding parking regulations in the community. For this winter, Bylaw will be also revising the user-pay parking times on Blackcomb Way between the Blackcomb Day Lodge and the Chateau Boulevard to be in line with snow clear operations and customer use. The times will be shifted to mirror the Day Lots from 8 a.m. to 5 p.m. instead of the current 10 a.m. to 7 p.m.

The full 2016 Whistler Parking Study and 2017 and 2018 Transportation Action Plan monitoring reports outlining key findings are posed on-line at www.whistler.ca/MovingWhistler . The 2019 monitoring report will also be posted once it is complete.

Community Transportation Initiative Fund (CTIF)

The Community Transportation Initiative Fund (CTIF) is generated by parking fees from Day Lots 1 – 5 as part of the operating agreement between the Resort Municipality of Whistler and Whistler Blackcomb. The agreement outlines how the Day Lots will be managed through a partnership between Whistler Blackcomb and the RMOW that is referred to as the Day Lot Operating Committee (DLOC). The agreement also specifies that net revenue from the use of the day lots may be used only for community transportation initiatives, not general municipal purposes. To facilitate decisions related to community transportation initiatives, the Transportation Advisory Group developed a purpose statement for the CTIF and created goals and criteria for the CTIF as a funding mechanism during the development of the Transportation Action Plan. The members of TAG tested the criteria and used the goals and purpose to guide the recommended actions as part of the development of the 2017 and 2018 short and medium-term action plans.

Listed below are the recommended purpose, goals, criteria and other information to help guide the allocation of Community Transportation Initiative Funds recommended by TAG at their March 3, 2018 meeting (minutes attached as Appendix “A”).

CTIF Purpose:

Provide a funding mechanism to support preferred transportation initiatives that benefit the resort community.

CTIF Goals:

- Improve affordability
- Improve transportation (including experience) for residents and visitors
- Increase transit frequency and reliability
- Reduce congestion

- Create transportation choice
- Solve more than one issue
- Address year-round transportation challenges
- Promote and supports preferred modes of transportation
- Reduce environmental impact.

CTIF Criteria:

- Simple to administer
- Cost-effective (use is monitored)
- Flexible, depending on resort needs
- Ensure long-term viability of CTI fund
- Scalable
- Minimal requirement/costs for communications.

Additional information that may be required to make a decision on a proposed initiative:

- Monitoring process
- Incremental benefits
- Cost (and compared to overall budget/other initiatives)
- Whether other funding opportunities have been explored
- Is not a core transportation service of RMOW or Whistler Blackcomb/Vail.

It is requested that Council formally receive and endorse the Community Transportation Initiative Fund (CTIF) Purpose, Goals and Criteria as recommended by the Transportation Advisory Group to guide spending from the CTI Fund generated from Day Lot 1-5 revenues.

Whistler Secondary School Complementary Transit Pass Pilot Program

At their October meeting, the Day Lot Operating Committee received and considered the preliminary results of the 2019 transportation action monitoring. In an effort to increase availability of parking spaces during peak times in the Day Lots, DLOC has resolved to adjust the cost of the monthly parking pass for Day Lot 1 – 3 by \$10 as of December 1, 2019. The change will bring the price of a monthly pass from \$50 to \$60. DLOC recognizes that this pricing adjustment will add revenue to the Community Transportation Initiative Fund and therefore, supports using this additional revenue to offer free transit passes to Whistler Grade 8 to 12 students. The Transportation Advisory Group and the Transit Management Committee both reviewed and supported these recommendations as a step toward the long-term goal of free transit within Whistler.

The original proposal was to test a high-school free transit program with only the 200 Grade 8 and 9 students. DLOC and TAG have requested that grades 10, 11 and 12 be included in the initial pilot program expanding the group to approximately 500 students. BC Transit was concerned about adding ridership to the system without adding extra buses to school bell times. Since there will be no changes to the exiting School District 48 school busing program, adding grades 10, 11, and 12 is still feasible. Ridership patterns and transit vehicle capacity will be monitored as part of the pilot program.

Another concern was that the estimated increase in revenue from the change in parking pass price from \$50 to \$60 in Day Lots 1-3 will not be enough to fully cover the estimated cost of the increased scope of pilot program however, there are adequate funds in the CTIF to make up the difference.

The main goals of the pilot program are to:

- 1) reduce “parent chauffeur” trips within Whistler, reducing highway congestion and GHG emissions;
- 2) improve affordability for families in Whistler;
- 3) quantify the actual cost of delivering this program and review impacts to the Whistler Transit System.

RMOW staff are aiming to launch the pilot program in early January 2020. Staff are working with the principals at the Whistler secondary schools to produce and distribute approximately 500 12-month Whistler Transit Passes in the most efficient method. It is important that the picture ID magnetic swipe passes be produced so that reports can be produced from the swipes on the farebox (usage) to help plan for future transit expansions based on the actual and anticipated increased ridership. The program will also require that the students and parents complete a pre- and post-implementation survey to determine changes in transportation behaviour to help calculate GHG emission reductions.

The pilot program would also waive the normal \$25 administration fee to remove all barriers to participation. Studies have shown that the earlier people are exposed to active transportation such as walking, biking and taking transit, the more likely that these people will continue to make these choices as adults.

Within the BC Transit partnership, the local partner (RMOW) has the sole authority to set fares (tariffs) as 100 per cent of the fare revenue is allocated to the local partners 53.31 per cent share of transit system costs. Staff are recommending that Council direct staff to proceed with a Whistler secondary school Complementary Transit Pass Pilot Program in 2020 funded from the Community Transportation Initiative Fund. The Pilot Program is estimated to cost \$61,000 based on anticipated ridership.

TAG Next steps:

The preliminary results from the 2019 transportation action monitoring report indicate that some of the successes from the 2017 short-term actions such as increased parking availability during peak times are starting to fade. DLOC has requested information about estimated costs to expand free transit to Fridays over the summer. At the October TAG and TMAC meetings, BC Transit indicated that there are challenges and trade-offs related to expanding free transit to Fridays over the summer.

Over the winter TAG and TMAC will be reviewing options available to increase parking availability in the summer while expanding low GHG transportation options to residents and visitors. As part of this review, it is recommended that Council authorize staff to share recent progress and next steps for the Whistler Transportation Action Plan with the Whistler community in partnership with the Transportation Advisory Group in early 2020.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Transportation	The transportation system efficiently meets both the short and long-term needs of all users. Residents, businesses and visitors are increasingly aware of the importance and benefits of preferred transportation choices.	To address transportation congestion issues to, from and within the resort community especially on peak days, the Transportation Advisory Group, which is composed of a group of diverse stakeholders, reviewed the current issues

Resident Affordability	Residents have access to affordable goods and services that meet their needs.	<p>as well as data collected related the current issues and formulated recommended actions summarized in the TAG Transportation Action Plan 2018-2028 adopted by Council on October 2, 2018. The plan is a guiding document which builds from the 2017 short-term action plan toward the goal of continuing to improve transportation for everyone – residents, employees and visitors. TAG continues to be involved in the guiding the implementation of the recommendations.</p> <p>The \$10 adjustment in the Day Lot 1 – 3 Monthly pass price is aimed at influencing travel behaviour while any increased revenues will be used to offer complimentary transit to Whistler high school students reducing financial pressures on families in Whistler.</p> <p>Whistler Transportation infrastructure and policy affect almost all parts of the resort community. As many of the proposed actions for 2020 and 2021 will need participation from stakeholders including senior levels of government and private industry to move the actions forward, it is recommended to expand the conversation about the potential actions with the public in partnership with TAG in early 2020.</p>
Partnership	Partners work together to achieve mutual benefit.	
Economic	Effective partnerships with government and tourism organizations support economic health.	
Visitor Experience	Communications, travel and services are accessible, seamless and convenient at all phases of visitors' trips, from prior to departure until after returning home.	
Finance	Senior levels of government recognize the value of the resort community and support its success. The long-term consequences of decisions are carefully considered.	
Learning	Learning opportunities foster collaboration, trust and community engagement and build the community's capacity for achieving Whistler's vision of success and sustainability for future generations.	

W2020 Strategy	AWAY FROM Descriptions of success that resolution moves away from	Mitigation Strategies and Comments
Finance	Whistler lives within its financial means.	There are costs associated with hosting public events. However, these are considered minor compared to the benefits gained from a shared vision and comprehensive action plan.

OTHER POLICY CONSIDERATIONS

The long-term transportation actions in the Plan align with the Transportation Chapter goals, objectives and policies in the updated draft Official Community Plan as well as many of the goals and policies of the Climate Action and Energy Chapter. Further, the Transportation Plan is well aligned with the goals and objectives of Whistler's Community Energy & Climate Action Plan (CECAP).

BUDGET CONSIDERATIONS

The 2020 – 2025 Five-year Financial Plan includes a budget of \$50,000 for traffic studies to support TAG in 2020. It is anticipated that the costs for the 2020 monitoring program and the public engagement involving consultant time, venue, advertising, and notification costs would be part of this budget.

The budget expense associated with the Whistler secondary school Complimentary Transit Pass Pilot Program is proposed to be allocated from the Community Transportation Initiative Fund (CTIF) in 2020. The current value of the program is estimated to be \$205,000 based on the current price of the 12-month bus pass, but the estimated \$61,000 cost is based on the estimated revenue lost from the existing student pass purchases for 2019. One of the goals of the pilot program is to refine the estimated cost of the program for 2021 to 2026. These refined costs would be included in the five-year budget for the CTIF expenditures should the pilot program be extended or made permanent.

COMMUNITY ENGAGEMENT AND CONSULTATION

The Whistler Transportation Action Plan has been developed through an open process involving the TAG reviewing research results and data, identifying potential actions, and bringing forward potential ideas and actions to the community. In addition, feedback on the Plan has been received through in-person and on-line surveys, five Community forums in 2016, 2017 and 2018, public information sessions, and several presentations to community organization boards and large employers. Full details of the community engagement can be found in the engagement section of the Plan and all related material is posted on www.whistler.ca/MovingWhistler.

Based on the success of the open process for developing the plan, it is recommended that Council authorize staff to share recent progress and next steps for the continued implementation of Whistler Transportation Action Plan with the Whistler community in partnership with the Transportation Advisory Group in early 2020.

SUMMARY

In 2019, TAG met in April, June and October to review the 2019 Transportation Action Plan monitoring results and proposed next steps. The 2019 key findings indicate that more work needs to be done to maintain the initial gains achieved from the 2017 implemented actions, especially related to parking availability in Day Lots 1-5.

TAG supports the proposed Whistler secondary school Complimentary Transit Pass pilot program funded by Day Lot 1-5 parking revenue through the Community Transportation Initiative Fund as it supports the CTIF purpose and goals. TAG is also recommending that over winter 2019/2020 the coordinated package of actions be reviewed with the Whistler Community in partnership with TAG.

Respectfully submitted,

Emma DaSanto
TRANSPORTATION DEMAND MANAGMENT COORDINATOR

for
James Hallisey, P.Eng.
GENERAL MANAGER OF INFRASTRUCTURE SERVICES



WHISTLER

File 546

MINUTES

TRANSPORTATION ADVISORY GROUP (TAG) WORKSHOP 14 THURSDAY, March 15, 2018 STARTING AT 9:05 A.M.

In the Meeting Room Flute – Resort Municipality of Whistler
4325 Blackcomb Way, Whistler, BC, V0N 1B4

PRESENT:

Chair – Mayor, N. Wilhelm-Morden
RMOW Councillor, C. Jewett
RMOW Councillor, S. Anderson
RMOW – CAO, M. Furey
Citizen-at-Large, B. Murray
Citizen-at-Large, J. Sobieniak
Citizen-at-Large, C. Doak
Whistler Blackcomb – VP Information Technology, M. Sedgwick
Tourism Whistler – VP Market Development & Sales, K. Goodwin
Whistler Chamber of Commerce – GM, The Whistler Experience, M. Facundo
MOTI – Operations Manager, Howe Sound & Sunshine Coast, D. Legault (*by phone*)
BC Transit – Senior Planner, L. Megenbir
RMOW – General Manager Infrastructure Services, J. Hallisey
RMOW – GM of Resort Experience, J. Jansen
RMOW – TDM Planner & Recording Secretary, E. DalSanto

GUESTS:

Whistler Blackcomb – Director of Community & Government Relations, S. McCullough
Whistler Blackcomb – Manager Maintenance Planning, M. King
RMOW – Bylaw Supervisor, L. DeBou

FACILITATOR:

Whistler Centre for Sustainability – Executive Director, C. Ho

REGRETS:

Citizen-at-Large, S. Pass
BC Transit, Senior Regional Transit Manager, L. Trotter

ADOPTION OF AGENDA

AGENDA

Moved by C. Jewett
Seconded by B. Murray
That the Transportation Advisory Group (TAG) adopt the agenda of
Thursday, March 15, 2018 as circulated.

CARRIED

ADOPTION OF MINUTES

Moved by C. Jewett
Seconded by B. Murray
That the Transportation Advisory Group (TAG) adoption of the Minutes
of Monday, January 8, 2018 TAG workshops as circulated.

CARRIED

PRESENTATIONS/DELEGATIONS

Updates and Discussion of Transportation Actions:

R. Drdul has been hired to monitor the results of the 2017/2018 Transportation Action Plan. Detailed parking and traffic surveys took place on weekends in January and February. Data continues to be collected into April. The final report will be completed in late spring.

Staff updated TAG on the preliminary results of the winter 2017/2018 monitoring program.

- Average daily traffic counts on Highway 99 at Brio are tracking slightly lower than 2017 and 2016 but higher than 2015
- Number of vehicles entering Whistler at Function Junction are higher than in 2017 but trips starting and ending in Whistler are lower than in 2017
- Ridership on the Whistler transit system is higher than last winter
- Day Lots 1-5 are at or below 90% occupancy target
 - Day Lots 4 and 5 had 10% and 70% availability, respectively, on all survey days.
 - Day Lots 1-3 were above the 90% occupancy target on all survey days
- Many vehicles in Day Lots 1–3 due to monthly passes
- Overtime parking in Village lots and on Blackcomb Way
- Creekside underground parkade is full most days
- Whistler Blackcomb will share occupancies in Day Lots 6, 7 and 8
- Private lots have limited availability
- The majority of Lot 4 and 5 carpool passes are “convenience carpools” consisting of two vehicles from the same address
- On-street parking counts have been and continue to be conducted in neighbourhood in Brio, Whistler Cay and White Gold. The average number of vehicles parked in these locations during off-peak season was higher than peak season.

TAG discussed the primary winter results, the consultant’s recommendations as well as J. Wood’s letter regarding on-street parking in neighbourhoods circulated with the agenda package. TAG recommends the following next steps:

1. Install parking meters on Blackcomb Way with the same pricing as Main Street as outlined in the 2017 Transportation Action Plan.
2. Keep Commercial Bus Parking in Day Lot 4 and charge by the hour to a daily maximum during peak season. Complimentary staging in Day Lot 4 will only be considered for the bus companies that lease one of the four reserved bays in Gateway Loop.
3. Continue monitoring on-street parking in neighbourhoods adjacent to the Village and throughout the Valley.
4. More work needs to be done on pricing monthly passes before any new passes are introduced for Day Lots 1-3, either to supplement or replace the current monthly pass. If a 20-time pass is implemented, pricing for each day of the pass should be no less than 50% of the price for daily passes.
5. Ensure that the electronic and paper maps showing parking in Whistler are complete and accurate.
6. Proceed with a pilot project to display parking availability at the Conference Centre underground lot.

D. Legault and L. DeBou left at 10:00 a.m.

**Confirming CTIF
Goals and Criteria
Confirming CTIF
Criteria and Desired
outcomes**

Community Transportation Initiative Fund (CTIF) Criteria

C. Ho summarized the results of the CTIF Exercise initiated at the January 2018 workshop and completed by TAG members electronically. She then facilitated finalizing resulting revisions to the draft Goals and Criteria. Listed below are the recommended purpose, goals, criteria and other information to help guide the Day Lot Operating Committee on the allocation of Community Transportation Initiative Funds.

CTIF Purpose:

Provide a funding mechanism to support preferred transportation initiatives that benefit the resort community.

CTIF Goals:

- Improve affordability
- Improve transportation (including experience) for residents and visitors
- Increase transit frequency and reliability
- Reduce congestion
- Create transportation choice
- Solve more than one issue
- Address year-round transportation challenges
- Promote and supports preferred modes of transportation
- Reduce environmental impact

CTIF Criteria:

- Simple to administer
- Cost-effective (use is monitored)
- Flexible, depending on resort needs
- Ensure long-term viability of CTI fund
- Scaleable
- Minimal requirement/costs for communications

Additional information required to make a decision on a proposed initiative

- Monitoring process
- Incremental benefits
- Cost (and compared to overall budget/other initiatives)
- Whether other funding opportunities has been explored
- Is not a core transportation service of RMOW or Whistler Blackcomb/Vail Resorts
-

Break

10:15 a.m. to 10:25 a.m.

Highway Capacity Update

MoTI has initiated the study to look at increasing capacity on Highway 99 from Function to Lorimer Road. A draft report should be circulated this summer.

J. Hallisey presented the result of the report prepared by the Parson's group to address what it would take to improve Highway 99 capacity through regional transit between Metro Vancouver and Whistler. The model illustrated that 150 trips would need to be diverted from cars to transit in the peak hour between Horseshoe Bay and Squamish and 100 trips would need to be diverted from cars to transit between Squamish and Whistler. The technical memo was circulated to TAG as part of the agenda package.

2018 Official Community Plan (OCP) Refresh

Discussion of TAG and Official Community Plan (OCP) Vision and Goals

The 2018 Whistler OCP refresh project involves taking the 2011 OCP (see Official Community Plan Adoption Bylaw No. 1983, 2011), which was adopted May 7, 2013 as the starting point and updating it based on the current realities, studies, strategies and initiatives over the past five years.

Staff reviewed the input from the March 5, 2018 OCP Community Visioning Session and reorganized the Transportation policies in Chapter 9 under the eight TAG goals.

C. Ho facilitated an exercise to review the review and revise the transportation policies.

M. Sedgwick left at 10:50 a.m.

ACTION: Staff will revise the Transportation policies based on the feedback and circulate a revised draft of objectives and policies for a special TAG Working Group meeting on March 22 from 2:30 – 4:00 p.m. focused on completing the OCP transportation policy review.

M. Facundo left at 11:30 a.m.

Correspondence

Letter from J. Wood regarding restrictions to parking in neighbourhoods

ACTION: Staff will respond to J. Wood informing him of the preliminary results of the 2107/2018 monitoring program and the expanded monitoring that will take place this spring and early summer.

Letter from A. MacConnachie regarding parking for Fire Fighters

This letter was received and discussed by TAG at the June 15, 2017 workshop. It was forwarded to RMOW staff. This letter was recirculated in this agenda package as the minutes from June 15, 2017 did not reflect the discussion as the Correspondence section of the Minutes were missed.

N. Wilhem-Morden received a response from the Ministry of Transportation and Infrastructure that there are no plans to add additional barriers on Highway 99 between Whistler and Metro Vancouver and that the Ministry has invested in variable speed signs between Whistler and Squamish to encourage safer driving behaviours.

Communications Task Team Update and Discussion

The task team is reviewing summer messaging and will update materials to include messaging related to progress on Regional Transit, how parking fees (CTIFs) are being used to create other transportation options for residents, employees and visitors.

OTHER BUSINESS/UPDATES

The next two TAG workshops will be scheduled in April/May and June/July 2018. Staff will explore inviting a speaker such as Gord Price or Gord Lovegrove to present on innovative transportation initiatives, and to open up the talk to the community.

ADJOURNMENT

Moved by S. Anderson

That Transportation Advisory Group (TAG) adjourn the March 15, 2018 TAG workshop at 12:01p.m.

CARRIED

CHAIR: N. Wilhelm-Morden

RECORDING SECRETARY: E. DalSanto



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 05, 2019
FROM: Environmental Stewardship
SUBJECT: COMMUNITY ENERGY AND CLIMATE ACTION PLAN REPORT – Q3 2019
REPORT: 19-140
FILE: A05001

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager Resort Experience be endorsed.

RECOMMENDATION

That Administrative Report No.19-140 regarding quarterly progress on implementing the 2016 Community Energy and Climate Action Plan be received; and

That Council support staff in advancing more frequent stakeholder consultation and community outreach to better advance climate and clean energy initiatives.

REFERENCES

Appendix “A”: Community Energy and Climate Action Plan (CECAP) Quarterly Performance Tracking: July – September 2019

PURPOSE OF REPORT

The purpose of this report is to provide an update on the RMOW’s progress implementing the CECAP between July and September 2019. (See Appendix “A”).

DISCUSSION

As a resort community dependent on outdoor activities for its economic success and quality of life, Whistler is concerned with the issue of climate change. The RMOW regularly tracks emissions and monitors its progress on actions to mitigate and adapt to climate change.

For a number of years prior to adoption of the CECAP, the RMOW tracked the energy and GHG emissions performance trends for the community as well as the RMOW’s internal corporate operations and reported annually. For example, the 2018 Annual Energy and Emissions Performance Report (<https://www.whistler.ca/sites/default/files/2019/Aug/related/14506/rmow-2018-annual-energy-ghg-emissions-performance-report-final.pdf>) provides background on energy and emissions planning in Whistler, detailed historical information, a review of associated targets for each section, specific detail on 2018 energy consumption and emissions trends at both the community and corporate scale, and insights regarding key drivers of change over time. The Report shows that Whistler is not currently on track to achieve its official 2020 climate targets, and that just two sectors – petroleum use in personal transportation and natural gas use in buildings – account for 90 per cent of Whistler’s GHG emissions.

As directed by Council, this quarterly report summarizes implementation progress on CECAP actions (https://www.whistler.ca/sites/default/files/related/cecap.0_final.pdf) during the period July 2019 –

September 2019. The checklist of actions and their respective status is based on input provided by every department in the organization.

The intent of the CECAP Quarterly Report is to provide regular updates to energy and climate change adaptation performance across the organization and community. A significant achievement in Q3 was the Official Community Plan (OCP) receiving third reading at the July 23, 2019 regular Council meeting. The OCP contains a number of policies that support and clarify intent and direction related to energy and climate change.

Transportation issues continue to be a priority item, with a number of initiatives advanced over the past quarter. In September, RMOW staff submitted a detailed funding application to Natural Resources Canada for 50 per cent matching funding for 28 EV charging stations throughout the community. If successful, this project will increase EV chargers in the Day Lots six-fold and build several more stations at other key locations across Whistler village. In addition, staff engaged with BC Transit on their announced Low Carbon Fleet Program. Whistler can expect to gain access to more renewable natural gas (RNG) to fuel its current CNG buses in the near-term, and transition to an electric fleet over the medium-term. Valley trail projects have proceeded in the third quarter, with the Millar Creek extension 50% completed and scheduled to be finalized in 2020, while 1.5 km of new trail from Rainbow Park to Scotia Creek will be tendered in late fall 2019. Lastly, the draft e-bike policy for appropriate use of e-bikes in Whistler was adopted at the July 9, 2019 Regular Council Meeting and is currently in the implementation and monitoring stage. E-bikes present a convenient, accessible and low carbon transportation solution for Whistler, and present a major opportunity for reducing vehicle based emissions in Whistler.

The buildings sector represents the second biggest source of GHG emissions in Whistler, and as such, remains a priority for climate action. As of January 1, 2019, Whistler requires higher energy performance for new residential building through its adoption of the Energy Step Code. New buildings are now being advanced to this new performance standard. As of end Q3, multiple building permits have been issued with 50 per cent of new residential buildings requiring Level 3 and the other 50 per cent requiring Level 4 of the Energy Step Code. In addition, the RMOW, in coordination with the provincial government, increased energy efficiency rebates for homes. For example, the incentive offer for electric heat pumps is now up to \$6,000 (from \$4,000 previously). The Climate Change Coordinator has also started engagement with the hotel sector to identify and advance creative climate and clean energy initiatives. Lastly, significant progress has been made with several Whistler Housing Authority developments, including 1020 Legacy Way (24 units, Passive House development) and 1330 Cloudburst Drive (45 units, Energy Step Code 3). These WHA projects offer much needed staff housing while also supporting Whistler's commitment to compact and transit connected developments, increasing the energy efficiency of the building stock and connecting to alternate low carbon heating systems (both developments are connected to the Cheakamus district energy system), satisfying multiple CECAP priorities.

Wildfire risk reduction continues to be a priority focus for adapting Whistler to the changing climate. At the end of Q3, 2019, the Kadenwood fuel thinning project was completed, and a new 3-year contract was awarded to treat priority areas in the Wildland Urban Interface starting with an area along the western boundary of Lost Lake Park adjacent to Spruce Grove and White Gold. FireSmart continued its work on municipal lands and private lands including many multi-unit stratas. At the landscape level, planning for implementing Phase 2 of the Cheakamus Lake Road fuel thinning project was ongoing and is scheduled to start in early November 2019 with completion in late spring 2020.

Although work is progressing, many actions remain unchanged or not initiated. With the introduction of the Climate Change Coordinator, and continued hard work from existing staff, momentum is increasing towards our overarching goals of energy and emission reduction.

Looking forward, the main priority of the Climate Change Coordinator is to accelerate the transition away from fossil fuels by identifying and advancing high impact initiatives in the transportation and buildings sectors, and to engage with key stakeholders and the broader Whistler community to create buy-in for strong action.

See Appendix “A” for a complete listing of all actions, current status and comments.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Energy	Residents, businesses and visitors understand energy issues	The report supports and increases local knowledge (resident and business) of Whistler's progress in implementing CECAP's climate mitigation and adaptation measures.
Built Environment	Limits to growth are understood and respected	The report contributes to the discussion about 'limits to growth' through the inclusion of detail related to our Council-adopted targets and in particular, Whistler's performance relative to these energy and emission targets (limits) over time.
Natural Areas	Natural systems guide management approaches	The report provides details on Whistler's progress in implementing measures that will better position Whistler to meet the challenges of a changing climate, reduce community dependence on fossil fuels, and decrease collective energy-related expenditures.
Visitor Experience	The visitor experience is based on practices and systems that efficiently use sustainable materials and energy	The report evaluates our progress on climate mitigation measures that are increasing our community's resilience to potential impacts of a changing local climate while supporting Whistler's tourism-based economy.

The compilation and dissemination of the attached report does not move our community away from any of the adopted Whistler2020 Descriptions of Success

OTHER POLICY CONSIDERATIONS

Whistler's CECAP commits to regular public reporting on progress. Quarterly reporting is from a 2018 directive by Council, with four quarterly reports (including this current report) completed over the past year.

CECAP aligns with the OCP, Whistler corporate and community energy and climate targets, and other energy-related municipal policy.

BUDGET CONSIDERATIONS

The tracking and reporting of CECAP actions on a quarterly basis does not have direct budget implications beyond the dedication of staff time.

COMMUNITY ENGAGEMENT AND CONSULTATION

CECAP reports are posted on whister.ca for public access and review, and will be used as a reference document in community engagement. Moving forward, staff will be prioritizing more frequent community and stakeholder consultation on climate and clean energy initiatives, including:

- Updating the RMOW's online presence to better keep the community informed on local climate action, including a website re-design and a more active social media presence;
- Consultation with key energy stakeholders to identify and advance creative climate and clean energy initiatives with Whistler's large energy users;
- More frequent climate specific community outreach to inform the public on what is happening on CECAP implementation and to give explicit opportunities to provide input on their priorities and actions. Staff is currently exploring new formats to enable better engagement and working with the Whistler Community Foundation and other partners to advance these initiatives.

SUMMARY

The RMOW continues to advance many of the actions and to liaise with other community and provincial stakeholders involved in emissions reduction and climate change adaptation. As highlighted in recent international reports and global meetings, it is imperative that we all take action to reduce our impacts on climate. The CECAP action list is broad and extensive, and staff continues to advance as many of the projects as possible.

Respectfully submitted,

Maximilian Kniewasser
CLIMATE CHANGE COORDINATOR

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

Appendix A: CECAP Quarterly Performance Tracking: July – September 2019

CECAP QUARTERLY UPDATE: July - September 2019						
ACTION #	RECOMMENDED ACTION	TIMING	RMOW LEAD	Progress since last update	Action Status	Q3 Update
MITIGATION						
6.1 Mobile Energy Use – Transportation-based GHG Emissions						
6.1.1 Design Land Use for Location Efficient Living, Working and Playing						
6.1.1.1	Continued commitment to ensuring that Whistler is made up of increasingly complete and compact neighbourhoods.	Short	RMOW REX	Yes	Ongoing	<ul style="list-style-type: none"> • Commitment to complete and compact neighbourhoods is still in place. • OCP received 3rd reading July 23, 2019 • Significant progress on WHA housing in Cheakamus, delivering compact community development in energy efficient housing, linked to transit. • 1020 Legacy Way - Passive House Building with 24 units, tenants to move in November 1st. Adjacent to transit. • 3850 Bear Paw Trail, Rainbow: 20 Seniors units located adjacent to transit. • 1330 Cloudburst Drive: 45 units BC Step Code 3. Recently broke ground, to be completed in 2021, connected to transit.
6.1.1.2	Investigate raising the target for the number of employees, especially full-time employees, living locally (i.e. > than the current 75%)	Short	RMOW REX			

6.1.1.3	Adhere to the Whistler Urban Development Containment Area (WUDCA) as a means of reducing automobile trip distances.	Short	RMOW REX	Unchanged	Ongoing	<ul style="list-style-type: none"> • OCP received 3rd reading July 23, 2019
6.1.1.4	Ensure that whenever possible, new development or significant redevelopment is concentrated in existing neighbourhoods or settled areas that are well-served by transit, pedestrian and cycling routes, amenities and services; and are characterized by increased residential density.	Short	RMOW REX	Unchanged	In Progress	<ul style="list-style-type: none"> • OCP received 3rd reading July 23, 2019 • 1330 Cloudburst Drive WHA housing recently began construction. 45 units, BC Step Code 3, connected to transit. To be completed in 2021.
6.1.1.5	Explore opportunities to expand live-work use designations within existing zones where this inclusion would not have adverse impacts on the neighbourhood's character.	Short	RMOW REX	Unchanged	In Progress	<ul style="list-style-type: none"> • OCP received 3rd reading July 23, 2019
6.1.1.6	Proposals for significant new development or redevelopment should be required to quantify future GHG emissions and energy consumption impacts (including transportation-based) and incorporate measures to minimize and/or mitigate projected increases.	Short	RMOW REX	Unchanged	Ongoing	<ul style="list-style-type: none"> • OCP received 3rd reading July 23, 2019
6.1.2 Advance Local and Regional Mass Transportation Service						

6.1.2.1	Work with regional passenger carriers and provincial regulatory bodies to encourage greater frequency and more affordable choices for regional bus travel	Short	RMOW IS	Unchanged	Ongoing	
6.1.2.2	Support the expansion, promotion and increased convenience of mass transportation services between Vancouver and Whistler	Short	RMOW IS	Unchanged	Ongoing	Staff are doing some further cost analysis, but no additional Provincial funding is available in the foreseeable future.
6.1.2.3	Develop a public realm with improved multi-modal integration and comfortable, convenient transition areas – Bus Loop/taxi loop	Short	RMOW IS	Unchanged	Complete	
6.1.2.4	Advance a community-based social marketing research project to determine the key perceived barriers and benefits of increased use of mass transit transportation. Based on the associated results, develop and execute targeted community-based social marketing campaign and other relevant, practical solutions to increase use of mass transit	Short	RMOW IS	Yes	In Progress	Maytober Challenge encouraged residents to get out of their cars and onto more sustainable transport options including transit. It was a success with Bike valet up to 2,610 uses (up from 1,555 previous year), Increase in bus ridership with bikes up 17%, 23,500 more trips on buses (paid by monthly passes), and more frequent use on the Valley Trail for active transport.
6.1.2.5	Advance all potential opportunities to avoid increases in local transit fares.	Short	RMOW IS	Yes	Ongoing	

6.1.2.6	Continue to pass the infrastructure, maintenance, congestion, environmental and land costs of road and parking infrastructure onto users.	Med	RMOW IS	Unchanged	In Progress	
6.1.2.7	Optimize the road network and highway to prioritize the flow of high occupancy vehicles (HOVs).	Med	RMOW IS	Unchanged	In Progress	Final staff comments on the Highway Capacity Study have been sent to MOTI.
6.1.2.8	Strategically expand transit system service levels and frequency where possible and affordable	Med	RMOW IS	Unchanged	Ongoing	Further Transit hours are being planned for April 2020 (next Transit year).
6.1.2.9	Explore and consider opportunities to link Whistler Blackcomb and other local business products with (discounted) local and regional mass transit passes.	Med	RMOW IS	Unchanged	Not Initiated	
6.1.2.10	Continue to encourage the provincial government and private sector to pursue the return of higher-volume, affordable and more frequent passenger rail service to Whistler.	Long	RMOW REX (previously CAO)	Unchanged	Not Initiated	• Current focus on regional bus/coach transit
6.1.2.11	Ensure that any potential investigation into new regional air service or a new airport facility includes a full assessment of the GHG emissions balance of the proposed project.	Long	RMOW REX (previously CAO)	Unchanged	Not Initiated	• No new regional air services are proposed at this time
6.1.3 Activate Walking, Biking and other Forms of Healthy Transportation						

6.1.3.1	Prioritize the recommendations of and regularly update the Whistler Transportation Cycling Plan and the Whistler Recreational Cycling Plan in planning for the pedestrian and bicycle network.	Short	RMOW REX			<ul style="list-style-type: none"> • New 1.8 km of Millar Creek Valley Trail with lighting, 50% complete. Project will continue in 2020. • Prism property Valley Trail: project remains in planning stage. • New 1.5 km Valley Trail from Rainbow Park to Scotia Creek: To be tendered late fall 2019. • Trail lighting additions on Valley Trail between Village Gate Blvd and Lorimer Rd. 75% complete, will be 100% complete in 2019.
6.1.3.2	Consider opportunities to permit the repurposing of existing village parking to other purposes to support preferred modes of transportation (i.e. bike parking, end of trip facilities)	Short	RMOW IS	Yes	In Progress	<ul style="list-style-type: none"> • 2610 bikes were parked for free in Whistler's bike valet program, up from 1,555 in 2018. • Maytober Challenge helped drive increase
6.1.3.3	Advance a community-based social marketing research project to determine the key perceived barriers and benefits of increased use of active transportation. Built upon the findings of the research, develop and execute targeted community-based social marketing campaign and other practical relevant solutions to increase use of active transportation.	Short	RMOW IS	Unchanged	Not Initiated	<p>Maytober Challenge encouraged residents to get out of their cars and onto more sustainable transport options including active transport. It was a success with Bike valet up to 2,610 uses (up from 1,555 previous year), Increase in bus ridership with bikes up 17%, 23,500 more trips on buses (paid by monthly passes), and more frequent use on the Valley Trail for active transport.</p>

6.1.3.4	Where opportunities exist, prioritize the optimization and enhancement of pedestrian infrastructure and safety throughout the community	Med	RMOW REX	Yes	In Progress	<ul style="list-style-type: none"> Function Junction sidewalk work completed for 2019. Project to re-commence in 2020 to complete pathway down to Lynham Rd.
6.1.4 Support Electrification, and the Adoption of other Low Carbon Transport Options						
6.1.4.1	Support the development of, and increased access to, reduced-carbon mobile fuel options such as natural gas, appropriate biofuels, and electrical charging stations across the community.	Short	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> Detailed funding application submitted to NRCan for up to 50% matching funding for 14 dual-port charging stations (28 stations total). If successful, this will increase charging ports in the Day Lots from 4 to 24 (6 fold increase), as well as add charging stations to other key parking lots. The application process was very detailed, so that the Project is significantly advanced, including discussions with electrical engineering consultants, tech providers, utility etc.
6.1.4.2	RMOW to aggressively advance the average fleet GHG and energy efficiency of the municipal vehicle fleet.	Short	RMOW IS	Unchanged	Ongoing	<ul style="list-style-type: none"> Fleet purchases continue to consider electric vehicles wherever possible. Fleet manager tested several pieces of electric turf equipment over the summer.
6.1.4.3	Champion and support inter-community travel providers (including airlines) that are progressive leaders in energy and GHG innovation through preferred marketing relationships and other in-kind partnership opportunities	Short	RMOW REX (previously CAO)	Unchanged	Not Initiated	<ul style="list-style-type: none"> No specific initiative led by RMOW staff at this time

6.1.4.4	Integrate electric vehicles into existing private and public fleets (transit/delivery/taxis/shuttles)	Med	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> • BC Transit has introduced its Low Carbon Fleet Program, which will focus on purchasing electric heavy duty buses as primary option starting in 2023. In addition, BC Transit has committed to increase the use of RNG in fleets that have CNG buses. RMOW staff had previously engaged with BC Transit on purchasing more RNG for its CNG bus fleet, and highlighted this as an important opportunity to decrease GHG emissions. • RMOW staff has engaged with BC Transit staff on their Low Carbon Fleet Program, and will continue to advocate that Whistler receive both higher shares of RNG as fuel source for current buses, as well as electric ones for bus replacement/expansion programs
6.1.4.5	Support the use of 'appropriate' electric assist bicycles on Whistler's roads, and Valley Trail network, and support appropriate opportunities to increase secure storage and charging infrastructure in the Village.	Med	RMOW REX	Yes	In Progress	Draft e-bike policy adopted July 9th. Currently in Phase 4: Implementation, monitoring and public communications.

6.1.4.6	Explore opportunities to structure local incentives to support electric vehicle use within and to/from Whistler.(i.e. preferred or reduced parking fees for electric vehicles)	Med	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> Electricity will be continued to be offered free of charge for existing and new EV chargers, including for the 14 new dual-port chargers to be advanced by the NRCan grant (see 6.1.4.1). In addition, EV reserved parking will expand from 4 spots to 24 spots in the Day Lots (if grant is successful) DLOC has agreed to fund electricity provisions and maintenance for EV chargers in the Day Lots (24 chargers), funded from parking revenue. This will ensure financial sustainability for the chargers over the long-term.
6.1.4.7	Profile ultra-low emission private vehicle fleets (hotels, commercial recreation, as appropriate).	Med	RMOW IS	Yes	In Progress	Internal staff planning underway to organize trip for Whistler fleet operators to visit a leading operator of an electric bus fleet. Electric bus delivery delayed has delayed the original timeline. RMOW staff waiting for appropriate time.
6.1.4.8	Increase the enforcement of the Whistler anti-idling bylaw.	Med	RMOW CCS (previously CAO)	Unchanged	Complete	<ul style="list-style-type: none"> Bylaw department is now fully staffed, making it more possible to enforce this bylaw.
6.1.4.9	Invest in electric vehicle integration across municipal fleet	Med	RMOW IS	Yes	In Progress	<ul style="list-style-type: none"> Detailed funding application for EV charging infrastructure submitted to NRCan. This includes a new dual-port charger for the municipal hall parking, which can support charging of RMOW vehicles, doubling charging capacity at Municipal hall.
6.1.4.10	Encourage local commercial recreation and leisure operators to minimize the GHG	Med	RMOW REX (previously CAO)			

	emissions associated with their activities.					
6.1.4.11	Develop a social marketing initiative to drive the use and purchase of more efficient vehicles.	Long	RMOW REX (previously CAO)	Yes	In Progress	Internal RMOW staff work underway for a social media campaign on educating on benefits and incentive programs of more efficient and low carbon technologies, including EVs.
6.1.4.12	Explore opportunities to effectively support and encourage the development of a new car coop/sharing program in Whistler, in addition to promoting ride-share and carpool programs.	Long	RMOW IS	Unchanged	Ongoing	
6.2 Stationary Energy Use – Buildings & Infrastructure GHG Emissions						
Existing Residential Buildings						
6.2.1.1	Continue to support and enhance the social marketing campaign to increase uptake of enhanced incentive programs and associated energy efficiency performance improvements.	Short	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> • RMOW increased its contributions to EfficiencyBC programs. Residents can now qualify for rebates for up to \$6,000 for electric heat pump (from \$4,000 initially). In addition, the program was expanded for domestic hot water heat pump systems, with a rebate of \$2,000. The hot water tank increases the program to more people, including both eclectic and natural gas customers. • Increased benefits are shared on website, e-mails, and part of an upcoming social media outreach campaign (as mentioned in 6.1.4.11)

6.2.1.2	Support and encourage Energuide energy labeling on homes for sale	Short	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> • Regular promotion of EfficiencyBC incentives through social media, newsletter, website and poster/ word of mouth at the Building Department • Poster for EfficiencyBC updated to reflect increased rebate offer. • Power Down to Save up continues to offer rebates for home energy assessment
6.2.1.3	Expand the integration of climate change, energy efficiency and water conservation literacy into school programs and curriculum.	Short	RMOW REX (previously CAO)			
6.2.1.4	Profile a deep energy retrofit as an example of what can be done to promote energy efficient retrofits in existing homes	Short	RMOW REX/CCS (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> • Internal discussions underway on engaging builders on energy efficiency projects in homes. One focus will be on profiling a successful installation of a heat pump, as training on heatpump installation currently appears to be a barrier for broad adoption.
6.2.1.5	Continue to optimize performance outcomes of the Cheakamus Crossing DES and apply learning to future projects	Short	RMOW IS	Unchanged	Ongoing	.
6.2.1.6	Advance opportunities to reduce the direct heating of outdoor areas (i.e. heated driveways, heated stairs, patio heaters, outdoor gas fireplaces).	Long	RMOW REX (previously CAO)	Unchanged	In Progress	<ul style="list-style-type: none"> • OCP received 3rd reading July 23, 2019

6.2.1.7	Encourage existing multi-tenant or multi-owner residential buildings to maintain or add individually metered energy consumption for individual properties (i.e. encourage user-pays principle)	Long	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> Climate Change Coordinator has engaged with electric vehicle advocacy groups to advance "Right to Charge" rules to enable MURBs to enable EV charging. This may require sub-metering for parking spaces.
Existing Commercial Buildings and Infrastructure						
6.2.1.8	Actively investigate the development of new district energy system for Whistler Village that increases energy efficiency, increases the share of energy production from renewable sources, reduces operating costs and decreases GHG emissions.	Short	RMOW REX (previously CAO)	Unchanged	Not Initiated	<ul style="list-style-type: none"> No specific initiative led by RMOW staff at this time
6.2.1.9	Develop and implement a social marketing campaign with incentives to increase audits, uptake of incentive programs and associated energy efficiency performance improvements.	Short	RMOW REX (previously CAO)	Unchanged	In Progress	<ul style="list-style-type: none"> No specific initiative led by RMOW staff at this time • See 6.2.1.1 for residential sector initiatives
6.2.1.10	Support and improve staff training on energy efficiency practices across hotel operations (start-up practices etc....)	Short	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> RMOW staff have reached out to hotel energy managers to engage on energy efficiency initiatives and adopting more low carbon fuel. <ul style="list-style-type: none"> Planning for workshop of key energy stakeholders underway, including with energy managers from hotels.

6.2.1.11	Advance a system of voluntary and mandatory energy benchmark reporting across Whistler's large energy consumers (leverage NRCAN Portfolio Manager updates into Canada).	Short	RMOW REX (previously CAO)	Unchanged	Not Initiated	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time
6.2.1.12	Promote increased awareness of Energy Performance Contracting and other energy efficiency opportunities for commercial sector properties.	Short	RMOW REX (previously CAO)	Unchanged	Not Initiated	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time
6.2.1.13	Support the reestablishment of the former Whistler Facility Managers Association (WFMA)	Short	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> • Climate Change coordinator has started outreach to members of the WFMA, but not official meeting occurred to date. • Planning for workshop of key energy stakeholders underway, including with energy managers from hotels (see 6.2.10).
6.2.1.14	Encourage approaches that reduce the direct heating of outdoor areas such as through open shop doors, patio heaters and heated driveways (i.e. explore the potential to create and enforce a closed door - energy waste bylaw in commercial and retail zones).	Med	RMOW REX (previously CAO)	Unchanged	In Progress	<ul style="list-style-type: none"> • OCP received 3rd reading July 23, 2019
6.2.1.15	Encourage existing multi-tenant or multi-owner commercial buildings to maintain or add individually metered energy use (i.e.	Med	RMOW REX (previously CAO)	Unchanged	Not Initiated	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time

	encourage user-pays principle).					
6.2.1.16	Catalogue and develop strategies for maximizing the re-use of waste heat resources across the resort community.	Med	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> Internal staff discussions underway on using heat from wastewater treatment plant more effectively. The wastewater treatment plant is currently the largest user of NG in the RMOW corporate fleet, primarily for heating.
6.2.2 Ensure the Most Energy Efficient and Comfortable New Buildings and Infrastructure as Possible						
New Residential Buildings						
6.2.2.1	Support the trades, sub-trades, developers and building community with programs and initiatives designed to increase the uptake of energy efficient residential building designs, programs and technologies in Whistler.	Short	RMOW REX (previously CAO)			
6.2.2.2	Streamline the development of passive house-certified, and net-zero residential buildings using tools such as accelerated permit processing.	Short	RMOW REX			
6.2.2.3	Explore the feasibility for requiring energy modeling for new residential buildings and significant renovations at building permit phase.	Med	RMOW REX	Unchanged	In Progress	<ul style="list-style-type: none"> Energy Step code in place, which requires energy modelling for new residential construction (Part 9). So far, 8 building permits have been issued under new ESC, with 4 permits requiring step 3, and 4 permits requiring step 4

6.2.2.4	Maintain and update the RMOW Green Building Policy to require higher energy performance standards during rezoning for new residential buildings	Long	RMOW REX (previously CAO)			<ul style="list-style-type: none"> As of September 30th, 50% of issued building permits for new Part 9 residential buildings require meeting Energy Step Code Level 4.
6.2.2.5	Encourage new multi-tenant or multi-owner residential buildings to have individually metered energy use (i.e. encourage user-pays principle)	Long	RMOW REX/CCS (previously CAO)	Unchanged	Not Initiated	
Existing Commercial Buildings and Infrastructure						
6.2.2.6	Designate Whistler Village as a District Energy Investigation Area to encourage flexible building systems for future potential DES connectivity.	Short	RMOW REX	Unchanged	In Progress	<ul style="list-style-type: none"> OCP received 3rd reading July 23, 2019
6.2.2.7	Streamline the development of certified high-performance commercial buildings and/or significant renovations using tools such as accelerated permit processing.	Short	RMOW REX/CCS (previously CAO)	Unchanged	Not Initiated	Internal planning under way to advance & implement Energy Step Code for Part 3 buildings in 2020.
6.2.2.8	Explore the feasibility of requiring energy modeling for new commercial buildings and significant renovations at building permit phase.	Med	RMOW REX	Unchanged	In Progress	

6.2.2.9	Support the trades, sub-trades, developers and building community with programs and initiatives designed to increase the uptake of energy efficient commercial building designs, programs and technologies in Whistler.	Med	RMOW REX/CCS (previously CAO)	Unchanged	In Progress	Internal planning underway to hold open house with HVAC experts on identifying latest technology trends, most appropriate technology choices for Whistler's climate & techniques for most effective installations
6.2.2.10	Maintain and update the RMOW Green Building Policy to modernize the framework and ensure that opportunities to increase energy performance outcomes are identified and leveraged during permit approval and rezoning processes (commercial, institutional and residential).	Long	RMOW REX/CCS (previously CAO)	Unchanged	In Progress	Integration of Energy Step Code for Part 3 buildings will be coordinated with forthcoming updates to the RMOW Green Building Policy
6.2.2.11	Encourage new multi-tenant or multi-owner commercial buildings to have individually metered energy use (i.e. encourage user-pays principle).	Long	RMOW REX/CCS (previously CAO)	Unchanged	Not Initiated	
6.3 Renewable Energy and Energy Supply Alternatives						
6.3.1.1	Encourage the use and fair commodity pricing of 'renewable' natural gas.	Short	RMOW REX	Yes	In Progress	<ul style="list-style-type: none"> • Internal discussions on use of RNG in RMOW corporate facilities. • Engagement with BC Transit to use more RNG in Whistler's CNG transit bus fleet

6.3.1.2	Investigate and advance opportunities to incent electric heat pump systems to replace existing gas/propane/basic electric heating systems	Short	RMOW REX	Yes	In Progress	<ul style="list-style-type: none"> • Heat pump conversion incentive increased from \$4,000 to up to \$6,000, in collaboration with Province of BC as part of EfficiencyBC • Incentive broadened to include \$2,000 incentive rebate for electric heat pump hot water tanks.
6.3.1.3	Evaluate the potential for including support for local renewable energy installations within future energy and/or climate related community-based social marketing campaigns.	Short	RMOW REX	Yes	In Progress	<ul style="list-style-type: none"> • Commenced solar PV feasibility study for MPSC with an electrical engineering consulting firm
6.3.1.4	Support provincial building code extensions and other tools that maximize the extent that local building regulation can require or support renewable energy systems in local development and construction.	Short	RMOW REX	Unchanged	In Progress	<ul style="list-style-type: none"> • Whistler's leadership on Energy Step Code is helping broader adoption across BC through setting an important and visible example.
6.3.1.5	Develop a Renewable Energy Strategy to move Whistler toward the new 100% renewable energy target.	Med	RMOW REX	Unchanged	Not Initiated	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time
6.3.1.6	Undertake a research study to evaluate the best opportunities for developing and expanding renewable energy production in Whistler.	Med	RMOW REX	Yes	In Progress	<ul style="list-style-type: none"> • Engagement with utility on bringing more RNG to Whistler, as well as sourcing more RNG from Whistler's operations. • Internal staff discussions on best use of biomass from Fire smart fuel reduction, including as heating source for RMOW corporate facilities

6.3.1.7	Develop and/or expand renewable energy pilot installations on appropriate municipal buildings and facilities.	Med	RMOW REX	Yes	In Progress	Commenced solar PV feasibility study for MPSC with an electrical engineering consulting firm
Encourage the Addition of Responsible, Regional Renewables						
6.3.2.1	Support local and regional renewable electricity production opportunities that include a careful assessment of potential negative impacts on ecosystem function, air quality, community character and visual aesthetics.	Short	RMOW REX	Unchanged	Not Initiated	• No specific initiative led by RMOW staff at this time
6.3.2.2	Partner with utilities to provide feedback on the Integrated Resource Plans, and advocate for the inclusion of renewable energy provisions.	Med	RMOW REX (previously CAO)	Unchanged	Not Initiated	• No current IRP engagement at present (on mailing list)
6.4 Solid Waste System-based GHG Emissions						
6.4.1 Materials Minimization and Diversion						
6.4.1.1	Support the implementation of a strong SLRD Solid Waste Management Plan - with strong targets and actions, regional collaboration, and continued avoidance of waste/garbage incineration as part of the Plan.	Short	RMOW IS	Unchanged	Ongoing	
6.4.1.2	Support the expansion of local compost diversion programs (marketing, education, pricing, infrastructure, etc....)	Short	RMOW IS	Unchanged	Ongoing	

6.4.1.3	Evaluate opportunities to require new development or significant redevelopment to incorporate meaningful measures to minimize solid waste during design and construction, deconstruct rather than demolish, and encourage alternative and evolving methods of waste diversion during building operation.	Short	RMOW REX	Unchanged	Not Initiated	•No specific initiative led by RMOW staff at this time
6.4.1.4	Continue moving towards the Zero Waste goal endorsed in 2005 and update the municipal solid waste strategy to advance zero-waste goals, planning and actions.	Med	RMOW IS	Yes	In Progress	Waste management update presented to Council and resolution passed in support for Single-use reduction program.
6.4.1.5	Support and promote the increased use of the Sustainable Events Guide and monitor performance outcomes for all key events.	Med	RMOW REX			
6.4.1.6	Evaluate and support implementation of efficient and convenient methods of collecting solid waste, recyclables and compost for people utilizing preferred methods of transportation.	Med	RMOW IS	Unchanged	Complete	
6.4.1.7	Encourage the private sector to develop and/or participate in innovative, cost-effective and environmentally sustainable solid waste and recycling programs in support of	Med	RMOW IS	Unchanged	Ongoing	

	achieving our Zero Waste goal.					
6.4.1.8	Implement standardized SLRD signage across Whistler to improve recycling and composting rates.	Med	RMOW IS	Unchanged	Ongoing	
6.4.2 Reduce Upstream Emissions from Goods and Services						
6.4.2.1	Support the creation of a 'sharing economy' working group to explore the best opportunities for sharing locally available skills and equipment as a means of increasing affordability, reducing new consumption and decreasing local waste production.	Short	RMOW IS	Unchanged	Ongoing	
6.4.2.2	Encourage the use of the Re-Build-It Centre and Re-Use it Centre for the reuse of building materials, products and to support community services.	Short	RMOW IS	Yes	Complete	• New Re-Use-It and Re-Build-It are operating successfully
6.4.2.3	Promote opportunities for education and learning related to food production and associated GHG and environmental impacts.	Short	RMOW CCS			

6.4.2.4	Promote and facilitate opportunities to shorten food supply chains and that support less GHG intensive food growing and menu choices.	Short	RMOW CCS	Unchanged	In Progress	<ul style="list-style-type: none"> • OCP received 3rd reading July 23, 2019
6.5 Enabling Energy Reduction and Climate Change Mitigation						
6.5.1 Ensure Adequate Governance and Funding for ongoing Climate Action progress						
6.5.1.1	Create a 'Climate Leadership Committee' as a standing committee of Council	Short	RMOW REX (previously CAO)	Yes	In Progress	Internal planning underway to convene key energy stakeholders for workshop on priority action, coordination across stakeholders, and setting of new 2030 targets.
6.5.1.2	Investigate and advance opportunities to fund expanded local energy efficiency incentive programs with the annual RMOW corporate carbon tax rebate (CARIP).	Short	RMOW REX	Yes	In Progress	<ul style="list-style-type: none"> • Heat pump incentive increased to up to \$6,000. Program broadened to include switching to heat-pump hot water heaters. • Matching funding to NRCan EV infrastructure grant partially paid for by CARIP (EV travel is a major energy efficiency initiative, switching from 15-20% efficient combustion engines to 90-95% efficient electric motors.
6.5.1.3	Create a Climate Action Coordinator position on municipal staff to lead the coordination and implementation of this CECAP and related energy and climate management responsibilities at the RMOW.	Short	RMOW REX	Yes	Complete	Climate Change Coordinator is advancing CECAP measures in coordination with other staff and stakeholders.
6.5.1.4	Review and consider the implementation of a FortisBC franchise fee and dedicate the incremental funds to EE programs	Short	RMOW REX (previously CAO)	Unchanged	Not Initiated	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time

6.5.1.5	Consider use of cash-in-lieu parking fees for improvement of pedestrian, cycling, and transit infrastructure.	Short	RMOW IS			
6.5.2 Actively Work With Other Levels of Government to Advance Shared Climate Goals						
6.5.2.1	Lobby the Provincial government for further systematic increases in the BC Carbon Tax, and for a shift toward VKT-based car insurance structures (vehicle-kilometers-travelled-based).	Short	RMOW REX	Unchanged	Ongoing	<ul style="list-style-type: none"> • Support for carbon pricing planned for upcoming community engagement campaign.
6.5.2.2	Lobby the Provincial government for further systematic improvements to the BC Building Code that focus on building envelopes and energy efficiency.	Short	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> • Whistler's leadership on Energy Step Code noted by other communities and observed with interest. Whistler's leadership is helping breakdown concerns on implementing higher levels of ESC, serving as a real life proof.
6.5.2.3	Lobby senior governments to encourage increased energy and GHG innovation in the automotive and aviation sectors.	Short	RMOW REX (previously CAO)	Unchanged	Not Initiated	<ul style="list-style-type: none"> • No specific initiative led by RMOW staff at this time
6.5.2.4	Increase collaboration with neighbouring S2S communities and the SLRD on climate-related issues.	Short	RMOW REX (previously CAO)	Unchanged	In Progress	Squamish is hiring a Climate Change Manager. The RMOW's Climate Change Coordinator will work closely with the new dedicated Squamish staffer to advance regional climate and clean energy initiatives.

6.5.2.5	Work with other groups and jurisdictions (i.e. BC Mayors Climate Leadership Council, City of Vancouver and other leading communities) toward advancing Whistler's 100% renewable energy goals.	Med	RMOW REX (previously CAO)	Yes	In Progress	<ul style="list-style-type: none"> • Climate Change Coordinator researching all feasible low carbon energy options, including clean electricity, renewable natural gas, district energy and more. Engaging with thought leaders in business, academia, and utilities. • Ongoing collaboration with City of Vancouver staff on identifying priority climate action, so as to build on their leadership. • Collaboration with FCM Community of Practices group to leverage learning and amplify voice to advance strong action for municipalities across Canada.
6.5.3 Support High Quality, Third-Party Verified Local Offset Products						
6.5.3.1	Encourage local organizations to support local carbon reduction projects like the Cheakamus Community Forest offset project.	Short	RMOW REX			
6.5.3.2	Encourage local accommodation providers and booking companies to provide options for purchasing local offset products.	Short	RMOW REX	Unchanged	Not Initiated	Internal staff discussions on engaging associations to offer and promote local carbon offset projects
6.5.3.3	Continue to meet municipal carbon neutral commitments through the purchase of locally and regionally sourced high quality, externally verified offset products (i.e. Cheakamus Community Forest)	Short	RMOW REX	Unchanged	Ongoing	<ul style="list-style-type: none"> • The RMOW has maintained its carbon neutral status every year since 2010. Annual offset purchases are now 100% sourced from the Cheakamus Community Forest. • RMOW will purchase offset credits for 2018 year in early fall. Delayed till then as Cheakamus Community Forest was in process of verifying offsets.

ADAPTATION						
8.5.1 Minimize Wildfire Threats						
8.5.1.1	Continue to implement the Community Wildfire Protection Plan, including emphasis on public education and engagement.	Short	RMOW CCS / REX	Yes	Ongoing	The Kadenwood fuel thinning project was completed. The 3-year wildfire project contract was awarded to Alpine Axeceleration who will begin work on the Spruce Grove unit after Thanksgiving. FireSmart crew continued work on municipal lands, chipper services and with stratas.
8.5.1.2	Prioritize the implementation of the landscape-level wildfire management plan for the Cheakamus Community Forest area.	Short	RMOW REX	Unchanged	Ongoing	Planning work for implementing Phase II of the Cheakamus Lake Road fuel thinning project was ongoing in preparation of starting the work in mid-October.
8.5.1.3	Increase municipal and collaborative efforts around wildfire prevention with key corridor partners (i.e. MFLNRO, Sea to Sky fire rescue services, SLRD, Vancouver Coastal Health).	Short	RMOW CCS/ REX	Unchanged	Ongoing	Coordination and communications continue between corridor partners.

8.5.1.4	Continue to review and update pre-incident and emergency response plans and communication protocols for wildfire situations.	Short	RMOW CCS	Yes	Ongoing	Response plans, contact information, etc. has been updated and regular reviews are scheduled. Confirming communication protocols with Blackcomb Helicopters for wildfire and other emergencies. Communications exercise scheduled for October 24, 2019.
8.5.1.5	Develop private property wildfire risk reduction guidelines and implement through municipal policy and/or procedures.	Short	RMOW CCS	Yes	Ongoing	Wildfire DPA brochure developed and in final review stages before providing to the public.
8.5.1.6	Review existing and consider more restrictive campfire and backyard fire bans and increase the enforcement of fire bans and ticketing/fines for offenses during high fire risk periods.	Short	RMOW CCS			
8.5.1.7	Consider creating Development Permit Areas for wildfire protection.	Short	RMOW REX	Unchanged	In Progress	OCP received 3rd reading July 23, 2019
8.5.1.8	Lobby Provincial and Federal governments to increase funding for community and landscape level wildfire fuel reduction and response.	Med	RMOW REX	Unchanged	Ongoing	RMOW staff discussed multi-year funding with various provincial staff and ministers at UBCM.

8.5.1.9	Encourage private operators to implement wildfire prevention best practices for outdoor tourism and recreation facilities, particularly in and around high-risk interface areas.	Med	RMOW REX	Unchanged	Not Initiated	Nothing specific to private operators has been initiated but significant information is being share with the general public.
8.5.1.10	Enhance collaborative efforts with regional partners to prevent and respond to wildfires (i.e. MFLNRO, Sea to Sky fire rescue services, SLRD, Vancouver Coastal Health).	Long	RMOW CCS	Yes	Ongoing	<ul style="list-style-type: none"> • Sea to Sky Multimodal Evacuation Plan Guidance Document complete and approved by Council. • Fire Danger Rating Plan complete. • Air Quality Advisory Response Plan complete and reviewed by Vancouver Coastal Health Medical Health Officer. • Repeater for Combined Events radio frequency installed; RMOW and WFRS radios updated.
8.5.1.11	Lobby the Province to incorporate FireSmart principles into the BC Building Code.	Long	RMOW REX	Unchanged	Not Initiated	
8.5.2 Minimize Congestion on Highway 99						
8.5.2.1	Facilitate, develop and promote alternative and mass transportation options to and from Whistler.	Short	RMOW IS	Unchanged	Ongoing	
8.5.3 Minimize Damage from Heavy Rain Events						
8.5.3.1	Continue to conduct annual assessments of significant waterways to identify and mitigate high risk flood locations while respecting in-stream and riparian habitat regulations.	Short	RMOW IS			

8.5.3.2	Complete and implement a comprehensive update of the Whistler Integrated Storm water Management Plan (ISMP) that accounts for future climate change and related hydrologic changes within the lifespan of all existing and new infrastructure, buildings and developments. The ISMP should include key components of leading best practices in storm water management planning and risk assessment.	Med	RMOW IS			
8.5.3.3	Complete and/or update floodplain mapping for all significant Whistler watersheds. Amend zoning and/or policies as needed to reflect adequate flood protection measures.	Med	RMOW IS			
8.5.3.4	Follow changes in risk-based insurance premiums and overland flood insurance and adapt as needed to changing context and regulations.	Med	RMOW IS			
8.5.3.5	Review and adapt as appropriate emergency planning protocols for extreme weather occurrences and related impacts, in consideration of projected climate changes.	Med	RMOW IS			

8.5.3.6	Improve the design and maintenance of current and future outdoor recreation assets to better absorb heavy rain events (i.e. trails, roads and other activity infrastructure).	Med	RMOW REX			
8.5.3.7	Consider improvements to signs and lighting for Highway 99 and municipal bridges with respect to weather and flooding alerts. Explore new or additional tools for monitoring at-risk areas.	Med	RMOW IS			
8.5.3.8	Update relevant policies and plans aimed at protecting Whistler's potable water supply from contamination (i.e. 21 Mile Watershed Protection Plan and Groundwater Protection Plan) to consider additional potential impacts related to projected local climate changes.	Long	RMOW IS			
8.5.3.9	Explore opportunities to improve sediment and erosion control requirements during development and construction.	Long	RMOW IS			
8.5.3.10	Join the UN campaign "My City's Getting Ready!"	Long	RMOW REX	Unchanged	Not Initiated	•No specific initiative led by RMOW staff at this time
8.5.4 Ensure Adequate Water Supply						

8.5.4.1	Continue to update and prioritize implementation of the Comprehensive Water Conservation and Supply Plan focused on municipal conservation and infrastructure improvements, in addition to relevant regulations, policies and enforcement. The plan should be updated as needed to include or consider best practices in water conservation and supply management.	Short	RMOW IS			
8.5.4.2	Enhance public engagement, communications and social marketing initiatives to optimize water conservation efforts and emergency preparedness related to water shortages.	Short	RMOW IS			
8.5.4.3	Explore opportunities to improve municipal irrigation systems to maximize efficiency.	Short	RMOW REX	Yes	In Progress	Through parks masterplanning process to address potential improvements across municipal parks.
8.5.4.4	Consider opportunities to increase and promote rainwater and grey water capture and use in public and private infrastructure.	Long	RMOW IS	Unchanged	Not Initiated	
8.5.5 Enhance Weather Independent Tourism Opportunities						

8.5.5.1	Consider the development of a comprehensive resort-wide product enhancement, communications and marketing strategy to improve and promote the range of weather-independent and all-season tourism and recreation opportunities.	Short	RMOW CCS			
8.5.5.2	Explore possibilities to secure additional appropriate waterfront areas for parks and recreation as needed (according to carrying capacity research) to support long-term growth in summer visitation, while preserving the environmental values of new site(s).	Short	RMOW REX			
8.5.5.3	Continue to advance both cultural tourism development and the expansion of complementary learning and education initiatives.	Short	RMOW REX			
8.5.5.4	Explore opportunities to develop easily-accessible and affordable non-skiing, snow-based winter activities above the valley.	Med	RMOW REX			
8.5.5.5	Explore opportunities to accelerate Whistler Blackcomb Bike Park and other multi-use trail expansion in both physical footprint and length of season.	Med	RMOW REX			

8.5.5.6	Place emphasis in relevant municipal policies on re-purposing existing under-used space to diversify tourism economy and provide non-snow-dependent recreation opportunities; remove barriers and encourage innovation.	Med	RMOW REX			
8.5.6 Improve Ski Infrastructure for Weather Variability						
8.5.6.1	Anticipate snowline changes and consider building, improving and/or moving lifts, trails and other infrastructure accordingly to maintain and enhance terrain quality and user experience.	short	RMOW REX	Unchanged	Not Initiated	
8.5.6.2	Continue to improve summer/fall grooming, trail surfacing and snowmaking operations at lower elevations to facilitate more effective snow management in low-snow conditions for alpine and cross-country ski trails.	med	RMOW REX	Unchanged	Not Initiated	
8.5.6.3	Consider the potential to offer a Whistler Blackcomb combination ski/bike park pass and promote the overlap of recreation offerings earlier and later in the respective seasons.	long	RMOW REX	Unchanged	Not Initiated	
8.5.6.4	Investigate potential land exchanges to optimize potential ski terrain.	long	RMOW REX	Unchanged	Not Initiated	

8.5.6.5	Investigate opportunities to develop and/or improve policies related to alpine land use and development, with emphasis on enhancing recreation offerings and protecting the environment.	long	RMOW REX	Unchanged	Not Initiated	
8.5.7 Minimize Threats to Ecosystems, Biodiversity and the CCF						
8.5.7.1	Improve invasive species management efforts related to increasing pressures associated with a changing climate.	Short	RMOW REX (previously CAO)	Unchanged	Ongoing	SSISC provided services again in 2019 and will be engaged again in 2020.
8.5.7.2	Develop and implement a Biodiversity Conservation Strategy that considers climate change and includes recommendations to monitor and protect ecosystem health and biodiversity from pressures including climate change.	Med	RMOW REX	Unchanged	Ongoing	Consultant and Environmental Stewardship staff continue to develop priority habitat protection framework.
8.5.7.3	Conduct research and modify Cheakamus Community Forest management plans and practices to minimize risks related to climate change.	Med	RMOW REX	Unchanged	Complete	The CCF is aware of this issue and implemented changes to adapt.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 5, 2019
FROM: Resort Experience
SUBJECT: DVP1180 – 1208 ALPHA LAKE ROAD – PARKING SPACE SETBACK AND LANDSCAPING VARIANCES

REPORT: 19-138
FILE: DVP1180

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the issuance of Development Variance Permit 1180 for the proposed parking variances located at 1208 Alpha Lake Road to:

1. Vary the parking space setback and landscaping requirements as follows:
 - a) Vary the parking space setback from 1.5 metres to 0 metres from the parcel boundary for all 17 parking spaces.
 - b) Vary the requirement to provide a continuous landscaping strip around the site perimeter in accordance with Part 6.7 (7) of the Zoning Bylaw.

All as shown on the Site Plan dated July 2, 2019 prepared by David Eaton Architect attached as Appendix “B” to Administrative Report to Council No. 19-138.

REFERENCES

Location: 1208 Alpha Lake Road
Legal: PID: 011-673-095 Lot 3, District Lot 4120 Group 1 New Westminster District
Plan 21864
Owner: Gino Enterprises Ltd.
Zoning: IS1 Zone (Industrial Service One)

Appendix “A” – Location Map
Appendix “B” – Aerial Photo of Existing Parking Lot
Appendix “C” – Site Plan
Appendix “D” – Community Support Letter

PURPOSE OF REPORT

This Report seeks Council’s consideration for variances to “Zoning and Parking Bylaw No. 303, 2015” for parking area setback and landscaping variances at 1208 Alpha Lake Road in Function Junction.

Council has the authority to vary “Zoning and Parking Bylaw No. 303, 2015” through Section 498 of the *Local Government Act*.

DISCUSSION

Background

The operator of Forged Axe Throwing wishes to add a licensed area for liquor sales to their indoor axe throwing space, which will generate additional parking spaces. Forged Axe Throwing occupies units 1-3 in an industrial building at 1208 Alpha lake road. A location map is attached as Appendix “A”. The current parking layout does not include a landscaped area, as can be seen from an aerial photo in Appendix “B”.

Forged Axe Throwing has proposed to add a 774 ft² liquor licensed area that will require an additional 5 parking stalls. The Site Plan in Appendix “C” shows a parking layout that has eliminated the setback and landscaping requirements in order to provide a parking solution. This will increase the parking requirement from 12 spaces to 17 spaces.

Variance Request	Zoning and Parking Bylaw No. 303, 2015 Regulation
<p>1. Vary the parking space requirements as follows:</p> <p>a) Vary the parking space setbacks from 1.5 metres to 0 metres from the parcel boundary for all 17 parking spaces.</p> <p>b) Vary the requirement to provide a continuous landscaping strip around the site perimeter in accordance with Part 6.7 (7) of the Zoning Bylaw.</p>	<p>PART 6 Parking and Loading Regulations</p> <p>4. Location of Parking & Loading Spaces</p> <p>(7) In all other zones, no parking space shall be located within 1.5 metres of a parcel boundary.</p> <p>7. Parking and Loading Construction Standards</p> <p>General Landscaping Requirements at Site Periphery</p> <p>(7) All uncovered surface parking areas shall be landscaped as follows:</p> <p>(a) except for points of access at street property lines, a continuous landscape strip shall be provided having a width equal to the setback area; and</p> <p>(b) within the landscape strip:</p> <p>(i) a minimum of one deciduous tree of a minimum size of 4 centimetre calliper and one coniferous tree of a minimum 1.8 metre height for every 6.1 metres of property line with a maximum distance between trees of 12.2 metres shall be provided; and</p> <p>(ii) ground cover with a continuous hedge or masonry wall between 75 centimetres and 90 centimetres in height shall be provided.</p>

Apart from the variances shown in the table, this proposal conforms to all other requirements of Zoning Bylaw 303, 2015, including number of required parking spaces.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Built Environment	Building design, construction and operation is characterized by efficiency, durability and flexibility for changing and long-term uses.	The revised parking plan allows for flexibility in uses by providing additional parking stalls on the parcel.

DVP1180 does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Development Variance Permit Criteria

Staff have established criteria for consideration of development variance permits. The proposed variances are considered to be consistent with these criteria as described in the table below.

Potential Positive Impacts	Comment
Complements a particular streetscape or neighbourhood.	This proposal does not change the existing streetscape.
Works with the topography on the site, reducing the need for major site preparation or earthwork.	Does not affect site topography.
Maintains or enhances desirable site features, such as natural vegetation, trees and rock outcrops.	Not applicable.
Results in superior siting with respect to light access resulting in decreased energy requirements.	Not applicable.
Results in superior siting with respect to privacy.	Not applicable.
Enhances views from neighbouring buildings and sites.	Not applicable.

Potential Negative Impacts	Comments
Is inconsistent with neighbourhood character.	The appearance of this parking area will be similar to several others in Function Junction that appear to lack landscaping or setback areas.
Increases the appearance of building bulk from the street or surrounding neighbourhood.	Not applicable.
Requires extensive site preparation.	Does not require any site preparation.
Substantially affects the use and enjoyment of adjacent lands (e.g. reduces light access, privacy, and views).	Not applicable
Requires a frontage variance to permit greater gross floor area, with the exception of a parcel fronting a cul-de-sac.	Not applicable.
Requires a height variance to facilitate gross floor area exclusion.	Not applicable.
Results in unacceptable impacts on services (e.g. roads, utilities, snow clearing operations).	The RMOW engineering department has confirmed that this proposal does not result in unacceptable impacts on services.

Zoning and Parking Bylaw No. 303, 2015

The property is zoned IS1. The requested variances to “Zoning and Parking Bylaw No. 303, 2015” are described in the Discussion section of this report. The proposal meets all other regulations of “Zoning and Parking Bylaw No. 303, 2015.”

Official Community Plan

The lands are located in Development Permit Area No 7 in Whistler’s Official Community Plan. Relevant guidelines for form and character of development are noted in the following table:

Guideline	Comment
The development should be designed to ensure that the building is appropriately situated in accordance with parking, loading, and landscaping requirements	Building siting does not change with this proposal. This proposal can be summarized as simply repainting the lines on the existing paved parking lot.
All surface parking areas must be enhanced with landscaping and berms. Parking areas must provide adequate areas for snow storage and drainage.	There is no existing landscaping on this parking lot; therefore this proposal does not affect landscaping. Snow storage and drainage remain consistent with the existing site conditions.

BUDGET CONSIDERATIONS

There are no significant budget implications with this proposal. Development Variance Permit application fees provide for recovery of costs associated with processing this application.

COMMUNITY ENGAGEMENT AND CONSULTATION

A sign describing DVP01180 is posted on the property.

Notices were sent to surrounding property owners in October, 2019. At the time of writing this report, one letter has been received from the applicant. This is a community support letter for the project with 63 signatures showing support for the proposal to vary the setback and landscaping requirements, attached as Appendix “C”. Any letters received following the preparation of this report will be presented to Council at the time of consideration of the application.

SUMMARY

Development Variance Permit DVP1180 proposes variances to “Zoning and Parking Bylaw No. 303, 2015” for parking space setback and landscaping requirements for Council’s consideration.

Respectfully submitted,

Brook McCrady
PLANNING ANALYST

for

Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

APPENDIX A

LOCATION MAP



Existing parking layout

Appendix B

10021

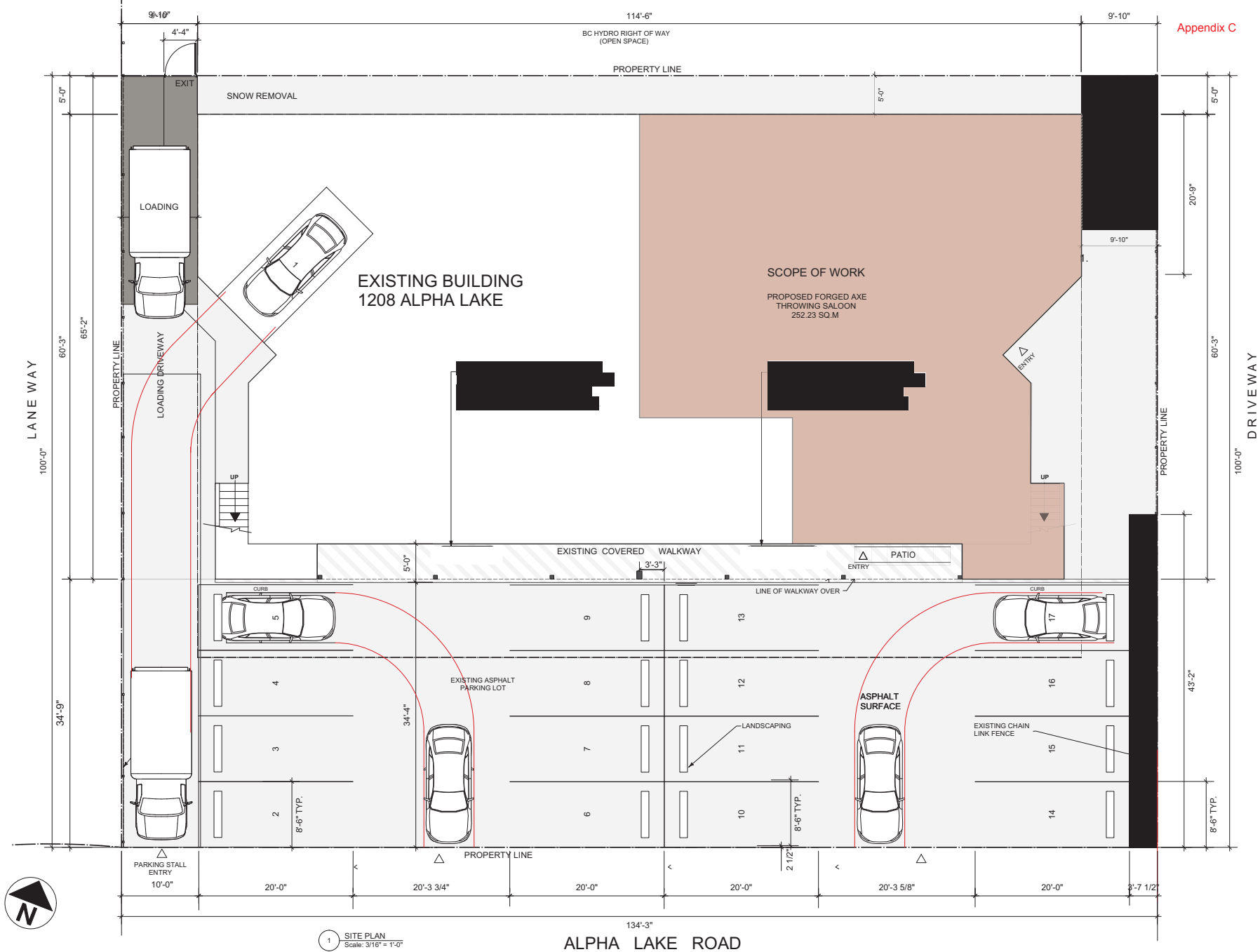
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Existing parking layout

Appendix B

10021

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DAVID EATON ARCHITECT
Photography, Environmental, Residential, Parks, Recreation, Planning

No.	Date	Revisions
K	18-07-02	Issued to Client
G	18-05-30	Issued to Client
D	18-12-05	Revised for BP Application
C	18-12-05	Revised for BP Application
B	18-12-05	Revised for BP Application
A	18-08-27	Revised for Building Permit
A	18-08-27	Revised for Building Permit

DAVID EATON ARCHITECT INC.
1690 West 2nd Avenue
Vancouver, BC V6U 1H3
(604) 608-0161
eatonarchitect.ca

Drawn By	JMP/RS	Date	18.06.27
Checked By	DE	Project ID	17008

OLD File Name: Forged Axe - Building Plan

Project: Forged Axe Throwing Recreation Centre
Address: 1208 ALPHA LAKE RD, WHISTLER, B.C.

Site Plan

Scale: As Noted

A1.0



FORGED AXE THROWING

October 7th, 2019
The Function Junction Family
Function Junction
Whistler, BC V8E-0H7

Dear RMOW,

We are writing to express our wholehearted support for Forged Axe Throwing and their proposed Development Variance Permit. The purpose of the permit is to vary Whistler's Zoning and Bylaw 303, 2015, to allow a reduction in parking setbacks and landscaping requirements.

Since opening in early 2017, Forged has become a must-see attraction in Whistler. It continues to provide endless entertainment to travelers and residents alike, rain or shine. This DVP will allow Forged the ability to expand their business and continue to offer a 5 Star experience.

As the RMOW may know, a reduction in parking setbacks/landscaping requirements is the commercial norm in Function Junction, which many businesses already adhere to. With this DVP, Forged Axe Throwing will create five new parking spaces in Function Junction, an area that desperately needs more parking stalls.

We will continue to support initiatives that create solutions for Function Junction and Whistler's parking issues.

Sincerely,

The Function Junction Family



FORGED AXE THROWING

Business	Name	Signature
Whistler Brewing Co.	Jennie Kwapnecha	
Velvet Underground	Amy Rafferty	
Whistler Sewing Services	BARBARA LAWICKA	
VORSPRUNG SUSPENSION	RYAN GARDNER	
Cutting Edge Signs	Glen Higgins	
Black Fish Clothing	SUSIE WOOD	
Whistler's Storall	KALEE EDER	
SMD Automotive	Audrey Proulx	
Wash Restoration	Mike Wash	
CHROMA	IAN RITZ	
BLACK COMB GLASS	CHRIS HONKINSON	
Whistler Glass	Hayden Boer	
MOUNTAIN DESIGN	YVES KENSE	
THE FIX BICYCLE PRODUCTS	JAMES BARRETT	
Whistler Automotive	Finn Rayment	
Black On Tan Tattoos	Dave Petko	
Lordco Auto Parts	Nick Barnes	
Garibaldi Graphics	Laura Gustafson	
OLIVES MARKET	WALLACE BARR	
POOLSIDE SPA SERVICES LTD.	DAVE MOCCIA	
GREEN MOUSTACHE	Caroline LABRENGE	
JOJO HAIR	JOAN NOVAK	
Cascade Environmental	DAVE WILLIAMSON	
Vision Pacific	Paloma Astiazaran	
Lg North Food Co.	Liam Macsweeney	
Pocklington Building	Emmy Heine	
Resort Quest Whistler	Steve Seattle	
PRIOR SNOWBOARD MFG.	BEN BROUGH	
Gescon	Kris Keyes	
99 Repairs Whistler	Claudine Morchain	



FORGED AXE THROWING

Name	Signature
Will Westwood	<i>[Signature]</i>
Matt Cooper	<i>[Signature]</i>
Peter Skarsgard	<i>[Signature]</i>
Sean Dir	<i>[Signature]</i>
Macarena	
Claire Buchar	<i>[Signature]</i>
Julian Hine	<i>[Signature]</i>
SERBUNUEY	<i>[Signature]</i>
Charlie de Crombingsh	<i>[Signature]</i>
Tim Wilson	<i>[Signature]</i>
Pete Fowler	<i>[Signature]</i>
Monique Joyce	<i>[Signature]</i>
BEN ARJON	<i>[Signature]</i>
Sammy Buck	<i>[Signature]</i>
Shanice Smid	<i>[Signature]</i>
SEAN ST. DENIS	<i>[Signature]</i>
MACARENA PINILLA	<i>[Signature]</i>
Shayleen Bain	<i>[Signature]</i>
Andrew Neale	<i>[Signature]</i>
LYDIA LYCHAEZ	<i>[Signature]</i>
Margaret Webster	<i>[Signature]</i>
Tim Regan	<i>[Signature]</i>
Irish Broomley	<i>[Signature]</i>
Toren Jarritt	<i>[Signature]</i>
Kristi Collins	<i>[Signature]</i>
Thomas Emund	<i>[Signature]</i>
Shane Hutman	<i>[Signature]</i>
Jess Shotton	<i>[Signature]</i>
Joe Deeney	<i>[Signature]</i>

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REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 5, 2019
FROM: Resort Experience
SUBJECT: DP1712 – 8080 NESTERS RD – REVISIONS TO DP FOR LANDSCAPING AND AUXILIARY BUILDING

REPORT: 19-139
FILE: DP1712

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the revised plans for the container storage facility at 8080 Nesters Road, as illustrated on the architectural drawings labelled A0.1, A2.1, A2.2, A3.1, A4.1, dated 10/21/19, prepared by AJIA Canadian Building Systems Inc., attached as Appendix “B” to this report, and also as illustrated on the landscape drawings labelled L.1 and L.2, dated September 9, 2019, prepared by K. Salin Land Planning, attached as Appendix “C” to Administrative Report No. 19-139.

REFERENCES

Location: 8080 Nesters Road
Legal Description: LOT B, DL 1757, NWD, PLAN EPP54641, GP 1
Current Zoning: CTI1 Zone (Community and Transportation Infrastructure 1)
Appendices:
 “A” – Site Location Map
 “B” – Architectural Drawings
 “C” – Landscape Plans
 “D” – Letter of support

PURPOSE OF REPORT

This report seeks Council approval of revised designs for the development of a container storage facility at 8080 Nesters Road. The development was originally approved under DP 1543 in January 2018, and at this time the applicant wishes to amend specific elements of the landscaping and the building design. The revised plans redistribute some of the tree planting, modify the design at the entry gates to better allow snow storage, and redesign the office/caretaker building to be more cost effective in its engineering and construction.

As the revisions still propose a new building with greater than 20m² of gross floor area, Council approval is required.

DISCUSSION

Background

The applicant received DP1543 permitting the development of a container storage facility at the subject property in early 2018. Since that time most of the works have been completed, with the exception of some of the landscaping and the construction of the office/caretaker building.

Proposed Development

The proposed revisions are intended to enhance plantings in key areas, improve the snow storage, improve waste management, and simplify the engineering and construction costs of the office/caretaker building. Specifically, the proposed changes include:

Changes to Landscaping	Comments
No trees or shrubs to be planted in the storm water drainage ditch behind the containers along the western property line (Location 1)	This area has a steep walled armoured ditch and has natural revegetation occurring. Out of concern for difficulty of maintenance and the possibility of interfering with the functioning of the ditch trees are no longer proposed in this location. Also, this area is behind a row of containers, and the adjacent property owner provided a letter of support for this change to the plans.
No trees or shrubs to be planted in the road right of way between the entrance and exit gates (Location 2)	Similarly, this area is a ditch on the municipal road right of way. Installation and maintenance of the trees would be difficult and plantings there may interfere with the functioning of the ditch. It was requested by our Engineering department that nothing be planted in the ditch or the road right of way. The area will be hydroseeded instead.
No gabion wall to be placed at front entranceway and higher standard concrete to be used at front entrance gates, and used as snow storage in lieu of inside fenced area (Location 3)	In lieu of the gabion walls the applicant used a higher quality finish on the concrete entrance gate walls, and has revised the planting to be suitable for an area of snow storage.
Additional trees planted at north east corner of property (Location 4)	The augmented planting in this area includes an additional 14 western red cedars, 11 Engelmann spruce and 3 western hemlock. This will help improve the screening from the overpass on Highway 99.
More western red cedars planted than specified (in lieu of other species), and in total more trees than in the original DP approved in 2017.	The applicant states that in total 203 trees have been planted on the site, exceeding the 177 that were specified in the original DP.
Changes to Office Caretaker Building	
Remove crawlspace and use slab on grade instead	The applicant package includes an analysis of the proposed building prepared by Jon Paine, P. Eng. That report states that a slab on grade is better suited for flood prone areas.
Remove cantilevered portions of second story and have continuous walls from ground to eave	Removing the overhanging sections eliminates potential cold floor and plumbing problems, and also makes the space more energy efficient.

Replace fold over metal roof with a single pitch roof with eaves on all sides	Revising the roof to include eaves on all sides provides weather protection for windows and wall surfaces.
Reduces deck space at the south end of the building	This reduces the need for additional guards and additional high maintenance horizontal surfaces, thus reducing cost and maintenance needs.
Revise at grade entrance on west side to remove need for guards	Providing at grade entrances reduces the need for additional guards and simplifies the construction and reduces cost.
Reduce roof overhang on west side from 6 feet to 4 feet, to eliminate the need for columns	This simplifies the design and reduces costs.
Miscellaneous Changes	
Relocate garbage and recycling from south west corner containers (A1/A2) to container adjacent to caretaker building (L1).	The applicant notes that there have been a number of items left behind at the current location that should rightfully be dropped at the re-use it or taken to the proper transfer station for disposal. The proposed location is adjacent to the office/caretaker suite which will allow better oversight to ensure that the containers meant for the office and caretaker suite are not being used for general waste disposal by clients.

WHISTLER 2020 ANALYSIS

The proposed revisions do not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Zoning

The property is zoned CT11 (Community and Transportation Infrastructure 1). The proposed revisions to the landscaping and building design are consistent with the regulations of the CT11 Zone. No variances are requested.

Official Community Plan

The lands are designated as DPA No. 25 (attached as Appendix C), which is a development permit area for the establishment of objectives for the form and character of development, the protection of the natural environment, and protection of development from hazardous conditions. The proposed revisions are consistent with the guidelines, as shown in the table below:

Guideline	Comment
<i>All landscaping and screening elements must be able to withstand Whistler's harsh climate conditions and be coordinated with adjacent landscaping. Areas of existing natural vegetation shall be retained and where possible, used to separate land uses or provide a visual screen of the development.</i>	<p><i>The existing 10m treed buffer area adjacent to the railway beyond the existing chain link fence remains undisturbed.</i></p> <p><i>The proposed landscaping is comprised of suitable species for this climate, and still provides screening along the road frontage. The revision to remove planting from the ditch area at the western boundary of the parcel will be visible from the adjacent parcel, however that property owner has provided a letter of support for the revised proposal, and indicated a desire to leave the ditch free of additional planting. The area has re-established</i></p>

	<p><i>with natural vegetation, which will provide some screening, and will not require irrigation and maintenance.</i></p> <p><i>The current proposal includes more trees than were originally specified in the DP. The distribution has changed to place more at a key area at the north east corner, and remove them from a narrow ditch area behind a row of containers, adjacent to the interior lot line with the neighbouring property. That property owner has provided a letter of support for the landscape changes along their common property line.</i></p>
<i>Building design and siting must maximize solar penetration. All buildings shall use an accepted checklist by the Municipality to ensure measures are provided for energy and water conservation during the building's usage.</i>	<i>An initial review of the green building description for the revised project indicates that the revised proposal improves the building efficiency over the previously approved version, as it slightly reduces the footprint, and removes cantilevered floor area that would have required extra measures to insulate effectively.</i>
<i>Development must take into consideration potential flood hazards. Plans are to show how any surface water is to be managed during high water level periods.</i>	<i>The proposed revisions remain consistent with the flood proofing requirements in the approved engineer's report, as per the previous DP.</i>

Legal Encumbrances

In addition to the DPA No. 25 guidelines, the property is subject to a registered design covenant for additional form and character guidelines. A copy of the registered design guidelines is attached as Appendix D. The revised proposal is consistent with the following registered guidelines:

- In total the original DP called for 177 trees, and the current proposal includes 203 trees planted at the site. The additional planting of trees at the northwest area of the site will improve the buffer, and reduce the visibility from Highway 99
- The reception and office areas of the building are facing the main entrance and parking area, so are visible to clients upon entering the facility
- The building has a second floor balcony that adds interest to the form, and also provides a viewpoint for the caretaker to see both the entrance and exit to the facility
- The colours of the building are muted and earth tone
- The materials are cement board siding, fir timbers, tongue and groove wood soffits, pvc windows, and metal and glass guards
- The roof is metal, dark in colour and not reflective

ADVISORY DESIGN PANEL

The ADP considered the proposed revisions and passed the following resolution:

“That the ADP supports the landscape revisions as shown and constructed. The ADP generally supports the intent of a more cost effective, simple pre-fabricated building, but would like the proponent to work with the designer to re-introduce some character elements such as an enhanced roofline, building detailing, and architectural interest to better support the initial DP application that will better support the quality of the landscaping, particularly on the public facing sides.

The project does not need to come back to Panel.”

The applicant provided revised drawings that reflect the comments of the panel, including extending the south deck and the roof over it, adding a small roof over the main upper entrance deck, varying the siding material and colour to provide interest, and including wood window trim and a darker finish for the fibreglass doors.

Staff feel that the revisions speak to the ADP comments and provide the suggested enhancements to the design.

COMMUNITY ENGAGEMENT AND CONSULTATION

A Notification sign has been posted on the property and we have received one letter. That letter is from the owner of the adjacent industrial parcel to the west of the subject lands, and expresses support for the proposed revision to remove all planting from the ditch along their common property line.

SUMMARY

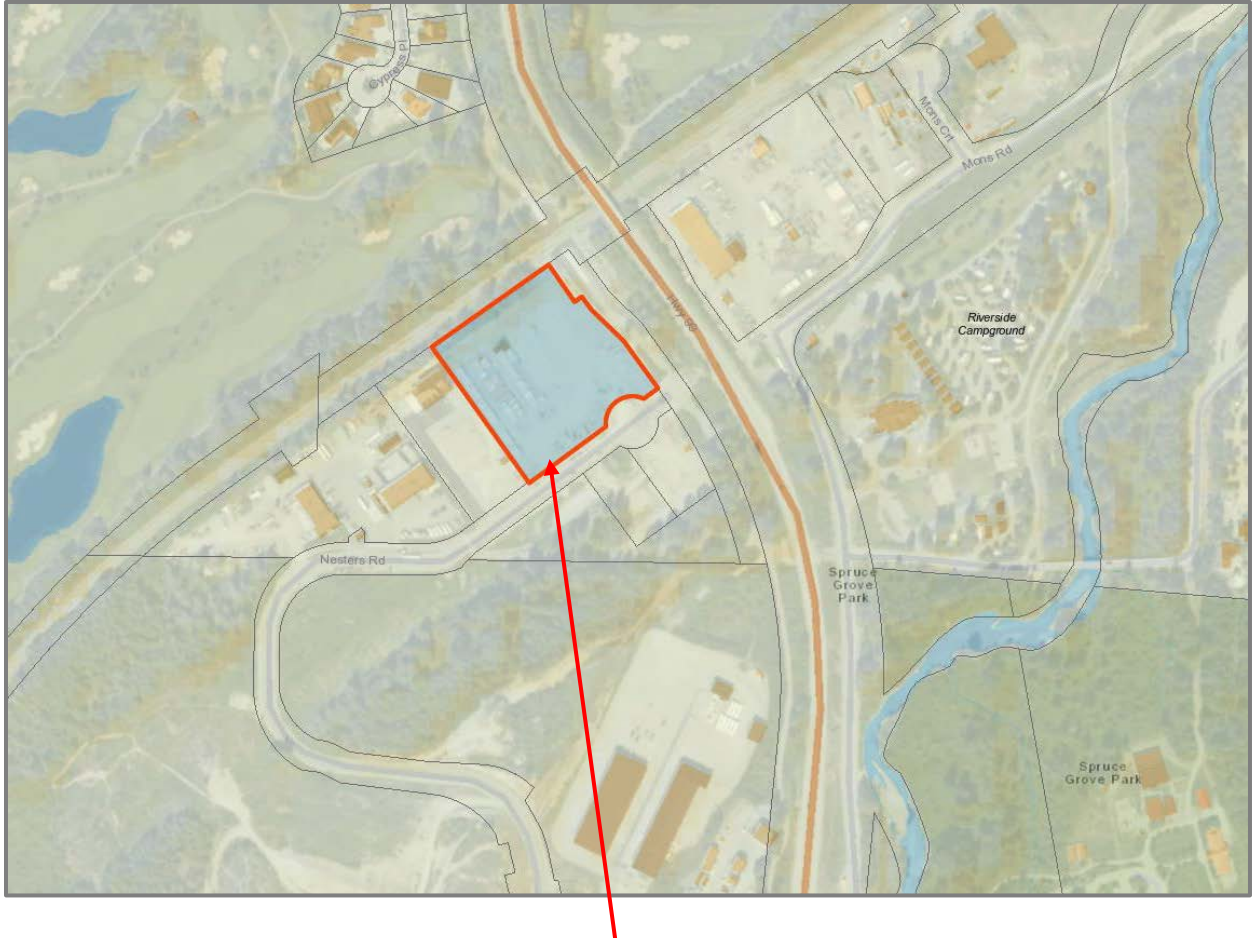
Staff recommend that Council approve the revisions to the landscaping and building design originally permitted under DP1543 for a container storage facility at 8080 Nesters Road,

Respectfully submitted,

Tracy Napier
PLANNING ANALYST

for
Jan Jansen
GENERAL MANAGER OF RESORT EXPERIENCE

APPENDIX A
SITE LOCATION MAP



SUBJECT PROPERTY
8080 Nesters Road

MONS HOLDINGS LTD.

Nesters Crossing. Lot-B 8080 Nesters Road. Whistler, BC.


AJIA
CANADIAN
BUILDING SYSTEMS INC.

AJIA CUSTOM PREFAB HOMES
1-888-990-AJIA (2542)
www.ajia.ca

AJIA CANADIAN
BUILDING SYSTEMS INC.
1367 CROWN STREET
NORTH VANCOUVER, BC
V7J 1G4
TEL: 604-990-1133, FAX: 604-990-1153

ENGINEER:
MALCOLM MACQUARRIE/AJIA
ADDRESS: 1367 CROWN ST.
N. VANCOUVER, BC V7J 1G4
TEL: 604-990-1133, FAX: 604-990-1153

Cover

SITE ADDRESS:
Lot B, DL 1757 NWQ,

LEGAL DESCRIPTION:
EPP54641

LOCAL AUTHORITY
EPP54641

SQ. FOOTAGE:
DESIGN BY: KM
DRAWN BY: KM

ISSUED FOR:
DESIGN

SHEET:

A0.1

JOB No.:
19-11
Date: 10/21/19
Time: 4:04:39 PM

Nesters Crossing. Lot-B 8080 Nesters Road. Whistler, BC.



JUSTOM PREFAB HOMES
1-888-990-AJIA (2542)
www.ajia.ca

**AJIA CANADIAN
BUILDING SYSTEMS INC.**
1367 CROWN STREET
NORTHVANCOUVER, BC
V7J 1G4
TEL:604-990-1133, FAX:604-990-1163

ENGINEER:
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ADDRESS: 1367 CROWN ST.
N. VANCOUVER, BC V7J 1G4

TEL:604-990-1133, FAX:604-990-1163

Main & Upper Floor Plan

SITE ADDRESS:
Lot B, DL 1757, NWD,

LEGAL DESCRIPTION:
 Lot 71, Section 12, Gabriola
 Island, Nanaimo District,
 PLAN 23435

LOCAL AUTHORITY
EPP54641
Narlington District

SQ. FOOTAGE:

DESIGN BY: K

ISSUED FOR:

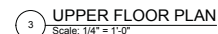
SHEET:

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JOB No.:

19-11

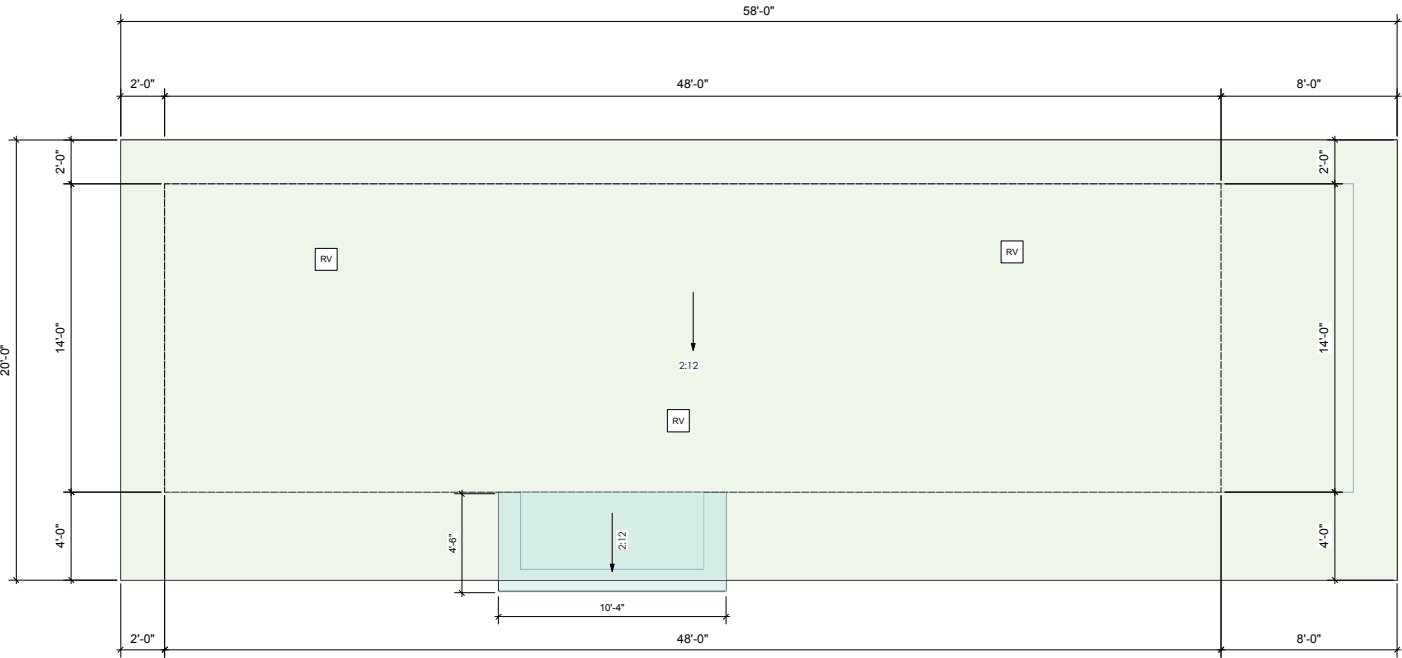
Date: 10/21/19
Time: 4:04:40 PM



EXTERIOR WALLS			RSI EFFECTIVE
ASSEMBLY			UNINSULATED
W1	EXTERIOR WALL - SINGL EXT. AIR FILL SINGL - SEE EVALUATIONS FOR MATERIAL, LOCATION AND EXTENT 2 X 1 1/2" VERTICAL PL. PLUTONUM CAPPING @ 16" O.C. BUILDING WRAP/RAIN BARRIER (TYVEK OR EQUAL) 1/2" PL YWOOD SHEATHING - SEE STRUCTURAL 2X6 WOOD FRAMING (SPACING AS PER STRUCT) R-24 OF B. BATT INSULATION 6 MIL POLY VAPOUR BARRIER - AIR BARRIER 1/2" GIBS PRIME AND PAINT FINISH (AIR FILL RSI)	RSI VALUE 0.03 0.025 0.00 0.00 0.06 2.86 0.08 1.32 0.14	
		RSI PROVIDED	
INTERIOR WALLS			
ASSEMBLY			RSI EFFECTIVE
W2	INTERIOR PARTITION WALL 1/2" GIBS 2x4 STUD FRAMING @ 16" O.C. PROVIDE 2x6 STUD FRAMING AT PLUMBING WALLS 1/2" GIBS PRIME AND PAINT FINISH - BOTH SIDES		UNINSULATED

MONS HOLDINGS LTD.

Nesters Crossing. Lot-B 8080 Nesters Road. Whistler, BC.



1 ROOF PLAN
Scale: 3/8" = 1'-0"



AJIA CUSTOM PREFAB HOMES
1-888-990-AJIA (2542)
www.ajia.ca

AJIA CANADIAN
BUILDING SYSTEMS INC
1367 CROWN STREET
NORTH VANCOUVER, BC
V7J 1G4
TEL: 604-990-1133, FAX: 604-990-1153
ENGINEER:
MALCOLM MACQUARRIE/AJIA
ADDRESS: 1367 CROWN ST.
N. VANCOUVER, BC V7J 1G4
TEL: 604-990-1133, FAX: 604-990-1153

Roof Plan

SITE ADDRESS:
Lot B, DL 1757 NWD,

LEGAL DESCRIPTION:
Left 1/2 Section 12, Gabriola
Island, Nanaimo District,
PLAN 23435

LOCAL AUTHORITY
Nanaimo District

SQ. FOOTAGE:

DESIGN BY: KM

DRAWN BY: KM

ISSUED FOR:

DESIGN

SHEET:

A2.2

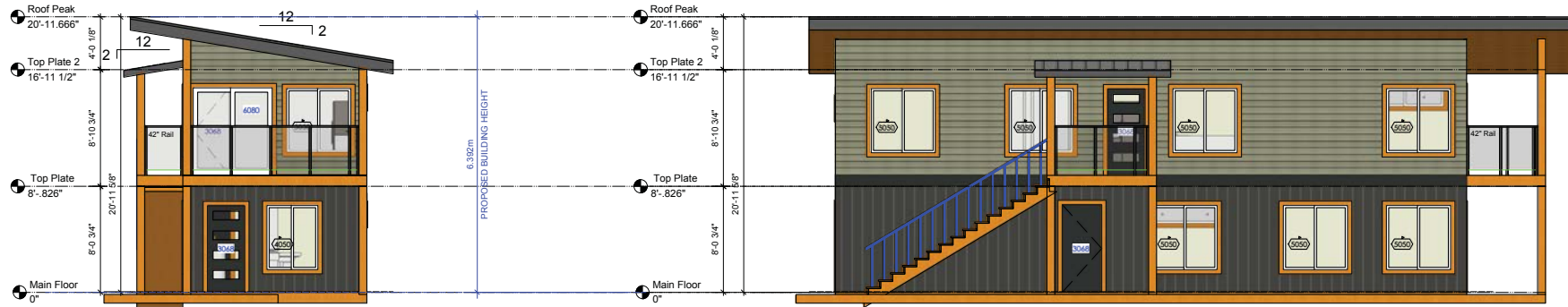
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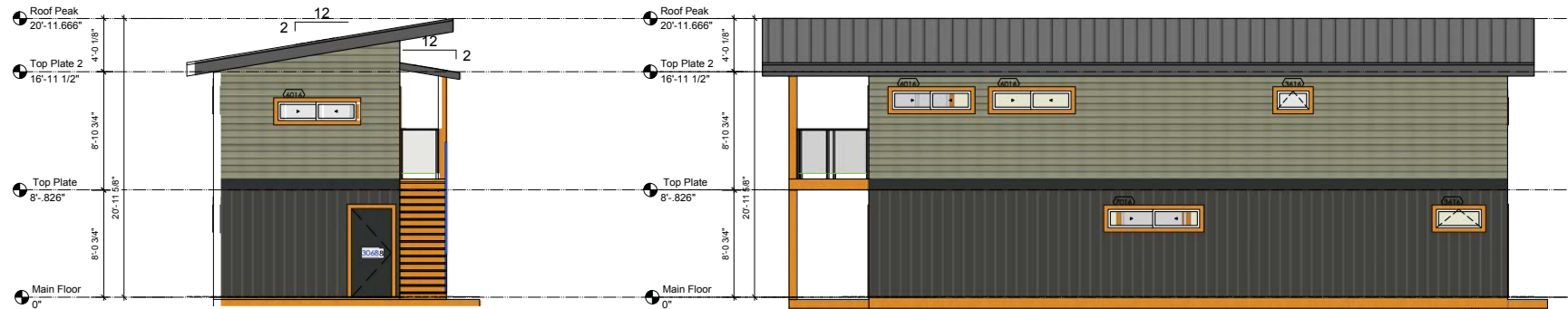
MONS HOLDINGS LTD.

Nesters Crossing. Lot-B 8080 Nesters Road. Whistler, BC.



1 EAST ELEVATION
Scale: 1/4" = 1'-0"

2 SOUTH ELEVATION
Scale: 1/4" = 1'-0"



3 WEST ELEVATION
Scale: 1/4" = 1'-0"

4 NORTH ELEVATION
Scale: 1/4" = 1'-0"

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MALCOLM MACQUARRIE/AJIA

ADDRESS: 1367 CROWN ST.

N. VANCOUVER, BC V7J 1G4

TEL: 604-990-1133 FAX: 604-990-1153

Elevations

SITE ADDRESS:

Lot B, DL 1757 NWQ,

LEGAL DESCRIPTION:
Lgth 12, Gabriola
Island, Nanaimo District,
PLAN 23435

LOCAL AUTHORITY:
Nanaimo District

SQ. FOOTAGE:

DESIGN BY: KM

DRAWN BY: KM

ISSUED FOR: DESIGN

SHEET:

A3.1

JOB No:

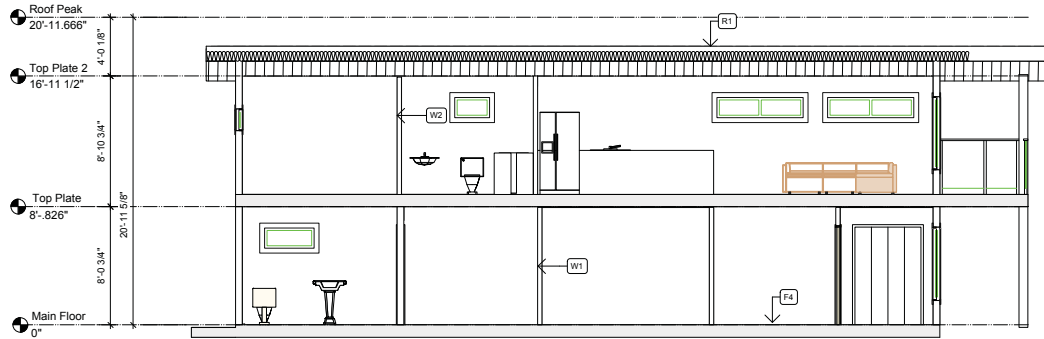
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Date: 10/21/19

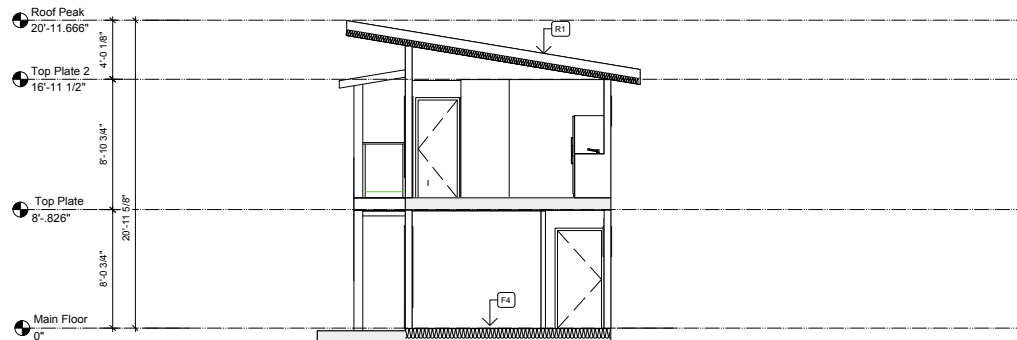
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MONS HOLDINGS LTD.

Nesters Crossing. Lot-B 8080 Nesters Road. Whistler, BC.



1 SECTION A
A4.1 Scale: 1/4" = 1'-0"



2 SECTION B
A4.1 Scale: 1/4" = 1'-0"

Roof & Floors		Exterior Walls	
ASSEMBLY	RSI EFFECTIVE	ASSEMBLY	RSI EFFECTIVE
R1 METAL ROOF - INSULATED		W1 EXTERIOR WALL - SIDING	RSI AS REQ'D
AR FILM - EXTERIOR	-	1/2" AR FILM	0.08
PRE-FIN METAL ROOFING TO OWNER'S SPEC	-	SIDING	SEE ELEVATIONS FOR MATERIAL, LOCATION AND EXTENT
ROOFING FELT	-	1/2" X 1 1/2" VERTICAL F.I., PL YWOOD SHAPING @ 10" O.C.	0.15
12" PLYWOOD ROOF SHEATHING CW 3" CLIPS	-	BUILDING WRAP/AIR BARRIER (TYVEK OR EQUAL)	-
2X4 PURLINS ON FLAT @ 16" O.C.	-	12" PLYWOOD SHEATHING - SEE STRUCTURAL	0.083
11 7/8" BCI 6000 ROOF JOISTS @ MAX 24" O.C.	-	2X6 WOOD FRAMING (SPACING AS PER STRUCT)	2.66
R-32 ROLLS COMFORTBATT INSULATION	-	R-24 F.G. BATT INSULATION	-
100(132.425+87.5.64)	-	8 MIL POLY VAPOUR BARRIER - AIR BARRIER	0.08
6 MIL POLY VAPOUR BARRIER	-	12" GWB	0.12
12" NO SAG GWB CEILING	-	PRIME AND PAINT FINISH (AIR FILM RSI)	3.148
AR FILM - INTERIOR	RSI PROVIDED		RSI PROVIDED
F2 INTERIOR FLOOR - INSULATED	RSI 4.67 REQ'D		
FINISH FLOOR TO OWNER'S SPEC (AIR FILM RSI)			
3/4" TAG OSB SUB-FLOOR - GLUED AND SCREWED TO JOISTS			
- GLUED AND SCREWED TO JOISTS			
11 7/8" BCI 6000 JOISTS @ 24" O.C.			
R28 F.G. BATT INSULATION			
100(192.554+114.83)			
CROSS BRIDGING PER MANUF. RECOMMENDATIONS			
12" GWB CEILING OR VENTED SOFFIT			
AR FILM			
RSI PROVIDED EXCEEDS MIN. PRESCRIBED STANDARDS			
F1 MAIN FLOOR - INSULATED	RSI 4.67 REQ'D		
FINISH FLOOR TO OWNER'S SPEC (AIR FILM RSI)			
INFLOOR HEAT			
CONCRETE SLAB AS PER ENG. SPEC			

Interior Walls	
ASSEMBLY	RSI EFFECTIVE
W2 INTERIOR PARTITION WALL	UNSPECIFIED
12" GWB	
2x4 STUD FRAMING @ 16" O.C.	
PROVIDE 2x6 STUD FRAMING AT PLUMBING WALLS	
12" GWB	
PRIME AND PAINT FINISH - BOTH SIDES	

Window Schedule						
Mark	Sash Operation	Shape	Top Shape	Openings		
				Transom Sash	RO Width	RO Height
3616	Awning	Rectangle	Square	-	36"	16"
3616	Awning	Rectangle	Square	-	26"	16"
4050	Custom	Rectangle	Square	-	40"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
5050	Custom	Rectangle	Square	-	50"	50"
6016	Custom	Rectangle	Square	-	60"	16"
6016	Custom	Rectangle	Square	-	60"	16"
6016	Custom	Rectangle	Square	-	60"	16"
7016	Custom	Rectangle	Square	-	70"	16"

Door Schedule								
Mark	R.O. Size			Door Operation	Door Style		Door Frame	
	Width	Height	Thickness		Top Shape	Slab Style	Jamb Thick	Jamb Depth
6080	6'0"	6'8"	1 3/4"	Slider	Square	Glass	1"	5 1/2"
4668	4'6"	6'8"	1 3/4"	Bi-fold Bi-part	Square	Solid	1"	3 1/2"
4668	4'6"	6'8"	1 3/4"	Bi-fold Bi-part	Square	Solid	1"	3 1/2"
3068	3'0"	6'8"	1 3/4"	Swing Simple	Square	Solid	3/4"	5 1/2"
3068	2'8"	6'8"	1 3/4"	Bi-fold Simple	Square	Solid	1"	3 1/2"
3068	2'8"	6'8"	1 3/4"	Swing Simple	Square	Solid	1"	3 1/2"
3068	2'8"	6'8"	1 3/4"	Swing Simple	Square	Solid	1"	3 1/2"
3068	3'0"	6'8"	1 3/4"	Swing Simple	Square	Solid	1"	5 1/2"
3068	3'0"	6'8"	1 3/4"	Swing Simple	Square	Solid	1"	5 1/2"
3068	3'0"	6'8"	1 3/4"	Swing Simple	Square	Solid	3/4"	5 1/2"
3068	3'0"	6'8"	1 3/4"	Pocket Simple	Square	Solid	1"	3 1/2"
3068	3'0"	6'8"	1 3/4"	Swing Simple	Square	Solid	1"	3 1/2"
3068	3'0"	6'8"	1 3/4"	Swing Simple	Square	Solid	1"	5 1/2"
4068	4'0"	6'8"	1 3/4"	Swing Bi-part	Square	Solid	1"	3 1/2"

LEGEND

cs	csf	15	19
Proposed Planting			
cs	ma	3	4
As-Built Planting			





L.1

NESTERS STORAGE WHISTLER

AsBuilt Landscape Plan

Project number	19-76
Date	SEPTEMBER 9, 2019
Drawn by	IL
Checked by	KS
SCALE	1:200

NB: All planting areas mulched.
Proposed plants on boxes.

LEGEND	
 cs	Proposed Planting
 ma	As-Built Planting

CN Rail Corridor

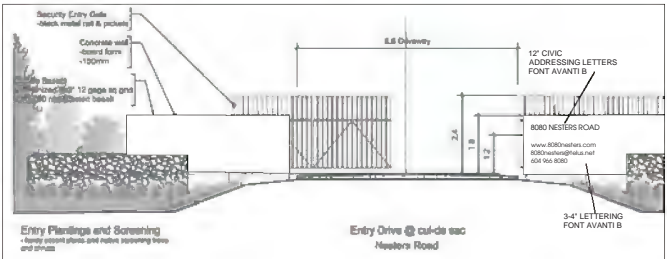
New Underpass

New Valley Trail



L.2
L.1

TREES		SYM	SIZE	UNITS	SHRUBS		SYM	SIZE	UNITS		
<i>Acer circinatum</i>	vine maple	Ac	2 m	21	<i>Cornus sericea</i>	redtwig dogwood	cs	0.6 m	Ex	Prop	
<i>Acer rubrum</i> 'Sun Valley'	red maple	Ar	2 m	5	<i>Cornus sericea</i> 'Flaviramea'	yellowtwig dogwood	csf	0.6 m	94	37	
<i>Picea engelmannii glauca</i>	engelman spruce	Pe	2 m	17	<i>Mahonia aquifolium</i>	Oregon grape	ma	0.6 m	64	35	
<i>Thuja plicata</i>	western red cedar	Tp	1.5 m	154	<i>Rosa nutkana</i>	nootka rose	m	0.6 m	56		
<i>Tsuga heterophylla</i>	western hemlock	Th	2 m	6	<i>Physocarpus opulifolius</i> 'Center Glow'	Center Glow ninebark	po	0.6 m	76		
									56		
PERENNIALS		SYM	SIZE	UNITS							
				Ex	Prop						
<i>Calamagrostis acutiflora</i> 'Karl Foerster'	Foerster reed grass	Cak	0.3 m	90	21						
<i>Deschampsia cespitosa</i> 'Goldtau'	tufted hair grass	Dcg	0.3 m	67	5						
<i>Rudbeckia fulgida</i> 'Goldsturm'	black-eyed susan	Rf	0.3 m	104	9						



L.2

NESTERS STORAGE
WHISTLER

AsBuilt Landscape Plan

Project number	19-76
Date	SEPTEMBER 9, 2019
Drawn by	IL
Checked by	KS
SCALE	1:200

NB: All planting areas mulched.
Proposed plants on boxes.



October 2, 2019

Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C.
V0N 1B4

Attention: Tracy Napier

Re: 8080 Nesters Road

Dear Ms. Napier,

We understand Mons Holdings Ltd. has applied to the RMOW to amend their development permit for their storage facility at 8080 Nesters Road to delete trees and shrubs in their western ditch behind the containers adjacent to our property at 8060 Nesters Road. This deep steep sided ditch provides drainage for their facility, as well as the municipal road and our property. We do not wish the flow compromised by trees and shrubs, so are very much in support of deleting any requirement for additional trees and shrubs in this ditch.

We note the new OCP speaks for the need for screening industrial lands such as Nesters Crossing from the highway, trails and roads, but it does not speak to a need to screen one industrial use from the other. Again, we much prefer the storm drainage to any additional landscaping between our property and 8080 Nesters Road.

Regards,

Michelle Charlton

For: Nesters Crossing Ltd
8060 Nesters Road
Whistler, B.C.



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 5, 2019

REPORT: 19-142

FROM: Corporate and Community Services

FILE: 4700

SUBJECT: BUSINESS LICENCE AND REGULATION BYLAW UPDATE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first and second readings to the “Business Licence and Regulation Bylaw No. 2253, 2019”; and

That Council authorize staff to give notice of the proposed “Business Licence and Regulation Bylaw No. 2253, 2019” and allow an opportunity for persons who consider they are affected by the proposed bylaw to make written representations to Council prior to adoption of the proposed bylaw; and

That Council consider giving first and second readings to the “Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2254, 2019”; and further

That Council consider giving first and second readings to the “Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2255, 2019”.

REFERENCES

- Appendix “A” – Comparison Chart of Municipalities - Minimum and Maximum Business Licence Fees
- Business Licence and Regulation Bylaw No. 2253, 2019 (Not attached)
- Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2254, 2019 (Not attached)
- Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2255, 2019 (Not attached)

PURPOSE OF REPORT

This Report presents the “Business Licence and Regulation Bylaw No. 2253, 2019” (BLRB) for Council’s consideration to update and combine the Business Licence bylaw and the Business Regulation bylaw to create one comprehensive Business Licence and Regulation Bylaw (BLRB). Any fines issued for the BLRB will be issued as Bylaw Notices or Municipal Tickets.

DISCUSSION

The BLRB provides for the granting of business licences, fixes and imposes licence fees, and provides additional regulation for certain businesses in the RMOW. The purpose of the new BLRB is to combine the regulations from both the Business Licence bylaw and Business Regulation bylaw into one new BLRB. Among other benefits, this will reduce the number of bylaws business owners need to reference in order to run their business in the Resort Municipality of Whistler (RMOW).

The general business regulations are updated to match current policies, procedures and other legislation, and the power and duties of the Licence Inspector are updated to be in compliance with the *Community Charter*. As the business licence fees have not been changed since 2005, the BLRB includes an increase to fees and charges for the purpose of business licensing and administration.

The existing Business Licence bylaw was adopted in 1987 and the Business Regulation bylaw was adopted in 1989. Both bylaws have been amended from time to time with the most recent bylaw amendments in 2014.

NEW REGULATIONS

The BLRB has been updated to:

- Modernize the regulations and language including, but not limited to, updates to definitions including provisions for public spaces and transportation network services.
- Require business licence applicants to comply with all bylaws and enactments applicable to that business as a term and condition of their licence.
- Expand and enhance procedural fairness and enforceability by updating the licence and application requirements and fees.

SELECT HIGHLIGHTS OF NEW REGULATION

Public Places

The marketing of goods, services or a business will be prohibited in a public place without a business licence and a permit authorizing the activity. Also, the marketing, advertising or soliciting of a liquor related establishment or restaurant will be prohibited in public places where people under 19 years old are present.

Licence Inspector Powers

Licence inspector powers have been updated to include:

- The express ability to issue, renew, change, refuse, suspend or cancel a licence
- Ensure that the business have appropriate zoning to operate and that the business complies with all other bylaws
- Clear ability to set terms and conditions such as the duration of the licence

Currently the Business Licence bylaw only permits the Licence Inspector to grant, suspend or transfer licences. The updated powers and duties of the Licence Inspector will ensure compliance with the *Community Charter*. Applicants that are refused or suspended can have that decision reconsidered at Council.

Tourist Accommodation Businesses

Each tourist accommodation business is required to have a business licence. The new BLRB requires every holder of a licence for a tourist accommodation business to post their licence number on any marketing for the business. This is a best practice for tourist accommodation business licensing that is used in many municipalities including the City of Vancouver. This change will save the bylaw officer's time searching for illegal tourist accommodation when they check tourist accommodation listings. With the displayed business licence number they can quickly cross check the business licence number with a current business licence. If the business licence number is false or not provided on the listing, a bylaw notice can be sent to the registered owner by mail. Illegal tourist accommodation enforcement is a Council priority and bylaw officers proactively enforce and look for illegal tourist accommodation. The bylaw notice would be \$250 for not posting a valid licence number on any marketing for the business, and the bylaw notice would increase to \$500 after 14 days if the notice is not paid or disputed in that time.

Property managers who manage multiple tourist accommodation businesses will see a business license fee increase from \$10 to \$25 per unit that they manage. Similar to before, property managers must provide an annual list of the tourist accommodation properties that they manage. Staff review the annual list to confirm the zoning of each property allows for tourist accommodation use. This is a very time consuming but important process for staff.

TAXIS AND TRANSPORTATION NETWORK SERVICES (RIDE-HAILING)

The Provincial Government introduced new legislation regarding Transportation Network Services (App based ride hailing such as Uber and Lyft) in British Columbia (BC). The Passenger Transportation Board (PTB) is an independent tribunal in British Columbia that makes decisions on passenger directed vehicle authorizations (e.g. taxis, limousines, shuttle vans); inter-city bus authorizations and transportation network service (TNS) authorizations in BC.

Prior to the introduction of this legislation, the (RMOW) and the PTB had concurrent jurisdiction over Passenger Directed Vehicles (PDVs), also termed 'vehicles for hire', operating in the RMOW. The RMOW regulated PDVs through the "Vehicles for Hire Regulation Bylaw No. 1494, 2002".

Part of the new Provincial legislation removed the ability of local governments to issue a chauffeur's permit. Chauffeur's permits can no longer be issued by municipalities and therefore any existing bylaws that refer to chauffeur's permits are no longer enforceable. The existing Vehicles for Hire regulation bylaw required that any person operating a Vehicle for Hire (Taxi, Limousine, Charter Bus, or Shuttle) in the RMOW to obtain a chauffeur's permit issued by the Chief of Police (pursuant to the *Motor Vehicle Act*). Given the Provincial changes, the proposed BLRB will repeal the existing "Vehicles for Hire Regulation Bylaw No. 1494, 2002".

What happens to existing municipal chauffeur's permits?

- Municipal chauffeur's permits issued by municipalities are still valid until they expire, or until September 2021 (whichever comes first)
- After September 16, 2019 when the Provincial regulations came into force, all PDV drivers now have to meet provincial requirements.

Business licences will still be required and issued by the RMOW for taxi fleets, limousines, charter buses, shuttles and ride-hailing vehicles.

It is important to note that the PTB has the sole authority with respect to the supply, rates chargeable, and operating area for PDVs. The RMOW does not have the authority to:

- Require or issue a municipal chauffeur's permit
- Prohibit PDVs from operating in the municipality
- Refuse to issue a business licence to operate a PDV for the sole reason that the person holds a business licence issued by another municipality
- Regulate the number of PDVs that may be operated

However, the RMOW has the power to regulate the use of streets in Whistler and business licensing for vehicles and businesses. All other ridesharing regulations are under provincial jurisdiction through the PTB. There will be a \$200 business licence fee for either a taxi company or a Transportation Network Service company (Ride-Hailing).

BUSINESS LICENCE FEES

Staff reviewed the business licence fees of a number of municipalities. A comparison chart of the minimum and maximum fees of these municipalities is shown in Appendix "A". RMOW business licence fees range from \$0 for a registered society to a maximum fee of \$2,000.

Licence fees cover the cost of administration, bylaw enforcement and referrals to the Planning, Building, Parks, Engineering and Fire Departments. There will be a new Licence Administration Fee of \$25 for new business licence applicants to cover the administrative cost of a new business licence review process. The annual minimum licence fee in the BLRB is proposed to increase from \$165 to \$190, an increase of \$25. The maximum licence fee is proposed to increase from \$1400 to \$2000, an increase of \$600. The fees were last updated in 2005.

Business Licence renewals will not be subject to a fee increase in 2020 because business licence renewal letters for 2020 are to be mailed out in November 2019. The current business licence fees will apply to all renewals.

However, any new business licence applications in 2020 will be subject to the proposed new business licence fees. As of January 1, 2021 all business licences fees will be as set out in Schedule "A" of the proposed BLRB.

There are some licence fees that will be below the minimum fee, such as a registered society fee of \$0. The 17 exceptions to the minimum annual licence fee are shown in Schedule A of the BLRB. Some businesses will pay a licence fee plus a "per unit fee" up to a maximum licence fee of \$2,000.

BYLAW ENFORCEMENT

The "Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2254, 2019" and "Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation Bylaw) No. 2255, 2019" have been drafted to allow for bylaw enforcement of the proposed BLRB. The structure of the new BLRB includes significant improvements in bylaw structure, format and consistency. All of these improvements will enhance enforceability once adopted.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Economic	Locally owned and operated businesses thrive and are encouraged as an essential component of a healthy business mix	Business licences fees have increased to cover the costs of administering business licences and increasing bylaw enforcement costs.
Finance	The resort community effectively and efficiently balances its costs and expenditures.	Business licences fees have increased to cover the costs of administering business licences and increasing bylaw enforcement costs.
Visitor Experience	Visitors feel genuinely welcome	The visitor experience is safe and well-maintained through effective regulation.

The BLRB update does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

CORPORATE PLAN

The Resort Municipality of Whistler's 2019 Corporate Plan provides strategic direction to the organization through goals, strategies and actions, as well as performance and progress measurement.

The Corporate Plan provides strategic direction for bylaw enforcement with specific focus areas and actions for bylaw enforcement and business licensing and regulation such as:

- licensing for legal nightly rentals
- continue proactive enforcement of illegal nightly rentals and assist business owners to comply with licensing regulations
- actively liaise with business owners and operators regarding relevant regulations and guidelines

BUDGET CONSIDERATIONS

Legal expenses to draft and prepare the bylaw were included in the 2019 operating budget. Any revenue generated from business licences and enforcement of the BLRB is received as general revenue to the municipality.

COMMUNITY ENGAGEMENT AND CONSULTATION

This BLRB is built upon a robust interdepartmental process that thoroughly incorporated current best licensing practices. The BLRB has been carefully and thoroughly vetted by legal counsel to ensure it satisfies all legislative requirements and that it is designed for enforceability.

Since Council is enacting and repealing business regulations, Section 137 of the *Community Charter* provides that the power to repeal a bylaw is subject to the same approval and other requirements as the power to adopt a new bylaw under that authority. Given that the bylaw was enacted, in part, under the authority to regulate businesses, sections 59(2) and (3) of the *Community Charter* requires that notice and an opportunity to make representations be provided for the proposed BLRB as well as the repeal of the existing Business Licence, Business Regulation and Vehicle for Hire bylaws. The opportunity to make representations must be provided before adoption of the BLRB. Staff will post notice in the Pique Newsmagazine on November 7 and 14, 2019 to inform the public on their opportunity to make representations.

SUMMARY

This Report presents the new Business Licence and Regulation bylaw for Council consideration of first and second reading. This comprehensive new bylaw replaces the existing Business Licence and Business Regulation bylaws respectively. Corresponding Bylaw Notice and Municipal Ticket Information bylaws have been created for the enforcement of the new BLRB. The Vehicle for Hire bylaw will also be repealed through the adoption of the new BLRB.

Notification of the proposed bylaws will be provided to the public for an opportunity to make representations on the draft bylaws prior to Council considering the draft bylaws for adoption.

Respectfully submitted,

Kevin Creery
PROTECTIVE SERVICES PLANNING ANALYST

for
Lindsay DeBou
MANAGER OF PROTECTIVE SERVICES

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

Appendix A – Comparison Chart of Municipalities - Minimum and Maximum Business Licence Fees

Municipality	Minimum Fee	Maximum Fee
Whistler (Proposed)	\$0	\$2000
West Vancouver	\$11	\$1500
Squamish	\$1	\$5000
District of North Vancouver	\$38	\$4760
Tofino	\$75	\$1250
Revelstoke	\$50	\$1000
City of North Vancouver	\$5	\$3691
Coquitlam	\$85	\$10,000
Osoyoos	\$50	\$300
Golden	\$70	\$300



REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 5, 2019
FROM: Infrastructure Services
SUBJECT: CHEAKAMUS CROSSING PHASE 2 WATERMAIN RIGHT-OF-WAY CROWN LAND APPLICATION

REPORT: 19-143
FILE: 2360-30

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Infrastructure Services be endorsed.

RECOMMENDATION

That Council endorse a Crown Land application for the Cheakamus Crossing Phase 2 - Upper Lands watermain alignment roughly following a portion of the Cheakamus West Forest Service Road.

REFERENCES

Appendix "A": Right-of-Way Alignment

PURPOSE OF REPORT

The purpose of this report is to seek Council direction with respect to a proposed Crown Land application for the Cheakamus Crossing Phase 2 – Upper Lands watermain alignment roughly following a portion of the Cheakamus West Forest Service Road (FSR).

DISCUSSION

The Municipality is interested in securing a right-of-way approximately 260 metres in length over Crown Land for the purposes of conveying water to the Upper Lands development sites of Cheakamus Crossing Phase 2 development.

Background

The water service to the current Cheakamus Crossing neighbourhood is routed through a pressure reducing valve (PRV) station adjacent to the neighbourhood at 1010 Jane Lakes Road. The Upper Lands of the Phase 2 development is located at a higher elevation and its water service will require servicing through the higher pressure watermain, bypassing the PRV station, resulting in the need for an alternative alignment along the Cheakamus West FSR to reach the Phase 2 – Upper Lands location. This Crown Land application will result in a lease agreement between the RMOW and the Province for the right-of-way area.

WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Water	Whistler's potable water supply system delivers water of excellent quality, which meets or exceeds all relevant health standards, and meets benchmark aesthetic standards whenever possible	Water of excellent quality will continue to be provided to the Cheakamus Crossing neighbourhood from the Cheakamus Reservoir.

The Cheakamus Crossing Phase 2 – Upper Lands watermain right-of-way Crown land application does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

OTHER POLICY CONSIDERATIONS

Acquisition of the watermain right-of-way area is consistent with the Corporate Plan Focus Area #1, "Demonstrate excellence in the delivery of core municipal services and facility management". The application is further aligned with the Infrastructure chapter in the draft Whistler OCP (currently at third reading) – in particular with Goal 12.1, "Whistler provides safe drinking water and reliable water supplies for residential, commercial and fire protection needs in a manner that is cost-effective, maintains reliable infrastructure and uses conservation to minimize environmental impacts".

BUDGET CONSIDERATIONS

A nominal fee of \$250 is required for the Crown Land application.

COMMUNITY ENGAGEMENT AND CONSULTATION

None.

SUMMARY

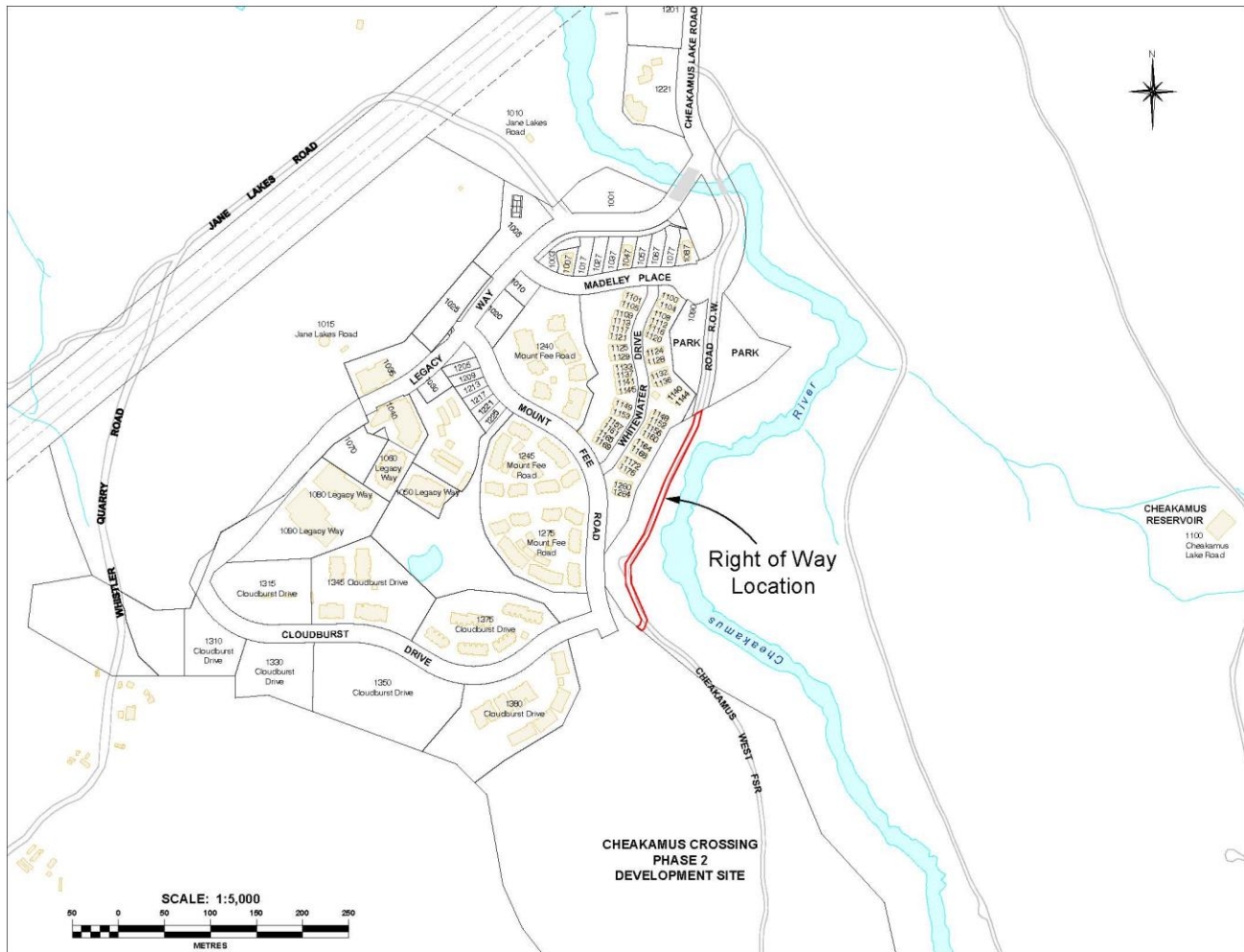
The Municipality requires a Council resolution endorsing an application to Crown Lands for a watermain right-of-way to service the Cheakamus Crossing Phase 2 – Upper Lands development sites.

Respectfully submitted,

Brian Lutke
ENGINEERING TECHNOLOGIST

for
James Hallisey
GENERAL MANAGER OF INFRASTRUCTURE SERVICES

Appendix A: Right-of-Way Alignment





REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 5, 2019
REPORT: 19-144
FROM: Corporate and Community Services
FILE: 4350
SUBJECT: FIVE-YEAR FINANCIAL PLAN 2019-2023 AMENDMENT BYLAW NO. 2252, 2019

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That Council consider giving first, second and third readings to the “Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019”; and

That Council direct staff to execute the Second Amendment of Municipal Services Agreement, attached as Appendix “C”; and further

That Council direct staff to execute the Promissory Note agreement, attached as Appendix “D”.

REFERENCES

Appendix “A” – Schedule A of “Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019”

Appendix “B” – Schedule B of “Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019”

Appendix “C” – Draft Amendment of Municipal Services Agreement between RMOW and Whistler 2020 Development Corporation

Appendix “D” – Draft Promissory Note between RMOW and Whistler 2020 Development Corporation

PURPOSE OF REPORT

This Report seeks first three readings of the “Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019” to amend “Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019” for the purposes discussed below.

DISCUSSION

WDC’s Home Heating Repair and Maintenance Program

In September of 2018, Whistler 2020 Development Corp (“WDC”) launched the third phase of the Home Heating Repair and Maintenance Program. After discussions with the Cheakamus Crossing DES volunteer committee, a new threshold for participation was established in the summer of 2019. The threshold of 75 per cent participation rate for each eligible strata property was surpassed on September 17, 2019 putting the agreement into binding effect.

WDC will need significant funding to satisfy its commitments related to this project. RMOW has offered to extend WDC a loan to cover the full amount of \$870,000. This loan qualifies as Assistance

to Business under the Community Charter. As such, the activities undertaken by WDC related to payment disbursement under this program must be included in a partnering agreement, in this case the Municipal Services Agreement (“MSA”) between WDC and RMOW by way of an amendment. This amendment appears in Appendix “C”.

The loan is unsecured, and is recorded in RMOW books as receivable to the General Reserve. Terms of the loan are contemplated to include a 10 year maturity and interest rate of Royal Bank of Canada Prime minus 1.25 per cent. These terms acknowledge the importance of a timely return of the funds and the opportunity cost of the loan borne by the reserves (specifically, the rate at which the money could reasonably be assumed to grow in absence of the loan). Net revenues from WDC’s agreed services (detailed in Section 2 of the MSA, amended in 2008) are mutually understood to be the source of funds for future repayment of the loan. This note appears in Appendix “D”.

Effect on Schedule B of the Five-Year Financial Plan from this change will be an increase in the General Fund Capital Expenditure and a corresponding increase in the WDC loan amount.

Water Infrastructure Project Budget Changes

Two capital projects allocated to the Water fund seek an expanded budget for 2019, and this expanded budget is proposed to be reallocated from one project that will be underspent, resulting in no net change to the overall 2019 Water Capital budget. Each project budget will be increased or reduced by the amount presented in the table below. These changes have no effect on the Five-Year Financial Plan schedules.

Project Name	Project #	Approved 2019 Budget	Recommended 2019 (Revised) Budget	Budget Change Request
Water Pump Station	E203	\$0	\$20,000	\$20,000
White Gold Water Main Upgrade	E205	\$2,520,000	\$2,500,000	-\$20,000
Total Change				\$0

The Water Pump Station Project (E203) requires funding (none was originally requested for the current budget year) to complete small capital upgrades to the facilities.

Staff recommend a budget reduction for the White Gold Water Main Upgrade Project (E205). Current information suggests that the planned work can be completed with just a portion of the budgeted funds. Most of the water main installation is now complete and very few changes to the anticipated scope of work have been encountered.

Sewer Infrastructure Project Budget Changes

Three capital projects allocated to the Sewer fund also require budget increases in 2019 to complete the required scope of work, and these expanded budgets are proposed to be reallocated from one project that will be underspent, resulting in no net change to the overall 2019 Sewer Capital budget. Each project budget will be increased or reduced by an amount per the table below. These changes have no effect on the Five-Year Financial Plan schedules.

Project Name	Project #	Approved 2019 Budget	Recommended 2019 (Revised) Budget	Budget Change Request
Sewer Annual Upgrades	E300	\$100,000	\$150,000	\$50,000
Sewer Mains	E320	\$3,030,000	\$2,930,000	-\$100,000
WWTP Emergency Works	E400	\$50,000	\$100,000	\$50,000
Total Change				\$0

The Sewer Annual Upgrades Project (E300) requires additional funding due to a major sanitary sewer force main break in July 2019. Additional funds are requested to cover this expense and allow for scheduled work to continue as planned. The final invoice for this project was greater than what was originally anticipated.

The Sewer Main Project (E320) includes a program for sewer main re-lining. This work has been completed below budget and a significant portion of this budget will not be spent in 2019.

The WWTP Emergency Works Project (E400) is anticipated to require additional funding due to urgent work extending beyond the planned design work for plumbing required to meet operational requirements for primary treatment.

OTHER POLICY CONSIDERATIONS

Section 165 of the *Community Charter* requires municipalities to prepare a five-year financial plan to be adopted annually by bylaw. Once adopted, the plan is in effect until it is amended, and may be amended by bylaw at any time.

BUDGET CONSIDERATIONS

The five-year financial plan sets the budget for the next five years, and is prepared annually. It can be revised at any time by bylaw, and is being revised to reflect proposed changes.

COMMUNITY ENGAGEMENT

The “Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019” is being presented at a Regular Council Meeting. Consistent with *Community Charter* requirements, information regarding the proposed amendment to the existing Municipal Services Agreement between the RMOW and WDC was published in the Pique Newsmagazine on October 9th, and 16th. No comments have been received in response to the posted information.

SUMMARY

This Bylaw, the “Five-Year Financial Plan 2019-2023 Amendment Bylaw No. 2252, 2019” is to amend “Five-Year Financial Plan 2019-2023 Bylaw No. 2225, 2019” to include the transfer of \$870,000 from RMOW to WDC for the purposes of satisfying the payment offer extended to residents of WDC-constructed townhomes connected to the Cheakamus Crossing District Energy System. The distribution of these payments will be managed by WDC, an agreed service under the amended Municipal Service Agreement. The bylaw also considers the adjustment of the amounts allocated to listed Water and Sewer projects, as described.

Respectfully submitted,

Carlee Price
DIRECTOR OF FINANCE

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2252, 2019
SCHEDULE A**

	2019	2020	2021	2022	2023
REVENUE					
General Fund					
Property Taxes	39,180,627	40,062,191	40,963,590	41,885,271	42,827,690
Other Property Tax	1,008,200	1,030,885	1,054,079	1,077,796	1,102,047
Government Grants	688,906	700,000	705,000	710,000	715,000
Fees and Charges	11,943,016	12,181,876	12,425,514	12,674,024	12,927,505
Investment Income	2,273,900	2,383,900	2,493,900	2,603,900	2,713,900
RMI Grant	6,940,000	6,900,000	6,900,000	6,900,000	6,900,000
MRDT	11,300,000	11,300,000	11,300,000	11,300,000	11,300,000
Works and Service Charges	606,107	600,000	600,000	600,000	600,000
Water Fund					
Parcel Taxes	3,966,915	4,046,253	4,127,178	4,209,722	4,293,916
Fees and Charges	3,017,812	3,078,168	3,139,732	3,202,526	3,266,577
Works and Service Charges	47,500	50,000	50,000	50,000	50,000
Sewer Fund					
Parcel Taxes	4,189,416	4,273,204	4,358,668	4,445,842	4,534,759
Fees and Charges	3,873,417	3,950,885	4,029,903	4,110,501	4,192,711
Works and Service Charges	198,770	200,000	200,000	200,000	200,000
Solid Waste Fund					
Fees and Charges	5,898,154	6,016,117	6,136,439	6,259,168	6,384,352
Government Grants	481,000	480,000	485,000	490,000	495,000
	95,613,740	97,253,480	98,969,005	100,718,751	102,503,455
EXPENDITURE					
		1,639,740	1,715,524	1,749,746	1,784,705
General Fund					
Payroll and Goods & Services	53,396,486	55,425,553	57,531,724	59,717,929	61,987,210
Debt Interest & Principal	239,299	239,299	239,299	239,299	239,299
Residents & Partners	7,844,150	7,813,650	7,773,650	7,843,650	7,693,650
Contingency	647,172	658,331	680,954	704,401	728,702
Water Fund					
Payroll and Goods & Services	1,894,138	1,922,550	1,951,388	1,980,659	2,010,369
Debt Interest & Principal	-	-	-	-	-
Sewer Fund					
Payroll and Goods & Services	2,813,851	2,856,059	2,898,900	2,942,383	2,986,519
Debt Interest & Principal	1,370,453	1,370,453	1,370,453	1,210,453	1,210,453
Solid Waste Fund					
Payroll and Goods & Services	5,545,774	5,628,961	5,713,395	5,799,096	5,886,082
Debt Interest & Principal	472,255	472,255	472,255	472,255	472,255
	74,223,578	76,387,110	78,632,018	80,910,125	83,214,540

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2252, 2019
SCHEDULE A Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	2,000,000	2,146,090	2,245,044	2,342,468	2,442,957
Recreation Works Charges Reserve	305,350	300,000	300,000	300,000	300,000
Transportation Works Charges Reserve	260,257	250,000	250,000	250,000	250,000
Employee Housing Charges Reserve	-	45,000	45,000	45,000	45,000
RMI Reserve	2,747,590	2,475,000	2,250,000	1,950,000	1,050,000
2% MRDT Reserve	1,617,656	650,000	315,000	185,000	82,000
General Capital Reserve	4,716,967	4,787,722	4,859,537	4,932,430	5,006,417
Parking Reserve	-	-	-	-	-
Parkland and ESA Reserve	-	-	-	-	-
Vehicle Replacement Reserve	992,582	1,240,000	1,000,000	1,000,000	1,000,000
General Operating Surplus (Deficit)	-	-	-	-	-
General Operating Reserve	1,454,860	1,575,000	1,575,000	1,575,000	1,575,000
Water Works Charges Reserve	47,500	50,000	50,000	50,000	50,000
Water Capital Reserve	3,180,586	3,228,295	3,276,719	3,325,870	3,375,758
Water Operating Reserve	573,375	581,976	590,706	599,566	608,560
Water Operating Surplus (Deficit)	-	-	-	-	-
Sewer Works Charges Reserve	198,770	200,000	200,000	200,000	200,000
Sewer Capital Reserve	2,016,569	2,046,818	2,077,520	2,108,683	2,140,313
Sewer Operating Reserve	448,568	448,568	448,568	448,568	448,568
Sewer Operating Surplus (Deficit)	-	-	-	-	-
Solid Waste Capital Reserve	861,890	874,818	887,941	901,260	914,779
Solid Waste Operating Reserve	(32,359)	(32,917)	(34,048)	(35,220)	(36,435)
Solid Waste Surplus (Deficit)	-	-	-	-	-
	21,390,162	20,866,370	20,336,987	19,808,625	19,288,916
REVENUE LESS EXPENDITURE AND TRANSFERS	0	0	0	0	0

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2252, 2019
SCHEDULE B**

	2019	2020	2021	2022	2023
REVENUE AND OTHER SOURCES OF FUNDING					
General Fund					
Government Grants	1,903,110	232,000	250,000	92,500	-
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	-	-	-	-	-
WHA construction loan	-	(5,000,000)	-	-	-
Other Contributions	200,000	-	-	-	-
WCSS loan payments	50,000	50,000	50,000	50,000	50,000
Water Fund					
Government Grants	558,659	-	-	-	-
Other Contributions	-	-	-	-	-
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	390,000	-	-	-	-
	3,101,769	(4,718,000)	300,000	142,500	50,000
EXPENDITURE					
General Fund					
Non-capital Expenditure	2,078,375	1,353,198	624,067	734,751	434,476
Infrastructure Maintenance	14,988,055	12,133,200	6,641,300	4,989,600	3,694,200
Capital Expenditure	10,950,089	3,388,060	2,009,520	2,990,228	2,591,054
WCSS loan	-	-	-	-	-
Water Fund					
Non-capital Expenditure	893,500	957,500	1,698,500	1,794,500	390,500
Infrastructure Maintenance	4,604,000	2,515,000	1,405,000	3,025,000	580,000
Capital Expenditure	5,000	120,000	-	-	-
Sewer Fund					
Non-capital Expenditure	785,000	597,000	827,000	817,000	617,000
Infrastructure Maintenance	5,874,000	3,695,000	4,675,000	3,210,000	2,210,000
Capital Expenditure	570,000	3,140,000	520,000	-	-
Solid Waste Fund					
Non-capital Expenditure	105,000	40,000	40,000	40,000	-
Infrastructure Maintenance	455,891	447,428	422,428	332,428	322,428
Capital Expenditure	630,000	150,000	50,000	-	-
All Funds					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
	54,285,803	41,283,280	32,059,708	31,480,400	24,786,551

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2252, 2019
SCHEDULE B Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS (TO) FROM OTHER FUNDS (RESERVES)					
RMI Reserve	5,953,280	4,599,480	1,789,480	495,480	369,080
2% MRDT Reserve	1,072,282	701,000	626,000	626,000	620,300
General Capital Reserve	9,575,550	4,328,544	1,500,278	969,779	883,574
Recreation Works Charges	1,528,321	600,000	400,000	600,000	-
Vehicle Replacement Reserve	3,264,813	1,454,916	880,000	2,341,245	1,925,089
Library Reserve	62,000	35,000	60,000	35,000	45,000
General Operating Reserve	2,087,163	1,851,016	1,621,625	1,664,569	1,461,679
Transportation Works Charges	3,240,000	3,072,500	2,147,500	1,890,000	1,415,000
Water Capital Reserve	4,765,341	3,413,125	2,935,000	4,540,000	780,000
Water Operating Reserve	358,500	192,500	183,500	279,500	190,500
Sewer Capital Reserve	6,264,000	6,821,875	5,180,000	3,210,000	2,210,000
Sewer Operating Reserve	785,000	597,000	827,000	817,000	617,000
Solid Waste Capital Reserve	695,891	597,428	472,428	332,428	322,428
Solid Waste Operating Reserve	105,000	40,000	40,000	40,000	-
	39,757,141	28,304,386	18,662,815	17,841,007	10,839,658
ADJUSTMENTS FOR NON CASH ITEMS AND CHANGES TO NET FINANCIAL ASSETS					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
WCSS loan	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
WHA construction loan	-	5,000,000	-	-	-
WDC Loan	(870,000)	-	-	-	-
	11,426,893	17,696,893	13,096,893	13,496,893	13,896,893
REVENUE AND TRANSFERS LESS EXPENDITURE	-	-	-	-	-

SECOND AMENDMENT OF MUNICIPAL SERVICES AGREEMENT

THIS AGREEMENT dated for reference the XX day of November, 2019 (the “Second Amendment”),

BETWEEN

RESORT MUNICIPALITY OF WHISTLER, a municipal corporation under the laws of British Columbia and having an address of 4325 Blackcomb Way, Whistler, B.C. VON 1B4

(the "Municipality")

AND:

WHISTLER 2020 DEVELOPMENT CORP. (Incorporation No. BC0686310), a corporation incorporated under the laws of British Columbia and having an address of 4325 Blackcomb Way, Whistler, B.C. VON 1B4

("WDC")

WHEREAS

- A. WDC is a wholly-owned subsidiary of the Municipality;
- B. On August 17, 2006, the Municipality and WDC entered into the Municipal Services Agreement (the “Agreement”) by which WDC agreed to provide, as a service on behalf of the Municipality, the design, financing, development, construction, marketing, selling and leasing of housing and commercial space (the “Services”) on lands known as Block A;
- C. The Agreement was amended on October 15, 2008 to allow WDC to provide Services to the lands known as Block B;
- D. As part of providing the Services, WDC constructed home heating infrastructure in the development known as Cheakamus Crossing located on Block A;
- E. On October 08, 2019, WDC established a program making funds available to eligible residents of Cheakamus Crossing for home heating repair and maintenance (the “Program”);
- F. The Municipality now wishes to provide and the WDC wishes to receive funding for the Program pursuant to the terms of the Agreement; and
- G. The parties have agreed to amend the Agreement as provided herein.

NOW THEREFORE in consideration of the covenants herein contained and other good and valuable consideration (the receipt and sufficiency of which are hereby acknowledged), the Municipality and WDC covenant and agree as follows:

1. Definitions

Terms which are used in this Second Amendment and which have been defined in the Agreement will have the same meanings they are given in the Agreement unless expressly stated to the contrary herein.

2. Municipal Services Agreement

The parties hereby agree that the Agreement is hereby amended by deleting section 4 in its entirety and replacing it with the underlined text below:

Pursuant to section 21 of the *Community Charter*, S.B.C. 2003, Ch. 26, as amended from time to time, the RMOW may, as and when it considers it appropriate to do so, and subject to all applicable statutory restrictions and requirements, provide any type of Assistance whatsoever to WDC in connection with any activity by WDC authorized under this Agreement or otherwise in connection with services provided by WDC, or obligations arising from the provision of those services, to a third party or to the RMOW under this Agreement, including:

- (a) guarantee of debts or other obligations assumed or incurred by WDC;
- (b) secured and unsecured loans of money to WDC in amounts of up to a total of \$870,000.00 to finance the Program;
- (c) grants or other benefits to WDC; and
- (d) permissive tax exemptions.

3. Effect of Second Amendment

This Second Amendment will, from and after the date it is signed by both the Municipality and WDC, be read and construed along with the Agreement and be treated as part thereof and the Agreement, as modified hereby, will continue to be of full force and effect and the parties hereby confirm and ratify the Agreement as modified hereby.

4. Further Assurances

Each party will perform all such other acts and things and execute all such other documents as are necessary or desirable in the reasonable opinion of the other to evidence or carry out the terms or intent of this Second Amendment.

5. Gender and Number

Words importing the masculine gender include the feminine and neuter genders and words in the singular include the plural, and vice versa.

6. Governing Law

This Second Amendment and all matters arising hereunder will be governed by and construed in accordance with the laws of British Columbia, which will be deemed to be the proper law hereof, and the courts of British Columbia will have the non-exclusive jurisdiction to entertain and determine all claims and disputes arising out of or in any way connected with this Second Amendment and the validity, existence and enforceability hereof.

7. Amendment

This Second Amendment may be altered or amended only by an agreement in writing signed by the parties.

8. Enurement

This Second Amendment will enure to the benefit of and be binding upon the respective successors of the parties.

Dated this ____ day of ____ 2019)

RESORT MUNICIPALITY OF)
WHISTLER

by its authorized signatories:)

)

)

)

)

)

Dated this ____ day of ____ 2019)

WHISTLER 2020 DEVELOPMENT)
CORPORATION

by its authorized signatories:)

)

)

)

SCHEDULE B
Form of Promissory Note

PROMISSORY NOTE

CDN\$870,000

Due: On Demand

FOR VALUE RECEIVED, the undersigned promises to pay to or to the order of RESORT MUNICIPALITY OF WHISTLER (the "Lender") the sum of Eight Hundred and Seventy Thousand Dollars (\$870,000) (the "Principal"), together with interest accrued annually thereon at a rate corresponding to the average Royal Bank of Canada Prime rate for the period, minus 1.25%.

This note matures on the 10th anniversary of its date of execution. The undersigned will be entitled to prepay the Principal in whole or in part at any time, with the prior written consent of the Lender, which consent may be withheld or may be granted subject to conditions.

Neither the Lender nor the undersigned may assign this Note without the prior written consent of the other party.

Failure of the Lender to enforce any of its standard rights or remedies hereunder or under any instrument securing this note or any releases or surrender of property will not release the undersigned and will not constitute a waiver of the rights of the Lender to enforce such rights and remedies thereafter.

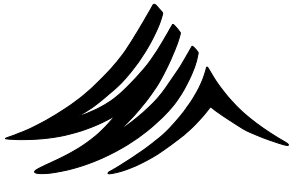
This Note shall be governed by and construed in accordance with the laws of the Province of British Columbia and the laws of Canada therein applicable. The undersigned waives presentment of this Note.

Dated this ____ day of November, 2019.

WHISTLER 2020 DEVELOPMENT CORP.

Per:

Per:



WHISTLER

REPORT | ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: November 5, 2019
FROM: Corporate and Community Services
SUBJECT: EMERALD DREAMS CONSERVATION CO. LTD. – 2019 ANNUAL FILING

REPORT: 19-145
FILE: Vault

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Corporate and Community Services be endorsed.

RECOMMENDATION

That the Council of the Resort Municipality of Whistler in open meeting assembled, hereby resolves that the Municipality, as sole shareholder of Emerald Dreams Conservation Co. Ltd., pass the consent resolutions of the sole shareholder of Emerald Dreams Conservation Co. Ltd., copies of which are attached as Appendix “A” to this Administrative Report No. 19-194; and that the Mayor and Municipal Clerk execute and deliver the attached resolutions on behalf of the Municipality.

REFERENCES

Appendix “A” - 2019 Emerald Dreams Conservation Co. Ltd. Shareholder’s Resolutions
Appendix “B” - 2019 Emerald Dreams Conservation Co. Ltd. Directors’ Resolutions
Appendix “C” - Emerald Dreams Conservation Co. Ltd. Financial Statements, ending
December 31, 2018
Appendix “D” – 2019 Emerald Dreams Conservation Co. Ltd. Annual Report

PURPOSE OF REPORT

The purpose of this Report is to seek Council’s approval of the annual Shareholder’s Resolutions of Emerald Dreams Conservation Co. Ltd (the “Company”) and for the Mayor and Municipal Clerk to sign the Shareholder Resolutions of the Company to confirm approval.

DISCUSSION

Emerald Dreams Conservation Co. Ltd. (the “Company”) is a wholly owned corporation of the Resort Municipality of Whistler (RMOW) and is the trustee of the Emerald Forest Trust; a trust formed pursuant to a Trust Settlement Agreement dated November 16, 1999.

The Emerald Forest Trust was formed to manage the ownership of the Emerald Forest Lands. The Emerald Forest is a tract of forest northwest of the Whistler Village which has been preserved as parkland through a third party conservation covenant with the Land Conservancy of British Columbia.

On September 20, 2016, Council adopted the “Taxation Exemption for Philanthropic Purposes Bylaw No. 2125, 2016” designating the Emerald Forest Lands (Lot A and Lot B) as exempt from property taxes for five years under section 224 of the *Community Charter*.

As per the *Business Corporations Act*, the filing of the 2019 Annual Report for the Company is now due for filing with BC Registries.

The Shareholder's resolutions, attached as Appendix "A" for the 2019 Annual Report resolve that the Board of Directors of the Company is therefore composed of the following three individuals: Mike Furey, Louis Edward Battiston, and Carlee Price. The Resolutions further state that the financial statements of the Company for the fiscal year ended December 31, 2018 be accepted, that Mike Furey, Louis Edward Battiston, and Carlee Price, be elected Directors of the Company to hold office until the next Annual General Meeting, or until sooner ceasing to hold office, and that the appointment of the auditor of the Company for the current fiscal year be waived. Finally, that the shareholder waives the holding of the Annual General Meeting and consents in writing to all resolutions which will constitute the proceedings in lieu of the 2019 Annual General Meeting of the Company.

The Directors' Resolutions, attached as Appendix "B" to this Report, resolve that Mike Furey is appointed as President of the Company, and Carlee Price is appointed as Secretary of the Company, and that two Directors are authorized to sign the 2018 financial statements (attached as Appendix "C" to this Report.

POLICY CONSIDERATIONS

The Shareholder and Director Resolutions attached to this Report speak to the following legislation: Section 182 of the *Business Corporations Act*, the Company may consent in writing to all of the business required at the annual general meeting of the Company, and section 203 of the *Business Corporations Act*, the company may consent in writing to waive the appointment of an auditor.

BUDGET CONSIDERATIONS

There are legal costs incurred for the preparation of documents required for filing with B.C. Registries; all costs are included within existing Legislative Services budgets.

SUMMARY

The 2019 Annual Report of the Company is now due to be filed with B.C. Registries. This Report seeks Council's approval of the Shareholder's Resolutions of the Company attached as Appendix "A", and for the Mayor and Municipal Clerk to sign the annual Shareholder's Resolutions of the company to confirm approval.

Respectfully submitted,

Wendy Faris
LEGISLATIVE AND PRIVACY COORDINATOR

for
Alba Banman
MUNICIPAL CLERK

for
Ted Battiston
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

EMERALD DREAMS CONSERVATION CO. LTD.

("Company")

SHAREHOLDER'S RESOLUTIONS

Pursuant to the provisions of Section 182 of the *Business Corporations Act* (British Columbia), the following resolutions are passed by the sole member of the Company entitled to attend and vote at the annual general meeting of the Company.

RESOLVED that:

1. the financial statements of the Company for the financial year ended December 31, 2018 be accepted;
2. MIKE FUREY, CARLEE PRICE and LOUIS EDWARD BATTISTON, having consented in writing to act as directors of the Company, be elected directors of the Company, to hold office until the next annual general meeting of the Company or until sooner ceasing to hold office; and
3. the appointment of an auditor for the Company for the current financial year be waived.

Pursuant to Section 182 of the *Business Corporations Act*, THE RESORT MUNICIPALITY OF WHISTLER, being the only shareholder of the Company entitled to attend and vote at the annual general meeting, waives the holding of the annual general meeting and consents in writing to all of the foregoing resolutions, which constitute proceedings in lieu of the 2019 Annual General Meeting of the Company as evidenced by its execution of these resolutions below.

DATED this _____ day of _____, 2019.

RESORT MUNICIPALITY OF WHISTLER
by its authorized signatories:

Mayor: Jack Crompton

Municipal Clerk: Alba Banman

EMERALD DREAMS CONSERVATION CO. LTD.

("Company")

DIRECTORS' RESOLUTIONS

Pursuant to the articles of the Company, the following resolutions are passed as resolutions of the directors of the Company, duly consented to in writing by all the directors of the Company.

RESOLVED THAT:

1. the following persons be and are hereby appointed officers of the Company to hold the offices set opposite their names until their successors are appointed, at the pleasure of the Board of Directors:

Mike Furey - President
 Carlee Price - Secretary

2. the financial statements of the Company for the financial year ended December 31, 2018 be approved and that any two directors of the Company be authorized to sign the balance sheet included in the financial statements as evidence of such approval.

DATED this 17 day of October, 2019.


 MIKE FUREY


 CARLEE PRICE


 LOUIS EDWARD BATTISTON

Emerald Dreams Conservation Co. Ltd.
Financial Statements
For the period ended December 31, 2018
(Unaudited)

Financial Statements

Balance Sheet

2

Emerald Dreams Conservation Co. Ltd.
Balance Sheet
(Unaudited)

December 31	2018	2017
-------------	------	------

Assets

Current

Cash	\$ 1	\$ 1
------	------	------

Shareholder's Equity

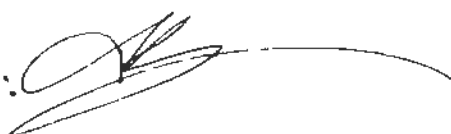
Share capital

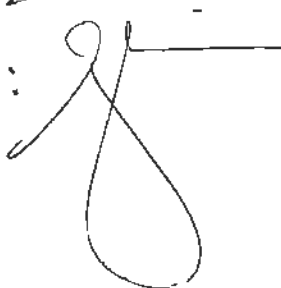
Authorized

10,000 Common shares of no par value

Issued

1 Common share	\$ 1	\$ 1
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Teal Battiston: 

Carlee Price: 



**BC Registry
Services**

RECEIVED
OCT 11 2019

**Annual Report Reminder
BC Company
BUSINESS CORPORATIONS ACT
Section 51**

Telephone: 1 877 526-1526

A NAME OF COMPANY

EMERALD DREAMS CONSERVATION CO. LTD.
1616 - 808 NELSON ST.
BOX 12147, NELSON SQUARE
VANCOUVER BC V6Z 2H2

B INCORPORATION NUMBER

BC0593848

C ACCESS CODE

[REDACTED]

Retain for electronic filings - **IMPORTANT**

D DATE OF RECOGNITION (Date of Incorporation, Amalgamation, or Continuation In)

October 8, 1999

E DATE OF ANNUAL REPORT (Anniversary Date)

October 8, 2019

CHOOSE FROM THE FOLLOWING OPTIONS TO SUBMIT THE ANNUAL REPORT

FILE ONLINE

Visit www.corporateonline.gov.bc.ca and complete your filing using a credit card to pay OR, for BC OnLine customers, visit www.bconline.gov.bc.ca.

Filing fee is \$43.39 + \$1.50 service fee, a total of \$44.89.

The Corporate Online system is available for online filing from 6:00 a.m. to 10:00 p.m. Monday through Saturday and from 1:00 p.m. to 10:00 p.m. on Sunday, including statutory holidays. Note that due to system maintenance, the Sunday opening at 1:00 p.m. is not guaranteed, although every effort will be made to ensure the system is available at that time.

For questions about using the system, contact the BC OnLine help desk at 1 800 663-6102 from 8:00 a.m. to 5:00 p.m. Monday to Friday except statutory holidays.

FILE BY MAIL

You can mail your Annual Report filing to:

Dye & Durham
301-1321 Blanshard Street
Victoria BC V8W 0B6

Sign this form in box **F** and mail it with a cheque payable to Dye & Durham for \$57.75. Your cancelled cheque will be your receipt.

For more information, call toll free 1 800 665-6211 or visit www.dyedurham.com.

F NAME OF AUTHORIZED SIGNING AUTHORITY FOR THE COMPANY

Carlee Price

SIGNATURE OF AUTHORIZED SIGNING AUTHORITY FOR THE COMPANY

X

**Date Signed
YYYY / MM / DD**

2019/10/15

IMPORTANT

Section 51 of the Business Corporations Act requires every B.C. company to file an annual report within two months after its anniversary date of recognition.

The registrar may dissolve a company if the company fails in each of two consecutive years to file with the registrar an annual report required by the Business Corporations Act.

If there have been changes to the registered and/or records office addresses or directors' information, you should file these changes. Visit www.corporateonline.gov.bc.ca and complete your filing using a credit card to pay OR, for BC OnLine customers, visit www.bconline.gov.bc.ca.

Freedom of Information and Protection of Privacy Act (FOIPPA)

Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Business Corporations Act for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Manager of Registries Operations at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

THE RESORT MUNICIPALITY OF WHISTLER

BUSINESS LICENCE AND REGULATION BYLAW NO. 2253, 2019

A BYLAW TO PROVIDE FOR THE GRANTING OF BUSINESS LICENCES, TO FIX AND IMPOSE LICENCE FEES AND TO REGULATE CERTAIN BUSINESSES IN THE RESORT MUNICIPALITY OF WHISTLER

WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to provide for business licensing and to regulate the operation of businesses in the Resort Municipality;

AND WHEREAS the Council of the Resort Municipality of Whistler wishes to protect its reputation as a world class destination and resort, and prevent nuisances and misleading business practices in the Resort Municipality;

NOW THEREFORE the Council of the Resort Municipality of Whistler **ENACTS AS FOLLOWS:**

DEFINITIONS

1. In this bylaw:

“*ATM*” means an automatic teller machine or the business of providing an automatic teller machine;

“*activity tour or promotion business*” means the *marketing* or providing of recreational activities;

“*bank*” includes a bank, credit union, trust company or other similar institution that, among other things, accepts deposits, invests money, or lends money;

“*body shop business*” means the *business* of painting or doing bodywork on vehicles;

“*business*” means “business” as defined in the *Community Charter*;

“*bylaw enforcement officer*” means a person appointed from time to time by Council as a Bylaw Enforcement Officer, Parking Enforcement Officer or a person appointed for the purpose of enforcing bylaws in the *Resort Municipality*, or a Royal Canadian Mounted Police officer;

“*Council*” means the Council of the *Resort Municipality*;

“*direct sales*” means *marketing* goods or services to people in their homes, workplaces, or in *public places*, whether door to door, over the phone, on foot, or from a vehicle;

“*escort agency*” means the *business* of providing or furnishing an escort or partner on an intermittent basis for a social occasion or function;

“*fractional interest*” means a one-quarter or less interest in a parcel, which the owner holds as a tenant in common or in the form of ownership points;

“garage business” means the *business* of repairing vehicles, but does not include painting or doing bodywork on vehicles;

“hotel” has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

“hotel business” has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

“licence” means a valid business licence issued by the *Resort Municipality*;

“licence inspector” means the Supervisor of Bylaw Services, the Manager of Protective Services or any other person appointed from time to time by *Council* for the purpose of carrying out the provisions of this bylaw;

“liquor primary licensed establishment” means a *premises* at a fixed address and requires a liquor primary licence pursuant to the *Liquor Control and Licensing Act*;

“market” means sell, offer for sale, promote, canvass, solicit, rent, advertise, book, arrange or facilitate rental, and includes handing out free samples or commercial flyers, or placing, posting or erecting advertisements physically or online, but does not include the mere provision of a neutral space or location for such marketing in newspapers, bulletin boards or online;

“occupant load” means the number of persons permitted in a building or area of a building pursuant to all applicable municipal, building and fire related bylaws and enactments in effect from time-to-time;

“person” includes any individual, firm, corporation or formal or informal partnership carrying on a *business*;

“premises” means a legal parcel, and may include more than one parcel where the parcels have a single civic address;

“private outdoor area” means a privately owned or leased outdoor patio area;

“public place” includes a road, highway, park, pedestrian walkway, plaza, or public parking lot, and includes all outdoor areas leased, controlled or operated by Whistler Blackcomb or the Whistler Village Land Company;

“publication box” means a rack or box containing published materials for distribution for free or by payment;

“publishing business” means the *business* of printing or publishing books, newspapers, magazines, flyers, leaflets, including the publication of materials over the Internet;

“registered society” means a not-for-profit society registered and in good standing with the Registrar of Companies under the *Societies Act*;

“Resort Municipality” means the corporation of the Resort Municipality of Whistler, or its geographic area;

“restaurant with liquor service” means premises at a fixed address where prepared food, beverages, or both are served to the public for a fee and requires a food primary licence pursuant to the *Liquor Control and Licensing Act* but does not include a *liquor primary licensed establishment*;

“restaurant without liquor service” means premises at a fixed address where prepared food, beverages excluding liquor, or both are served to the public for a fee, but does not include a *liquor primary licensed establishment* or a *restaurant with liquor service*;

“ski lift operation” means a *business* providing chair lifts, towropes, gondolas and similar services for ascending a mountain;

“special event” has the same meaning as in Special Event Bylaw No. 2171, 2019;

“strata development” means a building, group of buildings, or a part of a building, in a strata development governed by a strata corporation under the *Strata Property Act*;

“taxi business” means the provision of a taxi, limousine or similar vehicle with a driver for a fee;

“time share business” means the *marketing* of time share interests or ownership points in property, and, for the purpose of this bylaw, is a distinct *business* from the actual operation of a *hotel* or *tourist accommodation property* that is used in whole or in part by customers/clients of the *time share business*;

“time share premises” has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

“tourist accommodation business” has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

“tourist accommodation property” has the same meaning as in the *Tourist Accommodation Regulation Bylaw*;

“Tourist Accommodation Regulation Bylaw” means Resort Municipality of Whistler Tourist Accommodation Regulation Bylaw No. 2142, 2017;

“transportation network services business” means the business of connecting drivers of passenger directed vehicles with passengers who hail and pay for the services through the use of an online platform, where such drivers pick up passengers within the *Resort Municipality*;

“Zoning Bylaw” means Resort Municipality of Whistler Zoning and Parking Bylaw No. 303, 2015.

2. Reference to another bylaw or enactment in this bylaw is a reference to that bylaw or enactment as it may be amended, replaced or in effect from time to time.

BUSINESS LICENCES

Requirements

3. No *person* may carry on any *business* in the *Resort Municipality* without a valid and subsisting *licence* for that class of *business*.
4. A *person* must not carry on any *business* in the *Resort Municipality* except at the *premises* identified in a valid and subsisting *licence* for that *business*.
5. Every *person* who operates a *business* at more than one *premises* must apply for and maintain a separate *licence* in respect of each separate *premises*.
6. Every *person* who operates more than one *business* or class of *business* at a single *premises* must apply for and maintain a separate *licence* in respect of each class of *business* at that *premises*.
7. Every holder of a *licence* must keep a copy of the *licence* posted in a conspicuous place in the *premises*, vehicle, place or structure in respect of which the *business* is carried out or undertaken and for which the *licence* is issued.
8. Every holder of a *licence* for a *tourist accommodation business* shall post their *licence* number in a conspicuous place on any *marketing* for the business.
9. Notwithstanding any other provisions of this bylaw, the holder of a *licence* for a *transportation network services business* may provide such services throughout the *Resort Municipality*, and need not post its *licence*.
10. Notwithstanding any other provisions of this bylaw, the following activities do not require a *licence*:
 - (a) fundraising activities carried on by a *registered society*, provided that the entire proceeds of the activity are provided to that *registered society* or another *registered society*;
 - (b) an educational course or program provided by a community or continuing education facility, or by a school operated pursuant to the *School Act*, including fundraising activities to support such programs; or
 - (c) a garage or yard sale.
11. The issuance of a *licence* shall not be deemed to be a representation by the *Resort Municipality* to the *licence* holder or to anyone else that the *business* complies with all applicable bylaws or other enactments. The *licence* holder shall ensure compliance with all bylaws and other enactments.

Licence Applications

12. Every *person* applying for a new *licence* must, at the time of making the application, pay to the *Resort Municipality* the New Licence Administration Fee specified in Schedule “A” in addition to the annual fee specified for that *business* in Schedule “A” and comply with s. 13.
13. Every application for a new *licence* under this bylaw:
 - (a) must be made on the form provided by the *licence inspector* for that purpose; and
 - (b) may be required by the *licence inspector* to contain the following information when applicable:
 - (i) the name, address and phone number of the applicant and *business* owner;
 - (ii) the class of *business* as listed in Schedule “A” to this bylaw;
 - (iii) a brief description of the nature of the *business*;
 - (iv) a description of the *business premises*, including the legal description and civic address;
 - (v) the square footage of the *business premises*, including a copy of a plan of the commercial space when requested;
 - (vi) proof of ownership, a lease or other arrangement permitting the *business* to use the *premises* for the period of the *licence*;
 - (vii) proof of any certification, licence, permit, approval, qualification, or plan that may be required by a federal, provincial or local authority with respect to the *business*, including a solid waste management plan, if required, pursuant to the Resort Municipality of Whistler Solid Waste Bylaw No. 2139, 2017;
 - (viii) reasonable proof of insurance if insurance is required under this bylaw or any other bylaw or enactment;
 - (ix) the type of liquor licence, including any endorsements, issued to the *business* under the *Liquor Control and Licensing Act*;
 - (x) proof of a permit issued to the *business* under the *Food Premises Regulation* under the *Public Health Act*;
 - (xi) where a licence fee is based on *occupant load* or another unit of *business* capacity, the *occupant load* or other description of the *business* capacity; and

- (xii) any additional information the *licence inspector* reasonably requests in order to assist in determining whether the applicant may be issued a *licence*.
- 14. Every *person* applying to renew a *licence* must pay to the *Resort Municipality* the annual fee specified for that *business* in Schedule “A” and any information the *licence inspector* reasonably requests in order to assist in determining whether the licence may be renewed on or before January 31 each calendar year.
- 15. Where a *business* does not clearly fall into a listed class in Schedule “A”, the *licence inspector* may process the licence application on the basis of the class of business most similar to the applicant’s *business*.
- 16. No *person* shall make any material misrepresentations on the licence application.
- 17. All *licences* issued under this bylaw shall apply only to the *person* to whom it was issued and no other *person* shall have the right to use such *licence*.

Licence Periods

- 18. *Licences* issued under this bylaw are valid for the period commencing January 1 and expiring December 31 of each year unless cancelled under this bylaw.
- 19. Notwithstanding s. 18, a *licence* for a *special event* shall be for no more than 6 consecutive weeks or 42 non-continuous days in a calendar year and shall explicitly state its term of validity.
- 20. Notwithstanding s. 18, a *hotel business licence* for a *hotel* that is subject to the *Strata Property Act*, except a *hotel business licence* for *time share premises*, shall expire on the earlier of December 31 of each year and the date on which a *hotel business licence* is issued to a new operator for the *hotel business* pursuant to a business licence application accompanied by a resolution passed by a $\frac{3}{4}$ vote under the *Strata Property Act* authorizing the applicant to operate the *hotel business*.

Licence Changes

- 21. Every *person* intending to make any of the following changes to a *business* for which the person holds a *licence*:
 - (a) a change to a mailing address of the licence holder for the business;
 - (b) a change to the name of the *business*; or
 - (c) a change to a term or condition on which the *licence* was issued;

must complete and submit to the *licence inspector* a change in licence form, and pay to the *Resort Municipality* the licence change fee stated in Schedule “A”.

Licence Inspector's Powers and Duties

22. Upon being satisfied that a licence application, renewal, or change meets the requirements for issuance, renewal, or change of a *licence* in this bylaw, the *licence inspector* may issue, renew or change a *licence*.
23. No *licence* shall be granted to a *person* for a *business* unless the *licence inspector* is satisfied on the information available that:
 - (a) the zoning of the *business premises* permits the *business* activity;
 - (b) the owner or operator of the *business* complies with this bylaw and all other bylaws and enactments that are applicable to the *business* and its *premises*; and
 - (c) all licence fees, and any outstanding fees or fines owed to the *Resort Municipality* in relation to the *business*, or any other *business* operated by the same applicant, have been paid.
24. Subject to section 16 of the *Community Charter*, the *licence inspector* or a *bylaw enforcement officer* may enter *business premises* at a reasonable time to inspect and determine whether the regulations and requirements of this bylaw or a licence are being met.
25. At any time, the *licence inspector* may require a licence holder to provide proof of any certification, licence, permit, approval, qualification or plan that may be required by this bylaw, or by a federal, provincial or local authority with respect to the *business*.
26. The *licence inspector* may impose terms and conditions with respect to a *licence* in relation to:
 - (a) the duration of the *licence*;
 - (b) the hours of operation of the *business*;
 - (c) the maximum number of occupants allowed at the *premises*; or
 - (d) any other terms or conditions related to compliance with this bylaw or another applicable bylaw or other enactment.
27. A *licence* issued under this bylaw to a *business* is subject to every term and condition applicable to that *business* stated in the *licence* and this bylaw.
28. The *licence inspector* may refuse, suspend, or cancel a *licence* where the *licence inspector* is satisfied that:
 - (a) the licence holder has failed to ensure compliance with a provision of this bylaw or a term or condition of the *licence* applicable to the *business*; or
 - (b) for other reasonable cause pursuant to the *Community Charter*.

29. The *licence inspector* may impose conditions on a *licence* in relation to the refusal, suspension or cancellation of the *licence*.
30. An applicant or licence holder who wishes *Council* to reconsider the *licence inspector's* decision to refuse, suspend, or cancel a *licence* must, within ten business days of the date of the refusal, suspension or cancellation, deliver to the Municipal Clerk of the *Resort Municipality* a written request stating the grounds upon which the request is based.
31. The Municipal Clerk must refer a request made under s. 30 to a regular or special *Council* meeting, and notify the applicant or licence holder of the time and place at which *Council* will reconsider the decision of the *licence inspector*.

GENERAL BUSINESS REGULATIONS

32. No licence holder shall contravene, or permit or allow the contravention of, any term of this bylaw in relation to their *business*.
33. No licence holder shall contravene, or permit or allow the contravention of, any term or condition of their *licence*.
34. Every *person* who owns or operates a *business* must comply with all bylaws and enactments applicable to that *business* as a term and condition of their *licence*.
35. No *person* who owns or operates a *business* may cause, allow or permit that *business* to cause a nuisance to other *business* owners, residents, or members of the public.
36. No *person* shall *market* goods or services, or carry on any *business*, in a *public place* without a *licence* for the *business* together with:
 - (a) any other applicable permit or approval issued by the Resort Municipality, or
 - (b) a lease from the Whistler Village Land Company,authorizing the activity at the times and locations indicated.
37. No *person* shall conduct *business* in a *private outdoor area* unless the *business* is also *licenced* to operate in an adjacent indoor *premises*.

SPECIFIC BUSINESS REGULATIONS

Time Shares

38. As a condition of a *licence* issued in respect of a *time share business*, every *time share business* shall display a sign or signs in a conspicuous place in the premises in respect of which the business is carried out and for which the *licence* is issued that state: "This business premises is licenced to market TIME SHARES by the Resort Municipality of Whistler."

39. The signs referred to in s. 38 must comply with Sign Bylaw No. 558, 1987 and have the word "TIME SHARES" printed in capital letters of not less than 150 millimeters in height, in a colour that contrasts with the background, and be visible to anyone approaching each entrance to the *premises* in which the *time share business* is located. Where a *time share business* is conducted in conjunction with another class of business in a single *premises*, signs must be posted so that they are visible from both outside the *premises* and in the part of the *premises* where the *time share business* is conducted.
40. No *person* shall carry on a *time share business* in the same *premises* as any other *business*, with the exception of an *activity tour or promotion business*.
41. No *person* shall carry on a *time share business* outside of the *premises* for which it has been licenced.
42. No *person* shall *market* time share interests, *fractional interests* or ownership points in property while that person is in a *public place*, or within the common property of a *strata development*.

Dog Sled Operators and Outdoor Kennels

43. Every *person* licenced to carry on a *business* that involves the keeping of dogs outdoors must:
 - (a) ensure that each dog is secured with a tangle free chain at least 5 feet in length, or kept in an enclosure at least 75 square feet in area when inside the kennel;
 - (b) ensure that each dog has the ability to sit on top of their individual dog shelter while chained as required;
 - (c) provide a separate shelter for each dog that:
 - (i) is made of wood, plastic or similar material;
 - (ii) provides sufficient space to allow each dog the ability to turn about freely and easily, stand, sit, stretch and lie in a normal position; and
 - (iii) provides sufficient insulation for each dog and prevents moisture from accumulating;
 - (d) change the bedding in the dog shelters regularly to ensure it is clean and dry;
 - (e) ensure that all dog shelters are dug out as necessary to maintain position on the surface of snow accumulations;
 - (f) maintain a compound enclosed by fencing at least six feet high to contain the animals;
 - (g) ensure that fencing is dug out as necessary to maintain height relative to the surface of snow accumulations;

- (h) install flood lighting at the site of the enclosure to assist in evening operations and incident intervention;
- (i) ensure daily cleanup and sanitization of the kennel compound including both food waste and animal feces;
- (j) dispose of all animal feces generated by the business through a municipally licenced waste disposal provider and provide a copy of the contract between the operator and the waste disposal company to the *licence inspector* upon request;
- (k) provide separate pens for female dogs in heat and female dogs with litters;
- (l) have a dog licence for each dog from the *Resort Municipality* and ensure that all dogs have identification tags or tattoos;
- (m) provide to the *Resort Municipality*, at the time of *business licence* issuance, the name and telephone number of a contact person who can be contacted 24 hours a day in the event of an emergency at the *business premises* or a complaint about the animals, and update this information whenever there is a change in personnel;
- (n) allow the *licence inspector*, *bylaw enforcement officer* or, if the *licence inspector* deems it necessary, an officer of the Society for the Prevention of Cruelty to Animals to inspect the business at reasonable times; and
- (o) cease all commercial dog sledding or outdoor kennel operations until any violation of the foregoing regulations is corrected to the satisfaction of the *licence inspector*.

Food and Beverage Businesses

44. No person who operates or markets a *liquor primary licensed establishment* or a *restaurant with liquor service* shall:
- (a) advertise or solicit in relation to that business;
 - (b) permit or cause any other person to advertise or solicit in relation to that business,

in any public place where persons under the age of 19 may be present.

Direct Sales

45. No *person* shall attend at any residence for the purpose of selling, soliciting or taking orders for goods, materials, publications or services of any kind unless a previous appointment for such attendance has been made with a *person* who is expected to be at the residence at the time.

Vehicle Service and Repair

46. *Garage businesses* and body shop businesses must be licenced separately, and must not be conducted in the same *premises*.

Printing and Publishing

47. Every *person* carrying on the *business* of providing *publication boxes* shall, at the time the *person* applies for or renews a *business licence*, provide a list of all *publication boxes* the *person* owns or operates in the *Resort Municipality*, the location of each *publication box* and a description of the materials distributed by the *publication box*.
48. As a condition of a *licence* issued for a *business* that provides *publication boxes*, the licence holder must keep all *publication boxes* in good repair and immediately remove any graffiti.
49. As a condition of a *licence* issued for a *publishing business*, every *business* that publishes and distributes maps of the *Resort Municipality* not endorsed by the *Resort Municipality* must print on the page that contains the map in at least 14-point font the following: "This map is not an official map of Whistler and is not endorsed by the Resort Municipality of Whistler".
50. As a condition of all *licences*, every *person* who permits a *publication box* to be located on its *business premises* must not permit more than four *publication boxes* to be located on the *premises*.
51. Section 50 does not apply to publication boxes that only distribute newspapers that are published at least on a monthly basis.

OFFENCES

52. A *person* who:
- (a) carries on a *business* without holding a valid *licence* for that *business*;
 - (b) fails to display a valid *licence* as required by this bylaw;
 - (c) fails to provide any documentation or information as required by this bylaw;
 - (d) carries on or remains open for *business* after receiving notice that the *licence* for that *business* has been suspended or cancelled;
 - (e) breaches any term or condition of their a *licence*; or
 - (f) violates any provision of this bylaw
- commits an offence of this bylaw, and is liable on conviction to a fine or penalty of up to \$10,000 for each offence.

GENERAL

53. If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, it shall be severed from the bylaw and the remaining portions shall remain in full force and effect as if the bylaw had been enacted without the invalid portion.
54. Schedules "A" attached hereto and form part of this bylaw.
55. This bylaw repeals and replaces "Business Licence Bylaw No. 567, 1987", "Business Regulation Bylaw No. 739, 1989", "Vehicles for Hire Regulation Bylaw No. 1494, 2002", and all amending bylaws.
56. This bylaw may be cited as "Business Licence and Regulation Bylaw No. 2253, 2019".

GIVEN FIRST AND SECOND READINGS this _____ day of _____, 2019.

NOTICE given under sections 59(2)(a) and (3) of the *Community Charter* on _____, 2019.

GIVEN THIRD READING this _____ day of _____, 2019.

Mayor, J. Crompton

Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of
the "Business Licence and Regulation) No.
2253, 2019".

Municipal Clerk, A. Banman

Schedule “A”

BUSINESS LICENCE FEES

The following fees must be paid in accordance with this bylaw:

1. New licence administration fee - \$25.00.
2. Change of licence fee - \$10.00.
3. Annual licence fee is \$190.00 unless otherwise set out below, to a maximum annual fee of \$2000.00:

Business Classification	Minimum Fee (Plus Unit Fee if applicable)	Unit Fee
Automatic Teller Machine Company	\$100.00	\$50.00/ATM
Bank	\$350.00	
Dog Sled or Outdoor Kennel Operators	\$500.00	
Escort Agency	\$500.00	
Liquor Primary Licensed Establishment	\$50.00	\$5.00/person based on occupant load
Restaurant with Liquor Service	\$50.00	\$2.00/person based on occupant load
Restaurant without Liquor Service	\$200.00	
Taxi Business	\$200.00	
Transportation Network Services	\$200.00	
Publication Box Provider (does not include publication boxes that only distribute newspapers)	\$200.00	\$25.00/box

Ski Lift Operation	\$200.00	\$85.00/lift
Special Event	\$100.00 per event	\$25.00/vendor, service provider or exhibitor
Campground	\$190.00	\$5.00/site
Hotel Business	\$190.00	\$10.00/guest unit
Tourist Accommodation Business (other than Campground and Hotel Business)	\$190.00	\$25.00/tourist accommodation property
Time Share Business	\$200.00	
Registered Society	No fee	

RESORT MUNICIPALITY OF WHISTLER

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW (BUSINESS LICENCE AND REGULATION) NO. 2254, 2019

A BYLAW TO AMEND “BYLAW NOTICE ENFORCEMENT BYLAW NO. 2174, 2018”.

WHEREAS the Council of the Resort Municipality of Whistler has adopted “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the “Bylaw Notice Enforcement Bylaw No. 2174, 2018”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Bylaw Notice Enforcement Amendment Bylaw (Business Licence and Regulation) No. 2254, 2019”.
2. “Bylaw Notice Enforcement Bylaw No. 2174, 2018” is amended by:
 - (a) adding the table attached as Schedule “A” to this Bylaw to the tables listed in Schedule “A” of “Bylaw Notice Enforcement Bylaw No. 2174, 2018”.
 - (b) repealing the tables in Schedule “A” of “Bylaw Notice Enforcement Bylaw No. 2174, 2018” titled as the Business License Bylaw No. 567, 1987 and Business Regulation Bylaw 739, 1989.
3. Schedule “A” attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST AND SECOND READINGS this _____ day of _____, 2019.

GIVEN THIRD READING this _____ day of _____, 2019.

ADOPTED this _____ day of _____, 2019.

Mayor, J. Crompton

Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of the
“Bylaw Notice Enforcement Amendment Bylaw
(Business Licence and Regulation) No. 2254, 2019”.

Municipal Clerk, A. Banman

Schedule "A"

Business Licence and Regulation Bylaw No. 2254, 2019

DESIGNATED EXPRESSION	SECTION(S)	Discounted Penalty	Penalty	Compliance Agreement Available (50% of Penalty)
Carry on <i>business</i> without a <i>licence</i>	3	\$300	\$500	No
Carry on <i>business</i> at a <i>premises</i> not identified in <i>licence</i>	4	\$100	\$150	No
<i>Licence</i> not posted in a conspicuous place in the <i>premises</i> , vehicle, place or structure	7	\$100	\$150	No
<i>Licence</i> number not posted in a conspicuous place on any <i>marketing</i> for the business	8	\$250	\$500	No
Contravene, or permit or allow the contravention of, any term or condition of <i>licence</i>	33	\$200	\$300	No
Cause, allow or permit <i>business</i> to cause a nuisance	35	\$150	\$200	No
<i>Market</i> goods or services, or carry on <i>business</i> , in a <i>public place</i> without a <i>licence</i> and applicable permit or approval	36 (a)	\$300	\$350	No
<i>Market</i> goods or services, or carry on <i>business</i> , in a <i>public place</i> without a <i>licence</i> and lease	36 (b)	\$300	\$350	No
Conduct <i>business</i> in a <i>private outdoor area</i>	37	\$300	\$350	No
Carry on a <i>time share business</i> in same <i>premises</i> as any other <i>business</i>	40	\$500	\$500	No
Carry on a <i>time share business</i> outside of <i>premises</i> for which it has been licenced	41	\$500	\$500	No

Advertise or solicit in relation to a business in a public place where persons under the age of 19 may be present.	44	\$500	\$500	No
Fail to provide documentation or information	52 (c)	\$250	\$500	No
Carry on or remain open for <i>business</i> after receiving notice that <i>licence</i> has been suspended or cancelled	52 (d)	\$400	\$500	No

RESORT MUNICIPALITY OF WHISTLER

**MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION AMENDMENT BYLAW
(BUSINESS AND LICENCE REGULATION BYLAW) No. 2255, 2019**

**A BYLAW TO AMEND “MUNICIPAL TICKET INFORMATION SYSTEM IMPLEMENTATION BYLAW
NO. 1719, 2005”**

WHEREAS the Council of the Resort Municipality of Whistler has adopted “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005”;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it expedient to authorize the use of Bylaw Notice for the enforcement of certain bylaws, to designate expressions that may be used for certain bylaw offences and to set certain fine amounts;

AND WHEREAS the Council of the Resort Municipality of Whistler deems it necessary and expedient to amend the “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005”;

NOW THEREFORE the Council of the Resort Municipality of Whistler, in open meeting assembled,
ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as the “Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019”.
2. “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005” is amended by:
 - (a) rescinding the table attached as Schedule B3 and B12 “A” to of “Municipal Ticket Information System Implementation Bylaw No. 1719, 2005” and replacing B3 with the table attached as Schedule B3 to this bylaw.
3. Schedule “A” attached to this Bylaw forms part of this Bylaw.

GIVEN FIRST and SECOND READINGS this _____ day of _____, 2019.

GIVEN THIRD READING this _____ day of _____, 2019.

ADOPTED this _____ day of _____, 2019.

Mayor, J. Crompton

Municipal Clerk, A. Banman

I HEREBY CERTIFY that this is a true copy of the
“Municipal Ticket Information System Implementation
Amendment Bylaw (Business Licence and Regulation)
No. 2255, 2019”.

Municipal Clerk, A. Banman

Schedule B3

Municipal Ticket Information System Implementation Amendment Bylaw (Business Licence and Regulation) No. 2255, 2019

Business Licence and Regulation Bylaw 2253, 2019

DESIGNATED EXPRESSION	SECTION(S)	Penalty
Carry on <i>business</i> without a <i>licence</i>	3	\$500
Carry on <i>business</i> at a <i>premises</i> not identified in <i>licence</i>	4	\$500
<i>Licence</i> not posted in a conspicuous place in the <i>premises</i> , vehicle, place or structure	7	\$500
<i>Licence</i> number not posted in a conspicuous place on any <i>marketing</i> for the business	8	\$1000
Contravene, or permit or allow the contravention of, any term or condition of <i>licence</i>	33	\$500
Cause, allow or permit <i>business</i> to cause a nuisance	35	\$500
<i>Market</i> goods or services, or carry on <i>business</i> , in a <i>public place</i> without a <i>licence</i> and applicable permit or approval	36 (a)	\$500
<i>Market</i> goods or services, or carry on <i>business</i> , in a <i>public place</i> without a <i>licence</i> and lease	36 (b)	\$500
Conduct <i>business</i> in a <i>private outdoor area</i>	37	\$500
Carry on a <i>time share business</i> in same <i>premises</i> as any other <i>business</i>	40	\$500
Carry on a <i>time share business</i> outside of <i>premises</i> for which it has been licenced	41	\$500

Advertise or solicit in relation to a business in a public place where persons under the age of 19 may be present.	44	\$500
Fail to provide documentation or information	52 (c)	\$500
Carry on or remain open for <i>business</i> after receiving notice that <i>licence</i> has been suspended or cancelled	52 (d)	\$500

RESORT MUNICIPALITY OF WHISTLER

FIVE-YEAR FINANCIAL PLAN 2019 – 2023 AMENDMENT BYLAW NO. 2252, 2019

A BYLAW TO AMEND “FIVE-YEAR FINANCIAL PLAN 2019 – 2023 BYLAW NO. 2225, 2019”

WHEREAS the Council must have a financial plan pursuant to Section 165 of the *Community Charter*;

AND WHEREAS the Council deems it necessary and appropriate to amend the five-year financial plan for the years 2019 to 2023;

NOW THEREFORE the Council of the Resort Municipality of Whistler in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “Five-Year Financial Plan 2019 – 2023 Amendment Bylaw No. 2252, 2019”.
2. Schedules “A” and “B” of the “Five-Year Financial Plan 2019 – 2023 Bylaw No. 2225, 2019” are replaced by Schedules “A” and “B” attached to and forming part of this Bylaw.

GIVEN FIRST, SECOND, and THIRD READINGS this _____ day of _____, 2019.

ADOPTED by Council this ____ day of _____, 2019.

Jack Crompton,
Mayor

Alba Banman,
Municipal Clerk

I HEREBY CERTIFY that this is a true copy
of “Five-Year Financial Plan 2019 – 2023
Amendment Bylaw No. 2252, 2019”.

Alba Banman,
Municipal Clerk

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2252, 2019
SCHEDULE A**

	2019	2020	2021	2022	2023
REVENUE					
General Fund					
Property Taxes	39,180,627	40,062,191	40,963,590	41,885,271	42,827,690
Other Property Tax	1,008,200	1,030,885	1,054,079	1,077,796	1,102,047
Government Grants	688,906	700,000	705,000	710,000	715,000
Fees and Charges	11,943,016	12,181,876	12,425,514	12,674,024	12,927,505
Investment Income	2,273,900	2,383,900	2,493,900	2,603,900	2,713,900
RMI Grant	6,940,000	6,900,000	6,900,000	6,900,000	6,900,000
MRDT	11,300,000	11,300,000	11,300,000	11,300,000	11,300,000
Works and Service Charges	606,107	600,000	600,000	600,000	600,000
Water Fund					
Parcel Taxes	3,966,915	4,046,253	4,127,178	4,209,722	4,293,916
Fees and Charges	3,017,812	3,078,168	3,139,732	3,202,526	3,266,577
Works and Service Charges	47,500	50,000	50,000	50,000	50,000
Sewer Fund					
Parcel Taxes	4,189,416	4,273,204	4,358,668	4,445,842	4,534,759
Fees and Charges	3,873,417	3,950,885	4,029,903	4,110,501	4,192,711
Works and Service Charges	198,770	200,000	200,000	200,000	200,000
Solid Waste Fund					
Fees and Charges	5,898,154	6,016,117	6,136,439	6,259,168	6,384,352
Government Grants	481,000	480,000	485,000	490,000	495,000
	95,613,740	97,253,480	98,969,005	100,718,751	102,503,455
EXPENDITURE					
		1,639,740	1,715,524	1,749,746	1,784,705
General Fund					
Payroll and Goods & Services	53,396,486	55,425,553	57,531,724	59,717,929	61,987,210
Debt Interest & Principal	239,299	239,299	239,299	239,299	239,299
Residents & Partners	7,844,150	7,813,650	7,773,650	7,843,650	7,693,650
Contingency	647,172	658,331	680,954	704,401	728,702
Water Fund					
Payroll and Goods & Services	1,894,138	1,922,550	1,951,388	1,980,659	2,010,369
Debt Interest & Principal	-	-	-	-	-
Sewer Fund					
Payroll and Goods & Services	2,813,851	2,856,059	2,898,900	2,942,383	2,986,519
Debt Interest & Principal	1,370,453	1,370,453	1,370,453	1,210,453	1,210,453
Solid Waste Fund					
Payroll and Goods & Services	5,545,774	5,628,961	5,713,395	5,799,096	5,886,082
Debt Interest & Principal	472,255	472,255	472,255	472,255	472,255
	74,223,578	76,387,110	78,632,018	80,910,125	83,214,540

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED OPERATING SUMMARY**

**BYLAW 2252, 2019
SCHEDULE A Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS TO (FROM)					
OTHER FUNDS / RESERVES					
Interest Paid to Reserves	2,000,000	2,146,090	2,245,044	2,342,468	2,442,957
Recreation Works Charges Reserve	305,350	300,000	300,000	300,000	300,000
Transportation Works Charges Reserve	260,257	250,000	250,000	250,000	250,000
Employee Housing Charges Reserve	-	45,000	45,000	45,000	45,000
RMI Reserve	2,747,590	2,475,000	2,250,000	1,950,000	1,050,000
2% MRDT Reserve	1,617,656	650,000	315,000	185,000	82,000
General Capital Reserve	4,716,967	4,787,722	4,859,537	4,932,430	5,006,417
Parking Reserve	-	-	-	-	-
Parkland and ESA Reserve	-	-	-	-	-
Vehicle Replacement Reserve	992,582	1,240,000	1,000,000	1,000,000	1,000,000
General Operating Surplus (Deficit)	-	-	-	-	-
General Operating Reserve	1,454,860	1,575,000	1,575,000	1,575,000	1,575,000
Water Works Charges Reserve	47,500	50,000	50,000	50,000	50,000
Water Capital Reserve	3,180,586	3,228,295	3,276,719	3,325,870	3,375,758
Water Operating Reserve	573,375	581,976	590,706	599,566	608,560
Water Operating Surplus (Deficit)	-	-	-	-	-
Sewer Works Charges Reserve	198,770	200,000	200,000	200,000	200,000
Sewer Capital Reserve	2,016,569	2,046,818	2,077,520	2,108,683	2,140,313
Sewer Operating Reserve	448,568	448,568	448,568	448,568	448,568
Sewer Operating Surplus (Deficit)	-	-	-	-	-
Solid Waste Capital Reserve	861,890	874,818	887,941	901,260	914,779
Solid Waste Operating Reserve	(32,359)	(32,917)	(34,048)	(35,220)	(36,435)
Solid Waste Surplus (Deficit)	-	-	-	-	-
	21,390,162	20,866,370	20,336,987	19,808,625	19,288,916
REVENUE LESS EXPENDITURE AND TRANSFERS	0	0	0	0	0

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2252, 2019
SCHEDULE B**

	2019	2020	2021	2022	2023
REVENUE AND OTHER SOURCES OF FUNDING					
General Fund					
Government Grants	1,903,110	232,000	250,000	92,500	-
Contribution from Developers	-	-	-	-	-
Equipment disposal proceeds	-	-	-	-	-
WHA construction loan	-	(5,000,000)	-	-	-
Other Contributions	200,000	-	-	-	-
WCSS loan payments	50,000	50,000	50,000	50,000	50,000
Water Fund					
Government Grants	558,659	-	-	-	-
Other Contributions	-	-	-	-	-
Sewer Fund					
Government Grants	-	-	-	-	-
Solid Waste Fund					
Government Grants	390,000	-	-	-	-
	3,101,769	(4,718,000)	300,000	142,500	50,000
EXPENDITURE					
General Fund					
Non-capital Expenditure	2,078,375	1,353,198	624,067	734,751	434,476
Infrastructure Maintenance	14,988,055	12,133,200	6,641,300	4,989,600	3,694,200
Capital Expenditure	10,950,089	3,388,060	2,009,520	2,990,228	2,591,054
WCSS loan	-	-	-	-	-
Water Fund					
Non-capital Expenditure	893,500	957,500	1,698,500	1,794,500	390,500
Infrastructure Maintenance	4,604,000	2,515,000	1,405,000	3,025,000	580,000
Capital Expenditure	5,000	120,000	-	-	-
Sewer Fund					
Non-capital Expenditure	785,000	597,000	827,000	817,000	617,000
Infrastructure Maintenance	5,874,000	3,695,000	4,675,000	3,210,000	2,210,000
Capital Expenditure	570,000	3,140,000	520,000	-	-
Solid Waste Fund					
Non-capital Expenditure	105,000	40,000	40,000	40,000	-
Infrastructure Maintenance	455,891	447,428	422,428	332,428	322,428
Capital Expenditure	630,000	150,000	50,000	-	-
All Funds					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
	54,285,803	41,283,280	32,059,708	31,480,400	24,786,551

**RESORT MUNICIPALITY OF WHISTLER
FIVE-YEAR FINANCIAL PLAN 2019 - 2023
CONSOLIDATED PROJECT SUMMARY**

**BYLAW 2252, 2019
SCHEDULE B Cont'd**

	2019	2020	2021	2022	2023
TRANSFERS (TO) FROM OTHER FUNDS (RESERVES)					
RMI Reserve	5,953,280	4,599,480	1,789,480	495,480	369,080
2% MRDT Reserve	1,072,282	701,000	626,000	626,000	620,300
General Capital Reserve	9,575,550	4,328,544	1,500,278	969,779	883,574
Recreation Works Charges	1,528,321	600,000	400,000	600,000	-
Vehicle Replacement Reserve	3,264,813	1,454,916	880,000	2,341,245	1,925,089
Library Reserve	62,000	35,000	60,000	35,000	45,000
General Operating Reserve	2,087,163	1,851,016	1,621,625	1,664,569	1,461,679
Transportation Works Charges	3,240,000	3,072,500	2,147,500	1,890,000	1,415,000
Water Capital Reserve	4,765,341	3,413,125	2,935,000	4,540,000	780,000
Water Operating Reserve	358,500	192,500	183,500	279,500	190,500
Sewer Capital Reserve	6,264,000	6,821,875	5,180,000	3,210,000	2,210,000
Sewer Operating Reserve	785,000	597,000	827,000	817,000	617,000
Solid Waste Capital Reserve	695,891	597,428	472,428	332,428	322,428
Solid Waste Operating Reserve	105,000	40,000	40,000	40,000	-
	39,757,141	28,304,386	18,662,815	17,841,007	10,839,658
ADJUSTMENTS FOR NON CASH ITEMS AND CHANGES TO NET FINANCIAL ASSETS					
Depreciation	12,346,893	12,746,893	13,146,893	13,546,893	13,946,893
WCSS loan	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
WHA construction loan	-	5,000,000	-	-	-
WDC Loan	(870,000)	-	-	-	-
	11,426,893	17,696,893	13,096,893	13,496,893	13,896,893
REVENUE AND TRANSFERS LESS EXPENDITURE	-	-	-	-	-

Dear Mayor and Council,

It is such a great honor to be the recipient of your generosity and I am grateful beyond words. Your generous contribution has allowed me to look more positive as I take my Bachelor's degree at University of British Columbia.

I am currently enrolled in the International Economics program (BIE). International Economics was not my top choice in entering the university but rather a Diploma in Accounting and Bachelor of Commerce in hopes to continue to CPA Professional Education Program.

My subjects are fast-paced and a little bit intimidating but with the help of some upperclassmen and new friends I have found here, I am coping with university life easier. I also find my program interesting as well and I am hoping for an enjoyable and fulfilling four to five years in university.

Your contribution has paid for my school supplies and has helped me a lot in settling into my dormitory and new school. With your big heart, it inspired me more to fulfill my dreams into achieving my professional ambition. My parents and I will be forever grateful to you for investing in my future.

Sincerely, Angela
Tangonan

A black rectangular redaction box covering the signature area.



FUNGUS AMONG US 2019

Dear Mayor and Council,



Thank you for your support!

Our highlights were presenting to 24 classes, having our event sell out in 3 days, and finding over 200 species of fungi with over 20 new to the Whistler Biodiversity Project list. We couldn't have done it without you!

- Kristina + 

On behalf of the Whistler Naturalists



-----Original Message-----

From: Shannon Story [<mailto:ssstory@lmlga.ca>]

Sent: Thursday, October 17, 2019 09:56

To: Laura Dupont <dupontl@portcoquitlam.ca>

Subject: Lower Mainland LGA Newsletter

Please see the attached Lower Mainland Local Government Association Newsletter.

Municipal Staff: Please distribute to your Mayor and Council or Regional Directors.

Thanks.

--

Shannon Story

Executive Director

Lower Mainland Local Government Association



LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

NEWSLETTER

NUMBER 16
OCTOBER 2019

Lower Mainland LGA Newsletter
is published by the Lower Mainland
Local Government Association

PO Box 729, Pemberton, BC, V0N 2L0
Tel: (604) 698-5753 | www.lmlga.ca

Lower Mainland Local Government Association

ADVOCACY WORK AT THE UBCM CONVENTION

The Executive of the Lower Mainland LGA met with five BC Government Ministries during the UBCM Convention as part of our ongoing mission to advocate on behalf of our membership. Four of our Minister Meetings were to lobby for resolutions that were endorsed at the annual Lower Mainland LGA Annual Conference and AGM held this past May and that went forward to the UBCM Convention.

The following meetings were held:

Call To Action on Global Climate Emergency

The Lower Mainland LGA Executive put forward a resolution on a "Call to Action on Global Climate Emergency" which was endorsed by our membership at our annual convention and at the UBCM Convention. The Lower Mainland LGA Executive met with Mark Zacharias, Assistant Deputy Minister of Environment and Climate Change Strategy to discuss the resolution which calls for all levels of government to adopt climate emergency motions and take dramatic steps toward the protection of biodiversity and to accelerate the reduction in greenhouse gas emissions, which are a primary cause of the climate emergency. The Assistant Deputy Minister discussed the newly formed UBCM Special Committee on Climate Action. The Committee has been struck to generate new ideas, explore opportunities and barriers to local government action and identify avenues for further partnership work in mitigating and adapting the effects of climate change. The Clean BC Plan that was announced last year was also discussed and targets were debated. The Executive offered assistance in working with our membership to help the BC government in meeting their targets.

A reminder to our membership to go to cleanbc.gov.bc.ca to learn more about funding and capital incentives to encourage energy efficient design, construction and renovation of commercial buildings as well as rebates for home energy retrofits.

ACTION: Follow the progress of the UBCM Special Committee on Climate Action and report back to our membership.

ACTION: Continue to encourage our membership to bring forward resolutions calling for climate change action.

ACTION: Continue to use our Annual Convention to hold progressive conversations on climate change solutions including innovative ideas for local government.

Support of Indigenous Court System

The Lower Mainland LGA Executive met with Attorney General David Eby to advocate on behalf of our membership for Support of the Indigenous Court System. This originated from a resolution put forward by New Westminster which was endorsed by our membership at our May Convention. Our request is that the Province of BC fund and expand the Indigenous Court System to make it accessible in every region where the court system is active.

Only 3% of the population identify as Indigenous yet the Indigenous population in our prison system is 27% men and 38% women. Studies have shown that the Indigenous Court System makes a real difference in how Indigenous people feel that they are being treated by the legal system. There are now six Indigenous Court Systems in BC at the provincial court level (New Westminster, North Vancouver, Kamloops, Duncan, Prince George and the Nicola Valley). Indigenous Court Systems use a holistic healing approach used to reduce criminal behavior for adults and include recognition of the unique circumstances of First Nations offenders with the framework of the existing laws. The Attorney General's response was very positive. He outlined a number of initiatives that are underway to support the creation, expansion and support of Indigenous Courts including that a Provincial Advisory Committee has been set up to help build Indigenous Courts and that a new Indigenous Court will be opening in Williams Lake in January 2020.

ACTION: Monitor actions of the Provincial Advisory Committee and advocate if necessary.



The Lower Mainland Local Government Association will be launching a new and improved website soon. The website will include more content and functionality. Thanks to all of our members that sent us photos of your beautiful communities to use on the new site.

First Nations Participation on Commissions and Reduction of Speed Limits Within Municipal Boundaries

The Lower Mainland LGA Executive met with Claire Trevena, Minister of Transportation and Infrastructure to discuss First Nations Participation on Commissions. A resolution on this subject was put forward by the Village of Pemberton and endorsed at our May convention.

The Village of Pemberton, in partnership with the Squamish Lillooet Regional District, the Resort Municipality of Whistler, the District of Squamish and Lil'wat and Squamish Nation are working collaboratively to develop a regional transit commission to establish a transit system to connect Mr. Currie (just north of Pemberton) to Metro Vancouver. The current provincial transit model does not allow for representation from First Nations as they are not a taxing authority which does not allow for an equal representation or an equitable decision-making platform process.

The Lower Mainland LGA Executive outlined the issue with the Minister and requested that she look into amending the legislation to make it more inclusive.

At the meeting, the Executive also discussed reducing speed limits within municipal boundaries and asked that the legislation be amended to make this easier for local governments by granting additional powers under the Act.

ACTION: At the UBCM Convention this resolution was referred to the UBCM Executive. Work with UBCM to try and move this resolution forward.

Extension of Vacancy Taxation Authority to Local Government

The Lower Mainland LGA Executive met with Carol James, Minister of Finance and Deputy Premier to discuss extending the authority to introduce a surtax on vacant residential properties to local governments across British Columbia. Port Moody had brought forward a resolution to that affect that was endorsed at our annual convention. Our membership has expressed interest in having the ability to introduce a surtax along the lines of what was introduced in Vancouver in 2016. Many of our member communities face housing affordability pressures while a portion of the housing supply in the community remains vacant. The meeting with the Minister was very positive with her stating that four municipalities have written to her requesting a Vancouver style tax and that the BC government will be considering it and making a decision this fall. She stated that they now have excellent data showing the success of the speculation tax in Vancouver.

The Executive also brought up brownfield remediation with the Minister and discussed how there are currently no incentives in place to remediate them.

ACTION: Monitor the Legislature for progress on this topic and continue to advocate on behalf of our membership as needed.

BC To Implement The United Nations Declaration on The Rights of Indigenous Peoples

As a result of an invitation from the Ministry of Indigenous Relations and Reconciliation, the Executive of the Lower Mainland LGA met with Minister Scott Fraser. The Minister outlined that British Columbia will be the first province in Canada to introduce legislation to implement the United Nations Declaration on the Rights of Indigenous Peoples. The provincial government will be working with First Nations across the province to ensure that they are full participants in decision-making that affect their rights and lands. The new legislation will be introduced in the Legislature this fall. The process will include an implementation plan and a reporting process each year.

ACTION: Assist the Ministry with getting the implementation plan out to our membership.



The Lower Mainland Local Government Association and CivicInfo BC proudly present CivX 2019: Civil Ideas for Less Civil Times, Thursday November 28, 2019 at the Morris J. Wosk Centre for Dialogue, 580 W. Hastings Street, Vancouver.

At this one-day seminar (8:30am – 4:30pm) delegates will hear practical ideas for making our towns and cities more inclusive for our citizens, regardless of age, gender, culture, or socio-economic background. Our exciting line-up of guest speakers includes:

DIANE KALEN-SUKRA, Author, "Save Your City: How Toxic Culture Kills Community & What to Do about It".

TASHA HENDERSON, Director, Women Transforming Communities

CHRIS FRIESEN, Director of Settlement Services, Immigrant Services Society of BC.

DR. ATIYA MAHMOOD, Associate Professor, Department of Gerontology, Simon Fraser University

DR. BEN MORTENSON, Associate Professor, Department of Occupational Science and Occupational Therapy, UBC

DR. EAMONN O'LAOCHA, Instructor, Douglas College & Douglas Applied Research, Teaching and Consultancy

REPRESENTATIVES FROM THE FRASER BASIN YOUTH COUNCIL
(Co-Creating a Sustainable BC)

The day will wrap with a facilitated session, where local government delegates can share ideas and practices with one another, with a written summary being provided to all in attendance. A full agenda, with detailed session descriptions, will be available shortly.

REGISTER TODAY AT:

www.civicinfo.bc.ca/event/2019/CivX

Who should attend? Like past CivX events, this event will be of particular interest to local government elected officials, local government staff, staff from local government agencies, academics, and post-secondary students. For those requiring overnight accommodation, a block rate is available at the Delta Hotel by Marriott Vancouver Downtown Suites, which is attached to the event centre. Click here to get the group rate until October 15.

Our sincere thanks to our sponsors, whose generous support helps to make this event possible!



LOWER MAINLAND
LOCAL GOVERNMENT ASSOCIATION



October 21, 2019

Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, B.C. V0N 1B4

ATTENTION: RMOW Mayor and Council

Dear Mr. Mayor and RMOW Council,

On behalf of the Smoketree Village Strata Council and its property owners (located at 6125 Eagle Drive), the Strata Corporation would like to thank the local FireSmart Coordinator Scott Rogers, the FireSmart support team and the RMOW for their support of the strata's efforts to become a safer FireSmart community.

The strata has now had two community work crew clean-up days, as well as a number of individual team days in their effort(s) to become FireSmart. Just under 150 hours of volunteer time has been dedicated to this project to date and the outcome has been amazing. Support from the strata owners, the kids and also long term renters has been strong and now a third Smoketree Village FireSmart clean-up day has already been scheduled with the RMOW FireSmart Coordinator to take place in the early summer of 2020.

The RMOW FireSmart team is efficient, hard-working, helpful and enthusiastic and they were instrumental in helping the strata corporation achieve their current phase one milestone.

In appreciation and with thanks,

Smoketree Village Strata Council & Owners
(Via Gateway Property Management Corporation)

cc: Whistler Pique News Magazine



[REDACTED]
[REDACTED]
[REDACTED]
October 21, 2019

Mayor and Council
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler, BC V8E 0X5

WHA Seniors Rental Criteria

I am writing to ask that the rental criteria for the Seniors Building at 8350 Bear Paw Trail be re-examined and that the allocation of suites in that building be withheld until that happens. Both the asset limit and the employment criteria preclude most Whistler seniors from applying. The call for applications indicates that WHA expects that there will not be enough “eligible” seniors and invited the waitlist to apply. The objective of this building has to be to allow Whistler seniors to age in place, not to provide employee housing.

The rental criteria should not be the same for seniors as for other employees. The asset limit of \$300,000 is well below what anyone needs for retirement, \$1 million would be more realistic. Exempting RRSPs and RRIFs from this limit and not other assets is ill-informed. RRSPs are just a way of accruing assets with tax-free money. Many people working in Whistler have only their house as an asset and many of those will want to sell it in order to downsize and finance their retirement. Very few have employer pension plans. These people have contributed a great deal to Whistler but will only be able to stay here, and continue contributing, if they have access to WHA housing.

The employment criteria are also a problem for many Whistler seniors. Only those who retired two years ago or less are eligible and only if their employment was year round. Seasonal employees such as ski instructors cannot apply.

I believe this building is built on property zoned for seniors housing, made possible due to a grant from BC Housing for a “seniors” building and sitting within ten metres to another “seniors” building. As a resident of that other building, I look forward to having neighbours in my age group in such close proximity.

I therefore ask that Council reconsider the criteria for this building so that Whistler seniors who need it can apply.

David Ashton
[REDACTED]
[REDACTED]

From: Jim Young [REDACTED]
Sent: Saturday, October 26, 2019 12:42 PM
To: corporate <corporate@whistler.ca>
Cc: Roman Licko <rlicko@whistler.ca>
Subject: Feedback - Meeting Oct. 24th 7pm re : 5298 Alta Lake Road

Mayor , Council, Planners

I know I am a late comer to this party, and therefore not as versed on the nuances of the development , the players involved, the alternatives for the developer and on and on. However I have taken some time to try to get into the weeds on this proposed development and wish to pass on my comments to you. I did attend the meeting held Thursday night Oct. 24th 7pm .

I begin with the premise that it is very likely a development of some format is going to be built on this property. That being the case, I suggest our role is simply to try to mold the proposal to be more to the liking of Whistler residents generally and its immediate neighbours in particular. I do believe the views of the immediate neighbours be given more weight than those living across town as they will be having to face particular hardship if the development goes ahead as proposed.

I would like to prioritize my dislikes about the project to be sure we are all on the same page and pushing for the changes we are most passionate about. Of course if you ask for the world you usually get nothing so I hope we can focus on a couple or a few main targets for improvement as opposed to complaining about everything and diluting our impact.

What are the main pain points here ?

1) Traffic on Nita Lake Road.

To summarize, ALL the cars , ALL the delivery trucks, ALL the construction vehicles, ALL the lumber trucks, ALL the concrete trucks – every single vehicle coming to this new development has to drive **through** our development. That is during construction and forever after that. The EH in our development seems to have at least two cars per home, some have more, they spill out to park on Nita Lake road because there are so many. The likelihood is that the proposed EH have lots of cars as well , at least 30 plus, that have to wind their way through our development, on our narrow , commonly single lane road due to overflow parking and snow season, to get to their place. All day long, in and out . Cars and more cars. Then there is the TA 22 townhomes. And they are likely going to be run like a hotel with nightly rentals. So now you have not only cars associated with 22 homes, you have way more because they are going to have a very high usage due to nightly rentals. And commonly, when families rent accommodation at a ski resort for just a few days, they invite some of their friends to squeeze in and party with them. In that case there may be 3 or 4 cars at each unit during peak rental periods. What is the solution ? Well, quite frankly from the neighbours point of view, it requires this development to get its own entrance . Do not allow planning to route all these extra cars through our development, putting our residents and their kids at extra risk in order to facilitate the obtaining of EH. We are in favour of more EH , but not if it is squarely on the backs of the neighbours such as is proposed here .

The second pain point for me is the nightly rentals.

2) Zoning allowing, and even promoting, nightly rentals.

Talk about a massive escalation in traffic . The cars coming and going over a year from 22 private homes is nothing compared to the traffic from 22 Airbnb homes. If they build a reception building and have it staffed with a resident manager in the employee housing group, this is tantamount to a 22 room hotel. You will have tons more cars going past our doors.

To repeat, if the development had a separate entrance, I lose lots of concern here because I believe traffic on Nita Lake road is by far our biggest concern.

Jim Young

[REDACTED]
[REDACTED]
[REDACTED]

To Mayor and Council,

On **November 20**, the 30th anniversary of the Convention on the Rights of the Child, children across Canada and around the world will raise their voices to speak out on the issues that matter most to them and help shape their future. This day is recognized internationally as World Children's Day and in Canada as **National Child Day**. Many Canadians celebrate this day in their own way. We are hoping that you will join in the awareness by lighting up the Fitzsimmons Covered Bridge in UNICEF blue!

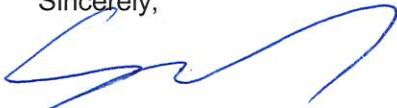
National Child Day is a federally recognized health promotion day. We are partnering with corporations, governments, schools and many other partners to celebrate this important day! Additionally monuments across Canada and around the world will be lighting up blue in recognition of the day.

UNICEF's official "blue" is actually 100% cyan. We can provide additional resources, graphics or technical specifications if needed. More messaging, logos and background information is available upon request. If alternative dates are needed, we would ask for either November 19 or November 21.

Coverage of the event – including mentions of Whistler and the Fitzsimmons Covered Bridge – will be mentioned on UNICEF Canada social media channels and website.

We hope that you will join us.

Sincerely,



Steve Theobald



Landmark Lighting Request Form

Please complete the form and scan/email to corporate@whistler.ca along with your cover letter addressed "To Mayor and Council" with information regarding your campaign or cause.

We will contact you to confirm the status of your request.

Contact Name	Kate MacRae
Organization	UNICEF Canada
Business Address	90 Eglinton Avenue E
City/Province/Postal Code	Toronto/Ontario/M4P 2Y3
Business Phone Number	416-482-4444 ext. 8890
Business Email	kmacrae@unicef.ca
Website Address	www.unicef.ca
Brief description of the event associated with your request - 75 words or less <i>(Information here will be used for communications and the sign on the bridge. RMOW will edit copy if necessary.)</i>	On November 20, the 30th anniversary of the Convention on the Rights of the Child, children across Canada and around the world will raise their voices to speak out on the issues that matter most to them and help shape their future. This day is recognized internationally as World Children's Day and in Canada as National Child Day. We hope that you will join us!
Optional: Social Media Campaign Title <i>(include hashtags)</i>	World Children's Day, #worldchildrensday
Landmark Choice	<input checked="" type="checkbox"/> Fitzsimmons Covered Bridge
Date of Event	November 20
Colour Request	Cyan blue

Signature: _____

Date: _____

This application does not guarantee that your event lighting request will be approved or your date is available.